



CONFIRMED MINUTES

Ordinary Meeting of Council



Meeting held in Council Chambers at
15 Maddock Street, Mukinbudin
Commencing at 2.30pm Tuesday 17th June 2025

****** DISCLAIMER ******

Disclaimer:

The Shire of Mukinbudin assumes no responsibility for any act, omission, statement, or implication arising during Council or Committee meetings. The Shire of Mukinbudin explicitly disclaims any liability for any loss incurred as a result of reliance on such acts, omissions, statements, or implications by any individual or legal entity. Any person or legal entity who chooses to act or refrain from acting based on statements, acts, or omissions made during Council or Committee meetings does so at their own risk.

Please note that all meetings are audio recorded and published on the Shire's website for public access.

In particular, it should be noted that in discussions pertaining to planning applications or license applications, any statements or implications of approval made by members or officers of the Shire of Mukinbudin during meetings should not be construed as official notice of approval from the Shire of Mukinbudin. The Shire of Mukinbudin advises that individuals with pending applications must obtain written confirmation of the application's outcome and should only rely on such written confirmation, including any attached conditions determined by the Shire of Mukinbudin.

Ethical Decision Making and Conflicts of Interest:

Council adheres to a code of conduct and ensures that all decisions are based on an honest assessment of the matter, ethical decision-making, and personal integrity. Councillors and staff members comply with statutory requirements to disclose financial, proximity, and impartiality interests. Once declared, they abide by the relevant legislation.



Tanika McLennan
ACTING CHIEF EXECUTIVE OFFICER

Vision Statement

To assist our community towards a prosperous future by providing a positive environment in which to work and live.

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AGENDA

Agenda of the Ordinary Meeting of Council held in Council Chambers, Maddock Street, Mukinbudin on Tuesday 17th June 2025.

1. Declaration of Opening

The Shire President declared the Meeting open at 2.30pm.

2. Record of attendance, apologies, and approved leave of absence

2.1 Present:

Cr G Shadbolt Shire President

Cr G Bent
Cr A Farina
Cr C McGlashan
Cr S Ventris
Cr A Walker

2.2 Staff:

Tanika McLennan Acting Chief Executive Officer
Renee Jenkin Manager of Corporate and Community Services

2.3 Visitors:

Darren Mollenoyux Via Teams from 2.47pm until 3.22pm.

2.4 Apologies:

Nil

2.5 On leave of absence:

Nil

2.6 Applications for leave of absence:

Nil

3. Public Question Time (max 15 minutes)

3.1 Response to previous questions taken on notice.

Nil

3.2 Declaration of public question time opened (maximum 15 mins)

The Shire President declared public question time open at 2.31pm.

3.3 Declaration of public question time closed

The Shire President declared public question time closed at 2.32pm.

4. Declarations of Interest

Tanika McLennan – Financial Interest

9.3.4 Appointment of Chief Executive Officer ***Confidential late item***

5. Petitions, deputations, and presentations

5.1 Petitions Nil

5.2 Deputations Nil

5.3 Presentations Nil

6. Announcements by the Presiding person without discussion**7. Confirmation of the Minutes of previous meetings**

7.1 Confirmation of Minutes of Ordinary Meeting of Council held on 20th May 2025.

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION

Council Decision Number – 01 06 2025

Moved: Cr Ventris

Seconded: Cr McGlashan

That the Minutes of the following meetings be accepted as a true and correct record of proceedings.

- **Ordinary Meeting of Council held on 20th May 2025.**

Carried 6 / 0

8. Committee Meetings**8.1 Receipt of Minutes of Committee Meetings**8.1.1 NEWROC Council Meeting 27th May 2025[NEWROC Minutes](#)**Voting Requirement**

Simple Majority

OFFICER RECOMMENDATION**Council Decision Number – 02 06 2025****Moved: Cr Walker****Seconded: Cr Farina****That the Minutes of the following committee meetings be received.**

