



Shire of Mukinbudin

Ordinary Meeting of Council

UNCONFIRMED MINUTES

Meeting was held in Council Chambers at
15 Maddock Street, Mukinbudin
Commencing at 1.00pm May 17th May 2022

Dirk Sellenger
CHIEF EXECUTIVE OFFICER



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ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.



Dirk Sellenger
CHIEF EXECUTIVE OFFICER

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- 10.1 Nil

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- 11.1 Nil

13. Closure of Meeting

- 13.1 Closure of Meeting

AGENDA

Agenda of the Ordinary Meeting of Council held in Council Chambers, Maddock Street, Mukinbudin on Tuesday 17th May 2022.

1. Declaration of Opening

The Shire President to declare the Meeting open at 1.00pm

2. Record of attendance, apologies, and approved leave of absence

2.1 Present:

Cr G Shadbolt	Shire President
Cr R Nicoletti	Deputy President
Cr G Bent	
Cr A Farina	
Cr C McGlashan	
Cr J Seaby	
Cr S Ventris	
Cr A Walker	

2.2 Staff:

Dirk Sellenger	Chief Executive Officer
Louise Sellenger	Manager of Corporate Services
Ed Nind	Finance Manager

2.3 Visitors:

Mrs Evelyn Comerford

2.4 Apologies:

Cr S Paterson

2.5 On leave of absence:

2.6 Applications for leave of absence:

Voting Requirement Simple Majority

OFFICER RECOMMENDATION

Council Decision Number – 01 05 2022

Moved: Cr Nicoletti Seconded: Cr Ventris

That Cr Seaby be granted leave of absence for the June 2022 Ordinary Meeting of Council.

Carried 8 / 0

3. Public Question Time (min 15 minutes)

3.1 Response to previous questions taken on notice.
Nil

3.2 Declaration of public question time opened (minimum 15 mins)
The Shire President to declare public question time open at 1.03pm.

Mrs Comerford asked what was happening with the development of the Mukinbudin Cemetery. President Shadbolt suggested that plan had been developed and that it was a matter of delivering on this project with an emphasis on the expansion of the niche wall which is currently very close to capacity.

The CEO added that several delays had unfortunately been experienced with regards to the Cemetery works and suggested that Council consider a visit the Cemetery with all Councillors and members of the Cemetery Committee at the conclusion of the May meeting. This was agreed to by Council and Mrs Comerford with the intention to visit the Cemetery at around 4.00pm.

3.3 Declaration of public question time closed

The Shire President to declare public question time closed at 1.27pm.

4. Declarations of Interest

Nil

5. Petitions, deputations, and presentations

5.1 Petitions

5.2 Deputations

5.3 Presentations

6. Announcements by the Presiding person without discussion

7. Confirmation of the Minutes of previous meetings

7.1 Confirmation of Minutes for the Ordinary Meeting of Council held on the 22nd March 2022

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION

Council Decision Number – 02 05 2022

Moved: Cr Farina Seconded: Cr Walker

That the Minutes of the Ordinary Meeting of Council held on the 22nd March 2022 be accepted as a true and correct record of proceedings.

Carried 8 / 0

8. Committee Meetings

8.1 Receipt of Minutes of Committee Meetings

- 8.1.1 NEWROC Council Meeting held 29th March 2022
[Attachment 8.1.1](#)
- 8.1.2 Wheatbelt North East SRRG Meeting held 4th March 2022
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- 8.1.3 NEWROC Executive Meeting held 29th April 2022
[Attachment 8.1.3](#)
- 8.1.4 Great Eastern Country Zone Meeting held 26th April 2022
[Attachment 8.1.4](#)

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION

Council Decision Number – 03 05 2022

Moved: Cr Ventris Seconded: Cr McGlashan

That the Minutes of the following committee meetings be received.

- **NEWROC Council Meeting held 29th March 2022;**
- **Wheatbelt North East SRRG Meeting held 4th March 2022;**
- **NEWROC Executive Meeting held 29th April 2022; and**
- **Great Eastern Zone Meeting held 26th April 2022.**

Carried 8 / 0

8.2 Recommendations from Committee Meeting for Council Consideration
Nil

9.1 MONTHLY INFORMATION REPORT

9.1.1 May 2022 Information Report	
Location:	Mukinbudin
File Ref:	ADM 360
Applicant:	Louise Sellenger, Manager of Corporate Services
Date:	12 May 2022
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

Summary

To allow Council to receive the Monthly Information Report including reports from Manager of Works, Manager of Corporate Services, Caravan Park Manager, Aquatic Centre Manager and Environmental Health Officer.

Background Information

Reports are presented to Council on operational matters within the Shire of Mukinbudin.

Officer Comment

Refer to Information Report.

Consultation

Dirk Sellenger – Chief Executive Officer
Tania Sprigg - Caravan Park Manager
Allan Ramsay – Environmental Health Officer
Simon Comerford – Aquatic Centre Manager

Statutory Environment Nil

Policy Implications Nil

Financial Implications Nil

OFFICER RECOMMENDATION

Council Decision Number – 04 05 2022

Moved: Cr Ventris

Seconded: Cr Seaby

That Council receive the May 2022 Information Report.

Carried 8 / 0

9.2 Finance Reports

9.2.1 List of Payments – March 2022	
Location:	Mukinbudin
File Ref:	ADM 007
Applicant:	Louise Sellenger – Manager of Corporate Services
Date:	4 th April 2022
Disclosure of Interest:	Nil
Responsible Officer:	Louise Sellenger – Manager of Corporate Services
Author:	Lucia Scari – Finance Officer
Voting Requirements	Simple Majority
Documents Attached	List of Payments – Municipal Account (5 pages) List of Payments – Restricted Muni Account (1 page) Corporate Credit Card Statement March 2022 (4 pages) Credit Card Summary March 2022 (1 page)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please see the Manager of Corporate Services prior to the meeting so that a researched answer may be provided.

Summary

List of payments made in March 2022 for endorsement by Council.

