



Shire of Mukinbudin

Ordinary Meeting of Council

AGENDA

Meeting to be held in Council Chambers at
15 Maddock Street, Mukinbudin
Commencing at 1.00pm Tuesday 19th November 2019

Dirk Sellenger
CHIEF EXECUTIVE OFFICER



****** DISCLAIMER ******

No responsibility whatsoever is implied or accepted by the Shire of Mukinbudin for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mukinbudin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

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ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

Dirk Sellenger
CHIEF EXECUTIVE OFFICER

SUMMARY OF MEETINGS

Shire of Mukinbudin 2019

	Briefing / Workshop	Council Meeting
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		

Briefing / Workshops will ordinarily commence at 10.00am unless agreed to change this time.

Council Meetings will ordinarily commence at 1.00pm unless Council agrees to change this time.

Changes to Council Meetings must be advertised in accordance with Sect 5.4 of the Local Government Act 1995.

Table of Contents

- 1. Declaration of Opening**
 - 1.1 Declaration of Opening
- 2. Public Question Time**
 - 2.1 Response to previous questions taken on notice
 - 2.2 Declaration of Public Question time open
 - 2.3 Declaration of public time closed
- 3. Record of Attendance, apologies, approved leave of absence**
 - 3.1 Present
 - 3.2 Apologies
 - 3.3 On Leave of Absence
 - 3.4 Staff
 - 3.5 Visitors
 - 3.6 Gallery
 - 3.7 Applications for leave of absence
- 4. Declarations of Interest**
- 5. Petitions, Deputations, Presentations**
 - 5.1 Petitions
 - 5.2 Deputations
 - 5.3 Presentations
- 6. Announcements by the presiding member without discussion**
- 7. Confirmation of minutes of previous meetings**
 - 7.1 Confirmation of Minutes of Ordinary Meeting held on 25th October 2019
- 8. Reports**
 - 8.1 Council Monthly Information Reports**
 - 8.1.1 Receipt of October 2019 Information Report
 - 8.2 Finance Reports**
 - 8.2.1 List of Payments – October 2019
 - 8.2.2 Monthly Statement of Financial Activity Report – October 2019
 - 8.2.3 Audit Committee Minutes & Recommendations
 - 8.3 Chief Executive Officer's Reports**
 - 8.3.1 NEWROC Council Meeting Minutes – 29th October 2019
 - 8.3.2 Administration Office Closure for Christmas / New Year 2019
 - 8.3.3 Community Chest Funding
 - 8.3.4 Request for Tender – Grader 07/2019
 - 8.3.5 Request for Tender – Annual Sealing Program
 - 8.3.6 Pool Reserve Utilisation – Unbudgeted Capital Purchase
 - 8.3.7 Chief Executive Officer – Request for Annual Leave
 - 8.3.8 Request for Tender – Old Nursing Post – RFT 06/2019
 - 8.3.9 Kununoppin & Districts Hospital Fete – Use of Marquee for Fete 2020

- 9. **Elected members Motions of which previous notice has been given**
 - 9.1 Nil
- 10. **Urgent Business without notice (with the approval of the President or meeting)**
 - 10.1 Nil
- 11. **Dates to Remember**
 - 11.1 See attached list
- 12. **Closure of Meeting**
 - 12.1 Closure of Meeting

AGENDA

Agenda of the Ordinary Meeting of Council to be held in Council Chambers, Maddock Street, Mukinbudin on 19th November 2019.

1. Declaration of Opening

- 1.1 The Shire President to declare the Meeting open at __pm

2. Public Question Time (min 15 minutes)

- 2.1 Response to previous questions taken on notice.
Nil
- 2.2 Declaration of public question time opened (minimum 15 mins)

The Shire President to declare public question time open.
- 2.3 Declaration of public question time closed

The Shire President to declare public question time closed.

3. Record of attendance, apologies and approved leave of absence

- 3.1 Present:
3.1.1
- 3.2 Apologies:
3.2.1
- 3.3 On leave of absence:
3.3.1
- 3.4 Staff:
3.4.1
- 3.5 Visitors:
- 3.6 Applications for leave of absence:
3.6.1 Request for leave of absence

4. Declarations of Interest

5. Petitions, deputations and presentations

- 5.1 Petitions
- 5.2 Deputations
- 5.3 Presentations

6. Announcements by the Presiding person without discussion

6.1

7. Confirmation of the Minutes of previous meetings

7.1 Confirmation of Minutes for the Ordinary Meeting of Council held on the 19th November 2019

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION

Council Decision Number -

Moved:

Seconded:

That the Minutes of the Ordinary Meeting of Council held on the 25th October 2019 be accepted as a true and correct record of proceedings.

Carried /

8.1 MONTHLY INFORMATION REPORT

8.1.1 October 2019 Information Report	
Location:	Mukinbudin
File Ref:	ADM 360
Applicant:	Nola Comerford-Smith, Administration Manager
Date:	13 th November 2019
Disclosure of Interest:	
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Nola Comerford-Smith, Administration Manager
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

Summary

To allow Council to receive the Monthly Information Report including reports from Manager of Works, Community Development and Caravan Park Manager.

Background Information

Reports are presented to Council on operational matters within the Shire of Mukinbudin.

Officer Comment

Refer to Information Report.

Strategic & Social Implications

Nil

Consultation

Dirk Sellenger – Chief Executive Officer
 Allan Monson – Acting Works Supervisor
 Tania Sprigg - Caravan Park Manager
 Nola Comerford-Smith – Administration Manager

Statutory Environment Nil

Policy Implications Nil

Financial Implications Nil

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr Seconded: Cr

That Council receive the October 2019 Information Report.

Carried /

7.2.1 List of Payments – October 2019	
Location:	Mukinbudin
File Ref:	ADM 007
Applicant:	Edward Nind – Finance Manager
Date:	11 November 2019
Disclosure of Interest:	Nil
Responsible Officer:	Edward Nind – Finance Manager
Author:	Louise Sellenger – Senior Finance Officer
Voting Requirements	Simple Majority
Documents Attached	List of Payments – October 2019 (8 pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please see the Finance Manager prior to the meeting so that a researched answer may be provided.

Summary

List of payments made in October 2019 for endorsement by Council.

Background Information

A list of payments submitted to Council on 19th October 2019, for confirmation in respect of accounts already paid or for the authority to those unpaid. (Please refer to Payment listing submitted as a separate attachment).

Officer Comment

Standard process of obtaining Council endorsement of payments.

Strategic & Social Implications

N/A

Consultation

N/A

Statutory Environment

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

Policy Implications

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

Financial Implications

All payments have been made in accordance with the 2019/2020 Budget.

OFFICER RECOMMENDATION**Council Decision Number –****Moved: Cr****Seconded: Cr****That the list of payments made in October 2019, be endorsed for payment.****Municipal Fund:**

Muni EFTs	EFT 4581	to	EFT 4674	\$297,909.79
Muni Cheques	Chq 31762	to	Chq 31775	\$20,173.22
Muni Direct Debits	DD 6202.1	to	DD 6338.9	\$39,523.34
(Superannuation, loans, leases)				
Pays on	02/10/19, 16/10/19 & 30/10/19			\$107,045.63
(Not included on payment listing)				

Total Municipal Funds	\$464,651.98
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Trust Fund:

Trust EFTs	EFT -	to	EFT -	\$00.00
Trust Cheques	Chq 349	to	Chq 3660	\$891.00
Trust Direct Debits	DD 6249.1	to	DD 6356.1	\$39,653.85

Total Trust Funds	\$40,544.85
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Carried /

Shire of Mukinbudin
List of Payment from Muni for October 2019

Cheque /EFT No	Date	Name	Invoice Description	Amount
EFT4581	01/10/2019	Ampac Debt Recovery	Commissions & Costs- September 2019- A358 & A1001	439.34
EFT4582	01/10/2019	Hutton & Northey	Fuel Cap- DAF Truck	202.74
EFT4583	01/10/2019	Jason Signmakers	Combination emergency deluge Shower/Eye Wash	1,837.00
EFT4584	01/10/2019	Mukinbudin Steel Fabricators	Parts for Sundry Plant	7.98
EFT4585	01/10/2019	Nola Comerford-smith	Reimburse Travel Costs- Agenda & Minutes Training- Nola	192.93
EFT4586	01/10/2019	Q C Ultimate Clean	Carpet Cleaning- Sports Complex	1,118.70
EFT4587	01/10/2019	Wallis Computer Solution	Set up of Microsoft Exchange (emails/ programs) for Crs Walker, McGlashan & Bent.	373.07
EFT4589	02/10/2019	Absolutely All Electrical	Lighting Setup- Memorial Hall	3,298.50
EFT4590	02/10/2019	Australia Post	Various Postage- September 2019	96.45
EFT4591	02/10/2019	Bencubbin Community Resource Centre Inc	10x Caravan Park Invoice Book	140.00
EFT4592	02/10/2019	Bob Waddell & Associates Pty Ltd	Assistance with 2018/2019 Annual Financial Report	99.00
EFT4593	02/10/2019	Burgess Rawson	Water Usage- Railway St Toilets- 24/07-24-09 2019	537.07
EFT4594	02/10/2019	Courier Australia/toll Ipec	Various Freight- September 2019	209.44
EFT4595	02/10/2019	Daniel Mori	Mens Safety Boots- Daniel Mori	219.99
EFT4596	02/10/2019	Dylan Copeland	NRM Consultance Assistance- September 2019	880.00
EFT4597	02/10/2019	Hutton & Northey	Repairs, Maintenance and Service on DAF truck/ 5 Axel Tipper/ Caterpillar Grader/ Multipac Roller/ New Holland Tractor	19,354.88
EFT4598	02/10/2019	Landgate	Invoice- Certificate of Title- Old Nursing Post	26.20
EFT4599	02/10/2019	Nola Comerford-smith	Uniform Items- Nola	233.76

EFT4600	02/10/2019	On Hold On Line	Monthly On Hold Message- October 2019	69.00
EFT4601	02/10/2019	Sippes Mukinbudin	Bulka Bag- Pine Mulch- Caravan Park	254.30
EFT4602	02/10/2019	Toms Tree Service	Prunning and maintenance of trees on Mukinbudin North Road	23,375.00
EFT4603	02/10/2019	Wallis Computer Solution	Equipment Rental Agreement- October 2019	1,466.30
EFT4604	10/10/2019	Jason Signmakers	No Smoking Signs- Caravan Park	116.60
EFT4605	10/10/2019	Great Southern Fuels	September 2019 Fuel Account	16,168.14
EFT4606	15/10/2019	Avon Waste	Monthly Rubbish Collection- September 2019	4,517.82
EFT4607	15/10/2019	BF & JD Atkins	Contract Work- Return Grader and Roller to Hutton & Northey	577.50
EFT4608	15/10/2019	Bob Waddell & Associates Pty Ltd	Assistance with 2018/2019 Annual Finance Report	3,795.00
EFT4609	15/10/2019	Boc Limited	Gas Bottle Rental- September 2019	53.19
EFT4610	15/10/2019	Courier Australia/toll Ipec	Various Freight	61.60
EFT4611	15/10/2019	Crystal Printing Solutions Pty Ltd	A3 Tourist Maps (5000 Brochures)	1,800.00
EFT4612	15/10/2019	Geraghtys Engineering & Auto Electrics	130,000km Service- Coaster Bus	1,664.10
EFT4613	15/10/2019	IGA Mukinbudin	Admin Refreshments- September 2019	159.08
EFT4614	15/10/2019	J.R & A. Hersey Pty Ltd	Black Line Marking Paint/ Insect repellent and nets	270.60
EFT4615	15/10/2019	Jason Signmakers	Tourist Signage	140.25
EFT4616	15/10/2019	Landmark	Amiad Filtomat (Filter for the sewerage pump) 80mm- Town Oval	9,658.22
EFT4617	15/10/2019	Muka Tyre Mart	Tyres required for Backhoe, Cat Roller & Bonnie Rock Fire Truck	5,005.00
EFT4618	15/10/2019	Mukinbudin Steel Fabricators	Patio tube with brackets and clips for Depot	118.36
EFT4619	15/10/2019	Mukinbudin Trading Post	Copy Paper x100	530.58
EFT4620	15/10/2019	Officeworks	Admin Stationary- October 2019	150.83
EFT4621	15/10/2019	Piccolo Family Trust T/a Mukinbudin Hotel Motel	Carton of Corona for Council Meeting- September 2019	58.00
EFT4622	15/10/2019	Shire Of Trayning	Doctors House Rent- 01/09/19-28/09/19	768.00

EFT4623	15/10/2019	Sigma Chemicals	Various Pool Chemicals	3,989.00
EFT4624	15/10/2019	Signs Plus	Councillor Name Badges- Cr's McGlashan, Bent & Walker	47.10
EFT4625	15/10/2019	Silinger Contractors	134.75hrs Carting Gravel- Ogillvie Rd	33,644.60
EFT4626	15/10/2019	Sippes Mukinbudin	Parks & Gardens Misc Purchases- September 2019 2/2	941.00
EFT4627	15/10/2019	WA Contract Ranger Services Pty Ltd	Ranger Services- 24/09 & 04/10 2019	444.12
EFT4628	17/10/2019	Absolutely All Electrical	Replace power point & rcd- Caravan Park House	165.66
EFT4629	17/10/2019	BF & JD Atkins	Contact Work- Float P420 from Hutton & Northey to Oglivie Rd	330.00
EFT4630	17/10/2019	Child Support Agency	Payroll deductions	329.48
EFT4631	17/10/2019	Courier Australia/toll Ipec	Various Freight- Fly Repellant nets & cream and Library services	34.98
EFT4632	17/10/2019	D & MA Spark & Co	7000m3 Gravel Pushing- Ventris Pit	11,550.00
EFT4633	17/10/2019	Hutton & Northey	20L Engine Grease- Depot	256.00
EFT4634	17/10/2019	Jason Signmakers	Signage for; Roadwork, Streets, Spraying in progress & brackets/bolts.	1,165.01
EFT4635	17/10/2019	Kleenheat Gas	Gas bottle service charge- 1 Salmon Gum Alley	158.40
EFT4636	17/10/2019	Kununoppin Medical Practice	Pre-Employment Medical- Sarah Parker 09/04/19	143.00
EFT4637	17/10/2019	Lgis Property	LGIS Property Insurance 19/20 2nd Instalment	50,685.70
EFT4638	17/10/2019	Mick Sippe Carpentry	50% of boundary colourbond fencing- 12 White St	4,400.00
EFT4639	17/10/2019	Muka Handy Service	Cleaning & Maintenance- Koorda-Bullfinch Rd & Strugnell St	525.00
EFT4640	17/10/2019	Mukinbudin Building	Remove damaged gutters and supply & install new gutters- west side of basketball court	2,384.00
EFT4641	17/10/2019	Palm Plumbing	Replace Solar Hot Water Tanks- 5 & 15 Cruickshank Rd	914.38
EFT4642	17/10/2019	Shire Of Merredin	Membership- Central Wheatbelt Visitor Centre 2019/2020	187.00
EFT4643	17/10/2019	Sippes Mukinbudin	Building Misc Purchases- September 2019	581.12
EFT4644	17/10/2019	Stallion Building Company Pty Ltd	Deposit for construction of 12 Gimlett Way	27,162.00

EFT4645	17/10/2019	WALGA	Tender Management Service	10,811.17
EFT4646	17/10/2019	Wallis Computer Solution	Agreement- New Rounter & Remote Management x12 Months	548.90
EFT4647	22/10/2019	A&M Medical Services Pty Ltd	Annual Service & Parts- Medical Oxygen Equipment (OXY Sok)	63.15
EFT4648	22/10/2019	Ampac Debt Recovery	Commissions and Costs- October 2019	860.46
EFT4649	22/10/2019	BBC Entertainment	Smithy Caricaturist for Seniors Week Dinner	1,320.00
EFT4650	22/10/2019	Bob Waddell & Associates Pty Ltd	Assistance with 2018/19 Annual Finance Report	3,267.00
EFT4651	22/10/2019	Department Of Fire And Emergency Services	2019/2020 ESL- LG Services	3,360.00
EFT4652	22/10/2019	Dirk Sellenger	Reimburse Electricity Bill- 08/08/2019-08/10/2019- CEO House	442.41
EFT4653	22/10/2019	Metal Artwork Creations	Name Paques- Cr's Bent, McGlashan & Walker	44.44
EFT4654	22/10/2019	Mukinbudin Transport	Overspill Accomodation from Caravan Park- September 2019	250.00
EFT4655	22/10/2019	R Munns Engineering Consulting Services	Assistance with Shire 2019/20 Bitumen Surfacing RFQ	338.80
EFT4656	22/10/2019	Shire Of Mt Marshall	NEW Health Recoup- EHO & BS 31/08/19 - 30/09/19	2,803.98
EFT4657	22/10/2019	WA Contract Ranger Services Pty Ltd	Ranger Services 8th & 15th October 2019	374.00
EFT4658	28/10/2019	Abco Products	Various Cleaning Products- Sports Complex and Swimming Pool	435.50
EFT4659	28/10/2019	Absolutely All Electrical	Repair Water Pump- Council Chambers Aircon	374.00
EFT4660	28/10/2019	Courier Australia/toll Ipec	Freight- Signs from Jason Signmakers	33.88
EFT4661	28/10/2019	Local Geotechnics T/A R & R Engineering Consultants	Geotechnical Reports- 8 Gimlett Way and 4 Earl Drive	3,520.00
EFT4662	28/10/2019	Two Dogs Home Hardware	Washing Machine, Fridge, Outdoor Setting & Cushions- 25 Cruickshank Rd	1,975.32
EFT4663	31/10/2019	Absolutely All Electrical	Replace pads and water pump- Single Unit 2 A/C	505.18
EFT4664	31/10/2019	Ampac Debt Recovery	Commissions & Costs- October 2019	99.00
EFT4665	31/10/2019	Bob Waddell & Associates Pty Ltd	Assistance with 2018/19 Annual Financial Report	33.00

EFT4666	31/10/2019	Courier Australia/toll Ipec	Various Freight- Cleaning Products and Pathwest	49.23
EFT4667	31/10/2019	D&d Transport	Freight- Jason Signmakers	159.46
EFT4668	31/10/2019	Hutton & Northey	Investigate and Repair- Misfire and Black Smoke	17,836.67
EFT4669	31/10/2019	Local Pest Control	Pest Control- Various Shire Properties- October 2019	3,002.00
EFT4670	31/10/2019	Muka Tyre Mart	4x Dunlop Truck Tyres 11R22.5- P371 Trailer	2,793.00
EFT4671	31/10/2019	Mukinbudin Cafe	Catering for Newtravel Meeting	160.00
EFT4672	31/10/2019	Nola Comerford-smith	Reimbursement for Rug- Bunnings- Nola Comerford-Smith	311.00
EFT4673	31/10/2019	Sigma Chemicals	Pool Chemicals- Hypo Tabs 8x 20kg	1,767.70
EFT4674	31/10/2019	Simon Comerford	Reimbursement for Travel 24/10/19- Training- Simon Comerford	288.47
31762	01/10/2019	Water Corporation	Water Account-- Standpipe at Strugnell St- 24/07-24/09 2019	8,966.45
31764	10/10/2019	Synergy	Electricity Account- 8 Lansdell St- 08/08/19-08/10/19	513.13
31765	10/10/2019	Water Corporation	Water Account- Shire Office- 24/07/19-25/09/19	4,080.29
31766	15/10/2019	Synergy	Group Electricty Account- 30/08/19-02/10/19 Partial	4,148.86
31767	15/10/2019	Telstra	Directory Charges- October 2019	90.60
31768	15/10/2019	Water Corporation	New Water Account- 4 Earl Drive	573.70
31769	17/10/2019	Shire Of Mukinbudin	Swimming Pool Float 19/20 Season	200.00
31770	22/10/2019	Telstra	October 2019 Phone Account	774.64
31771	28/10/2019	Charles William Jenkin	Rates Insentive Prize 2019	250.00
31774	31/10/2019	Cash	Cheque Recoup- Petty Cash October 2019	215.55
31775	31/10/2019	Mukinbudin Majellan Group	Catering Council Meeting Lunch- October 2019	360.00
DD6202.1	25/09/2019	Australian Taxation Office	AUGUST 2019 BAS	6,727.00
DD6243.1	02/10/2019	Ioof	Superannuation contributions	336.77
DD6243.2	02/10/2019	Wa Super	Payroll deductions	4,463.38

DD6243.3	02/10/2019	DI Sellenger Superfund	Superannuation contributions	1,201.82	15
DD6243.4	02/10/2019	Mtaa Super	Superannuation contributions	143.83	
DD6243.5	02/10/2019	Prime Super	Superannuation contributions	214.21	
DD6243.6	02/10/2019	Tasplan Superannuation	Superannuation contributions	389.50	
DD6243.7	02/10/2019	Rest Industry Super	Superannuation contributions	188.05	
DD6243.8	02/10/2019	Bendigo Smartstart Super	Superannuation contributions	52.69	
DD6297.1	16/10/2019	Ioof	Superannuation contributions	321.78	
DD6297.2	16/10/2019	Wa Super	Payroll deductions	4,376.54	
DD6297.3	16/10/2019	DI Sellenger Superfund	Superannuation contributions	1,203.17	
DD6297.4	16/10/2019	Mtaa Super	Superannuation contributions	89.99	
DD6297.5	16/10/2019	Prime Super	Superannuation contributions	299.25	
DD6297.6	16/10/2019	Tasplan Superannuation	Superannuation contributions	280.25	
DD6297.7	16/10/2019	Rest Industry Super	Superannuation contributions	184.94	
DD6297.8	16/10/2019	Bendigo Smartstart Super	Superannuation contributions	73.77	
DD6298.1	14/10/2019	Bendigo Bank Mastercard	Credit Card Transactions for September 2019	2,070.43	
DD6313.1	07/10/2019	Bendigo Bank Mastercard	Credit Card Transactions 4-5th October 2019- Credit card at Limit	2,842.20	
DD6317.1	23/10/2019	Australian Taxation Office	September 2019 BAS	1,702.00	
DD6336.1	14/10/2019	Wa Treasury Corporation	Loan 119 Mukinbudin Cafe Loan	6,290.03	
DD6338.1	30/10/2019	Ioof	Superannuation contributions	325.50	
DD6338.2	30/10/2019	Wa Super	Superannuation contributions	3,747.80	
DD6338.3	30/10/2019	DI Sellenger Superfund	Superannuation contributions	1,218.60	
DD6338.4	30/10/2019	Mtaa Super	Superannuation contributions	131.29	

DD6338.5	30/10/2019	Host Plus	Superannuation contributions	89.57	16
DD6338.6	30/10/2019	Prime Super	Superannuation contributions	232.54	
DD6338.7	30/10/2019	Tasplan Superannuation	Superannuation contributions	85.50	
DD6338.8	30/10/2019	Rest Industry Super	Superannuation contributions	188.25	
DD6338.9	30/10/2019	Bendigo Smartstart Super	Superannuation contributions	52.69	

REPORT TOTALS

TOTAL

Bank Code	Bank Name	
1	Muni Bank - 633-000 116456799	357,606.35
TOTAL		357,606.35

Shire of Mukinbudin
List of Payment from TRUST for October 2019

Cheque /EFT No	Date	Name	Invoice Description	Amount
349	14/10/2019	Shire Of Mukinbudin	REFUND OF GYM BOND PAID PETTY CASH D PADGET	20.00
350	18/10/2019	Anne Scott	REFUND OF BOND FOR HIRE OF GOPHER	100.00
351	18/10/2019	Ladies Auxiliary	REFUND OF COMPLEX KEY BOND	100.00
352	18/10/2019	Mukinbudin Basketball Club	REFUND OF COMPLEX KEY BOND	100.00
353	18/10/2019	Mukinbudin Bowling Club	REFUND OF COMPLEX KEY BOND	200.00
354	18/10/2019	Mukinbudin Football Club	REFUND OF COMPLEX KEY BOND	120.00
355	18/10/2019	Mukinbudin Hockey Club	REFUND OF COMPLEX KEY BOND	50.00
356	18/10/2019	Mukinbudin Junior Cricket Club	REFUND OF COMPLEX KEY BOND	50.00
357	18/10/2019	Mukinbudin Netball Club	REFUND OF COMPLEX KEY BOND	100.00
358	18/10/2019	Shire Of Mukinbudin	RETURN OF BOND TO SHIRE FOR PURCHASE OF GYM KEY	20.00
359	18/10/2019	Simon Comerford	REFUND OF GYM KEY BOND	11.00
360	18/10/2019	Kathryn Lawrence	REFUND OF GYM KEY BOND	20.00
DD6249.1	07/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 01/10/2019	329.10
DD6251.1	07/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 02/10/2019	117.60
DD6253.1	07/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 03/10/2019	1,289.95
DD6255.1	07/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 04/10/2019	1,443.10
DD6279.1	09/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 7/10/2019	59.80
DD6283.1	10/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 8/10/2019	99.30

DD6285.1	11/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 09/10/2019	1,034.30	18
DD6287.1	14/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 10/10/2019	1,062.85	
DD6289.1	17/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 11/10/2019	1,787.75	
DD6291.1	17/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 14/10/2019	1,214.35	
DD6293.1	17/10/2019	Department Of Transport	PAYMENT OF ;LICENSING FEES COLLECTED 15/10/2019	610.60	
DD6295.1	17/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 16/10/2019	3,038.25	
DD6321.1	21/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 17/10/2019	751.65	
DD6323.1	22/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 18/10/2019	2,943.35	
DD6325.1	23/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 21/10/2019	947.90	
DD6327.1	25/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 23/10/2019	446.60	
DD6329.1	25/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 24/10/2019	1,425.10	
DD6331.1	24/10/2019	Bond Administrator	TRANSFER OF BOND TO BOND ADMINISTATOR FOR GROH	2,060.00	
DD6344.1	29/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 25/10/2019	1,969.45	
DD6346.1	30/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 28/10/2019	741.40	
DD6350.1	31/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 29/10/2019	761.40	
DD6352.1	31/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 30/10/2019	3,975.65	
DD6354.1	31/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 31/10/2019	1,133.10	
DD6356.1	24/10/2019	Department Of Transport	PAYMENT OF LICENSING FEES COLLECTED 22/10/2019	10,411.30	

REPORT TOTALS

TOTAL

Bank Code Bank Name

2 Trust Bank - 633-000 116457771

40,544.85

TOTAL

40,544.85

19

009669



SHIRE OF MUKINBUDIN
PO BOX 67
MUKINBUDIN WA 6479

Your details at a glance

BSB number	633-000
Account number	693723967
Customer number	11762408/M201
Account title	SHIRE OF MUKINBUDIN SHIRE OF MUKINBUDIN

Account summary

Statement period	1 Oct 2019 - 31 Oct 2019
Statement number	128
Opening balance on 1 Oct 2019	\$2,070.43
Payments & credits	\$4,912.63
Withdrawals & debits	\$3,211.35
Interest charges & fees	\$4.00
Closing Balance on 31 Oct 2019	\$373.15

Account details

Credit limit	\$5,000.00
Available credit	\$4,626.85
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

Payment details

Minimum payment required	\$11.19
Payment due	14 Nov 2019

Any questions?

Contact Tara Chambers at 29 Shadbolt St,
Mukinbudin 6479 on **08 9047 1377**, or call
1300 BENDIGO (1300 236 344).

There's four big
reasons to do
more with us.

Try more Bendigo.

Bendigo Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment

You will pay off the Closing Balance shown on this statement in about
4 years and 1 month

And you will pay an estimated total of interest charges of
\$116.41

If you make no additional charges using this card and each month you pay **\$17.91**

You will pay off the Closing Balance shown on this statement in about
2 years

And you will pay an estimated total of interest charges of
\$56.69, a saving of \$59.72

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1300 652 146.

Bendigo Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$2,070.43
4 Oct 19	Harvey Norman On, Hom ebush West AUS RETAIL PURCHASE 03/10 CARD NUMBER 552638XXXXXXXX149 1	2,438.80		4,509.23
5 Oct 19	RLSSWA, MOUNT CLAREMO AUS RETAIL PURCHASE 04/10 CARD NUMBER 552638XXXXXXXX149 1	403.40		4,912.63
7 Oct 19	E-BANKING TFR 00117624081201 0187197066 CC Part Oct		2,842.20	2,070.43
8 Oct 19	JURIEN BAY SERVICE, JURIEN BAY AUS RETAIL PURCHASE 06/10 CARD NUMBER 552638XXXXXXXX149 1	70.38		2,140.81
10 Oct 19	ST JOHN AMBULANCE AU ST,BELMONT AUS RETAIL PURCHASE 09/10 CARD NUMBER 552638XXXXXXXX149 1	190.29		2,331.10
12 Oct 19	AUSSIE BROADBAND, MO RWELL AUS RETAIL PURCHASE 11/10 CARD NUMBER 552638XXXXXXXX149 1	89.00		2,420.10
14 Oct 19	PERIODIC TFR 00117624081201 000000000000		2,070.43	349.67
24 Oct 19	VISTAPR*VistaPrin1,8 66-8936743 AUS RETAIL PURCHASE-INTERNATIONAL 22/10 CARD NUMBER 552638XXXXXXXX149 1	17.99		367.66
29 Oct 19	APPLE ITUNES STORE, SYDNEY AUS RETAIL PURCHASE 27/10 CARD NUMBER 552638XXXXXXXX149 1	1.49		369.15
30 Oct 19	CARD FEE 1 @ \$4.00	4.00		373.15

www.bendigobank.com.au

Date Paid ____ / ____ / ____ Amount \$ _____

Bendigo Business Credit Card - Payment options


Pay in person: Visit any **Bendigo Bank** branch to make your payment.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Pay by post: Mail this slip with your cheque to -
**PO Box 480
Bendigo VIC 3552.**
If paying by cheque please complete the details below.



Bill code: 342949
Ref: 693723967

Bank@Post™ Pay at any Post Office by Agency Banking **Bank@Post^** using your credit card.


Bendigo Bank
Bendigo Business Credit Card

BSB number	633-000
Account number	693723967
Customer name	SHIRE OF MUKINBUDIN
Minimum payment required	\$11.19
Closing Balance on 31 Oct 2019	\$373.15
Payment due	14 Nov 2019
Date	Payment amount

Drawer	Chq No	BSB	Account No	\$	¢

^ Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

AGENDA: ORDINARY MEETING OF COUNCIL TO BE HELD 19 NOVEMBER 2019

Bendigo Business Credit Card *(continued).*

Date	Transaction	Withdrawals	Payments	Balance
Transaction totals / Closing balance		\$3,215.35	\$4,912.63	\$373.15

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED
FOR YOUR ACCOUNT.

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/cardsecurity

You've chosen us at least once.
Why stop there?



Try more
Bendigo.

009669



SHIRE OF MUKINBUDIN
PO BOX 67
MUKINBUDIN WA 6479

Card summary

Account number 693723967
Card number **552638XXXXXX149**
Customer number 11762408/M201
 Statement period 01/10/2019 to 31/10/2019
 Statement number 128 (page 4 of 4)

Any questions?

Contact Tara Chambers at 29 Shadbolt St,
Mukinbudin 6479 on **08 9047 1377**, or call
1300 BENDIGO (1300 236 344).

Bendigo Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments
4 Oct 19	Harvey Norman On, Hom ebush West AUS	2,438.80	
5 Oct 19	RLSSWA, MOUNT CLAREM O AUS	403.40	
8 Oct 19	JURIEN BAY SERVICE, JURIEN BAY AUS	70.38	
10 Oct 19	ST JOHN AMBULANCE AU ST,BELMONT AUS	190.29	
12 Oct 19	AUSSIE BROADBAND, MO RWELL AUS	89.00	
24 Oct 19	VISTAPR*VistaPrin1,8 66-8936743 AUS	17.99	
29 Oct 19	APPLE ITUNES STORE, SYDNEY AUS	1.49	
TOTALS		\$3,211.35	\$0.00

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

MASTER CARD SUMMARY
October 2019

Date	Transaction Description	Amount
04/10/2019	Harvey Norman- New phones for CEO & Works Manager	\$2,438.80
05/10/2019	Royal Life Saving Society WA- Uniforms for Swimming Pool Manager	\$403.40
08/10/2019	Jurien Bay Roadhouse- Fuel for CEO car	\$70.38
10/10/2019	St John Ambulance- Bracket for Defib at the Swimming Pool	\$190.29
12/10/2019	Aussie Broadband- Caravan Park	\$89.00
24/10/2019	Vistaprint- x50 Mukinbudin Caravan Park business card	\$17.99
29/10/2019	Apple iTunes- iCloud Storage fee CEO	\$1.49
30/10/2019	Bendigo Bank Card Fee	\$4.00
TOTAL		\$3,215.35
Includes GST of		\$33.43

8.2.2 Monthly Statement of Financial Activity Report – 31 October 2019	
Location:	Mukinbudin
File Ref:	ADM 005
Applicant:	Edward Nind – Finance Manager
Date:	14 November 2019
Disclosure of Interest:	Nil
Responsible Officer	Edward Nind – Finance Manager
Author:	Edward Nind – Finance Manager
Voting Requirements	Simple Majority
Documents Attached	Statement of Financial Activity – for the Period Ended 31 October 2019 (22 Pages) Schedules 2 to 14 for the period 1 July 2019 to 31 October 2019 (78 Pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please discuss these queries with the Finance Manager so that a researched answer may be provided for you.

Summary

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management Regulations 1996)*.

Monthly Statement of Financial Activity for the period ending 31 October 2019 are attached for Councillor Information, and consisting of;

Statement of Financial Activity

1. Acquisition of Assets
 2. Disposal of Assets
 3. Information on Borrowings
 4. Reserves
 5. Net Current Assets
 6. Rating Information
 7. Trust Funds
 8. Operating Statement
 9. Statement of Financial Position
 10. Financial Ratios
 11. Grants Report
 12. Bank Balances & Investment Information
- Schedules 2 - 14 attached

Background Information

Nil

Officer Comment

The “Actual” brought forward surplus from 2018/2019 of \$1,103,212 is not final and is subject to end of year accounting adjustments and the audit of the Financial Statements.

The “Adopted Budget” is based on a surplus carried forward of \$1,092,129.00. This make provision for an expected increase in liabilities as the result of accounting standards.

The estimated surplus carried forward at 30 June 2019 of \$1,103,211 includes a prepaid 2019-2020 general purpose grant component of \$573,633 and a prepaid 2019-2020 general roads component of

\$296,528, a total of \$ 870,161. After subtracting these advance payments, that will reduce our actual income in 2019-2020, we currently have an adjusted surplus of \$233,050.

This adjusted surplus is not expected change significantly.

<u>Strategic & Social Implications</u>	N/A
---	-----

<u>Consultation</u>	N/A
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Statutory Environment

General Financial Management of Council, Council 2017/18 Budget, *Local Government (Financial Management) Regulations 1996*, r34, *Local Government Act 1995*, section 6.4.

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council.

Council adopted a policy on 27 August 2019 that the material variation be set at \$10,000 and 10%.

Financial Implications

There is no direct financial implication in relation to this matter.

OFFICER RECOMMENDATION

Council Decision Number –

Moved: **Seconded:**

That Council:

Adopt the Monthly Financial Report for the period ending 31 October 2019 and note any material variances greater than \$10,000 and 10%.

Carried /



SHIRE OF MUKINBUDIN

SCHEDULES

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

TABLE OF CONTENTS

	Page
Schedule 2 - General Fund Summary	1
Schedule 3 - General Purpose Funding	2 to 6
Schedule 4 - Governance	7 to 9
Schedule 5 - Law, Order, Public Safety	10 to 14
Schedule 7 - Health	15 to 19
Schedule 8 - Education & Welfare	20 to 25
Schedule 9 - Housing	26 to 33
Schedule 10 - Community Amenities	34 to 41
Schedule 11 - Recreation & Culture	42 to 52
Schedule 12 - Transport	53 to 61
Schedule 13 - Economic Services	62 to 68
Schedule 14 - Other Property & Services	69 to 77

SHIRE OF MUKINBUDIN
SCHEDULE 02 - GENERAL FUND SUMMARY
Financial Statement for Period Ended
31 October 2019

MUNICIPAL FUND			Adopted Budget		Amended Budget		YTD Budget		YTD Actual	
			Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
			\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING</u>										
General Purpose Funding	03		2,061,509.00	87,295.00	2,061,509.00	87,295.00	1,450,441.00	27,357.00	1,439,718.55	33,116.57
Governance	04		1,200.00	415,035.00	1,200.00	415,035.00	400.00	149,275.00	0.00	125,749.24
Law, Order, Public Safety	05		117,029.00	101,275.00	117,029.00	101,275.00	28,298.00	38,630.00	11,187.81	47,024.21
Health	07		108,164.00	134,179.00	108,164.00	134,179.00	22,046.00	41,710.00	4,604.19	34,014.66
Education & Welfare	08		690,702.00	97,579.00	690,702.00	97,579.00	6,050.00	35,580.00	4,814.50	45,867.86
Housing	09		225,790.00	339,223.00	225,790.00	339,223.00	75,196.00	131,280.00	81,719.22	122,938.31
Community Amenities	10		106,197.00	289,360.00	106,197.00	289,360.00	76,901.00	110,388.00	83,801.77	100,070.55
Recreation & Culture	11		107,373.00	850,105.00	107,373.00	850,105.00	10,259.00	306,372.00	10,119.59	295,175.39
Transport	12		961,621.00	1,793,030.00	961,621.00	1,793,030.00	147,160.00	612,527.00	283,702.20	573,914.11
Economic Services	13		175,341.00	338,893.00	175,341.00	338,893.00	58,152.00	116,373.00	69,324.70	117,834.83
Other Property & Services	14		57,950.00	64,366.00	57,950.00	64,366.00	19,128.00	115,205.00	27,177.14	87,929.65
TOTAL - OPERATING			4,612,876.00	4,510,340.00	4,612,876.00	4,510,340.00	1,894,031.00	1,684,697.00	2,016,169.67	1,583,635.38
<u>CAPITAL</u>										
General Purpose Funding	03		0.00	1,800.00	0.00	1,800.00	0.00	200.00	0.00	727.61
Governance	04		0.00	12,000.00	0.00	12,000.00	0.00	6,500.00	0.00	5,076.36
Law, Order, Public Safety	05		0.00	92,658.00	0.00	92,658.00	0.00	0.00	0.00	8,450.00
Health	07		75,000.00	150,000.00	75,000.00	150,000.00	0.00	0.00	0.00	0.00
Education & Welfare	08		200,000.00	879,695.00	200,000.00	879,695.00	0.00	3,421.00	0.00	17,477.28
Housing	09		784,000.00	818,337.00	784,000.00	818,337.00	760,000.00	9,960.00	0.00	45,540.35
Community Amenities	10		0.00	20,400.00	0.00	20,400.00	0.00	10,620.00	0.00	0.00
Recreation & Culture	11		0.00	143,115.00	0.00	143,115.00	0.00	32,742.00	0.00	14,752.84
Transport	12		355,000.00	1,947,880.00	355,000.00	1,947,880.00	0.00	180,607.00	0.00	368,099.65
Economic Services	13		0.00	14,958.00	0.00	14,958.00	0.00	4,229.00	0.00	4,174.78
Other Property & Services	14		224,000.00	362,194.00	224,000.00	362,194.00	89,900.00	170,748.00	59,090.91	131,791.10
TOTAL - CAPITAL			1,638,000.00	4,443,037.00	1,638,000.00	4,443,037.00	849,900.00	419,027.00	59,090.91	596,089.97
			6,250,876.00	8,953,377.00	6,250,876.00	8,953,377.00	2,743,931.00	2,103,724.00	2,075,260.58	2,179,725.35
Less Depreciation Written Back				(1,605,372.00)		(1,605,372.00)		(535,088.00)		(551,249.17)
Less Profit/Loss Written Back		0.00		(5,000.00)	0.00	(5,000.00)	0.00	0.00	(492.06)	0.00
Rounding Adjustment				0.00		0.00		0.00	2.00	0.00
Plus Transfer from/(to) Restricted Cash (Other)					0.00		0.00		(24,624.00)	
TOTAL REVENUE & EXPENDITURE			6,250,876.00	7,343,005.00	6,250,876.00	7,343,005.00	2,743,931.00	1,568,636.00	2,050,146.52	1,628,476.18
Surplus/Deficit July 1st B/Fwd			1,092,129.00		1,092,129.00		1,092,129.00		1,103,210.39	
			7,343,005.00	7,343,005.00	7,343,005.00	7,343,005.00	3,836,060.00	1,568,636.00	3,153,356.91	1,628,476.18
Surplus/(Deficit) C/Fwd				0.00		0.00		2,267,424.00		1,524,880.73
			7,343,005.00	7,343,005.00	7,343,005.00	7,343,005.00	3,836,060.00	3,836,060.00	3,153,356.91	3,153,356.91

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 October 2019

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									Timing, the YTD budget assumed rates would be recognised in September.
Rate Revenue and Administration		64,619.00		64,619.00		19,813.00		25,526.19	
General Purpose Funding		2,258.00		2,258.00		752.00		763.52	
Investment Activity		11,375.00		11,375.00		3,784.00		3,755.61	
Other General Purpose Funding		9,043.00		9,043.00		3,008.00		3,071.25	
<u>OPERATING REVENUE</u>									
Rate Revenue and Administration	1,248,396.00		1,248,396.00		1,245,131.00		1,233,173.70		
General Purpose Funding	788,713.00		788,713.00		197,178.00		197,178.25		
Investment Activity	24,400.00		24,400.00		8,132.00		9,366.60		
SUB-TOTAL OPERATING	2,061,509.00	87,295.00	2,061,509.00	87,295.00	1,450,441.00	27,357.00	1,439,718.55	33,116.57	
<u>CAPITAL EXPENDITURE</u>									
Investment Activity		1,800.00		1,800.00		200.00		727.61	
SUB-TOTAL CAPITAL	0.00	1,800.00	0.00	1,800.00	0.00	200.00	0.00	727.61	
TOTAL - PROGRAMME SUMMARY	2,061,509.00	89,095.00	2,061,509.00	89,095.00	1,450,441.00	27,557.00	1,439,718.55	33,844.18	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 October 2019

