



Shire of Mukinbudin
Ordinary Meeting of Council

AGENDA

Meeting to be held in Council Chambers at
15 Maddock Street, Mukinbudin
Commencing at 1.00pm Tuesday 20th August 2019

Dirk Sellenger
CHIEF EXECUTIVE OFFICER



****** DISCLAIMER ******

No responsibility whatsoever is implied or accepted by the Shire of Mukinbudin for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mukinbudin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

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ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

Dirk Sellenger
CHIEF EXECUTIVE OFFICER

SUMMARY OF MEETINGS

Shire of Mukinbudin 2019

	Briefing / Workshop	Council Meeting
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		

Briefing / Workshops will ordinarily commence at 10.00am unless agreed to change this time.

Council Meetings will ordinarily commence at 1.00pm unless Council agrees to change this time.

Changes to Council Meetings must be advertised in accordance with Sect 5.4 of the Local Government Act 1995.

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- 1. Declaration of Opening**
 - 1.1 Declaration of Opening
- 2. Public Question Time**
 - 2.1 Response to previous questions taken on notice
 - 2.2 Declaration of Public Question time open
 - 2.3 Declaration of public time closed
- 3. Record of Attendance, apologies, approved leave of absence**
 - 3.1 Present
 - 3.2 Apologies
 - 3.3 On Leave of Absence
 - 3.4 Staff
 - 3.5 Visitors
 - 3.6 Gallery
 - 3.7 Applications for leave of absence
- 4. Petitions, Deputations, Presentations**
 - 4.1 Petitions
 - 4.2 Deputations
 - 4.3 Presentations
 - Gavin Stevens – Principal, Mukinbudin District High School
 - Kath Lawrence – Deputy Principal, Mukinbudin District High School
 - Positive Behaviour Strategy*
- 5. Announcements by the presiding member without discussion**
- 6. Confirmation of minutes of previous meetings**
 - 6.1 Confirmation of Minutes of Ordinary Meeting held on 17th July 2019
- 7. Reports**
 - 7.1 Council Monthly Information Reports**
 - 7.1.1 Receipt of July 2019 Information Report
 - 7.2 Finance Reports**
 - 7.2.1 List of Payments – July 2019
 - 7.2.2 Monthly Statement of Financial Activity Report – July 2019
 - 7.2.3 Proposed Schedule of Fees & Charges 2019/20
 - 7.3 Chief Executive Officer's Reports**
 - 7.3.1 NEWROC Executive Meeting Minutes – 23rd July 2019
 - 7.3.2 CRISP Wireless Tower DA – 659 Harry Road, Wattoning
 - 7.3.3 CRC Request for Financial Support and Waiving of Fees
 - 7.3.4 CSRFF Application for Indoor Court
 - 7.3.5 Submission to Select Committee into Local Government
 - 7.3.6 Change of Council Meeting Days - 2019
 - 7.3.7 Fire Prevention and Fuel Load Notice
 - 7.3.8 Home Occupation Licence – In Principal Support *Confidential*
 - 7.3.9 Construction of Purpose-Built Childcare Centre – Tender 04/2019

- 8. Elected members Motions of which previous notice has been given**
 - 8.1 Nil

- 9. Urgent Business without notice (with the approval of the President or meeting)**
 - 9.1 Nil

- 10. Dates to Remember**
 - 10.1 See attached list

- 11. Closure of Meeting**
 - 11.1 Closure of Meeting

AGENDA

Agenda of the Ordinary Meeting of Council to be held in Council Chambers, Maddock Street, Mukinbudin on 20th August 2019

1. Declaration of Opening

1.1 The Shire President to declare the Meeting open at __pm

2. Public Question Time (min 15 minutes)

2.1 Response to previous questions taken on notice.
Nil

2.2 Declaration of public question time opened (minimum 15 mins)

The Shire President to declare public question time open.

2.3 Declaration of public question time closed

The Shire President to declare public question time closed.

3. Record of attendance, apologies and approved leave of absence

3.1 Present:
3.1.1

3.2 Apologies:
3.2.1

3.3 On leave of absence:
3.3.1

3.4 Staff:
3.4.1

3.5 Visitors:

3.6 Applications for leave of absence:
3.6.1 Request for leave of absence

4. Petitions, deputations and presentations

4.1 Petitions

4.2 Deputations

4.3 Presentations

5. Announcements by the Presiding person without discussion

6. Confirmation of the Minutes of previous meetings

6.1 Confirmation of Minutes for the Ordinary Meeting of Council held on the 17th July 2019

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION**Council Decision Number -****Moved:****Seconded:**

That the Minutes of the Ordinary Meeting of Council held on the 17th July 2019 be accepted as a true and correct record of proceedings.

Carried /

7.1 MONTHLY INFORMATION REPORT

7.1.1 July 2019 Information Report	
Location:	Mukinbudin
File Ref:	ADM 360
Applicant:	Nola Comerford-Smith, Administration Manager
Date:	14 th August 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Nola Comerford-Smith, Administration Manager
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

Summary

To allow Council to receive the Monthly Information Report including reports from Manager of Works, Community Development, Environmental Health Officer and Caravan Park Manager.

Background Information

Reports are presented to Council on operational matters within the Shire of Mukinbudin.

Officer Comment

Refer to Information Report.

Strategic & Social Implications

Nil

Consultation

Dirk Sellenger – Chief Executive Officer
 Allan Monson – Acting Works Supervisor
 Tania Sprigg - Caravan Park Manager
 Peter Toboss – Environmental Health Officer

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That Council receive the July 2019 Information Report.

Carried /

7.2 FINANCE REPORT

7.2.1 List of Payments – July 2019	
Location:	Mukinbudin
File Ref:	ADM 007
Applicant:	Edward Nind – Finance Manager
Date:	12 th August 2019
Disclosure of Interest:	Nil
Responsible Officer:	Edward Nind – Finance Manager
Author:	Louise Sellenger – Senior Finance Officer
Voting Requirements	Simple Majority
Documents Attached	List of Payments – July 2019 (8 pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please see the Finance Manager prior to the meeting so that a researched answer may be provided.

Summary

List of payments made in July 2019 for endorsement by Council.

Background Information

A list of payments submitted to Council on 20 August 2019, for confirmation in respect of accounts already paid or for the authority to those unpaid. (Please refer to Payment listing submitted as a separate attachment).

Officer Comment

Standard process of obtaining Council endorsement of payments.

Please note Cheque 31733 has been cancelled and doesn't appear on the list of payments.

Strategic & Social Implications

N/A

Consultation

N/A

Statutory Environment

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

Policy Implications

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

Financial Implications

All payments have been made in accordance with the 2019/2020 Budget.

Date: 12/08/2019
Time: 2:48:09 PM

Shire of Mukinbudin

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4320	08/07/2019	ABI FARINA	Cater Council Lunch- June 2019	1		315.00
EFT4321	08/07/2019	ABSOLUTELY ALL ELECTRICAL	Electrical repairs- Aged unit 6, Caravan Park, Sports Complex & Hockey Field	1		799.52
EFT4322	08/07/2019	ALL WAYS FOODS	Cleaning Supplies- Caravan Park	1		155.94
EFT4323	08/07/2019	AMPAC DEBT RECOVERY	Commisions & Costs June 2019	1		919.22
EFT4324	08/07/2019	AUSTRALIA POST	Various Postage for June 2019	1		106.31
EFT4325	08/07/2019	AVON WASTE	June 2019 Rubbish Collection	1		4,481.56
EFT4326	08/07/2019	BENARA NURSERIES	Purchase Jacaranda trees- Shadbolt St	1		1,457.50
EFT4327	08/07/2019	BENCUBBIN COMMUNITY RESOURCE CENTRE INC	Print daily vehicle maintenance books- Works	1		204.00
EFT4328	08/07/2019	BUNNINGS TRADE	Cloth coolaroo 3.66m x 9m- Swimming Pool Mananger house	1		279.34
EFT4329	08/07/2019	CHILD SUPPORT AGENCY	Payroll deductions	1		304.04
EFT4330	08/07/2019	COURIER AUSTRALIA/TOLL IPEC	Freight- State Library & Jason Signs	1		36.19
EFT4331	08/07/2019	GREAT SOUTHERN FUELS	June 2019 Fuel Account	1		11,880.25
EFT4332	08/07/2019	HUTTON & NORTHEY	General Service- P317	1		6,284.93
EFT4333	08/07/2019	IT VISION	Annual Licence Fee- Synergy Soft 2019/2020	1		21,185.97
EFT4334	08/07/2019	JASON SIGNMAKERS	Various direction signs and Tourist information sign	1		203.28
EFT4335	08/07/2019	KUNUNOPPIN MEDICAL PRACTICE	Pre Employment Medical- Louise Sellenger	1		143.00
EFT4336	08/07/2019	KUNUNOPPIN MEDICAL PRACTICE - PHARMACY	Fluvax- Nola Comerford-Smith	1		26.70

EFT4337	08/07/2019	MOORE STEPHENS	Rate Comparison Report- Adjusted GST for incorrect Invoice on PO 31149	1	25.00
EFT4338	08/07/2019	MUKA TYRE MART	1x new tyre and repair o-ring- P301	1	5,194.00
EFT4339	08/07/2019	MUKINBUDIN CAFE	Catering budget meeting	1	110.50
EFT4340	08/07/2019	MUKINBUDIN TRADING POST	Misc June 2019 Purchases	1	52.55
EFT4341	08/07/2019	OFFICEWORKS	Tab Dividers- Admin	1	141.65
EFT4342	08/07/2019	PALM PLUMBING	Replace solar hot water system- 11 Cruickshank Rd	1	9,365.23
EFT4343	08/07/2019	Piccolo Family Trust T/A Mukinbudin Hotel Motel	Purchase beer for June 2019 Council Meeting	1	140.00
EFT4344	08/07/2019	R MUNNS ENGINEERING CONSULTING SERVICES	R Munns Consulting- 2018/19	1	760.65
EFT4345	08/07/2019	RN & JB WHYTE	Dozer Hire- Refuse Site	1	1,650.00
EFT4346	08/07/2019	Resonline Pty Ltd	Room Manager- Caravan Park- June 2019- Final Bill	1	196.90
EFT4347	08/07/2019	SHIRE OF MT MARSHALL	NEW Health Recoup EHO- 30/4/19-31/5/19	1	5,460.46
EFT4348	08/07/2019	SILINGER CONTRACTORS	Carting Gravel- Harry Rd	1	6,325.00
EFT4349	08/07/2019	SIPPES MUKINBUDIN	Misc Purchases- Building Maintenance- June 2019	1	716.40
EFT4350	08/07/2019	TWO DOGS HOME HARDWARE	Purchase Vacuum- Caravan Park	1	1,199.00
EFT4351	08/07/2019	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services 17 & 25 June 2019	1	374.00
EFT4352	08/07/2019	WALGA	Short Course- Preparing Agendas & Minutes- Nola	1	578.00
EFT4353	08/07/2019	WALLIS COMPUTER SOLUTION	SynergySoft Update- Version 11.1.266	1	786.50
EFT4354	08/07/2019	WCS CONCRETE	Supply and Delivery of 28 Tonnes of white washed sand- Complex playground	1	2,802.80
EFT4355	11/07/2019	BF & JD ATKINS	Hire Maintenance Grader- Oglivie Rd & Quanta Cutting-Weira Rd	1	10,692.00
EFT4356	11/07/2019	CENTRAL EAST AGED CARE ALLIANCE (INC)	CEACA- Annual Contribution 2019/2020	1	22,000.00
EFT4357	11/07/2019	CIVIC LEGAL	Legal Fees- Averil Cosh v Shire of Mukinbudin	1	4,931.85
EFT4358	11/07/2019	JASON SIGNMAKERS	Street signs- Barbalin South Rd & Jones Rd	1	133.76

EFT4359	11/07/2019	LANDGATE	GRV- Schedule G2019/2 23/3/19-3/5/19 & Schedule G2019/3 4/5/19-31/5/19	1	12	90.36
EFT4360	11/07/2019	MUKINBUDIN CAFE	Cater roads meeting lunch- 8 July 2019	1		150.00
EFT4361	11/07/2019	Mukinbudin Community Resource Centre	Fortnightly CRC & Tourist Hut Cleaning- July 2019	1		200.00
EFT4362	11/07/2019	NELTRONICS	Tracking Devices & Freight of devices	1		2,209.60
EFT4363	11/07/2019	On Hold On Line	On Hold Message- July 2019	1		69.00
EFT4364	11/07/2019	SYNERGY	Electricity Charges 28/05-28/06 2019	1		8,826.06
EFT4365	11/07/2019	THE WORKWEAR GROUP PTY LTD	Uniform Items- Nola Comerford-Smith	1		150.00
EFT4366	11/07/2019	TIMINTA HOLDINGS PTY LTD T/A Mukinbudin Hotel	Removal of gravel from Shadbolt St	1		1,952.50
EFT4367	11/07/2019	WALLIS COMPUTER SOLUTION	Equipment Rental Finance- July 2019	1		1,466.30
EFT4368	11/07/2019	WESTRAC PTY LTD	Excess Payment- Repair to Loader 950GC & Adjustment for Parts Credit	1		86.26
EFT4369	12/07/2019	DAVID ROSS CARLSON	Film and Edit video for Shire Facebook page	1		250.00
EFT4370	15/07/2019	ALL WAYS FOODS	Cleaning Supplies- Complex	1		114.94
EFT4371	15/07/2019	BF & JD ATKINS	Moving roller from Carlton Rd to Harry Rd	1		495.00
EFT4372	15/07/2019	BOC LIMITED	Gas Bottle Hire 29/5/19-27/06/2019	1		53.19
EFT4373	15/07/2019	IGA Mukinbudin	Admin Refreshments- June 2019	1		256.43
EFT4374	15/07/2019	JOHN PHILLIPS CONSULTING	CEO Annual Review Consulting	1		3,300.00
EFT4375	15/07/2019	LGIS RISK MANAGEMENT	LGISWA Great Eastern Regional Risk Coordination Programe 2018/2019	1		3,302.20
EFT4376	15/07/2019	LOCK, STOCK & FARRELL	Deadlocks for Caravan Park x4	1		586.00
EFT4377	15/07/2019	Mukinbudin Community Resource Centre	Regional Roads Workshop- Room Hire 08/07/2019	1		64.00
EFT4378	15/07/2019	NOLA COMERFORD-SMITH	Various household items- 25 Cruickshank Rd- KMART	1		110.00
EFT4379	15/07/2019	SIGMA CHEMICALS	Swimming Pool Chemicals	1		2,518.45

EFT4380	15/07/2019	TIMINTA HOLDINGS PTY LTD T/A Mukinbudin Hotel	Collect and Deliver trees from Benara Nursery to Depot	1	500.00
EFT4381	16/07/2019	ALL WAYS FOODS	Cleaning Supplies- Caravan Park	1	266.42
EFT4382	16/07/2019	BF & JD ATKINS	Adjustment- GST missed 18/4/19- Contract work	1	290.00
EFT4383	16/07/2019	LGIS Broking	LGIS- Management Liability to 30/06/2020	1	9,968.33
EFT4384	16/07/2019	LGIS Property	LGIS- Liability Insurance- Instalment 1 to 30/06/2020	1	11,974.87
EFT4385	16/07/2019	Local Government Professionals Australia (WA)	2019/2020 Local Government Professionals Membership	1	531.00
EFT4386	16/07/2019	MUKINBUDIN STEEL FABRICATORS	Misc Items- June 2019	1	800.80
EFT4387	16/07/2019	SHIRE OF MT MARSHALL	NEW Health Recoup- EHO & BS June 2019	1	2,504.70
EFT4388	16/07/2019	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Service- 2/9 July 2019	1	444.12
EFT4389	16/07/2019	WALLIS COMPUTER SOLUTION	Supply & Instal new server & technical support onsite inc software and licences	1	32,732.93
EFT4390	18/07/2019	COURIER AUSTRALIA/TOLL IPEC	Freight- Jason Signmakers & Westrac	1	21.45
EFT4391	18/07/2019	HUTTON & NORTHEY	Engine Oil- Depot	1	142.97
EFT4392	18/07/2019	JASON SIGNMAKERS	Historical Site 500mt sign x2	1	148.72
EFT4393	18/07/2019	SIPPES MUKINBUDIN	Bulka Bags- Admin Grounds Maintenance	1	245.00
EFT4394	18/07/2019	WALLIS COMPUTER SOLUTION	Microsoft 365- 1 year siubscription & O365 Business Essentials- 1 year subscription	1	6,591.78
EFT4395	23/07/2019	KLEENHEAT GAS	Kleenheat Cylinder Service Charge 2019/2020- 42 Cruickshank Rd	1	1,267.20
EFT4396	23/07/2019	LGIS Broking	LGIS Motor Vehicle Insurance 2019/2020	1	24,360.61
EFT4397	23/07/2019	LGIS Property	LGIS Insurance- Property 2019/2020	1	43,097.60
EFT4398	23/07/2019	Mukinbudin Community Resource Centre	CRC & Tourist Hut Cleaning- July 2019	1	150.00
EFT4399	23/07/2019	SIPPES MUKINBUDIN	CB Radio- Multi Tyre Roller	1	397.50
EFT4400	23/07/2019	WALGA	WALGA Subscriptions 01/07/2019-30/06/2020	1	23,855.20
EFT4401	23/07/2019	WALLIS COMPUTER SOLUTION	Office 365 Licences and Migration	1	4,371.40

EFT4402	23/07/2019	WCS CONCRETE	Supply and Deliver 24m3 of Landscape Soil- Shadbolt St	1	143,088.80
EFT4403	25/07/2019	BF & JD ATKINS	Contract Maintenance Grading- 60hrs	1	9,900.00
EFT4404	25/07/2019	COURIER AUSTRALIA/TOLL IPEC	Freight- Signage	1	11.55
EFT4405	25/07/2019	GREAT EASTERN COUNTRY ZONE	Annual Subscription 2019/2020 Great Easter Country Zone WALGA	1	1,925.00
EFT4406	25/07/2019	Muka Handy Service	Yard Maintenance- 8 Lansdell St	1	322.50
EFT4407	25/07/2019	OCLC (UK) LTD	2019/2020 Insurance Premium- LGIS	1	1,812.05
EFT4408	25/07/2019	SILINGER CONTRACTORS	Carting Gravel- Harry Rd 9-11th July 2019	1	5,940.00
EFT4409	25/07/2019	WESTRAC PTY LTD	Belt- 12H Grader MBL100	1	113.64
EFT4410	30/07/2019	BENDIGO BANK MASTERCARD	Credit Card transactions for June 2019	1	1,419.93
EFT4411	30/07/2019	ABCO PRODUCTS	Cleaning Products- Caravan Park	1	645.16
EFT4412	30/07/2019	CHILD SUPPORT AGENCY	Payroll deductions	1	304.04
EFT4413	30/07/2019	GERAGHTYS ENGINEERING & AUTO ELECTRICS	45,000 Service- 1MBL	1	612.43
EFT4414	30/07/2019	GOWERS GLAZING	Supply- Crescent shape 38mm wide moulding- Caravan Park	1	38.50
EFT4415	30/07/2019	IRIS CONSULTING GROUP PTY LTD	Attend Records Management Basics Course and Keyword Classification Course- Nola	1	530.00
EFT4416	30/07/2019	MUKA TYRE MART	Remove and fit tube- Roller	1	653.00
EFT4417	30/07/2019	OFFICEWORKS	Misc Stationary- July 2019	1	207.57
EFT4418	30/07/2019	PHILIP JOHN SMITH	Reimbursement- Trees and Tree stakes for Shadbolt St	1	174.23
EFT4419	30/07/2019	Prickle's Contracting Services	Provide temporary WIFI access for 8 Lansdell St 20/07/2019-20/12/2019	1	200.00
EFT4420	30/07/2019	RAMM SOFTWARE PTY LTD	RAMM Software- Annual Subscription 2019/2020	1	7,693.56
EFT4421	30/07/2019	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services 16/07/19 & 22/07/2019	1	374.00
EFT4422	30/07/2019	WETDECK POOLS	Installation of pump- Swimming Pool	1	6,161.87

31734	01/07/2019	SHIRE OF MUKINBUDIN - from Muni	DOT- Fleet Schedule 2019/2020	1	6,146.45
31735	02/07/2019	GERAGHTYS ENGINEERING & AUTO ELECTRICS	Vehicle Inspection- OMBL July 2019	1	189.20
31736	08/07/2019	CASH	Petty Cash May/June 2019	1	128.70
31737	11/07/2019	Telstra	Directory Charges- July 2019	1	90.56
31738	18/07/2019	Department of Communities	Water Consumption 23/01/2019-30/01/2019- 11 Cruickshank Rd	1	61.75
31739	18/07/2019	Telstra	Mobile Phone Account- Works Manager, CEO & Caravan Park- July 2019	1	130.00
31740	23/07/2019	AUSTRALIAN TAXATION OFFICE	June 2019 BAS	1	16,344.00
31741	25/07/2019	MUKINBUDIN MAJELLAN GROUP	Catering- Council Meeting July 2019	1	270.00
31742	25/07/2019	Telstra	June 2019 Phone Account	1	563.13
31743	25/07/2019	WATER CORPORATION	Water Account- Standpipe at Beringbooding	1	5,738.08
31744	30/07/2019	MUKINBUDIN MAJELLAN GROUP	Cater NEWROC Executive Committee Meeting Lunch	1	240.00
31745	30/07/2019	WATER CORPORATION	Water Acc Swimming Pool- May-July 2019	1	12,177.68
DD5960.1	10/07/2019	IOOF Pursuit Select Personal Superannuation	Superannuation contributions	1	326.81
DD5960.2	10/07/2019	DL SELLENGER SUPERFUND	Superannuation contributions	1	1,200.96
DD5960.3	10/07/2019	WA Super	Payroll deductions	1	4,198.64
DD5960.4	10/07/2019	Prime Super	Superannuation contributions	1	228.61
DD5960.5	10/07/2019	TASPLAN SUPERANNUATION	Superannuation contributions	1	399.00
DD5960.6	10/07/2019	REST INDUSTRY SUPER	Superannuation contributions	1	184.94
DD6009.1	24/07/2019	IOOF Pursuit Select Personal Superannuation	Superannuation contributions	1	323.56
DD6009.2	24/07/2019	DL SELLENGER SUPERFUND	Superannuation contributions	1	1,205.02
DD6009.3	24/07/2019	WA Super	Payroll deductions	1	4,202.68
DD6009.4	24/07/2019	MTAA SUPER	Superannuation contributions	1	120.96

DD6009.5	24/07/2019	Prime Super	Superannuation contributions	1	222.07
DD6009.6	24/07/2019	TASPLAN SUPERANNUATION	Superannuation contributions	1	389.50
DD6009.7	24/07/2019	REST INDUSTRY SUPER	Superannuation contributions	1	184.94
DD6033.1	15/07/2019	WA TREASURY CORPORATION	Loan 120 Skid Steer Principle and Interest	1	4,211.06
DD6035.1	23/07/2019	WA TREASURY CORPORATION	Loan Guarantee Fee January 2019 to June 2019	1	2,716.56

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REPORT TOTALS

				TOTAL
Bank Code	Bank Name			
1	Muni Bank - 633-000 116456799			417,654.58
TOTAL				417,654.58

Date: 12/08/2019
Time: 2:48:59 PM

Shire of Mukinbudin


USER: Sarah Parker7
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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
338	09/07/2019	AMY HODGES	REFUND OF GYM BOND FOR 1 CARD	2		220.00
339	09/07/2019	BEV SHADBOLT	REFUND OF GYM CARD BOND	2		20.00
340	12/07/2019	MALCOLM EDWIN TAYLOR	REFUND OF BOND FOR INDUSTRIAL UNIT	2		680.00
341	15/07/2019	SHIRE OF MUKINBUDIN - from Trust	REFUND OF GYM BOND PAID FROM PETTY CASH	2		40.00
342	22/07/2019	SHIRE OF MUKINBUDIN - from Trust	REFUND FOR EFTPOS TAKEN FROM PETTY CASH	2		18.45
DD5946.1	01/07/2019	Department of Transport	PAYMENT OF LICENSING FEES COLLECTED 01/07/19	2		7,110.45
DD5950.1	02/07/2019	Department of Transport	PAYMENT OF LICENSING FEES COLLECTED 02/07/2019	2		134.75
DD5953.1	03/07/2019	Department of Transport	PAYMENT OF LICENSING FEES COLLECTED 03/07/2019	2		132.40
DD5955.1	04/07/2019	Department of Transport	PAYMENT OF LICENSING FEES COLLECTED 04/07/2019	2		44.05
DD5957.1	05/07/2019	Department of Transport	PAYMENT OF LICENSING FEES COLLECTED 05/07/2019	2		1,109.65
DD5961.1	08/07/2019	Department of Transport	PAYMENT OF LICENSING FEES COLLECTED 08/07/19	2		618.45
DD5970.1	10/07/2019	Department of Transport	PAYMENT OF LICENSING FEES COLLECTED 10/07/2019	2		1,186.65
DD5972.1	12/07/2019	Department of Transport	PAYMENT OF LICENSING FEES COLLECTED 12/07/19	2		132.35
DD5986.1	11/07/2019	Department of Transport	PAYMENT OF LICENSING FEES COLLECTED 11/07/19	2		107.45
DD5988.1	16/07/2019	Department of Transport	PAYMENT OF LICENSING FEES COLLECTED 12/07/2019	2		1,822.55
DD5990.1	17/07/2019	Department of Transport	PAYMENT OF LICENSING FEES COLLECTED 15/07/2019	2		840.40
DD6010.1	16/07/2019	Department of Transport	PAYMENT OF LICENSING FEES COLLECTED 160719	2		6,646.75
DD6012.1	17/07/2019	BOND ADMINISTRATOR	PAYMENT OF BOND FOR INDUSTRIAL UNIT REF 53379/19	2		696.00

DD6014.1	09/07/2019	BOND ADMINISTRATOR	PAYMENT OF BOND FOR AGED UNIT 4 REF 51418/19	2	188.00
DD6016.1	26/07/2019	Department of Transport	PAYMENT OF LICENSING FEES 24/07/2019	2	290.30
DD6018.1	22/07/2019	Department of Transport	PAYMENT OF LICENSING FEES 22/07/2019	2	1,142.85
DD6020.1	23/07/2019	Department of Transport	PAYMENT OF LICENSING FEES 19/07/2019	2	481.45
DD6022.1	25/07/2019	Department of Transport	PAYMENT OF LICENSING FEES 23/07/2019	2	6,790.35
DD6046.1	26/07/2019	Department of Transport	PAYMENT OF LICENSING FEES FOR 26/7/2019	2	857.90
DD6048.1	25/07/2019	Department of Transport	Payment of Licensing fees collectect 25/7/19	2	1,355.25
DD6050.1	29/07/2019	Department of Transport	PAYMENT OF LICENSING FEES COLLECTECT 29/7/19	2	36.90
DD6052.1	02/07/2019	Department of Transport	TRANSACTIONS TO CORRECT RECEIPT POST TO INCORRECT PERIOD	2	
DD6054.1	05/07/2019	Department of Transport	CORRECTION OF TRUST TRANSACTIONS WITH WRONG POSTING PERIOD	2	

REPORT TOTALS

				TOTAL	
Bank Code	Bank Name				
2	Trust Bank - 633-000 116457771			32,703.35	
TOTAL				32,703.35	

009669

 SHIRE OF MUKINBUDIN
 PO BOX 67
 MUKINBUDIN WA 6479

Your details at a glance

BSB number 633-000
Account number 693723967
 Customer number 11762408/M201
 Account title SHIRE OF MUKINBUDIN SHIRE OF MUKINBUDIN

Account summary

Statement period 1 Jul 2019 - 31 Jul 2019
 Statement number 125
 Opening balance on 1 Jul 2019 \$1,419.93
 Payments & credits \$1,419.93
 Withdrawals & debits \$3,949.80
 Interest charges & fees \$4.00
Closing Balance on 31 Jul 2019 \$3,953.80

Account details

Credit limit \$5,000.00
 Available credit \$1,046.20
 Annual purchase rate 13.990%
 Annual cash advance rate 13.990%


Payment details

Minimum payment required \$118.61
Payment due 14 Aug 2019

Any questions?

Contact Tara Chambers at 29 Shadbolt St, Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO** (1300 236 344).

We're Australia's 5th biggest retail bank.



Try more Bendigo.

Bendigo Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment

You will pay off the Closing Balance shown on this statement in about **14 years and 9 months**

And you will pay an estimated total of interest charges of **\$2,392.70**

If you make no additional charges using this card and each month you pay **\$189.81**

You will pay off the Closing Balance shown on this statement in about **2 years**

And you will pay an estimated total of interest charges of **\$601.64, a saving of \$1,791.06**

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1300 652 146.

Bendigo Business Credit Card


Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$1,419.93
2 Jul 19	WILSON PARKING PER11 3, PERTH AUS RETAIL PURCHASE 29/06 CARD NUMBER 552638XXXXXXXX149 1	31.39		1,451.32
2 Jul 19	TARGETC 6256, MERRED IN AUS RETAIL PURCHASE 01/07 CARD NUMBER 552638XXXXXXXX149 1	45.00		1,496.32
3 Jul 19	MERREDIN SUPA IGA, M ERREDIN AUS RETAIL PURCHASE 01/07 CARD NUMBER 552638XXXXXXXX149 1	37.98		1,534.30
3 Jul 19	FACEBK *N4KPHMS7S2, fb.me/ads AUS RETAIL PURCHASE-INTERNATIONAL 01/07 CARD NUMBER 552638XXXXXXXX149 1	33.00		1,567.30
4 Jul 19	FACEBK *KH7WKN27S2, fb.me/ads AUS RETAIL PURCHASE-INTERNATIONAL 03/07 CARD NUMBER 552638XXXXXXXX149 1	77.00		1,644.30
4 Jul 19	FACEBK *AY2QFMJ7S2, fb.me/ads AUS RETAIL PURCHASE-INTERNATIONAL 02/07 CARD NUMBER 552638XXXXXXXX149 1	33.00		1,677.30
4 Jul 19	FACEBK *KYRLBMN7S2, fb.me/ads AUS RETAIL PURCHASE-INTERNATIONAL 02/07 CARD NUMBER 552638XXXXXXXX149 1	44.00		1,721.30
5 Jul 19	SPOTLIGHT, SOUTH MEL BOUR AUS RETAIL PURCHASE 04/07 CARD NUMBER 552638XXXXXXXX149 1	136.99		1,858.29
5 Jul 19	FACEBK *44LRFMJ7S2, fb.me/ads AUS RETAIL PURCHASE-INTERNATIONAL 03/07 CARD NUMBER 552638XXXXXXXX149 1	77.00		1,935.29


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www.bendigobank.com.au

Date Paid ___ / ___ / ___ Amount \$ _____


Bendigo Business Credit Card - Payment options

 **Pay in person:** Visit any **Bendigo Bank** branch to make your payment.

 **Internet banking:** Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au

 Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.

 **Pay by post:** Mail this slip with your cheque to -
PO Box 480 Bendigo VIC 3552.
 If paying by cheque please complete the details below.

 **Bill code: 342949**
Ref: 693723967

Bank@Post™ Pay at any Post Office by Agency Banking **Bank@Post™** using your credit card.

Bendigo Business Credit Card

BSB number 633-000
Account number 693723967
 Customer name SHIRE OF MUKINBUDIN
 Minimum payment required \$118.61
 Closing Balance on 31 Jul 2019 \$3,953.80
Payment due 14 Aug 2019

Date _____ Payment amount _____

Drawer	Chq No	BSB	Account No	\$	¢

031BH103 / E-0 / S-1237 / I-1237 / 0011762408001853

Bendigo Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments	Balance
5 Jul 19	FACEBK *UTZJUM67S2, fb.me/ads AUS RETAIL PURCHASE-INTERNATIONAL 04/07 CARD NUMBER 552638XXXXXXXX149 1	110.00		2,045.29
6 Jul 19	QUICKFIT CURTAINS B, MORNINGTON AUS RETAIL PURCHASE 04/07 CARD NUMBER 552638XXXXXXXX149 1	455.25		2,500.54
9 Jul 19	KMART ONLINE, 03 AUS RETAIL PURCHASE 08/07 CARD NUMBER 552638XXXXXXXX149 1	108.00		2,608.54
10 Jul 19	SEEK 32367244, MELBO URNE AUS RETAIL PURCHASE 08/07 CARD NUMBER 552638XXXXXXXX149 1	313.50		2,922.04
11 Jul 19	SUSSEX INDUSTRIE, BAS SENDEAN DC AUS RETAIL PURCHASE 10/07 CARD NUMBER 552638XXXXXXXX149 1	628.44		3,550.48
12 Jul 19	AUSSIE BROADBAND, MO RWELL AUS RETAIL PURCHASE 11/07 CARD NUMBER 552638XXXXXXXX149 1	89.00		3,639.48
14 Jul 19	PERIODIC TFR 00117624081201 00000000000		1,419.93	2,219.55
21 Jul 19	EZI*BIANCA ENTER,CAM PBELLFIELD AUS RETAIL PURCHASE 19/07 CARD NUMBER 552638XXXXXXXX149 1	1,649.76		3,869.31
23 Jul 19	TARGET 5069, MIDLAND AUS RETAIL PURCHASE 21/07 CARD NUMBER 552638XXXXXXXX149 1	35.00		3,904.31
25 Jul 19	FACEBK *BNJJSMJ7S2, fb.me/ads AUS RETAIL PURCHASE-INTERNATIONAL 23/07 CARD NUMBER 552638XXXXXXXX149 1	44.00		3,948.31
30 Jul 19	APPLE ITUNES STORE, SYDNEY AUS RETAIL PURCHASE 27/07 CARD NUMBER 552638XXXXXXXX149 1	1.49		3,949.80
30 Jul 19	CARD FEE 1 @ \$4.00	4.00		3,953.80
Transaction totals / Closing balance		\$3,953.80	\$1,419.93	\$3,953.80

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED
FOR YOUR ACCOUNT.

...continued overleaf >

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

Card Security


For information on how to securely use your card and account please visit bendigobank.com.au/cardsecurity

031BH103 / E-0 / S-1239 / I-1239 / 0011762408001853

**You've chosen us at least once.
Why stop there?**



**Try more
Bendigo.**

009669

 SHIRE OF MUKINBUDIN
 PO BOX 67
 MUKINBUDIN WA 6479

Card summary

Account number 693723967
Card number 552638XXXXXX149
Customer number 11762408/M201
 Statement period 01/07/2019 to 31/07/2019
 Statement number 125 (page 5 of 6)

Any questions?

Contact Tara Chambers at 29 Shadbolt St, Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO** (1300 236 344).

Bendigo Business Credit Card (continued).

Date	Transaction	Withdrawals	Payments
2 Jul 19	WILSON PARKING PER11 3, PERTH AUS	31.39	
2 Jul 19	TARGETC 6256, MERRED IN AUS	45.00	
3 Jul 19	MERREDIN SUPA IGA, M ERREDIN AUS	37.98	
3 Jul 19	FACEBK *N4KPHMS7S2, fb.me/ads AUS	33.00	
4 Jul 19	FACEBK *KH7WKN27S2, fb.me/ads AUS	77.00	
4 Jul 19	FACEBK *AY2QFMJ7S2, fb.me/ads AUS	33.00	
4 Jul 19	FACEBK *KYRLBMN7S2, fb.me/ads AUS	44.00	
5 Jul 19	SPOTLIGHT, SOUTH MEL BOUR AUS	136.99	
5 Jul 19	FACEBK *44LRFMJ7S2, fb.me/ads AUS	77.00	
5 Jul 19	FACEBK *UTZJUM67S2, fb.me/ads AUS	110.00	
6 Jul 19	QUICKFIT CURTAINS B, MORNINGTON AUS	455.25	
9 Jul 19	KMART ONLINE, 03 AUS	108.00	
10 Jul 19	SEEK 32367244, MELBO URNE AUS	313.50	
11 Jul 19	SUSSEX INDUSTRIE,BAS SENDEAN DC AUS	628.44	
12 Jul 19	AUSSIE BROADBAND, MO RWELL AUS	89.00	
21 Jul 19	EZI*BIANCA ENTER,CAM PBELLFIELD AUS	1,649.76	
23 Jul 19	TARGET 5069, MIDLAND AUS	35.00	
25 Jul 19	FACEBK *BNJSMJ7S2, fb.me/ads AUS	44.00	
30 Jul 19	APPLE ITUNES STORE, SYDNEY AUS	1.49	
TOTALS		\$3,949.80	\$0.00

031BH103 / E-0 / S-1240 / I-1240 / 0011762408001853

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Account number	693723967 24
Card number	552638XXXXXX149
Customer number	11762408/M201
Statement period	01/07/2019 to 31/07/2019
Statement number	125 (page 6 of 6)

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

MASTER CARD SUMMARY
July 2019

Date	Transaction Description	Comment/Purpose	Amount
2/07/2019	Wilson Parking- Perth	CEO Parking	\$31.39
2/07/2019	Target- Merredin	Aged Unit 8	\$45.00
3/07/2019	Supa IGA- Merredin	Aged Unit 8	\$37.98
3/07/2019	Facebook Advertising	Facebook	\$33.00
4/07/2019	Facebook Advertising	Facebook	\$77.00
4/07/2019	Facebook Advertising	Facebook	\$33.00
4/07/2019	Facebook Advertising	Facebook	\$44.00
5/07/2019	Spotlight- Online	Aged Unit 8	\$136.99
5/07/2019	Facebook Advertising	Facebook	\$77.00
5/07/2019	Facebook Advertising	Facebook	\$110.00
6/07/2019	Quickfit Curtains	25 Cruickshank St	\$455.25
9/07/2019	Kmart- Online	Caravan Park- Wood boxes	\$108.00
10/07/2019	Seek	Advertise- Plant Operator	\$313.50
11/07/2019	Sussex Industries	Plant Stakes- Main Street	\$628.44
12/07/2019	Aussie Broadband	Caravan Park WIFI	\$89.00
21/07/2019	Bianca Enterprises	Wool blankets- Caravan Park	\$1,649.76
23/07/2019	Target- Midland	Mobile Assesories- CEO	\$35.00
25/07/2019	Facebook Advertising	Facebook	\$44.00
30/07/2019	Apple iTunes	Storage Fee	\$1.49
31/07/2019	Card Fee	Card Fee	\$4.00
		Total	\$3,953.80
		Includes GST of	\$382.14

7.2.2 Monthly Statement of Financial Activity Report – 31 July 2019	
Location:	Mukinbudin
File Ref:	ADM 005
Applicant:	Edward Nind – Finance Manager
Date:	16 Aug 2019
Disclosure of Interest:	Nil
Responsible Officer	Edward Nind – Finance Manager
Author:	Edward Nind – Finance Manager
Voting Requirements	Simple Majority
Documents Attached	Statement of Financial Activity – For The Period Ended 31 July 2019 (21 Pages) Schedules 2 to 14 for the period 1 July 2019 to 31 July 2019 (78 Pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please discuss these queries with the Finance Manager so that a researched answer may be provided for you.

Summary

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management Regulations 1996)*.

Monthly Statement of Financial Activity for the period ending 30 June 2019 are attached for Councillor Information, and consisting of;

Statement of Financial Activity

1. Acquisition of Assets
 2. Disposal of Assets
 3. Information on Borrowings
 4. Reserves
 5. Net Current Assets
 6. Rating Information
 7. Trust Funds
 8. Operating Statement
 9. Statement of Financial Position
 10. Financial Ratios
 11. Grants Report
 12. Bank Balances & Investment Information
- Schedules 2 - 14 attached

Background Information

Nil

Officer Comment

The “Actual” brought forward surplus from 2018/2019 of \$1,120,237 is not final and is subject to end of year accounting adjustments.

As no budget has yet been adopted “Draft Budget” figures and selected budget text have been included in the report.

The estimated surplus carried forward at 30 June 2019 of \$1,120,237 includes a prepaid 2019-2020 general purpose grant component of \$573,633 and a prepaid 2019-2020 general roads component of \$296,528, a total of \$ 870,161. After subtracting these advance payments, that will reduce our actual income in 2019-2020, we currently have an adjusted surplus of \$250,076.

This adjusted surplus is expected to reduce by up to \$30,000.

The “Draft Budget” is based on a surplus carried forward of \$1,092,129.00. This make provision for an expected increase in liabilities as the result of accounting standards.

Strategic & Social Implications N/A

Consultation N/A

Statutory Environment

General Financial Management of Council, Council 2017/18 Budget, *Local Government (Financial Management) Regulations 1996, r34, Local Government Act 1995, section 6.4.*

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council.

Council adopted a policy on 27 August 2018 that the material variation be set at \$10,000 and 10%, this will be reviewed as part of the 2019-2020 budget adoption.

Financial Implications

There is no direct financial implication in relation to this matter.

OFFICER RECOMMENDATION

Council Decision Number –

Moved:

Seconded:

That Council:

- 1. adopt the Monthly Financial Report for the period ending 31 July 2019 and note any material variances greater than \$10,000 and 10%.**
- 2. note the “Draft Budget” and consider any changes that may be required before adoption.**

Carried /



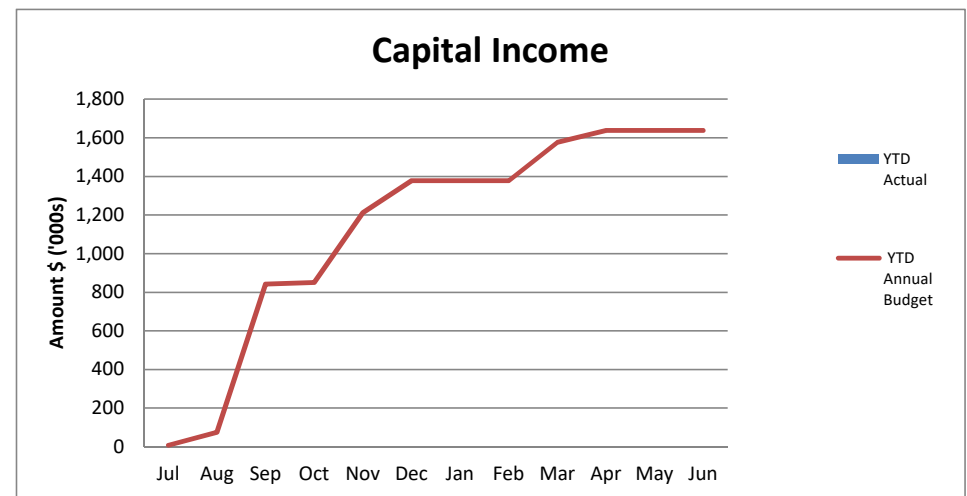
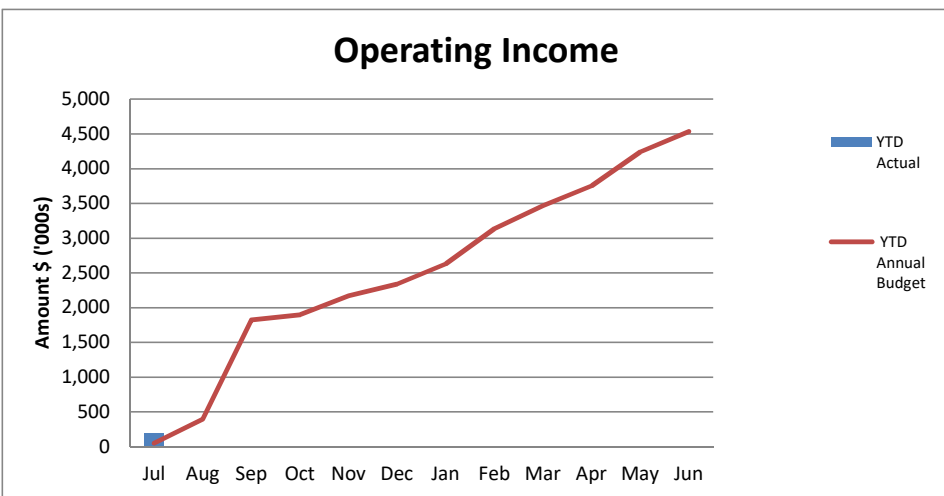
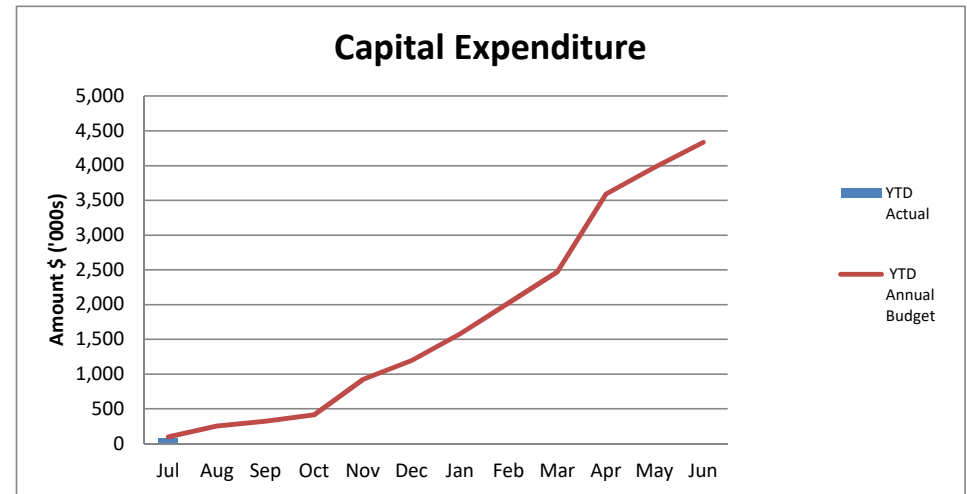
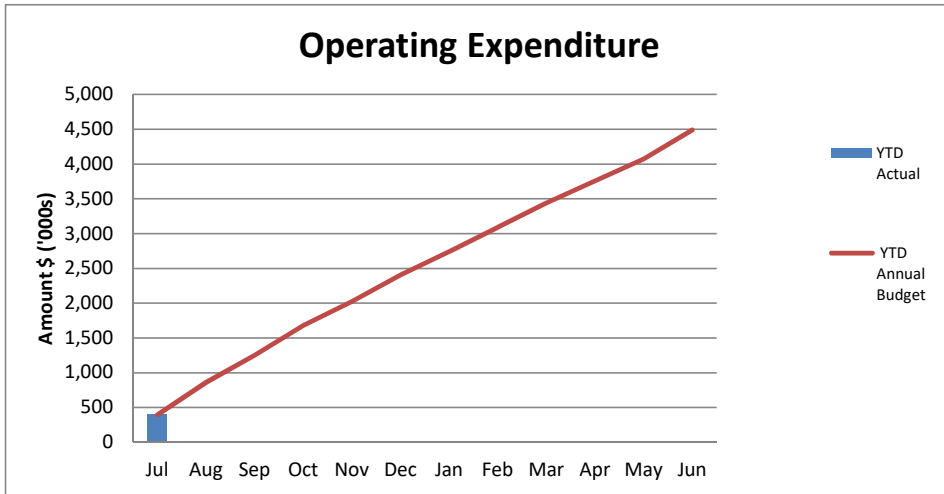
SHIRE OF MUKINBUDIN
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019

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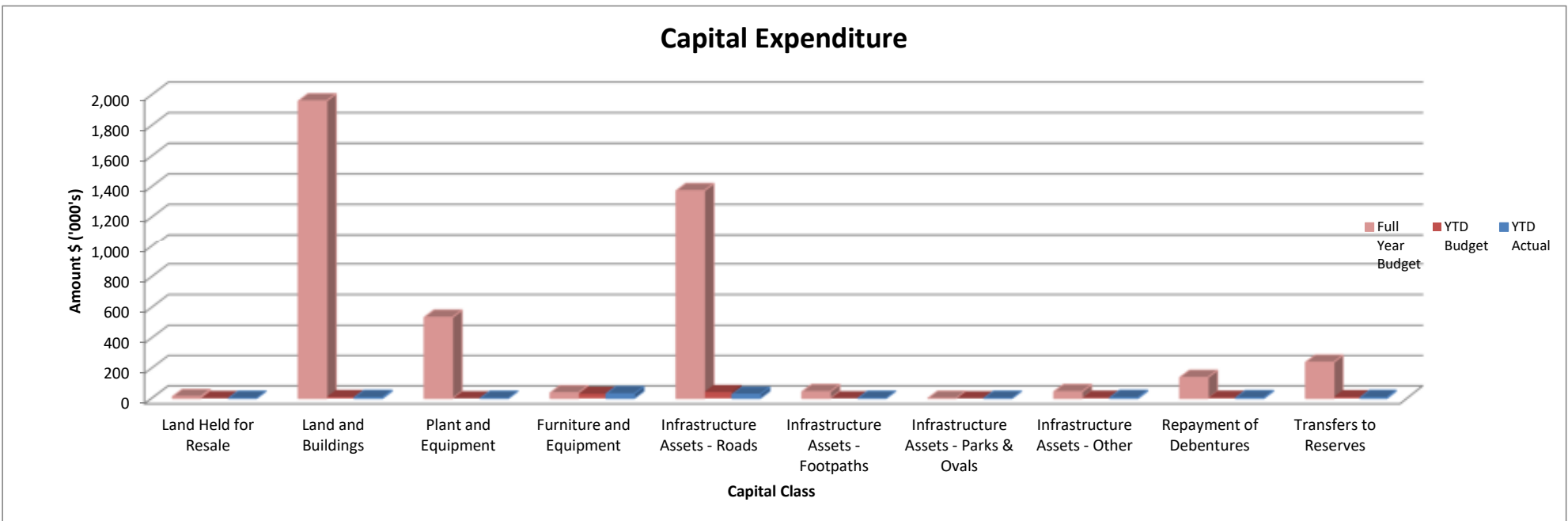
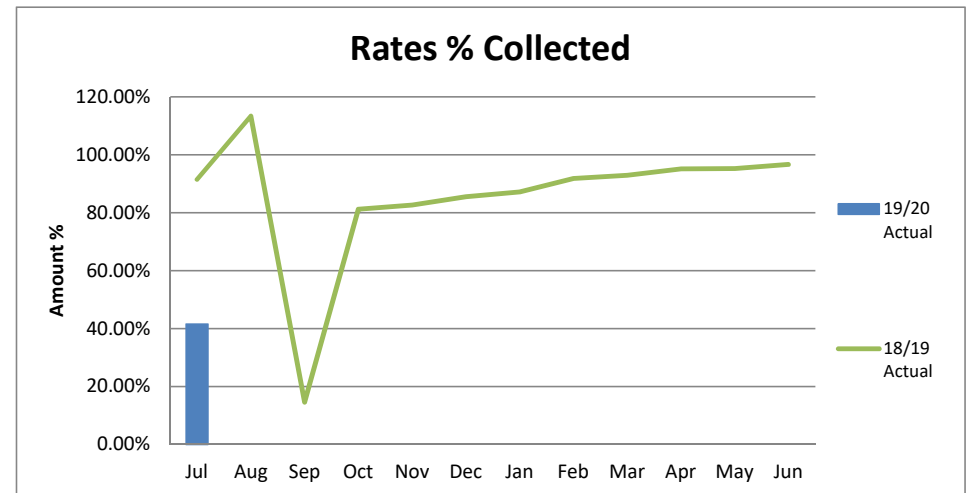
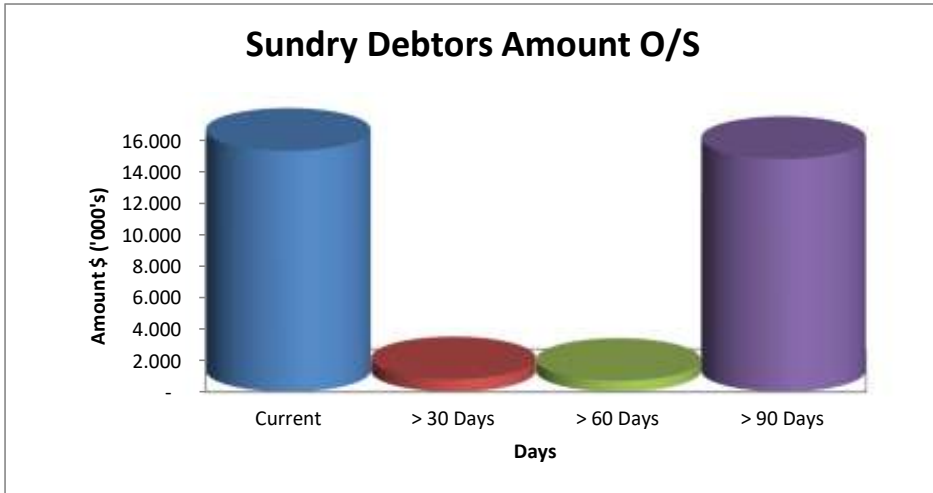
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Schedules are attached showing:
 Comparatives and Comments

Income and Expenditure Graphs to 31 July 2019



Other Graphs to 31 July 2019



STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019

	NOTE	2019/20 Draft Budget \$	2019/20 Amended Draft Budget \$	July 2019 YTD Budget \$	July 2019 Actual \$	Variances Actuals to YTD Budget \$	Variances Actual Budget to YTD %
Operating							
Revenues/Sources							
Governance		1,200	1,200	100	0	(100)	(100.00%)
General Purpose Funding		848,019	848,019	2,128	5,791	3,663	172.13%
Law, Order, Public Safety		117,029	117,029	223	86	(137)	(61.43%)
Health		108,164	108,164	5,267	0	(5,267)	(100.00%)
Education and Welfare		690,702	690,702	1,193	1,129	(64)	(5.36%)
Housing		225,790	225,790	18,799	15,179	(3,620)	(19.26%)
Community Amenities		106,197	106,197	332	4,912	4,580	1379.52%
Recreation and Culture		107,373	107,373	1,377	5,381	4,004	290.78%
Transport		876,621	876,621	1,574	130,494	128,920	8190.60% ▲
Economic Services		170,341	170,341	14,082	10,899	(3,183)	(22.60%)
Other Property and Services		57,950	57,950	4,782	10,551	5,769	120.64%
		3,309,386	3,309,386	49,857	184,422	134,565	269.90%
(Expenses)/(Applications)							
Governance		(406,594)	(406,594)	(45,407)	(57,389)	(11,982)	(26.39%) ▲
General Purpose Funding		(87,552)	(87,552)	(6,769)	(6,934)	(165)	(2.44%)
Law, Order, Public Safety		(101,377)	(101,377)	(7,553)	(12,309)	(4,756)	(62.97%)
Health		(134,308)	(134,308)	(8,479)	(4,448)	4,031	47.54%
Education and Welfare		(97,700)	(97,700)	(5,279)	(26,268)	(20,989)	(397.59%) ▲
Housing		(339,781)	(339,781)	(27,104)	(33,160)	(6,056)	(22.34%)
Community Amenities		(286,876)	(286,876)	(27,995)	(31,105)	(3,110)	(11.11%)
Recreation & Culture		(848,570)	(848,570)	(63,302)	(64,555)	(1,253)	(1.98%)
Transport		(1,779,616)	(1,779,616)	(150,749)	(73,275)	77,474	51.39% ▼
Economic Services		(340,934)	(340,934)	(26,531)	(37,668)	(11,137)	(41.98%) ▲
Other Property and Services		(64,385)	(64,385)	(26,150)	(49,419)	(23,269)	(88.98%) ▲
		(4,487,693)	(4,487,693)	(395,318)	(396,530)	(1,212)	0.31%
Net Operating Result Excluding Rates		(1,178,307)	(1,178,307)	(345,461)	(212,108)	133,353	(38.60%)
Adjustments for Non-Cash (Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	2	5,000	5,000	0	0	0	0.00%
Rounding		0	0	0	1,840	0	0.00%
Depreciation on Assets		1,605,372	1,605,372	133,772	0	(133,772)	100.00% ▼
Capital Revenue and (Expenditure)							
Purchase Land Held for Resale	1	(10,830)	(10,830)	(1,732)	0	1,732	100.00%
Purchase of Land and Buildings	1	(1,959,383)	(1,959,383)	(8,442)	(5,191)	3,251	38.51%
Purchase of Furniture & Equipment	1	(36,260)	(36,260)	(29,760)	(29,757)	3	0.01%
Purchase of Plant & Equipment	1	(535,000)	(535,000)	0	0	0	0.00%
Purchase of Infrastructure Assets - Roads	1	(1,372,600)	(1,372,600)	(41,647)	(26,030)	15,617	37.50% ▼
Purchase of Infrastructure Assets - Footpaths	1	(44,000)	(44,000)	0	0	0	0.00%
Purchase of Infrastructure Assets - Other	1	(44,000)	(44,000)	(4,010)	(4,686)	(676)	(16.86%)
Lease Capital Repayments	1	(9,027)	(9,027)	(752)	(723)	29	3.91%
Proceeds from Disposal of Assets	2	364,000	364,000	7,520	0	(7,520)	(100.00%)
Repayment of Debentures	3	(137,910)	(137,910)	(3,398)	(3,359)	39	1.15%
Proceeds from New Debentures	3	960,000	960,000	0	0	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(239,000)	(239,000)	(7,770)	(4,844)	2,926	37.66%
Transfers from Restricted Asset (Reserves)	4	314,000	314,000	0	0	0	0.00%
ADD Net Current Assets July 1 B/Fwd	5	1,092,129	1,092,129	1,092,129	1,120,237	28,108	(2.57%)
LESS Net Current Assets Year to Date	5	0	0	790,656	839,535	48,879	(6.18%)
Amount Raised from Rates		<u>(1,225,816)</u>	<u>(1,225,816)</u>	<u>(207)</u>	<u>(4,156)</u>	<u>(3,949)</u>	<u>1907.73%</u>
(Excluding Ex Gratia Rates)							

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations Greater than 10% and \$10,000 ▲

Below Budget Expectations Less than 10% and \$10,000 ▼

SHIRE OF MUKINBUDIN
FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019
Report on Significant variances Greater than 10% and \$10,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variances adopted by Council are:

Actual Variance to YTD Budget up to 10%:

Actual Variance exceeding 10% of YTD Budget

Actual Variance exceeding 10% of YTD Budget and a value greater than \$10,000:

Where a variance is identified as caused being "Timing" it means that the rate of expenditure, or income, is different that what was estimated in the budget but the variation is expected to minimal by the end of the financial year. Should this "Timing" be a cause for concern this will be identified.

	\$ Variances Actuals to YTD Budget
REPORTABLE OPERATING REVENUE VARIATIONS	
<i>Transport - Variance above budget expectations</i>	
The Direct Roads Grant was received sooner than expected.	\$128,920 ▲
REPORTABLE OPERATING EXPENSE VARIATIONS	
<i>Education and Welfare - Variance above budget expectations.</i>	
The CEACA Inc. general subscription annual contribution 2019/20 of \$20,000 has already paid in full.	-\$20,989 ▲
<i>Transport - Variance below budget expectations.</i>	
Depreciation has not been run.	\$77,474 ▼
REPORTABLE NON-CASH VARIATIONS	
<i>Depreciation on Assets - Variance below budget expectations.</i>	
Depreciation has not been run.	\$133,772 ▼
REPORTABLE CAPITAL EXPENSE VARIATIONS	
<i>Purchase of Infrastructure Assets Roads - Variance below budget expectations.</i>	
Road capital works expenditure is slower than expected.	\$15,617 ▼
REPORTABLE CAPITAL INCOME VARIATIONS	
Nil	

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019

	2019/20 Draft Budget \$	2019/20 Amended Draft Budget \$	July 2019 Actual \$
1. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
By Program			
Governance			
<i>Members of Council</i>			
Furniture & Equipment (Capital) - Members	6,500	6,500	0.00
Building (Capital) - Members	5,500	5,500	0.00
Law, Order & Public Safety			
<i>Emergency Services Levy</i>			
Emergency Services Building Capital	92,658	92,658	0.00
Health			
<i>Other Health</i>			
Building (Capital) - Other Health	75,000	75,000	0.00
Education & Welfare			
<i>Care of Families and Children</i>			
Building Capital Expenditure - Care Of	872,825	872,825	0.00
Housing			
<i>Housing - Shire (Staff and Rentals)</i>			
1 Salmon Gum Alley Building Capital	5,000	5,000	0.00
25A Calder St Building Capital	12,000	12,000	0.00
25B Calder St Building Capital	12,000	12,000	0.00
12 Gimlett Way Building Capital Exp -	380,000	380,000	345.27
4 Earl Drive Building Capital Exp - Housing	380,000	380,000	345.27
<i>Housing - Aged (Including Senior Citizens)</i>			
Aged Unit 7 - Capital	6,000	6,000	4,500.00
Community Amenities			
<i>Other Community Amenities</i>			
Cemetery Capital	13,000	13,000	0.00
Railway Station Toilet - Capital	7,400	7,400	0.00
Recreation and Culture			
<i>Public Halls & Civic Centre</i>			
Railway Station Building Capital	7,500	7,500	0.00
<i>Other Recreation & Sport</i>			
Mukinbudin Sports Complex Building	97,000	97,000	0.00
Transport			
<i>Roads, Streets, Bridges & Depots</i>			
Wilgoyne Road Renewal - Cap Exp	65,000	65,000	0.00
Carlton Road Renewal - Cap Exp	0	0	8,659.22
Ogilvie Road Renewal - Cap Exp	180,000	180,000	0.00
Mcgregor Road North Section Renewal -	52,000	52,000	0.00
Jones East Road Renewal - Cap Exp	80,000	80,000	0.00
Kalyanbudding West Road Renewal - Cap	88,000	88,000	0.00
Harry Road Renewal - Cap Exp	85,000	85,000	17,370.34
Comerford Road Renewal - Cap Exp	60,000	60,000	0.00
Scotsman Road Renewal - Cap Exp	30,000	30,000	0.00
Quanta Cutting-Weira Road Renewal - Cap	85,000	85,000	0.00
Koorda-Bullfinch Road Renewal (East Of	300,800	300,800	0.00
Mukinbudin-Wialki Rd (North Section 17/18)	310,800	310,800	0.00
Urban Road Drainage - New - Cap Exp -	36,000	36,000	0.00
White Street - Western Footpath	22,000	22,000	0.00
Memorial Avenue Footpath Construction -	22,000	22,000	0.00
Townscape Other Infrastructure (Main St) -	20,000	20,000	4,685.89
<i>Road Plant Purchases</i>			
Plant & Equipment (Capital) - Road Plant	355,000	355,000	0.00
<i>Aerodromes</i>			
Airstrip & Grounds Capital	11,000	11,000	0.00
Barrack Cabins Capital	6,500	6,500	0.00
Other Property & Services			
<i>Administration Overheads</i>			
Furniture & Equipment (Capital) -	29,760	29,760	29,757.21
Plant & Equipment (Capital) -	180,000	180,000	0.00
<i>Land Subdivision n Development</i>			
Land Subdivision Surveying, Plans & Other	10,830	10,830	0.00
	<u>4,002,073.00</u>	<u>4,002,073.00</u>	<u>65,663.20</u>

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019

1. ACQUISITION OF ASSETS (Continued)	2019/20 Adopted Budget \$	2019/20 Amended Budget \$	July 2019 Actual \$
The following assets have been acquired during the period under review:			
<u>By Class</u>			
Land Held for Resale - Current	10,830	10,830	0.00
Buildings	1,959,383	1,959,383	5,190.54
Furniture & Equipment	36,260	36,260	29,757.21
Plant & Equipment	535,000	535,000	0.00
Infrastructure - Roads	1,372,600	1,372,600	26,029.56
Infrastructure - Footpaths	44,000	44,000	0.00
Infrastructure - Other	44,000	44,000	4,685.89
	4,002,073	4,002,073	65,663.20

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019

2. DISPOSALS OF ASSETS

No Assets have been budgeted to be disposed of at this point in time.

The following assets have been disposed of during the period under review:

		Written Down Value		Sale Proceeds		Profit(Loss)	
		2019/20 Draft Budget \$	July 2019 Actual \$	2019/20 Draft Budget \$	July 2019 Actual \$	2019/20 Draft Budget \$	July 2019 Actual \$
By Program							
	Asset						
Health							
Sale of the Old Nursing Post		75,000		75,000		0	0.00
		0		0		0	0.00
Transport							
Grader 1 (Caterpillar 12H Grader 2004 MBL100) P301	301	70,000		65,000	0.00	(5,000)	0.00
Other Property and Services							
Replacement CEO Vehicle x 3	433xx	177,000		177,000		0	0.00
Land/Subdivision Development							
Sale of Residential Land		47,000		47,000		0	0.00
		369,000	0.00	364,000	0.00	(5,000)	0.00

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019

DISPOSALS OF ASSETS Continued

By Class of Asset

	Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
		2019/20 Draft Budget \$	July 2019 Actual \$	2019/20 Draft Budget \$	July 2019 Actual \$	2019/20 Draft Budget \$	July 2019 Actual \$
Land & Buildings		0		0			
Sale of the Old Nursing Post	0	75,000	0.00	75,000	0.00	0	0.00
Sale of Residential Land	0	47,000	0.00	47,000	0.00	0	0.00
Plant & Equipment							
Grader 1 (Caterpillar 12H Grader 2004 MBL100) P301	301	70,000		65,000	0.00	-5,000.00	0.00
Replacement CEO Vehicle x 3	433xx	177,000	0.00	177,000	0.00	0.00	0.00
<u>Subtotal Plant & Equipment</u>		<u>247,000</u>	<u>0</u>	<u>242,000</u>	<u>0</u>	<u>-5,000</u>	<u>0</u>
		369,000	0	364,000	0	(5,000)	0

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2019/20 Adopted Budget \$	July 2019 Actual \$
0	0.00
(5,000)	0.00
<u>(5,000)</u>	<u>0.00</u>

Notes:

1. Amended budget figures are not included above.
2. Transactions relating to the sale of the subdivided part of asset 373, Lot 204 at the corner Bent and Shadbolt Streets initiated in 2017-2018 are still pending and are subject to the subdivision and the transfer of the title.

