



Shire of Mukinbudin

Ordinary Meeting of Council

UNCONFIRMED MINUTES

Meeting was held in Council Chambers at
15 Maddock Street, Mukinbudin
Commencing at 1.04pm Tuesday 14th September 2021

Dirk Sellenger
CHIEF EXECUTIVE OFFICER



****** DISCLAIMER ******

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mukinbudin during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mukinbudin. The Shire of Mukinbudin warns that anyone who has any application lodged with the Shire of Mukinbudin must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mukinbudin in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.



Dirk Sellenger
CHIEF EXECUTIVE OFFICER

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9. Elected members Motions of which previous notice has been given

9.1 Nil

10. Urgent Business without notice (with the approval of the President or meeting)

10.1 Nil

11. Dates to Remember

11.1 See attached list

12. Closure of Meeting

12.1 Closure of Meeting

AGENDA

Agenda of the Ordinary Meeting of Council to be held in Council Chambers, Maddock Street, Mukinbudin on 14th September 2021.

1. Declaration of Opening

- 1.1 The Shire President to declare the Meeting open at 1.04pm

2. Public Question Time (min 15 minutes)

- 2.1 Response to previous questions taken on notice.
Nil
- 2.2 Declaration of public question time opened (minimum 15 mins)

The Shire President to declare public question time open.
- 2.3 Declaration of public question time closed

The Shire President to declare public question time closed.

3. Record of attendance, apologies and approved leave of absence

- 3.1 Present:
- 3.2 Apologies:
Cr Bent
- 3.3 On leave of absence:
Cr Seaby
- 3.4 Staff:
Dirk Sellenger
Ed Nind
Louise Sellenger
- 3.5 Visitors:
- 3.6 Applications for leave of absence:
3.6.1 Request for leave of absence

4. Declarations of Interest 8.3.14 – Dirk Sellenger

5. Petitions, deputations and presentations

- 5.1 Petitions

5.2 Deputations

5.3 Presentations

Kaye Bell, Counsellor from Wheatbelt Agcare provided an overview of the services they provide to the region.

6. Announcements by the Presiding person without discussion

6.1

7. Confirmation of the Minutes of previous meetings

7.1 Confirmation of Minutes for the Ordinary Meeting of Council held on the 17th August 2021.

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION

Council Decision Number – 03 09 21

Moved: Cr McGlashan Seconded: Cr Walker

That the Minutes of the Ordinary Meeting of Council held on the 17th August 2021 be accepted as a true and correct record of proceedings.

Carried 7/0

8.1 MONTHLY INFORMATION REPORT

8.1.1 September 2021 Information Report	
Location:	Mukinbudin
File Ref:	ADM 360
Applicant:	Louise Sellenger, Manager of Corporate Services
Date:	30 th August 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

Summary

To allow Council to receive the Monthly Information Report including reports from Manager of Works, Manager of Corporate Services, Caravan Park Manager and Environmental Health Officer.

Background Information

Reports are presented to Council on operational matters within the Shire of Mukinbudin.

Officer Comment

Refer to Information Report.

Strategic & Social Implications

Consultation

Dirk Sellenger – Chief Executive Officer
 Luke Sprigg – Manager of Works
 Tania Sprigg - Caravan Park Manager
 Allan Ramsay – Environmental Health Officer

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

OFFICER RECOMMENDATION

Council Decision Number – 04 09 21

Moved: Cr Ventris

Seconded: Cr Nicoletti

That Council receive the August 2021 Information Report.

Carried 7/0

8.2 Finance Reports

8.2.1 List of Payments – August 2021	
Location:	Mukinbudin
File Ref:	ADM 007
Applicant:	Edward Nind – Finance Manager
Date:	11 th August 2021
Disclosure of Interest:	Nil
Responsible Officer:	Edward Nind – Finance Manager
Author:	Melissa Jones – Finance Officer
Voting Requirements	Simple Majority
Documents Attached	List of Payments – Municipal Account (4 pages) List of Payments – Restricted Muni Account (1 pages) Credit Card Summary July 2021 (1 page) Corporate Credit Card Statement July 2021 (4 pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please see the Finance Manager prior to the meeting so that a researched answer may be provided.

Summary

List of payments made in August 2021 for endorsement by Council.

Background Information

A list of payments submitted to Council on 14th September 2021, for confirmation in respect of accounts already paid or for the authority to those unpaid. (Please refer to Payment listing submitted as a separate attachment).

Officer Comment

Standard process of obtaining Council endorsement of payments.

Strategic & Social Implications

N/A

Consultation

N/A

Statutory Environment

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

Policy Implications

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

Financial Implications

All payments have been made in accordance with the 2021/2022 Budget.

OFFICER RECOMMENDATION**Council Decision Number – 05 01 21****Moved: Cr Nicoletti****Seconded: Cr Comerford****That the list of payments made in August 2021, be endorsed for payment.****Municipal Fund:**

Muni EFTs	EFT 6372	to	EFT 6435	\$250,748.33
Muni Cheques	Chq 31909	to	Chq 31909	\$14,553.39
Muni Direct Debits	DD 8215.1	to	DD 8255.12	\$13,918.12
(Superannuation, loans, leases)				
Pays on			04/08/2021 & 18/08/2021	\$72,488.52
(Not included on payment listing)				
<hr/>				
Total Municipal Funds				\$351,708.36

Restricted Muni Fund:

Trust EFTs	EFT -	to	EFT -	\$0.00
Trust Cheques	Chq -	to	Chq -	\$0.00
Trust Direct Debits	DD 8258.1	to	DD 8313.1	\$31,240.25
<hr/>				
Total Trust Funds				\$31,240.25

Carried 7/0

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT6372		Shirley Sweetman Reimbursement for Rent - Direct Debit not canceled in time.		412.50
EFT6373		Stephen John Paterson Reimbursement of Rent - Direct Debit not canceled in time		120.00
EFT6374		Abco Products Rubbermaid Horizontal Baby Change Station - Railway Toilets		759.62
EFT6375		Arrow Bronze Necrop style plaque - Wilma Geraghty		181.78
EFT6376		Cameron Butler Reimbursement for Staff Training 27/07/2021		950.00
EFT6377		Geraghtys Engineering & Auto Electricics Motor Vehicle Inspection for Community Bus		187.75
EFT6378		Gowers Glazing 2 roller wheels for Fly Screen Door at Caravan Park house 25 Cruickshank		15.40
EFT6379		Great Eastern Country Zone Annual Subscription 2021/2022		3,850.00
EFT6380		Great Southern Fuels Fuel Account July 2021		13,971.10
EFT6381		Modularis Pty Ltd Final Claim - Rententions B - Construction of purpose-built Early Childhood		17,879.48
EFT6382		Tammi De Rooy Art And Design Government Week Banner -		500.00
EFT6383		Telstra Monthly Phone Account- June 2021		699.37
EFT6384		Wa Contract Ranger Services Pty Ltd WA Contract Ranger Services for 2021/2022 FY - July 2021		374.00
EFT6385		Bendigo Bank Mastercard Various Payment for June 2021 (see summary)		2,988.35
EFT6386		Abco Products Cleaning Products for Caravan Park		125.99
EFT6387		Adage Furniture Purchase of 9 Chairs and 3 Tables for Cafe		1,843.60
EFT6388		Australia Post Letter and Package Services for the month of July 2021		25.33
EFT6389		Avon Waste Rubbish Service July 2021		4,922.66
EFT6390		Bf & Jd Atkins Cookinbin Road 2230m3 Gravel & Resheeting -DRFAEA/DFES Funded Work : QU-0019		42,515.00
EFT6391		Bob Waddell Consultant Supply of Rates service Assistance - End of Year and Rates Processing		1,155.00
EFT6392		Boc Limited Gas Bottle Rental/Service Charge		44.45
EFT6393		Toll Ipec Various freight Charges		53.14
EFT6394		D I Tomas Contracting 2m Wide concrete Footpaths on Bent Street and Maddock St		47,707.00
EFT6395		Dirk Sellenger Reimbursement for Power Bills - Dirks House		861.89
EFT6396		Dylan Copeland Various NRM Consultant Assistance for FY 21/22 - July 2021		792.00
EFT6397		Eastern Hills Saws & Mowers PPE for Depot Crew		49.50

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT6398		Finishing WA Council Minute Binding x5 books.		808.50
EFT6399		Hersey's Safety Pty Ltd Stickers for Caravan Park Bays & Plants		403.00
EFT6400		Hutton & Northey Air Control for Dribble Bar for Mitubishi FV517KW Truck		273.90
EFT6401		Landgate Other DLI Invoices		27.20
EFT6402		Lgis Risk Management Marine Cargo Coverage		693.00
EFT6403		Lgiswa LGIS Liability - Public Liability and Member Liability		27,748.18
EFT6404		Local Health Authorities Analytical Committee Analytical Services 2021/2022		396.00
EFT6405		Louise Claire Sellenger Reimbursements for Uniforms		260.25
EFT6406		Muka Tyre Mart Various tyre repairs and new tyres		1,386.00
EFT6407		Mukinbudin Glass Supply and Installation of new roller blinds and glass sliding door lock. Quote: QU-0052		700.54
EFT6408		Oclc (uk) Ltd Renewal of AMLIB Services - Library book scanning system 25/08/2021 to 24/08/2022		1,903.74
EFT6409		Officeworks Purchase of Stationary and Envelopes for admin use.		124.73
EFT6410		Quest Joondalup Accommodation for Luke Sprigg		209.00
EFT6411		Ramsay Constructions Pty Ltd BS & EHO Consultant Work for 2021/22 FY - July 2021		2,700.00
EFT6412		Rvj Resources July Monthly Purchases		508.62
EFT6413		Sigma Chemicals Various Signs for Swimming Pool		1,017.54
EFT6414		Signs Plus Purchase of Name badges fro Melissa, Hilda and Kristy & postage.		48.00
EFT6415		Sippes Mukinbudin Various Purchased for all departments		2,982.24
EFT6416		Synergy Power Account up to 21 July 2021		6,039.06
EFT6417		Wallis Computer Solution NBN Internet for Admin, 4 Salmon Gum, Depot and 15 Cruickshank Rd		456.50
EFT6418		A&m Medical Services Pty Ltd Annual Service of Oxy Viva Unit - Pool		155.27
EFT6419		Abco Products Cleaning Material for Complex and Town Toilets plus freight		414.41
EFT6420		Absolutely All Electrical Works completed at 25A Calder, Cafe and Caravan Park		647.58
EFT6421		All Ways Foods GYM cleaning, price includes freight and handling.		66.05
EFT6422		Copier Support Printer Meter Reading for 23/07/2021 to 25/08/2021		1,643.25
EFT6423		Toll Ipec Returning Licensing Plates to Shire of Yilgarn		10.73

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT6424		D I Tomas Contracting Footpaths around Town - Maddock St from Ferguson to Conway st.		36,300.17
EFT6425		Enviropipes Various Corrugated Pipe for Culvert Mainenance - Locations to be assigned		9,734.34
EFT6426		Hutton & Northey 210Lt Drum of Adblue for DAF P369		440.43
EFT6427		Kalannie Community Resource Centre Advertising in Kapers Full Page - Country Halls Tour - 6 issues - 27/04, 04/05.		180.00
EFT6428		Local Government Works Association of WA Luke to Attend LG Workers Association		1,232.00
EFT6429		Lock, Stock & Farrell Purchase of various keys for master key system		627.50
EFT6430		Mukinbudin Trading Post July Monthly Admin Purchases		29.14
EFT6431		Officeworks August Monthly Admin Purchases		272.85
EFT6432		On Hold On Line On Hold Messages FY 2021/22 - July 2021		77.00
EFT6433		Palm Plumbing Supply and Install of 500L Grease Arrestor		4,757.08
EFT6434		Wa Contract Ranger Services Pty Ltd WA Contract Ranger Services for 2021/2022 FY - August 2021		841.50
EFT6435		Bendigo Bank Mastercard Various Purchases for July 2021 (see Summary)		1,648.12
31909		Water Corporation Water Account up to 16 July 2021		14,553.39
DD8215.1		Iloof Superannuation contributions		238.61
DD8215.2		SM Superfund Payroll deductions		1,269.99
DD8215.3		Aware Super Superannuation contributions		3,290.81
DD8215.4		Mlc Superannuation Fund Mlc Navigator Retirement Plan Superannuation contributions		495.56
DD8215.5		Wealth Personal Superannuation And Pension Fund Superannuation contributions		238.20
DD8215.6		Australian Super Superannuation contributions		214.80
DD8215.7		Bendigo Smartstart Super Superannuation contributions		368.08
DD8215.8		Sunsuper Superannuation contributions		216.90
DD8215.9		Rest Industry Super Superannuation contributions		224.81
DD8255.1		Iloof Superannuation contributions		238.61
DD8255.2		Hestra Superannuation Superannuation contributions		89.38
DD8255.3		Prime Super Superannuation contributions		439.50
DD8255.4		SM Superfund Payroll deductions		1,269.99

Date: 07/09/2021
Time: 2:23:00PM

Shire of Mukinbudin

USER: Melissa Jones
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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
DD8255.5		Aware Super Superannuation contributions		3,178.54
DD8255.6		Mlc Superannuation Fund Mlc Navigator Retirement Plan Superannuation contributions		495.56
DD8255.7		Wealth Personal Superannuation And Pension Fund Superannuation contributions		238.20
DD8255.8		Australian Super Superannuation contributions		214.80
DD8255.9		Bendigo Smartstart Super Superannuation contributions		368.08
DD8215.10		Prime Super Superannuation contributions		286.23
DD8255.10		Sunsuper Superannuation contributions		216.90
DD8255.11		Rest Industry Super Superannuation contributions		224.81
DD8255.12		Retirement Portfolio Service Anz Smart Choice Super Superannuation contributions		99.76

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Muni Bank - 633-000 116456799	279,219.84
TOTAL		279,219.84

Date: 07/09/2021
 Time: 4:54:54PM

Shire of Mukinbudin

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 USER: Melissa Jones
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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
DD8258.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 02/08/2021		1,090.25
DD8283.1		Department Of Transport PAYMENT OF LICENSING COLLECTED 03/08		5,161.90
DD8285.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 04/08		624.90
DD8287.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 05/08		1,565.35
DD8289.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 09/08		1,700.80
DD8291.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 10/08		713.50
DD8293.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 11/08		4,378.00
DD8295.1		Department Of Transport PAYMENT OF LICENSING FEE COLLECTED 12/08		1,757.00
DD8297.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 13/08		1,387.40
DD8299.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 17/08		4,314.55
DD8301.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 18/08		81.50
DD8303.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 19/08		765.65
DD8305.1		Department Of Transport PAYMENT FOR LICENSING FEES COLLECTED 20/08		536.40
DD8307.1		Department Of Transport PAYMENT OF LICENSING FEE COLLECTED 23/08		1,010.45
DD8309.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 24/08		1,199.35
DD8311.1		Department Of Transport PAYMENT OF LICENSING FEE COLLECTED 30/08		1,882.65
DD8313.1		Department Of Transport PAYMENT OF LICENSING FEES COLLECTED 31/08		3,070.60

REPORT TOTALS


Bank Code	Bank Name	TOTAL
2	Restricted Muni - Trust Bank - 633-000 116457	31,240.25
TOTAL		31,240.25

**Mastercard Summary
August-21**

Date	Transaction Description	Amount
06/08/2021	Apple - Storage	\$4.49
11/08/2021	Aussie Broadband – Caravan Park Internet	\$79.00
11/08/2021	Western Power- Application for Street Lights	\$497.92
15/08/2021	Message Media	\$177.54
28/08/2021	Fat Shack Vintage – Globes for Event Kit	\$390.67
29/08/2021	Merredin Flowers – Flowers for Jennies Farwell	\$50.00
30/08/2021	Bendigo Card Fee	\$4.00
	TOTAL	\$1,203.62

Total

\$1,203.62

009669

 SHIRE OF MUKINBUDIN
 PO BOX 67
 MUKINBUDIN WA 6479

Your details at a glance

BSB number	633-000
Account number	693723967
Customer number	11762408/M201
Account title	SHIRE OF MUKINBUDIN SHIRE OF MUKINBUDIN

Account summary

Statement period	1 Aug 2021 - 31 Aug 2021
Statement number	150
Opening balance on 1 Aug 2021	\$1,648.12
Payments & credits	\$1,648.12
Withdrawals & debits	\$1,199.62
Interest charges & fees	\$4.00
Closing Balance on 31 Aug 2021	\$1,203.62

Account details

Credit limit	\$5,000.00
Available credit	\$3,796.38
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

Payment details

Minimum payment required	\$36.10
Payment due	14 Sep 2021

Any questions?

Contact Tara Chambers at 29 Shadbolt St, Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO** (1300 236 344).



Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment	You will pay off the Closing Balance shown on this statement in about 9 years and 4 months	And you will pay an estimated total of interest charges of \$644.39
If you make no additional charges using this card and each month you pay \$57.78	You will pay off the Closing Balance shown on this statement in about 2 years	And you will pay an estimated total of interest charges of \$183.10, a saving of \$461.29

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1300 652 146.

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 14 SEPTEMBER 2021

577BH103 / E-0 / S-611 / H611 / 0011762408001683

Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$1,648.12
6 Aug 21	APPLE.COM/BILL, SYDN EY AUS RETAIL PURCHASE 04/08 CARD NUMBER 552638XXXXXXXX196 1	4.49		1,652.61
11 Aug 21	Aussie Broadband lim it,MORWELL AUS RETAIL PURCHASE 10/08 CARD NUMBER 552638XXXXXXXX196 1	79.00		1,731.61
11 Aug 21	WESTERN POWER, PERTH AUS RETAIL PURCHASE 09/08 CARD NUMBER 552638XXXXXXXX196 1	497.92		2,229.53
14 Aug 21	PERIODIC TFR 00117624081201 00000000000		1,648.12	581.41
15 Aug 21	MessageMedia, Melbou rne AUS RETAIL PURCHASE 14/08 CARD NUMBER 552638XXXXXXXX196 1	177.54		758.95
28 Aug 21	FATSHACKVIN, 0395856 836 AUS RETAIL PURCHASE 26/08 CARD NUMBER 552638XXXXXXXX196 1	390.67		1,149.62
29 Aug 21	MERREDIN FLOWERS & G I,MERREDIN AUS RETAIL PURCHASE 27/08 CARD NUMBER 552638XXXXXXXX196 1	50.00		1,199.62
30 Aug 21	CARD FEE 1 @ \$4.00	4.00		1,203.62
Transaction totals / Closing balance		\$1,203.62	\$1,648.12	\$1,203.62

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED FOR YOUR ACCOUNT.

Date Paid ___ / ___ / ___ Amount \$ _____

Business Credit Card - Payment options



Pay in person: Visit any **Bendigo Bank** branch to make your payment.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Pay by post: Mail this slip with your cheque to -
PO Box 480 Bendigo VIC 3552.
 If paying by cheque please complete the details below.



Bill code: 342949
Ref: 693723967

Bank@Post™ Pay at any Post Office by **Bank@Post** using your credit card.

Business Credit Card

BSB number	633-000
Account number	693723967
Customer name	SHIRE OF MUKINBUDIN
Minimum payment required	\$36.10
Closing Balance on 31 Aug 2021	\$1,203.62
Payment due	14 Sep 2021
Date	<input type="text"/>
Payment amount	<input type="text"/>

Drawer	Chq No	BSB	Account No	\$	¢
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

^Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

577BH103 / E-0 / S-612 / I-612 / 0011762408001683

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 14 SEPTEMBER 2021

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see

<https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit [/mybusinesscard](https://bendigobank.com.au/mybusinesscard).


All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/mycard for all card related information. Business customers visit [/mybusinesscard](https://bendigobank.com.au/mybusinesscard).

Making great things happen
in your community.



009669

 SHIRE OF MUKINBUDIN
 PO BOX 67
 MUKINBUDIN WA 6479

Card summary

Account number 693723967
Card number 552638XXXXXXXX196
Customer number 11762408/M201
 Statement period 01/08/2021 to 31/08/2021
 Statement number 150 (page 4 of 4)

Any questions?

Contact Tara Chambers at 29 Shadbolt St, Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO** (1300 236 344).

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments
6 Aug 21	APPLE.COM/BILL, SYDN EY AUS	4.49	
11 Aug 21	Aussie Broadband lim it,MORWELL AUS	79.00	
11 Aug 21	WESTERN POWER, PERTH AUS	497.92	
15 Aug 21	MessageMedia, Melbou rne AUS	177.54	
28 Aug 21	FATSHACKVIN, 0395856 836 AUS	390.67	
29 Aug 21	MERREDIN FLOWERS & G I,MERREDIN AUS	50.00	
TOTALS		\$1,199.62	\$0.00

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

8.2.2 Monthly Statement of Financial Activity Report – 31 August 2021	
Location:	Mukinbudin
File Ref:	ADM 005
Applicant:	Edward Nind – Finance Manager
Date:	10 th September 2021
Disclosure of Interest:	Nil
Responsible Officer	Edward Nind – Finance Manager
Author:	Edward Nind – Finance Manager
Voting Requirements	Simple Majority
Documents Attached	Statement of Financial Activity – For the period ended 31 August 2021 (23 Pages) Schedules 2 to 14 For the period 1 July 2021 to 31 August 2022 (96 Pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please discuss these queries with the Finance Manager so that a researched answer may be provided for you.

Summary

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management Regulations 1996)*.

The Monthly Statement of Financial Activity Report attached for consists of;

Statement of Financial Activity comprising:

1. Acquisition of Assets
2. Disposal of Assets
3. Information on Borrowings
4. Reserves
5. Net Current Assets
6. Rating Information
7. Restricted Municipal and Trust Funds
8. Operating Statement
9. Statement of Financial Position
10. Financial Ratios
11. Grants Revenue
12. Bank Balances & Investment Information

Schedules 2 - 14

Background Information

The new Australian Accounting Standards have been applied to this report to recognise unspent grants as liabilities and Right Of Use (ROU) asset lease liabilities.

Where the income shown could be less than the full income received because some of the income had been recorded as a liability this information is shown on the line below the income line in the schedules.

Unspent grants and prepayments received are identified in Note 5. “Net Current Assets “ in the Statement of Financial Activity.

The NRM Grant conditions required us to recognise interest on the unspent grant.

Officer Comment

The “Original Budget”, was adopted on 17 August 2021, is based on a surplus carried forward of \$1,022,592 using end of year figures at the time of estimating.

The “Actual” brought forward surplus from 2020/2021 is \$1,022,685. However this is not the final audited figure and is expected to change due to additional June transactions and end of year accounting adjustments.

The “Amended Budget” is the same as the “Original Budget” as no budget amendments have yet been adopted by council.

At 31 August 2021 the end of month position is a surplus of \$1,992,543 after the raising of rates.

In early June 2021 we received advance Financial Assistant Grant payments for the 2021-2022 financial year, \$593,490 of general purpose funding and \$307,024 of road funding making a total of \$900,514. These figures were based on “approximately half” of the Commonwealth Government funding pool which has subsequently changed.

The reported variances are those to the “Original Budget” at the time of writing and largely relate to timing differences.

The text included in the “Budget Text and Other Information” is largely that from the “Original Budget”

The Grants Revenue report within the Statement of Financial Activity has been adjusted to include income in prior years and brought forward as a liability that was expected to be spent in the current year. This amount is included in the first quarter figures where appropriate.

Strategic & Social Implications N/A

Consultation N/A

Statutory Environment

General Financial Management of Council, Council 2021/22 Budget (Pending Adoption), *Local Government (Financial Management) Regulations 1996*, r34, *Local Government Act 1995*, section 6.4.

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council.

Council adopted a policy on 18 August 2020 that the material variation be set at \$10,000 and 10%. This policy will be reviewed on 17 August 2021.

Financial Implications

There is no direct financial implication in relation to this matter.

OFFICER RECOMMENDATION

Council Decision Number – 06 09 21

Moved: Cr McGlashan Seconded: Cr Paterson

That Council:

Adopt the Monthly Financial Report for the period ending 31 August 2021 and note any material variances greater than \$10,000 and 10%.

Carried 7/0



SHIRE OF MUKINBUDIN

SCHEDULES

FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021

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SHIRE OF MUKINBUDIN
SCHEDULE 02 - GENERAL FUND SUMMARY
Financial Statement for Period Ended
31 August 2021

MUNICIPAL FUND		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
OPERATING									
General Purpose Funding	03	2,140,094.00	108,438.00	2,140,094.00	108,438.00	1,501,215.00	17,522.00	1,301,251.58	13,950.39
Governance	04	0.00	486,729.00	0.00	486,729.00	0.00	85,526.00	0.00	42,064.84
Law, Order, Public Safety	05	24,892.00	87,283.00	24,892.00	87,283.00	498.00	21,948.00	12,367.55	18,001.00
Health	07	500.00	88,034.00	500.00	88,034.00	82.00	13,602.00	0.00	7,805.06
Education & Welfare	08	34,397.00	103,241.00	34,397.00	103,241.00	5,198.00	23,796.00	727.28	34,895.53
Housing	09	280,128.00	408,040.00	280,128.00	408,040.00	42,804.00	73,106.00	43,687.73	44,994.71
Community Amenities	10	76,173.00	274,642.00	76,173.00	274,642.00	11,464.00	50,386.00	10,856.26	36,848.02
Recreation & Culture	11	393,000.00	902,934.00	393,000.00	902,934.00	7,367.00	129,750.00	120,630.62	99,777.73
Transport	12	1,067,801.00	2,154,173.00	1,067,801.00	2,154,173.00	192,760.00	339,560.00	173,905.31	133,131.10
Economic Services	13	523,723.00	409,206.00	523,723.00	409,206.00	43,062.00	69,958.00	31,098.39	68,755.30
Other Property & Services	14	62,950.00	70,957.00	62,950.00	70,957.00	10,478.00	83,930.00	16,879.09	52,902.65
TOTAL - OPERATING		4,603,658.00	5,093,677.00	4,603,658.00	5,093,677.00	1,814,928.00	909,084.00	1,711,403.81	553,126.33
CAPITAL									
General Purpose Funding	03	0.00	1,540.00	0.00	1,540.00	0.00	0.00	0.00	0.00
Education & Welfare	08	0.00	11,935.00	0.00	11,935.00	0.00	0.00	0.00	0.00
Housing	09	68,400.00	138,369.00	68,400.00	138,369.00	0.00	9,936.00	44,700.90	0.00
Community Amenities	10	0.00	15,000.00	0.00	15,000.00	0.00	0.00	0.00	0.00
Recreation & Culture	11	45,000.00	453,500.00	45,000.00	453,500.00	0.00	0.00	0.00	44,192.37
Transport	12	0.00	1,395,027.00	0.00	1,395,027.00	0.00	93,769.00	0.00	153,550.82
Economic Services	13	0.00	281,594.00	0.00	281,594.00	0.00	0.00	0.00	0.00
Other Property & Services	14	234,122.00	331,939.00	234,122.00	331,939.00	89,908.00	139,803.00	59,090.91	95,498.56
TOTAL - CAPITAL		347,522.00	2,628,904.00	347,522.00	2,628,904.00	89,908.00	243,508.00	103,791.81	293,241.75
		4,951,180.00	7,722,581.00	4,951,180.00	7,722,581.00	1,904,836.00	1,152,592.00	1,815,195.62	846,368.08
Less Depreciation Written Back			(1,756,536.00)		(1,756,536.00)		(292,736.00)		0.00
Less Profit/Loss Written Back		(10,000.00)	(2,273.00)	(10,000.00)	(2,273.00)	(1,666.00)	(378.00)	0.00	(1,031.05)
TOTAL REVENUE & EXPENDITURE		4,941,180.00	5,963,772.00	4,941,180.00	5,963,772.00	1,903,170.00	859,478.00	1,815,195.62	845,337.81
Surplus/Deficit July 1st B/Fwd		1,022,592.00		1,022,592.00		1,022,592.00		1,022,685.08	
		5,963,772.00	5,963,772.00	5,963,772.00	5,963,772.00	2,925,762.00	859,478.00	2,837,880.70	845,337.81
Surplus/(Deficit) C/Fwd			0.00		0.00		2,066,284.00		1,992,542.89
		5,963,772.00	5,963,772.00	5,963,772.00	5,963,772.00	2,925,762.00	2,925,762.00	2,837,880.70	2,837,880.70

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 August 2021

PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Rate Revenue and Administration		84,092.00		84,092.00		13,470.00		10,716.07	
General Purpose Funding		2,367.00		2,367.00		394.00		378.44	
Investment Activity		12,501.00		12,501.00		2,080.00		1,342.10	
Other General Purpose Funding		9,478.00		9,478.00		1,578.00		1,513.78	
<u>OPERATING REVENUE</u>									
Rate Revenue and Administration	1,334,539.00		1,334,539.00		1,300,786.00		1,300,754.78		
General Purpose Funding	794,055.00		794,055.00		198,513.00		0.00		▲ Advance Financial Assistance Grants for 2021-2022 were received in 2020-2021, \$593,490 for General Purpose Funding and \$307,024 for Roads. The grants expected in August 2021 have not yet been receipted.
Investment Activity	11,500.00		11,500.00		1,916.00		496.80		
SUB-TOTAL OPERATING	2,140,094.00	108,438.00	2,140,094.00	108,438.00	1,501,215.00	17,522.00	1,301,251.58	13,950.39	
<u>CAPITAL EXPENDITURE</u>									
Investment Activity		1,540.00		1,540.00		0.00		0.00	
SUB-TOTAL CAPITAL	0.00	1,540.00	0.00	1,540.00	0.00	0.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	2,140,094.00	109,978.00	2,140,094.00	109,978.00	1,501,215.00	17,522.00	1,301,251.58	13,950.39	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 August 2021

RATE REVENUE AND ADMINISTRATION	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2030100 Rates Incentive Scheme		250.00		250.00		0.00		0.00	- Rates Incentive Prize
2030101 Valuation Expenses		6,000.00		6,000.00		1,000.00		27.20	- GRV Valuations 5 yearly next due 2022/23 \$ 0, Rural UV Gen Valuation \$4730. Other valuations and land title information, Interim Valuations-change to property description and Mining Tenements totalling \$1,270
2030102 Legal Expenses - Op Exp - Rates		7,500.00		7,500.00		1,250.00		0.00	- Costs of legal action taken with ratepayers see reimbursement income in gl 3030158. \$2000 for Kevin Manuel Land Transfer
2030103 Title/Company Searches - Op Exp - Rates		500.00		500.00		82.00		0.00	- Costs of legal advice relating to rates
2030105 Rates Printing and Stationery - Op Exp - Rates		1,000.00		1,000.00		166.00		0.00	- Real Estate and settlement Agent search fees (Electronic Advice of Sale EAS), Property Inquiry Fee, Building Cert, Requisition prov'n of rate info @ \$100 and (As per Schedule of Fees & Charges) Landgate
2030106 Rates Debtor Doubtful Debts Expense		500.00		500.00		0.00		0.00	- Rates info circulars printing Rates instalment notices printing (inc upgrade of Synergy Template) and Printed & Plain Envelopes
2030107 Rates Debtors Written Off		2,500.00		2,500.00		0.00		0.00	- Rates Debtor Doubtful Debts Expense provisions - Mining Tenements
2030109 Rates Consultants and Other Expenses Relating To Rates		18,500.00		18,500.00		3,082.00		3,120.00	- Rates Debtor Doubtful Debts Expense Wireoffs - Mining Tenements
2030199 Administration Allocated		47,342.00		47,342.00		7,890.00		7,568.87	- Bob Waddell & Associates Contact Rates Officer \$16,500; Other \$1,000
									- Other expenses relating to Rates not elsewhere classified. Typically refund of overpayments.
									- Allocation of 5% of Administration costs.
OPERATING REVENUE									
3030101 Rates Levied - GRV Residential	211,061.00		211,061.00		211,061.00		211,061.44		- Shire GRV Residential and Vacant land - Rate in \$ applied 0.184236. Note: Increase in total Revenue 1.82% due to additional non minimum properties.
3030110 Rates Levied - UV Rural	1,056,041.00		1,056,041.00		1,056,041.00		1,056,041.64		- Agricultural UV - Rate - . Rate in \$ applied 0.022174.
3030120 Rates Levied - GRV Minimum Residential	10,560.00		10,560.00		10,560.00		10,560.00		- 18 Properties GRV Residential and 6 Properties GRV Vacant land @ \$440 minimum.
3030130 Rates Levied - UV Minimum Rural	18,880.00		18,880.00		18,880.00		18,880.00		- 32 Properties @ \$590 minimum
3030132 Rates Levied - UV Minimum Mining Tenement	3,540.00		3,540.00		3,540.00		3,540.00		- 6 Properties @ \$590 minimum, 1 additional property.
3030135 Interim Rates Levied - GRV/UV	2,000.00		2,000.00		332.00		0.00		- Provision for Interim Rates
3030136 Back Rates Levied - GRV/UV	500.00		500.00		82.00		0.00		- Provision for back rates expected.
3030137 Ex-Gratia Rates (CBH, etc.)	19,207.00		19,207.00		0.00		0.00		- Ex Gratia payment by CBH in lieu of rates (IE code rates) Total Tonnage for is tonnes, Annual Contribution calculated on permanent and CLS grain storage facilities within the Shire. Estimated increase of 7.5% at 0.0632316 per Ton. (Shire of Mukinbudin Deed of Agreement with CBH annual contribution calculated by multiplying the agreed tonnage by the Commercial rate in the dollar as levied by Council) Notify CBH by 30 November in writing of contribution required with tax invoice.
3030150 Penalty Interest Raised on Rates	3,000.00		3,000.00		0.00		241.14		- Interest payable after 35 days on unpaid rates @ 8% p.a calculated daily
3030151 Instalment Interest Received	2,000.00		2,000.00		0.00		21.92		- Instalment plan Interest rate 5.5% p.a levied at first pmt, deferred pensioners excluded
3030152 Rates Instalment Admin Fee Received	2,000.00		2,000.00		0.00		45.00		- Admin Fee set at \$15 each instalment excl first instalment as per sch fees and charges. Instalment charges 148 instalments @ \$15.00 per instalment payment.
3030154 Rate Account Enquiry Charges	1,500.00		1,500.00		250.00		363.64		- Rate Account Enquiry Charges as per Fees and Charges
3030155 Reimbursement of Debt Collection Costs (Inc GST)	150.00		150.00		24.00		0.00		- Reimbursement of other debt Collection costs
3030158 Legal Fees - Outstanding Rates - Op Inc	4,000.00		4,000.00		0.00		0.00		- Legal costs of rate recovery action, recovered from Ratepayer, expenses in acct 2030102. Excluding Kevin Manuel Land Transfer.
3030160 Other Income Relating To Rates	100.00		100.00		16.00		0.00		- Reimbursement of other rate related costs
SUB-TOTAL OPERATING	1,334,539.00	84,092.00	1,334,539.00	84,092.00	1,300,786.00	13,470.00	1,300,754.78	10,716.07	
TOTAL - RATE REVENUE AND ADMINISTRATION	1,334,539.00	84,092.00	1,334,539.00	84,092.00	1,300,786.00	13,470.00	1,300,754.78	10,716.07	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 August 2021

GENERAL PURPOSE FUNDING	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2030299 Administration Allocated		2,367.00		2,367.00		394.00		378.44	- Allocation of 0.25% of Administration costs.
OPERATING REVENUE									
3030200 Financial Assistance Grant - General	512,492.00		512,492.00		128,123.00		0.00		▲ - Annual General Purpose Grants from WA Local Government Grants Commission being the Federal Grants Equalisation/General Purpose Grant. of \$1,089,622 . Less 1st early payment of the total grant received June 2021 of \$593,490. Paid August, November, February and May each year.
3030201 Federal Assistance Grant - Roads Component	281,563.00		281,563.00		70,390.00		0.00		▲ - Road Component Grants, WA Local Government Grants Commission 4 x Quarters of \$578,341 Less 1st payment received June 2021 of \$307,024. Paid August, November, February and May each year.
SUB-TOTAL OPERATING	794,055.00	2,367.00	794,055.00	2,367.00	198,513.00	394.00	0.00	378.44	
TOTAL - GENERAL PURPOSE FUNDING	794,055.00	2,367.00	794,055.00	2,367.00	198,513.00	394.00	0.00	378.44	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 August 2021

INVESTMENT ACTIVITY	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2030300 Bank Fees and Charges (Inc GST) - Op Exp		4,700.00		4,700.00		782.00		675.65	- Bank Fees And Charges (Inc Gst) - Bank Fees And Charges (Exc Gst) - Allocation of 0.75% of Administration costs.
2030301 Bank Fees and Charges (Exc GST)		700.00		700.00		116.00		(468.89)	
2030399 Administration Allocated		7,101.00		7,101.00		1,182.00		1,135.34	
OPERATING REVENUE									
3030300 Interest Earned - Reserve Funds	5,500.00		5,500.00		916.00		0.00		- Interest earnings on Council Reserve Funds in at call accounts and term deposits. - Interest earnings on Council Municipal funds in at call accounts and term deposits, including the early grants payment. NB: does not include Interest on Reserve Accounts
3030301 Interest Earned - Municipal Funds	6,000.00		6,000.00		1,000.00		496.80		
SUB-TOTAL OPERATING	11,500.00	12,501.00	11,500.00	12,501.00	1,916.00	2,080.00	496.80	1,342.10	
CAPITAL EXPENDITURE									
4030354 Transfer To Building & Residential Land Reserve - Cap Exp		1,540.00		1,540.00		0.00		0.00	- Allocation of funds for future building works \$0 and Transfer to reserve of interest earned \$1540.
CAPITAL REVENUE									
SUB-TOTAL CAPITAL	0.00	1,540.00	0.00	1,540.00	0.00	0.00	0.00	0.00	
TOTAL - INVESTMENT ACTIVITY	11,500.00	14,041.00	11,500.00	14,041.00	1,916.00	2,080.00	496.80	1,342.10	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 August 2021

OTHER GENERAL PURPOSE FUNDING		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2030400	Rounding and Foreign & Other Invalid Currency Op Exp - Other GP Funding		10.00		10.00		0.00		0.00	- Rounding Adjustments Includes Australian Taxation Office Roundings and un-identified balances. . - Allocation of 1% of Administration costs.
2030499	Administration Allocated		9,468.00		9,468.00		1,578.00		1,513.78	
<u>OPERATING REVENUE</u>										
SUB-TOTAL OPERATING		0.00	9,478.00	0.00	9,478.00	0.00	1,578.00	0.00	1,513.78	
TOTAL - OTHER GENERAL PURPOSE FUNDING		0.00	9,478.00	0.00	9,478.00	0.00	1,578.00	0.00	1,513.78	

SHIRE OF MUKINBUDIN
SCHEDULE 04 - GOVERNANCE
 Financial Statement for Period Ended
 31 August 2021

PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Members of Council		305,507.00		305,507.00		69,552.00		35,807.56	Significant components are: Payments for Subscriptions & Publications are not proceeding as fast as expected. Insurance costs are less because one installment is pending and the majority of costs have been allocated to administration.
Other Governance		181,222.00		181,222.00		15,974.00		6,257.28	
SUB-TOTAL OPERATING	0.00	486,729.00	0.00	486,729.00	0.00	85,526.00	0.00	42,064.84	
TOTAL - PROGRAMME SUMMARY	0.00	486,729.00	0.00	486,729.00	0.00	85,526.00	0.00	42,064.84	

SHIRE OF MUKINBUDIN
SCHEDULE 04 - GOVERNANCE
Financial Statement for Period Ended
31 August 2021

MEMBERS OF COUNCIL		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2040100	Members Travelling		4,000.00		4,000.00		0.00		0.00	<p>- 9 x Elected Members Travel reimbursement allowance as per Sec 30.6 LGO (WA) Interim Award 2011 based and SAT Reg31(1)(b). \$0.78 per km. Award South West Land Division rates per km Over 2600cc 95.54, 2600cc to 1600cc 68.66, less than 1600cc 56.69</p> <p>- Local Government Convention and Trade Exhibition, scheduled for August</p> <p>- Presidential Annual Allowance in accordance with S5.98(5) Local Government Act 1995 \$513 Min to \$20,063 max from 1 July 2019.</p> <p>- Deputy Presidential Annual Allowance in accordance with S5.98(5) Local Government Act 1995 25% of Presidential allowance</p> <p>- Annual Councillor Fee \$3,660 per councillor x 8 Crs. (\$3,589 Min to \$9,504 Max) \$28,712 and President Sitting Fee \$3,589 (\$3,660 Min to \$19,534 Max)</p> <p>- Information and Communications (ICT) Allowance \$1,000 per councillor. (\$500-\$3,500 max)</p> <p>- WALGA Councillor Training/Professional Development Subscription</p> <p>- WALGA Assoc Membership Sub general levy \$7,325.86, WALGA Procurement Consultancy Service \$2,550, WALGA Council Connect (see 2140531), WALGA Employee Relations Subscription \$3,412.50, WALGA Tax Service \$1490, WALGA Governance Services \$320, WALGA Environmental Planning Services \$2,200, WALGA Banners in the Terrace costs of banner and paints \$0, WALGA Great Eastern Country Zone membership fees \$1750 and Rural Water Council membership fees Rural Health West Membership fees Aust Communication Authority lic Apra Music Our Community.com.au subscription totalling \$900</p> <p>- Personal Accident \$425, Public Liability 50% (other 50% in Sch 14 Admin O/H's) \$8,000 and Councillor & Officers management liability \$7,601. For Cyber Liability -- see Administration</p> <p>- Other Minor Expenditure.</p> <p>- Purchase existing laptop \$155. Video Meeting Hardware for council \$3,200. Other items \$500</p> <p>Includes Laptop lease expenses \$170 and Chambers allocation of electricity consumption \$400.</p> <p>Employee Costs - Salaries & Wages \$680. Contractors & Consultants \$209. Materials/Stock Purchased \$150. Labour Overheads Allocated \$861.</p> <p>- Donations to Community Groups as per Council Policy 2.3 Community Chest Grant Scheme. (See budget in Community Development account 2100910 for Community Development activities.)</p> <p>- CSP MS 365 Bus Basic & EOA 9 lic</p> <p>- Shire of Mukinbudin NEWROC Fees for 2020/21 General Subs \$15,500, See account 2130202 for NEWTRAVEL Tourism Officer contribution. See acct 2040119 for business cases.</p> <p>- Business Cases Project Work</p> <p>- Other Councillor expenses. Including binding of minutes</p> <p>- Depreciation charge ex Asset Register</p> <p>- Allocation of 17.4% of Administration costs.</p>
2040101	Members Conference Expenses		7,000.00		7,000.00		0.00		0.00	
2040102	Presidents Allowance		10,200.00		10,200.00		0.00		0.00	
2040103	Deputy Presidents Allowance		2,550.00		2,550.00		0.00		0.00	
2040104	Members Sitting Fees		32,940.00		32,940.00		0.00		0.00	
2040105	Communications Allowance		9,000.00		9,000.00		0.00		0.00	
2040106	Members Training		4,000.00		4,000.00		0.00		0.00	
2040108	Subscriptions & Publications		20,500.00		20,500.00		20,500.00		4,000.00	
2040109	Members - Insurance - Op Exp		16,026.00		16,026.00		16,026.00		4,425.00	
2040110	Stationary, Badges and Other Items Members - Op Exp		500.00		500.00		82.00		780.70	
2040112	Minor Asset Purchases - Members- Op Exp		3,855.00		3,855.00		1,271.00		0.00	
2040113	Chambers Operating Expenses									
	BO001 Chambers Operating Expenses		1,900.00		1,900.00		314.00		534.36	
2040114	Chambers Building Maintenance									
	BM001 Chambers Building Maintenance		1,900.00		1,900.00		312.00		71.90	
2040115	Donations to Community Groups and Functions - Op Exp - M		10,000.00		10,000.00		1,666.00		0.00	
2040116	Software Licences - Op Exp - Members		1,233.00		1,233.00		1,233.00		0.00	
2040118	NEWROC Admin Fees		11,000.00		11,000.00		0.00		0.00	
2040119	NEWROC - Project Contributions & Business Cases - Op Exp		2,000.00		2,000.00		332.00		0.00	
2040120	Other Expenses - Members of Council		1,500.00		1,500.00		250.00		1,000.00	
2040192	Depreciation - Members		617.00		617.00		102.00		0.00	
2040199	Administration Allocated		164,786.00		164,786.00		27,464.00		24,995.60	
SUB-TOTAL OPERATING		0.00	305,507.00	0.00	305,507.00	0.00	69,552.00	0.00	35,807.56	
TOTAL - MEMBERS OF COUNCIL		0.00	305,507.00	0.00	305,507.00	0.00	69,552.00	0.00	35,807.56	

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 14 SEPTEMBER 2021

SHIRE OF MUKINBUDIN
SCHEDULE 04 - GOVERNANCE
Financial Statement for Period Ended
31 August 2021

OTHER GOVERNANCE		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2040200	Civic Functions, Refreshments & Receptions - Other Gov - O		13,000.00		13,000.00		2,164.00		202.18	- Expenses for food and refreshments Council meetings and functions for Shire of Mukinbudin. For Admin refreshments see Account 2140540. - Catering expenses for Council meetings and functions for Shire of Mukinbudin
2040202	Audit Fees - Op Exp - Other Gov		41,950.00		41,950.00		0.00		0.00	- Financials Audit 39,000, Other Grant Audits; Roads to Recovery \$2k, Provision Deferred Pensioners certification \$350, LCRIP \$800, BBRF 800, Contingency \$1k
2040206	Long Term Financial Planning Consultancy		10,000.00		10,000.00		1,666.00		0.00	- Provision for LTFP consultant Ron Back -update every 2 yrs (Carry over provision). Asset Management Plans required.
2040207	Asset Management & Valuations Consultants - Op Exp - Oth Gov		35,000.00		35,000.00		5,832.00		0.00	- Standard Provisions:Infrastructure Management (AIM) Ron Back and Rod Munns\$15K. Building Revaluations \$20K
2040210	Other Consultancy - Strategic		40,400.00		40,400.00		0.00		0.00	- 4 yearly Financial Management Review- FM Reg 5(2) \$8,400, - QI Consulting Strategic Communit and Corporate Business Plans \$7,000, Asset Management Plan and LTFP update \$10K (Est), Other Strategic Plans \$15K
2040211	Other Governance Consultant Expenses - Op Exp - Other Gov		3,000.00		3,000.00		0.00		0.00	- Consultants advising council. Inc CEO review.
2040299	Administration Allocated		37,872.00		37,872.00		6,312.00		6,055.10	- Allocation of 4% of Administration costs.
SUB-TOTAL OPERATING		0.00	181,222.00	0.00	181,222.00	0.00	15,974.00	0.00	6,257.28	
TOTAL - OTHER GOVERNANCE		0.00	181,222.00	0.00	181,222.00	0.00	15,974.00	0.00	6,257.28	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 August 2021

PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Fire Prevention		36,291.00		36,291.00		6,046.00		756.88	
Emergency Services Levy		27,160.00		27,160.00		12,024.00		13,651.90	
Animal Control		20,965.00		20,965.00		3,484.00		3,213.78	
Other Law, Order & Public Safety		2,867.00		2,867.00		394.00		378.44	
<u>OPERATING REVENUE</u>									
Emergency Services Levy	21,892.00		21,892.00		0.00		11,568.05		Previously unspent grant income and liabilities adjusted & recognised sooner than expected
Animal Control	3,000.00		3,000.00		498.00		799.50		
SUB-TOTAL OPERATING	24,892.00	87,283.00	24,892.00	87,283.00	498.00	21,948.00	12,367.55	18,001.00	
TOTAL - PROGRAMME SUMMARY	24,892.00	87,283.00	24,892.00	87,283.00	498.00	21,948.00	12,367.55	18,001.00	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended

31 August 2021

FIRE PREVENTION	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
W001 Fire Prevention/Burning/Control - Op Exp - Fire Prevention		2,000.00		2,000.00		332.00		0.00	- - Communication Expenses Telephone, Data and Other \$2,000.
2050192 Depreciation - Fire Prevention		29,557.00		29,557.00		4,926.00		0.00	- Depreciation charge ex Asset Register
2050199 Administration Allocated		4,734.00		4,734.00		788.00		756.88	- Allocation of 0.5% of Administration costs.
OPERATING REVENUE									
SUB-TOTAL OPERATING	0.00	36,291.00	0.00	36,291.00	0.00	6,046.00	0.00	756.88	
TOTAL - FIRE PREVENTION	0.00	36,291.00	0.00	36,291.00	0.00	6,046.00	0.00	756.88	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 August 2021

EMERGENCY SERVICES LEVY		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE										
2050200	ESL Purchase of Small Equipment <1,500		1,000.00		1,000.00		166.00		0.00	- Equipment Less than \$1,500.
2050202	ESL Maintenance of Vehicles		2,874.00		2,874.00		478.00		196.30	- Vehicle Expenses Allocated - P299 Fire Truck 2014 ISUZU FTS800 4.4R Bonnie Rock BONNIEROC. Excludes depreciation. See acct 2050192 for Depreciaton.
2050203	ESL Building Maintenance									-- Employee Costs - Salaries & Wages \$464.
BM006	Bonnie Rock Fire Brigade Shed Maintenance - Op Exp - ESL		1,500.00		1,500.00		244.00		3,032.27	-- Contractors & Consultants \$299. -- Labour Overheads Allocated \$587. -- Plant Operating Costs Allocated \$150.
2050204	ESL Protective Clothing and Accessories		1,000.00		1,000.00		166.00		0.00	- ESL Protective Clothing And Accessories
2050205	ESL Building Operations (Excludes Insurance)									-- Contractors & Consultants \$200. -- Materials/Stock Purchased \$300.
BO006	Bonnie Rock Fire Shed - Building Operations		500.00		500.00		82.00		128.61	- Additional ESL related expenses or the return of unspent grants.
2050206	ESL Other Goods and Services		1,108.00		1,108.00		184.00		0.00	- Bushfire Insurance Volunteers \$4104 ,Bonnie Rock and Mukinbudin Fire Shed MPS \$459, Bushfire Brigade members Vehicles & 2014 Isuzu Fire Tender P299 \$4447
2050207	ESL Insurances		9,010.00		9,010.00		9,010.00		8,780.94	- Electricity for the Bonnie Rock Fire Shed
2050216	Utilities Rates and Taxes - Op Exp ESL		700.00		700.00		116.00		0.00	- Allocation of 1% of Administration costs.
2050299	Administration Allocated - Op Exp ESL		9,468.00		9,468.00		1,578.00		1,513.78	
OPERATING REVENUE										
3050200	ESL Admin Fee/Commission	4,000.00		4,000.00		0.00		0.00		- ESL Admin Fee/Commission
3050201	ESL Operating Grant	17,692.00		17,692.00		0.00		11,555.12		- 2021/22 DFES ESL Operating Grant allocation = \$18,275 less unspent from 19/20 of \$583
9304052	FESA-ESL Unspent Grants-Current Liability - In addition to the income shown in the above account we have received an additional					\$250.95				
3050203	ESL Non-Payment Penalty Interest	200.00		200.00		0.00		12.93		- ESL Non-Payment Penalty Interest
SUB-TOTAL OPERATING		21,892.00	27,160.00	21,892.00	27,160.00	0.00	12,024.00	11,568.05	13,651.90	
CAPITAL EXPENDITURE										
4050260	Emergency Services Building Capital Exp - ESL									
4050262	Buildings Works in Progress - Cap Exp Emergency Services Lev									
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - EMERGENCY SERVICES LEVY		21,892.00	27,160.00	21,892.00	27,160.00	0.00	12,024.00	11,568.05	13,651.90	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 August 2021

ANIMAL CONTROL		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE										
2050304	Animal Control Expenses - Other		300.00		300.00		48.00		0.00	- Tags etc
2050306	Dog Pound Maintenance									- Postage costs for sending renewals and Dog Fines
	BM010 Dog Pound Maintenance		300.00		300.00		46.00		0.00	-- Employee Costs - Salaries & Wages \$93.
										-- Contractors & Consultants \$90.
										-- Labour Overheads Allocated \$117.
2050307	Ranger Services (Contracted)		10,600.00		10,600.00		1,766.00		1,700.00	- Ranger Services (Contracted)
2050308	Dog Pound Operations									-- Employee Costs - Salaries & Wages \$31.
	BO010 Dog Pound Operations		150.00		150.00		22.00		0.00	-- Contractors & Consultants \$30.
										-- Materials/Stock Purchased \$50.
										-- Labour Overheads Allocated \$39.
2050392	Depreciation - Animal Control		147.00		147.00		24.00		0.00	- Depreciation charge ex Asset Register
2050399	Administration Allocated		9,468.00		9,468.00		1,578.00		1,513.78	- Allocation of 1% of Administration costs.
OPERATING REVENUE										
3050300	Pound Fees	100.00		100.00		16.00		100.00		- Impounding Fees
3050301	Dog Registration Fees	1,800.00		1,800.00		300.00		412.50		- Dog Licence Fees
3050302	Fines and Penalties - Animal Control	500.00		500.00		82.00		287.00		- Dog Infringements
3050304	Cat Registration Fees	600.00		600.00		100.00		0.00		- Cat Licence Fees
SUB-TOTAL OPERATING		3,000.00	20,965.00	3,000.00	20,965.00	498.00	3,484.00	799.50	3,213.78	
TOTAL - ANIMAL CONTROL		3,000.00	20,965.00	3,000.00	20,965.00	498.00	3,484.00	799.50	3,213.78	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 August 2021

OTHER LAW, ORDER, PUBLIC SAFETY	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE									
2050401 Community Safety Expenses		500.00		500.00		0.00		0.00	- Housing street signs
2050499 Administration Allocated		2,367.00		2,367.00		394.00		378.44	- Allocation of 0.25% of Administration costs.
SUB-TOTAL OPERATING	0.00	2,867.00	0.00	2,867.00	0.00	394.00	0.00	378.44	
TOTAL - OTHER LAW, ORDER, PUBLIC SAFETY	0.00	2,867.00	0.00	2,867.00	0.00	394.00	0.00	378.44	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 August 2021

PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Health Inspection and Administration		24,468.00		24,468.00		3,244.00		2,741.05	
Preventative Services - Pest Control		2,767.00		2,767.00		394.00		378.44	
Preventative Services - Other		2,767.00		2,767.00		460.00		738.44	
Other Health		58,032.00		58,032.00		9,504.00		3,947.13	
OPERATING REVENUE									
Health Inspection and Administration	500.00		500.00		82.00		0.00		
SUB-TOTAL OPERATING	500.00	88,034.00	500.00	88,034.00	82.00	13,602.00	0.00	7,805.06	
TOTAL - PROGRAMME SUMMARY	500.00	88,034.00	500.00	88,034.00	82.00	13,602.00	0.00	7,805.06	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 August 2021

HEALTH INSPECTION & ADMIN		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>										
2070307	Contract EHO - Op Exp		10,000.00	10,000.00		1,666.00		1,227.27		- Contract EHO/BS \$2,000 per month 40% Health, 60% Building + \$400 Contingency - Preparation of a Public Health Plan - Allocation of 1% of Administration costs.
2070310	Other Health Admin Expenses		5,000.00	5,000.00		0.00		0.00		
2070399	Administration Allocated		9,468.00	9,468.00		1,578.00		1,513.78		
<u>OPERATING REVENUE</u>										
3070307	Other Income - Inspection/Admin	500.00		500.00		82.00		0.00		- Inspection fees
SUB-TOTAL OPERATING		500.00	24,468.00	500.00	24,468.00	82.00	3,244.00	0.00	2,741.05	
TOTAL - HEALTH INSPECTION & ADMIN		500.00	24,468.00	500.00	24,468.00	82.00	3,244.00	0.00	2,741.05	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 August 2021

PREVENTIVE SERVICES - PEST CONTROL	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE									
2070400 Mosquito Control - Op Exp - Pest Control									- Provision for - Employee Costs - Salaries & Wages \$93. - Contractors & Consultants \$90. - Materials/Stock Purchased \$100. - Labour Overheads Allocated \$117. - Allocation of 0.25% of Administration costs.
MQF Mosquito Control - Op Exp - Pest Control		400.00		400.00		0.00		0.00	
2070499 Administration Allocated		2,367.00		2,367.00		394.00		378.44	
SUB-TOTAL OPERATING	0.00	2,767.00	0.00	2,767.00	0.00	394.00	0.00	378.44	
TOTAL - PREVENTIVE SERVICES - PEST CONTROL	0.00	2,767.00	0.00	2,767.00	0.00	394.00	0.00	378.44	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 August 2021

PREVENTIVE SERVICES - OTHER	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									
2070500 Analytical & Other Expenses		400.00		400.00		66.00		360.00	- Local Health Authorities Analytical Committee -Services fixed min cost - Allocation of 0.25% of Administration costs.
2070599 Administration Allocated		2,367.00		2,367.00		394.00		378.44	
SUB-TOTAL OPERATING	0.00	2,767.00	0.00	2,767.00	0.00	460.00	0.00	738.44	
TOTAL - PREVENTIVE SERVICES - OTHER	0.00	2,767.00	0.00	2,767.00	0.00	460.00	0.00	738.44	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 August 2021

OTHER HEALTH	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
2070602	Medical Practice Costs	29,942.00		29,942.00		4,990.00		151.58	- 30% Share of Kunnunoppin Medical Practice Costs: Doctors Vehicle Operating Costs \$3,750 , Management Fee \$21,818, Share of Doctors Vehicle Replacement \$4,374.
2070603	Medical Practice Costs - Doctor House Rent	8,100.00		8,100.00		1,350.00		768.00	- 30% Share of Doctors House Rent contribution \$8,100.
2070605	Advertising, Contributions & Other Health Exp - Op Exp - Oth	1,000.00		1,000.00		0.00		0.00	- Other expenses
2070615	23 Maddock St (Old Nursing Post) Building Ops and Maint-O								
2070692	Depreciation - Other Health	54.00		54.00		8.00		0.00	-- Depreciation - Ex Asset Register From Asset Register\$54.
2070699	Administration Allocated	18,936.00		18,936.00		3,156.00		3,027.55	- Allocation of 2% of Administration costs.
<u>OPERATING REVENUE</u>									
SUB-TOTAL OPERATING		0.00	58,032.00	0.00	58,032.00	0.00	9,504.00	0.00	3,947.13
<u>CAPITAL EXPENDITURE</u>									
4070650	Building (Capital) - Other Health								
<u>CAPITAL REVENUE</u>									
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - OTHER HEALTH		0.00	58,032.00	0.00	58,032.00	0.00	9,504.00	0.00	3,947.13

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 August 2021

PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Community Resource Centre		26,628.00		26,628.00		4,492.00		4,465.69	
Other Education		200.00		200.00		16.00		0.00	
Care Of Families And Children		29,610.00		29,610.00		5,738.00		7,023.85	Additional minor expenses on completion of the Child Care Centre - White St Building
Aged & Disabled - Senior Citz Centre		44,436.00		44,436.00		13,156.00		23,027.55	The CEACA Inc general membership subscription annual contribution 2021/22 of \$20,000, CEACA Project - 4 Units has been paid sooner than expected.
Other Welfare		2,367.00		2,367.00		394.00		378.44	
<u>OPERATING REVENUE</u>									
Community Resource Centre	7,305.00		7,305.00		866.00		727.28		
Care Of Families And Children	25,500.00		25,500.00		4,250.00		0.00		
Aged & Disabled - Senior Citz Centre	1,092.00		1,092.00		0.00		0.00		
Other Welfare	500.00		500.00		82.00		0.00		
SUB-TOTAL OPERATING	34,397.00	103,241.00	34,397.00	103,241.00	5,198.00	23,796.00	727.28	34,895.53	
<u>CAPITAL EXPENDITURE</u>									
Care Of Families And Children		11,935.00		11,935.00		0.00		0.00	
SUB-TOTAL CAPITAL	0.00	11,935.00	0.00	11,935.00	0.00	0.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	34,397.00	115,176.00	34,397.00	115,176.00	5,198.00	23,796.00	727.28	34,895.53	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 August 2021

COMMUNITY RESOURCE CENTRE		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2080204	CRC Building Operating Expenses									
	BO020 Community Resource Centre Operations		4,300.00		4,300.00		1,516.00		1,403.35	- -Rubbish Bins x 1 \$113, Recycling Bins x 1 \$104. Total Contractors & Consultants \$431. - - Materials/Stock Purchased \$53. - -Reimburse from CRC for Telephone Account 90472150 calls only. Shire pays CRC phone line, CRC fax line & Muka Matters Phone line. Total Communication Expenses Telephone, Data and Other \$900. - - Water \$420. - -Municipal Property Scheme Insurance-CRC Building. - Insurance - Premiums \$2,408. - ESL Category 5 (lease agreement CRC)- Statutory Fees and Taxes \$88.
2080205	CRC Building & Grounds Maintenance									
	BM020 Community Resource Centre Building Maintenance		2,000.00		2,000.00		326.00		284.61	- General building maintenance by shire staff and contractors. - Employee Costs - Salaries & Wages \$464. - - Contractors & Consultants \$549. - - Materials/Stock Purchased \$200. - - Labour Overheads Allocated \$587. - - Plant Operating Costs Allocated \$200.
	GM020 Community Resource Centre Grounds Maintenance		7,718.00		7,718.00		550.00		2,020.85	- General Grounds maintenance by shire staff and contractors.- Employee Costs - Salaries & Wages \$1,237. - Contractors \$4,396. Includes \$1,218 for fence repairs. Income in acct 3080204 - Materials \$250. - Labour Overheads \$1,565. - Plant Operating Costs \$270.
2080292	Depreciation - CRC		7,876.00		7,876.00		1,312.00		0.00	- Depreciation charge ex Asset Register
2080299	Administration Allocated - Op Exp - CRC		4,734.00		4,734.00		788.00		756.88	- Allocation of 0.5% of Administration costs.
OPERATING REVENUE										
3080204	Reimbursements - CRC	2,105.00		2,105.00		0.00		0.00		- Reimbursement from CRC for Telephone Line rental and calls (Phone and CRC Fax lines) \$540 Water and Power direct to CRC. Insurance reimbursement for fence damage repairs of \$1,207, exp in job GM020.
3080220	CRC - Rental Income	5,200.00		5,200.00		866.00		727.28		- Rental of CRC Building at \$200.00 per fortnight.
SUB-TOTAL OPERATING		7,305.00	26,628.00	7,305.00	26,628.00	866.00	4,492.00	727.28	4,465.69	
CAPITAL EXPENDITURE										
	BC020 Buildings (Capital) - CRC		0.00		0.00		0.00		0.00	
CAPITAL REVENUE										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - COMMUNITY RESOURCE CENTRE		7,305.00	26,628.00	7,305.00	26,628.00	866.00	4,492.00	727.28	4,465.69	

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 14 SEPTEMBER 2021

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
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OTHER EDUCATION	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2080302 School Prizes Expense		100.00		100.00		0.00		0.00	- Mukinbudin District High School Prize Scholarship
2080305 Support for School Events - Op Exp - Other Educ		100.00		100.00		16.00		0.00	- Various
SUB-TOTAL OPERATING	0.00	200.00	0.00	200.00	0.00	16.00	0.00	0.00	
TOTAL - OTHER EDUCATION	0.00	200.00	0.00	200.00	0.00	16.00	0.00	0.00	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
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CARE OF FAMILIES & CHILDREN		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2080400	Playgroup Building Operations									
	BO025 Boodie Rats Playgroup Building Operations		644.00		644.00		292.00		326.96	Insurance - Premiums for property \$556. ESL Category 5 part of Aged Unit ESL Fee - Statutory Fees and Taxes \$88. 2x Rubbish & Recycling Service \$434 Contractors & Consultants total \$462. Insurance - Premiums for property \$1,750. ESL Category 5 \$88. Employee Costs - Salaries & Wages \$618. Contractors & Consultants \$299. Including Weed & Pest Control-termite inspection 5 yr plan. Materials/Stock Purchased \$300. Labour Overheads Allocated \$783. General Grounds maintenance by shire staff. - Employee Costs - Salaries & Wages \$155. Contractors & Consultants \$249. Labour Overheads Allocated \$196. General Grounds maintenance by shire staff. - Employee Costs - Salaries & Wages \$773. Contractors & Consultants \$449. Materials/Stock Purchased \$100. Labour Overheads Allocated \$978. Plant Operating Costs Allocated \$200. - Paque for the White St Childcare Building \$1,000. Deleted Demolition of Old Boodie Rats/CWA building per resolution 200321 \$24,000. - Interest on Loan 125 Child Care Centre White St, Payment No 4; 20/12/2021 \$1,788.78 , Payment No 5; 20/6/2022 \$1,730.59 - WATC Loan Guarantee Loan 125 Child Care Centre White St, Payment No 5; \$642.74 to 31/12/2021, Payment No 6; \$611.72 , 30/6/2022 - Depreciation charge ex Asset Register - Allocation of 0.5% of Administration costs. - Remainder of the Building Better Regions Grant Contribution Income from the Childcare Committee for New Childcare Building White St. All works Complete, no further expenses expected in Job BC025 - Principal on Loan 125 Child Care Centre White St, Payment No 4; 20/12/2021 \$5,938.22 , Payment No 5; 20/6/2022 \$5,996.41
	BO026 Child Care Centre - White St Operation Exps		2,300.00		2,300.00		1,351.00		950.87	
2080401	Playgroup Building & Grounds Maintenance									
	BM026 Child Care Centre - White St Building Maintenance Exps		2,000.00		2,000.00		330.00		4,265.75	
	GM025 Boodie Rats Playgroup Grounds Maintenance		600.00		600.00		96.00		0.00	
	GM026 Child Care Centre - White St Grounds Maintenance Exps		2,500.00		2,500.00		412.00		723.39	
2080420	Other Childcare Related Expenses - Op Exp - Fam & Child		1,000.00		1,000.00		0.00		0.00	
2080481	Interest Repayments on Loan 125 White St Child Care - Op Exp - F		4,773.00		4,773.00		627.00		0.00	
2080492	Depreciation - Care of Families		11,059.00		11,059.00		1,842.00		0.00	
2080499	Administration Allocated		4,734.00		4,734.00		788.00		756.88	
OPERATING REVENUE										
3080450	Grants for Capital Purposes (Inc GST)-Op Inc- Car	25,500.00		25,500.00		4,250.00		0.00		
SUB-TOTAL OPERATING		25,500.00	29,610.00	25,500.00	29,610.00	4,250.00	5,738.00	0.00	7,023.85	
CAPITAL EXPENDITURE										
4080470	Principal Repayment on Loan 125 White St Child Care - Cap Exp		11,935.00		11,935.00		0.00		0.00	
SUB-TOTAL CAPITAL		0.00	11,935.00	0.00	11,935.00	0.00	0.00	0.00	0.00	
TOTAL - CARE OF FAMILIES & CHILDREN		25,500.00	41,545.00	25,500.00	41,545.00	4,250.00	5,738.00	0.00	7,023.85	

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 14 SEPTEMBER 2021

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
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AGED & DISABLED - SENIOR CITZ CENTRE		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>										
2080506	CEACA Housing - Op Exp		20,000.00		20,000.00		10,000.00		20,000.00	- CEACA Inc general membership subscription annual contribution 2021/22 \$20,000, CEACA Project - 4 Units. - Seniors Project Grant from received in 2018-2019 , remaining \$92 now spent plus council contribution of \$1,408. See account 3080503 for grant income. - Seniors Dinner \$4,000. See account 3080502 for grant income of \$1,000. - Allocation of 2% of Administration costs.
2080508	Seniors Program Grant Funded Expenditure - Op Exp		1,500.00		1,500.00		0.00		0.00	
2080509	Seniors Week Op Expenditure		4,000.00		4,000.00		0.00		0.00	
2080599	Administration Allocated		18,936.00		18,936.00		3,156.00		3,027.55	
<u>OPERATING REVENUE</u>										
3080502	Seniors Week Grant Income - Op Inc - Senio	1,000.00		1,000.00		0.00		0.00		- Seniors Week Grant \$1,000 expense in acct 2080509, - Unspent Seniors Project Grant from 2019-2020 now spent \$92 expense in account 2080508.
3080503	Seniors Program Grant Income - Senior Citiz	92.00		92.00		0.00		0.00		
SUB-TOTAL OPERATING		1,092.00	44,436.00	1,092.00	44,436.00	0.00	13,156.00	0.00	23,027.55	
TOTAL - AGED & DISABLED - SENIOR CITZ CENTRE		1,092.00	44,436.00	1,092.00	44,436.00	0.00	13,156.00	0.00	23,027.55	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 August 2021

