



UNCONFIRMED MINUTES

Annual Electors Meeting



Meeting held in Council Chambers at
15 Maddock Street, Mukinbudin
Commencing at 4.30pm Tuesday 10th February 2026

****** DISCLAIMER ******

Disclaimer:

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Please note that all meetings are audio recorded and published on the Shire's website for public access.

In particular, it should be noted that in discussions pertaining to planning applications or license applications, any statements or implications of approval made by members or officers of the Shire of Mukinbudin during meetings should not be construed as official notice of approval from the Shire of Mukinbudin. The Shire of Mukinbudin advises that individuals with pending applications must obtain written confirmation of the application's outcome and should only rely on such written confirmation, including any attached conditions determined by the Shire of Mukinbudin.

Ethical Decision Making and Conflicts of Interest:

Council adheres to a code of conduct and ensures that all decisions are based on an honest assessment of the matter, ethical decision-making, and personal integrity. Councillors and staff members comply with statutory requirements to disclose financial, proximity, and impartiality interests. Once declared, they abide by the relevant legislation.



Tanika McLennan
CHIEF EXECUTIVE OFFICER

Vision Statement

To assist our community towards a prosperous future by providing a positive environment in which to work and live.

MINUTES

Minutes of the Annual Electors Meeting held in Council Chambers, Maddock Street, Mukinbudin on 10th February 2026.

1. Declaration of Opening

- 1.1 The Shire President declared the Meeting open at 4.37pm

2. Record of attendance and apologies

2.1 Councillors

Cr G Shadbolt	Shire President
Cr A Walker	Deputy Shire President

Cr G Bent
Cr A Brandis
Cr C McGlashan

2.2 Staff

Tanika McLennan	Chief Executive Officer
Renee Jenkin	Deputy Chief Executive Officer

2.3 Electors

Ms Teresa Morony
Ms Linda Vernon
Ms Kylie Sippe
Mr Peter Sippe
Ms Clare Smith
Mr Robin Smith
Ms Rosalie Crook
Mr Bill Crook
Ms Lynne Rockliff

2.4 Apologies

Cr A Dagelet
Cr S Ventris
Mr Jeff Seaby
Ms Tracy Seaby

3. Confirmation of Minutes of previous meeting

3.1 Confirmation of Minutes for the 2023/2024 Annual Electors Meeting held 11th February 2025.

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION

Council Decision Number – 01 02 2026

Moved: Kylie Sippe

Seconded: Lynne Rockliff

That the Minutes of the 2023/2024 Annual Electors Meeting held on 11th February 2025 be accepted as a true and correct record of proceedings.

Carried

4. Reports

4.1 Shire President and Chief Executive Officer's Report

4.1.1 Shire President & Chief Executive Officer's Report – 2024/25

OFFICER RECOMMENDATION

Council Decision Number – 02 02 2026

Moved: Linda Vernon

Seconded: Cr Walker

That Shire President and Chief Executive officers report for the 2024/2025 year be received.

Carried

4.2 Financial Statement / Audit Report

4.2.1 Financial Statement / Audit Report – 2024/2025

OFFICER RECOMMENDATION

Council Decision Number – 03 02 2026

Moved: Cr Bent

Seconded: Cr McGlashan

That the Financial Statement and Audit Report for the financial year ended 30 June 2025 be received.

Carried

5. General Business (with the approval of the President or meeting)

5.1 General Business

Question

Teresa Morony requested an update on the Community Cultural Hub project.

Response

CEO Tanika McLennan provided an update on the project, advising that contractors are expected to be in Mukinbudin toward the end of this week to commence preliminary works. She noted that a range of preliminary works (not visibly apparent) have already been completed, with earthworks scheduled to begin in the near future. It was also reiterated that the building is still anticipated to be approximately 12–18 months away from opening.

Question

Kylie Sippe queried if the original concept plan that was circulated, is in fact the final version of the Community Cultural Hub design.

Response

President Shadbolt advised that several changes have been made to the plans since the initial concept drawings were released. CEO Tanika McLennan noted that the final floor plan is still pending and confirmed that the updated concept will be advertised once it is received.

Question

Lynne Rockliff questioned how the Shire intends to staff the new Café facility.

Response

President Shadbolt advised that the Shire will not be responsible for managing the facility and intends to outsource its management to a third party. He further noted that the Shire has already been approached by parties expressing interest in managing the facility.

Question

Teresa Morony enquired whether there are any plans to develop the vacant CWA and Bowling Club lots and requested an update on the Tennis Courts.

Ms Morony also raised concerns regarding the lack of recycling bins and Containers for Change bins in the main street, as well as limited signage advertising fuel availability in town, noting feedback received from tourists.

She further highlighted the faded holding lines at the intersection of Bent Street and Shadbolt Street, raising safety concerns, particularly in relation to heavy vehicles failing to stop at the intersection.

Ms Morony requested an update on the Annual Footpath Program and noted debris accumulation on footpaths throughout the townsite.

She also enquired whether there are any plans for a Seniors' trip and whether the Shire has a weed management plan in place for the townsite and cemetery.

