



UNCONFIRMED MINUTES

Ordinary Meeting of Council



Meeting held in Council Chambers at
15 Maddock Street, Mukinbudin
Commencing at 2.30pm Tuesday 21st July 2026

****** DISCLAIMER ******

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In particular, it should be noted that in discussions pertaining to planning applications or license applications, any statements or implications of approval made by members or officers of the Shire of Mukinbudin during meetings should not be construed as official notice of approval from the Shire of Mukinbudin. The Shire of Mukinbudin advises that individuals with pending applications must obtain written confirmation of the application's outcome and should only rely on such written confirmation, including any attached conditions determined by the Shire of Mukinbudin.

Ethical Decision Making and Conflicts of Interest:

Council adheres to a code of conduct and ensures that all decisions are based on an honest assessment of the matter, ethical decision-making, and personal integrity. Councillors and staff members comply with statutory requirements to disclose financial, proximity, and impartiality interests. Once declared, they abide by the relevant legislation.



Tanika McLennan
CHIEF EXECUTIVE OFFICER

Vision Statement

To assist our community towards a prosperous future by providing a positive environment in which to work and live.

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10.1

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11.1

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MINUTES

Unconfirmed Minutes of the Ordinary Meeting of Council to be held in Council Chambers, Maddock Street, Mukinbudin on Tuesday 21st July 2026.

1. Declaration of Opening

The Shire President declared the Meeting open at 2.30pm and noted that this meeting is being recorded for publishing on the Shire's website.

2. Record of attendance, apologies, and approved leave of absence

2.1 Present:

Cr G Shadbolt	Shire President
Cr A Walker	Deputy Shire President

Cr G Bent
Cr A Brandis
Cr C McGlashan
Cr S Ventris

2.2 Staff:

Tanika McLennan	Chief Executive Officer
Renee Jenkin	Deputy Chief Executive Officer

2.3 Visitors:

Mrs Ailsa Bayly

2.4 Apologies:

Nil

2.5 On leave of absence:

Cr A Dagelet

2.6 Applications for leave of absence:

Nil

3. Public Question Time (min 15 minutes)

3.1 Response to previous questions taken on notice.

Nil

3.2 Declaration of public question time opened (minimum 15 mins)

The Shire President declared public question time open at 2.31pm.

Question

Mrs Bayly provided an update on the Main Street Gallery and raised several requests in preparation for its opening. She requested that the cabinet donated by the Jones family be removed prior to the Gallery opening and suggested that the historical map currently displayed on the mantel in the Sunshine Room be relocated.

Mrs Bayly noted that the Gallery may wish to consider donating a piece of artwork to display in its place.

Mrs Bayly also requested that the quarter round be completed before the Gallery opening on 1 August. To assist with meeting this timeframe, the Mainstreet Gallery offered their assistance with painting the quarter round if required.

In addition, Mrs Bayly requested that the Shire-owned three-seater couch located on the front veranda/alcove, west of the main hall entrance, be removed.

Response

President Shadbolt advised that discussions will be undertaken regarding the future storage and relocation of the cabinet donated by the Jones family to ensure it is appropriately accommodated.

He also acknowledged the condition of the historical map and noted that the Shire is currently exploring options for its reproduction and preservation. President Shadbolt confirmed that staff would make every attempt to complete installation of the quarter round prior to the Gallery opening, along with the removal of the Shire-owned three-seater couch from the front western alcove/veranda.

President Shadbolt thanked Mrs Bayly for her update and congratulated the Main Street Gallery and its volunteers on their continued efforts and valuable contribution to the community.

Mrs Bayly departed the meeting at 2.50pm and did not return.

3.3 Declaration of public question time closed

The Shire President declared public question time closed at 2.50pm.

