



Shire of Mukinbudin

Ordinary Meeting of Council

CONFIRMED MINUTES

Meeting held in Council Chambers at
15 Maddock Street, Mukinbudin
Commencing at 1.00pm Tuesday 17th September 2019

Dirk Sellenger
CHIEF EXECUTIVE OFFICER



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ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

Dirk Sellenger
CHIEF EXECUTIVE OFFICER

SUMMARY OF MEETINGS

Shire of Mukinbudin 2019

	Briefing / Workshop	Council Meeting
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		

Briefing / Workshops will ordinarily commence at 10.00am unless agreed to change this time.

Council Meetings will ordinarily commence at 1.00pm unless Council agrees to change this time.

Changes to Council Meetings must be advertised in accordance with Sect 5.4 of the Local Government Act 1995.

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 - 8.3.4 Review of Free 24-Hour RV Parking
 - 8.3.5 Regional Road Group – 5 Year Program
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 - 8.3.7 Construction of 2 x 4x2 Dwellings RFT 05 2019

9. **Elected members Motions of which previous notice has been given**
 - 9.1
10. **Urgent Business without notice (with the approval of the President or meeting)**
 - 10.1
11. **Dates to Remember**
 - 11.1 See attached list
12. **Closure of Meeting**
 - 12.1 Closure of Meeting

MINUTES

Minutes of the Ordinary Meeting of Council held in Council Chambers, Maddock Street, Mukinbudin on 17th September 2019

1. Declaration of Opening

- 1.1 The Shire President declared the Meeting open at 1.00pm

2. Public Question Time (min 15 minutes)

- 2.1 Response to previous questions taken on notice.

Nil

- 2.2 Declaration of public question time opened (minimum 15 mins)

The Shire President declared public question time open.

Claire Nind asked why the following things were not funded for Emergency Service trucks:

Defibrillator

Portable fridges

Personal protection

Oxygen not allowed

Chainsaws

Emergency beacons

Aerial inspections

More phones (only two allowed per unit)

Mobile pump for trailer

Mobile trailer

Cr Shadbolt replied that Mrs Nind should approach the Local Emergency Management Committee with these requests.

- 2.3 Declaration of public question time closed

The Shire President declared public question time closed.

3. Record of attendance, apologies and approved leave of absence

- 3.1 Present:

3.1.1

Cr Gary Shadbolt – President

Cr Sandie Ventris – Deputy President

Cr Rod Comerford

Cr Romina Nicoletti

Cr Steve Paterson

Cr Jeff Seaby

- 3.2 Apologies:

3.3 On leave of absence:

3.3.1

3.4 Staff:

3.4.1

Mr Dirk Sellenger – Chief Executive Officer

Mrs Nola Comerford-Smith – Administration Manager

Mr Ed Nind – Finance Manager

3.5 Visitors:

Mrs Claire Nind

3.6 Applications for leave of absence:

3.6.1 Request for leave of absence

4. Declarations of Interest

Cr Comerford disclosed an Impartiality Interest in Confidential Item 8.3.7 – Construction of 2 x 4x2 Dwellings RFT 06/2019. Cr Comerford stated:

“With regards to Agenda Item No. 8.3.7, I disclose that I have an impartiality interest because I am related to one of the Tenderers. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider the matter on its merits and vote accordingly.”

5. Petitions, deputations and presentations

5.1 Petitions

5.2 Deputations

5.3 Presentations

6. Announcements by the Presiding person without discussion

6.1

7. Confirmation of the Minutes of previous meetings

7.1 Confirmation of Minutes for the Ordinary Meeting of Council held on the 20th August 2019

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION**Council Decision Number – 01 09 19****Moved: Cr Paterson****Seconded: Cr Nicoletti****That the Minutes of the Ordinary Meeting of Council held on the 20th August 2019 be accepted as a true and correct record of proceedings.****Carried 6 / 0**

- 7.2 Confirmation of Minutes for the Special Meeting of Council held on the 27th August 2019

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION**Council Decision Number – 02 09 19****Moved: Cr Comerford****Seconded: Cr Nicoletti****That the Minutes of the Special Meeting of Council held on the 27th August 2019 be accepted as a true and correct record of proceedings.****Carried 6 / 0**

8.1 MONTHLY INFORMATION REPORT

8.1.1 August 2019 Information Report	
Location:	Mukinbudin
File Ref:	ADM 360
Applicant:	Nola Comerford-Smith, Administration Manager
Date:	12 th September 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Nola Comerford-Smith, Administration Manager
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

Summary

To allow Council to receive the Monthly Information Report including reports from Manager of Works, Community Development and Caravan Park Manager.

Background Information

Reports are presented to Council on operational matters within the Shire of Mukinbudin.

Officer Comment

Refer to Information Report.

Strategic & Social Implications

Nil

Consultation

Dirk Sellenger – Chief Executive Officer
Allan Monson – Acting Works Supervisor
Tania Sprigg - Caravan Park Manager
Nola Comerford-Smith – Administration Manager

Statutory Environment Nil

Policy Implications Nil

Financial Implications Nil

OFFICER RECOMMENDATION / COUNCIL DECISION

Council Decision Number – 03 09 19

Moved: Cr Ventris

Seconded: Cr Paterson

That Council receive the August 2019 Information Report.

Carried 6 / 0

8.2.1 List of Payments – August 2019	
Location:	Mukinbudin
File Ref:	ADM 007
Applicant:	Edward Nind – Finance Manager
Date:	10 September 2019
Disclosure of Interest:	Nil
Responsible Officer:	Edward Nind – Finance Manager
Author:	Louise Sellenger – Senior Finance Officer
Voting Requirements	Simple Majority
Documents Attached	List of Payments – August 2019 (8 pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please see the Finance Manager prior to the meeting so that a researched answer may be provided.

Summary

List of payments made in August 2019 for endorsement by Council.

Background Information

A list of payments submitted to Council on 18 September 2019, for confirmation in respect of accounts already paid or for the authority to those unpaid. (Please refer to Payment listing submitted as a separate attachment).

Officer Comment

Standard process of obtaining Council endorsement of payments.

Strategic & Social Implications

N/A

Consultation

N/A

Statutory Environment

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

Policy Implications

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

Financial Implications

All payments have been made in accordance with the 2019/2020 Budget.

OFFICER RECOMMENDATION / COUNCIL DECISION**Council Decision Number – 04 09 19****Moved: Cr Ventris****Seconded: Cr Comerford****That the list of payments made in August 2019, be endorsed for payment.****Municipal Fund:**

Muni EFTs	EFT 4424	to	EFT 4501	\$156,551.69
Muni Cheques	Chq 31746	to	Chq 31751	\$4,652.39
Muni Direct Debits	DD 6078.1	to	DD 6145.1	\$61,800.30
(Superannuation, loans, leases)				
Pays on		07.08.19 & 21.08.19		\$72,935.14
(Not included on payment listing)				

Total Municipal Funds				\$295,939.52
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Trust Fund:

Trust EFTs	EFT 4423	to	EFT 4423	\$20.00
Trust Cheques	Chq	to	Chq	\$0.00
Trust Direct Debits	DD 6063.1	to	DD 6153.1	\$32,973.53

Total Trust Funds				\$32,993.53
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Carried 6 / 0

Date: 10/09/2019
Time: 3:26:25 PM

Shire of Mukinbudin

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USER: Sarah Parker
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4424	05/08/2019	Absolutely All Electrical	Remove power points and tv point from walls- Sporting Complex	1		638.00
EFT4425	05/08/2019	Burgess Rawson	Water Usage- Railway Station toilets 21/5/19-24/7/2019	1		274.51
EFT4426	05/08/2019	D&d Transport	Freight- Grader Blade	1		107.11
EFT4427	05/08/2019	Hutton & Northey	Replace failed suspension bushes- P371	1		10,810.26
EFT4428	05/08/2019	Jason Signmakers	Replace symbol sign- Caravan Park	1		423.90
EFT4429	05/08/2019	Landgate	Rural UV's Chargeable. Schedule- R2019/2 16/02/19-05/07/2019	1		83.76
EFT4430	05/08/2019	Mick Sippe Carpentry	Supply and Install flooring- Aged Unit 7	1		4,950.00
EFT4431	05/08/2019	Natalie Palandri	Refund gym membership- Natalie Palandri	1		40.00
EFT4432	05/08/2019	Nikz Mobile Detailing	2x Detailing Packages inc seat cover install- P279 & P31317	1		300.00
EFT4433	05/08/2019	Piccolo Family Trust T/a Mukinbudin Hotel Motel	2x Cartons of Corona- Council Meeting	1		140.00
EFT4434	05/08/2019	Sippes Mukinbudin	Parks & Gardens Misc items inc Street tree retic- July 2019	1		1,690.60
EFT4435	05/08/2019	Synergy	Grouped Electricity Invoice- 28/06/19-26/07/19	1		5,073.89
EFT4436	06/08/2019	Absolutely All Electrical	Replace HWU on 15 and 5 Cruickshank Rd	1		104.50
EFT4437	06/08/2019	Australia Post	Various Postage- July 2019	1		81.27
EFT4438	06/08/2019	Benara Nurseries	13x 12L Jacarada Trees- Shadbolt St	1		378.95
EFT4439	06/08/2019	Civic Legal	SAT- Averil Cosh vs Shire of Mukinbudin- Legal Fees for July 2019	1		11,320.66
EFT4440	06/08/2019	Great Southern Fuels	July 2019 Fuel Account	1		14,058.34
EFT4441	06/08/2019	Hutton & Northey	Repair PTO fault and leaking air switch- P369	1		642.40

EFT4442	06/08/2019	Landgate	Other DLI Invoices- July 2019	1	12	78.60
EFT4443	06/08/2019	Marketforce	Advertise- Request for Tender- Design and Construct 2x 4x2 Dwellings	1		690.54
EFT4444	06/08/2019	Mukinbudin Trading Post	Purchase Printer Ink	1		241.04
EFT4445	06/08/2019	Muka Handy Service	Yard Cleaning- 23/07-26/07	1		717.50
EFT4446	06/08/2019	Navsdron Pty Ltd T/as Navsdron	Assistance Developing LTFP July 2018- June 2019	1		6,710.00
EFT4447	06/08/2019	Orbit Health & Fitness Club	On site service and safety audit- July 2019	1		434.50
EFT4448	06/08/2019	On Hold On Line	On Hold Message- August 2019	1		69.00
EFT4449	06/08/2019	R Munns Engineering Consulting Services	2020/2021 State Blackspot submission x 2.25hrs	1		217.80
EFT4450	06/08/2019	Sippes Mukinbudin	Building misc purchases- July 2019	1		1,419.09
EFT4451	15/08/2019	Absolutely All Electrical	Install exhaust fan in laundry- 15 Cruickshank Rd	1		264.72
EFT4452	15/08/2019	Avon Waste	July 2019- Rubbish Collection	1		6,135.60
EFT4453	15/08/2019	Bf & Jd Atkins	Correction to invoice Posting Period 12 to 01	1		2,475.00
EFT4454	15/08/2019	Boc Limited	Gas Bottle Rental/Service Charge- July 2019	1		54.95
EFT4455	15/08/2019	Bob Waddell & Associates Pty Ltd	Assistance with 2019/2020 Annual Budget	1		990.00
EFT4456	15/08/2019	Breakaway Downs	Gravel- Graham Road	1		13,200.00
EFT4457	15/08/2019	Courier Australia/toll Ipec	Freight- Signs for Harry Rd and Kununoppin-Mukinbudin Rd	1		51.16
EFT4458	15/08/2019	David Ross Carlson	Billyacatting Hill- Promotional Video	1		649.00
EFT4459	15/08/2019	Geraghtys Engineering & Auto Electrics	100,000km Service- P311	1		2,441.91
EFT4460	15/08/2019	Iga Mukinbudin	Admin Refreshments- July 2019	1		166.06
EFT4461	15/08/2019	Jtagz Pty Ltd	Dog registration tags	1		249.70
EFT4462	15/08/2019	Palm Plumbing	Clean blocked tempering valve to improve lack of hot water pressure- Aged Unit 1&2	1		99.00
EFT4463	15/08/2019	Shire Of Mt Marshall	NEW Health Recoup- EHO- missed expenses June 2019	1		204.67

EFT4464	15/08/2019	Shire Of Trayning	Doctor House Rent- 02/06/2019-29/06/2019	1	13 768.00
EFT4465	15/08/2019	Silinger Contractors	39.5hrs carting gravel- Quanta Cutting-Weira Rd 22/7/19-26/7/19	1	8,690.00
EFT4466	15/08/2019	Sippes Mukinbudin	Gas Bottles and Delivery- 25 Cruickshank Rd & 8 Lansdell St	1	317.30
EFT4467	15/08/2019	Two Dogs Home Hardware	Slasher weed killer- 5x1lt	1	191.20
EFT4468	15/08/2019	Wa Contract Ranger Services Pty Ltd	Ranger Service 29/07/19 and 06/08/19	1	374.00
EFT4469	15/08/2019	Wallis Computer Solution	Equipment Rental Finance Agreement- August 2019	1	1,980.30
EFT4470	20/08/2019	Ampac Debt Recovery	AMPAC- Costs and Commisions for July 2019	1	1,517.25
EFT4471	20/08/2019	Dylan Copeland	NRM Consultant Assistance- Clearing Permits & North Rd fencing etc- July 2019	1	2,068.00
EFT4472	20/08/2019	Mukinbudin Steel Fabricators	Install gates at refuge site	1	1,850.21
EFT4473	20/08/2019	Mukinbudin Community Resource Centre	Printing pictures- Wall Art for Shire Housing	1	52.00
EFT4474	20/08/2019	Officeworks	Fit-out for Communications Room- Bonnie Rock Bush Fire Brigade	1	1,231.95
EFT4475	20/08/2019	Personalised Settlements	Subdivision of Lot 250 Earl Drive- Fees	1	831.40
EFT4476	20/08/2019	Planwest (wa) Pty Ltd	Planning Services- Crisp Aerial, CBH & Bottleshop SAT June-August 2019	1	3,267.00
EFT4477	20/08/2019	Seminars Australia Pty Ltd	Salary Packing Seminar 2019/20- Dirk Sellenger	1	630.00
EFT4478	20/08/2019	Shed & Shelving	Locker and Shelving- Bonnie Rock Bushfire Brigade	1	898.40
EFT4479	20/08/2019	Signs Plus	Names Badges- Cr Shadbolt & Cr Nicoletti	1	33.60
EFT4480	20/08/2019	The Workwear Group Pty Ltd	Uniform Items- Sarah Parker	1	400.20
EFT4481	20/08/2019	Uptime Mechanical	Investigate truck electrical error- DAF Tipper P369	1	456.50
EFT4482	20/08/2019	Wetdeck Pools	Painting of plant room floor- Swimming Pool	1	9,906.45
EFT4483	29/08/2019	Absolutely All Electrical	Supply and Install Reverse Cycle Split System- Admin Office	1	2,766.46
EFT4484	29/08/2019	Ampac Debt Recovery	Costs and Commissions- July 2019	1	55.00
EFT4485	29/08/2019	Bob Waddell & Associates Pty Ltd	Assistance with 2019/20 Annual Budget	1	1,881.00

EFT4486	29/08/2019	Child Support Agency	Payroll deductions	1	14	304.04
EFT4487	29/08/2019	Copier Support	Copier Support- 26 June - 22 August 2019	1		1,311.25
EFT4488	29/08/2019	Courier Australia/toll Ipec	Freight- Westrac- P301	1		196.35
EFT4489	29/08/2019	Dirk Sellenger	Reimburse- Decorations & Uber Trips (GROH & NEWROC)	1		59.63
EFT4490	29/08/2019	Hutton & Northey	4500hr Service- Cat 12M Grader	1		10,461.79
EFT4491	29/08/2019	J.r & A. Hersey Pty Ltd	Protective Equipment- Depot & Parks Crew	1		456.12
EFT4492	29/08/2019	Local Health Authorities Analytical Committee	Analytical Services- 2019/2020	1		396.00
EFT4493	29/08/2019	Muka Handy Service	Landscaping and Verge Maintenance- Various Locations	1		770.00
EFT4494	29/08/2019	Mukinbudin Cafe	Catering Avivo presentation- Seniors Event	1		75.00
EFT4495	29/08/2019	Optometrist On Call	Safety Spectacles- Dave Waters	1		370.00
EFT4496	29/08/2019	Piccolo Family Trust T/a Mukinbudin Hotel Motel	Corona x 2 Cartons- Committee Meeting- August 2019	1		140.00
EFT4497	29/08/2019	Regional Communication Solutions	Celfi Go Mobile Unit including Installation and Delivery- Bonnie Rock	1		1,988.24
EFT4498	29/08/2019	Silinger Contractors	37.25hrs Carting Gravel- Jones Est Rd	1		8,195.00
EFT4499	29/08/2019	Timinta Holdings Pty Ltd T/a Mukinbudin Hotel	Street Sweeping March-August 2019	1		1,770.00
EFT4500	29/08/2019	Trayning Tyres And Mechanics	Relief Caretake 2/3/4th August 2019- Caravan Park	1		840.06
EFT4501	29/08/2019	Wa Contract Ranger Services Pty Ltd	Ranger Service 12/08/19 & 20/08/19	1		374.00
31746	05/08/2019	Water Corporation	Trade Waste Charges- Caravan Park	1		474.20
31747	06/08/2019	Telstra	Directory Charges- August 2019	1		90.60
31748	15/08/2019	Telstra	Mobile Phone Account- Work Manager, CEO & Caravan Park- August 2019	1		160.26
31749	20/08/2019	Synergy	Electricity Account- 8 Lansdell St 11/06/19-08/08/19	1		830.10
31750	20/08/2019	Telstra	August 2019 Phone Account	1		527.75
31751	20/08/2019	Water Corporation	Water Account- Rec Ground 15/05/19-17/07/2019	1		2,569.48

DD6078.1	07/08/2019	IooF Pursuit Select Personal Superannuation	Superannuation contributions	1	15 321.77
DD6078.2	07/08/2019	Dl Sellenger Superfund	Superannuation contributions	1	1,224.24
DD6078.3	07/08/2019	Wa Super	Payroll deductions	1	4,880.61
DD6078.4	07/08/2019	Mtaa Super	Superannuation contributions	1	129.81
DD6078.5	07/08/2019	Prime Super	Superannuation contributions	1	214.21
DD6078.6	07/08/2019	Tasplan Superannuation	Superannuation contributions	1	394.25
DD6078.7	07/08/2019	Rest Industry Super	Superannuation contributions	1	184.94
DD6103.1	14/08/2019	Bendigo Bank Mastercard	Credit Card Transactions- July 2019	1	3,953.80
DD6112.1	21/08/2019	IooF Pursuit Select Personal Superannuation	Superannuation contributions	1	325.96
DD6112.2	21/08/2019	Dl Sellenger Superfund	Superannuation contributions	1	1,144.16
DD6112.3	21/08/2019	Wa Super	Payroll deductions	1	4,727.53
DD6112.4	21/08/2019	Mtaa Super	Superannuation contributions	1	159.32
DD6112.5	21/08/2019	Prime Super	Superannuation contributions	1	214.21
DD6112.6	21/08/2019	Rest Industry Super	Superannuation contributions	1	191.35
DD6112.7	21/08/2019	Bendigo Smartstart Super	Superannuation contributions	1	67.18
DD6142.1	01/08/2019	Wa Treasury Corporation	Loan 109 Principal and Interest Payment	1	13,017.26
DD6145.1	26/08/2019	Wa Treasury Corporation	Loan 122 Principal & Interest Payment	1	30,649.70

REPORT TOTALS

TOTAL

Bank Code

Bank Name

1

Muni Bank - 633-000 116456799

223,004.38

TOTAL

223,004.38

Date: 10/09/2019
Time: 3:27:41 PM

Shire of Mukinbudin


Cheque /EFT No	Date	Name	Invoice Description
EFT4423	01/08/2019	Natalie Palandri	GYM CARD BONI
DD6063.1	01/08/2019	Department Of Transport	PAYMENT OF LIC
DD6065.1	02/08/2019	Department Of Transport	PAYMENT OF LIC
DD6067.1	05/08/2019	Department Of Transport	PAYMENT OF LIC
DD6069.1	06/08/2019	Department Of Transport	PAYMENT OF LIC
DD6071.1	07/08/2019	Department Of Transport	PAYMENT OF LIC
DD6080.1	06/08/2019	Department Of Transport	PROCESSING OF I
DD6082.1	07/08/2019	Department Of Transport	PAYMENT OF LIC
DD6084.1	08/08/2019	Department Of Transport	PAYMENT OF LIC
DD6089.1	09/08/2019	Department Of Transport	PAYMENT OF LIC
DD6091.1	12/08/2019	Department Of Transport	PAYMENT OF LIC
DD6094.1	13/08/2019	Department Of Transport	PAYMENT OF LIC
DD6096.1	14/08/2019	Department Of Transport	PAYMENT OF LIC
DD6108.1	20/08/2019	Department Of Transport	PAYMENT OF LIC
DD6110.1	19/08/2019	Department Of Transport	PAYMENT OF LIC
DD6114.1	20/08/2019	Department Of Transport	PAYMENT OF LIC
DD6116.1	23/08/2019	Department Of Transport	PAYMENT OF LIC
DD6122.1	28/08/2019	Department Of Transport	PAYMENT OF LIC
DD6124.1	27/08/2019	Department Of Transport	PAYMENT OF LIC
DD6126.1	29/08/2019	Department Of Transport	PAYMENT OF LIC
DD6128.1	28/08/2019	Department Of Transport	PAYMENT OF LIC
DD6151.1	29/08/2019	Department Of Transport	Payment of Licensin
DD6153.1	22/08/2019	Department Of Transport	Payment of Licensin

REPORT TOTALS

Bank Code **Bank Name**
2 Trust Bank - 633-000 116457771

	Bank Code	INV Amount	Amount
REFUND	2		20.00
ENSING FEES COLLECTED 30/07/2019	2		940.75
ENSING FEES COLLECTED 02/08/2019	2		2,001.20
ENSING FEES COLLECTED 01/08/2019	2		737.55
ENSING FEES COLLECTED 06/08/2019	2		746.10
ENSING FEES COLLECTED 05/08/2019	2		935.95
LICENSING FEES 06/08/2019	2		1,272.05
ENSING FEES 07/08/2019	2		841.55
ENSING FEES 08/08/2019	2		1,090.90
ENSING FEES COLLECTED 09/08/2019	2		316.25
ENSING FEES COLLECTED 12/08/2019	2		3,436.50
ENSING FEES 13/08/2019	2		27.70
ENSING FEES COLLECTED 14/08/2019	2		2,863.65
ENSING FEES COLLECTED 16/08/2019	2		1,078.55
ENSING FEES COLLECTED 15/08/2019	2		452.78
ENSING FEES COLLECTED 19/08/2019	2		477.20
ENSING FEES COLLECTED 22/08/2019	2		10,189.95
ENSING FEES 26/08/2019	2		422.60
ENSING FEES 23/08/2019	2		176.20
ENSING FEES 27/08/2019	2		610.10
ENSING FEES 28/08/2019	2		505.85
ig Fees Collected 29/8	2		1,897.80
ig Fees Collected 22/8	2		1,952.35

TOTAL**32,993.53****32,993.53**

009669

 SHIRE OF MUKINBUDIN
 PO BOX 67
 MUKINBUDIN WA 6479

Your details at a glance

BSB number 633-000
Account number 693 723967
 Customer number 11762408/M201
 Account title SHIRE OF MUKINBUDIN SHIRE OF MUKINBUDIN

Account summary

Statement period 1 Aug 2019 - 31 Aug 2019
 Statement number 126
 Opening balance on 1 Aug 2019 \$3,953.80
 Payments & credits \$3,971.28
 Withdrawals & debits \$1,472.35
 Interest charges & fees \$4.00
Closing Balance on 31 Aug 2019 \$1,458.87

Account details

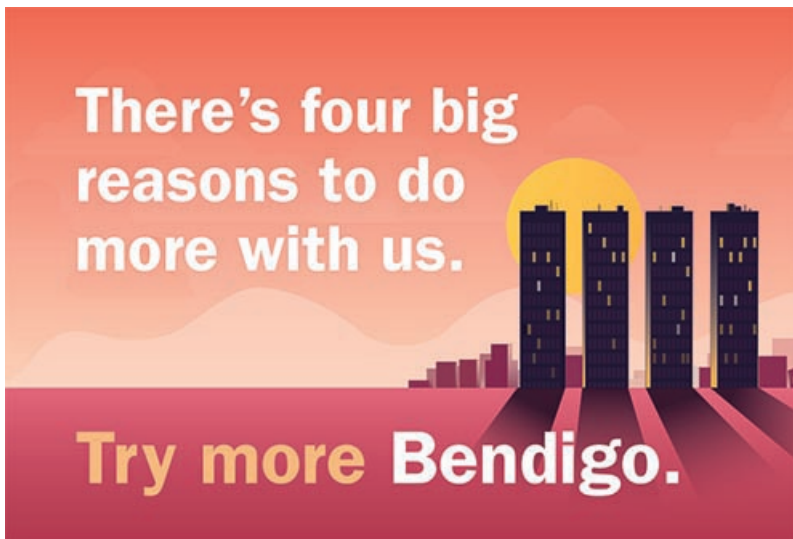
Credit limit \$5,000.00
 Available credit \$3,541.13
 Annual purchase rate 13.990%
 Annual cash advance rate 13.990%

Payment details

Minimum payment required \$43.76
Payment due 14 Sep 2019

Any questions?

Contact Tara Chambers at 29 Shadbolt St, Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO** (1300 236 344).



There's four big reasons to do more with us.
Try more Bendigo.

Bendigo Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment

You will pay off the Closing Balance shown on this statement in about **10 years and 3 months**

And you will pay an estimated total of interest charges of **\$806.80**

If you make no additional charges using this card and each month you pay **\$70.03**

You will pay off the Closing Balance shown on this statement in about **2 years**

And you will pay an estimated total of interest charges of **\$221.85, a saving of \$584.95**

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1300 652 146.

Bendigo Business Credit Card


Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$3,953.80
6 Aug 19	Shark Bay Fuel Fishi ng, Denham AUS RETAIL PURCHASE 05/08 CARD NUMBER 552638XXXXXXXX149 1	141.39		4,095.19
7 Aug 19	STATE ARCHIVES NSW, KINGSWOOD AUS RETAIL PURCHASE 05/08 CARD NUMBER 552638XXXXXXXX149 1	31.12		4,126.31
10 Aug 19	AUSSIE BROADBAND, MO RWELL AUS RETAIL PURCHASE 09/08 CARD NUMBER 552638XXXXXXXX149 1	89.00		4,215.31
10 Aug 19	FACEBK *UTZJUM67S2, fb.me/ads AUS RETAIL PURCHASE RETURN 08/08 CARD NUMBER 552638XXXXXXXX149 1		17.48	4,197.83
11 Aug 19	GM CABS PTY LTD, MAS COT AUS RETAIL PURCHASE 09/08 CARD NUMBER 552638XXXXXXXX149 1	11.92		4,209.75
14 Aug 19	PERIODIC TFR 00117624081201 00000000000		3,953.80	255.95
16 Aug 19	OFWKS ONLINE BENTLEI GH, E 03 AUS RETAIL PURCHASE 15/08 CARD NUMBER 552638XXXXXXXX149 1	488.95		744.90
20 Aug 19	FACEBK *6Q5UENW6S2, fb.me/ads AUS RETAIL PURCHASE-INTERNATIONAL 18/08 CARD NUMBER 552638XXXXXXXX149 1	165.00		909.90
24 Aug 19	AIRBNB * HMAKMPAC,S urry Hills AUS RETAIL PURCHASE 22/08 CARD NUMBER 552638XXXXXXXX149 1	262.64		1,172.54


...continued overleaf >


www.bendigobank.com.au

Date Paid ___ / ___ / ___ Amount \$ _____


Bendigo Business Credit Card - Payment options

 **Pay in person:** Visit any **Bendigo Bank** branch to make your payment.

 **Internet banking:** Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au

 Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.

 **Pay by post:** Mail this slip with your cheque to -
PO Box 480
Bendigo VIC 3552.
 If paying by cheque please complete the details below.

 **Bill code: 342949**
Ref: 693723967

Bank@Post™ Pay at any Post Office by Agency Banking **Bank@Post™** using your credit card.


Bendigo Business Credit Card

BSB number 633-000
Account number 693723967
Customer name SHIRE OF MUKINBUDIN
Minimum payment required \$43.76
Closing Balance on 31 Aug 2019 \$1,458.87
Payment due 14 Sep 2019

Date _____ **Payment amount** _____

Drawer	Chq No	BSB	Account No	\$	¢

133BH103 / E-0 / S-1121 / I-1121 / 0011762408001813

Bendigo Business Credit Card *(continued).*

Date	Transaction	Withdrawals	Payments	Balance
25 Aug 19	FACEBK *RTH6CNS7S2, fb.me/ads AUS RETAIL PURCHASE-INTERNATIONAL 23/08 CARD NUMBER 552638XXXXXXXX149 1	27.50		1,200.04
28 Aug 19	APPLE ITUNES STORE, SYDNEY AUS RETAIL PURCHASE 27/08 CARD NUMBER 552638XXXXXXXX149 1	1.49		1,201.53
30 Aug 19	CARROLL & RICHARDSON , MULGRAVE AUS RETAIL PURCHASE 28/08 CARD NUMBER 552638XXXXXXXX149 1	24.96		1,226.49
30 Aug 19	CARD FEE 1 @ \$4.00	4.00		1,230.49
31 Aug 19	AIRBNB * HMAFXZY98,S urry Hills AUS RETAIL PURCHASE 29/08 CARD NUMBER 552638XXXXXXXX149 1	228.38		1,458.87
Transaction totals / Closing balance		\$1,476.35	\$3,971.28	\$1,458.87

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED
FOR YOUR ACCOUNT.

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)


Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/cardsecurity

**You've chosen us at least once.
Why stop there?**



**Try more
Bendigo.**

009669

 SHIRE OF MUKINBUDIN
 PO BOX 67
 MUKINBUDIN WA 6479

Card summary

Account number 693723967
Card number 552638XXXXXXXX149
Customer number 11762408/M201
 Statement period 01/08/2019 to 31/08/2019
 Statement number 126 (page 4 of 5)

Any questions?

Contact Tara Chambers at 29 Shadbolt St, Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO** (1300 236 344).

Bendigo Business Credit Card (continued).

Date	Transaction	Withdrawals	Payments
6 Aug 19	Shark Bay Fuel Fishi ng, Denham AUS	141.39	
7 Aug 19	STATE ARCHIVES NSW, KINGSWOOD AUS	31.12	
10 Aug 19	AUSSIE BROADBAND, MO RWELL AUS	89.00	
10 Aug 19	FACEBK *UTZJUM67S2, fb.me/ads AUS		17.48
11 Aug 19	GM CABS PTY LTD, MAS COT AUS	11.92	
16 Aug 19	OFWKS ONLINE BENTLEI GH, E 03 AUS	488.95	
20 Aug 19	FACEBK *6Q5UENW6S2, fb.me/ads AUS	165.00	
24 Aug 19	AIRBNB * HMAKMY PAC,S urry Hills AUS	262.64	
25 Aug 19	FACEBK *RTH6CNS7S2, fb.me/ads AUS	27.50	
28 Aug 19	APPLE ITUNES STORE, SYDNEY AUS	1.49	
30 Aug 19	CARROLL & RICHARDSON , MULGRAVE AUS	24.96	
31 Aug 19	AIRBNB * HMAFXZY98,S urry Hills AUS	228.38	
TOTALS		\$1,472.35	\$17.48

133BH103 / E-0 / S-1123 / I-1123 / 0011762408001813

...continued overleaf >

Account number	693723967 22
Card number	552638XXXXXX149
Customer number	11762408/M201
Statement period	01/08/2019 to 31/08/2019
Statement number	126 (page 5 of 5)

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

Mastercard Summary
Month: August 2019

Date	Description	Amount
06/08/19	Shank Bay Fuel- Fuel for CEO Prado	141.39
07/09/19	NSW State Records- Additional copy of Keyword for Councils	31.12
10/08/19	Aussie Broadband- WIFI- Caravan Park	89.00
10/08/19	Facebook Advertising	-17.48
11/08/19	MCabs- Taxi- Hilton to Department of Communities- CEO	11.92
16/08/19	Officeworks- iPad and accessories for Jeff Seaby	488.95
20/08/19	Facebook- Area Promotion	165.00
24/08/19	Airbnb- Accomodation for Nola- Records Training	262.64
25/08/19	Facebook- Area Promotion	27.50
28/08/19	iTunes- Cloud Storage- CEO Phone	1.49
30/08/19	Flagworld- Flag for Chambers	24.96
30/08/19	Bendigo Bank Card Fee	4.00
31/08/19	Airbnb- Accomodation for Nola- Agenda and Minutes training	228.38
TOTAL:		1458.87
Includes GST of:		132.26

8.2.2 Monthly Statement of Financial Activity Report – 31 August 2019	
Location:	Mukinbudin
File Ref:	ADM 005
Applicant:	Edward Nind – Finance Manager
Date:	12 September 2019
Disclosure of Interest:	Nil
Responsible Officer	Edward Nind – Finance Manager
Author:	Edward Nind – Finance Manager
Voting Requirements	Simple Majority
Documents Attached	Statement of Financial Activity – For the Period Ended 31 August 2019 (21 Pages) Schedules 2 to 14 for the period 1 July 2019 to 31 August 2019 (77 Pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please discuss these queries with the Finance Manager so that a researched answer may be provided for you.

Summary

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management Regulations 1996)*.

Monthly Statement of Financial Activity for the period ending 30 June 2019 are attached for Councillor Information, and consisting of;

Statement of Financial Activity

1. Acquisition of Assets
 2. Disposal of Assets
 3. Information on Borrowings
 4. Reserves
 5. Net Current Assets
 6. Rating Information
 7. Trust Funds
 8. Operating Statement
 9. Statement of Financial Position
 10. Financial Ratios
 11. Grants Report
 12. Bank Balances & Investment Information
- Schedules 2 - 14 attached

Background Information

Nil

Officer Comment

The “Actual” brought forward surplus from 2018/2019 of \$1,114,237 is not final and is subject to end of year accounting adjustments.

The “Adopted Budget” is based on a surplus carried forward of \$1,092,129.00. This makes provision for an expected increase in liabilities as the result of accounting standards.

The estimated surplus carried forward at 30 June 2019 of \$1,114,237 includes a prepaid 2019-2020 general purpose grant component of \$573,633 and a prepaid 2019-2020 general roads component of \$296,528, a total of \$870,161. After subtracting these advance payments, that will reduce our actual income in 2019-2020, we currently have an adjusted surplus of \$244,076.

This adjusted surplus is expected to reduce by up to \$30,000.

Strategic & Social Implications N/A

Consultation N/A

Statutory Environment

General Financial Management of Council, Council 2017/18 Budget, *Local Government (Financial Management) Regulations 1996, r34, Local Government Act 1995, section 6.4.*

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that are required to be reported for Council.

Council adopted a policy on 27 August 2019 that the material variation be set at \$10,000 and 10%.

Financial Implications

There is no direct financial implication in relation to this matter.

OFFICER RECOMMENDATION / COUNCIL DECISION

Council Decision Number – 05 09 19

Moved: Cr Ventris

Seconded: Cr Nicoletti

That Council:

Adopt the Monthly Financial Report for the period ending 31 August 2019 and note any material variances greater than \$10,000 and 10%.

Carried 6 / 0



SHIRE OF MUKINBUDIN

SCHEDULES

FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019

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Schedule 7 - Health	15 to 19
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SHIRE OF MUKINBUDIN
SCHEDULE 02 - GENERAL FUND SUMMARY
Financial Statement for Period Ended
31 August 2019

MUNICIPAL FUND		Adopted Budget		Amended Budget		YTD Budget		YTD Actual	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
OPERATING									
General Purpose Funding	03	2,061,509.00	87,295.00	2,061,509.00	87,295.00	220,758.00	13,498.00	1,425,910.81	12,764.64
Governance	04	1,200.00	415,035.00	1,200.00	415,035.00	200.00	87,505.00	0.00	80,809.69
Law, Order, Public Safety	05	117,029.00	101,275.00	117,029.00	101,275.00	446.00	23,220.00	808.28	19,797.72
Health	07	108,164.00	134,179.00	108,164.00	134,179.00	10,860.00	16,940.00	679.94	14,444.14
Education & Welfare	08	690,702.00	97,579.00	690,702.00	97,579.00	2,386.00	23,458.00	1,479.96	31,200.01
Housing	09	225,790.00	339,223.00	225,790.00	339,223.00	37,598.00	61,875.00	37,115.56	55,540.81
Community Amenities	10	106,197.00	289,360.00	106,197.00	289,360.00	76,237.00	56,793.00	83,184.68	51,358.02
Recreation & Culture	11	107,373.00	850,105.00	107,373.00	850,105.00	2,754.00	146,341.00	6,818.94	108,425.89
Transport	12	961,621.00	1,793,030.00	961,621.00	1,793,030.00	3,148.00	304,571.00	281,636.76	94,017.47
Economic Services	13	175,341.00	338,893.00	175,341.00	338,893.00	28,996.00	54,661.00	24,850.10	55,539.39
Other Property & Services	14	57,950.00	64,366.00	57,950.00	64,366.00	9,564.00	75,667.00	17,368.08	53,241.86
TOTAL - OPERATING		4,612,876.00	4,510,340.00	4,612,876.00	4,510,340.00	392,947.00	864,529.00	1,879,853.11	577,139.64
CAPITAL									
General Purpose Funding	03	0.00	1,800.00	0.00	1,800.00	0.00	0.00	0.00	727.36
Governance	04	0.00	12,000.00	0.00	12,000.00	0.00	0.00	0.00	5,076.36
Law, Order, Public Safety	05	0.00	92,658.00	0.00	92,658.00	0.00	0.00	0.00	0.00
Health	07	75,000.00	150,000.00	75,000.00	150,000.00	0.00	0.00	0.00	0.00
Education & Welfare	08	200,000.00	879,695.00	200,000.00	879,695.00	0.00	3,421.00	0.00	5,171.93
Housing	09	784,000.00	818,337.00	784,000.00	818,337.00	0.00	6,060.00	0.00	5,351.42
Community Amenities	10	0.00	20,400.00	0.00	20,400.00	0.00	6,494.00	0.00	0.00
Recreation & Culture	11	0.00	143,115.00	0.00	143,115.00	0.00	8,347.00	0.00	14,752.58
Transport	12	355,000.00	1,947,880.00	355,000.00	1,947,880.00	0.00	90,739.00	0.00	114,874.05
Economic Services	13	0.00	14,958.00	0.00	14,958.00	0.00	0.00	0.00	0.00
Other Property & Services	14	224,000.00	362,194.00	224,000.00	362,194.00	73,920.00	141,220.00	0.00	63,210.64
TOTAL - CAPITAL		1,638,000.00	4,443,037.00	1,638,000.00	4,443,037.00	73,920.00	256,281.00	0.00	209,164.34
		6,250,876.00	8,953,377.00	6,250,876.00	8,953,377.00	466,867.00	1,120,810.00	1,879,853.11	786,303.98
Less Depreciation Written Back			(1,605,372.00)		(1,605,372.00)		(267,544.00)		0.00
Less Profit/Loss Written Back		0.00	(5,000.00)	0.00	(5,000.00)	0.00	0.00	0.00	0.00
Rounding Adjustment			0.00		0.00		0.00	(1.00)	0.00
Plus Transfer from/(to) Restricted Cash (Other)				0.00		0.00		(76,991.00)	
TOTAL REVENUE & EXPENDITURE		6,250,876.00	7,343,005.00	6,250,876.00	7,343,005.00	466,867.00	853,266.00	1,802,861.11	786,303.98
Surplus/Deficit July 1st B/Fwd		1,092,129.00		1,092,129.00		1,092,129.00		1,114,237.09	
		7,343,005.00	7,343,005.00	7,343,005.00	7,343,005.00	1,558,996.00	853,266.00	2,917,098.20	786,303.98
Surplus/(Deficit) C/Fwd			0.00		0.00		705,730.00		2,130,794.22
		7,343,005.00	7,343,005.00	7,343,005.00	7,343,005.00	1,558,996.00	1,558,996.00	2,917,098.20	2,917,098.20

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 August 2019

PROGRAMME SUMMARY

	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Rate Revenue and Administration		64,619.00		64,619.00		9,726.00		9,161.61	
General Purpose Funding		2,258.00		2,258.00		376.00		366.92	
Investment Activity		11,375.00		11,375.00		1,892.00		1,768.40	
Other General Purpose Funding		9,043.00		9,043.00		1,504.00		1,467.71	
<u>OPERATING REVENUE</u>									
Rate Revenue and Administration	1,248,396.00		1,248,396.00		19,514.00		1,222,850.80		▼ Timing, the YTD budget assumed rates would be recognised in September.
General Purpose Funding	788,713.00		788,713.00		197,178.00		197,178.25		
Investment Activity	24,400.00		24,400.00		4,066.00		5,881.76		
SUB-TOTAL OPERATING	2,061,509.00	87,295.00	2,061,509.00	87,295.00	220,758.00	13,498.00	1,425,910.81	12,764.64	
<u>CAPITAL EXPENDITURE</u>									
Investment Activity		1,800.00		1,800.00		0.00		727.36	
SUB-TOTAL CAPITAL	0.00	1,800.00	0.00	1,800.00	0.00	0.00	0.00	727.36	
TOTAL - PROGRAMME SUMMARY	2,061,509.00	89,095.00	2,061,509.00	89,095.00	220,758.00	13,498.00	1,425,910.81	13,492.00	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 August 2019

RATE REVENUE AND ADMINISTRATION		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2030100	Rates Incentive Scheme		250.00		250.00		0.00		0.00	- Rates Incentive Prize
2030101	Valuation Expenses		6,300.00		6,300.00		1,050.00		162.36	
2030102	Legal Expenses - Op Exp - Rates		4,500.00		4,500.00		750.00		1,660.70	
2030103	Title/Company Searches		500.00		500.00		82.00		0.00	
2030105	Rates Printing and Stationery - Op Exp - Rates		900.00		900.00		150.00		0.00	
2030106	Rates Debtor Doubtful Debts Expense		500.00		500.00		0.00		0.00	- Rates Debtor Doubtful Debts Expense provisions - Mining Tenements
2030107	Rates Debtors Written Off		4,500.00		4,500.00		0.00		0.00	- Rates Debtor Doubtful Debts Expense Wrierooffs - Mining Tenements
2030109	Other Expenses Relating To Rates		2,000.00		2,000.00		166.00		0.00	
2030199	Administration Allocated		45,169.00		45,169.00		7,528.00		7,338.55	- Allocation of 5% of Administration costs.
OPERATING REVENUE										
3030100	Rates Levied - GRV/UV	0.00		0.00		0.00		0.00		Timing, the YTD budget assumed rates would be recognised in September.
3030101	Rates Levied - GRV Residential	206,463.00		206,463.00		0.00		206,462.92		- Shire GRV Residential and Vacant land - Increase by 0%. Note: Increase in total Revenue 0% Rate in \$ applied 0.184236.
3030110	Rates Levied - UV Rural	986,293.00		986,293.00		0.00		977,840.20		- Agricultural UV - Rate - Increase by 7.5%. Note: Increase in total Revenue 7.5%. Rate in \$ applied 0.022174.
3030112	Rates Levied - UV Mining Tenement	0.00		0.00		0.00		5,500.00		
3030120	Rates Levied - GRV Minimum Residential	10,560.00		10,560.00		0.00		10,560.00		
3030130	Rates Levied - UV Minimum Rural	16,500.00		16,500.00		0.00		17,600.00		
3030132	Rates Levied - UV Minimum Mining Tenement	3,300.00		3,300.00		0.00		0.00		
3030135	Interim Rates Levied - GRV/UV	2,000.00		2,000.00		332.00		4,155.89		- Provision for Interim Rates and some has already been recieved.
3030136	Back Rates Levied - GRV/UV	500.00		500.00		82.00		0.00		- Provision for back rates expected.
3030137	Ex-Gratia Rates (CBH, etc.)	18,910.00		18,910.00		18,910.00		0.00		▲
3030140	Movement in Excess Rates	(10,000.00)		(10,000.00)		0.00		0.00		- Estimated movement in Excess Rates for Year
3030150	Penalty Interest Raised on Rates	5,000.00		5,000.00		0.00		399.97		- Interest payable after 35 days on unpaid rates @ 11% pa calculated daily
3030151	Instalment Interest Received	2,500.00		2,500.00		0.00		0.00		
3030152	Rates Instalment Admin Fee Received	2,220.00		2,220.00		0.00		0.00		
3030154	Rate Account Enquiry Charges	900.00		900.00		150.00		331.82		
3030155	Reimbursement of Debt Collection Costs (Inc GST)	150.00		150.00		24.00		0.00		- Reimbursement of other debt Collection costs
3030158	Legal Fees - Outstanding Rates - Op Inc	3,000.00		3,000.00		0.00		0.00		- Legal costs of rate recovery action, recovered from Ratepayer, expenses in acct 2030102.
3030160	Other Income Relating To Rates	100.00		100.00		16.00		0.00		- Reimbursement of other rate related costs
SUB-TOTAL OPERATING		1,248,396.00	64,619.00	1,248,396.00	64,619.00	19,514.00	9,726.00	1,222,850.80	9,161.61	
TOTAL - RATE REVENUE AND ADMINISTRATION		1,248,396.00	64,619.00	1,248,396.00	64,619.00	19,514.00	9,726.00	1,222,850.80	9,161.61	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 August 2019

GENERAL PURPOSE FUNDING	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2030299 Administration Allocated		2,258.00		2,258.00		376.00		366.92	- Allocation of 0.25% of Administration costs.
OPERATING REVENUE									
3030200 Financial Assistance Grant - General	538,416.00		538,416.00		134,604.00		135,841.00		- Annual General Purpose Grants from WA Local Government Grants Commission being the Federal Grants Equalisation/General Purpose Grant. of \$1,112,049. Less 1st early payment of the total grant received June 2019 of \$573,633. Paid August, November, February and May each year. (Revised 21Aug19)
3030201 Federal Assistance Grant - Roads Component	250,297.00		250,297.00		62,574.00		61,337.25		- Road Component Grants, WA Local Government Grants Commission 4 x Quarters of \$546,825 Less 1st payment received June 2019 of \$296,528. Paid August, November, February and May each year. (Revised 21Aug19)
3030202 Royalties for Regions - CLGF (Individual)	0.00		0.00		0.00		0.00		
3030203 Royalties for Regions - CLGF (Regional)	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	788,713.00	2,258.00	788,713.00	2,258.00	197,178.00	376.00	197,178.25	366.92	
TOTAL - GENERAL PURPOSE FUNDING	788,713.00	2,258.00	788,713.00	2,258.00	197,178.00	376.00	197,178.25	366.92	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 August 2019

INVESTMENT ACTIVITY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2030300	Bank Fees and Charges (Inc GST) - Op Exp		3,800.00	3,800.00		632.00		212.92	
2030301	Bank Fees and Charges (Exc GST)		800.00	800.00		132.00		454.70	
2030302	Interest on Overdraft		0.00	0.00		0.00		0.00	
2030399	Administration Allocated		6,775.00	6,775.00		1,128.00		1,100.78	- Allocation of 0.75% of Administration costs.
OPERATING REVENUE									
3030300	Interest Earned - Reserve Funds	12,000.00	12,000.00		2,000.00		4,845.82		Interest from a reserve term deposit that matured early in the year.
3030301	Interest Earned - Municipal Funds	12,400.00	12,400.00		2,066.00		1,035.94		
3030305	Other Investment Income - Op Inc - Invest Ac	0.00	0.00		0.00		0.00		
SUB-TOTAL OPERATING		24,400.00	11,375.00	24,400.00	11,375.00	4,066.00	1,892.00	5,881.76	1,768.40
CAPITAL EXPENDITURE									
4030350	Transfer Interest To Reserves		0.00	0.00		0.00		0.00	
4030354	Transfer To Building & Residential Land Reserve - Cap Exp		1,800.00	1,800.00		0.00		727.36	- Allocation of funds for future building works \$0 and Transfer to reserve of interest earned \$1800.
4030370	Acquisition of Non Current Investments - Cap Exp - Invest Act		0.00	0.00		0.00		0.00	
CAPITAL REVENUE									
5030350	Transfer from Reserve	0.00	0.00	0.00	0.00		0.00		
SUB-TOTAL CAPITAL		0.00	1,800.00	0.00	1,800.00	0.00	0.00	0.00	727.36
TOTAL - INVESTMENT ACTIVITY		24,400.00	13,175.00	24,400.00	13,175.00	4,066.00	1,892.00	5,881.76	2,495.76

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 August 2019

OTHER GENERAL PURPOSE FUNDING		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>										
2030400	Rounding and Foreign & Other Invalid Currency Op Exp - Other GP Funding		10.00		10.00		0.00		0.00	Rounding and damaged and overseas currency.
2030401	Reimbursements Exp - Op Exp - Other Gen Purp Funding		0.00		0.00		0.00		0.00	
2030499	Administration Allocated		9,033.00		9,033.00		1,504.00		1,467.71	- Allocation of 1% of Administration costs.
<u>OPERATING REVENUE</u>										
3030400	Commissions	0.00		0.00		0.00		0.00		
3030401	Contributions & Donations	0.00		0.00		0.00		0.00		
3030402	EFTPOS Fees Income	0.00		0.00		0.00		0.00		
3030403	Grant Funding - General Purpose Funding	0.00		0.00		0.00		0.00		
3030404	Other General Purpose Funding Income - O	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		0.00	9,043.00	0.00	9,043.00	0.00	1,504.00	0.00	1,467.71	
<u>CAPITAL EXPENDITURE</u>										
<u>CAPITAL REVENUE</u>										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER GENERAL PURPOSE FUNDING		0.00	9,043.00	0.00	9,043.00	0.00	1,504.00	0.00	1,467.71	

SHIRE OF MUKINBUDIN
SCHEDULE 04 - GOVERNANCE
 Financial Statement for Period Ended
 31 August 2019

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Members of Council		294,104.00		294,104.00		72,655.00		70,835.56	
Other Governance		120,931.00		120,931.00		14,850.00		9,974.13	
<u>OPERATING REVENUE</u>									
Members of Council	1,200.00		1,200.00		200.00		0.00		
Other Governance	0.00		0.00		0.00		0.00		
SUB-TOTAL	1,200.00	415,035.00	1,200.00	415,035.00	200.00	87,505.00	0.00	80,809.69	
<u>CAPITAL EXPENDITURE</u>									
Members of Council		12,000.00		12,000.00		0.00		5,076.36	
Other Governance		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Members of Council	0.00		0.00		0.00		0.00		
Other Governance	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	12,000.00	0.00	12,000.00	0.00	0.00	0.00	5,076.36	
TOTAL - PROGRAMME SUMMARY	1,200.00	427,035.00	1,200.00	427,035.00	200.00	87,505.00	0.00	85,886.05	

SHIRE OF MUKINBUDIN
SCHEDULE 04 - GOVERNANCE
Financial Statement for Period Ended
31 August 2019