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Lender	Particulars	Loan Finishes	Principal 1-Jul-19	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
				2019/20 Draft Budget \$	2019/20 Actual \$	2019/20 Draft Budget \$	2019/20 Actual \$	2019/20 Draft Budget \$	2019/20 Actual \$	2019/20 Draft Budget \$	2019/20 Actual \$
	Education & Welfare										
WATC	Loan 109 - CRC	1/02/2021	14,091	0	0	6,843	0	7,248	14,091	836	65
WATC	Loan 125 Boodie Rats New Building			200,000	0	0	0	200,000	0	0	0
	Housing										
WATC	Loan 124 - 8 Gimlett Way	30/09/2028	248,767	0	0	22,977	0	225,790	248,767	8,924	879
WATC	Loan 126 - 2 Houses, 8 Gimlett Way & 4 Earl Drive			760,000	0	0	0	760,000	0	0	0
	Recreation & Culture										
WATC	Loan 108 - Bowling Club	1/02/2021	34,382	0	0	16,695	0	17,687	34,382	1,983	160
	Economic Services										
WATC	Loan 116 - Land Purchase	17/06/2019		0	0	0	0	0	0	0	38
WATC	Loan 119 - Mukinbudin Cafe	13/04/2027	81,512	0	0	8,458	0	73,054	81,512	4,665	287
	Other Property & Services										
WATC	Loan 114 - Trailer 1TJP 062	17/06/2019	0	0	0	0	0	0	0	0	80
WATC	Loan 115 - Truck DAF MBL 250	22/01/2019	0	0	0	0	0	0	0	0	6
WATC	Loan 118 - Vibe Roller MBL 1677	13/09/2021	41,158	0	0	15,845	0	25,313	41,158	2,169	170
WATC	Loan 120 - Skid Steer MBL 1724	15/01/2024	37,269	0	0	6,796	3,359	30,473	33,910	1,859	982
WATC	Loan 121 - Grader MBL 95	27/02/2023	149,304	0	0	35,795	0	113,509	149,304	4,830	537
WATC	Loan 122 - Roller MBL 811	27/02/2023	81,240	0	0	19,477	0	61,763	81,240	2,628	292
WATC	Loan 123 - Tractor MBL 244	2/12/2022	18,333	0	0	5,024	0	13,309	18,333	689	71
			706,056	960,000	0	137,910	3,359	1,528,146	702,697	28,583	3,567

All other loan repayments were financed by general purpose revenue.

Note: The interest reported exceeds the budget as end of year accruals are not complete and the Western Australian Treasury Corporation Loan Guarantee Fee has been included in Interest as recommended in the Local Government Accounting Manual.

(b) New Debentures - 2019/20

As per the adopted budget.

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total Interest & Charges \$	Interest Rate %	Amount Used		Balance Unspent \$
	Draft Budget \$	Actual \$						Budget \$	Actual \$	
Loan 125 Boodie Rats, Exp in Job BC025	200,000	0	WATC	Fixed Interest	15	\$60,149	2.70%	200,000	0	-
Loan 126 for 2 Houses Construction at 12 Gimlett Way and 4 Earl Drive Exp in BC048	760,000	0	WATC	Fixed Interest	15	\$228,569	2.70%	760,000	0	-

Notes:

- Total Interest & Charges is estimated and includes the WATC Loan Guarantee Fee.
- The Interest rate is estimated and includes the 0.7% WATC Loan Guranantee Fee.

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019

	2019/20 Draft Budget \$	July 2019 Actual \$
4. RESERVES		
Cash Backed Reserves		
Leave Reserve		
Opening Balance	138,718	138,718
Amount Set Aside / Transfer to Reserve	2,640	1,093
Amount Used / Transfer from Reserve	0	0
	141,358	139,811
Plant Reserve		
Opening Balance	237,790	237,790
Amount Set Aside / Transfer to Reserve	89,680	1,863
Amount Used / Transfer from Reserve	(290,000)	0
	37,470	239,653
Building & Residential Land Reserve		
Opening Balance	83,365	83,365
Amount Set Aside / Transfer to Reserve	123,800	726
Amount Used / Transfer from Reserve	(24,000)	0
	183,165	84,091
Senior Housing Reserve		
Opening Balance	20,414	20,414
Amount Set Aside / Transfer to Reserve	360	161
Amount Used / Transfer from Reserve	0	0
	20,774	20,575
Roadworks Reserve		
Opening Balance	31,111	31,111
Amount Set Aside / Transfer to Reserve	600	245
Amount Used / Transfer from Reserve	0	0
	31,711	31,356
Swimming Pool Reserve		
Opening Balance	96,016	96,016
Amount Set Aside / Transfer to Reserve	21,920	756
Amount Used / Transfer from Reserve	0	0
	117,936	96,772
Unspent Grant Reserve		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	0	0
Total Cash Backed Reserves	532,414	612,258

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019

	2019/20 Adopted Budget \$	July 2019 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	2,640	1,093
Plant Reserve	89,680	1,863
Building & Residential Land Reserve	123,800	726
Seniors Housing Reserve	360	161
Residential Land Reserve	0	0
Roadworks Reserve	600	245
Swimming Pool Reserve	21,920	756
Unspent Grant Reserve	0	0
	239,000	4,844
Transfers from Reserves		
Leave Reserve	0	0
Plant Reserve	(290,000)	0
Building & Residential Land Reserve	(24,000)	0
Seniors Housing Reserve	0	0
Residential Land Reserve	0	0
Roadworks Reserve	0	0
Swimming Pool Reserve	0	0
Unspent Grant Reserve	0	0
	(314,000)	0
Total Transfer to/(from) Reserves	(75,000)	4,844

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019

4. RESERVES (Continued)

Cash Backed Reserves (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- To be used to fund annual and long service leave requirements.

Plant Reserve

- To be used for the renewal, upgrade or purchase of new or used mobile plant and vehicles.

Building & Residential Land Reserve

- To be used for the renewal, upgrade, replacement and new construction of new buildings and associated infrastructure, to assist finance of building loans, future expansion and land development, and proceeds from the sale of subdivision blocks.

Seniors Aged Housing Reserve

- To be used for the renewal, upgrade, replacement and new construction of additional Aged Units and their maintenance. The surplus/deficit after rent and maintenance has been carried out for the financial year is to be transferred into/from (if required) the reserve.

White St & Lansdell St JV Reserve

- To cover anticipated costs of periodic repairs and maintenance to the land and units.

Cruickshank Rd JV Reserve

- To be used for the renewal, upgrade, replacement and new construction of additional similar units and their maintenance. The surplus/deficit after rent and maintenance has been carried out for the financial year is to be transferred into/from (if required) the reserve.

Communications Reserve

- To be used for the renewal, upgrade or purchase of new community communication facilities including, but not limited to TV, radio, mobile phone and internet services.

Residential Land Reserve

- Was "To be used for the proceeds from the sale of subdivision blocks and associated expenditure." To be closed and funds transferred to the Building & Residential Land Reserve.

Self Insurance Reserve

- Now closed. Was; "To be used for Insurance Excess."

Roadworks Reserve

- To be used for the renewal, upgrade, replacement and new construction of streets, roads, bridges, footpaths and storm water drainage.

Swimming Pool Reserve

- To be used for the renewal, upgrade, replacement and new construction for the Swimming Pool and associated infrastructure. All Volunteer Pool Levy income is to be transferred to this reserve.

Royalties for Regions

- To be used for any unspent Royalties for Regions monies.

Unspent Grant Reserve

- To be used for any grant funding that may not be expended in the current financial year.

Community Bus Reserve

- Now closed. Was; "To be used for funds to replacement of the Community Bus" Funds for this purpose are to be put into the "Plant Reserve".

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019

	Note	2018/19 B/Fwd Per 2019/20 Draft Budget \$	2018/19 B/Fwd Actual \$	July 2019 Actual \$
5. NET CURRENT ASSETS				
Composition of Estimated Net Current Asset Position				
CURRENT ASSETS				
Cash - Unrestricted		1,176,220	1,176,220	904,077
Cash - Restricted Unspent Grants		0	0	0
Cash - Restricted Unspent Loans		0	0	0
Cash - Restricted Reserves		607,413	607,413	612,259
Accounts Receivable (Budget Purposes Only)		0	0	0
Rates Outstanding		38,181	38,181	24,735
Sundry Debtors		54,908	54,908	28,048
Provision for Doubtful Debts		0	0	0
Gst Receivable		13,269	13,269	31,467
Accrued Income		8,529	8,529	8,529
Payments In Advance		294	294	294
Inventories		770	770	522
		<u>1,899,584</u>	<u>1,899,584</u>	<u>1,609,931</u>
LESS: CURRENT LIABILITIES				
Sundry Creditors		(82,361)	(82,361)	(71,166)
Accrued Interest On Loans		(10,128)	(10,725)	(10,725)
Accrued Salaries & Wages		(5,489)	(5,489)	(5,489)
Income In Advance		(59,369)	(30,664)	(30,664)
GST Payable		(5,203)	(5,203)	(2,150)
Payroll Creditors		0	0	0
Accrued Expenses		(12,928)	(12,928)	(12,928)
PAYG Liability		(20,100)	(20,100)	(21,054)
FBT Payable		(4,684)	(4,684)	(4,684)
Other Payables		0	0	0
Current Employee Benefits Provision		(98,075)	(98,075)	(98,075)
Current Loan Liability		11,233	(137,910)	(134,550)
Current Lease Liability		0	0	723
		<u>(287,104)</u>	<u>(408,139)</u>	<u>(390,762)</u>
NET CURRENT ASSET POSITION		1,612,480	1,491,445	1,219,169
Less: Cash - Reserves - Restricted		(607,413)	(607,413)	(612,259)
Less: Cash - Unspent Grants - Restricted	3	0	0	0
Add Back : Component of Leave Liability not Required to be Funded		98,075	98,075	98,075
Add Back : Current Loan Liability		(11,233)	137,910	134,550
Adjustment for Trust Transactions Within Muni		220	220	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	1 & 2	<u>1,092,129</u>	<u>1,120,237</u>	<u>839,535</u>

Notes applicable to the Surplus/(Deficit) Carried Forward from June 2018.

- The Surplus/(Deficit) includes \$872,554 from the advance payment of 2018/2019 Financial Assistance Grants.
- The Surplus/(Deficit) carried forward is the audited figure.

Notes applicable to the Surplus/(Deficit) at 31 July 2019.

- Only significant unspent grants that are not held the Unspent Grant Reserve are reported above.

Unspent RRG grant.		0
Unspent RTR grant. This relates to the works on Carlton Road.		0
Unspent NRM Environmental Grant		0

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Indicative Rateable Value \$	2019/20 Rate Revenue \$	2019/20 Interim Rates \$	2019/20 Back Rates \$	2019/20 Total Revenue \$	2019/20 Draft Budget \$
General Rate								
GRV - Residential	<i>0.184236</i>	150	<i>1,104,644</i>	-	4,156	0	4,156	209,163
GRV - Vacant	<i>0.184236</i>		0	0		0	0	0
UV - Rural	<i>0.021831</i>	212	<i>41,834,500</i>	-			0	986,293
UV - Mining	<i>0.021831</i>		0	0		0	0	0
Non Rateable						0	0	
Sub-Totals		362	<i>42,939,144</i>	0	4,156	0	4,156	1,195,456
Minimum Rates	Minimum \$							
GRV - Residential	440	19	14,664	0	0	0	0	7,480
GRV - Vacant	440	5	2,132	0	0	0	0	3,080
UV - Rural	550	32	340,600	0	0	0	0	16,500
UV - Mining	550	6	40,409	0		0	0	3,300
Sub-Totals		62	<i>397,805</i>	0	0	0	0	30,360
		424	<i>43,336,949</i>	0	4,156	0	4,156	1,225,816
Discounts							0	0
Rates Adjustments							0	0
Movement in Excess Rates							0	(10,000)
Total Amount of General Rates							4,156	1,215,816
Specified Area Rates							0	0
Ex Gratia Rates							0	18,910
Total Rates							4,156	1,234,726

Figures in Italics are indicative only.

All land except exempt land in the Shire of Mukinbudin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2019/20 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-19 \$	Amounts Received \$	Amounts Paid (\$)	31/07/2019 Balance \$
Department of Transport Licensing	0	33,801	(30,859)	2,942
Wilgoyne Tennis Club	0	0	0	0
Mukinbudin Indoor Cricket Club	11,345	0	0	11,345
BRB	0	0	0	0
Rates in Advance	0	0	0	0
LGMA Wheatbelt	0	0	0	0
Trust - Other	8,895	0	0	8,895
Sports Complex Key Bonds	940	0	0	940
Standpipe Key Bonds	250	0	0	250
Mukinbudin Football Club Rams Plates	0	0	0	0
Builders Levy (BCITF)	0	0	0	0
Karlonning Pipeline Scheme	0	0	0	0
Council Nomination Deposit	0	0	0	0
Drive in Donation	0	0	0	0
Housing Tenancy Bonds	2,928	696	(1,564)	2,060
Hall Hire Bonds & Deposits	0	0	0	0
Gym Bonds	2,311	80	(60)	2,331
Soil Conservation	13,166	0	0	13,166
	<u>39,835</u>	<u>34,577</u>	<u>(32,483)</u>	<u>41,929</u>

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019

8. OPERATING STATEMENT

	July 2019 Actual \$	2019/20 Draft Budget \$	2018/19 Actual \$
OPERATING REVENUES			
Governance	0	1,200	825
General Purpose Funding	9,947	2,073,835	2,853,066
Law, Order, Public Safety	86	117,029	22,590
Health	0	108,164	15,063
Education and Welfare	1,129	690,702	13,422
Housing	15,179	225,790	209,771
Community Amenities	4,912	106,197	100,713
Recreation and Culture	5,381	107,373	45,372
Transport	130,494	876,621	859,808
Economic Services	10,899	170,341	170,646
Other Property and Services	10,551	57,950	80,715
TOTAL OPERATING REVENUE	188,578	4,535,202	4,371,993
OPERATING EXPENSES			
Governance	57,389	406,594	324,334
General Purpose Funding	6,934	87,552	70,697
Law, Order, Public Safety	12,309	101,377	94,070
Health	4,448	134,308	103,237
Education and Welfare	26,268	97,700	101,052
Housing	33,160	339,781	308,328
Community Amenities	31,105	286,876	233,052
Recreation & Culture	64,555	848,570	809,373
Transport	73,275	1,779,616	1,707,196
Economic Services	37,668	340,934	330,308
Other Property and Services	49,419	64,385	92,735
TOTAL OPERATING EXPENSE	396,530	4,487,693	4,174,382
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>(207,952)</u>	<u>47,509</u>	<u>197,611</u>

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019

9. STATEMENT OF FINANCIAL POSITION

	July 2019 Actual \$	2018/19 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	1,516,336	1,783,633
Trade and Other Receivables	93,072	115,181
Inventories	<u>522</u>	<u>770</u>
TOTAL CURRENT ASSETS	<u>1,609,930</u>	<u>1,899,584</u>
NON-CURRENT ASSETS		
Other Receivables	0	0
Inventories	507,271	507,271
Investments	52,551	52,551
Property, Plant and Equipment	12,571,323	12,536,375
Infrastructure	<u>54,587,343</u>	<u>54,556,629</u>
TOTAL NON-CURRENT ASSETS	<u>67,718,488</u>	<u>67,652,826</u>
TOTAL ASSETS	<u>69,328,418</u>	<u>69,552,410</u>
CURRENT LIABILITIES		
Trade and Other Payables	158,860	172,155
Long Term Borrowings	134,550	137,910
Lease Liabilities	(723)	0
Provisions	<u>98,075</u>	<u>98,075</u>
TOTAL CURRENT LIABILITIES	<u>390,762</u>	<u>408,140</u>
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	568,146	568,146
Lease Liabilities	0	0
Provisions	<u>12,266</u>	<u>12,266</u>
TOTAL NON-CURRENT LIABILITIES	<u>580,412</u>	<u>580,412</u>
TOTAL LIABILITIES	<u>971,174</u>	<u>988,552</u>
NET ASSETS	<u>68,357,244</u>	<u>68,563,858</u>
EQUITY		
Trust Imbalance	0	(220)
Retained Surplus	43,924,612	44,136,292
Reserves - Cash Backed	612,259	607,413
Revaluation Surplus	<u>23,820,373</u>	<u>23,820,373</u>
TOTAL EQUITY	<u>68,357,244</u>	<u>68,563,858</u>

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019

10. FINANCIAL RATIOS

	2019/20 YTD	2018/19	2017/18	2016/17
Current Ratio	3.41	8.44	2.67	1.40
Operating Surplus Ratio	(4.04)	(0.27)	(0.77)	(0.57)

The above ratios are calculated as follows:

Current Ratio

$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

INTERPRETATION:

This ratio is a measure of short term (unrestricted) liquidity.

That is, the ability of the Council to meet its liabilities (obligations) as and when they fall due.

RISK INDICATORS:

Low – 1 or greater

A ratio of greater than one (1) indicates Council has more current assets than current liabilities and meets The minimum specified by the Department of Local Government, Sport and Cultural Industries

High – Less than 1

If less than one (1), current liabilities are greater than current assets and Council has a short term funding issue. Fails to meet minimum specified by the Department of Local Government, Sport and Cultural Industries

COMMENT:

Provided restricted assets are excluded correctly, it is a very useful indicator of the “true” financial position of Council, particularly in the short term.

As a general rule, when the current ratio of a Council is calculated at less than one (100%) it indicates a short term funding issue. However, it also needs to be considered in context of the overall financial position. If monitored correctly during the course of the year, it is a good indicator for when follow up action is necessary.

Operating Surplus Ratio

$$\frac{\text{Operating revenue minus operating expense}}{\text{Own source operating revenue}}$$

INTERPRETATION:

Effectively highlights the scale/extent of any operating surplus or deficit in relation to the overall size of the local government.

RISK INDICATORS:

Low – 0.15 or greater

The local government is providing a strong operating surplus which will give flexibility in the future in relation to operational service levels and asset base.

High – Lower than 0

The local government is experiencing an operating deficit.

COMMENT:

A sustained period of deficits will erode the local government’s ability to maintain both its operational service level and asset base.

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019

11. GRANT REVENUE - RECORD OF RECEIPTS

Grant Source/ Purpose	Comment	%	Draft/ Amended Budget	30/09/2019	31/12/2019	31/03/2020	30/06/2020	Total	
				1/4 RECEIVED	2/4 RECEIVED	3/4 RECEIVED	4/4 RECEIVED		
GENERAL PURPOSE FUNDING				800,839					
UNTIED	FAGS - General Purpose	0.00%	543,367					0	
UNTIED	FAGS - Road Component	0.00%	257,472					0	
LAW, ORDER, PUBLIC SAFETY				109,629					
TIED	ESL Levy Funding - Operating Grant	0.00%	18,971					0	
TIED	ESL Levy Funding - Capital Grant	0.00%	90,658					0	
EDUCATION & WELFARE				673,852					
TIED	Seniors Week - Operating Grant	0.00%	1,000					0	
TIED	New Child Care Building Grant (For Boodie Rats)	0.00%	417,852					0	
TIED	New Child Care Building Building Better Regions Grant Contrib (For Boodie Ra	0.00%	255,000					0	
COMMUNITY AMENITIES				24,624					
TIED	NRM Grant - Operating Grant	18/19 Grant, unspent income recognised.	24,624					0	
RECREATION & CULTURE				28,552					
TIED	Netball/Basketball Court floor - Capital Grant		28,552					0	
TRANSPORT				821,721					
TIED	Main Roads WA Direct Grant	100.00%	128,984	128,984				128,984	
TIED	Roads to Recovery Grant - Capital Grant	0.00%	338,937					0	
TIED	Main Roads WA RRG Specific Project Grant	0.00%	353,800					0	
				2,459,217	128,984	0	0	0	128,984

Notes:

FAGS - General Purpose. An amount of \$573,633 was prepaid in June 2019.

FAGS - Road Component. An amount of \$296,528 was prepaid in June 2019.

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019

12. BANK BALANCES & INVESTMENT INFORMATION

Council Funds

At Call Bank Accounts

31 July 2019

	Interest Rate	Amount
Municipal Transaction Account - Bendigo Bank	1.20%	\$316,206.90
Reserves Cash at Call Account - Bendigo Bank	1.00%	\$927.64
		<u>\$317,134.54</u>

Investment Register

Term

Interest Rate

Amount

Maturity

Municipal Investments

Total Municipal Investments	3 Month	2.05%	<u>\$600,000.00</u>	5/10/2019
			<u>\$600,000.00</u>	

Investment Register*Reserve Investment*

6 Month

2.10%

\$611,331.56

2/01/2020

Total Reserve Investment

\$611,331.56**Council Funds Summary**

Municipal Funds	\$916,206.90
Reserve Funds	<u>\$612,259.20</u>
	<u>\$1,528,466.10</u>

Trust Funds

Trust Transaction Account - Bendigo Bank	0.00%	\$39,928.19
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Note: The amounts shown here are the account balances at the Bendigo Bank. These balances may be different from the ledger balances due to timing.



SHIRE OF MUKINBUDIN

SCHEDULES

FOR THE PERIOD 1 JULY 2019 TO 31 JULY 2019

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SHIRE OF MUKINBUDIN
SCHEDULE 02 - GENERAL FUND SUMMARY
Financial Statement for Period Ended
31 July 2019

MUNICIPAL FUND			Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual	
			Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
			\$	\$	\$	\$	\$	\$	\$	\$
OPERATING										
General Purpose Funding	03	2,073,835.00	87,552.00	2,073,835.00	87,552.00	2,335.00	6,769.00	9,947.28	6,933.62	
Governance	04	1,200.00	406,594.00	1,200.00	406,594.00	100.00	45,407.00	0.00	57,389.36	
Law, Order, Public Safety	05	117,029.00	101,377.00	117,029.00	101,377.00	223.00	7,553.00	86.01	12,308.80	
Health	07	108,164.00	134,308.00	108,164.00	134,308.00	5,267.00	8,479.00	0.00	4,448.15	
Education & Welfare	08	690,702.00	97,700.00	690,702.00	97,700.00	1,193.00	5,279.00	1,128.67	26,268.20	
Housing	09	225,790.00	339,781.00	225,790.00	339,781.00	18,799.00	27,104.00	15,178.79	33,159.77	
Community Amenities	10	106,197.00	286,876.00	106,197.00	286,876.00	332.00	27,995.00	4,911.60	31,104.77	
Recreation & Culture	11	107,373.00	848,570.00	107,373.00	848,570.00	1,377.00	63,302.00	5,381.24	64,554.56	
Transport	12	876,621.00	1,779,616.00	876,621.00	1,779,616.00	1,574.00	150,749.00	130,494.92	73,275.85	
Economic Services	13	170,341.00	340,934.00	170,341.00	340,934.00	14,082.00	26,531.00	10,898.61	37,667.66	
Other Property & Services	14	57,950.00	64,385.00	57,950.00	64,385.00	4,782.00	26,150.00	10,551.13	49,419.18	
TOTAL - OPERATING		4,535,202.00	4,487,693.00	4,535,202.00	4,487,693.00	50,064.00	395,318.00	188,578.25	396,529.92	
CAPITAL										
General Purpose Funding	03	0.00	1,800.00	0.00	1,800.00	0.00	0.00	0.00	727.36	
Governance	04	0.00	12,000.00	0.00	12,000.00	0.00	0.00	0.00	0.00	
Law, Order, Public Safety	05	0.00	92,658.00	0.00	92,658.00	0.00	0.00	0.00	0.00	
Health	07	75,000.00	150,000.00	75,000.00	150,000.00	0.00	0.00	0.00	0.00	
Education & Welfare	08	200,000.00	879,668.00	200,000.00	879,668.00	0.00	0.00	0.00	0.00	
Housing	09	784,000.00	818,337.00	784,000.00	818,337.00	0.00	6,030.00	0.00	5,351.42	
Community Amenities	10	0.00	20,400.00	0.00	20,400.00	0.00	3,254.00	0.00	0.00	
Recreation & Culture	11	0.00	143,115.00	0.00	143,115.00	0.00	0.00	0.00	756.43	
Transport	12	355,000.00	1,892,880.00	355,000.00	1,892,880.00	0.00	44,845.00	0.00	32,823.38	
Economic Services	13	0.00	14,958.00	0.00	14,958.00	0.00	0.00	0.00	0.00	
Other Property & Services	14	224,000.00	362,194.00	224,000.00	362,194.00	7,520.00	43,382.00	0.00	34,932.51	
TOTAL - CAPITAL		1,638,000.00	4,388,010.00	1,638,000.00	4,388,010.00	7,520.00	97,511.00	0.00	74,591.10	
		6,173,202.00	8,875,703.00	6,173,202.00	8,875,703.00	57,584.00	492,829.00	188,578.25	471,121.02	
Less Depreciation Written Back			(1,605,372.00)		(1,605,372.00)		(133,772.00)		0.00	
Less Profit/Loss Written Back		0.00	(5,000.00)	0.00	(5,000.00)	0.00	0.00	0.00	0.00	
Rounding Adjustment			0.00		0.00		0.00	1,841.31	1.27	
TOTAL REVENUE & EXPENDITURE		6,173,202.00	7,265,331.00	6,173,202.00	7,265,331.00	57,584.00	359,057.00	190,419.56	471,122.29	
Surplus/Deficit July 1st B/Fwd		1,092,129.00		1,092,129.00		1,092,129.00		1,120,237.09		
		7,265,331.00	7,265,331.00	7,265,331.00	7,265,331.00	1,149,713.00	359,057.00	1,310,656.65	471,122.29	
Surplus/(Deficit) C/Fwd			0.00		0.00		790,656.00		839,534.36	
		7,265,331.00	7,265,331.00	7,265,331.00	7,265,331.00	1,149,713.00	1,149,713.00	1,310,656.65	1,310,656.65	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 July 2019

PROGRAMME SUMMARY

	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Rate Revenue and Administration		64,803.00		64,803.00		4,878.00		4,685.24	
General Purpose Funding		2,267.00		2,267.00		188.00		230.07	
Investment Activity		11,402.00		11,402.00		948.00		1,098.01	
Other General Purpose Funding		9,080.00		9,080.00		755.00		920.30	
<u>OPERATING REVENUE</u>									
Rate Revenue and Administration	1,248,596.00		1,248,596.00		302.00		4,379.57		
General Purpose Funding	800,839.00		800,839.00		0.00		0.00		
Investment Activity	24,400.00		24,400.00		2,033.00		5,567.71		
SUB-TOTAL OPERATING	2,073,835.00	87,552.00	2,073,835.00	87,552.00	2,335.00	6,769.00	9,947.28	6,933.62	
<u>CAPITAL EXPENDITURE</u>									
Investment Activity		1,800.00		1,800.00		0.00		727.36	
SUB-TOTAL CAPITAL	0.00	1,800.00	0.00	1,800.00	0.00	0.00	0.00	727.36	
TOTAL - PROGRAMME SUMMARY	2,073,835.00	89,352.00	2,073,835.00	89,352.00	2,335.00	6,769.00	9,947.28	7,660.98	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 July 2019

RATE REVENUE AND ADMINISTRATION		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2030100	Rates Incentive Scheme		250.00		250.00		0.00		0.00	- Rates Incentive Prize
2030101	Valuation Expenses		6,300.00		6,300.00		525.00		83.76	
2030102	Legal Expenses - Op Exp - Rates		4,500.00		4,500.00		375.00		0.00	
2030103	Title/Company Searches		500.00		500.00		41.00		0.00	
2030105	Rates Printing and Stationery - Op Exp - Rates		900.00		900.00		75.00		0.00	
2030106	Rates Debtor Doubtful Debts Expense		500.00		500.00		0.00		0.00	- Rates Debtor Doubtful Debts Expense provisions - Mining Tenements
2030107	Rates Debtors Written Off		4,500.00		4,500.00		0.00		0.00	- Rates Debtor Doubtful Debts Expense Wrireffs - Mining Tenements
2030109	Other Expenses Relating To Rates		2,000.00		2,000.00		83.00		0.00	
2030199	Administration Allocated		45,353.00		45,353.00		3,779.00		4,601.48	- Allocation of 5% of Administration costs.
OPERATING REVENUE										
3030101	Rates Levied - GRV Residential	206,663.00		206,663.00		0.00		0.00		- Shire GRV Residential and Vacant land - Increase by 0%. Note: Increase in total Revenue 0% Rate in \$ applied 0.184236.
3030110	Rates Levied - UV Rural	986,293.00		986,293.00		0.00		0.00		- Agricultural UV - Rate - Increase by 7.5%. Note: Increase in total Revenue 7.5%. Rate in \$ applied 0.022174.
3030112	Rates Levied - UV Mining Tenement	0.00		0.00		0.00		0.00		
3030120	Rates Levied - GRV Minimum Residential	10,560.00		10,560.00		0.00		0.00		
3030130	Rates Levied - UV Minimum Rural	16,500.00		16,500.00		0.00		0.00		
3030132	Rates Levied - UV Minimum Mining Tenement	3,300.00		3,300.00		0.00		0.00		
3030135	Interim Rates Levied - GRV/UV	2,000.00		2,000.00		166.00		4,155.89		- Provision for Interim Rates
3030136	Back Rates Levied - GRV/UV	500.00		500.00		41.00		0.00		- Provision for back rates expected.
3030137	Ex-Gratia Rates (CBH, etc.)	18,910.00		18,910.00		0.00		0.00		
3030140	Movement in Excess Rates	(10,000.00)		(10,000.00)		0.00		0.00		- Estimated movement in Excess Rates for Year
3030150	Penalty Interest Raised on Rates	5,000.00		5,000.00		0.00		164.59		- Interest payable after 35 days on unpaid rates @ 11% pa calculated daily
3030151	Instalment Interest Received	2,500.00		2,500.00		0.00		0.00		
3030152	Rates Instalment Admin Fee Received	2,220.00		2,220.00		0.00		0.00		
3030154	Rate Account Enquiry Charges	900.00		900.00		75.00		59.09		
3030155	Reimbursement of Debt Collection Costs (Inc GST)	150.00		150.00		12.00		0.00		- Reimbursement of other debt Collection costs
3030158	Legal Fees - Outstanding Rates - Op Inc	3,000.00		3,000.00		0.00		0.00		- Legal costs of rate recovery action, recovered from Ratepayer, expenses in acct 2030102.
3030160	Other Income Relating To Rates	100.00		100.00		8.00		0.00		- Reimbursement of other rate related costs
SUB-TOTAL OPERATING		1,248,596.00	64,803.00	1,248,596.00	64,803.00	302.00	4,878.00	4,379.57	4,685.24	
TOTAL - RATE REVENUE AND ADMINISTRATION		1,248,596.00	64,803.00	1,248,596.00	64,803.00	302.00	4,878.00	4,379.57	4,685.24	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 July 2019

GENERAL PURPOSE FUNDING	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2030299 Administration Allocated		2,267.00		2,267.00		188.00		230.07	- Allocation of 0.25% of Administration costs.
OPERATING REVENUE									
3030200 Financial Assistance Grant - General	543,367.00		543,367.00		0.00		0.00		- Annual General Purpose Grants from WA Local Government Grants Commission being the Federal Grants Equalisation/General Purpose Grant. of \$1,117,000. Less 1st early payment of the total grant received June 2019 of \$573,633. Paid August, November, February and May each year.
3030201 Federal Assistance Grant - Roads Component	257,472.00		257,472.00		0.00		0.00		- Road Component Grants, WA Local Government Grants Commission 4 x Quarters of \$554,000 Less 1st payment received June 2019 of \$296,528. Paid August, November, February and May each year.
3030202 Royalties for Regions - CLGF (Individual)	0.00		0.00		0.00		0.00		
3030203 Royalties for Regions - CLGF (Regional)	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	800,839.00	2,267.00	800,839.00	2,267.00	0.00	188.00	0.00	230.07	
TOTAL - GENERAL PURPOSE FUNDING	800,839.00	2,267.00	800,839.00	2,267.00	0.00	188.00	0.00	230.07	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 July 2019

INVESTMENT ACTIVITY	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2030300 Bank Fees and Charges (Inc GST) - Op Exp		3,800.00		3,800.00		316.00		0.00	Less fees than expected. - Allocation of 0.75% of Administration costs.
2030301 Bank Fees and Charges (Exc GST)		800.00		800.00		66.00		407.79	
2030302 Interest on Overdraft		0.00		0.00		0.00		0.00	
2030399 Administration Allocated		6,802.00		6,802.00		566.00		690.22	
OPERATING REVENUE									
3030300 Interest Earned - Reserve Funds	12,000.00		12,000.00		1,000.00		4,845.82		Falling interest rates are reducing the interest earned.
3030301 Interest Earned - Municipal Funds	12,400.00		12,400.00		1,033.00		721.89		Falling interest rates are reducing the interest earned.
3030305 Other Investment Income - Op Inc - Invest Act	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	24,400.00	11,402.00	24,400.00	11,402.00	2,033.00	948.00	5,567.71	1,098.01	
CAPITAL EXPENDITURE									
4030350 Transfer Interest To Reserves		0.00		0.00		0.00		0.00	- Allocation of funds for future building works \$0 and Transfer to reserve of interest earned \$1800.
4030354 Transfer To Building & Residential Land Reserve - Cap Exp		1,800.00		1,800.00		0.00		727.36	
4030370 Acquisition of Non Current Investments - Cap Exp - Invest Act		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
5030350 Transfer from Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	0.00	1,800.00	0.00	1,800.00	0.00	0.00	0.00	727.36	
TOTAL - INVESTMENT ACTIVITY	24,400.00	13,202.00	24,400.00	13,202.00	2,033.00	948.00	5,567.71	1,825.37	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 July 2019

OTHER GENERAL PURPOSE FUNDING		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING EXPENDITURE</u>										
2030400	Rounding and Foreign & Other Invalid Currency Op Exp - Other GP Funding		10.00		10.00		0.00		0.00	Rounding and damaged and overseas currency.
2030401	Reimbursements Exp - Op Exp - Other Gen Purp Funding		0.00		0.00		0.00		0.00	
2030499	Administration Allocated		9,070.00		9,070.00		755.00		920.30	- Allocation of 1% of Administration costs.
<u>OPERATING REVENUE</u>										
3030400	Commissions	0.00		0.00		0.00		0.00		
3030401	Contributions & Donations	0.00		0.00		0.00		0.00		
3030402	EFTPOS Fees Income	0.00		0.00		0.00		0.00		
3030403	Grant Funding - General Purpose Funding	0.00		0.00		0.00		0.00		
3030404	Other General Purpose Funding Income - O	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		0.00	9,080.00	0.00	9,080.00	0.00	755.00	0.00	920.30	
<u>CAPITAL EXPENDITURE</u>										
<u>CAPITAL REVENUE</u>										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER GENERAL PURPOSE FUNDING		0.00	9,080.00	0.00	9,080.00	0.00	755.00	0.00	920.30	

SHIRE OF MUKINBUDIN
SCHEDULE 04 - GOVERNANCE
 Financial Statement for Period Ended
 31 July 2019

PROGRAMME SUMMARY

	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Members of Council		285,514.00		285,514.00		36,469.00		49,852.72	▲
Other Governance		121,080.00		121,080.00		8,938.00		7,536.64	
OPERATING REVENUE									
Members of Council	1,200.00		1,200.00		100.00		0.00		
Other Governance	0.00		0.00		0.00		0.00		
SUB-TOTAL	1,200.00	406,594.00	1,200.00	406,594.00	100.00	45,407.00	0.00	57,389.36	
CAPITAL EXPENDITURE									
Members of Council		12,000.00		12,000.00		0.00		0.00	
Other Governance		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
Members of Council	0.00		0.00		0.00		0.00		
Other Governance	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	12,000.00	0.00	12,000.00	0.00	0.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	1,200.00	418,594.00	1,200.00	418,594.00	100.00	45,407.00	0.00	57,389.36	

SHIRE OF MUKINBUDIN
SCHEDULE 04 - GOVERNANCE
Financial Statement for Period Ended
31 July 2019

MEMBERS OF COUNCIL		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2040100	Members Travelling		4,500.00		4,500.00		0.00		0.00	
2040101	Members Conference Expenses		7,960.00		7,960.00		0.00		0.00	
2040102	Presidents Allowance		10,000.00		10,000.00		0.00		0.00	
2040103	Deputy Presidents Allowance		2,500.00		2,500.00		0.00		0.00	
2040104	Members Sitting Fees		32,301.00		32,301.00		0.00		0.00	- Annual Councillor Fee \$3,589 per councillor x 8 Crs. (\$3,589 Min to \$9,504 Max) \$28,712 and President Sitting Fee \$3,589 (\$3,589 Min to \$19,534 Max)
2040105	Communications Allowance		4,500.00		4,500.00		0.00		0.00	- Information and Communications (ICT) Allowance \$500 per councillor. (\$500-\$3,500 max)
2040106	Members Training		12,000.00		12,000.00		1,000.00		0.00	
2040107	Election Expenses - Op Exp - Members		5,000.00		5,000.00		0.00		0.00	- Next elections to be held in October 2019. WAEC will be running the election. Budget reduced by \$8K.
2040108	Subscriptions & Publications		22,475.00		22,475.00		22,475.00		23,436.54	
2040109	Members - Insurance - Op Exp		12,800.00		12,800.00		0.00		10,161.26	
2040110	Members - Other Minor Exp		500.00		500.00		41.00		0.00	
2040113	Chambers Operating Expenses									
BO001	Chambers Operating Expenses		1,620.00		1,620.00		135.00		149.41	
2040114	Chambers Building Maintenance									
	Chambers Building Maintenance									-- Employee Costs - Salaries & Wages \$179. -- Contractors & Consultants \$181. -- Materials/Stock Purchased \$150. -- Labour Overheads Allocated \$190. - Shire of Mukinbudin NEWROC Fees for 2019/20 General Subs \$15,500, See account 2130202 for NEWTRAVEL Tourism Officer contribution.
BM001			700.00		700.00		56.00		88.32	
2040118	NEWROC Admin Fees		15,500.00		15,500.00		0.00		0.00	
2040119	NEWROC - Project Contributions & Business Cases - Op Exp		2,000.00		2,000.00		166.00		0.00	
2040120	Other Expenses - Members of Council		1,500.00		1,500.00		125.00		0.00	- NEWROC related and other Councillor expenses.
2040199	Administration Allocated		149,658.00		149,658.00		12,471.00		16,017.19	- Allocation of 16.5% of Administration costs.
OPERATING REVENUE										
3040101	Reimbursements from Members Received - {	1,200.00		1,200.00		100.00		0.00		
SUB-TOTAL OPERATING		1,200.00	285,514.00	1,200.00	285,514.00	100.00	36,469.00	0.00	49,852.72	
CAPITAL EXPENDITURE										
4040150	Furniture & Equipment (Capital) - Members		6,500.00		6,500.00		0.00		0.00	- Replacement Council Chairs
4040160	Building (Capital) - Members									
BC001	Building (Capital) - Members		5,500.00		5,500.00		0.00		0.00	- Replacement Carpet in the Chambers: Employee Costs - Salaries & Wages \$119. -\$5.5K for replacement carpet in chambers. Contractors & Consultants \$5,254. -- Labour Overheads Allocated \$127.
SUB-TOTAL CAPITAL		0.00	12,000.00	0.00	12,000.00	0.00	0.00	0.00	0.00	
TOTAL - MEMBERS OF COUNCIL		1,200.00	297,514.00	1,200.00	297,514.00	100.00	36,469.00	0.00	49,852.72	

SHIRE OF MUKINBUDIN
SCHEDULE 04 - GOVERNANCE
Financial Statement for Period Ended
31 July 2019

OTHER GOVERNANCE		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2040200	Civic Functions, Refreshments & Receptions		10,000.00		10,000.00		832.00		814.55	- Expenses for food and refreshments Council meetings and functions for Shire of Mukinbudin. For Admin refreshments see Account 2140540. - Catering expenses for Council meetings and functions for Shire of Mukinbudin
2040201	Public Relations Expense		0.00		0.00		0.00		0.00	
2040202	Audit Fees		39,800.00		39,800.00		0.00		40.91	- Interim Audit 50% 2018/19 \$15,000, Final Audit 50% 2018/19 \$15,000, Travel Costs interim and final \$1,200, Out of Pocket expenses interim and final \$800, Meeting with Auditor Fee Audit Committee \$700, 4 yearly Financial Management Review- FM Reg 5(2)(c) next due June 2022 - Budget in 2021/22. Provision other Grant Audit Fees e.g. Roads to Recovery \$5,000, Provision Deferred Pensioners certification \$600, Additional Amount for Fair Value Infrastructure Review \$0 and Additional amount for compliance with Legislation requirements \$1,500
2040203	Local Laws Development Consultancy		0.00		0.00		0.00		0.00	- Provision for LTFP consultant Ron Back -update every 2 yrs (Carry over provision). Asset Management Plans required.
2040204	Strategic Community Planning Consultancy		0.00		0.00		0.00		0.00	
2040205	Corporate Business Planning Consultancy		0.00		0.00		0.00		0.00	- Provision for Asset Infrastructure Management (AIM) Ron Back (Carry over provision) and Rod Munns was \$20K reduced to 15K 9/8/19.
2040206	Long Term Financial Planning Consultancy		10,000.00		10,000.00		833.00		0.00	
2040207	Asset Management & Valuations		15,000.00		15,000.00		1,250.00		0.00	- Consultants advising council. Inc CEO review.
2040208	Consultants - Op Exp - Oth Gov		0.00		0.00		0.00		0.00	
2040210	Structural Reform (Merger)		0.00		0.00		0.00		0.00	- Allocation of 4% of Administration costs.
2040211	Other Consultancy - Strategic		7,000.00		7,000.00		0.00		0.00	
2040211	Other Governance Consultant Expenses - Op Exp - Other Gov		3,000.00		3,000.00		3,000.00		3,000.00	
2040212	Legal Expenses		0.00		0.00		0.00		0.00	
2040222	Advertising - Other Gov Op Exp		0.00		0.00		0.00		0.00	
2040299	Administration Allocated		36,280.00		36,280.00		3,023.00		3,681.18	
OPERATING REVENUE										
3040200	Contributions & Donations - Other Governan	0.00		0.00		0.00		0.00		
3040201	Reimbursements - Other Governance	0.00		0.00		0.00		0.00		
3040202	Grant Funding - Other Governance	0.00		0.00		0.00		0.00		
3040205	Charges - Sale Of Electoral Rolls, Minutes, Local Laws	0.00		0.00		0.00		0.00		
3040210	Sundry Income - Other Governance	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		0.00	121,080.00	0.00	121,080.00	0.00	8,938.00	0.00	7,536.64	
CAPITAL EXPENDITURE										
CAPITAL REVENUE										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER GOVERNANCE		0.00	121,080.00	0.00	121,080.00	0.00	8,938.00	0.00	7,536.64	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 July 2019

PROGRAMME SUMMARY	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Fire Prevention		49,020.00		49,020.00		3,917.00		460.15	
Emergency Services Levy		28,541.00		28,541.00		1,698.00		9,838.66	
Animal Control		21,049.00		21,049.00		1,750.00		1,779.92	
Other Law, Order & Public Safety		2,767.00		2,767.00		188.00		230.07	
<u>OPERATING REVENUE</u>									
Fire Prevention	0.00		0.00		0.00		0.00		
Emergency Services Levy	114,329.00		114,329.00		0.00		4.19		
Animal Control	2,700.00		2,700.00		223.00		81.82		
Other Law, Order & Public Safety	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	117,029.00	101,377.00	117,029.00	101,377.00	223.00	7,553.00	86.01	12,308.80	
<u>CAPITAL EXPENDITURE</u>									
Fire Prevention		0.00		0.00		0.00		0.00	
Emergency Services Levy		92,658.00		92,658.00		0.00		0.00	
Animal Control		0.00		0.00		0.00		0.00	
Other Law, Order & Public Safety		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Fire Prevention	0.00		0.00		0.00		0.00		
Emergency Services Levy	0.00		0.00		0.00		0.00		
Animal Control	0.00		0.00		0.00		0.00		
Other Law, Order & Public Safety	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	0.00	92,658.00	0.00	92,658.00	0.00	0.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	117,029.00	194,035.00	117,029.00	194,035.00	223.00	7,553.00	86.01	12,308.80	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 July 2019

FIRE PREVENTION	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2050100									
W001		2,000.00		2,000.00		0.00		0.00	
2050101		0.00		0.00		0.00		0.00	
2050102		0.00		0.00		0.00		0.00	
2050191		0.00		0.00		0.00		0.00	
2050192		42,485.00		42,485.00		3,540.00		0.00	- Depreciation charge ex Asset Register
2050199		4,535.00		4,535.00		377.00		460.15	- Allocation of 0.5% of Administration costs.
OPERATING REVENUE									
3050100	0.00		0.00		0.00		0.00		
3050101	0.00		0.00		0.00		0.00		
3050102	0.00		0.00		0.00		0.00		
3050103	0.00		0.00		0.00		0.00		
3050104	0.00		0.00		0.00		0.00		
3050190	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	0.00	49,020.00	0.00	49,020.00	0.00	3,917.00	0.00	460.15	
CAPITAL EXPENDITURE									
4050150		0.00		0.00		0.00		0.00	
4050155		0.00		0.00		0.00		0.00	
4050160									
BC005		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
5050150	0.00		0.00		0.00		0.00		
5050152	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - FIRE PREVENTION	0.00	49,020.00	0.00	49,020.00	0.00	3,917.00	0.00	460.15	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 July 2019

		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
EMERGENCY SERVICES LEVY										
OPERATING EXPENDITURE										
2050200	ESL Purchase of Small Equipment <1,500		0.00		0.00		0.00		0.00	
2050201	ESL Maintenance of Plant and Equipment		0.00		0.00		0.00		0.00	
2050202	ESL Maintenance of Vehicles		388.00		388.00		32.00		190.93	- Vehicle Expenses Allocated - P299 . Excludes depreciation. See acct 2050192 for Depreciaton.
2050203	ESL Building Maintenance									
BM005	Mukinbudin Fire Shed Maintenance		210.00		210.00		17.00		0.00	
BM006	Bonnie Rock Fire Brigade Shed Maintenance -		210.00		210.00		17.00		0.00	
2050204	ESL Protective Clothing and Accessories		3,000.00		3,000.00		250.00		0.00	- ESL Protective Clothing And Accessories
2050205	ESL Building Operations (Excludes Insurance)									
BO005	Mukinbudin Fire Shed Operations (Excluding Utilities & Insurance) - Op Exp - ESL		500.00		500.00		41.00		153.93	
2050206	ESL Other Goods and Services		7,035.00		7,035.00		586.00		0.00	- Additional ESL related expenses or the return of unspent grants.
2050207	ESL Insurances		8,128.00		8,128.00		0.00		8,573.50	
2050299	Administration Allocated - Op Exp ESL		9,070.00		9,070.00		755.00		920.30	- Allocation of 1% of Administration costs.
OPERATING REVENUE										
3050200	ESL Admin Fee/Commission	4,000.00		4,000.00		0.00		0.00		
3050201	ESL Operating Grant	18,971.00		18,971.00		0.00		0.00		- 2019/20 DFES ESL Operating Grant allocation
3050202	ESL Capital Grant Op Inc - ESL	90,658.00		90,658.00		0.00		0.00		
3050203	ESL Non-Payment Penalty Interest	200.00		200.00		0.00		4.19		
3050204	Fire Shed Operations Reimbursements - Op Inc	500.00		500.00		0.00		0.00		- Reimbursement of Mukinbudin Fire Shed Operating Expenses
SUB-TOTAL OPERATING		114,329.00	28,541.00	114,329.00	28,541.00	0.00	1,698.00	4.19	9,838.66	
CAPITAL EXPENDITURE										
4050250	Plant and Equipment Cap Exp - ESL		0.00		0.00		0.00		0.00	
4050260	Emergency Services Building Capital Exp - ESL									
BC007	Emergency Services Building Capital Exp - ESL		92,658.00		92,658.00		0.00		0.00	- 2019/20 ESL Capital Grant for Addition Block of 40,000 & facility extension - Communications Rooms \$42,293. Grant in acct 3050202. Council contribution \$2,000. Reduced from \$7,000. - Employee Costs - Salaries & Wages \$2,894. - Contractors & Consultants \$86,290. Materials/Stock Purchased \$900
CAPITAL REVENUE										
SUB-TOTAL CAPITAL		0.00	92,658.00	0.00	92,658.00	0.00	0.00	0.00	0.00	
TOTAL - EMERGENCY SERVICES LEVY		114,329.00	121,199.00	114,329.00	121,199.00	0.00	1,698.00	4.19	9,838.66	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 July 2019

ANIMAL CONTROL	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2050300		0.00		0.00		0.00		0.00	
2050301		0.00		0.00		0.00		0.00	
2050302		0.00		0.00		0.00		0.00	
2050303		0.00		0.00		0.00		0.00	
2050304		500.00		500.00		41.00		0.00	
2050305		0.00		0.00		0.00		0.00	
2050306									
BM010		500.00		500.00		41.00		0.00	
2050307		10,500.00		10,500.00		875.00		743.75	- Ranger Services (Contracted)
2050308									
BO010		400.00		400.00		32.00		115.87	
2050392		79.00		79.00		6.00		0.00	
2050399		9,070.00		9,070.00		755.00		920.30	- Allocation of 1% of Administration costs.
OPERATING REVENUE									
3050300	100.00		100.00		8.00		81.82		
3050301	2,000.00		2,000.00		166.00		0.00		
3050302	250.00		250.00		20.00		0.00		
3050303	0.00		0.00		0.00		0.00		
3050304	350.00		350.00		29.00		0.00		
3050305	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	2,700.00	21,049.00	2,700.00	21,049.00	223.00	1,750.00	81.82	1,779.92	
CAPITAL EXPENDITURE									
4050350									
BC010		0.00		0.00		0.00		0.00	
4050352		0.00		0.00		0.00		0.00	
SUB-TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - ANIMAL CONTROL	2,700.00	21,049.00	2,700.00	21,049.00	223.00	1,750.00	81.82	1,779.92	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 July 2019

OTHER LAW, ORDER, PUBLIC SAFETY		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2050400	Abandoned Vehicles Impounding Expenses		0.00		0.00		0.00		0.00	
2050401	Community Safety Audit		500.00		500.00		0.00		0.00	
2050402	Crime Prevention Strategies		0.00		0.00		0.00		0.00	
2050403	Expensed Minor Asset Purchases - OLOPS		0.00		0.00		0.00		0.00	
2050410	Other Public Safety Activities & Expenses - Op Exp - OLOPS		0.00		0.00		0.00		0.00	
2050499	Administration Allocated		2,267.00		2,267.00		188.00		230.07	- Allocation of 0.25% of Administration costs.
<u>OPERATING REVENUE</u>										
3050400	Impounded Vehicles Fees	0.00		0.00		0.00		0.00		
3050401	Community and Crime Prevention Grants	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		0.00	2,767.00	0.00	2,767.00	0.00	188.00	0.00	230.07	
<u>CAPITAL EXPENDITURE</u>										
4050450	Furniture & Equipment (Capital) - OLOPS		0.00		0.00		0.00		0.00	
4050455	Plant & Equipment (Capital) - OLOPS		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER LAW, ORDER, PUBLIC SAFETY		0.00	2,767.00	0.00	2,767.00	0.00	188.00	0.00	230.07	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 July 2019

PROGRAMME SUMMARY	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Health Inspection and Administration		37,070.00		37,070.00		755.00		920.30	
Preventative Services - Pest Control		2,767.00		2,767.00		188.00		230.07	
Preventative Services - Other		2,667.00		2,667.00		221.00		230.07	
Other Health		91,804.00		91,804.00		7,315.00		3,067.71	
<u>OPERATING REVENUE</u>									
Health Inspection and Administration	500.00		500.00		41.00		0.00		
Preventative Services - Pest Control	0.00		0.00		0.00		0.00		
Preventative Services - Other	0.00		0.00		0.00		0.00		
Other Health	107,664.00		107,664.00		5,226.00		0.00		
SUB-TOTAL OPERATING	108,164.00	134,308.00	108,164.00	134,308.00	5,267.00	8,479.00	0.00	4,448.15	
<u>CAPITAL EXPENDITURE</u>									
Health Inspection and Administration		0.00		0.00		0.00		0.00	
Preventative Services - Pest Control		0.00		0.00		0.00		0.00	
Preventative Services - Other		0.00		0.00		0.00		0.00	
Other Health		150,000.00		150,000.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Health Inspection and Administration	0.00		0.00		0.00		0.00		
Preventative Services - Pest Control	0.00		0.00		0.00		0.00		
Preventative Services - Other	0.00		0.00		0.00		0.00		
Other Health	75,000.00		75,000.00		0.00		0.00		
SUB-TOTAL CAPITAL	75,000.00	150,000.00	75,000.00	150,000.00	0.00	0.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	183,164.00	284,308.00	183,164.00	284,308.00	5,267.00	8,479.00	0.00	4,448.15	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
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HEALTH INSPECTION & ADMIN	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE										
2070304	Legal Expenses - Health Inspection/Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	- Mt Marshall, Trayning, Wyalkatchem, Nungarin and Koorda. 18.8% of NEW Health fees 2019/20	
2070305	Expensed Minor Asset Purchases	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
2070307	Contract EHO (NEWHEALTH)	28,000.00	28,000.00	0.00	0.00	0.00	0.00	0.00		
2070308	Food Inspection Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
2070310	Other Health Admin Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
2070392	Depreciation- Health Inspection Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
2070398	Staff Housing Costs Allocated	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
2070399	Administration Allocated	9,070.00	9,070.00	755.00	920.30			- Allocation of 1% of Administration costs.		
OPERATING REVENUE										
3070300	Health Regulatory Licenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
3070301	Health Regulatory Fees and Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
3070302	Health Regulatory Fines and Penalties	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
3070304	Contributions & Donations - Inspection/Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
3070305	Reimbursements - Inspection/Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
3070306	Grants - Inspection/Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
3070307	Other Income - Inspection/Admin	500.00	500.00	41.00	0.00	0.00	0.00	0.00		
SUB-TOTAL OPERATING		500.00	37,070.00	500.00	37,070.00	41.00	755.00	0.00	920.30	
CAPITAL EXPENDITURE										
4070350	Furniture & Equipment (Capital) - Health Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4070355	Plant & Equipment (Capital) - Health Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
CAPITAL REVENUE										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - HEALTH INSPECTION & ADMIN		500.00	37,070.00	500.00	37,070.00	41.00	755.00	0.00	920.30	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
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PREVENTIVE SERVICES - PEST CONTROL		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2070400	Mosquito Control - Op Exp - Pest Control									- Budget reduced from \$1,500 to \$500 9Aug19. Provision for fogging - Employee Costs - Salaries & Wages \$149. - - Contractors & Consultants \$93. - - Materials/Stock Purchased \$100. - - Labour Overheads Allocated \$158. - Allocation of 0.25% of Administration costs.
	MQF Mosquito Control - Op Exp - Pest Control		500.00		500.00		0.00		0.00	
2070499	Administration Allocated		2,267.00		2,267.00		188.00		230.07	
	SUB-TOTAL OPERATING	0.00	2,767.00	0.00	2,767.00	0.00	188.00	0.00	230.07	
	TOTAL - PREVENTIVE SERVICES - PEST CONTROL	0.00	2,767.00	0.00	2,767.00	0.00	188.00	0.00	230.07	

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SCHEDULE 07 - HEALTH
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PREVENTIVE SERVICES - OTHER	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2070500 Analytical Expenses		400.00		400.00		33.00		0.00	- Local Health Authorities Analytical Committee -Services fixed min cost - Allocation of 0.25% of Administration costs.
2070599 Administration Allocated		2,267.00		2,267.00		188.00		230.07	
SUB-TOTAL OPERATING	0.00	2,667.00	0.00	2,667.00	0.00	221.00	0.00	230.07	
TOTAL - PREVENTIVE SERVICES - OTHER	0.00	2,667.00	0.00	2,667.00	0.00	221.00	0.00	230.07	

SHIRE OF MUKINBUDIN
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OTHER HEALTH		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2070602	Medical Practice Costs		37,000.00	37,000.00		3,083.00		768.00		- 30% Share of Kununoppin Medical Practice Management Fee - Shire of Trayning \$15,600, 30% Share of Doctors House Rent & Maint contribution \$11,981, 30% Share of Doctors Vehicle Operating Costs \$3,600, 30% Share of Doctors Vehicle Replacement \$4,800, 30% Share of Doctors other \$1,019
2070605	Advertising, Contributions & Other Health Exp - Op Exp - Oth		1,000.00	1,000.00		0.00		0.00		
2070607	Nursing Post Cleaner		32,664.00	32,664.00		2,721.00		459.12		- Nursing Post Cleaner wages and Overheads and materials. Reimbursed by WA Country Health via acct 3070601. - Employee Costs - Salaries & Wages \$15,512. Hours increased from 91 hours to 520 hours 9Aug19. -- Contractors & Consultants \$673. - - Labour Overheads Allocated \$16,479. Hours increased from 91 hours to 520 hours 9Aug19.
2070609	12 Calder St Building Operations (Land Swap - Health Dept) - Op Exp - Other Health		0.00	0.00		0.00		0.00		
2070615	23 Maddock St (Old Nursing Post) Building Ops and Maint-O									
BM015	23 Maddock St (Old Nursing Post) Building Ops and Maint-Op Exp- Otr Hlth		2,500.00	2,500.00		0.00		0.00		
BO015	23 Maddock St (Old Nursing Post) Building Ops and Maint-Op Exp- Otr Hlth		500.00	500.00		0.00		0.00		
2070699	Administration Allocated		18,140.00	18,140.00		1,511.00		1,840.59		- Allocation of 2% of Administration costs.
OPERATING REVENUE										
3070601	Reimb, Contrib's & Donations For Medical Se	32,664.00		32,664.00		5,226.00		0.00		- Nursing Post Cleaner reimbursement from WA Country Health wages and Overheads See Exp in 2070607. Hours increased from 91 hours to 520 hours 9Aug19.
3070602	Reimbursements - Op Inc - Other Health	0.00		0.00		0.00		0.00		
3070603	Grants - Medical Services	75,000.00		75,000.00		0.00		0.00		- Recognition of the value of the old Nursing Post at 23 Maddock St transferred to the shire by the Department of Health.
SUB-TOTAL OPERATING		107,664.00	91,804.00	107,664.00	91,804.00	5,226.00	7,315.00	0.00	3,067.71	
CAPITAL EXPENDITURE										
4070650	Building (Capital) - Other Health									
BC015	Building (Capital) - Other Health		75,000.00	75,000.00		0.00		0.00		- Recognition of the value of the old Nursing Post at 23 Maddock St transferred to the shire by the Department of Health. - Materials/Stock Purchased \$75,000.
4070655	Transfer to Building and Residential Land Reserve -Cap Exp-		75,000.00	75,000.00		0.00		0.00		- Transfer to Building and Residential Land Reserve of proceeds from the Sale of the old Nursing Post at 23 Maddock St.
CAPITAL REVENUE										
5070660	Proceeds on Sale of Assets - Cap Inc - Other Health	75,000.00		75,000.00		0.00		0.00		- Proceeds from the Sale of the old Nursing Post at 23 Maddock St.
SUB-TOTAL CAPITAL		75,000.00	150,000.00	75,000.00	150,000.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER HEALTH		182,664.00	241,804.00	182,664.00	241,804.00	5,226.00	7,315.00	0.00	3,067.71	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
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PROGRAMME SUMMARY	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE										
Community Resource Centre		34,197.00		34,197.00		2,597.00		3,005.10		
Other Education		200.00		200.00		8.00		0.00		
Care Of Families And Children		12,136.00		12,136.00		934.00		1,110.61		
Aged & Disabled - Senior Citz Centre		48,400.00		48,400.00		1,511.00		21,867.32	▲ The CEACA Inc. general subscription annual contribution 2019/20 of \$20,000 has already paid in full.	
Other Welfare		2,767.00		2,767.00		229.00		285.17		
OPERATING REVENUE										
Community Resource Centre	11,940.00		11,940.00		994.00		855.72			
Other Education	0.00		0.00		0.00		0.00			
Care Of Families And Children	673,852.00		673,852.00		83.00		202.95			
Aged & Disabled - Senior Citz Centre	3,510.00		3,510.00		0.00		0.00			
Other Welfare	1,400.00		1,400.00		116.00		70.00			
SUB-TOTAL OPERATING	690,702.00	97,700.00	690,702.00	97,700.00	1,193.00	5,279.00	1,128.67	26,268.20		
CAPITAL EXPENDITURE										
Community Resource Centre		6,843.00		6,843.00		0.00		0.00		
Other Education		0.00		0.00		0.00		0.00		
Care Of Families And Children		872,825.00		872,825.00		0.00		0.00		
Aged & Disabled - Senior Citz Centre		0.00		0.00		0.00		0.00		
Other Welfare		0.00		0.00		0.00		0.00		
CAPITAL REVENUE										
Community Resource Centre	0.00		0.00		0.00		0.00			
Other Education	0.00		0.00		0.00		0.00			
Care Of Families And Children	200,000.00		200,000.00		0.00		0.00			
Aged & Disabled - Senior Citz Centre	0.00		0.00		0.00		0.00			
Other Welfare	0.00		0.00		0.00		0.00			
SUB-TOTAL CAPITAL	200,000.00	879,668.00	200,000.00	879,668.00	0.00	0.00	0.00	0.00		
TOTAL - PROGRAMME SUMMARY	890,702.00	977,368.00	890,702.00	977,368.00	1,193.00	5,279.00	1,128.67	26,268.20		

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
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COMMUNITY RESOURCE CENTRE	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2080204									
BO020									- Rubbish Bins x 1 \$165 ,Recycling Bins x 1 \$140. Total Contractors & Consultants \$1,394.
2080205		10,750.00	10,750.00	10,750.00	718.00	718.00	1,923.96	1,923.96	
BM020		5,500.00	5,500.00	5,500.00	457.00	457.00	181.82	181.82	- General Grounds maintenance by shire staff and contractors.- Employee Costs - Salaries & Wages \$1,611.
GM020		4,650.00	4,650.00	4,650.00	385.00	385.00	373.76	373.76	-- Contractors & Consultants \$978. -- Materials/Stock Purchased \$250. -- Labour Overheads Allocated \$1,711. -- Plant Operating Costs Allocated \$100.
2080220		50.00	50.00	50.00	4.00	4.00	0.00	0.00	
2080221		836.00	836.00	836.00	0.00	0.00	65.41	65.41	- Interest on Loan 109 CRC, Payment No 25 Loan 109 - 1/08/2019 \$412.16, Payment No 26 Loan 109 - 3/02/2020 \$313.53 - WATC Loan Guarantee Loan 109 - 31/12/2019 \$49, WATC Loan Guarantee Loan 109 - 30/06/2020 \$38
2080292		7,876.00	7,876.00	7,876.00	656.00	656.00	0.00	0.00	
2080299		4,535.00	4,535.00	4,535.00	377.00	377.00	460.15	460.15	- Allocation of 0.5% of Administration costs.
OPERATING REVENUE									
3080204	6,740.00		6,740.00		561.00		601.18		- Reimbursement from CRC for Telephone Account 90471088 Line rental and calls (CRC Fax line) \$740, Reimbursement of Water \$1,500 and Reimbursement of 2/3 of Electricity \$4,500.
3080220	5,200.00		5,200.00		433.00		254.54		- Rental of CRC Building ar \$200.00 per fortnight.
SUB-TOTAL OPERATING	11,940.00	34,197.00	11,940.00	34,197.00	994.00	2,597.00	855.72	3,005.10	
CAPITAL EXPENDITURE									
4080270		6,843.00	6,843.00	6,843.00	0.00	0.00	0.00	0.00	- Payment No 27 Loan 109 - 1/08/2019 \$3,372 and Payment No 28 Loan 109 - 1/02/2020 \$3,471.
SUB-TOTAL CAPITAL	0.00	6,843.00	0.00	6,843.00	0.00	0.00	0.00	0.00	
TOTAL - COMMUNITY RESOURCE CENTRE	11,940.00	41,040.00	11,940.00	41,040.00	994.00	2,597.00	855.72	3,005.10	

