



# UNCONFIRMED MINUTES

Ordinary Meeting of Council



Meeting held in Council Chambers at  
15 Maddock Street, Mukinbudin  
Commencing at 2.30pm Tuesday 19<sup>th</sup> May 2026

**\*\*\*\* DISCLAIMER \*\*\*\*****Disclaimer:**

The Shire of Mukinbudin assumes no responsibility for any act, omission, statement, or implication arising during Council or Committee meetings. The Shire of Mukinbudin explicitly disclaims any liability for any loss incurred as a result of reliance on such acts, omissions, statements, or implications by any individual or legal entity. Any person or legal entity who chooses to act or refrain from acting based on statements, acts, or omissions made during Council or Committee meetings does so at their own risk.

In particular, it should be noted that in discussions pertaining to planning applications or license applications, any statements or implications of approval made by members or officers of the Shire of Mukinbudin during meetings should not be construed as official notice of approval from the Shire of Mukinbudin. The Shire of Mukinbudin advises that individuals with pending applications must obtain written confirmation of the application's outcome and should only rely on such written confirmation, including any attached conditions determined by the Shire of Mukinbudin.

**Ethical Decision Making and Conflicts of Interest:**

Council adheres to a code of conduct and ensures that all decisions are based on an honest assessment of the matter, ethical decision-making, and personal integrity. Councillors and staff members comply with statutory requirements to disclose financial, proximity, and impartiality interests. Once declared, they abide by the relevant legislation.



Tanika McLennan  
**CHIEF EXECUTIVE OFFICER**

**Vision Statement**

To assist our community towards a prosperous future by providing a positive environment in which to work and live.

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Nil

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Nil

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## MINUTES

Unconfirmed Minutes of the Ordinary Meeting of Council held in Council Chambers, Maddock Street, Mukinbudin on Tuesday 19<sup>th</sup> May 2026.

### 1. Declaration of Opening

The Shire President declared the Meeting open at 2.49pm

### 2. Record of attendance, apologies, and approved leave of absence

#### 2.1 Present:

Cr G Shadbolt	Shire President
Cr A Walker	Deputy Shire President

Cr G Bent  
 Cr A Brandis  
 Cr A Dagelet  
 Cr C McGlashan  
 Cr S Ventris

#### 2.2 Staff:

Tanika McLennan	Chief Executive Officer
Renee Jenkin	Deputy Chief Executive Officer

#### 2.3 Visitors:

Mr Craig Turner  
 Ms Karyn Klimczak

#### 2.4 Apologies:

Nil

#### 2.5 On leave of absence:

Nil

#### 2.6 Applications for leave of absence:

Cr Dagelet applied for a leave of absence for the June Ordinary Meeting of Council and July Ordinary Meeting of Council.

Cr Brandis applied for a leave of absence for the June Ordinary Meeting of Council.

### OFFICER RECOMMENDATION

**Council Decision Number – 01 05 2026**

**Moved: Cr Ventris**

**Seconded: Cr McGlashan**

**Cr Dagelet be granted leave of absence for the June and July Ordinary Meetings of Council and Cr Brandis be granted leave of absence for the June Ordinary Meeting of Council.**

**Carried 7 / 0**

### 3. Public Question Time (min 15 minutes)

3.1 Response to previous questions taken on notice.  
Nil

3.2 Declaration of public question time opened (minimum 15 mins)

The Shire President declared public question time open at 2.51pm.

3.3 Declaration of public question time closed

The Shire President declared public question time closed at 2.52pm.

### 4. Declarations of Interest

Cr Brandis     Item    9.3.9 Request for Financial Support – Mukinbudin Football Club  
                  Centenary Event  
                  Item    9.3.10 Waive Fee – Mukinbudin Football Club  
                  Impartiality Interest

Cr Walker     Item    9.3.9 Request for Financial Support – Mukinbudin Football Club  
                  Centenary Event  
                  Item    9.3.10 Waive Fee – Mukinbudin Football Club  
                  Impartiality Interest

### 5. Petitions, deputations, and presentations

5.1    Petitions                 Nil

5.2    Deputations             Nil

5.3    Presentations            Nil

### 6. Announcements by the Presiding person without discussion

Nil

### 7. Confirmation of the Minutes of previous meetings

7.1    Confirmation of Minutes of Ordinary Meeting of Council held on 21<sup>st</sup> April 2026.

#### Voting Requirement

Simple Majority

#### **OFFICER RECOMMENDATION**

**Council Decision Number – 02 05 2026**

**Moved: Cr Walker**

**Seconded: Cr Dagelet**

**That the Minutes of the following meetings be accepted as a true and correct record of proceedings.**

- **Ordinary Meeting of Council held on 21<sup>st</sup> April 2026**

**Carried 7 / 0**

## 8. Committee Meetings

8.1 Receipt of Minutes of Committee Meetings

8.1.1 NEWROC Executive Meeting 7<sup>th</sup> April 2026  
[NEWROC Minutes](#)

### Voting Requirement

Simple Majority

### OFFICER RECOMMENDATION

Council Decision Number – 03 05 2026

Moved: Cr Walker

Seconded: Cr Bent

That the Minutes of the following committee meetings be received.

- NEWROC Executive Meeting 7<sup>th</sup> April 2026

Carried 7 / 0

8.2 Recommendations from Committee Meeting for Council Consideration  
Nil

## 9. Reports

### 9.1 Monthly Information Report

<b>9.1.1 April 2026 Information Report</b>	
Location:	Mukinbudin
File Ref:	ADM 360
Applicant:	Tanika McLennan, Chief Executive Officer
Date:	14 <sup>th</sup> April 2026
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Chief Executive Officer
Author:	Renee Jenkin, Deputy Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	April Information Report

#### **Summary**

The purpose of this communication is to enable the Council to receive the Monthly Information Report, which includes reports from key personnel, namely the Caravan Park Manager, Works Supervisor, Community Resource Centre Manager, Deputy Chief Executive Officer and Chief Executive Officer.

#### **Background Information**

The Monthly Information Report serves as a means to provide Council with updates on various operational matters within the Shire of Mukinbudin. These reports offer valuable insights into the performance and progress of the respective areas under the purview of the aforementioned personnel.

#### **Officer Comment**

Refer to April Information Report.

#### **Consultation**

Tania Sprigg – Caravan Park Manager  
 Craig Powell – Works Supervisor  
 Narelle Behme – Community Resource Centre Manager  
 Renee Jenkin – Deputy Chief Executive Officer  
 Tanika McLennan - Chief Executive Officer

**Statutory Environment** Nil

**Policy Implications** Nil

**Financial Implications** Nil

**OFFICER RECOMMENDATION****Council Decision Number – 04 05 2026****Moved: Cr Brandis****Seconded: Cr Ventris****That Council receive the April 2026 Information Report.****Carried 7 / 0**

## 9.2 Finance Reports

<b>9.2.1 List of Payments – April 2026</b>	
Location:	Mukinbudin
File Ref:	ADM 007
Applicant:	Juliet Nixon, Finance Officer
Date:	11 <sup>th</sup> May 2026
Disclosure of Interest:	
Responsible Officer:	Tanika McLennan, Chief Executive Officer
Author:	Juliet Nixon, Finance Officer
Voting Requirements	Simple Majority
Documents Attached	<a href="#">List of Payments - Municipal Account (5 pages)</a> <a href="#">List of Payments - Restricted Municipal Account (1 page)</a> <a href="#">Corporate Credit Card Statement – April 2026 (7 pages)</a> <a href="#">Credit Card Summary – April 2026 (2 pages)</a> <a href="#">Fuel Cards Statement - April 2026 (3 pages)</a>
Documents Tabled	Nil

***If a Councillor has any questions regarding the enclosed finance report, please see the Manager of Corporate Services prior to the meeting, so that a researched answer may be provided.***

### **Summary**

List of payments made in April 2026 for endorsement by Council.

### **Background Information**

A list of payments submitted to Council on 19<sup>th</sup> May 2026, for confirmation in respect of accounts already paid or for the authority to those unpaid. (Please refer to Payment listing attached).

### **Officer Comment**

Standard process of obtaining Council endorsement of payments.

### **Strategic & Social Implications**

N/A

### **Consultation**

N/A

### **Statutory Environment**

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

### **Policy Implications**

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

### **Financial Implications**

All payments have been made in accordance with the 2025/2026 Budget.