MEMBERS OF COUNCIL		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2040100	Members Travelling		4,500.00		4,500.00		0.00		0.00	
2040101	Members Conference Expenses		7,960.00		7,960.00		7,960.00		8,810.69	
2040102	Presidents Allowance		10,000.00		10,000.00		0.00		0.00	
2040103	Deputy Presidents Allowance		2,500.00		2,500.00		0.00		0.00	
2040104	Members Sitting Fees		32,301.00		32,301.00		0.00		0.00	- Annual Councillor Fee \$3,589 per councillor x 8 Crs. (\$3,589 Min to \$9,504 Max) \$28,712 and President Sitting Fee \$3,589 (\$3,589 Min to \$19,534 Max)
2040105	Communications Allowance		4,500.00		4,500.00		0.00		0.00	- Information and Communications (ICT) Allowance \$500 per councillor. (\$500-\$3,500 max)
2040106	Members Training		12,000.00		12,000.00		2,000.00		0.00	
2040107	Election Expenses - Op Exp - Members		5,000.00		5,000.00		0.00		0.00	- Next elections to be held in October 2019. WAEC will be running the election. Budget reduced by \$8K.
2040108	Subscriptions & Publications		22,475.00		22,475.00		22,475.00		23,436.54	
2040109	Members - Insurance - Op Exp		12,800.00		12,800.00		12,800.00		10,161.26	
2040110	Members - Other Minor Exp		500.00		500.00		82.00		30.55	
2040112	Expensed Minor Asset Purchases - Op Exp - Members		0.00		0.00		0.00		0.00	Expenditure on additional and replacement electronic equipment for councillors costing approximately \$2,500 is expected, a budget amendment will be required.
2040113	Chambers Operating Expenses									
BO001	Chambers Operating Expenses		1,620.00		1,620.00		270.00		306.79	
2040114	Chambers Building Maintenance									
BM001	Chambers Building Maintenance		700.00		700.00		112.00		88.32	-- Employee Costs - Salaries & Wages \$177. -- Contractors & Consultants \$186. -- Materials/Stock Purchased \$150. -- Labour Overheads Allocated \$187.
2040115	Donations to Community Groups and Functions - Op Exp - M		10,000.00		10,000.00		1,666.00		0.00	
2040118	NEWROC Admin Fees		15,500.00		15,500.00		0.00		2,500.00	- Shire of Mukinbudin NEWROC Fees for 2019/20 General Subs \$15,500, See account 2130202 for NEWTRAVEL Tourism Officer contribution.
2040119	NEWROC - Project Contributions & Business Cases - Op Exp		2,000.00		2,000.00		332.00		0.00	
2040120	Other Expenses - Members of Council		1,500.00		1,500.00		250.00		500.00	- NEWROC related and other Councillor expenses.
2040199	Administration Allocated		148,248.00		148,248.00		24,708.00		25,001.41	- Allocation of 16.4% of Administration costs.
OPERATING REVENUE										
3040101	Reimbursements from Members Received - {	1,200.00		1,200.00		200.00		0.00		
SUB-TOTAL OPERATING		1,200.00	294,104.00	1,200.00	294,104.00	200.00	72,655.00	0.00	70,835.56	
CAPITAL EXPENDITURE										
4040150	Furniture & Equipment (Capital) - Members		6,500.00		6,500.00		0.00		0.00	- Replacement Council Chairs
4040160	Building (Capital) - Members									
BC001	Building (Capital) - Members		5,500.00		5,500.00		0.00		5,076.36	Replacement Carpet in the Chambers which has been installed sooner than expected.
SUB-TOTAL CAPITAL		0.00	12,000.00	0.00	12,000.00	0.00	0.00	0.00	5,076.36	
TOTAL - MEMBERS OF COUNCIL		1,200.00	306,104.00	1,200.00	306,104.00	200.00	72,655.00	0.00	75,911.92	

SHIRE OF MUKINBUDIN
SCHEDULE 04 - GOVERNANCE
Financial Statement for Period Ended
31 August 2019

OTHER GOVERNANCE		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2040200	Civic Functions, Refreshments & Receptions		10,000.00		10,000.00		1,664.00		1,012.38	- Expenses for food and refreshments Council meetings and functions for Shire of Mukinbudin. For Admin refreshments see Account 2140540. - Catering expenses for Council meetings and functions for Shire of Mukinbudin
2040201	Public Relations Expense		0.00		0.00		0.00		0.00	
2040202	Audit Fees		39,800.00		39,800.00		0.00		40.91	- Interim Audit 50% 2018/19 \$15,000, Final Audit 50% 2018/19 \$15,000, Travel Costs interim and final \$1,200, Out of Pocket expenses interim and final \$800, Meeting with Auditor Fee Audit Committee \$700, 4 yearly Financial Management Review- FM Reg 5(2)(c) next due June 2022 - Budget in 2021/22. Provision other Grant Audit Fees e.g. Roads to Recovery \$5,000, Provision Deferred Pensioners certification \$600, Additional Amount for Fair Value Infrastructure Review \$0 and Additional amount for compliance with Legislation requirements \$1,500
2040203	Local Laws Development Consultancy		0.00		0.00		0.00		0.00	- Provision for LTFP consultant Ron Back -update every 2 yrs (Carry over provision). Asset Management Plans required.
2040204	Strategic Community Planning Consultancy		0.00		0.00		0.00		0.00	
2040205	Corporate Business Planning Consultancy		0.00		0.00		0.00		0.00	- Provision for Asset Infrastructure Management (AIM) Ron Back (Carry over provision) and Rod Munns was \$20K reduced to 15K 9/8/19.
2040206	Long Term Financial Planning Consultancy		10,000.00		10,000.00		1,666.00		0.00	
2040207	Asset Management & Valuations Consultants - Op Exp - Oth Gov		15,000.00		15,000.00		2,500.00		0.00	- Consultants advising council. Inc CEO review.
2040208	Structural Reform (Merger)		0.00		0.00		0.00		0.00	
2040210	Other Consultancy - Strategic		7,000.00		7,000.00		0.00		0.00	- Allocation of 4% of Administration costs.
2040211	Other Governance Consultant Expenses - Op Exp - Other Gov		3,000.00		3,000.00		3,000.00		3,000.00	
2040212	Legal Expenses		0.00		0.00		0.00		50.00	
2040222	Advertising - Other Gov Op Exp		0.00		0.00		0.00		0.00	
2040299	Administration Allocated		36,131.00		36,131.00		6,020.00		5,870.84	
OPERATING REVENUE										
3040204	DO NOT USE - See Acct 3140514 (Was Charges - Photocopying / Faxing)	0.00		0.00		0.00		0.00		Moved to Admin Renumbered acct 3140514
3040206	DO NOT USE - See Acct 3140516 (Was Charges - Secretarial Services)	0.00		0.00		0.00		0.00		Moved to Admin Renumbered acct 3140516
SUB-TOTAL OPERATING		0.00	120,931.00	0.00	120,931.00	0.00	14,850.00	0.00	9,974.13	
TOTAL - OTHER GOVERNANCE		0.00	120,931.00	0.00	120,931.00	0.00	14,850.00	0.00	9,974.13	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 August 2019

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Fire Prevention		49,001.00		49,001.00		7,832.00		733.86	
Emergency Services Levy		28,504.00		28,504.00		11,518.00		15,462.61	
Animal Control		21,012.00		21,012.00		3,494.00		3,234.33	
Other Law, Order & Public Safety		2,758.00		2,758.00		376.00		366.92	
<u>OPERATING REVENUE</u>									
Fire Prevention	0.00		0.00		0.00		0.00		
Emergency Services Levy	114,329.00		114,329.00		0.00		162.82		
Animal Control	2,700.00		2,700.00		446.00		645.46		
Other Law, Order & Public Safety	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	117,029.00	101,275.00	117,029.00	101,275.00	446.00	23,220.00	808.28	19,797.72	
<u>CAPITAL EXPENDITURE</u>									
Fire Prevention		0.00		0.00		0.00		0.00	
Emergency Services Levy		92,658.00		92,658.00		0.00		0.00	2019/20 ESL Capital Grant funded Ablution Block \$ 48,365 & Facility Extension -
Animal Control		0.00		0.00		0.00		0.00	
Other Law, Order & Public Safety		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Fire Prevention	0.00		0.00		0.00		0.00		
Emergency Services Levy	0.00		0.00		0.00		0.00		
Animal Control	0.00		0.00		0.00		0.00		
Other Law, Order & Public Safety	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	0.00	92,658.00	0.00	92,658.00	0.00	0.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	117,029.00	193,933.00	117,029.00	193,933.00	446.00	23,220.00	808.28	19,797.72	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 August 2019

FIRE PREVENTION	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2050100									
W001		2,000.00		2,000.00		0.00		0.00	
2050101		0.00		0.00		0.00		0.00	
2050102		0.00		0.00		0.00		0.00	
2050191		0.00		0.00		0.00		0.00	
2050192		42,485.00		42,485.00		7,080.00		0.00	- Depreciation charge ex Asset Register
2050199		4,516.00		4,516.00		752.00		733.86	- Allocation of 0.5% of Administration costs.
OPERATING REVENUE									
3050100	0.00		0.00		0.00		0.00		
3050101	0.00		0.00		0.00		0.00		
3050102	0.00		0.00		0.00		0.00		
3050103	0.00		0.00		0.00		0.00		
3050104	0.00		0.00		0.00		0.00		
3050190	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	0.00	49,001.00	0.00	49,001.00	0.00	7,832.00	0.00	733.86	
CAPITAL EXPENDITURE									
4050150		0.00		0.00		0.00		0.00	
4050155		0.00		0.00		0.00		0.00	
4050160									
BC005		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
5050150	0.00		0.00		0.00		0.00		
5050152	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - FIRE PREVENTION	0.00	49,001.00	0.00	49,001.00	0.00	7,832.00	0.00	733.86	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 August 2019

EMERGENCY SERVICES LEVY		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE										
2050200	ESL Purchase of Small Equipment <1,500		0.00		0.00		0.00		1,787.52	
2050201	ESL Maintenance of Plant and Equipment		0.00		0.00		0.00		0.00	
2050202	ESL Maintenance of Vehicles		388.00		388.00		64.00		190.93	- Vehicle Expenses Allocated - P299 . Excludes depreciation. See acct 2050192 for Depreciaton.
2050203	ESL Building Maintenance									
BM005	Mukinbudin Fire Shed Maintenance		210.00		210.00		34.00		27.54	
BM006	Bonnie Rock Fire Brigade Shed Maintenance -		210.00		210.00		34.00		0.00	
2050204	ESL Protective Clothing and Accessories		3,000.00		3,000.00		500.00		0.00	- ESL Protective Clothing And Accessories
2050205	ESL Building Operations (Excludes Insurance)									
BO005	Mukinbudin Fire Shed Operations (Excluding Utilities & Insurance) - Op Exp - ESL		500.00		500.00		82.00		353.92	
2050206	ESL Other Goods and Services		7,035.00		7,035.00		1,172.00		1,807.49	- Additional ESL related expenses or the return of unspent grants.
2050207	ESL Insurances		8,128.00		8,128.00		8,128.00		8,573.50	
2050209	ESL Purchase of Plant & Equip \$1,500 to \$5,000 - Op Exp - ESL		0.00		0.00		0.00		1,254.00	
2050216	Utilities Rates and Taxes - Op Exp ESL		0.00		0.00		0.00		0.00	
2050299	Administration Allocated - Op Exp ESL		9,033.00		9,033.00		1,504.00		1,467.71	- Allocation of 1% of Administration costs.
OPERATING REVENUE										
3050200	ESL Admin Fee/Commission	4,000.00		4,000.00		0.00		0.00		
3050201	ESL Operating Grant	18,971.00		18,971.00		0.00		0.00		- 2019/20 DFES ESL Operating Grant allocation
3050202	ESL Capital Grant Op Inc - ESL	90,658.00		90,658.00		0.00		0.00		- 2019/20 ESL Capital Grant for Ablution Block \$ 48,365 & Facility Extension - Communications Rooms \$42,293. Expenditure in Job BC007.
3050203	ESL Non-Payment Penalty Interest	200.00		200.00		0.00		8.91		
3050204	Fire Shed Operations Reimbursements - Op Inc	500.00		500.00		0.00		153.91		- Reimbursement of Mukinbudin Fire Shed Operating Expenses
SUB-TOTAL OPERATING		114,329.00	28,504.00	114,329.00	28,504.00	0.00	11,518.00	162.82	15,462.61	
CAPITAL EXPENDITURE										
4050250	Plant and Equipment Cap Exp - ESL		0.00		0.00		0.00		0.00	
4050260	Emergency Services Building Capital Exp - ESL									
BC007	Emergency Services Building Capital Exp - ESL		92,658.00		92,658.00		0.00		0.00	2019/20 ESL Capital Grant funded Ablution Block \$ 48,365 & Facility Extension - Communications Rooms \$42,293. Grant in acct 3050202. Council contribution \$2,000. Reduced from \$7,000. - Employee Costs - Salaries & Wages \$2,866. Contractors & Consultants \$86,374. Materials/Stock Purchased \$200
CAPITAL REVENUE										
SUB-TOTAL CAPITAL		0.00	92,658.00	0.00	92,658.00	0.00	0.00	0.00	0.00	
TOTAL - EMERGENCY SERVICES LEVY		114,329.00	121,162.00	114,329.00	121,162.00	0.00	11,518.00	162.82	15,462.61	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 August 2019

ANIMAL CONTROL	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2050300		0.00		0.00		0.00		0.00	
2050301		0.00		0.00		0.00		0.00	
2050302		0.00		0.00		0.00		0.00	
2050303		0.00		0.00		0.00		0.00	
2050304		500.00		500.00		82.00		227.00	
2050305		0.00		0.00		0.00		0.00	
2050306									
BM010		500.00		500.00		82.00		0.00	
2050307		10,500.00		10,500.00		1,750.00		1,423.75	- Ranger Services (Contracted)
2050308									
BO010		400.00		400.00		64.00		115.87	
2050392		79.00		79.00		12.00		0.00	
2050399		9,033.00		9,033.00		1,504.00		1,467.71	- Allocation of 1% of Administration costs.
OPERATING REVENUE									
3050300	100.00		100.00		16.00		81.82		
3050301	2,000.00		2,000.00		332.00		181.82		
3050302	250.00		250.00		40.00		200.00		
3050303	0.00		0.00		0.00		0.00		
3050304	350.00		350.00		58.00		181.82		
3050305	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	2,700.00	21,012.00	2,700.00	21,012.00	446.00	3,494.00	645.46	3,234.33	
CAPITAL EXPENDITURE									
4050350									
BC010		0.00		0.00		0.00		0.00	
4050352		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
SUB-TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - ANIMAL CONTROL	2,700.00	21,012.00	2,700.00	21,012.00	446.00	3,494.00	645.46	3,234.33	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 August 2019

OTHER LAW, ORDER, PUBLIC SAFETY		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2050400	Abandoned Vehicles Impounding Expenses		0.00		0.00		0.00		0.00	
2050401	Community Safety Audit		500.00		500.00		0.00		0.00	
2050402	Crime Prevention Strategies		0.00		0.00		0.00		0.00	
2050403	Expensed Minor Asset Purchases - OLOPS		0.00		0.00		0.00		0.00	
2050410	Other Public Safety Activities & Expenses - Op Exp - OLOPS		0.00		0.00		0.00		0.00	
2050499	Administration Allocated		2,258.00		2,258.00		376.00		366.92	- Allocation of 0.25% of Administration costs.
<u>OPERATING REVENUE</u>										
3050400	Impounded Vehicles Fees	0.00		0.00		0.00		0.00		
3050401	Community and Crime Prevention Grants	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		0.00	2,758.00	0.00	2,758.00	0.00	376.00	0.00	366.92	
<u>CAPITAL EXPENDITURE</u>										
4050450	Furniture & Equipment (Capital) - OLOPS		0.00		0.00		0.00		0.00	
4050455	Plant & Equipment (Capital) - OLOPS		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER LAW, ORDER, PUBLIC SAFETY		0.00	2,758.00	0.00	2,758.00	0.00	376.00	0.00	366.92	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 August 2019

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Health Inspection and Administration		37,033.00		37,033.00		1,504.00		1,467.71	
Preventative Services - Pest Control		2,758.00		2,758.00		376.00		366.92	
Preventative Services - Other		2,658.00		2,658.00		442.00		726.92	
Other Health		91,730.00		91,730.00		14,618.00		11,882.59	
OPERATING REVENUE									
Health Inspection and Administration	500.00		500.00		82.00		0.00		
Preventative Services - Pest Control	0.00		0.00		0.00		0.00		
Preventative Services - Other	0.00		0.00		0.00		0.00		
Other Health	107,664.00		107,664.00		10,778.00		679.94		▲ Timing - Reimbursed expenses and income are less than expected at this time. The Budget includes - Recognition of the value of the old Nursing Post at 23 Maddock St transferred to the shire by the Department of Health.
SUB-TOTAL OPERATING	108,164.00	134,179.00	108,164.00	134,179.00	10,860.00	16,940.00	679.94	14,444.14	
CAPITAL EXPENDITURE									
Health Inspection and Administration		0.00		0.00		0.00		0.00	
Preventative Services - Pest Control		0.00		0.00		0.00		0.00	
Preventative Services - Other		0.00		0.00		0.00		0.00	
Other Health		150,000.00		150,000.00		0.00		0.00	The budget includes - Recognition of the value of the old Nursing Post at 23 Maddock St transferred to the shire by the Department of Health. - Materials/Stock Purchased \$75,000. and - Transfer to Building and Residential Land Reserve of proceeds from the Sale of the old Nursing Post at 23 Maddock St.
CAPITAL REVENUE									
Health Inspection and Administration	0.00		0.00		0.00		0.00		
Preventative Services - Pest Control	0.00		0.00		0.00		0.00		
Preventative Services - Other	0.00		0.00		0.00		0.00		
Other Health	75,000.00		75,000.00		0.00		0.00		- Proceeds from the Sale of the old Nursing Post at 23 Maddock St.
SUB-TOTAL CAPITAL	75,000.00	150,000.00	75,000.00	150,000.00	0.00	0.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	183,164.00	284,179.00	183,164.00	284,179.00	10,860.00	16,940.00	679.94	14,444.14	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 August 2019

HEALTH INSPECTION & ADMIN	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE										
2070304	Legal Expenses - Health Inspection/Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	- Mt Marshall, Trayning, Wyalkatchem, Nungarin and Koorda. 18.8% of NEW Health fees 2019/20	
2070305	Expensed Minor Asset Purchases	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
2070307	Contract EHO (NEWHEALTH)	28,000.00	28,000.00	0.00	0.00	0.00	0.00	0.00		
2070308	Food Inspection Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
2070310	Other Health Admin Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
2070392	Depreciation- Health Inspection Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
2070398	Staff Housing Costs Allocated	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
2070399	Administration Allocated	9,033.00	9,033.00	1,504.00	1,467.71			- Allocation of 1% of Administration costs.		
OPERATING REVENUE										
3070300	Health Regulatory Licenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
3070301	Health Regulatory Fees and Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
3070302	Health Regulatory Fines and Penalties	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
3070304	Contributions & Donations - Inspection/Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
3070305	Reimbursements - Inspection/Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
3070306	Grants - Inspection/Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
3070307	Other Income - Inspection/Admin	500.00	500.00	82.00	0.00	0.00	0.00	0.00		
SUB-TOTAL OPERATING		500.00	37,033.00	500.00	37,033.00	82.00	1,504.00	0.00	1,467.71	
CAPITAL EXPENDITURE										
4070350	Furniture & Equipment (Capital) - Health Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4070355	Plant & Equipment (Capital) - Health Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
CAPITAL REVENUE										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - HEALTH INSPECTION & ADMIN		500.00	37,033.00	500.00	37,033.00	82.00	1,504.00	0.00	1,467.71	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 August 2019

PREVENTIVE SERVICES - PEST CONTROL		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE										
2070400	Mosquito Control - Op Exp - Pest Control									
	MQF Mosquito Control - Op Exp - Pest Control		500.00	500.00		0.00		0.00		
2070499	Administration Allocated		2,258.00	2,258.00		376.00		366.92		
SUB-TOTAL OPERATING		0.00	2,758.00	0.00	2,758.00	0.00	376.00	0.00	366.92	
TOTAL - PREVENTIVE SERVICES - PEST CONTROL		0.00	2,758.00	0.00	2,758.00	0.00	376.00	0.00	366.92	

- Budget reduced from \$1,500 to \$500 9Aug19. Provision for fogging - Employee Costs - Salaries & Wages \$148.
 -- Contractors & Consultants \$96.
 -- Materials/Stock Purchased \$100.
 -- Labour Overheads Allocated \$156.
 - Allocation of 0.25% of Administration costs.

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 August 2019

PREVENTIVE SERVICES - OTHER	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2070500 Analytical Expenses		400.00		400.00		66.00		360.00	- Local Health Authorities Analytical Committee -Services fixed min cost - Allocation of 0.25% of Administration costs.
2070599 Administration Allocated		2,258.00		2,258.00		376.00		366.92	
SUB-TOTAL OPERATING	0.00	2,658.00	0.00	2,658.00	0.00	442.00	0.00	726.92	
TOTAL - PREVENTIVE SERVICES - OTHER	0.00	2,658.00	0.00	2,658.00	0.00	442.00	0.00	726.92	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 August 2019

OTHER HEALTH		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2070602	Medical Practice Costs		37,000.00	37,000.00		6,166.00		7,182.55		- 30% Share of Kununoppin Medical Practice Management Fee - Shire of Trayning \$15,600, 30% Share of Doctors House Rent & Maint contribution \$11,981, 30% Share of Doctors Vehicle Operating Costs \$3,600, 30% Share of Doctors Vehicle Replacement \$4,800, 30% Share of Doctors other \$1,019
2070605	Advertising, Contributions & Other Health Exp - Op Exp - Oth		1,000.00	1,000.00		0.00		0.00		
2070607	Nursing Post Cleaner		32,664.00	32,664.00		5,442.00		1,764.62		- Nursing Post Cleaner wages and Overheads and materials. Reimbursed by WA Country Health via acct 3070601. - Employee Costs - Salaries & Wages \$15,366. Hours increased from 91 hours to 520 hours 9Aug19. -- Contractors & Consultants \$1,121. - - Labour Overheads Allocated \$16,177. Hours increased from 91 hours to 520 hours 9Aug19.
2070609	12 Calder St Building Operations (Land Swap - Health Dept) - Op Exp - Other Health		0.00	0.00		0.00		0.00		
2070615	23 Maddock St (Old Nursing Post) Building Ops and Maint-O									
BM015	23 Maddock St (Old Nursing Post) Building Ops and Maint-Op Exp- Otr Hlth		2,500.00	2,500.00		0.00		0.00		
BO015	23 Maddock St (Old Nursing Post) Building Ops and Maint-Op Exp- Otr Hlth		500.00	500.00		0.00		0.00		
2070699	Administration Allocated		18,066.00	18,066.00		3,010.00		2,935.42		- Allocation of 2% of Administration costs.
OPERATING REVENUE										
3070601	Reimb, Contrib's & Donations For Medical S	32,664.00		32,664.00		10,778.00		679.94		▲ Timing - Reimbursed expenses and income are less than expected at this time. The Budget includes - Recognition of the value of the old Nursing Post at 23 Maddock St transferred to the shire by the Department of Health. Nursing Post Cleaner reimbursement from WA Country Health wages and Overheads See Exp in 2070607. Hours increased from 91 hours to 520 hours 9Aug19.
3070602	Reimbursements - Op Inc - Other Health	0.00		0.00		0.00		0.00		
3070603	Grants - Medical Services	75,000.00		75,000.00		0.00		0.00		- Recognition of the value of the old Nursing Post at 23 Maddock St transferred to the shire by the Department of Health.
SUB-TOTAL OPERATING		107,664.00	91,730.00	107,664.00	91,730.00	10,778.00	14,618.00	679.94	11,882.59	
CAPITAL EXPENDITURE										
4070650	Building (Capital) - Other Health									
BC015	Building (Capital) - Other Health		75,000.00	75,000.00		0.00		0.00		- Recognition of the value of the old Nursing Post at 23 Maddock St transferred to the shire by the Department of Health. - Materials/Stock Purchased \$75,000.
4070655	Transfer to Building and Residential Land Reserve -Cap Exp-		75,000.00	75,000.00		0.00		0.00		- Transfer to Building and Residential Land Reserve of proceeds from the Sale of the old Nursing Post at 23 Maddock St.
CAPITAL REVENUE										
5070660	Proceeds on Sale of Assets - Cap Inc - Other Health	75,000.00		75,000.00		0.00		0.00		- Proceeds from the Sale of the old Nursing Post at 23 Maddock St.
SUB-TOTAL CAPITAL		75,000.00	150,000.00	75,000.00	150,000.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER HEALTH		182,664.00	241,730.00	182,664.00	241,730.00	10,778.00	14,618.00	679.94	11,882.59	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 August 2019

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									
Community Resource Centre		34,178.00		34,178.00		6,614.00		5,835.82	
Other Education		200.00		200.00		16.00		0.00	
Care Of Families And Children		12,117.00		12,117.00		2,485.00		1,911.84	
Aged & Disabled - Senior Citz Centre		48,326.00		48,326.00		13,885.00		23,030.33	This includes the CEACA Inc. general subscription annual contribution 2019/20 of \$20,000 which has already paid in full.
Other Welfare		2,758.00		2,758.00		458.00		422.02	
<u>OPERATING REVENUE</u>									
Community Resource Centre	11,940.00		11,940.00		1,988.00		1,207.01		
Other Education	0.00		0.00		0.00		0.00		
Care Of Families And Children	673,852.00		673,852.00		166.00		202.95		
Aged & Disabled - Senior Citz Centre	3,510.00		3,510.00		0.00		0.00		
Other Welfare	1,400.00		1,400.00		232.00		70.00		
SUB-TOTAL OPERATING	690,702.00	97,579.00	690,702.00	97,579.00	2,386.00	23,458.00	1,479.96	31,200.01	
<u>CAPITAL EXPENDITURE</u>									
Community Resource Centre		6,843.00		6,843.00		3,421.00		3,371.93	
Other Education		0.00		0.00		0.00		0.00	
Care Of Families And Children		872,852.00		872,852.00		0.00		1,800.00	
Aged & Disabled - Senior Citz Centre		0.00		0.00		0.00		0.00	
Other Welfare		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Community Resource Centre	0.00		0.00		0.00		0.00		
Other Education	0.00		0.00		0.00		0.00		
Care Of Families And Children	200,000.00		200,000.00		0.00		0.00		
Aged & Disabled - Senior Citz Centre	0.00		0.00		0.00		0.00		
Other Welfare	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	200,000.00	879,695.00	200,000.00	879,695.00	0.00	3,421.00	0.00	5,171.93	
TOTAL - PROGRAMME SUMMARY	890,702.00	977,274.00	890,702.00	977,274.00	2,386.00	26,879.00	1,479.96	36,371.94	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 August 2019

COMMUNITY RESOURCE CENTRE		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2080204	CRC Building Operating Expenses									
BO020	Community Resource Centre Operations		10,750.00		10,750.00		2,495.00		2,955.33	- Rubbish Bins x 1 \$165 ,Recycling Bins x 1 \$140. Total Contractors & Consultants \$1,394.
2080205	CRC Building & Grounds Maintenance									
BM020	Community Resource Centre Maintenance		5,500.00		5,500.00		914.00		270.14	- General Grounds maintenance by shire staff and contractors.- Employee Costs - Salaries & Wages \$1,803.
										-- Contractors & Consultants \$599.
										-- Materials/Stock Purchased \$250.
										-- Labour Overheads Allocated \$1,898.
										-- Plant Operating Costs Allocated \$100.
2080220	Other CRC Expenses - OP Exp		50.00		50.00		8.00		0.00	
2080221	Interest on Loan 109 CRC		836.00		836.00		363.00		477.57	- Interest on Loan 109 CRC, Payment No 25 Loan 109 - 1/08/2019 \$412.16, Payment No 26 Loan 109 - 3/02/2020 \$313.53
2080292	Depreciation - CRC		7,876.00		7,876.00		1,312.00		0.00	- WATC Loan Guarantee Loan 109 - 31/12/2019 \$49, WATC Loan Guarantee Loan 109 - 30/06/2020 \$38
2080299	Administration Allocated - Op Exp - CRC		4,516.00		4,516.00		752.00		733.86	- Allocation of 0.5% of Administration costs.
OPERATING REVENUE										
3080204	Reimbursements - CRC	6,740.00		6,740.00		1,122.00		697.93		- Reimbursement from CRC for Telephone Account 90471088 Line rental and calls (CRC Fax line) \$740, Reimbursement of Water \$1,500 and Reimbursement of 2/3 of Electricity \$4,500.
3080220	CRC - Rental Income	5,200.00		5,200.00		866.00		509.08		- Rental of CRC Building ar \$200.00 per fortnight.
SUB-TOTAL OPERATING		11,940.00	34,178.00	11,940.00	34,178.00	1,988.00	6,614.00	1,207.01	5,835.82	
CAPITAL EXPENDITURE										
4080270	Principal Repayment on Loan 109 - CRC - Cap Exp		6,843.00		6,843.00		3,421.00		3,371.93	- Payment No 27 Loan 109 - 1/08/2019 \$3,372 and Payment No 28 Loan 109 - 1/02/2020 \$3,471.
SUB-TOTAL CAPITAL		0.00	6,843.00	0.00	6,843.00	0.00	3,421.00	0.00	3,371.93	
TOTAL - COMMUNITY RESOURCE CENTRE		11,940.00	41,021.00	11,940.00	41,021.00	1,988.00	10,035.00	1,207.01	9,207.75	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 August 2019

OTHER EDUCATION	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2080300 P & C Association		0.00		0.00		0.00		0.00	
2080301 Christian School Donation		0.00		0.00		0.00		0.00	
2080302 School Prizes, Scholarship		100.00		100.00		0.00		0.00	
2080303 School Ground improvements		0.00		0.00		0.00		0.00	
2080304 Insurances - Other Education		0.00		0.00		0.00		0.00	
2080305 Support for School Events - Op Exp - Other Educ		100.00		100.00		16.00		0.00	Support for school events.
OPERATING REVENUE									
3080300 Contributions & Donations - Other Education	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	0.00	200.00	0.00	200.00	0.00	16.00	0.00	0.00	
CAPITAL EXPENDITURE									
CAPITAL REVENUE									
SUB-TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER EDUCATION	0.00	200.00	0.00	200.00	0.00	16.00	0.00	0.00	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 August 2019

	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CARE OF FAMILIES & CHILDREN									
OPERATING EXPENDITURE									
2080400									
BO025		4,000.00		4,000.00		1,141.00		1,177.98	
2080401									
BM025		1,500.00		1,500.00		246.00		0.00	
GM025		1,500.00		1,500.00		246.00		0.00	
2080420		0.00		0.00		0.00		0.00	
2080492		601.00		601.00		100.00		0.00	
2080499		4,516.00		4,516.00		752.00		733.86	- Allocation of 0.5% of Administration costs.
OPERATING REVENUE									
3080400	1,000.00		1,000.00		166.00		202.95		
3080410	255,000.00		255,000.00		0.00		0.00		- Building Better Regions Grant Contribution Income from the Childcare Committee for New Childcare Building for Boodie Rats from the Mukinbudin Shire. Exp in Job BC025
3080450	417,852.00		417,852.00		0.00		0.00		- Grant from Lotteries West for New Child Care Center. Exp in Job BC025
SUB-TOTAL OPERATING	673,852.00	12,117.00	673,852.00	12,117.00	166.00	2,485.00	202.95	1,911.84	
CAPITAL EXPENDITURE									
4080450									
BC025		872,852.00		872,852.00		0.00		0.00	-- Employee Costs - Salaries & Wages \$2,246. -- New Childcare Building for Boodie Rats, Grant funding in acct 3080410 \$255,000 and 3080450 \$417,852 and loan funding in acct 5080451 \$200,000. Externally contracted works \$863,632. -- Labour Overheads Allocated \$2,364.
4080451		0.00		0.00		0.00		1,800.00	
CAPITAL REVENUE									
5080450	0.00		0.00		0.00		0.00		
5080451	200,000.00		200,000.00		0.00		0.00		- Boodie Rats Loan 125 (2.7%) proceeds, Exp in Job BC025
SUB-TOTAL CAPITAL	200,000.00	872,852.00	200,000.00	872,852.00	0.00	0.00	0.00	1,800.00	
TOTAL - CARE OF FAMILIES & CHILDREN	873,852.00	884,969.00	873,852.00	884,969.00	166.00	2,485.00	202.95	3,711.84	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 August 2019

AGED & DISABLED - SENIOR CITZ CENTRE	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE										
2080505 Seniors Catering Assistance		0.00		0.00		0.00		0.00	- CEACA Project sundry additional expenses - Contractors & Consultants \$1,000. - CEACA Project - Water \$500. - CEACA Inc general membership subscription annual contribution 2019/20 \$20,000 as per council decision 07 06 19, CEACA Project - 4 Units. Full already contribution paid \$0. - Seniors Project Grant from 2018-2019 now spent, see account 3080503 for grant income. - Seniors Week Other Event \$1,500, Seniors Dinner \$4,500. See account 3080502 for grant income of \$1,000. - Allocation of 2% of Administration costs.	
2080506 Central East Aged Care Alliance		21,750.00		21,750.00		10,875.00		20,026.73		
2080508 Seniors Grants Projects - Op Expenditure		2,510.00		2,510.00		0.00		68.18		
2080509 Seniors Week Op Expenditure		6,000.00		6,000.00		0.00		0.00		
2080510 Meals on Wheels Expenditure		0.00		0.00		0.00		0.00		
2080592 Depreciation - Senior Citizens		0.00		0.00		0.00		0.00		
2080599 Administration Allocated		18,066.00		18,066.00		3,010.00		2,935.42		
OPERATING REVENUE										
3080500 Contributions & Donations - Senior Citizens	0.00		0.00		0.00		0.00			- Seniors Week Grant \$1,000 expense in acct 2080509, - Unspent Seniors Project Grant from 2018-2019 now spent \$2,510 expense in account 2080508.
3080501 Reimbursements & Fees - Op Inc - Senior Citizens	0.00		0.00		0.00		0.00			
3080502 Grant Income - Senior Citizens	1,000.00		1,000.00		0.00		0.00			
3080503 Program Income - Senior Citizens	2,510.00		2,510.00		0.00		0.00			
3080504 Grant Income - Aged Housing	0.00		0.00		0.00		0.00			
SUB-TOTAL OPERATING	3,510.00	48,326.00	3,510.00	48,326.00	0.00	13,885.00	0.00	23,030.33		
CAPITAL EXPENDITURE										
4080550 Building (Capital) - Senior Citizens										
BC030 Building (Capital) - Senior Citizens		0.00		0.00		0.00		0.00		
4080510 Transfers to Unspent Grants Reserve - Cap Ex - Aged & Disabled		0.00		0.00		0.00		0.00		
CAPITAL REVENUE										
5080510 Transfers from Unspent Grants Reserve - Capital	0.00		0.00		0.00		0.00			
SUB-TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
TOTAL - AGED & DISABLED - SENIOR CITZ CENTRE	3,510.00	48,326.00	3,510.00	48,326.00	0.00	13,885.00	0.00	23,030.33		

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 August 2019

OTHER WELFARE	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2080600		0.00		0.00		0.00		0.00	
2080603		0.00		0.00		0.00		0.00	
2080604		0.00		0.00		0.00		0.00	
2080608		500.00		500.00		82.00		55.10	
2080692		0.00		0.00		0.00		0.00	
2080699		2,258.00		2,258.00		376.00		366.92	- Allocation of 0.25% of Administration costs.
OPERATING REVENUE									
3080600	0.00		0.00		0.00		0.00		
3080601	0.00		0.00		0.00		0.00		
3080602	0.00		0.00		0.00		0.00		
3080603	0.00		0.00		0.00		0.00		
3080604	1,400.00		1,400.00		232.00		70.00		- Mobility Scooter income, rental increased fro \$10 per Week to \$40 per week.
SUB-TOTAL OPERATING	1,400.00	2,758.00	1,400.00	2,758.00	232.00	458.00	70.00	422.02	
TOTAL - OTHER WELFARE	1,400.00	2,758.00	1,400.00	2,758.00	232.00	458.00	70.00	422.02	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 August 2019

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE									
Housing - Shire (Staff and Rentals)		156,770.00		156,770.00		29,920.00		27,221.42	
Housing - Aged (Including Senior Citizens)		104,830.00		104,830.00		18,198.00		16,318.78	
Housing - Other (Including Joint Venture)		77,623.00		77,623.00		13,757.00		12,000.61	
OPERATING REVENUE									
Housing - Shire (Staff and Rentals)	153,356.00		153,356.00		25,548.00		26,146.45		
Housing - Aged (Including Senior Citizens)	44,620.00		44,620.00		7,428.00		6,859.00		
Housing - Other (Including Joint Venture)	27,814.00		27,814.00		4,622.00		4,110.11		
SUB-TOTAL OPERATING	225,790.00	339,223.00	225,790.00	339,223.00	37,598.00	61,875.00	37,115.56	55,540.81	
CAPITAL EXPENDITURE									
Housing - Shire (Staff and Rentals)		811,977.00		811,977.00		0.00		690.54	
Housing - Aged (Including Senior Citizens)		6,360.00		6,360.00		6,060.00		4,660.88	
Housing - Other (Including Joint Venture)		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
Housing - Shire (Staff and Rentals)	784,000.00		784,000.00		0.00		0.00		
Housing - Aged (Including Senior Citizens)	0.00		0.00		0.00		0.00		
Housing - Other (Including Joint Venture)	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	784,000.00	818,337.00	784,000.00	818,337.00	0.00	6,060.00	0.00	5,351.42	
TOTAL - PROGRAMME SUMMARY	1,009,790.00	1,157,560.00	1,009,790.00	1,157,560.00	37,598.00	67,935.00	37,115.56	60,892.23	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 August 2019

HOUSING - SHIRE (STAFF AND RENTALS)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2090100	Staff Housing Building Operations									
	BO035 5 Cruickshank Rd - Building Operations		5,600.00		5,600.00		1,081.00		1,156.35	
	BO036 11 Cruickshank Rd Principal Building Operations		2,800.00		2,800.00		1,932.00		985.95	
	BO037 15 Cruickshank Rd CEO Building Operations		7,900.00		7,900.00		3,342.00		1,535.36	
	BO038 25 Cruickshank Rd CPM Building Operations		5,000.00		5,000.00		969.00		1,901.57	
	BO039 1 Salmon Gum Alley Building Operations		3,700.00		3,700.00		802.00		1,091.18	
	BO040 4 Salmon Gum Alley Building Operations		7,500.00		7,500.00		1,347.00		2,199.65	
	BO041 8 Lansdell St Building Operations		5,200.00		5,200.00		1,541.00		1,926.38	
	BO043 25A Calder St Building Operations		3,700.00		3,700.00		717.00		1,031.76	
	BO044 25B Calder St Building Operations		2,500.00		2,500.00		517.00		782.44	
	BO045 12 Salmon Gum Alley (Lot 208) Building Op Exp		3,700.00		3,700.00		879.00		1,053.38	
	BO046 51 Maddock Street Building Operations		600.00		600.00		223.00		222.75	
	BO047 8 Gimlett Way Building Operations		2,800.00		2,800.00		446.00		613.60	
	Total Building Operations		51,000.00		51,000.00		13,796.00		14,500.37	
2090101	Staff Housing Building Maintenance									
	BM035 5 Cruickshank Rd Building Maintenance		0.00		0.00		0.00		383.56	
	BM036 11 Cruickshank Rd Principal Building Maintenance		0.00		0.00		0.00		147.22	
	BM037 15 Cruickshank Rd CEO Building Maintenance		0.00		0.00		0.00		1,211.39	
	BM038 25 Cruickshank Rd CPM Building Maintenance		1,010.00		1,010.00		164.00		1,524.24	-- New curtains installation Employee Costs - Salaries & Wages \$118. -- New curtains Contractors & Consultants \$6.
	BM040 4 Salmon Gum Alley Building Maintenance		400.00		400.00		64.00		0.00	--Employee Costs - Salaries & Wages to install new curtains \$89. --Contractors & Consultants to supply and install new curtains \$12. --Materials/Stock Purchased to supply new curtains \$206. --Labour Overheads Allocated to install new curtains \$93.
	BM041 8 Lansdell St Building Maintenance		0.00		0.00		0.00		3,575.16	
	BM044 25B Calder St Building Maintenance		0.00		0.00		0.00		1,224.22	
	BM045 12 Salmon Gum Alley (Lot 208) Building Maint Exp		0.00		0.00		0.00		0.00	
	Staff Housing Building Maintenance Annual Budget (Book exps to appropriate house) - Op Exp Staff Ho		51,000.00		51,000.00		8,496.00		0.00	-- Annual provision for Employee Costs - Salaries & Wages \$8,570. -- Annual provision for Contractors & Consultants \$29,847. -- Annual provision for Materials/Stock Purchased \$3,500. -- Annual provision for Labour Overheads Allocated \$9,022. -- Annual provision for Plant Operating Costs Allocated \$61.
	Subtotal Building Maintenance		52,410.00		52,410.00		8,724.00		8,065.79	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
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31 August 2019

HOUSING - SHIRE (STAFF AND RENTALS) (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2090102	Staff Housing Grounds Maintenance									
GM036	11 Cruickshank Road Grounds Maintenance		0.00		0.00		0.00		0.00	
GM040	4 Salmon Gum Alley Grounds Maintenance		3,500.00		3,500.00		582.00		0.00	-- Employee Costs - Salaries & Wages Repair Brick Paving and or Remove trees \$709. -- Contractors & Consultants Repair Brick Paving and or Remove trees \$2,044. -- Labour Overheads Allocated Repair Brick Paving and or Remove trees \$747.
GM041	8 Lansdell Street Grounds Maintenance		0.00		0.00		0.00		556.90	
GM043	25A Calder Street Grounds Maintenance		0.00		0.00		0.00		0.00	
GM044	25B Calder St Grounds Maintenance		0.00		0.00		0.00		0.00	
GM045	12 Salmon Gum Alley Grounds Maintenance		3,000.00		3,000.00		500.00		0.00	-- Contractors & Consultants Retic to front garden \$3,000.
GM047	8 Gimlett Way Grounds Maintenance		0.00		0.00		0.00		0.00	
GM048	12 Gimlett Way Grounds Maintenance - Op Exp		0.00		0.00		0.00		0.00	
GM049	4 Earl Drive Grounds Maintenance - Op Exp		0.00		0.00		0.00		0.00	
GMSH01	Staff Housing Grounds Maintenance Annual Budget (Book exps to appropriate house) - Op Exp Staff Ho		7,500.00		7,500.00		1,246.00		0.00	-- Annual provision for Employee Costs - Salaries & Wages \$3,251. -- Annual provision for Contractors & Consultants \$427. -- Annual provision for Labour Overheads Allocated \$3,422. -- Annual provision for Plant Operating Costs Allocated \$400.
	Subtotal Grounds Maintenance		<u>14,000.00</u>		<u>14,000.00</u>		<u>2,328.00</u>		<u>556.90</u>	
2090112	Interest on Loan 124 Paid - Op Exp - Housing Shire		8,924.00		8,924.00		0.00		879.07	- Interest on Loan 124 8 Gimlett Way, Payment No 2 Loan 124 - 16/9/2019 \$3,756.38, Payment No 3 Loan 124 - 16/3/2020 \$3,584.21 - WATC Loan Guarantee Loan 124 - 31/12/2019 \$752, WATC Loan Guarantee Loan 109 - 30/06/2020 \$831.
2090103	Expensed Minor Asset Purchases		0.00		0.00		0.00		1,647.05	
2090192	Depreciation - Staff Housing		17,155.00		17,155.00		2,858.00		0.00	
2090199	Administration Allocated		45,164.00		45,164.00		7,526.00		7,338.55	- Allocation of 5% of Administration costs.
	Recovered amounts									
2090198	Staff Housing Costs Recovered		(31,883.00)		(31,883.00)		(5,312.00)		(5,766.31)	
OPERATING REVENUE										
3090102	Other Reimbursements - Staff Housing	0.00		0.00		0.00		0.00		
3090108	Income - 5 Cruickshank Road	7,153.00		7,153.00		1,190.00		720.00		
3090109	Income - 11 Cruickshank Road	18,250.00		18,250.00		3,040.00		3,050.00		
3090111	Income - 25 Cruickshank Road	14,000.00		14,000.00		2,332.00		2,045.44		
3090112	Income - 1 Salmon Gum Alley	14,592.00		14,592.00		2,430.00		2,311.88		
3090114	Income - 25A Calder Street	8,199.00		8,199.00		1,366.00		1,040.00		
3090115	Income - 25B Calder Street	7,009.00		7,009.00		1,168.00		1,135.57		
3090116	Income - 8 Lansdell Street	28,196.00		28,196.00		4,698.00		6,929.28		
3090117	Income - 12 Salmon Gum Alley (Lot 208)	20,725.00		20,725.00		3,452.00		3,250.00		
3090120	8 Gimlett Way - Shire Housing (Staff & Rental) - O	35,232.00		35,232.00		5,872.00		5,664.28		
SUB-TOTAL OPERATING		153,356.00	156,770.00	153,356.00	156,770.00	25,548.00	29,920.00	26,146.45	27,221.42	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 August 2019

HOUSING - SHIRE (STAFF AND RENTALS) (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
CAPITAL EXPENDITURE										
4090150	Buildings (Capital) - Staff Housing									
BC039	1 Salmon Gum Alley Building Capital		5,000.00		5,000.00		0.00		0.00	
BC043	25A Calder St Building Capital		12,000.00		12,000.00		0.00		0.00	
BC044	25B Calder St Building Capital		12,000.00		12,000.00		0.00		0.00	
BC048	12 Gimlett Way Building Capital Exp - Housing Shire		380,000.00		380,000.00		0.00		345.27	
BC049	4 Earl Drive Building Capital Exp - Housing Shire		380,000.00		380,000.00		0.00		345.27	
4090160	Loan Principal Repayment Exp - Loan 124 - Cap Exp - Housing S		22,977.00		22,977.00		0.00		0.00	- Principal on Loan 124 8 Gimlet Way, Payment No 2 Loan 124 - 16/9/2019 \$11,402.44, Payment No 3 Loan 124 - 16/3/2020 \$11574.64
CAPITAL REVENUE										
5090152	Transfers From Building & Residential Land Reserve - Cap Inc - Staff House	24,000.00		24,000.00		0.00		0.00		
5090154	Loan Principal Rec'd Loans - Cap Inc -Housing Shire	760,000.00		760,000.00		0.00		0.00		- -Loan 126 for 2 Houses Construction at 12 Gimlett Way and 4 Earl Drive Exp in BC048 \$380,000, BC049 \$380,000.
SUB-TOTAL CAPITAL		784,000.00	811,977.00	784,000.00	811,977.00	0.00	0.00	0.00	690.54	
TOTAL - HOUSING - SHIRE (STAFF AND RENTALS)		937,356.00	968,747.00	937,356.00	968,747.00	25,548.00	29,920.00	26,146.45	27,911.96	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 August 2019

HOUSING - AGED (INCLUDING SENIOR CITIZENS)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2090200	Aged Housing Building Operations									
BO061	Aged Unit 1 & 2 /20 Maddock St - Operations - Op Exp - Aged		900.00		900.00		260.00		575.70	
BO063	Aged Unit 3 - Operations		750.00		750.00		176.00		491.00	
BO064	Aged Unit 4 - Operations		750.00		750.00		176.00		491.00	
BO065	Aged Unit 5 - Operations		750.00		750.00		153.00		467.90	
BO066	Aged Unit 6 - Operations		750.00		750.00		153.00		467.90	
BO067	Aged Unit 7 - Operations		1,600.00		1,600.00		278.00		540.30	
BO068	Aged Unit 8 - Operations		2,800.00		2,800.00		466.00		737.25	
BO069	Aged Unit 9 - Operations		750.00		750.00		246.00		481.10	
BO070	Aged Unit 10 - Operations		750.00		750.00		246.00		481.10	
BO071	Aged Unit Common - Operations		12,000.00		12,000.00		1,996.00		1,822.87	
BO72	Aged Unit 11 - Operations		750.00		750.00		231.00		546.00	
BO73	Aged Unit 12 - Operations		1,200.00		1,200.00		323.00		546.00	
	<u>Subtotal Building Operations</u>		<u>23,750.00</u>		<u>23,750.00</u>		<u>4,704.00</u>		<u>7,648.12</u>	
2090201	Aged Housing Building Maintenance - Op Exp - Aged Housing									
BM061	Aged Unit 1 & 2 - Maintenance		100.00		100.00		16.00		117.78	
BM063	Aged Unit 3 - Maintenance		100.00		100.00		16.00		379.66	
BM064	Aged Unit 4 - Maintenance		100.00		100.00		16.00		497.25	
BM065	Aged Unit 5 - Maintenance		100.00		100.00		16.00		0.00	
BM066	Aged Unit 6 - Maintenance		100.00		100.00		16.00		0.00	
BM067	Aged Unit 7 - Maintenance		100.00		100.00		16.00		210.00	
BM068	Aged Unit 8 - Maintenance		100.00		100.00		16.00		213.03	
BM069	Aged Unit 9 - Maintenance		100.00		100.00		16.00		212.27	
BM070	Aged Unit 10 - Maintenance		100.00		100.00		16.00		0.00	
BM071	Aged Unit Annual Budget & Common Build Maint (Book individual unit expenses to individual units)		29,000.00		29,000.00		4,828.00		409.56	-- Annual provision for Employee Costs - Salaries & Wages \$8,274. -- Annual provision for Contractors & Consultants \$8,865. -- Annual provision for Materials/Stock Purchased \$3,000. -- Annual provision for Labour Overheads Allocated \$8,711. -- Annual provision for Plant Operating Costs Allocated \$150.
BM072	Aged Unit 11 - Maintenance		100.00		100.00		16.00		0.00	
BM073	Aged Unit 12 - Maintenance		100.00		100.00		16.00		172.88	
	<u>Subtotal Building Maintenance</u>		<u>30,100.00</u>		<u>30,100.00</u>		<u>5,004.00</u>		<u>2,212.43</u>	
2090202	Aged Housing Grounds Maintenance - Op Exp - Aged Housing									
GM067	Aged Unit 7 Grounds Maintenance		0.00		0.00		0.00		55.10	
GM071	Aged Units Annual Budget & Common Grounds Maintenance (Book individual unit exps to appropriate Unit)		13,300.00		13,300.00		2,212.00		113.74	-- Annual provision for Employee Costs - Salaries & Wages \$5,024. -- Annual provision for Contractors & Consultants \$1,957. -- Annual provision for Materials/Stock Purchased \$600. -- Annual provision for Labour Overheads Allocated \$5,289. -- Annual provision for Plant Operating Costs Allocated \$430.
	<u>Subtotal Grounds Maintenance</u>		<u>13,300.00</u>		<u>13,300.00</u>		<u>2,212.00</u>		<u>168.84</u>	
2090292	Depreciation - Aged Housing		4,998.00		4,998.00		832.00		0.00	
2090299	Administration Allocated		45,164.00		45,164.00		7,526.00		7,338.55	- Allocation of 5% of Administration costs.
Recovered amounts										
2090298	Aged Housing Costs Recovered		(12,482.00)		(12,482.00)		(2,080.00)		(1,049.16)	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 August 2019

HOUSING - AGED (INCLUDING SENIOR CITIZENS) (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING REVENUE										
3090201	Income - Aged Unit 1 & 2	4,368.00		4,368.00		728.00		660.00		
3090203	Income - Aged Unit 3	4,368.00		4,368.00		728.00		660.00		
3090204	Income - Aged Unit 4	4,380.00		4,380.00		730.00		715.00		
3090205	Income - Aged Unit 5	3,978.00		3,978.00		662.00		750.00		
3090206	Income - Aged Unit 6	3,366.00		3,366.00		560.00		600.00		
3090207	Income - Aged Unit 7	3,978.00		3,978.00		662.00		330.00		
3090208	Income - Aged Unit 8	0.00		0.00		0.00		0.00		
3090209	Income - Aged Unit 9	4,784.00		4,784.00		796.00		720.00		
3090210	Income - Aged Unit 10	4,784.00		4,784.00		796.00		900.00		
3090211	Income - Aged Unit 11- Ferguson St	6,006.00		6,006.00		1,000.00		904.00		
3090212	Income - Aged Unit 12 - Ferguson St	4,608.00		4,608.00		766.00		620.00		
SUB-TOTAL OPERATING		44,620.00	104,830.00	44,620.00	104,830.00	7,428.00	18,198.00	6,859.00	16,318.78	
CAPITAL EXPENDITURE										
4090250	Building (Capital) - Aged Housing									
	BC067									
	Aged Unit 7 - Capital		6,000.00		6,000.00		6,000.00		4,500.00	
	BC068		0.00		0.00		0.00		0.00	
4090254	Transfers To Seniors Housing Reserve - Cap Exp - House Aged		360.00		360.00		60.00		160.88	
SUB-TOTAL CAPITAL		0.00	6,360.00	0.00	6,360.00	0.00	6,060.00	0.00	4,660.88	
TOTAL - HOUSING - AGED (INCLUDING SENIOR CITIZENS)		44,620.00	111,190.00	44,620.00	111,190.00	7,428.00	24,258.00	6,859.00	20,979.66	

-- Renovations Employee Costs - Salaries & Wages \$148.
-- Replacement flooring supply and install Contractors & Consultants \$5,696.
-- Renovations Labour Overheads Allocated \$156.

