



Minutes

Of the

Ordinary Meeting of Council

Held on

Wednesday, 18 April 2012

At 9.08am

In

The Council Chambers
Maddock St, Mukinbudin

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10. Elected members Motions of which previous notice has been given

11. Urgent Business without notice (with the approval of the president or meeting)

12. Confidential Items – Meeting to be closed to the Public in accordance with the provisions of the Local Government Act 1995.

Nil

13. Closure of Meeting

Minutes of the Ordinary Meeting of Council held in Council Chambers, Maddock Street, Mukinbudin on 18th April 2012.

1. Declaration of Opening

1.1 The Shire President declared the Meeting open at 9.08am

2. Public Question Time

2.1 Response to previous questions taken on notice.

2.2 Declaration of public question time opened
The Shire president will declare public question time open.

2.3 Declaration of public question time closed
The Shire President will declare public question time closed.

3. Record of attendance, apologies and approved leave of absence

3.1 Present:

GJ Shadbolt	President	Lake Brown/Dandanning Ward
RJ Comerford	Deputy President	Wattoning Ward
BE Watson		Wilgoyne Ward
KR Sippe		Town Ward
JD O'Neil		Bonnie Rock Ward
SG Ventris		Town Ward
CW Geraghty		Town Ward
SR Palm		Bonnie Rock Ward

3.2 Apologies:

NIL

3.3 On leave of absence:

KD Lancaster	Town Ward
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3.4 Staff:

Trevor Smith	Chief Executive Officer
Ellen Della Bosca	Deputy Chief Executive Officer
Bob Edwards (1.42pm – 2.12pm)	Works Supervisor

3.5 Visitors:

Carly Inferrera (9.00am – 9.40am)	Boodie Rats
Michelle McClure (11.04am – 11.40am)	Medicare Local
Sarah Fergus (11.04am – 11.40am)	Medicare Local

3.6 Gallery:

3.7 Applications for leave of absence:

Council left the meeting to view the Boodie Rats building at 9.27am and returned at 9.40am.

Carly Inferrera left at 9.43am

4. Petitions, deputations and presentations

4.1 Petitions

4.2 Deputations

Boodie Rats – regarding the condition of the current building and the suitability given current enrolments and predictions over three years.

4.3 Presentations

Michelle McClure and Sarah Fergus presented to the Meeting about Medicare Local.

5. Announcements by the Presiding person without discussion

6. Confirmation of the Minutes of previous meetings

6.1 Confirmation of Minutes for the Ordinary Meeting of Council held on the 21st March 2012

Recommendation

That the Minutes of the Ordinary Meeting of Council held on the 21st March 2012 be accepted as a true and correct record of proceedings.

Council Decision Number – 612

Voting Requirements – Simple Majority

Moved: Cr Comerford

Seconded: Cr Palm

That the Minutes of the Ordinary Meeting of Council held on the 21st March be accepted as a true and correct record of proceedings.

Carried 8/0

6.1.1 Business Arising from Minutes

- Waste Study Tour – did we see a slide show.
- Cafe
- Stumps at Gym
- Shade at Complex
- SIHI
- Superannuation Contribution

7. Matters for which the meeting may be closed

8. Reports of Committees and Officers

8.1 Deputy Chief Executive Officer Reports

8.1.1 List of Payments March 2012	
Location:	Mukinbudin
File Ref:	
Applicant:	Ellen Della Bosca - DCEO
Date:	11 April 2012
Disclosure of Interest:	NIL
Responsible Officer	Ellen Della Bosca - DCEO
Author:	Ellen Della Bosca - DCEO

If a Councillor has any questions regarding the enclosed finances, please see the Deputy Chief Executive Officer prior to the meeting so that a researched answer may be provided.

Background

A list of payments submitted to Council on 31st March 2012, for confirmation in respect of accounts already being paid or for the authority to those unpaid.

Financial Implications

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

Policy Implications

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

Recommendation

That the list of payments to today's meeting on Vouchers – Muni 29284 – 29349 and Transfers D/D165.1112 to D/D187.1112 totalling \$251,641.12 for payments made in March 2012, be passed for payment.