Background Information

A list of payments submitted to Council on 17th May 2022, for confirmation in respect of accounts already paid or for the authority to those unpaid. (Please refer to Payment listing submitted as a separate attachment).

Officer Comment

Standard process of obtaining Council endorsement of payments.

Strategic & Social Implications

N/A

Consultation

N/A

Statutory Environment

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

Policy Implications

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

Financial Implications

All payments have been made in accordance with the 2021/2022 Budget.

OFFICER RECOMMENDATION

Council Decision Number – 05 05 2022

Moved: Cr Farina

Seconded: Cr Bent

That the list of payments made in March 2022, be endorsed for payment.

Municipal Fund:

Muni EFTs	EFT 6933	to	EFT 7013	\$601,230.54
Muni Cheques	Chq 31923	to	Chq 31924	\$1,801.30
Muni Direct Debits (Superannuation, loans, leases)	DD 8824.1	to	DD 8924.10	\$48,605.03
Pays on (Not included on payment listing)	02/03/22 & 16/03/22 & 30/03/22			\$130,380.39
<hr/>				
Total Municipal Funds				\$782,017.26

Restricted Muni Fund:

RMF EFTs	EFT -	to	EFT -	\$0.00
RMF Cheques	Chq -	to	Chq -	\$0.00
RMF Direct Debits	DD 8821.1	to	DD 8933.1	\$57,685.25
<hr/>				
Total Restricted Muni Funds				\$57,685.25

Carried 8 / 0

9.2.2 Monthly Statement of Financial Activity Report – 31 March 2022	
Location:	Mukinbudin
File Ref:	ADM 005
Applicant:	Edward Nind – Finance Manager
Date:	11 May 2022
Disclosure of Interest:	Nil
Responsible Officer	Edward Nind – Finance Manager
Author:	Edward Nind – Finance Manager
Voting Requirements	Simple Majority
Documents Attached	Statement of Financial Activity – For the period ended 31 March 2022 (23 Pages) Schedules 2 to 14 For the period 1 July 2021 to 31 March 2022 (97 Pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please discuss these queries with the Finance Manager so that a researched answer may be provided for you.

Summary

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management Regulations 1996)*.

The Monthly Statement of Financial Activity Report attached for consists of;

Statement of Financial Activity comprising:

1. Acquisition of Assets
2. Disposal of Assets
3. Information on Borrowings
4. Reserves
5. Net Current Assets
6. Rating Information
7. Restricted Municipal and Trust Funds
8. Operating Statement
9. Statement of Financial Position
10. Financial Ratios
11. Grants Revenue
12. Bank Balances & Investment Information

Schedules 2 - 14

Background Information

The new Australian Accounting Standards have been applied to this report to recognise unspent grants as liabilities and Right Of Use (ROU) asset lease liabilities.

Where the income shown could be less than the full income received because some of the income had been recorded as a liability this information is shown on the line below the income line in the schedules.

Unspent grants and prepayments received are identified in Note 5. "Net Current Assets " in the Statement of Financial Activity.

The NRM Grant conditions required us to recognise interest on the unspent grant.

Officer Comment

The "Original Budget", was adopted on 17 August 2021, is based on a surplus carried forward of \$1,022,592 using end of year figures at the time of estimating.

The "Actual" brought forward surplus from 2020/2021 is \$989,271. This is the final audited figure. This is reduction to the brought forward surplus of \$33,321 from the surplus upon which the budget was based. There were many factors contributing to this and the detail can be seen in Note 5. of the Financial Statements.

Given the magnitude of this change it has been addressed this in the Mid Year Review to reduce the possibility of a deficit position at the end of the 2021-2022 financial year.

The "Amended Budget" figures are those adopted by council on 22 March 2022.

At 31 March 2022 the end of month position is a surplus of \$989,271.

In early June 2021 we received advance Financial Assistant Grant payments for the 2021-2022 financial year, \$593,490 of general purpose funding and \$307,024 of road funding making a total of \$900,514. These figures were based on "approximately half" of the Commonwealth Government funding pool which subsequently changed.

The reported variances are those to the Year To Date (YTD) "Amended Budget" at the time of writing.

The text included in the "Budget Text and Other Information" is largely that from the "Original Budget"

The Grants Revenue report within the Statement of Financial Activity has been adjusted to include income in prior years and brought forward as a liability that was expected to be spent in the current year. This amount is included in the first quarter figures where appropriate.

Strategic & Social Implications

N/A

Consultation

N/A

Statutory Environment

General Financial Management of Council, Council 2021/22 Budget (Pending Adoption), *Local Government (Financial Management) Regulations 1996*, r34, *Local Government Act 1995*, section 6.4.

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council.

Council adopted a policy on 17 August 2021 that the material variation be set at \$10,000 and 10%.

Financial Implications

There is no direct financial implication in relation to this matter.

OFFICER RECOMMENDATION

Council Decision Number – 06 05 2022

Moved: Cr Bent

Seconded: Cr McGlashan

That Council:

Adopt the Monthly Financial Report for the period ending 31 March 2022 and note any material variances greater than \$10,000 and 10%.

Carried 8 / 0

9.2.3 List of Payments – April 2022	
Location:	Mukinbudin
File Ref:	ADM 007
Applicant:	Louise Sellenger – Manager of Corporate Services
Date:	17 th May 2022
Disclosure of Interest:	Nil
Responsible Officer:	Louise Sellenger – Manager of Corporate Services
Author:	Lucia Scari – Finance Officer
Voting Requirements	Simple Majority
Documents Attached	List of Payments – Municipal Account (5 pages) List of Payments – Restricted Muni Account (1 page) Corporate Credit Card Statement April 2022 (4 pages) Credit Card Summary April 2022 (1 page)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please see the Manager of Corporate Services prior to the meeting so that a researched answer may be provided.

Summary

List of payments made in April 2022 for endorsement by Council.

Background Information

A list of payments submitted to Council on 17th May 2022, for confirmation in respect of accounts already paid or for the authority to those unpaid. (Please refer to Payment listing submitted as a separate attachment).