OTHER WELFARE	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2080699 Administration Allocated		2,367.00		2,367.00		394.00		378.44	- Allocation of 0.25% of Administration costs.
OPERATING REVENUE									
3080604 Other Income Mobility Scooters etc. - Op Inc	500.00		500.00		82.00		0.00		- Sale of 1 Mobility Scooter \$500. The budget assumed equal payment each month.
SUB-TOTAL OPERATING	500.00	2,367.00	500.00	2,367.00	82.00	394.00	0.00	378.44	
TOTAL - OTHER WELFARE	500.00	2,367.00	500.00	2,367.00	82.00	394.00	0.00	378.44	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 August 2021

PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Housing - Shire (Staff and Rentals)		192,779.00		192,779.00		34,409.00		17,343.31	▼ The main components are a reduced rate of expenditure on Staff Housing Building and Grounds Maintenance and \$0 depreciation as depreciation has not yet been run.
Housing - Aged (Including Senior Citizens)		132,278.00		132,278.00		23,790.00		16,034.38	
Housing - Other (Including Joint Venture)		82,983.00		82,983.00		14,907.00		11,617.02	
OPERATING REVENUE									
Housing - Shire (Staff and Rentals)	198,670.00		198,670.00		29,498.00		29,858.43		
Housing - Aged (Including Senior Citizens)	43,745.00		43,745.00		7,286.00		9,010.00		
Housing - Other (Including Joint Venture)	37,713.00		37,713.00		6,020.00		4,819.30		
SUB-TOTAL OPERATING	280,128.00	408,040.00	280,128.00	408,040.00	42,804.00	73,106.00	43,687.73	44,994.71	
CAPITAL EXPENDITURE									
Housing - Shire (Staff and Rentals)		79,749.00		79,749.00		0.00		0.00	
Housing - Aged (Including Senior Citizens)		220.00		220.00		36.00		0.00	
Housing - Other (Including Joint Venture)		58,400.00		58,400.00		9,900.00		0.00	
CAPITAL REVENUE									
Housing - Shire (Staff and Rentals)	10,000.00		10,000.00		0.00		44,700.90		
Housing - Aged (Including Senior Citizens)	0.00		0.00		0.00		0.00		
Housing - Other (Including Joint Venture)	58,400.00		58,400.00		0.00		0.00		
SUB-TOTAL CAPITAL	68,400.00	138,369.00	68,400.00	138,369.00	0.00	9,936.00	44,700.90	0.00	
TOTAL - PROGRAMME SUMMARY	348,528.00	546,409.00	348,528.00	546,409.00	42,804.00	83,042.00	88,388.63	44,994.71	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
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HOUSING - SHIRE (STAFF AND RENTALS)

OPERATING EXPENDITURE

		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
2090100	Shire Housing Building Operations									- Employee Costs - Salaries & Wages \$62. - Total Contractors \$542. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$325
BO035	5 Cruickshank Rd - Building Operations		3,088.00		3,088.00		753.00		870.38	- Materials/Stock Purchased \$150. - LP Gas 45 kg bottles Rental \$80. - Water consumption \$0 and Water Rates \$1,517. - Insurance - Premiums \$571. - ESL Category 5 \$88 - Labour Overheads Allocated \$78. - Total Contractors \$493. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$276
BO036	11 Cruickshank Rd Building Operations		3,000.00		3,000.00		839.00		663.88	- LP Gas 45 kg bottles Rental \$80. - Water rates \$1,517 - Insurance - Premiums \$822. - ESL Category 5 \$88 - Total Contractors \$946. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$729
BO037	15 Cruickshank Rd CEO Building Operations		3,600.00		3,600.00		851.00		1,777.63	- Materials/Stock Purchased \$100. - Water rates \$1,517 and consumption \$183 as per contract. - Insurance - Premiums \$766. - ESL Category 5 \$88 - Total Contractors \$507. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$290
BO038	25 Cruickshank Rd CPM Building Operations		5,500.00		5,500.00		1,165.00		742.46	- Materials/Stock Purchased \$100. - Electricity \$1,600. - LP Gas 45 kg bottles Rental \$80, consumption \$270. - Water rates \$1,517 and consumption \$583. - Insurance - Premiums \$755. - ESL Category 5 \$88 - Total Contractors \$311. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$94
BO039	1 Salmon Gum Alley Building Operations		2,670.00		2,670.00		733.00		623.96	- LP Gas 45 kg bottles Rental \$80, - Water rates \$1,517 - Insurance - Premiums \$674. - ESL Category 5 \$88

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 August 2021

HOUSING - SHIRE (STAFF AND RENTALS)

OPERATING EXPENDITURE (Continued)

		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
BO040	4 Salmon Gum Alley Building Operations		7,500.00		7,500.00		1,458.00		974.95	- Total Contractors \$282. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$65 - Communication Expenses Telephone, Data and Other \$1,140. - Electricity \$1,900. - LP Gas 45 kg bottles Rental \$80, consumption \$170. - Water rates \$1,517 and consumption \$1,683. - Insurance - Premiums \$640. - ESL Category 5 \$88
BO041	8 Lansdell St Building Operations		8,400.00		8,400.00		2,644.00		987.63	- Cleaners Employee Costs \$3,754. 94 hours. - Total Contractors \$388. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$171 - Electricity \$1,200. - LP Gas 45 kg bottles Rental \$80, consumption \$150. - Water rates \$1,517 and consumption \$483. - Insurance - Premiums \$740. - ESL Category 5 \$88
BO043	25A Calder St Building Operations		2,300.00		2,300.00		576.00		509.20	- Total Contractors \$270. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$53 - LP Gas 45 kg bottles Rental \$80, - Water rates \$1,517 and consumption (Paid by Tenant) \$. - Insurance - Premiums \$389. - ESL Category 5 \$44
BO044	25B Calder St Building Operations		2,300.00		2,300.00		576.00		501.40	- Total Contractors \$270. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$53 - LP Gas 45 kg bottles Rental \$80 - Water rates \$1,517 and consumption (Paid by Tenant) \$. - Insurance - Premiums \$389. - ESL Category 5 \$44
BO045	12 Salmon Gum Alley (Lot 208) Building Op Exp		6,000.00		6,000.00		1,502.00		726.88	- Total Contractors \$84. Rubbish Bin \$113, Recycling Bin \$104 Other Exp -\$133 - Materials/Stock Purchased \$250. - Communication Expenses Telephone, Data and Other \$1,700. - Electricity \$800. - LP Gas 45 kg bottles Rental \$80 consumption \$150. - Water rates \$1,517 and consumption \$383. - Insurance - Premiums \$948 - ESL Category 5 \$88

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 August 2021

HOUSING - SHIRE (STAFF AND RENTALS)

OPERATING EXPENDITURE (Continued)

		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
BO047	8 Gimlett Way Building Operations		2,700.00		2,700.00		473.00		668.38	- Total Contractors \$264. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$47 - Water rates \$1,517 - Insurance - Premiums \$831. - ESL Category 5 \$88
BO048	12 Gimlett Way Building Operations - Op Exp		2,850.00		2,850.00		543.00		767.88	- Total Contractors \$275. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$58 - Water rates \$1,517 - Insurance - Premiums \$970. - ESL Category 5 \$88
BO049	4 Earl Drive Building Operations - Op Exp		2,850.00		2,850.00		551.00		747.88	- Total Contractors \$255. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$38 - Water rates \$1,517 - Insurance - Premiums \$990. - ESL Category 5 \$88
BO325	20 Earl Drive - Operations		800.00		800.00		281.00		223.50	- Total Contractors \$265. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$48 - Insurance - Premiums \$447. - ESL Category 5 \$88
	<u>Total Building Operations</u>		<u>53,558.00</u>		<u>53,558.00</u>		<u>12,945.00</u>		<u>10,786.01</u>	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
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31 August 2021

HOUSING - SHIRE (STAFF AND RENTALS)

OPERATING EXPENDITURE (Continued)

		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure			
\$	\$	\$	\$	\$	\$	\$	\$			
2090101	Shire Housing Building Maintenance									
BM035	5 Cruickshank Rd Building Maintenance		1,000.00		1,000.00		164.00		0.00	- Identified additional works Employee Costs \$309. - Identified additional works by Contractors \$300. - Identified additional works Overheads \$391.
BM036	11 Cruickshank Rd Building Maintenance		0.00		0.00		0.00		356.52	
BM037	15 Cruickshank Rd CEO Building Maintenance		3,640.00		3,640.00		606.00		0.00	-- Annual provision for Contractors & Consultants \$3,640.
BM038	25 Cruickshank Rd CPM Building Maintenance		0.00		0.00		0.00		526.74	
BM039	1 Salmon Gum Alley Building Maintenance		0.00		0.00		0.00		875.89	
BM043	25A Calder St Building Maintenance		1,000.00		1,000.00		164.00		193.60	- Identified additional works Employee Costs \$247. - Identified additional works by Contractors \$340. - Identified additional works Materials \$100. - Identified additional works Overheads \$313.
BM045	12 Salmon Gum Alley (Lot 208) Building Maint Exp		260.00		260.00		0.00		1,995.98	- Storm damage insurance funded (Income in acct 3090102) repairs by Contractors \$260.
BM047	8 Gimlett Way Building Maintenance		2,300.00		2,300.00		380.00		0.00	- Identified additional works Employee Costs \$742. - Identified additional works by Contractors \$319. - Identified additional works Materials \$300. - Identified additional works Overheads \$939.
BM048	12 Gimlett Way Building Maintenance - Op Exp		1,600.00		1,600.00		264.00		137.82	- Identified additional works Employee Costs \$495. - Identified additional works by Contractors \$229. - Identified additional works Materials \$250. - Identified additional works Overheads \$626.
BM049	4 Earl Drive Building Maintenance - Op Exp		1,300.00		1,300.00		214.00		0.00	- Identified additional works Employee Costs \$402. - Identified additional works by Contractors \$289. - Identified additional works Materials \$100.
BM325	20 Earl Drive - Building Maintenance		1,300.00		1,300.00		214.00		0.00	- Identified additional works Overheads \$509. - Identified additional works Employee Costs \$402. - Identified additional works by Contractors \$89.
BMSH01	Staff Housing Building Maintenance Annual Budget (Book exps to appropriate house) - Op Exp Staff Ho		44,000.00		44,000.00		7,328.00		0.00	- Identified additional works Materials \$300. - Identified additional works Overheads \$509. - Annual provision for Employee Costs \$13,914. - Annual provision for Contractors \$9,477. - Annual provision for Materials \$2,000. - Annual provision for Overheads \$17,609. - Annual provision for Plant Operating Costs \$1,000.
	<u>Subtotal Building Maintenance</u>		<u>56,400.00</u>		<u>56,400.00</u>		<u>9,334.00</u>		<u>4,086.55</u>	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 August 2021

HOUSING - SHIRE (STAFF AND RENTALS)		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2090102	Staff Housing Grounds Maintenance									
	GM036 11 Cruickshank Rd Grounds Maintenance		2,650.00		2,650.00		440.00		0.00	- Storm damage insurance funded (Income in acct 3090102) repairs by Contractors \$2,650. - Identified additional works Employee Costs \$124.
	GM037 15 Cruickshank Road Grounds Maintenance		3,180.00		3,180.00		54.00		77.83	- Storm damage insurance funded (Income in acct 3090102) repairs \$2,650 by Contractors . Total Contractors \$2,839. - Identified additional works Materials \$30. - Identified additional works Overheads \$157. - Identified additional works Plant Operating Costs \$30.
	GM038 25 Cruickshank Road Grounds Maintenance		0.00		0.00		0.00		77.83	
	GM040 4 Salmon Gum Alley Grounds Maintenance		1,340.00		1,340.00		222.00		1,474.00	- Storm damage insurance funded (Income in acct 3090102) repairs by Contractors \$1,340.
	GM041 8 Lansdell Street Grounds Maintenance		0.00		0.00		0.00		636.97	
	GM043 25A Calder Street Grounds Maintenance		0.00		0.00		0.00		95.88	
	GM045 12 Salmon Gum Alley Grounds Maintenance		260.00		260.00		42.00		38.91	- Storm damage insurance funded (Income in acct 3090102) repairs by Contractors \$260. - Annual provision for Employee Costs \$3,710. - Annual provision for Contractors \$4,894. - Annual provision for Materials \$800. - Annual provision for Overheads \$4,696. - Annual provision for Plant Operating Costs \$900.
	GMSH01 Staff Housing Grounds Maintenance Annual Budget (Book exps to appropriate house) - Op Exp Staff Ho		15,000.00		15,000.00		2,496.00		0.00	
	<u>Subtotal Grounds Maintenance</u>		<u>22,430.00</u>		<u>22,430.00</u>		<u>3,254.00</u>		<u>2,401.42</u>	
2090103	Minor Asset Purchases - Housing Shire Staff & Rentals - Op Exp		1,200.00		1,200.00		200.00		0.00	- Minor asset expenses for Shire Housing - Interest on Loan 124 8 Gimlet Way, Payment No 6 - 14/9/2021 \$3,051.92, Payment No 7 - 15/3/2022 \$2,869.11 - WATC Loan Guarantee Loan 124 - To 31/12/2021 \$687.9, WATC Loan Guarantee Loan 124 - To 30/6/2022 \$634.1.
2090112	Interest on Loan 124 Paid - Op Exp - Housing Shire		7,243.00		7,243.00		661.00		0.00	- Interest on Loan 126 12 Gimlet Way & 4 Earl Drv, Payment No 4; 21/12/2021 \$6,797.38, Payment No 5; 21/6/2022 \$6,576.24 - WATC Loan Guarantee Loan 126: 12 Gimlet Way and 4 Earl Drv. To 31/12/2021 \$2,442.39 To 30/6/2022 \$2,324.55
2090115	Interest on Loan 126 Paid - Op Exp - Housing Shire		18,141.00		18,141.00		2,383.00		0.00	
2090182	Depreciation To Be Allocated - Housing - Shire									
	DEPA01 Depreciation Admin Staff Housing - Housing - Shire		4,822.00		4,822.00		802.00		0.00	- Depreciation charge ex Asset Register
	DEPW01 Depreciation Works Staff Housing - Housing - Shire		1,877.00		1,877.00		312.00		0.00	- Depreciation charge ex Asset Register
	DEPSP01 Depreciation Swimming Pool Staff Housing - Housing - Shire		1,824.00		1,824.00		304.00		0.00	- Depreciation charge ex Asset Register
	DEPST01 Depreciation Short Term Accomodation Housing - Housing - Shire		3,596.00		3,596.00		598.00		0.00	- Depreciation charge ex Asset Register
2090192	Depreciation Unallocated - Housing - Shire		18,326.00		18,326.00		3,054.00		0.00	- Depreciation charge ex Asset Register
	<u>Subtotal Depreciation</u>		<u>30,445.00</u>		<u>30,445.00</u>		<u>5,070.00</u>		<u>0.00</u>	
2090199	Administration Allocated		47,340.00		47,340.00		7,890.00		7,568.87	- Allocation of 5% of Administration costs.
Recovered amounts										
2090198	Staff Housing Costs Recovered		(43,978.00)		(43,978.00)		(7,328.00)		(7,499.54)	- Staff Housing Costs Recovered

SHIRE OF MUKINBUDIN
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HOUSING - SHIRE (STAFF AND RENTALS)		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING REVENUE										
3090102	Other Reimbursements Received - Op Inc - Staff H	10,716.00		10,716.00		0.00		0.00		- Insurance reimbursement for Storm Damage Exps in GM036 \$2,622, GM037 \$2,652, BM037 \$3,602, GM040 \$1,326, GM045 \$514. - Rent 5 Cruickshank Road @ \$250 p/w - Rental income from 11 Cruickshank GROH \$400 per week, lease expires January 2022 \$21,008. " - Private rental for 9 months at \$280 per week. CEO Moving to 12 Salmon Gum. - Short term rental income from 25 Cruickshank Road \$29,200. - Rent 1 Salmon Gum Alley @ \$300 p/w - Private rental income \$170 per week. - Private rental income \$170 per week. - Short term rental income \$136 (+GST=\$150) per night based on 54% occupancy \$26,806. " - GROH rental income \$663 per week 2% increase on anniversary of lease April 2022 \$34,632. - Rent 20 Earl Drive - @ \$100 p/w (To staff at 50% of Market Rental) - GROH rental income \$663 per week, 2% increase on anniversary of leave October 2021 \$34,957. - GROH rental income \$650 per week, 2% increase on anniversary of leave October 2021 \$34,957. - Staff Housing Income Allocated
3090108	Income - 5 Cruickshank Road	13,000.00		13,000.00		2,166.00		3,000.00		
3090109	Income - 11 Cruickshank Road	21,008.00		21,008.00		3,500.00		3,485.72		
3090110	Income - 15 Cruickshank Road	10,920.00		10,920.00		0.00		0.00		
3090111	Income - 25 Cruickshank Road	29,200.00		29,200.00		4,866.00		3,409.08		
3090112	Income - 1 Salmon Gum Alley	15,600.00		15,600.00		2,600.00		3,000.00		
3090114	Income - 25A Calder Street	8,840.00		8,840.00		1,472.00		1,040.00		
3090115	Income - 25B Calder Street	8,840.00		8,840.00		1,472.00		2,000.00		
3090116	Income - 8 Lansdell Street	26,806.00		26,806.00		4,466.00		2,628.17		
3090120	8 Gimlett Way - Shire Housing (Staff & Rental) - Op	34,632.00		34,632.00		5,772.00		5,777.57		
3090131	20 Earl Drive - Shire Housing (Staff & Rental) - Op	5,200.00		5,200.00		866.00		0.00		
3090148	12 Gimlett Way - Shire Housing (Staff & Rental) - C	34,957.00		34,957.00		5,826.00		5,777.57		
3090149	4 Earl Drive - Shire Housing (Staff & Rental) - Op I	34,957.00		34,957.00		5,826.00		5,777.57		
3090199	Housing Income Allocated - Shire Housing (Staff &	(56,006.00)		(56,006.00)		(9,334.00)		(6,037.25)		
SUB-TOTAL OPERATING		198,670.00	192,779.00	198,670.00	192,779.00	29,498.00	34,409.00	29,858.43	17,343.31	
CAPITAL EXPENDITURE										
4090150	Buildings (Capital) - Staff Housing		0.00		0.00		0.00		0.00	- General maintenance including specialist trades and painting Contractors & Consultants \$5,000s. - General Renovations & specialist trades Contractors & Consultants \$5,000 Includessplit unit air conditioner. - Principal on Loan 124 - 8 Gimlet Way, Payment No 6 Loan 124 - 14/9/2021 \$12,106.90, Payment No 7 - 15/3/2022 \$12,289.71 - Principal on Loan 126 - 12 Gimlet Way & 4 Earl Drv, Payment No 4 - 20/12/2021 \$22,565.21, Payment No 5 - 20/6/2022 \$22,786.35
BC037	15 Cruickshank Rd CEO Building Capital		5,000.00		5,000.00		0.00		0.00	
BC040	4 Salmon Gum Alley Building Capital		5,000.00		5,000.00		0.00		0.00	
4090152	Buildings Works in Progress - Staff Housing		0.00		0.00		0.00		0.00	
4090160	Loan Principal Repayment Exp - Loan 124 - Cap Exp - Housing S		24,397.00		24,397.00		0.00		0.00	
4090165	Loan Principal Repayment Exp - Loan 126 - Cap Exp - Housing S		45,352.00		45,352.00		0.00		0.00	
4090154	Transfer to Building and Residential Land Reserve - Cap Exp-Hou		0.00		0.00		0.00		0.00	
CAPITAL REVENUE										
5090150	Proceeds on Disposal of Assets - Cap Inc - Housi	0.00		0.00		0.00		44,700.90		- Transfer from the Building and Residential Land Reserve to fund the Shire Housing Capital Building Renovation Program 2021-2022.
5090152	Transfers From Building & Residential Land Reserve - Cap Inc - Staff House	10,000.00		10,000.00		0.00		0.00		
SUB-TOTAL CAPITAL		10,000.00	79,749.00	10,000.00	79,749.00	0.00	0.00	44,700.90	0.00	
TOTAL - HOUSING - SHIRE (STAFF AND RENTALS)		208,670.00	272,528.00	208,670.00	272,528.00	29,498.00	34,409.00	74,559.33	17,343.31	

SHIRE OF MUKINBUDIN
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31 August 2021

HOUSING - AGED (INCLUDING SENIOR CITIZENS)		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2090200	Aged Housing Building Operations									
BO061	Aged Unit 1 & 2 /20 Maddock St - Operations - Op Exp - Aged		1,000.00		1,000.00		362.00		296.50	- Total Contractors, typically cleaning \$407. See Job BO71 for rubbish services - Insurance - Premiums \$593.
BO063	Aged Unit 3 - Operations		900.00		900.00		282.00		200.00	- Total Contractors, typically cleaning \$400. See Job BO71 for rubbish services - Electricity \$100.
BO064	Aged Unit 4 - Operations		800.00		800.00		266.00		200.00	- Insurance - Premiums \$400. - Total Contractors, typically cleaning \$400. See Job BO71 for rubbish services
BO065	Aged Unit 5 - Operations		750.00		750.00		240.00		586.50	- Insurance - Premiums \$400. - Total Contractors, typically cleaning \$402. See Job BO71 for rubbish services
BO066	Aged Unit 6 - Operations		750.00		750.00		240.00		174.00	- Insurance - Premiums \$348. - Total Contractors, typically cleaning \$402. See Job BO71 for rubbish services
BO067	Aged Unit 7 - Operations		750.00		750.00		229.00		157.50	- Insurance - Premiums \$348. - Total Contractors, typically cleaning \$435. See Job BO71 for rubbish services
BO068	Aged Unit 8 - Operations		1,300.00		1,300.00		319.00		157.50	- Insurance - Premiums \$315. - Total Contractors, typically cleaning \$485. See Job BO71 for rubbish services
BO069	Aged Unit 9 - Operations		800.00		800.00		258.00		188.50	- Materials/Stock Purchased \$500. - Insurance - Premiums \$315. - Total Contractors, typically cleaning \$423. See Job BO71 for rubbish services
BO070	Aged Unit 10 - Operations		800.00		800.00		258.00		188.50	- Insurance - Premiums \$377. - Total Contractors, typically cleaning \$423. See Job BO71 for rubbish services
BO071	Aged Unit Common - Operations		16,000.00		16,000.00		2,958.00		2,170.32	- Insurance - Premiums \$377. - Total Contractors \$3,062. Rubbish & Recycling Services \$2384 Other Exp \$678 - Electricity \$550. - Water rates and consumption \$12,036.
BO72	Aged Unit 11 - Operations		900.00		900.00		325.00		263.00	- ESL Category 5, 16,18, 20 & 24 Maddock st \$352 - Total Contractors, typically cleaning \$374. See Job BO71 for rubbish services
BO73	Aged Unit 12 - Operations		1,100.00		1,100.00		357.00		263.00	- Insurance - Premiums \$526. - Total Contractors, typically cleaning \$404. See Job BO71 for rubbish services
	<u>Subtotal Building Operations</u>		<u>25,850.00</u>		<u>25,850.00</u>		<u>6,094.00</u>		<u>4,845.32</u>	- Electricity \$170. - Insurance - Premiums \$526.

SHIRE OF MUKINBUDIN
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HOUSING - AGED (INCLUDING SENIOR CITIZENS) (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2090201	Aged Housing Building Maintenance - Op Exp - Aged Housing									
BM061	Aged Unit 1 & 2 - Maintenance		2,500.00		2,500.00		412.00		37.45	- Identified Works Employee Costs \$464. - Removal of Evaporative Air Conditioner and patch vents Contractors & Consultants \$1,449.
BM063	Aged Unit 3 - Maintenance		1,500.00		1,500.00		248.00		0.00	- Identified Works Labour Overheads \$587. Budget amendment - Painting costing \$4,840 is to be carried out.
BM064	Aged Unit 4 - Maintenance		2,500.00		2,500.00		414.00		0.00	- Identified Works Employee Costs \$371. - Removal of Evaporative Air Conditioner and patch vents Contractors & Consultants \$1,659.
BM065	Aged Unit 5 - Maintenance		3,000.00		3,000.00		496.00		754.94	- Identified Works Labour Overheads \$470. - Identified Works Employee Costs \$464. - Removal of Evaporative Air Conditioner and patch vents Contractors & Consultants \$1,949.
BM066	Aged Unit 6 - Maintenance		2,500.00		2,500.00		414.00		40.61	- Identified Works Labour Overheads \$587. - Identified Works Employee Costs \$371. - Removal of Evaporative Air Conditioner and patch vents Contractors & Consultants \$1,659.
BM067	Aged Unit 7 - Maintenance		4,000.00		4,000.00		664.00		0.00	- Identified Works Labour Overheads \$470. - Identified Works Employee Costs \$618. - Annual provision for Contractors & Consultants \$2,599.
BM068	Aged Unit 8 - Maintenance		1,500.00		1,500.00		248.00		253.07	- Removal of Evaporative Air Conditioner and patch vents Labour Overheads Allocated \$783. - Identified Works Employee Costs \$278. - Annual provision for Contractors & Consultants \$870.
BM069	Aged Unit 9 - Maintenance		1,500.00		1,500.00		248.00		0.00	- Removal of Evaporative Air Conditioner and patch vents Labour Overheads Allocated \$352. Budget Amendment - An Enviroheat 200l heat pump HWS was installed
BM070	Aged Unit 10 - Maintenance		1,500.00		1,500.00		248.00		0.00	- Identified Works Employee Costs \$216. - Removal of Evaporative Air Conditioner and patch vents Contractors & Consultants \$1,010.
BM071	Aged Unit Annual Budget & Common Build Maint (Book individual unit expenses to individual units)		18,000.00		18,000.00		2,994.00		798.28	- Identified Works Labour Overheads \$274. Annual provision for; Salaries & Wages \$6,156. Contractors & Consultants \$3,117. Materials/Stock Purchased \$1,000. Labour Overheads \$7,620. Plant Operating Costs \$107.
BM072	Aged Unit 11- Maintenance		3,900.00		3,900.00		646.00		0.00	- Identified Works Employee Costs \$587. - Identified Works Contractors & Consultants \$2,570.
BM073	Aged Unit 12 - Maintenance		1,500.00		1,500.00		248.00		281.60	- Identified Works Labour Overheads \$743. - Identified Works Employee Costs \$278. - Identified Works Contractors & Consultants \$870.
	<u>Subtotal Building Maintenance</u>		<u>43,900.00</u>		<u>43,900.00</u>		<u>7,280.00</u>		<u>2,165.95</u>	- Identified Works Labour Overheads \$352.

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HOUSING - AGED (INCLUDING SENIOR CITIZENS) (Continued)	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)									
2090202 Aged Housing Grounds Maintenance - Op Exp - Aged Housing									
GM061 Aged Unit 1 & 2 Grounds Maintenance		0.00		0.00		0.00		148.67	
GM063 Aged Unit 3 Grounds Maintenance		0.00		0.00		0.00		592.18	
GM068 Aged Unit 8 Grounds Maintenance		0.00		0.00		0.00		713.39	
Aged Units Annual Budget & Common Grounds Maintenance (Book individual unit exps to appropriate Unit)		10,000.00		10,000.00		1,662.00		0.00	
<u>Subtotal Grounds Maintenance</u>		<u>10,000.00</u>		<u>10,000.00</u>		<u>1,662.00</u>		<u>1,454.24</u>	
2090282 Depreciation To Be Allocated Housing - Aged									
2090292 Depreciation Unallocated - Aged Housing		5,188.00		5,188.00		864.00		0.00	
<u>Subtotal Depreciation</u>		<u>5,188.00</u>		<u>5,188.00</u>		<u>864.00</u>		<u>0.00</u>	
2090299 Administration Allocated		47,340.00		47,340.00		7,890.00		7,568.87	
Recovered amounts									
									- Annual Provision for Employee Costs \$3,710. - Annual Provision for Contractors \$694. - Annual Provision for Materials \$400. - Annual Provision for Labour Overheads \$4,696. - Annual Provision for Plant Operating Costs \$500.
									- Depreciation charge ex Asset Register
									- Allocation of 5% of Administration costs.

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HOUSING - AGED (INCLUDING SENIOR CITIZENS) (Continued)	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING REVENUE										
3090201	Income - Aged Unit 1 & 2	4,290.00		4,290.00		714.00		990.00		- Rent Aged Unit 1 & 2 @ \$83 p/w, after a 25% discount - Rent Aged Unit 3 @ \$120 p/w - Rent Aged Unit 4 @ \$90 p/w, after a 25% discount - Rent Aged Unit 5 - @ \$82.50 p/w (rate at 75% of market rent \$110pw). - Rent Aged Unit 6 - @ \$82.50 p/w (rate at 75% of market rent \$110pw). - Rent Aged Unit 7 - @ \$82.50 p/w (rate at 75% of market rent \$110pw). - Rent Aged Unit 8 @ \$83 p/w, after a 25% discount - Rent Aged Unit 9 - @ \$90.00 p/w (rate at 75% of market rent \$120pw). - Rent Aged Unit 10 - @ \$90.00 p/w (rate at 75% of market rent \$120pw). - Rent Aged Unit 11 - @ \$116.25 p/w (rate at 75% of market rent \$155pw). - Rent Aged Unit 12 - @ \$155 p/w
3090203	Income - Aged Unit 3	6,240.00		6,240.00		1,040.00		825.00		
3090204	Income - Aged Unit 4	4,680.00		4,680.00		780.00		715.00		
3090205	Income - Aged Unit 5	4,290.00		4,290.00		714.00		0.00		
3090206	Income - Aged Unit 6	4,290.00		4,290.00		714.00		660.00		
3090207	Income - Aged Unit 7	4,290.00		4,290.00		714.00		660.00		
3090208	Income - Aged Unit 8	4,290.00		4,290.00		714.00		1,350.00		
3090209	Income - Aged Unit 9	4,680.00		4,680.00		780.00		720.00		
3090210	Income - Aged Unit 10	4,680.00		4,680.00		780.00		720.00		
3090211	Income - Aged Unit 11- Ferguson St	(6,045.00)		(6,045.00)		(1,006.00)		1,130.00		
3090212	Income - Aged Unit 12 - Ferguson St	8,060.00		8,060.00		1,342.00		1,240.00		
SUB-TOTAL OPERATING		43,745.00	132,278.00	43,745.00	132,278.00	7,286.00	23,790.00	9,010.00	16,034.38	
CAPITAL EXPENDITURE										
4090250	Building (Capital) - Aged Housing									Was budgeted in maintenance - Interest earned on reserves \$220.
	BC063 Aged Unit 3 - Capital		0.00		0.00		0.00		0.00	
4090254	Transfers To Seniors Housing Reserve - Cap Exp - House Aged		220.00		220.00		36.00		0.00	
CAPITAL REVENUE										
SUB-TOTAL CAPITAL		0.00	220.00	0.00	220.00	0.00	36.00	0.00	0.00	
TOTAL - HOUSING - AGED (INCLUDING SENIOR CITIZENS)		43,745.00	132,498.00	43,745.00	132,498.00	7,286.00	23,826.00	9,010.00	16,034.38	

SHIRE OF MUKINBUDIN
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HOUSING - OTHER (INCLUDING JOINT VENTURE)		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2090300	Community Housing - Singles JV - Building Operations									
BO101	JV Singles Unit 1 - Operations		3,000.00		3,000.00		632.00		520.15	- Total Contractors, typically cleaning \$459. See Job BO105 for rubbish services - Electricity \$400. - LP Gas 45 kg bottles Rental \$80, consumption \$140. - Water Rates \$1,517. - Insurance - Premiums \$404. - Total Contractors, typically cleaning \$499. See Job BO105 for rubbish services
BO102	JV Singles Unit 2 - Operations		2,500.00		2,500.00		616.00		657.19	- LP Gas 45 kg bottles Rental \$80, consumption \$0. - Water Rates \$1,517. - Insurance - Premiums \$404. - Total Contractors, typically cleaning \$336. See Job BO105 for rubbish services
BO103	JV Singles Unit 3 - Operations		2,800.00		2,800.00		728.00		632.88	- LP Gas 45 kg bottles Rental \$80, consumption \$0. - Water rates \$1,517 and consumption \$283. Consumption after 300kl to be reimbursed via acct 3090302. - Insurance - Premiums \$584. - Total Contractors, typically cleaning \$70. See Job BO105 for rubbish services
BO104	JV Singles Unit 4 - Operations		2,500.00		2,500.00		655.00		617.33	- LP Gas 45 kg bottles Rental \$80, consumption \$0. - Water rates \$1,517 and consumption \$283. Consumption after 300kl to be reimbursed via acct 3090303. - Insurance - Premiums \$550. - Total Contractors \$1,052. Rubbish Bin x 4 at \$113 each, Recycling Bin x4 at \$104 each. Other Exp \$184
BO105	JV Singles Unit Common - Operations		2,500.00		2,500.00		400.00		76.75	- Electricity \$600. - Water rates \$271 and consumption \$489. Consumption not reimbursed. - -ESL Category 5 \$88
	<u>Subtotal Singles JV Building Operations</u>		<u>13,300.00</u>		<u>13,300.00</u>		<u>3,031.00</u>		<u>2,504.30</u>	
2090301	Community Housing - Singles JV - Building Maintenance									
BM101	JV Singles Unit 1 - Maintenance		1,500.00		1,500.00		248.00		0.00	- Identified Works Employee Costs \$278. - Removal of Evap and patch vents Contractors & Consultants \$870. - Identified Works Labour Overheads \$352.
BM103	JV Singles Unit 3 - Maintenance		0.00		0.00		0.00		71.90	
BM104	JV Singles Unit 4 - Maintenance		0.00		0.00		0.00		679.54	
BM105	JV Singles Unit Annual Budget & Common - Maint (Book individu		12,000.00		12,000.00		1,996.00		0.00	- Annual provision Employee Costs \$2,164. - Annual provision Contractors \$6,757. - Annual provision Materials \$250. - Annual provision Labour Overheads \$2,739. - Annual provision Plant Operating Costs \$90.
	<u>Subtotal Singles JV Building Maintenance</u>		<u>13,500.00</u>		<u>13,500.00</u>		<u>2,244.00</u>		<u>751.44</u>	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
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31 August 2021

HOUSING - OTHER (INCLUDING JOINT VENTURE) (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2090304	Community Housing - Singles JV - Grounds Maintenance									
GM101	JV Singles Unit 1 Grounds Maintenance		1,580.00		1,580.00		0.00		0.00	- Insurance funded fence damage repairs by Contractors . Income in acct 3090314. \$1,580.
GM104	JV Singles Unit 4 Grounds Maintenance		0.00		0.00		0.00		77.83	- Annual provision Employee Costs \$309. - Annual provision Contractors \$100.
GM105	JV Singles Units Annual Budget & Common Grounds Maint (Book Individual Unit costs to units)		1,000.00		1,000.00		162.00		0.00	- Annual provision Materials \$100. - Annual provision Labour Overheads \$391. - Annual provision Plant Operating Costs \$100.
	<u>Subtotal Singles JV Grounds Maintenance</u>		<u>2,580.00</u>		<u>2,580.00</u>		<u>162.00</u>		<u>77.83</u>	
2090312	Community Housing - Family JV Building Operations									
BO120	JV Family - 6 Lansdell St - Operations		3,200.00		3,200.00		817.00		699.39	- Total Contractors \$369. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$152 - LP Gas 45 kg bottles Rental \$80 - Water rates \$1,517 and consumption \$483. Consumption over 300kl to be reimbursed via acct 3090304. - Insurance - Premiums \$663. - ESL Category 5 \$88
BO121	JV Family - 12 White St - Operations		2,700.00		2,700.00		721.00		647.68	- Total Contractors \$314. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$97 - LP Gas 45 kg bottles Rental \$80 - Water rates \$1,517 and consumption \$83. Consumption over 300kl to be reimbursed via acct 3090305. - Insurance - Premiums \$618. - ESL Category 5 \$88
2090313	Community Housing - Family JV - Building & Grounds Maintenance									
BM120	JV Family - 6 Lansdell St - Maintenance		700.00		700.00		112.00		0.00	- Employee Costs \$155. - Contractors & \$249. - Materials/Stock \$100. - Labour Overheads \$196.
BM121	JV Family - 12 White St - Maintenance		700.00		700.00		112.00		281.60	- Employee Costs \$155. - Contractors & \$249. - Materials/Stock \$100. - Labour Overheads \$196.
GM120	6 Lansdell Street Grounds Maintenance		5,000.00		5,000.00		830.00		2,420.00	- Identified Works Employee Costs \$155. - Replacement rear fence Contractors \$4,599. - Identified Works Materials/Stock Purchased \$50. - Identified Works Labour Overheads Allocated \$196.
GM121	12 White Street Grounds Maintenance		1,500.00		1,500.00		246.00		0.00	- Employee Costs \$464. - Contractors & \$399. - Materials/Stock \$50. - Labour Overheads \$587.

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
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HOUSING - OTHER (INCLUDING JOINT VENTURE) (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2090382	Depreciation To Be Allocated Housing - Other (Inc Joint Venture)									
DEPA03	Depreciation Admin Staff Housing - Housing - Other (Inc Joint Venture)		167.00		167.00		26.00		0.00	- Depreciation charge ex Asset Register
DEPW03	Depreciation Works Staff Housing - Housing - Other (Inc Joint Venture)		709.00		709.00		118.00		0.00	- Depreciation charge ex Asset Register
2090392	Depreciation Unallocated - Other Housing		834.00		834.00		138.00		0.00	- Depreciation charge ex Asset Register
	Subtotal Depreciation		1,710.00		1,710.00		282.00		0.00	
2090399	Administration Allocated		47,340.00		47,340.00		7,890.00		7,568.87	- Allocation of 5% of Administration costs.
Recovered amounts										
2090398	Other Housing Costs Recovered - Op Exp - Housing Other		(9,247.00)		(9,247.00)		(1,540.00)		(3,334.09)	- Staff Housing Costs Recovered
OPERATING REVENUE										
3090300	Income - JV Singles Unit 1 Cruickshank Road	6,640.00		6,640.00		1,106.00		1,200.00		- Reimbursement of electricity \$400.
3090301	Income - JV Singles Unit 2 Cruickshank Road	6,240.00		6,240.00		1,040.00		0.00		- Rent JV Singles Unit 1 Cruickshank - @ \$120 p/w.
3090302	Income - JV Singles Unit 3 Cruickshank Road	7,280.00		7,280.00		1,212.00		1,555.30		- Rent JV Singles Unit @ \$120 per week.
										- Rent JV Singles Unit 3 Cruickshank - @ \$140 p/w.
3090303	Income - JV Singles Unit 4 Cruickshank Road	3,640.00		3,640.00		606.00		560.00		- Rent JV Singles Unit 4 Cruickshank - @ \$70 p/w (rate at 50% of market rent \$140pw).
3090304	Income - JV Family Housing - 6 Lansdell Street	4,940.00		4,940.00		822.00		600.00		- Rent JV 6 Lansdell - @ \$95.00 p/w (rate at 50% of market rent \$190.00 pw).
3090305	Income - JV Family Housing - 12 White Street	7,410.00		7,410.00		1,234.00		904.00		- Rent JV 12 White Street - @ \$142.50 p/w (rate at 75% of market rent \$190 pw).
3090314	Other Income - Other Housing	1,563.00		1,563.00		0.00		0.00		- Insurance reimbursement for fence damage repairs. Expenses in job GM101
SUB-TOTAL OPERATING		37,713.00	82,983.00	37,713.00	82,983.00	6,020.00	14,907.00	4,819.30	11,617.02	
CAPITAL EXPENDITURE										
4090350	Building (Capital) - Housing Other									
BC104	JV Singles Unit 4 - Capital		18,000.00		18,000.00		0.00		0.00	- Includes removal of Evaporative Air Conditioner and patch vents & new back door \$12,000. Total Contractors \$18,000.
BC120	JV Family - 6 Lansdell St - Capital		10,400.00		10,400.00		0.00		0.00	- Includes bathroom renovations \$5,000. Total Contractors \$10,400.
BC121	JV Family - 12 White St - Capital		30,000.00		30,000.00		9,900.00		0.00	- Renovations by Contractors whilst vacant \$30,000.
CAPITAL REVENUE										
5090352	Transfers From Building Reserve	58,400.00		58,400.00		0.00		0.00		- Transfer from the Building and Residential Land Reserve to fund the Joint Venture Housing Capital Building Renovation Program 2021-2022.
SUB-TOTAL CAPITAL		58,400.00	58,400.00	58,400.00	58,400.00	0.00	9,900.00	0.00	0.00	
TOTAL - HOUSING - OTHER (INCLUDING JOINT VENTURE)		96,113.00	141,383.00	96,113.00	141,383.00	6,020.00	24,807.00	4,819.30	11,617.02	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
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PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Sanitation - Household Refuse		67,401.00		67,401.00		11,218.00		5,836.05	Household Refuse activities where expenditure on is generally less than expected at this time.
Sanitation - Other		27,084.00		27,084.00		4,496.00		3,118.74	
Urban Stormwater Drainage		6,634.00		6,634.00		1,102.00		4,247.03	
Protection of the Environment		22,232.00		22,232.00		6,828.00		1,500.00	
Town Planning & Regional Development		11,367.00		11,367.00		2,056.00		4,063.44	
Community Development		68,027.00		68,027.00		11,052.00		4,465.16	
Other Community Amenities		71,897.00		71,897.00		13,634.00		13,617.60	
<u>OPERATING REVENUE</u>									
Sanitation - Household Refuse	49,075.00		49,075.00		8,178.00		7,783.97		
Sanitation - Other	16,950.00		16,950.00		2,822.00		2,860.93		
Protection of the Environment	7,348.00		7,348.00		0.00		0.00		
Town Planning & Regional Development	500.00		500.00		82.00		165.00		
Other Community Amenities	2,300.00		2,300.00		382.00		46.36		
SUB-TOTAL OPERATING	76,173.00	274,642.00	76,173.00	274,642.00	11,464.00	50,386.00	10,856.26	36,848.02	
<u>CAPITAL EXPENDITURE</u>									
Other Community Amenities		15,000.00		15,000.00		0.00		0.00	
SUB-TOTAL CAPITAL	0.00	15,000.00	0.00	15,000.00	0.00	0.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	76,173.00	289,642.00	76,173.00	289,642.00	11,464.00	50,386.00	10,856.26	36,848.02	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
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SANITATION - HOUSEHOLD REFUSE		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
<u>OPERATING EXPENDITURE</u>											
2100100	Domestic Refuse Collection										
	W010 Domestic Rubbish Bin Collection		17,900.00		17,900.00		2,980.00		1,566.48	<ul style="list-style-type: none"> - Employee Costs \$62. - Avon Waste Domestic 240L MGB Collection Mukinbudin Excluding Shire Properties. 151 Services @ \$2.17 per week by Avon Waste inc for 52 weeks \$17,039. Contracts and Contingency \$621. - Labour Overheads \$78. - Plant Operating Costs \$100. - Employee Costs \$1,484. - Contractors & contingency \$688. - Labour Overheads \$1,878. - Plant Operating Costs \$350. - Employee Costs \$4,669. - Contractors -Dept of Environment protection License \$60, Contingency \$562, A total of \$622. - Materials, Signage \$200, Contingency \$100, A total of \$300. - Labour Overheads \$5,909. - Plant Operating Costs \$8,500. - Employee Costs \$309. - Avon Waste Domestic Recycling 240L MGB Collection Mukinbudin. 151 Services @ \$4.00 per fortnight by Avon Waste inc for 26 fortnights \$15,704. Contracts and Contingency \$409. - Labour Overheads \$391. - Allocation of 0.75% of Administration costs. - Domestic 240L MGB rubbish service. 151 Services @ \$175 per service \$26,425. - Domestic 240L MGB Recycling service. 151 Services @ \$150 per service \$22,650. 	
	W015 Domestic Bulk Rubbish Collection - Op Exp		4,400.00		4,400.00		730.00		0.00		
2100102	Refuse Site Maintenance										
	W011 Refuse Site Maintenance		20,000.00		20,000.00		3,330.00		1,678.23		
2100103	Domestic Recycling Collection										
	W012 Domestic Recycling Collection		18,000.00		18,000.00		2,996.00		1,456.00		
2100199	Administration Allocated		7,101.00		7,101.00		1,182.00		1,135.34		
<u>OPERATING REVENUE</u>											
3100100	Domestic Refuse Collection Charges	26,425.00		26,425.00		4,404.00		4,191.37			
3100102	Domestic Recycling Collection Charges	22,650.00		22,650.00		3,774.00		3,592.60			
SUB-TOTAL OPERATING		49,075.00	67,401.00	49,075.00	67,401.00	8,178.00	11,218.00	7,783.97	5,836.05		
<u>CAPITAL EXPENDITURE</u>											
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
TOTAL - SANITATION - HOUSEHOLD REFUSE		49,075.00	67,401.00	49,075.00	67,401.00	8,178.00	11,218.00	7,783.97	5,836.05		

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
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31 August 2021

SANITATION - OTHER	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2100200 Commercial Refuse Collection									- Employee Costs \$31. - Avon Waste Commercial rubbish 240L MGB bin collection. 52 Services @ \$2.17 per week by Avon Waste inc for 52 weeks \$5,868. Contracts and Contingency \$262. - Employee Costs \$2,010. - Avon Waste Street bin collection. 16 Services @ \$2.17 per week by Avon Waste inc for 52 weeks \$1,805. Contracts and Contingency \$942. - Labour Overheads \$2,543. - Plant Operating Costs \$700. - Employee Costs \$93. - Avon Waste Commercial Recycling 240L MGB Collection Mukinbudin. 52 Services @ \$4.00 per fortnight by Avon Waste inc for 26 fortnights \$5,408. Contracts and Contingency \$382. - Labour Overheads \$117. - Employee Costs \$31. - Avon Waste Recycling Bank Collection Mukinbudin. 14 Services @ \$4.35 per fortnight by Avon Waste inc for 26 fortnights \$1,583. Contracts and Contingency \$47. - Labour Overheads \$39. - Plant Operating Costs \$100. - Repair and replacement of bins by Contractors \$350. - Allocation of 0.5% of Administration costs.
W020 Commercial Refuse Collection		6,200.00		6,200.00		1,030.00		666.40	
2100201 Refuse Collection - Street Bins									
W021 Refuse Collection - Street Bins		8,000.00		8,000.00		1,328.00		1,047.66	
2100202 Commercial Recycling Collection - Op Exp - San Other									
W022 Commercial Recycling Collection - Op Exp - San Other		6,000.00		6,000.00		996.00		552.00	
2100203 Recycling Refuse Collection									
W023 Recycling Refuse Collection		1,800.00		1,800.00		296.00		95.80	
2100206 Purchase of Bins - Op Exp		350.00		350.00		58.00		0.00	
2100299 Administration Allocated		4,734.00		4,734.00		788.00		756.88	
OPERATING REVENUE									
3100200 Commercial Refuse Collection Charge	9,100.00		9,100.00		1,516.00		1,516.03		- Commercial 240L MGB rubbish service. 52 Services @ \$170 per service \$9,100.
3100204 Commercial Recycling Collection Charges	7,350.00		7,350.00		1,224.00		1,299.45		- Commercial 240L MGB recycling service. 49 Services @ \$150 per service \$7,350.
3100206 Disposal of Asbestos and Other Misc Fill at R	500.00		500.00		82.00		45.45		- Asbestos disposal & tipping fees \$500.
SUB-TOTAL OPERATING	16,950.00	27,084.00	16,950.00	27,084.00	2,822.00	4,496.00	2,860.93	3,118.74	
TOTAL - SANITATION - OTHER	16,950.00	27,084.00	16,950.00	27,084.00	2,822.00	4,496.00	2,860.93	3,118.74	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
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URBAN STORMWATER DRAINAGE	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
2100601 Stormwater Drainage Maintenance									- Employee Costs \$649. - Contractors \$329. - Labour Overheads \$822. - Plant Operating Costs \$100. - Allocation of 0.5% of Administration costs.
W030 Stormwater Drainage Maintenance		1,900.00		1,900.00		314.00		3,490.15	
2100699 Administration Allocated		4,734.00		4,734.00		788.00		756.88	
<u>OPERATING REVENUE</u>									
SUB-TOTAL OPERATING	0.00	6,634.00	0.00	6,634.00	0.00	1,102.00	0.00	4,247.03	
TOTAL - URBAN STORMWATER DRAINAGE	0.00	6,634.00	0.00	6,634.00	0.00	1,102.00	0.00	4,247.03	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
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PROTECTION OF THE ENVIRONMENT		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2100703	Minor Assets & Other Operating Exp - Prot of Env		500.00		500.00		82.00		23.12	- Materials/Minor Assets \$500.
2100705	Project Contract & Other Expenses - Protect of Environ		10,100.00		10,100.00		1,682.00		720.00	- Contract Part Time Officer \$10,000. - Materials/Stock Purchased \$100.
2100707	Barbalin Translocation Project									
	BARB									
	Barbalin Translocation Project		550.00		550.00		88.00		0.00	- Employee Costs \$62. - Contractors \$210. - Materials \$100. - Labour Overheads \$78. - Plant Operating Costs \$100.
2100713	Grant Funded Operational Expenses (Inc in Acct 3100703)-P		6,348.00		6,348.00		4,188.00		0.00	- - Funded by the Small Communities Stewardship Grant for fencing and revegetation recieved in 18-19 and the Preserving Remnant Vegetation Grant. \$1,000 contribution to the shire. Other Contractors & Consultants \$5,348.
2100799	Administration Allocated		4,734.00		4,734.00		788.00		756.88	- Allocation of 0.5% of Administration costs.
OPERATING REVENUE										
3100701	Reimb, Contrib, Donations & Other Income (I	1,000.00		1,000.00		0.00		0.00		- Contribution toward the Small Communities Stewardship Grant for fencing and revegetation project administration \$1K. Income in Acct 3100703, expense in acct 2100713.
3100703	Grants NRM and Other (Exp in Acct 2100713	6,348.00		6,348.00		0.00		0.00		- Small Communities Stewardship Grant for fencing and revegetation of \$24,624 received in 18-19 and the Revegetation and Preserving Remnant Vegetation Grants of \$22,992 received in 19-20 recognised from unspent grants liability in account 9304901. 21-22 grant income \$0.
9304107	Environmental Unspent Grants-Current Liability									- In addition to the income shown in the above account we have received an additional \$6,352.81
SUB-TOTAL OPERATING		7,348.00	22,232.00	7,348.00	22,232.00	0.00	6,828.00	0.00	1,500.00	
TOTAL - PROTECTION OF THE ENVIRONMENT		7,348.00	22,232.00	7,348.00	22,232.00	0.00	6,828.00	0.00	1,500.00	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
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TOWN PLANNING & REG. DEVELOP.	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									
2100800 Town Planning Expenses - Op Exp - Twn Planning		8,000.00		8,000.00		1,332.00		3,685.00	- Various Contract (Subdivison Exps) - Contractors & Consultants \$8,000. - Legal expenses relating to town planning, SAT hearings etc.- Contractors & Consultants \$1,000. - Allocation of 0.25% of Administration costs.
2100820 Legal Expenses - Op Exp - Town Planning		1,000.00		1,000.00		330.00		0.00	
2100899 Administration Allocated		2,367.00		2,367.00		394.00		378.44	
<u>OPERATING REVENUE</u>									
3100800 Planning Application Fees	500.00		500.00		82.00		165.00		- Planning Application as per schedule of Fees & Charges \$500 ,
SUB-TOTAL OPERATING	500.00	11,367.00	500.00	11,367.00	82.00	2,056.00	165.00	4,063.44	
TOTAL - TOWN PLANNING & REG. DEVELOP.	500.00	11,367.00	500.00	11,367.00	82.00	2,056.00	165.00	4,063.44	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
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COMMUNITY DEVELOPMENT		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE										
2100900	Community Development Staff Salaries & Related Exp - Op Exp - Comm Dev		41,660.00		41,660.00		6,942.00		3,923.08	- Employee Costs - Salaries \$36,080. - Employee Costs - Superannuation \$5,580. - Employee Costs - Salaries \$742. - Contractors & Consultants for Familiarisation Tours and other events \$10,019. - Materials/Stock Purchased for events, christmass decorations \$5,300 other items \$5,000. - Other Expenditure for events \$2,000. - Labour Overheads \$939. - Allocation of 0.25% of Administration costs.
2100910	Community Development Events/Other - Op Exp - Com Dev		24,000.00		24,000.00		3,716.00		163.64	
2100999	Administration Allocated		2,367.00		2,367.00		394.00		378.44	
OPERATING REVENUE										
SUB-TOTAL OPERATING		0.00	68,027.00	0.00	68,027.00	0.00	11,052.00	0.00	4,465.16	
TOTAL - COMMUNITY DEVELOPMENT		0.00	68,027.00	0.00	68,027.00	0.00	11,052.00	0.00	4,465.16	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 August 2021

OTHER COMMUNITY AMENITIES		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2101000	Cemetery Maintenance/Operations									- Additional \$4K provision for cleanup, bins and signage. - Employee Costs - Salaries \$1,948.
	W040 Cemetery Maintenance/Operations		14,000.00		14,000.00		2,363.00		5,680.23	- General Cemetry Mainteance \$3,389. Cemetry Landscape Masterplan \$3,000 (Reduced from \$5,000.
2101002	Public Conveniences Operations									- Materials/Stock \$300.
	BO150 Railway Station Toilet - Operations		22,500.00		22,500.00		3,843.00		3,326.39	- Insurance - Premiums \$98.
	BO151 Town Park Toilet - Operations		3,200.00		3,200.00		542.00		349.10	- Labour Overheads \$2,465.
	BO152 Beringbooding Rock Toilet - Operations		300.00		300.00		77.00		43.00	- Plant Operating Costs \$800.
	BO153 Weira Reserve Toilet - Operations		2,300.00		2,300.00		403.00		228.95	- Employee Costs - Salaries & Wages (Cleaner) \$7,112.
	<u>Subtotal Public Conveniences Operations</u>		<u>28,300.00</u>		<u>28,300.00</u>		<u>4,865.00</u>		<u>3,947.44</u>	- Contractor Pumpout toilets \$1,998. A total of \$1,998.
										- Materials/Stock \$1,500.
										- Electricity \$1,100.
										- Water Burges Rawson Lease PTA land \$1,500.
										- Insurance - Premiums \$290.
										- Labour Overheads (Cleaner) \$9,000.
										- Located at the rear of the Admin Office Employee Costs - Salaries & Wages (Cleaners) \$928.
										- Contractors \$803.
										- Materials/Stock \$250.
										- Insurance - Premiums \$45.
										- Labour Overheads (Cleaners) \$1,174.
										- Employee Costs - Salaries \$62.
										- Contractors \$74.
										- Insurance \$86.
										- Labour Overheads \$78.
										- Employee Costs - Salaries (Cleaner) \$402.
										- Contractors \$973.
										- Materials/Stock \$350.
										- Insurance \$66.
										- Labour Overheads (Cleaner) \$509.

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 August 2021

OTHER COMMUNITY AMENITIES	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)									
2101003 Public Conveniences Maintenance									
BM150 Railway Station Toilet - Maintenance		3,000.00		3,000.00		1,980.00		962.38	<ul style="list-style-type: none"> - Painting \$2K & installation of baby change table \$1K by Contractors (Deleted - Installation of a shower \$5K) and Other Contract works \$0. Total Contractor Works \$3,000. - Employee Costs - Salaries \$1,855. - Contractors \$1,147. Includes \$1,500 for painting. - Materials \$550. - Labour Overheads \$2,348. - Plant Operating Costs \$100.
BM154 Public Toilet/Conveniences Annual Budget - Book expenses		6,000.00		6,000.00		994.00		0.00	
Subtotal Public Conveniences Maintenance		<u>9,000.00</u>		<u>9,000.00</u>		<u>2,974.00</u>		<u>962.38</u>	
2101092 Depreciation - Other Community Amenities		1,661.00		1,661.00		276.00		0.00	
2101099 Administration Allocated		18,936.00		18,936.00		3,156.00		3,027.55	- Depreciation - Ex Asset Register \$1,661. - Allocation of 2% of Administration costs.
OPERATING REVENUE									
3101000 Cemetery Charges (Inc GST)	2,300.00		2,300.00		382.00		46.36		- As per schedule of Fees and Charges
SUB-TOTAL OPERATING	2,300.00	71,897.00	2,300.00	71,897.00	382.00	13,634.00	46.36	13,617.60	
CAPITAL EXPENDITURE									
4101060 Infrastructure Other (Capital) - Other Community Amenities									
IO040 Cemetery Capital		15,000.00		15,000.00		0.00		0.00	<ul style="list-style-type: none"> - Works Include Fencing, paving Memorial Garden, Formal Parking, more grave sites, seating pergola on the Northern side and a Unisex toilet as the budget permits. - Employee Costs - Salaries \$3,710. - Contractors \$2,994. - Materials/Stock \$3,000. - Labour Overheads \$4,696. - Plant Operating Costs \$600.
SUB-TOTAL CAPITAL	0.00	15,000.00	0.00	15,000.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER COMMUNITY AMENITIES	2,300.00	86,897.00	2,300.00	86,897.00	382.00	13,634.00	46.36	13,617.60	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
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PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Public Halls and Civic Centres		107,322.00		107,322.00		18,018.00		12,422.50	
Swimming Areas & Beaches		294,858.00		294,858.00		23,630.00		29,964.48	
Other Recreation & Sport		467,398.00		467,398.00		82,402.00		52,411.00	▼ Many Other Recreation and Sport expenses are below YTD Budget including Depreciation which has not been run.
Television and Radio Rebroadcasting		5,917.00		5,917.00		1,024.00		102.19	
Libraries		17,838.00		17,838.00		3,334.00		4,100.43	
Heritage		4,867.00		4,867.00		554.00		398.69	
Other Culture		4,734.00		4,734.00		788.00		378.44	
OPERATING REVENUE									
Public Halls and Civic Centres	18,939.00		18,939.00		5,937.00		355.88		
Swimming Areas & Beaches	19,497.00		19,497.00		0.00		0.00		
Other Recreation & Sport	352,414.00		352,414.00		1,164.00		119,702.01		▼ Income has been recognised sooner than expected as the 1st payment for the Lions Park playground renewal and other grant funded expenses were paid sooner than expected.
Libraries	100.00		100.00		16.00		0.00		
Heritage	1,500.00		1,500.00		250.00		572.73		
Other Culture	550.00		550.00		0.00		0.00		
SUB-TOTAL OPERATING	393,000.00	902,934.00	393,000.00	902,934.00	7,367.00	129,750.00	120,630.62	99,777.73	
CAPITAL EXPENDITURE									
Public Halls and Civic Centres		10,000.00		10,000.00		0.00		0.00	
Swimming Areas & Beaches		66,320.00		66,320.00		0.00		0.00	
Other Recreation & Sport		377,180.00		377,180.00		0.00		44,192.37	Includes - Transfer to Reserve of Annual Pool Reserve Allocation of \$20,000 and interest of \$1,320. Expenditure on the contract to replace the Lions Park Playground has commenced sooner than expected.
CAPITAL REVENUE									
Swimming Areas & Beaches	45,000.00		45,000.00		0.00		0.00		
SUB-TOTAL CAPITAL	45,000.00	453,500.00	45,000.00	453,500.00	0.00	0.00	0.00	44,192.37	
TOTAL - PROGRAMME SUMMARY	438,000.00	1,356,434.00	438,000.00	1,356,434.00	7,367.00	129,750.00	120,630.62	143,970.10	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
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PUBLIC HALLS AND CIVIC CENTRES		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2110100	Public Halls and Civic Bldg Operations									
	BO200 Memorial Town Hall - Operations		12,900.00		12,900.00		4,721.00		4,108.06	Employee Costs - Salaries (Cleaners) \$1,330. Contractors Total \$514. Rubbish Bin \$113, Recycling Bin \$104 & Other Exp \$297. Materials \$150. Electricity \$700. Water rates \$667 and consumption \$33. Insurance - Premiums \$7,735. ESL Category 5 \$88. Labour Overheads (Cleaners) \$1,683. Contractors Total \$300. Rubbish Bin \$113, Recycling Bin \$104 & Other Exp \$83. Water rates \$667 and consumption \$333. Insurance - Premiums \$612. ESL Category 5 \$88 Contractors \$2,012, includes for cleaning. Electricity \$900. Water rates \$0 and consumption \$240. Insurance - Premiums \$760. ESL Category 5 \$88 Employee Costs - Salaries (Cleaners) \$124. Contingency Contractors & Consultants \$270. Materials/Stock \$200. Electricity \$800. Insurance - Premiums \$949. Labour Overheads (Cleaners) \$157. Contractors Total \$282. Rubbish Bin \$113, Recycling Bin \$104 & Other Exp \$65. Burgess Rawson PTA lease Water \$140. Building Muni Property Scheme Insurance - Premiums \$928. Contingency Contractors & Consultants \$65. Building Muni Property Scheme Insurance - Premiums \$347. ESL Category 5 Statutory Fees and Taxes \$88.
	BO201 Sandalwood Arts Hall Building Operations		2,000.00		2,000.00		536.00		424.66	
	BO202 Bonnie Rock Hall Building Operations		4,000.00		4,000.00		918.00		507.71	
	BO204 Railway Station Building Operations		2,500.00		2,500.00		728.00		474.50	
	BO205 Mukinbudin Community (Men's) Shed Building Operations		1,350.00		1,350.00		222.00		464.00	
	BO206 Anglican Church Building Operations - Op Exp		500.00		500.00		197.00		173.50	
	<u>Subtotal Building Operations</u>		<u>23,250.00</u>		<u>23,250.00</u>		<u>7,322.00</u>		<u>6,152.43</u>	
2110101	Town Halls and Public Buildings Building Maintenance - Op Exp									
	BM200 Memorial Town Hall - Maintenance		25,000.00		25,000.00		862.00		117.08	Employee Costs - Salaries \$2,072. Water damage repairs \$17,000. Electrical and plumbing repairs & general maintenance Contractors \$2,806. Materials/Stock \$500. Labour Overheads \$2,622. -- Contractors & Consultants \$1,091. General Annual Public Hall Annual Budget for Employee Costs - Salaries \$1,546. Contractors \$6,197. Materials \$1,000. Labour Overheads \$1,957. Plant Operating Costs \$300.
	BM202 Bonnie Rock Hall Building Maintenance		0.00		0.00		0.00		1,925.44	
	BM204 Railway Station Building Maintenance		1,091.00		1,091.00		180.00		1,200.00	
	BMPH01 Public Halls Maintenance Annual Budget (Book Exps To Appropriate Building) - Op Exp Pub Halls		11,000.00		11,000.00		1,830.00		0.00	
	<u>Subtotal Building Maintenance</u>		<u>37,091.00</u>		<u>37,091.00</u>		<u>2,872.00</u>		<u>3,242.52</u>	
2110102	Town Halls Grounds Maintenance - Op Exp - Public Halls									
	GMPH01 Public Halls Grounds Maintenance Annual Budget (Book exps to appropriate build) - Op Exp PubHalls		7,200.00		7,200.00		1,194.00		0.00	General Annual Public Hall Grounds Maintenance Annual Budget. Employee Costs - Salaries \$2,690. Contractors \$606. Materials \$250. Labour Overheads \$3,404. Plant Operating Costs \$250.
	<u>Subtotal Building Maintenance</u>		<u>7,200.00</u>		<u>7,200.00</u>		<u>1,194.00</u>		<u>0.00</u>	
2110192	Depreciation - Public Halls and Civic Centres		20,845.00		20,845.00		3,474.00		0.00	- - Depreciation - Ex Asset Register \$20,845.
2110199	Administration Allocated		18,936.00		18,936.00		3,156.00		3,027.55	- Allocation of 2% of Administration costs.