RATE REVENUE AND ADMINISTRATION		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2030100	Rates Incentive Scheme		250.00		250.00		250.00		250.00	- Rates Incentive Prize
2030101	Valuation Expenses		6,300.00		6,300.00		2,100.00		188.56	
2030102	Legal Expenses - Op Exp - Rates		4,500.00		4,500.00		1,500.00		9,555.80	
2030103	Title/Company Searches		500.00		500.00		164.00		0.00	
2030105	Rates Printing and Stationery - Op Exp - Rates		900.00		900.00		300.00		259.20	
2030106	Rates Debtor Doubtful Debts Expense		500.00		500.00		0.00		0.00	- Rates Debtor Doubtful Debts Expense provisions - Mining Tenements
2030107	Rates Debtors Written Off		4,500.00		4,500.00		0.00		1.90	- Rates Debtor Doubtful Debts Expense Writeoffs - Mining Tenements
2030109	Other Expenses Relating To Rates		2,000.00		2,000.00		443.00		0.00	
2030199	Administration Allocated		45,169.00		45,169.00		15,056.00		15,270.73	- Allocation of 5% of Administration costs.
OPERATING REVENUE										
3030100	Rates Levied - GRV/UV	0.00		0.00		0.00		6,470.46		Interim Rates - posted to the incorrect account.
3030101	Rates Levied - GRV Residential	206,463.00		206,463.00		206,463.00		206,462.92		- Shire GRV Residential and Vacant land - Increase by 0%. Note: Increase in total Revenue 0% Rate in \$ applied 0.184236.
3030110	Rates Levied - UV Rural	986,293.00		986,293.00		986,293.00		977,840.20		- Agricultural UV - Rate - Increase by 7.5%. Note: Increase in total Revenue 7.5%. Rate in \$ applied 0.022174.
3030112	Rates Levied - UV Mining Tenement	0.00		0.00		0.00		5,500.00		
3030120	Rates Levied - GRV Minimum Residential	10,560.00		10,560.00		10,560.00		10,560.00		
3030130	Rates Levied - UV Minimum Rural	16,500.00		16,500.00		16,500.00		17,600.00		
3030132	Rates Levied - UV Minimum Mining Tenement	3,300.00		3,300.00		3,300.00		0.00		
3030135	Interim Rates Levied - GRV/UV	2,000.00		2,000.00		664.00		3,605.89		- Provision for Interim Rates and some has already been recieved.
3030136	Back Rates Levied - GRV/UV	500.00		500.00		164.00		0.00		- Provision for back rates expected.
3030137	Ex-Gratia Rates (CBH, etc.)	18,910.00		18,910.00		18,910.00		17,867.36		
3030140	Movement in Excess Rates	(10,000.00)		(10,000.00)		0.00		(23,309.69)		- Estimated movement in Excess Rates for Year
3030150	Penalty Interest Raised on Rates	5,000.00		5,000.00		555.00		1,760.71		- Interest payable after 35 days on unpaid rates @ 11% pa calculated daily
3030151	Instalment Interest Received	2,500.00		2,500.00		277.00		2,084.10		
3030152	Rates Instalment Admin Fee Received	2,220.00		2,220.00		732.00		1,935.00		
3030154	Rate Account Enquiry Charges	900.00		900.00		300.00		604.55		
3030155	Reimbursement of Debt Collection Costs (Inc GST)	150.00		150.00		48.00		0.00		- Reimbursement of other debt Collection costs
3030158	Legal Fees - Outstanding Rates - Op Inc	3,000.00		3,000.00		333.00		4,192.20		- Legal costs of rate recovery action, recovered from Ratepayer, expenses in acct 2030102. A budget amendment may be required.
3030160	Other Income Relating To Rates	100.00		100.00		32.00		0.00		- Reimbursement of other rate related costs
SUB-TOTAL OPERATING		1,248,396.00	64,619.00	1,248,396.00	64,619.00	1,245,131.00	19,813.00	1,233,173.70	25,526.19	
TOTAL - RATE REVENUE AND ADMINISTRATION		1,248,396.00	64,619.00	1,248,396.00	64,619.00	1,245,131.00	19,813.00	1,233,173.70	25,526.19	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 October 2019

GENERAL PURPOSE FUNDING		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2030299	Administration Allocated		2,258.00		2,258.00		752.00		763.52	- Allocation of 0.25% of Administration costs.
<u>OPERATING REVENUE</u>										
3030200	Financial Assistance Grant - General	538,416.00		538,416.00		134,604.00		135,841.00		- Annual General Purpose Grants from WA Local Government Grants Commission being the Federal Grants Equalisation/General Purpose Grant. of \$1,112,049. Less 1st early payment of the total grant received June 2019 of \$573,633. Paid August, November, February and May each year. (Revised 21Aug19)
3030201	Federal Assistance Grant - Roads Component	250,297.00		250,297.00		62,574.00		61,337.25		- Road Component Grants, WA Local Government Grants Commission 4 x Quarters of \$546,825 Less 1st payment received June 2019 of \$296,528. Paid August, November, February and May each year. (Revised 21Aug19)
3030202	Royalties for Regions - CLGF (Individual)	0.00		0.00		0.00		0.00		
3030203	Royalties for Regions - CLGF (Regional)	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		788,713.00	2,258.00	788,713.00	2,258.00	197,178.00	752.00	197,178.25	763.52	
TOTAL - GENERAL PURPOSE FUNDING		788,713.00	2,258.00	788,713.00	2,258.00	197,178.00	752.00	197,178.25	763.52	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 October 2019

32

INVESTMENT ACTIVITY

INVESTMENT ACTIVITY		Adopted Budget		Amended Budget		YTD Budget		YTD Actual			Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
<u>OPERATING EXPENDITURE</u>											
2030300	Bank Fees and Charges (Inc GST) - Op Exp		3,800.00		3,800.00		1,264.00		897.45		- Allocation of 0.75% of Administration costs.
2030301	Bank Fees and Charges (Exc GST)		800.00		800.00		264.00		567.56		
2030302	Interest on Overdraft		0.00		0.00		0.00		0.00		
2030399	Administration Allocated		6,775.00		6,775.00		2,256.00		2,290.60		
<u>OPERATING REVENUE</u>											
3030300	Interest Earned - Reserve Funds	12,000.00		12,000.00		4,000.00		4,847.50			Interest from a reserve term deposit thant matured early in the year.
3030301	Interest Earned - Municipal Funds	12,400.00		12,400.00		4,132.00		4,519.10			
3030305	Other Investment Income - Op Inc - Invest A	0.00		0.00		0.00		0.00			
SUB-TOTAL OPERATING		24,400.00	11,375.00	24,400.00	11,375.00	8,132.00	3,784.00	9,366.60	3,755.61		
<u>CAPITAL EXPENDITURE</u>											
4030350	Transfer Interest To Reserves		0.00		0.00		0.00		0.00		- Allocation of funds for future building works \$0 and Transfer to reserve of interest earned \$1800.Timing of interest will be largely term deposit maturity dependent.
4030354	Transfer To Building & Residential Land Reserve - Cap Exp		1,800.00		1,800.00		200.00		727.61		
4030370	Acquisition of Non Current Investments - Cap Exp - Invest Act		0.00		0.00		0.00		0.00		
<u>CAPITAL REVENUE</u>											
5030350	Transfer from Reserve	0.00		0.00		0.00		0.00			
SUB-TOTAL CAPITAL		0.00	1,800.00	0.00	1,800.00	0.00	200.00	0.00	727.61		
TOTAL - INVESTMENT ACTIVITY		24,400.00	13,175.00	24,400.00	13,175.00	8,132.00	3,984.00	9,366.60	4,483.22		

33

OTHER GENERAL PURPOSE FUNDING

OTHER GENERAL PURPOSE FUNDING		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2030400	Rounding and Foreign & Other Invalid Currency Op Exp - Other GP Funding		10.00		10.00		0.00		17.10	Rounding and damaged and overseas currency.
2030401	Reimbursements Exp - Op Exp - Other Gen Purp Funding		0.00		0.00		0.00		0.00	
2030499	Administration Allocated		9,033.00		9,033.00		3,008.00		3,054.15	- Allocation of 1% of Administration costs.
OPERATING REVENUE										
3030400	Un-identified Receipts (No GST) - Op Inc - O	0.00		0.00		0.00		0.00		
3030401	Contributions & Donations	0.00		0.00		0.00		0.00		
3030402	EFTPOS Fees Income	0.00		0.00		0.00		0.00		
3030403	Grant Funding - General Purpose Funding	0.00		0.00		0.00		0.00		
3030404	Other General Purpose Funding Income - O	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		0.00	9,043.00	0.00	9,043.00	0.00	3,008.00	0.00	3,071.25	
CAPITAL EXPENDITURE										
CAPITAL REVENUE										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER GENERAL PURPOSE FUNDING		0.00	9,043.00	0.00	9,043.00	0.00	3,008.00	0.00	3,071.25	

SHIRE OF MUKINBUDIN
SCHEDULE 04 - GOVERNANCE
Financial Statement for Period Ended
31 October 2019

24

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Members of Council		294,104.00		294,104.00		122,575.00		106,177.86	▼ Timing NEWROC Fees for 2019/20 General Subs \$15,500 are not yet paid.
Other Governance		120,931.00		120,931.00		26,700.00		19,571.38	
<u>OPERATING REVENUE</u>									
Members of Council	1,200.00		1,200.00		400.00		0.00		
Other Governance	0.00		0.00		0.00		0.00		
SUB-TOTAL	1,200.00	415,035.00	1,200.00	415,035.00	400.00	149,275.00	0.00	125,749.24	
<u>CAPITAL EXPENDITURE</u>									
Members of Council		12,000.00		12,000.00		6,500.00		5,076.36	
Other Governance		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Members of Council	0.00		0.00		0.00		0.00		
Other Governance	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	12,000.00	0.00	12,000.00	0.00	6,500.00	0.00	5,076.36	
TOTAL - PROGRAMME SUMMARY	1,200.00	427,035.00	1,200.00	427,035.00	400.00	155,775.00	0.00	130,825.60	

SHIRE OF MUKINBUDIN
SCHEDULE 04 - GOVERNANCE
Financial Statement for Period Ended
31 October 2019

35

MEMBERS OF COUNCIL

OPERATING EXPENDITURE

		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
2040100	Members Travelling		4,500.00		4,500.00		0.00		0.00	- Annual Councillor Fee \$3,589 per councillor x 8 Crs. (\$3,589 Min to \$9,504 Max) \$28,712 and President Sitting Fee \$3,589 (\$3,589 Min to \$19,534 Max) - Information and Communications (ICT) Allowance \$500 per councillor. (\$500-\$3,500 max) - Next elections to be held in October 2019. WAEC will be running the election. Budget reduced by \$8K. A further reduction may be made if no elections take place in the future.
2040101	Members Conference Expenses		7,960.00		7,960.00		7,960.00		8,810.69	
2040102	Presidents Allowance		10,000.00		10,000.00		0.00		0.00	
2040103	Deputy Presidents Allowance		2,500.00		2,500.00		0.00		0.00	
2040104	Members Sitting Fees		32,301.00		32,301.00		0.00		0.00	
2040105	Communications Allowance		4,500.00		4,500.00		0.00		0.00	
2040106	Members Training		12,000.00		12,000.00		4,000.00		0.00	
2040107	Election Expenses - Op Exp - Members		5,000.00		5,000.00		5,000.00		1,150.00	
2040108	Subscriptions & Publications		22,475.00		22,475.00		22,475.00		23,436.54	
2040109	Members - Insurance - Op Exp		12,800.00		12,800.00		12,800.00		13,610.40	
2040110	Members - Other Minor Exp		500.00		500.00		164.00		73.37	Expenditure on additional and replacement electronic equipment for councillors costing approximately \$2,500 is expected, a budget amendment will be required. -- Employee Costs - Salaries & Wages \$177. -- Contractors & Consultants \$186. -- Materials/Stock Purchased \$150. -- Labour Overheads Allocated \$187. - Shire of Mukinbudin NEWROC Fees for 2019/20 General Subs \$15,500, See account 2130202 for NEWTRAVEL Tourism Officer contribution. NEWROC Fees for 2019/20 General Subs \$15,500 are not yet paid. - NEWROC related and other Councillor expenses. - Allocation of 16.4% of Administration costs.
2040112	Expensed Minor Asset Purchases - Op Exp - Members		0.00		0.00		0.00		3,251.64	
2040113	Chambers Operating Expenses									
BO001	Chambers Operating Expenses		1,620.00		1,620.00		540.00		890.54	
2040114	Chambers Building Maintenance									
BM001	Chambers Building Maintenance		700.00		700.00		224.00		422.74	
2040115	Donations to Community Groups and Functions - Op Exp - M		10,000.00		10,000.00		3,332.00		0.00	
2040118	NEWROC Admin Fees		15,500.00		15,500.00		15,500.00		2,500.00	
2040119	NEWROC - Project Contributions & Business Cases - Op Exp		2,000.00		2,000.00		664.00		0.00	
2040120	Other Expenses - Members of Council		1,500.00		1,500.00		500.00		993.80	
2040199	Administration Allocated		148,248.00		148,248.00		49,416.00		51,038.14	

OPERATING REVENUE

3040101	Reimbursements from Members Received -	1,200.00		1,200.00		400.00		0.00	
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SUB-TOTAL OPERATING

1,200.00	294,104.00	1,200.00	294,104.00	400.00	122,575.00	0.00	106,177.86
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CAPITAL EXPENDITURE

4040150	Furniture & Equipment (Capital) - Members		6,500.00		6,500.00		6,500.00		0.00	- Replacement Council Chairs
4040160	Building (Capital) - Members									Replacement Carpet in the Chambers which has been installed sooner than expected.
BC001	Building (Capital) - Members		5,500.00		5,500.00		0.00		5,076.36	

SUB-TOTAL CAPITAL

0.00	12,000.00	0.00	12,000.00	0.00	6,500.00	0.00	5,076.36
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TOTAL - MEMBERS OF COUNCIL

1,200.00	306,104.00	1,200.00	306,104.00	400.00	129,075.00	0.00	111,254.22
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SHIRE OF MUKINBUDIN
SCHEDULE 04 - GOVERNANCE
Financial Statement for Period Ended
31 October 2019

36

OTHER GOVERNANCE		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2040200	Civic Functions, Refreshments & Receptions		10,000.00		10,000.00		3,328.00		2,463.89	- Expenses for food and refreshments Council meetings and functions for Shire of Mukinbudin. For Admin refreshments see Account 2140540. - Catering expenses for Council meetings and functions for Shire of Mukinbudin
2040201	Public Relations Expense		0.00		0.00		0.00		0.00	
2040202	Audit Fees		39,800.00		39,800.00		0.00		1,840.91	- Interim Audit 50% 2018/19 \$15,000, Final Audit 50% 2018/19 \$15,000, Travel Costs interim and final \$1,200, Out of Pocket expenses interim and final \$800, Meeting with Auditor Fee Audit Committee \$700, 4 yearly Financial Management Review- FM Reg 5(2)(c) next due June 2022 - Budget in 2021/22. Provision other Grant Audit Fees e.g. Roads to Recovery \$5,000, Provision Deferred Pensioners certification \$600, Additional Amount for Fair Value Infrastructure Review \$0 and Additional amount for compliance with Legislation requirements \$1,500
2040203	Local Laws Development Consultancy		0.00		0.00		0.00		0.00	
2040204	Strategic Community Planning Consultancy		0.00		0.00		0.00		0.00	
2040205	Corporate Business Planning Consultancy		0.00		0.00		0.00		0.00	
2040206	Long Term Financial Planning Consultancy		10,000.00		10,000.00		3,332.00		0.00	
2040207	Asset Management & Valuations		15,000.00		15,000.00		5,000.00		0.00	- Provision for LTFP consultant Ron Back -update every 2 yrs (Carry over provision). Asset Management Plans required. - Provision for Asset Infrastructure Management (AIM) Ron Back (Carry over provision) and Rod Munns was \$20K reduced to 15K 9/8/19.
2040208	Consultants - Op Exp - Oth Gov		0.00		0.00		0.00		0.00	
2040210	Structural Reform (Merger)		0.00		0.00		0.00		0.00	- Consultants advising council. Inc CEO review.
2040211	Other Consultancy - Strategic		7,000.00		7,000.00		0.00		0.00	
2040212	Other Governance Consultant Expenses - Op Exp - Other Gov		3,000.00		3,000.00		3,000.00		3,000.00	- Allocation of 4% of Administration costs.
2040212	Legal Expenses		0.00		0.00		0.00		50.00	
2040222	Advertising - Other Gov Op Exp		0.00		0.00		0.00		0.00	
2040299	Administration Allocated		36,131.00		36,131.00		12,040.00		12,216.58	
OPERATING REVENUE										
3040204	DO NOT USE - See Acct 3140514 (Was Charges - Photocopying / Faxing)	0.00		0.00		0.00		0.00		Moved to Admin Renumbered acct 3140514
3040206	DO NOT USE - See Acct 3140516 (Was Charges - Secretarial Services)	0.00		0.00		0.00		0.00		Moved to Admin Renumbered acct 3140516
SUB-TOTAL OPERATING		0.00	120,931.00	0.00	120,931.00	0.00	26,700.00	0.00	19,571.38	
TOTAL - OTHER GOVERNANCE		0.00	120,931.00	0.00	120,931.00	0.00	26,700.00	0.00	19,571.38	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 October 2019

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Fire Prevention		49,001.00		49,001.00		15,982.00		15,826.24	
Emergency Services Levy		28,504.00		28,504.00		14,908.00		23,535.12	
Animal Control		21,012.00		21,012.00		6,988.00		6,899.33	
Other Law, Order & Public Safety		2,758.00		2,758.00		752.00		763.52	
<u>OPERATING REVENUE</u>									
Fire Prevention	0.00		0.00		0.00		0.00		▲ Some of the ESL Capital Grant is \$22.7K has been recieved earlier than expected.
Emergency Services Levy	114,329.00		114,329.00		27,406.00		9,498.83		
Animal Control	2,700.00		2,700.00		892.00		1,688.98		
Other Law, Order & Public Safety	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING	117,029.00	101,275.00	117,029.00	101,275.00	28,298.00	38,630.00	11,187.81	47,024.21	
<u>CAPITAL EXPENDITURE</u>									
Fire Prevention		0.00		0.00		0.00		0.00	2019/20 ESL Capital Grant funded Ablution Block \$ 48,365 & Facility Extension - Communications Rooms \$42,293. Grant in acct 3050202. Council contribution \$2,000. Reduced from \$7,000.
Emergency Services Levy		92,658.00		92,658.00		0.00		8,450.00	
Animal Control		0.00		0.00		0.00		0.00	
Other Law, Order & Public Safety		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Fire Prevention	0.00		0.00		0.00		0.00		
Emergency Services Levy	0.00		0.00		0.00		0.00		
Animal Control	0.00		0.00		0.00		0.00		
Other Law, Order & Public Safety	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	0.00	92,658.00	0.00	92,658.00	0.00	0.00	0.00	8,450.00	
TOTAL - PROGRAMME SUMMARY	117,029.00	193,933.00	117,029.00	193,933.00	28,298.00	38,630.00	11,187.81	55,474.21	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 October 2019

38

FIRE PREVENTION		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2050100	Fire Prevention/Burning/Control									
W001	Fire Prevention/Burning/Control		2,000.00		2,000.00		318.00		0.00	
2050101	Cost of Fire Units Disposed - Op Exp - Fire Prevention		0.00		0.00		0.00		0.00	
2050102	Expensed Minor Asset Purchases		0.00		0.00		0.00		0.00	
2050191	Loss on Disposal of Assets Op Exp - Fire Prevention		0.00		0.00		0.00		0.00	
2050192	Depreciation - Fire Prevention		42,485.00		42,485.00		14,160.00		14,299.16	- Depreciation charge ex Asset Register
2050199	Administration Allocated		4,516.00		4,516.00		1,504.00		1,527.08	- Allocation of 0.5% of Administration costs.
<u>OPERATING REVENUE</u>										
3050100	Fines and Penalties - Fire Prevention	0.00		0.00		0.00		0.00		
3050101	Charges - Fire Prevention	0.00		0.00		0.00		0.00		
3050102	Contributions and Donations - Fire Prevention	0.00		0.00		0.00		0.00		
3050103	Reimbursements - Fire Prevention	0.00		0.00		0.00		0.00		
3050104	Grant Funding - Fire Prevention	0.00		0.00		0.00		0.00		
3050190	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		0.00	49,001.00	0.00	49,001.00	0.00	15,982.00	0.00	15,826.24	
<u>CAPITAL EXPENDITURE</u>										
4050150	Furniture & Equipment (Capital) - Fire Prevention		0.00		0.00		0.00		0.00	
4050155	Plant & Equipment (Capital) - Fire Prevention		0.00		0.00		0.00		0.00	
4050160	Building (Capital) - Fire Prevention									
BC005	Building (Capital) - Fire Prevention		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>										
5050150	Proceeds on Disposal of Assets - Cap Inc - F	0.00		0.00		0.00		0.00		
5050152	Transfers From Building Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - FIRE PREVENTION		0.00	49,001.00	0.00	49,001.00	0.00	15,982.00	0.00	15,826.24	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 October 2019

39

EMERGENCY SERVICES LEVY

		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2050200	ESL Purchase of Small Equipment <1,500		0.00		0.00		0.00		1,787.52	- Vehicle Expenses Allocated - P299 . Excludes depreciation. See acct 2050192 for Depreciaton.
2050201	ESL Maintenance of Plant and Equipment		0.00		0.00		0.00		0.00	
2050202	ESL Maintenance of Vehicles		388.00		388.00		128.00		1,172.75	
2050203	ESL Building Maintenance									
BM005	Mukinbudin Fire Shed Maintenance		210.00		210.00		68.00		27.54	
BM006	Bonnie Rock Fire Brigade Shed Maintenance -		210.00		210.00		68.00		0.00	
2050204	ESL Protective Clothing and Accessories		3,000.00		3,000.00		1,000.00		0.00	- ESL Protective Clothing And Accessories
2050205	ESL Building Operations (Excludes Insurance)									
BO005	Mukinbudin Fire Shed Operations (Excluding Utilities & Insurance) - Op Exp - ESL		500.00		500.00		164.00		608.22	
2050206	ESL Other Goods and Services		7,035.00		7,035.00		2,344.00		1,807.49	- Additional ESL related expenses or the return of unspent grants.
2050207	ESL Insurances		8,128.00		8,128.00		8,128.00		8,708.00	
2050209	ESL Purchase of Plant & Equip \$1,500 to \$5,000 - Op Exp - ESL		0.00		0.00		0.00		6,369.45	
2050216	Utilities Rates and Taxes - Op Exp ESL		0.00		0.00		0.00		0.00	
2050299	Administration Allocated - Op Exp ESL		9,033.00		9,033.00		3,008.00		3,054.15	- Allocation of 1% of Administration costs.
OPERATING REVENUE										
3050200	ESL Admin Fee/Commission	4,000.00		4,000.00		0.00		0.00		
3050201	ESL Operating Grant	18,971.00		18,971.00		4,742.00		9,285.50		- 2019/20 DFES ESL Operating Grant allocation
3050202	ESL Capital Grant Op Inc - ESL	90,658.00		90,658.00		22,664.00		0.00		▲ - 2019/20 ESL Capital Grant for Ablution Block \$ 48,365 & Facility Extension - Communications Rooms \$42,293. Expenditure in Job BC007.
3050203	ESL Non-Payment Penalty Interest	200.00		200.00		0.00		59.42		
3050204	Fire Shed Operations Reimbursements - Op Inc	500.00		500.00		0.00		153.91		- Reimbursement of Mukinbudin Fire Shed Operating Expenses
SUB-TOTAL OPERATING		114,329.00	28,504.00	114,329.00	28,504.00	27,406.00	14,908.00	9,498.83	23,535.12	
CAPITAL EXPENDITURE										
4050250	Plant and Equipment Cap Exp - ESL		0.00		0.00		0.00		0.00	2019/20 ESL Capital Grant funded Ablution Block \$ 48,365 & Facility Extension - Communications Rooms \$42,293. Grant in acct 3050202. Council contribution \$2,000, Reduced from \$7,000. - Employee Costs - Salaries & Wages \$2,866. Contractors & Consultants \$86,374. Materials/Stock Purchased \$200. - Labour Overheads Allocated \$3,018. - Plant Operating Costs Allocated \$200.
4050260	Emergency Services Building Capital Exp - ESL									
BC007	Emergency Services Building Capital Exp - ESL		92,658.00		92,658.00		0.00		8,450.00	
CAPITAL REVENUE										
SUB-TOTAL CAPITAL		0.00	92,658.00	0.00	92,658.00	0.00	0.00	0.00	8,450.00	
TOTAL - EMERGENCY SERVICES LEVY		114,329.00	121,162.00	114,329.00	121,162.00	27,406.00	14,908.00	9,498.83	31,985.12	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 October 2019

40

ANIMAL CONTROL

OPERATING EXPENDITURE

		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
2050300	Animal Control - Salaries		0.00		0.00		0.00		0.00	
2050301	Animal Control - Superannuation		0.00		0.00		0.00		0.00	
2050302	Animal Control - Training & Conferences		0.00		0.00		0.00		0.00	
2050303	Animal Control - Other Employee Expenses		0.00		0.00		0.00		0.00	
2050304	Animal Control Expenses - Other		500.00		500.00		164.00		301.74	
2050305	Expensed Minor Asset Purchases - Animal Control		0.00		0.00		0.00		0.00	
2050306	Dog Pound Maintenance									
BM010	Dog Pound Maintenance		500.00		500.00		164.00		0.00	
2050307	Ranger Services (Contracted)		10,500.00		10,500.00		3,500.00		3,378.75	- Ranger Services (Contracted)
2050308	Dog Pound Operations									
BO010	Dog Pound Operations		400.00		400.00		128.00		115.87	
2050392	Depreciation - Animal Control		79.00		79.00		24.00		48.82	
2050399	Administration Allocated		9,033.00		9,033.00		3,008.00		3,054.15	- Allocation of 1% of Administration costs.

OPERATING REVENUE

3050300	Pound Fees	100.00		100.00		32.00		81.82		
3050301	Dog Registration Fees	2,000.00		2,000.00		664.00		898.07		
3050302	Fines and Penalties - Animal Control	250.00		250.00		80.00		400.00		
3050303	Animal Destruction Fees	0.00		0.00		0.00		0.00		
3050304	Cat Registration Fees	350.00		350.00		116.00		309.09		
3050305	Animal Trap Hire Fees	0.00		0.00		0.00		0.00		

SUB-TOTAL OPERATING

2,700.00	21,012.00	2,700.00	21,012.00	892.00	6,988.00	1,688.98	6,899.33			
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CAPITAL EXPENDITURE

4050350	Building (Capital) - Animal Control									
BC010	Building (Capital) - Animal Control		0.00		0.00		0.00		0.00	
4050352	Building Works in Progress - Animal Control		0.00		0.00		0.00		0.00	

CAPITAL REVENUE

SUB-TOTAL CAPITAL

0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
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TOTAL - ANIMAL CONTROL

2,700.00	21,012.00	2,700.00	21,012.00	892.00	6,988.00	1,688.98	6,899.33			
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SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 October 2019

41

OTHER LAW, ORDER, PUBLIC SAFETY

OPERATING EXPENDITURE

2050400	Abandoned Vehicles Impounding Expenses
2050401	Community Safety Audit
2050402	Crime Prevention Strategies
2050403	Expensed Minor Asset Purchases - OLOPS
2050410	Other Public Safety Activities & Expenses - Op Exp - OLOPS
2050499	Administration Allocated

OPERATING REVENUE

3050400	Impounded Vehicles Fees
3050401	Community and Crime Prevention Grants

SUB-TOTAL OPERATING

CAPITAL EXPENDITURE

4050450	Furniture & Equipment (Capital) - OLOPS
4050455	Plant & Equipment (Capital) - OLOPS

CAPITAL REVENUE

SUB-TOTAL CAPITAL

TOTAL - OTHER LAW, ORDER, PUBLIC SAFETY

Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	0.00		0.00		0.00		0.00	- Allocation of 0.25% of Administration costs.
	500.00		500.00		0.00		0.00	
	0.00		0.00		0.00		0.00	
	0.00		0.00		0.00		0.00	
	0.00		0.00		0.00		0.00	
	2,258.00		2,258.00		752.00		763.52	
0.00		0.00		0.00		0.00		
0.00		0.00		0.00		0.00		
0.00	2,758.00	0.00	2,758.00	0.00	752.00	0.00	763.52	
	0.00		0.00		0.00		0.00	
	0.00		0.00		0.00		0.00	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
0.00	2,758.00	0.00	2,758.00	0.00	752.00	0.00	763.52	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 October 2019

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Health Inspection and Administration		37,033.00		37,033.00		10,008.00		8,966.98	
Preventative Services - Pest Control		2,758.00		2,758.00		1,252.00		763.52	
Preventative Services - Other		2,658.00		2,658.00		884.00		1,123.52	
Other Health		91,730.00		91,730.00		29,566.00		23,160.64	
OPERATING REVENUE									
Health Inspection and Administration	500.00		500.00		164.00		0.00		
Preventative Services - Pest Control	0.00		0.00		0.00		0.00		
Preventative Services - Other	0.00		0.00		0.00		0.00		
Other Health	107,664.00		107,664.00		21,882.00		4,604.19		▲ Timing - Reimbursed expenses and income are less than expected at this time. The Budget includes - Recognition of the value of the old Nursing Post at 23 Maddock St transferred to the shire by the Department of Health. The transaction has not yet been posted.
SUB-TOTAL OPERATING	108,164.00	134,179.00	108,164.00	134,179.00	22,046.00	41,710.00	4,604.19	34,014.66	
CAPITAL EXPENDITURE									
Health Inspection and Administration		0.00		0.00		0.00		0.00	
Preventative Services - Pest Control		0.00		0.00		0.00		0.00	
Preventative Services - Other		0.00		0.00		0.00		0.00	
Other Health		150,000.00		150,000.00		0.00		0.00	The budget includes - Recognition of the value of the old Nursing Post at 23 Maddock St transferred to the shire by the Department of Health. - Materials/Stock Purchased \$75,000. and - Transfer to Building and Residential Land Reserve of proceeds from the Sale of the old Nursing Post at 23 Maddock St.
CAPITAL REVENUE									
Health Inspection and Administration	0.00		0.00		0.00		0.00		
Preventative Services - Pest Control	0.00		0.00		0.00		0.00		
Preventative Services - Other	0.00		0.00		0.00		0.00		
Other Health	75,000.00		75,000.00		0.00		0.00		- Proceeds from the Sale of the old Nursing Post at 23 Maddock St.
SUB-TOTAL CAPITAL	75,000.00	150,000.00	75,000.00	150,000.00	0.00	0.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	183,164.00	284,179.00	183,164.00	284,179.00	22,046.00	41,710.00	4,604.19	34,014.66	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 October 2019

43

HEALTH INSPECTION & ADMIN

OPERATING EXPENDITURE

2070304	Legal Expenses - Health Inspection/Admin	0.00	0.00	0.00	0.00	- Mt Marshall, Trayning, Wyalkatchem, Nungarin and Koorda. 18.8% of NEW Health fees 2019/20
2070305	Expensed Minor Asset Purchases	0.00	0.00	0.00	0.00	
2070307	Contract EHO (NEWHEALTH)	28,000.00	28,000.00	7,000.00	5,912.83	
2070308	Food Inspection Expenses	0.00	0.00	0.00	0.00	
2070310	Other Health Admin Expenses	0.00	0.00	0.00	0.00	
2070392	Depreciation- Health Inspection Admin	0.00	0.00	0.00	0.00	- Allocation of 1% of Administration costs.
2070398	Staff Housing Costs Allocated	0.00	0.00	0.00	0.00	
2070399	Administration Allocated	9,033.00	9,033.00	3,008.00	3,054.15	

OPERATING REVENUE

3070300	Health Regulatory Licenses	0.00	0.00	0.00	0.00			
3070301	Health Regulatory Fees and Charges	0.00	0.00	0.00	0.00		0.00	
3070302	Health Regulatory Fines and Penalties	0.00	0.00	0.00	0.00		0.00	
3070304	Contributions & Donations - Inspection/Admin	0.00	0.00	0.00	0.00		0.00	
3070305	Reimbursements - Inspection/Admin	0.00	0.00	0.00	0.00		0.00	
3070306	Grants - Inspection/Admin	0.00	0.00	0.00	0.00		0.00	
3070307	Other Income - Inspection/Admin	500.00	500.00	164.00	0.00		0.00	

SUB-TOTAL OPERATING

500.00	37,033.00	500.00	37,033.00	164.00	10,008.00	0.00	8,966.98	
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CAPITAL EXPENDITURE

4070350	Furniture & Equipment (Capital) - Health Admin	0.00	0.00	0.00	0.00		0.00	
4070355	Plant & Equipment (Capital) - Health Admin	0.00	0.00	0.00	0.00		0.00	

CAPITAL REVENUE

SUB-TOTAL CAPITAL

0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
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TOTAL - HEALTH INSPECTION & ADMIN

500.00	37,033.00	500.00	37,033.00	164.00	10,008.00	0.00	8,966.98	
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SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 October 2019

44

PREVENTIVE SERVICES - PEST CONTROL		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
OPERATING EXPENDITURE		\$	\$	\$	\$	\$	\$	\$	\$	
2070400	Mosquito Control - Op Exp - Pest Control									- Budget reduced from \$1,500 to \$500 9Aug19. Provision for fogging - Employee Costs - Salaries & Wages \$148. - - Contractors & Consultants \$96. - - Materials/Stock Purchased \$100. - - Labour Overheads Allocated \$156. - Allocation of 0.25% of Administration costs.
	MQF Mosquito Control - Op Exp - Pest Control		500.00		500.00		500.00		0.00	
2070499	Administration Allocated		2,258.00		2,258.00		752.00		763.52	
SUB-TOTAL OPERATING		0.00	2,758.00	0.00	2,758.00	0.00	1,252.00	0.00	763.52	
TOTAL - PREVENTIVE SERVICES - PEST CONTROL		0.00	2,758.00	0.00	2,758.00	0.00	1,252.00	0.00	763.52	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 October 2019

45

PREVENTIVE SERVICES - OTHER

OPERATING EXPENDITURE

2070500 Analytical Expenses
2070599 Administration Allocated

SUB-TOTAL OPERATING

TOTAL - PREVENTIVE SERVICES - OTHER

Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	400.00		400.00		132.00		360.00	- Local Health Authorities Analytical Committee -Services fixed min cost - Allocation of 0.25% of Administration costs.
	2,258.00		2,258.00		752.00		763.52	
0.00	2,658.00	0.00	2,658.00	0.00	884.00	0.00	1,123.52	
0.00	2,658.00	0.00	2,658.00	0.00	884.00	0.00	1,123.52	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 October 2019

46

OTHER HEALTH		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2070602	Medical Practice Costs		37,000.00		37,000.00		12,332.00		7,950.55	- 30% Share of Kununoppin Medical Practice Management Fee - Shire of Trayning \$15,600, 30% Share of Doctors House Rent & Maint contribution \$11,981, 30% Share of Doctors Vehicle Operating Costs \$3,600, 30% Share of Doctors Vehicle Replacement \$4,800, 30% Share of Doctors other \$1,019
2070605	Advertising, Contributions & Other Health Exp - Op Exp - Oth		1,000.00		1,000.00		330.00		0.00	- Nursing Post Cleaner wages and Overheads and materials. Reimbursed by WA Country Health via acct 3070601. - Employee Costs - Salaries & Wages \$15,366. Hours increased from 91 hours to 520 hours 9Aug19.
2070607	Nursing Post Cleaner		32,664.00		32,664.00		10,884.00		7,941.62	-- Contractors & Consultants \$1,121. - - Labour Overheads Allocated \$16,177. Hours increased from 91 hours to 520 hours 9Aug19.
2070609	12 Calder St Building Operations (Land Swap - Health Dept) - Op Exp - Other Health		0.00		0.00		0.00		0.00	
2070615	23 Maddock St (Old Nursing Post) Building Ops and Maint-O									
BM015	23 Maddock St (Old Nursing Post) Building Ops and Maint-Op Exp- Otr Hlth		2,500.00		2,500.00		0.00		1,160.18	
BO015	23 Maddock St (Old Nursing Post) Building Ops and Maint-Op Exp- Otr Hlth		500.00		500.00		0.00		0.00	
2070699	Administration Allocated		18,066.00		18,066.00		6,020.00		6,108.29	- Allocation of 2% of Administration costs.
<u>OPERATING REVENUE</u>										
3070601	Reimb, Contrib's & Donations For Medical Se	32,664.00		32,664.00		21,882.00		4,604.19		▲ Timing - Reimbursed expenses and income are less than expected at this time. The Budget includes - Recognition of the value of the old Nursing Post at 23 Maddock St transferred to the shire by the Department of Health. The transaction has not yet been posted. Nursing Post Cleaner reimbursement from WA Country Health wages and Overheads See Exp in 2070607. Hours increased from 91 hours to 520 hours 9Aug19.
3070602	Reimbursements - Op Inc - Other Health	0.00		0.00		0.00		0.00		
3070603	Grants - Medical Services	75,000.00		75,000.00		0.00		0.00		- Recognition of the value of the old Nursing Post at 23 Maddock St transferred to the shire by the Department of Health.
SUB-TOTAL OPERATING		107,664.00	91,730.00	107,664.00	91,730.00	21,882.00	29,566.00	4,604.19	23,160.64	
<u>CAPITAL EXPENDITURE</u>										
4070650	Building (Capital) - Other Health									
BC015	Building (Capital) - Other Health		75,000.00		75,000.00		0.00		0.00	- Recognition of the value of the old Nursing Post at 23 Maddock St transferred to the shire by the Department of Health. - Materials/Stock Purchased \$75,000.
4070655	Transfer to Building and Residential Land Reserve -Cap Exp-		75,000.00		75,000.00		0.00		0.00	- Transfer to Building and Residential Land Reseve of proceeds from the Sale of the old Nursing Post at 23 Maddock St.
<u>CAPITAL REVENUE</u>										
5070660	Proceeds on Sale of Assets - Cap Inc - Other Health	75,000.00		75,000.00		0.00		0.00		- Proceeds from the Sale of the old Nursing Post at 23 Maddock St.
SUB-TOTAL CAPITAL		75,000.00	150,000.00	75,000.00	150,000.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER HEALTH		182,664.00	241,730.00	182,664.00	241,730.00	21,882.00	29,566.00	4,604.19	23,160.64	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 October 2019

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Community Resource Centre		34,178.00		34,178.00		12,865.00		12,507.67	
Other Education		200.00		200.00		32.00		0.00	
Care Of Families And Children		12,117.00		12,117.00		4,594.00		5,016.10	
Aged & Disabled - Senior Citz Centre		48,326.00		48,326.00		17,173.00		27,437.91	▲ This includes the CEACA Inc. general subscription annual contribution 2019/20 of \$20,000 which has already paid in full.
Other Welfare		2,758.00		2,758.00		916.00		906.18	
<u>OPERATING REVENUE</u>									
Community Resource Centre	11,940.00		11,940.00		3,976.00		2,538.20		
Other Education	0.00		0.00		0.00		0.00		
Care Of Families And Children	673,852.00		673,852.00		332.00		202.95		
Aged & Disabled - Senior Citz Centre	3,510.00		3,510.00		1,278.00		2,003.35		
Other Welfare	1,400.00		1,400.00		464.00		70.00		
SUB-TOTAL OPERATING	690,702.00	97,579.00	690,702.00	97,579.00	6,050.00	35,580.00	4,814.50	45,867.86	
<u>CAPITAL EXPENDITURE</u>									
Community Resource Centre		6,843.00		6,843.00		3,421.00		3,371.93	
Other Education		0.00		0.00		0.00		0.00	
Care Of Families And Children		872,852.00		872,852.00		0.00		14,105.35	
Aged & Disabled - Senior Citz Centre		0.00		0.00		0.00		0.00	
Other Welfare		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Community Resource Centre	0.00		0.00		0.00		0.00		
Other Education	0.00		0.00		0.00		0.00		
Care Of Families And Children	200,000.00		200,000.00		0.00		0.00		
Aged & Disabled - Senior Citz Centre	0.00		0.00		0.00		0.00		
Other Welfare	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	200,000.00	879,695.00	200,000.00	879,695.00	0.00	3,421.00	0.00	17,477.28	
TOTAL - PROGRAMME SUMMARY	890,702.00	977,274.00	890,702.00	977,274.00	6,050.00	39,001.00	4,814.50	63,345.14	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 October 2019

COMMUNITY RESOURCE CENTRE		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2080204	CRC Building Operating Expenses									- Rubbish Bins x 1 \$165 ,Recycling Bins x 1 \$140. Total Contractors & Consultants \$1,394.
BO020	Community Resource Centre Operations		10,750.00		10,750.00		4,990.00		5,133.51	
2080205	CRC Building & Grounds Maintenance									- General Grounds maintenance by shire staff and contractors.- Employee Costs - Salaries & Wages \$1,803. - - Contractors & Consultants \$599. - - Materials/Stock Purchased \$250. - - Labour Overheads Allocated \$1,898. - - Plant Operating Costs Allocated \$100.
BM020	Community Resource Centre Maintenance		5,500.00		5,500.00		1,828.00		270.14	
GM020	Community Resource Centre Grounds Maintenance		4,650.00		4,650.00		1,540.00		2,448.44	
2080220	Other CRC Expenses - OP Exp		50.00		50.00		16.00		0.00	- Interest on Loan 109 CRC, Payment No 25 Loan 109 - 1/08/2019 \$412.16, Payment No 26 Loan 109 - 3/02/2020 \$313.53 - WATC Loan Guarantee Loan 109 - 31/12/2019 \$49, WATC Loan Guarantee Loan 109 - 30/06/2020 \$38
2080221	Interest on Loan 109 CRC		836.00		836.00		363.00		477.57	
2080292	Depreciation - CRC		7,876.00		7,876.00		2,624.00		2,650.93	
2080299	Administration Allocated - Op Exp - CRC		4,516.00		4,516.00		1,504.00		1,527.08	- Allocation of 0.5% of Administration costs.
<u>OPERATING REVENUE</u>										
3080204	Reimbursements - CRC	6,740.00		6,740.00		2,244.00		1,520.04		- Reimbursement from CRC for Telephone Account 90471088 Line rental and calls (CRC Fax line) \$740, Reimbursement of Water \$1,500 and Reimbursement of 2/3 of Electricity \$4,500. - Rental of CRC Building ar \$200.00 per fortnight.
3080220	CRC - Rental Income	5,200.00		5,200.00		1,732.00		1,018.16		
SUB-TOTAL OPERATING		11,940.00	34,178.00	11,940.00	34,178.00	3,976.00	12,865.00	2,538.20	12,507.67	
<u>CAPITAL EXPENDITURE</u>										
4080270	Principal Repayment on Loan 109 - CRC - Cap Exp		6,843.00		6,843.00		3,421.00		3,371.93	- Payment No 27 Loan 109 - 1/08/2019 \$3,372 and Payment No 28 Loan 109 - 1/02/2020 \$3,471.
SUB-TOTAL CAPITAL		0.00	6,843.00	0.00	6,843.00	0.00	3,421.00	0.00	3,371.93	
TOTAL - COMMUNITY RESOURCE CENTRE		11,940.00	41,021.00	11,940.00	41,021.00	3,976.00	16,286.00	2,538.20	15,879.60	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 October 2019

OTHER EDUCATION		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2080300	P & C Association		0.00		0.00		0.00		0.00	
2080301	Christian School Donation		0.00		0.00		0.00		0.00	
2080302	School Prizes, Scholarship		100.00		100.00		0.00		0.00	
2080303	School Ground improvements		0.00		0.00		0.00		0.00	
2080304	Insurances - Other Education		0.00		0.00		0.00		0.00	
2080305	Support for School Events - Op Exp - Other Educ		100.00		100.00		32.00		0.00	Support for school events.
<u>OPERATING REVENUE</u>										
3080300	Contributions & Donations - Other Education	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		0.00	200.00	0.00	200.00	0.00	32.00	0.00	0.00	
<u>CAPITAL EXPENDITURE</u>										
<u>CAPITAL REVENUE</u>										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER EDUCATION		0.00	200.00	0.00	200.00	0.00	32.00	0.00	0.00	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 October 2019

CARE OF FAMILIES & CHILDREN		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2080400	Playgroup Building Operations									
BO025	Boodie Rats Playgroup Building Operations		4,000.00		4,000.00		1,906.00		1,893.10	
2080401	Playgroup Building & Grounds Maintenance									
BM025	Boodie Rats Playgroup Building Maintenance		1,500.00		1,500.00		492.00		0.00	
GM025	Boodie Rats Playgroup Grounds Maintenance		1,500.00		1,500.00		492.00		1,393.74	
2080420	Other Childcare Related Expenses - Op Exp - Fam & Child		0.00		0.00		0.00		0.00	
2080492	Depreciation - Care of Families		601.00		601.00		200.00		202.18	
2080499	Administration Allocated		4,516.00		4,516.00		1,504.00		1,527.08	- Allocation of 0.5% of Administration costs.
<u>OPERATING REVENUE</u>										
3080400	Income - Playgroup & Boodie Rats Child Care Cntr	1,000.00		1,000.00		332.00		202.95		
3080410	Contributions, Reimb & Other Income - Op Inc - Fa	255,000.00		255,000.00		0.00		0.00		- Building Better Regions Grant Contribution Income from the Childcare Committee for New Childcare Building for Boodie Rats from the Mukinbudin Shire. Exp in Job BC025
3080450	Grants for Capital Purposes - Op Inc - Care of Fam	417,852.00		417,852.00		0.00		0.00		- Grant from Lotteries West for New Child Care Center. Exp in Job BC025
SUB-TOTAL OPERATING		673,852.00	12,117.00	673,852.00	12,117.00	332.00	4,594.00	202.95	5,016.10	
<u>CAPITAL EXPENDITURE</u>										
4080450	Building (Capital) - Care of Families & Children									
BC025	Building Capital Expenditure - Care of Families & Children		872,852.00		872,852.00		0.00		2,477.01	- - Employee Costs - Salaries & Wages \$2,246. - - New Childcare Building for Boodie Rats, Grant funding in acct 3080410 \$255,000 and 3080450 \$417,852 and loan funding in acct 5080451 \$200,000. Externally contracted works \$863,632. - - Labour Overheads Allocated \$2,364.
4080451	Building Works in Progress - Childcare		0.00		0.00		0.00		11,628.34	If the building is complete at 30 June 2020 expenses will be reallocated to BC025.
<u>CAPITAL REVENUE</u>										
5080450	Transfers From Building Reserve	0.00		0.00		0.00		0.00		
5080451	Loan Principle Received - Cap Inc -Famils & Child	200,000.00		200,000.00		0.00		0.00		- Boodie Rats Loan 125 (2.7%) proceeds, Exp in Job BC025
SUB-TOTAL CAPITAL		200,000.00	872,852.00	200,000.00	872,852.00	0.00	0.00	0.00	14,105.35	
TOTAL - CARE OF FAMILIES & CHILDREN		873,852.00	884,969.00	873,852.00	884,969.00	332.00	4,594.00	202.95	19,121.45	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 October 2019