4. Declarations of Interest

Nil

5. Petitions, deputations, and presentations

5.1	Petitions	Nil
5.2	Deputations	Nil
5.3	Presentations	Nil

6. Announcements by the Presiding person without discussion

Nil

7. Confirmation of the Minutes of previous meetings

7.1 Confirmation of Minutes of Ordinary Meeting of Council held on 23rd June 2026.

7.2 Confirmation of Minutes of Special Meeting of Council held on 9th July 2026.

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION

Council Decision Number – 02 07 2026

Moved: Cr Ventris

Seconded: Cr Bent

That the Minutes of the following meetings be accepted as a true and correct record of proceedings.

- **Ordinary Meeting of Council held on 23rd June 2026**
- **Special Meeting of Council held on 9th July 2026**

Carried 6 / 0

8. Minutes of Committees and External Organisations

8.1 Receipt of Minutes of Council Committees

Nil

8.2 Recommendations from Council Committees for Consideration

Nil

8.3 Receipt of Minutes from External Organisations

8.3.1 NEWROC Executive Meeting 9th June 2026

[NEWROC Minutes](#)

8.3.2 NEWROC Council Meeting 7th July 2026

[NEWROC Minutes](#)

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION

Council Decision Number – 03 07 2026

Moved: Cr Brandis

Seconded: Cr Walker

That the Minutes of the following External Organisations be received:

- **NEWROC Executive Meeting held on 9th June 2026**
- **NEWROC Council Meeting held on 7th July 2026**

Carried 6 / 0

9.1 Monthly Information Report

9.1.1 July 2026 Information Report	
Location:	Mukinbudin
File Ref:	ADM 360
Applicant:	Tanika McLennan, Chief Executive Officer
Date:	14 th July 2026
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Chief Executive Officer
Author:	Renee Jenkin, Deputy Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	July Information Report

Summary

The purpose of this communication is to enable the Council to receive the Monthly Information Report, which includes reports from key personnel, namely the Caravan Park Manager, Works Supervisor, Community Resource Centre Manager, Deputy Chief Executive Officer and Chief Executive Officer.

Background Information

The Monthly Information Report serves as a means to provide Council with updates on various operational matters within the Shire of Mukinbudin. These reports offer valuable insights into the performance and progress of the respective areas under the purview of the aforementioned personnel.

Officer Comment

Refer to July Information Report.

Consultation

Tania Sprigg – Caravan Park Manager
 Craig Powell – Works Supervisor
 Narelle Behme – Community Resource Centre Manager
 Renee Jenkin – Deputy Chief Executive Officer
 Tanika McLennan - Chief Executive Officer

Statutory Environment Nil

Policy Implications Nil

Financial Implications Nil

OFFICER RECOMMENDATION**Council Decision Number – 04 07 2026****Moved: Cr McGlashan****Seconded: Cr Brandis****That Council receive the July 2026 Information Report.****Carried 6 / 0**

9.2 Finance Reports

9.2.1 List of Payments – June 2026	
Location:	Mukinbudin
File Ref:	ADM 007
Applicant:	Juliet Nixon, Finance Officer
Date:	10 th July 2026
Disclosure of Interest:	Nil
Responsible Officer:	Tanika McLennan, Chief Executive Officer
Author:	Juliet Nixon, Finance Officer
Voting Requirements	Simple Majority
Documents Attached	List of Payments - Municipal Account (7 pages) List of Payments - Restricted Municipal Account (1 page) Corporate Credit Card Statement – May 2026 (7 pages) Credit Card Summary – May 2026 (1 page) Fuel Cards Statement - May 2026 (3 pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please see the Manager of Corporate Services prior to the meeting, so that a researched answer may be provided.

Summary

List of payments made in June 2026 for endorsement by Council.

Background Information

A list of payments submitted to Council on 21st July 2026, for confirmation in respect of accounts already paid or for the authority to those unpaid. (Please refer to Payment listing attached).

Officer Comment

Standard process of obtaining Council endorsement of payments.

Strategic & Social Implications

N/A

Consultation

N/A

Statutory Environment

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

Policy Implications

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

Financial Implications

All payments have been made in accordance with the 2025/2026 Budget.

