



Minutes

Of the

Ordinary Meeting of Council

Held on

Wednesday, 21st November 2012

At 9.05 am

In

The Council Chambers
Maddock St, Mukinbudin

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ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

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Nil
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Nil
- 12. Confidential Items – Meeting to be closed to the Public in accordance with the provisions of the Local Government Act 1995.**
Nil

- 13. Closure of Meeting**

1. Declaration of Opening

1.1 The Shire President declared the Meeting open at 9.05am.

2. Public Question Time

2.1 Response to previous questions taken on notice.

2.2 Declaration of public question time opened
The Shire president will declare public question time open.

2.3 Declaration of public question time closed
The Shire President will declare public question time closed.

3. Record of attendance, apologies and approved leave of absence

3.1 Present:

GJ Shadbolt	President	Lake Brown/Dandanning Ward
RJ Comerford	Deputy President	Wattoning Ward
BE Watson		Wilgoyne Ward
KD Lancaster		Town Ward
SG Ventris		Town Ward
SR Palm		Bonnie Rock Ward
JD O'Neil	(arrived at 9.16am)	Bonnie Rock Ward
CW Geraghty		Town Ward

3.2 Apologies:

SR Palm	Bonnie Rock Ward
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3.3 On leave of absence:

NIL

3.4 Staff:

Trevor Smith	Chief Executive Officer
Ellen Maddock	Deputy Chief Executive Officer
Bob Edwards (arrived at 9.06am)	Works Supervisor

3.5 Visitors:

NIL

3.6 Gallery:

NIL

3.7 Applications for leave of absence:

NIL

4. Petitions, deputations and presentations

4.1 Petitions

4.2 Deputations

4.3 Presentations

5. Announcements by the Presiding person without discussion

6. Confirmation of the Minutes of previous meetings

- 6.1 Confirmation of Minutes for the Ordinary Meeting of Council held on the 17th October 2012

Recommendation

That the Minutes of the Ordinary Meeting of Council held on the 17th October 2012 be accepted as a true and correct record of proceedings.

Council Decision Number – 730

Voting Requirements – Simple Majority

Moved: Cr Lancaster

Seconded: Cr Watson

That the Minutes of the Ordinary Meeting of Council held on the 17th October 2012 be accepted as a true and correct record of proceedings.

Carried 9/0

6.1.1 Business Arising from Minutes

- Karlonning Pipe Line, December Meeting
- Telstra Pits inspections
- Synergy Soft Presentation, December Meeting
- BnB opportunity
- Gypsum for Caravan Park Tent Area or Shade Cloth

7. Matters for which the meeting may be closed

8. Reports of Committees and Officers

8.1 Deputy Chief Executive Officer Reports

8.1.1 List of Payments October 2012	
Location:	Mukinbudin
File Ref:	
Applicant:	Ellen Della Bosca - DCEO
Date:	13 November 2012
Disclosure of Interest:	NIL
Responsible Officer	Ellen Della Bosca - DCEO
Author:	Ellen Della Bosca - DCEO

If a Councillor has any questions regarding the enclosed finances, please see the Deputy Chief Executive Officer prior to the meeting so that a researched answer may be provided.

Background

A list of payments submitted to Council on 31st October 2012, for confirmation in respect of accounts already being paid or for the authority to those unpaid.

Financial Implications

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

Policy Implications

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

Recommendation

That the list of payments to today's meeting on Vouchers – Muni 29698 – 29790 and Transfers D/D49.1213 to D/D53.1213 to D/D55.1213 to D/D58.1213 totalling \$586,394.62 for payments made in October 2012, be passed for payment.

Council Decision Number – 731

Voting Requirements – Simple Majority

Moved: Cr Watson

Seconded: Cr Lancaster

That the list of payments to today's meeting on Vouchers – Muni 29698 – 29790 and Transfers D/D49.1213 to D/D53.1213, D/D55.1213 to D/D58.1112 totalling \$586,394.62 for payment made in October 2012, be passed for payment.

Carried 8/0

8.1.2 Monthly Financial Report – September 2012	
Location:	Mukinbudin
File Ref:	
Applicant:	Ellen Della Bosca - DCEO
Date:	13 November 2012
Disclosure of Interest:	NIL
Responsible Officer	Ellen Della Bosca - DCEO
Author:	Ellen Della Bosca - DCEO

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management Regulations 1996).