AGED & DISABLED - SENIOR CITZ CENTRE		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2080505	Seniors Catering Assistance		0.00		0.00		0.00		0.00	- CEACA Project sundry additional expenses - Contractors & Consultants \$1,000. - CEACA Project - Water \$500. - CEACA Inc general membership subscription annual contribution 2019/20 \$20,000 as per council decision 07 06 19, CEACA Project - 4 Units. Full already contribution paid \$0. - Seniors Project Grant from 2018-2019 now spent, see account 3080503 for grant income. - Seniors Week Other Event \$1,500, Seniors Dinner \$4,500. See account 3080502 for grant income of \$1,000. - Allocation of 2% of Administration costs.
2080506	Central East Aged Care Alliance		21,750.00		21,750.00		10,875.00		20,061.44	
2080508	Seniors Grants Projects - Op Expenditure		2,510.00		2,510.00		278.00		68.18	
2080509	Seniors Week Op Expenditure		6,000.00		6,000.00		0.00		1,200.00	
2080510	Meals on Wheels Expenditure		0.00		0.00		0.00		0.00	
2080592	Depreciation - Senior Citizens		0.00		0.00		0.00		0.00	
2080599	Administration Allocated		18,066.00		18,066.00		6,020.00		6,108.29	
<u>OPERATING REVENUE</u>										
3080500	Contributions & Donations - Senior Citizens	0.00		0.00		0.00		0.00		
3080501	Reimbursements & Fees - Op Inc - Senior Citizens	0.00		0.00		0.00		1,003.35		
3080502	Grant Income - Senior Citizens	1,000.00		1,000.00		1,000.00		1,000.00		- Seniors Week Grant \$1,000 expense in acct 2080509, - Unspent Seniors Project Grant from 2018-2019 now spent \$2,510 expense in account 2080508.
3080503	Program Income - Senior Citizens	2,510.00		2,510.00		278.00		0.00		
3080504	Grant Income - Aged Housing	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		3,510.00	48,326.00	3,510.00	48,326.00	1,278.00	17,173.00	2,003.35	27,437.91	
<u>CAPITAL EXPENDITURE</u>										
4080550	Building (Capital) - Senior Citizens									
BC030	Building (Capital) - Senior Citizens		0.00		0.00		0.00		0.00	
4080510	Transfers to Unspent Grants Reserve - Cap Ex - Aged & Disabled		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>										
5080510	Transfers from Unspent Grants Reserve - Capital	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - AGED & DISABLED - SENIOR CITZ CENTRE		3,510.00	48,326.00	3,510.00	48,326.00	1,278.00	17,173.00	2,003.35	27,437.91	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 October 2019

OTHER WELFARE		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2080600	Dry Seasons Assistance Expenditure		0.00		0.00		0.00		0.00	
2080603	Youth Development Programs		0.00		0.00		0.00		0.00	
2080604	Grants Funded Expenditure - Op Exp Other Welfare (Thank a		0.00		0.00		0.00		0.00	
2080608	Other Expenses Mobility Scooters etc. - Op Exp - Other Welfa		500.00		500.00		164.00		142.66	
2080692	Depreciation - Other Welfare		0.00		0.00		0.00		0.00	
2080699	Administration Allocated		2,258.00		2,258.00		752.00		763.52	- Allocation of 0.25% of Administration costs.
OPERATING REVENUE										
3080600	Dry Seasons Assistance Grant	0.00		0.00		0.00		0.00		
3080601	Contributions & Donations - Op Inc - Other W	0.00		0.00		0.00		0.00		
3080602	Reimbursements - Other Welfare	0.00		0.00		0.00		0.00		
3080603	Grants - Other Welfare	0.00		0.00		0.00		0.00		
3080604	Other Income Mobility Scooters etc. - Op Inc	1,400.00		1,400.00		464.00		70.00		- Mobility Scooter income, rental increased fro \$10 per Week to \$40 per week.
SUB-TOTAL OPERATING		1,400.00	2,758.00	1,400.00	2,758.00	464.00	916.00	70.00	906.18	
TOTAL - OTHER WELFARE		1,400.00	2,758.00	1,400.00	2,758.00	464.00	916.00	70.00	906.18	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 October 2019

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Housing - Shire (Staff and Rentals)		156,770.00		156,770.00		60,863.00		57,636.77	
Housing - Aged (Including Senior Citizens)		104,830.00		104,830.00		40,447.00		35,552.22	
Housing - Other (Including Joint Venture)		77,623.00		77,623.00		29,970.00		29,749.32	
OPERATING REVENUE									
Housing - Shire (Staff and Rentals)	153,356.00		153,356.00		51,096.00		59,222.01		
Housing - Aged (Including Senior Citizens)	44,620.00		44,620.00		14,856.00		13,515.50		
Housing - Other (Including Joint Venture)	27,814.00		27,814.00		9,244.00		8,981.71		
SUB-TOTAL OPERATING	225,790.00	339,223.00	225,790.00	339,223.00	75,196.00	131,280.00	81,719.22	122,938.31	
CAPITAL EXPENDITURE									
Housing - Shire (Staff and Rentals)		811,977.00		811,977.00		3,840.00		40,879.41	▲ Timing: A deposit for the construction for the houses has been paid.
Housing - Aged (Including Senior Citizens)		6,360.00		6,360.00		6,120.00		4,660.94	
Housing - Other (Including Joint Venture)		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
Housing - Shire (Staff and Rentals)	784,000.00		784,000.00		760,000.00		0.00		▲ Timing: The Loans for the houses have not yet been taken out.
Housing - Aged (Including Senior Citizens)	0.00		0.00		0.00		0.00		
Housing - Other (Including Joint Venture)	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	784,000.00	818,337.00	784,000.00	818,337.00	760,000.00	9,960.00	0.00	45,540.35	
TOTAL - PROGRAMME SUMMARY	1,009,790.00	1,157,560.00	1,009,790.00	1,157,560.00	835,196.00	141,240.00	81,719.22	168,478.66	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 October 2019

54

HOUSING - SHIRE (STAFF AND RENTALS)			Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
			Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
			\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE											
2090100	Staff Housing Building Operations										
	BO035 5 Cruickshank Rd - Building Operations		5,600.00		5,600.00		2,600.00		1,853.77		
	BO036 11 Cruickshank Rd Principal Building Operations		2,800.00		2,800.00		2,799.00		1,675.16		
	BO037 15 Cruickshank Rd CEO Building Operations		7,900.00		7,900.00		4,907.00		3,076.92		
	BO038 25 Cruickshank Rd CPM Building Operations		5,000.00		5,000.00		2,435.00		3,108.15		
	BO039 1 Salmon Gum Alley Building Operations		3,700.00		3,700.00		1,988.00		1,895.18		
	BO040 4 Salmon Gum Alley Building Operations		7,500.00		7,500.00		3,204.00		3,548.03		
	BO041 8 Lansdell St Building Operations		5,200.00		5,200.00		3,345.00		3,154.94		
	BO043 25A Calder St Building Operations		3,700.00		3,700.00		1,832.00		1,480.79		
	BO044 25B Calder St Building Operations		2,500.00		2,500.00		1,432.00		1,207.72		
	BO045 12 Salmon Gum Alley (Lot 208) Building Op Exp		3,700.00		3,700.00		2,164.00		1,856.60		
	BO046 51 Maddock Street Building Operations		600.00		600.00		600.00		529.50		
	BO047 8 Gimlett Way Building Operations		2,800.00		2,800.00		1,309.00		2,203.88		
	Total Building Operations		51,000.00		51,000.00		28,615.00		25,590.64		
2090101	Staff Housing Building Maintenance										
	BM035 5 Cruickshank Rd Building Maintenance		0.00		0.00		0.00		791.78		
	BM036 11 Cruickshank Rd Principal Building Maintenance		0.00		0.00		0.00		480.95		
	BM037 15 Cruickshank Rd CEO Building Maintenance		0.00		0.00		0.00		4,470.06		
	BM038 25 Cruickshank Rd CPM Building Maintenance		1,010.00		1,010.00		328.00		1,758.68		- - New curtains installation Employee Costs - Salaries & Wages \$118. - - New curtains Contractors & Consultants \$6.
	BM040 4 Salmon Gum Alley Building Maintenance		400.00		400.00		128.00		1,767.42		Budget is for new curtains . Expenses include brick paving.
	BM041 8 Lansdell St Building Maintenance		0.00		0.00		0.00		4,051.14		
	BM044 25B Calder St Building Maintenance		0.00		0.00		0.00		2,012.51		
	BM045 12 Salmon Gum Alley (Lot 208) Building Maint Exp		0.00		0.00		0.00		93.62		
	BM047 8 Gimlett Way Building Maintenance		0.00		0.00		0.00		63.81		
	Staff Housing Building Maintenance Annual Budget (Book exps to appropriate house) - Op Exp Staff Ho		51,000.00		51,000.00		16,992.00		0.00		- - Annual provision for Employee Costs - Salaries & Wages \$8,570. - - Annual provision for Contractors & Consultants \$29,847. - - Annual provision for Materials/Stock Purchased \$3,500. - - Annual provision for Labour Overheads Allocated \$9,022. - - Annual provision for Plant Operating Costs Allocated \$61.
	Subtotal Building Maintenance		52,410.00		52,410.00		17,448.00		15,489.97		

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 October 2019

55

HOUSING - SHIRE (STAFF AND RENTALS) (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2090102	Staff Housing Grounds Maintenance									
GM036	11Cruickshank Road Grounds Maintenance		0.00		0.00		0.00		0.00	
GM039	1 Salmon Gum Alley Grounds Maintenance		0.00		0.00		0.00		32.85	
GM040	4 Salmon Gum Alley Grounds Maintenance		3,500.00		3,500.00		1,164.00		0.00	- - Employee Costs - Salaries & Wages Repair Brick Paving and or Remove trees \$709. - - Contractors & Consultants Repair Brick Paving and or Remove trees \$2,044. - - Labour Overheads Allocated Repair Brick Paving and or Remove trees \$747.
GM041	8 Lansdell Street Grounds Maintenance		0.00		0.00		0.00		1,319.06	
GM043	25A Calder Street Grounds Maintenance		0.00		0.00		0.00		0.00	
GM044	25B Calder St Grounds Maintenance		0.00		0.00		0.00		247.26	
GM045	12 Salmon Gum Alley Grounds Maintenance		3,000.00		3,000.00		1,000.00		103.42	- - Contractors & Consultants Retic to front garden \$3,000.
GM047	8 Gimlett Way Grounds Maintenance		0.00		0.00		0.00		0.00	
GM048	12 Gimlett Way Grounds Maintenance - Op Exp		0.00		0.00		0.00		0.00	
GM049	4 Earl Drive Grounds Maintenance - Op Exp		0.00		0.00		0.00		0.00	
GMSH01	Staff Housing Grounds Maintenance Annual Budget (Book exps to appropriate house) - Op Exp Staff Ho		7,500.00		7,500.00		2,492.00		0.00	- - Annual provision for Employee Costs - Salaries & Wages \$3,251. - - Annual provision for Contractors & Consultants \$427. - - Annual provision for Labour Overheads Allocated \$3,422. - - Annual provision for Plant Operating Costs Allocated \$400.
	<u>Subtotal Grounds Maintenance</u>		<u>14,000.00</u>		<u>14,000.00</u>		<u>4,656.00</u>		<u>1,702.59</u>	
2090112	Interest on Loan 124 Paid - Op Exp - Housing Shire		8,924.00		8,924.00		0.00		4,635.45	- Interest on Loan 124 8 Gimlett Way, Payment No 2 Loan 124 - 16/9/2019 \$3,756.38, Payment No 3 Loan 124 - 16/3/2020 \$3,584.21 - WATC Loan Guarantee Loan 124 - 31/12/2019 \$752, WATC Loan Guarantee Loan 109 - 30/06/2020 \$831.
2090103	Expensed Minor Asset Purchases		0.00		0.00		0.00		1,647.05	
2090192	Depreciation - Staff Housing		17,155.00		17,155.00		5,716.00		6,652.27	
2090199	Administration Allocated		45,164.00		45,164.00		15,052.00		15,270.73	- Allocation of 5% of Administration costs.
Recovered amounts										
2090198	Staff Housing Costs Recovered		(31,883.00)		(31,883.00)		(10,624.00)		(13,351.93)	
OPERATING REVENUE										
3090102	Other Reimbursements - Staff Housing	0.00		0.00		0.00		0.00		
3090108	Income - 5 Cruickshank Road	7,153.00		7,153.00		2,380.00		1,620.00		
3090109	Income - 11 Cruickshank Road	18,250.00		18,250.00		6,080.00		6,100.00		
3090111	Income - 25 Cruickshank Road	14,000.00		14,000.00		4,664.00		13,472.67		
3090112	Income - 1 Salmon Gum Alley	14,592.00		14,592.00		4,860.00		4,492.37		
3090114	Income - 25A Calder Street	8,199.00		8,199.00		2,732.00		2,629.29		
3090115	Income - 25B Calder Street	7,009.00		7,009.00		2,336.00		2,269.54		
3090116	Income - 8 Lansdell Street	28,196.00		28,196.00		9,396.00		10,677.49		
3090117	Income - 12 Salmon Gum Alley (Lot 208)	20,725.00		20,725.00		6,904.00		6,632.09		
3090120	8 Gimlett Way - Shire Houing (Staff & Rental) - O	35,232.00		35,232.00		11,744.00		11,328.56		
SUB-TOTAL OPERATING		153,356.00	156,770.00	153,356.00	156,770.00	51,096.00	60,863.00	59,222.01	57,636.77	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 October 2019

56

HOUSING - SHIRE (STAFF AND RENTALS) (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
<u>CAPITAL EXPENDITURE</u>										
4090150	Buildings (Capital) - Staff Housing									
BC039	1 Salmon Gum Alley Building Capital		5,000.00		5,000.00		0.00		0.00	
BC043	25A Calder St Building Capital		12,000.00		12,000.00		1,920.00		0.00	
BC044	25B Calder St Building Capital		12,000.00		12,000.00		1,920.00		0.00	
BC048	12 Gimlett Way Building Capital Exp - Housing Shire		380,000.00		380,000.00		0.00		27,084.85	
BC049	4 Earl Drive Building Capital Exp - Housing Shire		380,000.00		380,000.00		0.00		2,392.12	
4090160	Loan Principal Repayment Exp - Loan 124 - Cap Exp - Housing S		22,977.00		22,977.00		0.00		11,402.44	- Principal on Loan 124 8 Gimlet Way, Payment No 2 Loan 124 - 16/9/2019 \$11,402.44, Payment No 3 Loan 124 - 16/3/2020 \$11574.64
<u>CAPITAL REVENUE</u>										
5090152	Transfers From Building & Residential Land Reserve - Cap Inc - Staff House	24,000.00		24,000.00		0.00		0.00		
5090154	Loan Principal Rec'd Loans - Cap Inc -Housing Shire	760,000.00		760,000.00		760,000.00		0.00		▼ - -Loan 126 for 2 Houses Construction at 12 Gimlett Way and 4 Earl Drive Exp in BC048 \$380,000, BC049 \$380,000. The Loans for the houses have not yet been taken out.
SUB-TOTAL CAPITAL		784,000.00	811,977.00	784,000.00	811,977.00	760,000.00	3,840.00	0.00	40,879.41	
TOTAL - HOUSING - SHIRE (STAFF AND RENTALS)		937,356.00	968,747.00	937,356.00	968,747.00	811,096.00	64,703.00	59,222.01	98,516.18	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 October 2019

57

HOUSING - AGED (INCLUDING SENIOR CITIZENS)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2090200	Aged Housing Building Operations									
BO061	Aged Unit 1 & 2 /20 Maddock St - Operations - Op Exp - Aged		900.00		900.00		899.00		920.40	
BO063	Aged Unit 3 - Operations		750.00		750.00		750.00		709.00	
BO064	Aged Unit 4 - Operations		750.00		750.00		750.00		709.00	
BO065	Aged Unit 5 - Operations		750.00		750.00		750.00		641.80	
BO066	Aged Unit 6 - Operations		750.00		750.00		750.00		641.80	
BO067	Aged Unit 7 - Operations		1,600.00		1,600.00		1,040.00		786.02	
BO068	Aged Unit 8 - Operations		2,800.00		2,800.00		1,464.00		1,086.22	
BO069	Aged Unit 9 - Operations		750.00		750.00		750.00		668.20	
BO070	Aged Unit 10 - Operations		750.00		750.00		750.00		668.20	
BO071	Aged Unit Common - Operations		12,000.00		12,000.00		3,992.00		3,577.35	
BO72	Aged Unit 11 - Operations		750.00		750.00		750.00		798.00	
BO73	Aged Unit 12 - Operations		1,200.00		1,200.00		814.00		798.00	
	<u>Subtotal Building Operations</u>		<u>23,750.00</u>		<u>23,750.00</u>		<u>13,459.00</u>		<u>12,003.99</u>	
2090201	Aged Housing Building Maintenance - Op Exp - Aged Housing									
BM061	Aged Unit 1 & 2 - Maintenance		100.00		100.00		32.00		180.19	
BM063	Aged Unit 3 - Maintenance		100.00		100.00		32.00		442.07	
BM064	Aged Unit 4 - Maintenance		100.00		100.00		32.00		497.25	
BM065	Aged Unit 5 - Maintenance		100.00		100.00		32.00		0.00	
BM066	Aged Unit 6 - Maintenance		100.00		100.00		32.00		367.46	
BM067	Aged Unit 7 - Maintenance		100.00		100.00		32.00		210.00	
BM068	Aged Unit 8 - Maintenance		100.00		100.00		32.00		213.03	
BM069	Aged Unit 9 - Maintenance		100.00		100.00		32.00		435.43	
BM070	Aged Unit 10 - Maintenance		100.00		100.00		32.00		0.00	
BM071	Aged Unit Annual Budget & Common Build Maint (Book individual unit expenses to individual units)		29,000.00		29,000.00		9,656.00		891.63	- - Annual provision for Employee Costs - Salaries & Wages \$8,274. - - Annual provision for Contractors & Consultants \$8,865. - - Annual provision for Materials/Stock Purchased \$3,000. - - Annual provision for Labour Overheads Allocated \$8,711. - - Annual provision for Plant Operating Costs Allocated \$150.
BM072	Aged Unit 11- Maintenance		100.00		100.00		32.00		0.00	
BM073	Aged Unit 12 - Maintenance		100.00		100.00		32.00		334.35	
	<u>Subtotal Building Maintenance</u>		<u>30,100.00</u>		<u>30,100.00</u>		<u>10,008.00</u>		<u>3,571.41</u>	
2090202	Aged Housing Grounds Maintenance - Op Exp - Aged Housing									
GM064	Aged Unit 4 GroundsMaintenance		0.00		0.00		0.00		51.39	
GM067	Aged Unit 7 Grounds Maintenance		0.00		0.00		0.00		55.10	
GM068	Aged Unit 8 Grounds Maintenance		0.00		0.00		0.00		109.90	
GM071	Aged Units Annual Budget & Common Grounds Maintenance (Book individual unit exps to appropriate Unit)		13,300.00		13,300.00		4,424.00		3,894.24	- - Annual provision for Employee Costs - Salaries & Wages \$5,024. - - Annual provision for Contractors & Consultants \$1,957. - - Annual provision for Materials/Stock Purchased \$600. - - Annual provision for Labour Overheads Allocated \$5,289. - - Annual provision for Plant Operating Costs Allocated \$430.
	<u>Subtotal Grounds Maintenance</u>		<u>13,300.00</u>		<u>13,300.00</u>		<u>4,424.00</u>		<u>4,110.63</u>	
2090292	Depreciation - Aged Housing		4,998.00		4,998.00		1,664.00		1,741.96	
2090299	Administration Allocated		45,164.00		45,164.00		15,052.00		15,270.73	- Allocation of 5% of Administration costs.
Recovered amounts										
2090298	Aged Housing Costs Recovered		(12,482.00)		(12,482.00)		(4,160.00)		(1,146.50)	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 October 2019

58

HOUSING - AGED (INCLUDING SENIOR CITIZENS) (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING REVENUE										
3090201	Income - Aged Unit 1 & 2	4,368.00		4,368.00		1,456.00		1,320.00		
3090203	Income - Aged Unit 3	4,368.00		4,368.00		1,456.00		1,320.00		
3090204	Income - Aged Unit 4	4,380.00		4,380.00		1,460.00		1,072.50		
3090205	Income - Aged Unit 5	3,978.00		3,978.00		1,324.00		1,350.00		
3090206	Income - Aged Unit 6	3,366.00		3,366.00		1,120.00		1,695.00		
3090207	Income - Aged Unit 7	3,978.00		3,978.00		1,324.00		495.00		
3090208	Income - Aged Unit 8	0.00		0.00		0.00		0.00		
3090209	Income - Aged Unit 9	4,784.00		4,784.00		1,592.00		1,440.00		
3090210	Income - Aged Unit 10	4,784.00		4,784.00		1,592.00		1,620.00		
3090211	Income - Aged Unit 11- Ferguson St	6,006.00		6,006.00		2,000.00		1,808.00		
3090212	Income - Aged Unit 12 - Ferguson St	4,608.00		4,608.00		1,532.00		1,395.00		
SUB-TOTAL OPERATING		44,620.00	104,830.00	44,620.00	104,830.00	14,856.00	40,447.00	13,515.50	35,552.22	
CAPITAL EXPENDITURE										
4090250	Building (Capital) - Aged Housing									
BC067	Aged Unit 7 - Capital		6,000.00		6,000.00		6,000.00		4,500.00	-- Renovations Employee Costs - Salaries & Wages \$148. -- Replacement flooring supply and install Contractors & Consultants \$5,696. -- Renovations Labour Overheads Allocated \$156.
BC068	Aged Unit 8 - Capital		0.00		0.00		0.00		0.00	
4090254	Transfers To Seniors Housing Reserve - Cap Exp - House Aged		360.00		360.00		120.00		160.94	
SUB-TOTAL CAPITAL		0.00	6,360.00	0.00	6,360.00	0.00	6,120.00	0.00	4,660.94	
TOTAL - HOUSING - AGED (INCLUDING SENIOR CITIZENS)		44,620.00	111,190.00	44,620.00	111,190.00	14,856.00	46,567.00	13,515.50	40,213.16	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 October 2019

59

HOUSING - OTHER (INCLUDING JOINT VENTURE)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2090300	Community Housing - Singles JV - Building Operations									
BO101	JV Singles Unit 1 - Operations		2,250.00		2,250.00		1,347.00		1,297.86	
BO102	JV Singles Unit 2 - Operations		2,900.00		2,900.00		1,563.00		1,347.08	
BO103	JV Singles Unit 3 - Operations		2,800.00		2,800.00		1,664.00		1,536.10	
BO104	JV Singles Unit 4 - Operations		3,000.00		3,000.00		1,732.00		1,455.74	
BO105	JV Singles Unit Common - Operations		1,100.00		1,100.00		364.00		491.22	
	<u>Subtotal Singles JV Building Operations</u>		<u>12,050.00</u>		<u>12,050.00</u>		<u>6,670.00</u>		<u>6,128.00</u>	
2090301	Community Housing - Singles JV - Building Maintenance									
BM102	JV Singles Unit 2 - Maintenance		0.00		0.00		0.00		708.98	
BM103	JV Singles Unit 3 - Maintenance		0.00		0.00		0.00		232.50	
BM104	JV Singles Unit 4 - Maintenance		0.00		0.00		0.00		3.35	
	JV Singles Unit Annual Budget & Common -									
BM105	Maint (Book individual unit cost to units) -Op Exp JV House		11,700.00		11,700.00		3,892.00		0.00	-- Annual provision for Employee Costs - Salaries & Wages \$2,216. -- Annual provision for Contractors & Consultants \$5,261. -- Annual provision for Materials/Stock Purchased \$1,800. -- Annual provision for Labour Overheads Allocated \$2,333. -- Annual provision for Plant Operating Costs Allocated \$90.
	<u>Subtotal Singles JV Building Maintenance</u>		<u>11,700.00</u>		<u>11,700.00</u>		<u>3,892.00</u>		<u>944.83</u>	
2090304	Community Housing - Singles JV - Grounds Maintenance									
	JV Singles Units Annual Budget & Common									
GM105	Grounds Maint (Book Individual Unit costs to units)		3,600.00		3,600.00		1,192.00		350.37	-- Annual provision for Employee Costs - Salaries & Wages \$1,478. -- Annual provision for Contractors & Consultants \$221. -- Annual provision for Materials/Stock Purchased \$200. -- Annual provision for Labour Overheads Allocated \$1,556. -- Annual provision for Plant Operating Costs Allocated \$145.
	<u>Subtotal Singles JV Grounds Maintenance</u>		<u>3,600.00</u>		<u>3,600.00</u>		<u>1,192.00</u>		<u>350.37</u>	
2090312	Community Housing - Family JV Building Operations									
BO120	JV Family - 6 Lansdell St - Operations		3,100.00		3,100.00		1,831.00		1,639.87	
BO121	JV Family - 12 White St - Operations		2,650.00		2,650.00		1,581.00		1,527.70	
2090313	Community Housing - Family JV - Building & Grounds Maintenance									
BM120	JV Family - 6 Lansdell St - Maintenance		4,000.00		4,000.00		1,324.00		0.00	
BM121	JV Family - 12 White St - Maintenance		2,000.00		2,000.00		656.00		4,400.00	
GM120	6 Lansdell Street Grounds Maintenance		500.00		500.00		160.00		0.00	
GM121	12 White Street Grounds Maintenance		500.00		500.00		160.00		0.00	
2090392	Depreciation - Other Housing		1,710.00		1,710.00		568.00		575.38	
2090399	Administration Allocated		45,164.00		45,164.00		15,052.00		15,270.73	- Allocation of 5% of Administration costs.
Recovered amounts										
2090398	Other Housing Costs Recovered - Op Exp - Housing Other		(9,351.00)		(9,351.00)		(3,116.00)		(1,087.56)	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 October 2019

60

HOUSING - OTHER (INCLUDING JOINT VENTURE) (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
<u>OPERATING REVENUE</u>										
3090300	Income - JV Singles Unit 1 Cruickshank Road	5,009.00		5,009.00		1,664.00		1,845.05		
3090301	Income - JV Singles Unit 2 Cruickshank Road	5,515.00		5,515.00		1,832.00		1,534.27		
3090302	Income - JV Singles Unit 3 Cruickshank Road	3,718.00		3,718.00		1,236.00		1,260.00		
3090303	Income - JV Singles Unit 4 Cruickshank Road	3,718.00		3,718.00		1,236.00		1,260.00		
3090304	Income - JV Family Housing - 6 Lansdell Street	3,718.00		3,718.00		1,236.00		1,260.00		
3090305	Income - JV Family Housing - 12 White Street	6,136.00		6,136.00		2,040.00		1,822.39		
SUB-TOTAL OPERATING		27,814.00	77,623.00	27,814.00	77,623.00	9,244.00	29,970.00	8,981.71	29,749.32	
TOTAL - HOUSING - OTHER (INCLUDING JOINT VENTURE)		27,814.00	77,623.00	27,814.00	77,623.00	9,244.00	29,970.00	8,981.71	29,749.32	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 October 2019

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Sanitation - Household Refuse		59,375.00		59,375.00		19,780.00		22,696.96	▼ Small Communities Stewardship Grant funded expenses for fencing and revegetation are less than expected at this time. The majority of legal expenses are already paid.
Sanitation - Other		38,366.00		38,366.00		12,760.00		9,484.37	
Urban Stormwater Drainage		9,516.00		9,516.00		3,160.00		1,661.36	
Protection of the Environment		38,240.00		38,240.00		19,810.00		4,547.08	
Town Planning & Regional Development		30,258.00		30,258.00		16,816.00		25,951.68	
Community Development		60,678.00		60,678.00		20,216.00		17,086.29	
Other Community Amenities		52,927.00		52,927.00		17,846.00		18,642.81	
<u>OPERATING REVENUE</u>									
Sanitation - Household Refuse	53,492.00		53,492.00		53,492.00		52,920.00		
Sanitation - Other	22,581.00		22,581.00		22,245.00		24,990.33		
Protection of the Environment	26,624.00		26,624.00		0.00		0.00		
Town Planning & Regional Development	500.00		500.00		164.00		5,575.08		
Other Community Amenities	3,000.00		3,000.00		1,000.00		316.36		
SUB-TOTAL OPERATING	106,197.00	289,360.00	106,197.00	289,360.00	76,901.00	110,388.00	83,801.77	100,070.55	
<u>CAPITAL EXPENDITURE</u>									
Other Community Amenities		20,400.00		20,400.00		10,620.00		0.00	▼ Timing: Expenditure on the Cemetry and Railway station Toilets has not yet commenced.
SUB-TOTAL CAPITAL	0.00	20,400.00	0.00	20,400.00	0.00	10,620.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	106,197.00	309,760.00	106,197.00	309,760.00	76,901.00	121,008.00	83,801.77	100,070.55	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 October 2019

62

SANITATION - HOUSEHOLD REFUSE		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2100100	Domestic Refuse Collection									<p>- -Avon Waste Domestic 240L MGB Collection Mukinbudin. 167 Services @ \$2.14 per week by Avon Waste inc for 52 weeks \$18,584. Contracts and Contingency \$1,136.</p> <p>- - Plant Operating Costs Allocated \$280.</p> <p>A new job to identify the costs of bulk rubbish collection. A budget amendment will be required.</p> <p>- - Employee Costs - Salaries & Wages \$3,871.</p> <p>- - Contractors & Consultants -Dept of Environment protection License \$60, Contingency \$2,894, A total of \$2,954.</p> <p>- - Materials/Stock Purchased-Signage \$200, Contingency \$100, A total of \$300.</p> <p>- - Labour Overheads Allocated \$4,075.</p> <p>- - Plant Operating Costs Allocated \$3,400.</p> <p>- -Avon Waste Domestic Recycling 240L MGB Collection Mukinbudin. 172 Services @ \$3.96 per fortnight by Avon Waste inc for 26 fortnights \$17,709. Contracts and Contingency \$291.</p> <p>- Allocation of 0.75% of Administration costs.</p> <p>- -Domestic 240L MGB rubbish service. 172 Services @ \$168 per service \$28,896.</p> <p>- -Domestic 240L MGB rubbish service. 172 Services @ \$143 per service \$24,596.</p>
W010	Domestic Rubbish Bin Collection		20,000.00	20,000.00	6,664.00	6,428.10				
W015	Domestic Bulk Rubbish Collection - Op Exp		0.00	0.00	0.00	0.00				
2100102	Refuse Site Maintenance									
W011	Refuse Site Maintenance		14,600.00	14,600.00	4,860.00	8,062.37				
2100103	Domestic Recycling Collection									
W012	Domestic Recycling Collection		18,000.00	18,000.00	6,000.00	5,915.89				
2100192	Depreciation - Sanitation Household		0.00	0.00	0.00	0.00				
2100199	Administration Allocated		6,775.00	6,775.00	2,256.00	2,290.60				
<u>OPERATING REVENUE</u>										
3100100	Domestic Refuse Collection Charges	28,896.00		28,896.00	28,896.00	28,560.00				
3100101	Domestic Services (Additional)	0.00		0.00	0.00	0.00				
3100102	Domestic Recycling Collection Charges	24,596.00		24,596.00	24,596.00	24,360.00				
SUB-TOTAL OPERATING		53,492.00	59,375.00	53,492.00	59,375.00	53,492.00	19,780.00	52,920.00	22,696.96	
TOTAL - SANITATION - HOUSEHOLD REFUSE		53,492.00	59,375.00	53,492.00	59,375.00	53,492.00	19,780.00	52,920.00	22,696.96	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 October 2019

63

SANITATION - OTHER		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2100200	Commercial Refuse Collection									- -Avon Waste Commercial rubbish 240L MGB bin collection. 71 Services @ \$2.14 per week by Avon Waste inc for 52 weeks \$7,901. Contracts and Contingency \$99.
W020	Commercial Refuse Collection		8,000.00		8,000.00		2,664.00		2,673.30	
2100201	Refuse Collection - Street Bins									-- Employee Costs - Salaries & Wages \$3,111. - -Avon Waste Street bin maintenance & collection. 16 Services @ \$2.14 per week by Avon Waste inc for 52 weeks \$1,780. Contracts and Contingency \$907. Labour Overheads Allocated \$5,444
W021	Refuse Collection - Street Bins		14,500.00		14,500.00		4,820.00		2,416.36	
2100202	Commercial Recycling Collection - Op Exp - San Other									- -Avon Waste Commercial Recycling 240L MGB Collection Mukinbudin. 71 Services @ \$3.96 per fortnight by Avon Waste inc for 26 fortnights \$7,310. Contracts and Contingency \$190.
W022	Commercial Recycling Collection - Op Exp - San Other		7,500.00		7,500.00		2,500.00		2,414.49	
2100203	Recycling Refuse Collection									-- Employee Costs - Salaries & Wages \$680. - -Avon Waste Recycling Bank Collection Mukinbudin. 11 Services @ \$4.21 per fortnight by Avon Waste inc for 26 fortnights \$1,204. Contracts and Contingency \$450. -- Labour Overheads Allocated \$716. -- Plant Operating Costs Allocated \$450.
W023	Recycling Refuse Collection		3,500.00		3,500.00		1,156.00		453.14	
2100205	Purchase of Street Bins		0.00		0.00		0.00		0.00	-- Repair and replacement of bins by Contractors & Consultants \$350.
2100206	Purchase of Bins (Sulo and Other)		350.00		350.00		116.00		0.00	
2100292	Depreciation - Sanitation Other		0.00		0.00		0.00		0.00	- Allocation of 0.5% of Administration costs.
2100299	Administration Allocated		4,516.00		4,516.00		1,504.00		1,527.08	
OPERATING REVENUE										
3100200	Commercial Collection Charge	11,928.00		11,928.00		11,928.00		12,063.03		- -Commercial 240L MGB rubbish service. 71 Services @ \$168 per service \$11,928.
3100201	Commercial Collection Charge (Additional)	0.00		0.00		0.00		0.00		
3100202	Non-Rateable Collection Charge	0.00		0.00		0.00		0.00		- -Commercial 240L MGB rubbish service. 71 Services @ \$143 per service \$10,153.
3100203	Non Rateable Collection Charge (Additional)	0.00		0.00		0.00		0.00		
3100204	Commercial Recycling Collection Charges	10,153.00		10,153.00		10,153.00		12,927.30		
3100205	Sale of Sulo Bins	0.00		0.00		0.00		0.00		
3100206	Disposal of Asbestos and Other Misc Fill at F	500.00		500.00		164.00		0.00		
SUB-TOTAL OPERATING		22,581.00	38,366.00	22,581.00	38,366.00	22,245.00	12,760.00	24,990.33	9,484.37	
TOTAL - SANITATION - OTHER		22,581.00	38,366.00	22,581.00	38,366.00	22,245.00	12,760.00	24,990.33	9,484.37	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 October 2019

64

URBAN STORMWATER DRAINAGE		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2100601	Stormwater Drainage Maintenance									- - Employee Costs - Salaries & Wages \$887. - - Contractors & Consultants \$2,430. - - Labour Overheads Allocated \$933. - - Plant Operating Costs Allocated \$750. - Allocation of 0.5% of Administration costs.
W030	Stormwater Drainage Maintenance		5,000.00		5,000.00		1,656.00		134.28	
2100692	Depreciation - Stormwater Drainage		0.00		0.00		0.00		0.00	
2100699	Administration Allocated		4,516.00		4,516.00		1,504.00		1,527.08	
SUB-TOTAL OPERATING		0.00	9,516.00	0.00	9,516.00	0.00	3,160.00	0.00	1,661.36	
TOTAL - URBAN STORMWATER DRAINAGE		0.00	9,516.00	0.00	9,516.00	0.00	3,160.00	0.00	1,661.36	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 October 2019

65

PROTECTION OF THE ENVIRONMENT		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2100704	Eastern Wheatbelt Declared Species Group		0.00		0.00		0.00		100.00	- -Contract Part Time Officer \$8,000. - - Materials/Stock Purchased \$100. Timing: No expenditure has been recognised yet. - - Funded by the Small Communities Stewardship Grant for fencing and revegetation recieved in 18-19 and recognised in account 3100703. \$2,000 contribution to the shire and other Contractors & Consultants \$8,624. - - Materials/Stock Purchased \$14,000. - Allocation of 0.5% of Administration costs.
2100705	Project Contract & Other Expenses - Protect of Environ		8,100.00		8,100.00		2,696.00		2,920.00	
2100707	Barbalin Translocation Project									
	BARB Barbalin Translocation Project		1,000.00		1,000.00		324.00		0.00	
2100713	Grant Funded Operational Expenses (Inc in Acct 3100703)-P		24,624.00		24,624.00		15,286.00		0.00	
2100799	Administration Allocated		4,516.00		4,516.00		1,504.00		1,527.08	
<u>OPERATING REVENUE</u>										
3100701	Reimb, Contrib, Donations & Other Income (I	2,000.00		2,000.00		0.00		0.00		- Small Communities Stewardship Grant for fencing and revegetation received in 18-19 and recognised from unspent grants liability in account 9304901.
3100703	Grants NRM and Other (Exp in Acct 2100713	24,624.00		24,624.00		0.00		0.00		
SUB-TOTAL OPERATING		26,624.00	38,240.00	26,624.00	38,240.00	0.00	19,810.00	0.00	4,547.08	
<u>CAPITAL REVENUE</u>										
5100703	Transfers From Unspent Grant Reserve - Ca	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PROTECTION OF THE ENVIRONMENT		26,624.00	38,240.00	26,624.00	38,240.00	0.00	19,810.00	0.00	4,547.08	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 October 2019

66

TOWN PLANNING & REG. DEVELOP.		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										- Various Contract (Subdivision Exps) - Contractors & Consultants \$8,000. SAT legal expenses are expected in 2019-2020. They have been incurred earlier than expected. An Accrual journal is pending that will reduce the 19/20 expenditure. - Allocation of 0.25% of Administration costs. Unexpected income. A budget amendment will be required.
2100800	Town Planning Expenses - Op Exp - Twn Planning		8,000.00		8,000.00		2,664.00		2,970.00	
2100820	Legal Expenses - Op Exp - Town Planning		20,000.00		20,000.00		13,400.00		22,218.16	
2100899	Administration Allocated		2,258.00		2,258.00		752.00		763.52	
<u>OPERATING REVENUE</u>										
3100800	Planning Application Fees	500.00		500.00		164.00		5,575.08		
SUB-TOTAL OPERATING		500.00	30,258.00	500.00	30,258.00	164.00	16,816.00	5,575.08	25,951.68	
TOTAL - TOWN PLANNING & REG. DEVELOP.		500.00	30,258.00	500.00	30,258.00	164.00	16,816.00	5,575.08	25,951.68	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 October 2019

67

COMMUNITY DEVELOPMENT		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2100900	Community Development Staff Salaries & Related Exp - Op Exp - Comm Dev		48,420.00		48,420.00		16,136.00		16,322.77	-- Employee Costs - Salaries & Wages \$42,110. -- Employee Costs - Superannuation \$6,310. -- Contractors & Consultants for Familiarisation Tours and other events \$8,000. Total account Budget reduced \$20K to \$10K -- Materials/Stock Purchased for events \$2,000. - Allocation of 0.25% of Administration costs.
2100910	Community Development/Events		10,000.00		10,000.00		3,328.00		0.00	
2100999	Administration Allocated		2,258.00		2,258.00		752.00		763.52	
SUB-TOTAL OPERATING		0.00	60,678.00	0.00	60,678.00	0.00	20,216.00	0.00	17,086.29	
TOTAL - COMMUNITY DEVELOPMENT		0.00	60,678.00	0.00	60,678.00	0.00	20,216.00	0.00	17,086.29	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 October 2019

68

OTHER COMMUNITY AMENITIES		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2101000	Cemetery Maintenance/Operations									Timing - This largely depends upon the timing and frequency of burials.
W040	Cemetery Maintenance/Operations		12,100.00		12,100.00		4,046.00		899.36	
2101002	Public Conveniences Operations									
BO150	Railway Station Toilet - Operations		13,200.00		13,200.00		4,562.00		5,158.30	
BO151	Town Park Toilet - Operations		3,700.00		3,700.00		1,256.00		1,011.28	
BO152	Beringbooding Rock Toilet - Operations		700.00		700.00		262.00		46.00	
BO153	Weira Reserve Toilet - Operations		1,000.00		1,000.00		324.00		0.00	
	<u>Subtotal Public Conveniences Operations</u>		<u>18,600.00</u>		<u>18,600.00</u>		<u>6,404.00</u>		<u>6,215.58</u>	
2101003	Public Conveniences Maintenance									
BM150	Railway Station Toilet - Maintenance		0.00		0.00		0.00		4,701.53	
BM151	Town Park Toilet - Maintenance		0.00		0.00		0.00		159.06	- - Employee Costs - Salaries & Wages \$591. - - Contractors & Consultants \$787. - - Materials/Stock Purchased \$500. - - Labour Overheads Allocated \$622.
	Public Toilet/Conveniences Annual Budget -									
BM154	Book expenses to Individual Toilets - Op Exp - Other Com		2,500.00		2,500.00		824.00		0.00	
	<u>Subtotal Public Conveniences Maintenance</u>		<u>2,500.00</u>		<u>2,500.00</u>		<u>824.00</u>		<u>4,860.59</u>	
2101092	Depreciation - Other Community Amenities		1,661.00		1,661.00		552.00		558.99	
2101099	Administration Allocated		18,066.00		18,066.00		6,020.00		6,108.29	- Allocation of 2% of Administration costs.
OPERATING REVENUE										
3101000	Cemetery Charges (Inc GST)	3,000.00		3,000.00		1,000.00		0.00		Unexpected income. A budget amendment will be required.
3101002	Industrial Units Rental	0.00		0.00		0.00		316.36		
SUB-TOTAL OPERATING		3,000.00	52,927.00	3,000.00	52,927.00	1,000.00	17,846.00	316.36	18,642.81	
CAPITAL EXPENDITURE										
4101050	Building (Capital) - Other Community Amenities									- - New Works. Supply and installation of kitchen sink, hot water system and leach drain. Contractors & Consultants \$7,400. - - Works Include Fencing, paving Memorial Garden, Formal Parking more grave sites, seating pergola on the Nother side and a Unisex toilet as the budget permits. Employee Costs - Salaries & Wages \$2,955. - - Contractors & Consultants \$3,334. - - Materials/Stock Purchased \$3,000. - - Labour Overheads Allocated \$3,111. - - Plant Operating Costs Allocated \$600.
BC150	Railway Station Toilet - Capital		7,400.00		7,400.00		7,400.00		0.00	
4101060	Infrastructure Other (Capital) - Other Community Amenities									
IO040	Cemetery Capital		13,000.00		13,000.00		3,220.00		0.00	
SUB-TOTAL CAPITAL		0.00	20,400.00	0.00	20,400.00	0.00	10,620.00	0.00	0.00	Timing: Expenditure on the Cemetry and Railway station Toilets has not yet commenced.
TOTAL - OTHER COMMUNITY AMENITIES		3,000.00	73,327.00	3,000.00	73,327.00	1,000.00	28,466.00	316.36	18,642.81	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 October 2019