OFFICER RECOMMENDATION

Council Decision Number – 05 07 2026

Moved: Cr Brandis

Seconded: Cr Ventris

That the list of payments made in July 2026 be endorsed for payment.

Municipal Fund:

Muni EFTs	EFT	11499	to	EFT	11627	\$914,462.04
Muni Cheques	Chq	32020	to	Chq	32021	\$15,183.36
Muni Direct Debits (Superannuation, loans, leases)	DD	14697.1	to	DD	14789.1	\$67,286.93
Pays on (Not included on payment listing)					04/06/2026 & 18/06/2026	\$114,403.00
Total Municipal Funds						\$1,111,335.33

Restricted Muni Fund:

RMF EFTs	EFT	-	to	EFT	-	\$0.00
RMF Cheques	Chq	-	to	Chq	-	\$0.00
RMF Direct Debits	DD	13366.1	to	DD	14824.1	\$41,861.75
Total Restricted Muni Funds						\$41,861.75

Carried 6 / 0

9.3 Chief Executive Officer's Reports

9.3.1 Public Health Plan	
Location:	Mukinbudin
File Ref:	ADM 517
Applicant:	Tanika McLennan, Chief Executive Officer
Date:	9 th July 2026
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Chief Executive Officer
Author:	Tanika McLennan, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Public Health Plan
Documents Tabled	Nil

Summary

To present the Final Public Health Plan for Council adoption following completion of the public advertising and community consultation process.

Background Information

The Draft Public Health Plan was endorsed by Council at the June Ordinary Meeting of Council for public advertising and consultation. The consultation process provided community members, local service providers, government agencies, key stakeholders and other interested parties with an opportunity to review the document and provide feedback to inform the development of a strategic framework for promoting and protecting public health and wellbeing within the Shire.

Officer Comment

The public consultation period has now concluded, with no submissions or feedback received. Adoption of the final Public Health Plan will provide a strategic framework to guide Council's planning, decision making, partnerships and investment in initiatives that promote and protect public health and wellbeing across the Shire over the next decade.

Consultation

Tony Turner – Environmental Health Officer
 Tanika McLennan – Chief Executive Officer
 Renee Jenkin – Deputy Chief Executive Officer
 Council Whole Community

Strategic & Social Implications

Integrated Strategic Plan 2025–2035

Pillar 2: Community – Our community enjoys a healthy, safe and inclusive environment for all ages

- Goal 5 – A connected, inclusive and vibrant community.
 - Strategy 5.1 – Foster community wellbeing through partnerships, programs and initiatives that support healthy and active lifestyles.
- Goal 6 – Local access to health and aged care services.
 - Strategy 6.1 – Advocate for and collaborate with health service providers to improve health outcomes for the community.

Pillar 3: Environment – Protect and enhance the natural environment while using natural resources sustainably and efficiently

- Goal 8 – Protect and enhance the natural environment.
 - Strategy 8.2 – Manage environmental health risks to protect community wellbeing.

Pillar 4: Civic Leadership – Accountable, responsible and strong leadership

- Goal 11 – Compliant governance and responsible financial management.
 - Strategy 11.1 – Ensure Council meets its legislative and statutory obligations through sound governance and strategic planning.

The Public Health Plan provides Council with a strategic framework for identifying and addressing public health priorities, promoting healthier communities, strengthening partnerships, and meeting its obligations under the Public Health Act 2016.

Statutory Environment

Public Health Act 2016

Policy Implications

Nil

Financial Implications

Adoption of the Public Health Plan does not commit Council to immediate expenditure.

Future projects identified within the Plan will be subject to:

- Annual Budget deliberations;
- Long Term Financial Planning;
- External grant funding opportunities; and
- Separate Council consideration where required.

OFFICER RECOMMENDATION

Council Decision Number – 06 07 2026

Moved: Cr McGlashan

Seconded: Cr Bent

That Council adopt the Public Health Plan, as attached.

