



# Shire of Mukinbudin

## Ordinary Meeting of Council

# CONFIRMED MINUTES

Meeting held in Council Chambers at  
15 Maddock Street, Mukinbudin  
Commencing at 1.11pm Tuesday 22<sup>nd</sup> September 2020

Dirk Sellenger  
**CHIEF EXECUTIVE OFFICER**



**\*\*\*\* DISCLAIMER \*\*\*\***

No responsibility whatsoever is implied or accepted by the Shire of Mukinbudin for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mukinbudin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mukinbudin during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mukinbudin. The Shire of Mukinbudin warns that anyone who has any application lodged with the Shire of Mukinbudin must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mukinbudin in respect of the application.

**ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST**

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

Dirk Sellenger  
**CHIEF EXECUTIVE OFFICER**

**SUMMARY OF MEETINGS**  
**Shire of Mukinbudin 2020**

	Briefing / Workshop	Council Meeting
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		

Briefing / Workshops will ordinarily commence at 10.00am unless agreed to change this time.

Council Meetings will ordinarily commence at 1.00pm unless Council or the President agrees to change this time.

Changes to Council Meetings must be advertised in accordance with Sect 5.4 of the Local Government Act 1995.

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- 8.3.14 Aquatic Centre – Variation to Opening Days - \*LATE ITEM\*
- 8.3.15 Wastewater Recycling Scheme - \*LATE ITEM\*

**9. Elected members Motions of which previous notice has been given**

9.1 Nil

**10. Urgent Business without notice (with the approval of the President or meeting)**

10.1 Nil

**11. Dates to Remember**

11.1 See attached list

**12. Closure of Meeting**

12.1 Closure of Meeting

## **MINUTES**

Minutes of the Ordinary Meeting of Council held in Council Chambers, Maddock Street, Mukinbudin on 22<sup>nd</sup> September 2020.

### **1. Declaration of Opening**

- 1.1 The Shire President declared the Meeting open at 1.11pm

### **2. Public Question Time (min 15 minutes)**

- 2.1 Response to previous questions taken on notice.  
Nil
- 2.2 Declaration of public question time opened (minimum 15 mins)  
  
The Shire President declared public question time open.
- 2.3 Declaration of public question time closed  
  
The Shire President declared public question time closed.

### **3. Record of attendance, apologies and approved leave of absence**

- 3.1 Present:  
3.1.1  
Cr Gary Shadbolt – President  
Cr Rod Comerford – Deputy President  
Cr Geoff Bent  
Cr Callum McGlashan  
Cr Romina Nicoletti  
Cr Jeff Seaby  
Cr Ashley Walker
- 3.2 Apologies:  
3.2.1  
Cr Steve Paterson  
Cr Sandie Ventris
- 3.3 On leave of absence:  
3.3.1
- 3.4 Staff:  
3.4.1  
Mr Dirk Sellenger – Chief Executive Officer  
Mrs Nola Comerford-Smith – Administration Manager  
Mr Ed Nind – Finance Manager

3.5 Visitors:  
Mr Rod Butcher – President, Mukinbudin Men's Shed

3.6 Applications for leave of absence:  
3.6.1 Request for leave of absence

#### **4. Declarations of Interest**

Agenda Item 8.3.7 – Cr Seaby (Financial Interest)

#### **5. Petitions, deputations and presentations**

5.1 Petitions

5.2 Deputations

5.3 Presentations

Mr Rod Butcher presented on a proposed historical machinery project on behalf of the Mukinbudin Men's Shed.

*Mr Rod Butcher left the meeting at 1.24pm*

#### **6. Announcements by the Presiding person without discussion**

6.1

#### **7. Confirmation of the Minutes of previous meetings**

7.1 Confirmation of Minutes for the Ordinary Meeting of Council held on the 18<sup>th</sup> August 2020.

#### **Voting Requirement**

Simple Majority

#### **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 01 09 20**

**Moved: Cr Comerford**

**Seconded: Cr McGlashan**

**That the Minutes of the Ordinary Meeting of Council held on the 18<sup>th</sup> August 2020 be accepted as a true and correct record of proceedings.**

**Carried 7 / 0**

## 8.1 MONTHLY INFORMATION REPORT

8.1.1 September 2020 Information Report	
Location:	Mukinbudin
File Ref:	ADM 360
Applicant:	Nola Comerford-Smith, Administration Manager
Date:	14 <sup>th</sup> September 2020
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Nola Comerford-Smith, Administration Manager
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

### **Summary**

To allow Council to receive the Monthly Information Report including reports from Manager of Works and Services, Administration Manager, Caravan Park Manager and Environmental Health Officer.

### **Background Information**

Reports are presented to Council on operational matters within the Shire of Mukinbudin.

### **Officer Comment**

Refer to Information Report.

### **Strategic & Social Implications**

Nil

### **Consultation**

Dirk Sellenger – Chief Executive Officer

Tania Sprigg - Caravan Park Manager

Nola Comerford-Smith – Administration Manager

Allan Ramsay – Environmental Health Officer

### **Statutory Environment**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

Nil

## **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 02 09 20**

**Moved: Cr Nicoletti**

**Seconded: Cr Walker**

**That Council receive the September 2020 Information Report.**

**Carried 7 / 0**

## 8.2 Finance Reports

<b>8.2.1 List of Payments – August 2020</b>	
Location:	Mukinbudin
File Ref:	ADM 007
Applicant:	Edward Nind – Finance Manager
Date:	22 September 2020
Disclosure of Interest:	Nil
Responsible Officer:	Edward Nind – Finance Manager
Author:	Louise Sellenger – Senior Finance Officer
Voting Requirements	Simple Majority
Documents Attached	List of Payments – August 2020 (8 pages)
Documents Tabled	Nil

***If a Councillor has any questions regarding the enclosed finance report, please see the Finance Manager prior to the meeting so that a researched answer may be provided.***

### **Summary**

List of payments made in August 2020 for endorsement by Council.

### **Background Information**

A list of payments submitted to Council on 22<sup>nd</sup> September 2020, for confirmation in respect of accounts already paid or for the authority to those unpaid. (Please refer to Payment listing submitted as a separate attachment).

### **Officer Comment**

Standard process of obtaining Council endorsement of payments.

### **Strategic & Social Implications**

N/A

### **Consultation**

N/A

### **Statutory Environment**

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

### **Policy Implications**

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

### **Financial Implications**

All payments have been made in accordance with the 2020/2021 Budget.

**OFFICER RECOMMENDATION / COUNCIL DECISION****Council Decision Number – 03 09 20****Moved: Cr Walker****Seconded: Cr Bent****That the list of payments made in August 2020, be endorsed for payment.****Municipal Fund:**

Muni EFTs	EFT 5378	to	EFT 5464	\$312,595.37
Muni Cheques	Chq 31831	to	Chq 31835	\$11,795.87
Muni Direct Debits	DD 7185.1	to	DD 7224.10	\$59,098.39
(Superannuation, loans, leases)				
Pays on			05/08/2020 & 19/08/2020	\$71,903.24
(Not included on payment listing)				

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<b>Total Municipal Funds</b>				<b>\$455,392.87</b>
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**Trust Fund:**

Trust EFTs	EFT -	to	EFT -	\$0.0
Trust Cheques	Chq -	to	Chq -	\$0.00
Trust Direct Debits	DD 7191.10	to	DD 7266.10	\$32,070.35

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<b>Total Trust Funds</b>				<b>\$32,070.35</b>
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**Carried 7 / 0**

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT5378		<b>Avon Concrete</b> Culvert Replacement		41,800.00
EFT5379		<b>Chatfields</b> Various Seedlings		7,278.48
EFT5380		<b>Copier Support</b> Meter Reading for Admin Printer 26/06/2020-27/7/2020		533.48
EFT5381		<b>Jason Signmakers</b> 'Dump Point' Sign for Caravan Park		98.38
EFT5382		<b>LGISWA</b> LGIS Property Insurance		96,437.52
EFT5383		<b>Lgis Risk Management</b> Salary Continuance Insurance		6,323.30
EFT5384		<b>Onemusic Australia Australasian Performing Right Association Ltd</b> Performing Licencing for 20/21		350.00
EFT5385		<b>Prickle's Contracting Services</b> Providing temporary WiFi access for 8 Lansdell St 01/07/2020-31/12/2020		240.00
EFT5386		<b>Shire Of Mt Marshall</b> NEW Health Recoup-EHO till 30th June 2020		1,794.27
EFT5387		<b>Synergy</b> Synergy Bill -4 Earl Drive 08/07-21/07/2020		129.83
EFT5388		<b>Uptime Mechanical</b> Service on DAF Truck 304504 kms- replaced window		3,055.80
EFT5389		<b>Wa Contract Ranger Services Pty Ltd</b> WA Ranger Services 21/07/2020-27/07/2020		397.37
EFT5390		<b>Wallis Computer Solution</b> CSP Microsoft Business for Shire comuputers		8,524.23
EFT5391		<b>Absolutely All Electrical</b> Disconnected old Toilet Block, Installed and supplied new lights		1,561.91
EFT5392		<b>Ampac Debt Recovery</b> Debt Recovery		110.00
EFT5393		<b>Bob Waddell &amp; Associates Pty Ltd</b> GST difference (invoice 2072)		288.00
EFT5394		<b>Burgess Rawson</b> Water Usage 25/5-23/7/2020 Shadbolt street toilets		182.83
EFT5395		<b>Fitzgerald Strategies</b> HR Assistance		1,492.39
EFT5396		<b>Great Southern Fuels</b> Monthly Fuel Account- July 2020		4,518.02
EFT5397		<b>Hutton &amp; Northey</b> Pressure Switch for Backhoe		96.25
EFT5398		<b>J.r &amp; A. Hersey Pty Ltd</b> Uniform allowance D. Heffernan		53.90
EFT5399		<b>Jason Signmakers</b> Sign- Building Better Regions for Daycare		173.72
EFT5400		<b>Landgate</b> Rural Interim Valuations R2020/4 & 5		282.85
EFT5401		<b>Marketforce</b> Local Government Tenders RFT 01 2020		451.15
EFT5402		<b>Mukinbudin Butchers</b> Tool Box meeting		32.33
		<b>Nature Playgrounds</b>		



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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		<b>Nature Playgrounds</b>		
EFT5403		Final Installation of Landscaping to Childcare Centre		8,581.80
		<b>Palm Plumbing</b>		
EFT5404		Install plumbing to new toilet block located across from Bonnie Rock Hall		7,139.42
		<b>Rvj Resources</b>		
EFT5405		MBL1 Service (13261 km)		246.40
		<b>Synergy</b>		
EFT5406		Power Account 26/06/2020-28/07/2020		4,942.22
		<b>Absolutely All Electrical</b>		
EFT5407		Installation of Hot Water System for ESL building		5,105.44
		<b>Australia Post</b>		
EFT5408		July Account- postage & freight Australia Post		35.34
		<b>Courier Australia/toll Ipec</b>		
EFT5409		Various Freight		11.55
		<b>LG Assist</b>		
EFT5410		Advertisement -Manager of Works & Services		330.00
		<b>Mick Sippe Carpentry</b>		
EFT5411		Supply & Install Gates & Divinding Fences (Earl Drive & Gimlett Way)		6,534.00
		<b>Mukinbudin Building</b>		
EFT5412		Repairs to Old Boodie Rats Western Boundry Fence 50%		1,476.00
		<b>Officeworks</b>		
EFT5413		Towel Dispenser for Railway Toilet		423.64
		<b>Ramsay Constructions Pty Ltd</b>		
EFT5414		Building & Health Services Consult work 20/21 FY		1,760.00
		<b>St John Ambulance Western Australia Ltd</b>		
EFT5415		Servicing of Shire First Aid Kits		342.96
		<b>WA Distributors PTY LTD</b>		
EFT5416		Admin Building & Railway Toilet Supplies		143.35
		<b>Wallis Computer Solution</b>		
EFT5417		Equipment rental computers/ laptops & it support		1,941.30
		<b>Avon Concrete</b>		
EFT5418		Fix Culvert on Mukinbudin-Kununoppin Rd		2,362.61
		<b>Boc Limited</b>		
EFT5419		Gas Bottle Rental for July 2020		57.01
		<b>Compressed Air Installations Wa Pty Ltd</b>		
EFT5420		On Site vessel Inspection & Report		654.50
		<b>Dylan Copeland</b>		
EFT5421		Various NRM Consultant Assistance for July 2020		880.00
		<b>Muka Tyre Mart</b>		
EFT5422		New tyres for Tree Planter/s		2,070.00
		<b>Mukinbudin Steel Fabricators</b>		
EFT5423		Bending/ Making step Guards & Aluminium Sheets for Complex		3,558.50
		<b>Officeworks</b>		
EFT5424		Admin sanitizer & stationery supplies		171.30
		<b>Peter Gallagher</b>		
EFT5425		Reimbursement to P Gallagher for Lovegrove Turf Services		25.60
		<b>Shire Of Trayning</b>		
EFT5426		Doctor House Rent 28/06/2020-01/08/2020		960.00
		<b>Signs Plus</b>		
EFT5427		Name Badge- Jennie Herrington		20.10
		<b>Wallis Computer Solution</b>		
EFT5428		New Keyboard and Mouse Combo x2		423.50

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name Invoice Description</b>	<b>INV Amount</b>	<b>Amount</b>
		<b>Avon Waste</b>		
EFT5429		Rubbish Service 07/2020		4,778.60
		<b>Sippes Mukinbudin</b>		
EFT5430		Depot Maintenance-Rapid Cement 20K x60		1,947.75
		<b>Nutrien Ag Solutions</b>		
EFT5431		X3 Water Tanks, Fittings and Termiticide		12,471.25
		<b>Absolutely All Electrical</b>		
EFT5432		Replace Sensor Light at Cafe		510.49
		<b>Avon Concrete</b>		
EFT5433		2nd Stage V Drain Stabilization & Culvert Replacement		22,926.20
		<b>Bf &amp; Jd Atkins</b>		
EFT5434		Contract Loader Hire- Pushing Gravel at Ken Briley Pit		5,247.00
		<b>Bob Waddell &amp; Associates Pty Ltd</b>		
EFT5435		Assistance provided by Tara with Rates EOY process		2,145.00
		<b>Bunnings Trade</b>		
EFT5436		Misc Workshop Tools Purchased		2,089.09
		<b>Comfort Style Furniture Merredin</b>		
EFT5437		New Double Bed, Topper + Delivery for Caravan Park house		1,400.00
		<b>Fulton Hogan Industries Pty Ltd</b>		
EFT5438		500L of Emulsion to Patch Roads		748.00
		<b>Jr &amp; A Hodges</b>		
EFT5439		Tourist Hut & Gym Cleaning 06th /27th /30th July		198.00
		<b>Mukinbudin Community Resource Centre</b>		
EFT5440		Farewell Gift -T pillage		50.00
		<b>Mukinbudin Trading Post</b>		
EFT5441		Misc Admin Purchases July 2020		57.91
		<b>Palm Plumbing</b>		
EFT5442		Backflow test on Standpipes		1,283.70
		<b>Sippes Mukinbudin</b>		
EFT5443		Clothes lines at 4 Earl Drive/ 12 Gimlett/ Childcare		1,014.25
		<b>Synergy</b>		
EFT5444		De-activation of Power Supply		539.92
		<b>The Australian Local Government Job Directory</b>		
EFT5445		Advertising : Manager of Works & Services		247.50
		<b>Wongan Trees</b>		
EFT5446		Assorted Native Seedlings		6,610.21
		<b>Peter Gallagher</b>		
EFT5447		Reimbursment for P Gallagher		675.00
		<b>Bendigo Bank Mastercard</b>		
EFT5448		July 2020 Mastercard Payments		3,060.36
		<b>Absolutely All Electrical</b>		
EFT5449		Replaced Heating Element at 4 Salmon Gum Ally		198.58
		<b>Hutton &amp; Northey</b>		
EFT5450		Repair of Vibe Roller Drum Mounts		3,049.67
		<b>Iga Mukinbudin</b>		
EFT5451		IGA Monthly Account July 2020		344.50
		<b>Jay Taylor Red Dirt Farms</b>		
EFT5452		1st Instalment of Fencing allowance		5,445.00
		<b>Officeworks</b>		
EFT5453		Misc Admin Purchases		124.28
		<b>Planwest (wa) Pty Ltd</b>		
EFT5454		Planning Services & General Advice		544.50

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		<b>Q C Ultimate Clean</b>		
EFT5455		Carpet Cleaning 12/24 Maddock St		420.75
		<b>Rvj Resources</b>		
EFT5456		Monthly Mechanical tasks July 2020		130.24
		<b>Sippes Mukinbudin</b>		
EFT5457		Milwalkee & Makita tools		2,510.25
		<b>Sunny Signs (Octet Finance Pty Ltd)</b>		
EFT5458		Reflective House Numbers		157.74
		<b>Timinta Holdings Pty Ltd</b>		
EFT5459		Ogilvie Rd Trench Digging		188.98
		<b>Vernon Contracting</b>		
EFT5460		Plant Operating 01.07.20 04/08-07/08/2020		1,911.80
		<b>Walga</b>		
EFT5461		Short Course for L Sellenger		578.00
		<b>Westrac Pty Ltd</b>		
EFT5462		Ground Edging Tool		1,389.30
		<b>Wheatbelt Liquid Waste</b>		
EFT5463		Clean out of Portaloo		418.00
		<b>Wheatbelt Uniforms, Signs &amp; Safety</b>		
EFT5464		Embroidery of x3 Logo on Small Towles		781.00
		<b>Water Corporation</b>		
31831		Water Account 25/05-24/07/2020 residential		10,828.22
		<b>Water Corporation</b>		
31832		Water Service charges- Strugnell St Standpipe		296.06
		<b>Telstra</b>		
31833		August 20 Directory Charges		94.18
		<b>Water Corporation</b>		
31834		Water Usage for 9 White St		27.41
		<b>Wheatbelt Agcare</b>		
31835		Annual Contribution to Rural Family Counselling Service for 20/21 FY		550.00
		<b>Ioof</b>		
DD7185.1		Superannuation contributions		199.93
		<b>Wa Super</b>		
DD7185.2		Superannuation contributions		4,579.20
		<b>Mlc Superannuation Fund Mlc Navigator Retirement Plan</b>		
DD7185.3		Superannuation contributions		410.34
		<b>Asgard Infinity Ewarp Super</b>		
DD7185.4		Superannuation contributions		1,026.31
		<b>DI Sellenger Superfund</b>		
DD7185.5		Superannuation contributions		1,027.16
		<b>Mtaa Super</b>		
DD7185.6		Superannuation contributions		61.96
		<b>Australian Super</b>		
DD7185.7		Superannuation contributions		216.85
		<b>Prime Super</b>		
DD7185.8		Superannuation contributions		285.38
		<b>Rest Industry Super</b>		
DD7185.9		Superannuation contributions		195.37
		<b>Wa Treasury Corporation</b>		
DD7189.1		Principal & Interest on Loan 109 - CRC		13,017.26
		<b>Ioof</b>		
DD7224.1		Superannuation contributions		199.93

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name Invoice Description</b>	<b>INV Amount</b>	<b>Amount</b>
		<b>Rest Industry Super</b>		
DD7224.2		Superannuation contributions		198.82
		<b>Wa Super</b>		
DD7224.3		Superannuation contributions		4,487.82
		<b>Mlc Superannuation Fund Mlc Navigator Retirement Plan</b>		
DD7224.4		Superannuation contributions		449.64
		<b>Asgard Infinity Ewarp Super</b>		
DD7224.5		Superannuation contributions		410.53
		<b>DI Sellenger Superfund</b>		
DD7224.6		Superannuation contributions		1,027.16
		<b>Mtaa Super</b>		
DD7224.7		Superannuation contributions		77.45
		<b>Host Plus</b>		
DD7224.8		Superannuation contributions		63.89
		<b>Australian Super</b>		
DD7224.9		Superannuation contributions		218.21
		<b>Wa Treasury Corporation</b>		
DD7267.1		Principal & Interest on Loan 122 - Multi Roller		30,649.70
		<b>Prime Super</b>		
DD7224.10		Superannuation contributions		295.48

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
1	Muni Bank - 633-000 116456799	<b>383,489.63</b>
<b>TOTAL</b>		<b>383,489.63</b>

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		<b>Bond Administrator</b>		
DD7191.1		PAYMENT OF BOND FOR UNIT 3/42 M LEACH		560.00
		<b>Department Of Transport</b>		
DD7193.1		PAYMENT OF LICENSING FEES COLLECTED 0308		638.40
		<b>Department Of Transport</b>		
DD7195.1		PAYMENT OF LICENSING FEES COLLECTED 0408		673.75
		<b>Department Of Transport</b>		
DD7204.1		PAYMENT OF LICENSING FEES COLLECTED 0608		943.35
		<b>Department Of Transport</b>		
DD7206.1		PAYMENT OF LICENSING FEES COLLECTED 0708		158.95
		<b>Department Of Transport</b>		
DD7208.1		PAYMENT OF LICENSING FEES COLLECTED 1008		992.50
		<b>Department Of Transport</b>		
DD7210.1		PAYMENT OF LICENSING FEES COLLECTED 1108		3,400.00
		<b>Department Of Transport</b>		
DD7212.1		PAYMENT OF LICENSING FEES COLLECTED 1208		79.25
		<b>Department Of Transport</b>		
DD7214.1		PAYMENT OF LICENSING FEES COLLECTED 05/8		4,670.90
		<b>Department Of Transport</b>		
DD7219.1		PAYMENT OF LICENSING FEES COLLECTED 1308		1,005.95
		<b>Department Of Transport</b>		
DD7221.1		PAYMENT OF LICENSING FEES COLLECTED 1408		1,076.30
		<b>Department Of Transport</b>		
DD7237.1		PAYMENT OF LICENSING FEES COLLECTED 1708		2,552.40
		<b>Department Of Transport</b>		
DD7240.1		PAYMENT OF LICENSING FEES COLLECTED 2608		562.35
		<b>Department Of Transport</b>		
DD7242.1		PAYMENT OF LICENSING FEES COLLECTED 19/8		394.90
		<b>Department Of Transport</b>		
DD7244.1		PAYMENT OF LICENSING FEES COLLECTED 2008		3,824.95
		<b>Department Of Transport</b>		
DD7246.1		PAYMENT OF LICENSING FEES COLLECTED 2108		1,326.00
		<b>Department Of Transport</b>		
DD7255.1		PAYMENT OF LICENSING FEES COLLECTED 2408		514.35
		<b>Department Of Transport</b>		
DD7257.1		PAYMENT OF LICENSING FEES COLLECTED 2508		149.50
		<b>Department Of Transport</b>		
DD7264.1		PAYMENT OF LICENSING FEES COLLECTED 2608		975.30
		<b>Department Of Transport</b>		
DD7266.1		PAYMENT OF LICENSING FEES COLLECTED 2708		7,571.25


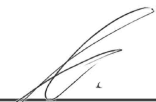
REPORT TOTALS

Bank Code	Bank Name	TOTAL
2	Restricted Muni - Trust Bank - 633-000 116457	32,070.35
<b>TOTAL</b>		<b>32,070.35</b>

009669



SHIRE OF MUKINBUDIN  
PO BOX 67  
MUKINBUDIN WA 6479

Certified Received In Good Order	
Certified Computations & Extensions Correct	
Authorised for Payment	

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for the better

Introducing our new logo



### Your details at a glance

BSB number	633-000
Account number	693723967
Customer number	11762408/M201
Account title	SHIRE OF MUKINBUDIN SHIRE OF MUKINBUDIN

### Account summary

Statement period	1 Aug 2020 - 31 Aug 2020
Statement number	138
Opening balance on 1 Aug 2020	\$3,060.36
Payments & credits	\$3,060.36
Withdrawals & debits	\$1,963.39
Interest charges & fees	\$400
<b>Closing Balance on 31 Aug 2020</b>	<b>\$1,967.39</b>

### Account details

Credit limit	\$5,000.00
Available credit	\$3,032.61
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

### Payment details

Minimum payment required	\$59.02
<b>Payment due</b>	<b>14 Sep 2020</b>

### Any questions?

Contact Tara Chambers at 29 Shadbolt St,  
Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO**  
(1300 236 344).

### Business Credit Card

**Minimum Payment Warning.** If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment

You will pay off the Closing Balance shown on this statement in about **11 years and 7 months**

And you will pay an estimated total of interest charges of **\$1,130.12**

If you make no additional charges using this card and each month you pay **\$94.45**

You will pay off the Closing Balance shown on this statement in about **2 years**

And you will pay an estimated total of interest charges of **\$299.41, a saving of \$830.71**

### Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1300 652 146.

## Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
<b>Opening balance</b>				<b>\$3,060.36</b>
5 Aug 20	THE GOOD GUYS WE,ESS ENDON FIEL AUS RETAIL PURCHASE 04/08 CARD NUMBER 552638XXXXXXX149 1	BO037-257-3700 1,598.00 BO045 -257-3700		4,658.36
11 Aug 20	AUSSIE BROADBAND PTY L,MORWELL AUS RETAIL PURCHASE 10/08 CARD NUMBER 552638XXXXXXX149 1	79.00 BO370-303-3750		4,737.36
14 Aug 20	PERIODIC TFR 00117624081201 000000000000		3,060.36	1,677.00
15 Aug 20	MessageMedia, Melbou rne AUS RETAIL PURCHASE 13/08 CARD NUMBER 552638XXXXXXX149 1	108.90 121405180.3108		1,785.90
25 Aug 20	FACEBK *VVS82W67S2, fb.me/ads AUS RETAIL PURCHASE-INTERNATIONAL 23/08 CARD NUMBER 552638XXXXXXX149 1	176.00 121302020.3108		1,961.90
28 Aug 20	APPLE.COM/BILL, SYDN EY AUS RETAIL PURCHASE 27/08 CARD NUMBER 552638XXXXXXX149 1	1.49 BO350-257-3700		1,963.39
30 Aug 20	CARD FEE 1 @ \$4.00	4.00 120303010.3705		1,967.39
<b>Transaction totals / Closing balance</b>		<b>\$1,967.39</b>	<b>\$3,060.36</b>	<b>\$1,967.39</b>

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED  
FOR YOUR ACCOUNT.

Date Paid \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Amount \$ \_\_\_\_\_

## Business Credit Card - Payment options



**Pay in person:** Visit any **Bendigo Bank** branch to make your payment.



**Internet banking:** Pay your credit card using ebanking 24 hours a day, 7 days a week.  
[www.bendigobank.com.au](http://www.bendigobank.com.au)



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



**Pay by post:** Mail this slip with your cheque to -  
**PO Box 480  
Bendigo VIC 3552.**  
If paying by cheque please complete the details below.



**Bill code:** 342949  
**Ref:** 693723967

**Bank@Post™** Pay at any Post Office by  
Agency Banking **Bank@Post™** using your credit card.

## Business Credit Card

<b>BSB number</b>	633-000
<b>Account number</b>	693723967
<b>Customer name</b>	SHIRE OF MUKINBUDIN
<b>Minimum payment required</b>	\$59.02
<b>Closing Balance on 31 Aug 2020</b>	\$1,967.39
<b>Payment due</b>	14 Sep 2020
<b>Date</b>	
<b>Payment amount</b>	

Drawer	Chq No	BSB	Account No	\$	¢



We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.


Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit [bendigobank.com.au/mycard](https://bendigobank.com.au/mycard) for all card related information. Business customers visit [/mybusinesscard](https://bendigobank.com.au/mybusinesscard).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

### Card Security

For information on how to securely use your card and account please visit [bendigobank.com.au/mycard](https://bendigobank.com.au/mycard) for all card related information. Business customers visit [/mybusinesscard](https://bendigobank.com.au/mybusinesscard).

Find out more about our new look at  
[bendigobank.com.au](https://bendigobank.com.au)

009669  
  
 SHIRE OF MUKINBUDIN  
 PO BOX 67  
 MUKINBUDIN WA 6479

### Card summary

**Account number** 693723967  
**Card number** 552638XXXXXX149  
**Customer number** 11762408/M201  
**Statement period** 01/08/2020 to 31/08/2020  
**Statement number** 138 (page 4 of 4)

### Any questions?

Contact Tara Chambers at 29 Shadbolt St, Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO** (1300 236 344).

### Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments
5 Aug 20	THE GOOD GUYS WE,ESS ENDON FIEL AUS	1,598.00	
11 Aug 20	AUSSIE BROADBAND PTY L,MORWELL AUS	79.00	
15 Aug 20	MessageMedia, Melbou rne AUS	108.90	
25 Aug 20	FACEBK *VVS82W67S2, fb.me/ads AUS	176.00	
28 Aug 20	APPLE.COM/BILL, SYDN EY AUS	1.49	
<b>TOTALS</b>		<b>\$1,963.39</b>	<b>\$0.00</b>

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit [bendigobank.com.au/mycard](https://bendigobank.com.au/mycard) for all card related information. Business customers visit [mybusinesscard](https://bendigobank.com.au/mybusinesscard).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

Mastercard Summary		
Aug-20		
Date	Transaction Description	Amount
5/08/2020	Dish Washer for 15 Maddock St & 12 Salmon Gum Ally	\$ 1,598.00
11/08/2020	Aussie Broadband-Caravan Park Internet	\$ 79.00
15/08/2020	Message Media- Shire Alert Text Message	\$ 108.90
25/08/2020	Facebook Advertisement - Caravan Park Promotion	\$ 176.00
28/08/2020	iTunes Storage Fee	\$ 1.49
30/08/2020	Credit Card Fee	\$ 4.00

Total	\$ 1,967.39
Includes GST of	195.42

**General Ledger Detail Trial Balance**

Options : Year 20/21, From Month 02, To Month 02, By Responsible Officer (CP EX Caravan Park Figures Expense Figures)

RespOff	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
CP EX	121302040	Caravan Park General Maintenance/Operations	6,633.60	4,710.43	11,344.03
CP EX	121302060	Barrack Cabins Building Operations	103.50	0.00	103.50
CP EX	121302100	Park Units (Self Contained) Building Operations	177.00	0.00	177.00
CP EX	121302110	Park Units (Self Contained) Building Maintenance	101.18	0.00	101.18
CP EX	121302140	Caravan Park Salaries	6,225.57	6,482.22	12,707.79
CP EX	121302150	Caravan Park Superannuation	541.40	644.75	1,186.15
CP EX	121302160	Caravan Park Manager Allowances	330.00	340.00	670.00
CP EX	121302200	Caravan Park Workers Compensation	953.68	0.00	953.68
CP EX	121302280	Short Stay Housing Expenses - Tour & Area Promotion	2,088.84	0.00	2,088.84
Total	CP EX		<u>17,154.77</u>	<u>12,177.40</u>	<u>29,332.17</u>
Total for division	GEN		<u>17,154.77</u>	<u>12,177.40</u>	<u>29,332.17</u>
Grand Total			<u>17,154.77</u>	<u>12,177.40</u>	<u>29,332.17</u>

**General Ledger Detail Trial Balance**

Options : Year 20/21, From Month 02, To Month 02, By Responsible Officer (CP Caravan Park Report Income Figures)

RespOff	Account	Description	Opening Bal	Movement	Balance
Division	GEN				
CP	130901110	Income - 25 Cruickshank Road	-2,835.00	-1,800.00	-4,635.00
CP	130901160	Income - 8 Lansdell Street	-2,181.82	-1,090.90	-3,272.72
CP	131302000	Caravan Park Fees - Op Inc - Tourism & Area Promotion	-4,046.41	-8,145.57	-12,191.98
CP	131302010	Caravan Park Coin Op Wash Mach Income	0.00	-453.64	-453.64
CP	131302020	Barracks Cabins Fees - Op Inc - Tourism & Area Promotion	-1,715.94	-1,442.75	-3,158.69
CP	131302030	Park Unit (Self Contained) Fees - Op Inc - Tourisn & Area Promotion	-3,687.25	-8,541.79	-12,229.04
Total	CP		-14,466.42	-21,474.65	-35,941.07
Total for division	GEN		-14,466.42	-21,474.65	-35,941.07
Grand Total			-14,466.42	-21,474.65	-35,941.07

<b>8.2.2 Monthly Statement of Financial Activity Report – 31 August 2020</b>	
Location:	Mukinbudin
File Ref:	ADM 005
Applicant:	Edward Nind – Finance Manager
Date:	16 September 2020
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger – Chief Executive Officer
Author:	Edward Nind – Finance Manager
Voting Requirements	Simple Majority
Documents Attached	Statement of Financial Activity – For the Period Ended 31 August 2020 (22 Pages) Schedules 2 to 14 for the period 1 July 2020 to 31 August 2020 (85 Pages)
Documents Tabled	Nil

***If a Councillor has any questions regarding the enclosed finance report, please discuss these queries with the Finance Manager so that a researched answer may be provided for you.***

### **Summary**

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management Regulations 1996)*.

Monthly Statement of Financial Activity for the period ending 31 August 2020 are attached for Councillor Information, and consisting of;

Statement of Financial Activity

1. Acquisition of Assets
  2. Disposal of Assets
  3. Information on Borrowings
  4. Reserves
  5. Net Current Assets
  6. Rating Information
  7. Restricted Municipal and Trust Funds
  8. Operating Statement
  9. Statement of Financial Position
  10. Financial Ratios
  11. Grants Report
  12. Bank Balances & Investment Information
- Schedules 2 - 14 attached

### **Background Information**

The new Australian Accounting Standards have been applied to this report. The most noticeable change is that conditional income is only recognised as income when the grant purpose/conditions are met. As a result appropriate income, such as the NRM Environmental Grant, is now income as there has been some expenditure in 2020-2021.

Current unspent grants are now identified in Note 5. "Net Current Assets " in the Statement of Financial Activity.

### **Officer Comment**

The "Budget" is based on a surplus carried forward of \$702,248 using end of year figures at the time of estimating.

The "Actual" brought forward surplus from 2019/2020 at 31 August 2020 was \$670,434, a reduction of \$31,814. This is not the final audited figure and will continue to change due to end of year accounting adjustments.

The new accounting standards have been applied to recognise unspent grants as liabilities and Right of Use (ROU) asset lease liabilities.

On 27 May 2020 \$874,550 as an advance payment of the 2020/2021 Financial Assistance Grants was received. The General Purpose Funding component was \$564,148 and Roads component was \$310,402.

The inclusion of these advance grants the in the Actual figure shows 30 June 2020 result of \$670,434. Adjusting this figure by subtracting the advance grants shows an adjusted end of year result of a deficit of approximately \$204K. These figures are not final as there are still many end of year accounting adjustments to be completed.

However, there was still approximately \$351K of specific grant income payable for completed work at 30 June 2020. If these grants had been received by 30 June 2020 the adjusted end of year position would be a surplus of approximately \$147K.

The approximate value of the capital expenditure grants and contributions for which the required expenditure had been completed at 30 June 2020 is summarised below:

- \$ 49K Roads to Recovery Grant
- \$218K Boodie Rats new Child Care Centre in White St Building Better Regions Fund Department of Infrastructure grant.
- \$ 84K Bonnie Rock Fire Brigade Buildings DFES capital grant.

At 31 August 2020 the end of month position is a surplus of \$ 1,616,507 as rates were raised in August 2020.

At 31 August 2020 there was approximately \$87K of specific grant income payable that was outstanding at 30 June 2020, this all relates to the Boodie Rats new Child Care Centre in White St Building Better Regions Fund Department of Infrastructure grant.



**Strategic & Social Implications**

N/A

**Consultation**

N/A

**Statutory Environment**

General Financial Management of Council, Council 2019/20 Budget, *Local Government (Financial Management) Regulations 1996*, r34, *Local Government Act 1995*, section 6.4.

**Policy Implications**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council.

Council adopted a policy on 18 August 2020 that the material variation be set at \$10,000 and 10%. Adoption of the same material variation is pending.

**Financial Implications**

There is no direct financial implication in relation to this matter.

**OFFICER RECOMMENDATION / COUNCIL DECISION****Council Decision Number – 04 09 20****Moved: Cr Seaby****Seconded: Cr Bent****That Council:**

**Adopt the Monthly Financial Report for the period ending 31 August 2020 and note any material variances greater than \$10,000 and 10%.**

**Carried 7 / 0**



# SHIRE OF MUKINBUDIN

## SCHEDULES

**FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020**

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**SHIRE OF MUKINBUDIN**  
**SCHEDULE 02 - GENERAL FUND SUMMARY**  
**Financial Statement for Period Ended**  
**31 August 2020**

<b>MUNICIPAL FUND</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>	
		<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$
<b><u>OPERATING</u></b>									
General Purpose Funding	03	2,080,878.00	109,135.00	2,080,878.00	109,135.00	204,583.00	17,638.00	1,424,945.70	19,750.93
Governance	04	0.00	415,058.00	0.00	415,058.00	0.00	78,576.00	0.00	60,702.41
Law, Order, Public Safety	05	127,771.00	101,790.00	127,771.00	101,790.00	762.00	23,649.00	90,795.19	14,610.68
Health	07	75,210.00	128,987.00	75,210.00	128,987.00	11,236.00	20,790.00	4,165.90	13,522.58
Education & Welfare	08	226,458.00	99,386.00	226,458.00	99,386.00	1,160.00	23,907.00	131,707.27	31,310.43
Housing	09	265,593.00	315,879.00	265,593.00	315,879.00	44,246.00	60,489.00	31,675.65	57,102.04
Community Amenities	10	128,221.00	302,658.00	128,221.00	302,658.00	10,762.00	61,996.00	29,326.56	50,603.64
Recreation & Culture	11	394,031.00	758,540.00	394,031.00	758,540.00	1,254.00	133,976.00	13,071.67	92,366.05
Transport	12	1,738,623.00	1,878,044.00	1,738,623.00	1,878,044.00	134,941.00	308,106.00	207,950.70	74,259.24
Economic Services	13	245,353.00	381,561.00	245,353.00	381,561.00	42,298.00	63,377.00	45,710.51	60,135.98
Other Property & Services	14	57,241.00	63,739.00	57,241.00	63,739.00	9,524.00	81,077.00	20,386.16	54,316.22
<b>TOTAL - OPERATING</b>		<b>5,339,379.00</b>	<b>4,554,777.00</b>	<b>5,339,379.00</b>	<b>4,554,777.00</b>	<b>460,766.00</b>	<b>873,581.00</b>	<b>1,999,735.31</b>	<b>528,680.20</b>
<b><u>CAPITAL</u></b>									
General Purpose Funding	03	0.00	3,500.00	0.00	3,500.00	0.00	0.00	0.00	0.88
Law, Order, Public Safety	05	0.00	17,692.00	0.00	17,692.00	0.00	11,676.00	0.00	6,715.92
Health	07	40,910.00	81,820.00	40,910.00	81,820.00	0.00	0.00	0.00	0.00
Education & Welfare	08	0.00	143,222.00	0.00	143,222.00	0.00	85,640.00	0.00	56,241.14
Housing	09	0.00	153,652.00	0.00	153,652.00	0.00	56,172.00	0.00	41,400.32
Community Amenities	10	0.00	13,000.00	0.00	13,000.00	0.00	0.00	0.00	0.00
Recreation & Culture	11	0.00	466,887.00	0.00	466,887.00	0.00	8,843.00	0.00	8,760.94
Transport	12	124,500.00	2,294,365.00	124,500.00	2,294,365.00	0.00	103,099.00	0.00	126,763.99
Economic Services	13	120,000.00	157,433.00	120,000.00	157,433.00	0.00	0.00	0.00	(7,470.00)
Other Property & Services	14	193,973.00	284,142.00	193,973.00	284,142.00	58,410.00	99,182.00	0.00	33,160.99
<b>TOTAL - CAPITAL</b>		<b>479,383.00</b>	<b>3,615,713.00</b>	<b>479,383.00</b>	<b>3,615,713.00</b>	<b>58,410.00</b>	<b>364,612.00</b>	<b>0.00</b>	<b>265,574.18</b>
		<b>5,818,762.00</b>	<b>8,170,490.00</b>	<b>5,818,762.00</b>	<b>8,170,490.00</b>	<b>519,176.00</b>	<b>1,238,193.00</b>	<b>1,999,735.31</b>	<b>794,254.38</b>
Less Depreciation Written Back			(1,657,180.00)		(1,657,180.00)		(276,176.00)		0.00
Less Profit/Loss Written Back		(10,500.00)	(2,800.00)	(10,500.00)	(2,800.00)	0.00	0.00	0.00	0.00
<b>TOTAL REVENUE &amp; EXPENDITURE</b>		<b>5,808,262.00</b>	<b>6,510,510.00</b>	<b>5,808,262.00</b>	<b>6,510,510.00</b>	<b>519,176.00</b>	<b>962,017.00</b>	<b>1,999,735.31</b>	<b>794,254.38</b>
Surplus/Deficit July 1st B/Fwd		702,248.00		702,248.00		702,248.00		670,434.51	
		<b>6,510,510.00</b>	<b>6,510,510.00</b>	<b>6,510,510.00</b>	<b>6,510,510.00</b>	<b>1,221,424.00</b>	<b>962,017.00</b>	<b>2,670,169.82</b>	<b>794,254.38</b>
Surplus/(Deficit) C/Fwd			0.00		0.00		259,407.00		1,875,915.44
		<b>6,510,510.00</b>	<b>6,510,510.00</b>	<b>6,510,510.00</b>	<b>6,510,510.00</b>	<b>1,221,424.00</b>	<b>1,221,424.00</b>	<b>2,670,169.82</b>	<b>2,670,169.82</b>

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 03 - GENERAL PURPOSE FUNDING**  
**Financial Statement for Period Ended**  
**31 August 2020**

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									▼ Timing - The YTD Budget expected rates to be raised in September, they were reised in August. Advance Financial Assistance Grants for 2020-2021 were received in 2019-2020, \$564,148 for General Purpose Funding and \$310,402 for Roads.
Rate Revenue and Administration		85,333.00		85,333.00		13,676.00		15,598.01	
General Purpose Funding		2,349.00		2,349.00		390.00		430.77	
Investment Activity		12,047.00		12,047.00		2,006.00		1,998.22	
Other General Purpose Funding		9,406.00		9,406.00		1,566.00		1,723.93	
<b><u>OPERATING REVENUE</u></b>									
Rate Revenue and Administration	1,256,348.00		1,256,348.00		604.00		1,224,356.00		
General Purpose Funding	798,730.00		798,730.00		199,681.00		199,682.50		
Investment Activity	25,800.00		25,800.00		4,298.00		907.20		
Other General Purpose Funding	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL OPERATING</b>	<b>2,080,878.00</b>	<b>109,135.00</b>	<b>2,080,878.00</b>	<b>109,135.00</b>	<b>204,583.00</b>	<b>17,638.00</b>	<b>1,424,945.70</b>	<b>19,750.93</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Rate Revenue and Administration		0.00		0.00		0.00		0.00	
General Purpose Funding		0.00		0.00		0.00		0.00	
Investment Activity		3,500.00		3,500.00		0.00		0.88	
Other General Purpose Funding		0.00		0.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>									
Rate Revenue and Administration	0.00		0.00		0.00		0.00		
General Purpose Funding	0.00		0.00		0.00		0.00		
Investment Activity	0.00		0.00		0.00		0.00		
Other General Purpose Funding	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>3,500.00</b>	<b>0.00</b>	<b>3,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.88</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>2,080,878.00</b>	<b>112,635.00</b>	<b>2,080,878.00</b>	<b>112,635.00</b>	<b>204,583.00</b>	<b>17,638.00</b>	<b>1,424,945.70</b>	<b>19,751.81</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 03 - GENERAL PURPOSE FUNDING**  
**Financial Statement for Period Ended**  
**31 August 2020**

RATE REVENUE AND ADMINISTRATION		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2030100	Rates Incentive Scheme		250.00		250.00		0.00		0.00	- Rates Incentive Prize
2030101	Valuation Expenses		6,300.00		6,300.00		1,050.00		359.11	GRV Valuations 5 yearly next due 2022/23 \$ 0, Rural UV Gen Valuation \$4730. Other valuations and land title information, Interim Valuations-change to property description and Mining Tenements.
2030102	Legal Expenses - Op Exp - Rates		7,500.00		7,500.00		1,250.00		1,272.51	Costs of legal action taken and legal advice relating to rates.
2030103	Title/Company Searches		500.00		500.00		82.00		0.00	Real Estate and settlement Agent search fees , Property Inquiry Fee, Building Cert and rate inquiry
2030105	Rates Printing and Stationery - Op Exp - Rates		1,300.00		1,300.00		216.00		0.00	- Rates info circulars printing' Rates instalment notices printing (inc upgrade of Synergy Template) and Printed & Plain Envelopes
2030106	Rates Debtor Doubtful Debts Expense		500.00		500.00		0.00		0.00	- Rates Debtor Doubtful Debts Expense provisions - Mining Tenements
2030107	Rates Debtors Written Off		2,500.00		2,500.00		0.00		40.90	- Rates Debtor Doubtful Debts Expense Wrierooffs - Mining Tenements
2030109	Rates Consultants and Other Expenses Relating To Rates		19,500.00		19,500.00		3,248.00		5,310.00	Contact Rates Officer and other expenses relating to Rates not elsewhere classified. Typically refund of overpayments.
2030199	Administration Allocated		46,983.00		46,983.00		7,830.00		8,615.49	- Allocation of 5% of Administration costs.
<b>OPERATING REVENUE</b>										
3030101	Rates Levied - GRV Residential	206,655.00		206,655.00		0.00		206,654.52		▼ - Shire GRV Residential and Vacant land - Rate in \$ applied 0.184236.
3030110	Rates Levied - UV Rural	983,106.00		983,106.00		0.00		982,341.52		▼ - Agricultural UV - Rate - . Rate in \$ applied 0.022174.
3030112	Rates Levied - UV Mining Tenement	0.00		0.00		0.00		2,750.00		
3030120	Rates Levied - GRV Minimum Residential	11,000.00		11,000.00		0.00		11,000.00		▼ - 18 Properties GRV Residential and 7 Properties GRV Vacant land @ \$440 minimum. Note: Increase in total Revenue 4%
3030130	Rates Levied - UV Minimum Rural	17,600.00		17,600.00		0.00		17,600.00		▼ - 32 Properties @ \$550 minimum
3030132	Rates Levied - UV Minimum Mining Tenement	2,750.00		2,750.00		0.00		0.00		- 5 Properties @ \$550 minimum
3030135	Interim Rates Levied - GRV/UV	2,000.00		2,000.00		332.00		3,116.50		- Provision for Interim Rates
3030136	Back Rates Levied - GRV/UV	500.00		500.00		82.00		(469.81)		- Provision for back rates expected.
3030137	Ex-Gratia Rates (CBH, etc.)	17,867.00		17,867.00		0.00		0.00		- Ex Gratia payment by CBH in lieu of rates. for is tonnes, Annual Contribution calculated on total tonnage permanent and CLS grain storage facilities within the Shire. Estimated increase of 0% at 0.0632316 per Ton. (Shire of Mukinbudin Deed of Agreement with CBH annual contribution calculated by multiplying the agreed tonnage by the Commercial rate in the dollar as levied by Council)
3030140	Movement in Excess Rates	0.00		0.00		0.00		0.00		
3030150	Penalty Interest Raised on Rates	5,000.00		5,000.00		0.00		597.36		- Interest payable after 35 days on unpaid rates @ 8% pa calculated daily
3030151	Instalment Interest Received	2,500.00		2,500.00		0.00		0.00		- Instalment plan Interest rate 5.5% p.a levied at first pmt, deferred pensioners excluded
3030152	Rates Instalment Admin Fee Received	2,220.00		2,220.00		0.00		0.00		- Admin Fee set at \$15 each instalment excl first instalment as per sch fees and charges.
3030154	Rate Account Enquiry Charges	900.00		900.00		150.00		90.91		Instalment charges 148 instalments @ \$15.00 per instalment payment.
3030155	Reimbursement of Debt Collection Costs (Inc GST)	150.00		150.00		24.00		0.00		- Rate Account Enquiry Charges as per Fees and Charges
3030158	Legal Fees - Outstanding Rates - Op Inc	4,000.00		4,000.00		0.00		675.00		- Reimbursement of other debt Collection costs
3030160	Other Income Relating To Rates	100.00		100.00		16.00		0.00		- Legal costs of rate recovery action, recovered from Ratepayer, expenses in acct 2030102.
<b>SUB-TOTAL OPERATING</b>		<b>1,256,348.00</b>	<b>85,333.00</b>	<b>1,256,348.00</b>	<b>85,333.00</b>	<b>604.00</b>	<b>13,676.00</b>	<b>1,224,356.00</b>	<b>15,598.01</b>	Excluding Kevin Manuel Land Transfer.
<b>TOTAL - RATE REVENUE AND ADMINISTRATION</b>		<b>1,256,348.00</b>	<b>85,333.00</b>	<b>1,256,348.00</b>	<b>85,333.00</b>	<b>604.00</b>	<b>13,676.00</b>	<b>1,224,356.00</b>	<b>15,598.01</b>	- Reimbursement of other rate related costs

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 03 - GENERAL PURPOSE FUNDING**  
**Financial Statement for Period Ended**  
**31 August 2020**

<b>GENERAL PURPOSE FUNDING</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										- Allocation of 0.25% of Administration costs.  - Annual General Purpose Grants from WA Local Government Grants Commission being the Federal Grants Equalisation/General Purpose Grant. of \$1,128,296. Less 1st early payment of the total grant received June 2020 of \$564,148. Paid August, November, February and May each year. - Road Component Grants, WA Local Government Grants Commission 4 x Quarters of \$620,804 Less 1st payment received June 2020 of \$310,402. Paid August, November, February and May each year.
2030299	Administration Allocated		2,349.00		2,349.00		390.00		430.77	
<b><u>OPERATING REVENUE</u></b>										
3030200	Financial Assistance Grant - General	555,507.00		555,507.00		138,876.00		138,876.75		
3030201	Federal Assistance Grant - Roads Component	243,223.00		243,223.00		60,805.00		60,805.75		
<b>SUB-TOTAL OPERATING</b>		<b>798,730.00</b>	<b>2,349.00</b>	<b>798,730.00</b>	<b>2,349.00</b>	<b>199,681.00</b>	<b>390.00</b>	<b>199,682.50</b>	<b>430.77</b>	
<b>TOTAL - GENERAL PURPOSE FUNDING</b>		<b>798,730.00</b>	<b>2,349.00</b>	<b>798,730.00</b>	<b>2,349.00</b>	<b>199,681.00</b>	<b>390.00</b>	<b>199,682.50</b>	<b>430.77</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 03 - GENERAL PURPOSE FUNDING**  
**Financial Statement for Period Ended**  
**31 August 2020**

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INVESTMENT ACTIVITY		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>										
2030300	Bank Fees and Charges (Inc GST) - Op Exp		4,000.00		4,000.00		666.00		615.20	- Bank Fees And Charges (Inc Gst)
2030301	Bank Fees and Charges (Exc GST)		1,000.00		1,000.00		166.00		90.69	- Bank Fees And Charges (Exc Gst)
2030399	Administration Allocated		7,047.00		7,047.00		1,174.00		1,292.33	- Allocation of 0.75% of Administration costs.
<b><u>OPERATING REVENUE</u></b>										
3030300	Interest Earned - Reserve Funds	12,500.00		12,500.00		2,082.00		3.10		- Interest earnings on Council Reserve Funds in at call accounts and term deposits.
3030301	Interest Earned - Municipal Funds	13,300.00		13,300.00		2,216.00		904.10		- Interest earnings on Council Municipal funds in at call accounts and term deposits, including the early grants payment. NB: does not include Interest on Reserve Accounts
<b>SUB-TOTAL OPERATING</b>		<b>25,800.00</b>	<b>12,047.00</b>	<b>25,800.00</b>	<b>12,047.00</b>	<b>4,298.00</b>	<b>2,006.00</b>	<b>907.20</b>	<b>1,998.22</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
4030354	Transfer To Building & Residential Land Reserve - Cap Exp		3,500.00		3,500.00		0.00		0.88	- Allocation of funds for future building works \$0 and Transfer to reserve of interest earned \$3500.
<b><u>CAPITAL REVENUE</u></b>										
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>3,500.00</b>	<b>0.00</b>	<b>3,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.88</b>	
<b>TOTAL - INVESTMENT ACTIVITY</b>		<b>25,800.00</b>	<b>15,547.00</b>	<b>25,800.00</b>	<b>15,547.00</b>	<b>4,298.00</b>	<b>2,006.00</b>	<b>907.20</b>	<b>1,999.10</b>	



**SHIRE OF MUKINBUDIN**  
**SCHEDULE 03 - GENERAL PURPOSE FUNDING**  
**Financial Statement for Period Ended**  
**31 August 2020**

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OTHER GENERAL PURPOSE FUNDING									
		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
Budget Text and Other Information									
<b>OPERATING EXPENDITURE</b>									
2030400	Rounding and Foreign & Other Invalid		10.00		10.00		0.00		0.83
	Currency Op Exp - Other GP Funding								
2030499	Administration Allocated		9,396.00		9,396.00		1,566.00		1,723.10
<b>OPERATING REVENUE</b>									
3030400	Un-identified Receipts (No GST) - Op Inc - O	0.00		0.00		0.00		0.00	
<b>SUB-TOTAL OPERATING</b>		<b>0.00</b>	<b>9,406.00</b>	<b>0.00</b>	<b>9,406.00</b>	<b>0.00</b>	<b>1,566.00</b>	<b>0.00</b>	<b>1,723.93</b>
<b>TOTAL - OTHER GENERAL PURPOSE FUNDING</b>		<b>0.00</b>	<b>9,406.00</b>	<b>0.00</b>	<b>9,406.00</b>	<b>0.00</b>	<b>1,566.00</b>	<b>0.00</b>	<b>1,723.93</b>

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 04 - GOVERNANCE**  
**Financial Statement for Period Ended**  
**31 August 2020**

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									The variation is caused by a posting error where Management Liability insurance was posted to Administration instead of Members.
Members of Council		292,673.00		292,673.00		66,482.00		52,779.19	
Other Governance		122,385.00		122,385.00		12,094.00		7,923.22	
<b><u>OPERATING REVENUE</u></b>									
Members of Council	0.00		0.00		0.00		0.00		
Other Governance	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL OPERATING</b>	<b>0.00</b>	<b>415,058.00</b>	<b>0.00</b>	<b>415,058.00</b>	<b>0.00</b>	<b>78,576.00</b>	<b>0.00</b>	<b>60,702.41</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Members of Council		0.00		0.00		0.00		0.00	
Other Governance		0.00		0.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>									
Members of Council	0.00		0.00		0.00		0.00		
Other Governance	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>0.00</b>	<b>415,058.00</b>	<b>0.00</b>	<b>415,058.00</b>	<b>0.00</b>	<b>78,576.00</b>	<b>0.00</b>	<b>60,702.41</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 04 - GOVERNANCE**  
**Financial Statement for Period Ended**  
**31 August 2020**

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MEMBERS OF COUNCIL		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2040100	Members Travelling		4,500.00		4,500.00		0.00		0.00	9 x Elected Members Travel reimbursement allowance as per Sec 30.6 LGO (WA) Interim Award 2011 based and SAT Reg31(1)(b) Presidential Annual Allowance in accordance with S5.98(5) Local Government Act 1995 Deputy Presidential Annual Allowance in accordance with S5.98(5) Local Government Act 1995. Annual Councillor Fee x 8 Crs. and President Sitting Fee. Information and Communications (ICT) Allowance. WALGA Councillor Training/Professional Development Subscription  - WALGA Assoc Membership Sub general levy \$7,325.86, WALGA Procurement Consultancy Service \$2,550, WALGA Council Connect (see 2140531), WALGA Employee Relations Subscription \$3,412.50, WALGA Tax Service \$1490, WALGA Governance Services \$320, WALGA Environmental Planning Services \$2,200, WALGA Banners in the Terrace costs of banner and paints \$0, WALGA Great Eastern Country Zone membership fees \$1750 and Rural Water Council membership fees Rural Health West Membership fees Aust Communication Authority lic Apra Music Our Community.com.au subscription totalling \$900 The variation is caused by a posting error where Management Liability insurance was posted to Administration instead of Members. - Personal Accident \$425, Public Liability 50% (other 50% in Sch 14 Admin O/H's) \$7,348 and Councillor & Officers management liability \$7,019. For Cyber Liability -- see Administration. - Other Minor Expenditure. - Replacement Digital Projector.  Includes Chambers allocation of electricity consumption.  - Donations to Community Groups as per Council Policy 2.3 Community Chest Grant Scheme. (See budget in Community Development account 2100910 for Community Development activities.) Software subscriptions MS 365 Bus Basic & EOA 9 lic - Shire of Mukinbudin NEWROC Fees for 2020/21 General Subs \$15,500, See account 2130202 for NEWTRAVEL Tourism Officer contribution. - Business Cases Project Work - Other Councillor expenses. Including binding of minutes - Depreciation charge ex Asset Register - Allocation of 17.2% of Administration costs.
2040102	Presidents Allowance		10,000.00		10,000.00		0.00		0.00	
2040103	Deputy Presidents Allowance		2,500.00		2,500.00		0.00		0.00	
2040104	Members Sitting Fees		32,301.00		32,301.00		0.00		0.00	
2040105	Communications Allowance		4,500.00		4,500.00		0.00		0.00	
2040106	Members Training		4,000.00		4,000.00		0.00		0.00	
2040107	Election Expenses - Op Exp - Members		0.00		0.00		0.00		0.00	
2040108	Subscriptions & Publications		20,500.00		20,500.00		20,500.00		17,298.36	
2040109	Members - Insurance - Op Exp		14,792.00		14,792.00		14,792.00		4,099.00	
2040110	Stationary, Badges and Other Items Members - Op Exp		500.00		500.00		82.00		18.27	
2040112	Minor Asset Purchases - Members- Op Exp		3,000.00		3,000.00		0.00		0.00	Includes Chambers allocation of electricity consumption.  - Donations to Community Groups as per Council Policy 2.3 Community Chest Grant Scheme. (See budget in Community Development account 2100910 for Community Development activities.) Software subscriptions MS 365 Bus Basic & EOA 9 lic - Shire of Mukinbudin NEWROC Fees for 2020/21 General Subs \$15,500, See account 2130202 for NEWTRAVEL Tourism Officer contribution. - Business Cases Project Work - Other Councillor expenses. Including binding of minutes - Depreciation charge ex Asset Register - Allocation of 17.2% of Administration costs.
2040113	Chambers Operating Expenses									
BO001	Chambers Operating Expenses		1,920.00		1,920.00		318.00		896.35	
2040114	Chambers Building Maintenance									
BM001	Chambers Building Maintenance		1,500.00		1,500.00		246.00		0.00	
2040115	Donations to Community Groups and Functions - Op Exp - M		10,000.00		10,000.00		1,666.00		0.00	
2040116	Software Licences - Op Exp - Members		1,226.00		1,226.00		1,226.00		1,225.55	
2040118	NEWROC Admin Fees		15,500.00		15,500.00		0.00		0.00	
2040119	NEWROC - Project Contributions & Business Cases - Op Exp		2,000.00		2,000.00		332.00		0.00	
2040120	Other Expenses - Members of Council		1,491.00		1,491.00		248.00		962.00	
2040192	Depreciation - Members		381.00		381.00		62.00		0.00	
2040199	Administration Allocated		162,062.00		162,062.00		27,010.00		28,279.66	
<b>OPERATING REVENUE</b>										
<b>SUB-TOTAL OPERATING</b>		<b>0.00</b>	<b>292,673.00</b>	<b>0.00</b>	<b>292,673.00</b>	<b>0.00</b>	<b>66,482.00</b>	<b>0.00</b>	<b>52,779.19</b>	
<b>TOTAL - MEMBERS OF COUNCIL</b>		<b>0.00</b>	<b>292,673.00</b>	<b>0.00</b>	<b>292,673.00</b>	<b>0.00</b>	<b>66,482.00</b>	<b>0.00</b>	<b>52,779.19</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 04 - GOVERNANCE**  
**Financial Statement for Period Ended**  
**31 August 2020**

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OTHER GOVERNANCE		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2040200	Civic Functions, Refreshments & Receptions - Other Gov - O		10,000.00		10,000.00		1,664.00		1,003.55	- Expenses for food and refreshments Council meetings and functions for Shire of Mukinbudin. For Admin refreshments see Account 2140540. - Catering expenses for Council meetings and functions for Shire of Mukinbudin - Audit Fees ; 4 yearly Financial Management Review- FM Reg 5(2)(c) next due June 2022. Provision other Grant Audit Fees e.g. Roads to Recovery, Provision Deferred Pensioners certification, Additional Amount for Fair Value Infrastructure Review and Additional amount for compliance with Legislation requirements. - Provision for LTFP consultant Ron Back -update every 2 yrs (Carry over provision). Asset Management Plans required. - Provision for Asset Infrastructure Management (AIM) Ron Back (Carry over provision) and Rod Munns. - Contractors and Contingency - Ron Back (Carry over provision) - Consultants advising council. Inc CEO review. - Allocation of 4% of Administration costs.
2040202	Audit Fees		39,800.00		39,800.00		0.00		27.27	
2040206	Long Term Financial Planning Consultancy		10,000.00		10,000.00		1,666.00		0.00	
2040207	Asset Management & Valuations Consultants - Op Exp - Oth Gov		15,000.00		15,000.00		2,500.00		0.00	
2040210	Other Consultancy - Strategic		7,000.00		7,000.00		0.00		0.00	
2040211	Other Governance Consultant Expenses - Op Exp - Other Gov		3,000.00		3,000.00		0.00		0.00	
2040299	Administration Allocated		37,585.00		37,585.00		6,264.00		6,892.40	
<b>OPERATING REVENUE</b>										
<b>SUB-TOTAL OPERATING</b>		<b>0.00</b>	<b>122,385.00</b>	<b>0.00</b>	<b>122,385.00</b>	<b>0.00</b>	<b>12,094.00</b>	<b>0.00</b>	<b>7,923.22</b>	
<b>TOTAL - OTHER GOVERNANCE</b>		<b>0.00</b>	<b>122,385.00</b>	<b>0.00</b>	<b>122,385.00</b>	<b>0.00</b>	<b>12,094.00</b>	<b>0.00</b>	<b>7,923.22</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY**  
**Financial Statement for Period Ended**  
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PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									<p>Includes the payment of the ESL Capital Grants of \$100K, including additional grant funding for the Bonnie Rock facility work not received in 2019-2020. \$93,408 of the \$100K is now received.</p> <p>Completion of the ESL Capital Grant funded Ablution Block &amp; Facility Extension including Communications Rooms.</p>
Fire Prevention		49,883.00		49,883.00		8,312.00		861.55	
Emergency Services Levy		28,367.00		28,367.00		11,503.00		9,971.34	
Animal Control		20,691.00		20,691.00		3,444.00		3,197.77	
Other Law, Order & Public Safety		2,849.00		2,849.00		390.00		580.02	
<b><u>OPERATING REVENUE</u></b>									
Emergency Services Levy	123,171.00		123,171.00		0.00		90,507.44		
Animal Control	4,600.00		4,600.00		762.00		287.75		
<b>SUB-TOTAL OPERATING</b>	<b>127,771.00</b>	<b>101,790.00</b>	<b>127,771.00</b>	<b>101,790.00</b>	<b>762.00</b>	<b>23,649.00</b>	<b>90,795.19</b>	<b>14,610.68</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Emergency Services Levy		17,692.00		17,692.00		11,676.00		6,715.92	
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>17,692.00</b>	<b>0.00</b>	<b>17,692.00</b>	<b>0.00</b>	<b>11,676.00</b>	<b>0.00</b>	<b>6,715.92</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>127,771.00</b>	<b>119,482.00</b>	<b>127,771.00</b>	<b>119,482.00</b>	<b>762.00</b>	<b>35,325.00</b>	<b>90,795.19</b>	<b>21,326.60</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY**  
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<b>FIRE PREVENTION</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
W001	Fire Prevention/Burning/Control - Op Exp - Fire Prevention		2,700.00		2,700.00		450.00		0.00	Communication Expenses Telephone, Data and Other.
2050192	Depreciation - Fire Prevention		42,485.00		42,485.00		7,080.00		0.00	- Depreciation charge ex Asset Register
2050199	Administration Allocated		4,698.00		4,698.00		782.00		861.55	- Allocation of 0.5% of Administration costs.
<b>SUB-TOTAL OPERATING</b>		<b>0.00</b>	<b>49,883.00</b>	<b>0.00</b>	<b>49,883.00</b>	<b>0.00</b>	<b>8,312.00</b>	<b>0.00</b>	<b>861.55</b>	
<b>TOTAL - FIRE PREVENTION</b>		<b>0.00</b>	<b>49,883.00</b>	<b>0.00</b>	<b>49,883.00</b>	<b>0.00</b>	<b>8,312.00</b>	<b>0.00</b>	<b>861.55</b>	

