



Shire of Mukinbudin

Ordinary Meeting of Council

UNCONFIRMED MINUTES

Meeting to be held in Council Chambers at
15 Maddock Street, Mukinbudin
Commencing at 1.00pm Tuesday 19th October 2021

Dirk Sellenger
CHIEF EXECUTIVE OFFICER



****** DISCLAIMER ******

No responsibility whatsoever is implied or accepted by the Shire of Mukinbudin for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mukinbudin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mukinbudin during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mukinbudin. The Shire of Mukinbudin warns that anyone who has any application lodged with the Shire of Mukinbudin must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mukinbudin in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.



Dirk Sellenger
CHIEF EXECUTIVE OFFICER

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10. Elected members Motions of which previous notice has been given

- 10.1 Nil

11. Urgent Business without notice (with the approval of the President or meeting)

- 11.1 Nil

12. Dates to Remember

- 12.1 See attached list

13. Closure of Meeting

- 13.1 Closure of Meeting

AGENDA

Agenda of the Ordinary Meeting of Council to be held in Council Chambers, Maddock Street, Mukinbudin on 14th September 2021.

1. Declaration of Opening

- 1.1 *In accordance with Clause 3 of Schedule 2.3 of the Local Government Act 1995 the CEO is to preside the meeting until the office of President is filled.*

The Chief Executive Officer declared the Meeting open at 1.00pm

In the absence of a Justice of the Peace (JP), who was running a few minutes late, the CEO immediately adjourned the meeting for five (5) minutes upon opening.

The Meeting was reconvened at 1.05pm

2. Swearing in of Councillors

2.1 Swearing In Of Councillors

The Chief Executive Officer presided over the swearing in ceremony of newly elected Councillors.

In accordance with Section 2.29 of the Local Government Act 1995, Councillors Elect will each in turn take the Oath of Allegiance/Affirmation of Allegiance, read and sign the declaration to the Office of Councillor in the presence of the Chief Executive Officer as per the requirements of the Act.

The Oaths, Affidavits and Statutory Declarations Act 2005 and Schedule 2 of that Act list the authorised people who can witness declarations.

These are –

Schedule 2 — Authorised witnesses for statutory declarations

- 21. The chief executive officer or deputy chief executive officer of a local government.
- 22. A member of the council of a local government within the meaning of the *Local Government Act 1995*.

2.2. Election Of President

The election of the President was conducted by the CEO and Cr Gary Shadbolt was elected unopposed.

The procedure for electing a Shire President is set out in Schedule 2.3, Division 1, of the Local Government Act 1995. The process will be as follows:

- Nominations for the office are to be received in writing to the Chief Executive Officer before the meeting, or during the meeting before the close of nominations. Nominations close at the meeting at a time announced by the Chief Executive Officer.

at an election. The votes cast are to be counted, and the successful candidate determined in accordance with Schedule 4.1 of the Local Government Act 1995.

- If two or more candidates receive the same number of votes, so that no candidate has the greatest number of votes, the count is to be discontinued and the meeting is to be adjourned for not more than seven days.
- Should this occur, it is intended to initially adjourn the meeting for ten minutes, and then resume the meeting. Any nomination for the office may be withdrawn, and further nominations may be made, before or when the meeting resumes. When the meeting resumes the councillors are to vote again.
- The Chief Executive Officer is to declare and give notice of the result in accordance with regulation 11F of the Local Government (Constitution) Regulations 1998 (see below).

11F. Declaration and notice of result of election — (Sch. 2.3 cl. 4 and 8)

(1) The person conducting the election is to declare the result of the election to the council members at the meeting at which the election was held.

(2) The declaration is to include —

(a) the names of the candidates; and

[(aa) deleted]

(b) the name and term of office of the candidate declared elected.

(3) The declaration may include the number of votes received by each candidate.

(4) The person conducting the election is also to give local public notice of the result of the election in the form of Form 19 of the Local Government (Elections) Regulations 1997, modified as is necessary for the purposes of this regulation.

[Regulation 11F inserted: Gazette 31 Mar 2005 p. 1046; amended: Gazette 21 Aug 2007 p. 4186 and 4188; 28 Aug 2009 p. 3372.]

11FA. Report to Minister (Sch. 2.3 cl. 4 and 8)

(1) Within 14 days after the declaration of the result of the election, the person conducting the election is to provide the Minister with a report as to the result of the election.

(2) The report is to be in the form of Form 20 of the Local Government (Elections) Regulations 1997, modified as is necessary for the purposes of this regulation.

[Regulation 11FA inserted: Gazette 21 Aug 2007 p. 4186.]

Source: www.legislation.wa.gov.au

- Following the announcement of the successful candidate a swearing in of the newly elected President will take place.

The Shire President, Cr Gary Shadbolt assumed the position of Chairperson from the CEO for the remainder of the meeting.

2.3. ELECTION OF DEPUTY PRESIDENT

The election of the Deputy President was conducted by the President and Cr Romina Nicoletti was successfully elected to the position.

The procedure for electing a Shire Deputy President is set out in Schedule 2.3, Division 2, of the Local Government Act 1995 (**see below**).

Division 2 — Deputy mayors and deputy presidents

6. *Terms used*

In this Division —

extraordinary vacancy means a vacancy that occurs under section 2.34(1);

office means the office of deputy mayor or deputy president.

7. *When council elects deputy mayor or deputy president*

- (1) *If the local government has an elector mayor or president the office of deputy mayor or deputy president is to be filled as the first matter dealt with —*
 - (a) *at the first meeting of the council after an inaugural election or a section 4.13 or 4.14 election or after an ordinary elections day; and*
 - (b) *at the first meeting of the council after an extraordinary vacancy occurs in the office.*
- (2) *If the local government has a councillor mayor or president the office of deputy mayor or deputy president is to be filled —*
 - (a) *as the next matter dealt with after the mayor or president is elected at the first meeting of the council after an inaugural election or a section 4.13 or 4.14 election or after an ordinary elections day; and*
 - (b) *subject to subclause (3), as the first matter dealt with at the first meeting of the council after an extraordinary vacancy occurs in the office.*
- (3) *If at a meeting referred to in clause 2(1)(b) the deputy mayor or deputy president is elected to be the mayor or president, the resulting extraordinary vacancy in the office is to be filled as the next matter dealt with at the same meeting.*

8. *How deputy mayor or deputy president is elected*

- (1) *The council is to elect a councillor (other than the mayor or president) to fill the office.*
- (2) *The election is to be conducted in accordance with the procedure prescribed by the mayor or president, or if he or she is not present, by the CEO.*
- (3) *Nominations for the office are to be given to the person conducting the election in writing before the meeting or during the meeting before the close of nominations.*
- (3a) *Nominations close at the meeting at a time announced by the person conducting the election, which is to be a sufficient time after the announcement by that person that nominations are about to close to allow for any nominations made to be dealt with.*
- (4) *If a councillor is nominated by another councillor the person conducting the election is not to accept the nomination unless the nominee has advised the person conducting the election, orally or in writing, that he or she is willing to be nominated for the office.*

- (5) *The council members are to vote on the matter by secret ballot as if they were electors voting at an election.*
- (6) *Subject to clause 9(1) the votes cast under subclause (5) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 as if those votes were votes cast at an election.*
- (7) *As soon as is practicable after the result of the election is known, the person conducting the election is to declare and give notice of the result in accordance with regulations, if any.*

[Clause 8 amended: No. 64 of 1998 s. 54(2)-(4); No. 49 of 2004 s. 69(6)-(9).]

9. *Votes may be cast a second time*

- (1) *If, when the votes cast under clause 8(5) are counted, there is an equality of votes between 2 or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued and, not more than 7 days later, a special meeting of the council is to be held.*
- (2) *Any nomination for the office may be withdrawn, and further nominations may be made, before or when the special meeting is held.*
- (3) *When the special meeting is held the council members are to vote again on the matter by secret ballot as if they were voting at an election.*
- (4) *The votes cast under subclause (3) are to be counted, and the successful candidate determined, under Schedule 4.1 as if those votes were votes cast at an election.*

[Clause 9 amended: No. 49 of 2004 s. 69(10).]

Source: Local Government Act 1995

The process is as follows:

- Nominations for the office are to be received in writing to the Chief Executive Officer before the meeting, or during the meeting before the close of nominations. Nominations close at the meeting at a time announced by the President.
- Councillors are to vote on the matter by secret ballot as if they were electors voting at an election. The votes cast are to be counted, and the successful candidate determined in accordance with Schedule 4.1 of the Local Government Act 1995.
- If two or more candidates receive the same number of votes, so that no candidate has the greatest number of votes, the count is to be discontinued and the meeting is to be adjourned for not more than seven days.
- Should this occur, it is intended to initially adjourn the meeting for ten minutes, and then resume the meeting. Any nomination for the office may be withdrawn, and further nominations may be made, before or when the meeting resumes. When the meeting resumes the councillors are to vote again.
- The Chief Executive Officer is to declare and give notice of the result in accordance with regulation 11F of the Local Government (Constitution) Regulations 1998.
- Following the announcement of the successful candidate a swearing in of the newly elected Deputy President will take place by the CEO or President.

3. Record of attendance, apologies, and approved leave of absence

- 3.1 Present:
- Cr G Shadbolt
 - Cr C McGlashan
 - Cr S Ventris (Elect)
 - Cr A Walker
 - Cr R Nicoletti (Elect)
 - Cr J Seaby (Elect)
 - Cr A Farina (Elect)
 - Cr G Bent (Elect)
- 3.2 Staff:
- | | |
|------------------|-------------------------------|
| Dirk Sellenger | Chief Executive Officer |
| Ed Nind | Manager Finance |
| Louise Sellenger | Manager of Corporate Services |
- 3.3 Visitors:
- Peter Geraghty JP 1.05pm to 1.23pm
- 3.4 Apologies:
- Cr S Paterson
- 3.5 On leave of absence: Nil
- 3.6 Applications for leave of absence: Nil

4. Public Question Time (min 15 minutes)

- 4.1 Response to previous questions taken on notice.
- Nil
- 4.2 Declaration of public question time opened (minimum 15 mins)
- The Shire President declared public question time open at 1.24pm.*
- 4.3 Declaration of public question time closed
- The Shire President to declared public question time closed at 1.25pm.*

5. Declarations of Interest

Cr Jeff Seaby – Agenda Item 9.3.9

6. Petitions, deputations and presentations

- 6.1 Petitions
- 6.2 Deputations

6.3 Presentations

7. Announcements by the Presiding person without discussion

8. Confirmation of the Minutes of previous meetings

8.1 Confirmation of Minutes for the Ordinary Meeting of Council held on the 14th September 2021.

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION

Council Decision Number – 01 10 21

Moved: Cr Walker Seconded: Cr Ventris

That the Minutes of the Ordinary Meeting of Council held on the 14th September 2021 be accepted as a true and correct record of proceedings.

Carried 8 / 0

9.1 MONTHLY INFORMATION REPORT

9.1.1 October 2021 Information Report	
Location:	Mukinbudin
File Ref:	ADM 360
Applicant:	Louise Sellenger, Manager of Corporate Services
Date:	14 th October 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

Summary

To allow Council to receive the Monthly Information Report including reports from Manager of Works, Manager of Corporate Services, Caravan Park Manager and Environmental Health Officer.

Background Information

Reports are presented to Council on operational matters within the Shire of Mukinbudin.

Officer Comment

Refer to Information Report.

Strategic & Social Implications

Consultation

Dirk Sellenger – Chief Executive Officer
 Luke Sprigg – Manager of Works
 Tania Sprigg - Caravan Park Manager
 Allan Ramsay – Environmental Health Officer
 Simon Comerford – Aquatic Centre Manager

Statutory Environment Nil

Policy Implications Nil

Financial Implications Nil

OFFICER RECOMMENDATION

Council Decision Number – 02 10 21

Moved: Cr Seaby Seconded: Cr McGlashan

That Council receive the October 2021 Information Report.

Carried 8 / 0

9.2 Finance Reports

9.2.1 List of Payments – September 2021	
Location:	Mukinbudin
File Ref:	ADM 007
Applicant:	Edward Nind – Finance Manager
Date:	15 th October 2021
Disclosure of Interest:	Nil
Responsible Officer:	Edward Nind – Finance Manager
Author:	Melissa Jones – Finance Officer
Voting Requirements	Simple Majority
Documents Attached	List of Payments – Municipal Account (5 pages) List of Payments – Restricted Muni Account (1 pages) Credit Card Summary September 2021 (1 page) Corporate Credit Card Statement September 2021 (4 pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please see the Finance Manager prior to the meeting so that a researched answer may be provided.

Summary

List of payments made in September 2021 for endorsement by Council.

Background Information

A list of payments submitted to Council on 19th October 2021, for confirmation in respect of accounts already paid or for the authority to those unpaid. (Please refer to Payment listing submitted as a separate attachment).

Officer Comment

Standard process of obtaining Council endorsement of payments.

Strategic & Social Implications

N/A

Consultation

N/A

Statutory Environment

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

Policy Implications

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

Financial Implications

All payments have been made in accordance with the 2021/2022 Budget.

OFFICER RECOMMENDATION**Council Decision Number – 03 10 21****Moved: Cr Bent****Seconded: Cr McGlashan****That the list of payments made in September 2021, be endorsed for payment.****Municipal Fund:**

Muni EFTs	EFT 6436	to	EFT 6513	\$424,986.03
Muni Cheques	Chq 31910	to	Chq 31912	\$1,576.64
Muni Direct Debits (Superannuation, loans, leases)	DD 8268.1	to	DD 8383.11	\$34,548.38
Pays on (Not included on payment listing)	01/109/2021, 15/09/2021 & 29/09/2021			\$115,651.22
Total Municipal Funds				\$576,762.27

Restricted Muni Fund:

Trust EFTs	EFT -	to	EFT -	\$0.00
Trust Cheques	Chq -	to	Chq -	\$0.00
Trust Direct Debits	DD 8334.1	to	DD 8403.1	\$24,070.05
Total Trust Funds				\$24,070.05

Carried 8 /0

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT6436		AFGRI Equipment Bolts for Works tree planter & Mitsubishi Truck.		4.58
EFT6437		Accredit Building Surveying & Construction Services Pty Ltd Building surveying service for the issue of BA03 Certificate and Design for New shed for Mens Shed		385.00
EFT6438		Bencubbin Community Resource Centre Inc A5 Self Carboning Work Order books x10		170.00
EFT6439		Copier Support Printer Meter Reading from 24/06/2021 to 23/07/2021		620.75
EFT6440		Mick Sippe Carpentry Insurance Repairs - Cyclone Seroja Damage		25,323.00
EFT6441		Mukinbudin Steel Fabricators RHS Steel for sign frame for ELC building		192.50
EFT6442		Silinger Contractors Gravel Carting for Bonnie Rock - Lake Brown Road Ex Comerford Pit		18,810.00
EFT6443		Two Dogs Home Hardware Grab Hand Rails for Toilets x 10		467.50
EFT6444		Wallis Computer Solution Rental & Interest on Shire computers and Chamber laptop and Projector		1,009.80
EFT6445		Core Business Australia Pty Ltd Flood Recovery Supervision Claim 5 September 2020		17,963.00
EFT6446		Generator Place Purchase of Honda EU22i Generator & EU10/20/22/30 Parallel Lead		1,998.00
EFT6447		T.j. Depiazzi And Sons Depiazzi 50m2 of Woodland Red wood chips Delivered		4,211.90
EFT6448		Great Southern Fuels Fuel Account - August 2021		19,019.82
EFT6449		Iga Mukinbudin Council Refreshments (GST)		166.79
EFT6450		Lgiswa LGIS Property Insurance - Property, Plant, Liability & Workers Compensation		82,353.67
EFT6451		Telstra Monthly Phone Account- July 2021		684.54
EFT6452		Abco Products Various Cleaning supplies for Caravan Park & Cleaners		774.42
EFT6453		Avon Waste Rubbish Service August 2021		5,574.78
EFT6454		Bencubbin Community Resource Centre Inc 20 x Self Carboning Invoice books		500.00
EFT6455		Bob Waddell Consultant Assistance with the 2021 -2022 budget preparation and preparation of the 2021-		6,402.00
EFT6456		CORSIGN WA PTY LTD Supply Various Signs for shire use		1,685.20
EFT6457		Courier Australia/toll Ipec Freight Charges for Jason Signmakers for Depot		213.82
EFT6458		D & Ma Spark & Co Push up approximately 10,000m2 of Gravel for Lake Brown - Bonnie Rock Road		13,200.00
EFT6459		Dylan Copeland Various NRM Consultant Assistance August 2021		1,276.00
EFT6460		Geraghtys Engineering & Auto Electrics Replace alternator & belt for P291 Dual cab ford Ranger.		1,928.27

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT6461		Hutton & Northey 6 x 7/8 Pins for Culvert Cleaner + freight, Bolts for Tree planter and 4 pin connector for MBL150		174.94
EFT6462		Landgate Road Name Change Fee - Barbarlin North Rd to Seaby Rd		266.40
EFT6463		Muka Tyre Mart Various Tyres for Depot Plants		750.00
EFT6464		Mukinbudin Planning & Development Group Purchase of Tablecloths for Event Kit		270.00
EFT6465		Mukinbudin Transport Transport Poly Culverts from Perth to Mukinbudin		1,650.00
EFT6466		Philip John Smith Tools for Depot		24.00
EFT6467		Planwest (wa) Pty Ltd Various Town Planning Assistance August 2021		1,391.50
EFT6468		Rtl & Ae Bayly Gravel Stock Supplied out of Baylys Gravel Pit		4,150.96
EFT6469		Sippes Mukinbudin Various Purchases for Parks & Gardens, Building Maintenance and Road Crew		1,807.48
EFT6470		Synergy Power Account for Shire buildings		10,462.07
EFT6471		Wallis Computer Solution Addition Monthly Service Charges		585.64
EFT6472		Australian Taxation Office JULY BAS		23,023.00
EFT6473		Absolutely All Electrical Supply and Install - 8 x Earthtrack 300W Slime Line LED Floodlights - for Pump Track		6,224.00
EFT6474		Australia Post Letter and Package Service for the month of August 2021		529.40
EFT6475		Benjamin Luke Sprigg Reimbursement for purchases of Net for Pool, Telstra lid and Window roller		452.25
EFT6476		Courier Australia/toll Ipec Freight charges for Corsign Order		53.83
EFT6477		Crown Hotels Accommodation for WALGA Convention - Gary Shadbolt, Dirk Sellenger, Ge		3,450.00
EFT6478		Daniel Mori Reimbursement of work boots purchased		189.99
EFT6479		Instant Racking Racking & Shelves for Depot and Complex & Freight		3,081.00
EFT6480		Kununoppin Medical Practice Olatewhaler Medical Pty Ltd Hilda Scivener - Pre Employment Medical		150.00
EFT6481		Leisure Institute Of Wa Aquatic Inc LIWA - 12 month Registration for Simon Comerford Pool Manager		132.00
EFT6482		Merredin Panel And Paint Insurance Excess for MBL1		300.00
EFT6483		Mukinbudin Trading Post August Monthly Admin Purchases		15.90
EFT6484		Officeworks Purchase of Paper for Admin		240.95
EFT6485		Q C Ultimate Clean Carpets cleaning to various locations		1,600.94
EFT6486		Ramsay Constructions Pty Ltd BS & EHO Consultant Work for 2021/22 FY		2,310.00

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Royal Life Saving		
EFT6487		Pool Lifeguard Requalification - Simon Comerford & Jesse Booker		577.00
		Shire Of Trayning		
EFT6488		Kununoppin Medical Practice Expenses, 30% share, Doctors Rent.		15,960.00
		Sigma Chemicals		
EFT6489		Chemical and Water Testing Supplies for Swimming Pool		6,324.17
		Synergy		
EFT6490		Consumption and Service Charge for 15 July to 5 August 2021		65.03
		Wa Contract Ranger Services Pty Ltd		
EFT6491		WA Contract Ranger Services for 2021/2022 FY August 2021		677.88
		Bendigo Bank Mastercard		
EFT6492		Various Purchases on CEO Mastercard August 2021		1,203.62
		Accredit Building Surveying & Construction Services Pty Ltd		
EFT6493		Building Surveying services for the issue of BA03 Certificate of Design Comp		385.00
		Bf & Jd Atkins		
EFT6494		Labour for Grader Driving & Transport of Roller		9,287.30
		Bob Waddell Consultant		
EFT6495		Assistance with Rates		330.00
		Burgess Rawson		
EFT6496		Water Usage at Toilets on Shadbolt Street - 166KL used		531.33
		Courier Australia/toll Ipec		
EFT6497		Freight charges for State Library & Pathwest Water Testing		51.80
		Hutton & Northey		
EFT6498		Supply & Freight for GPS Guidance Screen as per Quote: 95971		2,693.34
		Merredin Upholstery		
EFT6499		Repairs to Leaf blower bag		45.00
		Metal Artwork Creations		
EFT6500		Black Aluminium Extrusion Door Name Holder & Door Name. Gold Desk Na		50.60
		Mukinbudin Agencies		
EFT6501		Firewood - Delivered to Caravan Park		242.00
		Mukinbudin Community Resource Centre		
EFT6502		Early Learning Centre -A3 Printed Copy of Plaque		15.00
		Newroc		
EFT6503		Annual Membership Fee		14,300.00
		Palm Plumbing		
EFT6504		Disconnect of water services at property boundary to Old District Club, In prep		846.45
		Platypus Music		
EFT6505		Live Music Entertainment at Caravan Park - 10/09/2021		150.00
		Sally Jane Putt		
EFT6506		New Website for Mukinbudin Caravan Park		1,476.75
		Silinger Contractors		
EFT6507		Gravel Carting 30/08/2021 to the 10/09/2021- 91.5 Hours		20,130.00
		Two Dogs Home Hardware		
EFT6508		Supply paramount Deluxe sink mixer tap for Mukinbudin Cafe		127.88
		Uptime Mechanical		
EFT6509		Repairs to Mitsubishi Water Truck		154.00
		Vizona		
EFT6510		30% Deposit Bollard Lights Caravan Park & Pump Track		1,318.02
		Wallis Computer Solution		
EFT6511		Managed Services for IT Support - GOLD - Admin, Works and Caravan Park		27,517.93
		Westrac Pty Ltd		
EFT6512		4x Wear Strips for 12M Grader & 140 Grader		314.34

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Westrac Pty Ltd		
		Valley Ford		
EFT6513		Purchase of Ford Ranger 2021 XLS 4x4		51,990.00
		Water Corporation		
31910		Overdue water charges for Singles Unit 1		56.64
		Western Power		
31911		Design Fee - WS-172764D9Q5 - Street Lights Project		1,320.00
		Shire Of Mukinbudin		
31912		Pool Float 2021/22 season		200.00
		Ioof		
DD8268.1		Superannuation contributions		256.51
		Hestra Superannuation		
DD8268.2		Payroll deductions		399.18
		Prime Super		
DD8268.3		Superannuation contributions		377.32
		SMSF Superfund		
DD8268.4		Payroll deductions		1,269.99
		Aware Super		
DD8268.5		Superannuation contributions		3,224.26
		Mlc Superannuation Fund Mlc Navigator Retirement Plan		
DD8268.6		Superannuation contributions		365.15
		Wealth Personal Superannuation And Pension Fund		
DD8268.7		Superannuation contributions		195.65
		Australian Super		
DD8268.8		Superannuation contributions		214.80
		Bendigo Smartstart Super		
DD8268.9		Superannuation contributions		368.08
		Ioof		
DD8349.1		Superannuation contributions		238.61
		Prime Super		
DD8349.2		Superannuation contributions		474.04
		SMSF Superfund		
DD8349.3		Payroll deductions		1,269.99
		Aware Super		
DD8349.4		Superannuation contributions		3,275.33
		Wealth Personal Superannuation And Pension Fund		
DD8349.5		Superannuation contributions		240.78
		Australian Super		
DD8349.6		Superannuation contributions		214.80
		Bendigo Smartstart Super		
DD8349.7		Superannuation contributions		368.08
		Sunsuper		
DD8349.8		Superannuation contributions		216.90
		Rest Industry Super		
DD8349.9		Superannuation contributions		232.50
		Ioof		
DD8383.1		Superannuation contributions		238.61
		Prime Super		
DD8383.2		Superannuation contributions		479.75
		SMSF Superfund		
DD8383.3		Payroll deductions		1,269.99

Date: 14/10/2021
Time: 4:45:34PM

Shire of Mukinbudin

USER: Melissa Jones
PAGE: 5

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Aware Super		
DD8383.4		Superannuation contributions		3,278.46
		Wealth Personal Superannuation And Pension Fund		
DD8383.5		Superannuation contributions		216.03
		Australian Super		
DD8383.6		Superannuation contributions		214.80
		Bendigo Smartstart Super		
DD8383.7		Superannuation contributions		368.08
		Sunsuper		
DD8383.8		Superannuation contributions		216.90
		Rest Industry Super		
DD8383.9		Superannuation contributions		224.81
		WA Treasury Corporation		
DD8398.1		Principal & Interest on Loan 118 - Vibe Roller		8,870.68
		WA Treasury Corporation		
DD8399.1		Principal & Interest on Loan 127 - 22 Earl Drive		4,496.52
		Sunsuper		
DD8268.10		Superannuation contributions		216.90
		Rest Industry Super		
DD8268.11		Superannuation contributions		224.81
		Retirement Portfolio Service Anz Smart Choice Super		
DD8268.12		Superannuation contributions		135.91
		Retirement Portfolio Service Anz Smart Choice Super		
DD8349.10		Superannuation contributions		124.56
		Hestra Superannuation		
DD8349.11		Superannuation contributions		307.87
		Retirement Portfolio Service Anz Smart Choice Super		
DD8383.10		Superannuation contributions		153.86
		Hestra Superannuation		
DD8383.11		Superannuation contributions		307.87

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Muni Bank - 633-000 116456799	461,111.05
TOTAL		461,111.05

Date: 14/10/2021
Time: 4:46:36PM

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USER: Melissa Jones
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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
DD8334.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 0209		1,904.60
DD8337.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 0209		116.60
DD8339.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED		1,991.80
DD8341.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 0709		1,206.75
DD8343.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 0809		1,687.55
DD8345.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 0909		29.90
DD8347.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 1009		1,017.20
DD8356.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 1309		1,218.60
DD8373.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 1609		789.30
DD8375.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 1709		1,885.90
DD8377.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 2009		1,680.45
DD8379.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 2009		1,030.05
DD8381.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED		1,449.40
DD8385.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 2309		2,063.15
DD8387.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 2409		2,714.00
DD8389.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 2809		1,358.45
DD8401.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 29/09		1,457.95
DD8403.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 30/09		468.40

REPORT TOTALS

Bank Code	Bank Name	TOTAL
2	Restricted Muni - Trust Bank - 633-000 116457	24,070.05
TOTAL		24,070.05

**Mastercard Summary
September-21**

Date	Transaction Description	Amount
07/09/2021	Apple – Storage – Monthly September	\$4.49
11/09/2021	Aussie Broadband – Caravan Park Internet – Monthly September	\$79.00
12/09/2021	Major Motors – Side Mirror for Truck (Cash Sale)	\$246.15
15/09/2021	Message Media – Monthly for September	\$108.90
23/09/2021	Dinner @ the Atrium for Local Government Week	\$578.00
24/09/2021	The Good Guys – Purchase of Dyson for Caravan Park	\$1047.00
25/09/2021	Facebook Boost Post	\$21.26
30/08/2021	Bendigo Card Fee	\$4.00
30/08/2021	Apple Purchase – CEO iPhone	\$2.99
	TOTAL	\$2,091.79

Total

\$2,091.79

009669



SHIRE OF MUKINBUDIN
PO BOX 67
MUKINBUDIN WA 6479

Certified Received In Good Order
Certified Computations & Extensions Correct
Authorised for Payment



Your details at a glance

BSB number	633-000
Account number	693723967
Customer number	11762408/M201
Account title	SHIRE OF MUKINBUDIN SHIRE OF MUKINBUDIN

Account summary

Statement period	1 Sep 2021 - 30 Sep 2021
Statement number	151
Opening balance on 1 Sep 2021	\$1,203.62
Payments & credits	\$1,203.62
Withdrawals & debits	\$2,087.79
Interest charges & fees	\$400
Closing Balance on 30 Sep 2021	\$2,091.79

Account details


Credit limit	\$5,000.00
Available credit	\$2,908.21
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

Payment details

Minimum payment required	\$62.75
Payment due	14 Oct 2021

Any questions?

Contact Tara Chambers at 29 Shadbolt St, Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO** (1300 236 344).



We've got your
back because
you've got ours

Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment

You will pay off the Closing Balance shown on this statement in about **11 years and 10 months**

And you will pay an estimated total of interest charges of **\$1,209.10**

If you make no additional charges using this card and each month you pay **\$100.42**

You will pay off the Closing Balance shown on this statement in about **2 years**

And you will pay an estimated total of interest charges of **\$318.29, a saving of \$890.81**

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1300 652 146.

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 19 OCTOBER 2021

Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$1,203.62
7 Sep 21	APPLE.COM/BILL, SYDN EY AUS RETAIL PURCHASE 04/09 CARD NUMBER 552638XXXXXXXX196 1	Storage 4.49		1,208.11
11 Sep 21	Aussie Broadband lim it,MORWELL AUS RETAIL PURCHASE 10/09 CARD NUMBER 552638XXXXXXXX196 1	Aussie Broadband Caravan Park Internet 79.00		1,287.11
12 Sep 21	MAJOR MOTORS, FORRES TFIELD AUS RETAIL PURCHASE 10/09 CARD NUMBER 552638XXXXXXXX196 1	Major Motors New Side mirror for Depot Truck 246.15		1,533.26
14 Sep 21	PERIODIC TFR 00117624081201 00000000000		1,203.62	329.64
15 Sep 21	MessageMedia, Melbou rne AUS RETAIL PURCHASE 14/09 CARD NUMBER 552638XXXXXXXX196 1	Message Media 108.90		438.54
23 Sep 21	EZI*WESTERN AUSTR,WE ST LEEDERV AUS RETAIL PURCHASE 21/09 CARD NUMBER 552638XXXXXXXX196 1	Dinner @ Atrium Councillors & CEO at WALGA Convention 578.00		1,016.54
24 Sep 21	THE GOOD GUYS, MIDLA ND AUS RETAIL PURCHASE 22/09 CARD NUMBER 552638XXXXXXXX196 1	The Good Guys Purchase of New Dyson Caravan Park 1,047.00		2,063.54
25 Sep 21	FACEBK FNVX98T7S2, f b.me/ads AUS RETAIL PURCHASE-INTERNATIONAL 23/09 CARD NUMBER 552638XXXXXXXX196 1	Facebook Post Boost 21.26		2,084.80
29 Sep 21	CARD FEE 1 @ \$4.00	Bendigo Card Fee 4.00		2,088.80

Date Paid ____ / ____ / ____ Amount \$ _____

Business Credit Card - Payment options



Pay in person: Visit any **Bendigo Bank** branch to make your payment.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Pay by post: Mail this slip with your cheque to -
**PO Box 480
Bendigo VIC 3552.**
If paying by cheque please complete the details below.



Bill code: 342949
Ref: 693723967

Bank@Post™ Pay at any Post Office by Agency Banking **Bank@Post™** using your credit card.

Business Credit Card

BSB number	633-000
Account number	693723967
Customer name	SHIRE OF MUKINBUDIN
Minimum payment required	\$62.75
Closing Balance on 30 Sep 2021	\$2,091.79
Payment due	14 Oct 2021
Date	
Payment amount	

Drawer	Chq No	BSB	Account No	\$	¢

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments	Balance
30 Sep 21	APPLE.COM/BILL, SYDN EY AUS RETAIL PURCHASE 29/09 CARD NUMBER 552638XXXXXX196 1 Apple App Purchase for Dirk	2.99		2,091.79
Transaction totals / Closing balance		\$2,091.79	\$1,203.62	\$2,091.79

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED FOR YOUR ACCOUNT.

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see

<https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit [mybusinesscard](https://bendigobank.com.au/mybusinesscard).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/mycard for all card related information. Business customers visit [mybusinesscard](https://bendigobank.com.au/mybusinesscard).

Making great things happen
in your community.



009669



SHIRE OF MUKINBUDIN
PO BOX 67
MUKINBUDIN WA 6479

Card summary

Account number 693723967
Card number 552638XXXXXX196
Customer number 11762408/M201
Statement period 01/09/2021 to 30/09/2021
Statement number 151 (page 4 of 4)

Any questions?

Contact Tara Chambers at 29 Shadbolt St, Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO** (1300 236 344).

Business Credit Card (continued).

Date	Transaction	Withdrawals	Payments
7 Sep 21	APPLE.COM/BILL, SYDN EY AUS	4.49	
11 Sep 21	Aussie Broadband lim it,MORWELL AUS	79.00	
12 Sep 21	MAJOR MOTORS, FORRES TFIELD AUS	246.15	
15 Sep 21	MessageMedia, Melbou rne AUS	108.90	
23 Sep 21	EZI*WESTERN AUSTR,WE ST LEEDERV AUS	578.00	
24 Sep 21	THE GOOD GUYS, MIDLA ND AUS	1,047.00	
25 Sep 21	FACEBK FNVX98T7S2, f b.me/ads AUS	21.26	
30 Sep 21	APPLE.COM/BILL, SYDN EY AUS	2.99	
TOTALS		\$2,087.79	\$0.00

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit [mybusinesscard](https://bendigobank.com.au/mybusinesscard).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

9.2.2 Monthly Statement of Financial Activity Report – 30 September 2021	
Location:	Mukinbudin
File Ref:	ADM 005
Applicant:	Edward Nind – Finance Manager
Date:	10 th September 2021
Disclosure of Interest:	Nil
Responsible Officer	Edward Nind – Finance Manager
Author:	Edward Nind – Finance Manager
Voting Requirements	Simple Majority
Documents Attached	Statement of Financial Activity – For the period ended 30 September 2021 (23 Pages) Schedules 2 to 14 For the period 1 July 2021 to 30 September 2021 (97 Pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please discuss these queries with the Finance Manager so that a researched answer may be provided for you.

Summary

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management Regulations 1996)*.

The Monthly Statement of Financial Activity Report attached for consists of;

Statement of Financial Activity comprising:

1. Acquisition of Assets
2. Disposal of Assets
3. Information on Borrowings
4. Reserves
5. Net Current Assets
6. Rating Information
7. Restricted Municipal and Trust Funds
8. Operating Statement
9. Statement of Financial Position
10. Financial Ratios
11. Grants Revenue
12. Bank Balances & Investment Information

Schedules 2 - 14

Background Information

The new Australian Accounting Standards have been applied to this report to recognise unspent grants as liabilities and Right Of Use (ROU) asset lease liabilities.

Where the income shown could be less than the full income received because some of the income had been recorded as a liability this information is shown on the line below the income line in the schedules.

Unspent grants and prepayments received are identified in Note 5. “Net Current Assets “ in the Statement of Financial Activity.

The NRM Grant conditions required us to recognise interest on the unspent grant.

Officer Comment

The “Original Budget”, was adopted on 17 August 2021, is based on a surplus carried forward of \$1,022,592 using end of year figures at the time of estimating.

The “Actual” brought forward surplus from 2020/2021 is \$989,272. However although the majority end of year accounting adjustments have been completed this is not the final audited figure. This is reduction to the brought forward surplus of \$33,320 from the surplus upon which the budget was based. There were many factors contributing to this and the detail can be seen in Note 5. of the Financial Statements.

Given the magnitude of this change consideration to addressing this in the Mid Year Review to reduce the possibility of a deficit position at the end of the 2021-2022 financial year.

The “Amended Budget” is the same as the “Original Budget” as no budget amendments have yet been adopted by council.

At 30 September 2021 the end of month position is a surplus of \$1,713,209.

In early June 2021 we received advance Financial Assistant Grant payments for the 2021-2022 financial year, \$593,490 of general purpose funding and \$307,024 of road funding making a total of \$900,514. These figures were based on “approximately half” of the Commonwealth Government funding pool which has subsequently changed.

The reported variances are those to the “Original Budget” at the time of writing and largely relate to timing differences.

The text included in the “Budget Text and Other Information” is largely that from the “Original Budget”

The Grants Revenue report within the Statement of Financial Activity has been adjusted to include income in prior years and brought forward as a liability that was expected to be spent in the current year. This amount is included in the first quarter figures where appropriate.

Strategic & Social Implications

N/A

Consultation

N/A

Statutory Environment

General Financial Management of Council, Council 2021/22 Budget (Pending Adoption), *Local Government (Financial Management) Regulations 1996*, r34, *Local Government Act 1995*, section 6.4.

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council.

Council adopted a policy on 17 August 2021 that the material variation be set at \$10,000 and 10%.

Financial Implications

There is no direct financial implication in relation to this matter.

OFFICER RECOMMENDATION

Council Decision Number – 04 10 21

Moved: Cr Farina

Seconded: Cr Walker

That Council:

Adopt the Monthly Financial Report for the period ending 30 September 2021 and note any material variances greater than \$10,000 and 10%.

Carried 8 / 0



SHIRE OF MUKINBUDIN

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 SEPTEMBER 2021

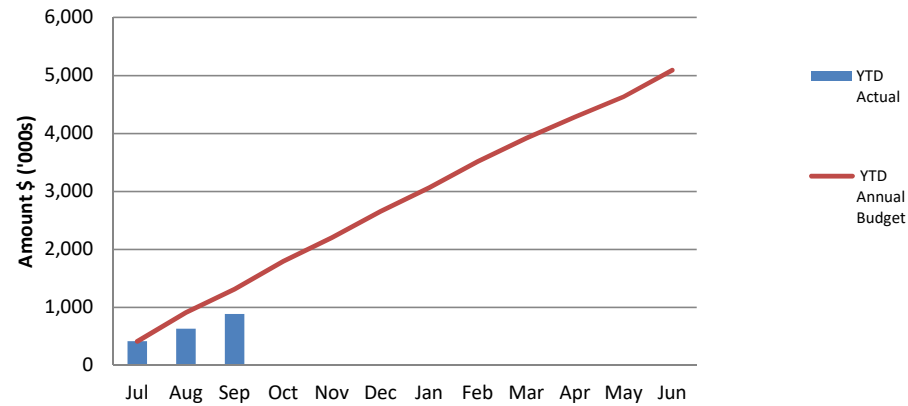
TABLE OF CONTENTS

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Graphical Analysis	1 to 2
Statement of Financial Activity	3
Report on Significant Variances	4 to 5
Notes to and Forming Part of the Statement	
1 Acquisition of Assets	6 to 7
2 Disposal of Assets	8 to 9
3 Information on Borrowings	10
4 Reserves	11 to 13
5 Net Current Assets	14
6 Rating Information	15
7 Restricted Municipal and Trust Funds	16
8 Operating Statement	17
9 Statement of Financial Position	18
10 Financial Ratios	19
11 Grants Revenue	20 to 21
12 Bank Balances & Investment Information	22

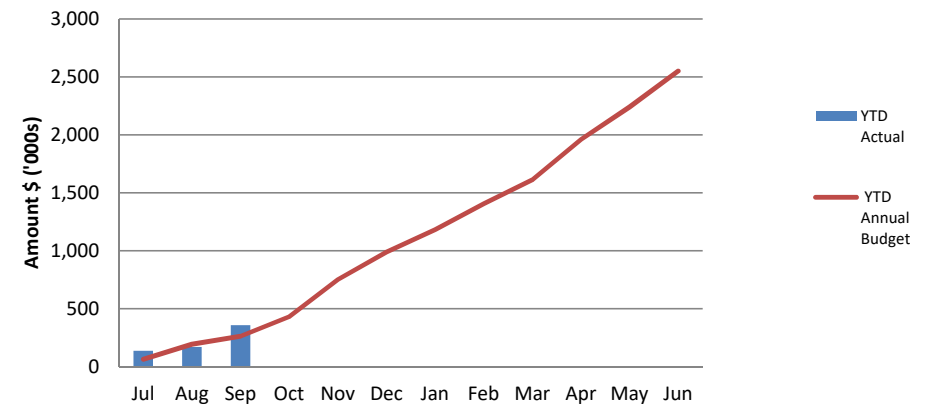
Schedules are attached showing:
Comparatives and Comments

Income and Expenditure Graphs to 30 September 2021

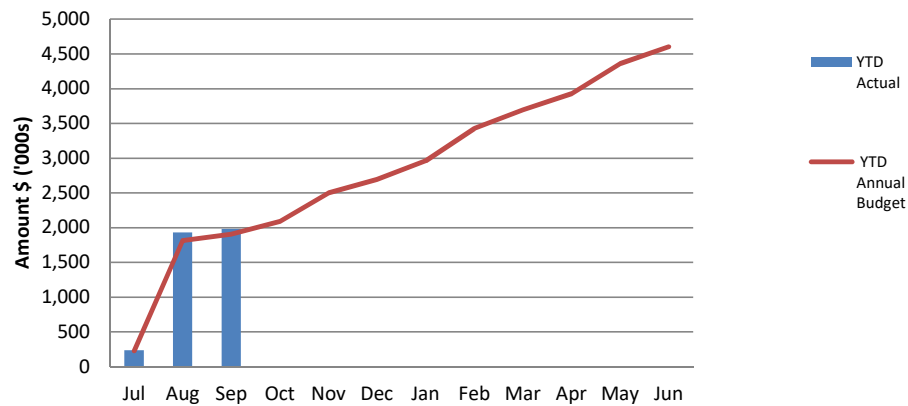
Operating Expenditure



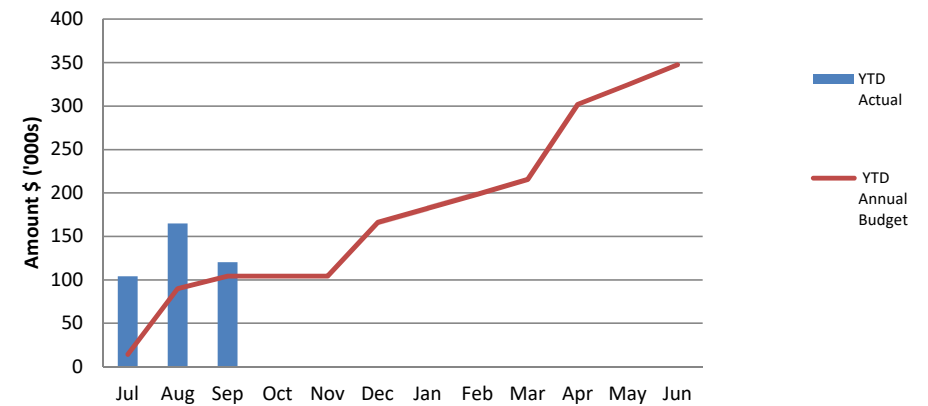
Capital Expenditure



Operating Income

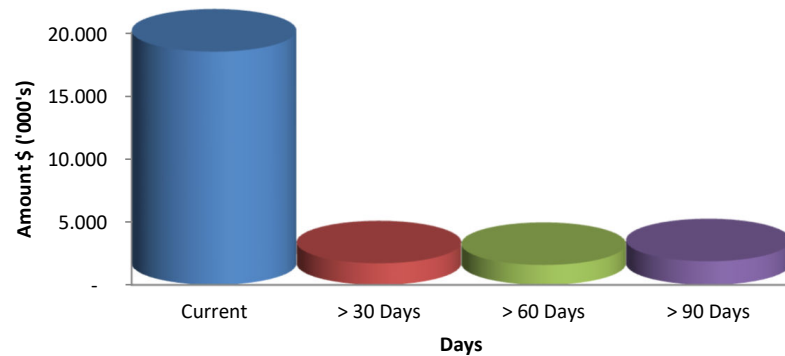


Capital Income

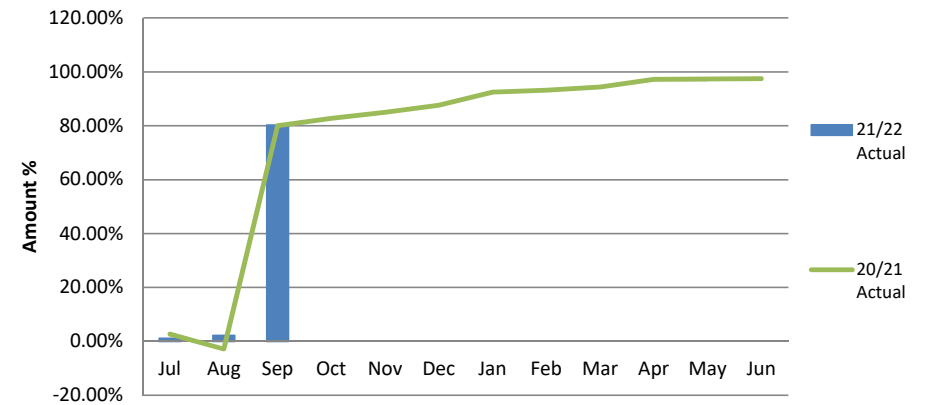


Other Graphs to 30 September 2021

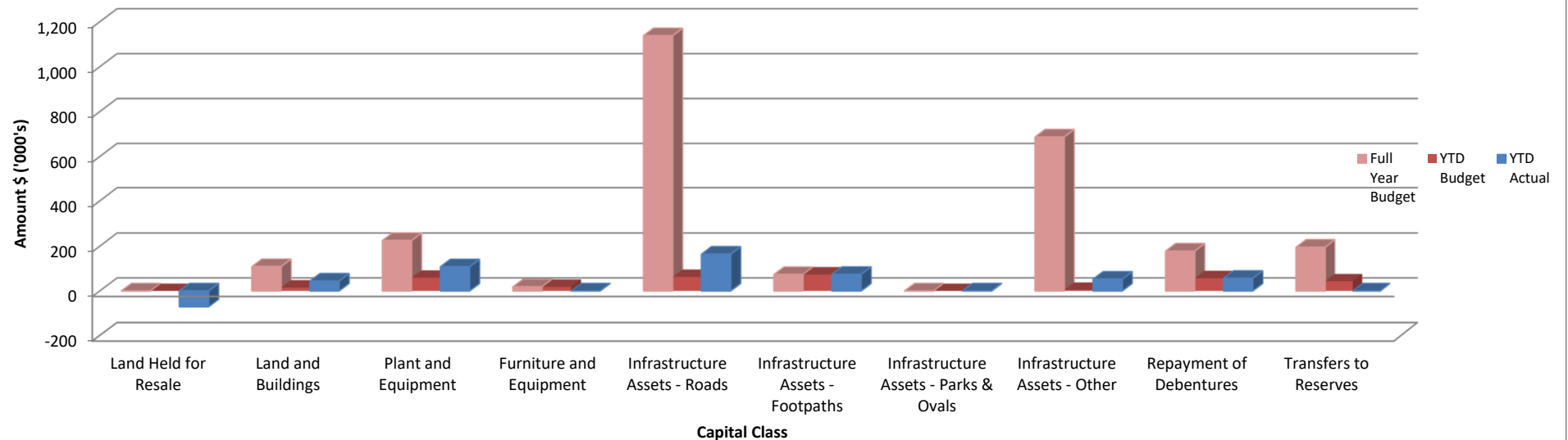
Sundry Debtors Amount O/S



Rates % Collected



Capital Expenditure



STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021

	NOTE	Original Budget \$	2021/22 Amended Budget \$	September 2021 YTD Budget \$	September 2021 Actual \$	Variances Actuals to YTD Budget \$	Variances Actual Budget to YTD %
<u>Operating</u>							
Revenues/Sources							
General Purpose Funding		840,012	840,012	201,822	204,816	2,994	1.48%
Law, Order, Public Safety		24,892	24,892	5,170	1,760	(3,410)	(65.96%)
Health		500	500	123	0	(123)	(100.00%)
Education and Welfare		34,397	34,397	7,797	30,594	22,797	292.38% ▲
Housing		280,128	280,128	64,206	53,997	(10,209)	(15.90%) ▼
Community Amenities		76,173	76,173	17,196	16,616	(580)	(3.37%)
Recreation and Culture		393,000	393,000	11,906	11,369	(537)	(4.51%)
Transport		1,067,801	1,067,801	219,692	243,789	24,097	10.97% ▲
Economic Services		523,723	523,723	64,593	91,870	27,277	42.23% ▲
Other Property and Services		62,950	62,950	15,717	25,402	9,685	61.62%
		<u>3,303,576</u>	<u>3,303,576</u>	<u>608,222</u>	<u>680,213</u>	<u>71,991</u>	<u>11.84%</u>
(Expenses)/(Applications)							
Governance		(486,729)	(486,729)	(123,429)	(80,538)	42,891	34.75% ▼
General Purpose Funding		(108,438)	(108,438)	(26,533)	(23,455)	3,078	11.60%
Law, Order, Public Safety		(87,283)	(87,283)	(28,417)	(23,257)	5,160	18.16%
Health		(88,034)	(88,034)	(20,803)	(12,309)	8,494	40.83%
Education and Welfare		(103,241)	(103,241)	(28,971)	(41,944)	(12,973)	(44.78%) ▲
Housing		(408,040)	(408,040)	(106,145)	(68,169)	37,976	35.78% ▼
Community Amenities		(274,642)	(274,642)	(75,532)	(65,555)	9,977	13.21%
Recreation & Culture		(902,934)	(902,934)	(190,536)	(159,195)	31,341	16.45% ▼
Transport		(2,154,173)	(2,154,173)	(509,390)	(264,358)	245,032	48.10% ▼
Economic Services		(409,206)	(409,206)	(104,741)	(112,226)	(7,485)	(7.15%)
Other Property and Services		(70,957)	(70,957)	(98,295)	(32,430)	65,865	67.01% ▼
		<u>(5,093,677)</u>	<u>(5,093,677)</u>	<u>(1,312,792)</u>	<u>(883,436)</u>	<u>429,356</u>	<u>(32.71%)</u>
Net Operating Result Excluding Rates		(1,790,101)	(1,790,101)	(704,570)	-203,223.0	501,347	(71.16%)
<u>Adjustments for Non-Cash</u>							
<u>(Revenue) and Expenditure</u>							
(Profit)/Loss on Asset Disposals	2	(7,727)	(7,727)	(1,932)	11,122	13,054	675.67% ▼
Rounding		0	0	0	(3)	5	0.00%
Depreciation on Assets		1,756,536	1,756,536	439,104	0	(439,104)	100.00% ▼
<u>Capital Revenue and (Expenditure)</u>							
Purchase of Land and Buildings	1	(109,500)	(109,500)	(15,000)	(44,373)	(29,373)	(195.82%) ▲
Purchase of Furniture & Equipment	1	(18,470)	(18,470)	(18,470)	0	18,470	100.00% ▼
Purchase of Plant & Equipment	1	(225,000)	(225,000)	(59,400)	(108,842)	(49,442)	(83.24%) ▲
Purchase of Infrastructure Assets - Roads	1	(1,138,077)	(1,138,077)	(62,985)	(164,569)	(101,584)	(161.28%) ▲
Purchase of Infrastructure Assets - Footpaths	1	(74,000)	(74,000)	(74,000)	(74,698)	(698)	(0.94%)
Purchase of Infrastructure Assets - Other	1	(687,080)	(687,080)	(4,996)	(52,858)	(47,862)	(958.01%) ▲
Lease Capital Repayments	1	(3,288)	(3,288)	(822)	(1,666)	(844)	(102.68%)
Proceeds from Disposal of Assets	2	229,727	229,727	104,435	120,000	15,565	14.90% ▲
Repayment of Debentures	3	(178,142)	(178,142)	(57,383)	(57,036)	347	0.60%
Transfers to Restricted Assets (Reserves)	4	(195,347)	(195,347)	(43,271)	1	43,272	100.00% ▼
Transfers from Restricted Asset (Reserves)	4	117,795	117,795	0	0	0	0.00%
ADD Net Current Assets July 1 B/Fwd	5	1,022,592	1,022,592	1,022,592	989,272	(33,320)	3.26%
LESS Net Current Assets Year to Date	5	0	0	1,824,005	1,713,209	(110,796)	6.07%
Amount Raised from Rates		<u>(1,300,082)</u>	<u>(1,300,082)</u>	<u>(1,300,703)</u>	<u>(1,300,083)</u>	<u>620</u>	<u>(0.05%)</u>

(Excluding Ex Gratia Rates)

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations Greater than 10% and \$10,000 ▲
Below Budget Expectations Less than 10% and \$10,000 ▼

SHIRE OF MUKINBUDIN
FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021
Report on Significant variances Greater than 10% and \$10,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variances adopted by Council are:

Actual Variance to YTD Budget up to 10%:

Actual Variance exceeding 10% of YTD Budget

Actual Variance exceeding 10% of YTD Budget and a value greater than \$10,000:

Where a variance is identified as caused being "Timing" it means that the rate of expenditure, or income, is different that what was estimated in the budget but the variation is expected to minimal by the end of the financial year. Should this "Timing" be a cause for concern this will be identified.