Carried 6 / 0

9.3.2 Draft Mukinbudin Town Centre Revitalisation Plan	
Location:	Mukinbudin
File Ref:	ADM 518
Applicant:	Tanika McLennan, Chief Executive Officer
Date:	8 th July 2026
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Chief Executive Officer
Author:	Tanika McLennan, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Draft Mukinbudin Town Centre Revitalisation Plan Draft Mukinbudin Town Centre Masterplan Community Report
Documents Tabled	Nil

Summary

To present the Draft Mukinbudin Town Centre Revitalisation Plan for Council endorsement for the purpose of public advertising and community consultation.

Background Information

The Shire engaged the services of the Office of Regional Architecture in early 2026 to prepare the Mukinbudin Town Centre Revitalisation Plan. The project included site investigations, stakeholder engagement and a presentation to Council in May 2026, following which the draft Plan was refined to incorporate Council's feedback prior to being presented for public consultation.

Officer Comment

The Draft Mukinbudin Town Centre Revitalisation Plan has been prepared to establish a long-term vision for the revitalisation of the Mukinbudin town centre. The Plan provides a strategic framework to guide future investment, streetscape improvements, public realm enhancements, pedestrian connectivity and placemaking initiatives that will strengthen the attractiveness, functionality and economic vitality of the town centre.

The Plan has been informed by site investigations, stakeholder engagement and Council feedback received during the presentation by the Office of Regional Architecture in May 2026. It identifies a range of short, medium and long-term projects that will assist Council in prioritising future investment and pursuing external funding opportunities.

Endorsing the Draft Plan for public advertising will provide the community, local businesses and other key stakeholders with the opportunity to review the proposed vision and recommended initiatives before Council considers adopting the final Plan.

Consultation

Office of Regional Architecture

Council

Community and Business Stakeholders (proposed public consultation)

Strategic & Social Implications

Integrated Strategic Plan 2025–2035

Pillar 1: Economy

Outcome 2 – A strong and diversified local economy

- **Strategy 2.1** – Support initiatives that strengthen the local economy and encourage investment.
- **Strategy 2.2** – Enhance the appeal and liveability of Mukinbudin to attract residents, visitors and businesses.

Pillar 2: Community

Outcome 5 – A connected, inclusive and vibrant community

- **Strategy 5.1** – Develop attractive public spaces that encourage community connection and participation.
- **Strategy 5.2** – Support projects that enhance community pride and sense of place.

Pillar 3: Infrastructure

Outcome 9 – Efficient and well-maintained infrastructure and assets

- **Strategy 9.2** – Plan and maintain community infrastructure to meet current and future needs.
- **Strategy 9.3** – Deliver infrastructure projects that improve accessibility, safety and functionality.

Pillar 4: Civic Leadership

Outcome 11 – Compliant governance and responsible financial management

- **Strategy 11.1** – Responsibly manage Shire assets and financial resources.
- **Strategy 11.2** – Deliver long-term strategic planning to support sustainable community outcomes.

The Draft Town Centre Revitalisation Plan provides a strategic framework to guide future streetscape improvements, public realm enhancements and investment in the Mukinbudin town centre. It will also strengthen Council's ability to seek external funding and coordinate future capital works.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Endorsement of the Draft Town Centre Revitalisation Plan for public consultation does not commit Council to immediate expenditure.

Future projects identified within the Plan will be subject to:

- Annual Budget deliberations;
- Long Term Financial Planning;
- External grant funding opportunities; and
- Separate Council consideration where required.