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
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PUBLIC HALLS AND CIVIC CENTRES (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING REVENUE										
3110100	Town Hall Hire Income	500.00		500.00		82.00		0.00		- Town Hall Hire Income. - Sandalwood Art water reimbursements. Reimbursement & Recovery Income - Operating \$333. - Sandalwood Art Lease annual lease fee \$10 per week incl gst, renewal due 2020. Fees & Charges - Facility Hire \$473. - Ad Hoc Hire Income - Insurance reimbursement for storm damage repairs; Memorial Hall \$16,453 expense in BM200 and Railway Station roof \$1,080 expense in BM204.
3110103	Sandalwood Arts Hall Income	806.00		806.00		54.00		118.18		
3110104	Railway Station Income	100.00		100.00		16.00		0.00		
3110106	Reimbursements - Public Halls & Civic Centre	17,533.00		17,533.00		5,785.00		0.00		
3110108	Donations - Op Inc - Town Halls & Amenities	0.00		0.00		0.00		237.70		
SUB-TOTAL OPERATING		18,939.00	107,322.00	18,939.00	107,322.00	5,937.00	18,018.00	355.88	12,422.50	
CAPITAL EXPENDITURE										
4110150	Building (Capital) - Public Halls & Civic Centres									- Repairs to balcony water proofing near projector room \$10k (Deleted - Sanding and Resealing of floor \$15k & Restore Kitchen \$50k)
BC200	Memorial Hall Building Capital		10,000.00		10,000.00		0.00		0.00	
SUB-TOTAL CAPITAL		0.00	10,000.00	0.00	10,000.00	0.00	0.00	0.00	0.00	
TOTAL - PUBLIC HALLS AND CIVIC CENTRES		18,939.00	117,322.00	18,939.00	117,322.00	5,937.00	18,018.00	355.88	12,422.50	

SHIRE OF MUKINBUDIN
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SWIMMING AREAS & BEACHES		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2110200	Swimming Pool - Salaries		89,079.00		89,079.00		0.00		0.00	- Salaries Pool Manager \$81,006 and Asst Manager/Relief \$7,073 including allowances. - Contract Pool Staff \$1,000.
2110201	Swimming Pool - Superannuation		2,823.00		2,823.00		0.00		0.00	- Superannuation Pool Manager \$2,123 and Superannuation Asst Pool Manager Relief \$700.
2110202	Swimming Pool - Training & Conferences		1,600.00		1,600.00		0.00		0.00	- Training and associated accomodation and travel as required. This may include: RLSSA Bronze Medallion Course, RLSSA Pool Lifeguard Course, RLSSA Pool Operations Group 1 Course, Relief Requalification Bronze Medallio and Relief Requalification RLSSA Pool Lifeguard Course.
2110203	Swimming Pool - Other Employee Costs		1,415.00		1,415.00		2,079.00		1,329.66	- Workers Compensation Premium Pool Manager \$2,095 and Workers Compensation Premium Assistant/Relief Pool Manager \$196. - Materials/St, Uniforms and accessories \$400. - Swimming Pool Staff Housing costs. -\$1,276.
2110204	Swimming Pool Bldg Operations									- Employee Costs - Salaries \$309. - Rubbish Bins x 2 @ \$113, Recycling Bins x 2 @ \$104 and other Contractors of \$326. - Toiletries and consumables incl cleaning products and other Materials/Stock \$1,000. - Communication Expenses Telephone, Data and Other \$420. - Tarriff R3 Electricity \$20,318.
BO250	Swimming Pool Building Operations		48,400.00		48,400.00		5,492.00		6,427.55	- BOC Gases Oxygen Medical C size annual charge Gas \$80. - Water Rates and consumption \$14,000. - Building MPS Insurance \$10,984. - DFES - ESL Levy Category 5 \$88. - Labour Overheads \$391. - Plant Operating Costs \$50.
2110205	Swimming Pool Bldg/Grounds Maintenance									- Employee Costs - Salaries \$4,638. - Contractors \$10,692. (Deleted extra \$3,500 for Shade Sail.)
BM250	Swimming Pool Building & Facility Maintenance		24,000.00		24,000.00		0.00		1,788.20	- Materials/Stock \$1,800. - Labour Overheads \$5,870. - Plant Operating Costs \$1,000.
GM250	Swimming Pool Grounds Maintenance		14,864.00		14,864.00		0.00		15,877.75	- Employee Costs - Salaries \$2,783. - Contractors \$7,329. Includes Insurance funded fencing repairs of \$6,364. Income in acct 3110203. - Materials/Stock \$650. - Labour Overheads \$3,522. - Plant Operating Costs \$580.
2110206	Minor Asset Purchases - Swimming Pool - Op Exp		2,000.00		2,000.00		0.00		0.00	- Materials/Stock Purchased \$2,000.
2110207	Pool Chemicals, Freight & Other Expenses - Op Exp - Swim Pool		15,137.00		15,137.00		137.00		0.00	- Freight & Other Expenses \$1,000. - Chlorine \$5,500 and Other chemicals. Pool Acid etc.s \$14,000. - CSP MS 365 Bus Basic & EOA 1lic
2110213	3A Cruickshank Road - Swimming Pool Emp Housing & Grounds Maintenance									
2110292	Depreciation - Mukinbudin Swimming Pool		67,136.00		67,136.00		11,188.00		0.00	- Depreciation - Ex Asset Register \$67,136.
2110299	Administration Allocated - Op Exp - Swimming Pool		28,404.00		28,404.00		4,734.00		4,541.32	- Allocation of 3% of Administration costs.
OPERATING REVENUE										
3110201	Swimming Pool Admissions	13,000.00		13,000.00		0.00		0.00		- Pool admissions. \$13,000.
3110203	Swimming Pool Equipment Hire, Reimb & Contributions - Op Inc - Swim Pool	6,497.00		6,497.00		0.00		0.00		- Equipment hire \$200. Insurance Reimbursement of \$6,297, expense in GM250. Total \$6,497.
SUB-TOTAL OPERATING		19,497.00	294,858.00	19,497.00	294,858.00	0.00	23,630.00	0.00	29,964.48	

SHIRE OF MUKINBUDIN
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SWIMMING AREAS & BEACHES	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CAPITAL EXPENDITURE									
4110260 Infrastructure Other (Capital) - Swimming Pool									- Employee Costs - Salaries \$618. Contractor works include repainting of the pool shell. - Contractors \$41,099. - Materials/Stock \$2,500. - Labour Overheads \$783. - Transfer to Reserve of Annual Pool Reserve Allocation of \$20,000 and interest of \$1,320. - Transfer from Pool Reserve for repainting of the pool shell.
IO250 Swimming Pool Infrastructure Capital		45,000.00		45,000.00		0.00		0.00	
4110175 Transfer to Swimming Pool Reserve - Cap Exp - Swim Pool		21,320.00		21,320.00		0.00		0.00	
CAPITAL REVENUE									
5110253 Transfers From Swimming Pool Reserve	45,000.00		45,000.00		0.00		0.00		
SUB-TOTAL CAPITAL	45,000.00	66,320.00	45,000.00	66,320.00	0.00	0.00	0.00	0.00	
TOTAL - SWIMMING AREAS & BEACHES	64,497.00	361,178.00	64,497.00	361,178.00	0.00	23,630.00	0.00	29,964.48	

SHIRE OF MUKINBUDIN
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31 August 2021

OTHER RECREATION & SPORT		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2110300	Sporting Complex Bldg Ops									
	BO260 Mukinbudin Sports Complex Building Operations		59,500.00		59,500.00		14,136.00		12,797.38	- Employee Costs - Salaries (Cleaner) \$15,615. - Rubbish Bins x 7 @ \$113 = \$791, Recycling Bins x 4 @ \$104 = \$416, other Contractors & Consultants \$639. -- General Materials/Stock Purchased \$1,200. - Electricity consumption and service fee \$4,800. - LPG 45kg bottles rental \$160. Gas consumption \$150. - Water consumption and service fee \$3,200. - Mukinbudin Sporting Centre: Bowling Green, Tennis Courts & Main Building, a total of \$12,680. - ESL Category 5 \$88 - Labour Overheads (Cleaner) \$19,761.
2110301	Sporting Complex Building & Grounds Mtce									
	BM260 Mukinbudin Sports Complex Building Maintenance		29,000.00		29,000.00		4,830.00		2,633.76	- Employee Costs - Salaries \$7,730. - Contractors \$8,887. - Materials/Stock \$2,000. - Labour Overheads \$9,783. - Plant Operating Costs \$600. - Employee Costs - Salaries \$9,276. - Contractors \$1,885.
	GM260 Mukinbudin Sports Complex Grounds Maintenance		25,000.00		25,000.00		4,164.00		6,376.60	- Materials/Stock \$500. - Labour Overheads \$11,739. - Plant Operating Costs \$1,600.
2110302	Parks & Gardens Maintenance/Operations									- Employee Costs - Salaries \$10,667. - Contractors \$764. - Materials/Stock \$3,300.
	W045 Parks & Gardens Maintenance/Operations		43,000.00		43,000.00		7,218.00		11,815.43	- Water \$4,600. - Insurance - Premiums \$169. - Labour Overheads \$13,500. - Plant Operating Costs \$10,000.
2110304	Town Oval Maintenance/Operations									- Employee Costs - Salaries \$8,967. - Contractors \$1,685. - Materials/Stock \$8,000.
	W050 Mukinbudin Town Oval Maintenance/Operations		59,000.00		59,000.00		9,828.00		4,673.77	- Electricity \$9,000. - Water \$15,000. - Labour Overheads \$11,348. - Plant Operating Costs \$5,000.

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OTHER RECREATION & SPORT		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE(Continued)										
2110306	Drive In Theatre Building Operations									
	BO265 Drive In Theatre Building Operations		588.00		588.00		514.00		250.00	- Insurance - Premiums \$500. - ESL Category 5 \$88
2110307	Drive In Theatre Building & Grounds Maintenance									
	GM265 Drive In Theatre Grounds Maintenance		300.00		300.00		46.00		132.87	- Employee Costs - Salaries \$93. - Contractors \$30. - Labour Overheads \$117. - Plant Operating Costs \$60.
2110308	Mukinbudin Dam Catchment Expenses									
	W052 Mukinbudin Dam Catchment Expenses		9,500.00		9,500.00		1,707.00		1,559.45	- Employee Costs - Salaries \$2,628. - Contractors \$1,622. - Materials/Stock \$600. - Muni Property Scheme Insurance \$374. - Labour Overheads \$3,326. - Plant Operating Costs \$950.
2110309	Other Recreation Facilities Operations									
	BO270 Old District Club (Youth Centre) Building Operations		169.00		169.00		54.00		40.50	- Muni Property Scheme Insurance \$81. - ESL Category 5 \$88 - Employee Costs - Salaries (Cleaner) \$1,577. - Rubbish Bin \$113, Recycling Bin \$104 and other Contractors & Consultants \$184.
	BO271 Mukinbudin Gym Building Operations		6,200.00		6,200.00		1,292.00		1,034.13	- Materials/Stock \$100. - Electricity \$1,200. - Water Rates and consumption \$50. - Muni Property Scheme Insurance \$788. - ESL Category 5 \$88 - Labour Overheads (Cleaner) \$1,996. - Contractors \$101. - Electricity \$750.
	BO272 Wilgoyne Tennis Club Building Operations		1,100.00		1,100.00		264.00		241.79	- Muni Property Scheme Insurance \$249.
	BO273 Pistol Club - Operations		304.00		304.00		152.00		152.00	- Muni Property Scheme Insurance \$304. - Contractors \$22.
	BO274 Bonnie Rock Horse and Pony Club - Operations		1,270.00		1,270.00		328.00		335.02	- Electricity for A/c 579935870 Lot 33 Watkins St Bonnie Rock \$800. - Muni Property Scheme Insurance \$360. - ESL Category 5 \$88
	BO275 Mukinbudin Polo Cross - Operations		130.00		130.00		20.00		0.00	- Contractors \$130. - Contractors \$194.
	BO276 Karlonning Hall - Operations		500.00		500.00		185.00		153.00	- Muni Property Scheme Insurance \$306.
	BO277 Heritage Grain Silo - Operations		61.00		61.00		30.00		30.50	- Muni Property Scheme Insurance \$61.
	BO278 Wheatbelt Way Tractor Display Shed - Operations		125.00		125.00		62.00		62.50	- Muni Property Scheme Insurance \$125. - Employee Costs - Salaries \$31.
	BO279 Lions Park Building Operations		800.00		800.00		198.00		100.50	- Contractors \$529. - Insurance - Premiums \$201. - Muni Property Scheme Insurance \$39.
	<u>Subtotal Other Recreation Facilities Operations</u>		<u>10,659.00</u>		<u>10,659.00</u>		<u>2,585.00</u>		<u>2,149.94</u>	

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 14 SEPTEMBER 2021

SHIRE OF MUKINBUDIN
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OTHER RECREATION & SPORT		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2110310	Other Recreation Facilities Building Maintenance									
	BM270 Old District Club (Youth Centre) Building Maintenance		45,000.00		45,000.00		7,500.00		70.35	- Demolition of Building per Council Resolution 150421. Contractors & Consultants \$45,000.
	BM271 Mukinbudin Gym Building Maintenance		0.00		0.00		0.00		175.28	- Storm damage repairs insurance funded in acct 3110303 Employee Costs - Salaries \$309.
	BM272 Wilgoyne Tennis Club Building Maintenance		9,000.00		9,000.00		0.00		0.00	- Contractors \$8,300. - Labour Overheads \$391. - Employee Costs - Salaries annual provision \$4,020. - Contractors annual provision \$1,193.
	BMOR01 Other Rec Facilities Building Maint Annual Budget (Book exps to actual Facility) - Op Exp - ORF		13,000.00		13,000.00		2,162.00		0.00	- Materials/Stock annual provision \$1,700. - Labour Overheads annual provision \$5,087. - Plant Operating Costs annual provision \$1,000.
	<u>Subtotal Building Maintenance</u>		<u>67,000.00</u>		<u>67,000.00</u>		<u>9,662.00</u>		<u>245.63</u>	
2110311	Other Recreation Facilities Grounds Maintenance Exp									
	GM270 Old District Club Grounds Maintenance		0.00		0.00		0.00		304.90	
	GM272 Wilgoyne Tennis Club Grounds Maintenance		0.00		0.00		0.00		46.74	
	GM279 Lions Park Grounds Maintenance		1,218.00		1,218.00		202.00		1,263.14	- Insurance funded fence damage repairs by Contractors . Income in acct 3110303. \$1,218.
	W051 Hockey Field Maintenance/Operations		0.00		0.00		0.00		522.62	
	GMOR01 Other Rec Facilities Grounds Maint Annual Budget (Book exps to actual Facility) - Op Exp -OtherRec Fa		24,000.00		24,000.00		3,994.00		0.00	- Standard annual provision of \$24,000 Deleted - North of town Cleanup \$40,000. Employee Costs - Salaries \$8,348. - Contractors annual provision of \$2,087. - Materials/Stock annual provision \$500. - Labour Overheads annual provision \$10,565. - Plant Operating Costs annual provision \$2,500.
	<u>Subtotal Grounds Maintenance</u>		<u>25,218.00</u>		<u>25,218.00</u>		<u>4,196.00</u>		<u>2,137.40</u>	
2110313	Minor Asset Purchases - Other Rec & Sport (P&G) - Op Exp		500.00		500.00		82.00		0.00	- General Rec & Culture Minor Assets \$500.
2110315	Events Kit General Expenses		1,000.00		1,000.00		166.00		0.00	- Events Kit Materials/Stock Purchased \$1,000.
2110316	Consultants, Reimb & Other Exp - Other Rec&Sport-Op Exp		10,000.00		10,000.00		0.00		0.00	- Sporting Complex Landscape Masterplan
2110319	Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec									
	MARQU Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec		2,300.00		2,300.00		380.00		69.90	- Employee Costs - Salaries \$866. - Contractors \$138. - Materials/Stock \$100. - Labour Overheads \$1,096. - Plant Operating Costs \$100. - Orbit Fitness Audit and Service Gym Equipment \$800. Gym Equipment repairs \$2200.
2110329	Gym Minor Assets & Equipment Maint - OpExp - Other Rec		3,000.00		3,000.00		3,000.00		0.00	- Central Wheatbelt Football League Subscription 2021/22 \$2,500.
2110337	Central Wheatbelt Football League		2,500.00		2,500.00		0.00		0.00	
2110392	Depreciation - Other Recreation		71,993.00		71,993.00		11,998.00		0.00	-- Depreciation - Ex Asset Register \$71,993.
2110399	Administration Allocated		47,340.00		47,340.00		7,890.00		7,568.87	- Allocation of 5% of Administration costs.

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
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OTHER RECREATION & SPORT		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING REVENUE										
3110300	Recreation/Sporting Complex Hire Fees	1,000.00		1,000.00		166.00		448.18		- Recreation/Sporting Complex Hire Fees As per Schedule of Fees and Charges
3110302	Contributions & Donations Rec'd (No GST) - Op Inc	33,955.00		33,955.00		0.00		0.00		- Tennis Club Donation for Tennis Courts Resurfacing. Exp in Job IO261.
3110303	Reimbursement and Other Income Rec'd (Inc GST)	9,750.00		9,750.00		0.00		0.00		- Insurance Reimbursements; Wilgoyne Tennis Club Building Repairs \$8,545 expense in BM272. Lions Park Fence repairs \$1,205 expense in GM279.
3110304	Grants Excluding GST - Other Recreation	274,006.00		274,006.00		0.00		118,890.21		- Local Roads and Community Infrastructure Grant for: Mukinbudin Lion's Park Playground Upgrade (P2L) \$144,514 Exp in Job IO253. Pump Track Installation (P1C&L) \$9,492 Exp in Job IO252, Resurface the Tennis Courts (P2C&L) \$90K Exp in job IO261. Reseal the Basket Ball Courts (P2C) \$30K Exp in job IO262.
9304113	Other Rec & Sport Unspent Grants - Current Liability	- In addition to the income shown in the above account we have received/invoiced an additional \$56,506.21 making the total received/invoiced \$175,396.42.								
3110305	Annual Sporting Club Levy	6,604.00		6,604.00		0.00		0.00		- Football Club (entitled to 2 nights training under lights per week) \$2,022, Bowling Club \$2,022, Junior Cricket Club \$, Basketball Club \$1,020, Netball Club (entitled to 2 nights training under lights per week) \$510 and Tennis Club (Combined) \$622 and Hockey Club (entitled to 2 nights training under lights per week), \$520. (Other special functions to be charged at ordinary rates)
3110309	Marquee & Trailer Hire Income (Exp in MARQU) - Oth Rec	1,500.00		1,500.00		250.00		0.00		-- Marquee Hire income \$1,500.
3110314	Grants Including GST - Other Recreation	21,099.00		21,099.00		0.00		0.00		- CRFF for Tennis Courts Resurfacing. Exp in Job IO261.
3110315	Events Kit Hire Income	500.00		500.00		82.00		0.00		-- Events Kit Hire Income \$500.
3110331	Gymnasium Membership Fees	4,000.00		4,000.00		666.00		363.62		- As per Sch Fees & Charges Gym Membership fees
SUB-TOTAL OPERATING		352,414.00	467,398.00	352,414.00	467,398.00	1,164.00	82,402.00	119,702.01	52,411.00	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
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31 August 2021

OTHER RECREATION & SPORT		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CAPITAL EXPENDITURE										
4110355	Building (Capital) - Other Recreation/Sport									
BC260	Mukinbudin Sports Complex Building Capital		25,100.00		25,100.00		0.00		0.00	- Carry over of Gutter Repairs as per order 32630 \$25,100. (Deleted supply and installation of Automatic Door \$12K and a Lean-to shade structure over roller door \$6K). Contractors total \$25,100.
4110365	Infrastructure Other - Other Rec & Sport -Cap Exp									
IO252	Sports Complex - Other Infra (Pump Track 20-22) - Other Rec & Sport - Cap Exp		9,492.00		9,492.00		0.00		2,234.12	- At Recreation Centre: Complete the Pump Track \$9,492 with \$9,492K funding from a Local Roads and Community Infrastructure P1 grant received in acct 3110304. Employee Costs - Salaries & Wages \$1,237. - Contractors & Consultants \$6,690. - Labour Overheads Allocated \$1,565.
IO253	Mukinbudin Lions Park - Other Infrastructure - Other Rec & Sport - Cap Exp		144,514.00		144,514.00		0.00		41,958.25	- At the Lions Park replace the Playground. Funding from a Local Roads and Community Infrastructure grant (P2L) received in acct 3110304. Employee Costs - Salaries & Wages \$928. - Contractors & Consultants \$140,412. - Materials/Stock Purchased \$2,000. - Labour Overheads Allocated \$1,174.
IO261	Sports Complex - Other Infra (Tennis Courts 21-22) - Other Rec & Sport - Cap Exp		148,074.00		148,074.00		0.00		0.00	- At Recreation Centre: Resurface 4 tennis courts \$148,074. Funding; Local Roads and Community Infrastructure grant (P2C&L) \$90,000 received in acct 3110304, CRFF Grant \$21,099 received in acct 3110314, Tennis Club donation \$33,955 received in acct 3110302 and a Shire contribution of \$3,020. Employee Costs - Salaries & Wages \$928. - Contractors & Consultants \$143,972. - Materials/Stock Purchased \$2,000. - Labour Overheads Allocated \$1,174.
IO262	Sports Complex - Other Infra (Basket Ball Courts 21-22) - Other Rec & Sport - Cap Exp		30,000.00		30,000.00		0.00		0.00	- At Recreation Centre: Reseal the Basket Ball Courts \$30,000. Funding; Local Roads and Community Infrastructure grant (P2C) \$30,000 received in acct 3110304. Employee Costs - Salaries & Wages \$309. - Contractors & Consultants \$28,800. - Materials/Stock Purchased \$500. - Labour Overheads Allocated \$391.
IO265	Sports Complex - Carparks & Paths - Other Infra - Other Rec & Sport - Cap Exp		20,000.00		20,000.00		0.00		0.00	- At Recreation Centre: Bitumen resealing of the Rec Centre car park. (Deleted - Develop Entry area outside Basketball foyer and bringing adjacent car park up to squash court north wall. Bitumen \$20K and Foyer entry development \$10K.) . Employee Costs - Salaries & Wages \$309. - Contractors & Consultants \$18,800. - Materials/Stock Purchased \$500. - Labour Overheads Allocated \$391.
CAPITAL REVENUE										
SUB-TOTAL CAPITAL		0.00	377,180.00	0.00	377,180.00	0.00	0.00	0.00	44,192.37	
TOTAL - OTHER RECREATION & SPORT		352,414.00	844,578.00	352,414.00	844,578.00	1,164.00	82,402.00	119,702.01	96,603.37	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
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TELEVISION & RADIO REBROADCASTING		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE											
2110400	Radio Re-Broadcasting Operations		1,578.00		1,578.00		468.00		26.50	- VH6GIQ, Lot 158, Vesting Order 39397. Satellite Ground Station. Aust Comms Auth - Aparatus Lic 394420 North East Road \$107. - Aust Comms Auth - Radio Lic 1385314 \$230. - Electricity \$1,100. - LGIS Property Insurance Town Tower/North East Rd Tower \$53. - -ESL Category 5 \$88 - - JJJ equipment maintenance; Contractors & Consultants \$1,000. - - Depreciation - Ex Asset Register \$972. - Allocation of 0.25% of Administration costs.	
2110401	Radio Re-Broadcasting Maintenance		1,000.00		1,000.00		0.00		0.00		
2110402	Contributions to CDMA/JJJ		0.00		0.00		0.00		0.00		
2110491	Loss on Disposal of Assets - TV & Radio Broadcast - Op Exp		0.00		0.00		0.00		0.00		
2110492	Depreciation - Radio Rebroadcasting		972.00		972.00		162.00		0.00		
2110499	Administration Allocated		2,367.00		2,367.00		394.00		75.69		
OPERATING REVENUE											
3110400	Contributions & Donations - TV/Radio	0.00		0.00		0.00		0.00			
3110401	TV/Radio Service Charges Levied	0.00		0.00		0.00		0.00			
3110402	Reimbursements - TV/Radio	0.00		0.00		0.00		0.00			
3110490	Profit on Disposal of Assets	0.00		0.00		0.00		0.00			
SUB-TOTAL OPERATING		0.00	5,917.00	0.00	5,917.00	0.00	1,024.00	0.00	102.19		
CAPITAL EXPENDITURE											
4110450	Plant & Equipment (Capital) - TV & Radio Rebroadcasting		0.00		0.00		0.00		0.00		
CAPITAL REVENUE											
5110450	Proceeds on Disposal of Assets - Cap Inc -	0.00		0.00		0.00		0.00			
5110452	Transfers from Reserve	0.00		0.00		0.00		0.00			
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
TOTAL - TELEVISION & RADIO REBROADCASTING		0.00	5,917.00	0.00	5,917.00	0.00	1,024.00	0.00	102.19		

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
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LIBRARIES	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2110506 Library - Lost Books/Book Purchases		200.00		200.00		32.00		0.00	- Library - Lost Books/Book Purchases \$200. - Misc operating costs \$100, Inter library loans delivery charges Courier costs for books \$1,100. - Membership Public Libraries WA \$110, Infovision Amlib software 1 user lic, support mtce \$1,600 and Regional Library Scheme-Merredin \$330. - LGIS Property Insurance for books \$96. - Other Expenditure \$100. - Allocation of 1.5% of Administration costs.
2110510 Library - Other Expenses		3,436.00		3,436.00		936.00		1,829.77	
2110599 Administration Allocated - Op Exp Libraries		14,202.00		14,202.00		2,366.00		2,270.66	
OPERATING REVENUE									
3110501 Library Reimbursements Lost Books/Book P	100.00		100.00		16.00		0.00		-Library Reimbursements Lost Books & Book Purchases \$100.
SUB-TOTAL OPERATING	100.00	17,838.00	100.00	17,838.00	16.00	3,334.00	0.00	4,100.43	
TOTAL - LIBRARIES	100.00	17,838.00	100.00	17,838.00	16.00	3,334.00	0.00	4,100.43	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
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HERITAGE	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2110603	Historical Preservation & Information Related Expenses - Op	1,500.00		1,500.00		0.00		0.00	- Purchase of "On the Line" History book \$1,500.
2110604	Pope Hills Facilities Operating & Maint Exp - Heritage								
BM255	Popes Hill Anzac Memorial & Facilities Operating & Maint Exp - Op Exp - Heritage	200.00		200.00		30.00		18.00	- Employee Costs - Salaries \$31. - Contractors & Consultants \$80. - Labour Overheads \$39. - Plant Operating Costs \$50.
GM255	Popes Hill Anzac Memorial Grounds Maintenance	800.00		800.00		130.00		2.25	- Employee Costs - Salaries \$247. - Contractors & Consultants \$40. - Labour Overheads \$313. - Plant Operating Costs \$200.
2110699	Administration Allocated	2,367.00		2,367.00		394.00		378.44	- Allocation of 0.25% of Administration costs.
OPERATING REVENUE									
3110600	Sale of History Books	1,500.00		1,500.00		250.00		572.73	- Sales of "On The Line"
SUB-TOTAL OPERATING		1,500.00	4,867.00	1,500.00	4,867.00	250.00	554.00	572.73	398.69
TOTAL - HERITAGE		1,500.00	4,867.00	1,500.00	4,867.00	250.00	554.00	572.73	398.69

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
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31 August 2021

	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OTHER CULTURE									
<u>OPERATING EXPENDITURE</u>									
2110799 Administration Allocated		4,734.00		4,734.00		788.00		378.44	- Allocation of 0.5% of Administration costs.
<u>OPERATING REVENUE</u>									
3110701 Reimbursements & Fees - Op Inc - Other Cu	550.00		550.00		0.00		0.00		- Lease of Crop land at minimum rates \$550
SUB-TOTAL OPERATING	550.00	4,734.00	550.00	4,734.00	0.00	788.00	0.00	378.44	
<u>CAPITAL EXPENDITURE</u>									
<u>CAPITAL REVENUE</u>									
SUB-TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER CULTURE	550.00	4,734.00	550.00	4,734.00	0.00	788.00	0.00	378.44	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
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PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Roads, Streets, Bridges and Depots		2,104,723.00		2,104,723.00		331,326.00		128,577.12	▼ The major component is that depreciation has not been run.
Road Plant Purchases		0.00		0.00		0.00		0.00	
Aerodromes		22,780.00		22,780.00		3,790.00		759.79	
Transport Licensing		26,670.00		26,670.00		4,444.00		3,794.19	
<u>OPERATING REVENUE</u>									
Roads, Streets, Bridges and Depots	1,046,401.00		1,046,401.00		189,194.00		169,392.43		▲ The final payment of the Local Roads and Community Infrastructure Grant for footpaths has not been recognised as soon as expected in the appropriate account. A journal is pending.
Road Plant Purchases	0.00		0.00		0.00		0.00		
Aerodromes	0.00		0.00		0.00		0.00		
Transport Licensing	21,400.00		21,400.00		3,566.00		4,512.88		
SUB-TOTAL OPERATING	1,067,801.00	2,154,173.00	1,067,801.00	2,154,173.00	192,760.00	339,560.00	173,905.31	133,131.10	
<u>CAPITAL EXPENDITURE</u>									
Roads, Streets and Bridges		1,222,467.00		1,222,467.00		93,769.00		153,550.82	▲ Expenditure on Footpath construction and some road constuction projects has commenced as sooner than expected.
Road Plant Purchases		172,560.00		172,560.00		0.00		0.00	
Aerodromes		0.00		0.00		0.00		0.00	
Transport Licensing		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Roads, Streets, Bridges and Depots	0.00		0.00		0.00		0.00		
Road Plant Purchases	0.00		0.00		0.00		0.00		
Aerodromes	0.00		0.00		0.00		0.00		
Transport Licensing	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	0.00	1,395,027.00	0.00	1,395,027.00	0.00	93,769.00	0.00	153,550.82	
TOTAL - PROGRAMME SUMMARY	1,067,801.00	3,549,200.00	1,067,801.00	3,549,200.00	192,760.00	433,329.00	173,905.31	286,681.92	

SHIRE OF MUKINBUDIN
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Financial Statement for Period Ended
31 August 2021

STREETS, ROADS & BRIDGES		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2120100	Rural Road Maintenance Op Exp									
RM004	Wilgoyne Road (Rd Maintenance)		0.00		0.00		0.00		317.33	
RM005	Mukinbudin North-East Road (Rd Maintenance)		0.00		0.00		0.00		20,054.26	
RM006	Bonnie Rock-Lake Brown Road (Rd Maintenance)		0.00		0.00		0.00		912.79	
RM007	Nungarin North Road (Rd Maintenance)		0.00		0.00		0.00		1,521.62	
RM008	Beringbooding Road (Rd Maintenance)		0.00		0.00		0.00		5,800.29	
RM009	Moondon Road (Rd Maintenance)		0.00		0.00		0.00		306.15	
RM010	Quanta Cutting North Road (Rd Maintenance)		0.00		0.00		0.00		3,874.92	
RM011	Graham Road (Rd Maintenance)		0.00		0.00		0.00		161.17	
RM013	Lake Brown South Road (Rd Maintenance)		0.00		0.00		0.00		277.03	
RM014	Popes Hill South Road (Rd Maintenance)		0.00		0.00		0.00		1,083.68	
RM015	Clamp Road (Rd Maintenance)		0.00		0.00		0.00		2,780.26	
RM016	Copeland Road (Rd Maintenance)		0.00		0.00		0.00		1,228.03	
RM017	Whyte Road (Rd Maintenance)		0.00		0.00		0.00		475.59	
RM018	Walton Road (Rd Maintenance)		0.00		0.00		0.00		773.80	
RM019	Ogilvie Road (Rd Maintenance)		0.00		0.00		0.00		3,335.89	
RM020	Dandanning Road (Rd Maintenance)		0.00		0.00		0.00		6,040.03	
RM021	Cookinbin Road (Rd Maintenance)		0.00		0.00		0.00		581.79	
RM022	McGregor Road (Rd Maintenance)		0.00		0.00		0.00		508.48	
RM023	Jones East Road (Rd Maintenance)		0.00		0.00		0.00		40.28	
RM024	Albert Road (Rd Maintenance)		0.00		0.00		0.00		46.74	
RM025	Kalyanbudding West Road (Rd Maintenance)		0.00		0.00		0.00		70.59	
RM026	Barbalin North Road (Rd Maintenance)		0.00		0.00		0.00		1,281.73	
RM027	Barbalin South Road (Rd Maintenance)		0.00		0.00		0.00		42.38	
RM029	Davis Road (Rd Maintenance)		0.00		0.00		0.00		21.20	
RM030	Forty Six Gate Road (Rd Maintenance)		0.00		0.00		0.00		2,060.68	
RM031	Harry Road (Rd Maintenance)		0.00		0.00		0.00		2,157.90	
RM033	Karomin Road (Rd Maintenance)		0.00		0.00		0.00		70.59	
RM041	Brandis Road (Rd Maintenance)		0.00		0.00		0.00		21.20	
RM043	Sprigg Road (Rd Maintenance)		0.00		0.00		0.00		21.20	
RM044	Bonnie Rock Tank Road (Rd Maintenance)		0.00		0.00		0.00		21.20	
RM047	Cunderin Road (Rd Maintenance)		0.00		0.00		0.00		3,117.35	
RM048	Copeland North Road (Rd Maintenance)		0.00		0.00		0.00		180.89	
RM049	Manuel Road (Rd Maintenance)		0.00		0.00		0.00		1,899.10	
RM050	Morrison Road (Rd Maintenance)		0.00		0.00		0.00		451.04	
RM051	Sevier Road (Rd Maintenance)		0.00		0.00		0.00		301.92	
RM052	Scotsman Road (Rd Maintenance)		0.00		0.00		0.00		190.95	
RM054	Spencers Road (Rd Maintenance)		0.00		0.00		0.00		120.00	
RM056	Doig Road (Rd Maintenance)		0.00		0.00		0.00		161.17	
RM076	Jones Road (Rd Maintenance)		0.00		0.00		0.00		24.71	
RM077	Wymond Road (Rd Maintenance)		0.00		0.00		0.00		473.94	
RM078	Milne Road (Rd Maintenance)		0.00		0.00		0.00		917.18	
RM079	Miguel East Road (Rd Maintenance)		0.00		0.00		0.00		47.72	
RM080	Stockton Road (Rd Maintenance)		0.00		0.00		0.00		84.80	
RM081	Dease Road (Rd Maintenance)		0.00		0.00		0.00		15.00	
RM082	North Road (Rd Maintenance)		0.00		0.00		0.00		513.91	

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 14 SEPTEMBER 2021

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
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STREETS, ROADS & BRIDGES		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2120100	Rural Road Maintenance Op Exp (Continued)									
RM086	Lavery Road (Rd Maintenance)		0.00		0.00		0.00		615.97	
RM088	Koonkoobing Road (Rd Maintenance)		0.00		0.00		0.00		199.79	
RM089	Andrews Road East (Rd Maintenance)		0.00		0.00		0.00		42.40	
RM092	Wundowlin Road (Rd Maintenance)		0.00		0.00		0.00		12.33	
RM093	Quanta Cutting-Weira Road (Rd Maintenance)		0.00		0.00		0.00		1,746.34	
RM094	Elsewhere Road (Rd Maintenance)		0.00		0.00		0.00		757.42	
RM095	Copeland South Road (Rd Maintenance)		0.00		0.00		0.00		1,401.04	
RM096	Forest Avenue (Rd Maintenance)		0.00		0.00		0.00		215.82	
RM099	Nicol Road (Rd Maintenance)		0.00		0.00		0.00		1,331.36	
RM107	Koordaa-Bullfinch Rd (M40) (Rd Maintenance)		0.00		0.00		0.00		791.92	
RM108	Kununoppin-Mukinbudin Road (Rd Maintenance)		0.00		0.00		0.00		1,460.10	
RM109	Mukinbudin-Bonnie Rock Road (Rd Maintenance)		0.00		0.00		0.00		332.81	
RM110	Mukinbudin-Wialki Road (Rd Maintenance)		0.00		0.00		0.00		946.97	
RM112	Percy Road Maintenance - Op Exp		0.00		0.00		0.00		4.28	
RM998	Road Maintenance - General Rural Exp (Non road specific costs only)		460,000.00		460,000.00		76,660.00		8,849.40	▼
TCM001	Traffic Counter Management		2,000.00		2,000.00		328.00		0.00	
	<u>Subtotal Rural Road Maintenance</u>		<u>462,000.00</u>		<u>462,000.00</u>		<u>76,988.00</u>		<u>83,096.43</u>	
2120101	Townsite Road Maintenance Op Exp									
RM060	Lansdell Street (Rd Maintenance)		0.00		0.00		0.00		74.33	
RM061	Shadbolt St		0.00		0.00		0.00		205.37	
RM062	White Street (Rd Maintenance)		0.00		0.00		0.00		172.83	
RM063	Ferguson Street (Rd Maintenance)		0.00		0.00		0.00		46.36	
RM068	Strugnell Street (Rd Maintenance)		0.00		0.00		0.00		132.40	
RM105	Earl Drive (Rd Maintenance)		0.00		0.00		0.00		21.20	
RM113	Mallee Drive (Rd Maintenance)		0.00		0.00		0.00		38.87	
RM999	Road Maintenance - General Townsite Exp (Non road specific costs only)		30,000.00		30,000.00		4,996.00		683.63	
	<u>Subtotal Townsite Road Maintenance</u>		<u>30,000.00</u>		<u>30,000.00</u>		<u>4,996.00</u>		<u>1,374.99</u>	
										- Important: Only book costs to this job that can not be booked to a specific road. Employee Costs - Salaries \$89,134. Contractors \$125,942. Materials/Stock \$37,000. Water \$5,000. Labour Overheads \$112,796. Plant Operating Costs \$90,128. Employee Costs - Salaries \$618. Contractors \$149. Materials/Stock \$200. Labour Overheads \$783. Plant Operating Costs \$250.
										- Road Maintenance - General Townsite Exp (Non road specific costs only). Only book costs to this job that can not be booked to a specific road; Employee Costs - Salaries \$4,793. Contractors \$11,542. Materials/Stock \$1,000. Labour Overheads \$6,065. Plant Operating Costs \$6,600.

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STREETS, ROADS & BRIDGES		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2120102	Flood Damage Maintenance									
FDM007	Nungarin North Rd Flood Damage Maint - Op Exp		29,928.00		29,928.00		4,988.00		17.66	- Flood Damage Repairs Reconstruct Floodway SLKs 1.26 to SLK 1.37, Grading SLKS 5.77,7.35, and 8.55 -Contractors & Consultants \$29,928.
FDM013	Lake Brown South Road Flood Damage Maint - Op Exp		2,413.00		2,413.00		402.00		70.59	- Flood Damage Repair works; Silt/Debris removal SLKs 2.19, Grading SLKS 5.77,7.35, and 8.55 -Contractors & Consultants \$2,413.
FDM028	Barbalin-Koonkoobing Rd Flood Damage Maint - Op Exp		53,185.00		53,185.00		0.00		59.40	- Flood Damage Repair works; Silt/Debris removal and reconstruct floodway SLK 0.48 to SLK 8.08 -Contractors & Consultants \$53,185.
FDM021	Cookinbin Road Flood Damage Maint- Op Exp		41,435.00		41,435.00		0.00		38,886.10	- Flood Damage Repair works; Silt/Debris removal and Gravel Resheet SLK 3.6 to SLK 7.8 -Contractors & Consultants \$41,435.
FDM108	Flood Damage Maintenance - Kununoppin- Mukinbudin Rd		0.00		0.00		0.00		35.28	
FDM033	Karomin Road Flood Damage Maint - Op Exp		875.00		875.00		0.00		70.59	- Flood Damage Repair works; Silt/Debris removal SLK 0.28 to SLK 3.87 -Contractors & Consultants \$875.
FDM01	General Flood Damage Maintenance Exp & Budget (Non road specific costs only)		10,000.00		10,000.00		3,298.00		0.00	Employee Costs - Salaries \$2,783. Contractors \$1,695. Labour Overheads \$3,522. Plant Operating Costs \$2,000.
	<u>Subtotal Flood Damage Maintenance</u>		<u>137,836.00</u>		<u>137,836.00</u>		<u>8,688.00</u>		<u>39,139.62</u> ▲	
2120103	Roads/Street Cleaning									
SWEEP	Roads/Street Cleaning - Op Exp		6,500.00		6,500.00		1,080.00		60.56	Employee Costs - Salaries \$124. Contractors \$5,619. Materials/Stock \$500. Labour Overheads \$157. Plant Operating Costs \$100.
2120104	Street Trees & Watering									
TREES	Street Trees & Watering - Op Exp		10,000.00		10,000.00		0.00		0.00	Employee Costs - Salaries \$3,092. Contractors \$795. Materials/Stock \$750. Water \$100. Labour Overheads \$3,913. Plant Operating Costs \$1,350.
2120105	Street Trees Pruning & Tree Lopping									
PRUNE	Street Trees Pruning & Tree Lopping - Op Exp		9,000.00		9,000.00		532.00		9.05	Employee Costs - Salaries \$1,237. Contractors \$5,798. Labour Overheads \$1,565. Plant Operating Costs \$400.
2120106	Traffic Signs/Equipment (Safety)									
SIGNS	Traffic Signs/Equipment (Safety)		25,000.00		25,000.00		4,160.00		801.69	- Important; Only book signs to this job that can not be booked to a specific roads. - Employee Costs - Salaries & Wages \$1,391. - Contractors for the delivery of signs, poles and general signage \$1,748 - Purchase cost of signs, poles and general signage \$20,000. - Labour Overheads \$1,761. - Plant Operating Costs \$100.
2120107	Footpath Maintenance									
FPM01	Footpath Maintenance		2,000.00		2,000.00		326.00		0.00	Employee Costs - Salaries \$464. Contractors \$549. Materials/Stock \$200. Labour Overheads \$587. Plant Operating Costs \$200.
2120108	Street Lighting - Operating		14,000.00		14,000.00		2,332.00		1,934.49	- Synergy (Western Power) Street Lighting costs throughout the Shire 2% increase from 2020/21 to 2021/22 \$14,000.

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		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2120111	General Verge Maintenance & Cleaning - Op Exp - Sts Rds & Bridg									
	VERGE General Verge Maintenance & Cleaning - Op Exp - Sts Rds & Bridg		50,000.00		50,000.00		8,330.00		2,160.29	Employee Costs - Salaries \$19,449. Contractors \$2,688. Materials/Stock \$50. Labour Overheads \$24,613. Plant Operating Costs \$3,200.
2120112	Townscape Maintenance & Operating Exps - Op Exp - Sts Rds & Bridges									
	TSCAPE Townscape Maintenance and Operating Exps - Op Exp - Sts Rds & Bridges		6,500.00		6,500.00		1,080.00		0.00	- Employee Costs - Salaries & Wages \$340. - General Contractors \$630. Main Street Landscape Masterplan \$5,000 - Labour Overheads Allocated \$430. - Plant Operating Costs Allocated \$100.
2120114	Contributions, Donations & Other Transport Related Exp - Op Exp - Sts Rds & Bridges		6,000.00		6,000.00		0.00		0.00	- Co-funding on the secondary Freight Route Project Development. Subject to a successful application under the Building Better Regions Program.
2120116	Purchase of Land for Roads - Op Exp		9,000.00		9,000.00		0.00		0.00	- Purchase of the land, part of Lot A521, at the corner of Bent and Strugnell Sts for the existing road. Costs include subdivision and purchase.
2120192	Depreciation - Roads, Bridges & Depots		1,336,887.00		1,336,887.00		222,814.00		0.00	▼ - Depreciation - Ex Asset Register \$1,336,887.
OPERATING REVENUE										
3120100	Regional Road Group Grants (MRWA)	360,848.00		360,848.00		0.00		3,420.00		- Wheatbelt Regional Road Group Grant (Gross up for GST when claiming). \$352,867 for Job RR108 Kununoppin – Mukinbudin Road Renewal. Reconstruction and two coat bitumen seal from SLK 8.76 to 12.76 – Total 4.00 kms.
9304129	Regional Road Group (RRG) Unspent Grants - Current Liability - In addition to the income shown in the above account we have received/invoiced an additional \$140,919.20 making the total received \$100,000									
3120101	Direct Road Grant (MRWA)	140,376.00		140,376.00		140,376.00		140,376.00		- MRWA Direct Road Grant 2021/22.
3120102	Roads to Recovery Grant	338,937.00		338,937.00		0.00		25,596.43		▼ - 2021/22 allocation \$338,937 including \$48,711 allocated to: Job RR009 Moondon Road Renewal - Cap Exp \$90K. Remaining funds of \$200,226 remain unallocated to a particular job."
9304121	Roads To Recovery Unspent Grants - Current Liability - In addition to the income shown in the above account we have received an additional \$74,403.57 making the total received \$100,000									
3120105	Flood Damage Income	132,271.00		132,271.00		0.00		0.00		- Flood Damage Road Repair Grant, 100% of Preliminaries of \$36,394 plus 75% expenses.
3120117	Footpaths Grants Rec'd Ex GST - Op Inc - Sts Rds & Br	73,969.00		73,969.00		48,818.00		0.00		▲ - RLICP Funding (P1C) \$73,969 for Maddock St Footpath Works in Job FPC057.
SUB-TOTAL OPERATING		1,046,401.00	2,104,723.00	1,046,401.00	2,104,723.00	189,194.00	331,326.00	169,392.43	128,577.12	

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		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CAPITAL EXPENDITURE										
4120140	Townscape Other Infrastructure - Cap Exp - Rds									
IO125	Townscape Other Infrastructure (Main St) - Cap Exp - Rds		10,000.00		10,000.00		3,297.00		0.00	- Street Master Plan Main Street improvements, Street Trees etc. Employee Costs - Salaries \$2,474. Contractors \$1,196. Materials/Stock \$2,500. Labour Overheads \$3,130. Plant Operating Costs \$700.
4120166	Roads Renewal Works - Capital Exp									
RR086	Lavery Road - Cap Exp		17,000.00		17,000.00		11,216.00		9,197.67	- SLK 0.00 to SLK2.50, a total of 2.50 km. Gravel sheet, improve signage and drainage. Funding from council funds. Employee Costs - Salaries \$3,278. Contractors \$2,174. Materials/Stock \$800. Labour Overheads \$4,148. Plant Operating Costs \$6,600.
RR033	Karomin Road - Capital Exp		39,000.00		39,000.00		0.00		0.00	-Gravel sheet – SLK 0.00 to 3.87 commencing the intersection with Nungarain North Rd Employee Costs - Salaries \$8,658. Contractors \$1,016. Materials/Stock \$1,870. Labour Overheads \$10,956. Plant Operating Costs \$16,500.
RR024	Albert Road - Capital Exp		20,000.00		20,000.00		0.00		0.00	- Reconstruct floodway at SLK1.23. Funding from council funds. Employee Costs - Salaries \$3,092. Contractors \$6,995. Materials/Stock \$2,000. Labour Overheads \$3,913. Plant Operating Costs \$4,000.
RR017	Whyte Road - Cap Exp		52,000.00		52,000.00		0.00		0.00	- Whyte Road, the entire length of the East West section SLK 0.00 to 4.00, a total of 4 km. Gravel sheet, improve signage and drainage. Funding ???, the remainder council funds. Employee Costs - Salaries \$10,204. Contractors \$3,383. Materials/Stock \$2,500. Labour Overheads \$12,913. Plant Operating Costs \$23,000.
RR016	Copeland Road - Cap Exp		40,000.00		40,000.00		0.00		2,700.00	- Copeland Road – SLK 0.00 to SLK 4.00 from the Mukinbudin Waiki Rd to the intersection of Coprland North Rd Employee Costs - Salaries \$8,163. Contractors \$1,107. Materials/Stock \$2,000. Labour Overheads \$10,330. Plant Operating Costs \$18,400.

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		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CAPITAL EXPENDITURE (Continued)										
4120166	Roads Renewal Works - Capital Exp (continued)									
RR014	Popes Hill South Road - Cap Exp		11,000.00		11,000.00		7,256.00		11,048.47	- Popes Hill South commencing 1.5km South of the Koorda Bullfinch Rd. SLK 0.00 to 2.00, reconstruct & resheet with 150mm of gravel. Funding ??? remainder council funds. Employee Costs - Salaries \$2,845. Contractors \$505. Materials/Stock \$1,200. Labour Overheads \$3,600. Plant Operating Costs \$2,850.
RR010	Quantacutting North Rd Renewal - Cap Exp		35,000.00		35,000.00		23,096.00		23,108.18	- Quanta Cutting Rd commencing 1km North of the Wilgoyne Bin - SLK 10.10 to 13.60, reconstruct & resheet with 150mm of gravel. Funding ??? remainder council funds. Employee Costs - Salaries \$6,957. Contractors \$2,739. Materials/Stock \$1,500. Labour Overheads \$8,804. Plant Operating Costs \$15,000.
RR009	Moondon Road Renewal - Cap Exp		0.00		0.00		0.00		236.59	
RR019	Ogilvie Road Renewal - Cap Exp		0.00		0.00		0.00		166.34	
RR006	Bonnie Rock - Lake Brown Road - Cap Exp		121,000.00		121,000.00		0.00		25,596.43	- Gravel Sheet SLK 27.0 to SLK 35.8 from Graham Rd South to the Ogilvie Rd intereaction Employee Costs - Salaries \$22,262. Contractors \$28,928. Materials/Stock \$5,500. Labour Overheads \$28,174. Plant Operating Costs \$36,136.
RR022	McGregor Road North Section Renewal - Cap Exp		20,000.00		20,000.00		0.00		0.00	- Reconstruct floodway at SLK13.7. Funding from council funds. Employee Costs - Salaries \$3,092. Contractors \$6,995. Materials/Stock \$2,000. Labour Overheads \$3,913. Plant Operating Costs \$4,000.
RR056	Doig Road Renewal - Cap Exp		0.00		0.00		0.00		325.42	
RR108	Kununoppin-Mukinbudin Road Renewal (RRG Funded 20-22)- Cap Exp		541,277.00		541,277.00		0.00		5,130.00	- Kununoppin – Mukinbudin Road Renewal. Reconstruction and two coat bitumen seal from SLK 8.76 to 12.76 – Total 4.00 kms. Reconstruction 10meter min Width seal. Funding RRG \$352,867 in Acct - Available funds to be allocated to works at council discertion. \$80K is Allocated to Culvert works, \$100K is allocated to Road Works. At least \$58,937 needs be allocated to Roads to Recovery funded works to spend the unallocated grant income and ensure joint funding . Employee Costs - Salaries \$21,830. Contractors \$136,273. Materials/Stock \$28,000. Water \$2,000. Labour Overheads \$27,626. Plant Operating Costs \$26,071.
RR9999	Unallocated Road Capital Expense - Budget Only		241,800.00		241,800.00		0.00		0.00	
4120167	Roads (Capital) - Roads to Recovery									
RR005	Mukinbudin North East Rd - Cap Exp		0.00		0.00		0.00		1,336.35	
4120169	Roads (Capital) - Black Spot									
RBS108	Kununoppin-Mukinbudin Road (Blackspot Funded) - Cap Exp		0.00		0.00		0.00		7.53	
	Subtotal All Road Capital Expenditure		1,138,077.00		1,138,077.00		41,568.00		78,852.98	▲

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	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CAPITAL EXPENDITURE (Continued)									
4120170 Footpaths Capital Expenditure - Sts Rds & Bridges									
FPC057 Maddock Street Footpath Construction - Cap Exp - Sts Rds & Bridges		74,000.00		74,000.00		48,840.00		53,937.84	- Footpath construction by Contractors & Consultants at several locations. \$74,000 Funding from LRCIP P1 in Acct 3120117. - - Transfers to Reserves From Muni Interest \$390. Allocation for future footpath works \$0.
FPC108 Bent St/Kununoppin-Mukinbudin Rd Footpath Construction - Cap Exp - \$		0.00		0.00		0.00		20,760.00	
4120171 Roads (Capital) - Flood Damage									
4120175 Transfers To Roadworks Reserve		390.00		390.00		64.00		0.00	
SUB-TOTAL CAPITAL	0.00	1,222,467.00	0.00	1,222,467.00	0.00	93,769.00	0.00	153,550.82	
TOTAL - STREETS, ROADS & BRIDGES	1,046,401.00	3,327,190.00	1,046,401.00	3,327,190.00	189,194.00	425,095.00	169,392.43	282,127.94	

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ROAD PLANT PURCHASES	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2120291 Loss on Disposal of Assets		0.00		0.00		0.00		0.00	It is unlikely that this loss will be realised as the old Works Manager's Dual Cab was sold for a profit rather than a loss.
OPERATING REVENUE									
3120290 Profit on Disposal of Assets - Op Inc - Road P	0.00		0.00		0.00		0.00		No budget amendment as a non cash item.
SUB-TOTAL OPERATING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
CAPITAL EXPENDITURE									
4120250 Plant & Equipment (Capital) - Road Plant Purchases		45,000.00		45,000.00		0.00		0.00	- New Additional Dual Cab 4 x 4 (New Plant number P30721) \$45K, (Deleted New 30,000ltr Water Tank Trailer (P15021), Second hand Prime Mover (P14921) for Water Tank Trailer). - - Transfers to Reserves From Muni Interest \$440. Allocation for future plant purchases \$127,120
4120275 Transfer to Plant Reserve - Cap Exp - Rd Plant Purchases		127,560.00		127,560.00		0.00		0.00	
CAPITAL REVENUE									
SUB-TOTAL CAPITAL	0.00	172,560.00	0.00	172,560.00	0.00	0.00	0.00	0.00	
TOTAL - ROAD PLANT PURCHASES	0.00	172,560.00	0.00	172,560.00	0.00	0.00	0.00	0.00	

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AERODROMES	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
2120300 Airstrip & Grounds Maintenance/Operations									- Employee Costs - Salaries \$1,484. - Contractors \$329. - Materials/Stock \$500. - Insurance - Premiums \$9. - Labour Overheads \$1,878. - Plant Operating Costs \$1,800. - Depreciation - Ex Asset Register \$14,413. - Allocation of 0.25% of Administration costs.
W060 Airstrip & Grounds Maintenance/Operations		6,000.00		6,000.00		994.00		381.35	
2120492 Depreciation - Aerodromes		14,413.00		14,413.00		2,402.00		0.00	
2120499 Administration Allocated		2,367.00		2,367.00		394.00		378.44	
SUB-TOTAL OPERATING	0.00	22,780.00	0.00	22,780.00	0.00	3,790.00	0.00	759.79	
<u>CAPITAL EXPENDITURE</u>									
4120460 Infrastructure Other (Capital) - Aerodromes									
SUB-TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - AERODROMES	0.00	22,780.00	0.00	22,780.00	0.00	3,790.00	0.00	759.79	

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TRANSPORT LICENCING	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2120500 Training and Accommodation - Licensing		3,000.00		3,000.00		500.00		0.00	- Training And Accommodation - Licensing
2120501 Telephone & Other Op Expenses - Licensing		0.00		0.00		0.00		9.75	
2120599 Administration Allocated		23,670.00		23,670.00		3,944.00		3,784.44	- Allocation of 2.5% of Administration costs.
OPERATING REVENUE									
3120500 Sale of Shire Plates	400.00		400.00		66.00		45.45		- Sale Of Shire Plates
3120501 Commissions - Licensing	18,000.00		18,000.00		3,000.00		2,882.04		- DPI Licensing Commissions
3120502 Reimbursements - Licensing	3,000.00		3,000.00		500.00		1,585.39		- Reimbursements - Licensing
SUB-TOTAL OPERATING	21,400.00	26,670.00	21,400.00	26,670.00	3,566.00	4,444.00	4,512.88	3,794.19	
CAPITAL EXPENDITURE									
CAPITAL REVENUE									
SUB-TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - TRANSPORT LICENCING	21,400.00	26,670.00	21,400.00	26,670.00	3,566.00	4,444.00	4,512.88	3,794.19	

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PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Rural Services		8,867.00		8,867.00		2,535.00		6,759.02	Overall Caravan Park Operating expenses are less than expected, including depreciation that has not been run.
Tourism and Area Promotion		321,102.00		321,102.00		53,967.00		40,622.06	
Building Control		19,134.00		19,134.00		3,188.00		2,334.15	
Economic Development		5,767.00		5,767.00		1,074.00		639.77	
Other Economic Services		54,336.00		54,336.00		9,194.00		18,400.30	
OPERATING REVENUE									
Rural Services	0.00		0.00		0.00		0.00		Overall Caravan Park income is less than expected.
Tourism and Area Promotion	224,706.00		224,706.00		37,448.00		25,916.85		
Building Control	1,600.00		1,600.00		216.00		225.00		
Economic Development	8,745.00		8,745.00		1,456.00		1,581.80		
Other Economic Services	288,672.00		288,672.00		3,942.00		3,374.74		
SUB-TOTAL OPERATING	523,723.00	409,206.00	523,723.00	409,206.00	43,062.00	69,958.00	31,098.39	68,755.30	
CAPITAL EXPENDITURE									
Rural Services	0.00		0.00			0.00		0.00	Expenditure of the Department Of Water And Environmental Regulation Grant of \$100k
Tourism and Area Promotion	7,223.00		7,223.00			0.00		0.00	
Building Control	0.00		0.00			0.00		0.00	
Economic Development	0.00		0.00			0.00		0.00	
Other Economic Services	274,371.00		274,371.00			0.00		0.00	
CAPITAL REVENUE									
Rural Services	0.00		0.00		0.00		0.00		
Tourism and Area Promotion	0.00		0.00		0.00		0.00		
Building Control	0.00		0.00		0.00		0.00		
Economic Development	0.00		0.00		0.00		0.00		
Other Economic Services	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	0.00	281,594.00	0.00	281,594.00	0.00	0.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	523,723.00	690,800.00	523,723.00	690,800.00	43,062.00	69,958.00	31,098.39	68,755.30	

SHIRE OF MUKINBUDIN
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RURAL SERVICES	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2130100 Noxious Weed Control									- Employee Costs - Salaries \$2,474. - Contractors \$231. - Materials/Stock \$200. - Labour Overheads \$3,130. - Plant Operating Costs \$465. - Allocation of 0.25% of Administration costs.
WEEDS Noxious Weed Control - Op Exp		6,500.00		6,500.00		2,141.00		5,880.58	
2130103 Rural Counselling Service		0.00		0.00		0.00		500.00	
2130199 Administration Allocated		2,367.00		2,367.00		394.00		378.44	
OPERATING REVENUE									
SUB-TOTAL OPERATING	0.00	8,867.00	0.00	8,867.00	0.00	2,535.00	0.00	6,759.02	
CAPITAL EXPENDITURE									
CAPITAL REVENUE									
SUB-TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - RURAL SERVICES	0.00	8,867.00	0.00	8,867.00	0.00	2,535.00	0.00	6,759.02	

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TOURISM & AREA PROMOTION		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2130204	Caravan Park General Maintenance/Operations									- Employee Costs - Salaries (Additional Cleaners) \$12,059. - Annual Testing and Certification of Dump point \$250. Rubbish Bins x 6 @ \$113 \$678. Recycling Bins x 6 @ \$104 \$624. Breakdowns and other expenses \$60. Total Contractors & Consultants \$1,612.
BO370	Caravan Park General Operation Expenses		60,000.00		60,000.00		10,475.00		10,316.21	- Materials/Stock, replacement building fittings and equipment \$8,000. - Telephone Office 9047 1103 & Mgr Mobile 0429 471 103 Telstra \$1,000, Wallis Wireless Link \$0 (Not Required), MS & EOA Lic \$137, Aussie BB \$984, Managed support \$1,188. and other communication expenses \$500. Total Communication Expenses Telephone, Data and Other \$3,809. - Electricity \$14,500. - LP Gas 45kg bottles rental x 4 \$320 and LPG Gas consumption for Kitchen, CVP and BBQ -\$120. Total gas cost \$200. - Utilities Water & Trade Waste charges \$3,000. - Insurance - Premiums \$1,454. - Labour Overheads (Additional Cleaners) \$15,261. - Plant Operating \$105.
BM370	Caravan Park General Facilities - Building Maintenance		13,000.00		13,000.00		2,162.00		2,972.99	- Employee Costs - Salaries \$2,783. - Breakdowns and other expenses \$2,695. \$2,300 for Storeroom upgrade. Total Contractors \$4,995. - Materials/Stock . Replacement building fittings and equipment \$1,400. - Labour Overheads \$3,522. - Plant Operating Costs \$300. - Employee Costs - Salaries \$3,092.
GM370	Caravan Park General Facilities - Grounds Maintenance		15,000.00		15,000.00		2,494.00		2,190.73	- General grounds maintenance expenses \$3,095. (Deleted - \$4,200 for Solar Lights.) Total Contractors \$7,295. - Materials/Stock, replacement building fittings and equipment \$200. - Labour Overheads \$3,913. - Plant Operating Costs \$500.
2130206	Barrack Cabins Building Operations									- Contractors \$21.
BO315	Barrack Cabins Building Operations		250.00		250.00		116.00		114.50	- Insurance - Premiums \$229.
2130207	Barrack Cabins Building Maintenance									- Employee Costs - Salaries \$309.
BM315	Barrack Cabins Building Maintenance		1,500.00		1,500.00		246.00		0.00	- Contractors \$600. - Materials/Stock \$200. - Labour Overheads \$391.

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TOURISM & AREA PROMOTION		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2130210	Park Units (Self Contained) Building Operations									
	BO320 Park Units (Self Contained) Building Operations		600.00		600.00		227.00		195.50	Employee Costs - Salaries \$62. Contractors \$69. Insurance - \$391. Labour Overheads \$78.
2130211	Park Units (Self Contained) Building Maintenance									
	BM320 Park Units (Self Contained) Building Maintenance		7,000.00		7,000.00		256.00		521.98	- Employee Costs - Salaries \$680. - Contractors (Deleted \$5,100 for package air conditioner replacements and patch holes \$2,600. Deleted \$7,600 for internal wall lining with hardigroove to all 3 units.) Other contractor work \$5,189 - Materials/Stock \$250. - Labour Overheads \$861. - Plant Operating Costs \$20.
2130218	Caravan Park House "Wattoning" - 22 Earl Drive Maint and Operating Exp									
	BO322 Caravan Park House "Wattoning" 22 Earl Drive Operating Exp - Tour & Area Prom		1,000.00		1,000.00		361.00		118.50	Contractors \$575. Materials/Stock \$100. Insurance - Premiums \$237. Statutory Fees and Taxes \$88.
	BM322 Caravan Park House "Wattoning" 22 Earl Drive Building Maintenance Exp - Tour & Area Prom		1,000.00		1,000.00		164.00		0.00	Employee Costs - Salaries \$155. Contractors \$589. Labour Overheads \$196. Plant Operating Costs \$60.
	GM322 Caravan Park House "Wattoning" 22 Earl Drive Grounds Maintenance Exp - Tour & Area Prom		500.00		500.00		80.00		0.00	Employee Costs - Salaries \$155. Contractors \$89. Labour Overheads \$196. Plant Operating Costs \$60.
2130228	Short Stay Housing Expenses - Tour & Area Promotion		23,044.00		23,044.00		3,840.00		2,971.63	- Short Stay, 8 Lansdell St & 25 Cruickshank St House cost recovered - Interest on Loan 127: Payment 2 - 10/09/2021 \$899.01 Payment 3 - 10/03/2022 \$871.24 - WATC Loan 127 Guarantee Fee. To 31/12/2021 \$409.29 and to 30/6/2022 \$404.12 --Caravan Park Staff Salaries \$87,734.
2130212	Interest on Loan 127 Caravan Park "Wattoning Villa" House - 22 Earl Drive		2,583.00		2,583.00		0.00		0.00	- -Contract Relief Caravan Park staff at \$32 per hour for 5 weeks annual leave, 10 days personal leave and 20 RDO weekends \$14,080. - Caravan Park Manager Superannuation Super Guarantee 9.5% and council contribution.
2130214	Caravan Park Salaries		101,814.00		101,814.00		16,968.00		10,857.09	- Includes Caravan Park staff Service Allowance \$1,300. Caravan Park staff MBL Allowance \$1,560. Caravan Park staff Accommodation Allowance \$2,080
2130215	Caravan Park Superannuation		9,300.00		9,300.00		1,550.00		1,353.37	- Caravan Park Manager Workers Compensation - General Minor assets, tools, mobile phones & portable devices, equipment, furniture, linen etc \$8K. Deleted \$3K for sofas for units.
2130216	Caravan Park Manager Allowances		4,940.00		4,940.00		822.00		680.00	- Caravan Park Plant and Motor Vehicle Expenses Alloc from Plant Mtce Budget \$2,594.
2130220	Caravan Park Workers Compensation		2,570.00		2,570.00		428.00		1,290.52	
2130230	Minor Assets Purchases-Furniture,Linen,Utensils etc-Cara Park-Tour		8,000.00		8,000.00		1,332.00		412.27	
2130293	Caravan Park Motor Vehicle Expenses Allocated		2,594.00		2,594.00		432.00		774.51	
	<u>Subtotal Caravan Park Operations</u>		<u>254,695.00</u>		<u>254,695.00</u>		<u>41,953.00</u>		<u>34,769.80</u>	

SHIRE OF MUKINBUDIN
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TOURISM & AREA PROMOTION		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2130209	Tourist Information Bay/Hut Expenditure									
W075	Tourist Information Bay/Hut Maintenance/Operations		3,600.00		3,600.00		594.00		490.78	- Employee Costs - Salaries \$1,391. - Contractors \$248. - Materials/Stock \$100. - Labour Overheads \$1,761. - Plant Operating Costs \$100.
2130219	Wheatbelt Way - Op Exp									
W079	Wheatbelt Way Annual Budget General Exp (Book costs at specific location to the location) - Op Exp		4,200.00		4,200.00		696.00		0.00	- Employee Costs - Salaries \$1,546. - Contractors \$297. - Materials/Stock \$100. - Labour Overheads \$1,957. - Plant Operating Costs \$300.
W080	WW - Weira Maintenance/Operations		60.00		60.00		10.00		2.25	- Contractors \$60.
W081	WW - Wattoning Historical Site Maintenance/Operations Exps - Tour & Area Prom		40.00		40.00		16.00		13.85	- Contractors \$28. - Insurance - \$12.
W082	WW - Beringbooding Maintenance/Operations		50.00		50.00		8.00		804.06	- Contractors \$50.
	Subtotal Wheatbelt Way - Op Exp		<u>4,350.00</u>		<u>4,350.00</u>		<u>730.00</u>		<u>820.16</u>	
2130202	Tourism & Area Promotion & Caravan Park Other Exp- Op Exp - T &		11,600.00		11,600.00		3,300.00		0.00	- Upgrade of Tourist Signage Inc \$2,400 Carry Over. - - Caravaning Australia Advert Winter \$350 and other & Subscriptions, Publications, Legislation Totaling \$500. - Australia's Golden Outback Subscription \$2,500, Newtravel Membership \$2,000 & Other Wheatbelt way and regional marketing \$1,600 Advertising \$6,100.
2130203	Entry Statement Maintenance									
W065	Entry Statement Maintenance		100.00		100.00		16.00		0.00	- Contractors \$100.
2130225	Tourist Signage - Op Exp - Tourism & Area Promotion		2,630.00		2,630.00		438.00		0.00	- Signaging for Rock in conjunction with Shire of Westonia & NEWTravel - Shire Annual contribution to NEW Travel group Contribution for Promotional material and marketing contribution \$2,500.
2130217	New Travel Annual Contribution		2,500.00		2,500.00		0.00		0.00	- Depreciation - Ex Asset Register \$13,223.
2130292	Depreciation - Tourism & Area Promotion		13,223.00		13,223.00		2,202.00		0.00	- Allocation of 3% of Administration costs.
2130299	Administration Allocated		28,404.00		28,404.00		4,734.00		4,541.32	

SHIRE OF MUKINBUDIN
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TOURISM & AREA PROMOTION		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING REVENUE										
3130200	Caravan Park Fees - Op Inc - Tourism & Area Prom	52,000.00		52,000.00		8,666.00		5,998.72		- Total Fees & Charges - Rental/Lease/Hire Income \$52,000 Fees for Caravan Bays \$48,802. - Income from use of washing machines and dryers in Laundry - Fees for Caravan Park Cabins - Fees for Self Contained Park units - Short Stay, 8 Lansdell St & 25 Cruickshank St Houses Income recognised - Sundry Donations in Donation Box - Fees and changes from "Wattoning" (22 Earl Drive) - Food Sales
3130201	Caravan Park Coin Op Wash Mach Income	2,500.00		2,500.00		416.00		0.00		
3130202	Barracks Cabins Fees - Op Inc - Tourism & Area Pro	23,000.00		23,000.00		3,832.00		2,020.94		
3130203	Park Unit (Self Contained) Fees - Op Inc - Tourism &	75,000.00		75,000.00		12,500.00		8,378.12		
3130204	Short Stay House Rental Income - Tour & Area Pron	56,006.00		56,006.00		9,334.00		6,037.25		
3130205	Contributions & Donations - Op Inc - Tourism & Area	300.00		300.00		50.00		0.00		
3130208	Caravan Park Wattoning Villa - 22 Earl Drive Income	15,000.00		15,000.00		2,500.00		3,481.82		
3130210	Other Income Relating to Tourism & Area Promotion	900.00		900.00		150.00		0.00		
SUB-TOTAL OPERATING		224,706.00	321,102.00	224,706.00	321,102.00	37,448.00	53,967.00	25,916.85	40,622.06	
CAPITAL EXPENDITURE										
4130250	Building (Capital) - Tourism & Area Promotion									- Principal Loan 127: 22 Earl Drive Caravan Park House Payment 2 - 10/9/2021 \$3,597.51; Payment 3 - 10/03/2022 \$3,625.28
4130260	Infrastructure Other (Capital) - Tourism & Area Promotion									
4130270	Principal on Loan 127 - Caravan Park House - "Wattoning" - 22 Earl		7,223.00		7,223.00		0.00		0.00	
SUB-TOTAL CAPITAL		0.00	7,223.00	0.00	7,223.00	0.00	0.00	0.00	0.00	
TOTAL - TOURISM & AREA PROMOTION		224,706.00	328,325.00	224,706.00	328,325.00	37,448.00	53,967.00	25,916.85	40,622.06	

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BUILDING CONTROL	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
	\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>									
2130304 Contract Building Control Services		14,400.00		14,400.00		2,400.00		1,577.27	- Contract EHO/BS \$2,000 per month 40% Health 60% Building - Allocation of 0.5% of Administration costs.
2130399 Administration Allocated		4,734.00		4,734.00		788.00		756.88	
<u>OPERATING REVENUE</u>									
3130300 Building Permit Fees	1,200.00		1,200.00		200.00		220.00		- Building permits and other fees. - Commision on Collection of BSL fees - Swimming Pools Inspection fees
3130301 Commission - BRB & BCITF	100.00		100.00		16.00		5.00		
3130302 Private S/Pool Inspection Fees	300.00		300.00		0.00		0.00		
SUB-TOTAL OPERATING	1,600.00	19,134.00	1,600.00	19,134.00	216.00	3,188.00	225.00	2,334.15	
TOTAL - BUILDING CONTROL	1,600.00	19,134.00	1,600.00	19,134.00	216.00	3,188.00	225.00	2,334.15	

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ECONOMIC DEVELOPMENT	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2130501 Industrial Units Building Operations									
BO335 Industrial Unit (Lot 164 Strugnell) Building Operations		2,100.00		2,100.00		470.00		261.33	- Contractors Total \$374. Rubbish Bin \$113, Recycling Bin \$104 & Other Exp \$157. - Electricity \$900. - Water rates \$273 and consumption \$57. - Insurance - Premiums \$408. - ESL Category 5 \$88
2130502 Industrial Units Building & Grounds Maintenance									
BM335 Industrial Unit (Lot 164 Strugnell) Building Maintenance		800.00		800.00		130.00		0.00	- Employee Costs - Salaries \$247. - Contractors \$160. - Labour Overheads \$313. - Plant Operating Costs \$80. - Employee Costs - Salaries \$155.
GM335 Industrial Unit (Lot 64 Strugnell St) Grounds Maintenance		500.00		500.00		80.00		0.00	- Contractors \$89. - Labour Overheads \$196. - Plant Operating Costs \$60.
2130599 Administration Allocated		2,367.00		2,367.00		394.00		378.44	- Allocation of 0.25% of Administration costs.
OPERATING REVENUE									
3130507 Income - Industrial Units - Op Inc - Eco Dev	8,745.00		8,745.00		1,456.00		1,581.80		- Industrial unit rental income excluding GST \$168.18 per week
SUB-TOTAL OPERATING	8,745.00	5,767.00	8,745.00	5,767.00	1,456.00	1,074.00	1,581.80	639.77	
TOTAL - ECONOMIC DEVELOPMENT	8,745.00	5,767.00	8,745.00	5,767.00	1,456.00	1,074.00	1,581.80	639.77	

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OTHER ECONOMIC SERVICES		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2130600	Tree Planter Maintenance		2,302.00		2,302.00		382.00		801.99	- Tree Planter expenses (P81 and P365) - Servicing repairs Insurance costs allocated \$2,302.
2130601	Community Bus Expenses Allocated		1,939.00		1,939.00		322.00		1,597.90	- Community Bus Expenses (P281) - Fuel and Servicing repairs Insurance \$1,939.
2130603	Standpipe Maintenance/Inspections/Operations									- Employee Costs - Salaries \$155. - Contractors \$252.
W090	Standpipe Maintenance/Inspection/Operations		5,000.00		5,000.00		862.00		5,318.01	- All standpipes to Be locked,minimal water consumption. Water rates \$273 and consumption \$3,727. - Insurance - Premiums for Water tanks and fittings at Strugnell St, Bonnie Rock, Carlton Rd and Mukinbudin-Wialki Road \$97. - Interest on Loan 119 Payment 13 due 13/10/2021 \$1,664.75 and Payment 14 due 13/04/2022 \$1,544.73. - WATC Loan 119 Guarantee Fee. To 30/6/2022 \$208.32 and to 31/12/2021 \$225.94
2130616	Interest on Loan 119 - Muka Cafe		3,643.00		3,643.00		217.00		0.00	- Rubbish Bins x 3 @ \$113 \$339. Recycling Bins x 3 @ \$104 \$312. Other expenses \$293. Total Contractors & Consultants \$944. - Water rates \$279 and consumption \$2,321. - Insurance - Premiums for Mukinbudin Cafe \$1,068. - ESL Category 5 \$88
2130617	Muka Cafe & Bookshop Operations - Op Exp -Other Eco Serv									- Insurance - Premiums for Mukinbudin Bookshop \$259.
BO340	Muka Cafe - Operations		4,700.00		4,700.00		1,210.00		764.79	- Employee Costs - Salaries \$309. - Contractors \$3,780. - Materials/Stock \$500. - Labour Overheads \$391. - Plant Operating Costs \$20. - Employee Costs - Salaries \$587. - Contractors \$170. - Labour Overheads \$743.
BO343	Mukinbudin Bookshop Operations - Op Exp - Other Eco Services		259.00		259.00		129.00		129.50	- Minor assets, replacement equipment, furniture, appliances etc -- Depreciation - Ex Asset Register \$7,057.
2130618	Muka Cafe - Building & Grounds Maintenance									- Allocation of 2% of Administration costs.
BM340	Muka Cafe - Maintenance		5,000.00		5,000.00		828.00		5,084.56	
GM340	Muka Cafe Grounds Maintenance		1,500.00		1,500.00		246.00		0.00	
2130619	Minor Assets Purchases Cafe Other Economic Services		4,000.00		4,000.00		666.00		1,676.00	
2130692	Depreciation - Other Economic Services		7,057.00		7,057.00		1,176.00		0.00	
2130699	Administration Allocated		18,936.00		18,936.00		3,156.00		3,027.55	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
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OTHER ECONOMIC SERVICES (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING REVENUE										
3130600	Charges - Tree Planter Hire - Op Inc	750.00		750.00		124.00		0.00		- Tree Planter Hire as per Sch Fees & Charges \$750.
3130601	Community Bus Hire Income - Op Inc - Other	1,500.00		1,500.00		250.00		0.00		- Mukinbudin Community Bus Hire Fees as per Sch Fees & Charges \$1,500.
3130603	Sale of Water	5,000.00		5,000.00		832.00		0.00		- Sale of water from Bereingbooding, Bonnie Rock Carlton Road and the Cnr of Wialki & Borlase Rd tanks and the Strugnell St Hydrant. Total \$5,000.
3130605	Rent - Commercial Properties	16,072.00		16,072.00		2,678.00		2,145.44		- Fees & Charges - Rental/Lease/Hire Income Total \$16,072. . Mukinbudin Café Lease agreement 52 weeks @ \$268.18 per week plus gst \$13,945, Rental of Lot 36 Shadbolt St by AIM to display farm equipment \$2,127
3130608	Reimbursements - Other Economic Services	350.00		350.00		58.00		0.00		- Reimbursement & Recovery Income - Operating \$350. Mukinbudin Café reimbursement of water consumption expenses..
3130609	Grants Rec'd Ex GST - Op Inc - Other Econo	265,000.00		265,000.00		0.00		1,229.30		- Department Of Water And Environmental Regulation CWSP - Recovering Barbarlin Rock Catchment & Dam - Community Water Supply Project Funding (From Liab) \$165,000, for pipeline project exp in Job IO290. - RICLP Funding (P3C) \$165,000, for popeline project exp in Job IO290.
9304136	Water Supply Other Infrastructure Unspent Grants - Current Liability - In addition to the income shown in the above account we have received an additional \$98,770.70 ma									
SUB-TOTAL OPERATING		288,672.00	54,336.00	288,672.00	54,336.00	3,942.00	9,194.00	3,374.74	18,400.30	
CAPITAL EXPENDITURE										
4130655	Infrastructure Other (Capital) - Other Economic Services									
IO290	Water Supply Infrastrusture Other - Cap Exp - Other Eco Serv		265,000.00		265,000.00		0.00		0.00	- Barbarlin Rock Catchment & Dam - Community Water Supply Pipeline Project. Income in Acct 3130609.
4130671	Principal on Loan 119 - Mukinbudin Cafe		9,371.00		9,371.00		0.00		0.00	- -Principal on Loan 119 Payment 13 13/10/2021 \$4,625.28; Payment 24 13/04/2022 \$4,745.30.
SUB-TOTAL CAPITAL		0.00	274,371.00	0.00	274,371.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER ECONOMIC SERVICES		288,672.00	328,707.00	288,672.00	328,707.00	3,942.00	9,194.00	3,374.74	18,400.30	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 August 2021

PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Private Works		13,434.00		13,434.00		2,234.00		2,805.28	
Public Works Overheads		0.00		0.00		6,188.00		(10,344.85)	▼
Plant Operation Costs		28,000.00		28,000.00		17,856.00		45,190.64	▲
Administration Overheads		25,750.00		25,750.00		57,026.00		7,168.19	▼
Salaries and Wages		500.00		500.00		82.00		7,326.51	
Land/Subdivision Development		3,273.00		3,273.00		544.00		756.88	
OPERATING REVENUE									
Private Works	8,700.00		8,700.00		1,450.00		486.37		
Plant Operation Costs	28,000.00		28,000.00		4,664.00		8,999.62		
Administration Overheads	25,750.00		25,750.00		4,282.00		7,168.19		
Salaries and Wages	500.00		500.00		82.00		0.00		
Unclassified	0.00		0.00		0.00		224.91		
SUB-TOTAL OPERATING	62,950.00	70,957.00	62,950.00	70,957.00	10,478.00	83,930.00	16,879.09	52,902.65	
CAPITAL EXPENDITURE									
Plant Operation Costs		79,864.00		79,864.00		32,923.00		32,680.41	
Administration Overheads		209,348.00		209,348.00		78,682.00		62,818.15	▼
Land/Subdivision Development		42,727.00		42,727.00		28,198.00		0.00	▼
CAPITAL REVENUE									
Public Works Overheads	4,395.00		4,395.00		0.00		0.00		
Administration Overheads	187,000.00		187,000.00		61,710.00		59,090.91		
Land/Subdivision Development	42,727.00		42,727.00		28,198.00		0.00		▲
SUB-TOTAL CAPITAL	234,122.00	331,939.00	234,122.00	331,939.00	89,908.00	139,803.00	59,090.91	95,498.56	
TOTAL - PROGRAMME SUMMARY	297,072.00	402,896.00	297,072.00	402,896.00	100,386.00	223,733.00	75,970.00	148,401.21	

Overall expenses are less than expected at this time, resulting in an over recovery of costs.
Plant External Parts & Repair and fuels and oils expenses to date are greater than the expected monthly average.
The Administration Overheads recovery budget is not synchronised with expenses and income.