The Monthly Statement of Financial Activity for the period ending 30th September 2012 is attached for Councillor Information, and consisting of;

1. Statement of Financial Activity
2. Capital Acquisitions Summary
3. Variances Report
4. Summary of Bank Balances

Financial Implications

There is no direct financial Implication in relation to this matter.

Statutory Environment

General Financial Management of Council

Council 2009/10 Budget

Local Government Financial Management Regulation 34 1996

Local Government Act 1995 section 6.4

Policy Implication

Council is required annual to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$15,000 or 20%.

Recommendation

That Council adopt the Monthly Financial Report for the period ending 30th September 2012 and note and material variances greater than \$15,000 or 20%.

Council Decision Number – 732

Voting Requirements – Simple Majority

Moved: Cr Geraghty

Seconded: Cr Ventris

That Council adopt the Monthly Financial Report for the period ending 30th September 2012 and note any material variance greater than \$15,000 or 20%.

Carried 8/0

Cr Shadbolt Declared and interest

Council Decision Number – 733

Voting Requirements – Simple Majority

Moved: Cr Sippe

Seconded: Cr O’Neil

Cr Shadbolt to stay in the meeting

Carried 7/0

Cafe – Planning and development meeting.

Asking about overdue accounts to be put on hold

Meeting between Steve Lange and Gary & Trevor

Letter from P & D

Council Decision Number – 734

Voting Requirements – Simple Majority

Moved: Cr Lancaster

Seconded: Cr Ventris

Accept the Terms of the letter.

Carried 7/0

MEETING ADJOURNMENT MORNING TEA (10.46AM – 11.12AM)

The meeting was adjourned at 10.46am for morning tea and reconvened at 11.12am.

Cr Lancaster left at 10.46am.

8.1.3 Monthly Financial Report – October 2012	
Location:	Mukinbudin
File Ref:	
Applicant:	Ellen Della Bosca - DCEO
Date:	13 November 2012
Disclosure of Interest:	NIL
Responsible Officer	Ellen Della Bosca - DCEO
Author:	Ellen Della Bosca - DCEO

Background

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Financial Implications

There is no direct financial Implication in relation to this matter.

Statutory Environment

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Local Government Act 1995 section 6.4

Policy Implication

Council is required annual to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$15,000 or 20%.

Recommendation

That Council adopt the Monthly Financial Report for the period ending 31st October 2012 and note and material variances greater than \$15,000 or 20%.

Council Decision Number – 735

Voting Requirements – Simple Majority

Moved: Cr Comerford

Seconded: Cr Watson

That Council adopt the Monthly Financial Report for the period ending 31st October 2012 and note any material variance greater than \$15,000 or 20%.

Carried 9/0

8.2 Chief Executive Officer Reports

8.2.1 NEWROC	
Location:	NEWROC
File Ref:	
Applicant:	Trevor Smith – CEO
Date:	13 November 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Trevor Smith - CEO

Background

A NEWROC Council meeting was held in Nungarin on Tuesday 23rd October 2012. The minutes are attached.

Comment:

Each item of interest can be discussed as required at the meeting.

Officer recommendation:

That Council note the minutes of the NEWROC Council meeting held on Tuesday 23rd October 2012.

Council Decision Number – 736

Voting Requirements – Simple Majority

Moved: Cr Geraghty

Seconded: Cr Sippe

That Council note the minutes of the NEWROC Council meeting held on Tuesday 23rd October 2012.

Carried 8/0

8.2.2 WALGA Great Eastern Country Zone	
Location:	Zone
File Ref:	
Applicant:	Trevor Smith – CEO
Date:	13 November 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Trevor Smith - CEO

The next meeting of the Great Eastern Zone will take place on 29 November 2012 at the Shire of Dowerin.

The agenda for this meeting is not yet available.

Council Decision Number –

Voting Requirements – Simple Majority

Moved: Cr

Seconded: Cr

Carried /

8.2.3 Local Government Reform – Update	
Location:	Shire
File Ref:	
Applicant:	CEO
Date:	13 November 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Trevor Smith- CEO

Metropolitan Local Government Review

The Minister for Local Government has released the report from the Metropolitan Local Government Review Panel on Metropolitan Reform

An Executive Summary of the Final Report has been provided to Councillors. This document, and the full report (191 pages), are available on the Department of Local Government website. The Minister for Local Government has invited comments on the report until April 2013. As this date is after the State Election to be held in March 2013 it is apparent that the Government does not want to have to take a position on amalgamations until after the election.