OFFICER RECOMMENDATION**Council Decision Number – 07 07 2026****Moved: Cr Ventris****Seconded: Cr Walker****That Council:**

- 1. Endorse the Draft Mukinbudin Town Centre Revitalisation Plan as attached for the purpose of public advertising and community consultation; and**
- 2. Request the Chief Executive Officer to present the final Mukinbudin Town Centre Revitalisation Plan to Council for consideration following completion of the public consultation period.**

Carried 6 / 0

9.3.3 WALGA Voting Delegates	
Location:	Mukinbudin
File Ref:	ADM 016
Applicant:	Tanika McLennan, Chief Executive Officer
Date:	2 nd July 2026
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Chief Executive Officer
Author:	Tanika McLennan, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

Summary

Council is requested to formally nominate voting delegates and proxy delegates to represent the Shire of Mukinbudin at the 2026 Annual General Meeting of the Western Australian Local Government Association (WALGA), scheduled to be held during the 2026 Local Government Convention.

Background Information

WALGA has advised that the 2026 Annual General Meeting will take place as follows:

- **Date:** Thursday, 17th September 2026
- **Time:** 2:30pm
- **Venue:** Perth Convention and Exhibition Centre

Each member local government is entitled to be represented by two voting delegates. Voting delegates must be registered by Tuesday, 1 September 2026. Traditionally these delegates are the President and Deputy President, however Council may nominate alternative delegates if it chooses.

Officer Comment

It is recommended that Council endorse these nominations to ensure the Shire of Mukinbudin is represented and able to vote on motions at the 2026 WALGA AGM.

Consultation

All Councillors.

Strategic & Social Implications

Integrated Strategic Plan 2025–2035

Pillar 4: Civic Leadership

- Goal 11: Compliant governance and responsible financial management
 - Strategy 11.2: Advocate and collaborate with government and regional bodies on matters that support our community.

Statutory Environment

Local Government Act 1995, s. 2.10 – Role of councillors

Local Government Act 1995, s. 3.1 – General function of the local government

Policy Implications

Nil

Financial Implications

Attendance at the WALGA Convention is budgeted for in the 2026–2027 financial year.

OFFICER RECOMMENDATION

That Council:

- 1. Appoints Cr Gary Shadbolt and Cr Ashley Walker as voting delegates for the Shire of Mukinbudin at the 2026 WALGA Annual General Meeting; and**
- 2. Appoints Cr Sandie Ventris and Cr Callum McGlashan as proxy delegates in the event a voting delegate is unable to attend.**

COUNCIL DECISION

Council Decision Number – 08 07 2026

Moved: Cr Ventris

Seconded: Cr Walker

That Council:

- 1. Appoints Cr Gary Shadbolt and Cr Ashley Walker as voting delegates for the Shire of Mukinbudin at the 2026 WALGA Annual General Meeting; and**
- 2. Appoints Cr Sandie Ventris and Cr Ann Brandis as proxy delegates in the event a voting delegate is unable to attend.**

Carried 6 / 0

Reason Resolution is different from Recommendation:

Cr Callum McGlashan was substituted for Cr Ann Brandis as a proxy delegate, as Cr McGlashan will not be in attendance at the WALGA Annual General Meeting.

9.3.4 Progress Report – Integrated Strategic Plan 2025–2035	
Location:	Mukinbudin
File Ref:	ADM 221
Applicant:	Nil
Date:	3 July 2026
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Chief Executive Officer
Author:	Tanika McLennan, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Traffic Light Report – Strategic Plan (Period Ending June 2026)
Documents Tabled	Nil

Summary

In accordance with the Shire of Mukinbudin's Integrated Strategic Plan 2025–2035, Council is to receive quarterly updates to monitor progress against priority projects. A traffic light format is used to provide a visual summary of performance across each strategic pillar. The attached report covers the period ending June 2026.

Background Information

The Integrated Strategic Plan commits Council to transparent quarterly reporting (Page 10). This mechanism ensures Council and the community are informed of progress toward key strategic outcomes.

This report aligns with Strategy 10.3:

"Quarterly report to the community on progress against our Integrated Strategic Plan"

Officer Comment

The report has been compiled based on updates from responsible officers for each priority project. Progress is coded using a simple colour system:

-  On Track
-  Needs Attention
-  Not Started
-  Completed

Projects requiring additional support or resources may be flagged for further Council consideration.

