



Minutes

Of the

Ordinary Meeting of Council

Held on

Wednesday, 17th October 2012

At 9.08 am

In

The Council Chambers
Maddock St, Mukinbudin

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ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

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Nil

11. Urgent Business without notice (with the approval of the president or meeting)

Nil

12. Confidential Items – Meeting to be closed to the Public in accordance with the provisions of the Local Government Act 1995.

Nil

13. Closure of Meeting

Agenda of the Ordinary Meeting of Council held in Council Chambers, Maddock Street, Mukinbudin on 17th October 2012

1. Declaration of Opening

1.1 The Shire President declared the Meeting open at 9.08am.

2. Public Question Time

2.1 Response to previous questions taken on notice.

2.2 Declaration of public question time opened
The Shire president will declare public question time open.

2.3 Declaration of public question time closed
The Shire President will declare public question time closed.

3. Record of attendance, apologies and approved leave of absence

3.1 Present:

GJ Shadbolt	President	Lake Brown/Dandanning Ward
RJ Comerford	Deputy President	Wattoning Ward
BE Watson		Wilgoyne Ward
KD Lancaster		Town Ward
SG Ventris		Town Ward
SR Palm		Bonnie Rock Ward
JD O'Neil	(From 9.17am)	Bonnie Rock Ward
CW Geraghty		Town Ward

3.2 Apologies:

Ellen Maddock, Deputy CEO
Robert Edwards, Works Supervisor

3.3 On leave of absence:

Cr KR Sippe

3.4 Staff:

Trevor Smith, CEO

3.5 Visitors:

Nil

3.6 Gallery:

Nil

3.7 Applications for leave of absence:

Nil

4. Petitions, deputations and presentations

4.1 Petitions

Nil

4.2 Deputations

11.30am to 12.00pm - Ashley Walker, Trevor Watson, Liz Oldcorn
The visitors and Council discussed issues relating to teaching, the proposed Year 7 movement from Primary to Secondary School and Independent Public Schools.

4.3 Presentations

Nil

5. Announcements by the Presiding person without discussion

Nil

6. Confirmation of the Minutes of previous meetings

6.1 Confirmation of Minutes for the Ordinary Meeting of Council held on the 19th September 2012

Recommendation

That the Minutes of the Ordinary Meeting of Council held on the 19th September 2012 be accepted as a true and correct record of proceedings.

Council Decision Number – 715

Voting Requirements – Simple Majority

Moved: Cr R Comerford

Seconded: Cr B Watson

That the Minutes of the Ordinary Meeting of Council held on the 19th September 2012 be accepted as a true and correct record of proceedings.

Carried 7 / 0

6.1.1 Business Arising from Minutes

- Ensure that access for prams and wheelchairs etc to the lawn areas at the Swimming Pool is maintained when the retaining wall is constructed.
- Protection of lawn area at complex – agreed to place farm gate between the cricket nets and the oval fence near the time keeper's box. Need to maintain pedestrian access at that point however.
- Vermin Proof Fence – Adrian Chesson has indicated that the fines associated with violating fence rules are likely to be substantially increased.
- Proposed Finance System – now that Council have seen the Synergy Soft presentation at the September meeting they would like an agenda item at the November meeting.

Cr O'Neil entered the meeting at 9.17am.

7. Matters for which the meeting may be closed

Nil

8. Reports of Committees and Officers

8.1 Deputy Chief Executive Officer Reports

8.1.1 List of Payments September 2012	
Location:	Mukinbudin
File Ref:	
Applicant:	Ellen Della Bosca - DCEO
Date:	10 October 2012
Disclosure of Interest:	NIL
Responsible Officer	Ellen Della Bosca - DCEO
Author:	Ellen Della Bosca - DCEO

If a Councillor has any questions regarding the enclosed finances, please see the Deputy Chief Executive Officer prior to the meeting so that a researched answer may be provided.

Background

A list of payments submitted to Council on 30th September, for confirmation in respect of accounts already being paid or for the authority to those unpaid.

Financial Implications

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

Policy Implications

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

Recommendation

That the list of payments to today's meeting on Vouchers – Muni 29668 – 29697 and Transfers D/D24.1213, D/D34.1213 to D/D36.1112, D/D39.1213 to D/D48.1213, totalling \$185,105.78 for payments made in September 2012, be passed for payment.