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
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HOUSING - OTHER (INCLUDING JOINT VENTURE)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2090300	Community Housing - Singles JV - Building Operations									
BO101	JV Singles Unit 1 - Operations		2,250.00		2,250.00		481.00		808.16	
BO102	JV Singles Unit 2 - Operations		2,900.00		2,900.00		589.00		835.46	
BO103	JV Singles Unit 3 - Operations		2,800.00		2,800.00		619.00		918.50	
BO104	JV Singles Unit 4 - Operations		3,000.00		3,000.00		638.00		884.05	
BO105	JV Singles Unit Common - Operations		1,100.00		1,100.00		182.00		302.04	
	<u>Subtotal Singles JV Building Operations</u>		<u>12,050.00</u>		<u>12,050.00</u>		<u>2,509.00</u>		<u>3,748.21</u>	
2090301	Community Housing - Singles JV - Building Maintenance									
BM103	JV Singles Unit 3 - Maintenance		0.00		0.00		0.00		88.32	
BM104	JV Singles Unit 4 - Maintenance		0.00		0.00		0.00		3.35	
	JV Singles Unit Annual Budget & Common - Maint (Book individual unit cost to units) -Op Exp JV House		11,700.00		11,700.00		1,946.00		0.00	-- Annual provision for Employee Costs - Salaries & Wages \$2,216. -- Annual provision for Contractors & Consultants \$5,261. -- Annual provision for Materials/Stock Purchased \$1,800. -- Annual provision for Labour Overheads Allocated \$2,333. -- Annual provision for Plant Operating Costs Allocated \$90.
	<u>Subtotal Singles JV Building Maintenance</u>		<u>11,700.00</u>		<u>11,700.00</u>		<u>1,946.00</u>		<u>91.67</u>	
2090304	Community Housing - Singles JV - Grounds Maintenance									
	JV Singles Units Annual Budget & Common Grounds Maint (Book Individual Unit costs to units)		3,600.00		3,600.00		596.00		113.74	-- Annual provision for Employee Costs - Salaries & Wages \$1,478. -- Annual provision for Contractors & Consultants \$221. -- Annual provision for Materials/Stock Purchased \$200. -- Annual provision for Labour Overheads Allocated \$1,556. -- Annual provision for Plant Operating Costs Allocated \$145.
	<u>Subtotal Singles JV Grounds Maintenance</u>		<u>3,600.00</u>		<u>3,600.00</u>		<u>596.00</u>		<u>113.74</u>	
2090312	Community Housing - Family JV Building Operations									
BO120	JV Family - 6 Lansdell St - Operations		3,100.00		3,100.00		687.00		985.80	
BO121	JV Family - 12 White St - Operations		2,650.00		2,650.00		617.00		922.66	
2090313	Community Housing - Family JV - Building & Grounds Maintenance									
BM120	JV Family - 6 Lansdell St - Maintenance		4,000.00		4,000.00		662.00		0.00	
BM121	JV Family - 12 White St - Maintenance		2,000.00		2,000.00		328.00		0.00	
GM120	6 Lansdell Street Grounds Maintenance		500.00		500.00		80.00		0.00	
GM121	12 White Street Grounds Maintenance		500.00		500.00		80.00		0.00	
2090392	Depreciation - Other Housing		1,710.00		1,710.00		284.00		0.00	
2090399	Administration Allocated		45,164.00		45,164.00		7,526.00		7,338.55	- Allocation of 5% of Administration costs.
Recovered amounts										
2090398	Other Housing Costs Recovered - Op Exp - Housing Other		(9,351.00)		(9,351.00)		(1,558.00)		(1,200.02)	

SHIRE OF MUKINBUDIN
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HOUSING - OTHER (INCLUDING JOINT VENTURE) (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING REVENUE</u>										
3090300	Income - JV Singles Unit 1 Cruickshank Road	5,009.00		5,009.00		832.00		924.95		
3090301	Income - JV Singles Unit 2 Cruickshank Road	5,515.00		5,515.00		916.00		592.25		
3090302	Income - JV Singles Unit 3 Cruickshank Road	3,718.00		3,718.00		618.00		560.00		
3090303	Income - JV Singles Unit 4 Cruickshank Road	3,718.00		3,718.00		618.00		560.00		
3090304	Income - JV Family Housing - 6 Lansdell Street	3,718.00		3,718.00		618.00		560.00		
3090305	Income - JV Family Housing - 12 White Street	6,136.00		6,136.00		1,020.00		912.91		
SUB-TOTAL OPERATING		27,814.00	77,623.00	27,814.00	77,623.00	4,622.00	13,757.00	4,110.11	12,000.61	
TOTAL - HOUSING - OTHER (INCLUDING JOINT VENTURE)		27,814.00	77,623.00	27,814.00	77,623.00	4,622.00	13,757.00	4,110.11	12,000.61	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
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PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Sanitation - Household Refuse		59,375.00		59,375.00		9,890.00		10,379.54	
Sanitation - Other		38,366.00		38,366.00		6,380.00		4,769.25	
Urban Stormwater Drainage		9,516.00		9,516.00		1,580.00		868.14	
Protection of the Environment		38,240.00		38,240.00		11,604.00		2,853.86	
Town Planning & Regional Development		30,258.00		30,258.00		8,308.00		19,055.58	▲ The majority of legal expenses are already paid.
Community Development		60,678.00		60,678.00		10,108.00		7,627.80	
Other Community Amenities		52,927.00		52,927.00		8,923.00		5,803.85	
<u>OPERATING REVENUE</u>									
Sanitation - Household Refuse	53,492.00		53,492.00		53,492.00		52,605.00		
Sanitation - Other	22,581.00		22,581.00		22,163.00		24,688.24		
Protection of the Environment	26,624.00		26,624.00		0.00		0.00		
Town Planning & Regional Development	500.00		500.00		82.00		5,575.08		
Other Community Amenities	3,000.00		3,000.00		500.00		316.36		
SUB-TOTAL OPERATING	106,197.00	289,360.00	106,197.00	289,360.00	76,237.00	56,793.00	83,184.68	51,358.02	
<u>CAPITAL EXPENDITURE</u>									
Other Community Amenities		20,400.00		20,400.00		6,494.00		0.00	
SUB-TOTAL CAPITAL	0.00	20,400.00	0.00	20,400.00	0.00	6,494.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	106,197.00	309,760.00	106,197.00	309,760.00	76,237.00	63,287.00	83,184.68	51,358.02	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
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SANITATION - HOUSEHOLD REFUSE	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2100100 Domestic Refuse Collection									
W010 Domestic Rubbish Bin Collection		20,000.00	20,000.00		3,332.00	3,183.60			- -Avon Waste Domestic 240L MGB Collection Mukinbudin. 167 Services @ \$2.14 per week by Avon Waste inc for 52 weeks \$18,584. Contracts and Contingency \$1,136. - - Plant Operating Costs Allocated \$280.
W015 Domestic Bulk Rubbish Collection - Op Exp		0.00	0.00		0.00	0.00			A new job to identify the costs of bulk rubbish collection. A budget amendment will be required.
2100102 Refuse Site Maintenance									
W011 Refuse Site Maintenance		14,600.00	14,600.00		2,430.00	2,826.67			- - Employee Costs - Salaries & Wages \$3,871. - - Contractors & Consultants -Dept of Environment protection License \$60, Contingency \$2,894, A total of \$2,954. - - Materials/Stock Purchased-Signage \$200, Contingency \$100, A total of \$300. - - Labour Overheads Allocated \$4,075. - - Plant Operating Costs Allocated \$3,400.
2100103 Domestic Recycling Collection									
W012 Domestic Recycling Collection		18,000.00	18,000.00		3,000.00	3,268.49			- -Avon Waste Domestic Recycling 240L MGB Collection Mukinbudin. 172 Services @ \$3.96 per fortnight by Avon Waste inc for 26 fortnights \$17,709. Contracts and Contingency \$291.
2100192 Depreciation - Sanitation Household		0.00	0.00		0.00	0.00			
2100199 Administration Allocated		6,775.00	6,775.00		1,128.00	1,100.78			- Allocation of 0.75% of Administration costs.
OPERATING REVENUE									
3100100 Domestic Refuse Collection Charges	28,896.00		28,896.00		28,896.00	28,390.00			- -Domestic 240L MGB rubbish service. 172 Services @ \$168 per service \$28,896.
3100101 Domestic Services (Additional)	0.00		0.00		0.00	0.00			
3100102 Domestic Recycling Collection Charges	24,596.00		24,596.00		24,596.00	24,215.00			- -Domestic 240L MGB rubbish service. 172 Services @ \$143 per service \$24,596.
SUB-TOTAL OPERATING	53,492.00	59,375.00	53,492.00	59,375.00	53,492.00	9,890.00	52,605.00	10,379.54	
TOTAL - SANITATION - HOUSEHOLD REFUSE	53,492.00	59,375.00	53,492.00	59,375.00	53,492.00	9,890.00	52,605.00	10,379.54	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
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SANITATION - OTHER	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2100200 Commercial Refuse Collection									
W020 Commercial Refuse Collection		8,000.00		8,000.00		1,332.00		1,331.40	-- Avon Waste Commercial rubbish 240L MGB bin collection. 71 Services @ \$2.14 per week by Avon Waste inc for 52 weeks \$7,901. Contracts and Contingency \$99.
2100201 Refuse Collection - Street Bins									
W021 Refuse Collection - Street Bins		14,500.00		14,500.00		2,410.00		1,085.58	-- Employee Costs - Salaries & wages \$3,111. -- Avon Waste Street bin maintenance & collection. 16 Services @ \$2.14 per week by Avon Waste inc for 52 weeks \$1,780. Contracts and Contingency \$907. Labour Overheads Allocated \$5,444
2100202 Commercial Recycling Collection - Op Exp - San Other									
W022 Commercial Recycling Collection - Op Exp - San Other		7,500.00		7,500.00		1,250.00		1,350.87	-- Avon Waste Commercial Recycling 240L MGB Collection Mukinbudin. 71 Services @ \$3.96 per fortnight by Avon Waste inc for 26 fortnights \$7,310. Contracts and Contingency \$190.
2100203 Recycling Refuse Collection									
W023 Recycling Refuse Collection		3,500.00		3,500.00		578.00		267.54	-- Employee Costs - Salaries & Wages \$680. -- Avon Waste Recycling Bank Collection Mukinbudin. 11 Services @ \$4.21 per fortnight by Avon Waste inc for 26 fortnights \$1,204. Contracts and Contingency \$450. -- Labour Overheads Allocated \$716. -- Plant Operating Costs Allocated \$450.
2100205 Purchase of Street Bins		0.00		0.00		0.00		0.00	
2100206 Purchase of Bins (Sulo and Other)		350.00		350.00		58.00		0.00	-- Repair and replacement of bins by Contractors & Consultants \$350.
2100292 Depreciation - Sanitation Other		0.00		0.00		0.00		0.00	
2100299 Administration Allocated		4,516.00		4,516.00		752.00		733.86	- Allocation of 0.5% of Administration costs.
OPERATING REVENUE									
3100200 Commercial Collection Charge	11,928.00		11,928.00		11,928.00		11,900.00		-- Commercial 240L MGB rubbish service. 71 Services @ \$168 per service \$11,928.
3100201 Commercial Collection Charge (Additional)	0.00		0.00		0.00		0.00		
3100202 Non-Rateable Collection Charge	0.00		0.00		0.00		0.00		
3100203 Non Rateable Collection Charge (Additional)	0.00		0.00		0.00		0.00		
3100204 Commercial Recycling Collection Charges	10,153.00		10,153.00		10,153.00		12,788.24		-- Commercial 240L MGB rubbish service. 71 Services @ \$143 per service \$10,153.
3100205 Sale of Sulo Bins	0.00		0.00		0.00		0.00		
3100206 Disposal of Asbestos and Other Misc Fill at F	500.00		500.00		82.00		0.00		
SUB-TOTAL OPERATING	22,581.00	38,366.00	22,581.00	38,366.00	22,163.00	6,380.00	24,688.24	4,769.25	
TOTAL - SANITATION - OTHER	22,581.00	38,366.00	22,581.00	38,366.00	22,163.00	6,380.00	24,688.24	4,769.25	

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URBAN STORMWATER DRAINAGE	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2100601 Stormwater Drainage Maintenance									-- Employee Costs - Salaries & Wages \$887. -- Contractors & Consultants \$2,430. -- Labour Overheads Allocated \$933. -- Plant Operating Costs Allocated \$750. - Allocation of 0.5% of Administration costs.
W030 Stormwater Drainage Maintenance		5,000.00		5,000.00		828.00		134.28	
2100692 Depreciation - Stormwater Drainage		0.00		0.00		0.00		0.00	
2100699 Administration Allocated		4,516.00		4,516.00		752.00		733.86	
SUB-TOTAL OPERATING	0.00	9,516.00	0.00	9,516.00	0.00	1,580.00	0.00	868.14	
TOTAL - URBAN STORMWATER DRAINAGE	0.00	9,516.00	0.00	9,516.00	0.00	1,580.00	0.00	868.14	

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SCHEDULE 10 - COMMUNITY AMENITIES
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PROTECTION OF THE ENVIRONMENT		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2100705	Project Contract & Other Expenses - Protect of Environ		8,100.00		8,100.00		1,348.00		2,120.00	- -Contract Part Time Officer \$8,000. - - Materials/Stock Purchased \$100. - - Funded by the Small Communities Stewardship Grant for fencing and revegetation recieved in 18-19 and recognised in account 3100703. \$2,000 contribution to the shire and other Contractors & Consultants \$8,624. - Allocation of 0.5% of Administration costs.
2100707	Barbalin Translocation Project						162.00		0.00	
	BARB Barbalin Translocation Project		1,000.00		1,000.00					
2100713	Grant Funded Operational Expenses (Inc in Acct 3100703)-P		24,624.00		24,624.00		9,342.00		0.00	
2100799	Administration Allocated		4,516.00		4,516.00		752.00		733.86	
<u>OPERATING REVENUE</u>										
3100701	Contributions & Donations - Op Inc - Environ	2,000.00		2,000.00		0.00		0.00		- Small Communities Stewardship Grant for fencing and revegetation received in 18-19 and recognised from unspent grants liability in account 9304901.
3100703	Grants NRM and Other (Exp in Acct 2100713)	24,624.00		24,624.00		0.00		0.00		
SUB-TOTAL OPERATING		26,624.00	38,240.00	26,624.00	38,240.00	0.00	11,604.00	0.00	2,853.86	
<u>CAPITAL REVENUE</u>										
5100703	Transfers From Unspent Grant Reserve - Ca	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PROTECTION OF THE ENVIRONMENT		26,624.00	38,240.00	26,624.00	38,240.00	0.00	11,604.00	0.00	2,853.86	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
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TOWN PLANNING & REG. DEVELOP.		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE										
2100800	Town Planning Expenses - Op Exp - Twn Planning		8,000.00		8,000.00		1,332.00		2,970.00	- Various Contract (Subdivison Exps) - Contractors & Consultants \$8,000. SAT legal expenses are expected in 2019-2020. - Allocation of 0.25% of Administration costs.
2100820	Legal Expenses - Op Exp - Town Planning		20,000.00		20,000.00		6,600.00		15,718.66	
2100899	Administration Allocated		2,258.00		2,258.00		376.00		366.92	
OPERATING REVENUE										
3100800	Planning Application Fees	500.00		500.00		82.00		5,575.08		Unexpected income. A budget amendment will be required.
SUB-TOTAL OPERATING		500.00	30,258.00	500.00	30,258.00	82.00	8,308.00	5,575.08	19,055.58	
TOTAL - TOWN PLANNING & REG. DEVELOP.		500.00	30,258.00	500.00	30,258.00	82.00	8,308.00	5,575.08	19,055.58	

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SCHEDULE 10 - COMMUNITY AMENITIES
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		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
COMMUNITY DEVELOPMENT										
OPERATING EXPENDITURE										
2100900	Community Development Staff Salaries & Related Exp - Op Exp - Comm Dev		48,420.00		48,420.00		8,068.00		7,260.88	-- Employee Costs - Salaries & Wages \$42,110. -- Employee Costs - Superannuation \$6,310. -- Contractors & Consultants for Familiarisation Tours and other events \$8,000. Total account Budget reduced \$20K to \$10K -- Materials/Stock Purchased for events \$2,000. - Allocation of 0.25% of Administration costs.
2100910	Community Development/Events		10,000.00		10,000.00		1,664.00		0.00	
2100999	Administration Allocated		2,258.00		2,258.00		376.00		366.92	
SUB-TOTAL OPERATING		0.00	60,678.00	0.00	60,678.00	0.00	10,108.00	0.00	7,627.80	
TOTAL - COMMUNITY DEVELOPMENT		0.00	60,678.00	0.00	60,678.00	0.00	10,108.00	0.00	7,627.80	

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SCHEDULE 10 - COMMUNITY AMENITIES
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OTHER COMMUNITY AMENITIES	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2101000 Cemetery Maintenance/Operations									
W040 Cemetery Maintenance/Operations		12,100.00		12,100.00		2,023.00		32.17	Timing - This largely depends upon the timing and frequency of burials.
2101002 Public Conveniences Operations									
BO150 Railway Station Toilet - Operations		13,200.00		13,200.00		2,281.00		1,822.65	
BO151 Town Park Toilet - Operations		3,700.00		3,700.00		628.00		635.20	
BO152 Beringbooding Rock Toilet - Operations		700.00		700.00		131.00		23.00	
BO153 Weira Reserve Toilet - Operations		1,000.00		1,000.00		162.00		0.00	
Subtotal Public Conveniences Operations		<u>18,600.00</u>		<u>18,600.00</u>		<u>3,202.00</u>		<u>2,480.85</u>	
2101003 Public Conveniences Maintenance									
BM150 Railway Station Toilet - Maintenance		0.00		0.00		0.00		355.41	
Public Toilet/Conveniences Annual Budget -									
BM154 Book expenses to Individual Toilets - Op Exp - Other Com		2,500.00		2,500.00		412.00		0.00	
Subtotal Public Conveniences Maintenance		<u>2,500.00</u>		<u>2,500.00</u>		<u>412.00</u>		<u>355.41</u>	
2101092 Depreciation - Other Community Amenities		1,661.00		1,661.00		276.00		0.00	
2101099 Administration Allocated		18,066.00		18,066.00		3,010.00		2,935.42	
OPERATING REVENUE									
3101000 Cemetery Charges (Inc GST)	3,000.00		3,000.00		500.00		0.00		
3101002 Industrial Units Rental	0.00		0.00		0.00		316.36		Unexpected income. A budget amendment will be required.
SUB-TOTAL OPERATING	3,000.00	52,927.00	3,000.00	52,927.00	500.00	8,923.00	316.36	5,803.85	
CAPITAL EXPENDITURE									
4101050 Building (Capital) - Other Community Amenities									
BC150 Railway Station Toilet - Capital		7,400.00		7,400.00		4,884.00		0.00	- - New Works. Supply and installation of kitchen sink, hot water system and leach drain. Contractors & Consultants \$7,400.
4101060 Infrastructure Other (Capital) - Other Community Amenities									- - Works Include Fencing, paving Memorial Garden, Formal Parking more grave sites, seating pergola on the Nother side and a Unisex toilet as the budget permits. Employee Costs - Salaries & Wages \$2,955.
IO040 Cemetery Capital		13,000.00		13,000.00		1,610.00		0.00	- - Contractors & Consultants \$3,334. - - Materials/Stock Purchased \$3,000. - - Labour Overheads Allocated \$3,111. - - Plant Operating Costs Allocated \$600.
SUB-TOTAL CAPITAL	0.00	20,400.00	0.00	20,400.00	0.00	6,494.00	0.00	0.00	
TOTAL - OTHER COMMUNITY AMENITIES	3,000.00	73,327.00	3,000.00	73,327.00	500.00	15,417.00	316.36	5,803.85	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 August 2019

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Public Halls and Civic Centres		91,696.00		91,696.00		17,917.00		12,240.93	Several expenses are less than the YTD Budget. Depreciation is not yet run as assets 18/19 are not yet finalised and is \$11.1K less than the YTD Budget.
Swimming Areas & Beaches		263,129.00		263,129.00		42,261.00		40,765.59	
Other Recreation & Sport		456,077.00		456,077.00		79,902.00		49,653.60	
Television and Radio Rebroadcasting		6,429.00		6,429.00		771.00		733.70	
Libraries		17,000.00		17,000.00		3,184.00		3,879.38	
Heritage		6,758.00		6,758.00		1,523.00		382.92	
Other Culture		9,016.00		9,016.00		783.00		769.77	
<u>OPERATING REVENUE</u>									
Public Halls and Civic Centres	1,902.00		1,902.00		230.00		517.55		
Swimming Areas & Beaches	21,004.00		21,004.00		966.00		800.00		
Other Recreation & Sport	84,217.00		84,217.00		1,518.00		5,501.39		
Libraries	250.00		250.00		40.00		0.00		
SUB-TOTAL OPERATING	107,373.00	850,105.00	107,373.00	850,105.00	2,754.00	146,341.00	6,818.94	108,425.89	
<u>CAPITAL EXPENDITURE</u>									
Public Halls and Civic Centres		7,500.00		7,500.00		0.00		5,768.66	
Swimming Areas & Beaches		21,920.00		21,920.00		0.00		756.43	
Other Recreation & Sport		113,695.00		113,695.00		8,347.00		8,227.49	
SUB-TOTAL CAPITAL	0.00	143,115.00	0.00	143,115.00	0.00	8,347.00	0.00	14,752.58	
TOTAL - PROGRAMME SUMMARY	107,373.00	993,220.00	107,373.00	993,220.00	2,754.00	154,688.00	6,818.94	123,178.47	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 August 2019

PUBLIC HALLS AND CIVIC CENTRES		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2110100	Town Halls and Public Bldg Operations									
	BO200 Memorial Town Hall - Operations		13,800.00		13,800.00		4,498.00		5,072.14	
	BO201 Sandalwood Arts Hall Building Operations		2,250.00		2,250.00		451.00		742.82	
	BO202 Bonnie Rock Hall Building Operations		3,200.00		3,200.00		778.00		(114.84)	
	BO204 Railway Station Building Operations		1,400.00		1,400.00		472.00		561.57	
	BO205 Mukinbudin Community (Men's) Shed Building Operations		1,200.00		1,200.00		136.00		778.43	
	BO206 Anglican Church Building Operations - Op Exp		400.00		400.00		152.00		152.50	
	<u>Subtotal Building Operations</u>		<u>22,250.00</u>		<u>22,250.00</u>		<u>6,487.00</u>		<u>7,192.62</u>	
2110101	Town Halls and Public Buildings Building Maintenance - Op Exp									
	BM200 Memorial Town Hall - Maintenance		1,500.00		1,500.00		122.00		228.00	
	BM201 Sandalwood Arts Hall Building Maintenance		800.00		800.00		130.00		147.20	Includes New front screen door and replace sliding door rollers & general maintenance
	BM202 Bonnie Rock Hall Building Maintenance		0.00		0.00		0.00		147.20	
	BM204 Railway Station Building Maintenance		500.00		500.00		82.00		1,508.05	-- Contractors & Consultants \$500.
	BM205 Mukinbudin Community (Men's) Shed Building Maintenance		2,500.00		2,500.00		416.00		0.00	-- Contractors & Consultants repairs to sinking poles Muka Steel Fab \$2,500.
	BMPH01 Public Halls Maintenance Annual Budget (Book Exps To Appropriate Building) - Op Exp Pub Halls		12,600.00		12,600.00		2,096.00		0.00	General Annual Public Hall Annual Budget
	<u>Subtotal Building Maintenance</u>		<u>17,900.00</u>		<u>17,900.00</u>		<u>2,846.00</u>		<u>2,030.45</u>	
2110102	Town Halls Grounds Maintenance - Op Exp - Public Halls									
	GM200 Memorial Twon Hall - Gounds Maintenance		0.00		0.00		0.00		82.44	
	GM201 Sandalwood Arts Hall Grounds Maintenance		0.00		0.00		0.00		0.00	
	GM202 Bonnie Rock Town Hall Grounds Maintenance		0.00		0.00		0.00		0.00	
	GMPH01 Public Halls Grounds Maintenance Annual Budget (Book exps to appropriate build) - Op Exp PubHalls		12,500.00		12,500.00		2,078.00		0.00	General Annual Public Hall Grounds Maintenance Annual Budget.
	<u>Subtotal Building Maintenance</u>		<u>12,500.00</u>		<u>12,500.00</u>		<u>2,078.00</u>		<u>82.44</u>	
2110192	Depreciation - Public Halls and Civic Centres		20,980.00		20,980.00		3,496.00		0.00	
2110199	Administration Allocated		18,066.00		18,066.00		3,010.00		2,935.42	- Allocation of 2% of Administration costs.
OPERATING REVENUE										
3110100	Town Hall Hire Income	900.00		900.00		150.00		159.10		
3110103	Sandalwood Arts Hall Income	1,002.00		1,002.00		80.00		358.45		
SUB-TOTAL OPERATING		1,902.00	91,696.00	1,902.00	91,696.00	230.00	17,917.00	517.55	12,240.93	

CONFIRMED MINUTES: ORDINARY MEETING OF COUNCIL HELD 17 SEPTEMBER 2019

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 August 2019

PUBLIC HALLS AND CIVIC CENTRES
(Continued)

CAPITAL EXPENDITURE

4110150 Building (Capital) - Public Halls & Civic Centres
 BC204 Railway Station Building Capital
 BC205 Mukinbudin Community (Men's) Shed Building Capital

SUB-TOTAL CAPITAL

TOTAL - PUBLIC HALLS AND CIVIC CENTRES

Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	7,500.00		7,500.00		0.00		5,768.66	- Water connection and installation.
	0.00		0.00		0.00		0.00	
0.00	7,500.00	0.00	7,500.00	0.00	0.00	0.00	5,768.66	
1,902.00	99,196.00	1,902.00	99,196.00	230.00	17,917.00	517.55	18,009.59	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
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SWIMMING AREAS & BEACHES	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2110200		67,125.00		67,125.00		11,186.00		8,673.08	
2110201		6,300.00		6,300.00		1,050.00		858.16	
2110202		2,000.00		2,000.00		0.00		0.00	
2110203		1,542.00		1,542.00		1,542.00		950.50	
2110204									
BO250		39,000.00		39,000.00		5,603.00		7,941.56	
2110205									
	BM250	25,000.00		25,000.00		2,528.00		15,458.58	▲ Includes \$4,600 for a standby pool circulation system. This and the annual service of pool equipment has been completed sooner than expected. - Contractors & Consultants \$9,817, Materials/Stock Purchased \$7,000, Employee Costs - Salaries & Wages \$3,694, Labour Overheads Allocated \$3,889 & Plant Operating Costs Allocated \$600.
	GM250	11,800.00		11,800.00		1,962.00		191.08	
2110206		2,000.00		2,000.00		332.00		0.00	
2110207		14,500.00		14,500.00		2,416.00		2,289.50	
2110292		66,764.00		66,764.00		11,126.00		0.00	▼ Depreciation is not yet run as assets 18/19 are not yet finalised
2110299		27,098.00		27,098.00		4,516.00		4,403.13	- Allocation of 3% of Administration costs.
OPERATING REVENUE									
3110201		15,000.00		15,000.00		0.00		0.00	
3110203		200.00		200.00		0.00		0.00	
3110223		5,804.00		5,804.00		966.00		800.00	
SUB-TOTAL OPERATING									
		21,004.00		263,129.00		966.00		42,261.00	
CAPITAL EXPENDITURE									
4110260									
	IO250	0.00		0.00		0.00		0.00	
4110175		21,920.00		21,920.00		0.00		756.43	- Transfer to Reserve of Annual Pool Reserve Allocation of \$20,000 and interest of \$1,920.
SUB-TOTAL CAPITAL									
		0.00		21,920.00		0.00		0.00	
TOTAL - SWIMMING AREAS & BEACHES									
		21,004.00		285,049.00		966.00		42,261.00	
								800.00	
								41,522.02	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 August 2019

OTHER RECREATION & SPORT		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2110300	Sporting Complex Bldg Ops									
	BO260 Mukinbudin Sports Complex Building Operations		60,600.00		60,600.00		12,977.00		14,393.05	
2110301	Sporting Complex Building & Grounds Mtce									
	BM260 Mukinbudin Sports Complex Building Maintenance		29,100.00		29,100.00		4,844.00		1,958.42	-- Employee Costs - Salaries & Wages \$7,577. -- Contractors & Consultants \$9,819. Includes \$3,500 for a CCTV installation. -- Materials/Stock Purchased \$3,500. -- Labour Overheads Allocated \$8,049. -- Plant Operating Costs Allocated \$155.
	GM260 Mukinbudin Sports Complex Grounds Maintenance		35,000.00		35,000.00		5,828.00		6,540.09	
2110302	Parks & Gardens Maintenance/Operations									
	W045 Parks & Gardens Maintenance/Operations		87,000.00		87,000.00		14,498.00		7,848.50	
2110304	Town Oval Maintenance/Operations									
	W050 Mukinbudin Town Oval Maintenance/Operations		63,800.00		63,800.00		10,628.00		3,357.47	
2110306	Drive In Theatre Building Operations									
	BO265 Drive In Theatre Building Operations		2,000.00		2,000.00		684.00		573.26	
2110307	Drive In Theatre Building & Grounds Maintenance									
	BM265 Drive In Theatre Building Maintenance		600.00		600.00		98.00		0.00	
	GM265 Drive In Theatre Grounds Maintenance		500.00		500.00		82.00		0.00	
2110308	Mukinbudin Dam Catchment Expenses									
	W052 Mukinbudin Dam Catchment Expenses		14,000.00		14,000.00		2,435.00		(173.35)	-- Employee Costs - Salaries & Wages \$2,864. -- Contractors & Consultants \$457. -- Materials/Stock Purchased \$3,200. -- Electricity for 303946270 loc 28074 Earl Drive Dam, 278994830 loc 14121 Bonnie Rock Rd Wattoning Dam. A total of \$3,047. -- Muni Property Scheme Insurance \$331. -- Labour Overheads Allocated \$3,042. -- Plant Operating Costs Allocated \$1,059.
2110309	Other Recreation Facilities Operations									
	BO270 Old District Club (Youth Centre) Building Operations		160.00		160.00		35.00		35.50	-- Employee Costs - Salaries & Wages (Cleaner) \$1,551. -- Rubbish Bin \$168, Recycling Bin \$143 and other Contractors & Consultants \$525. -- Electricity \$936. -- Water Rates and consumption \$50. -- Muni Property Scheme Insurance \$695. -- ESL Category 5 \$84 -- Labour Overheads Allocated (Cleaner) \$1,648.
	BO271 Mukinbudin Gym Building Operations		5,800.00		5,800.00		1,181.00		1,391.73	
	BO272 Wilgoyne Tennis Club Building Operations		1,000.00		1,000.00		268.00		241.18	
	BO273 Pistol Club - Operations		300.00		300.00		138.00		134.00	
	BO274 Bonnie Rock Horse and Pony Club - Operations		1,850.00		1,850.00		399.00		266.51	
	BO275 Mukinbudin Polo Cross - Operations		119.00		119.00		59.00		59.50	
	BO276 Karlonning Hall - Operations		673.00		673.00		336.00		336.50	
	BO277 Heritage Grain Silo - Operations		54.00		54.00		27.00		27.00	
	BO278 Wheatbelt Way Tractor Display Shed - Operations		111.00		111.00		55.00		55.50	
	BO279 Lions Park Building Operations		200.00		200.00		91.00		89.00	
	Subtotal Operations		10,267.00		10,267.00		2,589.00		2,636.42	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 August 2019

OTHER RECREATION & SPORT (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2110310	Other Recreation Facilities Building Maintenance									
BM271	Mukinbudin Gym Building Maintenance		0.00		0.00		0.00		126.36	
BM272	Wilgoyne Tennis Club Building Maintenance		0.00		0.00		0.00		58.88	
BM279	Lions Park Building Maintenance		0.00		0.00		0.00		108.08	
BM281	Goodchilds Gate Building Maintenance		0.00		0.00		0.00		0.00	
BMOR01	Other Rec Facilities Building Maint Annual Budget (Book exps to actual Facility) - Op Exp - ORF		3,000.00		3,000.00		496.00		0.00	
	<u>Subtotal Building Maintenance</u>		<u>3,000.00</u>		<u>3,000.00</u>		<u>496.00</u>		<u>293.32</u>	
2110311	Other Recreation Facilities Grounds Maintenance									
GM270	Old District Club Grounds Maintenance		0.00		0.00		0.00		0.00	
GM271	Mukinbudin Gym Grounds Maintenance		0.00		0.00		0.00		175.81	
GM279	Lions Park Grounds Maintenance		0.00		0.00		0.00		1,113.82	
W051	Hockey Field Maintenance/Operations		0.00		0.00		0.00		1,892.85	
W056	Walk Trail Maintenance/Operations		0.00		0.00		0.00		65.36	
GMOR01	Other Rec Facilities Gounds Maint Annual Budget (Book exps to actual Facility) - Op Exp - OtherRec Fa		28,200.00		28,200.00		4,696.00		0.00	
	<u>Subtotal Grounds Maintenance</u>		<u>28,200.00</u>		<u>28,200.00</u>		<u>4,696.00</u>		<u>3,247.84</u>	
2110313	Expensed Minor Asset Purchases - Parks and Gardens		500.00		500.00		82.00		0.00	
2110315	Events Kit General Expenses		2,000.00		2,000.00		332.00		0.00	
2110316	Reimbursements, Minor Assets & Other Exp - Op Exp - Other Rec &		0.00		0.00		0.00		0.00	
2110319	Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec									
MARQU	Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec		500.00		500.00		80.00		79.75	
2110329	Gym Equipment Maintenance		2,500.00		2,500.00		0.00		395.00	
2110337	Central Wheatbelt Football League		2,500.00		2,500.00		0.00		0.00	
2110342	Interest on Loan 108 - Bowling Club		1,983.00		1,983.00		885.00		1,165.28	
2110392	Depreciation - Other Recreation		66,863.00		66,863.00		11,142.00		0.00	▼ Depreciation is not yet run as assets 18/19 are not yet finalised
2110399	Administration Allocated		45,164.00		45,164.00		7,526.00		7,338.55	- Allocation of 5% of Administration costs.

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 August 2019

OTHER RECREATION & SPORT (Continued)	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING REVENUE									
3110300	Recreation/Sporting Complex Hire Fees	1,000.00		1,000.00		166.00		136.38	
3110301	Sport Leases and Rentals	480.00		480.00		80.00		120.00	
3110302	Contributions & Donations Rec'd (No GST) - Op Inc	0.00		0.00		0.00		4,422.73	
3110303	Reimbursement and Other Income Rec'd (Inc GST)	39,899.00		39,899.00		0.00		0.00	- Contributions towards installation of a sprung timber floor in the indoor netball/casketball court \$11,345 from the Indoor Cricket Club trust fund, \$14,277 each from the Basketball and Netball Clubs. Other funding \$28,552 Commonwealth Sport and Infrastructure Grant in acct 3110304 and a contribution of \$28,552 from the Shire of Mukinbudin. Total Project cost \$97,000. Expense in Job BC260.
3110304	Grants - Other Recreation	28,552.00		28,552.00		0.00		0.00	- \$28,552 Commonwealth Sport and Infrastructure Grant for New Indoor Netball Court Floor Exp in Job BC260. Other Funding a contribution of \$28,552 from the Shire of Mukinbudin, \$11,345 from the Indoor Cricket Club trust fund and \$14,277 each from the Basketball and Netball Clubs via acct 3110303.
3110305	Annual Sporting Club Levy	6,636.00		6,636.00		0.00		0.00	
3110308	Community Activites Income	850.00		850.00		140.00		127.27	
3110309	Marquee & Trailer Hire Income (Exp in MARQU) - Oth Rec	1,000.00		1,000.00		166.00		0.00	
3110315	Events Kit Hire Income	1,000.00		1,000.00		166.00		0.00	
3110331	Gymnasium Membership Fees	4,800.00		4,800.00		800.00		695.01	
SUB-TOTAL OPERATING		84,217.00	456,077.00	84,217.00	456,077.00	1,518.00	79,902.00	5,501.39	49,653.60
CAPITAL EXPENDITURE									
4110355	Building (Capital) - Other Recreation/Sport								
BC260	Mukinbudin Sports Complex Building Capital		97,000.00		97,000.00		0.00		0.00
4110370	Principal on Loan 108 - Bowling Club		16,695.00		16,695.00		8,347.00		8,227.49
SUB-TOTAL CAPITAL		0.00	113,695.00	0.00	113,695.00	0.00	8,347.00	0.00	8,227.49
TOTAL - OTHER RECREATION & SPORT		84,217.00	569,772.00	84,217.00	569,772.00	1,518.00	88,249.00	5,501.39	57,881.09

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 August 2019

	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
TELEVISION & RADIO REBROADCASTING									
OPERATING EXPENDITURE									
2110400		1,172.00		1,172.00		229.00		366.78	
2110401		2,000.00		2,000.00		0.00		0.00	
2110402		0.00		0.00		0.00		0.00	
2110491		0.00		0.00		0.00		0.00	
2110492		999.00		999.00		166.00		0.00	
2110499		2,258.00		2,258.00		376.00		366.92	- Allocation of 0.25% of Administration costs.
OPERATING REVENUE									
3110400	0.00		0.00		0.00		0.00		
3110401	0.00		0.00		0.00		0.00		
3110402	0.00		0.00		0.00		0.00		
3110490	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	0.00	6,429.00	0.00	6,429.00	0.00	771.00	0.00	733.70	
CAPITAL EXPENDITURE									
4110450		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
5110450	0.00		0.00		0.00		0.00		
5110452	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - TELEVISION & RADIO REBROADCASTING	0.00	6,429.00	0.00	6,429.00	0.00	771.00	0.00	733.70	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 August 2019

LIBRARIES	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE										
2110505		0.00		0.00		0.00		0.00	- Misc operating costs \$100, Inter library loans delivery charges Courier costs for books \$100 and Software for laptop \$500. - Membership Public Libraries WA \$110, Infovision Amlib software 1 user lic, support mtce \$1,600 and Regional Library Scheme-Merredin \$330. - LGIS Property Insurance for books \$61. - Allocation of 1.5% of Administration costs.	
2110506	Library - Lost Books/Book Purchases	650.00	650.00	650.00	108.00	108.00	0.00	0.00		
2110510	Library - Other Expenses	2,801.00	2,801.00	2,801.00	818.00	818.00	1,677.82	1,677.82		
2110592	Depreciation - Library	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
2110599	Administration Allocated	13,549.00	13,549.00	13,549.00	2,258.00	2,258.00	2,201.56	2,201.56		
OPERATING REVENUE										
3110500	Library Penalties & Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
3110501	Library Reimbursements Lost Books/Book Pu	250.00	250.00	250.00	40.00	40.00	0.00	0.00		
SUB-TOTAL OPERATING										
		250.00	17,000.00	250.00	17,000.00	40.00	3,184.00	0.00		3,879.38
TOTAL - LIBRARIES										
		250.00	17,000.00	250.00	17,000.00	40.00	3,184.00	0.00	3,879.38	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 August 2019

HERITAGE	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2110600									
BO300		0.00		0.00		0.00		0.00	
2110601									
BM300		0.00		0.00		0.00		0.00	
2110602		0.00		0.00		0.00		0.00	
2110603		2,500.00		2,500.00		825.00		0.00	- Pioneer Wall works, plaques etc.
2110604									
BM255		1,000.00		1,000.00		160.00		16.00	
GM255		1,000.00		1,000.00		162.00		0.00	
2110692		0.00		0.00		0.00		0.00	
2110699		2,258.00		2,258.00		376.00		366.92	- Allocation of 0.25% of Administration costs.
OPERATING REVENUE									
3110600	0.00		0.00		0.00		0.00		
3110601	0.00		0.00		0.00		0.00		
3110602	0.00		0.00		0.00		0.00		
3110603	0.00		0.00		0.00		0.00		
3110604	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	0.00	6,758.00	0.00	6,758.00	0.00	1,523.00	0.00	382.92	
CAPITAL EXPENDITURE									
4110650									
BC300		0.00		0.00		0.00		0.00	
4110660									
IO255		0.00		0.00		0.00		0.00	
IO257		0.00		0.00		0.00		0.00	
SUB-TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - HERITAGE	0.00	6,758.00	0.00	6,758.00	0.00	1,523.00	0.00	382.92	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 August 2019

OTHER CULTURE	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2110711 Spring Festival - Coordinator Expense		0.00		0.00		0.00		0.00	
2110712 Cultural Events Shire Outside Workers Support-Op Exp - Other Cult									
W054 Cultural Events Shire Outside Workers Support - Op Exp - Other Cult		4,500.00		4,500.00		31.00		35.91	--Activities by the works staff to support cultural events; Employee Costs - Salaries & Wages \$1,773. -- Contractors & Consultants \$392. -- Materials/Stock Purchased \$156. -- Insurance - Premiums \$62. -- Labour Overheads Allocated \$1,867. -- Plant Operating Costs Allocated \$250.
2110713 Spring Festival - Shire Underwriting		0.00		0.00		0.00		0.00	
2110716 Spring Festival - Shire Prize Money		0.00		0.00		0.00		0.00	
2110799 Administration Allocated		4,516.00		4,516.00		752.00		733.86	- Allocation of 0.5% of Administration costs.
OPERATING REVENUE									
3110700 Contributions and Donations - Op Inc - Other	0.00		0.00		0.00		0.00		
3110701 Reimbursements & Fees - Op Inc - Other Cul	0.00		0.00		0.00		0.00		
3110702 Grants - Other Culture	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	0.00	9,016.00	0.00	9,016.00	0.00	783.00	0.00	769.77	
TOTAL - OTHER CULTURE	0.00	9,016.00	0.00	9,016.00	0.00	783.00	0.00	769.77	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
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PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Roads, Streets, Bridges and Depots		1,741,760.00		1,741,760.00		296,869.00		89,977.27	▼ Depreciation is not yet run as assets 18/19 are not yet finalised and is less than the YTD
Road Plant Purchases		5,000.00		5,000.00		0.00		0.00	
Aerodromes		20,638.00		20,638.00		3,432.00		370.92	
Transport Licensing		25,632.00		25,632.00		4,270.00		3,669.28	
OPERATING REVENUE									
Roads, Streets, Bridges and Depots	942,721.00		942,721.00		0.00		278,984.00		▼ Timing - Roads to Recovery and the MRD Direct Grant were recieved sooner than expected.
Road Plant Purchases	0.00		0.00		0.00		0.00		
Aerodromes	0.00		0.00		0.00		0.00		
Transport Licensing	18,900.00		18,900.00		3,148.00		2,652.76		
SUB-TOTAL OPERATING	961,621.00	1,793,030.00	961,621.00	1,793,030.00	3,148.00	304,571.00	281,636.76	94,017.47	
CAPITAL EXPENDITURE									
Roads, Streets and Bridges		1,492,200.00		1,492,200.00		90,739.00		113,011.32	▲ Timing, work on Ogilvie Road Renewal - Cap Exp and Jones East Road Renewal - Cap Exp is proceeding faster than expected.
Road Plant Purchases		444,680.00		444,680.00		0.00		1,862.73	
Aerodromes		11,000.00		11,000.00		0.00		0.00	
Transport Licensing		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
Roads, Streets, Bridges and Depots	0.00		0.00		0.00		0.00		
Road Plant Purchases	355,000.00		355,000.00		0.00		0.00		
Aerodromes	0.00		0.00		0.00		0.00		
Transport Licensing	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	355,000.00	1,947,880.00	355,000.00	1,947,880.00	0.00	90,739.00	0.00	114,874.05	
TOTAL - PROGRAMME SUMMARY	1,316,621.00	3,740,910.00	1,316,621.00	3,740,910.00	3,148.00	395,310.00	281,636.76	208,891.52	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 August 2019

STREETS, ROADS & BRIDGES	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
RM005 Mukinbudin North-East Road (Rd Maintenance)		0.00		0.00		0.00		817.41	
RM006 Bonnie Rock-Lake Brown Road (Rd Maintenance)		0.00		0.00		0.00		996.80	
RM007 Nungarin North Road (Rd Maintenance)		0.00		0.00		0.00		181.70	
RM008 Beringbooding Road (Rd Maintenance)		0.00		0.00		0.00		5,294.14	
RM009 Moondon Road (Rd Maintenance)		0.00		0.00		0.00		2,773.66	
RM010 Quanta Cutting North Road (Rd Maintenance)		0.00		0.00		0.00		9,458.33	
RM011 Graham Road (Rd Maintenance)		0.00		0.00		0.00		193.61	
RM012 Carlton Road (Rd Maintenance)		0.00		0.00		0.00		439.96	
RM019 Ogilvie Road (Rd Maintenance)		0.00		0.00		0.00		1,050.00	
RM022 McGregor Road (Rd Maintenance)		0.00		0.00		0.00		333.65	
RM027 Barbalin South Road (Rd Maintenance)		0.00		0.00		0.00		45.44	
RM028 Fogarty Road (Rd Maintenance)		0.00		0.00		0.00		71.14	
RM030 Forty Six Gate Road (Rd Maintenance)		0.00		0.00		0.00		910.45	
RM031 Harry Road (Rd Maintenance)		0.00		0.00		0.00		13,534.87	
RM037 Lake Road (Rd Maintenance)		0.00		0.00		0.00		181.70	
RM039 Wialki Soak Road (Rd Maintenance) Broomhall Road		0.00		0.00		0.00		2,120.56	
RM042 Toole Road (Rd Maintenance)		0.00		0.00		0.00		1,925.00	
RM043 Sprigg Road (Rd Maintenance)		0.00		0.00		0.00		1,500.00	
RM044 Bonnie Rock Tank Road (Rd Maintenance)		0.00		0.00		0.00		450.00	
RM054 Spencers Road (Rd Maintenance)		0.00		0.00		0.00		281.82	
RM055 (Spare Rural Rd Maint)		0.00		0.00		0.00		1,634.82	
RM072 Sheardown Road (Rd Maintenance)		0.00		0.00		0.00		3,000.00	
RM076 Jones Road (Rd Maintenance)		0.00		0.00		0.00		25.66	
RM097 Borlase Road (Rd Maintenance)		0.00		0.00		0.00		1,899.38	
RM107 Koorda-Bullfinch Rd (M40) (Rd Maintenance)		0.00		0.00		0.00		2,569.10	
RM108 Kununoppin-Mukinbudin Road (Rd Maintenance)		0.00		0.00		0.00		1,075.23	
RM109 Mukinbudin-Bonnie Rock Road (Rd Maintenance)		0.00		0.00		0.00		1,087.91	
RM110 Mukinbudin-Wialki Road (Rd Maintenance)		0.00		0.00		0.00		231.05	
RM112 Percy Road Maintenance - Op Exp		0.00		0.00		0.00		414.88	
RM998 Road Maintenance - General Rural Exp (Non road specific costs only)		338,516.00		338,516.00		56,414.00		0.00	<ul style="list-style-type: none"> -- Important: Only book costs to this job that can not be booked to a specific road.Employee Costs - Salaries & Wages \$88,710. -- Contractors & Consultants \$38,036. -- Materials/Stock Purchased \$5,000. -- Water \$5,000. -- Labour Overheads Allocated \$92,642. -- Plant Operating Costs Allocated \$109,128.
TCM001 Traffic Counter Management		5,000.00		5,000.00		830.00		1,344.11	
Subtotal Rural Road Maintenance		<u>343,516.00</u>		<u>343,516.00</u>		<u>57,244.00</u>		<u>55,842.38</u>	
OPERATING EXPENDITURE									
2120101 Townsite Road Maintenance Op Exp									
RM061 Shadbolt St		0.00		0.00		0.00		1,341.18	
RM062 White Street (Rd Maintenance)		0.00		0.00		0.00		313.20	
RM105 Earl Drive (Rd Maintenance)		0.00		0.00		0.00		902.58	
RM999 Road Maintenance - General Townsite Exp (Non road specific costs only)		26,000.00		26,000.00		4,330.00		1,068.05	<ul style="list-style-type: none"> -- Road Maintenance - General Townsite Exp (Non road specific costs only). Only book costs to this job that can not be booked to a specific road; -Employee Costs - Salaries & Wages \$3,546. -- Contractors & Consultants \$7,421. -- Materials/Stock Purchased \$2,500. -- Labour Overheads Allocated \$3,733. -- Plant Operating Costs Allocated \$8,800.
Subtotal Townsite Road Maintenance		<u>26,000.00</u>		<u>26,000.00</u>		<u>4,330.00</u>		<u>3,625.01</u>	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 August 2019

