



North Eastern Wheatbelt Regional Organisation of Councils

Dowerin | Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

# Council Meeting

Tuesday 29 March 2022

Shire of Wyalkatchem Council Chambers

## MINUTES

2pm Council Meeting

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North Eastern Wheatbelt Regional Organisation of Councils  
Dowerin | Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

## ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none"><li>👉 Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year)</li><li>👉 Council reviews NEWROC project priorities</li></ul>	Council
March	<ul style="list-style-type: none"><li>👉 WDC attendance to respond to NEWROC project priorities</li><li>👉 Submit priority projects to WDC, Regional Development and WA Planning</li></ul>	Executive
April	<ul style="list-style-type: none"><li>👉 NEWROC Budget Preparation</li></ul>	Council
May	<ul style="list-style-type: none"><li>👉 NEWROC Draft Budget Presented</li><li>👉 NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2022)</li><li>👉 Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend</li></ul>	Executive
June	<ul style="list-style-type: none"><li>👉 NEWROC Budget Adopted</li></ul>	Council
July		Executive
August	<ul style="list-style-type: none"><li>👉 Information for Councillors pre-election</li><li>👉 NEWROC Audit</li></ul>	Council
September		Executive
October	<ul style="list-style-type: none"><li>👉 NEWROC CEO and President Handover</li></ul>	Council
November	<ul style="list-style-type: none"><li>👉 NEWROC Induction of new Council representatives (every other year)</li><li>👉 Review NEWROC MoU (every other year)</li></ul>	Executive
December	<ul style="list-style-type: none"><li>👉 NEWROC Drinks</li></ul>	Council

### **ONGOING ACTIVITIES**

Compliance

Media Releases

Newsletter

### **NEWROC Chair and CEO Rotation**

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem

Shire of Koorda

Shire of Mukinbudin (Oct 2021 – Oct 2023)

Shire of Trayning

Shire of Dowerin

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## NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes for the Council Meeting held at the Shire of Wyalkatchem Council Chambers on Tuesday 29 March 2022 commencing at 2.01pm

### MINUTES

#### 1. OPENING AND ANNOUNCEMENTS

NEWROC Chair, Cr Shadbolt welcomed everyone and opened the meeting at 2.01pm

#### 2. RECORD OF ATTENDANCE AND APOLOGIES

##### 2.1. Attendance

Cr Gary Shadbolt	NEWROC Chair, Shire of Mukinbudin
Cr Jannah Stratford	President Shire of Koorda
Cr Quentin Davies	President, Shire of Wyalkatchem
Cr Mia Stratford	Shire of Wyalkatchem
Cr Pippa De Lacy	President, Shire of Nungarin (online)
Cr Robert Trepp	President, Shire of Dowerin
Cr Tony Sachse	President, Shire of Mt Marshall (online 2.06pm – 3.22pm)
Dirk Sellenger	NEWROC CEO, CEO Shire of Mukinbudin
Darren Simmons	CEO, Shire of Koorda
Peter Klein	CEO, Shire of Wyalkatchem (online)
John Nuttall	CEO, Shire of Mt Marshall
Leanne Parola	CEO, Shire of Trayning
Rebecca McCall	CEO, Shire of Dowerin

##### NEWROC Officer

Caroline Robinson Executive Officer, NEWROC (online)

##### Guests

Sam McLeod	Policy Advisor, Minister Carey (online 2.02pm – 2.22pm)
Joslin Colli	Policy Advisor, Minister Carey (online 2.02pm – 2.22pm)
Wendy Newman	Chair, WA Country Health Service (online 2.26pm – 2.56pm)

##### 2.2. Apologies

Cr Melanie Brown	President, Shire of Trayning
Leonard Long	CEO Shire of Nungarin

##### 2.3. Leave of Absence Approvals / Approved

Nil

#### 3. Declarations of Interest and Delegations Register

##### 3.1. Delegation Register

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
Records Management	CEO	NEWROC EO	Council

NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec2017
Bendigo Bank Signatory (Shire of Mukinbudin)	Council	CEO	Council Oct 2019
NEWROC Website	CEO	NEWROC EO	Council June 2017

#### 4. Presentations

Sam McLeod, Senior Policy Advisor to the Minister for Local Government (online 2.02pm – 2.22pm)