Officer Comment

Standard process of obtaining Council endorsement of payments.

Strategic & Social Implications

N/A

Consultation

N/A

Statutory Environment

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

Policy Implications

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

Financial Implications

All payments have been made in accordance with the 2021/2022 Budget.

OFFICER RECOMMENDATION

Council Decision Number – 07 05 2022

Moved: Cr Farina

Seconded: Cr Nicoletti

That the list of payments made in April 2022, be endorsed for payment.

Municipal Fund:

Muni EFTs	EFT 7014	to	EFT 7094	\$147,994.45
Muni Cheques	Chq 31925	to	Chq 31925	\$18,452.75
Muni Direct Debits (Superannuation, loans, leases)	DD 8971.1	to	DD 9015.10	\$21,730.92
Pays on (Not included on payment listing)	13/04/2022 & 27/04/2022			\$84,848.58
<hr/>				
Total Municipal Funds				\$273,026.70

Restricted Muni Fund:

RMF EFTs	EFT 7015	to	EFT 7097	\$2,921.66
RMF Cheques	Chq -	to	Chq -	\$0.00
RMF Direct Debits	DD 8950.1	to	DD 9033.1	\$23,651.25
<hr/>				
Total Restricted Muni Funds				\$26,572.91

Carried 8 / 0

9.2.4 Monthly Statement of Financial Activity Report – 30 April 2022	
Location:	Mukinbudin
File Ref:	ADM 005
Applicant:	Edward Nind – Finance Manager
Date:	10 May 2022
Disclosure of Interest:	Nil
Responsible Officer	Edward Nind – Finance Manager
Author:	Edward Nind – Finance Manager
Voting Requirements	Simple Majority
Documents Attached	Statement of Financial Activity – For the period ended 30 April 2022 (23 Pages) Schedules 2 to 14 For the period 1 July 2021 to 30 April 2022 (97 Pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please discuss these queries with the Finance Manager so that a researched answer may be provided for you.

Summary

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management Regulations 1996)*.

The Monthly Statement of Financial Activity Report attached for consists of;

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1. Acquisition of Assets
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3. Information on Borrowings
4. Reserves
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6. Rating Information
7. Restricted Municipal and Trust Funds
8. Operating Statement
9. Statement of Financial Position
10. Financial Ratios
11. Grants Revenue
12. Bank Balances & Investment Information

Schedules 2 - 14

Background Information

The new Australian Accounting Standards have been applied to this report to recognise unspent grants as liabilities and Right Of Use (ROU) asset lease liabilities.

Where the income shown could be less than the full income received because some of the income had been recorded as a liability this information is shown on the line below the income line in the schedules.

Unspent grants and prepayments received are identified in Note 5. "Net Current Assets " in the Statement of Financial Activity.

The NRM Grant conditions required us to recognise interest on the unspent grant.

Officer Comment

The "Original Budget", was adopted on 17 August 2021, is based on a surplus carried forward of \$1,022,592 using end of year figures at the time of estimating.

The "Actual" brought forward surplus from 2020/2021 is \$989,271. This is the final audited figure. This is reduction to the brought forward surplus of \$33,321 from the surplus upon which the budget was based. There were many factors contributing to this and the detail can be seen in Note 5. of the Financial Statements.

Given the magnitude of this change it has been addressed this in the Mid Year Review to reduce the possibility of a deficit position at the end of the 2021-2022 financial year.

The "Amended Budget" figures are those adopted by council on 22 March 2022.

In early June 2021 we received advance Financial Assistant Grant payments for the 2021-2022 financial year, \$593,490 of General Purpose Funding and \$307,024 of Road funding making a total of \$900,514. These figures were based on "approximately half" of the Commonwealth Government funding pool which subsequently changed.

In April 2022 we received advance Financial Assistant Grant payments for the 2022-2023 financial year, \$795,252 for General Purpose Funding and \$502,419 for Roads making a total of \$1,297,671.

These figures were based on "... *approximately 75% of the total 2022-23 funding pool ...*". It is important to note that these advance payments do not reflect 75% of our local governments total 2022-23 grant allocation and we may receive an extremely limited or no quarterly payment in 2022-23.

The Commission is currently calculating the 2022-23 Notional Financial Assistance Grants and has advised that informal advice can be provided on request in the second half of June.

At 30 April 2022 the end of month position is a surplus of \$1,580,370, this included the \$1,297,671 advance Financial Assistant Grant payments for the 2022-2023 financial year.

Without these advance payments of \$1,297,671 the surplus brought forward would be \$282,699.

The reported variances are those to the Year to Date (YTD) "Amended Budget" at the time of writing.

The text included in the "Budget Text and Other Information" is largely that from the "Original Budget"

The Grants Revenue report within the Statement of Financial Activity has been adjusted to include income in prior years and brought forward as a liability that was expected to be spent in the current year. This amount is included in the first quarter figures where appropriate.

Strategic & Social Implications N/A

Consultation N/A

Statutory Environment

General Financial Management of Council, Council 2021/22 Budget (Pending Adoption), *Local Government (Financial Management) Regulations 1996, r34, Local Government Act 1995, section 6.4.*

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council.

Council adopted a policy on 17 August 2021 that the material variation be set at \$10,000 and 10%.

Financial Implications

There is no direct financial implication in relation to this matter.

OFFICER RECOMMENDATION

Council Decision Number – 08 05 2022

Moved: Cr Nicoletti Seconded: Cr Bent

That Council:

Adopt the Monthly Financial Report for the period ending 30 April 2022 and note any material variances greater than \$10,000 and 10%.

Carried 8 / 0

9.3 Chief Executive Officer's Reports

9.3.1 Council Members Fees 2022/23	
Location:	Mukinbudin
File Ref:	ADM 360
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	7 th April 2022
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Absolute Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

Council to consider and set the Members Sitting Fees and Allowances which are to be incorporated in the 2022/2023 Budget once endorsed.

Background Information

The Salary and Allowances Tribunal (SAT) set a Minimum and Maximum payment amount for four (4) Bands of Local Governments within Local Government which is determined by an annual review.