Loan repayments are yet to be recognised.
Furniture and Equipment Capital Expenditure has not occurred when expected.
The Proceeds on Sale of Lot 251 (8) Earl Drive have not yet been transferred to reserve.
The Proceeds on Sale of Lot 251 (8) Earl Drive were recognised in the wrong account, see account 5090150. A journal is pending.

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
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PRIVATE WORKS	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2140100 Private Works Expenses									
X998 MDHS - Private Works Gardening		0.00		0.00		0.00		547.89	
X999 Private Works Expenses - Op Exp - Private Works		8,700.00		8,700.00		1,446.00		1,878.95	
2140199 Administration Allocated		4,734.00		4,734.00		788.00		378.44	
OPERATING REVENUE									
3140100 Private Works Income - Op Inc - Private work	8,700.00		8,700.00		1,450.00		486.37		
SUB-TOTAL OPERATING	8,700.00	13,434.00	8,700.00	13,434.00	1,450.00	2,234.00	486.37	2,805.28	
CAPITAL EXPENDITURE									
CAPITAL REVENUE									
SUB-TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PRIVATE WORKS	8,700.00	13,434.00	8,700.00	13,434.00	1,450.00	2,234.00	486.37	2,805.28	

-- Employee Costs - Salaries & Wages \$2,010.
 -- Contractors & Consultants \$2,047.
 -- Labour Overheads Allocated \$2,543.
 -- Plant Operating Costs Allocated \$2,100.
 - Allocation of 0.5% of Administration costs.

 -- Fees & Charges - Other; For maintenace to School Oval during term breaks if required. \$; Other private works \$8,700.

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
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PUBLIC WORKS OVERHEADS		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2140200	Works Manager - Salary		97,963.00		97,963.00		16,326.00		14,723.08	- - Works Manager Employee Costs - Salaries & Wages \$97,963, Includes housing allowance, No overheads apply.
2140201	Works Manager - Superannuation		9,800.00		9,800.00		1,632.00		1,472.32	- - Total Superannuation including super Guarantee and Council matching \$9,800.
2140202	Works Manager - Training, Prof Development & Other Emp Benefits		1,000.00		1,000.00		166.00		1,120.00	- Manager Works & Services professional development.
2140203	Other Current Employee Expenses W Comp, Travel, Etc. - PWOH		500.00		500.00		82.00		0.00	- Employee Costs - Other \$500.
2140204	Plant & Motor Vehicle Expenses Allocated - Op Exp Pub Works O'H		26,102.00		26,102.00		4,350.00		(10,371.18)	- -Works Team Motor Vehicle Expenses ex Plant Mtce Budget \$26,102.
2140205	Works Team - Superannuation		62,240.00		62,240.00		10,372.00		10,485.91	- - Works Team Employee Costs - Superannuation \$62,240.
2140206	Works Team - Sick Pay		9,188.00		9,188.00		1,530.00		1,082.12	- -Sick/Personal Leave for outside staff only from Works Sheets \$9,188.
2140207	Works Team - Annual Leave - Op Exp - PWO'Heads		47,499.00		47,499.00		7,916.00		1,682.32	- -Annual Leave for works team staff only from Works Sheets incl Leave Loading Employee Costs - Salaries & Wages \$47,499.
2140208	Works Team - Public Holidays		22,048.00		22,048.00		3,674.00		0.00	Works Team - Public Holidays Employee Costs -Wages \$22,048.
2140209	Works Team - Long Service Leave		4,395.00		4,395.00		730.00		1,703.59	Works Team Member LSL
2140210	Works Team - RDO's		0.00		0.00		0.00		391.33	
2140211	Works Team - Protective Clothing		4,500.00		4,500.00		750.00		45.00	- -Protective Clothing for works team staff only Employee Costs - Other \$4,500.
2140213	Staff Recruitment Expenses PWOH; Advertising, Relocation etc.		2,000.00		2,000.00		332.00		0.00	- Recruitment Interview expenses \$1000. - Advertising \$1,000.
2140214	Works Team - Employment Related Medicals, Clearances & Other E		800.00		800.00		132.00		0.00	- -Works Team - Pre Employment Medicals & Police Clearance Employee Costs - Other \$800.
2140215	Works Staff - Housing Allowance		0.00		0.00		0.00		0.00	
2140221	Works Team - Workers Compensation Insurance		18,497.00		18,497.00		9,248.00		8,480.63	- - Employee Costs - Workers Comp Insurance Workers and Works Manager \$18,497.
2140222	Works Team - Training & Conferences									
W095	Works Team - Training & Conferences		6,000.00		6,000.00		996.00		1,140.00	Employee Costs - Salaries \$1,701. Contractors \$4,099. Plant Operating Costs \$200.
2140223	OHS, Toolbox & Other Meetings & Down Time - Pub Wks O'Heads									
W100	OHS, Toolbox & Other Meetings & Down Time - Pub Wks O'Heads		13,000.00		13,000.00		2,164.00		216.74	Employee Costs - Salaries \$6,184. Contractors & Consultants \$6,616. Plant Operating Costs \$200.
2140224	Works Team - Engineering & Technical Support		1,500.00		1,500.00		0.00		0.00	- Contractors & Consultants \$1,500.
2140225	Works Team - Office Expenses		550.00		550.00		90.00		35.94	- First Aid Supplies \$100; See Job W105 for administration activities by works staff . Total materials \$500. Printing & Stationery \$50.
2140226	Works Team - Depot Freight		200.00		200.00		32.00		24.55	- - Postage & Freight \$200.
2140227	Works Team - Expendable Tools/Equipment		2,000.00		2,000.00		332.00		97.05	- -Small loose tools. See Acct 2140230 for consumables, see Acct 2140252 for items over \$75 . Note: Book anything that is fully utilised on one job or plant to that Job or Plant. Total Materials/Stock Purchased \$2,000.
2140228	Works Team - Staff Housing Allocated		9,080.00		9,080.00		1,512.00		3,334.09	- -Works Team - Staff Housing Allocated \$9,080.
2140229	Works Team - Other Costs		1,100.00		1,100.00		182.00		0.00	- - Other Expenses Contractors & Consultants \$1,100.
2140231	Works Team - Telephone & Computer Services - Op Exp		4,050.00		4,050.00		674.00		800.93	Contractors \$600. Materials/Stock Purchased \$300. MS365 Premium \$357 & MS Basic EOA Lic \$137, Depot Fire Wall and Managed Appliance (Sophos) \$765, IT Support \$1,188, Works Manager Mobile and other exp \$703 .
2140235	Consumables Depot & Works Team - Op Exp - Pub Wks O'Heads		6,800.00		6,800.00		1,132.00		702.11	- Consumables. Note: Book anything that is fully utilised on one job or plant to that Job or Plant. See Acct 2140252 for small mobile plant & acct 2140227 for small loose tools. Total Materials/Stock Purchased \$6,800.

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PUBLIC WORKS OVERHEADS		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2140245	Office Administration Work by Works Team Staff Exps									
	W105 Office Administration Work by Works Team Staff Exps		3,000.00		3,000.00		498.00		352.94	Employee Costs - Salaries \$2,474. Contractors \$146. Materials/Stock \$80. Plant Operating Costs \$300.
2140250	Depot Building Operations (previously sub program 1201)									
	BO310 Depot Building Operations		8,300.00		8,300.00		1,706.00		863.98	Employee Costs - Salaries \$402. Rubbish Bins x 1 @ \$113. Recycling Bins x 1 @ \$104. Other expenses \$152. Total Contractor \$369. Materials/Stock \$350. Wallis NBN plan and Depot Internet \$1,140 & Telephone Service Total. \$1,440. Electricity \$3,000. BOC Gases G Size 1 x Oxygen and 1 x Acetylene Annual fees & Consumption \$600. Water rates consumption \$513. Insurance - Premiums for Depot property & buildings \$1,029. ESL Category 5 \$88. Labour Overheads \$509.
	OSH001 OSH Management		2,000.00		2,000.00		330.00		2,500.00	Employee Costs - Salaries \$155. Contractors \$1,549. Materials/Stock \$100. Labour Overheads \$196.
2140251	Depot Building & Grounds Maintenance (previously sub program 1201)									
	BM310 Depot Building Maintenance		10,000.00		10,000.00		1,662.00		724.50	Employee Costs - Salaries \$3,092. Contractors \$495. Materials/Stock \$2,000. Labour Overheads \$3,913. Plant Operating Costs \$500.
	GM310 Depot Grounds Maintenance		3,500.00		3,500.00		578.00		1,412.60	Employee Costs - Salaries \$742. Contractors \$719. Materials/Stock \$100. Labour Overheads \$939. Plant Operating Costs \$1,000.
2140252	Minor Asset Purchases Workshop & Depot - Pub Works O'Heads - Op Exp		12,000.00		12,000.00		1,998.00		0.00	-- Contractors & Consultants \$100. -- Trolleys, Chainsaws, Blowers etc. 1x Appliance Tagger \$2K. Spray Track map Tablet \$2K. Other items as required \$7,800. Total material costs \$11,800 -- Postage & Freight \$100.
2140257	Depot OHS Equipment - LGIS (Previously Subprogram 1201)		500.00		500.00		82.00		0.00	- PPE & First Aid Kits
2140259	Consultancy/ RSA / Roman II (Previously Subprogram 1201)		9,250.00		9,250.00		1,540.00		7,962.83	- - RAMM Roman II Pavement Management System: Lic \$1,100 Support \$6,900. WNESRRG Secretarial fees Rod Munns \$1,250. Other contractor expenses \$. Total contractor/consultant costs \$9,250
2140292	Depreciation - PWO's		1,541.00		1,541.00		256.00		0.00	-- Depreciation - Ex Asset Register \$1,541.
2140299	Administration Allocated - Op Exp -PWOH		195,000.00		195,000.00		32,500.00		32,830.72	- Allocation of 20.6% of Administration costs.
	Expenditure Subtotal		598,903.00		598,903.00		106,002.00		84,167.04	
Recovered amounts										
2140293	Less - Allocated to Works (PWO's)		(595,903.00)		(595,903.00)		(99,316.00)		(94,158.95)	- Recovery of overheads allocated to Works
SUB-TOTAL OPERATING		0.00	0.00	0.00	0.00	0.00	6,188.00	0.00	(10,344.85)	
CAPITAL REVENUE										
5140250	Transfers From Long Service Leave Reserve	4,395.00		4,395.00		0.00		0.00		- For Works Team Member Long Service Leave
SUB-TOTAL CAPITAL		4,395.00	0.00	4,395.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PUBLIC WORKS OVERHEADS		4,395.00	0.00	4,395.00	0.00	0.00	6,188.00	0.00	(10,344.85)	

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 14 SEPTEMBER 2021

SHIRE OF MUKINBUDIN
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PLANT OPERATION COSTS		Adopted Budget 20-21		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2140300	Internal Plant Repairs - Wages & O/Head		23,257.00	23,257.00		3,874.00		5,511.26		-- Employee Costs - Salaries & Wages \$10,263. -- Labour Overheads Allocated \$12,994.
2140301	External Parts & Repairs (Includes Consumables)		140,443.00	140,443.00		23,406.00		31,522.26		Plant External Parts & Repair Expenses to date are greater than the expected monthly average.
2140302	Fuels and Oils Op Exp - Plant Op Costs		114,532.00	114,532.00		19,088.00		29,504.97	▼	-- Fuels And Oils. Total \$114,532.
2140303	Tyres and Tubes		13,485.00	13,485.00		2,246.00		841.82		-- Tyres & Tubes for all vehicles and plant. Total \$13,485.
2140306	Licences - Plant Operation		7,066.00	7,066.00		7,066.00		6,754.46		-- Department of Transport Registration fees for all vehicles and plant. Total \$7,066.
2140307	Insurance - Plant Operation		17,299.00	17,299.00		8,649.00		17,299.10		-- MV Insurance for all vehicles and plant. Total \$17,299.
2140310	Interest on Loan 118 - Vibe Roller		246.00	246.00		13.00		0.00		- Interest Loan 118. Payment 20 on 13/09/2021 \$220.16 Final Payment - WATC Loan 118 Guarantee Fee. To 31/12/2021 \$26.32 - Interest Loan 120 Payment 13 on 15/07/2021 \$533.84 and Payment 14 on 17 January 2022 \$449.81.
2140320	Interest on Loan 120 - Skid Steer Loader		1,130.00	1,130.00		565.00		533.84		- WATC Loan 120 Guarantee Fee. To 30/6/2022 \$67.03 and to 31/12/2021 \$79.36
2140311	Interest on Loan 121 - 12M Motor Grader		2,352.00	2,352.00		1,176.00		1,066.31		-- Interest Loan 121 Payment 13; 25/08/2021 \$1,066.31 and Payment 14 ; 25 February 2022 \$805.23 - WATC Loan 121 Guarantee Fee. To 31/12/2021 \$270.46 and to 30/6/2022 \$209.9
2140312	Interest on Loan 122 - Dynapac Multityre Roller		1,279.00	1,279.00		639.00		580.20		- Interest Loan 122 Payment 13; 25/08/2021 \$580.20 and Payment 14 ; 25/02/2022 \$438.14 - WATC Loan 122 Guarantee Fee. To 31/12/2021 \$147.16 and to 30/6/2022 \$114.21
2140313	Interest on Loan 123 - John Deer Tractor 40HP		285.00	285.00		30.00		0.00		- Interest Loan 123 Payment 13; 02/12/2021 \$134.72 and Payment 14 ; 02/06/2022 \$90.55 - WATC Loan 123 Guarantee Fee. To 31/12/2021 \$34.1 and to 30/6/2022 \$25.63
2140492	Depreciation - Plant Operation		104,498.00	104,498.00		17,416.00		0.00	▲	-- Depreciation - Ex Asset Register \$104,498.
	Expense Subtotal		425,872.00	425,872.00		84,168.00		93,614.22		
Recovered amounts										
2140394	LESS Plant Operation Costs Allocated to Works		(397,872.00)	(397,872.00)		(66,312.00)		(48,423.58)	▲	- Plant & Equipment operating costs allocated to Works
2140495	LESS Plant Depreciation Costs Allocated to Works (DO NOT USE)		0.00	0.00		0.00		0.00		
OPERATING REVENUE										
3140300	Fuel Tax Credits Grant Scheme	26,000.00		26,000.00		4,332.00		0.00		-- ATO Fuel Rebate \$26,000.
3140301	Reimbursements - Plant Operation Costs	2,000.00		2,000.00		332.00		8,999.62		-- Plant Insurance Claim payments and other plant related reimbursements. - \$2,000.
SUB-TOTAL OPERATING		28,000.00	28,000.00	28,000.00	28,000.00	4,664.00	17,856.00	8,999.62	45,190.64	

SHIRE OF MUKINBUDIN
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PLANT OPERATION COSTS (Continued)		Adopted Budget 20-21		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CAPITAL EXPENDITURE										
4140372	Principal on Loan 118 - Vibe Roller		8,651.00		8,651.00		0.00		0.00	--Principal Loan 118: Payment 20 - 13/9/2021 \$8,650.52 Final Payment - -Principal Loan 120: Payment 13 15/07/2021 \$3,677.22 and Payment 14 17/01/2022 \$3,761.25. - -Principal Loan 121: Payment 13 due on 25/08/2021 \$18,783.03 and Payment 14 due on 25/02/2022 \$19,044.11. - -Principal Loan 122: Payment 13 due on 25/08/2021 \$10,220.16 and Payment 14 due on 25/02/2022 \$10,362.22. - -Principal Loan 123: Payment 13 due on 2/12/2021 \$2,660.85 and Payment 14 due on 02/06/2022 \$2,705.02.
4143073	Principal on Loan 120 - Skid Steer Loader		7,438.00		7,438.00		3,719.00		3,677.22	
4140374	Principal on Loan 121 - 12M Motor Grader		37,827.00		37,827.00		18,913.00		18,783.03	
4140375	Principal on Loan 122 - Dynapac Multi Tyre Roller		20,582.00		20,582.00		10,291.00		10,220.16	
4140376	Principal on Loan 123 - John Deere Tractor 40HP		5,366.00		5,366.00		0.00		0.00	
SUB-TOTAL CAPITAL		0.00	79,864.00	0.00	79,864.00	0.00	32,923.00	0.00	32,680.41	
TOTAL - PLANT OPERATION COSTS		28,000.00	107,864.00	28,000.00	107,864.00	4,664.00	50,779.00	8,999.62	77,871.05	

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ADMINISTRATION OVERHEADS		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2140500	Admin Salaries		508,183.00		508,183.00		84,696.00		66,551.77 ▼	- Administration Salaries incl Leave Loading and Higher duties \$508,183.
2140501	Admin Superannuation		85,310.00		85,310.00		14,218.00		8,890.50	- Superannuation Guarantee 9.5% \$53,550, Council matching 5.5% \$21,760 and provision for unpaid superannuation \$10,000.
2140502	Admin Workers Compensation Insurance Op Exp - Admin O'Heads		16,441.00		16,441.00		8,220.00		5,429.67	- LGIS WorkCare workers Compensation Premium \$16,441.
2140503	Admin Training & Training Related Accomodation & Travel - Op Exp -		9,000.00		9,000.00		1,500.00		0.00	- Training expenses for Administration ongoing professional development and training. Including course fees, accomodation and training videos. Records Training allocation \$1,500, IT Vision On Line Videos \$1,500.
2140504	Admin Conferences		2,000.00		2,000.00		332.00		0.00	- Manager Corp Serv Prof Dev \$2,000 LGMAWA Commuity Development Conference Rego & Accom.
2140505	Admin Fringe Benefits Tax		26,000.00		26,000.00		6,500.00		0.00	- ATO Annual Fringe benefits tax on Vehicles, expenses, xmas party etc..
2140506	Admin Staff Uniforms		3,200.00		3,200.00		532.00		236.59	- CEO as per employment contract \$800. -MF as per employment agreement \$400. -Senior Finance Officer \$400. -Customer Service \$400. -Finance Admin Officer \$400. -Administration Manager \$400 and part time staff pro rata \$400.
2140508	Admin Salary Packaging Expenses		1,380.00		1,380.00		230.00		482.73	- Senior Officer contract Salary Packaging expenses CEO Contract - Entertainment Allowance Restricted Business \$550 and CEO Contract Professional Memberships - MLGMA \$470. Manager Corp Serv Phone \$360
2140509	Admin Motor Vehicle Expenses Allocated		15,639.00		15,639.00		2,606.00		3,150.51	- Admin Motor Vehicle Expenses ex Plant Mice Budget, Note: Includes internal depreciation.
2140510	Staff Recruitment Expenses Admin; Advertising, Relocation etc		7,500.00		7,500.00		1,250.00		95.45	- Provision for staff Relocation expenses.
2140511	Admin Occupational Health and Safety		6,300.00		6,300.00		1,050.00		0.00	- Contractors & Consultants \$3,000.
2140512	Admin - Other Employee Expenses		3,500.00		3,500.00		582.00		0.00	- Advertising \$3,000.
2140513	Admin Building Operations - Op Exp - Admin O'Heads									- Regional Risk Coordinator - Chris Gilmour
BO350	Admin Building Operations		26,250.00		26,250.00		5,775.00		4,446.06	- \$1,500 Pre employment Medicals & Police Clearances, \$2K Staff Recruitment. Employee Costs - Salaries (Cleaner) \$2,783. Rubbish Bins x 1 @ \$113, total \$113. Recycling Bins x 1 @ \$104, total \$104. Other expenses \$59. Total Contractors & Consultants \$276. Materials/Stock \$200. - Wallis Admin Internet \$1,260. Total Communication Expenses Telephone, Data and Other \$7,260.
2140514	Admin Building & Grounds Maintenance									- Electricity \$2,550. LPG Gas Rental \$80, LPG Gas Bottles consumption -\$60. Total gas cost Gas \$100. Water Rates & Consumption \$5,000 Note: 70 % of metered usage is allocated to GM350. Insurance - Premiums \$4,271. ESL Category 5 \$88. Labour Overheads (Cleaner) \$3,522. Plant Operating Costs \$200.
BM350	Admin Building Maintenance		8,000.00		8,000.00		1,328.00		978.08	Employee Costs - Salaries \$2,010. Contractors \$2,217. Materials/Stock \$1,000. Labour Overheads \$2,543. Plant Operating Costs \$230.
GM350	Admin Building Grounds Maintenance		15,000.00		15,000.00		2,496.00		2,422.55	Employee Costs - Salaries \$5,875. Contractors \$790. Materials/Stock \$300. Labour Overheads \$7,435. Plant Operating Costs \$600.

SHIRE OF MUKINBUDIN
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Financial Statement for Period Ended
31 August 2021

ADMINISTRATION OVERHEADS (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2140515	Admin Other Insurances		19,343.00	19,343.00		12,766.00		17,214.30		- Municipal Property Scheme - Admin Building Insurance. This Includes; Miscellaneous Structures and Equipment (2% of TAV), Loss of Gross Revenue &/or Rent, Additional Increased Cost of Working, Claims Preparation Costs and General Property (Incl items in excess of \$10,000 any one item) \$3,239. - Corporate travel \$750. -Fidelity Guarentee/Crime/ \$708. -Cyber Liability \$2,355. - Marine Cargo \$750. -Public Liability Insurance 50% see Sch 4 Mem 2040109 for other 50% \$8,000.
2140516	Admin Stationery & Printing		4,500.00	4,500.00		750.00		876.90		- \$4.5K Administration Office Stationery expenses incl photocopier paper, - \$0K for supplies for the Records Management Overhaul.
2140517	Admin Postage and Freight		1,700.00	1,700.00		282.00		122.45		- Postage & Freight \$1,700.
2140518	Admin Advertising		2,700.00	2,700.00		450.00		0.00		- Advertising \$2,700.
2140519	Admin Subscriptions and Publications		400.00	400.00		66.00		45.45		- Subscriptions, Publications, Legislation \$400.
2140520	Admin Travel and Accommodation (Non-Training)		1,000.00	1,000.00		166.00		0.00		- Travel expenses \$1,000.
2140521	Admin Office Equip Mtce, Support, Licenses & Other Op Exps - Admin		78,076.00	78,076.00		49,062.00		37,717.25		- Wallis management PC - rack server \$600. Wallis managed network \$600. Extra Support Provided Beyond Contract Hours \$4,000. Wallis Microsoft 365, Office 365 Bundle & Office Premium 14 Lics \$5,757. Wallis DMARC Alert & Reporting \$468. Wallis Backups Management Support & Recovery per annum \$10,536. Wallis Computers IT Security per annum \$2,295. Wallis Computers IT Its Gold Support Servers/Workstations/Laptops \$16,632. Wallis Computers Synergy Patch Management per annum \$3,420. Copier Support Photocopier Meter readings usage & servicing \$8,000. IT Vision Annual License Fees 2020/21 \$20,768. No additional Licenses \$0, ITVision Altus Bank Rec Module \$5068.25 see acct 140555 (Asset 397). Altus Payroll \$Nil, Altus Email Capture \$Nil
2140522	Minor Asset Purchases - Administration Office - Op Exp		8,000.00	8,000.00		1,332.00		417.27		- Printing & Stationery \$2,500. - Lease/Rental/Hire Costs \$2,500. - Purchase existing leased IT Equipment, 9 computers, 16 monitors, 9 keyboard mouse sets & 4 double desk mounts \$2,730. 1xNew Computer \$2,170. 2 Monitors \$990. (Deleted - Purchase of Phone headsets for Admin \$2,000; 2 sets of video meeting hardware \$2,130.) Other minor assets \$2,110.
2140523	Admin Office Equipment Rental and Leases Op Exp - Admin O/H		2,440.00	2,440.00		406.00		833.00		- Wallis Computers Lease of Server \$0 as purchased -Wallis Computers Financial Component of Lease of Desktop PC's \$44 per month to End Oct. Monthly Lease of new Copier \$2,220
2140526	Admin Accrued Annual Leave		10,000.00	10,000.00		0.00		0.00		- EOFY adjustment of Accrued Annual Leave as at 30 June 22 \$10,000.
2140527	Admin Accrued Long Service Leave		8,000.00	8,000.00		0.00		0.00		- EOFY calculation of Accrued Long Service Leave as at 30 June 22 \$8,000.
2140529	Admin Legal Expenses		1,500.00	1,500.00		250.00		0.00		- Admin Legal Expenses \$1,500,
2140531	Website Service & Development Fees - Op Exp		6,910.00	6,910.00		2,279.00		0.00		- - WALGA Council Connect Marketcreations Website Hosting Annual Fee \$5,100, Landing Page Module \$1,100, additional support \$655.
2140533	Admin Staff MBL Allowance		10,984.00	10,984.00		1,828.00		1,384.24		- Location Allowance for CEO.
2140534	Admin Staff Service Allowance		3,099.00	3,099.00		516.00		205.00		- MBL and Location Allowance for all other staff .
2140535	Admin Staff Self Accom. Subsidy		13,165.00	13,165.00		2,194.00		1,620.00		- Service Allowance for staff. - Accomodation Subsidy for staff.

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 August 2021

ADMINISTRATION OVERHEADS (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2140537	Admin Consultancy Expenses - Op Exp - Adm O'Heads		12,000.00		12,000.00		2,000.00		0.00	- Provision for Consultancy Costs - Statutory Accounting Bob Waddell \$3,000. - Professional assistance with Annual Financial Statements and Budget requirements \$9,000. Excludes - Review RTR Own Source funding target costing \$10,000.
2140540	Refreshments & Other Expenses - Admin - Op Exp		2,000.00		2,000.00		330.00		90.47	- Catering inc Christmas Function \$400. - Morning tea and other supplies \$1,400. - Fairwell gifts and Reimbursements \$200.
2140565	Bad Debts Expense - Op Exp - Admin O'Heads		1,000.00		1,000.00		166.00		0.00	- Provision for Sundry Debtors bad debts.
2140591	Loss on Disposal of Assets - Op Exp - Admin O'Heads		0.00		0.00		0.00		1,031.05	
2140592	Depreciation - Administration		29,657.00		29,657.00		4,942.00		0.00	- - Depreciation - Ex Asset Register \$29,657.
	<u>Expense Subtotal</u>		<u>950,177.00</u>		<u>950,177.00</u>		<u>211,100.00</u>		<u>154,241.29</u>	
Recovered amounts										
2140599	Administration Overheads Recovered		(946,804.00)		(946,804.00)		(157,800.00)		(151,377.51)	- ABC Allocation of Administration
2140598	Admin Staff Housing Costs Allocated		22,377.00		22,377.00		3,726.00		4,304.41	- Admin Staff Housing Costs Allocated - Admin Staff Housing Costs Allocated
OPERATING REVENUE										
3140503	Contributions & Donations - Administration	500.00		500.00		82.00		0.00		- Other Contributions.
3140504	Reimbursement & Other Income Received (Inc GST)	11,500.00		11,500.00		1,914.00		(1,731.81)		- LGIS and General Contributions Inc GST. - General Reimbursements.
3140506	Reimbursements & Other Income Rec'd (No GST) - C	1,000.00		1,000.00		166.00		0.00		- Other reimbursements, no GST \$1,000.
3140507	Insurance Claim Income(No GST)	500.00		500.00		82.00		8,900.00		- Insurance Claim Income.
3140508	Sale of Scrap and Other Items - Op Inc - Admin O'He	200.00		200.00		32.00		0.00		- Sale CDs and Surplus goods.
3140514	Charges - Photocopying / Faxing - Op Inc - Admin O'Heads	50.00		50.00		8.00		0.00		- Sundry Charges \$50.
3140516	Charges - Secretarial Services - Op Inc - Admin O'Heads	2,000.00		2,000.00		332.00		0.00		- District Club Reimbursement for secretarial and accounting services. \$2,000.
3140590	Profit on Disposal of Assets - Op Inc - Admin O'Heads	10,000.00		10,000.00		1,666.00		0.00		- Profit on Sale of CEOs vehicles as the trade in values are greater than the new car values.
SUB-TOTAL OPERATING		25,750.00	25,750.00	25,750.00	25,750.00	4,282.00	57,026.00	7,168.19	7,168.19	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 August 2021

ADMINISTRATION OVERHEADS (Continued)	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CAPITAL EXPENDITURE									
4140550	Furniture & Equipment (Capital) - Administration	18,470.00	18,470.00	18,470.00	18,470.00	0.00	0.00	0.00	- Uninterruptible Power Supply for the server and computers. Eaton 9PX-3000 + NIC + EMP + 4Yr Warranty \$8,400, ITVision Altus Bank Rec Modul \$5,070. New phone system \$5K. - - 3 x Replacement of CEO Vehicles, Toyota Prados. New Plant Numbers P433xxx. - Contractors \$6,000 - \$6,000 for Admin Carpet Replacement (Deleted;\$15,000 for Staff Parking area, \$5k for new phone system See Acct 4140555 for phone system.) - Equipment portion of repayment of Computer Lease terminating on 31 October 2021. - -Transfer of Interest to Leave Reserve.\$1,590.
4140555	Plant & Equipment (Capital) - Administration	180,000.00	180,000.00	180,000.00	59,400.00	61,985.15	61,985.15	61,985.15	
4140560	Building (Capital) - Administration								
BC350	Admin Building Capital	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00	0.00	
4140565	Lease Capital Repayment - Cap Exp - Admin O'Heads	3,288.00	3,288.00	3,288.00	548.00	833.00	833.00	833.00	
4140570	Transfer to Leave Reserve	1,590.00	1,590.00	1,590.00	264.00	0.00	0.00	0.00	
CAPITAL REVENUE									
5140550	Proceeds on Disposal of Assets - Cap Inc - Admin O	187,000.00	187,000.00	187,000.00	61,710.00	59,090.91	59,090.91	59,090.91	- Trade in of 3 x CEO's vehicles - Toyota Prados Asset # 433xxx, Plant # P433xxx. Trade values are now in excess of new vehicle costs.
SUB-TOTAL CAPITAL		187,000.00	209,348.00	187,000.00	209,348.00	61,710.00	78,682.00	59,090.91	62,818.15
TOTAL - ADMINISTRATION OVERHEADS		212,750.00	235,098.00	212,750.00	235,098.00	65,992.00	135,708.00	66,259.10	69,986.34

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 August 2021

	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
SALARIES & WAGES									
OPERATING EXPENDITURE									
2140700 Gross Salary and Wages		1,417,963.00		1,417,963.00		236,326.00		191,402.77	▼ - Total Salaries paid to inside staff Incl Works Mgr Pool Manager \$853,981 and Total Wages paid to outside staff ,cleaners,Hort etc Ohs Overheads apply \$563,982 from (S & W Summary). ▼ - Total Employee Costs - Salaries & Wages allocated \$1,417,963. - Workers Compensation Paid. \$500.
2140701 Less Salaries & Wages Allocated		(1,417,963.00)		(1,417,963.00)		(236,326.00)		(184,076.26)	
2140702 Workers Compensation Expense		500.00		500.00		82.00		0.00	
OPERATING REVENUE									
3140700 Reimbursement - Workers Compensation	500.00		500.00		82.00		0.00		-- Reimbursement of Workers Compensation Paid. \$500.
SUB-TOTAL OPERATING	500.00	500.00	500.00	500.00	82.00	82.00	0.00	7,326.51	
TOTAL - SALARIES & WAGES	500.00	500.00	500.00	500.00	82.00	82.00	0.00	7,326.51	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 August 2021

LAND/SUBDIVISION DEVELOPMENT	Original Budget		Amended Budget		YTD Budget		Actual 31 Aug 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
W150 Land Settlement, Subdivision & Related Expenses - Op Exp - Land SubDiv		1,000.00		1,000.00		166.00		0.00	- Contractors & Consultants \$1,000.
2140991 Loss on Disposal of Assets - Land/Subdivision		2,273.00		2,273.00		378.00		0.00	- Loss on sale of Sale of Residential Land Sale of 251 (8) Earl Drive.
2140999 Administration Allocated		0.00		0.00		0.00		756.88	
<u>OPERATING REVENUE</u>									
SUB-TOTAL OPERATING	0.00	3,273.00	0.00	3,273.00	0.00	544.00	0.00	756.88	
<u>CAPITAL EXPENDITURE</u>									
4140960 Transfers To Building and Residential Land Reserve - Cap Exp - Land Sub		42,727.00		42,727.00		28,198.00		0.00	▼ - Proceeds on Sale of Lot 251 (8) Earl Drive transferred to reserve. Income in acct 5140950
<u>CAPITAL REVENUE</u>									
5140950 Proceeds on Disposal of Assets - Cap Inc - Land/Subdivision	42,727.00		42,727.00		28,198.00		0.00		▲ - Proceeds on Proceeds on Sale of 251 (8) Earl Drive. To be transferred to reserve via acct 4140960
SUB-TOTAL CAPITAL	42,727.00	42,727.00	42,727.00	42,727.00	28,198.00	28,198.00	0.00	0.00	
TOTAL - LAND/SUBDIVISION DEVELOPMENT	42,727.00	46,000.00	42,727.00	46,000.00	28,198.00	28,742.00		756.88	



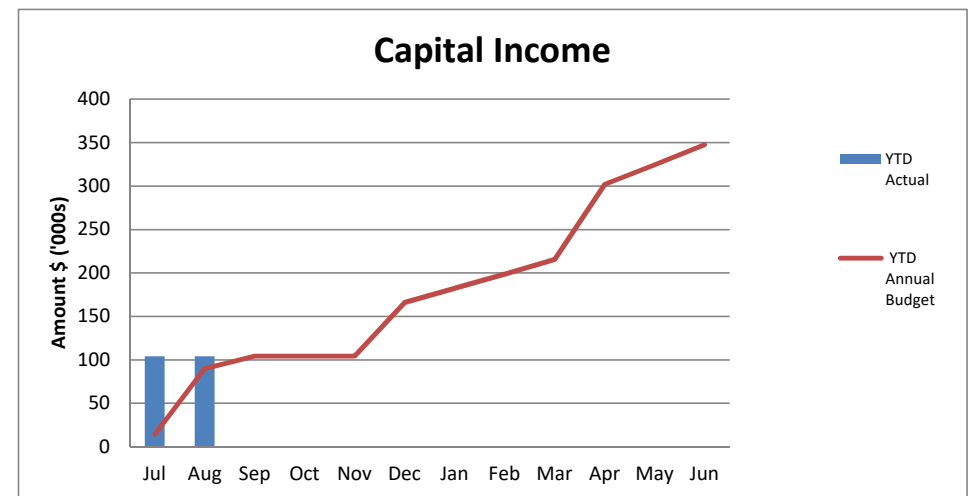
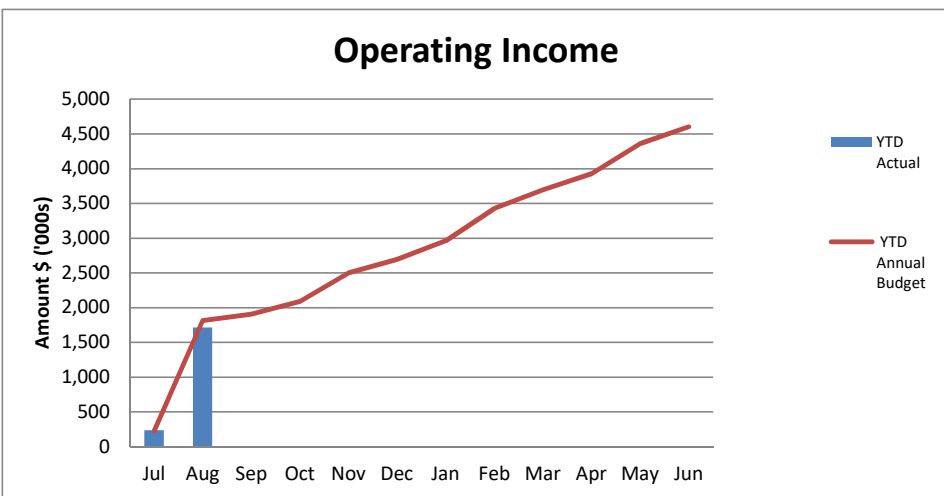
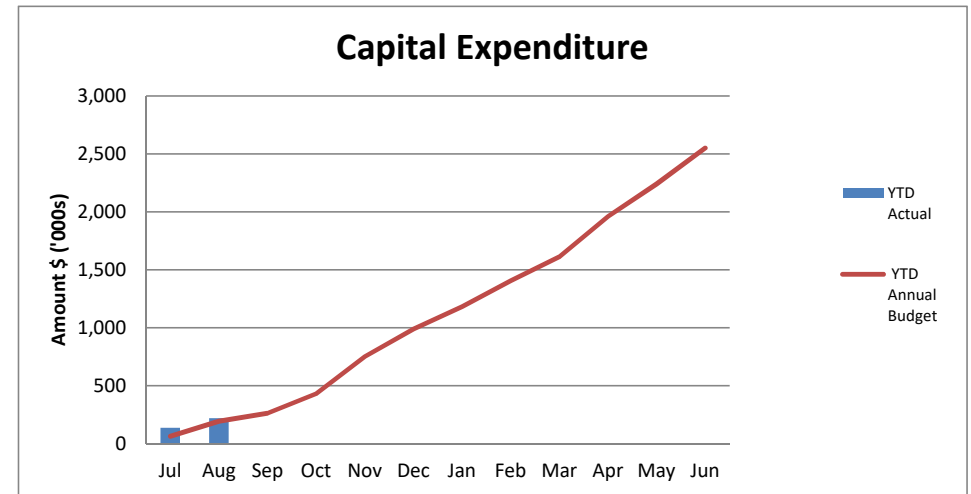
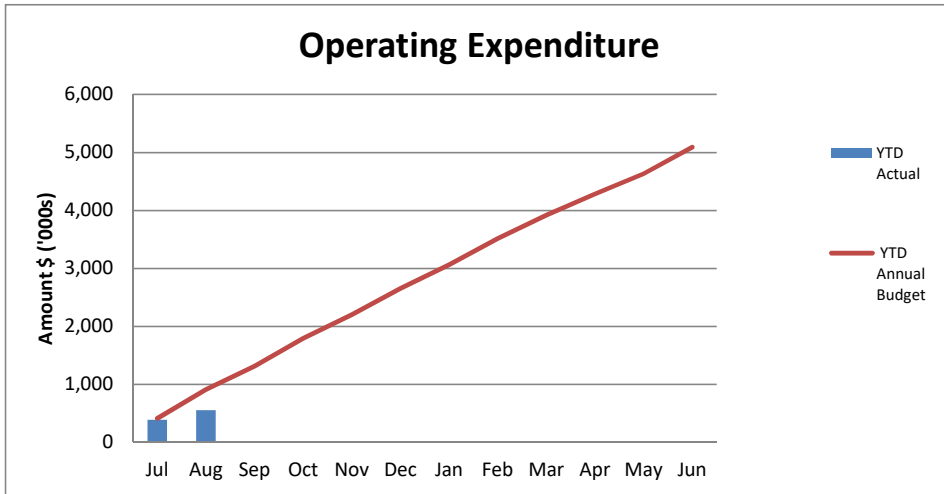
SHIRE OF MUKINBUDIN
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

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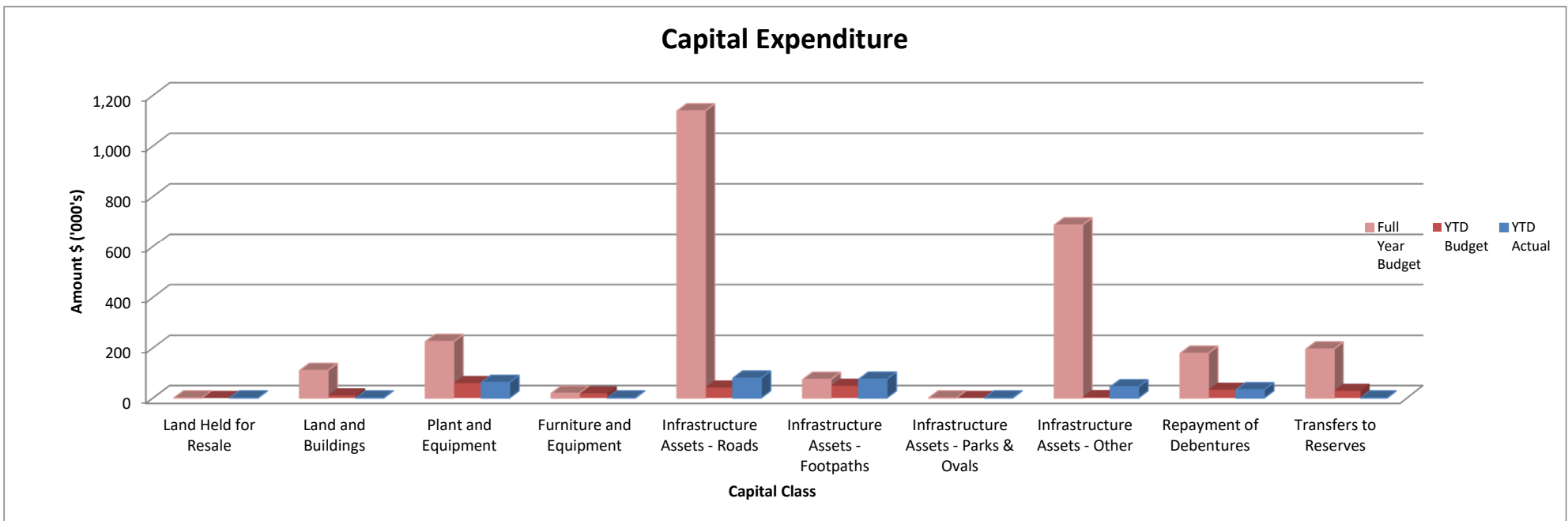
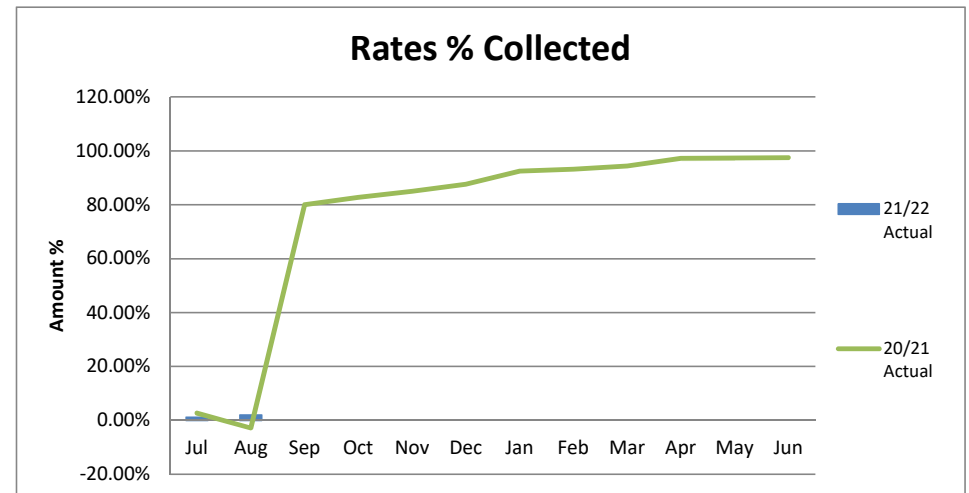
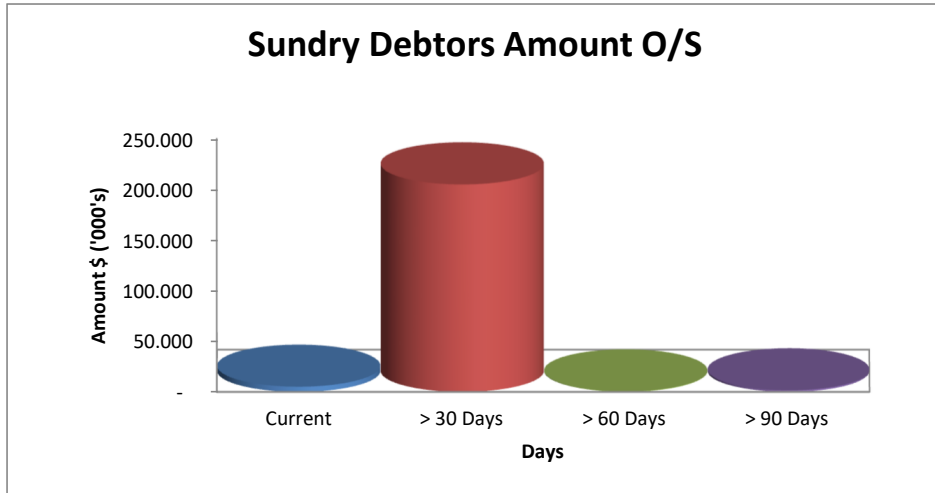
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Schedules are attached showing:
 Comparatives and Comments

Income and Expenditure Graphs to 31 August 2021



Other Graphs to 31 August 2021



STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021

	NOTE	Original Budget	2021/22 Amended Budget	August 2021 YTD Budget	August 2021 Actual	Variances Actuals to YTD Budget	Variances Actual Budget to YTD
		\$	\$	\$	\$	\$	%
Operating							
Revenues/Sources							
General Purpose Funding		840,012	840,012	200,719	1,169	(199,550)	(99.42%) ▼
Law, Order, Public Safety		24,892	24,892	498	12,368	11,870	2383.53% ▲
Health		500	500	82	0	(82)	(100.00%) ▼
Education and Welfare		34,397	34,397	5,198	727	(4,471)	(86.01%) ▼
Housing		280,128	280,128	42,804	43,688	884	2.07%
Community Amenities		76,173	76,173	11,464	10,856	(608)	(5.30%) ▼
Recreation and Culture		393,000	393,000	7,367	120,631	113,264	1537.45% ▲
Transport		1,067,801	1,067,801	192,760	173,905	(18,855)	(9.78%) ▼
Economic Services		523,723	523,723	43,062	31,098	(11,964)	(27.78%) ▼
Other Property and Services		62,950	62,950	10,478	16,879	6,401	61.09%
		<u>3,303,576</u>	<u>3,303,576</u>	<u>514,432</u>	<u>411,321</u>	<u>(103,111)</u>	<u>(20.04%)</u>
(Expenses)/(Applications)							
Governance		(486,729)	(486,729)	(85,526)	(42,065)	43,461	50.82% ▼
General Purpose Funding		(108,438)	(108,438)	(17,522)	(13,950)	3,572	20.39%
Law, Order, Public Safety		(87,283)	(87,283)	(21,948)	(18,001)	3,947	17.98%
Health		(88,034)	(88,034)	(13,602)	(7,805)	5,797	42.62%
Education and Welfare		(103,241)	(103,241)	(23,796)	(34,896)	(11,100)	(46.65%) ▲
Housing		(408,040)	(408,040)	(73,106)	(44,995)	28,111	38.45% ▼
Community Amenities		(274,642)	(274,642)	(50,386)	(36,848)	13,538	26.87% ▼
Recreation & Culture		(902,934)	(902,934)	(129,750)	(99,778)	29,972	23.10% ▼
Transport		(2,154,173)	(2,154,173)	(339,560)	(133,131)	206,429	60.79% ▼
Economic Services		(409,206)	(409,206)	(69,958)	(68,755)	1,203	1.72%
Other Property and Services		(70,957)	(70,957)	(83,930)	(52,903)	31,027	36.97% ▼
		<u>(5,093,677)</u>	<u>(5,093,677)</u>	<u>(909,084)</u>	<u>(553,127)</u>	<u>355,957</u>	<u>(39.16%)</u>
Net Operating Result Excluding Rates		(1,790,101)	(1,790,101)	(394,652)	-141,806.0	252,846	(64.07%)
Adjustments for Non-Cash							
(Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	2	(7,727)	(7,727)	(1,288)	1,031	2,319	180.05%
Rounding		0	0	0	0	2	0.00%
Depreciation on Assets		1,756,536	1,756,536	292,736	0	(292,736)	100.00% ▼
Capital Revenue and (Expenditure)							
Purchase of Land and Buildings	1	(109,500)	(109,500)	(9,900)	0	9,900	100.00%
Purchase of Furniture & Equipment	1	(18,470)	(18,470)	(18,470)	0	18,470	100.00% ▼
Purchase of Plant & Equipment	1	(225,000)	(225,000)	(59,400)	(61,985)	(2,585)	(4.35%) ▼
Purchase of Infrastructure Assets - Roads	1	(1,138,077)	(1,138,077)	(41,568)	(78,856)	(37,288)	(89.70%) ▲
Purchase of Infrastructure Assets - Footpaths	1	(74,000)	(74,000)	(48,840)	(74,698)	(25,858)	(52.94%) ▲
Purchase of Infrastructure Assets - Other	1	(687,080)	(687,080)	(3,297)	(44,192)	(40,895)	(1240.37%) ▲
Lease Capital Repayments	1	(3,288)	(3,288)	(548)	(833)	(285)	(52.01%) ▼
Proceeds from Disposal of Assets	2	229,727	229,727	89,908	103,792	13,884	15.44% ▲
Repayment of Debentures	3	(178,142)	(178,142)	(32,923)	(32,680)	243	0.74%
Transfers to Restricted Assets (Reserves)	4	(195,347)	(195,347)	(28,562)	2	28,564	100.01% ▼
Transfers from Restricted Asset (Reserves)	4	117,795	117,795	0	0	0	0.00%
ADD Net Current Assets July 1 B/Fwd	5	1,022,592	1,022,592	1,022,592	1,022,685	93	(0.01%)
LESS Net Current Assets Year to Date	5	0	0	2,066,284	1,992,543	(73,741)	3.57%
		<u>(1,300,082)</u>	<u>(1,300,082)</u>	<u>(1,300,496)</u>	<u>(1,300,083)</u>	<u>413</u>	<u>(0.03%)</u>

(Excluding Ex Gratia Rates)

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations

Greater than 10% and \$10,000

▲

Below Budget Expectations

Less than 10% and \$10,000

▼

SHIRE OF MUKINBUDIN
FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021
Report on Significant variances Greater than 10% and \$10,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variances adopted by Council are:

Actual Variance to YTD Budget up to 10%:

Actual Variance exceeding 10% of YTD Budget

Actual Variance exceeding 10% of YTD Budget and a value greater than \$10,000:

Where a variance is identified as caused being "Timing" it means that the rate of expenditure, or income, is different that what was estimated in the budget but the variation is expected to minimal by the end of the financial year. Should this "Timing" be a cause for concern this will be identified.

\$
Variances
Actuals to
YTD Budget

REPORTABLE OPERATING REVENUE VARIATIONS

General Purpose Funding - Variance below budget expectations.

Advance Financial Assistance Grants for 2021-2022 were received in 2020-2021, \$593,490 for General Purpose Funding and \$307,024 for Roads. The grants expected in August 2021 have not yet been receipted. -\$199,550 ▼

Law and Order - Variance above budget expectations.

Previously unspent grant income and liabilities adjusted & recognised sooner than expected \$11,870 ▲

Recreation & Culture - Variance above budget expectations

Income has been recognised sooner than expected as the 1st payment for the Lions Park playground renewal and other grant funded \$113,264 ▲

Transport - Variance below budget expectations

The final payment of the Local Roads and Community Infrastructure Grant for footpaths has not been recognised as soon as expected in the appropriate account. A journal is pending. -\$18,855

Economic Services - Variance below budget expectations.

Overall Caravan Park income is less than expected. -\$11,964 ▼

REPORTABLE OPERATING EXPENSE VARIATIONS

Governance - Variance below budget expectations.

Significant components are: Payments for Subscriptions & Publications are not proceeding as fast as expected. Insurance costs are less because one installment is pending and the majority of costs have been allocated to administration. \$43,461 ▼

Education and Welfare - Variance above budget expectations.

Timing; The CEACA Inc general membership subscription annual contribution 2021/22 of \$20,000, CEACA Project - 4 Units has been paid sooner than expected. -\$11,100 ▲

Housing - Variance below budget expectations.

The main components are a reduced rate of expenditure on Staff Housing Building and Grounds Maintenance and \$0 depreciation as depreciation has not yet been run. \$28,111 ▼

Community Amenities - Variance below budget expectations.

The most significant areas are:

Household Refuse activities where expenditure on is generally less than expected at this time. \$13,538 ▼

Community Development activities where expenditure on is generally less than expected at this time.

Recreation and Culture - Variance below budget expectations.

The main component:

Many Other Recreation and Sport expenses are below YTD Budget including Depreciation which has not been run. \$29,972 ▼

Transport - Variance below budget expectations.

The major component is that depreciation has not been run. \$206,429 ▼

Other Property and Services - Variance below budget expectations.

The most significant components are:

Plant External Parts & Repair and fuels and oils expenses to date are greater than the expected monthly average. \$31,027 ▼

Overall expenses are less than expected at this time, resulting in an over recovery of costs.

SHIRE OF MUKINBUDIN
FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021
Report on Significant variances Greater than 10% and \$10,000

\$
Variances
Actuals to
YTD Budget

REPORTABLE NON-CASH VARIATIONS

Depreciation on Assets - Variance below budget expectations.

Depreciation has not yet been run and will not be run until asset values are finalised

-\$292,736 ▼

REPORTABLE CAPITAL EXPENSE VARIATIONS

Purchase of Furniture & Equipment - Variance below budget expectations.

Expenditure on the Uninterruptible Power Supply for the server and computers. Eaton 9PX-3000 + NIC + EMP + 4Yr Warranty \$8,400, ITVision Altus Bank Rec Module \$5,070 and the New phone system \$5K have not yet occurred.

\$18,470 ▼

Purchase of Infrastructure Assets Roads - Variance above budget expectations.

Expenditure on some road construction projects has commenced as sooner than expected.

-\$37,288 ▲

Purchase of Infrastructure Assets Footpaths - Variance above budget expectations.

Expenditure on Footpath construction projects has commenced as sooner than expected.

-\$25,858 ▲

Purchase of Infrastructure Assets Other - Variance above budget expectations.

Expenditure on the contract to replace the Lions Park Playground has commenced sooner than expected.

-\$40,895 ▲

Transfers to Restricted Assets (Reserves) - Variance below budget expectations.

The Proceeds on Sale of Lot 251 (8) Earl Drive have not yet been transferred to reserve.

\$28,564 ▼

REPORTABLE CAPITAL INCOME VARIATIONS

Proceeds from Disposal of Assets - Variance above budget expectations.

The most significant item is:

The income from the sale of Lot 251 (8) Earl Drive were received sooner than expected.

\$13,884 ▲

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021**

1. ACQUISITION OF ASSETS	2021/22 Original Budget \$	2021/22 Amended Budget \$	2021/22 YTD Budget \$	August 2021 Actual \$
The following assets have been acquired during the period under review:				
<u>By Program</u>				
Housing				
<i><u>Housing - Shire (Staff and Rentals)</u></i>				
15 Cruickshank Rd Ceo Building Capital	5,000	5,000	0	0.00
4 Salmon Gum Alley Building Capital	5,000	5,000	0	0.00
<i><u>Housing - Other (Including Joint Venture)</u></i>				
Jv Singles Unit 4 - Capital	18,000	18,000	0	0.00
Jv Family - 6 Lansdell St - Capital	10,400	10,400	0	0.00
Jv Family - 12 White St - Capital	30,000	30,000	9,900	0.00
Community Amenities				
<i><u>Other Community Amenities</u></i>				
Cemetery Capital	15,000	15,000	0	0.00
Recreation and Culture				
<i><u>Public Halls & Civic Centre</u></i>				
Buildings Capital Halls	10,000	10,000	0	0.00
<i><u>Swimming Pools</u></i>				
Swimming Pool Infrastructure Capital	45,000	45,000	0	0.00
<i><u>Other Recreation & Sport</u></i>				
Mukinbudin Sports Complex Building	25,100	25,100	0	0.00
Sports Complex - Other Infra (Pump Track)	9,492	9,492	0	2,234.12
Mukinbudin Lions Park - Other	144,514	144,514	0	41,958.25
Sports Complex - Other Infra (Tennis)	148,074	148,074	0	0.00
Sports Complex - Other Infra (Basket Ball)	30,000	30,000	0	0.00
Sports Complex - Carparks & Paths - Other	20,000	20,000	0	0.00
Transport				
<i><u>Roads, Streets, Bridges & Depots</u></i>				
Bonnie Rock - Lake Brown Road - Cap	121,000	121,000	0	25,596.43
Moondon Road Renewal - Cap Exp	0	0	0	236.59
Quantacutting North Rd Renewal - Cap	35,000	35,000	23,096	23,108.18
Popes Hill South Road - Cap Exp	11,000	11,000	7,256	11,048.47
Copeland Road - Cap Exp	40,000	40,000	0	2,700.00
Whyte Road - Cap Exp	52,000	52,000	0	0.00
Ogilvie Road Renewal - Cap Exp	0	0	0	166.34
Mcgregor Road North Section Renewal -	20,000	20,000	0	0.00
Albert Road - Capital Exp	20,000	20,000	0	0.00
Karomin Road - Capital Exp	39,000	39,000	0	0.00
Doig Road Renewal - Cap Exp	0	0	0	325.42
Lavery Road - Cap Exp	17,000	17,000	11,216	9,197.67
Kununoppin-Mukinbudin Road Renewal	541,277	541,277	0	5,130.00
Unallocated Road Capital Expense -	241,800	241,800	0	0.00
Mukinbudin North East Rd - Cap Exp	0	0	0	1,336.35
Kununoppin-Mukinbudin Road	0	0	0	7.53
Maddock Street Footpath Construction -	74,000	74,000	48,840	53,937.84
Bent St/Kununoppin-Mukinbudin Rd	0	0	0	20,760.00
Townscape Other Infrastructure (Main	10,000	10,000	3,297	0.00
<i><u>Road Plant Purchases</u></i>				
Plant & Equipment (Capital) - Road Plant	45,000	45,000	0	0.00

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021**

<u>By Program (Continued)</u>	2021/22 Original Budget \$	2021/22 Amended Budget \$	2021/22 YTD Budget \$	August 2021 Actual \$
1. ACQUISITION OF ASSETS (Continued)				
Economic Services				
Water Supply Infrastructure Other - Cap	265,000	265,000	0	0.00
Other Property & Services				
<u>Administration Overheads</u>				
Furniture & Equipment (Capital) -	18,470	18,470	18,470	0.00
Admin Building Capital	6,000	6,000	0	0.00
Plant & Equipment (Capital) -	180,000	180,000	59,400	61,985.15
	<u>2,252,127.00</u>	<u>2,252,127.00</u>	<u>181,475.00</u>	<u>259,728.34</u>
The following assets have been acquired during the period under review:				
<u>By Class</u>				
Buildings	109,500	109,500	9,900	0.00
Furniture & Equipment	18,470	18,470	18,470	0.00
Plant & Equipment	225,000	225,000	59,400	61,985.15
Infrastructure - Roads	1,138,077	1,138,077	41,568	78,852.98
Infrastructure - Footpaths	74,000	74,000	48,840	74,697.84
Infrastructure - Other	687,080	687,080	3,297	44,192.37
Infrastructure - Other WIP	0	0	0	0.00
	<u>2,252,127</u>	<u>2,252,127</u>	<u>181,475</u>	<u>259,728.34</u>

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
		2021/22 Original Budget \$	August 2021 Actual \$	2021/22 Original Budget \$	August 2021 Actual \$	2021/22 Original Budget \$	August 2021 Actual \$
Health							
	Sale of the Old Nursing Post Building	65120				0	0.00
	Sale of the Old Nursing Post Land	65020				0	0.00
Transport							
	Komatsu WB97R-2 Backhoe	31720				0	0.00
	Isuzu D - Max 4x2 Crew Cab Hi-Ride SX Automatic 3.0l T/Diesel MBL 2	311				0	0.00
Other Property and Services							
	Replacement CEO Vehicle x 3	177,000		187,000		10,000	0.00
	Car 2020 Toyota Prado DSL Wagon A/T VX (CEO) MBL1	43320B	0	60,121.96	0	59,090.91	(1,031.05)
	Car 2019 Toyota Prado DSL Wagon A/T VX Model GDJ150R-GKTEYQ (CEO) Delivered Sep19 MBL1	43319C	0		0	0	0.00
Land/Subdivision Development							
	Sale of Residential Land - Lot 251 (8) Earl Drive.	39519	45,000	44,700.90	42,727	44,700.90	(2,273)
			222,000	104,822.86	229,727	103,791.81	7,727
							(1,031.05)

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021

DISPOSALS OF ASSETS Continued By Class of Asset		Written Down Value		Sale Proceeds		Profit(Loss)	
		2021/22 Original Budget \$	August 2021 Actual \$	2021/22 Original Budget \$	August 2021 Actual \$	2021/22 Original Budget \$	August 2021 Actual \$
	Asset						
Land & Buildings							
Sale of Residential Land - Lot 251 (8) Earl Drive.	39519	45,000	44,700.90	42,727	44,700.90	(2,273)	0.00
Subtotal	65120	45,000	44,700.90	42,727	44,700.90	-2,273	0.00
Plant & Equipment							
Replacement CEO Vehicle x 3		177,000		187,000		10,000.00	0.00
Car 2020 Toyota Prado DSL Wagon A/T VX (CEO) MBL1	43320B	0	60,121.96	0	59,090.91	0.00	(1,031.05)
Subtotal Plant & Equipment	311	177,000	60,121.96	187,000	59,090.91	10,000.00	-1,031.05
		222,000	104,822.86	229,727	103,791.81	7,727.00	(1,031.05)

Summary

Profit on Asset Disposals
 Loss on Asset Disposals

2021/22 Original Budget \$	August 2021 Actual \$
10,000	0.00
(2,273)	(1,031.05)
7,727	(1,031.05)

Note:

1. Transactions relating to the sale of the subdivided part of asset 373, Lot 204 at the corner Bent and Shadbolt Streets initiated in 2017-2018 are still pending and are subject to the subdivision and the transfer of the title.