Council Decision Number – 613

Voting Requirements – Simple Majority

Moved: Cr Geraghty

Seconded: Cr Watson

That the list of payments to today's meeting on Vouchers – Muni 29284 – 29349 and Transfers D/D165.1112 to D/D187.1112 totalling \$251,641.12 for payment made in March 2012, be passed for payment.

Carried 8/0

8.1.2 Monthly Financial Report – March 2012	
Location:	Mukinbudin
File Ref:	
Applicant:	Ellen Della Bosca - DCEO
Date:	11 April 2012
Disclosure of Interest:	NIL
Responsible Officer	Ellen Della Bosca - DCEO
Author:	Ellen Della Bosca - DCEO

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management Regulations 1996).

The Monthly Statement of Financial Activity for the period ending 31st March 2012 is attached for Councillor Information, and consisting of;

1. Statement of Financial Activity
2. Capital Acquisitions Summary
3. Variances Report
4. Summary of Bank Balances

Financial Implications

There is no direct financial Implication in relation to this matter.

Statutory Environment

General Financial Management of Council

Council 2009/10 Budget

Local Government Financial Management Regulation 34 1996

Local Government Act 1995 section 6.4

Policy Implication

Council is required annual to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$15,000 or 20%.

Recommendation

That Council adopt the Monthly Financial Report for the period ending 31st March 2012 and note and material variances greater than \$15,000 or 20%.

Council Decision Number – 614

Voting Requirements – Simple Majority

Moved: Cr Comerford

Seconded: Cr Palm

That Council adopt the Monthly Financial Report for the period ending 31st March 2012 and note any material variance greater than \$15,000 or 20%.

Carried 8/0

MEETING ADJOURNMENT MORNING TEA (10.40AM – 11.04AM)

The meeting was adjourned for morning tea at 10.40am and reconvened at 11.04am.

Michelle McClure and Sarah Fergus entered the meeting at 11.04am and left the meeting at 11.40am after a presentation on Medicare Local.

The Ordinary meeting was closed at 11.42am for the Audit Committee Meeting.

The Ordinary meeting was reopened at 3.15pm.

8.1.3 Budget Review / Budget Variance	
Location:	Mukinbudin
File Ref:	
Applicant:	Ellen Della Bosca - DCEO
Date:	11 April 2012
Disclosure of Interest:	NIL
Responsible Officer	Ellen Della Bosca - DCEO
Author:	Ellen Della Bosca - DCEO

Background

Local Governments are required to conduct a budget review between 1 January and 31 March each financial year. This is a requirement covered by Regulation 33A of the Local Government (Financial Management) Regulations 1996.

The intention of the legislation is to ensure local governments conduct at least one budget review between six and nine months into the financial year.

The review is conducted by senior staff and then submitted to the Audit Committee for consideration and advice to Council.

After Council has considered the review a copy is then forwarded to the Department of Local Government and Regional Development.

Council need to establish materiality levels as a percentage and / or dollar value approved by Council as per FM Reg 34 (5).

Comment

Council have set the Budget Variance parameters at \$15,000 and 20% as per FM Reg 34 (5).

Consultation

Trevor Smith - CEO

Statutory Environment

Regulation 33A (2) and (3) of the FM Regulations requires results of the budget review to be submitted to Council within 30 days of the review.

Policy Implications

There are no policy implications in this item.

Financial Implications

There are no financial implications in this item.

Strategic Implications

There are no strategic implications in this item.

Recommendation

That Council endorse the Audit Committee's decision to accept the Budget Review for 2011/2012 and set the Budget Variance of \$15,000 and/or 20%.

Council Decision Number – 617

Voting Requirements – Simple Majority

Moved: Cr Sippe

Seconded: Cr Comerford

That Council endorse the Audit Committee's decision to accept the Budget Review for 2011/2012 and set the Budget Variance of \$15,000 and/or 20%.