2012 WALGA Survey

WALGA have commissioned a consultancy “Knowledge Solutions” to undertake an online survey of CEOs and Elected Members. The survey covers items such as WALGA services but also reform issues. All Councillors will receive an email inviting them to participate. You don’t need to be across all the issues but all opinions are useful. The survey is anonymous and information is collated before being passed to WALGA.

A copy of the CEOs response has been forwarded to councillors for information. These are opinions only and do not claim to represent the Shire’s view, although it shouldn’t be possible to identify which Shire responses come from.

Regional Subsidiaries Bill

The Regional Subsidiaries Bill, originally championed by Max Trenorden in the Upper House, and now by John Hyde in the lower house, looks doomed to failure. A motion to have the matter dealt with by the lower house before the end of the parliamentary season finishes was defeated 24 votes to 25. All Liberal and National Party members voted against debating the Bill. A press release from John Hyde and an extract from parliament are attached.

If the matter cannot be debated before parliament rises the legislation will need to be re introduced from scratch after the State Government elections in March 2013.

Officer Recommendation:

That the item on Local government Reform be noted.

Council Decision Number – 737

Voting Requirements – Simple Majority

Moved: Cr Sippe

Seconded: Cr Comerford

That the item on Local Government Reform be noted.

Carried 8/0

8.2.4 Constitutional Recognition of Local Government	
Location:	Shire
File Ref:	OR.IG.1.3
Applicant:	ALGA
Date:	13 November 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Trevor Smith - CEO

Background:

ALGA has written to all local governments requesting that every Council across Australia make a submission to the Joint Parliamentary Committee into Constitutional Recognition of Local Government. The question in the referendum will clearly refer to the “financial recognition” of local government as that is the current issue with the Federal Government supposedly unable to directly fund local government putting programs such as Roads to Recovery at risk.

Comment

The Committee will be determining overall support for the change which will determine whether the question makes it to a referendum. ALGA believes that support from all Councils will assist in the question progressing to the referendum. Once on the referendum Councils would be expected to place information in local papers outlining the reasons why the change is necessary.

Policy Implications:

Council has not previously adopted a stance on this matter.

Financial Implications:

There are possible future implications to funding programs.

Strategic Implications:

There are possible implications to future Strategic Planning through loss of federal funding.

Recommendation:

That Council make a submission to the Joint Parliamentary Committee into Constitutional Recognition of Local Government in support of the change to the constitution to allow federal funding of local government.

Council Decision Number – 738

Voting Requirements – Simple Majority

Moved: Cr Geraghty

Seconded: Cr Ventris

That Council make a submission to the Joint Parliamentary Committee into Constitutional Recognition of Local Government in support of the change to the constitution to allow federal funding of local government

Carried 8/0

8.2.5 Swimming Pool Tender – Stage Two Toddler Pool upgrade	
Location:	Cruickshank Rd, Mukinbudin
File Ref:	CS.CS.5
Applicant:	Council
Date:	14 November 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Ann Brandis - CSO

Background:

The Shire of Mukinbudin has been successful in Stage Two grant funding from the Department of Sport and Recreation for the Mukinbudin Swimming Pool. The amount of funding awarded by the Department of Sport and Recreation is \$260,000 ex GST. Total cost of project was quoted at \$782,000. Works are progressing well.

During the life of the project, variations have arisen due to the complex nature of refurbishing an aged pool and having problems arise that we could not predict, as well as taking advantage of the current contractor to upgrade the junior pools whilst he was in Mukinbudin. Listed below are the details of Councils commitments to date.

Purpose of Funding	Cost of Project	Councils Contribution	Funding Contribution
Original Tender for Stage 2 of the Upgrade of the Mukinbudin Swimming Pool. Please note that a claim has been made for 75% of the funding contribution in accordance with the funding agreement	\$782,000.00	\$522,000.00	\$260,000.00
Variations			
Replace control joints, replace Line marking tiles, and install steps at the north-west corner of the pool at the base of the Disabled ramp.	\$20,000.00	\$20,000.00	
Realignment of the bank of lights on the northern side and the replacement of the electrical supply from the pump shed to the Kiosk, due to the original being illegal as they went through the concrete blocks at the base of the light poles	\$12,000.00	\$12,000.00	
Upgrade of Children's Pools	\$89,700.00	\$89,700.00	
Construction of limestone wall	\$30,600.00	\$30,600.00	

In councils budget under maintenance there was also an amount of \$5,000.00 allocated for the replacement of lawn and a further \$1,200.00 for a fence between the Junior Pools and the Olympic pool. This fence is no longer necessary as the concourse will be all one level between the two pools.