SHIRE OF MUKINBUDIN
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OTHER EDUCATION	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2080300 P & C Association		0.00		0.00		0.00		0.00	
2080301 Christian School Donation		0.00		0.00		0.00		0.00	
2080302 School Prizes, Scholarship		100.00		100.00		0.00		0.00	
2080303 School Ground improvements		0.00		0.00		0.00		0.00	
2080304 Insurances - Other Education		0.00		0.00		0.00		0.00	
2080305 Support for School Events - Op Exp - Other Educ		100.00		100.00		8.00		0.00	Support for school events.
OPERATING REVENUE									
3080300 Contributions & Donations - Other Education	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	0.00	200.00	0.00	200.00	0.00	8.00	0.00	0.00	
CAPITAL EXPENDITURE									
CAPITAL REVENUE									
SUB-TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER EDUCATION	0.00	200.00	0.00	200.00	0.00	8.00	0.00	0.00	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
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	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CARE OF FAMILIES & CHILDREN									
OPERATING EXPENDITURE									
2080400									
Playgroup Building Operations									
BO025		4,000.00		4,000.00		260.00		650.46	
2080401									
Playgroup Building & Grounds Maintenance									
BM025		1,500.00		1,500.00		124.00		0.00	
GM025		1,500.00		1,500.00		123.00		0.00	
2080420									
Other Childcare Related Expenses - Op Exp - Fam & Child		0.00		0.00		0.00		0.00	
2080492									
Depreciation - Care of Families		601.00		601.00		50.00		0.00	
2080499									
Administration Allocated		4,535.00		4,535.00		377.00		460.15	- Allocation of 0.5% of Administration costs.
OPERATING REVENUE									
3080400									
Income - Playgroup & Boodie Rats Child Care Cntr	1,000.00		1,000.00		83.00		202.95		
3080410									
Contributions, Reimb & Other Income - Op Inc - Fa	255,000.00		255,000.00		0.00		0.00		- Building Better Regions Grant Contribution Income from the Childcare Committee for New Childcare Building for Boodie Rats from the Mukinbudin Shire. Exp in Job BC025
3080450									
Grants for Capital Purposes - Op Inc - Care of Fam	417,852.00		417,852.00		0.00		0.00		- Grant from Lotteries West for New Child Care Center. Exp in Job BC025
SUB-TOTAL OPERATING	673,852.00	12,136.00	673,852.00	12,136.00	83.00	934.00	202.95	1,110.61	
CAPITAL EXPENDITURE									
4080450									
Building (Capital) - Care of Families & Children									
BC025		872,825.00		872,825.00		0.00		0.00	-- Employee Costs - Salaries & Wages \$2,267. -- New Childcare Building for Boodie Rats, Grant funding in acct 3080410 \$255,000 and 3080450 \$417,852 and loan funding in acct 5080451 \$200,000. Externally contracted works \$863,475. -- Labour Overheads Allocated \$2,408.
4080451									
Building Works in Progress - Childcare		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
5080450									
Transfers From Building Reserve	0.00		0.00		0.00		0.00		
5080451									
Loan Principle Received - Cap Inc - Familirs & Child	200,000.00		200,000.00		0.00		0.00		- Boodie Rats Loan 125 (2.7%) proceeds, Exp in Job BC025
SUB-TOTAL CAPITAL	200,000.00	872,825.00	200,000.00	872,825.00	0.00	0.00	0.00	0.00	
TOTAL - CARE OF FAMILIES & CHILDREN	873,852.00	884,961.00	873,852.00	884,961.00	83.00	934.00	202.95	1,110.61	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
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AGED & DISABLED - SENIOR CITZ CENTRE	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE										
2080505 Seniors Catering Assistance		0.00		0.00		0.00		0.00	- CEACA Project sundry additional expenses - Contractors & Consultants \$1,000. - CEACA Project - Water \$500. - CEACA Inc general membership subscription annual contribution 2019/20 \$20,000 as per council decision 07 06 19, CEACA Project - 4 Units. Full already contribution paid \$0. - Seniors Project Grant from 2018-2019 now spent, see account 3080503 for grant income. - Seniors Week Other Event \$1,500, Seniors Dinner \$4,500. See account 3080502 for grant income of \$1,000. - Allocation of 2% of Administration costs.	
2080506 Central East Aged Care Alliance		21,750.00		21,750.00		0.00		20,026.73		
2080508 Seniors Grants Projects - Op Expenditure		2,510.00		2,510.00		0.00		0.00		
2080509 Seniors Week Op Expenditure		6,000.00		6,000.00		0.00		0.00		
2080510 Meals on Wheels Expenditure		0.00		0.00		0.00		0.00		
2080592 Depreciation - Senior Citizens		0.00		0.00		0.00		0.00		
2080599 Administration Allocated		18,140.00		18,140.00		1,511.00		1,840.59		
OPERATING REVENUE										
3080500 Contributions & Donations - Senior Citizens	0.00		0.00		0.00		0.00			- Seniors Week Grant \$1,000 expense in acct 2080509, - Unspent Seniors Project Grant from 2018-2019 now spent \$2,510 expense in account 2080508.
3080501 Reimbursements & Fees - Op Inc - Senior Citizens	0.00		0.00		0.00		0.00			
3080502 Grant Income - Senior Citizens	1,000.00		1,000.00		0.00		0.00			
3080503 Program Income - Senior Citizens	2,510.00		2,510.00		0.00		0.00			
3080504 Grant Income - Aged Housing	0.00		0.00		0.00		0.00			
SUB-TOTAL OPERATING	3,510.00	48,400.00	3,510.00	48,400.00	0.00	1,511.00	0.00	21,867.32		
CAPITAL EXPENDITURE										
4080550 Building (Capital) - Senior Citizens										
BC030 Building (Capital) - Senior Citizens		0.00		0.00		0.00		0.00		
4080510 Transfers to Unspent Grants Reserve - Cap Ex - Aged & Disabled		0.00		0.00		0.00		0.00		
CAPITAL REVENUE										
5080510 Transfers from Unspent Grants Reserve - Capital	0.00		0.00		0.00		0.00			
SUB-TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
TOTAL - AGED & DISABLED - SENIOR CITZ CENTRE	3,510.00	48,400.00	3,510.00	48,400.00	0.00	1,511.00	0.00	21,867.32		

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SCHEDULE 08 - EDUCATION & WELFARE
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31 July 2019

OTHER WELFARE	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2080600		0.00		0.00		0.00		0.00	
2080603		0.00		0.00		0.00		0.00	
2080604		0.00		0.00		0.00		0.00	
2080608		500.00		500.00		41.00		55.10	
2080692		0.00		0.00		0.00		0.00	
2080699		2,267.00		2,267.00		188.00		230.07	- Allocation of 0.25% of Administration costs.
OPERATING REVENUE									
3080600	0.00		0.00		0.00		0.00		
3080601	0.00		0.00		0.00		0.00		
3080602	0.00		0.00		0.00		0.00		
3080603	0.00		0.00		0.00		0.00		
3080604	1,400.00		1,400.00		116.00		70.00		- Mobility Scooter income, rental increased fro \$10 per Week to \$40 per week.
SUB-TOTAL OPERATING	1,400.00	2,767.00	1,400.00	2,767.00	116.00	229.00	70.00	285.17	
TOTAL - OTHER WELFARE	1,400.00	2,767.00	1,400.00	2,767.00	116.00	229.00	70.00	285.17	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 July 2019

PROGRAMME SUMMARY	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE									
Housing - Shire (Staff and Rentals)		156,956.00		156,956.00		13,114.00		10,433.03	
Housing - Aged (Including Senior Citizens)		105,016.00		105,016.00		8,043.00		15,349.88	
Housing - Other (Including Joint Venture)		77,809.00		77,809.00		5,947.00		7,376.86	
OPERATING REVENUE									
Housing - Shire (Staff and Rentals)	153,356.00		153,356.00		12,774.00		10,803.29		
Housing - Aged (Including Senior Citizens)	44,620.00		44,620.00		3,714.00		2,363.50		
Housing - Other (Including Joint Venture)	27,814.00		27,814.00		2,311.00		2,012.00		
SUB-TOTAL OPERATING	225,790.00	339,781.00	225,790.00	339,781.00	18,799.00	27,104.00	15,178.79	33,159.77	
CAPITAL EXPENDITURE									
Housing - Shire (Staff and Rentals)		811,977.00		811,977.00		0.00		690.54	
Housing - Aged (Including Senior Citizens)		6,360.00		6,360.00		6,030.00		4,660.88	
Housing - Other (Including Joint Venture)		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
Housing - Shire (Staff and Rentals)	784,000.00		784,000.00		0.00		0.00		
Housing - Aged (Including Senior Citizens)	0.00		0.00		0.00		0.00		
Housing - Other (Including Joint Venture)	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	784,000.00	818,337.00	784,000.00	818,337.00	0.00	6,030.00	0.00	5,351.42	
TOTAL - PROGRAMME SUMMARY	1,009,790.00	1,158,118.00	1,009,790.00	1,158,118.00	18,799.00	33,134.00	15,178.79	38,511.19	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
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HOUSING - SHIRE (STAFF AND RENTALS)		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2090100	Staff Housing Building Operations									
	BO035 5 Cruickshank Rd - Building Operations		5,600.00	5,600.00		375.00		841.35		
	BO036 11 Cruickshank Rd Principal Building Operations		2,800.00	2,800.00		0.00		670.95		
	BO037 15 Cruickshank Rd CEO Building Operations		7,900.00	7,900.00		2,553.00		1,100.36		
	BO038 25 Cruickshank Rd CPM Building Operations		5,000.00	5,000.00		319.00		943.45		
	BO039 1 Salmon Gum Alley Building Operations		3,700.00	3,700.00		213.00		776.18		
	BO040 4 Salmon Gum Alley Building Operations		7,500.00	7,500.00		533.00		1,162.26		
	BO041 8 Lansdell St Building Operations		5,200.00	5,200.00		489.00		1,102.98		
	BO043 25A Calder St Building Operations		3,700.00	3,700.00		233.00		716.76		
	BO044 25B Calder St Building Operations		2,500.00	2,500.00		133.00		467.44		
	BO045 12 Salmon Gum Alley (Lot 208) Building Op Exp		3,700.00	3,700.00		191.00		738.38		
	BO046 51 Maddock Street Building Operations		600.00	600.00		0.00		222.75		
	BO047 8 Gimlett Way Building Operations		2,800.00	2,800.00		0.00		613.60		
	Total Building Operations		51,000.00	51,000.00		5,039.00		9,356.46		
2090101	Staff Housing Building Maintenance									
	BM036 11 Cruickshank Rd Principal Building Maintenance		0.00	0.00		0.00		147.22		
	BM037 15 Cruickshank Rd CEO Building Maintenance		0.00	0.00		0.00		191.93		
	BM038 25 Cruickshank Rd CPM Building Maintenance		1,010.00	1,010.00		82.00		585.76		- - New curtains installation Employee Costs - Salaries & Wages \$119. - - New curtains Contractors & Consultants \$2. - -Employee Costs - Salaries & Wages to install new curtains \$89. - -Contractors & Consultants to supply and install new curtains \$10. - -Materials/Stock Purchased to supply new curtains \$206. - -Labour Overheads Allocated to install new curtains \$95.
	BM040 4 Salmon Gum Alley Building Maintenance		400.00	400.00		31.00		0.00		
	BM041 8 Lansdell St Building Maintenance		0.00	0.00		0.00		3,105.21		
	BM044 25B Calder St Building Maintenance		0.00	0.00		0.00		147.20		
	BM045 12 Salmon Gum Alley (Lot 208) Building Maint Exp		0.00	0.00		0.00		0.00		
	BMSH01 Staff Housing Building Maintenance Annual Budget (Book exps to appropriate house) - Op Exp Staff Ho		51,000.00	51,000.00		4,247.00		0.00		- - Annual provision for Employee Costs - Salaries & Wages \$8,651. - - Annual provision for Contractors & Consultants \$29,598. - - Annual provision for Materials/Stock Purchased \$3,500. - - Annual provision for Labour Overheads Allocated \$9,190. - - Annual provision for Plant Operating Costs Allocated \$61.
	Subtotal Building Maintenance		52,410.00	52,410.00		4,360.00		4,177.32		

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
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31 July 2019

HOUSING - SHIRE (STAFF AND RENTALS) (Continued)		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2090102	Staff Housing Grounds Maintenance									
GM038	25 Cruickshank Road Grounds Maintenance		0.00		0.00		0.00		0.00	
			0.00		0.00		0.00		0.00	
GM036	11Cruickshank Road Grounds Maintenance		0.00		0.00		0.00		0.00	
GM040	4 Salmon Gum Alley Grounds Maintenance		3,500.00		3,500.00		290.00		0.00	- - Employee Costs - Salaries & Wages Repair Brick Paving and or Remove trees \$716. - - Contractors & Consultants Repair Brick Paving and or Remove trees \$2,023. - - Labour Overheads Allocated Repair Brick Paving and or Remove trees \$761.
GM041	8 Lansdell Street Grounds Maintenance		0.00		0.00		0.00		474.44	
GM043	25A Calder Street Grounds Maintenance		0.00		0.00		0.00		0.00	
GM044	25B Calder St Grounds Maintenance		0.00		0.00		0.00		0.00	
GM045	12 Salmon Gum Alley Grounds Maintenance		3,000.00		3,000.00		250.00		0.00	- - Contractors & Consultants Retic to front garden \$3,000.
GM047	8 Gimlett Way Grounds Maintenance		0.00		0.00		0.00		0.00	
GMSH01	Staff Housing Grounds Maintenance Annual Budget (Book exps to appropriate house) - Op Exp Staff Ho		7,500.00		7,500.00		623.00		0.00	- - Annual provision for Employee Costs - Salaries & Wages \$3,281. - - Annual provision for Contractors & Consultants \$333. - - Annual provision for Labour Overheads Allocated \$3,486. - - Annual provision for Plant Operating Costs Allocated \$400.
	Subtotal Grounds Maintenance		14,000.00		14,000.00		1,163.00		474.44	
2090112	Interest on Loan 124 Paid - Op Exp - Housing Shire		8,924.00		8,924.00		0.00		879.07	- Interest on Loan 124 8 Gimlet Way, Payment No 2 Loan 124 - 16/9/2019 \$3,756.38, Payment No 3 Loan 124 - 16/3/2020 \$3,584.21 - WATC Loan Guarantee Loan 124 - 31/12/2019 \$752, WATC Loan Guarantee Loan 109 - 30/06/2020 \$831.
2090103	Expensed Minor Asset Purchases		0.00		0.00		0.00		100.00	
2090192	Depreciation - Staff Housing		17,155.00		17,155.00		1,429.00		0.00	
2090199	Administration Allocated		45,350.00		45,350.00		3,779.00		4,601.48	- Allocation of 5% of Administration costs.
Recovered amounts										
2090198	Staff Housing Costs Recovered		(31,883.00)		(31,883.00)		(2,656.00)		(9,155.74)	
OPERATING REVENUE										
3090102	Other Reimbursements - Staff Housing	0.00		0.00		0.00		0.00		
3090108	Income - 5 Cruickshank Road	7,153.00		7,153.00		595.00		360.00		
3090109	Income - 11 Cruickshank Road	18,250.00		18,250.00		1,520.00		1,550.00		
3090111	Income - 25 Cruickshank Road	14,000.00		14,000.00		1,166.00		954.54		
3090112	Income - 1 Salmon Gum Alley	14,592.00		14,592.00		1,215.00		520.00		
3090114	Income - 25A Calder Street	8,199.00		8,199.00		683.00		520.00		
3090115	Income - 25B Calder Street	7,009.00		7,009.00		584.00		0.00		
3090116	Income - 8 Lansdell Street	28,196.00		28,196.00		2,349.00		4,020.18		
3090117	Income - 12 Salmon Gum Alley (Lot 208)	20,725.00		20,725.00		1,726.00		0.00		
3090120	8 Gimlett Way - Shire Houing (Staff & Rental) - O	35,232.00		35,232.00		2,936.00		2,878.57		
SUB-TOTAL OPERATING		153,356.00	156,956.00	153,356.00	156,956.00	12,774.00	13,114.00	10,803.29	10,433.03	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 July 2019

HOUSING - SHIRE (STAFF AND RENTALS) (Continued)		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
CAPITAL EXPENDITURE										
4090150	Buildings (Capital) - Staff Housing									
	BC039 1 Salmon Gum Alley Building Capital		5,000.00	5,000.00		0.00		0.00		
	BC043 25A Calder St Building Capital		12,000.00	12,000.00		0.00		0.00		
	BC044 25B Calder St Building Capital		12,000.00	12,000.00		0.00		0.00		
	BC048 12 Gimlett Way Building Capital Exp - Housing Shire		380,000.00	380,000.00		0.00		345.27		
	BC049 4 Earl Drive Building Capital Exp - Housing Shire		380,000.00	380,000.00		0.00		345.27		
4090160	Loan Principal Repayment Exp - Loan 124 - Cap Exp - Housing S		22,977.00	22,977.00		0.00		0.00		- Principal on Loan 124 8 Gimlet Way, Payment No 2 Loan 124 - 16/9/2019 \$11,402.44, Payment No 3 Loan 124 - 16/3/2020 \$11574.64
CAPITAL REVENUE										
5090154	Loan Principal Rec'd Loans - Cap Inc -Housing Shire	760,000.00		760,000.00		0.00		0.00		- Loan 126 for 2 Houses Construction at 12 Gimlett Way and 4 Earl Drive Exp in BC048 \$380,000, BC049 \$380,000.
SUB-TOTAL CAPITAL		784,000.00	811,977.00	784,000.00	811,977.00	0.00	0.00	0.00	690.54	
TOTAL - HOUSING - SHIRE (STAFF AND RENTALS)		937,356.00	968,933.00	937,356.00	968,933.00	12,774.00	13,114.00	10,803.29	11,123.57	

SHIRE OF MUKINBUDIN
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HOUSING - AGED (INCLUDING SENIOR CITIZENS)		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2090200	Aged Housing Building Operations									
BO061	Aged Unit 1 & 2 /20 Maddock St - Operations - Op Exp - Aged		900.00	900.00	0.00	260.70				
BO063	Aged Unit 3 - Operations		750.00	750.00	0.00	176.00				
BO064	Aged Unit 4 - Operations		750.00	750.00	0.00	176.00				
BO065	Aged Unit 5 - Operations		750.00	750.00	0.00	152.90				
BO066	Aged Unit 6 - Operations		750.00	750.00	0.00	152.90				
BO067	Aged Unit 7 - Operations		1,600.00	1,600.00	70.00	138.05				
BO068	Aged Unit 8 - Operations		2,800.00	2,800.00	164.00	138.05				
BO069	Aged Unit 9 - Operations		750.00	750.00	0.00	166.10				
BO070	Aged Unit 10 - Operations		750.00	750.00	0.00	166.10				
BO071	Aged Unit Common - Operations		12,000.00	12,000.00	999.00	1,741.87				
BO72	Aged Unit 11 - Operations		750.00	750.00	0.00	231.00				
BO73	Aged Unit 12 - Operations		1,200.00	1,200.00	46.00	231.00				
	<u>Subtotal Building Operations</u>		<u>23,750.00</u>	<u>23,750.00</u>	<u>1,279.00</u>	<u>3,730.67</u>				
2090201	Aged Housing Building Maintenance - Op Exp - Aged Housing									
BM061	Aged Unit 1 & 2 - Maintenance		100.00	100.00	8.00	117.78				
BM063	Aged Unit 3 - Maintenance		100.00	100.00	8.00	379.66				
BM064	Aged Unit 4 - Maintenance		100.00	100.00	8.00	101.50				
BM065	Aged Unit 5 - Maintenance		100.00	100.00	8.00	0.00				
BM066	Aged Unit 6 - Maintenance		100.00	100.00	8.00	0.00				
BM067	Aged Unit 7 - Maintenance		100.00	100.00	8.00	0.00				
BM068	Aged Unit 8 - Maintenance		100.00	100.00	8.00	71.17				
BM069	Aged Unit 9 - Maintenance		100.00	100.00	8.00	0.00				
BM070	Aged Unit 10 - Maintenance		100.00	100.00	8.00	0.00				
BM071	Aged Unit Annual Budget & Common Build Maint (Book individual unit expenses to individual units)		29,000.00	29,000.00	2,415.00	350.68				-- Annual provision for Employee Costs - Salaries & Wages \$8,352. -- Annual provision for Contractors & Consultants \$8,625. -- Annual provision for Materials/Stock Purchased \$3,000. -- Annual provision for Labour Overheads Allocated \$8,873. -- Annual provision for Plant Operating Costs Allocated \$150.
BM072	Aged Unit 11 - Maintenance		100.00	100.00	8.00	0.00				
BM073	Aged Unit 12 - Maintenance		100.00	100.00	8.00	0.00				
	<u>Subtotal Building Maintenance</u>		<u>30,100.00</u>	<u>30,100.00</u>	<u>2,503.00</u>	<u>1,020.79</u>				
2090202	Aged Housing Grounds Maintenance - Op Exp - Aged Housing									
GM071	Aged Units Annual Budget & Common Grounds Maintenance (Book individual unit exps to appropriate Unit)		13,300.00	13,300.00	1,106.00	82.40				-- Annual provision for Employee Costs - Salaries & Wages \$5,071. -- Annual provision for Contractors & Consultants \$1,812. -- Annual provision for Materials/Stock Purchased \$600. -- Annual provision for Labour Overheads Allocated \$5,387. -- Annual provision for Plant Operating Costs Allocated \$430.
	<u>Subtotal Grounds Maintenance</u>		<u>13,300.00</u>	<u>13,300.00</u>	<u>1,106.00</u>	<u>82.40</u>				
2090292	Depreciation - Aged Housing		4,998.00	4,998.00	416.00	0.00				
2090299	Administration Allocated		45,350.00	45,350.00	3,779.00	4,601.48				- Allocation of 5% of Administration costs.
Recovered amounts										
2090298	Aged Housing Costs Recovered		(12,482.00)	(12,482.00)	(1,040.00)	5,914.54				

SHIRE OF MUKINBUDIN
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HOUSING - AGED (INCLUDING SENIOR CITIZENS) (Continued)		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING REVENUE										
3090201	Income - Aged Unit 1 & 2	4,368.00		4,368.00		364.00		330.00		
3090203	Income - Aged Unit 3	4,368.00		4,368.00		364.00		330.00		
3090204	Income - Aged Unit 4	4,380.00		4,380.00		365.00		357.50		
3090205	Income - Aged Unit 5	3,978.00		3,978.00		331.00		300.00		
3090206	Income - Aged Unit 6	3,366.00		3,366.00		280.00		150.00		
3090207	Income - Aged Unit 7	3,978.00		3,978.00		331.00		0.00		
3090208	Income - Aged Unit 8	0.00		0.00		0.00		0.00		
3090209	Income - Aged Unit 9	4,784.00		4,784.00		398.00		0.00		
3090210	Income - Aged Unit 10	4,784.00		4,784.00		398.00		360.00		
3090211	Income - Aged Unit 11- Ferguson St	6,006.00		6,006.00		500.00		226.00		
3090212	Income - Aged Unit 12 - Ferguson St	4,608.00		4,608.00		383.00		310.00		
SUB-TOTAL OPERATING		44,620.00	105,016.00	44,620.00	105,016.00	3,714.00	8,043.00	2,363.50	15,349.88	
CAPITAL EXPENDITURE										
4090250	Building (Capital) - Aged Housing									
	BC067									
	Aged Unit 7 - Capital		6,000.00		6,000.00		6,000.00		4,500.00	
	BC068		0.00		0.00		0.00		0.00	
4090254	Transfers To Seniors Housing Reserve - Cap Exp - House Aged		360.00		360.00		30.00		160.88	
SUB-TOTAL CAPITAL		0.00	6,360.00	0.00	6,360.00	0.00	6,030.00	0.00	4,660.88	
TOTAL - HOUSING - AGED (INCLUDING SENIOR CITIZENS)		44,620.00	111,376.00	44,620.00	111,376.00	3,714.00	14,073.00	2,363.50	20,010.76	

-- Renovations Employee Costs - Salaries & Wages \$149.
-- Replacement flooring supply and install Contractors & Consultants \$5,693.
-- Renovations Labour Overheads Allocated \$158.

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
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HOUSING - OTHER (INCLUDING JOINT VENTURE)		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2090300	Community Housing - Singles JV - Building Operations									
BO101	JV Singles Unit 1 - Operations		2,250.00		2,250.00		112.00		493.16	
BO102	JV Singles Unit 2 - Operations		2,900.00		2,900.00		166.00		520.46	
BO103	JV Singles Unit 3 - Operations		2,800.00		2,800.00		141.00		603.50	
BO104	JV Singles Unit 4 - Operations		3,000.00		3,000.00		158.00		569.05	
BO105	JV Singles Unit Common - Operations		1,100.00		1,100.00		91.00		231.70	
	<u>Subtotal Singles JV Building Operations</u>		<u>12,050.00</u>		<u>12,050.00</u>		<u>668.00</u>		<u>2,417.87</u>	
2090301	Community Housing - Singles JV - Building Maintenance									
BM101	JV Singles Unit 1 - Maintenance		0.00		0.00		0.00		0.00	
BM102	JV Singles Unit 2 - Maintenance		0.00		0.00		0.00		0.00	
BM103	JV Singles Unit 3 - Maintenance		0.00		0.00		0.00		0.00	
BM104	JV Singles Unit 4 - Maintenance		0.00		0.00		0.00		0.00	
BM105	JV Singles Unit Annual Budget & Common - Maint (Book individual unit cost to units) -Op Exp JV House		11,700.00		11,700.00		973.00		0.00	-- Annual provision for Employee Costs - Salaries & Wages \$2,028. -- Annual provision for Contractors & Consultants \$5,627. -- Annual provision for Materials/Stock Purchased \$1,800. -- Annual provision for Labour Overheads Allocated \$2,155. -- Annual provision for Plant Operating Costs Allocated \$90.
	<u>Subtotal Singles JV Building Maintenance</u>		<u>11,700.00</u>		<u>11,700.00</u>		<u>973.00</u>		<u>0.00</u>	
2090304	Community Housing - Singles JV - Grounds Maintenance									
GM101	JV Singles Unit 1 Grounds Maintenance		0.00		0.00		0.00		0.00	
GM102	JV Singles Unit 2 Grounds Maintenance		0.00		0.00		0.00		0.00	
GM103	JV Singles Unit 3 Grounds Maintenance		0.00		0.00		0.00		0.00	
GM104	JV Singles Unit 4 Grounds Maintenance		0.00		0.00		0.00		0.00	
GM105	JV Singles Units Annual Budget & Common Grounds Maint (Book Individual Unit costs to units)		3,600.00		3,600.00		298.00		82.40	-- Annual provision for Employee Costs - Salaries & Wages \$1,492. -- Annual provision for Contractors & Consultants \$178. -- Annual provision for Materials/Stock Purchased \$200. -- Annual provision for Labour Overheads Allocated \$1,585. -- Annual provision for Plant Operating Costs Allocated \$145.
	<u>Subtotal Singles JV Grounds Maintenance</u>		<u>3,600.00</u>		<u>3,600.00</u>		<u>298.00</u>		<u>82.40</u>	
2090312	Community Housing - Family JV Building Operations									
BO120	JV Family - 6 Lansdell St - Operations		3,100.00		3,100.00		158.00		670.80	
BO121	JV Family - 12 White St - Operations		2,650.00		2,650.00		133.00		607.66	
2090313	Community Housing - Family JV - Building & Grounds Maintenance									
BM120	JV Family - 6 Lansdell St - Maintenance		4,000.00		4,000.00		331.00		0.00	
BM121	JV Family - 12 White St - Maintenance		2,000.00		2,000.00		164.00		0.00	
GM120	6 Lansdell Street Grounds Maintenance		500.00		500.00		40.00		0.00	
GM121	12 White Street Grounds Maintenance		500.00		500.00		40.00		0.00	
2090391	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2090392	Depreciation - Other Housing		1,710.00		1,710.00		142.00		0.00	
2090399	Administration Allocated		45,350.00		45,350.00		3,779.00		4,601.48	- Allocation of 5% of Administration costs.
Recovered amounts										
2090398	Other Housing Costs Recovered - Op Exp - Housing Other		(9,351.00)		(9,351.00)		(779.00)		(1,003.35)	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 July 2019

HOUSING - OTHER (INCLUDING JOINT VENTURE) (Continued)		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING REVENUE										
3090300	Income - JV Singles Unit 1 Cruickshank Road	5,009.00		5,009.00		416.00		360.00		
3090301	Income - JV Singles Unit 2 Cruickshank Road	5,515.00		5,515.00		458.00		360.00		
3090302	Income - JV Singles Unit 3 Cruickshank Road	3,718.00		3,718.00		309.00		280.00		
3090303	Income - JV Singles Unit 4 Cruickshank Road	3,718.00		3,718.00		309.00		280.00		
3090304	Income - JV Family Housing - 6 Lansdell Street	3,718.00		3,718.00		309.00		280.00		
3090305	Income - JV Family Housing - 12 White Street	6,136.00		6,136.00		510.00		452.00		
SUB-TOTAL OPERATING		27,814.00	77,809.00	27,814.00	77,809.00	2,311.00	5,947.00	2,012.00	7,376.86	
TOTAL - HOUSING - OTHER (INCLUDING JOINT VENTURE)		27,814.00	77,809.00	27,814.00	77,809.00	2,311.00	5,947.00	2,012.00	7,376.86	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 July 2019

PROGRAMME SUMMARY	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Sanitation - Household Refuse		59,402.00		59,402.00		4,946.00		4,878.75	
Sanitation - Other		38,385.00		38,385.00		3,194.00		2,791.57	
Urban Stormwater Drainage		9,535.00		9,535.00		792.00		594.43	
Protection of the Environment		38,259.00		38,259.00		5,803.00		460.15	
Town Planning & Regional Development		30,267.00		30,267.00		4,054.00		15,009.23	▲ The majority of legal expenses are already paid.
Community Development		58,027.00		58,027.00		4,833.00		3,851.05	
Other Community Amenities		53,001.00		53,001.00		4,373.00		3,519.59	
OPERATING REVENUE									
Sanitation - Household Refuse	53,492.00		53,492.00		0.00		0.00		
Sanitation - Other	22,581.00		22,581.00		41.00		2,638.24		
Protection of the Environment	26,624.00		26,624.00		0.00		0.00		
Town Planning & Regional Development	500.00		500.00		41.00		1,957.00		
Other Community Amenities	3,000.00		3,000.00		250.00		316.36		
SUB-TOTAL OPERATING	106,197.00	286,876.00	106,197.00	286,876.00	332.00	27,995.00	4,911.60	31,104.77	
CAPITAL EXPENDITURE									
Other Community Amenities		20,400.00		20,400.00		3,254.00		0.00	
SUB-TOTAL CAPITAL	0.00	20,400.00	0.00	20,400.00	0.00	3,254.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	106,197.00	307,276.00	106,197.00	307,276.00	332.00	31,249.00	4,911.60	31,104.77	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 July 2019

SANITATION - HOUSEHOLD REFUSE	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2100100 Domestic Refuse Collection									
W010 Domestic Refuse Collection		20,000.00		20,000.00		1,666.00		1,764.00	- -Avon Waste Domestic 240L MGB Collection Mukinbudin. 167 Services @ \$2.14 per week by Avon Waste inc for 52 weeks \$18,584. Contracts and Contingency \$1,136. - - Plant Operating Costs Allocated \$280.
2100102 Refuse Site Maintenance									
W011 Refuse Site Maintenance		14,600.00		14,600.00		1,214.00		468.09	- - Employee Costs - Salaries & Wages \$3,908. - - Contractors & Consultants -Dept of Environment protection License \$60, Contingency \$2,781, A total of \$2,841. - - Materials/Stock Purchased-Signage \$200, Contingency \$100, A total of \$300. - - Labour Overheads Allocated \$4,151. - - Plant Operating Costs Allocated \$3,400.
2100103 Domestic Recycling Collection									
W012 Domestic Recycling Collection		18,000.00		18,000.00		1,500.00		1,956.44	- -Avon Waste Domestic Recycling 240L MGB Collection Mukinbudin. 172 Services @ \$3.96 per fortnight by Avon Waste inc for 26 fortnights \$17,709. Contracts and Contingency \$291.
2100192 Depreciation - Sanitation Household		0.00		0.00		0.00		0.00	
2100199 Administration Allocated		6,802.00		6,802.00		566.00		690.22	- Allocation of 0.75% of Administration costs.
OPERATING REVENUE									
3100100 Domestic Refuse Collection Charges	28,896.00		28,896.00		0.00		0.00		- -Domestic 240L MGB rubbish service. 172 Services @ \$168 per service \$28,896.
3100101 Domestic Services (Additional)	0.00		0.00		0.00		0.00		
3100102 Domestic Recycling Collection Charges	24,596.00		24,596.00		0.00		0.00		- -Domestic 240L MGB rubbish service. 172 Services @ \$143 per service \$24,596.
SUB-TOTAL OPERATING	53,492.00	59,402.00	53,492.00	59,402.00	0.00	4,946.00	0.00	4,878.75	
TOTAL - SANITATION - HOUSEHOLD REFUSE	53,492.00	59,402.00	53,492.00	59,402.00	0.00	4,946.00	0.00	4,878.75	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 July 2019

SANITATION - OTHER	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2100200 Commercial Refuse Collection									
W020 Commercial Refuse Collection		8,000.00	8,000.00		666.00		735.00		-- Avon Waste Commercial rubbish 240L MGB bin collection. 71 Services @ \$2.14 per week by Avon Waste inc for 52 weeks \$7,901. Contracts and Contingency \$99.
2100201 Refuse Collection - Street Bins									
W021 Refuse Collection - Street Bins		14,500.00	14,500.00		1,207.00		606.50		-- Employee Costs - Salaries & wages \$3,220. -- Avon Waste Street bin maintenance & collection. 16 Services @ \$2.14 per week by Avon Waste inc for 52 weeks \$1,780. Contracts and Contingency \$756. Labour Overheads Allocated \$5,516
2100202 Commercial Recycling Collection - Op Exp - San Other									
W022 Commercial Recycling Collection - Op Exp - San Other		7,500.00	7,500.00		625.00		815.18		-- Avon Waste Commercial Recycling 240L MGB Collection Mukinbudin. 71 Services @ \$3.96 per fortnight by Avon Waste inc for 26 fortnights \$7,310. Contracts and Contingency \$190.
2100203 Recycling Refuse Collection									
W023 Recycling Refuse Collection		3,500.00	3,500.00		290.00		174.74		-- Employee Costs - Salaries & Wages \$686. -- Avon Waste Recycling Bank Collection Mukinbudin. 11 Services @ \$4.21 per fortnight by Avon Waste inc for 26 fortnights \$1,204. Contracts and Contingency \$431. -- Labour Overheads Allocated \$729. -- Plant Operating Costs Allocated \$450.
2100205 Purchase of Street Bins	0.00		0.00		0.00		0.00		
2100206 Purchase of Bins (Sulo and Other)	350.00		350.00		29.00		0.00		-- Repair and replacement of bins by Contractors & Consultants \$350.
2100292 Depreciation - Sanitation Other	0.00		0.00		0.00		0.00		
2100299 Administration Allocated	4,535.00		4,535.00		377.00		460.15		- Allocation of 0.5% of Administration costs.
OPERATING REVENUE									
3100200 Commercial Collection Charge	11,928.00		11,928.00		0.00		0.00		-- Commercial 240L MGB rubbish service. 71 Services @ \$168 per service \$11,928.
3100201 Commercial Collection Charge (Additional)	0.00		0.00		0.00		0.00		
3100202 Non-Rateable Collection Charge	0.00		0.00		0.00		0.00		
3100203 Non Rateable Collection Charge (Additional)	0.00		0.00		0.00		0.00		
3100204 Commercial Recycling Collection Charges	10,153.00		10,153.00		0.00		2,638.24		-- Commercial 240L MGB rubbish service. 71 Services @ \$143 per service \$10,153.
3100205 Sale of Sulo Bins	0.00		0.00		0.00		0.00		
3100206 Disposal of Asbestos and Other Misc Fill at F	500.00		500.00		41.00		0.00		
SUB-TOTAL OPERATING	22,581.00	38,385.00	22,581.00	38,385.00	41.00	3,194.00	2,638.24	2,791.57	
TOTAL - SANITATION - OTHER	22,581.00	38,385.00	22,581.00	38,385.00	41.00	3,194.00	2,638.24	2,791.57	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
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URBAN STORMWATER DRAINAGE	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2100601 Stormwater Drainage Maintenance									-- Employee Costs - Salaries & Wages \$895. -- Contractors & Consultants \$2,404. -- Labour Overheads Allocated \$951. -- Plant Operating Costs Allocated \$750. - Allocation of 0.5% of Administration costs.
W030 Stormwater Drainage Maintenance		5,000.00		5,000.00		415.00		134.28	
2100692 Depreciation - Stormwater Drainage		0.00		0.00		0.00		0.00	
2100699 Administration Allocated		4,535.00		4,535.00		377.00		460.15	
SUB-TOTAL OPERATING	0.00	9,535.00	0.00	9,535.00	0.00	792.00	0.00	594.43	
TOTAL - URBAN STORMWATER DRAINAGE	0.00	9,535.00	0.00	9,535.00	0.00	792.00	0.00	594.43	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
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PROTECTION OF THE ENVIRONMENT		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2100705	Project Contract & Other Expenses - Protect of Environ		8,100.00		8,100.00		674.00		0.00	- -Contract Part Time Officer \$8,000. - - Materials/Stock Purchased \$100. - - Funded by the Small Communities Stewardship Grant for fencing and revegetation recieved in 18-19 and recognised in account 3100703. \$2,000 contribution to the shire and other Contractors & Consultants \$8,624. - Allocation of 0.5% of Administration costs.
2100707	Barbalin Translocation Project						81.00		0.00	
	BARB Barbalin Translocation Project		1,000.00		1,000.00					
2100713	Grant Funded Operational Expenses (Inc in Acct 3100703)-P		24,624.00		24,624.00		4,671.00		0.00	
2100799	Administration Allocated		4,535.00		4,535.00		377.00		460.15	
<u>OPERATING REVENUE</u>										
3100701	Contributions & Donations - Op Inc - Environ	2,000.00		2,000.00		0.00		0.00		- Small Communities Stewardship Grant for fencing and revegetation received in 18-19 and recognised from unspent grants liability in account 9304901.
3100703	Grants NRM and Other (Exp in Acct 2100713)	24,624.00		24,624.00		0.00		0.00		
SUB-TOTAL OPERATING		26,624.00	38,259.00	26,624.00	38,259.00	0.00	5,803.00	0.00	460.15	
<u>CAPITAL REVENUE</u>										
5100703	Transfers From Unspent Grant Reserve - Ca	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PROTECTION OF THE ENVIRONMENT		26,624.00	38,259.00	26,624.00	38,259.00	0.00	5,803.00	0.00	460.15	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 July 2019

TOWN PLANNING & REG. DEVELOP.		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2100800	Town Planning Expenses - Op Exp - Twn Planning		8,000.00		8,000.00		666.00		0.00	- Various Contract (Subdivison Exps) - Contractors & Consultants \$8,000. SAT legal expenses are expected in 2019-2020. - Allocation of 0.25% of Administration costs.
2100820	Legal Expenses - Op Exp - Town Planning		20,000.00		20,000.00		3,200.00		14,779.16	
2100899	Administration Allocated		2,267.00		2,267.00		188.00		230.07	
OPERATING REVENUE										
3100800	Planning Application Fees	500.00		500.00		41.00		1,957.00		
SUB-TOTAL OPERATING		500.00	30,267.00	500.00	30,267.00	41.00	4,054.00	1,957.00	15,009.23	
TOTAL - TOWN PLANNING & REG. DEVELOP.		500.00	30,267.00	500.00	30,267.00	41.00	4,054.00	1,957.00	15,009.23	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 July 2019

		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
COMMUNITY DEVELOPMENT										
OPERATING EXPENDITURE										
2100900	Community Development Staff Salaries & Related Exp - Op Exp - Comm Dev		45,760.00		45,760.00		3,813.00		3,620.98	-- Employee Costs - Salaries & Wages \$39,770. -- Employee Costs - Superannuation \$5,990. -- Contractors & Consultants for Familiarisation Tours and other events \$8,000. Total account Budget reduced \$20K to \$10K -- Materials/Stock Purchased for events \$2,000. - Allocation of 0.25% of Administration costs.
2100910	Community Development/Events		10,000.00		10,000.00		832.00		0.00	
2100999	Administration Allocated		2,267.00		2,267.00		188.00		230.07	
SUB-TOTAL OPERATING		0.00	58,027.00	0.00	58,027.00	0.00	4,833.00	0.00	3,851.05	
TOTAL - COMMUNITY DEVELOPMENT		0.00	58,027.00	0.00	58,027.00	0.00	4,833.00	0.00	3,851.05	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 July 2019

OTHER COMMUNITY AMENITIES	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2101000 Cemetery Maintenance/Operations								19.50	
W040 Cemetery Maintenance/Operations		12,100.00		12,100.00		1,003.00		32.17	
2101002 Public Conveniences Operations									
BO150 Railway Station Toilet - Operations		13,200.00		13,200.00		1,076.00		846.25	
BO151 Town Park Toilet - Operations		3,700.00		3,700.00		303.00		552.00	
BO152 Beringbooding Rock Toilet - Operations		700.00		700.00		54.00		23.00	
BO153 Weira Reserve Toilet - Operations		1,000.00		1,000.00		82.00		0.00	
Subtotal Public Conveniences Operations		<u>18,600.00</u>		<u>18,600.00</u>		<u>1,515.00</u>		<u>1,421.25</u>	
2101003 Public Conveniences Maintenance									
BM150 Railway Station Toilet - Maintenance		0.00		0.00		0.00		206.08	
BM154 Public Toilet/Conveniences Annual Budget - Book expenses to Individual Toilets - Op Exp - Other Com		2,500.00		2,500.00		206.00		0.00	-- Employee Costs - Salaries & Wages \$597. -- Contractors & Consultants \$769. -- Materials/Stock Purchased \$500. -- Labour Overheads Allocated \$634.
Subtotal Public Conveniences Maintenance		<u>2,500.00</u>		<u>2,500.00</u>		<u>206.00</u>		<u>206.08</u>	
2101092 Depreciation - Other Community Amenities		1,661.00		1,661.00		138.00		0.00	
2101099 Administration Allocated		18,140.00		18,140.00		1,511.00		1,840.59	- Allocation of 2% of Administration costs.
OPERATING REVENUE									
3101000 Cemetery Charges (Inc GST)	3,000.00		3,000.00		250.00		0.00		
3101002 Industrial Units Rental	0.00		0.00		0.00		316.36		
SUB-TOTAL OPERATING	3,000.00	53,001.00	3,000.00	53,001.00	250.00	4,373.00	316.36	3,519.59	
CAPITAL EXPENDITURE									
4101050 Building (Capital) - Other Community Amenities									
BC150 Railway Station Toilet - Capital		7,400.00		7,400.00		2,442.00		0.00	- - New Works. Supply and installation of kitchen sink, hot water system and leach drain. Contractors & Consultants \$7,400.
4101060 Infrastructure Other (Capital) - Other Community Amenities									
IO040 Cemetery Capital		13,000.00		13,000.00		812.00		0.00	- - Works Include Fencing, paving Memorial Garden, Formal Parking more grave sites, seating pergola on the Nother side and a Unisex toilet as the budget permits. Employee Costs - Salaries & Wages \$2,983. -- Contractors & Consultants \$3,248. -- Materials/Stock Purchased \$3,000. -- Labour Overheads Allocated \$3,169. -- Plant Operating Costs Allocated \$600.
SUB-TOTAL CAPITAL	0.00	20,400.00	0.00	20,400.00	0.00	3,254.00	0.00	0.00	
TOTAL - OTHER COMMUNITY AMENITIES	3,000.00	73,401.00	3,000.00	73,401.00	250.00	7,627.00	316.36	3,519.59	

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SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 July 2019

PROGRAMME SUMMARY	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Public Halls and Civic Centres		91,770.00		91,770.00		6,679.00		8,814.00	
Swimming Areas & Beaches		263,241.00		263,241.00		17,920.00		23,195.90	
Other Recreation & Sport		454,263.00		454,263.00		35,651.00		28,315.90	
Television and Radio Rebroadcasting		6,438.00		6,438.00		353.00		428.37	
Libraries		17,056.00		17,056.00		1,571.00		3,058.26	
Heritage		6,767.00		6,767.00		751.00		246.07	
Other Culture		9,035.00		9,035.00		377.00		496.06	
<u>OPERATING REVENUE</u>									
Public Halls and Civic Centres	1,902.00		1,902.00		115.00		289.41		
Swimming Areas & Beaches	21,004.00		21,004.00		483.00		400.00		
Other Recreation & Sport	84,217.00		84,217.00		759.00		4,691.83		
Libraries	250.00		250.00		20.00		0.00		
SUB-TOTAL OPERATING	107,373.00	848,570.00	107,373.00	848,570.00	1,377.00	63,302.00	5,381.24	64,554.56	
<u>CAPITAL EXPENDITURE</u>									
Public Halls and Civic Centres		7,500.00		7,500.00		0.00		0.00	
Swimming Areas & Beaches		21,920.00		21,920.00		0.00		756.43	
Other Recreation & Sport		113,695.00		113,695.00		0.00		0.00	
SUB-TOTAL CAPITAL	0.00	143,115.00	0.00	143,115.00	0.00	0.00	0.00	756.43	
TOTAL - PROGRAMME SUMMARY	107,373.00	991,685.00	107,373.00	991,685.00	1,377.00	63,302.00	5,381.24	65,310.99	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 July 2019

PUBLIC HALLS AND CIVIC CENTRES		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2110100	Town Halls and Public Bldg Operations									
	BO200 Memorial Town Hall - Operations		13,800.00	13,800.00		552.00		4,606.13		
	BO201 Sandalwood Arts Hall Building Operations		2,250.00	2,250.00		91.00		427.82		
	BO202 Bonnie Rock Hall Building Operations		3,200.00	3,200.00		192.00		572.34		
	BO204 Railway Station Building Operations		1,400.00	1,400.00		55.00		464.31		
	BO205 Mukinbudin Community (Men's) Shed Building Operations		1,200.00	1,200.00		68.00		463.43		
	BO206 Anglican Church Building Operations - Op Exp		400.00	400.00		0.00		152.50		
	<u>Subtotal Building Operations</u>		<u>22,250.00</u>	<u>22,250.00</u>		<u>958.00</u>		<u>6,686.53</u>		
2110101	Town Halls and Public Buildings Building Maintenance - Op Exp									
	BM200 Memorial Town Hall - Maintenance		1,500.00	1,500.00		62.00		139.68		
	BM201 Sandalwood Arts Hall Building Maintenance		800.00	800.00		65.00		0.00		Includes New front screen door and replace sliding door rollers & general maintenance
	BM202 Bonnie Rock Hall Building Maintenance		0.00	0.00		0.00		147.20		
	BM204 Railway Station Building Maintenance		500.00	500.00		41.00		0.00		-- Contractors & Consultants \$500.
	BM205 Mukinbudin Community (Men's) Shed Building Maintenance		2,500.00	2,500.00		208.00		0.00		-- Contractors & Consultants repairs to sinking poles Muka Steel Fab \$2,500.
	BMPH01 Public Halls Maintenance Annual Budget (Book Exps To Appropriate Building) - Op Exp Pub Halls		12,600.00	12,600.00		1,047.00		0.00		General Annual Public Hall Annual Budget
	<u>Subtotal Building Maintenance</u>		<u>17,900.00</u>	<u>17,900.00</u>		<u>1,423.00</u>		<u>286.88</u>		
2110102	Town Halls Grounds Maintenance - Op Exp - Public Halls									
	GM200 Memorial Twon Hall - Gounds Maintenance		0.00	0.00		0.00		0.00		
	GM201 Sandalwood Arts Hall Grounds Maintenance		0.00	0.00		0.00		0.00		
	GM202 Bonnie Rock Town Hall Grounds Maintenance		0.00	0.00		0.00		0.00		
	GMPH01 Public Halls Grounds Maintenance Annual Budget (Book exps to appropriate build) - Op Exp PubHalls		12,500.00	12,500.00		1,039.00		0.00		General Annual Public Hall Grounds Maintenance Annual Budget.
	<u>Subtotal Building Maintenance</u>		<u>12,500.00</u>	<u>12,500.00</u>		<u>1,039.00</u>		<u>0.00</u>		
2110192	Depreciation - Public Halls and Civic Centres		20,980.00	20,980.00		1,748.00		0.00		
2110199	Administration Allocated		18,140.00	18,140.00		1,511.00		1,840.59		- Allocation of 2% of Administration costs.
OPERATING REVENUE										
3110100	Town Hall Hire Income	900.00		900.00		75.00		113.64		
3110103	Sandalwood Arts Hall Income	1,002.00		1,002.00		40.00		175.77		
SUB-TOTAL OPERATING		1,902.00	91,770.00	1,902.00	91,770.00	115.00	6,679.00	289.41	8,814.00	

SHIRE OF MUKINBUDIN
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PUBLIC HALLS AND CIVIC CENTRES (Continued)		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CAPITAL EXPENDITURE										
4110150	Building (Capital) - Public Halls & Civic Centres									
	BC204 Railway Station Building Capital		7,500.00		7,500.00		0.00		0.00	- Water connection and installation.
	BC205 Mukinbudin Community (Men's) Shed Building Capital		0.00		0.00		0.00		0.00	
	SUB-TOTAL CAPITAL	0.00	7,500.00	0.00	7,500.00	0.00	0.00	0.00	0.00	
TOTAL - PUBLIC HALLS AND CIVIC CENTRES		1,902.00	99,270.00	1,902.00	99,270.00	115.00	6,679.00	289.41	8,814.00	

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SWIMMING AREAS & BEACHES	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2110200		67,125.00		67,125.00		5,593.00		4,336.54	
2110201		6,300.00		6,300.00		525.00		429.08	
2110202		2,000.00		2,000.00		0.00		0.00	
2110203		1,542.00		1,542.00		0.00		770.50	
2110204									
BO250		39,000.00		39,000.00		343.00		6,180.31	
2110205									
BM250		25,000.00		25,000.00		1,273.00		6,372.20	
GM250		11,800.00		11,800.00		982.00		56.88	
2110206		2,000.00		2,000.00		166.00		0.00	
2110207		14,500.00		14,500.00		1,208.00		2,289.50	
2110292		66,764.00		66,764.00		5,563.00		0.00	
2110299		27,210.00		27,210.00		2,267.00		2,760.89	- Allocation of 3% of Administration costs.
OPERATING REVENUE									
3110201	15,000.00		15,000.00		0.00		0.00		
3110203	200.00		200.00		0.00		0.00		
3110223	5,804.00		5,804.00		483.00		400.00		
SUB-TOTAL OPERATING	21,004.00	263,241.00	21,004.00	263,241.00	483.00	17,920.00	400.00	23,195.90	
CAPITAL EXPENDITURE									
4110260									
IO250		0.00		0.00		0.00		0.00	
4110175		21,920.00		21,920.00		0.00		756.43	- Transfer to Reserve of Annual Pool Reserve Allocation of \$20,000 and interest of \$1,920.
SUB-TOTAL CAPITAL	0.00	21,920.00	0.00	21,920.00	0.00	0.00	0.00	756.43	
TOTAL - SWIMMING AREAS & BEACHES	21,004.00	285,161.00	21,004.00	285,161.00	483.00	17,920.00	400.00	23,952.33	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
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OTHER RECREATION & SPORT	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2110300 Sporting Complex Bldg Ops									
BO260 Mukinbudin Sports Complex Building Operations		60,600.00		60,600.00		3,782.00		10,185.91	
2110301 Sporting Complex Building & Grounds Mtce									
BM260 Mukinbudin Sports Complex Building Maintenance		29,100.00		29,100.00		2,422.00		890.59	-- Employee Costs - Salaries & Wages \$7,577. -- Contractors & Consultants \$9,819. Includes \$3,500 for a CCTV installation. -- Materials/Stock Purchased \$3,500. -- Labour Overheads Allocated \$8,049. -- Plant Operating Costs Allocated \$155.
GM260 Mukinbudin Sports Complex Grounds Maintenance		34,000.00		34,000.00		2,831.00		4,796.11	
2110302 Parks & Gardens Maintenance/Operations									
W045 Parks & Gardens Maintenance/Operations		87,000.00		87,000.00		7,248.00		661.99	
2110304 Town Oval Maintenance/Operations									
W050 Mukinbudin Town Oval Maintenance/Operations		63,800.00		63,800.00		5,314.00		2,133.90	
2110306 Drive In Theatre Building Operations									
BO265 Drive In Theatre Building Operations		2,000.00		2,000.00		122.00		476.00	
2110307 Drive In Theatre Building & Grounds Maintenance									
BM265 Drive In Theatre Building Maintenance		600.00		600.00		48.00		0.00	
GM265 Drive In Theatre Grounds Maintenance		500.00		500.00		40.00		0.00	
2110308 Mukinbudin Dam Catchment Expenses									
W052 Mukinbudin Dam Catchment Expenses		14,000.00		14,000.00		1,136.00		538.17	-- Employee Costs - Salaries & Wages \$2,864. -- Contractors & Consultants \$457. -- Materials/Stock Purchased \$3,200. -- Electricity for 303946270 loc 28074 Earl Drive Dam, 278994830 loc 14121 Bonnie Rock Rd Wattoning Dam. A total of \$3,047. -- Muni Property Scheme Insurance \$331. -- Labour Overheads Allocated \$3,042. -- Plant Operating Costs Allocated \$1,059.
2110309 Other Recreation Facilities Operations									
BO270 Old District Club (Youth Centre) Building Operations		160.00		160.00		0.00		35.50	-- Employee Costs - Salaries & Wages (Cleaner) \$1,551. -- Rubbish Bin \$168, Recycling Bin \$143 and other Contractors & Consultants \$525. -- Electricity \$936. -- Water Rates and consumption \$50. -- Muni Property Scheme Insurance \$695. -- ESL Category 5 \$84 -- Labour Overheads Allocated (Cleaner) \$1,648.
BO271 Mukinbudin Gym Building Operations		5,800.00		5,800.00		417.00		794.64	
BO272 Wilgoyne Tennis Club Building Operations		1,000.00		1,000.00		57.00		241.18	
BO273 Pistol Club - Operations		300.00		300.00		2.00		134.00	
BO274 Bonnie Rock Horse and Pony Club - Operations		1,850.00		1,850.00		120.00		266.51	
BO275 Mukinbudin Polo Cross - Operations		119.00		119.00		0.00		59.50	
BO276 Karlonning Hall - Operations		673.00		673.00		0.00		336.50	
BO277 Heritage Grain Silo - Operations		54.00		54.00		0.00		27.00	
BO278 Wheatbelt Way Tractor Display Shed - Operations		111.00		111.00		0.00		55.50	
BO279 Lions Park Building Operations		200.00		200.00		1.00		89.00	
Subtotal Operations		10,267.00		10,267.00		597.00		2,039.33	

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SCHEDULE 11 - RECREATION & CULTURE
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OTHER RECREATION & SPORT (Continued)		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2110310	Other Recreation Facilities Building Maintenance									
BM271	Mukinbudin Gym Building Maintenance		0.00		0.00		0.00		17.27	
BM272	Wilgoyne Tennis Club Building Maintenance		0.00		0.00		0.00		58.88	
BM281	Goodchilds Gate Building Maintenance		0.00		0.00		0.00		0.00	
BMOR01	Other Rec Facilities Building Maint Annual Budget (Book exps to actual Facility) - Op Exp - ORF		3,000.00		3,000.00		248.00		0.00	-- Employee Costs - Salaries & Wages \$835. -- Contractors & Consultants \$1,068. -- Materials/Stock Purchased \$100. -- Labour Overheads Allocated \$887. -- Plant Operating Costs Allocated \$110.
	<u>Subtotal Building Maintenance</u>		<u>3,000.00</u>		<u>3,000.00</u>		<u>248.00</u>		<u>76.15</u>	
2110311	Other Recreation Facilities Grounds Maintenance									
GM270	Old District Club Grounds Maintenance		0.00		0.00		0.00		0.00	
GM279	Lions Park Grounds Maintenance		0.00		0.00		0.00		646.06	
W051	Hockey Field Maintenance/Operations		0.00		0.00		0.00		350.50	
W056	Walk Trail Maintenance/Operations		0.00		0.00		0.00		65.36	
GMOR01	Other Rec Facilities Grounds Maint Annual Budget (Book exps to actual Facility) - Op Exp - OtherRec Fa		27,200.00		27,200.00		2,265.00		0.00	-- Employee Costs - Salaries & Wages \$9,844. -- Contractors & Consultants \$4,598. - - Materials/Stock Purchased \$200. -- Labour Overheads Allocated \$10,458. -- Plant Operating Costs Allocated \$2,100.
	<u>Subtotal Grounds Maintenance</u>		<u>27,200.00</u>		<u>27,200.00</u>		<u>2,265.00</u>		<u>1,061.92</u>	
2110313	Expensed Minor Asset Purchases - Parks and Gardens		500.00		500.00		41.00		0.00	
2110315	Events Kit General Expenses		2,000.00		2,000.00		166.00		0.00	
2110316	Reimbursements, Minor Assets & Other Exp - Op Exp - Other Rec &		0.00		0.00		0.00		0.00	
2110319	Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec									
MARQU	Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec		500.00		500.00		41.00		79.75	
2110329	Gym Equipment Maintenance		2,500.00		2,500.00		0.00		395.00	- Orbit Fitness Audit and Service Gym Equipment \$800. Gym Equipment repairs \$1,700
2110337	Central Wheatbelt Football League		2,500.00		2,500.00		0.00		0.00	
2110342	Interest on Loan 108 - Bowling Club		1,983.00		1,983.00		0.00		159.60	
2110392	Depreciation - Other Recreation		66,863.00		66,863.00		5,571.00		0.00	
2110399	Administration Allocated		45,350.00		45,350.00		3,779.00		4,601.48	- Allocation of 5% of Administration costs.

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
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OTHER RECREATION & SPORT (Continued)		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING REVENUE										
3110300	Recreation/Sporting Complex Hire Fees	1,000.00		1,000.00		83.00		45.46		
3110301	Sport Leases and Rentals	480.00		480.00		40.00		40.00		
3110302	Contributions & Donations Rec'd (No GST) - Op Inc	0.00		0.00		0.00		4,422.73		
3110303	Reimbursement and Other Income Rec'd (Inc GST)	39,899.00		39,899.00		0.00		0.00		- Contributions towards installation of a sprung timber floor in the indoor netball/casketball court \$11,345 from the Indoor Cricket Club trust fund, \$14,277 each from the Basketball and Netball Clubs. Other funding \$28,552 Commonwealth Sport and Infrastructure Grant in acct 3110304 and a contribution of \$28,552 from the Shire of Mukinbudin. Total Project cost \$97,000. Expense in Job BC260.
3110304	Grants - Other Recreation	28,552.00		28,552.00		0.00		0.00		- \$28,552 Commonwealth Sport and Infrastructure Grant for New Indoor Netball Court Floor Exp in Job BC260. Other Funding a contribution of \$28,552 from the Shire of Mukinbudin, \$11,345 from the Indoor Cricket Club trust fund and \$14,277 each from the Basketball and Netball Clubs via acct 3110303.
3110305	Annual Sporting Club Levy	6,636.00		6,636.00		0.00		0.00		
3110308	Community Activities Income	850.00		850.00		70.00		63.64		
3110309	Marquee & Trailer Hire Income (Exp in MARQU) - Oth Rec	1,000.00		1,000.00		83.00		0.00		
3110315	Events Kit Hire Income	1,000.00		1,000.00		83.00		0.00		
3110331	Gymnasium Membership Fees	4,800.00		4,800.00		400.00		120.00		
SUB-TOTAL OPERATING		84,217.00	454,263.00	84,217.00	454,263.00	759.00	35,651.00	4,691.83	28,315.90	
CAPITAL EXPENDITURE										
4110355	Building (Capital) - Other Recreation/Sport									
BC260	Mukinbudin Sports Complex Building Capital		97,000.00		97,000.00		0.00		0.00	- New sprung timber floor for the indoor netball courts. Subject to funding from a C. S. I. Grant for \$28,552 via acct 3110304. Other Funding \$11,345 from the Indoor Cricket Club trust fund, a contribution of \$28,552 from the Shire of Mukinbudin and \$14,277 each from the Basketball and Netball Clubs via account 3110303 : Employee Costs - Salaries & Wages \$298. - - Contractors & Consultants \$91,385. - - Materials/Stock Purchased \$5,000. - - Labour Overheads Allocated \$317.
4110370	Principal on Loan 108 - Bowling Club		16,695.00		16,695.00		0.00		0.00	- Payment No 27 Loan 108 - Bowling Club payable on 1/08/2019 \$8,227 and Payment No 28 Loan 108 - Bowling Club payable on 3/02/2020 8,468.
SUB-TOTAL CAPITAL		0.00	113,695.00	0.00	113,695.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER RECREATION & SPORT		84,217.00	567,958.00	84,217.00	567,958.00	759.00	35,651.00	4,691.83	28,315.90	

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SCHEDULE 11 - RECREATION & CULTURE
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	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
TELEVISION & RADIO REBROADCASTING									
OPERATING EXPENDITURE									
2110400		1,172.00		1,172.00		82.00		198.30	
2110401		2,000.00		2,000.00		0.00		0.00	
2110402		0.00		0.00		0.00		0.00	
2110491		0.00		0.00		0.00		0.00	
2110492		999.00		999.00		83.00		0.00	
2110499		2,267.00		2,267.00		188.00		230.07	- Allocation of 0.25% of Administration costs.
OPERATING REVENUE									
3110400	0.00		0.00		0.00		0.00		
3110401	0.00		0.00		0.00		0.00		
3110402	0.00		0.00		0.00		0.00		
3110490	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	0.00	6,438.00	0.00	6,438.00	0.00	353.00	0.00	428.37	
CAPITAL EXPENDITURE									
4110450		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
5110450	0.00		0.00		0.00		0.00		
5110452	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - TELEVISION & RADIO REBROADCASTING	0.00	6,438.00	0.00	6,438.00	0.00	353.00	0.00	428.37	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
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LIBRARIES	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE										
2110505	Library Expensed Minor Asset Purchases	0.00		0.00		0.00		0.00	- -Misc operating costs \$100, Inter library loans delivery charges Courier costs for books \$100 and Software for laptop \$500. - -Membership Public Libraries WA \$110, Infovision Amlib software 1 user lic, support mtce \$1,600 and Regional Library Scheme-Merredin \$330. - -LGIS Property Insurance for books \$61. - Allocation of 1.5% of Administration costs.	
2110506	Library - Lost Books/Book Purchases	650.00		650.00		54.00		0.00		
2110510	Library - Other Expenses	2,801.00		2,801.00		384.00		1,677.82		
2110592	Depreciation - Library	0.00		0.00		0.00		0.00		
2110599	Administration Allocated	13,605.00		13,605.00		1,133.00		1,380.44		
OPERATING REVENUE										
3110500	Library Penalties & Fees	0.00		0.00		0.00		0.00		
3110501	Library Reimbursements Lost Books/Book Pu	250.00		250.00		20.00		0.00		
SUB-TOTAL OPERATING		250.00	17,056.00	250.00	17,056.00	20.00	1,571.00	0.00		3,058.26
TOTAL - LIBRARIES		250.00	17,056.00	250.00	17,056.00	20.00	1,571.00	0.00		3,058.26

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HERITAGE	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2110600									
BO300		0.00		0.00		0.00		0.00	
2110601									
BM300		0.00		0.00		0.00		0.00	
2110602		0.00		0.00		0.00		0.00	
2110603		2,500.00		2,500.00		400.00		0.00	- Pioneer Wall works, plaques etc.
2110604									
BM255		1,000.00		1,000.00		81.00		16.00	
GM255		1,000.00		1,000.00		82.00		0.00	
2110692		0.00		0.00		0.00		0.00	
2110699		2,267.00		2,267.00		188.00		230.07	- Allocation of 0.25% of Administration costs.
OPERATING REVENUE									
3110600	0.00		0.00		0.00		0.00		
3110601	0.00		0.00		0.00		0.00		
3110602	0.00		0.00		0.00		0.00		
3110603	0.00		0.00		0.00		0.00		
3110604	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	0.00	6,767.00	0.00	6,767.00	0.00	751.00	0.00	246.07	
CAPITAL EXPENDITURE									
4110650									
BC300		0.00		0.00		0.00		0.00	
4110660									
IO255		0.00		0.00		0.00		0.00	
IO257		0.00		0.00		0.00		0.00	
SUB-TOTAL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - HERITAGE	0.00	6,767.00	0.00	6,767.00	0.00	751.00	0.00	246.07	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
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OTHER CULTURE	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2110711 Spring Festival - Coordinator Expense		0.00		0.00		0.00		0.00	
2110712 Cultural Events Shire Outside Workers Support-Op Exp - Other Cult									
W054 Cultural Events Shire Outside Workers Support - Op Exp - Other Cult		4,500.00		4,500.00		0.00		35.91	--Activities by the works staff to support cultural events; Employee Costs - Salaries & Wages \$1,790. -- Contractors & Consultants \$341. -- Materials/Stock Purchased \$156. -- Insurance - Premiums \$62. -- Labour Overheads Allocated \$1,901. -- Plant Operating Costs Allocated \$250.
2110713 Spring Festival - Shire Underwriting		0.00		0.00		0.00		0.00	
2110716 Spring Festival - Shire Prize Money		0.00		0.00		0.00		0.00	
2110799 Administration Allocated		4,535.00		4,535.00		377.00		460.15	- Allocation of 0.5% of Administration costs.
OPERATING REVENUE									
3110700 Contributions and Donations - Op Inc - Other	0.00		0.00		0.00		0.00		
3110701 Reimbursements & Fees - Op Inc - Other Cul	0.00		0.00		0.00		0.00		
3110702 Grants - Other Culture	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	0.00	9,035.00	0.00	9,035.00	0.00	377.00	0.00	496.06	
TOTAL - OTHER CULTURE	0.00	9,035.00	0.00	9,035.00	0.00	377.00	0.00	496.06	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
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PROGRAMME SUMMARY	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Roads, Streets, Bridges and Depots		1,728,244.00		1,728,244.00		146,890.00		70,737.04	▼
Road Plant Purchases		5,000.00		5,000.00		0.00		0.00	
Aerodromes		20,647.00		20,647.00		1,716.00		238.07	
Transport Licensing		25,725.00		25,725.00		2,143.00		2,300.74	
OPERATING REVENUE									
Roads, Streets, Bridges and Depots	857,721.00		857,721.00		0.00		128,984.00		
Road Plant Purchases	0.00		0.00		0.00		0.00		
Aerodromes	0.00		0.00		0.00		0.00		
Transport Licensing	18,900.00		18,900.00		1,574.00		1,510.92		
SUB-TOTAL OPERATING	876,621.00	1,779,616.00	876,621.00	1,779,616.00	1,574.00	150,749.00	130,494.92	73,275.85	
CAPITAL EXPENDITURE									
Roads, Streets and Bridges		1,437,200.00		1,437,200.00		44,845.00		30,960.65	▼
Road Plant Purchases		444,680.00		444,680.00		0.00		1,862.73	
Aerodromes		11,000.00		11,000.00		0.00		0.00	
Transport Licensing		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
Roads, Streets, Bridges and Depots	0.00		0.00		0.00		0.00		
Road Plant Purchases	355,000.00		355,000.00		0.00		0.00		
Aerodromes	0.00		0.00		0.00		0.00		
Transport Licensing	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	355,000.00	1,892,880.00	355,000.00	1,892,880.00	0.00	44,845.00	0.00	32,823.38	
TOTAL - PROGRAMME SUMMARY	1,231,621.00	3,672,496.00	1,231,621.00	3,672,496.00	1,574.00	195,594.00	130,494.92	106,099.23	