The latest determination was on 6th April 2022 with the Tribunal determining that the minimum and maximum allowance amount within each band would increase by 2.5%. This is the first increase in four years.

The Shire of Mukinbudin is deemed a Band 4 Council.

Officer Comment

The relevant Fees and Charges for Council Members set by SAT are detailed below.

6.4 Annual Attendance Fees In lieu of Council Meeting, Committee Meeting and Prescribed Meeting Attendance Fees

(1) The ranges of fees in Table 8 and Table 9 apply where a local government or regional local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98 of the LG Act, it will pay all council members who attend council, committee, or prescribed meetings an annual fee.

Table 8: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments

For a council member other than the mayor or president

For a council member who holds the office of mayor or president

Band	Minimum	Maximum	Minimum	Maximum
1	\$24,604	\$31,678	\$24,604	\$47,516
2	\$14,865	\$23,230	\$14,865	\$31,149
3	\$7,688	\$16,367	\$7,688	\$25,342
4	\$3,589	\$9,504	\$3,589	\$19,534

7.2 Annual Allowance for a Mayor, President or Chairman

(1) The ranges of allowances in Table 10 apply where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act.

(2) The range of allowances in Table 11 apply where a regional local government sets the amount of the annual local government allowance to which a chairman is entitled under section 5.98(5) of the LG Act.

(3) Despite the provisions of subsection (1), the Perth City Council is to set the amount of the annual local government allowance to which the Lord Mayor is entitled within the range of \$61,509 to \$137,268.

Table 10: Annual allowance for a mayor or president of a local government

For a mayor or president		
Band	Minimum	Maximum
1	\$52,539	\$91,997
2	\$15,761	\$64,938
3	\$1,051	\$37,881
4	\$526	\$20,565

Current (2021/2022) Shire of Mukinbudin - Elected Members Fees and Allowances

President Allowance	\$ 10,200.00
Deputy President Allowance	\$ 2,520.00 *
Annual Attendance Fee (all 9 Members)	\$ 3,660.00

** Deputy President Allowance is linked to 25% of President Allowance and cannot be altered by the Council.*

Whilst the Tribunal has increased the fees and allowances Council is permitted to set any amount providing the maximum amount indicated in Band 4 above is not exceeded. The Officer recommendation below has allowed for a nominal 2.5% increase in all the allowances.

Strategic & Social Implications

2018-2028 Strategic Community Plan

Outcome 4.1 – Provide good strategic decision making, governance, leadership, and management.

4.1.1 Manage the organisation in a transparent and accountable manner.

Consultation

Salary and Allowances tribunal

Statutory Environment

Local Government Act 1995, section 5.98A, 5.99 & 5.99A

5.98A. Allowance for deputy mayor or deputy president

- (1) A local government may decide* to pay the deputy mayor or deputy president of the local government an allowance of up to the percentage that is determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).

** Absolute majority required.*

- (2) An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under section 5.98.

[Section 5.98A inserted: No. 64 of 1998 s. 37; amended: No. 2 of 2012 s. 15.]

5.99. Annual fee for council members in lieu of fees for attending meetings

A local government may decide* that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings —

- (a) the annual fee determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B; or
- (b) where the local government has set a fee within the range for annual fees determined by that Tribunal under that section, that fee.

** Absolute majority required.*

[Section 5.99 amended: No. 2 of 2012 s. 16.]

5.99A. Allowances for council members in lieu of reimbursement of expenses

- (1) A local government may decide* that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all eligible council members —
 - (a) the annual allowance determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B for that type of expense; or
 - (b) where the local government has set an allowance within the range determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B for annual allowances for that type of expense, an allowance of that amount,

and only reimburse the member for expenses of that type in excess of the amount of the allowance.

** Absolute majority required.*

Policy Implications

Policy 1.3 'President's Allowance' and Policy 1.4 'Councillor Attendance Fees' indicates that the fees are to be set prior to the annual budget deliberations.

Financial Implications

The Fees and Allowances of Elected Members set by Council will be incorporated into the 2022/2023 Budget.

OFFICER RECOMMENDATION

Council Decision Number – 09 05 2022

Moved: Cr Farina

Seconded: Cr Walker

That Council endorse the following Elected members Fees and Allowances payments.

Presidents Allowance	\$10,455
Deputy President's Allowance	\$2,613.75 *set at 25% of the President's Allowance.
Members Annual Fee	\$3,751.50
Annual Communication Allowance	\$522.75
Travel as per Council policy No. 1.8	

Carried 8 / 0

9.3.2 Shire of Mukinbudin – Policy Manual Annual Review 2022	
Location:	Shire of Mukinbudin
File Ref:	ADM 360
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	10 th May 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Acting Chief Executive Officer
Voting Requirements	Absolute Majority
Documents Attached	Shire of Mukinbudin Policy Manual (223 pages)
Documents Tabled	Nil

Summary

It is necessary for the Council to review its Shire of Mukinbudin Policy Manual in the 2022/2023 year.

NB: To ensure the Shire meets its statutory compliance obligations this item must be adopted no later than the June 2022 Council Meeting. (Please refer to Policy Manual submitted as a separate attachment.)

Background

The Shire of Mukinbudin Policy Manual was last reviewed by Council on 18th May 2021. Council Policy currently states the following regarding the Policy Manual.

Policy Number: 1.1.8 Policy Change and Review

Policy Statement

- (1) That policies of Council be fully reviewed within 6 months of each Ordinary Local Government Election.*
- (2) New policies or changes to existing policy be made only by notice of motion or as a specific agenda item.*
- (3) All changes of policy be issued to Policy Manual holders for Manual update.*

Purpose

To provide for the periodic review of policies and provide a process under which new policies and amendments will not be made 'on the run'.