STREETS, ROADS, BRIDGES & DEPOT (Continued)	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)									
2120103 Roads/Street Cleaning									
SWEEP Roads/Street Cleaning - Op Exp		10,000.00		10,000.00		1,660.00		1,264.75	
2120104 Street Trees & Watering									
TREES Street Trees & Watering - Op Exp		8,000.00		8,000.00		0.00		1,367.15	
2120105 Street Trees Pruning & Tree Lopping									
PRUNE Street Trees Pruning & Tree Lopping - Op Exp		15,000.00		15,000.00		542.00		0.00	
2120106 Traffic Signs/Equipment (Safety)									
SIGNS Traffic Signs/Equipment (Safety)		18,000.00		18,000.00		2,996.00		20.25	
2120107 Footpath Maintenance									
FPM01 Footpath Maintenance		4,000.00		4,000.00		660.00		0.00	
2120108 Street Lighting - Operating		17,576.00		17,576.00		2,928.00		4,235.49	
2120111 General Verge Maintenance & Cleaning - Op Exp - Sts Rds & Bridg									
VERGE General Verge Maintenance & Cleaning - Op Exp - Sts Rds & Bridg		75,500.00		75,500.00		24,912.00		9,790.09	▼ Timing.
2120112 Townscape Maintenance & Operating Exps - Op Exp - Townscape Maintenance and Operating Exps - Op		1,200.00		1,200.00		269.00		13,832.15	▲ A journal is required relocation expenses from job TSCAPE to job IO125.
2120113 Grant Reimbursements and Adjustments - Op Exp - Sts Rds & Bridges		6,000.00		6,000.00		0.00		0.00	- Co-funding on the secondary Freight Route Project Development. Subject to a successful application under the Building Better Regions Program.
2120116 Purchase of Land for Roads - Op Exp		9,000.00		9,000.00		0.00		0.00	- Purchase of the land, part of Lot A521, at the corner of Bent and Strugnell Sts for the existing road. Costs include subdivision and purchase. Only \$1.1K spent 2017/2018. \$9000.
2120192 Depreciation - Roads, Bridges & Depots		1,207,968.00		1,207,968.00		201,328.00		0.00	▼ Depreciation is not yet run as assets 18/19 are not yet finalised and is less than the YTD Budget by \$201.3K
OPERATING REVENUE									
3120100 Regional Road Group Grants (MRWA)	353,800.00		353,800.00		0.00		0.00		- Wheatbelt Regional Road Group Grant (Gross up for GST when claiming). \$155,800 for Job RRG04 Mukinbudin Wialki Road (6th yr of works), reconstruction and two coat bitumen seal – total 3.98kms. \$198K for Job RR107 Koorda Bullfinch Road Reconstruction 10mtr min Width seal – total 2.81 kms.
3120101 Direct Road Grant (MRWA)	128,984.00		128,984.00		0.00		128,984.00		▼ - MRWA Direct Road Grant 2019/20.
3120102 Roads to Recovery Grant	423,937.00		423,937.00		0.00		150,000.00		▼ - 2019/20 allocation \$338,937 plus \$85K additional. Allocated to: Job RR019 Oglivie Road Renewal - Cap Exp \$140,000 (Including 10K Additional), Job RR023 Jones East Road Renewal - Cap Exp \$50,000, Job RR025 Kalyanbudding West Road Renewal - Cap Exp \$48,937, Job RR031 Harry Road Renewal - Cap Exp \$60,000, and Job RR093 Quanta Cutting-Weira Road Renewal - Cap Exp \$50,000. Additional Funding of \$75,000 for Job RR005 Mukinbudin North East Rd - Cap Exp subject to Application approval.
3120110 Other Contrib. & Donations - Roads/Streets	36,000.00		36,000.00		0.00		0.00		
SUB-TOTAL OPERATING	942,721.00	1,741,760.00	942,721.00	1,741,760.00	0.00	296,869.00	278,984.00	89,977.27	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 August 2019

STREETS, ROADS, BRIDGES & DEPOT (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CAPITAL EXPENDITURE										
4120155	Plant & Equipment (Capital) - Roads		0.00		0.00		0.00		0.00	
4120140	Townscape Other Infrastructure - Cap Exp - Rds									
IO125	Townscape Other Infrastructure (Main St) - Cap Exp - Rds		20,000.00		20,000.00		6,597.00		5,753.79	
4120166	Roads Renewal Works - Capital Exp									
RR012	Carlton Road Renewal - Cap Exp		0.00		0.00		0.00		8,659.22	Carry over works from 2018-2019
RR019	Ogilvie Road Renewal - Cap Exp		180,000.00		180,000.00		0.00		12,000.00	- Between Bonnie Rock Lake Brown intersection and Commencement of Quanta Cutting Road, SLK 3.33 to SLK 12.21, a total of 10.30 km. Gravel sheet, improve signage and drainage. Funding RTR \$130K the remainder council funds. Employee Costs - Salaries & Wages \$44,745. - - Contractors & Consultants \$40,980. - - Materials/Stock Purchased \$14,400. - - Water \$4,000. - - Labour Overheads Allocated \$47,535. - - Plant Operating Costs Allocated \$28,340.
RR022	McGregor Road North Section Renewal - Cap Exp		52,000.00		52,000.00		0.00		0.00	- North of Tip to Kalyabudding Road turnoff, SLK 9.09 to SLK 12.21, a total of 3.12 km. Gravel sheet, improve signage and drainage. Funding from council funds. Employee Costs - Salaries & Wages \$11,037. - - Contractors & Consultants \$16,238. - - Materials/Stock Purchased \$520. - - Labour Overheads Allocated \$11,725. - - Plant Operating Costs Allocated \$12,480.
RR004	Wilgoyne Road Renewal - Cap Exp		65,000.00		65,000.00		0.00		0.00	From Clamp Road intersection continuing to east 3kms 4mtrs crumbed rubber single coat seal - 14mm by - - Contractors & Consultants \$65,000.
RR023	Jones East Road Renewal - Cap Exp		80,000.00		80,000.00		0.00		20,044.92	- Between Mukinbudin- Wialki Road and McGregor Road, SLK 0.00 to SLK 4.04, a total of 4.04 km. Gravel sheet, improve signage and drainage. Funding RTR \$50K the remainder council funds. Employee Costs - Salaries & Wages \$14,915. - - Contractors & Consultants \$28,460. - - Materials/Stock Purchased \$5,500. - - Water \$1,000. - - Labour Overheads Allocated \$15,845. - - Plant Operating Costs Allocated \$14,280.
RR025	Kalyanbudding West Road Renewal - Cap Exp		88,000.00		88,000.00		0.00		0.00	- Between McGregor Road and Barbalin North Road, SLK 0.00 to SLK 3.97, a total of 3.97 km. Gravel sheet, improve signage and drainage. Funding RTR \$48,937 the remainder council funds. Employee Costs - Salaries & Wages \$16,407. - - Contractors & Consultants \$31,305. - - Materials/Stock Purchased \$5,500. - - Water \$1,000. - - Labour Overheads Allocated \$17,430 - - Plant Operating Costs Allocated \$16,358.
RR031	Harry Road Renewal - Cap Exp		85,000.00		85,000.00		56,096.00		24,047.67 ▼	- Immediately east of Mukinbudin-Wialki Bitumen Road, SLK 0.05 to SLK 4.51 and various Sections west of Comerford Road, a total of 6.46 km. Gravel sheet, improve signage and drainage. Funding RTR \$60K the remainder council funds. Employee Costs - Salaries & Wages \$16,108. - - Contractors & Consultants \$29,529. - - Materials/Stock Purchased \$850. - - Water \$1,000. - - Labour Overheads Allocated \$17,113. - - Plant Operating Costs Allocated \$20,400.
RR032	Comerford Road Renewal - Cap Exp		60,000.00		60,000.00		0.00		0.00	- Various Sections between Harry Road and Bonnie Rock Lake Brown, SLK 0.30 to SLK 2.30, a total of 2.00 km. Gravel sheet, improve signage and drainage. Funding from council funds. Employee Costs - Salaries & Wages \$12,827. - - Contractors & Consultants \$15,146. - - Materials/Stock Purchased \$3,000. - - Water \$1,000. - - Labour Overheads Allocated \$13,627. - - Plant Operating Costs Allocated \$14,400.
RR093	Quanta Cutting-Weira Road Renewal - Cap Exp		85,000.00		85,000.00		28,046.00		41,540.52 ▲	- Between Morrison Road and North East Road Intersection., SLK 4.40 to SLK 9.14, a total of 4.74 km. Gravel sheet, improve signage and drainage. Funding RTR \$50K the remainder council funds. Employee Costs - Salaries & Wages \$16,108. - - Contractors & Consultants \$30,529. - - Materials/Stock Purchased \$850. - - Labour Overheads Allocated \$17,113. - - Plant Operating Costs Allocated \$20,400.
RR107	Koorda-Bullfinch Road Renewal (East of Town Section 2019-20) - Cap Exp		300,800.00		300,800.00		0.00		0.00	- Immediately east of Mukinbudin Townsite, SLK 16.57 to SLK 19.38, a total of 2.81 km. Reconstruction 10meter min Width seal. Funding RRG \$198K the remainder council funds. Employee Costs - Salaries & Wages \$20,881. - - Contractors & Consultants \$220,621. - - Materials/Stock Purchased \$6,016. - - Water \$5,000. - - Labour Overheads Allocated \$22,183. - - Plant Operating Costs Allocated \$26,099.

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 August 2019

STREETS, ROADS, BRIDGES & DEPOT (Continued)	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CAPITAL EXPENDITURE (Continued)									
4120167 Roads (Capital) - Roads to Recovery									
RR005 Mukinbudin North East Rd - Cap Exp		85,000.00		85,000.00		0.00		0.00	- From 90deg comer to Bonnie Rock Lake Brown intersection, SLK 13.41 to SLK 17.39, a total of 3.98 km. 3.6 meter wide crumbed rubber single coat seal - 14mm. Funding RTR (Additional) \$75K via Acct 3120102. The remainder council funds. Contractors & Consultants \$85,000.
4120168 Roads (Capital) - Regional Road Group									
RRG04 Mukinbudin-Wialki Rd (North Section 17/18) - Cap Exp		310,800.00		310,800.00		0.00		720.00	- Between Clamp and Copeland Road Intersection, SLK 8.67 to SLK 12.60, a total of 3.93 km. Reconstruction and 2 Coat Bitumen Seal. Funding RRG \$155,800 the remainder council funds. Employee Costs - Salaries & Wages \$20,881. - - Contractors & Consultants \$228,548. - - Materials/Stock Purchased \$6,216. - - Water \$5,000. - - Labour Overheads Allocated \$22,183. - - Plant Operating Costs Allocated \$27,972.
Subtotal All Road Capital Expenditure		<u>1,391,600.00</u>		<u>1,391,600.00</u>		<u>84,142.00</u>		<u>107,012.33</u>	▲
4120170 Footpaths (Capital) - Council Funded									
FPC01 White Street - Western Footpath		22,000.00		22,000.00		0.00		0.00	- -Footpath construction by Contractors & Consultants on the West side from Maddock St to Shadbolt St. \$22,000.
FPC067 Memorial Avenue Footpath Construction - Cap Exp - Sts Rds & Bridges		22,000.00		22,000.00		0.00		0.00	- -Footpath construction by Contractors & Consultants on the East side from Lansdell St to Calder St. \$22,000.
4120181 Urban Road Drainage - New - Cap Exp - Rds Sts & Bridges									
DN001 Urban Road Drainage - New - Cap Exp - Rds Sts & Bridges		36,000.00		36,000.00		0.00		0.00	- Contractors & Consultants to install drainage to the Administration Office Lane \$36,000. . Funded by the Wheatbelt Country Health via Acct 3120110.
4120175 Transfers To Roadworks Reserve		600.00		600.00		0.00		245.20	- - Transfers to Reserves From Muni Interest \$600. Allocation for future footpath works \$0.
SUB-TOTAL CAPITAL	0.00	1,492,200.00	0.00	1,492,200.00	0.00	90,739.00	0.00	113,011.32	
TOTAL - STREETS, ROADS & BRIDGES	942,721.00	3,233,960.00	942,721.00	3,233,960.00	0.00	387,608.00	278,984.00	202,988.59	

SHIRE OF MUKINBUDIN
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ROAD PLANT PURCHASES	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2120291 Loss on Disposal of Assets		5,000.00		5,000.00		0.00		0.00	-- Loss on Asset Disposal Grader 1 (Caterpillar 12H Grader 2004 MBL100) P301 \$5,000.
OPERATING REVENUE									
3120290 Profit on Disposal of Assets - Op Inc - Road P	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	0.00	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	
CAPITAL EXPENDITURE									
4120250 Plant & Equipment (Capital) - Road Plant Purchases		355,000.00		355,000.00		0.00		0.00	-- Grader 1 (Caterpillar 12H Grader 2004 MBL100) P301
4120275 Transfer to Plant Reserve		89,680.00		89,680.00		0.00		1,862.73	-- Transfers to Reserves From Muni Interest \$4,680. Allocation for future plant purchases \$85,000. Reduced from \$185,000.
CAPITAL REVENUE									
5120250 Proceeds on Disposal of Assets - Cap Inc - R	65,000.00		65,000.00		0.00		0.00		-- Grader 1 (Caterpillar 12H Grader 2004 MBL100) P301 \$65,000.
5120252 Transfers From Plant Reserve-Cap Inc- Road Plant Purchases	290,000.00		290,000.00		0.00		0.00		-- Transfers from Reserves to Muni for road plant purchases \$290,000.
SUB-TOTAL CAPITAL	355,000.00	444,680.00	355,000.00	444,680.00	0.00	0.00	0.00	1,862.73	
TOTAL - ROAD PLANT PURCHASES	355,000.00	449,680.00	355,000.00	449,680.00	0.00	0.00	0.00	1,862.73	

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AERODROMES		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2120300	Airstrip & Grounds Maintenance/Operations W060									-- Employee Costs - Salaries & Wages \$1,034. -- Contractors & Consultants \$169. -- Materials/Stock Purchased \$500. -- Insurance - Premiums \$8. -- Labour Overheads Allocated \$1,089. -- Plant Operating Costs Allocated \$1,400. - Allocation of 0.25% of Administration costs.
	Airstrip & Grounds Maintenance/Operations		4,200.00		4,200.00		694.00		4.00	
2120304	Expensed Minor Assets Purchased		0.00		0.00		0.00		0.00	
2120305	Other Expenses Relating To Aerodromes		0.00		0.00		0.00		0.00	
2120491	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2120492	Depreciation - Aerodromes		14,180.00		14,180.00		2,362.00		0.00	
2120499	Administration Allocated		2,258.00		2,258.00		376.00		366.92	
OPERATING REVENUE										
3120400	Airport Landing Charges and Fees	0.00		0.00		0.00		0.00		
3120402	Contributions & Donations - Aerodromes	0.00		0.00		0.00		0.00		
3120403	Reimbursements - Aerodromes	0.00		0.00		0.00		0.00		
3120404	Grants - Aerodromes	0.00		0.00		0.00		0.00		
3120405	Other Income Relating to Aerodromes	0.00		0.00		0.00		0.00		
3120490	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		0.00	20,638.00	0.00	20,638.00	0.00	3,432.00	0.00	370.92	
CAPITAL EXPENDITURE										
4120450	Furniture & Equipment (Capital) - Aerodromes		0.00		0.00		0.00		0.00	- Various improvements to the Mukinbudin Airstrip, including CASA approved Cones as well as a new gravel entrance and signage from the Koorda Bullfinch Road to the East of North East Road. -Employee Costs - Salaries & Wages \$709. -- Contractors & Consultants \$344. -- Materials/Stock Purchased, including \$7,500 for cones and \$750 for spikes amd other items. Total \$9,000. -- Labour Overheads Allocated \$747. -- Plant Operating Costs Allocated \$200.
4120455	Plant & Equipment (Capital) - Aerodromes		0.00		0.00		0.00		0.00	
4120460	Infrastructure Other (Capital) - Aerodromes									
	I0260 Airstrip & Grounds Capital		11,000.00		11,000.00		0.00		0.00	
CAPITAL REVENUE										
5120450	Proceeds on Disposal of Assets - Cap Inc - Ae	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL		0.00	11,000.00	0.00	11,000.00	0.00	0.00	0.00	0.00	
TOTAL - AERODROMES		0.00	31,638.00	0.00	31,638.00	0.00	3,432.00	0.00	370.92	

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TRANSPORT LICENCING		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>										
2120500	Training and Accommodation - Licensing		3,000.00		3,000.00		500.00		0.00	- Allocation of 2.5% of Administration costs.
2120501	Telephone - Licensing		50.00		50.00		8.00		0.00	
2120599	Administration Allocated		22,582.00		22,582.00		3,762.00		3,669.28	
<u>OPERATING REVENUE</u>										
3120500	Sale of Shire Plates	400.00		400.00		66.00		0.00		
3120501	Commissions - Licensing	15,500.00		15,500.00		2,582.00		2,652.76		
3120502	Reimbursements - Licensing	3,000.00		3,000.00		500.00		0.00		
SUB-TOTAL OPERATING		18,900.00	25,632.00	18,900.00	25,632.00	3,148.00	4,270.00	2,652.76	3,669.28	
TOTAL - TRANSPORT LICENCING		18,900.00	25,632.00	18,900.00	25,632.00	3,148.00	4,270.00	2,652.76	3,669.28	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
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PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Rural Services		8,258.00		8,258.00		1,858.00		2,747.18	
Tourism and Area Promotion		232,630.00		232,630.00		36,685.00		36,413.33	
Building Control		7,016.00		7,016.00		1,168.00		733.86	
Economic Development		5,558.00		5,558.00		1,019.00		2,067.36	
Other Economic Services		85,431.00		85,431.00		13,931.00		13,577.66	
<u>OPERATING REVENUE</u>									
Rural Services	1,000.00		1,000.00		0.00		0.00		
Tourism and Area Promotion	127,000.00		127,000.00		21,164.00		20,900.40		
Building Control	2,400.00		2,400.00		348.00		(1,142.73)		
Economic Development	1,000.00		1,000.00		166.00		1,581.80		
Other Economic Services	43,941.00		43,941.00		7,318.00		3,510.63		
SUB-TOTAL OPERATING	175,341.00	338,893.00	175,341.00	338,893.00	28,996.00	54,661.00	24,850.10	55,539.39	
<u>CAPITAL EXPENDITURE</u>									
Rural Services		0.00		0.00		0.00		0.00	
Tourism and Area Promotion		6,500.00		6,500.00		0.00		0.00	
Building Control		0.00		0.00		0.00		0.00	
Economic Development		0.00		0.00		0.00		0.00	
Other Economic Services		8,458.00		8,458.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Rural Services	0.00		0.00		0.00		0.00		
Tourism and Area Promotion	0.00		0.00		0.00		0.00		
Building Control	0.00		0.00		0.00		0.00		
Economic Development	0.00		0.00		0.00		0.00		
Other Economic Services	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	0.00	14,958.00	0.00	14,958.00	0.00	0.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	175,341.00	353,851.00	175,341.00	353,851.00	28,996.00	54,661.00	24,850.10	55,539.39	

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RURAL SERVICES	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2130100 Noxious Weed Control									
WEEDS Noxious Weed Control - Op Exp		4,500.00		4,500.00		1,482.00		2,380.26	
2130101 Wild Dog Control		0.00		0.00		0.00		0.00	
2130102 Vermin Control		0.00		0.00		0.00		0.00	
2130103 Rural Counselling Service		500.00		500.00		0.00		0.00	
2130104 Drum Muster Expenses		1,000.00		1,000.00		0.00		0.00	
2130105 Oil Waste Disposal		0.00		0.00		0.00		0.00	
2130199 Administration Allocated		2,258.00		2,258.00		376.00		366.92	- Allocation of 0.25% of Administration costs.
OPERATING REVENUE									
3130100 Contributions & Donations - Rural Services	1,000.00		1,000.00		0.00		0.00		
3130101 Reimbursements - Rural Services	0.00		0.00		0.00		0.00		
3130102 Grants - Rural Services	0.00		0.00		0.00		0.00		
3130103 Other Income Relating to Rural Services	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	1,000.00	8,258.00	1,000.00	8,258.00	0.00	1,858.00	0.00	2,747.18	
TOTAL - RURAL SERVICES	1,000.00	8,258.00	1,000.00	8,258.00	0.00	1,858.00	0.00	2,747.18	

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TOURISM & AREA PROMOTION		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2130200	Caravan Park Staff Housing Costs Alloc - Op Exp - Tour & Area Prom		0.00		0.00		0.00		0.00	<p>The expenses is now being recognised as 25 Cruickshank House expense jobs B0038, BM038 and GM038 in the Housing - Shire Staff & Rental sub-program. However theses cost are not related to staff occupancy.</p> <p>- Included a provision of \$4.5 K for beautification works, laws trees etc. - Employee Costs - Salaries & Wages \$7,092.</p> <p>-- Annual Testing and Certification of Dump point \$250. Rubbish Bins x 6 @ \$168 \$1,008. Recycling Bins x 6 @ \$143 \$858. Breakdowns and other expenses \$8,756. Total Contractors & Consultants \$10,872.</p> <p>-- Materials/Stock Purchased, replacement building fittings and equipment \$8,000.</p> <p>-- Telephone Office 9047 1103 \$500 & Mgr Mobile 0429 471 103 \$420, Telstra ADSL NBN \$1,188 and other communication expenses \$192. Total Communication Expenses Telephone, Data and Other \$1,800.</p> <p>-- Electricity \$12,896.</p> <p>-- LP Gas 45kg bottles rental x 4 \$320 and LPG Gas consumption for Kitchen, CVP and BBQ \$480. Total gas cost \$800.</p> <p>-- Utilites Water & Trade Waste charges \$2,870.</p> <p>-- Insurance - Premiums \$1,204.</p> <p>-- Labour Overheads Allocated \$7,466.</p> <p>-- Plant Operating Costs Allocated \$900.</p>
2130202	Tourism and Area Promotion - Op Exp Tour & Area Prom		8,500.00		8,500.00		0.00		1,279.00	
2130203	Entry Statement Maintenance									
W065	Entry Statement Maintenance		400.00		400.00		66.00		0.00	
2130204	Caravan Park General Maintenance/Operations									
W070										
	Caravan Park General Maintenance/Operations		53,900.00		53,900.00		9,380.00		10,900.90	
2130206	Barrack Cabins Building Operations									
BO315	Barrack Cabins Building Operations		300.00		300.00		108.00		88.00	
2130207	Barrack Cabins Building Maintenance									
BM315	Barrack Cabins Building Maintenance		3,500.00		3,500.00		580.00		2,147.54	
2130209	Tourist Information Bay/Hut Expenditure									
W075	Tourist Information Bay/Hut Maintenance/Operations		4,500.00		4,500.00		746.00		136.36	
2130210	Park Units (Self Contained) Building Operations									
BO320	Park Units (Self Contained) Building Operations		400.00		400.00		180.00		172.50	
2130211	Park Units (Self Contained) Building Maintenance									
BM320	Park Units (Self Contained) Building Maintenance		8,000.00		8,000.00		512.00		264.55	
2130212	Interest on Loan 107 Caravan Park		0.00		0.00		0.00		0.00	
2130213	Interest on Loan 112 Caravan Park		0.00		0.00		0.00		0.00	
2130214	Caravan Park Salaries		80,682.00		80,682.00		13,444.00		9,988.52	
2130215	Caravan Park Superannuation		7,700.00		7,700.00		1,282.00		946.28	
2130216	Caravan Park Manager Allowances		4,256.00		4,256.00		708.00		640.00	
2130217	New Travel Annual Contribution		2,500.00		2,500.00		0.00		3,500.00	
2130218	20 Earl Drive									
BM325	20 Earl Drive - Building Maintenance		1,500.00		1,500.00		164.00		244.58	
BO325	20 Earl Drive - Operations		766.00		766.00		126.00		531.15	

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TOURISM & AREA PROMOTION (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
2130219	Wheatbelt Way - Op Exp									
W079	Wheatbelt Way Annual Budget General Exp (Book costs at specific location to the location) - Op Exp		4,600.00		4,600.00		762.00		377.62	
W080	WW - Weira Maintenance/Operations		60.00		60.00		58.00		29.00	
W081	WW - Wattoning Maintenance/Operations		40.00		40.00		36.00		18.00	
W082	WW - Beringbooding Maintenance/Operations		50.00		50.00		41.00		20.50	
W083	WW - Shed Maintenance/Operations		0.00		0.00		0.00		0.00	
W084	WW - Bonnie Rock Reserve Maintenance/Operations		0.00		0.00		0.00		0.00	
2130220	Caravan Park Workers Compensation		1,727.00		1,727.00		286.00		590.50	
2130225	Tourist Signage - Op Exp - Tourism & Area Promotion		0.00		0.00		0.00		135.20	
2130230	Short Term Accom Minor Assets-Furniture,Linen,Utensils etc.-Op Exp		8,000.00		8,000.00		1,332.00		0.00	
2130291	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2130292	Depreciation - Tourism & Area Promotion		14,151.00		14,151.00		2,358.00		0.00	
2130299	Administration Allocated		27,098.00		27,098.00		4,516.00		4,403.13	- Allocation of 3% of Administration costs.
OPERATING REVENUE										
3130200	Caravan Park Fees	34,500.00		34,500.00		5,750.00		5,767.25		
3130201	Caravan Park Coin Op Wash Mach Income	1,600.00		1,600.00		266.00		565.45		
3130202	Barracks Cabins Fees	33,500.00		33,500.00		5,582.00		8,646.84		
3130203	Park Unit (Self Contained) Fees	57,400.00		57,400.00		9,566.00		5,511.77		
3130208	Caravan Park House - Short Term Rental	0.00		0.00		0.00		409.09		The Income should be recognised as 25 Cruickshank House income in account 3090111.
SUB-TOTAL OPERATING		127,000.00	232,630.00	127,000.00	232,630.00	21,164.00	36,685.00	20,900.40	36,413.33	
CAPITAL EXPENDITURE										
4130250	Building (Capital) - Tourism & Area Promotion									
BC315	Barrack Cabins Capital		6,500.00		6,500.00		0.00		0.00	- Installation of wooden floating floorboards. - Employee Costs - Salaries & Wages \$296. -- Contractors & Consultants \$5,893. -- Labour Overheads Allocated \$311.
4130260	Infrastructure Other (Capital) - Tourism & Area Promotion									
CAPITAL REVENUE										
5130250	Proceeds on Disposal of Assets - Cap Inc - Tourism & Area Promotion	0.00		0.00		0.00		0.00		
5130252	Transfers From Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL		0.00	6,500.00	0.00	6,500.00	0.00	0.00	0.00	0.00	
TOTAL - TOURISM & AREA PROMOTION		127,000.00	239,130.00	127,000.00	239,130.00	21,164.00	36,685.00	20,900.40	36,413.33	

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	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
BUILDING CONTROL									
<u>OPERATING EXPENDITURE</u>									
2130304 Contract Building Control Services		2,500.00		2,500.00		416.00		0.00	- Allocation of 0.5% of Administration costs.
2130399 Administration Allocated		4,516.00		4,516.00		752.00		733.86	
<u>OPERATING REVENUE</u>									
3130300 Building Permit Fees	2,000.00		2,000.00		332.00		(1,142.73)		
3130301 Commission - BRB & BCITF	100.00		100.00		16.00		0.00		
3130302 Private S/Pool Inspection Fees	300.00		300.00		0.00		0.00		
3130303 Demolition Licence	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	2,400.00	7,016.00	2,400.00	7,016.00	348.00	1,168.00	(1,142.73)	733.86	
<u>CAPITAL EXPENDITURE</u>									
<u>CAPITAL REVENUE</u>									
SUB-TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - BUILDING CONTROL	2,400.00	7,016.00	2,400.00	7,016.00	348.00	1,168.00	(1,142.73)	733.86	

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ECONOMIC DEVELOPMENT		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2130500	Economic Development		0.00		0.00		0.00		0.00	
2130501	Industrial Units Building Operations									
BO335	Industrial Unit (Lot 164 Strugnell) Building Operations		1,900.00		1,900.00		417.00		639.58	
2130502	Industrial Units Building & Grounds Maintenance									
BM335	Industrial Unit (Lot 164 Strugnell) Building Maintenance		900.00		900.00		146.00		680.24	
GM335	Industrial Unit (Lot 64 Strugnell St) Grounds Maintenance		500.00		500.00		80.00		380.62	
2130599	Administration Allocated		2,258.00		2,258.00		376.00		366.92	- Allocation of 0.25% of Administration costs.
OPERATING REVENUE										
3130502	Leases Income - Op Inc - Eco Dev	0.00		0.00		0.00		0.00		
3130503	Contributions & Donations - Economic Development	0.00		0.00		0.00		0.00		
3130504	Reimbursements - Economic Development	0.00		0.00		0.00		0.00		
3130505	Grants - Economic Development	0.00		0.00		0.00		0.00		
3130506	Other Income Relating to Economic Development	0.00		0.00		0.00		1,265.44		
3130507	Income - Industrial Units - Op Inc - Eco Dev	1,000.00		1,000.00		166.00		316.36		
SUB-TOTAL OPERATING		1,000.00	5,558.00	1,000.00	5,558.00	166.00	1,019.00	1,581.80	2,067.36	
CAPITAL EXPENDITURE										
4130550	Building (Capital) - Economic Development									
BC335	Industrial Unit (Lot 164 Strugnell) Building Capital		0.00		0.00		0.00		0.00	
CAPITAL REVENUE										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - ECONOMIC DEVELOPMENT		1,000.00	5,558.00	1,000.00	5,558.00	166.00	1,019.00	1,581.80	2,067.36	

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OTHER ECONOMIC SERVICES		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2130600	Tree Planter Maintenance		2,356.00		2,356.00		392.00		522.00	Additional maintenance required. A budget amendment has been made.
2130601	Community Bus Expenses Allocated		3,458.00		3,458.00		576.00		1,108.08	
2130602	Public Transport Bus Expense		0.00		0.00		0.00		0.00	
2130603	Standpipe Maintenance/Operations									-- Employee Costs - Salaries & Wages \$1,034. -- Contractors & Consultants \$2,541. -- Water rates \$268 and consumption \$28,535. -- Insurance - Premiums for Water tanks and fittings at Strugnell St, Bonnie Rock, Carlton Rd and Mukinbudin-Wialki Road \$87. -- Labour Overheads Allocated \$1,089. -- Plant Operating Costs Allocated \$446. -- Interest Payment 15 Loan 119 due on 14 October 2019 \$2,115 and Interest Payment 16 Loan 119 due on 14 April 2020 \$2,007. -- WATC Loan Guarantee Loan 119 - 31/12/2019 \$279 and WATC Loan Guarantee Loan 119 - 30/06/2020 \$264. - Allocation of 2% of Administration costs.
	W090									
	Standpipe Maintenance/Operations		34,000.00		34,000.00		5,691.00		6,393.42	
2130609	Map Purchases		0.00		0.00		0.00		0.00	
2130610	Other Expenditure - Other Economic Services		0.00		0.00		0.00		0.00	
2130612	Beringboodind Tank Roof Expenses		0.00		0.00		0.00		0.00	
2130615	Interest on Loan 116 Land Purchase		0.00		0.00		0.00		37.66	
2130616	Interest on Loan 119		4,665.00		4,665.00		0.00		286.85	
2130617	Shop Operations - Op Exp - Other Eco Services									
	BO340 Muka Cafe - Operations		5,000.00		5,000.00		1,216.00		2,180.23	
	BO343 Mukinbudin Bookshop Operations - Op Exp - Other Eco Services		250.00		250.00		116.00		114.00	
2130618	Muka Cafe - Building & Grounds Maintenance									
	BM340 Muka Cafe - Maintenance		9,450.00		9,450.00		1,570.00		0.00	
	GM340 Muka Cafe Grounds Maintenance		200.00		200.00		30.00		0.00	
2130691	Loss on Disposal of Assets - Other Economic Services		0.00		0.00		0.00		0.00	
2130692	Depreciation - Other Economic Services		7,986.00		7,986.00		1,330.00		0.00	
2130699	Administration Allocated		18,066.00		18,066.00		3,010.00		2,935.42	
OPERATING REVENUE										
3130600	Charges - Tree Planter Hire - Op Inc		1,500.00		1,500.00		250.00		0.00	
3130601	Community Bus Hire Income - Op Inc - Other		7,000.00		7,000.00		1,166.00		893.32	
3130602	Public Transport Bus Income		0.00		0.00		0.00		0.00	
3130603	Sale of Water		14,000.00		14,000.00		2,332.00		190.91	
3130605	Rent - Commercial Properties		18,560.00		18,560.00		3,092.00		2,145.44	
3130607	Contributions & Donations - Other Economic S		0.00		0.00		0.00		0.00	
3130608	Reimbursements - Other Economic Services		2,181.00		2,181.00		362.00		280.96	
3130609	Grants - Other Economic Services		0.00		0.00		0.00		0.00	
3130610	Other Income Relating to Other Economic Ser		700.00		700.00		116.00		0.00	
3130690	Profit on Disposal of Assets		0.00		0.00		0.00		0.00	
SUB-TOTAL OPERATING			43,941.00		85,431.00		7,318.00		13,931.00	
CAPITAL EXPENDITURE										
4130650	Plant & Equipment (Capital) - Other Economic Services		0.00		0.00		0.00		0.00	
	Infrastructure Other (Capital) - Other Economic Services									
4130655	IO290 Standpipe Capital Expenditure		0.00		0.00		0.00		0.00	
4130680	Building (Capital) - Other Economic Services									
	BC340 Muka Cafe Building Capital Expenditure		0.00		0.00		0.00		0.00	
4130660	Transfers To Community Bus Reserve		0.00		0.00		0.00		0.00	
4130661	Transfers To Building & Residential Land Reserve-Cap Exp-C		0.00		0.00		0.00		0.00	
4130670	Principal on Loan 116 - Land Purchase		0.00		0.00		0.00		0.00	
4130671	Principal on Loan 119 - Mukinbudin Cafe		8,458.00		8,458.00		0.00		0.00	- Principal Payment 15 on Loan 119 due 15 October 2019 \$4,175 and Principal Payment 16 on Loan 119 due 15 April 2020 \$4,283.
CAPITAL REVENUE										
5130650	Proceeds on Disposal of Assets - Cap Inc - Ot		0.00		0.00		0.00		0.00	
5130652	Transfers From Plant Replacement Reserve		0.00		0.00		0.00		0.00	
5130653	Transfers From Community Bus Reserve		0.00		0.00		0.00		0.00	
5130654	Transfers From Reserve		0.00		0.00		0.00		0.00	
SUB-TOTAL OPERATING			0.00		8,458.00		0.00		0.00	
TOTAL - OTHER ECONOMIC SERVICES			43,941.00		93,889.00		7,318.00		13,931.00	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
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PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									
Private Works		21,316.00		21,316.00		3,546.00		1,683.99	
Public Works Overheads		1,800.00		1,800.00		5,748.00		24,421.36	▲ Although expenditure overall is less than expected the recovery of Public Works Overheads is significantly less than expected.
Plant Operation Costs		28,000.00		28,000.00		17,383.00		17,790.84	
Administration Overheads		10,750.00		10,750.00		48,580.00		8,589.85	▼ Although expenditure overall is less than expected the YTD Administration Cost Recovery Budget is not synchronised with the YTD income of the actual recovery or expenditure.
Salaries and Wages		500.00		500.00		82.00		0.00	
Land/Subdivision Development		2,000.00		2,000.00		328.00		755.82	
<u>OPERATING REVENUE</u>									
Private Works	16,800.00		16,800.00		2,800.00		3,188.64		
Public Works Overheads	1,800.00		1,800.00		216.00		0.00		
Plant Operation Costs	28,000.00		28,000.00		4,666.00		5,589.59		
Administration Overheads	10,750.00		10,750.00		1,784.00		8,589.85		
Salaries and Wages	500.00		500.00		82.00		0.00		
Land/Subdivision Development	100.00		100.00		16.00		0.00		
SUB-TOTAL OPERATING	57,950.00	64,366.00	57,950.00	64,366.00	9,564.00	75,667.00	17,368.08	53,241.86	
<u>CAPITAL EXPENDITURE</u>									
Plant Operation Costs		82,937.00		82,937.00		31,033.00		30,804.61	
Administration Overheads		221,427.00		221,427.00		91,104.00		32,406.03	▼ Timing, CEO vehicle replacement has yet taken place, however an order has been written for the first replacement.
Land/Subdivision Development		57,830.00		57,830.00		19,083.00		0.00	▼ No proceeds from the sale of land have yet been received.
<u>CAPITAL REVENUE</u>									
Administration Overheads	177,000.00		177,000.00		58,410.00		0.00		▲ Timing, the budget is for the proceeds from the trade in CEO vehicles when replaced. No replacement has yet taken place, however an order has been written for the first replacement.
Land/Subdivision Development	47,000.00		47,000.00		15,510.00		0.00		▲ As no proceeds from the sale of land have yet been received no transfer to reserve has taken place.
SUB-TOTAL CAPITAL	224,000.00	362,194.00	224,000.00	362,194.00	73,920.00	141,220.00	0.00	63,210.64	
TOTAL - PROGRAMME SUMMARY	281,950.00	426,560.00	281,950.00	426,560.00	83,484.00	216,887.00	17,368.08	116,452.50	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
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PRIVATE WORKS	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE									
2140100 Private Works Expenses									
X998 MDHS - Private Works Gardening		3,800.00		3,800.00		630.00		0.00	
X999 Private Works Expenses - Op Exp - Private Works		13,000.00		13,000.00		2,164.00		950.13	
2140199 Administration Allocated		4,516.00		4,516.00		752.00		733.86	- Allocation of 0.5% of Administration costs.
OPERATING REVENUE									
3140100 Private Works Income - Op Inc - Private wor	16,800.00		16,800.00		2,800.00		3,188.64		- - Fees & Charges - Other; For maintenace to School Oval during term breaks if required. \$3,800; Other private works \$13,000.
SUB-TOTAL OPERATING	16,800.00	21,316.00	16,800.00	21,316.00	2,800.00	3,546.00	3,188.64	1,683.99	
TOTAL - PRIVATE WORKS	16,800.00	21,316.00	16,800.00	21,316.00	2,800.00	3,546.00	3,188.64	1,683.99	

SHIRE OF MUKINBUDIN
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PUBLIC WORKS OVERHEADS		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2140200	Works Supervisor - Salary		90,000.00		90,000.00		15,000.00		10,700.00	
2140201	Works Supervisor - Superannuation		8,600.00		8,600.00		1,432.00		1,182.75	
2140203	Other Employee Expenses - Works		2,151.00		2,151.00		1,047.00		6,141.20	
2140204	Plant & Motor Vehicle Expenses Allocated - Op Exp Pub Works O'He		25,575.00		25,575.00		4,262.00		8,048.89	
2140205	Works Team - Superannuation		60,440.00		60,440.00		10,072.00		8,603.63	
2140206	Works Team - Sick Pay		17,113.00		17,113.00		2,852.00		8,777.47	
2140207	Works Team - Annual Leave - Op Exp - PWO'Heads		44,235.00		44,235.00		7,372.00		7,077.09	
2140208	Works Team - Public Holidays		20,533.00		20,533.00		3,422.00		0.00	
2140210	Works Team - RDO's		0.00		0.00		0.00		(166.82)	
2140211	Works Team - Protective Clothing		6,000.00		6,000.00		1,000.00		362.73	
2140214	Works Team - Employment Related Medicals, Clearances & Other E		1,800.00		1,800.00		300.00		45.86	
2140221	Works Team - Workers Compensation Insurance		14,778.00		14,778.00		7,389.00		0.00	
2140222	Works Team - Training & Conferences									
W095	Works Team - Training & Conferences		4,000.00		4,000.00		666.00		0.00	
2140223	OHS, Toolbox & Other Meetings & Down Time - Pub Wks O'Heads - Op Exp									
W100	OHS, Toolbox & Other Meetings & Down Time - Pub Wks O'Heads - Op Exp		4,000.00		4,000.00		664.00		78.05	
2140224	Works Team - Engineering & Technical Support		2,500.00		2,500.00		0.00		198.00	
2140225	Works Team - Office Expenses		350.00		350.00		58.00		0.00	
2140226	Works Team - Depot Freight		800.00		800.00		132.00		0.00	
2140227	Works Team - Expendable Tools/Equipment		1,500.00		1,500.00		250.00		0.00	- Small loose tools. See Acct 2140230 for consumables, see Acct 2140252 for items over \$75 . Note: Book anything that is fully utilised on one job or plant to that Job or Plant. Total Materials/Stock Purchased \$1,500.
2140228	Works Team - Staff Housing Allocated		23,799.00		23,799.00		3,964.00		2,970.21	
2140231	Works Team - Telephone & Computer Services - Op Exp		2,100.00		2,100.00		350.00		123.63	
2140235	Consumables Depot & Works Team - Op Exp - Pub Wks O'Heads		3,600.00		3,600.00		600.00		27.60	- Consumables. Note: Book anything that is fully utilised on one job or plant to that Job or Plant. See Acct 2140252 for small mobile plant & acct 2140227 for small loose tools. Total Materials/Stock Purchased \$3,600.
2140245	Office Administration Work by Works Team Staff Exps									
W105	Office Administration Work by Works Team Staff Exps		3,000.00		3,000.00		498.00		147.21	
2140250	Depot Building Operations (previously sub program 1201)									
BO310	Depot Building Operations		8,000.00		8,000.00		1,616.00		2,430.43	
OSH001	OSH Management		1,000.00		1,000.00		164.00		0.00	

SHIRE OF MUKINBUDIN
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PUBLIC WORKS OVERHEADS (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2140251	Depot Building & Grounds Maintenance (previously sub program 1201)									
	BM310 Depot Building Maintenance		15,000.00		15,000.00		2,492.00		4,074.30	
	GM310 Depot Grounds Maintenance		2,200.00		2,200.00		362.00		599.55	
2140252	Workshop/Depot Expensed Minor Asset Purchases (Previously Subprogram 1201)		12,700.00		12,700.00		2,116.00		395.45	
2140257	Depot OHS Equipment - LGIS (Previously Subprogram 1201)		500.00		500.00		82.00		0.00	
2140259	Consultancy/ RSA / Roman II (Previously Subprogram 1201)		12,500.00		12,500.00		2,082.00		6,994.15	
2140292	Depreciation - PWO's		1,307.00		1,307.00		216.00		0.00	
2140299	Administration Allocated		195,000.00		195,000.00		32,500.00		30,771.61	
	<u>Expenditure Subtotal</u>		<u>585,081.00</u>		<u>585,081.00</u>		<u>102,960.00</u>		<u>99,582.99</u>	
Recovered amounts										
2140293	Less - Allocated to Works (PWO's)		(583,281.00)		(583,281.00)		(97,212.00)		(75,161.63)	▼
OPERATING REVENUE										
3140200	Contributions, Reimbursements & Other Income (No G)	1,300.00		1,300.00		216.00		0.00		
3140201	Long Service Leave Recoups for PWOH Staff (No G)	0.00		0.00		0.00		0.00		
3140202	Sale of Scrap & Other Surplus Items - Op Inc - Pub	500.00		500.00		0.00		0.00		
3140290	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		1,800.00	1,800.00	1,800.00	1,800.00	216.00	5,748.00	0.00	24,421.36	
TOTAL - PUBLIC WORKS OVERHEADS		1,800.00	1,800.00	1,800.00	1,800.00	216.00	5,748.00	0.00	24,421.36	

SHIRE OF MUKINBUDIN
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PLANT OPERATION COSTS		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2140300	Internal Plant Repairs - Wages & O/Head		33,530.00		33,530.00		5,588.00		4,734.34	
2140301	External Parts & Repairs (Includes Consumables)		121,344.00		121,344.00		20,224.00		25,596.42	
2140302	Fuels and Oils Op Exp - Plant Op Costs		134,352.00		134,352.00		22,392.00		13,028.52	
2140303	Tyres and Tubes		12,000.00		12,000.00		2,000.00		983.64	
2140306	Licences - Plant Operation		6,306.00		6,306.00		6,306.00		5,812.22	
2140307	Insurance - Plant Operation		16,988.00		16,988.00		8,494.00		16,987.01	
2140308	Interest on Loan 114		0.00		0.00		0.00		79.52	
2140309	Interest on Loan 115		0.00		0.00		0.00		7.55	
2140310	Interest on Loan 118		2,169.00		2,169.00		0.00		169.89	
2140320	Interest on Loan 120		1,859.00		1,859.00		813.00		981.89	
2140311	Interest on Loan 121		4,830.00		4,830.00		1,952.00		2,612.41	
2140312	Interest on Loan 122		2,628.00		2,628.00		1,062.00		1,421.46	
2140313	Interest on Loan 123		689.00		689.00		0.00		71.40	
2140492	Depreciation - Plant Operation		112,383.00		112,383.00		18,730.00		0.00	▲ Depreciation is not yet run as assets 18/19 are not yet finalised
	<u>Expense Subtotal</u>		<u>449,078.00</u>		<u>449,078.00</u>		<u>87,561.00</u>		<u>72,486.27</u>	
Recovered amounts										
2140394	LESS Plant Operation Costs Allocated to Works		(421,078.00)		(421,078.00)		(70,178.00)		(54,695.43)	▲ Recovery is less than expected.
OPERATING REVENUE										
3140300	Fuel Tax Credits Grant Scheme	24,000.00		24,000.00		4,000.00		5,578.00		
3140301	Reimbursements - Plant Operation Costs	4,000.00		4,000.00		666.00		11.59		
3140302	Sale of Scrap & Surplus Items - Op Inc - Plant Operating	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		28,000.00	28,000.00	28,000.00	28,000.00	4,666.00	17,383.00	5,589.59	17,790.84	
CAPITAL EXPENDITURE										
4140370	Principal on Loan 114 - Trailer		0.00		0.00		0.00		0.00	
4140371	Principal on Loan 115 - Truck		0.00		0.00		0.00		0.00	
4140372	Principal on Loan 118 - Vibe Roller		15,845.00		15,845.00		0.00		0.00	
4143073	Principal on Loan 120 - Skid Steer		6,796.00		6,796.00		3,398.00		3,359.48	
4140374	Principal on Loan 121 - Motor Grader		35,795.00		35,795.00		17,897.00		17,774.00	
4140375	Principal on Loan 122 - Multi Tyre Roller		19,477.00		19,477.00		9,738.00		9,671.13	
4140376	Principal on Loan 123 - John Deere Tractor		5,024.00		5,024.00		0.00		0.00	
CAPITAL REVENUE										
5140350	Proceeds from New Debentures	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL		0.00	82,937.00	0.00	82,937.00	0.00	31,033.00	0.00	30,804.61	
TOTAL - PLANT OPERATION COSTS		28,000.00	110,937.00	28,000.00	110,937.00	4,666.00	48,416.00	5,589.59	48,595.45	

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ADMINISTRATION OVERHEADS		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2140500	Admin Salaries		449,615.00		449,615.00		74,934.00		69,496.82	--Administration Salaries incl Leave Loading and Higher duties \$449,615. - Superannuation Guarantee 9.5% \$44,790, Council matching 5.5% \$18,200 and provision for unpaid superannuation \$10,000.
2140501	Admin Superannuation		72,990.00		72,990.00		12,164.00		9,352.82	
2140502	Admin Workers Compensation Insurance Op Exp - Admin O'Heads		12,247.00		12,247.00		6,123.00		4,487.80	
2140503	Admin Training & Training Related Accomodation & Travel - Op Exp		16,500.00		16,500.00		2,750.00		1,268.36	
2140504	Admin Conferences		6,180.00		6,180.00		1,030.00		1,598.18	
2140505	Admin Fringe Benefits Tax		24,000.00		24,000.00		6,000.00		6,023.00	
2140506	Admin Staff Uniforms		2,800.00		2,800.00		466.00		363.81	
2140508	Admin Salary Packaging Expenses		1,020.00		1,020.00		170.00		482.73	
2140509	Admin Motor Vehicle Expenses Allocated		25,362.00		25,362.00		4,226.00		2,140.58	
2140510	Admin Staff Relocation Expenses		6,000.00		6,000.00		1,000.00		0.00	
2140511	Admin Occupational Health and Safety		6,200.00		6,200.00		1,032.00		0.00	
2140512	Admin - Other Employee Expenses		5,500.00		5,500.00		916.00		0.00	
2140513	Admin Building Operations - Op Exp - Admin O'Heads									
BO350	Admin Building Operations		27,600.00		27,600.00		5,809.00		5,569.40	
2140514	Admin Building & Grounds Maintenance									
BM350	Admin Building Maintenance		10,500.00		10,500.00		1,746.00		2,352.19	
GM350	Admin Building Grounds Maintenance		26,600.00		26,600.00		4,430.00		2,581.80	
2140515	Admin Other Insurances		12,157.00		12,157.00		8,023.00		7,936.96	
2140516	Admin Stationery & Printing		4,000.00		4,000.00		666.00		395.47	
2140517	Admin Postage and Freight		2,000.00		2,000.00		332.00		73.88	
2140518	Admin Advertising		2,000.00		2,000.00		332.00		449.69	
2140519	Admin Subscriptions and Publications		1,500.00		1,500.00		250.00		0.00	
2140520	Admin Travel and Accommodation (Non-Training)		1,000.00		1,000.00		166.00		41.17	
2140521	Admin Office Equip Mtce, Support, Licenses & Other Op Exps - Adm		76,694.00		76,694.00		48,644.00		30,885.82	▼ Timing, costs expected as an early in the financial year are being invoiced monthly.
2140522	Admin Expensed Minor Asset Purchases		500.00		500.00		82.00		0.00	
2140523	Admin Office Equipment Rental and Leases Op Exp - Admin O/H		1,380.00		1,380.00		230.00		110.40	
2140526	Admin Accrued Annual Leave		10,000.00		10,000.00		0.00		0.00	
2140527	Admin Accrued Long Service Leave		8,000.00		8,000.00		0.00		0.00	
2140529	Admin Legal Expenses		1,500.00		1,500.00		250.00		0.00	
2140531	Website Service & Development Fees - Op Exp		4,100.00		4,100.00		1,353.00		0.00	
2140533	Admin Staff MBL Allowance		10,146.00		10,146.00		1,688.00		1,791.71	
2140534	Admin Staff Service Allowance		2,019.00		2,019.00		336.00		215.24	
2140535	Admin Staff Self Accomm. Subsidy		9,980.00		9,980.00		1,662.00		0.00	
2140537	Admin Consultancy Expenses - Op Exp - Adm O'Heads		25,000.00		25,000.00		4,166.00		2,610.00	Statutory Accounting Bob Waddell \$5,000. Assistance with Annual Financial Statements and Budget requirements \$10,000. -Review RTR Own Source funding target \$10,000.
2140540	Refreshments & Other Expenses - Admin - Op Exp		2,800.00		2,800.00		464.00		87.73	
2140565	Bad Debts Expense - Op Exp - Admin O'Heads		1,000.00		1,000.00		166.00		0.00	
2140592	Depreciation - Administration		15,226.00		15,226.00		2,536.00		0.00	
	Expense Subtotal		884,116.00		884,116.00		194,142.00		150,315.56	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 August 2019

ADMINISTRATION OVERHEADS (Continued)	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)									
<i>Recovered amounts</i>									
2140599		(903,283.00)		(903,283.00)		(150,546.00)		(146,770.99)	
2140598		29,917.00		29,917.00		4,984.00		5,045.28	
OPERATING REVENUE									
3140500		0.00		0.00		0.00		2,374.77	
3140503		500.00		500.00		82.00		2,545.45	
3140504		500.00		500.00		82.00		3,665.72	
3140506		7,000.00		7,000.00		1,166.00		0.00	
3140507		500.00		500.00		82.00		0.00	
3140508		200.00		200.00		32.00		0.00	
3140514		50.00		50.00		8.00		3.91	
3140516		2,000.00		2,000.00		332.00		0.00	
SUB-TOTAL OPERATING	10,750.00	10,750.00	10,750.00	10,750.00	1,784.00	48,580.00	8,589.85	8,589.85	
CAPITAL EXPENDITURE									
4140550		29,760.00		29,760.00		29,760.00		29,757.21	Supply and install a Replacement Server. WCS Dell PowerEdge T440 server with a Rack Mounting Kit complete with all software and licenses required. Includes a 7 year comprehensive warranty including 7 years on Parts & Labour and 7 Years 7x24 Technical Support & Assistance from IT Staff
4140555		180,000.00		180,000.00		59,400.00		0.00	- - 3 x Replacement of CEO Vehicles, Toyota Prados. New Plant Numbers P433xxx. No vehicle have been replaced yet.
4140565		9,027.00		9,027.00		1,504.00		1,555.60	- Equipment portion of repayment of Computer Lease terminating on 31 October 2021.
4140570		2,640.00		2,640.00		440.00		1,093.22	- -Transfer of Interest to Leave Reserve.\$2,640.
CAPITAL REVENUE									
5140550		177,000.00		177,000.00		58,410.00		0.00	▲ - Trade in of CEO's vehicles - Toyota Prados Asset # 433xxx, Plant # P433xxx No vehicle have been traded yet.
SUB-TOTAL CAPITAL	177,000.00	221,427.00	177,000.00	221,427.00	58,410.00	91,104.00	0.00	32,406.03	
TOTAL - ADMINISTRATION OVERHEADS	187,750.00	232,177.00	187,750.00	232,177.00	60,194.00	139,684.00	8,589.85	40,995.88	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 August 2019