\$
Variances
Actuals to
YTD Budget

REPORTABLE OPERATING REVENUE VARIATIONS

Education and Welfare - Variance above budget expectations.

The remainder of the Building Better Regions Grant Contribution Income from the Childcare Committee for New Childcare Building White St was received sooner than expected.

\$22,797 ▲

Housing - Variance below budget expectations.

Several debtor invoices are pending.

-\$10,209 ▼

Transport - Variance above budget expectations

The final payment of the Local Roads and Community Infrastructure Grant for footpaths has not been recognised as soon as expected in the appropriate account. However this is more than offset by recognition of Regional Road Group and Roads to Recovery that has been recognised sooner than expected.

\$24,097 ▲

Economic Services - Variance above budget expectations.

All Caravan Park accomodation income is greater than expected.

\$27,277 ▲

REPORTABLE OPERATING EXPENSE VARIATIONS

Governance - Variance below budget expectations.

Significant components are: Payments for Subscriptions & Publications are not proceeding as fast as expected. Insurance costs are less because one installment is pending and the majority of costs have been allocated to administration.

\$42,891 ▼

Education and Welfare - Variance above budget expectations.

Timing; The CEACA Inc general membership subscription annual contribution 2021/22 of \$20,000, CEACA Project - 4 Units has been paid sooner than expected.

-\$12,973 ▲

Housing - Variance below budget expectations.

The main components are a reduced rate of expenditure on Staff Housing Building Maintenance and \$0 depreciation as depreciation has not yet been run.

\$37,976 ▼

Recreation and Culture - Variance below budget expectations.

Other Recreation & Sport Building Maintenance expenses and Depreciation (which has not been run) are below YTD Budget.

\$31,341 ▼

Transport - Variance below budget expectations.

The major component is that depreciation has not been run.

\$245,032 ▼

Other Property and Services - Variance below budget expectations.

The most significant components are:

- The Administration Overheads recovery budget is not synchronised with expenses and income. Overall Operating expenses are less than expected.

\$65,865 ▼

- Overall Public Works Overhead expenses are less than expected at this time, resulting in an over recovery of costs.

\$

SHIRE OF MUKINBUDIN
FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021
Report on Significant variances Greater than 10% and \$10,000

**Variances
Actuals to
YTD Budget**

REPORTABLE NON-CASH VARIATIONS

(Profit)/Loss on Asset Disposals - Variance below budget expectations.

Unexpected loss on the sale of Lot 20 (7) Gimlett Way \$13,054 ▼

Depreciation on Assets - Variance below budget expectations.

Depreciation has not yet been run and will not be run until asset values are finalised -\$439,104 ▼

REPORTABLE CAPITAL EXPENSE VARIATIONS

Purchase of Land & Buildings - Variance above budget expectations.

The main component of this is the expenditure on the Mukinbudin Sports Complex Building guttering which has cost more occurred sooner than expected. -\$29,373 ▲

Purchase of Furniture & Equipment - Variance below budget expectations.

Expenditure on the Uninterruptible Power Supply for the server and computers. Eaton 9PX-3000 + NIC + EMP + 4Yr Warranty \$8,400, ITVision Altus Bank Rec Module \$5,070 and the New phone system \$5K have not yet occurred. \$18,470 ▼

Purchase of Plant & Equipment - Variance above budget expectations.

The main component is; The new additional dual cab 4 x 4 (New Plant number P30721) was paid for sooner than expected. -\$49,442 ▲

Purchase of Infrastructure Assets Roads - Variance above budget expectations.

The main component is; Expenditure on the Bonnie Rock - Lake Brown Road projects has commenced a sooner than expected. -\$101,584 ▲

Purchase of Infrastructure Assets Other - Variance above budget expectations.

Expenditure on the contract to replace the Lions Park Playground has commenced sooner than expected and additional expenditure on the pump track has been completed sooner than expected. -\$47,862 ▲

Transfers to Restricted Assets (Reserves) - Variance below budget expectations.

The Proceeds on Sale of Lot 251 (8) Earl Drive have not yet been transferred to reserve. \$43,272 ▼

REPORTABLE CAPITAL INCOME VARIATIONS

Proceeds from Disposal of Assets - Variance above budget expectations.

The most significant item is:
Additional proceeds on Sale of Lot 20 (7) Gimlett Way \$15,565 ▲

REPORTABLE NET CURRENT ASSETS VARIATIONS

Net Current Assets 1 July 2021 B/Fwd below budget expectations.

The decrease in the Brought Forward position is due to an increase in liabilities, which more than offset the increase in assets, and includes:

- Income In Advance - Grants and Contract Liabilities
- Accrued Expenses (Invoices received in 2021-2022 for 2020-2021) -\$33,320
- Current Employee Benefits Provision, which now exceeds the Leave Reserve.

At the time of writing most end of year accounting adjustments are complete but not audited.

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021

	2021/22 Original Budget \$	2021/22 Amended Budget \$	2021/22 YTD Budget \$	September 2021 Actual \$
1. ACQUISITION OF ASSETS				
The following assets have been acquired during the period under review:				
By Program				
<u>Community Resource Centre</u>				
Buildings (Capital) - Crc	0	0	0	162.65
Housing				
<u>Housing - Shire (Staff and Rentals)</u>				
15 Cruickshank Rd Ceo Building Capital	5,000	5,000	0	0.00
4 Salmon Gum Alley Building Capital	5,000	5,000	0	0.00
<u>Housing - Other (Including Joint Venture)</u>				
Jv Singles Unit 4 - Capital	18,000	18,000	0	0.00
Jv Family - 6 Lansdell St - Capital	10,400	10,400	0	0.00
Jv Family - 12 White St - Capital	30,000	30,000	15,000	14,775.87
Community Amenities				
<u>Other Community Amenities</u>				
Cemetery Capital	15,000	15,000	0	0.00
Recreation and Culture				
<u>Public Halls & Civic Centre</u>				
Buildings Capital Halls	10,000	10,000	0	0.00
<u>Swimming Pools</u>				
Swimming Pool Infrastructure Capital	45,000	45,000	0	0.00
<u>Other Recreation & Sport</u>				
Mukinbudin Sports Complex Building	25,100	25,100	0	29,434.55
Sports Complex - Other Infra (Pump Track)	9,492	9,492	0	10,900.20
Mukinbudin Lions Park - Other	144,514	144,514	0	41,958.25
Sports Complex - Other Infra (Tennis)	148,074	148,074	0	0.00
Sports Complex - Other Infra (Basket Ball)	30,000	30,000	0	0.00
Sports Complex - Carparks & Paths - Other	20,000	20,000	0	0.00
Transport				
<u>Roads, Streets, Bridges & Depots</u>				
Bonnie Rock - Lake Brown Road - Cap	121,000	121,000	0	94,166.84
Moondoon Road Renewal - Cap Exp	0	0	0	236.59
Quantacutting North Rd Renewal - Cap	35,000	35,000	34,995	34,029.41
Popes Hill South Road - Cap Exp	11,000	11,000	10,995	11,722.51
Copeland Road - Cap Exp	40,000	40,000	0	6,486.79
Whyte Road - Cap Exp	52,000	52,000	0	0.00
Ogilvie Road Renewal - Cap Exp	0	0	0	908.75
Mcgregor Road North Section Renewal -	20,000	20,000	0	0.00
Albert Road - Capital Exp	20,000	20,000	0	0.00
Karomin Road - Capital Exp	39,000	39,000	0	0.00
Doig Road Renewal - Cap Exp	0	0	0	325.42
Lavery Road - Cap Exp	17,000	17,000	16,995	10,040.23
Kununoppin-Mukinbudin Road Renewal	541,277	541,277	0	5,306.44
Unallocated Road Capital Expense -	241,800	241,800	0	0.00
Mukinbudin North East Rd - Cap Exp	0	0	0	1,336.35
Kununoppin-Mukinbudin Road	0	0	0	7.53
Maddock Street Footpath Construction -	74,000	74,000	74,000	53,937.84
Bent St/Kununoppin-Mukinbudin Rd	0	0	0	20,760.00
Townscape Other Infrastructure (Main	10,000	10,000	4,996	0.00
<u>Road Plant Purchases</u>				
Plant & Equipment (Capital) - Road Plant	45,000	45,000	0	46,857.32

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021**

<u>By Program (Continued)</u>		2021/22 Original Budget \$	2021/22 Amended Budget \$	2021/22 YTD Budget \$	September 2021 Actual \$
1. ACQUISITION OF ASSETS (Continued)					
Economic Services					
	Water Supply Infrastructure Other - Cap	265,000	265,000	0	0.00
Other Property & Services					
<u>Administration Overheads</u>					
	Furniture & Equipment (Capital) -	18,470	18,470	18,470	0.00
	Admin Building Capital	6,000	6,000	0	0.00
	Plant & Equipment (Capital) -	180,000	180,000	59,400	61,985.15
		<u>2,252,127.00</u>	<u>2,252,127.00</u>	<u>234,851.00</u>	<u>445,338.69</u>

The following assets have been acquired during the period under review:

<u>By Class</u>					
	Buildings	109,500	109,500	15,000	44,373.07
	Furniture & Equipment	18,470	18,470	18,470	0.00
	Plant & Equipment	225,000	225,000	59,400	108,842.47
	Infrastructure - Roads	1,138,077	1,138,077	62,985	164,566.86
	Infrastructure - Footpaths	74,000	74,000	74,000	74,697.84
	Infrastructure - Other	687,080	687,080	4,996	52,858.45
	Infrastructure - Other WIP	0	0	0	0.00
		<u>2,252,127</u>	<u>2,252,127</u>	<u>234,851</u>	<u>445,338.69</u>

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

		Written Down Value		Sale Proceeds		Profit(Loss)	
		2021/22 Original Budget \$	September 2021 Actual \$	2021/22 Original Budget \$	September 2021 Actual \$	2021/22 Original Budget \$	September 2021 Actual \$
<u>By Program</u>							
	Asset						
Health							
Sale of the Old Nursing Post Building	65120					0	0.00
Sale of the Old Nursing Post Land	65020					0	0.00
Transport							
Komatsu WB97R-2 Backhoe	31720					0	0.00
Isuzu D - Max 4x2 Crew Cab Hi-Ride SX Automatic 3.0l T/Diesel MBL 2	311					0	0.00
Other Property and Services							
Replacement CEO Vehicle x 3		177,000		187,000		10,000	0.00
Car 2020 Toyota Prado DSL Wagon A/T VX (CEO) MBL1	43320B	0	60,121.96	0	59,090.91	0	(1,031.05)
Car 2019 Toyota Prado DSL Wagon A/T VX Model GDJ150R-GKTEYQ (CEO) Delivered Sep19 MBL1	43319C	0		0		0	0.00
Land/Subdivision Development							
Sale of Residential Land - Lot 251 (8) Earl Drive.	39519	45,000	45,000.00	42,727	42,727	(2,273)	(2,272.73)
Sale of Residential Land - Land Resale - Lot 20 (7) Gimlett Way - Subdivision	76	0	26,000.00		18,181.82	0	(7,818.18)
		222,000	131,121.96	229,727	120,000.00	7,727	(11,121.96)

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021

DISPOSALS OF ASSETS Continued <u>By Class of Asset</u>		Written Down Value		Sale Proceeds		Profit(Loss)	
		2021/22 Original Budget \$	September 2021 Actual \$	2021/22 Original Budget \$	September 2021 Actual \$	2021/22 Original Budget \$	September 2021 Actual \$
	Asset						
Land & Buildings							
Sale of Residential Land - Lot 251 (8) Earl Drive.	39519	45,000	45,000.00	42,727	42,727.27	(2,273)	(2,272.73)
Sale of Residential Land - Land Resale - Lot 20 (7) Gimlett Way - Subdivision	76	0	26,000.00	0	18,181.82	0	(7,818.18)
Subtotal	65120	45,000	71,000.00	42,727	60,909.09	-2,273	-10,090.91
Plant & Equipment							
Replacement CEO Vehicle x 3		177,000		187,000		10,000.00	0.00
Car 2020 Toyota Prado DSL Wagon A/T VX (CEO) MBL1	43320B	0	60,121.96	0	59,090.91	0.00	(1,031.05)
Subtotal Plant & Equipment	311	177,000	60,121.96	187,000	59,090.91	10,000.00	-1,031.05
		222,000	131,121.96	229,727	120,000.00	7,727.00	(11,121.96)

Summary

Profit on Asset Disposals
 Loss on Asset Disposals

2021/22 Original Budget \$	September 2021 Actual \$
10,000	0.00
(2,273)	(11,121.96)
7,727	(11,121.96)

Note:

1. Transactions relating to the sale of the subdivided part of asset 373, Lot 204 at the corner Bent and Shadbolt Streets initiated in 2017-2018 are still pending and are subject to the subdivision and the transfer of the title.

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Lender	Particulars	Loan Finishes	Principal 1-Jul-21	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
				2021/22 Original Budget	2021/22 Actual	2021/22 Original Budget	2021/22 Actual	2021/22 Original Budget	2021/22 Actual	2021/22 Original Budget	2021/22 Actual
				\$	\$	\$	\$	\$	\$	\$	\$
	Education & Welfare										
WATC	Loan 109 - CRC	1/02/2021	0	0	0	1	0	(1)	0	0	0
WATC	Loan 125 Boodie Rats New Building		182,529	0	0	11,935	0	170,594	182,529	4,773	0
	Housing										
WATC	Loan 124 - 8 Gimlett Way	30/09/2028	202,114			24,397	12,107	177,717	190,007	7,243	3,052
WATC	Loan 126 - 2 Houses, 8 Gimlett Way & 4 Earl Drive		693,610	0	0	45,352	0	648,258	693,610	18,141	0
	Recreation & Culture										
WATC	Loan 108 - Bowling Club	1/02/2021	0	0	0	(1)	0	1	0	0	0
	Economic Services										
WATC	Loan 119 - Mukinbudin Cafe	13/04/2027	64,152	0	0	9,371	0	54,781	64,152	3,643	0
WATC	Loan 127 -Caravan Park House, 22 B	30/09/2035	116,430	0	0	7,223	3,598	109,207	112,832	2,583	899
	Other Property & Services										
WATC	Loan 118 - Vibe Roller MBL 1677	13/09/2021	8,651	0	0	8,651	8,651	(0)	(0)	246	220
WATC	Loan 120 - Skid Steer MBL 1724	15/01/2024	23,363	0	0	7,438	3,677	15,925	19,686	1,130	534
WATC	Loan 121 - Grader MBL 95	27/02/2023	76,713	0	0	37,827	18,783	38,886	57,930	2,352	1,066
WATC	Loan 122 - Roller MBL 811	27/02/2023	41,741	0	0	20,582	10,220	21,159	31,521	1,279	580
WATC	Loan 123 - Tractor MBL 244	2/12/2022	8,116	0	0	5,366	0	2,750	8,116	285	0
			1,417,418	0	0	178,142	57,036	1,239,276	1,360,382	41,675	6,351

All loan repayments were financed by general purpose revenue.

Note: The Western Australian Treasury Corporation Loan Guarantee Fee has been included in Interest as recommended in the Local Government Accounting Manual.

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021

	2021/22 Original Budget \$	September 2021 Actual \$
4. RESERVES		
Cash Backed Reserves		
Leave Reserve		
Opening Balance	143,248	143,248
Amount Set Aside / Transfer to Reserve	1,590	0
Amount Used / Transfer from Reserve	(4,395)	0
	<u>140,443</u>	<u>143,248</u>
Plant Reserve		
Opening Balance	379	379
Amount Set Aside / Transfer to Reserve	127,560	0
Amount Used / Transfer from Reserve	0	0
	<u>127,939</u>	<u>379</u>
Building & Residential Land Reserve		
Opening Balance	193,578	193,578
Amount Set Aside / Transfer to Reserve	44,267	(1)
Amount Used / Transfer from Reserve	(68,400)	0
	<u>169,445</u>	<u>193,577</u>
Senior Housing Reserve		
Opening Balance	21,081	21,081
Amount Set Aside / Transfer to Reserve	220	0
Amount Used / Transfer from Reserve	0	0
	<u>21,301</u>	<u>21,081</u>
Roadworks Reserve		
Opening Balance	32,127	32,127
Amount Set Aside / Transfer to Reserve	390	0
Amount Used / Transfer from Reserve	0	0
	<u>32,517</u>	<u>32,127</u>
Swimming Pool Reserve		
Opening Balance	139,529	139,529
Amount Set Aside / Transfer to Reserve	21,320	0
Amount Used / Transfer from Reserve	(45,000)	0
	<u>115,849</u>	<u>139,529</u>
Total Cash Backed Reserves	<u><u>607,494</u></u>	<u><u>529,941</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021

	Original Budget Adopted Budget \$	September 2021 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers		
Transfers to Reserves		
Leave Reserve	1,590	0
Plant Reserve	127,560	0
Building & Residential Land Reserve	44,267	(1)
Seniors Housing Reserve	220	0
Roadworks Reserve	390	0
Swimming Pool Reserve	21,320	0
	<u>195,347</u>	<u>(1)</u>
Transfers from Reserves		
Leave Reserve	(4,395)	0
Building & Residential Land Reserve	(68,400)	0
Swimming Pool Reserve	(45,000)	0
	<u>(117,795)</u>	<u>0</u>
Total Transfer to/(from) Reserves	<u>77,552</u>	<u>(1)</u>

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021

4. RESERVES (Continued)**Cash Backed Reserves (Continued)**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- To be used to fund annual and long service leave requirements.

Plant Reserve

- To be used for the renewal, upgrade or purchase of new or used mobile plant and vehicles.

Building & Residential Land Reserve

- To be used for the renewal, upgrade, replacement and new construction of new buildings and associated infrastructure, to assist finance of building loans, future expansion and land development, and proceeds from the sale of subdivision blocks.

Seniors Aged Housing Reserve

- To be used for the renewal, upgrade, replacement and new construction of additional Aged Units and their maintenance. The surplus/deficit after rent and maintenance has been carried out for the financial year is to be transferred into/from (if required) the reserve.

White St & Lansdell St JV Reserve

- To cover anticipated costs of periodic repairs and maintenance to the land and units.

Cruickshank Rd JV Reserve

- To be used for the renewal, upgrade, replacement and new construction of additional similar units and their maintenance. The surplus/deficit after rent and maintenance has been carried out for the financial year is to be transferred into/from (if required) the reserve.

Communications Reserve

- To be used for the renewal, upgrade or purchase of new community communication facilities including, but not limited to TV, radio, mobile phone and internet services.

Roadworks Reserve

- To be used for the renewal, upgrade, replacement and new construction of streets, roads, bridges, footpaths and storm water drainage.

Swimming Pool Reserve

- To be used for the renewal, upgrade, replacement and new construction for the Swimming Pool and associated infrastructure. \$20,00 per year plus interest is to be transferred to this reserve.

Royalties for Regions

- To be used for any unspent Royalties for Regions monies.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021**

	2020/21 B/Fwd Per Original Budget \$	2020/21 B/Fwd Actual \$	September 2021 Actual \$
5. NET CURRENT ASSETS	Note		
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	1,548,550	1,548,550	2,163,413
Cash - Restricted Muni Funds	16,257	16,257	19,767
Cash - Restricted Reserves	529,941	529,942	529,943
Rates Outstanding	31,281	31,281	262,356
Sundry Debtors	8,731	8,731	29,782
Provision for Doubtful Debts	(5,171)	(1,557)	(1,557)
GST Receivable	1,741	25,449	25,422
Accrued Income	4,812	8,389	8,389
Payments In Advance	8,988	8,419	8,419
Inventories	182	14,942	9,490
	<u>2,145,312</u>	<u>2,190,403</u>	<u>3,055,424</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(202,483)	(198,491)	(143,723)
Accrued Interest On Loans	(12,290)	(5,388)	(5,388)
Accrued Salaries & Wages	(18,017)	(22,536)	(22,536)
Income In Advance - Grants and Contract Liabilities.	(320,665)	(341,902)	(525,699)
GST Payable	(1)	(2,551)	(8,020)
Prepaid Rates (Excess Rates)	(10,615)	(10,615)	(29,267)
Accrued Expenses	6,117	(21,109)	(6,400)
PAYG Liability	(13,138)	(34,970)	(34,103)
FBT Payable	(5,429)	(5,192)	(5,192)
Other Payables	(16,257)	(16,257)	(19,767)
Bonds and Deposits Held	(1)	(1)	(1)
Current Employee Benefits Provision	(102,029)	(155,425)	(155,425)
Current Loan Liability	0	(178,141)	(121,105)
Current Lease Liability	0	(3,288)	(1,622)
	<u>(694,808)</u>	<u>(995,866)</u>	<u>(1,078,248)</u>
NET CURRENT ASSET POSITION	1,450,504	1,194,537	1,977,176
Less: Cash - Reserves - Restricted	(529,941)	(529,942)	(529,943)
Add Back : Component of Leave Liability not Required to be Funded	102,029	143,248	143,249
Add Back : Current Loan Liability		178,141	121,105
Add Back : Current Lease Liability		3,288	1,622
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	1 & 2	<u>989,272</u>	<u>1,713,209</u>

Notes applicable to the Surplus/(Deficit) Carried Forward from June 2021.

- The Surplus/(Deficit) includes \$900,514 from the advance payment of 2021/2022 Financial Assistance Grants.
\$593,490 as General Purpose Funding and \$307,024 for Roads.
Without the \$900,514 advance payment the Carried Forward amount at 1 July 2021 would be a surplus of of \$88,758.
- The Surplus/(Deficit) carried forward at 30 June 2021 is expected to change due to end of year adjustments and audit.

Notes applicable to the Surplus/(Deficit) at 30 September 2021.

- The following unspent grant or contract liabilities have not been acquitted in 2020-2021:

Unspent RRG grant.	140,802
Unspent RTR grant.	5,833
Unspent NRM Environmental Grant	6,355
FESA-ESL Unspent Operational Grant	2,148
Domestic Refuse Collection Charges In Advance	18,456
Commercial Refuse Collection Charges In Advance	6,675
Domestic Recycling Collection Charges In Advance	15,819
Commercial Recycling Collection Charges In Advance	5,722
Local Roads and Community Infrastructure Prog Grant Phase 1 & 2	193,726
Seniors Project Grant (2017-2018)	92
Water Supply Other Infrastructure Unspent Grants - Current Liability	98,771
Other Prepayments received	31,300
<u>Total grants not acquitted by September 2021</u>	<u>525,699</u>

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2021/22 Rate Revenue \$	2021/22 Interim Rates \$	2021/22 Back Rates \$	2021/22 Total Revenue \$	2021/22 Original Budget \$
General Rate								
GRV - Residential	0.184236	152	1,129,604	208,113			208,113	208,113
GRV - Vacant	0.184236	1	16,000	2,948			2,948	2,948
UV - Rural	0.023340	211	45,246,000	1,056,042			1,056,042	1,056,041
UV - Mining	0.023340	0	0	0			0	0
Non Rateable		111					0	
Sub-Totals		475	46,391,604	1,267,103	0	0	1,267,103	1,267,102
Minimum Rates	Minimum \$							
GRV - Residential	440	18	13,624	7,920			7,920	7,480
GRV - Vacant	440	6	1,873	2,640			2,640	3,080
UV - Rural	590	32	279,700	18,880			18,880	18,880
UV - Mining	590	6	41,002	3,540			3,540	3,540
Sub-Totals		62	336,199	32,980	0	0	32,980	32,980
		537	46,727,803	1,300,083	0	0	1,300,083	1,300,082
Discounts							0	0
Rates Adjustments							0	0
Total Amount of General Rates							1,300,083	1,300,082
Specified Area Rates							0	0
Ex Gratia Rates							0	19,207
Total Rates							1,300,083	1,319,289

All land except exempt land in the Shire of Mukinbudin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF MUKINBUDIN

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021**

7. RESTRICTED MUNICIPAL AND TRUST FUNDSRestricted Municipal Funds

These Funds held at the date of this report are those that will need be repaid subject to prescribed conditions.

Detail	Balance 01-Jul-21 \$	Amounts Received \$	Amounts Paid (\$)	30/09/2021 Balance \$
Department of Transport Licensing	0	82,822	(79,389)	3,433
Mukinbudin Indoor Cricket Club	0	0	0	0
Other Restricted Funds	0	0	0	0
Sports Complex Key Bonds	0	0	0	0
Council Nomination Deposit	0	400	0	400
Housing Tenancy Bonds	0	1,400	(1,400)	0
Hall Hire Bonds & Deposits	0	0	0	0
Gym Bonds	2,480	0	(500)	1,980
Soil Conservation	13,166	0	0	13,166
Builders Levy (BCITF)	0	0	0	0
Building Service Levy	611	177	0	788
Standpipe Key Bonds	0	0	0	0
Mukinbudin Football Club Rams Plates	0	0	0	0
	16,257	84,799	(81,289)	19,767

Trust Funds

Funds held at the date of this report over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-21 \$	Amounts Received \$	Amounts Paid (\$)	30/09/2021 Balance \$
Wilgoyne Tennis Club	0	0	0	0
Other Trust Funds	1	0	0	1
LGMA Wheatbelt	0	0	0	0
Karlonning Pipeline Scheme	0	0	0	0
Drive in Donation	0	0	0	0
	1	0	0	1

Note: \$1 has been transferred from The Municipal Bank Account to the Trust Bank account to keep the account open in order to comply with legislation.

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021

8. OPERATING STATEMENT

	September	2021/22	
	2021	Original	2020/21
	Actual	Budget	Actual
	\$	\$	\$
OPERATING REVENUES			
Governance	0	0	0
General Purpose Funding	1,504,899	2,140,094	2,967,085
Law, Order, Public Safety	1,760	24,892	113,530
Health	0	500	48,356
Education and Welfare	30,594	34,397	200,693
Housing	53,997	280,128	246,366
Community Amenities	16,616	76,173	110,632
Recreation and Culture	11,369	393,000	339,089
Transport	243,789	1,067,801	940,357
Economic Services	91,870	523,723	264,836
Other Property and Services	25,402	62,950	106,897
TOTAL OPERATING REVENUE	1,980,296	4,603,658	5,337,841
OPERATING EXPENSES			
Governance	80,538	486,729	367,243
General Purpose Funding	23,455	108,438	92,737
Law, Order, Public Safety	23,257	87,283	86,796
Health	12,309	88,034	96,972
Education and Welfare	41,944	103,241	100,454
Housing	68,169	408,040	366,166
Community Amenities	65,555	274,642	279,407
Recreation & Culture	159,195	902,934	801,991
Transport	264,358	2,154,173	2,011,652
Economic Services	112,226	409,206	387,627
Other Property and Services	32,430	70,957	120,807
TOTAL OPERATING EXPENSE	883,436	5,093,677	4,711,853
CHANGE IN NET ASSETS			
RESULTING FROM OPERATIONS	1,096,860	(490,019)	625,988

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021

9. STATEMENT OF FINANCIAL POSITION

	September 2021 Actual \$	2020/21 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	2,713,123	2,094,749
Trade and Other Receivables	332,812	80,713
Inventories	9,490	14,942
TOTAL CURRENT ASSETS	3,055,425	2,190,404
NON-CURRENT ASSETS		
Other Receivables	713	713
Inventories	294,614	365,614
Investments	55,355	55,355
Property, Plant and Equipment	14,597,827	14,504,733
Right of Use Assets	3,090	3,090
Infrastructure	54,935,378	54,643,256
TOTAL NON-CURRENT ASSETS	69,886,977	69,572,761
TOTAL ASSETS	72,942,402	71,763,165
CURRENT LIABILITIES		
Trade and Other Payables	800,094	659,015
Long Term Borrowings	121,105	178,141
Lease Liabilities	1,622	3,288
Provisions	155,425	155,425
TOTAL CURRENT LIABILITIES	1,078,246	995,869
NON-CURRENT LIABILITIES		
Long Term Borrowings	1,239,277	1,239,277
Provisions	31,703	31,703
TOTAL NON-CURRENT LIABILITIES	1,270,980	1,270,980
TOTAL LIABILITIES	2,349,226	2,266,849
NET ASSETS	70,593,176	69,496,316
EQUITY		
Retained Surplus	46,438,938	45,342,079
Reserves - Cash Backed	529,943	529,942
Revaluation Surplus	23,624,295	23,624,295
TOTAL EQUITY	70,593,176	69,496,316

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021

10. FINANCIAL RATIOS

	2021/22 YTD	2020/21	2019/20	2018/19
Current Ratio	2.70	1.86	1.82	8.44
Operating Surplus Ratio	0.64	0.00	(0.32)	(0.27)

The above ratios are calculated as follows:

Current Ratio

$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

INTERPRETATION:

This ratio is a measure of short term (unrestricted) liquidity.

That is, the ability of the Council to meet its liabilities (obligations) as and when they fall due.

RISK INDICATORS:

Low – 1 or greater

A ratio of greater than one (1) indicates Council has more current assets than current liabilities and meets The minimum specified by the Department of Local Government, Sport and Cultural Industries

High – Less than 1

If less than one (1), current liabilities are greater than current assets and Council has a short term funding issue. Fails to meet minimum specified by the Department of Local Government, Sport and Cultural Industries

COMMENT:

Provided restricted assets are excluded correctly, it is a very useful indicator of the “true” financial position of Council, particularly in the short term.

As a general rule, when the current ratio of a Council is calculated at less than one (100%) it indicates a short term funding issue. However, it also needs to be considered in context of the overall financial position. If monitored correctly during the course of the year, it is a good indicator for when follow up action is necessary.

Operating Surplus Ratio

$$\frac{\text{Operating revenue minus operating expense}}{\text{Own source operating revenue}}$$

INTERPRETATION:

Effectively highlights the scale/extent of any operating surplus or deficit in relation to the overall size of the local government.

RISK INDICATORS:

Low – 0.15 or greater

The local government is providing a strong operating surplus which will give flexibility in the future in relation to operational service levels and asset base.

High – Lower than 0

The local government is experiencing an operating deficit.

COMMENT:

A sustained period of deficits will erode the local government’s ability to maintain both its operational service level and asset base.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021**

11. GRANT REVENUE - RECORD OF RECEIPTS

Including those recognised as a liability at the reporting date, including prior years.			Adopted/ Amended/ Budget	30/09/2021 1/4	31/12/2021 2/4	31/03/2022 3/4	30/06/2022 4/4	Total Received	Yet To Be Received/ Recognised
Grant Source/ Purpose	Comment	%		RECEIVED Inc B'fwd	RECEIVED	RECEIVED	RECEIVED		
GENERAL PURPOSE FUNDING			794,055						
UNTIED	FAGS - General Purpose	25.00%	512,492	128,123				128,123	384,369
UNTIED	FAGS - Road Component	25.00%	281,563	70,390				70,390	211,173
LAW, ORDER, PUBLIC SAFETY			17,692						
TIED	ESL Levy Funding - Operating Grant	Unspent Grant Liability recognised.	16.98%	17,692	3,004	0	0	3,004	14,688
EDUCATION & WELFARE			26,592						
TIED	Seniors Week - Operating Grant		0.00%	1,000				0	1,000
TIED	Seniors Program Income	Ref acct 3080503 Inc Liability	100.39%	92	92			92	0
TIED	New Child Care Building Grant (For Boodie Rats)		90.91%	25,500	23,182			23,182	2,318
COMMUNITY AMENITIES			6,348						
TIED	NRM Grant - Operating Grant includes, unspent income recognised. Note: Interest on the unspent grant is recognised as income.		100.12%	6,348	6,355			6,355	-7
RECREATION & CULTURE			283,756						
TIED	Netball/Basketball Court floor - Reimbursements			9,750				0	9,750
TIED	Local Roads and Community Infrastructure Grant for: Mukinbudin Lion's Park Playground Upgrade Exp in Job IO253. Pump Track Installation completion & Resurface the Tennis Courts Exp in job IO252.		73.86%	274,006	202,392	0	0	202,392	71,614
TRANSPORT			840,161						
TIED	Main Roads WA Direct Grant		100.00%	140,376	140,376			140,376	0
TIED	Roads to Recovery Grant - Capital Grant		29.50%	338,937	100,000			100,000	238,937
TIED	Main Roads WA RRG Specific Project Grant		40.00%	360,848	144,339	-0	-0	144,339	216,509

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021**

11. GRANT REVENUE - RECORD OF RECEIPTS

Including those recognised as a liability at the reporting date, including prior years.

Grant Source/ Purpose	Comment	%	Adopted/ Amended Budget	30/09/2021 1/4	31/12/2021 2/4	31/03/2022 3/4	30/06/2022 4/4	Total Received	Yet To Be Received/ Recognised
				RECEIVED Inc B'fwd	RECEIVED	RECEIVED	RECEIVED		

Continued;

TIED	Department Of Water And Environmental Regulation Grant for CWSP - Recovering Barbarling Rock Catchment & Dam - Community Water Supply Project			98,771				98,771	0
<u>Notes:</u>			1,968,604	917,025	0	0	0	917,025	1,150,350

FAGS - General Purpose. An amount of \$593,490 for 2021-2022 was prepaid in June 2021.

FAGS - Road Component. An amount of \$307,024 for 2021-2022 was prepaid in June 2021.

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021

12. BANK BALANCES & INVESTMENT INFORMATION

Council Funds

At Call Bank Accounts

30 September 2021

	Interest Rate	Amount
Municipal Transaction Account - Bendigo Bank	0.50%	\$2,186,342.95
Reserves Cash at Call Account - Bendigo Bank	0.05%	\$20,511.42
		<u>\$2,206,854.37</u>

Note: The interest rate on the Municipal Transaction Account was set when the account was established.

Investment Register

Term

Interest Rate

Amount

Maturity

Municipal Investments

			<u>\$0.00</u>	
Total Municipal Investments			<u>\$0.00</u>	

Investment Register*Reserve Investment*

7 Month

0.30%

\$509,432.82

2/11/2021

Total Reserve Investment		<u>\$509,432.82</u>
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Council Funds Summary

Municipal Funds	\$2,186,342.95
Reserve Funds	<u>\$529,944.24</u>
	<u>\$2,716,287.19</u>

Restricted Municipal and Trust Funds

Restricted Muni Transaction Acct- Bendigo Bank	0.00%	\$16,941.47
Trust Transaction Acct - Bendigo Bank	0.00%	\$1.00

Note: The amounts shown here are the account balances at the Bendigo Bank. These balances may be different from the ledger balances due to timing.



SHIRE OF MUKINBUDIN

SCHEDULES

FOR THE PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021

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SHIRE OF MUKINBUDIN
SCHEDULE 02 - GENERAL FUND SUMMARY
Financial Statement for Period Ended
30 September 2021

MUNICIPAL FUND			Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021	
			Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
			\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING</u>										
General Purpose Funding	03		2,140,094.00	108,438.00	2,140,094.00	108,438.00	1,502,525.00	26,533.00	1,504,899.31	23,455.11
Governance	04		0.00	486,729.00	0.00	486,729.00	0.00	123,429.00	0.00	80,538.42
Law, Order, Public Safety	05		24,892.00	87,283.00	24,892.00	87,283.00	5,170.00	28,417.00	1,760.34	23,256.73
Health	07		500.00	88,034.00	500.00	88,034.00	123.00	20,803.00	0.00	12,308.58
Education & Welfare	08		34,397.00	103,241.00	34,397.00	103,241.00	7,797.00	28,971.00	30,594.29	41,943.74
Housing	09		280,128.00	408,040.00	280,128.00	408,040.00	64,206.00	106,145.00	53,997.23	68,168.80
Community Amenities	10		76,173.00	274,642.00	76,173.00	274,642.00	17,196.00	75,532.00	16,616.28	65,555.05
Recreation & Culture	11		393,000.00	902,934.00	393,000.00	902,934.00	11,906.00	190,536.00	11,368.87	159,195.39
Transport	12		1,067,801.00	2,154,173.00	1,067,801.00	2,154,173.00	219,692.00	509,390.00	243,787.49	264,357.89
Economic Services	13		523,723.00	409,206.00	523,723.00	409,206.00	64,593.00	104,741.00	91,869.91	112,225.90
Other Property & Services	14		62,950.00	70,957.00	62,950.00	70,957.00	15,717.00	98,295.00	25,401.88	32,430.29
TOTAL - OPERATING			4,603,658.00	5,093,677.00	4,603,658.00	5,093,677.00	1,908,925.00	1,312,792.00	1,980,295.60	883,435.90
<u>CAPITAL</u>										
General Purpose Funding	03		0.00	1,540.00	0.00	1,540.00	0.00	0.00	0.00	0.63
Education & Welfare	08		0.00	11,935.00	0.00	11,935.00	0.00	0.00	0.00	162.65
Housing	09		68,400.00	138,369.00	68,400.00	138,369.00	0.00	27,252.00	0.00	26,882.83
Community Amenities	10		0.00	15,000.00	0.00	15,000.00	0.00	0.00	0.00	0.00
Recreation & Culture	11		45,000.00	453,500.00	45,000.00	453,500.00	0.00	0.00	0.00	82,293.45
Transport	12		0.00	1,395,027.00	0.00	1,395,027.00	0.00	142,077.00	0.00	286,122.14
Economic Services	13		0.00	281,594.00	0.00	281,594.00	0.00	3,611.00	0.00	3,597.51
Other Property & Services	14		234,122.00	331,939.00	234,122.00	331,939.00	104,435.00	163,387.00	120,000.00	104,982.53
TOTAL - CAPITAL			347,522.00	2,628,904.00	347,522.00	2,628,904.00	104,435.00	336,327.00	120,000.00	504,041.74
			4,951,180.00	7,722,581.00	4,951,180.00	7,722,581.00	2,013,360.00	1,649,119.00	2,100,295.60	1,387,477.64
Less Depreciation Written Back				(1,756,536.00)		(1,756,536.00)		(439,104.00)		0.00
Less Profit/Loss Written Back			(10,000.00)	(2,273.00)	(10,000.00)	(2,273.00)	(2,499.00)	(567.00)	0.00	(11,121.96)
Adjustment in Fixed Assets (Rounding)				0.00		0.00		0.00		2.51
TOTAL REVENUE & EXPENDITURE			4,941,180.00	5,963,772.00	4,941,180.00	5,963,772.00	2,010,861.00	1,209,448.00	2,100,295.60	1,376,358.19
Surplus/Deficit July 1st B/Fwd			1,022,592.00		1,022,592.00		1,022,592.00		989,271.59	
			5,963,772.00	5,963,772.00	5,963,772.00	5,963,772.00	3,033,453.00	1,209,448.00	3,089,567.19	1,376,358.19
Surplus/(Deficit) C/Fwd				0.00		0.00		1,824,005.00		1,713,209.00
			5,963,772.00	5,963,772.00	5,963,772.00	5,963,772.00	3,033,453.00	3,033,453.00	3,089,567.19	3,089,567.19

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
30 September 2021

PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									<p>- Rounding Adjustments Includes Australian Taxation Office Roundings and unidentified balances. .</p> <p>Advance Financial Assistance Grants for 2021-2022 were received in 2020-2021, \$593,490 for General Purpose Funding and \$307,024 for Roads.</p>
Rate Revenue and Administration		84,092.00		84,092.00		20,455.00		17,804.20	
General Purpose Funding		2,367.00		2,367.00		591.00		633.12	
Investment Activity		12,501.00		12,501.00		3,120.00		2,259.34	
Other General Purpose Funding		9,478.00		9,478.00		2,367.00		2,758.45	
OPERATING REVENUE									
Rate Revenue and Administration	1,334,539.00		1,334,539.00		1,301,138.00		1,305,879.70		
General Purpose Funding	794,055.00		794,055.00		198,513.00		198,513.75		
Investment Activity	11,500.00		11,500.00		2,874.00		505.86		
Other General Purpose Funding	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	2,140,094.00	108,438.00	2,140,094.00	108,438.00	1,502,525.00	26,533.00	1,504,899.31	23,455.11	
CAPITAL EXPENDITURE									
Rate Revenue and Administration		0.00		0.00		0.00		0.00	
General Purpose Funding		0.00		0.00		0.00		0.00	
Investment Activity		1,540.00		1,540.00		0.00		0.63	
Other General Purpose Funding		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
Rate Revenue and Administration	0.00		0.00		0.00		0.00		
General Purpose Funding	0.00		0.00		0.00		0.00		
Investment Activity	0.00		0.00		0.00		0.00		
Other General Purpose Funding	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	0.00	1,540.00	0.00	1,540.00	0.00	0.00	0.00	0.63	
TOTAL - PROGRAMME SUMMARY	2,140,094.00	109,978.00	2,140,094.00	109,978.00	1,502,525.00	26,533.00	1,504,899.31	23,455.74	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
30 September 2021

RATE REVENUE AND ADMINISTRATION		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2030100	Rates Incentive Scheme		250.00		250.00		250.00		0.00	- Rates Incentive Prize
2030101	Valuation Expenses		6,000.00		6,000.00		1,500.00		27.20	- GRV Valuations 5 yearly next due 2022/23 \$ 0, Rural UV Gen Valuation \$4730. Other valuations and land title information, Interim Valuations-change to property description and Mining Tenements totalling \$1,270
2030102	Legal Expenses - Op Exp - Rates		7,500.00		7,500.00		1,875.00		0.00	- Costs of legal action taken with ratepayers see reimbursement income in gl 3030158. \$2000 for Kevin Manuel Land Transfer
2030103	Title/Company Searches - Op Exp - Rates		500.00		500.00		123.00		0.00	- Costs of legal advice relating to rates
2030105	Rates Printing and Stationery - Op Exp - Rates		1,000.00		1,000.00		249.00		14.45	- Real Estate and settlement Agent search fees (Electronic Advice of Sale EAS), Property Inquiry Fee, Building Cert, Requisition prov'n of rate info @ \$100 and (As per Schedule of Fees & Charges) Landgate
2030106	Rates Debtor Doubtful Debts Expense		500.00		500.00		0.00		0.00	- Rates info circulars printing' Rates instalment notices printing (inc upgrade of Synergy Template) and Printed & Plain Envelopes
2030107	Rates Debtors Written Off		2,500.00		2,500.00		0.00		0.00	- Rates Debtor Doubtful Debts Expense provisions - Mining Tenements
2030109	Rates Consultants and Other Expenses Relating To Rates		18,500.00		18,500.00		4,623.00		5,100.00	- Rates Debtor Doubtful Debts Expense Writeoffs - Mining Tenements
2030199	Administration Allocated		47,342.00		47,342.00		11,835.00		12,662.55	- Bob Waddell & Associates Contact Rates Officer \$16,500; Other \$1,000
OPERATING REVENUE										- Other expenses relating to Rates not elsewhere classified. Typically refund of overpayments.
3030101	Rates Levied - GRV Residential	211,061.00		211,061.00		211,061.00		211,061.44		- Allocation of 5% of Administration costs.
3030110	Rates Levied - UV Rural	1,056,041.00		1,056,041.00		1,056,041.00		1,056,041.64		- Shire GRV Residential and Vacant land - Rate in \$ applied 0.184236. Note: Increase in total Revenue 1.82% due to additional non minimum properties.
3030120	Rates Levied - GRV Minimum Residential	10,560.00		10,560.00		10,560.00		10,560.00		- Agricultural UV - Rate - . Rate in \$ applied 0.022174.
3030130	Rates Levied - UV Minimum Rural	18,880.00		18,880.00		18,880.00		18,880.00		- 18 Properties GRV Residential and 6 Properties GRV Vacant land @ \$440 minimum.
3030132	Rates Levied - UV Minimum Mining Tenement	3,540.00		3,540.00		3,540.00		3,540.00		- 32 Properties @ \$590 minimum
3030135	Interim Rates Levied - GRV/UV	2,000.00		2,000.00		498.00		0.00		- 6 Properties @ \$590 minimum, 1 additional property.
3030136	Back Rates Levied - GRV/UV	500.00		500.00		123.00		0.00		- Provision for Interim Rates
3030137	Ex-Gratia Rates (CBH, etc.)	19,207.00		19,207.00		0.00		0.00		- Provision for back rates expected.
3030150	Penalty Interest Raised on Rates	3,000.00		3,000.00		0.00		353.99		- Ex Gratia payment by CBH in lieu of rates (IE code rates) Total Tonnage for is tonnes, Annual Contribution calculated on permanent and CLS grain storage facilities within the Shire. Estimated increase of 7.5% at 0.0632316 per Ton. (Shire of Mukinbudin Deed of Agreement with CBH annual contribution calculated by multiplying the agreed tonnage by the Commercial rate in the dollar as levied by Council) Notify CBH by 30 November in writing of contribution required with tax invoice.
3030151	Instalment Interest Received	2,000.00		2,000.00		0.00		2,647.17		- Interest payable after 35 days on unpaid rates @ 8% pa calculated daily
3030152	Rates Instalment Admin Fee Received	2,000.00		2,000.00		0.00		2,250.00		- Instalment plan Interest rate 5.5% p.a levied at first pmt, deferred pensioners excluded
3030154	Rate Account Enquiry Charges	1,500.00		1,500.00		375.00		545.46		- Admin Fee set at \$15 each instalment excl first instalment as per sch fees and charges. Instalment charges 148 instalments @ \$15.00 per instalment payment.
3030155	Reimbursement of Debt Collection Costs (Inc GST)	150.00		150.00		36.00		0.00		- Rate Account Enquiry Charges as per Fees and Charges
3030158	Legal Fees - Outstanding Rates - Op Inc	4,000.00		4,000.00		0.00		0.00		- Reimbursement of other debt Collection costs
3030160	Other Income Relating To Rates	100.00		100.00		24.00		0.00		- Legal costs of rate recovery action, recovered from Ratepayer, expenses in acct 2030102. Excluding Kevin Manuel Land Transfer.
SUB-TOTAL OPERATING		1,334,539.00	84,092.00	1,334,539.00	84,092.00	1,301,138.00	20,455.00	1,305,879.70	17,804.20	- Reimbursement of other rate related costs
TOTAL - RATE REVENUE AND ADMINISTRATION		1,334,539.00	84,092.00	1,334,539.00	84,092.00	1,301,138.00	20,455.00	1,305,879.70	17,804.20	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
30 September 2021

GENERAL PURPOSE FUNDING		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2030299	Administration Allocated		2,367.00		2,367.00		591.00		633.12	- Allocation of 0.25% of Administration costs.
<u>OPERATING REVENUE</u>										
3030200	Financial Assistance Grant - General	512,492.00		512,492.00		128,123.00		128,123.48		- Annual General Purpose Grants from WA Local Government Grants Commission being the Federal Grants Equalisation/General Purpose Grant. of \$1,089,622 . Less 1st early payment of the total grant received June 2021 of \$593,490. Paid August, November, February and May each year. - Road Component Grants, WA Local Government Grants Commission 4 x Quarters of \$578,341 Less 1st payment received June 2021 of \$307,024. Paid August, November, February and May each year.
3030201	Federal Assistance Grant - Roads Component	281,563.00		281,563.00		70,390.00		70,390.27		
SUB-TOTAL OPERATING		794,055.00	2,367.00	794,055.00	2,367.00	198,513.00	591.00	198,513.75	633.12	
TOTAL - GENERAL PURPOSE FUNDING		794,055.00	2,367.00	794,055.00	2,367.00	198,513.00	591.00	198,513.75	633.12	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
30 September 2021

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INVESTMENT ACTIVITY									
		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>									
2030300	Bank Fees and Charges (Inc GST) - Op Exp		4,700.00		4,700.00		1,173.00		1,274.36
2030301	Bank Fees and Charges (Exc GST)		700.00		700.00		174.00		(914.41)
2030399	Administration Allocated		7,101.00		7,101.00		1,773.00		1,899.39
<u>OPERATING REVENUE</u>									
3030300	Interest Earned - Reserve Funds	5,500.00		5,500.00		1,374.00		1.71	
3030301	Interest Earned - Municipal Funds	6,000.00		6,000.00		1,500.00		504.15	
SUB-TOTAL OPERATING		11,500.00	12,501.00	11,500.00	12,501.00	2,874.00	3,120.00	505.86	2,259.34
<u>CAPITAL EXPENDITURE</u>									
4030354	Transfer To Building & Residential Land Reserve - Cap Exp -		1,540.00		1,540.00		0.00		0.63
<u>CAPITAL REVENUE</u>									
SUB-TOTAL CAPITAL		0.00	1,540.00	0.00	1,540.00	0.00	0.00	0.00	0.63
TOTAL - INVESTMENT ACTIVITY		11,500.00	14,041.00	11,500.00	14,041.00	2,874.00	3,120.00	505.86	2,259.97

- Bank Fees And Charges (Inc Gst)
- Bank Fees And Charges (Exc Gst)
- Allocation of 0.75% of Administration costs.

- Interest earnings on Council Reserve Funds in at call accounts and term deposits.
- Interest earnings on Council Municipal funds in at call accounts and term deposits, including the early grants payment. NB: does not include Interest on Reserve Accounts

- Allocation of funds for future building works \$0 and Transfer to reserve of interest earned \$1540.