**SHIRE OF MUKINBUDIN**  
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<b>EMERGENCY SERVICES LEVY</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b>OPERATING EXPENDITURE</b>										
2050200	ESL Purchase of Small Equipment <1,500		0.00		0.00		0.00		0.00	- Vehicle Expenses Allocated - P299 Fire Truck 2014 ISUZU FTS800 4.4R Bonnie Rock BONNIEROC. Excludes depreciation. See acct 2050192 for Depreciaton.
2050202	ESL Maintenance of Vehicles		5,269.00		5,269.00		878.00		3,384.85	
BM005	Mukinbudin Fire Shed Maintenance		100.00		100.00		16.00		0.00	
BM006	Bonnie Rock Fire Brigade Shed Maintenance - Op Exp - ESL		1,000.00		1,000.00		166.00		0.00	
BO006	Bonnie Rock Fire Shed - Building Operations		0.00		0.00		0.00		155.39	
2050204	ESL Protective Clothing and Accessories		3,000.00		3,000.00		500.00		0.00	- ESL Protective Clothing And Accessories
2050205	ESL Building Operations (Excludes Insurance)									- Additional ESL related expenses. - Bushfire Insurance Volunteers, Bonnie Rock and Mukinbudin Fire Shed property insurance, Bushfire Brigade members Vehicles & 2014 Isuzu Fire Tender P299 Insurance.
BO005	Mukinbudin Fire Shed Operations (Excluding Utilities & Insurance) - Op Exp - ESL		500.00		500.00		82.00		0.00	
2050206	ESL Other Goods and Services		967.00		967.00		160.00		0.00	
2050207	ESL Insurances		8,135.00		8,135.00		8,135.00		4,708.00	
2050209	ESL Purchase of Plant & Equip \$1,500 to \$5,000 - Op Exp - ESL		0.00		0.00		0.00		0.00	
2050216	Utilities Rates and Taxes - Op Exp ESL		0.00		0.00		0.00		0.00	- Allocation of 1% of Administration costs.
2050299	Administration Allocated - Op Exp ESL		9,396.00		9,396.00		1,566.00		1,723.10	
<b>OPERATING REVENUE</b>										
3050200	ESL Admin Fee/Commission	4,000.00		4,000.00		0.00		0.00		- ESL Admin Fee/Commission
3050201	ESL Operating Grant	18,971.00		18,971.00		0.00		(2,916.25)		This is income has been adjusted by an accrual recognising the contract liability resulting for the underspend in 2018-2019. The budget is for the 2020/21 DFES ESL Operating Grant allocation.
3050202	ESL Capital Grant Op Inc - ESL	100,000.00		100,000.00		0.00		93,408.44		Outstanding 2019/20 ESL Capital Grant for Ablution Block & Facility Extension, Communications Rooms and additional approved work. Expenditure in Job BC007.
3050203	ESL Non-Payment Penalty Interest	200.00		200.00		0.00		15.25		- ESL Non-Payment Penalty Interest
3050204	Fire Shed Operations Reimbursements - Op Inc	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL OPERATING</b>		<b>123,171.00</b>	<b>28,367.00</b>	<b>123,171.00</b>	<b>28,367.00</b>	<b>0.00</b>	<b>11,503.00</b>	<b>90,507.44</b>	<b>9,971.34</b>	
<b>CAPITAL EXPENDITURE</b>										
4050260	Emergency Services Building Capital Exp - ESL									Remaining 2019/20 ESL Capital Grant funded works, Ablution Block & Facility Extension - Communications Rooms and additional works. Grant in acct 3050202.
BC007	Emergency Services Building Capital Exp - ESL		17,692.00		17,692.00		11,676.00		6,715.92	
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>17,692.00</b>	<b>0.00</b>	<b>17,692.00</b>	<b>0.00</b>	<b>11,676.00</b>	<b>0.00</b>	<b>6,715.92</b>	
<b>TOTAL - EMERGENCY SERVICES LEVY</b>		<b>123,171.00</b>	<b>46,059.00</b>	<b>123,171.00</b>	<b>46,059.00</b>	<b>0.00</b>	<b>23,179.00</b>	<b>90,507.44</b>	<b>16,687.26</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY**  
**Financial Statement for Period Ended**  
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<b>ANIMAL CONTROL</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b>OPERATING EXPENDITURE</b>										
2050304	Animal Control Expenses - Other		100.00		100.00		16.00		135.92	- Postage costs for sending renewals and Dog Fines
2050306	Dog Pound Maintenance									
BM010	Dog Pound Maintenance		400.00		400.00		64.00		0.00	
2050307	Ranger Services (Contracted)		10,500.00		10,500.00		1,750.00		1,338.75	
2050308	Dog Pound Operations									- Depreciation charge ex Asset Register - Allocation of 1% of Administration costs.
BO010	Dog Pound Operations		150.00		150.00		24.00		0.00	
2050392	Depreciation - Animal Control		145.00		145.00		24.00		0.00	
2050399	Administration Allocated		9,396.00		9,396.00		1,566.00		1,723.10	
<b>OPERATING REVENUE</b>										
3050300	Pound Fees	100.00		100.00		16.00		0.00		
3050301	Dog Registration Fees	2,000.00		2,000.00		332.00		87.75		
3050302	Fines and Penalties - Animal Control	500.00		500.00		82.00		0.00		
3050304	Cat Registration Fees	2,000.00		2,000.00		332.00		200.00		
<b>SUB-TOTAL OPERATING</b>		<b>4,600.00</b>	<b>20,691.00</b>	<b>4,600.00</b>	<b>20,691.00</b>	<b>762.00</b>	<b>3,444.00</b>	<b>287.75</b>	<b>3,197.77</b>	
<b>TOTAL - ANIMAL CONTROL</b>		<b>4,600.00</b>	<b>20,691.00</b>	<b>4,600.00</b>	<b>20,691.00</b>	<b>762.00</b>	<b>3,444.00</b>	<b>287.75</b>	<b>3,197.77</b>	



**SHIRE OF MUKINBUDIN**  
**SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY**  
**Financial Statement for Period Ended**  
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<b>OTHER LAW, ORDER, PUBLIC SAFETY</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										- Housing street signs - Allocation of 0.25% of Administration costs.
2050401	Community Safety Expenses		500.00		500.00		0.00		149.25	
2050499	Administration Allocated		2,349.00		2,349.00		390.00		430.77	
<b>SUB-TOTAL OPERATING</b>		<b>0.00</b>	<b>2,849.00</b>	<b>0.00</b>	<b>2,849.00</b>	<b>0.00</b>	<b>390.00</b>	<b>0.00</b>	<b>580.02</b>	
<b>TOTAL - OTHER LAW, ORDER, PUBLIC SAFETY</b>		<b>0.00</b>	<b>2,849.00</b>	<b>0.00</b>	<b>2,849.00</b>	<b>0.00</b>	<b>390.00</b>	<b>0.00</b>	<b>580.02</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 07 - HEALTH**  
**Financial Statement for Period Ended**  
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<b>PROGRAMME SUMMARY</b>	<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>									
Health Inspection and Administration		20,396.00		20,396.00		3,398.00		2,633.10	
Preventative Services - Pest Control		2,749.00		2,749.00		390.00		430.77	
Preventative Services - Other		2,749.00		2,749.00		456.00		610.77	
Other Health		103,093.00		103,093.00		16,546.00		9,847.94	
<b><u>OPERATING REVENUE</u></b>									
Health Inspection and Administration	500.00		500.00		82.00		0.00		
Other Health	74,710.00		74,710.00		11,154.00		4,165.90		
<b>SUB-TOTAL OPERATING</b>	<b>75,210.00</b>	<b>128,987.00</b>	<b>75,210.00</b>	<b>128,987.00</b>	<b>11,236.00</b>	<b>20,790.00</b>	<b>4,165.90</b>	<b>13,522.58</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Other Health		81,820.00		81,820.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>									
Other Health	40,910.00		40,910.00		0.00		0.00		
<b>SUB-TOTAL CAPITAL</b>	<b>40,910.00</b>	<b>81,820.00</b>	<b>40,910.00</b>	<b>81,820.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>116,120.00</b>	<b>210,807.00</b>	<b>116,120.00</b>	<b>210,807.00</b>	<b>11,236.00</b>	<b>20,790.00</b>	<b>4,165.90</b>	<b>13,522.58</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 07 - HEALTH**  
**Financial Statement for Period Ended**  
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<b>HEALTH INSPECTION &amp; ADMIN</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										- NEWHealth fees for July 2020 \$2,800; Contract EHO/BS \$1,100 per month 50/50 Split with Building Services \$6,600 - Allocation of 1% of Administration costs.  - Inspection fees
2070307	Contract EHO - Op Exp		11,000.00		11,000.00		1,832.00		910.00	
2070399	Administration Allocated		9,396.00		9,396.00		1,566.00		1,723.10	
<b><u>OPERATING REVENUE</u></b>										
3070307	Other Income - Inspection/Admin	500.00		500.00		82.00		0.00		
<b>SUB-TOTAL OPERATING</b>		<b>500.00</b>	<b>20,396.00</b>	<b>500.00</b>	<b>20,396.00</b>	<b>82.00</b>	<b>3,398.00</b>	<b>0.00</b>	<b>2,633.10</b>	
<b>TOTAL - HEALTH INSPECTION &amp; ADMIN</b>		<b>500.00</b>	<b>20,396.00</b>	<b>500.00</b>	<b>20,396.00</b>	<b>82.00</b>	<b>3,398.00</b>	<b>0.00</b>	<b>2,633.10</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 07 - HEALTH**  
**Financial Statement for Period Ended**  
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PREVENTIVE SERVICES - PEST CONTROL									
Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020			Budget Text and Other Information
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
<u>OPERATING EXPENDITURE</u>									
2070400	Mosquito Control - Op Exp - Pest Control								Provision for fogging  - Allocation of 0.25% of Administration costs.
	MQF Mosquito Control - Op Exp - Pest Control	400.00	400.00		0.00		0.00		
2070499	Administration Allocated	2,349.00	2,349.00		390.00		430.77		
SUB-TOTAL OPERATING		0.00	2,749.00	0.00	2,749.00	0.00	390.00	0.00	430.77
TOTAL - PREVENTIVE SERVICES - PEST CONTROL		0.00	2,749.00	0.00	2,749.00	0.00	390.00	0.00	430.77

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 07 - HEALTH**  
**Financial Statement for Period Ended**  
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<b>PREVENTIVE SERVICES - OTHER</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	
		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										- Local Health Authorities Analytical Committee -Services fixed min cost. - Allocation of 0.25% of Administration costs.
2070500	Analytical & Other Expenses		400.00		400.00		66.00		180.00	
2070599	Administration Allocated		2,349.00		2,349.00		390.00		430.77	
<b>SUB-TOTAL OPERATING</b>		<b>0.00</b>	<b>2,749.00</b>	<b>0.00</b>	<b>2,749.00</b>	<b>0.00</b>	<b>456.00</b>	<b>0.00</b>	<b>610.77</b>	
<b>TOTAL - PREVENTIVE SERVICES - OTHER</b>		<b>0.00</b>	<b>2,749.00</b>	<b>0.00</b>	<b>2,749.00</b>	<b>0.00</b>	<b>456.00</b>	<b>0.00</b>	<b>610.77</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 07 - HEALTH**  
**Financial Statement for Period Ended**  
**31 August 2020**

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OTHER HEALTH		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2070602	Medical Practice Costs		45,000.00		45,000.00		7,500.00		960.00	30% Share of Kunnunoppin Medical Practice Management Fee, Doctors House Rent, Doctors Vehicle Operating Costs, Doctors Vehicle Replacement & Doctors other expenses. - Blue Tree Project Decision 230419 \$1000 - Nursing Post Cleaner wages and Overheads and materials. Reimbursed by WA Country Health via acct 3070601.
2070605	Advertising, Contributions & Other Health Exp - Op Exp - Otr		1,000.00		1,000.00		0.00		710.00	
2070607	Nursing Post Cleaner		35,500.00		35,500.00		5,914.00		4,405.89	
2070615	23 Maddock St (Old Nursing Post) Building Ops and Maint-O									Costs whilst the Old Nursing Post is held prior to sale.
BM015	23 Maddock St (Old Nursing Post) Building Maint Exp -Op Exp- Otr Hlth		1,300.00		1,300.00		0.00		0.00	
BO015	23 Maddock St (Old Nursing Post) Building Operations -Op Exp- Otr Hlth		1,500.00		1,500.00		0.00		325.86	Costs whilst the Old Nursing Post is held prior to sale.
2070699	Administration Allocated		18,793.00		18,793.00		3,132.00		3,446.19	- Allocation of 2% of Administration costs.
<b>OPERATING REVENUE</b>										
3070601	Reimb, Contrib's & Donations For Medical Se	33,800.00		33,800.00		11,154.00		4,165.90		Nursing Post Cleaner reimbursement from WA Country Health; Contract expires September 2020
3070602	Reimbursements, Contributions & Other Grant	0.00		0.00		0.00		0.00		
3070603	Grants - Medical Services	40,910.00		40,910.00		0.00		0.00		Recognition of the value of the old Nursing Post at 23 Maddock St transfered to the shire by the Department of Health.
<b>SUB-TOTAL OPERATING</b>		<b>74,710.00</b>	<b>103,093.00</b>	<b>74,710.00</b>	<b>103,093.00</b>	<b>11,154.00</b>	<b>16,546.00</b>	<b>4,165.90</b>	<b>9,847.94</b>	
<b>CAPITAL EXPENDITURE</b>										
4070650	Building (Capital) - Other Health									- Recognition of the value of the old Nursing Post at 23 Maddock St transfered to the shire by the Department of Health.
BC015	Building (Capital) - Other Health		40,910.00		40,910.00		0.00		0.00	
4070651	Land Purchase Exps - Cap Exp - Other Health		0.00		0.00		0.00		0.00	- Transfer to Building and Residential Land Reseve of proceeds from the Sale of the old Nursing Post at 23 Maddock St.
4070655	Transfer to Building and Residential Land Reserve -Cap Exp		40,910.00		40,910.00		0.00		0.00	
<b>CAPITAL REVENUE</b>										
5070660	Proceeds on Sale of Assets - Cap Inc - Other Health	40,910.00		40,910.00		0.00		0.00		- Proceeds from the Sale of the old Nursing Post at 23 Maddock St.
<b>SUB-TOTAL CAPITAL</b>		<b>40,910.00</b>	<b>81,820.00</b>	<b>40,910.00</b>	<b>81,820.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - OTHER HEALTH</b>		<b>115,620.00</b>	<b>184,913.00</b>	<b>115,620.00</b>	<b>184,913.00</b>	<b>11,154.00</b>	<b>16,546.00</b>	<b>4,165.90</b>	<b>9,847.94</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 08 - EDUCATION & WELFARE**  
**Financial Statement for Period Ended**  
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<b>PROGRAMME SUMMARY</b>									
	Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									
Community Resource Centre		26,364.00		26,364.00		5,235.00		3,166.86	
Other Education		200.00		200.00		16.00		0.00	
Care Of Families And Children		24,730.00		24,730.00		5,094.00		4,266.61	
Aged & Disabled - Senior Citz Centre		45,493.00		45,493.00		13,132.00		23,446.19	▲ Includes the \$20K CEACA Inc. general subscription annual contribution.
Other Welfare		2,599.00		2,599.00		430.00		430.77	
<b><u>OPERATING REVENUE</u></b>									
Community Resource Centre	5,940.00		5,940.00		988.00		1,112.72		
Care Of Families And Children	219,176.00		219,176.00		132.00		130,594.55		▼ Unpaid Grants for New Childcare Building - Boodie Rats building..
Aged & Disabled - Senior Citz Centre	1,092.00		1,092.00		0.00		0.00		
Other Welfare	250.00		250.00		40.00		0.00		
<b>SUB-TOTAL OPERATING</b>	<b>226,458.00</b>	<b>99,386.00</b>	<b>226,458.00</b>	<b>99,386.00</b>	<b>1,160.00</b>	<b>23,907.00</b>	<b>131,707.27</b>	<b>31,310.43</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Community Resource Centre		7,248.00		7,248.00		3,624.00		3,572.07	
Care Of Families And Children		135,974.00		135,974.00		82,016.00		52,669.07	▼ Completion of the New Childcare Building for Boodie Rats.
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>143,222.00</b>	<b>0.00</b>	<b>143,222.00</b>	<b>0.00</b>	<b>85,640.00</b>	<b>0.00</b>	<b>56,241.14</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>226,458.00</b>	<b>242,608.00</b>	<b>226,458.00</b>	<b>242,608.00</b>	<b>1,160.00</b>	<b>109,547.00</b>	<b>131,707.27</b>	<b>87,551.57</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 08 - EDUCATION & WELFARE**  
**Financial Statement for Period Ended**  
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<b>COMMUNITY RESOURCE CENTRE</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2080204	CRC Building Operating Expenses									Includes Rubbish & Recycling Bins. - Shire pays CRC phone line, CRC fax line & Muka Matters Phone line. - -Municipal Property Scheme Insurance-CRC Building. - Insurance - Premiums \$2,176. - ESL Category 5 \$84.
BO020	Community Resource Centre Operations		4,200.00		4,200.00		1,422.00		2,003.23	
2080205	CRC Building & Grounds Maintenance									
BM020	Community Resource Centre Building Maintenance		2,400.00		2,400.00		396.00		44.56	
GM020	Community Resource Centre Grounds Maintenance		6,800.00		6,800.00		1,128.00		0.00	
2080221	Interest on Loan 109 CRC		390.00		390.00		195.00		257.52	General building maintenance by shire staff and contractors  General Grounds maintenance by shire staff and contractors.  - Interest on Loan 109 CRC, Payment No 29 - 1/08/2020 \$212.02, Payment No 30 - 3/02/2021 \$107.54. Final Payment - WATC Loan Guarantee on Loan 109 - To 30/6/2020 \$135.23, - To 31/12/2020 \$35.23. 1 Payment to go. - Depreciation charge ex Asset Register - Allocation of 0.5% of Administration costs.
2080292	Depreciation - CRC		7,876.00		7,876.00		1,312.00		0.00	
2080299	Administration Allocated - Op Exp - CRC		4,698.00		4,698.00		782.00		861.55	
<b><u>OPERATING REVENUE</u></b>										- Reimbursement from CRC for Telephone Line rental and calls (Phone and CRC Fax lines) \$740 - Rental of CRC Building .
3080204	Reimbursements - CRC	740.00		740.00		122.00		385.44		
3080220	CRC - Rental Income	5,200.00		5,200.00		866.00		727.28		
<b>SUB-TOTAL OPERATING</b>		<b>5,940.00</b>	<b>26,364.00</b>	<b>5,940.00</b>	<b>26,364.00</b>	<b>988.00</b>	<b>5,235.00</b>	<b>1,112.72</b>	<b>3,166.86</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
BC020	Buildings (Capital) - CRC		0.00		0.00		0.00		0.00	- Principal on Loan 109 CRC, Payment No 29 Loan 109 - 1/08/2020 \$3,572.07, Payment No 30 Loan 109 - 3/02/2021 \$3,676.42. Final Payment
4080270	Principal Repayment on Loan 109 - CRC - Cap Exp		7,248.00		7,248.00		3,624.00		3,572.07	
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>7,248.00</b>	<b>0.00</b>	<b>7,248.00</b>	<b>0.00</b>	<b>3,624.00</b>	<b>0.00</b>	<b>3,572.07</b>	
<b>TOTAL - COMMUNITY RESOURCE CENTRE</b>		<b>5,940.00</b>	<b>33,612.00</b>	<b>5,940.00</b>	<b>33,612.00</b>	<b>988.00</b>	<b>8,859.00</b>	<b>1,112.72</b>	<b>6,738.93</b>	



**SHIRE OF MUKINBUDIN**  
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<b>OTHER EDUCATION</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2080300	P & C Association		0.00		0.00		0.00		0.00	- Mukinbudin District High School Prize Scholarship
2080301	Christian School Donation		0.00		0.00		0.00		0.00	
2080302	School Prizes Expense		100.00		100.00		0.00		0.00	
2080303	School Ground improvements		0.00		0.00		0.00		0.00	
2080304	Insurances - Other Education		0.00		0.00		0.00		0.00	
2080305	Support for School Events - Op Exp - Other Educ		100.00		100.00		16.00		0.00	- Various
<b><u>OPERATING REVENUE</u></b>										
3080300	Contributions & Donations - Other Education	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL OPERATING</b>		<b>0.00</b>	<b>200.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>	<b>16.00</b>	<b>0.00</b>	<b>0.00</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
<b><u>CAPITAL REVENUE</u></b>										
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - OTHER EDUCATION</b>		<b>0.00</b>	<b>200.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>	<b>16.00</b>	<b>0.00</b>	<b>0.00</b>	

**SHIRE OF MUKINBUDIN**  
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<b>CARE OF FAMILIES &amp; CHILDREN</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2080400	Playgroup Building Operations									- Rubbish & Recycling Bins and other expenses . Utilities- Electricity. Partly reimbursed via acct 3080400. Insurance - Premiums for property ESL Category 5.. - Rubbish & Recycling Bins and other expenses . Utilities- Electricity. Partly reimbursed via acct 3080400. Insurance - Premiums for property ESL Category 5.. Includes Weed & Pest Control-termite inspection 5 yr plan. Includes Weed & Pest Control-termite inspection 5 yr plan. General Grounds maintenance by shire staff. General Grounds maintenance by shire staff. - Interest on Loan 125 Child Care Centre White St, Payment No 2; 21/12/2020 \$1,903.48 , Payment No 3; 21/6/2021 \$1,846.41 - WATC Loan Guarantee Loan 125 Child Care Centre White St, Payment No 2; \$697.09 To 30/6/2020, Payment No 3; \$6684.17 , 31/12/2020 - Depreciation charge ex Asset Register - Allocation of 0.5% of Administration costs. - Income - Playgroup & Boodie Rats Child Care Cntr-Power Reimbursement. Exp in Job BO025 and other reimbursements. - Remainder of Building Better Regions Grant Contribution Income from the Childcare Committee for New Childcare Building for Boodie Rats from the Mukinbudin Shire. Exp in Job BC025 Posting Error - This income was budgetter in account 3080410. Timing - The budget did not predict the remainder of Building Better Regions Grant Contribution would be received so soon.
BO025	Boodie Rats Playgroup Building Operations		2,000.00		2,000.00		761.00		331.79	
BO026	Child Care Centre - White St Operation Exps		4,100.00		4,100.00		1,405.00		790.50	
2080401	Playgroup Building & Grounds Maintenance									
BM025	Boodie Rats Playgroup Building Maintenance		1,500.00		1,500.00		248.00		1,502.27	
BM026	Child Care Centre - White St Building Maintenance Exps		4,000.00		4,000.00		664.00		0.00	
GM025	Boodie Rats Playgroup Grounds Maintenance		1,200.00		1,200.00		198.00		0.00	
GM026	Child Care Centre - White St Grounds Maintenance Exps		1,500.00		1,500.00		246.00		0.00	
2080420	Other Childcare Related Expenses - Op Exp - Fam & Child		0.00		0.00		0.00		0.00	
2080422	Minor Asset Expenses (For Childcare) - Op Exp - Fam & Child		0.00		0.00		0.00		83.41	
2080481	Interest Repayments on Loan 125 Boodie Rats - Op Exp - Fam & C		5,131.00		5,131.00		690.00		697.09	- Income - Playgroup & Boodie Rats Child Care Cntr-Power Reimbursement. Exp in Job BO025 and other reimbursements. - Remainder of Building Better Regions Grant Contribution Income from the Childcare Committee for New Childcare Building for Boodie Rats from the Mukinbudin Shire. Exp in Job BC025 Posting Error - This income was budgetter in account 3080410. Timing - The budget did not predict the remainder of Building Better Regions Grant Contribution would be received so soon.
2080492	Depreciation - Care of Families		601.00		601.00		100.00		0.00	
2080499	Administration Allocated		4,698.00		4,698.00		782.00		861.55	
<b><u>OPERATING REVENUE</u></b>										
3080400	Income - Playgroup & Boodie Rats Child Care Cntr	800.00		800.00		132.00		0.00		- Income - Playgroup & Boodie Rats Child Care Cntr-Power Reimbursement. Exp in Job BO025 and other reimbursements. - Remainder of Building Better Regions Grant Contribution Income from the Childcare Committee for New Childcare Building for Boodie Rats from the Mukinbudin Shire. Exp in Job BC025 Posting Error - This income was budgetter in account 3080410. Timing - The budget did not predict the remainder of Building Better Regions Grant Contribution would be received so soon.
3080410	Contributions, Reimb & Other Income - Op Inc - Fa	218,376.00		218,376.00		0.00		0.00		
3080450	Grants for Capital Purposes - Op Inc - Care of Fam	0.00		0.00		0.00		130,594.55		
<b>SUB-TOTAL OPERATING</b>		<b>219,176.00</b>	<b>24,730.00</b>	<b>219,176.00</b>	<b>24,730.00</b>	<b>132.00</b>	<b>5,094.00</b>	<b>130,594.55</b>	<b>4,266.61</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
4080450	Building (Capital) - Care of Families & Children									Completion of New Childcare Building for Boodie Rats, Grant funding in acct 3080410 . - Principal on Loan 125 Child Care Centre White St, Payment No 2; 21/12/2020 \$5,823.52 , Payment No 3; 21/6/2021 \$5,880.59 - Boodie Rats Loan 125 (in 2019-2020)
BC025	Child Care White Street - Building Capital Expenditure		124,270.00		124,270.00		82,016.00		52,669.07	
4080451	Building Works in Progress - Childcare				0.00					
BWIP045	Building Works in Progress - Childcare		0.00		0.00		0.00		0.00	
4080470	Principal Repayment on Loan 125 Boodie Rats - Cap Exp - Fam &		11,704.00		11,704.00		0.00		0.00	- Principal on Loan 125 Child Care Centre White St, Payment No 2; 21/12/2020 \$5,823.52 , Payment No 3; 21/6/2021 \$5,880.59 - Boodie Rats Loan 125 (in 2019-2020)
5080450	Transfers From Building Reserve	0.00		0.00		0.00		0.00		
5080451	Loan Principle Received - Cap Inc -Famirls & Child	0.00		0.00		0.00		0.00		
<b><u>CAPITAL REVENUE</u></b>										
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>135,974.00</b>	<b>0.00</b>	<b>135,974.00</b>	<b>0.00</b>	<b>82,016.00</b>	<b>0.00</b>	<b>52,669.07</b>	
<b>TOTAL - CARE OF FAMILIES &amp; CHILDREN</b>		<b>219,176.00</b>	<b>160,704.00</b>	<b>219,176.00</b>	<b>160,704.00</b>	<b>132.00</b>	<b>87,110.00</b>	<b>130,594.55</b>	<b>56,935.68</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 08 - EDUCATION & WELFARE**  
**Financial Statement for Period Ended**  
**31 August 2020**

<b>AGED &amp; DISABLED - SENIOR CITZ CENTRE</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2080505	Seniors Catering Assistance		0.00		0.00		0.00		0.00	- CEACA Inc general membership subscription annual contribution 2020/21 \$20,000, CEACA Project - 4 Units. - Seniors Project Grant from received in 2018-2019 , remaining \$92 now spent plus council contribution of \$608. See account 3080503 for grant income. - Seniors Week Other Event \$1,500, Seniors Dinner \$4,500. See account 3080502 for grant income of \$1,000.  - Allocation of 2% of Administration costs.
2080506	CEACA Housing - Op Exp		20,000.00		20,000.00		10,000.00		20,000.00	
2080508	Seniors Program Grant Funded Expenditure - Op Exp		700.00		700.00		0.00		0.00	
2080509	Seniors Week Op Expenditure		6,000.00		6,000.00		0.00		0.00	
2080510	Meals on Wheels Expenditure		0.00		0.00		0.00		0.00	
2080592	Depreciation - Senior Citizens		0.00		0.00		0.00		0.00	
2080599	Administration Allocated		18,793.00		18,793.00		3,132.00		3,446.19	
<b><u>OPERATING REVENUE</u></b>										
3080500	Contributions & Donations - Senior Citizens	0.00		0.00		0.00		0.00		
3080501	Reimbursements & Fees - Op Inc - Senior Ct	0.00		0.00		0.00		0.00		
3080502	Seniors Week Grant Income - Op Inc - Senio	1,000.00		1,000.00		0.00		0.00		- Seniors Week Grant \$1,000 expense in acct 2080509,
3080503	Seniors Program Grant Income - Senior Citiz	92.00		92.00		0.00		0.00		- Unspent Seniors Project Grant from 2019-2020 now spent \$92 expense in account 2080508.
3080504	Grant Income - Aged Housing	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL OPERATING</b>		<b>1,092.00</b>	<b>45,493.00</b>	<b>1,092.00</b>	<b>45,493.00</b>	<b>0.00</b>	<b>13,132.00</b>	<b>0.00</b>	<b>23,446.19</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
4080550	Building (Capital) - Senior Citizens									
BC030	Building (Capital) - Senior Citizens		0.00		0.00		0.00		0.00	
4080510	Transfers to Unspent Grants Reserve - Cap Ex - Aged & Dis		0.00		0.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>										
5080510	Transfers from Unspent Grants Reserve - Ca	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - AGED &amp; DISABLED - SENIOR CITZ CENTRE</b>		<b>1,092.00</b>	<b>45,493.00</b>	<b>1,092.00</b>	<b>45,493.00</b>	<b>0.00</b>	<b>13,132.00</b>	<b>0.00</b>	<b>23,446.19</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 08 - EDUCATION & WELFARE**  
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**31 August 2020**

<b>OTHER WELFARE</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2080608	Other Expenses Mobility Scooters etc. - Op Exp - Other Welfa		250.00		250.00		40.00		0.00	- Mobility Scooter expenses - Allocation of 0.25% of Administration costs.
2080699	Administration Allocated		2,349.00		2,349.00		390.00		430.77	
<b><u>OPERATING REVENUE</u></b>										
3080604	Other Income Mobility Scooters etc. - Op Inc	250.00		250.00		40.00		0.00		- Mobility Scooter income, rental \$70 per week
<b>SUB-TOTAL OPERATING</b>		<b>250.00</b>	<b>2,599.00</b>	<b>250.00</b>	<b>2,599.00</b>	<b>40.00</b>	<b>430.00</b>	<b>0.00</b>	<b>430.77</b>	
<b>TOTAL - OTHER WELFARE</b>		<b>250.00</b>	<b>2,599.00</b>	<b>250.00</b>	<b>2,599.00</b>	<b>40.00</b>	<b>430.00</b>	<b>0.00</b>	<b>430.77</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
**31 August 2020**

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									<p>The income from 5 Cruickshank St is less than expected due to a staff vacancy and income from 12 Gimlet way and 4 Earl drive is lower than expected as there has been an unexpected delay in completion of minor fitout features and the final handover.</p> <p>Renovation works on 1 Salmon Gum Alley have not commenced as soon as expected as the tenants have not moved out.</p>
Housing - Shire (Staff and Rentals)		128,069.00		128,069.00		26,256.00		23,134.11	
Housing - Aged (Including Senior Citizens)		105,231.00		105,231.00		19,151.00		21,084.32	
Housing - Other (Including Joint Venture)		82,579.00		82,579.00		15,082.00		12,883.61	
<b>OPERATING REVENUE</b>									
Housing - Shire (Staff and Rentals)	176,800.00		176,800.00		29,458.00		18,643.37		
Housing - Aged (Including Senior Citizens)	55,253.00		55,253.00		9,200.00		7,928.28		
Housing - Other (Including Joint Venture)	33,540.00		33,540.00		5,588.00		5,104.00		
<b>SUB-TOTAL OPERATING</b>	<b>265,593.00</b>	<b>315,879.00</b>	<b>265,593.00</b>	<b>315,879.00</b>	<b>44,246.00</b>	<b>60,489.00</b>	<b>31,675.65</b>	<b>57,102.04</b>	
<b>CAPITAL EXPENDITURE</b>									
Housing - Shire (Staff and Rentals)		153,152.00		153,152.00		56,090.00		41,400.18	
Housing - Aged (Including Senior Citizens)		500.00		500.00		82.00		0.14	
Housing - Other (Including Joint Venture)		0.00		0.00		0.00		0.00	
<b>CAPITAL REVENUE</b>									
Housing - Shire (Staff and Rentals)	0.00		0.00		0.00		0.00		
Housing - Aged (Including Senior Citizens)	0.00		0.00		0.00		0.00		
Housing - Other (Including Joint Venture)	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>153,652.00</b>	<b>0.00</b>	<b>153,652.00</b>	<b>0.00</b>	<b>56,172.00</b>	<b>0.00</b>	<b>41,400.32</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>265,593.00</b>	<b>469,531.00</b>	<b>265,593.00</b>	<b>469,531.00</b>	<b>44,246.00</b>	<b>116,661.00</b>	<b>31,675.65</b>	<b>98,502.36</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
**31 August 2020**

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<b>HOUSING - SHIRE (STAFF AND RENTALS)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2090100	Shire Housing Building Operations									
BO035	5 Cruickshank Rd - Building Operations		4,450.00		4,450.00		964.00		867.56	Includes Rubbish & Recycling Bins, Electricity, LP Gas 45 kg bottles Rental, Water consumption & Water Rates, Insurance - Premiums and ESL.
BO036	11 Cruickshank Rd Principal Building Operations		2,900.00		2,900.00		797.00		654.45	Includes Rubbish & Recycling Bins, Electricity, LP Gas 45 kg bottles Rental, Water consumption & Water Rates, Insurance - Premiums and ESL.
BO037	15 Cruickshank Rd CEO Building Operations		8,300.00		8,300.00		3,888.00		982.59	Includes Rubbish & Recycling Bins, Electricity, LP Gas 45 kg bottles Rental, Water consumption & Water Rates, Insurance - Premiums and ESL.
BO038	25 Cruickshank Rd CPM Building Operations		6,600.00		6,600.00		1,325.00		1,084.87	Includes Rubbish & Recycling Bins, Electricity, LP Gas 45 kg bottles Rental, Water consumption & Water Rates, Insurance - Premiums and ESL.
BO039	1 Salmon Gum Alley Building Operations		7,800.00		7,800.00		1,566.00		591.79	Includes Rubbish & Recycling Bins, Electricity, LP Gas 45 kg bottles Rental, Water consumption & Water Rates, Insurance - Premiums and ESL.
BO040	4 Salmon Gum Alley Building Operations		9,000.00		9,000.00		1,691.00		1,667.02	Includes Rubbish & Recycling Bins, Electricity, LP Gas 45 kg bottles Rental, Water consumption & Water Rates, Insurance - Premiums and ESL.
BO041	8 Lansdell St Building Operations		8,000.00		8,000.00		2,496.00		2,103.49	Includes Rubbish & Recycling Bins, Electricity, LP Gas 45 kg bottles Rental, Water consumption & Water Rates, Insurance - Premiums and ESL.
BO043	25A Calder St Building Operations		2,200.00		2,200.00		547.00		498.16	Includes Rubbish & Recycling Bins, Electricity, LP Gas 45 kg bottles Rental, Water consumption & Water Rates, Insurance - Premiums and ESL.
BO044	25B Calder St Building Operations		2,200.00		2,200.00		547.00		505.46	Includes Rubbish & Recycling Bins, Electricity, LP Gas 45 kg bottles Rental, Water consumption & Water Rates, Insurance - Premiums and ESL.
BO045	12 Salmon Gum Alley (Lot 208 ) Building Op Exp		3,400.00		3,400.00		918.00		711.65	Includes Rubbish & Recycling Bins, Electricity, LP Gas 45 kg bottles Rental, Water consumption & Water Rates, Insurance - Premiums and ESL.
BO046	51 Maddock Street Building Operations		600.00		600.00		251.00		228.80	Includes Rubbish & Recycling Bins, Electricity, LP Gas 45 kg bottles Rental, Water consumption & Water Rates, Insurance - Premiums and ESL.
BO047	8 Gimlett Way Building Operations		3,000.00		3,000.00		567.00		658.85	Includes Rubbish & Recycling Bins, Electricity, LP Gas 45 kg bottles Rental, Water consumption & Water Rates, Insurance - Premiums and ESL.
BO048	12 Gimlett Way Building Operations - Op Exp		3,000.00		3,000.00		590.00		473.02	Includes Rubbish & Recycling Bins, Electricity, LP Gas 45 kg bottles Rental, Water consumption & Water Rates, Insurance - Premiums and ESL.
BO049	4 Earl Drive Building Operations - Op Exp		3,000.00		3,000.00		597.00		481.82	Includes Rubbish & Recycling Bins, Electricity, LP Gas 45 kg bottles Rental, Water consumption & Water Rates, Insurance - Premiums and ESL.
BO325	20 Earl Drive - Operations		3,000.00		3,000.00		630.00		256.87	Includes Rubbish & Recycling Bins, Electricity, LP Gas 45 kg bottles Rental, Water consumption & Water Rates, Insurance - Premiums and ESL.
	<b>Total Building Operations</b>		<b>67,450.00</b>		<b>67,450.00</b>		<b>17,374.00</b>		<b>11,766.40</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
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<b>HOUSING - SHIRE (STAFF AND RENTALS)</b> <b>(Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2090101	Shire Housing Building Maintenance									
BM038	25 Cruickshank Rd CPM Building Maintenance		0.00		0.00		0.00		253.75	
BM039	1 Salmon Gum Alley Building Maintenance		0.00		0.00		0.00		2,320.18	
BM040	4 Salmon Gum Alley Building Maintenance		400.00		400.00		66.00		198.58	
BM041	8 Lansdell St Building Maintenance		0.00		0.00		0.00		165.29	
BM043	25A Calder St Building Maintenance		0.00		0.00		0.00		1,285.12	
BM044	25B Calder St Building Maintenance		0.00		0.00		0.00		69.02	
BM045	12 Salmon Gum Alley (Lot 208) Building Maint Exp		0.00		0.00		0.00		271.08	
BM048	12 Gimlett Way Building Maintenance - Op Exp		0.00		0.00		0.00		492.03	
BM049	4 Earl Drive Building Maintenance - Op Exp		0.00		0.00		0.00		1,149.78	
BMSH01	Staff Housing Building Maintenance Annual Budget (Book exps to appropriate house) - Op Exp Staff Ho		45,000.00		45,000.00		7,496.00		0.00	Annual provision for; Salaries & Wages \$12,012. Contractors & Consultants \$13,870. Materials/Stock Purchased \$3,500. Labour Overheads \$14,868. Plant Operating Costs 750.
	<b>Subtotal Building Maintenance</b>		<b>45,400.00</b>		<b>45,400.00</b>		<b>7,562.00</b>		<b>6,204.83</b>	
2090102	Staff Housing Grounds Maintenance									
			0.00		0.00		0.00		0.00	
			0.00		0.00		0.00		0.00	
GM035	5 Cruickshank Road Grounds Maintenance		0.00		0.00		0.00		(174.70)	
GM040	4 Salmon Gum Alley Grounds Maintenance		0.00		0.00		0.00		0.00	
GM041	8 Lansdell Street Grounds Maintenance		0.00		0.00		0.00		1,381.79	
GM045	12 Salmon Gum Alley Grounds Maintenance		0.00		0.00		0.00		0.00	
GMSH01	Staff Housing Grounds Maintenance Annual Budget (Book exps to appropriate house) - Op Exp Staff Ho		10,000.00		10,000.00		1,662.00		0.00	Annual provision for; Salaries & Wages \$3,033. Contractors & Consultants \$2,113. Materials/Stock Purchased \$300. Labour Overheads \$3,754. Plant Operating Costs 800.
	<b>Subtotal Grounds Maintenance</b>		<b>10,000.00</b>		<b>10,000.00</b>		<b>1,662.00</b>		<b>1,207.09</b>	
2090112	Interest on Loan 124 Paid - Op Exp - Housing Shire		8,218.00		8,218.00		788.00		804.75	- Interest on Loan 124 8 Gimlet Way, Payment No 4 Loan 124 - 14/9/2020 \$3,409.43, Payment No 5 Loan 124 - 15/3/2021 \$3,232.02
2090115	Interest on Loan 126 Paid - Op Exp - Housing Shire		19,499.00		19,499.00		2,624.00		2,648.93	- WATC Loan Guarantee Loan 124 - To 30/6/2020 \$804.75, WATC Loan Guarantee Loan 124 - To 31/12/2020 \$772.2.
2090182	Depreciation To Be Allocated - Housing - Shire									- Interest on Loan 126 12 Gimlet Way & 4 Earl Drv, Payment No 2; 21/12/2020 \$7,233.24, Payment No 3; 21/6/2021 \$7,016.37
DEPA01	Depreciation Admin Staff Housing - Housing - Shire		5,855.00		5,855.00		974.00		0.00	- WATC Loan Guarantee Loan 126: 12 Gimlet Way and 4 Earl Drv. To 30/6/2020 \$2,648.93 To 31/12/2020 \$2,599.86
DEPW01	Depreciation Works Staff Housing - Housing - Shire		3,617.00		3,617.00		602.00		0.00	- Depreciation charge ex Asset Register
DEPSP01	Depreciation Swimming Pool Staff Housing - Housing - Shire		1,824.00		1,824.00		304.00		0.00	- Depreciation charge ex Asset Register
DEPST01	Depreciation Short Term Accommodation Housing - Housing - Shire		4,294.00		4,294.00		714.00		0.00	- Depreciation charge ex Asset Register
2090192	Depreciation Unallocated - Housing - Shire		7,116.00		7,116.00		1,186.00		0.00	- Depreciation charge ex Asset Register
	<b>Subtotal Depreciation</b>		<b>22,706.00</b>		<b>22,706.00</b>		<b>3,780.00</b>		<b>0.00</b>	
2090199	Administration Allocated		46,982.00		46,982.00		7,830.00		8,615.49	- Allocation of 5% of Administration costs.
<b>Recovered amounts</b>										
2090198	Staff Housing Costs Recovered		(92,186.00)		(92,186.00)		(15,364.00)		(8,113.38)	- Staff Housing Costs Recovered reduced by the inclusion of income allocations in acct 3090199.

**SHIRE OF MUKINBUDIN**  
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**Financial Statement for Period Ended**  
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<b>HOUSING - SHIRE (STAFF AND RENTALS)</b> <b>(Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue</b> <b>\$</b>	<b>Expenditure</b> <b>\$</b>	<b>Revenue</b> <b>\$</b>	<b>Expenditure</b> <b>\$</b>	<b>Revenue</b> <b>\$</b>	<b>Expenditure</b> <b>\$</b>	<b>Revenue</b> <b>\$</b>	<b>Expenditure</b> <b>\$</b>	
<b>OPERATING REVENUE</b>										
3090108	Income - 5 Cruickshank Road	9,100.00		9,100.00		1,516.00		73.73		- Rent 5 Cruickshank - @ \$175 p/w (rate at 50% of market rent \$250pw) \$9,100. No Incease 2020/21. - Rental income from 11 Cruickshank GROH \$400 per week \$20,800. " - Short term rental income from 25 Cruickshank Road \$28,000.  - Private rental income \$200 per week no increase \$10,400. - Private rental income \$200 per week no increase \$10,400. - Short term rental income \$150 per night based on 50% occupancy \$27,375. " - CSBP rental income \$375 per Week no increase \$19,500. - GROH rental income \$650 per week no increase \$33,800. - Swimming Pool Staff Housing Rent at \$102 per week. \$5,200. - GROH rental income \$650 per week \$33,800. - GROH rental income \$650 per week \$33,800. - Staff Housing Income Allocated
3090109	Income - 11 Cruickshank Road	20,800.00		20,800.00		3,466.00		3,485.72		
3090111	Income - 25 Cruickshank Road	28,000.00		28,000.00		4,666.00		5,535.00		
3090112	Income - 1 Salmon Gum Alley	0.00		0.00		0.00		2,200.00		
3090114	Income - 25A Calder Street	10,400.00		10,400.00		1,732.00		1,300.00		
3090115	Income - 25B Calder Street	10,400.00		10,400.00		1,732.00		1,600.00		
3090116	Income - 8 Lansdell Street	27,375.00		27,375.00		4,562.00		3,272.72		
3090117	Income - 12 Salmon Gum Alley (Lot 208)	19,500.00		19,500.00		3,250.00		3,466.66		
3090120	8 Gimlett Way - Shire Housing (Staff & Rental) - Op	33,800.00		33,800.00		5,632.00		5,664.28		
3090131	20 Earl Drive - Shire Housing (Staff & Rental) - Op	5,200.00		5,200.00		866.00		600.00		
3090148	12 Gimlett Way - Shire Housing (Staff & Rental) - C	33,800.00		33,800.00		5,632.00		0.00		
3090149	4 Earl Drive - Shire Housing (Staff & Rental) - Op H	33,800.00		33,800.00		5,632.00		252.98		
3090199	Housing Income Allocated - Shire Housing (Staff &	(55,375.00)		(55,375.00)		(9,228.00)		(8,807.72)		
<b>SUB-TOTAL OPERATING</b>		<b>176,800.00</b>	<b>128,069.00</b>	<b>176,800.00</b>	<b>128,069.00</b>	<b>29,458.00</b>	<b>26,256.00</b>	<b>18,643.37</b>	<b>23,134.11</b>	
<b>CAPITAL EXPENDITURE</b>										
4090150	Buildings (Capital) - Staff Housing									- Capital works during tenant changeover, kitchen & bathroom renovations and new floor covering. - Finishing works \$30,000. Employee Costs - Salaries & Wages \$1,141. - Contractors & Consultants \$27,447. - Labour Overheads Allocated \$1,412. - Finishing works \$30,000. Employee Costs - Salaries & Wages \$1,141. - Contractors & Consultants \$27,447. - Labour Overheads Allocated \$1,412. - Principal on Loan 124 - 8 Gimlet Way, Payment No 4 Loan 124 - 14/9/2020 \$11,749.39, Payment No 5 Loan 124 - 15/3/2021 \$11,926.8 - Principal on Loan 126 - 12 Gimlet Way & 4 Earl Drv, Payment No 2 - 21/12/2020 \$22,129.35, Payment No 3 - 21/6/2021 \$22,346.22
BC039	1 Salmon Gum Alley Building Capital		25,000.00		25,000.00		16,498.00		0.00	
BC048	12 Gimlett Way Building Capital Exp - Housing Shire		30,000.00		30,000.00		19,796.00		14,172.30	
BC049	4 Earl Drive Building Capital Exp - Housing Shire		30,000.00		30,000.00		19,796.00		27,227.88	
4090160	Loan Principal Repayment Exp - Loan 124 - Cap Exp - Housing S		23,676.00		23,676.00		0.00		0.00	
4090165	Loan Principal Repayment Exp - Loan 126 - Cap Exp - Housing S		44,476.00		44,476.00		0.00		0.00	
4090154	Transfer to Building and Residential Land Reserve - Cap Exp-Hou		0.00		0.00		0.00		0.00	
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>153,152.00</b>	<b>0.00</b>	<b>153,152.00</b>	<b>0.00</b>	<b>56,090.00</b>	<b>0.00</b>	<b>41,400.18</b>	
<b>TOTAL - HOUSING - SHIRE (STAFF AND RENTALS)</b>		<b>176,800.00</b>	<b>281,221.00</b>	<b>176,800.00</b>	<b>281,221.00</b>	<b>29,458.00</b>	<b>82,346.00</b>	<b>18,643.37</b>	<b>64,534.29</b>	



**SHIRE OF MUKINBUDIN**  
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**Financial Statement for Period Ended**  
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HOUSING - AGED (INCLUDING SENIOR CITIZENS)		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020			
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		Budget Text and Other Information
OPERATING EXPENDITURE											
2090200	Aged Housing Building Operations										
BO061	Aged Unit 1 & 2 /20 Maddock St - Operations - Op Exp - Aged		1,020.00		1,020.00		348.00		267.85		Includes Rubbish & Recycling Bins, Insurance & Other Expenses.
BO063	Aged Unit 3 - Operations		800.00		800.00		252.00		180.40		Includes Rubbish & Recycling Bins, Insurance & Other Expenses.
BO064	Aged Unit 4 - Operations		800.00		800.00		253.00		180.95		Includes Rubbish & Recycling Bins, Insurance & Other Expenses.
BO065	Aged Unit 5 - Operations		750.00		750.00		229.00		157.30		Includes Rubbish & Recycling Bins, Insurance & Other Expenses.
BO066	Aged Unit 6 - Operations		750.00		750.00		229.00		157.30		Includes Rubbish & Recycling Bins, Insurance & Other Expenses.
BO067	Aged Unit 7 - Operations		750.00		750.00		218.00		141.90		Includes Rubbish & Recycling Bins, Insurance & Other Expenses.
BO068	Aged Unit 8 - Operations		3,300.00		3,300.00		642.00		519.22		Includes Rubbish & Recycling Bins, Insurance & Other Expenses.. In addition
BO069	Aged Unit 9 - Operations		1,070.00		1,070.00		290.00		170.50		Electricity as the unit is currently used by staff and contractors.
BO070	Aged Unit 10 - Operations		1,070.00		1,070.00		290.00		170.50		Includes Rubbish & Recycling Bins, Insurance & Other Expenses.
BO071	Aged Unit Common - Operations		13,050.00		13,050.00		2,452.00		2,084.05		Includes Rubbish & Recycling Bins, Insurance & Other Expenses.
BO72	Aged Unit 11 - Operations		900.00		900.00		307.00		237.60		Electricity (bollard lights etc) and Water Consumption and Water rates.
BO73	Aged Unit 12 - Operations		1,300.00		1,300.00		373.00		482.35		Includes Rubbish & Recycling Bins, Insurance & Other Expenses.
	Subtotal Building Operations		25,560.00		25,560.00		5,883.00		4,749.92		
2090201	Aged Housing Building Maintenance - Op Exp - Aged Housin										
BM063	Aged Unit 3 - Maintenance		0.00		0.00		0.00		380.33		
BM066	Aged Unit 6 - Maintenance		0.00		0.00		0.00		270.94		
BM067	Aged Unit 7 - Maintenance		0.00		0.00		0.00		221.65		
BM069	Aged Unit 9 - Maintenance		0.00		0.00		0.00		3,702.50		
BM071	Aged Unit Annual Budget & Common Build Maint (Book individual unit expenses to individual units)		18,000.00		18,000.00		2,996.00		345.19		Annual provision for; Salaries & Wages \$6,156. Contractors & Consultants \$3,117. Materials/Stock Purchased \$1,000. Labour Overheads \$7,620. Plant Operating Costs \$107.
BM073	Aged Unit 12 - Maintenance		0.00		0.00		0.00		242.00		
	Subtotal Building Maintenance		18,000.00		18,000.00		2,996.00		5,162.61		

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
**31 August 2020**

<b>HOUSING - AGED (INCLUDING SENIOR CITIZENS)</b> <b>(Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	
<b>OPERATING EXPENDITURE (Continued)</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
2090202	Aged Housing Grounds Maintenance - Op Exp - Aged Housing									
GM067	Aged Unit 7 Grounds Maintenance		0.00		0.00		0.00		30.15	
GM068	Aged Unit 8 Grounds Maintenance		0.00		0.00		0.00		297.62	
GM069	Aged Unit 9 Grounds Maintenance		0.00		0.00		0.00		168.19	
GM070	Aged Unit 10 Grounds Maintenance		0.00		0.00		0.00		1.14	
GM071	Aged Units Annual Budget & Common Grounds Maintenance (Book individual unit exps to appropriate Unit)		8,500.00		8,500.00		1,412.00		2,274.27	Annual provision for; Salaries & Wages \$3,213. Contractors & Consultants \$410. Materials/Stock Purchased \$400. Labour Overheads \$3,977. Plant Operating Costs \$500.
	<u>Subtotal Grounds Maintenance</u>		<u>8,500.00</u>		<u>8,500.00</u>		<u>1,412.00</u>		<u>2,771.37</u>	
2090282	Depreciation To Be Allocated Housing - Aged									
DEPA02	Depreciation Admin Staff Housing - Housing - Aged		245.00		245.00		40.00		0.00	- Depreciation charge ex Asset Register
DEPW02	Depreciation Works Staff Housing - Housing - Aged		446.00		446.00		74.00		0.00	- Depreciation charge ex Asset Register
2090292	Depreciation Unallocated - Aged Housing		3,384.00		3,384.00		564.00		0.00	- Depreciation charge ex Asset Register
	<u>Subtotal Depreciation</u>		<u>4,075.00</u>		<u>4,075.00</u>		<u>678.00</u>		<u>0.00</u>	
2090299	Administration Allocated		46,982.00		46,982.00		7,830.00		8,615.49	- Allocation of 5% of Administration costs.
<b>Recovered amounts</b>										
2090298	Aged Housing Costs Recovered		2,114.00		2,114.00		352.00		(215.07)	- Staff Housing Costs Recovered

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<b>HOUSING - AGED (INCLUDING SENIOR CITIZENS)</b> <b>(Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING REVENUE</u></b>										
3090201	Income - Aged Unit 1 & 2	4,290.00		4,290.00		714.00		660.00		Aged Unit Rent at 75% of market rent. No Incease 2020/21. Aged Unit Rent at 75% of market rent. No Incease 2020/21.
3090203	Income - Aged Unit 3	4,290.00		4,290.00		714.00		825.00		
3090204	Income - Aged Unit 4	4,290.00		4,290.00		714.00		715.00		Aged Unit Rent at 75% of market rent. No Incease 2020/21.
3090205	Income - Aged Unit 5	4,290.00		4,290.00		714.00		825.00		Aged Unit Rent at 75% of market rent. No Incease 2020/21.
3090206	Income - Aged Unit 6	4,290.00		4,290.00		714.00		825.00		Aged Unit Rent at 75% of market rent. No Incease 2020/21.
3090207	Income - Aged Unit 7	4,290.00		4,290.00		714.00		825.00		Aged Unit Rent at 75% of market rent. No Incease 2020/21.
3090208	Income - Aged Unit 8	10,000.00		10,000.00		1,666.00		400.00		Rent from contractors.
3090209	Income - Aged Unit 9	4,680.00		4,680.00		780.00		720.00		Aged Unit Rent at 75% of market rent. No Incease 2020/21.
3090210	Income - Aged Unit 10	4,680.00		4,680.00		780.00		720.00		Aged Unit Rent at 75% of market rent. No Incease 2020/21.
3090211	Income - Aged Unit 11- Ferguson St	6,045.00		6,045.00		1,006.00		904.00		Aged Unit Rent at 75% of market rent. No Incease 2020/21.
3090212	Income - Aged Unit 12 - Ferguson St	4,108.00		4,108.00		684.00		509.28		Aged Unit Rent at 50% of market rent. No Incease 2020/21.
<b>SUB-TOTAL OPERATING</b>		<b>55,253.00</b>	<b>105,231.00</b>	<b>55,253.00</b>	<b>105,231.00</b>	<b>9,200.00</b>	<b>19,151.00</b>	<b>7,928.28</b>	<b>21,084.32</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
4090250	Building (Capital) - Aged Housing									
BC067	Aged Unit 7 - Capital		0.00		0.00		0.00		0.00	
4090254	Transfers To Seniors Housing Reserve - Cap Exp - House Aged		500.00		500.00		82.00		0.14	- Interest earned on reserves \$500.
<b><u>CAPITAL REVENUE</u></b>										
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>82.00</b>	<b>0.00</b>	<b>0.14</b>	
<b>TOTAL - HOUSING - AGED (INCLUDING SENIOR CITIZENS)</b>		<b>55,253.00</b>	<b>105,731.00</b>	<b>55,253.00</b>	<b>105,731.00</b>	<b>9,200.00</b>	<b>19,233.00</b>	<b>7,928.28</b>	<b>21,084.46</b>	

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HOUSING - OTHER (INCLUDING JOINT VENTURE)		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2090300	Community Housing - Singles JV - Building Operations									
BO101	JV Singles Unit 1 - Operations		1,800.00		1,800.00		486.00		709.29	Includes Rubbish & Recycling Bins, LP Gas 45 kg bottles Rental, Water rates & consumption, Insurance and other exps.
BO102	JV Singles Unit 2 - Operations		1,800.00		1,800.00		486.00		473.74	Includes Rubbish & Recycling Bins, LP Gas 45 kg bottles Rental, Water rates & consumption, Insurance and other exps.
BO103	JV Singles Unit 3 - Operations		2,000.00		2,000.00		574.00		597.21	Includes Rubbish & Recycling Bins, LP Gas 45 kg bottles Rental, Water rates & consumption, Insurance and other exps.
BO104	JV Singles Unit 4 - Operations		2,200.00		2,200.00		594.00		587.29	Includes Rubbish & Recycling Bins, LP Gas 45 kg bottles Rental, Water rates & consumption, Insurance and other exps. Consumption after 300kl to be reimbursed via acct 3090303.
BO105	JV Singles Unit Common - Operations		1,450.00		1,450.00		226.00		288.60	Includes Rubbish & Recycling Bins, LP Gas 45 kg bottles Rental, Water rates & consumption, Insurance, ESL and other exps. Consumption not reimbursed.
	<u>Subtotal Singles JV Building Operations</u>		<u>9,250.00</u>		<u>9,250.00</u>		<u>2,366.00</u>		<u>2,656.13</u>	
2090301	Community Housing - Singles JV - Building Maintenance									
BM101	JV Singles Unit 1 - Maintenance		0.00		0.00		0.00		122.22	
BM102	JV Singles Unit 2 - Maintenance		0.00		0.00		0.00		69.02	
BM103	JV Singles Unit 3 - Maintenance		0.00		0.00		0.00		137.77	
BM104	JV Singles Unit 4 - Maintenance		0.00		0.00		0.00		69.02	
BM105	JV Singles Unit Annual Budget & Common - Maint (Book individual units)		10,000.00		10,000.00		1,662.00		0.00	- - Annual provisions. Employee Costs - Salaries & Wages \$1,892. Contractors & Consultants \$5,426. Materials/Stock Purchased \$250. Labour Overheads Allocated \$2,342. Plant Operating Costs Allocated \$90.
	<u>Subtotal Singles JV Building Maintenance</u>		<u>10,000.00</u>		<u>10,000.00</u>		<u>1,662.00</u>		<u>398.03</u>	
2090304	Community Housing - Singles JV - Grounds Maintenance									
GM105	JV Singles Units Annual Budget & Common Grounds Maint (Book Individual Unit costs to units)		2,600.00		2,600.00		428.00		0.00	- - Annual provisions for; Employee Costs - Salaries & Wages \$931. Contractors & Consultants \$57. Materials/Stock Purchased \$200. Labour Overheads Allocated \$1,152. Plant Operating Costs Allocated \$260.
	<u>Subtotal Singles JV Grounds Maintenance</u>		<u>2,600.00</u>		<u>2,600.00</u>		<u>428.00</u>		<u>0.00</u>	
2090312	Community Housing - Family JV Building Operations									
BO120	JV Family - 6 Lansdell St - Operations		3,200.00		3,200.00		797.00		698.11	Includes Rubbish & Recycling Bins, LP Gas 45 kg bottles Rental, Water rates & consumption, Insurance, ESL and other exps. Consumption over 300kl to be reimbursed via acct 3090304.
BO121	JV Family - 12 White St - Operations		2,850.00		2,850.00		725.00		641.25	Includes Rubbish & Recycling Bins, LP Gas 45 kg bottles Rental, Water rates & consumption, Insurance, ESL and other exps. Consumption to be reimbursed via acct 3090305.
2090313	Community Housing - Family JV - Building & Grounds Maintenance									
BM120	JV Family - 6 Lansdell St - Maintenance		2,000.00		2,000.00		332.00		0.00	
BM121	JV Family - 12 White St - Maintenance		2,000.00		2,000.00		332.00		69.02	
GM120	6 Lansdell Street Grounds Maintenance		500.00		500.00		82.00		0.00	
GM121	12 White Street Grounds Maintenance		500.00		500.00		82.00		0.00	

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<b>HOUSING - OTHER (INCLUDING JOINT VENTURE)</b> <b>(Continued)</b> <b>OPERATING EXPENDITURE (Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue</b> <b>\$</b>	<b>Expenditure</b> <b>\$</b>	<b>Revenue</b> <b>\$</b>	<b>Expenditure</b> <b>\$</b>	<b>Revenue</b> <b>\$</b>	<b>Expenditure</b> <b>\$</b>	<b>Revenue</b> <b>\$</b>	<b>Expenditure</b> <b>\$</b>	
2090382	Depreciation To Be Allocated Housing - Other (Inc Joint Venture)									
DEPW03	Depreciation Works Staff Housing - Housing - Other (Inc Joint Venture)		907.00		907.00		150.00		0.00	- Depreciation charge ex Asset Register
2090392	Depreciation Unallocated - Other Housing		802.00		802.00		132.00		0.00	- Depreciation charge ex Asset Register
	<u>Subtotal Depreciation</u>		<u>1,709.00</u>		<u>1,709.00</u>		<u>282.00</u>		<u>0.00</u>	
2090399	Administration Allocated		46,982.00		46,982.00		7,830.00		8,615.49	- Allocation of 5% of Administration costs.
<b>Recovered amounts</b>										
2090398	Other Housing Costs Recovered - Op Exp - Housing Other		988.00		988.00		164.00		(194.42)	
<b>OPERATING REVENUE</b>										
3090300	Income - JV Singles Unit 1 Cruickshank Road	6,240.00		6,240.00		1,040.00		960.00		- -Rent No Incease 2020/21.
3090301	Income - JV Singles Unit 2 Cruickshank Road	6,240.00		6,240.00		1,040.00		960.00		- -Rent No Incease 2020/21.
3090302	Income - JV Singles Unit 3 Cruickshank Road	7,280.00		7,280.00		1,212.00		1,120.00		- -Rent No Incease 2020/21.
3090303	Income - JV Singles Unit 4 Cruickshank Road	3,640.00		3,640.00		606.00		560.00		- -Rent 50% of market rent. No Incease 2020/21.
3090304	Income - JV Family Housing - 6 Lansdell Street	3,900.00		3,900.00		650.00		600.00		- -Rent 50% of market rent. No Incease 2020/21.
3090305	Income - JV Family Housing - 12 White Street	6,240.00		6,240.00		1,040.00		904.00		- -Rent 75% of market rent. No Incease 2020/21.
<b>SUB-TOTAL OPERATING</b>		<b>33,540.00</b>	<b>82,579.00</b>	<b>33,540.00</b>	<b>82,579.00</b>	<b>5,588.00</b>	<b>15,082.00</b>	<b>5,104.00</b>	<b>12,883.61</b>	
<b>TOTAL - HOUSING - OTHER (INCLUDING JOINT VENTURE)</b>		<b>33,540.00</b>	<b>82,579.00</b>	<b>33,540.00</b>	<b>82,579.00</b>	<b>5,588.00</b>	<b>15,082.00</b>	<b>5,104.00</b>	<b>12,883.61</b>	

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PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									<p>In previous years the Small Communities Stewardship Grant funded expenses for fencing and revegetation were delayed due to the unavailability of seedlings.</p> <p>Recognition of some of prior year grants for the revegetation project that was delayed due to the lack of seedlings has occurred sooner than expected and expenses have now been incurred.</p>
Sanitation - Household Refuse		70,247.00		70,247.00		11,700.00		10,494.44	
Sanitation - Other		28,748.00		28,748.00		4,782.00		2,909.43	
Urban Stormwater Drainage		6,598.00		6,598.00		1,096.00		1,359.92	
Protection of the Environment		78,914.00		78,914.00		24,302.00		19,757.63	
Town Planning & Regional Development		6,349.00		6,349.00		1,382.00		925.77	
Community Development		47,239.00		47,239.00		7,868.00		7,340.39	
Other Community Amenities		64,563.00		64,563.00		10,866.00		7,816.06	
<b><u>OPERATING REVENUE</u></b>									
Sanitation - Household Refuse	46,040.00		46,040.00		7,672.00		7,456.44		
Sanitation - Other	16,565.00		16,565.00		2,758.00		2,589.04		
Protection of the Environment	63,616.00		63,616.00		0.00		19,176.08		
Town Planning & Regional Development	500.00		500.00		82.00		105.00		
Other Community Amenities	1,500.00		1,500.00		250.00		0.00		
<b>SUB-TOTAL OPERATING</b>	<b>128,221.00</b>	<b>302,658.00</b>	<b>128,221.00</b>	<b>302,658.00</b>	<b>10,762.00</b>	<b>61,996.00</b>	<b>29,326.56</b>	<b>50,603.64</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Other Community Amenities		13,000.00		13,000.00		0.00		0.00	
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>13,000.00</b>	<b>0.00</b>	<b>13,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>128,221.00</b>	<b>315,658.00</b>	<b>128,221.00</b>	<b>315,658.00</b>	<b>10,762.00</b>	<b>61,996.00</b>	<b>29,326.56</b>	<b>50,603.64</b>	

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<b>SANITATION - HOUSEHOLD REFUSE</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2100100	Domestic Refuse Collection									Avon Waste Domestic 240L MGB Collection Mukinbudin. 148 Services @ \$2.36 per week by Avon Waste inc for 52 . Plus internal costs and contracts and contingency.  Internal costs.
W010	Domestic Rubbish Bin Collection		23,000.00		23,000.00		3,832.00		2,557.38	
W015	Domestic Bulk Rubbish Collection - Op Exp		900.00		900.00		148.00		0.00	
2100102	Refuse Site Maintenance									
W011	Refuse Site Maintenance		21,300.00		21,300.00		3,546.00		2,314.63	
2100103	Domestic Recycling Collection									Dept of Environment protection License \$60, Plus internal costs & Signage.  Avon Waste Domestic Recycling 240L MGB Collection Mukinbudin. 1144 Services @ \$4.36 per fortnight by Avon Waste inc for 26 fortnights. Plus internal costs and contracts and contingency. - Allocation of 0.75% of Administration costs.
W012	Domestic Recycling Collection		18,000.00		18,000.00		3,000.00		4,330.10	
2100199	Administration Allocated		7,047.00		7,047.00		1,174.00		1,292.33	
<b><u>OPERATING REVENUE</u></b>										
3100100	Domestic Refuse Collection Charges	25,160.00		25,160.00		4,192.00		4,024.11		- -Domestic 240L MGB rubbish service. 148 Services @ \$170 per service \$25,160. - -Domestic 240L MGB Recycling service. 144 Services @ \$145 per service \$20,880.
3100102	Domestic Recycling Collection Charges	20,880.00		20,880.00		3,480.00		3,432.33		
<b>SUB-TOTAL OPERATING</b>		<b>46,040.00</b>	<b>70,247.00</b>	<b>46,040.00</b>	<b>70,247.00</b>	<b>7,672.00</b>	<b>11,700.00</b>	<b>7,456.44</b>	<b>10,494.44</b>	
<b>TOTAL - SANITATION - HOUSEHOLD REFUSE</b>		<b>46,040.00</b>	<b>70,247.00</b>	<b>46,040.00</b>	<b>70,247.00</b>	<b>7,672.00</b>	<b>11,700.00</b>	<b>7,456.44</b>	<b>10,494.44</b>	

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<b>SANITATION - OTHER</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2100200	Commercial Refuse Collection									<p>Avon Waste Commercial rubbish 240L MGB bin collection. 51 Services @ \$2.36 per week by Avon Waste inc for 52 weeks . Contracts and Contingency.</p> <p>Avon Waste Street bin collection. 16 Services @ \$2.36 per week by Avon Waste inc for 52 weeks. Plus internal costs and contracts and contingency.</p> <p>- -Avon Waste Commercial Recyling 240L MGB Collection Mukinbudin. 51 Services @ \$4.36 per fortnight by Avon Waste inc for 26 fortnights .Plus internal costs and contracts and contingency.'</p> <p>Avon Waste Recyling Bank Collection Mukinbudin. 11 Services @ \$4.74 per fortnight by Avon Waste inc for 26 fortnights. Plus internal costs and contracts and contingency.</p> <p>- - Repair and replacement of bins by Contractors &amp; Consultants \$350.</p> <p>- Allocation of 0.5% of Administration costs.</p> <p>- -Commercial 240L MGB rubbish service. 51 Services @ \$170 per service.</p> <p>- -Commercial 240L MGB rubbish service. 51 Services @ \$145 per service.</p> <p>- -Asbestos disposal &amp; tipping fees..</p>
W020	Commercial Refuse Collection		7,000.00		7,000.00		1,166.00		875.34	
2100201	Refuse Collection - Street Bins									
W021	Refuse Collection - Street Bins		8,000.00		8,000.00		1,328.00		484.17	
2100202	Commercial Recycling Collection - Op Exp - San Other									
W022	Commercial Recycling Collection - Op Exp - San Other		7,000.00		7,000.00		1,166.00		498.77	
2100203	Recycling Refuse Collection									
W023	Recycling Refuse Collection		1,700.00		1,700.00		282.00		189.60	
2100206	Purchase of Bins - Op Exp		350.00		350.00		58.00		0.00	
2100299	Administration Allocated		4,698.00		4,698.00		782.00		861.55	
<b><u>OPERATING REVENUE</u></b>										
3100200	Commercial Refuse Collection Charge	8,670.00		8,670.00		1,444.00		1,397.26		
3100204	Commercial Recycling Collection Charges	7,395.00		7,395.00		1,232.00		1,191.78		
3100206	Disposal of Asbestos and Other Misc Fill at R	500.00		500.00		82.00		0.00		
<b>SUB-TOTAL OPERATING</b>		<b>16,565.00</b>	<b>28,748.00</b>	<b>16,565.00</b>	<b>28,748.00</b>	<b>2,758.00</b>	<b>4,782.00</b>	<b>2,589.04</b>	<b>2,909.43</b>	
<b>TOTAL - SANITATION - OTHER</b>		<b>16,565.00</b>	<b>28,748.00</b>	<b>16,565.00</b>	<b>28,748.00</b>	<b>2,758.00</b>	<b>4,782.00</b>	<b>2,589.04</b>	<b>2,909.43</b>	