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Lender	Particulars	Loan Finishes	Principal 1-Jul-21	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
				2021/22 Original Budget \$	2021/22 Actual \$	2021/22 Original Budget \$	2021/22 Actual \$	2021/22 Original Budget \$	2021/22 Actual \$	2021/22 Original Budget \$	2021/22 Actual \$
	Education & Welfare										
WATC	Loan 109 - CRC	1/02/2021	0	0	0	1	0	(1)	0	0	0
WATC	Loan 125 Boodie Rats New Building		182,529	0	0	11,935	0	170,594	182,529	4,773	0
	Housing										
WATC	Loan 124 - 8 Gimlett Way	30/09/2028	202,114			24,397	0	177,717	202,114	7,243	0
WATC	Loan 126 - 2 Houses, 8 Gimlett Way & 4 Earl Drive		693,610	0	0	45,352	0	648,258	693,610	18,141	0
	Recreation & Culture										
WATC	Loan 108 - Bowling Club	1/02/2021	0	0	0	(1)	0	1	0	0	0
	Economic Services										
WATC	Loan 119 - Mukinbudin Cafe	13/04/2027	64,152	0	0	9,371	0	54,781	64,152	3,643	0
WATC	Loan 127 -Caravan Park House, 22 B	30/09/2035	116,430	0	0	7,223	0	109,207	116,430	2,583	0
	Other Property & Services										
WATC	Loan 118 - Vibe Roller MBL 1677	13/09/2021	8,651	0	0	8,651	0	(0)	8,651	246	0
WATC	Loan 120 - Skid Steer MBL 1724	15/01/2024	23,363	0	0	7,438	3,677	15,925	19,686	1,130	534
WATC	Loan 121 - Grader MBL 95	27/02/2023	76,713	0	0	37,827	18,783	38,886	57,930	2,352	1,066
WATC	Loan 122 - Roller MBL 811	27/02/2023	41,741	0	0	20,582	10,220	21,159	31,521	1,279	580
WATC	Loan 123 - Tractor MBL 244	2/12/2022	8,116	0	0	5,366	0	2,750	8,116	285	0
			1,417,418	0	0	178,142	32,680	1,239,276	1,384,738	41,675	2,180

All loan repayments were financed by general purpose revenue.

Note: The Western Australian Treasury Corporation Loan Guarantee Fee has been included in Interest as recommended in the Local Government Accounting Manual.

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021

	2021/22 Original Budget \$	August 2021 Actual \$
4. RESERVES		
Cash Backed Reserves		
Leave Reserve		
Opening Balance	143,248	143,248
Amount Set Aside / Transfer to Reserve	1,590	0
Amount Used / Transfer from Reserve	(4,395)	0
	140,443	143,248
Plant Reserve		
Opening Balance	379	379
Amount Set Aside / Transfer to Reserve	127,560	0
Amount Used / Transfer from Reserve	0	0
	127,939	379
Building & Residential Land Reserve		
Opening Balance	193,578	193,578
Amount Set Aside / Transfer to Reserve	44,267	(2)
Amount Used / Transfer from Reserve	(68,400)	0
	169,445	193,576
Senior Housing Reserve		
Opening Balance	21,081	21,081
Amount Set Aside / Transfer to Reserve	220	0
Amount Used / Transfer from Reserve	0	0
	21,301	21,081
Roadworks Reserve		
Opening Balance	32,127	32,127
Amount Set Aside / Transfer to Reserve	390	0
Amount Used / Transfer from Reserve	0	0
	32,517	32,127
Swimming Pool Reserve		
Opening Balance	139,528	139,528
Amount Set Aside / Transfer to Reserve	21,320	0
Amount Used / Transfer from Reserve	(45,000)	0
	115,848	139,528
Total Cash Backed Reserves	607,493	529,939

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021

	Original Budget Adopted Budget \$	August 2021 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers		
Transfers to Reserves		
Leave Reserve	1,590	0
Plant Reserve	127,560	0
Building & Residential Land Reserve	44,267	(2)
Seniors Housing Reserve	220	0
Roadworks Reserve	390	0
Swimming Pool Reserve	21,320	0
	<u>195,347</u>	<u>(2)</u>
Transfers from Reserves		
Leave Reserve	(4,395)	0
Building & Residential Land Reserve	(68,400)	0
Swimming Pool Reserve	(45,000)	0
	<u>(117,795)</u>	<u>0</u>
Total Transfer to/(from) Reserves	<u>77,552</u>	<u>(2)</u>

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021

4. RESERVES (Continued)

Cash Backed Reserves (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- To be used to fund annual and long service leave requirements.

Plant Reserve

- To be used for the renewal, upgrade or purchase of new or used mobile plant and vehicles.

Building & Residential Land Reserve

- To be used for the renewal, upgrade, replacement and new construction of new buildings and associated infrastructure, to assist finance of building loans, future expansion and land development, and proceeds from the sale of subdivision blocks.

Seniors Aged Housing Reserve

- To be used for the renewal, upgrade, replacement and new construction of additional Aged Units and their maintenance. The surplus/deficit after rent and maintenance has been carried out for the financial year is to be transferred into/from (if required) the reserve.

White St & Lansdell St JV Reserve

- To cover anticipated costs of periodic repairs and maintenance to the land and units.

Cruickshank Rd JV Reserve

- To be used for the renewal, upgrade, replacement and new construction of additional similar units and their maintenance. The surplus/deficit after rent and maintenance has been carried out for the financial year is to be transferred into/from (if required) the reserve.

Communications Reserve

- To be used for the renewal, upgrade or purchase of new community communication facilities including, but not limited to TV, radio, mobile phone and internet services.

Roadworks Reserve

- To be used for the renewal, upgrade, replacement and new construction of streets, roads, bridges, footpaths and storm water drainage.

Swimming Pool Reserve

- To be used for the renewal, upgrade, replacement and new construction for the Swimming Pool and associated infrastructure. \$20,00 per year plus interest is to be transferred to this reserve.

Royalties for Regions

- To be used for any unspent Royalties for Regions monies.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021**

	2020/21 B/Fwd Per Original Budget \$	2020/21 B/Fwd Actual \$	August 2021 Actual \$
5. NET CURRENT ASSETS			
Note			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	1,548,550	1,548,550	1,163,702
Cash - Restricted Muni Funds	16,257	16,257	15,934
Cash - Restricted Reserves	529,941	529,941	529,941
Rates Outstanding	31,281	31,281	1,305,017
Sundry Debtors	8,731	8,731	215,017
Provision for Doubtful Debts	(5,171)	(5,171)	(5,171)
Gist Receivable	1,741	1,834	52,529
Accrued Income	4,812	4,811	4,811
Payments In Advance	8,988	8,988	8,988
Inventories	182	182	1,470
	<u>2,145,312</u>	<u>2,145,404</u>	<u>3,292,238</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(202,483)	(202,483)	(191,278)
Accrued Interest On Loans	(12,290)	(12,290)	(12,290)
Accrued Salaries & Wages	(18,017)	(18,017)	(18,017)
Income In Advance - Grants and Contract Liabilities.	(320,665)	(320,664)	(456,120)
GST Payable	(1)	(1)	(19,078)
Prepaid Rates (Excess Rates)	(10,615)	(10,615)	(2,464)
Accrued Expenses	6,117	6,117	6,117
PAYG Liability	(13,138)	(13,138)	(55,260)
FBT Payable	(5,429)	(5,429)	(5,429)
Other Payables	(16,257)	(16,257)	(15,934)
Bonds and Deposits Held	(1)	(1)	(1)
Current Employee Benefits Provision	(102,029)	(102,029)	(102,029)
Current Loan Liability	0	0	32,680
Current Lease Liability	0	0	833
	<u>(694,808)</u>	<u>(694,807)</u>	<u>(838,270)</u>
NET CURRENT ASSET POSITION	1,450,504	1,450,597	2,453,968
Less: Cash - Reserves - Restricted	(529,941)	(529,941)	(529,941)
Add Back : Component of Leave Liability not Required to be Funded	102,029	102,029	102,029
Add Back : Current Loan Liability		0	(32,680)
Add Back : Current Lease Liability		0	(833)
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	1,022,592	1,022,685	1,992,543

Notes applicable to the Surplus/(Deficit) Carried Forward from June 2021.

- The Surplus/(Deficit) includes \$900,514 from the advance payment of 2021/2022 Financial Assistance Grants. \$593,490 as General Purpose Funding and \$307,024 for Roads.
Without the \$900,514 advance payment the Carried Forward amount at 1 July 2021 would be a surplus of of \$122,171.
- The Surplus/(Deficit) carried forward at 30 June 2021 is expected to change due to end of year adjustments and audit.

Notes applicable to the Surplus/(Deficit) at 31 August 2021.

- The following unspent grant or contract liabilities have not been acquitted in 2020-2021:

Unspent RRG grant.	140,919
Unspent RTR grant.	74,404
Unspent NRM Environmental Grant	6,353
FESA-ESL Unspent Operational Grant	251
Domestic Refuse Collection Charges In Advance	20,484
Commercial Refuse Collection Charges In Advance	7,409
Domestic Recycling Collection Charges In Advance	17,557
Commercial Recycling Collection Charges In Advance	6,351
Local Roads and Community Infrastructure Prog Grant Phase 1 & 2	56,506
Seniors Project Grant (2017-2018)	92
Water Supply Other Infrastructure Unspent Grants - Current Liability	98,771
Other Prepayments received	27,024
<u>Total grants not acquitted by August 2021</u>	<u>456,121</u>

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2021/22 Rate Revenue \$	2021/22 Interim Rates \$	2021/22 Back Rates \$	2021/22 Total Revenue \$	2021/22 Original Budget \$
General Rate								
GRV - Residential	0.184236	152	1,129,604	208,113			208,113	208,113
GRV - Vacant	0.184236	1	16,000	2,948			2,948	2,948
UV - Rural	0.023340	211	45,246,000	1,056,042			1,056,042	1,056,041
UV - Mining	0.023340	0	0	0			0	0
Non Rateable		111					0	
Sub-Totals		475	46,391,604	1,267,103	0	0	1,267,103	1,267,102
Minimum Rates	Minimum \$							
GRV - Residential	440	18	13,624	7,920			7,920	7,480
GRV - Vacant	440	6	1,873	2,640			2,640	3,080
UV - Rural	590	32	279,700	18,880			18,880	18,880
UV - Mining	590	6	41,002	3,540			3,540	3,540
Sub-Totals		62	336,199	32,980	0	0	32,980	32,980
		537	46,727,803	1,300,083	0	0	1,300,083	1,300,082
Discounts							0	0
Rates Adjustments							0	0
Total Amount of General Rates							1,300,083	1,300,082
Specified Area Rates							0	0
Ex Gratia Rates							0	19,207
Total Rates							1,300,083	1,319,289

All land except exempt land in the Shire of Mukinbudin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF MUKINBUDIN

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021**

7. RESTRICTED MUNICIPAL AND TRUST FUNDSRestricted Municipal Funds

These Funds held at the date of this report are those that will need be repaid subject to prescribed conditions.

Detail	Balance 01-Jul-21 \$	Amounts Received \$	Amounts Paid (\$)	31/08/2021 Balance \$
Department of Transport Licensing	0	55,319	(55,319)	0
Mukinbudin Indoor Cricket Club	0	0	0	0
Other Restricted Funds	0	0	0	0
Sports Complex Key Bonds	0	0	0	0
Council Nomination Deposit	0	0	0	0
Housing Tenancy Bonds	0	1,400	(1,400)	0
Hall Hire Bonds & Deposits	0	0	0	0
Gym Bonds	2,480	0	(500)	1,980
Soil Conservation	13,166	0	0	13,166
Builders Levy (BCITF)	0	0	0	0
Building Service Levy	611	177	0	788
Standpipe Key Bonds	0	0	0	0
Mukinbudin Football Club Rams Plates	0	0	0	0
	<u>16,257</u>	<u>56,896</u>	<u>(57,219)</u>	<u>15,934</u>

Trust Funds

Funds held at the date of this report over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-21 \$	Amounts Received \$	Amounts Paid (\$)	31/08/2021 Balance \$
Wilgoyne Tennis Club	0	0	0	0
Other Trust Funds	1	0	0	1
LGMA Wheatbelt	0	0	0	0
Karlonning Pipeline Scheme	0	0	0	0
Drive in Donation	0	0	0	0
	<u>1</u>	<u>0</u>	<u>0</u>	<u>1</u>

Note: \$1 has been transferred from The Municipal Bank Account to the Trust Bank account to keep the account open in order to comply with legislation.

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021

8. OPERATING STATEMENT

	August	2021/22	
	2021	Original	2020/21
	Actual	Budget	Actual
OPERATING REVENUES	\$	\$	\$
Governance	0	0	0
General Purpose Funding	1,301,252	2,140,094	2,965,145
Law, Order, Public Safety	12,368	24,892	104,728
Health	0	500	48,356
Education and Welfare	727	34,397	195,987
Housing	43,688	280,128	250,306
Community Amenities	10,856	76,173	110,632
Recreation and Culture	120,631	393,000	366,243
Transport	173,905	1,067,801	940,357
Economic Services	31,098	523,723	265,024
Other Property and Services	16,879	62,950	108,706
TOTAL OPERATING REVENUE	1,711,404	4,603,658	5,355,483
OPERATING EXPENSES			
Governance	42,065	486,729	359,777
General Purpose Funding	13,950	108,438	93,816
Law, Order, Public Safety	18,001	87,283	85,843
Health	7,805	88,034	81,212
Education and Welfare	34,896	103,241	100,451
Housing	44,995	408,040	366,798
Community Amenities	36,848	274,642	279,161
Recreation & Culture	99,778	902,934	799,457
Transport	133,131	2,154,173	2,029,867
Economic Services	68,755	409,206	384,188
Other Property and Services	52,903	70,957	87,937
TOTAL OPERATING EXPENSE	553,127	5,093,677	4,668,509
CHANGE IN NET ASSETS			
RESULTING FROM OPERATIONS	1,158,277	(490,019)	686,975

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021

9. STATEMENT OF FINANCIAL POSITION

	August 2021 Actual \$	2020/21 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	1,709,577	2,094,748
Trade and Other Receivables	1,581,191	50,475
Inventories	1,470	182
TOTAL CURRENT ASSETS	<u>3,292,238</u>	<u>2,145,405</u>
NON-CURRENT ASSETS		
Other Receivables	713	713
Inventories	366,134	366,134
Investments	53,416	53,416
Property, Plant and Equipment	14,446,317	14,489,155
Right of Use Assets	3,102	3,102
Infrastructure	54,845,939	54,648,195
TOTAL NON-CURRENT ASSETS	<u>69,715,621</u>	<u>69,560,715</u>
TOTAL ASSETS	<u>73,007,859</u>	<u>71,706,120</u>
CURRENT LIABILITIES		
Trade and Other Payables	769,754	592,779
Long Term Borrowings	(32,680)	0
Lease Liabilities	(833)	0
Provisions	102,029	102,029
TOTAL CURRENT LIABILITIES	<u>838,270</u>	<u>694,808</u>
NON-CURRENT LIABILITIES		
Long Term Borrowings	1,417,418	1,417,418
Lease Liabilities	3,288	3,288
Provisions	33,304	33,304
TOTAL NON-CURRENT LIABILITIES	<u>1,454,010</u>	<u>1,454,010</u>
TOTAL LIABILITIES	<u>2,292,280</u>	<u>2,148,818</u>
NET ASSETS	<u>70,715,579</u>	<u>69,557,302</u>
EQUITY		
Retained Surplus	46,561,343	45,403,066
Reserves - Cash Backed	529,941	529,941
Revaluation Surplus	23,624,295	23,624,295
TOTAL EQUITY	<u>70,715,579</u>	<u>69,557,302</u>

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021

10. FINANCIAL RATIOS

	2021/22 YTD	2020/21	2019/20	2018/19
Current Ratio	3.75	1.86	1.82	8.44
Operating Surplus Ratio	0.71	0.00	(0.32)	(0.27)

The above ratios are calculated as follows:

Current Ratio

$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

INTERPRETATION:

This ratio is a measure of short term (unrestricted) liquidity.

That is, the ability of the Council to meet its liabilities (obligations) as and when they fall due.

RISK INDICATORS:

Low – 1 or greater

A ratio of greater than one (1) indicates Council has more current assets than current liabilities and meets The minimum specified by the Department of Local Government, Sport and Cultural Industries

High – Less than 1

If less than one (1), current liabilities are greater than current assets and Council has a short term funding issue. Fails to meet minimum specified by the Department of Local Government, Sport and Cultural Industries

COMMENT:

Provided restricted assets are excluded correctly, it is a very useful indicator of the “true” financial position of Council, particularly in the short term.

As a general rule, when the current ratio of a Council is calculated at less than one (100%) it indicates a short term funding issue. However, it also needs to be considered in context of the overall financial position. If monitored correctly during the course of the year, it is a good indicator for when follow up action is necessary.

Operating Surplus Ratio

$$\frac{\text{Operating revenue minus operating expense}}{\text{Own source operating revenue}}$$

INTERPRETATION:

Effectively highlights the scale/extent of any operating surplus or deficit in relation to the overall size of the local government.

RISK INDICATORS:

Low – 0.15 or greater

The local government is providing a strong operating surplus which will give flexibility in the future in relation to operational service levels and asset base.

High – Lower than 0

The local government is experiencing an operating deficit.

COMMENT:

A sustained period of deficits will erode the local government’s ability to maintain both its operational service level and asset base.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021**

11. GRANT REVENUE - RECORD OF RECEIPTS				Adopted/					Yet To Be	
Including those recognised as a liability at the reporting date, including prior years.				Amended	30/09/2021	31/12/2021	31/03/2022	30/06/2022	Received/	
Grant Source/ Purpose	Comment	%	Budget	1/4	2/4	3/4	4/4	Total	Recognised	
				RECEIVED	RECEIVED	RECEIVED	RECEIVED	Received		
				Inc B'fwd						
GENERAL PURPOSE FUNDING				794,055						
UNTIED	FAGS - General Purpose	0.00%	512,492					0	512,492	
UNTIED	FAGS - Road Component	0.00%	281,563					0	281,563	
LAW, ORDER, PUBLIC SAFETY				17,692						
TIED	ESL Levy Funding - Operating Grant	Unspent Grant Liability recognised.	17,692	11,806				11,806	5,886	
EDUCATION & WELFARE				26,592						
TIED	Seniors Week - Operating Grant		1,000					0	1,000	
TIED	Seniors Program Income	Ref acct 3080503 Inc Liability	92	92				92	0	
TIED	New Child Care Building Grant (For Boodie Rats)		25,500					0	25,500	
COMMUNITY AMENITIES				6,348						
TIED	NRM Grant - Operating Grant includes, unspent income recognised. Note: Interest on the unspent grant is recognised as income.		6,348	6,353				6,353	-5	
RECREATION & CULTURE				283,756						
TIED	Netball/Basketball Court floor - Reimbursements		9,750					0	9,750	
TIED	Local Roads and Community Infrastructure Grant for: Mukinbudin Lion's Park Playground Upgrade Exp in Job IO253. Pump Track Installation completion & Resurface the Tennis Courts Exp in job IO252.		274,006	175,396		-0	0	175,396	98,610	
TRANSPORT				840,161						
TIED	Main Roads WA Direct Grant	100.00%	140,376	140,376				140,376	0	
TIED	Roads to Recovery Grant - Capital Grant	29.50%	338,937	100,000	0	0	0	100,000	238,937	
TIED	Main Roads WA RRG Specific Project Grant	40.00%	360,848	144,339				144,339	216,509	

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021**

11. GRANT REVENUE - RECORD OF RECEIPTS			Adopted/ Amended	30/09/2021	31/12/2021	31/03/2022	30/06/2022	Total	Yet To Be Received/ Recognised	
Including those recognised as a liability at the reporting date, including prior years.			Budget	1/4	2/4	3/4	4/4	Received		
Grant Source/ Purpose	Comment	%		RECEIVED Inc B'fwd	RECEIVED	RECEIVED	RECEIVED			
Continued;										
TIED	Department Of Water And Environmental Regulation Grant for CWSP - Recovering Barbarling Rock Catchment & Dam - Community Water Supply Project			100,000		-0	-0	100,000	0	
Notes:				1,968,604	678,363	0	-0	0	678,363	1,390,242

FAGS - General Purpose. An amount of \$593,490 for 2021-2022 was prepaid in June 2021.

FAGS - Road Component. An amount of \$307,024 for 2021-2022 was prepaid in June 2021.

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 31 AUGUST 2021

12. BANK BALANCES & INVESTMENT INFORMATION

Council Funds

At Call Bank Accounts

31 August 2021

	Interest Rate	Amount
Municipal Transaction Account - Bendigo Bank	0.50%	\$1,441,157.06
Reserves Cash at Call Account - Bendigo Bank	0.05%	\$20,510.55
		<u>\$1,461,667.61</u>

Note: The interest rate on the Municipal Transaction Account was set when the account was established.

<u>Investment Register</u>	Term	Interest Rate	Amount	Maturity
Municipal Investments				
			\$0.00	
Total Municipal Investments			<u>\$0.00</u>	

Investment Register

Reserve Investment	7 Month	0.30%	\$509,432.82	2/11/2021
Total Reserve Investment			<u>\$509,432.82</u>	

Council Funds Summary

Municipal Funds	\$1,441,157.06
Reserve Funds	\$529,943.37
	<u>\$1,971,100.43</u>

Restricted Municipal and Trust Funds

Restricted Muni Transaction Acct- Bendigo Bank	0.00%	\$17,816.37
Trust Transaction Acct - Bendigo Bank	0.00%	\$1.00

Note: The amounts shown here are the account balances at the Bendigo Bank. These balances may be different from the ledger balances due to timing.

8.2.3 Audit Committee Minutes including Interim Audit Report	
Location:	Mukinbudin
File Ref:	ADM 289
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	10 th September 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Absolute Majority
Documents Attached	Audit Committee Meeting Attachments
Documents Tabled	Nil

Summary

To present Council with the Minutes of the 14th September 2021 Shire of Mukinbudin Audit Committee meeting for consideration and action.

Background

The Shire of Mukinbudin Audit Committee met on the 14th September 2021 to review the Interim Audit Committee Management Letter to 30th June 2021 (Please refer to the Audit Committee Minutes and separate attachments for information)

Comment

The recommendations from the Audit Committee meeting dated 14th September 2021 are presented for Council consideration.

Financial Implications

Nil

Statutory Environment

Local Government Act 1995,

Local Government (Audit) regulations 1996

Part 7 — Audit

What this Part is about

This Part deals with the audit of the financial accounts of local governments, including —

- (a) the appointment of auditors; and*
- (b) the conduct of audits.*

Division 1 — Introduction

7.1. Terms used

In this Part —

approved auditor means a person who is approved by the Minister under section 7.5;

audit committee means an audit committee established under section 7.1A;

disqualified person has the meaning given by section 7.4(2);

qualified person means a person who is an approved auditor or a registered company auditor and who is not a disqualified person;

registered company auditor means a person who is for the time being registered as an auditor or taken to be registered as an auditor under Part 9.2 of the *Corporations Act 2001* of the Commonwealth;

regulations means regulations made for the purposes of this Part.

[Section 7.1 amended by No. 10 of 2001 s. 124; No. 49 of 2004 s. 4.]

Division 1A — Audit committee

[Heading inserted by No. 49 of 2004 s. 5.]

7.1A. Audit committee

- (1) A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.
- (2) The members of the audit committee of a local government are to be appointed* by the local government and at least 3 of the members, and the majority of the members, are to be council members.

* *Absolute majority required.*

- (3) A CEO is not to be a member of an audit committee and may not nominate a person to be a member of an audit committee or have a person to represent him or her as a member of an audit committee.
- (4) An employee is not to be a member of an audit committee.

[Section 7.1A inserted by No. 49 of 2004 s. 5.]

Strategic Implications

Nil

Policy Implications

Nil

OFFICER RECOMMENDATION

Council Decision Number – 07 09 21

Moved: Cr Walker

Seconded: Cr Nicoletti

That Council receive the Minutes of the Shire of Mukinbudin Audit Committee meeting of 14th September 2021.

Carried 7/0

Ed Nind left the meeting at 1.12pm.

8.3 Chief Executive Officer's Reports

8.3.1 NEWROC Council Meeting Minutes 31st August 2021	
Location:	Koorda
File Ref:	ADM 236
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	7 th September 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements	Simple Majority
Documents Attached	Minutes of NEWROC Meeting held 31 st August 2021 (21 pages)
Documents Tabled	Nil

Background

A Council Meeting of NEWROC was held on Tuesday 31st August at the Koorda Council Chambers

Officer Comment:

The following items form part of the Minutes:

6. Financial Matters

6.1 Income, Expenditure and Profit and Loss

7. Matters for Consideration

- 7.1 Energy
- 7.2 Town Team Project Proposal
- 7.3 Waste
- 7.4 Local Government Procurement
- 7.5 Regional Climate Alliance

10. 2021 Meeting Schedule

Local Government Convention 20 th and 21 st September 2021 @ CROWN (NEWROC Dinner)		
28 September	Executive	Trayning
26 October	Council	Nungarin
30 November	Executive	Mukinbudin
14 December	Council	Mt Marshall

OFFICER RECOMMENDATION

Council Decision Number – 08 09 21

Moved: Cr Comerford Seconded: Cr Ventris

That Council receive the NEWROC Council Meeting Minutes for 31st August 2021.

Carried 7/0



North Eastern Wheatbelt Regional Organisation of Councils

Dowerin | Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

Council Meeting

Tuesday 31 August 2021

Koorda Council Chambers

MINUTES

www.newroc.com.au

ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none"> ☛ Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year) ☛ Council reviews NEWROC project priorities 	Council
March	<ul style="list-style-type: none"> ☛ WDC attendance to respond to NEWROC project priorities ☛ Submit priority projects to WDC, Regional Development and WA Planning ☛ Discussion regarding portfolios vs projects, current governance structure 	Executive
April	☛ NEWROC Budget Preparation	Council
May	<ul style="list-style-type: none"> ☛ NEWROC Draft Budget Presented ☛ NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2022) ☛ Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend 	Executive
June	☛ NEWROC Budget Adopted	Council
July		Executive
August	<ul style="list-style-type: none"> ☛ Information for Councillors pre-election ☛ NEWROC Audit 	Council
September		Executive
October	☛ NEWROC CEO and President Handover	Council
November	<ul style="list-style-type: none"> ☛ NEWROC Induction of new Council representatives (every other year) ☛ Review NEWROC MoU (every other year) 	Executive
December	☛ NEWROC Drinks	Council

ONGOING ACTIVITIES

Compliance

Media Releases

Newsletter

NEWROC Chair and CEO Rotation

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem

Shire of Koorda (Oct 2019 – Oct 2021)

Shire of Mukinbudin

Shire of Trayning

Shire of Dowerin

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NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes for the Council Meeting held at the Shire of Koorda Council Chambers on Tuesday 31 August 2021 commencing at 2pm

MINUTES

1. OPENING AND ANNOUNCEMENTS

NEWROC CEO Darren Simmons opened the meeting at 2pm and sought nominations for the role of interim Chair.

MOTION

Cr Sachse be nominated for the role of interim NEWROC Chair for this NEWROC Council meeting.

Moved Cr Brown

Seconded Cr De Lacy

CARRIED 5/0

Cr Sachse, having accepted the nomination, and with no further nominations received, assumed the Chair.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1. Attendance

Cr Tony Sachse	President, Shire of Mt Marshall
Cr Pippa de Lacy	President, Shire of Nungarin
Cr Gary Shadbolt	President, Shire of Mukinbudin
Cr Melanie Brown	President, Shire of Trayning
Cr Darrel Hudson	President, Shire of Dowerin
Darren Simmons	NEWROC CEO, CEO, Shire of Koorda
Peter Klein	CEO, Shire of Wyalkatchem
John Nuttall	CEO, Shire of Mt Marshall
Dirk Sellenger	CEO, Shire of Mukinbudin
Leanne Parola	CEO, Shire of Trayning
Leonard Long	CEO, Shire of Nungarin
Rebecca McCall	CEO, Shire of Dowerin

NEWROC Officer

Caroline Robinson Executive Officer, NEWROC

Guests

Cr Gina Boyle Shire of Koorda

2.2. Apologies

Cr Jannah Stratford NEWROC Chair, President Shire of Koorda
Cr Quentin Davies President, Shire of Wyalkatchem

2.3. Leave of Absence Approvals / Approved

Nil

3. Declarations of Interest and Delegations Register

Nil

3.1. Delegation Register

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (Shire of Koorda)	Council	CEO	Council Oct 2019
NEWROC Website	CEO	NEWROC EO	Council June 2017

4. Presentations

5. MINUTES OF MEETINGS

5.1. Council Meeting 29 June 2021

Minutes of the Council Meeting held 29 June 2021 have previously been circulated.

RESOLUTION

That the Minutes of the Council Meeting held on 29 June 2021 be received as a true and correct record of proceedings.

Moved Cr Shadbolt

Seconded Cr Brown

CARRIED 5/0

5.2. Executive Meeting 27 July 2021

Minutes of the Executive Meeting held on Tuesday 27 July 2021 have previously been circulated.

RESOLUTION

That the Minutes of the Executive Meeting held on 27 July 2021 be received.

Moved Cr Brown

Seconded Cr de Lacy

CARRIED 5/0

5.3. Business Arising

Nil

6. FINANCIAL MATTERS

6.1. Income, Expenditure and Profit and Loss

FILE REFERENCE:	42-2 Finance Audit and Compliance
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	23 August
ATTACHMENT NUMBER:	#1P and L
CONSULTATION:	
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENTS

Account transactions for the period 1 June 2021 to 31 July 2021:

Date	Description	Reference	Credit	Debit	Running Balance
BB NEWROC Funds-5557					
Opening Balance			147,198.24	0.00	147,198.24
01 Jun 2021	Bendigo Bank		0.00	1.60	147,196.64
02 Jun 2021	Payment: Koorda Community Resource Centre	00004970	0.00	3.40	147,193.24
02 Jun 2021	Koorda Community Resource Centre		3.40	0.00	147,196.64
02 Jun 2021	Payment: Monitor Bookkeeping Services	INV-3789	0.00	50.00	147,146.64
02 Jun 2021	Payment: Solum Wheatbelt Business Solutions	INV-0103	0.00	3,602.50	143,544.14
27 Jun 2021	Payment: Mukinbudin Book Club	004	0.00	600.00	142,944.14
27 Jun 2021	Payment: Valenti Commercial Lawyers	030223	0.00	341.00	142,603.14
27 Jun 2021	Payment: Solum Wheatbelt Business Solutions	INV-0105	0.00	3,355.00	139,248.14
27 Jun 2021	Payment: Valenti Commercial Lawyers	030488	0.00	4,105.75	135,142.39
01 Jul 2021	Bendigo Bank		0.00	2.00	135,140.39
02 Jul 2021	Payment: Monitor Bookkeeping Services	INV-3851	0.00	50.00	135,090.39
12 Jul 2021	Payment: Ask Waste Management	756	0.00	17,182.00	117,908.39
12 Jul 2021	Payment: Valenti Commercial Lawyers	030671	0.00	2,799.50	115,108.89
23 Jul 2021	Australian Taxation Office		2,299.00	0.00	117,407.89
Total BB NEWROC Funds-5557			2,302.40	32,092.75	117,407.89
Closing Balance			117,407.89	0.00	117,407.89
Total			2,302.40	32,092.75	(29,790.35)

Balance Sheet as at 31 July

Balance Sheet

North Eastern Wheatbelt Regional Organisation of Councils As at 31 July 2021

	31 JUL 2021
Assets	
Bank	
BB NEWROC Funds-5557	117,407.89
BB Term Deposit Account-1308	195,028.68
Total Bank	312,436.57
Total Assets	312,436.57
Liabilities	
Current Liabilities	
GST	(1,566.55)
Sundry Creditors Control	23.00
Total Current Liabilities	(1,543.55)
Total Liabilities	(1,543.55)
Net Assets	313,980.12
Equity	
Current Year Earnings	(15,667.45)
Retained Earnings	329,647.57
Total Equity	313,980.12

RESOLUTION

That the income and expenditure from 1 June to 31 July 2021 and the P and L and balance sheet as at 31 July 2021 be received.

Moved Cr Hudson

Seconded Cr Shadbolt

CARRIED 5/0

Discussion:

- NEWROC has expended circa \$15K with Valenti Lawyers

7. MATTERS FOR DECISION

7.1. ENERGY

FILE REFERENCE:	107-1 Power
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	23 August
ATTACHMENT NUMBER:	#2 Response to Policy Officer
CONSULTATION:	Cameron Edwards CBH Peter Klein Lit Aitkin
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

An update from the June NEWROC Council meeting:

- Invitation to Hon John Carey, Minister for Local Government to attend a NEWROC meeting to discuss the NEWROC energy project and regional subsidiary regulations'
- NEWROC Energy Vision and invitation to meet sent to Hon Darren West, Hon Melissa Price
- NEWROC EO and Cameron Edwards attended a meeting with CBH's Process Improvement Manager Arden Wessels and Energy Advisor Glen Ryan. At the meeting we shared the NEWROC energy vision and discussed power 'hot spots' in the CBH Network that aligned with the NEWROC communities. CBH was going to review their energy projects and priority sites and get back to us.
- The NEWROC EO has also put in an EOI to host the DPIRD Energy Policy team in the future

Discussion at the Executive Meeting:

- NEWROC has been successful in securing a meeting with Minister Carey in Perth on Wednesday 1 September.
- Meeting will cover the regional subsidiary regulations and energy project
- Delegates to be Cr Stratford (NEWROC Chair), Darren (NEWROC CEO), Peter Klein, Caroline Robinson

Activities since the Executive Meeting:

- ZOOM with Cameron Edwards and Liz Aitkin to discuss Energy Summit and next steps for the NEWROC
- Response back to CBH regarding the power data they supplied to the NEWROC (Beacon and Bencubbin sites)
- Shire of Wyalkatchem and Cameron Edwards met separately with Clear Energy
- Second request to meet with Melissa Price
- NEWROC EO to request load profile from a few key businesses in the NEWROC
- NEWROC regional subsidiary response to Minister Carey Policy Officer

OFFICER RECOMMENDATION

Information is received.

NEWROC Council notes the delegates to the meeting with Minister Carey.

MOTION

Information is received.

NEWROC Council notes the delegates to the meeting with Minister Carey – Cr Stratford, Darren Simmons, Peter Klein and Caroline Robinson

Moved Cr Brown

Seconded Cr de Lacy

CARRIED 5/0

Discussion:

- Delegates to Minister Carey to also raise housing shortages in the region
- Regional subsidiaries presentation to discuss focus on economic development projects, not resource sharing

7.2. Town Team Project Proposal

FILE REFERENCE:	042-6 NEWROC Promotion
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	23 August 2021
ATTACHMENT NUMBER:	
CONSULTATION:	Rebecca McCall Cr Stratford Jimmy Murphy Town Teams
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

The Wheatbelt Town Team Regional Development Pilot

Proposal by Town Team Movement to NEWROC to be Town Team Movement's Delivery Partner for 2021/22 & 2022/23 financial years.

About Town Team Movement

Town Team Movement enables local communities and governments to connect, organise and act to regenerate the fabric of their neighbourhoods and to create better places. We are a non-profit social enterprise building a movement of positive 'doers'. Our key activities include:

- We inspire, support, connect and promote Town Teams
- We provide place consultancy services for local governments, State government agencies, private enterprises and more, often around creating a positive, 'can do' culture
- We host interactive and inspiring events
- We innovate and provide thought leadership, particularly on placemaking and community-led action

What is a Town Team?

Town Teams are positive and proactive organisations that include businesses landowners and residents working collaboratively with their local government to improve a place or area, often a town centre or 'main street'. Town Teams are 'doers'. They:

- Provide vision and leadership
- Are a-political in their approach
- Get stuck in and have a go rather than waiting for "someone else" to do "something"
- Independent from governments
- Run by the community for the community

Town Teams can be existing organisations.

Background

Town Team Movement partnered with the NEWROC and NEWROC member, the Shire of Dowerin in 2021 to deliver the Dowerin Do Over. The purpose of this event was to introduce Town Team Movement to the Wheatbelt and to help educate and support community leaders in place activation.

A number of NEWROC members and CRCs attended the event to network, collaborate and learn about community placemaking. Due to the interest from NEWROC itself and its hosting status with the Dowerin Do Over, the growing interest from the NEWROC communities in the Movement, Town Team Movement would like to continue to grow the partnership and further assist the NEWROC communities on the ground.

The Next Step

Town Team Movement has been successful in securing a contribution from RAC towards the Wheatbelt Town Team Regional Development Pilot. The contribution is for a human resource (Town Team Builder) that can support existing and building new Town Teams in the region. Town Team Movement would like to partner with the NEWROC to place and employ the human resource. This would be a unique opportunity and the first locally based supporting resource in all of regional WA for Town Team Movement.

Specifically the human resource will be responsible for:

- Increasing the number of Wheatbelt Town Teams to 25 by July 2023 (currently there are 5 in the region – Northam, Dowerin, York, Wickpin, Naremben. With 1 in the NEWROC). The resource would be responsible for focusing first on supporting existing and new Town Teams in the NEWROC and then the wider Wheatbelt to achieve this objective. Note – Town Teams can be existing organisations already, they must meet the Town Team Charter to be a Town Team
- To educate NEWROC and Wheatbelt towns about community-led placemaking and support local action (again firstly focusing on the NEWROC communities in the first 12 months and then wider Wheatbelt there after)
- To improve the quality of Town Team initiatives
- Connect regional town teams, governments, community groups and other civic leaders with each other to achieve better community outcomes for the Wheatbelt and WA
- Encourage Town Teams to apply for the RAC Connecting Communities Grants Scheme, specifically for the Wheatbelt, for local placemaking activities (\$15K annually)

RAC have also committed to in-kind promotional support for the program outcomes via their promotional channels. This is a two year commitment, total investment by RAC WA being:

	Year 1 2021/22	Year 2 2022/23	Total
Wheatbelt			
Connecting Communities Grants Contribution	\$15k	\$15k	\$30k
Program direct financial contribution	\$30k	\$30k	\$60k
In-kind promotions to members contribution	\$10k	\$10k	\$20k
Total RAC financial contribution:	\$45k	\$45k	\$90k
Total RAC in-kind contribution:	\$10k	\$10k	\$20k

Proposed Partnership

1. Town Team Movement wish to partner with the NEWROC to place this human resource in the NEWROC communities. Town Team Movement would provide support and training for this person which would be detailed in a service level agreement between TTM and the NEWROC. This position would be a contractor and be under the guidance and management of the Town Team Movement ED and NEWROC EO. The contract would be similar to the NEWROC EO contract – under the lead Council
2. Vehicle and IT from the contractor (travel reimbursed), work from home or hot spots of CRCs
3. Insurances – Town Teams?
4. Town Team Movement wish to partner with the NEWROC to add value to the commitment by the RAC (a total of \$55k per year) to apply for matched funding from the state and federal governments, via State Regional Development Commissions and the Federal Building Better Regions Fund. We believe we need this additional investment to achieve the total finances needed for the program to be successful in the NEWROC and then the Wheatbelt. The biggest cost item is the Wheatbelt ‘Town Team Builder’ which is the key asset driving the Town Team Ecosystem across the Wheatbelt.

Contribution from the NEWROC

Town Team Movement kindly requests the NEWROC support the concept of the Town Team Builder and considers the contractor being engaged by the NEWROC.

NEWROC EO management of role	1-2hrs additional a month
NEWROC EO travel	Additional approx. \$2000
Grant writing NEWROC EO	Under existing role, but may require additional hours as identified
Travel and accommodation for the Town Team role	\$8000 per annum
Financial contribution from the NEWROC	\$10,000 Yr One

PROGRAM BACKGROUND

Developing a regional Town Team ‘Ecosystem’

Town Teams provide a platform for communities to connect and make their towns better by taking local action. The continued success of the Town Team Movement and RAC Connecting Communities fund requires the continued servicing and support of the Town Team Community ‘Ecosystem’

Since 2018 TTM has successfully established, inspired or enabled 40 Town Teams in the Perth metro area who have collectively delivered over 100 place-making initiatives and actions that have enhanced the liveability and connection within their communities.



This unprecedented and ongoing success is because TTM can continually service the growth and education of Town Teams while actively connecting them with local government, state government and commercial organisations who share the TTM vision.

To increase the number of regional Town Teams, TTM seeks to replicate this model and appoint respected and influential locals to lead TTM in their area.

The town team ecosystem is still growing in WA, some communities want to take action but have not had the opportunity to be supported in creating a Town Team.

There is currently strong interest in the South West (4 existing teams) and Wheatbelt (4 teams) regions of WA, with growing interest in the Great Southern (2 teams) and Pilbara (1 team) regions.

Our intention is to deliver the WA Town Team Regional Development Pilot in the South West and Wheatbelt, then use the key findings and outcomes to expand the regional program to the Great Southern and Pilbara.

The pilot will also assist with the State's COVID recovery efforts through creating a 'Main Street Community Revitalisation Program' aimed at the economic and civic recovery of WA regional town centres. A three-year capacity building program to help main streets and towns get back on their feet across WA by working together with local communities, businesses, industry partners such as RAC and government at all levels.

To deliver the pilot, TTM is seeking support from Federal and State Government, our local government partners and RAC.

The WA Town Team Regional Development Pilot Program

The pilot program will focus on building new Town Teams and supporting existing civic society groups (Town Teams, CRCs, Rotaries, etc) to work together with local councils and chambers, to revitalise and improve their towns and main streets, to build connection and resilience in their communities while supporting local residents, businesses and new business creation.

Through our experience we have identified Town Teams and other civic improvement groups need support via a social network and 'support ecosystem' in order to thrive.

Starting with the Wheatbelt and South West the pilot program will deliver the following:

1. Inspirational, networking and learning events for Town Team, local government and community leaders
2. Access to funding for Town Team initiatives through programs such as RAC Connecting Communities fund
3. Town Team Builder who will grow, mentor and support Town Teams
4. Online resource hub for how to guides and templates

1. Events are a key delivery mechanism for helping spread the Town Team way through presentations and workshops. Educational, networking and inspirational events help guide and demonstrate what is possible for regional town and their communities through taking local action. They also create ways to help Town Team members develop their civic leadership capability.

2. Access to funds. Many Town Teams are able to fundraise within their own communities but if all efforts are spent fundraising then little effort is left for meaningful community projects. Having access to funds for community projects that isn't an onerous application process is critical for Town Team projects to get up and running.

3. Regional Town Team builder. Having a dedicated, locally placed human resource to help support the town teams has proven to be hugely effective. The Regional Town Team Builder supports town teams by helping them create and complete projects (including submissions to RAC Connecting Communities Fund), improve their team and manage issues/barriers.

The key objectives of the Regional Town Team builder are:

- Help build new teams in areas and communities that want them
- Build relationships with existing town teams

- Improve the confidence, skills and capability of town team members
- Share ideas, resources and best practice
- Attend town team meetings and events
- Work with relevant local governments to assist them to help their town teams
- Identify issues and challenges and work to overcome them
- Support teams putting in project funding submissions to RAC CC Fund and other grants
- Develop and maintain the regional mentorship program pairing local civic leaders and Town Team members with aspiring leaders and Town Teamers

4. The online TTM resource hub includes over 50 'How to guides and templates for teams to be able to access to assist them in setting up and their day to day work. There is a simple Town Team constitution, action plan and budget templates as well as guides from running a meeting to advice when dealing with local governments. TTM plans to turn some of these guides into digital videos to make them more 'live' and accessible for teams to make use of the knowledge.

Outcomes and Evaluation

Outcome evaluation is critical to the success of the program. Key statistics will be pulled from each region the program is piloted in and all Town Team activity will be recorded, evaluated and benchmarked in order to ascertain if the program is effective or not.

Information gathered and evaluated will include:

Town Team growth targets

- There are currently 12 councils across more than 150 towns and suburbs in the Southwest region of WA. There are currently 4 Town Teams and we believe there is scope to have 8 by the end of 2021 and 15 by the end of 2022/23.
- There are currently 40 councils across more than 300 towns and suburbs in the Wheatbelt region of WA. There are currently 2 Town Teams and we believe there is scope to have 10 by the end of 2021 and 25 by the end of 2022/23.

Town Team Movement Activity Input Targets

- Number of people attending TTM presentations
- Number of people attending TTM workshops
- Number of people attending TTM inspirational events
- Number of how to guides
- Number of phone calls, emails and advice
- Number of meetings attended
- Number of new teams created from scratch
- Number of existing teams connected and supported

Town Team 'Ecosystem' Outputs

- Number of community interactions
- Number of community actions
- Number of volunteer hours
- Number of \$ raised and spent on community projects
- Amount of economic activity generated for local businesses
- Number of additional job hours and jobs created

Discussion at July Executive Meeting during Jimmy Murphy's in person meeting:

- Town Team Movement delivers and supports events, activating public space, civic leadership and mentoring community leaders
- Discussion regarding the Wyalkatchem and Koorda main street improvements and the role Town Team may play in assisting these spaces be developed
- Discussion regarding the structure of communities in the NEWROC and the role of Town Team in addressing challenges, civic leadership, youth engagement and retention etc
- Town Team may look different in each of the NEWROC communities

MOTION

Executive recommends to the NEWROC Council to support the position, a funding contribution and enter into further discussions on the role to initially support the position for 12 months

Moved L Parola

Seconded R McCall

CARRIED 5/0

Further information requested from Jimmy Murphy by NEWROC EO:

Proposed Timeline – 2021

1. August: Confirm NEWROC and TT Agreement and finalise strategy, put in grant to DLGSC for next 'Do Over 2022' in the NEWROC
2. September: Advertise for NEWROC Town Team Builder position, review applications, interviews etc, apply for regional tourism event funding for possible 'Do Over' in the NEWROC in 2023
3. October / November: NEWROC Town Team Builder position induction
4. November: First town team social event in the NEWROC (other communities invited as well)
5. December: On-going support and development, presentation to the NEWROC
6. March 'Do Over' in Trayning

RESOLUTION

Executive recommends to the NEWROC Council to support the position, a funding contribution (\$10,000) and enter into further discussions on the role to initially support the position for 12 months

Moved Cr Hudson

Seconded Cr de Lacy

CARRIED 5/0

Discussion:

- Position will look different in each community of the NEWROC
- Next 'Do Over' is in Trayning in 2022

7.3. Waste

FILE REFERENCE:	103-1 Waste Management
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	22 August
ATTACHMENT NUMBER:	
CONSULTATION:	Giles Perryman Sam John Nuttall Leanne Parola Peter Klein
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

BACKGROUND

In 2019, NEWROC engaged ASK Waste Management (ASK) to assess our waste facilities and develop achievable concepts to improve waste management across the region. The findings were documented in a Regional Landfill Strategy Feasibility Study.

The NEWROC decided in 2021 to further investigate Option 4 of the Regional Landfill Strategy which involved:

- Development of the Wyalkatchem site as a Regional Landfill to receive waste from all the NEWROC communities.
- Converting the other landfills in the region to waste transfer stations that would be used to receive waste in front lift skip bins that would be collected on a weekly basis and transported to the Regional Landfill.
- Securing all waste sites against unauthorised access using remote access technologies and the provision of swipe card access to ratepayers.

ASK was engaged by NEWROC to undertake detailed financial modelling of the above and to produce a series of recommendations that NEWROC could follow to progress implementation of the project.

COMMENT

The NEWROC has received the DRAFT Regional Landfill report from ASK Waste Management.

A ZOOM meeting between Ask Waste Management and NEWROC CEOs was held on August 17 to discuss the findings and recommendations. During the ZOOM, Ask Waste Management suggested to the NEWROC to:

1. Consider the contents of the draft report, its assumptions and projections
2. Consider a position on commercial waste
3. Discuss how the group or individual Councils intend to fund the infrastructure and services
4. Discuss how the group or individual Councils would like the solution governed

OFFICER RECOMMENDATION

NEWROC receives the draft Regional Landfill Report and discuss its contents

Discussion:

- Shire of Trayning would like to include the Yelbeni and Trayning tips
- Shire of Mukinbudin discussed the report at Council and would like to continue in the discussion however the solution may not fit their position

MOTION

NEWROC Executive to review the Regional Landfill Report and work through options, to be presented to Council for further discussion

Moved Cr de Lacy

Seconded Cr Hudson

CARRIED 5/0

7.4. Local Government Procurement

FILE REFERENCE:	042-6 NEWROC Promotion
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Caroline Robinson is the CEO of the Wheatbelt Business Network
DATE:	21 July 2021
ATTACHMENT NUMBER:	
CONSULTATION:	SBDC Celia Jordaan Wheatbelt Business Network
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

The Small Business Development Corporation (SBDC) and Wheatbelt Business Network (WBN) are seeking to run a Wheatbelt local government procurement pilot project that builds upon the SBDC Small Business Friendly Local Government Initiative. One member of the NEWROC, the Shire of Mt Marshall is currently part of the [Small Business Friendly Local Governments Initiative](#)

Local government is a significant buyer in the region and the procurement practices of local government impact the economic development of the local economy.

In the past the NEWROC members have discussed procurement for common resources and equipment. Resource Sharing is part of the NEWROC Strategic Plan.

The Wheatbelt Business Network has been intensively assisting WBN members with both private and government procurement for the past 2yrs. The WBN has also developed an online business directory for members and non members to advertise, however the directory has a lot more capabilities and one such is to be a procurement portal.

It is proposed that the NEWROC partner with SBDC and the WBN to trial a local government procurement pilot project that is targeted at local governments and the businesses within them.

The pilot project would have the following intended outcomes:

- Local government staff understand the impact of buying local (of course when the price and service is right)
- Local government staff have the skills and knowledge to review their buying policies
- Local government staff have the skills and knowledge to plan projects and tenders that maximise the opportunity for local business to tender / quote
- Local governments have an improved awareness of local businesses and their capabilities
- Businesses are aware of local government buying policies and practices, building their internal capacity and skills to quote and tender, assisting them to be 'seen'

It is intended that SBDC would engage Celia Jordaan to assist in the pilot project.

The pilot project may include the following activities:

- In the first instance review each of the NEWROC members procurement policies and activities and provide feedback
- Identify any standard policies and procedures on procurement for the NEWROC members
- Identify and assist with group tendering for the NEWROC
- Run a series of sessions with NEWROC local government staff on buying from business
- Wheatbelt Business Network deliver a series of sessions to businesses in the NEWROC on how to work with local government.

At this stage there is no cost to the NEWROC.

The engagement of Celia Jordaan will be covered by the SBDC and Wheatbelt Business Network. The SBDC is looking for a group of local governments to work with on this pilot project and the Wheatbelt Business Network has suggested the NEWROC.

A short presentation by SBDC occurred over ZOOM at the Executive meeting.

Key points from the presentation:

- The SBDC would like to collaborate with NEWROC to deliver a pilot project, over 3 months and incorporate design thinking methodology
- The project aims to identify procurement best practice and develop templates and tools for local government authorities to use across WA
- Involvement in the project will require each LGA to commit to 1 or 2 days of participation over the project
- The SBDC will fund the pilot and provide a project facilitator

Discussion at the Executive Meeting:

- SBDC to send the project facilitator out to the Councils so they can learn and engage in the systems and processes
- Some procurement processes of local government are influenced by the Auditor General requirements
- Desire to also see small businesses be proactive in their engagement with local government

RESOLUTION

NEWROC engages with the SBDC to take part in a local government procurement pilot project.

Moved Cr Shadbolt

Seconded Cr de Lacy

CARRIED 5/0

7.5. Regional Climate Alliance

FILE REFERENCE:	035-1 General Grants
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	21 July 2021
ATTACHMENT NUMBER:	
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

BACKGROUND

The Regional Climate Alliance Program provides funding for two regional climate alliances – with each able to access more than \$400,000 over two years.

Two alliances were chosen from eight applications spanning 51 local governments.

The NEWROC submitted an application for the funding however was unsuccessful. WALGA have indicated they will advocate for additional funding.

Update since the announcement of the funding:

WALGA issued the following communication to the NEWROC

*WALGA's Environment Policy Team coordinates a Local Government **Climate Change Collaborative**, and as you were involved in the regional climate alliance process we would like to extend the invite to anyone interested to join.*

The Collaborative aims to strengthen the capacity of Local Governments to manage the impacts of climate change (adaptation) and reduce greenhouse gas emissions (mitigation) through:

- *facilitating knowledge sharing between Local Government Officers to identify and overcome challenges in taking climate action;*
- *sharing case studies showcasing best practice climate change adaptation and mitigation measures;*
- *identifying funding and grant opportunities;*
- *holding bi-monthly meetings;*
- *identifying collaborative research opportunities that address key issues or problems for Local Governments in taking action on climate change;*
- *building a network of Local Government Officers working on climate change projects;*
- *identifying potential partnerships;*
- *regular communications (newsletter, emails to group members) and;*
- *organising events (webinars, forums, training, information sessions).*

Please forward this email on to staff within your organisation that this may be relevance too. If you are interested in joining please reply to this email and we will add you to the contact list.

RESOLUTION

Information is received and the NEWROC engages in the Climate Change Collaborative

Moved Cr Hudson

Seconded Cr Brown

CARRIED 4/1

Cr Shadbolt dissented.

8. EMERGING NEWROC ISSUES as notified or introduced by decision of the Meeting

8.1 Regional Telecommunications Review

The Regional Telecommunications Review is an opportunity for people living and working in regional, rural and remote areas of Australia to share their views and experiences using telecommunications services in their area.

Every three years the Regional Telecommunications Independent Review Committee is appointed to conduct the review. Committee reports are important in setting the regional communications policy agenda in the following years.

The Review will examine the adequacy of telecommunications services in regional, rural and remote Australia. It will also consider particular issues identified in the Terms of Reference, including the impact of Government policies and programs, insights from COVID-19, emerging technologies, service reliability, regional development, and improving coordination between tiers of government.

Submissions close September 30 2021

ACTION: NEWROC make a written submission to the telecommunications review

9. 2021 MEETING SCHEDULE

*(Local Government Convention Monday 20th and 21st September 2021 @ CROWN
(NEWROC Dinner)*

28 September	Executive	Shire of Trayning
26 October	Council	Shire of Nungarin
30 November	Executive	Shire of Mukinbudin
14 December	Council	Shire of Mt Marshall

10. CLOSURE

Cr Sachse thanked everyone for their attendance and closed the meeting at 4.18pm

8.3.2 CEACA Management Committee Meeting Minutes 23rd August 2021	
Location:	Merredin
File Ref:	ADM 237
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	6 th September 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements	Simple Majority
Documents Attached	Minutes of CEACA Management Committee Meeting held 23 rd August 2021 (6 pages)
Documents Tabled	Nil

Background

A Management Committee Meeting of CEACA was held on 23rd August 2021 at the Merredin Leisure Centre.

Officer Comment:

The following items form part of the Minutes:

4.1 CEO Update

- Financial Report
- Review of CEACA Operations
- Care services Update
- Property Management
- Building Defects
- Presentation by Helen Morton – Pingelly Somerset Alliance

4.2 Operations Report

- Solar
- Defects
- Property Management

OFFICER RECOMMENDATION

Council Decision Number – 09 09 21

Moved: Cr Paterson

Seconded: Cr Comerford

That Council receive the CEACA Management Committee Meeting Minutes for 23rd August 2021.

Carried 7/0



MINUTES OF THE CEACA INC MANAGEMENT COMMITTEE MEETING HELD IN AT THE MERREDIN REGIONAL COMMUNITY & LEISURE CENTRE, BATES STREET, MERREDIN ON MONDAY, 23RD AUGUST 2021 COMMENCING AT 1.00PM

1. MEETING OPENING

1.1 Presentation by Helen Morton (Pingelly Somerset Alliance)

The Chairman opened the meeting at 1.05pm, thanked all those present for attending and advised that Helen Morton, representing the Pingelly Somerset Alliance was running late, and would be presenting later in the meeting.

1.2 Apologies

Jamie Criddle - Shire of Westonia, Peter Clarke - Shire of Yilgarn, Tony Sachse - Shire of Mt Marshall, Jannah Stratford - Shire of Koorda

1.3 Declaration of Quorum

The Chairperson advised a quorum was present.

1.4 Record of Attendance

Terry Waldron – Chairperson, Gary Shadbolt - Deputy Chairperson, Richard Marshall - Interim CEO, Jo Trachy - Operations Manager, Darren Mollenoyux - Shire of Bruce Rock, Stephen Strange - Shire of Bruce Rock, Raymond Griffiths - Shire of Kellerberrin, Rod Forsyth - Shire of Kellerberrin, Darren Simmons - Shire of Koorda, Mark Dacombe - Shire of Merredin, Julie Flockart - Shire of Merredin, John Nuttall - Shire of Mt Marshall, Dirk Sellenger - Shire of Mukinbudin, Leonard Long - Shire of Nungarin, Eileen O’Connell - Shire of Nungarin, Louis Geier - Shire of Westonia, Peter Klein - Shire of Wyalkatchem, Quentin Davies - Shire of Wyalkatchem, Wayne Della Bosca - Shire of Yilgarn, Nic Warren - Shire of Yilgarn.

1.5 Conflicts of Interest

There were no declarations of conflicts of interest.

2. MATTERS FOR DECISION

2.1 Approval of CEACA Inc Management Committee Meeting Minutes – 25 May 2021

The Member for Koorda referred to the last paragraph of Item 2.1 *“All Shires except for Koorda and Nungarin agreed”* and advised that whilst they had questions in relation to the Strategy Plan for FY22, they did not disagree with it. The minutes of the 25 May 2021 meeting will be amended accordingly.

It was resolved to accept the Minutes of the CEACA Management Committee Meeting held on the 25 May 2021.

3. MATTERS FOR NOTING

3.1 CEACA Executive Committee Meeting Minutes – 30 July 2021 (via Zoom) were noted.

3.2 Action Items and closed items were noted.

4. MATTERS FOR DISCUSSION

4.1 Interim Chief Executive Officer Update

The Interim CEO spoke to his report and made the following additional comments:

FINANCIAL REPORT

Income & Expenditure

- Some expenses are higher due to items in the Balance Sheet being written off or cleaned up.
- \$70k surplus from ILUs is a pleasing result given a lot of the units were not occupied for the full year.
- Overall net surplus is \$137k and will be subject to external audit in 2 weeks' time. The proposal is that we would allocate \$100k into a refurbishment reserve for future refurbishment of units.
- Financial Statements will be presented for approval at the AGM, date to be arranged for October or November.
- Shire of Yilgarn is in the process of transferring their land to CEACA. Awaiting Transfer of Land document.

Questions/Comments

- The Treasurer asked why the cost of building the ILU's is not shown as a fixed asset. The Interim CEO advised that the costs of building are currently on the Shire of Merredin's Balance Sheet and would remain so until the project is finalised ie. defects rectified and signed off. The Member for Mt Marshall responded to that by saying it would therefore be up to the Shire of Merredin or a combination of Shires, not CEACA, as to whether they lodged court action against Pindan.
- The Member for Merredin referred to the \$100k planned for a refurbishment reserve and recommended that a policy be written for its future management, given that CEACA Members may change in future. The Interim CEO responded that there would be no need for a policy if the decision is included in the Minutes.
- The Member for Yilgarn wanted it noted that Title Deeds were sent to Landgate 2 weeks ago.

NOTE: HELEN MORTON ARRIVED AT 1.25PM AND GAVE A PRESENTATION (SUMMARY BELOW). THE MEETING CONTINUED AT 2.30PM AND THE INTERIM CEO CONTINUED WITH HIS REPORT.

- In relation to ongoing membership, the Member for Nungarin read out the letter from the Shire to CEACA and advised that they would be happy to remain as a Member on the condition that the item relating to expansion of ILU's in the list of Strategic Priorities is moved to the top.
- The Chairperson responded by saying the Strategic Priority items currently numbered 1-6 were not an indication of priority and all were of equal importance to CEACA. We have demonstrated this by arranging meetings with the State Government to discuss possible funding for future ILU's and joining Minister Carey today for a tour of the Merredin units. Both are keen to assist CEACA with funding, on the understanding that we conduct research into the requirements for the region and can demonstrate a real need.
- The Committee discussed the issue of numbering verses dot points and moving the ILU's to the top and were happy with dot points. The Chairman has concerns that if we move expansion of the ILU's to the top, there may be an assumption by Nungarin down the track that we were making it our top priority when they are all equal.
- The Member for Nungarin wanted it noted that the Shire was considering withdrawing as a Member until the Member for Kellerberrin and Member for Wyalkatchem presented to a full Council meeting, which made all the difference. The Chairman thanked the Members for their input and time to meet with the Shire.
- The CEO, Shire of Nungarin wanted it noted that strategic plan items were presented in a definite order of 1-6 by the Chairman and Interim CEO at their earlier meeting and were not advised that they were of equal importance.

RESOLVED

It was agreed that CEACA Inc advises the Shire of Nungarin that the agreed strategies are in no particular order; they are of equal importance.

REVIEW OF CEACA OPERATIONS

- The Executive Committee had recently expressed concern in relation to duplication of roles between operations and agency, as well as the future role of the Interim CEO and requested a review. The Deputy Chairperson met with the Chairperson, Interim CEO and Operations Manager in the Perth office on 9 August 2021.
- The report tabled at that meeting indicated that there are some items that Elders had been working on that were now being done by the Operations Manager and that work had been carried out by the Interim CEO and Operations Manager to simplify systems eg. billing and sub-meters swaps that saved time and travel for Elders.
- It is proposed to attempt to negotiate a better deal with Elders now that CEACA does more, the Interim CEO to continue with a two-month notice period, to engage an aged care consultant and for the Operations Manager to remain full-time.

Questions/Comments

- The Interim CEO advised that he has been meeting with possible consultants who will be able to advise how best to proceed in relation to the development of care services.
- The Interim CEO explained the rationale for the draft budget for FY22, which includes an allocation for consultants.

It was resolved that the draft FY22 Budget presented to Members and discussed at the meeting be adopted on the basis that it can be amended in future by Members if deemed necessary.

CARE SERVICES UPDATE

The Interim CEO and Chairperson had attended meetings with several aged care providers, and it is apparent there is no shortage of help or ideas. The proposal is to engage a consultant to facilitate a workshop for the Shires to work out exactly what is required and make a recommendation on direction for the future. We need the skill of an Aged Care Consultant to write the proposal to gain funding and launch a pilot program. The engagement of a consultant will happen over the next month or so.

PROPERTY MANAGEMENT

Elders are doing a good job and a licensed Agent is needed to ensure compliance with the *Residential Tenancies Act*. There is an option to reduce inspections from quarterly to 6 monthly to reduce fees. The Interim CEO's initial reaction to the \$32.50 weekly fee per unit was that it was high, however when we consider that Elders conduct 284 inspections p.a. alone, it puts into perspective the expense and time incurred by their agency. We will endeavour to negotiate a lower rate and if they are not willing to, we will approach other agencies. We have taken on other cost control measures such as streamlining processes and sorting out billing. A meeting has been set with Elders Bunbury Finance team to discuss processes and discussions will be held with the Drew Carey, State Manager regarding the fees.

Questions/Comments

- The Treasurer commented that any agency running a car around the Wheatbelt that often will undoubtedly spend \$80k on travel and therefore understands that their fees are higher, however does believe Elders' fees are too high as in his opinion, the CEACA Operations Manager is doing much of the work.
- The Deputy Chairman added that we do have the option to conduct less inspections. The Chairman agreed, however feels that 6 monthly is not enough to protect the CEACA assets. The Operations Manager agreed with the Chairman and advised that in her opinion 3 per annum would be sufficient.

BUILDING DEFECTS

- Pindan Construction went into administration in May and CEACA has not received correspondence from them.
- CEACA has lodged a Proof of Debt for the preliminary estimate of cost of fixing the defects. CEACA has been using project funds via the Shire of Merredin to rectify urgent defects and drafted a letter for the Shire of Merredin to send on its letterhead demanding payment of the bond monies.
- The Superintendent and Building Inspector conducted a final check of all units and confirmed approx. 750 items were listed as defects. The Operations Manager is packaging items to obtain quotes for rectification.
- The Chairperson wanted it noted that he had met with the Department and the Minister and both are happy for CEACA to use the project funds and retention bond to rectify the defects.

Questions/Comments:

- The Member for Merredin thanked the Interim CEO for his very thorough report.
- The Treasurer recommended that we use the Expression of Interest (EOI) data from the Summary of Applications as evidence when applying for future ILU funding as this shows a real need for accommodation in the region.
- The Member for Bruce Rock asked for caution when referring to EOI received for planning of further ILU's as we do not want to create a social housing issue in the region and attract those who simply want to escape the City temporarily due to the rental crisis and have no intention of making a positive contribution to the Shire.
- The Chairperson acknowledged these concerns, but also reminded those present that CEACA use their Allocations Matrix for selection and this will ensure that we have the right mix of people entering the units.
- The Operations Manager also acknowledged the Member's concerns, but wanted it noted that the EOI's were also from locals, not just from those wishing to leave the City. There are young people and families in the region with children and pets who are seeking suitable accommodation in their chosen area. It is further acknowledged that care and proper planning would need to take place when considering future ILU's.
- The Chairperson also recommended that CEACA keep an eye on the market prior to building any further units as things can change quickly and we do not want to build more only to have them sit empty.

PRESENTATION BY HELEN MORTON – PINGELLY SOMERSET ALLIANCE

The following key points were made:

- Shire of Pingelly submitted a request for Government funding to help develop a virtual village and were awarded \$377k over 3 years.
- Service providers will not service 'thin' markets and therefore Shires must come up with our own strategy.
- Median age from the last census was 50 and it has been increasing by 5 every year. The virtual village is heavily weighted towards people 50 and over and is therefore a good solution for the region.
- Funding will assist with establishing a virtual village as well as a home-grown, capable workforce. This means building a community capability to support locals until the end of life, building a paid workforce and utilising the skills of people living in the Shire.