Council Decision Number – 716

Voting Requirements – Simple Majority

Moved: Cr C Geraghty

Seconded: Cr S Palm

That the list of payments to today's meeting on Vouchers – Muni 29668 – 29697 and Transfers D/D24.1213, D/D34.1213 to D/D36.1112, D/D39.1213 to D/D48.1213 totalling \$185,105.78 for payment made in September 2012, be passed for payment.

Carried 8 / 0

8.1.2 Monthly Financial Report – August 2012	
Location:	Mukinbudin
File Ref:	
Applicant:	Ellen Della Bosca - DCEO
Date:	10 October 2012
Disclosure of Interest:	NIL
Responsible Officer	Ellen Della Bosca - DCEO
Author:	Ellen Della Bosca - DCEO

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management Regulations 1996).

The Monthly Statement of Financial Activity for the period ending 31st August 2012 is attached for Councillor Information, and consisting of;

1. Statement of Financial Activity
2. Capital Acquisitions Summary
3. Variances Report
4. Summary of Bank Balances

Financial Implications

There is no direct financial Implication in relation to this matter.

Statutory Environment

General Financial Management of Council

Council 2009/10 Budget

Local Government Financial Management Regulation 34 1996

Local Government Act 1995 section 6.4

Policy Implication

Council is required annual to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$15,000 or 20%.

Recommendation

That Council adopt the Monthly Financial Report for the period ending 31st August 2012 and note and material variances greater than \$15,000 or 20%.

Council Decision Number – 717

Voting Requirements – Simple Majority

Moved: Cr B Watson

Seconded: Cr S Palm

That Council adopt the Monthly Financial Report for the period ending 31st August 2012 and note any material variance greater than \$15,000 or 20%.

Carried 8 / 0

8.2 Chief Executive Officer Reports

8.2.1 NEWROC	
Location:	NEWROC
File Ref:	
Applicant:	Trevor Smith – CEO
Date:	10 th October 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Trevor Smith - CEO

Background

A NEWROC Executive meeting was held in Mukinbudin on Tuesday 25th September 2012. The minutes are attached.

Business Arising

Presentations

- 3.1 NEWROC Landfill Assessment & Waste Management Future Strategy
- 3.2 Waste and Recycling Initiatives (WALGA)
- 3.3 National Workforce Development Fund (CY O'Connor Institute)
- 3.4 Wheatbelt Natural Resource Management Strategic Review (Wheatbelt NRM)
Matters for Decision
- 6.1 2012-2013 CLGF Regional Grant Funding
- 6.2 Wheatbelt Way Marketing Plan and Progress Reports
- 6.3 NEWROC Local Emergency Management and Recovery Plan

Comment:

Each item can be discussed as required at the meeting.

Officer recommendation:

That Council note the minutes of the NEWROC Executive meeting held on Tuesday 25th September 2012.

Council Decision Number – 718

Voting Requirements – Simple Majority

Moved: Cr R Comerford

Seconded: Cr S Ventris

That Council note the minutes of the NEWROC Executive meeting held on Tuesday 25th September 2012.

Carried 8 / 0

8.2.2 WALGA Great Eastern Country Zone	
Location:	Zone
File Ref:	
Applicant:	Trevor Smith – CEO
Date:	4 September 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Trevor Smith - CEO

The next meeting of the Great Eastern Zone will take place on 29 November 2012 at the Shire of Dowerin.

<p><u>Council Decision Number –</u></p> <p>Voting Requirements – Simple Majority</p> <p>Moved: Cr Seconded: Cr</p> <p>Carried /</p>

8.2.3 Local Government Reform – Update	
Location:	Shire
File Ref:	
Applicant:	CEO
Date:	7 September 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Trevor Smith- CEO

No movement on local government reform was noted.

The National Party issued a statement reported on the 9th October that they would like the local government portfolio in a new coalition government after March 2013 to ensure that forced amalgamations were off the table during the life of the next government.

Officer Recommendation:

No recommendation required.