Council made the following additions to the Policy Manual during the 2021/22 year:

- 1.20 Appointment of Acting Chief Executive Officer
- 1.21 Code of Conduct – Complaints Handling
- 7.10 Mukinbudin Caravan Park Free Aquatic Centre Access
- 2.10 Aquatic centre Access – Mukinbudin District High School
- 2.11 Aquatic Centre Access – Vacation Swimming Lessons
- 5.21 Plant, Equipment and Vehicle Replacement

Council also made amendments to existing Policies during the 2021/22 year as follows:

- 7.7 Mukinbudin Caravan Park Overflow
- 5.4 Hire of Shire Plant
- 3.5 Purchasing

Officer Comment

Some minor changes have been made to the policy manual in relations to the position titles of relevant staff.

Strategic & Social Implications

2018-2028 Strategic Community Plan

Outcome 4.1 – Provide good strategic decision making, governance, leadership, and professional management

4.1.2 Manage the organisation in a transparent and accountable manner

Statutory Environment

Local Government Act 1995

Local Government Legislation Amendment Act 2019

Policy Implications

Updated Policy Manual

Financial Implications

Nil

OFFICER RECOMMENDATION

Council Decision Number – 10 05 2022

Moved: Cr Walker

Seconded: Cr Farina

That Council adopts the reviewed Shire of Mukinbudin Policy Manual as presented.

Carried: 8 / 0

9.3.3 Shire of Mukinbudin – Delegated Authority Register Annual Review	
Location:	Mukinbudin
File Ref:	ADM 309
Applicant:	Dirk Sellenger; Chief Executive Officer
Date:	8 th April 2022
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger; Acting Chief Executive Officer
Author:	Dirk Sellenger; Acting Chief Executive Officer
Voting Requirements:	Absolute Majority
Documents Attached:	Shire of Mukinbudin Delegated Authority Register (34 pages)
Documents Tabled:	Nil

Summary

To present Council a request to review and adopt the Shire of Mukinbudin Delegated Authority Register for 2022/2023.

NB: To ensure the Shire meets its statutory compliance obligations this item must be adopted no later than the June 2022 Council Meeting or it may potentially be identified by Councils auditors as a matter of Non-Compliance (Please refer to reviewed and amended Delegations Register submitted as a separate attachment).

Background

Under the *Local Government Act 1995* there are basically two types of delegations Council may make:

- Delegations to a Committee of Council or
- Delegations to the CEO

Other Delegations made under the *Bush Fires Act 1954*, *Building Act 2011*, *Health Act 1911* and *Food Act 2008*.

- Delegations to Others such as Chief Bush Fire Control Officer

Section 5.8 of the *Local Government Act 1995* deals with Delegations to Committees of Council. Currently the Shire of Mukinbudin only has an Audit Committee that it may wish to delegate to.

The Shire of Mukinbudin Register of Delegations is attached as a separate attachment and was last reviewed on 18th May 2021. Section 5.46 (1) & (2) requires the Register of Delegations to be reviewed annually.

The *Local Government Act 1995* states the following for delegations to Committees of Council:
Subdivision 2 — Committees and their meetings

5.8. *Establishment of committees*

A local government may establish* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

* *Absolute majority required.*

5.16. *Delegation of some powers and duties to certain committees*

(1) Under and subject to section 5.17, a local government may delegate* to a committee any of its powers and duties other than this power of delegation.

* *Absolute majority required.*

(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

(3) Without limiting the application of sections 58 and 59 of the *Interpretation Act 1984* —

(a) a delegation made under this section has effect for the period of time specified in the delegation or if no period has been specified, indefinitely; and

(b) any decision to amend or revoke a delegation under this section is to be by an absolute majority.

(4) Nothing in this section is to be read as preventing a local government from performing any of its functions by acting through another person.

5.17. *Limits on delegation of powers and duties to certain committees*

(1) A local government can delegate —

(a) to a committee comprising council members only, any of the council's powers or duties under this Act except —

(i) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government; and

(ii) any other power or duty that is prescribed;

and

(b) to a committee comprising council members and employees, any of the local government's powers or duties that can be delegated to the CEO under Division 4; and

(c) to a committee referred to in section 5.9(2)(c), (d) or (e), any of the local government's powers or duties that are necessary or convenient for the proper management of —

(i) the local government's property; or

(ii) an event in which the local government is involved.

(1) A local government cannot delegate any of its powers or duties to a committee referred to in section 5.9(2)(f).

The *Local Government Act 1995* states the following for delegations to the CEO:

5.42. *Delegation of some powers and duties to CEO*

(1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —

- (a) this Act other than those referred to in section 5.43; or
- (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

** Absolute majority required.*

(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

[Section 5.42 amended by No. 1 of 1998 s. 13; No. 28 of 2010 s. 70.]

5.43. *Limits on delegations to CEO*

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (ha) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;
- (h) any power or duty that requires the approval of the Minister or the Governor;
- (i) such other powers or duties as may be prescribed.

[Section 5.43 amended by No. 49 of 2004 s. 16(3) and 47; No. 17 of 2009 s. 23.]

5.44. *CEO may delegate powers and duties to other employees*

- (1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —
 - (a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and
 - (b) the exercise of that power or the discharge of that duty by the CEO's delegate,

are subject to any conditions imposed by the local government on its delegation to the CEO.

- (4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.
- (5) In subsections (3) and (4) —
conditions includes qualifications, limitations or exceptions.
[Section 5.44 amended by No. 1 of 1998 s. 14(1).]

5.45. Other matters relevant to delegations under this Division

- (1) Without limiting the application of sections 58 and 59 of the *Interpretation Act 1984* —
 - (a) a delegation made under this Division has effect for the period of time specified in the delegation or where no period has been specified, indefinitely; and
 - (b) any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.

5.46. Register of, and records relevant to, delegations to CEO and employees

- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
- (3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Audit Committee

7.1B. Delegation of some powers and duties to audit committees

- (1) Despite section 5.16, the only powers and duties that a local government may delegate* to its audit committee are any of its powers and duties under this Part other than this power of delegation.

** Absolute majority required.*

- (2) A delegation to an audit committee is not subject to section 5.17.