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STREETS, ROADS & BRIDGES		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
RM005	Mukinbudin North-East Road (Rd Maintenance)		0.00		0.00		0.00		817.41	
RM006	Bonnie Rock-Lake Brown Road (Rd Maintenance)		0.00		0.00		0.00		996.80	
RM007	Nungarin North Road (Rd Maintenance)		0.00		0.00		0.00		181.70	
RM008	Beringbooding Road (Rd Maintenance)		0.00		0.00		0.00		5,294.14	
RM009	Moondon Road (Rd Maintenance)		0.00		0.00		0.00		2,040.84	
RM010	Quanta Cutting North Road (Rd Maintenance)		0.00		0.00		0.00		1,978.00	
RM011	Graham Road (Rd Maintenance)		0.00		0.00		0.00		193.61	
RM019	Ogilvie Road (Rd Maintenance)		0.00		0.00		0.00		1,050.00	
RM022	McGregor Road (Rd Maintenance)		0.00		0.00		0.00		333.65	
RM023	Jones East Road (Rd Maintenance)		0.00		0.00		0.00		151.95	
RM027	Barbalin South Road (Rd Maintenance)		0.00		0.00		0.00		45.44	
RM028	Fogarty Road (Rd Maintenance)		0.00		0.00		0.00		71.14	
RM030	Forty Six Gate Road (Rd Maintenance)		0.00		0.00		0.00		910.45	
RM031	Harry Road (Rd Maintenance)		0.00		0.00		0.00		11,310.12	
RM037	Lake Road (Rd Maintenance)		0.00		0.00		0.00		181.70	
RM042	Toole Road (Rd Maintenance)		0.00		0.00		0.00		1,925.00	
RM043	Sprigg Road (Rd Maintenance)		0.00		0.00		0.00		1,500.00	
RM044	Bonnie Rock Tank Road (Rd Maintenance)		0.00		0.00		0.00		450.00	
RM054	Spencers Road (Rd Maintenance)		0.00		0.00		0.00		281.82	
RM055	(Spare Rural Rd Maint)		0.00		0.00		0.00		1,634.82	
RM072	Sheardown Road (Rd Maintenance)		0.00		0.00		0.00		3,000.00	
RM076	Jones Road (Rd Maintenance)		0.00		0.00		0.00		25.66	
RM093	Quanta Cutting-Weira Road (Rd Maintenance)		0.00		0.00		0.00		13,157.61	
RM097	Borlase Road (Rd Maintenance)		0.00		0.00		0.00		128.40	
RM108	Kununoppin-Mukinbudin Road (Rd Maintenance)		0.00		0.00		0.00		385.36	
RM109	Mukinbudin-Bonnie Rock Road (Rd Maintenance)		0.00		0.00		0.00		298.65	
RM110	Mukinbudin-Wialki Road (Rd Maintenance)		0.00		0.00		0.00		30.33	
RM998	Road Maintenance - General Rural Exp (Non road specific costs only)		325,000.00		325,000.00		27,081.00		0.00	-- Important: Only book costs to this job that can not be booked to a specific road.Employee Costs - Salaries & Wages \$85,618. -- Contractors & Consultants \$36,987. -- Materials/Stock Purchased \$5,000. -- Labour Overheads Allocated \$90,268. -- Plant Operating Costs Allocated \$107,127.
TCM001	Traffic Counter Management		5,000.00		5,000.00		415.00		861.83	
	<u>Subtotal Rural Road Maintenance</u>		<u>330,000.00</u>		<u>330,000.00</u>		<u>27,496.00</u>		<u>49,236.43</u>	▲
OPERATING EXPENDITURE										
2120101	Townsite Road Maintenance Op Exp									
RM061	Shadbolt St		0.00		0.00		0.00		1,341.18	
RM062	White Street (Rd Maintenance)		0.00		0.00		0.00		313.20	
RM999	Road Maintenance - General Townsite Exp (Non road specific costs only)		26,000.00		26,000.00		2,164.00		177.05	-- Road Maintenance - General Townsite Exp (Non road specific costs only). Only book costs to this job that can not be booked to a specific road; -Employee Costs - Salaries & Wages \$3,580. -- Contractors & Consultants \$7,317. -- Materials/Stock Purchased \$2,500. -- Labour Overheads Allocated \$3,803. -- Plant Operating Costs Allocated \$8,800.
	<u>Subtotal Townsite Road Maintenance</u>		<u>26,000.00</u>		<u>26,000.00</u>		<u>2,164.00</u>		<u>1,831.43</u>	

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	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)									
2120103 Roads/Street Cleaning									
SWEEP Roads/Street Cleaning - Op Exp		10,000.00		10,000.00		831.00		64.75	
2120104 Street Trees & Watering									
TREES Street Trees & Watering - Op Exp		8,000.00		8,000.00		0.00		549.21	
2120105 Street Trees Pruning & Tree Lopping									
PRUNE Street Trees Pruning & Tree Lopping - Op Exp		15,000.00		15,000.00		274.00		0.00	
2120106 Traffic Signs/Equipment (Safety)									
SIGNS Traffic Signs/Equipment (Safety)		18,000.00		18,000.00		1,498.00		20.25	
2120107 Footpath Maintenance									
FPM01 Footpath Maintenance		4,000.00		4,000.00		330.00		0.00	
2120108 Street Lighting - Operating		17,576.00		17,576.00		1,464.00		2,825.52	
2120111 General Verge Maintenance & Cleaning - Op Exp - Sts Rds & Bridg									
VERGE General Verge Maintenance & Cleaning - Op Exp - Sts Rds & Bridg		75,500.00		75,500.00		12,078.00		3,019.32	
2120112 Townscape Maintenance & Operating Exps - Op Exp - Townscape Maintenance and Operating Exps - Op									
TSCAPE Townscape Maintenance and Operating Exps - Op		1,200.00		1,200.00		91.00		13,190.13	▲
2120113 Grant Reimbursements and Adjustments - Op Exp - Sts Rds & Bridges		6,000.00		6,000.00		0.00		0.00	- Co-funding on the secondary Freight Route Project Development. Subject to a successful application under the Building Better Regions Program.
2120116 Purchase of Land for Roads - Op Exp		9,000.00		9,000.00		0.00		0.00	- Purchase of the land, part of Lot A521, at the corner of Bent and Strugnell Sts for the existing road. Costs include subdivision and purchase. Only \$1.1K spent 2017/2018. \$9000.
2120192 Depreciation - Roads, Bridges & Depots		1,207,968.00		1,207,968.00		100,664.00		0.00	▼
OPERATING REVENUE									
3120100 Regional Road Group Grants (MRWA)	353,800.00		353,800.00		0.00		0.00		- Wheatbelt Regional Road Group Grant (Gross up for GST when claiming). \$155,800 for Job RRG04 Mukinbudin Wialki Road (6th yr of works), reconstruction and two coat bitumen seal – total 3.98kms. \$198K for Job RR107 Koorda Bullfinch Road Reconstruction 10mtr min Width seal – total 2.81 kms.
3120101 Direct Road Grant (MRWA)	128,984.00		128,984.00		0.00		128,984.00		- MRWA Direct Road Grant 2019/20.
3120102 Roads to Recovery Grant	338,937.00		338,937.00		0.00		0.00		- 2019/20 allocation \$338,937. Allocated to: Job RR019 Oglivie Road Renewal - Cap Exp \$130,000, Job RR023 Jones East Road Renewal - Cap Exp \$50,000, Job RR025 Kalyanbudding West Road Renewal - Cap Exp \$48,937, Job RR031 Harry Road Renewal - Cap Exp \$60,000, and Job RR093 Quanta Cutting-Weira Road Renewal - Cap Exp \$50,000.
3120110 Other Contrib. & Donations - Roads/Streets	36,000.00		36,000.00		0.00		0.00		
SUB-TOTAL OPERATING	857,721.00	1,728,244.00	857,721.00	1,728,244.00	0.00	146,890.00	128,984.00	70,737.04	

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STREETS, ROADS, BRIDGES & DEPOT (Continued)		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CAPITAL EXPENDITURE										
4120155	Plant & Equipment (Capital) - Roads		0.00		0.00		0.00		0.00	
4120140	Townscape Other Infrastructure - Cap Exp - Rds									
	IO125 Townscape Other Infrastructure (Main St) - Cap Exp - Rds		20,000.00		20,000.00		3,198.00		4,685.89	
4120166	Roads Renewal Works - Capital Exp									
	RR012 Carlton Road Renewal - Cap Exp		0.00		0.00				8,659.22	Carry over works from 2018-2019
	RR019 Ogilvie Road Renewal - Cap Exp		180,000.00		180,000.00		0.00		0.00	- Between Bonnie Rock Lake Brown intersection and Commencement of Quanta Cutting Road, SLK 3.33 to SLK 12.21, a total of 10.30 km. Gravel sheet, improve signage and drainage. Funding RTR \$130K the remainder council funds. Employee Costs - Salaries & Wages \$44,745. - - Contractors & Consultants \$40,980. - - Materials/Stock Purchased \$14,400. - - Water \$4,000. - - Labour Overheads Allocated \$47,535. - - Plant Operating Costs Allocated \$28,340.
	RR022 McGregor Road North Section Renewal - Cap Exp		52,000.00		52,000.00		0.00		0.00	- North of Tip to Kalyabudding Road turnoff, SLK 9.09 to SLK 12.21, a total of 3.12 km. Gravel sheet, improve signage and drainage. Funding from council funds. Employee Costs - Salaries & Wages \$11,037. - - Contractors & Consultants \$16,238. - - Materials/Stock Purchased \$520. - - Labour Overheads Allocated \$11,725. - - Plant Operating Costs Allocated \$12,480.
	RR004 Wilgoyne Road Renewal - Cap Exp		65,000.00		65,000.00		0.00		0.00	- - Contractors & Consultants \$65,000.
	RR023 Jones East Road Renewal - Cap Exp		80,000.00		80,000.00		0.00		0.00	- Between Mukinbudin- Wialki Road and McGregor Road, SLK 0.00 to SLK 4.04, a total of 4.04 km. Gravel sheet, improve signage and drainage. Funding RTR \$50K the remainder council funds. Employee Costs - Salaries & Wages \$14,915. - - Contractors & Consultants \$28,460. - - Materials/Stock Purchased \$5,500. - - Water \$1,000. - - Labour Overheads Allocated \$15,845. - - Plant Operating Costs Allocated \$14,280.
	RR025 Kalyanbudding West Road Renewal - Cap Exp		88,000.00		88,000.00		0.00		0.00	- Between McGregor Road and Barbalin North Road, SLK 0.00 to SLK 3.97, a total of 3.97 km. Gravel sheet, improve signage and drainage. Funding RTR \$48,937 the remainder council funds. Employee Costs - Salaries & Wages \$16,407. - - Contractors & Consultants \$31,305. - - Materials/Stock Purchased \$5,500. - - Water \$1,000. - - Labour Overheads Allocated \$17,430
	RR031 Harry Road Renewal - Cap Exp		85,000.00		85,000.00		28,048.00		17,370.34	- Immediately east of Mukinbudin-Wialki Bitumen Road, SLK 0.05 to SLK 4.51 and various Sections west of Comerford Road, a total of 6.46 km. Gravel sheet, improve signage and drainage. Funding RTR \$60K the remainder council funds. Employee Costs - Salaries & Wages \$16,108. - - Contractors & Consultants \$29,529. - - Materials/Stock Purchased \$850. - - Water \$1,000. - - Labour Overheads Allocated \$17,113. - - Plant Operating Costs Allocated \$20,400.
	RR032 Comerford Road Renewal - Cap Exp		60,000.00		60,000.00		0.00		0.00	- Various Sections between Harry Road and Bonnie Rock Lake Brown, SLK 0.30 to SLK 2.30, a total of 2.00 km. Gravel sheet, improve signage and drainage. Funding from council funds. Employee Costs - Salaries & Wages \$12,827. - - Contractors & Consultants \$15,146. - - Materials/Stock Purchased \$3,000. - - Water \$1,000. - - Labour Overheads Allocated \$13,627. - - Plant Operating Costs Allocated \$14,400.
	RR050 Morrison Rd Renewal - Cap Exp		0.00		0.00		0.00		0.00	
	RR052 Scotsman Road Renewal - Cap Exp		30,000.00		30,000.00		0.00		0.00	- Continuation of 18/19 years program - Additional 2kms, SLK 2.00 to SLK 4.00, a total of 2.00 km. Gravel sheet, improve signage and drainage. Funding from council funds. Employee Costs - Salaries & Wages \$6,413. - - Contractors & Consultants \$8,974. - - Materials/Stock Purchased \$300. - - Water \$300. - - Labour Overheads Allocated \$6,813. - - Plant Operating Costs Allocated \$7,200.
	RR057 Maddock Street Renewal - Cap Exp		0.00		0.00		0.00		0.00	
	RR067 Memorial Avenue Renewal - Cap Exp		0.00		0.00		0.00		0.00	
	RR093 Quanta Cutting-Weira Road Renewal - Cap Exp		85,000.00		85,000.00		13,599.00		0.00	- Between Morrison Road and North East Road Intersection., SLK 4.40 to SLK 9.14, a total of 4.74 km. Gravel sheet, improve signage and drainage. Funding RTR \$50K the remainder council funds. Employee Costs - Salaries & Wages \$16,108. - - Contractors & Consultants \$30,529. - - Materials/Stock Purchased \$850. - - Labour Overheads Allocated \$17,113. - - Plant Operating Costs Allocated \$20,400.
	RR107 Koorda-Bullfinch Road Renewal (East of Town Section 2019-20) - Cap Exp		300,800.00		300,800.00		0.00		0.00	- Immediately east of Mukinbudin Townsite, SLK 16.57 to SLK 19.38, a total of 2.81 km. Reconstruction 10meter min Width seal. Funding RRG \$198K the remainder council funds. Employee Costs - Salaries & Wages \$20,881. - - Contractors & Consultants \$220,621. - - Materials/Stock Purchased \$6,016. - - Water \$5,000. - - Labour Overheads Allocated \$22,183. - - Plant Operating Costs Allocated \$26,099.

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		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CAPITAL EXPENDITURE (Continued)										
4120168	Roads (Capital) - Regional Road Group									
	RRG04 Mukinbudin-Wialki Rd (North Section 17/18) - Cap Exp		310,800.00		310,800.00		0.00		0.00	- Between Clamp and Copeland Road Intersection, SLK 8.67 to SLK 12.60, a total of 3.93 km. Reconstruction and 2 Coat Bitumen Seal. Funding RRG \$155,800 the remainder council funds. Employee Costs - Salaries & Wages \$20,881. - - Contractors & Consultants \$228,548. - - Materials/Stock Purchased \$6,216. - - Water \$5,000. - - Labour Overheads Allocated \$22,183. - - Plant Operating Costs Allocated \$27,972. - -Footpath construction by Contractors & Consultants on the West side from Maddock St to Shadbolt St. \$22,000. - -Footpath construction by Contractors & Consultants on the East side from Lansdell St to Calder St. \$22,000. - Contractors & Consultants to install drainage to the Administration Office Lane \$36,000. . Funded by the Wheatbelt Country Health via Acct 3120110. - - Transfers to Reserves From Muni Interest \$600. Allocation for future footpath works \$0.
	<u>Subtotal All Road Capital Expenditure</u>		<u>1,336,600.00</u>		<u>1,336,600.00</u>		<u>41,647.00</u>		<u>26,029.56</u> ▼	
4120170	Footpaths (Capital) - Council Funded									
	FPC01 White Street - Western Footpath		22,000.00		22,000.00		0.00		0.00	
	FPC067 Memorial Avenue Footpath Construction - Cap Exp - Sts Rds & Bridges		22,000.00		22,000.00		0.00		0.00	
4120181	Urban Road Drainage - New - Cap Exp - Rds Sts & Bridges									
	DN001 Urban Road Drainage - New - Cap Exp - Rds Sts & Bridges		36,000.00		36,000.00		0.00		0.00	
4120175	Transfers To Roadworks Reserve		600.00		600.00		0.00		245.20	
SUB-TOTAL CAPITAL		0.00	1,437,200.00	0.00	1,437,200.00	0.00	44,845.00	0.00	30,960.65	
TOTAL - STREETS, ROADS & BRIDGES		857,721.00	3,165,444.00	857,721.00	3,165,444.00	0.00	191,735.00	128,984.00	101,697.69	

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ROAD PLANT PURCHASES	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2120291	Loss on Disposal of Assets		5,000.00	5,000.00		0.00		0.00	-- Loss on Asset Disposal Grader 1 (Caterpillar 12H Grader 2004 MBL100) P301 \$5,000.
OPERATING REVENUE									
3120290	Profit on Disposal of Assets - Op Inc - Road P	0.00		0.00		0.00		0.00	
SUB-TOTAL OPERATING		0.00	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00
CAPITAL EXPENDITURE									
4120250	Plant & Equipment (Capital) - Road Plant Purchases		355,000.00	355,000.00		0.00		0.00	-- Grader 1 (Caterpillar 12H Grader 2004 MBL100) P301
4120275	Transfer to Plant Reserve		89,680.00	89,680.00		0.00		1,862.73	-- Transfers to Reserves From Muni Interest \$4,680. Allocation for future plant purchases \$85,000. Reduced from \$185,000.
CAPITAL REVENUE									
5120250	Proceeds on Disposal of Assets - Cap Inc - R	65,000.00		65,000.00		0.00		0.00	-- Grader 1 (Caterpillar 12H Grader 2004 MBL100) P301 \$65,000.
5120252	Transfers From Plant Reserve-Cap Inc- Road Plant Purchases	290,000.00		290,000.00		0.00		0.00	-- Transfers from Reserves to Muni for road plant purchases \$290,000.
SUB-TOTAL CAPITAL		355,000.00	444,680.00	355,000.00	444,680.00	0.00	0.00	0.00	1,862.73
TOTAL - ROAD PLANT PURCHASES		355,000.00	449,680.00	355,000.00	449,680.00	0.00	0.00	0.00	1,862.73

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AERODROMES	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2120300 Airstrip & Grounds Maintenance/Operations W060								4.00	
Airstrip & Grounds Maintenance/Operations		4,200.00		4,200.00		347.00		4.00	- - Employee Costs - Salaries & Wages \$1,044. - - Contractors & Consultants \$139. - - Materials/Stock Purchased \$500. - - Insurance - Premiums \$8. - - Labour Overheads Allocated \$1,109. - - Plant Operating Costs Allocated \$1,400.
2120304 Expensed Minor Assets Purchased		0.00		0.00		0.00		0.00	
2120305 Other Expenses Relating To Aerodromes		0.00		0.00		0.00		0.00	
2120491 Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2120492 Depreciation - Aerodromes		14,180.00		14,180.00		1,181.00		0.00	
2120499 Administration Allocated		2,267.00		2,267.00		188.00		230.07	- Allocation of 0.25% of Administration costs.
OPERATING REVENUE									
3120400 Airport Landing Charges and Fees	0.00		0.00		0.00		0.00		
3120402 Contributions & Donations - Aerodromes	0.00		0.00		0.00		0.00		
3120403 Reimbursements - Aerodromes	0.00		0.00		0.00		0.00		
3120404 Grants - Aerodromes	0.00		0.00		0.00		0.00		
3120405 Other Income Relating to Aerodromes	0.00		0.00		0.00		0.00		
3120490 Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	0.00	20,647.00	0.00	20,647.00	0.00	1,716.00	0.00	238.07	
CAPITAL EXPENDITURE									
4120450 Furniture & Equipment (Capital) - Aerodromes		0.00		0.00		0.00		0.00	
4120455 Plant & Equipment (Capital) - Aerodromes		0.00		0.00		0.00		0.00	
4120460 Infrastructure Other (Capital) - Aerodromes IO260 Airstrip & Grounds Capital		11,000.00		11,000.00		0.00		0.00	- Various improvements to the Mukinbudin Airstrip, including CASA approved Cones as well as a new gravel entrance and signage from the Koorda Bullfinch Road to the East of North East Road. -Employee Costs - Salaries & Wages \$716. - - Contractors & Consultants \$323. - - Materials/Stock Purchased, including \$7,500 for cones and \$750 for spikes amd other items. Total \$9,000. - - Labour Overheads Allocated \$761. - - Plant Operating Costs Allocated \$200.
CAPITAL REVENUE									
5120450 Proceeds on Disposal of Assets - Cap Inc - Ae	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	0.00	11,000.00	0.00	11,000.00	0.00	0.00	0.00	0.00	
TOTAL - AERODROMES	0.00	31,647.00	0.00	31,647.00	0.00	1,716.00	0.00	238.07	

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TRANSPORT LICENCING	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2120500 Training and Accommodation - Licensing		3,000.00		3,000.00		250.00		0.00	- Allocation of 2.5% of Administration costs.
2120501 Telephone - Licensing		50.00		50.00		4.00		0.00	
2120599 Administration Allocated		22,675.00		22,675.00		1,889.00		2,300.74	
OPERATING REVENUE									
3120500 Sale of Shire Plates	400.00		400.00		33.00		0.00		
3120501 Commissions - Licensing	15,500.00		15,500.00		1,291.00		1,510.92		
3120502 Reimbursements - Licensing	3,000.00		3,000.00		250.00		0.00		
SUB-TOTAL OPERATING	18,900.00	25,725.00	18,900.00	25,725.00	1,574.00	2,143.00	1,510.92	2,300.74	
TOTAL - TRANSPORT LICENCING	18,900.00	25,725.00	18,900.00	25,725.00	1,574.00	2,143.00	1,510.92	2,300.74	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
 Financial Statement for Period Ended
 31 July 2019

PROGRAMME SUMMARY	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Rural Services		8,267.00		8,267.00		906.00		583.08	
Tourism and Area Promotion		234,538.00		234,538.00		18,003.00		23,989.70	
Building Control		7,035.00		7,035.00		585.00		460.15	
Economic Development		5,567.00		5,567.00		419.00		1,696.01	
Other Economic Services		85,527.00		85,527.00		6,618.00		10,938.72	
OPERATING REVENUE									
Rural Services	1,000.00		1,000.00		0.00		0.00		
Tourism and Area Promotion	127,000.00		127,000.00		10,582.00		10,556.80		
Building Control	2,400.00		2,400.00		174.00		(1,238.18)		
Economic Development	1,000.00		1,000.00		83.00		316.36		
Other Economic Services	38,941.00		38,941.00		3,243.00		1,263.63		
SUB-TOTAL OPERATING	170,341.00	340,934.00	170,341.00	340,934.00	14,082.00	26,531.00	10,898.61	37,667.66	
CAPITAL EXPENDITURE									
Rural Services		0.00		0.00		0.00		0.00	
Tourism and Area Promotion		6,500.00		6,500.00		0.00		0.00	
Building Control		0.00		0.00		0.00		0.00	
Economic Development		0.00		0.00		0.00		0.00	
Other Economic Services		8,458.00		8,458.00		0.00		0.00	
CAPITAL REVENUE									
Rural Services	0.00		0.00		0.00		0.00		
Tourism and Area Promotion	0.00		0.00		0.00		0.00		
Building Control	0.00		0.00		0.00		0.00		
Economic Development	0.00		0.00		0.00		0.00		
Other Economic Services	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	0.00	14,958.00	0.00	14,958.00	0.00	0.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	170,341.00	355,892.00	170,341.00	355,892.00	14,082.00	26,531.00	10,898.61	37,667.66	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
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RURAL SERVICES	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2130100									
WEEDS		4,500.00		4,500.00		718.00		353.01	
2130101		0.00		0.00		0.00		0.00	
2130102		0.00		0.00		0.00		0.00	
2130103		500.00		500.00		0.00		0.00	
2130104		1,000.00		1,000.00		0.00		0.00	
2130105		0.00		0.00		0.00		0.00	
2130199		2,267.00		2,267.00		188.00		230.07	- Allocation of 0.25% of Administration costs.
OPERATING REVENUE									
3130100	1,000.00		1,000.00		0.00		0.00		
3130101	0.00		0.00		0.00		0.00		
3130102	0.00		0.00		0.00		0.00		
3130103	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	1,000.00	8,267.00	1,000.00	8,267.00	0.00	906.00	0.00	583.08	
TOTAL - RURAL SERVICES	1,000.00	8,267.00	1,000.00	8,267.00	0.00	906.00	0.00	583.08	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
31 July 2019

TOURISM & AREA PROMOTION		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2130200	Caravan Park Staff Housing Costs Alloc - Op Exp - Tour & Area Prom		0.00		0.00		0.00		6,219.84	Journal error
2130202	Tourism and Area Promotion - Op Exp Tour & Area Prom		8,500.00		8,500.00		0.00		899.00	
2130203	Entry Statement Maintenance									
W065	Entry Statement Maintenance		400.00		400.00		32.00		0.00	
2130204	Caravan Park General Maintenance/Operations									
W070										- Included a provision of \$4.5 K for beautification works, laws trees etc. - Employee Costs - Salaries & Wages \$7,159. -- Annual Testing and Certification of Dump point \$250. Rubbish Bins x 6 @ \$168 \$1,008. Recycling Bins x 6 @ \$143 \$858. Breakdowns and other expenses \$8,549. Total Contractors & Consultants \$10,665. -- Materials/Stock Purchased, replacement building fittings and equipment \$8,000. -- Telephone Office 9047 1103 \$500 & Mgr Mobile 0429 471 103 \$420, Telstra ADSL NBN \$1,188 and other communication expenses \$192. Total Communication Expenses Telephone, Data and Other \$1,800. -- Electricity \$12,896. -- LP Gas 45kg bottles rental x 4 \$320 and LPG Gas consumption for Kitchen, CVP and BBQ \$480. Total gas cost \$800. -- Utilites Water & Trade Waste charges \$2,870. -- Insurance - Premiums \$1,204. -- Labour Overheads Allocated \$7,606. -- Plant Operating Costs Allocated \$900.
	Caravan Park General Maintenance/Operations		53,900.00		53,900.00		4,387.00		6,444.42	
2130206	Barrack Cabins Building Operations									
BO315	Barrack Cabins Building Operations		300.00		300.00		10.00		88.00	
2130207	Barrack Cabins Building Maintenance									
BM315	Barrack Cabins Building Maintenance		3,500.00		3,500.00		290.00		662.29	
2130209	Tourist Information Bay/Hut Expenditure									
W075	Tourist Information Bay/Hut Maintenance/Operations		4,500.00		4,500.00		373.00		136.36	
2130210	Park Units (Self Contained) Building Operations									
BO320	Park Units (Self Contained) Building Operations		400.00		400.00		4.00		172.50	
2130211	Park Units (Self Contained) Building Maintenance									
BM320	Park Units (Self Contained) Building Maintenance		8,000.00		8,000.00		260.00		105.99	
2130212	Interest on Loan 107 Caravan Park		0.00		0.00		0.00		0.00	
2130213	Interest on Loan 112 Caravan Park		0.00		0.00		0.00		0.00	
2130214	Caravan Park Salaries		80,682.00		80,682.00		6,722.00		4,614.38	
2130215	Caravan Park Superannuation		7,900.00		7,900.00		658.00		450.68	
2130216	Caravan Park Manager Allowances		5,816.00		5,816.00		484.00		320.00	
2130217	New Travel Annual Contribution		2,500.00		2,500.00		0.00		0.00	
2130218	20 Earl Drive									
BM325	20 Earl Drive - Building Maintenance		1,500.00		1,500.00		81.00		38.50	
BO325	20 Earl Drive - Operations		766.00		766.00		63.00		216.15	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
31 July 2019

TOURISM & AREA PROMOTION (Continued)		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
2130219	Wheatbelt Way - Op Exp								67.50	
W079	Wheatbelt Way Annual Budget General Exp (Book costs at specific location to the location) - Op Exp		4,600.00		4,600.00		381.00		0.00	
W080	WW - Weira Maintenance/Operations		60.00		60.00		0.00		29.00	
W081	WW - Wattoning Maintenance/Operations		40.00		40.00		0.00		18.00	
W082	WW - Beringbooding Maintenance/Operations		50.00		50.00		0.00		20.50	
W083	WW - Shed Maintenance/Operations		0.00		0.00		0.00		0.00	
W084	WW - Bonnie Rock Reserve Maintenance/Operations		0.00		0.00		0.00		0.00	
2130220	Caravan Park Workers Compensation		1,763.00		1,763.00		146.00		590.50	
2130225	Tourist Signage - Op Exp - Tourism & Area Promotion		0.00		0.00		0.00		135.20	
2130230	Short Term Accom Minor Assets-Furniture,Linen,Utensils etc.-Op Exp		8,000.00		8,000.00		666.00		0.00	
2130291	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2130292	Depreciation - Tourism & Area Promotion		14,151.00		14,151.00		1,179.00		0.00	
2130299	Administration Allocated		27,210.00		27,210.00		2,267.00		2,760.89	- Allocation of 3% of Administration costs.
OPERATING REVENUE										
3130200	Caravan Park Fees	34,500.00		34,500.00		2,875.00		1,864.54		
3130201	Caravan Park Coin Op Wash Mach Income	1,600.00		1,600.00		133.00		165.45		
3130202	Barracks Cabins Fees	33,500.00		33,500.00		2,791.00		6,396.83		
3130203	Park Unit (Self Contained) Fees	57,400.00		57,400.00		4,783.00		2,129.98		
3130208	Caravan Park House - Short Term Rental	0.00		0.00		0.00		0.00		The Income is now being recognised as 25 Cruickshank House income in account 3090111.
SUB-TOTAL OPERATING		127,000.00	234,538.00	127,000.00	234,538.00	10,582.00	18,003.00	10,556.80	23,989.70	
CAPITAL EXPENDITURE										
4130250	Building (Capital) - Tourism & Area Promotion									
BC315	Barrack Cabins Capital		6,500.00		6,500.00		0.00		0.00	- Installation of wooden floating floorboards. - Employee Costs - Salaries & Wages \$298. -- Contractors & Consultants \$5,885. -- Labour Overheads Allocated \$317.
4130260	Infrastructure Other (Capital) - Tourism & Area Promotion									
CAPITAL REVENUE										
5130250	Proceeds on Disposal of Assets - Cap Inc - Tourism &	0.00		0.00		0.00		0.00		
5130252	Transfers From Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL		0.00	6,500.00	0.00	6,500.00	0.00	0.00	0.00	0.00	
TOTAL - TOURISM & AREA PROMOTION		127,000.00	241,038.00	127,000.00	241,038.00	10,582.00	18,003.00	10,556.80	23,989.70	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
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	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
BUILDING CONTROL									
OPERATING EXPENDITURE									
2130304 Contract Building Control Services		2,500.00		2,500.00		208.00		0.00	- Allocation of 0.5% of Administration costs.
2130399 Administration Allocated		4,535.00		4,535.00		377.00		460.15	
OPERATING REVENUE									
3130300 Building Permit Fees	2,000.00		2,000.00		166.00		(1,238.18)		
3130301 Commission - BRB & BCITF	100.00		100.00		8.00		0.00		
3130302 Private S/Pool Inspection Fees	300.00		300.00		0.00		0.00		
3130303 Demolition Licence	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	2,400.00	7,035.00	2,400.00	7,035.00	174.00	585.00	(1,238.18)	460.15	
TOTAL - BUILDING CONTROL	2,400.00	7,035.00	2,400.00	7,035.00	174.00	585.00	(1,238.18)	460.15	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
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ECONOMIC DEVELOPMENT		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2130500	Economic Development		0.00		0.00		0.00		0.00	
2130501	Industrial Units Building Operations								179.50	
BO335	Industrial Unit (Lot 164 Strugnell) Building Operations		1,900.00		1,900.00		119.00		225.58	
2130502	Industrial Units Building & Grounds Maintenance									
BM335	Industrial Unit (Lot 164 Strugnell) Building Maintenance		900.00		900.00		72.00		680.24	
GM335	Industrial Unit (Lot 64 Strugnell St) Grounds Maintenance		500.00		500.00		40.00		380.62	
2130599	Administration Allocated		2,267.00		2,267.00		188.00		230.07	- Allocation of 0.25% of Administration costs.
OPERATING REVENUE										
3130502	Leases Income - Op Inc - Eco Dev	0.00		0.00		0.00		0.00		
3130503	Contributions & Donations - Economic Devel	0.00		0.00		0.00		0.00		
3130504	Reimbursements - Economic Development	0.00		0.00		0.00		0.00		
3130505	Grants - Economic Development	0.00		0.00		0.00		0.00		
3130506	Other Income Relating to Economic Development	0.00		0.00		0.00		0.00		
3130507	Income - Industrial Units - Op Inc - Eco Dev	1,000.00		1,000.00		83.00		316.36		
SUB-TOTAL OPERATING		1,000.00	5,567.00	1,000.00	5,567.00	83.00	419.00	316.36	1,696.01	
CAPITAL EXPENDITURE										
4130550	Building (Capital) - Economic Development									
BC335	Industrial Unit (Lot 164 Strugnell) Building Capital		0.00		0.00		0.00		0.00	
CAPITAL REVENUE										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - ECONOMIC DEVELOPMENT		1,000.00	5,567.00	1,000.00	5,567.00	83.00	419.00	316.36	1,696.01	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
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OTHER ECONOMIC SERVICES	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE										
2130600		2,368.00		2,368.00		197.00		522.00	Additional maintenance required. A budget amendment has been made.	
2130601		3,468.00		3,468.00		289.00		0.00		
2130602		0.00		0.00		0.00		0.00		
2130603								43.50		
W090										
		34,000.00		34,000.00		2,825.00		6,274.89		
2130609		0.00		0.00		0.00		0.00		
2130610		0.00		0.00		0.00		0.00		
2130612		0.00		0.00		0.00		0.00		
2130615		0.00		0.00		0.00		37.66		
2130616		4,665.00		4,665.00		0.00		286.85		
2130617								584.00		
BO340		5,000.00		5,000.00		331.00		1,235.23		
BO343		250.00		250.00		1.00		114.00		
2130618										
BM340		9,450.00		9,450.00		784.00		0.00		
GM340		200.00		200.00		15.00		0.00		
2130691		0.00		0.00		0.00		0.00		
2130692		7,986.00		7,986.00		665.00		0.00		
2130699		18,140.00		18,140.00		1,511.00		1,840.59		
OPERATING REVENUE										
3130600		1,500.00		1,500.00		125.00		0.00	- Employee Costs - Salaries & Wages \$1,044. - Contractors & Consultants \$2,511. - Water rates \$268 and consumption \$28,535. - Insurance - Premiums for Water tanks and fittings at Strugnell St, Bonnie Rock, Carlton Rd and Mukinbudin-Wialki Road \$87. - Labour Overheads Allocated \$1,109. - Plant Overhead Costs Allocated \$446. - Interest Payment 15 Loan 119 due on 14 October 2019 \$2,115 and Interest Payment 16 Loan 119 due on 14 April 2020 \$2,007. - WATC Loan Guarantee Loan 119 - 31/12/2019 \$279 and WATC Loan Guarantee Loan 119 - 30/06/2020 \$264. - Allocation of 2% of Administration costs.	
3130601		7,000.00		7,000.00		583.00		0.00		
3130602		0.00		0.00		0.00		0.00		
3130603		9,000.00		9,000.00		750.00		190.91		
3130605		18,560.00		18,560.00		1,546.00		1,072.72		
3130607		0.00		0.00		0.00		0.00		
3130608		2,181.00		2,181.00		181.00		0.00		
3130609		0.00		0.00		0.00		0.00		
3130610		700.00		700.00		58.00		0.00		
3130690		0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		38,941.00		38,941.00		3,243.00		1,263.63		
CAPITAL EXPENDITURE										
4130650		0.00		0.00		0.00		0.00		
4130655										
IO290		0.00		0.00		0.00		0.00		
4130680										
BC340		0.00		0.00		0.00		0.00		
4130660		0.00		0.00		0.00		0.00		
4130661		0.00		0.00		0.00		0.00		
4130670		0.00		0.00		0.00		0.00		
4130671		8,458.00		8,458.00		0.00		0.00		
CAPITAL REVENUE										
5130650		0.00		0.00		0.00		0.00		
5130652		0.00		0.00		0.00		0.00		
5130653		0.00		0.00		0.00		0.00		
5130654		0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		0.00		0.00		0.00		0.00		
TOTAL - OTHER ECONOMIC SERVICES		38,941.00		38,941.00		3,243.00		1,263.63		

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 July 2019

PROGRAMME SUMMARY	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Private Works		21,335.00		21,335.00		1,774.00		1,049.06	
Public Works Overheads		1,800.00		1,800.00		(1,595.00)		13,153.32	▼
Plant Operation Costs		28,000.00		28,000.00		6,495.00		29,277.31	▲
Administration Overheads		10,750.00		10,750.00		19,271.00		5,939.49	▼
Salaries and Wages		500.00		500.00		41.00		0.00	
Land/Subdivision Development		2,000.00		2,000.00		164.00		0.00	
<u>OPERATING REVENUE</u>									
Private Works	16,800.00		16,800.00		1,400.00		2,188.64		
Public Works Overheads	1,800.00		1,800.00		108.00		0.00		
Plant Operation Costs	28,000.00		28,000.00		2,333.00		2,423.00		
Administration Overheads	10,750.00		10,750.00		892.00		5,939.49		
Salaries and Wages	500.00		500.00		41.00		0.00		
Land/Subdivision Development	100.00		100.00		8.00		0.00		
SUB-TOTAL OPERATING	57,950.00	64,385.00	57,950.00	64,385.00	4,782.00	26,150.00	10,551.13	49,419.18	
<u>CAPITAL EXPENDITURE</u>									
Plant Operation Costs		82,937.00		82,937.00		3,398.00		3,359.48	
Administration Overheads		221,427.00		221,427.00		30,732.00		31,573.03	
Land/Subdivision Development		57,830.00		57,830.00		9,252.00		0.00	
<u>CAPITAL REVENUE</u>									
Administration Overheads	177,000.00		177,000.00		0.00		0.00		
Land/Subdivision Development	47,000.00		47,000.00		7,520.00		0.00		
SUB-TOTAL CAPITAL	224,000.00	362,194.00	224,000.00	362,194.00	7,520.00	43,382.00	0.00	34,932.51	
TOTAL - PROGRAMME SUMMARY	281,950.00	426,579.00	281,950.00	426,579.00	12,302.00	69,532.00	10,551.13	84,351.69	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 July 2019

PRIVATE WORKS	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2140100 Private Works Expenses									
X998 MDHS - Private Works Gardening		3,800.00		3,800.00		315.00		0.00	
X999 Private Works Expenses - Op Exp - Private Works		13,000.00		13,000.00		1,082.00		588.91	
2140199 Administration Allocated		4,535.00		4,535.00		377.00		460.15	- Allocation of 0.5% of Administration costs.
OPERATING REVENUE									
3140100 Private Works Income - Op Inc - Private wor	16,800.00		16,800.00		1,400.00		2,188.64		- - Fees & Charges - Other; For maintenace to School Oval during term breaks if required. \$3,800; Other private works \$13,000.
SUB-TOTAL OPERATING	16,800.00	21,335.00	16,800.00	21,335.00	1,400.00	1,774.00	2,188.64	1,049.06	
TOTAL - PRIVATE WORKS	16,800.00	21,335.00	16,800.00	21,335.00	1,400.00	1,774.00	2,188.64	1,049.06	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
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PUBLIC WORKS OVERHEADS		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2140200	Works Supervisor - Salary		98,800.00		98,800.00		8,233.00		7,050.00	
2140201	Works Supervisor - Superannuation		9,400.00		9,400.00		783.00		788.50	
2140202	Works Supervisor - Training & Conferences		0.00		0.00		0.00		0.00	
2140203	Other Employee Expenses - Works		2,352.00		2,352.00		6.00		6,141.20	
2140204	Plant & Motor Vehicle Expenses Allocated - Op Exp Pub Works O'Heads		25,618.00		25,618.00		2,134.00		1,698.01	
2140205	Works Team - Superannuation		61,129.00		61,129.00		5,094.00		4,108.44	
2140206	Works Team - Sick Pay		17,353.00		17,353.00		1,446.00		4,772.16	
2140207	Works Team - Annual Leave - Op Exp - PWO'Heads		44,855.00		44,855.00		3,737.00		1,493.02	
2140208	Works Team - Public Holidays		20,821.00		20,821.00		1,735.00		0.00	
2140209	Works Team - Long Service Leave		0.00		0.00		0.00		0.00	
2140210	Works Team - RDO's		0.00		0.00		0.00		(198.76)	
2140211	Works Team - Protective Clothing		6,000.00		6,000.00		500.00		0.00	
2140212	Unallocated Time Card Wages & Allowances - Op Exp -Pub Wks O'Heads		0.00		0.00		0.00		0.00	
2140213	Works Team - Bank Fee Reimbursement		0.00		0.00		0.00		0.00	
2140214	Works Team - Employment Related Medicals, Clearances & Other Expenses		1,800.00		1,800.00		150.00		45.86	
2140215	Works Team - Housing Incentive		0.00		0.00		0.00		0.00	
2140216	Works Team - MBL Location Allowance		0.00		0.00		0.00		0.00	
2140217	Works Team - Industry Allowance		0.00		0.00		0.00		0.00	
2140218	Works Team - Service Allowance		0.00		0.00		0.00		0.00	
2140219	Works Team - No Disadvantage Allowance		0.00		0.00		0.00		0.00	
2140220	Works Team - Insurances (Except Workers Comp)		0.00		0.00		0.00		0.00	
2140221	Works Team - Workers Compensation Insurance		14,924.00		14,924.00		0.00		0.00	
2140222	Works Team - Training & Conferences									
W095	Works Team - Training & Conferences		4,000.00		4,000.00		333.00		0.00	
2140223	OHS, Toolbox & Other Meetings & Down Time - Pub Wks O'Heads - Op Exp									
W100	OHS, Toolbox & Other Meetings & Down Time - Pub Wks O'Heads - Op Exp		4,000.00		4,000.00		332.00		42.08	
2140224	Works Team - Engineering & Technical Support		2,500.00		2,500.00		0.00		0.00	
2140225	Works Team - Office Expenses		350.00		350.00		29.00		0.00	
2140226	Works Team - Depot Freight		800.00		800.00		66.00		0.00	
2140227	Works Team - Expendable Tools/Equipment		1,500.00		1,500.00		125.00		0.00	- Small loose tools. See Acct 2140230 for consumables, see Acct 2140252 for items over \$75 . Note: Book anything that is fully utilised on one job or plant to that Job or Plant. Total Materials/Stock Purchased \$1,500.
2140228	Works Team - Staff Housing Allocated		23,799.00		23,799.00		1,982.00		(4,350.84)	
2140229	Works Team - Other Costs		0.00		0.00		0.00		0.00	
2140230	Works Team - Noise Regulation Program		0.00		0.00		0.00		0.00	
2140231	Works Team - Telephone & Computer Services - Op Exp		2,100.00		2,100.00		175.00		66.00	
2140235	Consumables Depot & Works Team - Op Exp - Pub Wks O'Heads		3,600.00		3,600.00		300.00		27.60	- Consumables. Note: Book anything that is fully utilised on one job or plant to that Job or Plant. See Acct 2140252 for small mobile plant & acct 2140227 for small loose tools. Total Materials/Stock Purchased \$3,600.
2140239	Works Team - Superannuation In-Lieu Office Administration Work by Works Team Staff Exps		0.00		0.00		0.00		0.00	
2140245	Office Administration Work by Works Team Staff Exps									
W105	Office Administration Work by Works Team Staff Exps		3,000.00		3,000.00		249.00		117.77	
2140250	Depot Building Operations (previously sub program 1201)									
BO310	Depot Building Operations		8,000.00		8,000.00		581.00		1,400.77	
OSH001	OSH Management		1,000.00		1,000.00		81.00		0.00	

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PUBLIC WORKS OVERHEADS (Continued)		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2140251	Depot Building & Grounds Maintenance (previously sub program 1201)									
BM310	Depot Building Maintenance		14,000.00		14,000.00		1,164.00		1,605.59	
GM310	Depot Grounds Maintenance		2,200.00		2,200.00		181.00		213.76	
2140252	Workshop/Depot Expensed Minor Asset Purchases (Previously Subprogram 1201)		12,700.00		12,700.00		1,058.00		0.00	- - Contractors & Consultants \$100. - - Street Vacuum Petrol Powered \$2,300, 2xTraffic Counters and accessories \$8,500, (Mobile Scaffold Excluded \$2,900). Trolleys, Chainsaws, Blowers etc. & other items as required. \$1,800. Total material costs \$12,600
2140257	Depot OHS Equipment - LGIS (Previously Subprogram 1201)		500.00		500.00		41.00		0.00	
2140259	Consultancy/ RSA / Roman II (Previously Subprogram 1201)		12,500.00		12,500.00		1,041.00		6,994.15	
2140291	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2140292	Depreciation - PWO's		1,307.00		1,307.00		108.00		0.00	
2140299	Administration Allocated		195,000.00		195,000.00		16,250.00		18,954.01	- Allocation of 21.5% of Administration costs.
	Expenditure Subtotal		595,908.00		595,908.00		47,914.00		50,969.32	
Recovered amounts										
2140293	Less - Allocated to Works (PWO's)		(594,108.00)		(594,108.00)		(49,509.00)		(37,816.00)	▼
2140294	Budget Amendment Overall Labour Allocation Adjustments -Op Exp		0.00		0.00		0.00		0.00	
OPERATING REVENUE										
3140200	Contributions, Reimbursements & Other Income (No GST)	1,300.00		1,300.00		108.00		0.00		
3140201	Long Service Leave Recoups for PWOH Staff (No GST)	0.00		0.00		0.00		0.00		
3140202	Sale of Scrap & Other Surplus Items - Op Inc - Pub	500.00		500.00		0.00		0.00		
3140290	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		1,800.00	1,800.00	1,800.00	1,800.00	108.00	(1,595.00)	0.00	13,153.32	
CAPITAL EXPENDITURE										
4140260	Building (Capital) - Depots (previously sub program 1201)									
BC310	Depot Building Capital		0.00		0.00		0.00		0.00	
CAPITAL REVENUE										
5140250	Transfers From Long Service Leave Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PUBLIC WORKS OVERHEADS		1,800.00	1,800.00	1,800.00	1,800.00	108.00	(1,595.00)	0.00	13,153.32	

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PLANT OPERATION COSTS

	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2140300		34,009.00		34,009.00		2,833.00		1,478.68	
2140301		121,344.00		121,344.00		10,112.00		13,701.07	
2140302		134,352.00		134,352.00		11,196.00		13,028.52	
2140303		16,787.00		16,787.00		1,398.00		593.64	
2140306		6,306.00		6,306.00		6,306.00		5,812.22	
2140307		16,988.00		16,988.00		0.00		16,987.01	
2140308		0.00		0.00		0.00		79.52	
2140309		0.00		0.00		0.00		7.55	
2140310		2,169.00		2,169.00		0.00		169.89	
2140320		1,859.00		1,859.00		813.00		981.89	
2140311		4,830.00		4,830.00		0.00		537.07	
2140312		2,628.00		2,628.00		0.00		292.23	
2140313		689.00		689.00		0.00		71.40	
2140492		112,383.00		112,383.00		9,365.00		0.00	
		<u>454,344.00</u>		<u>454,344.00</u>		<u>42,023.00</u>		<u>53,740.69</u>	
Recovered amounts									
2140394		(426,344.00)		(426,344.00)		(35,528.00)		(24,463.38)	▲
OPERATING REVENUE									
3140300	24,000.00		24,000.00		2,000.00		2,423.00		
3140301	4,000.00		4,000.00		333.00		0.00		
3140302	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	28,000.00	28,000.00	28,000.00	28,000.00	2,333.00	6,495.00	2,423.00	29,277.31	
CAPITAL EXPENDITURE									
4140370		0.00		0.00		0.00		0.00	
4140371		0.00		0.00		0.00		0.00	
4140372		15,845.00		15,845.00		0.00		0.00	
4143073		6,796.00		6,796.00		3,398.00		3,359.48	
4140374		35,795.00		35,795.00		0.00		0.00	
4140375		19,477.00		19,477.00		0.00		0.00	
4140376		5,024.00		5,024.00		0.00		0.00	
CAPITAL REVENUE									
5140350	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	0.00	82,937.00	0.00	82,937.00	0.00	3,398.00	0.00	3,359.48	
TOTAL - PLANT OPERATION COSTS	28,000.00	110,937.00	28,000.00	110,937.00	2,333.00	9,893.00	2,423.00	32,636.79	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
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ADMINISTRATION OVERHEADS		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2140500	Admin Salaries		451,347.00		451,347.00		37,612.00		32,753.05	-Administration Salaries incl Leave Loading and Higher duties \$451,347. - Superannuation Guarantee 9.5% \$45,220, Council matching 5.5% \$18,190 and provision for unpaid superannuation \$10,000.
2140501	Admin Superannuation		73,410.00		73,410.00		6,117.00		4,439.01	
2140502	Admin Workers Compensation Insurance Op Exp - Admin O'Heads		12,279.00		12,279.00		0.00		4,487.80	
2140503	Admin Training & Training Related Accomodation & Travel - Op Exp		16,500.00		16,500.00		1,375.00		481.82	
2140504	Admin Conferences		6,180.00		6,180.00		515.00		0.00	
2140505	Admin Fringe Benefits Tax		24,000.00		24,000.00		6,000.00		6,023.00	
2140506	Admin Staff Uniforms		2,800.00		2,800.00		233.00		0.00	
2140508	Admin Salary Packaging Expenses		1,020.00		1,020.00		85.00		482.73	
2140509	Admin Motor Vehicle Expenses Allocated		25,364.00		25,364.00		2,113.00		2,108.76	
2140510	Admin Staff Relocation Expenses		6,000.00		6,000.00		500.00		0.00	
2140511	Admin Occupational Health and Safety		6,200.00		6,200.00		516.00		0.00	
2140512	Admin - Other Employee Expenses		5,500.00		5,500.00		458.00		0.00	
2140513	Admin Building Operations - Op Exp - Admin O'Heads									
BO350	Admin Building Operations		27,600.00		27,600.00		1,982.00		3,712.37	
2140514	Admin Building & Grounds Maintenance									
BM350	Admin Building Maintenance		10,000.00		10,000.00		831.00		223.15	
GM350	Admin Building Grounds Maintenance		26,600.00		26,600.00		2,214.00		2,225.03	
2140515	Admin Other Insurances		12,157.00		12,157.00		0.00		7,936.96	
2140516	Admin Stationery & Printing		4,000.00		4,000.00		333.00		257.70	
2140517	Admin Postage and Freight		2,000.00		2,000.00		166.00		0.00	
2140518	Admin Advertising		2,000.00		2,000.00		166.00		82.33	
2140519	Admin Subscriptions and Publications		1,500.00		1,500.00		125.00		0.00	
2140520	Admin Travel and Accommodation (Non-Training)		1,000.00		1,000.00		83.00		0.00	
2140521	Admin Office Equip Mtce, Support, Licenses & Other Op Exps - Adm		76,694.00		76,694.00		24,322.00		29,226.50	
2140522	Admin Expensed Minor Asset Purchases		500.00		500.00		41.00		0.00	
2140523	Admin Office Equipment Rental and Leases Op Exp - Admin O/H		1,380.00		1,380.00		115.00		110.40	
2140526	Admin Accrued Annual Leave		10,000.00		10,000.00		0.00		0.00	
2140527	Admin Accrued Long Service Leave		8,000.00		8,000.00		0.00		0.00	
2140529	Admin Legal Expenses		1,500.00		1,500.00		125.00		0.00	
2140531	Website Service & Development Fees - Op Exp		4,100.00		4,100.00		656.00		0.00	
2140533	Admin Staff MBL Allowance		10,146.00		10,146.00		844.00		930.04	
2140534	Admin Staff Service Allowance		2,019.00		2,019.00		168.00		112.81	
2140535	Admin Staff Self Accomm. Subsidy		12,005.00		12,005.00		1,000.00		0.00	
2140537	Admin Consultancy Expenses - Op Exp - Adm O'Heads		25,000.00		25,000.00		2,083.00		0.00	
2140540	Refreshments & Other Expenses - Admin - Op Exp		2,800.00		2,800.00		232.00		0.00	
2140565	Bad Debts Expense - Op Exp - Admin O'Heads		1,000.00		1,000.00		83.00		0.00	
2140592	Depreciation - Administration		15,226.00		15,226.00		1,268.00		0.00	
	Expense Subtotal		887,827.00		887,827.00		92,361.00		95,593.46	

AGENDA. ORDINARY MEETING OF COUNCIL TO BE HELD 20 AUGUST 2019

SHIRE OF MUKINBUDIN
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Financial Statement for Period Ended
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ADMINISTRATION OVERHEADS (Continued)	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)									
<i>Recovered amounts</i>									
2140599 Administration Overheads Recovered		(906,994.00)		(906,994.00)		(75,582.00)		(92,029.52)	▲
2140598 Admin Staff Housing Costs Allocated		29,917.00		29,917.00		2,492.00		2,375.55	
OPERATING REVENUE									
3140500 Fringe Benefits Tax Refunded	0.00		0.00		0.00		2,374.77		
3140503 Contributions & Donations - Administration	500.00		500.00		41.00		0.00		
3140504 Reimbursement & Other Income Received (Inc GST)	500.00		500.00		41.00		3,562.72		
3140506 Reimbursements & Other Income Rec'd (No GST) -	7,000.00		7,000.00		583.00		0.00		
3140507 Insurance Claim Income(No GST)	500.00		500.00		41.00		0.00		
3140508 Sale of Scrap and Other Items - Op Inc - Admin O'Heads	200.00		200.00		16.00		0.00		
3140514 Charges - Photocopying / Faxing - Op Inc - Admin O'Heads	50.00		50.00		4.00		2.00		
3140516 Charges - Secretarial Services - Op Inc - Admin O'Heads	2,000.00		2,000.00		166.00		0.00		
SUB-TOTAL OPERATING	10,750.00	10,750.00	10,750.00	10,750.00	892.00	19,271.00	5,939.49	5,939.49	
CAPITAL EXPENDITURE									
4140550 Furniture & Equipment (Capital) - Administration		29,760.00		29,760.00		29,760.00		29,757.21	- Supply and install a Replacement Server. WCS Dell PowerEdge T440 server with a Rack Mounting Kit complete with all software and licenses required. Include a 7 year comprehensive warranty including 7 years on Parts & Labour and 7 Years 7x24 Technical Support & Assistance for IT Staff
4140555 Plant & Equipment (Capital) - Administration		180,000.00		180,000.00		0.00		0.00	- - 3 x Replacement of CEO Vehicles, Toyota Prados. New Plant Numbers P433xxx.
4140560 Building (Capital) - Administration									
BC350 Admin Building Capital		0.00		0.00		0.00		0.00	
4140565 Lease Capital Repayment - Cap Exp - Admin O'Heads		9,027.00		9,027.00		752.00		722.60	- Equipment portion of repayment of Computer Lease terminating on 31 October 2021.
4140570 Transfer to Leave Reserve		2,640.00		2,640.00		220.00		1,093.22	- -Transfer of Interest to Leave Reserve.\$2,640.
CAPITAL REVENUE									
5140550 Proceeds on Disposal of Assets - Cap Inc - Admin O'Heads	177,000.00		177,000.00		0.00		0.00	0.00	- Trade in of CEO's vehicles - Toyota Prados Asset # 433xxx, Plant # P433xxx
	0.00		0.00		0.00		0.00	0.00	
5140552 Transfers From Long Service Leave Reserve	0.00		0.00		0.00		0.00	0.00	
5140553 Transfers From Plant Reserve - Cap Inc - Admin O'Heads	0.00		0.00		0.00		0.00	0.00	
5140554 Transfers From Building Reserve	0.00		0.00		0.00		0.00	0.00	
SUB-TOTAL CAPITAL	177,000.00	221,427.00	177,000.00	221,427.00	0.00	30,732.00	0.00	31,573.03	
TOTAL - ADMINISTRATION OVERHEADS	187,750.00	232,177.00	187,750.00	232,177.00	892.00	50,003.00	5,939.49	37,512.52	

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	Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
SALARIES & WAGES									
OPERATING EXPENDITURE									
2140700		1,406,847.00		1,406,847.00		117,237.00		98,517.51	▼
2140701		(1,406,847.00)		(1,406,847.00)		(117,237.00)		(98,517.51)	▼
2140702		500.00		500.00		41.00		0.00	
2140703		0.00		0.00		0.00		0.00	
OPERATING REVENUE									
3140700	500.00		500.00		41.00		0.00		
SUB-TOTAL OPERATING	500.00	500.00	500.00	500.00	41.00	41.00	0.00	0.00	
TOTAL - SALARIES & WAGES	500.00	500.00	500.00	500.00	41.00	41.00	0.00	0.00	

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LAND/SUBDIVISION DEVELOPMENT		Draft Budget		Amended Draft Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2140900	Land Settlement, Subdivision & Related Expenses - Op Exp - Land SubDiv									-- For maintenance of the estate as required. Employee Costs - Salaries & Wages \$298. -- Contractors & Consultants \$1,085. -- Materials/Stock Purchased \$200. -- Labour Overheads Allocated \$317. -- Plant Operating Costs Allocated \$100.
W150	Land Settlement, Subdivision & Related Expenses - Op Exp - Land SubDiv		2,000.00		2,000.00		164.00		0.00	
2140991	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2140999	Administration Allocated		0.00		0.00		0.00		0.00	
OPERATING REVENUE										
3140900	Contributions & Donations Received - Op Inc - Subdivision	0.00		0.00		0.00		0.00		
3140901	Reimbursements Received - Op Inc - Subdivisions/Develop	100.00		100.00		8.00		0.00		
3140902	Grants Received - Op Inc - Subdivisions/Developments	0.00		0.00		0.00		0.00		
3140990	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		100.00	2,000.00	100.00	2,000.00	8.00	164.00	0.00	0.00	
CAPITAL EXPENDITURE										
4140950	Land Purchase		0.00		0.00		0.00		0.00	- Land transfer, settlement and other expenses.
4140951	Land Subdivision Surveying, Plans & Other Expenses - Cap Exp - Subdivisions		10,830.00		10,830.00		1,732.00		0.00	
4140952	Design & Plan Expenses		0.00		0.00		0.00		0.00	
4140953	Services Installation		0.00		0.00		0.00		0.00	
4140960	Transfers To Residential Land Reserve - Cap Exp - Land SubDiv		47,000.00		47,000.00		7,520.00		0.00	- Transfer to reserve of the proceeds from the sale of land in the Earl Drive Estate.
CAPITAL REVENUE										
5140950	Proceeds on Disposal of Assets - Cap Inc - Land/Subdivisi	47,000.00		47,000.00		7,520.00		0.00		- Proceeds from the sale of land in the Earl Drive Estate.
5140952	Transfers From Residential Land Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL		47,000.00	57,830.00	47,000.00	57,830.00	7,520.00	9,252.00	0.00	0.00	
TOTAL - LAND/SUBDIVISION DEVELOPMENT		47,100.00	59,830.00	47,100.00	59,830.00	7,528.00	9,416.00		0.00	

7.2.3 Proposed Schedule of Fees & Charges 2019/20	
Location:	Mukinbudin
File Ref:	ADM 016
Applicant:	Dirk Sellenger – Chief Executive Officer
Date:	15 th August 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger – Chief Executive Officer Ed Nind – Acting Finance Manager
Author:	Louise Sellenger - Senior Finance Officer
Voting Requirements:	Absolute Majority
Documents Attached:	Proposed Fees & Charges 2019/20
Documents Tabled:	Nil

Summary

To present Council with the proposed Fees & Charges for 2019/20 for approval.

Background Information

The 2019/20 Schedule of Fees and Charges have been reviewed and prepared by the Administration to include, but not limited to, the following changes:

- A general increase in 2% across the fees and charges to account for CPI.
- All housing rents reviewed to adhere to what is perceived to be market value.
- Update of Statutory Health & Building Fees & Charges.
- Swimming Pool Admissions, Events Kit Hire charges, District Club accounting service charges have remained the same.
- Increase to Caravan Park accommodation fees.
- Review and Update of Plant and Material Charges; Set hourly rate for Labour hire of \$55.00
- Gym Membership – removal of ½ yearly and weekly membership replaced with monthly membership for single only.
- Gym Bond – removal of the Bond fee, replaced with Card fee for first time members and replace of lost card.
- Photocopying and other similar Admin charges reduced to match current CRC charges.
- Mobility Scooter (Gopher) hire charges increased to \$70 per week.
- Inclusion of sales of reprinted history book at \$30 per book (plus postage if required).

Officer Comment

Each year Council is required to review the annual fees and charges which are incorporated into the Annual Budget Document. Fees and Charges for a small Wheatbelt Shire such as Mukinbudin represent a very small portion of income on a percentage basis of the total annual income. In a lot of cases, budgeted income amounts for 2019/20 have remained the same as 2018/19, meaning any increases in additional revenue will have a minimal impact.

Strategic & Social Implications

It is essential that all aspects are considered when Council sets the fees and charges. These include the demographic of the community, the ability to pay and the level and standard of service we as a Shire can provide to our community.

Consultation

Dirk Sellenger – Chief Executive Officer

Ed Nind – Finance Manager

Nola Comerford-Smith – Administration Manager
Neighbouring Shire CEOs and Finance Staff

Statutory Environment

Local Government Act 1995,
Local Government (Financial Management) Regulations 1996

Policy Implications

Nil

Financial Implications

Levels of income from Fees and Charges to be raised.

OFFICER RECOMMENDATION

Council Decision Number –

Moved:

Seconded:

That Council adopts the Proposed Schedule of Fees and Charges for 2019/20, as presented and incorporate this document with the 2019/20 Budget as required.