## OFFICER RECOMMENDATION

**Council Decision Number – 05 05 2026**

**Moved: Cr Brandis**

**Seconded: Cr Walker**

**That the list of payments made in April 2026 be endorsed for payment.**

**Municipal Fund:**

<b>Muni EFTs</b>	<b>EFT</b>	<b>11330</b>	<b>to</b>	<b>EFT</b>	<b>11409</b>	<b>\$541,607.93</b>
<b>Muni Cheques</b>	<b>Chq</b>	<b>32017</b>	<b>to</b>	<b>Chq</b>	<b>32017</b>	<b>\$19,926.13</b>
<b>Muni Direct Debits (Superannuation, loans, leases)</b>	<b>DD</b>	<b>14479.1</b>	<b>to</b>	<b>DD</b>	<b>14557.1</b>	<b>\$134,157.79</b>
<b>Pays on (Not included on payment listing)</b>					<b>09/04/2026 &amp; 23/04/2026</b>	<b>\$114,511.39</b>
<b>Total Municipal Funds</b>						<b>\$810,203.24</b>

**Restricted Muni Fund:**

<b>RMF EFTs</b>	<b>EFT</b>	<b>11343</b>	<b>to</b>	<b>EFT</b>	<b>11343</b>	<b>\$4,875.70</b>
<b>RMF Cheques</b>	<b>Chq</b>	<b>-</b>	<b>to</b>	<b>Chq</b>	<b>-</b>	<b>\$0.00</b>
<b>RMF Direct Debits</b>	<b>DD</b>	<b>14468.1</b>	<b>to</b>	<b>DD</b>	<b>14570.1</b>	<b>\$34,592.12</b>
<b>Total Restricted Muni Funds</b>						<b>\$39,467.82</b>

**Carried 7 / 0**

<b>9.2.2 Monthly Statement of Financial Activity Report – April 2026</b>	
Location:	Mukinbudin
File Ref:	ADM 005
Applicant:	Lucia Scari, Manager of Corporate Services
Date:	11 <sup>th</sup> May 2026
Disclosure of Interest:	
Responsible Officer	Lucia Scari, Manager of Corporate Services
Author:	Lucia Scari, Manager of Corporate Services
Voting Requirements	Simple Majority
Documents Attached	<a href="#">Statement of Financial Activity – April 2026</a>
Documents Tabled	Nil

***If a Councillor has any questions regarding the enclosed finance report, please see the Manager of Corporate Services prior to the meeting, so that a researched answer may be provided.***

### **Summary**

The Monthly Financial Report for April 2026 is presented for Councils consideration.

### **Background Information**

This financial report is provided to Council monthly in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management Regulations 1996)*.

### **Officer Comment**

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Function/Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity by Nature/Type;
- (d) Statement of Financial Activity by Function/Program;
- (e) Summary of Net Current Asset Position;
- (f) Statement of Material Variances;
- (g) Statement of Financial Position;
- (h) Statement of Cash Flows;
- (i) Capital acquisitions;
- (j) Disposal of Assets;
- (k) Statement of Capital Grants and Contract Liabilities;
- (l) Statement of Cash Back Reserves;
- (m) Loan Borrowings Statement;
- (n) Restricted Cash Statement;
- (o) Detailed Operating and Non-Operating Schedules.

The Regulations require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income and materials variances can be commented on.

**Strategic & Social Implications**

N/A

**Consultation**

Bob Waddell – Financial Consultant

**Statutory Environment**

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
  - (b) budget estimates to the end of month to which the statement relates;
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
  - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, and 5 prescribe further details of information to be included in the monthly statement of financial activity.

**Policy Implications**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council adopted a policy that the material variation be set at \$11,000 and 10%.

**Financial Implications**

Nil

**OFFICER RECOMMENDATION****Council Decision Number – 06 05 2026****Moved: Cr Bent****Seconded: Cr Ventris****That Council receive the Monthly Financial Report for the period ending 30<sup>th</sup> April 2026.****Carried 7 / 0**

<b>9.2.3 Fees &amp; Charges 2026/2027</b>	
Location:	All of Shire
File Ref:	ADM 016
Applicant:	Lucia Scari, Manager of Corporate Services
Date:	12 <sup>th</sup> May 2026
Disclosure of Interest:	Nil
Responsible Officer	Lucia Scari, Manager of Corporate Services
Author:	Lucia Scari, Manager of Corporate Services
Voting Requirements	Absolute Majority
Documents Attached	<a href="#">Fees &amp; Charges 2026/2027</a> <a href="#">CRC Fees &amp; Charges 2026/2027</a>
Documents Tabled	Nil

### **Summary**

To present Council with the proposed Fees & Charges for 2026/2027 for approval.

### **Background Information**

The 2026/2027 Schedules of Fees and Charges have been reviewed and prepared by the Manager of Corporate Services, in conjunction with management. Generally, fees and charges have been increased by an average of 5% and rounded accordingly.

### **Officer Comment**

Each year, Council is required to review the annual fees and charges, which are incorporated into the Annual Budget Document. For a small Wheatbelt Shire like Mukinbudin, these fees and charges represent only a minor portion of the total annual income.

This year, the Officer has considered the increase in demand for services and also the increase in costs such as fuel, freight and materials. Detailed below are a list of noteworthy changes included within the Proposed Fees & Charges for 2026/2027:

### **SHIRE:**

- Rental amounts have been updated to align with current market values. Following the increase in 2025/26, the rent for the Aged Units has been increased again, with the aim of exceeding the threshold required for tenants to qualify for Centrelink Pensioner Rent Assistance.
- Wording regarding the rent for joint venture housing has been added to the housing section as per joint venture agreements.
- The maximum age for children's Aquatic Centre entry fees has been increased from 16 to 18 years.
- Wording has been added to reflect the Mukinbudin District High School's free use of the Complex and Aquatic Centre, consistent with the Policy Manual and previous arrangements for the Memorial Hall.
- A new \$60 fee has been introduced for a 12-week gym membership, replacing the monthly membership, to better cater for temporary workers and backpackers.
- A few new items have been added to the events kit, including the Glamping Tents, which are no longer included as part of Caravan Park accommodation options.
- Wording has been added to the Caravan Park fees and charges to promote a "Stay 3, Pay 2" offer available each year between December and February for both powered and unpowered sites.
- Free use of the Community Bus for the Shire of Mukinbudin Social Club events has been included, as proposed in the upcoming Policy Manual review.
- Plant hire fees have been generally increased following a comprehensive review of internal plant costs.

- A new hourly fee of \$140 has been set for the hire of the Floor Cleaner.
- A new daily fee of \$150 has been set for the caged tipping trailer, for verge collection within the townsite only.
- A new daily fee of \$3 per meter, per day has been set for the hire of temporary fencing.
- The private works labour rate has been increased from \$105 to \$110 per hour.

#### COMMUNITY RESOURCE CENTRE:

- New A5 printing fees have been added.
- The structure of the secretarial services fees has been amended, with charges now applied in 15-minute increments rather than 30-minute increments.
- The office and meeting room hire fees now include a 50% discount on the daily rate for bookings between 0 and 4 hours.
- The retail markup range has been amended from 20%-60% of cost price to 10-60% of cost price.

#### Consultation

Previous decisions of Council.

Tanika McLennan – Chief Executive Officer

Renee Jenkin – Deputy Chief Executive Officer

Craig Powell – Works Supervisor

Lucia Scari – Manager of Corporate Services

Narelle Behme – Community Resource Centre Manager

Tania Sprigg – Caravan Park Manager

#### Strategic & Social Implications

It is essential that all aspects are considered when Council sets the fees and charges. These include the demographic of the community, the ability to pay and the level and standard of service we as a Shire can provide to our community.

#### Statutory Environment

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

#### Policy Implications

Nil

#### Financial Implications

Levels of income from Fees and Charges to be raised.

### **OFFICER RECOMMENDATION**

**Council Decision Number – 07 05 2026**

**Moved: Cr Walker**

**Seconded: Cr Ventris**

**That Council adopt the Fees & Charges for 2026/2027 as presented and incorporate this document within the 2026/2027 Budget, as required.**

**Carried 7 / 0  
by Absolute Majority**

### 9.3 Chief Executive Officer's Reports

<b>9.3.1 Council Members Fees 2026/27</b>	
Location:	Mukinbudin
File Ref:	ADM 360
Applicant:	Tanika McLennan, Chief Executive Officer
Date:	11 <sup>th</sup> May 2026
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Chief Executive Officer
Author:	Tanika McLennan, Chief Executive Officer
Voting Requirements:	Absolute Majority
Documents Attached:	<a href="#">Salaries and Allowances Tribunal Determination – April 2026</a>
Documents Tabled:	Nil

#### **Summary**

Council is requested to consider and set the Elected Members Fees and Allowances for the 2026/2027 financial year for inclusion in the 2026/2027 Annual Budget.

#### **Background Information**

The Salaries and Allowances Tribunal (SAT) issued the 2026 Local Government CEO and Elected Member Determination on 2 April 2026, with the updated determination taking effect from 1 July 2026.

The determination includes:

- A general economic increase of 3.5% to CEO remuneration bands and Elected Member fees and allowances;
- Amendments to the Regional/Isolation Allowance framework;
- An increase of 3.5% to the minimum fee ranges for independent Audit, Risk and Improvement Committee members;
- A 3.5% increase to annual allowance ranges for Mayors, Presidents and Chairs; and
- Clarification regarding Information and Communication Technology (ICT) allowances where ICT equipment is supplied by the local government.

The Shire of Mukinbudin is classified as a Band 4 Local Government under the SAT determination.

Council is required to determine Elected Member Fees and Allowances within the minimum and maximum ranges prescribed by the SAT.

### **Officer Comment**

The current 2025/2026 Elected Member Fees and Allowances adopted by Council are:

<b>Fee / Allowance</b>	<b>Current Amount</b>
President's Allowance	\$10,987.00
Deputy President's Allowance	\$2,746.75
Annual Attendance Fee	\$4,968.00
Annual Communication Allowance	\$0.00

The Deputy President's Allowance is fixed at 25% of the President's Allowance in accordance with section 5.98A of the *Local Government Act 1995*.