- **NEWROC Council Meeting 27th May 2025**

Carried 6 / 0

8.2 Recommendations from Committee Meeting for Council Consideration

9.1 Monthly Information Report

9.1.1 June 2025 Information Report	
Location:	Mukinbudin
File Ref:	ADM 360
Applicant:	Tanika McLennan, Acting Chief Executive Officer
Date:	9 th June 2025
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Acting Chief Executive Officer
Author:	Renee Jenkin, Manager of Corporate & Community Services
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	June Information Report

Summary

The purpose of this communication is to enable the Council to receive the Monthly Information Report, which includes reports from key personnel, namely the, Caravan Park Manager, Works Supervisor, Community Resource Centre Coordinator and Manager of Corporate and Community Services.

Background Information

The Monthly Information Report serves as a means to provide Council with updates on various operational matters within the Shire of Mukinbudin. These reports offer valuable insights into the performance and progress of the respective areas under the purview of the aforementioned personnel.

Officer Comment

Refer to June Information Report.

Consultation

Tania Sprigg – Caravan Park Manager

Craig Powell – Works Supervisor

Jessica McCartney – Community Resource Centre Coordinator

Renee Jenkin – Manager of Corporate and Community Services

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

OFFICER RECOMMENDATION**Council Decision Number – 03 06 2025****Moved: Cr Ventriss****Seconded: Cr Farina****That Council receive the June 2025 Information Report.****Carried 6 / 0**

9.2 Finance Reports

9.2.1 List of Payments – May 2025	
Location:	Mukinbudin
File Ref:	ADM 007
Applicant:	Tanika McLennan, Acting Chief Executive Officer
Date:	9 th June 2025
Disclosure of Interest:	Nil
Responsible Officer:	Tanika McLennan, Acting Chief Executive Officer
Author:	Lucia Scari, Senior Finance Officer
Voting Requirements	Simple Majority
Documents Attached	List of Payments - Municipal Account (4 pages) List of Payments - Restricted Municipal Account (1 page) Corporate Credit Card Statement – May 2025 (5 pages) Credit Card Summary - May 2025 (1 page) Fuel Cards Statement - May 2025 (4 pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please see the ACEO prior to the meeting, so that a researched answer may be provided.

Summary

List of payments made in May 2025 for endorsement by Council.

Background Information

A list of payments submitted to Council on 17th June 2025, for confirmation in respect of accounts already paid or for the authority to those unpaid. (Please refer to Payment listing attached).

Officer Comment

Standard process of obtaining Council endorsement of payments.

Strategic & Social Implications

N/A

Consultation

N/A

Statutory Environment

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

Policy Implications

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

Financial Implications

All payments have been made in accordance with the 2024/2025 Budget.

OFFICER RECOMMENDATION

Council Decision Number – 04 06 2025

Moved: Cr Walker

Seconded: Cr Farina

That the list of payments made in May 2025 be endorsed for payment.

Municipal Fund:

Muni EFTs	EFT 10281	to	EFT 10350	\$451,034.68
Muni Cheques	Chq -	to	Chq -	\$0.00
Muni Direct Debits (Superannuation, loans, leases)	DD 13167.1	to	DD 13227.10	\$25,898.64
Pays on (Not included on payment listing)	08/05/2025 & 22/05/2025			\$104,658.38
Total Municipal Funds				\$581,591.70

Restricted Muni Fund:

RMF EFTs	EFT -	to	EFT -	\$0.00
RMF Cheques	Chq -	to	Chq -	\$0.00
RMF Direct Debits	DD 13162.1	to	DD 13263.1	\$26,873.25
Total Restricted Muni Funds				\$26,873.25

Carried 6 / 0

9.2.2 Monthly Statement of Financial Activity Report – 31 May 2025	
Location:	Mukinbudin
File Ref:	ADM 005
Applicant:	Nil
Date:	6 th June 2025
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Acting Chief Executive Officer
Author:	Darren Long – Financial Consultant
Voting Requirements	Simple Majority
Documents Attached	Statement of Financial Activity – For the period ended 31 May 2025 (77 Pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please discuss these queries with the CEO so that a researched answer may be provided for you from the Financial Consultant.