Comment:

A meeting has been held between the Swimming Pool Manager, the Shire Gardener, the Shire Maintenance Officer and other Shire Officers. A planned approach is recommended for the rehabilitation of the Pool grounds and any future works. Below is a scope of works that the Pool Manager has requested. In the list provided there are some essential works that are required and some that can be placed in future budgets.

1. Concrete between paving and pump shed at eastern end of the pool. It is recommended that these works are completed before the pool opening.

When the application was made the assumption was made that this area would remain grass as it was previously. However functionally this can't remain as grass as a hard surface is needed to bring in items such as the vacuum cleaner for the pool from the pump house. With the new proposed lane ropes, a large hard surface is required for these to be stored. It is proposed to extend this up to the fence so there is also a hard apron in front of the double gates for access.

The cost of this for 8 cubic metres of concrete with mesh is **\$3,200.00**

2. Swimming Pool Turf & Landscaping. It is recommended that these works are undertaken before the 2013/1014 season but are not essential for the 2012/2013 season.

Advice and an estimate costing have been obtained by the Shire's Maintenance Man to provide roll on Kenda Kikuyu turf for both sides of the Olympic pool only. Kendra Kikuyu has been chosen as this is drought/frost tolerant and has vigorous growth. This is an area of 1400m². This allows for the turf, freight of the turf and the soil preparation. This definitely needs to be done by the next pool season so a decision needs to be made whether it is done for this season or is done by August 2013 for the 2013/14 season. If this is delayed until August, then a solution needs to be determined and priced to "cover" bare patches for this season – or exclude those areas from public access.

The cost of this is **\$10,000.00.**

There is \$6,200 in the 2012/13 budget under Swimming Pool Maintenance.

3. Replace and install reticulation for Lawns & Gardens.

Advice and an estimate costing have been obtained by the Shire's Maintenance Man to replace and install the reticulation for the lawns and gardens at the pool. This will cover all areas including the lawn on the western end of the children's pool which is not being replaced. The existing reticulation was damaged with the excavation works in the upgrading of the pool. However the new reticulation which was recently installed is reusable at the eastern end and the control valves are also re-usable. This needs to be done at the same time or prior to the lawn being installed. As with the turf this needs to be done by the 2013/1024 pool season so a decision needs to be made whether it is

done by August 2013 or earlier. If this is delayed until August then the watering of the lawn at the western end of the pool will be done with sprinklers.

The cost of this is **\$7,500.00**

4. **Electrical Works - Essential**

It is essential that whilst there is no concourse installed Council plan ahead for future electrical needs. As mentioned at the last Council meeting by the Swimming Pool Manager during the pool inspection it is hoped that a new undercover BBQ area may be installed in the future. There are 5 options to consider here:

- a) **Replace mains cable from pump shed to kiosk.** This is essential. The original was non compliant and damaged.

Cost \$1,416.65

- b) **Replace Lights on north side of pool with 4 x 400w floods and install new cabling.** This is essential as due to the disabled access ramp the lights needed to be realigned.

Cost \$4,729.59

- c) **Rewire lights on south side and install underground.** This is optional however it is suggested that at least a spare conduit is allowed for future works.

Cost \$2,761.59

- d) **Install spare conduits for cable for the proposed new BBQ area.** This is optional however forward planning is seen as essential.

Cost \$950.72

- e) **Install spare conduit for cable including speaker wire.** This is optional however forward planning is seen as essential.

Cost \$558.76

- f) Hire of Cherry Picker for above.

Cost \$900.00

The total of the above excluding GST is **\$11,317.31**. Electrical work already carried out in the project comes to **\$2,248.14**. This makes a total of **\$13,465.45** ex GST. Council has already made an allowance of **\$12,000.00** as per the above variations. The Cherry picker hire is for one week as it is cheaper and this can be utilised for other jobs that we are waiting for that require a cherry picker. At a minimum for the lighting options (b & c) it is recommended that at least the conduit be installed.

5. **Diving Board Stairway**

The original diving board steps are non compliant due to the works that have been completed at the Swimming Pool. If enforced by the Department of Health during the final inspection these would need to be replaced in accordance with the code. Due to the short notice an estimate has been obtained from Mukinbudin Steel Fabricators. The estimate is to make something similar to the Shire of Trayning's which are pictured below.