Response

President Shadbolt advised that the vacant CWA and Bowling Club land is currently owned by the State Government. He noted that CEACA is in the process of seeking to acquire the land with the intention of constructing six additional independent living units.

Deputy CEO, Renee Jenkin, provided an update on the Tennis Courts, advising that delays have occurred due to supplier availability for replacement of the failed surface. She noted that contact was made with the contractor this week and installation is anticipated to occur in late February or early March.

In relation to fuel signage, President Shadbolt advised that signage directing motorists to the 24/7 fuel outlet is in place. Cr Walker noted a sign located opposite Afgri and CEO Tanika McLennan advised there is also signage at the western end of Shadbolt Street (corner of Strugnell Street). Cr Brandis added that fuel information is included in local tourist brochures.

President Shadbolt advised that the CEO has been in discussions with local Police regarding concerns about heavy vehicles failing to stop at the Bent Street and Shadbolt Street intersection. He further noted that the Shire is working with Main Roads to explore traffic management and safety improvements, acknowledging that other intersections within the Shire also present challenges.

President Shadbolt confirmed Council's commitment to the ongoing Footpath Program. CEO, Tanika McLennan, advised that the 2025/2026 footpath works will extend from the Garden Centre (corner of Shadbolt and Greenslade Streets) south along Greenslade Street, linking with the existing footpath.

President Shadbolt acknowledged that footpaths can at times accumulate debris, noting that environmental factors make it challenging to keep them consistently clear; however, staff make every effort to maintain tidy streetscapes.

In response to enquiries regarding a Seniors' trip, President Shadbolt noted that such initiatives are dependent on securing funding subsidies and that funding opportunities will be investigated.

President Shadbolt confirmed that the Shire has weed control measures in place for the townsite and cemetery.

Question

Lynne Rockliff queried how the Shire manages untidy properties that are not Shire-owned, noting that one particular property within the townsite has become quite unsightly.

Response

President Shadbolt advised that the Shire is taking action in relation to such properties; however, he explained that there is a formal process that must be followed, which can be lengthy.

Question

Linda Vernon enquired whether the Aquatic Centre entry fee for children and young people aged 0–18 years could be abolished to encourage greater participation and use of the facility. She noted that young people often have limited spaces to socialise and suggested that removing the fee may help reduce financial barriers, particularly for families experiencing financial hardship. Linda further advised that several neighbouring local governments have removed entry fees in recent years and highlighted the potential community benefits of doing so.

Response

President Shadbolt acknowledged the request and advised that Council will consider the matter as part of the 2026/2027 Fees and Charges review.

Question

Lynne Rockliff requested an update on plans to further improve accessibility at the Post Office/Muka Mail & Merchandise.

Response

CEO Tanika McLennan advised that the works have been awarded to a contractor and are pending completion. Cr Shadbolt added that the works will likely be undertaken concurrently with the footpath project, as they are to be completed by the same contractor.

Question

Kylie Sippe requested an update on the Beringbooding Tank Management Order. She also noted that a number of trees within the townsite appear to be declining and enquired whether progress has been made toward developing a more comprehensive Street Tree Plan, observing that other Shires have more detailed Tree Policies.

Kylie further asked whether landscaping provisions are considered as part of new building and infrastructure projects.

Kylie also thanked Council for its commitment to renovating and upgrading the Memorial Hall.

Response

Cr Shadbolt advised that the Shire is still waiting Native Title settlement in relation to the Beringbooding Tank Management Order. CEO Tanika McLennan noted that a Temporary Licence has been obtained to allow necessary works to proceed; however, the Department of Water and Environmental Regulation (DWER) has advised that funding for the roof cover will not be provided until Native Title matters are resolved.

In relation to a Street Tree Plan, Cr Shadbolt acknowledged the concept has merit; however, challenges have previously arisen due to specialist advice and plant species not adapting as anticipated. He further advised that the CEO will be meeting with Wheatbelt Connect to discuss a proposal to establish “corridors” around the townsite.

CEO Tanika McLennan confirmed that landscaping has been incorporated into the design and budget for the new Community Cultural Hub. She also noted that landscaping at the Caravan Park Villas has recently been completed, although it was not part of the original budget allocation.

President Shadbolt thanked Ms Sippe for her kind words and positive feedback regarding the Memorial Hall upgrades.

Question

Linda Vernon queried whether there are plans to air condition the auditorium at the Memorial Hall, noting that Bencubbin have successfully completed the installation of 4 reverse cycle units at the Town Hall and it has made a considerable difference to the comfort of the building particularly in the warmer months.

Linda also explained that the MDHS has plans to build a multipurpose space as part of their “Pathway to 2034” and perhaps some discussions between the Shire and the School may be beneficial.

Response

President Shadbolt acknowledged the suggestion has merit and that the Shire will discuss this further when they meet with the School in the coming weeks.

Question

Teresa Morony expressed her appreciation to Council and staff for their efforts and contributions.

6. Closure of Meeting

6.1 Closure of Meeting 5.09pm.