Carried 8/0

Ellen left the meeting at 3.19 and returned at 3.22pm

8.2 Chief Executive Officer Reports

8.2.1 NEWROC	
Location:	NEWROC
File Ref:	
Applicant:	Trevor Smith – CEO
Date:	11 April 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Trevor Smith - CEO

Background

There has been one NEWROC Executive Meeting held on Tuesday 27th March 2012. Minutes from the Executive Meeting are attached.

Consultation:

NEWROC CEOs

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Officer recommendation:

That the report on the NEWROC Executive Meeting be noted.

Council Decision Number – 618

Voting Requirements – Absolute Majority

Moved: Cr Ventris

Seconded: Cr O’Neil

That Council note the report on the NEWROC Executive Meeting.

Carried 8/0

8.2.2 WALGA Great Eastern Country Zone	
Location:	Zone
File Ref:	
Applicant:	Trevor Smith – CEO
Date:	11 April 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Trevor Smith - CEO

Background

The Great Eastern Country Zone has not held a meeting since the March Council meeting. The next meeting is in person at Mukinbudin on Thursday 26th April 2012. This is good opportunity for Councillors to attend a Zone meeting to observe proceedings.

Recommendation

No recommendation needed.

Council Decision Number –

Voting Requirements – Simple Majority

Moved: Cr

Seconded: Cr

No recommendation needed.

Carried /

8.2.3 Local Government Reform – Update	
Location:	Shire
File Ref:	
Applicant:	CEO
Date:	11 April 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Trevor Smith- CEO

Background

Aside from the Metropolitan Reform process there is no update.

An article from the West Australian is reprinted in the Correspondence and Information Report. The Premier calls for fewer (metropolitan) Councils pre-empting the report from the Metropolitan Local Government Review Panel.

Comment

Nil

Recommendation

No recommendation needed.

Council Decision Number –

Voting Requirements – Simple Majority

Moved: Cr

Seconded: Cr

No recommendation needed.

Carried /

8.2.4 Boodie Rats	
Location:	Shire
File Ref:	CS.SP.1.1
Applicant:	Council
Date:	11 April 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Trevor Smith - CEO

Background

Council has previously been made aware of the shortcomings of the building that currently houses Boodie Rats. The building has failings in both design and condition and Boodie Rats currently operate with a number of exemptions.

A deputation is scheduled by the Boodie Rats Committee to be heard by Council. Following the deputation there should a number of issues that Council can consider with regard to future planning for this service.

Letters from the Committee and Hannah Burrage (Supervising Officer) are attached.

Comment

Nil

Options

Take action as required.

Statutory Environment

Not Applicable

Recommendation

No Recommendation required.

<p><u>Council Decision Number –</u></p> <p>Voting Requirements – Simple Majority</p> <p>Moved: Cr Seconded: Cr</p> <p>No Recommendation required</p> <p>Carried /</p>
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Note: Cr Shadbolt and the CEO will meet with Sandalwood Arts Executive during the next month.

8.2.5 Swimming Pool Tender – Stage Two	
Location:	Shire
File Ref:	CS.CS.5
Applicant:	Council
Date:	11 th April 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Ann Brandis - CSO

Background:

The Shire of Mukinbudin has been successful in Stage Two grant funding from the Department of Sport and Recreation for the Mukinbudin Swimming Pool. The amount of funding awarded by the Department of Sport and Recreation is \$260,000 ex GST. Additional funding is from Royalties for Regions Year 3 (\$412,208) and Royalties for Regions Year 4 (\$109,792).

The CEO called for tenders for the project, which closed on 3rd April and has been analysed by staff. The tenders will be available at the meeting or can be examined at the Shire Office prior to the meeting.

Comment:

The tenders were opened on the 4th April 2012 and three tenders were received one of which was non conforming. Listed below are the two conforming tenders:

