



WHEATBELT NORTH-EAST SRRG



Chairperson:

Cr E C'Connell

Secretary: Mr R Munns

Deputy Chairman:

Cr G Waters

R Munns Engineering Consulting Services

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Unconfirmed Minutes of the Sub Regional Road Group meeting held via Zoom Video Conference on Monday the 4th February 2022 commencing at 9.00 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 9.00 am and welcomed everyone in attendance.

2. ATTENDANCE/APOLOGIES

Attendance

Cr Eileen O'Connell	Shire of Nungarin	(Chairperson & Voting Delegate)
Cr Geoff Waters	Shire of Trayning	(Voting Delegate)
Cr Romina Nicoletti	Shire of Mukinbudin	(Voting Delegate)
Cr Karen Day	Shire of Westonia	(Voting Delegate)
Cr Wayne Della Bosca	Shire of Yilgarn	(Voting Delegate)
Cr Tanya Gibson	Shire of Mt Marshall	(Voting Delegate)
Cr Steve Gamble	Shire of Wyalkatchem	(Voting Delegate)
Cr Nick Chandler	Shire of Koorda (joined at 9.02 am)	(Voting Delegate)
Cr Emma Holdsworth	Shire of Wyalkatchem	(Proxy Delegate)
Mr Darren Simmons	CEO – Shire of Koorda	
Mr Nic Warren	CEO – Shire of Yilgarn	
Mr Dirk Sellinger	CEO – Shire of Mukinbudin	
Mr Bill Price	CEO – Shire of Westonia	
Ms Leanne Parola	CEO – Shire of Trayning	
Mr Glen Brig	Manager of Works – Shire of Yilgarn	
Mr Steve Thomson	Manager of Works – Shire of Trayning	
Mr Terry Delane	Manager of Works – Shire of Wyalkatchem	
Mr Darren West	Manager of Works – Shire of Koorda	
Mr Cameron Large	Manager of Works – Shire of Nungarin	
Ms Allison Hunt	Secretary WN RRG – MRWA (joined at 9.04 am)	
Mr Rod Munns	Consulting Engineer - RMECS (Secretary)	

Apologies

Cr Brian Close	Shire of Yilgarn	(Proxy Delegate)
Cr Ash Walker	Shire of Mukinbudin	(Proxy Delegate)
Mr John Nuttall	CEO – Shire of Mt Marshall	
Mr Peter Klein	CEO - Shire of Wyalkatchem	
Mr Leonard Long	CEO – Shire of Nungarin	

3. CONFIRMATION OF MINUTES OF MEETING 7th February 2022

RESOLUTION 1

That the minutes of the WNE SRRG Meeting, held on the 7th February 2022, be confirmed as a true and correct record of proceedings.

Moved Cr K Day

Seconded Cr T Gibson

Carried 8/0

4 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

5 CORRESPONDENCE

5.1 Correspondence In

- a) Shire of Wyalkatchem 20/21 Yr Funding Reallocation Requirements to allow Final Recoup – received via email from Allison Hunt on 8th Feb 2022 (Att 2a – Email ONLY).
- b) Crash Map Training – received via email from Allison Hunt on 21st Feb 2022 (Att 2b – Email ONLY).
- c) Draft Minutes of the WN RRG Technical Committee – received via email from Allison Hunt on 21st Feb 2022 (not attached) and Draft Minutes (Att 2c).
- d) Agenda for WN RRG Meeting to be held 28-2-22 – received via email from Allison Hunt on 23rd Feb 2022 (Att 2d – Email ONLY – attachments not included).
- e) Additional Information for Agenda for WN RRG Meeting to be held 28-2-22 – received via email from Allison Hunt on 25th Feb 2022 (Att 2e – Email ONLY – attachments not included).
- f) WSFN Governance Documents for Perusal and Comment – received via email from Allison Hunt on 11th March 2022 (Att 2f – Email ONLY – attachments not included).
- g) Report on Review of WSFN Project Governance – received via email from Allison Hunt on 15th March 2022 (Att 2g – Email ONLY – attachments not included).
- h) 21/22 Yr WN RRG Recoup Register – received via email from Allison Hunt on 22nd Feb 2022 (Att 2h) and WNE SRRG Part of Recoup Register (Att 3).
- i) 23/24 Yr Virtual Blackspot Presentation – received via email from Allison Hunt on 23rd Feb 2022 (Att 2i).

5.2 Correspondence Out

Nil.

RESOLUTION 2

That the incoming & outgoing correspondence be accepted.