Carried: /

Schedule of Fees & Charges 2019/20

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SERVICE	GST RATE	2019/20			2018/19	VARIANCE
		NET	TAX	TOTAL	TOTAL	
Administration						
<u>Photocopying - Black & White</u>						
Single Sided A4	10%	\$ 0.36	\$ 0.04	\$ 0.40	\$ 2.10	-\$ 1.70
Double Sided A4	10%	\$ 0.55	\$ 0.05	\$ 0.60	\$ 2.20	-\$ 1.60
Single Sided A3	10%	\$ 0.91	\$ 0.09	\$ 1.00	\$ 2.20	-\$ 1.20
Double Sided A3	10%	\$ 1.09	\$ 0.11	\$ 1.20	\$ 2.30	-\$ 1.10
<u>Photocopying - Colour</u>						
Single Sided A4	10%	\$ 1.36	\$ 0.14	\$ 1.50	\$ 2.20	-\$ 0.70
Double Sided A4	10%	\$ 1.64	\$ 0.16	\$ 1.80	\$ 3.00	-\$ 1.20
Single Sided A3	10%	\$ 2.73	\$ 0.27	\$ 3.00	\$ 3.00	\$ -
Double Sided A3	10%	\$ 3.18	\$ 0.32	\$ 3.50	\$ 3.50	\$ -
Binding (inc. plastic cover)	10%	\$ 5.45	\$ 0.55	\$ 6.00	\$ 6.00	\$ -
Agenda Fee - Printed and Bound	10%		At cost		\$ 35.00	-\$ 35.00
District Club Accounting services	10%	\$ 2,000.00	\$ 200.00	\$ 2,200.00	\$ 2,200.00	\$ -
Map Sales	10%	\$ 14.09	\$ 1.41	\$ 15.50	\$ 15.50	\$ -
Electoral Rolls	10%	\$ 25.45	\$ 2.55	\$ 28.00	\$ 28.00	\$ -
Rates Enquiry (order & requisitions)	10%	\$ 90.91	\$ 9.09	\$ 100.00	\$ 65.00	\$ 35.00
Rates Instalment Fee - per instalment notice after the first instalment		\$ 13.64	\$ 1.36	\$ 15.00	\$ 15.00	\$ -
Interest on Instalment Plan				6%	6%	\$ -
Interest on Unpaid Rates				11%	11%	\$ -
Mukinbudin Number Plates (DOT set fee)	10%	\$ 181.82	\$ 18.18	\$ 200.00	\$ 200.00	\$ -
Mukinbudin Number Plates (retained by Shire)	10%	\$ 45.45	\$ 4.55	\$ 50.00	\$ 50.00	\$ -
RAMS Number Plates (DOT set Fee)	10%	\$ 181.82	\$ 18.18	\$ 200.00	\$ 200.00	\$ -
RAMS Number Plates (Payable to the footy club)	10%	\$ 45.45	\$ 4.55	\$ 50.00	\$ 50.00	\$ -
Key Bonds Placed				\$ 50.00	\$ 50.00	\$ -
PA System Hire - per day	10%	\$ 60.00	\$ 6.00	\$ 66.00	\$ 65.00	\$ 1.00
Sale of Shire Logo Bumper Stickers	10%	\$ 3.64	\$ 0.36	\$ 4.00		
Shire Chambers Hire - per day (State and Federal Elections)	10%	\$ 324.55	\$ 32.45	\$ 357.00	\$ 350.00	\$ 7.00
Electronic scanning & email (per scan/email)	10%	\$ 2.73	\$ 0.27	\$ 3.00	\$ 3.00	\$ -
Law, Order & Safety						
<u>Dog Control (Set by Dog Act and Regs)</u>						
Unsterilised Dog	1 Year	\$ 50.00	\$ -	\$ 50.00	\$ 50.00	\$ -
Unsterilised Dog owned by pensioner	1 Year	\$ 25.00	\$ -	\$ 25.00	\$ 25.00	\$ -
Unsterilised Dog	3 Years	\$ 120.00	\$ -	\$ 120.00	\$ 120.00	\$ -
Unsterilised Dog owned by pensioner	3 Years	\$ 60.00	\$ -	\$ 60.00	\$ 60.00	\$ -
Unsterilised Dog	Lifetime	\$ 250.00	\$ -	\$ 250.00	\$ 250.00	\$ -
Unsterilised Dog owned by pensioner	Lifetime	\$ 125.00	\$ -	\$ 125.00	\$ 125.00	\$ -
Sterilised Dog	1 Year	\$ 20.00	\$ -	\$ 20.00	\$ 20.00	\$ -
Sterilised Dog owned by pensioner	1 Year	\$ 10.00	\$ -	\$ 10.00	\$ 10.00	\$ -
Sterilised Dog	3 Years	\$ 42.50	\$ -	\$ 42.50	\$ 42.50	\$ -
Sterilised Dog owned by pensioner	3 Years	\$ 21.25	\$ -	\$ 21.25	\$ 21.25	\$ -
Sterilised Dog	Lifetime	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	\$ -
Sterilised Dog owned by a pensioner	Lifetime	\$ 50.00	\$ -	\$ 50.00	\$ 50.00	\$ -
Rego Dog kept in approved kennel establishment		\$ 200.00	per establishment	\$ 200.00	\$ 200.00	\$ -
Dogs used for droving or tending stock Dog Act 1976 Clause 15 (5)			1/4 of fee otherwise payable			
Registration after 31 May in any year for that registration year			50% of fee otherwise payable			\$ -
Surrender of a Dog	10%	\$ 45.45	\$ 4.55	\$ 50.00	\$ 45.00	\$ 5.00
Impound Fee	10%	\$ 100.00	\$ 10.00	\$ 110.00	\$ 55.00	\$ 55.00
Sustenance Fee (per day)	10%	\$ 27.27	\$ 2.73	\$ 30.00	\$ 15.00	\$ 15.00
Hire of Cat Trap (per day)	10%	\$ 22.73	\$ 2.27	\$ 25.00	\$ 5.00	\$ 20.00
Fines			as per regulations		same	
<u>Cat Control (Set by Cat Act)</u>						
Registration of Cat (1 Year)		\$ 20.00	\$ -	\$ 20.00	\$ 20.00	\$ -
Registration of Cat owned by pensioner (1 Year)						
Registration of Cat (3 Years)		\$ 42.50	\$ -	\$ 42.50	\$ 42.50	\$ -
Registration of Cat owned by pensioner (3 Years)		\$ 21.25	\$ -	\$ 21.25	\$ 21.25	\$ -
Registration of Cat (Lifetime)		\$ 100.00	\$ -	\$ 100.00	\$ 100.00	\$ -
Registration of Cat owned by pensioner (Lifetime)		\$ 50.00	\$ -	\$ 50.00	\$ 50.00	\$ -
Registration after 31 May in any year for that registration year			50% of fee otherwise payable			\$ -
Annual application for approval or renewal of approval to breed cats (per cat)		\$ 100.00	\$ -	\$ 100.00	\$ 100.00	\$ -
Fines			as per regulations		same	
Other Welfare						
Weekly Hire of Mobility Scooter	COD	\$ 63.64	\$ 6.36	\$ 70.00	\$ 44.00	\$ 26.00
* If invoiced minimum hire is four weeks						

Schedule of Fees & Charges 2019/20

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SERVICE	GST RATE	2019/20			2018/19	VARIANCE
		NET	TAX	TOTAL	TOTAL	
Housing						
<u>Staff & Community Housing</u>						
				Per week	Per week	
5 Cruickshank Rd	Staff Housing	\$ 184.00		\$ 184.00	\$ 180.00	\$ 4.00
11 Cruickshank Rd	Community Housing	\$ 350.00		\$ 350.00	\$ 290.00	\$ 60.00
15 Cruickshank Road	Staff Housing	\$ 350.00		\$ 350.00	\$ 260.00	N/A
25 Cruickshank Rd	Staff Housing	\$ 350.00		\$ 350.00	\$ 170.00	\$ 180.00
1 Salmon Gum Alley	Community Housing	\$ 265.20		\$ 265.20	\$ 260.00	\$ 5.20
4 Salmon Gum Alley	Staff Housing	\$ 350.00		\$ 350.00	\$ 170.00	N/A
12 Salmon Gum Alley	Community Housing	\$ 383.00		\$ 383.00	\$ 375.00	\$ 8.00
8 Lansdell St	Staff Housing	\$ 184.00		\$ 184.00	\$ 170.00	\$ 14.00
8 Lansdell St Furnished	Community Housing	\$ 770.00		\$ 770.00	\$ 770.00	-
25A Calder St	Staff Housing	\$ 132.50		\$ 132.50	\$ 130.00	\$ 2.50
25B Calder St	Community Housing	\$ 143.75		\$ 143.75	\$ 130.00	\$ 13.75
* Please note fees listed for rent are for market value. Staff members get a 50% subsidy on rent unless otherwise stated in contract						
<u>Aged Units</u>						
				Per week	Per week	
Units 1 & 2 Maddock St (2 bed)		\$ 82.50		\$ 82.50	\$ 110.00	-\$ 27.50
Unit 3 Maddock St (1 Bed)		\$ 82.50		\$ 82.50	\$ 110.00	-\$ 27.50
Unit 4 Maddock St (1 Bed)		\$ 82.50		\$ 82.50	\$ 110.00	-\$ 27.50
Unit 5 Maddock St (1 Bed)		\$ 82.50		\$ 82.50	\$ 100.00	-\$ 17.50
Unit 6 Maddock St (1 Bed)		\$ 82.50		\$ 82.50	\$ 100.00	-\$ 17.50
Unit 7 Maddock St (1 Bed)		\$ 82.50		\$ 82.50	\$ 100.00	-\$ 17.50
Unit 8 Maddock St (1 Bed)		\$ 82.50		\$ 82.50	\$ 100.00	-\$ 17.50
Unit 9 Maddock St (2 bed)		\$ 90.00		\$ 90.00	\$ 120.00	-\$ 30.00
Unit 10 Ferguson St (2 Bed)		\$ 90.00		\$ 90.00	\$ 120.00	-\$ 30.00
<u>Shire Independent Living Units</u>						
Unit 11 Ferguson St (2 Bed)		\$ 115.50		\$ 115.50	\$ 155.00	-\$ 39.50
Unit 12 Maddock St (2 Bed)		\$ 115.50		\$ 115.50	\$ 155.00	-\$ 39.50
<u>JV Units</u>						
				Per week	Per week	
Unit 1/42 Cruickshank Rd (1 Bed)		\$ 90.00		\$ 90.00	\$ 120.00	-\$ 30.00
Unit 2/42 Cruickshank Rd (1 Bed)		\$ 90.00		\$ 90.00	\$ 120.00	-\$ 30.00
Unit 3/42 Cruickshank Rd (2 Bed)	Staff Housing	\$ 90.00		\$ 90.00	\$ 140.00	-\$ 50.00
Unit 4/42 Cruickshank Rd (2 Bed)	Staff Housing	\$ 90.00		\$ 90.00	\$ 140.00	-\$ 50.00
<u>JV Family Houses</u>						
12 White St		\$ 115.50		\$ 115.50	\$ 160.00	-\$ 44.50
6 Lansdell St (Low Income)	Staff Housing	\$ 90.00		\$ 184.00	\$ 150.00	\$ 34.00
* Please note fees listed for rent are for market value. Actual rent for aged units and joint venture housing are assessed on income as per the joint venture housing agreement						
<u>Other</u>						
Caravan Park Long term Rental Ventris per week	10%	\$ 55.45	\$ 5.55	\$ 61.00	\$ 60.00	\$ 1.00
Industrial Unit Strugnell Street	10%	\$ 158.18	\$ 15.82	\$ 174.00	\$ 170.00	\$ 4.00
Community Amenities						
<u>Sanitation Charges</u>						
Domestic Avon Refuse Collection (year) Weekly collection		\$ 170.00	-	\$ 170.00	\$ 165.00	\$ 5.00
Domestic Avon Recycling Collection (year) F/N collection		\$ 145.00	-	\$ 145.00	\$ 140.00	\$ 5.00
Commercial Avon Refuse Collection (year) Weekly collection		\$ 170.00	-	\$ 170.00	\$ 165.00	\$ 5.00
Commercial Avon Recycling Collection (year) F/N collection		\$ 145.00	-	\$ 145.00	\$ 140.00	\$ 5.00
NB: No Pensioner discounts						
<u>Health/ Building / Town Planning</u>						
Smoke alarms Part 8 Div 3 Reg 61 (3)(b)			maximum	\$ 179.40	\$ 179.40	-
Planning, BRB and Health Fees effective 1 July 2014						
Building Construction Industry Training Levy		0.2% x value of work OVER the value of \$20,000				

Schedule of Fees & Charges 2019/20

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SERVICE	GST RATE	2019/20			2018/19	VARIANCE
		NET	TAX	TOTAL	TOTAL	
Building Fees - Building Regulations 2012						
(i) Residential Class 1 & 10		0.19% x value of work (incl GST) minimum \$105.00			\$ 97.70	-\$ 97.70
(ii) Non Residential Class 10 farm storage shed		0.19% x value of work (incl GST) minimum \$105.00			\$ 97.70	-\$ 97.70
(iii) Commercial Class 2 & 9		0.09% x value of work (incl GST) minimum \$105.00			\$ 97.70	-\$ 97.70
(iv) Application to extend duration of building permit		\$105.00			\$97.70	\$ 7.30
(v) Amended Plans - <i>Minor</i>		\$105.00			\$97.70	\$ 7.30
Building Services Levy (BSL) - value < \$45,000		\$61.65			\$61.65	\$ -
Building Services Levy (BSL) - value > \$45,000		0.137% x Value of work				
Building Construction Industry Training Levy		0.2% x value of work OVER the value of \$20,000				
Building Permit Application Uncertified						
(i) Residential Class 1 & 10 (sheds, pools, mast and the like)		0.32% x value of work (inc GST) minimum \$105.00			\$ 97.70	\$ 1.70
(ii) Non Residential Class 10 farm storage shed		0.32% x value of work (inc GST) minimum \$105.00			\$ 97.70	\$ 1.70
(iii) Application to extend duration of building permit		\$ 105.00			\$ 97.70	\$ 7.30
(iv) Amended Plans - <i>Minor</i>		\$ 105.00			\$ 97.70	\$ 7.30
Building Services Levy (BSL) - Value < \$45,000		\$		61.65	\$ 61.65	\$ -
Building Services Levy (BSL) - Value > \$45,000		0.137% x Value of work				
Demolition Permit Application						
C (i) Class 1 & 10		\$105.00 per building > 40m2			\$ 97.70	\$ 1.70
(ii) Class 2 & 9		\$105.00 per storey			\$ 97.70	\$ 1.70
(iii) Application to extend duration of demolition permit		\$ 105.00			\$ 97.70	\$ 7.30
Building Services Levy (BSL) - value < \$45,000		\$ 61.65			\$ 61.65	\$ -
Building Services Levy (BSL) - value > \$45,000		0.137% x Value of work				
Building Approval Certificate Application						
(i) Unauthorised building work		0.38% x value of work minimum of \$105.00			\$ 97.70	\$ 7.30
(ii) No unauthorised building work		\$ 105.00			\$ 97.70	\$ 7.30
(iii) Strata Scheme Registration, Plan of subdivision Class 1 & 10		\$10.80 for each strata unit but not less than \$107.70			\$10.60 for each, but not less than \$105.80	
(iv) Extension of time permit is valid		\$ 105.00			\$ 97.70	\$ 7.30
Building Services Levy (BSL)				\$ 61.65	\$ 61.65	\$ -
(v) Approved building work section 47, 49, 50, 52 <\$45,000				\$ 61.65	\$ 61.65	\$ -
(vi) Approved building work section 47, 49, 50, 52 >\$45,000				\$ 123.30	\$ 123.30	\$ -
(vii) Unauthorised building work section 51, \$45,000				\$ 123.30	\$ 123.30	\$ -
(viii) Unauthorised building work section 51 >\$45,000		0.274% of value work			0.274% of value work	
Applications for occupancy permits, building approval certificates				\$ 105.00	\$ 97.70	\$ 7.30
1 Application for an occupancy permit for a completed building				\$ 105.00	\$ 97.70	\$ 7.30
2 Application for a temporary occupancy permit for an incomplete building				\$ 105.00	\$ 97.70	\$ 7.30
3 Application for modification of an occupancy permit for additional use of a building on a temporary basis				\$ 105.00	\$ 97.70	\$ 7.30
4 Application for a replacement occupancy permit for a permanent change of the building's use, classification				\$ 105.00	\$ 97.70	\$ 7.30
5 Application for an occupancy permit of building approval				\$ 105.00	\$ 97.70	\$ 7.30
certificate for registration of strata scheme, plan of re-subdivision		\$10.80 for each strata unit but not less than \$107.70			\$10.60 for each, but not less than \$105.80	
6 Application for an occupancy permit for a building in respect of which unauthorised work as been done <i>Estimated value including GST</i>		0.18% but not less than \$105.00			0.18% but not less than \$96	
7 Application for a building approval certificate for a building in respect of which unauthorised work has been done <i>Estimated value including GST</i>		0.38% but not less than \$105.00			0.18% but not less than \$96	
8 Application to replace an occupancy for an existing building				\$ 105.00	\$ 97.70	\$ 7.30
Planning and Health Fees effective 1 July 2014						
Division 3 - Other Applications						
1. Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought)		\$ 2,160.15			\$ 2,160.15	\$ -
Other fees and charges						
Building inspection service fees per hour		\$120 plus \$0.91 per kilometre staff time travelled			\$120 plus \$0.91 per km	
NB: Whole of Mukinbudin district exempt from requirements for permit for Class 10 building or incidental structure.						
However building permits required for other than class 10 or incidental structures.						
Sewerage						
Health Act 1911; Health (Treatment of Sewerage and Disposal of Effluent and liquid Waste) Regulations 1979 (Regs 4 & 4A)						
Local Government Application Fee (paid to local government)		\$ 118.00	\$ -	\$ 118.00	\$ 118.00	\$ -
AND (when EDPH approval is required)						
Health Department of WA Application Fee						
(a) With a Local Government Report		\$ 35.00	\$ -	\$ 56.00	\$ 56.00	\$ -
(b) Without a Local Government Report		\$ 118.00	\$ -	\$ 110.00	\$ 110.00	\$ -
Local Government Report Fee (set by local government)		\$ 118.00	\$ -	\$ 118.00	\$ 118.00	\$ -
Fee for the Grant of a Permit to Use an Apparatus (when application is approved) (including all inspections)		\$ 118.00	\$ -	\$ 118.00	\$ 118.00	\$ -
Swimming Pool Inspection - 53(2) of the Building Regulations 2012						
4 yearly pool fence inspection		\$ 55.00	\$ -	\$ 57.45	\$ 57.45	\$ -
Planning Fees - Planning and Development Regulations 2009						
Due to the range and type of planning fees all applications need to be presented to the Shire office on a case by case basis to determine fees payable.						
The Planning fees are set out in the Western Australian Planning Commission Planning Bulletin, Presently Planning Bulletin No 93/2013 effective 1 July 2013						
BSL changes gazetted 1 July 2015						

Schedule of Fees & Charges 2019/20

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SERVICE	GST RATE	2019/20			2018/19	VARIANCE	
		NET	TAX	TOTAL	TOTAL		
Cemetery Fees							
Burial	Adult	10%	\$ 945.45	\$ 94.55	\$ 1,040.00	\$ 1,020.00	\$ 20.00
	Child	10%	\$ 574.55	\$ 57.45	\$ 632.00	\$ 620.00	\$ 12.00
	Infant	10%	\$ 574.55	\$ 57.45	\$ 632.00	\$ 620.00	\$ 12.00
Burial (2nd Interment)	Adult	10%	\$ 945.45	\$ 94.55	\$ 1,040.00	\$ 1,020.00	\$ 20.00
	Child	10%	\$ 574.55	\$ 57.45	\$ 632.00	\$ 620.00	\$ 12.00
	Infant	10%	\$ 574.55	\$ 57.45	\$ 632.00	\$ 620.00	\$ 12.00
Niche Wall Insertion	Single	10%	\$ 143.64	\$ 14.36	\$ 158.00	\$ 155.00	\$ 3.00
	Double	10%	\$ 171.82	\$ 17.18	\$ 189.00	\$ 185.00	\$ 4.00
Monument Fee		10%	\$ 30.00	\$ 3.00	\$ 33.00	\$ 32.00	\$ 1.00
Plot Reserve Fee/Niche Wall Reserve Fee non refundable/deductible		10%	\$ 46.36	\$ 4.64	\$ 51.00	\$ 50.00	\$ 1.00
Funerals held on a Saturday, Sunday or Public Holiday will be subject to a cost recovery charge.							
Permission for Exhumation			\$ 171.82	\$ 17.18	\$ 189.00	\$ 185.00	\$ 4.00
Re-opening of grave for exhumation			\$ 463.64	\$ 46.36	\$ 510.00	\$ 500.00	\$ 10.00
Re-interment in grave after exhumation			\$ 945.45	\$ 94.55	\$ 1,040.00	\$ 1,020.00	\$ 20.00
Swimming Pool Entrance Fees							
Daily Admittance Adult		10%	\$ 3.64	\$ 0.36	\$ 4.00	\$ 4.00	\$ -
Daily Admittance Child		10%	\$ 2.27	\$ 0.23	\$ 2.50	\$ 2.50	\$ -
Daily Admittance Pensioner/Senior (must provide eligible Pensioner or Seniors card)		10%	\$ 1.82	\$ 0.18	\$ 2.00	\$ 2.00	\$ -
Family Season Ticket - Includes a Maximum of two adults, in addition to any children under 16 yrs of age		10%	\$ 140.00	\$ 14.00	\$ 154.00	\$ 150.00	\$ 4.00
Adult Season Ticket		10%	\$ 61.82	\$ 6.18	\$ 68.00	\$ 66.00	\$ 2.00
Child Season Ticket (under 16 years of age)		10%	\$ 41.82	\$ 4.18	\$ 46.00	\$ 45.00	\$ 1.00
Pensioner/Senior Season Ticket (must provide eligible Pensioner or Seniors card)		10%	\$ 20.91	\$ 2.09	\$ 23.00	\$ 22.00	\$ 1.00
Spectators- Non Swimmers		10%	\$ 1.82	\$ 0.18	\$ 2.00	\$ 2.00	\$ -
After 31 December 1/2 Season ticket available at 50% of Season Cost							
Aqua Equipment Hire (per person, per use)		10%	\$ 1.82	\$ 0.18	\$ 2.00	\$ 2.00	\$ -
Misc Items for Sale							
On The Line (Hisotry Book)	Plus Postage	10%	\$ 27.27	\$ 2.73	\$ 30.00	N/A	\$ -
Eastern Line CD		10%	\$ 9.09	\$ 0.91	\$ 10.00	\$ 0.00	\$ -
Recreation & Culture							
Annual Recreation Ground Fees							
Football Club		10%	\$ 2,021.82	\$ 202.18	\$ 2,224.00	\$ 2,180.00	\$ 44.00
Bowling Club		10%	\$ 2,021.82	\$ 202.18	\$ 2,224.00	\$ 2,180.00	\$ 44.00
Senior Cricket Club	If season commences	10%	\$ 510.00	\$ 51.00	\$ 561.00	\$ 550.00	\$ 11.00
Junior Cricket Club				No Charge			\$ -
Basketball Club		10%	\$ 1,020.00	\$ 102.00	\$ 1,122.00	\$ 1,100.00	\$ 22.00
Netball Club		10%	\$ 510.00	\$ 51.00	\$ 561.00	\$ 550.00	\$ 11.00
Tennis Club		10%	\$ 621.82	\$ 62.18	\$ 684.00	\$ 670.00	\$ 14.00
Hockey Club		10%	\$ 519.09	\$ 51.91	\$ 571.00	\$ 560.00	\$ 11.00
Indoor Cricket Club	If season commences	10%	\$ 807.27	\$ 80.73	\$ 888.00	\$ 870.00	\$ 18.00
Badminton Club	If season commences	10%	\$ 500.00	\$ 50.00	\$ 550.00	\$ 540.00	\$ 10.00
Squash Courts - Player	Per session	10%	\$ 5.45	\$ 0.55	\$ 6.00	\$ 6.00	\$ -
Sporting Complex Hire							
NB: All functions with alcohol - \$500 Bond applies							
Non-Shire based business/corporation/government - Day		10%	\$ 263.64	\$ 26.36	\$ 290.00	\$ 285.00	\$ 5.00
As Above per hour		10%	\$ 36.36	\$ 3.64	\$ 40.00	\$ 40.00	\$ -
Shire based business/corporation - Day		10%	\$ 162.73	\$ 16.27	\$ 179.00	\$ 175.00	\$ 4.00
As Above per hour		10%	\$ 23.64	\$ 2.36	\$ 26.00	\$ 25.00	\$ 1.00
Community Group/Private - Day		10%	\$ 125.45	\$ 12.55	\$ 138.00	\$ 135.00	\$ 3.00
As above per hour		10%	\$ 23.64	\$ 2.36	\$ 26.00	\$ 25.00	\$ 1.00
Tennis/Basketball Courts - per hour		10%	\$ 11.82	\$ 1.18	\$ 13.00	\$ 12.50	\$ 0.50
Funeral/Memorial/Church/Services-wakes				currently being waived			\$ -
Memorial Hall							
Non-Shire based business/corporation/government - Day		10%	\$ 263.64	\$ 26.36	\$ 290.00	\$ 285.00	\$ 5.00
	Hourly	10%	\$ 36.36	\$ 3.64	\$ 40.00	\$ 40.00	\$ -
Shire based business/corporation	Day	10%	\$ 162.73	\$ 16.27	\$ 179.00	\$ 175.00	\$ 4.00
	Hourly	10%	\$ 23.64	\$ 2.36	\$ 26.00	\$ 25.00	\$ 1.00
Community Group/Private	Day	10%	\$ 125.45	\$ 12.55	\$ 138.00	\$ 135.00	\$ 3.00
	Hourly	10%	\$ 23.64	\$ 2.36	\$ 26.00	\$ 25.00	\$ 1.00
NB: All functions with alcohol - \$500 Bond applies							
Mukinbudin High School no charge for annual school production				No Charge			\$ -
Funeral/Memorial/Church/Services-wakes				currently being waived			\$ -
Cutlery (unlimited quantity)		10%	\$ 18.18	\$ 1.82	\$ 20.00	\$ 20.00	\$ -
Crockery (unlimited quantity)		10%	\$ 18.18	\$ 1.82	\$ 20.00	\$ 20.00	\$ -
Trestles (each)		10%	\$ 9.09	\$ 0.91	\$ 10.00	\$ 10.00	\$ -
Chairs (each)		10%	\$ 0.91	\$ 0.09	\$ 1.00	\$ 1.00	\$ -
Gymnasium							
One Year Membership - Single		10%	\$ 127.27	\$ 12.73	\$ 140.00	\$ 135.00	\$ 5.00
One Year Membership - Couple		10%	\$ 172.73	\$ 17.27	\$ 190.00	\$ 185.00	\$ 5.00
Monthly Membership - Single			\$ 18.18	\$ 1.82	\$ 20.00	\$ -	\$ 20.00
Gym Card Fee	First Time Member or Replacement	10%	\$ 18.18	\$ 1.82	\$ 20.00	\$ -	\$ 20.00
Pensioner Discount 50% of normal Fee		10%		1/2 of normal fee			\$ -
Tai Chi Classes Fee per Class (per person)		10%	\$ 4.55	\$ 0.45	\$ 5.00	\$ 5.00	\$ -
Marquee (plus \$500 bond) 10m x 15m	per function hire	10%	\$ 1,363.64	\$ 136.36	\$ 1,500.00	\$ 1,500.00	\$ -
<i>*Labour for erecting will be charged at the Labour Hire rate per Plant Hire section</i>							
CRC - Lease (Annually)		10%	\$ 3,309.09	\$ 330.91	\$ 3,640.00	\$ 3,640.00	\$ -
Sandalwood Arts - Lease (Annually)		10%	\$ 472.73	\$ 47.27	\$ 520.00	\$ 520.00	\$ -

Schedule of Fees & Charges 2019/20

SERVICE	GST RATE	2019/20			2018/19	VARIANCE	
		NET	TAX	TOTAL	TOTAL		
Events Kit Community Group / Mukinbudin Resident Hire Fees per item							
Item	Number Available						
Marquee - 4m x 4m includes frame, roof, 3 side walls, ropes, pegs, sandbags and carry bags	4	10%	\$ 45.45	\$ 4.55	\$ 50.00	\$ 50.00	\$ -
*Tables - rectangle foldaway 1800 x 760	10	10%	\$ 4.55	\$ 0.45	\$ 5.00	\$ 5.00	\$ -
Tables - round foldaway 1800 round	10	10%	\$ 6.36	\$ 0.64	\$ 7.00	\$ 7.00	\$ -
*Table trolleys	2	10%	\$ 4.55	\$ 0.45	\$ 5.00	\$ 5.00	\$ -
Patio heaters incl. gas bottle	6	10%	\$ 40.00	\$ 4.00	\$ 44.00	\$ 44.00	\$ -
Festoon lighting 10m	3	10%	\$ 9.09	\$ 0.91	\$ 10.00	\$ 10.00	\$ -
Festoon lighting 20m	2	10%	\$ 13.64	\$ 1.36	\$ 15.00	\$ 15.00	\$ -
Fairy lights 25m	4	10%	\$ 4.55	\$ 0.45	\$ 5.00	\$ 5.00	\$ -
Outdoor chairs - black, plastic, stackable	50	10%	\$ 1.82	\$ 0.18	\$ 2.00	\$ 2.00	\$ -
Event fabric - muslin	5 rolls	10%	\$ 9.09	\$ 0.91	\$ 10.00	\$ 10.00	\$ -
Event fabric - hessian 30m	4 rolls	10%	\$ 9.09	\$ 0.91	\$ 10.00	\$ 10.00	\$ -
*Salad bowls - white	5	10%	\$ 0.91	\$ 0.09	\$ 1.00	\$ 1.00	\$ -
*Various size stainless steel salad bowls	4	10%	\$ 0.91	\$ 0.09	\$ 1.00	\$ 1.00	\$ -
*Serving Platters - blue	3	10%	\$ 0.91	\$ 0.09	\$ 1.00	\$ 1.00	\$ -
*Serving platters - white rectangular	8	10%	\$ 0.91	\$ 0.09	\$ 1.00	\$ 1.00	\$ -
*Serving platter - square	4	10%	\$ 0.45	\$ 0.05	\$ 0.50	\$ 0.50	\$ -
*Round divided sauce dish	10	10%	\$ 0.45	\$ 0.05	\$ 0.50	\$ 0.50	\$ -
*Round condiment dish	10	10%	\$ 0.45	\$ 0.05	\$ 0.50	\$ 0.50	\$ -
*Cheese knife	10	10%	\$ 0.45	\$ 0.05	\$ 0.50	\$ 0.50	\$ -
*Cheese board	10	10%	\$ 0.91	\$ 0.09	\$ 1.00	\$ 1.00	\$ -
*Salad servers	10	10%	\$ 0.45	\$ 0.05	\$ 0.50	\$ 0.50	\$ -
*Aprons	10	10%	\$ 0.45	\$ 0.05	\$ 0.50	\$ 0.50	\$ -
Queue Barrier Bollards - 2m extension belt	12	10%	\$ 4.55	\$ 0.45	\$ 5.00	\$ 5.00	\$ -
Heavy Duty Power Board	2	10%	\$ 0.91	\$ 0.09	\$ 1.00	\$ 1.00	\$ -
Extension Leads	3	10%	\$ 1.82	\$ 0.18	\$ 2.00	\$ 2.00	\$ -
Small Outdoor Tables	10	10%	\$ 4.55	\$ 0.45	\$ 5.00	\$ 5.00	\$ -
Water cooler	1	10%	\$ 4.55	\$ 0.45	\$ 5.00	\$ 5.00	\$ -
Eskey - 120 litre	1	10%	\$ 4.55	\$ 0.45	\$ 5.00	\$ 5.00	\$ -
<i>*These items are stored at the Sporting Complex and are available for free use when the Complex is hired. \$200 bond payable on hire of any item or at discretion of CEO</i>							
Events Kit Business / Non-Resident Hire Fees per item							
Item	Number Available						
Marquee - 4m x 4m includes frame, roof, 3 side walls, ropes, pegs, sandbags and carry bags	4	10%	\$ 181.82	\$ 18.18	\$ 200.00	\$ 200.00	\$ -
*Tables - rectangle foldaway 1800 x 760	10	10%	\$ 10.91	\$ 1.09	\$ 12.00	\$ 12.00	\$ -
Tables - round foldaway 1800 round	10	10%	\$ 16.82	\$ 1.68	\$ 18.50	\$ 18.50	\$ -
*Table trolleys	2	10%	\$ 18.18	\$ 1.82	\$ 20.00	\$ 20.00	\$ -
Patio heaters incl. gas bottle	6	10%	\$ 63.64	\$ 6.36	\$ 70.00	\$ 70.00	\$ -
Festoon lighting 10m	3	10%	\$ 36.36	\$ 3.64	\$ 40.00	\$ 40.00	\$ -
Festoon lighting 20m	2	10%	\$ 45.45	\$ 4.55	\$ 50.00	\$ 50.00	\$ -
Fairy lights 25m	4	10%	\$ 18.18	\$ 1.82	\$ 20.00	\$ 20.00	\$ -
Outdoor chairs - white/black, plastic, stackable	50	10%	\$ 6.82	\$ 0.68	\$ 7.50	\$ 7.50	\$ -
Event fabric - muslin	5 rolls	10%	\$ 27.27	\$ 2.73	\$ 30.00	\$ 30.00	\$ -
Event fabric - hessian 30m	4 rolls	10%	\$ 36.36	\$ 3.64	\$ 40.00	\$ 40.00	\$ -
*Salad bowls - white	5	10%	\$ 2.73	\$ 0.27	\$ 3.00	\$ 3.00	\$ -
*Various size stainless steel salad bowls	4	10%	\$ 2.73	\$ 0.27	\$ 3.00	\$ 3.00	\$ -
*Serving Platters - blue	3	10%	\$ 3.64	\$ 0.36	\$ 4.00	\$ 4.00	\$ -
*Serving platters - white rectangular	8	10%	\$ 1.82	\$ 0.18	\$ 2.00	\$ 2.00	\$ -
*Serving platter - square	4	10%	\$ 0.91	\$ 0.09	\$ 1.00	\$ 1.00	\$ -
*Round divided sauce dish	10	10%	\$ 0.45	\$ 0.05	\$ 0.50	\$ 0.50	\$ -
*Round condiment dish	10	10%	\$ 0.45	\$ 0.05	\$ 0.50	\$ 0.50	\$ -
*Cheese knife	10	10%	\$ 0.45	\$ 0.05	\$ 0.50	\$ 0.50	\$ -
*Cheese board	10	10%	\$ 1.82	\$ 0.18	\$ 2.00	\$ 2.00	\$ -
*Salad servers	10	10%	\$ 1.82	\$ 0.18	\$ 2.00	\$ 2.00	\$ -
*Aprons	10	10%	\$ 1.82	\$ 0.18	\$ 2.00	\$ 2.00	\$ -
Queue Barrier Bollards - 2m extension belt	12	10%	\$ 18.18	\$ 1.82	\$ 20.00	\$ 20.00	\$ -
Heavy Duty Power Board	2	10%	\$ 4.55	\$ 0.45	\$ 5.00	\$ 5.00	\$ -
Extension Leads	3	10%	\$ 6.36	\$ 0.64	\$ 7.00	\$ 7.00	\$ -
Small Outdoor Tables	10	10%	\$ 11.36	\$ 1.14	\$ 12.50	\$ 12.50	\$ -
Water cooler	1	10%	\$ 9.09	\$ 0.91	\$ 10.00	\$ 10.00	\$ -
Eskey - 120 litre	1	10%	\$ 9.09	\$ 0.91	\$ 10.00	\$ 10.00	\$ -
<i>*These items are stored at the Sporting Complex and are available for free use when the Complex is hired. \$200 bond payable on hire of any item or at discretion of CEO</i>							
Economic Services							
<u>Standpipes Water</u>							
Standpipe Key			\$ 200.00	\$ 20.00	\$ 220.00	\$ 220.00	\$ -
Water minimum charge			\$ 10.00	-	\$ 10.00	\$ 10.00	\$ -
Water	per kilolitre (1,000L)		\$ 2.00	-	\$ 3.50	\$ 3.50	\$ -
<u>Other Economic Services</u>							
Mukinbudin Café	See Lease Agreement						
AIM Lease Cnr Shadbolt St Bent St	See lease agreement						
Industrial Unit	See Lease Agreement						
<u>Caravan Park</u>							
Casual use of CVP showers	per use		\$ 4.95	\$ 0.55	\$ 5.50	\$ 5.00	\$ 0.50
WiFi Vouchers	per voucher/per day		\$ -	\$ -	\$ -	\$ -	\$ -
Washing Machine	per use		\$ 3.60	\$ 0.40	\$ 4.00	\$ 4.00	\$ -
Clothes Dryer	per use		\$ 4.50	\$ 0.50	\$ 5.00	\$ 5.00	\$ -
Pensioner Discount of 10% applies to all charges							
Caravan and Motorhome Club of Aust Ltd members Discount of 10% applies on all charges							
Powered Site	per night	10%	\$ 28.18	\$ 2.82	\$ 31.00	\$ 30.00	\$ 1.00
Site without Power	per night	10%	\$ 14.55	\$ 1.45	\$ 16.00	\$ 15.00	\$ 1.00
Railway Barracks	per night	10%	\$ 41.82	\$ 4.18	\$ 46.00	\$ 45.00	\$ 1.00
Park Units	per night	10%	\$ 110.91	\$ 11.09	\$ 122.00	\$ 120.00	\$ 2.00
House - per night - 25 Cruickshank Road or 3 Earl Drive	per night	10%	\$ 139.09	\$ 13.91	\$ 153.00	\$ 150.00	\$ 3.00
Extra people over 4 persons	per person, per night	10%	\$ 9.09	\$ 0.91	\$ 10.00	\$ 10.00	\$ -
8 Lansdell St if rented as Short Term furnished accommodation per night	per night	10%	\$ 139.09	\$ 13.91	\$ 153.00	\$ 150.00	N/A
<i>*Please note there is no discount for weekly stays, all accommodation is charged on a nightly basis</i>							

Schedule of Fees & Charges 2019/20

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SERVICE	GST RATE	2019/20			2018/19	VARIENCE
		NET	TAX	TOTAL	TOTAL	
Community Bus						
Community Bus – per kilometre	10%	\$ 1.23	\$ 0.12	\$ 1.35	\$ 1.30	\$ 0.05
Community Bus – per kilometre up to 200km then a reduced rate per km 2/3rds of the fee	10%	\$ 1.73	\$ 0.17	\$ 1.90	\$ 1.85	\$ 0.05
Cleaning Charge (if not clean)		\$ 36.36	\$ 3.64	\$ 40.00		N/A
Private Works						
Plant (unless specified Wet Hire)						
Grader	10%	\$ 143.64	\$ 14.36	\$ 158.00	\$ 155.00	\$ 3.00
DAF Truck Prime mover	10%	\$ 120.91	\$ 12.09	\$ 133.00	\$ 130.00	\$ 3.00
DAF Truck & Side tipper Trailer	10%	\$ 152.73	\$ 15.27	\$ 168.00	\$ 165.00	\$ 3.00
Mitsub Truck (6 Wheel)	10%	\$ 120.91	\$ 12.09	\$ 133.00	\$ 130.00	\$ 3.00
Cat Front End Loader	10%	\$ 139.09	\$ 13.91	\$ 153.00	\$ 150.00	\$ 3.00
Cat Vibe Steel Roller	10%	\$ 101.82	\$ 10.18	\$ 112.00	\$ 110.00	\$ 2.00
Hino Small Trucks	10%	\$ 74.55	\$ 7.45	\$ 82.00	\$ 80.00	\$ 2.00
New Holland Tractor	10%	\$ 97.27	\$ 9.73	\$ 107.00	\$ 105.00	\$ 2.00
John Deere Tractor	10%	\$ 79.09	\$ 7.91	\$ 87.00	\$ 85.00	\$ 2.00
Cat Skid Steer	10%	\$ 116.36	\$ 11.64	\$ 128.00	\$ 125.00	\$ 3.00
Komatsu Backhoe	10%	\$ 120.91	\$ 12.09	\$ 133.00	\$ 130.00	\$ 3.00
Towed Cement mixer (dry hire)	10%	\$ 50.91	\$ 5.09	\$ 56.00	\$ 55.00	\$ 1.00
Wacka Packa (dry hire)	10%	\$ 50.91	\$ 5.09	\$ 56.00	\$ 55.00	\$ 1.00
Jack Hammer (dry hire)	10%	\$ 50.91	\$ 5.09	\$ 56.00	\$ 55.00	\$ 1.00
Tree Planter (dry hire)	10%	\$ 70.00	\$ 7.00	\$ 77.00	\$ 75.00	\$ 2.00
Tree Planter (new) (dry hire)	10%	\$ 97.27	\$ 9.73	\$ 107.00	\$ 105.00	\$ 2.00
Labour Rate per hour	10%	\$ 50.00	\$ 5.00	\$ 55.00	at Cost	
Materials* (Per cubic metre m3)						
Brickies Sand (White)	10%	\$ 88.18	\$ 8.82	\$ 97.00	\$ 95.00	\$ 2.00
Compaction Sand (Yellow)	10%	\$ 28.18	\$ 2.82	\$ 31.00	\$ 30.00	\$ 1.00
Gravel/Loam/Fill	10%	\$ 28.18	\$ 2.82	\$ 31.00	\$ 30.00	\$ 1.00
Blue Metal (5, 7, or 14mm)	10%	\$ 83.64	\$ 8.36	\$ 92.00	\$ 90.00	\$ 2.00
Blue Metal Scraps	10%	\$ 23.64	\$ 2.36	\$ 26.00	\$ 25.00	\$ 1.00
Mulch per m3	10%	\$ 37.27	\$ 3.73	\$ 41.00	\$ 40.00	\$ 1.00

* plant hire charge for delivery outside of the Mukinbudin townsite, which is charged out as above

7.3 Chief Executive Officer's Reports

7.3.1 NEWROC Executive Meeting Minutes 23rd July 2019	
Location:	Shire of Mukinbudin Council Chambers
File Ref:	ADM 236
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	12 th August 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Minutes of NEWROC Executive Meeting 23 rd July 2019
Documents Tabled	Nil

Background

An Executive Meeting of NEWROC was held on Tuesday 23rd July 2019 in the Shire of Mukinbudin Council Chambers.

Officer Comment:

The following items form part of the Minutes:

7. Matters for Consideration

- 7.1 NEWROC Strategic Planning – Project Updates
- 7.2 Telecommunications Project
- 7.3 NEWTRAVEL
- 7.4 Rural Health Forum
- 7.5 NEWROC EO Contract Review

9. Other Business – to be noted and received

- 9.1 Flammable Aluminium Cladding
- 9.2 Auditor General Trust
- 9.3 WALGA – Anne Banks McAllister
- 9.4 NEWROC Local Government Week Dinner 2019

10. 2019 Meeting Schedule

- | | | |
|--------------|-----------|--------------|
| 27 August | Council | Kellerberrin |
| 24 September | Executive | Trayning |
| 22 October | Council | Trayning |
| 26 November | Executive | Wyalkatchem |
| 10 December | Council | Wyalkatchem |

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That Council receive the NEWROC Council Meeting Minutes for 23rd July 2019.

Carried /



Executive Meeting

23 July 2019

Shire of Mukinbudin, Council Chambers
15 Maddock Street
MUKINBUDIN

MINUTES

1.30pm Networking and Light Lunch
2.00pm NEWROC Meeting

NEWROC Vision Statement

NEWROC is a strong, cohesive regional leadership group that fosters economic prosperity of member Councils.

www.newroc.com.au

ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none"> ☪ Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year) ☪ Council reviews NEWROC project priorities 	Council
March	<ul style="list-style-type: none"> ☪ WDC attendance to respond to NEWROC project priorities ☪ Submit priority projects to WDC, Regional Development and WA Planning ☪ Discussion regarding portfolios vs projects, current governance structure 	Executive
April	<ul style="list-style-type: none"> ☪ NEWROC Budget Preparation ☪ Review NEWTRAVEL Tourism Officer Contract - expires June 2017 	Council
May	<ul style="list-style-type: none"> ☪ NEWROC Draft Budget Presented ☪ NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2019) ☪ Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend 	Executive
June	☪ NEWROC Budget Adopted	Council
July		Executive
August	☪ Information for Councillors pre-election	Council
September		Executive
October	☪ NEWROC CEO and President Handover	Council
November	<ul style="list-style-type: none"> ☪ NEWROC Induction of new Council representatives (every other year) ☪ Review NEWROC MoU (every other year) 	Executive
December	☪ NEWROC Drinks	Council

ONGOING ACTIVITIES

Compliance

Media Releases

NEWROC Rotation

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem

(November 2017 – November 2019)

Shire of Koorda

Shire of Mukinbudin

Shire of Trayning

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NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes for the Executive Meeting held at the Shire of Mukinbudin, Council Chambers, 15 Maddock Street, Mukinbudin on Tuesday 23 July 2019 commencing at 2.01pm.

MINUTES

1. OPENING AND ANNOUNCEMENTS

NEWROC CEO, Taryn Dayman welcomed everyone and opened the meeting

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1. Attendance

Taryn Dayman	NEWROC CEO, Shire of Wyalkatchem
Darren Simmons	CEO, Shire of Koorda
John Nuttall	CEO, Shire of Mt Marshall
Dirk Sellenger	CEO, Shire of Mukinbudin
Adam Majid	CEO, Shire of Nungarin
Brian Jones	CEO, Shire of Trayning

NEWROC Officer

Caroline Robinson Executive Officer, NEWROC

2.2. Apologies

Nil

2.3. Guests

Stephen Grimmer City of Albany (via ZOOM)

2.4. Leave of Absence Approvals / Approved

3. Declarations of Interest and Delegations Register

3.1. Delegation Register

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (Shire of Wyalkatchem)	Council	CEO	Council Dec 2017
Management of NEWTravel EO	Council	NEWTRAVEL	Council
NEWROC Website	CEO	NEWROC EO	Council June 2017

4. Presentations

Stephen Grimmer, City of Albany on Integrated Planning (via ZOOM)

- 👉 IPR Peer Support Program
- 👉 Context specific and scaled according to the Shire. Example of 11 LG's in the Great Southern
- 👉 Stephen can come up to the NEWROC and assist with an IPR self assessment, benchmarking against best practice, identify strategies to help staff and elected members participate in IPR etc
- 👉 Stephen is funded by the Department for his support role
- 👉 Drop Box is available to member CEO's with IPR resources

ACTION

Contact details of all member CEOs to be provided to Stephen Grimmer so they can be added to Drop Box and receive IPR resources.

Express an Interest in hosting Stephen Grimmer within the NEWROC, preferably at the September Executive Meeting.

Possible agenda for the September workshop:

Tuesday 24th September 2019

Morning (followed by NEWROC meeting in the afternoon)

- 👉 General IPR discussion, best practice, group going forward
- 👉 Self assessment
- 👉 How do we link the asset management plan to the LTFP?
- 👉 How do we best involve elected members?
- 👉 How do we continue learning in this area?

Wednesday 25th September 2019

One on one assistance with member Councils

CEO's and other senior staff involved in IPR welcome to attend

5. MINUTES OF MEETINGS

Minutes of the Executive Meeting held 28 May 2019 have previously been circulated.

RESOLUTION:

That the Minutes of the Executive Meeting held on 28 May 2019 be received as a true and correct record of proceedings.

Moved D Simmons

Seconded A Majid

Carried 6/0

5.1. Business Arising

Nil

6. FINANCIAL MATTERS
6.1. Income, Expenditure and P and L

FILE REFERENCE:	42-2 Finance Audit and Compliance
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	22 July 2019
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Taryn Dayman – CEO, Shire of Wyalkatchem Dannelle Foley – Assistant to the NEWROC EO
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENTS

The below list outlines the income and expenditure from 1 May 2019 to 30 June 2019

Balance Sheet

Balance Sheet	
NEWROC	
As at 30 June 2019	
	30 Jun 2019
Assets	
Bank	
BB NEWROC Funds-5557	\$179,445.43
BB Term Deposit Account-1388	\$150,000.00
Total Bank	\$329,445.43
Total Assets	\$329,445.43
Liabilities	
Current Liabilities	
Gst Payable	\$11,323.01
Total Current Liabilities	\$11,323.01
Total Liabilities	\$11,323.01
Net Assets	\$318,122.42
Equity	
Current Year Earnings	\$23,233.05
Retained Earnings	\$294,889.37
Total Equity	\$318,122.42

Income and Expenditure

Account Transactions

North Eastern Wheatbelt Regional Organisation of Councils
For the period 1 May 2019 to 30 June 2019

Date	Description	Reference	Credit	Debit	Running Balance	Gross
BB NEWROC Funds-5557						
Opening Balance			25,682.02	0.00	25,682.02	0.00
01 May 2019	Bendigo Bank	Transaction Fees	0.00	0.80	25,681.22	(0.80)
01 May 2019	Payment: Digit Books Pty Ltd	D1G1T Inv 16735	0.00	50.00	25,631.22	(50.00)
01 May 2019	Bendigo Bank	Interest Received	1.19	0.00	25,632.41	1.19
03 May 2019	Payment: Shire of Nungarin	Nungarin Subscription 18/19	17,600.00	0.00	43,232.41	17,600.00
13 May 2019	ATO	BAS	490.00	0.00	43,722.41	490.00
13 May 2019	Digit Books Pty Ltd	Credit from D1g1t - Advisor Change	25.00	0.00	43,747.41	25.00
22 May 2019	Payment: Shire of Nungarin	Shire of Nungarin - BBRF Grant reimbursement	157,712.50	0.00	201,459.91	157,712.50
23 May 2019	Payment: Solum Wheatbelt Business Solutions	Solum - EO Services Inv 44	0.00	3,286.00	198,173.91	(3,286.00)
23 May 2019	Payment: Wyalkatchem Book Club	Wyalkatchem Book Club - Literary Luncheon	0.00	600.00	197,573.91	(600.00)
23 May 2019	Payment: Bencubbin CRC	Bencubbin CRC - Records Storage	0.00	70.00	197,503.91	(70.00)
23 May 2019	Payment: NEWTRAVEL INC	WBW Marketing Inv103	0.00	3,000.00	194,503.91	(3,000.00)
23 May 2019	Payment: TechCloud Enterprises	TechCloud - Web Hosting Inv 1403	0.00	120.00	194,383.91	(120.00)
24 May 2019	Monitor Books	Monitor Books - XERO Subscription	0.00	24.99	194,358.92	(24.99)
01 Jun 2019	Bendigo Bank	Transaction Fees	0.00	2.00	194,356.92	(2.00)
01 Jun 2019	Bendigo Bank	Interest received	10.42	0.00	194,367.34	10.42
03 Jun 2019	Payment: Monitor Bookkeeping Services	Monitor Bookkeeping - Xero Subs	0.00	50.00	194,317.34	(50.00)
13 Jun 2019	Payment: Cullen McLeod Lawyers	Cullen McLeod Inv 035052 - Crisp Agreement	0.00	2,943.50	191,373.84	(2,943.50)
17 Jun 2019	Payment: Management Solutions	SEGRA Conference - J Nuttall	0.00	1,218.53	190,155.31	(1,218.53)
17 Jun 2019	Payment: Solum Wheatbelt Business Solutions	Solum - EO Services Inv0048	0.00	3,347.50	186,807.81	(3,347.50)
17 Jun 2019	Payment: Vernon Contracting	Vernon - TO Services Inv9	0.00	2,426.38	184,381.43	(2,426.38)
27 Jun 2019	Payment: TechCloud Enterprises	TechCloud - Webiste Support Subscription	0.00	328.00	184,053.43	(328.00)
27 Jun 2019	Payment: Solum Wheatbelt Business Solutions	Solum - Eo Services Inv50	0.00	3,392.50	180,660.93	(3,392.50)
27 Jun 2019	Payment: Vernon Contracting	Vernon Cont. TO Services Inv11	0.00	1,215.50	179,445.43	(1,215.50)
Total BB NEWROC Funds-5557			175,839.11	22,075.70	179,445.43	153,763.41
Closing Balance			179,445.43	0.00	179,445.43	0.00
Total			175,839.11	22,075.70	153,763.41	153,763.41

Profit and Loss
North Eastern Wheatbelt Regional Organisation of Councils
For the 2 months ended 31 May 2019
Cash Basis

	May-19	YTD
Income		
Grants received	\$143,375.00	\$143,375.00
Income from Reimbursements	\$0.00	\$2,952.20
Interest	\$20.24	\$201.39
NEWROC Business Case / Project Work Subs	\$2,000.00	\$12,000.00
NEWROC Subscriptions Received	\$11,000.00	\$66,000.00
Tourism Officer Subscriptions Rec.	\$4,772.73	\$17,272.73
Wheatbelt Way Marketing Subscription	\$500.00	\$3,000.00
Total Income	\$161,667.97	\$244,801.32
Gross Profit	\$161,667.97	\$244,801.32
Less Operating Expenses		
Accounting/Audit fees	\$90.89	\$2,162.67
Bank charges	\$3.75	\$17.37
Business Case Fees	\$0.00	\$471.60
Event / Ceremony Expenses	\$0.00	\$139.07
Executive Officer Business Case/Project Work	\$0.00	\$6,000.00
Executive Officer Contract Services	\$5,945.00	\$29,454.77
Executive Officer Office Expenses	\$0.00	\$1,632.27
Executive Officer Seminars/Conferences	\$0.00	\$768.18
Executive Officer Travel	\$627.00	\$3,053.25
Executive Officer Travelling Expenses (Accom)	\$0.00	\$68.18
Expenses for Reimbursement	\$0.00	\$2,948.65
Legal expenses	\$0.00	\$970.00
Literary Luncheon	\$600.00	\$1,200.00
Records Storage	\$63.64	\$63.64
Telecommunications Contractor/Services	\$0.00	\$573.82
Tourism Officer Contract Services	\$1,100.00	\$8,300.00
Tourism Officer Travel	\$530.53	\$1,596.68
WBW Marketing	\$3,000.00	\$3,000.00
Website and Database	\$109.09	\$109.09
Total Operating Expenses	\$12,069.90	\$62,529.24
Net Profit	\$149,598.07	\$182,272.08

RESOLUTION:


That the list of income and expenditure from 1 May to June 30 be received and profit and loss until 31 May be received.

Moved B Jones

Seconded D Simmons

Carried 6/0

Discussion:

-  The Profit and Loss Statement will be resent (1 May – 30 June) as the one included in the Agenda was only until May 31st

7. MATTERS FOR CONSIDERATION
7.1. NEWROC Strategic Planning – Project Updates

FILE REFERENCE:	041-5 Strategic and Future Planning
REPORTING OFFICER:	Caroline Robinson, Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	18 July 2019
ATTACHMENT NUMBER:	Energy Briefing Note ASK Waste Management Quote
CONSULTATION:	Taryn Dayman Giles Perryman Juliet Grist
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Below is an updated status report for the NEWROC Strategic Projects:

NEWROC STRATEGIC PROJECTS – Status Report

	NEWROC PRIORITY PROJECT as developed at February 2018 Strategy Day	PROGRESS	NEWROC EO NEXT STEP CEO SUPPORT	FUTURE FUNDING
	Projects 2018	1. Renewable Energy Investigation Business Case	<ul style="list-style-type: none"> Discussion with Power Ledger following their presentation to Innovation Central Midlands MicroGrid Report released Renewable Energy Project Plan developed Stage 2 Report Completed (included DPIRD and Western Power meetings) 	
2. IT Services Investigation into IT support for members as well as businesses in the district		<ul style="list-style-type: none"> Presentation to Executive at May Executive meeting by IWS Corporate Three members progressing with IT Vision 	<ul style="list-style-type: none"> Formation of a IT steering group (C Robinson, A Majid) NEWROC EO has encouraged IWS Corporate to submit an application to be a preferred WALGA supplier (opened in June and closed in July 2019). IWS Corporate submitted an application NEWROC EO has sent IWS Corporate information on REDS application (July 2019) for a proposed IT position within the NEWROC (assist with NEWROC members but also SME's) – aim is to put an IT professional in the district, application could be supported by both NEWROC and 	REDS 2019

			Wheatbelt Business Network	
	3. Regional Subsidiary Investigation and preparation	<ul style="list-style-type: none"> Executive working on charter and business plan (DRAFT) Meeting held with the Minister for Local Government February 2019 NEWROC Letter of thanks to the Minister for the meeting 	<ul style="list-style-type: none"> NEWROC CEO and NEWROC EO met with DLG and discussed the regional subsidiary regulations (16/4/19) ACTION – NEWROC to provide feedback on financial compliance and suggested amendments as well as projects we would use within a regional subsidiary structure 	
	4. Telecommunications – contemporary and future focused Advocacy	<ul style="list-style-type: none"> Crisp Wireless has developed a strategic infrastructure investment list NEWROC has commissioned a tower in the Shire of Mukinbudin In principle support for a tower in Yorkrakine 	<ul style="list-style-type: none"> Continue to promote CW for sign ups John Nuttall	
2019	5. Roads Contracting to MRWA Investigation	<ul style="list-style-type: none"> NEWROC EO spoke with Shire of Chapman Valley CEO to discuss their roads contracting service under the regional council March Executive meeting, members brought Amount (dollars) of road works that was outsourced last financial year and any previous years and the amount (dollars) of engineering that was outsourced last financial year and any previous years 	<ul style="list-style-type: none"> Project plan and sample job description developed for an engineer across the NEWROC Contact made with WDC regarding this position as a cash or in kind contribution to the Wheatbelt Secondary Freight Network – would only be considered in kind 	
	6. Waste Investigation	<ul style="list-style-type: none"> Improving local waste sites Giles Perryman from ASK Waste Management presented at June Council meeting NEWROC EO met with RDA Wheatbelt EO to discuss NEWROC strategic projects and waste was raised – current Board member of RDA Wheatbelt is interested in waste and our interest will be raised with the Board 	<ul style="list-style-type: none"> Quote received from ASK Waste Management for a business case to progress the project 	

Members are asked to provide feedback on the following:

ENERGY STRATEGIC PROJECT

Briefing Note on the energy project be discussed, with possible next steps to be:

Energy

1. Work with Western Power to clearly identify the areas of NEWROC that are experiencing high incidence of power interruptions.
2. Meet with Western Power Design Consultancy team to review short term solutions to identified power reliability issues identified in 1. Above (whilst keeping the long-term view in mind).
3. Work with Western Power and industry to understand the size and pattern of power usage within NEWROC including identified future needs.

Industry Development

4. Gather data on what possible sources of fuel exist within the NEWROC region for a bioenergy conversion.
5. Gather industry data on organisations that require volumes of heating/cooling and electricity for other uses. This should include an analysis of each of the Shire Administration's needs (street lighting, swimming pools, etc).

RESOLUTION:

Rural and Regional Economics Briefing Note on the energy project be received

Moved J Nuttall

Seconded A Majid

Carried 6/0

WASTE STRATEGIC PROJECT

Scope for the waste project was provided to two consultants (see below). Quote received from ASK Waste Management and a quote has also been requested from Talis, however not received yet. It is the intention to receive the final report on this project for the August Council meeting

WASTE PROJECT – SCOPE

PROJECT BACKGROUND

The waste sites across the NEWROC are registered. There are varying services across the district in regards to kerbside collections, but currently one provider services the members under individual agreements. The waste sites are unmanned and experience common challenges such as – commercial waste that is dumped which may be illegal, waste being dumped by non residents / rate payers, waste site compliance etc. The NEWROC is keen to see waste sites improved and their life extended. So too the management of waste (general waste, recycling, commercial, green etc). The members aim to work collectively to solve common problems and achieve efficiencies.

PROJECT GOALS

- Feasible concepts and strategies to improve waste sites and waste management across the NEWROC preferably collectively (all six members or part thereof) or individually
- Written report which can be used in funding submissions

INFORMATION SUPPLIED BY THE NEWROC

- Tonnes of waste received (2018 and previous years)
- Previous waste studies

TIMEFRAME

Work to be completed by 20 August 2019

DESIRED OUTCOMES

- Feasible and fully costed concepts to improve waste sites in the NEWROC (micro and macro solutions)
- Feasible and fully costed strategies to improve waste management practices and processes in the NEWROC
- Clearly actions for each member and the group to move forward in solving common challenges in waste management
- Identification of external funding to implement the concepts and strategies

OFFICER RECOMMENDATION

The quote by _____ for \$_____ be accepted

GHD Waste contractor
 WALGA Preferred Supplier Panel
 Re Send this Officer Recommendation

ADDITIONAL COMMENTS

- 👉 Members are asked to look at this project: <https://www.kwinana.wa.gov.au/our-city/news/Pages/Solar-Energy-Powering-Waste-Disposal-Initiative-in-Kwinana.aspx> and consider whether there is an alignment between the strategic projects of waste and energy, and if there is, whether the successful consultant for the waste project should also consider looking at the Kwinana project for inclusion.

OFFICER RECOMMENDATION

That:

- i) NEWROC EO meet with Western Power Design Team for an initial discussion;
- ii) NEWROC EO to meet with Phoenix Energy; and
- iii) Data to be gathered on possible sources of fuel in the NEWROC – discussion with Wheatbelt Development Commission for assistance with this (DPIRD)

RESOLUTION

That:

- i) NEWROC EO meet with Western Power Design Team for an initial discussion;**
- ii) Data to be gathered on possible sources of fuel in the NEWROC – discussion with Wheatbelt Development Commission for assistance with this (DPIRD)**

Moved J Nuttall

Seconded B Jones

Carried 6/0

7.2. Telecommunications Project

FILE REFERENCE:	035-1 Grants General
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	18 July 2019
ATTACHMENT NUMBER:	New Crisp Wireless flyer
CONSULTATION:	Maree Gooch
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Update provided from Crisp Wireless (14 July 2019):

- 👉 Crisp Wireless website updated to include testimonials
- 👉 Changed the 'name' of the Residential Plans to *Residential and SME Plans*. There are a couple of changes still required on the website
- 👉 On the *Residential and SME Plans* webpage they have added information about the free connection for 3 year contracts and that connection fees apply for two year contracts.
- 👉 If anyone wants the \$55 plan that is not published then the connection fees apply
- 👉 New printed flyer for an upcoming mail drop (attached)

Actions by the NEWROC EO:

- 👉 PPSR completed on towers
- 👉 Letter to Crisp Wireless sent with the agreement for their review
- 👉 Letter ready for residents in Wyalkatchem and Mukinbudin regarding new tower and proposed tower – just sorting out residential addresses

RESOLUTION

Information be received

Moved D Simmons

Seconded D Sellenger

Carried 6/0

Discussion:

- 👉 The 2019/20 NEWROC Budget includes \$90K for new towers in the NEWROC. The new towers for Mukinbudin and proposed in Yorkrakine will come from this budget allocation and will not be a cost to member Councils
- 👉 A General Deed needs to be developed – NEWROC EO getting quotes for this. Once the NEWROC and Crisp Wireless Agreement has been signed, a general deed is signed
- 👉 NEWROC EO to suggest some marketing on the containers, particularly between Koorda and Mukinbudin, Koorda and Beacon
- 👉 Approximately 3 sign ups a week, 6 bookings in next week or so, 8 yet to sign but on prospects

ACTION: NEWROC EO to wait until Crisp Wireless has signed the Agreement before additional work on the project (promotions etc)

7.3. NEWTRAVEL

REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Caroline Robinson is the CEO of the Wheatbelt Business Network
DATE:	16 July 2019
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Linda Vernon, Tourism Officer NEWTRAVEL
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

A draft strategic plan (developed by the WBN) has been submitted to the NEWTravel EO for review and discussion at the next NEWTravel meeting.

NEWTravel, CWVC and Roe Tourism have discussed a joint marketing project and the WBN has developed a project plan, with the view to an application for the QANTAS Regional Grant Scheme (August 2019), following discussion with membership bases.

The July NEWTRAVEL Meeting will be held on Thursday 25th July, 10am in Westonia at the Miners Hall.

RESOLUTION:



Information is received

Moved D Simmons

Seconded D Sellenger

Carried 6/0

Discussion:

-  Discussion around the role of NEWTravel
-  Linda Vernon to send tourism statistics to Shire of Trayning

7.4. RURAL HEALTH FORUM

REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	16 July 2019
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Marissa MacDonald, WALGA
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

A phone meeting was held with WALGA regarding the upcoming health forum.

A save the date has been developed and uploaded onto the WALGA website <https://walga.asn.au/News,-Events-and-Publications/Events/Wheatbelt-Regional-Health-Services-Forum>

To date confirmed speakers include Sean Conlan (WACHS) and Melissa Spark WA Primary Health Alliance.

Promotion of the event will occur after Local Government Week.

RESOLUTION:

That:




- i) Members add the Health Forum web link to their Council web sites; and**
- ii) The information is received**

Moved A Majid

Seconded B Jones

Carried 6/0

Discussion:

-  St Johns Ambulance speaker needs to be based in the Wheatbelt
-  Some speakers are yet to have topics
-  Invitations to AROC, WEROC, all NEWROC Councils (staff and elected members), local members of parliament

7.5. NEWROC EO CONTRACT REVIEW

PORTFOLIO:	Corporate Capacity
FILE REFERENCE:	042 -2 Executive Officer
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Caroline Robinson has written the agenda item and is the current NEWROC EO
DATE:	16 July 2019
ATTACHMENT NUMBER:	EO Contract
CONSULTATION:	Taryn Dayman
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

The NEWROC Executive Officer contract has expired (June 2019).

Members are asked to review the current contract, role of the NEWROC EO and performance of the current NEWROC EO Caroline Robinson (SOLUM).

SOLUM has held the contract since 2013, with a review and renewal in 2016.

The item has been submitted for discussion by the Executive and for consideration for the NEWROC Council.

OFFICER RECOMMENDATION

The NEWROC EO contract be updated with duties be aligned with the current NEWROC MoU and strategic priorities of the group

NEWROC CEO to commence discussions with current NEWROC EO regarding current contract

RESOLUTION:

NEWROC CEO to commence discussions with current NEWROC EO regarding contract

Moved B Jones

Seconded D Simmons

Carried 6/0

C Robinson left the meeting for this agenda item (left at 3.16pm and returned at 3.32pm)

8. EMERGING NEWROC ISSUES as notified, introduced by decision of the Meeting

Nil

9. Other Business – To Be Noted and Received

9.1 Flammable Aluminium Cladding

- 👉 An email has been sent to all local governments regarding a class action on aluminium cladding

NEWROC EO left the meeting at 3.41pm to receive a phone call from Crisp Wireless.

9.2 Auditor General Trust

- 👉 General discussions. Dirk Sellenger to forward email regarding their auditor's response

9.3 WALGA – Anne Banks McAllister

ACTION: Letter of thanks to Anne as she is leaving WALGA to take up a position at the City of Perth

NEWROC EO returned at 3.51pm

9.4 NEWROC Local Government Week Dinner 2019

NEWROC Local Government Week Dinner be held on Wednesday 7 August at 7pm at Juniper and Bay, Preston St, Como – set menu price at \$59 (sharing platters for entre, choice of three mains, choice of three desserts)

Drinks to be purchased by individuals

10. 2019 MEETING SCHEDULE

27 August	Council	KELLERBERRIN (following CEACA)
24 September	Executive	Traying
22 October	Council	Traying
26 November	Executive	Wyalkatchem
10 December	Council	Wyalkatchem

11. CLOSURE

NEWROC CEO thanked everyone and closed the meeting at 3.56pm

Profit and Loss

North Eastern Wheatbelt Regional Organisation of Councils 1 May 2019 to 30 June 2019

30 Jun 19

Income	
Interest	12
Total Income	12
Gross Profit	12
Less Operating Expenses	
Accounting/Audit fees	91
Bank charges	61
Event / Ceremony Expenses	77
Executive Officer Contract Services	8,918
Executive Officer Travel	1,109
Expenses for Reimbursement	978
Records Storage	64
Telecommunications Contractor/Services	1,458
Tourism Officer Contract Services	3,300
Tourism Officer Travel	342
WBW Marketing	3,000
Website and Database	407
Total Operating Expenses	19,804
Net Profit	(19,792)

7.3.2 CRISP Wireless Tower DA – 659 Harry Road, Wattoning	
Location:	659 (Lot 1) Harry Road, Wattoning
File Ref:	ADM 229
Applicant:	Leigh Ballard – Crisp Wireless
Date:	8 th August 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Paul Bashall, Consultant Planner - Planwest
Voting Requirements:	Simple Majority
Documents Attached:	Attachment A – DA Application Form
Documents Tabled:	Nil

Background Information

The initial Development Approval (DA) application was received on 5 August 2019, with supplementary information received shortly afterwards.

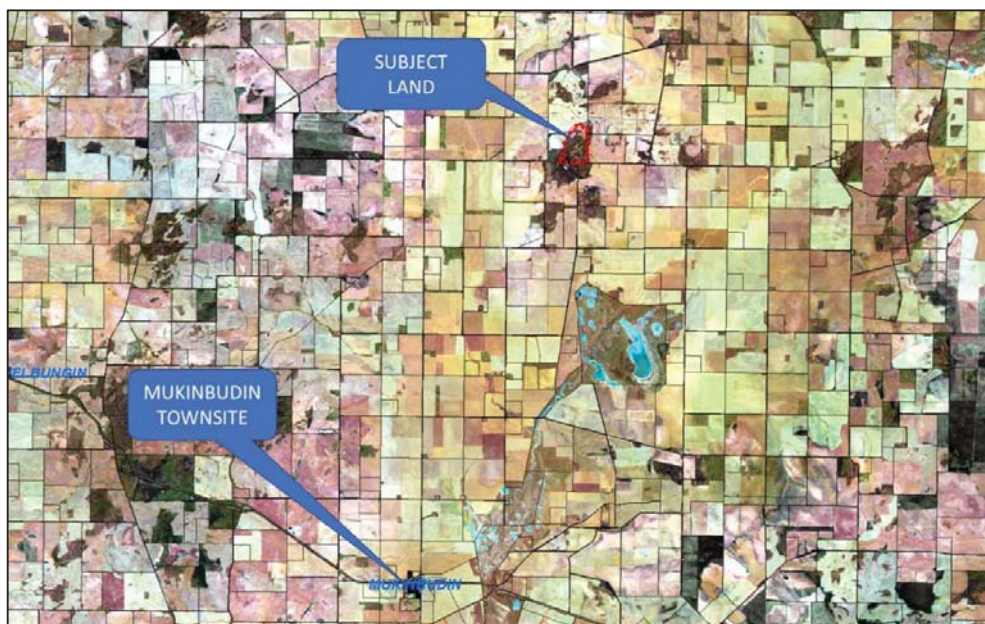
The proposal seeks to build a tower on Lot 1 Harry Road, **WATTONING**, to establish a point-to-point secured wireless connectivity for the area. This connectivity enhances community wireless services and subscriber broadband.