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
30 September 2021

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OTHER GENERAL PURPOSE FUNDING		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Budget Text and Other Information
		\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>										
2030400	Rounding and Foreign & Other Invalid		10.00		10.00		0.00		225.93	- Rounding Adjustments Includes Australian Taxation Office Roundings and un-identified balances. . - Allocation of 1% of Administration costs.
	Currency Op Exp - Other GP Funding									
2030499	Administration Allocated		9,468.00		9,468.00		2,367.00		2,532.52	
<u>OPERATING REVENUE</u>										
SUB-TOTAL OPERATING		0.00	9,478.00	0.00	9,478.00	0.00	2,367.00	0.00	2,758.45	
TOTAL - OTHER GENERAL PURPOSE FUNDING		0.00	9,478.00	0.00	9,478.00	0.00	2,367.00	0.00	2,758.45	

SHIRE OF MUKINBUDIN
SCHEDULE 04 - GOVERNANCE
Financial Statement for Period Ended
30 September 2021

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PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Members of Council		305,507.00		305,507.00		96,468.00		70,178.92	<p>Significant components are: Payments for Subscriptions & Publications are not proceeding as fast as expected. Insurance costs are less because one installment is pending and the majority of costs have been allocated to administration.</p> <p>No significant Asset Management or other Strategic Management consultant costs are yet to be incurred.</p>
Other Governance		181,222.00		181,222.00		26,961.00		10,359.50	
SUB-TOTAL OPERATING	0.00	486,729.00	0.00	486,729.00	0.00	123,429.00	0.00	80,538.42	
TOTAL - PROGRAMME SUMMARY	0.00	486,729.00	0.00	486,729.00	0.00	123,429.00	0.00	80,538.42	

SHIRE OF MUKINBUDIN
SCHEDULE 04 - GOVERNANCE
Financial Statement for Period Ended
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MEMBERS OF COUNCIL		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2040100	Members Travelling		4,000.00		4,000.00		0.00		0.00	- 9 x Elected Members Travel reimbursement allowance as per Sec 30.6 LGO (WA) Interim Award 2011 based and SAT Reg31(1)(b). \$0.78 per km. Award South West Land Division rates per km Over 2600cc 95.54, 2600cc to 1600cc 68.66, less than 1600cc 56.69 - Local Government Convention and Trade Exhibition, scheduled for August - Presidential Annual Allowance in accordance with S5.98(5) Local Government Act 1995 \$513 Min to \$20,063 max from 1 July 2019. - Deputy Presidential Annual Allowance in accordance with S5.98(5) Local Government Act 1995 25% of Presidential allowance - Annual Councillor Fee \$3,660 per councillor x 8 Crs. (\$3,589 Min to \$9,504 Max) \$28,712 and President Sitting Fee \$3,589 (\$3,660 Min to \$19,534 Max) - Information and Communications (ICT) Allowance \$1,000 per councillor. (\$500-\$3,500 max) - WALGA Councillor Training/Professional Development Subscription - WALGA Assoc Membership Sub general levy \$7,325.86, WALGA Procurement Consultancy Service \$2,550, WALGA Council Connect (see 2140531), WALGA Employee Relations Subscription \$3,412.50, WALGA Tax Service \$1490, WALGA Governance Services \$320, WALGA Environmental Planning Services \$2,200, WALGA Banners in the Terrace costs of banner and paints \$0, WALGA Great Eastern Country Zone membership fees \$1750 and Rural Water Council membership fees Rural Health West Membership fees Aust Communication Authority lic Apra Music Our Community.com.au subscription totalling \$900 - Personal Accident \$425, Public Liability 50% (other 50% in Sch 14 Admin O/H's) \$8,000 and Councillor & Officers management liability \$7,601. For Cyber Liability -- see Administration - Other Minor Expenditure. - Purchase existing laptop \$155. Video Meeting Hardware for council \$3,200. Other items \$500 Includes Laptop lease expenses \$170 and Chambers allocation of electricity consumption \$400. Employee Costs - Salaries & Wages \$680. Contractors & Consultants \$209. Materials/Stock Purchased \$150. Labour Overheads Allocated \$861. - Donations to Community Groups as per Council Policy 2.3 Community Chest Grant Scheme. (See budget in Community Development account 2100910 for Community Development activities.) - CSP MS 365 Bus Basic & EOA 9 lic - Shire of Mukinbudin NEWROC Fees for 2020/21 General Subs \$15,500, See account 2130202 for NEWTRAVEL Tourism Officer contribution. See acct 2040119 for business cases. - Business Cases Project Work - Other Councillor expenses. Including binding of minutes - Depreciation charge ex Asset Register - Allocation of 17.4% of Administration costs.
2040101	Members Conference Expenses		7,000.00		7,000.00		0.00		3,136.36	
2040102	Presidents Allowance		10,200.00		10,200.00		0.00		0.00	
2040103	Deputy Presidents Allowance		2,550.00		2,550.00		0.00		0.00	
2040104	Members Sitting Fees		32,940.00		32,940.00		0.00		0.00	
2040105	Communications Allowance		9,000.00		9,000.00		0.00		0.00	
2040106	Members Training		4,000.00		4,000.00		0.00		0.00	
2040108	Subscriptions & Publications		20,500.00		20,500.00	20,500.00			4,000.00	
2040109	Members - Insurance - Op Exp		16,026.00		16,026.00	16,026.00			4,425.00	
2040110	Stationary, Badges and Other Items Members - Op Exp		500.00		500.00		123.00		780.70	
2040112	Minor Asset Purchases - Members- Op Exp		3,855.00		3,855.00		1,926.00		0.00	Includes Laptop lease expenses \$170 and Chambers allocation of electricity consumption \$400. Employee Costs - Salaries & Wages \$680. Contractors & Consultants \$209. Materials/Stock Purchased \$150. Labour Overheads Allocated \$861. - Donations to Community Groups as per Council Policy 2.3 Community Chest Grant Scheme. (See budget in Community Development account 2100910 for Community Development activities.) - CSP MS 365 Bus Basic & EOA 9 lic - Shire of Mukinbudin NEWROC Fees for 2020/21 General Subs \$15,500, See account 2130202 for NEWTRAVEL Tourism Officer contribution. See acct 2040119 for business cases. - Business Cases Project Work - Other Councillor expenses. Including binding of minutes - Depreciation charge ex Asset Register - Allocation of 17.4% of Administration costs.
2040113	Chambers Operating Expenses									
BO001	Chambers Operating Expenses		1,900.00		1,900.00		471.00		612.98	
2040114	Chambers Building Maintenance									
BM001	Chambers Building Maintenance		1,900.00		1,900.00		468.00		181.24	
2040115	Donations to Community Groups and Functions - Op Exp - M		10,000.00		10,000.00		2,499.00		0.00	
2040116	Software Licences - Op Exp - Members		1,233.00		1,233.00		1,233.00		1,225.55	
2040118	NEWROC Admin Fees		11,000.00		11,000.00		11,000.00		13,000.00	
2040119	NEWROC - Project Contributions & Business Cases - Op Exp		2,000.00		2,000.00		498.00		0.00	
2040120	Other Expenses - Members of Council		1,500.00		1,500.00		375.00		1,000.00	
2040192	Depreciation - Members		617.00		617.00		153.00		0.00	
2040199	Administration Allocated		164,786.00		164,786.00		41,196.00		41,817.09	
SUB-TOTAL OPERATING		0.00	305,507.00	0.00	305,507.00	0.00	96,468.00	0.00	70,178.92	
TOTAL - MEMBERS OF COUNCIL		0.00	305,507.00	0.00	305,507.00	0.00	96,468.00	0.00	70,178.92	

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 19 OCTOBER 2021

SHIRE OF MUKINBUDIN
SCHEDULE 04 - GOVERNANCE
Financial Statement for Period Ended
30 September 2021

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OTHER GOVERNANCE		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2040200	Civic Functions, Refreshments & Receptions - Other Gov - O		13,000.00		13,000.00		3,246.00		202.18	- Expenses for food and refreshments Council meetings and functions for Shire of Mukinbudin. For Admin refreshments see Account 2140540. - Catering expenses for Council meetings and functions for Shire of Mukinbudin - Financials Audit 39,000, Other Grant Audits; Roads to Recovery \$2k, Provision Deferred Pensioners certification \$350, LCRIP \$800, BBRF 800, Contingency \$1k - Provision for LTFP consultant Ron Back -update every 2 yrs (Carry over provision). Asset Management Plans required. - Standard Provisions;Infrastructure Management (AIM) Ron Back and Rod Munns\$15K. Building Revaluations \$20K - 4 yearly Financial Management Review- FM Reg 5(2) \$8,400, - QI Consulting Strategic Communit and Corporate Business Plans \$7,000, Asset Management Plan and LTFP update \$10K (Est), Other Strategic Plans \$15K - Consultants advising council. Inc CEO review. - Allocation of 4% of Administration costs.
2040202	Audit Fees - Op Exp - Other Gov		41,950.00		41,950.00		0.00		27.27	
2040206	Long Term Financial Planning Consultancy		10,000.00		10,000.00		2,499.00		0.00	
2040207	Asset Management & Valuations Consultants - Op Exp - Oth Gov		35,000.00		35,000.00		8,748.00		0.00	
2040210	Other Consultancy - Strategic		40,400.00		40,400.00		0.00		0.00	
2040211	Other Governance Consultant Expenses - Op Exp - Other Gov		3,000.00		3,000.00		3,000.00		0.00	
2040299	Administration Allocated		37,872.00		37,872.00		9,468.00		10,130.05	
SUB-TOTAL OPERATING		0.00	181,222.00	0.00	181,222.00	0.00	26,961.00	0.00	10,359.50	
TOTAL - OTHER GOVERNANCE		0.00	181,222.00	0.00	181,222.00	0.00	26,961.00	0.00	10,359.50	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
30 September 2021

PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Fire Prevention		36,291.00		36,291.00		9,069.00		1,266.25	
Emergency Services Levy		27,160.00		27,160.00		13,531.00		16,508.59	
Animal Control		20,965.00		20,965.00		5,226.00		4,848.77	
Other Law, Order & Public Safety		2,867.00		2,867.00		591.00		633.12	
OPERATING REVENUE									
Emergency Services Levy	21,892.00		21,892.00		4,423.00		874.84		
Animal Control	3,000.00		3,000.00		747.00		885.50		
SUB-TOTAL OPERATING	24,892.00	87,283.00	24,892.00	87,283.00	5,170.00	28,417.00	1,760.34	23,256.73	
TOTAL - PROGRAMME SUMMARY	24,892.00	87,283.00	24,892.00	87,283.00	5,170.00	28,417.00	1,760.34	23,256.73	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
30 September 2021

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FIRE PREVENTION		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										- - Communication Expenses Telephone, Data and Other \$2,000. - Depreciation charge ex Asset Register - Allocation of 0.5% of Administration costs.
W001	Fire Prevention/Burning/Control - Op Exp - Fire Prevention		2,000.00		2,000.00		498.00		0.00	
2050192	Depreciation - Fire Prevention		29,557.00		29,557.00		7,389.00		0.00	
2050199	Administration Allocated		4,734.00		4,734.00		1,182.00		1,266.25	
<u>OPERATING REVENUE</u>										
SUB-TOTAL OPERATING		0.00	36,291.00	0.00	36,291.00	0.00	9,069.00	0.00	1,266.25	
TOTAL - FIRE PREVENTION		0.00	36,291.00	0.00	36,291.00	0.00	9,069.00	0.00	1,266.25	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
30 September 2021

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EMERGENCY SERVICES LEVY		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2050200	ESL Purchase of Small Equipment <1,500		1,000.00		1,000.00		249.00		0.00	- Equipment Less than \$1,500.
2050202	ESL Maintenance of Vehicles		2,874.00		2,874.00		717.00		196.30	- Vehicle Expenses Allocated - P299 Fire Truck 2014 ISUZU FTS800 4.4R Bonnie Rock BONNIEROC. Excludes depreciation. See acct 2050192 for Depreciaton.
2050203	ESL Building Maintenance									- - Employee Costs - Salaries & Wages \$464.
BM006	Bonnie Rock Fire Brigade Shed Maintenance - Op Exp - ESL		1,500.00		1,500.00		366.00		3,053.86	- - Contractors & Consultants \$299.
2050204	ESL Protective Clothing and Accessories		1,000.00		1,000.00		249.00		0.00	- - Labour Overheads Allocated \$587.
2050205	ESL Building Operations (Excludes Insurance)									- - Plant Operating Costs Allocated \$150.
BO006	Bonnie Rock Fire Shed - Building Operations		500.00		500.00		123.00		128.61	- ESL Protective Clothing And Accessories
2050206	ESL Other Goods and Services		1,108.00		1,108.00		276.00		0.00	- - Contractors & Consultants \$200.
2050207	ESL Insurances		9,010.00		9,010.00		9,010.00		8,780.94	- - Materials/Stock Purchased \$300.
2050209	ESL Purchase of Plant & Equip \$1,500 to \$5,000 - Op Exp - ESL		0.00		0.00		0.00		1,816.36	- Additional ESL related expenses or the return of unspent grants.
2050216	Utilities Rates and Taxes - Op Exp ESL		700.00		700.00		174.00		0.00	- Bushfire Insurance Volunteers \$4104 ,Bonnie Rock and Mukinbudin Fire Shed MPS \$459, Bushfire Brigade members Vehicles & 2014 Isuzu Fire Tender P299 \$4447
2050299	Administration Allocated - Op Exp ESL		9,468.00		9,468.00		2,367.00		2,532.52	- Electricity for the Bonnie Rock Fire Shed
<u>OPERATING REVENUE</u>										- Allocation of 1% of Administration costs.
3050200	ESL Admin Fee/Commission	4,000.00		4,000.00		0.00		0.00		- ESL Admin Fee/Commission
3050201	ESL Operating Grant	17,692.00		17,692.00		4,423.00		856.24		- 2021/22 DFES ESL Operating Grant allocation = \$18,275 less unspent from 19/20 of \$583
9304052	FESA-ESL Unspent Grants-Current Liability - In addition to the income shown in the above account we have received an additional					\$2,147.80				
3050203	ESL Non-Payment Penalty Interest	200.00		200.00		0.00		18.60		- ESL Non-Payment Penalty Interest
SUB-TOTAL OPERATING		21,892.00	27,160.00	21,892.00	27,160.00	4,423.00	13,531.00	874.84	16,508.59	
TOTAL - EMERGENCY SERVICES LEVY		21,892.00	27,160.00	21,892.00	27,160.00	4,423.00	13,531.00	874.84	16,508.59	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
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ANIMAL CONTROL		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2050304	Animal Control Expenses - Other		300.00		300.00		72.00		0.00	- Tags etc - Postage costs for sending renewals and Dog Fines -- Employee Costs - Salaries & Wages \$93. -- Contractors & Consultants \$90. -- Labour Overheads Allocated \$117. - Ranger Services (Contracted) -- Employee Costs - Salaries & Wages \$31. -- Contractors & Consultants \$30. -- Materials/Stock Purchased \$50. -- Labour Overheads Allocated \$39. - Depreciation charge ex Asset Register - Allocation of 1% of Administration costs.
2050306	Dog Pound Maintenance									
	BM010 Dog Pound Maintenance		300.00		300.00		69.00		0.00	
2050307	Ranger Services (Contracted)		10,600.00		10,600.00		2,649.00		2,316.25	
2050308	Dog Pound Operations									
	BO010 Dog Pound Operations		150.00		150.00		33.00		0.00	
2050392	Depreciation - Animal Control		147.00		147.00		36.00		0.00	
2050399	Administration Allocated		9,468.00		9,468.00		2,367.00		2,532.52	
<u>OPERATING REVENUE</u>										
3050300	Pound Fees	100.00		100.00		24.00		100.00		
3050301	Dog Registration Fees	1,800.00		1,800.00		450.00		468.50		
3050302	Fines and Penalties - Animal Control	500.00		500.00		123.00		287.00		
3050304	Cat Registration Fees	600.00		600.00		150.00		30.00		
SUB-TOTAL OPERATING		3,000.00	20,965.00	3,000.00	20,965.00	747.00	5,226.00	885.50	4,848.77	
TOTAL - ANIMAL CONTROL		3,000.00	20,965.00	3,000.00	20,965.00	747.00	5,226.00	885.50	4,848.77	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
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OTHER LAW, ORDER, PUBLIC SAFETY								
Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>								
2050401	Community Safety Expenses		500.00		0.00		0.00	- Housing street signs
2050499	Administration Allocated		2,367.00		591.00		633.12	- Allocation of 0.25% of Administration costs.
SUB-TOTAL OPERATING		0.00	2,867.00	0.00	591.00	0.00	633.12	
TOTAL - OTHER LAW, ORDER, PUBLIC SAFETY		0.00	2,867.00	0.00	591.00	0.00	633.12	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
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PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Health Inspection and Administration		24,468.00		24,468.00		4,866.00		4,809.79	
Preventative Services - Pest Control		2,767.00		2,767.00		991.00		633.12	
Preventative Services - Other		2,767.00		2,767.00		690.00		993.12	
Other Health		58,032.00		58,032.00		14,256.00		5,872.55	
<u>OPERATING REVENUE</u>									
Health Inspection and Administration	500.00		500.00		123.00		0.00		
SUB-TOTAL OPERATING	500.00	88,034.00	500.00	88,034.00	123.00	20,803.00	0.00	12,308.58	
TOTAL - PROGRAMME SUMMARY	500.00	88,034.00	500.00	88,034.00	123.00	20,803.00	0.00	12,308.58	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
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HEALTH INSPECTION & ADMIN

OPERATING EXPENDITURE

2070307 Contract EHO - Op Exp

2070310 Other Health Admin Expenses

2070399 Administration Allocated

OPERATING REVENUE

3070307 Other Income - Inspection/Admin

SUB-TOTAL OPERATING

TOTAL - HEALTH INSPECTION & ADMIN

Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	10,000.00		10,000.00		2,499.00		2,277.27	- Contract EHO/BS \$2,000 per month 40% Health, 60% Building + \$400 Contingency - Preparation of a Public Health Plan - Allocation of 1% of Administration costs. - Inspection fees
	5,000.00		5,000.00		0.00		0.00	
	9,468.00		9,468.00		2,367.00		2,532.52	
500.00		500.00		123.00		0.00		
500.00	24,468.00	500.00	24,468.00	123.00	4,866.00	0.00	4,809.79	
500.00	24,468.00	500.00	24,468.00	123.00	4,866.00	0.00	4,809.79	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
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PREVENTIVE SERVICES - PEST CONTROL		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2070400	Mosquito Control - Op Exp - Pest Control									- Provision for - Employee Costs - Salaries & Wages \$93. - Contractors & Consultants \$90. - Materials/Stock Purchased \$100. - - Labour Overheads Allocated \$117. - Allocation of 0.25% of Administration costs.
	MQF Mosquito Control - Op Exp - Pest Control		400.00		400.00		400.00		0.00	
2070499	Administration Allocated		2,367.00		2,367.00		591.00		633.12	
SUB-TOTAL OPERATING		0.00	2,767.00	0.00	2,767.00	0.00	991.00	0.00	633.12	
TOTAL - PREVENTIVE SERVICES - PEST CONTROL		0.00	2,767.00	0.00	2,767.00	0.00	991.00	0.00	633.12	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
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PREVENTIVE SERVICES - OTHER

OPERATING EXPENDITURE

2070500 Analytical & Other Expenses
2070599 Administration Allocated

SUB-TOTAL OPERATING

TOTAL - PREVENTIVE SERVICES - OTHER

Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	400.00		400.00		99.00		360.00	- Local Health Authorities Analytical Committee -Services fixed min cost - Allocation of 0.25% of Administration costs.
	2,367.00		2,367.00		591.00		633.12	
0.00	2,767.00	0.00	2,767.00	0.00	690.00	0.00	993.12	
0.00	2,767.00	0.00	2,767.00	0.00	690.00	0.00	993.12	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
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OTHER HEALTH		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2070602	Medical Practice Costs		29,942.00		29,942.00		7,485.00		0.00	- 30% Share of Kunnunoppin Medical Practice Costs: Doctors Vehicle Operating Costs \$3,750 , Management Fee \$21,818, Share of Doctors Vehicle Replacement \$4,374. - 30% Share of Doctors House Rent contribution \$8,100. - Other expenses - - Depreciation - Ex Asset Register From Asset Register\$54. - Allocation of 2% of Administration costs.
2070603	Medical Practice Costs - Doctor House Rent		8,100.00		8,100.00		2,025.00		807.53	
2070605	Advertising, Contributions & Other Health Exp - Op Exp - Oth		1,000.00		1,000.00		0.00		0.00	
2070615	23 Maddock St (Old Nursing Post) Building Ops and Maint-O									
2070692	Depreciation - Other Health		54.00		54.00		12.00		0.00	
2070699	Administration Allocated		18,936.00		18,936.00		4,734.00		5,065.02	
<u>OPERATING REVENUE</u>										
SUB-TOTAL OPERATING		0.00	58,032.00	0.00	58,032.00	0.00	14,256.00	0.00	5,872.55	
<u>CAPITAL EXPENDITURE</u>										
4070650	Building (Capital) - Other Health									
<u>CAPITAL REVENUE</u>										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER HEALTH		0.00	58,032.00	0.00	58,032.00	0.00	14,256.00	0.00	5,872.55	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
30 September 2021

PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Community Resource Centre		26,628.00		26,628.00		6,136.00		6,646.09	Additional minor expenses on completion of the Child Care Centre - White St Building and opening ceremony expenses.
Other Education		200.00		200.00		24.00		0.00	
Care Of Families And Children		29,610.00		29,610.00		7,486.00		9,599.51	
Aged & Disabled - Senior Citz Centre		44,436.00		44,436.00		14,734.00		25,065.02	
Other Welfare		2,367.00		2,367.00		591.00		633.12	
<u>OPERATING REVENUE</u>									
Community Resource Centre	7,305.00		7,305.00		1,299.00		5,831.26		The CEACA Inc general membership subscription annual contribution 2021/22 of \$20,000, CEACA Project - 4 Units has been paid sooner than expected.
Care Of Families And Children	25,500.00		25,500.00		6,375.00		24,763.03		
Aged & Disabled - Senior Citz Centre	1,092.00		1,092.00		0.00		0.00		
Other Welfare	500.00		500.00		123.00		0.00		
SUB-TOTAL OPERATING	34,397.00	103,241.00	34,397.00	103,241.00	7,797.00	28,971.00	30,594.29	41,943.74	
<u>CAPITAL EXPENDITURE</u>									
Care Of Families And Children		11,935.00		11,935.00		0.00		0.00	
SUB-TOTAL CAPITAL	0.00	11,935.00	0.00	11,935.00	0.00	0.00	0.00	162.65	
TOTAL - PROGRAMME SUMMARY	34,397.00	115,176.00	34,397.00	115,176.00	7,797.00	28,971.00	30,594.29	42,106.39	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
30 September 2021

COMMUNITY RESOURCE CENTRE		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2080204	CRC Building Operating Expenses									- Rubbish Bins x 1 \$113, Recycling Bins x 1 \$104. Total Contractors & Consultants \$431. - Materials/Stock Purchased \$53. - Reimburse from CRC for Telephone Account 90472150 calls only. Shire pays CRC phone line, CRC fax line & Muka Matters Phone line. Total Communication Expenses Telephone, Data and Other \$900. - Water \$420. - Municipal Property Scheme Insurance-CRC Building. - Insurance - Premiums \$2,408. - ESL Category 5 (lease agreement CRC) - Statutory Fees and Taxes \$88. - General building maintenance by shire staff and contractors. - Employee Costs - Salaries & Wages \$464. - Contractors & Consultants \$549. - Materials/Stock Purchased \$200. - Labour Overheads Allocated \$587. - Plant Operating Costs Allocated \$200. - General Grounds maintenance by shire staff and contractors.- Employee Costs - Salaries & Wages \$1,237. - Contractors \$4,396. Includes \$1,218 for fence repairs. Income in acct 3080204 - Materials \$250. - Labour Overheads \$1,565. - Plant Operating Costs \$270. - Depreciation charge ex Asset Register - Allocation of 0.5% of Administration costs. - Reimbursement from CRC for Telephone Line rental and calls (Phone and CRC Fax lines) \$540 Water and Power direct to CRC. Insurance reimbursement for fence damage repairs of \$1,207, exp in job GM020. - Rental of CRC Building at \$200.00 per fortnight.
BO020	Community Resource Centre Operations		4,300.00		4,300.00		1,672.00		1,995.52	
2080205	CRC Building & Grounds Maintenance									
BM020	Community Resource Centre Building Maintenance		2,000.00		2,000.00		489.00		479.46	
GM020	Community Resource Centre Grounds Maintenance		7,718.00		7,718.00		825.00		2,904.86	
2080292	Depreciation - CRC		7,876.00		7,876.00		1,968.00		0.00	
2080299	Administration Allocated - Op Exp - CRC		4,734.00		4,734.00		1,182.00		1,266.25	
<u>OPERATING REVENUE</u>										
3080204	Reimbursements - CRC	2,105.00		2,105.00		0.00		4,740.34		
3080220	CRC - Rental Income	5,200.00		5,200.00		1,299.00		1,090.92		
SUB-TOTAL OPERATING		7,305.00	26,628.00	7,305.00	26,628.00	1,299.00	6,136.00	5,831.26	6,646.09	
<u>CAPITAL EXPENDITURE</u>										
BC020	Buildings (Capital) - CRC		0.00		0.00		0.00		162.65	
<u>CAPITAL REVENUE</u>										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	162.65	
TOTAL - COMMUNITY RESOURCE CENTRE		7,305.00	26,628.00	7,305.00	26,628.00	1,299.00	6,136.00	5,831.26	6,808.74	

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 19 OCTOBER 2021

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
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OTHER EDUCATION

OPERATING EXPENDITURE

2080302 School Prizes Expense
 2080305 Support for School Events - Op Exp - Other Educ

SUB-TOTAL OPERATING

TOTAL - OTHER EDUCATION

Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	100.00		100.00		0.00		0.00	- Mukinbudin District High School Prize Scholarship
	100.00		100.00		24.00		0.00	- Various
0.00	200.00	0.00	200.00	0.00	24.00	0.00	0.00	
0.00	200.00	0.00	200.00	0.00	24.00	0.00	0.00	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
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CARE OF FAMILIES & CHILDREN		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2080400	Playgroup Building Operations									Insurance - Premiums for property \$556. ESL Category 5 part of Aged Unit ESL Fee - Statutory Fees and Taxes \$88. 2x Rubbish & Recycling Service \$434 Contractors & Consultants total \$462. Insurance - Premiums for property \$1,750. ESL Category 5 \$88. Employee Costs - Salaries & Wages \$618. Contractors & Consultants \$299. Including Weed & Pest Control-termite inspection 5 yr plan. Materials/Stock Purchased \$300. Labour Overheads Allocated \$783. General Grounds maintenance by shire staff. - Employee Costs - Salaries & Wages \$155. Contractors & Consultants \$249. Labour Overheads Allocated \$196. General Grounds maintenance by shire staff. - Employee Costs - Salaries & Wages \$773. Contractors & Consultants \$449. Materials/Stock Purchased \$100. Labour Overheads Allocated \$978. Plant Operating Costs Allocated \$200. - Paque for the White St Childcare Building \$1,000. Deleted Demolition of Old Boodie Rats/CWA building per resolution 200321 \$24,000. - Interest on Loan 125 Child Care Centre White St, Payment No 4; 20/12/2021 \$1,788.78 , Payment No 5; 20/6/2022 \$1,730.59 - WATC Loan Guarantee Loan 125 Child Care Centre White St, Payment No 5; \$642.74 to 31/12/2021, Payment No 6; \$611.72 , 30/6/2022 - Depreciation charge ex Asset Register - Allocation of 0.5% of Administration costs. - Remainder of the Building Better Regions Grant Contribution Income from the Childcare Committee for New Childcare Building White St. All works Complete, no further expenses expected in Job BC025 - Principal on Loan 125 Child Care Centre White St, Payment No 4; 20/12/2021 \$5,938.22 , Payment No 5; 20/6/2022 \$5,996.41
BO025	Boodie Rats Playgroup Building Operations		644.00		644.00		299.00		766.96	
BO026	Child Care Centre - White St Operation Exps		2,300.00		2,300.00		1,358.00		1,238.75	
2080401	Playgroup Building & Grounds Maintenance									
BM026	Child Care Centre - White St Building Maintenance Exps		2,000.00		2,000.00		495.00		4,886.13	
GM025	Boodie Rats Playgroup Grounds Maintenance		600.00		600.00		144.00		0.00	
GM026	Child Care Centre - White St Grounds Maintenance Exps		2,500.00		2,500.00		618.00		1,427.78	
2080420	Other Childcare Related Expenses - Op Exp - Fam & Child		1,000.00		1,000.00		0.00		13.64	
2080481	Interest Repayments on Loan 125 White St Child Care - Op Exp - F		4,773.00		4,773.00		627.00		0.00	
2080492	Depreciation - Care of Families		11,059.00		11,059.00		2,763.00		0.00	
2080499	Administration Allocated		4,734.00		4,734.00		1,182.00		1,266.25	
<u>OPERATING REVENUE</u>										
3080450	Grants for Capital Purposes (Inc GST)-Op Inc- Car	25,500.00		25,500.00		6,375.00		23,181.82		
SUB-TOTAL OPERATING		25,500.00	29,610.00	25,500.00	29,610.00	6,375.00	7,486.00	24,763.03	9,599.51	
<u>CAPITAL EXPENDITURE</u>										
4080470	Principal Repayment on Loan 125 White St Child Care - Cap Exp		11,935.00		11,935.00		0.00		0.00	
SUB-TOTAL CAPITAL		0.00	11,935.00	0.00	11,935.00	0.00	0.00	0.00	0.00	
TOTAL - CARE OF FAMILIES & CHILDREN		25,500.00	41,545.00	25,500.00	41,545.00	6,375.00	7,486.00	24,763.03	9,599.51	

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 19 OCTOBER 2021

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
30 September 2021

AGED & DISABLED - SENIOR CITZ CENTRE		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2080506	CEACA Housing - Op Exp		20,000.00		20,000.00		10,000.00		20,000.00	- CEACA Inc general membership subscription annual contribution 2021/22 \$20,000, CEACA Project - 4 Units. - Seniors Project Grant from received in 2018-2019 , remaining \$92 now spent plus council contribution of \$1,408. See account 3080503 for grant income. - Seniors Dinner \$4,000. See account 3080502 for grant income of \$1,000. - Allocation of 2% of Administration costs.
2080508	Seniors Program Grant Funded Expenditure - Op Exp		1,500.00		1,500.00		0.00		0.00	
2080509	Seniors Week Op Expenditure		4,000.00		4,000.00		0.00		0.00	
2080599	Administration Allocated		18,936.00		18,936.00		4,734.00		5,065.02	
<u>OPERATING REVENUE</u>										
3080502	Seniors Week Grant Income - Op Inc - Senio	1,000.00		1,000.00		0.00		0.00		- Seniors Week Grant \$1,000 expense in acct 2080509, - Unspent Seniors Project Grant from 2019-2020 now spent \$92 expense in account 2080508.
3080503	Seniors Program Grant Income - Senior Citiz	92.00		92.00		0.00		0.00		
SUB-TOTAL OPERATING		1,092.00	44,436.00	1,092.00	44,436.00	0.00	14,734.00	0.00	25,065.02	
TOTAL - AGED & DISABLED - SENIOR CITZ CENTRE		1,092.00	44,436.00	1,092.00	44,436.00	0.00	14,734.00	0.00	25,065.02	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
30 September 2021

OTHER WELFARE	Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2080699 Administration Allocated		2,367.00		2,367.00		591.00		633.12	- Allocation of 0.25% of Administration costs. - Sale of 1 Mobility Scooter \$500. The budget assumed equal payment each month.
OPERATING REVENUE									
3080604 Other Income Mobility Scooters etc. - Op Inc	500.00		500.00		123.00		0.00		
SUB-TOTAL OPERATING	500.00	2,367.00	500.00	2,367.00	123.00	591.00	0.00	633.12	
TOTAL - OTHER WELFARE	500.00	2,367.00	500.00	2,367.00	123.00	591.00	0.00	633.12	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
30 September 2021

PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021			Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
<u>OPERATING EXPENDITURE</u>										
Housing - Shire (Staff and Rentals)		192,779.00		192,779.00		50,253.00		26,241.37	▼	The main components are a reduced rate of expenditure on Staff Housing Building Maintenance and \$0 depreciation as depreciation has not yet been run.
Housing - Aged (Including Senior Citizens)		132,278.00		132,278.00		34,379.00		22,301.33	▼	
Housing - Other (Including Joint Venture)		82,983.00		82,983.00		21,513.00		19,626.10		
<u>OPERATING REVENUE</u>										
Housing - Shire (Staff and Rentals)	198,670.00		198,670.00		44,247.00		33,638.43		▲	Several debtor invoices are pending.
Housing - Aged (Including Senior Citizens)	43,745.00		43,745.00		10,929.00		13,629.50			
Housing - Other (Including Joint Venture)	37,713.00		37,713.00		9,030.00		6,729.30			
SUB-TOTAL OPERATING	280,128.00	408,040.00	280,128.00	408,040.00	64,206.00	106,145.00	53,997.23	68,168.80		
<u>CAPITAL EXPENDITURE</u>										
Housing - Shire (Staff and Rentals)		79,749.00		79,749.00		12,198.00		12,106.90		
Housing - Aged (Including Senior Citizens)		220.00		220.00		54.00		0.06		
Housing - Other (Including Joint Venture)		58,400.00		58,400.00		15,000.00		14,775.87		
<u>CAPITAL REVENUE</u>										
Housing - Shire (Staff and Rentals)	10,000.00		10,000.00		0.00		0.00			
Housing - Aged (Including Senior Citizens)	0.00		0.00		0.00		0.00			
Housing - Other (Including Joint Venture)	58,400.00		58,400.00		0.00		0.00			
SUB-TOTAL CAPITAL	68,400.00	138,369.00	68,400.00	138,369.00	0.00	27,252.00	0.00	26,882.83		
TOTAL - PROGRAMME SUMMARY	348,528.00	546,409.00	348,528.00	546,409.00	64,206.00	133,397.00	53,997.23	95,051.63		

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HOUSING - SHIRE (STAFF AND RENTALS)

OPERATING EXPENDITURE

2090100 Shire Housing Building Operations

BO035 5 Cruickshank Rd - Building Operations

3,088.00

3,088.00

1,035.00

870.38

- Employee Costs - Salaries & Wages \$62.
- Total Contractors \$542. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$325
- Materials/Stock Purchased \$150.
- LP Gas 45 kg bottles Rental \$80.
- Water consumption \$0 and Water Rates \$1,517.
- Insurance - Premiums \$571.
- ESL Category 5 \$88
- Labour Overheads Allocated \$78.
- Total Contractors \$493. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$276

BO036 11 Cruickshank Rd Building Operations

3,000.00

3,000.00

1,013.00

663.88

- LP Gas 45 kg bottles Rental \$80.
- Water rates \$1,517
- Insurance - Premiums \$822.
- ESL Category 5 \$88
- Total Contractors \$946. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$729

BO037 15 Cruickshank Rd CEO Building Operations

3,600.00

3,600.00

1,085.00

2,133.42

- Materials/Stock Purchased \$100.
- Water rates \$1,517 and consumption \$183 as per contract.
- Insurance - Premiums \$766.
- ESL Category 5 \$88
- Total Contractors \$507. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$290

BO038 25 Cruickshank Rd CPM Building Operations

5,500.00

5,500.00

1,559.00

1,130.06

- Materials/Stock Purchased \$100.
- Electricity \$1,600.
- LP Gas 45 kg bottles Rental \$80, consumption \$270.
- Water rates \$1,517 and consumption \$583.
- Insurance - Premiums \$755.
- ESL Category 5 \$88
- Total Contractors \$311. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$94

BO039 1 Salmon Gum Alley Building Operations

2,670.00

2,670.00

891.00

623.96

- LP Gas 45 kg bottles Rental \$80,
- Water rates \$1,517
- Insurance - Premiums \$674.
- ESL Category 5 \$88

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HOUSING - SHIRE (STAFF AND RENTALS)

OPERATING EXPENDITURE (Continued)

Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	7,500.00		7,500.00		2,027.00		1,832.38	- Total Contractors \$282. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$65 - Communication Expenses Telephone, Data and Other \$1,140. - Electricity \$1,900. - LP Gas 45 kg bottles Rental \$80, consumption \$170. - Water rates \$1,517 and consumption \$1,683. - Insurance - Premiums \$640. - ESL Category 5 \$88
	8,400.00		8,400.00		3,691.00		2,561.38	- Cleaners Employee Costs \$3,754. 94 hours. - Total Contractors \$388. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$171 - Electricity \$1,200. - LP Gas 45 kg bottles Rental \$80, consumption \$150. - Water rates \$1,517 and consumption \$483. - Insurance - Premiums \$740. - ESL Category 5 \$88
	2,300.00		2,300.00		727.00		509.20	- Total Contractors \$270. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$53 - LP Gas 45 kg bottles Rental \$80, - -Water rates \$1,517 and consumption (Paid by Tenant) \$. - Insurance - Premiums \$389. - ESL Category 5 \$44
	2,300.00		2,300.00		727.00		501.40	- Total Contractors \$270. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$53 - LP Gas 45 kg bottles Rental \$80 - -Water rates \$1,517 and consumption (Paid by Tenant) \$. - Insurance - Premiums \$389. - ESL Category 5 \$44
	6,000.00		6,000.00		1,901.00		917.99	- Total Contractors \$84. Rubbish Bin \$113, Recycling Bin \$104 Other Exp -\$133 - Materials/Stock Purchased \$250. - - Communication Expenses Telephone, Data and Other \$1,700. - - Electricity \$800. - LP Gas 45 kg bottles Rental \$80 consumption \$150. - Water rates \$1,517 and consumption \$383. - Insurance - Premiums \$948 - ESL Category 5 \$88

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HOUSING - SHIRE (STAFF AND RENTALS)

OPERATING EXPENDITURE (Continued)

Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
BO047	8 Gimlett Way Building Operations		2,700.00		2,700.00		502.00	668.38 - Total Contractors \$264. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$47 - Water rates \$1,517 - Insurance - Premiums \$831. - ESL Category 5 \$88
BO048	12 Gimlett Way Building Operations - Op Exp		2,850.00		2,850.00		572.00	767.88 - Total Contractors \$275. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$58 - Water rates \$1,517 - Insurance - Premiums \$970. - ESL Category 5 \$88
BO049	4 Earl Drive Building Operations - Op Exp		2,850.00		2,850.00		579.00	747.88 - Total Contractors \$255. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$38 - Water rates \$1,517 - Insurance - Premiums \$990. - ESL Category 5 \$88
BO325	20 Earl Drive - Operations		800.00		800.00		310.00	223.50 - Total Contractors \$265. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$48 - Insurance - Premiums \$447. - ESL Category 5 \$88
<u>Total Building Operations</u>			<u>53,558.00</u>		<u>53,558.00</u>		<u>16,619.00</u>	<u>14,151.69</u>

SHIRE OF MUKINBUDIN
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HOUSING - SHIRE (STAFF AND RENTALS)		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2090101	Shire Housing Building Maintenance									- Identified additional works Employee Costs \$309. - Identified additional works by Contractors \$300. - Identified additional works Overheads \$391.
BM035	5 Cruickshank Rd Building Maintenance		1,000.00		1,000.00		246.00		0.00	- - Annual provision for Contractors & Consultants \$3,640.
BM036	11 Cruickshank Rd Building Maintenance		0.00		0.00		0.00		679.22	
BM037	15 Cruickshank Rd CEO Building Maintenance		3,640.00		3,640.00		909.00		0.00	
BM038	25 Cruickshank Rd CPM Building Maintenance		0.00		0.00		0.00		653.31	
BM039	1 Salmon Gum Alley Building Maintenance		0.00		0.00		0.00		875.89	
BM040	4 Salmon Gum Alley Building Maintenance		0.00		0.00		0.00		74.90	
BM041	8 Lansdell St Building Maintenance		0.00		0.00		0.00		466.00	- Identified additional works Employee Costs \$247. - Identified additional works by Contractors \$340. - Identified additional works Materials \$100. - Identified additional works Overheads \$313. - Storm damage insurance funded (Income in acct 3090102) repairs by Contractors \$260.
BM043	25A Calder St Building Maintenance		1,000.00		1,000.00		246.00		193.60	- Identified additional works Employee Costs \$742. - Identified additional works by Contractors \$319. - Identified additional works Materials \$300. - Identified additional works Overheads \$939. - Identified additional works Employee Costs \$495.
BM045	12 Salmon Gum Alley (Lot 208) Building Maint Exp		260.00		260.00		0.00		2,101.11	- Identified additional works by Contractors \$289. - Identified additional works Materials \$100. - Identified additional works Overheads \$509. - Identified additional works Employee Costs \$402.
BM047	8 Gimlett Way Building Maintenance		2,300.00		2,300.00		570.00		0.00	- Identified additional works by Contractors \$289. - Identified additional works Materials \$100. - Identified additional works Overheads \$509. - Identified additional works Employee Costs \$402.
BM048	12 Gimlett Way Building Maintenance - Op Exp		1,600.00		1,600.00		396.00		137.82	- Identified additional works by Contractors \$289. - Identified additional works Materials \$100. - Identified additional works Overheads \$509. - Identified additional works Employee Costs \$402.
BM049	4 Earl Drive Building Maintenance - Op Exp		1,300.00		1,300.00		321.00		0.00	- Identified additional works by Contractors \$289. - Identified additional works Materials \$100. - Identified additional works Overheads \$509. - Identified additional works Employee Costs \$402.
BM325	20 Earl Drive - Building Maintenance		1,300.00		1,300.00		321.00		0.00	- Identified additional works by Contractors \$289. - Identified additional works Materials \$100. - Identified additional works Overheads \$509. - Identified additional works Employee Costs \$402.
BMSH01	Staff Housing Building Maintenance Annual Budget (Book exps to appropriate house) - Op Exp Staff Ho		44,000.00		44,000.00		10,992.00		0.00	- Annual provision for Employee Costs \$13,914. - Annual provision for Contractors \$9,477. - Annual provision for Materials \$2,000. - Annual provision for Overheads \$17,609. - Annual provision for Plant Operating Costs \$1,000.
	<u>Subtotal Building Maintenance</u>		<u>56,400.00</u>		<u>56,400.00</u>		<u>14,001.00</u>		<u>5,181.85</u>	

SHIRE OF MUKINBUDIN
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HOUSING - SHIRE (STAFF AND RENTALS)		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2090102	Staff Housing Grounds Maintenance									- Storm damage insurance funded (Income in acct 3090102) repairs by Contractors \$2,650. - Identified additional works Employee Costs \$124. - Storm damage insurance funded (Income in acct 3090102) repairs \$2,650 by Contractors . Total Contractors \$2,839. - Identified additional works Materials \$30. - Identified additional works Overheads \$157. - Identified additional works Plant Operating Costs \$30. - Storm damage insurance funded (Income in acct 3090102) repairs by Contractors \$1,340. - Storm damage insurance funded (Income in acct 3090102) repairs by Contractors \$260. - Annual provision for Employee Costs \$3,710. - Annual provision for Contractors \$4,894. - Annual provision for Materials \$800. - Annual provision for Overheads \$4,696. - Annual provision for Plant Operating Costs \$900.
GM036	11 Cruickshank Rd Grounds Maintenance		2,650.00		2,650.00		660.00		0.00	
GM037	15 Cruickshank Road Grounds Maintenance		3,180.00		3,180.00		81.00		533.28	
GM038	25 Cruickshank Road Grounds Maintenance		0.00		0.00		0.00		143.42	
GM040	4 Salmon Gum Alley Grounds Maintenance		1,340.00		1,340.00		333.00		1,474.00	
GM041	8 Lansdell Street Grounds Maintenance		0.00		0.00		0.00		735.10	
GM043	25A Calder Street Grounds Maintenance		0.00		0.00		0.00		95.88	
GM045	12 Salmon Gum Alley Grounds Maintenance		260.00		260.00		63.00		172.43	
GMSH01	Staff Housing Grounds Maintenance Annual Budget (Book exps to appropriate house) - Op Exp Staff Ho		15,000.00		15,000.00		3,744.00		0.00	
	Subtotal Grounds Maintenance		22,430.00		22,430.00		4,881.00		3,154.11	
2090103	Minor Asset Purchases - Housing Shire Staff & Rentals - Op Exp		1,200.00		1,200.00		300.00		0.00	- Minor asset expenses for Shire Housing - Interest on Loan 124 8 Gimlet Way, Payment No 6 - 14/9/2021 \$3,051.92, Payment No 7 - 15/3/2022 \$2,869.11 - WATC Loan Guarantee Loan 124 - To 31/12/2021 \$687.9, WATC Loan Guarantee Loan 124 - To 30/6/2022 \$634.1. - Interest on Loan 126 12 Gimlet Way & 4 Earl Drv, Payment No 4; 21/12/2021 \$6,797.38, Payment No 5; 21/6/2022 \$6,576.24 - WATC Loan Guarantee Loan 126: 12 Gimlet Way and 4 Earl Drv. To 31/12/2021 \$2,442.39 To 30/6/2022 \$2,324.55 - Depreciation charge ex Asset Register - Depreciation charge ex Asset Register - Depreciation charge ex Asset Register - Depreciation charge ex Asset Register - Depreciation charge ex Asset Register - Depreciation charge ex Asset Register - Allocation of 5% of Administration costs. - Staff Housing Costs Recovered
2090112	Interest on Loan 124 Paid - Op Exp - Housing Shire		7,243.00		7,243.00		3,621.00		3,051.92	
2090115	Interest on Loan 126 Paid - Op Exp - Housing Shire		18,141.00		18,141.00		2,383.00		0.00	
2090182	Depreciation To Be Allocated - Housing - Shire									
DEPA01	Depreciation Admin Staff Housing - Housing - Shire		4,822.00		4,822.00		1,203.00		0.00	
DEPW01	Depreciation Works Staff Housing - Housing - Shire		1,877.00		1,877.00		468.00		0.00	
DEPSP01	Depreciation Swimming Pool Staff Housing - Housing - Shire		1,824.00		1,824.00		456.00		0.00	
DEPST01	Depreciation Short Term Accommodation Housing - Housing - Shire		3,596.00		3,596.00		897.00		0.00	
2090192	Depreciation Unallocated - Housing - Shire		18,326.00		18,326.00		4,581.00		0.00	
	Subtotal Depreciation		30,445.00		30,445.00		7,605.00		0.00	
2090199	Administration Allocated		47,340.00		47,340.00		11,835.00		12,662.55	
Recovered amounts										
2090198	Staff Housing Costs Recovered		(43,978.00)		(43,978.00)		(10,992.00)		(11,960.75)	- Staff Housing Costs Recovered

SHIRE OF MUKINBUDIN
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HOUSING - SHIRE (STAFF AND RENTALS)		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING REVENUE										
3090102	Other Reimbursements Recieved - Op Inc - Staff H	10,716.00		10,716.00		0.00		0.00		- Insurance reimbursement for Storm Damage Exps in GM036 \$2,622, GM037 \$2,652, BM037 \$3,602, GM040 \$1,326, GM045 \$514.
3090108	Income - 5 Cruickshank Road	13,000.00		13,000.00		3,249.00		4,000.00		- Rent 5 Cruickshank Road @ \$250 p/w
3090109	Income - 11 Cruickshank Road	21,008.00		21,008.00		5,250.00		3,485.72		- Rental income from 11 Cruickshank GROH \$400 per week, lease expires January 2022 \$21,008. "
										- Private rental for 9 months at \$280 per week. CEO Moving to 12 Salmon Gum.
3090110	Income - 15 Cruickshank Road	10,920.00		10,920.00		0.00		0.00		- Short term rental income from 25 Cuickshank Road \$29,200.
3090111	Income - 25 Cruickshank Road	29,200.00		29,200.00		7,299.00		10,109.07		- Rent 1 Salmon Gum Alley @ \$300 p/w
3090112	Income - 1 Salmon Gum Alley	15,600.00		15,600.00		3,900.00		4,200.00		- Private rental income \$170 per week.
3090114	Income - 25A Calder Street	8,840.00		8,840.00		2,208.00		1,820.00		- Private rental income \$170 per week.
3090115	Income - 25B Calder Street	8,840.00		8,840.00		2,208.00		2,800.00		- Short term rental income \$136 (+GST=\$150) per night based on 54% occupancy \$26,806. "
3090116	Income - 8 Lansdell Street	26,806.00		26,806.00		6,699.00		7,509.96		- GROH rental income \$663 per week 2% increase on anniversary of lease April 2022 \$34,632.
3090120	8 Gimlett Way - Shire Houing (Staff & Rental) - Op	34,632.00		34,632.00		8,658.00		5,777.57		- Rent 20 Earl Drive - @ \$100 p/w (To staff at 50% of Market Rental)
3090131	20 Earl Drive - Shire Housing (Staff & Rental) - Op	5,200.00		5,200.00		1,299.00		0.00		- GROH rental income \$663 per week, 2% increase on annivesary of leave October 2021 \$34,957.
3090148	12 Gimlett Way - Shire Housing (Staff & Rental) - C	34,957.00		34,957.00		8,739.00		5,777.57		- GROH rental income \$650 per week, 2% increase on annivesary of leave October 2021 \$34,957.
3090149	4 Earl Drive - Shire Housing (Staff & Rental) - Op I	34,957.00		34,957.00		8,739.00		5,777.57		- Staff Housing Income Allocated
3090199	Housing Income Allocated - Shire Housing (Staff &	(56,006.00)		(56,006.00)		(14,001.00)		(17,619.03)		
SUB-TOTAL OPERATING		198,670.00	192,779.00	198,670.00	192,779.00	44,247.00	50,253.00	33,638.43	26,241.37	
CAPITAL EXPENDITURE										
4090150	Buildings (Capital) - Staff Housing		0.00		0.00		0.00		0.00	- General maintenance including specialist trades and paintingContractors & Consultants \$5,000s.
BC037	15 Cruickshank Rd CEO Building Capital		5,000.00		5,000.00		0.00		0.00	- General Renovations & specialist trades Contractors & Consultants \$5,000 Includessplit unit air conditioner.
BC040	4 Salmon Gum Alley Building Capital		5,000.00		5,000.00		0.00		0.00	
4090152	Buildings Works in Progress - Staff Housing		0.00		0.00		0.00		0.00	- Principal on Loan 124 - 8 Gimlet Way, Payment No 6 Loan 124 - 14/9/2021 \$12,106.90, Payment No 7 - 15/3/2022 \$12,289.71
4090160	Loan Principal Repayment Exp - Loan 124 - Cap Exp - Housing S		24,397.00		24,397.00		12,198.00		12,106.90	- Principal on Loan 126 - 12 Gimlet Way & 4 Earl Drv, Payment No 4 - 20/12/2021 \$22,565.21, Payment No 5 - 20/6/2022 \$22,786.35
4090165	Loan Principal Repayment Exp - Loan 126 - Cap Exp - Housing S		45,352.00		45,352.00		0.00		0.00	
4090154	Transfer to Building and Residential Land Reserve - Cap Exp-Hou		0.00		0.00		0.00		0.00	
CAPITAL REVENUE										
5090152	Transfers From Building & Residential Land Reserve - Cap Inc - Staff House	10,000.00		10,000.00		0.00		0.00		- Transfer from the Building and Residential Land Reserve to fund the Shire Housing Capital Building Renovation Program 2021-2022.
SUB-TOTAL CAPITAL		10,000.00	79,749.00	10,000.00	79,749.00	0.00	12,198.00	0.00	12,106.90	
TOTAL - HOUSING - SHIRE (STAFF AND RENTALS)		208,670.00	272,528.00	208,670.00	272,528.00	44,247.00	62,451.00	33,638.43	38,348.27	

SHIRE OF MUKINBUDIN
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HOUSING - AGED (INCLUDING SENIOR CITIZENS)		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2090200	Aged Housing Building Operations									
BO061	Aged Unit 1 & 2 /20 Maddock St - Operations - Op Exp - Aged		1,000.00		1,000.00		395.00		296.50	- Total Contractors, typically cleaning \$407. See Job BO71 for rubbish services - Insurance - Premiums \$593. - Total Contractors, typically cleaning \$400. See Job BO71 for rubbish services - - Electricity \$100. - Insurance - Premiums \$400. - Total Contractors, typically cleaning \$400. See Job BO71 for rubbish services - Insurance - Premiums \$400. - Total Contractors, typically cleaning \$402. See Job BO71 for rubbish services - Insurance - Premiums \$348. - Total Contractors, typically cleaning \$402. See Job BO71 for rubbish services - Insurance - Premiums \$348. - Total Contractors, typically cleaning \$435. See Job BO71 for rubbish services - Insurance - Premiums \$315. - Total Contractors, typically cleaning \$485. See Job BO71 for rubbish services - Materials/Stock Purchased \$500. - Insurance - Premiums \$315. - Total Contractors, typically cleaning \$423. See Job BO71 for rubbish services - Insurance - Premiums \$377. - Total Contractors, typically cleaning \$423. See Job BO71 for rubbish services - Insurance - Premiums \$377. - Total Contractors \$3,062. Rubbish & Recycling Services \$2384 Other Exp \$678 - Electricity \$550. - Water rates and consumption \$12,036. - ESL Category 5, 16,18, 20 & 24 Maddock st \$352 - Total Contractors, typically cleaning \$374. See Job BO71 for rubbish services - Insurance - Premiums \$526. - Total Contractors, typically cleaning \$404. See Job BO71 for rubbish services - Electricity \$170. - Insurance - Premiums \$526.
BO063	Aged Unit 3 - Operations		900.00		900.00		323.00		200.00	
BO064	Aged Unit 4 - Operations		800.00		800.00		299.00		200.00	
BO065	Aged Unit 5 - Operations		750.00		750.00		273.00		690.42	
BO066	Aged Unit 6 - Operations		750.00		750.00		273.00		174.00	
BO067	Aged Unit 7 - Operations		750.00		750.00		265.00		157.50	
BO068	Aged Unit 8 - Operations		1,300.00		1,300.00		400.00		157.50	
BO069	Aged Unit 9 - Operations		800.00		800.00		293.00		188.50	
BO070	Aged Unit 10 - Operations		800.00		800.00		293.00		188.50	
BO071	Aged Unit Common - Operations		16,000.00		16,000.00		4,261.00		2,249.53	
BO72	Aged Unit 11 - Operations		900.00		900.00		356.00		263.00	
BO73	Aged Unit 12 - Operations		1,100.00		1,100.00		404.00		263.00	
<u>Subtotal Building Operations</u>			<u>25,850.00</u>		<u>25,850.00</u>		<u>7,835.00</u>		<u>5,028.45</u>	

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HOUSING - AGED (INCLUDING SENIOR CITIZENS) (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
OPERATING EXPENDITURE (Continued)		\$	\$	\$	\$	\$	\$	\$	\$	
2090201	Aged Housing Building Maintenance - Op Exp - Aged Housing									
BM061	Aged Unit 1 & 2 - Maintenance		2,500.00		2,500.00		618.00		37.45	- Identified Works Employee Costs \$464. - Removal of Evaporative Air Conditioner and patch vents Contractors & Consultants \$1,449.
BM063	Aged Unit 3 - Maintenance		1,500.00		1,500.00		372.00		0.00	- Identified Works Labour Overheads \$587. Budget amendment - Painting costing \$4,840 is to be carried out.
BM064	Aged Unit 4 - Maintenance		2,500.00		2,500.00		621.00		0.00	- Identified Works Employee Costs \$371. - Removal of Evaporative Air Conditioner and patch vents Contractors & Consultants \$1,659.
BM065	Aged Unit 5 - Maintenance		3,000.00		3,000.00		744.00		754.94	- Identified Works Labour Overheads \$470. - Identified Works Employee Costs \$464. - Removal of Evaporative Air Conditioner and patch vents Contractors & Consultants \$1,949.
BM066	Aged Unit 6 - Maintenance		2,500.00		2,500.00		621.00		40.61	- Identified Works Labour Overheads \$587. - Identified Works Employee Costs \$371. - Removal of Evaporative Air Conditioner and patch vents Contractors & Consultants \$1,659.
BM067	Aged Unit 7 - Maintenance		4,000.00		4,000.00		996.00		0.00	- Identified Works Labour Overheads \$470. - Identified Works Employee Costs \$618. - Annual provision for Contractors & Consultants \$2,599.
BM068	Aged Unit 8 - Maintenance		1,500.00		1,500.00		372.00		253.07	- Removal of Evaporative Air Conditioner and patch vents Labour Overheads Allocated \$783. - Identified Works Employee Costs \$278. - Annual provision for Contractors & Consultants \$870.
BM069	Aged Unit 9 - Maintenance		1,500.00		1,500.00		372.00		34.45	- Removal of Evaporative Air Conditioner and patch vents Labour Overheads Allocated \$352. Budget Amendment - An Enviroheat 200l heat pump HWS was installed
BM070	Aged Unit 10 - Maintenance		1,500.00		1,500.00		372.00		0.00	- Identified Works Employee Costs \$216. - Removal of Evaporative Air Conditioner and patch vents Contractors & Consultants \$1,010.
BM071	Aged Unit Annual Budget & Common Build Maint (Book individual unit expenses to individual units)		18,000.00		18,000.00		4,491.00		977.54	- Identified Works Labour Overheads \$274. Annual provision for; Salaries & Wages \$6,156. Contractors & Consultants \$3,117. Materials/Stock Purchased \$1,000. Labour Overheads \$7,620. Plant Operating Costs \$107.
BM072	Aged Unit 11- Maintenance		3,900.00		3,900.00		969.00		0.00	- Identified Works Employee Costs \$587. - Identified Works Contractors & Consultants \$2,570.
BM073	Aged Unit 12 - Maintenance		1,500.00		1,500.00		372.00		709.95	- Identified Works Labour Overheads \$743. - Identified Works Employee Costs \$278. - Identified Works Contractors & Consultants \$870.
	<u>Subtotal Building Maintenance</u>		<u>43,900.00</u>		<u>43,900.00</u>		<u>10,920.00</u>		<u>2,808.01</u>	- Identified Works Labour Overheads \$352.