- Thank you to the NEWROC for engagement on regional subsidiary's
- Minister's intention is to see Regional Subsidiary's be activated, easy to operate and deliver for ratepayers and their communities
- The Minister does acknowledge the difficulties under the current legislation
- Desire to see Regional Subsidiary's as stable with longevity
- Regional Subsidiary's should be able to borrow money for projects but the entity should not be destabilised if a member withdraws and there should be unanimous decision to borrow
- Charter should be fit for purpose
- Department is looking at templates to assist Regional Subsidiary's
- Model financial statements are intended to be used
- Departure of a member – preference is that all members are unanimous in allowing the member to leave but their liabilities are perhaps resolved before they leave
- Engagement of external specialists for the Board is a good idea
- Discussion regarding the debt service ratio – Regional Subsidiary's should be able to borrow from banks as well as Treasury, should there be a limit /cap on the borrowing amount or a % of the total revenue of the membership
- The NEWROC Charter is not currently aligned with the regulations so the Minister is considering amending the regulations or discussing how to help the NEWROC form a Regional Subsidiary
- Sam will advise the NEWROC on whether an audit needs to be in line with OAG guidelines
- NEWROC Regional Subsidiary can apply for grants. Need communication and planning amongst members

#### **ACTION**

**NEWROC EO develop a communications plan for the proposed Regional Subsidiary**

**NEWROC EO update the Charter as per discussions**

Wendy Newman, WACHS Chair (online 2.26pm – 2.56pm)

- Thanks to local governments for their work to date during COVID
- WACHS focus is on addressing care close to home, with the right care pathways, transport, workforce challenges
- WACHS have just developed a Small Hospitals Plan
- There are 186 new graduate nurses available this year
- Currently 120 active COVID cases in the Wheatbelt. As case numbers grow there will likely be a disproportionate impact on Indigenous people. Expected COVID peak in next 10days
- 4<sup>th</sup> dose vaccinations have been recommended from ATARGI for at risk people

- Discussion on housing for WACHS employees. NEWROC and member Shires have identified this as a significant priority. WACHS owns its own houses or leases them (not GROH) and their priority is for improving the safety and security of accommodation particularly in the northwest (stage 1). WACHS has completed a study on their accommodation and is keen to partner with local government to meet accommodation shortages

**5. MINUTES OF MEETINGS**

**5.1. Council Meeting 14 December 2021**

Minutes of the Council Meeting held 14 December 2021 have previously been circulated.

**RESOLUTION**

**That the Minutes of the Council Meeting held on 14 December 2021 be received as a true and correct record of proceedings.**

**Moved Cr Stratford**

**Seconded Cr Trepp**

**CARRIED 6/0**

**5.2. Executive Meeting 28 January 2022**

Minutes of the Executive Meeting held on 28 January 2022 have previously been circulated.

**RESOLUTION**

**That the Minutes of the Executive Meeting held on 28 January 2022 be received.**

**Moved Cr Davies**

**Seconded Cr Sachse**

**CARRIED 6/0**

**5.3. Executive Meeting 23 February 2022**

Minutes of the Executive Meeting held on 23 February 2022 have previously been circulated.

**RESOLUTION**

**That the Minutes of the Executive Meeting held on 23 February 2022 be received.**

**Moved Cr Davies**

**Seconded Cr Stratford**

**CARRIED 6/0**

**5.4. Business Arising**

<b>6. FINANCIAL MATTERS</b>
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<b>6.1. Income, Expenditure and Profit and Loss</b>
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**FILE REFERENCE:** 42-2 Finance Audit and Compliance  
**REPORTING OFFICER:** Caroline Robinson  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 22 March 2022  
**ATTACHMENT NUMBER:** #1P and L  
**CONSULTATION:**  
**STATUTORY ENVIRONMENT:** Nil  
**VOTING REQUIREMENT:** Simple Majority

## COMMENTS

Account transactions for the period 1 December 2021 to 28 February 2022:

Date	Description	Credit	Debit	Running Balance
<b>BB NEWROC Funds-5557</b>				
<b>Opening Balance</b>		<b>259,481.84</b>	<b>0.00</b>	<b>259,481.84</b>
01 Dec 2021	Xero	0.00	28.21	259,453.63
01 Dec 2021	Bendigo Bank	0.00	2.40	259,451.23
01 Dec 2021	Payment: Shire of Koorda	402.00	0.00	259,853.23
02 Dec 2021	Payment: Shire of Nungarin	536.00	0.00	260,389.23
02 Dec 2021	Payment: Shire of Dowerin	402.00	0.00	260,791.23
06 Dec 2021	Payment: Shire of Mt Marshall	670.00	0.00	261,461.23
17 Dec 2021	Payment: Shire of Trayning	536.00	0.00	261,997.23
20 Dec 2021	Payment: Shire of Wyalkatchem	536.00	0.00	262,533.23
22 Dec 2021	Payment: Solum Wheatbelt Business Solutions	0.00	3,473.50	259,059.73
22 Dec 2021	ATO	0.00	13,193.00	245,866.73
01 Jan 2022	Bendigo Bank	0.00	0.80	245,865.93
04 Jan 2022	Xero Australia	0.00	25.65	245,840.28
01 Feb 2022	Xero Australia	0.00	25.65	245,814.63
08 Feb 2022	Payment: 150Square	0.00	2,972.50	242,842.13
16 Feb 2022	Bank Transfer from Integrated Client Account (ATO to BB NEWROC Funds-5557)	1,625.00	0.00	244,467.13
22 Feb 2022	Payment: Alyce Ventris	0.00	1,671.45	242,795.68
<b>Total BB NEWROC Funds-5557</b>		<b>4,707.00</b>	<b>21,393.16</b>	<b>242,795.68</b>
<b>Closing Balance</b>		<b>242,795.68</b>	<b>0.00</b>	<b>242,795.68</b>
<b>Total</b>		<b>4,707.00</b>	<b>21,393.16</b>	<b>(16,686.16)</b>

Balance Sheet as at 28 February 2022

# Balance Sheet

North Eastern Wheatbelt Regional Organisation of Councils

As at 28 February 2022

Cash Basis

28 FEB 2022

## Assets

### Bank

BB NEWROC Funds-5557	242,795.68
BB Term Deposit Account-1388	195,371.72
<b>Total Bank</b>	<b>438,167.40</b>

**Total Assets** 438,167.40

## Liabilities

### Current Liabilities

Accounts Payable	31,240.00
GST	(426.84)
Integrated Client Account (ATO)	1,625.00
Unpaid ATO Liabilities	(1,625.00)
<b>Total Current Liabilities</b>	<b>30,813.16</b>

**Total Liabilities** 30,813.16

**Net Assets** 407,354.24

## Equity

Current Year Earnings	90,760.76
Retained Earnings	316,593.48
<b>Total Equity</b>	<b>407,354.24</b>

## RESOLUTION

That the income and expenditure from 1 December 2021 to 28 February 2022 and the P and L and balance sheet as at 28 February 2022 be received.

\$180K be added to the NEWROC term deposit from operational funds when the current term deposit expires

Moved Cr De Lacy

Seconded Cr Trepp

CARRIED 6/0



**7. MATTERS FOR DECISION**

**7.1. TELECOMMUNICATIONS – FARM DIGITAL GRANT**

**FILE REFERENCE:** 035-6 Federal Grants  
**REPORTING OFFICER:** Caroline Robinson  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 22 March 2022  
**ATTACHMENT NUMBER:** #2 Letter from Crisp Wireless  
#3 Advice from Valenti Lawyers  
**CONSULTATION:** Crisp Wireless  
Valenti Lawyers  
**STATUTORY ENVIRONMENT:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**COMMENT**

The Shire of Koorda was successful in securing Digital Farm funding for the erection of three towers with Crisp Wireless – North Koorda, Gabbin and Yorkrakine. The FAA has been issued between DPIRD and Crisp Wireless, in line with the grant guidelines.

Tower Locations:

Yorkrakine -31.34376, 117.45321  
North Gabbin -30.73200, 117.70090  
North Koorda -30.66895, 117.43125

At the October 2021 Council Meeting the following motion was passed:

**RESOLUTION**

NEWROC cover the fees associated with drafting and executing an agreement between the Shire of Koorda and Crisp Wireless for funding of three towers (in line with the DPIRD Farm Digital Grant)

Moved Cr De Lacy

Seconded Cr Sachse

CARRIED 7/0

Correspondence has since been received from Crisp Wireless (attached) as well as a copy of the FAA. The NEWROC EO has made contact with Valenti Lawyers to provide assistance with the NEWROC's responsibilities. Nick's comments to our questions and a summary of discussions are attached.