Under the provisions of the Scheme, nearly all development requires the Council's approval. The exceptions include a single house (that complies with the R-Codes), some internal works etc.

Location and Existing Development

The Lot is located about 22 kilometres north northeast of Mukinbudin townsite and measures nearly 184 hectares. **Figure 1** shows the relationship of the site to the Mukinbudin's townsite.

FIGURE 1 – LOCATION PLAN



Source: Landgate, Planwest]

Figure 2 provides a plan as submitted by the applicant showing the proposed tower on Lot 1 Harry Road (HN 659). This property is the easternmost lot of 2 created recently from No 659 Harry Road following negotiations to protect some valued vegetation.

FIGURE 2 – APPLICATION PLAN

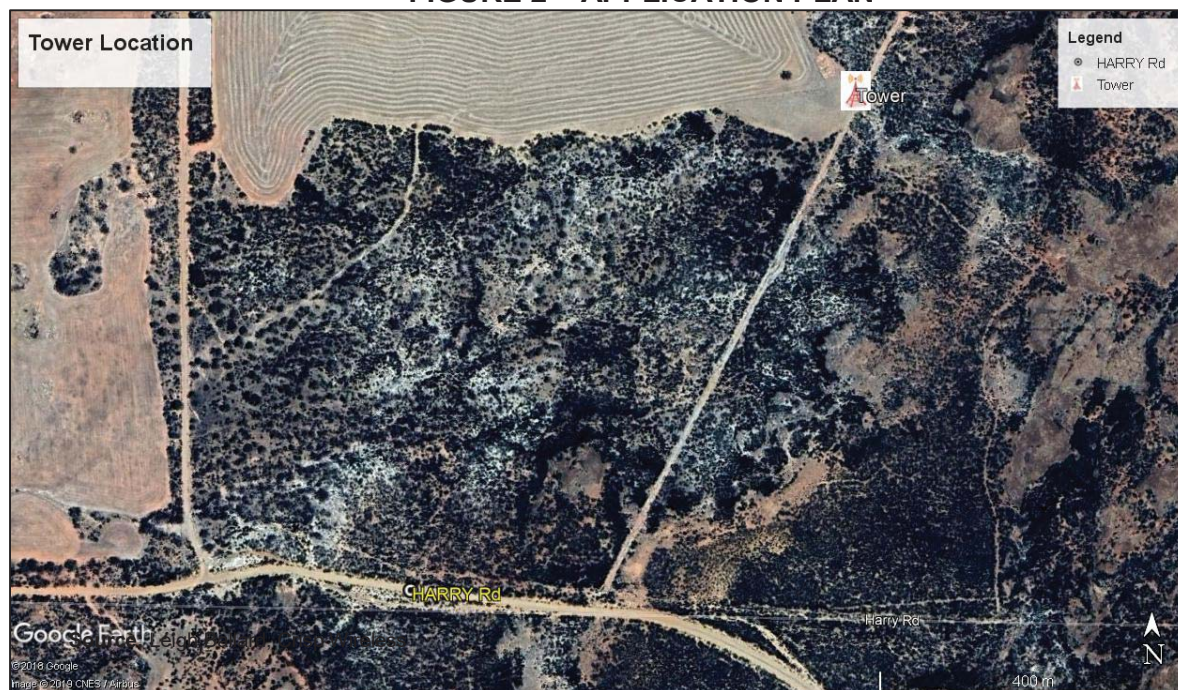


Figure 3 shows the whole property the subject of this DA, indicating the new lot boundaries

FIGURE 3 – LOTS 1 and 2 HARRY ROAD



As can be seen from **Figure 3** the existing Lot 1 is mostly covered with sparse vegetation with a few areas still used for agriculture purposes, however the area the subject of the proposal is located on is cleared agricultural land. An enlargement of this location is shown in **Figure 4**.

Proposed Development

The DA seeks the Council's approval to install a communications tower on the site to improve the point-to-point secured wireless connectivity for the area.

FIGURE 4 – ENLARGEMENT OF SITE AREA



Source: Leigh Ballard, Crisp Wireless

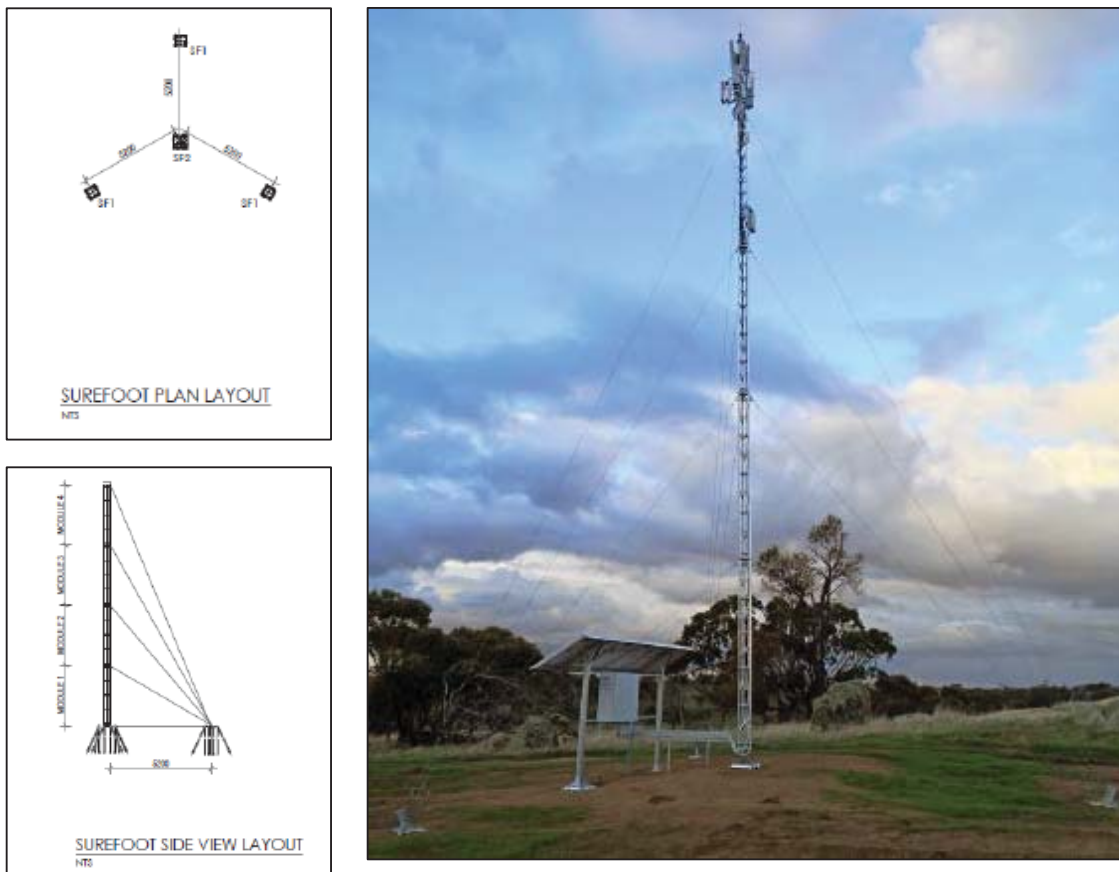
The access to the site will be via a track (possibly an existing firebreak) shown in **Figures 2 and 4** that runs northwards from Harry Road. As this track is located on private land the Council will not be obligated to contribute to any access improvements for this activity.

As **Figure 4** shows, the tower will be located 22 metres from the Lot boundary and does not appear to disturb any existing vegetation. The site of the tower is located more than 700m from Harry Road.

There are no dwellings or any other development within a kilometre of the proposed development.

Figure 5 shows the proposed development consisting of the 12m tower and an equivalent small frame with 2 solar panels and a box to hold 4 batteries and other equipment. The tower will be secured by three 'feet' securing cables extending 5.2 metres from the base of the tower.

Traffic to the site will peak during construction, however because of the nature of the development this is likely to be minimal. On-going traffic will be for maintenance only.

FIGURE 5 – PROPOSED SIMILAR DEVELOPMENT

Source: Leigh Ballard, South Western Wireless

Comment

The proposed development is located well away from any public road and is unlikely to be visible from any public place. The facility will not need parking or landscaping in such a remote and infrequently visited site.

If the quality of communications throughout the Shire are improved with the installation of this facility the Council is in full support of the proposed development.

Statutory Implications

The subject site is currently zoned 'Rural' under the Shire of Mukinbudin's Town Planning Scheme 4 (Scheme). A telecommunications infrastructure is not a listed use in Table 1 – Zoning Table.

Clause 3.4.2 of the Scheme says;

If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity or any other use the local government may:

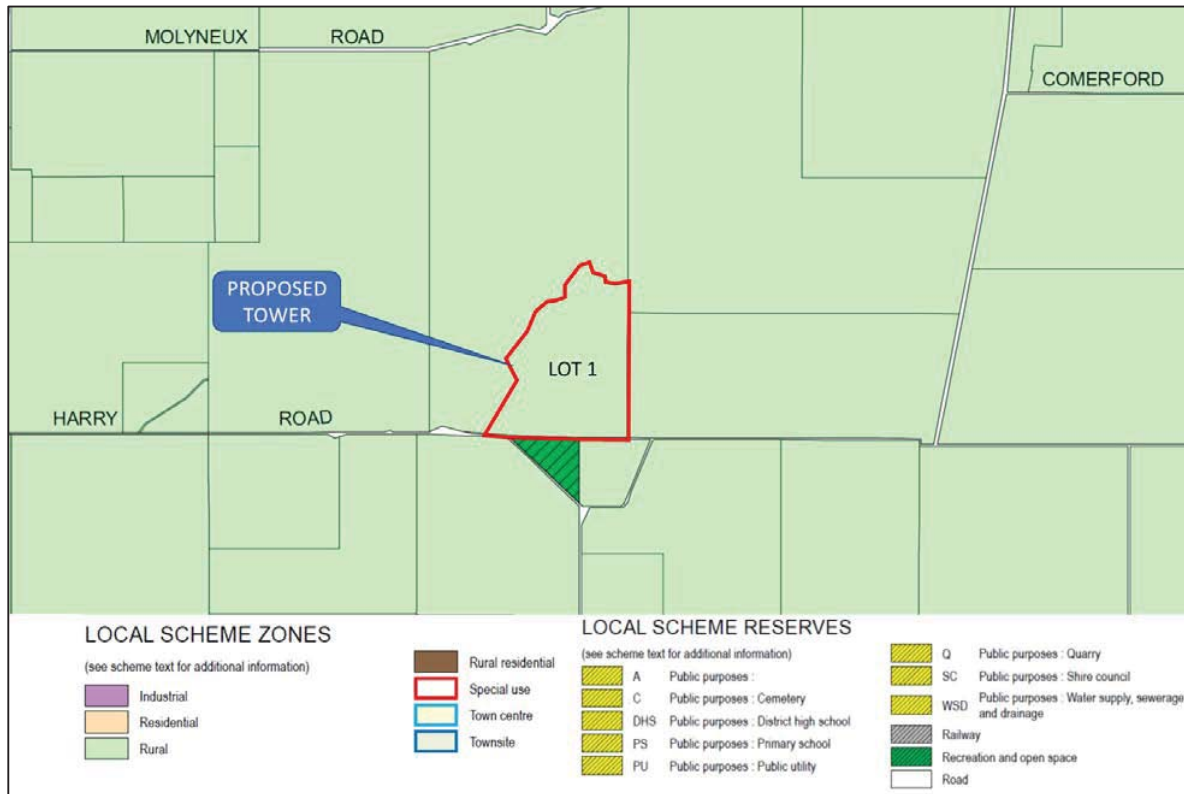
- (a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;*
- (b) determine that the proposed use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 64 of the deemed provisions in considering an application for development approval; or*
- (c) determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.*

Due to the nature and scale of the proposed development, part a) of Clause 3.4.2 is therefore considered appropriate. There are no other specific development requirements that would apply to this proposal.

AGENDA: ORDINARY MEETING OF COUNCIL TO BE HELD 20 AUGUST 2019

Figure 6 shows an extract from the Council's Scheme No 4.

FIGURE 6 – EXTRACT FROM SCHEME 4 MAPPING



Source: DPLH, Planwest]

Strategic & Social Implications

The Council has not adopted a Local Planning Strategy.

Policy Implications

Nil

Financial Implications

Council has received the DA application fee of \$7777.

OFFICER RECOMMENDATION

Council Decision Number –

Moved:

Seconded:

That Council approves the Development Approval application received from CRISP Wireless on 7th August for a wireless data tower to be erected and operated at 659 Harry Road, Wattoning with no conditions.

Carried: /

*Planning and Development Act 2005***Shire of Mukinbudin****Notice of determination on application for development approval**

Location: 659 Harry Road, WATTONING

Lot: Lot 1 **Plan/Diagram:** Plan 060880

Vol. No: 2712 **Folio No:** 5

Application date: 5 August 2019 **Received on:** 7 August 2019

Description of proposed development: Installation of a new 12m communications tower with supporting solar panel infrastructure as submitted.

The application for development approval is:

Approved subject to the following conditions

Refused for the following reason(s)

Conditions of approval:

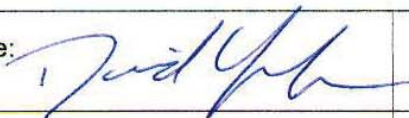

Nil

Date of determination: 20th August 2019

SHIRE OF MUKINBUDIN



Application for development approval

Owner details		
Name: D & J York		
ABN (if applicable): 62 344 648 413		
Address: .659 Harry Road, Wattoning.....		
..... Postcode: 6479		
Phone:	Fax:	Email:
Work:	dandjork@bigpond.com.....
Home:		
Mobile 0429 805 557.....		
Contact person for correspondence: David York		
Signature: 	Date: 5/8/2019.	
Signature: 	Date: 5/8/19	
<p><i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</i></p>		

Applicant details (if different from owner)		
Name: CRISP Wireless Pty Ltd		
Address, PO Box 1004, Narrogin, WA 6312		
..... Postcode:		
Phone:	Fax:	Email:
Work: 08 6809 2100	lballard@crispwireless.com.au
Home:		
Mobile: 0428 832 095		
Contact person for correspondence: Leigh Ballard		
<p>The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		
Signature: 	Date: 05/08/2019	

Property details		
Lot No: 1	House/Street No:	Location No:
Plan No: 060880 Diagram:	Certificate of Title Vol. No: 2712	Folio: 5
Title encumbrances (e.g. easements, restrictive covenants): Street name: 659 Harry Road Suburb: Wattoning Nearest street intersection: Bonnie Rock-Mukinbudin Rd		

Proposed development	
Nature of development:	<input type="checkbox"/> Works <input type="checkbox"/> Use <input checked="" type="checkbox"/> Works and use
Is an exemption from development claimed for part of the development?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, is the exemption for:	<input type="checkbox"/> Works <input type="checkbox"/> Use
Description of proposed works and/or land use:	.Placement of 12m communications Tower.
Description of exemption claimed (if relevant):	
Nature of any existing buildings and/or land use:	Farming
Approximate cost of proposed development:	\$14,200
Estimated time of completion:	3 weeks

OFFICE USE ONLY	
Acceptance Officer's initials:	Date received:
Local government reference No:	

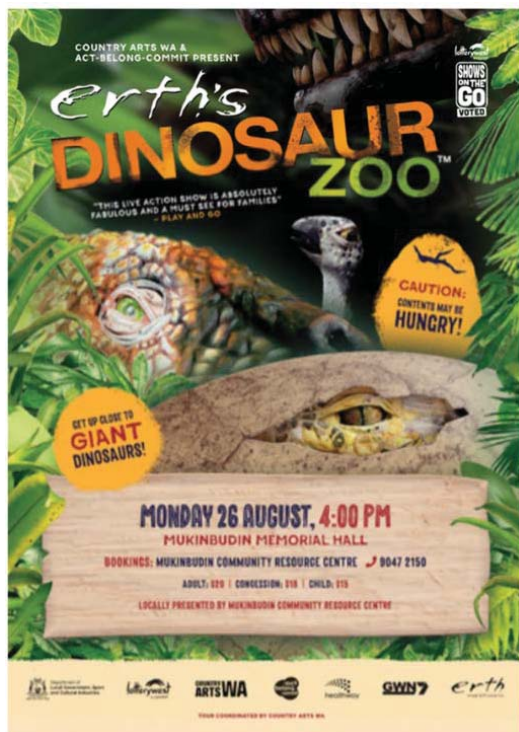
7.3.3 CRC Request for Financial Support and Waiving of Fees	
Location:	Mukinbudin
File Ref:	ADM 065
Applicant:	Mukinbudin Community Resource Centre
Date:	12 th August 2019
Disclosure of Interest:	Unknown
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

To allow Council to consider a recent request from the Mukinbudin Community Resource Centre (CRC) for financial assistance of \$1,000 and waiving of Memorial Hall hire fees of \$135 for an upcoming event on Monday 26th August 2019.

Background Information

The Mukinbudin CRC will host the Country Arts WA Shows on the Go event, Erth's Dinosaur Zoo, at the Memorial Hall on Monday 26th August 2019.



Above: Advertising for the Erth's Dinosaur Zoo event

The following correspondence was received from the CRC Manager regarding waiving of fees for Hall Hire and a request for financial assistance:

SHIRE OF MUKINBUDIN Received	
11 JUL 2019	
File No:	ADM 065
Officer:	CCO
Copy:	Agada 8/19



Mukinbudin
Community Resource Centre
Your local connection

8 White Street, Mukinbudin WA 6479
08 9047 2150
admin@mukacrc.net.au

11th July 2019

Dear Dirk Sellenger and Shire Council of Mukinbudin,

As you may be aware on Monday the 26th August 2019 the Mukinbudin CRC has organised Erth's Dino Zoo come to Muka.

The show is an interactive theatrical performance of life-like puppet dinosaurs to entertain and educate children about pre-historic Australia and the history of dinosaurs. The performance is touring WA and travelling to Mukinbudin as part of Country Arts WA 'Shows on the Go'.

The show targets the whole community, specifically the children of our town. We believe that with the Spring Festival not going ahead this year there are very few social events available to the community and more so the children of the community. Therefore we feel that this show is more important than ever to go ahead for our town.

The presenter fee for the show is \$4,862 (*inc GST*) to be able to facilitate and deliver this performing arts tour to the community that would not otherwise be available given our remote location.

As this unique community event is a large expense to the CRC we are seeking financial support to be able to make this event possible. We would like to request that the Shire consider funding \$1000 towards the project presenter fees and provide the venue hire of the community hall (\$135) as an in-kind donation.

We appreciate your time to consider our request and look forward to hearing from you.

Please do not hesitate to contact me if your require any further information.

Kind Regards,

Alyce Ventris
Manager Mukinbudin CRC

Officer Comment

Each year Council sets fees and charges for that financial year which staff are required to charge for various goods and services provided by the Shire.

Council is asked regularly to waive various fees and charges and the author believes Council needs to make it known to both the Staff and the Community their stance on the waiving of fees and charges so both know when the Council is prepared to waive fees and when they are not. At the April 2018 Ordinary Meeting of Council resolved as follows:

OFFICER RECOMMENDATION / COUNCIL DECISION

Council Decision Number – 14 04 18

AGENDA: ORDINARY MEETING OF COUNCIL TO BE HELD 20 AUGUST 2019

Moved: Cr Ventris

Seconded: Cr Nicoletti

That in accordance with Section 6.12 of the Local Government Act 1995, Council give a permanent waive of hire fees for Council owned venues when used for genuine Mukinbudin community fundraising events at the discretion of the CEO on an individual case by case basis, subject to the payment of a \$500 bond prior to hire of the venue.

Carried 8 / 0

As the event has not been advertised as a fundraiser suggests that all income will be directed to the CRC. The author is aware that a Share the Risk funding application has been submitted to Country Arts WA which limits the financial risk for the CRC being a guarantee by Country Arts WA that they will subsidise some of the costs in the event the production is to run at a loss.

In the Draft Budget is an allowance of \$10,000 for community development which should ideally be preserved for Local Government community development initiatives which are given careful consideration to achieve maximum benefit to the community.

The event has been advertised prior and since the request was received which suggests this event will be held regardless of Council's decision to contribute or not.

Strategic & Social Implications

2018-2028 Strategic Community Plan – Outcome 1.3 – 1.3.2 *Effectively plan, develop and manage infrastructure and facilities.*

Consultation

Nil

Statutory Environment

A Budget amendment will be required if hire fee and financial expenditure is approved.

Policy Implications

For Council to set fees and charges and to then waive these fees leaves Staff with a large degree of doubt and it was for this reason which Council likely developed a policy in the past regarding the waiving of fees for the use of the Memorial Hall as follows:

2.2 Concessions – Hall Hire Charges – Not for profit groups

POLICY	There will be no subsidising, reducing or waiving of Council charges, unless upon written application, the Chief Executive Officer is of the opinion that extenuating circumstances apply, in which case the application will be considered on its merits by Council. Council may at its discretion authorise a donation to offset hall hire charges.
OBJECTIVES	To maintain the integrity of the Fees and Charges set in Council's annual budget deliberations
GUIDELINES	<i>Local Government Act 1995 – s6.16</i> Fees and Charges Council currently heavily subsidises its fees and charges for the use of recreation facilities and is of the view that no additional subsidy is warranted
HISTORY	
REVIEW	Finance & Administration Manager

Financial Implications

Council make very little overall each year from Memorial Hall hire fees however the CEO believes it is essential that charges remain in place to ensure and build a user pays understanding and mentality from various Sporting Clubs and Community Groups.

OFFICER RECOMMENDATION

Council Decision Number –

Moved:

Seconded:

That Council:

Decline the request from the Mukinbudin Community Resource Centre for the waiving of Fees and Charges associated Hall hire fees for the event to be held on Monday 26th August 2019.

Decline the request from the Mukinbudin Community Resource Centre for a financial contribution of \$1,000 (one thousand dollars) towards the event given that necessary funding has been sourced prior to the request to Council.

Carried: /

7.3.4 Department of Sport and Recreation – CSRFF Application Indoor Court	
Location:	Mukinbudin Sporting Complex
File Ref:	ADM 149
Applicant:	Dirk Sellenger – Chief Executive Officer
Date:	13 th August 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger – Chief Executive Officer
Author:	Nola Comerford-Smith – Administration Manager
Voting Requirements	Absolute Majority
Documents Attached	Nil
Documents Tabled	Nil

Summary

To allow Council to consider financial support for a Community Sport and Recreation Facilities Fund (CSRFF) to resurface the dual use indoor Netball/Basketball Court.

Background Information

The matter was discussed at the July 2019 Ordinary Meeting of Council and Council resolved as follows:

OFFICER RECOMMENDATION / COUNCIL DECISION

Council Decision Number – 13 07 19

Moved: Cr Ventris

Seconded: Cr Paterson

- 1. That Council support the funding application to the Department of Sport and Recreation for a new indoor court surface to replace the aging existing concrete surface, based on \$11,345 from the Indoor Cricket Club trust fund, a contribution (\$22,885) from the Shire of Mukinbudin, the Department of Sport and Recreation (\$22,885) and loan of \$11,442 each for the Basketball/Netball Clubs totalling the necessary \$80,000 replacement cost.*
- 2. That staff make an allowance of \$22,885 in the Draft 2018/2019 Budget as the necessary contribution towards the project.*
- 3. That Council budget to offer the Netball/Basketball Clubs a self-supporting loan of \$11,442 each over 10 years subject to necessary funding being secured from the Department of Sport & Recreation of \$22,885.*

Carried 5 / 0

A Community Sport and Recreation Facilities Fund (CSRFF) application is being compiled on behalf of the Mukinbudin Netball and Basketball Clubs to resurface the existing indoor court with a new sprung timber sports floor.

Officer Comment

On investigation, the Clubs have been advised by Basketball WA and Netball WA that the best option for indoor multipurpose courts is a Sprung Timber floor. Following is an email received from the Deputy CEO at Basketball WA regarding this preferred surface:

Hi Sarah

We believe that sprung timber sports floors shape up as the best option for indoor multipurpose courts at a community level – with a full size indoor court suitable for basketball, netball, volleyball, gymnastics, the ideal.

We believe that sprung timber even at a community level provides a benefit for everyone because of its high level of resilience, durability and sustained performance. It's long life expectancy is an attractive prospect, especially when dealing with a provider that can offer local governments or schools a life-time maintenance service.

Installing sprung timber flooring ensures participants are playing on surfaces primed for long term safe sports competition, but with local basketball, netball and volleyball competitions using the facilities, they sustain heavy traffic, which makes for real wear and tear. Timber is a 'living' material and with minimal regular treatment, it maintains bounce and surface regularity.

The surface of the court has a specialist coating of oil modified urethane that enables the glide, the speed, and reliability players depend upon in all levels of competition. On busy court surfaces, re-application should occur annually with a complete re-sanding every seven to 12 years depending on usage. Line markings should only be required at re-sand if regularly oiled and as such the maintenance is minimal compared to other courts compared to the usage and reliability of providing a safe environment for users.

While this is more expensive up front than synthetic surfaces, it does have a longer life span – generally 50 years compared to synthetic surfaces 10-15 years. If you were to go synthetic there are modular versions which offer more flexibility and pretty maintenance free for 10 years length – we have several of these to use outside and they are pretty durable. Other synthetic floors are also OK but again have a reduced life span and really can't be changed from when they are installed (in terms of line markings etc).

Let me know if you have any other questions.

Regards

Evan

Evan Stewart | Basketball WA | Deputy Chief Executive Officer

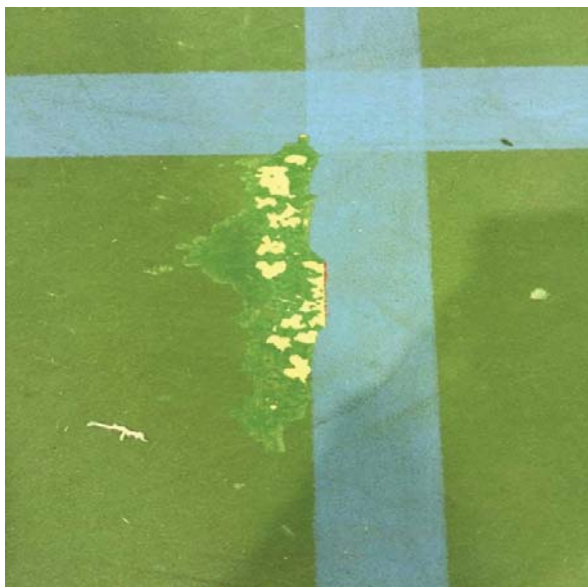


Of particular note is the lifespan of the floor which is rated at up to 50 years compared with 10-15 years for a synthetic floor. Whilst a more expensive up-front cost, the timespan of this flooring outweighs any savings made from installation of a synthetic floor. The difference in supply and installation cost between the two products is approximately \$17,000 (seventeen thousand dollars), an increase to Council's contribution of \$5,667 (total \$28,552).

The Netball and Basketball Clubs are both strong clubs with a large membership including both junior and senior players and supporters. The Clubs have noted that they are able to pay their financial component as a cash contribution.

Jenifer Collins from the Department of Sport and Recreation met with representatives from the Netball and Basketball Clubs and Shire Staff on Tuesday 13th August 2019 and was informative on giving direction on the

application process and in agreement to deliver the proposed surface as recommended by the State sporting bodies.



Above: Existing damaged surface (Mukinbudin Indoor Court)



Above: Cross-Section sample of Sprung Timber flooring.
A sample will be available for inspection during the meeting.



Above: Proposed new surface

Strategic And Social Implications

The Indoor Courts used for Netball and Basketball are of very high Strategic and Social importance for the Mukinbudin Community as well as neighbouring communities with several players travelling from Bencubbin, Trayning, Nungarin and Merredin to play Basketball each week.

Statutory Environment

Local Government Act 1995.

Policy Implications

Nil

Financial Implications

Staff will present the 2019/2020 Budget document at the August 2019 Ordinary Meeting of Council and any decisions of Council by way of financial contributions of expenditure will be made within this draft document accordingly, however will be subject to formal Council endorsement upon Budget adoption.

The Basketball and Netball Clubs both have financial capacity and are committed to allow for a 1/3 contribution towards the new surface, in the event Council and the Department of Sport and Recreation are supportive of the upgrade.

Cost estimates in the vicinity of \$97,000 would allow for the installation of a sprung timber floor which is both shock absorbent, hard wearing and visually appealing.

OFFICER RECOMMENDATION**Council Decision Number –**

Moved:

Seconded:

- 1. That Council support the funding application to the Department of Local Government, Sport and Cultural Industries for a new indoor court surface to replace the aging existing concrete surface, based on \$11,345 from the Indoor Cricket Club trust fund, a contribution of \$28,552 from the Shire of Mukinbudin, \$28,552 from the Department of Local Government, Sport and Cultural Industries and \$14,277 each from the Basketball and Netball Clubs totalling the necessary \$97,000 replacement cost.**
- 2. That staff make an allowance in the 2019/2020 Budget of \$28,552 (Twenty-Eight Thousand, Five Hundred and Fifty-Two Dollars) as the Shire's necessary 1/3 contribution towards the project and other income and expenditure as required.**

Carried /

7.3.5 Submission to Select Committee into Local Government	
Location:	Mukinbudin
File Ref:	ADM 306
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	16 th August 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Draft Submission; WALGA Cooperation & Shared Services
Documents Tabled:	Nil

Summary

For Council to consider the Draft Response prepared by WALGA on behalf of the Local Government Sector for the Select Committee into Local Government established as a result of Legislative Council Motion from 26th June 2019.

Background Information

SELECT COMMITTEE INTO LOCAL GOVERNMENT



Our ref: LGI

8 July 2019

President Gary Shadbolt, and
Chief Executive Officer Dirk Sellenger
Shire of Mukinbudin
PO Box 67
MUKINBUDIN WA 6479

Dear President and Chief Executive Officer

Parliamentary inquiry into Local Government

On 26 June 2019 the Select Committee into Local Government was established by the Legislative Council to inquire into how well the system of local government is functioning in Western Australia, with particular reference to –

- (a) whether the *Local Government Act 1995* and related legislation is generally suitable in its scope, construction and application;
- (b) the scope of activities of Local Governments;
- (c) the role of the Department of State administering the *Local Government Act 1995* and related legislation;
- (d) the role of Elected Members and Chief Executive Officers/employees and whether these are clearly defined, delineated, understood and accepted;
- (e) the funding and financial management of Local Governments; and
- (f) any other related matters the Select Committee identifies as worthy of examination and Report.

As part of its consultation process, the Committee invites you to provide a written submission on one or more of the above Terms of Reference. The Committee also requests that you circulate this invitation to your Councillors, staff and interested parties in your local government area (including any ratepayer or similar organisations), as well as local media outlets.

The closing date for submissions is **4:00pm on Friday, 23 August 2019**. Submissions received after that date are unlikely to be considered. If you are unable to present your submission by the closing date, please contact the Committee Clerk.

Submissions are confidential until the Committee releases them. You should not disclose your submission to others until the Committee authorises its public release.

It is normal practice for Legislative Council committees to authorise the publication of submissions at some stage during its inquiry. These submissions are then available to the public on request. Please note that your submission may be placed on the Internet by the Committee.

It is important that any request for the Committee to prohibit publication of all or part of the submission, or the identity of the author, be attached to the submission when it is lodged. Please state why you want it confidential. If you want part of the submission kept confidential please put that part on a separate page(s). The Committee will consider requests for confidentiality, but retains the power to publish any submission. The Legislative Council may also authorise publication.

The Committee may decide to hold hearings at a later date. If you wish to appear before the Committee, make that request when the submission is lodged.

Written information about the form and content of submissions can be obtained from the Committee Office or viewed on the Parliamentary website at: www.parliament.wa.gov.au. (Choose Quick Links/Make a submission to a committee.)

It would assist the Committee to process and consider your submission if it is typed on A4 paper. An electronic copy of any material would be appreciated. The preferred format is Word 2007 or later. For inquiries, or lodging submissions contact:

Mr Mark Warner, Committee Clerk
Select Committee into Local Government
Legislative Council
Parliament House, 4 Harvest Terrace
WEST PERTH WA 6005
Telephone: 9222 7410 Email: lgi@parliament.wa.gov.au.

Yours sincerely



Hon Simon O'Brien MLC
Chairman

A summary as provided by WALGA provided on 9th July 2019 is provided below:

IN BRIEF:

Operational Area:	Chief Executive Officer – Council
Key Issues:	<ul style="list-style-type: none"> • The Legislative Council passed a motion to establish a Select Committee into Local Government. • The Terms of Reference are broad and listed below • WALGA will prepare a draft submission for sector input • Local Governments are encouraged to prepare submissions and request an appearance before the Committee.
Action Required:	Note: Feedback on WALGA's draft submission required between 26 July and 13 August 2019

The Legislative Council passed a motion to establish a Select Committee into Local Government. The motion is as per below incorporating the terms of reference;

- (1) That a Select Committee into Local Government is established.
- (2) The Select Committee is to inquire into how well the system of Local Government is functioning in Western Australia, with particular reference to —
 - (a) whether the *Local Government Act 1995* and related legislation is generally suitable in its scope, construction and application;
 - (b) the scope of activities of Local Governments;
 - (c) the role of the Department of State administering the *Local Government Act 1995* and related legislation;
 - (d) the role of Elected Members and Chief Executive Officers/employees and whether these are clearly defined, delineated, understood and accepted;
 - (e) the funding and financial management of Local Governments; and
 - (f) any other related matters the Select Committee identifies as worthy of examination and Report.
- (3) The Select Committee shall comprise five Members.
- (4) The Select Committee shall report by no later than 12 months after the motion for its establishment is agreed to and may, if it sees fit, provide interim reports to the House.

The membership of the Select Committee is as follows:

Chair: Hon Simon O'Brien, MLC
 Deputy Chair: Hon Laurie Graham, MLC
 Members: Hon Diane Evers, MLC
 Hon Martin Aldridge, MLC
 Hon Charles Smith, MLC

The Select Committee has advised that submissions are being called and close on 23 August 2019.

WALGA's process for preparing a submission and assisting the sector is as follows;

- WALGA will prepare a draft Submission for sector input and also for Local Governments to use the information in their own submissions.
- The draft submission will be circulated to Local Governments for sector input on 26 July and we request feedback by 13 August 2019.
- Following the receipt of any feedback, WALGA will review the feedback from the sector and finalise an interim submission to be considered by State Council's Executive Committee by the due date of 23 August 2019.

WALGA encourages all Local Governments to provide submissions and to request to appear before the Select Committee.

It is important to make the distinction between the Select Committee process and the Local Government Act Review process. These are separate and unrelated processes. The Minister for Local Government is continuing with phase two of the Act review process which is working towards the development of a new Local Government Act.

WALGA will keep the sector informed as to the progress of the Select Committee.

For further information please contact:

Executive Manager, Governance and Organisational Services
Tony Brown

Officer Comment

WALGA is considered the ideal means to respond to the Legislative Council by the close of public submissions period which closes on 13th September (recently extended from 23rd August 2019), to allow for each Council in WA to formally consider this Draft Submission as part of their Ordinary monthly meeting cycle.

Strategic & Social Implications

Nil

Consultation

Various Local Government CEOs

Statutory Environment

Nil

Policy Implications**Financial Implications**

Nil

OFFICER RECOMMENDATION**Council Decision Number –****Moved:****Seconded:**

That Council endorse the Draft response to the Local Government Select Committee as prepared on behalf of the Local Government sector by WALGA.

That the CEO write to WALGA congratulating them of a thoroughly researched and very well-prepared draft document.

Carried: /

LOCAL GOVERNMENT ACT REVIEW PRINCIPLES

1. That State Council endorse a 'Principles over Prescription' approach to the Local Government Act Review and actively promote the benefits of the general principles listed below, intended to safeguard against the new Local Government Act becoming overly prescriptive:
 - (a) Uphold the General Competence Principle currently embodied in the Local Government Act;
 - (b) Provide for a flexible, principles-based legislative framework;
 - (c) Promote a size and scale compliance regime;
 - (d) Promote enabling legislation that empowers Local Government to carry out activities beneficial to its community taking into consideration the Local Governments role in creating a sustainable and resilient community through;
 - i. Economic Development
 - ii. Environmental Protection
 - iii. Social Advancement;
 - (e) Avoid red tape and 'de-clutter' the extensive regulatory regime that underpins the Local Government Act; and
 - (f) The State Government must not assign legislative responsibilities to Local Governments unless there is provision for resources required to fulfil the responsibilities.

2.
 - (a) Support the continuance of the Department of Local Government, Sport and Cultural Industries as a direct service provider of compliance and recommend the Department fund its capacity building role through the utilisation of third party service providers.

 - (b) Call on the State Government to ensure there is proper resourcing of the Department of Local Government, Sport and Cultural Industries to conduct timely inquiries and interventions when instigated under the provisions of the Local Government Act 1995.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 120.6/2017

THEME - AGILE

Beneficial Enterprises	
Position Statement	The Local Government Act 1995 should be amended to enable all Local Governments to establish Beneficial Enterprises (formerly known as Council Controlled Organisations).

Background This model is available to Local Governments in New Zealand where they are used for a variety of purposes. The model allows one or more Local Governments to establish a wholly Local Government owned commercial organisation.

The Association has developed the amendments required for the Beneficial Enterprises model to be implemented in Western Australia.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 121.6/2017
 October 2010 – 107.5/2010
 October 2010 – 114.5/2010

Supporting Documents Beneficial Enterprises Summary (2018)

FINANCIAL MANAGEMENT

No Rate Capping	
Position Statement	The Local Government sector opposes rate capping or any externally imposed limit on Local Government’s capacity to raise revenue as appropriately determined by the Council.

Background The Local Government sector fundamentally opposes ‘rate capping’ based on the following rationale:

- I. Local Government is a legitimate and essential sphere of Government with the democratically enshrined mandate to raise revenue through rates to fund infrastructure and services for the benefit of their community.
- II. Councils deliberative rate setting processes reference their Integrated Planning Framework – a thorough strategic, financial and asset management planning process – and draw upon the community’s willingness and capacity to pay.
- III. Rate-capping prejudices Local Government’s long-term financial management and can, as experienced in other jurisdictions, have detrimental long-term effects on Local Government asset management, with chronic under-rating leading to significant infrastructure maintenance and renewal backlogs.

IV. Rate capping places undue pressure on sound financial management at a time when Local Governments are subjected to increasing costs beyond their control, often imposed by other spheres of Government.

V. Local Government rates have remained steady for many years at approximately 3.7 percent of GDP in Australia; meaningful tax reform would require thorough investigation of the total taxation burden, not an external cap on Local Government rates.

State Council Resolution March 2019 – 06.3/2019
September 2015 – 96.6/015
December 2015 – 118.7/2015

Supporting Documents Rate Setting Policy Statement

Financial Management Review – Part 6	
Position Statement	Conduct a complete review of the Financial Management provisions under Part 6 of the Local Government Act and associated Regulations

State Council Resolution March 2019 – 06.3/2019
December 2017 – 121.6/2017

Tender Threshold	
Position Statement	WALGA supports an increase in the tender threshold to align with the State Government tender threshold (\$250,000) with a timeframe of one financial year for individual vendors.

Background The tender threshold should be increased to allow Local Governments responsiveness when procuring relatively low value good and services.

State Council Resolution March 2019 – 06.3/2019
December 2017 – 121.6/2017
July 2015 – 74.4/2015
September 2014 – 88.4/2014

Examples of fees and charges of this nature include dog registrations fees, town planning fees and building permits. Since Local Governments do not have direct control over the determination of fees set by legislation, this revenue leakage is recovered from rate revenue. This means all ratepayers end up subsidising the activities of some ratepayers.

When fees and charges are restricted by legislation, rather than being set at cost recovery levels, this sends inappropriate signals to users of Local Government services, particularly when the consumption of those services is discretionary. When legislative limits allow consumers to pay below 'true cost' levels for a discretionary service, this will lead to overprovision and a misallocation of resources.

Under the principle of 'general competence' there is no reason why Local Governments should not be empowered to make decisions regarding the setting of fees and charges for specific services.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 121.6/2017
 December 2012 – 133.6/2012
 January 2012 – 8.1/2012

Supporting Documents Metropolitan Local Government Reform Submission 2012

Power to Borrow: Section 6.20(2)	
Position Statement	That Section 6.20(2) of the Local Government Act, requiring one month's public notice of the intent to borrow, be deleted.

Background Section 6.20(2) requires, where a power to borrow is proposed to be exercised and details of the proposal are not included in the annual budget, that the Local Government must give one month's public notice of the proposal (unless an exemption applies). There is no associated requirement for Council to request or consider written submissions prior to exercising the power to borrow, as is usually associated with giving of public notice. Section 6.20(2) simply delays for one month the exercise of power to borrow, and it is recommended it be deleted.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 123.6/2017

Restrictions on Borrowings: Section 6.21	
Position Statement	That Section 6.21 of the Local Government Act 1995 should be amended to allow Local Governments to use freehold land, in addition to its general fund, as security when borrowing.

Background

Borrowing restrictions in the *Local Government Act 1995* act as a disincentive for investment in community infrastructure. Section 6.21(2) states that a Local Government can only use its 'general funds' as security for borrowings to upgrade community infrastructure, and is restricted from using its assets to secure its borrowings. This provision severely restricts the borrowing capacity of Local Governments and reduces the scale of borrowing that can be undertaken to the detriment of the community.

This is particularly relevant since the Global Financial Crisis. Treasury now requires member Local Governments to show as contingent liabilities in their balance sheet their proportion of contingent liabilities of the Regional Local Government of which they are a member. Given that the cost of provision of an Alternative Waste Disposal System is anything up to \$100 million, the share of contingent liabilities for any Local Government is significant. Even under a 'Build-Own-Operate' financing method, the unpaid (future) payments to a contractor must be recognised in the balance sheet of the Regional Local Government as a contingent liability.

This alone is likely to prevent some Local Governments from borrowing funds to finance its own work as the value of contingent liabilities are taken into account by Treasury for borrowing purposes.

State Council Resolution

March 2019 – 06.3/2019
 December 2017 – 123.6/2017
 January 2012 – 8.1/2012

Member Interests - Exemption from AASB 124	
Position Statement	Regulation 4 of the Local Government (Financial Management) Regulations should be amended to provide an exemption from the application of AASB 124 'Related Party Transactions' of the Australian Accounting Standards (AAS).

Background

That an exemption be allowed from the implementation of AASB 124 'Related Party Transactions' due to the current provisions in the Act on declarations of interest at meetings and in Primary and Annual returns. This is regarded as providing appropriate material declaration and disclosure of interests associated with function of Local Government.

Regulation 4 of the Financial Management Regulations provides a mechanism for an exemption from the Australian Accounting Standards (AAS). Regulation 16 is an example of the use of this mechanism, relieving Local Governments from the requirement to value land under roads.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 123.6/2017

Financial Ratios	
Position Statement	<p>That Regulation 50 of the Local Government (Financial Management) Regulations be reduced and amended to the following financial ratios :</p> <ul style="list-style-type: none"> - <i>Operating Surplus ratio</i> - <i>Net Financial Liabilities ratio</i> - <i>Asset Renewal Funding Ratio</i> <p>Target ratios for Local Governments be considered in line with the size and scale principle. A review of the formulas for the ratios be undertaken.</p>

Background Regulation 50 of the Local Government (Financial Management) Regulations require Local Governments to report on seven (7) financial ratios, being:

- (a) the current ratio; and
- (b) the asset consumption ratio; and
- (c) the asset renewal funding ratio; and
- (d) the asset sustainability ratio; and
- (e) the debt service cover ratio; and
- (f) the operating surplus ratio; and
- (g) the own source revenue coverage ratio

Recent feedback from Local Governments, also highlighted in the Financial Sustainability of WA Local Governments report produced by Deloitte in 2017, recommended the following three (3) ratios be required;

- Operating Surplus ratio
- Net Financial Liabilities ratio
- Asset Renewal Funding Ratio

State Council Resolution March 2019 – 06.3/2019

Building Upgrade Finance	
Position Statement	That WALGA advocate for amendments to the Local Government Act that enable a Building Upgrade Finance mechanism in Western Australia.

Background

The Building Upgrade Finance position is advocating for reforms to Western Australian legislation that would enable local governments to guarantee finance for building upgrades for non-residential property owners. In addition to building upgrades to achieve environmental outcomes, advocates have identified an opportunity to use this approach to finance general upgrades to increase the commercial appeal of buildings for potential tenants. In this way, BUF is viewed as means to encourage economic investment to meet the challenges of a soft commercial lease market in Perth and achieve economic growth.

BUF enables building owners to obtain finance that they may not normally have access to. For local government, the approach may allow for the achievement of strategic community objectives and provide an additional revenue stream. For lenders, the scheme is said to be a way for financiers to participate in environmentally conscious investments and support technology like solar and have additional security because in the event of bankruptcy, recovery of the BUF takes precedence over other outstanding payments.'

Building Upgrade Finance (BUF) is a mechanism that allows non-residential building owners access to funds from select commercial lenders to upgrade the sustainability performance of their buildings.

Loans obtained under BUF differ from standard commercial loans in the way the loan is repaid. In BUF, there is a financier, a building owner and a local government.

- The BUF-approved financier provides funds to a building owner to upgrade a building.
- The building owner engages consultants and contractors to design, manage and complete the upgrade in a way that creates operational savings in energy and/or water consumption.
- The local government collects the loan repayments and passes them onto the financier.

Loan repayments are collected from the building owner via a *Building Upgrade Charge* (BUC) levied by the local government against the land on which the building is situated. The BUC is paid quarterly by the building owner to the local

government as repayment for the loan.

The BUC means that the loan is tied to the property rather than property owner. Responsibility to pay for the loan shifts if ownership of the property changes. In other Australian States that have employed this approach, the local government is not, by law, financially liable for any non-payment by the building owner. Local governments are required to use their best endeavours to recover the loan. As the loan is recovered via the same powers as rates or a service charge, in the event of non-payment, local governments have the same powers available to recover unpaid rates or service charges. This can include taking possession of the land and selling the property.

The BUC also secures the loan, making the loan 'senior debt' in the eyes of the financier in the event of a default. This means that should the building owner go bankrupt, the financier can be satisfied they will be paid back as a priority. Because of this reduction in risk, finance terms can be made more attractive than for standard commercial loans.

State Council Resolution March 2019 – 06.3/2019

Energy Infrastructure Service Charge	
Position Statement	That WALGA advocate for amendment to Regulation 54 of the Local Government (Financial Management) Regulations to include 'renewable energy infrastructure' as a prescribed charge.

Background

The City of Fremantle and City of Cockburn propose an amendment to Regulation 54 of the Local Government (Financial Management) Regulations to include 'renewable energy infrastructure' as a prescribed service charge. This will permit Local Governments to offer a group scheme that will assist property owners (at the owners' discretion) to install environmental initiatives as an improvement to their property, with the Local Government to recoup the cost via a charge against the land.

Victorian legislation permits a service charge of this type and the City of Darebin is an example of a Local Government promoting a renewable energy infrastructure scheme. This proposal requires no amendment to Section 6.38(1) of the Local Government Act. The regulatory amendment would simply read:

54. Works etc. prescribed for service charges on land - Act's. 6.38 (1)

For the purposes of section 6.38(1), the following are prescribed as works, services and facilities:

- (a) property surveillance and security;*
- (b) television and radio rebroadcasting;*
- (c) underground electricity;*
- (d) water; and*
- (e) renewable energy infrastructure.*

State Council Resolution March 2019 – 06.3/2019

RATES, FEES AND CHARGES

Imposition of Fees and Charges: Section 6.16	
Position Statement	That a review be undertaken to remove fees and charges from legislation and Councils be empowered to set fees and charges for Local Government services.

Background

Local Governments are able to impose fees and charges on users of specific, often incidental, services. Examples include dog registration fees, fees for building approvals and swimming pool entrance fees.

In some cases, Local Governments will recoup the entire cost of providing a service. In other cases, user charges may be set below cost recovery to encourage a particular activity with identified community benefit, such as sporting ground user fees or swimming pool entry fees.

Currently, fees and charges are determined according to three methods:

- By legislation
- With an upper limit set by legislation
- By a Local Government under Section 6.16.

Fees determined by State Government legislation are of particular concern to Local Governments and represent significant revenue leakage because of:

- Lack of indexation
- Lack of regular review (fees may remain at the same nominal levels for decades)
- Lack of transparent methodology in setting the fees (fees do not appear to be set with regard to appropriate costs recovery levels).

Examples of fees and charges of this nature include dog registrations fees, town planning fees and building permits. Since Local Governments do not have direct control over the determination of fees set by legislation, this revenue leakage is recovered from rate revenue. This means all ratepayers end up subsidising the activities of some ratepayers.

When fees and charges are restricted by legislation, rather than being set at cost recovery levels, this sends inappropriate signals to users of Local Government services, particularly when the consumption of those services is discretionary. When legislative limits allow consumers to pay below 'true cost' levels for a discretionary service, this will lead to overprovision and a misallocation of resources.

Under the principle of 'general competence' there is no reason why Local Governments should not be empowered to make decisions regarding the setting of fees and charges for specific services.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 121.6/2017
 December 2012 – 133.6/2012
 January 2012 – 8.1/2012

Supporting Documents Metropolitan Local Government Reform Submission 2012

Rating Exemptions – Section 6.26	
Position Statement	Request that a broad review be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the Local Government Act.

Background Sector commentary focused on the desire of the sector to review all rate exemption categories under Section 6.26 of the Act, and to introduce a system that requires some level of rating particularly where commercial operations are evident. There is continuing support for Government Trading Entities and Authorities to pay rates to Local Government rather than Consolidated Revenue.

State Council Resolution March 2019 – 06.3/2019

Rating Exemptions – Charitable Purposes: Section 6.26(2)(g)	
Position Statement	<ol style="list-style-type: none"> 1. Amend the Local Government Act to clarify that Independent Living Units should only be exempt from rates where they qualify under the Commonwealth Aged Care Act 1997; and 2. Either: <ol style="list-style-type: none"> (a) amend the charitable organisations section of the Local Government Act 1995 to eliminate exemptions for commercial (non-charitable) business activities of charitable organisations; or (b) establish a compensatory fund for Local Governments, similar to the pensioner discount provisions, if the State Government believes charitable organisations remain exempt from payment of Local Government rates.

Background Exemptions under this section of the Act have extended beyond the original intention and now provide rating exemptions for non-charitable purposes, which increase the rate burden to other ratepayers. There may be an argument for exemptions to be granted by State or Federal legislation. Examples include exemptions granted by the *Commonwealth Aged Care Act 1997*

and group housing for the physically and intellectually disabled which is supported under a government scheme such as a Commonwealth-State Housing Agreement or Commonwealth-State Disability Agreement.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 122.6/2017
 December 2015 – 118.7/2015
 January 2012 – 5.1/2012

Supporting Documents Metropolitan Local Government Reform Submission 2012

Rating Exemptions – Rate Equivalency Payments	
Position Statement	Legislation should be amended so rate equivalency payments made by LandCorp and other Government Trading Entities are made to the relevant Local Governments instead of the State Government.

Background

A particular example is the exemption granted to LandCorp by the *Land Authority Act 1992*. In 1998, the Act was amended to include provisions for LandCorp to pay the Treasurer an amount equal to that which would have otherwise been payable in Local Government rates, based on the principle of ‘competitive neutrality’.

This matter is of concern to Local Governments with significant LandCorp holdings in their district. The shortfall in rates is effectively paid by other ratepayers, which means ratepayers have to pay increased rates because LandCorp has a presence in the district.

The current situation involving the Perth Airport demonstrates that such a system is appropriate and can work in practice. In this case, the Commonwealth Government requires the lessee to make a rate equivalency payment to the relevant Local Government and not the Commonwealth. There is no reason why a similar system cannot be adopted for State Government Trading Entities.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 121.6/2017
 January 2012 – 6.1/2012

Rating Restrictions – State Agreement Acts	
Position Statement	Resource projects covered by State Agreement Acts should be liable for Local Government rates.

Background

Before the 1980s, State Government conditions of consent for major resources projects in WA included the requirement for purpose-built towns in close proximity to project sites. These conditions were detailed in State Agreement Acts, which are essentially contracts between the State Government and proponents of major resources projects that are ratified by the State Parliament.

The requirement to provide community services and infrastructure meant State Agreement Acts typically included a Local Government rating restriction clause. Many of these towns have since been 'normalised' due to Local Governments, the State Government and utility providers assuming responsibility for services and infrastructure.

In 2011, the State Government introduced a new policy on 'the application of Gross Rental Valuation to mining, petroleum and resource interests' (the GRV mining policy). The policy would apply for a 3 year trial period from July 1, 2012. The trial period was recently extended until 30 September, pending the outcomes of a review of the policy. The primary objectives of the policy were to clarify the circumstances where Local Governments could apply GRV rating to mining land and enable the use of GRV rating on new (i.e., initiated after June 2012) mining, petroleum and resource interests. This included the application of GRV rating to new State Agreement Acts.

However, existing State Agreement Acts continue to restrict Local Government rating. Local Governments can only rate projects covered by existing Agreements in the unlikely event of 'both parties agree[ing] to adopt the policy'¹. Alternatively, the State Government has also stated that 'projects that operate under existing State Agreements and currently exempt from rates may apply the policy as part of their respective Agreement Variation processes with the Department of State Development during the trial period'². Again, this statement suggests it is unlikely that the rating exemptions will be removed for existing State Agreements since variations are infrequent and there is no real requirement to remove the exemptions.

¹ Barnett, C (Minister for State Development) & Castrilli J (Minister for Local Government) 2011, *Communities benefit from resources projects policy*, media release.

² Ibid.

Rating exemptions on State Agreement Acts mean that Local Governments are denied an efficient source of revenue. There are also equity issues associated with the existing exemptions since they only apply to a select group of mining companies whose projects are subject to older State Agreement Acts. Removing the rates exemption clauses from the pre-July 2012 State Agreement Acts would provide a fairer outcome for all other ratepayers, including the proponents of new resources projects.

State Council Resolution March 2019 – 06.3/2019
December 2017 – 121.6/2017
September 2014 – 89.4/2014
March 2014 – 10.1/2014
October 2011 – 116.5/2011

Basis of Rates: Section 6.28	
Position Statement	That Section 6.28 be reviewed to examine the limitations of the current methods of valuation of land, Gross Rental Value or Unimproved Value, and explore other alternatives including simplifying and providing consistency in the rating of mining activities.

Background

The method of valuation of land to be used as the basis of rating in Western Australia is either: Gross Rental Value for predominantly non-rural purpose; or unimproved value of land for rural purposes. These are the only two methods available under the Section 6.28 of the Local Government Act in Western Australia.

Eastern State Local Governments can elect to rate on one of the following options:

- Site Value - levy on the unimproved value of land only and disregards the value of buildings, personal property and other improvements;
- Capital Value - value of the land including improvements;
- Annual Value - rental value of a property (same as GRV).

Alternative land valuation methods came under the scope of the WALGA Systemic Sustainability Study, particularly Capital Improved Valuations which is in operation in Victoria and South Australia.

State Council Resolution March 2019 – 06.3/2019
December 2017 – 123.6/2017

THEME - SMART

ADMINISTRATIVE EFFICIENCIES

Simple / Absolute Majority Decisions	
Position Statement	That WALGA support a review of those decisions requiring simple and absolute majority.

State Council Resolution March 2019 – 06.3/2019

Notification of Affected Owners: Section 3.51	
Position Statement	Section 3.51 of the Local Government Act 1995 concerning “Affected owners to be notified of certain proposals” should be amended to achieve the following effects: a) to limit definition of “person having an interest” to those persons immediately adjoining the proposed road works (i.e. similar principle to town planning consultation); and b) to specify that only significant, defined categories of proposed road works require local public notice under Section 3.51 (3) (a).

Background

The objectives outlined above aim to instil clarity and certainty when Local Governments are required to comply with Section 3.51 of the Local Government Act when planning road works. It is proposed this can be achieved by engaging in discussion with the Department of Local Government to develop instructions for the drafting of suitable amendments to the Act that will result in the desired outcome.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 123.6/2017
 February 2009 – 480.1/2009

Control of Certain Unvested Facilities: Section 3.53	
Position Statement	WALGA seeks consideration that Section 3.53 be repealed and that responsibility for facilities located on Crown Land return to the State as the appropriate land manager.

Background

The Local Government Act 1995 includes a provisions, under Section 3.53, that is carried forward from Section 300 of the former Local Government Act 1960.

Former Section 300 stated:
300. A council has the care, control, and management of public places, streets, ways, bridges, culverts, fords, ferries, jetties, and drains, which are within the district, or, which although not within the district, are by this Act placed under the care, control, and management, of the council, or are to be regarded as being within the district,

except where and to the extent that under an Act, another authority has that care, control, and management.

Section 3.53 refers to infrastructure as an ‘otherwise unvested facility’, and is defined to mean: “*a thoroughfare, bridge, jetty, drain, or watercourse belonging to the Crown, the responsibility for controlling or managing which is not vested in any person other than under this section.*”

Section 3.53 places responsibility for an otherwise unvested facility on the Local Government in whose district the facility is located. Lack of ongoing maintenance and accreting age has resulted in much infrastructure falling into a dilapidated state. This, together with the uncertain provenance of many of these facilities, particularly bridges, is reported as placing an unwarranted and unfunded burden on a number of Local Governments.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 123.6/2017

Disposal of Property and Commercial Enterprises : Section 3.58 and 3.59:	
Position Statement	That WALGA include in the Local Government Act 1995 Review submission, a review of Section 3.58 ‘Disposing of Property’ and Section 3.59 ‘Commercial Enterprises’ to be redrafted to reflect current commercial and contractual practices in Western Australia.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 124.06/2017

Proposal to the Advisory Board, Change of Boundaries or Amalgamation: Schedule 2.1	
Position Statement	WALGA seeks inclusion of a proposal to allow electors of a Local Government affected by any boundary change or amalgamation proposal entitlement to petition the Minister for a binding poll under Schedule 2.1 of the Local Government Act.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 121.6/2017
 December 2014 – 108.5/2014

Proposal to the Advisory Board, Number of Electors : Schedule 2.1	
Position Statement	<p>That Schedule 2.1 Clause 2(1)(d) be amended so that the prescribed number of electors required to put forward a proposal for change increase from 250 (or 10% of electors) to 500 (or 10% of electors) whichever is fewer.</p> <p>For Local Governments with total electors of less than 500, then the requirement be a minimum of 25% of electors.</p>

State Council Resolution March 2019 -06.3/2019
December 2017 – 123.6/2017

Schedule 2.2 – Proposal to amend names, wards and representation, Number of Electors	
Position Statement	<p>That Schedule 2.2 Clause 3(1) be amended so that the prescribed number of electors required to put forward a submission increase from 250 (or 10% of electors) to 500 (or 10% of electors) whichever is fewer.</p> <p>For Local Governments with total electors of less than 500, then the requirement be a minimum of 25% of electors.</p>

State Council Resolution March 2019 -06.3/2019
December 2017 – 123.6/2017

Proof in Vehicle Offences may be shifted: Section 9.13(6)	
Position Statement	<p>That Section 9.13 of the Local Government Act be amended by introducing the definition of 'responsible person' to enable Local Governments to administer and apply effective provisions associated with vehicle related offences.</p>

Background

This proposal emerged due to an increase in cases when progressing the prosecution of vehicle related offences in court (at the request of the vehicle owner) resulted in dismissal of charges by the Magistrate when the owner of the vehicle states that he does not recall who was driving his vehicle at the time of the offence.

The *Litter Act 1979* was amended in 2012 to introduce the definition of 'responsible person' (as defined in *Road Traffic Act 1974*) so that a 'responsible person' is taken to have committed an offence where it cannot be established who the driver of the vehicle was at the time of the alleged offence. This also removes the ability for the responsible person to be absolved of any responsibility for the offence if they fail to identify the driver. It is suggested that a similar amendment be made to Section 9.13 of the Act in order to ensure that there is consistent enforcement in regards to vehicle related offences.

State Council Resolution March 2019 -06.3/2019
 December 2017 – 123.6/2017

Regional Local Governments: Part 3, Division 4	
Position Statement	The compliance obligations of Regional Local Governments should be reviewed.

Background Currently, Regional Local Governments are treated by the *Local Government Act 1995* for the purposes of compliance, as if they were a Local Government.

The Association believes that this places an overly large compliance burden on Regional Local Governments. The large compliance burden reduces potential cost savings that aggregated service delivery may achieve through increased efficiency and acts as a disincentive for Local Governments to establish Regional Local Governments.

State Council Resolution March 2019 -06.3/2019
 December 2017 – 123.6/2017
 January 2012 – 9.1/2012

Local Government (Long Service Leave) Regulations	
Position Statement	That a review be undertaken of the Local Government (Long Service Leave) Regulations to identify opportunities to amend and improve the Regulations to address ambiguity and readability to enable consistent interpretation and application of a key sector entitlement.

Background Many long service leave questions arise from the poor construction of wording in the Regulations and a lack of clarity around how LSL can be administered, which makes interpretation difficult for Local Government employers and their employees. For example, how casual employment is defined and treated for the purposes of accruing LSL, the portability of pro-rata LSL between Local Governments and how the entitlement to LSL is treated where an employee has multiple roles at the same or different Local Governments.

Approximately 32% of Local Government and Regional Council enterprise agreements contain clauses to allow employees to take pro-rata LSL after seven years' or less of continuous service which is inconsistent with the current Regulations and creates legal interpretation issues for Local Governments.

The superfluous and anachronistic nature of the current provisions can be attributed to the Regulations being under the former *Long Service Leave Act 1958*, and then transitioned via the *Local Government (Miscellaneous Provisions) Act 1960*.

The last amendment to the Regulations occurred in 2001 and a full review is essential.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 123.6/2017

Audit Committee	
Position Statement	Remove the requirement to hold a separate Audit Committee meeting if all Elected Members are appointed to the Audit Committee.

State Council Resolution March 2019 – 06.3/2019

COMPLAINTS MANAGEMENT

Querulous, Vexatious and Frivolous Complainants	
Position Statement	<p>That a statutory provision be developed, permitting a Local Government to :</p> <ul style="list-style-type: none"> • Enable Local Government discretion to refuse to further respond to a complainant where the CEO is of the opinion that the complaint is trivial, frivolous or vexatious or is not made in good faith, or has been determined to have been previously properly investigated and concluded, similar to the terms of section 18 of the <i>Parliamentary Commissioner Act 1971</i>. • Provide for a complainant, who receives a Local Government discretion to refuse to deal with that complainant, to refer the Local Government’s decision for third party review. • Enable Local Government discretion to declare a member of the public a vexatious or frivolous complainant for reasons, including: <ul style="list-style-type: none"> - Abuse of process; - Harassing or intimidating an individual, Elected Member or an employee of the Local Government in relation to the complaint; - Unreasonably interfering with the operations of the Local Government in relation to the complaint.

Background

WALGA seeks inclusion of commentary and questions relating to Local Governments adopting within their proposed complaints management framework, the capacity to permit a Local Government to declare a member of the public a vexatious or frivolous complainant, subject to the declaration relating to the nature of complaint and not to the person.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 123.6/2017

COUNCIL MEETINGS

Electors' General Meeting: Section 5.27	
Position Statement	Section 5.27 of the Local Government Act 1995 should be amended so that Electors' General Meetings are not compulsory.

Background There is adequate provision in the Local Government Act for the public to participate in Local Government matters and access information by attending meetings, participating in public question time, lodging petitions, and requesting special electors' meetings.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 121.6/2017
 February 2011 – 09.1/2011

Special Electors' Meeting: Section 5.28	
Position Statement	That Section 5.28(1)(a) be amended: (a) so that the prescribed number of electors required to request a meeting increase from 100 (or 5% of electors) to 500 (or 5% of electors), whichever is fewer; and (b) to preclude the calling of Electors' Special Meeting on the same issue within a 12 month period, unless Council determines otherwise. For Local Governments with total electors of less than 500, then the requirement be a minimum of 25% of electors.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 123.6/2017

Minutes, contents of: Administration Regulation 11	
Position Statement	Regulation 11 should be amended to require that information presented in a Council or Committee Agenda must also be included in the Minutes to that meeting.

State Council Resolution March 2019 -06.3/2019
 December 2017 – 123.6/2017

Revoking or Changing Decisions: Administration Regulation 10	
Position Statement	That Regulation 10 be amended to clarify that a revocation or change to a previous decision does not apply to Council decisions that have already been implemented.

Background Regulation 10 provides a mechanism for the revocation or change to a previous decision of Council. It does not however, contain any provision clarifying that the provisions do not apply to Council decisions that have already been implemented. This regulatory deficiency is currently managed administratively, but warrants an appropriate amendment to assist clarify the rights of a Councillor to seek a revocation or change

State Council Resolution March 2019 -06.3/2019
 December 2017 – 123.6/2017

Attendance at Council Meetings by Technology: Administration Regulation 14A	
Position Statement	That there be a review of the ability of Elected Members to log into Council meetings.

State Council Resolution March 2019 -06.3/2019
 December 2017 – 123.6/2017

INTERVENTIONS

Remedial intervention; Powers of appointed person; Remedial action process	
Position Statement	<p>In respect to remedial intervention, the appointed person should be a Departmental employee with the required qualifications and experience. This provides a connection back to the Department and its requirements.</p> <p>The appointed person should only have an advice and support role. Funding of the remedial action should be by the Department where the intervention is mandatory. The Local Government to pay where the assistance is requested.</p>

State Council Resolution March 2019 -06.3/2019
 December 2017 – 123.6/2017

Disqualification Because of Convictions: Section 2.22	
Position Statement	Add a new disqualification criteria which disqualifies a person from being an Elected Member if they have been convicted of an offence against the Planning and Development Act, or the Building Act, in the preceding five years.

Background A planning or building system conviction is potentially more serious than a Local Government Act conviction because of Local Government's prominent role in planning and building control and the significant personal benefits which can be illegally gained through these systems.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 124.6/2017

THEME - INCLUSIVE

COMMUNITY ENGAGEMENT

Community Engagement Policy	
Position Statement	That the Local Government Act 1995 include a requirement for Local Governments to adopt a Community Engagement Policy, with each Local Government to determine how to implement community engagement strategies.