These steps cost the Shire of Trayning \$7,495.00 last year and they have a problem in that the steps are too hot for the children when climbing them and they have a sprinkler on these to cool them down. Trayning's steps were made out of steel and then a black adhesive strip was placed on each step with a texture similar to sand paper for the non slip surface. Mukinbudin Steel Fabricators are still investigating the best way to proceed with these and are very rough estimate at the moment is **\$10,000.00**. If the current ladder was not replaced (or the Health Department asked for its removal) the pool could be opened without the high diving board for the 2012/2013 season.

6. **Undercover BBQ area**

As discussed with the Pool Manager and a site meeting with various Shire Staff and Cr Sippe the idea of an undercover pool area has been discussed and if Council agrees then forward planning needs to happen to allow for this in the future. It is proposed that the undercover BBQ area would be situated at the Southern end of the Junior Pool on the grassed area. It is proposed that this area would be terraced in two sections, would be paved, would require a limestone retaining wall and would have a covered metal structure. For planning purposes the following need to be considered.

- a) ***Disabled access – paved area from ramp.*** A ramp is being installed to the grassed area near the female toilets. This enables wheel chair access to a shady area, however if the BBQ area goes ahead then this also needs to be accessed. It is proposed that a paved area extend west from the disabled ramp to the western fence then head south along the western fence until it is level with the proposed BBQ area and then extend from the Western fence east to the proposed BBQ area. This doesn't need to be done immediately however the Swimming Pool manager has had discussions with the contractors and they are happy to do this whilst they are here. To provide and lay paving (to match the concourse) will cost **\$4,300** if done by Wetdeck Pools whilst they are still here.
- b) ***Earthworks for undercover area.*** If the undercover BBQ area is proposed it would be desirable to do the required earthworks whilst the lawn area is ripped up and whilst the contractors have the equipment that we could use. If this is not done now, we would need to take this equipment over established lawns and run the risk of

damaging reticulation, lawns and concourse. The pool manager has suggested that the earth works could be done for **no extra cost**.

However to complete this, a limestone retaining wall would need to be installed. The Shire Building Maintenance Officer has advised that this could easily be done now by utilising the limestone blocks that are at the Caravan Park. These blocks will be ideal and although they are for finishing off the wall at the Caravan Park, this could easily be done in the next financial year. The only cost would be shire staff's wages to install the wall. This area could then be roped off until the next financial year when allowances could be made for paving the area.

- c) **Building of proposed covered area.** This area is currently shaded by a structure covered by shade cloth. However it would be beneficial to have another undercover area, as currently the only area is near the kiosk in the walkway. When it is raining or there is lightening this area can be insufficient. It would be proposed to provide an undercover area made of steel with a tin roof. An estimate has been received from Mukinbudin Steel for the supply only and building of trusses which amounts to **\$10,355.00**

In the original grant application we tried to get shade at the end of the Olympic Pool between the Olympic and the Junior Pools. This area is used a lot during Swim Club and during Carnivals. It is an extremely hot place with no shade. It is proposed that the shade that is currently where the proposed BBQ area is could be placed over the Junior pool area and the shade from the small pool placed between the Junior and Olympic pools. The only cost would be staff's labour. This would be ideal to do now if Council decided to plan for a new undercover area whilst the concourse was still ripped up and before the paving was installed so footings can be properly installed.

In Summary below are the items being requested and the costs associated.

Action Requested	Cost of Project
Supply and install concrete between paving and pump shed at the eastern end of the Olympic pool	\$3,200.00
Supply and install 1400m ² of Kenda Kikuyy	\$10,000.00
Supply and install reticulation for the Swimming Pool Gardens	\$7,500.00
Electrical Works	
Replace mains cable from pump shed to kiosk	\$1,416.65
Replace Lights on north side of pool with 4 x 400w floods and install new cabling	\$4,729.59
Rewire lights on south side and install underground	\$2,761.59
Install spare conduits for cable for the proposed new BBQ area	\$950.72
Install spare conduit for cable including speaker wire	\$558.76

Hire of Cherry picker	\$900.00
Supply & Install new Diving Board stairway	\$10,000.00
Proposed Undercover BBQ area	
Supply and install paved path for disabled access to BBQ area	\$4,300.00
Undertake Earthworks for undercover area	no cost
Install Limestone retaining wall utilizing blocks from Caravan Park	replacement of limestone blocks and wages
Building of Proposed under cover area - materials and trusses	\$10,355.00
Installation of the proposed under cover structure	Shire Staff labour and cement for footings
Shift existing shade structure from proposed under cover area to area between the Olympic and junior pools	Shire Staff labour and cement for footings

All figures quoted above are GST exempt. All quotes are only valid for one month.