Virtual Village Explained

- A virtual village utilises existing community members, infrastructure, services and available technology to support those in need of assistance and offers a supportive retirement community. People want to stay in their own communities and if supported will stay until end of life.
- There are approximately 400 virtual villages worldwide and they all focus on healthy body, mind, friendships and connect people to locally funded services and personal care services.
- People also want security, connections and safety, which are the main reasons why they move into a retirement village. A virtual village environment can provide this and keep them close to family and friends.

Pingelly Virtual Village

- Pingelly virtual village will be open to all ages. Most services will be applicable to those over 50.
- There will be a membership fee (far less than fees charged by retirement villages).
- No need to build additional buildings and the CRC will be utilised for the concierge.
- A digital platform to support the program will be required.
- Services and skills can be swapped eg. Electrician may change a light bulb in return for another service.
- Buddy system emerging so if we have someone on their own and are at risk of isolation, they will be supported to attend activities and if need be, transport will be arranged to get them to the activities.

Funding allocated will be utilised as follows:

- Establish a Concierge – A service made up of multiple people who will welcome people to village, let them know what services are available to them and assist with accommodation.
- Ensure there are place-based solutions e.g. there is an option of re-purposing the existing hostel building for palliative care services. Locals have also offered their homes for respite services.

- Dementia Care – they will investigate solutions locally and worldwide and assist people to remain in town.
- SPARK software –Option from UWA and is being tailored for Pingelly. This app enables a person to log a request for locals to action eg. if they are unwell and unable to leave the home, they log a request for someone to collect something for them, another user sees the request and actions it if they are in town.
- Intelicare – Maps the normal movements of a person and stores it. If that person deviates from their ‘normal’ routine, a warning would be issued to a family member.
- A virtual village takes time to develop and Shires must build community willingness and culture. Pingelly started the process 2 years ago and conducted a 12-month trial which showed high levels of community support.
- CEACA can support Leading Aged Services Australia (LASA) in their bid to secure funding to develop services in the region (\$8m Federal Government funding offered). If accepted, organisations such as CEACA can go to LASA and ask for funding to trial a virtual village concept in their Shire. There are other communities who have expressed a desire to trial the concept (eg. Lake Grace, Donnybrook and Chittering) however, it most suits the smaller outlying Shires.
- The economic, social and financial return by putting this in place is minimum 2.5%.
- There are options of volunteering and buddy systems, but also to grow the local workforce.
- Social Connector – Technology ‘Genie’ sponsored by UWA to Pingelly for those people who may be at risk. This technology ensures that people do not lose connections (eg. family overseas or in another town). Genie works that out and gives feedback to the Concierge.

Steps to get working

- ✓ Application for funding
- ✓ Establishment of a committee.
- ✓ Digital platform put in place.
- ✓ Employing the right people for concierge.
- ✓ Marketing/promotion.
- ✓ Starting membership drive
- ✓ Providing those people with the services available.
- ✓ We will support people into services already in place, won’t be starting them.

Questions/Comments

- The Treasurer asked if the virtual village will be sustainable when the initial funding runs out. Helen said a membership fee charged, further grants applications will be submitted, expos will be organised and charged for and options for sponsorship and bequeaths will be investigated.
- The Member for Bruce Rock asked who the Members of the Pingelly Somerset Alliance were. Helen advised that David Freeburn (retired farmer) is the Chairperson, Lee Steele is Treasurer and the others are made up of a previous Shire President, Kay Watts (retired farmer), an ex-Teacher, Evan Hodges (local business owner and runs bus service), Shire President Bill Maroney, Lesley Page (activities) and Helen as a volunteer.
- The Deputy Chairman asked how Pingelly will convince older people to use the technology (eg. Spark). Helen responded that it will not be easy, however younger people and others can help with this.
- The Member for Wyalkatchem advised that he could see the benefit of the village as they are currently experiencing the issue of people residing in The Lodge showing signs of dementia or similar and having no other option but to send them directly to a nursing home.
- The Member for Mt Marshall expressed concerns in relation to the reliance on volunteers, given not all Shires have the high numbers to rely on. Helen advised that if communities utilise everyone ie. family, friends, neighbours, businesses etc it will work and reminded the Member that not all work would be done by volunteers.
- The Member for Nungarin said they have volunteers in their Shire who are elderly at present and asked what the plan would be to encourage younger locals to take over their roles. Helen believes it is how it is presented and promoted. Not all young people want to help with care services but may be willing to do some manual labour. It is more about promoting the benefits for everyone and without help they wouldn’t be able to keep those members, including family in the area.

CEACA Chairperson’s comments:

- It is important to train people locally who can make money by helping. There are undoubtedly a lot of under-utilised skills available locally and prior learning can also be used. A core group is needed in the community to drive it. If they have no drive, it will not work. The Chairperson and Interim CEO will try and access funding with Helen Morton’s assistance, however this will only be done if a Shire or community are really interested in it.

The Chairperson thanked Helen Morton for the presentation at 2.25pm and was followed by a short break.

4.2 OPERATIONS REPORT

The Operations Manager provided the following additional comments to her report:

SOLAR

- Installations have begun. 6 units completed in Bruce Rock on 18 and 19 August and the remaining 2 units + 4 in Kellerberrin are scheduled for 25 and 26 August. Feedback from tenants has been very positive.
- More Green Energy were asked to provide photographic evidence for each installation and this has been done.
- Completion of the 71 units expected by end of September, however, depend on supplies and availability of crew.

DEFECTS

- Review of the Inspector's final defect report conducted. All defects categorised into High, Medium or Low priority and the remaining general maintenance items which will become part of a long-term maintenance plan. The high priority items have been sent to a local builder with a request for a quote to rectify and another two builders will be asked to quote. The high priority items related to:

- ✓ Leaks of any kind.
- ✓ Major cracks.
- ✓ Uneven tiling/flooring.
- ✓ Tie-down of roof sections.
- ✓ HWS
- ✓ Gaps in cladding/flashings.
- ✓ Side gate access.
- ✓ Roads not finished properly.
- ✓ Sinks/handrails coming away from the walls.

PROPERTY MANAGEMENT

The existing Elders' Property Manager (PM) will send correspondence out to all tenants 2-3 weeks prior to her departure to introduce the new PM and reinforce the roles of CEACA/Elders to avoid future confusion.

OTHER BUSINESS

None

NEXT MEETING

The next meeting will be held on the 8th or 9th November 2021 in Kellerberrin. Date will be finalised and communicated to all Members soon. It is intended that the AGM will be on the same date as the next meeting.

MEETING CLOSURE

There being no further business the meeting closed at 3.30pm.

8.3.3 Great Eastern Country Zone Meeting Minutes 23rd August 2021	
Location:	Merredin
File Ref:	ADM 306
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	6 th September 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements	Simple Majority
Documents Attached	Minutes of Great Eastern Country Zone Meeting held 23 rd August 2021 - with attachments (40 pages)
Documents Tabled	Nil

Background

A Meeting of the Great Eastern Country Zone was held on 23rd August at the Merredin Leisure Centre.

Officer Comment:

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14. DATE, TIME AND PLACE OF NEXT MEETINGS

The next meeting of the Great Eastern Country Zone will be held in Kellerberrin on Monday 22 November 2021, commencing at 9.30am.

OFFICER RECOMMENDATION

Council Decision Number – 10 09 21

Moved: Cr McGlashan Seconded: Cr Walker

That Council receive the Great Eastern Country Zone Meeting Minutes for 23rd August 2021.

Carried 7/0



Great Eastern Country Zone

Minutes

Held at Merredin Regional Community & Leisure Centre

**Commenced at 9:35am
Monday 23 August 2021**

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Great Eastern Country Zone

Meeting held at Merredin Regional Community & Leisure Centre

Commencing at 9.35am, Monday 23 August 2021

Minutes

1. OPENING AND WELCOME
2. ATTENDANCE AND APOLOGIES

Attendance

Great Eastern Country Zone Delegates and CEO's

Shire of Bruce Rock	President Cr Stephen Strange Mr Darren Mollenoyux Chief Executive Officer non-voting delegate
Shire of Cunderdin	Mr Stuart Hobley Chief Executive Officer non-voting delegate
Shire of Kellerberrin	President Cr Rodney Forsyth Mr Raymond Griffiths Chief Executive Officer non-voting delegate
Shire of Kondinin	President Cr Sue Meeking Mr David Burton Chief Executive Officer non-voting delegate
Shire of Koorda	President Cr Jannah Stratford Mr Darren Simmons Chief Executive Officer non-voting delegate
Shire of Merredin	President Cr Julie Flockart Cr Mal Willis Cr Roy Butler Mr Mark Dacombe Chief Executive Officer non-voting delegate
Shire of Mount Marshall	President Cr Tony Sachse – Deputy Chair Mr John Nuttall Chief Executive Officer non-voting delegate
Shire of Mukinbudin	President Cr Gary Shadbolt Mr Dirk Sellenger Chief Executive Officer non-voting delegate
Shire of Narembeen	President Cr Rhonda Cole - Chair Cr Alan Wright Mr David Blurton Chief Executive Officer non-voting delegate
Shire of Nungarin	Cr Eileen O'Connell Mr Leonard Long Chief Executive Officer non-voting delegate

Shire of Tammin	Cr Glenice Batchelor
Shire of Trayning	President Cr Melanie Brown Cr Geoff Waters Ms Leanne Parola Chief Executive Officer non-voting delegate
Shire of Westonia	President Cr Karin Day
Shire of Wyalkatchem	President Cr Quentin Davies Mr Peter Klein Chief Executive Officer non-voting delegate
Shire of Yilgarn	President Cr Wayne Della Bosca Mr Nic Warren, Executive Manager Recreational Services

GUESTS

Hon John Carey, MLA – Minister for Housing; Local Government
Joslin Colli, Hon John Carey staff member.
Mr Grant Robinson, Assistant Auditor General – Financial Audit
Mandy Walker, Director Regional Development, RDA Wheatbelt Inc
Craig Manton, outgoing Regional Manager Wheatbelt, Main Roads
Ammar Mohammed, Regional Manager Wheatbelt, Main Roads
Jennifer Collins, Department of Local Government, Sport & Cultural Industries – Regional Manger Wheatbelt
Kathleen Brown, Electorate Officer, Office of Hon Mia Davies MLA
Renee Manning, Wheatbelt Development Commission - Principal Regional Development Officer

WALGA Representatives

Tony Brown, Executive Manager Governance & Organisational Services
Naoimh Donaghy, Governance and Organisational Services Officer
Kelly McManus, Principal, Policy and Advocacy, Strategy, Policy and Planning
Cliff Simpson, Regional Road Safety Advisor

Apologies

Cr Ramesh Rajagopalan, Shire of Bruce Rock
Cr Dennis Whisson, Shire of Cunderdin
Cr Alison Harris, Shire of Cunderdin
President Cr Darrel Hudson, Shire of Dowerin
Cr Adam Metcalf, Shire of Dowerin
Ms Rebecca McCall Chief Executive Officer, Shire of Dowerin
Cr Scott O'Neill, Shire of Kellerberrin
Cr Bev Gangell, Shire of Kondinin

Cr Pamela McWha, Shire of Koorda
 Cr Nick Gillett, Shire of Mt Marshall
 Cr Rod Comerford, Shire of Mukinbudin
 Cr Gary Coumbe, Shire of Nungarin
 Cr Tania Daniels, Shire of Tammin
 Mr Gary Martin A/Chief Executive Officer, Shire of Tammin
 Cr Bill Huxtable, Shire of Westonia
 Mr Jamie Criddle Chief Executive Officer, Shire of Westonia
 Cr Owen Garner, Shire of Wyalkatchem
 Cr Bryan Close, Shire of Yilgarn
 Mr Peter Clarke Chief Executive Officer, Shire of Yilgarn

Hon Colin de Grussa MLC

Hon Mia Davies MLA

Hon Martin Aldridge MLC

Mike Roberts, Regional Manager, Goldfields & Agricultural Region,
 Water Corporation

Rob Cossart, Wheatbelt Development Commission – Chief Executive
 Officer

Attachments

The following were provided as attachments to the agenda:

1. 6.1 Minutes – Great Eastern Country Zone 28 June 2021
2. 6.2.1 Letter to Minister Carey
3. 6.2.1 Letter from Minister Carey
4. 6.2.2 Letter from Minister Kelly
5. 6.4 Minutes – Executive Committee Meeting 12 August 2021
6. 7.4 State Planning Policy
7. 8.5 WALGA Roadwise Report
8. 9.4 WALGA Presidents Report

The following are attachments which were provided at the meeting:

9. 5.2 Assistant Auditor General presentation
10. 8.1 Zone President's Report
11. 8.3 Wheatbelt Suicide Prevention Coordinator Holyoake WCADS
12. 9.1 State Councillor Report
13. 9.1 The Local Government Access Arrangement
14. 11.2 Wheatbelt Development Commission
15. 11.3 Main Roads Report
16. 11.4 Wheatbelt RDA Report
17. 12.1 Electoral Reform Campaign

State Council Agenda – via link: [State Council Agenda September 2021](#)

3. DECLARATIONS OF INTEREST

NIL

4. ANNOUNCEMENTS

- 4.1 Kelly McManus, Principal, Policy and Advocacy, Strategy, Policy and Planning attended the Zone meeting for the first time and provided a short outline of her role.

NOTED

5. GUEST SPEAKERS / DEPUTATIONS

5.1 Hon John Carey MLA – Minister for Housing; Local Government

Hon John Carey MLA – Minister for Housing; Local Government

The Zone extended an invite to the Minister to speak on his outlook on Government Regional Officer Housing, Local Government Act amendments and Regional Cooperative Groups such as Regional Subsidiaries and Elected Member training.

The Hon John Carey MLA, presented to the Zone, the following being some of the key talking points:

- GROH Housing suitability, transitioning aged GROH Housing into the public housing sector and building new GROH facilities, options for forecasting and managing GROH Housing moving forward.
- Skills shortages are being looked at – encouraging apprentices and retirees back into the system in order to move ahead with new building works.
- Regional cooperation and how we can better share resources.
- Local Government Reform:
 - Red Tape reduction to create better standardisation
 - Better Finance Reporting and a commitment to working with WALGA to establish ratios that better reflect individual Local Governments.
 - Greater Transparency
 - Creating better mechanisms and better oversight to encourage early intervention as opposed to the enquiry culture we have at the moment.

NOTED

5.2 Grant Robinson, Office of the Auditor General – Financial Audit

Assistant Auditor Grant Robinson addressed concerns previously raised by the Zone, namely;

- Concerns regarding rising audit costs, increased audit responsibilities and reduced audit outcomes.

- Audit costs have increased at some Local Governments by over 200% over the last 3 years¹⁸¹ and audit costs now represent an approximate 1.5% increase in rates.
- The appointment of each Council's audit service is made without discussion or consultation with Council, or its staff and each Council is advised of how much they can expect to pay. In prior years, Councils were required to tender for audit services thereby ensuring good value for money and a competitive process ensued.
- The Zone acknowledges that improvement was needed with regard to audit quality and management of finances generally across the sector, however the experience of many Local Governments with the Auditor General is significant delays in finalising audit processes and a substantial increase in workload for Council staff.

Grants presentation is attached (Attachment 9)

NOTED

6. MINUTES

6.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held Monday 28 June 2021 (Attachment 1)

The Minutes of the Great Eastern Country Zone meeting held on Monday 28 June 2021 have previously been circulated to Member Councils.

RECOMMENDATION

Moved: Cr Rod Forsyth

Seconded: Cr Julie Flockart

That the Minutes of the Great Eastern Country Zone meeting held Monday 28 June 2021 are confirmed as a true and accurate record of the proceedings.

CARRIED

6.2 Business Arising from the Minutes of the Great Eastern Country Zone Meeting Monday 28 June 2021

NIL

6.2.1 Item 6.2.4, Department of Local Government, Sport and Cultural Industries

At the June meeting of the Zone, it was Resolved:

Resolved:

That the Great Eastern Country Zone write to the Minister for Local Government and advise that the Zone;

1. *Does not support the inclusion of local level complaints about alleged behavioural breaches and Local Governments dealing with complaints provisions in Division 3, Clauses 10 and 11; and*
2. *Supports an external oversight body to manage local level complaints involving council members*

The Attached letter (Attachment 2) was sent to the Minister for Local Government, we received the attached reply (Attachment 3) on Tuesday 10 August 2021.

NOTED

6.2.2 Item 7.1, Invite to Minister David Kelly, Minister for Water, Forestry; Youth

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The Zone previously invited Minister Kelly to speak on the Federal Government National On-Farm Emergency Water Infrastructure Rebate Scheme as well as the State Government announcement of \$7.3million infrastructure plan to upgrade and refurbish 70 community dams in the State's Wheatbelt and Great Southern regions, and securing 511 water efficiency rebates for WA.

Due to continuous conflicts of Cabinet and the Great Eastern Country Zone meeting dates, he has been unable to attend a meeting of the Zone. However, he has replied to our letter asking for him to address the above concerns – Attachment 4

NOTED

6.2.3 Item 7.3, Fire Bans and Public Holidays

Background:

Following the April meeting of the Zone, the Zone Executive Officer wrote to all member CEO's requesting an item be raised with their Bushfire Advisory Committees to consider uniformity of fire bans on public holidays throughout the Zone. Having received a number of responses, at the June meeting of the Zone it was resolved:

That Zone Local Governments raise the issue of uniformity of fire bans on public holidays with their District Officers Advisory Committees (DOAC)

NOTED

6.2.4 Item 8.4, Wheatbelt Health MOU Group

Background:

At the June meeting of the Zone, Cr Batchelor advised that there has been no progress with the Wheatbelt Health MOU Group and raised concern on the need and direction of the group.

Susie Moir, WALGA's Manager Resilient Communities advised that there had been a staffing vacancy in this area and advised that she will be reviewing the structure and requirements for the Health MOU group and will provide an update to the Zone at a future meeting.

Comment:

Susie has advised that the vacancy of Senior Policy Advisor, Community has been contracted by Vikki Barlow. Vikki and Cr Bachelor are in communication on Wheatbelt health issues moving forward.

NOTED

6.2.5 Item 9.2, WALGA Status Report

Background:

At the June meeting of the Zone, John Nuttall, Shire of Mt Marshall, raised this issue on the timeliness of interim valuations being provided.

Tony Brown advised that he and Nick Sloan had raised this with the Valuer General and thought the issue was going to be addressed. As it has not been address the matter has been followed up with the Valuer General.

Comment:

A further meeting with the Valuer General has been had and they have advised of resource shortages in the Rural Valuation area which has caused these delays. The Valuer General's office are currently recruiting and will address the issue.

NOTED**6.2.6 Item 12.1, Delivery of Ambulance Services in WA****Background:**

At the June meeting of the Zone, members discussed the potential loss in volunteers should St Johns Ambulance service be taken over by the State Government. Concerns were raised around a history of the State opting to centralize services which leaves the greater region without direct access should they require.

At that time, there was a Parliamentary Inquiry into the delivery of ambulance services in Western Australia with submissions welcomed until close on 23 July 2021.

The terms of reference are as follows;

- a) how 000 ambulance calls are received, assessed, prioritised and despatched in the metropolitan area and in the regions
- b) the efficiency and adequacy of the service delivery model of ambulance services in metropolitan and regional areas of Western Australia
- c) whether alternative service delivery models in other jurisdictions would better meet the needs of the community
- d) any other matters considered relevant by the Committee.

All Zone Local Governments were encouraged to provide a submission to the inquiry.

Update:

WALGA has prepared a submission as per Item 6.5 of the State Council Agenda.

NOTED**6.4 Confirmation of Minutes from the Great Eastern Country Zone Meeting of the Executive Committee held Thursday 12 August 2021 (Attachment 5)**

The Minutes of the Great Eastern Country Zone Executive Committee Meeting held on Thursday 12 August 2021 are for endorsement.

RECOMMENDATION:

Moved: Cr Rod Forsyth

Seconded: Cr Quentin Davies

That the Minutes of the Great Eastern Country Zone Executive Committee meeting held Thursday 12 August 2021 be endorsed.

CARRIED

7.1 Regional Telecommunications Review

By Jo Burges, Senior Advisor Intergovernmental Relations and Risk, WALGA

Background:

A Regional Telecommunications Independent Review Committee (the Committee) is established every three years under Part 9B of the Telecommunications (Consumer Protection and Service Standards) Act 1999 to conduct a review into telecommunications services in regional, rural and remote parts of Australia.

The Committee for the 2021 Regional Telecommunications Review (the Review) was appointed on 1 June 2021.

The 2021 Committee is comprised of the Hon Luke Hartsuyker (Chair); Ms Kristy Sparrow; Professor Hugh Bradlow; Mr Michael Cosgrave; and Ms Sue Middleton.

The Committee is also conducting consultation sessions and as the dates for these are announced via their website Local Governments within the area being consulted are being advised via email of the upcoming process and encouraged to participate.

As part of the Review, the Committee will consider:

- the impact of Government policies and programs to improve regional connectivity and digital inclusion;
- insights from COVID-19 on the changing digital needs of regional, rural and remote areas;
- service reliability issues which impact regional communities and options for mitigating them;
- the role of emerging technologies in delivering telecommunications services in regional Australia;
- ways of encouraging further investment in regional telecommunications;
- the role of telecommunications in supporting broader regional development goals;
- ways to improve co-ordination between government and industry in telecommunications investment; and
- consumer awareness and education regarding telecommunications options in regional areas.

The full Terms of Reference for the Review are at Appendix B of the Issues Paper.

The Consultation Period runs from 6 July, 2021 09:00 to September 30, 2021 with WALGA receiving submissions until COB Thursday 16 September 2021.

WALGA Engagement Process

Local Governments were advised in mid-July, via Councillor Direct, of the appointment of the Committee and the release of the Issues Paper, and that WALGA would be developing a sector wide submission.

WALGA, in developing a submission to this important review is seeking the views of members to address the wide range of telecommunications issues outlined by the Committee in the [Regional Telecommunications Review 2021 – Issues Paper \(the Issues Paper\)](#)

Local Governments have been requested to provide their submissions or information to inform the sector wide submission to the Association to ensure all matters are addressed.

This agenda item provides a Zone level opportunity to provide feedback to the WALGA submission¹⁸⁵ to assist in ensuring all Local Governments have had a chance for input.

Comment

Zones are requested, however not limited to, consider the items outlined at the dot points and /or the individual questions outlined at the end of each section or at Appendix A of the Issues Paper or provide input on any related matter for inclusion in the submission.

By way of example the WALGA Submission will include, in part, commentary on Question 12 that asks:

'How can different levels of Government, the telecommunications industry and regional communities better co-ordinate their efforts to improve telecommunications in regional Australia?'

The Association response will include an example of the Regional Telecommunications Resilience Working Group established in May comprising key planning/technical staff from Telstra, Optus, Western Power, Horizon Power, WALGA, DFES and DPIRD. This working group will share data more openly to allow robust and coordinated planning which results in better overall service delivery and value for money for all concerned. The working group began its work in June 2021 and have scheduled monthly meetings that increase as Funding programs or issues emerge.

WALGA advocates on specific issues identified by its members at the Working Group, in particular to explore opportunities for sustainable solutions e.g. Stand Alone Power provision, utilising a combination of solar, batteries and generators.

The Association is keen to provide a comprehensive submission on this important matter and welcomes Zone input.

Zone Recommendation:

Moved: Cr Glenice Bachelor

Seconded: Cr Geoff Watters

That the Great Eastern Country Zone:

1. Note the Regional Telecommunication Review 2021; and

2. Provides the following input to the WALGA submission:

- **the Zone would like to establish a better policy with the providers on the use of backup generators for better service reliability and delivery.**
- **More engagement with Local Governments for input, particularly in regards to local blackspots and optimum tower locations.**

CARRIED

Zone Comment:

It was encouraged that each Local Government put forward a submission to support the work that WALGA is doing.

By Chantelle O'Brien, Zone Executive Officer

Background

With the bi annual Local Government elections being held Saturday, 16 October 2021, Zones will also be required to hold an election process for State Council representatives.

A chronological overview of the process is detailed below:

- Local Government elections occur on Saturday, 16 October 2021.
- Member Councils to elect/appoint their Zone Delegates and to advise the Zone Executive Officer, as soon as possible but preferably by 5 November 2021.
- For the purpose of electing their representatives and deputy representatives to the WALGA State Council, the zones are required to hold these elections at their November 2021 meeting.
- Zones to advise WALGA, in writing, of their elected State Council representative and deputy representative immediately following the 2021 November Zone meeting.
- State Councillor Induction Session – morning of **1 December 2021**.
- New State Council will take office at the Ordinary Meeting of State Council on **1 December 2021**.
- The position of President and Deputy President of WALGA, will be elected at the March 2022 State Council Meeting.

In relation to the nominations and election process to be followed by each Zone in electing a representative and deputy representative to the WALGA State Council, the below process has been instituted by State Council:

1. *Zone Executive Officer to write to all Member Councils no later than 1 month prior to the Zone meeting at which the election is to be held calling for nominations from delegates to the Zone for the positions of representative and deputy representative to State Council. The correspondence is to state that all nominations are to be made in writing to the Zone Executive Officer, and only Elected Members who are a nominated Zone delegates are eligible to nominate. The time period for the receipt of nominations is to be **one week** prior to the Zone meeting at which the election will be held.*
2. *Zone Executive Officer to receive written nominations from Zone delegates for the positions of representative and deputy representative to State Council and then provide written confirmation to Member Councils of the nominations received.*
3. *Elections are to be held at the next Zone meeting as the first item of business. Where there is more than one nomination for each vacant position, an election will be conducted using a secret ballot, with the Zone Executive Officer to represent WALGA as the returning officer for the election. Prior to the ballot, nominees for each position are to be extended the opportunity to provide a 2 minute election bid to delegates.*
4. *All voting delegates to the Zone are entitled to cast one (1) vote in the ballot process. The candidate with the greater or greatest number of votes is elected to the office.*
5. **Tied vote** – *in the event of a tied vote, election will be determined by drawing names from a box. The Secretariat will put the names of the candidates concerned in a box and the first name drawn is the Elected Member.*
6. *Zone Executive Officer to advise WALGA in writing immediately following the Zone meeting of the outcome of their elections.*

If you have any questions or require further information in relation to the above mentioned process, please contact Tony Brown, Executive Manager Governance and Organisational Services on 9213 2051 or email tbrown@walga.asn.au.

That the Great Eastern Country Zone note the process for election of Zone Representative and Deputy Representative to the WALGA State Council.

NOTED

7.3 Social Housing Economic Recovery Package Grant Funding

By Kelly McManus, Principal Policy and Advocacy WALGA

Background

The \$319 million [Social Housing Economic Recovery Package \(SHERP\)](#) is part of the State Government's COVID-19 Recovery Plan announced in June 2021.

The Program aims to provide safe and secure housing outcomes for vulnerable Western Australians by supporting the construction of new community housing properties and the refurbishment of existing properties to extend their useful life or increase their capacity. Grants are also available to fund maintenance works within remote Aboriginal communities.

Local Governments are eligible to apply for SHERP grants and partner with existing social housing providers and community groups within their communities.

The next round of SHERP funding opens on Monday 1 September 2021.

Comment

Further information on the eligibility requirements and application process for the SHERP grants will be provided by the Department of Communities at a webinar to be hosted by WALGA on **Wednesday 1 September** from 1.30pm – 2.30pm.

Local Government officers wishing to attend the register for the Webinar [here](#) or through the [WALGA events page](#).

The Livestream presentation from the 11th August is available to view on the Department of Communities website and provides valuable information about the grant process.

In preparation for the session, we encourage local governments to:

Visit the Department of Communities website on the 1st September to familiarise yourself with the grant guidelines, application process and frequently asked questions.

Submit any questions you have in advance through the registration form. There will also be the opportunity to ask additional questions on the day.

Further information on the SHERP program is available on the [Department of Communities website](#) or by contacting Kelly McManus, Principal Policy and Advocacy, WALGA on 0429 483 273 or kmcmanus@walga.asn.au.

RESOLVED

- **That the Zone notes:**
- **Local Governments are eligible for grants to support the construction, refurbishment and maintenance of community housing properties as part of the State Government's Social Housing Economic Recovery Package (SHERP) Program.**

- The next round of SHERP grants open on Wednesday 1 September 2021.
- The Department of Communities will provide further information on the SHERP grants at a WALGA webinar to be held at 1:30pm on Wednesday 1 September.

7.4 State Planning Policy 2.4 Basic Raw Materials

It has been suggested that a presentation on any implications with the extraction and carting of Morrel Lime in the Eastern Wheatbelt would be on value to the Zone.

Please find attached correspondence from the Western Australian Planning Commission together with the State Planning Policy 2.4 (Attachment 6)

RESOLVED

To defer this item to the next meeting of the Executive committee.

7.5 Information Items

The Hon Alannah MacTiernan MLC, Minister for Regional Development; Agriculture and Food; Hydrogen Industry, released this press release on ["Road safety, tourism priority for regional mobile funding"](#). The release outlines the location of 14 new telecommunication towers as a result of a \$3.37million government investment toward new telecommunication towers along major road networks and tourism spots.

NOTED

7.6 Drought advocacy update

Nicole Mathews, Acting Executive Manager, Strategy, Policy and Planning

The following is an update on drought and WALGA's advocacy;

WALGA has made representations on this issue including to the Hon David Littleproud MP, Minister for Agriculture, and Northern Australia; the Hon Alannah MacTiernan MLC, Minister for Regional Development and Food, Hydrogen Industry; and WA Federal Government members, including meetings between the WALGA Deputy President and Senators Dean Smith and Slade Brockman. WALGA has also met with Minister MacTiernan's Chief of Staff and WA Government officials.

Correspondence from Minister Littleproud received in October 2020 indicated that details of the Commonwealth's Regional Drought Resilience Planning Program were still being worked through with the WA Government, which was yet to commit to co-funding the program. WALGA subsequently sought an assurance that Minister MacTiernan remained committed to 'working with the Minister for Water to ensure WA local government optimally benefit from the Future Drought Fund'.

On 4 July 2021 it was announced that the WA Government had secured \$1.33 million of the \$9.85 million available under the Regional Drought Resilience Planning Program for 2021-22 to undertake planning for the Northern Midwest, Southern Wheatbelt and Great Southern Inland regions. This work will be led by Regional Development Commissions working with Local Governments and is due for completion by 30 June 2022. The WA Government has not provided a cash contribution towards this program.

On 3 February 2021 the WA Government announced a \$7.3 million infrastructure plan to upgrade and refurbish 70 community dams in the State's Wheatbelt and Great Southern regions with half to be funded from the National Water Grid Fund, however the State's application for funding was unsuccessful.

The WA Government has also made a request for funding as part of the National Water^{18e} Grid Connections funding round, which will provide \$20 million for each state and territory to deliver projects with a Commonwealth contribution of up to \$5 million per project. A decision on this funding is expected by end August.

On 15 April 2021, the Commonwealth announced that an additional \$2.8 million would be provided to pay rebates for eligible water infrastructure installed on-farm to all WA farmers who submitted their application prior to 20 January 2021.

In addition, WALGA was advised on 11 August 2021 that the State Government has been successful in securing National Water Grid Connections funding for 9 projects (spanning Water Corporation, DPIRD and DWER):

- Cave Springs Road Tail Water Return System
Two water recycling systems will be constructed in the Ord River Irrigation Area resulting in 2400 megalitres per annum of water savings.
- Agricultural Area Dams and Strategic Community Water Supplies
Infrastructure facilities will be constructed including pipework, tanks, solar pumps and standpipes at 70 dam sites. This will increase resilience and water security in farming communities in the region.
- Katanning to Kojonup Pipeline Enhancement
A number of sections of the existing pipeline between Katanning and Kojonup will be replaced, increasing water reliability and supply to all farmland customers.
- Jerramungup Dam Catchment Improvement
Degraded bitumen will be replaced with plastic liner enabling increased runoff and water storage, and improving reliability to almost 100 per cent of water users in the Jerramungup catchment.
- Gascoyne Irrigation Scheme Augmentation and Modernisation
Essential infrastructure in the Gascoyne region will be upgraded, including additional production bores and modernisation of irrigation systems. This will increase horticultural production capability in the region.
- Community Water Supplies Partnership Program with Local Government
Up to 40 new and improved non-potable water supplies will be developed in priority areas for farming communities to access.
- Ravensthorpe Dam Catchment Extension
The catchment area of the Ravensthorpe dam will be increased by 5 hectares, increasing the volume of water in the dam by approximately 7 megalitres per annum.
- Cranbrook Dam Catchment Improvement
Degraded bitumen will be replaced in Cranbrook Dam 1 catchment, increasing the volume of water in the dam by 15 megalitres per annum, for agricultural and primary industry use.

- Wongutha Independent Water Security Pilot

A small-scale, solar powered water reverse osmosis desalination system pilot will be installed, producing an additional 7.3 megalitres per annum of fresh water.

Total funding for these projects is \$43.8 million, \$23.8 million State Government and other partners, \$20 million Commonwealth.

- In addition with assistance from ALGA, WALGA has secured a seat on the Commonwealth Agriculture Minister's Meeting Working Group on Drought which has representatives from the Commonwealth, all State/Territory Jurisdictions, National Farmers Federation and ALGA.
- Finally, on the Drought Resilience Planning Program, given Minister MacTiernan's decision to direct this funding to Regional Development Commissions rather than Local Governments, I've had initial discussions with DPIRD regarding the need for Local Governments to be involved in the process. I understand that DPIRD was meeting with the Regional Development Commissions last week and I expect to have further information in the next week or so.

NOTED

8. ZONE REPORTS

8.1 Zone President Report

By Cr Rhonda Cole

President Cole's final presidents report is attached (Attachment 10)

RECOMMENDATION

Moved: Cr Alan Wright

Seconded: Cr Eileen O'Connell

That the Zone President's Report be received.

CARRIED

8.2 Local Government Agricultural Freight Group

By Cr Julie Flockart

Cr Julie Flockart provided her report to the Zone.

Cr Flockart firstly thanked Rhonda for her support at Narembeen and the Zone. Rhonda has created a team that is contemporary and progressive, she has appreciated Rhonda's guidance during her four years.

Report: Cr Flockart informed the Zone that the July meeting was cancelled due to Covid and there has been no meeting since the last zone meeting.

RECOMMENDATION

Moved: Cr Sue Meeking

Seconded: Cr Wayne Della Bosca

That the Local Government Agricultural Freight Group Report be received.

CARRIED

8.3 Wheatbelt District Emergency Management Committee

By Cr Tony Sachse (Delegate)

Cr Tony Sachse provided his report to the Zone.

There has not been a Wheatbelt DEMC meeting recently with the next meeting scheduled for 13th October, 2021.

The Wheatbelt Operational Area Support Group (OASG) has only been meeting on a “as needed” basis over past months. With WA currently not requiring a hard lockdown due the COVID-19 State of Emergency, there have not been any meetings over recent months. However a COVID =19 update for the Wheatbelt OASG was sent out and distributed to GECZ members on the 23rd July 2021.

The Wheatbelt Human Services Managers Forum met on Thursday, 19th August 2021. The minutes are not yet available for distribution. There were two presentations. The first was “Suicide Postvention and its Intersect with Suicide Prevention – how we collaboratively support communities in the Wheatbelt” by Tendai Makanyanga (Wheatbelt Postvention Coordinator and Clinical Nurse Specialist – WA Country Health Service) and Jo Drayton (Wheatbelt Suicide Prevention Coordinator Holyoake WCADS). The presentation is available for distribution and is attached (Attachment 11). There was also a presentation from LotteryWest but as of the time of writing it is not currently available. Others matters discussed during the meeting involved homelessness, cultural matters, disengaged young people and the Wheatbelt Education Plan.

RECOMMENDATION

Moved: Cr Sue Meeking

Seconded: Cr Wayne Della Bosca

That the Wheatbelt District Emergency Management Committee Report and attachments be received.

CARRIED

8.4 Wheatbelt Health MOU Group

By Cr Glenice Batchelor

Cr Batchelor reported on the Wheatbelt Health MOU at the meeting.

Cr Batchelor also shared her personal thanks to Rhonda for support and for her service.

RESOLVED:

That the Wheatbelt Health MOU Group Report be received.

Cliff Simpson, Road Safety Advisor (Wheatbelt North), Infrastructure, provided an update to the Zone (Attachment 7)

RECOMMENDATION

Moved: Cr Julie Flockart

Seconded: Cr Alan Wright

That the WALGA Roadwise Report be received.

CARRIED

Zone Comment:

The Zone Chair encouraged attendees to look at Narembeens SOCK video about road safety – the video can be found [here](#).

9. WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS**9.1 State Councillor Report**

Cr Stephen Strange

The State Councillor Report is attached (Attachment 12)

During his address, Cr Strange mentioned the upcoming harvest is going to give us all some challenges. The Local Government Access Arrangement was issued in late August (Attachment 13)

Cr Strange also highlighted that WALGA President Tracey Roberts is endorsed as the Labor candidate for the Federal seat of Pearce.

Cr Cole thanked Stephen for giving the regions a huge voice in his role as State Councillor.

RECOMMENDATION

Moved: Cr Rod Forsyth

Seconded: Cr Karin Day

That the State Councillor Report be received

CARRIED

9.2 WALGA Status Report

By Tony Brown, Executive Officer

BACKGROUND

Presenting the Status Report for August 2021 which contains WALGA's responses to the resolutions of previous Zone Meetings.

COMPLETE ZONE STATUS REPORT AUGUST 2021

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Great Eastern C	2018 November 29 Zone Agenda Item 7.3 Container Deposit Scheme Locations	That the Great Eastern Country Zone requests that: <ol style="list-style-type: none"> 1. All Local Governments be guaranteed, as a minimum, one flexible refund point in their area. 2. A flexible access point should be defined as a refund point which, as a minimum, is open 16 hours each two week period, including at least 8 hours at weekends <p>The State Government provide appropriate funding for the refund points.</p>	The Container Deposit Scheme was launched in October 2020. To date the Scheme has delivered over 200 refund points across WA. This will increase to the required 229 by 1 October 2021. WALGA will continue to advocate for, as a minimum, one flexible refund point per Local Government area. WALGA has also raised with Government the definitions of flexible refund points and how this is applied. The former Environment Minister indicated the definitions would be reviewed in May 2021 and WALGA and other stakeholders would be consulted as part of the process.	Ongoing	Nicole Matthews A/Executive Manager, Strategy, Policy and Planning nmatthews@walga.asn.au 9213 2039
Great Eastern C	2020 February 26 Zone Agenda Item 7.1 Federal Government Drought Communities	That the Great Eastern Country Zone requests WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program.	State Council Resolution That State Council endorse the recommendation from the Great Eastern Country Zone relating to the Federal Government Drought Communities Program. <ul style="list-style-type: none"> • That the Great Eastern Country Zone requests WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program. 	Ongoing	Nicole Matthews A/Executive Manager, Strategy, Policy and Planning nmatthews@walga.asn.au 9213 2039

			<p>RESOLUTION 37.1/2020</p> <p>WALGA has continued its advocacy on drought assistance for Western Australia with representations to the Hon David Littleproud MP, Minister for Agriculture, and Northern Australia; the Hon Alannah MacTiernan MLC, Minister for Regional Development and Food; Hydrogen Industry; and WA Federal Government members, including meetings between the WALGA Deputy President and Senators Dean Smith and Slade Brockman. WALGA also met with Minister MacTiernan's Chief of Staff on this issue.</p> <p>Correspondence from Minister Littleproud received in October 2020 indicated that details of the Commonwealth's Regional Drought Resilience Planning Program were still being worked through with the WA Government, which was yet to commit to co-funding the program. WALGA subsequently sought an assurance that Minister MacTiernan remained committed to 'working with the Minister for Water to ensure WA local government optimally benefit from the Future Drought Fund'.</p> <p>On 4 July 2021 it was announced that the WA Government had been allocated \$1.3m of the \$9.85m available under the Regional Drought Resilience Planning Program for 2021-22 to undertake planning for the Northern Midwest, Southern Wheatbelt and Great Southern Inland regions. This work will be led by Regional Development Commissions working with Local Governments and is due for completion by 30 June 2022. The WA Government not provided a matching cash contribution for this program.</p> <p>The WA Government's application to the National Water Grid Fund seeking \$3.65 million in Federal funding to support the State's \$3.65 million investment to refurbish 70 agricultural area dams in dryland communities was unsuccessful. The Minister for Water has indicated that he is working closely with the Minister MacTiernan, to secure Federal funding for priority WA water projects in WA.</p>		
Grt Eastern C	2020 25 June Zone Agenda Item Zone Comment	1. That WALGA advocate to the Federal Government to request additional funding for the National On-Farm Emergency Water Infrastructure Rebate Scheme as the fund has been fully subscribed one year into a three year program.	On August 7 2020 the WALGA Deputy President met with Senator Dean Smith, and the WALGA President wrote to all Western Australian Federal Government members on 26 August 2020 requesting additional funding for the National On-Farm Emergency Water Infrastructure Rebate Scheme.	August 2021	Nicole Matthews A/Executive Manager, Strategy, Policy and Planning nmatthews@walga.asn.au 9213 2039

		<p>2. That WALGA advocate to the State Government to reinstate the Farm Water Rebate Scheme.</p>	<p>On October 8 2020 the Minister for Agriculture, Drought and Emergency Management, the Hon David Littleproud responded, highlighting the announcement a further \$50m for the National On-Farm Emergency Water Infrastructure Rebate Scheme.</p> <p>On 15 April 2021, the Commonwealth announced that an additional \$2.8 million would be provided to pay rebates for eligible water infrastructure installed on-farm to all farmers who submitted their application prior to 20 January 2021. Commonwealth funding for rebates available to Western Australian farmers through the scheme has now been fully allocated.</p>		
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ZONE COMMENT

This is an opportunity for Member Councils to consider the response from WALGA in respect to the matters that were submitted at the previous Zone Meeting.

RECOMMENDATION

Moved: Cr Eileen O'Connell

Seconded: Cr Geoff Watters

That the Great Eastern Country Zone WALGA August 2021 Status Report be noted.

CARRIED

9.3 Review of WALGA State Council Agenda – Matters for Decision

Background

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via link [State Council Agenda September 2021](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

Matters for Decision

5.1 External Oversight of Local Level Complaints

That WALGA advocate for an external oversight model for local level behavioural complaints made under Council Member, Committee Member and Candidate Codes of Conduct, that is closely aligned to the Victorian Councillor Complaints Framework.

5.2 Tender Exemption Provisions – General Practitioner Services

That WALGA:

1. Adopt a new Advocacy Position Statement under 'Local Government Legislation - Tender Exemption General Practitioner Services':

WALGA advocates for the inclusion of a tender exemption for General Practitioner (GP) services under Part 4, Division 2 of the Local Government (Functions and General) Regulations 1996, to support Local Governments to secure and retain necessary primary health care services for their communities; and

2. Undertake additional research in support of the Advocacy Position with the following aims:
 - a. Identify State and Federal Government policy settings and other factors contributing to gaps in primary health care services in regional communities; and
 - b. Quantify the number of regional Local Governments that have current contracts, or are proposing to enter into contracts, for General Practitioner services and the associated costs to Local Government incurred.

5.3 Phase 2 Planning Reform Submission

That the submission to the Department of Planning, Lands and Heritage on Phase 2 Planning Reform be endorsed.

Matters for Noting

- 6.1 Stop Puppy Farming Legislation**
- 6.2 Regional Telecommunications Resilience**
- 6.3 Report Municipal Waste Advisory Council (MWAC)**
- 6.4 2021-22 State Budget Submission**
- 6.5 WALGA Submission: Inquiry into the Delivery of Ambulance Services in Western Australia**

Key Activity Reports

- 7.1.1 Report on Key Activities, Commercial and Communications Unit**
- 7.1.2 Report on Key Activities, Governance and Organisational Services**
- 7.1.3 Report on Key Activities, Infrastructure**
- 7.1.4 Report on Key Activities, Strategy, Policy and Planning**
- 7.2 Policy Forum Report**

RECOMMENDATION

Moved: Cr Julie Flockart
Seconded: Cr Sue Meeking

That the Great Eastern Country Zone:

- 1. Supports Items 5.1, 5.2 and 5.3, as listed above in the 3 September 2021 State Council Agenda.**
- 2. Notes the matters for noting contained in the 3 September 2021 State Council Agenda.**

CARRIED

9.4 WALGA President's Report

The WALGA President's Report is attached to the Agenda. (Attachment 8)

RECOMMENDATION

Moved: Cr Geoff Watters

Seconded: Cr Julie Flockart

That the Great Eastern Country Zone notes the WALGA President's Report

CARRIED

10. MEMBERS OF PARLIAMENT

Kath Brown, Electorate Officer for Mia Davies, informed the Zone that Mia will be in Dowerin on Wednesday and Thursday at the Dowerin Field Days event..

NOTED

11. AGENCY REPORTS

11.1 Department of Local Government, Sport and Cultural Industries

Jennifer Collins, Department of Local Government, Sport & Cultural Industries – Regional Manger Wheatbelt, presented to the Zone.

Jennifer informed the Zone that the CRFF small grants submissions window closes on 31 August 2021. The Large Grants submissions window closes in 30 September 2021

NOTED

11.2 Wheatbelt Development Commission

Renee Manning, Wheatbelt Development Commission - Principal Regional Development Officer, provided an update to the Zone.

Renee tabled a report prior to the meeting, as attached (Attachment 14)

NOTED

11.3 Main Roads Western Australia

Mr Craig Manton, Regional Manager Wheatbelt, Main Roads provided an update to the Zone. A report was tabled (Attachment 15) prior to the meeting.

During his address, Craig introduced the new Regional Manager, Ammar Mohammed. Ammar will be the Zone's contact moving forward.

NOTED

11.4 Wheatbelt RDA

Mandy Walker, Director Regional Development RDA Wheatbelt presented to the Zone. A report was tabled prior to the meeting (Attachment 15)

NOTED

11.5 Water Corporation

Mike Roberts, Regional Manager, Goldfields and Agricultural Regions was an apology for this meeting.

NOTED

12. EMERGING ISSUES

12.1 Electoral Reform Campaign.

The Electoral Reform Campaign was given to all attendees. The campaign is attached (Attachment 16) and all Local Governments are encouraged to adapt this to suit the needs of each Local Government.

RESOLVED

That the Great Eastern Country Zone write to all MLC's in support of WALGA's campaign.

13. URGENT BUSINESS

13.1 Census

Members of the Zone raised concerns that areas of their towns were not issued the Census paperwork, or the paperwork was delivered very late. This is concerning as the Census is used to assess grant funding suitability.

Mandy Walker, Wheatbelt RDA, has offered to raise this feedback with the Federal Government.

14. DATE, TIME AND PLACE OF NEXT MEETINGS

The next meeting of the Great Eastern Country Zone will be held in Kellerberrin on Monday 22 November 2021, commencing at 9.30am.

15. CLOSURE

There being no further business the Chair declared the meeting closed at 12.33pm.

Zone President's Report (August 2021)

Ladies and Gentleman, allow me to present to you my report as President of the Great Eastern Country Zone of WALGA. This is my final meeting as my term is up as a Councillor of the Narembeen Shire Council. It has been a privilege to hold this position and I sincerely Thank You for the opportunity and for your patience.

I would like to make particular mention of the efforts of this Zone in the huge endeavour that is the SEACA Housing Program. Although Narembeen was not involved with this, it has to be recognised that what effects or improves one of our communities benefits all of us in the Wheatbelt. The same can be said for our sporting facilities. Our schools and importantly our medical services. The Wheatbelt Secondary Freight Network is another excellent example of our collaboration with each other as much as with the Federal and State Government. The strength and future of our communities is in keeping our own identity strong but recognising the value of the region and where practical sharing services. (Narembeen could not have won the three netball grand finals on Saturday if not for the Corrigin and Districts Netball Association, likewise for the EDFL grand finals next weekend- Go Hawks!) I believe the success of some Regional Organisations of Councils illustrates this admirably and could be improved by appropriate legislation to allow for more commercial latitude in this area.

It is beholden on the State and Federal tiers of Government and their associated departments to consider how it is not logical or practical to attempt one size fits all... if you have a local doctor working well for everyone, where is the logic in going to a mandated tender process. Where is the logic in being able to clear large areas of wetlands when we struggle to remove a few trees on a dangerous bend or, my particular favourite, allowing for crossings and rail corridors with no trains for years? Okay, rant over.... Enough to say "1 vote 1 value" only works if it is considered over all areas of service delivery, not just representation within Parliament. Local Government is the closest to the people and most cost effective for service delivery.

I would like to express my thanks to WALGA staff, particularly Tony Brown, for their help and guidance certainly to me but I believe also to many others in the Zone and also to the sector. Can I also mention here Mia Davies and Kath Brown from her office, Mandy Walker RDA, Craig Manton MRD, Jennifer Collins DLGSC and Renee Manning WDC – your input and interest on our meetings is appreciated. Thank You also to those who have taken on roles of special interest such as Cr Batchelor, Cr Forsyth, Cr Sasche (a power of work in the Covid emergency), Cr Flockart, Cr Waters and our State Council Member Cr Strange, and all others who have been so supportive to me and within our communities. I must also mention Cr Shadbolt in terms of SEACA. Also those who have had input into WSNF.

As a Zone I think we have a voice that is heard and I wish the incoming Councillors and Chair all the best for the future. I will miss this involvement in making a difference to the Wheatbelt.

Thank You,
Cr Rhonda Cole
Narembeen.

State Councillor Report Guide

September 2021



The July State Council meeting, originally scheduled to be held as a regional meeting hosted by the South Metropolitan Zone at the City of Cockburn (after being re-scheduled from the May meeting), was again held as a video-conference meeting due to COVID-19 restrictions.

July 2021 State Council Strategic Forum

Naming of Places, Geographic Features, Roads and Localities

Charles Hiew (Team Leader Location Data Maintenance) and Glenn Christie (Consultant for Geographic Names and Addresses) from Landgate gave a presentation to the State Council Strategic Forum to share information on appropriate processes for Local Government dual naming and renaming projects. In addition, Danielle Cattalini (Manager – Stakeholder and Customer Relations) from the City of South Perth provided an in-depth account of the City's recent naming project of Mindeerup on the South Perth foreshore.

South West Native Title Settlements (SWNTS)

Edward Armstrong (Chief Executive Officer) and Vanessa Kickett (Implementation Manager) from the South West Aboriginal Land and Sea Council also presented at the Strategic Forum, providing an overview of the South West Native Title Settlement process.

Hon James Hayward MLC, Shadow Minister for Local Government; Water; Regional Cities

The Shadow Minister for Local Government; Water; Regional Cities, the Hon James Hayward MLC addressed the State Council Strategic Forum to discuss key Local Government sector issues.

July 2021 State Council Meeting

Reviews of the *Cat Act 2011* and *Dog Act 1976*

State Council resolved to seek commitment from the State Government for a comprehensive review of the *Cat Act 2011* and *Dog Act 1976*, including direct consultation and discussion with WALGA and Local Government stakeholders.

Amendments to WALGA's Constitution

State Council endorsed by special majority amendments to the Association's Constitution. Amendments to the Constitution requires a resolution passed by special majority by both State Council and at a general meeting. The amendments will be put to the AGM on 20 September.

Other decisions as per the Summary Minutes.

CONTACTS



Restricted Access Vehicle Network Access

If farmers are planning to use Restricted Access Vehicles (RAVs) to complete their transport task for the upcoming harvest period, they must ensure the required roads are approved for the appropriate RAV network.

Using the RAV Mapping Tool on our website is the simplest way to identify the approved RAV network for a particular road. Click the icon below.



RAV Map

Approved roads (network tables), restricted structures and agricultural pilot zones are provided in one easy-to-use map. [RAV Mapping Tool »](#)

RAV Access for Previous Harvest Periods

As you may be aware, for past few harvest periods Main Roads has worked with farmers and local governments to assess many first and last mile access requests.

These specific assessments have resulted in RAV network access being approved on a significant number of local roads required by farmers. As such, it is likely the roads they have used in the past are already approved on the required RAV networks.

Adding a Road to the RAV Network

If a farmer and/or transport operator identifies a road that is not approved for the level of RAV access they require, they can simply apply to Main Roads to have it assessed for addition to the relevant RAV Network.

As part the assessment process, Main Roads will liaise with the relevant local government to obtain their support.

Main Roads will complete the necessary assessments of the road to ensure it is safe and suitable for the requested RAV Network.

If the road is found suitable, it will be added to the relevant RAV network with access conditions (if required) and published in the RAV Mapping Tool, which is updated each Wednesday.

It is important to note that route assessment applications may take up to 3 months to complete, so farmers are encouraged to apply now for roads they may require this harvest.

Applying Access Conditions to the Road

In addition to the conditions identified by the route assessment process, which are primarily to mitigate any safety concerns identified during the onsite assessment, local governments may request other RAV access conditions be applied that they believe are necessary for the ongoing safe and orderly operation of the road.

This may include requesting access conditions such as 'local access', to restrict RAV access to local transport tasks only.

When a local government recommends access conditions, Main Roads will assess the appropriateness of the conditions.

Alternative to RAV Network Access

If the road is deemed unsuitable for addition to a RAV Network following an assessment, the application may be considered for a Restricted Local Access Permit (RLAP) in certain circumstances.

Assessments for an RLAP will be based on providing individual access to a road for a specific vehicle combination, or specific operation, with suitable conditions to mitigate relevant risks.

The RLAP is not intended to replace RAV Network access and will not be considered as a general alternative for approving RAV access.

However, the road manager may request that the application be assessed for an RLAP rather than for RAV Network access where:

- a) the proposed transport task is temporary and unlikely to reoccur, such as building a school or hospital; and
- b) the RAV access application is for 'first / last mile' access only.

How Can Local Government Help? ²⁰³

It is a HVS practice to obtain comment from the relevant road manager, prior to assessing an application for RAV access. In addition to providing comment to HVS, where the application is for new RAV access, it is beneficial for the relevant local government to carry out a preliminary assessment of the road to identify any significant deficiencies that may render the road unsuitable for RAV access, which helps to ensure onsite assessments are not conducted unnecessarily.

To avoid delays with the application, it is important for the local government to provide a response to HVS within the allocated time. HVS requests a response within 4 weeks, which provides sufficient time for local government officers to present the request at an upcoming Council meeting, if necessary. If the road manager requires additional time, it is important they communicate with HVS, otherwise the application may be progressed without the road managers comments being considered.

Further information

The following documents, forms and additional information about the route assessment process is available on the Access Requirements page on our website.

- ✓ Road Owner Support to Add or Amend a Road on a RAV network form
- ✓ Guidelines for Approving RAV Access
- ✓ Standard Restricted Access Vehicle Route Assessment Guidelines
- ✓ Tri Drive Route Assessment Guidelines
- ✓ RAV Route Assessment Form
- ✓ Framework for Using Consultants to Assess Local Government Roads for Inclusion of a RAV network
- ✓ Guideline for Consulting with HVS for Development Applications and Road Improvement Projects

If you have any questions please do not hesitate to call our Help Desk operators on 138 486 or email on hvs@mainroads.wa.gov.au



GREAT EASTERN COUNTRY ZONE

WHEATBELT DEVELOPMENT COMMISSION UPDATE

AUGUST 2021

This note provides an update on WDC activity (delivered or supported) of relevance or potential interest to the Zone in the past few months. The comments are aligned to the WDC's strategic priorities. For more information, contact Renee Manning, Principal Regional Development Officer, Merredin, renee.manning@wheatbelt.wa.gov.au; 0408887213

Enabling Infrastructure

- Submission to Infrastructure WA State Infrastructure Strategy- focused on regionally strategic infrastructure issues on power, water, telecommunications and road and rail infrastructure. Infrastructure WA Roadshow Northam on 10 September.
- Working with Development WA for a proposed program of works in the central east sub-region focused on light industrial land assembly.
- Engaged with Energy Policy WA on regulatory changes to enable behind the meter battery storage to address power reliability in remote regions. See Energy Policy WA Stand Alone Power Systems presentation
- Supporting NEWROC in delivery of their Microgrid feasibility via RED grant
- Water Smart Farms is rolling out across region.
- WA Government recently secured National Water Grid funding of \$20M towards a \$43.8M package to improve water security and reliability - including \$7.3M to upgrade and refurbish 70 agricultural area dams and \$3.2M to continue the WA Govt Community Water Supply projects

Sustainable Landscapes and Communities

- DPIRD secured funding through the Future Drought Fund Regional Drought Resilience Planning program – WDC to deliver initial pilot with local governments in the South Eastern Wheatbelt – Kulin, Kondinin, Lake Grace, Dumbleyung, Wagin - identified by DPIRD due historic water deficiency issues. Working with Southwest WA Drought Hub and DPIRD to deliver.

WDC has provided support to agencies for the following:

- \$15M Carbon Farming and Land Restoration Program released
- \$15M Western Australian Agriculture Climate Resilience Fund released
- South-West WA Drought Resilience Adoption and Innovation Hub, delivered by the Grower Group Alliance; core site at Merredin, Director Tom Davidson and Knowledge Broker Tanya Kilminster have been appointed to the Hub. Drought Resilience Innovation Expression of Interest (EOI) and Grants Program out now

Diversify Economic Base/Entrepreneurship and Innovation

- Regional snapshot on practical steps to address regional housing, labour and childcare issues provided to Minister via WA Regional Development Alliance.
- Following Premier's recent visits to the regions, Regional Skills Summits are being planned. Wheatbelt Regional Skills Summit is proposed for 13 September at Northam, run by Dept of Training and Workforce Development – more details to come.
- Working with the WA Regional Development Trust and the Bankwest Curtin Economics Centre to develop a research program into the impact of, and growth potential for the small and medium enterprise sector in the region.
- Preparing for opening of the Regional Economic Development (RED) Grant funding round – should be open end of August.
- Continued support to RED grant recipients in progression of their projects – in this region includes NEWROC Microgrid Feasibility, Benny Truck N Auto's business growth and sustainability solution, Wheatbelt Secondary Freight Network Lead Consultant Project Coordinator, Bruce Rock Engineering Workshop Expansion, Wheatbelt Business Network Innovation Ecosystem
- WDC have granted approved funding for Wheatbelt leadership program, including an Eastern Wheatbelt Emerging Leaders program, keep an eye out for EOIs in coming weeks; Wheatbelt Aboriginal Scholarship program, both delivered by Leadership WA; and Murdoch and UWA Graduate Program – bringing graduates to work on economic development issues in the region

Organisational Excellence/Business of government

- Supported visits by the Premier and the Minister for Regional Development to the region, including visits to Merredin and Yilgarn, Gingin, Chittering and Northam (WA Farmers Conference, Climate Change and Carbon Farming Forums).
- Progression in delivery of 41 Small Grant Election Commitments, including Merredin Water Tank, Merredin Men's Shed forklift, Wyalkatchem CBH Ag Museum shed
- WDC, Northam CCI and Northam SHS are co-hosting the Wheatbelt Budget Breakfast at Northam Senior High School on 10 September, Minister for Education and Training to address audience.

End.



An Australian Government Initiative

RDA Wheatbelt Update – Local Government Zone Meetings

Mandy Walker, Director Regional Development
mandy.walker@rdawheatbelt.com.au ph. 0428 372 179
August 2021

Aviation and Aerospace SWOT

Claire Vanderplank from Weapons of Mass Creation was engaged by RDAW to undertake a SWOT of the aviation sector within the Wheatbelt. Claire has spoken with many sector participants and gained from them an insight into their aspirations for the industry, challenges, opportunities and potential for linkages to tourism, education, engineering, maintenance, small business and events.

A phone and online survey was deployed across stakeholders with several key themes identified. From this work two workshops were conducted. The first workshop gathered participants to discuss growing recreational flying and gliding in the Wheatbelt. The second workshop focussed on discussing the tourism opportunities associated with all types of aviation in region.

The big idea that emerged from both the workshops was that having a regional or collaborative approach and organisation representing all facets of aviation would be highly beneficial to the sector, with flow-on effects for Wheatbelt towns. Common issues could be addressed and advocated on behalf of the sector participants such as local government regulations, advocacy and demystifying aviation activities. Many opportunities would be best advanced by a regional group, such as access to group insurance, development and promotion of cross-discipline events and promotion of aviation into schools and tourism.

A summary of the workshop feedback and ideas is being compiled and will be available to all participants and anyone who is interested in being part of the conversation. RDA Wheatbelt is keen to continue its contact with workshop participants to help achieve the sectors aspirations and overcome some of the challenges.

Manufacturing and Defence Industries SWOT

We are keen to have conversations in the region with our manufacturing businesses using the same process as the aviation SWOT to identify opportunities and appetite to explore participating the Defence Industries supply chain. This is likely to commence in the next quarter.

Regional Workforce Accommodation

Workforce accommodation issues have been prominent in the regional narrative for some time now and is recognised as a barrier to regional workforce attraction and retention. We know the State through WDC and other Departments are working at a State policy and activity level to address these issues. What we are keen to do is understand where we can at a Local Government-Federal level interface complement those activities and value add the existing work being done.

One option we were considering is a Wheatbelt focused online forum to host a solutions focused discussion on the diversity of options available to us. This is something I'd like a sense check on from Local Governments in the Wheatbelt as to if it's something you think would add value to the current State conversations.

The National Priority Fund closed on the 16th August and that fund called for expressions of interest for initiatives designed to overcome the barriers to workforce attraction and retention. Thank you for your quick response to a last minute request for a regional application. RDAW has made an ambitious application requesting funds for a 4-year program to undertake a regional needs assessment, multicriteria analysis of options and priorities, business case development, partnership development, additional fund attraction and implementation of initiatives. There were also 3 other applications that I am aware of to this fund from the Wheatbelt.

GrantGuru RDA WA grant finder portal

There are currently 1,193 grants listed worth \$61b. We have 22 Local Government subscribers if your Shire is not a subscriber feel free to give Pippa in our office a call to discuss subsidised rates and benefits of joining the list. The WA RDA GrantGuru site offers a 'one stop shop' where grant searches can be tailored to your needs, reducing the time spent researching, along with the resources to help produce a quality application.

This portal has been very successful with RDA Wheatbelt receiving information on numbers accessing the portal and what the most popular types of funding searches are. We ourselves have used it frequently to direct potential applicants to funding sources. Find the portal at www.rdawheatbelt.com.au

There are two components to this project, the free portal for communities, LGs and business where you can sign up to receive free alerts to opportunities based on your preference selections, this we encourage you to distribute freely throughout your local organisations and businesses. The second is the subscription based LG only portal where all funding opportunities eligible for LGs are available and alerts can be set up based on your funding needs. Subscription is very heavily subsidised and based on your LG population.

Noongar business development

The Commonwealth Department of Social Services extended our Noongar Enterprise Development Support project funding for 12 more months. We have engaged our previous employee Robert Miles to deliver this project for us as a consultant 2 days per week. Robert is now operating in his own business Six Seasons Connect.

We have a focus this year on developing cultural tourism product and enterprises through activities such as tour guide training, small business set up, Astro tourism and art studios. Rob will be leading this for us in both Ballardong and Yued regions.

The Astro tourism planispheres created in Yued region have been a great souvenir for visitors to the Dandaragan CRC and are a key part of the star gazing nights hosted there. These are also a great resource for local governments to use as tools in their reconciliation action plans.

Attachment 17

ELECTORAL REFORM CAMPAIGN

WALGA

WALGA000335

19 August 2021

Campaign lockup

The lockup is designed to emphasize the sharp difference in the “One Vote One Value” line and our addition of “Does not add up”.

The severely different typefaces create a strong visual juxtaposition. By having the original line in a plain sans serif typeface we position it as seeming sensible until our more aggressive opposing tag undermines it.

One vote
One value
DOES NOT ADD UP



Campaign graphic

We use the lock up as a key visual element to grab attention in the newsfeed.

This also allows us to show key imagery related to issues in the background.

The space for the tagline at the bottom of the image allows us to highlight different factors that define our side of the argument and tie into the imagery in the background.

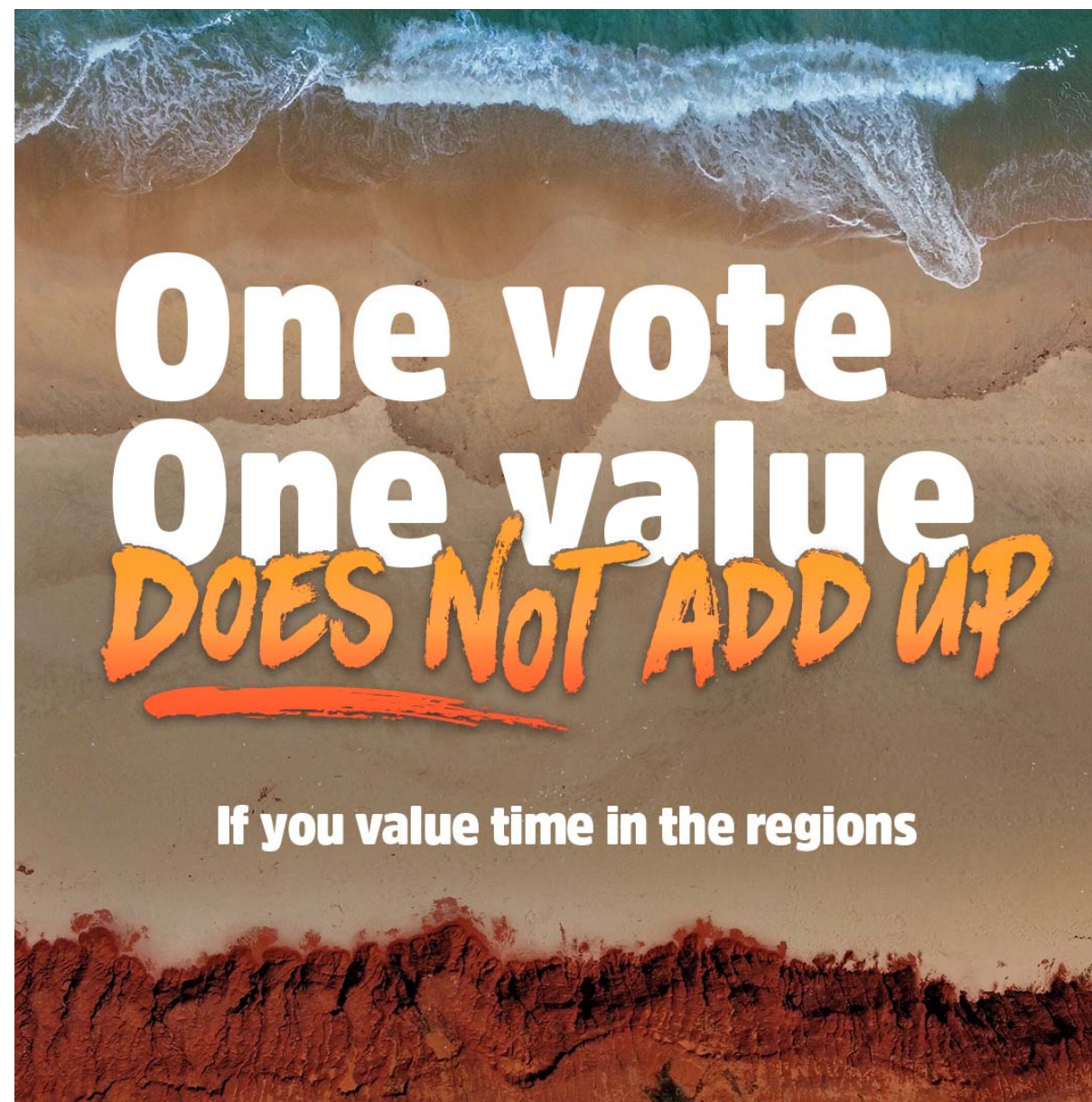


M

Campaign graphic as a set

The campaign lockup can change colour to help stand out from the background imagery. This will help the posts stand out in the newsfeed.