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Public Halls and Civic Centres		91,696.00		91,696.00		37,467.00		34,451.70	▲ Timing: The standby pool circulation system installation and the annual service of pool equipment has been completed sooner than expected. ▼ Several expenses are less than the YTD Budget.
Swimming Areas & Beaches		263,129.00		263,129.00		87,716.00		103,507.47	
Other Recreation & Sport		456,077.00		456,077.00		163,482.00		146,346.69	
Television and Radio Rebroadcasting		6,429.00		6,429.00		2,244.00		1,730.32	
Libraries		17,000.00		17,000.00		6,388.00		6,551.58	
Heritage		6,758.00		6,758.00		3,071.00		993.64	
Other Culture		9,016.00		9,016.00		6,004.00		1,593.99	
<u>OPERATING REVENUE</u>									
Public Halls and Civic Centres	1,902.00		1,902.00		590.00		622.21		
Swimming Areas & Beaches	21,004.00		21,004.00		4,364.00		3,172.74		
Other Recreation & Sport	84,217.00		84,217.00		5,225.00		6,324.64		
Libraries	250.00		250.00		80.00		0.00		
SUB-TOTAL OPERATING	107,373.00	850,105.00	107,373.00	850,105.00	10,259.00	306,372.00	10,119.59	295,175.39	
<u>CAPITAL EXPENDITURE</u>									
Public Halls and Civic Centres		7,500.00		7,500.00		2,475.00		5,768.66	▼ Timing: The transfer to Reserve of Annual Pool Reserve Allocation of \$20,000 Has not yet occurred.
Swimming Areas & Beaches		21,920.00		21,920.00		21,920.00		756.69	
Other Recreation & Sport		113,695.00		113,695.00		8,347.00		8,227.49	
SUB-TOTAL CAPITAL	0.00	143,115.00	0.00	143,115.00	0.00	32,742.00	0.00	14,752.84	
TOTAL - PROGRAMME SUMMARY	107,373.00	993,220.00	107,373.00	993,220.00	10,259.00	339,114.00	10,119.59	309,928.23	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 October 2019

70

PUBLIC HALLS AND CIVIC CENTRES									
		Adopted Budget		Amended Budget		YTD Budget		YTD Actual	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure		Comments
		\$	\$	\$	\$	\$	\$		
OPERATING EXPENDITURE									
2110100	Town Halls and Public Bldg Operations								
BO200	Memorial Town Hall - Operations		13,800.00		13,800.00		9,386.00		9,953.24
BO201	Sandalwood Arts Hall Building Operations		2,250.00		2,250.00		1,513.00		1,402.41
BO202	Bonnie Rock Hall Building Operations		3,200.00		3,200.00		1,640.00		627.60
BO204	Railway Station Building Operations		1,400.00		1,400.00		944.00		1,179.87
BO205	Mukinbudin Community (Men's) Shed Building Operations		1,200.00		1,200.00		654.00		1,347.43
BO206	Anglican Church Building Operations - Op Exp		400.00		400.00		388.00		389.00
	<u>Subtotal Building Operations</u>		<u>22,250.00</u>		<u>22,250.00</u>		<u>14,525.00</u>		<u>14,899.55</u>
2110101	Town Halls and Public Buildings Building Maintenance - Op Exp								
BM200	Memorial Town Hall - Maintenance		1,500.00		1,500.00		326.00		3,427.85
BM201	Sandalwood Arts Hall Building Maintenance		800.00		800.00		260.00		228.70
BM202	Bonnie Rock Hall Building Maintenance		0.00		0.00		0.00		147.20
BM204	Railway Station Building Maintenance		500.00		500.00		164.00		1,651.17
BM205	Mukinbudin Community (Men's) Shed Building Maintenance		2,500.00		2,500.00		832.00		0.00
BMPH01	Public Halls Maintenance Annual Budget (Book Exps To Appropriate Building) - Op Exp Pub Halls		12,600.00		12,600.00		4,192.00		0.00
	<u>Subtotal Building Maintenance</u>		<u>17,900.00</u>		<u>17,900.00</u>		<u>5,774.00</u>		<u>5,454.92</u>
2110102	Town Halls Grounds Maintenance - Op Exp - Public Halls								
GM200	Memorial Twon Hall - Gounds Maintenance		0.00		0.00		0.00		973.16
GM201	Sandalwood Arts Hall Grounds Maintenance		0.00		0.00		0.00		0.00
GM202	Bonnie Rock Town Hall Grounds Maintenance		0.00		0.00		0.00		0.00
GMPH01	Public Halls Grounds Maintenance Annual Budget (Book exps to appropriate build) - Op Exp PubHalls		12,500.00		12,500.00		4,156.00		0.00
	<u>Subtotal Building Maintenance</u>		<u>12,500.00</u>		<u>12,500.00</u>		<u>4,156.00</u>		<u>973.16</u>
2110192	Depreciation - Public Halls and Civic Centres		20,980.00		20,980.00		6,992.00		7,015.78
2110199	Administration Allocated		18,066.00		18,066.00		6,020.00		6,108.29
OPERATING REVENUE									
3110100	Town Hall Hire Income	900.00		900.00		300.00		200.01	
3110103	Sandalwood Arts Hall Income	1,002.00		1,002.00		290.00		422.20	
SUB-TOTAL OPERATING		1,902.00	91,696.00	1,902.00	91,696.00	590.00	37,467.00	622.21	34,451.70

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 October 2019

71

PUBLIC HALLS AND CIVIC CENTRES (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>CAPITAL EXPENDITURE</u>										
4110150	Building (Capital) - Public Halls & Civic Centres									- Water connection and installation.
BC204	Railway Station Building Capital		7,500.00		7,500.00		2,475.00		5,768.66	
BC205	Mukinbudin Community (Men's) Shed Building Capital		0.00		0.00		0.00		0.00	
SUB-TOTAL CAPITAL		0.00	7,500.00	0.00	7,500.00	0.00	2,475.00	0.00	5,768.66	
TOTAL - PUBLIC HALLS AND CIVIC CENTRES		1,902.00	99,196.00	1,902.00	99,196.00	590.00	39,942.00	622.21	40,220.36	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 October 2019

72

SWIMMING AREAS & BEACHES		Adopted Budget		Amended Budget		YTD Budget		YTD Actual			Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE											
2110200	Swimming Pool - Salaries		67,125.00		67,125.00		22,372.00		19,514.43		Includes \$4,600 for a standby pool circulation system. This annd the annual service of pool equipment has been completed sooner than expected. ▲ - Contractors & Consultants \$9,817, Materials/Stock Purchased \$7,000, Employee Costs - Salaries & Wages \$3,694, Labour Overheads Allocated \$3,889 & Plant Operating Costs Allocated \$600.
2110201	Swimming Pool - Superannuation		6,300.00		6,300.00		2,100.00		1,930.86		
2110202	Swimming Pool - Training & Conferences		2,000.00		2,000.00		660.00		685.33		
2110203	Swimming Pool - Other Employee Costs		1,542.00		1,542.00		1,542.00		2,357.73		
2110204	Swimming Pool Bldg Operations										
BO250	Swimming Pool Building Operations		39,000.00		39,000.00		15,282.00		16,351.27		
2110205	Swimming Pool Bldg/Grounds Maintenance										
BM250	Swimming Pool Building & Facility Maintenance		25,000.00		25,000.00		5,056.00		19,292.11		
GM250	Swimming Pool Grounds Maintenance		11,800.00		11,800.00		3,924.00		4,825.92		
2110206	Swimming Pool Expensed Minor Asset Purchases		2,000.00		2,000.00		664.00		0.00		
2110207	Swimming Pool Other Expenses		14,500.00		14,500.00		4,832.00		7,590.03		
BM253	Employee Housing Maintenance Exps - Swimming Pool		0.00		0.00		0.00		14.00		
2110292	Depreciation - Mukinbudin Swimming Pool		66,764.00		66,764.00		22,252.00		21,783.35	0.00	
2110299	Administration Allocated - Op Exp - Swimming Pool		27,098.00		27,098.00		9,032.00		9,162.44	- Allocation of 3% of Administration costs.	
OPERATING REVENUE											
3110201	Swimming Pool Admissions	15,000.00		15,000.00		2,400.00		1,372.74			
3110203	Swimming Pool Equipment Hire, Reimb & Contributions - Op Inc - Swim Pool	200.00		200.00		32.00		0.00			
3110223	Employee Housing Income- Rent & Reimb - Op Inc	5,804.00		5,804.00		1,932.00		1,800.00			
SUB-TOTAL OPERATING		21,004.00	263,129.00	21,004.00	263,129.00	4,364.00	87,716.00	3,172.74	103,507.47		
CAPITAL EXPENDITURE											
4110260	Infrastructure Other (Capital) - Swimming Pool										
	IO250 Swimming Pool Infrastructure Capital		0.00		0.00		0.00		0.00		
4110175	Transfer to Swimming Pool Reserve - Cap Exp - Swim Pool		21,920.00		21,920.00		21,920.00		756.69		- Transfer to Reserve of Annual Pool Reserve Allocation of \$20,000 and interest of \$1,920.
SUB-TOTAL CAPITAL		0.00	21,920.00	0.00	21,920.00	0.00	21,920.00	0.00	756.69		
TOTAL - SWIMMING AREAS & BEACHES		21,004.00	285,049.00	21,004.00	285,049.00	4,364.00	109,636.00	3,172.74	104,264.16		

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 October 2019

73

OTHER RECREATION & SPORT		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2110300	Sporting Complex Bldg Ops									
BO260	Mukinbudin Sports Complex Building Operations		60,600.00		60,600.00		30,621.00		27,603.73	
2110301	Sporting Complex Building & Grounds Mtce									
BM260	Mukinbudin Sports Complex Building Maintenance		29,100.00		29,100.00		9,688.00		9,497.24	- - Employee Costs - Salaries & Wages \$7,577. - - Contractors & Consultants \$9,819. Includes \$3,500 for a CCTV installation. - - Materials/Stock Purchased \$3,500. - - Labour Overheads Allocated \$8,049. - - Plant Operating Costs Allocated \$155.
GM260	Mukinbudin Sports Complex Grounds Maintenance		35,000.00		35,000.00		11,656.00		8,375.35	
2110302	Parks & Gardens Maintenance/Operations									
W045	Parks & Gardens Maintenance/Operations		87,000.00		87,000.00		28,996.00		25,453.58	
2110304	Town Oval Maintenance/Operations									
W050	Mukinbudin Town Oval Maintenance/Operations		63,800.00		63,800.00		21,256.00		16,469.05	
2110306	Drive In Theatre Building Operations									
BO265	Drive In Theatre Building Operations		2,000.00		2,000.00		1,012.00		1,119.09	
2110307	Drive In Theatre Building & Grounds Maintenance									
BM265	Drive In Theatre Building Maintenance		600.00		600.00		196.00		0.00	
GM265	Drive In Theatre Grounds Maintenance		500.00		500.00		164.00		0.00	
2110308	Mukinbudin Dam Catchment Expenses									
W052	Mukinbudin Dam Catchment Expenses		14,000.00		14,000.00		4,870.00		2,257.05	- - Employee Costs - Salaries & Wages \$2,864. - - Contractors & Consultants \$457. - - Materials/Stock Purchased \$3,200. - - Electricity for 303946270 loc 28074 Earl Drive Dam, 278994830 loc 14121 Bonnie Rock Rd Wattoning Dam. A total of \$3,047. - -Muni Property Scheme Insurance \$331. - - Labour Overheads Allocated \$3,042. - - Plant Operating Costs Allocated \$1,059.
2110309	Other Recreation Facilities Operations									
BO270	Old District Club (Youth Centre) Building Operations		160.00		160.00		154.00		155.00	- - Employee Costs - Salaries & Wages (Cleaner) \$1,551. - - Rubbish Bin \$168, Recycling Bin \$143 and other Contractors & Consultants \$525. - - Electricity \$936. - - Water Rates and consumption \$50. - -Muni Property Scheme Insurance \$695. - -ESL Category 5 \$84 - - Labour Overheads Allocated (Cleaner) \$1,648.
BO271	Mukinbudin Gym Building Operations		5,800.00		5,800.00		2,446.00		2,171.83	
BO272	Wilgoyne Tennis Club Building Operations		1,000.00		1,000.00		536.00		485.74	
BO273	Pistol Club - Operations		300.00		300.00		276.00		268.00	
BO274	Bonnie Rock Horse and Pony Club - Operations		1,850.00		1,850.00		882.00		619.20	
BO275	Mukinbudin Polo Cross - Operations		119.00		119.00		118.00		119.00	
BO276	Karlanning Hall - Operations		673.00		673.00		672.00		673.00	
BO277	Heritage Grain Silo - Operations		54.00		54.00		54.00		54.00	
BO278	Wheatbelt Way Tractor Display Shed - Operations		111.00		111.00		110.00		111.00	
BO279	Lions Park Building Operations		200.00		200.00		182.00		178.00	
	Subtotal Operations		10,267.00		10,267.00		5,430.00		4,834.77	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 October 2019

74

OTHER RECREATION & SPORT (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2110310	Other Recreation Facilities Building Maintenance									
BM271	Mukinbudin Gym Building Maintenance		0.00		0.00		0.00		1,098.22	
BM272	Wilgoyne Tennis Club Building Maintenance		0.00		0.00		0.00		277.42	
BM277	Heritage Grain Silo Building - Maintenance		0.00		0.00		0.00		461.81	
BM279	Lions Park Building Maintenance		0.00		0.00		0.00		1,373.52	
BM281	Goodchilds Gate Building Maintenance		0.00		0.00		0.00		0.00	
BMOR01	Other Rec Facilities Building Maint Annual Budget (Book exps to actual Facility) - Op Exp - ORF		3,000.00		3,000.00		992.00		0.00	- - Employee Costs - Salaries & Wages \$835. - - Contractors & Consultants \$1,068. - - Materials/Stock Purchased \$100. - - Labour Overheads Allocated \$887. - - Plant Operating Costs Allocated \$110.
	<u>Subtotal Building Maintenance</u>		<u>3,000.00</u>		<u>3,000.00</u>		<u>992.00</u>		<u>3,210.97</u>	
2110311	Other Recreation Facilities Grounds Maintenance									
GM270	Old District Club Grounds Maintenance		0.00		0.00		0.00		0.00	
GM271	Mukinbudin Gym Grounds Maintenance		0.00		0.00		0.00		360.49	
GM272	Wilgoyne Tennis Club Grounds Maintenance		0.00		0.00		0.00		611.07	
GM279	Lions Park Grounds Maintenance		0.00		0.00		0.00		4,341.37	
W051	Hockey Field Maintenance/Operations		0.00		0.00		0.00		1,892.85	
W056	Walk Trail Maintenance/Operations		0.00		0.00		0.00		871.71	
GMOR01	Other Rec Facilities Grounds Maint Annual Budget (Book exps to actual Facility) - Op Exp - Other Rec Fa		28,200.00		28,200.00		9,392.00		0.00	- - Employee Costs - Salaries & Wages \$9,844. - - Contractors & Consultants \$4,598. - - Materials/Stock Purchased \$200. - - Labour Overheads Allocated \$10,458. - - Plant Operating Costs Allocated \$2,100.
	<u>Subtotal Grounds Maintenance</u>		<u>28,200.00</u>		<u>28,200.00</u>		<u>9,392.00</u>		<u>8,077.49</u>	
2110313	Expensed Minor Asset Purchases - Parks and Gardens		500.00		500.00		164.00		0.00	
2110315	Events Kit General Expenses		2,000.00		2,000.00		664.00		0.00	
2110316	Reimbursements, Minor Assets & Other Exp - Op Exp - Other Rec &		0.00		0.00		0.00		0.00	
2110319	Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec									
MARQU	Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec		500.00		500.00		160.00		79.75	
2110329	Gym Equipment Maintenance		2,500.00		2,500.00		0.00		395.00	- -Orbit Fitness Audit and Service Gym Equipment \$800. Gym Equipment repairs \$1,700
2110337	Central Wheatbelt Football League		2,500.00		2,500.00		0.00		0.00	
2110342	Interest on Loan 108 - Bowling Club		1,983.00		1,983.00		885.00		1,165.28	
2110392	Depreciation - Other Recreation		66,863.00		66,863.00		22,284.00		22,537.61	
2110399	Administration Allocated		45,164.00		45,164.00		15,052.00		15,270.73	- Allocation of 5% of Administration costs.

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 October 2019

75

OTHER RECREATION & SPORT (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING REVENUE										
3110300	Recreation/Sporting Complex Hire Fees	1,000.00		1,000.00		332.00		3,371.45		<p>- Contributions towards installation of a sprung timber floor in the indoor netball/casketball court \$11,345 from the Indoor Cricket Club trust fund, \$14,277 each from the Basketball and Netball Clubs. Other funding \$28,552 Commonwealth Sport and Infrastructure Grant in acct 3110304 and a contribution of \$28,552 from the Shire of Mukinbudin. Total Project cost \$97,000. Expense in Job BC260.</p> <p>- \$28,552 Commonwealth Sport and Infrastructure Grant for New Indoor Netball Court Floor Exp in Job BC260. Other Funding a contribution of \$28,552 from the Shire of Mukinbudin, \$11,345 from the Indoor Cricket Club trust fund and \$14,277 each from the Basketball and Netball Clubs via acct 3110303.</p>
3110301	Sport Leases and Rentals	480.00		480.00		160.00		200.00		
3110302	Contributions & Donations Rec'd (No GST) - Op Inc	0.00		0.00		0.00		968.18		
3110303	Reimbursement and Other Income Rec'd (Inc GST)	39,899.00		39,899.00		0.00		0.00		
3110304	Grants - Other Recreation	28,552.00		28,552.00		0.00		0.00		
3110305	Annual Sporting Club Levy	6,636.00		6,636.00		2,189.00		0.00		
3110308	Community Activities Income	850.00		850.00		280.00		304.55		
3110309	Marquee & Trailer Hire Income (Exp in MARQU) - Oth Rec	1,000.00		1,000.00		332.00		0.00		
3110315	Events Kit Hire Income	1,000.00		1,000.00		332.00		107.27		
3110331	Gymnasium Membership Fees	4,800.00		4,800.00		1,600.00		1,373.19		
SUB-TOTAL OPERATING		84,217.00	456,077.00	84,217.00	456,077.00	5,225.00	163,482.00	6,324.64	146,346.69	
CAPITAL EXPENDITURE										
4110355	Building (Capital) - Other Recreation/Sport									<p>- New sprung timber floor for the indoor netball courts. Subject to funding from a C. S. I. Grant for \$28,552 via acct 3110304. Other Funding \$11,345 from the Indoor Cricket Club trust fund, a contribution of \$28,552 from the Shire of Mukinbudin and \$14,277 each from the Basketball and Netball Clubs via account 3110303 : Employee Costs - Salaries & Wages \$298. - - Contractors & Consultants \$91,385. - - Materials/Stock Purchased \$5,000. - - Labour Overheads Allocated \$317.</p> <p>- Payment No 27 Loan 108 - Bowling Club payable on 1/08/2019 \$8,227 and Payment No 28 Loan 108 - Bowling Club payable on 3/02/2020 8,468.</p>
BC260	Mukinbudin Sports Complex Building Capital		97,000.00		97,000.00		0.00		0.00	
4110370	Principal on Loan 108 - Bowling Club		16,695.00		16,695.00		8,347.00		8,227.49	
SUB-TOTAL CAPITAL		0.00	113,695.00	0.00	113,695.00	0.00	8,347.00	0.00	8,227.49	
TOTAL - OTHER RECREATION & SPORT		84,217.00	569,772.00	84,217.00	569,772.00	5,225.00	171,829.00	6,324.64	154,574.18	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 October 2019

76

TELEVISION & RADIO REBROADCASTING		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2110400	TV/Radio Re-Broadcasting Operations		1,172.00		1,172.00		500.00		639.55	- Allocation of 0.25% of Administration costs.
2110401	TV/Radio Re-Broadcasting Maintenance		2,000.00		2,000.00		660.00		0.00	
2110402	Contributions to CDMA/JJJ		0.00		0.00		0.00		0.00	
2110491	Loss on Disposal of Assets - TV & Radio Broadcast - Op Exp		0.00		0.00		0.00		0.00	
2110492	Depreciation - TV/Radio Rebroadcasting		999.00		999.00		332.00		327.25	
2110499	Administration Allocated		2,258.00		2,258.00		752.00		763.52	
<u>OPERATING REVENUE</u>										
3110400	Contributions & Donations - TV/Radio	0.00		0.00		0.00		0.00		
3110401	TV/Radio Service Charges Levied	0.00		0.00		0.00		0.00		
3110402	Reimbursements - TV/Radio	0.00		0.00		0.00		0.00		
3110490	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		0.00	6,429.00	0.00	6,429.00	0.00	2,244.00	0.00	1,730.32	
<u>CAPITAL EXPENDITURE</u>										
4110450	Plant & Equipment (Capital) - TV & Radio Rebroadcasting		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>										
5110450	Proceeds on Disposal of Assets - Cap Inc -	0.00		0.00		0.00		0.00		
5110452	Transfers from Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - TELEVISION & RADIO REBROADCASTING		0.00	6,429.00	0.00	6,429.00	0.00	2,244.00	0.00	1,730.32	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 October 2019

77

LIBRARIES		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2110505	Library Expensed Minor Asset Purchases		0.00		0.00		0.00		0.00	- Misc operating costs \$100, Inter library loans delivery charges Courier costs for books \$100 and Software for laptop \$500. - Membership Public Libraries WA \$110, Infovision Amlib software 1 user lic, support mtce \$1,600 and Regional Library Scheme-Merredin \$330. - LGIS Property Insurance for books \$61. - Allocation of 1.5% of Administration costs.
2110506	Library - Lost Books/Book Purchases		650.00		650.00		216.00		200.00	
2110510	Library - Other Expenses		2,801.00		2,801.00		1,656.00		1,770.37	
2110592	Depreciation - Library		0.00		0.00		0.00		0.00	
2110599	Administration Allocated		13,549.00		13,549.00		4,516.00		4,581.21	
<u>OPERATING REVENUE</u>										
3110500	Library Penalties & Fees	0.00		0.00		0.00		0.00		
3110501	Library Reimbursements Lost Books/Book Pu	250.00		250.00		80.00		0.00		
SUB-TOTAL OPERATING		250.00	17,000.00	250.00	17,000.00	80.00	6,388.00	0.00	6,551.58	
TOTAL - LIBRARIES		250.00	17,000.00	250.00	17,000.00	80.00	6,388.00	0.00	6,551.58	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 October 2019

78

HERITAGE		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2110600	Museum Building Operations									
BO300	Museum Building Operations		0.00		0.00		0.00		0.00	
2110601	Museum Building Maintenance									
BM300	Museum Building Maintenance		0.00		0.00		0.00		0.00	
2110602	Museum General Operating Expenditure		0.00		0.00		0.00		0.00	
2110603	Historical Preservation & Information Related Expenses - Op		2,500.00		2,500.00		1,675.00		0.00	- Pioneer Wall works, plaques etc.
2110604	Pope Hills Facilities Operating & Maint Exp - Heritage									
BM255	Popes Hill Anzac Memorial & Facilities Operating & Maint Exp - Op Exp - Heritage		1,000.00		1,000.00		320.00		32.00	
GM255	Popes Hill Anzac Memorial Grounds Maintenance		1,000.00		1,000.00		324.00		198.12	
2110692	Depreciation - Heritage		0.00		0.00		0.00		0.00	
2110699	Administration Allocated		2,258.00		2,258.00		752.00		763.52	- Allocation of 0.25% of Administration costs.
<u>OPERATING REVENUE</u>										
3110600	Sale of History Books	0.00		0.00		0.00		0.00		
3110601	Museum Entry Income	0.00		0.00		0.00		0.00		
3110602	Contributions & Donations - Heritage	0.00		0.00		0.00		0.00		
3110603	Reimbursements - Heritage	0.00		0.00		0.00		0.00		
3110604	Grant Income - Heritage	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		0.00	6,758.00	0.00	6,758.00	0.00	3,071.00	0.00	993.64	
<u>CAPITAL EXPENDITURE</u>										
4110650	Building (Capital) - Heritage									
BC300	Museum Building Capital		0.00		0.00		0.00		0.00	
4110660	Infrastructure Other (Capital) - Heritage									
IO255	Popes Hill Anzac Memorial Capital		0.00		0.00		0.00		0.00	
IO257	In Town Heritage Other Infrastructure - Cap Exp - Heritage		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - HERITAGE		0.00	6,758.00	0.00	6,758.00	0.00	3,071.00	0.00	993.64	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 October 2019

79

OTHER CULTURE		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2110711	Spring Festival - Coordinator Expense		0.00		0.00		0.00		0.00	--Activities by the works staff to support cultural events; Employee Costs - Salaries & Wages \$1,773. -- Contractors & Consultants \$392. -- Materials/Stock Purchased \$156. -- Insurance - Premiums \$62. -- Labour Overheads Allocated \$1,867. -- Plant Operating Costs Allocated \$250. - Allocation of 0.5% of Administration costs.
2110712	Cultural Events Shire Outside Workers Support-Op Exp - Other Cult									
W054	Cultural Events Shire Outside Workers Support - Op Exp - Other Cult		4,500.00		4,500.00		4,500.00		66.91	
2110713	Spring Festival - Shire Underwriting		0.00		0.00		0.00		0.00	
2110716	Spring Festival - Shire Prize Money		0.00		0.00		0.00		0.00	
2110799	Administration Allocated		4,516.00		4,516.00		1,504.00		1,527.08	
<u>OPERATING REVENUE</u>										
3110700	Contributions and Donations - Op Inc - Other	0.00		0.00		0.00		0.00		
3110701	Reimbursements & Fees - Op Inc - Other Cul	0.00		0.00		0.00		0.00		
3110702	Grants - Other Culture	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		0.00	9,016.00	0.00	9,016.00	0.00	6,004.00	0.00	1,593.99	
TOTAL - OTHER CULTURE		0.00	9,016.00	0.00	9,016.00	0.00	6,004.00	0.00	1,593.99	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 October 2019

PROGRAMME SUMMARY									
	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Roads, Streets, Bridges and Depots		1,741,760.00		1,741,760.00		597,123.00		560,734.73	
Road Plant Purchases		5,000.00		5,000.00		0.00		0.00	
Aerodromes		20,638.00		20,638.00		6,864.00		5,544.01	
Transport Licensing		25,632.00		25,632.00		8,540.00		7,635.37	
OPERATING REVENUE									
Roads, Streets, Bridges and Depots	942,721.00		942,721.00		140,864.00		278,984.00		▼ Timing - Roads to Recovery was recieved sooner than expected.
Road Plant Purchases	0.00		0.00		0.00		0.00		
Aerodromes	0.00		0.00		0.00		0.00		
Transport Licensing	18,900.00		18,900.00		6,296.00		4,718.20		
SUB-TOTAL OPERATING	961,621.00	1,793,030.00	961,621.00	1,793,030.00	147,160.00	612,527.00	283,702.20	573,914.11	
CAPITAL EXPENDITURE									
Roads, Streets and Bridges		1,492,200.00		1,492,200.00		180,607.00		366,236.27	▲ Timing-Work on Ogilvie Road Renewal - Cap Exp , Jones East Road Renewal - Cap Exp, McGregor Road North Section Renewal - Cap Exp , Quanta Cutting-Weira Road Renewal - Cap Exp and Mukinbudin-Wialki Rd (North Section 17/18) - Cap Exp are proceeding faster than expected.
Road Plant Purchases		444,680.00		444,680.00		0.00		1,863.38	
Aerodromes		11,000.00		11,000.00		0.00		0.00	
Transport Licensing		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
Roads, Streets, Bridges and Depots	0.00		0.00		0.00		0.00		
Road Plant Purchases	355,000.00		355,000.00		0.00		0.00		
Aerodromes	0.00		0.00		0.00		0.00		
Transport Licensing	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	355,000.00	1,947,880.00	355,000.00	1,947,880.00	0.00	180,607.00	0.00	368,099.65	
TOTAL - PROGRAMME SUMMARY	1,316,621.00	3,740,910.00	1,316,621.00	3,740,910.00	147,160.00	793,134.00	283,702.20	942,013.76	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 October 2019

STREETS, ROADS & BRIDGES	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
RM004 Wilgoyne Road (Rd Maintenance)		0.00		0.00		0.00		1,358.47	
RM005 Mukinbudin North-East Road (Rd Maintenance)		0.00		0.00		0.00		2,895.27	
RM006 Bonnie Rock-Lake Brown Road (Rd Maintenance)		0.00		0.00		0.00		6,155.65	
RM007 Nungarin North Road (Rd Maintenance)		0.00		0.00		0.00		1,686.70	
RM008 Beringbooding Road (Rd Maintenance)		0.00		0.00		0.00		5,736.54	
RM009 Moondon Road (Rd Maintenance)		0.00		0.00		0.00		2,773.66	
RM010 Quanta Cutting North Road (Rd Maintenance)		0.00		0.00		0.00		(1,118.25)	
RM011 Graham Road (Rd Maintenance)		0.00		0.00		0.00		2,964.80	
RM012 Carlton Road (Rd Maintenance)		0.00		0.00		0.00		439.96	
RM018 Walton Road (Rd Maintenance)		0.00		0.00		0.00		66.25	
RM019 Ogilvie Road (Rd Maintenance)		0.00		0.00		0.00		1,333.16	
RM020 Dandanning Road (Rd Maintenance)		0.00		0.00		0.00		423.89	
RM022 McGregor Road (Rd Maintenance)		0.00		0.00		0.00		1,722.31	
RM023 Jones East Road (Rd Maintenance)		0.00		0.00		0.00		131.85	
RM024 Albert Road (Rd Maintenance)		0.00		0.00		0.00		61.20	
RM027 Barbalin South Road (Rd Maintenance)		0.00		0.00		0.00		45.44	
RM028 Fogarty Road (Rd Maintenance)		0.00		0.00		0.00		71.14	
RM030 Forty Six Gate Road (Rd Maintenance)		0.00		0.00		0.00		910.45	
RM031 Harry Road (Rd Maintenance)		0.00		0.00		0.00		16,995.87	
RM032 Comerford Road (Rd Maintenance)		0.00		0.00		0.00		1,393.68	
RM037 Lake Road (Rd Maintenance)		0.00		0.00		0.00		181.70	
RM039 Wialki Soak Road (Rd Maintenance) Broomhall Road		0.00		0.00		0.00		2,120.56	
RM042 Toole Road (Rd Maintenance)		0.00		0.00		0.00		1,925.00	
RM043 Sprigg Road (Rd Maintenance)		0.00		0.00		0.00		1,500.00	
RM044 Bonnie Rock Tank Road (Rd Maintenance)		0.00		0.00		0.00		450.00	
RM049 Manuel Road (Rd Maintenance)		0.00		0.00		0.00		1,059.50	
RM054 Spencers Road (Rd Maintenance)		0.00		0.00		0.00		281.82	
RM055 (Spare Rural Rd Maint)		0.00		0.00		0.00		1,634.82	
RM072 Sheardown Road (Rd Maintenance)		0.00		0.00		0.00		3,000.00	
RM076 Jones Road (Rd Maintenance)		0.00		0.00		0.00		25.66	
RM084 Mt Jackson Road (Rd Maintenance)		0.00		0.00		0.00		1,019.96	
RM093 Quanta Cutting-Weira Road (Rd Maintenance)		0.00		0.00		0.00		55.30	
RM094 Elsewhere Road (Rd Maintenance)		0.00		0.00		0.00		350.61	
RM097 Borlase Road (Rd Maintenance)		0.00		0.00		0.00		1,954.68	
RM099 Nicol Road (Rd Maintenance)		0.00		0.00		0.00		1,838.73	
RM107 Koorda-Bullfinch Rd (M40) (Rd Maintenance)		0.00		0.00		0.00		3,787.34	
RM108 Kununoppin-Mukinbudin Road (Rd Maintenance)		0.00		0.00		0.00		2,086.79	
RM109 Mukinbudin-Bonnie Rock Road (Rd Maintenance)		0.00		0.00		0.00		11,370.36	
RM110 Mukinbudin-Wialki Road (Rd Maintenance)		0.00		0.00		0.00		1,142.60	
RM112 Percy Road Maintenance - Op Exp		0.00		0.00		0.00		414.88	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 October 2019

82

STREETS, ROADS & BRIDGES (Continued) OPERATING EXPENDITURE (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
2120100	Rural Road Maintenance Op Exp (Continued)									
RM998	Road Maintenance - General Rural Exp (Non road specific costs only)		338,516.00		338,516.00		112,828.00		0.00	-- Important: Only book costs to this job that can not be booked to a specific road. Employee Costs - Salaries & Wages \$88,710. -- Contractors & Consultants \$38,036. -- Materials/Stock Purchased \$5,000. -- Water \$5,000. -- Labour Overheads Allocated \$92,642. -- Plant Operating Costs Allocated \$109,128.
TCM001	Traffic Counter Management		5,000.00		5,000.00		1,660.00		2,355.69	
	<u>Subtotal Rural Road Maintenance</u>		<u>343,516.00</u>		<u>343,516.00</u>		<u>114,488.00</u>		<u>84,604.04</u>	Timing and to date additional resources have been allocated to capital.
OPERATING EXPENDITURE										
2120101	Townsite Road Maintenance Op Exp									
RM061	Shadbolt St		0.00		0.00		0.00		1,658.83	
RM062	White Street (Rd Maintenance)		0.00		0.00		0.00		440.40	
RM064	Conway Street (Rd Maintenance)		0.00		0.00		0.00		1,041.17	
RM065	Greenslade Street (Rd Maintenance)		0.00		0.00		0.00		80.61	
RM068	Strugnell Street (Rd Maintenance)		0.00		0.00		0.00		889.94	
RM105	Earl Drive (Rd Maintenance)		0.00		0.00		0.00		902.58	
RM122	Bent Street (Rd Maintenance)		0.00		0.00		0.00		163.13	
RM999	Road Maintenance - General Townsite Exp (Non road specific costs only)		26,000.00		26,000.00		8,660.00		1,508.22	-- Road Maintenance - General Townsite Exp (Non road specific costs only). Only book costs to this job that can not be booked to a specific road; -Employee Costs - Salaries & Wages \$3,546. -- Contractors & Consultants \$7,421. -- Materials/Stock Purchased \$2,500. -- Labour Overheads Allocated \$3,733. -- Plant Operating Costs Allocated \$8,800.
	<u>Subtotal Townsite Road Maintenance</u>		<u>26,000.00</u>		<u>26,000.00</u>		<u>8,660.00</u>		<u>6,684.88</u>	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 October 2019

83

STREETS, ROADS, BRIDGES & DEPOT (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2120103	Roads/Street Cleaning									
	SWEEP Roads/Street Cleaning - Op Exp		10,000.00		10,000.00		3,320.00		1,674.00	
2120104	Street Trees & Watering									
	TREES Street Trees & Watering - Op Exp		8,000.00		8,000.00		1,278.00		3,118.81	
2120105	Street Trees Pruning & Tree Lopping									
	PRUNE Street Trees Pruning & Tree Lopping - Op Exp		15,000.00		15,000.00		1,084.00		0.00	
2120106	Traffic Signs/Equipment (Safety)									
	SIGNS Traffic Signs/Equipment (Safety)		18,000.00		18,000.00		5,992.00		1,032.19	
2120107	Footpath Maintenance									
	FPM01 Footpath Maintenance		4,000.00		4,000.00		1,320.00		0.00	
2120108	Street Lighting - Operating		17,576.00		17,576.00		5,856.00		7,143.79	
2120111	General Verge Maintenance & Cleaning - Op Exp - Sts Rds & Bridg									
	VERGE General Verge Maintenance & Cleaning - Op Exp - Sts Rds & Bridg		75,500.00		75,500.00		50,580.00		17,970.92	▼ Timing.
2120112	Townscape Maintenance & Operating Exps - Op Exp - Townscape Maintenance and Operating Exps - Op									
	TSCAPE		1,200.00		1,200.00		449.00		13,876.65	▲ A journal is required to relocate expenses from job TSCAPE to job IO125.
2120113	Grant Reimbursements and Adjustments - Op Exp - Sts Rds & Bridges		6,000.00		6,000.00		0.00		0.00	- Co-funding on the secondary Freight Route Project Development. Subject to a successful application under the Building Better Regions Program.
2120116	Purchase of Land for Roads - Op Exp		9,000.00		9,000.00		1,440.00		0.00	- Purchase of the land, part of Lot A521, at the corner of Bent and Strugnell Sts for the existing road. Costs include subdivision and purchase. Only \$1.1K spent 2017/2018. \$9000.
2120192	Depreciation - Roads, Bridges & Depots		1,207,968.00		1,207,968.00		402,656.00		424,629.45	Depreciation has now been run. All assets acquired 18/19 have now been added to the Asset Register increasing depreciation to more than the YTD Budget by \$22K
OPERATING REVENUE										
3120100	Regional Road Group Grants (MRWA)	353,800.00		353,800.00		0.00		0.00		- Wheatbelt Regional Road Group Grant (Gross up for GST when claiming). \$155,800 for Job RRG04 Mukinbudin Wialki Road (6th yr of works), reconstruction and two coat bitumen seal – total 3.98kms. \$198K for Job RR107 Koorda Bullfinch Road Reconstruction 10mtr min Width seal – total 2.81 kms.
3120101	Direct Road Grant (MRWA)	128,984.00		128,984.00		128,984.00		128,984.00		- MRWA Direct Road Grant 2019/20.
3120102	Roads to Recovery Grant	423,937.00		423,937.00		0.00		150,000.00		- 2019/20 allocation \$338,937 plus \$85K additional. Allocated to: Job RR019 Ogilvie Road Renewal - Cap Exp \$140,000 (Including 10K Additional), Job RR023 Jones East Road Renewal - Cap Exp \$50,000, Job RR025 Kalyanbudding West Road Renewal - Cap Exp \$48,937, Job RR031 Harry Road Renewal - Cap Exp \$60,000, and Job RR093 Quanta Cutting-Weira Road Renewal - Cap Exp \$50,000. Additional Funding of \$75,000 for Job RR005 Mukinbudin North East Rd - Cap Exp subject to Application approval.
3120110	Other Contrib. & Donations - Roads/Streets	36,000.00		36,000.00		11,880.00		0.00		Timing: Wheatbelt Country Health funding to install drainage to the Administration Office Lane is not yet recieved. Expense in Job DN001.
SUB-TOTAL OPERATING		942,721.00	1,741,760.00	942,721.00	1,741,760.00	140,864.00	597,123.00	278,984.00	560,734.73	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 October 2019

84

STREETS, ROADS, BRIDGES & DEPOT (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CAPITAL EXPENDITURE										
4120155	Plant & Equipment (Capital) - Roads		0.00		0.00		0.00		0.00	
4120140	Townscape Other Infrastructure - Cap Exp - Rds									
IO125	Townscape Other Infrastructure (Main St) - Cap Exp - Rds		20,000.00		20,000.00		13,395.00		5,753.79	
4120166	Roads Renewal Works - Capital Exp									
RR012	Carlton Road Renewal - Cap Exp		0.00		0.00		0.00		8,659.22	Carry over works from 2018-2019
RR019	Ogilvie Road Renewal - Cap Exp		180,000.00		180,000.00		0.00		174,939.03	- Between Bonnie Rock Lake Brown intersection and Commencement of Quanta Cutting Road, SLK 3.33 to SLK 12.21, a total of 10.30 km. Gravel sheet, improve signage and drainage. Funding RTR \$130K the remainder council funds. Employee Costs - Salaries & Wages \$44,745. - - Contractors & Consultants \$40,980. - - Materials/Stock Purchased \$14,400. - - Water \$4,000. - - Labour Overheads Allocated \$47,535. - - Plant Operating Costs Allocated \$28,340.
RR022	McGregor Road North Section Renewal - Cap Exp		52,000.00		52,000.00		0.00		8,062.50	- North of Tip to Kalyabudding Road turnoff, SLK 9.09 to SLK 12.21, a total of 3.12 km. Gravel sheet, improve signage and drainage. Funding from council funds. Employee Costs - Salaries & Wages \$11,037. - - Contractors & Consultants \$16,238. - - Materials/Stock Purchased \$520. - - Labour Overheads Allocated \$11,725. - - Plant Operating Costs Allocated \$12,480.
RR004	Wilgoyne Road Renewal - Cap Exp		65,000.00		65,000.00		0.00		0.00	From Clamp Road intersection continuing to east 3kms 4mtrs crumbed rubber single coat seal - 14mm by - - Contractors & Consultants \$65,000.
RR023	Jones East Road Renewal - Cap Exp		80,000.00		80,000.00		12,798.00		50,362.36	- Between Mukinbudin- Wialki Road and McGregor Road, SLK 0.00 to SLK 4.04, a total of 4.04 km. Gravel sheet, improve signage and drainage. Funding RTR \$50K the remainder council funds. Employee Costs - Salaries & Wages \$14,915. - - Contractors & Consultants \$28,460. - - Materials/Stock Purchased \$5,500. - - Water \$1,000. - - Labour Overheads Allocated \$15,845. - - Plant Operating Costs Allocated \$14,280.
RR025	Kalyanbudding West Road Renewal - Cap Exp		88,000.00		88,000.00		0.00		226.26	- Between McGregor Road and Barbalin North Road, SLK 0.00 to SLK 3.97, a total of 3.97 km. Gravel sheet, improve signage and drainage. Funding RTR \$48,937 the remainder council funds. Employee Costs - Salaries & Wages \$16,407. - - Contractors & Consultants \$31,305. - - Materials/Stock Purchased \$5,500. - - Water \$1,000. - - Labour Overheads Allocated \$17,430
RR031	Harry Road Renewal - Cap Exp		85,000.00		85,000.00		84,994.00		24,865.68	- - Plant Operating Costs Allocated \$16,358.
RR032	Comerford Road Renewal - Cap Exp		60,000.00		60,000.00		0.00		0.00	- Immediately east of Mukinbudin-Wialki Bitumen Road, SLK 0.05 to SLK 4.51 and various Sections west of Comerford Road, a total of 6.46 km. Gravel sheet, improve signage and drainage. Funding RTR \$60K the remainder council funds. Employee Costs - Salaries & Wages \$16,108. - - Contractors & Consultants \$29,529. - - Materials/Stock Purchased \$850. - - Water \$1,000. - - Labour Overheads Allocated \$17,113. - - Plant Operating Costs Allocated \$20,400.
RR093	Quanta Cutting-Weira Road Renewal - Cap Exp		85,000.00		85,000.00		56,940.00		61,744.15	- Various Sections between Harry Road and Bonnie Rock Lake Brown, SLK 0.30 to SLK 2.30, a total of 2.00 km. Gravel sheet, improve signage and drainage. Funding from council funds. Employee Costs - Salaries & Wages \$12,827. - - Contractors & Consultants \$15,146. - - Materials/Stock Purchased \$3,000. - - Water \$1,000. - - Labour Overheads Allocated \$13,627. - - Plant Operating Costs Allocated \$14,400.
RR107	Koorda-Bullfinch Road Renewal (East of Town Section 2019-20) - Cap Exp		300,800.00		300,800.00		0.00		10,654.00	- Between Morrison Road and North East Road Intersection., SLK 4.40 to SLK 9.14, a total of 4.74 km. Gravel sheet, improve signage and drainage. Funding RTR \$50K the remainder council funds. Employee Costs - Salaries & Wages \$16,108. - - Contractors & Consultants \$30,529. - - Materials/Stock Purchased \$850. - - Labour Overheads Allocated \$17,113. - - Plant Operating Costs Allocated \$20,400.
										- Immediately east of Mukinbudin Townsite, SLK 16.57 to SLK 19.38, a total of 2.81 km. Reconstruction 10meter min Width seal. Funding RRG \$198K the remainder council funds. Employee Costs - Salaries & Wages \$20,881. - - Contractors & Consultants \$220,621. - - Materials/Stock Purchased \$6,016. - - Water \$5,000. - - Labour Overheads Allocated \$22,183. - - Plant Operating Costs Allocated \$26,099.