The current President and Deputy President allowances sit approximately at the midpoint of the permissible SAT range for Band 4 Local Governments, while the Annual Attendance Fee is at the lower end of the allowable range.

Officers recommend applying the SAT increase of 3.5% to the current fees and allowances for the 2026/2027 financial year to maintain consistency with the Tribunal determination.

The proposed fees and allowances are therefore:

<b>Fee / Allowance</b>	<b>Proposed 2026/2027 Amount</b>
President's Allowance	\$11,371.54
Deputy President's Allowance	\$2,842.89
Annual Attendance Fee	\$5,141.88
Annual Communication Allowance	\$0.00

The Shire currently provides elected members with ICT resources as part of normal operations and therefore does not separately apply an ICT Allowance.

Travel reimbursements continue to be managed in accordance with Council Policy 1.8 – Travel Expenses.

### **Strategic & Social Implications**

Strategic Community Plan 2025–2035

- **Focus Area 1: Leadership & Accountable Governance**
  - 1.1 Ensure responsible, professional, and compliant management of the Shire.
  - 1.2 Provide informed and transparent decision-making that meets our legal obligations and the needs of the community.
  - 1.3 Attract, support and retain elected members and staff with the capabilities and commitment to deliver the strategic outcomes of the Shire.

The setting of appropriate fees and allowances for elected members supports good governance practices and aligns with Council's responsibility to attract and retain capable elected members who can contribute to the effective functioning of the local government.

**Consultation**

Salaries and Allowances Tribunal (SAT)

**Statutory Environment**

Local Government Act 1995, section 5.98A, 5.99 & 5.99A

**5.98A. Allowance for deputy mayor or deputy president**

(1)A local government may decide\* to pay the deputy mayor or deputy president of the local government an allowance of up to the percentage that is determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).

\* *Absolute majority required.*

(2)An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under section 5.98.

[Section 5.98A inserted: No. 64 of 1998 s. 37; amended: No. 2 of 2012 s. 15.]

**5.99. Annual fee for council members in lieu of fees for attending meetings**

A local government may decide\* that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings —

(a)the annual fee determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B; or

(b)where the local government has set a fee within the range for annual fees determined by that Tribunal under that section, that fee.

\* *Absolute majority required.*

[Section 5.99 amended: No. 2 of 2012 s. 16.]

**5.99A. Allowances for council members in lieu of reimbursement of expenses**

(1)A local government may decide\* that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all eligible council members —

(a)the annual allowance determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B for that type of expense; or

(b)where the local government has set an allowance within the range determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B for annual allowances for that type of expense, an allowance of that amount,

and only reimburse the member for expenses of that type in excess of the amount of the allowance.

\* *Absolute majority required.*

**Policy Implications**

Policy 1.3 – President's Allowance

Policy 1.4 – Councillor Attendance Fees

Policy 1.8 – Travel Expenses

### **Financial Implications**

The adopted Elected Member Fees and Allowances will be incorporated into the 2026/2027 Annual Budget.

### **OFFICER RECOMMENDATION**

That Council, pursuant to sections 5.98A, 5.99 and 5.99A of the *Local Government Act 1995*, adopts the following Elected Member Fees and Allowances for the 2026/2027 financial year effective from 1 July 2026:

Fee / Allowance	Amount
President's Allowance	\$11,371.54
Deputy President's Allowance	\$2,842.89
Annual Attendance Fee	\$5,141.88
Annual Communication Allowance	\$0.00

and:

1. Notes that the Deputy President's Allowance is set at 25% of the President's Allowance; and
2. Notes that travel reimbursement will continue in accordance with Council Policy 1.8 – Travel Expenses.

### **COUNCIL DECISION**

**Council Decision Number – 08 05 2026**

**Moved: Cr Dagelet**

**Seconded: Cr McGlashan**

**That Council, pursuant to sections 5.98A, 5.99 and 5.99A of the *Local Government Act 1995*, adopts the following Elected Member Fees and Allowances for the 2026/2027 financial year effective from 1 July 2026:**

<b>Fee / Allowance</b>	<b>Amount</b>
<b>President's Allowance</b>	<b>\$11,371.54</b>
<b>Deputy President's Allowance</b>	<b>\$2,842.89</b>
<b>Annual Attendance Fee (including ICT allowance)</b>	<b>\$5,141.88</b>
<b>Annual Communication Allowance</b>	<b>\$0.00</b>

and:

1. **Notes that the Deputy President's Allowance is set at 25% of the President's Allowance; and**
2. **Notes that travel reimbursement will continue in accordance with Council Policy 1.8 – Travel Expenses.**

**Carried 7 / 0  
by Absolute Majority**

#### **Reason Resolution is different from recommendation:**

Cr Dagelet moved the motion with the wording (including ICT allowance) after Annual Attendance Fee, to clearly denote that the ICT Allowance is incorporated into the Annual Attendance Fee.

<b>9.3.2 10 Year Housing Strategy</b>	
Location:	Mukinbudin
File Ref:	ADM 235
Applicant:	Tanika McLennan, Chief Executive Officer
Date:	8 <sup>th</sup> May 2026
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Chief Executive Officer
Author:	Tanika McLennan, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	<a href="#">Shire of Mukinbudin 10 Year Housing Strategy</a>
Documents Tabled:	Nil

### **Summary**

Council is requested to consider adoption of the Shire of Mukinbudin 10 Year Housing Strategy.

The Strategy establishes a long-term framework to guide the management, renewal, acquisition and disposal of Council owned housing assets and aligns with the Shire's broader strategic planning framework, including the Integrated Strategic Plan 2025–2035, Long Term Financial Plan and Asset Management Plan.

### **Background Information**

The Shire of Mukinbudin maintains a significant housing portfolio to support workforce attraction and retention, essential service delivery and community housing needs.

In recent years, Council has experienced increasing challenges associated with:

- Ageing housing stock;
- Rising maintenance and renewal costs;
- Joint venture ownership arrangements;
- Limited local housing supply; and
- Increasing demand for quality staff and key worker accommodation.

At the same time, Council has identified housing as a key strategic issue within the Integrated Strategic Plan 2025–2035, including:

- Goal 3 – Essential services and infrastructure drive local economic growth;
- Objective 3.5 – Develop a 10-year Council housing strategy to maintain, enhance and expand housing stock; and
- Objective 3.7 – Develop residential land, considering lifestyle block options.

The preparation of a formal Housing Strategy also aligns with the Chief Executive Officer's adopted Key Performance Indicators.

### **Officer Comment**

The proposed 10 Year Housing Strategy provides a clear strategic direction for the future management of Council's housing portfolio over the next decade.

Key strategic directions contained within the Strategy include:

- Transitioning away from joint venture housing ownership arrangements where appropriate;
- Working collaboratively with the Central East Accommodation & Care Alliance Inc. (CEACA) and NEWROC on regional housing initiatives;
- Transitioning existing GROH properties to Executive Staff Housing as leases expire;
- Constructing replacement housing stock for GROH purposes where demand and funding support exist;
- Progressively renewing and rationalising ageing housing assets; and
- Establishing stronger lifecycle and financial planning principles for future housing investment.

The Strategy recognises that housing availability is critical to sustaining local government operations, attracting key workers and supporting long-term economic growth within Mukinbudin.

The Strategy is intended to operate as a high level strategic framework, with implementation occurring progressively through:

- Annual Budget processes;
- Long Term Financial Planning;
- Asset Management Planning; and
- Future housing project and land development initiatives.

Adoption of the Strategy does not commit Council to immediate expenditure or disposal actions beyond those separately considered through future Council decisions and budget deliberations.

### **Strategic & Social Implications**

Integrated Strategic Plan 2025–2035

#### **Pillar 1: Economy**

##### **Goal 3 – Essential services and infrastructure drive local economic growth**

- Objective 3.5 – Develop a 10-year Council housing strategy to maintain, enhance and expand our housing stock.
- Objective 3.7 – Develop residential land, considering lifestyle block options.

#### **Pillar 4: Civic Leadership**

##### **Goal 11 – Compliant governance and responsible financial management**

- Strategy 11.1 – Responsibly manage Shire assets and financial resources.
- Strategy 11.2 – Ensure appropriate resourcing and leadership capacity to deliver on strategic priorities.

The Strategy supports long-term workforce sustainability, regional collaboration and responsible asset management while positioning Council to respond strategically to future housing demand.

### **Consultation**

Whole of Council

Rosie Western – Property Manager

Renee Jenkin – Deputy Chief Executive Officer

Lucia Scari – Manager of Corporate Services

**Statutory Environment**

Local Government Act 1995

Section 5.56 – Local government plans for the future

The Housing Strategy supports and complements Council's Integrated Strategic Planning framework, including the Long-Term Financial Plan and Asset Management Plan requirements.

**Policy Implications**

The Strategy will provide overarching guidance for future housing-related decisions, including:

- Acquisition and disposal of housing assets;
- Housing renewal planning;
- Housing reserve allocations;
- Workforce accommodation planning; and
- Regional housing collaboration initiatives.