[Section 7.1B inserted by No. 49 of 2004 s. 5.]

Comment:

The Chief Executive Officer has reviewed the Register of Delegations and recommends the following changes

Local Government Act Delegations

No 1 Implementation of the Budget

5. amended Works Supervisor to Manager of Works

No 4 Investment of Surplus Funds
Policy Number changed to 3.4

No 5 Make payments from the Municipal Fund and Trust Fund
Policy Number changed to 3.6

No 10 Write-off of Debts
Update Deputy Chief Executive Officer to Manager of Finance

Building Act
Remove motion to authority PEHO Jillian Goldacre

No 43 Dog Act 1976
Update Works Supervisor to Manager of Works
Update Finance & Administration Manager to Manager of Corporate Services

No 44 Cat Act 2011
Update Works Supervisor to Manager of Works
Update Finance & Administration Manager to Manager of Corporate Services

This matter is presented to Council to consider adopting the reviewed Delegated Authority register to ensure the Shire of Mukinbudin meets its Statutory Compliance responsibilities.

Financial Implications

Nil

Statutory Environment:

Local Government Act 1995

Policy Implications

Nil

Consultation:

Nil

Financial Implications

Nil

OFFICER RECOMMENDATION

Council Decision Number – 11 05 2022

Moved: Cr Ventris

Seconded: Cr McGlashan

That Council adopts the reviewed Register of Delegations as presented 17th May 2022.

Carried 8 / 0

9.3.4 Local Roads and Community Infrastructure Phase Three Funding	
Location:	Mukinbudin
File Ref:	ADM
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	17 th March 2022
Disclosure of Interest:	Cr Seaby – Impartially
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

To allow Council to allocate surplus funds from Phase 3 of the Local Roads and Community Infrastructure (LRCI) funding.

Background Information

As a form of COVID-19 stimulus funding the Federal Government introduced the Local Roads and Community Infrastructure funding (LRCI) in mid-2020. The previous allocation of funds by the Council towards the Streetlight upgrade Project in Memorial Avenue and Ferguson Street was recently rejected by the funding body due to the fact the lights will not be owned by the Shire upon completion which is non-compliant under LRCI funding guidelines. In the case of the Hockey Field lights these will be 100pc Shire owned upon completion and as such will be deemed eligible for this funding.

Officer Comment

A project that hasn't been considered recently but has been on the planning stage since 2018 is the next stage of the improvement to the Hockey Field lighting. The big lighting tower was installed in 2018, at this time allowing for future lighting upgrades additional cabling was run down the east and western sides of the field for the future install of lighting towers when funding allowed.

A letter for the Mukinbudin Hockey Club was received recently as follows:

Subject: *Request for support for Lighting at Hockey Field*

Good morning Dirk,

I am writing to request financial assistance from the Council, regarding the upgrade of the two light towers at the Mukinbudin hockey field.

The light tower and lighting that was put in place a couple of years ago has made a huge improvement to training and the ability to see a lot better. It would be great to have support from the Shire of Mukinbudin in going forward with the upgrade. Unfortunately, even with the improved light, we still have a lot of shadows as the older two light towers do not provide the same intensity of lighting as the new one.

We appreciate and are very grateful for all that you have done in the past, and continue to do so each season.

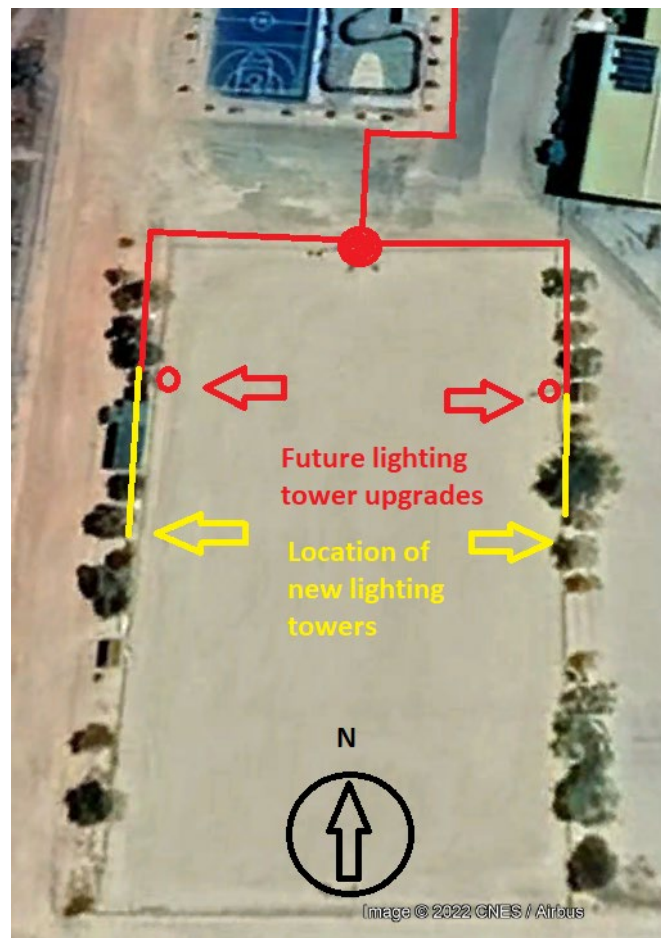
If you wish to discuss this further, please contact me on this email or by phone - 0417946711.

Regards

Ellen White
Mukinbudin Hockey Club - President

The \$21,000 that is available via LRCI funding will not be enough to cover the full cost of the project but this comment is made purely on the fact the installation of the light tower in 2018 cost \$18,180, however this work included the additional wiring to allow for the future upgrade as planned at the time. Until new quotes are requested and received the exact cost of the upgrade isn't accurately known however given the cost increases in recent years it is unlikely to cost any less than \$40,000 for the supply and installation of two new lighting towers equal in height, specification and LUX output to the lights installed in March 2018 and part funded by the Department of Sport and Recreation CSRFF.