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 October 2019

85

STREETS, ROADS, BRIDGES & DEPOT (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>CAPITAL EXPENDITURE (Continued)</u>										
4120167	Roads (Capital) - Roads to Recovery									<p>- From 90deg corner to Bonnie Rock Lake Brown intersection, SLK 13.41 to SLK 17.39, a total of 3.98 km. 3.6 meter wide crumbed rubber single coat seal - 14mm. Funding RTR (Additional) \$75K via Acct 3120102. The remainder council funds. Contractors & Consultants \$85,000.</p> <p>- Between Clamp and Copeland Road Intersection, SLK 8.67 to SLK 12.60, a total of 3.93 km. Reconstruction and 2 Coat Bitumen Seal. Funding RRG \$155,800 the remainder council funds. Employee Costs - Salaries & Wages \$20,881. - - Contractors & Consultants \$228,548. - - Materials/Stock Purchased \$6,216. - - Water \$5,000. - - Labour Overheads Allocated \$22,183. - - Plant Operating Costs Allocated \$27,972.</p> <p>Timing: Overall capital road expenditure is proceeding faster than expected.</p> <p>- -Footpath construction by Contractors & Consultants on the West side from Maddock St to Shadbolt St. \$22,000.</p> <p>- -Footpath construction by Contractors & Consultants on the East side from Lansdell St to Calder St. \$22,000.</p> <p>- Contractors & Consultants to install drainage to the Administration Office Lane \$36,000. . Funded by the Wheatbelt Country Health via Acct 3120110.</p> <p>- - Transfers to Reserves From Muni Interest \$600. Allocation for future footpath works \$0.</p>
RR005	Mukinbudin North East Rd - Cap Exp		85,000.00		85,000.00		0.00		0.00	
4120168	Roads (Capital) - Regional Road Group									
RRG04	Mukinbudin-Wialki Rd (North Section 17/18) - Cap Exp		310,800.00		310,800.00		0.00		20,724.00	
	Subtotal All Road Capital Expenditure		1,391,600.00		1,391,600.00		154,732.00		360,237.20	
4120170	Footpaths (Capital) - Council Funded									
FPC01	White Street - Western Footpath		22,000.00		22,000.00		0.00		0.00	
FPC067	Memorial Avenue Footpath Construction - Cap Exp - Sts Rds & Bridges		22,000.00		22,000.00		0.00		0.00	
4120181	Urban Road Drainage - New - Cap Exp - Rds Sts & Bridges									
DN001	Urban Road Drainage - New - Cap Exp - Rds Sts & Bridges		36,000.00		36,000.00		11,880.00		0.00	
4120175	Transfers To Roadworks Reserve		600.00		600.00		600.00		245.28	
SUB-TOTAL CAPITAL		0.00	1,492,200.00	0.00	1,492,200.00	0.00	180,607.00	0.00	366,236.27	
TOTAL - STREETS, ROADS & BRIDGES		942,721.00	3,233,960.00	942,721.00	3,233,960.00	140,864.00	777,730.00	278,984.00	926,971.00	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 October 2019

86

ROAD PLANT PURCHASES		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2120291	Loss on Disposal of Assets		5,000.00		5,000.00		0.00		0.00	- - Loss on Asset Disposal Grader 1 (Caterpillar 12H Grader 2004 MBL100) P301 \$5,000.
OPERATING REVENUE										
3120290	Profit on Disposal of Assets - Op Inc - Road Pl	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		0.00	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	
CAPITAL EXPENDITURE										
4120250	Plant & Equipment (Capital) - Road Plant Purchases		355,000.00		355,000.00		0.00		0.00	- Grader 1 (Caterpillar 12H Grader 2004 MBL100) P301 - - Transfers to Reserves From Muni Interest \$4,680. Allocation for future plant purchases \$85,000. Reduced from \$185,000.
4120275	Transfer to Plant Reserve		89,680.00		89,680.00		0.00		1,863.38	
CAPITAL REVENUE										
5120250	Proceeds on Disposal of Assets - Cap Inc - R	65,000.00		65,000.00		0.00		0.00		- Grader 1 (Caterpillar 12H Grader 2004 MBL100) P301 \$65,000. - - Transfers from Reserves to Muni for road plant purchases \$290,000.
5120252	Transfers From Plant Reserve-Cap Inc- Road Plant Purchases	290,000.00		290,000.00		0.00		0.00		
SUB-TOTAL CAPITAL		355,000.00	444,680.00	355,000.00	444,680.00	0.00	0.00	0.00	1,863.38	
TOTAL - ROAD PLANT PURCHASES		355,000.00	449,680.00	355,000.00	449,680.00	0.00	0.00	0.00	1,863.38	

87

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SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 October 2019

88

TRANSPORT LICENCING		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										- Allocation of 2.5% of Administration costs.
2120500	Training and Accommodation - Licensing		3,000.00		3,000.00		1,000.00		0.00	
2120501	Telephone - Licensing		50.00		50.00		16.00		0.00	
2120599	Administration Allocated		22,582.00		22,582.00		7,524.00		7,635.37	
<u>OPERATING REVENUE</u>										
3120500	Sale of Shire Plates	400.00		400.00		132.00		45.45		
3120501	Commissions - Licensing	15,500.00		15,500.00		5,164.00		4,672.75		
3120502	Reimbursements - Licensing	3,000.00		3,000.00		1,000.00		0.00		
SUB-TOTAL OPERATING		18,900.00	25,632.00	18,900.00	25,632.00	6,296.00	8,540.00	4,718.20	7,635.37	
TOTAL - TRANSPORT LICENCING		18,900.00	25,632.00	18,900.00	25,632.00	6,296.00	8,540.00	4,718.20	7,635.37	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
31 October 2019

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Rural Services		8,258.00		8,258.00		4,085.00		5,542.53	
Tourism and Area Promotion		232,630.00		232,630.00		77,991.00		76,762.26	
Building Control		7,016.00		7,016.00		2,336.00		2,427.08	
Economic Development		5,558.00		5,558.00		2,122.00		2,873.88	
Other Economic Services		85,431.00		85,431.00		29,839.00		30,229.08	
<u>OPERATING REVENUE</u>									
Rural Services	1,000.00		1,000.00		160.00		0.00		
Tourism and Area Promotion	127,000.00		127,000.00		42,328.00		56,297.17		▼ All caravan park income from accomodation is greater than expected for this time of the year.
Building Control	2,400.00		2,400.00		696.00		(192.73)		
Economic Development	1,000.00		1,000.00		332.00		2,847.24		
Other Economic Services	43,941.00		43,941.00		14,636.00		10,373.02		
SUB-TOTAL OPERATING	175,341.00	338,893.00	175,341.00	338,893.00	58,152.00	116,373.00	69,324.70	117,834.83	
<u>CAPITAL EXPENDITURE</u>									
Rural Services		0.00		0.00		0.00		0.00	
Tourism and Area Promotion		6,500.00		6,500.00		0.00		0.00	
Building Control		0.00		0.00		0.00		0.00	
Economic Development		0.00		0.00		0.00		0.00	
Other Economic Services		8,458.00		8,458.00		4,229.00		4,174.78	
<u>CAPITAL REVENUE</u>									
Rural Services	0.00		0.00		0.00		0.00		
Tourism and Area Promotion	0.00		0.00		0.00		0.00		
Building Control	0.00		0.00		0.00		0.00		
Economic Development	0.00		0.00		0.00		0.00		
Other Economic Services	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL	0.00	14,958.00	0.00	14,958.00	0.00	4,229.00	0.00	4,174.78	
TOTAL - PROGRAMME SUMMARY	175,341.00	353,851.00	175,341.00	353,851.00	58,152.00	120,602.00	69,324.70	122,009.61	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
31 October 2019

RURAL SERVICES		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2130100	Noxious Weed Control									
	WEEDS Noxious Weed Control - Op Exp		4,500.00		4,500.00		3,008.00		4,779.01	
2130101	Wild Dog Control		0.00		0.00		0.00		0.00	
2130102	Vermin Control		0.00		0.00		0.00		0.00	
2130103	Rural Counselling Service		500.00		500.00		165.00		0.00	
2130104	Drum Muster Expenses		1,000.00		1,000.00		160.00		0.00	
2130105	Oil Waste Disposal		0.00		0.00		0.00		0.00	
2130199	Administration Allocated		2,258.00		2,258.00		752.00		763.52	- Allocation of 0.25% of Administration costs.
<u>OPERATING REVENUE</u>										
3130100	Contributions & Donations - Rural Services	1,000.00		1,000.00		160.00		0.00		
3130101	Reimbursements - Rural Services	0.00		0.00		0.00		0.00		
3130102	Grants - Rural Services	0.00		0.00		0.00		0.00		
3130103	Other Income Relating to Rural Services	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		1,000.00	8,258.00	1,000.00	8,258.00	160.00	4,085.00	0.00	5,542.53	
TOTAL - RURAL SERVICES		1,000.00	8,258.00	1,000.00	8,258.00	160.00	4,085.00	0.00	5,542.53	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
31 October 2019

91

TOURISM & AREA PROMOTION		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2130200	Caravan Park Staff Housing Costs Alloc - Op Exp - Tour & Area Prom		0.00		0.00		0.00		0.00	The expenses is now being recognised as 25 Cruickshank House expense jobs BO038, BM038 and GM038 in the Housing - Shire Staff & Rental sub-program. However theses cost are not related to staff occupancy.
2130202	Tourism and Area Promotion - Op Exp Tour & Area Prom		8,500.00		8,500.00		2,980.00		3,244.47	
2130203	Entry Statement Maintenance									
W065	Entry Statement Maintenance		400.00		400.00		132.00		0.00	
2130204	Caravan Park General Maintenance/Operations									- Included a provision of \$4.5 K for beautification works, laws trees etc. - Employee Costs - Salaries & Wages \$7,092. - - Annual Testing and Certification of Dump point \$250. Rubbish Bins x 6 @ \$168 \$1,008. Recycling Bins x 6 @ \$143 \$858. Breakdowns and other expenses \$8,756. Total Contractors & Consultants \$10,872. - - Materials/Stock Purchased, replacement building fittings and equipment \$8,000. - -Telephone Office 9047 1103 \$500 & Mgr Mobile 0429 471 103 \$420, Telstra ADSL NBN \$1,188 and other communication expenses \$192. Total Communication Expenses Telephone, Data and Other \$1,800. - - Electricity \$12,896. - -LP Gas 45kg bottles rental x 4 \$320 and LPG Gas consumption for Kitchen, CVP and BBQ \$480. Total gas cost \$800. - -Utilites Water & Trade Waste charges \$2,870. - - Insurance - Premiums \$1,204. - - Labour Overheads Allocated \$7,466. - - Plant Operating Costs Allocated \$900.
W070										
	Caravan Park General Maintenance/Operations		53,900.00		53,900.00		18,760.00		19,585.36	
2130206	Barrack Cabins Building Operations									
BO315	Barrack Cabins Building Operations		300.00		300.00		216.00		176.00	
2130207	Barrack Cabins Building Maintenance									
BM315	Barrack Cabins Building Maintenance		3,500.00		3,500.00		1,160.00		2,147.54	
2130209	Tourist Information Bay/Hut Expenditure									
W075	Tourist Information Bay/Hut Maintenance/Operations		4,500.00		4,500.00		1,492.00		136.36	
2130210	Park Units (Self Contained) Building Operations									
BO320	Park Units (Self Contained) Building Operations		400.00		400.00		360.00		345.00	
2130211	Park Units (Self Contained) Building Maintenance									
BM320	Park Units (Self Contained) Building Maintenance		8,000.00		8,000.00		1,810.00		353.59	
2130212	Interest on Loan 107 Caravan Park		0.00		0.00		0.00		0.00	
2130213	Interest on Loan 112 Caravan Park		0.00		0.00		0.00		0.00	
2130214	Caravan Park Salaries		80,682.00		80,682.00		26,888.00		23,422.81	
2130215	Caravan Park Superannuation		7,700.00		7,700.00		2,564.00		2,415.00	
2130216	Caravan Park Manager Allowances		4,256.00		4,256.00		1,416.00		1,440.00	
2130217	New Travel Annual Contribution		2,500.00		2,500.00		825.00		3,500.00	
2130218	20 Earl Drive									
BM325	20 Earl Drive - Building Maintenance		1,500.00		1,500.00		493.00		664.27	
BO325	20 Earl Drive - Operations		766.00		766.00		252.00		941.30	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
31 October 2019

92

TOURISM & AREA PROMOTION
(Continued)

		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
2130219	Wheatbelt Way - Op Exp									- Allocation of 3% of Administration costs.
W079	Wheatbelt Way Annual Budget General Exp (Book costs at specific location to the location) - Op Exp		4,600.00		4,600.00		1,524.00		761.65	
W080	WW - Weira Maintenance/Operations		60.00		60.00		58.00		58.00	
W081	WW - Wattoning Maintenance/Operations		40.00		40.00		36.00		36.00	
W082	WW - Beringbooding Maintenance/Operations		50.00		50.00		41.00		500.50	
W083	WW - Shed Maintenance/Operations		0.00		0.00		0.00		0.00	
W084	WW - Bonnie Rock Reserve Maintenance/Operations		0.00		0.00		0.00		0.00	
2130220	Caravan Park Workers Compensation		1,727.00		1,727.00		572.00		1,181.00	
2130225	Tourist Signage - Op Exp - Tourism & Area Promotion		0.00		0.00		0.00		279.85	
2130230	Short Term Accom Minor Assets-Furniture,Linen,Utensils etc.-Op Exp		8,000.00		8,000.00		2,664.00		1,648.19	
2130291	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2130292	Depreciation - Tourism & Area Promotion		14,151.00		14,151.00		4,716.00		4,762.93	
2130299	Administration Allocated		27,098.00		27,098.00		9,032.00		9,162.44	
OPERATING REVENUE										The Income is recognised as 25 Cruickshank House income in account 3090111.
3130200	Caravan Park Fees	34,500.00		34,500.00		11,500.00		15,395.47		
3130201	Caravan Park Coin Op Wash Mach Income	1,600.00		1,600.00		532.00		763.63		
3130202	Barracks Cabins Fees	33,500.00		33,500.00		11,164.00		14,808.22		
3130203	Park Unit (Self Contained) Fees	57,400.00		57,400.00		19,132.00		25,329.85		
3130208	Caravan Park House - Short Term Rental (Do not Use	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		127,000.00	232,630.00	127,000.00	232,630.00	42,328.00	77,991.00	56,297.17	76,762.26	
CAPITAL EXPENDITURE										- Installation of wooden floating floorboards. - Employee Costs - Salaries & Wages \$296. - - Contractors & Consultants \$5,893. - - Labour Overheads Allocated \$311.
4130250	Building (Capital) - Tourism & Area Promotion									
BC315	Barrack Cabins Capital		6,500.00		6,500.00		0.00		0.00	
4130260	Infrastructure Other (Capital) - Tourism & Area Promotion									
CAPITAL REVENUE										
5130250	Proceeds on Disposal of Assets - Cap Inc - Tourism &	0.00		0.00		0.00		0.00		
5130252	Transfers From Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL		0.00	6,500.00	0.00	6,500.00	0.00	0.00	0.00	0.00	
TOTAL - TOURISM & AREA PROMOTION		127,000.00	239,130.00	127,000.00	239,130.00	42,328.00	77,991.00	56,297.17	76,762.26	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
31 October 2019

93

BUILDING CONTROL		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2130304	Contract Building Control Services		2,500.00		2,500.00		832.00		900.00	- Allocation of 0.5% of Administration costs.
2130399	Administration Allocated		4,516.00		4,516.00		1,504.00		1,527.08	
<u>OPERATING REVENUE</u>										
3130300	Building Permit Fees	2,000.00		2,000.00		664.00		(197.28)		Refund posted to an income account.
3130301	Commission - BRB & BCITF	100.00		100.00		32.00		4.55		
3130302	Private S/Pool Inspection Fees	300.00		300.00		0.00		0.00		
3130303	Demolition Licence	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		2,400.00	7,016.00	2,400.00	7,016.00	696.00	2,336.00	(192.73)	2,427.08	
TOTAL - BUILDING CONTROL		2,400.00	7,016.00	2,400.00	7,016.00	696.00	2,336.00	(192.73)	2,427.08	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
31 October 2019

94

ECONOMIC DEVELOPMENT		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2130500	Economic Development		0.00		0.00		0.00		0.00	
2130501	Industrial Units Building Operations									
BO335	Industrial Unit (Lot 164 Strugnell) Building Operations		1,900.00		1,900.00		918.00		1,049.50	
2130502	Industrial Units Building & Grounds Maintenance									
BM335	Industrial Unit (Lot 164 Strugnell) Building Maintenance		900.00		900.00		292.00		680.24	
GM335	Industrial Unit (Lot 64 Strugnell St) Grounds Maintenance		500.00		500.00		160.00		380.62	
2130599	Administration Allocated		2,258.00		2,258.00		752.00		763.52	- Allocation of 0.25% of Administration costs.
<u>OPERATING REVENUE</u>										
3130502	Leases Income - Op Inc - Eco Dev	0.00		0.00		0.00		0.00		
3130503	Contributions & Donations - Economic Development	0.00		0.00		0.00		0.00		
3130504	Reimbursements - Economic Development	0.00		0.00		0.00		0.00		
3130505	Grants - Economic Development	0.00		0.00		0.00		0.00		
3130506	Other Income Relating to Economic Development	0.00		0.00		0.00		2,530.88		
3130507	Income - Industrial Units - Op Inc - Eco Dev	1,000.00		1,000.00		332.00		316.36		
SUB-TOTAL OPERATING		1,000.00	5,558.00	1,000.00	5,558.00	332.00	2,122.00	2,847.24	2,873.88	
<u>CAPITAL EXPENDITURE</u>										
4130550	Building (Capital) - Economic Development									
BC335	Industrial Unit (Lot 164 Strugnell) Building Capital		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>										
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - ECONOMIC DEVELOPMENT		1,000.00	5,558.00	1,000.00	5,558.00	332.00	2,122.00	2,847.24	2,873.88	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
31 October 2019

95

OTHER ECONOMIC SERVICES		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2130600	Tree Planter Maintenance		2,356.00		2,356.00		784.00		522.00	Additional maintenance required. A budget amendment has been made.
2130601	Community Bus Expenses Allocated		3,458.00		3,458.00		1,152.00		1,905.34	
2130602	Public Transport Bus Expense		0.00		0.00		0.00		0.00	
2130603	Standpipe Maintenance/Operations									
W090										- - Employee Costs - Salaries & Wages \$1,034. - - Contractors & Consultants \$2,541. - - Water rates \$268 and consumption \$28,535. - - Insurance - Premiums for Water tanks and fittings at Strugnell St, Bonnie Rock, Carlton Rd and Mukinbudin-Wialki Road \$87. - - Labour Overheads Allocated \$1,089. - - Plant Operating Costs Allocated \$446. - - Interest Payment 15 Loan 119 due on 14 October 2019 \$2,115 and Interest Payment 16 Loan 119 due on 14 April 2020 \$2,007. - - WATC Loan Guarantee Loan 119 - 31/12/2019 \$279 and WATC Loan Guarantee Loan 119 - 30/06/2020 \$264. - Allocation of 2% of Administration costs.
	Standpipe Maintenance/Operations		34,000.00		34,000.00		11,382.00		13,750.55	
2130609	Map Purchases		0.00		0.00		0.00		0.00	
2130610	Other Expenditure - Other Economic Services		0.00		0.00		0.00		0.00	
2130612	Beringboodin Tank Roof Expenses		0.00		0.00		0.00		0.00	
2130615	Interest on Loan 116 Land Purchase		0.00		0.00		0.00		37.66	
2130616	Interest on Loan 119		4,665.00		4,665.00		2,061.00		2,402.10	
2130617	Shop Operations - Op Exp - Other Eco Services									
BO340	Muka Cafe - Operations		5,000.00		5,000.00		2,348.00		3,017.37	
BO343	Mukinbudin Bookshop Operations - Op Exp - Other Eco Services		250.00		250.00		232.00		228.00	
2130618	Muka Cafe - Building & Grounds Maintenance									
BM340	Muka Cafe - Maintenance		9,450.00		9,450.00		3,140.00		0.00	
GM340	Muka Cafe Grounds Maintenance		200.00		200.00		60.00		0.00	
2130691	Loss on Disposal of Assets - Other Economic Services		0.00		0.00		0.00		0.00	
2130692	Depreciation - Other Economic Services		7,986.00		7,986.00		2,660.00		2,257.77	
2130699	Administration Allocated		18,066.00		18,066.00		6,020.00		6,108.29	
OPERATING REVENUE										
3130600	Charges - Tree Planter Hire - Op Inc	1,500.00		1,500.00		500.00		0.00		
3130601	Community Bus Hire Income - Op Inc - Other	7,000.00		7,000.00		2,332.00		1,168.69		
3130602	Public Transport Bus Income	0.00		0.00		0.00		0.00		
3130603	Sale of Water	14,000.00		14,000.00		4,664.00		4,034.68		
3130605	Rent - Commercial Properties	18,560.00		18,560.00		6,184.00		4,827.24		
3130607	Contributions & Donations - Other Economic Services	0.00		0.00		0.00		0.00		
3130608	Reimbursements - Other Economic Services	2,181.00		2,181.00		724.00		342.41		
3130609	Grants - Other Economic Services	0.00		0.00		0.00		0.00		
3130610	Other Income Relating to Other Economic Services	700.00		700.00		232.00		0.00		
3130690	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		43,941.00	85,431.00	43,941.00	85,431.00	14,636.00	29,839.00	10,373.02	30,229.08	
CAPITAL EXPENDITURE										
4130650	Plant & Equipment (Capital) - Other Economic Services		0.00		0.00		0.00		0.00	
	Infrastructure Other (Capital) - Other Economic Services									
4130655	IO290 Standpipe Capital Expenditure		0.00		0.00		0.00		0.00	
4130680	Building (Capital) - Other Economic Services									
BC340	Muka Cafe Building Capital Expenditure		0.00		0.00		0.00		0.00	
4130660	Transfers To Community Bus Reserve		0.00		0.00		0.00		0.00	
4130661	Transfers To Building & Residential Land Reserve-Cap Exp-Cap		0.00		0.00		0.00		0.00	
4130670	Principal on Loan 116 - Land Purchase		0.00		0.00		0.00		0.00	
4130671	Principal on Loan 119 - Mukinbudin Cafe		8,458.00		8,458.00		4,229.00		4,174.78	
CAPITAL REVENUE										
5130650	Proceeds on Disposal of Assets - Cap Inc - Other	0.00		0.00		0.00		0.00		- -Principal Payment 15 on Loan 119 due 15 October 2019 \$4,175 and Principal Payment 16 on Loan 119 due 15 April 2020 \$4,283.
5130652	Transfers From Plant Replacement Reserve	0.00		0.00		0.00		0.00		
5130653	Transfers From Community Bus Reserve	0.00		0.00		0.00		0.00		
5130654	Transfers From Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		0.00	8,458.00	0.00	8,458.00	0.00	4,229.00	0.00	4,174.78	
TOTAL - OTHER ECONOMIC SERVICES		43,941.00	93,889.00	43,941.00	93,889.00	14,636.00	34,068.00	10,373.02	34,403.86	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 October 2019

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Private Works		21,316.00		21,316.00		7,092.00		2,806.71	<p>Although Public Works Overhead expenditure overall is less than expected the recovery of Public Works Overheads is significantly less than expected.</p> <p>Plant Operating Cost expenditure overall is more than expected and the recovery of Plant Operating Costs is close to budget.</p> <p>Although expenditure overall is less than expected the YTD Administration Cost Recovery Budget is not synchronised with the YTD income of the actual recovery or expenditure.</p>
Public Works Overheads		1,800.00		1,800.00		11,580.00		19,544.02	
Plant Operation Costs		28,000.00		28,000.00		25,581.00		51,721.65	
Administration Overheads		10,750.00		10,750.00		70,132.00		13,101.45	
Salaries and Wages		500.00		500.00		164.00		0.00	
Land/Subdivision Development		2,000.00		2,000.00		656.00		755.82	
<u>OPERATING REVENUE</u>									
Private Works	16,800.00		16,800.00		5,600.00		3,653.19		
Public Works Overheads	1,800.00		1,800.00		432.00		0.00		
Plant Operation Costs	28,000.00		28,000.00		9,332.00		10,872.59		
Administration Overheads	10,750.00		10,750.00		3,568.00		12,651.36		
Salaries and Wages	500.00		500.00		164.00		0.00		
Land/Subdivision Development	100.00		100.00		32.00		0.00		
SUB-TOTAL OPERATING	57,950.00	64,366.00	57,950.00	64,366.00	19,128.00	115,205.00	27,177.14	87,929.65	
<u>CAPITAL EXPENDITURE</u>									
Plant Operation Costs		82,937.00		82,937.00		38,955.00		38,627.78	<p>Timing, CEO vehicle replacement has yet taken place, however an order has been written for the first replacement.</p> <p>No proceeds from the sale of land have yet been received.</p>
Administration Overheads		221,427.00		221,427.00		93,048.00		93,163.32	
Land/Subdivision Development		57,830.00		57,830.00		38,745.00		0.00	
<u>CAPITAL REVENUE</u>									
Administration Overheads	177,000.00		177,000.00		58,410.00		59,090.91		<p>As no proceeds from the sale of land have yet been received no transfer to reserve has taken place.</p>
Land/Subdivision Development	47,000.00		47,000.00		31,490.00		0.00		
SUB-TOTAL CAPITAL	224,000.00	362,194.00	224,000.00	362,194.00	89,900.00	170,748.00	59,090.91	131,791.10	
TOTAL - PROGRAMME SUMMARY	281,950.00	426,560.00	281,950.00	426,560.00	109,028.00	285,953.00	86,268.05	219,720.75	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 October 2019

97

PRIVATE WORKS		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2140100	Private Works Expenses									
X998	MDHS - Private Works Gardening		3,800.00		3,800.00		1,260.00		0.00	
X999	Private Works Expenses - Op Exp - Private Works		13,000.00		13,000.00		4,328.00		1,279.63	
2140199	Administration Allocated		4,516.00		4,516.00		1,504.00		1,527.08	- Allocation of 0.5% of Administration costs.
<u>OPERATING REVENUE</u>										
3140100	Private Works Income - Op Inc - Private works	16,800.00		16,800.00		5,600.00		3,653.19		- - Fees & Charges - Other; For maintenace to School Oval during term breaks if required. \$3,800; Other private works \$13,000.
SUB-TOTAL OPERATING		16,800.00	21,316.00	16,800.00	21,316.00	5,600.00	7,092.00	3,653.19	2,806.71	
TOTAL - PRIVATE WORKS		16,800.00	21,316.00	16,800.00	21,316.00	5,600.00	7,092.00	3,653.19	2,806.71	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 October 2019

98

PUBLIC WORKS OVERHEADS		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2140200	Works Supervisor - Salary		90,000.00		90,000.00		30,000.00		24,650.00	
2140201	Works Supervisor - Superannuation		8,600.00		8,600.00		2,864.00		2,664.76	
2140203	Other Employee Expenses - Works		2,151.00		2,151.00		2,094.00		12,842.34	▲ Workers Compensation Insurance wrongly posted.
2140204	Plant & Motor Vehicle Expenses Allocated - Op Exp Pub Works O'He		25,575.00		25,575.00		8,524.00		17,390.72	
2140205	Works Team - Superannuation		60,440.00		60,440.00		20,144.00		19,077.77	
2140206	Works Team - Sick Pay		17,113.00		17,113.00		5,704.00		14,235.34	
2140207	Works Team - Annual Leave - Op Exp - PWO'Heads		44,235.00		44,235.00		14,744.00		9,827.83	
2140208	Works Team - Public Holidays		20,533.00		20,533.00		6,844.00		2,193.84	
2140210	Works Team - RDO's		0.00		0.00		0.00		(942.74)	
2140211	Works Team - Protective Clothing		6,000.00		6,000.00		2,000.00		668.47	
2140214	Works Team - Employment Related Medicals, Clearances & Other E		1,800.00		1,800.00		600.00		45.86	
2140221	Works Team - Workers Compensation Insurance		14,778.00		14,778.00		14,778.00		0.00	▼ Workers Compensation Insurance wrongly posted to acct 2140203.
2140222	Works Team - Training & Conferences									
W095	Works Team - Training & Conferences		4,000.00		4,000.00		1,332.00		0.00	
2140223	OHS, Toolbox & Other Meetings & Down Time - Pub Wks O'Heads - Op Exp									
W100	OHS, Toolbox & Other Meetings & Down Time - Pub Wks O'Heads - Op Exp		4,000.00		4,000.00		1,328.00		7,296.29	
2140224	Works Team - Engineering & Technical Support		2,500.00		2,500.00		0.00		924.00	
2140225	Works Team - Office Expenses		350.00		350.00		116.00		0.00	
2140226	Works Team - Depot Freight		800.00		800.00		264.00		0.00	
2140227	Works Team - Expendable Tools/Equipment		1,500.00		1,500.00		500.00		72.64	- -Small loose tools. See Acct 2140230 for consumables, see Acct 2140252 for items over \$75 . Note: Book anything that is fully utilised on one job or plant to that Job or Plant. Total Materials/Stock Purchased \$1,500.
2140228	Works Team - Staff Housing Allocated		23,799.00		23,799.00		7,928.00		3,522.26	
2140231	Works Team - Telephone & Computer Services - Op Exp		2,100.00		2,100.00		700.00		251.86	
2140235	Consumables Depot & Works Team - Op Exp - Pub Wks O'Heads		3,600.00		3,600.00		1,200.00		692.96	- Consumables. Note: Book anything that is fully utilised on one job or plant to that Job or Plant. See Acct 2140252 for small mobile plant & acct 2140227 for small loose tools. Total Materials/Stock Purchased \$3,600.
2140245	Office Administration Work by Works Team Staff Exps									
W105	Office Administration Work by Works Team Staff Exps		3,000.00		3,000.00		996.00		366.23	
2140250	Depot Building Operations (previously sub program 1201)									
BO310	Depot Building Operations		8,000.00		8,000.00		3,316.00		4,020.49	
OSH001	OSH Management		1,000.00		1,000.00		328.00		283.23	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 October 2019

99

PUBLIC WORKS OVERHEADS (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE (Continued)</u>										
2140251	Depot Building & Grounds Maintenance (previously sub program 1201)									
BM310	Depot Building Maintenance		15,000.00		15,000.00		4,984.00		9,877.99	
GM310	Depot Grounds Maintenance		2,200.00		2,200.00		724.00		1,372.42	
2140252	Workshop/Depot Expensed Minor Asset Purchases (Previously Subprogram 1201)		12,700.00		12,700.00		4,232.00		1,944.04	- - Contractors & Consultants \$100. - - Street Vacuum Petrol Powered \$2,300, 2xTraffic Counters and accessories \$8,500, (Mobile Scaffold Excluded \$2,900). Trolleys, Chainsaws, Blowers etc. & other items as required. \$1,800. Total material costs \$12,600
2140257	Depot OHS Equipment - LGIS (Previously Subprogram 1201)		500.00		500.00		164.00		0.00	
2140259	Consultancy/ RSA / Roman II (Previously Subprogram 1201)		12,500.00		12,500.00		4,164.00		6,994.15	
2140292	Depreciation - PWO's		1,307.00		1,307.00		432.00		439.96	
2140299	Administration Allocated		195,000.00		195,000.00		65,000.00		65,019.44	- Allocation of 21.59% of Administration costs.
	Expenditure Subtotal		585,081.00		585,081.00		206,004.00		205,732.15	
<u>Recovered amounts</u>										
2140293	Less - Allocated to Works (PWO's)		(583,281.00)		(583,281.00)		(194,424.00)		(186,188.13)	
<u>OPERATING REVENUE</u>										
3140200	Contributions, Reimbursements & Other Income (No G)	1,300.00		1,300.00		432.00		0.00		
3140201	Long Service Leave Recoups for PWOH Staff (No G)	0.00		0.00		0.00		0.00		
3140202	Sale of Scrap & Other Surplus Items - Op Inc - Pub	500.00		500.00		0.00		0.00		
3140290	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		1,800.00	1,800.00	1,800.00	1,800.00	432.00	11,580.00	0.00	19,544.02	
TOTAL - PUBLIC WORKS OVERHEADS		1,800.00	1,800.00	1,800.00	1,800.00	432.00	11,580.00	0.00	19,544.02	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 October 2019

PLANT OPERATION COSTS

PLANT OPERATION COSTS		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2140300	Internal Plant Repairs - Wages & O/Head		33,530.00		33,530.00		11,176.00		10,584.25	▼ Additional expenses including grader repairs from the failed injector.
2140301	External Parts & Repairs (Includes Consumables)		121,344.00		121,344.00		40,448.00		67,643.70	
2140302	Fuels and Oils Op Exp - Plant Op Costs		134,352.00		134,352.00		44,784.00		46,043.52	
2140303	Tyres and Tubes		12,000.00		12,000.00		4,000.00		9,451.83	
2140306	Licences - Plant Operation		6,306.00		6,306.00		6,306.00		6,259.22	
2140307	Insurance - Plant Operation		16,988.00		16,988.00		16,988.00		16,987.01	
2140308	Interest on Loan 114		0.00		0.00		0.00		79.52	
2140309	Interest on Loan 115		0.00		0.00		0.00		7.55	
2140310	Interest on Loan 118		2,169.00		2,169.00		948.00		1,217.37	
2140320	Interest on Loan 120		1,859.00		1,859.00		813.00		981.89	
2140311	Interest on Loan 121		4,830.00		4,830.00		1,952.00		2,612.41	
2140312	Interest on Loan 122		2,628.00		2,628.00		1,062.00		1,421.46	
2140313	Interest on Loan 123		689.00		689.00		0.00		71.40	
2140492	Depreciation - Plant Operation		112,383.00		112,383.00		37,460.00		30,823.36	
	<u>Expense Subtotal</u>		<u>449,078.00</u>		<u>449,078.00</u>		<u>165,937.00</u>		<u>194,184.49</u>	
<u>Recovered amounts</u>										
2140394	LESS Plant Operation Costs Allocated to Works		(421,078.00)		(421,078.00)		(140,356.00)		(142,462.84)	
<u>OPERATING REVENUE</u>										
3140300	Fuel Tax Credits Grant Scheme	24,000.00		24,000.00		8,000.00		10,861.00		
3140301	Reimbursements - Plant Operation Costs	4,000.00		4,000.00		1,332.00		11.59		
3140302	Sale of Scrap & Surplus Items - Op Inc - Plant Operating	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		28,000.00	28,000.00	28,000.00	28,000.00	9,332.00	25,581.00	10,872.59	51,721.65	
<u>CAPITAL EXPENDITURE</u>										
4140370	Principal on Loan 114 - Trailer		0.00		0.00		0.00		0.00	
4140371	Principal on Loan 115 - Truck		0.00		0.00		0.00		0.00	
4140372	Principal on Loan 118 - Vibe Roller		15,845.00		15,845.00		7,922.00		7,823.17	
4143073	Principal on Loan 120 - Skid Steer		6,796.00		6,796.00		3,398.00		3,359.48	
4140374	Principal on Loan 121 - Motor Grader		35,795.00		35,795.00		17,897.00		17,774.00	
4140375	Principal on Loan 122 - Multi Tyre Roller		19,477.00		19,477.00		9,738.00		9,671.13	
4140376	Principal on Loan123 - John Deere Tractor		5,024.00		5,024.00		0.00		0.00	
<u>CAPITAL REVENUE</u>										
5140350	Proceeds from New Debentures	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL		0.00	82,937.00	0.00	82,937.00	0.00	38,955.00	0.00	38,627.78	
TOTAL - PLANT OPERATION COSTS		28,000.00	110,937.00	28,000.00	110,937.00	9,332.00	64,536.00	10,872.59	90,349.43	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 October 2019

ADMINISTRATION OVERHEADS		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2140500	Admin Salaries		449,615.00		449,615.00		149,868.00		156,245.40	- Administration Salaries incl Leave Loading and Higher duties \$449,615. - Superannuation Guarantee 9.5% \$44,790, Council matching 5.5% \$18,200 and provision for unpaid superannuation \$10,000.
2140501	Admin Superannuation		72,990.00		72,990.00		24,328.00		20,884.54	
2140502	Admin Workers Compensation Insurance Op Exp - Admin O'Heads		12,247.00		12,247.00		12,246.00		8,975.60	
2140503	Admin Training & Training Related Accommodation & Travel - Op Exp		16,500.00		16,500.00		5,500.00		2,113.89	
2140504	Admin Conferences		6,180.00		6,180.00		2,060.00		1,627.49	
2140505	Admin Fringe Benefits Tax		24,000.00		24,000.00		12,000.00		10,858.00	
2140506	Admin Staff Uniforms		2,800.00		2,800.00		932.00		611.32	
2140508	Admin Salary Packaging Expenses		1,020.00		1,020.00		340.00		482.73	
2140509	Admin Motor Vehicle Expenses Allocated		25,362.00		25,362.00		8,452.00		6,226.39	
2140510	Admin Staff Relocation Expenses		6,000.00		6,000.00		2,000.00		0.00	
2140511	Admin Occupational Health and Safety		6,200.00		6,200.00		2,064.00		0.00	
2140512	Admin - Other Employee Expenses		5,500.00		5,500.00		1,832.00		130.00	
2140513	Admin Building Operations - Op Exp - Admin O'Heads									
BO350	Admin Building Operations		27,600.00		27,600.00		11,702.00		11,770.53	Employee Costs (Cleaner) \$3,371. - Rubbish Bins \$168. Recycling Bin \$143. Council Rates \$855 Other \$3,861. Total Contractors \$5,027. - Materials \$500. - Communication Data and Other \$5,000.- Electricity \$3,000. -LPG Gas Rental \$160, LPG Gas Bottles consumption \$140. Gas \$300. - Water \$3,000 Note: 70 % of metered usage is allocated to GM350. - Insurance - Premiums \$3,687. ESL Category 5 \$84.- Labour Overheads Allocated (Cleaner) \$3,581. - Plant Operating Costs Allocated \$50.
2140514	Admin Building & Grounds Maintenance									
BM350	Admin Building Maintenance		10,500.00		10,500.00		3,492.00		3,367.10	
GM350	Admin Building Grounds Maintenance		26,600.00		26,600.00		8,860.00		8,914.90	
2140515	Admin Other Insurances		12,157.00		12,157.00		12,156.00		12,815.95	
2140516	Admin Stationery & Printing		4,000.00		4,000.00		1,332.00		1,547.78	
2140517	Admin Postage and Freight		2,000.00		2,000.00		664.00		173.31	
2140518	Admin Advertising		2,000.00		2,000.00		664.00		614.36	
2140519	Admin Subscriptions and Publications		1,500.00		1,500.00		500.00		0.00	
2140520	Admin Travel and Accommodation (Non-Training)		1,000.00		1,000.00		332.00		41.17	
2140521	Admin Office Equip Mtce, Support, Licenses & Other Op Exps - Adm		76,694.00		76,694.00		74,025.00		35,452.24	
2140522	Admin Expensed Minor Asset Purchases		500.00		500.00		164.00		1,259.41	
2140523	Admin Office Equipment Rental and Leases Op Exp - Admin O/H		1,380.00		1,380.00		460.00		560.40	
2140526	Admin Accrued Annual Leave		10,000.00		10,000.00		0.00		0.00	Timing, costs expected early in the financial year are being invoiced monthly.
2140527	Admin Accrued Long Service Leave		8,000.00		8,000.00		0.00		0.00	
2140529	Admin Legal Expenses		1,500.00		1,500.00		500.00		70.00	
2140531	Website Service & Development Fees - Op Exp		4,100.00		4,100.00		2,747.00		0.00	
2140533	Admin Staff MBL Allowance		10,146.00		10,146.00		3,376.00		4,109.11	
2140534	Admin Staff Service Allowance		2,019.00		2,019.00		672.00		461.55	
2140535	Admin Staff Self Accom. Subsidy		9,980.00		9,980.00		3,324.00		0.00	
2140537	Admin Consultancy Expenses - Op Exp - Adm O'Heads		25,000.00		25,000.00		8,332.00		11,690.00	
2140540	Refreshments & Other Expenses - Admin - Op Exp		2,800.00		2,800.00		928.00		279.50	
2140565	Bad Debts Expense - Op Exp - Admin O'Heads		1,000.00		1,000.00		332.00		0.00	
2140592	Depreciation - Administration		15,226.00		15,226.00		5,072.00		5,169.53	
	Expense Subtotal		884,116.00		884,116.00		361,256.00		306,452.20	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 October 2019

102

ADMINISTRATION OVERHEADS (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE (Continued)</u>										
<u>Recovered amounts</u>										
2140599	Administration Overheads Recovered		(903,283.00)		(903,283.00)		(301,092.00)		(305,414.48)	
2140598	Admin Staff Housing Costs Allocated		29,917.00		29,917.00		9,968.00		12,063.73	
<u>OPERATING REVENUE</u>										
3140500	Fringe Benefits Tax Refunded	0.00		0.00		0.00		2,374.77		
3140503	Contributions & Donations - Administration	500.00		500.00		164.00		2,545.45		
3140504	Reimbursement & Other Income Received (Inc GST)	500.00		500.00		164.00		7,228.44		
3140506	Reimbursements & Other Income Rec'd (No GST) -	7,000.00		7,000.00		2,332.00		0.00		
3140507	Insurance Claim Income(No GST)	500.00		500.00		164.00		0.00		
3140508	Sale of Scrap and Other Items - Op Inc - Admin O'Heads	200.00		200.00		64.00		0.00		
3140514	Charges - Photocopying / Faxing - Op Inc - Admin O'Heads	50.00		50.00		16.00		10.64		
3140516	Charges - Secretarial Services - Op Inc - Admin O'Heads	2,000.00		2,000.00		664.00		0.00		
3140590	Profit on Disposal of Assets - Op Inc - Admin O'Heads	0.00		0.00		0.00		492.06		
SUB-TOTAL OPERATING		10,750.00	10,750.00	10,750.00	10,750.00	3,568.00	70,132.00	12,651.36	13,101.45	
<u>CAPITAL EXPENDITURE</u>										
4140550	Furniture & Equipment (Capital) - Administration		29,760.00		29,760.00		29,760.00		29,757.21	Supply and install a Replacement Server. WCS Dell PowerEdge T440 server with a Rack Mounting Kit complete with all software and licenses required. Includes a 7 year comprehensive warranty including 7 years on Parts & Labour and 7 Years 7x24 Technical Support & Assistance from IT Staff - - 3 x Replacement of CEO Vehicles, Toyota Prados. New Plant Numbers P433xxx. The first vehicle has been replaced. - Equipment portion of repayment of Computer Lease terminating on 31 October 2021. - -Transfer of Interest to Leave Reserve.\$2,640.
4140555	Plant & Equipment (Capital) - Administration		180,000.00		180,000.00		59,400.00		59,090.91	
4140565	Lease Capital Repayment - Cap Exp - Admin O'Heads		9,027.00		9,027.00		3,008.00		3,221.60	
4140570	Transfer to Leave Reserve		2,640.00		2,640.00		880.00		1,093.60	
<u>CAPITAL REVENUE</u>										
5140550	Proceeds on Disposal of Assets - Cap Inc - Admin O'Heads	177,000.00		177,000.00		58,410.00		59,090.91		- Trade in of CEO's vehicles - Toyota Prados Asset # 433xxx, Plant # P433xxx One vehicle has been traded.
SUB-TOTAL CAPITAL		177,000.00	221,427.00	177,000.00	221,427.00	58,410.00	93,048.00	59,090.91	93,163.32	
TOTAL - ADMINISTRATION OVERHEADS		187,750.00	232,177.00	187,750.00	232,177.00	61,978.00	163,180.00	71,742.27	106,264.77	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 October 2019