**MOTION**

**NEWROC EO work with the Shires of Koorda, Wyalkatchem and Mt Marshall to identify 25 potential customers around the 3 towers and provide these names to Crisp Wireless.**

**Valenti Lawyers develop a written agreement for NEWROC's funding (Shire of Koorda) towards the three towers prior to the payment of funds with Crisp Wireless.**

**Moved Cr de Lacy**

**Seconded Cr Trepp**

**MOTION - AMENDMENT**

**NEWROC EO work with the Shires of Koorda, Wyalkatchem and Mt Marshall to distribute Crisp Wireless information to potential customers around the 3 new towers.**

**Valenti Lawyers develop a written agreement for NEWROC's funding (Shire of Koorda) towards the three towers prior to the payment of funds with Crisp Wireless.**

**Moved Cr Sachse**

**Seconded Cr De Lacy**

**CARRIED 5/0**

**Discussion:**

- NEWROC to note the new Starlink service now available in the Wheatbelt

## 7.2. WORKFORCE PLANNING

<b>FILE REFERENCE:</b>	035-6 Federal Grants
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	22 March 2022
<b>ATTACHMENT NUMBER:</b>	#3 NEWROC Workforce Plan
<b>CONSULTATION:</b>	
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

### BACKGROUND

At the November and December meetings, it was agreed to:

1. Develop a Workforce Plan that combines the common strategies or priorities from each of the members, including future workforce projections (to be workshopped by the Executive)
2. NEWROC consider funding elements of the Plan in the next Budget with a focus on developing the capacity and skills (hard and soft) of employees across the 7 Shires
3. Use this Workforce Plan as the basis for a BBRF application to receive funding towards activating strategies in the Plan (which will likely include using the Regional Liveability Tool)

The BBRF Application was submitted on time for a total request of \$20,000. No matching funds were required from the group. The focus of the application was centred on solutions to the skill shortages across NEWROC members and SMEs. Key deliverables of the BBRF application included:

1. The development of a recruitment strategy for the 7 member Shires, as identified under the NEWROC Workforce Strategy pg 13. The recruitment strategy will address the challenges in the marketplace.
2. Develop marketing collateral for the 7 member Shires and local businesses to use to attract and retain employees. The NEWROC will use the Regional Australia Institutes Livability Toolkit as a guide in developing collateral

### Discussion at the Executive Meeting:

- Wyalkatchem has filled 3 positions recently, Nungarin seeking 1, Koorda seeking a mechanic, Mt Marshall 5 vacancies, Trayning 2 to 3 vacancies, Dowerin 1 or 2 vacancies
- NEWROC EO to research into succession planning initiatives for LGs

### Actions since the Executive Meeting:

- Beacon CRC approached the NEWROC regarding a DAMA in the Wheatbelt. A Designated Area Migration Agreement (DAMA) is a formal agreement between the Australian Government and a regional, state or territory authority. It provides access to more overseas workers than the standard skilled migration program. Source: <https://immi.homeaffairs.gov.au/visas/employing-and-sponsoring-someone/sponsoring-workers/nominating-a-position/labour-agreements/designated-area-migration-agreements>
- NEWROC EO will participate in a ZOOM meeting regarding a DAMA on April 5<sup>th</sup> with WEROC EO, RDA Wheatbelt and Dept of Immigration

### RESOLUTION

**NEWROC identify priority strategies in the NEWROC Workforce Plan to fund in 2022/23**

Moved Cr Stratford

Seconded Cr Davies

CARRIED 6/0

### 7.3. REGIONAL SUBSIDIARY

<b>FILE REFERENCE:</b>	041-5 Strategic and Future Planning
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	22 March 2022
<b>ATTACHMENT NUMBER:</b>	#4 Updated NEWROC RS Charter #5 Correspondence Minister Carey
<b>CONSULTATION:</b>	
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

#### DISCUSSION

The NEWROC received correspondence from Minister Carey following the submission of our DRAFT Regional Subsidiary Charter.

The Minister's questions have been responded to with input from the CEOs during February and March. Additionally the NEWROC EO has participated in a ZOOM meeting with Senior Policy Advisors to Minister Carey as well as two phone call discussions on the NEWROC Charter to work through challenges, risks and clauses.

The most recent Charter is provided as an attachment.