Council Decision Number –

Voting Requirements – Simple Majority

Moved: Cr

Seconded: Cr

Carried /

8.2.4 Wheatbelt North East Sub Regional Road Group	
Location:	Shire
File Ref:	
Applicant:	WNESRRG
Date:	10 October 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Trevor Smith - CEO

Background:

The WNESRRG held a meeting on Monday 8 October 2012. The CEO and Works Supervisor attended.

Adoption of the 2013/2014 WNESRRG funding program

The meeting adopted the program for 2013/2014. The Shire of Mukinbudin was allocated \$321,600 for the completion of the widening of the Mukinbudin Wialki Road. This is 6.2km section of road to the Shire boundary. The funding represents 2/3 of the project cost.

Annual Funding:

The Chair of the Regional Road Group (Cr Graham Cooper, Shire of Cunderdin) attended and outlined a proposal whereby unexpended road funds in a financial year would be redistributed within the RRG if Shires indicated by March in a financial year that they were unable to expend their allocation. Further, if a Shire did not indicate that they would be unable to expend the road funds and subsequently didn't spend the funds that the amount would be deducted from their allocation in the next financial year. The policy would take into account exceptional circumstances such as natural disasters.

Rather than see funds return from the WNESRRG to the RRG the following proposal was put to the meeting which would see the funding redistributed at a local level within the WNESRRG in the first instance.

That the following Policy / Procedure be adopted:

- 1) Any Member Council that has at the EOFY (30th June) any RRG Project/s where the funding is to be carried into the following financial year, will have an equivalent amount of funding taken off their next financial year's Road Program, and this funding is to be returned to the WNE SRRG for reallocating to worthwhile projects submitted by Member Councils other than those being penalized.
- 2) RRG Projects means either Road Project Grants or Direct Grants.
- 3) Carryover funding can be as a result of not completing the project/s or completing the project and not recouping the funding and letting the secretary of the WN RRG know in writing before 30th June the approximate final recoup amount to be accrued.
- 4) If extraordinary circumstances such as a declared natural disaster has caused the project/s delays and subsequent carryover funding will result, then this may be allowed at the discretion of the Group. In this case, a request in the form of a written letter with back up evidence is to be submitted to the Group and received before the 30th June for consideration of acceptance for funding to be carried into the next financial year.

The WNESRRG determined at the meeting to let the motion sit on the table for consideration by individual Councils and then voted on at the February meeting of the WNESRRG.

There should not be any concerns with the policy adversely affecting Councils. In Mukinbudin's case the road project in question is the Mukinbudin Wialki Road which is essentially the first project to be undertaken in the current financial year with construction to be completed in 2012 and sealing as soon as the weather permits.

The Shires in the WNESRRG have consistently had the best expenditure rates of all the SRRG's in the RRG area.

Statutory Environment:

N/A

Policy Implications:

N/A

Financial Implications:

Not adhering to the procedure would financially penalise the Council in the following financial year.

Strategic Implications:

N/A

Recommendation:

That the Shire of Mukinbudin supports the motion from the WNESRRG as printed in the agenda.

Council Decision Number – 719

Voting Requirements – Simple Majority

Moved: Cr C Geraghty

Seconded: Cr B Watson

That the Shire of Mukinbudin supports the motion from the WNESRRG as printed in the agenda.

Carried 8 / 0

8.2.5 Mukinbudin Nursing Post	
Location:	Shire
File Ref:	x
Applicant:	x
Date:	10 October 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith
Author:	Trevor Smith - CEO

Background:

At the September meeting of Council it was determined that the CEO should prepare a list of sites having regard to the input provided at the September meeting. The list has been unable to be circulated prior to the agenda however it is provided as an attachment.

Comment:

At present while the attributes of each site can be listed a Council decision on a preferred site is not recommended as Council does not have enough information regarding the State Government's proposal for a new facility.

What Council can do is have the list ready for such time as the State Government is ready to begin discussions with Council.

Statutory Environment: N/A

Policy Implications: N/A

Financial Implications: N/A

Recommendation:

That the list of potential sites be made available to the State Government when discussion commences on the type of facility that the State Government is considering as a replacement for the existing Nursing Post.

Council Decision Number – 720

Voting Requirements – Simple Majority

Moved: Cr S Palm

Seconded: Cr S Ventris

That the list of potential sites be made available to the State Government when discussion commences on the type of facility that the state Government is considering as a replacement for the existing Nursing Post.