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
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HOUSING - AGED (INCLUDING SENIOR CITIZENS) (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
OPERATING EXPENDITURE (Continued)		\$	\$	\$	\$	\$	\$	\$	\$	
2090202	Aged Housing Grounds Maintenance - Op Exp - Aged Housing									
GM061	Aged Unit 1 & 2 Grounds Maintenance		0.00		0.00		0.00		148.67	
GM063	Aged Unit 3 Grounds Maintenance		0.00		0.00		0.00		592.18	
GM068	Aged Unit 8 Grounds Maintenance		0.00		0.00		0.00		713.39	
GM071	Aged Units Annual Budget & Common Grounds Maintenance (Book individual unit exps to appropriate Unit)		10,000.00		10,000.00		2,493.00		348.08	- Annual Provision for Employee Costs \$3,710. - Annual Provision for Contractors \$694. - Annual Provision for Materials \$400. - Annual Provision for Labour Overheads \$4,696. - Annual Provision for Plant Operating Costs \$500.
	<u>Subtotal Grounds Maintenance</u>		<u>10,000.00</u>		<u>10,000.00</u>		<u>2,493.00</u>		<u>1,802.32</u>	
2090282	Depreciation To Be Allocated Housing - Aged									
2090292	Depreciation Unallocated - Aged Housing		5,188.00		5,188.00		1,296.00		0.00	- Depreciation charge ex Asset Register
	<u>Subtotal Depreciation</u>		<u>5,188.00</u>		<u>5,188.00</u>		<u>1,296.00</u>		<u>0.00</u>	
2090299	Administration Allocated		47,340.00		47,340.00		11,835.00		12,662.55	- Allocation of 5% of Administration costs.
Recovered amounts										

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
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HOUSING - AGED (INCLUDING SENIOR CITIZENS) (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING REVENUE</u>										
3090201	Income - Aged Unit 1 & 2	4,290.00		4,290.00		1,071.00		1,155.00		- Rent Aged Unit 1 & 2 @ \$83 p/w, after a 25% discount - Rent Aged Unit 3 @ \$120 p/w - Rent Aged Unit 4 @ \$90 p/w, after a 25% discount - Rent Aged Unit 5 - @ \$82.50 p/w (rate at 75% of market rent \$110pw). - Rent Aged Unit 6 - @ \$82.50 p/w (rate at 75% of market rent \$110pw). - Rent Aged Unit 7 - @ \$82.50 p/w (rate at 75% of market rent \$110pw). - Rent Aged Unit 8 @ \$83 p/w, after a 25% discount - Rent Aged Unit 9 - @ \$90.00 p/w (rate at 75% of market rent \$120pw). - Rent Aged Unit 10 - @ \$90.00 p/w (rate at 75% of market rent \$120pw). - Rent Aged Unit 11 - @ \$116.25 p/w (rate at 75% of market rent \$155pw). - Rent Aged Unit 12 - @ \$155 p/w
3090203	Income - Aged Unit 3	6,240.00		6,240.00		1,560.00		1,560.00		
3090204	Income - Aged Unit 4	4,680.00		4,680.00		1,170.00		1,072.50		
3090205	Income - Aged Unit 5	4,290.00		4,290.00		1,071.00		0.00		
3090206	Income - Aged Unit 6	4,290.00		4,290.00		1,071.00		990.00		
3090207	Income - Aged Unit 7	4,290.00		4,290.00		1,071.00		990.00		
3090208	Income - Aged Unit 8	4,290.00		4,290.00		1,071.00		1,950.00		
3090209	Income - Aged Unit 9	4,680.00		4,680.00		1,170.00		1,080.00		
3090210	Income - Aged Unit 10	4,680.00		4,680.00		1,170.00		1,080.00		
3090211	Income - Aged Unit 11- Ferguson St	(6,045.00)		(6,045.00)		(1,509.00)		1,582.00		
3090212	Income - Aged Unit 12 - Ferguson St	8,060.00		8,060.00		2,013.00		2,170.00		
SUB-TOTAL OPERATING		43,745.00	132,278.00	43,745.00	132,278.00	10,929.00	34,379.00	13,629.50	22,301.33	
<u>CAPITAL EXPENDITURE</u>										
4090250	Building (Capital) - Aged Housing									Was budgeted in maintenance - Interest earned on reserves \$220.
BC063	Aged Unit 3 - Capital		0.00		0.00		0.00		0.00	
4090254	Transfers To Seniors Housing Reserve - Cap Exp - House Aged		220.00		220.00		54.00		0.06	
<u>CAPITAL REVENUE</u>										
SUB-TOTAL CAPITAL		0.00	220.00	0.00	220.00	0.00	54.00	0.00	0.06	
TOTAL - HOUSING - AGED (INCLUDING SENIOR CITIZENS)		43,745.00	132,498.00	43,745.00	132,498.00	10,929.00	34,433.00	13,629.50	22,301.39	

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SCHEDULE 09 - HOUSING
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HOUSING - OTHER (INCLUDING JOINT VENTURE)		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2090300	Community Housing - Singles JV - Building Operations									<ul style="list-style-type: none"> - Total Contractors, typically cleaning \$459. See Job BO105 for rubbish services - Electricity \$400. - LP Gas 45 kg bottles Rental \$80, consumption \$140. - Water Rates \$1,517. - Insurance - Premiums \$404. - Total Contractors, typically cleaning \$499. See Job BO105 for rubbish services - LP Gas 45 kg bottles Rental \$80, consumption \$0. - Water Rates \$1,517. - Insurance - Premiums \$404. - Total Contractors, typically cleaning \$336. See Job BO105 for rubbish services - LP Gas 45 kg bottles Rental \$80, consumption \$0. - Water rates \$1,517 and consumption \$283. Consumption after 300kl to be reimbursed via acct 3090302. - Insurance - Premiums \$584. - Total Contractors, typically cleaning \$70. See Job BO105 for rubbish services - LP Gas 45 kg bottles Rental \$80, consumption \$0. - Water rates \$1,517 and consumption \$283. Consumption after 300kl to be reimbursed via acct 3090303. - Insurance - Premiums \$550. - Total Contractors \$1,052. Rubbish Bin x 4 at \$113 each, Recycling Bin x4 at \$104 each. Other Exp \$184 - Electricity \$600. - Water rates \$271 and consumption \$489. Consumption not reimbursed. - ESL Category 5 \$88
	BO101 JV Singles Unit 1 - Operations		3,000.00		3,000.00		847.00		576.79	
	BO102 JV Singles Unit 2 - Operations		2,500.00		2,500.00		783.00		657.19	
	BO103 JV Singles Unit 3 - Operations		2,800.00		2,800.00		906.00		632.88	
	BO104 JV Singles Unit 4 - Operations		2,500.00		2,500.00		875.00		617.33	
	BO105 JV Singles Unit Common - Operations		2,500.00		2,500.00		688.00		135.27	
	<u>Subtotal Singles JV Building Operations</u>		<u>13,300.00</u>		<u>13,300.00</u>		<u>4,099.00</u>		<u>2,619.46</u>	
2090301	Community Housing - Singles JV - Building Maintenance									<ul style="list-style-type: none"> - Identified Works Employee Costs \$278. - Removal of Evap and patch vents Contractors & Consultants \$870. - Identified Works Labour Overheads \$352. - Annual provision Employee Costs \$2,164. - Annual provision Contractors \$6,757. - Annual provision Materials \$250. - Annual provision Labour Overheads \$2,739. - Annual provision Plant Operating Costs \$90.
	BM101 JV Singles Unit 1 - Maintenance		1,500.00		1,500.00		372.00		115.51	
	BM102 JV Singles Unit 2 - Maintenance		0.00		0.00		0.00		143.84	
	BM103 JV Singles Unit 3 - Maintenance		0.00		0.00		0.00		143.80	
	BM104 JV Singles Unit 4 - Maintenance		0.00		0.00		0.00		679.54	
	BM105 JV Singles Unit Annual Budget & Common - Maint (Book individu		12,000.00		12,000.00		2,994.00		0.00	
	<u>Subtotal Singles JV Building Maintenance</u>		<u>13,500.00</u>		<u>13,500.00</u>		<u>3,366.00</u>		<u>1,082.69</u>	

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 19 OCTOBER 2021

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
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HOUSING - OTHER (INCLUDING JOINT VENTURE) (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2090304	Community Housing - Singles JV - Grounds Maintenance									
GM101	JV Singles Unit 1 Grounds Maintenance		1,580.00		1,580.00		0.00		0.00	- Insurance funded fence damage repairs by Contractors . Income in acct 3090314. \$1,580.
GM104	JV Singles Unit 4 Grounds Maintenance		0.00		0.00		0.00		77.83	- Annual provision Employee Costs \$309. - Annual provision Contractors \$100. - Annual provision Materials \$100. - Annual provision Labour Overheads \$391. - Annual provision Plant Operating Costs \$100.
GM105	JV Singles Units Annual Budget & Common Grounds Maint (Book Individual Unit costs to units)		1,000.00		1,000.00		243.00		140.98	
	<u>Subtotal Singles JV Grounds Maintenance</u>		<u>2,580.00</u>		<u>2,580.00</u>		<u>243.00</u>		<u>218.81</u>	
2090312	Community Housing - Family JV Building Operations									
BO120	JV Family - 6 Lansdell St - Operations		3,200.00		3,200.00		1,020.00		699.39	- Total Contractors \$369. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$152 - LP Gas 45 kg bottles Rental \$80 - Water rates \$1,517 and consumption \$483. Consumption over 300kl to be reimbursed via acct 3090304. - Insurance - Premiums \$663. - ESL Category 5 \$88 - Total Contractors \$314. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$97 - LP Gas 45 kg bottles Rental \$80 - Water rates \$1,517 and consumption \$83. Consumption over 300kl to be reimbursed via acct 3090305. - Insurance - Premiums \$618. - ESL Category 5 \$88
BO121	JV Family - 12 White St - Operations		2,700.00		2,700.00		887.00		867.68	
2090313	Community Housing - Family JV - Building & Grounds Maintenance									
BM120	JV Family - 6 Lansdell St - Maintenance		700.00		700.00		168.00		0.00	- Employee Costs \$155. - Contractors & \$249. - Materials/Stock \$100. - Labour Overheads \$196. - Employee Costs \$155. - Contractors & \$249. - Materials/Stock \$100. - Labour Overheads \$196. - Identified Works Employee Costs \$155. - Replacement rear fence Contractors \$4,599. - Identified Works Materials/Stock Purchased \$50. - Identified Works Labour Overheads Allocated \$196. - Employee Costs \$464. - Contractors & \$399. - Materials/Stock \$50. - Labour Overheads \$587.
BM121	JV Family - 12 White St - Maintenance		700.00		700.00		168.00		717.01	
GM120	6 Lansdell Street Grounds Maintenance		5,000.00		5,000.00		1,245.00		2,420.00	
GM121	12 White Street Grounds Maintenance		1,500.00		1,500.00		369.00		802.60	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
30 September 2021

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HOUSING - OTHER (INCLUDING JOINT VENTURE) (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE (Continued)</u>										
2090382	Depreciation To Be Allocated Housing - Other (Inc Joint Venture)									
DEPA03	Depreciation Admin Staff Housing - Housing - Other (Inc Joint Venture)		167.00		167.00		39.00		0.00	- Depreciation charge ex Asset Register
DEPW03	Depreciation Works Staff Housing - Housing - Other (Inc Joint Venture)		709.00		709.00		177.00		0.00	- Depreciation charge ex Asset Register
2090392	Depreciation Unallocated - Other Housing		834.00		834.00		207.00		0.00	- Depreciation charge ex Asset Register
	Subtotal Depreciation		1,710.00		1,710.00		423.00		0.00	
2090399	Administration Allocated		47,340.00		47,340.00		11,835.00		12,662.55	- Allocation of 5% of Administration costs.
<u>Recovered amounts</u>										
2090398	Other Housing Costs Recovered - Op Exp - Housing Other		(9,247.00)		(9,247.00)		(2,310.00)		(2,464.09)	- Staff Housing Costs Recovered
<u>OPERATING REVENUE</u>										
3090300	Income - JV Singles Unit 1 Cruickshank Road	6,640.00		6,640.00		1,659.00		1,680.00		- Reimbursement of electricity \$400.
3090301	Income - JV Singles Unit 2 Cruickshank Road	6,240.00		6,240.00		1,560.00		0.00		- Rent JV Singles Unit 1 Cruickshank - @ \$120 p/w.
3090302	Income - JV Singles Unit 3 Cruickshank Road	7,280.00		7,280.00		1,818.00		2,115.30		- Rent JV Singles Unit @ \$120 per week.
3090303	Income - JV Singles Unit 4 Cruickshank Road	3,640.00		3,640.00		909.00		980.00		- Rent JV Singles Unit 3 Cruickshank - @ \$140 p/w.
3090304	Income - JV Family Housing - 6 Lansdell Street	4,940.00		4,940.00		1,233.00		1,050.00		- Rent JV Singles Unit 4 Cruickshank - @ \$70 p/w (rate at 50% of market rent \$140pw).
3090305	Income - JV Family Housing - 12 White Street	7,410.00		7,410.00		1,851.00		904.00		- Rent JV 6 Lansdell - @ \$95.00 p/w (rate at 50% of market rent \$190.00 pw).
3090314	Other Income - Other Housing	1,563.00		1,563.00		0.00		0.00		- Rent JV 12 White Street - @ \$142.50 p/w (rate at 75% of market rent \$190 pw).
SUB-TOTAL OPERATING		37,713.00	82,983.00	37,713.00	82,983.00	9,030.00	21,513.00	6,729.30	19,626.10	- Insurance reimbursement for fence damage repairs. Expenses in job GM101
<u>CAPITAL EXPENDITURE</u>										
4090350	Building (Capital) - Housing Other									
BC104	JV Singles Unit 4 - Capital		18,000.00		18,000.00		0.00		0.00	- Includes removal of Evaporative Air Conditioner and patch vents & new back door \$12,000. Total Contractors \$18,000.
BC120	JV Family - 6 Lansdell St - Capital		10,400.00		10,400.00		0.00		0.00	- Includes bathroom renovations \$5,000. Total Contractors \$10,400.
BC121	JV Family - 12 White St - Capital		30,000.00		30,000.00		15,000.00		14,775.87	- Renovations by Contractors whilst vacant \$30,000.
<u>CAPITAL REVENUE</u>										
5090352	Transfers From Building Reserve	58,400.00		58,400.00		0.00		0.00		- Transfer from the Building and Residential Land Reserve to fund the Joint Venture Housing Capital Building Renovation Program 2021-2022.
SUB-TOTAL CAPITAL		58,400.00	58,400.00	58,400.00	58,400.00	0.00	15,000.00	0.00	14,775.87	
TOTAL - HOUSING - OTHER (INCLUDING JOINT VENTURE)		96,113.00	141,383.00	96,113.00	141,383.00	9,030.00	36,513.00	6,729.30	34,401.97	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
30 September 2021

PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									Community Development activities where expenditure on is generally less than expected at this time.
Sanitation - Household Refuse		67,401.00		67,401.00		16,827.00		14,885.32	
Sanitation - Other		27,084.00		27,084.00		6,744.00		7,712.99	
Urban Stormwater Drainage		6,634.00		6,634.00		1,653.00		4,756.40	
Protection of the Environment		22,232.00		22,232.00		10,306.00		3,169.37	
Town Planning & Regional Development		11,367.00		11,367.00		3,089.00		5,583.12	
Community Development		68,027.00		68,027.00		16,578.00		8,340.32	
Other Community Amenities		71,897.00		71,897.00		20,335.00		21,107.53	
<u>OPERATING REVENUE</u>									
Sanitation - Household Refuse	49,075.00		49,075.00		12,267.00		11,550.41		
Sanitation - Other	16,950.00		16,950.00		4,233.00		4,223.26		
Protection of the Environment	7,348.00		7,348.00		0.00		163.75		
Town Planning & Regional Development	500.00		500.00		123.00		165.00		
Other Community Amenities	2,300.00		2,300.00		573.00		513.86		
SUB-TOTAL OPERATING	76,173.00	274,642.00	76,173.00	274,642.00	17,196.00	75,532.00	16,616.28	65,555.05	
<u>CAPITAL EXPENDITURE</u>									
Other Community Amenities		15,000.00		15,000.00		0.00		0.00	
SUB-TOTAL CAPITAL	0.00	15,000.00	0.00	15,000.00	0.00	0.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	76,173.00	289,642.00	76,173.00	289,642.00	17,196.00	75,532.00	16,616.28	65,555.05	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
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SANITATION - HOUSEHOLD REFUSE		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2100100	Domestic Refuse Collection									- Employee Costs \$62. - Avon Waste Domestic 240L MGB Collection Mukinbudin Excluding Shire Properties. 151 Services @ \$2.17 per week by Avon Waste inc for 52 weeks \$17,039. Contracts and Contingency \$621. - Labour Overheads \$78. - Plant Operating Costs \$100. - Employee Costs \$1,484. - Contractors & contingency \$688. - Labour Overheads \$1,878. - Plant Operating Costs \$350. - Employee Costs \$4,669. - Contractors -Dept of Environment protection License \$60, Contingency \$562, A total of \$622. - Materials, Signage \$200, Contingency \$100, A total of \$300. - Labour Overheads \$5,909. - Plant Operating Costs \$8,500. - Employee Costs \$309. - Avon Waste Domestic Recycling 240L MGB Collection Mukinbudin. 151 Services @ \$4.00 per fortnight by Avon Waste inc for 26 fortnights \$15,704. Contracts and Contingency \$409. - Labour Overheads \$391. - Allocation of 0.75% of Administration costs. - Domestic 240L MGB rubbish service. 151 Services @ \$175 per service \$26,425. - Domestic 240L MGB Recycling service. 151 Services @ \$150 per service \$22,650.
	W010 Domestic Rubbish Bin Collection		17,900.00	17,900.00	4,470.00	5,091.05				
	W015 Domestic Bulk Rubbish Collection - Op Exp		4,400.00	4,400.00	1,095.00	0.00				
2100102	Refuse Site Maintenance									
	W011 Refuse Site Maintenance		20,000.00	20,000.00	4,995.00	3,526.88				
2100103	Domestic Recycling Collection									
	W012 Domestic Recycling Collection		18,000.00	18,000.00	4,494.00	4,368.00				
2100199	Administration Allocated		7,101.00	7,101.00	1,773.00	1,899.39				
<u>OPERATING REVENUE</u>										
3100100	Domestic Refuse Collection Charges	26,425.00		26,425.00	6,606.00	6,219.45				
3100102	Domestic Recycling Collection Charges	22,650.00		22,650.00	5,661.00	5,330.96				
SUB-TOTAL OPERATING		49,075.00	67,401.00	49,075.00	67,401.00	12,267.00	16,827.00	11,550.41	14,885.32	
<u>CAPITAL EXPENDITURE</u>										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - SANITATION - HOUSEHOLD REFUSE		49,075.00	67,401.00	49,075.00	67,401.00	12,267.00	16,827.00	11,550.41	14,885.32	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
30 September 2021

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SANITATION - OTHER		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2100200	Commercial Refuse Collection									- Employee Costs \$31. - Avon Waste Commercial rubbish 240L MGB bin collection. 52 Services @ \$2.17 per week by Avon Waste inc for 52 weeks \$5,868. Contracts and Contingency \$262. - Employee Costs \$2,010. - Avon Waste Street bin collection. 16 Services @ \$2.17 per week by Avon Waste inc for 52 weeks \$1,805. Contracts and Contingency \$942. - Labour Overheads \$2,543. - Plant Operating Costs \$700. - Employee Costs \$93. - Avon Waste Commercial Recycling 240L MGB Collection Mukinbudin. 52 Services @ \$4.00 per fortnight by Avon Waste inc for 26 fortnights \$5,408. Contracts and Contingency \$382. - Labour Overheads \$117. - Employee Costs \$31. - Avon Waste Recycling Bank Collection Mukinbudin. 14 Services @ \$4.35 per fortnight by Avon Waste inc for 26 fortnights \$1,583. Contracts and Contingency \$47. - Labour Overheads \$39. - Plant Operating Costs \$100. - Repair and replacement of bins by Contractors \$350. - Allocation of 0.5% of Administration costs.
W020	Commercial Refuse Collection		6,200.00		6,200.00		1,545.00		2,327.18	
2100201	Refuse Collection - Street Bins									
W021	Refuse Collection - Street Bins		8,000.00		8,000.00		1,992.00		2,176.16	
2100202	Commercial Recycling Collection - Op Exp - San Other									
W022	Commercial Recycling Collection - Op Exp - San Other		6,000.00		6,000.00		1,494.00		1,656.00	
2100203	Recycling Refuse Collection									
W023	Recycling Refuse Collection		1,800.00		1,800.00		444.00		287.40	
2100206	Purchase of Bins - Op Exp		350.00		350.00		87.00		0.00	
2100299	Administration Allocated		4,734.00		4,734.00		1,182.00		1,266.25	
<u>OPERATING REVENUE</u>										
3100200	Commercial Refuse Collection Charge	9,100.00		9,100.00		2,274.00		2,249.59		- Commercial 240L MGB rubbish service. 52 Services @ \$170 per service \$9,100.
3100204	Commercial Recycling Collection Charges	7,350.00		7,350.00		1,836.00		1,928.22		- Commercial 240L MGB recycling service. 49 Services @ \$150 per service \$7,350.
3100206	Disposal of Asbestos and Other Misc Fill at R	500.00		500.00		123.00		45.45		- Asbestos disposal & tipping fees \$500.
SUB-TOTAL OPERATING		16,950.00	27,084.00	16,950.00	27,084.00	4,233.00	6,744.00	4,223.26	7,712.99	
TOTAL - SANITATION - OTHER		16,950.00	27,084.00	16,950.00	27,084.00	4,233.00	6,744.00	4,223.26	7,712.99	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
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URBAN STORMWATER DRAINAGE

OPERATING EXPENDITURE

2100601 Stormwater Drainage Maintenance

W030 Stormwater Drainage Maintenance

2100699 Administration Allocated

OPERATING REVENUE

SUB-TOTAL OPERATING

TOTAL - URBAN STORMWATER DRAINAGE

Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
								- Employee Costs \$649. - Contractors \$329. - Labour Overheads \$822. - Plant Operating Costs \$100. - Allocation of 0.5% of Administration costs.
	1,900.00		1,900.00		471.00		3,490.15	
	4,734.00		4,734.00		1,182.00		1,266.25	
0.00	6,634.00	0.00	6,634.00	0.00	1,653.00	0.00	4,756.40	
0.00	6,634.00	0.00	6,634.00	0.00	1,653.00	0.00	4,756.40	

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PROTECTION OF THE ENVIRONMENT									
		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>									
2100703	Minor Assets & Other Operating Exp - Prot of Env		500.00		500.00		123.00		23.12
2100705	Project Contract & Other Expenses - Protect of Environ		10,100.00		10,100.00		2,523.00		1,880.00
2100707	Barbalin Translocation Project								
BARB									
	Barbalin Translocation Project		550.00		550.00		132.00		0.00
2100713	Grant Funded Operational Expenses (Inc in Acct 3100703)-Pr		6,348.00		6,348.00		6,346.00		0.00
2100799	Administration Allocated		4,734.00		4,734.00		1,182.00		1,266.25
<u>OPERATING REVENUE</u>									
3100701	Reimb, Contrib, Donations & Other Income (I	1,000.00		1,000.00		0.00		0.00	
3100703	Grants NRM and Other (Exp in Acct 2100713	6,348.00		6,348.00		0.00		0.00	
9304107	Environmental Unspent Grants-Current Liability	- In addition to the income shown in the above account we have received an additional \$6,355.46							
SUB-TOTAL OPERATING		7,348.00	22,232.00	7,348.00	22,232.00	0.00	10,306.00	163.75	3,169.37
TOTAL - PROTECTION OF THE ENVIRONMENT		7,348.00	22,232.00	7,348.00	22,232.00	0.00	10,306.00	163.75	3,169.37

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SCHEDULE 10 - COMMUNITY AMENITIES
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TOWN PLANNING & REG. DEVELOP.		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
OPERATING EXPENDITURE		\$	\$	\$	\$	\$	\$	\$	\$	
2100800	Town Planning Expenses - Op Exp - Twn Planning		8,000.00		8,000.00		1,998.00		4,950.00	- Various Contract (Subdivison Exps) - Contractors & Consultants \$8,000. - Legal expenses relating to town planning, SAT hearings etc.- Contractors & Consultants \$1,000. - Allocation of 0.25% of Administration costs.
2100820	Legal Expenses - Op Exp - Town Planning		1,000.00		1,000.00		500.00		0.00	
2100899	Administration Allocated		2,367.00		2,367.00		591.00		633.12	
OPERATING REVENUE										
3100800	Planning Application Fees	500.00		500.00		123.00		165.00		- Planning Application as per schedule of Fees & Charges \$500 ,
SUB-TOTAL OPERATING		500.00	11,367.00	500.00	11,367.00	123.00	3,089.00	165.00	5,583.12	
TOTAL - TOWN PLANNING & REG. DEVELOP.		500.00	11,367.00	500.00	11,367.00	123.00	3,089.00	165.00	5,583.12	

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COMMUNITY DEVELOPMENT		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2100900	Community Development Staff Salaries & Related Exp - Op Exp - Comm Dev		41,660.00		41,660.00		10,413.00		7,543.56	- Employee Costs - Salaries \$36,080. - Employee Costs - Superannuation \$5,580. - Employee Costs - Salaries \$742. - Contractors & Consultants for Familiarisation Tours and other events \$10,019. - Materials/Stock Purchased for events, christmas decorations \$5,300 other items \$5,000. - Other Expenditure for events \$2,000. - Labour Overheads \$939. - Allocation of 0.25% of Administration costs.
2100910	Community Development Events/Other - Op Exp - Com Dev		24,000.00		24,000.00		5,574.00		163.64	
2100999	Administration Allocated		2,367.00		2,367.00		591.00		633.12	
<u>OPERATING REVENUE</u>										
SUB-TOTAL OPERATING		0.00	68,027.00	0.00	68,027.00	0.00	16,578.00	0.00	8,340.32	
TOTAL - COMMUNITY DEVELOPMENT		0.00	68,027.00	0.00	68,027.00	0.00	16,578.00	0.00	8,340.32	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
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OTHER COMMUNITY AMENITIES		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2101000	Cemetery Maintenance/Operations									- Additional \$4K provision for cleanup, bins and signage. - Employee Costs - Salaries \$1,948. - General Cemetry Mainteance \$3,389. Cemetry Landscape Masterplan \$3,000 (Reduced from \$5,000. - Materials/Stock \$300. - Insurance - Premiums \$98. - Labour Overheads \$2,465. - Plant Operating Costs \$800.
W040	Cemetery Maintenance/Operations		14,000.00		14,000.00		3,520.00		7,973.76	
2101002	Public Conveniences Operations									- Employee Costs - Salaries & Wages (Cleaner) \$7,112. - Contractor Pumpout toilets \$1,998. A total of \$1,998. - Materials/Stock \$1,500. - Electricity \$1,100. - Water Burges Rawson Lease PTA land \$1,500. - Insurance - Premiums \$290. - Labour Overheads (Cleaner) \$9,000. - Located at the rear of the Admin Office Employee Costs - Salaries & Wages (Cleaners) \$928. - Contractors \$803. - Materials/Stock \$250. - Insurance - Premiums \$45. - Labour Overheads (Cleaners) \$1,174. - Employee Costs - Salaries \$62. - Contractors \$74. - Insurance \$86. - Labour Overheads \$78. - Employee Costs - Salaries (Cleaner) \$402. - Contractors \$973. - Materials/Stock \$350. - Insurance \$66. - Labour Overheads (Cleaner) \$509.
BO150	Railway Station Toilet - Operations		22,500.00		22,500.00		5,692.00		5,941.95	
BO151	Town Park Toilet - Operations		3,200.00		3,200.00		802.00		582.09	
BO152	Beringbooding Rock Toilet - Operations		300.00		300.00		94.00		43.00	
BO153	Weira Reserve Toilet - Operations		2,300.00		2,300.00		588.00		428.63	
	<u>Subtotal Public Conveniences Operations</u>		<u>28,300.00</u>		<u>28,300.00</u>		<u>7,176.00</u>		<u>6,995.67</u>	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
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OTHER COMMUNITY AMENITIES		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2101003	Public Conveniences Maintenance									- Painting \$2K & installation of baby change table \$1K by Contractors (Deleted - Installation of a shower \$5K) and Other Contract works \$0. Total Contractor Works \$3,000. - Employee Costs - Salaries \$1,855. - Contractors \$1,147. Includes \$1,500 for painting. - Materials \$550. - Labour Overheads \$2,348. - Plant Operating Costs \$100. - Depreciation - Ex Asset Register \$1,661. - Allocation of 2% of Administration costs. - As per schedule of Fees and Charges
BM150	Railway Station Toilet - Maintenance		3,000.00		3,000.00		3,000.00		1,073.08	
BM154	Public Toilet/Conveniences Annual Budget - Book expenses		6,000.00		6,000.00		1,491.00		0.00	
	<u>Subtotal Public Conveniences Maintenance</u>		<u>9,000.00</u>		<u>9,000.00</u>		<u>4,491.00</u>		<u>1,073.08</u>	
2101092	Depreciation - Other Community Amenities		1,661.00		1,661.00		414.00		0.00	
2101099	Administration Allocated		18,936.00		18,936.00		4,734.00		5,065.02	
OPERATING REVENUE										
3101000	Cemetery Charges (Inc GST)	2,300.00		2,300.00		573.00		513.86		
SUB-TOTAL OPERATING		2,300.00	71,897.00	2,300.00	71,897.00	573.00	20,335.00	513.86	21,107.53	
CAPITAL EXPENDITURE										- Works Include Fencing, paving Memorial Garden, Formal Parking, more grave sites, seating pergola on the Northern side and a Unisex toilet as the budget permits. Employee Costs - Salaries \$3,710. - Contractors \$2,994. - Materials/Stock \$3,000. - Labour Overheads \$4,696. - Plant Operating Costs \$600.
4101060	Infrastructure Other (Capital) - Other Community Amenities									
IO040	Cemetery Capital		15,000.00		15,000.00		0.00		0.00	
SUB-TOTAL CAPITAL		0.00	15,000.00	0.00	15,000.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER COMMUNITY AMENITIES		2,300.00	86,897.00	2,300.00	86,897.00	573.00	20,335.00	513.86	21,107.53	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
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PROGRAMME SUMMARY									
	Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Public Halls and Civic Centres		107,322.00		107,322.00		24,427.00		17,448.12	Building Maintenance expenses and Depreciation (which has not been run) are below YTD Budget.
Swimming Areas & Beaches		294,858.00		294,858.00		39,771.00		46,209.78	
Other Recreation & Sport		467,398.00		467,398.00		117,930.00		88,273.14	
Television and Radio Rebroadcasting		5,917.00		5,917.00		1,408.00		333.86	
Libraries		17,838.00		17,838.00		4,987.00		5,644.00	
Heritage		4,867.00		4,867.00		831.00		653.37	
Other Culture		4,734.00		4,734.00		1,182.00		633.12	
<u>OPERATING REVENUE</u>									
Public Halls and Civic Centres	18,939.00		18,939.00		9,111.00		595.56		Income has been recognised sooner than expected as the 1st payment for the Lions Park playground renewal and other grant funded expenses were paid sooner than expected.
Swimming Areas & Beaches	19,497.00		19,497.00		650.00		0.00		
Other Recreation & Sport	352,414.00		352,414.00		1,746.00		10,200.58		
Libraries	100.00		100.00		24.00		0.00		
Heritage	1,500.00		1,500.00		375.00		572.73		
Other Culture	550.00		550.00		0.00		0.00		
SUB-TOTAL OPERATING	393,000.00	902,934.00	393,000.00	902,934.00	11,906.00	190,536.00	11,368.87	159,195.39	
<u>CAPITAL EXPENDITURE</u>									
Public Halls and Civic Centres		10,000.00		10,000.00		0.00		0.00	Includes - Transfer to Reserve of Annual Pool Reserve Allocation of \$20,000 and interest of \$1,320. Expenditure on the contract to replace the Lions Park Playground has commenced sooner than expected and additional expenditure on the pump track and gutter replacement on the Sports Complex has been completed sooner than expected.
Swimming Areas & Beaches		66,320.00		66,320.00		0.00		0.45	
Other Recreation & Sport		377,180.00		377,180.00		0.00		82,293.00	
<u>CAPITAL REVENUE</u>									
Swimming Areas & Beaches	45,000.00		45,000.00		0.00		0.00		
SUB-TOTAL CAPITAL	45,000.00	453,500.00	45,000.00	453,500.00	0.00	0.00	0.00	82,293.45	
TOTAL - PROGRAMME SUMMARY	438,000.00	1,356,434.00	438,000.00	1,356,434.00	11,906.00	190,536.00	11,368.87	241,488.84	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
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PUBLIC HALLS AND CIVIC CENTRES		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2110100	Public Halls and Civic Bldg Operations									Employee Costs - Salaries (Cleaners) \$1,330. Contractors Total \$514. Rubbish Bin \$113, Recycling Bin \$104 & Other Exp \$297. Materials \$150. Electricity \$700. Water rates \$667 and consumption \$33. Insurance - Premiums \$7,735. ESL Category 5 \$88. Labour Overheads (Cleaners) \$1,683. Contractors Total \$300. Rubbish Bin \$113, Recycling Bin \$104 & Other Exp \$83. Water rates \$667 and consumption \$333. Insurance - Premiums \$612. ESL Category 5 \$88. Contractors \$2,012, includes for cleaning. Electricity \$900. Water rates \$0 and consumption \$240. Insurance - Premiums \$760. ESL Category 5 \$88. Employee Costs - Salaries (Cleaners) \$124. Contingency Contractors & Consultants \$270. Materials/Stock \$200. Electricity \$800. Insurance - Premiums \$949. Labour Overheads (Cleaners) \$157. Contractors Total \$282. Rubbish Bin \$113, Recycling Bin \$104 & Other Exp \$65. Burgess Rawson PTA lease Water \$140. Building Muni Property Scheme Insurance - Premiums \$928. Contingency Contractors & Consultants \$65. Building Muni Property Scheme Insurance - Premiums \$347. ESL Category 5 Statutory Fees and Taxes \$88.
BO200	Memorial Town Hall - Operations		12,900.00		12,900.00		5,148.00		4,326.89	
BO201	Sandalwood Arts Hall Building Operations		2,000.00		2,000.00		651.00		424.66	
BO202	Bonnie Rock Hall Building Operations		4,000.00		4,000.00		1,187.00		507.71	
BO204	Railway Station Building Operations		2,500.00		2,500.00		855.00		474.50	
BO205	Mukinbudin Community (Men's) Shed Building Operations		1,350.00		1,350.00		333.00		485.83	
BO206	Anglican Church Building Operations - Op Exp		500.00		500.00		209.00		173.50	
	<u>Subtotal Building Operations</u>		<u>23,250.00</u>		<u>23,250.00</u>		<u>8,383.00</u>		<u>6,393.09</u>	
2110101	Town Halls and Public Buildings Building Maintenance - Op Exp									
BM200	Memorial Town Hall - Maintenance		25,000.00		25,000.00		1,293.00		967.47	Employee Costs - Salaries \$2,072. Water damage repairs \$17,000. Electrical and plumbing repairs & general maintenance Contractors \$2,806. Materials/Stock \$500. Labour Overheads \$2,622. -- Contractors & Consultants \$1,091.
BM202	Bonnie Rock Hall Building Maintenance		0.00		0.00		0.00		1,925.44	
BM204	Railway Station Building Maintenance		1,091.00		1,091.00		270.00		1,275.06	
BM205	Mukinbudin Community (Men's) Shed Building Maintenance		0.00		0.00		0.00		177.79	
BMPH01	Public Halls Maintenance Annual Budget (Book Exps To Appropriate Building) - Op Exp Pub Halls		11,000.00		11,000.00		2,745.00		0.00	
	<u>Subtotal Building Maintenance</u>		<u>37,091.00</u>		<u>37,091.00</u>		<u>4,308.00</u>		<u>4,345.76</u>	General Annual Public Hall Annual Budget for Employee Costs - Salaries \$1,546. Contractors \$6,197. Materials \$1,000. Labour Overheads \$1,957. Plant Operating Costs \$300.
2110102	Town Halls Grounds Maintenance - Op Exp - Public Halls									
GM200	Memorial Town Hall - Grounds Maintenance		0.00		0.00		0.00		1,644.25	
GMPH01	Public Halls Grounds Maintenance Annual Budget (Book exps to appropriate build) - Op Exp PubHalls		7,200.00		7,200.00		1,791.00		0.00	
	<u>Subtotal Building Maintenance</u>		<u>7,200.00</u>		<u>7,200.00</u>		<u>1,791.00</u>		<u>1,644.25</u>	General Annual Public Hall Grounds Maintenance Annual Budget. Employee Costs - Salaries \$2,690. Contractors \$606. Materials \$250. Labour Overheads \$3,404. Plant Operating Costs \$250.
2110192	Depreciation - Public Halls and Civic Centres		20,845.00		20,845.00		5,211.00		0.00	
2110199	Administration Allocated		18,936.00		18,936.00		4,734.00		5,065.02	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
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PUBLIC HALLS AND CIVIC CENTRES (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING REVENUE</u>										
3110100	Town Hall Hire Income	500.00		500.00		123.00		0.00		- Town Hall Hire Income. - Sandalwood Art water reimbursements. Reimbursement & Recovery Income - Operating \$333. - Sandalwood Art Lease annual lease fee \$10 per week incl gst, renewal due 2020. Fees & Charges - Facility Hire \$473. - Ad Hoc Hire Income - Insurance reimbursement for storm damage repairs; Memorial Hall \$16,453 expense in BM200 and Railway Station roof \$1,080 expense in BM204.
3110103	Sandalwood Arts Hall Income	806.00		806.00		199.00		118.18		
3110104	Railway Station Income	100.00		100.00		24.00		63.63		
3110106	Reimbursements - Public Halls & Civic Centres	17,533.00		17,533.00		8,765.00		0.00		
3110108	Donations - Op Inc - Town Halls & Amenities	0.00		0.00		0.00		413.75		
SUB-TOTAL OPERATING		18,939.00	107,322.00	18,939.00	107,322.00	9,111.00	24,427.00	595.56	17,448.12	
<u>CAPITAL EXPENDITURE</u>										
4110150	Building (Capital) - Public Halls & Civic Centres									- Repairs to balcony water proofing near projector room \$10k (Deleted - Sanding and Resealing of floor \$15k & Restore Kitchen \$50k)
BC200	Memorial Hall Building Capital		10,000.00		10,000.00		0.00		0.00	
SUB-TOTAL CAPITAL		0.00	10,000.00	0.00	10,000.00	0.00	0.00	0.00	0.00	
TOTAL - PUBLIC HALLS AND CIVIC CENTRES		18,939.00	117,322.00	18,939.00	117,322.00	9,111.00	24,427.00	595.56	17,448.12	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
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SWIMMING AREAS & BEACHES		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2110200	Swimming Pool - Salaries		89,079.00		89,079.00		4,453.00		1,732.89	<ul style="list-style-type: none"> - Salaries Pool Manager \$81,006 and Asst Manager/Relief \$7,073 including allowances. - Contract Pool Staff \$1,000. - Superannuation Pool Manager \$2,123 and Superannuation Asst Pool Manager Relief \$700. - Training and associated accomodation and travel as required. This may include: RLSSA Bronze Medallion Course, RLSSA Pool Lifeguard Course, RLSSA Pool Operations Group 1 Course, Relief Requalification Bronze Medallio and Relief Requalification RLSSA Pool Lifeguard Course. - Workers Compensation Premium Pool Manager \$2,095 and Workers Compensation Premium Assistant/Relief Pool Manager \$196. - Materials/St, Uniforms and accessories \$400. - Swimming Pool Staff Housing costs. -\$1,276.
2110201	Swimming Pool - Superannuation		2,823.00		2,823.00		141.00		0.00	
2110202	Swimming Pool - Training & Conferences		1,600.00		1,600.00		80.00		438.00	
2110203	Swimming Pool - Other Employee Costs		1,415.00		1,415.00		1,993.00		1,565.11	
2110204	Swimming Pool Bldg Operations									
BO250	Swimming Pool Building Operations		48,400.00		48,400.00		6,660.00		12,541.83	
2110205	Swimming Pool Bldg/Grounds Maintenance									
BM250	Swimming Pool Building & Facility Maintenance		24,000.00		24,000.00		1,198.00		2,088.88	
GM250	Swimming Pool Grounds Maintenance		14,864.00		14,864.00		376.00		20,077.75 ▲	
2110206	Minor Asset Purchases - Swimming Pool - Op Exp		2,000.00		2,000.00		100.00		0.00	
2110207	Pool Chemicals, Freight & Other Expenses - Op Exp - Swim Pool		15,137.00		15,137.00		887.00		167.79	<ul style="list-style-type: none"> - Employee Costs - Salaries \$4,638. - Contractors \$10,692. (Deleted extra \$3,500 for Shade Sail.) - Materials/Stock \$1,800. - Labour Overheads \$5,870. - Plant Operating Costs \$1,000. - Employee Costs - Salaries \$2,783. - Contractors \$7,329. Includes Insurance funded fencing repairs of \$6,364. Income in acct 3110203. - Materials/Stock \$650. - Labour Overheads \$3,522. - Plant Operating Costs \$580. - Materials/Stock Purchased \$2,000. - Freight & Other Expenses \$1,000. - Chlorine \$5,500 and Other chemicals. Pool Acid etc.s \$14,000. - CSP MS 365 Bus Basic & EOA 1lic - Depreciation - Ex Asset Register \$67,136. - Allocation of 3% of Administration costs.
2110213	3A Cruickshank Road - Swimming Pool Emp Housing & Grounds Maintenance									
2110292	Depreciation - Mukinbudin Swimming Pool		67,136.00		67,136.00		16,782.00		0.00 ▼	
2110299	Administration Allocated - Op Exp - Swimming Pool		28,404.00		28,404.00		7,101.00		7,597.53	
3110201	Swimming Pool Admissions	13,000.00		13,000.00		650.00		0.00		- Pool admissions. \$13,000.
3110203	Swimming Pool Equipment Hire, Reimb & Contributions - Op Inc - Swim Pool	6,497.00		6,497.00		0.00		0.00		- Equipment hire \$200. Insurance Reimbursement of \$6,297, expense in GM250. Total \$6,497.
SUB-TOTAL OPERATING		19,497.00	294,858.00	19,497.00	294,858.00	650.00	39,771.00	0.00	46,209.78	

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SWIMMING AREAS & BEACHES		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>CAPITAL EXPENDITURE</u>										
4110260	Infrastructure Other (Capital) - Swimming Pool									- Employee Costs - Salaries \$618. Contractor works include repainting of the pool shell. - Contractors \$41,099. - Materials/Stock \$2,500. - Labour Overheads \$783. - Transfer to Reserve of Annual Pool Reserve Allocation of \$20,000 and interest of \$1,320. - Transfer from Pool Reserve for repainting of the pool shell.
IO250	Swimming Pool Infrastructure Capital		45,000.00		45,000.00		0.00		0.00	
4110175	Transfer to Swimming Pool Reserve - Cap Exp - Swim Pool		21,320.00		21,320.00		0.00		0.45	
5110253	Transfers From Swimming Pool Reserve	45,000.00		45,000.00		0.00		0.00		
SUB-TOTAL CAPITAL		45,000.00	66,320.00	45,000.00	66,320.00	0.00	0.00	0.00	0.45	
TOTAL - SWIMMING AREAS & BEACHES		64,497.00	361,178.00	64,497.00	361,178.00	650.00	39,771.00	0.00	46,210.23	

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OTHER RECREATION & SPORT		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2110300	Sporting Complex Bldg Ops									- Employee Costs - Salaries (Cleaner) \$15,615. - Rubbish Bins x 7 @ \$113 = \$791, Recycling Bins x 4 @ \$104 = \$416, other Contractors & Consultants \$639. - General Materials/Stock Purchased \$1,200. - Electricity consumption and service fee \$4,800. - LPG 45kg bottles rental \$160. Gas consumption \$150. - Water consumption and service fee \$3,200. - Mukinbudin Sporting Centre: Bowling Green, Tennis Courts & Main Building , a total of \$12,680. - ESL Category 5 \$88 - Labour Overheads (Cleaner) \$19,761.
BO260	Mukinbudin Sports Complex Building Operations		59,500.00		59,500.00		18,034.00		19,044.02	- Employee Costs - Salaries \$7,730. - Contractors \$8,887. - Materials/Stock \$2,000. - Labour Overheads \$9,783. - Plant Operating Costs \$600. - Employee Costs - Salaries \$9,276. - Contractors \$1,885. - Materials/Stock \$500. - Labour Overheads \$11,739. - Plant Operating Costs \$1,600.
2110301	Sporting Complex Building & Grounds Mtce									
BM260	Mukinbudin Sports Complex Building Maintenance		29,000.00		29,000.00		7,245.00		4,795.02	- Employee Costs - Salaries \$10,667. - Contractors \$764. - Materials/Stock \$3,300. - Water \$4,600. - Insurance - Premiums \$169. - Labour Overheads \$13,500. - Plant Operating Costs \$10,000.
GM260	Mukinbudin Sports Complex Grounds Maintenance		25,000.00		25,000.00		6,246.00		7,331.57	- Employee Costs - Salaries \$8,967. - Contractors \$1,685. - Materials/Stock \$8,000. - Electricity \$9,000. - Water \$15,000. - Labour Overheads \$11,348. - Plant Operating Costs \$5,000.
2110302	Parks & Gardens Maintenance/Operations									
W045	Parks & Gardens Maintenance/Operations		43,000.00		43,000.00		10,785.00		21,771.35	
2110304	Town Oval Maintenance/Operations									
W050	Mukinbudin Town Oval Maintenance/Operations		59,000.00		59,000.00		14,742.00		7,688.84	

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OTHER RECREATION & SPORT		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE(Continued)										
2110306	Drive In Theatre Building Operations									
	BO265 Drive In Theatre Building Operations		588.00		588.00		521.00		344.97	- Insurance - Premiums \$500. - ESL Category 5 \$88
2110307	Drive In Theatre Building & Grounds Maintenance									
	BM265 Drive In Theatre Building Maintenance		0.00		0.00		0.00		34.45	- Employee Costs - Salaries \$93. - Contractors \$30.
	GM265 Drive In Theatre Grounds Maintenance		300.00		300.00		69.00		960.05	- Labour Overheads \$117. - Plant Operating Costs \$60.
2110308	Mukinbudin Dam Catchment Expenses									
	W052 Mukinbudin Dam Catchment Expenses		9,500.00		9,500.00		2,467.00		2,557.23	- Employee Costs - Salaries \$2,628. - Contractors \$1,622. - Materials/Stock \$600. - Muni Property Scheme Insurance \$374. - Labour Overheads \$3,326. - Plant Operating Costs \$950.
2110309	Other Recreation Facilities Operations									
	BO270 Old District Club (Youth Centre) Building Operations		169.00		169.00		61.00		1,250.00	- Muni Property Scheme Insurance \$81. - ESL Category 5 \$88 - Employee Costs - Salaries (Cleaner) \$1,577. - Rubbish Bin \$113, Recycling Bin \$104 and other Contractors & Consultants \$184.
	BO271 Mukinbudin Gym Building Operations		6,200.00		6,200.00		1,741.00		1,801.18	- Materials/Stock \$100. - Electricity \$1,200. - Water Rates and consumption \$50. - Muni Property Scheme Insurance \$788. - ESL Category 5 \$88 - Labour Overheads (Cleaner) \$1,996. - Contractors \$101. - Electricity \$750.
	BO272 Wilgoyne Tennis Club Building Operations		1,100.00		1,100.00		334.00		241.79	- Muni Property Scheme Insurance \$249.
	BO273 Pistol Club - Operations		304.00		304.00		152.00		152.00	- Muni Property Scheme Insurance \$304. - Contractors \$22.
	BO274 Bonnie Rock Horse and Pony Club - Operations		1,270.00		1,270.00		402.00		335.02	- Electricity for A/c 579935870 Lot 33 Watkins St Bonnie Rock \$800. - Muni Property Scheme Insurance \$360. - ESL Category 5 \$88
	BO275 Mukinbudin Polo Cross - Operations		130.00		130.00		30.00		0.00	- Contractors \$130. - Contractors \$194.
	BO276 Karlonning Hall - Operations		500.00		500.00		201.00		153.00	- Muni Property Scheme Insurance \$306.
	BO277 Heritage Grain Silo - Operations		61.00		61.00		30.00		30.50	- Muni Property Scheme Insurance \$61.
	BO278 Wheatbelt Way Tractor Display Shed - Operations		125.00		125.00		62.00		62.50	- Muni Property Scheme Insurance \$125. - Employee Costs - Salaries \$31.
	BO279 Lions Park Building Operations		800.00		800.00		247.00		100.50	- Contractors \$529. - Insurance - Premiums \$201. - Muni Property Scheme Insurance \$39.
	Subtotal Other Recreation Facilities Operations		10,659.00		10,659.00		3,260.00		4,126.49	

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OTHER RECREATION & SPORT		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2110310	Other Recreation Facilities Building Maintenance									
BM270	Old District Club (Youth Centre) Building Maintenance		45,000.00		45,000.00		11,250.00		70.35	- Demolition of Building per Council Resolution 150421. Contractors & Consultants \$45,000.
BM271	Mukinbudin Gym Building Maintenance		0.00		0.00		0.00		175.28	- Storm damage repairs insurance funded in acct 3110303 Employee Costs - Salaries \$309.
BM272	Wilgoyne Tennis Club Building Maintenance		9,000.00		9,000.00		0.00		0.00	- Contractors \$8,300.
BMOR01	Other Rec Facilities Building Maint Annual Budget (Book exps to actual Facility) - Op Exp - ORF		13,000.00		13,000.00		3,243.00		0.00	- Labour Overheads \$391.
										- Employee Costs - Salaries annual provision \$4,020.
										- Contractors annual provision \$1,193.
										- Materials/Stock annual provision \$1,700.
										- Labour Overheads annual provision \$5,087.
										- Plant Operating Costs annual provision \$1,000.
	<u>Subtotal Building Maintenance</u>		<u>67,000.00</u>		<u>67,000.00</u>		<u>14,493.00</u>		<u>245.63</u>	
2110311	Other Recreation Facilities Grounds Maintenance									
GM270	Old District Club Grounds Maintenance		0.00		0.00		0.00		1,290.39	
GM271	Mukinbudin Gym Grounds Maintenance		0.00		0.00		0.00		97.61	
GM272	Wilgoyne Tennis Club Grounds Maintenance		0.00		0.00		0.00		46.74	
GM279	Lions Park Grounds Maintenance		1,218.00		1,218.00		303.00		2,284.71	- Insurance funded fence damage repairs by Contractors . Income in acct 3110303. \$1,218.
W051	Hockey Field Maintenance/Operations		0.00		0.00		0.00		594.52	
W055	Bowling Club Green Maintenance/Operations		0.00		0.00		0.00		118.06	
GMOR01	Other Rec Facilities Grounds Maint Annual Budget (Book exps to actual Facility) - Op Exp -OtherRec Fa		24,000.00		24,000.00		5,991.00		0.00	- Standard annual provision of \$24,000 Deleted - North of town Cleanup \$40,000. Employee Costs - Salaries \$8,348.
										- Contractors annual provision of \$2,087.
										- Materials/Stock annual provision \$500.
										- Labour Overheads annual provision \$10,565.
										- Plant Operating Costs annual provision \$2,500.
	<u>Subtotal Grounds Maintenance</u>		<u>25,218.00</u>		<u>25,218.00</u>		<u>6,294.00</u>		<u>4,432.03</u>	
2110313	Minor Asset Purchases - Other Rec & Sport (P&G) - Op Exp		500.00		500.00		123.00		1,400.46	- General Rec & Culture Minor Assets \$500.
2110315	Events Kit General Expenses		1,000.00		1,000.00		249.00		699.01	- Events Kit Materials/Stock Purchased \$1,000.
2110316	Consultants, Reimb & Other Exp - Other Rec&Sport-Op Exp		10,000.00		10,000.00		0.00		0.00	- Sporting Complex Landscape Masterplan
2110319	Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec									
MARQU	Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec		2,300.00		2,300.00		570.00		179.47	- Employee Costs - Salaries \$866.
										- Contractors \$138.
										- Materials/Stock \$100.
										- Labour Overheads \$1,096.
										- Plant Operating Costs \$100.
2110329	Gym Minor Assets & Equipment Maint - OpExp - Other Rec		3,000.00		3,000.00		3,000.00		0.00	- Orbit Fitness Audit and Service Gym Equipment \$800. Gym Equipment repairs \$2200.
2110337	Central Wheatbelt Football League		2,500.00		2,500.00		0.00		0.00	- Central Wheatbelt Football League Subscription 2021/22 \$2,500.
2110392	Depreciation - Other Recreation		71,993.00		71,993.00		17,997.00		0.00	- Depreciation - Ex Asset Register \$71,993.
2110399	Administration Allocated		47,340.00		47,340.00		11,835.00		12,662.55	- Allocation of 5% of Administration costs.