The NEWROC EO has also developed a Q and A sheet for member Shire Councillors on the DRAFT NEWROC Regional Subsidiary Charter and a short video (to be provided).

#### Discussion at the Executive Meeting:

- Withdrawal clause – members should still be responsible for the liabilities incurred. There is also a dispute resolution process in the Charter. Have a look at Regional Council withdrawal procedure
- Financial borrowing – we can only borrow from Treasury, add to the Charter
- Remove disqualification clause
- Remove delegation (4.6)
- Prepare a positive and challenges summary of the Regional Subsidiary concept for Councillors and next steps (including fees). Host a ZOOM information session (live and recorded)
- NEWROC EO to attend April Mukinbudin Council and May Nungarin Council meetings

#### RESOLUTION

**NEWROC Executive presents the Charter to NEWROC Council for in principle endorsement and then corresponds with the Minister for Local Government and DLGSC**

**NEWROC Executive recommends to Council that we distribute an information sheet and recorded video on the proposed regional subsidiary for member Shire Councillors**

**Moved Cr Davies**

**Seconded Cr Stratford**

**CARRIED 5/0**

#### Discussion:

- Discussion on sharing this information with the community and engagement with them before it goes to each member Council
- NEWROC EO to develop a Communication Plan

- Discussion regarding membership. Autonomy of each Shire. Participant vs constituent Councils terminology
- NEWROC is looking for stability - do we extend the notice period for membership withdrawal or ensure the project is funded and continues before the member leaves? NEWROC EO to check the membership commencement and cessation – does it consider borrowing commitments?
- Borrowing – if the Regional Subsidiary borrows we need to consider what is our ability to repay? Can we cover it from our net income? Or what is a realistic trigger – debt service ratio – is 2 the right number? NEWROC EO to seek advice from Treasury.

Cr Sachse left the meeting at 3.22pm

**7.4. TOWN TEAM BUILDER**

<b>FILE REFERENCE:</b>	042-6 NEWROC Promotion
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	16 February 2022
<b>ATTACHMENT NUMBER:</b>	
<b>CONSULTATION:</b>	Jimmy Murphy Town Teams Dirk Sellenger
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENT**

Alyce Ventris commenced as the new Town Team Builder – Wheatbelt on January 31<sup>st</sup> 2022. Alyce will be undertaking 2 days a week for the NEWROC members.

Responsibilities

- Inspiring and supporting new and existing town teams and local government leaders in the NEWROC to deliver actions, activities and events to improve townscapes and activation within the seven local governments.
- Planning, delivery and evaluation of town team events in the communities of the NEWROC

Key deliverables

- Inspiring and supporting existing town teams and local government leaders in placemaking and activation according to the priorities of the seven local government members of the NEWROC
- Establishing new town teams in the communities of NEWROC
- Planning, delivery and evaluation of town team events in the communities of the NEWROC including the 'Do Overs' planned for Trayning (2022) and Wyalkatchem (2023)
- Attend NEWROC Council or Executive meetings as requested
- Regularly report to the NEWROC and member local governments

**RESOLUTION**

**NEWROC CEOs to meet with Alyce Ventris to discuss and present local priorities for her to pursue**

**Moved Cr De Lacy**

**Seconded Cr Stratford**

**CARRIED 5/0**

**Discussion:**

- Trayning Do Over confirmed for September 3

## 7.5. ENERGY

<b>FILE REFERENCE:</b>	107-1 Power
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	22 March 2022
<b>ATTACHMENT NUMBER:</b>	#6 Minister Meeting Minutes
<b>CONSULTATION:</b>	Andy Fleming - POS NEWROC Energy Sub Committee Cameron Edwards - InfraNomics Boyd Brown – Telstra Mark Talbot
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

### COMMENT

#### **TOWNSITE POWER**

Since this strategic priority has been actioned, access to current power data has been a consistent challenge. Without access to load data a solid concept cannot be presented to the NEWROC for further consideration and discussion, nor potential funding partners. The NEWROC EO and Peter Klein participated in a meeting with the Minister for Energy on Monday 21<sup>st</sup> Feb. At the meeting with the Minister we requested the following:

1. Transparent and open access to load data for Bencubbin
2. Engagement with the Western Power engineering team when required
3. Access to the physical network

Please see meeting minutes attached regarding the outcome of the meeting.