SALARIES & WAGES

OPERATING EXPENDITURE

2140700	Gross Salary and Wages	1,388,738.00	1,388,738.00	462,912.00	447,386.94
2140701	Less Salaries & Wages Allocated	(1,388,738.00)	(1,388,738.00)	(462,912.00)	(447,386.94)
2140702	Workers Compensation Expense	500.00	500.00	164.00	0.00
2140703	Unallocated Salaries & Wages	0.00	0.00	0.00	0.00

OPERATING REVENUE

3140700	Reimbursement - Workers Compensation	500.00	500.00	164.00	0.00
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SUB-TOTAL OPERATING

TOTAL - SALARIES & WAGES

Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	1,388,738.00		1,388,738.00		462,912.00		447,386.94	
	(1,388,738.00)		(1,388,738.00)		(462,912.00)		(447,386.94)	
	500.00		500.00		164.00		0.00	
	0.00		0.00		0.00		0.00	
500.00		500.00		164.00		0.00		
500.00	500.00	500.00	500.00	164.00	164.00	0.00	0.00	
500.00	500.00	500.00	500.00	164.00	164.00	0.00	0.00	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 October 2019

LAND/SUBDIVISION DEVELOPMENT		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2140900	Land Settlement, Subdivision & Related Expenses - Op Exp - Land SubDiv									-- For maintenance of the estate as required. Employee Costs - Salaries & Wages \$296. -- Contractors & Consultants \$1,093. -- Materials/Stock Purchased \$200. -- Labour Overheads Allocated \$311. -- Plant Operating Costs Allocated \$100.
W150	Land Settlement, Subdivision & Related Expenses - Op Exp - Land SubDiv		2,000.00		2,000.00		656.00		755.82	
2140991	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2140999	Administration Allocated		0.00		0.00		0.00		0.00	
<u>OPERATING REVENUE</u>										
3140900	Contributions & Donations Recieved - Op Inc - Subdivisions	0.00		0.00		0.00		0.00		
3140901	Reimbursements Recieved - Op Inc - Subdivisions/Develop	100.00		100.00		32.00		0.00		
3140902	Grants Recieved - Op Inc - Subdivisions/Developments	0.00		0.00		0.00		0.00		
3140990	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL OPERATING		100.00	2,000.00	100.00	2,000.00	32.00	656.00	0.00	755.82	
<u>CAPITAL EXPENDITURE</u>										
4140950	Land Purchase		0.00		0.00		0.00		0.00	- Land transfer, settlement and other expenses.
4140951	Land Subdivision Surveying, Plans & Other Expenses - Cap Exp - Subdivisions		10,830.00		10,830.00		7,255.00		0.00	
4140952	Design & Plan Expenses		0.00		0.00		0.00		0.00	
4140953	Services Installation		0.00		0.00		0.00		0.00	
4140959	Land Works in Progress - Land/Subdivisions Dev - Cap Exp		0.00		0.00		0.00		0.00	
4140960	Transfers To Residential Land Reserve - Cap Exp - Land SubDiv		47,000.00		47,000.00		31,490.00		0.00	This has not yet occurred and depends upon the sale of land. - Transfer to reserve of the proceeds from the sale of land in the Earl Drive Estate. This has not yet occurred and depends upon the sale of land.
<u>CAPITAL REVENUE</u>										
5140950	Proceeds on Disposal of Assets - Cap Inc - Land/Subdivisions	47,000.00		47,000.00		31,490.00		0.00		- Proceeds from the sale of land in the Earl Drive Estate. This has not yet been received.
5140952	Transfers From Residential Land Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL CAPITAL		47,000.00	57,830.00	47,000.00	57,830.00	31,490.00	38,745.00	0.00	0.00	
TOTAL - LAND/SUBDIVISION DEVELOPMENT		47,100.00	59,830.00	47,100.00	59,830.00	31,522.00	39,401.00		755.82	



SHIRE OF MUKINBUDIN

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 OCTOBER 2019

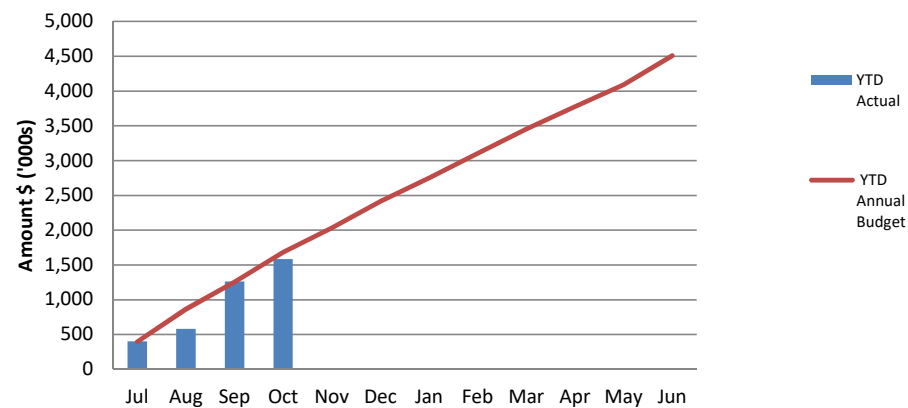
TABLE OF CONTENTS

	Page
Graphical Analysis	1 to 2
Statement of Financial Activity	3
Report on Significant Variances	4
Notes to and Forming Part of the Statement	
1 Acquisition of Assets	6 to 7
2 Disposal of Assets	8 to 9
3 Information on Borrowings	10
4 Reserves	11 to 13
5 Net Current Assets	14
6 Rating Information	15
7 Restricted Municipal and Trust Funds	16
8 Operating Statement	17
9 Statement of Financial Position	18
10 Financial Ratios	19
11 Grants Revenue	20
12 Bank Balances & Investment Information	21

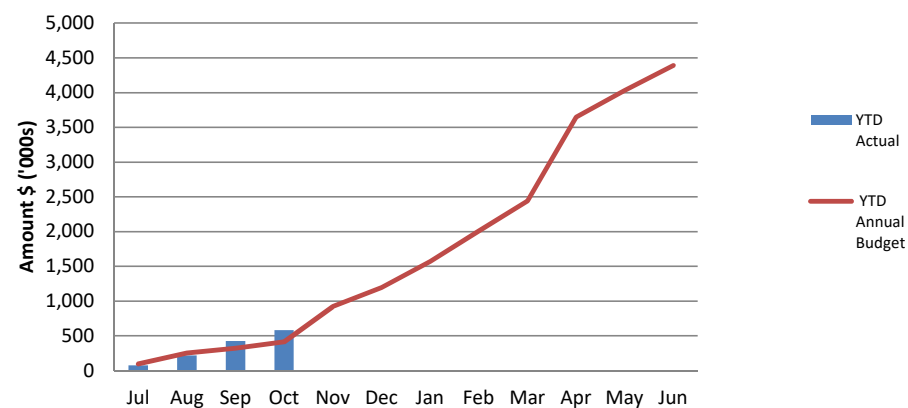
Schedules are attached showing:
Comparatives and Comments

Income and Expenditure Graphs to 31 October 2019

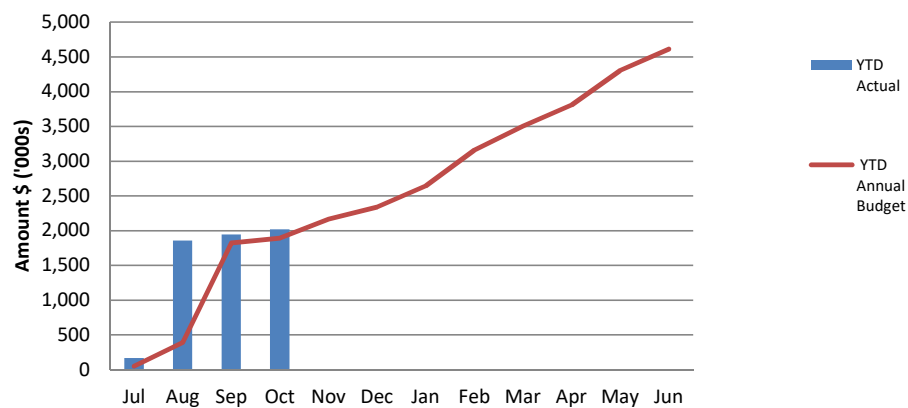
Operating Expenditure



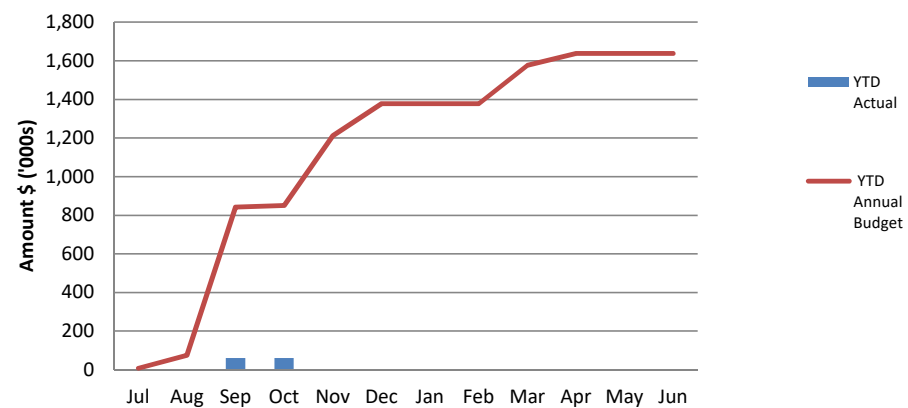
Capital Expenditure



Operating Income

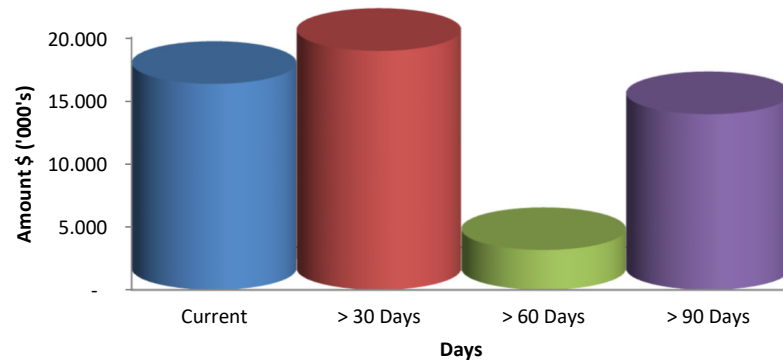


Capital Income

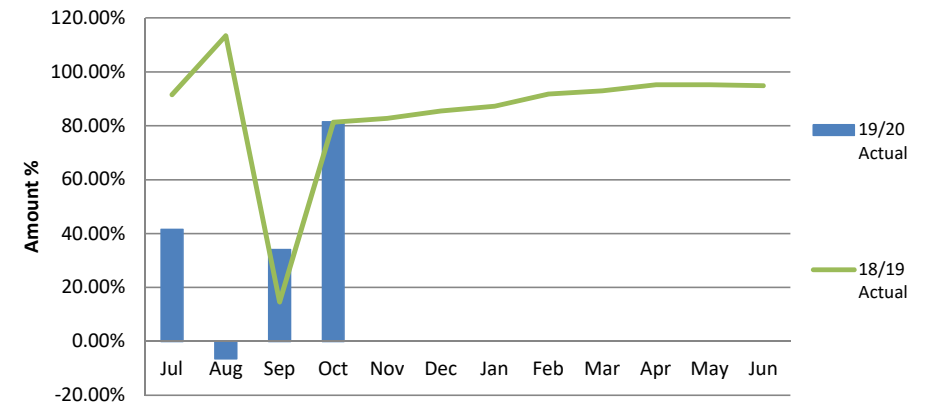


Other Graphs to 31 October 2019

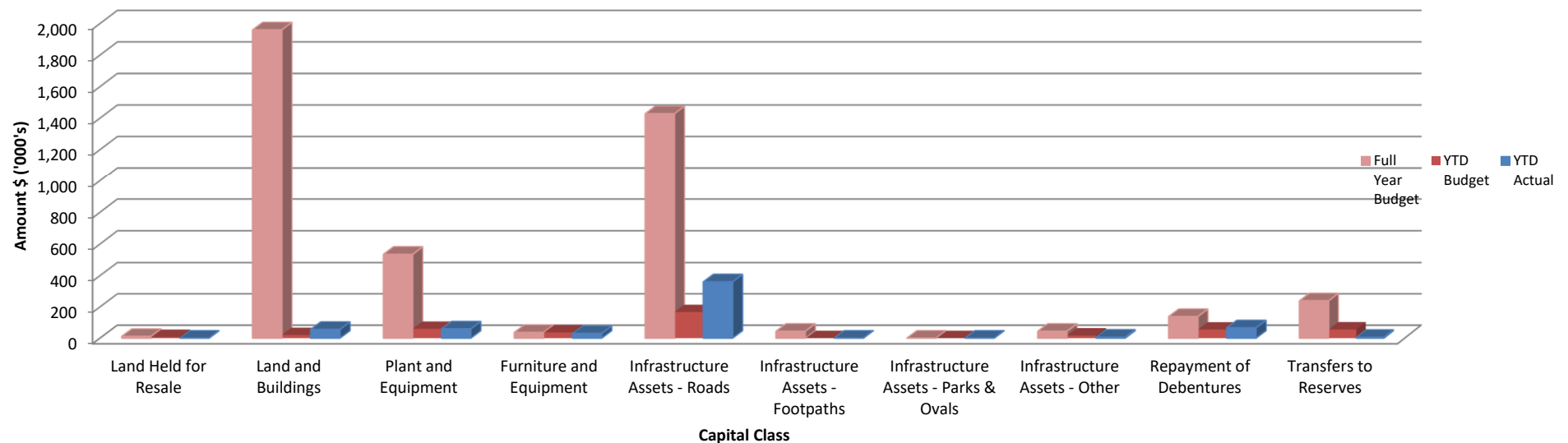
Sundry Debtors Amount O/S



Rates % Collected



Capital Expenditure



STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

	NOTE	2019/20 Adopted Budget \$	2019/20 Amended Budget \$	October 2019 YTD Budget \$	October 2019 Actual \$	Variances Actuals to YTD Budget \$	Variances Actual Budget to YTD %
Operating							
Revenues/Sources							
Governance		1,200	1,200	400	0	(400)	(100.00%)
General Purpose Funding		838,393	835,893	207,587	211,679	4,092	1.97%
Law, Order, Public Safety		117,029	117,029	28,298	11,188	(17,110)	(60.46%) ▼
Health		108,164	108,164	22,046	4,604	(17,442)	(79.12%) ▼
Education and Welfare		690,702	690,702	6,050	4,815	(1,235)	(20.41%)
Housing		225,790	225,790	75,196	81,719	6,523	8.67%
Community Amenities		106,197	106,197	76,901	83,802	6,901	8.97%
Recreation and Culture		107,373	107,373	10,259	10,120	(139)	(1.35%)
Transport		961,621	961,621	147,160	283,701	136,541	92.78% ▲
Economic Services		175,341	175,341	58,152	69,325	11,173	19.21% ▲
Other Property and Services		57,950	57,950	19,128	27,177	8,049	42.08%
		3,389,760	3,387,260	651,177	788,130	136,953	21.03%
(Expenses)/(Applications)							
Governance		(415,035)	(415,035)	(149,275)	(125,749)	23,526	15.76% ▼
General Purpose Funding		(87,295)	(87,295)	(27,357)	(33,117)	(5,760)	(21.05%)
Law, Order, Public Safety		(101,275)	(101,275)	(38,630)	(47,024)	(8,394)	(21.73%)
Health		(134,179)	(134,179)	(41,710)	(34,015)	7,695	18.45%
Education and Welfare		(97,579)	(97,579)	(35,580)	(45,868)	(10,288)	(28.92%) ▲
Housing		(339,223)	(339,223)	(131,280)	(122,938)	8,342	6.35%
Community Amenities		(289,360)	(289,360)	(110,388)	(100,071)	10,317	9.35%
Recreation & Culture		(850,105)	(850,105)	(306,372)	(295,175)	11,197	3.65%
Transport		(1,793,030)	(1,793,030)	(612,527)	(573,914)	38,613	6.30%
Economic Services		(338,893)	(338,893)	(116,373)	(117,835)	(1,462)	(1.26%)
Other Property and Services		(64,366)	(64,366)	(115,205)	(87,930)	27,275	23.68% ▼
		(4,510,340)	(4,510,340)	(1,684,697)	(1,583,636)	101,061	(6.00%)
Net Operating Result Excluding Rates		(1,120,580)	(1,123,080)	(1,033,520)	(795,506)	238,014	(23.03%)
Adjustments for Non-Cash							
(Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	2	5,000	5,000	0	(492)	(492)	0.00%
Rounding		0	0	0	3	3	0.00%
Depreciation on Assets		1,605,372	1,605,372	535,088	551,249	16,161	(3.02%)
Capital Revenue and (Expenditure)							
Purchase Land Held for Resale	1	(10,830)	(10,830)	(7,255)	0	7,255	100.00%
Purchase of Land and Buildings	1	(1,959,410)	(1,959,410)	(19,715)	(55,749)	(36,034)	(182.77%) ▲
Purchase of Furniture & Equipment	1	(36,260)	(36,260)	(36,260)	(29,757)	6,503	17.93%
Purchase of Plant & Equipment	1	(535,000)	(535,000)	(59,400)	(59,091)	309	0.52%
Works In Progress Property Plant & Equipment	1	0	0	0	(11,628)	(11,628)	0.00%
Purchase of Infrastructure Assets - Roads	1	(1,427,600)	(1,427,600)	(166,612)	(360,239)	(193,627)	(116.21%) ▲
Purchase of Infrastructure Assets - Footpaths	1	(44,000)	(44,000)	0	0	0	0.00%
Purchase of Infrastructure Assets - Other	1	(44,000)	(44,000)	(16,615)	(5,754)	10,861	65.37% ▼
Lease Capital Repayments	1	(9,027)	(9,027)	(3,008)	(3,222)	(214)	(7.10%)
Proceeds from Disposal of Assets	2	364,000	364,000	89,900	59,091	(30,809)	(34.27%) ▼
Repayment of Debentures	3	(137,910)	(137,910)	(54,952)	(65,803)	(10,851)	(19.75%) ▲
Proceeds from New Debentures	3	960,000	960,000	760,000	0	(760,000)	(100.00%) ▼
Transfers to Restricted Assets (Reserves)	4	(239,000)	(239,000)	(55,210)	(4,847)	50,363	91.22% ▼
Transfers from Restricted Asset (Reserves)	4	314,000	314,000	0	0	0	0.00%
Unspent Grants Liability Recognised		0	0	0	(24,624)	(24,624)	(100.00%) ▲
ADD Net Current Assets July 1 B/Fwd	5	1,092,129	1,092,129	1,092,129	1,103,211	11,082	(1.01%)
LESS Net Current Assets Year to Date	5	0	0	2,267,424	1,524,883	(742,541)	32.75%
Amount Raised from Rates		(1,223,116)	(1,225,616)	(1,242,854)	(1,228,040)	14,814	(1.19%)
(Excluding Ex Gratia Rates)							

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations Greater than 10% and \$10,000 ▲
Below Budget Expectations Less than 10% and \$10,000 ▼

SHIRE OF MUKINBUDIN
FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019
Report on Significant variances Greater than 10% and \$10,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variances adopted by Council are:

Actual Variance to YTD Budget up to 10%:

Actual Variance exceeding 10% of YTD Budget

Actual Variance exceeding 10% of YTD Budget and a value greater than \$10,000:

Where a variance is identified as caused being "Timing" it means that the rate of expenditure, or income, is different that what was estimated in the budget but the variation is expected to minimal by the end of the financial year. Should this "Timing" be a cause for concern this will be identified.

\$
Variances
Actuals to
YTD Budget

REPORTABLE OPERATING REVENUE VARIATIONS

Law and Order - Variance below budget expectations.

Timing: The most significant component is the ESL Capital Grant, the amount recieved to date is less thn the YDT Budget -\$17,110 ▼

Health - Variance below budget expectations.

Timing - Reimbursed expenses is income are less than expected at this time. The Budget includes - Recognition of the value of the old Nursing Post at 23 Maddock St transferred to the shire by the Department of Health. The transaction has not yet been posted. -\$17,442 ▼

Transport - Variance above budget expectations

Timing - Roads to Recovery was recieved sooner than expected. \$136,541 ▲

Economic Services - Variance above budget expectations.

All caravan park income from accomodation is greater than expected for this time of the year. \$11,173 ▲

REPORTABLE OPERATING EXPENSE VARIATIONS

Governance - Variance below budget expectations.

Timing : The significant components of the variation are NEWROC Fees for 2019/20 General Subs \$15,500 are not yet paid and no strategic consultant expenses have yet been incurred. \$23,526 ▼

Education and Welfare - Variance above budget expectations.

Timing: The most significant item is that the CEACA Inc. general subscription annual contribution 2019/20 of \$20,000 has already paid in full. It was expected to be paid in 2 installments. -\$10,288 ▲

Community Amenities - Variance below budget expectations.

Timing: Small Communities Stewardship Grant funded expenses for fencing and revegetation are less than expected at this time. \$10,317

Recreation and Culture - Variance below budget expectations.

Many Other Recreation & Sport expenditure accounts are slightly below the expected expenditure for this time of the year. Overall this contributes approximately \$17.1K to the expenditure reduction. \$11,197

Transport - Variance below budget expectations.

Timing - Rural Road Maintenance are less than expected at this time. \$38,613

Other Property and Services - Variance below budget expectations.

Although Public Works Overhead expenditure overall is less than expected the recovery of Public Works Overheads is significantly less than expected. See individual subprograms for additional detail. This is despite Oplant Operating Costs being \$28.2K above the YDT Budget. \$27,275 ▼

REPORTABLE NON-CASH VARIATIONS

Depreciation on Assets - Variance above budget expectations.

Depreciation has been run. Road Infrastructure depreciation is exceeding the budget. -\$16,161

SHIRE OF MUKINBUDIN
FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019
Report on Significant variances Greater than 10% and \$10,000

\$
Variances
Actuals to
YTD Budget

REPORTABLE CAPITAL EXPENSE VARIATIONS

Purchase of Land & Buildings - Variance above budget expectations.

Timing: Replacement Carpet in the Chambers which has been installed sooner than expected and expenditure on the Emergency Services Building Capital construction and the new houses is higher than expected. -\$36,034 ▲

Purchase of Infrastructure Assets Roads - Variance above budget expectations.

Timing-Work on Ogilvie Road Renewal - Cap Exp, Jones East Road Renewal - Cap Exp, McGregor Road North Section Renewal - Cap Exp, Quanta Cutting-Weira Road Renewal - Cap Exp and Mukinbudin-Wialki Rd (North Section 17/18) - Cap Exp are proceeding faster than expected. -\$193,627 ▲

Purchase of Infrastructure Assets Other - Variance below budget expectations.

Townscape Other Infrastructure (Main St) expenditure is less than expected for this time of the year. A journal for job TSCAPE is also required. \$10,861 ▼

Repayment of Debentures - Variance above budget expectations.

Timing Difference - budget timing estimates do not align with repayments. -\$10,851 ▲

Transfers to Restricted Assets (Reserves) - Variance below budget expectations.

Timing: - Transfer to reserve of the proceeds from the sale of land in the Earl Drive Estate. This has not yet occurred and depends upon the sale of land. In addition the \$20K allocated transfer to the swimming Pool Reserve is yet to occur. \$50,363 ▼

Unspent Grants Liability - Variance above budget expectations.

A report entry to reflect the value of the . Unspent NRM Environmental Grant of \$25K. -\$24,624 ▲

REPORTABLE CAPITAL INCOME VARIATIONS

Proceeds from Disposal of Assets - Variance below budget expectations.

Timing Trade in of 1 CEO's vehicles -has occurred but no other assets have yet been sold or traded in. This includes sale of land in the Earl Drive Estate and sale of the old nursing post. -\$30,809 ▼

Proceeds from New Debentures - Variance below budget expectations.

Timing - The loans for the new houses have not yet been taken out. -\$760,000 ▼

REPORTABLE NET CURRENT ASSETS VARIATIONS

Net Current Assets July 1 B/Fwd above budget expectations.

End of year accounting adjustments. This is not the final figure as end of year figures are yet to be audited. \$11,082

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019**

		2019/20 Adopted Budget \$	2019/20 Amended Budget \$	October 2019 Actual \$
1. ACQUISITION OF ASSETS				
The following assets have been acquired during the period under review:				
By Program				
Governance				
<i>Members of Council</i>				
	Furniture & Equipment (Capital) - Members	6,500	6,500	0.00
	Building (Capital) - Members	5,500	5,500	5,076.36
Law, Order & Public Safety				
<i>Emergency Services Levy</i>				
	Emergency Services Building Capital	92,658	92,658	8,450.00
Health				
<i>Other Health</i>				
	Building (Capital) - Other Health	75,000	75,000	0.00
Education & Welfare				
<i>Care of Families and Children</i>				
	Building Capital Expenditure - Care Of	872,852	872,852	2,477.01
	Building Works In Progress - Childcare	0	0	11,628.34
Housing				
<i>Housing - Shire (Staff and Rentals)</i>				
	1 Salmon Gum Alley Building Capital	5,000	5,000	0.00
	25A Calder St Building Capital	12,000	12,000	0.00
	25B Calder St Building Capital	12,000	12,000	0.00
	12 Gimlett Way Building Capital Exp -	380,000	380,000	27,084.85
	4 Earl Drive Building Capital Exp - Housing	380,000	380,000	2,392.12
<i>Housing - Aged (Including Senior Citizens)</i>				
	Aged Unit 7 - Capital	6,000	6,000	4,500.00
Community Amenities				
<i>Other Community Amenities</i>				
	Cemetery Capital	13,000	13,000	0.00
	Railway Station Toilet - Capital	7,400	7,400	0.00
Recreation and Culture				
<i>Public Halls & Civic Centre</i>				
	Railway Station Building Capital	7,500	7,500	5,768.66
<i>Other Recreation & Sport</i>				
	Mukinbudin Sports Complex Building	97,000	97,000	0.00
Transport				
<i>Roads, Streets, Bridges & Depots</i>				
	Wilgoyne Road Renewal - Cap Exp	65,000	65,000	0.00
	Mukinbudin North East Rd - Cap Exp	85,000	85,000	0.00
	Carlton Road Renewal - Cap Exp	0	0	8,659.22
	Ogilvie Road Renewal - Cap Exp	180,000	180,000	174,939.03
	Mcgregor Road North Section Renewal -	52,000	52,000	8,062.50
	Jones East Road Renewal - Cap Exp	80,000	80,000	50,362.36
	Kalyanbudding West Road Renewal - Cap	88,000	88,000	226.26
	Harry Road Renewal - Cap Exp	85,000	85,000	24,865.68
	Comerford Road Renewal - Cap Exp	60,000	60,000	0.00
	Quanta Cutting-Weira Road Renewal - Cap	85,000	85,000	61,744.15
	Koorda-Bullfinch Road Renewal (East Of	300,800	300,800	10,654.00
	Mukinbudin-Wialki Rd (North Section 17/18)	310,800	310,800	20,724.00
	Urban Road Drainage - New - Cap Exp -	36,000	36,000	0.00
	White Street - Western Footpath	22,000	22,000	0.00
	Memorial Avenue Footpath Construction -	22,000	22,000	0.00
	Townscape Other Infrastructure (Main St) -	20,000	20,000	5,753.79
<i>Road Plant Purchases</i>				
	Plant & Equipment (Capital) - Road Plant	355,000	355,000	0.00
<i>Aerodromes</i>				
	Airstrip & Grounds Capital	11,000	11,000	0.00
Economic Services				
<i>Tourism & Area Promotion</i>				
	Barrack Cabins Capital	6,500	6,500	0.00

SHIRE OF MUKINBUDIN

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019**

1. ACQUISITION OF ASSETS (Continued)	2019/20 Adopted Budget \$	2019/20 Amended Budget \$	October 2019 Actual \$
Other Property & Services			
<u>Administration Overheads</u>			
Furniture & Equipment (Capital) -	29,760	29,760	29,757.21
Plant & Equipment (Capital) -	180,000	180,000	59,090.91
<u>Land Subdivision n Development</u>			
Land Subdivision Surveying, Plans & Other	10,830	10,830	0.00
	<u>4,057,100.00</u>	<u>4,057,100.00</u>	<u>522,216.45</u>

The following assets have been acquired during the period under review:

By Class

Land Held for Resale - Current	10,830	10,830	0.00
Buildings	1,959,410	1,959,410	67,377.34
Furniture & Equipment	36,260	36,260	29,757.21
Plant & Equipment	535,000	535,000	59,090.91
Infrastructure - Roads	1,427,600	1,427,600	360,237.20
Infrastructure - Footpaths	44,000	44,000	0.00
Infrastructure - Other	44,000	44,000	5,753.79
	<u>4,057,100</u>	<u>4,057,100</u>	<u>522,216.45</u>

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

2. DISPOSALS OF ASSETS

No Assets have been budgeted to be disposed of at this point in time.

The following assets have been disposed of during the period under review:

By Program		Written Down Value		Sale Proceeds		Profit(Loss)	
		2019/20 Adopted Budget \$	October 2019 Actual \$	2019/20 Adopted Budget \$	October 2019 Actual \$	2019/20 Adopted Budget \$	October 2019 Actual \$
		Asset					
Health							
Sale of the Old Nursing Post			75,000	75,000		0	0.00
			0	0		0	0.00
Transport							
Grader 1 (Caterpillar 12H Grader 2004 MBL100) P301		301	70,000	65,000	0.00	(5,000)	0.00
Other Property and Services							
Replacement CEO Vehicle x 3		433xx	177,000	177,000	59,090.91	0	492.06
Land/Subdivision Development							
Sale of Residential Land			47,000	47,000		0	0.00
			369,000	364,000	59,090.91	(5,000)	492.06

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

DISPOSALS OF ASSETS Continued

By Class of Asset

	Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
		2019/20 Adopted Budget \$	October 2019 Actual \$	2019/20 Adopted Budget \$	October 2019 Actual \$	2019/20 Adopted Budget \$	October 2019 Actual \$
Land & Buildings		0		0			
Sale of the Old Nursing Post	0	75,000	0.00	75,000	0.00	0	0.00
Sale of Residential Land	0	47,000	0.00	47,000	0.00	0	0.00
Plant & Equipment							
Grader 1 (Caterpillar 12H Grader 2004 MBL100) P301	301	70,000		65,000	0.00	-5,000.00	0.00
Replacement CEO Vehicle x 3	433xx	177,000	58,598.85	177,000	59,090.91	0.00	492.06
<u>Subtotal Plant & Equipment</u>		<u>247,000</u>	<u>58,599</u>	<u>242,000</u>	<u>59,091</u>	<u>-5,000</u>	<u>492</u>
		369,000	58,599	364,000	59,091	(5,000)	492

Summary

Profit on Asset Disposals
 Loss on Asset Disposals

2019/20 Adopted Budget \$	October 2019 Actual \$
0	492.06
(5,000)	0.00
<u>(5,000)</u>	<u>492.06</u>

Notes:

1. Amended budget figures are not included above.
2. Transactions relating to the sale of the subdivided part of asset 373, Lot 204 at the corner Bent and Shadbolt Streets initiated in 2017-2018 are still pending and are subject to the subdivision and the transfer of the title.

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Lender	Particulars	Loan Finishes	Principal 1-Jul-19	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
				2019/20 Adopted Budget \$	2019/20 Actual \$	2019/20 Adopted Budget \$	2019/20 Actual \$	2019/20 Adopted Budget \$	2019/20 Actual \$	2019/20 Adopted Budget \$	2019/20 Actual \$
	Education & Welfare										
WATC	Loan 109 - CRC	1/02/2021	14,091	0	0	6,843	3,372	7,248	10,719	836	478
WATC	Loan 125 Boodie Rats New Building			200,000	0	0	0	200,000	0	0	0
	Housing										
WATC	Loan 124 - 8 Gimlett Way	30/09/2028	248,767		0	22,977	11,402	225,790	237,365	8,924	4,635
WATC	Loan 126 - 2 Houses, 8 Gimlett Way & 4 Earl Drive			760,000	0	0	0	760,000	0	0	0
	Recreation & Culture										
WATC	Loan 108 - Bowling Club	1/02/2021	34,382	0	0	16,695	8,227	17,687	26,155	1,983	1,165
	Economic Services										
WATC	Loan 116 - Land Purchase	17/06/2019		0	0	0	0	0	0	0	38
WATC	Loan 119 - Mukinbudin Cafe	13/04/2027	81,512	0	0	8,458	4,175	73,054	77,337	4,665	2,402
	Other Property & Services										
WATC	Loan 114 - Trailer 1TJP 062	17/06/2019	0	0	0	0	0	0	0	0	80
WATC	Loan 115 - Truck DAF MBL 250	22/01/2019	0	0	0	0	0	0	0	0	8
WATC	Loan 118 - Vibe Roller MBL 1677	13/09/2021	41,158	0	0	15,845	7,823	25,313	33,335	2,169	1,217
WATC	Loan 120 - Skid Steer MBL 1724	15/01/2024	37,269	0	0	6,796	3,359	30,473	33,910	1,859	982
WATC	Loan 121 - Grader MBL 95	27/02/2023	149,304	0	0	35,795	17,774	113,509	131,530	4,830	2,612
WATC	Loan 122 - Roller MBL 811	27/02/2023	81,240	0	0	19,477	9,671	61,763	71,569	2,628	1,421
WATC	Loan 123 - Tractor MBL 244	2/12/2022	18,333	0	0	5,024	0	13,309	18,333	689	71
			706,056	960,000	0	137,910	65,803	1,528,146	640,253	28,583	15,109

All other loan repayments were financed by general purpose revenue.

Note: The interest reported exceeds the budget as end of year accruals are not complete and the Western Australian Treasury Corporation Loan Guarantee Fee has been included in Interest as recommended in the Local Government Accounting Manual.

(b) New Debentures - 2019/20

As per the adopted budget.

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total Interest & Charges \$	Interest Rate %	Amount Used		Balance Unspent \$
	Adopted Budget \$	Actual \$						Budget \$	Actual \$	
Loan 125 Boodie Rats, Exp in Job BC025	200,000	0	WATC	Fixed Interest	15	\$60,149	2.70%	200,000	0	-
Loan 126 for 2 Houses Construction at 12 Gimlett Way and 4 Earl Drive Exp in BC048	760,000	0	WATC	Fixed Interest	15	\$228,569	2.70%	760,000	0	-

Notes:

- Total Interest & Charges is estimated and includes the WATC Loan Guarantee Fee.
- The Interest rate is estimated and includes the 0.7% WATC Loan Guarantee Fee.

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

	2019/20 Adopted Budget \$	October 2019 Actual \$
4. RESERVES		
Cash Backed Reserves		
Leave Reserve		
Opening Balance	138,718	138,718
Amount Set Aside / Transfer to Reserve	2,640	1,094
Amount Used / Transfer from Reserve	0	0
	<u>141,358</u>	<u>139,812</u>
Plant Reserve		
Opening Balance	237,790	237,790
Amount Set Aside / Transfer to Reserve	89,680	1,863
Amount Used / Transfer from Reserve	(290,000)	0
	<u>37,470</u>	<u>239,653</u>
Building & Residential Land Reserve		
Opening Balance	89,365	89,365
Amount Set Aside / Transfer to Reserve	123,800	727
Amount Used / Transfer from Reserve	(24,000)	0
	<u>189,165</u>	<u>90,092</u>
Senior Housing Reserve		
Opening Balance	20,414	20,414
Amount Set Aside / Transfer to Reserve	360	161
Amount Used / Transfer from Reserve	0	0
	<u>20,774</u>	<u>20,575</u>
Roadworks Reserve		
Opening Balance	31,111	31,111
Amount Set Aside / Transfer to Reserve	600	245
Amount Used / Transfer from Reserve	0	0
	<u>31,711</u>	<u>31,356</u>
Swimming Pool Reserve		
Opening Balance	96,016	96,016
Amount Set Aside / Transfer to Reserve	21,920	757
Amount Used / Transfer from Reserve	0	0
	<u>117,936</u>	<u>96,773</u>
Unspent Grant Reserve		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>0</u>	<u>0</u>
Total Cash Backed Reserves	<u>538,414</u>	<u>618,261</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

	2019/20 Adopted Budget \$	October 2019 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	2,640	1,094
Plant Reserve	89,680	1,863
Building & Residential Land Reserve	123,800	727
Seniors Housing Reserve	360	161
Residential Land Reserve	0	0
Roadworks Reserve	600	245
Swimming Pool Reserve	21,920	757
Unspent Grant Reserve	0	0
	<u>239,000</u>	<u>4,847</u>
Transfers from Reserves		
Leave Reserve	0	0
Plant Reserve	(290,000)	0
Building & Residential Land Reserve	(24,000)	0
Seniors Housing Reserve	0	0
Residential Land Reserve	0	0
Roadworks Reserve	0	0
Swimming Pool Reserve	0	0
Unspent Grant Reserve	0	0
	<u>(314,000)</u>	<u>0</u>
Total Transfer to/(from) Reserves	<u>(75,000)</u>	<u>4,847</u>

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

4. RESERVES (Continued)

Cash Backed Reserves (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- To be used to fund annual and long service leave requirements.

Plant Reserve

- To be used for the renewal, upgrade or purchase of new or used mobile plant and vehicles.

Building & Residential Land Reserve

- To be used for the renewal, upgrade, replacement and new construction of new buildings and associated infrastructure, to assist finance of building loans, future expansion and land development, and proceeds from the sale of subdivision blocks.

Seniors Aged Housing Reserve

- To be used for the renewal, upgrade, replacement and new construction of additional Aged Units and their maintenance. The surplus/deficit after rent and maintenance has been carried out for the financial year is to be transferred into/from (if required) the reserve.

White St & Lansdell St JV Reserve

- To cover anticipated costs of periodic repairs and maintenance to the land and units.

Cruickshank Rd JV Reserve

- To be used for the renewal, upgrade, replacement and new construction of additional similar units and their maintenance. The surplus/deficit after rent and maintenance has been carried out for the financial year is to be transferred into/from (if required) the reserve.

Communications Reserve

- To be used for the renewal, upgrade or purchase of new community communication facilities including, but not limited to TV, radio, mobile phone and internet services.

Residential Land Reserve

- Was "To be used for the proceeds from the sale of subdivision blocks and associated expenditure." To be closed and funds transferred to the Building & Residential Land Reserve.

Self Insurance Reserve

- Now closed. Was; "To be used for Insurance Excess."

Roadworks Reserve

- To be used for the renewal, upgrade, replacement and new construction of streets, roads, bridges, footpaths and storm water drainage.

Swimming Pool Reserve

- To be used for the renewal, upgrade, replacement and new construction for the Swimming Pool and associated infrastructure. All Volunteer Pool Levy income is to be transferred to this reserve.

Royalties for Regions

- To be used for any unspent Royalties for Regions monies.

Unspent Grant Reserve

- To be used for any grant funding that may not be expended in the current financial year.

Community Bus Reserve

- Now closed. Was; "To be used for funds to replacement of the Community Bus" Funds for this purpose are to be put into the "Plant Reserve".

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

		2018/19 B/Fwd Per 2019/20 Adopted Budget \$	2018/19 B/Fwd Actual \$	October 2019 Actual \$
	Note			
5. NET CURRENT ASSETS				
Composition of Estimated Net Current Asset Position				
CURRENT ASSETS				
Cash - Unrestricted		1,176,220	1,170,220	1,403,237
Cash - Restricted Muni Funds		0	39,613	38,693
Cash - Restricted Reserves		607,413	613,413	618,261
Rates Outstanding		38,181	60,625	236,740
Sundry Debtors		54,908	54,908	51,320
Provision for Doubtful Debts		0	(8,379)	(8,379)
Gst Receivable		13,269	13,269	12,721
Accrued Income		8,529	4,773	4,773
Payments In Advance		294	3,367	3,367
Inventories		770	2,014	8,468
		<u>1,899,584</u>	<u>1,953,823</u>	<u>2,369,201</u>
LESS: CURRENT LIABILITIES				
Sundry Creditors		(82,361)	(82,361)	(37,796)
Accrued Interest On Loans		(10,128)	(10,725)	(10,725)
Accrued Salaries & Wages		(5,489)	(10,757)	(10,757)
Income In Advance		(59,369)	(28,434)	(28,431)
GST Payable		(5,203)	(5,203)	(4,074)
Accrued Expenses		(12,928)	(34,203)	(34,203)
PAYG Liability		(20,100)	(20,100)	(30,731)
FBT Payable		(4,684)	(6,023)	(6,023)
Other Payables		0	(39,393)	(38,693)
Current Employee Benefits Provision		(98,075)	(88,387)	(88,387)
Current Loan Liability		11,233	(137,910)	(72,105)
Current Lease Liability		0	0	3,222
		<u>(287,104)</u>	<u>(463,496)</u>	<u>(358,703)</u>
NET CURRENT ASSET POSITION		1,612,480	1,490,327	2,010,498
Less: Cash - Reserves - Restricted		(607,413)	(613,413)	(618,261)
Less: Cash - Unspent Grants - Restricted	3	0		(24,624)
Add Back : Component of Leave Liability not Required to be Funded		98,075	88,387	88,387
Add Back : Current Loan Liability		(11,233)	137,910	72,105
Add Back : Current Lease Liability		0	0	(3,222)
Adjustment for Trust Transactions Within Muni		220	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	1 & 2	<u>1,092,129</u>	<u>1,103,211</u>	<u>1,524,883</u>

Notes applicable to the Surplus/(Deficit) Carried Forward from June 2019.

1. The Surplus/(Deficit) includes \$870,161 from the advance payment of 2019/2020 Financial Assistance Grants.
2. The Surplus/(Deficit) carried forward is not final and may be subject to end of year accounting adjustments.

Notes applicable to the Surplus/(Deficit) at 31 October 2019.

3. New financial year journal entries with respect to spent grants that are yet to be completed.
Unspent NRM Environmental Grant

24,624

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2019/20 Rate Revenue \$	2019/20 Interim Rates \$	2019/20 Back Rates \$	2019/20 Total Revenue \$	2019/20 Adopted Budget \$
General Rate								
GRV - Residential	0.184236	150	1,104,644	203,515	3,606	0	207,121	206,463
GRV - Vacant	0.184236	1	16,000	2,948		0	2,948	0
UV - Rural	0.022174	215	44,380,500	977,840	6,471		984,311	986,293
UV - Mining	0.022174		0	0		0	0	0
Non Rateable						0	0	
Sub-Totals		366	45,501,144	1,184,303	10,077	0	1,194,380	1,192,756
Minimum Rates	Minimum \$							
GRV - Residential	440	19	14,664	8,360	0	0	8,360	7,480
GRV - Vacant	440	5	1,516	2,200	0	0	2,200	3,080
UV - Rural	550	30	245,500	17,600	0	0	17,600	16,500
UV - Mining	550	10	59,371	5,500		0	5,500	3,300
Sub-Totals		64	321,051	33,660	0	0	33,660	30,360
		430	45,822,195	1,217,963	10,077	0	1,228,040	1,223,116
Discounts							0	0
Rates Adjustments							0	0
Movement in Excess Rates							(23,310)	(10,000)
Total Amount of General Rates							1,204,730	1,213,116
Specified Area Rates							0	0
Ex Gratia Rates							17,867	18,910
Total Rates							1,222,597	1,232,026

All land except exempt land in the Shire of Mukinbudin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2019/20 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF MUKINBUDIN

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019**

7. RESTRICTED MUNICIPAL AND TRUST FUNDSRestricted Municipal Funds

These Funds held at the date of this report are those that will need be repaid subject to prescribed conditions.