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<b>URBAN STORMWATER DRAINAGE</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										- - Employee Costs - Salaries & Wages \$631. - - Contractors & Consultants \$388. - - Labour Overheads Allocated \$781. - - Plant Operating Costs Allocated \$100. - Allocation of 0.5% of Administration costs.
2100601	Stormwater Drainage Maintenance									
	W030 Stormwater Drainage Maintenance		1,900.00		1,900.00		314.00		498.37	
2100699	Administration Allocated		4,698.00		4,698.00		782.00		861.55	
<b>SUB-TOTAL OPERATING</b>		<b>0.00</b>	<b>6,598.00</b>	<b>0.00</b>	<b>6,598.00</b>	<b>0.00</b>	<b>1,096.00</b>	<b>0.00</b>	<b>1,359.92</b>	
<b>TOTAL - URBAN STORMWATER DRAINAGE</b>		<b>0.00</b>	<b>6,598.00</b>	<b>0.00</b>	<b>6,598.00</b>	<b>0.00</b>	<b>1,096.00</b>	<b>0.00</b>	<b>1,359.92</b>	

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<b>PROTECTION OF THE ENVIRONMENT</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2100703	Minor Assets & Other Operating Exp - Prot of Env		4,000.00		4,000.00		664.00		0.00	Purchase of Trailer & other minor assets. Licence and maintenance of P11320 the Trailer Caged for Recycling Containers.  - -Contract Part Time Officer \$10,000. - - Materials/Stock Purchased \$100.
2100704	Eastern Wheatbelt Declared Species Group		0.00		0.00		0.00		0.00	
2100705	Project Contract & Other Expenses - Protect of Environ		10,100.00		10,100.00		1,682.00		1,320.00	
2100707	Barbalin Translocation Project									
BARB	Barbalin Translocation Project		500.00		500.00		80.00		0.00	
2100713	Grant Funded Operational Expenses (Inc in Acct 3100703)-P		59,616.00		59,616.00		21,094.00		17,576.08	Funded by the Small Communities Stewardship Grant for fencing and revegetation recieved in 18-19 & 19-20 and the Preserving Remnant Vegetation Grant. - Allocation of 0.5% of Administration costs.  - Contribution from the Small Communities Stewardship Grant for fencing and revegetation project for administration \$2K and the Preserving Remnant Vegetation Grant \$2K. expense in acct 2100713.  Small Communities Stewardship Grant for fencing and revegetation of \$24,624 received in 18-19 and the Revegetation and Preserving Remnant Vegetation Grants of \$22,992 received in 19-20 recognised from unspent grants liability in account 9304901. 20-21 grant income \$12,000.
2100799	Administration Allocated		4,698.00		4,698.00		782.00		861.55	
<b><u>OPERATING REVENUE</u></b>										
3100701	Reimb, Contrib, Donations & Other Income (I	4,000.00		4,000.00		0.00		1,600.00		
3100703	Grants NRM and Other (Exp in Acct 2100713	59,616.00		59,616.00		0.00		17,576.08		
<b>SUB-TOTAL OPERATING</b>		<b>63,616.00</b>	<b>78,914.00</b>	<b>63,616.00</b>	<b>78,914.00</b>	<b>0.00</b>	<b>24,302.00</b>	<b>19,176.08</b>	<b>19,757.63</b>	
<b>TOTAL - PROTECTION OF THE ENVIRONMENT</b>		<b>63,616.00</b>	<b>78,914.00</b>	<b>63,616.00</b>	<b>78,914.00</b>	<b>0.00</b>	<b>24,302.00</b>	<b>19,176.08</b>	<b>19,757.63</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
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**TOWN PLANNING & REG. DEVELOP.**

**OPERATING EXPENDITURE**

2100800 Town Planning Expenses - Op Exp - Twn Planning  
2100820 Legal Expenses - Op Exp - Town Planning  
2100899 Administration Allocated

**OPERATING REVENUE**

3100800 Planning Application Fees

**SUB-TOTAL OPERATING**

**TOTAL - TOWN PLANNING & REG. DEVELOP.**

Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	2,000.00		2,000.00		332.00		495.00	- Various Contract (Subdivison Exps). - Legal expenses relating to town planning, SAT hearings etc. - Allocation of 0.25% of Administration costs.
	2,000.00		2,000.00		660.00		0.00	
	2,349.00		2,349.00		390.00		430.77	
500.00		500.00		82.00		105.00		- Planning Application as per schedule of Fees & Charges
<b>500.00</b>	<b>6,349.00</b>	<b>500.00</b>	<b>6,349.00</b>	<b>82.00</b>	<b>1,382.00</b>	<b>105.00</b>	<b>925.77</b>	
<b>500.00</b>	<b>6,349.00</b>	<b>500.00</b>	<b>6,349.00</b>	<b>82.00</b>	<b>1,382.00</b>	<b>105.00</b>	<b>925.77</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
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<b>COMMUNITY DEVELOPMENT</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2100900	Community Development Staff Salaries & Related Exp - Op Exp - Comm Dev		34,890.00		34,890.00		5,814.00		6,909.62	- - Employee Costs - Salaries & Wages \$30,340. - - Employee Costs - Superannuation \$4,550. - - Contractors & Consultants for Familiarisation Tours and other events \$8,000. - - Materials/Stock Purchased for events \$2,000. - Allocation of 0.25% of Administration costs.
2100910	Community Development Events / Other		10,000.00		10,000.00		1,664.00		0.00	
2100999	Administration Allocated		2,349.00		2,349.00		390.00		430.77	
<b><u>OPERATING REVENUE</u></b>										
<b>SUB-TOTAL OPERATING</b>		<b>0.00</b>	<b>47,239.00</b>	<b>0.00</b>	<b>47,239.00</b>	<b>0.00</b>	<b>7,868.00</b>	<b>0.00</b>	<b>7,340.39</b>	
<b>TOTAL - COMMUNITY DEVELOPMENT</b>		<b>0.00</b>	<b>47,239.00</b>	<b>0.00</b>	<b>47,239.00</b>	<b>0.00</b>	<b>7,868.00</b>	<b>0.00</b>	<b>7,340.39</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
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OTHER COMMUNITY AMENITIES		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2101000	Cemetery Maintenance/Operations									Additional \$4K provision for cleanup, bins and signage. Insurance Contractors and internal costs.
W040	Cemetery Maintenance/Operations		11,109.00		11,109.00		1,860.00		228.44	
2101002	Public Conveniences Operations									Employee Costs (Cleaner), Materials/Stock Purchased, Electricity \$1,100, Water Burges Rawson Lease PTA land, Insurance - Premiums. (Located at the rear of the Admin Office) Employee Costs (Cleaners), Contractors & Consultants, Materials/Stock Purchased, Insurance . -- Contractors & Consultants Invoice from Playgroup for cleaning \$453. -- Insurance - Premiums \$47. -Employee Costs (Cleaner), Contractors & Consultants, Materials/Stock Purchased.
BO150	Railway Station Toilet - Operations		17,500.00		17,500.00		2,997.00		3,132.39	
BO151	Town Park Toilet - Operations		3,700.00		3,700.00		628.00		449.78	
BO152	Beringbooding Rock Toilet - Operations		500.00		500.00		97.00		23.50	
BO153	Weira Reserve Toilet - Operations		1,800.00		1,800.00		298.00		92.88	
	<u>Subtotal Public Conveniences Operations</u>		<u>23,500.00</u>		<u>23,500.00</u>		<u>4,020.00</u>		<u>3,698.55</u>	
2101003	Public Conveniences Maintenance									- - Employee Costs - Salaries & Wages \$3,634. Contractors & Consultants \$518. Materials/Stock Purchased \$750. Labour Overheads Allocated \$4,498. Plant Operating Costs Allocated \$100.
BM150	Railway Station Toilet - Maintenance		0.00		0.00		0.00		442.88	
BM154	Public Toilet/Conveniences Annual Budget - Book expenses		9,500.00		9,500.00		1,578.00		0.00	
	<u>Subtotal Public Conveniences Maintenance</u>		<u>9,500.00</u>		<u>9,500.00</u>		<u>1,578.00</u>		<u>442.88</u>	
2101092	Depreciation - Other Community Amenities		1,661.00		1,661.00		276.00		0.00	- - Depreciation - Ex Asset Register \$1,661. - Allocation of 2% of Administration costs.
2101099	Administration Allocated		18,793.00		18,793.00		3,132.00		3,446.19	
<b>OPERATING REVENUE</b>										
3101000	Cemetery Charges (Inc GST)	1,500.00		1,500.00		250.00		0.00		- As per schedule of Fees and Charges
<b>SUB-TOTAL OPERATING</b>		<b>1,500.00</b>	<b>64,563.00</b>	<b>1,500.00</b>	<b>64,563.00</b>	<b>250.00</b>	<b>10,866.00</b>	<b>0.00</b>	<b>7,816.06</b>	
<b>CAPITAL EXPENDITURE</b>										
4101050	Building (Capital) - Other Community Amenities									- - Works Include Fencing, paving Memorial Garden, Formal Parking more grave sites, seating pergola on the Norther side and a Unisex toilet as the budget permits. Employee Costs - Salaries & Wages \$2,703. Contractors & Consultants \$3,352. Materials/Stock Purchased \$3,000. Labour Overheads Allocated \$3,345. Plant Operating Costs Allocated \$600.
BC150	Railway Station Toilet - Capital		0.00		0.00		0.00		0.00	
4101060	Infrastructure Other (Capital) - Other Community Amenities									
IO040	Cemetery Capital		13,000.00		13,000.00		0.00		0.00	
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>13,000.00</b>	<b>0.00</b>	<b>13,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - OTHER COMMUNITY AMENITIES</b>		<b>1,500.00</b>	<b>77,563.00</b>	<b>1,500.00</b>	<b>77,563.00</b>	<b>250.00</b>	<b>10,866.00</b>	<b>0.00</b>	<b>7,816.06</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
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<b>PROGRAMME SUMMARY</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		
		<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Budget Text and Other Information</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
Public Halls and Civic Centres			78,688.00		78,688.00		16,117.00		14,293.29	
Swimming Areas & Beaches			272,186.00		272,186.00		42,019.00		21,086.98	▼ Timing - Depreciation has not been run as end of year assets are not yet finalised.
Other Recreation & Sport			375,315.00		375,315.00		69,963.00		52,741.71	▼ Timing - Depreciation has not been run as end of year assets are not yet finalised.
Television and Radio Rebroadcasting			5,494.00		5,494.00		796.00		454.77	
Libraries			17,247.00		17,247.00		3,225.00		2,820.65	
Heritage			4,849.00		4,849.00		1,043.00		506.38	
Other Culture			4,761.00		4,761.00		813.00		462.27	
<b><u>OPERATING REVENUE</u></b>										
Public Halls and Civic Centres		1,402.00		1,402.00		144.00		328.93		
Swimming Areas & Beaches		15,200.00		15,200.00		0.00		200.00		
Other Recreation & Sport		376,779.00		376,779.00		1,094.00		12,542.74		▼ The donation from the Basket Ball Club was recieved sooner than expected.
Libraries		100.00		100.00		16.00		0.00		
Other Culture		550.00		550.00		0.00		0.00		
<b>SUB-TOTAL OPERATING</b>		<b>394,031.00</b>	<b>758,540.00</b>	<b>394,031.00</b>	<b>758,540.00</b>	<b>1,254.00</b>	<b>133,976.00</b>	<b>13,071.67</b>	<b>92,366.05</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
Public Halls and Civic Centres			0.00		0.00		0.00		44.36	
Swimming Areas & Beaches			39,000.00		39,000.00		0.00		0.75	
Other Recreation & Sport			427,887.00		427,887.00		8,843.00		8,715.83	
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>466,887.00</b>	<b>0.00</b>	<b>466,887.00</b>	<b>0.00</b>	<b>8,843.00</b>	<b>0.00</b>	<b>8,760.94</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>		<b>394,031.00</b>	<b>1,225,427.00</b>	<b>394,031.00</b>	<b>1,225,427.00</b>	<b>1,254.00</b>	<b>142,819.00</b>	<b>13,071.67</b>	<b>101,126.99</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
**31 August 2020**

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PUBLIC HALLS AND CIVIC CENTRES		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020			
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE											
2110100	Public Halls and Civic Bldg Operations										
BO200	Memorial Town Hall - Operations		13,500.00		13,500.00		4,574.00		4,168.60		Rubbish& Recycling Bins & Other Exp, Electricity, Water rates & consumption, Insurance,-ESL, & Cleaning costs.
BO201	Sandalwood Arts Hall Building Operations		2,150.00		2,150.00		540.00		469.44		Rubbish& Recycling Bins & Other Exp, Electricity, Water rates & consumption, Insurance & ESL.
BO202	Bonnie Rock Hall Building Operations		2,500.00		2,500.00		664.00		664.65		Electricity, Water rates & consumption, Insurance & ESL & Other Exp.
BO204	Railway Station Building Operations		3,200.00		3,200.00		778.00		1,322.74		Employee Cost (Cleaners) \$119, Electricity, Insurance & Other expenses.
BO205	Mukinbudin Community (Men's) Shed Building Operations		1,500.00		1,500.00		246.00		419.00		Rubbish & Recycling Bins, Burgess Rawson PTA lease Water, Insurance & Other expenses.
BO206	Anglican Church Building Operations - Op Exp		400.00		400.00		171.00		157.00		Insurance, ESL and other expenses.
	Subtotal Building Operations		23,250.00		23,250.00		6,973.00		7,201.43		
2110101	Town Halls and Public Buildings Building Maintenance - Op Exp										
BM200	Memorial Town Hall - Maintenance		3,000.00		3,000.00		416.00		433.99		General maintenance.
BM201	Sandalwood Arts Hall Building Maintenance		0.00		0.00		0.00		66.02		
BM202	Bonnie Rock Hall Building Maintenance		0.00		0.00		0.00		2,015.69		
BM204	Railway Station Building Maintenance		0.00		0.00		0.00		33.15		
BM206	Anglican Church Building Maintenance		0.00		0.00		0.00		62.75		
BMPH01	Public Halls Maintenance Annual Budget (Book Exps To Appropriate Building) - Op Exp Pub Halls		5,600.00		5,600.00		928.00		0.00		- - General Annual Public Hall Annual Budget for Employee Costs - Salaries & Wages \$1,201. Contractors & Consultants \$1,712. Materials/Stock Purchased \$1,000. Labour Overheads Allocated \$1,487. Plant Operating Costs Allocated \$200.
	Subtotal Building Maintenance		8,600.00		8,600.00		1,344.00		2,611.60		
2110102	Town Halls Grounds Maintenance - Op Exp - Public Halls										
GM200	Memorial Town Hall - Gounds Maintenance		0.00		0.00		0.00		1,034.07		- - General Annual Public Hall Grounds Maintenance Annual Budget for Employee Costs - Salaries & Wages \$2,613. Contractors & Consultants \$153. Materials/Stock Purchased \$700. Labour Overheads Allocated \$3,234. Plant Operating Costs Allocated \$500.
GMPH01	Public Halls Grounds Maintenance Annual Budget (Book exps to appropriate build) - Op Exp PubHalls		7,200.00		7,200.00		1,194.00		0.00		
	Subtotal Building Maintenance		7,200.00		7,200.00		1,194.00		1,034.07		
2110192	Depreciation - Public Halls and Civic Centres		20,845.00		20,845.00		3,474.00		0.00		-- Depreciation - Ex Asset Register \$20,845.
2110199	Administration Allocated		18,793.00		18,793.00		3,132.00		3,446.19		- Allocation of 2% of Administration costs.

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
**31 August 2020**

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<b>PUBLIC HALLS AND CIVIC CENTRES (Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b>OPERATING REVENUE</b>										
3110100	Town Hall Hire Income	500.00		500.00		82.00		23.64		- -Town Hall Hire Income. - - Sandalwood Art water reimbursements. Reimbursement & Recovery Income - Operating \$382. - -Sandalwood Art Lease annual lease fee \$10 per week incl gst, renewal due 2020. Fees & Charges - Facility Hire \$520.
3110103	Sandalwood Arts Hall Income	902.00		902.00		62.00		259.84		
3110104	Railway Station Income	0.00		0.00		0.00		45.45		
<b>SUB-TOTAL OPERATING</b>		<b>1,402.00</b>	<b>78,688.00</b>	<b>1,402.00</b>	<b>78,688.00</b>	<b>144.00</b>	<b>16,117.00</b>	<b>328.93</b>	<b>14,293.29</b>	
<b>CAPITAL EXPENDITURE</b>										
4110150	Building (Capital) - Public Halls & Civic Centres									New shelving is going to be installed.
BC204	Railway Station Building Capital		0.00		0.00		0.00		0.00	
4110155	Furniture & Equipment (Capital) - Public Halls & Civic Centres		0.00		0.00		0.00		44.36	
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>44.36</b>	
<b>TOTAL - PUBLIC HALLS AND CIVIC CENTRES</b>		<b>1,402.00</b>	<b>78,688.00</b>	<b>1,402.00</b>	<b>78,688.00</b>	<b>144.00</b>	<b>16,117.00</b>	<b>328.93</b>	<b>14,337.65</b>	



**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
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SWIMMING AREAS & BEACHES		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2110200	Swimming Pool - Salaries		73,000.00		73,000.00		12,166.00		9,073.08	Pool Manager and Asst Manager/Relief including allowances. Plus Contract Pool Manager. Superannuation Pool Managerand Superannuation Asst Pool Manager Relief. Training and associated accomodation and travel as required. This may include: RLSSA Bronze Medallion Course, RLSSA Pool Lifeguard Course, RLSSA Pool Operations Group 1 Course, Relief Requalification Bronze Medallio and Relief Requalification RLSSA Pool Lifeguard Course. Workers Compensation Premium Pool Manager & Assistant/Relief Pool Manager. Staff Housing costs.
2110201	Swimming Pool - Superannuation		6,000.00		6,000.00		1,000.00		861.96	
2110202	Swimming Pool - Training & Conferences		2,000.00		2,000.00		0.00		0.00	
2110203	Swimming Pool - Other Employee Costs		2,030.00		2,030.00		1,541.00		1,020.16	
2110204	Swimming Pool Bldg Operations									Rubbish Bin & Recycling Bins , Toiletries and consumables incl cleaning products and other Materials/Stock, Communication Expenses Telephone, Data and Other, Tarriff R3 Electricity , BOC Gases Oxygen Medical C size annual charge Gas, Water Rates and consumption, Insurance , ESL and internal costs..
BO250	Swimming Pool Building Operations		45,000.00		45,000.00		5,491.00		6,052.59	
2110205	Swimming Pool Bldg/Grounds Maintenance									
BM250	Swimming Pool Building & Facility Maintenance		24,000.00		24,000.00		1,688.00		1,787.17	
GM250	Swimming Pool Grounds Maintenance		9,000.00		9,000.00		1,496.00		407.62	The current value in this account is a posting error. The budget is for minor assets purchased  - -Freight & Other Expenses \$1,000. - -Chlorine \$5,500 and Other chemicals. Pool Acid etc.s \$13,500. - CSP MS 365 Bus Basic & EOA 1lic
2110206	Minor Asset Purchases - Swimming Pool - Op Exp		2,000.00		2,000.00		332.00		(3,867.50)	
2110207	Pool Chemicals, Freight & Other Expenses - Op Exp - Swim Pool		14,637.00		14,637.00		2,553.00		172.47	
2110213	3A Cruickshank Road - Swimming Pool Emp Housing & Grounds Maintenance									
2110291	Loss on Disposal of Assets - Op Exp - Swimming Pools		0.00		0.00		0.00		0.00	- - Depreciation - Ex Asset Register \$66,330. - Allocation of 3% of Administration costs.
2110292	Depreciation - Mukinbudin Swimming Pool		66,330.00		66,330.00		11,054.00		0.00	
2110299	Administration Allocated - Op Exp - Swimming Pool		28,189.00		28,189.00		4,698.00		5,579.43	
<b>OPERATING REVENUE</b>										
3110201	Swimming Pool Admissions	15,000.00		15,000.00		0.00		0.00		- - Pool admissions. \$15,000.
3110203	Swimming Pool Equipment Hire, Reimb & Contributions - Op Inc - Swim Pool	200.00		200.00		0.00		0.00		- - Equipment hire. \$200.
3110223	Employee Housing Income- Rent & Reimb - Op Inc	0.00		0.00		0.00		200.00		
<b>SUB-TOTAL OPERATING</b>		<b>15,200.00</b>	<b>272,186.00</b>	<b>15,200.00</b>	<b>272,186.00</b>	<b>0.00</b>	<b>42,019.00</b>	<b>200.00</b>	<b>21,086.98</b>	
<b>CAPITAL EXPENDITURE</b>										
4110250	Plant & Equipment (Capital) - Swimming Pool		0.00		0.00		0.00		0.00	- Replacement sails & installation \$6K and Refurbish Diving Boards \$10K. Employee Costs - Salaries & Wages \$1,201. Contractors & Consultants \$8,812. Materials/Stock Purchased \$4,500. Labour Overheads Allocated \$1,487. - Transfer to Reserve of Annual Pool Reserve Allocation of \$20,000 and interest of \$3,000.
4110255	Building (Capital) - Swimming Pool									
4110260	Infrastructure Other (Capital) - Swimming Pool									
IO250	Swimming Pool Infrastructure Capital		16,000.00		16,000.00		0.00		0.00	
4110175	Transfer to Swimming Pool Reserve - Cap Exp - Swim Pool		23,000.00		23,000.00		0.00		0.75	
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>39,000.00</b>	<b>0.00</b>	<b>39,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.75</b>	
<b>TOTAL - SWIMMING AREAS &amp; BEACHES</b>		<b>15,200.00</b>	<b>311,186.00</b>	<b>15,200.00</b>	<b>311,186.00</b>	<b>0.00</b>	<b>42,019.00</b>	<b>200.00</b>	<b>21,087.73</b>	

**SHIRE OF MUKINBUDIN**  
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OTHER RECREATION & SPORT		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2110300	Sporting Complex Bldg Ops									Employee Costs (Cleaner), Rubbish Bins x 10@\$125, Wireless Link ,Communication Expenses Telephone, Data and Other, Electricity consumption and service fee , LPG 45kg bottles rental & Gas consumption, Water consumption and service fee Insurance, ESL and other costs.
BO260	Mukinbudin Sports Complex Building Operations		58,500.00		58,500.00		13,289.00		10,116.34	
2110301	Sporting Complex Building & Grounds Mtce									
BM260	Mukinbudin Sports Complex Building Maintenance		15,000.00		15,000.00		2,496.00		10,184.45	Salaries & Wages \$4,505. Contractors & Consultants \$3,349. Labour Overheads \$5,576. Plant Operating Costs \$450.
GM260	Mukinbudin Sports Complex Grounds Maintenance		21,500.00		21,500.00		3,578.00		5,562.21	Salaries & Wages \$8,438. Contractors & Consultants \$117. Materials/Stock Purchased \$500. Labour Overheads \$10,445. Plant Operating Costs \$2,000.
2110302	Parks & Gardens Maintenance/Operations									
W045	Parks & Gardens Maintenance/Operations		38,000.00		38,000.00		6,328.00		5,375.38	Salaries & Wages \$10,120. Contractors & Consultants \$860. Materials/Stock Purchased \$3,600. Railway Station gardens & Burges Rawson PTA Land Lease Water expenses. \$194. Labour Overheads \$12,526. Plant Operating Costs \$10,700.
2110304	Town Oval Maintenance/Operations									
W050	Mukinbudin Town Oval Maintenance/Operations		61,000.00		61,000.00		10,164.00		4,860.85	Electricity including that for the Dirt Kart Track and other internal and contractor expenses.
2110306	Drive In Theatre Building Operations									
BO265	Drive In Theatre Building Operations		3,200.00		3,200.00		908.00		331.08	Electricity, Water Rates and consumption, Insurance, ESL and other expenses.
2110307	Drive In Theatre Building & Grounds Maintenance									
BM265	Drive In Theatre Building Maintenance		400.00		400.00		64.00		62.75	
GM265	Drive In Theatre Grounds Maintenance		300.00		300.00		48.00		0.00	
2110308	Mukinbudin Dam Catchment Expenses									
W052	Mukinbudin Dam Catchment Expenses		7,800.00		7,800.00		1,409.00		1,046.52	Insurance and other expenses.
2110309	Other Recreation Facilities Operations									
BO270	Old District Club (Youth Centre) Building Operations		160.00		160.00		50.00		36.50	Insurance, ESL and other expenses
BO271	Mukinbudin Gym Building Operations		6,000.00		6,000.00		1,234.00		600.50	Employee Costs (Cleaner), Rubbish & Recycling Bins, Electricity, Water Rates and consumption, Insurance & ESL .
BO272	Wilgoyne Tennis Club Building Operations		1,100.00		1,100.00		288.00		251.33	Electricity, Insurance & Other expenses.
BO273	Pistol Club - Operations		300.00		300.00		141.00		137.50	Insurance & Other expenses.
BO274	Bonnie Rock Horse and Pony Club - Operations		1,270.00		1,270.00		318.00		294.31	Electricity for A/c 579935870 Lot 33 Watkins St Bonnie Rock, ESL, Insurance & Other expenses.
BO275	Mukinbudin Polo Cross - Operations		122.00		122.00		61.00		61.00	-- Muni Property Scheme Insurance \$122.
BO276	Karlonning Hall - Operations		692.00		692.00		346.00		346.00	-- Muni Property Scheme Insurance \$692.
BO277	Heritage Grain Silo - Operations		55.00		55.00		27.00		27.50	-- Muni Property Scheme Insurance \$55.
BO278	Wheatbelt Way Tractor Display Shed - Operations		113.00		113.00		56.00		56.50	-- Muni Property Scheme Insurance \$113.
BO279	Lions Park Building Operations		181.00		181.00		90.00		90.50	-- Insurance - Premiums \$181.
	Subtotal Other Recreation Facilities Operations		9,993.00		9,993.00		2,611.00		1,901.64	

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<b>OTHER RECREATION &amp; SPORT (Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b>OPERATING EXPENDITURE (Continued)</b>										
2110310	Other Recreation Facilities Building Maintenance									
BM270	Old District Club (Youth Centre) Building Maintenance		0.00		0.00		0.00		62.75	
BM271	Mukinbudin Gym Building Maintenance		0.00		0.00		0.00		65.82	
BM279	Lions Park Building Maintenance		0.00		0.00		0.00		0.00	
BM281	Goodchilds Gate Building Maintenance		0.00		0.00		0.00		63.34	
BMOR01	Other Rec Facilities Building Maint Annual Budget (Book exps to actual Facility) - Op Exp - ORF		13,000.00		13,000.00		2,162.00		0.00	- - Employee Costs - Salaries & Wages \$4,505. Contractors & Consultants \$89. Materials/Stock Purchased \$1,700. Labour Overheads Allocated \$5,576. Plant Operating Costs Allocated \$1,130.
	<u>Subtotal Building Maintenance</u>		<u>13,000.00</u>		<u>13,000.00</u>		<u>2,162.00</u>		<u>191.91</u>	
2110311	Other Recreation Facilities Grounds Maintenance									
GM271	Mukinbudin Gym Grounds Maintenance		0.00		0.00		0.00		1,410.03	
GM279	Lions Park Grounds Maintenance		0.00		0.00		0.00		1,379.99	
W055	Bowling Club Green Maintenance/Operations		0.00		0.00		0.00		429.88	
W056	Walk Trail Maintenance/Operations		0.00		0.00		0.00		71.31	
GMOR01	Other Rec Facilities Grounds Maint Annual Budget (Book exps to actual Facility) - Op Exp -OtherRec Fa		24,000.00		24,000.00		3,996.00		0.00	- - Employee Costs - Salaries & Wages \$8,589. - - Contractors & Consultants \$960. - - Materials/Stock Purchased \$420. - - Labour Overheads Allocated \$10,631. - - Plant Operating Costs Allocated \$3,400.
	<u>Subtotal Grounds Maintenance</u>		<u>24,000.00</u>		<u>24,000.00</u>		<u>3,996.00</u>		<u>3,291.21</u>	
2110313	Minor Asset Purchases - Other Rec & Sport (P&G) - Op Exp		500.00		500.00		82.00		0.00	- - Nominal budget for small P&G equipment \$500.
2110315	Events Kit General Expenses		1,000.00		1,000.00		166.00		0.00	- - Events Kit Materials/Stock Purchased \$1,000.
2110319	Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec									
MARQU	Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec		500.00		500.00		82.00		78.51	
2110329	Gym Equipment Maintenance		3,200.00		3,200.00		3,200.00		495.00	- -Orbit Fitness Audit and Service Gym Equipment \$800. Gym Equipment repairs \$2400
2110337	Central Wheatbelt Football League		2,500.00		2,500.00		0.00		0.00	- -Central Wheatbelt Football League Subscription 2020/21 \$2,500. - Interest; Payment No 29 Loan 108 - Bowling Club payable on 1/08/2020 \$517.34 and Payment No 30 Loan 108 - Bowling Club payable on 1/02/2021 \$262.40. Final Payment - WATC Loan Guarantee Loan 108 to 30/6/2020 \$111, WATC Loan Guarantee Loan 108 - 31/12/2020 \$86. 1 more payment to go.
2110342	Interest on Loan 108 - Bowling Club		977.00		977.00		390.00		628.37	- - Depreciation - Ex Asset Register \$66,963.
2110392	Depreciation - Other Recreation		66,963.00		66,963.00		11,160.00		0.00	- Allocation of 5% of Administration costs.
2110399	Administration Allocated		46,982.00		46,982.00		7,830.00		8,615.49	

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<b>OTHER RECREATION &amp; SPORT (Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b>OPERATING REVENUE</b>										
3110300	Recreation/Sporting Complex Hire Fees	1,000.00		1,000.00		166.00		165.94		- Recreation/Sporting Complex Hire Fees As per Schedule of Fees and Charges - Horse agistment Income The donation from the Basket Ball Club was recieved sooner than expected and was GST free.
3110301	Sport Leases and Rentals	240.00		240.00		40.00		0.00		
3110302	Contributions & Donations Rec'd (No GST) - Op Inc	0.00		0.00		0.00		11,310.00		- Expected donations towards installation of a sprung timber floor in the indoor netball/casketball court \$14,277 from the Basketball and \$8,277 Netball Clubs. - Local Roads and Community Infrastructure Grant (Confirm GST) for: Mukinbudin Lion's Park Playground Upgrade \$140K Exp in Job IO253. Pump Track Installation \$150K, Resurface the Tennis Courts \$50K with \$55K (\$5K council Funds) Exp in job IO252 \$205K.
3110303	Reimbursement and Other Income Rec'd (Inc GST)	23,585.00		23,585.00		0.00		0.00		
3110304	Grants - Other Recreation	340,000.00		340,000.00		0.00		0.00		- Football Club (entitled to 2 nights training under lights per week) \$2,022, Bowling Club \$2,022, Junior Cricket Club \$, Basketball Club \$1,020, Netball Club (entitled to 2 nights training under lights per week) \$510 and Tennis Club (Combined) \$622 and Hockey Club (entitled to 2 nights training under lights per week), \$520. (Other special functions to be charged at ordinary rates)
3110305	Annual Sporting Club Levy	6,604.00		6,604.00		0.00		0.00		
3110308	Community Activites Income	850.00		850.00		140.00		239.55		- Tia Chi and other activity Income. -- Marquee Hire income \$1,000. -- Events Kit Hire Income \$1,000. - As per Sch Fees & Charges Gym Membership fees
3110309	Marquee & Trailer Hire Income (Exp in MARQU) - Oth Rec	1,000.00		1,000.00		166.00		0.00		
3110315	Events Kit Hire Income	1,000.00		1,000.00		166.00		0.00		
3110331	Gymnasium Membership Fees	2,500.00		2,500.00		416.00		827.25		
<b>SUB-TOTAL OPERATING</b>		<b>376,779.00</b>	<b>375,315.00</b>	<b>376,779.00</b>	<b>375,315.00</b>	<b>1,094.00</b>	<b>69,963.00</b>	<b>12,542.74</b>	<b>52,741.71</b>	

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<b>OTHER RECREATION &amp; SPORT (Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
4110350	Plant & Equipment (Capital) - Other Recreation/Sport		0.00		0.00		0.00		0.00	
4110355	Building (Capital) - Other Recreation/Sport									
BC260	Mukinbudin Sports Complex Building Capital		25,200.00		25,200.00		0.00		0.00	- Supply and installation of replacement gutters and fascias at the Basket Ball Courts by Contractors & Consultants \$25,200.
BC263	Mukinbudin Sports Complex Auxiliary Buildings Capital Exp - Other Rec & Sport		40,000.00		40,000.00		0.00		0.00	- Budget provision towards the cost of a Shade Structure over the bowling green at the Recreation Centre. Employee Costs - Salaries & Wages \$2,282. - Contractors & Consultants \$29,893. - Materials/Stock Purchased \$5,000. - Labour Overheads Allocated \$2,825.
4110360	Infrastructure Parks & Ovals - Other Rec & Sport - Cap Exp									
4110365	Infrastructure Other - Other Rec & Sport -Cap Exp									
IO252	Sports Complex - Other Infrastructure - Other Rec & Sport - Cap Exp		205,000.00		205,000.00		0.00		0.00	- At Recreation Centre: Install a Pump Track \$150K with \$150K funding from a Local Roads and Community Infrastructure grant received in acct 3110304. Resurface the Tennis Courts \$55K with \$50K funding from a Local Roads and Community Infrastructure grant received in acct 3110304 and \$5K of council funds subject to additional grant approvals. Note the \$340K Local Roads and Community Infrastructure grant funding on Other Recreation & Sport is split between Job IO252 \$200K and Job IO253 \$140K. Employee Costs - Salaries & Wages \$2,282. - Contractors & Consultants \$149,893. - Materials/Stock Purchased \$50,000. - Labour Overheads Allocated \$2,825.
IO253	Mukinbudin Lions Park - Other Infrastructure - Other Rec & Sport - Cap Exp		140,000.00		140,000.00		0.00		0.00	- At the Lions Park Upgrade the Playground. Funding from a Local Roads and Community Infrastructure grant received in acct 3110304. Note the \$340K total funding is split between Job IO252 \$200K, Job IO253 \$140K and Job BC263 \$50K. Employee Costs - Salaries & Wages \$2,282. - Contractors & Consultants \$34,893. - Materials/Stock Purchased \$100,000. - Labour Overheads Allocated \$2,825.
4110370	Principal on Loan 108 - Bowling Club		17,687.00		17,687.00		8,843.00		8,715.83	- Principal: Payment No 27 Loan 108 - Bowling Club payable on 1/08/2020 \$8,715.83 and Payment No 28 Loan 108 - Bowling Club payable on 3/02/2021 \$8,970.85. Final Payment.
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>427,887.00</b>	<b>0.00</b>	<b>427,887.00</b>	<b>0.00</b>	<b>8,843.00</b>	<b>0.00</b>	<b>8,715.83</b>	
<b>TOTAL - OTHER RECREATION &amp; SPORT</b>		<b>376,779.00</b>	<b>803,202.00</b>	<b>376,779.00</b>	<b>803,202.00</b>	<b>1,094.00</b>	<b>78,806.00</b>	<b>12,542.74</b>	<b>61,457.54</b>	

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<b>TELEVISION &amp; RADIO REBROADCASTING</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2110400	Radio Re-Broadcasting Operations		1,173.00		1,173.00		244.00		24.00	-- VH6GIQ, Lot 158, Vesting Order 39397. Satellite Ground Station. Aust Comms Auth - Aparatus Lic 394420 North East Road, Aust Comms Auth - Radio Lic 1385314, Electricity, Insurance Town Tower/North East Rd Towe & ESL. -- JJJ equipment maintenance; Contractors & Consultants \$1,000.  -- Depreciation - Ex Asset Register \$972. - Allocation of 0.25% of Administration costs.
2110401	Radio Re-Broadcasting Maintenance		1,000.00		1,000.00		0.00		0.00	
2110402	Contributions to CDMA/JJJ		0.00		0.00		0.00		0.00	
2110491	Loss on Disposal of Assets - TV & Radio Broadcast - Op Exp		0.00		0.00		0.00		0.00	
2110492	Depreciation - Radio Rebroadcasting		972.00		972.00		162.00		0.00	
2110499	Administration Allocated		2,349.00		2,349.00		390.00		430.77	
<b><u>OPERATING REVENUE</u></b>										
3110400	Contributions & Donations - TV/Radio	0.00		0.00		0.00		0.00		
3110401	TV/Radio Service Charges Levied	0.00		0.00		0.00		0.00		
3110402	Reimbursements - TV/Radio	0.00		0.00		0.00		0.00		
3110490	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL OPERATING</b>		<b>0.00</b>	<b>5,494.00</b>	<b>0.00</b>	<b>5,494.00</b>	<b>0.00</b>	<b>796.00</b>	<b>0.00</b>	<b>454.77</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
4110450	Plant & Equipment (Capital) - TV & Radio Rebroadcasting		0.00		0.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>										
5110450	Proceeds on Disposal of Assets - Cap Inc - T	0.00		0.00		0.00		0.00		
5110452	Transfers from Reserve	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - TELEVISION &amp; RADIO REBROADCASTING</b>		<b>0.00</b>	<b>5,494.00</b>	<b>0.00</b>	<b>5,494.00</b>	<b>0.00</b>	<b>796.00</b>	<b>0.00</b>	<b>454.77</b>	

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LIBRARIES	Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									
2110506 Library - Lost Books/Book Purchases		650.00		650.00		108.00		0.00	- -Library - Lost Books/Book Purchases \$650. - -Misc operating costs \$100, Inter library loans delivery charges Courier costs for books \$300. - -Membership Public Libraries WA \$110, Infovision Amlib software 1 user lic, support mtce \$1,600 and Regional Library Scheme-Merredin \$330. - -LGIS Property Insurance for books \$62. - Allocation of 1.5% of Administration costs.
2110510 Library - Other Expenses		2,502.00		2,502.00		769.00		236.00	
2110599 Administration Allocated		14,095.00		14,095.00		2,348.00		2,584.65	
<b><u>OPERATING REVENUE</u></b>									
3110501 Library Reimbursements Lost Books/Book P	100.00		100.00		16.00		0.00		- -Library Reimbursements Lost Books & Book Purchases \$100.
<b>SUB-TOTAL OPERATING</b>	<b>100.00</b>	<b>17,247.00</b>	<b>100.00</b>	<b>17,247.00</b>	<b>16.00</b>	<b>3,225.00</b>	<b>0.00</b>	<b>2,820.65</b>	
<b>TOTAL - LIBRARIES</b>	<b>100.00</b>	<b>17,247.00</b>	<b>100.00</b>	<b>17,247.00</b>	<b>16.00</b>	<b>3,225.00</b>	<b>0.00</b>	<b>2,820.65</b>	

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<b>HERITAGE</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2110603	Historical Preservation & Information Related Expenses - Op		1,500.00		1,500.00		495.00		0.00	- Purchase of "On the Line" History book \$1,500. (Pioneer Wall works, plaques etc. \$2.5K deleted)  - Allocation of 0.25% of Administration costs.
2110604	Pope Hills Facilities Operating & Maint Exp - Heritage									
BM255	Popes Hill Anzac Memorial & Facilities Operating & Maint Exp - Op Exp - Heritage		500.00		500.00		78.00		16.50	
GM255	Popes Hill Anzac Memorial Grounds Maintenance		500.00		500.00		80.00		59.11	
2110699	Administration Allocated		2,349.00		2,349.00		390.00		430.77	
<b>SUB-TOTAL OPERATING</b>		<b>0.00</b>	<b>4,849.00</b>	<b>0.00</b>	<b>4,849.00</b>	<b>0.00</b>	<b>1,043.00</b>	<b>0.00</b>	<b>506.38</b>	
<b>TOTAL - HERITAGE</b>		<b>0.00</b>	<b>4,849.00</b>	<b>0.00</b>	<b>4,849.00</b>	<b>0.00</b>	<b>1,043.00</b>	<b>0.00</b>	<b>506.38</b>	



**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
**31 August 2020**

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**OTHER CULTURE**

**OPERATING EXPENDITURE**

2110712 Cultural Events Shire Outside Workers  
Support-Op Exp - Other Cult  
W054 Cultural Events Shire Outside Workers  
Support - Op Exp - Other Cult  
2110799 Administration Allocated

**OPERATING REVENUE**

3110701 Reimbursements & Fees - Op Inc - Other Cul

**SUB-TOTAL OPERATING**

**TOTAL - OTHER CULTURE**

Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
								- - Insurance - Premiums \$63. - Allocation of 0.5% of Administration costs.  - Lease of Crop land at minimum rates \$550
	63.00		63.00		31.00		31.50	
	4,698.00		4,698.00		782.00		430.77	
550.00		550.00		0.00		0.00		
<b>550.00</b>	<b>4,761.00</b>	<b>550.00</b>	<b>4,761.00</b>	<b>0.00</b>	<b>813.00</b>	<b>0.00</b>	<b>462.27</b>	
<b>550.00</b>	<b>4,761.00</b>	<b>550.00</b>	<b>4,761.00</b>	<b>0.00</b>	<b>813.00</b>	<b>0.00</b>	<b>462.27</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
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PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
Roads, Streets, Bridges and Depots		1,826,724.00		1,826,724.00		300,030.00		69,516.72	▼ The most significant item is that depreciation had not been run.
Road Plant Purchases		2,800.00		2,800.00		0.00		0.00	
Aerodromes		22,029.00		22,029.00		3,662.00		434.77	
Transport Licensing		26,491.00		26,491.00		4,414.00		4,307.75	
<b>OPERATING REVENUE</b>									
Roads, Streets, Bridges and Depots	1,710,323.00		1,710,323.00		131,975.00		205,050.54		▼ Some of the Roads to Recovery Grant was received sooner than expected. The budget includes 50% of the flood damage grant less the entire shire contribution to the flood damage works.
Road Plant Purchases	10,500.00		10,500.00		0.00		0.00		
Aerodromes	0.00		0.00		0.00		0.00		
Transport Licensing	17,800.00		17,800.00		2,966.00		2,900.16		
<b>SUB-TOTAL OPERATING</b>	<b>1,738,623.00</b>	<b>1,878,044.00</b>	<b>1,738,623.00</b>	<b>1,878,044.00</b>	<b>134,941.00</b>	<b>308,106.00</b>	<b>207,950.70</b>	<b>74,259.24</b>	
<b>CAPITAL EXPENDITURE</b>									
Roads, Streets and Bridges		2,111,365.00		2,111,365.00		103,099.00		126,763.75	▲
Road Plant Purchases		183,000.00		183,000.00		0.00		0.24	
Aerodromes		0.00		0.00		0.00		0.00	
Transport Licensing		0.00		0.00		0.00		0.00	
<b>CAPITAL REVENUE</b>									
Roads, Streets, Bridges and Depots	0.00		0.00		0.00		0.00		
Road Plant Purchases	124,500.00		124,500.00		0.00		0.00		
Aerodromes	0.00		0.00		0.00		0.00		
Transport Licensing	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL CAPITAL</b>	<b>124,500.00</b>	<b>2,294,365.00</b>	<b>124,500.00</b>	<b>2,294,365.00</b>	<b>0.00</b>	<b>103,099.00</b>	<b>0.00</b>	<b>126,763.99</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>1,863,123.00</b>	<b>4,172,409.00</b>	<b>1,863,123.00</b>	<b>4,172,409.00</b>	<b>134,941.00</b>	<b>411,205.00</b>	<b>207,950.70</b>	<b>201,023.23</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
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<b>STREETS, ROADS &amp; BRIDGES</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	
		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2120100	Rural Road Maintenance Op Exp									
RM004	Wilgoyne Road (Rd Maintenance)		0.00		0.00		0.00		246.43	
RM005	Mukinbudin North-East Road (Rd Maintenance)		0.00		0.00		0.00		10.90	
RM006	Bonnie Rock-Lake Brown Road (Rd Maintenance)		0.00		0.00		0.00		800.91	
RM007	Nungarin North Road (Rd Maintenance)		0.00		0.00		0.00		1,951.18	
RM008	Beringbooding Road (Rd Maintenance)		0.00		0.00		0.00		3,264.49	
RM009	Moondon Road (Rd Maintenance)		0.00		0.00		0.00		795.15	
RM010	Quanta Cutting North Road (Rd Maintenance)		0.00		0.00		0.00		531.91	
RM011	Graham Road (Rd Maintenance)		0.00		0.00		0.00		34.11	
RM013	Lake Brown South Road (Rd Maintenance)		0.00		0.00		0.00		1,447.95	
RM014	Popes Hill South Road (Rd Maintenance)		0.00		0.00		0.00		258.51	
RM015	Clamp Road (Rd Maintenance)		0.00		0.00		0.00		308.61	
RM016	Copeland Road (Rd Maintenance)		0.00		0.00		0.00		59.11	
RM017	Whyte Road (Rd Maintenance)		0.00		0.00		0.00		602.06	
RM019	Ogilvie Road (Rd Maintenance)		0.00		0.00		0.00		240.00	
RM021	Cookinbin Road (Rd Maintenance)		0.00		0.00		0.00		61.11	
RM026	Barbalin North Road (Rd Maintenance)		0.00		0.00		0.00		306.97	
RM027	Barbalin South Road (Rd Maintenance)		0.00		0.00		0.00		305.52	
RM031	Harry Road (Rd Maintenance)		0.00		0.00		0.00		624.47	
RM032	Comerford Road (Rd Maintenance)		0.00		0.00		0.00		188.55	
RM039	Wialki Soak Road (Rd Maintenance) Broomhall Road		0.00		0.00		0.00		1,389.50	
RM040	Wyoming Trail (Rd Maintenance)		0.00		0.00		0.00		504.10	
RM042	Toole Road (Rd Maintenance)		0.00		0.00		0.00		1,083.50	
RM043	Sprigg Road (Rd Maintenance)		0.00		0.00		0.00		182.75	
RM044	Bonnie Rock Tank Road (Rd Maintenance)		0.00		0.00		0.00		21.00	
RM047	Cunderin Road (Rd Maintenance)		0.00		0.00		0.00		1,011.13	
RM050	Morrison Road (Rd Maintenance)		0.00		0.00		0.00		177.30	
RM052	Scotsman Road (Rd Maintenance)		0.00		0.00		0.00		2,646.51	
RM053	Adams Road (Rd Maintenance)		0.00		0.00		0.00		154.44	
RM054	Spencers Road (Rd Maintenance)		0.00		0.00		0.00		3.27	
RM071	Henry Road (Rd Maintenance)		0.00		0.00		0.00		154.44	
RM075	Wattoning West Road (Rd Maintenance)		0.00		0.00		0.00		184.44	
RM078	Milne Road (Rd Maintenance)		0.00		0.00		0.00		59.11	
RM079	Miguel East Road (Rd Maintenance)		0.00		0.00		0.00		2,521.81	
RM080	Stockton Road (Rd Maintenance)		0.00		0.00		0.00		154.44	
RM081	Dease Road (Rd Maintenance)		0.00		0.00		0.00		283.01	
RM083	Mott Road (Rd Maintenance)		0.00		0.00		0.00		215.50	
RM085	Angle Road (Rd Maintenance)		0.00		0.00		0.00		93.30	
RM088	Koonkoobing Road (Rd Maintenance)		0.00		0.00		0.00		61.04	
RM089	Andrews Road East (Rd Maintenance)		0.00		0.00		0.00		63.29	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
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STREETS, ROADS & BRIDGES (Continued)		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2120100	Rural Road Maintenance Op Exp (Continued)									
	RM093 Quanta Cutting-Weira Road (Rd Maintenance)		0.00		0.00		0.00		2.18	
	RM096 Forest Avenue (Rd Maintenance)		0.00		0.00		0.00		2,113.09	
	RM097 Borlase Road (Rd Maintenance)		0.00		0.00		0.00		1,500.71	
	RM103 Fagan Road (Rd Maintenance)		0.00		0.00		0.00		61.04	
	RM107 Koorda-Bullfinch Rd (M40) (Rd Maintenance)		0.00		0.00		0.00		1,508.12	
	RM108 Kununoppin-Mukinbudin Road (Rd Maintenance)		0.00		0.00		0.00		7,050.21	
	RM109 Mukinbudin-Bonnie Rock Road (Rd Maintenance)		0.00		0.00		0.00		222.50	
	RM110 Mukinbudin-Wialki Road (Rd Maintenance)		0.00		0.00		0.00		945.14	
	RM112 Percy Road Maintenance - Op Exp		0.00		0.00		0.00		476.51	
	RM998 Road Maintenance - General Rural Exp (Non road specific costs only)		370,000.00		370,000.00		61,662.00		137.92	- - Important: Only book costs to this job that can not be booked to a specific road. Employee Costs - Salaries & Wages \$88,226. Contractors & Consultants \$52,950. Materials/Stock Purchased \$5,000. Water \$5,000. Labour Overheads Allocated \$109,117. Plant Operating Costs Allocated \$109,707.
	TCM001 Traffic Counter Management		5,300.00		5,300.00		880.00		473.75	
	<b>Subtotal Rural Road Maintenance</b>		<b>375,300.00</b>		<b>375,300.00</b>		<b>62,542.00</b>		<b>37,492.99</b>	
2120101	Townsite Road Maintenance Op Exp									
	RM059 Cruickshank Road (Rd Maintenance)		0.00		0.00		0.00		340.00	
	RM060 Lansdell Street (Rd Maintenance)		0.00		0.00		0.00		90.42	
	RM061 Shadbolt St		0.00		0.00		0.00		73.78	
	RM062 White Street (Rd Maintenance)		0.00		0.00		0.00		1,562.93	
	RM068 Strugnell Street (Rd Maintenance)		0.00		0.00		0.00		278.85	
	RM069 Clamp Street (Rd Maintenance)		0.00		0.00		0.00		433.28	
	RM105 Earl Drive (Rd Maintenance)		0.00		0.00		0.00		326.43	
	RM122 Bent Street (Rd Maintenance)		0.00		0.00		0.00		1,087.17	
	RM999 Road Maintenance - General Townsite Exp (Non road specific costs only)		24,000.00		24,000.00		3,996.00		1,188.00	- -Road Maintenance - General Townsite Exp (Non road specific costs only). Only book costs to this job that can not be booked to a specific road; -Employee Costs - Salaries & Wages \$4,775. Contractors & Consultants \$6,115. Materials/Stock Purchased \$600. Labour Overheads Allocated \$5,910. Plant Operating Costs Allocated \$6,600.
	<b>Subtotal Townsite Road Maintenance</b>		<b>24,000.00</b>		<b>24,000.00</b>		<b>3,996.00</b>		<b>5,380.86</b>	
2120102	Flood Damage Maintenance									
	FD051 Flood Damage - Sevier Road		0.00		0.00		0.00		2,261.73	
	FDM01 General Flood Damage Maintenance Exp & Budget (Non road specific costs only)		10,000.00		10,000.00		3,298.00		0.00	
	<b>Subtotal Flood Damage Maintenance</b>		<b>10,000.00</b>		<b>10,000.00</b>		<b>3,298.00</b>		<b>2,261.73</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 August 2020**

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STREETS, ROADS, BRIDGES & DEPOT (Continued)		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020			
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE (Continued)											
2120103	Roads/Street Cleaning										
	SWEEP Roads/Street Cleaning - Op Exp		5,000.00		5,000.00		828.00		153.72		
2120104	Street Trees & Watering										
	TREES Street Trees & Watering - Op Exp		18,000.00		18,000.00		0.00		97.16		
2120105	Street Trees Pruning & Tree Lopping										
	PRUNE Street Trees Pruning & Tree Lopping - Op Exp		9,000.00		9,000.00		904.00		0.00		
2120106	Traffic Signs/Equipment (Safety)										
	SIGNS Traffic Signs/Equipment (Safety)		10,000.00		10,000.00		1,662.00		16,293.53	▲	- Important; Only book signs to this job that can not be booked to a specific roads. - Employee Costs - Salaries & Wages \$120. - Purchase cost of signs, poles and general signag - - Purchase cost of signs, poles and general signage \$9,500. - - Labour Overheads Allocated \$149. - - Plant Operating Costs Allocated \$100.
2120107	Footpath Maintenance										
	FPM01 Footpath Maintenance		2,000.00		2,000.00		330.00		4.25		
2120108	Street Lighting - Operating		17,576.00		17,576.00		2,928.00		2,860.70		- - Synergy (Western Power) Street Lighting costs throughout the Shire no increase from 2019/20 to 2020/21 \$17,576.
2120110	Rural Road Numbering Program		0.00		0.00		0.00		13.65		
2120111	General Verge Maintenance & Cleaning - Op Exp - Sts Rds & Bridg										
	VERGE General Verge Maintenance & Cleaning - Op Exp - Sts Rds & Bridg		78,200.00		78,200.00		13,030.00		4,913.13		- - Employee Costs - Salaries & Wages \$31,321. - - Contractors & Consultants \$61. - - Materials/Stock Purchased \$50. - - Labour Overheads Allocated \$38,768. - - Plant Operating Costs Allocated \$8,000.
2120112	Townscape Maintenance & Operating Exps - Op Exp - Sts Rds & Bridges										
	TSCAPE Townscape Maintenance and Operating Exps - Op Exp - Sts Rds & Bridges		1,000.00		1,000.00		238.00		45.00		- - Employee Costs - Salaries & Wages \$330. - - Contractors & Consultants \$71. - - Insurance - Premiums \$90. - - Labour Overheads Allocated \$409. - - Plant Operating Costs Allocated \$100.
2120114	Contributions, Donations & Other Transport Related Exp - Op Exp - StsR		6,000.00		6,000.00		0.00		0.00		- Co-funding on the secondary Freight Route Project Development. Subject to a successful application under the Building Better Regions Program.
2120116	Purchase of Land for Roads - Op Exp		9,000.00		9,000.00		0.00		0.00		- Purchase of the land, part of Lot A521, at the corner of Bent and Strugnell Sts for the existing road. Costs include subdivision and purchase.
2120192	Depreciation - Roads, Bridges & Depots		1,261,648.00		1,261,648.00		210,274.00		0.00	▼	- Depreciation - Ex Asset Register \$1,261,648.

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 August 2020**

STREETS, ROADS, BRIDGES & DEPOT (Continued)		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING REVENUE</u>										
3120100	Regional Road Group Grants (MRWA)	343,657.00		343,657.00		0.00		0.00		- Wheatbelt Regional Road Group Grant (Gross up for GST when claiming). \$326,000 for Job RR108 Kununoppin – Mukinbudin Road Renewal. Reconstruction and two coat bitumen seal from SLK 3.76 to 7.79 – total 4.03 kms. - MRWA Direct Road Grant 2020/21. 2020/21 allocation \$338,937 including \$48,711 for works completed in 2019-2020. Allocated to: ▼ Job RR009 Moondon Road Renewal - Cap Exp \$90K. Remaining funds of \$200,226 remain unallocated a particular job. - Flood Damage Grant - Total Cost of Flood Damage Less shire contribution of \$169K. - Wheatbelt Country Health funding to install drainage to the Administration Office Lane. Expense in Job DN001.  - Local Roads and Community Infrastructure Grant (Confirm GST) to part fund (\$25,754) cement stabilising the open drain and installation two silt traps on the Western side of the Kununoppin Mukinbudin Road. \$46K Exp in DN108. Note - This component of the Local Roads and Community Infrastructure Grant was not approved and will be allocated to another project.
3120101	Direct Road Grant (MRWA)	131,975.00		131,975.00		131,975.00		131,975.00		
3120102	Roads to Recovery Grant	338,937.00		338,937.00		0.00		73,075.54		
3120105	Flood Damage Income	834,000.00		834,000.00		0.00		0.00		
3120110	Other Contrib. & Donations - Roads/Streets	36,000.00		36,000.00		0.00		0.00		
3120122	Other Grants for Drainage & Other Infra - Opn Inc Sts Rd	25,754.00		25,754.00		0.00		0.00		
SUB-TOTAL OPERATING		1,710,323.00	1,826,724.00	1,710,323.00	1,826,724.00	131,975.00	300,030.00	205,050.54	69,516.72	
<u>CAPITAL EXPENDITURE</u>										
4120140	Townscape Other Infrastructure - Cap Exp - Rds									- Street Master Plan Main Street improvements, Street Trees etc. Materials/Stock Purchased including mulch.
IO125	Townscape Other Infrastructure (Main St) - Cap Exp - Rds		10,000.00		10,000.00		3,297.00		0.00	
4120166	Roads Renewal Works - Capital Exp									- From the intersection of Moondon, Scotsman and Henry Roads to the intersection of Moondon and Arnold Road . A distance of 7.84km, SLK 19.88 to SLK27.72, reconstruct & resheet with 150mm of gravel. Funding RTR \$90K in Acct 3120102 the remainder council funds. Employee Costs - Salaries & Wages \$24,024. ▼ - - Contractors & Consultants \$39,040. - - Materials/Stock Purchased \$7,000. - - Water \$2,000. - - Labour Overheads Allocated \$29,736. - - Plant Operating Costs Allocated \$3,200.  - Between Barblin South Rd to just South of the Barbalin-Koonkoobing Rd, SLK 3.76 to 7.78, a total of 4.02 km. Reconstruction 10meter min Width seal. Funding RRG \$326K the remainder council funds.  - Available funds to be allocated to works at council discertion. Approximately \$240K needs be allocated to Roads to Recovery funded works to spend the unallocated grant income of \$200,222 and ensure joint funding . Employee Costs - Salaries & Wages \$44,565. - - Contractors & Consultants \$272,860. - - Materials/Stock Purchased \$14,000. - - Water \$2,000. - - Labour Overheads Allocated \$55,575. - - Plant Operating Costs Allocated \$6,000.
RR009	Moondon Road Renewal - Cap Exp		105,000.00		105,000.00		69,296.00		24,364.54	
RR107	Koorda-Bullfinch Road Renewal (East of Town Section 2019-20) - Cap Exp		0.00		0.00		0.00		1,551.95	
RR108	Kununoppin-Mukinbudin Road Renewal (RRG Funded 20-21)- Cap Exp		515,485.00		515,485.00		0.00		2,127.07	
RR9999	Unallocated Road Capital Expense - Budget Only		395,000.00		395,000.00		0.00		0.00	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 August 2020**

<b>STREETS, ROADS, BRIDGES &amp; DEPOT (Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b>CAPITAL EXPENDITURE (Continued)</b>										
4120167	Roads (Capital) - Roads to Recovery									
4120168	Roads (Capital) - Regional Road Group									
4120169	Roads (Capital) - Black Spot									
	<u>Subtotal All Road Capital Expenditure</u>		<u>1,015,485.00</u>		<u>1,015,485.00</u>		<u>69,296.00</u>		<u>28,043.56</u>	▼
4120170	Footpaths (Capital) - Council Funded									
4120171	Roads (Capital) - Flood Damage									
FDC01	Flood Damage - Roads ( Capital)		1,003,000.00		1,003,000.00		0.00		0.00	- 50% of total flood damage works to be completed in 2020-2021. Employee Costs - Salaries & Wages \$41,356. Contractors & Consultants \$672,865. Materials/Stock Purchased \$100,000. Labour Overheads Allocated \$51,574. Plant Operating Costs Allocated \$137,205.
FDC021	Cookinbin Road Flood Damage Reconstruction - Cap Exp		0.00		0.00		0.00		1,938.30	
FDC033	Karomin Road Flood Damage Reconstruction - Cap Exp		0.00		0.00		0.00		1,864.32	
FDC108	Kununoppin-Mukinbudin Road Flood Damage Reconstruction - Cap Exp		0.00		0.00		0.00		45,340.37	
4120181	Road Drainage Cap Exp - Rds Sts & Bridges									
DN001	Urban Road Drainage - New - Cap Exp - Rds Sts & Bridges		36,000.00		36,000.00		0.00		0.00	- Contractors & Consultants to install drainage to the Administration Office Lane \$36,000. . Funded by the Wheatbelt Country Health via Acct 3120110.
DN108	Bent St/Kununoppin-Mukinbudin Road Drainage - Cap Exp		46,000.00		46,000.00		30,360.00		49,577.00	▲ - On the Western side of the Kununoppin Mukinbudin cement stabilise the open drain and install two silt traps. Part funded by a \$25,754 Local Roads and Community Infrastructure grant received in acct 3120122. Contractors & Consultants \$46,000. Now all council funded as the grant for this purpose was not approved.
4120175	Transfers To Roadworks Reserve		880.00		880.00		146.00		0.20	-- Transfers to Reserves From Muni Interest \$880. Allocation for future footpath works \$0.
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>2,111,365.00</b>	<b>0.00</b>	<b>2,111,365.00</b>	<b>0.00</b>	<b>103,099.00</b>	<b>0.00</b>	<b>126,763.75</b>	
<b>TOTAL - STREETS, ROADS &amp; BRIDGES</b>		<b>1,710,323.00</b>	<b>3,938,089.00</b>	<b>1,710,323.00</b>	<b>3,938,089.00</b>	<b>131,975.00</b>	<b>403,129.00</b>	<b>205,050.54</b>	<b>196,280.47</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 August 2020**

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ROAD PLANT PURCHASES		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2120291	Loss on Disposal of Assets		2,800.00		2,800.00		0.00		0.00	- - Loss on Asset Disposal \$2,800.
<b>OPERATING REVENUE</b>										
3120290	Profit on Disposal of Assets - Op Inc - Road P	10,500.00		10,500.00		0.00		0.00		- - Profit on Asset Disposal -\$10,500.
<b>SUB-TOTAL OPERATING</b>		<b>10,500.00</b>	<b>2,800.00</b>	<b>10,500.00</b>	<b>2,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>CAPITAL EXPENDITURE</b>										
4120250	Plant & Equipment (Capital) - Road Plant Purchases		124,500.00		124,500.00		0.00		0.00	8 wheel truck to replacement the DAF Side Tipper Truck is deferred was \$310,000. WBTL Portable Barrow Light \$10,500. Backhoe to replace the Komatsu WB97R-2 Backhoe \$80,000, new plant number P31720. Utility to replace the Isuzu D - Max 4x2 Crew Cab Hi-Ride SX Automatic 3.0l T/Diesel MBL 2 \$34,000, new plant number P31120. - - Transfers to Reserves From Muni Interest \$1,000. Allocation for future plant purchases \$57,500. Reduced from \$185,000 in 2018-2019.  - Komatsu WB97R-2 Backhoe \$15,000, Isuzu D - Max 4x2 Crew Cab Hi-Ride SX Automatic 3.0l T/Diesel MBL 2 \$15,000. - - Transfers from Reserves to Muni for road plant purchases \$94,500.
4120275	Transfer to Plant Reserve		58,500.00		58,500.00		0.00		0.24	
<b>CAPITAL REVENUE</b>										
5120250	Proceeds on Disposal of Assets - Cap Inc - R	30,000.00		30,000.00		0.00		0.00		
5120252	Transfers From Plant Reserve-Cap Inc- Road Plant Purchases	94,500.00		94,500.00		0.00		0.00		
<b>SUB-TOTAL CAPITAL</b>		<b>124,500.00</b>	<b>183,000.00</b>	<b>124,500.00</b>	<b>183,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.24</b>	
<b>TOTAL - ROAD PLANT PURCHASES</b>		<b>135,000.00</b>	<b>185,800.00</b>	<b>135,000.00</b>	<b>185,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.24</b>	



**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 August 2020**

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AERODROMES									
Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020			
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Budget Text and Other Information	
<b>OPERATING EXPENDITURE</b>									
2120300	Airstrip & Grounds Maintenance/Operations							<div>-- Employee Costs - Salaries &amp; Wages \$1,502. -- Contractors &amp; Consultants \$231. -- Materials/Stock Purchased \$500. -- Insurance - Premiums \$8. -- Labour Overheads Allocated \$1,859. -- Plant Operating Costs Allocated \$1,400. -- Depreciation - Ex Asset Register \$14,180. - Allocation of 0.25% of Administration costs.</div>	
W060	Airstrip & Grounds Maintenance/Operations	5,500.00	5,500.00		910.00		4.00		
2120492	Depreciation - Aerodromes	14,180.00	14,180.00		2,362.00		0.00		
2120499	Administration Allocated	2,349.00	2,349.00		390.00		430.77		
SUB-TOTAL OPERATING		0.00	22,029.00	0.00	22,029.00	0.00	3,662.00		
<b>CAPITAL EXPENDITURE</b>									
4120460	Infrastructure Other (Capital) - Aerodromes								
IO260	Airstrip & Grounds Capital	0.00	0.00		0.00		0.00		
SUB-TOTAL CAPITAL		0.00	0.00	0.00	0.00	0.00	0.00		
TOTAL - AERODROMES		0.00	22,029.00	0.00	22,029.00	0.00	3,662.00	0.00	434.77

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 August 2020**

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<b>TRANSPORT LICENCING</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2120500	Training and Accommodation - Licensing		3,000.00		3,000.00		500.00		0.00	- Training And Accommodation - Licensing - Allocation of 2.5% of Administration costs.
2120599	Administration Allocated		23,491.00		23,491.00		3,914.00		4,307.75	
<b><u>OPERATING REVENUE</u></b>										
3120500	Sale of Shire Plates	300.00		300.00		50.00		90.90		- Sale Of Shire Plates - DPI Licensing Commissions - Reimbursements - Licensing
3120501	Commissions - Licensing	14,500.00		14,500.00		2,416.00		2,809.26		
3120502	Reimbursements - Licensing	3,000.00		3,000.00		500.00		0.00		
<b>SUB-TOTAL OPERATING</b>		<b>17,800.00</b>	<b>26,491.00</b>	<b>17,800.00</b>	<b>26,491.00</b>	<b>2,966.00</b>	<b>4,414.00</b>	<b>2,900.16</b>	<b>4,307.75</b>	
<b>TOTAL - TRANSPORT LICENCING</b>		<b>17,800.00</b>	<b>26,491.00</b>	<b>17,800.00</b>	<b>26,491.00</b>	<b>2,966.00</b>	<b>4,414.00</b>	<b>2,900.16</b>	<b>4,307.75</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 13 - ECONOMIC SERVICES**  
**Financial Statement for Period Ended**  
**31 August 2020**