Carried 8 / 0

8.2.6 Wilgoyne Christmas Tree	
Location:	Shire
File Ref:	
Applicant:	Wilgoyne Christmas Tree
Date:	10 October 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Trevor Smith - CEO

Background:

Letter received from the organisers of the Wilgoyne Christmas Tree.

9th October 2012

To Councillors,

The Wilgoyne Christmas Tree began in December 1962 and every year since Santa has stopped at Wilgoyne to deliver gifts to the Children. This year, 2012 we celebrate 50 years.

The Wilgoyne Christmas Tree is a community event and is open to all community members. We have contacted families from the past 50 years and also prospective new families. This is an open community event and we are expecting a big crowd of children, parents and grandparents on the night.

On December 8th, we will be holding the 50th Christmas Tree and we would like to ask the Shire of Mukinbudin if we can hire/borrow the marquee and have the Shire erect the marquee for little or no charge.

Any help the Shire, (together with our committee members) can offer in the way of cleaning up the old oval at Wilgoyne would be much appreciated.

We look forward to your favourable response.

Kind regards,

Leanne Shadbolt

Linda Palm

Lee Comerford

Comment:

The author is unaware of any previous assistance given to any of the Christmas Trees operating on the Shire. However, as the organisers have advised, this is intended to be a special event to celebrate 50 years and aside from locals they are anticipating ex-residents to also attend.

Council Policy (see below) provides for the free use of the marquee including Council labour to supervise the erection and dismantling of same.

Council Policy permits the CEO to authorise the use of Council's "small" plant and equipment. As the "small" maintenance grader will be shortly operating in the Wilgoyne area it could be utilised on a weekend by a competent operator. Other small plant could also be made available.

While the organisers have not requested Council permission to consume alcohol on a public Shire Reserve it would also be prudent to provide a letter granting permission for this also.

Consultation

N/A

Statutory Environment:

N/A

Policy Implications:

Council Policy 1.4.5 – Marquee Hire

“A Council approved not-for-profit community group using the marquee for a community function may have the fee waived, including delivery and erection, provided that only the one Council employee is required to be present for this, i.e. a community group wishing to have the fees waived will need to provide ample labour to erect and dismantle the marquee.”

Council Policy 1.5.3 – Use of Plant by Community Groups

*“Council permits the use of Council’s small plant and equipment by community service groups on community projects provided that:
volunteers are named for approval by the CEO;
projects are approved by the CEO.”*

Financial Implications:

The current charge for the marquee is \$1,000 plus labour. The policy also provides for the \$1,000 hire fee to be placed in a fund to replace the marquee at the end of its useful life.

Strategic Implications:

N/A

Recommendation:

That in accordance with the provisions of Council Policies 1.4.5 and 1.5.3 Council provides the Shire marquee free of charge and also offers assistance with plant and equipment to the Wilgoyne Christmas Tree organising Committee.

Council Decision Number – 721

Voting Requirements – Simple Majority

Moved: Cr D Lancaster

Seconded: Cr C Geraghty

That in accordance with the provisions of Council Policies 1.4.5 and 1.5.3 Council provides the Shire marquee free of charge and also offers assistance with plant and equipment to the Wilgoyne Christmas Tree organising Committee.

Carried 8 / 0

8.2.7 Telstra Inspection Pits	
Location:	Mukinbudin
File Ref:	UT.TE
Applicant:	Trevor Smith - CEO
Date:	7 September 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Trevor Smith - CEO

Background:

There is an ongoing issue with Telstra inspection pits in the Mukinbudin town site that requires Council to adopt a strategic approach in dealing with Telstra to reach a satisfactory and low cost outcome.

Council will remember that the re-construction of the Shadbolt St footpath resulted in an ongoing battle with Telstra over the realignment of about 12 inspection pits. Telstra initially wanted to charge about \$3,000 per pit to replace all the covers, some of which were old and broken and some of which were already out of alignment with the existing footpath. An inspection was organised and a greatly reduced bulk figure was settled on to fix all the pits in Shadbolt St at the one time.