**Shire of Mukinbudin
Tender No. 2.2011-12**

Name	AVP	Wetdeck Pools
Main Pool – Internal surface	<ul style="list-style-type: none"> • Remove and replace scum gutters creating a level deck pool with wet decks, finished water height at shallow end to be 1.2m. Verbal clarification included the installation of a waterproof membrane to the drain, sometimes use pool paint. • Refurbishment of pool heads, 750mm wide to accommodate and supply ANTI 400 removable starting blocks at both ends of the pool • Remove and replace all hand rails and ladders. This is based on handrails and other metallic items already being earthed and new 	<ul style="list-style-type: none"> • Remove and replace scum gutters creating a level deck pool with wet decks, finished water height at shallow end to be 1.2m. Drains epoxy coated and outlets funnelled for quiet operation. • Refurbishment of pool heads, 750mm wide to accommodate and supply "Anti start blocks or similar at both ends of pool (removable to shallow end, fixed to deep end) • Remove and replace all hand rails and ladders • Installation of disabled ramp with 316 stainless steel hand rails conforming to regulations, concrete

	<p>handrails being supplied and reconnected. If new earthing</p> <ul style="list-style-type: none"> • Install disabled ramp entry/beach entry to northern side of pool conforming to regulations, concrete cutting and demolition included. Verbal clarification included stainless steel hand rails for the ramp • Install grips from 12.5m point – allowance has been made for the entire pool • Install depth markers and safety signage to Health Department Specifications • Install new eye bolts for lane ropes to be attached at the eastern and western ends of the pool <p>\$620,750.00</p>	<p>cutting and demolition included. Earth bonding to all metallic items including electrical certificate.</p> <ul style="list-style-type: none"> • Install finger grips to entire Olympic swimming pool. • Install depth markers and safety signage to Health Department Specifications • Install new eye bolts for lane ropes to be attached at the eastern and western ends of the pool <p>\$491,200.00</p>
Pipes	<ul style="list-style-type: none"> • Replace all inlets from plant room to pools and returns to balance tank with PVC • Separate pipes for inlet and return for toddlers pool <p>\$58,500.00</p>	<ul style="list-style-type: none"> • Replace all inlets from plant room to pools including installation of new wall inlets cored to position, new 200mm ringmain and return pipe work to balance tank. • Separate pipes for inlet and return for toddlers pool <p>\$93,000.00</p>
Main Bowl	<ul style="list-style-type: none"> • Decommission centre channel. They believe the use of the existing centre channel is the best option with a new concrete encased pipe. If wall returns are deemed compulsory the wall return method can be done with no cost differential. • Installation of new control joint in shallow end across entire pool end to eliminate existing crack • Refurbishment of control joints • Re-paint with pale blue 	<ul style="list-style-type: none"> • Decommission centre channel • Installation of new control joint in shallow end across entire pool end to eliminate existing crack • Refurbishment of control joints • Re-paint with pale blue chlorinated rubber. I clarified this with Brian and he said the surface would be fully before painting <p>Verbal clarification from Wetdecks have priced the preparation of the surface which will entail</p>

	<p>chlorinated rubber no allowance to strip or sandblast existing surface. This will be an additional cost</p> <p>\$84,500.00</p>	<p>degrease, pressure blast, acid salt application, pressure blast at approx \$10,000 - \$15,000</p> <p>\$132,000.00</p>
Concourse	<ul style="list-style-type: none"> Remove and replace concourse around Olympic pool only, including a retaining wall between this concourse and the toddler's pool. Include entrance ramps on the southern and northern sides, from the toddlers pools to the Olympic pool Remove and install new concourse drainage system <p>\$88,400.00</p>	<ul style="list-style-type: none"> Remove and replace concourse around Olympic pool only, including a retaining wall between this concourse and the toddler's pool. Include entrance ramps on the southern and northern sides, from the toddlers pools to the Olympic pool. Install new concourse paving same as Katanning (Aust. Limestone Creations – 400m² allowance Remove and install new concourse drainage system <p>\$64,300.00</p>
Total	\$852,150 + GST	\$780,500 + GST
Inclusions	<ul style="list-style-type: none"> Have allowed removal of all rubbish and demolished pool items from site to the local tip excluding tip fees Have allowed minimal access for bobcat and excavator from side of site. Have only allowed for minimal landscape repair to the areas they damage. No landscaping allowance for damage by other contractors on site. Allowed for drainage to entire concourse area. They have allowed to run this strip drain into the existing drainage/roadway sock at the edge of site Verbal clarification stated that some fill will be included under the paving to a depth of 100mm. Also that they 	<ul style="list-style-type: none"> Accommodation, meals, travel, fuel and transport allowed Plans, hydraulic engineer and structural engineer allowed Earth bonding to all metallic items including electrical certificate.