Background

- No objection to adopting a community engagement policy however the engagement process itself should not be regulated.
- Limited support for participatory budgeting as Local Government budgets should align with Corporate Business Plans that drive delivery of Strategic Community Plans.
- Respondents are respectful of community expectation to be informed and, on occasions, involved in some decision-making processes and that engagement works best when it is genuine rather than regulated.

State Council Resolution March 2019 – 06.3/2019

ELECTIONS

Conduct of Postal Elections: Sections 4.20 and 4.61	
Position Statement	The Local Government Act 1995 should be amended to allow the Australian Electoral Commission (AEC) and or any other third party provider (including a Local Government) to conduct postal elections.

Background Currently, the WAEC has a legislatively enshrined monopoly on the conduct of postal elections that has not been tested by the market.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 121.6/2017
 March 2012 – 24.2/2012

Voluntary Voting: Section 4.65	
Position Statement	Voting in Local Government elections should remain voluntary.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 121.6/2017

Method of Election of Mayor/President: Section 2.11	
Position Statement	Local Governments should determine whether their Mayor or President will be elected by the Council or elected by the community.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 121.6/2017

On-Line Voting	
Position Statement	That WALGA supports online voting.
Position Statement	That WALGA continue to investigate other opportunities to increase voter turnout.

Background WALGA was requested to explore the possibility of introducing on-line voting in Local Government elections.

A State Council Item for Noting was prepared in May 2017 advising that WALGA staff will liaise with the WAEC regarding the use of the iVote system and also seek feedback from the

Local Government sector on online voting and other opportunities to increase voter turnout. The Minister for Local Government has indicated that online voting is likely to be considered in the context of increasing elector participation.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 121.6/2017

Method of Voting - Schedule 4.1	
Position Statement	Elections should be conducted utilising the first-past-the-post (FPTP) method of voting.

Background This State Council resolution influenced amendment to Schedule 4.1 in 2009 that returned Local Government elections to a first past the post system from the preferential proportional Representation. The FPTP method is simple, allows an expression of the electorate’s wishes and does not encourage tickets and alliances to be formed to allocate preferences.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 121.6/2017
 October 2008 – 427.5/2008

Leave of Absence when Contesting State or Federal Election	
Position Statement	Amend the Act to require an Elected Member to take leave of absence when contesting a State or Federal election, applying from the issue of Writs. The options to consider include: (i) that an Elected Member remove themselves from any decision making role and not attend Council and Committee meetings; or (ii) that an Elected Member take leave of absence from all aspects of their role as a Councillor and not be able to perform the role as specified in Section 2.10 of the Local Government Act.

Background The East Metropolitan Zone identified that, under the *Local Government Act 1995*, there is no requirement for an Elected Member to either stand down or take leave of absence if they are a candidate for a State or Federal election. If elected to Parliament the Elected Member is immediately ineligible to continue as an Elected Member. Currently it is up to an individual Elected Member to determine if they wish to take a leave of absence. In some cases Elected Members have voluntarily resigned.

State Council Resolution March 2019 – 06.3/2019
 December 2017 – 121.6/2017

LOCAL LAWS

Local Laws	
Position Statement	WALGA Procedure for making local laws – Local Governments’ local laws generally affect those persons within its district. The requirement to give statewide notice under subsection (3) should be reviewed and consideration being given to Local Governments only being required to advertise the proposed local law by way of local public notice.
Position Statement	Eliminate the requirement to consult on Local Laws when a model is used.
Position Statement	Periodic review of local laws – consideration be given to review of this section and whether it could be deleted. Local Governments through administering local laws will determine when it is necessary to amend or revoke a local law in terms of meeting its needs for its inhabitants of its district. Other State legislation is not bound by such periodic reviews, albeit recognising such matters in subsidiary legislation are not as complex as matters prescribed in statute.
Position Statement	Introduce certification of Local Laws by a legal practitioner in place of scrutiny by Parliament’s Delegated Legislation Committee.

State Council Resolution March 2019 -06.3/2019



Cooperation & Shared Services

JUNE 2019



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June 2019

Local Governments in Western Australia have a strong history of working collaboratively to maximise resources to deliver outcomes that would be difficult to achieve alone.

They do this in a number of ways, through formal legislative arrangements for specific services such as Regional Councils, through less formal governance arrangements such as Voluntary Groups of Local Governments (VROCs) for regional planning and projects, and by using a range of other arrangements such as Incorporated Bodies, Memorandums of Understanding and Service Delivery Agreements on a fee for service basis for specific services or functions.

They have access to a range of governance arrangements ranging from formal legislative structures to less formal and ad hoc arrangements which together provide Local Governments with flexibility and scalability relative to risk, scope, capacity and capability and the collaborating Local Governments.

It is important to note that Local Governments also actively seek to work collaboratively with Government agencies, industry, local business and civil society in delivery community outcomes. Across regional WA, Local Governments work closely with Regional Development Commissions and regional offices of the Commonwealth's Regional Development Australia (RDA) network to undertake regional planning, develop regional projects and leverage State and Federal funding.

This compilation of Cooperation and Shared Services across Western Australia is a result of information gathering from the sector and may not be exhaustive.

Any additions or corrections should be sent to Tony Brown at tbrown@walga.asn.au



Regional Cooperation

Regional Councils can be established under section 3.61-3.68 of the Local Government Act 1995 for formal entities that operate with the same governance requirements as Local Governments. Regional Councils were established primarily to provide regional waste services, however some have gradually diversified the provision of service delivery to their member Councils.

Regional Local Governments

Eastern Metropolitan Regional Council (EMRC)	Western Metropolitan Regional Council
Bassendean	Claremont
Bayswater	Cottesloe
Belmont	Mosman Park
Kalamunda	Peppermint Grove
Mundaring	Subiaco
Swan	
Rivers Regional Council	Bunbury Harvey Regional Council
Armadale	Harvey
Gosnells	Bunbury
Mandurah	
Murray	Murchison Regional Vermin Council
Serpentine-Jarrahdale	Cue
South Perth	Meekatharra
	Mt Magnet
South Metropolitan Regional Council (SMRC)	Sandstone
Cockburn	Yalgoo
East Fremantle	
Fremantle	Mindarie Regional Council
Kwinana	Cambridge
Melville	Joondalup
	Perth
Tamala Park Regional Council	Stirling
Cambridge	Victoria Park
Joondalup	Vincent
Perth	Wanneroo
Stirling	
Victoria Park	
Vincent	
Wanneroo	



Regional Cooperation

A number of voluntary organisations of Councils have been established to work collaboratively for regional planning and shared projects that benefit a region. Governance arrangements can vary, but most operate under a memorandum of understanding with administrative support provided by the members Councils.

Voluntary Regional Organisation of Councils

4WDL VROC	NEWROC (North Eastern Western Wheatbelt)
Lake Grace	Koorda
Wagin	Mount Marshall
West Arthur	Mukinbudin
Williams	Nungarin
Woodanilling	Trayning
Dumbleyung	Wyalkatchem
AROC (Avon)	ROEROC – Roe District
Chittering	Corrigin
Dowerin	Kondinin
Goomalling	Kulin
Northam	Narembeen
Toodyay	EAVROC
Victoria Plains	Cunderdin
CMVROC (Central Midlands)	Tammin
Dalwallinu	Quairading
Moora	SEAVROC – South East Avon
Victoria Plains	Beverley
Wongan Hills	Brookton
GVROC (Goldfields)	York
Coolgardie	WEROC – Wheatbelt East
Dundas	Bruce Rock
Esperance	Kellerberrin
Kalgoorlie-Boulder	Merredin
Laverton	Westonia
Leonora	Yilgarn
Menzies	CAPEROC – Cape Naturaliste & Cape Leeuwin
Ngaanyatjarraku	Augusta-Margaret River
Ravensthorpe	Busselton
Wiluna	



Regional Cooperation

Voluntary Regional Organisation of Councils Continued

Southern Link VROC	Kimberley Regional Group
Cranbrook	Broome
Kojonup	Derby-West Kimberley
Plantagenet	Halls Creek
Broomehill-Tambellup	Wyndham-East Kimberley
WESROC – Western Suburbs	
Claremont	
Cottesloe	
Mosman Park	
Peppermint Grove	
Nedlands	
Subiaco	



Regional Cooperation

Some Local Governments have established and participate in other forums, most commonly incorporated bodies, and often with an economic development focus. Some forums include other stakeholders apart from Local Governments.

Other Cooperative Bodies & Forums

South Coast Alliance Inc.	Peron Naturaliste Partnership
Albany	Bunbury
Denmark	Busselton
Plantagenet	Capel
Hotham Williams Economic Development Alliance	Dardanup
Boddington	Harvey
Wandering	Mandurah
Williams	Murray
WA Regional Capitals Alliance	Rockingham
Albany	Waroona
Broome	Growth Alliance Perth and Peel (GAPP)
Bunbury	Armadale
Greater-Geraldton	Cockburn
Kalgoorlie-Boulder	Gosnells
Karratha	Kwinana
Port Hedland	Mandurah
Northam	Rockingham
Central East Aged Care Alliance Collaboration for the provision of independent living units in all shires through an incorporated body	Serpentine-Jarrahdale
Bruce Rock	Swan
Kellerberrin	Wanneroo
Koorda	Warren Blackwood Alliance of Councils
Merredin	Bridgetown-Greenbushes
Mt Marshall	Donnybrook-Balingup
Mukinbudin	Manjimup
Nungarin	Nannup
Trayning	
Westonia	
Wyalkatchem	
Yilgarn	



Regional Cooperation

Other Cooperative Bodies & Forums Continued

Innovation Central Midlands	Wheatbelt South Aged Housing Alliance (WSAHA)
Moora	Wickepin
Dalwallinu	Cuballing
Wongan-Ballidu	Corrigin
Cockburn Sound Coastal Alliance	Kondinin
Cockburn	Kulin
Fremantle	Narembeen
Kwinana	Narrogin
Rockingham	Wandering
MZSG (Murchison Zone Strategy Group) MEG (Murchison Executive Group)	South West Group
Cue	Cockburn
Meekatharra	East Fremantle
Mt Magnet	Fremantle
Murchison	Kwinana
Sandstone	Melville
Yalgoo	Rockingham



Shared Services

Many Local Governments across Western Australia work collaboratively with other Local Governments to maximise their resources for the delivery of specific services.

Arrangements may be ad hoc or more formalised through contracts and shared service arrangements, often on a fee for service basis.

In 2018 WALGA undertook a project to identify where Local Governments across the State are working collaboratively with each other to maximise their resources. Forty nine valid responses were received across a wide range of areas including:



BUILDING SERVICES



FINANCIAL SERVICES



PLANNING SERVICES



COMMUNITY SERVICES



HEALTH AND AGED CARE SERVICES



PLANT & EQUIPMENT



ECONOMIC DEVELOPMENT



ICT & COMMUNICATIONS



RANGER SERVICES



RECORDS MANAGEMENT



EMERGENCY MANAGEMENT



LANDCARE AND ENVIRONMENTAL MANAGEMENT



TOURISM



ENVIRONMENTAL HEALTH



LIBRARY SERVICES



WASTE MANAGEMENT



Shared Services

Although not exhaustive, the following summary provides a snapshot of the range and longevity of many collaborative arrangements in operation that often respond to capacity challenges. This demonstrates how Local Government as a sector has been consistently looking for innovative ways to create efficiencies, improve productivity, and deliver important services to their communities.



LOCAL GOVERNMENTS IDENTIFIED THE FOLLOWING BENEFITS OF COOPERATION:

Access to cost effective additional expert staff resources

Increased sharing of knowledge and expertise improves decision-making

Maximising human, capital and financial resources on an 'as needs' basis

Increased success with grant funding applications

Stronger advocacy and negotiating position

Ability to provide important services that would be otherwise unaffordable



DESPITE THE BENEFITS, THE FOLLOWING CHALLENGES WERE IDENTIFIED:

Resources required or initial start-up of a cooperative arrangement including time, money, shared expectations, agreement on deliverables

Establishing systems and processes

Travel distances for shared staff

Dealing with conflict

Parochialism



Shared Services



KEY SUCCESS FACTORS:

Formalising governance and service delivery arrangements

Meeting legislative and compliance requirements

Shared commitment at all levels (political and administrative)

Consistent communication and messaging

Flexibility

Access to professional staff

Community satisfaction with outcomes

Council satisfaction with outcomes



OTHER AREAS TO EXPLORE COOPERATION OPPORTUNITIES WERE IDENTIFIED AS:

Asset Management

Road Maintenance

Community Development



THE SECTOR WOULD APPRECIATE ASSISTANCE WITH:

Model Agreement/Template Contracts

Facilitation of regional cooperation

Shared portal of useful resources and case studies



Current Shared Services

Building Services

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Albany	Jerramungup	Provision of Building Services by City of Albany	Service Agreement with Fee for Service	
Chittering	Chittering Gingin	Provision of Building Services by Shire of Chittering	Service Agreement with Fee for Service	< 2
Cottesloe	Cottesloe Peppermint Grove	Provision of Building Services by Town of Cottesloe	Service Agreement with Fee for Service	2-5
Cuballing	Cuballing Broomehill-Tambellup Gnowangerup Katanning	Provision of Building Services by Shire of Cuballing	Service Agreement with Fee for Service	2-5
Dandaragan	Coorow Cocos-Keeling	Provision of Building Services by Shire of Dandaragan	Service Agreement with Fee for Service	Coorow 2 Cocos 1
Greater Geraldton	Greater Geraldton Carnamah Carnarvon Northampton Perenjori Morawa Three Springs Mingenew Shark Bay Irwin	Provision of Building Services by City of Greater Geraldton	Memorandum of Understanding	< 2
Kalamunda	Kalamunda Bruce Rock Corrigin Narembeen Wandering	Provision of Building Services by Shire of Kalamunda	Memorandum of Understanding	2-5
Kojonup	Kojonup Cranbrook	Provision of Building Services by Shire of Kojonup	Shared Service with Fee for Service	< 3
Leonora	Leonora Laverton Menzies	Provision of Building and Environmental Health Services by Shire of Leonora	Shared Service with Fee for Service	2-5
Murray	Murray Warooka	Provision of Building Services by Shire of Murray	Service Agreement with Fee for Service	< 2
Narrogin	Narrogin Wickepin Kent Woodanilling Dumbleyung	Provision of Building Services by Shire of Narrogin	Service Agreement with Fee for Service	2-10



Current Shared Services

Building Services Continued

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Northampton	Northampton Chapman Valley Shark Bay	Provision of Building Services by Shire of Northampton	Agreement with Fee for Service	5-10
Karratha	Karratha Ashburton	Provision of Building Services by City of Karratha	Service Agreement with Fee for Service	2-5
Mt Marshall	Mount Marshall Mukinbudin Nungarin Trayning Wyalkatchem Koorda	Provision of Environmental Health Services includes shared environmental health and building officer	Contracted Shared Service with fee for service operating within NEWROC structure (MOU)	5+
Wagin	Wagin Williams	Provision of Building Services by Shire of Wagin	Service Agreement with Fee for Service	-

Community Services & Community Development

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Joondalup & Stirling	Joondalup Stirling	Annual Skate & BMX Event	Memorandum of Understanding	-



Current Shared Services

Economic Development

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Shared	Cue Meekatharra Mount Magnet Murchison Sandstone Yalgoo	Regional cooperation on projects that contribute to regional economic development outcomes. Development of the Murchison sub-Regional Economic Development Plan aligned with Midwest Development Commission Regional Blueprint	Murchison Executive Group (MEG) Voluntary Regional Group Murchison Economic Development Strategy	< 2
Joondalup & Wanneroo	Joondalup Wanneroo	Cooperation and liaison between respective Economic Development Units for information sharing, advocacy and cooperation for the region	Ad Hoc	5-10
Toodyay	Toodyay Dowerin Goomalling Northam York	Regional cooperation on projects that contribute to regional economic development outcomes including regional aged care needs, recreation facilities audit, freight network funding, events and distribution of the regional component of the Country Local Government Fund.	Voluntary Regional Group-Avon Regional Organisation of Councils (AROC)	10+
Williams	Williams Woodanilling West Arthur Wagin Lake Grace Kent Dumbleyung	Regional cooperation on projects that contribute to regional economic development outcomes including the construction of well-aged housing across all Shires	Voluntary Regional Group – 4WDL ROC	5-10
Plantagenet	Broomehill-Tambellup Cranbrook Kojonup Plantagenet	Regional cooperation on projects that contribute to regional economic development outcomes including the construction of well-aged housing across all Shires	Southern Link VROC	
Augusta-Margaret River (rotates)	Augusta-Margaret River Busselton	Regional cooperation on projects that contribute to regional economic outcomes	Voluntary Regional Group-Cape ROC	
Shared	Bridgetown-Greenbushes Manjimup Nannup Donnybrook-Balingup Boyup Brook	Development of Residential Prospectus resulting from Talison Lithium Expansion in Greenbushes	Collaboration with South West Development Commission and Talison Lithium	< 2



Current Shared Services

All Local Governments across Western Australia participate in Local Emergency Management Committees and share Local Emergency Management Arrangements in accordance with the Emergency Management Act 2005 in partnership with Department of Fire and Emergency Services (DFES). In addition to their obligations under the Act, many Local Governments work collaboratively to ensure they can meet these obligations and add value to the important task of keeping their communities safe, which often includes the sharing of a Community Emergency Services Manager (CESM) under a Memorandum of Understanding with DFES. The following are initiatives additional to these arrangements.

Emergency Management

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Wanneroo	Wanneroo Joondalup Bassendean Kalamunda Mundaring Stirling Swan	Metro North & East Recovery Group for the provision of mutual aid for recovery during emergencies	Partnering Agreement	10+
Shared	Murray Mandurah Rockingham Waroon	Shared emergency recovery activities in case of a regional emergency recovery event	Memorandum of Understanding	2-5
Shared	Karratha East Pilbara Ashburton Port Hedland	Shared emergency recovery activities in case of a regional emergency recovery event	Memorandum of Understanding	-2
Shared	South West Zone of WALGA (12 Local Governments)	Shared emergency recovery activities in case of a regional emergency recovery event	Memorandum of Understanding	5-10



Current Shared Services

Environmental Health

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Albany	Jerramungup Plantagenet	Provision of Environmental Health Services by City of Albany		
Dandaragan	Coorow Cocos-Keeling Moora Gingin	Provision of Environmental Health Services by Shire of Dandaragan	Service Agreement with Fee for Service	Coorow – 2 Cocos – 1 Moora – 2 Gingin – as needs
Greater Geraldton	Mid West Local Governments	Provision of Environmental Health Services (Ad hoc on request)	Fee for Service upon request	As required
Northampton	Northampton Chapman Valley Shark Bay	Provision of Environmental Health Services by Shire of Northampton	Service Agreement with Fee for Service	5-10
Joondalup & Wanneroo Shared	Joondalup Wanneroo	Midge Management Strategy Partnership for the management of nuisance midges within the wetland system of Yellagonga Regional Park	Midge Partnership Agreement	10+
Corrigin	Corrigin Kondinin Kulin Narembeen Lake Grace	Provision of Environmental Health Services to members of RoeROC plus Lake Grace	Agreement under Voluntary Regional Group (RoeROC)	5-10
Cottesloe	Cottesloe Peppermint Grove	Provision of Environmental Health Services by Town of Cottesloe	Service Agreement with fee for service	2-5
Irwin	Irwin Carnamah Mingenew Three Springs	Provision of Environmental Health Services – shared environmental health officer – by Shire of Irwin	Memorandum of Agreement	< 2
Kojonup	Kojonup Katanning Kent Woodanilling Broomehill-Tambellup Perenjori	Provision of Environmental Health Services-shared environmental health officer – by Shire of Kojonup	Contracted Shared Service with fee for service	< 2
Leonora	Leonora Laverton Menzies	Provision of Environmental Health Services – shared environmental health officer – by Shire of Leonora	Contracted Shared Service with fee for service	2-5
Merredin	Merredin Kellerberrin	Provision of Environmental Health Services by Shire of Merredin	Contracted Shared Service with fee for service	< 2



Current Shared Services

Environmental Health Continued

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Mt Marshall	Mount Marshall Mukinbudin Nungarin Trayning Wyalkatchem Koorda	Provision of Environmental Health Services includes shared environmental health and building officer	Contracted Shared Service with fee for service operating within NEWROC structure (MOU)	> 5
Murray	Murray Warooka	Provision of Environmental Health Services by Shire of Murray	Service Agreement with fee for service	2-5
Narrogin	Narrogin Wickepin	Provision of Environmental Health Services by Shire of Narrogin	Legal Contract	< 2
Wagin	Wagin Williams Wandering	Provision of Environmental Health Services by Shire of Wagin	Service Agreement with Fee for Service	10+

Financial Services

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Williams	Williams Wandering	Provision of Financial Management Service	Memorandum of Understanding	< 2
Cunderdin	Cunderdin Tammin	Rates, Debtors and Property Shared Resource	Cunderdin invoices Tammin on hours worked	2-5



Current Shared Services

Health & Aged Care Services

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Shared	Cottesloe Peppermint Grove Mosman Park Claremont	Provision of Home and Community Care (HACC) Services (Shine Community Services)	Legal Contract	5-10
Pingelly	Pingelly Brookton Beverley	Provision of Aged Support and Care Services	Memorandum of Understanding	2-5
Williams	Williams Dumbleyung Lake Grace Wagin West Arthur Woodanilling	Provision of Well-Aged Housing	Voluntary Regional Group (4WDL ROC)	5-10
Shared	Joondalup Wanneroo Stirling	Tri-Cities Agreement to align the development of Age-Friendly Strategies, coordinate priorities and collaborate on shared projects.	Ad Hoc	< 2

ICT/Communications

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Greater Geraldton	Chapman Valley	Synergy Software patch updates	Upon request for fee for service	Ad hoc
Greater Geraldton	Perenjori Chapman Valley	Hosting of servers and storage for both Production and Disaster Recovery	Contracted Service via Geraldton data centre – Shared Services Agreement	> 1
Manjimup	Manjimup Nannup	Provision of ICT Services	Service Agreement with fee for service	10+
Murray	Murray Waroon	Provision of Information Technology and GIS Mapping Services	Memorandum of Understanding	5-10



Current Shared Services

Landcare & Environmental Management

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Shared	Joondalup Wanneroo	Yellagonga Integrated Catchment Management Plan in partnership with Department of Biodiversity, Conservation and Attractions (DCA)	Memorandum of Understanding	5-10
Melville	Melville Cockburn East Fremantle Fremantle Kwinana	Regional Management of Environmental Assets in the South West Metropolitan Region	Consultant Contract Reference Group chaired by Elected Member	Reference Group since 2013 Consultant Contract 2016/17 – 2019/20
Mount Magnet	Mount Magnet Cue Meekatharra Sandstone Yalgoo	Murchison Regional Vermin Council – construction and maintenance of vermin fences	?	10+
Nedlands	Nedlands Cambridge Claremont Cottesloe Mosman Park Subiaco Peppermint Grove	Cooperation between environmental officers for endorsement of joint projects by regional group of Chief Executive Officers. Projects include feral animals, Corella control, trails and water re-use	Voluntary Regional Group – Western Suburbs Regional Group of Councils (WESROC)	10+
Shared	Williams Wandering Cuballing Boddington	Funding of a Natural Resource Management (NRM) Coordinator who is managed by the Peel Harvey Catchment Council and supports the Local Governments	Memorandum of Understanding	2-5
Shared	Gosnells Armadale Serpentine-Jarrahdale	Collaboration in the work of a Landcare Group to deliver the environmental education program 'Switch Your Thinking'	Alliance	10+
Wagin	Wagin Woodanilling	Provision of a Natural Resource Management Officer	Memorandum of Understanding	10+



Current Shared Services

Many Local Governments across regional Western Australia participate in a Regional Library Scheme under an Agreement with the State Library of WA. Under this arrangement, a regional public library provides support services to small public libraries in accordance with an agreed Annual Activity Plan. Regional Libraries receive funding from the State Government via the State Library for the provision of this service. These arrangements have not been included in the list of examples of cooperation and shared services between public libraries below.

However in addition to these regional services, the City of Albany, the City of Port Hedland, the City of Karratha the City of Greater Geraldton and the Shire of Merredin seek additional funds from Local Governments within their region for a range of services such as coordinating author visits, providing training and workshops, providing bulk loans and supporting a regional library computer management system (LMS). Some also host an annual professional development forum with contributing funding from libraries in the region and the State Library

Library Services

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Dardanup	Dardanup Nannup Manjimup Harvey Donnybrook-Balingup Capel Busselton Bridgetown-Greenbushes Boyup Brook Boddington	South West Libraries Consortia – shared cost of a Library Management System to connect and combine the shared resources of libraries across the South West	Legal Contract	< 2
Greater Geraldton	Carnarvon Chapman Valley Dandaragan Mingenew Northampton Coorow	Coordination of the Mid-West Sirsi Dynix Consortium for Library Management System (LMS)		
Wanneroo Swan Joondalup (shared)	Wanneroo Swan Joondalup	Reciprocal agreement to lend locally owned library materials via inter library loan between the Local Governments.	Memorandum of Understanding	5-10
Peppermint Grove	Subiaco Nedlands Claremont Cottesloe Peppermint Grove Mosman Park	Western Suburbs Regional Library Services Group (WSLG) – includes a shared Library Management System hosted by the City of Nedlands and a WSLG Strategic Plan.	Joint Tender process for procurement of LMS. Shared Strategic Plan	10+
Melville	Melville Mandurah Canning Victoria Park	Consortia arrangement for purchase of e-books	Consortia Agreement	< 1



Current Shared Services

Ranger Services

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Cottesloe	Cottesloe Peppermint Grove	Provision of Ranger Services	Service Agreement with Fee for Service	2-5
Narrogin	Narrogin Cuballing Wickepin	Provision of Ranger Services	Service Agreement with Fee for Service	< 2
Carnamah	Carnamah Mingenew Three Springs	Provision of Ranger Services	Service Agreement with Fee for Service	< 2
Shared	Northam Goomalling Toodyay Victoria Plains	Ad hoc Ranger Relief Services	Ad hoc	< 2
Merredin	Merredin Nungarin Westonia	Provision of Ranger Services	Memorandum of Understanding	5-10
Murray	Murray Waroona	Provision of Contract Ranger and Administration Services	Legal Contract	2-5
	Laverton Leonora Menzies	Animal Control	Contracted Shared Service with Fee for Service	2-5
Narrogin	Narrogin Williams	Shire of Williams occasionally engages Ranger Services from Shire of Narrogin	Service Agreement with Fee for Service	< 2



Current Shared Services

Records Management

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Coolgardie	Coolgardie Dundas Esperance Kalgoorlie-Boulder Laverton Leonora Menzies	Storage and Disposal of Records	Administered through the Goldfields Voluntary Regional Group (GVROC)	2-5
Broomehill-Tambellup	Broomehill-Tambellup Cranbrook Kojonup Plantagenet	Shared Resource for the Shared Archive Repository	Administered through the Southern Link Voluntary Regional Group	5-10
Broomehill-Tambellup	Broomehill-Tambellup Cranbrook Kojonup Plantagenet	Archive Storage Facility	Memorandum of Understanding	2-5
Greater Geraldton	Perenjori	Review of Record Keeping Plan and preparation for Submission to State Records Officer (SRO)	Fee for Service upon request	Ad Hoc
Greater Geraldton	Mingenew	Application of General Disposal Authority (GDA) and End Of year Disposal Preparation	Fee for Service upon request	Ad Hoc



Current Shared Services

Waste Management

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Corrigin	Corrigin Kondinin Kulin Narembeen	Shared Waste Contract for collection services and ownership of a shared landfill facility	Roe Voluntary Group of Councils (RoeROC)	5-10
Greater Geraldton	Chapman Valley Irwin Northampton	Refuse Removal and Disposal for the Region	Legal Contract	2-5
Wagin	Wagin Cuballing Narrogin Williams Wickepin	Great Southern Regional Waste Group (GSRWG) – shared approach to some waste management activities	Ad hoc	>10
Toodyay	Toodyay Dowerin Goomalling Northam Victoria Plains York	Waste Minimisation Plan	Avon Regional Organisation of Councils (AROC)	2-5



Current Shared Services

Planning Services

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Chapman Valley	Chapman Valley Carnamah Coorow Mingenew Perenjori Three Springs	Provision of Planning Services on a needs basis	Ad hoc	5-10
Dandaragan	Coorow Cocos-Keeling	Provision of Planning Services	Service Agreement with Fee for Service	Coorow – 2 Cocos – 1
Narrogin	Narrogin Wickepin	Provision of Planning Services	Legal Contract	< 2

Procurement

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Peppermint Grove	Peppermint Grove Cottesloe Mosman Park	Construction and Management of a Shared Library – The Grove	Legal Contract	5-10



Current Shared Services

Across the State, particularly in regional Western Australia, Local Governments support tourism in number of ways. This ranges from the provision of infrastructure and services to support visitors; regional promotion; development of trails, museums and visitors' centres; to supporting local and regional tourism associations and destination marketing organisations. The following represents a range of approaches adopted by Local Governments.

Tourism				
LEAD ORGANISATION	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Amazing South Coast Inc	Albany Denmark Plantagenet	Regional Tourism Destination Marketing	Incorporated Association	
Pioneers Pathway	Dowerin Goomalling Nungarin Merredin Toodyay Trayning Wyalkatchem	Tourism trail	MOU for Advisory Committee	
Mandurah and Peel Tourism Organisation Inc. (MAPTO)	Boddington Mandurah Murray Serpentine-Jarrahdale Waroon	Independent local tourism body for the Peel Region	Incorporated Association	
	Ashburton East Pilbara Karratha Port Hedland	Joint planning, investing and advocacy for the development of key tourist infrastructure including increased accommodation options, tourism attractions and signage		< 2
Joondalup	Joondalup Stirling Wanneroo	Production of the Sunset Coast Holiday Planner	Service Agreement with Fee for Service	5-10



Current Shared Services

Tourism Continued

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Central Wheatbelt Visitors Centre	Bruce Rock Corrigin Cunderdin Dowerin Kellerberrin Kondinin Koorda Kulin Lake Grace Merredin Mt Marshall Mukinbudin Narembeen Nungarin Quairading Tammin Trayning Westonia Wyalkatchem Yilgarn	Coordination of Visitor Services	Memorandum of Understanding	5-10
Avon Valley Tourism	Beverley Chittering Goomalling Northam Toodyay Victoria Plains York	Avon Valley Tourism: Sub-regional Tourism Organisation	Incorporated Association	> 10
Hidden Treasures	Broomehill-Tambellup Cranbrook Gnowangerup Katanning Kent Kojonup Plantagenet Woodanilling			



Current Shared Services

Tourism Continued

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Hidden Treasures: Regional Tourism Organisation	Incorporated Association			
Exploring Wildflower Country Group Inc.	Carnamah Coorow Dalwallinu Greater Geraldton Irwin Mingenew Moora Morawa Perenjori Three Springs	Joint planning and investigating tourism infrastructure needs in the region	Incorporated Association	>10
	Greater Geraldton Northampton	Joint Planning and Investigating Tourism Infrastructure Update to the Pink Lake	Collaboration with Mid West Development Commission	
Australia's Coral Coast	Coorow Greater Geraldton Irwin Northampton	Development of a Collaborative model for visitor Information Services	Collaborative Project across the Coral Coast Region	
Great Geraldton	Carnamah Coorow Greater Geraldton Irwin Morawa	Regional Events Calendar		
Outback Pathways	Cue Meekatharra Mt Magnet Murchison Sandstone Upper Gascoyne Wiluna Yalgoo	Collaboration on promotion of Regional Tourism including funding to Australian's Golden Outback for 'Outback Pathways', working with Mid West Development Commission on Geo Tourism Strategy and Regional Visitors' Planner	Murchison Executive Group	
Marradong Country	Boddington Wandering Williams	Sub Regional Economic Development and Tourism including Marradong Self Drive Tourist Trail	Incorporated Body	



Current Shared Services

Tourism Continued

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Wheatbelt Way	Koorda Mount Marshall Mukinbudin Nungarin Trayning Wyalkatchem Dowerin Westonia	NEWTravel Tourism organisation initiated by the North East Wheatbelt Regional Organisational of Councils (NEWROC)	Incorporated Body	> 5
Southern Forests and Blackwood Valleys Tourism Association	Warren Blackwood Alliance of Councils	Regional Tourism Organisation	Incorporated Body with funding from Alliance and representation on the Board	< 1
Bridgetown-Greenbushes	Warren Blackwood Alliance of Councils	Warren Blackwood Stock Route -horse trails through 3 Local Governments with dedicated campsites	Memorandum of Agreement	< 2



Current Shared Services

Other

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Shared	Joondalup Stirling Swan South Perth	Shared Strategic Safety Resource	Memorandum of Understanding with Local Government Insurance Services	
Dandaragan	Coorow	Provision of Support for Sporting Club Development	Service Agreement between Shire of Dandaragan and DLGSC and support provided to Shire of Coorow	Coorow – 5
Albany	Albany Broomehill-Tambellup Cranbrook Denmark Gnowangerup Jerramungup Katanning Kent Kojonup Plantagenet Woodanilling	Great Southern Peer Support Program for Integrated Planning & Reporting	Memorandum of Understanding	< 2
Inner City Collaboration	Perth Subiaco South Perth Victoria Park Vincent	Collaboration on Common Strategic Issues	Memorandum of Understanding	< 1
Swan	Swan East Pilbara	Graduate Engineers Exchange Program to share resources for project, asset and facility management services	Memorandum of Understanding	< 1
Laverton	Laverton Leonora Menzies Wiluna	Statutory Compliance Services provided by Third Party	Tender Process for Provider of Services for a 4 Year Contract. Annual fee averaged for participating Local Governments and charged to each Local Government by Provider	< 1



Current Shared Services

Local Governments often initiate or participate in inter agency forums to focus on critical community issues. Other agencies come from State Government and the not for profit sector and may involve community groups and representatives.

Inter Agency Collaboration

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	YEARS OPERATING
Rockingham	Rockingham Kwinana	Homelessness Interagency Network	Memorandum of Understanding	5
Rockingham	Rockingham Kwinana	Family Domestic Violence Network	Memorandum of Understanding/Alliance	4
Rockingham	Rockingham Kwinana	Kwinana Rockingham Action for Tomorrow's Youth	Alliance	10
Rockingham	Rockingham Kwinana	Local Drug Action Group	Alliance	10
Shared	Mandurah Rockingham Kwinana	Community Safety Network	Alliance	2
Shared	Wanneroo Joondalup	Establishment of the Joondalup Wanneroo Interagency Homelessness Action Group (JWIHAG) which includes 15 local agencies and community groups to develop a Regional Homelessness Strategy	Ad Hoc	5-10
Shared	Mandurah Rockingham Murray Waroona	Peel Mosquito Management Group works to control mosquitoes in the Peel Regional working with the Department of Health	Memorandum of Understanding	5



Mechanisms for Cooperation and the Provision of Shared Services

MECHANISM	STRUCTURE	PURPOSE
Regional Council	<i>The Local Government Act 1995</i> refers to Regional Local Governments in Part 3 (Division 4) as 'two or more Local Governments; who may (subject to Minister's approval) establish a regional Local Government to do things, for the participants, for any purpose for which a Local Government can do things under this Act or any other Act.	Regional Local Governments or Regional Councils (as they are often known) may exist in specialist areas and are formed to oversee management of a particular function, traditionally waste management services. A landfill site, for example, may serve six Local Governments, rather than each of them having individual facilities. A Regional Council may then be established, consisting of members of each Council, to manage this facility. Some Regional Councils have extended the scope of services provided to their member Local Governments beyond the management of waste and waste facilities. There are currently eight Regional Councils in Western Australia in both metropolitan and regional areas.
Voluntary Regional Organisations of Councils (VROCs)	Governance arrangements can vary, but most operate under a Memorandum of Understanding generally with administrative support provided by the members Councils on a rotational basis. Memorandums of Understanding commonly outline the scope of activities, membership arrangements, funding arrangements and administrative support.	VROCs are established to work collaboratively for regional planning and shared projects that benefit a region. Projects are often related to regional service delivery, environmental issues, regional facility planning, tourism projects, waste management and strategic issues in common. There are currently sixteen VROCs operating in Western Australia in both metropolitan, and more commonly, regional areas.
Incorporated Bodies	Some Local Governments participate in associations or alliances formed for a specific purpose under the WA Incorporated Associations Act.	Some Local Governments collaborate to form incorporated associations in order to provide a formal governance arrangement for the conduct of a particular activity most often outside the normal functions of a local government. These associations often include members that are not a Local Government. They may be formed to undertake tourism/economic development activities or to deliver a specific regional project or service, such as aged housing.



Mechanisms for Cooperation and the Provision of Shared Services Continued

MECHANISM	STRUCTURE	PURPOSE
Regional Subsidiaries	<p>A Regional Subsidiary is a semi-independent collaborative organisation established by two or more local governments to provide new or existing services that can be more effectively delivered together than by one local government alone.</p> <p>It is established under the Local Government Act 1995 with the agreement of two or more local governments. Local Governments wishing to establish a Regional Subsidiary must develop a Charter and Business Plan and seek feedback from their respective communities. Each Local Government must approve the Charter and Business Plan before seeking the approval of the Minister for Local Government, Sport and Cultural Industries.</p>	<p>A Regional Subsidiary can deliver one or more services currently delivered or functions performed by a local government. These could include rating services, records management, environmental health services, finance functions, procurement to name a few. It can also initiate new opportunities such as tourism, aged care, procurement, etc.</p> <p>The purposes of a Regional Subsidiary are captured in its Charter and Business Plan.</p>
Beneficial Enterprises	<p>Beneficial Enterprises (or Council Controlled Organisations) are arms-length entities that can deliver projects and services required by the community. They provide a vehicle for greater efficiency and improved partnering practices for Local Government and can provide services & facilities that are not attractive to private investors or where market failure occurs.</p> <p>Beneficial Enterprises cannot carry out any regulatory function of a Local Government and have a Skills Based Board.</p> <p>They are not intended for outsourcing essential services.</p> <p>Example activities could be:</p> <ul style="list-style-type: none"> • Affordable housing projects; • Urban regeneration; • Measures to address economic decline in Regional WA • Arts Facilities-Activity requiring flexibility 	<p>WALGA is currently advocating for Local Governments to be able to establish Beneficial Enterprises. This is included in Part 2 of the Review of the Local Government Act 1995.</p>





WALGA

WORKING FOR LOCAL GOVERNMENT



DRAFT
Submission
Select Committee into
Local Government

August 2019

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About WALGA

The WA Local Government Association (WALGA) is working for Local Government in Western Australia. As the peak industry body, WALGA advocates on behalf of 138 Western Australian Local Governments. As the united voice of Local Government in Western Australia, WALGA is an independent, membership-based organization representing and supporting the work and interests of Local Governments in Western Australia. WALGA provides an essential voice for 1,222 Elected Members, approximately 22,000 Local Government employees (16,500 Full Time Equivalent's) as well as over 2.5 million constituents of Local Governments in Western Australia.

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Introduction

Local Governments play a key role in the Australian Federation. Local Governments in Western Australia provide democratic representation and a range of services to their respective communities which span the length and breadth of the state.

Local Governments, in one form or another, have existed in Western Australia since the arrival of settlers from Britain in the nineteenth century. The first piece of legislation to weave the fabric of today's Local Government sector was the *Towns Improvement Act of 1838*.¹ Today, Local Government is constituted and primarily regulated by the *Local Government Act 1995* but there are many other legislative instruments which impact the way Local Governments operate in their diverse array of activities.

Local Governments are a key democratic institution in Western Australia's local communities. Councils have well-established relationships with the communities they serve and represent, local businesses and organisations as well as other spheres of government.²

Services provided by the 139 Local Governments in Western Australia include the traditional roads and waste collection but also now extend to recreation, medical services and other human services.³ Often, Local Governments taking on new or expanded roles in service delivery or advocacy is as a result of gaps left by other spheres of Government reducing their service delivery, or due to community pressure for Local Governments to step into a particular space.

All Local Governments throughout Western Australia continually strive to provide the highest quality services within the constraints of Local Government revenue streams, Australia's vertical fiscal imbalance and ongoing cost-shifting from other spheres of Government, all of which are well documented by the 2003 Hawker Report⁴ and many reports on Local Government finances before and since.⁵

Local Government in Western Australia, with a presence in every community in the state represents a significant component of the State's economy. Local Government is the steward of public assets of \$48 billion, including responsibility for more than 88 percent of the public road network, employs a workforce of 22,000 people (16,500 FTEs) and spends \$4.1 billion per year.⁶

¹ WALGA (2011)

² Aulich *et al* (2011) Volume 2 p13

³ PricewaterhouseCoopers (2006)

⁴ House of Representatives Standing Committee on Economics, Finance and Public Administration, (2003)

⁵ See also PricewaterhouseCoopers (2006) and Aulich *et al* (2011) Volume 1

⁶ WALGA (2019a)

Trust in Government

The 2019 Edelman Trust Barometer, the pre-eminent study of peoples' trust in institutions around the world found, that:

- Trust in Government remains low in Australia with people generally 'distrusting' of Government, and,
- Only a minority in western democracies believe "the system is working for me".⁷,

This lack of trust in democracy and in institutions has a real impact. A lack of trust in the system leads to increased fear and increased fear erodes trust and negatively affects our collective wellbeing.

This places Local Government in a very important position and creates significant opportunities for Local Government as a legitimate and connected sphere of Government.

As trust in Government and institutions declines to an all-time low, there is a small slice of good news for Local Government. The 2014 Griffith University Constitutional Values Survey found that, of our three spheres of Government, Local Government is the most trusted.⁸

Specifically, in Western Australia, while 69.8 percent of respondents trust Local Government to do a good job in carrying out its responsibilities, 63.2 percent of respondents trust the State to do a good job and only 56.9 percent trust the Federal Government to do a good job with its responsibilities.

With global uncertainty, and the erosion of trust in government, many people are looking for community, connection and stability. The challenge being embraced by Local Governments across Western Australia is to enable and facilitate this community connection.

This Select Committee presents a tremendous opportunity to further build trust in Local Government as a legitimate and democratically mandated sphere of government. This can be achieved by highlighting the achievements of Local Government.

It would be a real shame, and an opportunity lost, if this Parliamentary Inquiry is hijacked by those with an axe to grind using the committee process to air their often unfounded or unsubstantiated grievances. Instead, this Inquiry has a tremendous opportunity to highlight the achievements of Local Government in building cohesive and resilient communities.

To that end, WALGA would like to pay tribute to Western Australia's 1,222 Elected Members who have been willing to step up and take a leadership role in their communities, often in a challenging political role in the public realm. Unfortunately, Local Government has recently

⁷ Edelman (2019)

⁸ Griffith University (2014)

attracted uninformed criticism from a small number of noisy individuals who seem to have an axe to grind.

WALGA would like to remind the Committee that it's not the critics, comfortable in their cheap seats behind anonymous social media pages who matter, it's the men and women who put themselves forward to take a leadership position in their community.

As Theodore Roosevelt famously said:

*"It is not the critic who counts; not the man who points out how the strong man stumbles, or where the doer of deeds could have done them better. The credit belongs to the man who is actually in the arena, whose face is marred by dust and sweat and blood; who strives valiantly... who at the best knows in the end the triumph of high achievement, and who at the worst, if he fails, at least fails while daring greatly."*⁹

That's not to assert that the Local Government sector in Western Australia is perfect; of course there is room for improvement and Local Governments welcome opportunities to improve their efficiency, effectiveness and their engagement with their communities.

Local Government has embraced a range of recent initiatives to improve their efficiency, effectiveness and engagement with their communities. For instance, the Integrated Planning and Reporting Framework was introduced into Western Australia at the behest of the Local Government sector who saw the opportunity for a more integrated and strategic approach to community, financial and business planning.

Performance audits, undertaken by the Auditor General, have also been welcomed by the Local Government sector. Performance audit participants have welcomed the opportunity to have their systems and processes critically examined by an external agency, and the learnings from the performance audits have been widely shared across the sector.

The increasing prevalence of deliberative democracy techniques, such as participatory budgeting, further demonstrates the desire and willingness of Local Governments to meaningfully engage with their communities.

It is WALGA's and the Local Government sector's expectation that the Committee will take the time to consider the full range of positive examples of Local Governments continual drive to deliver services efficiently, be an effective steward of community infrastructure, and

⁹ Brown (2019)

engage meaningfully with citizens as a key component of Western Australia's vibrant democracy.

Local Government Collaboration

Local Governments, while democratically representing their communities, strive to deliver services effectively and efficiently. One way Local Governments aim to improve their service provision is by collaborating with other Local Governments in partnerships, as members of Regional Local Governments, or as members of voluntary collaborative groups.

Collaboration in Local Government has a number of drivers. A key driver for Local Governments to work together to achieve community outcomes is to strive for better, more strategic, and regionally appropriate outcomes. When Local Governments collaborate to, for example, develop aged housing facilities, or promote regional tourism, they are collaborating because together they can drive better outcomes than they could as one Local Government undertaking a task more suited to a regional scale.

Local Government collaboration is also driven by necessity. In many cases, Local Governments collaborate because the service is more efficiently provided at a regional level. For example, in metropolitan Perth, Local Governments are members of Regional Local Governments to collaboratively provide waste services at an appropriate scale and level of service.

It is important to note that Local Governments also actively seek to work collaboratively with Government agencies, industry, local business and civil society in delivery community outcomes. Across regional WA, Local Governments work closely with Regional Development Commissions and regional offices of the Commonwealth's Regional Development Australia (RDA) network to undertake regional planning, develop regional projects and leverage State and Federal funding.

WALGA recently produced a "Cooperation & Shared Services" document that provides demonstrations of the collaboration currently being undertaken in the sector.

The document can be found here: [Cooperation & Shared Services document](#) and is also attached as Addendum 1.

Legislation

a) *Whether the Local Government Act 1995 and related legislation is generally suitable in scope, construction and application*

The legislative framework governing Local Government is generally appropriate and the underpinning principle of 'general competence' is strongly supported by the Local Government sector.

However, additions and amendments since the current Local Government Act was introduced over 20 years ago have created a layered, spaghetti-like regulatory regime that needs to be untangled and simplified. Similarly, practice and procedures have changed since the current Act's introduction and, as a result, the legislative framework requires modernisation.

For these reasons, the Local Government sector has strongly supported the State Government's goal to undertake a full Review of the *Local Government Act 1995* and the associated regulations.

Local Government Act Review

WALGA has been a strong supporter of the current Review of the Local Government Act and has supported the Government's intent to streamline and modernise the legislative framework.

WALGA put forward a comprehensive submission to Government that was the culmination of a signification consultation and engagement process, and the collection of policy and advocacy positions developed over many years.

The Local Government sector participated in a comprehensive process leading up to the adoption of the advocacy positions, as detailed below:

WALGA partnered with the Department of Local Government, Sport and Cultural Industries to deliver facilitated workshops across all WALGA Zones, held throughout October and November 2018. Approximately 500 Elected Members and senior administrators attended 19 workshops held in each of the 17 WALGA Zones.

WALGA, LG Professionals and the Department of Local Government, Sport and Cultural Industries partnered to host the Future of Local Government Forum, which was held at Curtin University on Wednesday, 30 January 2019 and was attended by 230 participants.

A total of 73 member Local Governments provided responses to the WALGA consultation process, either through an individual response or a Zone/regional group response. 42

individual Local Governments responded with additional collective responses from three WALGA Zones representing a further 31 member Local Governments.

The WALGA State Council, consisting of 25 representatives from across the State, in adopting advocacy positions in March 2019 endorsed the positions unanimously. This demonstrates the veracity of the consultation process. In addition, the Department of Local Government, Sport and Cultural Industries received over 3,000 submissions from the community, Local Governments and stakeholder bodies.

Key Principles

State Council, in finalising WALGA's submission to the Local Government Act Review process, endorsed the following key principles as fundamental drivers of future Local Government legislation.¹⁰

1. Retain General Competence Powers.

The Local Government Act is founded on the general competence powers principle, which gives Local Governments the legal capacity to do anything that is not prohibited by law. This principle is uniformly supported by the Local Government sector and that it should not be diluted by over-regulating the operations of Local Government.

2. Provide Flexible, Principles-based Legislative Framework.

The Local Government Act works well when Local Governments apply their general competence powers within a legislative framework that provides for good governance, with accountability to the community for decision-making. The Local Government sector seeks a light-touch regulatory approach accompanied by best practice guidance, support and assistance.

There is concern that, without adequate care and sector input, the new Local Government Act will be overly prescriptive and mistakes of the past will be repeated. Prescriptive compliance regimes do not typically drive innovation or organisational performance; instead boxes are ticked and processes to comply are implemented leading to inefficiencies and distractions.

The Local Government Act should focus on principles and objectives, not on process. As an example, Local Governments in 2016 were given the ability to establish Regional Subsidiaries. A key feature of the model is to enable Local Governments to establish a subsidiary that is fit-for-purpose by adapting the governing charter to the subsidiary's purpose and structure. Instead, the regulations are prescriptive and a number of Local Governments have considered the model and opted not to pursue it. Best practice, guidance material and

¹⁰ WALGA (2019b)

smart people working together to solve problems drive innovation; prescriptive regulation drives compliance for the sake of compliance.

To focus on the process and not the principles and objectives risks embedding today's practice into legislation instead of allowing Local Governments the flexibility to innovate and adapt to new methods and new technologies. Not everything a Local Government should do needs to be legislated. Ultimately, Councils are considered to be generally competent and are accountable to the community through democratic elections held every two years.

3. Size and Scale Compliance Regime

There is a marked appetite in the response to the Facilitated Workshops, Detailed Discussion Papers and Future of Local Government Statewide Forum for differentiation between Local Governments based on size and scale.

- 4. Promote enabling legislation that empowers Local Government to carry out activities beneficial to its community taking into consideration the Local Government's role in creating a sustainable and resilient community through:**
- i. Economic development;**
 - ii. Environmental protection; and,**
 - iii. Social advancement.**

The need to provide enabling legislation with a 'menu of opportunities' for the sector. The State Government needs to set legislation that enables Local Governments to carry out activities, even though all Local Governments may not want to carry the activity; those that wish to, should be permitted to. A good example of this is the proposed introduction of beneficial enterprises.

5. Avoid Red Tape and de-clutter the extensive regulatory regime that underpins the Local Government Act.

WALGA has called for the de-cluttering of the extensive regulatory regime that underpins the Local Government Act. The Act Review provides a timely reminder that the legislative burden on Local Government is vast and burdensome; the Local Government Act itself runs to over 500 pages and the 9 associated Regulations combine to approximately 400 additional pages. It would not be unfair or unkind to observe that few within each Local Government's administration, and fewer Elected Members, would grasp the level of detail contained throughout the Act and Regulations, creating of its own accord a compliance burden.

This scale of legislation represents a considerable challenge to the delivery of effective and efficient governance. WALGA echoes the sentiments of Dr David Cox, Chair of the Law Reform Commission of Western Australia, who stated at the Local Government Act Forum in January 2019:

“Consideration in drafting (the new Act) is to think about who you are drafting it for? Consider who has to read it and write it for normal people – not law graduates. People want to know what’s governing them and they need to understand it.”¹¹

6. The State Government must not assign legislative responsibilities to Local Governments unless there is provision for resources required to fulfil the responsibilities.

The State Government should not impose responsibilities to Local Governments without adequate resourcing. This principle is contained within the British Columbia Community Charter¹² and is supported by the Local Government sector.

Key Policy Positions

The following key policy positions are considered very important to the sector;

Rates, Fees and Charges

Rating Exemptions

- Rating Exemptions - Request that a broad review be conducted into the justification and fairness of all rating exemption categories, Sector Revenue foregone 2017/18 - \$45.6m;
- Local Government Act should eliminate exemptions for commercial (non-charitable) business activities of charitable organisations;
- Support for exemptions of genuine Charitable activities that qualify under the Commonwealth Aged Care Act 1997;
- Eliminate exemptions for Government Trading Enterprises;
- Support for the principle that all users of Local Government services should make a contribution to these services.

Rating Restrictions – State Agreement Acts

- Resource projects covered by State Agreement Acts should be liable for Local Government rates.

Imposition of Fees and Charges: Section 6.16

- That a review be undertaken to remove fees and charges from legislation and Councils be empowered to set fees and charges for Local Government services.

¹¹ Cox, D. (2019)

¹² British Columbia (2019)

No Rate Capping

The Local Government sector opposes rate capping or any externally imposed limit on Local Government's capacity to raise revenue as appropriately determined by the Council.

Beneficial Enterprises

The *Local Government Act 1995* should be amended to enable all Local Governments to establish Beneficial Enterprises (formerly known as Council Controlled Organisations).

Beneficial Enterprises are:

- Arm's length entities to deliver projects and services required by the community;
- Vehicle for greater efficiency and improved partnering practices for Local Government;
- Provide services & facilities that are not attractive to private investors;
- Cannot carry out any regulatory function of a Local Government;
- Skills Based Board – Alternate governance model;
- Not about outsourcing essential services.

Building Upgrade Finance

That WALGA advocate for amendments to the Local Government Act that enable a Building Upgrade Finance mechanism in Western Australia.

The Building Upgrade Finance position is advocating for reforms to Western Australian legislation that would enable local governments to guarantee finance for building upgrades for non-residential property owners. In addition to building upgrades to achieve environmental outcomes, advocates have identified an opportunity to use this approach to finance general upgrades to increase the commercial appeal of buildings for potential tenants. In this way, Building Upgrade Finance is viewed as means to encourage economic investment to meet the challenges of a soft commercial lease market in Perth and achieve economic growth.

Community Engagement Policy

That the Local Government Act 1995 include a requirement for Local Governments to adopt a Community Engagement Policy, with each Local Government to determine how to implement community engagement strategies.

Additional Policy Positions

A complete schedule of the Local Government sectors adopted policy positions, grouped according to the Government's three themes of agile, smart and inclusive, relating to specific

elements of the Local Government legislative regime were included in WALGA's submission to the Review of the Local Government Act which can be found [here](#) and is also attached as Addendum 2.

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Scope of Activities of Local Government

b) The scope of activities of local governments

Local Government is an important sphere of Government that undertakes functions most appropriately implemented at the local level. As the sphere of Government closest to the people, Local Government affects the daily lives of all people and businesses and is well-positioned to have unique insight into the needs and aspirations of their communities.¹³

Across Western Australia, there is significant diversity in the range of functions and services that are provided by Local Government.

While there is some diversity of function across Local Governments in Western Australia, all Local Governments undertake a number of regulatory functions such as authorisation of planning and building developments, waste management, administration of food safety laws, regulation of companion animals, and provision of local roads. Most Local Governments provide social services as well, including provision of recreation and community facilities, economic development promotion and community festivals and events.

Local Governments in Western Australia manage a vast road network, of approximately 127,500km, and significant other built assets. On behalf of the community, Local Governments are responsible for nearly \$14 billion of built assets (excluding transport assets). These primarily comprise recreation facilities, including ovals and pitches for a wide range of sports, swimming pools, tennis courts, and gymnasiums, libraries, arts and other community centres. Local Governments with coastal or river frontage provide and maintain recreational boat launching facilities and associated infrastructure.

Some of the diversity of functions and services is driven by financial capacity. For instance, small, remote Local Governments do not have the financial resources to provide the community recreation services that a large metropolitan Local Government provides.

Diversity of functions can also be driven by community demand. For instance, Local Governments in country Western Australia deliver services, such as health services, that would otherwise be provided by the market or the State Government in metropolitan Perth. Local Governments in non-metropolitan regions also often provide housing and other incentives to attract and retain health and other professionals.

Evolution of Local Government's role to encompass human, social and community services is in response to the dynamics on the ground, including the withdrawal of services from other spheres of Government or in response to the democratic aspirations of the community.

¹³ Productivity Commission (2017)

The retreat from service provision from the State Government often means that Local Government, at the behest of the community through the democratically elected Council, will step up to fill the gaps. For example, a number of Local Governments provide security services in their suburbs and communities. Often this sort of service eventuates due to the demands of citizens for a safer community. Similarly, a number of Local Governments are actively becoming involved in seeking to address homelessness in their communities. While the State Government's Department of Communities is the lead agency responsible for addressing homelessness, Local Governments often play a role in coordinating agencies and not-for-profit service providers, again filling a gap in service provision from another sphere of Government.

Waste Management and Resource Recovery

The Local Government sector provides contemporary waste management (and often resource recovery) services as an essential service to their communities in order to maintain public health standards and minimise the environmental impact of municipal solid waste, with the *Waste Avoidance and Resource Recovery Act 2007*, the *Health Act 1911* and the *Local Government Act 1995* providing the primary heads of power. Resource recovery operations are subject to international commodity price fluctuations, foreign environmental import standards and contamination rates that impact the quality of the commodities recovered. Importantly, recycling also generates three-to-one employment opportunities compared to traditional landfill.

The 2016-17 Census of Local Government Waste and Recycling Services found that Local Governments in Western Australia spent \$295 million in collecting 1.5 million tonnes of domestic waste in 2016-17.¹⁴ 16 Local Governments reported investing in new waste and recycling infrastructure and/or initiatives in 2016–17.

These investments included:

- New or upgraded transfer stations (completed or commenced construction) in the shires of Dardanup, Harvey, Moora, Cuballing and the City of Busselton;
- A new landfill cell in the Shire of Augusta–Margaret River;
- The installation of a landfill weighbridge in the Shire of Broome;
- A new regional waste facility in the Shire of Ravensthorpe;
- A new green waste kerbside collection service in the City of Subiaco; and,
- The introduction of a fortnightly kerbside recycling service in the City of Karratha and the Shire of Coorow.

36 Local Governments reported recycling their own construction and demolition waste and 73 Local Governments reported recycling green waste from their own operations, and a

¹⁴ Waste Authority (2018a)

number of metropolitan Local Governments are investing in waste to energy solutions for residual waste. 52 Local Governments and regional councils reported spending a total of approximately \$3 million in waste and recycling education programs in 2016–17. About half (52 per cent) was expended by regional councils.

All of this innovation is being achieved with minimal strategic planning or financial support from State or Commonwealth Governments. The new State Waste Strategy is uncosted and unfunded. It is important to note that in 2017, the Waste Avoidance and Resource Recovery Levy generated approximately \$76m in receipts, of which 75 percent went to consolidated revenue, with the Minister for Environment approving the allocation of just \$19 million to the WARR Account.¹⁵ Of the \$19m, approximately half went to underwriting the waste branch of the Department of Water and Environmental Regulation, leaving approximately \$8.5m for strategic waste initiatives.

Local Government contends that there are a number of improvements that would assist in delivering more efficient and effective outcomes – including meeting the targets of the State Waste Strategy – primarily through hypothecating all funds collected from the Waste Avoidance and Resource Recovery Levy into strategic waste management activities (as identified in the State Waste Strategy and Action Plan). Strategic investments could then include 50:50 funding for FOGO (3 bin) infrastructure, state-wide and regional waste infrastructure plans to direct future public and private investments, the State Government mandating sustainable procurement policies across all departments and agencies, and matching funding for Local Government regional landfill upgrades. A State/Local Government Partnership Agreement on Waste Management and Resource Recovery would provide the required governance framework to achieve this.

Roads, Bridges, Paths and Drains

Local Governments are responsible for 127,500km of roads in Western Australia, which represents 88 percent of the public road network.

With just 10.5 percent of the national population, Western Australian Local Governments are responsible for 19.4 percent of the Local Government road length. This equates to 49.4km of road per person, which is nearly double the National average of 26.8km of Local Government road per person. For comparison, NSW Local Governments are responsible for just 18.6km of roads per person. This reflects both the extensive nature of the road network in WA and the responsibility of Local Government in Western Australia for all but the highest order roads (primarily freeways and highways). This has clear ramifications for the capacity to fund road maintenance and renewal. This issue is discussed further in the section relating to Local Government funding.

¹⁵ Waste Authority (2018)

To support active transport (walking, cycling) Local Governments provide and maintain more than 15,800km of sealed walking and cycling paths and an additional 715km of gravel paths.

There are 894 bridges managed by Local Governments across Western Australia.

Effective drainage is critical but typically unseen infrastructure provided and maintained by Local Governments to avoid damage to public and private infrastructure from inundation.

With an estimated replacement value of \$27.18 billion at June 2018, the roads, paths, bridges and drains are one of the most valuable State assets in a financial sense as well as underpinning the connectivity of communities and industries.

Local Governments spent \$982 million on roads, bridges and paths during 2017/18. Nearly half of this expenditure is funded by Councils from rates and other revenues. The balance is funded by the Federal Government (22 percent) and the State Government (28 percent).

Local Governments are also seeking to innovate in the construction of roads and paths with many utilising recycled material.

Transport Planning

Almost every journey involves the road and path network under the control of Local Governments. Consequently, Local Governments are actively involved in transport planning to ensure that community and industry expectations for access and safety are delivered. This activity assists to address key issues of congestion, particularly around activity centres, parking and integration between modes, particularly public transport.

In industrial, rural and regional areas, freight movements are an important consideration as efficient movement of freight underpins the economic growth of these areas.

In the five years to 2017, 50.4 percent of those killed and 59 percent of those seriously injured in road crashes were on roads under the control of Local Governments. Identifying high risk locations, suitable treatments to ameliorate the risks and sourcing funding for these projects is an important Local Government function.

Provision of transport related services and infrastructure accounts for nearly 30 percent of total Local Government expenditure.¹⁶

Local Governments are innovating in their transport planning responsibilities as much as possible. For instance, Local Governments are utilising data from mobile phones and vehicle navigation systems to inform transport planning, using drones and other remote sensing

¹⁶ Western Australian Local Government Grants Commission (2018)

technology to improve efficiency and reduce risks, and building and providing charging infrastructure for electric vehicles.

Town Planning

Local Governments' town planning function aims to maintain and improve the wellbeing of local communities. Local Government has been involved in planning for its local communities since the *Town Planning and Development Act 1928* took effect in 1929. This Act provided for planning and development control to be achieved primarily through 'town planning schemes' prepared by local governments and approved by the Minister. Over the years, the level of detail and content of local planning schemes has evolved, guided by State Government requirements to address numerous state-wide planning issues and concerns at a local level to ensure the consideration of local perspectives and preservation of community values. Each Local Planning Scheme has been endorsed by the State Planning Agency (of the day) and has been granted formal approval by the Planning Minister to guide development in the local area.

Western Australian Local Governments are providing effective planning frameworks for the consideration of planning matters within their jurisdictions. Confirmation of this effectiveness was affirmed in a recent review of the planning and development performance of 19 Local Governments. These Local Governments encompass 90 percent of the total population of the Greater Perth region and 84.5 percent of the region's population growth between 2016 and 2017. The project provided an excellent representation of how the sector is achieving its strategic and statutory planning functions and meeting statutory timeframes of the planning and building approvals processes.

Key findings from this detailed review include:

- 99 percent of all building applications were approved by Local Governments within statutory timeframes.
- 98 percent of all planning applications were approved or responded to within the statutory timeframes. Planning applications include all development applications, subdivision referrals and clearances, building strata clearances (Form 26s) and building permits.
- 97 percent of applications were approved under delegated authority, allowing Council officers to assess and approve the application rather than being considered at a full Council meeting.
- Of the total time taken to process a scheme amendment, on average 40 percent is spent with the WA Planning Commission, Minister for Planning or the Environmental Protection Authority.
- On average each Local Government has seven strategic planning documents which support land use planning functions, including: Strategic Community Planning, Community infrastructure, Commercial, Housing, Environment, Economic, Transport,

Activity Centres, Heritage and an Public Open Space. This demonstrates that Local Governments consider a complex array of planning matters when assessing planning applications, yet still meet statutory timeframe requirements.

There are a number of improvements that would assist the Local Government sector in fulfilling its planning responsibilities, including:

- Release of the Government's response to the Independent Planning Reforms 'Green Paper', which aims to streamline the WA planning framework and clarify roles and responsibilities;
- Resourcing the Department of Planning Lands and Heritage to assist in the implementation of the proposed Planning Reform measures that will be outlined in the response to the 'Green Paper';
- Review of the State Government Planning framework, given the large number of policies, guidelines, manuals and position statements to which Local Government must refer;
- Review of the Local Planning Strategy process given the massive amount of information expected to be included in the document, as outlined in the Local Planning Manual. The review should also include the connection to the State's Integrated Planning Framework and provide scalability of the content for smaller local governments;
- Providing legislated timelines for all referral agencies to provide advice on both strategic and statutory proposals;
- Timeframes for State Planning Policy review processes, as some 'reviews' have been underway for numerous years which affect a Local Government's ability to incorporate this proposed information into their local planning framework; and
- A review of the Planning Fees and Charges, which have been frozen since 2013.

Other issues being faced by the sector which inhibit its capacity to fulfil its planning responsibilities include:

- The dichotomy between the current focus on the standardisation of all Local Governments' local planning controls and the clear role of a Local Planning Scheme in upholding the specific local character and objectives of an area;
- A lack of a full cost benefit analysis of Development Assessment Panels (DAPs), to determine the effectiveness of the system, and what is an appropriate level of DAP involvement within the WA Planning system;
- Planning for waste in the peri-urban areas in a strategic manner, rather than each Local Government having to consider applications in an ad hoc manner;
- Lack of clarity and assistance in resolving financial and liability concerns in coastal planning implementation after completing a coastal hazard risk management plan;
- Different requirements and expectations of the various State Agencies in the implementation of Bush Fire Planning mechanisms; and

- Lack of coordinated state-wide planning for the provision of Regional Open Space. Local Governments are collaborating to try and achieve this outcome.¹⁷ Also compounded by the spending of the funds within Metropolitan Region Improvement Fund in order to progress regional open space and other regional infrastructure items, to ensure that the regions continue to grow.

Building

Local Government has been involved in building control for its local communities since the 1960s, providing for the health and safety of its residents through the assessment and issuing of building licences and monitoring of the licence conditions. A major change in the Building functions occurred in 2012, with the private sector able to be more involved in the process, in regards to the private certification of Building Permit Applications.