Summary

The Monthly Financial Report for 31 May 2025 is presented for Councils consideration.

Background Information

This financial report is provided to Council monthly in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management Regulations 1996)*.

Officer Comment

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Function/Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity by Nature/Type;
- (d) Statement of Financial Activity by Function/Program;
- (e) Summary of Net Current Asset Position;
- (f) Statement of Material Variances;
- (g) Statement of Financial Position;
- (h) Statement of Cash Flows;
- (i) Capital acquisitions;
- (j) Disposal of Assets;
- (k) Statement of Capital Grants and Contract Liabilities;
- (l) Statement of Cash Back Reserves;
- (m) Loan Borrowings Statement;
- (n) Restricted Cash Statement;
- (o) Detailed Operating and Non-Operating Schedules.

The Regulations require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income, and materials variances can be commented on.

The Statement of Financial Activity as at 31 May shows a closing deficit of \$202,032.

Strategic & Social Implications

N/A

Consultation

Darren Long – Financial Consultant

Statutory Environment

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, and 5 prescribe further details of information to be included in the monthly statement of financial activity.

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Last year Council adopted a policy that the material variation be set at \$11,000 and 10%.

Financial Implications

The current reported deficit is not problematic as it relates to non-operating grants not yet paid and these will be raised as accrued income/contract assets at 30 June 2025. The real impact will be on cashflow. This may result in an overdraft facility being required from June 2025 to August 2025 until grant funds are received and rates income is collected in the new budget cycle.

OFFICER RECOMMENDATION

Council Decision Number – 05 06 2025

Moved: Cr McGlashan

Seconded: Cr Farina

That Council receive the Monthly Financial Report for the period ending 31 May 2025.

Carried 6 / 0

9.3 Chief Executive Officer's Reports

9.3.1 Request to WA Electoral Commissioner to Allow Vacancy to Remain Unfilled – Resignation of Cr Nicoletti	
Location:	All of Shire
File Ref:	ADM345
Applicant:	Tanika McLennan, Acting Chief Executive Officer
Date:	22 nd May 2025
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Acting Chief Executive Officer
Author:	Tanika McLennan, Acting Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

Summary

Council is asked to consider seeking the approval of the Electoral Commissioner to allow the vacancy created by Cr Nicoletti's resignation to remain unfilled, as the ordinary elections are due in October 2025.

Background Information

The Shire has received written notice from Cr Romina Nicoletti resigning from her position as Councillor, effective 22 May 2025.

Under section 4.9 of the *Local Government Act 1995*, this creates a casual vacancy and unless otherwise approved, Council would ordinarily be required to hold an extraordinary election. However, section 4.17(2) of the *Local Government Act 1995* allows Council to apply to the Electoral Commissioner for permission to leave the position vacant if the resignation occurs after the third Saturday in January in an election year and the term of office was due to expire at the upcoming ordinary elections.

Cr Nicoletti's term was due to expire in October 2025 and her resignation was received after 18 January 2025.

Officer Comment

Given the timing of the resignation and the proximity to the October 2025 ordinary elections, it is reasonable to request that the vacancy remain unfilled to avoid the cost and administrative burden of conducting an extraordinary election.

Consultation

Nil

Strategic & Social Implications

Integrated Strategic Plan 2025–2035

Pillar 4: Civic Leadership

Outcome 11 – Compliant governance and responsible financial management

- Strategy 11.3: Decision-making of Council is supported by up-to-date and clear policies and procedures.

Statutory Environment

Local Government Act 1995

Section 2.31. Resignation

- (1) The office of a councillor becomes vacant if the councillor —
 - (a) resigns from the office; and
 - (b) gives written notice of the resignation to the CEO; and
 - (c) the resignation is accepted by the CEO.
- (2) The resignation takes effect from the date of delivery of the notice or from a later date specified in the notice.