**Financial Implications**

The Strategy itself does not commit Council to immediate expenditure.

Future financial implications arising from implementation of the Strategy will be considered through:

- Annual Budget deliberations;
- Long Term Financial Planning;
- Specific Council reports; and
- External funding opportunities where applicable.

The Strategy is intended to support improved long term financial sustainability of the Shire's housing portfolio through strategic asset renewal, rationalisation and lifecycle planning.

**OFFICER RECOMMENDATION**

**Council Decision Number – 09 05 2026**

**Moved: Cr Dagelet**

**Seconded: Cr McGlashan**

**That Council, adopt the Shire of Mukinbudin 10 Year Housing Strategy as attached.**

**Carried 7 / 0**

<b>9.3.3 Inpex Agreement</b>	
Location:	Mukinbudin
File Ref:	ADM 275
Applicant:	Tanika McLennan, Chief Executive Officer
Date:	8 <sup>th</sup> May 2026
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Chief Executive Officer
Author:	Tanika McLennan, Chief Executive Officer
Voting Requirements:	Absolute Majority
Documents Attached:	<a href="#">Community Investment Funding Framework Agreement Funding Agreement – Storm Rose Revegetation Project</a>
Documents Tabled:	Nil

### **Summary**

Council is requested to consider execution of a Community Investment Funding Framework Agreement with INPEX Operations Australia Pty Ltd (INPEX), as delegated operator and agent for the Wheatbelt Connect Joint Venture, together with a project specific Funding Agreement for the Storm Rose Revegetation Project.

The agreements establish a structured community investment arrangement linked to INPEX-led revegetation (carbon farming) projects within the Shire of Mukinbudin. Under the arrangements, INPEX will provide funding equivalent to 1% of actual initial project development costs for each approved revegetation project, to be allocated toward community development initiatives within the Shire.

The Storm Rose Revegetation Project represents the first project specific Funding Agreement under the Framework Agreement.

### **Background Information**

INPEX, as operator of the Wheatbelt Connect Joint Venture, is progressing a series of environmental planting and carbon sequestration projects across the Wheatbelt region. These projects require Development Approval under Shire of Mukinbudin Local Planning Scheme No. 4.

At its Ordinary Council Meeting held on 16 December 2025, Council resolved to:

- Advertise the Development Application for the proposed tree farm/revegetation project;
- Refer the application to relevant agencies for comment; and
- Require, as part of draft conditions, that INPEX enter into a written agreement with the Shire providing a contribution toward community development initiatives linked to project development costs.

Following Council's resolution, INPEX has provided:

1. A Community Investment Funding Framework Agreement, establishing the governance and funding mechanism; and
2. A Funding Agreement for the Storm Rose Revegetation Project, detailing the first project specific contribution.

### **Officer Comment**

The Framework Agreement establishes a repeatable mechanism for community investment funding across future INPEX revegetation projects within the Shire. Key features include:

- Funding equivalent to 1% of actual initial project development costs per project;
- Funding to be applied to agreed community development initiatives within the Shire;
- Establishment of reporting, audit, and governance requirements for funded initiatives;
- INPEX retention of sponsorship and branding rights associated with the Wheatbelt Connect program; and
- A 5 year initial term with capacity for multiple project specific funding agreements.

The Storm Rose Revegetation Project Funding Agreement applies the Framework to a specific project and confirms:

- Estimated funding based on 1% of establishment costs;
- Reporting and acquittal requirements for funded initiatives; and
- Alignment with the overarching Framework Agreement.

The agreements formalise a voluntary community investment arrangement initiated by INPEX in conjunction with its revegetation and carbon farming activities. The funding provides an opportunity for the Shire to direct additional resources toward community initiatives without direct financial contribution from Council.

The arrangements do not impose any financial liability on Council and are consistent with Council's previous resolution requiring a negotiated community contribution linked to project approval.

The proposed Framework Agreement and associated Storm Rose Funding Agreement provide a structured mechanism to secure community investment funding linked to large scale revegetation and carbon farming projects within the Shire.

While the funding arrangement is voluntary in nature, it gives effect to Council's prior resolution requiring a community contribution linked to development approval.

The Framework establishes a scalable model for future projects and provides a transparent basis for administration, reporting and allocation of community funding.

It is considered appropriate for Council to formalise the agreement to ensure consistency in application and to secure the associated community benefit.

### **Strategic & Social Implications**

Integrated Strategic Plan 2025–2035

#### **Pillar 1: Economy**

##### **Goal 3 – Essential services and infrastructure drive local economic growth**

#### **Pillar 4: Civic Leadership**

##### **Goal 11 – Compliant governance and responsible financial management**

- Strategy 11.1 – Responsibly manage Shire assets and financial resources.
- Strategy 11.2 – Ensure appropriate resourcing and leadership capacity to deliver on strategic priorities.

### **Consultation**

Sam Harmer – Wheatbelt Connect

### **Statutory Environment**

Shire of Mukinbudin Local Planning Scheme No. 4 provides Council with discretion under Clause 3.4.2(b) to determine unlisted uses and impose conditions or requirements as part of development assessment processes.

The proposed agreements give effect to Council's previous resolution relating to community contribution arrangements associated with the approved development application.

### **Policy Implications**

There are no direct Council policy implications arising from execution of the agreements. The arrangements provide a mechanism for discretionary community investment funding linked to approved development activities.

### **Financial Implications**

There are no direct financial implications for Council. Funding is provided by INPEX under the terms of the Framework Agreement and allocated to community development initiatives at Council's discretion in accordance with agreed funding purposes.

## **OFFICER RECOMMENDATION**

**Council Decision Number – 10 05 2026**

**Moved: Cr Walker**

**Seconded: Cr Brandis**

**That Council:**

- 1. Agrees to enter into the Community Investment Funding Framework Agreement with INPEX Operations Australia Pty Ltd, as delegated operator and agent for the Wheatbelt Connect Joint Venture;**
- 2. Agrees to enter into the Funding Agreement for the Storm Rose Revegetation Project under the terms of the Framework Agreement;**
- 3. Authorises the Chief Executive Officer to execute the Framework Agreement and all associated project specific Funding Agreements on behalf of the Shire of Mukinbudin;**
- 4. Notes that the agreements establish a voluntary community investment funding mechanism equivalent to 1% of actual initial project development costs for eligible revegetation projects within the Shire; and**
- 5. Authorises the Chief Executive Officer to administer funding allocations and reporting requirements in accordance with the Framework Agreement.**

**Carried 7 / 0  
by Absolute Majority**

<b>9.3.4 Local Government Rural Health Funding Alliance</b>	
Location:	Mukinbudin
File Ref:	ADM 292
Applicant:	Tanika McLennan, Chief Executive Officer
Date:	8 <sup>th</sup> May 2026
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Chief Executive Officer
Author:	Tanika McLennan, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	<a href="#">Local Government Rural Health Funding Alliance Meeting</a>
Documents Tabled:	Nil

### **Summary**

To receive information from the Local Government Rural Health Funding Alliance (LGRHA), consider the outcomes of the recent NEWROC meeting, and determine Council's position regarding correspondence to the Western Australian Primary Health Alliance (WAPHA) in relation to Thin Markets funding priorities.

### **Background Information**

The Local Government Rural Health Funding Alliance met on 30 March 2026 in Lake Grace, with representation from NEWROC member Councils.

Key matters arising included:

- Presentation on General Practitioner (GP) service arrangements across the NEWROC region.
- Ongoing concerns regarding the sustainability of rural GP and primary health services in MM6 and MM7 areas.
- Agreement to convene a workshop in Canberra on 22 June 2026 (the day prior to the ALGA National General Assembly) to further progress the issue with MM6 and MM7 local governments.
- Attendance of the NEWROC Executive Officer at the Canberra workshop, supported by 150Square in facilitating the session.

The Alliance has formally written to WAPHA requesting that rural GP workforce and service sustainability issues be prioritised under Thin Markets funding. The Alliance is seeking coordinated advocacy from member Councils to support this request.

### **Officer Comment**

Rural and remote communities continue to experience significant challenges in attracting and retaining GP services. The LGRHA is seeking a coordinated regional approach to advocate for prioritisation of Thin Markets funding to address these issues.

Participation in this advocacy aligns with broader regional collaboration through NEWROC and strengthens the collective voice of member Councils in engagement with State and regional health funding bodies.

It is considered appropriate for Council to be informed of the Alliance outcomes and to support a coordinated regional request seeking clarification from WAPHA regarding its prioritisation process for Thin Markets funding.

## **Strategic & Social Implications**

Integrated Strategic Plan 2025–2035

### **Pillar 1: Economy**

Goal 3 – Essential services and infrastructure drive local economic growth

- Objective 3.1: Advocate for essential services that support community sustainability and economic resilience.
- Objective 3.3: Support initiatives that attract and retain workforce and essential service providers within the district.

### **Pillar 2: Community**

Outcome 4 – Our community enjoys a healthy, safe and inclusive environment for all ages

- Strategy 4.1: Advocate for accessible health and wellbeing services for the community.
- Strategy 4.2: Support partnerships and initiatives that improve community wellbeing and liveability.