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PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									
Rural Services		8,449.00		8,449.00		2,069.00		930.77	
Tourism and Area Promotion		263,329.00		263,329.00		42,870.00		40,853.14	
Building Control		9,698.00		9,698.00		1,614.00		1,551.55	
Economic Development		5,749.00		5,749.00		1,060.00		817.31	
Other Economic Services		94,336.00		94,336.00		15,764.00		15,983.21	
<b><u>OPERATING REVENUE</u></b>									
Rural Services	1,000.00		1,000.00		0.00		0.00		
Tourism and Area Promotion	197,165.00		197,165.00		34,488.00		39,676.07		
Building Control	4,400.00		4,400.00		682.00		61.65		
Economic Development	9,048.00		9,048.00		1,508.00		1,265.44		
Other Economic Services	33,740.00		33,740.00		5,620.00		4,707.35		
<b>SUB-TOTAL OPERATING</b>	<b>245,353.00</b>	<b>381,561.00</b>	<b>245,353.00</b>	<b>381,561.00</b>	<b>42,298.00</b>	<b>63,377.00</b>	<b>45,710.51</b>	<b>60,135.98</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Rural Services		0.00		0.00		0.00		0.00	
Tourism and Area Promotion		148,530.00		148,530.00		0.00		0.00	
Building Control		0.00		0.00		0.00		0.00	
Economic Development		0.00		0.00		0.00		0.00	
Other Economic Services		8,903.00		8,903.00		0.00		(7,470.00)	
<b><u>CAPITAL REVENUE</u></b>									
Rural Services	0.00		0.00		0.00		0.00		
Tourism and Area Promotion	120,000.00		120,000.00		0.00		0.00		
Building Control	0.00		0.00		0.00		0.00		
Economic Development	0.00		0.00		0.00		0.00		
Other Economic Services	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL CAPITAL</b>	<b>120,000.00</b>	<b>157,433.00</b>	<b>120,000.00</b>	<b>157,433.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(7,470.00)</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>365,353.00</b>	<b>538,994.00</b>	<b>365,353.00</b>	<b>538,994.00</b>	<b>42,298.00</b>	<b>63,377.00</b>	<b>45,710.51</b>	<b>52,665.98</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 13 - ECONOMIC SERVICES**  
**Financial Statement for Period Ended**  
**31 August 2020**

<b>RURAL SERVICES</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2130100	Noxious Weed Control									-- Employee Costs - Salaries & Wages \$1,952. -- Contractors & Consultants \$67. -- Materials/Stock Purchased \$200. -- Labour Overheads Allocated \$2,416. -- Plant Operating Costs Allocated \$465. - Chemical Drum recycling, twice yearly. Reimbursement to be claimed. Income in account 3130100. - Allocation of 0.25% of Administration costs. - Reimbursement of Drummuster expenses in account 213104
	WEEDS Noxious Weed Control - Op Exp		5,100.00		5,100.00		1,679.00		0.00	
2130103	Rural Counselling Service		0.00		0.00		0.00		500.00	
2130104	Drum Muster Expenses		1,000.00		1,000.00		0.00		0.00	
2130199	Administration Allocated		2,349.00		2,349.00		390.00		430.77	
<b><u>OPERATING REVENUE</u></b>										
3130100	Contributions & Donations - Rural Services	1,000.00		1,000.00		0.00		0.00		
<b>SUB-TOTAL OPERATING</b>		<b>1,000.00</b>	<b>8,449.00</b>	<b>1,000.00</b>	<b>8,449.00</b>	<b>0.00</b>	<b>2,069.00</b>	<b>0.00</b>	<b>930.77</b>	
<b>TOTAL - RURAL SERVICES</b>		<b>1,000.00</b>	<b>8,449.00</b>	<b>1,000.00</b>	<b>8,449.00</b>	<b>0.00</b>	<b>2,069.00</b>	<b>0.00</b>	<b>930.77</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 13 - ECONOMIC SERVICES**  
**Financial Statement for Period Ended**  
**31 August 2020**

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TOURISM & AREA PROMOTION		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2130204	Caravan Park General Maintenance/Operations									Annual Testing and Certification of Dump point, Rubbish Bins x 6 @ \$125, Recycling Bins x 6 @ \$120, Breakdowns and other expenses \$3,428. Purchased, replacement building fittings and equipment \$7,000. -Telephone Office 9047 1103 & Mgr Mobile 0429 471 103 \$820. Aussie BB. Wallis Wireless link install \$1,225. Wallis MS365 & EOA Lic \$137. Wallis Managed Support and other communication expenses. Electricity, LP Gas 45kg bottles rental x 4 \$320 and LPG Gas consumption for Kitchen, CVP and BBQ \$480., Utilites Water & Trade Waste charges, Insurance.  - - Contractors & Consultants \$43. - - Insurance - Premiums \$207.  - - Contractors & Consultants \$46. - - Insurance - Premiums \$354.  - Short Stay, 8 Lansdell St & 25 Cruickshank St House cost recovered - Interest on Loan 127: Payment 1 - March 2021 \$1,260. - -Caravan Park Staff Salaries, Contract Relief Caravan Park staff for 5 weeks annual leave, 10 days personal leave and 20 RDO weekends. - Caravan Park Manager Superannuation Super Guarantee 9.5% and council contribution. Includes Caravan Park staff Service Allowance, MBL Allowance & Accomodation Allowance. - Caravan Park Manager Workers Compensation - Minor assets, tools, mobile phones & portable devices, equipment, furniture
BO370	Caravan Park General Operation Expenses		37,224.00		37,224.00		6,617.00		5,665.18	
BM370	Caravan Park General Facilities - Building Maintenance		5,500.00		5,500.00		914.00		3,933.37	
GM370	Caravan Park General Facilities - Grounds Maintenance		5,000.00		5,000.00		828.00		1,745.48	
2130206	Barrack Cabins Building Operations									
BO315	Barrack Cabins Building Operations		250.00		250.00		109.00		103.50	
2130207	Barrack Cabins Building Maintenance									
BM315	Barrack Cabins Building Maintenance		4,200.00		4,200.00		696.00		0.00	
2130209	Tourist Information Bay/Hut Expenditure									
W075	Tourist Information Bay/Hut Maintenance/Operations		2,000.00		2,000.00		330.00		444.02	
2130210	Park Units (Self Contained) Building Operations									
BO320	Park Units (Self Contained) Building Operations		400.00		400.00		183.00		177.00	
2130211	Park Units (Self Contained) Building Maintenance									
BM320	Park Units (Self Contained) Building Maintenance		2,000.00		2,000.00		194.00		101.18	
2130228	Short Stay Housing Expenses - Tour & Area Promotion		36,231.00		36,231.00		6,038.00		4,989.19	
2130212	Interest on Loan 127 Caravan Park Transportable House - 22 Earl Drive		1,260.00		1,260.00		0.00		0.00	
2130214	Caravan Park Salaries		92,629.00		92,629.00		15,436.00		12,707.79	
2130215	Caravan Park Superannuation		8,300.00		8,300.00		1,382.00		1,186.15	
2130216	Caravan Park Manager Allowances		4,256.00		4,256.00		708.00		670.00	
2130220	Caravan Park Workers Compensation		1,913.00		1,913.00		318.00		953.68	
2130230	Minor Assets Purchases -Furniture,Linen,Utensils etc.- Tourism - Op E		8,000.00		8,000.00		1,332.00		2,898.18	
	<u>Subtotal Caravan Park Operations</u>		<u>209,163.00</u>		<u>209,163.00</u>		<u>35,085.00</u>		<u>35,574.72</u>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 13 - ECONOMIC SERVICES**  
**Financial Statement for Period Ended**  
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TOURISM & AREA PROMOTION (Continued)		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
2130219	Wheatbelt Way - Op Exp									
W079	Wheatbelt Way Annual Budget General Exp (Book costs at specific location to the location) - Op Exp		2,500.00	2,500.00		414.00		0.00		
W080	WW - Weira Maintenance/Operations		60.00	60.00		60.00		30.00		- - Insurance - Premiums \$60.
W081	WW - Wattoning Maintenance/Operations		40.00	40.00		37.00		18.50		- - Contractors & Consultants \$3.
W082	WW - Beringbooding Maintenance/Operations		50.00	50.00		42.00		21.00		- - Insurance - Premiums \$37.
	Subtotal Wheatbelt Way - Op Exp		2,650.00	2,650.00		553.00		69.50		- - Contractors & Consultants \$8.
										- - Insurance - Premiums \$42.
2130202	Tourism and Area Promotion - Op Exp Tour & Area Prom		5,600.00	5,600.00		0.00		39.63		- - Event Catering Contractors & Consultants \$600.
2130203	Entry Statement Maintenance									- - Caravaning Australia Advert Winter \$350 and other & Subscriptions, Publications, Legislation Totaling \$500.
W065	Entry Statement Maintenance		400.00	400.00		64.00		0.00		- - Australias Golden Outback Subscription & Advertising \$4,500.
2130225	Tourist Signage - Op Exp - Tourism & Area Promotion		2,500.00	2,500.00		416.00		0.00		- Signaging for Rock in conjunction with Shire of Westonia & NEWTravel
2130217	New Travel Annual Contribution		2,500.00	2,500.00		0.00		0.00		- Shire Annual contribution to NEWTravel group contrib-Promotional material and marketing contribution \$2,500. Needs to increase to \$6K.
2130292	Depreciation - Tourism & Area Promotion		12,327.00	12,327.00		2,054.00		0.00		- - Depreciation - Ex Asset Register \$12,327.
2130299	Administration Allocated		28,189.00	28,189.00		4,698.00		5,169.29		- Allocation of 3% of Administration costs.
<b>OPERATING REVENUE</b>										
3130200	Caravan Park Fees - Op Inc - Tourism & Area Promotion	31,917.00		31,917.00		5,318.00		12,191.98		Rental/Lease/Hire Income for Caravan Bays & Long Term Stay lease.
3130201	Caravan Park Coin Op Wash Mach Income	1,600.00		1,600.00		266.00		453.64		- Income from use of washing machines and dryers in Laundry
3130202	Barracks Cabins Fees - Op Inc - Tourism & Area Promotion	33,500.00		33,500.00		5,582.00		4,553.69		- Fees for Caravan Park Cabins
3130203	Park Unit (Self Contained) Fees - Op Inc - Tourism & Area Promotion	57,400.00		57,400.00		9,566.00		13,669.04		- Fees for Self Contained Park units
3130204	Short Stay House Rental Income - Tour & Area Promotion	55,375.00		55,375.00		9,228.00		8,807.72		- Short Stay, 8 Lansdell St & 25 Cruickshank St Houses Income recognised
3130207	Grants - Tourism & Area Promotion	10,000.00		10,000.00		3,300.00		0.00		- Local Roads and Community Infrastructure Grant for the install three addition concrete slabs at the caravan park. Exp in Job IO280.
3130208	Caravan Park Transportable House - 22 Earl Drive Inc	7,373.00		7,373.00		1,228.00		0.00		- Fees and changes from 22 Earl Drive when purchased.
<b>SUB-TOTAL OPERATING</b>		<b>197,165.00</b>	<b>263,329.00</b>	<b>197,165.00</b>	<b>263,329.00</b>	<b>34,488.00</b>	<b>42,870.00</b>	<b>39,676.07</b>	<b>40,853.14</b>	
<b>CAPITAL EXPENDITURE</b>										
4130250	Building (Capital) - Tourism & Area Promotion									
BC315	Barrack Cabins Capital		0.00	0.00		0.00		0.00		
BC331	Caravan Park Transportable House Purchase - (22 Earl Drive in 20-21)	120,000.00		120,000.00		0.00		0.00		- Purchase of 22 Earl Drive for use as short term accomodation.Funded by Loan 127.
4130255	Plant & Equipment (Capital) - Tour & Area Promotion		15,000.00	15,000.00		0.00		0.00		- Additional vehicle: Caravan Park Service Vehicle (Small van second Hand)
4130260	Infrastructure Other (Capital) - Tourism & Area Promotion									
IO280	Caravan Park Infrastructure Capital Exp		10,000.00	10,000.00		0.00		0.00		- Install three addition concrete slabs at the caravan park. Funded by the Local Roads and Community Infrastructure Grant received in acct 3130207.Contractors & Consultants \$10,000.
4130270	Principal on Loan 127 - Caravan Park Transportable House - 22 Earl Drive		3,530.00	3,530.00		0.00		0.00		- Principal Loan 127: Payment 1 - March 2021 \$3,530
<b>CAPITAL REVENUE</b>										
5130350	Proceeds from New Debentures (Loan 127 in 20-21) -	120,000.00		120,000.00		0.00		0.00		- Proceeds from Loan 127 to purchase the Caravan Park Transportable House at 22 Earl Drive.
<b>SUB-TOTAL CAPITAL</b>		<b>120,000.00</b>	<b>148,530.00</b>	<b>120,000.00</b>	<b>148,530.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - TOURISM &amp; AREA PROMOTION</b>		<b>317,165.00</b>	<b>411,859.00</b>	<b>317,165.00</b>	<b>411,859.00</b>	<b>34,488.00</b>	<b>42,870.00</b>	<b>39,676.07</b>	<b>40,853.14</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 13 - ECONOMIC SERVICES**  
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**31 August 2020**

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<b>BUILDING CONTROL</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	
<b>OPERATING EXPENDITURE</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
2130304	Contract Building Control Services		5,000.00		5,000.00		832.00		690.00	- Contract EHO/Building Surveyor - \$1100 per month share with Health Expenses - Allocation of 0.5% of Administration costs.
2130399	Administration Allocated		4,698.00		4,698.00		782.00		861.55	
<b>OPERATING REVENUE</b>										
3130300	Building Permit Fees	4,000.00		4,000.00		666.00		61.65		- Building permits and other fees. - Commision on Collection of BSL fees - Swimming Pools Inspection fees
3130301	Commission - BRB & BCITF	100.00		100.00		16.00		0.00		
3130302	Private S/Pool Inspection Fees	300.00		300.00		0.00		0.00		
<b>SUB-TOTAL OPERATING</b>		<b>4,400.00</b>	<b>9,698.00</b>	<b>4,400.00</b>	<b>9,698.00</b>	<b>682.00</b>	<b>1,614.00</b>	<b>61.65</b>	<b>1,551.55</b>	
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - BUILDING CONTROL</b>		<b>4,400.00</b>	<b>9,698.00</b>	<b>4,400.00</b>	<b>9,698.00</b>	<b>682.00</b>	<b>1,614.00</b>	<b>61.65</b>	<b>1,551.55</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 13 - ECONOMIC SERVICES**  
**Financial Statement for Period Ended**  
**31 August 2020**

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<b>ECONOMIC DEVELOPMENT</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2130501	Industrial Units Building Operations									-- Contractors & Consultants Total \$438. Rubbish Bin \$125, Recycling Bin \$120 & Other Exp \$193 -- Materials/Stock Purchased \$29. -- Electricity \$900. -- Water rates \$268 and consumption \$12. -- Insurance - Premiums \$369. -- ESL Category 5 \$84  -- Employee Costs - Salaries & Wages \$300. -- Contractors & Consultants \$48. -- Labour Overheads Allocated \$372. -- Plant Operating Costs Allocated \$80. -- Employee Costs - Salaries & Wages \$180. -- Contractors & Consultants \$37. -- Labour Overheads Allocated \$223. -- Plant Operating Costs Allocated \$60. -- Allocation of 0.25% of Administration costs.
BO335	Industrial Unit (Lot 164 Strugnell) Building Operations		2,100.00		2,100.00		456.00		386.54	
2130502	Industrial Units Building & Grounds Maintenance									
BM335	Industrial Unit (Lot 164 Strugnell) Building Maintenance		800.00		800.00		132.00		0.00	
GM335	Industrial Unit (Lot 64 Strugnell St) Grounds Maintenance		500.00		500.00		82.00		0.00	
2130599	Administration Allocated		2,349.00		2,349.00		390.00		430.77	
<b><u>OPERATING REVENUE</u></b>										
3130507	Income - Industrial Units - Op Inc - Eco Dev	9,048.00		9,048.00		1,508.00		1,265.44		- Industrial unit rental income \$174 per week
<b>SUB-TOTAL OPERATING</b>		<b>9,048.00</b>	<b>5,749.00</b>	<b>9,048.00</b>	<b>5,749.00</b>	<b>1,508.00</b>	<b>1,060.00</b>	<b>1,265.44</b>	<b>817.31</b>	
<b>TOTAL - ECONOMIC DEVELOPMENT</b>		<b>9,048.00</b>	<b>5,749.00</b>	<b>9,048.00</b>	<b>5,749.00</b>	<b>1,508.00</b>	<b>1,060.00</b>	<b>1,265.44</b>	<b>817.31</b>	



**SHIRE OF MUKINBUDIN**  
**SCHEDULE 13 - ECONOMIC SERVICES**  
**Financial Statement for Period Ended**  
**31 August 2020**

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OTHER ECONOMIC SERVICES		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2130600	Tree Planter Maintenance		2,305.00		2,305.00		384.00		1,722.20	- -Tree Planter expenses (P81 and P365) - Servicing repairs Insurance costs allocated \$2,305.
2130601	Community Bus Expenses Allocated		2,985.00		2,985.00		496.00		884.12	- -Community Bus Expenses (P281) - Fuel and Servicing repairs Insurance \$2,985.
2130603	Standpipe Maintenance/Inspections/Operations									
W090	Standpipe Maintenance/Inspection/Operations		49,200.00		49,200.00		8,223.00		5,609.68	- - Employee Costs - Salaries & Wages \$601. - - Contractors & Consultants \$149. - -Water rates \$268 and consumption \$46,732. - -Insurance - Premiums for Water tanks and fittings at Strugnell St, Bonnie Rock, Carlton Rd and Mukinbudin-Wialki Road \$87. - - Labour Overheads Allocated \$743. - - Plant Operating Costs Allocated \$620.
2130616	Interest on Loan 119 - Muka Cafe		4,195.00		4,195.00		258.00		263.46	- Interest on Loan 119 Payment 17 due 13 October 2020 \$1,895.77 and Payment 118 due 13 April 2021 \$1,781.74. - WATC Loan 119 Guarantee Fee. To 30/6/2020 \$123.96 and to 31/12/2020 \$253.18
2130617	Muka Cafe Operations - Op Exp - Other Eco Services									
BO340	Muka Cafe - Operations		4,700.00		4,700.00		1,172.00		3,010.16	- - Rubbish Bins x 3 @ \$125 \$375. Recycling Bins x 3 @ \$120 \$360. Other expenses \$316. Total Contractors & Consultants \$1,051. - -Water rates \$279 and consumption \$2,321. - -Insurance - Premiums for Mukinbudin Cafe \$965. - -ESL Category 5 \$84
BO343	Mukinbudin Bookshop Operations - Op Exp - Other Eco Services		250.00		250.00		119.00		117.00	- - Other Contractors & Consultants expenses \$16. - -Insurance - Premiums for Mukinbudin Bookshop \$234.
2130618	Muka Cafe - Building & Grounds Maintenance									
BM340	Muka Cafe - Maintenance		5,000.00		5,000.00		830.00		866.37	
GM340	Muka Cafe Grounds Maintenance		200.00		200.00		32.00		64.03	- - Contractors & Consultants \$200.
2130692	Depreciation - Other Economic Services		6,708.00		6,708.00		1,118.00		0.00	- - Depreciation - Ex Asset Register \$6,708.
2130699	Administration Allocated		18,793.00		18,793.00		3,132.00		3,446.19	- Allocation of 2% of Administration costs.

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 13 - ECONOMIC SERVICES**  
**Financial Statement for Period Ended**  
**31 August 2020**

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<b>OTHER ECONOMIC SERVICES (Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING REVENUE</u></b>										
3130600	Charges - Tree Planter Hire - Op Inc	1,500.00		1,500.00		250.00		0.00		- - Tree Planter Hire as per Sch Fees & Charges \$1,500. - -Mukinbudin Community Bus Hire Fees as per Sch Fees & Charges \$2,000. - - Sale of water from Bereingbooding, Bonnie Rock Carlton Road and the Cnr of Wialki & Borlase Rd tanks and the Strugnell St Hydrant. Total \$14,000. - - Fees & Charges - Rental/Lease/Hire Income Total \$16,240. -Mukinbudin Café Lease agreement 52 weeks @ \$270 per week plus gst \$14,040, Rental of Lot 36 Shadbolt St by AIM to display farm equipment \$2,200
3130601	Community Bus Hire Income - Op Inc - Other E	2,000.00		2,000.00		332.00		0.00		
3130603	Sale of Water	14,000.00		14,000.00		2,332.00		232.27		
3130605	Rent - Commercial Properties	16,240.00		16,240.00		2,706.00		4,272.71		
3130608	Reimbursements - Other Economic Services	0.00		0.00		0.00		202.37		
<b>SUB-TOTAL OPERATING</b>		<b>33,740.00</b>	<b>94,336.00</b>	<b>33,740.00</b>	<b>94,336.00</b>	<b>5,620.00</b>	<b>15,764.00</b>	<b>4,707.35</b>	<b>15,983.21</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
4130655	Infrastructure Other (Capital) - Other Economic Services									Incorrect cross year Credit Note posting.  - -Principal on Loan 119 Payment 17 due 13 October 2020 \$4,394.26 and Payment 18 due 13 April 2021 \$4,508.29.
IO290	Standpipe Capital Expenditure		0.00		0.00		0.00		(7,470.00)	
4130680	Building (Capital) - Other Economic Services									
4130671	Principal on Loan 119 - Mukinbudin Cafe		8,903.00		8,903.00		0.00		0.00	
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>8,903.00</b>	<b>0.00</b>	<b>8,903.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(7,470.00)</b>	
<b>TOTAL - OTHER ECONOMIC SERVICES</b>		<b>33,740.00</b>	<b>103,239.00</b>	<b>33,740.00</b>	<b>103,239.00</b>	<b>5,620.00</b>	<b>15,764.00</b>	<b>4,707.35</b>	<b>8,513.21</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 August 2020**

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PROGRAMME SUMMARY		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Budget Text and Other Information	
<b><u>OPERATING EXPENDITURE</u></b>										
Private Works		14,898.00		14,898.00		2,480.00		1,093.66	▲ Public Works Overheads are under recovering as a result of staff absences. ▼ The plant recovery budget is not synchronised with expenses and depreciation had not been run. ▼ The Administration Overheads recovery budget is not synchronised with expenses . ▲ Variation due to additional workers compensation expenses and end of year accruals.	
Public Works Overheads		7,091.00		7,091.00		6,404.00		32,479.69		
Plant Operation Costs		28,000.00		28,000.00		19,417.00		(2,990.10)		
Administration Overheads		11,250.00		11,250.00		52,364.00		11,218.74		
Salaries and Wages		500.00		500.00		82.00		11,652.68		
Land/Subdivision Development		2,000.00		2,000.00		330.00		861.55		
Stock, Fuels & Oils		0.00		0.00		0.00		0.00		
Unclassified		0.00		0.00		0.00		0.00		
<b><u>OPERATING REVENUE</u></b>										
Private Works	10,200.00		10,200.00		1,700.00		1,097.28		The major component of the increased income is payments from the LGIS in Administration which have been sooner than expected.	
Public Works Overheads	7,091.00		7,091.00		1,180.00		0.00			
Plant Operation Costs	28,000.00		28,000.00		4,664.00		2,947.00			
Administration Overheads	11,250.00		11,250.00		1,866.00		11,218.74			
Salaries and Wages	500.00		500.00		82.00		5,123.14			
Land/Subdivision Development	200.00		200.00		32.00		0.00			
Stock, Fuels & Oils	0.00		0.00		0.00		0.00			
Unclassified	0.00		0.00		0.00		0.00			
SUB-TOTAL OPERATING	57,241.00	63,739.00	57,241.00	63,739.00	9,524.00	81,077.00	20,386.16	54,316.22		
<b><u>CAPITAL EXPENDITURE</u></b>										
Private Works		0.00		0.00		0.00		0.00	▼ The first changeover of the CEO's vehicle has not happened as soon as expected.	
Public Works Overheads		0.00		0.00		0.00		160.45		
Plant Operation Costs		85,783.00		85,783.00		31,964.00		31,728.17		
Administration Overheads		198,359.00		198,359.00		67,218.00		1,272.37		
Salaries and Wages		0.00		0.00		0.00		0.00		
Land/Subdivision Development		0.00		0.00		0.00		0.00		
Stock, Fuels & Oils		0.00		0.00		0.00		0.00		
Unclassified		0.00		0.00		0.00		0.00		
<b><u>CAPITAL REVENUE</u></b>										
Private Works	0.00		0.00		0.00		0.00		▲ The first changeover of the CEO's vehicle has not happened as soon as expected.	
Public Works Overheads	16,973.00		16,973.00		0.00		0.00			
Plant Operation Costs	0.00		0.00		0.00		0.00			
Administration Overheads	177,000.00		177,000.00		58,410.00		0.00			
Salaries and Wages	0.00		0.00		0.00		0.00			
Land/Subdivision Development	0.00		0.00		0.00		0.00			
Stock, Fuels & Oils	0.00		0.00		0.00		0.00			
Unclassified	0.00		0.00		0.00		0.00			
SUB-TOTAL CAPITAL	193,973.00	284,142.00	193,973.00	284,142.00	58,410.00	99,182.00	0.00	33,160.99		
TOTAL - PROGRAMME SUMMARY	251,214.00	347,881.00	251,214.00	347,881.00	67,934.00	180,259.00	20,386.16	87,477.21		

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 August 2020**

<b>PRIVATE WORKS</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2140100	Private Works Expenses									- - For maintenace to School Oval during term breaks if required. Employee Costs - Salaries & Wages \$300. - - Contractors & Consultants \$228. - - Labour Overheads Allocated \$372. - - Plant Operating Costs Allocated \$600. - - Employee Costs - Salaries & Wages \$1,952. - - Contractors & Consultants \$2,232. - - Labour Overheads Allocated \$2,416. - - Plant Operating Costs Allocated \$2,100. - Allocation of 0.5% of Administration costs.  - - Fees & Charges - Other; For maintenace to School Oval during term breaks if required. \$1,500; Other private works \$8,700.
X998	MDHS - Private Works Gardening		1,500.00		1,500.00		250.00		0.00	
X999	Private Works Expenses - Op Exp - Private Works		8,700.00		8,700.00		1,448.00		662.89	
2140199	Administration Allocated		4,698.00		4,698.00		782.00		430.77	
<b><u>OPERATING REVENUE</u></b>										
3140100	Private Works Income - Op Inc - Private work	10,200.00		10,200.00		1,700.00		1,097.28		
<b>SUB-TOTAL OPERATING</b>		<b>10,200.00</b>	<b>14,898.00</b>	<b>10,200.00</b>	<b>14,898.00</b>	<b>1,700.00</b>	<b>2,480.00</b>	<b>1,097.28</b>	<b>1,093.66</b>	
<b>TOTAL - PRIVATE WORKS</b>		<b>10,200.00</b>	<b>14,898.00</b>	<b>10,200.00</b>	<b>14,898.00</b>	<b>1,700.00</b>	<b>2,480.00</b>	<b>1,097.28</b>	<b>1,093.66</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 August 2020**

<b>PUBLIC WORKS OVERHEADS</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b>OPERATING EXPENDITURE</b>										
2140200	Works Supervisor - Salary		90,940.00		90,940.00		15,156.00		9,909.87	Works Manager Employee Costs, No overheads apply.
2140201	Works Supervisor - Superannuation		8,600.00		8,600.00		1,432.00		1,209.59	Total Superannuation including super Guarantee and Council matching.
2140202	Works Supervisor - Training & Conferences		1,000.00		1,000.00		166.00		0.00	- Manager Works & Services professional development.
2140203	Other Current Employee Expenses W Comp, Travel, Etc. - PWOH		500.00		500.00		82.00		0.00	- Employee Costs - Other \$500.
2140204	Plant & Motor Vehicle Expenses Allocated - Op Exp Pub Works O'H		18,583.00		18,583.00		3,096.00		3,717.64	-- Works Team Motor Vehicle Expenses ex Plant Mtce Budget \$18,583.
2140205	Works Team - Superannuation		60,691.00		60,691.00		10,114.00		8,027.34	-- Works Team Employee Costs - Superannuation \$60,691.
2140206	Works Team - Sick Pay		18,326.00		18,326.00		3,054.00		367.16	-- Sick/Personal Leave for outside staff only from Works Sheets \$18,326.
2140207	Works Team - Annual Leave - Op Exp - PWO'Heads		47,376.00		47,376.00		7,896.00		2,681.45	Annual Leave for works team staff s incl Leave Loading.
2140208	Works Team - Public Holidays		21,991.00		21,991.00		3,664.00		0.00	Public Holidays Employee Costs - Salaries & Wages.
2140209	Works Team - Long Service Leave		16,973.00		16,973.00		2,826.00		0.00	- Works Team Member LSL
2140210	Works Team - RDO's		0.00		0.00		0.00		(135.37)	
2140211	Works Team - Protective Clothing		6,000.00		6,000.00		1,000.00		49.00	-- Protective Clothing for works team staff only Employee Costs - Other \$6,000.
2140212	Unallocated Time Card Wages, Back Pay & Allowances - Op Exp - P		0.00		0.00		0.00		476.86	
2140213	Staff Recruitment Expenses PWOH; Advertising, Relocation etc.		5,800.00		5,800.00		966.00		2,111.49	Works Manager relocation \$5,000, Recruitment Interview expenses \$800.
2140214	Works Team - Employment Related Medicals, Clearances & Other E		1,500.00		1,500.00		250.00		675.00	Works Team - Pre Employment Medicals & Police Clearances
2140215	Works Staff - Housing Allowance		0.00		0.00		0.00		(28.42)	
2140221	Works Team - Workers Compensation Insurance		16,170.00		16,170.00		8,085.00		7,595.48	Workers Comp Insurance Workers and Works Manager..
2140222	Works Team - Training & Conferences									
W095	Works Team - Training & Conferences		4,000.00		4,000.00		666.00		1,381.01	Salaries & Wages \$901. -- Contractors & Consultants \$3,099.
2140223	OHS, Toolbox & Other Meetings & Down Time - Pub Wks O'Heads									
W100	OHS, Toolbox & Other Meetings & Down Time - Pub Wks O'Heads		12,500.00		12,500.00		2,080.00		1,355.19	Salaries & Wages \$3,964. Contractors & Consultants \$8,336. Plant Operating Costs \$200.
W101	Special Circumstances Leave - Pub Wks O'Heads - Op Exp		5,950.00		5,950.00		990.00		0.00	Salaries & Wages \$5,946. Contractors & Consultants \$4.
2140224	Works Team - Engineering & Technical Support		2,500.00		2,500.00		0.00		0.00	-- Contractors & Consultants \$2,500.
2140225	Works Team - Office Expenses		150.00		150.00		24.00		459.96	-- First Aid Supplies \$100; See Job W105 for administration activities by works staff . Total materials \$100. -- Printing & Stationery \$50.
2140226	Works Team - Depot Freight		700.00		700.00		116.00		0.00	-- Postage & Freight \$700.
2140227	Works Team - Expendable Tools/Equipment		1,000.00		1,000.00		166.00		1,001.25	-- Small loose tools. See Acct 2140230 for consumables, see Acct 2140252 for items over \$75 . Note: Book anything that is fully utilised on one job or plant to that Job or Plant. Total Materials/Stock Purchased \$1,000.
2140228	Works Team - Staff Housing Allocated		15,549.00		15,549.00		2,592.00		813.55	- -Works Team - Staff Housing Allocated \$16,537. - -Works Team - Staff Housing Allocated \$988.
2140229	Works Team - Other Costs		1,100.00		1,100.00		182.00		0.00	-- Other Expenses Contractors & Consultants \$1,100.
2140231	Works Team - Telephone & Computer Services - Op Exp		4,563.00		4,563.00		760.00		704.64	Contractors & Consultants \$600. Materials/Stock Purchased \$300. MS365 & EOA Lic \$495, Depot Fire Wall and Managed Appliance (Sophos) \$780, IT Support \$1,188, Works Manager Mobile and other exp \$60 .
2140235	Consumables Depot & Works Team - Op Exp - Pub Wks O'Heads		3,800.00		3,800.00		632.00		591.19	- Consumables. Note: Book anything that is fully utilised on one job or plant to that Job or Plant. See Acct 2140252 for small mobile plant & acct 2140227 for small loose tools. Total Materials/Stock Purchased \$3,800.

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 August 2020**

<b>PUBLIC WORKS OVERHEADS (Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b>OPERATING EXPENDITURE (Continued)</b>										
2140245	Office Administration Work by Works Team Staff Exps									Employee Costs - Salaries & Wages \$901. Contractors & Consultants \$19. Materials/Stock Purchased \$80. Plant Operating Costs Allocated \$300.
W105	Office Administration Work by Works Team Staff Exps		1,300.00		1,300.00		214.00		863.82	
2140250	Depot Building Operations (previously sub program 1201)									Salaries & Wages \$330. Rubbish Bins x 1 @ \$125 Recycling Bins x 1 @ \$120 . Other expenses \$389. Total Contractors & Consultants \$634. Materials/Stock Purchased \$50.
BO310	Depot Building Operations		8,300.00		8,300.00		1,673.00		1,698.55	- Wallis NBN plan and Depot Internet \$1,140 & Telephone Service Total. \$1,450. Electricity \$3,300. BOC Gases G Size 1 x Oxygen and 1 x Acetylene Annual fees. \$600.
OSH001	OSH Management		500.00		500.00		80.00		1,870.00	- -Water rates \$279 and consumption \$234. Insurance Premiums for Depot property & buildings \$930. ESL Category 5 \$84. Labour Overheads \$409. Salaries & Wages \$150. Contractors & Consultants \$64. Materials/Stock Purchased \$100. Labour Overheads \$186.
2140251	Depot Building & Grounds Maintenance (previously sub program 1201)		0.00						0.00	Employee Costs - Salaries & Wages \$7,357. Total contractor costs \$436. Materials/Stock Purchased \$3,000. Labour Overheads Allocated \$9,107. Plant Operating Costs Allocated \$1,600. Employee Costs - Salaries & Wages \$721. Contractors & Consultants \$42. Materials/Stock Purchased \$100. Labour Overheads Allocated \$892. Plant Operating Costs Allocated \$345. Contractors & Consultants \$100. Trolleys, Chainsaws, Blowers etc. 1x Drones \$2.5K. GPS Trackers \$2K. Other items as required. \$7,400. Total material costs \$11,900 (Deleted 11 August - Street Vacuum Petrol Powered \$2,300, Mobile Scaffold \$2,900.). Postage & Freight \$100.
BM310	Depot Building Maintenance		21,500.00		21,500.00		3,580.00		4,063.91	
GM310	Depot Grounds Maintenance		2,100.00		2,100.00		346.00		244.13	
2140252	Minor Asset Purchases Workshop & Depot - Pub Works O'Heads - Op Exp		12,100.00		12,100.00		2,014.00		3,500.91	- PPE & First Aid Kits
2140257	Depot OHS Equipment - LGIS (Previously Subprogram 1201)		500.00		500.00		82.00		0.00	- - RAMM Roman II Pavement Management System Lic Fees \$7,240. -Safety Audits - Blackspot \$4,500. -Pocket RAMM annual lic fee \$990. -WNESRRG Secretarial fees Rod Munns \$850. Other contractor expenses \$1,000. Total contractor costs \$14,570
2140259	Consultancy/ RSA / Roman II (Previously Subprogram 1201)		14,570.00		14,570.00		2,428.00		7,238.94	- - Depreciation - Ex Asset Register \$1,307.
2140292	Depreciation - PWO's		1,307.00		1,307.00		216.00		0.00	- Allocation of 20.75% of Administration costs.
2140299	Administration Allocated		195,000.00		195,000.00		32,500.00		37,198.13	
	<b>Expenditure Subtotal</b>		<b>624,739.00</b>		<b>624,739.00</b>		<b>109,342.00</b>		<b>100,506.09</b>	
<b>Recovered amounts</b>										
2140293	Less - Allocated to Works (PWO's)		(616,348.00)		(616,348.00)		(102,724.00)		(67,162.58)	Under recovery as a result of staff absences. Recovery of overheads allocated to Works
2140294	Budget Amendment Overall Labour Allocation Adjustments -Op Exp		0.00		0.00		0.00		0.00	

**SHIRE OF MUKINBUDIN**  
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PUBLIC WORKS OVERHEADS (Continued)	Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING REVENUE</b>									
3140210 Contributions, Reimbursements & Other Income (Inc	7,091.00		7,091.00		1,180.00		0.00		- Contributions from the Manager Works for private use at \$150 Per Week Inc GST
<b>SUB-TOTAL OPERATING</b>	<b>7,091.00</b>	<b>7,091.00</b>	<b>7,091.00</b>	<b>7,091.00</b>	<b>1,180.00</b>	<b>6,404.00</b>	<b>0.00</b>	<b>32,479.69</b>	
<b>CAPITAL EXPENDITURE</b>									
4140260 Building (Capital) - Depots (previously sub program 1201)									
BC310 Depot Building Capital		0.00		0.00		0.00		160.45	
<b>CAPITAL REVENUE</b>									
5140250 Transfers From Long Service Leave Reserve	16,973.00		16,973.00		0.00		0.00		- For Works Team Member Long Service Leave
<b>SUB-TOTAL CAPITAL</b>	<b>16,973.00</b>	<b>0.00</b>	<b>16,973.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>160.45</b>	
<b>TOTAL - PUBLIC WORKS OVERHEADS</b>	<b>24,064.00</b>	<b>7,091.00</b>	<b>24,064.00</b>	<b>7,091.00</b>	<b>1,180.00</b>	<b>6,404.00</b>	<b>0.00</b>	<b>32,640.14</b>	

**SHIRE OF MUKINBUDIN**  
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<b>PLANT OPERATION COSTS</b>		<b>Adopted Budget 20-21</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2140300	Internal Plant Repairs - Wages & O/Head		32,400.00	32,400.00	5,398.00	5,220.31				-- Employee Costs - Salaries & Wages \$14,479. -- Labour Overheads Allocated \$17,921.
2140301	External Parts & Repairs (Includes Consumables)		166,398.00	166,398.00	27,732.00	13,274.52	▲			Expenses to date are less than the expected monthly average.
2140302	Fuels and Oils Op Exp - Plant Op Costs		115,177.00	115,177.00	19,196.00	11,683.42				-- Fuels And Oils. Total \$115,177.
2140303	Tyres and Tubes		14,494.00	14,494.00	2,414.00	0.00				-- Tyres & Tubes for all vehicles and plant. Total \$14,494.
2140306	Licences - Plant Operation		7,217.00	7,217.00	7,217.00	5,694.19				- Department of Transport Registration fees for all vehicles and plant. Total \$7,217.
2140307	Insurance - Plant Operation		19,371.00	19,371.00	9,685.00	22,565.24	▼			MV Insurance for all vehicles and plant paid earlier than expected.
2140310	Interest on Loan 118 - Vibe Roller		1,304.00	1,304.00	112.00	123.96				- Interest Loan 118. Payment 18 on 14 September 2020 \$644.21 and Payment 19 on 12 March 2021 \$434.85. - WATC Loan 118 Guarantee Fee. To 30/6/2020 \$123.96 and to 31/12/2020 \$101.11
2140320	Interest on Loan 120 - Skid Steer Loader		1,524.00	1,524.00	762.00	807.03				- Interest Loan 120 Payment 13 on 15 July 2020 \$696.30 and Payment 14 on 15 January 2021 \$615.99. - WATC Loan 120 Guarantee Fee. To 30/6/2020 \$110.73 and to 31/12/2020 \$101.11
2140311	Interest on Loan 121 - 12M Motor Grader		3,718.00	3,718.00	1,859.00	1,634.72				- Interest Loan 121 Payment 11; 25 August 2020 \$1,577.79 and Payment 12; 25 February 2021 \$1,323.82 - WATC Loan 121 Guarantee Fee. To 30/6/2020 \$433.3 and to 31/12/2020 \$382.84
2140312	Interest on Loan 122 - Dynapac Multityre Roller		2,023.00	2,023.00	1,011.00	1,291.80				- Interest Loan 122 Payment 11; 25 August 2020 \$858.5 and Payment 12; 25 February 2021 \$720.31 - WATC Loan 122 Guarantee Fee. To 30/6/2020 \$235.76 and to 31/12/2020 \$208.31
2140313	Interest on Loan 123 - John Deer Tractor 40HP		506.00	506.00	53.00	235.76				- Interest Loan 122 Payment 11; 2 December 2020 \$220.91 and Payment 12; 2 June 2021 \$178.17 - WATC Loan 123 Guarantee Fee. To 30/6/2020 \$56.93 and to 31/12/2020 \$49.85
2140492	Depreciation - Plant Operation		96,176.00	96,176.00	16,028.00	0.00	▲			-- Depreciation - Ex Asset Register \$96,176.
	<b><u>Expense Subtotal</u></b>		<b><u>460,308.00</u></b>	<b><u>460,308.00</u></b>	<b><u>91,467.00</u></b>	<b><u>62,530.95</u></b>				
<b><u>Recovered amounts</u></b>										
2140394	LESS Plant Operation Costs Allocated to Works		(432,308.00)	(432,308.00)	(72,050.00)	(65,521.05)				- Plant & Equipment operating costs allocated to Works
2140495	LESS Plant Depreciation Costs Allocated to Works (DO NOT USE)		0.00	0.00	0.00	0.00				
<b><u>OPERATING REVENUE</u></b>										
3140300	Fuel Tax Credits Grant Scheme	26,000.00		26,000.00	4,332.00	2,947.00				- ATO Fuel Rebate \$26,000.
3140301	Reimbursements - Plant Operation Costs	2,000.00		2,000.00	332.00	0.00				- Plant Insurance Claim payments and other plant related reimbursements.
<b>SUB-TOTAL OPERATING</b>		<b>28,000.00</b>	<b>28,000.00</b>	<b>28,000.00</b>	<b>4,664.00</b>	<b>19,417.00</b>	<b>2,947.00</b>	<b>(2,990.10)</b>		



**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
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**PLANT OPERATION COSTS**  
**(Continued)**

**CAPITAL EXPENDITURE**

4140372	Principal on Loan 118 - Vibe Roller
4143073	Principal on Loan 120 - Skid Steer Loader
4140374	Principal on Loan 121 - 12M Motor Grader
4140375	Principal on Loan 122 - Dynapac Multi Tyre Roller
4140376	Principal on Loan 123 - John Deere Tractor 40HP

**SUB-TOTAL CAPITAL**

**TOTAL - PLANT OPERATION COSTS**

Adopted Budget 20-21		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	16,662.00		16,662.00		0.00		0.00	- Principal Loan 118: Payment 18 - 14 September 2020 \$8,226.44 and Payment 19 - 12 March 2021 \$8,435.8. - Principal Loan 120: Payment 13 due on 15 July 2020 \$3,514.76 and Payment 14 due on 15 January 2021 \$3,595.07. - Principal Loan 121: Payment 11 due on 26 August 2019 \$18,271.55 and Payment 12 due on 25 February 2021 \$18,525.52. - Principal Loan 122: Payment 11 due on 25 August 2020 \$9,941.86 and Payment 12 due on 25 February 2021 \$10,080.05. - Principal Loan 123: Payment 11 due on 2 December 2020 \$2,574.66 and Payment 12 due on 2 June 2021 \$2,617.40.
	7,110.00		7,110.00		3,555.00		3,514.76	
	36,797.00		36,797.00		18,398.00		18,271.55	
	20,022.00		20,022.00		10,011.00		9,941.86	
	5,192.00		5,192.00		0.00		0.00	
<b>0.00</b>	<b>85,783.00</b>	<b>0.00</b>	<b>85,783.00</b>	<b>0.00</b>	<b>31,964.00</b>	<b>0.00</b>	<b>31,728.17</b>	
<b>28,000.00</b>	<b>113,783.00</b>	<b>28,000.00</b>	<b>113,783.00</b>	<b>4,664.00</b>	<b>51,381.00</b>	<b>2,947.00</b>	<b>28,738.07</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
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ADMINISTRATION OVERHEADS		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2140500	Admin Salaries		485,600.00		485,600.00		80,932.00		83,376.05	- Administration Salaries incl Leave Loading and Higher duties \$485,600.
2140501	Admin Superannuation		79,250.00		79,250.00		13,208.00		10,034.83	- Superannuation Guarantee 9.5% \$48,230, Council matching 5.5% \$21,020 and provision for unpaid superannuation \$10,000.
2140502	Admin Workers Compensation Insurance Op Exp - Admin O'Heads		12,877.00		12,877.00		6,438.00		6,246.45	- LGIS WorkCare workers Compensation Premium \$12,877.
2140503	Admin Training & Training Related Accomodation & Travel - Op Exp -		10,000.00		10,000.00		1,666.00		525.45	- Training expenses for Administration ongoing professional development and training. Including course fees, accomodation and training videos. Records Training allocation \$1,500.
2140504	Admin Conferences		1,300.00		1,300.00		216.00		0.00	- CDO LGMAWA Commuunity Development Conference Rego \$700. -CDO LGMAWA Commuunity Development Conference Accom \$600.
2140505	Admin Fringe Benefits Tax		20,000.00		20,000.00		5,000.00		5,429.00	- ATO Annual Fringe benefits tax on Vehicles, expenses, xmas party etc..
2140506	Admin Staff Uniforms		3,200.00		3,200.00		532.00		0.00	- CEO as per employment contract \$800. -MF as per employment agreement \$400. -Senior Finance Officer \$400. -Customer Service \$400. -Finance Admin Officer \$400. -Administration Manager \$400 and part time staff pro rata \$400.
2140508	Admin Salary Packaging Expenses		1,020.00		1,020.00		170.00		0.00	- Senior Officer contract Salary Packaging expenses CEO Contract - Entertainment Allowance Restricted Business \$550 and CEO Contract Professional Memberships - MLGMA \$470.
2140509	Admin Motor Vehicle Expenses Allocated		19,026.00		19,026.00		3,170.00		4,037.87	- Admin Motor Vehicle Expenses ex Plant Mtce Budget, Note: Includes internal depreciation.
2140510	Staff Recruitment Expenses Admin; Advertising, Relocation etc		1,000.00		1,000.00		166.00		903.36	- Provision for staff Relocation expenses.
2140511	Admin Occupational Health and Safety		6,200.00		6,200.00		1,032.00		0.00	- Regional Risk Coordinator - Chris Gilmour
2140512	Admin - Other Employee Expenses		3,500.00		3,500.00		582.00		0.00	- \$1,500 Pre employment Medicals & Police Clearances, \$2K Staff Recruitment.
2140513	Admin Building Operations - Op Exp - Admin O'Heads									Employee Costs - Salaries & Wages (Cleaner) \$3,153. Rubbish Bins x 1 @ \$125 \$125. Recycling Bins x 1 @ \$120 \$120. Other expenses \$390. Total Contractors & Consultants \$635. Materials/Stock Purchased \$500. Wallis Admin Internet \$1,260. Total Communication Expenses Telephone, Data and Other \$6,000. Electricity \$3,550. LPG Gas Rental \$80, LPG Gas Bottles consumption \$140. Total gas cost Gas \$300. Water Rates & Consumption \$9,000 Note: 70 % of metered usage is allocated to GM350. Insurance - Premiums \$3,848. ESL Category 5 \$84. Labour Overheads Allocated (Cleaner) \$3,903. Plant Operating Costs Allocated \$27.
BO350	Admin Building Operations		31,000.00		31,000.00		6,428.00		5,110.45	
2140514	Admin Building & Grounds Maintenance									- Employee Costs - Salaries & Wages \$2,252. Contractors & Consultants \$6,430. Materials/Stock Purchased \$1,000. Labour Overheads Allocated \$2,788. Plant Operating Costs Allocated \$230.
BM350	Admin Building Maintenance		12,700.00		12,700.00		2,112.00		2,127.64	Employee Costs - Salaries & Wages \$8,799. Contractors & Consultants \$910. Materials/Stock Purchased \$900. Labour Overheads Allocated \$10,891. Plant Operating Costs Allocated \$1,500.
GM350	Admin Building Grounds Maintenance		23,000.00		23,000.00		3,830.00		2,431.18	

**SHIRE OF MUKINBUDIN**  
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<b>ADMINISTRATION OVERHEADS (Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE (Continued)</u></b>										
2140515	Admin Other Insurances		17,129.00		17,129.00		11,305.00		18,595.15	- Municipal Property Scheme - Admin Building Insurance. This Includes; Miscellaneous Structures and Equipment (2% of TAV), Loss of Gross Revenue &/or Rent, Additional Increased Cost of Working, Claims Preparation Costs and General Property (Incl items in excess of \$10,000 any one item) \$2,932. - Corporate travel \$750. -Fidelity Guarentee/Crime/ \$708. -Cyber Liability \$1,100. - Marine Cargo \$750. -Public Liability Insurance 50% see Sch 4 Mem 2040109 for other 50% \$7,348.
2140516	Admin Stationery & Printing		4,000.00		4,000.00		666.00		547.54	- \$4K Administration Office Stationery expenses incl photocopier paper, - \$0K for supplies for the Records Management Overhaul.
2140517	Admin Postage and Freight		2,000.00		2,000.00		332.00		69.71	- - Postage & Freight \$2,000.
2140518	Admin Advertising		2,000.00		2,000.00		332.00		270.19	- - Advertising \$2,000.
2140519	Admin Subscriptions and Publications		500.00		500.00		82.00		0.00	- - Subscriptions, Publications, Legislation \$500.
2140520	Admin Travel and Accommodation (Non-Training)		1,000.00		1,000.00		166.00		0.00	- - Flights, accomodation, travel costs \$1,000.
2140521	Admin Office Equip Mtce, Support, Licenses & Other Op Exps - Admin		79,036.00		79,036.00		50,188.00		28,822.52	Timing Variation. Wallis 4G Fail Over \$588. Wallis New managed rack server \$420. Wallis New managed network \$600. PCs - Wallis Computers IT Support Servers/Workstations/Laptops \$4,000. -Wallis Computers Synergy Patch Management per annum \$3,420. Wallis Computers IT Security per annum \$2,280. -Wallis Backups Management Support & Recovery per annum \$10,428. -Wallis Microsoft 365, Office 365 & Premium \$5,758. -Wallis Managed Support \$14,256. -Wallis Travel Misc contingency \$3,000. -Copier Support Photocopier Meter readings usage & servicing \$8,000,. -IT Vision Annual License Fees 2018/19 \$21,761. - 1 Acrobat Licenses \$525
2140522	Minor Asset Purchases - Administration Office - Op Exp		2,500.00		2,500.00		416.00		385.00	- - Printing & Stationery \$4,000.
2140523	Admin Office Equipment Rental and Leases Op Exp - Admin O/H		1,380.00		1,380.00		230.00		170.00	- Purchase of Phone headsets for Admin \$2,000; Other minor assets \$500.
2140526	Admin Accrued Annual Leave		10,000.00		10,000.00		0.00		0.00	Wallis Computers Financial Component of Lease of Desktop PC's \$115 per month.
2140527	Admin Accrued Long Service Leave		8,000.00		8,000.00		0.00		0.00	- -EOFY adjustment of Accrued Annual Leave as at 30 June 21
2140529	Admin Legal Expenses		1,500.00		1,500.00		250.00		0.00	- -EOFY calculation of Accrued Long Service Leave as at 30 June 21
2140531	Website Service & Development Fees - Op Exp		5,100.00		5,100.00		1,683.00		5,002.00	- -Admin Legal Expenses \$1,500,
2140533	Admin Staff MBL Allowance		10,407.00		10,407.00		1,732.00		1,299.71	- - Wallis WALGA Council Connect Marketcreations Website Hosting Annual Fee \$5,002; additional support.
2140534	Admin Staff Service Allowance		2,726.00		2,726.00		454.00		408.04	- -Location Allowance for CEO. - -MBL and Location Allowance for all other staff .
2140535	Admin Staff Self Accom. Subsidy		10,330.00		10,330.00		1,720.00		1,319.39	- -Service Allowance for staff.
										- -Accommodation Subsidy for staff.

**SHIRE OF MUKINBUDIN**  
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<b>ADMINISTRATION OVERHEADS (Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE (Continued)</u></b>										
2140537	Admin Consultancy Expenses - Op Exp - Adm O'Heads		15,000.00		15,000.00		2,500.00		3,180.00	- Provision for Consultancy Costs - Statutory Accounting Bob Waddell \$5,000. - Professional assistance with Annual Financial Statements and Budget requirements \$10,000. -Review RTR Own Source funding target \$10,000. -Catering inc Christmas Function \$500. -Morning tea and other supplies \$2,000. -Fairwell gifts and Reimbursements \$300. - Provision for Sundry Debtors bad debts. - - Depreciation - Ex Asset Register \$28,085.
2140540	Refreshments & Other Expenses - Admin - Op Exp		2,800.00		2,800.00		464.00		173.76	
2140565	Bad Debts Expense - Op Exp - Admin O'Heads		1,000.00		1,000.00		166.00		0.00	
2140592	Depreciation - Administration		28,085.00		28,085.00		4,680.00		0.00	
	<u>Expense Subtotal</u>		<u>914,166.00</u>		<u>914,166.00</u>		<u>202,848.00</u>		<u>180,465.29</u>	
<b><u>Recovered amounts</u></b>										
2140599	Administration Overheads Recovered		(939,635.00)		(939,635.00)		(156,604.00)		(172,309.81)	▲ The recovery budget is not synchronised with expenses. ABC Allocation of Administration to other subprograms. - Admin Staff Housing Costs Allocated
2140598	Admin Staff Housing Costs Allocated		36,719.00		36,719.00		6,120.00		3,063.26	
<b><u>OPERATING REVENUE</u></b>										
3140500	Fringe Benefits Tax Refunded	0.00		0.00		0.00		4,633.85		- LGIS and other Contributions. - General Reimbursements. - General Reimbursements. -LGIS Dividend Payment \$6,000 and other reimbursements \$1,000. - Insurance Claim Income. - Sale CDs and Surplus goods. -Sundry Charges \$50. -District Club Reimbursement for secretarial and accounting services. \$2,000.
3140503	Contributions & Donations - Administration	500.00		500.00		82.00		240.30		
3140504	Reimbursement & Other Income Received (Inc GST)	1,000.00		1,000.00		164.00		6,343.31		
3140506	Reimbursements & Other Income Rec'd (No GST) - C	7,000.00		7,000.00		1,166.00		0.00		
3140507	Insurance Claim Income(No GST)	500.00		500.00		82.00		0.00		
3140508	Sale of Scrap and Other Items - Op Inc - Admin O'He	200.00		200.00		32.00		0.00		
3140514	Charges - Photocopying / Faxing - Op Inc - Admin O'Heads	50.00		50.00		8.00		1.28		
3140516	Charges - Secretarial Services - Op Inc - Admin O'Heads	2,000.00		2,000.00		332.00		0.00		
<b>SUB-TOTAL OPERATING</b>		<b>11,250.00</b>	<b>11,250.00</b>	<b>11,250.00</b>	<b>11,250.00</b>	<b>1,866.00</b>	<b>52,364.00</b>	<b>11,218.74</b>	<b>11,218.74</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 August 2020**

<b>ADMINISTRATION OVERHEADS (Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
4140550	Furniture & Equipment (Capital) - Administration		5,712.00		5,712.00		5,712.00		438.47	- Uninterruptible Power Supply for the server and computers. Eaton 9PX-3000 + NIC + EMP + 4Yr Warranty The first changeover of the CEO's vehicle has not happened as soon as expected. Budget provision - 3 x Replacement of CEO Vehicles, Toyota Prados. New Plant Numbers P433xxx.  - Equipment portion of repayment of Computer Lease terminating on 31 October 2021. - -Transfer of Interest to Leave Reserve.\$3,620.
4140555	Plant & Equipment (Capital) - Administration		180,000.00		180,000.00		59,400.00		0.00	
4140560	Building (Capital) - Administration									
BC350	Admin Building Capital		0.00		0.00		0.00		0.00	
4140565	Lease Capital Repayment - Cap Exp - Admin O'Heads		9,027.00		9,027.00		1,504.00		833.00	
4140570	Transfer to Leave Reserve		3,620.00		3,620.00		602.00		0.90	
<b><u>CAPITAL REVENUE</u></b>										
5140550	Proceeds on Disposal of Assets - Cap Inc - Admin O	177,000.00		177,000.00		58,410.00		0.00		The first changeover of the CEO's vehicle has not happened as soon as expected. Budget provision - Trade in of CEO's vehicles - Toyota Prados Asset # 433xxx, Plant # P433xxx
<b>SUB-TOTAL CAPITAL</b>		<b>177,000.00</b>	<b>198,359.00</b>	<b>177,000.00</b>	<b>198,359.00</b>	<b>58,410.00</b>	<b>67,218.00</b>	<b>0.00</b>	<b>1,272.37</b>	
<b>TOTAL - ADMINISTRATION OVERHEADS</b>		<b>188,250.00</b>	<b>209,609.00</b>	<b>188,250.00</b>	<b>209,609.00</b>	<b>60,276.00</b>	<b>119,582.00</b>	<b>11,218.74</b>	<b>12,491.11</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 August 2020**

<b>SALARIES &amp; WAGES</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Aug 2020</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2140700	Gross Salary and Wages		1,388,167.00		1,388,167.00		231,360.00		191,329.16	▼ Variation due to staff absences and timing. Total Salaries paid to inside staff Incl Works Mgr Pool Manager \$778,434 and Total Wages paid to outside staff ,cleaners,Hort etc Ohs Overheads apply \$609,733 from (S & W Summary).
2140701	Less Salaries & Wages Allocated		(1,388,167.00)		(1,388,167.00)		(231,360.00)		(186,526.17)	▼ Variation due to staff absences, timing and end of year accruals.Total Employee Costs - Salaries & Wages allocated \$1,388,167.
2140702	Workers Compensation Expense		500.00		500.00		82.00		6,849.69	- -Workers Compensation Paid. \$500.
<b><u>OPERATING REVENUE</u></b>										
3140700	Reimbursement - Workers Compensation	500.00		500.00		82.00		5,123.14		Budget provision for reimbursement \$500.
<b>SUB-TOTAL OPERATING</b>		<b>500.00</b>	<b>500.00</b>	<b>500.00</b>	<b>500.00</b>	<b>82.00</b>	<b>82.00</b>	<b>5,123.14</b>	<b>11,652.68</b>	
<b>TOTAL - SALARIES &amp; WAGES</b>		<b>500.00</b>	<b>500.00</b>	<b>500.00</b>	<b>500.00</b>	<b>82.00</b>	<b>82.00</b>	<b>5,123.14</b>	<b>11,652.68</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 August 2020**

LAND/SUBDIVISION DEVELOPMENT		Adopted Budget		Amended Budget		YTD Budget		Actual 31 Aug 2020		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>										-- For maintenance of the estate as required. Employee Costs - Salaries & Wages \$240. -- Contractors & Consultants \$1,263. -- Labour Overheads Allocated \$297. -- Plant Operating Costs Allocated \$200.
W150	Land Settlement, Subdivision & Related Expenses - Op Exp - Land SubDiv		2,000.00		2,000.00		330.00		0.00	
2140999	Administration Allocated		0.00		0.00		0.00		861.55	
<b><u>OPERATING REVENUE</u></b>										
3140901	Reimbursements Recieved - Op Inc - Subdivisions/Develop	200.00		200.00		32.00		0.00		
<b>SUB-TOTAL OPERATING</b>		<b>200.00</b>	<b>2,000.00</b>	<b>200.00</b>	<b>2,000.00</b>	<b>32.00</b>	<b>330.00</b>	<b>0.00</b>	<b>861.55</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
4140960	Transfers To Residential Land Reserve - Cap Exp - Land SubDiv		0.00		0.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>										
5140950	Proceeds on Disposal of Assets - Cap Inc - Land/Subdivision	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - LAND/SUBDIVISION DEVELOPMENT</b>		<b>200.00</b>	<b>2,000.00</b>	<b>200.00</b>	<b>2,000.00</b>	<b>32.00</b>	<b>330.00</b>		<b>861.55</b>	



# SHIRE OF MUKINBUDIN

## MONTHLY STATEMENT OF FINANCIAL ACTIVITY

### FOR THE PERIOD ENDED 31 AUGUST 2020

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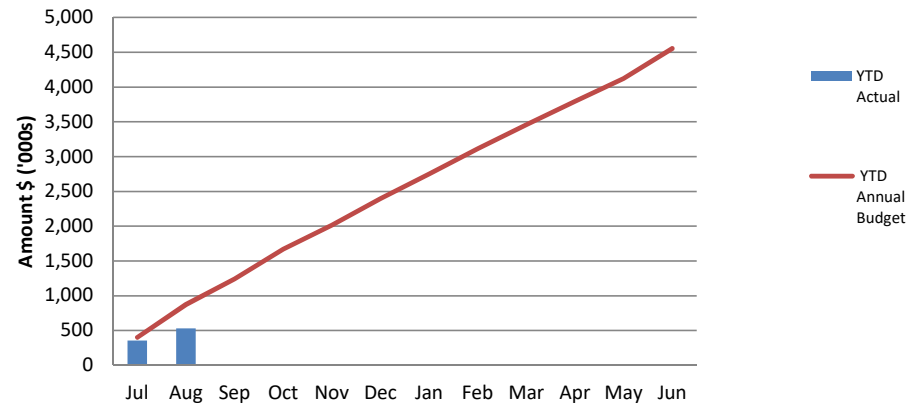
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Schedules are attached showing:  
Comparatives and Comments

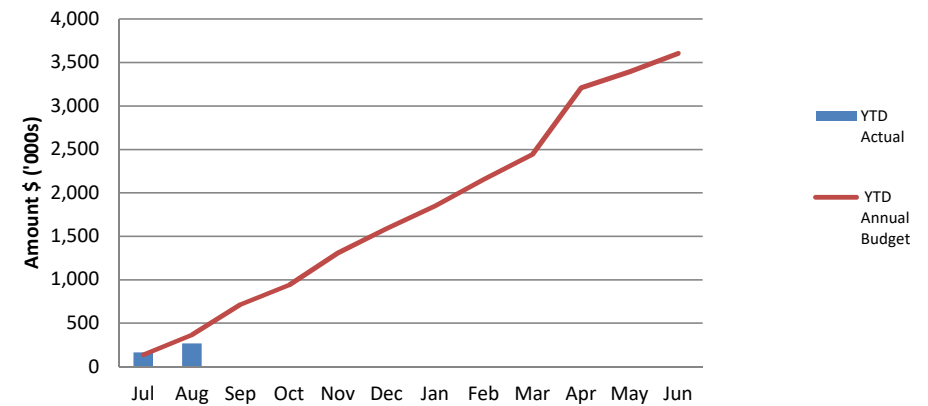


## Income and Expenditure Graphs to 31 August 2020

### Operating Expenditure



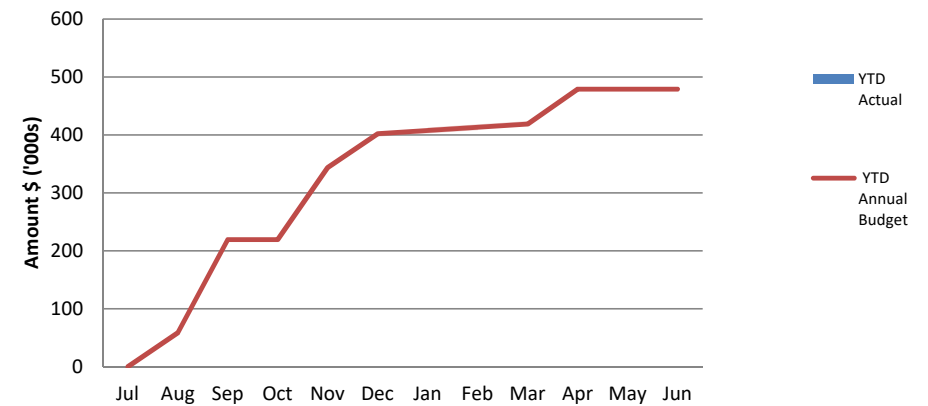
### Capital Expenditure



### Operating Income

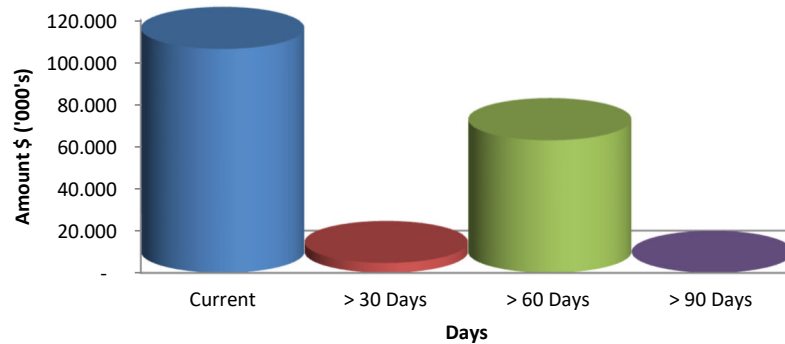


### Capital Income

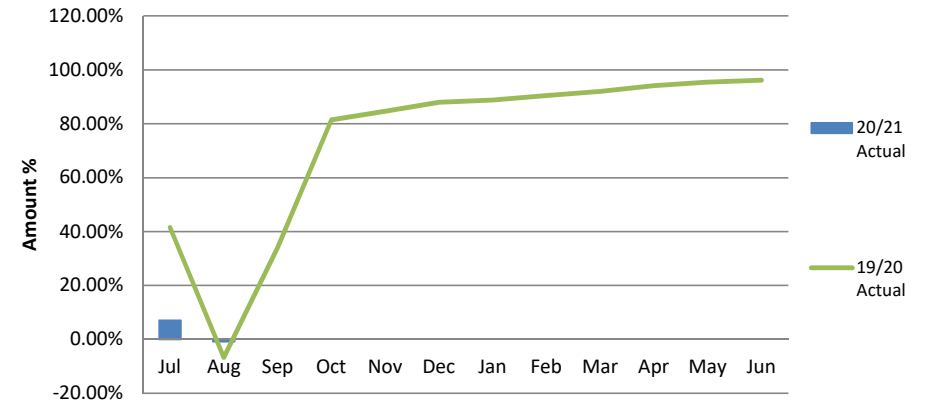


## Other Graphs to 31 August 2020

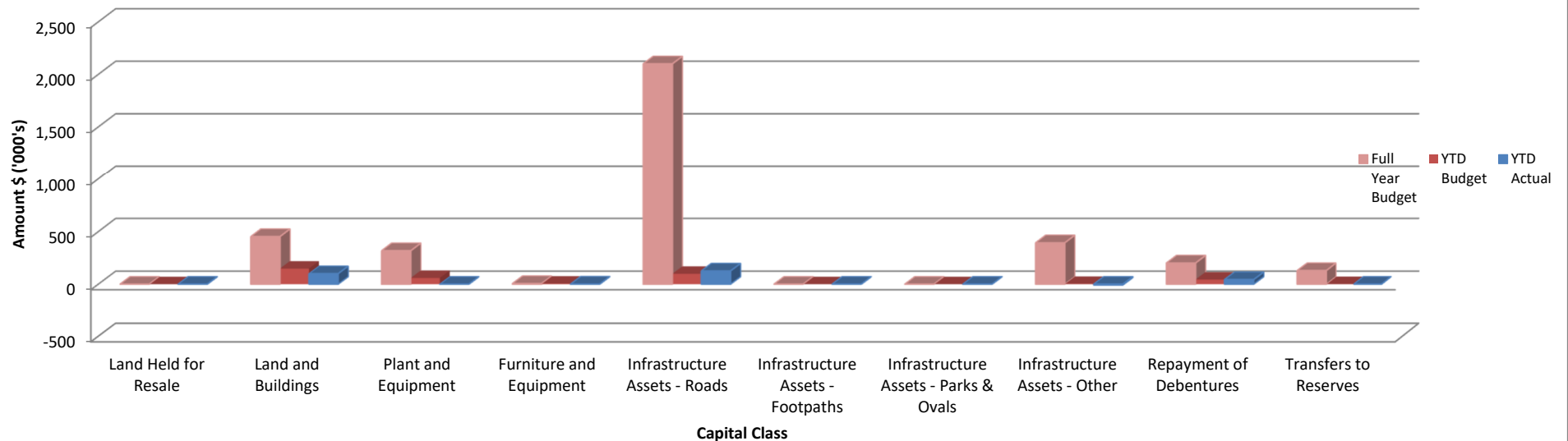
### Sundry Debtors Amount O/S



### Rates % Collected



### Capital Expenditure



## STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020

	NOTE	Adopted Budget	2020/21 Amended Budget	August 2020 YTD Budget	August 2020 Actual	Variances Actuals to YTD Budget	Variances Actual Budget to YTD
		\$	\$	\$	\$	\$	%
<b>Operating</b>							
<b>Revenues/Sources</b>							
General Purpose Funding		859,767	859,767	204,169	201,953	(2,216)	(1.09%)
Law, Order, Public Safety		127,771	127,771	762	90,795	90,033	11815.35% ▲
Health		75,210	75,210	11,236	4,166	(7,070)	(62.92%)
Education and Welfare		226,458	226,458	1,160	131,707	130,547	11254.05% ▲
Housing		265,593	265,593	44,246	31,676	(12,570)	(28.41%) ▼
Community Amenities		128,221	128,221	10,762	29,327	18,565	172.51% ▲
Recreation and Culture		394,031	394,031	1,254	13,072	11,818	942.42% ▲
Transport		1,738,623	1,738,623	134,941	207,949	73,008	54.10% ▲
Economic Services		245,353	245,353	42,298	45,711	3,413	8.07%
Other Property and Services		57,241	57,241	9,524	20,386	10,862	114.05% ▲
		4,118,268	4,118,268	460,352	776,742	316,390	68.73%
<b>(Expenses)/(Applications)</b>							
Governance		(415,058)	(415,058)	(78,576)	(60,702)	17,874	22.75% ▼
General Purpose Funding		(109,135)	(109,135)	(17,638)	(19,751)	(2,113)	(11.98%)
Law, Order, Public Safety		(101,790)	(101,790)	(23,649)	(14,611)	9,038	38.22%
Health		(128,987)	(128,987)	(20,790)	(13,523)	7,267	34.95%
Education and Welfare		(99,386)	(99,386)	(23,907)	(31,310)	(7,403)	(30.97%)
Housing		(315,879)	(315,879)	(60,489)	(57,102)	3,387	5.60%
Community Amenities		(302,658)	(302,658)	(61,996)	(50,604)	11,392	18.38% ▼
Recreation & Culture		(758,540)	(758,540)	(133,976)	(92,366)	41,610	31.06% ▼
Transport		(1,878,044)	(1,878,044)	(308,106)	(74,259)	233,847	75.90% ▼
Economic Services		(381,561)	(381,561)	(63,377)	(60,136)	3,241	5.11%
Other Property and Services		(63,739)	(63,739)	(81,077)	(54,316)	26,761	33.01% ▼
		(4,554,777)	(4,554,777)	(873,581)	(528,680)	344,901	(39.48%)
<b>Net Operating Result Excluding Rates</b>		(436,509)	(436,509)	(413,229)	248,062.0	661,291	(160.03%)
<b>Adjustments for Non-Cash</b>							
<b>(Revenue) and Expenditure</b>							
(Profit)/Loss on Asset Disposals	2	(7,700)	(7,700)	0	0	0	0.00%
Depreciation on Assets		1,657,180	1,657,180	276,176	0	(276,176)	100.00% ▼
<b>Capital Revenue and (Expenditure)</b>							
Purchase of Land and Buildings	1	(453,072)	(453,072)	(149,782)	(100,946)	48,836	32.60% ▼
Purchase of Furniture & Equipment	1	(5,712)	(5,712)	(5,712)	(483)	5,229	91.54%
Purchase of Plant & Equipment	1	(319,500)	(319,500)	(59,400)	0	59,400	100.00% ▼
Purchase of Infrastructure Assets - Roads	1	(2,100,485)	(2,100,485)	(99,656)	(126,764)	(27,108)	(27.20%) ▲
Purchase of Infrastructure Assets - Other	1	(394,000)	(394,000)	(3,297)	7,470	10,767	326.57% ▼
Lease Capital Repayments	1	(9,027)	(9,027)	(1,504)	(833)	671	44.61%
Proceeds from Disposal of Assets	2	247,910	247,910	58,410	0	(58,410)	(100.00%) ▼
Repayment of Debentures	3	(203,007)	(203,007)	(44,431)	(44,017)	414	0.93%
Proceeds from New Debentures	3	120,000	120,000	0	0	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(130,910)	(130,910)	(830)	(2)	828	99.76%
Transfers from Restricted Asset (Reserves)	4	111,473	111,473	0	0	0	0.00%
ADD Net Current Assets July 1 B/Fwd	5	702,248	702,248	702,248	670,434	(31,814)	4.53%
LESS Net Current Assets Year to Date	5	0	0	259,407	1,875,914	1,616,507	(623.15%)
<b>Amount Raised from Rates</b>		(1,221,111)	(1,221,111)	(414)	(1,222,993)	(1,222,579)	295308.94%

(Excluding Ex Gratia Rates)

This statement is to be read in conjunction with the accompanying notes.