Consultation

Relevant Senior Staff

Strategic & Social Implications

Integrated Strategic Plan 2025–2035

- Pillar 4: Civic Leadership
 - Goal 10: Regularly engage with our community
 - Strategy 10.3: Quarterly report to the community on progress against our Integrated Strategic Plan

Statutory Environment

Local Government Act 1995, s.5.56

Local Government (Administration) Regulations 1996, Reg. 19CA and 19C (IPR Framework)

Policy Implications

Nil

Financial Implications

Nil

OFFICER RECOMMENDATION

Council Decision Number – 09 07 2026

Moved: Cr McGlashan

Seconded: Cr Bent

That Council receives the quarterly progress report against the Integrated Strategic Plan 2025–2035 for the period ending June 2026, as presented.

Carried 6 / 0

9.3.5 Strategic Resource Plan 2026-2041	
Location:	Mukinbudin
File Ref:	ADM 358
Applicant:	Tanika McLennan, Chief Executive Officer
Date:	14 th July 2026
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Chief Executive Officer
Author:	Lucia Scari, Manager of Corporate Services
Voting Requirements	Simple Majority
Documents Attached	Draft Strategic Resource Plan 2026-2041
Documents Tabled	Nil

Summary

This agenda item seeks Council's endorsement of the Strategic Resource Plan (SRP) 2026-2041. The SRP combines the Shire of Mukinbudin's Long Term Financial Plan & Asset Management Plan, providing a guide to define the key long-term strategies to maintain financial and asset services to the Community over the next 15 years.

Background Information

As part of the Integrated Planning and Reporting (IPR) Framework, all Local Governments in Western Australia are required to produce the following plans:

1. Long Term Financial Plan (LTFP)

- Purpose: Provides a 10-year forecast of the Local Government's financial capacity, supporting informed decision making and sustainability.
- Requirement: Not directly legislated but strongly recommended under the IPR Framework.
- Review Cycle: every four years, with a desktop review every two years.

2. Asset Management Plan (AMP)

- Purpose: Outlines strategies for managing the Local Government's infrastructure and assets sustainably over their lifecycle.
- Requirement: Indirectly required under the IPR Framework to ensure financial sustainability and compliance with long term planning.
- Review Cycle: Periodically reviewed based on asset performance and financial updates.

This new Strategic Resource Plan combines the Long Term Financial Plan and Asset Management Plan, to align the Shire's long-term vision with actionable goals and priorities.

Prepared by Moore Australia, the document incorporates the required planning outcomes set out in the Department's Frameworks. It has the primary objective of identifying and defining the key long-term strategies necessary to maintain the Shire's financial sustainability and asset service level over the long term, consistent with the direction established in the Integrated Strategic Plan.

Officer Comment

The Integrated Strategic Plan 2025-2035 was developed through extensive consultation with the Shire's rate payers, residents, community groups, business owners, staff and Councillors. This collaborative approach established a comprehensive framework to guide the Shire's growth and development over the next 10 Years.

The Strategic Resource Plan has been prepared to support the achievement of the goals and objectives outlined in the Integrated Strategic Plan.

The development of the Strategic Resource Plan included an initial onsite workshop involving the Shire's Executive Team and Moore Australia. The workshop provided an opportunity to identify key issues, discuss strategic priorities and develop the foundation for the Plan. The Strategic Resource Plan is now presented to Council for endorsement.

Consultation

- Russell Barnes and Jessica Spark from Moore Australia facilitated an initial consultation with the Shire's Executive Team.
- A series of meetings was subsequently held by the Chief Executive Officer & Manager of Corporate Services with the relevant Shire's departments, including the Deputy Chief Executive Officer, Caravan Park Manager, Works Supervisor, Maintenance Officer, Technical Officer, and Property Manager, to identify service priorities, asset requirements and future operational needs.
- The CEO and MCS reviewed the information gathered and worked with Moore to develop the final draft of the Strategic Resource Plan 2026-2041.