### **Pillar 4: Civic Leadership**

Outcome 11 – Compliant governance and responsible financial management

- Strategy 11.4: Work collaboratively with regional organisations and government agencies to advocate for the needs of the district.

Supporting the Local Government Rural Health Funding Alliance aligns with Council's role in regional advocacy and recognises the critical importance of sustainable primary health services to community wellbeing, workforce attraction and long-term economic sustainability in rural and remote communities.

## **Consultation**

Caroline Robinson – NEWROC Executive Officer

## **Statutory Environment**

Nil

## **Policy Implications**

Nil

## **Financial Implications**

Nil

## **OFFICER RECOMMENDATION**

**Council Decision Number – 11 05 2026**

**Moved: Cr Ventris**

**Seconded: Cr Dagelet**

**That Council:**

1. **Receives the Local Government Rural Health Funding Alliance meeting summary and communiqué dated 30 March 2026; and**
2. **Supports NEWROC in writing to the Western Australian Primary Health Alliance (WAPHA) seeking clarification on the prioritisation process for Thin Markets funding, particularly in relation to rural GP service sustainability in MM6 and MM7 regions.**

**Carried 7 / 0**

<b>9.3.5 Sport &amp; Recreation Master Plan</b>	
Location:	Mukinbudin
File Ref:	ADM221
Applicant:	Tanika McLennan, Chief Executive Officer
Date:	13 <sup>th</sup> May 2026
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Chief Executive Officer
Author:	Tanika McLennan, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	<a href="#">Sport &amp; Recreation Master Plan</a>
Documents Tabled	Nil

### **Summary**

To present the Draft Sport & Recreation Master Plan for Council endorsement for the purpose of public advertising and community consultation.

The Draft Master Plan provides a strategic framework to guide the future planning, development and management of sport and recreation facilities and services across the Shire over the next ten years.

### **Background Information**

The Shire engaged the services of Tredwell in late September 2025 to develop a long-term Sport & Recreation Masterplan. The project methodology is being delivered in four stages being:

## Methodology

### Methodology and Timeframes



### **Officer Comment**

The Draft Sport & Recreation Master Plan has been developed to establish a coordinated and strategic approach to the planning, development and management of sport and recreation infrastructure, facilities and services across the Shire.

The Draft Plan considers:

- Current and projected community needs;
- Participation trends;
- Population change;
- Facility utilisation;
- Accessibility and inclusion; and
- Long-term asset sustainability.

Key priorities identified within the Draft Master Plan include:

- Upgrades to existing sport and recreation infrastructure;
- Identification of future facility development opportunities;
- Improved coordination and shared use of community facilities;
- Long-term asset renewal planning; and
- Identification of partnership and external funding opportunities.

Endorsing the Draft Master Plan for public advertising will provide the community and key stakeholders with the opportunity to review the proposed strategic direction and provide submissions prior to Council considering final adoption of the document.

### **Consultation**

Tredwell

Sporting Clubs and User Groups

Whole Community

### **Strategic & Social Implications**

Integrated Strategic Plan 2025–2035

#### **Pillar 2: Community**

##### **Outcome 4 – Our community enjoys a healthy, safe and inclusive environment for all ages**

- Strategy 4.1 – Develop a Mukinbudin Sport & Recreation Facilities Plan to coordinate sport and recreation in a planned manner with clubs.
- Strategy 4.2 – Support opportunities that encourage participation, wellbeing and community connection.

#### **Pillar 3: Infrastructure**

##### **Outcome 9 – Efficient and well-maintained infrastructure and assets**

- Strategy 9.2 – Plan and maintain community infrastructure to meet current and future needs.

#### **Pillar 4: Civic Leadership**

##### **Outcome 11 – Compliant governance and responsible financial management**

- Strategy 11.1 – Responsibly manage Shire assets and financial resources.

The Draft Master Plan supports long-term strategic planning and will assist Council in delivering sustainable, accessible and inclusive sport and recreation opportunities for the community.

### **Statutory Environment**

Nil

### **Policy Implications**

Nil

**Financial Implications**

Endorsement of the Draft Master Plan for advertising does not commit Council to immediate expenditure.

Future projects identified within the Plan will be subject to:

- Annual Budget deliberations;
- Long Term Financial Planning;
- External grant funding opportunities; and
- Separate Council consideration where required.

**OFFICER RECOMMENDATION**

**Council Decision Number – 12 05 2026**

**Moved: Cr Walker**

**Seconded: Cr Brandis**

**That Council:**

- 1. Endorse the Draft Sport & Recreation Master Plan as attached for the purpose of public advertising and community consultation; and**
- 2. Request officers to present the final Sport & Recreation Master Plan to Council for consideration following the completion of the public consultation period.**

**Carried 7 / 0**

<b>9.3.6 Development Approval Application - Proposed Container House and Shed</b>	
Location:	Lot 3 Mukinbudin North East Rd, Lake Brown
File Ref:	AS155
Applicant:	Craig Turner
Date:	12 <sup>th</sup> May 2026
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Chief Executive Officer
Author:	Paul Bashall, Consultant Planner - Planwest
Voting Requirements:	Simple Majority
Documents Attached:	<a href="#">Development Approval (DA) Application Form</a>
Documents Tabled:	Nil

### **Summary**

The owner, as the applicant, has applied for a Development Approval (DA) for a container house on Lot 3 Mukinbudin Northeast Road, Lake Brown.

Figure 1 provides a location plan with an aerial photograph of the area surrounding the subject land and its relation to the Lake Brown townsite.

### **Background Information**

The land measures about 348 hectares and has access to Mukinbudin Northeast Road on its northern boundary.

The DA has been lodged because part of the land is affected by Bushfire Prone mapping, and the proposed house is a container house and subject to the Council's Local Planning Policy – Moveable Buildings (LPP1).

### **Existing Development**

Figure 2 shows an enlargement of the whole property with a red cross showing the location of the proposed house. It appears, from aerial photography, that the land is substantially cleared with some areas of cropping and grazing. There are no existing buildings on the land.

The figure also shows the impact of the Bushfire Prone mapping. The proposed development is nearly 200 metres west of the nearest Bushfire Prone area and is therefore not impacted.

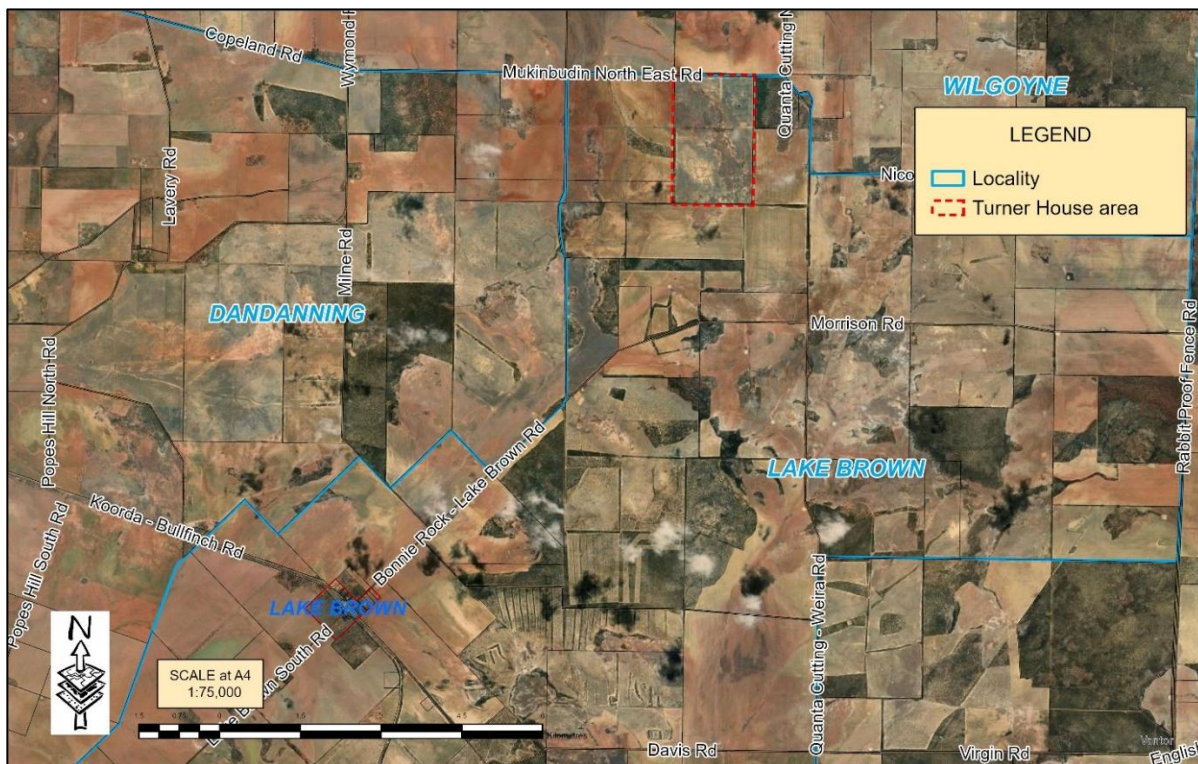
### **Proposed Development**

**Figure 3** provides an extract from the DA showing the configuration of the containers and two elevations. The proposed house is approximately 12 x 24 metres in size. Shire officers have contacted the owner to confirm that there will now not be a shed included in the DA application. The plans show no detail of access to the house or any carport, garage or parking arrangement. The proposed house is setback 550 metres from Mukinbudin North East Road and 250 metres from the eastern boundary of the lot. The approximate cost of the development is \$100,000 and is expected to be completed in three years- hence the extended approval period.