Since then Council received an invoice for damage to a pit located at 9 Lukin Street. This damage was actually covering the pit lid with hot mix and certainly occurred over 10 years ago although the exact date is uncertain. Telstra were only alerted to the covering of the pit when called to fix a problem further down the street. The initial invoice was for \$2,650.92c. \$1,761 of this amount is attributable to mobilisation as the contractor has come from Northam or Perth. After complaining to Telstra an offer was made to invoice the Shire for \$1,600.

More recently Telstra has replaced a pit cover in Maddock Street outside the Shire Office which was covered up during the construction of the Shire Office with paving. The Shire has not yet been invoiced for this work.

The Shire is due to commence work shortly on the Calder Street footpaths. Very careful instructions have been issued to the Works Supervisor to ensure that no inspection pits are covered over or disrupted. Photographs will be taken of all inspection pits prior to work commencing. This assumes that we know where all the pits are and that none have previously been covered with the old hot mix.

Comment:

The CEO has discussed initially with Telstra the concept of having Telstra inspect all pits within the town site and determining from a fixed point in time which pit covers have been damaged or covered by past Shire works and which pit covers have deteriorated through age. One fixed amount could be negotiated to remedy all the pits and Councils liability would, by agreement with Telstra, revert to zero.

The costs associated with moving or renewing utility installations are legitimate costs associated with road works (including footpaths within road reserves). Council has budgeted \$80,000 for footpaths in the current financial year.

It is desirable that this situation be resolved in a satisfactory manner otherwise at random times Telstra will be sending inflated invoices for work that is unscheduled and unbudgeted.

Statutory Environment:

N/A

Policy Implications:

N/A

Financial Implications:

The financial implications will depend on the amount involved. Work may need to be negotiated over two financial years.

Strategic Implications:

N/A

Recommendation:

That Council endorse the CEO developing a strategic partnership with Telstra to resolve the ongoing issue of Telstra Inspection Pits being replaced randomly at an inflated cost to Council.

Council Decision Number – 722

Voting Requirements – Simple Majority

Moved: Cr S Ventris

Seconded: Cr D Lancaster

That Council endorse the CEO developing a strategic partnership with Telstra to resolve the ongoing issue of Telstra Inspection Pits being replaced randomly at an inflated cost to Council.

Carried 8 / 0

8.2.8 Chief Executive Officer's Report	
Location:	Shire
File Ref:	
Applicant:	Trevor Smith – CEO
Date:	10 October 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith - CEO
Author:	Trevor Smith - CEO

1. Meetings - Past

20 th Sept	Shire Auditors Visit DCEO, CEO
25 th Sept	NEWROC Executive @ Nungarin CEO
3 rd Oct	Wheatbelt Way Marketing Meeting @ Mukinbudin CEO, Mrs Ray Watson
4 th Oct	WALGA Procurement Meeting @ Mukinbudin CEO, DCEO, WS
8 th Oct	WNE SRRG @ Mukinbudin CEO, WS
10 th Oct	Mobile Phone Tower Launch @ Mukinbudin CEO, Crs
12 th Oct	Primary Health Care Meeting @ Trayning CEO, Cr Shadbolt, Cr Comerford
12 th Oct	Rail Retention Alliance @ Quairading CEO, Cr Shadbolt, Cr Comerford
16 th Oct	Aged Housing Committee CEO, Crs

Meetings – Future

18 th Oct	Community Shed Breakfast with Dr Walker CEO, Crs
23 rd Oct	NEWROC Council @ Nungarin CEO, Cr Shadbolt
25 th Oct	Mukinbudin District Club AGM CEO, DCEO, Cr Shadbolt
26 th Oct	LHAG Cr Ventris
26 th Oct	John Philips (WALGA) CEO, Council
29 th Oct	WDC Infrastructure Trust Forum @ Northam CEO, Cr Shadbolt
31 st Oct	LGMA State Conference @ Fremantle CEO, DCEO

6th Nov LEMC Training @ Mukinbudin
CEO, Katharine Spencer, Crs
15th Nov Local Government Grants Commission @ Mukinbudin
CEO, DCEO, Councillors
20th Nov NEWROC Executive @ Trayning
CEO
21st Nov Shire Council Meeting
CEO, DCEO, Councillors

2. Staff

Project Management Course – 4 days @ Brookton

Ellen Maddock, Ann Brandis

Maternity Leave

Carly Inferrera – last day scheduled to be 1st Nov.