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OTHER RECREATION & SPORT		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING REVENUE</u>										
3110300	Recreation/Sporting Complex Hire Fees	1,000.00		1,000.00		249.00		681.80		- Recreation/Sporting Complex Hire Fees As per Schedule of Fees and Charges
3110302	Contributions & Donations Rec'd (No GST) - Op Inc	33,955.00		33,955.00		0.00		0.00		- Tennis Club Donation for Tennis Courts Resurfacing. Exp in Job IO261.
3110303	Reimbursement and Other Income Rec'd (Inc GST)	9,750.00		9,750.00		0.00		0.00		- Insurance Reimbursements; Wilgoyne Tennis Club Building Repairs \$8,545 expense in BM272. Lions Park Fence repairs \$1,205 expense in GM279.
3110304	Grants Excluding GST - Other Recreation	274,006.00		274,006.00		0.00		8,666.08		- Local Roads and Community Infrastructure Grant for: Mukinbudin Lion's Park Playground Upgrade (P2L) \$144,514 Exp in Job IO253. Pump Track Installation (P1C&L) \$9,492 Exp in Job IO252, Resurface the Tennis Courts (P2C&L) \$90K Exp in job IO261. Reseal the Basket Ball Courts (P2C) \$30K Exp in job IO262.
9304113	Other Rec & Sport Unspent Grants - Current Liability	- In addition to the income shown in the above account we have received/invoiced an additional \$193,725.81 making the total received/invoiced \$202,391.89.								
3110305	Annual Sporting Club Levy	6,604.00		6,604.00		0.00		0.00		- Football Club (entitled to 2 nights training under lights per week) \$2,022, Bowling Club \$2,022, Junior Cricket Club \$, Basketball Club \$1,020, Netball Club (entitled to 2 nights training under lights per week) \$510 and Tennis Club (Combined) \$622 and Hockey Club (entitled to 2 nights training under lights per week), \$520. (Other special functions to be charged at ordinary rates)
3110309	Marquee & Trailer Hire Income (Exp in MARQU) - Oth Rec	1,500.00		1,500.00		375.00		0.00		-- Marquee Hire income \$1,500.
3110314	Grants Including GST - Other Recreation	21,099.00		21,099.00		0.00		0.00		- CRFF for Tennis Courts Resurfacing. Exp in Job IO261.
3110315	Events Kit Hire Income	500.00		500.00		123.00		180.00		-- Events Kit Hire Income \$500.
3110331	Gymnasium Membership Fees	4,000.00		4,000.00		999.00		672.70		- As per Sch Fees & Charges Gym Membership fees
SUB-TOTAL OPERATING		352,414.00	467,398.00	352,414.00	467,398.00	1,746.00	117,930.00	10,200.58	88,273.14	

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OTHER RECREATION & SPORT		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>CAPITAL EXPENDITURE</u>										
4110355	Building (Capital) - Other Recreation/Sport									
BC260	Mukinbudin Sports Complex Building Capital		25,100.00		25,100.00		0.00		29,434.55	- Carry over of Gutter Repairs as per order 32630 \$25,100. (Deleted supply and installation of Automatic Door \$12K and a Lean-to shade structure over roller door \$6K). Contractors total \$25,100.
4110365	Infrastructure Other - Other Rec & Sport -Cap Exp									
IO252	Sports Complex - Other Infra (Pump Track 20-22) - Other Rec & Sport - Cap Exp		9,492.00		9,492.00		0.00		10,900.20	- At Recreation Centre: Complete the Pump Track \$9,492 with \$9,492K funding from a Local Roads and Community Infrastructure P1 grant received in acct 3110304. Employee Costs - Salaries & Wages \$1,237.
IO253	Mukinbudin Lions Park - Other Infrastructure - Other Rec & Sport - Cap Exp		144,514.00		144,514.00		0.00		41,958.25	- Contractors & Consultants \$6,690. - Labour Overheads Allocated \$1,565. - At the Lions Park replace the Playground. Funding from a Local Roads and Community Infrastructure grant (P2L) received in acct 3110304. Employee Costs - Salaries & Wages \$928. - Contractors & Consultants \$140,412. - Materials/Stock Purchased \$2,000. - Labour Overheads Allocated \$1,174.
IO261	Sports Complex - Other Infra (Tennis Courts 21-22) - Other Rec & Sport - Cap Exp		148,074.00		148,074.00		0.00		0.00	- At Recreation Centre: Resurface 4 tennis courts \$148,074. Funding; Local Roads and Community Infrastructure grant (P2C&L) \$90,000 received in acct 3110304, CRFF Grant \$21,099 received in acct 3110314, Tennic Club donation \$33,955 received in acct 3110302 and a Shire contribution of \$3,020. Employee Costs - Salaries & Wages \$928. - Contractors & Consultants \$143,972. - Materials/Stock Purchased \$2,000. - Labour Overheads Allocated \$1,174.
IO262	Sports Complex - Other Infra (Basket Ball Courts 21-22) - Other Rec & Sport - Cap Exp		30,000.00		30,000.00		0.00		0.00	- At Recreation Centre: Reseal the Basket Ball Courts \$30,000. Funding; Local Roads and Community Infrastructure grant (P2C) \$30,000 received in acct 3110304. Employee Costs - Salaries & Wages \$309. - Contractors & Consultants \$28,800. - Materials/Stock Purchased \$500. - Labour Overheads Allocated \$391.
IO265	Sports Complex - Carparks & Paths - Other Infra - Other Rec & Sport - Cap Exp		20,000.00		20,000.00		0.00		0.00	- At Recreation Centre: Bitumen resealing of the Rec Centre car park. (Deleted - Develop Entry area outside Basketball foyer and bringing adjacent car park up to squash court north wall. Bitumen \$20K and Foyer entry development \$10K.) . Employee Costs - Salaries & Wages \$309. - Contractors & Consultants \$18,800. - Materials/Stock Purchased \$500. - Labour Overheads Allocated \$391.
<u>CAPITAL REVENUE</u>										
SUB-TOTAL CAPITAL		0.00	377,180.00	0.00	377,180.00	0.00	0.00	0.00	82,293.00	
TOTAL - OTHER RECREATION & SPORT		352,414.00	844,578.00	352,414.00	844,578.00	1,746.00	117,930.00	10,200.58	170,566.14	

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TELEVISION & RADIO REBROADCASTING		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2110400	Radio Re-Broadcasting Operations		1,578.00		1,578.00		574.00		207.23	- VH6GIQ, Lot 158, Vesting Order 39397. Satellite Ground Station. Aust Comms Auth - Aparatus Lic 394420 North East Road \$107. - Aust Comms Auth - Radio Lic 1385314 \$230. - Electricity \$1,100. - LGIS Property Insurance Town Tower/North East Rd Tower \$53. - -ESL Category 5 \$88 - - JJJ equipment maintenance; Contractors & Consultants \$1,000. - - Depreciation - Ex Asset Register \$972. - Allocation of 0.25% of Administration costs.
2110401	Radio Re-Broadcasting Maintenance		1,000.00		1,000.00		0.00		0.00	
2110402	Contributions to CDMA/JJJ		0.00		0.00		0.00		0.00	
2110491	Loss on Disposal of Assets - TV & Radio Broadcast - Op Exp		0.00		0.00		0.00		0.00	
2110492	Depreciation - Radio Rebroadcasting		972.00		972.00		243.00		0.00	
2110499	Administration Allocated		2,367.00		2,367.00		591.00		126.63	
<u>OPERATING REVENUE</u>										
3110400	Contributions & Donations - TV/Radio	0.00		0.00		0.00		0.00		
3110401	TV/Radio Service Charges Levied	0.00		0.00		0.00		0.00		
3110402	Reimbursements - TV/Radio	0.00		0.00		0.00		0.00		
3110490	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		0.00	5,917.00	0.00	5,917.00	0.00	1,408.00	0.00	333.86	
<u>CAPITAL EXPENDITURE</u>										
4110450	Plant & Equipment (Capital) - TV & Radio Rebroadcasting		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>										
5110450	Proceeds on Disposal of Assets - Cap Inc - T	0.00		0.00		0.00		0.00		
5110452	Transfers from Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - TELEVISION & RADIO REBROADCASTING		0.00	5,917.00	0.00	5,917.00	0.00	1,408.00	0.00	333.86	

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LIBRARIES	Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
2110506 Library - Lost Books/Book Purchases		200.00		200.00		48.00		0.00	- Library - Lost Books/Book Purchases \$200. - Misc operating costs \$100, Inter library loans delivery charges Courier costs for books \$1,100. - Membership Public Libraries WA \$110, Infovision Amlib software 1 user lic, support mtce \$1,600 and Regional Library Scheme-Merredin \$330. - LGIS Property Insurance for books \$96. - Other Expenditure \$100. - Allocation of 1.5% of Administration costs.
2110510 Library - Other Expenses		3,436.00		3,436.00		1,390.00		1,845.23	
2110599 Administration Allocated - Op Exp Libraries		14,202.00		14,202.00		3,549.00		3,798.77	
<u>OPERATING REVENUE</u>									
3110501 Library Reimbursements Lost Books/Book P	100.00		100.00		24.00		0.00		- Library Reimbursements Lost Books & Book Purchases \$100.
SUB-TOTAL OPERATING	100.00	17,838.00	100.00	17,838.00	24.00	4,987.00	0.00	5,644.00	
TOTAL - LIBRARIES	100.00	17,838.00	100.00	17,838.00	24.00	4,987.00	0.00	5,644.00	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
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HERITAGE		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2110603	Historical Preservation & Information Related Expenses - Op		1,500.00		1,500.00		0.00		0.00	- Purchase of "On the Line" History book \$1,500.
2110604	Pope Hills Facilities Operating & Maint Exp - Heritage									
BM255	Popes Hill Anzac Memorial & Facilities Operating & Maint Exp - Op Exp - Heritage		200.00		200.00		45.00		18.00	- Employee Costs - Salaries \$31. - Contractors & Consultants \$80. - Labour Overheads \$39. - Plant Operating Costs \$50. - Employee Costs - Salaries \$247. - Contractors & Consultants \$40. - Labour Overheads \$313. - Plant Operating Costs \$200. - Allocation of 0.25% of Administration costs.
GM255	Popes Hill Anzac Memorial Grounds Maintenance		800.00		800.00		195.00		2.25	
2110699	Administration Allocated		2,367.00		2,367.00		591.00		633.12	
<u>OPERATING REVENUE</u>										
3110600	Sale of History Books	1,500.00		1,500.00		375.00		572.73		- Sales of "On The Line"
SUB-TOTAL OPERATING		1,500.00	4,867.00	1,500.00	4,867.00	375.00	831.00	572.73	653.37	
TOTAL - HERITAGE		1,500.00	4,867.00	1,500.00	4,867.00	375.00	831.00	572.73	653.37	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
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OTHER CULTURE

OPERATING EXPENDITURE

2110799 Administration Allocated

OPERATING REVENUE

3110701 Reimbursements & Fees - Op Inc - Other Cul

SUB-TOTAL OPERATING

CAPITAL EXPENDITURE

CAPITAL REVENUE

SUB-TOTAL CAPITAL

TOTAL - OTHER CULTURE

Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	4,734.00		4,734.00		1,182.00		633.12	- Allocation of 0.5% of Administration costs.
550.00		550.00		0.00		0.00		- Lease of Crop land at minimum rates \$550
550.00	4,734.00	550.00	4,734.00	0.00	1,182.00	0.00	633.12	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
550.00	4,734.00	550.00	4,734.00	0.00	1,182.00	0.00	633.12	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
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PROGRAMME SUMMARY									
	Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Roads, Streets, Bridges and Depots		2,104,723.00		2,104,723.00		497,039.00		254,939.09	▼ The major component is that depreciation has not been run.
Road Plant Purchases		0.00		0.00		0.00		0.00	
Aerodromes		22,780.00		22,780.00		5,685.00		3,077.77	
Transport Licensing		26,670.00		26,670.00		6,666.00		6,341.03	
<u>OPERATING REVENUE</u>									
Roads, Streets, Bridges and Depots	1,046,401.00		1,046,401.00		214,343.00		238,080.47		▼ The final payment of the Local Roads and Community Infrastructure Grant for footpaths has not been recognised as soon as expected in the appropriate account. However this is more than offset by recognition of Regional Road Group and Roads to Recovery that has been recognised sooner than expected.
Road Plant Purchases	0.00		0.00		0.00		0.00		
Aerodromes	0.00		0.00		0.00		0.00		
Transport Licensing	21,400.00		21,400.00		5,349.00		5,707.02		
SUB-TOTAL OPERATING	1,067,801.00	2,154,173.00	1,067,801.00	2,154,173.00	219,692.00	509,390.00	243,787.49	264,357.89	
<u>CAPITAL EXPENDITURE</u>									
Roads, Streets and Bridges		1,222,467.00		1,222,467.00		142,077.00		239,264.80	▲ Expenditure on the Bonnie Rock - Lake Brown Road projects has commenced a sooner than expected. ▲ The new additional dual cab 4 x 4 (New Plant number P30721) was paid for sooner than expected.
Road Plant Purchases		172,560.00		172,560.00		0.00		46,857.34	
Aerodromes		0.00		0.00		0.00		0.00	
Transport Licensing		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Roads, Streets, Bridges and Depots	0.00		0.00		0.00		0.00		
Road Plant Purchases	0.00		0.00		0.00		0.00		
Aerodromes	0.00		0.00		0.00		0.00		
Transport Licensing	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	0.00	1,395,027.00	0.00	1,395,027.00	0.00	142,077.00	0.00	286,122.14	
TOTAL - PROGRAMME SUMMARY	1,067,801.00	3,549,200.00	1,067,801.00	3,549,200.00	219,692.00	651,467.00	243,787.49	550,480.03	

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30 September 2021

STREETS, ROADS & BRIDGES		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2120100	Rural Road Maintenance Op Exp									
RM004	Wilgoyne Road (Rd Maintenance)		0.00		0.00		0.00		637.83	
RM005	Mukinbudin North-East Road (Rd Maintenance)		0.00		0.00		0.00		20,865.53	
RM006	Bonnie Rock-Lake Brown Road (Rd Maintenance)		0.00		0.00		0.00		8,383.43	
RM007	Nungarin North Road (Rd Maintenance)		0.00		0.00		0.00		2,935.88	
RM008	Beringbooding Road (Rd Maintenance)		0.00		0.00		0.00		9,991.09	
RM009	Moondon Road (Rd Maintenance)		0.00		0.00		0.00		2,807.30	
RM010	Quanta Cutting North Road (Rd Maintenance)		0.00		0.00		0.00		4,635.90	
RM011	Graham Road (Rd Maintenance)		0.00		0.00		0.00		651.56	
RM012	Carlton Road (Rd Maintenance)		0.00		0.00		0.00		259.20	
RM013	Lake Brown South Road (Rd Maintenance)		0.00		0.00		0.00		2,476.60	
RM014	Popes Hill South Road (Rd Maintenance)		0.00		0.00		0.00		1,083.68	
RM015	Clamp Road (Rd Maintenance)		0.00		0.00		0.00		2,780.26	
RM016	Copeland Road (Rd Maintenance)		0.00		0.00		0.00		1,658.78	
RM017	Whyte Road (Rd Maintenance)		0.00		0.00		0.00		475.59	
RM018	Walton Road (Rd Maintenance)		0.00		0.00		0.00		773.80	
RM019	Ogilvie Road (Rd Maintenance)		0.00		0.00		0.00		3,657.33	
RM020	Dandanning Road (Rd Maintenance)		0.00		0.00		0.00		7,401.23	
RM021	Cookinbin Road (Rd Maintenance)		0.00		0.00		0.00		1,016.49	
RM022	McGregor Road (Rd Maintenance)		0.00		0.00		0.00		953.51	
RM023	Jones East Road (Rd Maintenance)		0.00		0.00		0.00		127.11	
RM024	Albert Road (Rd Maintenance)		0.00		0.00		0.00		46.74	
RM025	Kalyanbudding West Road (Rd Maintenance)		0.00		0.00		0.00		70.59	
RM026	Barbalin North Road (Rd Maintenance)		0.00		0.00		0.00		1,398.93	
RM026S	Seaby Road (Rd Maintenance)		0.00		0.00		0.00		242.18	
RM027	Barbalin South Road (Rd Maintenance)		0.00		0.00		0.00		128.65	
RM028	Barbalin-Koonkoobing Rd Maintenance Exp		0.00		0.00		0.00		86.45	
RM029	Davis Road (Rd Maintenance)		0.00		0.00		0.00		21.20	
RM030	Forty Six Gate Road (Rd Maintenance)		0.00		0.00		0.00		2,060.68	
RM031	Harry Road (Rd Maintenance)		0.00		0.00		0.00		2,157.90	
RM033	Karomin Road (Rd Maintenance)		0.00		0.00		0.00		1,516.57	

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STREETS, ROADS & BRIDGES		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2120100	Rural Road Maintenance Op Exp (Continued)									
RM039	Wialki Soak Road (Rd Maintenance) Broomhall Road		0.00		0.00		0.00		580.56	
RM040	Wyoming Trail (Rd Maintenance)		0.00		0.00		0.00		451.08	
RM041	Brandis Road (Rd Maintenance)		0.00		0.00		0.00		348.70	
RM042	Toole Road (Rd Maintenance)		0.00		0.00		0.00		1,172.30	
RM043	Sprigg Road (Rd Maintenance)		0.00		0.00		0.00		21.20	
RM044	Bonnie Rock Tank Road (Rd Maintenance)		0.00		0.00		0.00		21.20	
RM045	Clune Road (Rd Maintenance)		0.00		0.00		0.00		963.13	
RM046	Dootaning Road (Rd Maintenance)		0.00		0.00		0.00		1,202.39	
RM047	Cunderin Road (Rd Maintenance)		0.00		0.00		0.00		3,117.35	
RM048	Copeland North Road (Rd Maintenance)		0.00		0.00		0.00		180.89	
RM049	Manuel Road (Rd Maintenance)		0.00		0.00		0.00		1,899.10	
RM050	Morrison Road (Rd Maintenance)		0.00		0.00		0.00		451.04	
RM051	Sevier Road (Rd Maintenance)		0.00		0.00		0.00		301.92	
RM052	Scotsman Road (Rd Maintenance)		0.00		0.00		0.00		423.18	
RM053	Adams Road (Rd Maintenance)		0.00		0.00		0.00		37.72	
RM054	Spencers Road (Rd Maintenance)		0.00		0.00		0.00		120.00	
RM056	Doig Road (Rd Maintenance)		0.00		0.00		0.00		393.47	
RM076	Jones Road (Rd Maintenance)		0.00		0.00		0.00		24.71	
RM077	Wymond Road (Rd Maintenance)		0.00		0.00		0.00		473.94	
RM078	Milne Road (Rd Maintenance)		0.00		0.00		0.00		917.18	
RM079	Miguel East Road (Rd Maintenance)		0.00		0.00		0.00		1,008.66	
RM080	Stockton Road (Rd Maintenance)		0.00		0.00		0.00		294.95	
RM081	Dease Road (Rd Maintenance)		0.00		0.00		0.00		15.00	
RM083	Mott Road (Rd Maintenance)		0.00		0.00		0.00		513.91	

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SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
30 September 2021

STREETS, ROADS & BRIDGES		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2120100	Rural Road Maintenance Op Exp (Continued)									
RM086	Lavery Road (Rd Maintenance)		0.00		0.00		0.00		615.97	
RM088	Koonkoobing Road (Rd Maintenance)		0.00		0.00		0.00		199.79	
RM089	Andrews Road East (Rd Maintenance)		0.00		0.00		0.00		42.40	
RM092	Wundowlin Road (Rd Maintenance)		0.00		0.00		0.00		61.05	
RM093	Quanta Cutting-Weira Road (Rd Maintenance)		0.00		0.00		0.00		1,746.34	
RM094	Elsewhere Road (Rd Maintenance)		0.00		0.00		0.00		757.42	
RM095	Copeland South Road (Rd Maintenance)		0.00		0.00		0.00		1,401.04	
RM096	Forest Avenue (Rd Maintenance)		0.00		0.00		0.00		215.82	
RM097	Borlase Road (Rd Maintenance)		0.00		0.00		0.00		539.05	
RM099	Nicol Road (Rd Maintenance)		0.00		0.00		0.00		1,331.36	
RM107	Koorda-Bullfinch Rd (M40) (Rd Maintenance)		0.00		0.00		0.00		3,527.76	
RM108	Kununoppin-Mukinbudin Road (Rd Maintenance)		0.00		0.00		0.00		1,846.59	
RM109	Mukinbudin-Bonnie Rock Road (Rd Maintenance)		0.00		0.00		0.00		2,909.42	
RM110	Mukinbudin-Wialki Road (Rd Maintenance)		0.00		0.00		0.00		1,206.43	
RM111	Driscoll Road (Rd Maintenance)		0.00		0.00		0.00		5.09	
RM112	Percy Road Maintenance - Op Exp		0.00		0.00		0.00		4.28	
RM140	Williams Road (Rd Maintenance) - Op Exp		0.00		0.00		0.00		368.94	
RM998	Road Maintenance - General Rural Exp (Non road specific costs only)		460,000.00		460,000.00		114,990.00		10,349.40	- Important: Only book costs to this job that can not be booked to a specific road. Employee Costs - Salaries \$89,134. Contractors \$125,942. Materials/Stock \$37,000. Water \$5,000. Labour Overheads \$112,796. Plant Operating Costs \$90,128. Employee Costs - Salaries \$618. Contractors \$149. Materials/Stock \$200. Labour Overheads \$783. Plant Operating Costs \$250.
TCM001	Traffic Counter Management		2,000.00		2,000.00		492.00		1,281.84	
	Subtotal Rural Road Maintenance		462,000.00		462,000.00		115,482.00		124,645.56	
2120101	Townsite Road Maintenance Op Exp									
RM057	Maddock Street (Rd Maintenance)		0.00		0.00		0.00		658.57	
RM059	Cruikshank Road (Rd Maintenance)		0.00		0.00		0.00		390.37	
RM060	Lansdell Street (Rd Maintenance)		0.00		0.00		0.00		74.33	
RM061	Shadbolt St		0.00		0.00		0.00		1,057.93	
RM062	White Street (Rd Maintenance)		0.00		0.00		0.00		172.83	
RM063	Ferguson Street (Rd Maintenance)		0.00		0.00		0.00		46.36	
RM068	Strugnell Street (Rd Maintenance)		0.00		0.00		0.00		132.40	
RM069	Clamp Street (Rd Maintenance)		0.00		0.00		0.00		213.67	
RM105	Earl Drive (Rd Maintenance)		0.00		0.00		0.00		21.20	
RM113	Mallee Drive (Rd Maintenance)		0.00		0.00		0.00		38.87	
RM122	Bent Street (Rd Maintenance)		0.00		0.00		0.00		200.30	
RM999	Road Maintenance - General Townsite Exp (Non road specific costs only)		30,000.00		30,000.00		7,494.00		2,520.11	
	Subtotal Townsite Road Maintenance		30,000.00		30,000.00		7,494.00		5,526.94	

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 19 OCTOBER 2021

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STREETS, ROADS & BRIDGES			Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021			Budget Text and Other Information
			Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE (Continued)												
2120102	Flood Damage Maintenance											
	FDM007	Nungarin North Rd Flood Damage Maint - Op Exp		29,928.00		29,928.00		7,482.00		17.66		- Flood Damage Repairs Reconstruct Floodway SLKs 1.26 to SLK 1.37, Grading SLKS 5.77,7.35, and 8.55 -Contractors & Consultants \$29,928.
	FDM013	Lake Brown South Road Flood Damage Maint - Op Exp		2,413.00		2,413.00		603.00		2,150.59		- Flood Damage Repair works; Silt/Debris removal SLKs 2.19, Grading SLKS 5.77,7.35, and 8.55 -Contractors & Consultants \$2,413.
	FDM028	Barbalin-Koonkoobing Rd Flood Damage Maint - Op Exp		53,185.00		53,185.00		0.00		45,908.40		- Flood Damage Repair works; Silt/Debris removal and reconstruct floodway SLK 0.48 to SLK 8.08 -Contractors & Consultants \$53,185.
	FDM021	Cookinbin Road Flood Damage Maint- Op Exp		41,435.00		41,435.00		0.00		41,676.10		- Flood Damage Repair works; Silt/Debris removal and Gravel Resheet SLK 3.6 to SLK 7.8 -Contractors & Consultants \$41,435.
	FDM108	Flood Damage Maintenance - Kununoppin- Mukinbudin Rd		0.00		0.00		0.00		35.28		
	FDM033	Karomin Road Flood Damage Maint - Op Exp		875.00		875.00		0.00		824.59		- Flood Damage Repair works; Silt/Debris removal SLK 0.28 to SLK 3.87 -Contractors & Consultants \$875.
	FDM01	General Flood Damage Maintenance Exp & Budget (Non road specific costs only)		10,000.00		10,000.00		4,997.00		0.00		Employee Costs - Salaries \$2,783. Contractors \$1,695. Labour Overheads \$3,522. Plant Operating Costs \$2,000.
		Subtotal Flood Damage Maintenance		137,836.00		137,836.00		13,082.00		90,612.62	▲	
2120103	Roads/Street Cleaning											
	SWEEP	Roads/Street Cleaning - Op Exp		6,500.00		6,500.00		1,620.00		196.43		Employee Costs - Salaries \$124. Contractors \$5,619. Materials/Stock \$500. Labour Overheads \$157. Plant Operating Costs \$100.
2120104	Street Trees & Watering											
	TREES	Street Trees & Watering - Op Exp		10,000.00		10,000.00		0.00		828.56		Employee Costs - Salaries \$3,092. Contractors \$795. Materials/Stock \$750. Water \$100. Labour Overheads \$3,913. Plant Operating Costs \$1,350.
2120105	Street Trees Pruning & Tree Lopping											
	PRUNE	Street Trees Pruning & Tree Lopping - Op Exp		9,000.00		9,000.00		798.00		170.48		Employee Costs - Salaries \$1,237. Contractors \$5,798. Labour Overheads \$1,565. Plant Operating Costs \$400.
2120106	Traffic Signs/Equipment (Safety)											
	SIGNS	Traffic Signs/Equipment (Safety)		25,000.00		25,000.00		6,240.00		2,747.53		- Important; Only book signs to this job that can not be booked to a specific roads. - Employee Costs - Salaries & Wages \$1,391. - Contractors for the delivery of signs, poles and general signage \$1,748 - Purchase cost of signs, poles and general signage \$20,000. - Labour Overheads \$1,761. - Plant Operating Costs \$100.
2120107	Footpath Maintenance											
	FPM01	Footpath Maintenance		2,000.00		2,000.00		489.00		731.87		Employee Costs - Salaries \$464. Contractors \$549. Materials/Stock \$200. Labour Overheads \$587. Plant Operating Costs \$200.
2120108	Street Lighting - Operating			14,000.00		14,000.00		3,498.00		4,606.84		- Synergy (Western Power) Street Lighting costs throughout the Shire 2% increase from 2020/21 to 2021/22 \$14,000.

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STREETS, ROADS & BRIDGES		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2120109	Road Consultant Exp - Op Exp - Sts, Rds & Bridges		0.00		0.00		0.00		16,330.00	
2120111	General Verge Maintenance & Cleaning - Op Exp - Sts Rds & Bridg									
VERGE	General Verge Maintenance & Cleaning - Op Exp - Sts Rds & Bridg		50,000.00		50,000.00		12,495.00		8,542.26	Employee Costs - Salaries \$19,449. Contractors \$2,688. Materials/Stock \$50. Labour Overheads \$24,613. Plant Operating Costs \$3,200.
2120112	Townscape Maintenance & Operating Exps - Op Exp - Sts Rds & Bridges									
TSCAPE	Townscape Maintenance and Operating Exps - Op Exp - Sts Rds & Bridges		6,500.00		6,500.00		1,620.00		0.00	- Employee Costs - Salaries & Wages \$340. - General Contractors \$630. Main Street Landscape Masterplan \$5,000 - Labour Overheads Allocated \$430. - Plant Operating Costs Allocated \$100.
2120114	Contributions, Donations & Other Transport Related Exp - Op Exp - StsR		6,000.00		6,000.00		0.00		0.00	- Co-funding on the secondary Freight Route Project Development. Subject to a successful application under the Building Better Regions Program.
2120116	Purchase of Land for Roads - Op Exp		9,000.00		9,000.00		0.00		0.00	- Purchase of the land, part of Lot A521, at the corner of Bent and Strugnell Sts for the existing road. Costs include subdivision and purchase.
2120192	Depreciation - Roads, Bridges & Depots		1,336,887.00		1,336,887.00		334,221.00		0.00	▼ - Depreciation - Ex Asset Register \$1,336,887.
OPERATING REVENUE										
3120100	Regional Road Group Grants (MRWA)	360,848.00		360,848.00		0.00		3,537.63		- Wheatbelt Regional Road Group Grant (Gross up for GST when claiming). \$352,867 for Job RR108 Kununoppin – Mukinbudin Road Renewal. Reconstruction and two coat bitumen seal from SLK 8.76 to 12.76 – Total 4.00 kms.
9304129	Regional Road Group (RRG) Unspent Grants - Current Liability - In addition to the income shown in the above account we have received/invoiced an additional \$140,801.57 making the total									
3120101	Direct Road Grant (MRWA)	140,376.00		140,376.00		140,376.00		140,376.00		- MRWA Direct Road Grant 2021/22.
3120102	Roads to Recovery Grant	338,937.00		338,937.00		0.00		94,166.84		▼ - 2021/22 allocation \$338,937 including \$48,711 allocated to: Job RR009 Moondon Road Renewal - Cap Exp \$90K. Remaining funds of \$200,226 remain unallocate t a particular job."
9304121	Roads To Recovery Unspent Grants - Current Liability - In addition to the income shown in the above account we have received an additional \$5,833.16 making the total received \$100,000.									
3120105	Roads Flood Damage Income (Excludes GST) - Op Inc	132,271.00		132,271.00		0.00		0.00		- Flood Damage Road Repair Grant, 100% of Preliminaries of \$36,394 plus 75% expenses.
3120117	Footpaths Grants Rec'd Ex GST - Op Inc - Sts Rds & Br	73,969.00		73,969.00		73,967.00		0.00		▲ - RLICP Funding (P1C) \$73,969 for Maddock St Footpath Works in Job FPC057.
SUB-TOTAL OPERATING		1,046,401.00	2,104,723.00	1,046,401.00	2,104,723.00	214,343.00	497,039.00	238,080.47	254,939.09	

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STREETS, ROADS & BRIDGES		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>CAPITAL EXPENDITURE</u>										
4120140	Townscape Other Infrastructure - Cap Exp - Rds									<p>- Street Master Plan Main Street improvements, Street Trees etc. Employee Costs - Salaries \$2,474. Contractors \$1,196. Materials/Stock \$2,500. Labour Overheads \$3,130. Plant Operating Costs \$700.</p> <p>- SLK 0.00 to SLK2.50, a total of 2.50 km. Gravel sheet, improve signage and drainage. Funding from council funds. Employee Costs - Salaries \$3,278. Contractors \$2,174. Materials/Stock \$800. Labour Overheads \$4,148. Plant Operating Costs \$6,600.</p> <p>-Gravel sheet – SLK 0.00 to 3.87 commencing the intersection with Nungarain North Rd Employee Costs - Salaries \$8,658. Contractors \$1,016. Materials/Stock \$1,870. Labour Overheads \$10,956. Plant Operating Costs \$16,500.</p> <p>- Reconstruct floodway at SLK1.23. Funding from council funds. Employee Costs - Salaries \$3,092. Contractors \$6,995. Materials/Stock \$2,000. Labour Overheads \$3,913. Plant Operating Costs \$4,000.</p> <p>- Whyte Road, the entire length of the East West section SLK 0.00 to 4.00, a total of 4 km. Gravel sheet, improve signage and drainage. Funding ???, the remainder council funds. Employee Costs - Salaries \$10,204. Contractors \$3,383. Materials/Stock \$2,500. Labour Overheads \$12,913. Plant Operating Costs \$23,000.</p> <p>- Copeland Road – SLK 0.00 to SLK 4.00 from the Mukinbudin Waiki Rd to the intersection of Coprland North Rd Employee Costs - Salaries \$8,163. Contractors \$1,107. Materials/Stock \$2,000. Labour Overheads \$10,330. Plant Operating Costs \$18,400.</p>
IO125	Townscape Other Infrastructure (Main St) - Cap Exp - Rds		10,000.00		10,000.00		4,996.00		0.00	
4120166	Roads Renewal Works - Capital Exp									
RR086	Lavery Road - Cap Exp		17,000.00		17,000.00		16,995.00		10,040.23	
RR033	Karomin Road - Capital Exp		39,000.00		39,000.00		0.00		0.00	
RR024	Albert Road - Capital Exp		20,000.00		20,000.00		0.00		0.00	
RR017	Whyte Road - Cap Exp		52,000.00		52,000.00		0.00		0.00	
RR016	Copeland Road - Cap Exp		40,000.00		40,000.00		0.00		6,486.79	

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STREETS, ROADS & BRIDGES		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CAPITAL EXPENDITURE (Continued)										
4120166	Roads Renewal Works - Capital Exp (continued)									<p>- Popes Hill South commencing 1.5km South of the Koorda Bullfinch Rd. SLK 0.00 to 2.00, reconstruct & resheet with 150mm of gravel. Funding ??? remainder council funds. Employee Costs - Salaries \$2,845. Contractors \$505. Materials/Stock \$1,200. Labour Overheads \$3,600. Plant Operating Costs \$2,850.</p> <p>- Quanta Cutting Rd commencing 1km North of the Wilgoyne Bin - SLK 10.10 to 13.60, reconstruct & resheet with 150mm of gravel. Funding ??? remainder council funds. Employee Costs - Salaries \$6,957. Contractors \$2,739. Materials/Stock \$1,500. Labour Overheads \$8,804. Plant Operating Costs \$15,000.</p> <p>- Gravel Sheet SLK 27.0 to SLK 35.8 from Graham Rd South to the Ogilvie Rd interection Employee Costs - Salaries \$22,262. Contractors \$28,928. Materials/Stock \$5,500. Labour Overheads \$28,174. Plant Operating Costs \$36,136.</p> <p>- Reconstruct floodway at SLK13.7. Funding from council funds. Employee Costs - Salaries \$3,092. Contractors \$6,995. Materials/Stock \$2,000. Labour Overheads \$3,913. Plant Operating Costs \$4,000.</p> <p>- Kununoppin – Mukinbudin Road Renewal. Reconstruction and two coat bitumen seal from SLK 8.76 to 12.76 – Total 4.00 kms. Reconstruction 10meter min Width seal. Funding RRG \$352,867 in Acct - Available funds to be allocated to works at council discertion. \$80K is Allocated to Culvert works, \$100K is allocated to Road Works. At least \$58,937 needs be allocated to Roads to Recovery funded works to spend the unallocated grant income and ensure joint funding . Employee Costs - Salaries \$21,830. Contractors \$136,273. Materials/Stock \$28,000. Water \$2,000. Labour Overheads \$27,626. Plant Operating Costs \$26,071.</p>
RR014	Popes Hill South Road - Cap Exp		11,000.00		11,000.00		10,995.00		11,722.51	
RR010	Quantacutting North Rd Renewal - Cap Exp		35,000.00		35,000.00		34,995.00		34,029.41	
RR009	Moondon Road Renewal - Cap Exp		0.00		0.00		0.00		236.59	
RR019	Ogilvie Road Renewal - Cap Exp		0.00		0.00		0.00		908.75	
RR006	Bonnie Rock - Lake Brown Road - Cap Exp		121,000.00		121,000.00		0.00		94,166.84	
RR022	McGregor Road North Section Renewal - Cap Exp		20,000.00		20,000.00		0.00		0.00	
RR056	Doig Road Renewal - Cap Exp		0.00		0.00		0.00		325.42	
RR108	Kununoppin-Mukinbudin Road Renewal (RRG Funded 20-22)- Cap Exp		541,277.00		541,277.00		0.00		5,306.44	
RR9999	Unallocated Road Capital Expense - Budget Only		241,800.00		241,800.00		0.00		0.00	
CAPITAL EXPENDITURE (Continued)										
4120167	Roads (Capital) - Roads to Recovery									
RR005	Mukinbudin North East Rd - Cap Exp		0.00		0.00		0.00		1,336.35	
4120169	Roads (Capital) - Black Spot									
RBS108	Kununoppin-Mukinbudin Road (Blackspot Funded) - Cap Exp		0.00		0.00		0.00		7.53	
Subtotal All Road Capital Expenditure			1,138,077.00		1,138,077.00		62,985.00		164,566.86	▲

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STREETS, ROADS & BRIDGES		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>CAPITAL EXPENDITURE (Continued)</u>										
4120170	Footpaths Capital Expenditure - Sts Rds & Bridges									- Footpath construction by Contractors & Consultants at several locations. \$74,000 Funding from LRCIP P1 in Acct 3120117. - - Transfers to Reserves From Muni Interest \$390. Allocation for future footpath works \$0.
FPC057	Maddock Street Footpath Construction - Cap Exp - Sts Rds & Bridges		74,000.00		74,000.00		74,000.00		53,937.84	
FPC108	Bent St/Kununoppin-Mukinbudin Rd Footpath Construction - Cap Exp - \$		0.00		0.00		0.00		20,760.00	
4120171	Roads (Capital) - Flood Damage									
4120175	Transfers To Roadworks Reserve		390.00		390.00		96.00		0.10	
SUB-TOTAL CAPITAL		0.00	1,222,467.00	0.00	1,222,467.00	0.00	142,077.00	0.00	239,264.80	
TOTAL - STREETS, ROADS & BRIDGES		1,046,401.00	3,327,190.00	1,046,401.00	3,327,190.00	214,343.00	639,116.00	238,080.47	494,203.89	

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ROAD PLANT PURCHASES	Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
2120291 Loss on Disposal of Assets		0.00		0.00		0.00		0.00	It is unlikely that this loss will be realised as the old Works Manager's Dual Cab was sold for a profit rather than a loss. No budget amendment as a non cash item.
<u>OPERATING REVENUE</u>									
3120290 Profit on Disposal of Assets - Op Inc - Road P	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<u>CAPITAL EXPENDITURE</u>									
4120250 Plant & Equipment (Capital) - Road Plant Purchases		45,000.00		45,000.00		0.00		46,857.32	- New Additional Dual Cab 4 x 4 (New Plant number P30721) \$45K, (Deleted New 30,000ltr Water Tank Trailer (P15021), Second hand Prime Mover (P14921) for Water Tank Trailer.). - - Transfers to Reserves From Muni Interest \$440. Allocation for future plant purchases \$127,120
4120275 Transfer to Plant Reserve - Cap Exp - Rd Plant Purchases		127,560.00		127,560.00		0.00		0.02	
<u>CAPITAL REVENUE</u>									
SUB-TOTAL CAPITAL	0.00	172,560.00	0.00	172,560.00	0.00	0.00	0.00	46,857.34	
TOTAL - ROAD PLANT PURCHASES	0.00	172,560.00	0.00	172,560.00	0.00	0.00	0.00	46,857.34	

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AERODROMES		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										- Employee Costs - Salaries \$1,484. - Contractors \$329. - Materials/Stock \$500. - Insurance - Premiums \$9. - Labour Overheads \$1,878. - Plant Operating Costs \$1,800. - Depreciation - Ex Asset Register \$14,413. - Allocation of 0.25% of Administration costs.
2120300	Airstrip & Grounds Maintenance/Operations									
	W060 Airstrip & Grounds Maintenance/Operations		6,000.00		6,000.00		1,491.00		2,444.65	
2120492	Depreciation - Aerodromes		14,413.00		14,413.00		3,603.00		0.00	
2120499	Administration Allocated		2,367.00		2,367.00		591.00		633.12	
SUB-TOTAL OPERATING		0.00	22,780.00	0.00	22,780.00	0.00	5,685.00	0.00	3,077.77	
<u>CAPITAL EXPENDITURE</u>										
4120460	Infrastructure Other (Capital) - Aerodromes									
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - AERODROMES		0.00	22,780.00	0.00	22,780.00	0.00	5,685.00	0.00	3,077.77	

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TRANSPORT LICENCING		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2120500	Training and Accommodation - Licensing		3,000.00		3,000.00		750.00		0.00	- Training And Accommodation - Licensing
2120501	Telephone & Other Op Expenses - Licensing		0.00		0.00		0.00		9.75	
2120599	Administration Allocated		23,670.00		23,670.00		5,916.00		6,331.28	- Allocation of 2.5% of Administration costs.
<u>OPERATING REVENUE</u>										
3120500	Sale of Shire Plates	400.00		400.00		99.00		45.45		- Sale Of Shire Plates
3120501	Commissions - Licensing	18,000.00		18,000.00		4,500.00		4,076.18		- DPI Licensing Commissions
3120502	Reimbursements - Licensing	3,000.00		3,000.00		750.00		1,585.39		- Reimbursements - Licensing
SUB-TOTAL OPERATING		21,400.00	26,670.00	21,400.00	26,670.00	5,349.00	6,666.00	5,707.02	6,341.03	
<u>CAPITAL EXPENDITURE</u>										
<u>CAPITAL REVENUE</u>										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - TRANSPORT LICENCING		21,400.00	26,670.00	21,400.00	26,670.00	5,349.00	6,666.00	5,707.02	6,341.03	

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SCHEDULE 13 - ECONOMIC SERVICES
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PROGRAMME SUMMARY									
	Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Rural Services		8,867.00		8,867.00		3,836.00		7,254.18	
Tourism and Area Promotion		321,102.00		321,102.00		81,243.00		77,844.20	
Building Control		19,134.00		19,134.00		4,782.00		4,243.52	
Economic Development		5,767.00		5,767.00		1,597.00		991.26	
Other Economic Services		54,336.00		54,336.00		13,283.00		21,892.74	
<u>OPERATING REVENUE</u>									
Rural Services	0.00		0.00		0.00		0.00		▼ All Caravan Park accomodation income is greater than expected.
Tourism and Area Promotion	224,706.00		224,706.00		56,172.00		85,380.85		
Building Control	1,600.00		1,600.00		324.00		225.00		
Economic Development	8,745.00		8,745.00		2,184.00		2,214.53		
Other Economic Services	288,672.00		288,672.00		5,913.00		4,049.53		
SUB-TOTAL OPERATING	523,723.00	409,206.00	523,723.00	409,206.00	64,593.00	104,741.00	91,869.91	112,225.90	
<u>CAPITAL EXPENDITURE</u>									
Rural Services		0.00		0.00		0.00		0.00	
Tourism and Area Promotion		7,223.00		7,223.00		3,611.00		3,597.51	
Building Control		0.00		0.00		0.00		0.00	
Economic Development		0.00		0.00		0.00		0.00	
Other Economic Services		274,371.00		274,371.00		0.00		0.00	Expenditure of the Department Of Water And Environmental Regulation Grant of \$100k
<u>CAPITAL REVENUE</u>									
Rural Services	0.00		0.00		0.00		0.00		
Tourism and Area Promotion	0.00		0.00		0.00		0.00		
Building Control	0.00		0.00		0.00		0.00		
Economic Development	0.00		0.00		0.00		0.00		
Other Economic Services	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	0.00	281,594.00	0.00	281,594.00	0.00	3,611.00	0.00	3,597.51	
TOTAL - PROGRAMME SUMMARY	523,723.00	690,800.00	523,723.00	690,800.00	64,593.00	108,352.00	91,869.91	115,823.41	

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RURAL SERVICES		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										- Employee Costs - Salaries \$2,474. - Contractors \$231. - Materials/Stock \$200. - Labour Overheads \$3,130. - Plant Operating Costs \$465. - Allocation of 0.25% of Administration costs.
2130100	Noxious Weed Control									
	WEEDS Noxious Weed Control - Op Exp		6,500.00		6,500.00		3,245.00		6,121.06	
2130103	Rural Counselling Service		0.00		0.00		0.00		500.00	
2130199	Administration Allocated		2,367.00		2,367.00		591.00		633.12	
<u>OPERATING REVENUE</u>										
SUB-TOTAL OPERATING		0.00	8,867.00	0.00	8,867.00	0.00	3,836.00	0.00	7,254.18	
<u>CAPITAL EXPENDITURE</u>										
<u>CAPITAL REVENUE</u>										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - RURAL SERVICES		0.00	8,867.00	0.00	8,867.00	0.00	3,836.00	0.00	7,254.18	