**Material Variances Symbol**

Above Budget Expectations

Greater than 10% and \$10,000

▲

Below Budget Expectations

Less than 10% and \$10,000

▼

**SHIRE OF MUKINBUDIN**  
**FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020**  
**Report on Significant variances Greater than 10% and \$10,000**

**Purpose**

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

**The Materiality variances adopted by Council are:**

Actual Variance to YTD Budget up to 10%:

Actual Variance exceeding 10% of YTD Budget

Actual Variance exceeding 10% of YTD Budget and a value greater than \$10,000:

Where a variance is identified as caused being "Timing" it means that the rate of expenditure, or income, is different that what was estimated in the budget but the variation is expected to minimal by the end of the financial year. Should this "Timing" be a cause for concern this will be identified.

**\$**  
**Variances**  
**Actuals to**  
**YTD Budget**

**REPORTABLE OPERATING REVENUE VARIATIONS**

**Law and Order - Variance above budget expectations.**

The majority of the outstanding 2019/20 ESL Capital Grant for Ablution Block & Facility Extension, Communications Rooms and additional approved work was received sooner than expected.

\$90,033 ▲

**Education and Welfare - Variance above budget expectations.**

The majority of the unpaid Grants for New Childcare Building - Boodie Rats building were received sooner than expected.

\$130,547 ▲

**Housing - Variance below budget expectations.**

The income from 5 Cruickshank St is less than expected due to a staff vacancy and income from 12 Gimlet way and 4 Earl drive is lower than expected as there has been an unexpected delay in completion of minor fitout features and the final handover.

-\$12,570 ▼

**Community Amenities - Variance above budget expectations**

Recognition of some of prior year grants for the revegetation project that was delayed due to the lack of seedlings has occurred sooner than expected and expenses have now been incurred.

\$18,565 ▲

**Recreation & Culture - Variance above budget expectations**

The donation from the Basket Ball Club was received sooner than expected.

\$11,818 ▲

**Transport - Variance above budget expectations**

Some of the Roads to Recovery Grant was received sooner than expected. The budget includes 50% of the flood damage grant less the entire shire contribution to the flood damage works.

\$73,008 ▲

**Other Property and Services - Variance above budget expectations.**

The major component of the increased income is payments from the LGIS in Administration which have been sooner than expected.

\$10,862 ▲

**REPORTABLE OPERATING EXPENSE VARIATIONS**

**Governance - Variance below budget expectations.**

A significant component of the variation is a variation is caused by a posting error where Management Liability insurance was posted to Administration instead of Members.

\$17,874 ▼

**Community Amenities - Variance below budget expectations.**

Several expenditure items are less than expected at this time including those for fencing and revegetation.

\$11,392 ▼

**Recreation and Culture - Variance below budget expectations.**

Timing; The most significant item is that depreciation had not been run.

\$41,610 ▼

**Transport - Variance below budget expectations.**

Timing; The most significant item is that depreciation had not been run.

\$233,847 ▼

**Other Property and Services - Variance below budget expectations.**

The most significant components are:

The plant recovery budget is not synchronised with expenses and depreciation had not been run.

The Administration Overheads recovery budget is not synchronised with expenses.

Depreciation has not been run.

\$26,761 ▼

**SHIRE OF MUKINBUDIN**  
**FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020**  
**Report on Significant variances Greater than 10% and \$10,000**

\$  
**Variances**  
**Actuals to**  
**YTD Budget**

**REPORTABLE NON-CASH VARIATIONS**

***Depreciation on Assets - Variance below budget expectations.***

Timing; The most significant item is that depreciation had not been run.

\$276,176 ▼

**REPORTABLE CAPITAL EXPENSE VARIATIONS**

***Purchase of Land & Buildings - Variance below budget expectations.***

Timing - Expenditure on several building capital expenditure projects is proceeding slower than expected including:

- Emergency Services Building Capital Exp - Esl Bonnie Rock Fire Brigade Facilities
- Child Care White Street - Building Capital Expenditure
- 12 Gimlett Way Building Capital Exp - Housing Shire

\$48,836 ▼

***Purchase of Plant & Equipment - Variance below budget expectations.***

The first changeover of the CEO's vehicle has not happened as soon as expected.

\$59,400 ▼

***Purchase of Infrastructure Assets Roads - Variance above budget expectations.***

The most significant components are the:

- Bent St/Kununoppin-Mukinbudin Road Drainage works which have proceeded faster than expected and cost a little more.
- Kununoppin-Mukinbudin Road Flood Damage Reconstruction which was not in the Adopted Budget but was required to replace an unsafe flood damaged culvert.

-\$27,108 ▲

***Purchase of Infrastructure Assets Other - Variance below budget expectations.***

The most significant component is an incorrect cross year Credit Note posting. This will be corrected.

\$10,767 ▼

**REPORTABLE CAPITAL INCOME VARIATIONS**

***Proceeds from Disposal of Assets - Variance below budget expectations.***

The first changeover of the CEO's vehicle has not happened as soon as expected.

-\$58,410 ▼

**REPORTABLE NET CURRENT ASSETS VARIATIONS**

***Net Current Assets 1 July 2020 B/Fwd below budget expectations.***

Mostly due an increase in creditors and an increase in accrued salaries. At the time of writing end of year accounting adjustments are not yet complete.

-\$31,814

**SHIRE OF MUKINBUDIN**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020**

		2020/21 Adopted Budget \$	2020/21 Amended Budget \$	2020/21 YTD Budget \$	August 2020 Actual \$
<b>1. ACQUISITION OF ASSETS</b>					
The following assets have been acquired during the period under review:					
<b><u>By Program</u></b>					
<b>Law, Order &amp; Public Safety</b>					
<b><u>Emergency Services Levy</u></b>					
	Emergency Services Building Capital	17,692	17,692	11,676	6,715.92
<b>Health</b>					
<b><u>Other Health</u></b>					
	Building (Capital) - Other Health	40,910	40,910	0	0.00
<b>Education &amp; Welfare</b>					
<b><u>Care of Families and Children</u></b>					
	Child Care White Street - Building Capital	124,270	124,270	82,016	52,669.07
<b>Housing</b>					
<b><u>Housing - Shire (Staff and Rentals)</u></b>					
	1 Salmon Gum Alley Building Capital	25,000	25,000	16,498	0.00
	12 Gimlett Way Building Capital Exp -	30,000	30,000	19,796	14,172.30
	4 Earl Drive Building Capital Exp - Housing	30,000	30,000	19,796	27,227.88
<b>Community Amenities</b>					
<b><u>Other Community Amenities</u></b>					
	Cemetery Capital	13,000	13,000	0	0.00
<b>Recreation and Culture</b>					
<b><u>Public Halls &amp; Civic Centre</u></b>					
	Furniture & Equipment (Capital) - Public	0	0	0	44.36
<b><u>Swimming Pools</u></b>					
	Swimming Pool Infrastructure Capital	16,000	16,000	0	0.00
<b><u>Other Recreation &amp; Sport</u></b>					
	Mukinbudin Sports Complex Building	25,200	25,200	0	0.00
	Mukinbudin Sports Complex Auxiliary	40,000	40,000	0	0.00
	Sports Complex - Other Infrastructure -	205,000	205,000	0	0.00
	Mukinbudin Lions Park - Other	140,000	140,000	0	0.00
<b>Transport</b>					
<b><u>Roads, Streets, Bridges &amp; Depots</u></b>					
	Moondon Road Renewal - Cap Exp	105,000	105,000	69,296	24,364.54
	Koorda-Bullfinch Road Renewal (East	0	0	0	1,551.95
	Kununoppin-Mukinbudin Road Renewal	515,485	515,485	0	2,127.07
	Unallocated Road Capital Expense -	395,000	395,000	0	0.00
	Flood Damage - Roads ( Capital)	1,003,000	1,003,000	0	0.00
	Cookinbin Road Flood Damage	0	0	0	1,938.30
	Karomin Road Flood Damage	0	0	0	1,864.32
	Kununoppin-Mukinbudin Road Flood	0	0	0	45,340.37
	Urban Road Drainage - New - Cap Exp -	36,000	36,000	0	0.00
	Bent St/Kununoppin-Mukinbudin Road	46,000	46,000	30,360	49,577.00
	Townscape Other Infrastructure (Main	10,000	10,000	3,297	0.00
<b><u>Road Plant Purchases</u></b>					
	Plant & Equipment (Capital) - Road Plant	124,500	124,500	0	0.00

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020**

<b><u>By Program (Continued)</u></b>	<b>2020/21 Adopted Budget \$</b>	<b>2020/21 Amended Budget \$</b>	<b>2020/21 YTD Budget \$</b>	<b>August 2020 Actual \$</b>
<b>1. ACQUISITION OF ASSETS (Continued)</b>				
<b>Economic Services</b>				
<u>Tourism &amp; Area Promotion</u>				
Caravan Park Transportable House	120,000	120,000	0	0.00
Caravan Park Infrastructure Capital Exp	10,000	10,000	0	0.00
Plant & Equipment (Capital) - Tour & Area	15,000	15,000	0	0.00
<u>Other Economic Services</u>				
Standpipe Capital Expenditure	0	0	0	(7,470.00)
<b>Other Property &amp; Services</b>				
<u>Public Works Overheads Overheads</u>				
Depot Building Capital	0	0	0	160.45
<u>Administration Overheads</u>				
Furniture & Equipment (Capital) -	5,712	5,712	5,712	438.47
Plant & Equipment (Capital) -	180,000	180,000	59,400	0.00
	<u>3,272,769.00</u>	<u>3,272,769.00</u>	<u>317,847.00</u>	<u>220,722.00</u>
The following assets have been acquired during the period under review:				
<b><u>By Class</u></b>				
Buildings	453,072	453,072	149,782	100,945.62
Furniture & Equipment	5,712	5,712	5,712	482.83
Plant & Equipment	319,500	319,500	59,400	0.00
Infrastructure - Roads	2,100,485	2,100,485	99,656	126,763.55
Infrastructure - Other	394,000	394,000	3,297	(7,470.00)
	<u>3,272,769</u>	<u>3,272,769</u>	<u>317,847</u>	<u>220,722.00</u>

**SHIRE OF MUKINBUDIN**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020**

**2. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

<u>By Program</u>		Written Down Value		Sale Proceeds		Profit(Loss)	
		2020/21 Adopted Budget \$	August 2020 Actual \$	2020/21 Adopted Budget \$	August 2020 Actual \$	2020/21 Adopted Budget \$	August 2020 Actual \$
	Asset						
<b>Health</b>							
Sale of the Old Nursing Post		40,910		40,910		0	0.00
<b>Transport</b>							
Komatsu WB97R-2 Backhoe	31720	4,500		15,000		10,500	0.00
Ute 2015 Ford Ranger 4 x 2 MBL1000	29120	17,800		15,000		(2,800)	0.00
<b>Other Property and Services</b>							
Replacement CEO Vehicle x 3		177,000		177,000		0	0.00
		240,210	0.00	247,910	0.00	7,700	0.00



**SHIRE OF MUKINBUDIN**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020**

<b>DISPOSALS OF ASSETS Continued</b> <b><u>By Class of Asset</u></b>		<b>Written Down Value</b>		<b>Sale Proceeds</b>		<b>Profit(Loss)</b>	
		<b>2020/21 Adopted Budget \$</b>	<b>August 2020 Actual \$</b>	<b>2020/21 Adopted Budget \$</b>	<b>August 2020 Actual \$</b>	<b>2020/21 Adopted Budget \$</b>	<b>August 2020 Actual \$</b>
	<b>Asset</b>						
<b>Land &amp; Buildings</b>							
Sale of the Old Nursing Post		40,910	0.00	40,910	0.00	0	0.00
	<b>Subtotal</b>	<u>40,910</u>	<u>0.00</u>	<u>40,910</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
<b>Plant &amp; Equipment</b>							
Komatsu WB97R-2 Backhoe	31720	4,500		15,000		10,500.00	0.00
Ute 2015 Ford Ranger 4 x 2 MBL1000	29120	17,800		15,000		-2,800.00	
Replacement CEO Vehicle x 3		177,000		177,000		0.00	0.00
<b>Subtotal Plant &amp; Equipment</b>	<u>29120</u>	<u>199,300</u>	<u>0.00</u>	<u>207,000</u>	<u>0.00</u>	<u>7,700.00</u>	<u>0.00</u>
		<u>240,210</u>	<u>0.00</u>	<u>247,910</u>	<u>0.00</u>	<u>7,700.00</u>	<u>0.00</u>

**Summary**

Profit on Asset Disposals  
 Loss on Asset Disposals

<b>2020/21 Adopted Budget \$</b>	<b>August 2020 Actual \$</b>
10,500	0.00
(2,800)	0.00
<u>7,700</u>	<u>0.00</u>

Note:

1. Transactions relating to the sale of the subdivided part of asset 373, Lot 204 at the corner Bent and Shadbolt Streets initiated in 2017-2018 are still pending and are subject to the subdivision and the transfer of the title.

**SHIRE OF MUKINBUDIN**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020**

**3. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Lender	Particulars	Loan Finishes	Principal 1-Jul-20	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
				2020/21 Adopted Budget \$	2020/21 Actual \$	2020/21 Adopted Budget \$	2020/21 Actual \$	2020/21 Adopted Budget \$	2020/21 Actual \$	2020/21 Adopted Budget \$	2020/21 Actual \$
	<b>Education &amp; Welfare</b>										
WATC	Loan 109 - CRC	1/02/2021	7,249	0	0	7,249	3,572	0	3,677	390	258
WATC	Loan 125 Boodie Rats New Building		194,233	0	0	11,704	0	182,529	194,233	5,131	697
	<b>Housing</b>										
WATC	Loan 124 - 8 Gimlett Way	30/09/2028	225,790			23,676	0	202,114	225,790	8,218	805
WATC	Loan 126 - 2 Houses, 8 Gimlett Way & 4 Earl Drive		738,085	0	0	44,476	0	693,609	738,085	19,499	2,649
	<b>Recreation &amp; Culture</b>										
WATC	Loan 108 - Bowling Club	1/02/2021	17,686	0	0	17,686	8,716	0	8,970	977	628
	<b>Economic Services</b>										
WATC	Loan 119 - Mukinbudin Cafe	13/04/2027	73,054	0	0	8,903	0	64,151	73,054	4,195	263
WATC	Loan 127 -Caravan Park House, 22 B	30/09/2035		120,000	0	3,530	0	116,470	0	1,260	0
	<b>Other Property &amp; Services</b>										
WATC	Loan 118 - Vibe Roller MBL 1677	13/09/2021	25,313	0	0	16,662	0	8,651	25,313	1,304	124
WATC	Loan 120 - Skid Steer MBL 1724	15/01/2024	30,473	0	0	7,110	3,515	23,363	26,958	1,524	807
WATC	Loan 121 - Grader MBL 95	27/02/2023	113,509	0	0	36,797	18,272	76,712	95,237	3,718	1,635
WATC	Loan 122 - Roller MBL 811	27/02/2023	61,763	0	0	20,022	9,942	41,741	51,821	2,023	1,292
WATC	Loan 123 - Tractor MBL 244	2/12/2022	13,309	0	0	5,192	0	8,117	13,309	506	236
			1,500,464	120,000	0	203,007	44,017	1,417,457	1,456,447	48,745	9,394

All loan repayments were financed by general purpose revenue.

Note: The Western Australian Treasury Corporation Loan Guarantee Fee has been included in Interest as recommended in the Local Government Accounting Manual.

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020

	2020/21 Adopted Budget \$	August 2020 Actual \$
<b>4. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>Leave Reserve</b>		
Opening Balance	141,755	141,755
Amount Set Aside / Transfer to Reserve	3,620	1
Amount Used / Transfer from Reserve	(16,973)	0
	<u>128,402</u>	<u>141,756</u>
<b>Plant Reserve</b>		
Opening Balance	36,989	36,989
Amount Set Aside / Transfer to Reserve	58,500	0
Amount Used / Transfer from Reserve	(94,500)	0
	<u>989</u>	<u>36,989</u>
<b>Building &amp; Residential Land Reserve</b>		
Opening Balance	137,584	137,584
Amount Set Aside / Transfer to Reserve	44,410	0
Amount Used / Transfer from Reserve	0	0
	<u>181,994</u>	<u>137,584</u>
<b>Senior Housing Reserve</b>		
Opening Balance	20,862	20,862
Amount Set Aside / Transfer to Reserve	500	0
Amount Used / Transfer from Reserve	0	0
	<u>21,362</u>	<u>20,862</u>
<b>Roadworks Reserve</b>		
Opening Balance	31,792	31,792
Amount Set Aside / Transfer to Reserve	880	0
Amount Used / Transfer from Reserve	0	0
	<u>32,672</u>	<u>31,792</u>
<b>Swimming Pool Reserve</b>		
Opening Balance	118,186	118,186
Amount Set Aside / Transfer to Reserve	23,000	1
Amount Used / Transfer from Reserve	0	0
	<u>141,186</u>	<u>118,187</u>
<b>Total Cash Backed Reserves</b>	<u><b>506,605</b></u>	<u><b>487,170</b></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020

	Adopted Budget Adopted Budget \$	August 2020 Actual \$
<b>4. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>Summary of Transfers</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	3,620	1
Plant Reserve	58,500	0
Building & Residential Land Reserve	44,410	0
Seniors Housing Reserve	500	0
Roadworks Reserve	880	0
Swimming Pool Reserve	23,000	1
	<u>130,910</u>	<u>2</u>
<b>Transfers from Reserves</b>		
Leave Reserve	(16,973)	0
Plant Reserve	(94,500)	0
	<u>(111,473)</u>	<u>0</u>
<b>Total Transfer to/(from) Reserves</b>	<u>19,437</u>	<u>2</u>

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020

## 4. RESERVES (Continued)

## Cash Backed Reserves (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Leave Reserve**

- To be used to fund annual and long service leave requirements.

**Plant Reserve**

- To be used for the renewal, upgrade or purchase of new or used mobile plant and vehicles.

**Building & Residential Land Reserve**

- To be used for the renewal, upgrade, replacement and new construction of new buildings and associated infrastructure, to assist finance of building loans, future expansion and land development, and proceeds from the sale of subdivision blocks.

**Seniors Aged Housing Reserve**

- To be used for the renewal, upgrade, replacement and new construction of additional Aged Units and their maintenance. The surplus/deficit after rent and maintenance has been carried out for the financial year is to be transferred into/from (if required) the reserve.

**White St & Lansdell St JV Reserve**

- To cover anticipated costs of periodic repairs and maintenance to the land and units.

**Cruickshank Rd JV Reserve**

- To be used for the renewal, upgrade, replacement and new construction of additional similar units and their maintenance. The surplus/deficit after rent and maintenance has been carried out for the financial year is to be transferred into/from (if required) the reserve.

**Communications Reserve**

- To be used for the renewal, upgrade or purchase of new community communication facilities including, but not limited to TV, radio, mobile phone and internet services.

**Roadworks Reserve**

- To be used for the renewal, upgrade, replacement and new construction of streets, roads, bridges, footpaths and storm water drainage.

**Swimming Pool Reserve**

- To be used for the renewal, upgrade, replacement and new construction for the Swimming Pool and associated infrastructure. \$20,00 per year plus interest is to be transferred to this reserve.

**Royalties for Regions**

- To be used for any unspent Royalties for Regions monies.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020**

	2019/20 B/Fwd Per Adopted Budget \$	2019/20 B/Fwd  Actual \$	August 2020 Actual \$
<b>5. NET CURRENT ASSETS</b>	Note		
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	915,314	915,314	826,169
Cash - Restricted Unspent Grants	23,053	0	0
Cash - Restricted Muni Funds	0	23,053	25,113
Cash - Restricted Reserves	487,167	487,167	487,170
Rates Outstanding	48,258	48,258	1,282,643
Sundry Debtors	67,720	67,720	174,447
Provision for Doubtful Debts	(8,379)	(8,379)	(8,379)
Gst Receivable	32,920	35,278	14,144
Accrued Income	4,773	4,773	4,773
Payments In Advance	3,564	3,564	3,564
Inventories	950	950	7,260
	<u>1,575,341</u>	<u>1,577,698</u>	<u>2,816,904</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(97,433)	(123,373)	(102,030)
Accrued Interest On Loans	(10,725)	(12,290)	(12,290)
Accrued Salaries & Wages	(10,757)	(18,017)	(18,017)
Income In Advance - Grants and Contract Liabilities.	(130,687)	(130,687)	(232,727)
GST Payable	(55,663)	(55,663)	(12,035)
Accrued Expenses	(22,896)	(22,896)	(22,896)
PAYG Liability	(27,072)	(27,072)	(22,466)
FBT Payable	(6,023)	(5,429)	(5,429)
Other Payables	0	(24,670)	(25,930)
Bonds and Deposits Held	(24,670)	0	0
Current Employee Benefits Provision	(88,387)	(88,387)	(88,387)
Current Loan Liability	27,682	(199,477)	(155,461)
Current Lease Liability	(9,403)	(9,403)	(8,570)
	<u>(456,035)</u>	<u>(717,364)</u>	<u>(706,238)</u>
<b>NET CURRENT ASSET POSITION</b>	1,119,306	860,334	2,110,666
Less: Cash - Reserves - Restricted	(487,167)	(487,167)	(487,170)
Add Back : Component of Leave Liability not Required to be Funded	88,387	88,387	88,387
Add Back : Current Loan Liability	(27,682)	199,477	155,461
Add Back : Current Lease Liability	9,403	9,403	8,570
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	1 & 2	<u>702,248</u>	<u>670,434</u>
		<u>1,875,914</u>	

Notes applicable to the Surplus/(Deficit) Carried Forward from June 2020.

- The Surplus/(Deficit) includes \$874,550 from the advance payment of 2020/20201 Financial Assistance Grants.  
Without the \$874,550 advance payment the Carried Forward amount at 1 August 2020 would be a deficit of \$204,11
- The Surplus/(Deficit) carried forward is not final and will be subject to further end of year accounting adjustments .

Notes applicable to the Surplus/(Deficit) at 31 August 2020.

- The following unspent grant or contract liabilities are expected to be acquitted in 2020-2021:
 

Unspent RTR grant.	65,635
Unspent NRM Environmental Grant	30,040
Seniors Project Grant (2017-2018)	92
Early invoice for sale of the Old Nursing Post	54,545
FESA-ESL Unspent Operational Grant	2,916
Domestic Refuse Collection Charges In Advance	20,456
Commercial Refuse Collection Charges In Advance	7,103
Domestic Recycling Collection Charges In Advance	17,448
Commercial Recycling Collection Charges In Advance	6,058
Other Prepayments received	28,433

**SHIRE OF MUKINBUDIN**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020**

**6. RATING INFORMATION**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2020/21 Rate Revenue \$</b>	<b>2020/21 Interim Rates \$</b>	<b>2020/21 Back Rates \$</b>	<b>2020/21 Total Revenue \$</b>	<b>2020/21 Adopted Budget \$</b>
<b>General Rate</b>								
GRV - Residential	0.184236	169	1,119,308	206,655	3,226	(470)	209,411	206,655
GRV - Vacant	0.184236	7	17,831				0	0
UV - Rural	0.022174	246	44,672,500	982,342	(110)		982,232	983,106
UV - Mining	0.022174	8	58,172				0	0
Non Rateable						0	0	
<b>Sub-Totals</b>		430	45,867,811	1,188,997	3,116	(470)	1,191,643	1,189,761
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV - Residential	440	19	14,664	7,920			7,920	7,920
GRV - Vacant	440	5	1,516	3,080			3,080	3,080
UV - Rural	550	32	245,500	17,600			17,600	17,600
UV - Mining	550	10	59,371	2,750			2,750	2,750
<b>Sub-Totals</b>		66	321,051	31,350	0	0	31,350	31,350
		496	46,188,862	1,220,347	3,116	(470)	1,222,993	1,221,111
Discounts							0	0
Rates Adjustments							0	0
<b>Total Amount of General Rates</b>							<b>1,222,993</b>	<b>1,221,111</b>
Specified Area Rates							0	0
Ex Gratia Rates							0	17,867
<b>Total Rates</b>							<b>1,222,993</b>	<b>1,238,978</b>

All land except exempt land in the Shire of Mukinbudin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2020/21 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

## SHIRE OF MUKINBUDIN

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020**

**7. RESTRICTED MUNICIPAL AND TRUST FUNDS**Restricted Municipal Funds

These Funds held at the date of this report are those that will need be repaid subject to prescribed conditions.

<b>Detail</b>	<b>Balance 01-Jul-20 \$</b>	<b>Amounts Received \$</b>	<b>Amounts Paid (\$)</b>	<b>31/08/2020 Balance \$</b>
Department of Transport Licensing	0	73,533	(72,193)	1,340
Mukinbudin Indoor Cricket Club	0	0	0	0
Other Restricted Funds	8,602	0	0	8,602
Sports Complex Key Bonds	0	0	0	0
Council Nomination Deposit	0	0	0	0
Housing Tenancy Bonds	800	1,280	(1,360)	720
Hall Hire Bonds & Deposits	0	0	0	0
Gym Bonds	2,040	0	0	2,040
Soil Conservation	13,166	0	0	13,166
Builders Levy (BCITF)	0	0	0	0
BRB	62	0	0	62
Standpipe Key Bonds	0	0	0	0
Mukinbudin Football Club Rams Plates	0	0	0	0
	<b>24,670</b>	<b>74,813</b>	<b>(73,553)</b>	<b>25,930</b>

Trust Funds

Funds held at the date of this report over which the Municipality has no control and which are not included in this statement are as follows:

<b>Detail</b>	<b>Balance 01-Jul-20 \$</b>	<b>Amounts Received \$</b>	<b>Amounts Paid (\$)</b>	<b>31/08/2020 Balance \$</b>
Wilgoyne Tennis Club	0	0	0	0
Rates in Advance	0	0	0	0
LGMA Wheatbelt	0	0	0	0
Karlonning Pipeline Scheme	0	0	0	0
Drive in Donation	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020

## 8. OPERATING STATEMENT

	August 2020 Actual \$	2020/21 Adopted Budget \$	2019/20 Actual \$
<b>OPERATING REVENUES</b>			
Governance	0	0	0
General Purpose Funding	1,424,946	2,080,878	2,943,668
Law, Order, Public Safety	90,795	127,771	23,026
Health	4,166	75,210	39,573
Education and Welfare	131,707	226,458	467,127
Housing	31,676	265,593	181,828
Community Amenities	29,327	128,221	81,351
Recreation and Culture	13,072	394,031	77,747
Transport	207,949	1,738,623	884,333
Economic Services	45,711	245,353	221,963
Other Property and Services	20,386	57,241	79,779
<b>TOTAL OPERATING REVENUE</b>	<b>1,999,735</b>	<b>5,339,379</b>	<b>5,000,395</b>
<b>OPERATING EXPENSES</b>			
Governance	60,702	415,058	345,750
General Purpose Funding	19,751	109,135	89,066
Law, Order, Public Safety	14,611	101,790	104,690
Health	13,523	128,987	130,431
Education and Welfare	31,310	99,386	92,333
Housing	57,102	315,879	279,420
Community Amenities	50,604	302,658	234,897
Recreation & Culture	92,366	758,540	749,614
Transport	74,259	1,878,044	1,896,079
Economic Services	60,136	381,561	326,650
Other Property and Services	54,316	63,739	122,990
<b>TOTAL OPERATING EXPENSE</b>	<b>528,680</b>	<b>4,554,777</b>	<b>4,371,921</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b><u>1,471,055</u></b>	<b><u>784,602</u></b>	<b><u>628,475</u></b>

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020

## 9. STATEMENT OF FINANCIAL POSITION

	August 2020 Actual \$	2019/20 Actual \$
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	1,338,452	1,425,534
Trade and Other Receivables	1,471,192	151,214
Inventories	7,260	950
<b>TOTAL CURRENT ASSETS</b>	<b>2,816,904</b>	<b>1,577,698</b>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	866	866
Inventories	374,416	374,416
Investments	52,551	52,551
Property, Plant and Equipment	14,692,357	14,590,928
Infrastructure	54,704,411	54,585,117
<b>TOTAL NON-CURRENT ASSETS</b>	<b>69,824,601</b>	<b>69,603,878</b>
<b>TOTAL ASSETS</b>	<b>72,641,505</b>	<b>71,181,576</b>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	453,819	420,097
Long Term Borrowings	155,461	199,477
Lease Liabilities	8,570	9,403
Provisions	88,387	88,387
<b>TOTAL CURRENT LIABILITIES</b>	<b>706,237</b>	<b>717,364</b>
<b>NON-CURRENT LIABILITIES</b>		
Long Term Borrowings	1,300,988	1,300,988
Lease Liabilities	3,288	3,288
Provisions	20,039	20,039
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>1,324,315</b>	<b>1,324,315</b>
<b>TOTAL LIABILITIES</b>	<b>2,030,552</b>	<b>2,041,679</b>
<b>NET ASSETS</b>	<b>70,610,953</b>	<b>69,139,897</b>
<b>EQUITY</b>		
Retained Surplus	46,303,410	44,832,357
Reserves - Cash Backed	487,170	487,167
Revaluation Surplus	23,820,373	23,820,373
<b>TOTAL EQUITY</b>	<b>70,610,953</b>	<b>69,139,897</b>

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020

## 10. FINANCIAL RATIOS

	2020/21 YTD	2019/20	2018/19	2017/18
Current Ratio	3.77	1.82	8.44	2.67
Operating Surplus Ratio	0.87	(0.32)	(0.27)	(0.77)

The above ratios are calculated as follows:

**Current Ratio**

$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

**INTERPRETATION:**

This ratio is a measure of short term (unrestricted) liquidity.

That is, the ability of the Council to meet its liabilities (obligations) as and when they fall due.

**RISK INDICATORS:**

Low – 1 or greater

A ratio of greater than one (1) indicates Council has more current assets than current liabilities and meets The minimum specified by the Department of Local Government, Sport and Cultural Industries

High – Less than 1

If less than one (1), current liabilities are greater than current assets and Council has a short term funding issue. Fails to meet minimum specified by the Department of Local Government, Sport and Cultural Industries

**COMMENT:**

Provided restricted assets are excluded correctly, it is a very useful indicator of the “true” financial position of Council, particularly in the short term.

As a general rule, when the current ratio of a Council is calculated at less than one (100%) it indicates a short term funding issue. However, it also needs to be considered in context of the overall financial position. If monitored correctly during the course of the year, it is a good indicator for when follow up action is necessary.

**Operating Surplus Ratio**

$$\frac{\text{Operating revenue minus operating expense}}{\text{Own source operating revenue}}$$

**INTERPRETATION:**

Effectively highlights the scale/extent of any operating surplus or deficit in relation to the overall size of the local government.

**RISK INDICATORS:**

Low – 0.15 or greater

The local government is providing a strong operating surplus which will give flexibility in the future in relation to operational service levels and asset base.

High – Lower than 0

The local government is experiencing an operating deficit.

**COMMENT:**

A sustained period of deficits will erode the local government’s ability to maintain both its operational service level and asset base.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020**

**11. GRANT REVENUE - RECORD OF RECEIPTS**

GRANT REVENUE - RECORD OF RECEIPTS					Adopted/ Amended Budget	30/09/2020 1/4	31/12/2020 2/4	31/03/2021 3/4	30/06/2021 4/4	Total Received	Yet To Be Received/ Recognised
Grant Source/ Purpose		Comment	%			RECEIVED	RECEIVED	RECEIVED	RECEIVED		
GENERAL PURPOSE FUNDING					798,730						
UNTIED	FAGS - General Purpose		25.00%	555,507		138,877				138,877	416,630
UNTIED	FAGS - Road Component		25.00%	243,223		60,806				60,806	182,417
LAW, ORDER, PUBLIC SAFETY					118,971						
TIED	ESL Levy Funding - Operating Grant		-15.37%	18,971		-2,916				-2,916	21,887
TIED	ESL Levy Funding - Capital Grant		93.41%	100,000		93,408				93,408	6,592
EDUCATION & WELFARE					219,468						
TIED	Seniors Week - Operating Grant		0.00%	1,000						0	1,000
TIED	Seniors Program Income	Could be acct 3080503	0.00%	92						0	92
TIED	New Child Care Building Grant (For Boodie Rats)			0		130,595				130,595	87,781
TIED	New Child Care Building Building Better Regions Grant Contrib (For Boodie Rats)		0.00%	218,376							
COMMUNITY AMENITIES					59,616						
TIED	NRM Grant - Operating Grant includes, unspent income recognise		29.48%	59,616		17,576				17,576	42,040
RECREATION & CULTURE					363,585						
TIED	Netball/Baskeball Court floor - Reimbursements			23,585						0	23,585
TIED	Local Roads and Community Infrastructure Grant for: Mukinbudin Lion's Park Playground Upgrade \$140K Exp in Job IO253. Pump Track Installation \$150K, Resurface the Tennis Courts \$50K Exp in job IO252.			340,000						0	340,000
TRANSPORT					1,674,323						
TIED	Main Roads WA Direct Grant		100.00%	131,975		131,975				131,975	0
TIED	Roads to Recovery Grant - Capital Grant		21.56%	338,937		73,076				73,076	265,861
TIED	Main Roads WA RRG Specific Project Grant		0.00%	343,657						0	343,657
TIED	Flood Damage Grant		0.00%	834,000						0	834,000
TIED	Local Roads and Community Infrastructure Grant to part fundcement stabilising the open drain and installation two silt traps on the Western side of the Kununoppin Mukinbudin Road		0.00%	25,754						0	25,754

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020**

**11. GRANT REVENUE - RECORD OF RECEIPTS**

GRANT REVENUE - RECORD OF RECEIPTS					Adopted/ Amended Budget	30/09/2020 1/4	31/12/2020 2/4	31/03/2021 3/4	30/06/2021 4/4	Total Received	Yet To Be Received/ Recognised
Grant Source/ Purpose	Comment	%			RECEIVED	RECEIVED	RECEIVED	RECEIVED			
Continued;											
ECONOMIC SERVICES											
TIED	- Local Roads and Community Infrastructure Grant for the install three addition concrete slabs at the caravan park.	0.00%	10,000	10,000						0	10,000
Notes:			3,244,693	643,396	0	0	0	643,396	2,601,297		

FAGS - General Purpose. An amount of \$564,148 was prepaid in May 2020.

FAGS - Road Component. An amount of \$310,402 was prepaid in May 2020.

Roads to Recovery Grant - Capital Grant. An amount of \$48,711 was not recieved in 2019-2020 due to the oversubscription of early grant payment arrangements.

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2020 TO 31 AUGUST 2020

## 12. BANK BALANCES &amp; INVESTMENT INFORMATION

## Council Funds

At Call Bank Accounts

31 August 2020

	Interest Rate	Amount
Municipal Transaction Account - Bendigo Bank	0.50%	\$808,543.78
Reserves Cash at Call Account - Bendigo Bank	0.15%	\$2,960.13
		<u>\$811,503.91</u>

Investment Register

Term

Interest Rate

Amount

Maturity

*Municipal Investments*

			<u>\$0.00</u>	
Total Municipal Investments			<u>\$0.00</u>	

Investment Register*Reserve Investment*

5 Month

1.35%

\$484,209.23

2/09/2020

Total Reserve Investment		<u>\$484,209.23</u>
--------------------------	--	---------------------

**Council Funds Summary**

Municipal Funds	\$808,543.78
Reserve Funds	<u>\$487,169.36</u>
	<u>\$1,295,713.14</u>

**Restricted Municipal and Trust Funds**

Restricted & Trust Transaction Acct- Bendigo Bank	0.00%	\$24,830.70
---	-------	-------------

Note: The amounts shown here are the account balances at the Bendigo Bank. These balances may be different from the ledger balances due to timing.

<b>8.2.3 Proposed New Shire of Mukinbudin Hardship Policy and Rate Related Fees and Charges</b>	
Location:	Mukinbudin
File Ref:	ADM 005
Applicant:	Edward Nind – Finance Manager
Date:	17 September 2020
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger – Chief Executive Officer
Author:	Edward Nind – Finance Manager
Voting Requirements	Absolute Majority for recommendation 2.
Documents Attached	Shire of Mukinbudin Hardship Policy (6 Pages) Local Government (COVID-19 Response) Order 2020 (7 Pages)
Documents Tabled	Nil

***If a Councillor has any questions regarding the enclosed finance report, please discuss these queries with the Finance Manager so that a researched answer may be provided for you.***

### **Summary**

Changes made to the *Local Government Act 1995 and Local Government (Financial Management Regulations 1996)* by the Local Government (COVID-19 Response) Order 2020 imposes new conditions on rating and rate associated fees changes and interest.

This agenda item and the attachment address the requirements of that order with respect to rating and rate associated fees changes and interest.

### **Background Information**

Local Government (COVID-19 Response) Order 2020 imposes new conditions include:

1. That if council does not have a “Hardship Policy” the interest charged on the instalment plan is limited to 3%.
2. Where a ratepayer is determined to be suffering financial hardship due to COVID-19:
  - No interest is to be charged or payable.
  - No fees are to be applied to instalments, for example interest and instalment fees.

### **Officer Comment**

Council has a long history of compassionate consideration of people and businesses in financial hardship and the agreement to payment arrangements. However, council does not have a formal adopted policy.

Although the Local Government (COVID-19 Response) Order 2020 only will only be in place until the day on which the state of emergency declaration made under the Emergency Management Act 2005 section 56 on 15 March 2020 in relation to the COVID-19 pandemic is revoked or otherwise ceases to have effect it is prudent to have a hardship policy that formalises an on going recognition of financial hardship in all circumstances.

The proposed policy it applies to:

- All debtors and situations, not only COVID-19.

- Individuals and businesses, not just individuals.

The requirements where ratepayer is determined to be suffering financial hardship due to COVID-19 are prescribed in the order and they effectively mean we need to change the fees and charges previously adopted. These items are separately identified recommended motion, see item 2.

### **Strategic & Social Implications**

Recognition of financial hardship in the community.

### **Consultation**

Consideration of the WALGA policy template and other of other councils' hardship policies.

### **Statutory Environment**

General Financial Management of Council, Council 2019/20 Budget, *Local Government (Financial Management) Regulations 1996*, r34, *Local Government Act 1995*, section 6.4. and the Local Government (COVID-19 Response) Order 2020.

Relevant clauses from the Local Government (COVID-19 Response) Order 2020 are:

“

#### **3. Terms used**

(1) *In this order, unless the contrary intention appears — .....*

*excluded person means a person who —*

- (a) *is a residential ratepayer or small business ratepayer of a local government; and*
- (b) *is considered by the local government to be suffering financial hardship as a consequence of the COVID-19 pandemic; ...* “

“

#### **8. Section 6.13 modified (interest on money owing to local governments)**

(1) *Section 6.13 is modified as set out in this clause in relation to a resolution of a local government under section 6.13(1) that is to be included in its 2020/21 annual budget.*

(2) *The resolution —*

- (a) *cannot require a person who is considered by the local government to be suffering financial hardship as a consequence of the COVID-19 pandemic to pay interest; and*
- (b) *is to specify that the requirement to pay interest does not apply to a person who is considered by the local government to be suffering financial hardship as a consequence of the COVID-19 pandemic.*

(3) *The rate of interest that may be set by the local government under section 6.13 in its 2020/21 annual budget is not to exceed 8%.*

(4) *Subclause (3) applies despite the Local Government (Financial Management) Regulations 1996 regulation 19A.”*



“

**13. Section 6.45 modified (options for payment of rates or service charges)**(1) *In this clause —*

*financial hardship policy, in relation to a local government, means a policy addressing the manner in which the local government will deal with financial hardship that may be suffered by ratepayers and other persons who are required to make payments to the local government.*

(2) *Section 6.45 is modified as set out in this clause in relation to payment by instalments of a rate or service charge imposed by a local government in the 2020/21 financial year.*

(3) *The local government cannot impose an additional charge (including an amount by way of interest) under section 6.45(3) in respect of payment by instalments made by an excluded person.*

(4) *If the local government has not adopted a financial hardship policy, the maximum rate of interest that may be imposed by the local government under section 6.45(3) is 3%.*

(5) *Subclause (4) applies despite the Local Government (Financial Management) Regulations 1996 regulation 68.* “

“

**14. Section 6.51 modified (accrual of interest on overdue rates or service charges)**

(1) *Section 6.51 is modified as set out in this clause in relation to a resolution made under section 6.51(1) by a local government at the time of imposing a rate or service charge for the 2020/21 financial year.*

(2) *The resolution —*

*(a) cannot impose interest in respect of a rate or service charge payable by an excluded person; and*

*(b) is to specify that the imposition of interest does not apply in respect of a rate or service charge payable by an excluded person.*

(3) *The rate of interest that may be set by the local government under section 6.51 is not to exceed 8%.*

(4) *Subclause (3) applies despite the Local Government (Financial Management) Regulations 1996 regulation 70.* “

**Policy Implications**

A new hardship policy is to be adopted by council.

**Financial Implications**

Although some income may be reduced due to the inability to charge certain fees and charges these are not expected to have any material financial impact.

**OFFICER RECOMMENDATION / COUNCIL DECISION****Council Decision Number – 05 09 20****Moved: Cr Comerford****Seconded: Cr McGlashan****That Council:**

- 1. Adopt the Financial Hardship Policy as presented.**
- 2. From 8 May 2020 until emergency declaration made under the Emergency Management Act 2005 section 56 on 15 March 2020 in relation to the COVID-19 pandemic is revoked or otherwise ceases to have effect where a person who is considered to be suffering financial hardship by the Shire of Mukinbudin as a consequence of the COVID-19 pandemic is:**

**Not to be charged any fees or interest with respect to Rates Instalment plans or Payment arrangements.**

**Carried 7 / 0**

### 3.13 Financial Hardship Policy

**POLICY** Council will give consideration to people and business in financial hardship through circumstances beyond their control.

**OBJECTIVES** To ensure that we offer fair, equitable, consistent and dignified support to ratepayers suffering hardship, while treating all members of the community with respect and understanding at this difficult time.

**GUIDELINES** **Policy Scope**

This policy applies to:

1. Outstanding rates and service charges as at the date of adoption of this policy; and
2. Rates and service charges levied for the 2020/21 financial year.
3. Outstanding debts arising due to the provision of goods and services.

It is a reasonable community expectation, as we deal with the effects of significant unforeseen events those with the capacity to pay their rates and other debts will continue to do so.

For this reason the Policy is not intended to provide rate relief to ratepayers, or other debtors, who are not able to provide evidence financial hardship to councils satisfaction.

Where appropriate the statutory provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996 will apply.

**Policy Statement**

1. Payment difficulties, hardship and vulnerability

Payment difficulties, or short term financial hardship, occur where a change in a person's circumstances result in an inability to pay rates, service charges or other debts.

Financial hardship occurs where a person or business is unable to pay rates, service charges or other debts without affecting a persons ability to meet their basic living needs, or the basic living needs of their

dependants, or in the case of a business, remain in operation.

The council recognises the likelihood that COVID19 and other pandemics will increase the occurrence of payment difficulties, financial hardship and vulnerability in our community. This policy is intended to apply to all ratepayers and debtors experiencing financial hardship regardless of their status, be they a property owner, tenant, business owner etc.

## 2. Anticipated Financial Hardship due to COVID19

We recognise that many ratepayers and debtors are already experiencing financial hardship due to COVID-19. We respect and anticipate the probability that additional financial difficulties will arise when their rates are received.

We will write to ratepayers at the time their account falls into arrears, to advise them of the terms of this policy and encourage eligible ratepayers to apply for hardship consideration.

Where possible and appropriate, we will also provide contact information for a recognised financial counsellor and/or other relevant support services.

## 3. Financial Hardship Criteria

While evidence of hardship will be required, we recognise that not all circumstances are alike. We will take a flexible approach to a range of individual circumstances including, but not limited to, the following situations:

- Loss of your or a family member's primary income;
- Partner separation or divorce;
- Loss of a partner or loved-one;
- Physical or mental health issues;
- A chronically ill child;
- Recent unemployment or under-employment;
- Low income or loss of income;
- Unanticipated circumstances such as caring for and supporting extended family;
- Other unforeseen factors affecting your capacity to pay, such as a reduction in income or an increase in non-discretionary spending.

Ratepayers are encouraged to provide any information about their individual circumstances that may be relevant for assessment. This may include demonstrating a capacity to make some payment and

where possible, entering into a payment arrangement. We will consider all circumstances, applying the principles of fairness, integrity and confidentiality whilst complying our statutory responsibilities.

#### 4. Payment Arrangements

Payment arrangements facilitated in accordance with Section 6.49 of the Act are of an agreed frequency and amount. These arrangements will consider the following:

- That a ratepayer/debtor has made genuine effort to meet rate, service charge and other debt obligations in the past;
- The payment arrangement will establish a known end date that is realistic and achievable;
- The ratepayer will be responsible for informing the council of any change in circumstance that jeopardises the agreed payment schedule.

In the case of severe financial hardship, we reserve the right to consider waiving additional charges or interest (excluding the late payment interest applicable to the Emergency Services Levy).

#### 5. Interest Charges

A ratepayer or debtor that meets the Financial Hardship Criteria and enters into a payment arrangement may request a suspension or waiver of interest charges. Applications will be assessed on a case by case basis.

#### 6. Deferment of Rates

Deferment of rates may apply for ratepayers who have a Pensioner Card, State Concession Card or Seniors Card and Commonwealth Seniors Health Care Card registered on their property. The deferred rates balance:

- remains as a debt on the property until paid;
- becomes payable in full upon the passing of the pensioner or if the property is sold or if the pensioner ceases to reside in the property;
- may be paid at any time, BUT the concession will not apply when the rates debt is subsequently paid (deferral forfeits the right to any concession entitlement); and
- does not incur penalty interest charges.

## 7. Debt recovery

We will suspend our debt recovery processes whilst negotiating a suitable payment arrangement with a debtor.

Where a debtor is unable to make payments in accordance with the agreed payment arrangement and the debtor advises us and makes an alternative payment arrangement before defaulting on the 3rd due payment, then we will continue to suspend debt recovery processes.

With respect to outstanding rates and service charges raised from 1 July 2020 where a ratepayer has not reasonably adhered to the agreed payment arrangement and effective communication with the ratepayer has been maintained, then for any Rates and Service Charge debts that remain outstanding on 1 July 2021, we will offer the ratepayer one further opportunity of adhering to a payment arrangement that will clear the total debt by the end of the 2021/2022 financial year, including any additional rates and service charges applicable to the 2021/2022 financial year.

Rates and service charge debts that remain outstanding at the end of the 2021/22 financial year, will then be subject to the rates debt recovery procedures prescribed in the Local Government Act 1995.

## 8. Review

We will establish a mechanism for review of decisions made under this policy, and advise the applicant of their right to seek review and the procedure to be followed.

## 9. Communication and Confidentiality

We will maintain confidential communications at all times and we undertake to communicate with a nominated support person or other third party at your request.

We will advise ratepayers of this policy and its application, when communicating in any format (i.e. verbal or written) with a ratepayer that has an outstanding rates or service charge debt.

We recognise that applicants for hardship consideration are experiencing additional stressors, and may have complex needs. We will provide additional time to respond to communication and will communicate in alternative formats where appropriate. We will ensure all communication with applicants is clear and respectful.

**HISTORY**

New Policy September 2020

**REVIEW**

Chief Executive Officer



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Local Government Act 1995

**Local Government (COVID-19 Response)  
Order 2020**

**SL 2020/57**

Made by the Minister under section 10.3 of the Act.

**1. Citation**

This order is the *Local Government (COVID-19 Response) Order 2020*.

**2. Commencement**

This order comes into operation on the day on which it is published in the *Gazette*.

**3. Terms used**

- (1) In this order, unless the contrary intention appears —

**2019/20 financial year** means the financial year ending on 30 June 2020;

**2020/21 annual budget**, in relation to a local government, means the annual budget adopted by the local government under section 6.2 for the 2020/21 financial year;

**2020/21 financial year** means the financial year ending on 30 June 2021;

**cessation day** means the day on which the state of emergency declaration made under the *Emergency Management Act 2005* section 56 on 15 March 2020 in relation to the COVID-19 pandemic is revoked or otherwise ceases to have effect;

**commencement day** means the day on which this order comes into operation;

**COVID emergency period** means the period beginning on commencement day and ending on cessation day;



***excluded person*** means a person who —

- (a) is a residential ratepayer or small business ratepayer of a local government; and
- (b) is considered by the local government to be suffering financial hardship as a consequence of the COVID-19 pandemic;

***proposed differential general rate***, in relation to a local government, means a differential general rate that is to be imposed by the local government in the 2020/21 financial year;

***proposed minimum payment***, in relation to a local government, means a minimum payment that is to be imposed by the local government in the 2020/21 financial year;

***residential ratepayer***, in relation to a local government, means a person who under section 6.44 is liable to pay a rate or service charge that is imposed by the local government on land on the basis that the land is used for residential purposes;

***section*** means a section of the Act;

***small business*** has the meaning given in the *Small Business Development Corporation Act 1983* section 3(1);

***small business ratepayer***, in relation to a local government, means a person who under section 6.44 is liable to pay a rate or service charge that is imposed by the local government on land used by the person for the purposes of carrying out a small business owned or operated by the person.

- (2) A term has the same meaning in this order as it has in section 6.1.

#### **4. Section 5.27 modified (electors' general meetings)**

- (1) Section 5.27 is modified as set out in this clause in relation to a general meeting of the electors of a district that —
  - (a) under section 5.27 is required to be held in the 2019/20 financial year; and
  - (b) on commencement day has not been held.
- (2) The requirements in section 5.27(1) and (2) do not apply to the general meeting and are replaced with the requirements in subclauses (3) and (4).
- (3) The general meeting is not to be held during the COVID emergency period.
- (4) The general meeting is to be held on a day selected by the local government but not more than 56 days after cessation day.

#### **5. Section 5.28 modified (electors' special meetings)**

- (1) Section 5.28 is modified as set out in this clause in relation to a special meeting of the electors of a district that under section 5.28(4) is required or permitted to be held during the COVID emergency period.

- (2) The requirements in section 5.28(4) do not apply to the special meeting and are replaced with the requirements in subclauses (3) and (4).
- (3) The special meeting is not to be held during the COVID emergency period.
- (4) The special meeting is to be held on a day selected by the mayor or president but not more than 35 days after cessation day.

**6. Section 5.94 modified (public can inspect certain local government information)**

- (1) Section 5.94 is modified as set out in this clause.
- (2) If the office of a local government is closed as a consequence of the COVID-19 pandemic, the entitlement under section 5.94 of a person to attend the office to inspect a document and the requirements in that section are replaced with the entitlement and requirements in subclause (3).
- (3) A person may request that a local government provide the person with a copy of a document referred to in section 5.94 and, unless it would be contrary to section 5.95, the local government is to, free of charge, and whether or not the document is current at the time of the request —
  - (a) if the document is published on the local government's official website — inform the person of the website address where the document is published; or
  - (b) email a copy of the document to an email address provided by the person; or
  - (c) mail a copy of the document to a postal address provided by the person.

**7. Section 6.2 modified (local government to prepare annual budget)**

- (1) Section 6.2(2) is modified as set out in this clause in relation to the preparation of the 2020/21 annual budget of a local government.
- (2) The reference to the contents of the plan for the future of the district made in accordance with section 5.56 is replaced with a reference to the consequences of the COVID-19 pandemic.

**8. Section 6.13 modified (interest on money owing to local governments)**

- (1) Section 6.13 is modified as set out in this clause in relation to a resolution of a local government under section 6.13(1) that is to be included in its 2020/21 annual budget.
- (2) The resolution —
  - (a) cannot require a person who is considered by the local government to be suffering financial hardship as a

consequence of the COVID-19 pandemic to pay interest;  
and

- (b) is to specify that the requirement to pay interest does not apply to a person who is considered by the local government to be suffering financial hardship as a consequence of the COVID-19 pandemic.
- (3) The rate of interest that may be set by the local government under section 6.13 in its 2020/21 annual budget is not to exceed 8%.
- (4) Subclause (3) applies despite the *Local Government (Financial Management) Regulations 1996* regulation 19A.

**9. Section 6.33 modified (differential general rates)**

- (1) In this clause —  
***relevant rate***, of a local government, means a proposed differential general rate of the local government that under section 6.33(3) cannot be imposed without the approval of the Minister.
- (2) Section 6.33(3) is modified as set out in this clause in relation to a relevant rate of a local government if —
  - (a) as a consequence of the COVID-19 pandemic, the local government resolves (whether before or after commencement day) that no proposed differential general rate of the local government will exceed the corresponding differential general rate that was imposed by the local government in the 2019/20 financial year; and
  - (b) the local government obtained the Minister's approval under section 6.33(3) to impose in the 2019/20 financial year a differential general rate corresponding to the relevant rate.
- (3) The local government is not required to obtain the approval of the Minister under section 6.33(3) to impose the relevant rate.

**10. Section 6.34 modified (limit on revenue or income from general rates)**

- (1) Section 6.34(b) is modified as set out in this clause in relation to the 2020/21 annual budget of a local government.
- (2) The reference to 90% is replaced with a reference to 80%.

**11. Section 6.35 modified (minimum payment)**

- (1) In this clause —  
***relevant minimum payment***, of a local government, means a proposed minimum payment of the local government that under section 6.35(5) cannot be imposed without the approval of the Minister.

- (2) Section 6.35(5) is modified as set out in this clause in relation to a relevant minimum payment of a local government if —
- (a) as a consequence of the COVID-19 pandemic, the local government resolves (whether before or after commencement day) that —
    - (i) no proposed differential general rate of the local government will exceed the corresponding differential general rate that was imposed by the local government in the 2019/20 financial year; and
    - (ii) no proposed minimum payment of the local government will exceed the corresponding minimum payment that was imposed by the local government in the 2019/20 financial year;
 and
  - (b) the local government obtained the Minister's approval under section 6.35(5) to impose in the 2019/20 financial year a minimum payment corresponding to the relevant minimum payment.
- (3) The local government is not required to obtain the approval of the Minister under section 6.35(5) to impose the relevant minimum payment.

**12. Section 6.36 modified (local government to give notice of certain rates)**

- (1) Section 6.36 is modified as set out in this clause in relation to a local government if, as a consequence of the COVID-19 pandemic, the local government resolves (whether before or after commencement day) that —
- (a) no proposed differential general rate of the local government will exceed the corresponding differential general rate that was imposed by the local government in the 2019/20 financial year; and
  - (b) no proposed minimum payment of the local government of the kind referred to in section 6.36(1) will exceed the corresponding minimum payment that was imposed by the local government in the 2019/20 financial year.
- (2) The requirements in section 6.36(1) to (4) do not apply to the local government and are replaced with the requirements in subclauses (3) and (4).
- (3) The local government must publish on the local government's official website details of each proposed differential general rate and each proposed minimum payment of the local government.

- (4) The details referred to in subclause (3) must be published by the local government within 10 days after the later of the following —
  - (a) the day on which the local government makes the resolution referred to in subclause (1);
  - (b) commencement day.

**13. Section 6.45 modified (options for payment of rates or service charges)**

- (1) In this clause —  
*financial hardship policy*, in relation to a local government, means a policy addressing the manner in which the local government will deal with financial hardship that may be suffered by ratepayers and other persons who are required to make payments to the local government.
- (2) Section 6.45 is modified as set out in this clause in relation to payment by instalments of a rate or service charge imposed by a local government in the 2020/21 financial year.
- (3) The local government cannot impose an additional charge (including an amount by way of interest) under section 6.45(3) in respect of payment by instalments made by an excluded person.
- (4) If the local government has not adopted a financial hardship policy, the maximum rate of interest that may be imposed by the local government under section 6.45(3) is 3%.
- (5) Subclause (4) applies despite the *Local Government (Financial Management) Regulations 1996* regulation 68.

**14. Section 6.51 modified (accrual of interest on overdue rates or service charges)**

- (1) Section 6.51 is modified as set out in this clause in relation to a resolution made under section 6.51(1) by a local government at the time of imposing a rate or service charge for the 2020/21 financial year.
- (2) The resolution —
  - (a) cannot impose interest in respect of a rate or service charge payable by an excluded person; and
  - (b) is to specify that the imposition of interest does not apply in respect of a rate or service charge payable by an excluded person.
- (3) The rate of interest that may be set by the local government under section 6.51 is not to exceed 8%.
- (4) Subclause (3) applies despite the *Local Government (Financial Management) Regulations 1996* regulation 70.

**15. Section 9.51 modified (giving documents to local government)**

- (1) Section 9.51 is modified as set out in this clause.
- (2) In addition to the methods in section 9.51(a) and (b), a document may be given to a local government by sending it by email to the local government at its email address.

D. TEMPLEMAN, Minister for Local Government.

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### 8.3 Chief Executive Officer's Reports

<b>8.3.1 NEWROC Council Meeting Minutes 25<sup>th</sup> August 2020</b>	
Location:	Dowerin
File Ref:	ADM 236
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	14 <sup>th</sup> September 2020
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Minutes of NEWROC Meeting held 25 <sup>th</sup> August 2020 NEWROC MOU NEWROC Newsletter NEWROC Strategic Plan
Documents Tabled	Nil

#### **Background**

A Council Meeting of NEWROC was held on Tuesday 25<sup>th</sup> August 2020 at the Dowerin Club.

#### **Officer Comment:**

The following items form part of the Minutes:

#### **7. Matters for Decision**

- 7.1 NEWROC Purpose, Vision and Mission
- 7.2 NEWROC MOU
- 7.3 NEWROC Document Map
- 7.4 NEWROC Strategic Plan
- 7.5 NEWROC IPR
- 7.6 Reliable Energy (strategic project)
- 7.7 Waste
- 7.8 Telecommunications Project Update
- 7.9 Emergency Management
- 7.10 Animal Welfare during Emergencies

#### **10. 2020 Meeting Schedule**

29 September	Executive	Wyalkatchem
27 October	Council	Wyalkatchem
24 November	Executive	Trayning
8 December	Council	Koorda

#### **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 06 09 20**

**Moved: Cr Bent**

**Seconded: Cr Comerford**

**That Council receive the NEWROC Council Meeting Minutes for 25<sup>th</sup> August 2020.**

**Carried 7 / 0**



North Eastern Wheatbelt Regional Organisation of Councils

Dowerin | Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

# Council Meeting

Tuesday 25 August 2020

Dowerin Club  
1 Memorial Ave, Dowerin

## MINUTES

2pm NEWROC COUNCIL Meeting

[www.newroc.com.au](http://www.newroc.com.au)



## ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none"> <li>Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year)</li> <li>Council reviews NEWROC project priorities</li> </ul>	Council
March	<ul style="list-style-type: none"> <li>WDC attendance to respond to NEWROC project priorities</li> <li>Submit priority projects to WDC, Regional Development and WA Planning</li> <li>Discussion regarding portfolios vs projects, current governance structure</li> </ul>	Executive
April	NEWROC Budget Preparation	Council
May	<ul style="list-style-type: none"> <li>NEWROC Draft Budget Presented</li> <li>NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2021)</li> <li>Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend</li> </ul>	Executive
June	NEWROC Budget Adopted	Council
July		Executive
August	<ul style="list-style-type: none"> <li>Information for Councillors pre-election</li> <li>NEWROC Audit</li> </ul>	Council
September		Executive
October	NEWROC CEO and President Handover	Council
November	<ul style="list-style-type: none"> <li>NEWROC Induction of new Council representatives (every other year)</li> <li>Review NEWROC MoU (every other year)</li> </ul>	Executive
December	NEWROC Drinks	Council

### ONGOING ACTIVITIES

Compliance

Media Releases

### NEWROC Chair and CEO Rotation

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem

Shire of Koorda (Oct 2019 – Oct 2021)

Shire of Mukinbudin

Shire of Trayning

Shire of Dowerin

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# NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes for the Council Meeting held at the Dowerin Club on Tuesday 25 August 2020  
commencing at 2pm

## MINUTES

### 1. OPENING AND ANNOUNCEMENTS

Cr Stratford welcomed everyone in particular the Shire of Dowerin to their first Council meeting and new CEO Leanne Parola. Cr Stratford opened the meeting at 2pm.

### 2. RECORD OF ATTENDANCE AND APOLOGIES

#### 2.1. Attendance

Cr Jannah Stratford	NEWROC Chair, President Shire of Koorda
Cr Pippa De Lacy	President, Shire of Nungarin
Cr Melanie Brown	President, Shire of Trayning
Cr Tony Sachse	President, Shire of Mt Marshall
Cr Gary Shadbolt	President, Shire of Mukinbudin
Cr Darrel Hudson	President, Shire of Dowerin
Darren Simmons	NEWROC CEO, CEO, Shire of Koorda
Stephen Tindale	Acting CEO, Shire of Wyalkatchem
John Nuttall	CEO, Shire of Mt Marshall
Dirk Sellenger	CEO, Shire of Mukinbudin
Adam Majid	CEO, Shire of Nungarin
Leanne Parola	CEO, Shire of Trayning
Rebecca McCall	CEO, Shire of Dowerin

NEWROC Officer

Caroline Robinson

Executive Officer, NEWROC

#### 2.2. Apologies

Cr Quentin Davies	President, Shire of Wyalkatchem
Cr Nick Gillett	Councilor, Shire of Mt Marshall

#### 2.3. Guests

Nil

#### 2.4. Leave of Absence Approvals / Approved

Nil

### 3. Declarations of Interest and Delegations Register

Nil

#### 3.1. Delegation Register

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
----------------------------	-----------	--------------	----------

Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (Shire of Koorda)	Council	CEO	Council Oct 2019
NEWROC Website	CEO	NEWROC EO	Council June 2017

#### 4. Presentations

Nil

#### 5. MINUTES OF MEETINGS

##### 5.1. Executive Meeting 28 July 2020

Minutes of the Executive Meeting held 28 July 2020 have previously been circulated.