	will make sure compaction is right under pipe work and will provide some fill if necessary	
Options		<ul style="list-style-type: none"> • Demolition of children's Pool \$6,000 • Site Works by Council • Construction of new 12m x 7m fully tiled children's Wetdeck swimming pool with beach entry. Including plans, hydraulic engineer and structural engineer \$184,700 • Water feature allowance TBA \$ 12,000 • Concourse drainage and concourse to children's pool surrounds \$9,500 <p>Total \$212,200</p>
Exclusions	<ul style="list-style-type: none"> • Minimal preparation to bowl of pool when painting. No allowance to strip or sandblast of existing pool surface – extra cost if required • No tip fees • Only minimal landscape repair • Metal objects to be reconnected only no allowance for additional earthing costs 	<ul style="list-style-type: none"> • Debris removal from site (Council to do this) • Clean fill for back fill, around pipe work and paving. Dependant on what is already there.. if sand has been backfilled against the pool bowl then this can be re-used. If not they will be looking at fill 2.5m wide by 1m deep • Hard Rock • Location of services • Disconnection and reconnection of services if required • Removal of clay for disabled ramp • Lawn Reinstatement
Discounts	NO	Negotiable
Other		Considerable savings can be made if council assist with accommodation
Commencement	Start two weeks after tender awarded	1 st week of May – Wetdeck construction in Perth
Completion	Prior to the 30 th September 2012	30 th September 2012

Statutory Environment:

Local Government Act 1995 and Regulations regarding tendering.

Policy Implications:

Nil

Financial Implications:

Stage Two of the Swimming Pool upgrade is contained in the Forward Capital Works Plan

Strategic Implications:

Nil

Recommendation:

That for Tender 02-2011.2012, Muginbudin Swimming Pool Upgrade Works Stage 2, the tender from Wetdeck Pools for an amount of \$780,500 be accepted.

Council Decision Number - 619

Voting Requirements – Simple Majority

Moved: Cr Geraghty

Seconded: Cr Watson

That for Tender 02-2011.2012, Muginbudin Swimming Pool Upgrade Works Stage 2, the tender from Wetdeck Pools for an amount of \$780,500 be accepted.

Carried 8/0

8.2.6 Chief Executive Officer's Report	
Location:	Shire
File Ref:	
Applicant:	Trevor Smith – CEO
Date:	11 April 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Trevor Smith - CEO

1. Meetings

26 March	Shire Brigades and Fire Control Officers Meeting DCEO, CEO, Rob Fraser (FESA)
27 March	NEWROC Executive Meeting @ Nungarin
28 March	Mukinbudin Planning and Development AGM CEO, Cr Shadbolt, Cr Ventris, Katharine Collins (Treasurer)
29 March	Wheatbelt Way NEWROC Sub-Committee Meeting @ Bencubbin CEO, CSO
2 April	Inspection of new works including wetdecks @ Trayning Pool CEO, DCEO, CSO, Pool Manager
2 April	Sub Regional Road Group Meeting @ Mukinbudin CEO, Cr Geraghty

2. Staff

New

Diane Parker - Complex Cleaner

Departed

Leonie Taylor – Complex Cleaner

Brian Morrell - Depot

Training

Leanne Clune Kids Sport Forum @ Merredin

Ellen Della Bosca Governance Training @ MCRC

Leanne Clune Club Development Office Workshop @ Perth

Absent

Trevor Smith 19 May – 17 June inclusive (LGMA Conference and Annual Leave)
Ellen Acting CEO for this period

3. Current/Emerging Issues

Auto Gas - feasibility

Deep Sewer – extension to industrial area - feasibility

Nursing Post - replacement

Housing (Aged and Worker) Project - NEWROC

Industrial Units – quotes for four units on Lot 4 Strugnell Street

Recommendation

That Council note the Chief Executive Officer's Report.