Moved Cr G Waters

Seconded Cr R Nicoletti

Carried 8/0

6 BUSINESS ARISING FROM CORRESPONDENCE

In relation to item 5.1 c), I did not raise at the recent 28th Feb 2022 WN RRG Meeting, the issue of requesting the 25% Population component within the State Road Funds to Local Government Agreement, be removed and all funding to the Rural RRG's be split purely on 100% Asset Preservation Value (APV) – as we discussed and minuted at the 1st Feb 2022 WN RRG Technical Committee Meeting. I advised I would raise this issue at the July 2022 RRG Meeting.

7 GENERAL BUSINESS

7.1 Funding Recoup Items.

The following default items require discussion:

- a) Review of Direct Grant Funding – claims to MRWA by no later than 31 August
- b) All projects – claiming first 40% of approved project funds
- c) Road Project Funding - estimated completion dates and maximising expenditures as at 30 June

The current WN RRG Funding Recoup Register (at 22nd March 2022) is attached for reference (Att 3). This Recoup Register shows that our SRRG has 33% of our 2021/22 Road Program funding unrecouped to date. The amounts of funding unrecouped for each Council within our SRRG is shown as tabulated below:

Council	% of Funding <u>Unrecouped</u>
Koorda	50%
Mt Marshall	18%
Mukinbudin	20%
Nungarin	60%
Trayning	60%
Westonia	0%
Wyalkatchem	65%
Yilgarn	20%
Average Unrecouped Funding for our SRRG	33%

FYI – the other 3 x SRRG's currently have unrecouped funding percentages of (this includes some carryover funding from the previous financial year):

- Avon SRRG - 53%
- Kellerberrin SRRG - 51%
- Moora SRRG - 49%

Representatives from each Council were requested to provide an update on the status of each of their current year projects and advise the approximate expected completion date and / or funding recoup date. The results were as tabulated below.

Minutes of Wheatbelt North East SRRG Meeting 4th April 2022

Council	Road	Original Project SLKs	Original Project Km	Project Description	% Funds Not Recouped	Status (Expected Completion Date)	Expected Recoup Date
Koorda	Burakin / Wialki Rd	19.00 - 20.50	1.50	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 7.2m primerseal width.	40%	Complete	May-22
Koorda	Cadoux / Koorda Rd	16.80 - 17.50	0.70	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 8.0m primerseal width.	60%	By 28/4/22	Jun-22
Koorda	Koorda / Dowerin Rd	22.00 - 24.78	2.78	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 7.2 to 8.0m primerseal width.	60%	Early May	Jun-22
Mt Marshall	Koorda / Bullfinch Rd	16.66 - 17.90	1.24	Reconstruct existing Type 5 failed section to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	20%	Complete	Apr-22
Mt Marshall	Koorda / Bullfinch Rd	46.16 - 47.16	1.00	Reconstruct existing Type 5 failed section to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	20%	Complete	Apr-22
Mt Marshall	Burakin / Wialki Rd - East	28.13 - 29.80	1.67	Reseal with a single coat 14mm cutback bitumen seal.	0%	Complete	Complete
Mt Marshall	Burakin / Wialki Rd - East	46.16 - 47.16	1.00	Reseal with a single coat 14mm cutback bitumen seal.	0%	Complete	Complete
Mt Marshall	Bimbijy Rd	7.93 - 11.01	3.08	Reseal with a single coat 14mm cutback bitumen seal.	20%	Complete	Apr-22
Mt Marshall	Scotsmans Rd	15.79 - 19.69	3.90	Construct existing Type 3 (unsealed section) to Type 5 sealed pavement - to Minm 10m carriageway width & minm 7.0m primerseal width.	20%	Complete	Apr-22
Mukinbudin	Kununoppin / Mukinbudin Rd	9.70 - 13.20 13.50 - 14.00	4.00	Reconstruct section to upgraded Type 6 sealed pavement - to Minm 11m wide carriageway width & 7.6m primerseal width.	20%	Complete	Apr-22
Nungarin	Nungarin North Rd	15.75 - 17.25	1.50	Reconstruct section to same Type 5 sealed pavement - to Minm 10m wide carriageway width & 7.0m primerseal width.			
Nungarin	Danberrin Rd	0.8 - 1.6	0.80	Reconstruct section to same Type 6 sealed pavement - to Minm 9m wide carriageway width & seal width (Town St).	60%	End April	May or June 22
Trayning	Kununoppin / Mukinbudin Rd	13.86 - 17.46	3.60	Reconstruct section to upgraded Type 5 sealed pavement - to Minm 10m wide carriageway width & 7.0m primerseal width.	60%	Mid / Late April	May or June 22
Westonia	Warralakin Rd	16.60 - 20.50	3.90	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 10m carriageway width & 7.5m primerseal width.	0%	Complete	Complete
Wyalkatchem	Cunderdin / Wyalkatchem Rd	29.05 - 31.05	2.00	Widen shoulders & Reconstruct Pavement to achieve a Type 6 standard sealed pavement - 8.0m seal width and Minm 10.0m wide carriageway.	60%	Start Late April & Finish Late May	Jun-22
Wyalkatchem	Tammin - Wyalkatchem Rd	5.10 - 7.10	2.00	Widen shoulders & Reconstruct Pavement to achieve a Type 6 standard sealed pavement - 8.0m seal width and Minm 10.0m wide carriageway.			
Wyalkatchem	Tammin - Wyalkatchem Rd	10.60 - 17.45 17.45 - 17.78	7.18	Reseal with a single coat 10mm cutback bitumen seal - the 6.85km section from SLK 10.60 - 17.45 & Reconstruct the 0.33km section from SLK 17.45 - 17.78.	20%	Start Late April & Finish Late May	Jun-22
Yilgam	Koolyanobbing Rd	11.00 - 14.00	3.00	PRIORITY 1 - Final Seal - 10mm cutback bitumen seal.	20%	Complete	April or May 22
Yilgam	Koolyanobbing Rd	14.00 - 17.00	3.00	Reconstruct type 4 road & primerseal to achieve 7.0m wide sealed surface and Minm 10m wide carriageway (Type 5 road).	20%	Complete	April or May 22
Yilgam	Moorine South Rd	25.50 - 41.00	15.50	Reseal - 10mm cutback seal.	20%	Complete	April or May 22