### **Strategic & Social Implications**

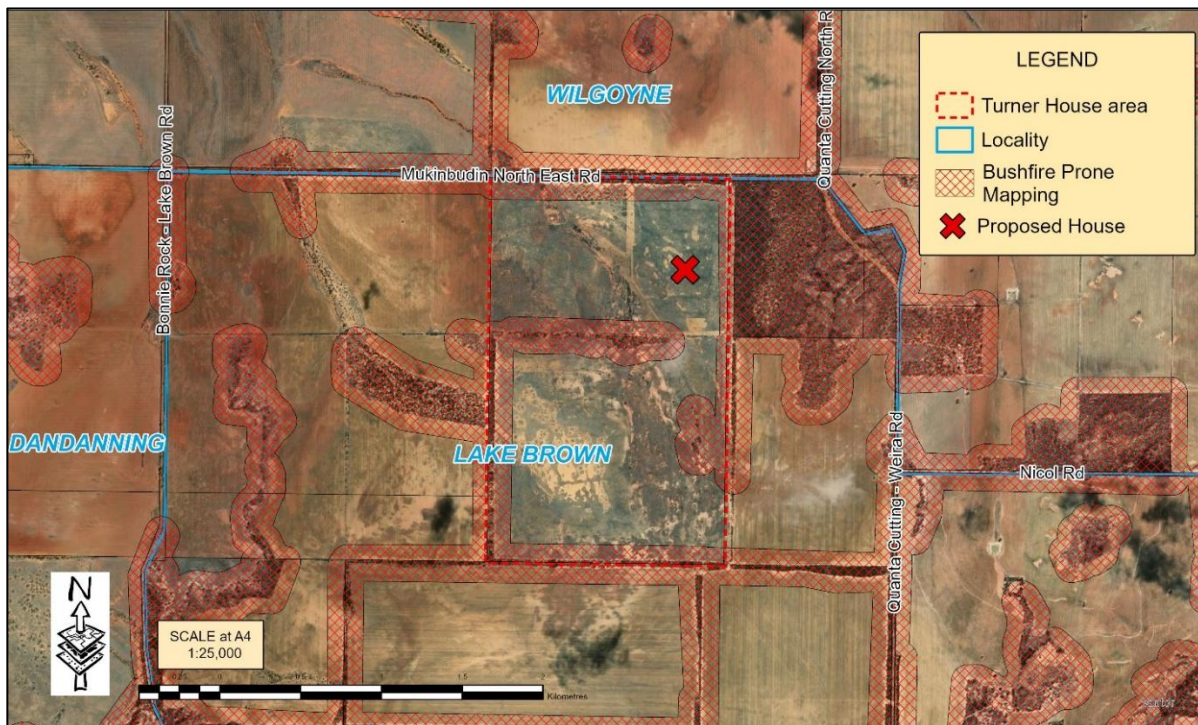
The Council sees no strategic or social implications of the proposed development. The Shire has no Local Planning Strategy.

**FIGURE 1 – LOCATION PLAN**



Source: Landgate, ESRI, Planwest

**FIGURE 2 – APPROXIMATE SHED LOCATION**



Source: Landgate, ESRI, Planwest

FIGURE 3 – EXTRACT FROM DA APPLICATION



Source: Applicant, Planwest.

### **Financial Implications**

Nil.

### **Consultation**

Nil.

### **Policy Implications**

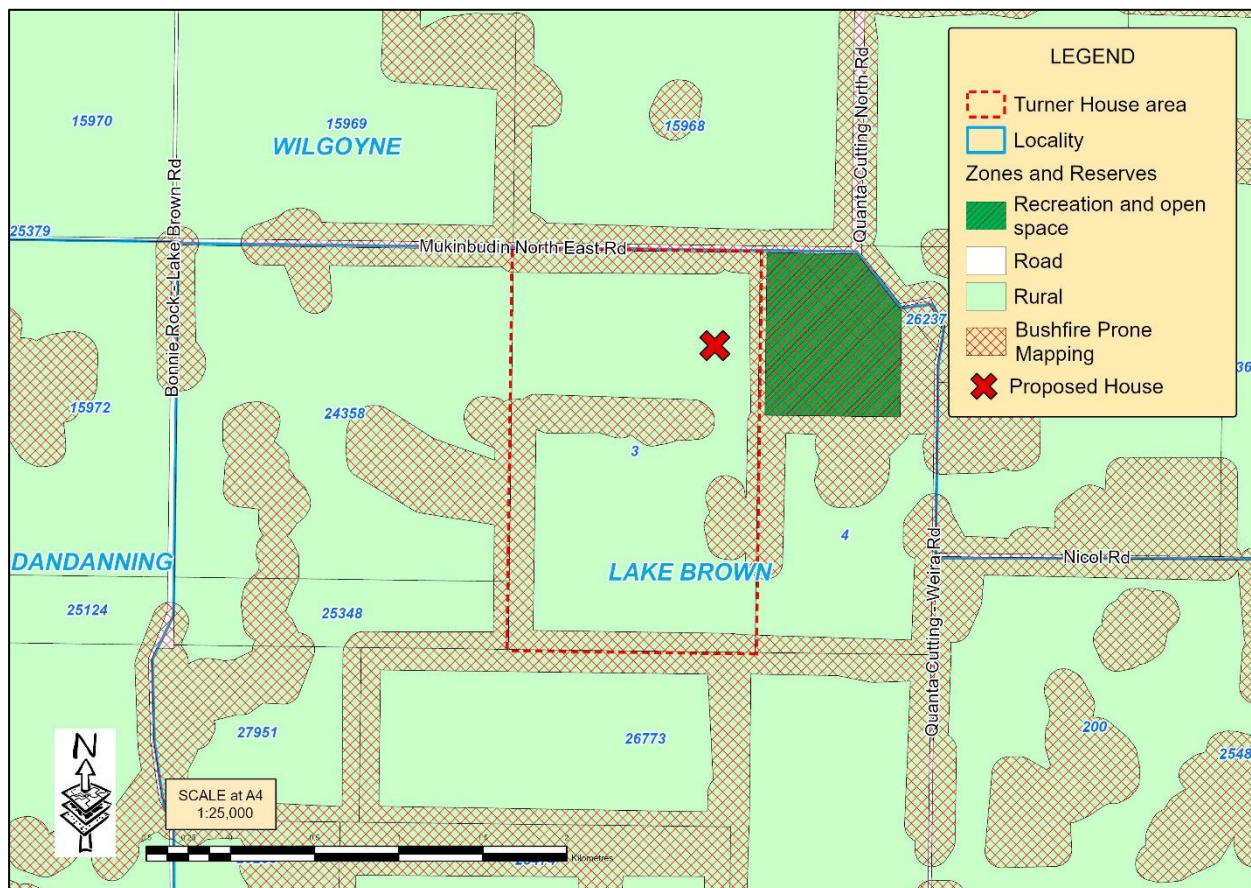
The proposal has been assessed against Local Planning Policy 1 – Moveable Buildings. The Policy provides that moveable buildings, including shipping containers, may be considered where the development will not adversely impact the amenity of the area. Given the remote location of the proposed dwelling and the proposed design treatment, the development is not expected to be noticeable from public areas or negatively impact the surrounding rural landscape.

### **Statutory Environment**

The Shire of Mukinbudin Local Planning Scheme No 4 (Scheme 4) includes the land in the Rural zone. **Figure 4** provides an extract from the Scheme map (and the Bushfire Prone mapping). The proposed use of the development is consistent with the uses permitted in the Rural zone.

The Recreation and open space area shown to the east of the subject land is a reserve for the Preservation of Flora vested in the Shire. This Reserve is separated from the subject land by a 40m access strip for Lot 4 located south of the said reserve.

**FIGURE 4 – EXTRACT FROM LOCAL PLANNING SCHEME**



### **Officer Comment**

The applicant has been contacted and has confirmed that the DA application does not include a shed. Although the site plan depiction of the house is inconsistent with orientation of the detailed drawings, it is immaterial to the approval of the house.

The plans show no access road, carport, garage or parking arrangements in the application. Notwithstanding these shortfalls, there is no issue with the proposed house as the containers will not be apparent in the design confirmed by the elevations and will barely be visible from a public place.

The Bushfire Prone mapping is over 200 metres from the house and will therefore not impact the development.

An access condition is recommended to ensure any crossovers are appropriately designed.