Council Decision Number – 620

Voting Requirements – Simple Majority

Moved: Cr Watson

Seconded: Cr Ventris

That Council note the Chief Executive Officer's Report.

Carried 8/0

Ellen left at 4.06pm and returned at 4.19pm.

8.4.1 Mukinbudin Caravan Park Manager's

8.4.1 Mukinbudin Caravan Park Report	
Location:	Mukinbudin
File Ref:	
Applicant:	Luke and Tania Sprigg
Date:	11 April 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith
Author:	Luke and Tania Sprigg

New Ablutions: Look to be very suitable.

Camp kitchen plans seem good. Most of council ideas seem to be catered for in the design. The location may still need some debate.

Thanks,
Tania & Luke

Recommendation

That Council note the above Report.

Council Decision Number – 621

Voting Requirements – Simple Majority

Moved: Cr Comerford Seconded: Cr O'Neil

That Council note the above Report.

Carried 8/0

2005/2006 Totals		2006/2007 Totals	
Accommodation		Accommodation	
	\$		\$
Self Contained Units	\$19,358.08	Self Contained Units	\$22,820.21
Barracks	\$11,082.32	Barracks	\$9,753.06
Sites	\$10,521.76	Sites	\$17,095.20
Washing Machine	\$1,171.16	Washing Machine	\$981.35
TOTALS	\$42,133.32	TOTALS	\$50,649.82

2007/2008 Totals		2008/2009 Totals	
Accommodation		Accommodation	
	\$		\$
Self Contained Units	\$27,304.76	Self Contained Units	\$37,214.39
Barracks	\$5,422.75	Barracks	\$10,554.55

Sites	\$11,244.47	Sites	\$16,773.76
Washing Machine	\$678.16	Washing Machine	\$663.63
TOTALS	\$44,650.14	TOTALS	\$65,206.33

2009/2010 Totals		2009/2010 Totals	
Accommodation		Accommodation	
	\$		\$
Self Contained Units	\$33,567.84	Self Contained Units	\$38,054.93
Barracks	\$ 9,096.35	Barracks	\$15,604.59
Sites	\$15,504.70	Sites	\$15,817.92
Washing Machine	\$ 1,036.36	Washing Machine	\$ 845.55
TOTALS	\$59,205.25	TOTALS	\$70,322.99

2011/2012 Totals

Accommodation		YTD	Jul 2010	Expenses Jul11
	\$	\$	\$	\$
Self Contained Units	\$ 2,048.61	\$ 2,048.61	\$ 4,977.27	0.00
Barracks	\$ 738.67	\$ 738.67	\$ 1,213.62	0.00
Sites	\$ 1,113.17	\$ 1,113.17	\$ 1,365.78	951.36
Washing Machine	\$ 35.45	\$ 35.45	\$ 101.00	0.00

Accommodation		YTD	Aug 2010	Expenses Aug11
	\$	\$	\$	\$
Self Contained Units	\$ 3,281.37	\$ 5,329.98	\$ 5,546.36	0.00
Barracks	\$ 1,185.92	\$ 1,924.59	\$ 381.83	218.18
Sites	\$ 1,100.43	\$ 2,213.60	\$ 1,455.44	2,225.13
Washing Machine	\$ 44.55	\$ 80.00	\$ 77.27	0.00

Accommodation		YTD	Sep 2010	Expenses Sep11
	\$	\$	\$	\$
Self Contained Units	\$ 5,216.60	\$ 10,546.58	\$ 2,583.18	486.14
Barracks	\$ 697.75	\$ 2,622.34	\$ 1,209.09	361.78
Sites	\$ 2,486.85	\$ 4,700.45	\$ 3,644.05	8,756.17
Washing Machine	\$ 54.55	\$ 134.55	\$ 145.45	0.00

Accommodation	YTD	Oct 2010	Expenses
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	\$	\$	\$	Oct11 \$
Self Contained Units	\$ 4,613.66	\$ 15,160.24	\$ 3,368.18	34.56
Barracks	\$ 1,731.82	\$ 4,354.16	\$ 1,172.74	34.56
Sites	\$ 7,020.42	\$ 11,720.87	\$ 3,260.43	9,095.72
Washing Machine	\$ 140.46	\$ 275.01	\$ 109.09	0.00