Local Governments are Permit Authorities under the *Building Act 2011*. Building Permits are issued by Local Government for any building work for which a building permit application is required pursuant to the *Building Act 2011* (Part 5) and the *Building Regulations 2012* and are assessed using the National Construction Codes, *Building Act 2011* and *Building Regulations 2012*, relevant Australian Standards, Local Laws and other relevant legislation.

A recent Office of Auditor General report found that the Local Government entities reviewed in the audit were properly assessing permit applications against requirements in the *Building Act 2011* and issuing most building permits within the legislated timeframes. Combined with the statistics from the recent Performance Monitoring project – specifically that 99 percent of all Building Applications were approved within the statutory timeframes – the sector is effectively performing its building permit function.

There are a number of improvements that could assist the Local Government sector in fulfilling its Building responsibilities including:

- A review of the operation of the *Building Act 2011* and associated regulations, and the improvements that the Local Government sector requires, in order to effectively administer the Act; specifically on the following topics:
 - clarity of information required to be submitted to Local Government;
 - mandatory inspections, including when and how they are undertaken;
 - time frames and fees;
 - amended plans process;
 - difficulties in building in bush fire prone areas;
 - appropriate infringements;
 - ongoing training and training of swimming pool inspectors;

¹⁷ See www.gapp.org.au/

- registration of technical specialists;
 - role of the Department of Fire and Emergency Services; and
 - Clarity on the other prescribed approvals that are required.
- A review of the fees and charges to ensure cost recovery is able to be achieved for the entire building process, not just the Building Permit assessment process.

Other issues being faced by the sector which inhibit its capacity to fulfil its building responsibilities include:

- The constant Industry pressure to introduce a full private certification model as occurs in the Eastern States, without the acknowledgement that a full regime of inspections would also need to be included to protect the consumer;
- Resources within a Local Government to provide a service, as the fees currently only pay for a portion of the Building Permit issuing function;
- Lack of workforce planning, encouraging more people to enter into a Building Surveying function in Local Government. The funds from the Construction Training Levy Fund does not include Local Government building surveyor trainees; and
- Lack of clarity and advice from the Building Commission on the operation of the Building Act. Some Local Governments spend significant time and resources obtaining advice from other Local Governments or from legal experts, in order to effectively implement the Act.

Emergency Management

Emergency Management is a relatively new Local Government responsibility. The roles assigned to Local Governments under the *Bushfires Act 1954* could be considered a traditional role of Local Government, as have been in place since 1954 and currently affect approximately 120 Local Governments. The Bushfires Act is primarily related to the management of bushfire brigades, enforcement of bushfire preparation and enforcement measures for non-compliance.

The *Emergency Management Act 2005* prescribed further responsibilities to Local Governments including requirements to:

- Undertake Emergency Risk Management assessments;
- Establish and chair a Local Emergency Management Committee;
- Develop and maintain local emergency management arrangements;
- Manage Recovery following an emergency; and,
- Appoint a Local Recovery Coordinator.

Furthermore in 2015, Bushfire Risk Management Planning was enshrined in State Emergency Management Policy (SEMP 2.9, Management of Emergency Risks). This policy

identifies AS/NZS ISO 3100:2009 Risk Management – Principles and Guidelines as the standard for emergency risk management in Western Australia. Schedule 3 of this policy identifies Local Governments with high or extreme level of bushfire risk require a specific plan. Local Governments named in the schedule are required to develop an integrated plan with participation from other agencies and landowners, and are named as the custodians of the plan for ongoing review. As this program matures, Local Governments are now facing the implications of undertaking works to mitigate the identified risks. The State is yet to embed mitigation policy and funding mechanisms into the State framework.

Since 2017, the Local Government sector has been adapting to the responsibilities outlined in Australia's strategy for protecting crowded places from terrorism. The Strategy has introduced the concept of 'shared responsibility' to counter terrorism which has not featured as strongly within the existing counter terrorism arrangements in Western Australia.

This has posed many challenges to Local Governments as outlined most recently in the Community Development and Justice Standing Committee Inquiry into crowded places. In brief, the sector is currently grappling with the implementation of the Strategy including:

- The strategy is not linked to any legislation or policy framework within WA and is therefore not mandatory;
- With no identified standards for compliance, there is a lack of clarity on the role of Local Governments as an owner operator and / or as the approver of events,
- The strategy lacks coordination across government with many State Government agencies acting independently on their own interpretation of their responsibilities,
- A risk management based approach to event approvals and consideration of mitigation measures is the preferred approach by Local Governments,
- There has been no funding provided to assist and support Local Governments to undertaken these responsibilities or in implementing mitigation measures,
- Local Governments are concerned with the implications of these measures on events that are being hosted by community groups. Many Local Governments are challenged by asking these groups to be considering counter terrorism when it is the intention of these groups to be building community connections and wellbeing;
- The costs associated with implementing mitigation measures is cost prohibitive for community groups and Local Governments.

Climate Change

Any objective analysis of how each of the three spheres of government is tackling the issue of climate change would indicate that it is Local Government that is determined not to allow short term politics to impede good long term public policy, and action. No level of government wants to scare its community, but there is a clear duty of care to ensure that decisions made benefit the community in the long term. Whether we like it or not, we are now in a climate emergency.

Across a range of priority areas, from understanding local risks of climate change, to reducing operational energy costs and carbon intensity, to planning for the impacts of coastal erosion and bush fire risk, to driving innovations in water use efficiency, Local Governments are engaging with, listening to, and responding to their communities on climate change. A number of Local Governments have long committed to energy reduction targets for their own operations, to drive innovation and cost savings for their communities.

Local Government has identified a number areas where the State Government can assist:

1. Accelerated action and fast tracked reform to remove regulatory barriers and facilitate the transition to a low carbon, energy efficient economy.

Local Governments are already active in renewable energy and energy efficiency projects, but State level regulations continue to hamper Local Governments from undertaking or supporting a range of high impact cost-effective energy efficiency and renewable energy projects. For example, LED street lighting retrofits and large scale renewable energy projects, including power purchase agreements and community energy projects. Local Governments are also seeking amendments to Regulation 54 of the *Local Government (Financial Management) Regulations 1996* to include 'renewable energy infrastructure' as a prescribed charge. This would allow Local Governments to fund the installation of solar panels on the roof of residents that opt in, and then the resident is able to repay the cost of the panels over 10 years by adding a small amount onto the resident's rates bill. It would provide an economic stimulus to SME's in the solar industry, and address a major barrier to low social-economic households transitioning to a low carbon economy, realising savings on their energy bills, and countering rising electricity prices.

2. A State level emissions reduction target and/or renewable energy target.

Western Australia is the only State or Territory without an emissions reduction target or a renewable energy target. The State Government has previously indicated it considers it the responsibility of the Federal Government to enact any targets, however following the recent Federal election, there is a now a stronger argument to be put for setting a state level target. The Premier recently "warned that States such as WA could go it alone on climate policy unless the Morrison Government comes up with a workable national approach to reducing greenhouse gases and supply certainty to investors".¹⁸

¹⁸ The West Australian (31 May 2019)

3. Planning for climate proof communities (incl. funding for innovative climate change projects).

This priority speaks to the need for State Government and Local Government to work in partnership to build healthy, resilient communities by ensuring that climate change considerations (both mitigation and adaptation) are embedded in Government policies and regulations. A key aspect of this is a State Planning regime that adequately incorporates climate change in planning policies, along with related environmental issues such as urban forestry, biodiversity, water security and emergency management.

4. Comprehensive, effective adaptation planning.

It is recognised that there is planning around coastal adaptation currently occurring, but effective planning needs to take in comprehensive identification of, and response to, the effects of climate change. It also needs to expand out to other effects of climate change such as heat waves and other extreme weather events, bush fire planning and water management.

By way of an existing example, an increasing number of the 44 coastal Local Governments are undertaking Coastal Hazard Risk Management and Adaptation Plans to identify and understand the level of risk on the assets in coastal areas. Through this process, with assistance from the WAPC, Local Governments are able to investigate management and adaptation measures that are appropriate to minimise the identified risks to a more acceptable level. What is not clear, without a State Climate Change Policy, and coastal specific legislation, is how such risks can be addressed in an efficient, effective and equitable manner.

A State/Local Government Partnership Agreement on Climate Change and Sustainability would provide the required governance framework to achieve these outcomes for Local Government on behalf of the people and communities of Western Australia.

Economic Development

The Local Government sector has recognised that Local Government plays a key role in creating sustainable and inclusive economic growth as a way to support local communities and contribute to the Western Australian economy. Attention is now turning to ways to diversify the economy and position WA as a vibrant and innovative place to live, invest and do business. While economic development is typically seen to be the responsibility of State and Federal Governments, the role that Local Governments can and do play in creating economic conditions is often overlooked.

Far from the traditional responsibilities of 'roads rates and rubbish' which necessarily reflected the function of Local Government in its emerging role at the turn of the 19th century,

Local Government is now a legitimate partner with State and Federal Governments in developing local, regional, State and National economies.

The Local Government sector's responsibilities are broad and include a wide range of functions, all of which have an impact on the economic and business environment. The sector is also responsible for overseeing hundreds of local laws which influence the behaviour of businesses and consumers. Local Governments also derive powers from other State legislation and are tasked with implementing a broad range of regulations on behalf of the state, such as the *Planning and Development Act 2005*, the *Building Act 2012* and the *Public Health Act 2016*.

The sector's economic footprint is significant and clearly positions it as a major contributor to the State's economy. In 2016/17 WA Local Governments spent \$4.1billion on important services for the community, and managed assets worth more than \$48 billion. Local Government raised \$2.2 billion in rates revenue in order to fund community services and collected \$976 million in fees and charges. In terms of its contribution to the State's employment targets, the sector employs 22,000 people (approximately 16,500 FTEs).

Local Governments clearly have an important role in supporting economic activity at a local and regional level through:

- Local leadership in setting a framework that fosters economic development
- Planning for the future
- Providing economic infrastructure such as roads, bridges, public spaces and facilities
- Minimising regulatory and compliance burdens on businesses, in particular the planning system
- Providing for appropriate land for business, industry and residential development
- Undertaking local procurement
- Creating liveable communities
- Marketing and promoting the local area
- Tourism
- Supporting the private sectors' wealth creation
- Building commercial relationships
- Coordinating and collaborating with stakeholders including other levels of government and the business sector
- Advocating to other levels of government
- Seed funding ventures where private sector funding is not available

In response to Local Government's increasing focus on its role in economic development, in 2019 after a sector-wide consultative process, WALGA launched its *'Economic Development*

*Framework for Local Government*¹⁹ and through the review of the Local Government Act, the sector has agreed to imbed economic development as a key role of the Local Government sector.

Airports and Airfields

There are approximately 150 airports and airstrips owned, maintained and operated by Local Governments across regional Western Australia. Of these, 23 Local Government airports serve regular passenger transport (RPT) services. These facilities provide access to essential services, including medical services as well as facilitate industry and tourism across the State. They range in scale from gravel airstrips without services, to Karratha Airport which served 448,000 passengers in the year ending May 2019. The Shire of East Pilbara managed Newman airport served 318,000 passengers in the year to May 2019²⁰ and the City of Kalgoorlie-Boulder managed airport grew passenger numbers by 13.1 percent to 295,000 in the year to May 2019.

Other Services

As can be seen, Local Governments have evolved to be far more than roads, rates and rubbish. This is not empire building. Local Governments are responding to their community's aspirations and expectations.

Other Services include:

- Aged Care
- Child Care
- Parks and Recreation facilities and programs
- Libraries
- Museums
- Community Events
- Lifeguard and Beach control services

¹⁹ Available from: <https://walga.asn.au/Policy-Advice-and-Advocacy/Economic-Development/Economic-Development-Framework>

²⁰ Bureau of Infrastructure, Transport and Regional Economics (2019)

Department of Local Government

c) The role of the department of state administering the Local Government Act 1995 and related legislation

WALGA and the Local Government sector have a strong working relationship with the Department of Local Government, Sport and Cultural Industries, which is comprised of committed and dedicated officers and executives.

Notwithstanding, it is WALGA's observation that, over several years, the Department of Local Government has been diminished in its resources and, consequently, its ability to quickly respond to issues in the sector has been compromised. This decline in the Department's capacity over a number of years manifests itself in a number of ways.

Firstly, there is significant benefit in many cases in early interventions in relationship breakdowns, which, if not addressed, can deteriorate into substantial governance issues. An early intervention when there are signs of declining relationships or issues beginning to arise can arrest a downward spiral that may lead to the suspension of the Council, appointment of one or more commissioners and a formal inquiry into a particular Local Government, all of which impart significant cost to public funds, reduce trust in Government generally, and deprive a community of democratic representation while the inquiry is underway.

Secondly, the decline in service from the Department of Local Government to the Local Government sector represents a cost shift from the State to Local Government. WALGA has, over the past ten years, enhanced its governance and advice service offering to Local Governments, in part to fill the gap left by the State.

While WALGA is well placed to provide advice, support and capacity building initiatives for and on behalf of the Local Government sector, as a membership-based organisation without legislative mandate WALGA is not in a position to intervene in the affairs of a Local Government in the same way that the Department of Local Government can intervene with its legislative backing.

As part of WALGA State Council's deliberations relating to the current Review of the *Local Government Act 1995*, State Council adopted the following position relating to the Department of Local Government's role:

- a) *“Support the continuance of the Department of Local Government, Sport and Cultural Industries as a direct service provider of compliance and recommend the Department fund its capacity building role through the utilisation of third party service providers; and,*
- b) *Call on the State Government to ensure there is proper resourcing of the Department of Local Government, Sport and Cultural Industries to conduct timely inquiries and*

interventions when instigated under the provisions of the Local Government Act 1995.”²¹

The rationale for the position adopted above was listed as follows:

“The addition of item (b) is in recognition of the sector’s response that intervention strategies proposed in the Local Government Act Review (Phases 1 and 2) are only one part of the challenge to providing an adequate response when a breakdown in good governance occurs. The sector seeks both a just and timely resolution when intervention is needed. For the Department to provide a timely response it must be properly resourced to avoid unnecessary delay in the intervention process. Undue delay in determining an outcome and corrective action is also an undue delay in returning good governance to the community of an affected Local Government.”²²

WALGA does not seek to criticise or impugn the commitment and dedication of officers or executives of the Department of Local Government; the issues are systemic and relate to the broader State Government’s commitment to appropriately funding the Department to fulfil its capacity building, regulatory, compliance and early intervention mandate.

Other Related Legislation

In addition to the requirement to administer the Local Government Act, Local Governments are directly affected by other state legislation such as the following:

- Aboriginal Heritage Act
- Agriculture and Related Resources Protection Act
- Animal Welfare Act
- Aquatic Resources Management Act
- Auditor General Act
- Biosecurity & Agricultural Management Act
- Biodiversity Conservation Act
- Building Act
- Building and Construction Industry Training Fund and Levy Collection Act
- Building Service (Complaint Resolution and Administration) Act
- Bush Fires Act
- Caravan Parks & Camping Grounds Act
- Cat Act
- Cemetery Act
- Child Care Services Act

²¹ WALGA (2019b) p25

²² WALGA (2019b) p25-26

- City of Perth Act
- Commercial Tenancy (Retail Shops) Agreements Act
- Conservation and Land Management Act
- Contaminated Sites Act
- Control of Vehicles (Off-road Areas) Act
- Corruption, Crime and Misconduct Act
- Country Housing Act
- Criminal Code Act Compilation Act 1913
- Defamation Act
- Disability Services Act
- Dividing Fences Act
- Dog Act
- Electoral Act
- Emergency Management Act
- Environmental Protection Act
- Equal Opportunity Act
- Fire Brigades Act
- Fire and Emergency Services Act
- Food Act
- Freedom of Information Act
- Health (Miscellaneous Provisions) Act
- Heritage Act
- Land Administration Act
- Legal Deposit Act
- Library Board of Western Australia Act
- Liquor Control Act
- Local Government Grants Act
- Local Government (Miscellaneous Provisions) Act
- Main Roads Act
- Marine and Harbours Act
- Mental Health Act
- Metropolitan Redevelopment Authority Act
- Mining Act
- National Redress Scheme for Institutional Child Sexual Abuse Act
- Occupational Safety and Health Act
- Planning & Development Act
- Port Authorities Act
- Public Health Act
- Public Interest Disclosure Act
- Public Transport Authority Act
- Public Works Act
- Rates and Charges (Rebates and Deferments) Act

- Regional Development Commissions Act
- Residential Tenancies Act
- Residential Parks (Long-stay Tenants) Act
- Retail Trading Hours Act
- Retirement Villages Act 1992
- Rights in Water and Irrigation Act
- Road Traffic Act
- Road Traffic (Administration) Act
- Royalties for Regions Act
- Salaries and Allowances Act
- Soil and Land Conservation Act
- State Administrative Tribunal Act
- State Records Act
- Statistics Act
- Strata Titles Act
- Swan and Canning Rivers Management Act
- Transfer of Land Act
- Trustees Act
- Waste Avoidance and Resource Recovery Act
- Water Services Act
- Waterways Conservation Act
- Workers Compensation and Injury Management Act

The above list relates to State legislation. There is a myriad of Commonwealth legislation that also applies to Local Government.

Roles of Elected Members and Chief Executive Officers

d) The role of elected members and chief executive officers / employees and whether these are clearly defined, understood and accepted

The *Local Government Act 1995* clearly defines the role of a Councillor:

A councillor —

- (a) represents the interests of electors, ratepayers and residents of the district; and*
- (b) provides leadership and guidance to the community in the district; and*
- (c) facilitates communication between the community and the council; and*
- (d) participates in the local government's decision-making processes at council and committee meetings; and*
- (e) performs such other functions as are given to a councillor by this Act or any other written law.*

The role of the Council is generally considered to be strategic in nature, with the Council employing a Chief Executive Officer to manage the day-to-day operations of the Local Government in accordance with the Council's strategic direction.

The role of a Councillor is challenging. Councillors are responsible for overseeing a complex business – that provides a broad range of functions, manages significant public assets, and employs in some cases hundreds of staff – all in a political and publicly accountable environment.

Councillor vs Council

It is also important to acknowledge, contrary to some community understanding, individual Councillors, including the Mayor or President, have little power as individuals. The power and authority of a Councillor only exists as a member of a Council making formal decisions at a legally constituted Council meeting.

The then Department of Local Government and Communities, in guidance for prospective candidates in advance of the 2017 Local Government elections are absolutely clear on this point. The Fact Sheet states:

“Generally, local government council members, who include the mayor, president and councillors, do not have any authority to act or make decisions as individuals. They

*are members of an elected body that makes decisions on behalf of a local government through a formal meeting process.*²³

This may be contrary to community expectations, particularly in relation to the Mayor or President, elected on a mandate to make certain changes or to fulfil certain commitments, which may not be achievable due to the wishes of the Council as a collective.

In Victoria, the review of their Local Government Act addressed this very issue:

*“The role of mayors is not properly understood by the community. Many councillors argue that mayors are ‘first among equals’ and that the role is merely ceremonial—such as representing council at public functions like citizenship ceremonies—as well as chairing council meetings. Out in the community, people often have a completely different view: that the mayor has an important leadership role in council; that they are responsible for holding councillors to account for their actions and have the power to do so; and that they also have broader responsibilities for how the council, including its administration, fulfils its role.”*²⁴

It may be the case that some of the public disquiet about Local Government relates to the misalignment between the public understanding of the role of individual Councillors including the Mayor or President, and the actual role defined by the *Local Government Act 1995*.

Councils are not Boards

There has been some commentary in recent times that Councils are equivalent to a Board of Directors. This misunderstands and misrepresents the fundamental role of Council to make *political* decisions in a *public* setting.

Councillors are very much encouraged to adopt ‘board-like behaviour’ in their deliberations and decision making in Council meetings and their dealings with constituents.

Councillors are community representatives – not professional directors that would be found in the private sector – tasked with a number of complex and often competing roles, such as providing good democratic government, supporting the community, managing places, delivering and maintaining infrastructure, and delivering services efficiently while ensuring rates are kept low.²⁵ Again, these roles are performed in a publicly and contested political environment.

²³ Department of Local Government and Communities (2017)

²⁴ The State of Victoria Department of Environment, Land, Water and Planning (2016), p38

²⁵ Skatsoo (2019)

Training and Professional Development

The complexity of the role, coupled with its public and political nature, demonstrates that training, professional development, capacity building and ongoing advice and support for Elected Members is essential. For this reason, WALGA, as the Local Government sector peak body, has invested significant resources in ensuring training and advice are available to Elected Members at all levels.

WALGA is a Registered Training Organisation (RTO) that offers a range of Nationally-Accredited Elected Member professional development courses that have been designed to provide the essential knowledge and skills to support Councillors to perform their role as defined in the *Local Government Act 1995*.²⁶

With a range of flexible courses to choose from, including a qualification specifically developed to meet the needs of Elected Members in Western Australia, there are a variety of ways for Elected Members to maintain and develop their professional capabilities.

Completion of training and assessment activities from all three Stages of WALGA's Learning and Development Pathway, will result in the achievement of the Diploma of Local Government (Elected Member) qualification. Since 2011, 35 Elected Members have completed the Diploma qualification and there are a further 36 currently enrolled.

Role of the Chief Executive Officer

The *Local Government Act 1995* clearly defines the role of a Local Government Chief Executive Officer:

The CEO's functions are to —

- (a) advise the council in relation to the functions of a local government under this Act and other written laws; and*
- (b) ensure that advice and information is available to the council so that informed decisions can be made; and*
- (c) cause council decisions to be implemented; and*
- (d) manage the day to day operations of the local government; and*
- (e) liaise with the mayor or president on the local government's affairs and the performance of the local government's functions; and*
- (f) speak on behalf of the local government if the mayor or president agrees; and*
- (g) be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees); and*

²⁶ WALGA (2019)

- (h) ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and
- (i) perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO.

The Chief Executive Officer is the principal adviser to the Council and assists Elected Members to perform their role by providing advice and information so they can make informed decisions that are legally within the Council's powers while taking account of financial and resource constraints.²⁷

The CEO implements Council's decisions and is answerable to the Council for the performance of the Local Government in delivering services and facilities to the community.²⁸ Employment, management and supervision of all other staff is the responsibility of the CEO, who is responsible for managing operations on a day-to-day basis.

Given the Council has only one employee – the Chief Executive Officer – it is crucial that the Council makes a good decision when employing a CEO, and also that Council is able to effectively manage the performance of the CEO. As Councillors are often community representatives, who may not be experienced or qualified in contemporary human resource management practices, employment, management and performance appraisal of the CEO may be one of the Council's most significant challenges.

The *Local Government Act 1995* requires that performance criteria for the purpose of reviewing the CEO's performance are established. Similarly, development of these performance criteria are crucial for the Council to get right.

For these reasons, WALGA offers an Elected Member training course on CEO Performance Appraisals, and provides Elected Members with significant advice and assistance through the CEO recruitment and performance appraisal cycle.

It is also acknowledged that the recent amendments to the Local Government Act in June 2019 provide for guidelines to be produced for the CEO recruitment and performance review process.

Chief Executive Officer Remuneration

At times, there has been uninformed commentary in the public realm about the pay of Chief Executive Officers in the Local Government sector. The remuneration of Chief Executive Officers is subject to a determination every year by the Salaries and Allowances Tribunal,

²⁷ WALGA (2019a)

²⁸ WALGA (2019a)

the same body that determines the pay and conditions for Members of Parliament, senior executives of Government Trading Entities such as Synergy and the Water Corporation, and Judges and Magistrates.

The Salaries and Allowances Tribunal's process for determining CEO remuneration is transparent and well-established.

To criticise Local Government CEOs for 'earning more than the Premier', which seems to be a common trope among the uninformed, is misguided. The Premier occupies a political office; a Local Government CEO occupies an executive management administrative office and is often responsible for management of significant sums of public money.

In the case of large metropolitan Local Governments, the Chief Executive Officer may be responsible for an organisation with \$170 million in annual revenue and 1,000 employees. To suggest that someone with such responsibility would not command a significant remuneration package is naïve and misguided.

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Funding and Financial Management

e) *The funding and financial management of local governments*

The removal of constraints to Local Government revenue capacity is a critical success factor for an improved system of Local Government in Western Australia.

The place of Local Government in Australia's Federation and in the context of the vertical fiscal imbalance has been well documented and well researched. The revenue constraints impacting on Local Government in virtue of its role in the Federation is perhaps best summarised by the Systemic Sustainability Study Panel:

*"The positioning of Australian Local Government in jurisdictional roles, determined by State legislation and with revenue sourced from State and Commonwealth sources along with own-source rates and charges, provides significant scope for role and funding tensions between the three levels of government."*²⁹

This tension sometimes manifests in commentary about Local Government rate setting, which occasionally degenerates to a discussion about the merits or otherwise of specific rate increases. A debate of this nature can be destructive; rate rises above the consumer price index may be essential for a number of reasons, and may be a manifestation of a democratic mandate for the Local Government to provide specific services to a certain level of service.

Rates are Local Governments' only taxation mechanism available to fund the myriad of services expected by the community. This is because other sources of income are subject to varying degrees of control by other spheres of government: fees and charges may be set or capped by regulation and not increased over time and grants and transfers are not subject to Local Government control. Secondly, due to a large infrastructure backlog, there is a need for Local Governments to raise sufficient revenue to fund future obligations for infrastructure replacement and renewal. Failure to do this represents an inequitable transfer of liabilities to future generations of ratepayers.

A significant infrastructure backlog is a tangible manifestation of Local Governments' revenue constraints. In 2017-18 there was a \$136 million shortfall between the \$717 million estimated to be required to maintain the road network in its current condition and the \$584 million that was spent by Local Governments on road preservation. This gap has grown by around \$48 million per year over the past five years. The gap between actual and required expenditure on roads is largest in the Wheatbelt region and has been for many years. The cumulative effect of this is clear in road condition data across the network, where between 20 and 25 percent of the sealed roads are in a poor or very poor condition. This challenge is not able to be resolved by Local Governments alone. In the Wheatbelt South Region it has been calculated that, in aggregate, Local Governments would have to spend 100 percent of their

²⁹ WALGA (2006) p19

revenue raising capacity (a theoretical maximum calculated by the WA Local Government Grants Commission) in addition to the grants received in order to meet their road preservation needs. The increased service levels required by high productivity vehicles (over-mass, road trains) add to the challenges faced by Local Governments in these regions.

Remote regions are heavily dependent on Federal and State Governments to fund road maintenance and renewal. In the Gascoyne Region, around 90 percent of road funding is from Federal and State Governments, and in the Kimberley around 80 percent of funding is from Federal and State Governments.

Beyond acknowledging Local Government's place in Australia's Federal system of Government, characterised by a significant vertical fiscal imbalance, there are some practical reforms that would enhance the revenue capacity of Local Governments and improve equity in the community.

Rates

Rates, which represent Local Governments' only tax instrument and primary form of own-source of revenue, are a tax on wealth, not tied to any specific services, but rather used to fund a broad range of community facilities and services.³⁰

Local Government is a legitimate and essential sphere of Government with the democratically enshrined mandate to raise revenue through rates to fund infrastructure and services for the benefit of their community.

Councils' deliberative rate setting processes reference their Integrated Planning Framework – a thorough strategic, financial and asset management planning process – and draw upon the community's willingness and capacity to pay.

The Henry Tax Review puts forward five key principles that the tax system should seek to address:³¹

1. Equity
2. Efficiency
3. Simplicity
4. Sustainability
5. Policy Consistency

It can be seen in the following table that rates perform well when assessed against the principles of taxation.

³⁰ Deloitte Access Economics (2013)

³¹ Commonwealth of Australia (2010)

Principle	Definition³²	How rates perform
Equity	The tax and transfer system should treat individuals with similar economic capacity in the same way, while those with greater capacity should bear a greater net burden. Further, the tax system should be progressive.	As rates are directly related to property value, those with higher valued properties will pay more in rates than those with lower valued properties in the same jurisdiction.
Efficiency	The tax and transfer system should raise and redistribute revenue at the least possible cost to economic efficiency and with minimal administration and compliance costs.	Rates are a relatively efficient tax as they are unlikely to substantially affect economic decision-making. In fact, the Henry Tax Review contends that “the estimated welfare losses of municipal rates and land tax are lower than, or similar to, those of the GST, and a lot lower than for personal tax on labour income and company income tax.” ³³
Simplicity	The tax and transfer system should be easy to understand and simple to comply with.	Rates are simple, easy to understand, easy to comply with, and difficult to avoid.
Sustainability	A principal objective of the tax system is to raise revenue to fund government programs... [and] should have the capacity to meet the changing revenue needs of government on an ongoing basis.	Rates are sustainable. As a tax on land, which is immobile, revenue from rates is relatively fixed when compared to other forms of taxation.
Policy Consistency	Tax and transfer policy should be internally consistent.	Rates are not inconsistent with other forms of taxation and there is a direct link between rates and services provided to the property and the broader community.

³² Commonwealth of Australia (2010)

³³ Commonwealth of Australia (2010),

http://www.taxreview.treasury.gov.au/content/FinalReport.aspx?doc=html/publications/papers/Final_Report_Part_1/chapter_1.htm#Chart_1_5

Rate Exemptions

Rating exemptions undermine the efficacy of rates in relation to the criteria outlined in the table above.

Exemptions from rates represent significant revenue leakage for Local Governments and this transfers the rate burden to remaining ratepayers. The Local Government sector supports a broad review into the justification and fairness of all rating exemption categories currently prescribed under section 6.26 of the *Local Government Act 1995*. Rate exemptions can be particularly perverse where commercial operations are clearly evident.

To understand the impact of ratings exemptions on the sector, WALGA conducted a survey of its members during July 2018. The survey sought to quantify the impact of ratings exemptions during the 2017-18 financial year.

Some 100 Local Governments responded to the survey, representing Local Governments of all sizes and from across both metropolitan and regional WA. 30 respondents were from the metropolitan area, 63 were from regional WA, and the remainder did not state their location.

The total value of revenue foregone in 2017-18 as a result of ratings exemptions was \$45,633,541. This represents approximately two percent of total rates revenue (based on 2016-17 figures). The impost of rates exemptions was relatively evenly spread across the sector, with the largest share of revenue forgone attributed to the City of Stirling (11 percent) and City of Greater Geraldton (9 percent).

In dollar terms, the largest overall financial impost to the sector from rating exemptions related to land used exclusively for charitable purposes (\$16,564,788), followed by crown land (\$7,522,264), and land used as a non-government school (\$7,247,816). It is noted that some Local Governments had difficulties accessing gross rental values for crown land and so the revenue forgone is potentially much higher.

The most common type of property that was exempt from rating during the 2017-18 financial year was land which is property of the crown (13,905 properties). This was followed by land used exclusively for charitable purposes (2,919 properties) and land owned by a regional local government (2,811 properties).

Charitable Purposes Rating Exemption

Of particular concern to the Local Government sector is the rate exemption relating to charitable purposes. In 2005, the Local Government Advisory Board inquired into the

operation of section 6.26(2)(g) of the *Local Government Act 1995*.³⁴ This section provides that “land used exclusively for charitable purposes” is exempt from Local Government rates.

In principle, this section of the Act is supported by the Local Government sector. Clearly, Local Government, like any sphere of government, ought to continue to play a role in supporting and encouraging charitable organisations in their work for the benefit of the community. Accordingly, advocacy by the Local Government sector for legislative amendments relating to this section of the Act should not be misinterpreted as disregard for the positive work of charities in the community.

The Local Government sector contends that exemptions under this section of the Act have extended beyond the original intention and now provide rating exemptions for non-charitable purposes, which increase the rate burden to other ratepayers.

The most prominent example of this is the exemption provided under this section of the Act to Independent Living Units (ILU), which is well documented in the Local Government Advisory Board’s Report.³⁵ It was estimated by the Local Government Advisory Board that approximately \$3 million of revenue was foregone by Local Governments in 2005 as a result of this section of the Act.³⁶ This figure has significantly increased since the Advisory Board’s report published over a decade ago, with WALGA’s 2018 survey of Local Governments suggesting that \$16.5 million of rate revenue is forgone due to the charitable purposes rate exemption.

If this issue is not addressed, the rate burden on other ratepayers will continue to increase as the demand for Independent Living Units increases as the population ages.

The Local Government Advisory Board recommended in 2005 that Independent Living Units should not be exempt from rates.³⁷ The Legislation Reform Working Group recommended in 2010 that Independent Living Units should not be exempt from rates.³⁸ WALGA’s policy position on this issue is that the *Local Government Act 1995* should be amended to remove the rate exemption for Independent Living Units. There may be an argument for exemptions to be granted by State or Federal legislation. Examples include exemptions granted by the Commonwealth *Aged Care Act 1997* and group housing for the physically and intellectually disabled which is supported under a government scheme such as a Commonwealth-State Housing Agreement or Commonwealth-State Disability Agreement.

The sphere of government that determines that exemptions should be granted should fund the exemption. This will ensure that funding the revenue shortfall will be equitably and

³⁴ Local Government Advisory Board (2005)

³⁵ Local Government Advisory Board (2005) p14-22

³⁶ Local Government Advisory Board (2005) p3

³⁷ Local Government Advisory Board (2005) p22

³⁸ Legislation Reform Working Group (2010) p2

appropriately distributed amongst taxpayers. For example, the State Government have a compensatory fund of this nature relating to pensioner discounts for the payment of rates.

The *Local Government Act 1995* needs to be amended to provide clarification on rating of land used for charitable purposes.

Rate Equivalency Payments

A similar issue relates to rate exemptions for State Government trading entities.

A particular example is the exemption granted to LandCorp by the *Land Authority Act 1992*. In 1998, the Act was amended to include provisions for LandCorp to pay the Treasurer an amount equal to that which would have otherwise been payable in Local Government rates, based on the principle of 'competitive neutrality'.

This matter is of serious concern to Local Governments with significant LandCorp holdings in their district. The shortfall in rates are effectively paid by other ratepayers, which means ratepayers have to pay increased rates because LandCorp has a presence in the district.

The current situation involving the Perth Airport demonstrates that such a system is appropriate and can work in practice. In this case, the Commonwealth Government requires the lessee to make a rate equivalency payment to the relevant Local Government and not the Commonwealth. There is no reason why a similar system cannot be adopted for State Government Trading Entities.

State Agreement Acts

Before the 1980s, State Government conditions of consent for major resources projects in WA included the requirement for purpose-built towns in close proximity to project sites. These conditions were detailed in State Agreement Acts, which are essentially contracts between the State Government and proponents of major resources projects that are ratified by the State Parliament.

The requirement to provide community services and infrastructure meant State Agreement Acts typically included a Local Government rating restriction clause. Many of these towns have since been 'normalised' due to Local Governments, the State Government and utility providers assuming responsibility for services and infrastructure.

In 2011, the State Government introduced a new policy on 'the application of Gross Rental Valuation to mining, petroleum and resource interests' (the GRV mining policy). The policy would apply for a 3 year trial period from 1 July, 2012. The trial period was recently extended until 30 September, pending the outcomes of a review of the policy. The primary objectives

of the policy were to clarify the circumstances where Local Governments could apply GRV rating to mining land and enable the use of GRV rating on new (i.e., initiated after June 2012) mining, petroleum and resource interests. This included the application of GRV rating to new State Agreement Acts.

However, existing State Agreement Acts continue to restrict Local Government rating. Local Governments can only rate projects covered by existing Agreements in the unlikely event of 'both parties agree[ing] to adopt the policy'. Alternatively, the State Government has also stated that 'projects that operate under existing State Agreements and currently exempt from rates may apply the policy as part of their respective Agreement Variation processes with the Department of State Development during the trial period'. Again, this statement suggests it is unlikely that the rating exemptions will be removed for existing State Agreements since variations are infrequent and there is no real requirement to remove the exemptions.

Rating exemptions on State Agreement Acts mean that Local Governments are denied an efficient source of revenue. There are also equity issues associated with the existing exemptions since they only apply to a select group of mining companies whose projects are subject to older State Agreement Acts. Removing the rates exemption clauses from the pre-July 2012 State Agreement Acts would provide a fairer outcome for all other ratepayers, including the proponents of new resources projects.

Restrictions on Borrowings

Another Local Government finance issue is a disincentive for Local Government investment in community infrastructure due to borrowing restrictions in the *Local Government Act 1995*. Section 6.21(2) states that a Local Government can only use its 'general funds' as security for borrowings to upgrade community infrastructure, and is restricted from using its assets to secure its borrowings.

This provision severely restricts the borrowing capacity of Local Governments and reduces the scale of borrowing that can be undertaken to the detriment of the community.

This is particularly relevant since the Global Financial Crisis. Treasury now requires member Local Governments to show as contingent liabilities in their balance sheet their proportion of contingent liabilities of the Regional Local Government of which they are a member. Given that the cost of provision of an Alternative Waste Disposal System is anything up to \$100 million, the share of contingent liabilities for any Local Government is significant. Even under a 'Build-Own-Operate' financing method, the unpaid (future) payments to a contractor must be recognised in the balance sheet of the Regional Local Government as a contingent liability.

This alone is likely to prevent some Local Governments from borrowing funds to finance its own work as the value of contingent liabilities are taken into account by Treasury for borrowing purposes.

Fees and Charges

Fees and charges are, on average, the second largest source of Local Government discretionary revenue.³⁹ Local Governments are able to charge users for specific, often incidental, services. Examples include dog registration fees, fees for building approvals and swimming pool entrance fees.

In some cases, Local Governments will recoup the entire cost of providing a service or even make a profit. In other cases, user charges may be set below cost recovery to encourage a particular activity with identified community benefit, such as sporting ground user fees or swimming pool entry fees.⁴⁰

Currently, fees and charges are determined according to three methods:

- By legislation
- With an upper limit set by legislation⁴¹
- By the Local Government.

Fees determined by State Government legislation are of particular concern to Local Governments and represent significant revenue leakage. Examples of fees and charges of this nature include dog registrations fees, town planning fees and building permits. Since Local Governments do not have direct control over the determination of fees set by legislation, this revenue leakage is recovered from rate revenue.

Under the principle of 'general competence' there is no reason why Local Governments should not be empowered to make decisions regarding the setting of fees and charges for specific services.

There may be an argument that certain fees and charges should be consistent across the State or the metropolitan area; however it is not clear why dog registration fees, as an example, should be the same in every Local Government area. Local Governments in most other states are able to set animal registration fees.

Car registration fees are not the same in every State and few would argue they ought to be; setting fees, charges and tax rates is a core function of government and Local Governments, as a legitimate sphere of government, should be able to make policy decisions regarding their services and revenue streams.

Councils should be empowered to make policy decisions regarding user-paid services provided by the Local Government.

³⁹ WALGA (2008) p80

⁴⁰ WALGA (2008b) p81

⁴¹ See Section 6.17(3) of the *Local Government Act 1995*

Grants

Grants and transfers from other spheres of Government are the other main revenue source for Local Government. Financial Assistance Grants, provided by the Commonwealth and distributed by the State Government's Local Government Grants Commission are a key funding source for many Local Governments.

The Department of Local Government, Sport and Cultural Industries website explains Financial Assistance Grants:

“Local Government Financial Assistance Grants funded by the Commonwealth Government are distributed among 137 local governments in Western Australia each year. The grants are the State's entitlement for financial assistance from the Commonwealth Government, paid in equal quarterly instalments for a financial year, under the Australian law, Local Government (Financial Assistance) Act 1995. The distribution of Financial Assistance Grants is for local government purposes, to achieve equitable levels of services by reasonable effort.

Western Australia's share of Commonwealth funding for 2018-19 is \$293,275,889, which equals 11.93 per cent of the national allocation of \$2.457 billion. The allocation has increased from \$287.355m. The funding is untied; there are no conditions on how the funds should be spent. The amount is divided into two parts, a general purpose component and a local roads component.”⁴²

Particularly for smaller, more remote Local Governments, financial assistance grants can comprise of a significant portion of revenue. As the Australian Local Government Association (ALGA) notes, Financial Assistance Grants are particularly important in areas with a low rate base, and/or high growth rate, and rapidly expanding service and infrastructure needs.⁴³

Local Governments in Western Australia strongly support ALGA's advocacy campaign to restore Financial Assistance Grants to one percent of Commonwealth taxation revenue, which was the level of funding provided in 1996.⁴⁴ Since then, despite the Australia's Gross Domestic Product growing strongly, Financial Assistance Grants funding has eroded to now represent approximately 0.55 percent of Commonwealth taxation revenue.⁴⁵

This decline in revenue support from the Commonwealth coincides with the responsibilities and demands of Local Government increasing as the State Government reduces services to address budget issues and Local Government seeks to address the infrastructure backlog, which improves the economic capacity of Western Australia's communities.

⁴² Department of Local Government, Sport and Cultural Industries (2019)

⁴³ ALGA (2019)

⁴⁴ ALGA (2019a)

⁴⁵ ALGA (2019a)

Other Related Matters

- f) Any other related matters the select committee identifies as worthy of examination and report*

Transparency and Accountability

Local Government is a unique combination of a complex organisation, operating in the public realm with significant transparency and accountability requirements.

Appropriately, given Local Government's role as steward of public assets and public funds, there is a high level of public scrutiny related to Local Government operations and decision-making. In particular, Council meetings, with limited exceptions, are open to the public, and community members can avail themselves of public question time at Council meetings. Further, Local Governments are required to hold a public meeting of electors annually, and members of the community are able to petition for special electors meetings to be held to address specific issues.

In addition, the role of an Elected Member includes a role in facilitating communication between the community and the Council. Elected Members are generally approachable and make themselves available to be contacted about community issues in person at events or via telephone, email or social media. Information, including agendas and minutes, is available on each Local Government's website, meaning that Council decisions are generally accessible.

Local Governments embrace accountability, openness and transparency. Accusations to the contrary are fundamentally misguided, given the existing legislative transparency requirements coupled with Local Government practice that enhances transparency even further.

A prime example of Local Government's culture of openness is highlighted by the commencement of performance audits by the Office of the Auditor General. Despite the resource requirement in facilitating an audit of this nature, Local Governments have embraced the opportunity for an independent agency to access their organisation and provide recommendations on how performance can be improved to reduce risk or enhance efficiency or effectiveness.

The performance audits conducted by the Office of the Auditor General are not only relevant to the subset of Local Governments chosen for audit, but also provide learnings for other Local Governments. It is a credit to the Local Government sector that the performance audits have been welcomed by Local Governments, and not resisted.

State Local Government Partnership Agreement

In August 2017, the following State and Local Government sector leaders signed the Western Australian State Local Government Agreement:⁴⁶

- Premier – Hon Mark McGowan MLA;
- Minister for Local Government – Hon David Templeman MLA;
- President, WALGA – Cr Lynne Craigie; and,
- President, Local Government Professionals Australia WA – Mr Jonathan Throssell.

The objectives of the partnership agreement are to facilitate the State Government and the Local Government sector working together to enhance communication and consultation between the two spheres of Government, and to provide good governance for the people of Western Australia.

Importantly, the Agreement sets out a communication and consultation framework that commits the State Government to thoroughly consulting with the Local Government for 12 weeks for proposals that “will have a significant impact on Local Government responsibilities or operations.”⁴⁷

Further, the Agreement establishes the State and Local Government Partnership Group comprising the following State and Local Government leaders:

- Premier;
- Treasurer;
- Minister for Local Government;
- Minister for Planning / Transport;
- WALGA President;
- LG Professionals President; and,
- Such other Ministers and Local Government representatives as appropriate to the subject matter on the agenda.

The Partnership Agreement provides opportunities for both the State Government and the Local Government sector.

For the Local Government sector, the commitment to consultation timeframes and regular, formal access to key Government leaders, such as the Premier and Treasurer, are important.

For the State Government, there are opportunities to leverage Local Government’s reach in every community in Western Australia in the pursuit of State Government objectives.

⁴⁶ Government of Western Australia, Local Government Professionals Australia WA, and WALGA (2017)

⁴⁷ Government of Western Australia, Local Government Professionals Australia WA, and WALGA (2017)

For example, WALGA commissioned a piece of work to review the WA Plan for Jobs and provide information to Local Government about opportunities for leveraging the State's work in this space.⁴⁸ This provided Local Governments with options and opportunities at the regional and local level, allowing Local Governments to develop their local and regional economies in line with State objectives.

Similarly, as part of the Review of the Local Government Act, WALGA partnered with the Department of Local Government, Sport and Cultural Industries to host workshops around Western Australia leveraging WALGA's Zones to provide consolidated input into the State's review process.

State Industrial Relations Review

WALGA would like to draw the Committee's attention to the ongoing State Industrial Relations Review.

Although there is a State Local Government Partnership Agreement, there are times when there are differing views on particular issues. The recent Ministerial review of the WA Industrial Relations system is a case in point.

This particular example is where the State Government are proposing an agenda that disadvantages the Local Government sector.

The WA State Government has undertaken a review of the WA Industrial Relations System. The review considered as part of the Terms of Reference (Item 8) whether Local Government employers and employees in WA should be regulated by the State Industrial relations system.

Currently 88 percent of Local Governments are in the federal system which represents 93 percent of all employees in the WA Local Government sector.

The State Government has endorsed the following recommendations:

- *Local Government employers and employees be regulated by the State industrial relations system.*
- *To facilitate this recommendation, the State Government introduce legislation into the State Parliament that declares, by way of a separate declaration, that each of the bodies established for a Local Government purpose under the Local Government Act 1995 (WA) is not to be a national system employer for the purposes of the 2018 IR Act.*

⁴⁸ WALGA (2018)

- *If the declaration is passed by the State Parliament, the State expeditiously attempt to obtain an endorsement under s 14(2)(c) and s 14(4) of the FW Act by the Commonwealth Minister for Small and Family Business, the Workplace and Deregulation, to make the declaration effective (the endorsement).*

WALGA's position, after a thorough consultation process with the sector, is the legislation **should not be** imposed prescribing that Local Governments be exclusively regulated by the State IR system.

After more than a decade operating in the Federal system, Local Governments have become used to a modernised Industrial Relations system, with the National Employment Standards, as well benefiting from the Award Modernisation process. State Awards have not been reviewed, updated or modernised during this time, nor has there been any significant changes made to the way the State IR system operates.

The State Government has advised that they will not be carrying out a modernisation process of the State IR system.

Ultimately, this political decision will have a significant impact on the Local Government sector and result in Local Governments undertaking a review of the viability of services and operations provided to determine if they are viable.

WALGA is of the view that Local Government employers and employees in WA should not be exclusively regulated by the State IR system.

Conclusion

WALGA would like to take the opportunity to thank the Committee for considering this submission.

As this submission demonstrates, Local Governments, across the breadth and width of Western Australia, deal with a wide range of issues and strive to provide efficient services and effective democratic representation on behalf of their constituents and communities.

This Committee Inquiry presents a tremendous opportunity for best practice and innovation to be highlighted. While no Local Government is perfect, WALGA contends that the Local Government sector contains countless examples of dedicated Elected Members, executives and staff striving to achieve positive outcomes on behalf of the community.

WALGA President, Cr Lynne Craigie OAM, and Chief Executive Officer, Nick Sloan, would welcome the opportunity to present to the Committee on the matters contained in this submission or any other matters relevant to the Inquiry.

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7.3.6 Change of Council Meeting Days	
Location:	Mukinbudin
File Ref:	ADM 019
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	12 th August 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

For Council to consider a permanent change of day for the monthly Ordinary Meeting of Council.

Background Information

Shire of Mukinbudin Council Meetings have historically been held on the third Wednesday of every month (excluding January) for a considerable number of years.

A changeover in Administration Staff over the past eight months has resulted in several members of Staff being restricted in work hours due to requirements such as childcare and school hours. Consequently, Wednesday is a quiet day in the Office, staff-wise, and there is only one staff member in the office when the CEO, Finance Manager and Administration Manager are attending the Council Meeting in Council Chambers. This also results in the front office staff member being unable to take a scheduled break as required.

Officer Comment

Council sets the Council Meeting dates annually in December, after which these dates are advertised locally and on the Shire's website. Advising the public of a permanent change of meeting day would occur through the same channels – locally by way of Muka Matters advertising and posting on notice boards, plus uploading to the Shire website and social media page.

After email consultation with Council it was agreed in principal to change the August meeting to Tuesday 20th August, being the preferred day of the week for the majority of Council. It is proposed to permanently alter Council Meeting days to the third Tuesday of each month to allow for operational improvements.

Strategic & Social Implications

Nil

Consultation

Shire of Mukinbudin Councillors – via email exchange
 Nola Comerford-Smith – Administration Manager
 Ed Nind – Finance Manager
 Tayla Pillage – Customer Service Officer
 Peter Toboss – Environmental Health Officer

Statutory Environment

Nil

Policy Implications

1.2 Meeting Dates

POLICY

AGENDA: ORDINARY MEETING OF COUNCIL TO BE HELD 20 AUGUST 2019

Council is to meet on the third (3rd) Wednesday of each month, February to December at 1pm (there is usually no Ordinary Meeting

7.3.7 Fire Prevention and Fuel Load Notice	
Location:	Shire of Mukinbudin
File Ref:	ADM 246
Applicant:	Department of Fire & Emergency Services
Date:	13 th August 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

The Report provides a recommended format for establishing a Fire Prevention Notice for the Shire of Mukinbudin pursuant of the Bush Fires Act 1954.

Background Information

Council have a duty of care to exercise powers provided under s33 of the Bush Fires Act 1954, to direct property owners to maintain their property to a set standard to assist in an effort to reduce the threat of fire across its district.

Council should set a minimum standard to offer guidance to property owners to empower them to take ownership of the bushfire preparedness and defendability of their property and ensure they can maintain the level of preparedness between Nov 1st & April 30th each year.

Officer Comment

The following notice establishes a starting point for re-introducing a Fire Prevention Notice for the Shire of Mukinbudin.

The notice to have a standard approach that is consistent across the whole Shire will make it easier for residents to understand their obligations under the Bush Fires Act 1954 and will aid in clearly identifying non-compliant properties.

The Order includes clarification around imposing a Harvest, Vehicle Movement and Hot Works Ban (HVMB), and under what conditions these will be imposed.

Officers recommend that for any day where the FDR reaches very high or above, a HVMB is automatically imposed, this again will make it easier to educate the community and prevent any potential escaped burns.



BUSH FIRES ACT 1954

DRAFT

**Fire Prevention and Fuel
Load Notice**

Shire of Mukinbudin

Pursuant to the powers contained in Section 33 of the Bush Fires Act 1954 (as amended), notice is hereby given to all owners and occupiers of land within the Shire of Mukinbudin adopted the following requirements as a measure to assist in the control of bush fires, or preventing the spread or extension of a bush fire which may occur within the Shire.

All owners and/or occupiers of land within the Shire of Mukinbudin are required to carry out fire prevention work in accordance with this notice by 1 November each calendar year and maintained until 30 April the following calendar year, or within 14 days of becoming an owner or occupier of land if after that date, to comply with the requirements set out in this notice.

FAILURE TO COMPLY WITH THE REQUIREMENTS OF THIS ORDER MAY RESULT WITH THE ISSUE OF AN INFRINGEMENT NOTICE PENALTY \$250.00 OR PROSECUTION IN A COURT OF LAW WITH A MAXIMUM PENALTY OF \$5,000 AND BE LIABLE WHETHER PROSECUTED OR NOT TO PAY THE COSTS OF PERFORMING THE WORK DIRECTED BY THE NOTICE.

1. Building Protection Zone

The Building Protection Zone is an area of very low fuel levels and managed vegetation 20 metres out from habitable buildings (As defined in the Residential Design Codes of WA and in AS 3959) and must meet the following requirements,

Habitable building means a dwelling, workplace, place of gathering or assembly, a building used for the storage or display of goods or produce for sale by wholesale in accordance with classes 1-9 of the Building Code of Australia. The term habitable building includes attached and adjacent structures like garages, carports, verandas or similar roofed structures that are attached to, or within 6 metres of, the dwelling or primary building.

- Building Protection Zones for habitable buildings must extend a minimum of 20 metres out from any external walls of the building, attached structures, or adjacent structures within 6 metres of the habitable building.
- On sloping ground the Building Protection Zone distance shall increase at least 1 metre for every degree in slope on the sides of the habitable building that are exposed to down slope natural vegetation.
- Building Protection Zones must consist of non-flammable managed vegetation, reticulated lawns and gardens and other non-flammable features.
- All grass in Building Protection Zones must be maintained to or under 5cm in height.
- Fuel loads within Building Protection Zones must be maintained at 2 tonnes per hectare or lower.
- The crowns of trees must be separated to create a clear separation distance between adjoining or nearby tree crowns. The separation distance between tree crowns is not required to exceed 10 metres.
- A small group of trees within close proximity to one another may be treated as one crown provided the combined crowns do not exceed the area of a large or mature crown size for that species.
- Trees are to be low pruned (or under pruned) to at least a height of 2 metres from ground.
- No tree, or shrub over 2 metres high are to be within 2 metres of a habitable building.
- Trees and shrubs over 2 metres high must not be planted in groups close to the habitable building and there must be a gap of at least 3 times the height (at maturity) of the shrub away from the habitable building.
- There must be no tree crowns or branches hanging over habitable buildings.
- Firewood and flammable materials must be stored 10m from habitable buildings
- Driveways and access ways are to be a minimum of (3) metres wide with a vertical clearance of (4) metres to allow for the safe passage of a fire appliance to all buildings and assets on the land
- Roof gutters should be free of leaves and other combustible material.

YOUR PROPERTY

2. Land with area less than 10,000m²(1 hectare)

- Maintain all grass on the land to a height no greater than 10cm all windrows or dead flammable material must be removed.
- Maintain fuel loadings in natural bush areas at less than 8 tonnes per hectare across the land
- Land with a habitable building on it must maintain a Building Protection Zone in line with the requirements of Section 1 of this notice.

1. Fuel Depot and Storage Areas, Haystacks, Chaff Dumps, Stockpiled Flammable Materials and Stationary Machinery.

- Remove all flammable matter within (10) metres of Fuel Depot and Storage Areas of where fuel drums whether containing fuel or not, fuel ramps or fuel dumps are located, Haystacks, Chaff Dumps, Stockpiled Flammable Materials, Stationary Machinery are stored.
- Install bare earth firebreaks three (3) metres wide immediately inside and along all boundaries of land in a continuous form with a vertical clearance of (4) metres where overhanging branches are trimmed back immediately adjacent to Fuel Depot and Storage Areas, Haystacks, Chaff Dumps, Stockpiled Flammable Materials and Stationary Machinery.

2. Bushfire or Emergency Management Plans (Compliance is required throughout the year, every year)

Means a bushfire management plan, emergency management plan or an approved Bushfire attack level (BAL) assessment that has been developed and approved to reduce and mitigate fire hazards as part of a Town Planning Scheme, subdivision approval, development approval or a building permit

- All properties with a Bush Fire, Fire or Emergency Management Plan shall comply with the plan in its entirety.
- Any requirements identified in a Bush Fire, Fire or Emergency Management Plan are in addition to the requirements of this notice.

3. Application to vary the Firebreak Requirements with Alternative Arrangements

If it is considered impracticable for any reason whatsoever to implement any of the requirements of this Notice, you may apply in writing to the Shire of Mukinbudin by no later than the 7th September each year for permission to implement alternative measures. If permission is not granted in writing you must comply with the requirements of this notice.

4. Restricted and Prohibited Burning times

- The "Restricted Burning Time" means the 19th September through until 31st October and the 1st February through until 15th March each calendar year (inclusive, and as varied pursuant to Sections 17 and 18 of the Bush Fires Act 1954).
- The "Prohibited Burning Time" means the 1st November each calendar year through until 31st January the following calendar year (inclusive, and as varied pursuant to Sections 17 and 18 of the Bush Fires Act 1954).

5. Permits to burn

Means a "Permit to Burn the Bush" as issued by an Authorised Officer under section 18 of the Bush Fires Act 1954.

- Applications for Permits are available from the Shire of Mukinbudin at no cost.
- You must comply with all conditions imposed by the Shire or an Authorised Officer in respect of any Permit issued by the Shire.
- Permits will not be valid on days of "Very High", "Severe", "Extreme" or "Catastrophic" fire danger.
- Permits may also be revoked if in the opinion of an authorised officer the conditions are not deemed suitable for prescribed burns.

Take Notice that pursuant to Section 18 (11) of the Bush Fires Act 1954 - Where a person starts a fire on land, if the fire escapes from the land or if the fire is in the opinion of a bush fire control officer or an officer of a bush fire brigade out of control on the land, the person shall be liable to pay to the local government on the request of and for recoup to its bush fire brigade, any expenses up to a maximum amount of \$10 000 incurred by it in preventing the extension of or extinguishing the fire, and such expenses may be recovered in any court of competent jurisdiction.

A person who commits a breach of this section other than subsection (11) is guilty of an offence. Penalty: For a first offence \$4 500.

For a second or subsequent offence \$10 000.

6. Harvest, Movement of Vehicles and Hot Works Bans

All persons within the Shire are required to comply with these bans under the provisions of the Bush Fires Act.

- A Harvest Ban requires the cessation of all harvesting operations within the Shire of Mukinbudin.
- A Vehicle Movement ban does not permit the movement of vehicles on properties within the Shire of Mukinbudin except for the essential watering of stock in a diesel powered vehicle.

A Hot Works ban is defined as a ban on the outdoor use of all welding, grinding and abrasive tools on properties within the Shire of Mukinbudin. Exemptions in accordance with Council Policy may be available. Further information is available by contacting Shire of Mukinbudin (08) 9622 6100.

A person/s who lights a fire contrary to the provisions of this section or who fails to carry out any direction given to him is guilty of an offence that carries a maximum penalty of \$10,000.

A Harvest Vehicle Movement and Hot works Ban will be advertised on the Shire of Mukinbudin Website or Emergency Information Line on (08) 9621 1120. Where possible on ABC Radio 531AM, Radio West 864 AM and. Ban updates can be obtained or via a free SMS service which is available upon request from the Shire of Mukinbudin (08) 9622 6100

7. Additional Works

In addition to the requirements noted above, regardless of land size and location, the Shire of Mukinbudin or its duly authorised officer may require you to undertake additional works on your

property to improve access and or undertake further hazard removal and/or reduction works, where in the opinion of that authorised officer, it is to be necessary to prevent the outbreak and/or the spread of a bush fire.

Take notice that pursuant to Section 33(4) of the Bush Fires Act 1954, where the owner and/or occupier of land fails or neglects to comply with the requisitions of this Notice within the times specified, the Shire of Mukinbudin may by its officers and with such servants, workmen and contractors, vehicles and machinery as the officers deem fit, enter upon the land and carry out the requisitions of this Notice which have not been complied with and pursuant to Section 33(5) of the Bush Fires Act 1954, the amount of any costs and expenses incurred may be recovered from you as the owner and or occupier of the land.

If the requirements of this Notice are carried out by burning, such burning must be in accordance with the relevant provisions of the Bush Fires Act 1954.

The Penalty for failing to comply with this Notice is a fine not exceeding \$5000 and a person in default is also liable whether prosecuted or not to pay the costs of performing the work directed by this Notice if it is not carried out by the owner and/or occupier by the date required by this Notice.

1. Reserves vested with the Shire of Mukinbudin

The Shire of Mukinbudin reserves the right to conduct any mitigation works deemed necessary on any reserves vested with Shire of Mukinbudin for the purpose of reducing the risk of fire to the community. Each reserve will be assessed in accordance with ISO 31000:2018 and identified in the Bushfire Risk Management Plan. Treatment implemented may include but not are not limited to prescribed burns, slashing, mulching or any other means necessary as determined by the Shire of Mukinbudin to ensure the risk is reduced to a satisfactory level.

GENERAL ADVICE

This notice gives the minimum requirements for fire control within the Shire of Mukinbudin and all residents and ratepayers are encouraged to be "Bushfire Ready" by undertaking additional fire protection measures like creating a household "Bushfire Survival Plan". Further additional information to that contained in this notice can be obtained from the DFES website https://www.dfes.wa.gov.au/safetyinformation/fire/bushfire/BushfireManualsandGuides/DFES_Bushfire-Homeowners_Survival_Manual.pdf or from the Shire of Mukinbudin website www.mukinbudin.wa.gov.au.

All previous versions of this notice are hereby cancelled.

Dirk Sellenger

CHIEF EXECUTIVE OFFICER

Strategic & Social Implications

Nil

Consultation

Gavin Stevens, Mukinbudin VFES brigade
Department of Fire and Emergency Northam Regional Office

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Council Decision Number –**Moved:****Seconded:**

That Council endorse the Draft Fire Prevention and Fuel Load Notice for the Shire of Mukinbudin effective 1 July 2020.

Carried: /

CONFIDENTIAL ITEM

7.3.8 Home Occupation Licence – In Principal Support	
Location:	Mukinbudin
File Ref:	ADM 229
Applicant:	Dirk Sellenger – Chief Executive Officer
Date:	14 th August 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger - Chief Executive Officer
Author:	Dirk Sellenger - Chief Executive Officer
Voting Requirement:	Absolute Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Statutory Environment**5.23. Meetings generally open to public**

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.

- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees; and
 - (b) the personal affairs of any person; and
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,
 where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or

- (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - and
 - (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

OFFICER RECOMMENDATION

Council Decision Number –

Moved:

Seconded:

That in accordance with section 5.23 (2) (a) of the Local Government Act 1995 that the meeting be closed to members of the Public as Agenda item 7.6.12 is deemed to be

(b) the personal affairs of any person;

Carried /

CONFIDENTIAL ITEM

7.3.5 Construction of Purpose-Built Childcare Centre – Tender 04/2019	
Location:	White Street, Mukinbudin
File Ref:	ADM 151
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	14 th August 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Evaluation Report
Documents Tabled:	Nil

Statutory Environment**5.23. Meetings generally open to public**

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.

- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees; and
 - (b) the personal affairs of any person; and
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,
 where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or

- (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - and
 - (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

OFFICER RECOMMENDATION

Council Decision Number –

Moved:

Seconded:

That in accordance with section 5.23 (2) (a) of the Local Government Act 1995 that the meeting be closed to members of the Public as Agenda item 7.6.12 is deemed to be

(b) the personal affairs of any person;

Carried /

8. Elected Members Motions of which previous notice has been given

8.1 Nil

9. Urgent Business without notice (with the approval of the President or majority of Council)

9.1 Nil

10. Important Dates

10.1 Dates to Remember

ANNUALLY	
Date	Details
January	No Council Meeting in January
February	Chief Executive Officer and Works Supervisor to inspect all plant evaluate and/or amend its plant replacement programme for recommendation to Council. Audit Committee to review Statutory Compliance Return, meet with Auditor and report to next full Council meeting Local Government Compliance Return 1 January to 31 December each year. Community Strategic Plan, Long Term Financial Plan and Asset Management Plans – commence review process (Every two years)
March	Buildings inspection Shire buildings with Property Manager and report to Council's March or April meeting Roads Inspection – Annual Road inspections to prioritise items of roadwork's for forthcoming year. Councillors to present road proposals to CEO for consideration prior to this inspection. Complete review of Annual Budget (FM Regulations (33A) Completion of Statutory Compliance Audit Return (LG Act 7.13, Audit Regulations 13-15) to be sent to Department of Local Government prior to 31 March. Arrange AGM Bush Fire Advisory Committee meeting with Chief Bush Fire Control Officer for April
April	Present any items Councillors or Community requests for Budget inclusion – Community & Recreation Grant Forms. (Advertise) Undertake Review of Delegation of Authority Register to Committee and CEO.(written confirmation to staff concerned) CEO to commence a full review of Delegations Register Policy / Procedures Manual Review – CEO to commence review process by including as last item on Council Agenda (if necessary)
May	Send out recoups of roads and other projects so grant funding can be received by 30 June Review Councils Fees and Charges for all Council services and facilities including rubbish service and charges MF to review and renew Council's insurance policies with LGIS
June	Sitting fees – Reminder to Councillors re: forthcoming years fees FOI Return (Note: not necessary if Nil return) FOI Statement – Review this month Works Supervisor to provide comments on RRG Submissions, which are due to go to Council in the August meeting. MF to conduct a Finance & Audit Committee meeting and meet with Auditor as per Committee Roles Council's Audit Committee to meet to discuss Interim Audit Every 4 years Financial Management Review due before 30 June WALGA Local Government Convention deadline for nominations 30 June each year – Public Interest Disclosure Return to be submitted for previous period 1/7 to 30/6. Chief Executive Officer's performance and remuneration review – commence this month
July	Draft Budget submitted by Chief Executive Officer and Manager of Finance Councillors and Senior Staff issued with Annual Interest Returns for completion CEO performance review Undertake Staff Annual Performance Reviews
August	Councillors and Senior Staff – reminder of Annual Financial Interest Return to be completed to CEO prior to 31 August Completion/Adoption of budgets (absolute majority). Send copy to Department of Local Government within 30 days (LG Act 6.2, FM Regulations 33)
September	Completion of Annual Financial Report & submitted to Auditor. AFR sent Dept. of Local Government within 30 days (LG Act 6.5, FM Regulations 5.1)
October	Review of Council's Code of Conduct – Section 5.103 (if unable to complete full review at this meeting discuss with Council the need to convene a Special Meeting to finalise review at this meeting or simply complete review at December Ordinary Meeting)

	<p>Local Govt is to review its Code of Conduct within 12 months after each ordinary election day & make such changes to the code as appropriate.</p> <p>Advise Council in the October Information Bulletin of the time, date and venue for the annual staff end of year function.</p> <p>Special Meeting (Election Years Only) advertise special meeting to swear in Councillors, Elect President, Deputy President, Committee etc. for Monday immediately after the Saturday elections.</p>
November	<p>Pensioner rates rebate claim to be lodged</p> <p>Call for nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)</p>
December	<p>Annual Financial Report – Acceptance by Council within two months of receipt of the Auditors report</p> <p>Newsletter & Local Newspaper – advertise date, time and venue of all Council and Committee meetings for next calendar year (with delegated authority, if any) (S.5.251 (g) & Reg 12).</p> <p>Council's Audit Committee to meet to discuss Final Audit Report and Management Letter.</p> <p>Close of nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)</p>

11. Closure of Meeting

11.1 The Chairperson to declare the meeting closed at ____.