	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
SALARIES & WAGES									
OPERATING EXPENDITURE									
2140700		1,388,738.00		1,388,738.00		231,456.00		199,155.20	▼
2140701		(1,388,738.00)		(1,388,738.00)		(231,456.00)		(199,155.20)	▼
2140702		500.00		500.00		82.00		0.00	
2140703		0.00		0.00		0.00		0.00	
OPERATING REVENUE									
3140700	500.00		500.00		82.00		0.00		
SUB-TOTAL OPERATING	500.00	500.00	500.00	500.00	82.00	82.00	0.00	0.00	
TOTAL - SALARIES & WAGES	500.00	500.00	500.00	500.00	82.00	82.00	0.00	0.00	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 August 2019

LAND/SUBDIVISION DEVELOPMENT		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2140900	Land Settlement, Subdivision & Related Expenses - Op Exp - Land SubDiv									-- For maintenance of the estate as required. Employee Costs - Salaries & Wages \$296. -- Contractors & Consultants \$1,093. -- Materials/Stock Purchased \$200. -- Labour Overheads Allocated \$311. -- Plant Operating Costs Allocated \$100.
W150	Land Settlement, Subdivision & Related Expenses - Op Exp - Land SubDiv		2,000.00		2,000.00		328.00		755.82	
2140991	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2140999	Administration Allocated		0.00		0.00		0.00		0.00	
OPERATING REVENUE										
3140900	Contributions & Donations Received - Op Inc - Subdivision	0.00		0.00		0.00		0.00		
3140901	Reimbursements Received - Op Inc - Subdivisions/Develop	100.00		100.00		16.00		0.00		
3140902	Grants Received - Op Inc - Subdivisions/Developments	0.00		0.00		0.00		0.00		
3140990	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		100.00	2,000.00	100.00	2,000.00	16.00	328.00	0.00	755.82	
CAPITAL EXPENDITURE										
4140950	Land Purchase		0.00		0.00		0.00		0.00	
4140951	Land Subdivision Surveying, Plans & Other Expenses - Cap Exp - Subdivisions		10,830.00		10,830.00		3,573.00		0.00	- Land transfer, settlement and other expenses.
4140952	Design & Plan Expenses		0.00		0.00		0.00		0.00	
4140953	Services Installation		0.00		0.00		0.00		0.00	
4140960	Transfers To Residential Land Reserve - Cap Exp - Land SubDiv		47,000.00		47,000.00		15,510.00		0.00	▼ - Transfer to reserve of the proceeds from the sale of land in the Earl Drive Estate. This has not yet occurred and depends upon the sale of land.
CAPITAL REVENUE										
5140950	Proceeds on Disposal of Assets - Cap Inc - Land/Subdivision	47,000.00		47,000.00		15,510.00		0.00		▲ - Proceeds from the sale of land in the Earl Drive Estate.
5140952	Transfers From Residential Land Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL		47,000.00	57,830.00	47,000.00	57,830.00	15,510.00	19,083.00	0.00	0.00	
TOTAL - LAND/SUBDIVISION DEVELOPMENT		47,100.00	59,830.00	47,100.00	59,830.00	15,526.00	19,411.00		755.82	



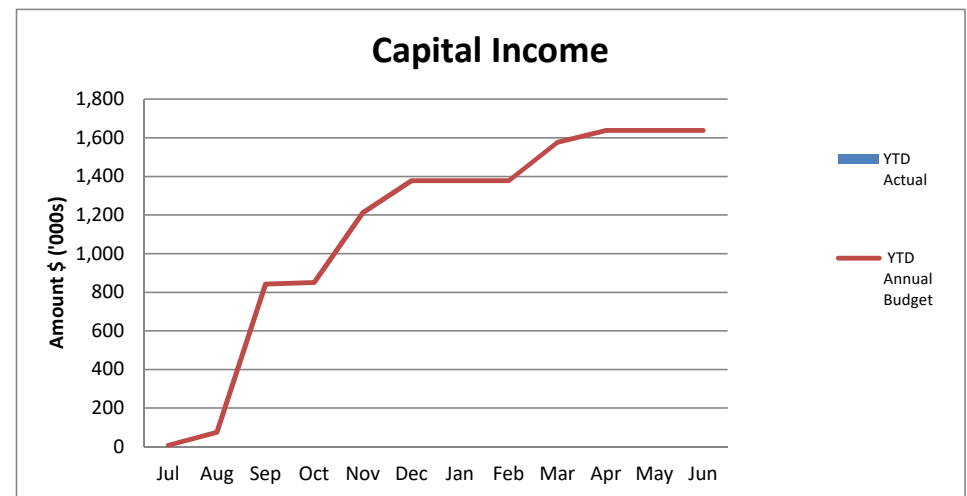
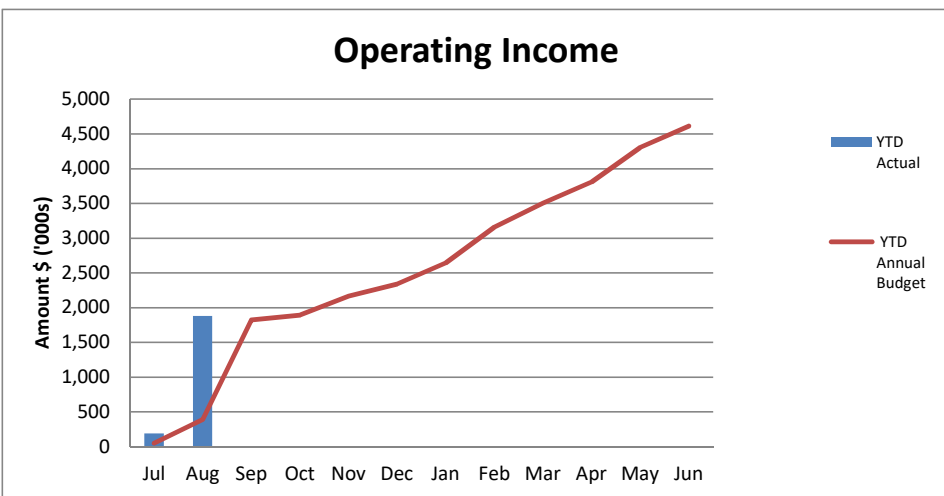
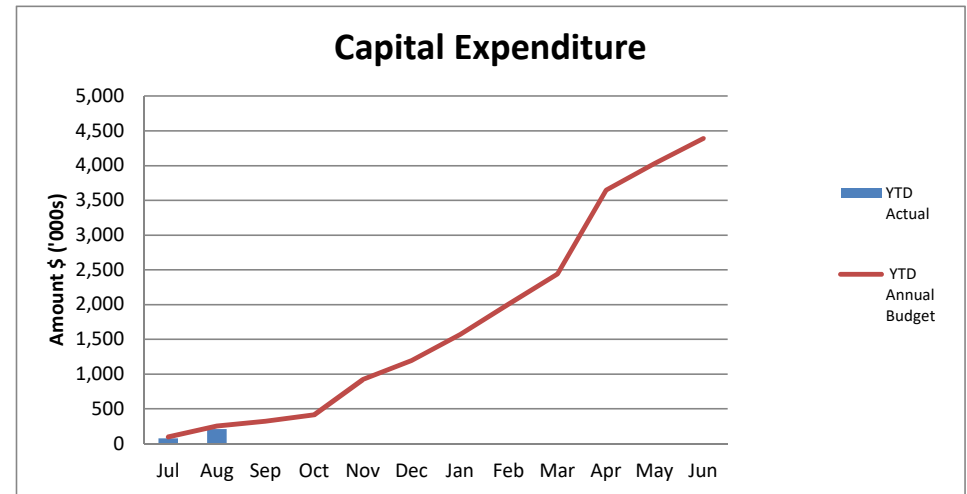
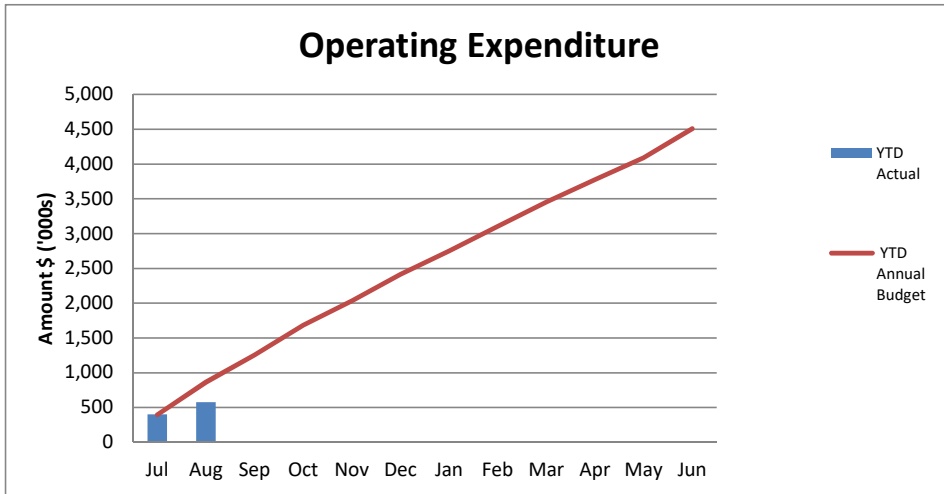
SHIRE OF MUKINBUDIN
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019

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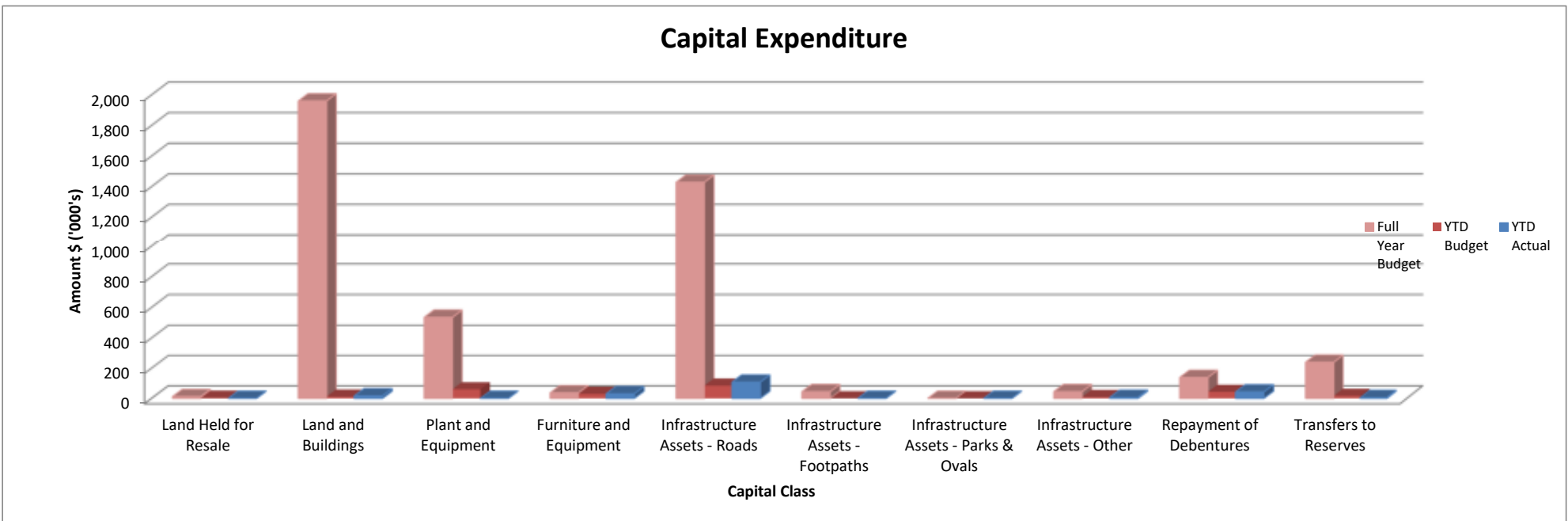
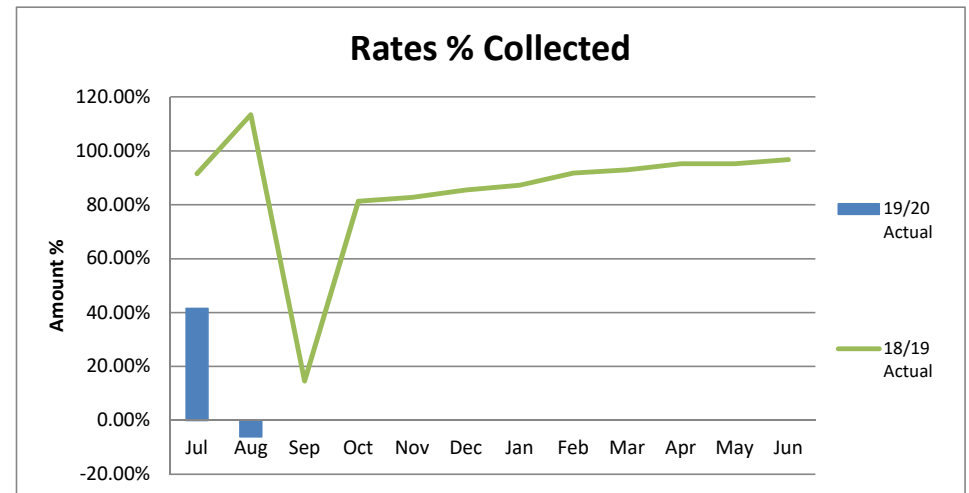
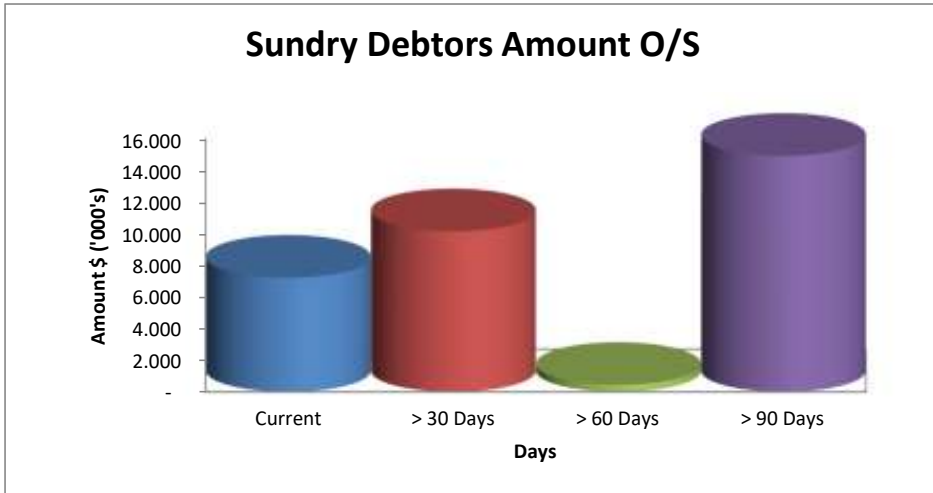
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Schedules are attached showing:
 Comparatives and Comments

Income and Expenditure Graphs to 31 August 2019



Other Graphs to 31 August 2019



STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019

	NOTE	2019/20 Adopted Budget \$	2019/20 Amended Budget \$	August 2019 YTD Budget \$	August 2019 Actual \$	Variances Actuals to YTD Budget \$	Variances Actual Budget to YTD %
Operating							
Revenues/Sources							
Governance		1,200	1,200	200	0	(200)	(100.00%)
General Purpose Funding		838,393	835,893	201,434	203,792	2,358	1.17%
Law, Order, Public Safety		117,029	117,029	446	808	362	81.17%
Health		108,164	108,164	10,860	680	(10,180)	(93.74%) ▼
Education and Welfare		690,702	690,702	2,386	1,480	(906)	(37.97%)
Housing		225,790	225,790	37,598	37,116	(482)	(1.28%)
Community Amenities		106,197	106,197	76,237	83,185	6,948	9.11%
Recreation and Culture		107,373	107,373	2,754	6,819	4,065	147.60%
Transport		961,621	961,621	3,148	281,636	278,488	8846.51% ▲
Economic Services		175,341	175,341	28,996	24,850	(4,146)	(14.30%)
Other Property and Services		57,950	57,950	9,564	17,368	7,804	81.60%
		<u>3,389,760</u>	<u>3,387,260</u>	<u>373,623</u>	<u>657,734</u>	<u>284,111</u>	<u>76.04%</u>
(Expenses)/(Applications)							
Governance		(415,035)	(415,035)	(87,505)	(80,810)	6,695	7.65%
General Purpose Funding		(87,295)	(87,295)	(13,498)	(12,765)	733	5.43%
Law, Order, Public Safety		(101,275)	(101,275)	(23,220)	(19,798)	3,422	14.74%
Health		(134,179)	(134,179)	(16,940)	(14,444)	2,496	14.73%
Education and Welfare		(97,579)	(97,579)	(23,458)	(31,200)	(7,742)	(33.00%)
Housing		(339,223)	(339,223)	(61,875)	(55,541)	6,334	10.24%
Community Amenities		(289,360)	(289,360)	(56,793)	(51,358)	5,435	9.57%
Recreation & Culture		(850,105)	(850,105)	(146,341)	(108,426)	37,915	25.91% ▼
Transport		(1,793,030)	(1,793,030)	(304,571)	(94,017)	210,554	69.13% ▼
Economic Services		(338,893)	(338,893)	(54,661)	(55,539)	(878)	(1.61%)
Other Property and Services		(64,366)	(64,366)	(75,667)	(53,242)	22,425	29.64% ▼
		<u>(4,510,340)</u>	<u>(4,510,340)</u>	<u>(864,529)</u>	<u>(577,140)</u>	<u>287,389</u>	<u>(33.24%)</u>
Net Operating Result Excluding Rates		(1,120,580)	(1,123,080)	(490,906)	80,594	571,500	(116.42%)
Adjustments for Non-Cash							
(Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	2	5,000	5,000	0	0	0	0.00%
Rounding		0	0	0	(1)	0	0.00%
Depreciation on Assets		1,605,372	1,605,372	267,544	0	(267,544)	100.00% ▼
Capital Revenue and (Expenditure)							
Purchase Land Held for Resale	1	(10,830)	(10,830)	(3,573)	0	3,573	100.00%
Purchase of Land and Buildings	1	(1,959,410)	(1,959,410)	(10,884)	(16,036)	(5,152)	(47.34%)
Purchase of Furniture & Equipment	1	(36,260)	(36,260)	(29,760)	(29,757)	3	0.01%
Purchase of Plant & Equipment	1	(535,000)	(535,000)	(59,400)	0	59,400	100.00% ▼
Works In Progress Property Plant & Equipment	1	0	0	0	(1,800)	(1,800)	0.00%
Purchase of Infrastructure Assets - Roads	1	(1,427,600)	(1,427,600)	(84,142)	(107,014)	(22,872)	(27.18%) ▲
Purchase of Infrastructure Assets - Footpaths	1	(44,000)	(44,000)	0	0	0	0.00%
Purchase of Infrastructure Assets - Other	1	(44,000)	(44,000)	(8,207)	(5,754)	2,453	29.89%
Lease Capital Repayments	1	(9,027)	(9,027)	(1,504)	(1,556)	(52)	(3.43%)
Proceeds from Disposal of Assets	2	364,000	364,000	73,920	0	(73,920)	(100.00%) ▼
Repayment of Debentures	3	(137,910)	(137,910)	(42,801)	(42,403)	398	0.93%
Proceeds from New Debentures	3	960,000	960,000	0	0	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(239,000)	(239,000)	(16,010)	(4,844)	11,166	69.74% ▼
Transfers from Restricted Asset (Reserves)	4	314,000	314,000	0	0	0	0.00%
Unspent Grants Liability Recognised		0	0	0	(76,991)	(76,991)	(100.00%) ▲
ADD Net Current Assets July 1 B/Fwd	5	1,092,129	1,092,129	1,092,129	1,114,237	22,108	(2.02%)
LESS Net Current Assets Year to Date	5	0	0	705,730	2,130,795	1,425,065	(201.93%)
		<u>(1,223,116)</u>	<u>(1,225,616)</u>	<u>(19,324)</u>	<u>(1,222,119)</u>	<u>(1,202,795)</u>	<u>6224.36%</u>
Amount Raised from Rates							
(Excluding Ex Gratia Rates)							

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations

Greater than 10% and \$10,000 ▲

Below Budget Expectations

Less than 10% and \$10,000 ▼

SHIRE OF MUKINBUDIN
FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019
Report on Significant variances Greater than 10% and \$10,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variances adopted by Council are:

Actual Variance to YTD Budget up to 10%:

Actual Variance exceeding 10% of YTD Budget

Actual Variance exceeding 10% of YTD Budget and a value greater than \$10,000:

Where a variance is identified as caused being "Timing" it means that the rate of expenditure, or income, is different that what was estimated in the budget but the variation is expected to minimal by the end of the financial year. Should this "Timing" be a cause for concern this will be identified.

	\$ Variances Actuals to YTD Budget
REPORTABLE OPERATING REVENUE VARIATIONS	
Health - Variance below budget expectations.	
Timing - Reimbursed expenses and income are less than expected at this time. The Budget includes - Recognition of the value of the old Nursing Post at 23 Maddock St transferred to the shire by the Department of Health.	-\$10,180 ▼
Transport - Variance above budget expectations	
Timing - Roads to Recovery and the MRD Direct Grant were recieved sooner than expected.	\$278,488 ▲
REPORTABLE OPERATING EXPENSE VARIATIONS	
Recreation and Culture - Variance below budget expectations.	
Several expenses are less than the YTD Budget. Depreciation is not yet run as assets 18/19 are not yet finalised and is \$11.1K less than the YTD Budget.	\$37,915 ▼
Transport - Variance below budget expectations.	
Timing - Depreciation has not been run.	\$210,554 ▼
Other Property and Services - Variance below budget expectations.	
Although expenditure overall is less than expected the recovery of Public Works Overheads is significantly less than expected.. See individual subprograms for additional detail.	\$22,425 ▼
REPORTABLE NON-CASH VARIATIONS	
Depreciation on Assets - Variance below budget expectations.	
Depreciation has not been run.	\$267,544 ▼
REPORTABLE CAPITAL EXPENSE VARIATIONS	
Purchase of Plant & Equipment - Variance below budget expectations.	
Timing, CEO vehicle replacement has yet taken place, however an order has been written for the first replacement.	\$59,400 ▼
Purchase of Infrastructure Assets Roads - Variance above budget expectations.	
Timing, work on Ogilvie Road Renewal - Cap Exp and Jones East Road Renewal - Cap Exp is proceeding faster than expected.	-\$22,872 ▲
Transfers to Restricted Assets (Reserves) - Variance below budget expectations.	
- Transfer to reserve of the proceeds from the sale of land in the Earl Drive Estate. This has not yet occurred and depends upon the sale of land.	\$11,166 ▼
Unspent Grants Liability - Variance above budget expectations.	
A report entry to reflect the value of the unspent Roads to Recovery Grants of \$52K . Unspent NRM Environmental Grant of \$25K.	-\$76,991 ▲
REPORTABLE CAPITAL INCOME VARIATIONS	
Proceeds from Disposal of Assets - Variance below budget expectations.	
- Trade in of CEO's vehicles - Toyota Prados Asset # 433xxx, Plant # P433xxx No vehicle have been traded yet. This has not occurred yet \$58.4K and - Proceeds from the sale of land in the Earl Drive Estate. This has not occurred yet \$15.5K	-\$73,920 ▼
REPORTABLE NET CURRENT ASSETS VARIATIONS	
Net Current Assets July 1 B/Fwd above budget expectations.	
End of year accounting adjustments. This is not the final figure as end of year accounting is still underway.	\$22,108

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019**

	2019/20 Adopted Budget \$	2019/20 Amended Budget \$	August 2019 Actual \$
1. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
By Program			
Governance			
<i>Members of Council</i>			
Furniture & Equipment (Capital) - Members	6,500	6,500	0.00
Building (Capital) - Members	5,500	5,500	5,076.36
Law, Order & Public Safety			
<i>Emergency Services Levy</i>			
Emergency Services Building Capital	92,658	92,658	0.00
Health			
<i>Other Health</i>			
Building (Capital) - Other Health	75,000	75,000	0.00
Education & Welfare			
<i>Care of Families and Children</i>			
Building Capital Expenditure - Care Of	872,852	872,852	0.00
Building Works In Progress - Childcare	0	0	1,800.00
Housing			
<i>Housing - Shire (Staff and Rentals)</i>			
1 Salmon Gum Alley Building Capital	5,000	5,000	0.00
25A Calder St Building Capital	12,000	12,000	0.00
25B Calder St Building Capital	12,000	12,000	0.00
12 Gimlett Way Building Capital Exp -	380,000	380,000	345.27
4 Earl Drive Building Capital Exp - Housing	380,000	380,000	345.27
<i>Housing - Aged (Including Senior Citizens)</i>			
Aged Unit 7 - Capital	6,000	6,000	4,500.00
Community Amenities			
<i>Other Community Amenities</i>			
Cemetery Capital	13,000	13,000	0.00
Railway Station Toilet - Capital	7,400	7,400	0.00
Recreation and Culture			
<i>Public Halls & Civic Centre</i>			
Railway Station Building Capital	7,500	7,500	5,768.66
<i>Other Recreation & Sport</i>			
Mukinbudin Sports Complex Building	97,000	97,000	0.00
Transport			
<i>Roads, Streets, Bridges & Depots</i>			
Wilgoyne Road Renewal - Cap Exp	65,000	65,000	0.00
Mukinbudin North East Rd - Cap Exp	85,000	85,000	0.00
Carlton Road Renewal - Cap Exp	0	0	8,659.22
Ogilvie Road Renewal - Cap Exp	180,000	180,000	12,000.00
Mcgregor Road North Section Renewal -	52,000	52,000	0.00
Jones East Road Renewal - Cap Exp	80,000	80,000	20,044.92
Kalyanbudding West Road Renewal - Cap	88,000	88,000	0.00
Harry Road Renewal - Cap Exp	85,000	85,000	24,047.67
Comerford Road Renewal - Cap Exp	60,000	60,000	0.00
Quanta Cutting-Weira Road Renewal - Cap	85,000	85,000	41,540.52
Koorda-Bullfinch Road Renewal (East Of	300,800	300,800	0.00
Mukinbudin-Wialki Rd (North Section 17/18)	310,800	310,800	720.00
Urban Road Drainage - New - Cap Exp -	36,000	36,000	0.00
White Street - Western Footpath	22,000	22,000	0.00
Memorial Avenue Footpath Construction -	22,000	22,000	0.00
Townscape Other Infrastructure (Main St) -	20,000	20,000	5,753.79
<i>Road Plant Purchases</i>			
Plant & Equipment (Capital) - Road Plant	355,000	355,000	0.00
<i>Aerodromes</i>			
Airstrip & Grounds Capital	11,000	11,000	0.00
Barrack Cabins Capital	6,500	6,500	0.00
Other Property & Services			
<i>Administration Overheads</i>			
Furniture & Equipment (Capital) -	29,760	29,760	29,757.21
Plant & Equipment (Capital) -	180,000	180,000	0.00
<i>Land Subdivision n Development</i>			
Land Subdivision Surveying, Plans & Other	10,830	10,830	0.00
	<u>4,057,100.00</u>	<u>4,057,100.00</u>	<u>160,358.89</u>

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019

1. ACQUISITION OF ASSETS (Continued)	2019/20 Adopted Budget \$	2019/20 Amended Budget \$	August 2019 Actual \$
The following assets have been acquired during the period under review:			
<u>By Class</u>			
Land Held for Resale - Current	10,830	10,830	0.00
Buildings	1,959,410	1,959,410	17,835.56
Furniture & Equipment	36,260	36,260	29,757.21
Plant & Equipment	535,000	535,000	0.00
Infrastructure - Roads	1,427,600	1,427,600	107,012.33
Infrastructure - Footpaths	44,000	44,000	0.00
Infrastructure - Other	44,000	44,000	5,753.79
	4,057,100	4,057,100	160,358.89

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019

2. DISPOSALS OF ASSETS

No Assets have been budgeted to be disposed of at this point in time.

The following assets have been disposed of during the period under review:

<u>By Program</u>	Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
		2019/20 Adopted Budget \$	August 2019 Actual \$	2019/20 Adopted Budget \$	August 2019 Actual \$	2019/20 Adopted Budget \$	August 2019 Actual \$
Health							
Sale of the Old Nursing Post		75,000		75,000		0	0.00
		0		0		0	0.00
Transport							
Grader 1 (Caterpillar 12H Grader 2004 MBL100) P301	301	70,000		65,000	0.00	(5,000)	0.00
Other Property and Services							
Replacement CEO Vehicle x 3	433xx	177,000		177,000		0	0.00
Land/Subdivision Development							
Sale of Residential Land		47,000		47,000		0	0.00
		369,000	0.00	364,000	0.00	(5,000)	0.00

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019

DISPOSALS OF ASSETS Continued**By Class of Asset**

	Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
		2019/20 Adopted Budget \$	August 2019 Actual \$	2019/20 Adopted Budget \$	August 2019 Actual \$	2019/20 Adopted Budget \$	August 2019 Actual \$
Land & Buildings		0		0			
Sale of the Old Nursing Post	0	75,000	0.00	75,000	0.00	0	0.00
Sale of Residential Land	0	47,000	0.00	47,000	0.00	0	0.00
Plant & Equipment							
Grader 1 (Caterpillar 12H Grader 2004 MBL100) P301	301	70,000		65,000	0.00	-5,000.00	0.00
Replacement CEO Vehicle x 3	433xx	177,000	0.00	177,000	0.00	0.00	0.00
<u>Subtotal Plant & Equipment</u>		<u>247,000</u>	<u>0</u>	<u>242,000</u>	<u>0</u>	<u>-5,000</u>	<u>0</u>
		369,000	0	364,000	0	(5,000)	0

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2019/20 Adopted Budget \$	August 2019 Actual \$
0	0.00
(5,000)	0.00
<u>(5,000)</u>	<u>0.00</u>

Notes:

- Amended budget figures are not included above.
- Transactions relating to the sale of the subdivided part of asset 373, Lot 204 at the corner Bent and Shadbolt Streets initiated in 2017-2018 are still pending and are subject to the subdivision and the transfer of the title.

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Lender	Particulars	Loan Finishes	Principal 1-Jul-19	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
				2019/20 Adopted Budget \$	2019/20 Actual \$	2019/20 Adopted Budget \$	2019/20 Actual \$	2019/20 Adopted Budget \$	2019/20 Actual \$	2019/20 Adopted Budget \$	2019/20 Actual \$
	Education & Welfare										
WATC	Loan 109 - CRC	1/02/2021	14,091	0	0	6,843	3,372	7,248	10,719	836	478
WATC	Loan 125 Boodie Rats New Building			200,000	0	0	0	200,000	0	0	0
	Housing										
WATC	Loan 124 - 8 Gimlett Way	30/09/2028	248,767	0	0	22,977	0	225,790	248,767	8,924	879
WATC	Loan 126 - 2 Houses, 8 Gimlett Way & 4 Earl Drive			760,000	0	0	0	760,000	0	0	0
	Recreation & Culture										
WATC	Loan 108 - Bowling Club	1/02/2021	34,382	0	0	16,695	8,227	17,687	26,155	1,983	1,165
	Economic Services										
WATC	Loan 116 - Land Purchase	17/06/2019		0	0	0	0	0	0	0	38
WATC	Loan 119 - Mukinbudin Cafe	13/04/2027	81,512	0	0	8,458	0	73,054	81,512	4,665	287
	Other Property & Services										
WATC	Loan 114 - Trailer 1TJP 062	17/06/2019	0	0	0	0	0	0	0	0	80
WATC	Loan 115 - Truck DAF MBL 250	22/01/2019	0	0	0	0	0	0	0	0	6
WATC	Loan 118 - Vibe Roller MBL 1677	13/09/2021	41,158	0	0	15,845	0	25,313	41,158	2,169	170
WATC	Loan 120 - Skid Steer MBL 1724	15/01/2024	37,269	0	0	6,796	3,359	30,473	33,910	1,859	982
WATC	Loan 121 - Grader MBL 95	27/02/2023	149,304	0	0	35,795	17,774	113,509	131,530	4,830	2,612
WATC	Loan 122 - Roller MBL 811	27/02/2023	81,240	0	0	19,477	9,671	61,763	71,569	2,628	1,421
WATC	Loan 123 - Tractor MBL 244	2/12/2022	18,333	0	0	5,024	0	13,309	18,333	689	71
			706,056	960,000	0	137,910	42,403	1,528,146	663,653	28,583	8,189

All other loan repayments were financed by general purpose revenue.

Note: The interest reported exceeds the budget as end of year accruals are not complete and the Western Australian Treasury Corporation Loan Guarantee Fee has been included in Interest as recommended in the Local Government Accounting Manual.

(b) New Debentures - 2019/20

As per the adopted budget.

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total Interest & Charges \$	Interest Rate %	Amount Used		Balance Unspent \$
	Draft Budget \$	Actual \$						Budget \$	Actual \$	
Loan 125 Boodie Rats, Exp in Job BC025	200,000	0	WATC	Fixed Interest	15	\$60,149	2.70%	200,000	0	-
Loan 126 for 2 Houses Construction at 12 Gimlett Way and 4 Earl Drive Exp in BC048	760,000	0	WATC	Fixed Interest	15	\$228,569	2.70%	760,000	0	-

Notes:

- Total Interest & Charges is estimated and includes the WATC Loan Guarantee Fee.
- The Interest rate is estimated and includes the 0.7% WATC Loan Guarantee Fee.

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019

	2019/20 Adopted Budget \$	August 2019 Actual \$
4. RESERVES		
Cash Backed Reserves		
Leave Reserve		
Opening Balance	138,718	138,718
Amount Set Aside / Transfer to Reserve	2,640	1,093
Amount Used / Transfer from Reserve	0	0
	<u>141,358</u>	<u>139,811</u>
Plant Reserve		
Opening Balance	237,790	237,790
Amount Set Aside / Transfer to Reserve	89,680	1,863
Amount Used / Transfer from Reserve	(290,000)	0
	<u>37,470</u>	<u>239,653</u>
Building & Residential Land Reserve		
Opening Balance	89,365	89,365
Amount Set Aside / Transfer to Reserve	123,800	726
Amount Used / Transfer from Reserve	(24,000)	0
	<u>189,165</u>	<u>90,091</u>
Senior Housing Reserve		
Opening Balance	20,414	20,414
Amount Set Aside / Transfer to Reserve	360	161
Amount Used / Transfer from Reserve	0	0
	<u>20,774</u>	<u>20,575</u>
Roadworks Reserve		
Opening Balance	31,111	31,111
Amount Set Aside / Transfer to Reserve	600	245
Amount Used / Transfer from Reserve	0	0
	<u>31,711</u>	<u>31,356</u>
Swimming Pool Reserve		
Opening Balance	96,016	96,016
Amount Set Aside / Transfer to Reserve	21,920	756
Amount Used / Transfer from Reserve	0	0
	<u>117,936</u>	<u>96,772</u>
Unspent Grant Reserve		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>0</u>	<u>0</u>
Total Cash Backed Reserves	<u><u>538,414</u></u>	<u><u>618,258</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019

	2019/20 Adopted Budget \$	August 2019 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	2,640	1,093
Plant Reserve	89,680	1,863
Building & Residential Land Reserve	123,800	726
Seniors Housing Reserve	360	161
Residential Land Reserve	0	0
Roadworks Reserve	600	245
Swimming Pool Reserve	21,920	756
Unspent Grant Reserve	0	0
	<u>239,000</u>	<u>4,844</u>
Transfers from Reserves		
Leave Reserve	0	0
Plant Reserve	(290,000)	0
Building & Residential Land Reserve	(24,000)	0
Seniors Housing Reserve	0	0
Residential Land Reserve	0	0
Roadworks Reserve	0	0
Swimming Pool Reserve	0	0
Unspent Grant Reserve	0	0
	<u>(314,000)</u>	<u>0</u>
Total Transfer to/(from) Reserves	<u>(75,000)</u>	<u>4,844</u>

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019

4. RESERVES (Continued)

Cash Backed Reserves (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- To be used to fund annual and long service leave requirements.

Plant Reserve

- To be used for the renewal, upgrade or purchase of new or used mobile plant and vehicles.

Building & Residential Land Reserve

- To be used for the renewal, upgrade, replacement and new construction of new buildings and associated infrastructure, to assist finance of building loans, future expansion and land development, and proceeds from the sale of subdivision blocks.

Seniors Aged Housing Reserve

- To be used for the renewal, upgrade, replacement and new construction of additional Aged Units and their maintenance. The surplus/deficit after rent and maintenance has been carried out for the financial year is to be transferred into/from (if required) the reserve.

White St & Lansdell St JV Reserve

- To cover anticipated costs of periodic repairs and maintenance to the land and units.

Cruickshank Rd JV Reserve

- To be used for the renewal, upgrade, replacement and new construction of additional similar units and their maintenance. The surplus/deficit after rent and maintenance has been carried out for the financial year is to be transferred into/from (if required) the reserve.

Communications Reserve

- To be used for the renewal, upgrade or purchase of new community communication facilities including, but not limited to TV, radio, mobile phone and internet services.

Residential Land Reserve

- Was "To be used for the proceeds from the sale of subdivision blocks and associated expenditure." To be closed and funds transferred to the Building & Residential Land Reserve.

Self Insurance Reserve

- Now closed. Was; "To be used for Insurance Excess."

Roadworks Reserve

- To be used for the renewal, upgrade, replacement and new construction of streets, roads, bridges, footpaths and storm water drainage.

Swimming Pool Reserve

- To be used for the renewal, upgrade, replacement and new construction for the Swimming Pool and associated infrastructure. All Volunteer Pool Levy income is to be transferred to this reserve.

Royalties for Regions

- To be used for any unspent Royalties for Regions monies.

Unspent Grant Reserve

- To be used for any grant funding that may not be expended in the current financial year.

Community Bus Reserve

- Now closed. Was; "To be used for funds to replacement of the Community Bus" Funds for this purpose are to be put into the "Plant Reserve".

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019

	Note	2018/19 B/Fwd Per 2019/20 Adopted Budget \$	2018/19 B/Fwd Actual \$	August 2019 Actual \$
5. NET CURRENT ASSETS				
Composition of Estimated Net Current Asset Position				
CURRENT ASSETS				
Cash - Unrestricted		1,176,220	1,170,220	1,018,435
Cash - Restricted Reserves		607,413	613,413	618,259
Rates Outstanding		38,181	38,181	1,337,089
Sundry Debtors		54,908	54,908	34,087
Gst Receivable		13,269	13,269	14,063
Accrued Income		8,529	8,529	8,529
Payments In Advance		294	294	294
Inventories		770	770	522
		<u>1,899,584</u>	<u>1,899,584</u>	<u>3,031,278</u>
LESS: CURRENT LIABILITIES				
Sundry Creditors		(82,361)	(82,361)	(116,598)
Accrued Interest On Loans		(10,128)	(10,725)	(10,725)
Accrued Salaries & Wages		(5,489)	(5,489)	(5,489)
Income In Advance		(59,369)	(30,664)	(30,664)
GST Payable		(5,203)	(5,203)	(2,562)
Accrued Expenses		(12,928)	(12,928)	(12,928)
PAYG Liability		(20,100)	(20,100)	(21,521)
FBT Payable		(4,684)	(4,684)	(4,684)
Current Employee Benefits Provision		(98,075)	(98,075)	(98,075)
Current Loan Liability		11,233	(137,910)	(95,506)
Current Lease Liability		0	0	1,556
		<u>(287,104)</u>	<u>(408,139)</u>	<u>(397,196)</u>
NET CURRENT ASSET POSITION		1,612,480	1,491,445	2,634,082
Less: Cash - Reserves - Restricted		(607,413)	(613,413)	(618,259)
Less: Cash - Unspent Grants - Restricted	3	0		(76,991)
Add Back : Component of Leave Liability not Required to be Funded		98,075	98,075	98,075
Add Back : Current Loan Liability		(11,233)	137,910	95,506
Add Back : Current Lease Liability		0	0	(1,556)
Adjustment for Trust Transactions Within Muni		220	220	(62)
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	1 & 2	<u>1,092,129</u>	<u>1,114,237</u>	<u>2,130,795</u>

Notes applicable to the Surplus/(Deficit) Carried Forward from June 2019.

- The Surplus/(Deficit) includes \$870,161 from the advance payment of 2019/2020 Financial Assistance Grants.
- The Surplus/(Deficit) carried forward is not final and will be subject to end of year accounting adjustments.

Notes applicable to the Surplus/(Deficit) at 31 August 2019.

- New financial year journal entries with respect to spent grants that are yet to be completed.

Unspent RRG grant.	0
Unspent RTR grant.	52,367
Unspent NRM Environmental Grant	24,624

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2019/20 Rate Revenue \$	2019/20 Interim Rates \$	2019/20 Back Rates \$	2019/20 Total Revenue \$	2019/20 Adopted Budget \$
General Rate								
GRV - Residential	0.184236	150	1,104,644	203,515	4,156	0	207,671	206,463
GRV - Vacant	0.184236	1	16,000	2,948		0	2,948	0
UV - Rural	0.022174	215	44,380,500	977,840			977,840	986,293
UV - Mining	0.022174		0	0		0	0	0
Non Rateable						0	0	
Sub-Totals		366	45,501,144	1,184,303	4,156	0	1,188,459	1,192,756
Minimum Rates	Minimum \$							
GRV - Residential	440	19	14,664	8,360	0	0	8,360	7,480
GRV - Vacant	440	5	1,516	2,200	0	0	2,200	3,080
UV - Rural	550	30	245,500	17,600	0	0	17,600	16,500
UV - Mining	550	10	59,371	5,500		0	5,500	3,300
Sub-Totals		64	321,051	33,660	0	0	33,660	30,360
		430	45,822,195	1,217,963	4,156	0	1,222,119	1,223,116
Discounts							0	0
Rates Adjustments							0	0
Movement in Excess Rates							0	(10,000)
Total Amount of General Rates							1,222,119	1,213,116
Specified Area Rates							0	0
Ex Gratia Rates							0	18,910
Total Rates							1,222,119	1,232,026

All land except exempt land in the Shire of Mukinbudin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2019/20 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-19 \$	Amounts Received \$	Amounts Paid (\$)	31/08/2019 Balance \$
Department of Transport Licensing	0	65,249	(63,833)	1,416
Wilgoyne Tennis Club	0	0	0	0
Mukinbudin Indoor Cricket Club	11,345	0	0	11,345
BRB	0	0	0	0
Rates in Advance	0	0	0	0
LGMA Wheatbelt	0	0	0	0
Trust - Other	8,895	0	0	8,895
Sports Complex Key Bonds	940	0	0	940
Standpipe Key Bonds	250	0	0	250
Mukinbudin Football Club Rams Plates	0	0	0	0
Builders Levy (BCITF)	0	0	0	0
Karlonning Pipeline Scheme	0	0	0	0
Council Nomination Deposit	0	0	0	0
Drive in Donation	0	0	0	0
Housing Tenancy Bonds	2,928	1,026	(1,564)	2,390
Hall Hire Bonds & Deposits	0	0	0	0
Gym Bonds	2,311	120	(80)	2,351
Soil Conservation	13,166	0	0	13,166
	<u>39,835</u>	<u>66,395</u>	<u>(65,477)</u>	<u>40,753</u>

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019

8. OPERATING STATEMENT

	August 2019 Actual \$	2019/20 Draft Budget \$	2018/19 Actual \$
OPERATING REVENUES			
Governance	0	1,200	825
General Purpose Funding	1,425,911	2,061,509	2,853,066
Law, Order, Public Safety	808	117,029	22,590
Health	680	108,164	15,063
Education and Welfare	1,480	690,702	13,422
Housing	37,116	225,790	209,771
Community Amenities	83,185	106,197	100,713
Recreation and Culture	6,819	107,373	45,372
Transport	281,636	961,621	859,808
Economic Services	24,850	175,341	170,646
Other Property and Services	17,368	57,950	80,715
TOTAL OPERATING REVENUE	1,879,853	4,612,876	4,371,993
OPERATING EXPENSES			
Governance	80,810	415,035	324,334
General Purpose Funding	12,765	87,295	70,697
Law, Order, Public Safety	19,798	101,275	94,070
Health	14,444	134,179	103,237
Education and Welfare	31,200	97,579	101,052
Housing	55,541	339,223	308,328
Community Amenities	51,358	289,360	233,052
Recreation & Culture	108,426	850,105	809,373
Transport	94,017	1,793,030	1,707,196
Economic Services	55,539	338,893	330,308
Other Property and Services	53,242	64,366	92,735
TOTAL OPERATING EXPENSE	577,140	4,510,340	4,174,382
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>1,302,713</u>	<u>102,536</u>	<u>197,611</u>

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019

9. STATEMENT OF FINANCIAL POSITION

	August 2019 Actual \$	2018/19 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	1,636,694	1,783,633
Trade and Other Receivables	1,394,062	115,181
Inventories	<u>522</u>	<u>770</u>
TOTAL CURRENT ASSETS	<u>3,031,278</u>	<u>1,899,584</u>
NON-CURRENT ASSETS		
Inventories	507,271	507,271
Investments	52,551	52,551
Property, Plant and Equipment	12,583,968	12,536,375
Infrastructure	<u>54,669,394</u>	<u>54,556,629</u>
TOTAL NON-CURRENT ASSETS	<u>67,813,184</u>	<u>67,652,826</u>
TOTAL ASSETS	<u>70,844,462</u>	<u>69,552,410</u>
CURRENT LIABILITIES		
Trade and Other Payables	205,171	172,155
Long Term Borrowings	95,506	137,910
Lease Liabilities	(1,556)	0
Provisions	<u>98,075</u>	<u>98,075</u>
TOTAL CURRENT LIABILITIES	<u>397,196</u>	<u>408,140</u>
NON-CURRENT LIABILITIES		
Long Term Borrowings	568,146	568,146
Provisions	<u>12,266</u>	<u>12,266</u>
TOTAL NON-CURRENT LIABILITIES	<u>580,412</u>	<u>580,412</u>
TOTAL LIABILITIES	<u>977,608</u>	<u>988,552</u>
NET ASSETS	<u>69,866,854</u>	<u>68,563,858</u>
EQUITY		
Trust Imbalance	62	(220)
Retained Surplus	45,428,160	44,130,292
Reserves - Cash Backed	618,259	613,413
Revaluation Surplus	<u>23,820,373</u>	<u>23,820,373</u>
TOTAL EQUITY	<u>69,866,854</u>	<u>68,563,858</u>

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019

10. FINANCIAL RATIOS

	2019/20 YTD	2018/19	2017/18	2016/17
Current Ratio	8.07	8.44	2.67	1.40
Operating Surplus Ratio	0.83	(0.27)	(0.77)	(0.57)

The above ratios are calculated as follows:

Current Ratio

$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

INTERPRETATION:

This ratio is a measure of short term (unrestricted) liquidity.

That is, the ability of the Council to meet its liabilities (obligations) as and when they fall due.

RISK INDICATORS:

Low – 1 or greater

A ratio of greater than one (1) indicates Council has more current assets than current liabilities and meets the minimum specified by the Department of Local Government, Sport and Cultural Industries

High – Less than 1

If less than one (1), current liabilities are greater than current assets and Council has a short term funding issue. Fails to meet minimum specified by the Department of Local Government, Sport and Cultural Industries

COMMENT:

Provided restricted assets are excluded correctly, it is a very useful indicator of the “true” financial position of Council, particularly in the short term.

As a general rule, when the current ratio of a Council is calculated at less than one (100%) it indicates a short term funding issue. However, it also needs to be considered in context of the overall financial position. If monitored correctly during the course of the year, it is a good indicator for when follow up action is necessary.

Operating Surplus Ratio

$$\frac{\text{Operating revenue minus operating expense}}{\text{Own source operating revenue}}$$

INTERPRETATION:

Effectively highlights the scale/extent of any operating surplus or deficit in relation to the overall size of the local government.

RISK INDICATORS:

Low – 0.15 or greater

The local government is providing a strong operating surplus which will give flexibility in the future in relation to operational service levels and asset base.

High – Lower than 0

The local government is experiencing an operating deficit.

COMMENT:

A sustained period of deficits will erode the local government’s ability to maintain both its operational service level and asset base.

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019

11. GRANT REVENUE - RECORD OF RECEIPTS

Grant Source/ Purpose	Comment	%	Draft/ Amended Budget	30/09/2019	31/12/2019	31/03/2020	30/06/2020	Total	
				1/4 RECEIVED	2/4 RECEIVED	3/4 RECEIVED	4/4 RECEIVED		
GENERAL PURPOSE FUNDING			788,713						
UNTIED	FAGS - General Purpose	25.23%	538,416	135,841				135,841	
UNTIED	FAGS - Road Component	24.51%	250,297	61,337				61,337	
LAW, ORDER, PUBLIC SAFETY			109,629						
TIED	ESL Levy Funding - Operating Grant	0.00%	18,971					0	
TIED	ESL Levy Funding - Capital Grant	0.00%	90,658					0	
EDUCATION & WELFARE			673,852						
TIED	Seniors Week - Operating Grant	0.00%	1,000					0	
TIED	New Child Care Building Grant (For Boodie Rats)	0.00%	417,852					0	
TIED	New Child Care Building Building Better Regions Grant Contrib (For Boodie Ra	0.00%	255,000					0	
COMMUNITY AMENITIES			24,624						
TIED	NRM Grant - Operating Grant	18/19 Grant, unspent income recognised.	24,624					0	
RECREATION & CULTURE			28,552						
TIED	Netball/Basketball Court floor - Capital Grant		28,552					0	
TRANSPORT			906,721						
TIED	Main Roads WA Direct Grant	100.00%	128,984	128,984				128,984	
TIED	Roads to Recovery Grant - Capital Grant	35.38%	423,937	150,000				150,000	
TIED	Main Roads WA RRG Specific Project Grant	0.00%	353,800					0	
				2,532,091	476,162	0	0	0	476,162

Notes:

FAGS - General Purpose. An amount of \$573,633 was prepaid in June 2019.

FAGS - Road Component. An amount of \$296,528 was prepaid in June 2019.

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 AUGUST 2019

12. BANK BALANCES & INVESTMENT INFORMATION

Council Funds

At Call Bank Accounts

31 August 2019

	Interest Rate	Amount
Municipal Transaction Account - Bendigo Bank	1.20%	\$446,128.13
Reserves Cash at Call Account - Bendigo Bank	1.00%	\$927.91
		<u>\$447,056.04</u>

Investment Register

Term

Interest Rate

Amount

Maturity

Municipal Investments

Total Municipal Investments	3 Month	2.05%	<u>\$600,000.00</u>	5/10/2019
			<u>\$600,000.00</u>	

Investment Register*Reserve Investment*

6 Month

2.10%

\$611,331.56

2/01/2020

Total Reserve Investment

\$611,331.56**Council Funds Summary**

Municipal Funds	\$1,046,128.13
Reserve Funds	<u>\$612,259.47</u>
	<u>\$1,658,387.60</u>

Trust Funds

Trust Transaction Account - Bendigo Bank	0.00%	\$39,367.32
--	-------	-------------

Note: The amounts shown here are the account balances at the Bendigo Bank. These balances may be different from the ledger balances due to timing.