Accommodation	\$	YTD \$	Nov 2010 \$	Expenses Nov11 \$
Self Contained Units	\$ 2,559.21	\$ 17,719.45	\$ 2,873.64	174.00
Barracks	\$ 263.65	\$ 4,617.81	\$ 2,048.19	0.00
Sites	\$ 1,054.95	\$ 12,775.82	\$ 1,585.44	5,905.74
Washing Machine	\$ 98.18	\$ 373.19	\$ 100.00	0.00

Accommodation	\$	YTD \$	Dec 2010 \$	Expenses Dec11 \$
Self Contained Units	\$ 1,781.82	\$ 19,501.27	\$ 3,329.10	33.93
Barracks	\$ 684.10	\$ 5,301.91	\$ 2,149.99	27.10
Sites	\$ 632.26	\$ 13,408.08	\$ 1,161.81	6,357.08
Washing Machine	\$ 19.09	\$ 392.28	\$ 83.64	0.00

Accommodation	\$	YTD \$	Jan 2011 \$	Expenses Jan12 \$
Self Contained Units	\$ 1,109.10	\$ 20,610.37	\$ 2,710.00	0.00
Barracks	\$ 350.00	\$ 5,651.91	\$ 709.09	0.00
Sites	\$ 353.19	\$ 13,761.27	\$ 336.53	6,855.68
Washing Machine	\$ 115.45	\$ 507.73	\$ 51.82	0.00

Accommodation	\$	YTD \$	Feb 2011 \$	Expenses Feb12 \$
Self Contained Units	\$ 2,015.01	\$ 22,625.38	\$ 2,159.09	93.01
Barracks	\$ 1,872.72	\$ 7,524.63	\$ 1,934.09	93.00
Sites	\$ 1,210.00	\$ 14,971.27	\$ 200.45	839.17
Washing Machine	\$ -	\$ 507.73	\$ -	0.00

Accommodation		YTD	Mar 2011	Expenses Mar12
	\$	\$	\$	\$
Self Contained Units	5,101.37	27,726.75	1,824.51	0.00
Barracks	1,145.46	8,670.09	1,310.93	1,032.80
Sites	618.18	15,589.45	323.64	5,263.95
Washing Machine	\$ -	507.73	29.09	0.00
TOTAL INCOME		\$ 52,494.02	\$55,531.83	\$ 48,839.06

****Note: Sites income includes Ventriss Rental and Power Usage****

8.5.1 Swimming Pool Manager

8.5.1 Mukinbudin Swimming Pool Report	
Location:	Mukinbudin
File Ref:	CS.CS.5
Applicant:	Luke and Tania Sprigg
Date:	11 April 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith
Author:	Luke and Tania Sprigg

- 1) Pool will remain open until the end of school holiday's Friday 20th April, by appointment only.
- 2) Luke will be helping Bruce put his crop in during April/May. Pool and park standards remain our priority during this time and we believe we can maintain this during these few weeks.
- 3) Pool Stage 2: We would like to encourage council to pursue the opportunity to construct stage 2 of the swimming pool. Stage 1 is working great, but has lead to compromise of return water drainage from pools. To have this rectified through stage 2 would be a great relief. We have enjoyed our first season as pool managers.

Thank you,
Luke & Tania

Recommendation

That Council note the above Report.

Council Decision Number – 622

Voting Requirements – Simple Majority

Moved: Cr Sippe

Seconded: Cr Watson

That Council note the above Report.

Carried 8/0

**Meeting reopened after lunch at 1.42pm.
Bob Edwards entered the meeting at 1.42pm.**

8.7.1 Work's Supervisor

8.7.1 Work's Supervisor's Report	
Location:	Mukinbudin
File Ref:	
Applicant:	Bob Edwards
Date:	11 April 2012
Disclosure of Interest:	NIL
Responsible Officer	Bob Edwards
Author:	Bob Edwards

CARAVAN PARK UPGRADE

The toilet block has arrived and is now in place waiting for the services to be hooked up. Back filling around the building can then be done, allowing for the roof to be erected over the old and new buildings and the concrete floor to be poured to finish off the verandah.