Section 2.32. When office of council member becomes vacant

The office of a council member becomes vacant if the council member —

- (a) dies;
- (b) resigns from office;
- (c) is disqualified from office;
- (d) is absent, without obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council;
- (e) is absent from the local government district —
 - (i) for more than 6 consecutive months without the approval of the council; or
 - (ii) for more than 12 months, unless, in either case, the absence is occasioned by illness or is otherwise unavoidable;
- (f) ceases to be an elector of the district;
- (g) is convicted of an offence in respect of which the disqualification of the member takes effect under section 2.22 or 2.23;
- (h) becomes a member of the Council or Parliament of the Commonwealth or of another State or a Territory; or
- (i) is the subject of a report by the Independent Assessor under the *Local Government (Review Panel) Act 2023* (if applicable), and the Minister makes a declaration under that Act.

Section 4.9. Extraordinary elections

- (1) If a vacancy occurs in the office of a councillor, an election to fill the office is to be held on a day decided on and fixed —
 - (a) by the mayor or president, in writing, if the vacancy occurs in a district that has a mayor or president elected by the electors of the district; or
 - (b) by the council, in any other case,
 unless the vacancy is a minor one in the circumstances described in section 4.17(2), in which case it is to be filled in the manner provided for in that section.
- (2) The election day fixed for an extraordinary election is to be a day that allows enough time for the electoral requirements to be complied with but is no more than 4 months after the vacancy occurs.

Section 4.17. Cases in which vacant offices can remain unfilled

- (2) If a councillor's office becomes vacant under section 2.32 —
 - (a) after the third Saturday in January in an election year; and
 - (b) the term of office of the councillor would, in the ordinary course of events, end on the day of the ordinary elections in that election year, the council may, with the approval of the Electoral Commissioner, allow the vacancy to remain unfilled until the ordinary elections.

Policy Implications

Nil

Financial Implications

Avoiding an extraordinary election will result in cost savings to the Shire.

OFFICER RECOMMENDATION**Council Decision Number – 06 06 2025****Moved: Cr Ventris****Seconded: Cr Walker****That Council:**

- 1. Notes the resignation of Cr Romina Nicoletti, effective 22 May 2025; and**
- 2. Directs the Acting Chief Executive Officer to seek approval from the WA Electoral Commissioner under section 4.17(2) of the *Local Government Act 1995*, to allow the vacancy to remain unfilled until the October 2025 ordinary local government election.**

Carried 6 / 0

9.3.2 Election of Deputy Shire President	
Location:	All of Shire
File Ref:	ADM345
Applicant:	Tanika McLennan, Acting Chief Executive Officer
Date:	22 nd May 2025
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Acting Chief Executive Officer
Author:	Tanika McLennan, Acting Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

Summary

Following the resignation of Cr Nicoletti on 22 May 2025, the office of Deputy Shire President is now vacant. In accordance with Schedule 2.3 of the *Local Government Act 1995*, Council must elect a new Deputy Shire President from among its elected members.

Background Information

Clause 8 of Schedule 2.3 of the *Local Government Act 1995* provides the process for filling the office of Deputy Shire President when it becomes vacant. The election must be conducted by the Shire President (or CEO if the President is absent) and must occur via secret ballot.

Officer Comment

The election of a new Deputy Shire President must proceed in accordance with legislative requirements. The process will be conducted following this agenda item, during the Council meeting, with all councillors, except the Shire President, eligible to nominate or be nominated.

Consultation

Nil

Strategic & Social Implications

Integrated Strategic Plan 2025–2035

Pillar 4: Civic Leadership

Outcome 11 – Compliant governance and responsible financial management

- Strategy 11.3: Decision-making of Council is supported by up-to-date and clear policies and procedures.

Statutory Environment

Local Government Act 1995

Section 2.15 – Filling the office of deputy mayor or deputy president

If —

- (a) the office of deputy mayor or deputy president is vacant; or
- (b) the deputy mayor or deputy president is performing the functions of the mayor or president under section 5.34, then the functions of the deputy mayor or deputy president are to be performed —
- (c) by the councillor agreed on by a majority of the councillors; or
- (d) if a majority agreement cannot be reached, by the councillor chosen by lot by the councillors.