During January and February the NEWROC EO met with Positive Off Grid Solutions (contact provided by Cameron Edwards). POS develop SLS's for Western Power amongst other products. In March the NEWROC Energy Sub Committee – John Nuttall, Peter Klein, Dirk Sellenger (apology), Cr Sachse, NEWROC EO - met with POS to discuss solutions and concepts to progress the NEWROC strategic priority further. Another meeting will be held on 24 March via ZOOM. An update of these meetings will be provided to Council.

Any work required following these meetings such as plans, designs, pitch etc will come under the REDS grant NEWROC was successful in securing.

#### **TELECOMMUNICATIONS POWER**

The NEWROC EO has been in regular contact with Boyd Brown, Telstra to progress a solution to reliable power for phone towers. Following discussions the NEWROC EO has written to Telstra requesting a map of the Telstra towers in the NEWROC and a request for Telstra to identify the strategic towers of importance. Following a response from Telstra, the NEWROC will likely meet with the engineering and business development team.

#### **Actions since the Executive Meeting:**

- Written summary of the energy project supplied to Mia Davies as part of the Nationals Review into Regional Power Outages [17 March 2022 – The Nationals WA](#)

**RESOLUTION**

**Information is received**

**Moved Cr Davies**

**Seconded Cr Stratford**

**CARRIED 5/0**

**Discussion:**

- Mia Davies raised our energy issues at Parliament recently
- Liz Aitken attended the ZOOM meeting with POS and has proposed another solution – to approach CBH for smoothing devices for town sites (meets their carbon requirements)



## 7.6. WASTE

<b>FILE REFERENCE:</b>	103-1 Waste Management
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	22 March 2022
<b>ATTACHMENT NUMBER:</b>	
<b>CONSULTATION:</b>	Peter Klein Avon Waste Wheatbelt NRM
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

### COMMENT

#### Update:

Wyalkatchem Landfill Site

It is unknown what the capacity is of the current Wyalkatchem landfill site. Peter reached out to Ask Waste Management to seek advice on this and indicated that the Shire should dig some test pits at the site. The goal of the test pits is to

- excavate to depths of two to three metres deep (or when bedrock is reached)
- record locations of test pits with GPS
- take photos of each test pit
- record details such as whether groundwater or rock was encountered.

The data collected from the test pits can then be used to develop an estimate of available airspace and operational life for the site. If the capacity is deemed sufficient, the Shire can then move to the next steps which would be:

- Development of a site master plan
- Production of detailed designs for the transfer station
- Development of an Operational Management Plan to guide landfilling operations in the new portion of the site.
- Development of a Landfill Closure Management Plan and final landform design for the site.

#### **Actions since the Executive Meeting:**

- L Parola seeking quotes for Tip Closure Plans
- NEWROC EO engagement with Avon Waste and Wheatbelt NRM on tip closure plans and revegetation

### RESOLUTION

**The Executive to continue to work through the options for future considerations by the NEWROC Council**

**Moved Cr De Lacy**

**Seconded Cr Stratford**

**CARRIED 5/0**

**8. EMERGING NEWROC ISSUES as notified or introduced by decision of the Meeting**

Nil

**9. GENERAL UPDATES**

**SBDC Procurement Project**

A report and draft policies have been sent through from SBDC and Ichiban Consulting. The NEWROC EO has reviewed them and has met with Celia to discuss the next steps. The NEWROC EO will work with the Executive to progress this project.

**NEWROC Presentations by NEWROC EO**

NEWROC EO has presented to the Shires of Wyalkatchem, Dowerin and Mt Marshall. Upcoming attendance at Mukinbudin (April) and Nungarin (May).

**New NEWROC EO Email**

caroline@newroc.com.au

**10. 2022 MEETING SCHEDULE**

26 April	Executive	Shire of Koorda
31 May	Council	Shire of Trayning
28 June	Executive	Shire of Nungarin
26 July	Council	Shire of Mukinbudin
30 August	Executive	Shire of Mt Marshall
27 September	Council	Shire of Wyalkatchem
25 October	Executive	Shire of Dowerin
29 November	Council	Shire of Trayning (or Nungarin if no Dec meeting)
13 December	Council (tbc)	Shire of Nungarin

**11. CLOSURE**

NEWROC Chair thanked everyone for their attendance and closed the meeting at 3.34pm