8.2.3 Local Government Asset and Trust Money Accounting	
Location:	Mukinbudin
File Ref:	ADM 005
Applicant:	Edward Nind – Finance Manager
Date:	12 September 2019
Disclosure of Interest:	Nil
Responsible Officer	Edward Nind – Finance Manager
Author:	Edward Nind – Finance Manager
Voting Requirements	Simple Majority
Documents Attached	Letter from the Office of the Auditor General entitled “Auditing local governments September 2019 update” (4 Pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please discuss these queries with the Finance Manager so that a researched answer may be provided for you.

Summary

There have been two changes to financial accounting that will be applicable at 30 June 2019. These are:

- An amendment to the Local Government (Financial Management) Regulations 1996 requires that an asset is to be excluded from the assets of a local government if the fair value of the asset as at the date of acquisition by the local government is under \$5,000.
- The Office of the Auditor General (OAG) has determined that bonds should not, for accounting purposes, be regarded as Trust Fund moneys.

Background Information

An extract from a letter received from the Office of the Auditor General dated 5th September 2019.

Financial reporting – moneys held as bonds and expensing assets

We have noticed significant variation in the accounting treatment for bond moneys. Work bonds, building bonds and hire bonds should not, for accounting purposes, be regarded as Trust Fund moneys. We have prepared a position paper on this, to assist your finance staff when preparing the annual financial report. It's available on our website at www.audit.wa.gov.au/local-government.

Another update of relevance to your finance staff is expensing assets with a value at acquisition under \$5,000. The Local Government Financial Management Regulations require, with effect from 2018-19, assets with a value below \$5,000 at the time of acquisition, to be excluded from the assets reported in the financial report. These assets will instead be reported as an expense in the statement of comprehensive income in the year of acquisition. Australian Accounting Standard AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors*, requires this amendment to the asset values to be treated as a change in accounting policy. The standard requires balances to be adjusted retrospectively,

unless it is impracticable to determine the period-specific or cumulative effects of the change.

We will continue to provide our view on significant matters relating to accounting treatments, where necessary, to achieve consistent reporting in the sector.

Officer Comment

Assets Under \$5,000

The date of acquisition of an asset by a local government, and the date it is added to the Asset Register are usually the same and should be the date on which the local government took possession of the asset.

However, at the Shire of Mukinbudin the date of acquisition is not always available due to changes in accounting systems, and some assets appear on the asset register or have been “discovered” as part of an asset revaluation and financially acquired and recognised at that date.

This has produced some uncertainty as to the real date the Shire of Mukinbudin took possession of some assets as there are often no records of when this occurred due to the time since the effective possession, and the method of acquisition, which is often also uncertain. Likewise, the “fair value” at the time effective possession is sometimes unknown.

To enable the application of the change in the Local Government (Financial Management) Regulations a policy is required to provide guidance as to the date of acquisition and the fair value of the asset at that time.

It is proposed that the following Asset Recognition policy be adopted as a Shire of Mukinbudin policy.

“Asset Recognition Policy

The “Date of Acquisition” of an asset shall be the date the asset was:

First recognised as being an asset of the Shire of Mukinbudin by being placed on the Asset Register.

or

First Identified as an item on the Asset Register.

The “Fair Value” of an asset at its date of acquisition shall be:

The cost of procurement of the asset.

or

The historical cost or valuation of the asset when it is first Identified on the asset register whichever is the higher.

or

The valuation of the asset when it was first placed on the asset register.

All assets with a Fair Value of \$5,000 or less at the time of acquisition are to be removed from the Asset Register.

Additional assets will only be added to the Asset Register if they have Fair Value of more than \$5,000 at the time of acquisition.”

The application of this policy will mean that some assets will be removed from the Asset Register including Land.

Trust Money

The letter from the OAG makes it clear that “Work bonds, building bonds and hire bonds should not, for accounting purposes, be regarded as Trust Fund moneys.” However, no information is provided as to guiding principle behind the OAG’s position.

Further direction on this issue has been sought from Moore Stephens and the OAG. In part the reply from Moore Stephens reads:

“...each Shire should look/determine the nature of each trust themselves which ones should be in Trust or Muni based on the OAG position (see attached).

What it states that unless there is a written agreement between the Shire and the third parties to state that the money is to be held in Trust bank account, the rest should be in Muni.

Therefore, you will need to look at the agreement of each individual cases separately”.

A conversation with a representative from the OAG has confirmed this approach and agreed in principle that Moneys held in trust are those required held in trust by legislation or there is a formal written that funds be in “Trust”.

As different names may be used to refer for bond like money such as “retention”, “deposit” etc. Council needs a policy for council that makes it absolutely clear what should be in Trust.

It is proposed that the following Trust and Restricted Money Policy be adopted as a Shire of Mukinbudin policy.

“Trust and Restricted Money Policy

Moneys held in the Trust fund are to be those where:

- They are legally required to be held in trust by legislation.
- There is a formal written agreement signed by both parties that funds must be held in Trust.

All other money that may be required to be returned to third party, upon completion of the appropriate obligations by the third party, if any, are to be held in the Municipal fund and recognised as a current liability.

Where money has been held as a liability for 5 years or longer it no longer needs to be recognised as a current liability and may be recognised as income by the local government. However, the local government is still required to repay the money to a person claiming and establishing a right to the repayment.

Separate liability accounts will be retained for each liability fund source.

Funds received that give rise to a liability will be receipted to and refunded from the appropriate liability account.

Un-identified receipts less than \$500 are to be receipted to an ordinary operating account income account dedicated to these receipts and will not be recognised as a liability.”

The intent would be to adopt the policy and backdate its application to 30 June 2019. No adjustment to prior year accounts is planned.

At the time of writing, and subject to further review, it appears we will little if any funds in Trust.

Under the “Local Government Act 1995, Part 6 Financial management Division 4 General financial provisions section 6.6. Funds to be established we are required to have-

- “(a) a municipal fund; and
- (b) a trust fund.”

Therefore, the Trust Fund will be retained even though it may have no funds.

It is interesting to note that Nomination Deposits are “ ... *to be kept separate from other moneys ...*” and “... *to be credited to — (a) a fund of the local government; ...*” and but no fund is specified.

Strategic & Social Implications

N/A

Consultation

Moore Stephens
The Office of the Auditor General
Shire of Mukinbudin Staff
Other councils via published documents

Statutory Environment

Generally

General Financial Management of Council, *Local Government (Financial Management) Regulations 1996*, r34, *Local Government Act 1995*, section 6.4.

Assets

Local Government (Financial Management) Regulations 1996, General financial management — s. 6.10 Part 2

“(5) An asset is to be excluded from the assets of a local government if the fair value of the asset as at the date of acquisition by the local government is under \$5 000.”

Trust

Local Government Act 1995, Part 6 Financial management, Division 4 General financial provisions

“6.6. Funds to be established

(1) A local government is to have —
(a) a municipal fund; and

(b) a trust fund.

(2) The municipal fund is to be kept separate and distinct from the trust fund

6.9. Trust fund

(1) A local government is to hold in the trust fund all money or the value of assets —

(a) that are required by this Act or any other written law to be credited to that fund; and

(b) held by the local government in trust.

(2) Money or other property held in the trust fund is to be applied for the purposes of, and in accordance with, the trusts affecting it.

(3) Where money or other property is held in the trust fund, the local government is to —

(a) in the case of money, pay it to the person entitled to it together with, if the money has been invested, any interest earned from that investment;

(b) in the case of property, deliver it to the person entitled to it.

(4) Where money has been held in the trust fund for 10 years it may be transferred by the local government to the municipal fund but the local government is required to repay the money, together with any interest earned from its investment, from that fund to a person claiming and establishing a right to the repayment.

6.10. Financial management regulations

Regulations may provide for —

(a) the security and banking of money received by a local government; and

(b) the keeping of financial records by a local government; and

(c) the management by a local government of its assets, liabilities and revenue; and

(d) the general management of, and the authorisation of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government'

Local Government (Elections) Regulations 1997, Nominations Part 5

"26. Deposits — s. 4.49(d) and s. 4.50

(4) The deposit is to be kept separate from other moneys and is to be credited to —

(a) a fund of the local government; or

(b) an account maintained by the Western Australian Electoral Commission, if the Electoral Commissioner —

(i) is responsible for the conduct of the election; and

(ii) approves of the deposit being so credited.

Policy Implications

The Shire of Mukinbudin policy manual will have to be updated to reflect the additional policies.

Financial Implications

There will be an increase in funds in the Municipal Fund and a decrease in the Trust Fund. This will affect the presentation of future financial reports.

OFFICER RECOMMENDATION / COUNCIL DECISION

Council Decision Number – 06 09 19

Moved: Cr Seaby

Seconded: Cr Nicoletti

That Council:

1. **Adopt the Asset Recognition Policy below.**
2. **Adopt the Trust and Restricted Monies Policy below.**

“Asset Recognition Policy

The “Date of Acquisition” of an asset shall be the date the asset was:

First recognised as being an asset of the Shire of Mukinbudin by being placed on the Asset Register.

or

First Identified as an item on the Asset Register.

The “Fair Value” of an asset at its date of acquisition shall be:

The cost of procurement of the asset.

or

The historical cost or valuation of the asset when it is first Identified on the asset register whichever is the higher.

or

The valuation of the asset when it was first placed on the asset register.

All assets with a Fair Value of \$5,000 or less the time of acquisition are to be removed from the Asset Register.

Additional assets will only be added to the Asset Register if they have Fair Value of more than \$5,000 at the time of acquisition.”

“Trust and Restricted Money Policy

Moneys held in the Trust fund are to be those where:

- **They are legally required held in trust by legislation.**
- **There is a formal written agreement signed by both parties that funds must be held in Trust.**

All other money that may be required to be returned to third party, upon completion of the appropriate obligations by the third party, if any, are to be held in the Municipal fund and recognised as a current liability.

Where money has been held as a liability for 5 years or longer it no longer needs to be recognised as a current liability and may be recognised as income by the local government. However, the local government is still required to repay the money to a person claiming and establishing a right to the repayment.

Separate liability accounts will be retained for each liability fund source.

Funds received that give rise to a liability will be receipted to and refunded from the appropriate liability account.

Un-identified receipts less than \$500 are to be receipted to an ordinary operating account income account dedicated to these receipts and will not be recognised as a liability.”

Carried 6 / 0

Mr Ed Nind left the meeting at 1.49pm



Office of the Auditor General
Serving the Public Interest

Our Ref: 8187

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469 Wellington Street, Perth

All Western Australian
local government CEOs
and mayors and presidents

Mail to: Perth BC
PO Box 8489
PERTH WA 6849

Tel: 08 6557 7500
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Email: info@audit.wa.gov.au

Good afternoon

Auditing local governments – September 2019 update

Next month it will be 2 years since my Office was given the mandate from Parliament to audit all WA local governments and regional councils. As such, I thought it was a good time to update you on what we have achieved so far and address some common questions raised during our initial audits.

Getting to know each other

Firstly, I want to say thank you for being so open and receptive to working alongside each other. We knew we would have a lot to learn stepping into the local government space, and while we still have a way to go, I think we have a better understanding of your processes and challenges thanks to your participation during audits and engagement at zone and regional meetings and conferences.

We intend to keep attending these events, and learning from you as the subject matter experts. Some of my staff were at the WALGA Annual State Conference in August, and it was again very valuable to speak with so many of you. Thank you for stopping by to chat with us and share your perspectives in so many matters.

We have also been attending regular meetings with the Department, WALGA, LG Professionals and other integrity offices. These have been highly valuable and we will continue to attend these, to learn more about the sector and also to share our audit findings and recommendations.

Local government audit reports tabled

Since receiving the local government audit mandate, my Office has tabled 9 local government audit reports. These include the first Audit Results Report for 42 of the 46 local governments where we were responsible for the 2017-18 financial audits, and 8 performance and focus area audits:

- *Fraud Prevention in Local Government* (15 August 2019)
- *Local Government Building Approvals* (26 June 2019)
- *Verifying Employee Identity and Credentials* (19 June 2019)
- *Records Management in Local Government* (9 April 2019)
- *Management of Supplier Master Files* (7 March 2019)
- *Local Government Procurement* (11 October 2018)

- *Timely Payment of Suppliers* (13 June 2018)
- *Controls over Corporate Credit Cards* (9 May 2018).

Members and committees of Parliament are very interested in our reports on the LG sector. All reports are available on our website under 'Reports and publications'. If you would like to be notified when we table future reports, please subscribe to our mailing list at www.audit.wa.gov.au/subscribe.

Management letters should be treated with sensitivity

I move now to address some common questions we've had during our first round of audits.

Often during financial and performance audits we will issue interim management letters to the CEO and mayor or president. These letters provide them with early advice of our audit findings and enable them to take timely remedial action. We have been receiving a lot of questions about these letters and whether or not they can be made public.

We regard these as working documents until we issue them formally to the mayor or president, the CEO and the Minister for Local Government as part of our final report. They are not suitable for other purposes and as there is no requirement to make them public, we suggest that you shouldn't make your interim management letters public unless specific urgent needs warrant their earlier release.

We recommend aiming for better practice, not just compliance

Another area we have had a lot of feedback on is the notion of organisations aiming for minimum compliance versus good or better practice. In our audit reports you may have noticed we have determined findings as significant, even when there wasn't an explicit legislative requirement for a specific control. We have also made, and intend to continue making, recommendations that not only address non-compliance, but which aim to achieve better practice. This is so that local governments can achieve their overarching objective of providing 'good government' by remedying weaknesses and addressing risks before they contribute to potential breaches of legislation.

We have heard from many local government staff that limited resources impact their ability to aim for better practice, and as such they focus on mere compliance. I appreciate that there is limited guidance on what better practice looks like, and so where possible, our audit reports are now including better practice guidance so that you have a ready-made checklist to refer to and aim for. We have also collated these checklists into a single location on our website under the [Reports and Publications tab](#), with the aim of supporting improved public administration across the sector.

Concern over auditors accessing information

During some of our audits, local government staff have expressed concern over auditors accessing confidential information. I wanted to assure you, especially those local governments that we haven't audited yet, that ss. 34-36 of the *Auditor General Act 2006* provides the necessary powers for the Auditor General, and my staff and appointed contract audit firms, to full and free access to all accounts and documents considered relevant to the audit. The Act also imposes significant obligations on us as auditors to keep your information confidential. We perform our role in the strictest of confidence and will only divulge information relevant to the final audit report.

Balancing private interests and public duty – managing conflicts of interest

All councillors and staff come to their roles with existing interests and relationships from their private lives. Balancing private interests with public duty can be an ongoing challenge. The public expects councillors and administrators to advocate for the best outcomes for their community on a range of issues, not just those in which a member may be particularly skilled and interested. As such, some of our audits have already touched on how local governments deal with declared interests, and manage them, to avoid perceived, actual and potential conflicts. This is an area we may focus on in more detail in future audits related to any aspect of public administration that involves decision-making at an officer or councillor level.

Role of audit committees and internal audit

Audit committees are important governance bodies. I understand that due to resourcing constraints it can be difficult for local governments to maintain an internal audit function. However, I believe it is a worthwhile function for ongoing maintenance and improvement of risk management, internal control and governance processes. As such I encourage you to consider your internal audit function, and if necessary, consider collaborating with your neighbouring local governments to provide effective internal audit assurance on an in-house or outsourced basis.

Audit firms can perform minimal related tasks, with OAG approval in advance

We are aware that previously it was common practice for auditors to perform other work for local governments, in addition to the annual financial audit. As this can impair an auditor's independence, we gave careful consideration as to whether this can continue. In specific limited cases, I have approved that contract auditors may perform other audit related tasks, such as grant certifications, however we require our contractors to seek our approval in advance.

An audit report, a significant matter and the timeframe for implementing audit recommendations

Under the *Local Government Act 1995*, local governments are required provide an action plan to the Minister for any significant matters raised, relating to their entity, in an audit report. We have clarified what an audit report is, what a significant matter is and the timeframes for providing this action plan to the Minister on our website: www.audit.wa.gov.au/local-government/faqs.

Financial reporting – moneys held as bonds and expensing assets

We have noticed significant variation in the accounting treatment for bond moneys. Work bonds, building bonds and hire bonds should not, for accounting purposes, be regarded as Trust Fund moneys. We have prepared a position paper on this, to assist your finance staff when preparing the annual financial report. It's available on our website at www.audit.wa.gov.au/local-government.

Another update of relevance to your finance staff is expensing assets with a value at acquisition under \$5,000. The Local Government Financial Management Regulations require, with effect from 2018-19, assets with a value below \$5,000 at the time of acquisition, to be excluded from the assets reported in the financial report. These assets will instead be reported as an expense in the statement of comprehensive income in the year of acquisition. Australian Accounting Standard AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors*, requires this amendment to the asset values to be treated as a change in accounting policy. The standard requires balances to be adjusted retrospectively,

unless it is impracticable to determine the period-specific or cumulative effects of the change.

We will continue to provide our view on significant matters relating to accounting treatments, where necessary, to achieve consistent reporting in the sector.

Your feedback on accounting standards is welcome

We are often asked for input during reviews of accounting standards. Therefore, if you have any feedback on where you think accounting standards could be improved to make financial reporting for the LG sector more streamlined, I encourage you to share your suggestions with my Office. Please contact your financial audit engagement leader or you can email the Office directly to info@audit.wa.gov.au.

Please contact us for more information

I hope you have found this update valuable, and that it answers some relevant questions for you and your staff. However, if you do have any questions please get in touch, either through your existing financial audit engagement leader or to the Office directly: info@audit.wa.gov.au or (08) 6557 7500.

I look forward to continuing to work together to raise the standards of accountability for local governments in Western Australia.

Yours sincerely



CAROLINE SPENCER
AUDITOR GENERAL
5 September 2019

8.3 Chief Executive Officer's Reports

8.3.1 NEWROC Council Meeting Minutes 27th August 2019	
Location:	Shire of Mukinbudin Council Chambers
File Ref:	ADM 236
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	12 th September 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Minutes of NEWROC Council Meeting 27 th August 2019
Documents Tabled	Nil

Background

A Council Meeting of NEWROC was held on Tuesday 27th August 2019 in the Shire of Mukinbudin Council Chambers.

Officer Comment:

The following items form part of the Minutes:

6. Matters for Decision

- 6.1 NEWROC Strategic Planning
- 6.2 Telecommunications Project
- 6.3 Rural Health Forum
- 6.4 SEGRA Conference 2019
- 6.5 NEWTRAVEL
- 6.6 NEWROC EO Contract Review

9. Other Business – to be noted

- 9.1 Digital Innovation in Secondary Education
- 9.2 Integrated Planning Workshop

10. 2019 Meeting Schedule

- | | |
|------------------------|-------------|
| 24 September Executive | Wyalkatchem |
| 22 October Council | Trayning |
| 26 November Executive | Trayning |
| 10 December Council | Wyalkatchem |

OFFICER RECOMMENDATION / COUNCIL DECISION

Council Decision Number – 07 09 19

Moved: Cr Comerford

Seconded: Cr Ventris

That Council receive the NEWROC Council Meeting Minutes for 27th August 2019.

Carried 6 / 0



Council Meeting

Tuesday 27 August 2019

Meeting held at the Kellerberrin Recreation Centre
Lot 260 Connelly Street, Kellerberrin WA 6410

MINUTES

12.30pm Meeting

NEWROC Vision Statement

NEWROC is a strong, cohesive regional leadership group that fosters economic prosperity of member Councils.

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ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none"> 👉 Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year) 👉 Council reviews NEWROC project priorities 	Council
March	<ul style="list-style-type: none"> 👉 Submit priority projects to WDC, Regional Development and WA Planning 👉 Discussion regarding portfolios vs projects, current governance structure 👉 Group insurance discussion 	Executive
April	<ul style="list-style-type: none"> 👉 WDC attendance to respond to NEWROC project priorities 👉 NEWROC Budget Preparation 👉 Review NEWTRAVEL Tourism Officer Contract - expires June 2018 	Council
May	<ul style="list-style-type: none"> 👉 NEWROC Draft Budget Presented 👉 NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2019) 👉 Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend 	Executive
June	👉 NEWROC Budget Adopted	Council
July		Executive
August	👉 Information for Councillors pre-election	Council
September		Executive
October	👉 NEWROC CEO and President Handover	Council
November	<ul style="list-style-type: none"> 👉 NEWROC Induction of new Council representatives (every other year) 👉 Review NEWROC MoU (every other year) 	Executive
December	👉 NEWROC Drinks	Council

ONGOING ACTIVITIES

Compliance

Media Releases

NEWROC Chair Rotation

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem (November 2017 – November 2019)

Shire of Koorda

Shire of Mukinbudin

Shire of Trayning

NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Ordinary Meeting of Council held at the Kellerberrin Recreation Centre, Lot 260 Connelly Street, Kellerberrin on Tuesday 27 August 2019 commencing at 12.28pm.

AGENDA

1. OPENING AND ANNOUNCEMENTS

NEWROC Chair, Cr Quentin Davies opened the meeting at 12.28pm

2. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1. Attendance

Elected Members

Cr Quentin Davies	Delegate	NEWROC Chair, President, Shire of Wyalkatchem
Cr Gary Shadbolt	Delegate	President, Shire of Mukinbudin
Cr Tony Sachse	Delegate	President, Shire of Mt Marshall
Cr Eileen O'Connell	Delegate	President, Shire of Nungarin
Cr Bev Palmer		Shire of Nungarin
Cr Melanie Brown	Delegate	President, Shire of Trayning
Cr Geoff Waters		Shire of Trayning

Chief Executive Officers

Taryn Dayman	NEWROC CEO, Shire of Wyalkatchem
John Nuttall	CEO, Shire of Mt Marshall
Adam Majid	CEO, Shire of Nungarin
Brian Jones	CEO, Shire of Trayning
Dirk Sellenger	CEO, Shire of Mukinbudin

NEWROC Officer

Caroline Robinson	NEWROC Executive Officer
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2.2. Apologies

Cr Ricky Storer	Delegate	President, Shire of Koorda
Darren Simmons	CEO	Shire of Koorda
Cr Nick Gillett		Shire of Mt Marshall

2.3. Requests for Leave of Absence

Nil

2.4. DECLARATIONS OF INTEREST AND DELEGATIONS REGISTER

2.5. Declarations of Interest

Declaration By (i.e. Cr B Example)	Shire (i.e. Shire of Barley Leaf)	Agenda Item #	Type and details of Interest (i.e. financial)
Caroline Robinson	NEWROC EO	6.6	Financial – NEWROC EO
Cr Brown	Shire of Trayning		Crisp Wireless tower on property

2.6. Delegations Register

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (Shire of Wyalkatchem)	Council	CEO	Council Dec 2017
Management of NEWTravel EO	CEO	NEWROC	Council March 2019
NEWROC Website	CEO	NEWROC EO	Council June 2017

3. PRESENTATIONS

Nil

Cr Shadbolt entered the meeting at 12.29pm

4. MINUTES OF MEETINGS

4.1. Minutes of Ordinary Meetings

4.1.1. Minutes of Ordinary Meeting of NEWROC Council – 25 June 2019

Minutes of the meeting held 25 June 2019 have previously been circulated.

RESOLUTION

That the Minutes of the NEWROC Meeting of Council held on 25 June 2019, be confirmed as a true and correct record of proceedings.

Moved Cr O'Connell

Seconded Cr Shadbolt

Carried 5/0

4.1.2. Business Arising from NEWROC Council meeting

Nil

Cr Palmer entered at 12.30pm

4.1.3. Minutes of Ordinary Meeting of NEWROC Executive – 23 July 2019

Minutes of the meeting held 23 July 2019 have previously been circulated.

RESOLUTION

That the Minutes of the NEWROC Executive meeting held on 23 July 2019, be received

Moved Cr O'Connell

Seconded Cr Brown

Carried 5/0

4.1.4. Business Arising from NEWROC Executive meeting

Nil

5. FINANCIAL MATTERS

5.1. List of Income and Expenditure

REPORTING OFFICER:	Caroline Robinson, Executive Officer
FILE REFERENCE:	42-2 Finance Audit and Compliance
DISCLOSURE OF INTEREST:	Nil
DATE:	14 August 2019
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Dannelle Foley
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENTS

The below list outlines the income and expenditure and profit and loss from 1 June 2019 – 31 July 2019

Account Transactions

North Eastern Wheatbelt Regional Organisation of Councils

For the period 1 June 2019 to 31 July 2019

Date	Description	Reference	Credit	Debit	Running Balance
BB NEWROC Funds-5557					
Opening Balance			194,358.92	0.00	194,358.92
01 Jun 2019	Bendigo Bank	Transaction Fees	0.00	2.00	194,356.92
01 Jun 2019	Bendigo Bank	Interest received	10.42	0.00	194,367.34
03 Jun 2019	Payment: Monitor Bookkeeping Services	Monitor Bookkeeping - Xero Subs	0.00	50.00	194,317.34
13 Jun 2019	Payment: Cullen McLeod Lawyers	Cullen McLeod Inv 035052 - Crisp Agreement	0.00	2,943.50	191,373.84
17 Jun 2019	Payment: Management Solutions	SEGRA Conference - J Nuttall	0.00	1,218.53	190,155.31
17 Jun 2019	Payment: Solum Wheatbelt Business Solutions	Solum - EO Services Inv0048	0.00	3,347.50	186,807.81
17 Jun 2019	Payment: Vernon Contracting	Vernon - TO Services Inv9	0.00	2,426.38	184,381.43
27 Jun 2019	Payment: TechCloud Enterprises	TechCloud - Webiste Support Subscription	0.00	328.00	184,053.43
27 Jun 2019	Payment: Vernon Contracting	Vernon Cont. TO Services Inv11	0.00	1,215.50	182,837.93
27 Jun 2019	Payment: Solum Wheatbelt Business Solutions	Solum - Eo Services Inv50	0.00	3,392.50	179,445.43
01 Jul 2019	Payment: Monitor Bookkeeping Services	Monitor Booking Inv1273	0.00	50.00	179,395.43
01 Jul 2019	Bendigo Bank	Interest Received	19.75	0.00	179,415.18
01 Jul 2019	Bendigo Bank	Transaction Fees	0.00	2.80	179,412.38
16 Jul 2019	Payment: Monitor Bookkeeping	Monitor Bookkeeping - Advisory and helpdesk support – chart of accounts	0.00	275.00	179,137.38
Total BB NEWROC Funds-5557			30.17	15,251.71	179,137.38
Closing Balance			179,137.38	0.00	179,137.38
Total			30.17	15,251.71	(15,221.54)

Profit and Loss
NEWROC
 For the 2 months ended 31 July
 2019
 Cash Basis

Account	Jun-Jul 2019
Trading Income	
Interest	30.17
Total Trading Income	30.17
Gross Profit	30.17
Operating Expenses	
Accounting/Audit fees	340.90
Bank charges	62.83
Event / Ceremony Expenses	77.27
Executive Officer Contract Services	5,945.00
Executive Officer Travel	795.00
Expenses for Reimbursement	977.73
Legal expenses	2,675.91
Telecommunications	1,458.00
Contractor/Services	3,300.00
Tourism Officer Contract Services	341.88
Tourism Officer Travel	298.18
Website and Database	16,272.70
Total Operating Expenses	16,272.70
Net Profit	(16,242.53)

** the tourism officer expenses ceased as of June 30 2019 (now handled by NEW Travel)

** expenses for reimbursement are SEGRA fees for John Nuttall

The below list outlines the Balance Sheet as at 31 July 2019

Balance Sheet
NEWROC
 As at 31 July 2019

Account	31 Jul 2019
Assets	
Bank	
BB NEWROC Funds-5557	179,137.38
BB Term Deposit Account-1388	150,000.00
Total Bank	329,137.38
Total Assets	329,137.38
Liabilities	
Current Liabilities	
Gst Payable	(4,437.54)
Sundry Creditors Control	15,731.00
Total Current Liabilities	11,293.46
Total Liabilities	11,293.46
Net Assets	317,843.92
Equity	
Current Year Earnings	(278.50)
Retained Earnings	318,122.42
Total Equity	317,843.92

RESOLUTION

That the income and expenditure, the profit and loss report and balance sheet as at 31 July 2019 as listed, be endorsed.

Moved Cr Sachse

Seconded Cr O'Connell

Carried 5/0

MOTION

NEWROC Executive Officer investigate whether Bendigo Bank can offer a 1.7% interest rate for 6 months, if they can not meet this then it is reinvested at 1.75% for 3 months

Moved Cr Sachse

Seconded Cr O'Connell

Carried 5/0

Discussion:

- 👉 Term Deposit is due for renewal (Westpac 1.75% for 3 months, Bankwest 1.8% for 3 months)
- 👉 Funding of the Mukinbudin and Yorkrakine towers will be from the NEWROC 19/20 Budget
- 👉 Interest was not charged on the NEWROC funding forwarded to the Shire of Nungarin to help deliver the telecommunications project

5.2. NEWROC Audit




PORTFOLIO:	Corporate Capacity
FILE REFERENCE:	42-2 Finance Audit and Compliance
REPORTING OFFICER:	Caroline Robinson, Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	17 August 2019
ATTACHMENT NUMBER:	#1 Middleton Accountants Audit Quote
CONSULTATION:	Neville Middleton - Middleton Accountants Byfields RSM Muntz and Partners
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Quotes for the annual NEWROC Audit are included.

RSM declined to submit a quote.
Byfields and Muntz and Partners had not been received when the agenda was sent.

Scope of the audit to include:

-  Financial review
-  Review of delegations and other governance documents
-  Review of minutes regarding financial matters

NEWROC has budgeted \$2,400 for the audit in the 2019/20 year

RESOLUTION

Middleton Accountants be engaged for the 2018/19 NEWROC Audit (approx. cost \$1,078)

Moved Cr Sachse

Seconded Cr O’Connell

Carried 5/0

Discussion:

-  Quote received just before the meeting - Byfields \$2200, Muntz and Partners no quote as yet

6. MATTERS FOR DECISION

6.1. NEWROC Strategic Planning

REPORTING OFFICER:	Caroline Robinson
FILE REFERENCE:	041-5 Strategic and Future Planning
DISCLOSURE OF INTEREST:	Nil
DATE:	14 August 2019
ATTACHMENT NUMBER:	#2 WALGA Cooperation and Regional Sharing Document #3 ASK Waste Management Quote #4 TALIS Waste Quote #5 RRR Energy Briefing Note
CONSULTATION:	Taryn Dayman, CEO, Shire of Wyalkatchem TALIS ASK Waste Mgt
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Below is an updated status report for the NEWROC Strategic Projects:

NEWROC STRATEGIC PROJECTS – Status Report

Projects 2018	NEWROC PRIORITY PROJECT as developed at February 2018 Strategy Day	PROGRESS	NEWROC EO NEXT STEP CEO SUPPORT	FUTURE FUNDING
	1. Renewable Energy Investigation Business Case	<ul style="list-style-type: none"> Discussion with Power Ledger following their presentation to Innovation Central Midlands MicroGrid Report released Renewable Energy Project Plan developed Stage 2 Report Completed (included DPIRD and Western Power meetings) 		BBRF - \$20,000 under Business Case (Announced Sept 2018) Purpose – options analysis
	2. IT Services Investigation into IT support for members as well as businesses in the district	<ul style="list-style-type: none"> Presentation to Executive at May Executive meeting by IWS Corporate Three members progressing with IT Vision 	<ul style="list-style-type: none"> Formation of a IT steering group (C Robinson, A Majid) NEWROC EO has encouraged IWS Corporate to submit an application to be a preferred WALGA supplier (opened in June and closed in July 2019). IWS Corporate submitted an application IWS Corporate will apply for a REDS grant to host a local IT employee to service the NEWROC area 	REDS 2019
	3. Regional Subsidiary Investigation and preparation	<ul style="list-style-type: none"> Executive working on charter and business plan (DRAFT) Meeting held with the Minister for Local Government February 2019 NEWROC Letter of thanks to the Minister for the meeting 	<ul style="list-style-type: none"> NEWROC CEO and NEWROC EO met with DLG and discussed the regional subsidiary regulations (16/4/19) ACTION – NEWROC to provide feedback on 	

			<ul style="list-style-type: none"> financial compliance and suggested amendments as well as projects we would use within a regional subsidiary structure Note the information sent from Tony Brown regarding regional collaboration 	
	4. Telecommunications – contemporary and future focused Advocacy	<ul style="list-style-type: none"> Crisp Wireless has developed a strategic infrastructure investment list NEWROC has commissioned a tower in the Shire of Mukinbudin In principle support for a tower in Yorkrakine 	<ul style="list-style-type: none"> Continue to promote CW for sign ups John Nuttall	
2019	5. Roads Contracting to MRWA Investigation	<ul style="list-style-type: none"> NEWROC EO spoke with Shire of Chapman Valley CEO to discuss their roads contracting service under the regional council March Executive meeting, members brought Amount (dollars) of road works that was outsourced last financial year and any previous years and the amount (dollars) of engineering that was outsourced last financial year and any previous years 	<ul style="list-style-type: none"> Project plan and sample job description developed for an engineer across the NEWROC Contact made with WDC regarding this position as a cash or in kind contribution to the Wheatbelt Secondary Freight Network – would only be considered in kind 	
	6. Waste Investigation	<ul style="list-style-type: none"> Improving local waste sites Giles Perryman from ASK Waste Management presented at June Council meeting NEWROC EO met with RDA Wheatbelt EO to discuss NEWROC strategic projects and waste was raised – current Board member of RDA Wheatbelt is interested in waste and our interest will be raised with the Board 	<ul style="list-style-type: none"> Quote received from ASK Waste Management for a business case to progress the project 	

ENERGY STRATEGIC PROJECT

Briefing Note on the energy project be discussed, with possible next steps to be:

Energy

1. Work with Western Power to clearly identify the areas of NEWROC that are experiencing high incidence of power interruptions.
2. Meet with Western Power Design Consultancy team to review short term solutions to identified power reliability issues identified in 1. Above (whilst keeping the long-term view in mind).
3. Work with Western Power and industry to understand the size and pattern of power usage within NEWROC including identified future needs.

Industry Development

4. Gather data on what possible sources of fuel exist within the NEWROC region for a bioenergy conversion.
5. Gather industry data on organisations that require volumes of heating/cooling and electricity for other uses. This should include an analysis of each of the Shire Administration's needs (street lighting, swimming pools, etc).

RESOLUTION

Rural and Regional Economics Briefing Note on the energy project be received

Moved Cr Sachse

Seconded Cr O'Connell

Carried 5/0

WASTE STRATEGIC PROJECT

Scope for the waste project was provided to two consultants (see below). Quote received from ASK Waste Management and a quote has also been requested from Talis and 360 Waste Solutions (not received). It is the intention to receive the final report on this project as soon as possible.

WASTE PROJECT – SCOPE

PROJECT BACKGROUND

The waste sites across the NEWROC are registered. There are varying services across the district in regards to kerbside collections, but currently one provider services the members under individual agreements. The waste sites are unmanned and experience common challenges such as – commercial waste that is dumped which may be illegal, waste being dumped by non residents / rate payers, waste site compliance etc. The NEWROC is keen to see waste sites improved and their life extended. So too the management of waste (general waste, recycling, commercial, green etc). The members aim to work collectively to solve common problems and achieve efficiencies.

PROJECT GOALS

- 👉 Feasible concepts and strategies to improve waste sites and waste management across the NEWROC preferably collectively (all six members or part thereof) or individually
- 👉 Written report which can be used in funding submissions

INFORMATION SUPPLIED BY THE NEWROC

- 👉 Tonnes of waste received (2018 and previous years)
- 👉 Previous waste studies

TIMEFRAME

Work to be completed by 20 August 2019

DESIRED OUTCOMES

- 👉 Feasible and fully costed concepts to improve waste sites in the NEWROC (micro and macro solutions)
- 👉 Feasible and fully costed strategies to improve waste management practices and processes in the NEWROC
- 👉 Clearly actions for each member and the group to move forward in solving common challenges in waste management
- 👉 Identification of external funding to implement the concepts and strategies

RESOLUTION**That:**

- i) NEWROC EO meet with Western Power Design Team for an initial discussion;**
- ii) Data to be gathered on possible sources of fuel in the NEWROC – discussion with Wheatbelt Development Commission for assistance with this (DPIRD)**

Moved Cr O’Connell**Seconded Cr Shadbolt****Carried 5/0**

Discussion:

- 👉 Cr Brown asked why the energy project was proceeding, following on from Juliet Grist’s advice to wait for further market and government developments. NEWROC EO outlined that the NEWROC still needed to be in the ‘conversation’ around energy with DPIRD and Western Power. Purpose of continued engagement with Western Power was to address energy reliability and power during emergencies.

MOTION

ASK Waste Management be engaged for the Waste Project for the quoted amount. ASK Waste Management to deliver a video conference at the conclusion of the project, not a teleconference. Small project steering group of CEO’s to be formed for the project

Moved Cr Sachse**Seconded Cr O’Connell****Carried 5/0**

Discussion:

- 👉 Significant project for the NEWROC, budgeted within existing Business Case funds (no funding requested from member Councils), long term plan to address common issues (note the Shire of Mukinbudin has recently improved their tip)
- 👉 Desired outcomes for the project was discussed which included:
 - Feasible and fully costed concepts to improve waste sites in the NEWROC (micro and macro solutions)
 - Feasible and fully costed strategies to improve waste management practices and processes in the NEWROC
 - Clearly actions for each member and the group to move forward in solving common challenges in waste management
 - Identification of external funding to implement the concepts and strategies
- 👉 Taryn Dayman and Darren Simmons were suggested for the project steering group

6.2. Telecommunications Project

FILE REFERENCE:	035-1 Grants General
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	14 August 2019
ATTACHMENT NUMBER:	
CONSULTATION:	Taryn Dayman, CEO Shire of Wyalkatchem John Nuttall, CEO Shire of Mt Marshall Maree Gooch, Crisp Wireless Leigh Ballard, Crisp Wireless
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Update provided from Crisp Wireless (14 July 2019):

- 👉 Crisp Wireless website updated to include testimonials
- 👉 Changed the 'name' of the Residential Plans to *Residential and SME Plans*. There are a couple of changes still required on the website
- 👉 On the *Residential and SME Plans* webpage they have added information about the free connection for 3 year contracts and that connection fees apply for two year contracts.
- 👉 If anyone wants the \$55 plan that is not published then the connection fees apply
- 👉 New printed flyer for an upcoming mail drop (attached)

Actions by the NEWROC EO:

- 👉 PPSR completed on towers
- 👉 Letter to Crisp Wireless sent with the agreement for their review
- 👉 Letter ready for residents in Wyalkatchem and Mukinbudin regarding new tower and proposed tower – just sorting out residential addresses

Discussion at Executive Meeting:

- 👉 The 2019/20 NEWROC Budget includes \$90K for new towers in the NEWROC. The new towers for Mukinbudin and proposed in Yorkrakine will come from this budget allocation and will not be a cost to member Councils
- 👉 A General Deed needs to be developed – NEWROC EO getting quotes for this. Once the NEWROC and Crisp Wireless Agreement has been signed, a general deed is signed
- 👉 NEWROC EO to suggest some marketing on the containers, particularly between Koorda and Mukinbudin, Koorda and Beacon
- 👉 Approximately 3 sign ups a week, 6 bookings in next week or so, 8 yet to sign but on prospects

Actions since Executive Meeting:

- 👉 Development Application for a 12m POP Tower in the Shire of Mukinbudin submitted to the Shire of Mukinbudin for their consideration at their 20th August 2019 Council meeting
- 👉 Quote for the development of a General Deed of Security:
 - circa \$3,850.00 by Cullen Macleod Lawyers
 - Earnshaw Lawyers (property specialists) – yet to be received when agenda was sent

OFFICER RECOMMENDATION

That:

- i) NEWROC EO to wait until Crisp Wireless has signed the Agreement before completing additional work on the project (promotions etc); and
- ii) _____ to complete the work for a General Deed of Security at a cost of __

MOTION

Information is received

Moved Cr Shadbolt

Seconded Cr O'Connell

Carried 5/0

Discussion:

- 👉 123 customers (20 unpaid)
- 👉 Minutes from a recent Crisp Wireless meeting were discussed
- 👉 NEWROC EO to remind Crisp Wireless about contacting the District Education Office (Neil Darby)
- 👉 NEWROC EO working towards a General Deed of Security, which needs to be signed by both parties (note maintenance of the towers is Crisp Wireless responsibility)
- 👉 NEWROC EO to wait until the Agreement is signed before further promotional work
- 👉 NEWROC EO to review Agreement and ownership of towers if Crisp Wireless sells the business

6.3. RURAL HEALTH FORUM

REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	14 August 2019
ATTACHMENT NUMBER:	
CONSULTATION:	WALGA Taryn Dayman, CEO Shire of Wyalkatchem
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Save the date invitations were circulated on 14 August 2019, the flyer has been sent to CEO's and Presidents to distribute to all Councillors of the NEWROC member Shires and relevant staff are invited to attend. The invitation has also been sent to WEROC, AROC, Hon Mia Davies (Nationals), Hon. Laurie Graham (ALP), Hon Darren West (ALP), Peter Geraghty, Dr Walker and the Wyalkatchem GP.

Members are asked to encourage attendance and provide RSVP's via the WALGA event website.



The flyer features a dark grey background with a large yellow stylized 'W' shape. In the top left corner, there are logos for NEWROC and WALGA. To the right of the 'W' is a red heart with a blue ECG line. The text is centered and reads:

THE NORTH EASTERN WHEATBELT
REGIONAL ORGANISATIONS OF
COUNCIL AND WALGA PRESENT THE

SAVE THE DATE

Wheatbelt Regional Health Forum

20 SEPTEMBER 2019 • 9:30 A.M.
TRAYNING SPORTS CLUB

The event aims to bring together key stakeholders including the WA Country Health Service, St John's Ambulance and senior Wheatbelt decision makers and practitioners. A follow on event from WALGA's Health Forum earlier in 2019 but with a localised focus to problem solve. More information to follow.

<https://walga.asn.au/News,-Events-and-Publications/Events/Wheatbelt-Regional-Health-Services-Forum>

RESOLUTION

That the information is received.

Moved Cr Brown

Seconded Cr O'Connell

Carried 5/0

Discussion:

- 👉 St Johns Ambulance Wheatbelt appears to have declined the invitation, NEWROC EO to follow up
- 👉 Hon Mia Davies will attend, Hon Laurie Graham an apology
- 👉 NEWROC EO to encourage speakers to stay for the afternoon workshop
- 👉 Question time for each speaker is to be allocated

6.4. SEGRA CONFERENCE 2019

PORTFOLIO:	
FILE REFERENCE:	035-6 Federal Grants (Telco Project)
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	19 August 2019
ATTACHMENT NUMBER:	Nil
CONSULTATION:	John Nuttall, CEO Shire of Mt Marshall
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

The SEGRA Conference will be held in Barooga NSW between August 20 – 22 2019. The theme is Rivers of Opportunity: Activating your potential. The conference is aimed at community and economic development practitioners as well as community leaders.

NEWROC made a written submission to present the telecommunications project and was successful. John Nuttall will attend SEGRA and present (Cr Storer and RDA Wheatbelt Director Mandy Walker will also be in attendance)

Whilst the delegation is there, they will be meeting with the University of Technology Sydney, a policy advisor to the Telecommunications Minister and Infrastructure Australia.

Members have approved expenditure for the attendance by John Nuttall and budget to actuals is as follows

	NEWROC BUDGETED	ACTUALS
Flights Perth to Sydney Sydney to Albury	\$750	\$1145
Accommodation	\$450	\$715
SEGRA Conference Fee	\$1800	\$1250
Hire Car (if required, can also catch bus)	\$1000	\$240
Parking	\$0	\$106
Taxi / Uber		\$100 (projected)
TOTAL	\$4000	\$3556

John Nuttall will provide an update at the meeting regarding the conference and meetings.

RESOLUTION



That the information is received

Moved Cr Brown

Seconded Cr Shadbolt

Carried 5/0

Discussion:

-  Cr Storer passed on his congratulations to John Nuttall on his professional presentation
-  John Nuttall spoke about the themes of the conference - Living and working in regional areas, economic prosperity of rural areas. The 2 day conference focused on place based economic development. There was a good level of interest in the NEWROC project

- 👉 John Nuttall and Cr Storer also attended a meeting with the Institute of Public Policy and Governance from UTS and discussed the amalgamation and de-amalgamation of councils in NSW, so too community engagement and local government direction
- 👉 John Nuttall attended a meeting with Alex Taylor (Communications Advisor to Telecommunications Federal Minister) to update him on the NEWROC telecommunications project and advocate for Telstra back up power. Alex mentioned the Wheatbelt Regional Telecommunications Project – NEWROC EO to follow up
- 👉 John Nuttall thanked the NEWROC for the opportunity to attend SEGRA

6.5. NEWTRAVEL

REPORTING OFFICER: Caroline Robinson
DISCLOSURE OF INTEREST: Caroline Robinson is the CEO of the Wheatbelt Business Network
DATE: 17 August
ATTACHMENT NUMBER: #6 NEWTRAVEL Strategic Directions
 #7 NEWTRAVEL July Minutes
CONSULTATION: Linda Vernon, Tourism Officer NEWTRAVEL
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENT

A strategic plan (developed by the WBN) has been submitted to NEWTravel and adopted.

NEWTravel, CWVC and Roe Tourism have discussed a joint marketing project and the WBN has developed a project plan, which will be submitted to the QANTAS Regional Grant Scheme (August 2019).

The July NEWTRAVEL Meeting minutes have been attached.

RESOLUTION



That the information is received

Moved Cr Sachse

Seconded Cr Shadbolt

Carried 5/0

Discussion:

-  Strategic Plan was adopted at the meeting
-  Encourage member Councils to attend the next NEWTravel meeting

6.6. NEWROC EO CONTRACT REVIEW

PORTFOLIO:	Corporate Capacity
FILE REFERENCE:	042 -2 Executive Officer
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Caroline Robinson has written the agenda item and is the current NEWROC EO
DATE:	18 August 2019
ATTACHMENT NUMBER:	#8 Revised NEWROC EO Contract
CONSULTATION:	Taryn Dayman
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

The NEWROC Executive Officer contract has expired (June 2019).

SOLUM has held the contract since 2013, with a review and renewal in 2016.

The Executive passed the following resolution at the July meeting

RESOLUTION:

NEWROC CEO to commence discussions with current NEWROC EO regarding contract

Moved B Jones

Seconded D Simmons

Carried 6/0

The NEWROC CEO discussed the contract with SOLUM (Caroline Robinson) and has amended the contract as attached

OFFICER RECOMMENDATION

Information submitted for discussion.

Caroline Robinson left the meeting at 1.41pm

MOTION

That the Shire of Wyalkatchem be given delegated authority to enter into the contract, as presented, with SOLUM

Moved Cr O'Connell

Seconded Cr Brown

Carried 5/0

Caroline Robinson returned at 1.56pm

7. EMERGING NEWROC ISSUES as notified, introduced by decision of the Meeting

Nil

8. WALGA ZONE ISSUES

Nil

9. OTHER BUSINESS – For Noting**9.1. Digital Innovation in Secondary Education**

The Education and Health Standing Committee are currently undertaking an inquiry into digital innovation in secondary education

([http://www.parliament.wa.gov.au/Parliament/commit.nsf/\(EvidenceOnly\)/3F680A88AE84920F4825842600134D3D?opendocument#Details](http://www.parliament.wa.gov.au/Parliament/commit.nsf/(EvidenceOnly)/3F680A88AE84920F4825842600134D3D?opendocument#Details)) . The NEWROC has made a submission to the inquiry, albeit on short notice (approved by the NEWROC CEO). It is attached for members.

9.2. Integrated Planning Workshop

An integrated planning workshop with Stephen Grimmer prior to the September Executive meeting is being planned. The purpose of the workshop is to undertake some collaborative learning and discuss integrated planning requirements, challenges and solutions collectively. It was proposed to be held at the Shire of Trayning however this is unable to proceed.

Members are asked to consider another suitable location.

Discussion:

-  Shire of Trayning discussed their position on the workshop
-  Shire of Wyalkatchem offered their Recreation Centre as a venue - accepted

ACTION: NEWROC EO to request an agenda from Stephen Grimmer, presenter**10. MEETING SCHEDULE****10.1. 2019 Meeting Schedule**

24 September	Executive	WYALKATCHEM
29 October	Council	Trayning
26 November	Executive	TRAYNING
10 December	Council	Wyalkatchem

Note: Venue change for the September and November Executive Meetings

MOTION

NEWROC Council meeting planned for Tuesday 22 October 2019 be moved to Tuesday 29 October 2019 in Trayning, in light of local government elections on Saturday 19 October

Moved Cr O’Connell**Seconded Cr Brown****Carried 5/0**

11. CLOSURE OF MEETING

Thanks from Cr Palmer (Shire of Nungarin) for encouraging her attendance as a guest at NEWROC Council meetings, Cr Palmer will be stepping down from Council in October 2019.

NEWROC Chair, Cr Davies thanked everyone for their attendance and closed the meeting at 2.06pm.

8.3.2 WALGA Great Eastern Country Zone Minutes 27th August 2019	
Location:	Kellerberrin Leisure Centre
File Ref:	ADM 269
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	12 th September 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Local Government Agricultural Freight Group Minutes Wheatbelt District Emergency Management Committee Meeting Minutes CBH Network Strategy Update WALGA Container Deposit Scheme and Food Organic Garden Organic Collection
Documents Tabled	Nil

BACKGROUND

A Council Meeting of WALGA Great Eastern Country Zone was held on Tuesday 27th August at the Merredin Recreation and Leisure Centre.

COMMENT:

The following items were discussed at the Council Meeting:

5.

- 5.3.1 2020 Wheatbelt Conference
- 5.3.2 Appointment of New Auditors for the Next Three Years
- 5.3.2 Strategic Priorities for the 2019/20 Year
- 5.3.2 Guest Speakers 2019/20
- 5.3.2 Zone Executive Officer – Key Performance Indicators

6. ZONE BUSINESS

- 6.1 Office of Auditor General – Auditing of WA Local Governments – Survey Results
- 6.2 Request to Present – Office of the Auditor General
- 6.3 Select Committee into Local Government Submission
- 6.4 Public Health Advocacy Institute of Western Australia

8. WALGA BUSINESS

- 8.1 State Councillor Report
- 8.2 WALGA Status Report to be updated
- 8.3 Review of WALGA State Council Agenda – Matters for Decision
- 8.4 Review of WALGA State Council Agenda – Matters for Noting/Information
- 8.5 Review of WALGA State Council Agenda – Organisational Reports
- 8.6 Review of WALGA State Council Agenda – Policy Forum Reports
- 8.7 WALGA President's Report

WALGA GECZ Meeting dates:

28 November Shire of Merredin

WALGA GECZ Executive Committee Meeting dates:
14 November Teleconference

OFFICER RECOMMENDATION / COUNCIL DECISION

Council Decision Number – 08 09 19

Moved: Cr Ventris

Seconded: Cr Nicoletti

That Council receive the WALGA Great Eastern Country Zone Council meeting minutes from 27th August 2019.