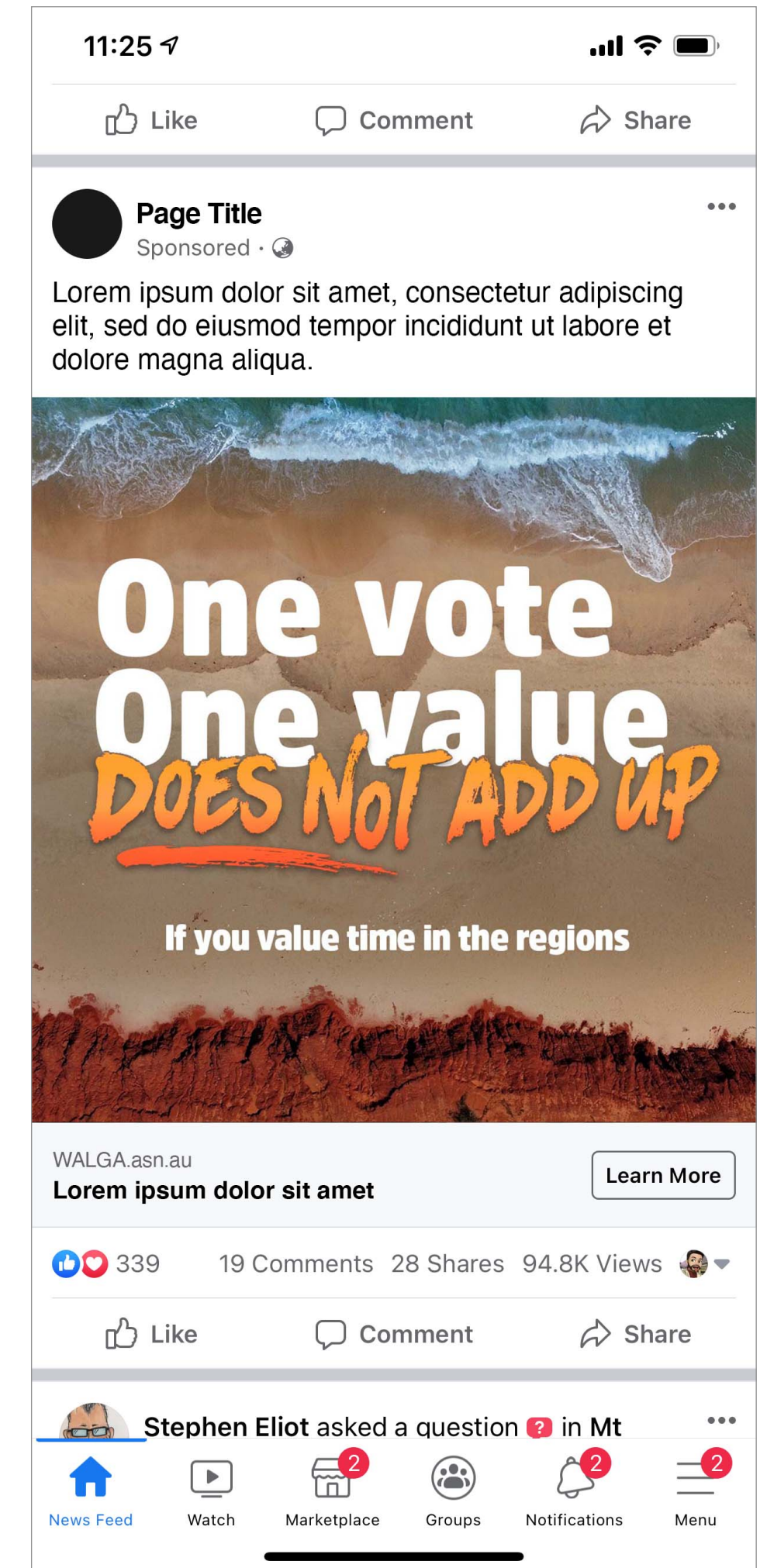
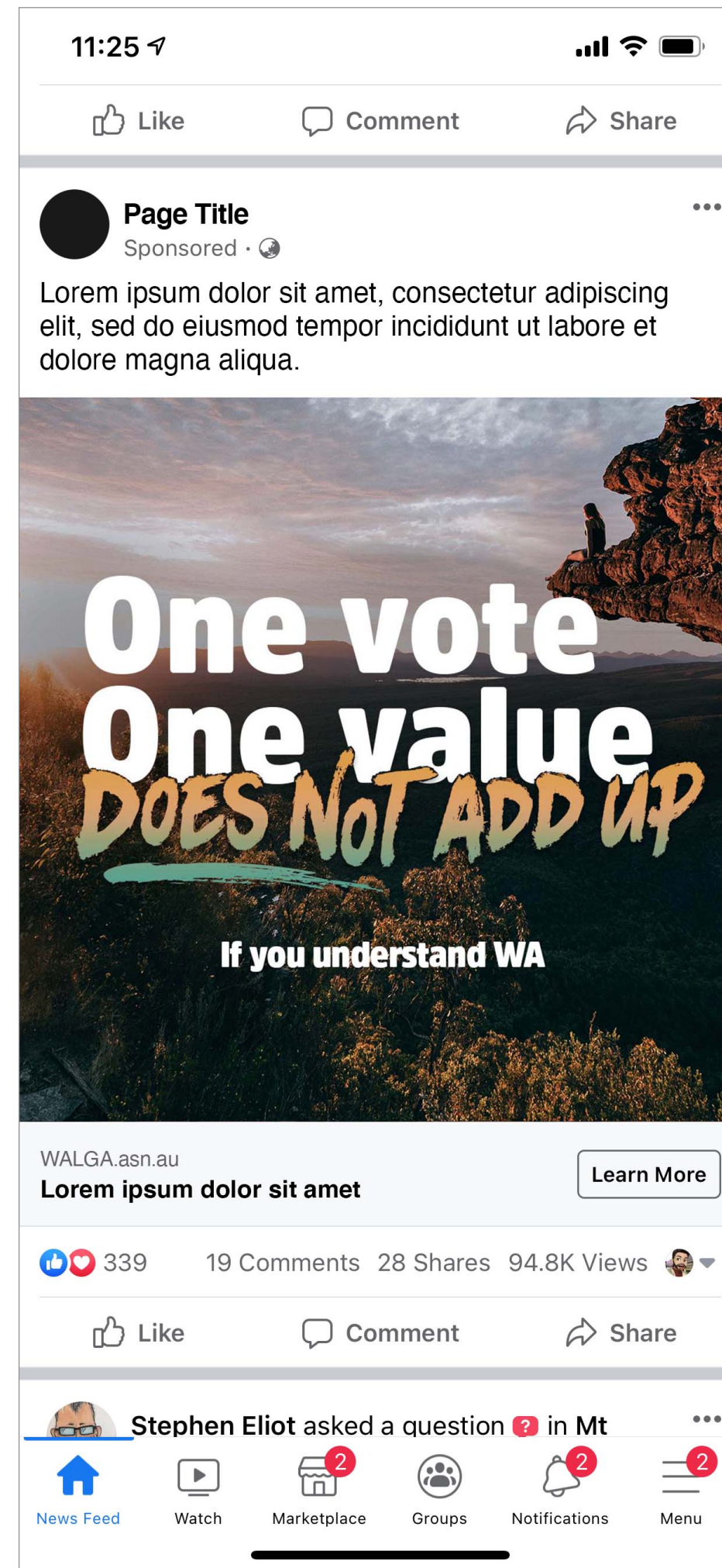
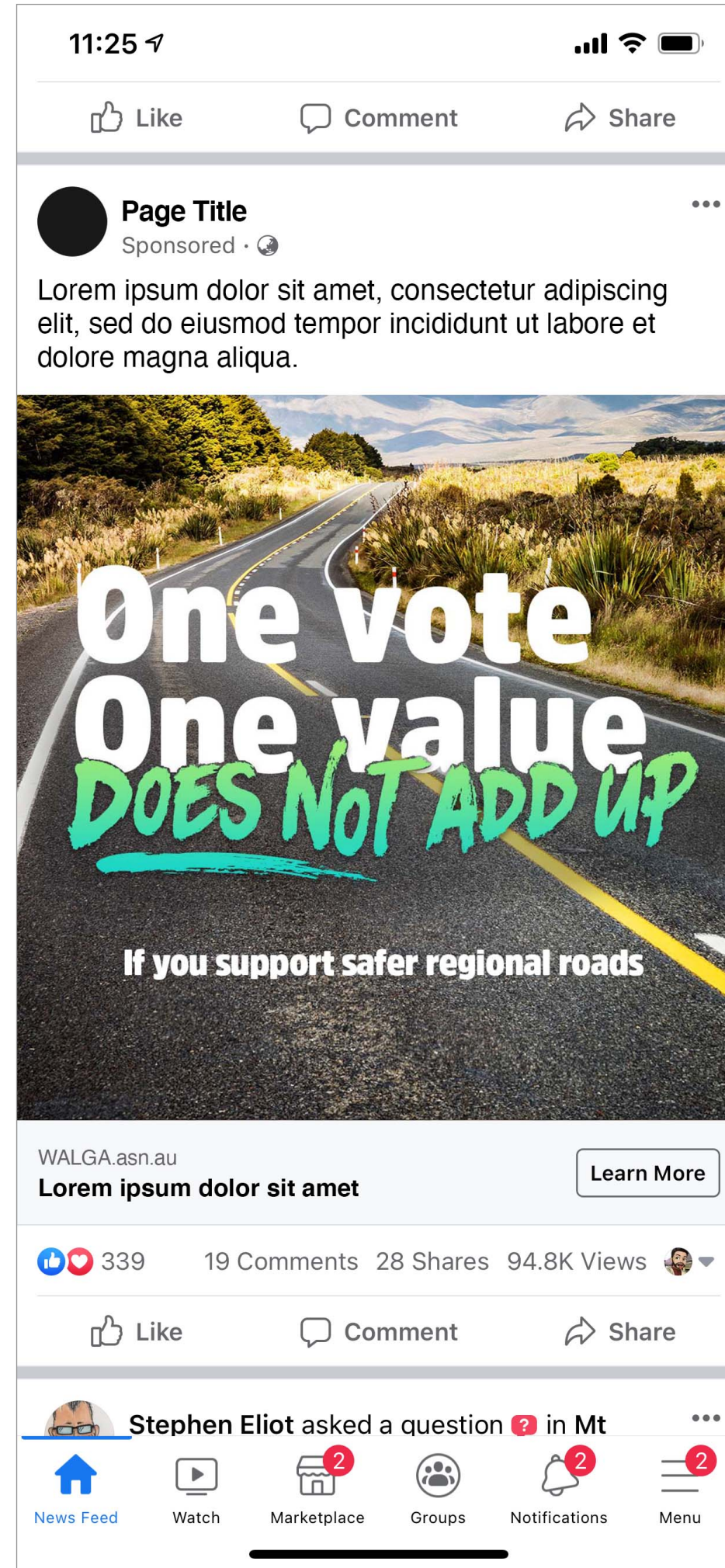
The various different issues have key imagery that relates to them directly.



In-situ

The copy above the posts will help to give greater detail to the issues after the image has grab the viewers attention.

The headline and button beneath the image can help to drive viewers to learn more.



THANK YOU

Creativity is always the answer.

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8.3.4 Wheatbelt North Regional Road Group Meeting Minutes 26th July 2021	
Location:	Mukinbudin
File Ref:	ADM 123
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	6 th September 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements	Simple Majority
Documents Attached	Minutes of Wheatbelt North Regional Road Group Meeting held 26 th July 2021 (12 pages)
Documents Tabled	Nil

Background

A Wheatbelt North Regional Road Group Meeting was held on 26th July 2021 at the Mukinbudin Shire Chambers

Officer Comment:

The following items form part of the Minutes:

6 Technical Committee Minutes 7th July

7 WBN RRG Internal Reports

7.1 WBN RRG Chairmans report

7.2 20/21 WBN RRG Direct Grants, Road Projects, Black Spot, commodity Route and State Initiatives funding

7.3 21/22 WBN RRG Direct Grants, Road Projects, Black Spot, commodity Route and State Initiatives funding

7.4 State Road Funds to Local Government Agreement

8 External Presentations and Report

8.1 Wheatbelt Secondary Freight Network Presentation by Garrick Yandle

8.2 State Advisory Council Minutes

8.3 WALGA RRG Report

8.4 WALGA RoadWise Report

OFFICER RECOMMENDATION

Council Decision Number – 11 09 21

Moved: Cr Nicoletti

Seconded: Cr Comerford

That Council receive the Wheatbelt North Region Road Group Meeting Minutes for 26th July 2021.

Carried 7/0

1 - Distribution List:

RRG Chairman, Cr W. Gibson, Shire of Dandaragan

RRG Deputy Chairman, Cr E. O'Connell, Shire of Nungarin

Sub Group Elected RRG Delegates (4)

Cr B. Haywood – Shire of Goomalling, Avon SG (confirmed to 2022)

Cr D. Hudson – Shire of Dowerin, Kellerberrin SG (confirmed to 2022)

Cr J. Davis – Shire of Chittering, Moora SG (confirmed to 2022)

Cr E. O'Connell – Shire of Nungarin, North East SG (confirmed to 2022)

LG CEOs (24), Secretariat to State Advisory Committee (1) WALGA (2)

MRWA Wheatbelt, Northam (3)

2 - Welcome address by Chairman, Record of Attendance and Apologies

The Chairman welcomed everyone to the meeting.

Attendance Register (attached)

Apologies:

Craig Manton – Regional Manager, Wheatbelt – Main Roads

Brent Bailey – CEO, Shire of Dandaragan

Brad Pepper – EMI, Shire of Dandaragan

Darren Simmons – CEO, Shire of Koorda

Cr Terry Little – Shire of Northam

Clinton Kleynhans – EMES, Shire of Northam

Cr Patroni – Shire of Merredin

Mark Dacombe – CEO, Shire of Merredin

Cr Julie Flockart – Shire of Merredin

Leonard Long – Shire of Nungarin

3 - Confirmation of minutes

The minutes of the Wheatbelt North Regional Road Group meeting held on 08 March 2021 were provided at **Addendum 1**.

Motion: That the minutes of the Wheatbelt North Regional Road Group meeting held on 08 March 2021 be confirmed as a true and correct record of proceedings.

Moved: Cr Eileen O'Connell Seconded: Cr Barry Haywood Carried: 4/0

4 - Business arising from previous minutes

Nil

5 - Correspondence

Outwards:

- **Addendum 2**

- Email dated 2021.03.29 to all Wheatbelt North Councils - 2022-23 Black Spot Presentation - Flyer and Registration - 27 April 2021
- Email dated 2021.04.01 to all Wheatbelt North Councils – Regional Road Group Report April 2021
- Email dated 2021.04.07 to all Wheatbelt North Councils - RE Draft for further comment and review - Policy and Criteria SIGNIFICANT LOCAL GOVERNMENT ROADS September 2020
- Email dated 2021.04.08 to all Wheatbelt North Councils - FW Austroads Road Safety Audit Policy Template for Local Government
- Email dated 2021.04.08 to all Wheatbelt North Councils - FW Main Roads WA IPWEA-WA New Online Road Safety Engineering - Treatment of Crash Locations Course
- Email dated 2021.04.13 to all Wheatbelt North Councils - RE 2022-23 Black Spot Presentation - Flyer and Registration - 27 April 2021
- Email dated 2021.04.27 to all Wheatbelt North Councils - Black Spot Presentation Tuesday 27 04 Postponed to 10 05
- Email dated 2021.04.29 to all Wheatbelt North Councils - Regional Strategies for Significant Local Government Roads Wheatbelt North for Review by Local Government
- Email dated 2021.06.01 to all Wheatbelt North Councils - Regional Road Group Report - June 2021
- Email dated 2021.07.02 to all Wheatbelt North Councils - Wheatbelt North Regional Road Group Meeting
- Wheatbelt North Funding Recoup Registers were emailed via WeTransfer on:
 - 2021.03.23
 - 2021.04.29
 - 2021.05.15
 - 2021.05.20
 - 2021.06.25
 - 2021.07.15

Inwards:

- Email dated 2021.04.30 from Shire of Tammin - Addition to Roads of Local Significance
- Email dated 2021.06.03 from Shire of Westonia - Re_ Request for Out-Of-Session Endorsement from Shire of Wyalkatchem
- Email dated 2021.06.03 from Shire of Mukinbudin - Re_ Request for Out-Of-Session Endorsement from Shire of Wyalkatchem
- Email dated 2021.06.04 from Shire of Allister Butcher - Request for additional works and Carryover of Funds - Shire of Chittering
- Email dated 2021.06.04 from Shire of Allister Butcher - Request for additional works and Carryover of Funds - Shire of Dandaragan
- Email dated 2021.06.04 from Shire of Chittering - Re OUT OF SESSION APPROVAL - Request for additional works and Carryover of Funds - Shire of Chittering
- Email dated 2021.06.04 from Shire of Wongan-Ballidu - Re OUT OF SESSION APPROVAL - Request for additional works and Carryover of Funds - Shire of Chittering

- Email dated 2021.06.04 from Shire of Chittering - Re OUT OF SESSION APPROVAL - Request for Reallocation - Shire of Dandaragan
- Email dated 2021.06.04 from Shire of Gingin - Re OUT OF SESSION APPROVAL - Request for Reallocation - Shire of Dandaragan
- Email dated 2021.06.07 from Shire of Mt Marshall - RE_ Request for Out-Of-Session Endorsement from Shire of Wyalkatchem
- Email dated 2021.07.09 from Rod Munns - Minutes of WNE SRRG Meeting held Mon 5th July 2021
- Email dated 2021.07.12 from Shire of Kellerberrin - Kellerberrin Sub Group Minutes - 12th July 2021
- Email dated 2021.07.19 from Shire of Allister Butcher - Moora Sub Group Minutes - 19th July 2021
- Regional Strategies for Significant Local Government Roads Wheatbelt North for Review by Local Government Responses were received from all 24 Local Government

Motion: That the correspondence be received as above.

Moved: Cr Rodney Forsythe

Seconded: Cr Barry Haywood

Carried: 4/0

6 - Technical Committee

Committee representatives are:

Mr Clinton Kleynhans, EMES representing Avon Sub Group

Mr Rod Munns, Consultant representing North East Sub Group

Mr Will Taylor, Shire of Dalwallinu representing the Moora Sub Group

Mr Lenan Parvin, Shire of Kellerberrin representing the Kellerberrin Sub Group

Minutes of the Technical Committee meeting held on 07 July 2021 were attached at **Addendum 3.**

7 - WBN RRG Internal Reports

7.1 WBN RRG Chairman's Report

Chairman did not provide an address as this would be covered in the Sub Group Reports.

7.2 2020/2021 WBN RRG Direct Grants, Road Projects, Black Spots, Commodity Route & State Initiatives funding

The WBN RRG carried over 8% of unexpended funds.

There was no improvement on the 8% carried over in 2019/2020.

A summary of the 2020/2021 RRG performance as at 30 June 2021 was provided at **Addendum 4a.**

Avon Sub Group

Road Projects 85% claimed

State black spot 44% claimed

Federal black spot 80% claimed

Commodity route 89% claimed

Kellerberrin Sub Group

Road Projects	100% claimed
State black spot	N/A
Federal black spot	N/A
Commodity route	100% claimed

Moora Sub Group

Road Projects	86% claimed
State black spot	46% claimed
Federal black spot	100% claimed
Commodity route	100% claimed
AgLime	74% claimed – carry over project from 2018/19

North East Sub Group

Road Projects	98% claimed
State black spot	100% claimed
Federal black spot	N/A
Commodity route	100% claimed

Wheatbelt North Regional Road Group

Road Projects	92% claimed
State black spot	54% claimed
Federal black spot	87% claimed
Commodity route	96% claimed

Direct Grants were 100% claimed in 2020/21.

2020/21 Total carry over 8%, excluding AgLime and WSN.

7.3 2021/2022 WBN RRG Direct Grants, Road Projects, Black Spots, Commodity Route & State Initiatives funding

WBN Indicative RRG Road Project Funding for 2021/2022 of \$10,481,615 was allocated to the Sub Groups based on APV and Population percentages.

A summary of the 2021/2022 RRG performance as at 18 July 2021 was provided at **Addendum 5a**

The following addenda were included:

Addendum 5b – Direct Grant

Addendum 5c – Road Projects, including any Commodity Routes

Addendum 5d – State and Federal Black Spot Projects

Direct Grant and Road Project Funding has been emailed to all Shires in the form of the Funding Recoup Register. Councils are reminded to invoice for the Direct Grants as soon as possible and invoices are to be accompanied by the Certificate of Completion for the preceding year's Direct Grant.

The register is provided to all WBN RRG councils at the end of each month and will show allocated funding and claims made against the above listed funding sources.

The register does not record federal R2R funded projects nor funding for local roads bridge projects.

Commodity Route Supplementary Funding Applications have been called for the 2022/23 financial year. Submissions are to be emailed to the RRG Secretariat prior to the deadline, for review and collation. Deadline for submissions to WALGA is 24 September 2021.

Other funding sources if applicable to the WBN RRG have yet to be advised at the time of going to print.

7.4 State Road Funds to Local Government Agreement

Advice Only – For 2022/23, there has been no indication or advice of any alteration to the existing funding formula of 75:25 for road project funding distribution to all Regional Road Groups.

WBN RRG currently allocates its road project funding to its four Sub Groups based on each sub groups' percentage of APV to that of the RRG.

8 - External Presentations, Reports and State Advisory Committee (SAC) Minutes

8.1 Wheatbelt Secondary Freight Network Presentation by Garrick Yandle attached.

Notes from presentation:

- Explanation of governance regarding Technical and Steering Committees, Terms of Reference and membership.
- There are guidelines set up to manage conflict of interest.
- Thanks to Rod Munns and Alistair Butcher for their contribution. As Consultants they become non-voting.
- Feedback from Federal Government – want to know exactly how funds will be spent each year for 5 years however this is difficult as LG budgets are approved annually.
- Explanation of contingency, CPI and underspends.
- Overspends – no variation requests at the end of projects. Variations must be up front to Steering Committee and increases will be scrutinised.
- Priority 2 – need accurate budgets and 5 year plans from LGs before they can prioritise the works program.
- Consideration must be given if a Shire already has a Priority 1 project – can they deliver a Priority 2 as well? Do they have the capacity? Can all Shires on a route deliver the project?

Motions for Consideration by the Wheatbelt North Regional Road Group:

1. That the RRG receive the WSNF Steering Committee Meeting Minutes held on 12 February 2021 and Friday 16th July 2021. **Addendum 6.1**
2. That the RRG receive the WSNF Technical Committee Meeting Minutes held on 13th May and 2nd July 2021. **Addendum 6.2**
3. That the RRG approve the WSNF Technical Committee Terms of Reference. **Addendum 6.3**
4. That the RRG approve the WSNF Budget Development and Variation Review Document for inclusion in updated WSNF Governance Plan. **Addendum 6.4**
5. That the RRG:
 - a. Note the 20/21 Project Delivery Status within the SC minutes from 2021.07.16.

- b. Commend all associated LGs on their endeavours to complete all projects under new and challenging circumstances.
- 6. That the RRG endorse the proposed 20/21 Projects Budget Amendment Requests, subject to the Project Manager clarifying the Shire of Narembeen's costings for Fricker Road within the SC minutes from 2021.07.16.
- 7. That the RRG endorse the proposed 21/22 Projects Updated Budgets, within the SC minutes from 2021.07.16, with the following specific considerations:
 - a. The Dumbleyung Nyabing Route to be removed from 21/22 budget due to funding constraints and significant increase in costs, route will be reassessed for consideration in 22/23 Priority 2 Route Scheduling.
 - b. The Shire of Gingin is to separate their projects and KW Rd is approved based on their original budget with the addition of a 10% Contingency. The Sappers/KW Road intersection is under review due to the escalation in estimated costs, the Project Manager is to work with Shire of Gingin to ascertain where the costs escalation has come from.
- 8. That the RRG requests further work be conducted with Local Governments identified in Priority 2 to develop detailed budgets to make an informed decision on the final funding allocation on these routes. Local Governments are required to work with the Project Manager to develop their detailed project budgets by 30th November 2021, project budgets that are not submitted cannot be considered for funding under Priority 2.

Moved: Cr Eileen O'Connell

Seconded: Cr Rod Forsyth.

Carried: 4/0

Due to upcoming Local Government elections in October and the process in appointing delegates to the WSFN committee, it is important to keep things working without delays.

Motion: To elect Wayne Gibson as Chair of the WBN RRG for the next two years and appoint Wayne Gibson and Barry Haywood as the WBN representatives on the WSFN Steering Committee.

Moved: Cr Eileen O'Connell

Seconded: Cr Rod Forsyth.

Carried: 4/0

Motion: To nominate Dave Long (CEO, Shire of Goomalling) and Craig Robertson (Works Manager, Shire of Cunderdin) to the WSFN Technical Committee.

Moved: Cr Eileen O'Connell

Seconded: Cr Barry Haywood

Carried: 4/0

8.2 State Advisory Committee (SAC)

The April 2021 SAC Meeting Agenda and Minutes were provided at **Addendum 7**. These documents can also be found on the Main Roads website.

8.3 WALGA Regional Road Group Report

Presentation by Mal Sherville of WALGA is attached.

The Regional Road Group Reports for April 2021 and June 2021 were provided at **Addendum 8**.

8.4 WALGA RoadWise Report

Cliff Simpson was not available for the meeting.

Post meeting note: A copy of the WALGA Roadwise Report presented by Rodney Thornton at the WBS RRG is attached for perusal and information.

9 - WBN RRG Sub Groups – Minutes and Reports

Avon Sub Group (Secretary Clinton Kleynhans - Northam)

Meeting held on 12 July 2021 – Minutes not available at time of going to print

Kellerberrin Sub Group (Secretary Raymond Griffiths - Kellerberrin)

Meeting held on 12 July 2021 – Minutes were available at **Addendum 9a.**

Moora Sub Group (Secretary Allister Butcher)

Meeting held on 19 July 2021 – Minutes were available at **Addendum 9b.**

Northeast Sub Group (Secretary Rod Munns)

Meeting held on 05 July 2021 – Minutes were available at **Addendum 9c.**

10 - Matters for the Wheatbelt North Regional Road Group:

10.1 - Endorsement was sought from the WBN RRG group for following motions, which have been approved by the Moora Sub Group delegates via email:

Shire of Chittering

Muchea East Road (Project No. 21116859)

On 1 June 2021 the Shire of Chittering requested that they be allowed to use the remaining grant funds of \$168,341 on Muchea East Road from SLK 0.0 to SLK 2.80. Due to changing the construction method they intended to use and the lower prices for the supply and lay of bitumen they have been able to come in under budget. The Shire of Chittering requested from the Moora Regional Road Sub Group that they be allowed to use the remaining funds to apply a final seal on Muchea East Road from SLK 0.0 to SLK 2.80. They had intended to put in an MCA application in for the 2022/23 financial year.

- APPROVED by majority (4 votes for) flying minute.

Shire of Chittering

Teatree Road (Black Spot) (Project No. 21116487)

On 1 June 2021 the Shire of Chittering requested that they be allowed to carryover the blackspot funds of \$267,937 for Teatree Road into 2021-2022. The reason being that they have had delays in getting the curve designs completed. With the design a curve has to be change significantly to match the speed zone which in turns requires the Shire to now have to go through the land resumption process.

- APPROVED by majority (4 votes for) flying minute.

Shire of Dandaragan

Cataby Road (Project No. 21116798)

On 22 June 2021 the Shire of Dandaragan requested that the final 20% claim of \$64,017 for reconstruction works on Cataby Road from SLK 6.00-9.00 which is now completed and under budget is proposed to carry forward the funds to 21/22 and use those funds on the next section of Cataby Road SLK 3.00-6.00. That is, use the 20/21 underspend to extend the works on the same road in 21/22 as they were unable to get the sealing works done due to weather and lack of contractor availability.

Initially this project was to have the expenditure transferred to another section of works on Cataby Road in 20/21, which the Sub Group approved, and now that funding has been approved to be carried forward to 21/22.

- APPROVED by a majority vote (6 votes for) flying minute.

Shire of Dalwallinu

Dalwallinu-Kalannie Road; pavement reconstruction and widen seal to 8m, drainage works (Project No. 21116795)

On 14 June 2021 the Shire of Dalwallinu requested that they be allowed to carry over their final 20% claim of \$47,924 to 2021/22 as due to the (fortunate) early start to the winter/rain season and inclement weather they were unable to install some of the drainage and therefore are unable to claim the full project funding as being complete and make the final claim.

- APPROVED by a majority vote (5 votes for) flying minute.

Shire of Victoria Plains

Toodyay- Bindi Bindi Road (North); pavement reconstruction and widen to 8m (Project No. 21116863)

On 19 June 2021 the Shire of Victoria Plains requested that they be allowed to carry over their final 20% claim of \$43,258 to 2021/22 as due to staff turnover (Manager of Works, Jamie Muir leaving the Shire) and the then due to climatic conditions and the inability to secure

contractors for sealing they were unable to apply the final seal (two coat seal; first seal applied) before the end of financial year. Therefore, the Shire is unable to expend all their funds to complete the works and make their final 20% claim. The works are due for completion in 21/22 on the same section of road within the scope of the MCA.

- APPROVED by a majority vote (5 votes for) flying minute.

Shire of Moora

Toodyay-Bindi Bindi North Road (Project No. 21116861)

On 7 July 2021 the Shire of Moora requested that they be allowed to carry over their final 20% claim of \$128,534 to 2021/22 as the Shire was unable to expend all their funds to complete the works and make their final 20% claim. The works are due for completion in 21/22 on the same section of road within the scope of the MCA.

CARRIED UNANIMOUSLY at the meeting.

Motion: That the Wheatbelt North Regional Road Group endorse the approvals made by the Moora Sub Group as above.

Moved: Cr Rodney Forsyth Seconded: Cr Barry Haywood Carried: 4/0

10.2 - Endorsement was sought from the WBN RRG group for following motions, which have been approved by the North East Sub Group:

Shire of Nungarin

The Shire of Nungarin have requested the Group's approval to alter their 2021/22 Yr Road Program.

The current endorsed 21/22 Yr project is to reconstruct a 1.5km section of the Nungarin North Rd from SLK 15.75 – 17.25. However, the Shire have recently been advised that this road is now a Priority 2 road on the WSNF and is in line for WSNF funding in the near future. Subsequently, Council have agreed to not spend RRG funding on this road and to spend on other 2030 roads which are not WSNF Roads.

As a result the Shire has proposed a new 0.8km reconstruction project on Danberrin Rd from SLK 0.8 to 1.60, within the townsite of Nungarin and on the southern approach. The section from SLK 0.0 to 1.60 is in need of reconstruction work. The Shire is in the process

of collecting road counts for this section and the first lot of 10 day road counts have indicated a high VPD count that will easily meet the traffic count warrant. The Shire will provide an MCA for this project, however, it will require to be resubmitted with compliant road counts as they become available over the next few weeks. The section of Danberrin Rd from SLK 1.90 to 17.4 is also a WSNF Priority 2 route.

That the following changes to the Group's 21/22 Yr Program be endorsed:

- 1) The **Shire of Mt Marshall's** scope of works on the Scotsman's Rd Construction Project, be maintained at 3.9km, but the section SLKs to be worked on be altered to SLK 15.79 – 19.69 – with no alterations to the funding allocations.
- 2) The **Shire of Yilgarn's** scope of works on the Moorine Sth Rd Resealing Project, be increased by 0.5km, with the revised section SLKs to be worked on be altered to SLK 25.50 – 39.50 (14.0 km) - with no alterations to the funding allocations.
- 3) The **Shire of Nungarin's** Reconstruction Project on the Nungarin Nth Rd from SLK 15.75 to 17.25 be deleted and the Reconstruction Project on Danberrin Rd from SLK 0.80 to 1.60 be constructed in lieu – with funding being reallocated between projects.
- 4) The \$ 74,634 of under allocated funding, be allocated via Pro-rata based on the value of each Member Councils total Program costs from the current endorsed program. Preferably, those Member Councils with more than one (1) Project, to allocate the additional funding to one (1) Project.
- 5) Due to the small allocations of additional funding to each Member Council, no increases to Scopes of Work are necessarily required, but can be if desired.
- 6) Member Councils are to provide revised signed MCA submissions for any projects with additional funding allocated to them.
- 7) The revised 21/22 Yr Road Program be sent to the WN RRG for further endorsement.

Motion: That the Wheatbelt North Regional Road Group endorse the request by the North East Sub Group as above.

Moved: Cr Rodney Forsyth Seconded: Cr Barry Haywood Carried: 4/0

10.3 - Endorsement was sought from the WBN RRG group for following motions, which have been approved by the Avon Sub Group:

The Shire of Northam

Via email, the Shire requested amendments of the proposed program for 2021/22 to the following two projects:

Southern Brook Road, 19.35 SLK to 20.36 SLK, (value \$382,800) and;
Jennapullin Road, 1.3 SLK to 2.05 SLK (Value \$221,635)

For the following reasons:

Projects have been re-costed using Contractors rather than internal crew;

One of the projects was able to be completed last year as part of the original approved scope (Jennapullin 11.5 to 12.32 SLK) – which has been removed

Motion: That the Wheatbelt North Regional Road Group endorse the request by the Avon Sub Group as above.

Moved: Cr Rodney Forsyth Seconded: Cr Barry Haywood Carried: 4/0

11 - General Business

Black Spot nominations have been received from:

- Shire of Dowerin
- Shire of Nungarin
- Shire of Toodyay

Timeframe for Black Spot Project Nominations vs Announcement of Programme:

Discussion regarding the length of time it take between submission of nominations and announcement of funding – July submissions from 2020 did not receive final approval until July 2021. This makes it hard for Shires to nominate projects and budget if they are not sure the project will be funded.

Motion:

- 1) That the WBN RRG Chair write to the Minister for Transport seeking improvement in the submission deadline, review process and time frame of announcement of the Black Spot Programme.
- 2) That the RRG Chair request the submission deadline for Black Spot nominations be extended from early July to September, in line with the MCA and Commodity Route submissions.
- 3) That the Black Spot programme be approved prior to June, for the works to be included in the LG budgets.

Moved: Cr Eileen O’Connell Seconded: Cr Barry Haywood Carried: 4/0

Regional Strategies for Significant Local Government Roads Wheatbelt North for Review by Local Government

The updated list of roads was forwarded to all Shires, along with the list in Excel format. The final document will be collated and emailed as soon as it is completed. Thank you to those LGs who met the deadline.

Level 1 Bridge Inspections

A summary and detailed list of Level 1 Bridge Inspections was provided at **Addendum 10**.

Reminder: If no inspections or maintenance is undertaken, there will be no funding if the bridge should fail or require major works. The reports are due in April every year. Several Local Governments have not provided these as yet. Tony Humphreys (Main Roads) is happy to give advice on inspections. The WALGA website has information on the inspection framework.

Thank you to Craig Manton:

Motion: WBN RRG Chair to write to Craig Manton, RM Wheatbelt, thanking him for his work on behalf of the WBN Subgroup.

Moved: Cr Rodney Forsyth Seconded: Cr Barry Haywood Carried: 4/0

Zoom – Live streaming:

Cr Eileen O’Connell requested access for observers via Zoom or similar. This is not to replace in person attendance, but to allow new delegates to be involved as observers.

WSFN Technical Committee:

Rod Munns – Some LGs need to do more planning to prevent carry overs.

- Project summary sheet to help planning.
- 22/23 submissions needed by end of August.
- Change of staff impacts.
- Wayne Gibson – LGs need to prioritise WSFN.
- Barry Haywood – WSFN funding included the opportunity to upgrade/upskill staff and resources in Local Governments.
- Garrick Yandle – need to ask Shires if projects are too big and whether we need to extend the delivery period. Steering Committee can look at this and work through.
- Issues with subcontractor availability and Shires helping each other may mean they cannot complete their own works. There are unique challenges for each Shire.
- Wayne Gibson – Barnaby Joyce has indicated Federal Government are impressed with the model.

WA Agricultural Supply Chain Improvement (ASCI) forums

Discussion on recent forums. \$200 million for whole State, State Roads, rail. Potentially more to be announced prior to Federal election.

Wheatbelt are in a good position to vie for any funds.

My Say Transport survey – <https://www.mysaytransport.wa.gov.au>

Technical Committee Members

Will Taylor , Shire of Dalwallinu and Clinton Kleynhans, Shire of Northam are moving on so new Technical Committee members are required to be elected from the Moora and Avon Sub Groups.

NOTE: A reminder to send invoices and correspondence to wheatbelt@mainroads.wa.gov.au

12 - Next Meeting Date

The next meeting of the WBN RRG will to be held on 28 February 2022.

13 - Meeting Closed 11.50am.

WHEATBELT NORTH REGIONAL ROAD GROUP

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ATTENDANCE REGISTER

MEETING DATE: 26 JULY 2021

NAME	REPRESENTING	POSITION
WYNDA GIBSON	CHAIR MOORA	CHAIR
WILLIAMS	MOORA SUB GROUP	TECHNICAL
Eileen O'Connell	WNE SBRG.	Delegate
Jeff Waters	" "	Prop
Leanne Parola	Shire of Trayning	Observer
Cameron Large	Shire of Nungah	Observer
David Long	Goonalling	Observer
Barry Haywood	" "	Delegate
Mal Sheppard	WALGA	Observer
John Nuttall	MA. Marshall	CEO
Allister Butler	Rural Infrastructure Services	Secretariat MSG
Chris Linnell	Shire of York	CEO
SINEM MCGUIRE	SHIRE OF YORK	Ex. Manager
Fabian Houbrechts	Shire of Temmin	Manager Works / Observer
ROD FORRETT	Shire K&A	Shire President
Mick Jones	Shire K&A	Manager Works
JAN AUGUSTIN	Shire of Toodyay	Manager Works
Peter Hall	WSFN	SLAVE
ROD MUMNS	RMECS	DIRECTOR
Terry DeLore	WYALKATCHES	Manager of Works
Kevin Trent	York	Councillor
MURPHY		
JACOBI KARZU	MRWA	Minute taker
Ali Hunt	MRWA	LGIM
KEVIN PETHICK	MRWA	MBP
MIKEL HARAMBOURE	Gingin	Works / EMO
GARRICK YANDLE	WSFN	T/Director

8.3.5 New Fees & Charges – Event Kit Tablecloths	
Location:	Mukinbudin
File Ref:	ADM 299
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	30 th August 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements:	Absolute Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

For Council to consider a new charge to the 2021/22 Fees & Charges Schedule to allow for the inclusion of hire fees for the black tablecloths which have been purchased as part of the events kit.

Background Information

Historically these black tablecloths have been managed by the Mukinbudin Planning & Development and hired out at \$5 each. It was recently discussed that for ease of hiring these items out which are already stored with the Event Kit items that the Mukinbudin P&D would sell them to the Shire for them to manage the hire into the future.

It was recently discussed that for easy of hiring these items out which are already stored with the Event Kit items that the Mukinbudin P&D would sell them to the Shire for them to manage the hire into the future.

Officer Comment

The Event Kit was purchased in 2016 to ensure that community members were able to access practical, creative and maintainable equipment for the purposes of community cultural development activities. Hire charges for community access are subsidised at or below cost recovery basis to foster hiring by community groups, schools and service clubs and local organisations. These charges are set by Council annually in the Fees & Charges Schedule.

The current inventory of table cloths include 24 small rectangle, 4 long rectangle and 11 round cloths. The Mukinbudin P&D's hire price was \$5 per cloth returned washed and ironed. If any cloths where damaged then a replace would be required at cost.

The proposed hire fee of the tablecloths is as follows:

- \$5.00 per cloth, to be returned wash, ironed and in good order
- Any cloths damaged the hirer would be charged replacement costs.

Strategic & Social Implications

2018-2028 Community Strategic Plan

Outcome 1.3 Align infrastructure and facilities to community needs

1.3.2 Effectively plan, develop and manage infrastructure and facilities

Outcome 1.4 – A quality lifestyle

1.4.4 Proactively plan for growth

Consultation

Dirk Sellenger – Chief Executive Officer

Nola Comerford-Smith – Mukinbudin Planning & Development Committee Member

Statutory Environment

6.16. Imposition of fees and charges

- (1) *A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

** Absolute majority required.*

- (2) *A fee or charge may be imposed for the following —*

- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;*
- (b) supplying a service or carrying out work at the request of a person;*
- (c) subject to section 5.94, providing information from local government records;*
- (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;*
- (e) supplying goods;*
- (f) such other service as may be prescribed.*

- (3) *Fees and charges are to be imposed when adopting the annual budget but may be —*

- (a) imposed* during a financial year; and*
- (b) amended* from time to time during a financial year.*

** Absolute majority required.*

6.17. Setting level of fees and charges

- (1) *In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —*

- (a) the cost to the local government of providing the service or goods; and*
- (b) the importance of the service or goods to the community; and*
- (c) the price at which the service or goods could be provided by an alternative provider.*

- (2) *A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.*

- (3) *The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —*

- (a) under section 5.96; or*

- (b) *under section 6.16(2)(d); or*
 - (c) *prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.*
- (4) *Regulations may —*
- (a) *prohibit the imposition of a fee or charge in prescribed circumstances; or*
 - (b) *limit the amount of a fee or charge in prescribed circumstances.*

Policy Implications

Nil

Financial Implications

Included in Council's 2021/22 Budget is an allowance of \$1,000.00 (one thousand dollars) for Event Kit purchases. The tables cloths were purchased for \$270.00 which ideally will be offset by any future rental income.

OFFICER RECOMMENDATION

Council Decision Number – 12 09 21

Moved: Cr Walker

Seconded: Cr Ventris

That Council adopt a new charge schedule to include black tablecloths hire fee as:

- **\$5.00 (five dollars) per cloth, to be returned wash, ironed and in good order**
- **Any cloths damaged the hirer will be charged replacement cost (approximately \$50.00 each).**

That the new charge be advertised as required under the Local Government Act 1995.

Carried: 7/0

8.3.6 New Fee and Charge – Generator Hire	
Location:	Mukinbudin
File Ref:	ADM 299
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	1 st September 2021
Disclosure of Interest:	
Responsible Officer	Luke Sprigg, Manager of Works
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements:	Absolute Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

For Council to consider a new fee to the 2021/22 Fees & Charges Schedule to allow for the inclusion of hire fees for various Generators currently owned by the Shire.

Background Information

Council staff were recently asked for the Hire of Shire owned Generators. Generators are generally very underutilised, and the Hire of Generators may help provide a service as well as better utilise an otherwise underutilised asset.

Officer Comment

Council owns the following generators deemed suitable for hire:

75KVA trailer mounted Diesel – 3 phase
 23KVA Diesel – 3 phase
 5KVA Petrol – single phase

Strategic & Social Implications

Nil

Consultation

Dirk Sellenger, Chief Executive Officer
 Luke Sprigg, Manager of Works

Statutory Environment

6.16. Imposition of fees and charges

- (1) *A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

** Absolute majority required.*

- (2) *A fee or charge may be imposed for the following —*
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;*
 - (b) supplying a service or carrying out work at the request of a person;*
 - (c) subject to section 5.94, providing information from local government records;*

- (d) *receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;*
 - (e) *supplying goods;*
 - (f) *such other service as may be prescribed.*
- (3) *Fees and charges are to be imposed when adopting the annual budget but may be —*
- (a) *imposed* during a financial year; and*
 - (b) *amended* from time to time during a financial year.*

** Absolute majority required.*

6.17. *Setting level of fees and charges*

- (1) *In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —*
- (a) *the cost to the local government of providing the service or goods; and*
 - (b) *the importance of the service or goods to the community; and*
 - (c) *the price at which the service or goods could be provided by an alternative provider.*
- (2) *A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.*
- (3) *The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —*
- (a) *under section 5.96; or*
 - (b) *under section 6.16(2)(d); or*
 - (c) *prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.*
- (4) *Regulations may —*
- (a) *prohibit the imposition of a fee or charge in prescribed circumstances; or*
 - (b) *limit the amount of a fee or charge in prescribed circumstances.*

Policy Implications

Policy 5.4 Hire of Shire Plant

Financial Implications

Council has made no allowance for the rental of generators however any rental income is expected to be nominal and can be adjusted during the mid year Budget review if necessary.

OFFICER RECOMMENDATION**Council Decision Number – 13 09 21****Moved: Cr Nicoletti****Seconded: Cr McGlashan****That Council adopt the new charges as follows and advertise accordingly as required under the Local Government Act 1995:**

75KVA Diesel – 3 phase – Trailer mounted	\$100 per day and \$5.00 per hr (based on hr meter)
23KVA Diesel – 3 phase	\$55 per day and \$5.00 per hr (based on hr meter)
5KVA Petrol – single phase	\$55 per day (unlimited hours)

Carried: 7/0

8.3.7 Policy 7.7 Mukinbudin Caravan Park Overflow - amendment	
Location:	Mukinbudin
File Ref:	ADM 450
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	1 st September 2021
Disclosure of Interest:	
Responsible Officer	Louise Sellenger, Manager of Corporate Services
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements:	Absolute Majority
Documents Attached:	Policy 7.7 Mukinbudin Caravan Park Overflow
Documents Tabled:	nil

Summary

To allow Council to formally consider and adopt a designated “Caravan Park Overflow area”

Background Information

Council had previously considered this matter in September 2020 and a formal overflow area was established to the west of the Caravan Park and immediately south of the sporting complex. Whilst this has been utilised on several occasions concerns were recently raised with regards to the watering of the oval during unfavourable and strong winds which may allow water to come into contact with those camping next to the Oval within the overflow area.

This risk is consider unacceptable by the Water Corporation and they have requested an alternative overflow location be utilised if recycled water is to be continued to be used to water the oval.

Officer Comment

The new area proposed is the Aquatic Centre Carpark, immediately north of the Aquatic Centre are as shown in the map below (enclosed in yellow):



The disable toilet at the Aquatic Centre will also be cornered off to allow for campers to access this toilet.

Strategic & Social Implications

The Caravan Park overflow area is rarely utilised however on occasions when it is required, such as the Mangowine weekend, it is essential that a designated overflow area exist to allow for Caravaners to remain within Mukinbudin.

Consultation

Tania Sprigg – Caravan Park Manager
 Luke Sprigg – Manager of Works
 Dirk Sellenger – Chief Executive Officer

Statutory Environment

Nil

Policy Implications

7.7 Mukinbudin Caravan Park Overflow

POLICY

Use of overflow facility to meet the requirements of Regulation 20 of the *Caravan Parks and Camping Grounds Regulations 1997*.

OBJECTIVE

To establish a protocol for the implementation of the overflow facility for the Mukinbudin Caravan Park.

GUIDELINES

The maximum capacity of the Mukinbudin Caravan Park is set at 30 powered sites and 10 unpowered sites/tent sites. Only once full capacity is reached will the overflow facility be initiated.

Patrons who make use of the overflow facility will be directed from the caravan park by a staff member to the designated area as per the map.

Any one patron shall not be permitted to utilise the overflow facility for a time period of greater than seven consecutive days at any one time.

Patrons utilising the overflow area will be charged in accordance with the Annual fees and charges schedule.

Financial Implications

No financial implications exist for this matter.

OFFICER RECOMMENDATION**Council Decision Number – 14 09 21****Moved: Cr Ventris****Seconded: Cr Paterson**

That Council adopt the changes to Policy 7.7 Mukinbudin Caravan Park Overflow area detailed below:

7.7 Mukinbudin Caravan Park Overflow**POLICY**

Use of overflow facility to meet the requirements of Regulation 20 of the Caravan Parks and Camping Grounds Regulations 1997.

OBJECTIVE

To establish a protocol for the implementation of the overflow facility for the Mukinbudin Caravan Park.

GUIDELINES

The maximum capacity of the Mukinbudin Caravan Park is set at 30 powered sites and 10 unpowered sites/tent sites. Only once full capacity is reached will the overflow facility be initiated.

Patrons who make use of the overflow facility will be directed from the caravan park by a staff member to the designated area as per the map.

Any one patron shall not be permitted to utilise the overflow facility for a time period of greater than seven consecutive days at any one time.

Patrons utilising the overflow area will be charged in accordance with the Annual fees and charges schedule.

HISTORY

No former policy exists

REVIEW

Chief Executive Officer

Carried: 7/0

7.7 Mukinbudin Caravan Park Overflow

POLICY

Use of overflow facility to meet the requirements of Regulation 20 of the *Caravan Parks and Camping Grounds Regulations 1997*.

OBJECTIVE

To establish a protocol for the implementation of the overflow facility for the Mukinbudin Caravan Park.

GUIDELINES

The maximum capacity of the Mukinbudin Caravan Park is set at 30 powered sites and 10 unpowered sites/tent sites. Once full capacity is reached will the overflow facility be initiated.

Patrons who make use of the overflow facility will be directed from the caravan park by a staff member to the designated area as per the map clearly showing the location of the overflow area.

Any one patron shall not be permitted to utilise the overflow facility for a time period of greater than seven consecutive days at any one time.

Patrons utilizing the overflow area will be charged in accordance with the Annual fees and charges schedule.

HISTORY

No former policy exists

REVIEW

Chief Executive Officer



8.3.8 Policy 7.10 Mukinbudin Caravan Park Free Aquatic Centre Access	
Location:	Mukinbudin
File Ref:	ADM 450
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	1 st September 2021
Disclosure of Interest:	
Responsible Officer	Louise Sellenger, Manager of Corporate Services
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements:	Absolute Majority
Documents Attached:	Policy 7.10 Mukinbudin Caravan Park Free Pool Access
Documents Tabled:	nil

Summary

To allow council to create a policy to address the long standing understanding and practice that people staying at the Caravan Park receive free access and use of the Mukinbudin Aquatic Centre.

Background Information

It has long been a practice (since at least 2011) that people staying at the Caravan Park receive free and unlimited access to the Mukinbudin Aquatic Centre during the Pool season. Despite this practice, which the author believes should continue, Council needs to create a Policy to formally endorse this practice.

Officer Comment

The offer of free Pool access for Caravan Park Patrons is always well received and needs to be formalised following the recent discovery of no Policy.

Strategic & Social Implications

Nil

Consultation

Tania Sprigg – Caravan Park Manager
Dirk Sellenger – Chief Executive Officer

Statutory Environment

Nil

Policy Implications

7.10 Mukinbudin Caravan Park Free Aquatic Centre Access

POLICY

All patrons of the Mukinbudin Caravan park will receive Free access to the Aquatic Centre during the season.

OBJECTIVE

To establish a protocol for the issuing of Aquatic Centre Passes for patrons of Mukinbudin Caravan Park.

GUIDELINES

When a patron checks into the Mukinbudin Caravan Park during the Aquatic Centre Season (November to April) they will be issued with an Aquatic Centre pass for all patrons associated with the booking. This pass will only be valid for the duration of their stay and is not transferable.

Financial Implications

As the Aquatic Centre is only open during the off-peak Tourist Season the cost to the Shire in lost Aquatic Centre revenue is minimal.

OFFICER RECOMMENDATION

Council Decision Number – 15 09 21

Moved: Cr Nicoletti

Seconded: Cr McGlashan

That Council adopt the Policy 7.10 ‘Mukinbudin Caravan Park Free Aquatic Centre Access’ detailed below:

7.10 Mukinbudin Caravan Park Free Aquatic Centre Access

POLICY

All patrons of the Mukinbudin Caravan park will receive Free access to the Aquatic Centre during the season.

OBJECTIVE

To establish a protocol for the issuing of Free Aquatic Centre Passes for patrons of Mukinbudin Caravan Park.

GUIDELINES

When a patron checks into the Mukinbudin Caravan Park during the pool Season (November to April) they will be issued with a Aquatic Centre pass for all people attached to the booking. This pass will only be valid for the duration of their stay.

A pass will be issued for every person attached to the booking and the duration of the stay will be scribed onto the pass.





PASS NO. MBLO01

Reminders

- This pass is only for patrons of the Mukinbudin Caravan Park
- Passes without signatures are not valid.
- Passes are no transferable for cash.

HISTORY

No former policy exists

REVIEW

Chief Executive Officer

Carried: 6/1

7.10 Mukinbudin Caravan Park Free Aquatic Centre Access

POLICY

All patrons of the Mukinbudin Caravan Park will receive Free access to the Swimming Aquatic Centre during the season.

OBJECTIVE

To establish a protocol for the issuing of Free Aquatic Centre Passes for patrons of Mukinbudin Caravan Park.

GUIDELINES

When a patron checks into the Mukinbudin Caravan Park during the pool Season (November to April) they will be issued with a Aquatic Centre pass for all people attached to the booking. This pass will only be valid for the duration of their stay.

A pass will be issued for every person attached to the booking and the duration of the stay will be scribed onto the pass.



HISTORY

No former policy exists

REVIEW

Chief Executive Officer

8.3.9 Road Making Materials Annual Price Review	
Location:	Mukinbudin
File Ref:	ADM 299
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	1 st September 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

To allow Council to consider the payment for Road making material

Background Information

Council pays landowners throughout the Shire for various road making material on an as required basis, ideally these supplies of predominately gravel will be as close to the road the Shire is working on as possible however as gravel supplies throughout the Shire become scarcer often it is necessary to cart increased distances between the supply and road works.

Officer Comment

The following shire have been contacted to determine current charges:

Shire of Westonia \$1.00 per m3

Shire of Mt Marshall \$1.85 per m3

Shire of Wyalkatchem \$1.00 per m3

Strategic & Social Implications

Nil

Consultation

Neighbouring Shires

Statutory Environment

Nil

Policy Implications

In line with council policy 5.6 Road Making Materials.

Financial Implications

Whilst the increase in gravel price will ultimately increase the cost of the road construction job, the cost of the gravel is a small input cost with regards to the road construction. This will increase the cost for 1km of gravel sheeting from approximately \$880.00 to \$1,000.00 representing an increase of \$120 per km. This would equate to \$3600 over a 30km annual gravel sheeting program.

OFFICER RECOMMENDATION**Council Decision Number – 16 09 21****Moved: Cr Walker****Seconded: Cr Nicoletti**

That Council adopt the payment for Road Making Materials of \$1.00 (one dollar) per m3 including GST beyond 5kms (via road) from gravel supply and the dumping location.

That Council adopt the payment for Road Making Materials of \$1.50 (one dollar and fifty cents) per M3 including GST for material between 0.00 and 5.0kms (via Road) from the gravel supply and the dumping location.

Carried: 7/0

8.3.10 Policy 5.4 Hire of Shire Plant; New Fee & Charge Plant Hire	
Location:	Mukinbudin
File Ref:	ADM 450
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	1 st September 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Absolute Majority
Documents Attached:	Policy 5.4 Hire of Shire Plant
Documents Tabled:	Nil

Summary

To allow Council to establish a new hire charge for self-propelled road construction rollers.

Background Information

Council has in the past from time to time hired self-propelled rollers to neighbouring local governments. This hire usually occurs when a mechanical breakdown of their machine at a critical time requires a short-term hire to allow their road project to continue, hire periods historically are less than two weeks and only available when the roller in question is obviously not required by the Shire of Mukinbudin.

Officer Comment

Shire owned rollers generally, which includes the Shire of Mukinbudin's Multi Tyre roller particularly are often underutilised in an average year. The hiring of the rollers will allow for better utilisation of the machines as well as potential increased rental revenue for the Shire.

Strategic & Social Implications

Consultation

Luke Sprigg, Manager of Works
Richard Wolton, MayDay Services

Statutory Environment

Local Government Act 1995 (as amended)

Policy Implications

The proposal is for Council to amend policy, 5.4 Hire of Shire Plant as per below.

5.4 Hire of Shire Plant

POLICY	Shire plant or equipment that has a driver/operator compartment shall not be hired out without a driver/operator. No minor items of plant such as chainsaws, whipper snippers, lawn mowers, turf equipment or tools are available for hire.
OBJECTIVES	To ensure the safe and careful use of Shire property.
GUIDELINES	All requests to be in writing and directed to the Works Manager
HISTORY	Former policy 1.5.3
REVIEW	Chief Executive Officer

Financial Implications

Revenue not budgeted for.

OFFICER RECOMMENDATION

Council Decision Number – 17 09 21

Moved: Cr Walker

Seconded: Cr Ventris

That Council create a new charge for the hire of the self-propelled rollers as follows:

Multi Tyre Roller (dry Hire)	\$220 (two hundred and twenty dollars) per day including GST
Vibe Roller (dry Hire)	\$220 (two hundred and twenty dollars) per day including GST

That the CEO develop a plant hire agreement to be utilised when hiring heavy plant items. The plant hire agreement is to include but not be limited to fuel on return, insurance during the hire period and damage caused to the machine during the hire period etc.

Carried: 7/0

Council Decision Number – 18 09 21**Moved: Cr McGlashan****Seconded: Cr Paterson****That Council amend Policy 5.4 Hire of Shire Plant as follows:****From:****5.4 Hire of Shire Plant****POLICY**

Shire plant or equipment that has a driver/operator compartment shall not be hired out without a driver/operator.

No minor items of plant such as chainsaws, whipper snippers, lawn mowers, turf equipment or tools are available for hire.

OBJECTIVES

To ensure the safe and careful use of Shire property.

GUIDELINES

All requests to be in writing and directed to the Works Manager

HISTORY

Former policy 1.5.3

REVIEW

Chief Executive Officer

To:**5.4 Hire of Shire Plant****POLICY**

Shire plant or equipment that has a driver/operator compartment shall not be hired out without a driver/operator.

No minor items of plant such as chainsaws, whipper snippers, lawn mowers, turf equipment or tools are available for hire.

An except to this policy is at the discretion of the Chief Executive Officer for the dry hire of plant to neighbouring Shires. Subject to an appropriate fee as determined by Council as part of the annual fees and Charges.

OBJECTIVE

To ensure the safe and careful use of Shire property.

GUIDELINES

All requests to be in writing and directed to the Works Manager

HISTORY

No former policy exists

REVIEW

Chief Executive Officer

Carried: 7/0

8.3.11 Policy 2.10 Aquatic Centre Access - Mukinbudin District High School	
Location:	Mukinbudin
File Ref:	ADM 450
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	3rd September 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements:	Absolute Majority
Documents Attached:	Policy 2.10 Aquatic Centre Access – Mukinbudin District High School
Documents Tabled:	Nil

Summary

For Council to consider the adoption of Policy 2.10 (NEW) that will allow for a free access to the Aquatic Centre for Mukinbudin District High School.

Background Information

Council has previously given a discount to the school for bulk entry fees based on number of students, times pool is accessed and percentage of students that would already have Season tickets.

Officer Comment

The officer believes that a policy which covers the Aquatic Centre entry by Students from the Mukinbudin District High School should adopted for clarification.

The policy would allow for the free use of pool for all school carnivals and any other school based excursion. This would include Teachers and be extended to include visiting schools for Swimming Carnivals.

Strategic & Social Implications

2018-2028 Strategic Community Plan

Outcome 4.1 – Provide good strategic decision making, governance, leadership, and professional management.

4.1.2 Manage the organisation in a transparent and accountable manner.

Consultation

Dirk Sellenger, CEO

Lara Ballantyne, Mukinbudin District High School

Statutory Environment

Nil

Policy Implications

The proposal is for Council to adopt a new policy, 2.10.

2.10 Aquatic Centre – Mukinbudin District High School

POLICY

When Mukinbudin District High School is given free entry for all children and adults to the Aquatic Centre for all swimming carnivals, In Term Swimming lessons and other school bases pool excursions.

OBJECTIVE

To provide guidance on the hiring of the Aquatic Centre to the local District High School.

GUIDELINES

This policy extends to any visiting schools for Swimming Carnivals.

No other members of the public can use the Aquatic Centre during the swimming carnival.

HISTORY

No former policy exists

REVIEW

Chief Executive Officer

Financial Implications

Whilst the majority of School children are expected to have Annual Pool season passes, there will be some loss in revenue raised from Aquatic Centre entry for students with no season tickets with the adoption of this policy.

OFFICER RECOMMENDATION

Council Decision Number – 19 09 21

Moved: Cr Comerford

Seconded: Cr Walker

That Council adopt the Policy 2.10 ‘Aquatic Centre Access – Mukinbudin District High School detailed in the attachment.

2.10 Aquatic Centre Access –Mukinbudin District High School

POLICY

When Mukinbudin District High School is given free entry for all children and adults to the Aquatic Centre for all swimming carnivals, In Term Swimming lessons and other school bases pool excursions.

OBJECTIVE

To provide guidance on the hiring of the Aquatic Centre to the local District High School.

GUIDELINES

This policy extends to any visiting schools for Swimming Carnivals.

No other members of the public can use the Aquatic Centre during the swimming carnival.

HISTORY

No former policy exists

REVIEW

Chief Executive Officer

Carried: 7/0

2.10 Swimming Pool – Use of the Pool by Mukinbudin District High School

POLICY

When Mukinbudin District High School is given free entry for all children and adults to the swimming pool for all swimming carnivals, In Term Swimming lessons and other school bases pool excursions.

OBJECTIVE

To provide guidance on the hiring of the swimming pool to the local District High School.

GUIDELINES

This policy extends to any visiting schools for Swimming Carnivals.

No other members of the public can use the pool during the swimming carnival.

HISTORY

No former policy exists

REVIEW

Chief Executive Officer

8.3.12 Policy 2.11 Aquatic Centre Access – Vacation Swimming Lessons	
Location:	Mukinbudin
File Ref:	ADM 450
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	3rd September 2021
Disclosure of Interest:	
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements:	Absolute Majority
Documents Attached:	Policy 2.11 Aquatic Centre Access – Vacation Swimming Lessons
Documents Tabled:	Nil

Summary

For Council to consider the adoption of Policy 2.11 (NEW) that will allow for a free access to the Aquatic Centre for Spectators of children swimming and Vacswim teachers.

Background Information

To encourage children and Vacswim teachers to utilise the aquatic centre with no financial burden.

Officer Comment

The officer believes that a policy which covers the Aquatic Centre entry for Vacation Swimming Lessons will be beneficial for the children of the Mukinbudin and surrounding community.

Strategic & Social Implications

2018-2028 Strategic Community Plan

Outcome 4.1 – Provide good strategic decision making, governance, leadership, and professional management.

4.1.2 Manage the organisation in a transparent and accountable manner.

Consultation

Dirk Sellenger, CEO

Statutory Environment

Nil

Policy Implications

The proposal is for Council to adopt a new policy, 2.11.

Financial Implications

There will be minimal loss in revenue raised from pool entry, expected to be less than \$500 over the vacswim lesson period.

OFFICER RECOMMENDATION**Council Decision Number – 20 09 21****Moved: Cr Walker****Seconded: Cr McGlashan****That Council adopt the Policy 2.11 Aquatic Centre Access – Vacation Swimming Lessons detailed:****2.11 Aquatic Centre – Vacation Swimming Lessons****POLICY**

Parents accompanying children who are participating in vacation swimming classes and who are not swimming are permitted to enter free of charge provided they leave the pool as soon as the classes are completed.

VAC swim swimming teachers are permitted free entry to the outdoor Aquatic Centre while they are teaching vacation and in term swimming lessons.

OBJECTIVE

To provide guidance on the entry charges for the outdoor Aquatic Centre during Vacation Swimming Lessons (VAC swim).

GUIDELINES

The Aquatic Centre is not open to the general public during Vacation Swimming lessons until the normal opening hours.

HISTORY

No former policy exists

REVIEW

Chief Executive Officer

Carried: 7/0

2.11 Swimming Pool – Vacation Swimming Lessons

POLICY

Parents accompanying children who are participating in vacation swimming classes and who are not swimming are permitted to enter free of charge provided they leave the pool as soon as the classes are completed.

VAC swim swimming teachers are permitted free entry to the outdoor swimming pool while they are teaching vacation and in term swimming lessons.

OBJECTIVE

To provide guidance on the entry charges for the outdoor swimming pools during Vacation Swimming Lessons (VAC swim).

GUIDELINES

The Aquatic Centre is not open to the general public during Vacation Swimming lessons until the normal opening hours.

HISTORY

No former policy exists

REVIEW

Chief Executive Officer

8.3.13 Land Use Agreement Arc Infrastructure	
Location:	Mukinbudin
File Ref:	ADM 057
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	7 th September 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Absolute Majority
Documents Attached:	License to Use and Occupy Corridor Land (41 pages)
Documents Tabled:	Nil

Summary

A Land Use Agreement for the Railway Reserve within the town is required to be renewed.

Background Information

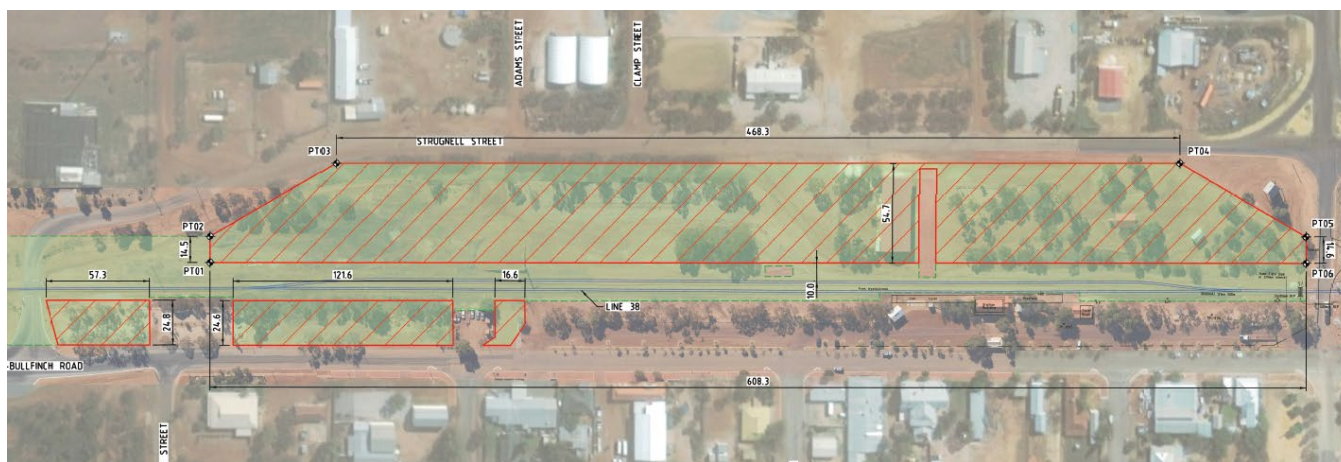
With the recent building of the new shed for the Mens Shed display the need to renew a land use Agreement with Arc Infrastructure was identified.

Officer Comment

The document is a basic agreement for the ability to utilise the land for

- (1) Situation and use of two sheds as shown in blue on the diagram at Schedule 2 for use by community group Mukinbudin Men's Shed (**Men's Shed**);
- (2) Parking area as shown in pink on the diagram at Schedule 2;
- (3) Community loading ramp; and
- (4) Any other civic purpose as agreed by Arc in writing.

This agreement covers the area shaded red below.



The agreement is for 10 year term

Strategic & Social Implications

Nil

Consultation

Allan Ramsay, Environment Health Officer

Statutory Environment

Local Government Act 1995 (as Amended)

Policy Implications

Policy – 1.14 Use of Common Seal

Financial Implications

No financial implications exist.

OFFICER RECOMMENDATION

Council Decision Number – 21 09 21

Moved: Cr Nicoletti

Seconded: Cr Comerford

That Council authorise the signing and affixing of the common seal to the Licence to Use and Occupy Corridor Land for the Mukinbudin Men's Shed.

Carried: 7/0



Licence to Use and Occupy Corridor Land

Mukinbudin Men's Shed

Arc Infrastructure Pty Ltd
ABN 42 094 721 301

Shire of Mukinbudin
ABN 65 627 391 050

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Licence to Use and Occupy Corridor Land

Date ►

Between the parties

Arc **Arc Infrastructure Pty Ltd**

ABN 42 094 721 301

of Level 3, 1 George Wiencke Drive Perth Airport, Western Australia
6105

Licensee **Shire of Mukinbudin**

ABN 65 627 391 050

of 15 Maddock Street, Mukinbudin, Western Australia 6479

Background

- 1 Arc acts as agent of the Network Lessee in relation to the Network Lessee's rights under the Government Lease concerning the Corridor Land.
- 2 The Government Lease permits the Network Lessee to grant certain rights of use and occupation in respect of the Corridor Land for permitted uses, including to Local Governments for Civic Purposes.
- 3 Arc manages, and is responsible for rail safety in respect of the Corridor Land and is an accredited rail transport operator under the Rail Safety National Law.
- 4 At the Licensee's request, Arc has agreed (as agent of the Network Lessee) to grant the right to use and occupy the Licensed Area to the Licensee on the terms and conditions set out in this Agreement.
- 5 The Licensee is a Local Government and the Permitted Use of the Licensed Area is for Civic Purposes.