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TOURISM & AREA PROMOTION		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2130204	Caravan Park General Maintenance/Operations									- Employee Costs - Salaries (Additional Cleaners) \$12,059. - - Annual Testing and Certification of Dump point \$250. Rubbish Bins x 6 @ \$113 \$678. Recycling Bins x 6 @ \$104 \$624. Breakdowns and other expenses \$60. Total Contractors & Consultants \$1,612. - Materials/Stock, replacement building fittings and equipment \$8,000. - Telephone Office 9047 1103 & Mgr Mobile 0429 471 103 Telstra \$1,000, Wallis Wireless Link \$0 (Not Required), MS & EOA Lic \$137, Aussie BB \$984, Managed support \$1,188. and other communication expenses \$500. Total Communication Expenses Telephone, Data and Other \$3,809. - Electricity \$14,500. - -LP Gas 45kg bottles rental x 4 \$320 and LPG Gas consumption for Kitchen, CVP and BBQ -\$120. Total gas cost \$200. - Utilites Water & Trade Waste charges \$3,000. - Insurance - Premiums \$1,454. - Labour Overheads (Additional Cleaners) \$15,261. - Plant Operating \$105. - Employee Costs - Salaries \$2,783. - Breakdowns and other expenses \$2,695. \$2,300 for Storeroom upgrade. Total Contractors \$4,995. - Materials/Stock . Replacement building fittings and equipment \$1,400. - Labour Overheads \$3,522. - Plant Operating Costs \$300. - Employee Costs - Salaries \$3,092. - General grounds maintenance expenses \$3,095. (Deleted - \$4,200 for Solar Lights.) Total Contractors \$7,295. - Materials/Stock, replacement building fittings and equipment \$200. - Labour Overheads \$3,913. - Plant Operating Costs \$500. - Contractors \$21. - Insurance - Premiums \$229. - Employee Costs - Salaries \$309. - Contractors \$600. - Materials/Stock \$200. - Labour Overheads \$391.
BO370	Caravan Park General Operation Expenses		60,000.00		60,000.00		15,349.00		24,727.61	
BM370	Caravan Park General Facilities - Building Maintenance		13,000.00		13,000.00		3,243.00		5,152.80	
GM370	Caravan Park General Facilities - Grounds Maintenance		15,000.00		15,000.00		3,741.00		3,439.82	
2130206	Barrack Cabins Building Operations									
BO315	Barrack Cabins Building Operations		250.00		250.00		117.00		114.50	
2130207	Barrack Cabins Building Maintenance									
BM315	Barrack Cabins Building Maintenance		1,500.00		1,500.00		369.00		71.90	

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TOURISM & AREA PROMOTION		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2130210	Park Units (Self Contained) Building Operations									Employee Costs - Salaries \$62. Contractors \$69. Insurance - \$391. Labour Overheads \$78.
BO320	Park Units (Self Contained) Building Operations		600.00		600.00		243.00		195.50	
2130211	Park Units (Self Contained) Building Maintenance									
BM320	Park Units (Self Contained) Building Maintenance		7,000.00		7,000.00		384.00		737.70	- Employee Costs - Salaries \$680. - Contractors (Deleted \$5,100 for package air conditioner replacements and patch holes \$2,600. Deleted \$7,600 for internal wall lining with hardigroove to all 3 units.) Other contractor work \$5,189 - Materials/Stock \$250. - Labour Overheads \$861. - Plant Operating Costs \$20.
2130218	Caravan Park House "Wattoning" - 22 Earl Drive Maint and Operating Exp									Contractors \$575. Materials/Stock \$100. Insurance - Premiums \$237. Statutory Fees and Taxes \$88. Employee Costs - Salaries \$155. Contractors \$589. Labour Overheads \$196. Plant Operating Costs \$60. Employee Costs - Salaries \$155. Contractors \$89. Labour Overheads \$196. Plant Operating Costs \$60.
BO322	Caravan Park House "Wattoning" 22 Earl Drive Operating Exp - Tour & Area Prom		1,000.00		1,000.00		423.00		118.50	
BM322	Caravan Park House "Wattoning" 22 Earl Drive Building Maintenance Exp - Tour & Area Prom		1,000.00		1,000.00		246.00		0.00	
GM322	Caravan Park House "Wattoning" 22 Earl Drive Grounds Maintenance Exp - Tour & Area Prom		500.00		500.00		120.00		0.00	- Short Stay, 8 Lansdell St & 25 Cruickshank St House cost recovered - Interest on Loan 127: Payment 2 - 10/09/2021 \$899.01 Payment 3 - 10/03/2022 \$871.24 - WATC Loan 127 Guarantee Fee. To 31/12/2021 \$409.29 and to 30/6/2022 \$404.12 - -Caravan Park Staff Salaries \$87,734. - -Contract Relief Caravan Park staff at \$32 per hour for 5 weeks annual leave, 10 days personal leave and 20 RDO weekends \$14,080. - Caravan Park Manager Superannuation Super Guarantee 9.5% and council contribution. - Includes Caravan Park staff Service Allowance \$1,300. Caravan Park staff MBL Allowance \$1,560. Caravan Park staff Accommodation Allowance \$2,080 - Caravan Park Manager Workers Compensation - General Minor assets, tools, mobile phones & portable devices, equipment, furniture, linen etc \$8K. Deleted \$3K for sofas for units. - Caravan Park Plant and Motor Vehicle Expenses Alloc from Plant Mtce Budget \$2,594.
2130228	Short Stay Housing Expenses - Tour & Area Promotion		23,044.00		23,044.00		5,760.00		5,689.27	
2130212	Interest on Loan 127 Caravan Park "Wattoning Villa" House - 22 Earl Drive		2,583.00		2,583.00		885.00		899.01	
2130214	Caravan Park Salaries		101,814.00		101,814.00		25,452.00		19,000.97	
2130215	Caravan Park Superannuation		9,300.00		9,300.00		2,325.00		2,626.39	
2130216	Caravan Park Manager Allowances		4,940.00		4,940.00		1,233.00		1,190.00	
2130220	Caravan Park Workers Compensation		2,570.00		2,570.00		642.00		1,290.52	
2130230	Minor Assets Purchases-Furniture,Linen,Utensils etc-Cara Park-Tour		8,000.00		8,000.00		1,998.00		412.27	
2130293	Caravan Park Motor Vehicle Expenses Allocated		2,594.00		2,594.00		648.00		774.51	
<u>Subtotal Caravan Park Operations</u>			<u>254,695.00</u>		<u>254,695.00</u>		<u>63,178.00</u>		<u>66,441.27</u>	

SHIRE OF MUKINBUDIN
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TOURISM & AREA PROMOTION		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2130209	Tourist Information Bay/Hut Expenditure									- Employee Costs - Salaries \$1,391. - Contractors \$248. - Materials/Stock \$100. - Labour Overheads \$1,761. - Plant Operating Costs \$100.
W075	Tourist Information Bay/Hut Maintenance/Operations		3,600.00		3,600.00		891.00		653.46	
2130219	Wheatbelt Way - Op Exp									- Employee Costs - Salaries \$1,546. - Contractors \$297. - Materials/Stock \$100. - Labour Overheads \$1,957. - Plant Operating Costs \$300.
W079	Wheatbelt Way Annual Budget General Exp (Book costs at specific location to the location) - Op Exp		4,200.00		4,200.00		1,044.00		1,391.14	- Contractors \$60. - Contractors \$28. - Insurance - \$12.
W080	WW - Weira Maintenance/Operations		60.00		60.00		15.00		792.89	- Contractors \$50.
W081	WW - Wattoning Historical Site Maintenance/Operations Exps - Tour & Area Prom		40.00		40.00		18.00		13.85	
W082	WW - Beringbooding Maintenance/Operations		50.00		50.00		12.00		804.06	
	<u>Subtotal Wheatbelt Way - Op Exp</u>		<u>4,350.00</u>		<u>4,350.00</u>		<u>1,089.00</u>		<u>3,001.94</u>	- Upgrade of Tourist Signage Inc \$2,400 Carry Over. - - Caravaning Australia Advert Winter \$350 and other & Subscriptions, Publications, Legislation Totaling \$500. - Australia's Golden Outback Subscription \$2,500, Newtravel Membership \$2,000 & Other Wheatbelt way and regional marketing \$1,600 Advertising \$6,100.
2130202	Tourism & Area Promotion & Caravan Park Other Exp- Op Exp - T &		11,600.00		11,600.00		5,000.00		150.00	
2130203	Entry Statement Maintenance									
W065	Entry Statement Maintenance		100.00		100.00		24.00		0.00	- Contractors \$100.
2130225	Tourist Signage - Op Exp - Tourism & Area Promotion		2,630.00		2,630.00		657.00		0.00	- Signaging for Rock in conjunction with Shire of Westonia & NEWTravel - Shire Annual contribution to NEW Travel group Contribution for Promotional material and marketing contribution \$2,500.
2130217	New Travel Annual Contribution		2,500.00		2,500.00		0.00		0.00	- Depreciation - Ex Asset Register \$13,223.
2130292	Depreciation - Tourism & Area Promotion		13,223.00		13,223.00		3,303.00		0.00	- Allocation of 3% of Administration costs.
2130299	Administration Allocated		28,404.00		28,404.00		7,101.00		7,597.53	

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TOURISM & AREA PROMOTION		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING REVENUE										
3130200	Caravan Park Fees - Op Inc - Tourism & Area Prom	52,000.00		52,000.00		12,999.00		28,650.99		- Total Fees & Charges - Rental/Lease/Hire Income \$52,000 Fees for Caravan Bays \$48,802. - Income from use of washing machines and dryers in Laundry - Fees for Caravan Park Cabins - Fees for Self Contained Park units - Short Stay, 8 Lansdell St & 25 Cruickshank St Houses Income recognised - Sundry Donations in Donation Box - Fees and changes from "Wattoning" (22 Earl Drive) - Food Sales
3130201	Caravan Park Coin Op Wash Mach Income	2,500.00		2,500.00		624.00		583.64		
3130202	Barracks Cabins Fees - Op Inc - Tourism & Area Pro	23,000.00		23,000.00		5,748.00		6,293.71		
3130203	Park Unit (Self Contained) Fees - Op Inc - Tourisn 8	75,000.00		75,000.00		18,750.00		22,629.86		
3130204	Short Stay House Rental Income - Tour & Area Pron	56,006.00		56,006.00		14,001.00		17,619.03		
3130205	Contributions & Donations - Op Inc - Tourism & Area	300.00		300.00		75.00		0.00		
3130208	Caravan Park Wattoning Villa - 22 Earl Drive Income	15,000.00		15,000.00		3,750.00		9,603.62		
3130210	Other Income Relating to Tourism & Area Promotion	900.00		900.00		225.00		0.00		
SUB-TOTAL OPERATING		224,706.00	321,102.00	224,706.00	321,102.00	56,172.00	81,243.00	85,380.85	77,844.20	
CAPITAL EXPENDITURE										
4130250	Building (Capital) - Tourism & Area Promotion									- Principal Loan 127: 22 Earl Drive Caravan Park House Payment 2 - 10/9/2021 \$3,597.51; Payment 3 - 10/03/2022 \$3,625.28
4130260	Infrastructure Other (Capital) - Tourism & Area Promotion									
4130270	Principal on Loan 127 - Caravan Park House - "Wattoning" - 22 Earl		7,223.00		7,223.00		3,611.00		3,597.51	
SUB-TOTAL CAPITAL		0.00	7,223.00	0.00	7,223.00	0.00	3,611.00	0.00	3,597.51	
TOTAL - TOURISM & AREA PROMOTION		224,706.00	328,325.00	224,706.00	328,325.00	56,172.00	84,854.00	85,380.85	81,441.71	

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BUILDING CONTROL									
Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021			
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		Budget Text and Other Information
OPERATING EXPENDITURE									
2130304	Contract Building Control Services		14,400.00		3,600.00		2,977.27		- Contract EHO/BS \$2,000 per month 40% Health 60% Building - Allocation of 0.5% of Administration costs.
2130399	Administration Allocated		4,734.00		1,182.00		1,266.25		
OPERATING REVENUE									
3130300	Building Permit Fees	1,200.00	1,200.00	300.00		220.00			- Building permits and other fees. - Commision on Collection of BSL fees - Swimming Pools Inspection fees
3130301	Commission - BRB & BCITF	100.00	100.00	24.00		5.00			
3130302	Private S/Pool Inspection Fees	300.00	300.00	0.00		0.00			
SUB-TOTAL OPERATING		1,600.00	19,134.00	1,600.00	19,134.00	324.00	4,782.00	225.00	4,243.52
TOTAL - BUILDING CONTROL		1,600.00	19,134.00	1,600.00	19,134.00	324.00	4,782.00	225.00	4,243.52

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ECONOMIC DEVELOPMENT		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2130501	Industrial Units Building Operations									<ul style="list-style-type: none"> - Contractors Total \$374. Rubbish Bin \$113, Recycling Bin \$104 & Other Exp \$157 - Electricity \$900. - Water rates \$273 and consumption \$57. - Insurance - Premiums \$408. - ESL Category 5 \$88 - Employee Costs - Salaries \$247. - Contractors \$160. - Labour Overheads \$313. - Plant Operating Costs \$80. - Employee Costs - Salaries \$155. - Contractors \$89. - Labour Overheads \$196. - Plant Operating Costs \$60. - Allocation of 0.25% of Administration costs.
BO335	Industrial Unit (Lot 164 Strugnell) Building Operations		2,100.00		2,100.00		691.00		358.14	
2130502	Industrial Units Building & Grounds Maintenance									
BM335	Industrial Unit (Lot 164 Strugnell) Building Maintenance		800.00		800.00		195.00		0.00	
GM335	Industrial Unit (Lot 64 Strugnell St) Grounds Maintenance		500.00		500.00		120.00		0.00	
2130599	Administration Allocated		2,367.00		2,367.00		591.00		633.12	
<u>OPERATING REVENUE</u>										
3130507	Income - Industrial Units - Op Inc - Eco Dev	8,745.00		8,745.00		2,184.00		2,214.53		- Industrial unit rental income excluding GST \$168.18 per week
SUB-TOTAL OPERATING		8,745.00	5,767.00	8,745.00	5,767.00	2,184.00	1,597.00	2,214.53	991.26	
TOTAL - ECONOMIC DEVELOPMENT		8,745.00	5,767.00	8,745.00	5,767.00	2,184.00	1,597.00	2,214.53	991.26	

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OTHER ECONOMIC SERVICES		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2130600	Tree Planter Maintenance		2,302.00		2,302.00		573.00		826.41	- Tree Planter expenses (P81 and P365) - Servicing repairs Insurance costs allocated \$2,302.
2130601	Community Bus Expenses Allocated		1,939.00		1,939.00		483.00		1,732.67	- Community Bus Expenses (P281) - Fuel and Servicing repairs Insurance \$1,939.
2130603	Standpipe Maintenance/Inspections/Operations									- Employee Costs - Salaries \$155. - Contractors \$252. - All standpipes to Be locked,minimal water consumption. Water rates \$273 and consumption \$3,727.
W090	Standpipe Maintenance/Inspection/Operations		5,000.00		5,000.00		1,269.00		5,318.01	- Insurance - Premiums for Water tanks and fittings at Strugnell St, Bonnie Rock, Carlton Rd and Mukinbudin-Wialki Road \$97. - Interest on Loan 119 Payment 13 due 13/10/2021 \$1,664.75 and Payment 14 due 13/04/2022 \$1,544.73. - WATC Loan 119 Guarantee Fee. To 30/6/2022 \$208.32 and to 31/12/2021 \$225.94
2130616	Interest on Loan 119 - Muka Cafe		3,643.00		3,643.00		217.00		0.00	- Rubbish Bins x 3 @ \$113 \$339. Recycling Bins x 3 @ \$104 \$312. Other expenses \$293. Total Contractors & Consultants \$944. - Water rates \$279 and consumption \$2,321. - Insurance - Premiums for Mukinbudin Cafe \$1,068. - ESL Category 5 \$88
2130617	Muka Cafe & Bookshop Operations - Op Exp -Other Eco Serv									- Insurance - Premiums for Mukinbudin Bookshop \$259.
BO340	Muka Cafe - Operations		4,700.00		4,700.00		1,504.00		764.79	- Employee Costs - Salaries \$309. - Contractors \$3,780. - Materials/Stock \$500. - Labour Overheads \$391. - Plant Operating Costs \$20. - Employee Costs - Salaries \$587. - Contractors \$170. - Labour Overheads \$743.
BO343	Mukinbudin Bookshop Operations - Op Exp - Other Eco Services		259.00		259.00		129.00		129.50	- Minor assets, replacement equipment, furniture, appliances etc - Depreciation - Ex Asset Register \$7,057.
2130618	Muka Cafe - Building & Grounds Maintenance									- Allocation of 2% of Administration costs.
BM340	Muka Cafe - Maintenance		5,000.00		5,000.00		1,242.00		6,380.34	
GM340	Muka Cafe Grounds Maintenance		1,500.00		1,500.00		369.00		0.00	
2130619	Minor Assets Purchases Cafe Other Economic Services		4,000.00		4,000.00		999.00		1,676.00	
2130692	Depreciation - Other Economic Services		7,057.00		7,057.00		1,764.00		0.00	
2130699	Administration Allocated		18,936.00		18,936.00		4,734.00		5,065.02	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
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OTHER ECONOMIC SERVICES (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING REVENUE										
3130600	Charges - Tree Planter Hire - Op Inc	750.00		750.00		186.00		0.00		- Tree Planter Hire as per Sch Fees & Charges \$750.
3130601	Community Bus Hire Income - Op Inc - Other E	1,500.00		1,500.00		375.00		0.00		- Mukinbudin Community Bus Hire Fees as per Sch Fees & Charges \$1,500.
3130603	Sale of Water	5,000.00		5,000.00		1,248.00		22.27		- Sale of water from Bereingbooding, Bonnie Rock Carlton Road and the Cnr of Wialki & Borlase Rd tanks and the Strugnell St Hydrant. Total \$5,000.
3130605	Rent - Commercial Properties	16,072.00		16,072.00		4,017.00		4,027.26		- Fees & Charges - Rental/Lease/Hire Income Total \$16,072. . Mukinbudin Café Lease agreement 52 weeks @ \$268.18 per week plus gst \$13,945, Rental of Lot 36 Shadbolt St by AIM to display farm equipment \$2,127
3130608	Reimbursements - Other Economic Services	350.00		350.00		87.00		0.00		- Reimbursement & Recovery Income - Operating \$350. Mukinbudin Café reimbursement of water consumption expenses..
3130609	Grants Rec'd Ex GST - Op Inc - Other Econom	265,000.00		265,000.00		0.00		0.00		- Department Of Water And Environmental Regulation CWSP - Recovering Barbarlin Rock Catchment & Dam - Community Water Supply Project Funding (From Liab) \$165,000, for pipeline project exp in Job IO290. - RICLP Funding (P3C) \$165,000, for popeline project exp in Job IO290.
9304136	Water Supply Other Infrastructure Unspent Grants - Current Liability - In addition to the income shown in the above account we have received an additional \$98,770.70 making the total unspent \$98,770.70.									
SUB-TOTAL OPERATING		288,672.00	54,336.00	288,672.00	54,336.00	5,913.00	13,283.00	4,049.53	21,892.74	
CAPITAL EXPENDITURE										
4130655	Infrastructure Other (Capital) - Other Economic Services									
IO290	Water Supply Infrastrusture Other - Cap Exp - Other Eco Serv		265,000.00		265,000.00		0.00		0.00	- Barbarlin Rock Catchment & Dam - Community Water Supply Pipeline Project. Income in Acct 3130609.
4130671	Principal on Loan 119 - Mukinbudin Cafe		9,371.00		9,371.00		0.00		0.00	- -Principal on Loan 119 Payment 13 13/10/2021 \$4,625.28; Payment 24 13/04/2022 \$4,745.30.
SUB-TOTAL CAPITAL		0.00	274,371.00	0.00	274,371.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER ECONOMIC SERVICES		288,672.00	328,707.00	288,672.00	328,707.00	5,913.00	13,283.00	4,049.53	21,892.74	

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SCHEDULE 14 - OTHER PROPERTY & SERVICES
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PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									<p>Overall Public Works Overhead expenses are less than expected at this time, resulting in an over recovery of costs. Insurance & Repair and fuels and oils expenses to date are greater than the expected monthly average. The Administration Overheads recovery budget is not synchronised with expenses and income. Overall Operating expenses are less than expected. Unexpected loss on the sale of Lot 20 (7) Gimlett Way</p> <p>Furniture and Equipment Capital Expenditure has not occurred when expected. The Proceeds on Sale of Lot 251 (8) Earl Drive have not yet been transferred to reserve.</p> <p>Additional proceeds on Sale of Lot 20 (7) Gimlett Way</p>
Private Works		13,434.00		13,434.00		3,351.00		5,823.86	
Public Works Overheads		0.00		0.00		4,489.00		(27,612.55)	
Plant Operation Costs		28,000.00		28,000.00		17,935.00		24,106.75	
Administration Overheads		25,750.00		25,750.00		71,581.00		7,168.92	
Salaries and Wages		500.00		500.00		123.00		7,326.51	
Land/Subdivision Development		3,273.00		3,273.00		816.00		15,616.80	
<u>OPERATING REVENUE</u>									
Private Works	8,700.00		8,700.00		2,175.00		988.20		
Plant Operation Costs	28,000.00		28,000.00		6,996.00		16,895.62		
Administration Overheads	25,750.00		25,750.00		6,423.00		7,168.92		
Salaries and Wages	500.00		500.00		123.00		0.00		
Unclassified	0.00		0.00		0.00		349.14		
SUB-TOTAL OPERATING	62,950.00	70,957.00	62,950.00	70,957.00	15,717.00	98,295.00	25,401.88	32,430.29	
<u>CAPITAL EXPENDITURE</u>									
Plant Operation Costs		79,864.00		79,864.00		41,574.00		41,330.93	
Administration Overheads		209,348.00		209,348.00		79,088.00		63,651.60	
Land/Subdivision Development		42,727.00		42,727.00		42,725.00		0.00	
<u>CAPITAL REVENUE</u>									
Public Works Overheads	4,395.00		4,395.00		0.00		0.00		
Administration Overheads	187,000.00		187,000.00		61,710.00		59,090.91		
Land/Subdivision Development	42,727.00		42,727.00		42,725.00		60,909.09		
SUB-TOTAL CAPITAL	234,122.00	331,939.00	234,122.00	331,939.00	104,435.00	163,387.00	120,000.00	104,982.53	
TOTAL - PROGRAMME SUMMARY	297,072.00	402,896.00	297,072.00	402,896.00	120,152.00	261,682.00	145,401.88	137,412.82	

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SCHEDULE 14 - OTHER PROPERTY & SERVICES
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PRIVATE WORKS		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										- - Employee Costs - Salaries & Wages \$2,010. - - Contractors & Consultants \$2,047. - - Labour Overheads Allocated \$2,543. - - Plant Operating Costs Allocated \$2,100. - Allocation of 0.5% of Administration costs. - - Fees & Charges - Other; For maintenace to School Oval during term breaks if required. \$; Other private works \$8,700.
2140100	Private Works Expenses									
X998	MDHS - Private Works Gardening		0.00		0.00		0.00		547.89	
X999	Private Works Expenses - Op Exp - Private Works		8,700.00		8,700.00		2,169.00		4,642.85	
2140199	Administration Allocated		4,734.00		4,734.00		1,182.00		633.12	
<u>OPERATING REVENUE</u>										
3140100	Private Works Income - Op Inc - Private work	8,700.00		8,700.00		2,175.00		988.20		
SUB-TOTAL OPERATING		8,700.00	13,434.00	8,700.00	13,434.00	2,175.00	3,351.00	988.20	5,823.86	
<u>CAPITAL EXPENDITURE</u>										
<u>CAPITAL REVENUE</u>										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PRIVATE WORKS		8,700.00	13,434.00	8,700.00	13,434.00	2,175.00	3,351.00	988.20	5,823.86	

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PUBLIC WORKS OVERHEADS		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2140200	Works Manager - Salary		97,963.00		97,963.00		24,489.00		25,828.55	- Works Manager Employee Costs - Salaries & Wages \$97,963, Includes housing allowance, No overheads apply.
2140201	Works Manager - Superannuation		9,800.00		9,800.00		2,448.00		2,576.56	- Total Superannuation including super Guarantee and Council matching \$9,800.
2140202	Works Manager - Training, Prof Development & Other Emp Benefits		1,000.00		1,000.00		249.00		1,120.00	- Manager Works & Services professional development.
2140203	Other Current Employee Expenses W Comp, Travel, Etc. - PWOH		500.00		500.00		123.00		0.00	- Employee Costs - Other \$500.
2140204	Plant & Motor Vehicle Expenses Allocated - Op Exp Pub Works O'H		26,102.00		26,102.00		6,525.00		(8,900.09)	- Works Team Motor Vehicle Expenses ex Plant Mtce Budget \$26,102.
2140205	Works Team - Superannuation		62,240.00		62,240.00		15,558.00		17,743.23	- Works Team Employee Costs - Superannuation \$62,240.
2140206	Works Team - Sick Pay		9,188.00		9,188.00		2,295.00		3,128.90	- Sick/Personal Leave for outside staff only from Works Sheets \$9,188.
2140207	Works Team - Annual Leave - Op Exp - PWO'Heads		47,499.00		47,499.00		11,874.00		7,130.31	- Annual Leave for works team staff only from Works Sheets incl Leave Loading Employee Costs - Salaries & Wages \$47,499.
2140208	Works Team - Public Holidays		22,048.00		22,048.00		5,511.00		1,961.71	Works Team - Public Holidays Employee Costs -Wages \$22,048.
2140209	Works Team - Long Service Leave		4,395.00		4,395.00		1,095.00		1,703.59	Works Team Member LSL
2140210	Works Team - RDO's		0.00		0.00		0.00		1,038.83	
2140211	Works Team - Protective Clothing		4,500.00		4,500.00		1,125.00		217.72	- Protective Clothing for works team staff only Employee Costs - Other \$4,500.
2140213	Staff Recruitment Expenses PWOH; Advertising, Relocation etc.		2,000.00		2,000.00		498.00		0.00	- Recruitment Interview expenses \$1000.
2140214	Works Team - Employment Related Medicals, Clearances & Other E		800.00		800.00		198.00		0.00	- Advertising \$1,000.
2140215	Works Staff - Housing Allowance		0.00		0.00		0.00		(63.16)	- Works Team - Pre Employment Medicals & Police Clearance Employee Costs - Other \$800.
2140221	Works Team - Workers Compensation Insurance		18,497.00		18,497.00		9,248.00		8,480.63	- Employee Costs - Workers Comp Insurance Workers and Works Manager \$18,497.
2140222	Works Team - Training & Conferences									
W095	Works Team - Training & Conferences		6,000.00		6,000.00		1,494.00		1,140.00	Employee Costs - Salaries \$1,701. Contractors \$4,099. Plant Operating Costs \$200.
2140223	OHS, Toolbox & Other Meetings & Down Time - Pub Wks O'Heads									
W100	OHS, Toolbox & Other Meetings & Down Time - Pub Wks O'Heads		13,000.00		13,000.00		3,246.00		493.71	Employee Costs - Salaries \$6,184. Contractors & Consultants \$6,616. Plant Operating Costs \$200.
2140224	Works Team - Engineering & Technical Support		1,500.00		1,500.00		0.00		0.00	- Contractors & Consultants \$1,500.
2140225	Works Team - Office Expenses		550.00		550.00		135.00		35.94	- First Aid Supplies \$100; See Job W105 for administration activities by works staff . Total materials \$500. Printing & Stationery \$50.
2140226	Works Team - Depot Freight		200.00		200.00		48.00		24.55	- Postage & Freight \$200.
2140227	Works Team - Expendable Tools/Equipment		2,000.00		2,000.00		498.00		127.69	- Small loose tools. See Acct 2140230 for consumables, see Acct 2140252 for items over \$75 . Note: Book anything that is fully utilised on one job or plant to that Job or Plant. Total Materials/Stock Purchased \$2,000.
2140228	Works Team - Staff Housing Allocated		9,080.00		9,080.00		2,268.00		2,464.09	- Works Team - Staff Housing Allocated \$9,080.
2140229	Other Expenses - Op Exp -Public Works O'Heads		1,100.00		1,100.00		273.00		616.04	- Other Expenses Contractors & Consultants \$1,100.
2140231	Works Team - Telephone & Computer Services - Op Exp		4,050.00		4,050.00		1,011.00		2,235.08	Contractors \$600. Materials/Stock Purchased \$300. MS365 Premium (\$357 & MS Basic EOA Lic \$137, Depot Fire Wall and Managed Appliance (Sophos) \$765, IT Support \$1,188, Works Manager Mobile and other exp \$703 .
2140235	Consumables Depot & Works Team - Op Exp - Pub Wks O'Heads		6,800.00		6,800.00		1,698.00		707.18	- Consumables. Note: Book anything that is fully utilised on one job or plant to that Job or Plant. See Acct 2140252 for small mobile plant & acct 2140227 for small loose tools. Total Materials/Stock Purchased \$6,800.

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
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PUBLIC WORKS OVERHEADS		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2140245	Office Administration Work by Works Team Staff Exps									Employee Costs - Salaries \$2,474. Contractors \$146. Materials/Stock \$80. Plant Operating Costs \$300.
W105	Office Administration Work by Works Team Staff Exps		3,000.00		3,000.00		747.00		467.14	
2140250	Depot Building Operations (previously sub program 1201)									Employee Costs - Salaries \$402. Rubbish Bins x 1 @ \$113. Recycling Bins x 1 @ \$104. Other expenses \$152. Total Contractor \$369. Materials/Stock \$350. Wallis NBN plan and Depot Internet \$1,140 & Telephone Service Total \$1,440. Electricity \$3,000. BOC Gases G Size 1 x Oxygen and 1 x Acetylene Annual fees & Consumption \$600. Water rates consumption \$513. Insurance - Premiums for Depot property & buildings \$1,029. ESL Category 5 \$88. Labour Overheads \$509.
BO310	Depot Building Operations		8,300.00		8,300.00		2,390.00		1,613.25	
OSH001	OSH Management		2,000.00		2,000.00		495.00		2,500.00	Employee Costs - Salaries \$155. Contractors \$1,549. Materials/Stock \$100. Labour Overheads \$196.
2140251	Depot Building & Grounds Maintenance (previously sub program 1201)									
BM310	Depot Building Maintenance		10,000.00		10,000.00		2,493.00		1,033.78	Employee Costs - Salaries \$3,092. Contractors \$495. Materials/Stock \$2,000. Labour Overheads \$3,913. Plant Operating Costs \$500. Employee Costs - Salaries \$742. Contractors \$719. Materials/Stock \$100. Labour Overheads \$939. Plant Operating Costs \$1,000.
GM310	Depot Grounds Maintenance		3,500.00		3,500.00		867.00		1,740.30	
2140252	Minor Asset Purchases Workshop & Depot - Pub Works O'Heads - Op Exp		12,000.00		12,000.00		2,997.00		3,848.95	-- Contractors & Consultants \$100. -- Trolleys, Chainsaws, Blowers etc. 1x Appliance Tagger \$2K. Spray Track map Tablet \$2K. Other items as required \$7,800. Total material costs \$11,800 -- Postage & Freight \$100.
2140257	Depot OHS Equipment - LGIS (Previously Subprogram 1201)		500.00		500.00		123.00		0.00	
2140259	Consultancy/ RSA / Roman II (Previously Subprogram 1201)		9,250.00		9,250.00		2,310.00		7,962.83	- PPE & First Aid Kits - - RAMM Roman II Pavement Management System: Lic \$1,100 Support \$6,900. WNESRRG Secretarial fees Rod Munns \$1,250. Other contractor expenses \$. Total contractor/consultant costs \$9,250 -- Depreciation - Ex Asset Register \$1,541. - Allocation of 20.6% of Administration costs.
2140292	Depreciation - PWO's		1,541.00		1,541.00		384.00		0.00	
2140299	Administration Allocated - Op Exp -PWOH		195,000.00		195,000.00		48,750.00		54,925.05	- Recovery of overheads allocated to Works
	Expenditure Subtotal		598,903.00		598,903.00		154,210.00		144,369.50	
Recovered amounts										
2140293	Less - Allocated to Works (PWO's)		(595,903.00)		(595,903.00)		(148,974.00)		(171,514.91)	
SUB-TOTAL OPERATING		0.00	0.00	0.00	0.00	0.00	4,489.00	0.00	(27,612.55)	
CAPITAL REVENUE										
5140250	Transfers From Long Service Leave Reserve	4,395.00		4,395.00		0.00		0.00		- For Works Team Member Long Service Leave
SUB-TOTAL CAPITAL		4,395.00	0.00	4,395.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PUBLIC WORKS OVERHEADS		4,395.00	0.00	4,395.00	0.00	0.00	4,489.00	0.00	(27,612.55)	

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 19 OCTOBER 2021

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
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PLANT OPERATION COSTS		Adopted Budget 20-21		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2140300	Internal Plant Repairs - Wages & O/Head		23,257.00		23,257.00		5,811.00		10,027.37	-- Employee Costs - Salaries & Wages \$10,263. -- Labour Overheads Allocated \$12,994. Plant External Parts & Repair Expenses to date are greater than the expected monthly average. -- Fuels And Oils. Total \$114,532. -- Tyres & Tubes for all vehicles and plant. Total \$13,485. -- Department of Transport Registration fees for all vehicles and plant. Total \$7,066. -- MV Insurance for all vehicles and plant. Total \$17,299. - Interest Loan 118. Payment 20 on 13/09/2021 \$220.16 Final Payment - WATC Loan 118 Guarantee Fee. To 31/12/2021 \$26.32 - Interest Loan 120 Payment 13 on 15/07/2021 \$533.84 and Payment 14 on 17 January 2022 \$449.81. - WATC Loan 120 Guarantee Fee. To 30/6/2022 \$67.03 and to 31/12/2021 \$79.36 - Interest Loan 121 Payment 13; 25/08/2021 \$1,066.31 and Payment 14 ; 25 February 2022 \$805.23 - WATC Loan 121 Guarantee Fee. To 31/12/2021 \$270.46 and to 30/6/2022 \$209.9 - Interest Loan 122 Payment 13; 25/08/2021 \$580.20 and Payment 14 ; 25/02/2022 \$438.14 - WATC Loan 122 Guarantee Fee. To 31/12/2021 \$147.16 and to 30/6/2022 \$114.21 - Interest Loan 123 Payment 13; 02/12/2021 \$134.72 and Payment 14 ; 02/06/2022 \$90.55 - WATC Loan 123 Guarantee Fee. To 31/12/2021 \$34.1 and to 30/6/2022 \$25.63 -- Depreciation - Ex Asset Register \$104,498. - Plant & Equipment operating costs allocated to Works
2140301	External Parts & Repairs (Includes Consumables)		140,443.00		140,443.00		35,109.00		33,794.48	
2140302	Fuels and Oils Op Exp - Plant Op Costs		114,532.00		114,532.00		28,632.00		36,510.77	
2140303	Tyres and Tubes		13,485.00		13,485.00		3,369.00		1,523.64	
2140306	Licences - Plant Operation		7,066.00		7,066.00		7,066.00		7,204.46	
2140307	Insurance - Plant Operation		17,299.00		17,299.00		8,649.00		17,299.10	
2140310	Interest on Loan 118 - Vibe Roller		246.00		246.00		233.00		220.16	
2140320	Interest on Loan 120 - Skid Steer Loader		1,130.00		1,130.00		565.00		533.84	
2140311	Interest on Loan 121 - 12M Motor Grader		2,352.00		2,352.00		1,176.00		1,066.31	
2140312	Interest on Loan 122 - Dynapac Multityre Roller		1,279.00		1,279.00		639.00		580.20	
2140313	Interest on Loan 123 - John Deer Tractor 40HP		285.00		285.00		30.00		0.00	
2140492	Depreciation - Plant Operation		104,498.00		104,498.00		26,124.00		0.00	
	Expense Subtotal		425,872.00		425,872.00		117,403.00		108,760.33	
Recovered amounts										
2140394	LESS Plant Operation Costs Allocated to Works		(397,872.00)		(397,872.00)		(99,468.00)		(84,653.58)	-- Depreciation - Ex Asset Register \$104,498. - Plant & Equipment operating costs allocated to Works
2140495	LESS Plant Depreciation Costs Allocated to Works (DO NOT USE)		0.00		0.00		0.00		0.00	
OPERATING REVENUE										
3140300	Fuel Tax Credits Grant Scheme	26,000.00		26,000.00		6,498.00		7,896.00		-- ATO Fuel Rebate \$26,000. - Plant Insurance Claim payments and other plant related reimbursements. - \$2,000.
3140301	Reimbursements - Plant Operation Costs	2,000.00		2,000.00		498.00		8,999.62		
SUB-TOTAL OPERATING		28,000.00	28,000.00	28,000.00	28,000.00	6,996.00	17,935.00	16,895.62	24,106.75	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
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PLANT OPERATION COSTS
(Continued)

CAPITAL EXPENDITURE

4140372	Principal on Loan 118 - Vibe Roller
4143073	Principal on Loan 120 - Skid Steer Loader
4140374	Principal on Loan 121 - 12M Motor Grader
4140375	Principal on Loan 122 - Dynapac Multi Tyre Roller
4140376	Principal on Loan 123 - John Deere Tractor 40HP

SUB-TOTAL CAPITAL

TOTAL - PLANT OPERATION COSTS

Adopted Budget 20-21		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	8,651.00		8,651.00		8,651.00		8,650.52	--Principal Loan 118: Payment 20 - 13/9/2021 \$8,650.52 Final Payment - -Principal Loan 120: Payment 13 15/07/2021 \$3,677.22 and Payment 14 17/01/2022 \$3,761.25. - -Principal Loan 121: Payment 13 due on 25/08/2021 \$18,783.03 and Payment 14 due on 25/02/2022 \$19,044.11. - -Principal Loan 122: Payment 13 due on 25/08/2021 \$10,220.16 and Payment 14 due on 25/02/2022 \$10,362.22. - -Principal Loan 123: Payment 13 due on 2/12/2021 \$2,660.85 and Payment 14 due on 02/06/2022 \$2,705.02.
	7,438.00		7,438.00		3,719.00		3,677.22	
	37,827.00		37,827.00		18,913.00		18,783.03	
	20,582.00		20,582.00		10,291.00		10,220.16	
	5,366.00		5,366.00		0.00		0.00	
0.00	79,864.00	0.00	79,864.00	0.00	41,574.00	0.00	41,330.93	
28,000.00	107,864.00	28,000.00	107,864.00	6,996.00	59,509.00	16,895.62	65,437.68	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
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ADMINISTRATION OVERHEADS		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2140500	Admin Salaries		508,183.00		508,183.00		127,044.00		119,460.60	- Administration Salaries incl Leave Loading and Higher duties \$508,183.
2140501	Admin Superannuation		85,310.00		85,310.00		21,327.00		16,629.36	- Superannuation Guarantee 9.5% \$53,550, Council matching 5.5% \$21,760 and provision for unpaid superannuation \$10,000.
2140502	Admin Workers Compensation Insurance Op Exp - Admin O'Heads		16,441.00		16,441.00		8,220.00		5,429.67	- LGIS WorkCare workers Compensation Premium \$16,441.
2140503	Admin Training & Training Related Accomodation & Travel - Op Exp -		9,000.00		9,000.00		2,250.00		0.00	- Training expenses for Administration ongoing professional development and training. Including course fees, accomodation and training videos. Records Training allocation \$1,500, IT Vision On Line Videos \$1,500.
2140504	Admin Conferences		2,000.00		2,000.00		498.00		0.00	- Manager Corp Serv Prof Dev \$2,000 LGMAWA Commuunity Development Conference Rego & Accom.
2140505	Admin Fringe Benefits Tax		26,000.00		26,000.00		6,500.00		5,192.00	- ATO Annual Fringe benefits tax on Vehicles, expenses, xmas party etc..
2140506	Admin Staff Uniforms		3,200.00		3,200.00		798.00		718.57	- CEO as per employment contract \$800. -MF as per employment agreement \$400. -Senior Finance Officer \$400. -Customer Service \$400. -Finance Admin Officer \$400. -Administration Manager \$400 and part time staff pro rata \$400.
2140508	Admin Salary Packaging Expenses		1,380.00		1,380.00		345.00		482.73	- Senior Officer contract Salary Packaging expenses CEO Contract - Entertainment Allowance Restricted Business \$550 and CEO Contract Professional Memberships - MLGMA \$470. Manager Corp Serv Phone \$360
2140509	Admin Motor Vehicle Expenses Allocated		15,639.00		15,639.00		3,909.00		4,075.31	- Admin Motor Vehicle Expenses ex Plant Mtce Budget, Note: Includes internal depreciation.
2140510	Staff Recruitment Expenses Admin; Advertising, Relocation etc		7,500.00		7,500.00		1,875.00		95.45	- Provision for staff Relocation expenses.
2140511	Admin Occupational Health and Safety		6,300.00		6,300.00		1,575.00		0.00	- Contractors & Consultants \$3,000.
2140512	Admin - Other Employee Expenses		3,500.00		3,500.00		873.00		150.00	- Advertising \$3,000.
2140513	Admin Building Operations - Op Exp - Admin O'Heads									- Regional Risk Coordinator - Chris Gilmour
										- \$1,500 Pre employment Medicals & Police Clearances, \$2K Staff Recruitment.
										Employee Costs - Salaries (Cleaner) \$2,783. Rubbish Bins x 1 @ \$113, total \$113. Recycling Bins x 1 @ \$104, total \$104. Other expenses \$59. Total Contractors & Consultants \$276. Materials/Stock \$200.
										- Wallis Admin Internet \$1,260. Total Communication Expenses Telephone, Data and Other \$7,260.
BO350	Admin Building Operations		26,250.00		26,250.00		7,683.00		6,157.80	- Electricity \$2,550. LPG Gas Rental \$80, LPG Gas Bottles consumption -\$60. Total gas cost Gas \$100. Water Rates & Consumption \$5,000 Note: 70 % of metered usage is allocated to GM350. Insurance - Premiums \$4,271. ESL Category 5 \$88. Labour Overheads (Cleaner) \$3,522. Plant Operating Costs \$200.
2140514	Admin Building & Grounds Maintenance									
BM350	Admin Building Maintenance		8,000.00		8,000.00		1,992.00		1,921.70	Employee Costs - Salaries \$2,010. Contractors \$2,217. Materials/Stock \$1,000. Labour Overheads \$2,543. Plant Operating Costs \$230.
GM350	Admin Building Grounds Maintenance		15,000.00		15,000.00		3,744.00		4,328.66	Employee Costs - Salaries \$5,875. Contractors \$790. Materials/Stock \$300. Labour Overheads \$7,435. Plant Operating Costs \$600.

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
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ADMINISTRATION OVERHEADS (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2140515	Admin Other Insurances		19,343.00		19,343.00		12,766.00		17,390.83	<p>- Municipal Property Scheme - Admin Building Insurance. This Includes; Miscellaneous Structures and Equipment (2% of TAV), Loss of Gross Revenue &/or Rent, Additional Increased Cost of Working, Claims Preparation Costs and General Property (Incl items in excess of \$10,000 any one item) \$3,239. - Corporate travel \$750. -Fidelity Guarentee/Crime/ \$708. -Cyber Liability \$2,355. - Marine Cargo \$750. -Public Liability Insurance 50% see Sch 4 Mem 2040109 for other 50% \$8,000.</p> <p>- \$4.5K Administration Office Stationery expenses incl photocopier paper, - \$0K for supplies for the Records Management Overhaul.</p> <p>- Postage & Freight \$1,700.</p> <p>- Advertising \$2,700.</p> <p>- Subscriptions, Publications, Legislation \$400.</p> <p>- Travel expenses \$1,000.</p> <p>- Wallis management PC - rack server \$600. Wallis managed network \$600. Extra Support Provided Beyond Contract Hours \$4,000.Wallis Microsoft 365, Office 365 Bundle &Office Premium 14 Lics \$5,757. Wallis DMARC Alert & Reporting \$468. Wallis Backups Management Support & Recovery per annum \$10,536. Wallis Computers IT Security per annum \$2,295. Wallis Computers IT Its Gold Support Servers/Workstations/Laptops \$16,632. Wallis Computers Synergy Patch Management per annum \$3,420. Copier Support Photocopier Meter readings usage & servicing \$8,000. IT Vision Annual License Fees 2020/21 \$20,768. No additional Licenses \$0, ITVision Altus Bank Rec Module \$5068.25 see acct 140555 (Asset 397). Altus Payroll \$Nil, Altus Email Capture \$Nil</p> <p>- Printing & Stationery \$2,500.</p> <p>- Lease/Rental/Hire Costs \$2,500.</p> <p>- Purchase existing leased IT Equipment, 9 computers,16 monitors, 9 keyboard mouse sets & 4 double desk mounts \$2,730. 1xNew Computer \$2,170. 2 Monitors \$990. (Deleted - Purchase of Phone headsets for Admin \$2,000; 2 sets of video meeting hardware \$2,130.) Other minor assets \$2,110.</p> <p>- Wallis Computers Lease of Server \$0 as purchased -Wallis Computers Financial Component of Lease of Desktop PC's \$44 per month to End Oct. Monthly Lease of new Copier \$2,220</p> <p>- EOFY adjustment of Accrued Annual Leave as at 30 June 22 \$10,000.</p> <p>- EOFY calculation of Accrued Long Service Leave as at 30 June 22 \$8,000.</p> <p>- Admin Legal Expenses \$1,500,</p> <p>- WALGA Council Connect Marketcreations Website Hosting Annual Fee \$5,100, Landing Page Module \$1,100, additional support \$655.</p> <p>- Location Allowance for CEO.</p> <p>- MBL and Location Allowance for all other staff .</p> <p>- Service Allowance for staff.</p> <p>- Accomodation Subsidy for staff.</p>
2140516	Admin Stationery & Printing		4,500.00		4,500.00		1,125.00		1,141.95	
2140517	Admin Postage and Freight		1,700.00		1,700.00		423.00		603.72	
2140518	Admin Advertising		2,700.00		2,700.00		675.00		0.00	
2140519	Admin Subscriptions and Publications		400.00		400.00		99.00		45.45	
2140520	Admin Travel and Accommodation (Non-Training)		1,000.00		1,000.00		249.00		0.00	
2140521	Admin Office Equip Mtce, Support, Licenses & Other Op Exps - Admin		78,076.00		78,076.00		74,323.00		58,145.41	
2140522	Minor Asset Purchases - Administration Office - Op Exp		8,000.00		8,000.00		1,998.00		417.27	
2140523	Admin Office Equipment Rental and Leases Op Exp - Admin O/H		2,440.00		2,440.00		609.00		833.00	
2140526	Admin Accrued Annual Leave		10,000.00		10,000.00		0.00		0.00	
2140527	Admin Accrued Long Service Leave		8,000.00		8,000.00		0.00		0.00	
2140529	Admin Legal Expenses		1,500.00		1,500.00		375.00		72.27	
2140531	Website Service & Development Fees - Op Exp		6,910.00		6,910.00		3,453.00		0.00	
2140533	Admin Staff MBL Allowance		10,984.00		10,984.00		2,742.00		2,498.43	
2140534	Admin Staff Service Allowance		3,099.00		3,099.00		774.00		384.09	
2140535	Admin Staff Self Accom. Subsidy		13,165.00		13,165.00		3,291.00		2,936.35	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
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ADMINISTRATION OVERHEADS (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2140537	Admin Consultancy Expenses - Op Exp - Adm O'Heads		12,000.00		12,000.00		3,000.00		4,140.00	- Provision for Consultancy Costs - Statutory Accounting Bob Waddell \$3,000. - Professional assistance with Annual Financial Statements and Budget requirements \$9,000. Excludes - Review RTR Own Source funding target costing \$10,000. - Catering inc Christmas Function \$400. - Morning tea and other supplies \$1,400. - Fairwell gifts and Reimbursements \$200. - Provision for Sundry Debtors bad debts. - - Depreciation - Ex Asset Register \$29,657.
2140540	Refreshments & Other Expenses - Admin - Op Exp		2,000.00		2,000.00		495.00		90.47	
2140565	Bad Debts Expense - Op Exp - Admin O'Heads		1,000.00		1,000.00		249.00		0.00	
2140591	Loss on Disposal of Assets - Op Exp - Admin O'Heads		0.00		0.00		0.00		1,031.05	
2140592	Depreciation - Administration		29,657.00		29,657.00		7,413.00		0.00	
	<u>Expense Subtotal</u>		<u>950,177.00</u>		<u>950,177.00</u>		<u>302,692.00</u>		<u>254,372.14</u>	
Recovered amounts										
2140599	Administration Overheads Recovered		(946,804.00)		(946,804.00)		(236,700.00)		(253,251.20)	- ABC Allocation of Administration - Admin Staff Housing Costs Allocated - Admin Staff Housing Costs Allocated
2140598	Admin Staff Housing Costs Allocated		22,377.00		22,377.00		5,589.00		6,047.98	
OPERATING REVENUE										
3140503	Contributions & Donations - Administration	500.00		500.00		123.00		0.00		- Other Contributions. - LGIS and General Contributions Inc GST. - General Reimbursements. - Other reimbursements, no GST \$1,000. - Insurance Claim Income. - Sale CDs and Surplus goods. - Sundry Charges \$50.
3140504	Reimbursement & Other Income Received (Inc GST)	11,500.00		11,500.00		2,871.00		(1,731.81)		
3140506	Reimbursements & Other Income Rec'd (No GST) - C	1,000.00		1,000.00		249.00		0.00		
3140507	Insurance Claim Income(No GST)	500.00		500.00		123.00		8,900.00		
3140508	Sale of Scrap and Other Items - Op Inc - Admin O'He	200.00		200.00		48.00		0.00		
3140514	Charges - Photocopying / Faxing - Op Inc - Admin O'Heads	50.00		50.00		12.00		0.73		
3140516	Charges - Secretarial Services - Op Inc - Admin O'Heads	2,000.00		2,000.00		498.00		0.00		
3140590	Profit on Disposal of Assets - Op Inc - Admin O'Heads	10,000.00		10,000.00		2,499.00		0.00		- District Club Reimbursement for secretarial and accounting services. \$2,000. - Profit on Sale of CEOs vehicles as the trade in values are greater than the new car values.
SUB-TOTAL OPERATING		25,750.00	25,750.00	25,750.00	25,750.00	6,423.00	71,581.00	7,168.92	7,168.92	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
30 September 2021

ADMINISTRATION OVERHEADS (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>CAPITAL EXPENDITURE</u>										
4140550	Furniture & Equipment (Capital) - Administration		18,470.00		18,470.00		18,470.00		0.00	- Uninterruptible Power Supply for the server and computers. Eaton 9PX-3000 + NIC + EMP + 4Yr Warranty \$8,400, ITVision Altus Bank Rec Modual \$5,070. New phone system \$5K. - - 3 x Replacement of CEO Vehicles, Toyota Prados. New Plant Numbers P433xxx. - Contractors \$6,000 - \$6,000 for Admin Carpet Replacement (Deleted;\$15,000 for Staff Parking area, \$5k for new phone system See Acct 4140555 for phone system.) - Equipment portion of repayment of Computer Lease terminating on 31 October 2021. - -Transfer of Interest to Leave Reserve.\$1,590.
4140555	Plant & Equipment (Capital) - Administration		180,000.00		180,000.00		59,400.00		61,985.15	
4140560	Building (Capital) - Administration									
BC350	Admin Building Capital		6,000.00		6,000.00		0.00		0.00	
4140565	Lease Capital Repayment - Cap Exp - Admin O'Heads		3,288.00		3,288.00		822.00		1,666.00	
4140570	Transfer to Leave Reserve		1,590.00		1,590.00		396.00		0.45	
<u>CAPITAL REVENUE</u>										
5140550	Proceeds on Disposal of Assets - Cap Inc - Admin O	187,000.00		187,000.00		61,710.00		59,090.91		- Trade in of 3 x CEO's vehicles - Toyota Prados Asset # 433xxx, Plant # P433xxx. Trade values are now in excess of new vehicle costs.
SUB-TOTAL CAPITAL		187,000.00	209,348.00	187,000.00	209,348.00	61,710.00	79,088.00	59,090.91	63,651.60	
TOTAL - ADMINISTRATION OVERHEADS		212,750.00	235,098.00	212,750.00	235,098.00	68,133.00	150,669.00	66,259.83	70,820.52	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
30 September 2021

SALARIES & WAGES**OPERATING EXPENDITURE**

2140700 Gross Salary and Wages

2140701 Less Salaries & Wages Allocated

2140702 Workers Compensation Expense

OPERATING REVENUE

3140700 Reimbursement - Workers Compensation

SUB-TOTAL OPERATING**TOTAL - SALARIES & WAGES**

Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	1,417,963.00		1,417,963.00		354,489.00		349,101.99	- -Total Salaries paid to inside staff Incl Works Mgr Pool Manager \$853,981 and Total Wages paid to outside staff ,cleaners,Hort etc Ohs Overheads apply \$563,982 from (S & W Summary). - Total Employee Costs - Salaries & Wages allocated \$1,417,963. - Workers Compensation Paid. \$500.
	(1,417,963.00)		(1,417,963.00)		(354,489.00)		(341,775.48)	
	500.00		500.00		123.00		0.00	
500.00		500.00		123.00		0.00		- - Reimbursement of Workers Compensation Paid. \$500.
500.00	500.00	500.00	500.00	123.00	123.00	0.00	7,326.51	
500.00	500.00	500.00	500.00	123.00	123.00	0.00	7,326.51	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
30 September 2021

LAND/SUBDIVISION DEVELOPMENT		Original Budget		Amended Budget		YTD Budget		Actual 30 Sep 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
W150	Land Settlement, Subdivision & Related Expenses - Op Exp - Land SubDiv		1,000.00		1,000.00		249.00		4,259.64	- Contractors & Consultants \$1,000. - Loss on sale of Sale of Residential Land Sale of 251 (8) Earl Drive. and Lot 20 (7) Gimlett Way - Subdivision
2140991	Loss on Disposal of Assets - Land/Subdivision		2,273.00		2,273.00		567.00		10,090.91	
2140999	Administration Allocated		0.00		0.00		0.00		1,266.25	
<u>OPERATING REVENUE</u>										
SUB-TOTAL OPERATING		0.00	3,273.00	0.00	3,273.00	0.00	816.00	0.00	15,616.80	
<u>CAPITAL EXPENDITURE</u>										
4140960	Transfers To Building and Residential Land Reserve - Cap Exp - Land Sub		42,727.00		42,727.00		42,725.00		0.00	- Proceeds on Sale of Lot 251 (8) Earl Drive transferred to reserve. Income in acct 5140950 - Proceeds on Proceeds on Sale of 251 (8) Earl Drive. To be transferred to reserve via acct 4140960
5140950	Proceeds on Disposal of Assets - Cap Inc - Land/Subdivision	42,727.00		42,727.00		42,725.00		60,909.09		
<u>CAPITAL REVENUE</u>										
SUB-TOTAL CAPITAL		42,727.00	42,727.00	42,727.00	42,727.00	42,725.00	42,725.00	60,909.09	0.00	
TOTAL - LAND/SUBDIVISION DEVELOPMENT		42,727.00	46,000.00	42,727.00	46,000.00	42,725.00	43,541.00		15,616.80	

9.2.3 Policy 3.5 Purchasing	
Location:	Mukinbudin
File Ref:	ADM 450
Applicant:	Ed Nind, Manager of Finance
Date:	14 th October 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Ed Nind, Manager of Finance
Voting Requirements:	Absolute Majority
Documents Attached:	Current Policy 3.5 Purchasing (11 pages) Proposed Policy 3.5 Purchasing (16 pages)
Documents Tabled:	Nil

Summary

To allow Council to consider the new Policy for Purchasing following the outcomes of the recent Interim Audit where it was identified that Council staff were, in some cases failing, to adhere to the purchasing Policy with respect to obtaining Quotations for Goods And Services, a “Significant” item, and the Use Of Purchase Orders.