Total cost (minus electrical works) \$45,355.

Statutory Environment:

Local Government Act and Regulations regarding tendering and purchasing.

Policy Implications:

Nil

Financial Implications:

The electrical works are covered by a variation allowing \$12,000 for the lighting and replacement of cabling. There is a maintenance budget for the pool however this is generally used for maintenance – not capital works.

Strategic Implications:

Nil

Recommendation:

That Council prioritise the list of works as follows:

1. Electrical Works to be completed before 2012/2013 season;
2. Concreting near shed and gates to be completed before the 2012/2013 season;
3. Conduits for reticulation installed during current works;
4. Grass and Reticulation to be included in the 2013/2014 budget;

5. New diving board stairway to be included in 2013/2014 budget;
6. Landscaping and retaining walls for BBQ area be completed with current works;
7. Solid cover for BBQ be included in the 2013/2014 budget; and
8. All shade cloth covers to be moved during current works.

Council adjourned the meeting for lunch at 12.32pm and returned at 2.14pm

Council Decision Number - 739

Voting Requirements – Simple Majority

Moved: Cr Comerford

Seconded: Cr O'Neil

That Council prioritise the list of works as follow:

- 1. Electrical Works to be completed before 2012/2013 season;**
- 2. Concreting near shed and gates to be completed before the 2012/2013 season;**
- 3. Conduits for reticulation installed during current works;**
- 4. Grass and reticulation to be included in the 2013/2014 budget;**
- 5. New diving board stairway to be included in 2013/2014 budget;**
- 6. Landscaping and retaining walls for BBQ area be completed with current works;**
- 7. Solid cover for BBQ be included in the 2013/2014 budget; and**
- 8. All shade cloth covers to be moved during current works.**

Carried 8/0

8.2.6 Chief Executive Officer's Report	
Location:	Shire
File Ref:	
Applicant:	Trevor Smith – CEO
Date:	13 November 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Trevor Smith - CEO

1. Meetings - Past

23 rd Oct	NEWROC Council Meeting CEO
26 th Oct	John Philips (WALGA) CEO Review Information Session CEO and Councillors
30 th Oct	NEW Travel Meeting @ Koorda CEO, Cr Lancaster, Mrs Ray Watson
31 st Oct	LGMA State Conference @ Fremantle CEO, DCEO
12 th Nov	NBN Information Forum by RDA @ Merredin CEO
14 th Nov	Integrated Planning Strategy with Bob Waddell CEOs - Mukinbudin and Nungarin
15 th Nov	Grants Commission CEO, DCEO, Councillors
16 th Nov	CEACA (Aged Care) Forum @ Wyalkatchem CEO
16 th Nov	Seniors Dinner @ Community Shed CEO (and a lot of much older people)
20 th Nov	NEWROC Executive @ Trayning CEO

Meetings – Future

26 th Nov	Workforce Planning Forum @ Merredin CEO, DCEO
29 th Nov	WALGA Zone Meeting @ Dowerin CEO and Crs.....
30 th Nov	Shire Christmas Party All
11 th Dec	NEWROC Council @ Trayning CEO, Cr Shadbolt
29 th Oct	WDC Infrastructure Trust Forum @ Northam CEO, Cr Shadbolt
19 th Dec	Ordinary Shire Meeting

2. **Staff**
NIL

3. **Current/Emerging Issues**

Live Export Industry Shire forwarded Rally information to the Mukinbudin community regarding this issue.

Recommendation

That Council note the Chief Executive Officer's Report.

Council Decision Number – 740

Voting Requirements – Simple Majority

Moved: Cr O'Neil

Seconded: Cr Watson

The CEO forwards the letter to the Minister of Education informing of our concerns and requesting a meeting between representatives of the Shire and himself.

Carried 5/2

Voted Against: Cr Watson & Cr Geraghty

Council Decision Number – 741

Voting Requirements – Simple Majority

Moved: Cr Comerford

Seconded: Cr Watson

That Council note the Chief Executive Officer's Report.

Carried 8/0

8.4.1 Mukinbudin Caravan Park Manager's

8.4.1 Mukinbudin Caravan Park Report	
Location:	Mukinbudin
File Ref:	
Applicant:	Luke and Tania Sprigg
Date:	13 November 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith
Author:	Luke and Tania Sprigg

Tania & Luke have now moved house to 18 White Street.