Carried 6 / 0

Great Eastern Country Zone

Minutes

Kellerberrin Leisure Centre

**Commenced at 9:00am
Tuesday 27 August 2019**

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Great Eastern Country Zone

Meeting held at the Kellerberrin Leisure Centre
Commenced at 9.00am, Tuesday 27 August 2019

Minutes

1. OPENING AND WELCOME

2. ATTENDANCE AND APOLOGIES

Shire of Bruce Rock	President Cr Stephen Strange Cr Ramesh Rajagopalan Mr Darren Mollenoyux Chief Executive Officer non-voting delegate
Shire of Cunderdin	Mr Stuart Hobley Chief Executive Officer non-voting delegate
Shire of Dowerin	President Cr Darrel Hudson Ms Rebecca McCall Chief Executive Officer non-voting delegate
Shire of Kellerberrin	President Cr Rodney Forsyth Mr Raymond Griffiths Chief Executive Officer non-voting delegate
Shire of Kondinin	Ms Mia Dohnt Chief Executive Officer non-voting delegate
Shire of Merredin	President Cr Ken Hooper Cr Mal Willis Mr Greg Powell Chief Executive Officer non-voting delegate
Shire of Mount Marshall	President Cr Tony Sachse Mr John Nuttall Chief Executive Officer non-voting delegate
Shire of Mukinbudin	President Cr Gary Shadbolt Mr Dirk Sellenger Chief Executive Officer non-voting delegate
Shire of Narembeen	President Cr Rhonda Cole - Chair Mr Chris Jackson Chief Executive Officer non-voting delegate
Shire of Nungarin	President Cr Eileen O'Connell Cr Bev Palmer (Observer) Mr Adam Majid Chief Executive Officer non-voting delegate
Shire of Tammin	Mr Neville Hale Chief Executive Officer non-voting delegate
Shire of Trayning	President Cr Melanie Brown Cr Geoff Waters Mr Brian Jones Chief Executive Officer non-voting delegate
Shire of Westonia	President Cr Karin Day

	Mr Jamie Criddle Chief Executive Officer non-voting delegate
Shire of Wyalkatchem	President Cr Quentin Davies
	Ms Taryn Dayman Chief Executive Officer non-voting delegate
Shire of Yilgarn	President Cr Onida Truran
	Cr Wayne Della Bosca
	Mr Peter Clarke Chief Executive Officer non-voting delegate
WALGA Representatives	Mr Nick Sloan, Chief Executive Officer
	Mr Tony Brown Executive Manager Governance & Organisational Development
	Rebecca Brown, Manager, Waste and Recycling

Guests

Mandy Walker, Director Regional Development, RDA Wheatbelt
 Karen Strange, RDA Wheatbelt
 Kathleen Brown, Electorate Officer, Mia Davies MLA Office
 Hon Laurie Graham MLC, Agricultural Region
 Rob Dickie, Government and Industry Relations Advisor, CBH
 Kirsty Martin, Principal Strategy Officer, DLGSC Representative
 Jenifer Collins, Regional Manager Wheatbelt, DLGSC Representative

Apologies

Shire of Cunderdin	President Cr Dennis Whisson Cr Alison Harris
Shire of Dowerin	Cr Brenton Walsh
Shire of Kellerberrin	Cr Scott O'Neill
Shire of Kondinin	President Cr Sue Meeking Cr Kent Mouritz
Shire of Koorda	President Cr Ricky Storer Cr Pamela WcWha Mr Darren Simmons, Chief Executive Officer
Shire of Merredin	Cr Julie Flockart
Shire of Mount Marshall	Cr Nick Gillett
Shire of Mukinbudin	Cr Sandie Ventris
Shire of Narambeen	Cr Kellie Mortimore
Shire of Nungarin	Cr Gary Coumbe
Shire of Tammin	Cr Glenice Batchelor Cr Tania Daniels
Shire of Westiona	Cr Bill Huxtable
Shire of Wyalkatchem	Cr Owen Garner
Water Corporation	Sharon Broad
Main Roads	Mr Craig Manton
Hon Martin Aldridge MLC, Member for the Agricultural Region	
Hon Mia Davies MLA, Member for Central Wheatbelt	
Ms Chantelle O'Brien, Governance Support Officer	

Attachments

The following were provided as attachments to the agenda:

1. Great Eastern Country Zone Minutes 27 June 2019.
2. Great Eastern Country Zone Executive Committee Minutes 8 August 2019.
3. Public Health of WA Info Overview Sheet
4. President's Report
5. RDA Wheatbelt Update

State Council Agenda – via link:

<https://walga.asn.au/getattachment/a846e7df-becb-4570-956e-cafec51afcb3/Agenda-State-Council-6-September-2019.pdf>

3. DECLARATIONS OF INTEREST

Nil

4. ANNOUNCEMENTS

Nil

5. MINUTES

5.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held Thursday 27 June 2019

The Minutes of the Great Eastern Country Zone meeting held on Thursday 27 June 2019 have previously been circulated to Member Councils.

RESOLUTION

Moved: Cr Eileen O'Connell

Seconded: Cr Onida Truran

That the Minutes of the Great Eastern Country Zone meeting held Thursday 27 June 2019 are confirmed as a true and accurate record of the proceedings with an amendment to the attendance as follows:

Add	Cr Mal Willis	Shire of Merredin
Apology	Cr Greg Powell	Shire of Merredin

Add	Cr Julie Chatfield	Shire of Dowerin
Apology	Cr Brenton Walsh	Shire of Dowerin

CARRIED

5.2 Business Arising from the Minutes of the Great Eastern Country Zone Meeting Thursday 27 June 2019

Nil

5.3 Minutes from the Great Eastern Country Zone Executive Committee Meeting held Thursday 8 August 2019

The recommendations from the Executive Committee Meeting have been extracted for the Zones consideration.

5.3.1 (Item 5.1) 2020 Wheatbelt Conference

Background:

At the last Great Eastern Country Zone, Executive Committee meeting, the following was resolved:

That the Great Eastern Country Zone position on the Wheatbelt Conference be;

1. *There is value in holding Wheatbelt Conferences;*
2. *Not hold a Wheatbelt Conference in 2020 and look to hold a conference in 2021;*
3. *Request the three (3) Wheatbelt Zone Executive Committees to meet and discuss the future of Wheatbelt conferences during the 2019 Local Government convention.*

CARRIED

Comment:

A meeting of the three Wheatbelt Zone Executive Committees has been scheduled for 12.30pm on 8 August to discuss the future of Wheatbelt Conferences.

The Financial Statement from the 2018 Wheatbelt conference is considered in item 5.2.

For Discussion

Executive Committee Resolved

The Great Eastern Country Zone remain with the position endorsed at the June Zone meeting as per above.

Following the June Zone meeting, there was a meeting held of the three Zone Executive Committees to discuss the future of the Wheatbelt Conference. It was resolved that the Zone Executive Committee's go back and discuss with their Zones as to whether they want a Wheatbelt Conference and what focus should it have if so.

Zone discussed that this matter would be best considered after the 2019 Local Government Elections as there may be some turnover in Elected Members.

Resolved

That the Great Eastern Country Zone consider the future of the Wheatbelt Conference after the October 2019 Local Government Elections.

5.3.2 (Item 5.5) Appointment of New Auditors for the Next Three Years

Executive Officer Comment:

External auditors AMD Chartered Accountants have completed their agreed term.

At its June meeting the Committee resolved that the Executive Officer seek Expressions of Interest for the audit of the Great Eastern Country Zone of WALGA for the 30 June years ending 2019, 2020 and

2021 from the following three local firms; RSM Bird Cameron, Byfields and CRC for Tabling at the next meeting for a decision.

Only Byfields submitted an expression of Interest.

CRC (Community Resource Centre) provide a listing of local suppliers which only included Byfields and Bird Cameron. RSM Bird Cameron declined advising that audits are only done out of their Perth Office and that they are not in a position to do this one.

Byfields Expression of Interest

Byfields while only completing audits out of their Perth office have submitted an expression of interest.

As advised in their attached letter, Byfields have 30 years audit experience and the Engagement Director Leanne Oliver is a Registered Company Auditor and a public practice certificate.

The quoted fee for 2018/19 is as follows:

2018/19 \$2,000 & disbursements
 2019/20 \$2,100 & disbursements
 2020/21 \$2,200 & disbursements

Note GST is refundable so the net amounts will be the cost to the GECZ.

The proposed 2018/19 fee of \$2,000 plus disbursements is significantly higher than the 2017/18 audit cost of \$1,560.

Through my recent involvement on two selection panels for audit services, I have been surprised to see that audit firms are becoming more selective in which engagements they submit for. This is also reflected in the refusal to quote by RSM Bird Cameron and may be a shift away from engagements considered unprofitable. Byfields only submitted on the understanding that the GECZ audit can be completed in November to January period which is their quiet season.

Acknowledging that this fee is higher, seeking a new contract with AMD may result in a similar increase and will see the audit completed out of Bunbury.

Executive Committee Recommendation

Moved: Cr Stephen Strange

Seconded: Cr Tony Sachse

That the Executive Committee recommends that the Zone appoint Byfields as auditors for the Great Eastern Country Zone of WALGA for the 30 June years ending 2019, 2020 and 2021 for fees quoted above.

CARRIED

ZONE RESOLUTION

Moved: Cr Stephen Strange

Seconded: Cr Wayne Della Bosca

That the Executive Committee recommends that the Zone appoint Byfields as auditors for the Great Eastern Country Zone of WALGA for the 30 June years ending 2019, 2020 and 2021 for fees quoted above.

CARRIED

5.3.2 (Item 5.6) Strategic Priorities for the 2019/20 Year

Background:

As the new financial year progresses, new Strategic Priorities are to be discussed by the Executive Committee to identify the key issues for the next 12 months.

At this corresponding meeting last year, the Executive committee had identified the following 13 issues to consider for prioritising;

1. Health
2. Telecommunication
3. Recycling opportunities
4. Roads/Rail
5. Wheatbelt education
6. Local Government viability
7. Economic Development
8. School Buses
9. Community Resource Centres
10. Volunteerism (Pressure on too few)
11. Ambulance transfer costs
12. Aged Care
13. CSRFF Program – Need to change the focus

The committee and then subsequently the Zone endorsed the following topics as priorities for the 2018/2019;

- i. Local Government Act Review
- ii. Economic Development
- iii. Telecommunication
- iv. Wheatbelt Education

At an Executive Committee meeting earlier this year a further subject was added being Transport – Heavy Vehicle issue.

The initial four (4) priority topics have all had guest speakers during the previous year.

Discussion required on setting strategic priorities for 2019/2020

For Discussion

The Executive Committee had considered discussion on the Zones priorities for the next 12 months.

Executive Committee Resolved

The following topics be listed as the priority issues for the 19/20 Zone year;

1. Transport – Heavy Vehicle issue – Permit system, CA07 permits, Agricultural Pilot vehicles, Lime Haulage.
2. Health – NDIS, Age care packages, Hospital doctor shortages.
3. Government Regional Officer Housing (GROH) – Affordable Housing for Government Officers.
4. Future Drought Fund - Information on what assistance is available.

ZONE RESOLUTION

Moved: Cr Tony Sachse
 Seconded: Cr Rodney Forsyth

The following topics be listed as the priority issues for the 19/20 Zone year;

1. Transport – Heavy Vehicle issue – Permit system, CA07 permits, Agricultural Pilot vehicles, Lime Haulage.
2. Health – NDIS, Age care packages, Hospital doctor shortages.
3. Government Regional Officer Housing (GROH) – Affordable Housing for Government Officers.
4. Future Drought Fund - Information on what assistance is available.
5. Training – Officer Level – Career Path for Local Government Officers (Work with LG Professionals)

CARRIED

5.3.2 (Item 5.7)	Guest Speakers 2019/20
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Background

In 2018/19 the scheduled guest speakers followed the priority topics identified by the Zone.

The Committee had identified the need for relevant speakers to be sourced for Zone meetings and to ensure speakers come to the Zone with a purpose.

Following requests to the previous meeting, the following guest speakers have been scheduled for the August 2019 Zone meeting:

August 2019 Meeting

- Rob Dickie, Government and Industry Relations Advisor, CBH Group
- Rebecca Brown, Manager Waste and Recycling, WALGA, (Container Deposit Scheme)

WALGA CEO Nick Sloan will also be attending the August Zone meeting. In addition Laurie Graham MLC, has advised that he will be attending the meeting. This is timely as Laurie Graham is a member of the Select Committee into Local Government.

Other meetings

The only outstanding speaker topic from last year is on the issue of “Transport – Heavy Vehicles”

The Executive Committee may wish to consider potential guest speakers for 2019/2020.

Executive Committee Resolved

- 1) That the following speakers present at the August meeting;
 - Rob Dickie, Government and Industry Relations Advisor, CBH Group
 - Rebecca Brown, Manager Waste and Recycling, WALGA, (Container Deposit Scheme and on the 3 bin rubbish collection system)
- 2) Guest speakers for the remainder of the year be sourced against the priority topic issues; and
- 3) Politicians be continued to be invited to present at Zone meetings.

ZONE RESOLUTION

Moved: Cr Karin Day
Seconded: Cr Onida Truran

- 1) That the following speakers present at the August meeting;
 - Rob Dickie, Government and Industry Relations Advisor, CBH Group
 - Rebecca Brown, Manager Waste and Recycling, WALGA, (Container Deposit Scheme and on the 3 bin rubbish collection system)
- 2) Guest speakers for the remainder of the year be sourced against the priority topic issues; and
- 3) Politicians be continued to be invited to present at Zone meetings.

CARRIED
5.3.2 (Item 5.9) Zone Executive Officer – Key performance Indicators
Background:

The Zone resolved at its April meeting as follows;

That the Zone endorse WALGA to continue the executive support for the Great Eastern Country Zone for the next 2 years (19/20 and 20/21) and that suitable Key Performance Indicator's be put in place.

CARRIED**Executive Committee Resolved**

The following Key Performance Indicators be adopted by the Zone of the Executive Officer;

- Attracting speakers in line with Zone priorities
- Advocating for the Zone on priority issues and implementing zone decisions in a timely manner;
- Agenda and minutes to be distributed 7 days prior and following Zone and Executive Committee Meetings;
- Finance – Clean and timely audit received

ZONE RESOLUTION

Moved: Cr Eileen O'Connell
Seconded: Cr Geoff Waters

The following Key Performance Indicators be adopted by the Zone of the Executive Officer;

- **Attracting speakers in line with Zone priorities**
- **Advocating for the Zone on priority issues and implementing zone decisions in a timely manner;**
- **Agenda and minutes to be distributed 7 days prior and following Zone and Executive Committee Meetings;**
- **Finance – Clean and timely audit received**

CARRIED

5.3.3 Minutes of the Executive Committee 8 August 2019

RESOLUTION

Moved: Cr Onida Truran
Seconded: Cr Geoff Waters

That the remaining items contained in the Minutes of the Executive Committee Meeting of the Great Eastern Country Zone held Thursday 8 August 2019 be endorsed.

CARRIED

6. ZONE BUSINESS

6.1 Office of Auditor General – Auditing of WA Local Governments – Survey Results

By Executive Officer, Tony Brown

Background

WALGA had received a request from WEROC to review the impact of the recent compliance changes on the sector.

The Office of the Auditor General assumed responsibility for Local Government financial audits and performance audits in 2017.

To understand the impact that these changes have had on the sector, WALGA conducted a survey of its members during May and June 2019.

Tony Brown provided a presentation on the Auditor General survey to the Zone. Please refer to attached summary sheet within these minutes for information. (*Attachment A*)

Noted

6.2 Request to Present - Office of the Auditor General

By Executive Officer, Tony Brown

A request has been received from the Office of the Auditor General to attend the next Great Eastern Country Zone meeting on 28 November 2019.

A representative from the Officer of the Auditor General, would like to provide an update on Local Government auditing so far including a look at some of their latest financial and performance audits.

RESOLUTION

Moved: Cr Eileen O'Connell
Seconded: Cr Geoff Waters

That a representative from the Office of the Auditor General attend the 28 November 2019 Great Eastern Country Zone meeting to provide an update on Local Government auditing so far including a look at some of their latest financial and performance audits.

CARRIED

6.3 Select Committee into Local Government Submission

By Executive Officer, Tony Brown

Background

The Zone is aware that the Legislative Council in WA has established a Select Committee into Local Government with the following terms of reference:

- (1) That a Select Committee into Local Government is established.
- (2) The Select Committee is to inquire into how well the system of Local Government is functioning in Western Australia, with particular reference to —

Whether the *Local Government Act 1995* and related legislation is generally suitable in its scope, construction and application;

the scope of activities of Local Governments;

the role of the Department of State administering the *Local Government Act 1995* and related legislation;

the role of Elected Members and Chief Executive Officers/employees and whether these are clearly defined, delineated, understood and accepted;

the funding and financial management of Local Governments; and

any other related matters the Select Committee identifies as worthy of examination and Report.

- (3) The Select Committee shall comprise five Members.
- (4) The Select Committee shall report by no later than 12 months after the motion for its establishment is agreed to and may, if it sees fit, provide interim reports to the House.

The Select Committee, which has a 12 month timeframe to finalise its Inquiry, was originally seeking submissions to be provided to the committee with a closing date of 23 August 2019. WALGA successfully requested the submission date be extended to 13 September 2019 to allow all Local Governments to consider a submission in their monthly meeting cycle.

WALGA has prepared a submission on behalf of the sector.

In addition WALGA will be attending a private hearing with the committee on 2 September 2019 where the committee has requested information on WALGA and what activities it carries out.

It is appropriate for the Zone to prepare a submission to the Select Committee with a focus on issues for the 16 member Local Governments.

A draft submission was circulated prior to the meeting.

RESOLUTION

Moved: Cr Tony Sachse

Seconded: Cr Stephen Strange

The Draft Great Eastern Country Zone submission to the Select Committee into Local Government be endorsed with the following additions:

- **Secondary Freight Group project**
- **Audit cost increases**

CARRIED

6.4 Public Health Advocacy Institute of Western Australia

By Executive Officer, Tony Brown

Background

Jo Malcom, Senior Research Officer from Curtin University has requested to provide an information sheet to Local Governments in regards to some funding that has been made available to Public Health Advocacy Institute of WA to assist and mentor Local Governments in developing their Public Health Plans.

Attached with the Agenda was some further information on this matter.

Noted

7. ZONE REPORTS

7.1 Zone President Report

By Cr Rhonda Cole

RESOLUTION

Moved: Cr Gary Shadbolt

Seconded: Cr Geoff Waters

1. Highlighted the need to encourage nominations for candidates at the 2019 Election.
2. Integrity of the Sector is important – Mentoring of neighbours is important
3. Rural Water Council - input from all Zone members required.

That the Zone President's Report be received.

CARRIED

7.2 Local Government Agricultural Freight Group

By Cr Rod Forsyth

RESOLUTION

Moved: Cr Stephen Strange

Seconded: Cr Rodney Forsyth

That the Local Government Agricultural Freight Group Report be received.

CARRIED

Minutes from the 4 July 2019 Agricultural Freight Group are attached. (Attachment 1).

7.3 Wheatbelt District Emergency Management Committee

By Cr Tony Sachse

RESOLUTION

Moved: Cr Tony Sachse

Seconded: Cr Onida Truran

That the Wheatbelt District Emergency Management Committee Report be received.

CARRIED

Unconfirmed Minutes from the 20 June 2019 District Emergency management Committee meeting are attached. (Attachment 2)

8. WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS

8.1 State Councillor Report

Cr Stephen Strange

RESOLUTION

Moved: Cr Stephen Strange

Seconded: Cr Wayne Della Bosca

July 2019 State Council Meeting – Key Issues

Emerging Issue – Regional Road Group Projects: Finalisation Payments

An emerging issue was discussed at the July meeting relating to the process for Local Governments to finalise their claims for Regional Road Group projects. Local Governments cannot make final claims until all costs are finalised, but there can be delays in finishing and invoicing the line-marking work.

State Council resolved that WALGA would write to Main Roads seeking an urgent meeting to change the procedures for finalisation of claims. Further, State Council resolved that projects that are delayed in finalisation due to line marking should be considered complete in the 2018-19 year.

National Redress Scheme

State Council endorsed in principle support for the Local Government sector to participate in the National Redress Scheme. It should be noted that there will be further consultation in relation to the redress scheme in the coming months.

September 2019 State Council Meeting

The upcoming meeting of State Council will be held as a regional meeting in Shark Bay, hosted by the Gascoyne Country Zone.

This will be the final State Council meeting before the October Local Government elections. At the November Zone meetings elections for State Council positions will be held.

State Council/Zone Structure and Process Review

I have attended all 3 of the State Council and Zone Structure and Process Working Group meetings. A report is being prepared for the State Council meeting on September 6 in Shark Bay after which it will go out to the sector for consultation.

WALGA Annual Convention

WALGA appreciates any feedback or suggestions from members on the convention that can assist in our preparation for next year.

That the State Councillor Report be received

CARRIED

8.2 WALGA Status Report to be updated

By Tony Brown, Executive Officer

BACKGROUND

Presenting the Status Report for August 2019 which contains WALGA's responses to the resolutions of previous Zone Meetings.

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Grt Eastern C	2019 June 27 Zone Agenda Item 12.1 Government Regional Officer Housing	That the Zone request WALGA to advocate on the impact of Government Regional Officer Housing on retaining public sector professionals (Doctors, nurses, teachers) in the Great Eastern Country Zone.	In May 2019, the McGowan Government deferred a planned increase to GROH rents in 2019-20. The next increase of \$30pw was due to come into effect 1 July 2019. https://www.mediastatements.wa.gov.au/Pages/McGowan/2019/05/McGowan-Government-temporarily-defers-increase-to-GROH-rents.aspx WALGA notes and includes the Zones Recommendation in its advocacy for GROH and greater service support for regional and remote Western Australian Local Governments, acknowledging the importance of this topic in the coming months.	Ongoing	Joanne Burges Executive Manager, People and Place jborges@walga.asn.au 9213 2018
Grt Eastern C	2019 June 27 Zone Agenda Item 7.1 WALGA Advocacy Regarding Greenfinch Mine Expansion	That the Great Eastern Country Zone 1. Supports the Shire of Westonia's position to seek clearing and mining approval for the proposed Greenfinch mining operation. 2. Requests WALGA to raise the issue with relevant authorities to ensure that the Greenfinch Project has every chance of success.	WALGA has liaised with the Shire and also raised it with the Shadow Minister for the Environment. It is understood that a revised clearing application is currently being assessed by the DWER. Ongoing.	August 2019	Mark Batty Executive Manager Environment and Waste Mbatty@walga.asn.au 9213 2078
Grt Eastern C	2018 November 29 Zone Agenda Item 7.4 Water Corporation - New management and billing structure for standpipes	That the Great Eastern Country Zone request WALGA to advocate opposing the WA Water Corporation proposed fee structure in remote parts of the eastern Wheatbelt and; 1. Request the Water Corporation look to possible subsidised billing to remote user standpipes for users without any other possible means of potable water; Write to the Department of Water suggesting that as a result of the increased Standpipe water costs that they re-introduce the Farm Water Grants to allow effected landholders the ability to create on-farm water storage and water connections	Considered by the Infrastructure Policy Team at its March meeting and further follow-up with Councils requested with feedback to the next meeting.	September 2019	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031

Grt Eastern C	2019 March Zone Agenda Item 12.3 Telstra – Power Outages Effecting Communications	1. Requests WALGA to advocate through the State Emergency Management Committee for action in respect to power outages effecting telecommunications and the eligibility for Local Governments to turn generators on.	WALGA have written to the SEMC to request action in respect to power outages effecting telecommunications. WALGA have advocated to the SEMC and the SEMC have included this item on their agenda at the meeting to be held 2 August 2019. WALGA tabled this issue at the August SEMC meeting requesting SEMC to formally write to the District Emergency management Committees and to provide WALGA with advice on this matter. SEMC have taken this as an action. The Zone will be provided with a copy of SEMC's response when received.	August 2019	Joanne Burges Executive Manager, People and Place jborges@walga.asn.au 9213 2018
Grt Eastern C	2018 November 29 Zone Agenda Item 7.3 Container Deposit Scheme Locations	That the Great Eastern Country Zone requests that: 1. All Local Governments be guaranteed, as a minimum, one flexible refund point in their area. 2. A flexible access point should be defined as a refund point which, as a minimum, is open 16 hours each two week period, including at least 8 hours at weekends The State Government provide appropriate funding for the refund points.	The Scheme commencement date has now been announced – 2 June 2020, and the procurement process for refund points has commenced. The Scheme Coordinator, WA Return Recycle Renew (WARRR) has actively engaged with WALGA and will be hosting workshops around the state for Local Governments and other organisations interested in setting up refund points as part of the Scheme. WALGA hosted a workshop on 14 August to assist Local Governments with their applications to become refund points.	August 2019 Ongoing	Mark Batty Executive Manager Environment and Waste Mbatty@walga.asn.au 9213 2078
Grt Eastern C	2019 March Zone Agenda Item 12.2 Office of the Auditor General (OAG) Audit Fee Increase	The Zone request WALGA to undertake research into the audit costs including why the Office of the Auditor General (OAG) fees have increased significantly and what is the criteria for the fee increases.	WALGA carried out a survey of Local Governments on their experiences with the Office of the Auditor General carrying out financial and performance audits on WA Local Governments. A summary of the survey results will be provided at the August Zone meeting	September 2019	Tony Brown Executive Manager Governance and Organisational Services 9213 2051 tbrown@walga.asn.au

ZONE COMMENT

This is an opportunity for Member Councils to consider the response from WALGA in respect to the matters that were submitted at the previous Zone Meeting.

RESOLUTION

Moved: Cr Karin Day
Seconded: Cr Rodney Forsyth

That the Great Eastern Country Zone WALGA August 2019 Status Report be noted.

CARRIED

8.3 Review of WALGA State Council Agenda – Matters for Decision
--

BACKGROUND

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via link: <https://walga.asn.au/getattachment/a846e7df-becb-4570-956e-cafec51afcb3/Agenda-State-Council-6-September-2019.pdf>

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

5.1 Interim Submission - Draft Position Statement: Fibre Ready Telecommunications Infrastructure

WALGA Recommendation

That the interim submission to the WA Planning Commission on the draft Position Statement: Fibre Ready Telecommunications Infrastructure, be endorsed.

5.2 Interim Submission on the WA Motorsport Strategy

WALGA Recommendation

That the interim submission on the WA Motorsport Strategy be endorsed.

5.3 Interim Submission on the State Strategy to Respond to the Abuse of Older People (Elder Abuse)

WALGA Recommendation

That the interim submission on the State Strategy to Respond to the Abuse of Older People (Elder Abuse) is endorsed.

5.4 WA Public Libraries Strategy Forum

WALGA Recommendation

That WALGA:

1. Supports the proposed repurposing of the accounting treatment of existing capital funds to recurrent funding.
2. Supports the proposed transfer of ownership of stock from State to Local Governments for Tier 1 Local Governments.
3. Requests State Library WA to advise the Local Government sector of the State Government corporate budget schedule and expedite annual funding allocation notifications to Local Government as soon as possible in the new financial year.

5.5 Submission on the Draft Compliance and Enforcement Policy

WALGA Recommendation

That the submission to the Department of Water and Environmental Regulation relating to the draft Compliance and Enforcement Policy be endorsed.

5.6 Submission on the Environmental Protection Authority's Greenhouse Gas Emissions Guidance

WALGA Recommendation

That the WALGA submission on the Environmental Protection Authority's proposed Greenhouse Gas Emissions Guidance be endorsed.

5.7 Road Safety Strategy for WA Beyond 2020

WALGA Recommendation

That the submission to the Road Safety Council, for consideration in developing the next road safety strategy for Western Australia, be endorsed.

5.8 Interim Submission - Revitalising Agricultural Region Freight Strategy

WALGA Recommendation

That the interim submission to the Department of Transport on the draft Revitalising Agricultural Region Freight Strategy be endorsed.

5.9 Policy Templates: (1) Works in the Local Government Road Reserve; and (2) Events in the Local Government Road Reserve

WALGA Recommendation

That the following Policy Templates be endorsed:

1. Works in the Local Government Road Reserve; and
2. Events in the Local Government Road Reserve

RESOLUTION

Moved: Cr Onida Truran

Seconded: Cr Eileen O'Connell

That the Great Eastern Country Zone supports all Matters for Decision as listed above in the State Council Agenda.

CARRIED

8.4 Review of WALGA State Council Agenda – Matters for Noting / Information

- 6.1 Submission to the Select Committee into Local Government**
- 6.2 Cooperation and Shared Services**
- 6.3 Draft Terms of Reference for an Inquiry into Local Government Fees and Charges**
- 6.4 Public Health Advocacy Plan**
- 6.5 Completion of the Managing Alcohol in Our Communities Guide**
- 6.6 Local Government Coastal Hazard Planning – Issues Paper**
- 6.7 Climate Resilient Councils – Preparing for the Impacts of Climate Change**
- 6.8 Report Municipal Waste Advisory Council (MWAC)**

8.5 Review of WALGA State Council Agenda – Organisational Reports

- 7.1 Key Activity Reports**
 - 7.1.1 Report on Key Activities, Environment and Waste Unit**
 - 7.1.2 Report on Key Activities, Governance and Organisational Services**
 - 7.1.3 Report on Key Activities, Infrastructure**
 - 7.1.4 Report on Key Activities, People and Place**

8.6 Review of WALGA State Council Agenda – Policy Forum Reports

- 7.2 Policy Forum Reports**
 - 7.2.1 Mayors/Presidents Policy Forum**
 - 7.2.2 Mining Community Policy Forum**
 - 7.2.3 Container Deposit Legislation Policy Forum**
 - 7.2.4 Economic Development Forum**

8.7 WALGA President's Report

The WALGA President's Report was attached with the Agenda.

Nick Sloan introduced himself and advised on his background and career highlights together with the WALGA President's Report.

RESOLUTION

Moved: Cr Gary Shadbolt
 Seconded: Cr Onida Truran

That the Great Eastern Country Zone notes the following reports contained in the WALGA State Council Agenda.

- Matters for Noting/Information
- Organisational Reports
- Policy Forum Reports; and
- WALGA President's Report

CARRIED

9. GUEST SPEAKERS / DEPUTATIONS

9.1 CBH Group Update

Rob Dickie, Government and Industry Relations Advisor, presented to the Zone on the progress of the Network Strategy. Presentation is attached. (*Attachment 3*)

9.2 Container Deposit Scheme and 3 Bin Collection System

Rebecca Brown, Manager Waste and Recycling from WALGA presented to the Zone on the Container Deposit Scheme and the 3 bin rubbish collection system. Presentation is attached. (*Attachment 4*).

10. AGENCY REPORTS

10.1 Department of Local Government, Sport and Cultural Industries

Kirsty Martin from the Department of Local Government, Sport & Cultural Industries provided an update to the Zone.

10.2 Main Roads Western Australia

Mr Craig Manton was an apology for this meeting and will provide an update to the next Zone meeting.

10.3 Wheatbelt RDA

Mandy Walker, Wheatbelt RDA presented to the Zone.

11. MEMBERS OF PARLIAMENT

Hon. Laurie Graham MLC, Member for the Agricultural Region, presented to the Zone on the following:

- Select Committee into Local Government
- Legislation – Voluntary Assisted Living and Residential Tenancies Act

12. GENERAL BUSINESS

12.1 Rail Retention Group – Money Retained

Shire of Narembeen suggested winding up their allocated funds to the Secondary Fright Group project.

12.2 Mr Bill Price – Shire of Westonia

The Zone noted that Bill Price was found not guilty of the alleged charges pertaining to his employment at the Shire of Exmouth.

The Zone offers its full support to Bill.

12.3 Retiring Councillors

The Chair, Rhonda Cole, on behalf of the Zone wanted to say thank you to all Elected Members and extended to those re-standing for Council or retiring the Zones best wishes.

12.4 Wheatbelt Regional Health Forum

NEWROC are holding a Wheatbelt Regional Health forum in Training on 20 September 2019. Everyone is encouraged to attend.

13. URGENT BUSINESS

Nil

14. DATE, TIME AND PLACE OF NEXT MEETINGS

The next meeting of the Great Eastern Country Zone will be held in Merredin on Thursday 28 November, commencing at 9.30am.

15. CLOSURE

There being no further business the Chair declared the meeting closed at 11.45am.

ATTACHMENT A

Local Government Auditor General Survey

On 28 October 2017, the Local Government Amendment (Auditing) Act 2017 was proclaimed, giving the Auditor General the mandate to audit Western Australia's Local Government and Regional Councils. The Act allows the Auditor General to conduct performance audits of Local Governments, as well as assuming responsibility for the annual financial audits of Local Governments as their existing audit contracts expire.

To understand the impact these changes have had on the sector to date, WALGA conducted a survey of its members during May and June 2019.

Some 77 Local Governments responded to the survey, representing Local Governments of all sizes and from across both metropolitan and regional WA. The composition of respondents by the size of their rates base is shown in Table 1 below.

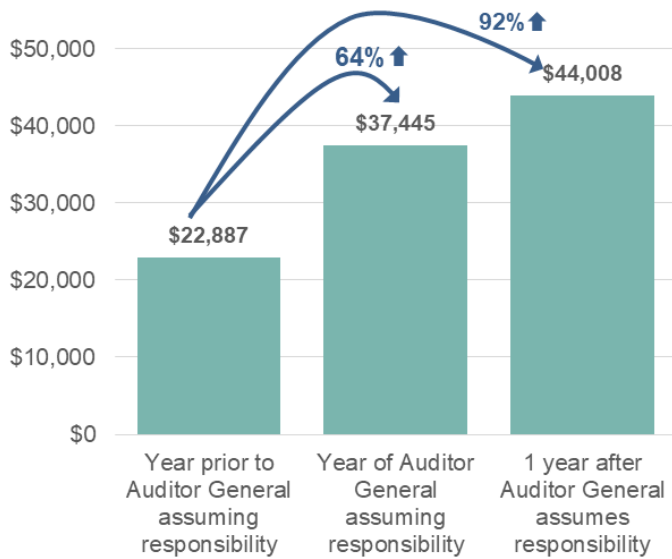
Table 1

Rates base	Survey respondents	All Local Governments in WA
\$0 - \$2.5m	28%	35%
\$2.5m - \$5m	26%	22%
\$5m - \$15m	21%	16%
Above \$15m	25%	27%

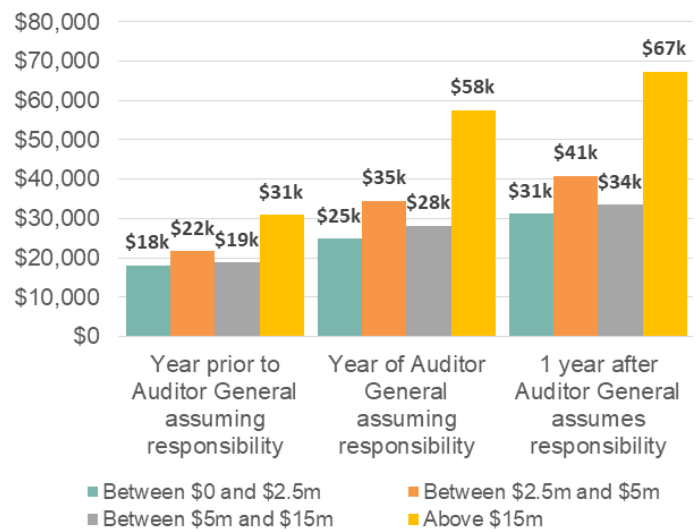
A summary of the survey results is provided below.

- The average financial audit costs of respondents was just under \$23,000 in the year prior to the Auditor General assuming responsibility for financial audits. In the year that the Auditor General assumed responsibility, the average financial audit costs across respondents increased by 64% to \$37,445. In the second year of the Auditor General assuming responsibility, the average financial audit costs across respondents was even higher at \$44,008. This represents an increase of 92% across the two year period.
 - Local Governments with rate bases above \$15 million experienced the greatest increase in financial audit costs (in total dollar and percentage terms) – from an average of \$31,000 in the year prior to the Auditor General assuming responsibility to \$58,000 in the year that the Auditor General assumed responsibility, and then \$67,000 in the second year of the Auditor General assuming responsibility. This represents an increase of 118% over the two year period.
 - Local Governments with rate bases less than \$2.5 million experienced the lowest increase in financial audit costs (in total dollar and percentage terms) – from an average of \$18,000 in the year prior to the Auditor General assuming responsibility to \$25,000 in the year that the Auditor General assumed responsibility, and then \$31,000 in the second year of the Auditor General assuming responsibility. This represents an increase of 72% over the two year period.

Average financial audit costs of respondents

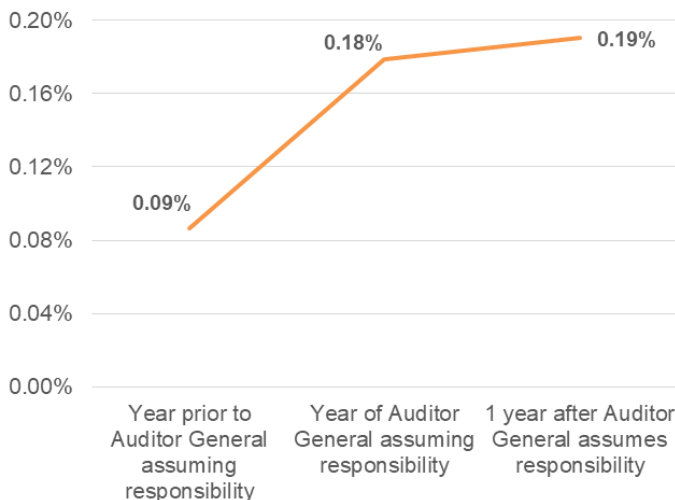


Average financial audit costs of respondents, by size of respondent rates base

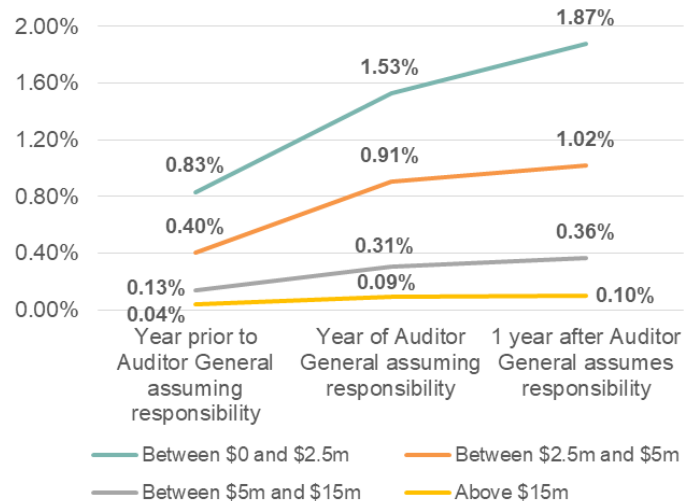


- Financial audit costs represented 0.09% of the respondent rates base (on average) in the year prior to the Auditor General assuming responsibility for financial audits. This increased to 0.18% in the year that the Auditor General assumed responsibility for financial audits, and then 0.19% in the second year of the Auditor General assuming responsibility.
 - Respondents with rates bases below \$2.5 million have seen financial audit costs as a proportion of their rates base increase from 0.83% in the year prior to the Auditor General assuming responsibility, to 1.53% in the year that the Auditor General assumed responsibility and then 1.87% in the second year of the Auditor General assuming responsibility. This compares unfavourably to larger Local Governments, with financial audit costs representing just 0.1% of their rates base in the second year of the Auditor General assuming responsibility.
- The majority of respondents (61% or 47) indicated that the Auditor General assuming responsibility for financial audits has required them to supply more evidence and information in order to substantiate their financial audit. There were, however, 21% of respondents (or 16) who thought the level of evidence and information required has been the same since the Auditor General assumed responsibility, while 18% (or 14) were unsure.

Average financial audit costs of respondents as a proportion of their rates base, by year



Average financial audit costs of respondents as a proportion of their rates base, by year



- Some 88% of respondents indicated that the Auditor General had contracted out the responsibility for their financial audit to a private sector organisation. The majority of these contracted out audits (62%) were performed by the same company that previously conducted their financial audits.
- Some respondents believed there were benefits associated with the Auditor General assuming responsibility for their financial audits, including:
 - staff development (12% of respondents selecting this option);
 - a better perception from rate payers (14% of respondents selecting this option)
 - systems improvement (26% of respondents selecting this option); and
 - other types of procedural improvements.

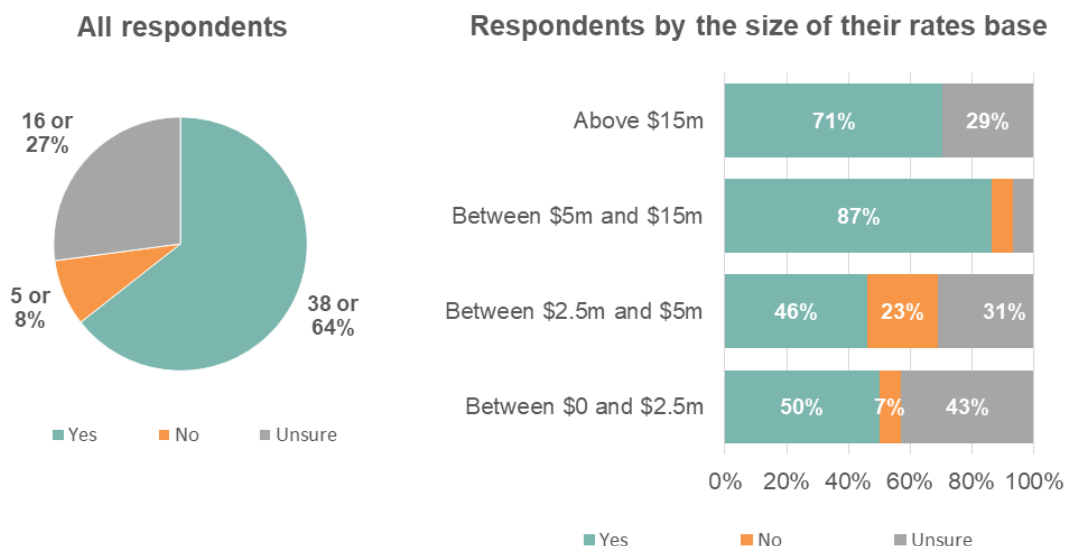
There were 29% of respondents, however, who did not think that the Auditor General assuming responsibility for their financial audits had led to any benefits. These respondents were typically those with a rates base less than \$2.5 million.

A number of respondents also commented that it was too early to tell whether the changes made will lead to any benefits.

- Just 30% of respondents (or 23) had been subject to a performance audit from the Auditor General. In terms of the type of performance audits undertaken, most were in relation to the timely payment of suppliers. The majority of respondents (64% or 38) who had been subject to a performance audit saw them as beneficial for their Local Government, with the type of benefits identified including the development of best practice go-to-guides and the development of appropriate benchmarks that Local Governments can refer to in the future.

A comment made by numerous respondents, however, was that while the performance audits were potentially beneficial, the auditors didn't seem to have knowledge of the diversity of the Local Government sector, and the challenges that regional and smaller Local Governments faced.

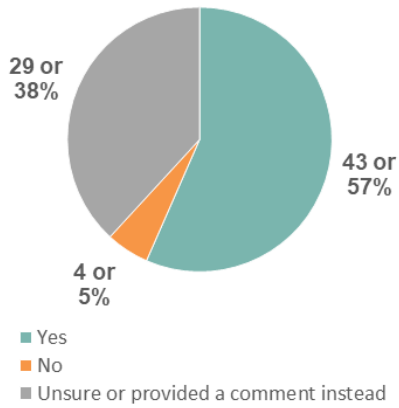
Respondents who believe performance audits are beneficial for their Local Government



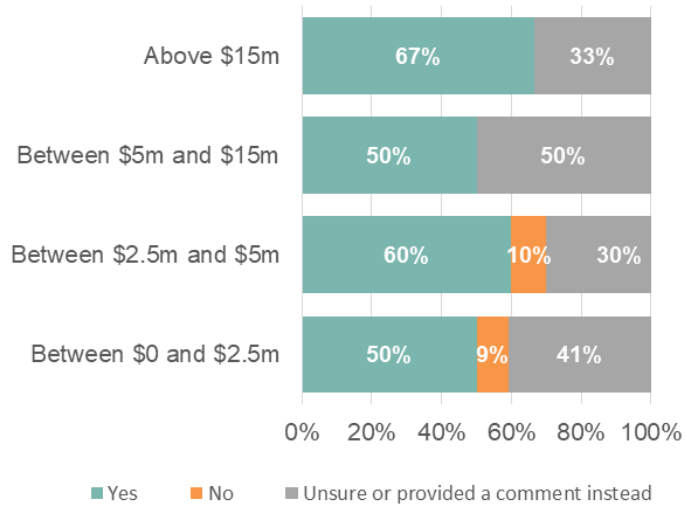
- In addition to being beneficial for their own individual Local Governments, the majority of respondents (57% or 43) also believed that performance audits were beneficial for the broader sector as well. Nevertheless, a common theme reported across respondents was that while performance audits could provide benefits, there needs to be more understanding and support in terms of:

- there being acceptable and realistic timeframes for the implementation of any recommended changes; and
- support being provided to implement any recommended changes, which includes financial assistance.

All respondents



Respondents by the size of their rates base



MINUTES OF MEETING

held in Wattle Room, WA Local Government Association, 170 Railway Parade, West Leederville
Thursday 4 July 2019 commencing at 1:35 pm

1 OPENING & WELCOME

The Chairman welcomed delegates and observers.

2 ATTENDANCE & APOLOGIES

2.1 Attendance

Chair

Cr Ken Seymour Avon-Midland Country Zone

Delegates –

Cr Denese Smythe	Avon-Midland Country Zone (by telephone)
Cr Katrina Crute	Central Country Zone (by telephone)
Cr Rod Forsythe	Great Eastern Country Zone
Cr Keith House	Great Southern Country Zone
Cr Tim Barling	South Metropolitan Zone

Observers -

Mr Bruce Wittber	Central Country Zone
Mr Doug Hall	Pastoralists & Graziers Association of WA
Ms Kate Nicol	WA Farmers Federation
Mr Mark Adams	WA Farmers Federation
Mr Ian Duncan	WA Local Government Association
Robert Dew	Avon-Midland Country Zone

Apologies -

Cr Brian Rayner	Avon-Midland Country Zone
Cr Steven Strange	Great Eastern Country Zone
Ms Helen Westcott	Central Country Zone
Mr Ian Randles	Pastoralists & Graziers Association of WA

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 ANNOUNCEMENTS

There were no announcements.

5 MINUTES

5.1 Confirmation of Minutes

Minutes of the Meeting held 2 May 2019 at Main Roads WA Heavy Vehicle Services. Copies of these Minutes have been circulated to all member Zones & delegates.

RECOMMENDATION

That the Minutes of the Group's Meeting held 2 May 2019, as printed and circulated, be confirmed.

RESOLUTION

Cr T Barling moved and Cr K House seconded –

That the Minutes of the Group's Meeting held 2 May 2019, as printed and circulated, be confirmed.
CARRIED

5.2 Matters Arising from the Minutes

(a) Harvest Mass Management Scheme (Item 5.1)

The last meeting suggested that Main Roads WA circulate a draft of the Harvest Mass Management Scheme to the Group for feedback prior to its distribution. Heavy Vehicle Services provided a copy which was circulated to members and delegates.

Heavy Vehicle Services advised that in order to maximise time in getting their communication out, they have published the changes for the 2019-20 harvest period on their website (see HVS 12-2019 Update). They requested that should the Group's members see a critical need for further information being included, they would consider amending/including their communications accordingly.

Heavy Vehicle Services also advised that with onsite assessments now well underway for the 1,053 roads endorsed for the 2018/2019 harvest period via the HMMS Road Lists, they are on track to finalising the assessments and adding the roads to the relevant RAV Networks, prior to the upcoming harvest period. As such they point out that the need for the 'first and last mile' special RAV access arrangements previously provided under the scheme are no longer required and have been removed from the scheme.

HMMS will revert to being a mass management scheme only, which was its original purpose. There will be no changes to the mass provisions previously provided under HMMS. The HMMS Business Rules have been updated accordingly and the HMMS Order 2019 is currently going through the approval process in preparation for publishing prior to 1 October 2019.

RECOMMENDATION

For noting

NOTED

(b) Managing Heavy Vehicles Access on Local Roads (Item 6.2(a))

Last meeting noted the offer by Mr Stephen Gash, Shire of Woodanilling, to work with Mr Ian Duncan 'to translate' the gaps in understanding of the gaps in permit conditions at officer level.

RECOMMENDATION

For noting

Cr K Seymour commented that he was aware of two air-seeders in the Dalwallinu district which were 8.5m wide when being transported.

Cr R Forsyth commented that he had raised the issue of the width of agricultural machinery at a recent Men's Shed 'Cops and Coffee' meeting in Kellerberrin. The Police had indicated that the requirements of the regulations were clearly defined.

Cr K House commented that the communication to the community on the requirements relating to the movement of agricultural machinery had been good.

RESOLUTION

Cr T Barling moved and Cr R Forsyth seconded –

That the Department of Transport be urged to engage with the manufacturers of agricultural machinery to ensure that agricultural machinery designs comply with the width and height requirements of the Regulations and to highlight the cost to local government and industry when agricultural machinery exceeds these requirements.
CARRIED

(c) Westport: Port and Environs Strategy (Item 7.1)

Last meeting resolved to invite Ms Nicolle Lockwood, Independent Chair of the Westport Taskforce to attend the July meeting of the Group to give an update on the Taskforce's work. Cr Crute advised that she would be meeting with Ms Lockwood on another matter and offered to speak to her about giving an update to the Group. Cr Crute advised that Ms Lockwood had indicated that she was extremely keen to meet with us, however she was not available on the scheduled date for our July meeting. With the change of meeting date an updated invitation was made, however Ms Lockwood has advised that she is also unable to make this date. Arrangements are in hand for Ms Lockwood to attend our October meeting.

RECOMMENDATION

For noting

The meeting noted that since the circulation of the Agenda, Ms Nicole Lockwood's office had advised that there was now an opportunity for her to attend this meeting. Ms Lockwood would be attending at 3:00 pm.

(d) Other

There were no other matters brought forward.

6 BUSINESS

6.1 Revitalising Agricultural Region Freight Strategy

The draft Revitalising Agricultural Region Freight Strategy was released on 5 June 2019. The Strategy identifies freight priorities in the Mid-West, Wheatbelt, Great Southern and Goldfields-Esperance agricultural regions. The Strategy is now open for public comment. Submissions close 12 July 2019.

The draft Strategy provides a framework to prioritise decision-making to address the key challenges faced when transporting grain, livestock, agricultural lime, fertiliser and hay. It identifies more than 20 multi-model regional transport infrastructure project packages to assist in improving agricultural freight efficiencies and productivity. These include upgrading of rail lines and improving access for longer trains, building new regional intermodal terminals and upgrading roads to allow for heavy vehicle access. Roads included in the Wheatbelt Secondary Road Freight Network appear to be included in the project packages.

All the documents relating to the Strategy are available at:

<https://www.transport.wa.gov.au/Freight-Ports/revitalising-agricultural-region-freight-strategy.asp>

RECOMMENDATION

For discussion

RESOLUTION

Cr R Forsyth moved and Cr T Barling seconded –

That the meeting workshop the draft Revitalising Agricultural Region Freight Strategy.