#### RESOLUTION

**That the Minutes of the Executive Meeting held on 28 July 2020 be received**

**Moved Cr Shadbolt**

**Seconded Cr Sachse**

**CARRIED 6/0**

##### 5.2. Business Arising

##### 5.3. Council Meeting 23 June 2020

Minutes of the Council Meeting held on 23 June 2020 have previously been circulated.

#### RESOLUTION

**That the Minutes of the Council Meeting held on 23 June 2020 be received as a true and correct record of proceedings**

**Moved Cr Brown**

**Seconded Cr De Lacy**

**CARRIED 6/0**

##### 5.4. Business Arising

Nil

## 6. FINANCIAL MATTERS

### 6.1. Income, Expenditure and Profit and Loss

**FILE REFERENCE:** 42-2 Finance Audit and Compliance  
**REPORTING OFFICER:** Caroline Robinson  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 18 August 2020  
**ATTACHMENT NUMBER:** #1P and L  
**CONSULTATION:**  
**STATUTORY ENVIRONMENT:** Nil  
**VOTING REQUIREMENT:** Simple Majority

### COMMENTS

Account transactions for the period 1 June 2020 to 31 July 2020

Date	Description	Credit	Debit	Running Balance
<b>BB NEWROC Funds-5557</b>				
<b>Opening Balance</b>		<b>164,638.82</b>	<b>0.00</b>	<b>164,638.82</b>
01 Jun 2020	Bendigo Bank	0.00	0.40	164,638.42
02 Jun 2020	Payment: XERO	0.00	50.00	164,588.42
05 Jun 2020	Payment: Solum Wheatbelt Business Solutions	0.00	3,302.50	161,285.92
05 Jun 2020	Payment: TechCloud Enterprises	0.00	120.00	161,165.92
01 Jul 2020	Bendigo Bank	0.00	0.80	161,165.12
02 Jul 2020	Payment: XERO	0.00	50.00	161,115.12
03 Jul 2020	Payment: Solum Wheatbelt Business Solutions	0.00	3,302.50	157,812.62
<b>Total BB NEWROC Funds-5557</b>		<b>0.00</b>	<b>6,826.20</b>	<b>157,812.62</b>
<b>Closing Balance</b>		<b>157,812.62</b>	<b>0.00</b>	<b>157,812.62</b>
<b>Total</b>		<b>0.00</b>	<b>6,826.20</b>	<b>(6,826.20)</b>

# Balance Sheet

## North Eastern Wheatbelt Regional Organisation of Councils As at 31 July 2020

	31 JUL 2020
<b>Assets</b>	
<b>Bank</b>	
BB NEWROC Funds-5557	157,812.62
BB Term Deposit Account-1388	152,863.32
<b>Total Bank</b>	<b>310,675.94</b>
<b>Total Assets</b>	<b>310,675.94</b>
<b>Liabilities</b>	
<b>Current Liabilities</b>	
GST	(327.59)
Sundry Creditors Control	313.00
Unpaid ATO Liabilities	(4,706.00)
<b>Total Current Liabilities</b>	<b>(4,720.59)</b>
<b>Total Liabilities</b>	<b>(4,720.59)</b>
<b>Net Assets</b>	<b>315,396.53</b>
<b>Equity</b>	
Current Year Earnings	(3,276.71)
Retained Earnings	318,673.24
<b>Total Equity</b>	<b>315,396.53</b>

### RESOLUTION

That the income and expenditure from 1 June 2020 to 31 July 2020 and the P and L and balance sheet as at 31 July 2020 be received.

Moved Cr Hudson

Seconded Cr Shadbolt

CARRIED 6/0

**6.2. Budget v Actuals 2019/2020**

<b>FILE REFERENCE:</b>	032-1 Budget
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	21 July 2020
<b>ATTACHMENT NUMBER:</b>	
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENTS**

The following is a report on the budget v actuals for the NEWROC financial year 2019/2020.

**NEWROC Budget 2019-2020**

**North Eastern Wheatbelt Regional Organisation of Councils**

**July 2019 to June 2020**

<b>Account</b>	<b>BUDGET</b>	<b>ACTUAL</b>
<b>Income</b>		
Grants received (057)	\$0.00	\$0.00
Interest Received (076)	\$264.00	\$3,016.11
Medical Enhancement Fund Subs Rec. (070)	\$0.00	\$0.00
NEWROC Business Case / Project Work Subs (055)	\$12,000.00	\$12,000.00
NEWROC Subscriptions Received (054)	\$66,000.00	\$66,000.00
Special Projects Subscriptions Rec. (056)	\$0.00	\$0.00
Sundry Income (067)	\$500.00	\$1,486.36
Tourism Officer Subscriptions Rec. (060)	\$0.00	\$0.00
Wheatbelt Way Marketing Subscription (061)	\$0.00	\$0.00
<b>Total Income</b>	<b>\$78,764.00</b>	<b>\$82,502.47</b>
<b>Gross Profit</b>	<b>\$78,764.00</b>	<b>\$82,502.47</b>

**Less Operating Expenses**

Accounting/Audit fees (200)	\$3,040.00	\$1,820.85
Advertising (201)	\$240.00	\$0.00
Bank charges (203)	\$24.00	\$15.40
Catering (204)	\$200.00	\$78.18
Computer Software/Support (205)	\$0.00	\$0.00
Consultancy Fees (206)	\$0.00	\$0.00
Event / Ceremony Expenses (207)	\$1,500.00	\$3,107.72
Gifts (208)	\$400.00	\$0.00
Legal expenses (209)	\$2,650.00	\$0.00
Printing and Stationery (213a)	\$120.00	\$10.91
Records Storage (215)	\$70.00	\$0.00
Executive Officer Business Case/Project Work (105)	\$20,000.00	\$23,007.53
Executive Officer Contract Services (100)	\$48,000.00	\$32,157.04
Executive Officer Office Expenses (103)	\$2,996.00	\$1,400.00
Executive Officer Seminars/Conferences (101)	\$1,000.00	\$0.00
Executive Officer Travel (102)	\$9,996.00	\$5,001.42

Executive Officer Travelling Expenses (Accom) (104)	\$2,508.00	\$0.00
Grants distributed (300)	\$0.00	\$0.00
Literary Luncheon (600)	\$600.00	\$0.00
Medical Enhancement Project Sub-Contractors (500)	\$0.00	\$0.00
Subscriptions Distributed (Medical) (501)	\$0.00	\$0.00
Telecommunications Contractor/Services (400)	\$90,000.00	\$14,200.00
Website and Database (700)	\$1,120.00	\$109.09
<b>Total Operating Expenses</b>	<b>\$184,464.00</b>	<b>\$80,908.14</b>
<b>Total Expenses</b>	<b>\$184,464.00</b>	<b>\$80,908.14</b>
<b>Net Profit</b>	<b>-\$105,700.00</b>	<b>\$1,594.33</b>

**RESOLUTION**

**That budget v actual for 2019/20 be received**

**The NEWROC EO engage an auditor for the 2019/20 audit in line with budget settings**

**Moved Cr De Lacy**

**Seconded Cr Sachse**

**CARRIED 6/0**

Discussion:

- 👉 Were the legal expenses in 2019/20 showing in these actuals? Taken on notice
- 👉 Audit quotes to be requested from: Muntz and Partners, Byfields, Waugh Miller MacQueen



**6.3. Budget 2020/21**

<b>FILE REFERENCE:</b>	032-1 Budget
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	18 August 2020
<b>ATTACHMENT NUMBER:</b>	
<b>CONSULTATION:</b>	NEWROC CEOs
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENTS**

The following is the proposed budget for 2020/21 and is linked to discussions at the recent strategy day:

**North Eastern Wheatbelt Regional Organisation of Councils**  
**July 2020 to June 2021**

Opening Balance (operations account) 1 July 2020	\$161,165.92	NOTES
Opening Balance (TD)	\$152,863.32	
Account	Total	
<b>Income</b>		
Grants received (057)	\$27,000.00	REDS Grant Microgrid (application July 2020)
Interest Received (076)	\$1,000.00	
NEWROC Business Case / Project Work Subs (055)	\$14,000.00	7 x \$2000 from each Member LG
NEWROC Subscriptions Received (054)	\$77,000.00	7 x \$11,000 from each member LG
Special Projects Subscriptions Rec. (056)	\$0.00	
Telecommunications - Bruce Rock and Naremben	\$40,000.00	Data Centre Access
Sundry Income (067)	\$27,000.00	Shire of Dowerin membership application fee
<b>Total Income</b>	<b>\$186,000.00</b>	
<b>Less Operating Expenses</b>		
<b>Governance / General Administration</b>		
Accounting/Audit fees (200)	\$2,200.00	XERO monthly fee and annual audit (October)
Advertising (201)	\$1,400.00	Increased for a quarterly communications piece in each LG newspaper (advertising)
Bank charges (203)	\$24.00	
Catering (204)	\$200.00	
Computer Software/Support (205)	\$0.00	
Consultancy Fees (206)	\$75,000.00	InfraNomics (full NEWROC contribution not inclusive of REDS)
Event / Ceremony Expenses (207)	\$500.00	
Gifts (208)	\$400.00	For unexpected/unplanned occasions
Legal expenses (209)	\$5,000.00	Crisp Wireless work with Earnshaw Lawyers
Printing and Stationery (213a)	\$120.00	
Records Storage (215)	\$70.00	Records held at Bencubbin CRC
<b>Executive officer</b>		
Executive Officer Business Case/Project Work (105)	\$0.00	
Executive Officer Contract Services (100)	\$40,000.00	
Executive Officer Office Expenses (103)	\$3,000.00	
Executive Officer Seminars/Conferences (101)	\$1,000.00	
Executive Officer Travel (102)	\$6,000.00	Increased slightly for travel to 7 x LG Council meetings annually to present to Councillors
Executive Officer Travelling Expenses (Accom) (104)	\$1,000.00	
<b>Grant Funding</b>		
Grants distributed (300)	\$0.00	
<b>NEWROC Literary Luncheon</b>		
Literary Luncheon (600)	\$600.00	

**Telecommunications**

Telecommunications Contractor/Services (400) \$45,000.00 *New Towers*

**NEWROC Promotion**

Website and Database (700) \$500.00

<b>Total Expenses</b>	<b>\$18,014.00</b>
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<b>Net Profit</b>	<b>-\$4,014.00</b>
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<b>Anticipated Operations Account Balance 30 June 2021</b>	<b>\$155,151.92</b>
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<b>Anticipated TD Account Balance 30 June 2021</b>	<b>\$153,863.32</b>
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Discussion at the July Executive Meeting:

- 👉 Digital Farm Grants have been announced (Shire of Bruce Rock and Shire of Narembeen) and this will result in Data Access Centre remuneration to the NEWROC. Needs to be included in the Budget 2020/21
- 👉 Discussion regarding any budget implications with the NEWHealth Scheme
- 👉 Funding opportunities have been announced for energy and telecommunications, but are not included in this budget. NEWROC likely to go for these grants.

**OFFICER RECOMMENDATION**

NEWROC Budget for 2020/21 is adopted

**RESOLUTION**

**NEWROC Budget to include \$10,000 for legal expenses**

**Budget for 2020/21 is adopted**

**Moved Cr Sachse**

**Seconded Cr Hudson**

**CARRIED 6/0**

Discussion:

- 👉 Remuneration for towers in Bruce Rock and Narembeen Shires
- 👉 Increase in legal fees is required

## 7. MATTERS FOR DECISION

### 7.1. NEWROC Purpose, Mission and Vision

<b>FILE REFERENCE:</b>	035-1 Grants General
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	18 August 2020
<b>ATTACHMENT NUMBER:</b>	
<b>CONSULTATION:</b>	
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

#### COMMENT

At the recent NEWROC Strategy Day members discussed the vision and mission of the group. This activity was incomplete.

NEWROC members still need to consider what we need to do to remain successful into the future. The key, will be to remain relevant. The alternative is to become irrelevant to our member Councils and diminish. We don't need to necessarily reinvent our strategy but we do need to ensure that it comes from a strong purpose, carries some guiding principles, defines who we need to become, and enables our vision of what the world looks like when we fulfil our purpose. How do we start to get to a position where we can clearly articulate and live these fundamental areas for success? Well, we need to know what why they are needed and what's their intent.

👉 What inspires us? What the world looks like when we fulfil our purpose through our values. This is our **Vision**.

Feedback from members:

- Populated and healthy communities
- Progressive communities
- Economic and social prosperity
- Creating a great place to live, work and invest

PROPOSED VISIONS for discussion (starting points).....

1. Creating progressive, healthy and prosperous communities
2. Enabling economic and social prosperity in our communities

👉 What guides us? Our unique thinking that empowers our team. These are our **Values**.

- Regional Commitment: We will make decisions and deliver services that achieve regional goals that couldn't be achieved individually.
- Community Focus: We will ensure that everything we do benefits the people that live and work in our region.
- Accountability: We will be open and accountable in everything we do, by involving stakeholders in decisions that affect them and by using effective engagement and communication techniques.
- Innovation: We are committed to continually improving the services we provide and projects we deliver by being prepared to listen, learn and use technology where this delivers positive outcomes for our communities.

- Collaboration: We will work together for the good of the region and encourage business and community groups to also work together to provide a relaxed and supportive environment where our people prosper.

🔥 What drives us? The problem we passionately solve for our Councils that engages our team. This is our **Purpose**.

Feedback from members has included:

- Strength in numbers / Stronger together
- Combined impact that we could not otherwise achieve
- Strengthening each other

PROPOSED PURPOSE for discussion (starting points).....

1. Working together for greater impact
2. Impact and success for our communities by strength in numbers

🔥 What evolves us? The who we need to become to start creating the world we see. This is our **Mission**.

Feedback from members has included:

- Collaborative
- Accountable
- Strategic focus
- Regional focus – collective good
- Promoting and championing our communities
- We enable

PROPOSED MISSION for discussion (starting points).....

1. Regional collaboration to achieve strategic opportunities for our communities
2. Regional collaboration to enable and champion opportunities for our communities

At the Executive Meeting in July CEO's discussed the purpose, mission and vision of the NEWROC which are presented to the Council for further discussion and validation

#### RESOLUTION

The following statements be presented to the NEWROC Council as starting points for further discussion and enhancement on the NEWROC's Vision, Mission and Purpose:

Purpose – Working together for successful communities

Mission - Regional collaboration to champion opportunities for our communities

Vision – Enabling and creating progressive, healthy and prosperous communities

Moved R McCall

Seconded D Sellenger

CARRIED 5/0

#### RESOLUTION

**Purpose – Working together for successful communities**

**Mission - Regional collaboration to champion opportunities for our communities**

**Vision – Enabling and creating progressive, healthy and prosperous communities**

**Moved Cr Sachse**

**Seconded Cr Shadbolt**

**CARRIED 6/0**

## 7.2. NEWROC MoU

<b>FILE REFERENCE:</b>	041-5 Strategic and Future Planning
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	21 July 2020
<b>ATTACHMENT NUMBER:</b>	#2 Revised NEWROC MoU 2020 - 2023
<b>CONSULTATION:</b>	D Simmons
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

### COMMENT

The NEWROC MoU was presented at the NEWROC Strategy Day for review and discussion.

The NEWROC EO has worked on the MoU based on member feedback on the day and has presented a revised version for members comment.

The NEWROC MoU is aligned to the strategic planning review period (3yrs) and minimum term of membership (3yrs).

At the July Executive Meeting the following was discussed:

- 👉 The length of the MoU was discussed. It has moved from 2yrs to 3yrs, discussion as to whether it should be 4yrs (in line with IPR and Council elections) or 5yrs
- 👉 Discussion regarding the withdrawal clause:
  - OPTION – Three year signing and no withdrawal until MoU period ends
  - OPTION – Three year signing and 12month notice period
- 👉 Discussion regarding division of assets:
  - OPTION – Division of the assets at the end of the financial year
  - OPTION – Division of assets at the end of the financial year plus any other project commitments

Council is asked to review the division of asset options and withdrawal clause:

### DIVISION OF ASSETS

#### 7.4 Division of assets (OPTION 1)

If NEWROC is to be wound up and there remains, after satisfaction of all its debts and liabilities, any property and assets of NEWROC then the property and assets shall be realised and the Proceeds along with any surplus funds shall be divided among each of the Participants in the same proportions as the contributions of a particular Participant to the assets of NEWROC bear to the total of such contributions by all Participants **at the end of the financial year.**

#### 7.4 Division of assets (OPTION 2)

If NEWROC is to be wound up and there remains, after satisfaction of all its debts and liabilities, any property and assets of NEWROC then the property and assets shall be realised and the Proceeds along with any surplus funds shall be divided among each of the Participants in the same proportions as the contributions of a particular Participant to the assets of NEWROC bear to the total of such contributions by all Participants. **Division of assets to be realised at the end of the financial year plus any other project commitments.**

**WITHDRAWAL OF A PARTICIPANT****8.1 Withdrawal (OPTION 1)**

The minimum term of membership is three years – aligned to the NEWROC MoU signing date. A Participant must give twelve months notice advising the NEWROC of their intent to withdraw from the NEWROC.

**8.1 Withdrawal (OPTION 2)**

The minimum term of membership is three years – aligned to the NEWROC MoU signing date. No withdrawal can take place during this period. If a Participant intends to withdraw at the end of the three year MoU they must give twelve months notice advising the NEWROC of their intent to withdraw from the NEWROC.

**RESOLUTION****OPTION 2 of the division of assets to be included in the MoU**

If NEWROC is to be wound up and there remains, after satisfaction of all its debts and liabilities, any property and assets of NEWROC then the property and assets shall be realised and the Proceeds along with any surplus funds shall be divided among each of the Participants in the same proportions as the contributions of a particular Participant to the assets of NEWROC bear to the total of such contributions by all Participants. Division of assets to be realised at the end of the financial year plus any other project commitments.

**OPTION 2 of the withdrawal to be included in the MoU (amended)**

The minimum term of membership is three years – aligned to the NEWROC MoU signing date. No withdrawal can take place during this period. If a Participant intends to withdraw at the end of the three year MoU they must give notice advising the NEWROC of their intent to withdraw from the NEWROC.

**Moved Cr Hudson****Seconded Cr Brown****CARRIED 6/0****OFFICER RECOMMENDATION**

NEWROC MoU 2020 - 2023 is adopted and presented for signing

**RESOLUTION**

**NEWROC MoU 2020 - 2023 is recommended to member Councils. Councils to authorize the use of the common seal on the NEWROC MoU**

**Moved Cr De Lacy****Seconded Cr Hudson****CARRIED 6/0****Discussion:**

- 👉 Members discussed the length of the MoU with the Shire of Mukinbudin preferring a 2yr term
- 👉 Requested that new members and existing members should have the same terms
- 👉 Discussion regarding withdrawal, is the MoU withdrawal clause too difficult to exit? Notice periods also discussed
- 👉 Agreement does include a dispute resolution process
- 👉 Does clause 7.1 need to be unanimous or majority?

### 7.3. NEWROC Document Map

<b>FILE REFERENCE:</b>	041-5 Strategic and Future Planning
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	21 July 2020
<b>ATTACHMENT NUMBER:</b>	#3 Strategy Day Notes
<b>CONSULTATION:</b>	D Simmons S Grimmer
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

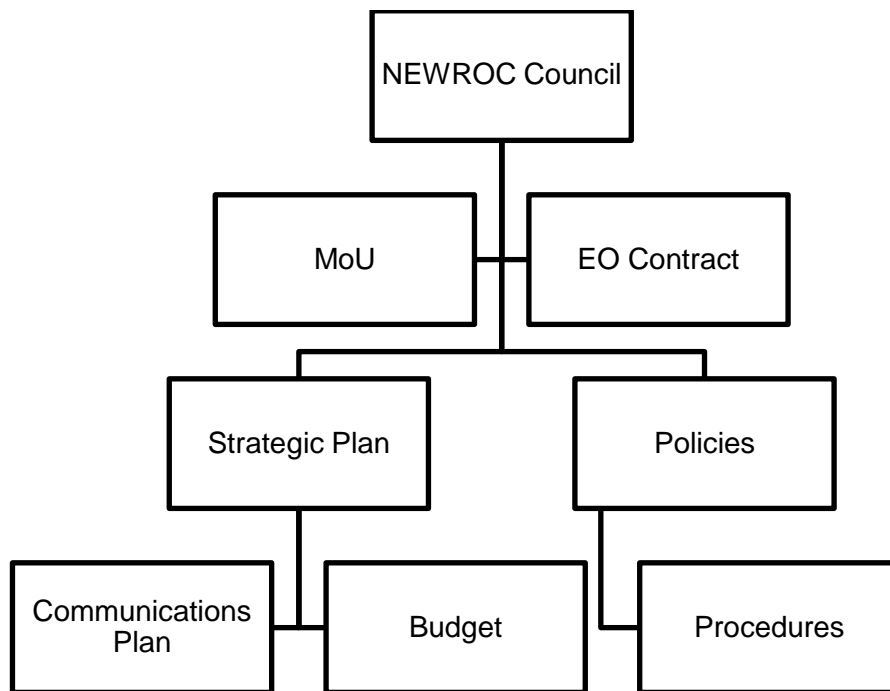
#### COMMENT

The NEWROC EO has developed a NEWROC document map outlining the key documents for the NEWROC and their relationship to one another.

This is in direct response to ideas and issues raised by members at the Strategy Day.

The NEWROC EO has liaised with Stephen Grimmer to discuss progress towards a NEWROC Strategic Plan and supporting Strategic Plans and Corporate Business Plans (IPR).

- 👉 **MoU** – details the terms of the agreement between 7 Councils as well as roles
- 👉 **Strategic Plan** – details the future direction of the NEWROC (3yrs), desktop review annually and workshopped every 3yrs. Framework developed. Stephen Grimmer will assist with this.
- 👉 **Member LGs SCP** – Stephen Grimmer will assist with this and they will link directly to the NEWROC Strategic Plan (priorities, strategies, KPIs)
- 👉 **Communications Plan** – outlines how the NEWROC will communicate to member LGs and how member LGs will communicate to the NEWROC and its communities
- 👉 **Budget** – Annual budget items populated from the Strategic Plan
- 👉 **Policies** – Framework for operations (to be developed) endorsed by Council
- 👉 **Procedures** – Systems and processes of the NEWROC (to be developed)

**NEWROC DOCUMENT MAP**

At the July Executive Meeting the following resolution was passed:

**RESOLUTION**

NEWROC Document Map with the addition of the NEWROC EO contract is endorsed and presented to Council for consideration

NEWROC Communications Plan is endorsed and presented to the NEWROC Council

Moved J Nuttall

Seconded R McCall

CARRIED 5/0

**RESOLUTION**

**NEWROC Document Map is adopted**

**NEWROC Communications Plan is adopted**

**Moved Cr Sachse**

**Seconded Cr Shadbolt**

**CARRIED 6/0**



**7.4. NEWROC Strategic Plan**

<b>FILE REFERENCE:</b>	041-5 Strategic and Future Planning
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	21 July 2020
<b>ATTACHMENT NUMBER:</b>	#3 Strategy Day Notes #4 NEWROC Strategic Plan
<b>CONSULTATION:</b>	D Simmons S Grimmer
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENT**

Members developed and prioritized regional challenges and strategies at the NEWROC Strategy Day. They include:

**HIGH***Community*

Attract and retain health professionals and age care providers in a co-ordinated manner within the region.

*Economy*

Partner with NEWTravel to promote the region as a great place to visit through the effective planning and marketing of attractions and events.

Identify opportunities and strategies for attracting new businesses and expanding existing businesses by promoting the availability of accessible land, the community spirit and high-speed communications network available within the region.

*Environment*

Advocate and seek funding for a renewable power / emergency power / micro-grid that will compliment current power supplies and improve sustainability within the region.

*Governance*

Review the delivery of Local Government services and projects across the region to identify opportunities to resource share, attracting and retain professionals

**MEDIUM***Community*

Expand and improve access to childcare services.

*Economy*

Advocate for solutions to mobile blackspots and expansion of the NEWROC telecommunications network

*Environment*

Carry out a study to determine the best location and design for a regional waste facility or improved waste management services and local infrastructure.

*Governance*

Advocacy and support to volunteer networks to expand the volunteer base across the region and to continue to improve regional co-operation.

**LOW***Economy*

Youth initiatives, training and education to retain young people

*Environment*

Water preservation, drought impact is minimised, control of evasive species and pests, land renewal

Projects Identified and not included as yet:

- LEMC
- CRCs

The NEWROC EO is currently liaising with Stephen Grimmer to create a simple NEWROC Strategic Plan and 12 month Activity Plan.

The NEWROC EO is seeking the endorsement of these regional priorities and strategies so that the next steps can be taken with Stephen and the individual LG SCPs and CBPs can be developed and linked to the NEWROC SP.

At the July Executive Meeting the following was discussed:

Discussion:

- 👉 The Shires of Mt Marshall, Dowerin, Nungarin, Mukinbudin and Koorda will engage with Stephen Grimmer on his IPR assistance and templates. NEWROC EO to follow up with the Shires of Wyalkatchem and Trayning
- 👉 Members are at various points in their IPR – Major / Minor Review
- 👉 NEWROC EO to ask Stephen his opinion on the community engagement for the NEWROC Strategic Plan
- 👉 No feedback on the SCP Template for individual Councils that Stephen has developed
- 👉 Ongoing monitoring of IPR documents should be considered. NEWROC EO to follow up with Stephen

#### RESOLUTION

NEWROC Regional Priorities and Strategies (High, Medium, Low) are endorsed and presented to the NEWROC Council for further detailed development and collated into a Strategic Plan for the NEWROC

Moved R McCall

Seconded D Sellenger

CARRIED 5/0

#### RESOLUTION

**NEWROC DRAFT Strategic Plan is discussed as presented**

**Moved Cr De Lacy**

**Seconded Cr Sachse**

**CARRIED 6/0**

#### RESOLUTION

**NEWROC Strategic Plan 2020 – 2023 is adopted with the amendment to the governance strategy and collaboration value**

**NEWROC Strategic Plan regional priorities be included in individual member's community consultation process (if timely in their IPR activities)**

**Moved Cr Shadbolt**

**Seconded Cr Brown**

**CARRIED 6/0**

Discussion:

- 👉 NEWROC to align projects to upcoming grants. This will be added to the 12 month activity plan
- 👉 Governance strategy – add working towards a regional subsidiary
- 👉 Values – emphasise resource sharing and Councils working together for increased savings
- 👉 Remove 'carry out study' for the waste management strategy
- 👉 Removal of years, all priorities and strategies are ongoing

- 👉 Regional subsidiary discussed, benefit for a scheme / service or short period of time
- 👉 Discussion regarding a preferred panel of suppliers, group purchasing. Discussion regarding the difficulty in some group purchasing e.g. aggregate, gravel etc but some purchasing could be done jointly e.g. IT

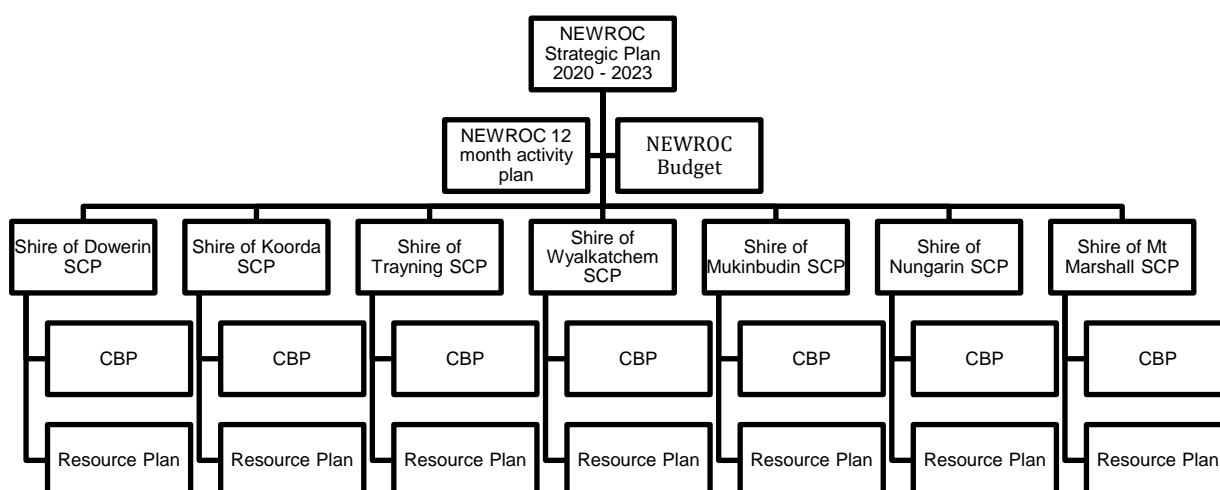
**7.5. NEWROC IPR**

<b>FILE REFERENCE:</b>	041-5 Strategic and Future Planning
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	18 August 2020
<b>ATTACHMENT NUMBER:</b>	#5 Masterclass Series Terms of Reference
<b>CONSULTATION:</b>	S Grimmer
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENT**

The NEWROC EO has been working with Stephen Grimmer on the NEWROC strategic plan and support to each member Council in regards to their integrated planning documents.

The ideal outcome of this work with Stephen is demonstrated in the diagram below:



Each member Council is at different points in their IPR, either at a minor or major review.

Stephen has provided each member Council with a Strategic Community Plan template which CEO's were happy with and they can now use and populate.

The NEWROC EO encourages member Councils to use this template and both Stephen and Caroline are available to assist in populating them.

Stephen has invited each CEO and their senior staff to participate in an IPR Masterclass series (see attached) which will assist them develop an *integrated resourcing plan* (Workforce Plan, Asset Management Plan and Long Term Financial Plan).

The NEWROC EO encourages each member Council to register and participate in this Masterclass series. There is no cost.

The following is a proposed action plan to assist member Councils with their IPR. The NEWROC EO and Stephen Grimmer have discussed this summary:

1. NEWROC will develop the regional Strategic Plan (as presented in this agenda)
2. The NEWROC CEO's who have completed their community engagement already can populate their strategic plan template provided by Stephen
3. The NEWROC CEO's who have not completed their community engagement recently will endeavour to undertake this as they like (or can engage Stephen as the Shire of Mt Marshall has) and then populate the strategic plan template
4. If CEO's need assistance Stephen can come to each member Council for a half day (\$1000 day rate plus travel)
5. Stephen will run a Corporate Business Plan workshop to assist Councils populating the CBP template and show the link between the Strategic Plan and Corporate Business Plan (\$1000 plus travel)
6. Alongside this, the NEWROC CEO's and senior staff will participate in the Masterclass series (as attached) to support them in developing simple and fully integrated resourcing plans

**RESOLUTION**

**NEWROC members populate the Strategic Community Plan template provided by Stephen Grimmer**

**NEWROC hold a Corporate Business Plan workshop in November 2020 at a cost of approximately \$1500 to the NEWROC with Stephen Grimmer**

**NEWROC members participate in the Masterclass series on integrated resourcing plans**

**Moved Cr Sachse**

**Seconded Cr Shadbolt**

**CARRIED 6/0**

**7.6. Reliable Energy (Strategic Project)**

<b>FILE REFERENCE:</b>	107-1 Energy
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	19 August 2020
<b>ATTACHMENT NUMBER:</b>	#6 InfraNomics Interim Report
<b>CONSULTATION:</b>	InfraNomics Magellan Power Dirk Sellenger Cr Shadbolt John Nuttall Darren Simmons
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENT**

Update on activities:

- 👉 Following the NEWROC Council Meeting in May the NEWROC EO requested that the micro grid and telecommunications project proposals from InfraNomics be separated. This was completed. The Agreements were reviewed by Earnshaw Lawyers with no amendments.
- 👉 The Agreements were actioned with InfraNomics.
- 👉 The NEWROC EO submitted a REDS application for the micro grid (funds sought \$27K, NEWROC \$23K, InfraNomics \$50K). The Wheatbelt Development Commission recommended an application for the micro grid rather than the telecommunications project. Additional funding streams will be sought for this by the NEWROC EO.
- 👉 NEWROC EO has briefed Hon Mia Davies on the energy and telecommunications project
- 👉 InfraNomics, UWA, Magellan Power and NEWROC meetings held on 4 August 2020 (see attached report summary)

**RESOLUTION**

**InfraNomics Interim Report on energy reliability be received**

**Moved Cr Shadbolt**

**Seconded Cr Hudson**

Discussion:

- 👉 General discussion about the meetings, upcoming grants and issues presented to InfraNomics
- 👉 The power of the NEWROC and its advocacy was very important in the meetings
- 👉 NEWROC EO will be attending a meeting with Western Power on Friday 4 September

**7.7. Waste**

**FILE REFERENCE:**  
**REPORTING OFFICER:** Caroline Robinson  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 18 August  
**ATTACHMENT NUMBER:** #7 Waste Report  
**CONSULTATION:**  
**STATUTORY ENVIRONMENT:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**COMMENT**

The **purpose of the study** was in general terms, to look to:

- 👉 Assess current facilities
- 👉 Improve each member's landfill site (and to use the study as a base for grant applications)
- 👉 Investigate improved options for waste management across the members

Discussion at the previous Council and Executive Meetings:

- 👉 Shire of Trayning provided a formal response to the DRAFT report and indicated that they were happy with status quo
- 👉 Discussion regarding the process going forward and attracting funding for landfills (which is difficult)

The following resolution was made at the July Council meeting:

**RESOLUTION**

Regional waste to be presented at the next NEWROC Council meeting for a decision on the preferred option and then referred to member Councils for comment

Moved Cr Shadbolt

Seconded Cr Davies

CARRIED 6/0

**RESOLUTION**

**The preferred option for the NEWROC is 4: All transfer stations (remote access) plus one staffed landfill - weekly collection**

**Member Councils to discuss this option at their next Council meeting and provide feedback to the NEWROC**

Moved Cr Sachse

Seconded Cr Shadbolt

CARRIED 5/1

Discussion:

- 👉 Shire of Mt Marshall and Shire of Koorda preferred option 4
- 👉 Shire of Trayning prefers status quo (as discussed previously)
- 👉 Inclusion of Dowerin in the next stage of the waste project
- 👉 Councils to discuss the options at their Council meeting

**7.8. Telecommunications Project Update**

<b>FILE REFERENCE:</b>	035-1 Grants General
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	19 August 2020
<b>ATTACHMENT NUMBER:</b>	
<b>CONSULTATION:</b>	John Nuttall Darren Simmons
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENT**

Update on activities:

- 👤 Crisp Wireless has not responded to communications from Earnshaw Lawyers
- 👤 NEWROC EO is regularly following up with Earnshaw Lawyers regarding this matter, it is slower than initially planned
- 👤 NEWROC EO has asked Earnshaw Lawyers to write to Crisp Wireless regarding the breach of the Data Access Agreement (Shire of Bruce Rock and soon to be Shire of Narembeen)
- 👤 NEWROC EO has spoken to Cr Strange (Shire of Bruce Rock) and Chris Jackson (Shire of Narembeen) about the Data Access Agreement and will await the outcome of communications from Earnshaw Lawyers to Crisp Wireless
- 👤 NEWROC EO has spoken with Leigh Ballard about the Data Access Agreement. Communication needs to come via Earnshaw Lawyers regarding this, not via the NEWROC EO (actioned)

**OFFICER RECOMMENDATION**

**Information is received**

**Moved Cr Hudson**

**Seconded Cr De Lacy**

**CARRIED 6/0**

Discussion:

- 👤 Wireless Wheatbelt project discussed with neighbouring Shires lead by ICM
- 👤 NEWROC EO to engage a new lawyer if no response in the next week



## 7.9. Emergency Management

<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>FILE REFERENCE:</b>	
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	18 August 2020
<b>ATTACHMENT NUMBER:</b>	
<b>CONSULTATION:</b>	John Nuttall
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

### COMMENT

The Shire of Mt Marshall presents the following training opportunity to members:

**SESSION:** Training and exercise day for the LGs of NEWROC. The participants should include LEMC member agencies and LG staff and elected members. The exercise would count as an annual EM exercise as the LEMC is required to conduct.

**CONTENT:** The intent is to run a basic emergency management training session (10am – 2.30pm)

- 👉 A basic refresher covering the key principles of EM, what the State EM arrangements require of LGs, and how that looks at the local level.
- 👉 Roles and functions of the LEMC, the LEMA and recovery.
- 👉 Quick update on what's new.
- 👉 An exercise with a focus on recovery and what that might look like in the large and quite remote geographic area of NEWROC.

Yvette Grigg (DFES - District Emergency Management Advisor, Wheatbelt and Goldfields-Esperance Districts) is available in October the week commencing 25<sup>th</sup> or early 2021 to run the session.

### RESOLUTION

**Councils indicate a date for a joint LEMC workshop in October**

**Moved Cr Sachse**

**Seconded Cr Hudson**

**CARRIED 6/0**

Discussion:

- 👉 Workshop to include a response to the COVID19 pandemic

**7.10. Animal Welfare During Emergencies**

<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>FILE REFERENCE:</b>	
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	18 August 2020
<b>ATTACHMENT NUMBER:</b>	
<b>CONSULTATION:</b>	John Nuttall
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENT**

WALGA has partnered with the Department of Primary Industries and Regional Development (DPIRD) to deliver a small grants program to further build the capacity of Local Governments to address animal welfare in emergency situations.

DPIRD has provided WALGA with \$500,000 of funding to deliver the Animal Welfare in Emergencies grant program for Local Governments. The grant program aims to improve the preparedness and response of Local Governments, and their communities, to the impacts of emergencies on animal welfare and biosecurity, and to improve the animal's chances of survival and recovery.

Grants are available up to a maximum of \$10,000 (ex GST). Collaboration with other Local Governments is encouraged, and to that end a collaborative grant is offered, which provides up to \$5000 (ex GST) per number of Local Governments within the collaboration - i.e a collaboration of 5 Local Governments = a maximum Grant allocation of \$25,000 (ex GST).

The Animal Welfare in Emergencies Grants for Local Governments applications open on Monday, **August 3**, and close at 5pm on Monday, **31 August**.

Grant recipients will be advised of the outcome of their application by the end of September, with work to be undertaken by Local Governments between 1 October, 2020 and May 31, 2021.

Further information: <https://walga.asn.au/Policy-Advice-and-Advocacy/Emergency-Management/Animal-Welfare-in-Emergencies-Grant-Program>

Support from the NEWROC EO towards an application is offered to the NEWROC.

**RESOLUTION**

**Information is received**

**Moved Cr Shadbolt**

**Seconded Cr De Lacy**

**CARRIED 6/0**

**8. EMERGING NEWROC ISSUES as notified, introduced by decision of the Meeting****9. Other Business – to be noted****Regional Subsidiary**

NEWROC received correspondence from Tony Brown (WALGA) regarding their communication with the Minister. WALGA put forward some amended regulations (if you would like a copy of these please let Caroline know). The Minister responded:



RECEIVED  
19 MAR 2020

BY:.....

**Hon David Templeman MLA**  
**Minister for Local Government; Heritage; Culture & the Arts**

Our Ref: 66-11226

Cr Lynne Craigie  
President  
WALGA  
PO Box 1544  
WEST PERTH WA 6872

cc: CD

Dear Cr Craigie

I refer to your correspondence dated 12 December 2019 regarding your request to implement the Western Australian Local Government Association (WALGA)'s revised, proposed regulations.

The provision of a detailed copy of the draft regulations is appreciated and it is pleasing to see the requirement for detailed community consultation.

As advised in recent correspondence, the Government has committed itself to a comprehensive review of the *Local Government Act 1995*. To that end, I can confirm that the review panel will be analysing the regional subsidiary model in depth and the viewpoints of WALGA will be put forward to the panel.

Regardless, I can assure you that a more detailed response to WALGA's proposed, revised regulations will be provided to you after further analysis has been completed.

Thank you for writing to me on this matter and I look forward to working together into the future to ensure WA has a successful model for regional subsidiaries.

Yours sincerely

  
HON DAVID TEMPLEMAN MLA  
MINISTER FOR LOCAL GOVERNMENT;  
HERITAGE; CULTURE AND THE ARTS

26 FEB 2020

Level 7, Dumas House, 2 Havelock Street, West Perth, Western Australia 6005  
Telephone: +61 8 6552 5400 Facsimile: +61 8 6552 5401 Email: Minister.Templeman@dpc.wa.gov.au

Discussion:

- 👉 NEWROC to continue to express interest in a regional subsidiary (subject to modifications)
- 👉 Stephen Grimmer to include this in his community consultation where relevant

### **Public Health Plans**

The Shire of Dowerin has been in correspondence with Kylie Neaves, EHO at the Shire of Toodyay regarding local government health plans.

Kylie provided the following information to the Shire of Dowerin:

*The Public Health Act 2016 allows you to just add a public health plan to your existing Strategic Community Plan. The objectives will simply be the same as the State Public Health Plan (5) then we just fill in the blanks with rural health initiatives run by the Population Health Units, WA Country Health Services and do a few things ourselves (ie, advertise on the Website/newsletter DOH country health programs and projects, presentations, diabetes checks etc..are coming to Dowerin).*

Further information: <https://ww2.health.wa.gov.au/Improving-WA-Health/Public-health/Public-Health-Act/Local-government/Public-Health-Planning>

### **9.3. Infrastructure WA – Submissions**

It is the intention of the NEWROC to make a submission to Infrastructure WA's State Infrastructure Strategy. This Strategy will outline the State's significant infrastructure needs and priorities for the next 20 years.

The Strategy will address a broad range of sectors and identify significant projects or programs, or other options such as policy reforms, to meet the State's infrastructure needs and priorities. Infrastructure WA has commenced consultation over July and August with industry and the community.

Once the Strategy is complete, the Government of Western Australia will be required to respond to Infrastructure WA's recommendations, indicating the extent to which each recommendation is supported and for each recommendation that is not fully supported, indicate the reasons why. The final decision on any infrastructure investment will be made by the Government.

Further information: <https://www.infrastructure.wa.gov.au/discussionpaper>

### **9.4. Invitation to Wheatbelt Development Commission**

Council to invite and present to the WDC Chair and CEO at the October meeting

### **9.5. NEWROC Newsletter**

Sample shown to the members for their review

### **9.6. NEWROC Dinner at WALGA AGM**

Crown Atrium to be booked for a NEWROC Dinner on Thursday 24<sup>th</sup> September, proceeding WALGA AGM. Drinks and nibbles after the December Council meeting.

**10. 2020 MEETING SCHEDULE**

29 September	Executive	Shire of Wyalkatchem
27 October	Council	Shire of Wyalkatchem
24 November	Executive	Shire of Trayning
8 December	Council	Shire of Koorda

**11. CLOSURE**

Cr Stratford thanked the Shire of Dowerin for hosting, and thanked Adam Majid for his work in the NEWROC and wished him well at his new appointment at the Shire of Ashburton.

Cr Stratford thanked everyone for attending and closed the meeting at 4.08pm



## **MEMORANDUM OF UNDERSTANDING**

**This Memorandum of Understanding is between the following parties:**

SHIRE OF DOWERIN of Cottrell Street, DOWERIN, Western Australia  
 AND SHIRE OF KOORDA of Allenby Street, KOORDA, Western Australia  
 AND SHIRE OF MT MARSHALL of Monger Street, BENCUBBIN, Western Australia  
 AND SHIRE OF MUKINBUDIN of Maddock Street, MUKINBUDIN, Western Australia  
 AND SHIRE OF NUNGARIN of Railway Avenue, NUNGARIN, Western Australia  
 AND SHIRE OF TRAYNING of Railway Street, TRAYNING, Western Australia  
 AND SHIRE OF WYALKATCHEM of Corner Honour Avenue and Flint Street,  
 WYALKATCHEM, Western Australia

**Term of Agreement** 1 July 2020 – 30 June 2023

## **1. DEFINITIONS**

In this Memorandum of Understanding unless the context requires otherwise;

“Act” means the Local Government Act 1995;

“NEWROC” means the North Eastern Wheatbelt Regional Organisation of Councils;

“Operative Date” means 1 July 2020

“Participant” means the Shires of Dowerin, Koorda, Mt Marshall, Mukinbudin, Nungarin, Trayning, or Wyalkatchem, either jointly or individually, as the context requires;

“Project” means the undertaking of any activity on behalf of the NEWROC;

“Proposal” means the proposal to undertake a Project;

“Region” means the communities of the Participants

## **2. NAME**

The name of the regional organisation of councils is the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC).

Notes:

1. Section 3.62(1) of the Act provides that a regional local government is a body corporate with perpetual succession and a common seal.
2. A regional local government has the same general function of a local government including its legislative and executive functions. See part 3 and section 3.66 of the Act.
3. Except as stated in section 3.66, the Local Government Act 1995 applies to a regional local government as if:
  - a. The participants' districts together made up a single district; and
  - b. The regional local government were the local government established for that district.

## **3. PURPOSE**

The purpose of this memorandum of understanding is to affirm the partnership and collaboration of the seven local governments (Participants) and to further the shared aims as below.

The purpose for which NEWROC is established is to:

Provide a means for the Participants, through voluntary participation and the integration and sharing of resources to:

- a. Assess the possibilities and methodology of facilitating a range of projects, services and facilities on a regional basis under the themes of advocacy, community, economic, environment and governance

- b. Promote, initiate, undertake, manage and facilitate under the themes of advocacy, community, economic, environment and governance;
- c. Promote productive effectiveness and financial benefit to the Participants where there are common and shared community of interest linkages;
- d. To take an active interest in all matters affecting the communities of the Participants with the view to improving, promoting and protecting them
- e. Recognition as representing the view of community and business in the Participants

*Notes:*

- f. In certain circumstances, a proposal may require the preparation of a business plan under the Act – see section 3.59
- g. A proposal to undertake a “Project” and may only be undertaken in accordance with clause 8.

#### **4. OBJECTIVES**

The objectives of NEWROC shall be:

- a. To endeavour to enhance and assist in the advancement of the Region
- b. To encourage cooperation and resource sharing on a regional basis
- c. Not to detract from the relationships a Participant holds within its community, with the state and federal governments and other entities it interacts with in the course of usual business.

#### **5. THE COUNCIL**

Appointment of members

- a. A Participant is to appoint one member (delegate) of the Council of the Participant to be a member of the NEWROC Council.
- b. A Participant may appoint a first and a second delegate from the Council of the Participant who are able to attend the NEWROC meetings and who may act temporarily in place of either delegate of the NEWROC appointed by the Participant during any period in which the member of the NEWROC is unable by reason of illness, temporary absence from State, conflict of interest or for any other cause to perform the functions of the office.
- c. The Participant has one vote

*Note:*

Section 3.62(b) of the Act provides that a regional local government is to have, as its governing body, a Council established under the Memorandum of Understanding and consisting of members of the Councils of the Participants.

##### **5.1 Tenure of members of NEWROC**

A member of the NEWROC Council shall be appointed annually and shall hold office until either:

- a. The member ceases to be a member of the Council of the Participant or
- b. The member is removed by the Participant

*Note:*

Section 2.32 and 2.33 of the Act set out circumstances in which the office of a member of a Councillor becomes vacant.

##### **5.2 Election of Chair and Deputy Chair**



The members of the NEWROC Council shall elect a Chair and a Deputy Chair at the first meeting of NEWROC Council following each local government election. The election of the Chair and Deputy Chair will be flexible to accommodate new Presidents or CEO's and structured accordingly e.g. term. The Chair and Deputy Chair shall be rotated accordingly:

Shire of Mt Marshall  
 Shire of Nungarin  
 Shire of Wyalkatchem  
 Shire of Koorda  
 Shire of Mukinbudin  
 Shire of Trayning  
 Shire of Dowerin

If the office of Chair and a Deputy Chair becomes vacant then the members of the NEWROC Council shall elect a new Chair and Deputy Chair, as the case requires.

### **5.3 Tenure of Chair and Deputy Chair**

The Chair and Deputy Chair hold office until:

- a. no longer eligible to be a member pursuant to clause 6.2
- b. the election of a new Chair and a Deputy Chair pursuant to clause 6.3 or
- c. the incoming Chair and/or Deputy Chair are new members to NEWROC and do not wish to take on the role immediately

### **5.4 Role of Chair**

The Chair:

- a. Presides at meetings of the NEWROC Council;
- b. Carries out civic and ceremonial duties on behalf of NEWROC;
- c. Speaks on behalf of NEWROC to media;
- d. Advocates for the NEWROC on issues and projects of significance;
- e. Meets with stakeholders on behalf of the NEWROC, together with the NEWROC CEO and EO;
- f. Performs such other functions as are given to the Chair by the Act, any other written law or this Agreement; and
- g. Liaises with the CEO on NEWROC affairs and the performance of its functions.

*Notes:*

The role of the NEWROC Council is set out in section 2.7 of the Act.

The functions of the CEO are set out in section 5.41 of the Act.

The Chair may agree to the CEO speaking on behalf of the NEWROC – see section 5.41(f) of the Act.

### **5.5 Role of Deputy Chair**

The Deputy Chair performs the functions of the Chair, when authorised to do so, under this clause.

- a. The Deputy Chair may perform the functions of Chair if;
- b. The office of Chair is vacant; or
- c. The Chair is not available or is unable or unwilling to perform the functions of Chair,

## 5.6 Role of members of NEWROC Council

- a. Achievement of the NEWROC purpose
- b. Strategic direction of the NEWROC and its management;
- c. Oversee the delivery of the annual implementation plan;
- d. Work cooperatively with other members
- e. Support the involvement of CEO's and senior staff in the NEWROC
- f. Promote the NEWROC
- g. Represents the interests of the electors and residents of the Region;
- h. Facilitates communication between the community of the Region and NEWROC;
- i. Participates in NEWROC's decision-making processes at meetings of the NEWROC and its committees;
- j. Represents and undertakes actions on behalf of NEWROC as authorised by the NEWROC Council;
- k. Form sub committees of the NEWROC and
- l. Performs such other functions as are given to the member by the Act or any other written law.

## 5.7 Role of the NEWROC Executive

The role of the Executive is to:

- a. Assist in the achievement of the NEWROC purpose
- b. Assist in the strategic direction of the NEWROC and its management;
- c. Identify opportunities and advocacy for the NEWROC Council;
- d. Participates in NEWROC's decision-making processes at Executive meetings of the NEWROC;
- e. Represents and undertakes actions as directed by the NEWROC Council;
- f. Assists to ensure the advice and information is available to the NEWROC Council so that informed decisions can be made;
- g. Performs such other functions as are given by the NEWROC Council.

## 5.8 Role of CEO of NEWROC

The NEWROC CEO is to be from the Council that holds the Chair role and shall be rotated accordingly:

Shire of Mt Marshall  
 Shire of Nungarin  
 Shire of Wyalkatchem  
 Shire of Koorda  
 Shire of Mukinbudin  
 Shire of Trayning  
 Shire of Dowerin

If the NEWROC CEO position becomes vacant then the members of the NEWROC Council shall elect a new NEWROC CEO, as the case requires.

The role of the CEO is to:

- a. Advise the council in relation to functions of the NEWROC Council;
- b. Ensure the advice and information is available to the NEWROC Council so that informed decisions can be made;
- c. Cause the NEWROC Council decisions to be implemented;

- d. Together with the NEWROC Chair, meets with stakeholders on behalf of the NEWROC;
- e. Liaise with the NEWROC Chair and NEWROC Executive Officer on the affairs of the NEWROC;
- f. Manages the NEWROC Executive Officer;
- g. Ensure that records and documents of the NEWROC are properly kept (delegated to the Executive Officer);
- h. Signatory to NEWROC bank accounts and oversees finances; and
- i. Perform any other function specified or delegated by the NEWROC Council.

## **5.9 Role of the Executive Officer of the NEWROC**

The role of the Executive Officer is to:

- a. Action NEWROC Council and NEWROC Executive decisions
- b. Keep the accounts of the NEWROC in order and receive all monies
- c. Adhere to all financial and legal responsibilities
- d. Custody of all books, documents, records and registers of the NEWROC
- e. Assist in implementing the Strategic Plan
- f. Compile agendas, minutes, grant applications, discussion papers, project plans (including implementation)
- g. Foster partnerships
- h. Regular communication within the NEWROC and to key stakeholders
- i. Any other function as specified or directed by the NEWROC Council, Chair or CEO

## **6. FINANCIAL CONTRIBUTIONS**

### **6.1 Financial Year**

The financial year of the NEWROC is 12 months from July 1

### **6.2 Annual membership**

Each Participant shall make an annual contribution towards the amount necessary to meet the deficiency, if any, disclosed in the annual budget of NEWROC, which contribution shall be in the following proportions:

Shire of Koorda	-	1/7th
Shire of Mt Marshall	-	1/7th
Shire of Mukinbudin	-	1/7th
Shire of Nungarin	-	1/7th
Shire of Trayning	-	1/7th
Shire of Wyalkatchem	-	1/7th
Shire of Dowerin	-	1/7th

### **6.3 Additional contributions**

Where the NEWROC Council determines that the Participants will make any contribution (other than the annual contribution) including, without limitation, any contribution towards the acquisition of any asset of a capital nature, then the Participants will make those contributions in the same proportions as set out in clause 6. The contributions so determined shall be as disclosed in the budget of NEWROC for each financial year

### **6.4 Manner of Payment**

The contributions shall be paid by each Participant to NEWROC in the manner determined by the NEWROC Council.

### **6.5 Late Payment**

Unless otherwise agreed, if a Participant fails to pay to NEWROC a sum of money owing under this clause on or before the due date for payment, that Participant must, in addition to the sum of money due and payable, pay to NEWROC, interest at the overdraft rate charged by NEWROC's bank on amounts of the same size as the unpaid sum, calculated from and including the due date of payment to but excluding the actual date of payment.

### **6.6 Winding Up of NEWROC Project**

The NEWROC Council may resolve to wind up a Project. An absolute majority vote will be required by the NEWROC Council to resolve to wind up any Project.

### **6.7 Division of Assets**

If a Project is to be wound up and there remains, after satisfaction of all its debts and liabilities, any property and assets of the Project then the property and assets shall be realised and the proceeds along with any surplus funds shall be divided among the Project Participants in the proportions referred to in the Project Plan.

Clause 6.6 shall not apply where the Project Participants advise NEWROC that a realisation of the property and assets is not necessary.

### **6.8 Division of Liabilities**

If a Project is to be wound up and there remains any liability or debt in excess of the realised property and assets of the Project then the liability or debt is to be met by the Project Participants in the proportions referred to in the original agreement.

### **6.9 Indemnification by Project Participants of NEWROC**

If a Project is wound up then the Project Participants shall indemnify NEWROC (in the proportions referred to in the original plan) with respect to that liability or debt.

## **7. TERM AND TERMINATION**

### **7.1 Winding up by Agreement**

The Participants may, by agreement, wind up NEWROC.

### **7.2 Extension of Agreement**

The Participants may, by agreement, extend the term of NEWROC.

### **7.3 Term of Agreement**

Unless otherwise wound up or extended, this Agreement will terminate on 30 June 2023

### **7.4 Division of assets**

If NEWROC is to be wound up and there remains, after satisfaction of all its debts and liabilities, any property and assets of NEWROC then the property and assets shall be

realised and the Proceeds along with any surplus funds shall be divided among each of the Participants in the same proportions as the contributions of a particular Participant to the assets of NEWROC bear to the total of such contributions by all Participants. Division of assets to be realised at the end of the financial year plus any other project commitments.

## **7.5 Division of liabilities**

If NEWROC is to be wound up and there remains any liability or debt in excess of the realised property and assets of NEWROC then the liability or debt is to be met by each of the Participants in the same proportions as the contributions of a particular Participant to the assets of NEWROC bear to the total of such contributions by all Participants.

## **8. WITHDRAWAL OF A PARTICIPANT**

### **8.1 Withdrawal**

The minimum term of membership is three years – aligned to the NEWROC MoU signing date. No withdrawal can take place during this period. If a Participant intends to withdraw at the end of the three year MoU they must give notice advising the NEWROC of their intent to withdraw from the NEWROC.

### **8.2 When Withdrawal to Take Effect**

Withdrawal will take effect as from 30 June next following.

The NEWROC Council may reinstate by absolute majority the membership of a former Participant once they have cleared all debts owed to the NEWROC

### **8.3 Entitlement or Liability of Withdrawing Participant**

As soon as practicable following withdrawal taking effect on 30 June NEWROC shall distribute to the Participant an amount equal to the proceeds and any surplus funds which would have been payable if NEWROC was wound up; or

Be entitled to recover from the Participant an amount equal to the liability or debt which would be payable by the Participant if the NEWROC was wound up, as the case may be.

### **8.4 Participants May be Required to Pay Distribution**

If the NEWROC is unable to meet the distribution from funds on hand then, unless the NEWROC decides otherwise, the Participants (other than the Participant that has withdrawn) shall pay the distribution in the proportions equal to their respective equities in the NEWROC.

## **9. ADMITTING NEW MEMBERS**

Section 3.65 of the Local Government Act 1995 is to apply.

Prospective new members may be admitted by a decision of the NEWROC Council and shall be required to contribute to NEWROC a sum determined by the NEWROC Council that is described as "the entry sum" and in addition a sum equal to the current year's contribution schedule or such other sum agreed to by the NEWROC Council.

### *Note:*

This Memorandum of understanding can be amended to include another local government as a party to the amending agreement – see section 3.65(2) of the Act.

## **10. BORROWINGS**

NEWROC is not permitted to borrow funds.

### *Notes:*

Section 3.66 (4) of the Act provides that Part 6, Division 5, subdivision 3 does not apply in relation to a regional local government unless the Memorandum of Understanding provides that it does.

Part 6, Division 5, subdivision 3 of the Act deals with borrowings and includes the power to borrow and restrictions on borrowings.

## **11. DISPUTE RESOLUTION**

### **11.1 Dispute**

In the event of any dispute or difference ('dispute') arising between the Participants and NEWROC or any of them at any time as to any matter or thing arising under or in connection with this Memorandum of Understanding, then a Participant or NEWROC may give to the other Participants and NEWROC (as the case may be) notice in writing ('dispute notice') adequately identifying the matters, the subject of the dispute, and the giving of the dispute notice shall be a condition precedent to the commencement by any Participant or NEWROC of proceedings (whether by way of litigation or arbitration) with regard to the dispute as identified in the dispute notice.

### **11.2 Arbitration**

At the expiration of 25 business days from the date of sending the dispute notice, the Participant or NEWROC giving the dispute notice may notify the others in writing ('arbitration notice') that it requires the dispute to be referred to arbitration and the dispute (unless meanwhile settled) shall upon receipt of the arbitration notice by the recipients then be and is hereby referred to arbitration under and in accordance with the provisions of the Commercial Arbitration Act 1985.

### **11.3 Legal Representation**

For the purposes of the Commercial Arbitration Act 1985, the Participants consent to each other and to NEWROC being legally represented at any such arbitration.

## **12. INTERPRETATION**

In this Memorandum of Understanding unless the context requires otherwise:

Words importing the singular include the plural and vice versa;

Words importing any gender include the other gender;

References to persons include corporations and bodies politic;

References to a person include the legal personal representatives, successors and assigns of that person;

A reference to a statute, ordinance, code or other law includes regulations and other statutory instruments under it and consolidations, amendments, re-enactments or replacements of any of them (whether of the same or any other legislative authority having jurisdiction);

References to this or any other document include the document as varied or replaced, and notwithstanding any change in the identity of the parties;

References to writing include any mode of representing or reproducing words in tangible and permanently visible form, including confirmed facsimile transmission and email with receipt confirmation;

An obligation of two or more parties shall bind them jointly and severally;

If a word or phrase is defined cognate words and phrases have corresponding definitions;

An obligation incurred in favour of two or more parties shall be enforceable by them jointly and severally;

Reference to anything (including, without limitation, any amount) is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them;

### **12.1 Headings and footnotes**

Headings and footnotes shall be ignored in construing this Memorandum of Understanding.

Time - References to time are to local time in Perth, Western Australia;

Where time is to be reckoned from a day or event, such day or the day of such event shall be excluded.

## **13. AMENDMENT TO MEMORANDUM OF AGREEMENT**

The Participants may amend this Memorandum of Understanding by unanimous consent,

*Note:*

1. Refer section 3.65(1) of the Act.

**EXECUTED** by the Parties

PARTICIPANT	Date of resolution to enter this Memorandum of Understanding
Shire of Dowerin	
Shire of Koorda	
Shire of Mt Marshall	
Shire of Mukinbudin	
Shire of Nungarin	
Shire of Trayning	
Shire of Wyalkatchem	

THE COMMON SEAL of SHIRE OF DOWERIN was hereunto affixed in the presence of:

\_\_\_\_\_  
President

\_\_\_\_\_  
Chief Executive Officer

THE COMMON SEAL of SHIRE OF KOORDA was hereunto affixed in the presence of:

\_\_\_\_\_  
President

\_\_\_\_\_  
Chief Executive Officer

THE COMMON SEAL of SHIRE OF MT MARSHALL was hereunto affixed in the presence of:

\_\_\_\_\_  
President

\_\_\_\_\_  
Chief Executive Officer



THE COMMON SEAL of SHIRE OF MUKINBUDIN was hereunto affixed in the presence of:

\_\_\_\_\_  
President

\_\_\_\_\_  
Chief Executive Officer

THE COMMON SEAL of SHIRE OF NUNGARIN was hereunto affixed in the presence of:

\_\_\_\_\_  
President

\_\_\_\_\_  
Chief Executive Officer

THE COMMON SEAL of SHIRE OF TRAYNING was hereunto affixed in the presence of:

\_\_\_\_\_  
President

\_\_\_\_\_  
Chief Executive Officer

THE COMMON SEAL of SHIRE OF WYALKATCHEM was hereunto affixed in the presence of:

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President

---

Chief Executive Officer

## NEWSLETTER

August 2020

The North Eastern Wheatbelt Regional Organisation of Councils is a voluntary organisation of seven local governments, established for over 20yrs. The purpose of NEWROC is to ***work together for successful communities***. NEWROC achieves this with ***regional collaboration to champion opportunities for the communities***.



### New Member

The NEWROC has welcomed the Shire of Dowerin to its membership.

"We warmly welcome the Shire of Dowerin. They bring many benefits to the NEWROC and their community and businesses are well aligned to us" said Cr Stratford, President Shire of Koorda and NEWROC Chair.

"Council believes there are natural synergies between the NEWROC member Councils and the Shire of Dowerin" said Cr Darrel Hudson, Shire of Dowerin President.

"This membership provides an exciting opportunity for Dowerin to be a part of a proactive group of councils and we look forward to working with the NEWROC Member Councils to achieve some great benefits for our communities and the region."



### Reliable Energy

The provision of reliable energy to residents and businesses in the district is a strategic priority for the NEWROC and was identified at the group's strategy day.

Many residences and businesses lose power for significant periods of time.

This also impacts telecommunications towers which deliver landline, mobile and internet services.

In early August the NEWROC hosted InfraNomics, Magellan Power, UWA and Telstra to work together to resolve power reliability issues.

Meetings were held in Bencubbin to discuss town site power followed by Bonnie Rock and Mukinbudin for power to the Telstra towers. Further work will continue with all parties to improve energy reliability.



### Internet Solutions

The communities across the NEWROC have access to fast and reliable internet through a partnership with Crisp Wireless.






Crisp Wireless is a Western Australian company and provides a variety of plans for residents and businesses in Koorda, Bencubbin, Beacon, Mukinbudin, Nungarin, Trayning and Wyalkatchem.

Further information is available at [www.crispwireless.com.au](http://www.crispwireless.com.au)

### Farewell and Welcome

NEWROC thanks and farewells Brian Jones as CEO of the Shire of Trayning and welcomes Leanne Parola into the role.

## NEWROC STRATEGIC PLAN 2020 - 2023

PURPOSE		MISSION	VISION	ABOUT US	
Working together for successful communities		Regional collaboration to champion opportunities for our communities	Enabling and creating progressive, healthy and prosperous communities	NEWROC is a voluntary regional organisation of Councils including the LGs of Dowerin, Koorda, Mt Marshall, Mukinbudin, Nungarin, Trayning and Wyalkatchem. Established in the late 1990s	
REGIONAL PRIORITY	STRATEGY			PRIORITY	LONG TERM GOALS
Advocacy	Work together to advocate on issues and opportunities that have an impact on our communities			High	<div>1. Stable to increasing population in the NEWROC</div> <div>2. Increased visitation to the NEWROC communities</div> <div>3. Industry growth and diversification</div> <div>4. Quality of life for our communities</div>
Economy	Partner with NEWTravel to promote the region as a great place to visit through the effective planning and marketing of attractions and events.			High	
	Identify opportunities and strategies for attracting new businesses and expanding existing businesses by promoting the availability of accessible land, the community spirit and high-speed communications network available within the region.			High	
	Advocate for solutions to mobile blackspots and expansion of the NEWROC telecommunications network			Medium	
Community	Attract and retain health professionals and age care providers in a co-ordinated manner within the region.			High	
	Expand and improve access to childcare services.			Medium	
Environment	Advocate and seek funding for a renewable power / emergency power / micro-grid that will compliment current power supplies and improve sustainability within the region.			High	
	Determine the best location and design for a regional waste facility or improved waste management services and local infrastructure.			Medium	
Governance	Review the delivery of Local Government services and projects across the region to identify opportunities to resource share, and attract and retain LG professionals			High	
	Continue to review regional subsidiary legislation and prepare for the opportunity			High	
	Advocacy and support to volunteer networks to expand the volunteer base across the region and to continue to improve regional co-operation.			Medium	
HOW DO WE ASSESS WHAT WE DO AND DON'T DO					
To achieve our strategic goals, we use the following <b>values</b> to guide our decision making regarding what we will or will not undertake to deliver against our purpose, mission and vision.					
<div><div> <b>Regional Commitment:</b> We will make decisions and deliver services that achieve regional goals that couldn't be achieved individually.</div><div> <b>Community Focus:</b> We will ensure that everything we do benefits the people that live and work in our region.</div><div> <b>Accountability:</b> We will be open and accountable in everything we do, by involving stakeholders in decisions that affect them and by using effective engagement and communication techniques.</div><div> <b>Innovation:</b> We are committed to continually working together to improve the local government services we provide and projects we deliver by being prepared to share, listen, learn and use technology where this delivers positive outcomes for our communities.</div><div> <b>Collaboration:</b> Councils will work together for the good of the region and encourage business and community groups to also work together to provide a supportive environment where our people prosper.</div></div>					

<b>8.3.2 Great Eastern Country Zone Minutes – 27<sup>th</sup> August 2020</b>	
Location:	Kellerberrin
File Ref:	ADM 269
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	14 <sup>th</sup> September 2020
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	GECZ Minutes Local Government Agricultural Freight Group - emails
Documents Tabled	Nil

### **BACKGROUND**

A Council Meeting of WALGA Great Eastern Country Zone was held on 25<sup>th</sup> June 2020.