Background Information

The current Policy for purchasing is considered too restrictive and is difficult to comply with when faced with real world day to day conditions and challenges at the Shire of Mukinbudin.

Officer Comment

A thorough review and amendments have been made to the policy to strike a balance between ensuring value for money and the effort required to implement the Purchasing Policy in the Mukinbudin Shire environment.

The new policy is to help ensure staff can adhere to policy and procedure in our rural remote environment whilst also undertaking purchasing and project delivery in an efficient and timely manner.

Strategic & Social Implications

Nil

Consultation

Dirk Sellenger – Chief Executive Officer

Luke Sprigg – Manager of Works

Louise Sellenger – Manager of Corporate Services

Statutory Environment

Nil

Policy Implications

A copy of the current policy is attached.

Financial Implications

No direct financial implications exist for this matter.

OFFICER RECOMMENDATION**Council Decision Number – 05 10 21****Moved: Cr Seaby****Seconded: Cr McGlashan****That Council adopt the changes to Policy 3.5 Purchasing Policy as per attached Proposed Purchasing Policy document.****Carried: 8 / 0***Mr Ed Nind left the meeting at 1.49pm and did not return.*

To satisfy Regulation 24AD(5) of the Regulations, when establishing a Panel of pre-qualified suppliers, the detailed information associated with each invitation to apply to join the Panel must either prescribe whether the Shire/Town/City intends to:

- i. Obtain quotations from each pre-qualified supplier on the Panel with respect to all purchases, in accordance with Clause 0; or
- ii. Purchase goods and services exclusively from any pre-qualified supplier appointed to that Panel, and under what circumstances; or
- iii. Develop a ranking system for selection to the Panel, with work awarded in accordance with Clause 10.1.3(b).

In considering the distribution of work among Panel members, the detailed information must also prescribe whether:

- a) each Panel member will have the opportunity to bid for each item of work under the Panel, with pre-determined evaluation criteria forming part of the invitation to quote to assess the suitability of the supplier for particular items of work. Contracts under the pre-qualified panel will be awarded on the basis of value for money in every instance; or
- b) work will be awarded on a ranked basis, which is to be stipulated in the detailed information set out under Regulation 24AD(5)(f) when establishing the Panel. The Shire/Town/City is to invite the highest ranked Panel member, who is to give written notice as to whether to accept the offer for the work to be undertaken. Should the offer be declined, an invitation to the next ranked Panel member is to be made and so forth until a Panel member accepts a Contract. Should the list of Panel members invited be exhausted with no Panel member accepting the offer to provide goods/services under the Panel, the Shire may then invite suppliers that are not pre-qualified under the Panel, in accordance with the Purchasing Thresholds stated in section 5.5 of this Policy. When a ranking system is established, the Panel must not operate for a period exceeding 12 months.

In every instance, a contract must not be formed with a pre-qualified supplier for an item of work beyond 12 months, which includes options to extend the contract.

10.1.4 Purchasing from the Panel

The invitation to apply to be considered to join a panel of pre-qualified suppliers must state whether quotations are either to be invited to every member (within each category, if applicable) of the Panel for each purchasing requirement, whether a ranking system is to be established, or otherwise.

Each quotation process, including the invitation to quote, communications with panel members, quotations received, evaluation of quotes and notification of award communications must all be made through eQuotes, or any other electronic quotation facility.

10.1.5 Recordkeeping

Records of all communications with Panel members, with respect to the quotation process and all subsequent purchases made through the Panel, must be kept.

For the creation of a Panel, this includes:

- The Procurement initiation document such as a procurement business case which justifies the need for a Panel to be created;
- Procurement Planning and approval documentation which describes how the procurement is to be undertaken to create and manage the Panel;
- Request for Applications documentation;
- Copy of public advertisement inviting applications;
- Copies of applications received;
- Evaluation documentation, including clarifications sought;
- Negotiation documents such as negotiation plans and negotiation logs;
- Approval of award documentation;
- All correspondence to applicants notifying of the establishment and composition of the Panel such as award letters;
- Contract Management Plans which describes how the contract will be managed; and
- Copies of framework agreements entered into with pre-qualified suppliers.

The Shire is also to retain itemised records of all requests for quotation, including quotations received from pre-qualified suppliers and contracts awarded to Panel members. A unique reference number shall be applied to all records relating to each quotation process, which is to also be quoted on each purchase order issued under the Contract.

Information with regards to the Panel offerings, including details of suppliers appointed to the Panel, must be kept up to date, consistent and made available for access by all officers and employees of the Shire.



3.7 Direct Electronic Payments and Electronic Investments

POLICY All payments made by electronic transfer or cheque shall be made jointly by any two of the following:

- a) Chief Executive Officer
- b) Finance Manager
- c) Administration Manager
- d) Senior Finance Officer
- e) Administration Officer

Any surplus funds in the Municipal Account are invested to a higher Interest Investment Account to maximise interest earnings.

OBJECTIVE To ensure payment of accounts are made in an efficient and timely manner. To maximise the return on invested surplus funds.

GUIDELINES *Local Government Act 1995 –
Local Government (Financial Management) Regulations 1996*
The Finance Manager is to maintain control over payments and investments and to record the details.

HISTORY Updated May 2020

REVIEW Finance Manager



3.8 Credit Card Policy

POLICY	That the use of Shire credit card is to be in accordance with Credit Card guidelines endorsed by Council.
OBJECTIVE	To control the use of credit card, use and limit potential misuse.
GUIDELINES	<i>Local Government Act 1995</i> <i>Local Government (Financial Management) Regulations 1996</i> Use of Corporate Credit Cards - Local Government Operational Guidelines - Number 11 September 2005
HISTORY	No former policy exists See Appendix A below
REVIEW	Chief Executive Officer



APPENDIX A

SHIRE OF MUKINBUDIN CREDIT CARD USE

General

- An agreement to be signed by Managers and CEO (CEO & President for CEO) setting out the responsibilities and legal obligations when using the card (as per the following).
- All new and existing cardholders should be provided with a copy of the policies relating to the use of credit cards.
- The Shire of Mukinbudin is to have only the one Credit Card, and this is the responsibility of the CEO at all times.
- Cards are not transferrable.
- The following officers are approved credit card holders with the amounts listed,
 - CEO approved credit limit \$5,000

Use of card

- Purchase on behalf of SoM strictly no private use. Use is permitted for the purchase of goods & services from suppliers not holding SoM accounts including:
 - Costs associated with meetings, conferences, seminars and the like including but not limited to transport, accommodation, meals and refreshments.
 - Fuel purchase for SoM vehicles.
 - Meals & refreshments expenses incurred directly relating to SoM business up to a maximum of \$200 for any one occasion unless otherwise authorised by the CEO or Shire President in the case of the CEO.
- No cash withdrawals permitted
- Tax receipts to be provided to the Senior Finance Officer or similar position to include details of expenditure and account to be costed against
- Any reward schemes to become the property of SoM
- If the card is misplaced, lost or stolen the card holder to immediately inform the bank and CEO.
- Cards to be surrendered to CEO (or President in the case of CEO) when card holder cease employment or card expires (card to be cut up once surrendered)
- The monthly Credit Card statement (copy of Actual Statement) is to be incorporated into the Monthly Financial Statement.

Non-compliance with policy

- For minor breach, the card to be surrendered.
- For major breach, the matter to become a disciplinary consideration.

Non-compliance with this policy may result in disciplinary action or legal action.



3.9 Procedure for Outstanding Debtors

POLICY

The following guidelines are to be followed for outstanding private works debtors:

- Invoices sent to debtor as soon as possible after delivery of goods or services;
- Statements to be sent at end of month to every outstanding debtor;
- Final demand letters to be sent to last known address after second month end date of outstanding invoice.

OBJECTIVE

To ensure that outstanding amounts are collected in a timely manner.

GUIDELINES

Debtors that receive goods and services from Council do not pay in a prompt manner will be referred to debt collectors to recover debt.

Invoice is sent for works completed/goods purchased.

If payment is outstanding at the end of second month, final demand letter sent requesting payment within 15 days or that matter will be referred to Collection Agent.

If payment not received and/or suitable explanation given as to explain non-payment, final letter sent advising matter referred to Council's Collection Agent.

Contact Council's Collection Agent with details and proceed with action to recover debt.

HISTORY

New policy created in June 2019

REVIEW

Finance Manager



3.10 Procedure for Outstanding Rates Debtors

POLICY

The following guidelines are to be followed for outstanding rates debtors:

- Final rates notices sent to all outstanding rates debtors except those on instalment plans after completion of discount period.
- Final demand letter to be sent to last known address of rate debtor.

OBJECTIVE

To ensure that outstanding rates are collected in a timely manner.

GUIDELINES

Rates to be paid in 35-day discount period.

Final Rates Notice sent after 35-day discount period expires. Rate's debtor given 21 days to pay.

Final demand letter sent advising that given further 15 days to pay debt after which legal action will proceed to recover debt.

Contact Council's Collection Agent with details and proceed with action to recover debt.

HISTORY

New policy created in June 2019

REVIEW

Finance Manager



3.11 Asset Recognition Policy

POLICY

The “Date of Acquisition” of an asset shall be the date the asset was:

First recognised as being an asset of the Shire of Mukinbudin by being placed on the Asset Register.

or

First identified as an item on the Asset Register.

The “Fair Value” of an asset at its date of acquisition shall be:

The cost of procurement of the asset.

or

The historical cost or valuation of the asset when it is first Identified on the asset register whichever is the higher.

or

The valuation of the asset when it was first placed on the asset register.

All assets with a Fair Value of \$5,000 or less at the time of acquisition are to be removed from the Asset Register.

Additional assets will only be added to the Asset Register if they have Fair Value of more than \$5,000 at the time of acquisition.”

OBJECTIVES

To comply with amendments to Local Government (Financial Management) Regulations, applicable at 30 June 2019.

GUIDELINES

Finance Manager to monitor and register new assets as required.

HISTORY

New Policy 2020

REVIEW

Finance Manager



3.12 Trust and Restricted Monies Policy

POLICY

Moneys held in the Trust fund are to be those where:

- They are legally required held in trust by legislation.
- There is a formal written agreement signed by both parties that funds must be held in Trust.

All other money that may be required to be returned to third party, upon completion of the appropriate obligations by the third party, if any, are to be held in the Municipal fund and recognised as a current liability.

Where money has been held as a liability for 5 years or longer it no longer needs to be recognised as a current liability and may be recognised as income by the local government. However, the local government is still required to repay the money to a person claiming and establishing a right to the repayment.

Separate liability accounts will be retained for each liability fund source.

Funds received that give rise to a liability will be receipted to and refunded from the appropriate liability account.

Un-identified receipts less than \$500 are to be receipted to an ordinary operating account income account dedicated to these receipts and will not be recognised as a liability.

OBJECTIVES

To comply with direction from the Office of the Auditor General that bonds should not, for accounting purposes, be regarded as Trust Fund monies.

GUIDELINES

Finance Manager to monitor and reallocate bond monies as required.

HISTORY

New Policy 2020

REVIEW

Finance Manager



3.13 Financial Hardship Policy

POLICY

Council will give consideration to people and business in financial hardship through circumstances beyond their control.

OBJECTIVES

To ensure that we offer fair, equitable, consistent and dignified support to ratepayers suffering hardship, while treating all members of the community with respect and understanding at this difficult time.

GUIDELINES

Policy Scope

This policy applies to:

1. Outstanding rates and service charges as at the date of adoption of this policy; and
2. Rates and service charges levied for the 2020/21 financial year.
3. Outstanding debts arising due to the provision of goods and services.

It is a reasonable community expectation, as we deal with the effects of significant unforeseen events those with the capacity to pay their rates and other debts will continue to do so.

For this reason, the Policy is not intended to provide rate relief to ratepayers, or other debtors, who are not able to provide evidence financial hardship to council's satisfaction.

Where appropriate the statutory provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996 will apply.

Policy Statement

1. Payment difficulties, hardship and vulnerability

Payment difficulties, or short-term financial hardship, occur where a change in a person's circumstances result in an inability to pay rates, service charges or other debts.



Financial hardship occurs where a person or business is unable to pay rates, service charges or other debts without affecting a person's ability to meet their basic living needs, or the basic living needs of their dependants, or in the case of a business, remain in operation.

The council recognises the likelihood that COVID19 and other pandemics will increase the occurrence of payment difficulties, financial hardship, and vulnerability in our community. This policy is intended to apply to all ratepayers and debtors experiencing financial hardship regardless of their status, be they a property owner, tenant, business owner etc.

2. Anticipated Financial Hardship due to COVID19

We recognise that many ratepayers and debtors are already experiencing financial hardship due to COVID-19. We respect and anticipate the probability that additional financial difficulties will arise when their rates are received.

We will write to ratepayers at the time their account falls into arrears, to advise them of the terms of this policy and encourage eligible ratepayers to apply for hardship consideration.

Where possible and appropriate, we will also provide contact information for a recognised financial counsellor and/or other relevant support services.

3. Financial Hardship Criteria

While evidence of hardship will be required, we recognise that not all circumstances are alike. We will take a flexible approach to a range of individual circumstances including, but not limited to, the following situations:

- Loss of your or a family member's primary income;
- Partner separation or divorce;
- Loss of a partner or loved-one;
- Physical or mental health issues;
- A chronically ill child;
- Recent unemployment or under-employment;
- Low income or loss of income;
- Unanticipated circumstances such as caring for and



Shire of Mukinbudin

Purchasing Policy

Proposed October 2021

FINANCE / ACCOUNTING

3.5 PURCHASING POLICY

3.5.1 POLICY OVERVIEW:

The Shire of Mukinbudin (the “**Shire**”) is committed to delivering best practice in the purchasing of goods, services and works that align with the principles of transparency, probity and good governance and complies with the *Local Government Act 1995* (the “**Act**”) and Part 4 of the *Local Government (Functions and General) Regulations 1996*, (the “**Regulations**”) Procurement processes and practices to be complied with are defined within this Policy and the Shire’s prescribed procurement procedures.

The policy is a critical document, the compliance against which councils performance is measured.

3.5.1.1 Objectives:

The objectives of this Policy are to ensure that all purchasing activities:

- demonstrate that best value for money is attained for the Shire;
- are compliant with relevant legislations, including the Act and Regulations;
- are recorded in compliance with the *State Records Act 2000* and associated records management practices and procedures of the Shire;
- mitigate probity risk, by establishing consistent and demonstrated processes that promotes openness, transparency, fairness and equity to all potential suppliers;
- ensure that the sustainable benefits, such as environmental, social and local economic factors are considered in the overall value for money assessment; and
- are conducted in a consistent and efficient manner across the Shire and that ethical decision making is demonstrated.

3.5.1.2 Application:

This policy provides guidance with respect to:

- Guiding Principles
- Potential Supplier Selection – Including Australian and regional preferences.
- Obtaining of quotes and tenders
- Request to Supply & Purchase Orders.
- Other considerations.
- Panels Of Pre-Qualified Suppliers

3.5.1.3 Statutory Environment:

Local Government Act 1995 – s6 3.57 Tender for goods and services

Local Government (Functions and General) Regulations 1996 – Reg 11 When tenders have to be publicly invited and Reg 11A – Purchasing policies for local governments

Local Government (Administration) Amendment Regulations 1996 – 29

The Local Government (Functions and General) Regulations 1996 Reg 11 specifies the value above which tenders must be called and provides guidance and some exemptions including:

- the supply of the goods or services is to be obtained from expenditure authorised in an emergency.
- the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program.

This policy applies to annual purchases with a value less than specified in Regulation 11. See <https://www.legislation.wa.gov.au/>

Where there is a conflict between the state legislation and this policy the state legislation shall prevail.

3.5.1.4 The Need For A Purchasing Policy:

The Shire of Mukinbudin is committed to setting up efficient, effective, economical and sustainable procedures in all purchasing activities. This policy:

- Provides the Shire of Mukinbudin with a more effective way of purchasing goods and services.
- Ensures that purchasing transactions are carried out in a fair and equitable manner.
- Strengthens integrity and confidence in the purchasing system.
- Ensures that the Shire of Mukinbudin receives value for money in its purchasing.
- Ensures that the Shire of Mukinbudin considers the environmental impact of the procurement process across the life cycle of goods and services.
- Ensures the Shire of Mukinbudin is compliant with all regulatory obligations.
- Promotes effective governance and definition of roles and responsibilities.
- Uphold respect from the public and industry for the Shire of Mukinbudin's purchasing practices that withstands probity.

3.5.2 GUIDING PRINCIPLES

3.5.2.1 Code of Conduct

All officers and employees of the Shire undertaking purchasing activities must have regard for the Code of Conduct requirements and shall observe the highest standards of ethics and integrity. All officers and employees of the Shire must act in an honest and professional manner at all times which supports the standing of the Shire.

3.5.2.2 Purchasing Principles

The following principles, standards and behaviours must be observed and enforced through all stages of the purchasing process to ensure the fair and equitable treatment of all parties:

- full accountability shall be taken for all purchasing decisions and the efficient, effective and proper expenditure of public monies based on achieving value for money;
- all purchasing practices shall comply with relevant legislation, regulations, and requirements consistent with the Shire's policies and Code of Conduct;
- purchasing is to be undertaken on a competitive basis where all potential suppliers are treated impartially, honestly and consistently;
- all processes, evaluations and decisions shall be transparent, free from bias and fully documented in accordance with applicable policies, audit requirements and relevant legislation;
- any actual or perceived conflicts of interest are to be identified, disclosed and appropriately managed; and
- any information provided to the Shire's by a supplier shall be treated as commercial-in-confidence and should not be released unless authorised by the supplier or relevant legislation.

3.5.2.3 Value For Money

Value for money is determined when the consideration of price, availability, risk and qualitative factors that are assessed to determine the most advantageous outcome to be achieved for the Shire.

As such, purchasing decisions must be made with greater consideration than obtaining lowest price, but also to incorporate qualitative and risk factors into the decision to obtain the best value for money outcome and should consider:

- all relevant Total Costs of Ownership (TCO) and benefits including transaction costs associated with acquisition, delivery, distribution, as well as other costs such as but not limited to holding costs, consumables, deployment, maintenance and disposal;
- the technical merits of the goods or services being offered in terms of compliance with specifications, contractual terms and conditions and any relevant methods of assuring quality, including but not limited to an assessment of levels and currency of compliances, value adds offered, warranties, guarantees, repair and replacement policies, ease of inspection, ease of after sales service, ease of communications etc.
- financial viability and capacity to supply without risk of default (competency of the prospective suppliers in terms of managerial and technical capabilities and compliance history);
- a strong element of competition in the allocation of orders or the awarding of contracts. This is achieved by obtaining a sufficient number of competitive quotations wherever practicable;
- the safety requirements associated with both the product design and specification offered by suppliers and the evaluation of risk when considering purchasing goods and services from suppliers;
- purchasing of goods and services from suppliers that demonstrate sustainable benefits and good corporate social responsibility; and
- providing opportunities for businesses within the Shire's boundaries to be given the opportunity to quote for providing goods and services wherever possible.
- the availability of the goods and services in the context as to when the goods and services are required.

3.5.2.4 Purchasing Value Definition

Determining purchasing value is to be based on the following considerations:

1. Exclusive of Goods and Services Tax (GST), or including GST of the supplier is not registered for GST;
2. The actual or expected value of a contract over the full contract period, including all options to extend; or the extent to which it could be reasonably expected that the Shire will continue to purchase a particular category of goods, services or works and what total value is or could be reasonably expected to be purchased. A best practice suggestion is that if a purchasing threshold is reached within three years for a particular category of goods, services or works, then the purchasing requirement under the relevant threshold (including the tender threshold) must apply.
3. Must incorporate any variation to the scope of the purchase and be limited to a 10% tolerance of the original purchasing value.

3.5.3 POTENTIAL SUPPLIER SELECTION

3.5.3.1 Overview

When seeking quotes or tenders and selecting a supplier a preference shall be given to locally produced goods and services unless the Shire of Mukinbudin determines otherwise. As much as practicable, the Shire must:

- where appropriate, consider buying practices, procedures and specifications that do not unfairly disadvantage local businesses;
- consider indirect benefits that have flow on benefits for local suppliers (i.e. servicing and support);
- ensure that procurement plans address local business capability and local content;
- explore the capability of local businesses to meet requirements and ensure that Requests for Quotation and Tenders are designed to accommodate the capabilities of local businesses;
- avoid bias in the design and specifications for Requests for Quotation and Tenders – all Requests must be structured to encourage local businesses to bid; and
- provide adequate and consistent information to potential suppliers.

To this extent, a qualitative weighting may be afforded in the evaluation of quotes and tenders where suppliers are located within the boundaries of the Shire, or substantially demonstrate a benefit or contribution to the local economy.

Price preferences may be afforded to Australian and locally based businesses for the purposes of assessment. Provisions are detailed within Potential Supplier Selection.

If a local panel of Pre-Qualified Suppliers has been established suitable suppliers shall be included when seeking quotes or tenders.

3.5.3.2 Potential Supplier Selection

Notwithstanding preferences detailed below price is only one of the factors to be assessed when the local government decides which quote or tender to accept, and the cheapest or any quote or tender will not necessarily be accepted. Other factors to be considered include due diligence, quality of the product, availability, terms of supply including after sales service, freight costs, urgency factors, and budget provision.

Australian Manufactured Goods

Subject to meeting all other requirements a preference of up to 20% may be given to Australian manufactured or fabricated goods with a price differential up to \$200.

Regional Price Preference

Subject to meeting all other requirements a regional price preference of 10% is to apply to:

- (a) a tenderer for the supply of goods and services who has been operating continuously the Shire of Mukinbudin.
- (b) a tenderer for the supply of goods and services not established within the Shire of Mukinbudin on that component of the price relating to goods and services supplied from sources within the Shire of Mukinbudin.

Subject to meeting all other requirements a regional price preference of 5% is to apply to:

- (a) a tenderer for the supply of construction (building) services who has been operating a business out of premises in the Shire of Mukinbudin.
- (b) a tenderer for the supply of construction (building) services not established within the Shire of Mukinbudin on that component of the price relating to construction (building) services provided by local suppliers.

A regional price preference applies whenever tenders are called unless the local government resolves otherwise in reference to a particular tender.

That tenders or quotes be called for the annual supply of goods and services where there are benefits to be gained from bulk buying.

Final Supplier Selection

The final supplier selection shall consider price, quality, reliability, source, availability, familiarity with existing issues and requirements, previous experience with the supplier, direct and indirect costs of procurement and any other requirements for that supply.

For goods or services for which a quote was obtained the reason for the selection and documented and where an order is placed, that documentation appended to the office copy of the associated order and as an attachment to the order in the purchase order system.

1.5.3.3 Purchasing from Existing Contracts

Where the Shire has an existing contract in place, it must ensure that goods and services required are purchased under these contracts to the extent that the scope of the contract allows. When planning the purchase, the Shire must, if appropriate, consult its Contracts Register in the first instance before seeking to obtain quotes and tenders on its own accord.

3.5.4 OBTAINING OF QUOTES AND TENDERS

3.5.4.1 Quotation Procedure

In order ensure effective financial management at where possible least quote or estimate should be sought, or an estimate made, so the magnitude of the possible commitment is known.

Where a written quote is required to be sought that request should be made in writing clearly identifying what is required and a minimum of 2 business days are to be allowed for a quote to be received after the request to quote is sent. This period may be reduced if the works being quoted are urgent.

The general principles for obtaining written quotations are:

1. An appropriately detailed specification should communicate requirement(s) in a clear, concise and logical fashion.
2. The request for written quotation shall include as a minimum:
 - a. Written Specification
 - b. Selection Criteria to be applied – if deemed appropriate
 - c. Price Schedule – if deemed appropriate
 - d. Conditions of responding – if deemed appropriate
 - e. Validity period of offer – if deemed appropriate
 - f. The date on which the quote is required
3. Invitations to quote (if more than one is being sought) should be issued simultaneously to ensure that all parties receive an equal opportunity to respond.
4. Offer to all prospective suppliers at the same time any new information that is likely to change the requirements.
5. Responses should be assessed for compliance, then against the selection criteria, and then value for money and all evaluations documented.
6. Respondents should be advised in writing as soon as possible after the final determination is made and approved.

On-line shopping/web based quotations are valid. Screen views shots are to be saved or printed to PDF.

The response to all quotes sought, including where no response from a contacted supplier was received, including verbal ones, are to be documented and the reason for the acceptance relevant quote. Where an order is placed, that documentation appended to the office copy of the associated order and as an attachment to the order in the purchase order system.

If a decision is made to undertake a Public Tender for contracts the Shire's tendering procedures must be followed in full.

3.5.4.2 Quotation Thresholds

Quotation Exemptions

No quotes are required for:

1. Goods and services up to value of \$2,000.
2. Supply of Utilities, connections, disconnections and associated services.
3. Sole supplier goods and services, where the selection is based on availability or existing contractual arrangements.
4. Freight: All freight is exempt from seeking quotations but where possible attain the best price for the required freight service.
5. Renewals: Existing annual subscriptions and renewals
6. LGIS: Insurance renewals
7. WALGA: Annual subscriptions
8. Vehicles purchased using the State Government Tender Board vehicle pricing
9. Some Local Purchasing:
 - a. Newspapers, books & periodicals – Those purchased locally for in-house provision and for the library are exempt from seeking quotations.
 - b. Catering of Food – catering from local suppliers for in-house meetings (not external events) are exempt from quotation (but purchases should be alternated between local suppliers where possible/appropriate).
 - c. Catering of Alcoholic and Non-Alcoholic Drinks: this includes milk and water from local suppliers for in-house provision.

Thresholds

\$2000 to \$5,000	At least 1 verbal quote is to be sought
\$5,000 to \$10,000	At least 2 written quotes are to be sought.
\$10,000 to \$50,000	At least 2 written quotes are to be sought, at least 1 must be obtained.
\$50,000 to the tender threshold.	At least 3 written quotes are to be sought, at least 2 must be obtained.
	Or
	The Public Tender process is followed.

3.5.4.3 Tendering Exemptions

An exemption to publicly invite tenders may apply in the following instances:

- the purchase is obtained from a pre-qualified supplier under the WALGA Preferred Supply Program or State Government Common Use Arrangement.
- the purchase is from a Regional Local Government or another Local Government;
- the purchase is acquired from a person registered on the WA Aboriginal Business Directory, as published by the Small Business Development Corporation, where the consideration under contract is worth less Local than the Government (Functions and General) Regulations 1996 Reg 11 specified the value above which tenders must be called and represents value for money;
- the purchase is acquired from an Australian Disability Enterprise and represents value for money;
- the purchase is from a pre-qualified supplier under a Panel established by the Shire; or
- any of the other exclusions under Regulation 11 of the Regulations apply.

3.5.4.4 Inviting Tenders Under the Tender Threshold

Where considered appropriate and beneficial, the Shire may consider publicly advertising Tenders in lieu of undertaking a Request for Quotation for purchases under the tender threshold. This decision should be made after considering the benefits of this approach in comparison with the costs, risks, timeliness, and compliance requirements and also whether the purchasing requirement can be met through the WALGA Preferred Supply Program or State Government CUA.

If a decision is made to undertake a public Tender for contracts expected to be Local Government (Functions and General) Regulations 1996 Reg 11 specifies the value above which tenders must be called or less in value, the Shire's tendering procedures must be followed in full.

3.5.4.5 Sole Source of Supply

Where the purchasing requirement is of a unique nature that can only be supplied from one supplier, the purchase is permitted without undertaking a tender or quotation process. This is only permitted in circumstances where the Shire is satisfied and can evidence that there is only one source of supply for those goods, services or works. The Shire must use its best endeavours to determine if the sole source of supply is genuine by exploring if there are any alternative sources of supply. Once determined, the justification must be endorsed by the Chief Executive Officer, prior to a contract being entered into.

From time to time, the Shire may publicly invite an expression of interest to effectively determine that one sole source of supply still genuinely exists.

3.5.4.6 Anti-Avoidance

The Shire shall not enter into two or more contracts or create multiple purchase order transactions of a similar nature for the purpose of “splitting” the value of the purchase or contract to take the value of the consideration of the purchase below a particular purchasing threshold, particularly in relation to Tenders and to avoid the need to call a public Tender.

3.5.4.7 Emergency Purchases

An emergency purchase is defined as an unanticipated and unbudgeted purchase which is required in response to an emergency situation as provided for in the *Local Government Act 1995*. In such instances, quotes and tenders are not required to be obtained prior to the purchase being undertaken.

An emergency purchase does not relate to purchases not planned for due to time constraints. Every effort must be made to anticipate purchases required by the Shire in advance and to allow sufficient time to obtain quotes and tenders, whichever may apply.

3.5.5 REQUEST TO SUPPLY & PURCHASE ORDERS

3.5.5.1 Request for Supply

A request for supply of goods and services needs to be made to initiate the supply and essentially commits the shire to the resulting expense. Therefore such requests are only issued in accordance with delegated authority and are best made in a non-verbal form to avoid any misunderstanding.

Any Request for Supply shall take into consideration the Potential Supplier Selection.

The request for supply can be made by the issuing of a Purchase Order or in some other form including:

- Email
- Placing an on-line order
- Presentation of credit card or its details
- Signing of a contract or presented quote
- Verbally

3.5.4.2 Requirement For A Purchase Order

The issuing of a purchase order with a quoted or estimated cost is always desirable as it Request for Supply and it identifies the commitment in the financial system.

No purchase order is required when the supply is:

- LGIS: Insurance renewals
- In the form of donations or contributions budgeted or approved by council.
- Refunds

Supplies Less than \$1,000

A Purchase Order is not essential for a supply quoted, or estimated to be under \$1,000.

Supplies between \$1,000 and \$10,000

A Purchase Order shall be issued for every supply quoted, or estimated to be, over \$1,000 except when the Purchase Order value is less than \$10,000 and;

- It is for Supply of Utilities, connections, disconnections and associated services.
- The supply is based on an associated a signed contract or written quote acceptance.
- Renewals: Existing annual subscriptions and renewals
- WALGA: Annual subscriptions
- Presentation of credit card or its details by the card holder.
- A contract or presented quote is signed

Supplies over \$10,000

A Purchase Order shall be issued for every supply quoted, or estimated to be, over \$10,000.

3.5.5 OTHER CONSIDERATIONS

3.5.5.1 Sustainable Procurement And Corporate Social Responsibility

The Shire is committed to providing a preference to suppliers that demonstrate sustainable business practices and high levels of corporate social responsibility (CSR). Where appropriate, the Shire shall endeavour to provide an advantage to suppliers demonstrating that they minimise environmental and negative social impacts and embrace CSR. Sustainable and CSR considerations must be balanced against value for money outcomes in accordance with the Shire's sustainability objectives.

3.5.5.2 Purchasing From Disability Enterprises

Pursuant to Part 4 of the *Local Government (Functions and General) Regulations 1996*, the Shire is not required to publicly invite tenders if the goods or services are to be supplied from an Australian Disability Enterprise, as registered on www.ade.org.au. This is contingent on the demonstration of value for money.

Where possible, Australian Disability Enterprises are to be invited to quote for supplying goods and services under the tender threshold. A qualitative weighting may be afforded in the evaluation of quotes and tenders to provide advantages to Australian Disability Enterprises.

3.5.5.3 Purchasing From Aboriginal Businesses

Pursuant to Part 4 of the *Local Government (Functions and General) Regulations 1996*, the Shire is not required to publicly invite tenders if the goods or services are to be supplied from a person registered on the Aboriginal Business Directory published by the Small Business Development Corporation on www.abdwa.com.au, where the expected consideration for the contract is less than the Local Government (Functions and General) Regulations 1996 Reg 11 specified the value above which tenders must be called. This is contingent on the demonstration of value for money.

Where possible, Aboriginal businesses are to be invited to quote for supplying goods and services under the tender threshold. A qualitative weighting may be afforded in the evaluation of quotes and tenders to provide advantages to Aboriginal owned businesses, or businesses that demonstrate a high level of aboriginal employment.

3.5.6 PANELS OF PRE-QUALIFIED SUPPLIERS

3.5.6.1 Policy Objectives

In accordance with Regulation 24AC of the *Local Government (Functions and General) Regulations 1996*, a Panel of Pre-qualified Suppliers ("Panel") may be created where most of the following factors apply:

- the Shire determines that a range of similar goods and services are required to be purchased on a continuing and regular basis;
- there are numerous potential suppliers in the local and regional procurement-related market sector(s) that satisfy the test of 'value for money';
- the purchasing activity under the intended Panel is assessed as being of a low to medium risk;
- the Panel will streamline and will improve procurement processes; and
- the Shire has the capability to establish, manage the risks and achieve the benefits expected of the proposed Panel.

The Shire will endeavour to ensure that Panels will not be created unless most of the above factors are firmly and quantifiably established.

3.5.6.2 Establishing a Panel

Should the Shire determine that a Panel is beneficial to be created, it must do so in accordance with Part 4, Division 3 the *Local Government (Functions and General) Regulations 1996*.

Panels may be established for one supply requirement, or several similar supply requirements under defined categories within the Panel.

Panels may be established for a minimum of two (2) years and for a maximum length of time deemed appropriate by the Shire.

Evaluation criteria must be determined and communicated in the application process by which applications will be assessed and accepted.

Where a Panel is to be established, the Shire will endeavour to appoint at least three (3) suppliers to each category, on the basis that best value for money is demonstrated.

Where less than three (3) suppliers are appointed to each category within the Panel, the category is not to be established.

In each invitation to apply to become a pre-qualified supplier (through a procurement process advertised through a state-wide notice), the Shire must state the expected number of suppliers it intends to put on the panel.

Should a Panel member leave the Panel, they may be replaced by the next ranked Panel member determined in the value for money assessment should the supplier agree to do so, with this intention to be disclosed in the detailed information set out under Regulation 24AD(5)(d) and (e) when establishing the Panel.

3.5.6.3 Distributing Work Amongst Panel Members

To satisfy Regulation 24AD(5) of the Regulations, when establishing a Panel of pre-qualified suppliers, the detailed information associated with each invitation to apply to join the Panel must either prescribe whether the Shire/Town/City intends to:

- i. Obtain quotations from each pre-qualified supplier on the Panel with respect to all purchases, in accordance with Clause 0; or
- ii. Purchase goods and services exclusively from any pre-qualified supplier appointed to that Panel, and under what circumstances; or
- iii. Develop a ranking system for selection to the Panel, with work awarded in accordance with Clause 10.1.3(b).

In considering the distribution of work among Panel members, the detailed information must also prescribe whether:

- a) each Panel member will have the opportunity to bid for each item of work under the Panel, with pre-determined evaluation criteria forming part of the invitation to quote to assess the suitability of the supplier for particular items of work. Contracts under the pre-qualified panel will be awarded on the basis of value for money in every instance; or
- b) work will be awarded on a ranked basis, which is to be stipulated in the detailed information set out under Regulation 24AD(5)(f) when establishing the Panel. The Shire/Town/City is to invite the highest ranked Panel member, who is to give written notice as to whether to accept the offer for the work to be undertaken. Should the offer be declined, an invitation to the next ranked Panel member is to be made and so forth until a Panel member accepts a Contract. Should the list of Panel members invited be exhausted with no Panel member accepting the offer to provide goods/services under the Panel, the Shire may then invite suppliers that are not pre-qualified under the Panel, in accordance with the Purchasing Thresholds stated in section 5.5 of this Policy. When a ranking system is established, the Panel must not operate for a period exceeding 12 months.

In every instance, a contract must not be formed with a pre-qualified supplier for an item of work beyond 12 months, which includes options to extend the contract.

3.5.6.4 Purchasing from the Panel

The invitation to apply to be considered to join a panel of pre-qualified suppliers must state whether quotations are either to be invited to every member (within each category, if applicable) of the Panel for each purchasing requirement, whether a ranking system is to be established, or otherwise.

Each quotation process, including the invitation to quote, communications with panel members, quotations received, evaluation of quotes and notification of award communications must all be made through eQuotes, or any other electronic quotation facility.

3.5.6.5 Record Keeping

Records of all communications with Panel members, with respect to the quotation process and all subsequent purchases made through the Panel, must be kept.

For the creation of a Panel, this includes:

- The Procurement initiation document such as a procurement business case which justifies the need for a Panel to be created;
- Procurement Planning and approval documentation which describes how the procurement is to be undertaken to create and manage the Panel;
- Request for Applications documentation;
- Copy of public advertisement inviting applications;
- Copies of applications received;
- Evaluation documentation, including clarifications sought;
- Negotiation documents such as negotiation plans and negotiation logs;
- Approval of award documentation;
- All correspondence to applicants notifying of the establishment and composition of the Panel such as award letters;
- Contract Management Plans which describes how the contract will be managed; and
- Copies of framework agreements entered into with pre-qualified suppliers.

The Shire is also to retain itemised records of all requests for quotation, including quotations received from pre-qualified suppliers and contracts awarded to Panel members. A unique reference number shall be applied to all records relating to each quotation process, which is to also be quoted on each purchase order issued under the Contract.

Information with regards to the Panel offerings, including details of suppliers appointed to the Panel, must be kept up to date, consistent and made available for access by all officers and employees of the Shire.

HISTORY:

Former policy 1.6.10 New Reviewed Policy See Appendix A below

REVIEW:

Finance Manager

9.3 Chief Executive Officer's Reports

9.3.1 NEWROC Executive Meeting Minutes 5th October 2021	
Location:	Trayning
File Ref:	ADM 236
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	12 th October 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements	Simple Majority
Documents Attached	Minutes of NEWROC Meeting held 5 th October 2021 (21 pages)
Documents Tabled	Nil

Background

An Executive Meeting of NEWROC was held on Tuesday 5th October at the Trayning Council Chambers

Officer Comment:

The following items form part of the Minutes:

6. Financial Matters

- 6.1 Income, Expenditure and Profit and Loss

7. Matters for Consideration

- 7.1 Town Team Project Proposal
 7.2 Waste
 7.3 Energy
 7.4 Regional Subsidiary
 7.5 Telecommunications – Farm Digital Grant
 7.6 Telecommunications

10. 2021 Meeting Schedule

26 October	Council	Nungarin
30 November	Executive	Mukinbudin
14 December	Council	Mt Marshall

OFFICER RECOMMENDATION

Council Decision Number – 06 10 21

Moved: Cr Bent Seconded: Cr Farina

That Council receive the NEWROC Executive Meeting Minutes for 5th October 2021.

Carried 8 / 0

Cr Ventris left the meeting at 2.03pm and re-entered at 2.04pm



North Eastern Wheatbelt Regional Organisation of Councils

Dowerin | Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

Executive Meeting

Tuesday 5 October 2021

Shire of Trayning Council Chambers

MINUTES

www.newroc.com.au

ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none"> Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year) Council reviews NEWROC project priorities 	Council
March	<ul style="list-style-type: none"> WDC attendance to respond to NEWROC project priorities Submit priority projects to WDC, Regional Development and WA Planning Discussion regarding portfolios vs projects, current governance structure 	Executive
April	NEWROC Budget Preparation	Council
May	<ul style="list-style-type: none"> NEWROC Draft Budget Presented NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2022) Local Government Week agenda to be discussed at Executive meeting to determine if EO should attend 	Executive
June	NEWROC Budget Adopted	Council
July		Executive
August	<ul style="list-style-type: none"> Information for Councillors pre-election NEWROC Audit 	Council
September		Executive
October	NEWROC CEO and President Handover	Council
November	<ul style="list-style-type: none"> NEWROC Induction of new Council representatives (every other year) Review NEWROC MoU (every other year) 	Executive
December	NEWROC Drinks	Council

ONGOING ACTIVITIES

Compliance

Media Releases

NEWROC Rotation

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem

Shire of Koorda (Oct 2019 – Oct 2021)

Shire of Mukinbudin

Shire of Trayning

Shire of Dowerin

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NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes from the Executive Meeting held at the Shire of Trayning Chambers on Tuesday 5 October 2021 commencing at 2.07pm

MINUTES

1. OPENING AND ANNOUNCEMENTS

NEWROC CEO Darren Simmons welcomed everyone and opened the meeting at 2.07pm

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1. Attendance

Darren Simmons	CEO NEWROC, CEO Shire of Koorda
John Nuttall	CEO, Shire of Mt Marshall
Leonard Long	CEO, Shire of Nungarin
Rebecca McCall	CEO, Shire of Dowerin
Leanne Parola	CEO, Shire of Trayning
Peter Klein	CEO, Shire of Wyalkatchem

NEWROC Officer

Caroline Robinson Executive Officer, NEWROC

2.2. Apologies

Dirk Sellenger CEO, Shire of Mukinbudin

2.3. Guests

Nil

2.4. Leave of Absence Approvals / Approved

Rebecca McCall – 26th October Council meeting

3. Declarations of Interest and Delegations Register

3.1. Delegation Register

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (Shire of Koorda)	Council	CEO	Council Dec 2017
NEWROC Website	CEO	NEWROC EO	Council June 2017

4. Presentations

Nil

5. MINUTES OF MEETINGS

Minutes of the Executive Meeting held on 27 July 2021 have previously been circulated.

RESOLUTION

That the Minutes of the Executive Meeting held on 27 July 2021 be received as a true and correct record of proceedings.

Moved L Parola

Seconded P Klein

CARRIED 6/0

5.1. Business Arising

SBDC - Local Government Pilot Project

Members have been asked to provide contact details of 'champions' within each local government. These contact details have been forwarded to Lisa Legena at SBDC. Celia Jordaan has been engaged by SBDC to lead the pilot project

ACTION: NEWROC EO to provide feedback to Lisa Legena regarding the process to date (as discussed at the meeting)

6. FINANCIAL MATTERS

6.1. Income, Expenditure and Profit and Loss

FILE REFERENCE:	42-2 Finance Audit and Compliance
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	27 September 2021
ATTACHMENT NUMBER:	#1P and L
CONSULTATION:	
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENTS

Account transactions for the period 1 August 2021 to 31 August 2021

Date	Description	Reference	Debit	Credit
BB NEWROC Funds-5557				
Opening Balance		117,407.89	0.00	0.00
01 Aug 2021	Bendigo Bank	0.00	0.80	0.00
03 Aug 2021	Payment: Monitor Bookkeeping Services	INV-3904	50.00	0.00
11 Aug 2021	Payment: Bencubbin Community Resource Centre	INV-1361	100.00	0.00
11 Aug 2021	Payment: Solum Wheatbelt Business Solutions	INV-0106	5,025.00	0.00
11 Aug 2021	Payment: Valenti Commercial Lawyers	030875	7,238.00	0.00
11 Aug 2021	Payment: EO Travel	RB9569006205	131.00	0.00
Closing Balance			104,863.09	0.00

Balance Sheet

North Eastern Wheatbelt Regional Organisation of Councils

As at 31 August 2021

Cash Basis

	31 AUG 2021
Assets	
Bank	
BB NEWROC Funds-5557	104,863.09
BB Term Deposit Account-1388	195,028.68
Total Bank	299,891.77
Total Assets	299,891.77
Liabilities	
Current Liabilities	
GST	(2,645.51)
Total Current Liabilities	(2,645.51)
Total Liabilities	(2,645.51)
Net Assets	302,537.28
Equity	
Current Year Earnings	(29,676.20)
Retained Earnings	332,213.48
Total Equity	302,537.28

Aged Receivables as at 27 September 2021

Aged Receivables North Eastern Wheatbelt Regional Organisation of Councils September 2021

	Current	August	July	June	Older	Total
Receivables						
Shire of Koorda	\$14,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,300.00
Shire of Nungarin	\$14,300.00	\$55,000.00	\$0.00	\$0.00	\$0.00	\$69,300.00
Shire of Trayning	\$14,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,300.00
Shire of Wyalkatchem	\$14,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,300.00
Total Receivables	\$57,200.00	\$55,000.00	\$0.00	\$0.00	\$0.00	\$112,200.00
	50.9804%	49.0196%	0.0%	0.0%	0.0%	

Note: Shire of Dowerin has now fully paid their entrance fee, Shire of Nungarin has received \$22,000 for the Data Access Centre fee

RESOLUTION

That the income and expenditure from 1 August 2021 to 31 August 2021, aged receivables, P and L and balance sheet be received.

Moved R McCall

Seconded L Long

CARRIED 6/0

7. MATTERS FOR CONSIDERATION

7.1. Town Team Project Proposal

FILE REFERENCE:	042-6 NEWROC Promotion
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	27 September 2021
ATTACHMENT NUMBER:	#2 Draft Job Description #3 Draft Contractor Agreement
CONSULTATION:	Jimmy Murphy Town Teams
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

At the NEWROC August Council meeting the following resolution was made:

RESOLUTION

NEWROC Council to support the position, a funding contribution (\$10,000) and enter into further discussions on the role to initially support the position for 12 months

Moved Cr Hudson

Seconded Cr de Lacy

CARRIED 5/0

The NEWROC EO has liaised with Town Teams to develop a job description for the position.

Additionally, a contractor agreement has been developed by the NEWROC EO to accompany the position.

OFFICER RECOMMENDATION

Executive to review the job description and contract and put forward to the NEWROC Council

Executive recommend to enter into an MoU with Town Teams to outline the funding, contractor and performance measures

Executive recommends the reviewed job description to Council and that the NEWROC enters into a MoU with Town Team Movement for the role

Moved R McCall

Seconded L Parola

CARRIED 6/0

Discussion:

- Request NEWROC EO to separate duties as currently job description reads NEWROC and Wheatbelt wide (CEOs wanted a stronger focus on the NEWROC). Position estimated for 2-3 days a week.
- Position is a sub contractor to the NEWROC and can be anyone in the NEWROC or wider Wheatbelt
- MoU with Town Teams to detail the arrangement
- Time allocation and program for the NEWROC members – CEOs will identify initiatives to deliver in each of the communities, plan the delivery etc with the successful contractor

- Performance management for the position was discussed and needs to be finalised further
- Position will report to NEWROC and on a day to day basis the NEWROC EO

7.2. Waste

FILE REFERENCE: 103-1 Waste Management
REPORTING OFFICER: Caroline Robinson
DISCLOSURE OF INTEREST: Nil
DATE: 27 September
ATTACHMENT NUMBER:
CONSULTATION:
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENT

The following motion was carried at the NEWROC August Council meeting.