Shire of Wyalkatchem Manager of Works & Services, Mr Terry Delane, advised that they have had trouble engaging recycling and bitumen surfacing subcontractors, and are not expected to

commence their two (2) Projects until late April, and are hopeful of completing these Projects before the EOFY.

7.2 Shire of Wyalkatchem 20/21 Yr Funding Allocation for Recoup

The Shire of Wyalkatchem have a carryover funding recoup issue from the 20/21 Yr that requires consideration so they can complete the final recoups for these projects. The Projects were physically completed in the 20/21 Year, but some issues with funding allocations has resulted in some confusion with the final recoup amounts.

Subsequently, Ms Alli Hunt has advised via email on 8/2/22 (refer Att 2a) that the Shire of Wyalkatchem will need to request the funding to be adjusted as follows:

- In 2020/21, a surplus of \$24,641 was transferred from the Wyalkatchem-Koorda Road project (21116610) to Tammin-Wyalkatchem Road (21116847) and Subsequently Tammin-Wyalkatchem Road (21116847) was completed under budget by \$73,877, providing a RRG component surplus of \$49,251
- Cunderdin-Wyalkatchem Road (21116871) completed over budget by \$12,321, request \$8,214 from the RRG surplus (2/3)
- Cunderdin-Wyalkatchem Road (21116846) complete over budget by \$19,233, request \$12,822 from the RRG surplus (2/3)

Consequently, a balance of \$28,215 surplus remains in 21116847 and is to be reallocated as necessary to Projects in the 2021/22 or the 22/23 Yr.

Ms Ali Hunt has provided me with copies of the Certificates of Completion detailing the funding reallocations and what the final claims should be for the Shire to submit once the reallocations have been approved by the Group and they submit their final claims. I advised I would forward them onto the Shire of Wyalkatchem following this meeting.

Shire of Wyalkatchem Manager of Works & Services, Mr Terry Delane advised that the Bitumen Surfacing costs on their two (2) current year Projects they are to commence late April comprise Bitumen Surfacing rates well in excess of Budgeted Cost Rates. Subsequently, he asked if the \$ 28,215 of surplus funding from the 20/21 Yr be allocated to the 21/22 Yr Reconstruction Project on the Cunderdin – Wyalkatchem Rd – to offset these additional Bitumen Surfacing costs.

Resolution 3

That the following funding reallocations within the Shire of Wyalkatchem's 20/21 Yr Road Program Projects be endorsed as follows:

- a) \$ 8,214 from the Tammin-Wyalkatchem Road Project (21116847) to the Cunderdin-Wyalkatchem Road (21116871) Project**
- b) \$ 8,214 from the Tammin-Wyalkatchem Road Project (21116847) to the Cunderdin-Wyalkatchem Road (21116846) Project**
- c) the \$ 28,515 of unspent funding be allocated to the Reconstruction Project on the Cunderdin – Wyalkatchem Rd from SLK 29.05 to 31.05 in the 21/22 Yr.**

Moved Cr G Waters

Seconded W Della Bosca

Carried 8/0

7.3 Update on WSNF Project

Cr O'Connell gave an update on the Wheatbelt Secondary Freight Network Project, and advised:

- a) At the 28th Feb 2022 WN RRG meeting, in relation to the four Motion's from the WSNF:

- i) the Group received the Minutes of WSNF Technical and Steering Committee Meetings since the last meeting
- ii) the Motion requesting approval of the revised Governance Plan, Technical Committee Terms of Reference, Local Government Budget Development and Review Process documents lapsed since there was no mover or seconder.