### **COMMENT:**

The following items were discussed at the Meeting:

#### **7. ZONE BUSINESS**

- 7.1 Roadwise – Road Safety Snapshots
- 7.2 Stop Puppy Farming Legislation
- 7.3 COVID-19 Pandemic – Further Update

#### **9. WALGA BUSINESS**

- 8.1 State Councillor Report
- 8.2 WALGA Status Report
- 8.3 Review of WALGA State Council Agenda – Matters for Decision
- 8.4 Review of WALGA State Council Agenda – Matters for Noting/Information
- 8.5 Review of WALGA State Council Agenda – Organisational Reports
- 8.6 Review of WALGA State Council Agenda – Policy Forum Reports
- 8.7 WALGA President's Report

WALGA GECZ Meeting Dates:  
26 November Merredin

### **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 07 09 20**

**Moved: Cr Seaby                      Seconded: Cr Walker**

**That Council receive the WALGA Great Eastern Country Zone Council meeting minutes from 27<sup>th</sup> August 2020.**

**Carried 7 / 0**

# **Great Eastern Country Zone**

## **Minutes**

**Held at Kellerberrin Leisure Centre**

**Commenced at 9:30am  
Thursday 27 August 2020**

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# Great Eastern Country Zone

Meeting was held at Kellerberrin Leisure Centre, Kellerberrin

Commenced at 9.30am, Thursday 27 August 2020

## Minutes

### 1. OPENING AND WELCOME

### 2. ATTENDANCE AND APOLOGIES

<b>Shire of Bruce Rock</b>	President Cr Stephen Strange Cr Ramesh Rajagopalan Cr Tony Crooks Mr Darren Mollenoyux Chief Executive Officer non-voting delegate
<b>Shire of Cunderdin</b>	Cr Dennis Whisson Cr Alison Harris Mr Stuart Hobley Chief Executive Officer non-voting delegate
<b>Shire of Dowerin</b>	Cr Adam Metcalf Ms Rebecca McCall Chief Executive Officer non-voting delegate
<b>Shire of Kellerberrin</b>	President Cr Rodney Forsyth Cr Scott O'Neill Mr Raymond Griffiths Chief Executive Officer non-voting delegate
<b>Shire of Kondinin</b>	Cr Bev Gangell Ms Mia Maxfield Chief Executive Officer non-voting delegate
<b>Shire of Koorda</b>	President Cr Jannah Stratford Cr Pamela McWha Mr Darren Simmons Chief Executive Officer non-voting delegate
<b>Shire of Merredin</b>	President Cr Julie Flockart Mr Mark Dacombe Chief Executive Officer non-voting delegate
<b>Shire of Mount Marshall</b>	President Cr Tony Sachse – <b>Deputy Chair</b> Mr John Nuttall Chief Executive Officer non-voting delegate
<b>Shire of Mukinbudin</b>	Cr Rod Comerford
<b>Shire of Narembeen</b>	President Cr Rhonda Cole - <b>Chair</b> Cr Kellie Mortimore



	Mr Chris Jackson Chief Executive Officer non-voting delegate
<b>Shire of Nungarin</b>	President Pippa DeLacey
	Mr Adam Majid Chief Executive Officer non-voting delegate
<b>Shire of Tammin</b>	Cr Tania Daniels
	Mr Neville Hale Chief Executive Officer non-voting delegate
<b>Shire of Trayning</b>	President Cr Melanie Brown
	Ms Leanne Parola Chief Executive Officer non-voting delegate
<b>Shire of Westonia</b>	President Cr Karin Day
	Cr Bill Huxtable
	Mr Jamie Criddle Chief Executive Officer non-voting delegate
<b>Shire of Wyalkatchem</b>	President Cr Quentin Davies
	Cr Owen Garner
	Mr Stephen Tindale Chief Executive Officer non-voting delegate
<b>Shire of Yilgarn</b>	President Wayne Della Bosca
	Mr Peter Clarke Chief Executive Officer non-voting delegate

#### WALGA Representatives

Mayor Tracey Roberts, President

Nick Sloan, Chief Executive Officer

Tony Brown, Executive Manager Governance & Organisational Services

Mark Batty, Executive Manager Strategy, Policy and Planning

Chantelle O'Brien, Governance Support Officer

#### Guests

Hon. Martin Aldridge MLC, Agricultural Region

Kristen Twine, Project and Research Officer, Wheatbelt Development Commission

Mandy Walker, Director Regional Development, RDA Wheatbelt

Cliff Simpson, Road Safety Advisory, Roadwise

#### **Apologies**

Shire of Dowerin	Cr Darrel Hudson
Shire of Merredin	Cr Mal Willis
Shire of Kondinin	President Cr Sue Meeking
Shire of Mukinbudin	President Gary Shadbolt
	Mr Dirk Sellenger Chief Executive Officer non-voting delegate
Shire of Nungarin	Cr Gary Coumbe
Shire of Trayning	Cr Geoff Waters
Shire of Tammin	Cr Glenice Batchelor
Shire of Mt Marshall	Cr Nick Gillett
Shire of Wyalkatchem	President Cr Quentin Davies
Shire of Yilgarn	Cr Bryan Close

Hon Laurie Graham MLC, Agricultural Region

Mia Davies MLA, Member for Central Wheatbelt

Kathleen Brown, Electorate Officer, Mia Davies MLA Office

Craig Manton, Main Roads WA

Rob Cossart, Wheatbelt Development Commission, CEO

## Attachments

The following were provided as attachments to the agenda:

1. Great Eastern Country Zone Minutes 25 June 2020.
2. Great Eastern Country Zone Executive Committee Minutes 10 August 2020.
3. Central Country Zone Correspondence
4. Item 7.2 – Puppy Farming Correspondence
5. COVID-19 Impact on Local Economies
6. Local Government Agricultural Freight Group Minutes
7. Wheatbelt DEMC Report  
7a – Transport Freight and Logistics Direction
8. Item 5.5 Local Government Review Panel Report
9. WALGA President Report
10. RDAW Zone Update

State Council Agenda – via link: <https://walga.asn.au/getattachment/2ec50f86-fa98-4e62-92e7-4a68fd60c7f3/Agenda-State-Council-2-September-2020.pdf>

### 3. **DECLARATIONS OF INTEREST**

Nil

### 4. **ANNOUNCEMENTS**

Nil

### 5. **GUEST SPEAKERS / DEPUTATIONS**

#### 5.1 Drought Funding Update – Mark Batty

Mr Mark Batty, Executive Officer Strategy Policy and Planning, WALGA provided an update to the Zone.

#### **RESOLVED**

**That the Great Eastern Country Zone Executive Committee discuss at their next meeting the opportunity of working in collaboration with WALGA to coordinate a Summit in the near future.**

### 6. **MINUTES**

#### 6.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held Thursday 25 June

The Minutes of the Great Eastern Country Zone meeting held on Thursday 25 June 2020 have previously been circulated to Member Councils.

#### **RESOLUTION**

**Moved:** Cr Karin Day  
**Seconded:** Cr Julie Flockart

**That the Minutes of the Great Eastern Country Zone meeting held Thursday 25 June 2020 are confirmed as a true and accurate record of the proceedings.**

**CARRIED**

### **6.3 Minutes from the Great Eastern Country Zone Executive Committee Meeting held Monday 10 August 2020**

### 6.3.1 (Exec item 6.3) Strategic Priorities for the 20/21 Financial Year

The Great Eastern Country Zone Executive Committee resolved:

*RESOLUTION:*           *Moved: Cr Tony Sachse*                         *Seconded: Cr Geoff Waters*

1 COVID-19 Region Recovery  
2 Future Drought Funding  
3 Health Matters with emphasis on Mental Health, NDIS and Aged Care  
4 Local Government Act Review with emphasis on regional collaboration  
5 Education with emphasis on accommodation and further education at Cunderdin and Merredin.

## ZONE RESOLUTION

**Moved:** Cr Stephen Strange  
**Seconded:** Cr Ramesh Rajagopalan

**That the Great Eastern Country Zone endorse the Strategic Priorities for 20/21 Financial Year.**

### 6.3.2 (Exec Item 7.1) Wheatbelt Conferences

The Great Eastern Country Zone Executive Committee resolved:

*That one third of the surplus funds be returned to the Central Country Zone and one third also be returned to the Avon-Midland Country Zone, while Great Eastern Country Zone retain one third of the surplus funds. The amount to be paid to each of three Zones is \$4713.34.*

The correspondence was attached to the Agenda.

## ZONE RESOLUTION

**Moved:** Cr Karin Day  
**Seconded:** Ms Mia Maxfield

That the Great Eastern Country Zone endorse the distribution of the surplus funds from the 2018 Wheatbelt Conference amongst the Central Country, Avon-Midland and Great Eastern Country Zones, each receiving \$4713.34.

**CARRIED**

### 6.3.3 Minutes of the Executive Committee 10 August 2020

## RESOLUTION

**Moved:** Cr Alison Harris  
**Seconded:** Cr Wayne Della Bosca

That the remaining items contained in the Minutes of the Executive Committee Meeting of the Great Eastern Country Zone held Monday 10 August 2020 be endorsed.

**CARRIED**

## 7. ZONE BUSINESS

### 7.1 Roadwise – Road Safety Snapshots

#### Background

Cliff Simpson, Regional Road Safety Advisor (Wheatbelt North) has advised that Roadwise has produced road safety snapshots for each Local Government. Cliff provided a presentation.

#### Noted

### 7.2 Stop Puppy Farming Legislation

*By Shire of Kellerberrin*

#### Background

Please refer to the letter from Australian Federation for Livestock working Dogs as attached to the Agenda.

## RESOLUTION

**Moved:** Cr Rod Forsyth  
**Seconded:** Cr Alison Harris

That WALGA advocate that livestock working dogs and their owners be exempt in the proposed Stop Puppy Farming legislation (not simply in the regulations) from having to register as breeders.

**CARRIED**

## 7.3 COVID-19 Pandemic – Further Update

Nicole Matthews: COVID-19 Coordinator

**Please note: This report provides a COVID-19 update since 3 August 2020.**

### Executive Summary

1. At the time of writing the COVID-19 pandemic in WA remains under control, with only 5 active cases and no evidence of community transmission.
2. Based on health advice Phase 5 of the State Government Roadmap has been further delayed until at least 24 October 2020, and the Perth Royal Show has been cancelled.
3. Widespread, unknown source community transmission in Victoria has resulted in the re-imposition of Stage 3 and 4 restrictions in that State and a further downward revision in GDP and national employment forecasts.
4. Learnings from Victoria are informing the WA Government's outbreak preparedness.
5. State Recovery Plan announcements are being made progressively, with region plans released for the Kimberley, Wheatbelt, Great Southern, Mid-West, Gascoyne, Peel and Goldfields-Esperance.
6. WALGA has undertaken local economic impact analysis for each Local Government Area to assist in operational and strategic planning decision making. Each Local Government CEO and Mayor or President has been provided with a tailored analysis pack for its area. A tailored report your Regional Development Area is attached.

### Background

#### COVID-19 in WA

The COVID-19 pandemic in Western Australia remains under control with only 5 active cases (all in quarantine) and no evidence of community transmission. Notwithstanding this, the State Government is continuing to prepare for outbreaks or a 'second wave' of COVID-19, with learnings from the situation in Victoria informing that process.

Further restrictions on entry to Western Australia have also been implemented, including a requirement for truck drivers entering Western Australia to show evidence of having received a negative COVID-19 test result in the previous five days or to take a test within 48 hours.

On 18 August the Premier announced a third delay to the commencement of Phase 5 of the roadmap to easing restrictions, based on the latest health advice. Phase 5, which was originally scheduled to commence on July 17 now has a tentative start date of Saturday 24 October. A final decision on this timeline will be made earlier in October.

The Premier also announced the cancellation of the Royal Show due to the health risk posed by the large number of visitors and indoor venues, as well as number of high frequency contact surfaces that, if somehow COVID-19 was present, would lead to a significant outbreak.

#### State Recovery Plan

Further initiatives have been announced as part of the State COVID-19 Recovery Plan, including for tourism, local manufacturing, infrastructure, health, police, schools and TAFE, renewable energy, sport, culture and the arts. Region plans have been released for the Kimberley, Wheatbelt, Great Southern, Mid-West, Peel, Gascoyne and Goldfields-Esperance. Information on these and other Recovery Plan announcements can be found at <https://inthisitogether.wa.gov.au/>.

#### COVID-19 Economic Impact

The Victorian shutdown has seen further downward revisions to GDP and employment forecasts provided by the Commonwealth Treasurer in the Economic and Fiscal Update on 23 July:

- Real GDP in the September quarter will shrink by between \$7 billion and \$9 billion
  - 80% of this economic cost, \$6 - \$7 billion, is expected to be in Victoria;
  - the remainder arises from the broader impact on confidence in other states and supply chain impacts from the shutdown of certain industries in Victoria.
- The combined effect on GDP of the previous Victorian restrictions through the September quarter are expected to be in the order of \$10 - \$12 billion, detracting 2.5% from quarterly real GDP growth.
- National unemployment is expected to exceed the forecast peak of 9.25% and may instead peak closer to 10%.
- The effective rate of unemployment (which accounts for people not looking for work and those on zero hours) which had fallen to just over 11% will increase again to high 13%.

Australian Bureau of Statistics figures indicate that during the months of June and July, the WA economy recovered almost half of the 95,000 jobs lost due to the COVID-19 pandemic.

### *WALGA COVID-19 Local Economic Impact Analysis*

WALGA has prepared tailored economic impact reports for each Local Government in WA to assist them as they develop COVID-19 recovery plans and initiatives. Each Local Government has been provided analysis on:

- How employment in different industries has been impacted in their Local Government Area since the start of the pandemic;
- The proportion of their Local Government Area's labour force that were accessing the JobSeeker subsidy in March, April, May and June;
- The proportion of organisations within their Local Government Area that were accessing the JobKeeper subsidy in April and May; and
- The overall economic impact of COVID 19 in their Local Government Area, relative to other Local Governments Areas and regions.

This information will assist Local Governments to:

- Inform their response and recovery activities and stimulus measures to ensure they are appropriately targeted;
- Anticipate and plan for the financial impact of ratepayers (residents and businesses) requiring access to hardship measures for their rates, or for potential changes in fees and services revenue; and
- Engage key stakeholders, such as regional Chambers of Commerce, businesses, community groups and not for profits and other key bodies and institutions, so that these organisations can use the information within this report as an input into their own decision making and planning.

A tailored report for your Regional Development Area was attached with the Agenda.

WALGA will continue to update this analysis as new data is released and is seeking to partner with State Treasury to further inform and broaden this analysis by incorporating other key economic and social data.

WALGA's analysis has also been provided to the State Recovery Controller, Sharyn O'Neill and the Minister for Local Government. WALGA understands that the Minister will table a summary of this analysis for consideration at an upcoming meeting of the State Disaster Council, chaired by the Premier.

### **Noted**

## 8. ZONE REPORTS

### 8.1 Zone President Report

*By Cr Rhonda Cole*

#### RESOLUTION

**Moved:** Cr Ramesh Rajagopalan

**Seconded:** Cr Rod Forsyth

**That the Zone President's Report be received.**

**CARRIED**

### 8.2 Local Government Agricultural Freight Group

*By Cr Julie Flockart*

Cr Julie Flockart provided her report to the Zone. Minutes of the 10 July Local Government Agricultural Freight Group was attached with the Agenda.

#### RESOLUTION

**Moved:** Cr Pippa Delacey

**Seconded:** Cr Julie Flockart

**That the issue of speed of tractors on local roads be referred to the GECZ Executive Committee prior to delegates attending the next Local Government Agricultural Freight Group meeting.**

**CARRIED**

*Note: Additional emails were read at the meeting on this matter and are attached with the Minutes.*

### 8.3 Wheatbelt District Emergency Management Committee

*By Cr Tony Sachse*

Reports on the progress of the Wheatbelt DEMC were attached with the Agenda.

#### RESOLUTION

**Moved:** Cr Tony Sachse

**Seconded:** Cr Rod Forsyth

**That the Wheatbelt District Emergency Management Committee Report and attachments be received.**

**CARRIED**

### 8.4 Wheatbelt Health MOU Group

*By Cr Alison Harris*

On behalf of Cr Batchelor who was an apology for this meeting, Cr Alison Harries provided an update to the Zone

**RESOLUTION**

**Moved:** Cr Ramesh Rajagopalan  
**Seconded:** Cr Karin Day

**That the Wheatbelt Health MOU update be received.**

**CARRIED**

**9. WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)  
BUSINESS**

<b>9.1 State Councillor Report</b>
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*Cr Stephen Strange*

**RESOLUTION**

**Moved:** Cr Stephen Strange  
**Seconded:** Cr Tony Sachse

**That the State Councillor Report be received**

**CARRIED**



## 9.2 WALGA Status Report

By Tony Brown, Executive Officer

### BACKGROUND

Presenting the Status Report for August 2020 which contains WALGA's responses to the resolutions of previous Zone Meetings.

## GREAT EASTERN COUNTRY ZONE STATUS REPORT August 2020

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Great Eastern C	<b>2018 November 29</b> <b>Zone Agenda Item 7.4</b> Water Corporation - New management and billing structure for standpipes	That the Great Eastern Country Zone request WALGA to advocate opposing the WA Water Corporation proposed fee structure in remote parts of the eastern Wheatbelt and;  1. Request the Water Corporation look to possible subsidised billing to remote user standpipes for users without any other possible means of potable water;  Write to the Department of Water suggesting that as a result of the increased Standpipe water costs that they re-introduce the Farm Water Grants to allow effected landholders the ability to create on-farm water storage and water connections	Considered by the Infrastructure Policy Team at its March meeting and further follow-up with Councils requested with feedback to the next meeting.	Ongoing	Ian Duncan Executive Manager Infrastructure <a href="mailto:iduncan@walga.asn.au">iduncan@walga.asn.au</a> 9213 2031
Great Eastern C	<b>2019 June 27</b> <b>Zone Agenda Item 12.1</b> Government Regional Officer Housing	That the Zone request WALGA to advocate on the impact of Government Regional Officer Housing on retaining public sector professionals (Doctors, nurses, teachers) in the Great Eastern Country Zone.	In May 2019, the McGowan Government deferred a planned increase to GROH rents in 2019-20. The next increase of \$30pw was due to come into effect 1 July 2019. <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2019/05/McGowan-Government-temporarily-defers-increase-to-GROH-rents.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2019/05/McGowan-Government-temporarily-defers-increase-to-GROH-rents.aspx</a>  WALGA notes and includes the Zones Recommendation in its advocacy for GROH and greater service support for regional and remote Western Australian Local Governments, acknowledging the importance of this topic in the coming months.	Ongoing	Mark Batty Executive Manager, Strategy, Policy and Planning <a href="mailto:mbatty@walga.asn.au">mbatty@walga.asn.au</a> 9213 2078

			<p>WALGA has been advised by WAPOL and the relevant State Government agency who confirm the rental freeze to GROH properties will remain until the completion of the review of the GROH Tenant Rent Setting Framework. Further work has been done in strengthening the partnerships between WAPOL officers and key Local Government officers in specified areas of concerns.</p> <p>Department of Communities modelling and draft ERC proposal has been elevated within the Department. The Director General has called for a working group to be established to include representatives from GROH, of which the TSRF review will be included. As further information is made available, WALGA will remain in contact with the Zones to provide timely feedback and advice.</p> <p>Department of Communities finalised their restructure on 20 May 2020. WALGA will now reengage with Dept. staff to discuss and progress GROH matters.</p> <p>WALGA has written to the Director General at the Department of Communities seeking a response to WALGA State Council July resolution:</p> <p>That WALGA contact the Director General of the Department of Housing to:</p> <ol style="list-style-type: none"> <li>1. Seek action and acknowledge the extra challenges in attracting and retaining public sector staff in remote and rural areas of the state</li> <li>2. Immediately review and address the issue of insufficient GROH housing (and the high cost of subsidised rental) for public sector staff and actively seek and enter into Joint Venture arrangements with Councils to address the shortfall in accommodation</li> <li>3. Request that the agencies be requested to engage with WALGA to seek a solution to the current short supply of GROH housing within all regions.</li> </ol>		
<b>Great Eastern C</b>	<b>2019 March Zone Agenda Item 12.3</b> Telstra – Power Outages Effecting Communications	1. Requests WALGA to advocate through the State Emergency Management Committee for action in respect to power outages effecting telecommunications and the eligibility for Local Governments to turn generators on.	<p>WALGA have written to the SEMC to request action in respect to power outages effecting telecommunications.</p> <p>WALGA have advocated to the SEMC and the SEMC have included this item on their agenda at the meeting to be held 2 August 2019.</p>	<b>Ongoing</b>	<b>Mark Batty</b> <b>Executive Manager, Strategy,</b> <b>Policy and Planning</b> <a href="mailto:mbatty@walga.asn.au">mbatty@walga.asn.au</a> <b>9213 2078</b>

			<p>WALGA tabled this issue at the August SEMC meeting requesting SEMC to formally write to the District Emergency management Committees and to provide WALGA with advice on this matter. SEMC have taken this as an action.</p> <p>The Zone will be provided with a copy of SEMC's response when received.</p> <p>This matter has been officially raised at SEMC, particularly the sector is still awaiting a response.</p> <p>WALGA tabled concerns of the sector at the State Emergency Management Committee on Friday 13th December 2019. Following this WALGA met with Telstra and discussed how we can better understand the Telstra notification systems and how Local Governments can access the information and key contacts should this happen.</p> <p>The key outcomes from the meeting were for Telstra to share a series of fact sheets on topics relevant to the issues being faced by your communities and provide key contact information in order for these matters to be escalated or referred should you need to.</p> <p>The first fact sheet provided by Telstra was on Power Outages and was disseminated to all regional councils.</p> <p>WALGA is currently assisting DFES with a Commonwealth grant application with the aim of enhancing battery back-up service to 206 base stations across Western Australia. A DFES representative is available to present to the Zone once the outcome of the application is known.</p>		
Great Eastern C	2020 February 26 Zone Agenda Item 7.1 Federal Government Drought Communities	That the Great Eastern Country Zone requests WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program.	<p>State Council Resolution</p> <p>That State Council endorse the recommendation from the Great Eastern Country Zone relating to the Federal Government Drought Communities Program.</p> <ul style="list-style-type: none"> <li>That the Great Eastern Country Zone requests WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program.</li> </ul> <p>RESOLUTION 37.1/2020</p>	April 2020 Ongoing	Mark Batty Executive Manager, Strategy, Policy and Planning <a href="mailto:mbatty@walga.asn.au">mbatty@walga.asn.au</a> 9213 2078

			WALGA has met with the WA Minister for Water Chief of Staff and is lobbying through both the State and ALGA for a third round of funding, bespoke to Western Australia.		
<b>Great Eastern C</b>	<b>2018 November 29 Zone Agenda Item 7.3</b> Container Deposit Scheme Locations	That the Great Eastern Country Zone requests that: <ol style="list-style-type: none"> <li>1. All Local Governments be guaranteed, as a minimum, one flexible refund point in their area.</li> <li>2. A flexible access point should be defined as a refund point which, as a minimum, is open 16 hours each two week period, including at least 8 hours at weekends</li> </ol> <p>The State Government provide appropriate funding for the refund points.</p>	Due to COVID-19, on 31 March, the State Government announced that the scheduled implementation date of 2 June 2020, had been postponed, and will relaunched in October 2020.	<b>August 2020</b>	<b>Mark Batty</b> <b>Executive Manager, Strategy, Policy and Planning</b> <a href="mailto:mbatty@walga.asn.au">mbatty@walga.asn.au</a> 9213 2078
<b>Great Eastern C</b>	<b>2020 February 26 Zone Agenda Item 12.1</b> Landgate – Delays in receiving valuations	Request WALGA to inquire with Landgate in respect to the delays in receiving interim valuations.	WALGA CEO and Executive Manger Governance & Organisational Services recently met with the Valuer General and advised of the Zones concerns with the delays in the VG providing interim valuations. The Valuer General committed to looking into this issue and rectifying the delays.	<b>August 2020</b>	<b>Tony Brown</b> <b>Executive Manager Governance and Organisational Services</b> 9213 2051 <a href="mailto:tbrown@walga.asn.au">tbrown@walga.asn.au</a>
<b>Great Eastern C</b>	<b>2020 25 June Zone Agenda Item 7.3</b> Telecommunications – Minister Response	That WALGA again raise the issue of lack of communication when power outages occur with the State Emergency Management Committee (SEMC) and the Federal/State Government politicians advising of the lack of response from Telstra on this issue and the extreme concern in an emergency situation that this causes.	WALGA has met with the Executive Manager of Corporate Services DFES to discuss a funding application to the Commonwealth for application to the Commonwealth resilience improvement funding package. It has several key pillars, namely: <ol style="list-style-type: none"> <li>1. \$7m for installing 2000 satellite dishes onto fire stations</li> <li>2. \$18m for hardening the mobile phone network <ul style="list-style-type: none"> <li>- stage 1 of \$10m will be providing battery back-up for towers and extending battery life – for those towers delivered in rounds 1 and 2 of the Mobile Black Spot Program. Also includes generators in some cases.</li> <li>- stage 2 will be a grants program for further hardening work</li> </ul> </li> <li>3. \$10m for the expansion of mobile satellite communications capability <ul style="list-style-type: none"> <li>- \$1.7m for NBN Co to expand its fleet of Sky Muster trucks and 12 portable satellite FlyAway kits</li> <li>- \$8.3m for competitive grants</li> </ul> </li> </ol>	<b>August 2020</b>	<b>Mark Batty</b> <b>Executive Manager, Strategy, Policy and Planning</b> <a href="mailto:mbatty@walga.asn.au">mbatty@walga.asn.au</a> 9213 2078

			WALGA is in discussion with DFES as to the priority elements that would constitute a WA funding bid to assist in resolving the telecommunications issue.		
<b>Great Eastern C</b>	<b>2020 25 June Zone Agenda Item Zone Comment</b>	<p>1. That WALGA advocate to the Federal Government to request additional funding for the National On-Farm Emergency Water Infrastructure Rebate Scheme as the fund has been fully subscribed one year into a three year program.</p> <p>2. That WALGA advocate to the State Government to reinstate the Farm Water Rebate Scheme.</p>	<p>On August 7 the WALGA Deputy President met with Senator Dean Smith as part of the advocacy approach, and WALGA is now writing to all Western Australian Federal Government members requesting additional funding for the National On-Farm Emergency Water Infrastructure Rebate Scheme.</p> <p>WALGA is meeting with the DWER in late August to discuss the State Government reinstating the Farm Water Rebate Scheme.</p>	<b>August 2020</b>	<b>Mark Batty</b> <b>Executive Manager, Strategy, Policy and Planning</b> <a href="mailto:mbatty@walga.asn.au">mbatty@walga.asn.au</a> <b>9213 2078</b>
<b>Great Eastern C</b>	<b>2020 25 June Zone Agenda Item 6.2.1 Local Government Audits – Office of the Auditor General (OAG)</b>	<p>1. That WALGA carry-out research with the sector to quantify the new and extra requirements that the OAG is requesting from Local Governments and determine whether there is consistency across audits. Research to include information on the extra Local Government staff time that is now required.</p> <p>2. This information be used to advocate to the OAG to further consider the costing model and the consistency of audits across the sector.</p>	<p>WALGA staff are currently carrying out the research with the sector.</p> <p>An update on this issue will be provided to the Zone.</p>	<b>August 2020</b>	<b>Tony Brown</b> <b>Executive Manager Governance and Organisational Services</b> <b>9213 2051</b> <a href="mailto:tbrown@walga.asn.au">tbrown@walga.asn.au</a>

## ZONE COMMENT

This is an opportunity for Member Councils to consider the response from WALGA in respect to the matters that were submitted at the previous Zone Meeting.

## RESOLUTION

**Moved:** Cr Alison Harris  
**Seconded:** Cr Wayne Della Bosca

**That the Great Eastern Country Zone WALGA August 2020 Status Report be noted.**

**CARRIED**

### 9.3 Review of WALGA State Council Agenda – Matters for Decision

#### Background

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via link: <https://walga.asn.au/getattachment/2ec50f86-fa98-4e62-92e7-4a68fd60c7f3/Agenda-State-Council-2-September-2020.pdf>

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

#### Matters for Decision

##### 5.1 Park Home Approvals and the Caravan Parks and Camping Grounds Act 1995

That WALGA requests the State Government to:

1. Urgently amend the *Caravan Parks and Camping Grounds Act 1995* to allow the continued lawful placement of new manufactured homes on caravan park sites until 2030; and
2. Undertake a full review of the *Caravan Parks and Camping Grounds Act 1995* and associated legislation and regulations.

##### 5.2 Submission on Decision Paper – Swimming Pool and Safety Barrier Control

That the submission on the Decision Paper on Swimming Pool and Safety Barrier Control, be endorsed.

##### 5.3 Development Assessment Panels

That the findings and recommendations of the Development Assessment Panels, 2011-20 Review be endorsed and that WALGA advocate for:

1. The abolishment of the current 'mandatory' mechanism which requires a Development Assessment Panel to act as the decision maker where a proposal has a value of \$10 million or greater, and replace this with an 'opt in' mechanism for all proposals;

2. Raising the Development Assessment Panel threshold from the current \$2 million back to \$3 million; and
3. The Department of Planning, Lands and Heritage to make public comprehensive data related to the performance of the Development Assessment Panel system to improve the transparency of the system.

#### **5.4 Air Handling Discussion Paper Part Two**

That the submission to the Department of Health in response to the Air Handling discussion paper Part Two be endorsed.

#### **5.5 Local Government Act Review Panel Report**

##### **Background**

WALGA carried out an extensive consultation process on Phase 2 of the Local Government Act Review in 2018/19, culminating in sector positions being endorsed by State Council in March 2019. This agenda item considers the Local Government Review Panel's recommendations in the context of the sector's current advocacy positions.

The Minister for Local Government has not considered the Panel's recommendations at this stage and has not requested a consultation process on the report. WALGA is taking the opportunity to obtain a sector opinion on the recommendations to provide to the Minister.

The Recommendations below are subject to Zone input and all Zone recommendations will be collated into a consolidated recommendation that will be provided for State Council consideration at its meeting on 2 September 2020.

Please refer to Attachment 8

##### **Secretariat Comment**

This item will require significant contribution from Member Councils

##### *Recommendations*

1. *That WALGA SUPPORT the following Recommendations from the Local Government Review Panel Final Report:*
  - *Recommendations 1, 2, 3, 4, 6 and 7;*
  - *Recommendation 8;*
  - *Recommendation 11;*
  - *Recommendations 12, 13 and 14;*
  - *Recommendation 15;*
  - *Recommendations 16 and 17;*
  - *Recommendation 24;*
  - *Recommendations 25(b) to (f);*

- Recommendations 26(b), (d), (e) and (f);
- Recommendations 28, 29, 30, 31, 32(1)(a) to (o) and 32(2)(a);
- Recommendations 33 and 34;
- Recommendations 36 and 37;
- Recommendations 38(c), (d) and (e);
- Recommendations 39, 40, 41(a) to (g) and (i);
- Recommendation 42;
- Recommendations 43 and 44;
- Recommendations 45, 46, 47, 48 and 49;
- Recommendations 50, 51 and 52;
- Recommendation 54;
- Recommendations 55(a), (b), (d), (e), (f), (h) and (i);
- Recommendation 56;
- Recommendation 57;
- Recommendation 59;
- Recommendations 62 and 63;
- Recommendation 64 (c);
- Recommendations 65(a) to (e).

2. *That WALGA OPPOSE the following Recommendations from the Local Government Review Panel Final Report:*

- Oppose Recommendation 5;
- Oppose Recommendations 20, 21 and 27;
- Oppose Recommendations 22 and 25(a);
- Oppose Recommendations 23 and 25(a);
- Oppose Recommendation 26(c);
- Oppose Recommendations 32(2)(b) and (c);
- Oppose Recommendation 35;
- Oppose Recommendations 38(a) and (b);
- Oppose Recommendation 41(h);
- Oppose Recommendations 53(a) and (b);
- Oppose Recommendations 55 (c) and (g);
- Oppose Recommendation 58;
- Oppose Recommendation 60;
- Oppose Recommendation 61;

3. *That WALGA CONDITIONALLY SUPPORT the following Recommendations from the Local Government Review Panel Final Report as described:*

- Recommendations 9 and 10 and but oppose any proposal to remove the poll provisions (Dadour provisions) in Clause 8, Schedule 2.1 of the Local Government Act;
- Recommendation 18 and reiterate WALGA's current advocacy position that there be adequate funding of legislative responsibilities assigned to Local Governments in relation to service delivery to remote Aboriginal communities;



- *Recommendation 19 in support of a broad review of the property franchise including a community consultative process;*
  - *Recommendation 26(a) conditional upon a review of the relative benefits and merits of changes to reduce numbers of Elected Members on Council be supported, on the following basis:*
    - o *Populations up to 5,000 – 5 to 7 Councillors (incl. President)*
    - o *Populations between 5,000 and 75,000 – 5 to 9 Councillors (incl. Mayor/President)*
    - o *Populations above 75,000 – up to 15 Councillors (incl. Mayor);*
4. *That WALGA carry out further consultation on the following Recommendations from the Local Government Review Panel Final Report:*
- *Recommendation 22 – Property Franchise;*
  - *Recommendations 64(a) and (b) - WALGA*
  - *Recommendation 65(f) – Transfer of Employee Entitlements*

## **RESOLUTION**

**Moved:** Cr Rod Forsyth  
**Seconded:** Cr Stephen Strange

**That the Great Eastern Country Zone supports all matters for decision on the September 2020 State Council Agenda, subject to the below:**

- 1. That WALGA's position on recommendation 25c be changed from support to oppose**
- 2. That WALGA's position on recommendation on 22 be changed from consult to oppose**
- 3. That WALGA's position on recommendation 38c to 38e be changed from support to conditionally support (request to be in conjunction of the 4 year cycle)**
- 4. That WALGA's position on recommendation to 46 be changed from support to conditionally support (one size doesn't fit all).**
- 5. That WALGA's position on recommendation to 54c be changed from support to oppose**
- 6. That WALGA's position on recommendation to 55h be changed from support to oppose**
- 7. That WALGA's position on recommendation to 55l be changed from support to oppose**

**CARRIED**

#### **9.4 Review of WALGA State Council Agenda – Matters for Noting / Information**

- 6.1 COVID-19 Pandemic - Update**
- 6.2 Planning and Development Amendment Act 2020**
- 6.3 Australian Fire Danger Rating System (AFDRS) Program**
- 6.4 Report Municipal Waste Advisory Council (MWAC)**

#### **9.5 Review of WALGA State Council Agenda – Organisational Reports**

##### **7.1 Key Activity Reports**

- 7.1.1 Report on Key Activities, Environment and Waste Unit**
- 7.1.2 Report on Key Activities, Governance and Organisational Services**
- 7.1.3 Report on Key Activities, Infrastructure**
- 7.1.4 Report on Key Activities, People and Place**

#### **9.6 Review of WALGA State Council Agenda – Policy Forum Reports**

##### **7.2 Policy Forum Reports**

- 7.2.1 Mayors/Presidents Policy Forum**
- 7.2.2 Mining Community Policy Forum**
- 7.2.3 Container Deposit Legislation Policy Forum**
- 7.2.4 Economic Development Forum**

#### **9.7 WALGA President's Report**

The WALGA President's Report was attached to the Agenda.

#### **RESOLUTION**

**Moved:** Cr Cr Ramesh Rajagopalan  
**Seconded:** Cr Karin Day

**That the Great Eastern Country Zone notes the following reports contained in the WALGA September 2020 State Council Agenda.**

- **Matters for Noting/Information**
- **Organisational Reports**
- **Policy Forum Report; and**
- **WALGA President's Report**

**CARRIED**

## **10. MEMBERS OF PARLIAMENT**

Hon Martin Aldridge provided an update to the Zone on the following matters:

- Select Committee
- Amendments to Dog Act/Puppy Farming Bill
- Thanked Local Governments that participated in the local General Practitioners Survey
- Feedback is invited on the Container Deposit Scheme

**Noted**

## **11. AGENCY REPORTS**

### **11.1 Wheatbelt Development Commission**

Kristen Twine, presented to the Zone on the following matters:

- Regional Economic Development Grants Program
- Wheatbelt Development Commission Strategic Plan
- New location, Merredin Institute

**Noted**

### **11.2 Department of Local Government, Sport and Cultural Industries**

Please find below a link to an Update from the Department of Local Government, Sport and Cultural Industries. An attachment Community Resilience Scorecard – Wheatbelt, was provided prior to the meeting.

<https://mailchi.mp/dlgsc/local-matters-august-2020-1096582>

**Noted**

### **11.3 Main Roads Western Australia**

Mr Craig Manton was an apology for this meeting and will provide an update to the next Zone meeting.

**Noted**

### **11.4 Wheatbelt RDA**

Mandy Walker, RDA Wheatbelt presented to the Zone on the following:

Grant Guru  
Wheatbelt Development Commission partnership  
Drive Trails in the region

The full report was attached with the Agenda

**Noted**

**12. EMERGING ISSUES**

Nil

**13. URGENT BUSINESS**

Nil

**14. DATE, TIME AND PLACE OF NEXT MEETINGS**

The next meeting of the Great Eastern Country Zone will be held in Merredin on Thursday 26 November 2020, commencing at 9.30am.

**15. CLOSURE**

There being no further business the Chair declared the meeting closed at 12.30pm.

**From:** Katrina Crute <[sp@brookton.wa.gov.au](mailto:sp@brookton.wa.gov.au)>

**Date:** 18 August 2020 at 7:42:09 pm AWST

**To:** Robert Dew <[tambin@westnet.com.au](mailto:tambin@westnet.com.au)>, Cr Steven Pollard <[president@northam.wa.gov.au](mailto:president@northam.wa.gov.au)>, Cr Phil Blight <[sp@wagin.wa.gov.au](mailto:sp@wagin.wa.gov.au)>, Bruce Wittber <[bwittber@wsquared.com.au](mailto:bwittber@wsquared.com.au)>, Helen Westcott <[hwestcott@wsquared.com.au](mailto:hwestcott@wsquared.com.au)>, Cr Rhonda Cole <[rmcole@outlook.com](mailto:rmcole@outlook.com)>, Cr Scott Crosby <[smcrosby@bigpond.com](mailto:smcrosby@bigpond.com)>, Cr Julie Flockart <[crflockart@merredin.wa.gov.au](mailto:crflockart@merredin.wa.gov.au)>, Cr Rod Forsyth <[president@kellerberrin.wa.gov.au](mailto:president@kellerberrin.wa.gov.au)>, Tony Brown <[tbrown@walga.asn.au](mailto:tbrown@walga.asn.au)>, Annabel Paulley <[annabel13@westnet.com.au](mailto:annabel13@westnet.com.au)>, Cr Barry Haywood <[cr.haywood@goomalling.wa.gov.au](mailto:cr.haywood@goomalling.wa.gov.au)>, Cr Russell Thomson <[kunmallup@bigpond.com](mailto:kunmallup@bigpond.com)>

**Subject: RE: MOVEMENT OF AGRICULTURAL MACHINERY**

Hi Robert,

If the LGAFG which represents the Agricultural Region of WA requested:

*That the WA Local Government Association be requested to prepare a discussion paper on the speed limits on public roads of tractors and self-propelled agricultural machinery for consideration by the Group.*

Why do we need to provide any more evidence that this is required, the LGAFG exists under the workings of WALGA to provide advice and advocacy on behalf of the Ag region. Although I do not operate a farming enterprise I would argue that the limitation on the speed of Tractors on State roads is absolutely creating a safety issue and if these vehicles are manufactured to travel at a higher speed then our state laws need to keep pace with this.

I would like to think that a request by LGAFG for a discussion paper to be prepared is taken up by WALGA and if it isn't then an explanation from WALGA would be appropriate, so that LGAFG can make further applications to have this done.

Regards,

*Katrina Crute*

Tel: 0439 373 282



**Katrina Crute**  
**Shire President**

☎ (08) 9642 1106

☎ 0439 373 282

✉ [sp@brookton.wa.gov.au](mailto:sp@brookton.wa.gov.au)

🌐 [www.brookton.wa.gov.au](http://www.brookton.wa.gov.au)

📍 14 White St, Brookton WA 6306

✉ PO Box 42, Brookton WA 6306

**From:** Avon-Midland Country Zone <[tambin@westnet.com.au](mailto:tambin@westnet.com.au)>

**Sent:** Friday, 14 August 2020 3:34 PM

**To:** Cr C Antonio <[president@northam.wa.gov.au](mailto:president@northam.wa.gov.au)>; Cr P Blight <[sp@wagin.wa.gov.au](mailto:sp@wagin.wa.gov.au)>; Central Country Zone <[BWittber@wsquared.com.au](mailto:BWittber@wsquared.com.au)>; Central Country Zone <[hwestcott@wsquared.com.au](mailto:hwestcott@wsquared.com.au)>; Cole, Cr Rhonda <[CrR.Cole@narembreen.wa.gov.au](mailto:CrR.Cole@narembreen.wa.gov.au)>; Cr Scott Crosby <[smcrosby@bigpond.com](mailto:smcrosby@bigpond.com)>; Katrina Crute <[sp@brookton.wa.gov.au](mailto:sp@brookton.wa.gov.au)>; Cr Julie Flockart <[crflockart@merredin.wa.gov.au](mailto:crflockart@merredin.wa.gov.au)>; Cr Rod Forsyth <[president@kellerberrin.wa.gov.au](mailto:president@kellerberrin.wa.gov.au)>; Great Eastern Country Zone <[tbrown@walga.asn.au](mailto:tbrown@walga.asn.au)>; Great Southern Country Zone <[annabel13@westnet.com.au](mailto:annabel13@westnet.com.au)>; Cr Barry Haywood <[cr.haywood@goomalling.wa.gov.au](mailto:cr.haywood@goomalling.wa.gov.au)>; Cr Russell Thomson <[kunmallup@bigpond.com](mailto:kunmallup@bigpond.com)>

**Subject:** MOVEMENT OF AGRICULTURAL MACHINERY

To All Local Government Agricultural Freight Group Members & Delegates

Ian Duncan has provided the following advice with regard to (a) pilot requirements for the movement of overwidth agricultural machinery and (b) speed limit on tractors and self-propelled agricultural machinery on public roads.

*The Agricultural Pilot matter was on the State Road Funds to Local Government Advisory Group (SAC) agenda for the meeting yesterday. In the absence of a compelling case for change, which we don't have, Main Roads advised delegates that the risk analysis supports the current 1km maximum distance on regional distributors without a licenced pilot.*

*Mal Shervill is across the tractor speed limit matter with AVAC. I would need to convince the Infrastructure Policy team that a discussion paper on this matter is a high priority. I don't think many Local Governments drive tractors extensive distances on the road – but suggest that this would have to be the justification. There is potentially a road safety benefit (to following traffic) if tractors are travelling closer to the speed of other traffic.*

Regards  
Robert

--

Robert Dew  
Executive Officer  
AVON-MIDLAND COUNTRY ZONE WALGA

Phone - (08) 9620 1234  
Mobile - 0429 962 013  
E-mail - [tambin@westnet.com.au](mailto:tambin@westnet.com.au)  
Post - PO Box 70, Wongan Hills 6603

<b>8.3.3 Caravan Park Fees &amp; Charges</b>	
Location:	22 Earl Drive, Mukinbudin
File Ref:	ADM 299
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	14 <sup>th</sup> September 2020
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

### **Summary**

For Council to consider endorsement for amendment to the 2020/2021 Fees & Charges Schedule to include accommodation rate for the newly purchased house at 22 Earl Drive, Mukinbudin.

### **Background Information**

Council recently took possession of the property at 22 Earl Drive, 'Wattoning Villa', for the purpose of adding another quality accommodation option at the Mukinbudin Caravan Park.

Negotiations were held with the previous owners for a sale price which included most existing furniture such as refrigerator, microwave, washing machine, and other living and bedroom items.

### **Officer Comment**

Whilst some modernising of the property needs to occur, inclusion of key items of furniture such as beds and couch entailed the property to be rented immediately, with visitors being booked on the first day of handover for a five day stay. The author believes that with the current rate of Caravan Park bookings and the expected continuance of Western Australian travellers exploring the State, this purchase will be greatly utilised by visitors.

Being in a better condition than the other Caravan Park house options (25 Cruickshank Rd and 8 Lansdell St), this property can be considered a more 'high-end' accommodation option and as such it is recommended that the fee per night reflect this difference. Current per-night rental for the older two houses is set at \$150 (one hundred and fifty dollars) and a fee of \$165 (one hundred and sixty-five dollars) is recommended per night for the new property at 22 Earl Drive.

### **Strategic & Social Implications**

2018-2028 Community Strategic Plan

Outcome 2.2 – Encourage greater levels of tourism activity

*2.2.1 Seek innovative ways to promote and develop tourism whilst strengthening partnerships*

### **Consultation**

Pedro Sippe – Elders Mukinbudin

Tania Sprigg – Caravan Park Manager

Nola Comerford Smith – Administration Manager

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Council has made no allowance for income for the new dwelling in the 2020/2021 Annual Budget however, as requested at the August 2020 Ordinary Meeting of Council, a Budget Amendment has been arranged to allow for the borrowing of the purchase amount from WA Treasury over a period of 15 (fifteen) years.

**OFFICER RECOMMENDATION / COUNCIL DECISION****Council Decision Number – 08 09 20**

**Moved: Cr Walker**

**Seconded: Cr Comerford**

**That the fee per night for accommodation at 22 Earl Drive be included in the 2020/2021 Fees & Charges Schedule at \$165 (one hundred and sixty-five dollars) per night including GST, to be increased to \$185 (one hundred and eighty-five dollars) per night from January 1<sup>st</sup> 2021.**

**Carried: 7 / 0**



<b>8.3.4 NEWROC Memorandum of Understanding (MoU)</b>	
Location:	Mukinbudin
File Ref:	ADM 236
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	16 <sup>th</sup> September 2020
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

### **Summary**

The North Eastern Wheatbelt Region of Councils (NEWROC) Memorandum of Understanding (MoU) is presented to Council for consideration and proposed adoption.

### **Background Information**

The purpose for which NEWROC is established is to:

*Provide a means for the local governments, through voluntary participation and the integration and sharing of resources to:*

- a. Assess the possibilities and methodology of facilitating a range of projects, services and facilities on a regional basis under the themes of advocacy, community, economic, environment and governance*
- b. Promote, initiate, undertake, manage and facilitate under the themes of advocacy, community, economic, environment and governance;*
- c. Promote productive effectiveness and financial benefit to the Participants where there are common and shared community of interest linkages;*
- d. To take an active interest in all matters affecting the communities of the Participants with the view to improving, promoting and protecting them*
- e. Recognition as representing the view of community and business in the Participants*

The purpose of the NEWROC Memorandum of Understanding (MoU) is to affirm the partnership and collaboration of the seven local governments and to further the shared aims of the organisation.

### **Officer Comment**

The purpose of the NEWROC is to work together for successful communities. The NEWROC achieves this through regional collaboration and championing opportunities for member communities. The NEWROC MoU provides the framework and vehicle to help achieve the group's purpose and mission. The current NEWROC MoU was presented at the NEWROC Strategy Day for review and discussion. Members felt it needed refreshing and alignment to the NEWROC purpose, mission, vision, values as well as an inclusion of roles and responsibilities and amendments to membership admission and withdrawal.

It was due to be re-signed in July 2020.

The NEWROC EO has worked on the MoU based on member feedback from the Strategy day and both the Executive and Council have reviewed the proposed amendments.

The NEWROC MoU is aligned to the organisations strategic planning review period (3yrs) and the minimum term of membership (3yrs).

The term of agreement is from 1 July 2020 – 30 June 2023.

A number of changes have been made from the current MoU to the new MoU. These changes were endorsed at the August NEWROC Council meeting and the MoU is now presented to member Councils for adoption and to issue the member's common seal.

### **Strategic & Social Implications**

2018-2028 Strategic Community Plan

Outcome 4.1 – Provide good strategic decision making, governance, leadership and professional management.

*4.1.1 Manage the organisation in a transparent and accountable manner.*

### **Consultation**

NEWROC Strategy Day 23<sup>rd</sup> June 2020

NEWROC Executive Meeting 28<sup>th</sup> July 2020

NEWROC Council Meeting 25<sup>th</sup> August 2020

Cr Gary Shadbolt, Shire President

### **Statutory Environment**

*Local Government Act 1995*

*9.49A. Execution of documents*

- (1) A document is duly executed by a local government if —
  - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
  - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of —
  - (a) the mayor or president; and
  - (b) the chief executive officer or a senior employee authorised by the chief executive officer,

each of whom is to sign the document to attest that the common seal was so affixed.
- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.
- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.

- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

*[Section 9.49A inserted: No. 17 of 2009 s. 43.]*

### **Policy Implications**

Policy 1.14 Use of Common Seal

### **Financial Implications**

Allocation of financial membership which is currently \$13,000 (thirteen thousand dollars) per annum has been included in the 2020/2021 Annual Budget.

### **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 09 09 20**

**Moved: Cr Nicoletti**

**Seconded: Cr Seaby**

**That Council:**

- 1. Endorses the North Eastern Wheatbelt Region of Council's Memorandum of Understanding, as presented.**
- 2. Authorises the Shire President and Chief Executive Officer to sign the North Eastern Wheatbelt Region of Council's Memorandum of Understanding, affixing Council's Common Seal.**

**Carried: 7 / 0**

<b>8.3.5 NEWROC Waste Management</b>	
Location:	North Eastern Wheatbelt
File Ref:	ADM 268
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	16 <sup>th</sup> September 2020
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

### **Summary**

A North Eastern Wheatbelt Region of Council Waste Management proposal is presented to Council for consideration.

### **Background Information**

Waste management was identified as a strategic priority by the NEWROC in 2018.

Giles Perryman of ASK Waste Management attended and presented to member Councils in Koorda in 2018 to discuss waste and how the NEWROC could work together to improve infrastructure, practices and processes.

To further develop the priority, the NEWROC engaged ASK Waste Management in 2019 to achieve the following objectives:

- Assess current waste facilities across each member local government
- Investigate ways to improve each member's landfill site (and to use the study as a base for grant applications)
- Investigate improved options for waste management across the members

### **Officer Comment**

ASK Waste Management presented a report to the NEWROC which discussed a number of options to help member Councils meet the above objectives.

ASK Waste Management modelled four options to consider as a future strategy for members to adopt.

These options centred on:

- improving waste management infrastructure, practices and procedures both individually and collectively
- to meet compliance and anticipated new regulations and
- to work together to attract external funding.

The presented options included:

Option 0: Baseline cost of current operation

Option 1: All landfills unstaffed (remote access)

Option 2: All landfills (remote access) plus two staffed landfills

- Option 3: All transfer stations (remote access) plus two staffed landfills - weekly collection  
 Option 3: All transfer stations (remote access) plus two staffed landfills - fortnightly collection  
 Option 4: All transfer stations (remote access) plus one staffed landfill - weekly collection  
 Option 4: All transfer stations (remote access) plus one staffed landfill - fortnightly collection

The report was circulated to member Councils for their initial feedback and following this, at the NEWROC August Council meeting a preferred option was determined.

The following motion was passed:

**RESOLUTION**

*The preferred option for the NEWROC is 4: All transfer stations (remote access) plus one staffed landfill - weekly collection*

*Member Councils to discuss this option at their next Council meeting and provide feedback to the NEWROC*

*Moved Cr Sachse*

*Seconded Cr Shadbolt*

*CARRIED 5/1*

Option 4 (weekly collection) **requires additional** modelling, analysis, assessment and discussion however in order to proceed with addressing the strategic priority of waste, the NEWROC needs feedback from member local governments on this option.

NEWROC seeks feedback from member Councils regarding Option 4 (weekly collection). The feedback should include Councils appetite to proceed with further investigation into this option.

**Strategic & Social Implications**

2018-2028 Strategic Community Plan

Outcome 3.2 – Integrate resource management and sustainability

*3.2.1 Plan for long term, viable waste management practices*

**Consultation**

NEWROC Member Councils

Cr Gary Shadbolt, Shire President

**Statutory Environment**

Local Government Act 1995

**Policy Implications**

Nil

**Financial Implications**

Expenses for the initial Waste Management Report by ASK have been met by NEWROC. Future financial implications are dependent on Council decision of extent (if any) of involvement in the proposal.

*Mr Ed Nind left the meeting at 2.18pm*

**OFFICER RECOMMENDATION / COUNCIL DECISION****Council Decision Number – 10 09 20****Moved: Cr Seaby****Seconded: Cr McGlashan**

**That Council request the CEO to advise the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC) that Council supports the proposal for NEWROC to further investigate Option 4 as the preferred waste management option as presented by ASK Waste Management.**

**Carried: 7 / 0**

<b>8.3.6 Request for Tender – Isuzu Ute 02.2020</b>	
Location:	Mukinbudin
File Ref:	ADM 429
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	17 <sup>th</sup> September 2020
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

### **Summary**

To allow Council to consider Tenders for the sale of Plant No. P311 – 2016 Isuzu DMAX 4x2 Dual Cab Utility.

### **Background Information**

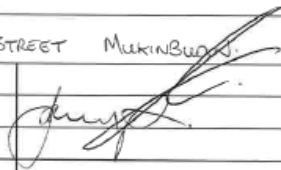
Council called Tenders recently for Tender No. 02.2020 for the outright purchase of P311 – the Manager of Works & Services ute. Council have allowed for the purchase of a new utility in the 2020/2021 Annual Budget.

### **Officer Comment**

At close of Tender on 17<sup>th</sup> September the following Tenders were received:

#### **TENDER SUMMARY FORM**



<b>TENDER No:</b>	RFT 02 2020	
<b>CLOSING DATE/TIME:</b>	17.9.2020 1600HRS.	
<b>DATE OPENED:</b>	17.09.2020	
<b>TIME OPENED:</b>	1600 HRS.	
<b>LOCATION OPENED:</b>	SHIRE OF MUKINBUDIN 15 MADDOCK STREET MUKINBUDIN.	
<b>IN THE PRESENCE OF:</b>	DIRK SELLENGER CEO	
	JENNIE HERRINGTON CSO.	

TENDER FROM	DETAILS	Price
MICHAEL LEPPE	AS PER TENDER	\$19,050 (INC GST)
SCARDIFIELDS SMASH REPAIRS	AS PER TENDER	\$12,650 (INC GST)

**Strategic & Social Implications**

Nil

**Consultation**

Nil

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Council have made an allowance of \$15,000 (fifteen thousand dollars) in the Budget for the disposal of the existing 2016 Isuzu Dual Cab utility by either trade in or outright purchase.

The preferred tender exceeds budgeted income amount by \$4,050 (four thousand and fifty dollars). This amount will be adjusted in the next Ordinary Budget Review by Council.

**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 11 09 20**

**Moved: Cr Walker**

**Seconded: Cr Nicoletti**

**That Council accept the Tender from Michael Lepre for the sale of 2016 Isuzu DMAX 4x2 Dual Cab Utility for a sale price of \$19,050 (nineteen thousand and fifty dollars) including GST.**

**Carried 7 / 0**



<b>8.3.7 Request for Tender – Water Tanks 03.2020</b>	
Location:	Mukinbudin
File Ref:	ADM 430
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	17 <sup>th</sup> September 2020
Disclosure of Interest:	Cr Seaby – Financial Interest
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

*Cr Seaby left the meeting at 2.27pm*

### **Summary**

To allow Council to consider Tenders for the sale of two x 30,000 litre water tanks.

### **Background Information**

Council called Tenders recently for Tender No. 03.2020 for the outright purchase of two obsolete and damaged water tanks. The water tanks, situated on Ogilvie Road, were recently replaced due to white ant damage.

### **Officer Comment**

At close of Tender on 17<sup>th</sup> September the following Tender was received:

### **TENDER SUMMARY FORM**



<b>TENDER No:</b>	RFT 03 2020	
<b>CLOSING DATE/TIME:</b>	17.09.2020 1600HRS	
<b>DATE OPENED:</b>	17.09.2020	
<b>TIME OPENED:</b>	1600 HRS.	
<b>LOCATION OPENED:</b>	SHIRE OF MUKINBUDIN 15 MADDOCK STREET MUKINBUDIN	
<b>IN THE PRESENCE OF:</b>	DIRK SELLENGER CEO	
	JENNIE HERRINGTON CSO.	

TENDER FROM	DETAILS	Price
HT & RE SEABY & SON	AS PER TENDER	\$1150 (INC GST)

**Strategic & Social Implications**

Nil

**Consultation**

Nil

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Council have made no allowance in the 2020/2021 Annual Budget for the sale of the two water tanks. The tendered amount of \$1,150 (one thousand, one hundred and fifty dollars) will be adjusted in the next Ordinary Budget Review by Council.

**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 12 09 20**

**Moved: Cr Comerford**

**Seconded: Cr Walker**

**That Council accept the Tender from HT & RE Seaby & Son for the sale of two water tanks for a sale price of \$1,150 (one thousand, one hundred and fifty dollars) including GST.**

**Carried 6 / 0**

<b>8.3.8 Overflow Camping Area</b>	
Location:	Mukinbudin Sports Complex
File Ref:	ADM 226
Applicant:	Dirk Sellenger – Chief Executive Officer
Date:	16 <sup>th</sup> September 2020
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger – Chief Executive Officer
Author:	Dirk Sellenger – Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

*Cr Seaby rejoined the meeting at 2.30pm*

### **Summary**

To allow Council to consider the establishment of a temporary overflow camping area and the charging of fees to offset costs associated with providing these facilities.

### **Background Information**

*Hi Dirk and Nola,*

*I have just received feedback through the Wheatbelt Way website live chat, that the Mukinbudin Caravan Park is fully booked for the September long weekend. I am reluctant to advise them to head out to the Wheatbelt Way free camps as I believe that they also will be very busy. Overall, I am a little concerned that across the Wheatbelt Way we may have a large number of visitors for that weekend who may think that they can just head on out and not book for accommodation out here as that is what they have done in the past. They will then look to the free campgrounds at Beringbooding, Eaglestone and Elachbutting that will all very likely be at maximum capacity and these sites all have a range of issues stemming from this, including that Eaglestone does not have a toilet facility at present. Alternatively if the free campgrounds are full when they arrive can we have an option on where they can stay instead perhaps camping with out permission on private property or illegally in other reserves – which has happened in the past.*

*Is there an opportunity here to look at allowing caravans/camping on the town oval (or similar) as an overflow for a minimal charge (\$10/night)? And if this is well received the toilet facilities at the Complex made available for them to use. I think that this would be of better benefit to the community through having them stay in town, than heading out to the nearby free camps. If Council was agreeable to this I would be more than happy to assist to help in getting this message out to potential visitors over the next fortnight through the Wheatbelt Way media platforms as well as supporting this messaging through the Shire of Mukinbudin media platforms.*

*Just putting this out there as something to consider.*

*Kind Regards*

Linda Vernon  
North Eastern Wheatbelt Tourism Association  
M: 0428 831 074  
W: [www.wheatbeltway.com.au](http://www.wheatbeltway.com.au)



### **Officer Comment**

The CEO and Administration Manager met with Linda Vernon on 16<sup>th</sup> September to discuss this in more detail and it was agreed (subject to Council support) that a formal overflow area be created to allow for greatly increased tourist numbers, particularly during the September / October School Holiday period.

What is considered essential is that those using the overflow areas are not to have access to Caravan Park facilities. With the Caravan Park booked out and at full capacity it is important that those in the overflow area not impact the experience of those staying in the Caravan Park.



## **Strategic and Social Implications**

2018-2028 Strategic Community Plan

Outcome 1.4 A quality lifestyle

*1.4.1 Advocate, promote and market the Shire as a place to live, work and visit*

Outcome 2.2 Encourage greater levels of tourism activity

*2.2.1 Seek innovative ways to promote and develop tourism whilst strengthening partnerships*

## **Statutory Environment**

Local Government Act 1995

## **Policy Implications**

N/A

## **Financial Implications**

The Caravan Park is considerably busier and income considerably higher due to the large visitation numbers which are thought to be due to COVID-19 and associated travel restrictions (both interstate and international).

It is thought an overflow charge rate of \$10.00 per night will help offset the costs of providing Shower, BBQ facility as well as cleaning associated with providing these facilities.

## **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 13 09 20**

**Moved: Cr Comerford**

**Seconded: Cr McGlashan**

- That Council allocate the area south of the Sporting Complex and east of the Hockey field as the designated “overflow area”.
- That the allocated overflow area only be made available for use when the Caravan Park is either at full capacity or is expected to be close to full capacity, at the discretion of the CEO.
- That those utilising the overflow area are not to have access to Caravan Park facilities, including but not limited to BBQ, Camp Kitchen and Ablutions.
- That BBQ facilities and toilet and showers be made available for those using the overflow area at the Sporting complex, in the form of ordinary Ladies Bathroom /Showers and Visitor footy change rooms for men.
- That an amount of \$10.00 including GST per vehicle (irrespective of Caravan, Camper Trailer or Tent) per night be charged for those using the overflow facility.

**Carried: 7 / 0**



<b>8.3.9 Backhoe Purchase</b>	
Location:	N/A
File Ref:	ADM 089
Applicant:	Dirk Sellenger – Chief Executive Officer
Date:	17 <sup>th</sup> September 2020
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger – Chief Executive Officer
Author:	Dirk Sellenger – Chief Executive Officer
Voting Requirements	Absolute Majority (Over Budget Expense)
Documents Attached	Nil
Documents Tabled	Nil

### **Summary**

To allow Council to consider the purchase of a low hour, used Backhoe as included in the adopted 2020/2021 Budget.

### **Background Information**

The CEO has been looking at a number of low-hour Backhoes available for sale in WA. These are a rare item with little to choose from. A low-hour Backhoe was recently traded with Westrac in Perth and the details are as follows:



*Above: 434F CAT Backhoe in Westrac used equipment yard*

Customer name	Shire of Mukinbudin			
ACN and/or ABN				
Business street address				
Business postal address	PO Box 67, Mukinbudin 6479			
Email	ceo@mukinbudin.wa.gov.au			
Tel		Fax		
		Mobile		
<b>Equipment</b>	Make	Caterpillar	Serial Number	OLDH00543
	Model	434F used 2013	Stock Number	UM10133
	Specifications	CAT Backhoe, aircondition cab, with equal size wheels, crab & cross steering modes, Extend Stick backhoe, sideshift, Multi-Purpose Loader bucket, 610mm dig bucket, 300mm trench bucket, window tinted, UHF radio, am/fm radio, battery & starter isolators, roof beacon extras: licensing inspection, shire signwriting		
	See attached for detailed specifications		Service meter unit reading	2606
<input type="checkbox"/> <b>Trade in</b>	Make		Serial Number	
	Model		Trade-in value	
	Specifications			
	See attached for detailed specifications		Service meter unit reading	
Delivery Date Requested				
<input type="checkbox"/> <b>Protection Plan</b> according to the Used Equipment Protection Plan				
Notes	Valid for 14 days from date of issue.			
<b>PRICING INFORMATION</b>				
Machine Selling Price Excluding GST		\$ 109,000.00	-	
Protection Plan (if applicable)		\$	-	
Total of Additional Items (see attached if applicable)		\$	-	
Plus GST		\$ 10,900.00	-	
<b>Total Sale Price Including GST</b>		<b>\$ 119,900.00</b>	<b>-</b>	
Less Trade		\$	-	
Less Trade GST		\$ 0.00	-	
<b>Total Trade Including GST</b>		<b>\$ 0.00</b>	<b>-</b>	
<b>Net Price Including GST</b>		<b>\$ 0.00</b>	<b>-</b>	







### **Officer Comment**

This machine is considered ideal to replace the existing 2001 Komatsu Backhoe which is considered due for replacement.

Whilst Council may choose alternative makes, CATERPILLAR are well known for reliability, excellent after-sales parts and service as well as best in category future resale value.

Whilst Council usually purchases new machines, most recently the 950 CAT Loader and 140 CAT Grader, the backhoe is not considered a critical or high use plant item, unlike the loader and grader, and for this reason the CEO doesn't believe that Council can justify the \$200,000 (two hundred thousand) price associated with the new 434 CAT Backhoe machine.

### **Strategic and Social Implications**

Nil

### **Statutory Environment**

Local Government Act 1995

### **Policy Implications**

Plant Replacement Program

### **Financial Implications**

Council have budgeted \$85,000 (eighty-five thousand dollars) in the adopted 2020/2021 Budget. This was considered an adequate amount to purchase a suitable Backhoe to replace the existing Komatsu. At the moment few items exist within this price range and whilst they will no doubt come up again the CAT 434F Backhoe is considered a size up from the existing machine which will bring advantages, however this comes at a cost and the quoted price exceeds the Budget amount by \$24,000 (twenty four thousand dollars).

The CEO recommends that Council proceed with the purchase, acknowledge the \$24,000 over-Budget purchase and amend the Budget accordingly to reflect the increased purchase amount as part of the ordinary Budget review process.

### **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 14 09 20**

**Moved: Cr Bent**

**Seconded: Cr Nicoletti**

- 1. That Council offer \$109,000 (one hundred and nine thousand dollars) plus GST for the used 2013 434F CATERPILLAR Backhoe subject to the following:**
  - A complete machine service prior to delivery (zero-hour commencement).**
  - All Ground Engaging Tools (GET) to be at least 80% upon delivery.**
  - Delivery to Mukinbudin Works Depot.**
  - Staff training to be provided by Westrac Staff (as per new machine training arrangement).**

**Carried: 7 / 0**

<b>8.3.10 Development Approval Application for Single House Additions</b>	
Location:	3 Calder Street, Mukinbudin
File Ref:	A 319
Applicant:	Paul Bashall, Consultant Planner - Planwest
Date:	16 <sup>th</sup> September 2020
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

### **Summary**

Information is presented to Council regarding a building application which does not comply with the R-Codes and a Shire of Mukinbudin Policy.

### **Background Information**

Troy and Kellie Stoeckel have applied for Development Approval (DA) to undertake several improvements to their home in Calder Street. These alterations include;

1. An extension to an existing shed at the rear of the property;
2. A patio and carport to the front of the house; and
3. A patio to the rear of the house.

**Figure 1** provides a location plan of Lot 62 Calder Street. The property has a 24.1 metre frontage to the southern side of Calder Street and a depth of 50.3 metres. The total lot area is 1,214m<sup>2</sup>.

This Figure also shows the Local Planning Scheme designations. The land is zoned Residential, with an R-Code of R12.5/30. This split density coding applies the greater density of R30 because the land is deep sewered.

**FIGURE 1 – LOCATION PLAN**



Source: Landgate, Planwest



Figure 2 shows an aerial photograph of the site from the Landgate web site

**FIGURE 2 – AERIAL VIEW OF EXISTING SITE**



Source: Landgate, Planwest

The Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* provides an exemption for development related to single houses in areas that single houses are permitted. This exemption only applies where the proposed development complies with the R-Codes.

In this DA has components of the extension to the shed that do not comply with the R-Codes and a Local Council Policy.

The R-Codes require a side setback of 1.2 metres for the shed extension. The existing shed is setback only 1 metre from the common boundary with Lot 61 (the property to the west of the subject land). The extension proposes to match that setback and therefore does not comply.

The second component of the DA is the patio and carport to the front of the house. According to the application plan, these works will maintain a street setback of 8.5 metres whereas the R-Codes only require a 4-metre setback.

The western side setback will maintain the existing house setback of 4.6 metres.

The third component of the DA includes the patio to the rear of the house. This appears to be an open structure that does not increase and overlooking issues and is 5.7 metres from the eastern boundary and greater than 4.6 metres from the western boundary.