Strategic & Social Implications

Integrated Strategic Plan 2025-2035

Pillar 1: Economy

- Goal 1: Transport network is safe and efficient
 - Strategy 1.1: Develop, implement and monitor a 10-year Road Management Program
 - Strategy 1.3: Develop and implement a 10-year bike and footpath plan inclusive of ramp access at identified sites
- Goal 2: Enhance the local visitor experience
 - Strategy 2.3: Enhance facilities and accommodation options at the Caravan Park
- Goal 3: Essential services and infrastructure drive local economic growth
 - Strategy 3.5: Develop a 10-year Council housing strategy to maintain, enhance, and expand our housing stock.

Pillar 4: Civic Leadership

- Goal 11: Compliant governance and responsible financial management
 - Strategy 11.1: Develop Council's Long Term Financial Plan

Statutory Environment

Section 5.56 (1) of the Local Government Act 1995 requires all Local Governments to produce a plan for the future, by developing an Integrated Planning & Reporting Framework of which the Long Term Financial Plan is a core component.

The Local Government (Administration) Regulations 1996 outline the minimum requirements to meet this obligation. These include the preparation of a plan which develops and integrates matters relating to resources, including asset management, workforce planning and long-term financial planning.

It is a legislative requirement to review the Long Term Financial Plan every four years, with a desktop review every two years, to ensure that community priorities are kept up to date and remain relevant.

Policy Implications

Nil

Financial Implications

Preparation of the Strategic Resource Plan was included in the 2025/2026 Annual Budget. However, due to time constraints, the project was not completed until the 2026/2027 Financial Year.

The costs associated with implementing the SRP will be considered in the annual budget process.

OFFICER RECOMMENDATION

Council Decision Number – 10 07 2026

Moved: Cr Ventris

Seconded: Cr Brandis

That Council adopt the Strategic Resource Plan 2026-2041, which incorporates the Shire's Long Term Financial Plan and Asset Management Plan.

Carried 6 / 0

****CONFIDENTIAL ITEM****

9.3.6 Deed of Settlement and Release	
Location:	Mukinbudin
File Ref:	ADM 502
Applicant:	[REDACTED]
Date:	13 th July 2026
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Chief Executive Officer
Author:	Tanika McLennan, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Deed of Settlement and Release
Documents Tabled	Nil

Statutory Environment**5.23. Meetings generally open to public**

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees; and
 - (b) the personal affairs of any person; and
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,
 where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;

And

- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

OFFICER RECOMMENDATION

Council Decision Number – 11 07 2026

Moved: Cr McGlashan

Seconded: Cr Walker

That in accordance with section 5.23 (2) (c) of the Local Government Act 1995 that the meeting be closed to members of the Public as Agenda item 9.3.7 is deemed to be:

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and

Carried 6 / 0

OFFICER RECOMMENDATION

Council Decision Number – 12 07 2026

Moved: Cr Walker

Seconded: Cr Ventris

That Council:

- 1. Authorise the Shire of Mukinbudin to enter into the Deed of Settlement and Release between the Shire of Mukinbudin and [REDACTED], substantially in the form presented to Council; and**
- 2. Authorise the Shire President and Chief Executive Officer to affix the Common Seal of the Shire of Mukinbudin to the Deed of Settlement and Release.**

Carried 6 / 0

OFFICER RECOMMENDATION

Council Decision Number – 13 07 2026

Moved: Cr Brandis

Seconded: Cr Ventris

That the meeting be reopened to members of the public.

Carried 6 / 0

- 10. Elected Members Motions of which previous notice has been given**
 - 10.1 Nil
- 11. Urgent Business Approved by Person Presiding or by Decision**
 - 11.1 Nil
- 12. Closure of Meeting**
 - 12.1** The President thanked Elected Members and Staff for attending and declared the meeting closed at 3.12pm.