Department of Sport & Recreation have funding available but the guidelines for this funding stipulate that LUX levels must meet the sporting Code Australian Standards. This would mean that the Mukinbudin dirt hockey field would need to be lite to the equivalent standard as a professional Hockey Stadium. So at this stage to improve field lighting the Local Roads and Community Infrastructure funding may be our only opportunity to allow for this upgrade to take place at this time.



Strategic & Social Implications

Council and the Community pride themselves on quality sporting facilities in Mukinbudin. Whilst existing lighting allow for Hockey training at night upgrading the two lighting towers on the east and west would significantly improve LUX levels and is considered a worthwhile and long-term improvement for the Mukinbudin Hockey Club.

Consultation

Mukinbudin Hockey Club President – Ellen White
KTY Electrical – Installer of lighting tower in 2018

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The allocation of the final \$21,000 (twenty-one thousand) of remaining Phase 3 (LRCI) funding as well as a budget allocation in the 2022/2023 year of approximately \$16,000 for the installation of two lighting towers to allow for the Hockey Field lighting upgrade works to be completed in the 2022/2023 financial year.

Subject to financial support by the Council the Hockey Club is willing and able to make a financial contribution of up to \$5,000 (five thousand dollars) towards the lighting upgrade project.

OFFICER RECOMMENDATION

Council Decision Number – 12 05 2022

Moved: Cr Nicoletti

Seconded: Cr Walker

That Council allocate the remaining \$21,000 of phase 3 Local Roads and Community Infrastructure funding (LRCI) for the part funding of the upgrading of the Hockey field lighting towers.

That Council make an allowance of \$16,000 of own source funding in the Draft 2022/2023 Budget year for the upgrade of the lighting towers associated with the Hockey Field, being a total Budget allocation of \$42,000 including a \$5,000 financial contribution by the Mukinbudin Hockey Club with the final total Budget figure and Councils own source funding amount to be amended once accurate quotes for the installation of the two additional towers in the 2022/2023 financial year are received.

**Carried 7 / 1
Cr Ventris against**

9.3.5 Barbalin Water Use Agreement	
Location:	Mukinbudin
File Ref:	ADM
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	16 th May 2022
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Water Supply Agreement (15 Pages)
Documents Tabled	Nil

Summary

To allow Council to formally consider the proposal to have access to the Barbalin Water supply for a charge of 34.56 cents per KL.

Background Information

Staff applied for and were successful securing a \$100,000 grant from Department of Water and Environmental Regulations (DWER) to install a pipeline between Barbalin and the Mukinbudin Townsite to reduce the reliance on scheme water during the peak of the summer months, December to March. Staff have met with Water Corporation Staff a number of times to discuss the water access agreement as the Water Corporation had concerns with Shire staff and or Contractors accessing the site etc. It was agreed that it would be beneficial for both parties that the Shire does not have a land access agreement, only a water access agreement which simplifies this arrangement considerably.

It was unfortunate that throughout the project there was no mention whatsoever of the fact the Shire would be charged for the water from Barbalin and it was always the understanding this was a free water source. At effectively the 11th hour of the project we were advised that the Shire would be charged an amount of 34 cents per KL. This proposed charge threatened to jeopardise the entire project, a \$250,000 investment in the project with a lengthy payback period estimated to be approximately 10 years is increased to approximately 13 years with the proposed charge.

The matter was considered by Council at the February 2022 Ordinary Meeting of Council and Council resolved as follows:

COUNCIL DECISION

Council Decision Number – 10 02 2022

Moved: Cr Bent

Seconded: Cr McGlashan

That Council accept the water access agreement between the Water Corporation and the Shire for the supply of water from the Barbalin Dam at a charge of 34.56 (thirty four point five six) cents per kilolitre and a maximum annual allocation of not less than 100,000kl per year.

That council continue to lobby for the lowering or elimination of water costs from Barbalin Dam catchment.

Carried 9 / 0

The Water Access Agreement was reviewed and a number of issues were identified. The issues were raised with Water Corporation. Water Corporation's response did not include any alterations to the proposed agreement. Here is the relevant email correspondence:

Good morning Dylan,

I trust you had a nice weekend. No doubt you too are enjoying the cooler weather

*See below responses (in **GREEN**) to the queries you raised on Friday last week.*

Cheers

Kath

Kathy Balt

*Snr Adv - Customer & Stakeholder
Goldfields & Agricultural Region*



watercorporation.com.au



From: Dylan Copeland <nrmo@icloud.com>

Sent: Friday, 11 March 2022 1:37 PM

To: Kathy Balt <Kathy.Balt@watercorporation.com.au>

Cc: Dirk Sellenger <ceo@mukinbudin.wa.gov.au>

Subject: Re: BARBALIN

Hi Kathy,

I think that whatever you had going on that day was far more important than my few questions. I hope everything is going okay.

That being said, here are my questions.

The main question is regarding the annual entitlement [mostly in section 5(a) but it does also get mentioned in section 16(a)(i) and (ii)].

I think Dirk sent you the Council resolution regarding accepting the charge of 34.56 cents per KL, in which they also express their desire for an annual entitlement of 100,000 KL. The figure of 40,000 KL/year does not seem to be a binding target as the agreement states that Water Corporation do not have to supply that amount of water if it is not available and the agreement also sets the rate at 34.56 cents per KL for surplus water use (i.e., amounts over the 40,000 KL). So this figure of 40,000 KL does not seem to be either a guaranteed minimum or a hard maximum. So with that in mind, my questions are:

1. How was the figure of 40,000 KL arrived at?
2. Is it possible to increase this?

Realistically, we are not going to be in a position to use 100,000 KL for a while but I think it would give us more certainty in planning future water uses.