An alternative motion was moved and seconded and accepted to request a review by WALGA and MRWA of all Governance Documents, and then all 42 Member LGs provide submissions on these documents, all submissions be collated and sent out for further comment and a final review by the WSNF Steering Committee.

- iii) the P1 and P2 Programs for the 22/23 Yr were endorsed.
- b) In his Chairperson's Report in Section 6.1 of the 28th Feb 2022 WN RRG meeting, Cr Gibson stated:
- *"the was an error in the WSNF Tech Group (the Joint WSNF Technical and Steering Committee Meeting held 21st Feb 2022), the motion to invite R Munns and A Butcher to the Tech Group Meetings requires amending."*
 - *"WSNF Steering Committee should be a long term set up for the network improvement project to run for the next 15-20 years. Processes, Terms of Reference, etc. all need reviewing because all levels of Government will be looking at the model. The Project Governance Plan should be reviewed by all 42 LGs, not just the Steering Committee. The rules need to be robust and compliant."*
 - *"WSNF tech Group is not running as it should. Cr Gibson believes that R Munns and A Butcher need to be reinstated."*
- c) Cr Crute resigned as Chair of the WSNF and WS RRG on the 3rd March 2022.
- d) Garrick Yandle resigned as Project Technical Director of the WSNF last week, to concentrate on his Kulin CEO duties.
- e) Ms Alli Hunt confirmed that currently, Cr Wayne Gibson is acting as WSNF Steering Committee Chair.
- f) One of the outcomes of the initial Governance Review is for all eight (8) SRRG's in the two (2) Wheatbelt Regions are to nominate Elected Members to sit on an expanded WSNF Steering Committee and a Technical Representative to sit on an expanded WSNF Technical Committee. The WSNF Steering Committee were meeting via Zoom Video Conference this afternoon, to hopefully endorse this expanded Steering Committee to assist in carrying out the final review and endorsement of the Governance Documents in the next couple of months.
(Post Meeting Comment – The WSNF Steering Committee did meet via Zoom Conference on the 4th April 2022 and resolved to expand both WSNF Steering and Technical Committee Membership to eight (8) in each – with an invitation to be sent out to request an Elected Member and Technical Representative from each of the eight (8) SRRG's to sit on each Committee respectively).

Wyalkatchem Manager of Works & Services, Terry Delane asked whether the Shire of Wyalkatchem are likely to receive any Priority 2 WSNF Funding on the Cunderdin – Koorda Route roads, as they are planning to receive funding as was indicated by the WSNF staff previously and they had not received any correspondence from the WSNF since with an update on whether they will receive P2 funding, or not. They would like to know, for their 22/23 Yr Budget deliberations, and they are also currently reviewing their 10 Yr Road Program.

Unfortunately, this is where the Zoom video conference timed out, and subsequently, immediately following this meeting I forwarded an email to all Group Members, providing an update on this query. The email advised that “*Apparently, the top 4 P2 Routes have been shortlisted for funding and this was endorsed at the recent WN RRG and WS RRG meetings, and the Cunderdin – Koorda Route is NOT one of these. The totalling of the current P1 program, plus expected increases over the next couple of years, plus the 4 x P2 projects that have had funding allocated to them is likely to be just over \$200 million, so obviously more than what is currently available. However, IF we can get the Governance sorted out and this Program Running properly, then given that it is highly regarded, it is highly likely it will receive future funding. So at best you might see some funding available for this route (which would be very close to being the “next cab of the rank” in say 3 years time and ongoing after that. I would probably plan for this, rather than not at this stage. AllI may be happy to provide further information of clarify this, if it is not 100% correct, but as far as what I have been made aware from Meeting Minutes this is the current Project Funding Status*”.

8 OTHER BUSINESS

Nil.

9 NEXT MEETING DATES

9.1 Next WN RRG Meeting

The next WN RRG meeting is to be held late July 2022 (TBA), at the Shire of Northam's Recreation Centre, at 44 Peel Tce commencing at 10.00am.

9.2 Next WN RRG Technical Committee Meeting

The next WN RRG Technical Committee meeting is TBA.

9.3 Next WNE SRRG Meeting

The next WNE SRRG meeting was tentatively scheduled for Mon the 4th July 2022, and to be conducted via a ZOOM Video Conference.

10 CLOSURE OF MEETING

The Chairman did not get to thank everyone for their attendance, since the Zoom Conference closed by default from timing out.

The Zoom Video Conference closed prematurely at 9.36 am. An email was immediately forwarded to all Group Members explaining the sudden closure and that the Chairperson had declared the meeting closed when the zoom meeting closed.