### **OFFICER RECOMMENDATION**

**Council Decision Number – 13 05 2026**

**Moved: Cr Dagelet**

**Seconded: Cr McGlashan**

**That Council approves the Development Approval for a proposed container house at Lot 3 Mukinbudin North East Road, Lake Brown, subject to the following condition and notes:**

- 1. Access to Mukinbudin Northeast Road shall be located and designed to the satisfaction of the Local Government.**

**Note 1: If the development the subject of this approval is not substantially commenced within a period of 3 years after the date of the determination, the approval will lapse and be of no further effect.**

**Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.**

**Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.**

**Note 4: The applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the Shire of Mukinbudin and be approved before any work requiring a building permit can commence on site.**

**Carried 7 / 0**

*Mr Turner & Ms Klimczak departed the meeting at 3.32pm and did not return.*

<b>9.3.7 Footpath Capital Budget Amendment</b>	
Location:	Shire of Mukinbudin
File Ref:	ADM 015
Applicant:	Lucia Scari, Manager of Corporate Services
Date:	11 <sup>th</sup> May 2026
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Chief Executive Officer
Author:	Lucia Scari, Manager Corporate Services
Voting Requirements	Absolute Majority
Documents Attached	Nil
Documents Tabled	Nil

### **Summary**

Council is requested to consider an amendment to the 2025/2026 budget involving a reallocation within the capital program. The proposal is to reduce the Footpath Capital Program by \$50,000 and redirect these funds to the Sports Complex Infrastructure Parks & Ovals Capital Budget, to fund capital works associated with the Hockey Field reconstruction.

Initially, the project was considered maintenance, and the costs were recorded against the Hockey Field maintenance budget. However, due to the scale of the works and the final cost exceeding \$5,000, the project is required to be treated as a capital expenditure. As a result, an appropriate capital budget allocation is now required.

### **Background Information**

Council allocated \$100,000 to the Footpath Capital Program in the 2025/2026 budget. However, it has proven difficult to secure a contractor willing to undertake the work. In response, the Works Supervisor has had to revise and reduce the scope of works in an effort to ensure that some delivery can be achieved within the current Financial Year.

### **Officer Comment**

While this budget amendment results in a reduction of the original scope of works of the Footpath Capital Program, it is considered necessary given contractor availability constraints and the proximity to the end of the Financial Year.

It is therefore recommended that the Footpath Capital Budget be reduced from \$100,000 to \$50,000. This adjustment will enable a scaled-back program of works to proceed within the current Financial Year.

The remaining \$50,000 is proposed to be reallocated to address unbudgeted expenditure associated with the Hockey Field reconstruction, which was initially classified as maintenance. This additional expenditure has arisen due to significant unforeseen works required during February and March in preparation for the winter sports season. The reallocated funds will assist in covering this capital expenditure.

### **Consultation**

Tanika McLennan – Chief Executive Officer  
 Craig Powell - Works Supervisor

**Strategic & Social Implications**

Integrated Strategic Plan 2025–2035

**Strategic Pillar 1: Economy**

Goal 1 – Transport Network is safe and efficient

1.3 – Develop and implement a 10-year bike and footpath plan inclusive of ramp access at identified sites.

**Strategic Pillar 2: Community**

Goal 4 – Access to quality recreation and leisure facilities

**Statutory Environment****Local Government Act 1995**

- *Section 6.8(1)(b)* — A local government is not to incur expenditure from its municipal fund that is not included in the annual budget unless authorised by Council by **absolute majority**.
- *Section 6.12* — Allows Council to apply funds within the municipal fund for purposes approved by Council resolution.

**Policy Implications**

Nil

**Financial Implications**

The proposed \$50,000 transfer from the Footpath Capital Budget to the Sports Complex Infrastructure Parks & Ovals Capital budget will not alter the anticipated surplus position at 30<sup>th</sup> June 2026.

This amendment simply redistributes existing allocated funds to address the unexpected capital expenditure for the hockey field, while enabling a reduced level of delivery within the Footpath Capital Program to proceed within the current Financial Year.

**OFFICER RECOMMENDATION****Council Decision Number – 14 05 2026****Moved: Cr Walker****Seconded: Cr Bent**

**That Council authorises, in accordance with section 6.8(1)(b) of the Local Government Act 1995, the reallocation of \$50,000 from the Footpath Capital Budget in the 2025/2026 Annual Budget, to the Sports Complex Infrastructure Parks & Ovals Capital Budget.**

**Carried 7 / 0  
by Absolute Majority**

<b>9.3.8 WA Local Government Grants Commission Hearing</b>	
Location:	Mukinbudin
File Ref:	ADM 207
Applicant:	Tanika McLennan, Chief Executive Officer
Date:	11 May 2026
Disclosure of Interest:	Nil
Responsible Officer	Tanika McLennan, Chief Executive Officer
Author:	Tanika McLennan, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	<a href="#">WA Local Government Grants Commission Presentation</a> <a href="#">Asset Preservation Model Calculations</a>
Documents Tabled:	Nil

### **Summary**

To provide Council with information presented at the Western Australian Local Government Grants Commission hearing held at the Shire of Mukinbudin on Thursday, 7 May 2026, including the Shire's Asset Preservation Model calculations and advocacy regarding Financial Assistance Grants.

### **Background Information**

The Western Australian Local Government Grants Commission conducted a regional hearing at the Shire of Mukinbudin on Thursday, 7 May 2026.

The purpose of the hearing was to provide local governments with an opportunity to present information and submissions relevant to the allocation methodology for Financial Assistance Grants (FAGs), including matters relating to road preservation, asset sustainability, population trends, service delivery pressures and financial capacity.

All elected members were invited to attend the hearing.

### **Officer Comment**

The hearing provided an opportunity for the Shire to present information regarding the financial challenges faced by small rural local governments, particularly in relation to:

- Cost shifting pressures;
- Understatement of employment and staffing costs;
- Road network maintenance and freight impacts
- Medical facilities cost adjuster;
- Grants co contributions disadvantage small shires, who need them most;
- Unreliable utilities, particularly Western Power; and
- Asset preservation requirements.

As part of the presentation, Grants Commission personnel provided updated Asset Preservation Model calculations demonstrating the Shire's ongoing infrastructure renewal requirements and associated funding pressures.

The information presented forms part of the Shire's ongoing advocacy to ensure equitable distribution of Financial Assistance Grants to rural and regional local governments.

A copy of the presentation provided by the Grants Commission is attached for Council's information together with the detailed Asset Preservation Model calculations tabled at the meeting.

### **Strategic & Social Implications**

Integrated Strategic Plan 2025–2035

#### **Pillar 3: Infrastructure**

##### **Outcome 9 – Efficient and well-maintained infrastructure and assets**

- Strategy 9.1 – Prioritise renewal and maintenance of infrastructure assets to ensure long-term sustainability.

#### **Pillar 4: Civic Leadership**

##### **Outcome 11 – Compliant governance and responsible financial management**

- Strategy 11.1 – Responsibly manage Shire assets and financial resources.
- Strategy 11.4 – Advocate for the needs and priorities of the district through regional and government partnerships.

Participation in the Grants Commission hearing supports Council's advocacy efforts for sustainable infrastructure funding and equitable financial assistance for rural local governments.

### **Consultation**

Lucia Scari – Manager of Corporate Services

NEWROC Chief Executive Officers

Western Australian Local Government Grants Commission

### **Statutory Environment**

Local Government Act 1995

### **Policy Implications**

Nil

### **Financial Implications**

The allocation methodology adopted by the WA Local Government Grants Commission directly impacts the level of Financial Assistance Grants received by the Shire.

Accurate representation of the Shire's infrastructure renewal requirements and financial pressures is important to support future grant allocations and long-term financial sustainability.

## **OFFICER RECOMMENDATION**

**Council Decision Number – 15 05 2026**

**Moved: Cr Brandis**

**Seconded: Cr Bent**

**That Council receive the information presented at the Western Australian Local Government Grants Commission hearing held on 7 May 2026, including the presentation material and Asset Preservation Model calculations.**

**Carried 7 / 0**

Cr Brandis & Cr Walker declared an impartiality interest in Item 9.3.9 Request for Financial Support – Mukinbudin Football Club and item 9.3.10 Waive Fee Mukinbudin Football Club Centenary Event as both are involved in the organisation of the event.

## COUNCIL DECISION

**Council Decision Number– 16 05 2026**

**Moved: Cr McGlashan**

**Seconded: Cr Bent**

**That, in accordance with Regulation 22 of the Local Government (Rules of Conduct) Regulations, Cr Brandis and Cr Walker be permitted to remain in the room, participate in the debate and vote on Item 9.3.9 – Request for Financial Support - Mukinbudin Football Club and Item 9.3.10 – Waive Fee Mukinbudin Football Club Centenary Event.**

**Carried 7 / 0**

<b>9.3.9 Request for Financial Support – Mukinbudin Football Club</b>	
Location:	Mukinbudin
File Ref:	ADM 299
Applicant:	Mukinbudin Football Club
Date:	12 <sup>th</sup> May 2026
Disclosure of Interest:	Cr Brandis – Impartiality Cr Walker – Impartiality
Responsible Officer	Tanika McLennan, Chief Executive Officer
Author:	Renee Jenkin, Deputy Chief Executive Officer
Voting Requirements	Absolute Majority
Documents Attached	Nil
Documents Tabled	Nil

### Summary

For Council to consider providing financial assistance, in the form of a donation, to support the live broadcasting of the Mukinbudin Football Club's fixtured home game against Bencubbin on Saturday, 15 August 2026, as part of the Mukinbudin Football Club Centenary celebrations.