- **Water Corporation don't have any reliable (historic) data to be able to suggest what volume of water we could guarantee to the Shire. This supply of water is essentially on an 'as is, where is, as available from the Dam' basis - without all the legal formalities and conditions being put into the contract. If Council is looking for high certainty of water availability or supply reliability, and not reliant on rainfall, they will need to arrange for scheme water augmentation, which will cost significantly more than 34.56 c/KL.**

- **The 40,000 KL was initially discussed with you and/or Dirk and further discussions with our operating and asset management people indicated that that level of supply is achievable (always dependent on rainfall though).**

- **The agreement allows for the Shire to take in excess of the annual entitlement and it will be charged at 34.56 c/KL. There is no fixed charge commitment, it is all volumetric (what you take, you pay for). This ensures we stay consistent with other disused dam agreements we have in place with Shires across the state.**

The next item is section 4(b)(v): "the Buyer must not supply or sell to a third party, any Water supplied without the Corporation's written consent[.]" Once again, we have no definite use cases at this stage, but some of the ideas that were floated involved being potentially able to attract industries to town or to green areas around the town for which the Shire does not have responsibility. My question at this stage is, what would be required for the Shire to supply any of the water to a third party? I understand what that clause is doing in the agreement and I don't expect carte blanche to supply water to third parties, but I would like some understanding around what this might look like in order to give us some confidence with future planning.

- **The Shire may request the Corporation in writing to take and supply or sell to third parties but the Corporation will have to provide consent. The information we would ask would be the purpose of selling the water, how will it be used, who will take it, what is the end use, how will it be taken. We would also request that the Shire would indemnify the Corporation for any misuse of**

non-potable water, indemnify the Corporation for potential litigations, liabilities, potential losses, may it be direct or consequential as a result of a transfer/sale to a third party. This would be assessed at the time the request is made. There may be a requirement for an agreement to be put in place if this is the direction the Shire would like to proceed in the future.

The final point regarding the Water Supply Agreement is regarding section **12 Termination Date**. I understand that contracts need to have start and finish dates, but we would like a little bit more certainty for our longer term planning. Once again, it is my understanding that the term of fifteen years is not a fast-binding clause. Partly because there is no guarantee to actually supply any water in the first place, but also because it is my understanding that based on the "Additional Terms and Conditions" Water Corporation has plenty of scope to end the supply if something changes. In summary, the term of 15 years makes me slightly uneasy but at the same time I accept that that is not an actual guarantee either. Is it possible to push the termination date out to 30 years from the commencement date?

- **Water Corporation does not enter into water use agreements for longer than 15 years. Commercially this does not work for us as future plans on the asset may change. We would always discuss agreement renewals prior to expiry but to stay consistent with the framework we have in place, the common practice is to stick with terms of 10-15 years. To stay consistent with our Major Consumers Framework we have agreed to a 15 year term for water extraction from Barbalin Dam.**

One other item I think needs addressing, but is probably outside of the scope of this agreement, is regarding access to the site. Initially we will obviously need access for the purposes of installing the pipework as well as repairing sections of the rock catchment wall. I imagine that we will require some kind of continued access agreement for any repairs and/or maintenance.

- **The Water Supply Agreement is the intended instrument to provide access to the site as we are unable to grant a specific access licence due to it being a Crown Reserve with no powers to lease.**

- **You will be able to liaise directly with our Operations Manager (Lyndon Clark) from our Merredin depot regarding access to the site.**

Those are the main points for now. Thanks, Kathy.

Kind regards,
Dylan Copeland

NRM CONSULTANT
nrmo@icloud.com

Officer Comment

Despite the late announcement of the proposed charge this doesn't change the fact that 34 cents per KL is an attractive proposition compared to the charge of \$2.72 per KL the Shire currently pays for water used for recreational purposes and even if the payback period was 15 or 20 years once this infrastructure is in place and working, provided the water access agreement is not withdrawn this will provide the Shire with a very valuable non potable supply into the future.

The Water Access Agreement is very much provided by Water Corporation in "as is" condition.

Strategic & Social Implications

Nil

Consultation

Staff – Water Corporation

Staff – Department of Water and Environmental Regulation

Councillors

Dylan Copeland – NRMO

Statutory Environment

Local Government Act 1995,

Local Government (Administration) Regulations 1996 Reg 12

Policy Implications

Nil

Financial Implications

Nil

OFFICER RECOMMENDATION

Council Decision Number – 13 05 2022

Moved: Cr Ventris

Seconded: Cr Farina

That Council accept the water access agreement between the Water Corporation and the Shire as presented.

Carried 8 / 0

9.3.6 Pets at Shire Rental Properties	
Location:	Various Locations – Mukinbudin Townsite
File Ref:	ADM
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	17 th May 2022
Disclosure of Interest:	
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

To allow Council to consider the keeping of pets at various Shire owned rental properties.

Background Information

The Shire owns and is responsible for a number of rental properties (approximately 28), some of which are potentially not appropriate for the keeping pets. This may be because of the location of the property, the size of the property or inadequate fencing to prevent animals from escaping.

Officer Comment

If supported the CEO will carry out a review of all properties owned and managed by the Shire to determine the suitability of keeping pets at the property to allow for Council to consider a new policy in the future.

Strategic & Social Implications

Roaming dogs can quickly become a social problem if left uncontrolled. Whilst Mukinbudin sometimes has an issue with roaming dogs staff ensure these are dealt with quickly and firmly as allowable under the Dog Act 1976.

Consultation

WA Ranger Services

Statutory Environment

Local Government Act 1995

Policy Implications

New Policy

Financial Implications

The cost of managing roaming dogs can be considerable, often these are dealt with on weekends which requires the payment of minimum callout payments and or overtime wage rates.

OFFICER RECOMMENDATION

Council Decision Number – 14 05 2022

Moved: Cr Ventris

Seconded: Cr McGlashan

That Council request the CEO to conduct a review all shire rental properties to determine if they are suitable for the keeping of animals. Based on these findings to allow for a new policy to be developed (if considered necessary) to be formally considered by Council at the June 2022 meeting if required.

Carried: 8/0

11. Elected Members Motions of which previous notice has been given

11.1 Nil

12. Urgent Business without notice (with the approval of the President or majority of Council)

12.1 Nil

13. Closure of Meeting

13.1 The Chairperson thanks Elected Member and Staff for attending and declared the meeting closed at 2.42pm.