SPORTS COMPLEX / OVAL

The Reticulation pump at the town dam has been having starting problems, it will be advisable to put aside money in the next budget to renew the pump as it is about fifteen years old. Low water pressure caused by only having the use of one of the two suction lines has also contributed to the watering program being disrupted, this is being fixed.

HOCKEY FIELD

The playing surface is taking shape since the topdressing treatment it received recently. The fence has been repaired and the conveyor belt will be put up along the east and south fences as soon as the bitumen work is out of the way.

CRUICKSHANK ROAD

It is planned to make a start on the widening work now that the major road works have been completed.

STRUGNELL ST. EXTENTION

A set of box culverts are in Perth waiting for transport. These can be installed as soon as they are on site. This work will not interrupt any seeding in the vicinity as there is alternate access available.

MOSQUITO FOGGING

This hasn't been done for two weeks, it was simply overlooked when the regular operator had to have time off.

TRAIL TOURISM INFRASTRUCTURE

This involves the outside crew, there are access roads to realign and gravel sheet, some two hundred and forty bollards and numerous signs to be set up to control where visitors can access and concrete furniture to put into place . A toilet is be set up at the Weira Reserve.

The outside crew are to assist the 50s` Shed people to pour a concrete slab for a building being bought in from Tampu. We are also to pour a slab under the newly erected shed frame which will cover an old tractor display. This work is scheduled for 17th and 18th April. The area was recently raised with gravel to accommodate these projects and for future truck parking.

MAINTENANCE GRADING

Will Jenkin will resume this work on Tues 17th of April.

GRAHAM ROAD (3.5 km of gravel pavement construction)

The gravel pavement on this section has been completed with a lot of attention to drainage. This will be guide and sign posted in the near future. Continuance of this work in next years works program must be a priority.

BITUMEN PROGRAM

This work should be completed by the 18th of April. Had we been allowed to complete the gravel pavement work last July/August, the priming seal would have been sprayed prior to harvest, giving it time to bleed out. The full reseal could have been done in Jan/ Feb and we would not be squeezing the program into the start of winter. The shoulder work that we were pulled off to do could have been done by a local contractor.

BARBALIN BLACKSPOT

This project is still to be resolved.

OUTSIDE STAFF

Brian Morrell has had to return to Perth for personal reasons, He finished on Friday the 13th. His position has been advertised in the West Australian and the Merredin Mercury.

Recommendation

That Council note the above Report.

Council Decision Number – 616

Voting Requirements – Simple Majority

Moved: Cr Palm

Seconded: Cr Ventris

That Council note the above Report.

Carried 8/0

- **Road Machinery on side of Road – in light of damage to Shire of Trayning to keep it off roads**
- **Pot Hole at Robey Jones'**
- **Forrest Avenue**

Bob left the meeting at 2.12pm

Meeting adjourned for the audit committee meeting at 2.13pm

Letter from Hockey Club – Thanking the Shire for the upgrading of the Field

Cr Ventris left the meeting at 4.28pm.

General Business

- Grandstand at Complex needs the wood looked at
- Integrated Planning – to be commenced shortly
- Website – Caravan Park needs better photos
- Letter from Ev Comerford – has been answered
- Hall – Oven and Cleaning – to be investigated further
- Eco Deck
- T-Junction at the end of the North Road – Tourist Information signs there
- Possibility of a park bay at the Dandanning Cross

9. Information Report

10. Elected Members Motions of which previous notice has been given

11. Urgent Business without notice (with the approval of the president or meeting)

12. Confidential Items – Meeting to be closed to the Public in accordance with the provisions of the Local Government Act 1995.

Nil

13. Closure of Meeting

The president thanked everyone for attending and closed the meeting at 5.11pm.



DECLARATION

I declare that these minutes of the Ordinary Meeting of Council held on the 18th April 2012 were confirmed at the Ordinary Meeting of Council held on 15th May 2012.

Signed: _____

Being the person presiding at the meeting at which these minutes were confirmed

Date: _____