The caretaker house bedroom carpets might need replacing before put to use. Council will need to consider options for the best use. Council could inspect the house during the meeting.

Earthworks around the new ablutions are still to be completed. Future earthworks may wish to be finished with a capping of white semi fine stone chips to reduce dust and improve appearance.

Tree lopping of tall river gums should also take place over the summer - cutting to approximately 4m.

A lack of rooms to rent in Mukinbudin at times is a continuing problem; however this problem is currently exacerbated by Wetdeck Pools.

Luke & Tania

Recommendation

That Council note the above report.

Council Decision Number – 742

Voting Requirements – Simple Majority

Moved: Cr Watson

Seconded: Cr Geraghty

That Council note the above report.

Carried 8/0

8.5.1 Swimming Pool Manager

8.5.1 Mukinbudin Swimming Pool Report	
Location:	Mukinbudin
File Ref:	CS.CS.5
Applicant:	Luke and Tania Sprigg
Date:	13 November 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith
Author:	Luke and Tania Sprigg

Pool works at pool continues to evolve to fit regulatory codes and work schedules. Council has pool facility proposed layout plans and scope of works in this month's agenda.

Including: Concreting, power/light upgrades, BBQ/cover area, wheelchair path paving, dive board stairway, new lawn, reticulation, and movement of two current shade structures.

Could council please work through budget timelines and works priorities to enable works to progress in an orderly manner.

Thanks for your patience and commitment to this project.
Luke & Tania

Recommendation

That Council note the above Report.

Council Decision Number – 743

Voting Requirements – Simple Majority

Moved: Cr Geraghty Seconded: Cr Ventris

That Council note the above Report.

Carried 8/0

8.6.1 NRMO Report

8.6.1 NRMO Report	
Location:	Mukinbudin
File Ref:	
Applicant:	Claire Baker
Date:	13 November 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith
Author:	Claire Baker

Note: NEWROC, SEAVROC & WEROC won the “Government Leading By Example” Award at the 2012 DEC Environmental Awards Night

Courses/ Workshops/ Meetings attended:

- ❖ NRMO Meeting Quairading – 2nd OCT
- ❖ 1080 Baiting Meeting – Trayning -2nd OCT
- ❖ Camera trapping course – Kellerberrin 15/16th OCT
- ❖ Bush care meeting – 17th OCT
- ❖ WNRM/NRM inaugural NRM professional network workshop – Merredin 17th
- ❖ CWDSG Meeting – Dalwallinu - 24th Oct
- ❖ 2012 DEC Environmental awards Dinner ceremony – Perth - 9th Nov
- ❖ Meeting with Mal Harper – DEC Land For Wildlife Officer – 13th Nov

MUKINBUDIN:

PRESS RELEASES

- ❖ Western Spiny-Tailed Skink Article

IN OFFICE/OTHER

- ❖ Going through files in the office for old grant applications & old projects
- ❖ Awaiting replies on talk of existing projects – speaking with Tracey.
- ❖ Met with Whispie Bayly regarding Muka Conservation group

BIOBLITS – FUTURE PLANS

- ❖ Met with Whispie Bayly in regards to setting up a BioBlitz in Mukinbudin Shire
- ❖ Spoke to Katrina (Westonia NRMO) in the chance we decide to go with an area in the north Westonia shire adjacent to Mukinbudin shire
- ❖ Meeting late Nov/Dec to find a suitable area for it to be held
- ❖ Emailed WNRM (Jo & Mick) for guidelines for the BioBlitz – awaiting Mick’s reply

CFOC

- ❖ Farmer site surveys completed (End of Project 2010)
- ❖ Completed x1 Case Study
 - “Salt Bush Standing Tall against Salinity” – Bent
- ❖ One Case Study still to complete
- ❖ Posted surveys to Lisa Clark

NRMO/CFOC

- ❖ Added inclusion of Mukinbudin to Biodiversity Fund Project through NRM0 Agenda for meeting – minutes to advise NRM0 decision/situation – Minutes Emailed to CEO

NEWROC BAITING

- ❖ Sent application forms to farmers for signature & map
- ❖ Sent bait order details through to Trayning for purchase orders to be sent
- ❖ Baits ordered through suppliers

Forwarded applications through to Bio-Security officers

Recommendation

That Council note the above Report.

Council Decision Number – 744

Voting Requirements – Simple Majority

Moved: Cr Sippe Seconded: Cr O’Neil

That Council note the above Report.