The Shire has advertised for a minimum six month full time replacement position to replace the Senior Administrative Officer and the part time Clerical Officer position that was filled by Leanne Clune.

CEO

Council has previously asked for the development of new Key Performance Indicators for the CEO and the education of Councillors in the undertaking of Performance Reviews.

The CEO has engaged John Philips of WALGA to undertake this task and the first step will be a visit to the Shire on Friday 26 October commencing at 10.30am. From this John will develop some KPIs and forward these to the CEO and Council for consideration. A follow up visit will be scheduled for February/March 2013 to ensure that a process is in place for the next scheduled review to be conducted by May 2013.

3. Current/Emerging Issues

Alternative Energy Feasibility estimates have been prepared by Love Energy to offset the Shire's electricity use through using solar power and selling excess power to Synergy's energy buy back scheme. As the size of the proposed scheme is outside of Synergy's current buy back scheme the Shire is negotiating with Synergy on whether this is feasible. The proposal uses two installations of 20KW and 200KW where-as the scheme currently has a maximum buy back of 5KW. Electricity costs are anticipated to account for 8.0% of Council rate revenue in 2012/2013.

Deep Sewer Possible extension to industrial area – looking at feasibility and pricing – while there has been no response from Water Corporation the State Government is investigating options for rural towns.

At the meeting the CEO tabled an estimate prepared by Denis Heffernan, Maintenance Officer, to renovate Aged Unit No. 7 to enable it to be leased. This renovation is not contained in the Annual Budget and is therefore a budget variation. The estimate is under \$5,000 and there is an amount of \$40,195 in the Seniors Housing Reserve.

Council Decision Number – 723

Voting Requirements – Absolute Majority

Moved: Cr D Lancaster

Seconded: Cr B Watson

That Council undertake renovations on Aged Unit No.7 to be funded from the Seniors Housing Reserve.

Carried 8 / 0

Recommendation

That Council note the Chief Executive Officer's Report.

Council Decision Number – 724

Voting Requirements – Simple Majority

Moved: Cr R Comerford

Seconded: Cr S Ventris

That Council note the Chief Executive Officer's Report.

Carried 8 / 0

8.4.1 Mukinbudin Caravan Park Manager's

8.4.1 Mukinbudin Caravan Park Report	
Location:	Mukinbudin
File Ref:	
Applicant:	Luke and Tania Sprigg
Date:	10 October 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith
Author:	Luke and Tania Sprigg

It is great to have new ablutions providing a pleasurable stay for many travellers, all raving about the best bathrooms in Australia.

The Caravan Park had its annual Triple AAA Star Audit, and we have maintained our three star rating. A new star rating will see us at 3.5 stars once the Camp Kitchen is complete. The Camp Kitchen and Ablutions facilities are the biggest point elevators of the Rating Programme. The Auditor also gave suggestions to gain more points through improving the park with a sealed road and improved drive through caravan bays. It was time well spent discussing some ideas to improve the Caravan Park.

An immediate suggestion would be for earthworks for more drive through sites and laying some gypsum for a tent area.

The park has also been turning away a lot of travellers looking for accommodation so any ideas for accommodation buildings to increase bed capacity of the park would be appreciated. All types of accommodation, e.g. railway carriages, or other unique designs or construction could be considered if available.

Recommendation

That Council note the above report.

Council Decision Number – 725

Voting Requirements – Simple Majority

Moved: Cr D Lancaster

Seconded: Cr B Watson

That Council note the Mukinbudin Caravan Park Report.

Carried 8 / 0

8.5.1 Swimming Pool Manager

8.5.1 Mukinbudin Swimming Pool Report	
Location:	Mukinbudin
File Ref:	CS.CS.5
Applicant:	Luke and Tania Sprigg
Date:	10 October 2012
Disclosure of Interest:	NIL
Responsible Officer	Trevor Smith
Author:	Luke and Tania Sprigg

As the pool evolves, discussion on areas such as pool lighting towers may need to come to a conclusion. If the existing lights were not suitable then four new “purpose built” light towers would do the job.

Brian McDonald is doing the best he can do managing staff issues, supply issues, evolving construction issues, budget, time, all while focusing on providing the very best result for the shire pool.