### Background Information






Email correspondence was received on 11 May from Football Club President, Damen Maddock. Mr Maddock writes:

Live stream 100 yrs game.

 Damo & El <damo\_el@bigpond.com>  
To: Renee Jenkin

 This sender damo\_el@bigpond.com is from outside your organization.

 You replied to this message on 11/05/2026 2:49 PM.

 Reply  Reply All  Forward  

Mon 11/05/2026 2:44 PM

Afternoon Renee,

I would like to submit a request to see if the shire would financially support the Mukinbudin football club in live streaming our 100yr game against Bencubbin on the 15th of August, we think it would be great to showcase football and our town that day with so many people been here and also for the ones that can't make it.

We would do our best to have as many muka and ex-muka people speaking about the past years with football and our town.

Many thanks

Damen Maddock

President Mukinbudin Football Club

Sent from my iPad

### **Officer Comment**

Costings have been provided by the applicant, with the live broadcasting service quoted at \$2,000 plus GST.

While this request has a relatively minor financial impact in isolation, it should be considered in the context of other support already requested for the Centenary event. When combined, the total assistance sought to date is as follows:

Waive Memorial Hall 2 Day Hire	\$320	(Approved March 2026)
Waive Large Marquee Hire	\$2,850	(See item 9.3.10)
Waive Events Kit	\$550	(See item 9.3.10)
Broadcasting of Match	<u>\$2,200</u>	
Total Requested	\$5,920	

The cumulative value of these requests represents a broader financial commitment from Council; however, given the significance of the Centenary occasion and the Football Club's longstanding contribution to the community, the overall level of support is considered reasonable.

The initiative does align with the Shire's Integrated Strategic Plan and provides a valuable opportunity to celebrate and showcase both the Club's history and the Mukinbudin community, particularly for former players, supporters and residents who are unable to attend in person.

This type of initiative would ordinarily be supported through the Shire's Annual Community Chest Program. However, the 2026/2027 funding round will not open until after the Centenary event has taken place.

If Council resolves to support this request, it is recommended that funding be capped at the maximum Community Chest contribution of \$1,500.00, to be allocated from the 2026/2027 program. It is further recommended that no additional Community Chest funding be provided to the Football Club during the 2026/2027 financial year, with the remaining shortfall of approximately \$700.00 for the live broadcasting service to be met by the Mukinbudin Football Club.

### **Consultation**

Tanika McLennan, Chief Executive Officer

Renee Jenkin, Deputy Chief Executive Officer

### **Strategic & Social Implications**

Integrated Strategic Plan 2025–2035

#### **Pillar 1: Economy**

- Outcome 2: A strong and diversified local economy.
  - Strategy 2.3: Support local events and initiatives that strengthen community identity and encourage visitation.

#### **Pillar 2: Community**

- Outcome 5: A connected, inclusive and vibrant community.
  - Strategy 5.2: Support community organisations and volunteers who deliver social, recreational and cultural activities.

**Statutory Environment**

Local Government Act 1995.

**Policy Implications**

Policy 2.3 Community Chest Grants Scheme

**Financial Implications**

The draft 2026/2027 Budget proposes an allocation of up to \$10,000.00 for community projects, consistent with previous years. Should Council support this request, the available funding balance for the 2026/2027 Community Chest Program will be reduced by \$1,500.00 prior to the opening of the funding round in September 2026.

**OFFICER RECOMMENDATION**

**Council Decision Number – 17 05 2026**

**Moved: Cr Bent**

**Seconded: Cr McGlashan**

**That a contribution of \$1,500.00, to be funded from the 2026/27 Community Chest Program, be considered in the 2026/27 Annual Budget, to support the live broadcasting of Mukinbudin Football Club's Centenary fixture, to be held Saturday, 15 August 2026.**

**Carried 6 / 1  
by Absolute Majority  
Cr Shadbolt Against**

<b>9.3.10 Waive Fee – Mukinbudin Football Club Centenary Event</b>	
Location:	Mukinbudin Memorial Hall
File Ref:	ADM 299
Applicant:	Mukinbudin Football Club
Date:	12 <sup>th</sup> May 2026
Disclosure of Interest:	Cr Brandis – Impartiality Cr Walker – Impartiality
Responsible Officer	Tanika McLennan, Chief Executive Officer
Author:	Renee Jenkin, Deputy Chief Executive Officer
Voting Requirements	Absolute Majority
Documents Attached	Nil
Documents Tabled	Nil

### **Summary**

For Council to consider waiving the fee for hire of the Large Marquee and Events Kit for the purpose of the Mukinbudin Football Club Centenary event on Saturday 15<sup>th</sup> August 2026.

### **Background Information**

Email correspondence was received on 12 May from Football Club 100-year celebrations co-ordinator, Cameron White. Mr White writes:



## **Mukinbudin Football Club**

12 May 2026

Tanika McLennan  
CEO  
Shire of Mukinbudin  
PO Box 67  
MUKINBUDIN WA 6479

Dear Tanika

**Re: Football Club 100-year Celebrations – 15<sup>th</sup> August 2026**

On behalf of the Mukinbudin Football Club I would like to seek Council's support for our 100 year celebrations which will be held on the 15<sup>th</sup> August 2026 at the Mukinbudin Hall.

We would like to request Council to consider waiving the charge for the hire of the large Marquee, the events kit and the tables and chairs from the Complex.

We are expecting in excess of 300 people and would like to utilise all the tables, chairs, heaters portable bar, and decorations from the events kit and the Complex to help us host this fantastic event.

The football club can provide help with the erection of the Marquee on the Thursday before the event if this will assist Council Staff.

This will be a fabulous event for not only the football club but also for Mukinbudin and one that we are very excited about.

We look forward to a favourable response

Kind Regards

Cameron White  
Co-ordinator – Mukinbudin Football Club 100-year celebrations

### **Officer Comment**

Given the significance of the occasion and the Football Club's long-standing contribution to the community, the request is considered reasonable.

It is understood that the Centenary Event will be a ticketed event, with ticket pricing structured on a cost-recovery basis. Council is also currently considering a separate financial request from the Football Club (Item 9.3.9), as part of the broader Football Club Centenary celebrations.

While the waiver of the large marquee and events kit hire fees represents a relatively minor financial impact in isolation, it should be considered in conjunction with the other requests for assistance associated with the Centenary event, to date. When combined, these requests represent a cumulative cost to Council, as follows:

Waive Memorial Hall 2 Day Hire	\$320	(Approved March 2026)
Broadcasting of Match	\$2,200	(See item 9.3.9)
Waive Large Marquee Hire	\$2,850	
Waive Events Kit	<u>\$550</u>	
Total Requested	\$5,920	

However, it is also recognised that the initiative aligns directly with the Shire's Integrated Strategic Plan and presents a valuable opportunity to support a significant milestone for the Football Club, while promoting community engagement and showcasing the event to a wider audience.

Standard conditions will apply to the use of the large marquee and it is recommended that the Football Club provide a minimum of four volunteers to assist with its erection and dismantling.

### **Consultation**

Tanika McLennan, Chief Executive Officer

Renee Jenkin, Deputy Chief Executive Officer

### **Strategic & Social Implications**

Integrated Strategic Plan 2025–2035

#### **Pillar 1: Economy**

- Outcome 2: A strong and diversified local economy.
  - Strategy 2.3: Support local events and initiatives that strengthen community identity and encourage visitation.

#### **Pillar 2: Community**

- Outcome 5: A connected, inclusive and vibrant community.
  - Strategy 5.2: Support community organisations and volunteers who deliver social, recreational and cultural activities.

### **Statutory Environment**

#### **6.12. Power to defer, grant discounts, waive or write off debts**

- (1) Subject to subsection (2) and any other written law, a local government may —
  - (a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or

- (b) waive or grant concessions in relation to any amount of money; or
- (c) write off any amount of money,

which is owed to the local government.

*\* Absolute majority required.*

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

*[Section 6.12 amended: No. 64 of 1998 s. 39.]*

### **Policy Implications**

Nil

### **Financial Implications**

Should the officer's recommendation be endorsed, it would result in a total foregone income of \$3,400.00 in total.

## **OFFICER RECOMMENDATION**

**Council Decision Number – 18 05 2026**

**Moved: Cr McGlashan**

**Seconded: Cr Dagelet**

**That the following fee be waived for the Mukinbudin Football Club Centenary Celebration event on Saturday August 15, 2026:**

<b>1 x Large Marquee hire</b>	<b>Total \$2,850.00 (inc GST)</b>
<b>1 x Events Kit hire</b>	<b>Total \$550.00 (inc GST)</b>

**Carried 5 / 2  
by Absolute Majority  
Cr Ventris & Cr Shadbolt Against**

**10. Elected Members Motions of which previous notice has been given**

10.1 Nil

**11. Urgent Business Approved by Person Presiding or by Decision**

11.1 Nil

**12. Closure of Meeting**

**12.1** The President thanked Elected Members and Staff for attending and declared the meeting closed at 3.42pm.