CARRIED

The meeting reviewed the draft Strategy and made the following comments:

) Introduction

- o The 6 key objectives of the Strategy were supported.
- o Figure 1 should be amended to show rail corridors that no longer support services in a different colour. The current representation may mislead a reader into understanding that there are significant rail services east of the Great Southern rail line (and south of Bunbury although it is recognised that this is outside of the study area).

) Part 1: Current Situation and Future Trends

o Introduction

- Believe this part could use stronger wording.
- The Strategy should be more transparent as to who costs fall on.
- The supply chains for each of the five key commodities should be represented using maps of the same scale and units of measure allowing them to be overlaid to give a better picture of the freight task.

- Livestock
 - The draft Strategy only deals with one element of the livestock industry. The sale yards at both Katanning and Muchea and all the abattoirs need to be included.
 - Livestock supply chain volumes should be mapped in a similar way to the grain transport routes.
 - Noted that changes to RAV access to the north of Perth on Great Northern Highway and Brand Highway were highlighted but only in relation to livestock supply chains. These changes will impact on other agricultural supply chains, including grain, agricultural lime and fertiliser and should all be assessed within the Strategy as well as the effect the changes will have on rail.
 - Agricultural Lime
 - Agricultural lime movements should be mapped in a similar way to grain transport routes.
 - Data on agricultural lime use should be updated (1.66 million tonnes in 2016/2017).
 - Fertiliser
 - Tonnes of fertiliser used (600,000t) does not align with ABS data (1.1m t solid fertiliser and 200,000t liquid fertiliser).
 - Movement of fertiliser into the agricultural areas should be mapped.
 - Hay
 - Hay lime movements should be mapped in a similar way to grain transport routes.
 - Map showing hay production levels shows two export hay processing facilities to the south of Brookton. One of these facilities is located south of Brookton and the other north of Brookton.
 - It should be noted that hay does not all go to the plant located in the area where the hay is grown.
 - Rail and Road Networks
 - Figure 5 would give a better representation of the alternate transport options if there were 128 of the 27.5m road train images in the first block and 86 42m PBS triple road trains in the second.
-) Part 2: Challenges and Responses
- Key Challenges
 - The 10 key challenges were generally supported, but with priority to deficiencies in road and rail infrastructure and deficiencies in infrastructure funding systems.
 - Suggested that Community Impacts should also include environmental impacts.
 - Road Safety
 - Regional Areas Have a Long History of Safety Issues – No evidence to support the view that a continuation of existing programs to improve road safety will materially reduce the risk of road crashes in the agricultural region. To address the challenges, road upgrades should include appropriate treatments to create a safer road environment.
 - Funding System Deficiencies
 - Deficiencies Exist in Infrastructure Funding Systems – Suggest that the State Government further extending its advocacy efforts to achieve a return of revenue from fuel excise to Western Australia that is at least consistent with other jurisdictions.
 - Data Availability
 - Limited Data Availability – Response not going to address the issue. Significant data available that is not fully utilised. Traffic count data is a critical.

Mr Mark Adams left the meeting at 3:01 pm.

Ms Nicole Lockwood entered the meeting at 3:03 pm

-) Infrastructure Project Lists
 - o Secondary Road Freight Network List
 - Noted that this list is not the Wheatbelt Secondary Freight Routes project.
 - Noted that the list does not reflect movement of all commodities; appear to be grain dominated routes.
 - Roads identified may not have local government support as they direct heavy vehicle traffic off of State routes on to local roads.

The meeting requested that draft submission on the Revitalising Agriculture Region Freight Strategy be circulated to members for comment.

6.2 Other

No other matters were brought forward.

7 GUEST SPEAKER

7.1 Westport - Progress Update

Ms Nicolle Lockwood, Independent Chair Westport Taskforce, gave a progress update on the Westport project. She commented on –

-) What is Westport
-) Aboriginal engagement
-) Who is providing input
-) Community engagement
-) Future proofing the Strategy
-) Long term container forecasts
-) 8 strategic options
-) Specialise expertise
-) Multi criteria analysis of strategic options
-) 25 potential infrastructure options identified – 4 Fremantle, 4 Bunbury, 17 Kwinana
-) Communicating findings

In response to questions, Ms Lockwood advised that the short list of options should be out by the end of July and that bulk commodities will be looked at next year following completion of the container component of the Strategy.

The meeting noted that a representative from Westport would be available to give a further update to the October meeting of the Group.

Ms N Lockwood and Cr R Forsythe left the meeting at 3:42 pm.

8 DATE, TIME AND PLACE OF NEXT MEETING

Future Meetings of the Group are scheduled for –

- Friday 11 October 2019
- Friday 10 February 2020
- Friday 3 April 2020
- Friday 10 July 2020

RECOMMENDATION

That the next meeting of the Group be held Friday 11 October 2019 at the WA Local Government Association, commencing at 1:00 pm.

CONSENSUS RESOLUTION

That the next meeting of the Group be held Friday 11 October 2019 at the WA Local Government Association, commencing at 1:00 pm. CARRIED

The meeting requested that representatives from Westport and the Farm Machinery and Industry Association of WA be followed up regarding attendance at the October meeting.

9 CLOSURE

There being no further business the Chairman declared the meeting closed at 3:43 pm.

CERTIFICATION

These Minutes were confirmed by the meeting held on

Signed:
(Chairman of meeting at which the Minutes were confirmed)

MINUTES

FOR THE MEETING COMMENCED AT 10.30 AM
ON THURSDAY 20 JUNE 2019 AT THE
TIVOLI ROOM, CUMMINS THEATRE, MERREDIN

1 Meeting opening and apologies.
Introduction of Visitors/ New members / proxies.

The Chair opened the meeting at 10:31am and welcomed all to the meeting.

Record of Attendance

Executive

Superintendent Antony Sadler (D/Chair) Dept of Fire & Emergency Services
Yvette Grigg (Executive Officer) Dept of Fire & Emergency Services

Members

Tony Sachse	Local Govt Great Eastern Country Zone
Graeme Keals	DBCA Parks and Wildlife
Josh Smith	Dept Primary Industry & Regional Devt
Shannon Wasmann	Wheatbelt Education Office Northam
Gren Putland	Main Roads WA
Matthew Guile	St John Ambulance
Phillip Hay	Dept of Fire & Emergency Services
Ashley Smith	Dept of Fire & Emergency Services
Kellie Bartley	Shire of Merredin
Romolo Patroni	Merredin LEMC
Jo Spadaccini	Dept of Communities
Natasha Harradine	ABC
Greg Treasure	Water Corp
Renee Manning	Dept Primary Industry & Regional Devt
Gordon Fairman	WA Police
Joe Cuthbertson (Late)	WA Country Health Service

Member Apologies

Derek Host	Water Corp
Simon Burke	St John Ambulance
Jack Walker	Local Govt Great Eastern Country Zone

Martin Cope
Darrell Krammer

WA Police
Dept Fire & Emergency Services

Visitors

Dr Rod Thompson

Vet- Dept Primary Industry & Regional Devt

2. Confirmation of Minutes

2.1 Spelling error in Tony Sachse's surname in item 2

2.2 It was agreed that the minutes of the Wheatbelt District Emergency Management committee held on the 1 November 2018 be confirmed as a true and accurate record.

Moved: Tony Sachse

Seconded: Josh Smith

3. Guest Presentations – Dr Rod Thompson from the Dept of Primary Industry and Regional Development

Dr Thompson gave a short presentation on African Swine Fever, how to recognise it, how it is spreading around the world and the likelihood of it entering Australia in the near future.

4. Business arising from previous minutes

4.1 Review of Action List – (*Appendix1*)

5 Correspondence

5.1 Correspondence In;

5.1.1 Mr Mal Cronstedt - Executive Officer of the State EM Committee – copies of letters sent to the Shires of Wongan Ballidu, Chittering and Mukinbudin congratulating them on reviewing their LEMA and advising it had been noted at the March SEMC meeting, (SEMC Resolution # 11/2019.)

5.2 Correspondence Out:

5.2.1 Correspondence Out: Invitations to June DEMC in Merredin sent to the Shires of Merredin, Westonia, Yilgarn, Mukinbudin, Mt Marshall, Koorda, Wyalkatchem, Trayning, Nungarin, Tammin, Kellerberrin and Bruce Rock.

5.3 Information Tabled:

5.3.1 CONFIDENTIAL :

AWARE Fund applications received from the

- Shire of Toodyay (AWARE1920-05 and -06)
- Goomalling (AWARE 1920-07)
- Moora (AWARE 1920-13).

And *distributed by email* to members for endorsement on 27/5/2019.

Recommendation: That the committee make a formal Resolution to endorse the four applications and forward to the state panel for further consideration.

Resolution Number 02/2019

That the Wheatbelt DEMC endorse the four AWARE applications received for the 2019-2020 round of funding.

Moved: Matthew Guile

Seconded: Graeme Keals

6 Standing items

6.1 DEMC membership

New Member – Natasha Harradine from ABC

6.2 District Contact List – circulated an updated.

6.3 Local Emergency Management

6.3.1 Local Emergency Management Arrangements (LEMA)

The following LEMA were checked for compliancy by the Wheatbelt District Advisor and sent to members via email for comment.

1. Shire of Wyalkatchem.

There being no further comments for major changes the LEMA documents are considered compliant by exception and forwarded to SEMC for noting.

They will be tabled for noting at the SEMC meeting to be held on 2 August 2019

Recommendation: That the committee make a formal Resolution to note that the Shire of Wyalkatchem LEMA are compliant.

Resolution Number 03/2019

That the Wheatbelt DEMC formally endorse the Local Emergency Management Arrangements for the Shire of Wyalkatchem.,

Moved: Phillip Hay

Seconded: Jo Spadaccini

6.3.2 Review of EM status across the district (*Appendix 2*)

LEMA currency, LEMC functionality LEMC and exercise schedules (*refer to appendix 2*)

6.3.3 Emergency Risk Management Local (*Appendix 3*)

6.3.4 OASG Activations - Nil

6.3.5 Exercise Reports– Nil.

7. **Agenda Items**

Nil. No agenda items were received from members. The general meeting has been deliberately kept brief to allow for the horizon scanning workshop.

8. **General Business**

8.1 Agency Updates

Dept of Communities – Jo Spadaccini

- Jo is now back in the wheatbelt
- Catching up on work and training

Parks and Wildlife (DBCA) – Graeme Keals

- Tidying up from the fire season
- Have been relatively quiet locally but have been assisting with out of region events
- Western side burning I the past month or 2
- Are beginning to plan for next fire season.

Main Roads WA – Gren Putland

- Projects- Closing construction in Pithara and Muchea North
- 2 additional constructions have begun – Walebing - Wubin Bypass.
- Great Eastern Hwy works east of Merredin and West of Northam to begin next year – expected to take 2 years
- Contractors will now be badged with Main Roads Incident Management at incidents

Department of Fire and Emergency Services – Ashley Smith

- The Goldfields Midlands region has been quite busy. Have had multiple Road Crashes on the Great Eastern Hwy recently.
- Seen an increase in residential fires
- Large fires included Burra Rocks and Horton Road Fire
- Held a Bushfire Review on 14th May.
 - this involved interagency forward planning.
 - ISGs felt well supported and set up quickly
 - Heavy Vehicle Availability – LEMCs need to look at availability to assist
 - Conducted Risk assessment for the next 5 – 10 years

St. Johns – Matthew Guiles

- Have had staffing changes
- Region has been broken in North, South and Eastern Wheatbelt- They will be getting involved more with the LEMCs
- Investigating road transport methods – using community transfers more for non-emergencies

WA Country Health Service – Joe Cuthbertson

- Horton Road Fire – Communications needs to be improved as a warning for possible health concerns from it weren't relayed to Northam hospital as it was run by Metro area.

Water Corporation – Greg Treasure

- Derek Host is back after 3 months in Perth

WA Police Force – Gordon Fairman

- Have been busy with Bushfire and Road Crash incidents
- Have had many LAND SAR activations
- Been watching for activism at the local Abattoirs
- New Officers appointed at the Koorda, Mukinbudin and Wundowie Stations

8.2 Other General Business – Nil**9. Confirmation of next meeting**

Proposed meeting dates for 2019 (3 per year)

- 17 October 2019

(Venue to be discussed, and change from Thursdays to Wednesdays to accommodate conflicting regional commitments for the WA Police Superintendent) – no Objections to change

10. Meeting Closed at 11.39 am.

Appendix 1

Action List



Wheatbelt District Emergency Management Committee Action list as at 20 June 2019

Date	Reference	Item	Responsible person	Due date	Update
16/02/17	1.	<p>Issue with the backup batteries at Telstra Exchanges failing during power outages. The Shire of Bruce Rock had a power outage before Christmas, and Telstra advised batteries would be replaced. XO to follow up with Telstra and/or the Shire of Bruce Rock to ensure the batteries have been replaced.</p> <p>Boyd Brown, regional manager for Telstra is attending the Great Eastern Country Zone meeting next month, Tony Sachse to report back to committee on any outcomes.</p>	<p>Executive Officer</p> <p>Tony Sachse</p>	As soon as practical	<p>Executive Officer had conversation with Telstra A/Regional Manager, Naomi Evans. Issue in Bruce Rock was fixed on 29 March 2019- Shire were not aware of this.</p> <p>Action: Executive Officer will encourage LEMCs to note that this is a real issue and to investigate local contingencies.</p> <p>Action Item to be removed.</p>

01/11/2018	2.	<p>WA contingency plan for rail crash in the Avon Valley (February 2012)</p> <p>A passenger train crash in the Avon Valley was considered to be a state level risk, and the development of the plan was originally initiated by the Emergency Services Sub Committee and developed by the Emergency Management and Counter Terrorism unit of the WA Police (in conjunction with the East Metro and Wheatbelt DEMCs). It is now overdue for review, and exercising.</p> <p>Members to read the plan and send any comments for updates or enhancements to the executive officer.</p>	Members	Ongoing	<p>The executive officer of the RCSC (DFES senior policy officer Matt Verney) has been tasked with undertaking some research and reporting back to the subcommittee on the best way forward.</p> <p>Matt will keep the DEMC Executive officer informed.</p>
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21/2/2019	3.	<p>State Emergency Management Exercise Framework – out for consultation.</p> <p>The complete set of documents was sent out to members for feedback. The issue of should DEMCs exercise and why, was discussed. All members agreed they should and the objectives are outlined in the minutes.</p> <p>The executive officer to provide this feedback to the State EM Exercise team.</p>	Executive officer	By consultation deadline of 22 nd March 2019.	Complete
21/2/2019	4.	<p>Risk Treatment Framework</p> <p>Members discussed the DEMC requirements outlined in the document but found them too vague and asked that once the data is collated and analysed they received a report that outlined more explicitly what the tasks might be and the volume of work this might generate.</p> <p>Executive officer to provide this feedback to the state risk team.</p>	Executive officer	ASAP	Complete

21/2/2019	5.	<p>Lack of Regular doctor attendance at the Merredin Hospital – flow on effect to the St John Ambulance sub centre.</p> <p>Alternative patient transfers are to Northam and Perth and the much greater times of these transfers is having significant effect on the SJA sub centre.</p> <p>The Chair to voice the committee’s concern with the regional director Sean Conlan.</p>	Chair	As soon as practical.	<p>Emergency Tele Health System is now in use in all country hospitals therefore every hospital has real time access to Doctors 24/7.</p> <p>Martin Cope spoke with the Regional Director, Sean Conlan. It has been raised with the Minister of Health.</p> <p>Action Item to be removed.</p>
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Appendix 2 Local EM Status for the Wheatbelt EM District

Local Government	Status LEMA	LEMC Functionality	Comments
Beverley	Endorsed 2017	Meeting regularly	
Bruce Rock	Endorsed 2018	Meeting quarterly.	LEMA tabled at SEMC 5 October 2018.
Chittering	Endorsed 2018	Meeting quarterly.	LEMA due for review September 2018. Finalised going to Council for endorsement November 2018.
Cunderdin	Endorsed 2016	Meeting quarterly.	
Dalwallinu	Due March 2019	Meeting quarterly.	Due 2019. Review discussed with D/CEO, about to commence.
Dandaragan	Endorsed 2015	Meeting quarterly	
Dowerin	Due Dec 2019	Meeting quarterly	Meeting held with CEO and DEMA. Progressing with LEMC review workshop scheduled for May.
Gingin	Endorsed 2015	Meeting quarterly	
Goomalling	Endorsed 2017	Meeting quarterly	
Kellerberrin	Due March 2019	Meeting regularly	Finalised. Working through formatting issues. To be sent to DEMC for comment shortly.
Koorda	Completed 2015	Meeting regularly	
Merredin	Completed 2016	Meeting quarterly	

Local Government	Status LEMA	LEMC Functionality	Comments
Moora	Endorsed 2018	Meeting quarterly	LEMA tabled at SEMC 5 October 2018
Mt Marshall	Endorsed 2017	Meeting quarterly.	
Mukinbudin	Endorsed 2019	Meeting regularly	Will be tabled at SEMC on 9 March 2019
Narembeen	Endorsed 2017	Meeting regularly.	
Northam	Endorsed 2016	Meeting regularly.	
Nungarin	Review due 2018	LEMC does not meet.	LEMA in final draft waiting for compliancy check. Will be sent to DEMC shortly for comment.
Quairading	Endorsed 2017	Meeting quarterly.	
Tammin	Endorsed 2014	Meeting quarterly	Due 2019. LEMA currently under review.
Toodyay	Endorsed 2016	Meeting quarterly.	
Trayning	Review Due 2018	Meeting regularly	CEO has advised he doesn't have the resources at this current point in time to complete.
Victoria Plains	Endorsed 2018	Inaugural meeting 19 February 2019	The joint Wongan Ballidu & Victoria Plains LEMC has now been dissolved with each operating separately.
Wongan Hills	Endorsed 2019	Meeting regularly.	Now operating separately as above. LEMA to be noted at SEMC on 9 March 2019
Wyalkatchem	Due June 2019	Meeting quarterly	LEMA reviewed by LEMC workshop and nearly finalised. Will be complete by review date.
Yilgarn / Westonia	Endorsed 2016	Meeting Quarterly.	
York	Endorsed 2018	Meeting quarterly.	

Appendix 2 LEMC meeting and exercise schedule.

25 LEMCs 28 LGs	Proposed Meeting	Proposed Meeting	Proposed Meeting	Proposed Meeting	Proposed Exercise	Ex Report Received	Annual Report Received
Beverley	14/08/2018	13/11/2018	12/02/2019	14/05/2019			Yes
Bruce Rock	15/10/2018	25/02/2018	18/02/2019				Yes
Chittering	22/08/2018	28/11/2018	27/02/2019				Yes
Cunderdin	29/09/2018	28/011/2018	27/02/2019	29/05/2019			Yes
Dalwallinu	30/07/2018	29/10/2018	25/2/2019	29/04/2019			Yes
Dandaragan	22/08/2018	14/11/2018	13/02/2019	22/05/2019			Yes
Dowerin	01/05/2018	01/08/2018	01/11/2018	01/02/2019			Yes
Gingin	08/08/2018	14/011/2018	13/02/2019	08/05/2019			Yes
Goomalling	08/08/2018	14/11/2018					Yes
Kellerberrin/Tammin	28/09/2018	27/11/2018	26/02/2019	28/05/2019			Yes
Koorda							NO
Merredin	16/08/2018	14/11/201	14/03/2019				Yes
Moora	14/08/2018	13/11/2018	12/02/2019	14/05/2019			Yes
Mt Marshall	08/08/2018	14/11/2018	12/02/2019	14/05/2019			Yes
Mukinbudin					01/08/2018		NO
Narembeen	25/07/2018	25/11/2018	25/02/2019	25/06/2019			Yes
Northam	09/2018	11/2018	03/2019	06/2019			Yes
Nungarin							Yes
Quairading	30/09/2018	29/11/2018	28/02/2019	30/05/2019			Yes
Toodyay	08/08/2018	14/11/2018	02/2019	05/2019			Yes
Trayning							NO
Victoria Plains	16/08/2018	15/11/2018	14/02/2019	16/05/2019			Yes
Wongan Ballidu							NO
Wyalkatchem	15/08/2018	17/10/2018	13/02/2019	17/04/2019			Yes
Westonia							NO
Yilgarn	07/2018	10/2018	01/2019	04/2019			

York	14/08/2018	13/11/2018	12/02/2019	14/05/2019			Yes
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Appendix 3 Local Risk Status for the Wheatbelt EM District

Wheatbelt EM District Local Risk Project Status as at 21 st February 2019													
	Attended Introduction	Initial Planning Meeting	Hazards Selected	Scenarios Created	Risk Statements Completed	Workshop - Hazard 1	Workshop - Hazard 2	Workshop - Hazard 3	Workshop - Hazard 4	Workshop - Hazard 5	Workshop - Hazard 6	Report Completed	Sent to DEMC & OEM
Beverley													
Bruce Rock													
Chittering													
Cunderdin													
Dalwallinu													
Dandaragan													
Dowerin													
Gingin													
Goomalling													
Kellerberrin													
Tammin													
Koorda													
Merredin													
Moora													

Mount Marshall													
	Attended Introduction	Initial Planning Meeting	Hazards Selected	Scenarios Created	Risk Statements Completed	Workshop - Hazard 1	Workshop - Hazard 2	Workshop - Hazard 3	Workshop - Hazard 4	Workshop - Hazard 5	Workshop - Hazard 6	Report Completed	Sent to DEMC & OEM
Mukinbudin													
Narembeen													
Northam													
Nungarin													
Quairading													
Toodyay													
Trayning													
Wongan Hills													
Victoria Plains													
Wyalkatchem													
Yilgarn													
Westonia													
York													

				Completed												
				Planned - dates set												
				Stalled												
				Initial Discussion complete												
				Under Review												

Appendix 4 ***Exercise Reports***

Date	LEMC or Agency	Attendees	Type	Aim / Objectives	Comments
Nil					

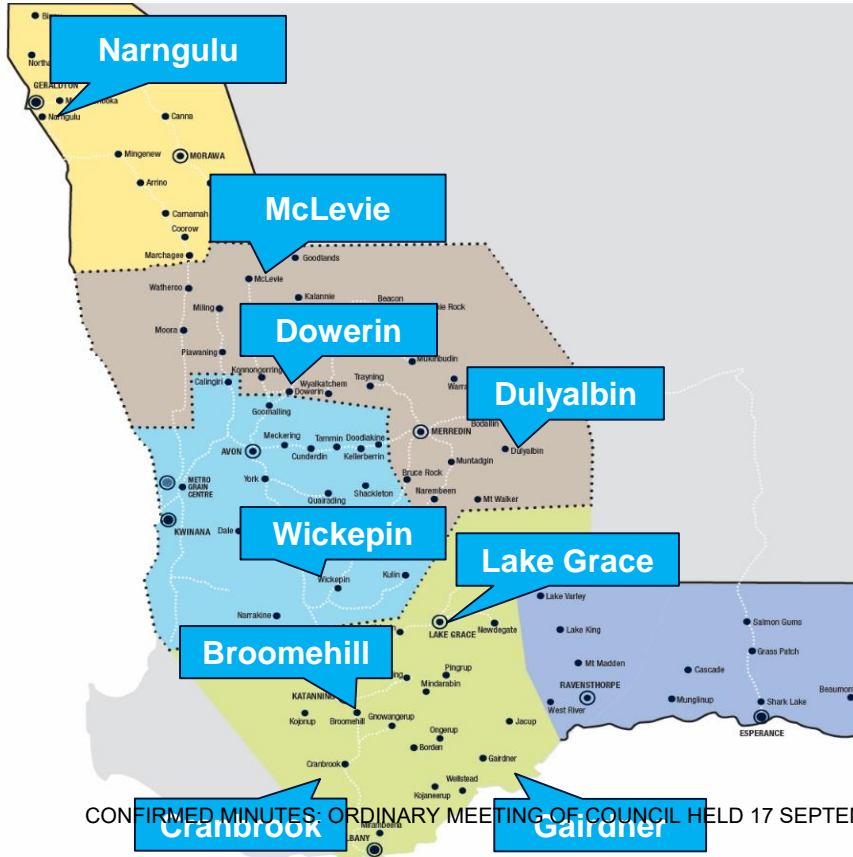
CBH Network Strategy Update

CBH Government & Industry Relations | Rob Dickie



CONFIRMED MINUTES: ORDINARY MEETING OF COUNCIL HELD 17 SEPTEMBER 2019

Network Strategy



CONFIRMED MINUTES: ORDINARY MEETING OF COUNCIL HELD 17 SEPTEMBER 2019

Storage

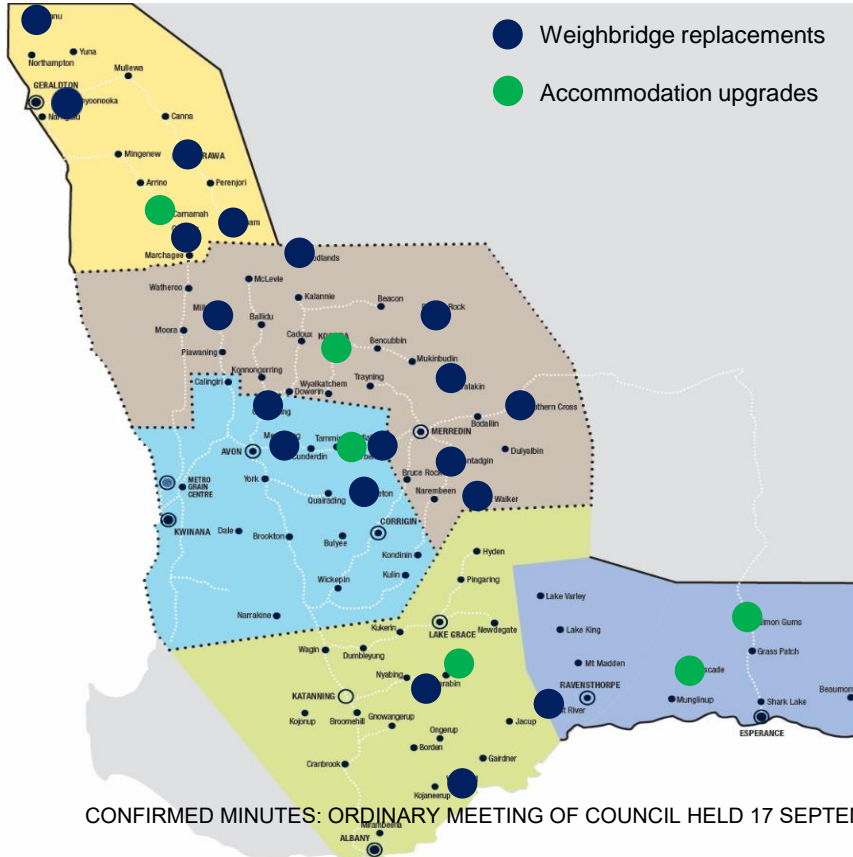
+1Mt of storage to be constructed in FY2019

8 expansion storage projects

1 new, greenfields site – Narngulu

458kt of storage delivered so far

Network Strategy



Weighbridge replacements

16 replacements planned of 36m weighbridges

Other Key Projects

8+ accommodation upgrades



Container Deposit Scheme and FOGO

Session Outline

- Container Deposit Scheme - Opportunities for Local Governments
- Important issues for CDS implementation
 - Minimum Coverage for the Scheme
 - Waste Local Law
 - Planning considerations
 - Material Recovery Facility Audit Protocol
 - Material Recovery Facility agreement on benefit sharing
 - WALGA Ongoing engagement and advocacy
- Food Organic Garden Organic (FOGO) Collection services

Opportunities for Local Government

- Host **refund point** – procurement for refund points occurring at the moment (Containers for Change)
- Host a **donation point** – or encourage a local group to do so
- **Facilitate** local community / business involvement in the Scheme:
 - Promotion, assistance and engagement
 - Planning approvals

Important issues for Local Government

- Minimum Coverage for the Scheme – Great Eastern Country Zone
- Refund points were allocated based on minimum 500 people in a town site
- Sites allocated to **Bruce Rock - Cunderdin – Kellerberin – Merredin**
- All part time sites, minimum opening hours, 16 hours per fortnight, at least 8 weekend hours

Important issues for Local Government

- **Waste Local Law** – important to have in place (or check your Health Local Law)
 - Public Place – prohibition on removal of material from bin
 - Kerbside Bins – prohibition and penalty for removal of material from bin

Homeowners film ‘bin bandits’ rummaging through rubbish to collect cans



Seven Network 2 February 2019

‘Bin Bandits’ have been rummaging through people’s rubbish to collect cans following the introduction of recycling refund schemes, sparking debate about the legality of their actions.

Important issues for Local Government

- Planning considerations
 - The WA Planning Commission has released a Position Statement on CDS infrastructure
 - Really important that Local Government planners are across the issues associated and ready for applications



Department of Planning,
Lands and Heritage



Western
Australian
Planning
Commission

*We're working for
Western Australia.*

Position Statement:

Container Deposit Scheme Infrastructure

May 2019

Disclaimer

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Published by the
Western Australian Planning Commission
Gordon Stephenson House
140 William Street
Perth WA 6000
Locked Bag 206
Perth WA 6001

Published May 2019

website: www.dpl.wa.gov.au
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This document is available in alternative
formats on application to the
Communications Branch.

Important issues for Local Government

- Material Recovery Facility Audit Protocol
 - The large MRF's will **not be directly counting** every container that goes through the facility, instead an audit approach will be taken
 - The audits will need to be at kerbside (for glass) and at the MRF for other materials
 - **Audits are expensive** to undertake (\$200K plus), so individual Local Government by Local Government data won't be available – just a State average
 - Baseline audits have been commissioned by the Government, so you may be contacted by the contractor (Talis) to be part of this.

Important issues for Local Government

- Material Recovery Facility/Local Government CDS Benefit Sharing Arrangements
 - Proposed approach in WA - MRF and Local Government share the benefits of the CDS **50/50 – minus the verifiable cost to the MRF** of participate in the Scheme
 - Waste Management and Resource Recovery Association has developed a spreadsheet to show what that would look like
 - The Regulations will provide a default option for benefit sharing
 - Ultimately it is likely the market will adjust, so CDS will be included in the gate fee
 - Talk to your contractor now about how they will pass on the benefits from the CDS.

Timeline

- *Waste Avoidance and Resource Recovery Amendment (Container Deposit) Bill 2018* introduced into Parliament – **November 2018**
- Scheme Coordinator was put out to tender - closed 5 **December 2018**
- Legislation passed / appointment of Scheme Coordinator – **July 2019**
- Branding for the Scheme – **August 2019**
- Procurement of refund Network – **August - October 2019**
- Appointment of refund Network – **December 2019**
- Community engagement by Scheme Coordinator – **November/December 2019**
- Scheme commences – **2 June 2020**

WALGA ongoing advocacy

Ongoing

- CDS at Events
- WALGA CDS Policy Forum
- DWER Container Deposit Scheme Advisory Group

Coming soon

- Final Regulations for the Scheme

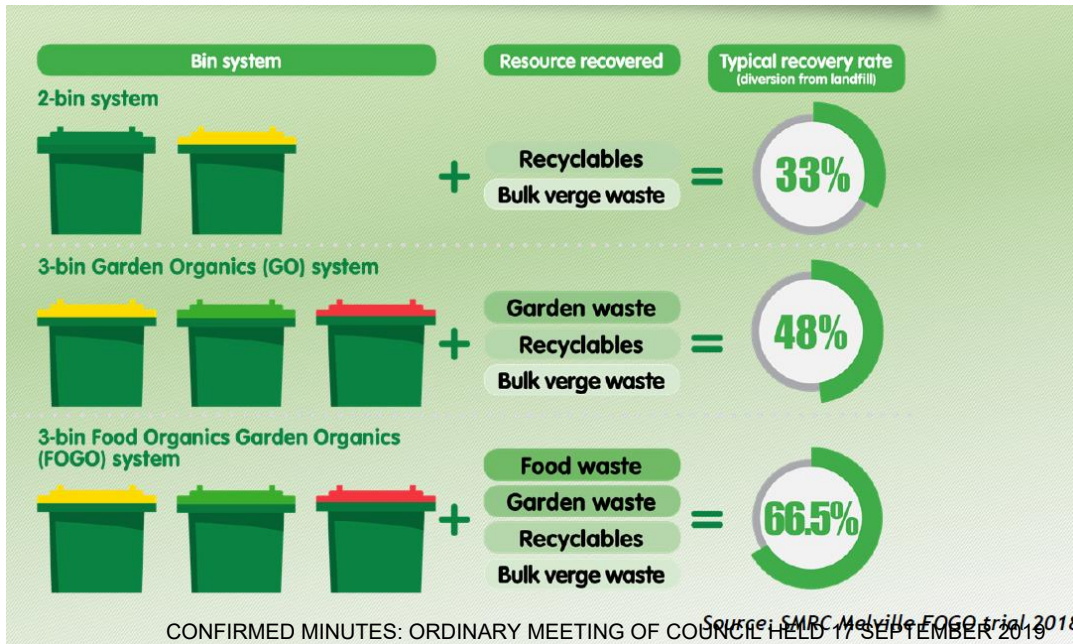
CDS at Events



CDS at Events



Food Organic Garden Organic Collections



CONFIRMED MINUTES: ORDINARY MEETING OF COUNCIL HELD 17 SEPTEMBER 2019

- **Waste Avoidance and Resource Recovery Strategy Target – FOGO for Perth and Peel by 2025**
- Update of the Better Bins Program to focus on FOGO
- Potential to reduce waste to landfill and generate compost for use on land

Food Organic Garden Organic Collections

- Additional steps are still required to ensure that FOGO can be processed and the material collected used, some of the key steps include:
 - Processing infrastructure development
 - Fit for purpose standards for material produced
 - Composting Facility Guidelines
 - DWER capacity to process new licence applications
 - Market development for FOGO product

8.3.3 Men's Shed Pioneer Walk Project	
Location:	Mukinbudin
File Ref:	ADM 155
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	12 th September 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Nola Comerford-Smith – Administration Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

To allow Council to consider a request from the Mukinbudin 1950's Working Farm Shed (Men's Shed) committee for permission to display old machinery on Railway Reserve.

Background Information

The following correspondence and accompanying Men's Shed AGM Minutes were received from Men's Shed Secretary, Mr Bill Crook.

<p>Mukinbudin 1950's Working Farm Shed Inc Mukinbudin 6479 11th September 2019</p>
<p>Mukinbudin Shire Council Mukinbudin Dear Sir /Madam</p>
<p>Please find a motion enclosed which was passed at our A.G.M. Subject to council approval</p>
<p>Yours Faithfully Hon Sec W.L.Crook</p>

Annual General Meeting

Mukinbudin 1950's Working Farm Shed Inc

Thursday August 15th 2019

Apologies Nola Comerfordsmith Robin and Clare Smith Dirk Selenger

Present John and Leslie Smith . H Behme . E Comerford .Bill and Rosalie Crook
Patrick Fagan Len Shadbolt Owen Copeland Jeff Seaby Rod Butcher
Wayne Butcher Anne Brandis John Shadbolt

Minutes of 2018 were read Moved L Smith they be accepted Carried

President Report was read by John Shadbolt Moved John Smith That the
Report be accepted Carried

Treasurer Report The Secretary tabled the Report

Owen Copeland moved That the Treasurers report be accepted Carried

Election of officers

President John Smith nominated Rod Butcher Carried

V President Anne Brandis nominated Owen Copeland Carried

Secretary Anne Brandis nominated W.L. Crook Carried

Treasurer John Shadbolt nominated Clare Smith Carried

Committee John Smith Nola Comerfordsmith Dwayne Butcher Carried

Subscription \$30 Carried

General business

Moved Anne Brandis Carried

That the Men's Shed approve in principal to try and seek old Machines for display along the Railway reserve preferably from Pioneers to create a "Pioneer walk " Permission be sought from the Shire and a Plaque to be erected at each Machine.

General discussion on where the Honour Boards should go. This has been going on for quite sometime. There was good Discussion today to hang them on the main wall in the centre room of the Men's Shed

Meeting Closed at 11.20 a.m

Officer Comment

The Shire leases the land from PTAWA (Public Transport Authority) and the proposed installation of machinery, if approved by Council, will also require approval from PTAWA prior to proceeding.

Strategic & Social Implications

2018-2028 Strategic Community Plan

Outcome 2.2 – Encourage greater levels of tourism activity

2.2.1 Seek innovative ways to promote and develop tourism whilst strengthening partnerships

Consultation

Dirk Sellenger – Chief Executive Officer

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The Shire leases the land in question by way of a “Peppercorn” lease of \$1.00 (one dollar) per year.

Cr Ventris left the meeting at 2.03pm and returned at 2.04pm

OFFICER RECOMMENDATION / COUNCIL DECISION

Council Decision Number – 09 09 19

Moved: Cr Seaby

Seconded: Cr Paterson

That Council approve in principal the proposed Men’s Shed project to install historical machinery on the PTAWA (Public Transport Authority) leased land on the Rail Freight Corridor within the Mukinbudin townsite, subject to the following conditions:

- **that Shire staff liaise with the Men’s Shed committee regarding signage and number of machines to develop a concept plan for future Council consideration and approval.**
- **Representatives of the Men’s Shed Committee be invited to present to the October 2019 Ordinary Meeting of Council.**

Carried: 6 / 0

Mrs Claire Nind left the meeting at 2.20pm and did not return

8.3.4 Review of Free 24-Hour RV Parking	
Location:	Strugnell Street, Mukinbudin
File Ref:	ADM 254
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	12 th September 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

To allow Council to review the free 24-hour self-contained RV parking area within the Mukinbudin townsite. The site is located to the east of the Men's Shed on Strugnell Street.

Background Information

At the September 2018 Ordinary Meeting of Council, it was resolved as follows:

COUNCIL DECISION

Council Decision Number – 12 09 18

Moved: Cr Ventris

Seconded: Cr Comerford

That Council request Staff to facilitate a free campsite for a maximum stay of 24 hours east of Men's Shed for self-sufficient RV travellers for an initial 12 month trial period.

Carried: 9 / 0

The free RV campsite was advertised on relevant forums and signage erected after the September 2018 meeting.


Officer Comment

The intention of providing free RV camping within the Mukinbudin townsite is to increase the economic impact to Mukinbudin businesses. Self-contained RV travellers are increasing in numbers and camping in both designated campsites (eg. Beringbooding Rock) or making their own campsites off-road in the bush which potentially damages native reserves.

Establishment of the 24-hour RV campsite has had very minimal disruption to the townsite. Shire Staff have not been required to exert additional effort or any expenditure whatsoever to keep the area clean and tidy and visitors have shown their appreciation of the campsite and town as the following reviews indicate:

←
Mukinbudin 24hr RV Stop


Details
Reviews
Fees
Photos



Am_72
20 days ago

Great quiet overnight stop. Plenty of room in the gravel parking area. Clean toilets just across the train line. Pub, cafe, IGA, hardware all across the road. Go for a walk and look at the old farm machinery on display and support this little town. Thanks Mukinbudin


👍 0
👎 0




SueD73
24 days ago

Lovely overnight stopover. Short walk across the railway line to the cleanest public toilets we have experienced across 3 States! The IGA (also across the road) is well stocked and everyone we met was friendly. Lots of interesting old restored farm machinery at the men's shed. Thank you 'Muka' for providing such a welcoming RV stop.

👍 0
👎 0




User 523483
1 month ago



User 523483
18 days ago

A great free camp spot in a great little town. We spent a night at the free Park and then stayed two more nights in the great Caravan Park only 600mtrs away. Well done Shire of Mukinbudin.


👍 0
👎 0



JG&GG
27 days ago

Agree, brilliant stopover. Walked down Main Street, very welcoming locals. A neat town with great butcher. IGA, newsagent, Hotel & a cafe that opens 7 days.


👍 0
👎 0



Newy Nomads
1 month ago

Brilliant 24hr stopover. Level, hard gravel drive-through, plenty of room. 30m across the tracks to well-kept, clean toilets. Very impressed with Mukinbudin.

👍 0
👎 0



COYI
2 months ago

Excellent location, walking distance to shops, bank etc. Great little cafe. Thanks Shire of Mukinbudin.

👍 0
👎 0

Strategic & Social Implications

2018-2028 Strategic Community Plan

Outcome 2.2 – Encourage greater levels of tourism activity

Consultation

Mrs Linda Vernon – NEWTRAVEL Tourism Officer

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

There is indirect financial benefit to Council in the form of additional patronage and income to local retailers however this amount cannot be accurately measured.

OFFICER RECOMMENDATION / COUNCIL DECISION

Council Decision Number – 10 09 19

Moved: Cr Seaby

Seconded: Cr Ventris

That Council direct the CEO to continue to facilitate and promote the free 24-hour RV campsite. Council reserves the right to withdraw the provision of the free 24-Hour RV campsite at any time.

Carried: 6 / 0

8.3.5 Regional Road Group – 5 Year Program	
Location:	Various Roads throughout the Shire
File Ref:	ADM 271
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	13 th September 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

To allow Council to consider and formally adopt the five-year Regional Road Group Program as prepared by Contract Engineer, Mr Rod Munns as a result of recent Council discussion which identified the next major Regional Road Group Priority as the reconstruction of the Kununoppin Mukinbudin Road.

Background Information

Regional Road Group funding, unlike other road funding sources, may only be spent on Roads of Regional Significance within the Shire which include the Kununoppin Mukinbudin Road.

Officer Comment





Work Plan for the Reconstruction of the Kununoppin - Mukinbudin Rd from SLK 17.90 to 18.65 in the 2020/21 Yr - Via RRG Funding

SHIRE OF MUKINBUDIN

SRFTLGA ROAD FUNDING - 5 YEAR PROGRAM - 2020/21 Yr to 2024/25 Yr - Rev 0 - Current at 18-9-19

Road Name	Start SLK	End SLK	Length (Km)	Work Description	Funding		
					SRFTLGA	Matching Muni.	Total
Year 1 - 2020/21 Yr							
Koorda - Bullfinch Rd	16.10	16.59	0.49	Reconstruction & Primerseal	\$210,000	\$105,000	\$315,000
Kununoppin - Mukinbudin Rd	17.90	18.65	0.75	Reconstruction & Primerseal	\$116,000	\$58,000	\$174,000
Annual Total					\$326,000	\$163,000	\$489,000
Year 2 - 2021/22 Yr							
Kununoppin - Mukinbudin Rd	3.50	6.70	3.20	Reconstruction & Primerseal	\$334,000	\$167,000	\$501,000
Annual Total					\$334,000	\$167,000	\$501,000
Year 3 - 2022/23 Yr							
Kununoppin - Mukinbudin Rd	13.50	16.90	3.40	Reconstruction & Primerseal	\$342,500	\$171,250	\$513,750
Annual Total					\$342,500	\$171,250	\$513,750
Year 4 - 2023/24 Yr							
Kununoppin - Mukinbudin Rd	8.76	13.17	4.41	Reconstruction & Primerseal	\$356,000	\$178,000	\$534,000
Annual Total					\$356,000	\$178,000	\$534,000
Year 5 - 2024/25 Yr							
Kununoppin - Mukinbudin Rd	0.00	3.50	3.50	Reconstruction & Primerseal	\$370,800	\$185,400	\$556,200
Annual Total					\$370,800	\$185,400	\$556,200

Strategic & Social Implications

2018-2028 Strategic Community Plan

Outcome 1.3 – Align infrastructure and facilities to community needs

1.3.1 Integrated, accessible and safe transport networks

Consultation

Councillors

Rod Munns – Contract Engineer

Allan Monson – Acting Works Supervisor

Various community feedback

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Council will receive the Regional Road Group Funding for the five years to carry out the program as detailed above. Council will need to make the necessary 1/3 funding contribution towards the cost of these works and the necessary allowance made in the Annual Budgets accordingly.

OFFICER RECOMMENDATION / COUNCIL DECISION

Council Decision Number – 11 09 19

Moved: Cr Nicoletti

Seconded: Cr Comerford

That Council endorse the five (5) year Regional Road Group Program as presented.

Carried: 6 / 0

CONFIDENTIAL ITEM

8.3.6 Review of Approval for Dogs Exceeding Local Law Maximum	
Location:	Mukinbudin
File Ref:	ADM 300
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	9 th September 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Statutory Environment**5.23. Meetings generally open to public**

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.

- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees; and
 - (b) the personal affairs of any person; and
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,
 where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) a matter that if disclosed, could be reasonably expected to —

- (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
- and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

OFFICER RECOMMENDATION / COUNCIL DECISION

Council Decision Number – 12 09 19

Moved: Cr Comerford

Seconded: Cr Nicoletti

That in accordance with section 5.23 (2) (a) of the Local Government Act 1995 that the meeting be closed to members of the Public as Agenda items 8.3.6 and 8.3.7 are deemed to be

(b) the personal affairs of any person;

Carried 6 / 0

OFFICER RECOMMENDATION / COUNCIL DECISION

Council Decision Number – 13 09 19

Moved: Cr Nicoletti

Seconded: Cr Comerford

That Council revoke the exemption for keeping three dogs at 29 Calder Street, Mukinbudin.

Carried: 6 / 0

Mrs Comerford-Smith left the meeting at 2.32pm

CONFIDENTIAL ITEM

8.3.7 Construction of 2 x 4x2 Dwellings RFT 05 2019	
Location:	Mukinbudin
File Ref:	RFT 05 2019
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	12 th September 2019
Disclosure of Interest:	Cr Comerford – Impartiality Interest due to being related to one of the Tenderers.
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Evaluation Report
Documents Tabled:	Nil

Statutory Environment**5.23. Meetings generally open to public**

- (1) Subject to subsection (2), the following are to be open to members of the public —
- (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
- (a) a matter affecting an employee or employees; and
 - (b) the personal affairs of any person; and
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,
 where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or

- (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - and
 - (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

OFFICER RECOMMENDATION / COUNCIL DECISION

Council Decision Number – 14 09 19

Moved: Cr Nicoletti

Seconded: Cr Ventris

That Council:

- a) **Accepts the Tender submitted by Mukinbudin Building (4 Earl Drive) as the most advantageous Tender to form a Contract for the construction of a 4 x 2 dwelling in accordance with plans provided. The estimated start date for the contract is November 2019.**
- b) **Accepts the Tender submitted by Stallion Homes (12 Gimlett Way) as the most advantageous Tender to form a Contract for the construction of a 4 x 2 dwelling in accordance with plans provided for the Azores design. The estimated start date for the contract is November 2019.**
- c) **Delegates the formation and execution of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Council.**
- d) **Should a Contract not be formed within thirty (30) business days with either or both parties that the Chief Executive Officer refer the matter back for further Council consideration at the October 2019 Ordinary Meeting of Council.**
- e) **That both tenderers be required to enter into an agreement whereby the Dwellings are to be completed by the due date as stipulated in the agreement otherwise a penalty will apply to the Tenderer of \$10,000 and \$150.00 per day until handover is completed.**

Carried: 6 / 0

Mrs Comerford-Smith re-entered the meeting at 3.12pm

OFFICER RECOMMENDATION / COUNCIL DECISION

Council Decision Number – 15 09 19

Moved: Cr Ventris

Seconded: Cr Nicoletti

That the September 2019 Ordinary Meeting of Council be reopened to the public.

Carried 6 / 0

9. Elected Members Motions of which previous notice has been given

8.1 Nil

10. Urgent Business without notice (with the approval of the President or majority of Council)

9.1 Nil

11. Important Dates

10.1 Dates to Remember

ANNUALLY	
Date	Details
January	No Council Meeting in January
February	Chief Executive Officer and Works Supervisor to inspect all plant evaluate and/or amend its plant replacement programme for recommendation to Council. Audit Committee to review Statutory Compliance Return, meet with Auditor and report to next full Council meeting Local Government Compliance Return 1 January to 31 December each year. Community Strategic Plan, Long Term Financial Plan and Asset Management Plans – commence review process (Every two years)
March	Buildings inspection Shire buildings with Property Manager and report to Council's March or April meeting Roads Inspection – Annual Road inspections to prioritise items of roadwork's for forthcoming year. Councillors to present road proposals to CEO for consideration prior to this inspection. Complete review of Annual Budget (FM Regulations (33A) Completion of Statutory Compliance Audit Return (LG Act 7.13, Audit Regulations 13-15) to be sent to Department of Local Government prior to 31 March. Arrange AGM Bush Fire Advisory Committee meeting with Chief Bush Fire Control Officer for April
April	Present any items Councillors or Community requests for Budget inclusion – Community & Recreation Grant Forms. (Advertise) Undertake Review of Delegation of Authority Register to Committee and CEO.(written confirmation to staff concerned) CEO to commence a full review of Delegations Register Policy / Procedures Manual Review – CEO to commence review process by including as last item on Council Agenda (if necessary)
May	Send out recoups of roads and other projects so grant funding can be received by 30 June Review Councils Fees and Charges for all Council services and facilities including rubbish service and charges MF to review and renew Council's insurance policies with LGIS
June	Sitting fees – Reminder to Councillors re: forthcoming years fees FOI Return (Note: not necessary if Nil return) FOI Statement – Review this month Works Supervisor to provide comments on RRG Submissions, which are due to go to Council in the August meeting. MF to conduct a Finance & Audit Committee meeting and meet with Auditor as per Committee Roles Council's Audit Committee to meet to discuss Interim Audit Every 4 years Financial Management Review due before 30 June WALGA Local Government Convention deadline for nominations 30 June each year – Public Interest Disclosure Return to be submitted for previous period 1/7 to 30/6. Chief Executive Officer's performance and remuneration review – commence this month
July	Draft Budget submitted by Chief Executive Officer and Manager of Finance Councillors and Senior Staff issued with Annual Interest Returns for completion CEO performance review Undertake Staff Annual Performance Reviews
August	Councillors and Senior Staff – reminder of Annual Financial Interest Return to be completed to CEO prior to 31 August Completion/Adoption of budgets (absolute majority). Send copy to Department of Local Government within 30 days (LG Act 6.2, FM Regulations 33)
September	Completion of Annual Financial Report & submitted to Auditor. AFR sent Dept. of Local Government within 30 days (LG Act 6.5, FM Regulations 5.1)

October	<p>Review of Council's Code of Conduct – Section 5.103 (if unable to complete full review at this meeting discuss with Council the need to convene a Special Meeting to finalise review at this meeting or simply complete review at December Ordinary Meeting)</p> <p>Local Govt is to review its Code of Conduct within 12 months after each ordinary election day & make such changes to the code as appropriate.</p> <p>Advise Council in the October Information Bulletin of the time, date and venue for the annual staff end of year function.</p> <p>Special Meeting (Election Years Only) advertise special meeting to swear in Councillors, Elect President, Deputy President, Committee etc. for Monday immediately after the Saturday elections.</p>
November	<p>Pensioner rates rebate claim to be lodged</p> <p>Call for nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)</p>
December	<p>Annual Financial Report – Acceptance by Council within two months of receipt of the Auditors report</p> <p>Newsletter & Local Newspaper – advertise date, time and venue of all Council and Committee meetings for next calendar year (with delegated authority, if any) (S.5.251 (g) & Reg 12).</p> <p>Council's Audit Committee to meet to discuss Final Audit Report and Management Letter.</p> <p>Close of nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)</p>

12. Closure of Meeting

12.1 The Chairperson thanked Elected Members and Staff for attending and declared the meeting closed at 3.18pm.



DECLARATION

I declare that these minutes of the Ordinary Meeting of Council held on the 17th September 2019 were confirmed at the Ordinary Meeting of Council held on 25th October 2019.

Signed: _____

Being the person presiding at the meeting at which these minutes were confirmed

Date: _____

25/10/2019