Future planning for the whole pool facility should be ongoing to ensure that the finished product is both functional and looks great. The proposed limestone wall will lay the foundation for a great spectacle.

Tania, Kaye and Luke will be attending Country Pool Managers Seminar in Kulin on Wednesday 17th October, also attending Pool Lifeguard Requalification day at Bruce Rock on 30th October.

Recommendation

That Council note the above Report.

Council Decision Number – 726

Voting Requirements – Simple Majority

Moved: Cr C Geraghty

Seconded: Cr J O’Neil

That Council note the Mukinbudin Swimming Pool Report.

Carried 8 / 0

8.6.1 NRMO Report

8.6.1 NRMO Report	
Location:	Mukinbudin
File Ref:	
Applicant:	Claire Baker
Date:	9 October 2012
Disclosure of Interest:	NIL
Responsible Officer	Claire Baker
Author:	Claire Baker

Shires of Koorda, Wyalkatchem & Mukinbudin

Notes:

1 Week – Sick

Courses/ Workshops/ Meetings attended:

- ❖ Bioblitz survey 22nd/23rd September - Korrelocking
- ❖ Venomous Snake Handling Course – Wattleup
- ❖ NEWROC Executive Meeting – Nungarin
- ❖ NRMO CFOC/Biodiversity meeting – Quairading
- ❖ 1080 NEWROC Baiting – Trayning
- ❖ CFOC Audit with Canberra Reps – Mukinbudin
- ❖ Council Lunch/Meeting - Mukinbudin

Certificates Completed/ Licences gained:

- ❖ Reptile removalists regulation 17 licence
- ❖ Competent Snake Handler

MUKINBUDIN:

PRESS RELEASES

- ❖ Snake Handling Article
- ❖ 1080 Baiting signs from DAFWA (also around town)

IN OFFICE/OTHER

- ❖ Going through files in the office for old grant applications & old projects
- ❖ Awaiting replies on talk of existing projects – speaking with Tracey.
- ❖ Will be meeting with Muka Conservation Group at next available date.

CFOC

- ❖ Farmer site surveys completed (End of Project 2010) (one to go)
- ❖ Brainstormed ideas for case studies (2 for this shire)

NRMO/CFOC

- ❖ Added inclusion of Mukinbudin to Biodiversity Fund Project through NRMO Agenda for meeting – minutes to advise NRMO decision/situation

NEWROC BAITING

- ❖ Accessed \$10,000 from NEWROC funding for 1080 baiting
- ❖ Meeting with NEWROC NRMO's (Lisa & Donna) for 1080 Baiting
- ❖ Contacted Mukinbudin Landmark on prices for baits
- ❖ Contacted Bio-security officer for area (Cameron Wild – Merredin)
- ❖ Organised emails & SMS's to be sent out to notify farmers
- ❖ Filled out paperwork (application) for DAFWA
- ❖ Received farmers orders via mobile
- ❖ Checked that farmers have completed 1080 baiting permits
- ❖ Will send application forms to farmers for signature & map
- ❖ Will send bait order details through to Trayning for purchase orders to be sent
- ❖ After discussions with Kate/Cameron & NEWROC we have decided to bait north of Mukinbudin with Dog baits & south with Fox baits & rabbit oats on any properties.

Recommendation

That Council note the above Report.

Council Decision Number – 727

Voting Requirements – Simple Majority

Moved: Cr S Palm

Seconded: Cr S Ventris

That Council note the Natural Resource Management Report.

Carried 8 / 0

8.7.1 Work's Supervisor

8.7.1 Work's Supervisor's Report	
Location:	Mukinbudin
File Ref:	
Applicant:	Bob Edwards
Date:	10 October 2012
Disclosure of Interest:	NIL
Responsible Officer	Bob Edwards
Author:	Bob Edwards

TOWN DAM RETICULATION PUMP

The supply and installation of the new pump station has been awarded to Moshe Shamam, Adam Water Solutions, Kingsway W.A. Moshe has started assembling the equipment and installation should start in about three weeks. In the meantime the Shire crew will be setting up the retaining walls and building a shed to accommodate the equipment. Western Power are still to disconnect the power supply temporarily, while the site works are being carried out.