**Schedule 2.3 – Election of mayor or president and deputy mayor or deputy president
Clause 8. How the deputy mayor or deputy president is elected by the council**

1. The council is to elect a councillor (other than the mayor or president) to fill the office.
2. The election is to be conducted by the mayor or president, or if he or she is not present, by the chief executive officer.
3. Nominations for the office are to be given to the person conducting the election in writing before the meeting or during the meeting before the close of nominations.
4. If a councillor is nominated by another councillor, the person conducting the election is not to accept the nomination unless the nominee has advised the person conducting the election that he or she is willing to be nominated for the office.
5. The council members are to vote on the matter by secret ballot as if they were electors voting at an election.
6. Subject to subclause (7), the votes are to be counted, and the successful candidate determined, in accordance with the procedures prescribed by the regulations for the counting of votes at an election, as if those procedures were modified to the extent necessary for them to be consistent with this clause.
7. If there is an equality of votes between two or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued and the winner is to be determined by lot.
8. The result of the election is to be declared to the council at the meeting at which the election was held by the person conducting the election.

Policy Implications

Nil

Financial Implications

Nil

OFFICER RECOMMENDATION

Council Decision Number – 07 06 2025

Moved: Cr Walker

Seconded: Cr McGlashan

That Council proceeds with the election of a Deputy Shire President in accordance with the provisions of Schedule 2.3, Clause 8 of the Local Government Act 1995.

Carried 6 / 0

9.3.3 Supply of Medical Services Agreement	
Location:	All of Shire
File Ref:	ADM 292
Applicant:	Tanika McLennan, Acting Chief Executive Officer
Date:	10 th June 2025
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Acting Chief Executive Officer
Author:	Tanika McLennan, Acting Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Supply of Medical Services Agreement - CONFIDENTIAL

Summary

Council is requested to retrospectively endorse the Supply of Medical Services Agreement between the Shires of Mt Marshall, Mukinbudin, Nungarin and Trayning (collectively, the Kununoppin Medical Practice Committee) and Livingston Medical Pty Ltd, signed by President Gary Shadbolt and Acting CEO Tanika McLennan on 27 May 2025, with the common seal affixed.

Background Information

At the conclusion of negotiations with Livingston Medical Pty Ltd, a formal agreement was prepared and signed by all four participating Shires to secure the continued provision of GP and emergency medical services to the region, including coverage at Kununoppin Hospital and outreach to Mukinbudin, Beacon and Bencubbin.

Due to timing constraints, the agreement was executed prior to formal Council consideration at the June 2025 meeting, to ensure uninterrupted service delivery.

Officer Comment

Execution of this agreement aligns with Council's Integrated Strategic Plan and Cr Shadbolt is authorised to participate in negotiations on Council's behalf.

Council is now requested to retrospectively approve the execution of the agreement and affixing of the common seal.

Consultation

Civic Legal
 Shire of Trayning
 Shire of Mt Marshall
 Shire of Nungarin
 Livingston Medical Pty Ltd

Strategic & Social Implications

Integrated Strategic Plan 2025–2035

Pillar 1: Community

- **Outcome 1:** Accessible, quality health and aged care services
 - **Strategy 1.1:** Support sustainable access to GP services for our community.

Pillar 4: Civic Leadership

- **Outcome 11:** Compliant governance and responsible financial management
 - **Strategy 11.2:** Strengthen collaboration with regional partners.

Statutory Environment

Local Government Act 1995 – Section 9.49A: Execution of documents

9.49A. Execution of documents

(1) A document is duly executed by a local government if —

(a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or

(b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.

(2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.

(3) The common seal of the local government is to be affixed to a document in the presence of —

(a) the mayor or president; and

(b) the chief executive officer or a senior employee authorised by the chief executive officer, each of whom is to sign the document to attest that the common seal was so affixed.

(4) A local government may, by resolution, authorise the CEO, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.

(5) A document executed by a person under an authority conferred under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.

(6) Nothing in this section limits the use of the common seal of a local government for ceremonial purposes.