MOTION

NEWROC Executive to review the Regional Landfill Report and work through options, to be presented to Council for further discussion

Moved Cr de Lacy Seconded Cr Hudson **CARRIED 5/0**

The Executive is asked to:

1. Consider the contents of the draft report, its assumptions and projections
2. Consider a position on commercial waste
3. Discuss how the group or individual Councils intend to fund the infrastructure and services
4. Discuss how the group or individual Councils would like the solution governed

OFFICER RECOMMENDATION

Submitted for discussion. The Executive to work through the options for future considerations by the NEWROC Council

RESOLUTION

The NEWROC members develop a request for services for tip closure plans

Moved J Nuttall Seconded P Klein **CARRIED 6/0**

Discussion:

- 5 members require Tip Closure Plans, NEWROC EO to ask the Shire of Mukinbudin if they also require one. In requesting the services, it helps achieve recommendations in the Waste Report as well as potentially savings (L Parola to coordinate)
- NEWROC EO to seek a copy of the RoeROC Waste Agreement for review by CEOs
- The Executive to reconvene via ZOOM to discuss RoeROC Waste Agreement and next steps before the November Executive meeting
- The Executive to workshop commercial principles of the project in order to gain commitment from member Councils

7.3. ENERGY

FILE REFERENCE:	107-1 Power
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	4 October 2021
ATTACHMENT NUMBER:	#4 Letter from Martin Aldridge
CONSULTATION:	Cameron Edwards Peter Klein
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

August activities:

- Peter Klein and NEWROC EO met with Western Power. Peter has requested some information on PowerBanks as well as reliability data in the NEWROC communities
- Brief presentation on the energy project to Minister Carey
- In person presentation by NEWROC EO on the energy project to Hon Steve Martin (Narembe 29 September)
- Request to meet with Hon Rick Wilson
- ARENA Regional Australia Microgrid Pilot Program will be open in October 2021. NEWROC EO and Cameron Edwards will participate in the grant briefing
- Letter of support received from Hon Martin Aldridge (attached)

At the meeting Peter Klein and the NEWROC EO will give an update on Clear Energy and Western Power discussions.

RESOLUTION

Information is received

Moved P Klein

Seconded L Long

CARRIED 6/0

Discussion:

- P Klein updated members on Western Power Community PowerBanks
- Clear Energy metres to be installed in Wyalkatchem and one other NEWROC community to determine base load data
- NEWROC EO to speak to Clear Energy regarding expectations, requirements etc
- NEWROC EO to convene a meeting with Synergy and Horizon

7.4 REGIONAL SUBSIDIARY

FILE REFERENCE:	
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	27 September 2021
ATTACHMENT NUMBER:	#5 Draft Charter
CONSULTATION:	Darren Simmons Peter Klein
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Delegates of the NEWROC met with the Minister for Local Government on Thursday 2 September 2021 at Dumas House. Delegates included Darren Simmons, Peter Klein and the NEWROC EO. Apologies were received from Cr Stratford due to illness.

The principal task was to flag that NEWROC would be interested in submitting a proposal that it pilot the regional subsidiary model, subject to amendments or discussions regarding the regulations. Currently NEWROC is not a legal entity and cannot apply for grants, own property, borrow money etc. NEWROC acts through the lead local government and that local government takes full liability for the activities of NEWROC.

Establishing NEWROC as a regional subsidiary, which is permitted under the Act would give NEWROC a legal identity and allow it to apply for grants, own property, lease and/or sell property and borrow money in its own right.

The regional subsidiary could be a model for NEWROC to pursue the regional landfill strategy, energy reliability solutions and more.

Following Darren's presentation the Minister was engaged in the discussion expressing some concern about the subsidiary model imposing further compliance obligations on already stretched local governments, being used to outsource, consolidate or reduce local government workforces and complications should a member wish to withdraw or if the subsidiary is to be wound up.

The Minister advised that he is preparing a package of local government reforms that he would release at some point in the future.

Additionally, at the meeting the delegates raised concerns with housing quality and availability in the NEWROC.

The NEWROC should consider submitting a draft Charter to the DLGSC and WALGA for feedback regarding the establishment of a regional subsidiary in the near future. Following this, consider drafting a pilot for the Minister to consider.

A draft Charter is attached, which uses WALGA's Charter as a base, red amendments from the NEWROC EO

OFFICER RECOMMENDATION

Executive to review the draft Regional Subsidiary Charter and consider a pilot proposal to the Minister

RESOLUTION

NEWROC submit its draft Charter to the Minister for Local Government before it is presented to the communities of the NEWROC

Moved L Parola**Seconded R McCall****CARRIED 6/0**

ACTION: NEWROC EO update the Charter and share with CEOs, then informally with WALGA and DLGSC prior to the October NEWROC Council meeting

Discussion:

- It was discussed that the current NEWROC structure would evolve into a regional subsidiary, with a transition period
- Costings for the process have not been discussed
- A communications plan will need to be developed
- Members discussed updates to the Charter presented, these will be amended by the NEWROC EO
- Charter to address and reflect the concerns raised by the Minister
- The regional subsidiary will look to attract specialist skills to the group which currently are difficult to deliver upon e.g. Engineer, Compliance officer etc

7.4. TELECOMMUNICATIONS – FARM DIGITAL GRANT

FILE REFERENCE:	035-6 Federal Grants
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	4 October 2021
ATTACHMENT NUMBER:	
CONSULTATION:	Darren Simmons Valenti Lawyers
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

The Shire of Koorda was successful in securing Digital Farm funding for the erection of three towers with Crisp Wireless – North Koorda, Gabbin and Yorkrakine. The FAA will be issued between DPIRD and Crisp Wireless, in line with the grant guidelines. The NEWROC EO has made contact with Valenti Lawyers who can assist in the drafting of an agreement between the Shire of Koorda and Crisp Wireless which will mirror the FAA.

RESOLUTION

NEWROC cover the fees associated with drafting and executing an agreement between the Shire of Koorda and Crisp Wireless for funding of three towers (in line with the DPIRD Farm Digital Grant)

Moved J Nuttall
Seconded L Long
CARRIED 6/0

L Parola left at 4.26pm and returned at 4.28pm

7.5. TELECOMMUNICATIONS

FILE REFERENCE:	035-6 Federal Grants
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	4 October 2021
ATTACHMENT NUMBER:	
CONSULTATION:	Leigh Ballard
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

It is the intention of the NEWROC to continue to expand coverage of the Crisp Wireless network across the NEWROC communities in line with the NEWROC Strategic Plan.

The Shire of Mukinbudin has expressed concern regarding coverage across their residents and businesses. Currently the Shaddy and Atkens towers serve residents as well as the pop up tower near the Cronje farm and a school pop up tower. The proposed Talgomine tower will also serve the residents and businesses in the Shire of Mukinbudin however to the north still requires coverage.

The Shire of Dowerin has requested that the network be expanded into their community. The Shire of Dowerin has done some preliminary investigation into the demand for the service. The NEWROC EO is liaising with Crisp Wireless on what would be required and will bring this back to the NEWROC for consideration.

Following the erection of the three towers under the DPIRD Farm Digital Grant, the next tower to be constructed is at Talgomine.

Crisp Wireless has indicated the best place for the tower is on a rock at the intersection of Cornish Rd, Jolly Rd and Master Rd. This will require a different anchorage system. The cost is \$29,000 plus GST.

Previously, the NEWROC has covered the cost of additional towers for member Councils.

RESOLUTION

NEWROC requests Crisp Wireless to work closely with the Shire of Nungarin and Shire of Mukinbudin to identify customers in the 'coverage area' and that NEWROC constructs the Talgomine Tower for \$29,000 plus GST following development approval by the Shire of Nungarin.

Moved J Nuttall

Seconded L Long

CARRIED 6/0

8. EMERGING NEWROC ISSUES

8.1 Environmental Health Services

Intention is to go to open market for these services and invite the current provider to submit a response

8.2 LGIS Leadership Training

The Shire of Wyalkatchem is coordinating 4 leadership modules to be offered over one day a month (2022). Members are welcome to send staff to this training as the Shire requires between 12 and 20 participants.

8.3 South West Native Land Title

Brief discussion on the land acquisition

9. GENERAL UPDATES

- NEWROC EO has offered to present in person to member Councils
- NEWROC Chair and CEO handover from the Shire of Koorda to Shire of Mukinbudin

10. 2021 MEETING SCHEDULE

26 October	Council	Shire of Nungarin
30 November	Executive	Shire of Mukinbudin
14 December	Council	Shire of Mt Marshall

11. CLOSURE

NEWROC CEO thanked the Shire of Trayning for hosting the meeting and closed the meeting at 5.27pm

9.3.2 CEACA Management Committee Meeting Minutes 11th October 2021	
Location:	Merredin
File Ref:	ADM 237
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	6 th September 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements	Simple Majority
Documents Attached	Minutes of CEACA Management Committee Meeting held 11 th October 2021 (3 pages)
Documents Tabled	Nil

Background

A Management Committee Meeting of CEACA was held on 11th October 2021 at the Merredin Leisure Centre.

Officer Comment:

The following items form part of the Minutes:

External Audit

Financial Statements

Other Business

- Consultancy Proposals
- Possible Alliance with Baptist care and Catholic Homes
- Grant Funding for addition ILU's
- Lotterywest Application
- Call for Nominations

OFFICER RECOMMENDATION

Council Decision Number – 07 10 21

Moved: Cr Nicoletti

Seconded: Cr McGlashan

That Council receive the CEACA Management Committee Meeting Minutes for 11th October 2021.

Carried 8 / 0



MINUTES (DRAFT)

CENTRAL EAST ACCOMMODATION & CARE ALLIANCE INC. SPECIAL MANAGEMENT COMMITTEE MEETING HELD VIA ZOOM AT 10.00AM ON 11TH OCTOBER 2021

ATTENDEES:

Terry Waldron – Chairman, Richard Marshall – Interim CEO, Stephen Strange – Shire of Bruce Rock, Rod Forsyth – Shire of Kellerberrin, Darren Simmons – Shire of Koorda, John Nuttall – Shire of Mt Marshall, Eileen O’Connell and Leonard Long – Shire of Nungarin, Jamie Criddle and Louis Geier – Shire of Westonia, Wayne Della Bosca – Shire of Yilgarn, Mark Dacombe, Shire of Merredin.

Apologies:

Quentin Davies and Peter Klein, Shire of Wyalkatchem, Julie Flockart – Shire of Merredin, Gary Shadbolt and Dirk Sellenger – Shire of Mukinbudin, Nic Warren – Shire of Yilgarn, Darren Mollenoyux – Shire of Bruce Rock, Raymond Griffiths – Shire of Kellerberrin, Jo Trachy

Opening

TW opened the meeting at 10.00am and welcomed all attendees. Apologies were noted.

A quorum was declared, with eight (8) committee members or their delegates in attendance.

External Audit

RM advised the audit had been conducted throughout September and completed last week. The auditor is ready to issue a clean audit report.

SS asked about disclosure of related party transactions, for example relatives of committee members being CEACA tenants. JN suggested this should be disclosed as part of the annual LGA requirements. It was agreed to request possible conflicts of interest at the next quarterly management committee meeting and register the related party interests. RM advised there is no need to disclose tenant relatives of committee members as related party transactions in the Financial Statements, however the disclosure should be noted in CEACA’s records.

It was agreed to approve the audit letter of engagement and audit letter of representation for signing by the appropriate officers.

Financial Statements

RM provided a summary of the financial statements and advised they are virtually identical to the accounts submitted at the August management committee meeting. As discussed at that meeting, \$100,000 has been allocated to a Refurbishment Reserve.

JN asked about the construction costs of the ILUs not been included in the Balance Sheet. RM explained that these costs are currently sitting with the Shire of Merredin and upon finalisation of the Funding Agreement, expected during the current financial year, the project will transfer to CEACA and at that time the construction costs will be taken up in CEACA's books. This will increase both the total assets and net assets by approx. \$15m and be depreciated (written-off) over an appropriate duration.

RF believes the costs of managing the ILUs is excessive, resulting in the operating surplus being insufficient to provide funding for the construction of additional ILUs. RM explained that part of the salary cost applied to the ILUs is also employed on governance matters.

It was agreed to approve the Financial Statements to 30 June 2021 and for the statement by the management committee to be signed by the appropriate officers.

Other Business

- Consultancy Proposals

Proposals received from Doug Faircloth (Verso), Jacqui Tibbits and Emma Brierty. Doug Faircloth is presently revising his proposal to include work during the implementation phase.

The feedback from the meeting is that we don't want to pay a lot of money for a study and report, need to focus on the implementation of improved care services.

Will be discussed further with the Executive Committee.

- Possible alliances with Baptistcare and Catholic Homes

Catholic Homes to present at next MC meeting on 8 November.

TW and RM to meet with Baptistcare before next MC meeting.

- Grant funding for additional ILUs.

LL asked about what progress had been made in relation to possible funding of additional ILUs. TW advised the Government had advised there wouldn't be funding for CEACA in the current budget. RM advised that planning is underway to survey the shires about the demand for additional ILUs.

- Lotterywest application is being submitted for assistance with funding for consultants.
- Call for Nominations to be sent on or prior to 18 October, will require nominations for MC positions by 1 November, one week before the AGM on 8 November.

Meeting closed at 10.52am.

Signed as a true and correct record of the meeting.

Terry Waldron
Chairperson

9.3.3 Policy 5.21 Plant, Equipment and Vehicle Replacement	
Location:	Mukinbudin
File Ref:	ADM 450
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	1 st September 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements:	Absolute Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

To allow Council to formally consider and adopt a Plant, Equipment and Vehicle replacement policy.

Background Information

A policy for the replacement of plant, equipment and vehicles has never existed at Mukinbudin. This new policy is to assist both Council and staff in the decision making at budget preparation and strategic planning times.

Officer Comment

The new policy is to ensure that the plant and vehicles owned by the shire meet safe operating needs, minimise the cost of maintenance and repairs and are replaced in a timeframe considered to best minimise “cost of life ownership” by the Shire.

It must be fully understood that the Policy is considered a best practice guide only, often it will be necessary to continue to own plant and machinery beyond, sometimes even well beyond, the preferred replacement period. Whilst excellent progress has been made with the modernisation of the plant fleet in recent years with a number of significant plant items changed over, including a 140 Caterpillar Grader, 950 Caterpillar loader and a Caterpillar Backhoe, each plant item replacing older high hour machines, more work needs to be done when finances allow and an annual transfer to the plant reserve considered a must once a number of the existing plant loans are paid out within the next few years.

Strategic & Social Implications

Nil

Consultation

Dirk Sellenger – Chief Executive Officer

Luke Sprigg – Manager of Works

Statutory Environment

Nil

Policy Implications

5.21 Plant, Equipment and Vehicle Replacement

Policy:

The purpose of the replacement policy is to ensure that the plant and vehicles;

1. Meet safe operational needs;
2. Minimize the cost of maintenance and repairs, and
3. Are replaced at appropriate intervals so as to minimize cost to the Shire.

Objective:

To facilitate better understanding and minimize the whole of list costs for the Shire of Mukinbudin vehicle fleet.

Guidelines:

Fleet cycle costs vary regularly due to a variety of factors including fuel costs, used vehicle prices, and market and industry trends. The Shire will review these costs and replacement periods on a regular basis to ensure the most cost effective outcome at all times as part of the development of annual budgets and long term financial plan including the plant replacement program.

Regular advice will be sought from vehicle dealers on the optimum changeover period and vehicle type to minimise the whole of life costs to the Shire. This information will provide the basis of decision making as to when optimum replacement/changeover of light vehicles is deemed appropriate as market industry trends vary.

Following is a best practice guide only. Annual budgeting may not allow the shire to achieve best practice for all plant at any given time.

Category	Description	Preferred replacement period
Light Vehicles - Admin	Utilities, cars and 4x4	60,000-80,000 or 2 years (unless more cost-effective arrangements for more regular changeovers being at a minimum of every 15,000 kms can be obtained}
Light vehicles - Depot	Utilities, cars and 4x4	120,000 km or 3 years (unless more cost-effective arrangements for more regular changeovers being at a minimum of every 15,000 kms can be obtained}
Buses	Buses	200,000 km or 7 years (subject to any grant conditions or usage)
Trucks - light	2.5 up to 8 tonnes	150,000 km 7 years
Trucks – medium, heavy	Over 8 tonnes	300,000 or 7 years

Road Sweepers	Self Propelled	As required
Ride on mowers	All sizes	4 Years
Light Plant	Tractors up to 60kw, skid steer loaders and similar	5 years
Medium Plant	Backhoes	7 Years
Heavy plant	Graders, bulldozers, excavators and similar Front end loaders, tractors (over 60 kW) and similar Forklifts	10 years
Trailers	Less than 6 ton capacity More than 6 ton capacity	As required
Miscellaneous equipment A	Chain saws & whipper snippers Walk behind mowers Cement mixers Plate compactors & tampers Portable fire pumps and similar	As required
Miscellaneous equipment B	Welders, air compressors	As required

The Policy will not override any relevant contractual arrangements with staff.

History:

No former policy exists

Review:

Chief Executive Officer

Financial Implications

No financial implications exist for this matter.

OFFICER RECOMMENDATION

Council Decision Number – 08 10 21

Moved: Cr Nicoletti

Seconded: Cr Seaby

That Council adopt the Policy 5.21 Plant, Equipment and Vehicle Replacement.

5.21 Plant, Equipment and Vehicle Replacement

Policy:

The purpose of the replacement policy is to ensure that the plant and vehicles;

1. *Meet safe operational needs;*
2. *Minimize the cost of maintenance and repairs, and*

3. *Are replaced at appropriate intervals so as to minimize cost to the Shire.*

Objective:

To facilitate better understanding and minimize the whole of life costs for the Shire of Mukinbudin vehicle fleet.

Guidelines:

Fleet cycle costs vary regularly due to a variety of factors including fuel costs, used vehicle prices, and market and industry trends. The Shire will review these costs and replacement periods on a regular basis to ensure the most cost effective outcome at all times as part of the development of annual budgets and long term financial plan including the plant replacement program.

Regular advice will be sought from vehicle dealers on the optimum changeover period and vehicle type to minimise the whole of life costs to the Shire. This information will provide the basis of decision making as to when optimum replacement/changeover of light vehicles is deemed appropriate as market industry trends vary.

Following is a best practice guide only. Annual budgeting may not allow the shire to achieve best practice for all plant at any given time.

Category	Description	Preferred replacement period
Light Vehicles - Admin	Utilities, cars and 4x4	60,000-80,000 or 2 years (unless more cost-effective arrangements for more regular changeovers being at a minimum of every 15,000 kms can be obtained}
Light vehicles - Depot	Utilities, cars and 4x4	120,000 km or 3 years (unless more cost-effective arrangements for more regular changeovers being at a minimum of every 15,000 kms can be obtained}
Buses	Buses	200,000 km or 7 years (subject to any grant conditions or usage)
Trucks - light	2.5 up to 8 tonnes	150,000 km 7 years
Trucks – medium, heavy	Over 8 tonnes	300,000 or 7 years
Road Sweepers	Self Propelled	As required
Ride on mowers	All sizes	4 Years
Light Plant	Tractors up to 60kw, skid steer loaders and similar	5 years
Medium Plant	Backhoes	7 Years

Heavy plant	Graders, bulldozers, excavators and similar Front end loaders, tractors (over 60 kW) and similar Forklifts	10 years
Trailers	Less than 6 ton capacity More than 6 ton capacity	As required
Miscellaneous equipment A	Chain saws & whipper snippers Walk behind mowers Cement mixers Plate compactors & tampers Portable fire pumps and similar	As required
Miscellaneous equipment B	Welders, air compressors	As required

The Policy will not override any relevant contractual arrangements with staff.

History:

No former policy exists

Review:

Chief Executive Officer

Carried: 8 / 0

9.3.4 Administration Office Closure for Christmas 2021 / New Year 2022	
Location:	Shire of Mukinbudin
File Ref:	ADM 043
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	12 th October 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

Summary

To present to Council information regarding closure of Administration Office during the 2021 Christmas and 2022 New Year period to allow Council to formally agree to this closure period.

Background Information

During the past few years there have been no major changes for the closure of the Shire office during the Christmas and New Year period.

Officer Comment

Advertising will take place to ensure all community members are made aware of the office closure and at least two senior staff members will be contactable during the shutdown period in the event of an emergency and this contact name and number will also be advised accordingly.

Strategic & Social Implications

Nil

Consultation

Management Staff.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

OFFICER RECOMMENDATION*Council Decision Number –**Moved: Cr**Seconded: Cr**That Council endorses the following office closure during the 2021 Christmas and New Year period:*

<i>Thursday 23 December -</i>	<i>3.30pm Close</i>
<i>Friday 24 December -</i>	<i>Closed</i>
<i>Monday 27 December -</i>	<i>Closed - Public Holiday</i>
<i>Tuesday 28 December -</i>	<i>Closed - Public Holiday</i>
<i>Wednesday 29 December -</i>	<i>Open</i>
<i>Thursday 30 December -</i>	<i>Open</i>
<i>Friday 31 December</i>	<i>Open</i>
<i>Monday 3 January -</i>	<i>Closed - Public Holiday</i>
<i>Tuesday 4 January -</i>	<i>Open</i>

*Carried /***Council Decision Number – 09 10 21****Moved: Cr Bent****Seconded: Cr Ventris****That Council endorses the following office closure during the 2021 Christmas and New Year period:**

Thursday 23 December -	Open
Friday 24 December -	Closed
Monday 27 December -	Closed - Public Holiday
Tuesday 28 December -	Closed - Public Holiday
Wednesday 29 December -	Open
Thursday 30 December -	Open
Friday 31 December	Open
Monday 3 January -	Closed - Public Holiday
Tuesday 4 January -	Open

Carried 8 / 0

The Motion differs from the Officer recommendation due to Council wanting the Administration Building open all day on Thursday 23rd December.

9.3.5 Amendment to Fees & Charges – 8 Lansdell Street	
Location:	8 Lansdell Street, Mukinbudin
File Ref:	ADM
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	12 th October 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

For Council to consider an amendment to the 2021/2022 Fees and Charges Schedule for the rental of 8 Lansdell Street, Mukinbudin.

Background Information

This three bedroom, one bathroom Council-owned property, which has been utilised as Caravan Park short term accommodation since 2018 is now available for long term rental following a reallocation of housing to various members of Shire Staff, including the CEO and Aquatic Centre Manager.



Above: 8 Lansdell Street.

Officer Comment

Staff have had a number of enquiries on available long term rental properties within the Mukinbudin townsite. It is considered that rental of this property will be of benefit for the Shire financially with a guaranteed rental income whilst accommodation is not required for Shire employees at this stage.

The Caravan Park Manager has expressed operational difficulties previously with regards to having one of the three Caravan Park short term rental houses effectively offsite from the Caravan Park in Lansdell Street. The recent reallocation of housing to Shire staff, frees up a two x one house within the Caravan

Park (previously used as the Aquatic Centre Managers house) and this property effectively replaces the short term accommodation offered by the Lansdell Street property.

Strategic & Social Implications

Nil

Consultation

Dirk Sellenger, CEO

Ed Nind, Finance Manager

Tania Sprigg – Caravan Park Manager

Statutory Environment

Setting of Fees and Charges General Financial Management of Council, Council 2021/22 Budget, *Local Government (Financial Management) Regulations 1996*, r34, *Local Government Act 1995*, section 6.17, 6.19

Policy Implications

Nil

Financial Implications

Council have adopted the 2021/2022 Fees & Charges Schedule which doesn't included a long term rental fee for 8 Lansdell Street Mukinbudin.

OFFICER RECOMMENDATION

Council Decision Number – 10 10 21

Moved: Cr Seaby

Seconded: Cr McGlashan

That Council resolve to amend the 2021/2022 adopted fees and charges to include the long term rental of 8 Lansdell Street on a periodic lease for \$190 (one hundred and ninety dollars) per week.

Carried: 8 / 0

Cr Bent left the meeting at 2.30pm and re entered 2.34pm

9.3.6 Fees & Charges – Short Term Rental Caravan Park Rental	
Location:	Mukinbudin Caravan Park
File Ref:	ADM
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	12 th October 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

For Council to consider an addition and amendment to the 2021/2022 Fees and Charges Schedule for the rental of short term accommodation hosing at the Caravan Park.

Background Information

This Caravan Park short term accommodation now consists of the following houses/Villa's

25 Cruickshank Rd – 3 Bedroom 1 bath sleeps max 7 people	\$150
Wattoning Villa – 3 bedroom 1 bath, sleeps max 6 people	\$185
Beringbooding – 2 bedroom 1 bath, sleeps max 6 people	\$TBC

Officer Comment

Now that “Beringbooding House” (20 Earl Drive) is available for Caravan Park short term rental again a new fee is required to be set by the Council. During discussions with the Caravan Park Manager it was considered most appropriate that all three properties should be charged at the same rate.

The reasoning for this is that as all properties offer very similar facilities and specifications and it would make bookings easier when discussing booking with potential clients. The Caravan Park Manager also noted that some visitors had provide feedback that the current charge of \$185.00 per night for Wattoning was too expensive and booking alternative short term accommodation options available.

Strategic & Social Implications

Nil

Consultation

Dirk Sellenger, CEO

Ed Nind, Finance Manager

Tania Sprigg – Caravan Park Manager

Statutory Environment

Setting of Fees and Charges General Financial Management of Council, Council 2021/22 Budget, *Local Government (Financial Management) Regulations 1996*, r34, *Local Government Act 1995*, section 6.17, 6.19

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of—

(a) its intention to do so; and

(b) the date from which it is proposed the fees or charges will be imposed.

Policy Implications

Nil

Financial Implications

Council have adopted the 2021/2022 Fees & Charges Schedule which doesn't included a long term rental fee for Beringbooding 20 Earl Drive.

OFFICER RECOMMENDATION

Council Decision Number – 12 10 21

Moved:

Seconded:

That a fee per night for the rental of 20 Earl Drive (Beringbooding House) be added and included in the 2021/22 Fees & Charges Schedule at \$170.00 (one hundred and seventy dollars) per night including GST.

That the new fee be advertised as required under section 6.19 of the Local Government Act 1995.

That the fee per night for Wattoning Villa (22 Earl Drive) and 25 Cruickshank be amended to \$170.00 (one hundred and seventy dollars) per property per night including GST.

Carried: /

Council Decision Number – 13 10 21

Moved: Cr Farina

Seconded: Cr Bent

That a fee per night for the rental of 20 Earl Drive (Beringbooding House) be added and included in the 2021/22 Fees & Charges Schedule at \$185.00 (one hundred and eighty five dollars) per night including GST.

That the new fee be advertised as required under section 6.19 of the Local Government Act 1995.

That the fee per night for Wattoning Villa (22 Earl Drive) and 25 Cruickshank be amended to \$185.00 (one hundred and eighty-five dollars) per property per night including GST.

Carried: 7 / 1 – Cr Ventris against

Council decision differs from that of the Officer recommendation as the Council believes \$185.00 per night is a more appropriate charge for the properties in question.

9.3.7 WALGA – Draft Policy Proposal Superannuation for Elected Members	
Location:	Shire of Mukinbudin
File Ref:	ADM 269
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	12 th October 2021
Disclosure of Interest:	
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Superannuation for Elected Members – Draft Policy Proposal (7 pages)
Documents Tabled	Nil

Summary

WALGA is seeking feedback on a draft policy proposal, as per the attached paper, to advocate for Elected Members to be required to be paid superannuation.

The recommended advocacy approach is to propose that the Local Government Act 1995 be amended to facilitate the payment of superannuation to Elected Members in addition to fees and allowances.

This approach avoids the problems associated with the current arrangements around the need to withhold income tax and pay fringe benefits tax.

Feedback from the Local Government sector will inform a State Council agenda item, which will be considered at November Zone meetings and the 1 December meeting of State Council. Following a State Council decision, advocacy will be undertaken with the Minister for Local Government.

*Feedback on the draft policy paper can be submitted to Manager, Strategy and Association Governance, [Tim Lane](#) by **Friday, 22 October 2021**.*

Tony Brown
Executive Manager Governance & Organisational Services
WALGA

Background Information

Elected Member payments for meeting attendance were commenced in 1995 with the introduction of the 1995 Local Government Act which replaced the previous 1960 Local Government Act in Western Australia.

Officer Comment

Meeting Fees and other Elected member allowances are reviewed and determined by the WA Salaries and Allowances Tribunal and Local Governments are broken in four (4) bands within WA, the largest Local Governments (by way of population and annual revenue deemed band one (1) Shires and the smallest Local Governments, including Mukinbudin deemed band four (4).

Within each of these bands is a clearly stipulated minimum and maximum payment each Local Government within each respective band must pay its Elected members in the form of Fees and allowances. This varies considerably from Shire to Shire within the same Band as determined by respective individual Local Governments and at Mukinbudin Elected Member payments are very close to minimum in the case of the current Annual attendance fees as follows:

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 19 OCTOBER 2021

6.4 ANNUAL ATTENDANCE FEES IN LIEU OF COUNCIL MEETING, COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES

1. The ranges of fees in Table 8 and Table 9 apply where a local government or regional local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98 of the LG Act, it will pay an annual fee to all council members who attend council, committee or prescribed meetings.

Table 8: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments

For a council member other than the mayor or president

Band	Minimum	Maximum
1	\$24,604	\$31,678
2	\$14,865	\$23,230
3	\$7,688	\$16,367
4	\$3,589	\$9,504

In the 2021/2022 year the Council resolved to pay elected members at Mukinbudin \$3,660 per year just above the minimum payment of \$3,589 required.

The payment of Superannuation to Elected Members is not supported by the Author/CEO and believes that if Elected Members at Shires like Mukinbudin are seeking more financial compensation, a large amount of scope remains within the Band 4 payment range for this to occur without the need to introduce superannuation payments as proposed.

Strategic & Social Implications

Nil

Consultation

Ed Nind – Finance Manager

Louise Sellenger – Manager of Corporate Services

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Council budget for the necessary payments to Elected Members in an Annual Budget document.

OFFICER RECOMMENDATION

Council Decision Number – 14 10 21

Moved: Cr Ventris

Seconded: Cr Farina

The Council make the following submission to WALGA prior to 22nd October 2021 with regards to the proposed introduction of Superannuation payments for Elected Members.

The Council does not support the change to legislation as it believes that Elected Members of rural local governments are not employees and certainly not full time and are indeed elected.

The Council believe that it is an additional impost (cost) to ratepayers (albeit only small) that will not be perceived favorably by the electorate as a whole.

The Council believe that if Elected Members wished to receive greater attendance fees (or allowances) it should be able to be achieved within the bands that currently exist – Mukinbudin is at the minimum payment as determined by the Salaries and Allowances Tribunal in 2021 (\$3,660 vs \$9,504) of the maximum band payable (of annualised meeting fees) by way of demonstrating we have scope to pay more, if council so resolved.

The Council believe that if the legislation is proposed to be changed, then councils position is that it should be enabled (optional) not compulsory. Having said that, if it is enabled and optional we believe that it is fairer that it be all or none for that council. In other words, after the decision has been made by the LG to elect to participate / pay (by absolute majority decision each year at budget adoption for example), it must do so to all of its Elected Members. Individual Elected Members electing not to, can't use that as a 'tool' to politically embarrass other Elected Members.

Carried 8 / 0

Superannuation for Elected Members

Draft Policy Proposal

September 2021

About WALGA

The WA Local Government Association (WALGA) is working for Local Government in Western Australia. As the peak industry body, WALGA advocates on behalf of 139 Western Australian Local Governments. As the united voice of Local Government in Western Australia, WALGA is an independent, membership-based organization representing and supporting the work and interests of Local Governments in Western Australia. WALGA provides an essential voice for 1,222 Elected Members, approximately 22,000 Local Government employees (16,500 Full Time Equivalent's) as well as over 2.67 million constituents of Local Governments in Western Australia.

Contacts

Tim Lane
Manager Strategy and Association
Governance
tlane@walga.asn.au

Tony Brown
Executive Manager Governance and
Organisational Services
tbrown@walga.asn.au

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Entitlement to Superannuation

Elected Members, like all workers, should be entitled to payment of superannuation. Payment of superannuation to Elected Members would address a historical anomaly that has seen Elected Members denied a benefit enjoyed by the broader workforce.

Given community expectations and the time commitment of serving on or leading a Council, many Elected Members are sacrificing opportunities for paid work to serve their community on Council.

As has been well documented through recent Inquiries into Local Government, “the role of a Councillor is challenging. Councillors are responsible for overseeing a complex business – that provides a broad range of functions, manages significant public assets, and employs in some cases hundreds of staff – all in a political and publicly accountable environment.”¹

It is crucial to the functioning of Local Government that Elected Members are appropriately remunerated for their time and contribution.

Payment of superannuation to Elected Members aligns with the objective of the superannuation system, which is “to provide income in retirement to substitute or supplement the Age Pension.”²

In addition, it is hoped that payment of superannuation would lead to greater interest and more nominations to serve on Council from women and younger people, leading to greater representation on Councils by people from traditionally underrepresented demographics.

Current Arrangements

Under current arrangements, Elected Members can voluntarily decide to have all or a portion of their allowances paid into a superannuation fund.

In addition, under the *Superannuation Guarantee (Administration) Act 1992* (Cth), Local Governments can unanimously resolve to be considered an ‘eligible local governing body’ through the *Taxation Administration Act 1953* (Cth).

As a consequence of such a resolution, Elected Members would then be treated similarly to employees and the Local Government would be required to make superannuation

¹ WALGA (2019) *Final Submission: Select Committee into Local Government*. Page 35. [https://www.parliament.wa.gov.au/Parliament/commit.nsf/lulnquiryPublicSubmissions/DCCAD309ECAE29E04825848100171E77/\\$file/lo.lgi.150.190910.sub.walga.pdf](https://www.parliament.wa.gov.au/Parliament/commit.nsf/lulnquiryPublicSubmissions/DCCAD309ECAE29E04825848100171E77/$file/lo.lgi.150.190910.sub.walga.pdf)

² Australian Government: The Treasury (2021) *Superannuation Reforms*. <https://treasury.gov.au/superannuation-reforms>

contributions in addition to payment of allowances. However, a resolution of this nature also has significant implications: pay as you go (PAYG) tax would be required to be withheld for remission to the Australian Taxation Office (ATO), and Fringe Benefit Tax (FBT) would be applicable to all benefits provided to Elected Members. For these reasons, Local Governments in Australia typically do not pursue this course of action.

Other Jurisdictions

Approaches in other jurisdictions are mixed, however the issue of superannuation entitlements for Elected Members has increasingly been the subject to public debate in other states of Australia.

In New South Wales, following a state-led discussion paper and consultation process, amendments to the Local Government Act have been put forward that would enable Councils to resolve to pay superannuation contributions from July 2022.

This mirrors the approach in Queensland where, under the state's Local Government Act, Councils may resolve to pay superannuation contributions to Elected Members.

Elected Members in Victoria are paid a cash loading equivalent to the superannuation guarantee, but this is not required to be paid into a superannuation fund.

No superannuation is paid in Tasmania, South Australia or the Northern Territory.

Proposed Approach

The recommended advocacy approach is to propose that the *Local Government Act 1995* be amended to facilitate the payment of superannuation to Elected Members in addition to fees and allowances.

This approach avoids the problems associated with the current arrangements around the need to withhold income tax and pay fringe benefits tax.

A fundamental question relates to whether the proposed amendment to the Local Government Act should *require* Local Governments to pay superannuation, or whether the decision to pay superannuation should be a decision of Council.

Under the principle of general competence, Local Governments should be empowered to manage their own affairs and the case could be made that this ought to extend to the payment of superannuation to Elected Members. However, as the superannuation system is underpinned by its universality, and there is potential for payment of superannuation to

become a political debate around the Council table, a strong case can be made for the payment of superannuation to Elected Members to be a legislative requirement.

On balance, it is posited that, to achieve the objectives of the superannuation system and to avoid politicisation of the decision at a local level, payment of superannuation should be a universal entitlement for Elected Members and therefore a requirement of Local Governments contained in the Local Government Act.

Feedback is sought from Members on this specific issue:

Should Local Governments be enabled or required to pay superannuation to Elected Members?

Why is that approach preferred?

As is the case in other jurisdictions, the Salaries and Allowances Tribunal should not consider the payment of superannuation as part of their deliberative process. Specifically, payment of superannuation, equivalent to the superannuation guarantee, should be over and above the fees and allowances determined by the Salaries and Allowances Tribunal.

Costs

There will be a cost associated with the payment of superannuation to Elected Members. These costs will be particularly noticeable in the first year when superannuation becomes payable.

The table below identifies the maximum possible cost of paying superannuation based on the current Salaries and Allowances Tribunal (SAT) determination³, and the current superannuation guarantee of ten percent.

The second column in the table identifies the maximum number of Elected Members currently elected to at least one Local Government in each SAT band in Western Australia. The third column then assumes that the maximum allowances are paid to all Councillors, the Mayor or President and the Deputy Mayor or Deputy President. From this, the maximum superannuation liability, based on the current SAT determination and the current superannuation guarantee of ten percent, per SAT band is calculated.

³ Salaries and Allowances Tribunal (2021) *Determination of the Salaries and Allowances Tribunal on Local Government Chief Executive Officers and Elected Members*, 8 April 2021. <https://www.wa.gov.au/sites/default/files/2021-04/Local%20Government%20Chief%20Executive%20Officers%20and%20Elected%20Members%20Determination%20No%201%20of%202021.pdf>

It is acknowledged that the actual liability for each Local Government is likely to be less than the maximum due to fewer Elected Members than the maximum listed in the second column, and / or paying less than the maximum allowances to Elected Members. In this way, the table below represents the **maximum** potential cost to Local Governments in each band.

Band	Maximum number of Elected Members (currently)	Maximum fees and allowances	Maximum Superannuation liability
1	15	\$603,199	\$60,320
2	13	\$389,101	\$38,910
3	11	\$235,208	\$23,521
4	11	\$139,653	\$13,965

While the costs are acknowledged, it is argued that on balance the benefits of paying superannuation to Elected Members as outlined in this paper outweigh the costs.

Recommendation

WALGA recommends to the Minister for Local Government:

That the *Local Government Act 1995* be amended to require Local Governments to pay Elected Members, into a nominated superannuation account, an amount equivalent to the superannuation guarantee determined with reference to fees and allowances paid to each Elected Member.

Process for Consultation

This paper has been prepared as a *Draft Policy Position Paper*. Feedback is sought from members in regards to the recommendation put forward by this paper.

Comments or submissions should be made to Tim Lane, Manager Strategy and Association Governance, at tlane@walga.asn.au by **Friday, 22 October**.

State Council's Governance Policy Team will meet in late October to consider member comments and submissions and provide guidance to inform a State Council agenda item, which will be considered at November Zone meetings and the 1 December meeting of State Council.

Following a State Council decision, advocacy will be undertaken with the Minister for Local Government.

9.3.8 Nomination of Councillors to Standing Committees/Portfolios and External Organisations	
Location:	All of Shire
File Ref:	ADM 019
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	12 th October 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements:	Absolute Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

To allow Council to allocate positions to Standing Committees / Portfolios and External Organisations.

Background Information

The existing portfolios are as follows:

Portfolio	Membership
Law, Order and Public Safety <ul style="list-style-type: none"> • Bush Fire Control • Police • Ambulance • Ranger Services • Regional Emergency Management Plan 	<i>Whole of Council</i>
Education <ul style="list-style-type: none"> • School 	<i>Whole of Council</i>
Health and Welfare <ul style="list-style-type: none"> • Kununoppin Local Health Advisory Group • Health Facilities • Home and Community Care • Disability Plan • Rural Counselling • Aged persons • Youth • Indigenous 	<i>Whole of Council</i>
Housing <ul style="list-style-type: none"> • Staff Housing • Aged Housing • GEHA Housing • Community Housing 	<i>Whole of Council</i>
Environmental Management <ul style="list-style-type: none"> • Sanitation – Refuse • Recycling • Landcare – NRM • Pest Control • Noxious Weeds and Vermin 	<i>Whole of Council</i>

<ul style="list-style-type: none"> • Crown Land Reserves 	
Recreation and Culture <ul style="list-style-type: none"> • Recreation Facilities • Public Halls • Parks, Gardens and Trails • Drive-In • Library • Heritage • Television and Radio 	<i>Whole of Council</i>
Physical Infrastructure <ul style="list-style-type: none"> • Roads • Plant and Machinery • Street Lighting • Depot • Aerodrome • Cemetery 	<i>Whole of Council</i>
Shire Development <ul style="list-style-type: none"> • Planning Scheme • Development Services (planning, building, health) • Business Services and Organisations (rural and town) • Utility Services • Tourism • Caravan Park 	<i>Whole of Council</i>
External Bodies	Delegates
North East Wheatbelt Sub Regional Road Group Frequency: 3 in person meetings per year – always at Mukinbudin Shire Offices.	Cr Nicoletti (Sub) Cr Walker
Great Eastern Zone – WALGA Frequency: five meetings per year (March meeting in Mukinbudin)	Shire President (sub) Deputy President Note: All councillors are encouraged to attend.
NEWTRAVEL Frequency: three meetings per year.	Cr Ventris (sub) Cr Seaby
Kununoppin Local Health Advisory Committee Frequency: Bi-monthly at Kununoppin	Cr Ventris
NEWROC Frequency: Bi-monthly moves around NEWROC shires	Shire President (sub) Deputy President
Wheatbelt Agcare Frequency:	Cr Comerford
Mukinbudin Men's Shed Frequency: Monthly at Shed	Cr Seaby Cr McGlashan Cr Paterson

Muka Matters Frequency: Annual	Cr Ventris
Muka Occasional Care (Boodie Rats) Frequency: As required	CEO
Eastern Wheatbelt Declared Species Group Frequency: At least twice per year	Steve Palm (Community Member Appointment due to prior involvement)
Kununoppin Medical Practice Committee Frequency: As required	Shire President (sub) Deputy President
Cemetery Committee Frequency: As Required	Cr Comerford Cr Ventris Cr Walker
Central Eastern Aged Care Alliance (CEACA) Frequency: As required	Cr Shadbolt (sub) Cr Ventis
Mukinbudin District Club Frequency – As required	Cr Bent Cr Ventris Cr McGlashan
Local Emergency Management Committee (LEMC)	Shire President (sub) Cr Nicoletti
Mukinbudin District High - School Bus Committee Frequency – As required	Cr Nicoletti Cr Bent
Mukinbudin District High - School Liaison Frequency – As required, attend School functions etc.	Cr Bent Cr Nicoletti
Development Assessment Panel	Cr McGlashan Cr Bent (sub) Cr Comerford (sub) Cr Ventris

Officer Comment

Council have historically operated a portfolio type system of governance whereby like-operational areas are grouped together and a number of Councillors form a reference group. Council also needs to nominate Councillors to a number of external bodies which the CEO believes should continue.

Strategic & Social Implications

Nil

Consultation

Nil

Statutory Environment:

Local Government Act 1995.

Policy Implications

Nil

Financial Implications

Nil

OFFICER RECOMMENDATION**Council Decision Number – 15 10 21****Moved: Cr Nicoletti****Seconded: Cr McGlashan****That Council adopt the Portfolios and Representation as nominated for the two (2) years Council term.**

Portfolio	Membership
Law, Order and Public Safety <ul style="list-style-type: none"> • Bush Fire Control • Police • Ambulance • Ranger Services • Regional Emergency Management Plan 	<i>Whole of Council</i>
Education <ul style="list-style-type: none"> • School 	<i>Whole of Council</i>
Health and Welfare <ul style="list-style-type: none"> • Kununoppin Local Health Advisory Group • Health Facilities • Home and Community Care • Disability Plan • Rural Counselling • Aged persons • Youth • Indigenous 	<i>Whole of Council</i>
Housing <ul style="list-style-type: none"> • Staff Housing • Aged Housing • GEHA Housing • Community Housing 	<i>Whole of Council</i>
Environmental Management <ul style="list-style-type: none"> • Sanitation – Refuse • Recycling • Landcare – NRM • Pest Control • Noxious Weeds and Vermin • Crown Land Reserves 	<i>Whole of Council</i>
Recreation and Culture <ul style="list-style-type: none"> • Recreation Facilities • Public Halls • Parks, Gardens and Trails • Drive-In • Library • Heritage • Television and Radio 	<i>Whole of Council</i>
Physical Infrastructure <ul style="list-style-type: none"> • Roads • Plant and Machinery • Street Lighting 	<i>Whole of Council</i>

<ul style="list-style-type: none"> • Depot • Aerodrome • Cemetery 	
Shire Development <ul style="list-style-type: none"> • Planning Scheme • Development Services (planning, building, health) • Business Services and Organisations (rural and town) • Utility Services • Tourism • Caravan Park 	<i>Whole of Council</i>
External Bodies	Delegates
North East Wheatbelt Sub Regional Road Group Frequency: 3 in person meetings per year – always at Mukinbudin Shire Offices.	Cr Nicoletti (Sub) Cr Walker
Great Eastern Zone – WALGA Frequency: five meetings per year (March meeting in Mukinbudin)	Shire President (sub) Deputy President Note: All councillors are encouraged to attend.
NEWTRAVEL Frequency: three meetings per year.	Cr Ventris (sub) Cr Seaby
Kununoppin Local Health Advisory Committee Frequency: Bi-monthly at Kununoppin	Cr Ventris
NEWROC Frequency: Bi-monthly moves around NEWROC shires	Shire President (sub) Deputy President
Wheatbelt Agcare Frequency:	Cr McGlashan
Mukinbudin Men's Shed Frequency: Monthly at Shed	Cr Seaby
Muka Matters Frequency: Annual	Cr Ventris
Early Learning Centre (REED) Frequency: As required	Cr Farina
Eastern Wheatbelt Biosecurity Group Frequency: At least twice per year	Steve Palm (Community Member Appointment due to prior involvement)
Kununoppin Medical Practice Committee Frequency: As required	Shire President (sub) Deputy President
Cemetery Committee Frequency: As Required	Cr Walker Cr McGlashan Cr Ventris
Central Eastern Accommodation and Care Alliance (CEACA) Frequency: As required	Cr Shadbolt (sub) Cr Bent
Mukinbudin District Club Frequency – As required	Cr Bent Cr McGlashan

Local Emergency Management Committee (LEMC)	Shire President (sub) Cr McGlashan
School Bus Services	Cr Nicoletti Cr Bent
Mukinbudin District High - School Liaison Frequency – As required, attend School functions etc.	Cr Farina Cr Nicoletti
Development Assessment Panel (WA Department of Planning)	Cr McGlashan Cr Bent (sub) Cr Ventris (sub) Cr Farina
CARRIED 7 / 0	

Cr Seaby left the meeting at 3.34pm and re-entered at 3.35pm.

Cr Seaby declared a financial interest and left the meeting at 3.39pm.

*****CONFIDENTIAL ITEM*****

9.3.9 Disposal of Third Party Goods	
Location:	Mukinbudin
File Ref:	Personnel
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	6 th September 2021
Disclosure of Interest:	Cr Seaby – Financial Interest
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Absolute Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Statutory Environment

5.23. Meetings generally open to public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees; and
 - (b) the personal affairs of any person; and
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,
 where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or

- (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - and
 - (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

OFFICER RECOMMENDATION

Council Decision Number – 16 10 21

Moved: Cr Ventris Seconded: Cr McGlashan

That in accordance with section 5.23 (2) (d) of the Local Government Act 1995 that the meeting be closed to members of the Public as Agenda item 7.6.12 is deemed to be

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and

Carried 7 / 0

Council Decision Number – 18 10 21

Moved: Cr Farina Seconded: Cr Bent

That the meeting be reopened to members of the public.

Carried 7 / 0

Cr Seaby returned to the meeting at 3.55pm

10. Elected Members Motions of which previous notice has been given

10.1 Nil

11. Urgent Business without notice (with the approval of the President or majority of Council)

11.1 Nil

12. Important Dates

12.1 Dates to Remember

ANNUALLY	
Date	Details
January	No Council Meeting in January
February	Chief Executive Officer and Works Supervisor to inspect all plant and evaluate and/or amend its plant replacement programme for recommendation to Council. Audit Committee to review Statutory Compliance Return, meet with Auditor and report to next full Council meeting Local Government Compliance Return 1 January to 31 December each year. Community Strategic Plan, Long Term Financial Plan and Asset Management Plans – commence review process (Every two years)
March	Roads Inspection – Annual Road inspections to prioritise items of roadwork's for forthcoming year. Councillors to present road proposals to CEO for consideration prior to this inspection. Complete review of Annual Budget (FM Regulations (33A) Completion of Statutory Compliance Audit Return (LG Act 7.13, Audit Regulations 13-15) to be sent to Department of Local Government prior to 31 March. Arrange AGM Bush Fire Advisory Committee meeting with Chief Bush Fire Control Officer for April
April	Buildings inspection Shire buildings with Property Manager and report to Council's April or May meeting Present any items Councillors or Community requests for Budget inclusion Undertake Review of Delegation of Authority Register to Committee and CEO (written confirmation to staff concerned) CEO to commence a full review of Delegations Register Policy / Procedures Manual Review – CEO to commence review process by including as last item on Council Agenda (if necessary)
May	Send out recoups of roads and other projects so grant funding can be received by 30 June Review Councils Fees and Charges for all Council services and facilities including rubbish service and charges MF to review and renew Council's insurance policies with LGIS
June	Sitting fees – Reminder to Councillors re: forthcoming years fees FOI Return (Note: not necessary if Nil return) FOI Statement – Review this month Manager of Works and Services to provide comments on RRG Submissions, which are due to go to Council in the August meeting. FM to conduct a Finance & Audit Committee meeting and meet with Auditor as per Committee Roles Council's Audit Committee to meet to discuss Interim Audit Every 4 years Financial Management Review due before 30 June WALGA Local Government Convention deadline for nominations 30 June each year – Public Interest Disclosure Return to be submitted for previous period 1/7 to 30/6. Chief Executive Officer's performance and remuneration review – commence this month
July	Draft Budget submitted by Chief Executive Officer and Finance Manager Councillors and Senior Staff issued with Annual Interest Returns for completion CEO performance review Undertake Staff Annual Performance Reviews
August	Councillors and Senior Staff – reminder of Annual Financial Interest Return to be completed to CEO prior to 31 August Completion/Adoption of budgets (absolute majority). Send copy to Department of Local Government within 30 days (LG Act 6.2, FM Regulations 33)
September	Completion of Annual Financial Report & submitted to Auditor. AFR sent Dept. of Local Government within 30 days (LG Act 6.5, FM Regulations 5.1) Advertise Community Chest Funding Review Road Making Materials price

October	<p>Review of Council's Code of Conduct – Section 5.103 (if unable to complete full review at this meeting discuss with Council the need to convene a Special Meeting to finalise review at this meeting or simply complete review at December Ordinary Meeting)</p> <p>Local Govt is to review its Code of Conduct within 12 months after each ordinary election day & make such changes to the code as appropriate.</p> <p>Advise Council in the October Information Bulletin of the time, date and venue for the annual staff end of year function.</p> <p>Special Meeting (Election Years Only) advertise special meeting to swear in Councillors, Elect President, Deputy President, Committee etc. for Monday immediately after the Saturday elections.</p>
November	<p>Pensioner rates rebate claim to be lodged</p> <p>Call for nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)</p>
December	<p>Annual Financial Report – Acceptance by Council within two months of receipt of the Auditors report</p> <p>Newsletter & Local Newspaper – advertise date, time and venue of all Council and Committee meetings for next calendar year (with delegated authority, if any) (S.5.251 (g) & Reg 12).</p> <p>Council's Audit Committee to meet to discuss Final Audit Report and Management Letter.</p> <p>Close of nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)</p>

13. Closure of Meeting

13.1 The Chairperson declared the meeting closed at 3.56pm.