Detail	Balance 01-Jul-19 \$	Amounts Received \$	Amounts Paid (\$)	31/10/2019 Balance \$
Department of Transport Licensing	0	119,572	(119,572)	0
Mukinbudin Indoor Cricket Club	11,345	0	0	11,345
Other Restricted Funds	8,702	1,540	(100)	10,142
Sports Complex Key Bonds	940	0	(770)	170
Council Nomination Deposit	0	400	0	400
Housing Tenancy Bonds	2,928	1,026	(3,624)	330
Hall Hire Bonds & Deposits	0	0	0	0
Gym Bonds	2,311	120	(171)	2,260
Soil Conservation	13,166	0	0	13,166
Builders Levy (BCITF)	0	0	0	0
BRB	0	629	0	629
Standpipe Key Bonds	0	0	0	0
Mukinbudin Football Club Rams Plates	0	250	0	250
	39,392	123,537	(124,237)	38,692

Trust Funds

Funds held at the date of this report over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-19 \$	Amounts Received \$	Amounts Paid (\$)	31/10/2019 Balance \$
Wilgoyne Tennis Club	0	0	0	0
Rates in Advance	0	0	0	0
LGMA Wheatbelt	0	0	0	0
Karlonning Pipeline Scheme	0	0	0	0
Drive in Donation	0	0	0	0
	0	0	0	0

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

8. OPERATING STATEMENT

	October 2019 Actual \$	2019/20 Adopted Budget \$	2018/19 Actual \$
OPERATING REVENUES			
Governance	0	1,200	825
General Purpose Funding	1,439,719	2,061,509	2,876,376
Law, Order, Public Safety	11,188	117,029	28,633
Health	4,604	108,164	14,833
Education and Welfare	4,815	690,702	13,173
Housing	81,719	225,790	205,293
Community Amenities	83,802	106,197	100,713
Recreation and Culture	10,120	107,373	45,509
Transport	283,701	961,621	859,808
Economic Services	69,325	175,341	168,649
Other Property and Services	27,177	57,950	81,277
TOTAL OPERATING REVENUE	2,016,170	4,612,876	4,395,090
OPERATING EXPENSES			
Governance	125,749	415,035	325,747
General Purpose Funding	33,117	87,295	76,465
Law, Order, Public Safety	47,024	101,275	94,432
Health	34,015	134,179	103,418
Education and Welfare	45,868	97,579	102,020
Housing	122,938	339,223	309,535
Community Amenities	100,071	289,360	244,525
Recreation & Culture	295,175	850,105	821,286
Transport	573,914	1,793,030	1,708,885
Economic Services	117,835	338,893	343,260
Other Property and Services	87,930	64,366	94,510
TOTAL OPERATING EXPENSE	1,583,636	4,510,340	4,224,083
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	432,534	102,536	171,007

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

9. STATEMENT OF FINANCIAL POSITION

	October 2019 Actual \$	2018/19 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	2,060,191	1,823,246
Trade and Other Receivables	300,542	128,564
Inventories	8,468	2,014
TOTAL CURRENT ASSETS	2,369,201	1,953,824
NON-CURRENT ASSETS		
Other Receivables	866	866
Inventories	500,614	500,614
Investments	52,551	52,551
Property, Plant and Equipment	12,535,864	12,523,360
Infrastructure	54,457,803	54,557,939
TOTAL NON-CURRENT ASSETS	67,547,698	67,635,330
TOTAL ASSETS	69,916,899	69,589,154
CURRENT LIABILITIES		
Trade and Other Payables	201,435	237,198
Long Term Borrowings	72,105	137,910
Lease Liabilities	(3,222)	0
Provisions	88,387	88,387
TOTAL CURRENT LIABILITIES	358,705	463,495
NON-CURRENT LIABILITIES		
Long Term Borrowings	568,146	568,146
Provisions	20,039	20,039
TOTAL NON-CURRENT LIABILITIES	588,185	588,185
TOTAL LIABILITIES	946,890	1,051,680
NET ASSETS	68,970,009	68,537,474
EQUITY		
Retained Surplus	44,531,375	44,103,688
Reserves - Cash Backed	618,261	613,413
Revaluation Surplus	23,820,373	23,820,373
TOTAL EQUITY	68,970,009	68,537,474

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

10. FINANCIAL RATIOS

	2019/20 YTD	2018/19	2017/18	2016/17
Current Ratio	6.48	8.44	2.67	1.40
Operating Surplus Ratio	0.19	(0.27)	(0.77)	(0.57)

The above ratios are calculated as follows:

Current Ratio

$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

INTERPRETATION:

This ratio is a measure of short term (unrestricted) liquidity.

That is, the ability of the Council to meet its liabilities (obligations) as and when they fall due.

RISK INDICATORS:

Low – 1 or greater

A ratio of greater than one (1) indicates Council has more current assets than current liabilities and meets The minimum specified by the Department of Local Government, Sport and Cultural Industries

High – Less than 1

If less than one (1), current liabilities are greater than current assets and Council has a short term funding issue. Fails to meet minimum specified by the Department of Local Government, Sport and Cultural Industries

COMMENT:

Provided restricted assets are excluded correctly, it is a very useful indicator of the “true” financial position of Council, particularly in the short term.

As a general rule, when the current ratio of a Council is calculated at less than one (100%) it indicates a short term funding issue. However, it also needs to be considered in context of the overall financial position. If monitored correctly during the course of the year, it is a good indicator for when follow up action is necessary.

Operating Surplus Ratio

$$\frac{\text{Operating revenue minus operating expense}}{\text{Own source operating revenue}}$$

INTERPRETATION:

Effectively highlights the scale/extent of any operating surplus or deficit in relation to the overall size of the local government.

RISK INDICATORS:

Low – 0.15 or greater

The local government is providing a strong operating surplus which will give flexibility in the future in relation to operational service levels and asset base.

High – Lower than 0

The local government is experiencing an operating deficit.

COMMENT:

A sustained period of deficits will erode the local government’s ability to maintain both its operational service level and asset base.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019**

11. GRANT REVENUE - RECORD OF RECEIPTS

GRANT REVENUE - RECORD OF RECEIPTS					Adopted/ Amended Budget	30/09/2019 1/4	31/12/2019 2/4	31/03/2020 3/4	30/06/2020 4/4	Total
Grant Source/ Purpose		Comment	%		RECEIVED	RECEIVED	RECEIVED	RECEIVED		
GENERAL PURPOSE FUNDING				788,713						
UNTIED	FAGS - General Purpose		25.23%	538,416	135,841				135,841	
UNTIED	FAGS - Road Component		24.51%	250,297	61,337				61,337	
LAW, ORDER, PUBLIC SAFETY				109,629						
TIED	ESL Levy Funding - Operating Grant		48.95%	18,971		9,286			9,286	
TIED	ESL Levy Funding - Capital Grant		0.00%	90,658					0	
EDUCATION & WELFARE				673,852						
TIED	Seniors Week - Operating Grant		100.00%	1,000		1,000			1,000	
TIED	New Child Care Building Grant (For Boodie Rats)		0.00%	417,852					0	
TIED	New Child Care Building Building Better Regions Grant Contrib (For Boodie Ra		0.00%	255,000					0	
COMMUNITY AMENITIES				24,624						
TIED	NRM Grant - Operating Grant	18/19 Grant, unspent income recognised.	0.00%	24,624					0	
RECREATION & CULTURE				28,552						
TIED	Netball/Basketball Court floor - Capital Grant			28,552					0	
TRANSPORT				906,721						
TIED	Main Roads WA Direct Grant		100.00%	128,984	128,984				128,984	
TIED	Roads to Recovery Grant - Capital Grant		35.38%	423,937	150,000				150,000	
TIED	Main Roads WA RRG Specific Project Grant		0.00%	353,800					0	
					2,532,091	476,162	10,286	0	0	486,448

Notes:

FAGS - General Purpose. An amount of \$573,633 was prepaid in June 2019.

FAGS - Road Component. An amount of \$296,528 was prepaid in June 2019.

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2019 TO 31 OCTOBER 2019

12. BANK BALANCES & INVESTMENT INFORMATION

Council Funds

At Call Bank Accounts

31 October 2019

	Interest Rate	Amount
Municipal Transaction Account - Bendigo Bank	1.20%	\$827,769.27
Reserves Cash at Call Account - Bendigo Bank	1.00%	\$6,930.59
		<u>\$834,699.86</u>

Investment Register

Term

Interest Rate

Amount

Maturity

Municipal Investments

Total Municipal Investments	3 Month	2.05%	<u>\$603,100.27</u>	5/01/2020
			<u>\$603,100.27</u>	

Investment Register*Reserve Investment*

6 Month

2.10%

\$611,331.56

2/01/2020

Total Reserve Investment

\$611,331.56**Council Funds Summary**

Municipal Funds	\$1,430,869.54
Reserve Funds	<u>\$618,262.15</u>
	<u>\$2,049,131.69</u>

Restricted and Trust Funds

Restricted & Trust Transaction Acct- Bendigo Bank	0.00%	\$42,213.52
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Note: The amounts shown here are the account balances at the Bendigo Bank. These balances may be different from the ledger balances due to timing.

8.2.3 Audit Committee Minutes & Recommendations	
Location:	Mukinbudin
File Ref:	ADM 001
Applicant:	Edward Nind – Finance Manager
Date:	14 th November 2019
Disclosure of Interest:	Nil
Responsible Officer	Edward Nind – Finance Manager
Author:	Edward Nind – Finance Manager
Voting Requirements	Absolute Majority
Documents Attached	1. 2017-2018 Compliance Audit Return And The Shires Operation And The Plan For The Future Documents (3 Pages) 2. Letter From Minister Local Govt Sport Cultural Industries CAR and Shire Performance dated 19 August 2019 (2 Pages) 3. 2018 Compliance Audit Return (12 Pages)
Documents Tabled	Audit Committee Minutes

Summary

To present to Council minutes of the 19 November 2019 Shire of Mukinbudin Audit Committee Minutes for consideration and action.

Background Information

The Shire of Mukinbudin Audit Committee met on the 19 November 2019 to review the 2017-2018 Compliance Audit Return and the Shire's Operation and the Plan for the Future documents (Please refer to the Audit Committee Minutes and separate attachments for information).

5.16. Delegation of some powers and duties to certain committees

- (1) Under and subject to section 5.17, a local government may delegate* to a committee any of its powers and duties other than this power of delegation.

**Absolute majority required*

5.17. Limits on delegation of powers and duties to certain committees

- (1) A local government can delegate —
- (a) to a committee comprising council members only, any of the council's powers or duties under this Act except —
 - (i) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government; and
 - (ii) any other power or duty that is prescribed;
 and
 - (b) to a committee comprising council members and employees, any of the local government's powers or duties that can be delegated to the CEO under Division 4; and
 - (c) to a committee referred to in section 5.9(2)(c), (d) or (e), any of the local government's powers or duties that are necessary or convenient for the proper management of —
 - (i) the local government's property; or
 - (ii) an event in which the local government is involved.

- (2) A local government cannot delegate any of its powers or duties to a committee referred to in section 5.9(2)(f). ¹²⁸

Officer Comment

The minutes and recommendations from the Audit Committee meeting dated 19 November 2019 are presented for Council consideration.

Strategic & Social Implications

N/A

Consultation

N/A

Statutory Environment

Local Government Act 1995, Local Government (Administration) Regulations 1996 - Reg12), Local Government (Financial Management) Regulations 1996,

Policy Implications

Nil

Financial Implications

Nil

AUDIT COMMITTEE RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That Council:

Carried /

**SHIRE OF MUKINBUDIN
2017-2018 COMPLIANCE AUDIT RETURN
AND
THE SHIRES OPERATION AND THE PLAN FOR THE FUTURE DOCUMENTS**

Summary

Following the report addressing a significant adverse trend in the financial position of the shire presented to the Audit Committee and then council on 17 July 2019 a letter has been received from Department of Local Government, Sport and Cultural Industries (DLGSCI) seeking additional information.

The issues relate to whether "... the Shires current operation as audited, are aligned with the financial and asset management content of the Shire's Plan for the future documents."

Items raised are as follows:

In the 2018 Compliance Audit Return (CAR);

1. The Shire had a Corporate Business Plan and Strategic Community Plan which had both been reviewed since adoption, but the Shire elected not to provide the date of endorsement by Council for those plans and reviews.
2. The Shire elected to not to answer the question on Asset Management Plan as the Compliance Audit return clearly stated that a date wasn't required and it was therefore left blank accordingly.
3. The Shire indicated it had a Long Term Financial Plan (LTFP) that was adopted by Council in May 2014.

A report to the DLGSCI is required to clarify:

1. The currency of the Shires Integrated Planning and Reporting Plans (IPR Plans).
2. When the IPR plans be published on the Shire's website in accordance with recently introduced section 5.96A (e) of the Local Government Act 1995?
3. Detail any plans for the next 12 months to review any existing IPR Plans or create new plans.
4. Whether the Shire's financial Performance for the year ending 30 June 2018 is consistent with the Long Term Financial Plan (LTFP) adopted in May 2014 in relation to the Operating Surplus and Asset Sustainability Ratios?
5. Whether the asset renewal expenditure since July 2014 is tracking under or over the proposed expenditure from the LTFP of May 2014 and to what extent?

A response with respect to the above items was requested within 2 months of 19 August 2019.

An extension of time request, until November 2019, was sent to Stuart Fraser at DLGSCI on 17 October 2019. Approval was received on 8 November 2019.

Compliance Audit Return Information

Please see below information about issues raised from the Compliance Audit Return.

1. The CEO elected not to provide the date of endorsement by Council for the Corporate Business Plan and Strategic Community Plans and reviews as all the questions in Integrated Planning and Reporting section had the notation "*This question is optional, answer N/A if you choose not to respond.*" and it was considered that although all the information was optional some information was better than none. Relevant adoption dates are as follows:

- Corporate Business Plan - Adopted 18 September 2013
 - Strategic Community Plan - Adopted 15 May 2013 and 19 September 2018
2. The Shire elected to not to answer the question on the Asset Management Plan because the question had the notation "*This question is optional, answer N/A if you choose not to respond.*" As the question was optional it was not answered. The Shire had the following Asset Management Plans:
- Recreation Asset Management Plan – Adopted 19 March 2014
 - Transport Asset Management Plan – Adopted 19 March 2014
 - Plant & Equipment Asset Management Plan – Adopted 19 March 2014
 - Property Asset Management Plan – Adopted 19 March 2014

Financial prorata extensions of these plans has been included in the Long term Financial Plan Adopted in May 2014 and more recently in Long term Financial Plan adopted on 19 June 2019.

The Long Term Financial Plan adopted on 19 June 2019 includes a fully funded financial Plant & Equipment Asset Management Plan.

3. The Shire indicated it had a Long Term Financial Plan (LTFP) that was adopted by Council in May 2014. A later version was adopted on 19 June 2019.

DLGSCI Report

1. The currency of the Shires Integrated Planning and Reporting Plans is as follows:

<u>Plan</u>	<u>Adopted</u>	<u>Status</u>
Corporate Business Plan	18/9/2013	Current Last reviewed 17/18
Strategic Community Plan	19/9/2018	Current
Recreation Asset Management Plan	19/9/2014	In need of a review
Transport Asset Management Plan	19/9/2014	Current last reviewed 15/16
Plant & Equipment Asset Management	19/9/2014	In need of a review
Property Asset Management Plan	19/9/2014	In need of a review
Long Term Financial Plan	19/6/2019	Current
Workforce Plan	18/9/2013	In need of a review

2. The IPR plans were published on the Shire's website on 29 September 2019. The website was updated / replaced with a new modern version in October 2018 last financial and the required IPR documents had not been reuploaded. This was a simple oversight and was rectified as soon as we became aware of the problem.
3. The Shire of plans to review all IPR plans identified as "In need of a review" within the next 12 months. There is no plan to create any new IPR plans.
4. The Shire's financial Performance for the year ending 30 June 2018 in relation to the Operating Surplus and Asset Sustainability Ratios and those within Long Term Financial Plan (LTFP) adopted in May 2014 are shown below.

<u>Ratios at 30 June 2018</u>	<u>LTFP May 2014</u>	<u>Financial Statements</u>
Operating Surplus	(.06)	(0.77)

Asset Sustainability	.52	0.78
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The Operating Surplus Ratio is not consistent between the LTFP and the 30/6/2018 Financial Statements. The two most significant differences are shown below:

Item	LTFP	Financial Statements	Difference
Operating Employee Expenses	547,497	1,190,863	643,366
Depreciation	1,428,192	1,792,666	364,474
Total			1,007,840

The increased Operating Employee cost is probably largely due to changes in the allocation of Public Works Overheads since the construction of the original LTFP.

The increased Depreciation cost is largely due to an increase in the depreciating infrastructure assets, by 2018 it was approximately \$17,400,000 more by 2018 than the LTFP predicted due to capital works and revaluations. This equates to about a 47% increase.

The Asset Sustainability ratio in the 30/6/2018 Financial Statements is an improvement compared with the LTFP as a larger proportion of road infrastructure capital expenditure being renewal.

5. Asset renewal expenditure since July 2014 compared to the the proposed expenditure from the LTFP of May 2014 is as follows.

Year	LTFP Renewal Expenditure	Financial Statements Renewal Expenditure	Difference in Renewal Expenditure
2014	293,831	1,003,658	709,827
2015	1,319,809	2,909,022	1,589,213
2016	905,932	1,667,647	761,715
2017	956,707	1,188,716	232,009
2018	747,739	1,410,684	662,945

The actual renewal expenditure has been consistently greater than the LTFP predictions.



Department of
**Local Government, Sport
and Cultural Industries**

SHIRE OF MUKINBUDIN	
Received	
27 AUG 2019	
File No:	
Officer:	CE
Copy:	

Our ref	MB3-4#04
Enquiries	Stuart Fraser
Phone	6552 7300
Email	audits@dlgsc.wa.gov.au

Mr Dirk Sellenger
Chief Executive Officer
Shire of Mukinbudin
PO Box 67
MUKINBUDIN WA 6479

Dear Mr Sellenger

REPORT TO MINISTER ON THE SIGNIFICANT ADVERSE TRENDS IN THE FINANCIAL POSITION OF THE SHIRE OF MUKINBUDIN

I refer to your letter dated 17 July 2019 to the Minister for Local Government on the abovementioned matter.

Whilst the Department acknowledges the Shire has addressed the matters identified as significant by the auditor, we do not believe the Shire has adequately addressed what action the Shire intends to take with respect to each of the matters. The missing action is with planning for the future, which is a statutory requirement and is informed by the Integrated Planning and Reporting (IPR) regime. Unfortunately, your report failed to address whether the Shire's current operation as audited, are aligned with the financial and asset management content of the Shire's plan for the future documents.

Additionally, a review of the Shire's responses to the Integrated Planning and Reporting (IPR) questions from the 2018 Compliance Audit Return reveals that:

- The Shire had a Corporate Business Plan and Strategic Community Plan which had both been reviewed since adoption, but the Shire elected not to provide the date of endorsement by Council for those plans and reviews.
- The Shire elected not to answer the question on Asset Management Plans.
- The Shire indicated it had a Long Term Financial Plan that was adopted by Council in May 2014.

Additionally, a search of the Shire's website under Public Documents could not find any of the above mentioned IPR plans available for public or ratepayer viewing.

The requirement for a local government to identify what action it intends to take to address significant issues identified with financial ratios, must ultimately link into the currency of the long-term planning documents and whether the Shire is on track to deliver what has been outlined and/or envisioned in those Council adopted plans, especially for asset renewal.

Gordon Stephenson House, 140 William Street
PO Box 8349 Perth Business Centre, WA 6849
Telephone (08) 6552 7300
Email info@dlgsc.wa.gov.au
Web www.dlgsc.wa.gov.au

It is acknowledged the plans might not show the Shire meeting some of the ratio standards set by Local Government Operational Guideline Number 18, but what it should show in a transparent and accountable manner, is what the Shire believes it able to achieve given current resources. That then gives the Shire the ability to respond to the auditor and the Minister on whether the Shire is operating within the parameters expressed via its IPR plans and if not, what it is going to do to correct the situation.

Consequently, can the Shire, via its Audit Committee and Council, review the currency of its IPR documents and provide a report to the Department that clarifies:

- The currency of the Shire's IPR Plans.
- When the IPR plans will be published on the Shire's website in accordance with the recently introduced section 5.96A (e) of the Local Government Act 1995?
- Detail of any plans for the next twelve months to review existing IPR Plans or create new plans.
- Whether the Shire's financial performance for the year ending 30 June 2018 is consistent with the Long Term Financial Plan (LTFP) adopted in May 2014 in relation to the Operating Surplus and Asset Sustainability Ratios?
- Whether actual asset renewal expenditure since July 2014 is tracking under or over the proposed expenditure from the LTFP of May 2014 and to what extent?

Your local government's response to the above is requested within two months of the date of this letter.

If you wish to discuss this further, please contact Stuart Fraser on 6552 7300.

Yours sincerely



Narrell Lethorn
Director Industry and Sector Regulation

19 August 2019



Department of
Local Government, Sport
and Cultural Industries

Mukinbudin - Compliance Audit Return 2018

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2018.	N/A		Dirk Sellenger
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2018.	N/A		Dirk Sellenger
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2018.	N/A		Dirk Sellenger
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2018.	N/A		Dirk Sellenger
5	s3.59(5)	Did the Council, during 2018, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Dirk Sellenger



Department of
**Local Government, Sport
and Cultural Industries**

Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	Yes		Dirk Sellenger
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	Yes		Dirk Sellenger
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	Yes		Dirk Sellenger
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Dirk Sellenger
5	s5.18	Has Council reviewed delegations to its committees in the 2017/2018 financial year.	Yes		Dirk Sellenger
6	s5.42(1), 5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Dirk Sellenger
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Dirk Sellenger
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes	In the form of the Delegation Register as adopted by Council.	Dirk Sellenger
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Dirk Sellenger
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	N/A		Dirk Sellenger
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Dirk Sellenger
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2017/2018 financial year.	Yes		Dirk Sellenger
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	No	Delegations are used regularly, purchase orders for example, a register for each time a delegation is used doesn't exist.	Dirk Sellenger

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Dirk Sellenger



Department of
**Local Government, Sport
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No	Reference	Question	Response	Comments	Respondent
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Dirk Sellenger
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Dirk Sellenger
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	N/A		Dirk Sellenger
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Dirk Sellenger
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2018.	Yes		Dirk Sellenger
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2018.	Yes		Dirk Sellenger
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Dirk Sellenger
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Dirk Sellenger
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Dirk Sellenger
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Dirk Sellenger
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Dirk Sellenger
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Dirk Sellenger



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Dirk Sellenger
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Dirk Sellenger
16	s5.103(3) Admin Reg 34B	Has the CFO kept a register of all notifiable gifts received by Council members and employees.	Yes		Dirk Sellenger

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		Dirk Sellenger
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Dirk Sellenger

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Edward Nind
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A		Edward Nind
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Edward Nind
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Edward Nind
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2018 received by the local government within 30 days of completion of the audit.	Yes	18/12/2018	Edward Nind



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2018 received by the local government by 31 December 2018.	Yes	18/12/2018	Edward Nind
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Edward Nind
8	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Edward Nind
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Edward Nind
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes	14/6/2016	Edward Nind
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes	14/6/2016	Edward Nind
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes	14/6/2016	Edward Nind
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes	14/6/2016	Edward Nind
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes	14/6/2016	Edward Nind
15	Audit Reg 17	Has the CEO reviewed the appropriateness and effectiveness of the local government's systems and procedures in accordance with regulation 17 of the Local Government (Audit) Regulations 1996.	Yes	Financial Management Review conducted by Moore Stephens, on behalf of the CEO, presented to council on 16 May 2018	Edward Nind
16	Audit Reg 17	If the CEO has not undertaken a review in accordance with regulation 17 of the Local Government (Audit) Regulations 1996, is a review proposed and when.	N/A		Edward Nind



Department of
**Local Government, Sport
and Cultural Industries**

Integrated Planning and Reporting

No	Reference	Question	Response	Comments	Respondent
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	Strategic Community Development Plan.	Dirk Sellenger
2	s5.56 Admin Reg 19DA (6)	Has the local government adopted a modification to the most recent Corporate Business Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	Yes		Dirk Sellenger
3	s5.56 Admin Reg 19C (7)	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes		Dirk Sellenger
4	s5.56 Admin Reg 19C (7)	Has the local government adopted a modification to the most recent Strategic Community Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	Yes		Dirk Sellenger
5	S5.56	Has the local government adopted an Asset Management Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	N/A		Dirk Sellenger
6	S5.56	Has the local government adopted a Long Term Financial Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	May 2014	Dirk Sellenger
7	S5.56	Has the local government adopted a Workforce Plan. If Yes, in Comments please provide date of the most recent Plan plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes		Dirk Sellenger



Department of
Local Government, Sport
and Cultural Industries

Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A		Dirk Sellenger
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	N/A		Dirk Sellenger
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Dirk Sellenger
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Dirk Sellenger
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A		Dirk Sellenger



Department of
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Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A		Dirk Sellenger
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Dirk Sellenger
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Dirk Sellenger
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Dirk Sellenger
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Dirk Sellenger
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	Yes		Dirk Sellenger

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	No	No Tender was called for Annual Sealing program and purchase of new Loader, WALGA Portal of preferred suppliers was instead used. Sale of Loader was offered as both a trade in and outright purchase via an ordinary Tender process.	Dirk Sellenger
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	N/A		Dirk Sellenger
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes		Dirk Sellenger
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Dirk Sellenger



Department of
Local Government, Sport
and Cultural Industries

No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	N/A		Dirk Sellenger
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes		Dirk Sellenger
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	N/A		Dirk Sellenger
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Dirk Sellenger
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Dirk Sellenger
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Dirk Sellenger
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	N/A		Dirk Sellenger
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Dirk Sellenger
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		Dirk Sellenger
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Dirk Sellenger
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	Yes	WALGA preferred.	Dirk Sellenger
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	Yes		Dirk Sellenger



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	Yes		Dirk Sellenger
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A		Dirk Sellenger
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	N/A		Dirk Sellenger
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application(s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Dirk Sellenger
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	Yes		Dirk Sellenger
22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	Yes	Via Portal	Dirk Sellenger
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		Dirk Sellenger
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	N/A		Dirk Sellenger
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes		Dirk Sellenger



Department of
**Local Government, Sport
and Cultural Industries**

I certify this Compliance Audit return has been adopted by Council at its meeting on

17 April 2019

A blue ink signature, likely of the Mayor/President, written over a horizontal line.

Signed Mayor / President, Mukinbudin

A blue ink signature, likely of the CEO, written over a horizontal line.

Signed CEO, Mukinbudin

To SmartHub 18/4/2019
EPH 18/4/19

8.3 Chief Executive Officer's Reports

8.3.1 NEWROC Council Meeting Minutes 29th October 2019	
Location:	Trayning District Club
File Ref:	ADM 236
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	11 th November 2019
Disclosure of Interest:	
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Minutes of NEWROC Council Meeting 29 th October 2019
Documents Tabled	Nil

Background

A Council Meeting of NEWROC was held on Tuesday 29th October 2019 at the Trayning District Club.

Officer Comment:

The following items form part of the Minutes:

8. Matters for Consideration

- 8.1 NEWROC Strategic Planning – Project Updates
- 8.2 Childcare
- 8.3 Integrated Planning
- 8.4 Telecommunications
- 8.5 NEWROC Health Forum

9. Emerging NEWROC Issues

- 9.1 NEWTRAVEL
- 9.2 Microgrid Energy

10. 2019 Meeting Schedule

- | | | |
|-------------|-----------|-------------|
| 26 November | Executive | Trayning |
| 10 December | Council | Wyalkatchem |

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That Council receive the NEWROC Council Meeting Minutes for 29th October 2019.

Carried /

Council Meeting

29 October 2019

Trayning District Club

MINUTES

1.30pm
2.00pm

Lunch and networking
NEWROC Meeting

NEWROC Vision Statement

NEWROC is a strong, cohesive regional leadership group that fosters economic prosperity of member Councils.

www.newroc.com.au

ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none"> Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year) Council reviews NEWROC project priorities 	Council
March	<ul style="list-style-type: none"> WDC attendance to respond to NEWROC project priorities Submit priority projects to WDC, Regional Development and WA Planning Discussion regarding portfolios vs projects, current governance structure 	Executive
April	<ul style="list-style-type: none"> NEWROC Budget Preparation Review NEWTRAVEL Tourism Officer Contract - expires June 2017 	Council
May	<ul style="list-style-type: none"> NEWROC Draft Budget Presented NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2019) Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend 	Executive
June	<ul style="list-style-type: none"> NEWROC Budget Adopted 	Council
July		Executive
August	<ul style="list-style-type: none"> Information for Councillors pre-election 	Council
September		Executive
October	<ul style="list-style-type: none"> NEWROC CEO and President Handover 	Council
November	<ul style="list-style-type: none"> NEWROC Induction of new Council representatives (every other year) Review NEWROC MoU (every other year) 	Executive
December	<ul style="list-style-type: none"> NEWROC Drinks 	Council

ONGOING ACTIVITIES

Compliance

Media Releases

NEWROC Rotation

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem (November 2017 – November 2019)

Shire of Koorda

Shire of Mukinbudin

Shire of Trayning

TABLE OF CONTENTS

<u>1. OPENING AND ANNOUNCEMENTS.....</u>	<u>4</u>
<u>2. ELECTION OF NEWROC CHAIR, CEO AND DELEGATES.....</u>	<u>4</u>
<u>3. RECORD OF ATTENDANCE AND APOLOGIES</u>	<u>4</u>
3.1. ATTENDANCE	4
3.2. APOLOGIES	4
3.3. GUESTS	5
3.4. LEAVE OF ABSENCE APPROVALS / APPROVED	5
<u>4. DECLARATIONS OF INTEREST AND DELEGATIONS REGISTER.....</u>	<u>5</u>
4.1. DELEGATION REGISTER	5
<u>5. PRESENTATIONS</u>	<u>5</u>
<u>6. MINUTES OF MEETINGS</u>	<u>5</u>
6.1. EXECUTIVE MEETING 24 SEPTEMBER 2019	5
6.2. COUNCIL MEETING 27 AUGUST 2019	5
6.3. BUSINESS ARISING	6
<u>7. FINANCIAL MATTERS</u>	<u>7</u>
7.1. INCOME, EXPENDITURE AND PROFIT AND LOSS	7
<u>8. MATTERS FOR CONSIDERATION</u>	<u>9</u>
8.1. NEWROC STRATEGIC PLANNING – PROJECT UPDATES	9
8.2. CHILDCARE	13
8.3. INTEGRATED PLANNING	16
8.4. TELECOMMUNICATIONS	19
8.5. NEWROC HEALTH FORUM	21
<u>9. EMERGING NEWROC ISSUES AS NOTIFIED, INTRODUCED BY DECISION OF THE MEETING</u>	<u>22</u>
9.1. NEWTRAVEL	22
9.2. LATE ITEM – MICROGRID ENERGY	22
<u>10. OTHER BUSINESS – TO BE NOTED AND RECEIVED</u>	<u>23</u>
<u>11. 2019 MEETING SCHEDULE</u>	<u>23</u>
<u>12. CLOSURE</u>	<u>24</u>

NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes for the Council Meeting held at the Trayning District Club on Tuesday 29 October 2019 commencing at 2.04pm.

MINUTES

1. OPENING AND ANNOUNCEMENTS

Cr Davies opened the meeting at 2.04pm and addressed the members as outgoing NEWROC Chair

- 👉 Cr Davies welcomed all Shire Presidents and passed his best wishes onto the Shire of Koorda
- 👉 Cr Davies shared a few thoughts about achieving NEWROC projects collaboratively without too much distraction
- 👉 Cr Davies thanked the CEO's for their expertise and contributions
- 👉 Cr Davies thanked Cr O'Connell for her time in NEWROC and acknowledged her significant contribution to the organisation over the past 25yrs
- 👉 Cr Davies thanked the NEWROC CEO, Taryn Dayman and NEWROC EO Caroline Robinson

2. ELECTION OF NEWROC CHAIR, CEO and DELEGATES

Cr Storer was appointed the NEWROC Chair and Darren Simmons the NEWROC CEO

- 👉 Cr Storer thanked Cr Davies and Taryn Dayman
- 👉 Cr Storer welcomed new President for the Shire of Nungarin and thanked Cr O'Connell for her time and effort to the NEWROC

3. RECORD OF ATTENDANCE AND APOLOGIES

3.1. Attendance

Cr Ricky Storer	NEWROC Chair, President Shire of Koorda
Cr Pippa De Lacy	President, Shire of Nungarin
Cr Melanie Brown	President, Shire of Trayning
Cr Quentin Davies	President, Shire of Wyalkatchem
Cr Tony Sasche	President, Shire of Mt Marshall
Darren Simmons	CEO, Shire of Koorda
Taryn Dayman	CEO, Shire of Wyalkatchem
Dirk Sellenger	CEO, Shire of Mukinbudin
Adam Majid	CEO, Shire of Nungarin
Brian Jones	CEO, Shire of Trayning

NEWROC Officer

Caroline Robinson

Executive Officer, NEWROC

3.2. Apologies

Cr Gary Shadbolt	President, Shire of Mukinbudin
Cr Rod Comerford	Shire of Mukinbudin
Cr Nick Gillett	Shire of Mt Marshall
Cr Marlon Hudson	Shire of Trayning
John Nuttall	CEO, Shire of Mt Marshall

3.3. Guests

Nil

3.4. Leave of Absence Approvals / Approved

Nil

4. Declarations of Interest and Delegations Register

Nil

4.1. Delegation Register

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (Shire of Wyalkatchem)	Council	CEO	Council Dec 2017
NEWROC Website	CEO	NEWROC EO	Council June 2017

5. Presentations

Nil

6. MINUTES OF MEETINGS**6.1. Executive Meeting 24 September 2019**

Minutes of the Executive Meeting held 24 September 2019 have previously been circulated.

MOTION

That the Minutes of the Executive Meeting held on 24 September 2019 be received as a true and correct record of proceedings.

Moved Cr Davies

Seconded Cr Sachse

CARRIED 5/0

6.2. Council Meeting 27 August 2019

Minutes of the Council Meeting held 27 August 2019 have previously been circulated.

MOTION

That the Minutes of the Council Meeting held on 27 August 2019 be received.

Moved Cr Sachse

Seconded Cr Brown

CARRIED 5/0

6.3. Business Arising

Nil

7. FINANCIAL MATTERS

7.1. Income, Expenditure and Profit and Loss

FILE REFERENCE: 42-2 Finance Audit and Compliance
REPORTING OFFICER: Caroline Robinson
DISCLOSURE OF INTEREST: Nil
DATE: 11 October 2019
ATTACHMENT NUMBER: #1 Profit and Loss
CONSULTATION:
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENTS

Summary of income and expenses from 1 August 2019 – 30 September 2019

Date	Description	Reference	Credit	Debit	Running Balance	Gross
BB NEWROC Funds-5557						
Opening Balance			179,137.38	0.00	179,137.38	0.00
01 Aug 2019	Bendigo Bank	Interest Received	15.23	0.00	179,152.61	15.23
01 Aug 2019	Payment: Monitor Bookkeeping Services	Monitor Bookkeeping - XERO Subscription	0.00	50.00	179,102.61	(50.00)
02 Aug 2019	Payment: ATO	ATO-BAS Apr-June	0.00	15,731.00	163,371.61	(15,731.00)
06 Aug 2019	Payment: Solum Wheatbelt Business Solutions	Solum- EO Services July	0.00	3,520.00	159,851.61	(3,520.00)
14 Aug 2019	Payment: Shire of Koorda	Subscription	14,300.00	0.00	174,151.61	14,300.00
23 Aug 2019	Payment: Shire of Wyalkatchem	Subscription	14,300.00	0.00	188,451.61	14,300.00
23 Aug 2019	Payment: Shire of Mt Marshall	Subscription	14,300.00	0.00	202,751.61	14,300.00
01 Sep 2019	Bendigo Bank	Interest	15.03	0.00	202,766.64	15.03
01 Sep 2019	Bendigo Bank	Bank Fee	0.00	0.80	202,765.84	(0.80)
02 Sep 2019	Payment: Shire of Trayning	Subscription	14,300.00	0.00	217,065.84	14,300.00
02 Sep 2019	Payment: Monitor Books	Monitor Bookkeeping - XERO Subscription	0.00	50.00	217,015.84	(50.00)
03 Sep 2019	Payment: Solum Wheatbelt Business Solutions	Solum- EO Services Aug	0.00	4,567.50	212,448.34	(4,567.50)
03 Sep 2019	Payment: Rural and Regional Economic Solutions	Energy case study	0.00	2,137.88	210,310.46	(2,137.88)
10 Sep 2019	Payment: Shire of Nungarin	Subscription	14,300.00	0.00	224,610.46	14,300.00
27 Sep 2019	Payment: Trayning Hotel Motel	Catering – NEWROC Health	0.00	2,750.00	221,860.46	(2,750.00)
27 Sep 2019	Payment: Solum Wheatbelt Business Solutions	EO Services Sept	0.00	3,482.50	218,377.96	(3,482.50)
27 Sep 2019	Payment: Crisp Wireless	Tower	0.00	15,620.00	202,757.96	(15,620.00)
Total BB NEWROC Funds-5557			71,530.26	47,909.68	202,757.96	23,620.58
Closing Balance			202,757.96	0.00	202,757.96	0.00
BB Term Deposit Account-1388						
Opening Balance			150,000.00	0.00	150,000.00	0.00
26 Aug 2019	Bendigo Bank	Interest Received - Term Deposit	1,603.36	0.00	151,603.36	1,603.36
Total BB Term Deposit Account-1388			1,603.36	0.00	151,603.36	1,603.36
Closing Balance			151,603.36	0.00	151,603.36	0.00
Total			73,133.62	47,909.68	25,223.94	25,223.94

Balance Sheet

North Eastern Wheatbelt Regional Organisation of Councils
As at 30 September 2019

30 SEP 2019

Assets

Bank

BB NEWROC Funds-5557	202,757.96
BB Term Deposit Account-1388	151,603.36
Total Bank	354,361.32

Current Assets

Sundry Debtors Control	15,675.00
Total Current Assets	15,675.00

Total Assets

370,036.32

Liabilities

Current Liabilities

Gst Payable	1,599.28
Sundry Creditors Control	162.00
Total Current Liabilities	1,761.28

Total Liabilities

1,761.28

Net Assets

368,275.04

Equity

Current Year Earnings	50,152.62
Retained Earnings	318,122.42
Total Equity	368,275.04

MOTION

That the income and expenditure from 1 August 2019 to 30 September 2019 and the P and L and balance sheet as at 30 September 2019 be received.

Moved Cr Sachse

Seconded Cr De Lacy

CARRIED 5/0

MOTION

That the banking signatories for NEWROC be Darren Simmons and Caroline Robinson, removing Taryn Dayman

Moved Cr Brown

Seconded Cr De Lacy

CARRIED 5/0

8. MATTERS FOR CONSIDERATION

8.1. NEWROC Strategic Planning – Project Updates

FILE REFERENCE: 041-5 Strategic and Future Planning
REPORTING OFFICER: Caroline Robinson, Executive Officer
DISCLOSURE OF INTEREST: Nil
DATE: 21 October 2019
ATTACHMENT NUMBER: #2 Project Methodology – Waste
#3 Project Scope - Update
CONSULTATION: Western Power
Innovation Central Midlands
Taryn Dayman
Darren Simmons
Giles Perryman
Cr Davies
Stephen Grimmer
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENT

Below is an updated status report for the NEWROC Strategic Projects. Please note integrated planning and childcare has been added to the Strategic Projects.

NEWROC STRATEGIC PROJECTS – Status Report

	NEWROC PRIORITY PROJECT as developed at February 2018 Strategy Day	PROGRESS	NEWROC EO NEXT STEP CEO SUPPORT	FUTURE FUNDING
Projects 2018	1. Renewable Energy Investigation Business Case	<ul style="list-style-type: none"> Discussion with Power Ledger following their presentation to Innovation Central Midlands MicroGrid Report released Renewable Energy Project Plan developed Stage 2 Report Completed (included DPIRD and Western Power meetings) NEWROC EO met with Western Power Design Energy Team NEWROC EO met with Steve Mason ICM regarding their energy project Micro Grids Funding out 	Micro Grid funding application proposal	BBRF - \$20,000 under Business Case (Announced Sept 2018)
	2. IT Services Investigation into IT support for members as well as businesses in the district	<ul style="list-style-type: none"> Presentation to Executive at May Executive meeting by IWS Corporate Three members progressing with IT Vision 	<ul style="list-style-type: none"> Formation of a IT steering group (C Robinson, A Majid) 	
	3. Regional Subsidiary Investigation and preparation	<ul style="list-style-type: none"> Executive working on charter and business plan (DRAFT) Meeting held with the Minister for Local Government February 2019 NEWROC Letter of thanks to the Minister for the meeting NEWROC CEO and NEWROC EO met with DLG and discussed the 		

		regional subsidiary regulations (16/4/19)		
	4. Integrated Planning	<ul style="list-style-type: none"> Stephen Grimmer attended NEWROC Executive meeting to present on the peer support program 	<ul style="list-style-type: none"> Review proposal 	
	5. Childcare	<ul style="list-style-type: none"> Proposal to engage with REED regarding childcare services in Mt Marshall Shire, Wyalkatchem and Koorda (as well as other members as required) 	<ul style="list-style-type: none"> Taryn, John and NEWROC EO had a meeting with REED to discuss proposal NEWROC EO had a follow up meeting with REED in Narrogin 	
	6. Telecommunications – contemporary and future focused Advocacy	<ul style="list-style-type: none"> Crisp Wireless has developed a strategic infrastructure investment list NEWROC has commissioned a tower in the Shire of Mukinbudin In principle support for a tower in Yorkrakine Mukinbudin tower completed 	<ul style="list-style-type: none"> Agreement sent to Crisp Wireless – still no response 21/10/2019 Continue to promote CW for sign ups <p>John Nuttall</p>	
2019	7. Roads Contracting to MRWA Investigation	<ul style="list-style-type: none"> NEWROC EO spoke with Shire of Chapman Valley CEO to discuss their roads contracting service under the regional council March Executive meeting, members brought Amount (dollars) of road works that was outsourced last financial year and any previous years and the amount (dollars) of engineering that was outsourced last financial year and any previous years 	<ul style="list-style-type: none"> Project plan and sample job description developed for an engineer across the NEWROC Contact made with WDC regarding this position as a cash or in kind contribution to the Wheatbelt Secondary Freight Network – would only be considered in kind 	
	8. Waste Investigation	<ul style="list-style-type: none"> Improving local waste sites Giles Perryman from ASK Waste Management presented at June Council meeting NEWROC EO met with RDA Wheatbelt EO to discuss NEWROC strategic projects and waste was raised – current Board member of RDA Wheatbelt is interested in waste and our interest will be raised with the Board ASK Waste Mgt awarded work for the business case. Waste steering group formed to guide ASK Waste Mgt (Taryn, Darren and Caroline). Meeting held over the phone on Tues 11 Sept 	<ul style="list-style-type: none"> ASK Waste Mgt email providing update on scope 	

Following a project steering group teleconference with Giles Perryman of ASK Waste Management a revised methodology has been developed.

The key changes are:

- 👉 A desktop assessment of the existing landfills and their suitability as a regional facility.
- 👉 The addition of option 4. Establishing a single regional landfill, that would be supported by satellite transfer stations
- 👉 Providing information about the financial difference between remote CCTV / swipe card access compared to staffing the facilities.

In order to include these additional tasks within the original budget, the scope now excludes:

- 👉 The implementation plan and strategic actions to align with the selected option (1 – 4)
- 👉 The end of project presentation via telecom.