The parties agree as follows:

1 Definitions and Interpretation

1.1 Definitions

In this Agreement:

- (1) **Aboriginal Cultural Material** has the meaning described in the Aboriginal Heritage Act.
- (2) **Aboriginal Heritage Act** means the *Aboriginal Heritage Act 1972* as amended from time to time.
- (3) **Agreement** means this document, including any schedule or annexure to it.
- (4) **Arc Indemnified Parties** means:
 - (a) Arc and its Personnel; and
 - (b) each Related Body Corporate of Arc and their Personnel.
- (5) **Authorisation** means any authorisation, consent, approval, resolution, licence, exemption, filing, lodgement, registration, notification, recording, certificate, rating, reporting, permission, authority or right to do something:
 - (a) from, by or with any Government Agency, whether granted following positive action by the Government Agency or arising following the expiry of a period of time without intervention or action by a Government Agency; or
 - (b) in relation to anything which will be fully or partly prohibited or restricted by Law if a Government Agency intervenes or acts in any way within a specified period, the expiry of that period without intervention or action,

required under an Environmental Law or otherwise.
- (6) **Business Day** means a day on which banks are open for business in Perth, Western Australia excluding a Saturday, Sunday or public holiday.
- (7) **Civic Purposes** means any purpose other than a predominant purpose of deriving income or profits, which the Public Transport Authority of Western Australia considers to be beneficial to the public or a section of the public of Western Australia.
- (8) **Claim** means any claim, demand, action or proceeding of any nature, whether actual or threatened and whether in an action in contract, tort (including negligence), in equity, product liability, under statute or any other basis.
- (9) **Commencement Date** means the date specified in Item 2 of Schedule 1.
- (10) **Confidential Information** means in respect of a party, the terms of this Agreement, all information provided by that party to the other under this Agreement and any information that concerns the business, operations, finances, plans or customers of that party (or that party's Related Bodies Corporate) which is disclosed to, or otherwise acquired by, the other party and which:
 - (a) is by its nature confidential;
 - (b) is stated in this Agreement to be confidential;
 - (c) is designated by the disclosing party as being confidential; or

(d) the receiving party knows or ought to know is confidential,

but excludes information which:

(e) is in the public domain at the time of disclosure other than through the fault of the party receiving it or of anyone to whom the party receiving it has disclosed it;

(f) is in the possession of the receiving party without restriction in relation to disclosure on or before the date on which it is disclosed to or acquired by that party; or

(g) has been independently developed or acquired by the receiving party.

(11) **Consequential Loss** means any indirect or consequential loss, including any loss of or damage to any product, loss of contract, loss of profit, economic loss (except to the limited extent set out below in this definition), loss of use, loss of business reputation, loss of opportunities, loss of anticipated savings or wasted overheads, loss of production, any port, shipping or demurrage costs or fees, or any special, indirect or consequential loss or damage (except to the limited extent set out below in this definition), howsoever arising and whether in any action in contract, tort (including negligence), in equity, product liability, under statute or any other basis but does not include:

(a) in respect of any personal injury claim, special loss or economic loss as those terms are used in the context of personal injury claims;

(b) the Licensee's liability to pay Arc any amount expressly provided for in this Agreement; or

(c) any loss, damage or cost arising out of or in connection with fraud or Wilful Default.

(12) **Construction Licence** means the agreement of that name between the parties dated on or about the date of this Agreement.

(13) **Corporations Act** means the *Corporations Act 2001* (Cth).

(14) **Corridor Land** means land designated as corridor land under Part 3 of the *Rail Freight System Act 2000* (WA).

(15) **Default Rate** means, at a relevant time, the cash rate target then prevailing and published by the Reserve Bank of Australia on its website (www.rba.gov.au) at that time plus 5% per annum.

(16) **Dollars, A\$ and \$** means the lawful currency of the Commonwealth of Australia.

(17) **Environmental Condition** means any Environmental Damage or any event, circumstance, condition, operation or activity which is reasonably foreseeable to be likely to result in Environmental Damage and which in Arc's opinion (acting reasonably) could result in Arc or any other person incurring any material liability or being subjected to a direction of any competent authority.

(18) **Environmental Damage** means any material injury or damage to persons, living organisms or property or any material pollution or impairment of the environment (including any land, air or water) resulting from the discharge, emission, escape or migration of any substance, energy, noise or vibration.

- (19) **Environmental Law** means any Law, notice, decree, order or directive of any authority or otherwise, relating to the environment (as the term environment is defined in the *Environmental Protection Act 1986 (WA)*) or the enforcement or administration of any of those Laws, notices, decrees, orders or directives of any authority or otherwise, and includes:
- (a) the Environmental Protection Act 1986 (WA); and
 - (b) any regulations or orders made under the *Environmental Protection Act 1986 (WA)*.
- (20) **Expiry Date** means 24.00 hrs on the last day of the Term.
- (21) **Fences** means the fences specified in Item 7 of Schedule 1.
- (22) **Government Agency** means any government, parliament, governmental, semi-governmental, administrative, monetary, fiscal or judicial body, department, commission, authority, tribunal, government minister, agency or entity of any kind but for the avoidance of doubt, excludes the Licensee.
- (23) **Government Lease** means, as the context requires, the:
- (a) Rail Freight Corridor Land Use Agreement (StandardGauge) and Railway Infrastructure Lease dated 17 December 2000 entered into by the Network Lessee and other parties; or
 - (b) Rail Freight Corridor Land Use Agreement (NarrowGauge) and Railway Infrastructure Lease dated 17 December 2000 entered into by the Network Lessee and other parties.
- (24) **GST** means any tax calculated by reference to the value of goods or services provided, calculated and levied at the point of sale or supply of the goods or services and includes GST as that term is used in the GST Act.
- (25) **GST Act** means *A New Tax System (Goods and Services Tax) Act 1999 (Cth)* and includes other GST related legislation.
- (26) **Insolvency Event** means the occurrence of any of the following events in relation to a party:
- (a) a judgment in an amount exceeding \$1,000,000 is obtained against the party, or any distress, attachment, execution in an amount exceeding \$1,000,000 is issued against, levied or enforced on any of the party's assets, and is not set aside or satisfied within 14 days or appealed against within the period permitted by the rules of the relevant court;
 - (b) the party suspends payment of its debts generally, or is or becomes unable to pay its debts when they are due, or is or becomes unable to pay its debts within the meaning of the Corporations Act;
 - (c) the party enters into, or resolves to enter into, any arrangement, composition or compromise with, or assignment for the benefit of, its creditors or any class of them, other than for purpose of a bona fide reconstruction or amalgamation;
 - (d) a receiver, receiver and manager, administrator, liquidator, trustee or similar official is appointed, or a resolution to appoint is passed, to a party or over any of the party's assets or undertakings;

- (e) an application or order is made for the winding up or dissolution of the party (other than an application which is stayed, withdrawn or dismissed within 14 days), or a resolution is passed or any steps are taken to pass a resolution for the winding up or dissolution of the party, except for the purpose of an amalgamation or reconstruction;
- (f) the party is deregistered or any steps are taken to deregister the party under the Corporations Act;
- (g) the party ceases to carry on business; or
- (h) anything analogous or having a substantially similar effect to any of the events described above happens in connection with that party.

(27) **Law** means:

- (a) Commonwealth, state and local government legislation, including regulations and by-laws;
- (b) legislation of any other jurisdiction with which the relevant party must comply;
- (c) any law or legal requirement at common law or in equity;
- (d) Government Agency requirements and consents, certificates, licences, permits and approvals (including conditions in respect of those consents, certificates, licences, permits and approvals); and
- (e) any decision, rule, ruling, binding order, interpretative decision, directive, guideline, request or requirement of any Government Agency or other authority with which the relevant party is legally required to comply.

(28) **Liability** means:

- (a) any cost, expense, liability, claim, charge, loss, outgoing or payment of any kind, including legal fees and disbursements (on a full indemnity basis) and interest; and
- (b) any diminution in value or deficiency of any kind or character that a party pays, suffers or incurs or is liable for,

and, if the context permits also includes any claim or demand for the payment of money, whether liquidated or not.

(29) **Licensed Area** means the area specified in Item 1 of Schedule 1.

(30) **Licensee's Property** means any buildings or other improvements erected on the Licensed Area by the Licensee and any plant or equipment, fixtures or fittings, materials or other property which the Licensee affixes to or brings on to the Licensed Area, including all product the Licensee brings or causes to be on the Licensed Area.

(31) **Local Government** means a local government established under the *Local Government Act 1995*.

(32) **Month** means a calendar month.

(33) **Network** means that part of the railway network and associated infrastructure in Western Australia under the ownership or control of Arc or its Related Bodies Corporate

and any other railway network and associated infrastructure controlled by Arc and notified to the Licensee from time to time.

- (34) **Network Lessee** means:
- (a) Arc Infrastructure StandardGauge Pty Ltd ABN 35 094 819 360; or
 - (b) Arc Infrastructure NarrowGauge Pty Ltd ABN 73 094 736 900,
- as the context requires.
- (35) **Operational Notice** means a notice in accordance with clause 20.2(1)(a).
- (36) **Permitted Use** means the use specified in Item 5 of Schedule 1.
- (37) **Personnel** means the directors, officers, employees, agents, contractors and licensees of a party.
- (38) **Railway Infrastructure** means facilities used in connection with the operation of a railway including:
- (a) railway track, ballast, sleepers, associated track structures, over or under track structures, supports (including supports for equipment or items associated with the use of a railway);
 - (b) tunnels, bridges, viaducts, culverts, pipes, conduits and drains;
 - (c) stations and platforms;
 - (d) train control systems, signalling systems and communication systems;
 - (e) electric traction infrastructure;
 - (f) buildings and workshops; and
 - (g) associated plant machinery and equipment.
- (39) **Railway Property** means any Railway Infrastructure and other equipment or facilities that:
- (a) form part of, or are used by Arc in connection with, the Corridor Land; or
 - (b) are used for the provision of Services,
- and which are located on or below the surface of the Licensed Area at any time.
- (40) **Rates and Taxes** includes all rates, taxes, property levies and any other charges of any kind imposed by a Government Agency in relation to the Licensed Area or other property which includes the Licensed Area.
- (41) **Related Body Corporate** has the meaning given to that expression in the Corporations Act.
- (42) **Reserved Area** means the area specified in Item 6 of Schedule 1.
- (43) **Services** means all services of any kind connected to or serving the Licensed Area or any property which includes the Licensed Area, including air conditioning, electric power, gas, other energy or utility services, water, sewerage and drainage services,

telephone and telecommunications services, fire prevention and fire sprinkler services and safety services.

- (44) **Services Supplier** means any Government Agency or privately owned company or other body which supplies, at Arc's request, a Service.
- (45) **Sponsorship** means the sponsorship offer by Arc to the Licensee described in Item 2 of Schedule 5.
- (46) **Sponsorship Rights** means the rights granted by the Licensee to Arc described in Item 1 of Schedule 5.
- (47) **Term** means the term specified in Item 3 of Schedule 1, as extended (if applicable) in accordance with clause 3.3.
- (48) **Third Party Rights** means any easements, licences or other similar rights of any person, granted by Arc or any other person or created in any other way, that:
- (a) exist at the Commencement Date; or
 - (b) are granted or created at any time after the Commencement Date,
- in relation to the Corridor Land.
- (49) **Use Fee** means an annual charge specified in Item 4 of Schedule 1, as adjusted annually under clause 4.2.
- (50) **Wilful Default** means any wilful, intentional, wanton or reckless act or omission carried out or omitted to be done with a reckless disregard for and knowledge of the consequences of the act or omission.

1.2 Interpretation

In this Agreement, unless the context otherwise requires:

- (1) singular words also have their plural meaning and vice versa;
- (2) a reference to one gender includes all genders;
- (3) a reference to a person includes a natural person, firm, body corporate, unincorporated association, partnership, joint venture and a Government Agency;
- (4) an obligation, liability, representation or warranty:
 - (a) in favour of 2 or more persons is for the benefit of them jointly and severally; and
 - (b) on the part of 2 or more persons binds them jointly and severally;
- (5) a reference to a party to a document includes that party's executors, administrators, successors, substitutes (including persons taking by novation) and permitted assigns;
- (6) a reference to the consent of a party means the prior written consent of that party;
- (7) headings are for convenient reference only and do not affect the interpretation of this Agreement;
- (8) a reference to a clause, annexure or a schedule is a reference to a clause, annexure or schedule of this Agreement;

- (9) a thing (including any amount) is a reference to the whole and each part of it;
- (10) where any party comprises more than one person then all of those persons together as well as each of them individually must comply with that party's obligations under this Agreement;
- (11) a reference to any Law includes:
- (a) that Law as amended or re-enacted;
 - (b) a statute, regulation or provision enacted in replacement of that Law;
 - (c) another regulation or other statutory instrument made or issued under that Law; and
 - (d) any amendment made to a statute, regulation or provision as a consequence of another statute, regulation or provision;
- (12) a reference to a clause, a schedule, an agreement or any other document, instrument, publication or code is a reference to the clause, schedule, agreement, document, instrument, publication or code as varied or replaced from time to time;
- (13) a reference to an agreement other than this Agreement includes an undertaking, deed, agreement or legally enforceable arrangement or understanding, whether or not in writing;
- (14) a reference to a body (including an institute, association or authority), other than a party to this Agreement, whether statutory or not:
- (a) which ceases to exist; or
 - (b) whose powers or functions are transferred to another body,
- is a reference to the body which replaces it or which substantially succeeds to its powers or functions;
- (15) a reference to "includes" or "including" must be construed without limitation;
- (16) where time is to be reckoned by reference to a day or event, that day or the day of the event will be excluded;
- (17) where the day on or by which any thing is to be done is not a Business Day, that thing must be done on or by the next Business Day;
- (18) a reference to termination of this Agreement includes the expiry of the Term;
- (19) where a word or expression is defined, cognate words and expressions will be construed accordingly;
- (20) where the Licensee has agreed in this Agreement to procure another party to do or not do any act or thing, failure by the Licensee to so procure will constitute non-compliance with and a breach of the Licensee's obligations under this Agreement despite that it may have been beyond the Licensee's power and control to so procure; and
- (21) a reference to the "operation of the Network" includes the passage of rolling stock, safe working, rescue and inspection, maintenance, repair and upgrading of land and fixed assets.

1.3 Exclusion of the contra proferentem rule

A provision of this Agreement must not be construed to the disadvantage of a party merely because that party was responsible for the preparation of this Agreement or the inclusion of the provision in this Agreement.

2 Licence

2.1 Grant of licence

Subject to:

- (1) all Third Party Rights; and
- (2) the limitations and restrictions described in clause 2.3,

Arc (as agent for the Network Lessee) grants to the Licensee the non-exclusive right to use and occupy the Licensed Area for the Term on the terms and conditions of this Agreement.

2.2 No tenancy or other proprietary rights

The rights granted to the Licensee under this Agreement are contractual rights only and not tenancy rights. The Licensee does not have any tenancy or other interest in the area from time to time comprising the Licensed Area.

2.3 Licensee's acknowledgments

The Licensee acknowledges that:

- (1) the rights granted to the Licensee by Arc under this Agreement are:
 - (a) limited to rights which Arc is authorised or permitted to grant under the Government Lease;
 - (b) limited by the restrictions and conditions relating to those rights in the Government Lease; and
 - (c) subject to all reservations in favour of, and any rights which may be exercised by, any party to the Government Lease in relation to the Licensed Area;
- (2) it does not have or acquire by this Agreement any greater interest in the Licensed Area than the Network Lessee has under the Government Lease;
- (3) this Agreement and the rights granted to the Licensee under this Agreement automatically terminate if the Government Lease terminates or for any other reason Arc ceases to be entitled to grant those rights to the Licensee;
- (4) it has been made aware of the matters referred to in Schedule 4 and undertakes that it will not do or allow to be done anything which adversely effects or impacts any of the matters specified therein;
- (5) for the Term of this Agreement and in respect of the Licensed Area, the Licensee will be the occupier of the premises for the purposes of the *Occupier's Liability Act 1985*; and

- (6) the risks associated with its presence on the Licensed Area and to the extent permitted by Law, the Licensee accepts the legal liability which applies to it as the occupier of the Licensed Area.

2.4 Railway Property

- (1) Arc reserves the right to keep or use Railway Property on the Licensed Area during the Term.
- (2) Arc reserves the right to bring onto or to install on the Licensed Area during the Term any other Railway Property provided such Railway Property does not have any adverse material effect on the Licensee's Permitted Use of the Licensed Area.
- (3) Arc may at any time during the Term carry out repairs or maintenance or replacement work in relation to any Railway Property on the Licensed Area and may remove Railway Property at any time, but in doing so Arc must make good any damage caused by Arc to any of the Licensee's Property.
- (4) Save as otherwise permitted by this Agreement or with Arc's express prior approval, the Licensee must not damage or interfere with Railway Property on the Licensed Area and must take reasonable action to prevent damage or interference to the Railway Property by other persons.

2.5 Aboriginal culture and heritage, minerals, fossils and relics

- (1) Any valuable minerals, fossils, articles or objects of antiquity or of anthropological or archaeological interest, a treasure trove, coins and articles of value found on the Licensed Area, Corridor Land, Railway Property or any Railway Infrastructure adjacent to the Licensed Area shall as between the parties be and remain the property of the Network Lessee.
- (2) Any Aboriginal Cultural Materials or materials associated with Aboriginal cultural heritage (including but not limited to objects, tangible or intangible elements of Aboriginal cultural heritage, or Aboriginal ancestral remains) found on the Licensed Area, Corridor Land, Railway Property or any Railway Infrastructure adjacent to the Licensed Area shall be managed by the parties in accordance with the requirements of the Aboriginal Heritage Act.
- (3) The Licensee must immediately upon the discovery of those things stated in clause 2.5(1) and 2.5(2):-
- (a) take precautions to prevent their loss, removal or damage; and
 - (b) give Arc written notice of the discovery.

2.6 Sponsorship

In consideration for Arc granting the Licensee the rights to the Licensed Area under clause 2.1 and providing the Sponsorship, the Licensee will provide to Arc the Sponsorship Rights.

3 Term

3.1 Term

This Agreement commences on the Commencement Date and terminates on the Expiry Date, unless terminated earlier in accordance with the terms of this Agreement.

3.2 Extension of Term

- (1) If the Licensee wants to extend the Term, it must give written notice to Arc, no later than 3 Months prior to the Expiry Date, of the period of time that the Licensee wishes to extend the Term by.
- (2) Arc may, in its absolute discretion, elect whether or not to agree to an extension of the Term and the applicable terms and conditions for that extension.

3.3 Holding over

If the Licensee continues to occupy the Licensed Area after the expiration of the Term with the written consent of Arc but has not otherwise:

- (1) been granted an extension of the Term; or
- (2) entered into a new agreement governing the Licensee's use and occupation of the Licensed Area,

then the Licensee does so subject to the terms of this Agreement except that Arc or the Licensee may terminate the Licensee's use and occupation of the Licensed Area at any time by written notice to the other party.

4 Use Fee

4.1 Payment

On and from the Commencement Date, the Licensee must pay the Use Fee to Arc:

- (1) annually in advance; and
- (2) within 21 days of the date of a tax invoice issued by Arc for the Use Fee.

4.2 Consumer Price Index annual adjustment

On each 1 January in each year (commencing 2022), the Use Fee will be varied in accordance with the following formula:

$$R_n = R_o \times \left(1 + \left(\frac{CPI_n - CPI_o}{CPI_o} \right) \right)$$

where:

R_n	=	the Use Fee to apply from 1 January of the applicable year.
R_o	=	the Use Fee applying on 1 January of the year prior to the applicable year.
CPI_n	=	The All Capitals Consumer Price Index (All Groups) for the quarter ending 30 September in the year prior to the applicable year.
CPI_o	=	The All Capitals Consumer Price Index (All Groups) for the quarter ending 30 September in the year two years prior to the applicable year.

5 Other Payments

5.1 Rates and Taxes

- (1) If applicable to the Licensed Area, the Licensee must pay an amount equal to the Licensee's Share of all Rates, and Taxes to Arc within 21 days of the date on which Arc requests payment.
- (2) In this clause 5.1, **Licensee's Share** means the proportion that the Licensed Area bears to the total land area the subject of the relevant Rates and Taxes notice or, where the Rates and Taxes relate to or are inclusive of a building or structure on the Licensed Area, then the Rates and Taxes that relate to the building or structure in addition to the proportion that the Licensed Area bears to the total land area the subject of the relevant Rates and Taxes notice.

5.2 Services

- (1) The Licensee must pay an amount equal to the Licensee's Share of all Service charges:
 - (a) direct to the relevant Services Supplier before those charges become overdue; or
 - (b) in the case of any such Service charges imposed on Arc, to Arc by the date requested by Arc.
- (2) The Licensee must also pay to Arc on the date and in the manner requested by Arc, an amount equal to the Liability incurred by Arc in connection with the supply of the Services to the Licensee, including Arc's administrative and operating costs reasonably incurred.
- (3) In this clause 5.2, **Licensee's Share** means:
 - (a) if the Licensed Area has a separate consumption meter for the relevant Service, 100%; or
 - (b) if the Licensed Area does not have a separate consumption meter for the relevant Service, the relevant Service charges that relate to the Licensed Area (as reasonably determined by Arc) divided by the total Service charges.
- (4) A statement or invoice from Arc will be prima facie evidence of the amount payable in respect of any Service charges which are unmetered.
- (5) If, within 21 days from receiving written notice of a second demand for payment of an amount relating to the provision of any Service, the Licensee does not pay that amount, then Arc may, in its absolute discretion, discontinue the supply of the Service to the Licensed Area until the Licensee has paid in full that overdue amount and any accrued interest, fines, penalties and other charges relating to reconnection of supply of the Service.

6 Interest on Overdue Amounts

- (1) The Licensee must pay interest on any amounts due to Arc under this Agreement which are not paid by the Licensee when due.
- (2) Interest:
 - (a) will accrue daily at the rate per annum equal to the Default Rate;

- (b) will be computed from and including the day when the money on which interest is payable becomes owing to Arc by the Licensee until but excluding the day of payment of that money;
- (c) will be calculated on the actual days elapsed based on a 365 day year; and
- (d) must be paid by the Licensee to Arc on demand.

7 Payments

- (1) All payments by the Licensee under this Agreement must be made:
 - (a) in immediately available funds and without deductions, counter claims, conditions, set off or withholdings;
 - (b) to Arc or any other person nominated by Arc;
 - (c) at the place and in the manner reasonably required by Arc; and
 - (d) no later than 5pm local time in the place where payment is to be made.
- (2) If the Licensee is compelled by Law to make a deduction or withholding from any payment, the Licensee must promptly pay to Arc the additional amount necessary so that the net amount received by Arc equals the full amount which would have been received by Arc if no deduction or withholding had been made.
- (3) Arc does not need to make a demand for payment of any amount required to be paid by the Licensee under this Agreement unless required by Law.
- (4) If:
 - (a) Arc in any notice requesting payment for any amount; or
 - (b) this Agreement,
 does not specify when a payment is due, it is due within 21 days after Arc gives notice requesting payment.

8 Goods and Services Tax

- (1) Except where the context suggests otherwise, terms used in this clause 8 have the meanings ascribed to those terms by the GST Act.
- (2) Any part of a supply that is treated as a separate supply for GST purposes (including attributing GST payable to tax periods) will be treated as a separate supply for the purposes of this clause 8.
- (3) Unless otherwise expressly stated, all amounts due and payable under this Agreement are exclusive of GST. Any amounts that are specified to be inclusive of GST must not be taken into account in calculating the GST payable in relation to a supply for the purpose of this clause 8.
- (4) A reference to something done (including a supply made) by a party includes a reference to something done by any entity through which that party acts.

- (5) Any payment or reimbursement required to be made under this Agreement that is calculated by reference to a cost, expense, or other amount paid or incurred will be limited to the total cost, expense or amount less the amount of any input tax credit to which an entity is entitled for the acquisition to which the cost, expense or amount relates.
- (6) If GST is payable on a supply made by a party (**Supplier**) under or in connection with this Agreement, the party providing consideration for that supply (**Recipient**) must pay an additional amount to the Supplier equal to the GST payable in relation to the supply.
- (7) Any additional amount referred to in clause 8(6) must be paid by the Recipient at the same time as any other consideration is to be first provided for that supply and the Supplier must promptly provide to the Recipient a tax invoice complying with the relevant Law relating to that GST.
- (8) Where this Agreement requires the Recipient to reimburse the Supplier for any loss, cost or expense, the Recipient must also at the same time pay and indemnify the Supplier against all GST incurred by the Supplier in respect of that loss, cost or expense to the extent the Supplier reasonably determines that it is not entitled to repayment or credit in respect of the GST.
- (9) If the GST payable on a supply made under or in connection with this Agreement (not taking into account any consideration that is inclusive of GST) varies from the additional amount paid by the Recipient under clause 8(6) in respect of that supply (as adjusted to take account of any previous payment made pursuant to this paragraph) then the Supplier will provide a corresponding refund or credit to, or will be entitled to receive the amount of that variation from, the Recipient. Any amount payable under this clause 8(9) must be paid no later than 14 days after the Supplier provides an adjustment note to the other party.

9 Licensee's Undertakings

9.1 General

- (1) Risk in the Licensee's Property remains at all times with the Licensee.
- (2) The Licensee must, at its own cost properly repair and maintain the Licensee's Property in compliance with the requirements of clause 9.2(1).
- (3) The Licensee must, at its own cost comply with all requirements of any relevant Government Agency or Law arising as a result of the use to which the Licensee puts the Licensed Area.

9.2 Licensed Area

- (1) The Licensee must not modify the Licensed Area in any way, or construct, modify, remove or demolish any building, structure or other improvement situated on or within the Licensed Area, unless the Licensee:
 - (a) obtains all permits, Approvals, and consents required by any relevant Government Agency or Law (including where applicable the consent of the Rail Corridor Minister under section 47 of the *Rail Freight System Act 2000* (WA));
 - (b) obtains Arc's prior written consent (which may be granted or withheld in Arc's absolute discretion);

- (c) complies with all requirements of any relevant Government Agency and all Laws and standards affecting the work; and
 - (d) complies at all times with Arc's Network Rules, codes of practice or any lawful direction of Arc;
 - (e) carries out the work in a safe and proper manner;
 - (f) uses its best endeavours to minimise any damage caused to the Licensed Area;
 - (g) uses only good quality materials; and
 - (h) employs only qualified and competent persons.
- (2) The Licensee acknowledges any improvements made by the Licensee to the Licensed Area will be at the risk of the Licensee.
- (3) The Licensee must promptly make good to the satisfaction of Arc any damage to the Licenced Area caused by the Licensee or its Personnel.

9.3 Cleaning

The Licensee must:

- (1) keep the Licensed Area clean and free of pests at all times; and
- (2) regularly remove any waste, garbage, and debris from the Licensed Area.

9.4 Maintenance

The Licensee must:

- (1) at its own cost, carry out structural work and all remedial works required by Law or any Government Agency as a result of the use to which the Licensee puts the Licensed Area;
- (2) at its own cost, properly repair and maintain the Licensed Area, including any buildings or structures not being used by Arc and the Licensee's Property;
- (3) promptly make good to the satisfaction of Arc any damage to the Licensed Area caused by the Licensee or its Personnel;
- (4) in the case where the building or structure is being used in whole or in part by Arc the maintenance and upkeep of the building or structure being used by Arc will be carried out by Arc and the costs of that maintenance or upkeep will be apportioned to reflect the area used by Arc over the whole area of the building or structure; and
- (5) at its own cost, maintain the Licensed Area to ensure the requirements of the *Occupiers' Liability Act 1985 (WA)* and the *Bushfires Act 1954 (WA)* are met.

and at all times comply with the requirements of this clause 9.

9.5 Fences

- (1) The Licensee must, at its cost, erect fences on any boundary of the Licensed Area and within the Licensed Area:
 - (a) if necessary for safety reasons given the purpose of the Licensee's use; or

- (b) if directed to do so by Arc,
- (2) The fences must be of a type and quality and erected in the manner and location agreed by Arc.
- (3) The Licensee must properly repair and maintain any fences on the Licensed Area or within the Licensed Area, including the Fences.

10 Use of Licensed Area

10.1 Permitted Use

The Licensee may only use the Licensed Area for the Permitted Use and must not use the Licensed Area for any other use unless Arc gives its prior written consent.

10.2 Licensee's own enquiries

The Licensee has relied on its own enquiries about how the Licensed Area may be used and not on any representation from Arc or its Personnel.

10.3 No warranty by Arc in relation to the Licensed Area

- (1) Arc does not give any warranty of any kind that the Licensed Area is suitable for any purpose for which the Licensee intends to use it (including for the Permitted Use).
- (2) Any warranty in relation to the Licensed Area which is implied by Law is excluded to the extent that the Law permits the warranty to be excluded.
- (3) The Licensee acknowledges and agrees that Arc is not obliged to repair or improve any buildings or improvements forming part of the Licensed Area or to carry out any other structural works.

10.4 No warranty by Arc in relation to the Services

- (1) The Licensee acquires certain rights in relation to the Licensed Area with the benefit of all Services existing at the Commencement Date. However, Arc does not give any warranty that those Services are adequate or suitable for any purpose (including for the Permitted Use) for which the Licensee intends to use the Licensed Area.
- (2) Any warranty in relation to the Services which is implied by Law is excluded to the extent that the Law permits the warranty to be excluded.
- (3) The Licensee acknowledges and agrees that:
 - (a) Arc is not obliged to ensure that any of the Services are maintained; and
 - (b) any repair, replacement or other work relating to the provision of any Service is the responsibility of the Licensee.

10.5 Licensee to use and operate at own risk

The Licensee's use of the Licensed Area is at its own risk.

11 Safety and Security Undertakings

11.1 Safety and security directions

- (1) Arc may give directions to the Licensee concerning the safety or security of persons or property in relation to the Licensed Area.
- (2) The Licensee must promptly comply with all directions given by Arc in relation to the safety or security of persons or property in relation to the Licensed Area.

11.2 Safety rules

- (1) Without limiting clause 11.1, the Licensee must comply with all safety requirements (including complying with standard practices, procedures and rules and obtaining any relevant accreditation) specified by Arc in connection with the Licensee's use of the Licensed Area or otherwise in connection with this Agreement.
- (2) Arc may by further notice vary or add to those safety requirements at any time.
- (3) The Licensee must also ensure that any such safety requirements, as varied or added to from time to time, are complied with, at all times, by the Licensee's Personnel using the Licensed Area.

11.3 Rail Safety

The Licensee acknowledges and agrees that it must engage in good faith with Arc to reduce and manage risks to safety and railway operations, arising in connection with the Licensee's use of the Licensed Area. This may include (but is not limited to) the parties negotiating and entering into a safety interface agreement.

12 Accidents and Emergencies Affecting the Network

- (1) If any accident or other event connected with the Licensed Area causes damage to, or adversely affects any part of the Network, the Licensee must:
 - (a) take no action which might jeopardise the safety of the operation of the Network;
 - (b) not, without Arc's prior consent, work on or interfere with any part of the Network which is damaged or otherwise affected by the relevant incident;
 - (c) notify Arc as soon as possible after the Licensee becomes aware of the damage;
 - (d) do everything reasonably possible (including complying with all requirements and directions from Arc) to enable Arc to repair the damage and restore the Network for use as quickly as possible; and
 - (e) promptly comply with all other directions and requirements of Arc in relation to the relevant incident.
- (2) Arc may close off any part of the Network which is damaged. The Licensee may not have access to the part which is closed off without first obtaining Arc's consent.
- (3) This clause 12 does not limit any Liability of the Licensee under any indemnity given to Arc or otherwise arising.

13 Environmental Undertakings

13.1 Licensee's general undertakings

The Licensee must:

- (1) comply with all Environmental Laws and Authorisations applicable to the Licensed Area or the Licensee;
- (2) obtain, at the appropriate time, and do all that is necessary to maintain in full force and effect all Authorisations relating to the Licensed Area or any activity in relation to the Licensed Area;
- (3) not do, or omit to do, anything which might directly or indirectly result in the revocation or suspension of an Authorisation in relation to the Licensed Area; and
- (4) immediately notify Arc on becoming aware of:
 - (a) the existence of any Environmental Condition on or affecting the Licensed Area; or
 - (b) the filing of a Claim against the Licensee in relation to an alleged failure to comply with an Environmental Law or an Authorisation in relation to the Licensed Area.

13.2 Licensee's remediation undertakings

- (1) If at any time (including before or after the Commencement Date):
 - (a) the Licensed Area is affected or becomes affected by any Environmental Condition resulting from or in connection with the activities of the Licensee;
 - (b) the Corridor Land, Railway Property or any Railway Infrastructure adjacent to the Licensed Area is affected or becomes affected by any Environmental Condition resulting from or in connection with the activities of the Licensee; or
 - (c) the Licensee breaches any Environmental Law or any Authorisation relating to the Licensed Area or the Corridor Land, Railway Property or any Railway Infrastructure adjacent to the Licensed Area,

the Licensee must as soon as reasonably possible take all necessary action:

 - (d) to comply with all Environmental Laws and Authorisations relating to the Licence Area; and
 - (e) so that the Environmental Condition is no longer present and any Environmental Damage is rectified.
- (2) The Licensee's obligations under this clause continue after the Expiry Date until all Environmental Damage has been rectified and all Environmental Laws and Authorisations complied with.

14 General Undertakings

14.1 Positive undertakings

The Licensee must:

- (1) use the Licensed Area in a safe and proper manner;
- (2) take all measures reasonably necessary to protect people and property in the Licensed Area;
- (3) comply with all relevant requirements of any Government Agency and all Laws in connection with the Licensed Area;
- (4) promptly give Arc a copy of any notice received by the Licensee which relates to the Licensed Area;
- (5) immediately notify Arc if the Licensee becomes aware of any threat to the Licensed Area and comply with all of Arc's directions given for the purpose of protecting property or persons in relation to the Licensed Area; and
- (6) promptly inform Arc after becoming aware of any accident affecting the Licensed Area or any other damage to Licensed Area.

14.2 Negative undertakings

The Licensee must not (and must use its best endeavours to procure that no other person), except with Arc's consent:

- (1) interfere with or obstruct the operation of the Network;
- (2) permit or cause sewage, offensive matter or any drainage to flow onto or be placed on Corridor Land;
- (3) store or use flammable or explosive substance in the Licensed Area;
- (4) do anything which is dangerous, offensive or illegal or which is or may become a nuisance or annoyance to anyone;
- (5) interfere with or obstruct access to or overload the Services;
- (6) modify or interfere with the facilities for the provision of Services or any equipment connected to those facilities;
- (7) use the Licensed Area as a residence;
- (8) permit any other person to take possession of or use the Licensed Area, including permitting any other person to carry on business on or from the Licensed Area;
- (9) vacate the Licensed Area, except as required by this Agreement, or abandon the Licensed Area;
- (10) grant any right or interest of any kind, including a security interest over or in relation to this Agreement or the Licensed Area; or
- (11) fix or place signs, notices or advertisements on or near the outside of the Licensed Area which are not related to safety or other Network requirements or the Sponsorship Rights.

15 Insurance Undertakings

15.1 Licensee's insurance undertakings

- (1) The Licensee must, at its expense, take out and maintain at all times during the Term and on terms and conditions satisfactory to Arc (acting reasonably):
- (a) public liability insurance which covers the liability of the Licensee and its Personnel to any person arising out of or in connection with this Agreement or the Licensed Area, including any part of the Corridor Land used for access, use of any Railway Infrastructure adjacent to the Licensed Area and use of the Railway Property, with a sum insured of not less than \$20,000,000 for any one occurrence or series of occurrences arising from one originating cause and having an excess set at a reasonably acceptable level having regard to what is commercially available in the then current insurance market;
 - (b) workers' compensation insurance and employer's indemnity insurance which complies with the relevant Laws against all Claims in respect of any personal injury to, or death of, any person employed or engaged by the Licensee which arises out of, or is cause or contributed to by, the performance or non-performance of this Agreement by the Licensees which insurance must provide cover:
 - (i) in respect of common law claims, for an amount not less than \$50,000,000 for each occurrence; and
 - (ii) for compulsory statutory workers' compensation insurance claims, to such amount as prescribed from time to time by the *Workers' Compensation and Injury Management Act 1981 (WA)* or any other application legislation,

and the Licensee must ensure that each of its contractors, subcontractors and consultants also effects and maintains insurance under any applicable workers' compensation Laws;
 - (c) insurance adequately covering loss of or damage to the Licensee's Property;
 - (d) any insurance required by Law as a result of the Licensee's use of the Licensed Area, including any part of the Corridor Land used for access, use of any Railway Infrastructure adjacent to the Licensed Area and use of the Railway Property; and
 - (e) any other insurance which is reasonably necessary to adequately protect Arc's interests under this Agreement, having regard to the terms of this Agreement,

(each, an **Insurance Policy**) and each such Insurance Policy must be placed with an insurance company or companies approved by the Australian Prudential Regulation Authority to underwrite insurance business in Australia and must have a credit rating of at least "A-" by Standard and Poors Rating Group or such other reputable rating agency which is equivalent to a rating "A-" by Standard & Poors Rating Group.

- (2) The Licensee must:
- (a) pay each premium due under the Insurance Policies before the due date and, when reasonably requested by Arc, provide evidence of payment;
 - (b) when reasonably requested by Arc, provide copies of certificates of currency for each Insurance Policy certified by the insurer;
 - (c) immediately notify Arc if:

- (i) an event occurs which:
 - (A) may give rise to a claim under any Insurance Policy; or
 - (B) could materially affect Arc's interests under this Agreement; or
 - (ii) an Insurance Policy is cancelled;
 - (d) if required by Arc, make and pursue a claim under any Insurance Policy; and
 - (e) if required by Arc, ensure that Arc's interests are noted on the policy of public liability insurance.
- (3) Unless Arc consents, the Licensee must not:
- (a) do or allow anything to be done which could adversely affect any insurance taken out by Arc in connection with the Licensed Area or which could increase the cost of obtaining that insurance; or
 - (b) settle, compromise or waive any claim under any Insurance Policy.

15.2 Variation of Sum Insured

Arc may give notice to the Licensee at any time requiring the Licensee to increase the maximum cover for the Licensee's public liability insurance if in the circumstances it is reasonable that the cover be increased.

16 Access to Services and Telecommunications Undertakings

16.1 Services

The Licensee must, at all times, allow any Government Agency (including its Personnel) or any third party authorised by Arc access to any Services over, under or on the Licensed Area for any purpose lawfully required by the Government Agency.

16.2 Telecommunications facilities

- (1) The Licensee must allow Arc or any third party authorised by Arc access to any telecommunications equipment or facility and associated materials over, under or on the Licensed Area at any time.
- (2) The Licensee must not interfere with or disturb any telecommunications equipment or facility or associated materials over, under or on the Licensed Area.

17 Entry and Rectification by Arc

17.1 Right to enter

Arc may enter the Licensed Area at any time without notice:

- (1) for all railway related purposes or anything which Arc is required to do by Law or is permitted to do under this Agreement or under the Government Lease; and
- (2) to deal with any emergency or dangerous situations on or adjacent to the Licensed Area.

17.2 Arc may rectify

Arc may enter the Licensed Area without notice and at any time for the purpose of doing anything which should have been done by the Licensee under this Agreement but which has not been done or has not been done properly.

18 Indemnity and Limit of Liability

18.1 Indemnity by Licensee

Subject to the other provisions of this clause 18, the Licensee must promptly on demand, indemnify and keep indemnified each Arc Indemnified Party from and against all Claims and Liabilities suffered or incurred by or made or brought against an Arc Indemnified Party in respect of:

- (1) the death of or injury to any person; or
- (2) any loss of, or damage to or destruction of any real or personal property (including the Network),

arising out of or as a consequence of:

- (3) the Licensee's use of the Licensed Area;
- (4) any failure by the Licensee to comply with the requirements of any Law or a Government Agency in so far as they relate to the Licensed Area;
- (5) a breach or non-performance of any of the obligations of the Licensee under this Agreement or any reasonable action properly taken by Arc to remedy that failure; or
- (6) any act or omission, fraud or Wilful Default of the Licensee or its Personnel,

but the indemnity will be reduced proportionately to the extent fraud, a Wilful Default or negligent act or omission of an Arc Indemnified Party has contributed to the relevant loss, damage, injury or death.

18.2 Arc not liable

The parties agree that to the extent permitted by Law, Arc is not liable to the Licensee and the Licensee must not make a Claim against Arc in respect any accident, death, injury, damage (including water damage), malfunction or other event in or affecting the Licensed Area or the Licensee's Property except to the extent caused by fraud, a Wilful Default or negligent act or omission of an Arc Indemnified Party.

18.3 Arc's limit of liability

- (1) The Licensee acknowledges and agrees that, to the extent permitted by Law and subject to clause 18.3(2), the total liability of the Arc Indemnified Parties to the Licensee for all Claims in connection with this Agreement is limited in aggregate to an amount equal to the Use Fee actually received by Arc over the term of this Agreement.
- (2) The limit of liability in clause 18.3(1) does not apply to a Claim made by the Licensee against Arc:
 - (a) under any provision of any Law which expressly prohibits the limitation of liability for Liability arising from a breach of that Law; or

- (b) in respect of Liability arising from:
 - (i) the death of or personal injury to any person; or
 - (ii) any criminal acts, fraud or Wilful Default by Arc or its Personnel.

18.4 Liability for Consequential Loss

Notwithstanding any other provisions to the contrary in this Agreement and to the extent permitted by Law, neither party is liable to the other party in any circumstances for any Consequential Loss.

19 Assignment, Transfer and Encumbrances

19.1 Consent required

The Licensee must not and must not agree or attempt to:

- (1) assign, or attempt to assign, any of its rights;
- (2) sublicense any of its rights;
- (3) novate, otherwise transfer or attempt to transfer, any of its rights or obligations; or
- (4) grant, attempt to grant or allow to exist, a mortgage, charge or other security interest or encumbrance over any of its rights, title and interest,

under this Agreement, without the prior written consent of Arc (which may be withheld in its absolute discretion).

19.2 Exclusion of statutory provisions

The operation of sections 80 and 82 of the *Property Law Act 1969* (WA) are excluded from this Agreement.

20 Termination

20.1 Termination by Arc

Without limiting any other rights of termination contained elsewhere in this Agreement or at Law, Arc may immediately terminate this Agreement by written notice to the Licensee if:

- (1) the Licensee repudiates this Agreement;
- (2) the Licensee abandons the Licensed Area;
- (3) the Licensee does not pay on the due date, the Use Fee or any amount due to Arc under this Agreement and such failure is not remedied within 14 days of Arc giving notice to the Licensee of the failure;
- (4) the Licensee fails to comply with any of its other obligations under this Agreement and that failure is not remedied within 30 days of Arc giving notice to the Licensee requiring the failure to be remedied; or
- (5) an Insolvency Event occurs in respect of the Licensee.

20.2 Termination by Arc for change in status of railway

- (1) If at any time during the Term, Arc requires a change of the status of the railway within or in the vicinity of the Licensed Area for any reason Arc will provide the Licensee with six (6) Months' prior written notice that the railway is to become operational (**Operational Notice**), such notice to include the date upon which Arc anticipates that the railway will commence operations (**Operations Commencement Date**).
- (2) If Arc provides the Licensee with an Operational Notice in accordance with clause **Error! Reference source not found.** then upon the expiry of a period of six (6) Months from the date of the Operational Notice and notwithstanding the Operations Commencement Date, this Agreement will terminate unless specified otherwise.

20.3 Effect of termination

- (1) If Arc terminates this Agreement pursuant to clause 20.1 it will be entitled to damages as if the Licensee had repudiated this Agreement and that repudiation had been accepted.
- (2) Termination of this Agreement under no circumstances will abrogate, impair, release or extinguish any debt, obligation or liability of one party to the other which may have accrued under this Agreement, including any such debt, obligation or liability which was the cause of termination or arose out of such cause.

20.4 Licensee's obligations on termination

Unless otherwise notified in writing by Arc, the Licensee must vacate the Licensed Area leaving it in a condition no worse than when it took over possession of the Licensed Area and remove all the Licensee's Property by the Expiry Date or, if this Agreement is terminated before the Expiry Date, as soon as reasonably possible after this Agreement is terminated.

20.5 Abandonment by the Licensee

- (1) If the Licensee does not remove all of the Licensee's Property in accordance with clause 20.4, Arc may demolish or otherwise remove and dispose of any of the Licensee's Property.
- (2) The Licensee must promptly on demand indemnify Arc against any Liability incurred by Arc in demolishing, removing and disposing of any of the Licensee's Property in accordance with this clause.

20.6 Risk

The Licensee's Property, including the security of it is at the Licensee's risk at all times, including after the termination of this Agreement.

20.7 Damage caused by vacating

- (1) If damage to the Licensed Area, the Corridor Land, Railway Property or any Railway Infrastructure is caused by the Licensee, its Personnel:
 - (a) using the Licensed Area;
 - (b) vacating the Licensed Area; or
 - (c) removing the Licensee's Property,
 where:

- (d) that damage relates to Railway Infrastructure or Railway Property, Arc will, at the Licensee's cost undertake any required repair work; or
 - (e) that damage relates to the Licenced Area or Corridor Land, which is free of any Railway Infrastructure or Railway Property, the Licensee may, with the prior written consent of Arc, undertake any required repair works at its cost and to Arc's satisfaction.
- (2) Arc will invoice the Licensee for the costs of any repair work incurred by it in accordance with clause 20.7(1) and the Licensee must pay Arc the amount specified on the tax invoice within 30 days of the date of the invoice.
 - (3) The Licensee's obligations under this clause continue after the Expiry Date until all damage to the Licensed Area, the Corridor Land, Railway Property or any Railway Infrastructure caused by the Licensee has been repaired by Arc.

21 Costs and Expenses

21.1 Preparation of this Agreement

The Licensee will pay Arc's costs and expenses (including legal costs and expenses) in the sum of \$1,250.00, incurred in connection with the preparation, negotiation and signing of this Agreement.

21.2 Managing agent's fees

The Licensee must, as and when required by Arc, pay or reimburse Arc for any fees or other expenses payable by Arc to any managing agents that are appointed to manage the Licensed Area on behalf of Arc.

21.3 Amendment and enforcement costs

The Licensee must, as and when required by Arc, pay or reimburse Arc for all of Arc's costs and expenses (including legal costs and expenses on a full indemnity basis) incurred in relation to:

- (1) any document assigning, varying or surrendering this Agreement;
- (2) giving any waiver, consent or approval under this Agreement at the Licensee's request;
- (3) any default under this Agreement by the Licensee; or
- (4) the enforcement of, or the preservation of any rights under, this Agreement.

21.4 Government imposts

The Licensee must pay when due or earlier if required in writing by Arc or reimburse Arc for, any duty, registration fees and other government imposts (including fines and penalties attributable to an act or omission of the Licensee) payable in connection with this Agreement and all other documents referred to in this Agreement.

22 Confidentiality

22.1 Acknowledgment of confidentiality

Each party acknowledges that the terms of this Agreement and all information provided by one party to the other under this Agreement are secret and must be treated as confidential. Any Confidential Information provided by a party to the other remains the property of the party providing it.

22.2 Confidentiality obligation

- (1) A party must not advertise or issue any information, publication, document or article (including photographs or film) for publication or media release or other publicity relating to the other party's Confidential Information without the prior written consent of the other party.
- (2) A party must not, without the prior written consent of the other party:
 - (a) use Confidential Information of the other party other than as necessary for the performance of this Agreement; or
 - (b) other than as permitted under clause 22.3, disclose Confidential Information of the other party.

22.3 Permitted disclosure

- (1) Subject to compliance with clauses 22.3(2) and 22.3(3), a party may disclose Confidential Information of the other party:
 - (a) to any financier in connection with the provision or potential provision of financial accommodation to that party or any Related Body Corporate of that party;
 - (b) if required by Law or the rules of any stock exchange or any Government Agency;
 - (c) as required or permitted by this Agreement;
 - (d) to a ratings agency;
 - (e) to its insurers, auditors, legal advisors or other advisors or consultants under a duty of confidence;
 - (f) in connection with the management and control of trains on the Network or the efficiency of the Network generally;
 - (g) to enable a party to perform its obligations under or in connection with this Agreement;
 - (h) in relation to the enforcement of its rights under or in connection with this Agreement;
 - (i) to its Related Bodies Corporate and its and their respective Personnel;
 - (j) to its Personnel to enable a party to perform its obligations under this Agreement or to make or defend any claim under this Agreement;
 - (k) in any proceeding arising out of or in connection with this Agreement; or

- (l) with the prior written consent of the other party, which must not be unreasonable withheld.
- (2) Even if a party is entitled to disclose Confidential Information of the other party without the prior written consent of the other party, the first party must:
 - (a) otherwise keep the Confidential Information confidential; and
 - (b) use reasonable endeavours to ensure that the recipient of the Confidential Information is made aware that the Confidential Information must remain confidential at all times in accordance with this clause 22.
- (3) Before making any disclosure pursuant to clause 22.3(1)(b), a party must, if reasonably practicable and to the extent possible without breaching any Law or rules of any relevant stock exchange:
 - (a) give the other party details of the reasons for the disclosure and a copy of the information it proposes to disclose; and
 - (b) provide the other party with all assistance and co-operation which the other party considers reasonably necessary to minimise the extent or effect of the disclosure, including by making such amendments (if any) as requested by the other party to the terms of the disclosure.

22.4 Survival

This clause 22 survives termination of this Agreement.

23 Dispute Resolution

23.1 Procedure to settle disputes

- (1) If a bona fide dispute arises between the parties in relation or in connection with this Agreement (**Dispute**) a party claiming that a Dispute has arisen must give notice to the other party or parties to the Dispute specifying the Dispute and requesting its resolution in accordance with this clause 23 (**Notice of Dispute**).
- (2) Subject to clause 23.1(3) the procedure that the parties must strictly follow to settle a Dispute is as follows:
 - (a) first, negotiation of the Dispute in accordance with clause 23.2;
 - (b) second, mediation of the Dispute in accordance with clause 23.3; and
 - (c) third, litigation of the Dispute in accordance with clause 23.4.
- (3) Nothing in this clause 2223:
 - (a) prevents either party seeking urgent injunctive or declaratory relief from a court in connection with the Dispute without first having to attempt to negotiate and settle the Dispute in accordance with this clause 23; or
 - (b) requires a party to do anything which may have an adverse effect on, or compromise that party's position under, any policy of insurance effected by that party.

- (4) The parties' obligations under this Agreement will continue notwithstanding any Dispute between the parties or the submission of a Dispute to mediation or referral of a Dispute to litigation under this clause 23.
- (5) This clause 23 continues in force even where this Agreement has been fully performed, terminated or rescinded or where the parties or any of them have been discharged from the obligation to further perform this Agreement for any reason.
- (6) This clause 23 applies even where the Agreement is otherwise void or voidable.

23.2 Negotiation

- (1) Senior representatives from each party must meet, within five (5) Business Days after the Notice of Dispute is given, and act in good faith to try and resolve the Dispute by joint discussions.
- (2) If the Dispute is not resolved within 14 days after the Notice of Dispute is given, the Dispute will be referred to the chief executive officers of the parties who must meet, within 21 days after the Notice of Dispute is given, and act in good faith to try and resolve the Dispute by joint discussions.

23.3 Mediation

- (1) If the Dispute is not resolved within 28 days after the Notice of Dispute is given, the Dispute is by this clause submitted to mediation (**Mediation Notice**).
- (2) The mediation must be conducted in Perth, Western Australia by a single mediator. The Resolution Institute of Mediation Rules (at the date of this Agreement) as amended by this clause 23 apply to the mediation, except where they conflict with this clause 23.
- (3) If the parties have not agreed upon the mediator and the mediator's remuneration within five (5) Business Days of the Dispute being referred to mediation:
 - (a) the mediator is the person appointed by; and
 - (b) the remuneration of the mediator is the amount or rate determined by,

the Chair of the Resolution Institute (WA Chapter) (**Principal Appointor**) or the Principal Appointor's nominee, acting on the request of either party.
- (4) Unless the parties otherwise agree:
 - (a) each party may appoint a person, including a legally qualified person to represent it or assist it in the meditations;
 - (b) each party must bear its own costs relating to the preparation for and attendance at the mediation; and
 - (c) the costs of the mediator will be borne equally by the parties.

23.4 Litigation

Irrespective of whether or not a Mediation Notice has been issued, if the Dispute is not resolved within one (1) Month after the Notice of Dispute is given, either party may commence legal proceedings in respect of the Dispute in a Court of competent jurisdiction.

24 Notices

24.1 Notices in connection with this Agreement

- (1) A notice, approval, consent nomination, direction or other communication (**Notice**) in connection with this Agreement:
- (a) must be in legible writing and in English addressed as shown in Item 8 of Schedule 1 or as specified to the sender by a party by notice;
 - (b) may be given by:
 - (i) delivery in person, in which case the Notice is regarded as given by the sender and received by the addressee when delivered to the addressee;
 - (ii) post, in which case the Notice is regarded as given by the sender and received by the addressee two (2) Business Days from the date of postage:
or
 - (iii) a copy of the Notice may be sent by email, in which case the Notice is regarded as being given by the sender and received by the addressee when the email 'read receipt' is received by the sender, which 'read receipt' must be retained to evidence receipt of the email Notice,

but if the delivery or receipt is on a day which is not a Business Day or is after 4.00 pm (addressee's time) it is regarded as received at 9.00 am on the following Business Day; and
 - (c) can be relied upon by the addressee and the addressee is not liable to any other person for any consequences of that reliance if the addressee reasonably believes it to be genuine, correct and authorised by the sender.
- (2) A Notice sent or delivered in a manner provided by clause 24.1(1)(b) must be treated as validly given to and received by the party to which it is addressed even if:
- (a) the addressee has been liquidated or deregistered or is absent from the place at which the Notice is delivered or to which it is sent; or
 - (b) the Notice is returned unclaimed.
- (3) In this clause 24.1, a reference to an addressee includes a reference to an addressee's Personnel.

24.2 Change of address

A party may change its address for service by giving notice of that change to the other party.

25 Governing Law

25.1 Law of this Agreement

This Agreement takes effect, is governed by and is to be construed in accordance with the Laws for the time being of the State of Western Australia.

25.2 Jurisdiction

- (1) The parties submit to the exclusive jurisdiction of the courts exercising jurisdiction in the State of Western Australia.
- (2) Arc and the Licensee irrevocably waive any objection to the venue of any legal process brought in the courts exercising jurisdiction in the State of Western Australian on the basis that the process has been brought in an inconvenient forum.

26 Risk and Cost of Performing Obligations

26.1 Risk and cost

Unless otherwise expressly stated in this Agreement, each party bears the sole risk and must pay the costs and expenses of performing or complying with all of its obligations under this Agreement.

26.2 Arc may appoint agents

Arc may appoint any person or persons to represent it in relation to this Agreement and any person so authorised by Arc may exercise the rights and powers of Arc under this Agreement.

26.3 Licensee's Liability

The Licensee is liable for the acts and omissions of the Licensee's Personnel and other persons authorised by the Licensee (including without limitation members of the public) to enter onto or use the Licensed Area (including Corridor Land used for access), as if those acts or omissions were those of the Licensee.

27 General

27.1 Survival of obligations

Each indemnity in this Agreement is a continuing obligation, separate and independent from the other obligations of the relevant party and survives termination of this Agreement.

27.2 Civil Liability Act

The parties agree that to the extent permitted by Law, the operation of Part 1F of the *Civil Liability Act 2002 (WA)* is excluded in relation to all and any rights, obligations and liabilities arising out of or in connection with this Agreement whether such rights, obligations or liabilities are sought to be enforced as a breach of contract or a claim in tort or on the basis of quantum meruit, quasi contract or of any other principle of Law.

27.3 Exercise of rights

- (1) A party may exercise a right, power or remedy at its discretion, and separately or concurrently with another right, power or remedy.
- (2) A single or partial exercise of a right, power or remedy by a party does not prevent a further exercise of that or of any other right, power or remedy.
- (3) Failure by a party to exercise or delay in exercising a right, power or remedy does not prevent its exercise.

27.4 Remedies cumulative

The rights, powers and remedies provided in this Agreement are cumulative with and not exclusive of the rights powers or remedies provided by Law independently of this Agreement.

27.5 Further assurances

Each party agrees, at its own expense, on the request of the other party, to do everything reasonably necessary to give effect to this Agreement and the transactions contemplated by it, including the signing of documents.

27.6 Variation

This Agreement may not be varied except in writing signed by all parties.

27.7 Severability

If any provision of this Agreement is voidable, void, illegal, or unenforceable, or if this Agreement would, if a particular provision were not omitted be void, voidable, illegal or unenforceable, that provision must (without in any way affecting the validity, legality and enforceability of the remainder of this Agreement) be severed from this Agreement and this Agreement must be read and construed and take effect for all purposes as if that provision were not contained in this Agreement.

27.8 Waiver

- (1) Waiver of any right, power, authority, discretion or remedy arising on default under this agreement must be in writing and signed by the party granting the waiver.
- (2) A failure or delay in exercise, or partial exercise, of a right, power, authority, discretion or remedy created or arising on default under this deed does not result in a waiver of that right, power, authority, discretion or remedy.

27.9 No partnership or agency

Nothing in this Agreement will constitute or be deemed to constitute a partnership between the parties or be deemed to constitute the Licensee as agent of Arc for any purpose whatever and the Licensee has no authority or power to bind Arc or to contract in its name or to create a liability against it in any way or for any purpose.

27.10 Public statements

The Licensee agrees that it will not in any circumstances make any statements to or provide any information to any form of media which may concern in any way Arc or its business or any other matters referred to in this Agreement without first having obtained Arc's written consent to do so and that it will direct any media enquiries to Arc.

27.11 Counterparts

This Agreement may be signed in any number of separate counterparts, which taken together are deemed to comprise the one instrument.

27.12 Execution by attorney

If an attorney executes this Agreement, the attorney declares that the attorney has no notice of revocation, termination or suspension of the power of attorney under which the attorney executes this Agreement.

27.13 Suspension

Except as expressly provided for in this Agreement, neither party has a right to suspend its obligations under this Agreement for any reason.

27.14 Survival

Clauses 7, 13, 18, 20, 22, 23, 25, this clause 27 and any rights or obligations which accrued in respect of a prior breach of this Agreement, survive the expiry or termination of this Agreement.

27.15 Entire understanding

This Agreement:

- (1) is the entire agreement and understanding between the parties on everything connected with the subject matter of this Agreement; and
- (2) supersedes any prior agreement or understanding on anything connected with that subject matter.

Schedule 1 Details

Item 1 Licensed Area

That part of the Corridor Land delineated in red on the plan in Schedule 2, together with a right to pass over Corridor Land as is necessary for the purpose of access to and from that part of the Corridor Land delineated in red on the plan in Schedule 2.

Item 2 Commencement Date

The date the Construction Licence achieves Practical Completion.

Item 3 Term

10 years from the Commencement Date.

Item 4 Use Fee

\$1

Item 5 Permitted Use

- (1) Situation and use of two sheds as shown in blue on the diagram at Schedule 2 for use by community group Mukinbudin Men's Shed (**Men's Shed**);
- (2) Parking area as shown in pink on the diagram at Schedule 2;
- (3) Community loading ramp; and
- (4) Any other civic purpose as agreed by Arc in writing.

Item 6 Reserved Areas

Not used.

Item 7 Fences

Not used.

Item 8 Address for service of each party

- (1) Arc's postage address for service is:

Address: Level 3, 1 George Wiencke Drive, Perth Airport, Western Australia 6105

Email: legal@arcinfra.com

Attention: Legal

- (2) Licensee's postage address for service is:

Address: 15 Maddock Street, Mukinbudin, Western Australia 6479

Email: ceo@mukinbudin.wa.gov.au

Attention: Chief Executive Officer

Schedule 2 Licensed Area

See attached diagram number 2021-01-029-LE-D-200.

Schedule 3 Buildings and other structures on Licensed Area

Not used.

Schedule 4 Aboriginal Culture and Heritage and Environmental Protection

- RIWI Act 1914; proclaimed surface water and irrigation area.

Schedule 5 Sponsorship

Item 1 Sponsorship Rights

As consideration for Arc providing the Sponsorship, Arc will be entitled to receive, but not be limited to, the following sponsorship rights and benefits in relation to the Men's Shed:

- (1) media and promotional materials:
 - (a) provision of quotes and photo talent from the Licensee for Arc internal and external communications regarding the sponsorship (if requested); and
 - (b) partnership acknowledgement in the Licensee's media (including social media);
- (2) website and signage:
 - (c) reference to Arc's sponsorship on the Licensee's website and written materials; and
 - (d) on site permanent signage recognising the Arc's sponsorship. The signage cost of production and installation to be borne by Licensee and the design and placement approved by Arc.

Item 2 Sponsorship

In addition to Arc granting the Licensee the rights to use and occupy the Licensed Area in accordance with the terms of this Agreement, Arc will waive the Use Fee for the Term.

Signing page

Executed as an Agreement

Executed by
Arc Infrastructure Pty Ltd
ABN 42 094 721 301
in accordance with section 127 of the *Corporations Act 2001*

sign here ► _____
Director

print name _____

sign here ► _____
Director/Company Secretary

print name _____

The seal of **Shire of Mukinbudin**
ABN 65 627 391 050 was hereunto affixed
in the presence of:

.....
Signature of Chief Executive Officer

.....
Signature of Shire President

.....
Name of Chief Executive Officer

.....
Name of Shire President



LICENCED AREA COORDINATES		
POINT	EASTING (m)	NORTHING (m)
PT01	614958.922	6579304.809
PT02	614959.057	6579319.326
PT03	615029.097	6579358.908
PT04	615497.410	6579354.938
PT05	615567.332	6579313.740
PT06	615567.216	6579299.174



LEGEND

- ARC INFRASTRUCTURE PTY. LTD.
- LICENCED AREA 34826.3m²
- ARC INFRASTRUCTURE RAIL CORRIDOR

Reference Drawing Number	Reference Drawing Title	Rev	Drafted	Date	ISSUED FOR USE	Checked	Approved	Scale
0	KM	06.09.2021	ISSUED FOR USE	HM	CR	1:1000	© A1	

	Drafted	K. MILNER	Date	06.07.2021
	Designed	-	Date	-
	Regional Engineer	-	Date	-
	Checked	H. MACKEY	Date	03.09.2021
	Approved	C. RICHARDS	Date	03.09.2021

MUKINBUDIN	
LINE 38 121km	
LICENCE TO USE AND OCCUPY CORRIDOR LAND	
Drawing No.	2021-01-029-LE-D-200
Rev.	0

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 14 SEPTEMBER 2021

*****CONFIDENTIAL ITEM*****

8.3.14 Chief Executive Officer Contract	
Location:	Mukinbudin
File Ref:	Personnel
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	6 th September 2021
Disclosure of Interest:	Dirk Sellenger, Chief Executive Officer - Financial Interest
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Absolute Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Statutory Environment**5.23. Meetings generally open to public**

- (1) Subject to subsection (2), the following are to be open to members of the public —
- (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
- (a) a matter affecting an employee or employees; and
 - (b) the personal affairs of any person; and
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,
 where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;

- and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

OFFICER RECOMMENDATION

Council Decision Number – 22 09 21

Moved: Cr Nicoletti

Seconded: Cr Walker

That in accordance with section 5.23 (2) (a) of the Local Government Act 1995 that the meeting be closed to members of the Public as Agenda item 7.6.12 is deemed to be

(b) the personal affairs of any person;

Carried 7/0

Council Decision Number – 24 09 21

Moved: Cr Comerford

Seconded: Cr McGlashan

That the meeting be reopened to members of the public.

Carried 6/0

Dirk Sellenger left the meeting at 1.50pm and reentered at 2.12pm

Louise Sellenger left the meeting at 1.50pm and re-entered at 2.12pm

Sandie Ventris left the meeting at 2.12pm

The Chairman, Cr Shadbolt adjourned the Meeting at 2.13pm

The Chairman, Cr Shadbolt reconvened the Meeting at 2.25pm, with all previous Elected Members and Staff present prior to the adjournment.

9. Elected Members Motions of which previous notice has been given

8.1 Nil

10. Urgent Business without notice (with the approval of the President or majority of Council)

9.1 Nil

11. Important Dates

10.1 Dates to Remember

ANNUALLY	
Date	Details
January	No Council Meeting in January
February	Chief Executive Officer and Works Supervisor to inspect all plant and evaluate and/or amend its plant replacement programme for recommendation to Council. Audit Committee to review Statutory Compliance Return, meet with Auditor and report to next full Council meeting Local Government Compliance Return 1 January to 31 December each year. Community Strategic Plan, Long Term Financial Plan and Asset Management Plans – commence review process (Every two years)
March	Roads Inspection – Annual Road inspections to prioritise items of roadwork's for forthcoming year. Councillors to present road proposals to CEO for consideration prior to this inspection. Complete review of Annual Budget (FM Regulations (33A) Completion of Statutory Compliance Audit Return (LG Act 7.13, Audit Regulations 13-15) to be sent to Department of Local Government prior to 31 March. Arrange AGM Bush Fire Advisory Committee meeting with Chief Bush Fire Control Officer for April
April	Buildings inspection Shire buildings with Property Manager and report to Council's April or May meeting Present any items Councillors or Community requests for Budget inclusion Undertake Review of Delegation of Authority Register to Committee and CEO (written confirmation to staff concerned) CEO to commence a full review of Delegations Register Policy / Procedures Manual Review – CEO to commence review process by including as last item on Council Agenda (if necessary)
May	Send out recoups of roads and other projects so grant funding can be received by 30 June Review Councils Fees and Charges for all Council services and facilities including rubbish service and charges MF to review and renew Council's insurance policies with LGIS
June	Sitting fees – Reminder to Councillors re: forthcoming years fees FOI Return (Note: not necessary if Nil return) FOI Statement – Review this month Manager of Works and Services to provide comments on RRG Submissions, which are due to go to Council in the August meeting. FM to conduct a Finance & Audit Committee meeting and meet with Auditor as per Committee Roles Council's Audit Committee to meet to discuss Interim Audit Every 4 years Financial Management Review due before 30 June WALGA Local Government Convention deadline for nominations 30 June each year – Public Interest Disclosure Return to be submitted for previous period 1/7 to 30/6. Chief Executive Officer's performance and remuneration review – commence this month
July	Draft Budget submitted by Chief Executive Officer and Finance Manager Councillors and Senior Staff issued with Annual Interest Returns for completion CEO performance review Undertake Staff Annual Performance Reviews
August	Councillors and Senior Staff – reminder of Annual Financial Interest Return to be completed to CEO prior to 31 August Completion/Adoption of budgets (absolute majority). Send copy to Department of Local Government within 30 days (LG Act 6.2, FM Regulations 33)
September	Completion of Annual Financial Report & submitted to Auditor. AFR sent Dept. of Local Government within 30 days (LG Act 6.5, FM Regulations 5.1) Advertise Community Chest Funding Review Road Making Materials price
October	Review of Council's Code of Conduct – Section 5.103 (if unable to complete full review at this meeting discuss with Council the need to convene a Special Meeting to finalise review at this meeting or simply complete review at December Ordinary Meeting)

	Local Govt is to review its Code of Conduct within 12 months after each ordinary election day & make such changes to the code as appropriate. Advise Council in the October Information Bulletin of the time, date and venue for the annual staff end of year function. Special Meeting (Election Years Only) advertise special meeting to swear in Councillors, Elect President, Deputy President, Committee etc. for Monday immediately after the Saturday elections.
November	Pensioner rates rebate claim to be lodged Call for nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)
December	Annual Financial Report – Acceptance by Council within two months of receipt of the Auditors report Newsletter & Local Newspaper – advertise date, time and venue of all Council and Committee meetings for next calendar year (with delegated authority, if any) (S.5.251 (g) & Reg 12). Council's Audit Committee to meet to discuss Final Audit Report and Management Letter. Close of nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)

12. Closure of Meeting

12.1 The Chairperson to declare the meeting closed at 3.16pm.