Policy Implications

Nil

Financial Implications

The agreement commits the Shire of Mukinbudin to its Respective Portion of the annual Practice Support Payment, plus shared vehicle and housing costs, as budgeted.

OFFICER RECOMMENDATION

Council Decision Number – 08 06 2025

Moved: Cr Bent

Seconded: Cr Ventris

That Council:

- 1. Notes the execution of the Supply of Medical Services Agreement between the Shires of Mt Marshall, Mukinbudin, Nungarin and Trayning and Livingston Medical Pty Ltd on 27 May 2025; and**
- 2. Retrospectively approves the affixing of the Common Seal to the agreement, as signed by the Shire President and Acting CEO.**

Carried 6 / 0

Acting Chief Executive Officer, Tanika McLennan declared an interest in item 9.3.4 Appointment of Chief Executive Officer and departed the meeting at 2.45pm, taking no part in the discussions of this item.

CONFIDENTIAL LATE ITEM

9.3.4 Appointment of Chief Executive Officer	
Location:	All of Shire
File Ref:	Staff
Applicant:	Whole of Council
Date:	10 th June 2025
Disclosure of Interest:	Tanika McLennan – Financial Interest
Responsible Officer	Gary Shadbolt – Shire President
Author:	Darren Mollenoyux – 150 Square Consultant
Voting Requirements	Absolute Majority
Documents Attached	Nil
Documents Tabled	Nil

Statutory Environment

5.23. Meetings generally open to public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.

- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees; and
 - (b) the personal affairs of any person; and
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,

where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government’s property; or

- (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;

And

- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

OFFICER RECOMMENDATION

Council Decision Number – 09 06 2025

Moved: Cr Ventris

Seconded: Cr McGlashan

That in accordance with section 5.23 (2) (a) of the Local Government Act 1995 that the meeting be closed to members of the Public as Agenda item 9.3.7 is deemed to be

- (b) the personal affairs of any persons:

Carried 6 / 0

Mr Darren Mollenoyux joined the meeting via Teams at 2.47pm

CEO SELECTION AND RECRUITMENT PANEL RECOMMENDATION

Council Decision Number – 10 06 2025

Moved: Cr Walker

Seconded: Cr Farina

That Council

1. notes the receipt of the CEO Selection and Recruitment Panel's - CEO Recruitment Process Reports, as presented in Attachment 9.2.4c;
2. declare that it considers [REDACTED] to be a suitably qualified and experienced person to hold the position of CEO; and
3. resolve to appoint [REDACTED] as the CEO for the Shire of Mukinbudin for a period of three years commencing on the 3rd July 2025;
4. Approves the Shire President (Chair of the Recruitment and Selection Panel) in progressing contract negotiations within the Total Reward Package range previously endorsed by Council, up to the maximum value for a SAT Band 4 CEO position; and
5. Authorises the Shire President to finalise the terms, conditions and remuneration of the Contract of Employment with [REDACTED], as outlined in Attachment 9.2.4c.

**Carried 6 / 0
by Absolute Majority**

Mr Darren Mollenoyux departed the meeting at 3.22pm and did not return.

OFFICER RECOMMENDATION**Council Decision Number – 11 06 2025****Moved: Cr Bent****Seconded: Cr McGlashan****That the meeting be reopened to members of the public.****Carried 6 / 0**

*Cr Ventris departed the meeting at 3.25pm
Tanika McLennan rejoined the meeting at 3.25pm
Cr Ventris returned to the meeting at 3.26pm*

10. Elected Members Motions of which previous notice has been given

10.1 Nil

11. Urgent Business Approved by Person Presiding or by Decision

11.1 Nil

12. Closure of Meeting

12.1 The Chairperson thanked Elected Members and Staff for attending and declared the meeting closed at 3.27pm.



DECLARATION

I declare that these minutes of the Ordinary Meeting of Council held on the 17th June 2025 were confirmed at the Special Meeting of Council held on 24th June 2025.

Signed: _____

Being the person presiding at the meeting at which these minutes were confirmed.

Date: _____