Discussion at Executive Meeting:

- 👉 Members discussed the updated methodology from ASK Waste Management following a teleconference with Taryn Dayman, Darren Simmons and the NEWROC EO
- 👉 Members agreed that the work needed to address different options with a detailed analysis (cost analysis, logistics, capital requirements, funding options, risks etc) so that NEWROC members could make an informed decision regarding waste going forward and how to implement it
- 👉 Strategic option number 4 was included for future consideration, to also help inform Waste Strategy WA response
- 👉 The Shire of Koorda is considering engaging ASK Waste Management to do some localised work as well
- 👉 Preferred timeline is to see the work completed by the November Council meeting
- 👉 NEWROC EO provided an update on the childcare project and REED's agreement to proceed further with the provision of a mobile childcare service. NEWROC EO to meet with REED CEO to determine next steps
- 👉 NEWROC EO has met with the Western Power Design team
- 👉 Members discussed the integrated planning workshop with Stephen Grimmer and agreed to add it to the list of strategic projects. The general understanding was that the members would consider a joint review in early 2020, a NEWROC Strategic Plan and individualised plans linking to it

At the Executive Meeting, members queried some of the scope and an email was sent to Giles Perryman for clarification, response is below. The project should be presented in November to members

26 September 2019

Hi Caroline

The info in the report will provide enough info to make an informed decision and possible funding sources. Regarding infrastructure items, the report will provide the key stuff, but more work would be required to work up the 'preferred option' into a fully itemised project, with bill of quantities, designs, schedules etc ready for implementation.

Regarding timelines, I've attached a revised schedule for the amended method. Assuming we get the 'green light' this month, and the Shires and Avon Waste provide the info promptly, we will have the draft report completed by end of Nov.

*Cheers
GP*

*Giles Perryman BSc DMS MCIWM
Director
ASK Waste Management*

OFFICER RECOMMENDATION

Waste Management Scope additional information is received.
Information is received

MOTION

Waste Management Scope with the additional information is received.

Information is received regarding the strategic projects

In early 2020 the NEWROC to hold a strategy session

Moved Cr Davies

Seconded Cr Sachse

CARRIED 5/0

Discussion:

- Cr Brown asked members why childcare was a strategic project for the NEWROC. General discussion about common challenges faced across the communities
- Discussion around what constitutes a regional project? The NEWROC EO indicated projects were on the strategic plan following strategy sessions with members and they have remained the same for the year, with only childcare and IPR added recently
- Discussion regarding the NEWROC strategic plan and forward planning. The integrated planning project with Stephen Grimmer may help provide the group with direction
- Discussion regarding working together collaboratively on common projects
- 2020 workshop to confirm strategic direction and processes for getting projects on the list

8.2. CHILDCARE

FILE REFERENCE:	085 – 2 Children
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	21 October 2019
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Taryn Dayman John Nuttall Kylie Helgensen (REED)
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Regional Early Education and Development Inc. (REED) has been established in response to challenges identified by Early Childhood Education and Care services in more than 20 communities across the Wheatbelt region.

REED is a not-for profit incorporated association and a charity registered with the Australian Charities and Not-for-profits Commission. Any surplus is reinvested to support the provision of the best standard of care and education.

REED is governed by a voluntary Board which takes responsibility for the functions, roles, duties and obligations of organisational governance.

REED will:

- 👉 provide ongoing reliable and high quality services to children and families,
- 👉 support staff with increased opportunities for professional development and growth, and
- 👉 meet the needs of the communities which they serve across the Wheatbelt.

REED is currently in the process of transitioning current childcare services in the Wheatbelt under their banner, for example Narembreen Numbats will come under REED, Narrogin and Corrigin Day Care Centres have come under their banner and Mukinbudin will be coming under them shortly. There are potentially 10 services coming under REED. They are funded by the State Government to implement these transitions.

NEWROC members – the Shires of Wyalkatchem, Mt Marshall and Koorda have expressed an interest in transitioning their services or establishing new services under REED. In all discussions with REED, the NEWROC EO has also considered Trayning and Nungarin potential services and implications for Mukinbudin too.

A summary of discussions with REED and the CEO's of Mt Marshall and Wyalkatchem in August and September:

- 👉 Mobile service, under one banner servicing Beacon and Bencubbin (current opening hours) as well as Wyalkatchem and Koorda.
- 👉 Possibly three staff doing the mobile service
- 👉 Trayning, Nungarin are welcome to be included
- 👉 Mukinbudin (existing service) will be transferring to REED in near future (discretion of their Board)

Meeting between NEWROC EO and Kylie Helgensen, REED CEO on Tuesday 15 October:

- 🔥 REED to investigate what is needed in regards to transferring the Shire of Mt Marshall service to REED
- 🔥 NEWROC and REED job advert to identify any prospective staff (November)
- 🔥 NEWROC or individual members to consider contributions to the service:
 - Venue
 - Vehicle for mobile service (possibly seek a grant)
 - Housing for staff if required
 - In kind support levels
- 🔥 REED will conduct an audit on current equipment available in Koorda and Wyalkatchem and what is needed, with the view to a future Lotterywest grant (Mt Marshall is all ready an approved service with the necessary equipment)
- 🔥 REED will initiate emergency funding which can be used to establish a new service – following NEWROC discussions
- 🔥 NEWROC and individual members to consider letters of support for REED indicating a need for the service and support provided

OFFICER RECOMMENDATION

Members to discuss whether this project should be a joint project with NEWROC and what support, if any, should be provided

NEWROC and individual members to provide letters of support to REED (NEWROC EO to write template), on the need for childcare services in the district

Information is received.

MOTION

Childcare to be include on the NEWROC strategic project list

NEWROC and individual members to provide letters of support to REED (NEWROC EO to write template), on the need for childcare services in the district

The childcare project will not cost the NEWROC any resources, apart from some NEWROC EO time, but participating Shires may be asked for a contribution or may incur specific costs associated with the services in their communities

If the NEWROC EO time is excessive in regards to progressing the childcare project then it is to come back to the NEWROC members for further consideration

Moved Cr Sachse

WITHDRAWN

MOTION

Childcare to be include on the NEWROC strategic project list

NEWROC and individual members to provide letters of support to REED (NEWROC EO to write template), on the need for childcare services in the district

The childcare project will not cost the NEWROC any resources, apart from some NEWROC EO time, but participating Shires may be asked for a contribution or may incur specific costs associated with the services in their communities

If the NEWROC EO time is excessive in regards to progressing the childcare project then it is to come back to the NEWROC members for further consideration

Moved Cr Sasche

Seconded Cr De Lacy

CARRIED 5/0

Discussion:

- 👉 REED provides value due to the economies of scale, REED runs the business of childcare, REED has access to Federal Government rebates for families, REED can access emergency funding
- 👉 General discussion about the level of demand in Wyalkatchem, Bencubbin and Beacon and how the service in the Mt Marshall Shire has only grown
- 👉 REED is seeking individual Shire support regarding the delivery venues (getting them up to a standard for the audit)
- 👉 Shire of Mukinbudin's service will remain as a separate entity to this NEWROC project
- 👉 Whilst the Shire of Nungarin does not see an immediate demand for the service in their community, they are supportive of other member Councils pursuing the service

ACTION: NEWROC EO to ask REED for the building compliance checklist for the Shire of Nungarin and Trayning

B Jones left the meeting at 3.07pm and returned at 3.10pm

8.3. Integrated Planning

FILE REFERENCE:	035-1 Grants General
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	21 October 2019
ATTACHMENT NUMBER:	#4 Stephen Grimmer Discussion Paper #5 Albany IPR Assessment
CONSULTATION:	Stephen Grimmer
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Stephen Grimmer, City of Albany was invited to attend the NEWROC Executive Meeting to run an integrated planning workshop and discuss with interested member Councils a peer support program.

There was a genuine desire from the member Councils to work together on integrated planning.

Stephen Grimmer wrote to the Department of Local Government and other representatives in the program being offered by the Department, following the NEWROC workshop, as follows:

*From: Caroline Robinson <caroline@solum.net.au>
Sent: Thursday, 3 October 2019 9:05 PM
To: Stephen Grimmer <stepheng@albany.wa.gov.au>
Cc: Stacey Hutt <shutt@amrshire.wa.gov.au>; 'Candy Choo' <candy@lgprofessionalswa.org.au>; Jodie Holbrook <jodie.holbrook@dlqsc.wa.gov.au>; Edmondson, Sheree <Sheree.Edmondson@joondalup.wa.gov.au>; Cathy Burton <cathy.burton@busselton.wa.gov.au>; Tony Brown <tbrown@walga.asn.au>; LG Boardroom <boardroom@lgprofessionalswa.org.au>; Helen Karageorgiou <helenk@harvey.wa.gov.au>; Phil Anastasakis <Phil.Anastasakis@dardanup.wa.gov.au>; Elizabeth Toohey <liz.toohey@dlqsc.wa.gov.au>; Sarah Pierson <Sarah.Pierson@busselton.wa.gov.au>
Subject: RE:NEWROC Visit*

Thank you to Steve and the Department for supporting the visit to NEWROC.

This will now become a strategic priority for the group of 6 Councils and there is a genuine desire to see a regional strategic plan with localised plans feeding into it.

Thanks Steve, much appreciated

Caroline Robinson
NEWROC Executive Officer
M 0403 225 900
www.newroc.com.au

On 2019-10-01 09:37, Stephen Grimmer wrote:

Good morning

My visit to the NEWROC councils was informative and rewarding. There was an authentic commitment to regional co-operation and in fact the group of CEO's raised the idea of taking a regional approach to their IPR major review and their Strategic Community Plan. They agreed they would like to jointly carry out an IPR major review next year and very much supported the excel Corporate Business Plan format and the quarterly report that drops out of this. We also

went through the Peer Assessment template which they felt would give them a good understanding of current gaps and opportunities in IPR. All attendees were happy to complete this assessment in the next couple of months, which will provide our steering group with invaluable information on the best way to support them.

We also discussed the concept of a regional conference and this idea was supported, provided it addresses the mandatory training of Elected Members in IPR.

I have copied Caroline Robinson the NEWROC EO into this email and will look to explore their feedback and ideas in more detail when in Perth next week so we can work out how to provide meaningful support. Caroline please pass my thanks on to all attendees.

Regards

Steve

STEPHEN GRIMMER / Facilitator Strategy & Improvement

stepheng@albany.wa.gov.au

PO BOX 484, Albany, WA, 6331

Stephen has sent NEWROC members a discussion paper and feedback is sought on the workshop and paper.

His email is as follows, Monday 21 October 2019:

Hi Caroline

As discussed on Friday please find attached a discussion paper regarding an advanced level of peer support for selected rural LG's. I discussed this with LG Professionals last week and will only be offering this package to NEWROC and Great Southern participants.

If accepted we would look to offer this service from the beginning of next year with the initial priority being a facilitated Peer Review for each participant. I have also attached the Peer Review report for the Albany review we looked at during my visit.

I am on leave from this Thursday until the 18th of November and will contact you on my return for feedback.

Kind Regards

Stephen Grimmer / Facilitator Strategy & Improvement

OFFICER RECOMMENDATION

That the information be received and discussed.

MOTION

That the information be received and discussed, additional clarification from Stephen Grimmer and a strategic planning workshop to be held in early 2020

Moved Cr Davies

Seconded Cr Sachse

CARRIED 5/0

Discussion:

- 👉 Discussion about the workshop with Stephen Grimmer
- 👉 Great Southern group has already developed a suite of IPR tools and they are very practical, it is practitioners developing the frameworks not consultants
- 👉 Each member Shire is in a different stage of IPR however Stephen Grimmer is proposing to work collectively and more cost effectively

- 👉 Opportunity for the NEWROC to develop an overarching strategic plan with individualised Shire plans dropping from the master document
- 👉 Cr Brown queried whether there was a risk of amalgamation in going through this process, general discussion followed
- 👉 Shire of Trayning is focusing on in-house completion of its IPR but has indicated it does see merit in working together on asset management

8.4. Telecommunications

FILE REFERENCE: 035-1 Grants General
REPORTING OFFICER: Caroline Robinson
DISCLOSURE OF INTEREST: Nil
DATE: 21 October 2019
ATTACHMENT NUMBER:
CONSULTATION: Leigh Ballard, Crisp Wireless
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENT

Actions by the NEWROC EO in September:

- 👉 Survey sent to residents in Yorkrakine
- 👉 Updated Social Media flyers to promote free signup campaign sent to all CEO's
- 👉 Maildrop completed in Bencubbin, spoke to Maree to coordinate this in other towns, this is to be confirmed unfortunately too late for current promotion but could be considered for future promotions. Dependent on success of Bencubbin maildrop – this was arranged a few months back

Discussion at Executive Meeting:

- 👉 John Nuttall suggested Crisp Wireless to speak with Silver Chain regarding their take up on the internet service. NEWROC EO to speak to Crisp Wireless
- 👉 Invoice for the Mukinbudin tower has been received and will be paid
- 👉 NEWROC EO to remind Crisp Wireless to speak to the Education Department

An update from Crisp Wireless as at 11 October 2019:

- 👉 Capital raising project underway for an extension of the Crisp Wireless network in the southern end of the Wheatbelt. If they tap into the data centre in Merredin, costs are associated with this
- 👉 Crisp Wireless team has moved from the Trayning house and are now in a house in Kununoppin
- 👉 Tower is completed in Mukinbudin – connections will begin the week of 14/10
- 👉 Crisp Wireless marketing is promoting that there is no installation costs for a long term contract
- 👉 Nungarin CRC has come on as a selling agent
- 👉 1 EOI received for Yorkrakine tower by NEWROC and 6 received from Crisp Wireless
- 👉 Currently 143 customers - 2 customers booked in for next week, following up a further 10 who are interested just need paperwork signed off on.

MOTION

That the information be received

Moved Cr Brown

Seconded Cr De Lacy

CARRIED 5/0

Discussion:

- 👉 General discussion about the project, desire to have a response from Crisp Wireless in regards to their agreement with NEWROC, follow ups with Police and Education Office

- 👉 Shire of Mukinbudin received information about some poor customer service from Crisp Wireless, NEWROC EO will pass this on
- 👉 NBN upgrades in Nungarin resulted in the Shire switching over to Crisp Wireless, it took a week to get it working properly but it was good once it was working

8.5. NEWROC HEALTH FORUM

FILE REFERENCE:	071-1 Health General
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	21 October 2019
ATTACHMENT NUMBER:	#6 Health Forum Report #7 Media Release
CONSULTATION:	Marissa MacDonald, WALGA
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

The NEWROC Health Forum was held on Friday 20 September 2019 in Trayning.

Discussion at the Executive Meeting:

- 👉 Members discussed the presentations at the NEWROC Health Forum
- 👉 NEWROC EO tried to contact the ABC Radio however no luck, Taryn Dayman may have a contact
- 👉 NEWROC EO is collecting the presentations from presenters to send out to attendees
- 👉 NEWROC EO will follow up with WALGA regarding the outcomes of the day
- 👉 NEWROC EO to email out media release

Update since the Executive Meeting:

A summary from WALGA regarding the day is attached and was sent to all attendees except the politicians who attended – feedback is sought on whether this should be sent to them at this stage.

Feedback on the report is requested by 25 October 2019.

There were 57 people in attendance.

Thank you to WALGA for their assistance in organizing the event.

The presentations that are currently available are located on the WALGA website:
<https://walga.asn.au/Policy-Advice-and-Advocacy/People-and-Place/Health-and-Wellbeing/Regional-Health-Services>

More presentations may be added as we receive them from the presenters.

MOTION

Information is received and WALGA Health Forum Report is discussed

Moved Cr Brown

Seconded Cr Davies

CARRIED 5/0

Discussion:

- 👉 Cr Storer congratulated everyone, and he would provide a contact for the ABC regarding a story

B Jones left at 3.42pm and returned at 3.54pm

9. EMERGING NEWROC ISSUES as notified, introduced by decision of the Meeting

9.1. NEWTRAVEL

At last meeting of NEWTRAVEL, the Shire of Trayning indicated it was likely to withdraw from the group in 2021

9.2. LATE ITEM – MICROGRID ENERGY

FILE REFERENCE:

REPORTING OFFICER:

Caroline Robinson

DISCLOSURE OF INTEREST:

Nil

DATE:

28 October 2019

ATTACHMENT NUMBER:

CONSULTATION:

Chris Ingram – Western Power
Tara Whitney – Whitney Consulting
Tammy King – Grants Empire

STATUTORY ENVIRONMENT:

Nil

VOTING REQUIREMENT:

Simple Majority

COMMENT

Energy is listed as a strategic project for the NEWROC.

To date, the NEWROC has been undertaking small pieces of work (by Juliet Grist of Rural and Regional Economics) around the topic with the general consensus that the NEWROC will stay abreast of the issue and changes in the market place before committing to further work.

The NEWROC EO has met with Western Power twice to convey our desire to see the reliability of energy improved in the district and express our interest in future innovative infrastructure projects in the area.

The Regional and Remote Communities Reliability Fund - Microgrids (the program) was announced recently by the Australian Government to support feasibility studies into more reliable, secure and cost effective energy supply to regional and remote communities in Australia. The program will fund feasibility studies looking at microgrid technologies to replace, upgrade or supplement existing electricity supply arrangements in off-grid and fringe-of grid communities located in regional and remote areas.

The objective of the program is to support regional and remote communities to investigate whether replacing, upgrading or supplementing a microgrid or upgrading existing off-grid and fringe-of-grid supply with microgrid or related new energy technologies would be cost effective.

The minimum grant amount is \$100,000.

The maximum grant amount is \$10 million.

The grant amount will be up to 100 per cent of eligible project costs (grant percentage). The NEWROC EO has spoken to the Federal Government confirming some of the grant conditions and guidelines.

Eligible activities may include:

- 🔥 scoping and monitoring analyses, including modelling and load profiling and improved data quality
- 🔥 consultation and planning, including community engagement and awareness
- 🔥 testing of alternate commercial models for energy supply through microgrid systems\

- 🔥 design and temporary deployment of microgrid technologies, including hybrid systems to demonstrate effectiveness and interoperability
- 🔥 non-ongoing/temporary activities to monitor the performance of the supply, reliability and quality of microgrid systems and technologies
- 🔥 knowledge sharing activities including demonstration and workshops.

Applicants must be an incorporated trading organisation – as NEWROC is not this, the NEWROC EO has had informal discussions with RDA Wheatbelt who are happy to be the applicant on behalf of the NEWROC.

Additionally, the writing of the grant would be outsourced and quotes to write the grant have been received:

- 🔥 Tammy King from Grants Empire \$3432
- 🔥 Tara Whitney from Whitney Consulting \$5424

The grant writing expense can be allocated to the business case line item in the budget, which is within current budget allocations. The NEWROC EO does have skills in grant writing however grant applications are becoming more and more specialist. The NEWROC EO would support the chosen grant writer with project information and planning assistance.

The purpose of presenting this to the NEWROC is that:

- 🔥 this is the first grant of this type to be presented
- 🔥 it could provide an opportunity to progress the energy project without committing substantial funds during stage 1 planning.

Applications close 21 November 2019

OFFICER RECOMMENDATION

Information is received and discussed.

Note – if there is support for an application then a small cash contribution towards the project is sought, although not essential

MOTION

NEWROC EO to have the delegated authority to engage Tammy King to complete the micro- grid funding application and NEWROC to contribute \$10,000 towards the project (cash contribution) in the 2020/21 NEWROC budget if required

Scope for the project to be developed and CEO's to assist in preparing the application

Moved Cr Davies

Seconded Cr Brown

CARRIED 5/0

D Sellenger left at 4.04pm and did not return

10. Other Business – To Be Noted and Received

An invite be sent to Cr O'Connell to attend the final meeting of the year

11. 2019 MEETING SCHEDULE

26 November

Executive

TRAYNING

12. CLOSURE

Cr Storer thanked everyone for their attendance and input and closed the meeting at 4.06pm

8.3.2 Administration Office Closure for Christmas / New Year 2019	
Location:	Shire of Mukinbudin
File Ref:	ADM
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	11 th November 2019
Disclosure of Interest:	
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

Summary

To present to Council information regarding closure of Administration Office during the 2019 Christmas and New Year period

Background Information

During the past few years there have been minor changes for the closure of the Shire office to the public during the Christmas and New Year period.

Officer Comment

Advertising will take place to ensure all community members are made aware of the office closure and a senior staff member will be contactable during the shutdown period.

Strategic & Social Implications

Nil

Consultation

Administration Personnel

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That Council endorses the following office closure during the 2019 Christmas and New Year period:

Tuesday 24 December -	12.00 noon closure
Wednesday 25 December -	Public Holiday
Thursday 26 December -	Public Holiday
Friday 27 December -	Closed
Monday 30 December -	Closed
Tuesday 31 December -	Closed
Wednesday 1 January -	Public Holiday

Carried /

8.3.3 Community Chest Funding	
Location:	Mukinbudin
File Ref:	ADM 375
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	11 th November 2019
Disclosure of Interest:	
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Nola Comerford-Smith, Administration Manager
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

Council is asked to consider the attached guidelines for Shire of Mukinbudin Community Chest Grants with an intention of advertising in November and assessing applications at the December 2019 Ordinary Meeting of Council.

Background Information

Council resolved to include Community Grant allocation of \$10,000 (ten thousand dollars) in the 2019/2020 Annual Budget for the purposes of assisting local clubs and groups.

Proposed Community Chest Guidelines:



SHIRE OF MUKINBUDIN – COMMUNITY CHEST FUNDING GUIDELINES

Information for Applicants

The Shire of Mukinbudin provides funding assistance through the Community Chest to eligible community organisations for events or projects which benefit the general Mukinbudin community.

Cash and in-kind support are available up to a maximum of \$1,500.

Applicants are encouraged to contact the Administration Office by email to admin@mukinbudin.wa.gov.au or by telephoning 9047 2100 to discuss their project, or to obtain a copy of the Application Form.

Alternately, Application Forms can be downloaded from the Shire's website.

Funding Round opens 20 November, Closes 4th December

What will be funded

- Professional fees and charges associated with an event or project (e.g. entertainment, adjudicators, printing, fixed equipment, skilled labour).
- Expenses associated with the production of an event or project (e.g. equipment hire, materials, advertising, venue hire).
- Equipment essential to the successful operation of a community group (e.g. sports equipment, art supplies).

What will not be funded

- Deficit funding or retrospective funding.
- Recurrent expenditure (i.e. salaries and operational costs).

Eligibility

- Only incorporated not for profit community organisations are eligible for support through the Shire's Community Chest program.
- Only one application in any twenty four month period may be funded for any one organisation.
- No individual application shall receive in excess of \$1,500 (cash or in kind).
- The applicant group must be able to demonstrate community support for the project.
- Applications must be signed by the organisation's President or Vice President.
- Projects shall be completed within the financial year of receiving the grant.

Assessment criteria

- Demonstrated capacity to manage and be accountable for the funds and the project.
- Demonstrated cash, donated and in-kind contributions to the proposed project.
- Copies of quotes for materials and services to deliver the project.
- Membership of the organisation is primarily Shire of Mukinbudin residents.
- Aims and objectives of the organisation benefit primarily the Mukinbudin community.
- Provision of a detailed cash budget showing expenditure and income including grant amount requested.
- The extent of community involvement and the contribution in cash or in-kind by the organisation.
- Compliance with all acquittal requirements for any previous Shire funding received.
- Compliance with appropriate Local Laws, Policies, Acts, Regulations and Standards.

How to apply

- Applicants are required to read and understand the Guidelines.
- All applications must be submitted using the Application Form.
- Applications should be addressed to the undersigned and received by the closing date:

Dirk Sellenger

Chief Executive Officer

Shire of Mukinbudin

15 Maddock Street

PO Box 67

Officer Comment

Grant funding in general has become considerably scarcer and therefore more competitive, particularly for smaller community groups. The provision of local funding for local groups will provide economic and social benefits for the community.

Strategic & Social Implications

2018-2028 Strategic Community Plan

Outcome 1.4 – A quality lifestyle

1.4.6 Promote and encourage community services and organisations delivered by volunteers.

Outcome 3.1 – Protect and enhance the natural environment

3.1.2 Encourage and support community environmental projects

Consultation**Statutory Environment**

Nil

Policy Implications

Nil

Financial Implications

A total of \$10,000 (ten thousand dollars) has been included in the 2019/2020 Annual Budget. It is recommended that community groups and clubs apply for a maximum of \$1,500 per grant to allow for more groups being able to benefit from the fund

OFFICER RECOMMENDATION**Council Decision Number –****Moved:****Seconded:**

That Council accept the Community Chest guidelines as presented and instruct the CEO to commence advertising the program prior to assessing applications at the December 2019 Ordinary Meeting of Council.

Carried: /

8.3.4 Request for Tender – Grader 07/2019	
Location:	Mukinbudin
File Ref:	ADM 376
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	14 th November 2019
Disclosure of Interest:	
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

To allow Council to consider Tenders for the supply of a new Motor grader as well as the disposal of the existing machine by way of trade in or outright purchase.

Background Information

Council called Tenders recently via the WALGA Portal, Tender No. 07.2019. Tenders originally were going to close on 14th October 2019, however as a result of a potentially serious mechanical problem the CEO chose to extend the Tender closing period until 28th October 2019 whilst the mechanical problems were accurately determined, and these results communicated to each of the Tenderers accordingly.

Officer Comment

At close of Tender on 29th October 2019 the following Tenders were received:

Tenderer Name	Grader Make	Model	Tare	Horsepower	Warranty	Max Torque	Max Speed	Comments 1	Cost Ex GST	Less Trade ex GST	Changeover Ex GST
AFRII	John Deere	620G	18302kg	150-215	60month / 5000hrs	1005NM	45.5		\$ 345,500	\$ 105,000	\$ 240,500
McIntosh & Son	Case	865B	15330kg	178-205	36month / 5000hour	930NM	44.1		\$ 300,000	\$ 100,000	\$ 200,000
Westrac	Caterpillar	140	18400kg	136-216	60month / 5000hrs	1052NM	46.6		\$ 377,500	\$ 80,000	\$ 297,500
Westrac	Caterpillar	140	18400kg	136-217	60month / 5000hrs	1052NM	46.6	No trade \$7000 discount	\$ 370,500	-	\$ 370,500
Komatsu	Komatsu	GD555_5	18120kg	158-193	60month / 6000hrs	880NM	44.3	No trade Offered	\$ 345,000	-	\$ 345,000
Outright Purchase of existing 2004 12H Grader										Offer Ex GST	
Barrocloud Pty Ltd										\$ 80,200	
Apache Investments Australia										\$ 29,090	
Manhiem Auctions										\$ 68,181	
Cheapest Option is for Council to purchase a CASE 865B Grader and dispose of the existing Grader by way of trade in, changeover										\$200,000 which is \$90,000 under Budget.	
Preferred Option is for Council to purchase a Caterpillar 140 Grader with the no Trade discount of \$7,000 and outright sale, changeover										\$290,300, \$300 over Budget.	

Strategic & Social Implications

Nil

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Council have made an allowance in the Budget for the purchase of a new Motor grader as well as the disposal of the existing 2004 Caterpillar machine by either trade in or outright purchase.

The Budget amounts and financial transactions are as follows:

New plant purchases – Motorgrader	\$355,000
Disposal of existing Motorgrader	\$ 65,000
Transfer from Plant Reserve Fund	\$290,000
Borrowings associated with purchase	\$ Nil

OFFICER RECOMMENDATION**Council Decision Number –**

Moved: Cr

Seconded: Cr

That Council accept the Tender from Westrac for the purchase of 1 x new Caterpillar 140 Motorgrader for a purchase price of \$370,500ex GST (including \$7,000 no trade discount).

That Council accept the Tender from Barrocloud Pty Ltd for the outright purchase of the existing 2004 Caterpillar 12H machine for a purchase price of \$80,200ex GST.

Carried /

8.3.5 Request for Tender – Annual Sealing Program

177

Location:	Mukinbudin
File Ref:	ADM 261
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	14 th November 2019
Disclosure of Interest:	
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

To allow Council to consider Tenders received for the supply and delivery of Bitumen and aggregate to allow for the delivery of the 2019/2020 construction and resealing program in accordance with the Budget.

Background Information

Tenders were called in accordance with the 2019/2020 Budget Document as the road works program contained within this document accordingly.

Officer Comment

At close of Tender the following Tenders were received:

REQUEST FOR TENDER - ANNUAL SEALING PROGRAM										
Road Name	Description of Works	Total Area	Colas	Cost	Fulton Hogan	Cost	Fulton Hogan ALT	Cost	Downer	Cost
Wilgoyne Road	3000mtrs x 4.0 wide single coat crumbed rubber seal	12,000	\$ 4.39	\$ 52,680	\$ 5.10	\$ 61,200	\$ 4.92	\$ 59,040	\$ 5.54	\$ 66,480
North East Road	3980mtrs x 3.6 wide single coat crumbed rubber seal	14,328	\$ 4.39	\$ 62,900	\$ 5.10	\$ 73,073	\$ 4.92	\$ 70,494	\$ 5.54	\$ 79,377
Mukinbudin Wialki Road	3930mtrs x 7.6 wide two coat bitumen 14/10	29,868	\$ 4.58	\$ 136,795	\$ 4.97	\$ 148,444	\$ 4.49	\$ 134,107	\$ 5.08	\$ 151,729
Koorda Bullfinch	2810mtrs x 7.6 wide two coat bitumen 14/10	21,356	\$ 4.58	\$ 97,810	\$ 4.97	\$ 106,139	\$ 4.49	\$ 95,888	\$ 5.08	\$ 108,488
				\$ 350,186		\$ 388,856		\$ 359,530		\$ 406,075
Note: Price excludes GST.										

Strategic & Social Implications

Nil

Consultation

Mr Allan Monson – Acting Works Supervisor

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Council have made the appropriate allowances in the 2019/2020 for costs associated with the reconstruction and resealing of various roads throughout the Shire as follows:

	Total Budget	Contractor Budget
Wilgoyne Road Resealing	\$ 65,000	\$ 65,000
North East Road Resealing	\$ 85,000	\$ 85,000
Mukinbudin Wialki Road	\$310,800	\$228,548
Koorda Bullfinch Road	\$300,800	\$220,621

Tender prices overall come in at less than has been budgeted, in the case of the two roads which include resealing only, being North East Road and the Wilgoyne Road, these roads compare as follows:

North East Road Budget	\$85,000
Preferred Tenderer price	\$70,494
Variance	\$14,506 surplus

Wilgoyne Road Budget	\$65,000
Preferred Tender price	\$59,040
Variance	\$ 5,960 surplus

Total Surplus from two Contractor only works	\$20,466
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It is recommended that the surplus to be used to carry out additional 4mtr single coat crumbed rubber sealing on the Wilgoyne Road, this due to the fact that additional sealing on the North East Road isn't possible as the program includes sealing the full remaining length of the road.

The surplus of \$20,466 if used on the Wilgoyne road to reseal and continue the 4mtr seal commenced in the 2018/2019 year would at the preferred Tenderers price of \$4.92 allow for an additional 4160m² to be completed. At 4mtr wide this equates to an additional length of 1040mtrs over and above the adopted program which was to seal 3000mtrs from the Clamp Road intersection eastward.

The proposal is to continue the sealing eastward to Wilgoyne Road, Wymond Road intersection in the 19/20 year. This will leave a further 3300mtrs requiring resealing to the east of Wymond road with the intention to complete this sealing in the 2020/2021 financial year.

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That Council accepts the Tender from Fulton Hogan Pty Ltd for the delivery of the Shire Sealing program in the 2019/2020 year at a total cost of \$359,530ex GST.

Carried /

8.3.6 Pool Reserve Utilisation – Unbudgeted Capital Purchase	
Location:	Mukinbudin
File Ref:	ADM 052
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	14 th November 2019
Disclosure of Interest:	
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

To allow Council to consider and formally endorse the recent unbudgeted Capital Purchase in the form of a new Pool Robot, as well as the draw from the Pool Reserve to fund the cost of the purchase price of this machine.

Background Information

The existing Pool Robot recently developed mechanical problems and was sent to Perth for repairs. Given the age of the machine and the lack of diagnostic tools, available initial cost estimates were provided at \$5,548 (five thousand five hundred and forty-eight dollars) however no guarantee was provided that these repairs would resolve the problem.

The CEO spoke with a number of suppliers of Robotic Pool machines and each and every one suggested the Dolphin product was deemed to be industry leading from a reliability, serviceability and programmability perspective.

The CEO emailed Councillors on 11th November 2019, seeking an out of session approval for the unbudgeted purchase of a new Pool Robot (Capital item) as well as the utilisation of the Pool Reserve fund to cover the cost of this unbudgeted item.

To date seven of the nine Elected Members have responded in favour of this unbudgeted purchase as well as the use of \$13,000 from the Reserve Funds to fund this purchase and the new Robot was purchased and arrived in Mukinbudin on 12th November.

Officer Comment

The breakdown and costly repairs to the previous Pool Robot could not have been foreseen and no Budget allowance was made accordingly. The unbudgeted expenditure and utilisation of reserve funds is considered ordinary practice in these circumstances.



Above: The new Maytronics Dolphin Wave 300XL Pool Robot

Strategic & Social Implications

Nil

Consultation

Cr Gary Shadbolt – Shire President
 Brian McDonald – Wetdeck Pools
 Sigma Chemicals
 Chadsons Engineering
 Pool Robotics Perth

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Councils Swimming Pool Reserve fund had a balance of \$96,016, effective from 1st July 2019. A Budget allocation of \$21,920 has been made to transfer to the Pool reserve during the 2019/2020 financial year, resulting in a Budgeted closing balance at 30th June 2020 of \$117,936.

The CEO believes the Budgeted transfer should remain as per the Budget however an amount of \$12,666.00 be withdrawn from the Pool Reserve fund to cover the cost of the new Robot purchase. This withdrawal from the Pool Reserve funds will decrease the closing Reserve fund balance from \$117,936 to \$105,270.

OFFICER RECOMMENDATION**Council Decision Number –****Moved: Cr****Seconded: Cr**

That Council approved the unbudgeted Capital purchase of the new Pool Robot, the Maytronics Dolphin 300XL for \$13,933.52 (thirteen thousand, nine hundred and thirty three dollars and fifty two cents) inc GST.

That Council approves the unbudgeted utilisation of \$12,666.00 (twelve thousand, six hundred and sixty six dollars) from the Pool Reserve Fund for the full purchase price of the new Robot and amend the 2019/2020 Budget accordingly.

Carried /

8.3.7 Chief Executive Officer – Request for Annual Leave	
Location:	Mukinbudin
File Ref:	Personnel
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	13 th November 2019
Disclosure of Interest:	Dirk Sellenger – The author and beneficiary of any Annual Leave approved by the Council.
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

To allow Council to consider a request for Annual Leave from the Chief Executive Officer.

Background Information

The CEO is requesting Annual Leave from Monday 6th January to Monday 20th January 2020 inclusive.

Officer Comment

The CEO will be within mobile range and contactable at all times during this period and this number has been advertised as a Shire Emergency contact number and for this reason the CEO doesn't consider that an Acting CEO is warranted during this period.

Strategic & Social Implications

Nil

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Council has made the necessary allowances for costs associated with the payment of Staff Annual Leave, including the CEO in the 2019/2020 Annual Budget.

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That Council grant the Chief Executive Officer Annual Leave for the period 6th to 20th January 2020 (inclusive).

Carried

8.3.8 Request for Tender – Old Nursing Post – RFT 06/2019	
Location:	Mukinbudin
File Ref:	ADM 377
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	13 th November 2019
Disclosure of Interest:	
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

To allow Council to consider the Tender received and the sale of Council owned property at 23 Maddock Street, Mukinbudin known as the old Nursing Post.

Background Information

The matter was considered at the November 2018 Ordinary Meeting of Council and Council resolved as follows:

OFFICER RECOMMENDATION / COUNCIL DECISION

Council Decision Number – 13 11 18

Moved: Cr Junk

Seconded: Cr Paterson

That Council determine the future of the old Nursing Post at 23 Maddock Street in relation to community use or sale and communicate this future direction to the CEO accordingly.

That Council request the CEO to advertise 23 Maddock Street and 8 Lansdell Street for sale by Public Tender with Tender to be considered by Council in early 2019.

Carried: 8 / 0

The delay in calling Tenders was a result of interruptions in the building and commissioning of the new Medical Centre which affected the anticipated date of transfer of the old facility into the possession of the Shire.

Officer Comment

Upon close of Tenders at 14th October 2019 only one Tender was received, as follows:

Tenderer	Amount
St John Ambulance Kununoppin Sub Centre	\$60,000

Strategic & Social Implications

St Johns Ambulance has a Depot immediately to the east of the property and the purchase of the old Medical Centre, which St John Ambulance would like to use for a Headquarters / Training Room is

thought to help secure the future of this subcentre in our region by having a dedicated property of its own. 184

Consultation

St Johns Ambulance

Statutory Environment

Local Government Act 1995.

Policy Implications

Nil

Financial Implications

Council has made an allowance of \$75,000 (seventy-five thousand dollars) in the 2019/2020 Budget. The highest and only Tender is for \$15,000 less than this Budgeted amount and this shortfall may be addressed at the Midyear Budget review should Council choose to accept the Tender from the Kununoppin Sub Centre.

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That Council accepts the Tender from the St Johns Kununoppin Sub Centre for the outright purchase of 23 Maddock Street for \$60,000 (sixty thousand dollars).

That Council address the shortfall of Budget vs actual at the midyear Budget review to reflect the \$15,000 (fifteen thousand dollar) shortfall.

Carried /

8.3.9 Kununoppin & Districts Hospital Fete – Use of Marquee for Fete 2020	
Location:	Nungarin
File Ref:	ADM 063
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	14 th November 2019
Disclosure of Interest:	
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Nola Comerford-Smith, Administration Manager
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

For Council to consider request for waiving of fees for hire of the Council-owned 10m x 15m marquee for the purpose of hosting the annual Kununoppin & Districts Hospital Fete in Nungarin in 2020.

Background Information

The following letter was received from the Kununoppin & Districts Hospital Auxiliary (KDHA) regarding waiving of fees for the marquee:

KUNUNOPPIN & DISTRICTS HOSPITAL AUXILIARY INCORPORATED

KUNUNOPPIN HOSPITAL, KUNUNOPPIN, WA 6489

Correspondence to: 365 McAndrew Road, Yelbeni. W. A. 6487

13th November 2019

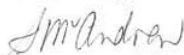
Mr. Dirk Sellenger
Chief Executive Officer
Shire of Mukinbudin
Post Office
Mukinbudin WA 6479

Dear Dirk,

On behalf of the Kununoppin & Districts Hospital Auxiliary Inc., I write to request the loan or hire of your large Marquee for our Annual Fete next year which will be held at the Nungarin Recreational Centre on Saturday 10th October from 11am until 4pm. I believe you have had discussions with Auxiliary member Mr. Keith Palmer from Nungarin re the Marquee.

Thank you for your consideration.

Yours faithfully,


Sharon McAndrew
KDHA-Secretary

President
Pat Langford
Post Office
YELBENI WA 6487

Secretary
Sharon McAndrew
365 McAndrew Road
YELBENI WA 6487

Treasurer
Betty Ryan
Post Office
DOODLAKINE WA 6411

Officer Comment

Although the above letter requests either 'loan or hire' of the Council-owned marquee, discussions between the CEO and members of the KDHA were based on a request for waiving of the hire fee. As included in the 2019-2020 Fees & Charges Schedule, the cost of hiring the marquee is fifteen hundred dollars (\$1,500) plus labour for erecting and dismantling which is estimated at eighteen hundred dollars (\$1,800) based on the recent assistance with the Sonny Days Concert fundraiser.

The annual KDHA Fete is an important fundraising event for the Kununoppin and Districts Hospital, the location of which is shared between the towns of Mukinbudin, Bencubbin and Nungarin on a three-year turnaround.

Strategic & Social Implications

2018-2028 Strategic Community Plan

Outcome 1.4

1.4.5 Promote and encourage community services and organisations delivered by volunteers.

Consultation

N/A

Statutory Environment

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
 - (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money,
 which is owed to the local government.

** Absolute majority required.*
 - (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
 - (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
 - (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.
- [Section 6.12 amended by No. 64 of 1998 s. 39.]*

Policy Implications

Nil

Financial Implications

If Council agrees to waive the marquee hire fees, Council will forgo this income from the hire charge resulting in less revenue for the Shire.

OFFICER RECOMMENDATION**Council Decision Number –****Moved:****Seconded:**

That in accordance with Section 6.12 of the Local Government Act 1995, Council agrees to waive hire fees for use of the 10m x 15m marquee for the purposes of the Kununoppin and Districts Hospital Fete in October 2020, valued at fifteen hundred dollars (\$1,500) plus erection labour costs.

Carried: /

9. Elected Members Motions of which previous notice has been given

8.1 Nil

10. Urgent Business without notice (with the approval of the President or majority of Council)

9.1 Nil

11. Important Dates

10.1 Dates to Remember

ANNUALLY	
Date	Details
January	No Council Meeting in January
February	Chief Executive Officer and Works Supervisor to inspect all plant evaluate and/or amend its plant replacement programme for recommendation to Council. Audit Committee to review Statutory Compliance Return, meet with Auditor and report to next full Council meeting Local Government Compliance Return 1 January to 31 December each year. Community Strategic Plan, Long Term Financial Plan and Asset Management Plans – commence review process (Every two years)
March	Buildings inspection Shire buildings with Property Manager and report to Council's March or April meeting Roads Inspection – Annual Road inspections to prioritise items of roadwork's for forthcoming year. Councillors to present road proposals to CEO for consideration prior to this inspection. Complete review of Annual Budget (FM Regulations (33A)) Completion of Statutory Compliance Audit Return (LG Act 7.13, Audit Regulations 13-15) to be sent to Department of Local Government prior to 31 March. Arrange AGM Bush Fire Advisory Committee meeting with Chief Bush Fire Control Officer for April
April	Present any items Councillors or Community requests for Budget inclusion – Community & Recreation Grant Forms. (Advertise) Undertake Review of Delegation of Authority Register to Committee and CEO.(written confirmation to staff concerned) CEO to commence a full review of Delegations Register Policy / Procedures Manual Review – CEO to commence review process by including as last item on Council Agenda (if necessary)
May	Send out recoups of roads and other projects so grant funding can be received by 30 June Review Councils Fees and Charges for all Council services and facilities including rubbish service and charges MF to review and renew Council's insurance policies with LGIS
June	Sitting fees – Reminder to Councillors re: forthcoming years fees FOI Return (Note: not necessary if Nil return) FOI Statement – Review this month Works Supervisor to provide comments on RRG Submissions, which are due to go to Council in the August meeting. MF to conduct a Finance & Audit Committee meeting and meet with Auditor as per Committee Roles Council's Audit Committee to meet to discuss Interim Audit Every 4 years Financial Management Review due before 30 June WALGA Local Government Convention deadline for nominations 30 June each year – Public Interest Disclosure Return to be submitted for previous period 1/7 to 30/6. Chief Executive Officer's performance and remuneration review – commence this month
July	Draft Budget submitted by Chief Executive Officer and Manager of Finance Councillors and Senior Staff issued with Annual Interest Returns for completion CEO performance review Undertake Staff Annual Performance Reviews
August	Councillors and Senior Staff – reminder of Annual Financial Interest Return to be completed to CEO prior to 31 August Completion/Adoption of budgets (absolute majority). Send copy to Department of Local Government within 30 days (LG Act 6.2, FM Regulations 33)
September	Completion of Annual Financial Report & submitted to Auditor. AFR sent Dept. of Local Government within 30 days (LG Act 6.5, FM Regulations 5.1)
October	Review of Council's Code of Conduct – Section 5.103 (if unable to complete full review at this meeting discuss with Council the need to convene a Special Meeting to finalise review at this meeting or simply complete review at December Ordinary Meeting) Local Govt is to review its Code of Conduct within 12 months after each ordinary election day & make such changes to the code as appropriate. Advise Council in the October Information Bulletin of the time, date and venue for the annual staff end of year function. Special Meeting (Election Years Only) advertise special meeting to swear in Councillors, Elect President, Deputy President, Committee etc. for Monday immediately after the Saturday elections.
November	Pensioner rates rebate claim to be lodged Call for nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)

December	Annual Financial Report – Acceptance by Council within two months of receipt of the Auditors report Newsletter & Local Newspaper – advertise date, time and venue of all Council and Committee meetings for next calendar year (with delegated authority, if any) (S.5.251 (g) & Reg 12). Council's Audit Committee to meet to discuss Final Audit Report and Management Letter. Close of nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)	189
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12. Closure of Meeting

12.1 The Chairperson to declare the meeting closed at ____.