CRUICKSHANK ROAD

This new six hundred metre section of road has been sprayed with a single coat bitumen seal, a second coat will be applied later. Eight hundred metres of kerbing has been laid and backfilled. Some minor sealing work will be carried out on the property crossovers when other footpath work is being done in the near future. A design for the new pool entry requires some input from interested parties.

MAINTENANCE GRADING

Paul Mori has been engaged to operate the maintenance grader in Will Jenkin's absence. The Forty Six Gate Road was the first road to be graded followed by the Barbalin Roads. Attention has been paid to the McGregor South section of road being used extensively while CBH is transferring grain from bins at Mukinbudin and Wilgoyne. The grader will clean up all the roads in the south east of the Shire before moving into the Copeland Road area.

LINES AND SIGNS

I am pleased to report the Main Roads Northam have at last completed the installation of the Give Way signage required to control all of the Shire's Cross Roads. The Shire is currently removing all of the redundant signs from these crossroads. Main Roads have also installed new holding lines and upgraded School signs in the town.

CALDER STREET HOTMIX FOOTPATH

Work is about to start on renewing the hot mix footpath. Bruce Atkins will remove the old material and build a pavement for the new. AAA Asphalt will be laying the hot mix.

NUNGARI NORTH/ KUNUNOPPIN BLACK SPOT

This Back Spot intersection has been fitted with holding lines, double lines and reflectors (RPM). The intersection has been kerbed and back filled.

Main Roads have told us that the gate into the paddock on the south west corner will have to be moved no less than two hundred metres from its present position. The landholder will have to be informed of this and also that the Shire can assist with the repositioning work.

MUKINBUDIN-WIALKI ROAD (Reconstruction / seal widening)

A proposed culvert at SLK 29.5 was causing some concern about where the runoff water would finish up, after consultation with Rod Munns at the site it was decided to increase the size of the drain along the west side of the new formation north to the existing floodway/culvert at SLK 30.3 and not install the proposed culvert. The pavement on the reconstructed section is in its final stage of preparation and will be sealed in the near future.

VEHICLE, PLANT AND MACHINERY MAINTENANCE

The DAF truck was taken to Kenworth DAF Kewdale where it was given a 110K service.

The five axle trailer had some spring and bush work done on it at Hutton and Northey.

Westrac sent a serviceman, a service truck which carries all the required oils and filters, and a fitter. They were on site for a full week. A 2000hr service was carried out on both of the graders; the circles, blade slides and ball joints were re-shimmed, the park brakes were fixed and some seals were replaced on the blade control valves. It was necessary to replace the hydraulic pump drive shaft on the older grader. The loader and vibe roller were each given a 2000hr service, this involves replacing all the oils and filters, check all the operating oil pressures, adjust engine valve lash and check injectors. An SOS report is on file.

The Mitsubishi six wheel truck gear linkage and air-conditioning are all OK.

A date for the Komatsu backhoe brake repairs still hasn't been confirmed by Komatsu.

The two Colorado utilities have been ordered from Lewis Motors Northam using three utilities as a trade being MBL 2, MBL 1071 and MBL 240.

Recommendation

That Council note the above Report.

Council Decision Number – 728

Voting Requirements – Simple Majority

Moved: Cr R Comerford

Seconded: Cr J O'Neil

That Council note the Work Supervisor's Report.

Carried 8 / 0

9. Information Report

10. Elected Members Motions of which previous notice has been given

11. Urgent Business without notice (with the approval of the president or meeting)

English Road – signage to Mukinbudin – check presence and determine ownership.

Koorda-Bullfinch Road – bitumen lifting off to the east of town before cemetery.

Karlonning Pipeline Trust – agenda item to November Council meeting.

Personal Properties Securities Act – check Local Government liability with WALGA.

B&B opportunities in Shire.

Loading Ramp – what accessibility is there for the public to a loading ramp in town?

Speeding (non-local) trucks through town – especially Shadbolt Street.

Wilgoyne Road near Wymond Road – 2 metre long section potholed – road dips.

Spring Festival Coordinator – the position/s will attract a salary/honorarium of \$5,000 however the Shire and Planning and Development need to determine whether this money can be raised by another means. e.g. a monster raffle.

12. Confidential Items

13. Closure of Meeting

There being no further business the meeting was closed at 4.22pm.