Carried 8/0

8.7.1 Work's Supervisor

8.7.1 Work's Supervisor's Report	
Location:	Mukinbudin
File Ref:	
Applicant:	Bob Edwards
Date:	13 November 2012
Disclosure of Interest:	NIL
Responsible Officer	Bob Edwards
Author:	Bob Edwards

TOWN DAM RETICULATION PUMP STATION

The pumping equipment and switchboard have been picked up from Adam Water Solutions and is in storage at our Depot.

Installation will start on about the 28th of November once site works have been completed and the shed has been erected. Wet Deck Pools will loan us their 5 tonne Excavator to do the ground work. Western Power is still giving the electrician the run around with his request for an upgrade of the power supply to the pump shed.

MAINTENANCE GRADING

Paul Mori has finished dry grading in the South East corner of the Shire and has moved into the central section, Lake Brown / Bonnie Rock and Motts Alley which has been scrubbed back and some gravel patching carried out. Recent rain has helped.

CALDER STREET HOTMIX FOOTPATH

The old footpath has been carefully measured, Telstra pits and Water Corp boxes have been photographed and marked onto a plan of the street in preparation for Bruce Atkins to remove the old hot mix material and prepare a gravel pavement for the new hot mix. This work should take about two weeks to complete. Bruce is supplying a Bobcat and a small vibe roller to prepare the new pavement. He will also cart away the old material using his truck and loader. Shire personnel will take care of dust suppression and traffic management and supply materials such as gravel and water. The Water Corporation are replacing all of their Valve and Fire Hydrant Boxes. There may be a need to raise a couple of the Telstra pits.

MUKINBUBIN – WIALKI ROAD (Reconstruction / Seal / widening)

The fully reconstructed section has been sealed with a primer coat to widths of 7 metres on the straight sections and 8 metres on the corners.

Widening work is continuing.

FOREST AVENUE

Recent heavy rain on this road caused some very slippery problems on 800metres of salt degraded gravel at SLK 1.0 to 1.8. The road was closed for two days while the section was re-sheeted with fresh gravel.

BITUMEN MAINTENANCE

The hot weather and the onset of heavy harvest traffic have caused some bleeding on some of our new bitumen seals. These sections have been treated with extra aggregate when the bleeding is reported.

The recently Hot Mixed slip lane into CBH from the North Road seems to be standing up well.

MOSQUITO CONTROL

No fogging has been carried out so far; however all the deep drainage pits and unused water tanks at the old bowling greens have been bated. Fogging will resume as soon as David is taught how to use the fogging unit.

SWIMMING POOL UPGRADE

The works crew have been involved with this project removing excavated spoils and carting in aggregate mix for concreting and crushed fines from the quarry for back fill.

PLANT HIRE

The Nungarin Shire has once again hired our Vibe Roller until we need it again on the Wialki Road job.

VEHICLE PLANT AND MACHINERY MAINTENANCE

MBL 2 this vehicle was upgraded to a new Holden Colorado.

MBL 1071 will be upgraded to a new Colorado in early December when the new shipments arrive.

MBL 250 DAF truck and trailer are performing well since recent maintenance and servicing work was done.

MBL 95 (12H Grader) MBL 100 (12H Grader) MBL 1424 (938 Loader) and MBL 1677 (Vibe Roller) are all Cat Machines and were each given a 2000 hour service, this also included some routine maintenance item replacements.

The first three of these machines clock up around 650 - 800 hours per year or 2000 hours each three years. The Vibe Roller will be around 300 hours a year.

MBL 696 (Mitsubishi Tipper) had the gear linkages replaced and the air-conditioner fixed.

The Komatsu Backhoe MBL 1091 had a major short in the wiring harness and is at Hutton and Northey waiting for a wiring loom. The rear axle assembly has been removed to access the brakes which will be replaced.

Recommendation

That Council note the above Report.

Council Decision Number – 729

Voting Requirements – Simple Majority

Moved: Cr Comerford

Seconded: Cr Geraghty

That Council note the above Report.

Carried 9/0

Bob left at 9.59am

- 9. Information Report**
- 10. Elected Members Motions of which previous notice has been given**
- 11. Urgent Business without notice (with the approval of the president or meeting)**
- 12. Confidential Items**
- 13. Closure of Meeting**



DECLARATION

I declare that these minutes of the Ordinary Meeting of Council held on the 21st November 2012 were confirmed at the Ordinary Meeting of Council held on 19th December 2012.

Signed: _____

Being the person presiding at the meeting at which these minutes were confirmed

Date: _____