



Shire of Mukinbudin

Local Emergency Management Committee

Minutes

**FOR THE MEETING WAS HELD IN THE COUNCIL CHAMBERS AT
15 MADDOCK STREET, MUKINBUDIN
COMMENCED AT 4.05 PM WEDNESDAY 17th AUGUST 2022**



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1. Declaration of Opening

1.1 The Chairperson declared the meeting opened at 4.05pm.

2. Record of attendance and apologies

2.1 Present:

Cr Gary Shadbolt; Chairperson
Dirk Sellenger; CEO Shire of Mukinbudin
Louise Sellenger; Shire of Mukinbudin
Joanne Reimers; Dpt of Communities (Via TEAMS)
Yvette Grigg; DFES
Siobhan Bishop; DFES
Scotty Rastall; St John Ambulance
Terry Mather; WA Police
Dave Waters; Shire of Mukinbudin
Debbie Shadbolt; Kununoppin Hospital

2.2 Apologies:

Peter Geraghty; St John Ambulance
Matt Silinger; Mukinbudin Fire Brigade
Andrew Sprigg; Bonnie Rock Fire Brigade
Steven Clegg; WA Police

3. Confirmation of the Minutes of previous meetings

3.1 Confirmation of Minutes for the Mukinbudin Local Emergency Management Committee Meeting held on 10th May 2022.

Recommendation

Moved: T Mather

Seconded: D Waters

That the minutes of the Mukinbudin Local Emergency Management Committee Meeting held on the 10th May 2022 be accepted as a true and correct record of proceedings.

Carried 7 / 0

3.1.1 Business Arising from Minutes

Nil

4. Reports of Committees and Officers

4.1 Executive Officer's Reports

4.1.1 Review Local Emergency Management Arrangements	
Location:	Mukinbudin
File Ref:	ADM 138
Applicant:	Louise Sellenger – Executive Officer
Date:	15 August 2022
Disclosure of Interest:	NIL
Responsible Officer	Louise Sellenger – Executive Officer
Author:	Louise Sellenger – Executive Officer
Attachments:	DRAFT Local Emergency Management Arrangements

Background

This document was last updated in 2018, with so many changes the EO feels it time for a review

Officer Comments

The officer has reviewed this document and made various minor adjustments in relation to the shire facilities and staff arrangements.

The officer is seeking for all members to review this document and provide feedback and comment on any changes required.

Financial Implications

Nil

RECOMMENDATION

Moved: Y Grigg

Seconded: S Rastall

That Executive Officer liaise with Yvette Griggs to review the Local Emergency Management Arrangement document to be approved at the next meeting.

Carried 7 / 0

4.1.2 Contact List	
Location:	Mukinbudin
File Ref:	ADM 138
Applicant:	Louise Sellenger – Executive Officer
Date:	24 th January 2022
Disclosure of Interest:	NIL
Responsible Officer	Louise Sellenger – Executive Officer
Author:	Louise Sellenger – Executive Officer
Attachment	Contact list dated 19 August 2021 (5 Pages)

Background

The Contact List is a vital part of the Local Emergency Management Arrangements and is required to be updated regularly.

Officer Comment

The attached version is the newest information we have. If this can be reviewed and any changes to staff and contacts be submitted to the Executive Officer.

Financial Implications

Nil

Policy Implications

Nil

Meeting Discussion

Recommendation

Moved: D Waters

Seconded: D Shadbolt

That the following changes be made to the contact list:
Remove Jacinta Herbert, new contact to be advised.

Carried 7 / 0

4.2 Other Reports

Jo Spadaccini – Department of Communities

Wheatbelt Update August 2022 (See attached)

5. New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

6. General Business

Yvette Grigg was going to

7. Next Meeting

The next meeting of Local Emergency Management Committee will be held on Wednesday 26th October 2022 in the Shire of Mukinbudin Council Chambers commencing at 4.00pm.

8. Closure of Meeting

Meeting Closed 4.21 pm