## Officer Comment

The Council is supportive of development in the Shire and encourages investment and improvements where it can.

The main non-compliant area of the DA relates to the shed extension. For this reason, the application was referred to both the neighbours on the southern and western sides of the property, plus at the rear of the property.

All of these neighbours have consented to the proposed DA as below:

**NEIGHBOUR CONSENT FORM**

OWNER  
 Name: Troy Stoeckel and Kellie Stoeckel  
 Address: 3 Calder Street Mukinbudin WA 6479  
 Phone: Troy 0459070662 Kellie 0407253119

• No objections to the patio/carport at the rear of the above address bringing the total outbuilding area to 140m<sup>2</sup> when the Council's Outbuilding Policy only allows 125m<sup>2</sup>;  
 • No objections to the patio/carport wall being 1000mm off the side boundary when the R Codes only permit side boundary setback at 1200mm.

Neighbour  
 Name: Chris Daddow  
 Address: 5 Calder Street Mukinbudin WA 6479  
 Phone: 0438 831 983  
 Signature: Chris Daddow  
 Date: 29-8-2020

**NEIGHBOUR CONSENT FORM**

OWNER  
 Name: Troy Stoeckel and Kellie Stoeckel  
 Address: 3 Calder Street Mukinbudin WA 6479  
 Phone: Troy 0459070662 Kellie 0407253119

• No objections to the patio/carport at the rear of the above address bringing the total outbuilding area to 140m<sup>2</sup> when the Council's Outbuilding Policy only allows 125m<sup>2</sup>;  
 • No objections to the patio/carport wall being 1000mm off the side boundary when the R Codes only permit side boundary setback at 1200mm.

Neighbour  
 Name: Owen Copeland  
 Address: 1 Calder Street Mukinbudin WA 6479  
 Phone: 9047 1323  
 Signature: Owen Copeland  
 Date: 27-8-2020

**NEIGHBOUR CONSENT**

NAME: BOB + KERRIE EDWARDS  
 ADDRESS: 2 LAMSDALE ST  
 MUKINBUDIN  
 PHONE: 0438 696 410  
 SIGNATURE: Bob Edwards  
 DATE: 31.08.2020

The proposed non-compliant components of the DA are minor in their impact. The affected neighbours have provided their consent to the variation to the shed's side setback and excessive size, as the impact on their amenity is minimal.

In conclusion, it is recommended that the Council approves the application for the DA with a footnote advising of the need to apply for a Building License.

### **Strategic & Social Implications**

Nil

### **Consultation**

Allan Ramsay – EHO / BS

### **Statutory Environment**

The subject site is currently zoned 'Residential' under the Shire of Mukinbudin's Town Planning Scheme 4, with an R-Code of R12.5/30.

### **Policy Implications**

Nil

### **Financial Implications**

The Council has received the DA application fee of \$147 (one hundred and forty-seven dollars).

### **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 15 09 20**

**Moved: Cr Walker**

**Seconded: Cr McGlashan**

**That Council approves the application for Development Approval as submitted on 13<sup>th</sup> August 2020.**

**Carried: 7 / 0**

<b>8.3.11 Request to Waive Community Bus Fees</b>	
Location:	Mukinbudin
File Ref:	ADM 073
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	17 <sup>th</sup> September 2020
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

### **Summary**

For Council to consider a request for waiving of fees for hire of the Community Bus for the purpose of two return trips to Perth to pick up art for the Mukinbudin Art Exhibition being organised by the Mukinbudin Community Bank.

### **Background Information**

The following letter was received from Mukinbudin Community Bank Branch Manager, Tara Chambers:





17 September 2020

Shire of Mukinbudin  
ATT: Shire Councillors  
15 Maddock Street  
MUKINBUDIN WA 6479

Dear Shire Councillors,

The Mukinbudin Community Bank and Mukinbudin Community Resource Centre have partnered to organise the Mukinbudin Art Exhibition. The exhibition will open on Thursday 1 October at 6.30pm, and will run throughout the following week, closing on Friday 9 October.

The theme for the exhibition and the Community Bank Art Award is "Art for the Soul: The ability of art to change people's perspectives, moods, relationships and overall health". We came up with this idea as the staff at the Mukinbudin Community Bank have a passion for art and wanted to bring back a community art show. This year it is especially important to have things to look forward to and come together as a community.

This will be a non-for-profit event, and we hope to keep the event as low cost as possible. All art commissions and bar profits will be held in a bank account, with an intended purpose to fund art and culture projects within our community, as jointly decided by the Bank and the CRC. The CRC will be catering the opening night and will receive the income for the door charge to cover these costs.

To help, we would like to ask if the Shire of Mukinbudin could assist by providing the Community Bus, free to charge, for two trips to Perth to collect and return the artworks. By providing a free service for artists to drop off and collect their works, we have a greater number of artists participate in the exhibition.

The Shire of Mukinbudin is already participating by way of a \$500 prize for the local artist award, and we are very grateful for this support.

We hope this event really showcases our town, and with so many tourists visiting the area, we see this event as another way to promote our amazing community. Given COVID-19, many artists have not had the opportunity to display their work this year and we have already received a number of applications from artists across the state.

We would really appreciate the requested support of the Shire of Mukinbudin and we will ensure that the community is well informed of the support provided.

Please do not hesitate to contact me if you would any further details.

Yours sincerely,

  
on behalf of  
**TARA CHAMBERS**  
**BRANCH MANAGER**

Mukinbudin Community Financial Services Limited ABN 64 098 223 904  
Franchisee of Bendigo and Adelaide Bank Limited ABN 11 068 049 178 AFSL 237879  
29 Shadbolt Street, Mukinbudin WA 6479 Phone 08 9047 1377 Fax 08 9047 1455

SYA3 (369025\_v1) (26/08/2017)

Mukinbudin **Community Bank**® Branch



**Officer Comment**

The Mukinbudin Community Bank is organising the Mukinbudin Art Exhibition which will open on Thursday 1<sup>st</sup> October and close on Friday 10<sup>th</sup> October. This is an important cultural event and unlike any other held throughout the Wheatbelt. Council are supporting the art show with a \$500 contribution towards the Local Artist Open Award. The Community Resource Centre are involved with catering for the event.

**Strategic & Social Implications**

Nil

**Consultation**

Tara Chambers, Mukinbudin Community Bank

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

In accordance with Council's Fees & Charges, the cost of two return trips to Perth for commercial hire would be \$1,200 (twelve hundred dollars).

**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 16 09 20**

**Moved: Cr Bent**

**Seconded: Cr Comerford**

**That Council allow the Mukinbudin Community Bank to use the Community Bus free of charge with the condition of the bus being returned to the Shire with a full tank of fuel.**

**Carried: 7 / 0**

**\*LATE ITEM\***

<b>8.3.12 Heavy Vehicle Services Request</b>	
Location:	Mukinbudin Townsite
File Ref:	Heavy Vehicle Routes
Applicant:	Dirk Sellenger – Chief Executive Officer
Date:	21 <sup>st</sup> September 2020
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger – Chief Executive Officer
Author:	Dirk Sellenger – Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

**Summary**

To allow Council to consider the approving of White Street and Maddock Street as a heavy vehicle route suitable for access by a 29.53m B Triple.

**Background Information**

Good Afternoon,

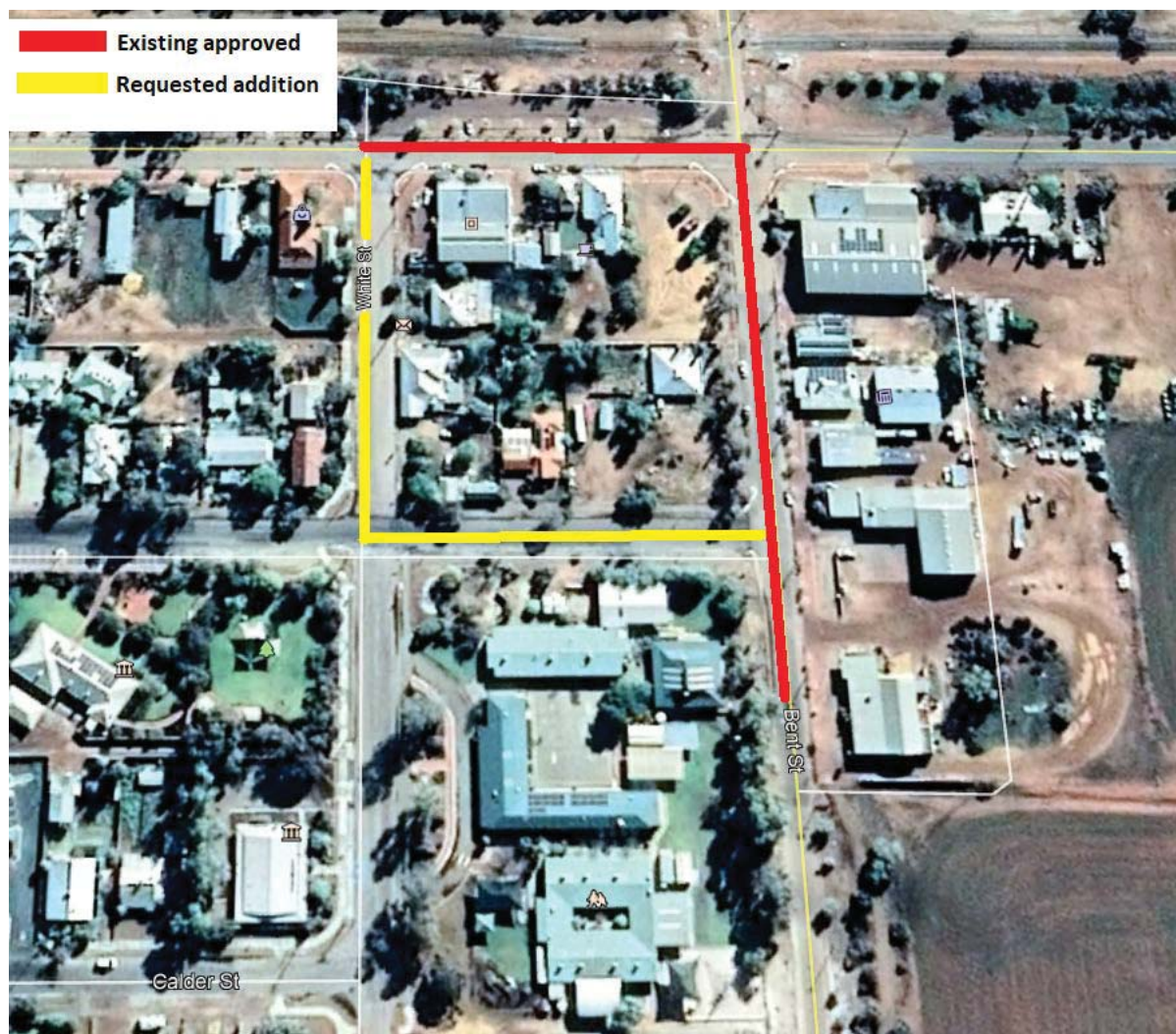
*Heavy Vehicle Services (HVS) has received a 29.53m B Triple Performance Based Standard (PBS) Scheme Vehicle Access Approval application, requesting i.e. AMMS Level 1 Mass (17t for tandem axle groups and 21.5t for tri axle groups). We are seeking your support for the following roads to be added to the following networks/ approved routes.*

<b>Road Name</b>	<b>Road Number</b>	<b>Start Point</b>	<b>Start SLK</b>	<b>End Point</b>	<b>End SLK</b>	<b>Access Currently Approved</b>	<b>Support Required</b>
White St	4160062	Maddock St	0.35	Koorda-Bullfinch Rd	0.48	Nil	PBS 2B Tandem Drive 4
Maddock St	4160057	White St	0.52	Kununoppin-Mukinbudin Rd	0.63	Nil	PBS 2B Tandem Drive 4

*Support for all of the above networks would be our preference, as generally we require roads to be on the relevant base network prior to being approved for PBS access, this provides consistency and reduces confusion. However if any of the above base networks are not supported i.e. Tandem Drive 4, consideration should be given in supporting access for the proposed PBS 2B routes only.*

- *Braking capability and vehicle stability is improved with a mandatory requirement in WA for Electronic Braking Systems (EBS) and Rollover Stability Systems (RSS), which is not a requirement on conventional road trains.*
- *PBS vehicles are often height restricted, which is determined by the PBS assessment which further reduces the rollover risk and improves overall stability.*
- *PBS vehicles are subject to stringent axle spacing requirements, reducing the impact on the road infrastructure*
- *PBS vehicles reduce the number of vehicle movements compared to conventional heavy vehicles which overall reduces congestion and the crash risk exposure.*

CONFIRMED MINUTES: ORDINARY MEETING OF COUNCIL HELD 22 SEPTEMBER 2020



Irrespective whether Council approves the request, the roads in question are still subject to an inspection by Main Road Heavy Vehicle Services Staff to ensure the roads in question are suitable for the requested vehicle (intersection size, line of sight etc)

### **Strategic and Social Implications**

The truck in question delivers essential freight to local Mukinbudin businesses.

### **Statutory Environment**

Heavy Vehicle Services (Main Roads)

### **Policy Implications**

Nil

### **Financial Implications**

Nil

**OFFICER RECOMMENDATION / COUNCIL DECISION****Council Decision Number – 17 09 20****Moved: Cr Nicoletti****Seconded: Cr Bent**

- 2. That Council approves the request from the applicant to have White Street and Maddock Street (east of White Street) approved for the requested 29.53m B Triple Performance Based Standard (PBS), subject to:**
- 3. A formal inspection of the roads in question by suitably qualified and experienced Heavy Vehicle Staff including overhead powerline clearance.**

**Carried: 7 / 0**

**\*LATE ITEM\***

<b>8.3.13 Mukinbudin Pistol Club Lease</b>	
Location:	N/A
File Ref:	Sporting Clubs – Pistol Club
Applicant:	Dirk Sellenger – Chief Executive Officer
Date:	17 <sup>th</sup> September 2020
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger – Chief Executive Officer
Author:	Dirk Sellenger – Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

**Summary**

To allow Council to consider entering into a lease with the Mukinbudin Pistol Club.

**Background Information**

The CEO met with a representative (Troy Stoeckel) from the Mukinbudin Pistol Club on Friday 18<sup>th</sup> September, during which time the club made clear the desire to enter into a lease with the Shire for land historically and currently known as the “Pistol Club”

**Officer Comment**

Staff are unable to find any historical lease between the Shire and the Pistol Club and it is possible and likely that a lease has never existed.

It is considered important that this matter be resolved to formalise this agreement for both parties (the lessor and the lessee)



## Reserve 37504

## Reserve Details

## General Details

## Reserve Land Listing

## Additional Details

## Reserve Report

Reserve Number	37504
Reserve Name	N/A
File Number	1653/980
Legal Area (ha)	4.8979
Status	CURRENT
Current Purpose	RECREATION PISTOL CLUB
Class	C
Responsible Agency	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)
Date of Last Change	22/10/2007
Management Orders	VEST SHIRE OF MUKINBUDIN W P L 21YRS
Document Number	N/A
Local Government Authority	SHIRE OF MUKINBUDIN
Land Use	RECREATION PISTOL CLUB
Type	N/A
Notes	WITH POWER TO LEASE FOR ANY TERM NOT EXCEEDING 21 YEARS, SUBJECT TO THE CONSENT OF THE MINISTER FOR LANDS
Additional Reserve	N/A



[Click to Launch Map Viewer Plus](#)

## **Strategic and Social Implications**

Sporting Clubs

## **Statutory Environment**

Local Government Act 1995

## **Policy Implications**

Nil

## **Financial Implications**

Nil

## **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 18 09 20**

**Moved: Cr Seaby**

**Seconded: Cr Bent**

**That Council approves the lease of Reserve No. 37504 (Recreation Pistol Club) between the Shire of Mukinbudin and the Mukinbudin Pistol Club for a period of 10 years, commencing 1<sup>st</sup> October 2020 and expiring on 30<sup>th</sup> September 2030, (with option to extend) at an initial lease payment of \$1.00 (one dollar) per year.**

**That the lease be executed subject to the formal approval by the Minister for Lands.**

**Carried: 7 / 0**

**\*LATE ITEM\***

<b>8.3.14 Aquatic Centre - Variation to Opening Days</b>	
Location:	Mukinbudin Aquatic Centre
File Ref:	ADM 052
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	21 <sup>st</sup> September 2020
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

**Summary**

To allow Council to consider altering the Swimming Pool weekly day of closure during the pool season from Monday to Tuesday commencing in the 2020/2021 Pool Season.

**Background Information**

An excerpt from the June 2017 Ordinary Meeting of Council:

***OFFICER RECOMMENDATION/COUNCIL DECISION***

*Council Decision Number – 15 06 17*

*Moved: Cr Ventris*

*Seconded: Cr Seaby*

*The Council agree to reduce the number of opening days for the Mukinbudin Aquatic Centre for the 2017/2018 season from seven (7) to six (6) days per week, with closures occurring each Monday.*

*The Council monitor the change of the reduced service throughout the 2017/2018 Pool Season and amend this change if considered necessary.*

*Carried: 8 / 1*

*Cr Poultney against*

**Officer Comment**

The reasoning for changing the day of closure for the swimming pool is to maximise use for the community by allowing the pool to remain open on Public Holidays, many of which occur on a Monday.

The initial closure of the pool for one day per week was implemented at the June 2017 Ordinary Meeting of Council to allow for the Pool Manager to take necessary days off throughout the season which also resulted in savings in wages and overheads and allowed for essential maintenance to be carried out. The pool closure has not resulted in any community complaints over the past three pool seasons.



**Strategic & Social Implications**

2018-2028 Strategic Community Plan

Outcome 1.3 – Align infrastructure and facilities to community needs

*1.3.2 Effectively plan, develop, and manage infrastructure and facilities*

**Consultation**

Simon Comerford – Swimming Pool Manager

Kerry Walker – Mukinbudin Swim Club Secretary / Treasurer

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

The current Pool Manager's contract allows for the closure of the Mukinbudin Aquatic Centre in the 2020/2021 Annual Budget.

**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 19 09 20**

**Moved: Cr Seaby**

**Seconded: Cr Nicoletti**

**That Council agree to implementing closure of the Mukinbudin Aquatic Centre every Tuesday of the Pool Season.**

**Carried: 7 / 0**

**\*LATE ITEM\***

<b>8.3.15 Wastewater Recycling Scheme</b>	
Location:	Mukinbudin
File Ref:	ADM 268
Applicant:	Allan Ramsay, Environmental Health Officer
Date:	22 <sup>nd</sup> September 2020
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Recycled Water Quality Management Plan
Documents Tabled:	Nil

**Summary**

For Council to consider for endorsement the Recycled Water Quality Management Plan as required from the Department of Health.

**Background Information**

As part of Council's submission of the Recycled Water Scheme Annual Report, which is due by the end of September 2020, Council is required to endorse the Recycled Water Quality Management Plan (RWQMP) as per requirements of Approval No. C89 / MK100.

**Officer Comment**

The RWQMP has been prepared by the Water Corporation in conjunction with Council Staff.

**Strategic & Social Implications**

2018-2028 Community Strategic Plan

Outcome 3.2 – Integrate resource management and sustainability

*3.2.1 Plan for long term, viable waste management practice*

*3.2.2 Plan for water conservation, reuse and efficiency, water catchment and storage*

**Consultation**

Water Corporation Staff

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Nil

**OFFICER RECOMMENDATION / COUNCIL DECISION****Council Decision Number – 20 09 20****Moved: Cr Walker****Seconded: Cr McGlashan**

**That Council endorse the Recycled Water Quality Management Plan as presented and request the CEO to submit the plan to the Department of Health.**

**Carried: 7 / 0**



# Shire of Mukinbudin

## WWTP Recycled Water Supply

### Recycled Water Quality Management Plan (RWQMP)





## Confidentiality Notice

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## Document Management

This document has been prepared by Angela Herzer. The information contained in this publication is intended for general use of personnel involved in the Shire of Mukinbudin WWTP Recycled Water Supply to assist in the implementation and management of the recycling scheme.

*Information in this document is based upon The Department of Health, Western Australia (DOHWA) based on the Australian Guidelines for Water Recycling Managing Health and Environmental Risk Phase 1 (2006), the Guidelines for the Use of Recycled Water in Western Australia (2010) and other supporting documentation. Users of the template should review the DOHWA web site for any updates. [http://www.public.health.wa.gov.au/2/643/2/recycled\\_water.pm](http://www.public.health.wa.gov.au/2/643/2/recycled_water.pm)*

*Development and implementation of RWQMP is regarded as an essential component of assuring recycled water safety and quality. This RWQMP template is designed to be flexible and suitable for application to all recycled water schemes irrespective of size and complexity. The level of detail in the plan needs to reflect the nature of the risk with those of lower risk being simpler and much shorter than those with higher risk.*

## Document History

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## Glossary

Term/Abbreviation	Definition/Description
BOD f	Filterable Biological oxygen demand
CCP	Critical control point
cfu	Coliform forming units
Critical limit	A prescribed tolerance that must be met to ensure that a critical control point effectively controls a potential health hazard
Ct	The production of disinfectant concentration (C in mg/L) and contact time (t in minutes), used in disinfection
DoH	Department of Health
E Coli	Escherichia coli. The most common thermo tolerant coliform present in faeces and used as indicator of faecal contamination
g	Gram
GL	Gigalitre
HACCP	Hazard analysis and critical control points
Hazard	A biological, chemical, physical or radiological agent that has the potential to cause harm
kL	Kilolitre
L	Litre
mg/L	Milligrams per litre
ML	Megalitre
ML/day	Megalitre per day
NTU	Nephelometric turbidity unit
Operational monitoring	The routine monitoring of control parameters that confirm the treatment process are under control and operating within the operating criteria
PCT	Process control table
Point of supply	The physical point of transfer to the user
PPE	Personal protective equipment
Recycled water provider	An entity that owns infrastructure for the production and supply of recycled water
Residual risk	The risk remaining after consideration of existing preventive measures
Risk	The likelihood of a hazard causing harm in exposed populations in a specified time frame, including the magnitude of that harm.
RWQMP	Recycled water quality management plan
SCADA	Supervisory control and data acquisition
SS	Suspended solids
Target limit	Refers to the normal operational value(or value range) for a process which indicates that the process is stable
TN	Total nitrogen
TP	Total phosphorous
WWTP	Wastewater treatment plant





## EXECUTIVE SUMMARY

The Mukinbudin Wastewater Treatment Plant (WWTP) is located on Kununoppin / Mukinbudin Rd, on the southern edge of the Mukinbudin town site, around 1 km from the town centre. It is operated by Water Corporation and consists of a primary settling Imhoff tank and one facultative treatment pond. The wastewater recycling scheme takes this water, applies further treatment and uses it for irrigating the Williams Park Sports Oval.

Water Corporation and Shire of Mukinbudin first entered into a Memorandum of Understanding in 2003 for the supply of treated wastewater for public open space irrigation. The Department of Health (DoH) Recycled Water Scheme Approval (No. C89/MK000) was last amended on 4 October 2018 and is current and valid. However minor amendments are required to remove the sampling requirement from the Bowling Green as it is no longer connected to the Recycled Water Supply.

To address risks observed in the WaterRAT scheme audit in 2011, the Water Corporation has delivered an upgrade project to install a new replacement treated wastewater shire tank, the modification of the existing electrical switchboard in the shire shed and the installation and commissioning of the new disinfection (electro-chlorination) facility (including ancillary equipment) and signage.

This Recycled Water Quality Management Plan (RWQMP) has been prepared for the upgraded scheme and documents the source, supply and management of recycled water for the low-risk end-use of public open space irrigation for the Mukinbudin scheme. It has been prepared following the principles of the *Australian Guidelines for Water Recycling: Health and Environmental Risks (Phase 1)*, 2006 and *Guidelines for the Non-potable Uses of Recycled Water in Western Australia*, August 2011 and the existing DoH scheme approval.

This document has been prepared by Shire of Mukinbudin and Water Corporation staff and has been endorsed by Shire Council on <date>.

## 1 Introduction

### 1.1 Existing Environment

The Mukinbudin WWTP Wastewater Recycling Scheme ('Mukinbudin recycling scheme') comprises two components:

- Provider of the recycled water (Water Corporation), responsible for provision of treated wastewater from the Mukinbudin WWTP at the *delivery point*; and for the disinfection of recycled water to a standard consistent with the *Guidelines for the Non-potable Uses of Recycled Water in Western Australia*, August 2011 ('the guidelines') for low-risk use.
- Recipient of the recycled water (Shire of Mukinbudin) responsible for the storage, distribution and irrigation of the recycled water, including operational health-related monitoring.

Water Corporation and Shire of Mukinbudin first entered into a Memorandum of Understanding in 2003 for the supply of treated wastewater for public open space irrigation. The Department of Health (DoH) Recycled Water Scheme Approval (No. C89/MK000) was last amended on 4<sup>th</sup> of October 2018 and is current and valid. However minor amendments are required to remove the sampling requirement from the Bowling Green as it is no longer connected to the Recycled Water Supply.

### 1.2 Mukinbudin WWTP Site Description and Overview

The Mukinbudin Wastewater Treatment Plant (WWTP) is located on Kununoppin / Mukinbudin Rd, on the southern edge of the Mukinbudin town site, around 1 km from the town center. The treatment process consists of an Imhoff tank to settle out solids (around 20% of the BOD load) and a small facultative pond with a surface area of ~3,000 m<sup>2</sup> for removal of BOD. See Appendix 1 for Locality Plan.

The plant is registered with the Department of Water and Environment Regulation (DWER) (registration No. 00997). Typical inflows do not exceed 60 kL/d, with an average of 36.5 kL/d, well below the plant design capacity of 110kL/d.

Treated effluent is pumped to the Shire of Mukinbudin Storage Dam, adjacent to the WWTP, where it is mixed with storm water (**Figure 1**). The final effluent quality is summarised in **Table 1**, and shows good BOD removal, typical effluent nutrient values for a pond system, high suspended solids (mostly present as algae), and high E. coli levels typical of un-disinfected effluent.

Parameter	Units	Value	Mean [range]
pH		7.4 – 8.3	7.74 [7.33 – 8.18]
SS	mg/L	25 – 310 (mostly present as algae)	125 [40 – 170]
BOD-f	mg/L	< 5 – 25	8.98 [4.9 – 20]
TN	mg/L	21 – 65	40.4 [22 – 50]
TP	mg/L	9.5 – 18	13.82 [8.1 – 19]
E. coli	cfu/100mL	5000 – 70,000	11,708 [840 – 24,000]

Table 1: Mukinbudin WWTP Final Effluent Characteristics



A schematic of the treatment system is shown below in **Figure 1**. Further WWTP information can be obtained from the [Mukinbudin WWTP Process Control Table](#). Appendix 3.

At the outlet of the facultative pond a pump station transfers the treated effluent to the Shire Storage Dam. The delivery point as defined in the RWSA and PCT is at the outlet of this pipe. The dam receives inputs from both storm water runoff from the town of Mukinbudin and Treated Wastewater from the WWTP. The dam is in good condition, and public access is limited by a 1.8m high chain mesh fence with a locked gate.

The new process involves three independent processes. The first process is the generation of the sodium hypochlorite solution (0.8%) through the electro chlorinator, filling a chemical tank (level control from 80% - 90%) without the risk of degradation due to storage. The second process is the dosing and filling of the product tank with disinfected treated wastewater and storm water mix which is drawn from the Shire storage dam. The third process is the delivery of the treated effluent to the shire oval for reticulation. It is essential to understand the shared responsibility for these processes between the Water Corporation and the Shire.

The Shire controls the filling of the shire tank and the delivery of the treated wastewater from the tank to the oval.

The Water Corporation is responsible for the treatment of the wastewater and the interlocking between the two stakeholders equipment. Untreated wastewater or low storage dam level will inhibit the shire delivery or the filling of the shire tank.

Next to the Shire Storage Dam is the Old Government Dam. Overflow from the 90kL storage tank flows into it as does backwash water from filters. There is ability to flush/empty the out of spec water from the 90kL tank to the Old Government Dam.

Public access is limited by the surrounding 1.8m high mesh fence. Water is then pumped from the tank via the 450m pressure main, to the Williams Park Sports Oval.

### Mukinbudin WWTP (S010-003)

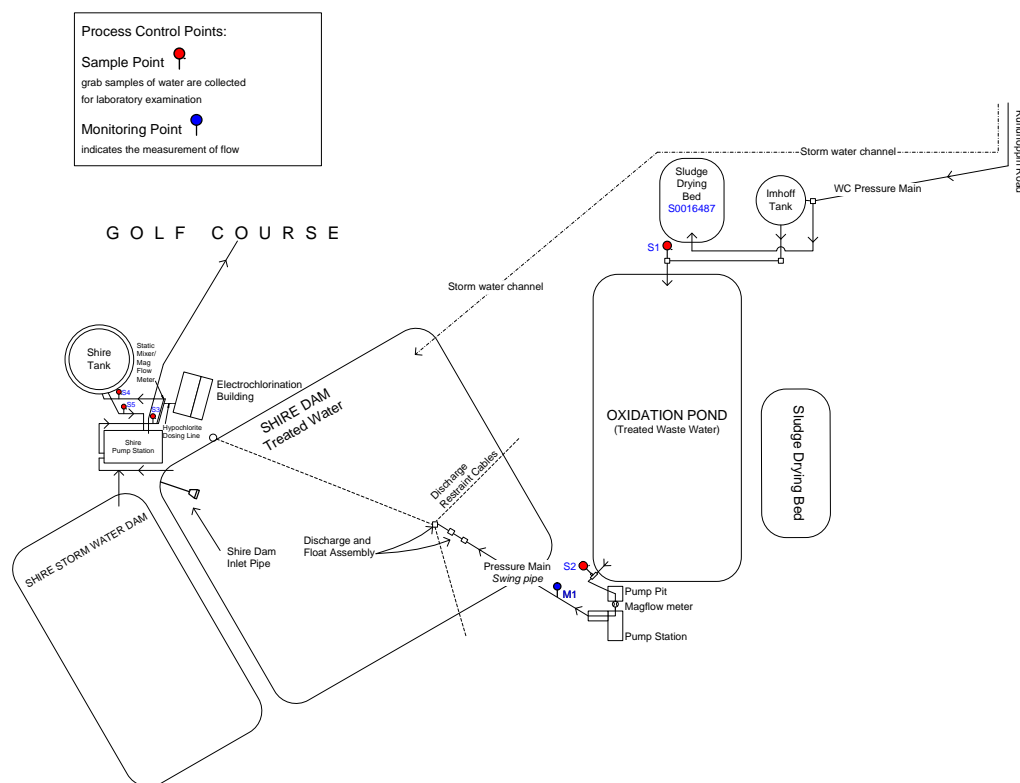


Figure 1: Mukinbudin WWTP Process Flow Diagram

### 1.3 End Use Site Description and Overview

The end use (irrigation of public open space) occurs at Williams Park Sports Oval. Irrigation facilities are the multi-purpose playing oval are generally in good condition; pop-up sprinklers are employed and the oval has a waist-high chainmesh fence. Warning signs have been installed at ~25m intervals around the fence. Details of the site can be found in **Table 2**. A schematic of the end use site can be seen in the [Mukinbudin Wastewater Recycling Scheme Process Control Table](#) ('the PCT') (Appendix 4).

Location/name of irrigated site	Address and Coordinates	Total area in Ha	Type of irrigation	Barriers in place
Williams Park	Cruikshank St (615100E, 6578600N)	2.0 ha	Sprinkler (pop-up)	Irrigation between 9.00pm and 4am. Signage at entry points and around the perimeter of the oval approx. 25m apart. Chainmesh fence Designated entry points

Table 2: Details of End-Use Site

A locality plan of the Shire of Mukinbudin recycling scheme can be found in **Error! Reference source not found.**



## 2 Recycled Water Quality Policy

### 2.1 Policy Documentation

PCY 220 Wastewater Recycling outlines the Water Corporation's approach to wastewater recycling to support the overall corporate goal of the sustainable delivery of water services.

The Shire of Mukinbudin recognizes the beneficial use of recycled water in reducing the demand upon potable water to maintain POS and is committed with the implementation of this Recycled Water Quality Management Plan.

### 2.2 Regulatory and Formal Requirements

This RWQMP will be submitted to Department of Health for review, as part of the conditions of approval for the Mukinbudin WWTP Recycled Water Supply Scheme.

Guidelines for the Non-potable Uses of Recycled Water in Western Australia (August 2011) have been referred to in developing this RWQMP.

### 2.3 Stakeholder Engagement

The parties involved in the recycled water scheme are:

Stakeholder	Position	Contact Number/email
Water Corporation	Regional Stakeholder Manager (Andrew Ducas)	(08) 9080 1020 <a href="mailto:andrew.ducas@watercorporation.com.au">andrew.ducas@watercorporation.com.au</a>
Shire of Mukinbudin	CEO (Dirk Sellenger)	0428 471 102 <a href="mailto:ceo@mukinbudin.wa.gov.au">ceo@mukinbudin.wa.gov.au</a>
Department of Health	Clemencia Rodregiuz	<a href="mailto:ssalert@health.wa.gov.au">ssalert@health.wa.gov.au</a>

*Table 3: Details of Parties Involved with Recycled Water Scheme*



### 3 Roles and Responsibilities

#### 3.1 Supplier

Water Corporation (Mukinbudin Wastewater Treatment Plant), as the supplier of recycled water, is responsible for:

- Providing low exposure risk level recycled water (in accordance with water quality objectives detailed in *Guidelines for the Non-potable Uses of Recycled Water in Western Australia*, August 2011).
- Operation of the electro chlorination disinfection unit to ensure continuously disinfected water is supplied to the recipient.
- Preparing Recycled Water Supply Agreement with the Recipient.
- Supply of treated effluent within parameters set out in the RWSA (Appendix 6).
- Management of components of scheme up until delivery point which is the inlet to the Shire Storage Dam.
- Being familiar with all relevant acts, regulations, policies, codes of practice and guidelines relevant to the use of recycled water

#### 3.2 Recipient

Approved end users and their employees are responsible for:

- Managing the scheme in accordance with the conditions set in the Department of Health approval for the scheme and this Recycled Water Quality Management Plan
- Maintaining the recycled water infrastructure
- Complying with the Recycled Water Supply Agreement with Water Corporation and management of components of scheme beyond the delivery point.
- To safely manage the use of recycled water within the scheme
- Provide ongoing training to staff associated with recycled water
- Taking required samples at appropriate times, in compliance with the water quality objectives detailed in *Guidelines for the Non-potable Uses of Recycled Water in Western Australia*, August 2011 and *Recycled Water Sampling Technique*, November 2010 and DOH conditions of approval.

#### 3.3 Scheme Contacts

Contact details for key scheme stakeholders are presented in **Error! Reference source not found.**, below.

Name	Position	Phone	E-mail
Lyndon Clark	Operations Manager – Service Delivery	(08) 9041 0206	<a href="mailto:lyndon.clark@watercorporation.com.au">lyndon.clark@watercorporation.com.au</a>
Angela Herzer	Technical Advisor – Wastewater Quality	0428225821	<a href="mailto:angela.herzer@watercorporation.com.au">angela.herzer@watercorporation.com.au</a>
Dirk Sellenger	Scheme Manager CEO/Manger (Shire of Mukinbudin)	0428 471 102	<a href="mailto:ceo@mukinbudin.wa.gov.au">ceo@mukinbudin.wa.gov.au</a>
Allan Ramsay	Environmental Health Officer	0419 952 043	<a href="mailto:eho@mukinbudin.wa.gov.au">eho@mukinbudin.wa.gov.au</a>



	(Shire of Mukinbudin)		
Luke Sprigg	Manager of Works (Shire of Mukinbudin)	0427 707 207	<a href="mailto:works@mukinbudin.wa.gov.au">works@mukinbudin.wa.gov.au</a>
Dave Waters	Leading Hand –Townsite (Shire of Mukinbudin)	0427 465 308	<a href="mailto:parks@mukinbudin.wa.gov.au">parks@mukinbudin.wa.gov.au</a>

*Table 4: Scheme Contact Details*



## 4 Assessment of the Recycled Water Scheme

### 4.1 Source Water (influent)

The water quality data from the raw wastewater entering Mukinbudin WWTP is typical of domestic wastewater for a dominantly residential catchment. There are no listed businesses which would significantly change the quality of the catchment.

Kitchen waste from retail outlets and accommodation facilities generally have higher organic load, solids content, and high quantities of oil and grease. Reduction is seen through the use of grease traps. Households are expected to be the main source of pharmaceutical waste, with some trace amounts from the nursing post in town.

### 4.2 Water Quality Objectives

Source water supplied to the recycled water scheme at the *delivery point* is of a quality agreed to between the parties to the RWSA. In addition to the two parameters (BOD-f and pH) set out in the RWSA, other parameters are used to fully describe effluent characteristics, for which there are expected values based on historical plant performance and literature. These are shown in **Table 5**.

Parameter	Units	Value
BOD-f	mg/L	<20 (RWSA)
Suspended Solids	mg/L	<200
Total Dissolved Solids	mg/L	<1000
Total Nitrogen	mg/L	<50
Total Phosphorus	mg/L	<15

Table 5: Water Quality Objectives of Recycled Water

### Disinfected Water

Effluent is drawn from the Shire Storage Dam and treated to achieve compliance with water quality objectives are defined in the guidelines for low exposure risk level. Recycled water will be monitored in accordance with the guidelines to ensure that product water consistently meets the water quality objectives. The expected recycled water quality after the treatment is detailed in **Table 6**.

Parameter	Units	Value
<i>E. Coli</i>	MPN or cfu/100 mL	<1000
Total Chlorine Residual	mg/L	.2 - 2.0
pH	pH units	6.5 - 8.5

Table 6: Water Quality Objectives of Recycled Water Following Disinfection

### 4.3 Health Risk Assessment

Recycled water for landscape irrigation in this RWQMP is classified as low risk however, there will always be some level of pathogens and chemicals present in the recycled water. Strict sampling programs will monitor these levels to ensure that validation, operational and verification monitoring meet compliance. Appendix 7 details the Health Risk Assessment for the Mukinbudin WWTP Recycled Water Supply.



#### 4.4 Recycled Water Storage and Reticulation System

Prior to disinfection the treated wastewater is stored in an open earthen dam (Shire Storage Dam), from where it is pumped through the chlorination facility to a 90kL steel, roofed storage tank. Both the dam and the storage tank are enclosed by 1.8m high chainmesh fences with locked gates. A level control system is on the tank to prevent an overflow.

Disinfected effluent is delivered from the holding tank to the irrigated surface using a pressurised reticulation network, with discharge to the playing surface via a pop-up sprinkler system.

Access restrictions are in place around the playing surface with designated entry points, with signage placed at the entry points and approximately 50 metres apart around the sporting facility. There are also no sensitive amenities which could be impacted by spray drift from the sprinkler system.

Storage type (dam/tank)	Description	Address and Coordinates	Total capacity	Additional comments
Dam	Shire Storage Dam	Kununoppin / Muckinbudin Rd (615400E, 6578000N)	confirm	Fenced (1.8m chainmesh)
Tank	Contact tank	Kununoppin / Muckinbudin Rd (615400E, 6578000N)	90 kL	Fenced (1.8m chainmesh)

Table 7: Scheme Storage Summary

#### 4.5 System Operations

There are 64 sprinklers divided into different zones with 8 zones in total (**Figure 2**). Sprinklers are set to turn on at 11.15pm cycling through each zone for 30 mins each. Irrigation is set to finish at 2.45am (**Figure 3**).

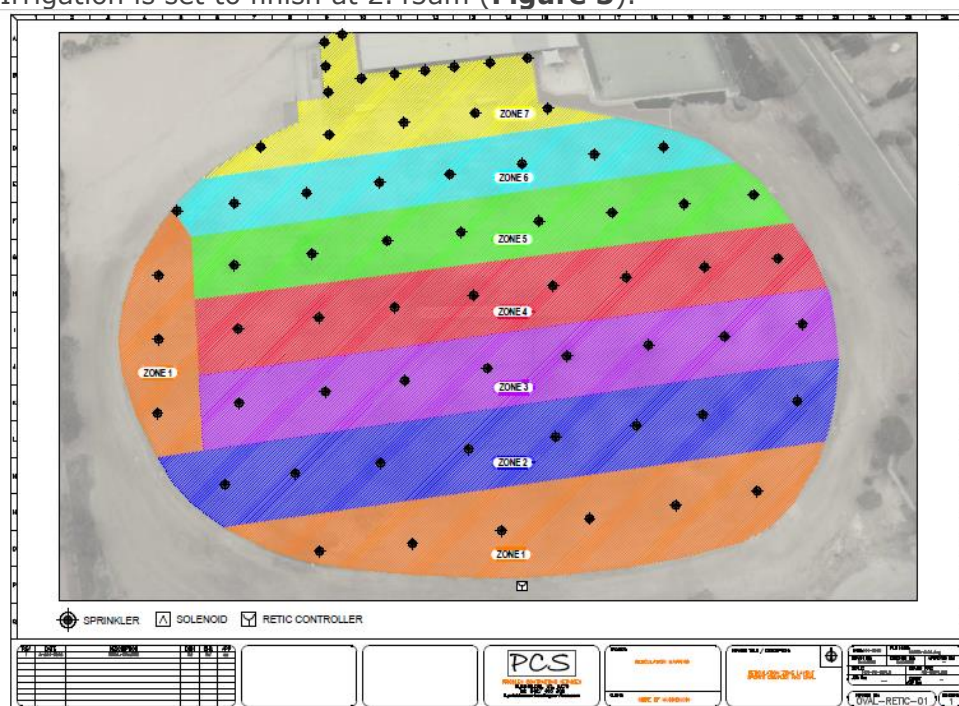


Figure 2: Oval Reticulation Map



ZONE	STATION RUN TIME		
	A	B	C
1	30	0	0
2	30	0	0
3	30	0	0
4	30	0	0
5	30	0	0
6	30	0	0
7	30	0	0
8	Spare	Spare	Spare

RETIC CONTROLLER PROGRAM

PROGRAM	START TIME	WATERING DAYS						
		MON	TUE	WED	THU	FRI	SAT	SUN
A	11:15PM							
B	OFF							
C	OFF							

Times above are with Seasonal Adjustment set to 100%. These settings are: cooler weather (Winter). For Hot Weather (Summer) set Seasonal Adjustment to 120%. Setting Seasonal Adjustment above 120% will result in the Water tank running out. If more water is required then the frequency needs increased instead.

Stamina Express is required to be added throughout Summer, 10L is injected through the retic once a fortnight. The pH of the soil is alkaline (7.5 - 9 pH) as is the treated water applied (7.9 - 8.2 pH), additives need to be added to the retic throughout Summer and Winter if there is little rain to help bring the pH down.

Figure 3: Oval Reticulation Schedule

See Appendix 13 for Operations and Maintenance Manual

#### 4.6 Prevention of Cross Connection with Potable Supplies

E.g. Recipients will not connect to any fittings other than those associated with the direct supply of recycled water to designated end use site or irrigation area. All applicable operational supply fittings will contain backflow prevention devices. Recycled water piping infrastructure will be coloured lilac in accordance with AS/NZS 3500.5:2000.



## 5 Treatment Train

### 5.1 Treatment Description

Mukinbudin WWTP Treatment process includes:

- wastewater treatment, including the biological process of the facultative pond, as detailed in the WWTP PCT; and
- the recycling treatment which includes disinfection (electro-chlorination) and contact storage.

More information about the recycling treatment process (including control points and monitoring requirements) can be found in the PCT (Appendix 3 and 4).

### 5.2 The HACCP

Mukinbudin WWTP and Recycled Water Process Control Tables (Appendix 3 and Appendix 4) details process control points, critical control points, critical limits, monitoring parameters, monitoring frequency, corrective actions and related documents to effectively manage the system.

## 6 Monitoring Plan

### 6.1 Commissioning Validation and Verification Monitoring

Validation and verification monitoring was undertaken during the commissioning of the Mukinbudin recycling scheme upgrade to demonstrate that the new chlorination facility produced a recycled water quality which met the water quality objectives for a “low risk” exposure end use as outlined in the Department of Health (DoH)’s *Guidelines for Non Potable Uses of Recycled Water in Western Australia*.

Formal process commissioning commenced on the 17<sup>th</sup> July 2017, with the validation and verification process being undertaken over a 14 day period between the 20<sup>th</sup> July and 2<sup>nd</sup> August 2017. Sampling was undertaken at the outlet of the Shire tank (SP Mukinbudin WWTP TWW Shire Tank O/L S5052126) to ensure that a suitable recycled water quality was achieved at the end use location.

Sampling was undertaken weekly over a 14 day period between the 20<sup>th</sup> July and 2<sup>nd</sup> August 2017 to demonstrate compliance with the water quality objectives for a “low risk” exposure end use as detailed in DoH’s *Guidelines for Non Potable Uses of Recycled Water in Western Australia*. Sampling parameters, locations and analytical method used is summarised in Table 8.

Parameter	SP Mukinbudin WWTP TWW Shire Tank O/L (S5052126)	Analytical Method
<i>Escherichia coli</i> ( <i>E. coli</i> ) (MPN/100mL)	Yes	PathWest <sup>1</sup>
Total Chlorine Residual (mg/L)	Yes	<i>In-situ</i> Measurement
Suspended Solids (SS) (mg/L)	Yes	SGS <sup>1</sup>
Biological Oxygen Demand (BOD) (mg/L)	Yes	SGS <sup>1</sup>
pH	Yes	<i>In-situ</i> Measurement

1 – NATA accredited laboratory

**Table 8:** *Sampling Methodology*

Validation and verification sampling results are presented in Table 9. For comparison results are shown against the respective Department of Health Water Quality Objective.

Parameter	Water Quality Objective	20 July 10.20a m	24 July 11.35a m	25 July 9.37a m	26 July 12.27p m	27 July 3.01p m	2 August 2.10p m
pH	6.5 – 8.5	6.7	6.3	6.7	6.7	6.7	6.7
BOD <sub>5</sub> (mg/L)	<20	<5	<5	<5	<5	<5	10
<i>E.coli</i> (MPN/100mL)	<1000	<10	<10	<10	<10	<10	<10
Total Chlorine	0.2 – 2mg/L	1.79	1.64	1.45	1.36	1.30	1.60



Residual (mg/L)							
SS	NA <sup>1</sup>	<5	<5	5	15	10	5

1 -The suspended solids requirement of <30mg/L is not applicable as recycled water is sourced from a wastewater ponds system.

**Table 9: Validation and Verification Monitoring Results**

Sampling results indicate that the microbiological (*E. coli*) objective of <1000MPN/100mL was achieved consistently over the validation and verification period.

Chlorine residual readings ranged between 1.30 – 1.79 mg/L at the outlet of the tank.

The pH was measured in-situ to provide the most accurate result. All results, with the exception of 24<sup>th</sup> July, were 6.7. The pH result from sample on 24<sup>th</sup> July was 6.3, slightly below the water quality object range of 6.5 – 8.5. This lower-than-expected pH result did not have an impact on the chlorine residual and microbiological results which were well within the Water Quality Objective values.

The water quality objective for BOD5 was below the limit of detection for all sampling occasions. SS was also sampled – although not required as the recycled water is sourced from a wastewater pond system. The results show that while the suspended solids fluctuate they are still low (<15mg/L) and have no adverse impact on the microbiological or chlorine residual Water Quality Objective.

An interlock is present to prevent supply of recycled water to the Shire should the electrochlorinator fail.

The Water Corporation validation and verification testing has been completed and the results demonstrate that a “fit for purpose” water quality is being achieved from the WWTP which is suitable for turf irrigation by the Shire of Mukinbudin.

## 6.2 Operational Monitoring

Ongoing operational monitoring is being conducted in accordance with the PCT (Appendix 3) and is summarised in Table 10 below. The PCT gives specific information about:

- What is being monitored
- When the monitoring is done
- Where the monitoring is done
- Who is responsible for ensuring it is completed
- The critical limits, alert levels and corrective actions

Water Corporation will manage its compliance monitoring requirements through the WWQMS system. The Shire of Mukinbudin will manage theirs through a system of monthly Total Chlorine Residual testing and *E. coli* sampling which are sent to the PathWest Laboratory carried out by the EHO.

The operational monitoring program will be reviewed after a period of time to determine if relevant data is being captured and alter the sampling requirements and frequencies if needed.

Sample location	Parameter	Water Quality Compliance Target	No. of samples	Frequency
SP Mukinbudin Second Pond Final Effl (S5000530)	pH	6 – 10	1	3 Monthly
	BOD (filtered)	< 20 mg/L	1	3 Monthly
SP Mukinbudin Shire Tank Inlet (S5052125)	Disinfection (total chlorine residual)	> 0.2 mg/L	1	Weekly
	PH	6.5 – 8.5	1	Monthly



	Suspended Solids	<200	1	Monthly
SP Mukinbudin Contact Tank Outlet (S5052126)	E. coli	< 1000 cfu/100mL	1	Monthly
	Disinfection (total chlorine residual)	0.2 – 2.0 mg/L	1	Monthly

The SP Mukinbudin Contact Tank Outlet is sampled by the Shire EHO as well as the Water Corporation on a monthly basis.

*Table 10: Operational Monitoring Overview*

## **7 Employee Training & Public Education**

### **7.1 Employee Awareness and Involvement**

The performance of the Mukinbudin WWTP Recycled Water Supply will be communicated to staff and contractors through processes established within Water Quality Branch of the Water Corporation. The Branch regularly meets to review performance of its business. This information is captured on all monthly agendas and is part of quarterly reviews as well as special event sessions.

The Shire of Mukinbudin has established good contact relations with the Water Corporation Goldfields and Agricultural Region Contacts to discuss any issues or queries they may have about recycled water and/or the system.

### **7.2 Employee Training**

The Corporation has clearly identified the training requirements for the operators of the Mukinbudin WWTP and recycling scheme, as well as for contractors who visit the site. Well established processes exist within the Corporation for the management of training such as OSH, and skill-specific competency based training. The Corporation has a thorough approach towards the management of Induction Training for new employees, and this is consistently reviewed.

For contractors involved in the Mukinbudin WWTP and recycling scheme, training is covered as part of their agreement with the Water Corporation and certified contractor induction. Site specific inductions are part of standard operating procedures at each WWTP.

Shire of Mukinbudin staff are trained in all aspects of the operation of the pumping and disinfection of the effluent at the wastewater treatment sites. Training in the operation and maintenance of the reticulation systems at each of the sporting facilities is provided in house by the Shire's Technical Services division. All staff overseeing the maintenance and operation of the system have a Certificate III in Parks and Gardens, which includes units in installation of reticulation systems, measuring system performance and operating pressurised irrigation systems.

Shire of Mukinbudin staff were trained by Water Corporation Personnel using the WQB Recycled Water Training Package provided by the Water Corporation.

Ongoing assistance will be made available to the Shire of Mukinbudin by the Water Corporation as required.

### **7.3 Training Records**

The Learning Management System (LMS) houses all training profiles and this system is maintained by the Water Corporation. This system links corporately to the software system SAP, to ensure that all training records are captured across the business.

Training adherence is reviewed monthly as part of operation and at a divisional and corporate level to ensure all staff members have received the appropriate competency at all times to facilitate their job roles.

Training Records of Shire Staff are kept by the Shire of Mukinbudin.\*

### **7.4 Occupational Health and Safety**

The Corporation has established systems in place to manage adherence to OSH requirements, and to ensure Corporation staff have the appropriate OSH competency at





all times to facilitate their job roles. The corporate OSH Policy states the Water Corporation's commitment to safety and health. The OSH Branch provides guidance on all aspects of occupational health and safety.

The Water Corporation's OSH Management System Manual is the over-arching internal document that describes the relationship between the OSH Policy, OSH Standards and Procedures and other OSH documentation that provides guidance to the organisation for managing safety and health in their area of responsibility. The Corporate OSH Standards and/or Corporate OSH procedures contained within the manual provide specific guidance to managers and supervisors with "how-to-do" information to comply with the requirements of the OSH Management System. Where relevant, guidelines are also provided to assist with compliance.

The OSH Management System Manual provides reference to over 200 Corporate Standards and Procedures related to OSH. Included amongst these are documents that outline management measures with respect to; chemical storage and handling (including Safety in Design), hygiene practices in the workplace, and PPE. Chemical safety in particular is managed via the Dangerous Goods Safety Management Process which includes the ChemAlert system. ChemAlert is the corporate repository for all chemical safety information, including Material Safety Data Sheets (MSDS).

The Shire of Mukinbudin operates the wastewater reuse scheme in adherence to the provisions of the Occupational Health and Safety Act and associated regulations. Specific job procedures have been implemented by Parks and Gardens Staff to ensure that a job hazard analysis is completed prior to works, engineering controls are in place, MSDSs are available for hazardous chemicals and correct PPE is worn. All chemicals are stored and handled so as to comply with the provisions of the Dangerous Goods division of the Department of Mines and Petroleum.





## 8 Incident and Emergency Response

Any incident or emergency situation which results in a release of recycled water to the environment will be responded to in accordance with *Wastewater Overflow Response Procedures* (Government of Western Australia 2013), with the DoH to be notified as required to [ssalert@health.wa.gov.au](mailto:ssalert@health.wa.gov.au) within 24 hours of becoming aware of the event. Where necessary, temporary signage and bunting will be installed around the spill until it either evaporates or is removed by a liquid waste contractor (depending on volume). If requested the Water Corporation can provide advice to the Shire of Mukinbudin in responding to such an incident/emergency situation.

In an incident where operational monitoring results indicate the water quality objectives for E. coli and total chlorine residual in the recycled water (i.e. at the outlet of the Shire of Mukinbudin storage tank) are not achieved the Shire of Mukinbudin will contact the Water Corporation for guidance in responding to the incident in accordance with the Water Corporation's *Managing Water Recycling Incidents – Failure of Reuse Disinfection* (Appendix 8) and/or *Managing Water Recycling Incidents – Failure to Meet DoH E Coli Levels* (Appendix 99) protocol. These documents make reference to non-compliance reporting as per section 9.4 of the *Guidelines for the non-potable uses of recycled water in WA*. The Department of Health will only need to be notified if E.coli is exceeded on two consecutive occasions by emailing [wwalert@health.wa.gov.au](mailto:wwalert@health.wa.gov.au).

If a potential cyanobacteria event is identified, the Shire of Mukinbudin will contact the Water Corporation for guidance in responding to the incident in accordance with the Water Corporation's *Responding to Cyanobacteria Blooms in WWTPs* protocol (Appendix 100). The Department of Health should be notified within 24 hours of becoming aware of the event by email [wwalert@health.wa.gov.au](mailto:wwalert@health.wa.gov.au).

The Mukinbudin WWTP Recycling Scheme PCT also provides further details with regards to the water quality objectives for ongoing monitoring and corrective actions to implement if such objectives are not achieved.



## 9 Community Involvement and Consultation

Water Corporation Regional Offices have staff trained specifically to handle community engagement and relations. The Water Corporation Head Office also has a 24hour customer complaints hotline. Customer centers are trained to receive, record and action appropriate responses to customer complaints.

The Shire of Mukinbudin has its own Local Government System for capturing and managing customer complaints.



## 10 Documentation and Reporting

### 10.1 Management of Documentation and Records

Documentation and records are stored and accessed through Corporate document storage and data storage systems. These systems can be identified as follows:

Corporate document management systems:

- Nexus
- CorDocs
- AMPS

Corporate data management systems:

- SCADA
- PI-Data Historian
- WWQMS
- ODSS
- SAP

Records shall be kept for:

- Treatment plant monitoring results and analyses
- Breaches of critical limits and corrective actions taken
- Incidents and emergencies and corrective actions taken
- Inspection and maintenance activities relevant to water quality
- Training activities
- Compliance records

All documentation relating to the operation of the system prior to the delivery point will be held by the Water Corporation.

All documentation relating to the operation of the system beyond the delivery point will be held by the Shire of Mukinbudin. Records shall include:

- Water quality monitoring results
- Volumes of water utilized for irrigation
- Incidents and corrective actions undertaken
- Maintenance activities
- Training records

### 10.2 Reporting

Operational reporting is primarily carried out to enable operations staff to operate and adjust the Mukinbudin WWTP Recycled Water Scheme to achieve recycled water quality parameters on a continuous basis.

An annual report will be provided to the DoH by the Shire of Mukinbudin at the end of each financial year (by the 30<sup>th</sup> September) that the system is in operation (refer to Appendix 12 for the annual report template). The report will include an overview of the operation of the recycling scheme; any major works conducted on the system, incidents, sampling results and any complaints for the scheme (and associated response action).

The Water Corporation's Wastewater Quality Annual Report will encompass information regarding the scheme up until the delivery point, and will be provided to the DoH at the end of each financial year. This report is specifically designed to provide our customers and the DoH with information on the management and quality of wastewater treatment and recycled water quality uses.



*Note: Reporting responsibilities are still under discussion with the DoH and this RWQMP will be reviewed when outcomes are finalised.*



## 11 Evaluation and Audit

Audit requirements (and associated frequency) for the recycled water supply scheme and RWQMP are prepared by the Water Corporation on behalf of the DoH and externally by a qualified or company authorized form part of the conditions of DoH approval for the scheme. The purpose of these reviews is to assess the overall performance of the scheme against established benchmarks outlined in the PCTs, the health approval and the RWQMP. The last audit of the scheme was conducted on the 28th of June 2018. A copy of the Audit Report can be found in Appendix 5.

Where possible, the Water Corporation will also assist and advise the recipient on issues regarding regulatory compliance. Non-compliance may result in review of the operation of the scheme during which Water Corporation staff will support the recipient in corrective actions



## 12 References

DoH (Department of Health) 2011, *Guidelines for the Non-potable Uses of Recycled Water in Western Australia*, DoH.

Government of Western Australia 2013, *Wastewater Overflow Response Procedures*, Government of Western Australia.

NRMMC, EPHC and AHMC (Natural Resource Management Ministerial Council, Environment Protection and Heritage Council and Australian Health Ministers' Conference) 2006, *Australian Guidelines for Water Recycling: Managing Health and Environmental Risks (Phase 1)*, NRMMC, EPHC and AHMC.

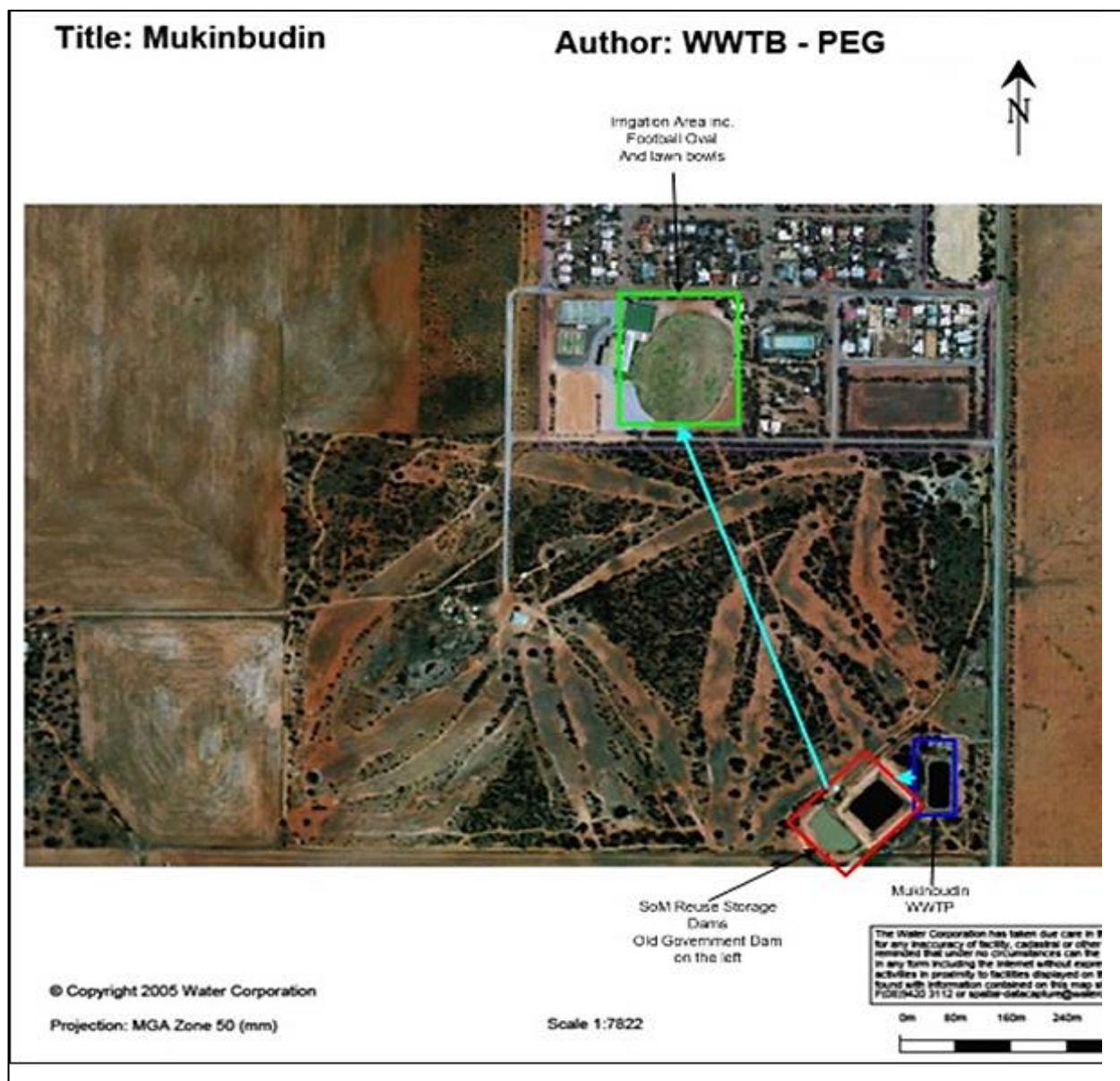


## Appendix 1

# Shire of Mukinbudin WW Recycling Scheme Locality Plan

## Appendix 2

# Shire of Mukinbudin WW Recycling Scheme Schematic







## Appendix 3

# Mukinbudin WWTP Process Control Table

*Mukinbudin WWTP Process Control Table*



## Appendix 4

# Shire of Mukinbudin WW Recycling Scheme PCT

Mukinbudin Wastewater Recycling Scheme Process Control Table



## Appendix 5

# Shire of Mukinbudin WW Recycling Scheme Audit Report



## Appendix 6

# Shire of Mukinbudin WW Recycling Water Supply Agreement



## Appendix 7

# Shire of Mukinbudin WW Recycling Scheme Health Risk Assessment



## Appendix 8

# Failure of Reuse Disinfection

*Managing Water Recycling Incidents*



## Appendix 9

# Failure to meet DoH E coli levels

*Managing Water Recycling Incidents*



## Appendix 10

# Responding to Cyanobacteria Blooms

*Managing Water Recycling Incidents*





# Appendix 11

## Recycled Water Sampling Technique

*Government of Western Australia Department of Health*

Available from the Department of Health website, recycled water section via  
[http://ww2.health.wa.gov.au/Articles/N\\_R/Recycled-water-sampling-technique](http://ww2.health.wa.gov.au/Articles/N_R/Recycled-water-sampling-technique)

For more information contact

**Water Unit, Environmental Health Directorate**

Telephone: 9388 4999

Fax: 9388 4910

Postal address: Department of Health, PO Box 8172, Perth Business Centre WA 6849

Email: [ehinfo@health.wa.gov.au](mailto:ehinfo@health.wa.gov.au)



## Appendix 12

# Recipient DoH Annual Report Template



## Appendix 13

# Shire of Mukinbudin WW Recycling Scheme Operations and Maintenance Manual

## 9. Elected Members Motions of which previous notice has been given

8.1 Nil

## 10. Urgent Business without notice (with the approval of the President or majority of Council)

9.1 Nil

## 11. Important Dates

10.1 Dates to Remember

ANNUALLY	
Date	Details
January	No Council Meeting in January
February	Chief Executive Officer and Works Supervisor to inspect all plant and evaluate and/or amend its plant replacement programme for recommendation to Council. Audit Committee to review Statutory Compliance Return, meet with Auditor and report to next full Council meeting Local Government Compliance Return 1 January to 31 December each year. Community Strategic Plan, Long Term Financial Plan and Asset Management Plans – commence review process (Every two years)
March	Buildings inspection Shire buildings with Property Manager and report to Council's March or April meeting Roads Inspection – Annual Road inspections to prioritise items of roadwork's for forthcoming year. Councillors to present road proposals to CEO for consideration prior to this inspection. Complete review of Annual Budget (FM Regulations (33A) Completion of Statutory Compliance Audit Return (LG Act 7.13, Audit Regulations 13-15) to be sent to Department of Local Government prior to 31 March. Arrange AGM Bush Fire Advisory Committee meeting with Chief Bush Fire Control Officer for April
April	Present any items Councillors or Community requests for Budget inclusion – Community & Recreation Grant Forms. (Advertise) Undertake Review of Delegation of Authority Register to Committee and CEO (written confirmation to staff concerned) CEO to commence a full review of Delegations Register Policy / Procedures Manual Review – CEO to commence review process by including as last item on Council Agenda (if necessary)
May	Send out recoups of roads and other projects so grant funding can be received by 30 June Review Council's Fees and Charges for all Council services and facilities including rubbish service and charges MF to review and renew Council's insurance policies with LGIS
June	Sitting fees – Reminder to Councillors re: forthcoming years fees FOI Return (Note: not necessary if Nil return) FOI Statement – Review this month Manager of Works and Services to provide comments on RRG Submissions, which are due to go to Council in the August meeting. FM to conduct a Finance & Audit Committee meeting and meet with Auditor as per Committee Roles Council's Audit Committee to meet to discuss Interim Audit Every 4 years Financial Management Review due before 30 June WALGA Local Government Convention deadline for nominations 30 June each year – Public Interest Disclosure Return to be submitted for previous period 1/7 to 30/6. Chief Executive Officer's performance and remuneration review – commence this month
July	Draft Budget submitted by Chief Executive Officer and Finance Manager Councillors and Senior Staff issued with Annual Interest Returns for completion CEO performance review Undertake Staff Annual Performance Reviews
August	Councillors and Senior Staff – reminder of Annual Financial Interest Return to be completed to CEO prior to 31 August Completion/Adoption of budgets (absolute majority). Send copy to Department of Local Government within 30 days (LG Act 6.2, FM Regulations 33)
September	Completion of Annual Financial Report & submitted to Auditor. AFR sent Dept. of Local Government within 30 days (LG Act 6.5, FM Regulations 5.1)
October	Review of Council's Code of Conduct – Section 5.103 (if unable to complete full review at this meeting discuss with Council the need to convene a Special Meeting to finalise review at this meeting or simply complete review at December Ordinary Meeting)

	Local Govt is to review its Code of Conduct within 12 months after each ordinary election day & make such changes to the code as appropriate. Advise Council in the October Information Bulletin of the time, date and venue for the annual staff end of year function. Special Meeting (Election Years Only) advertise special meeting to swear in Councillors, Elect President, Deputy President, Committee etc. for Monday immediately after the Saturday elections.
November	Pensioner rates rebate claim to be lodged Call for nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)
December	Annual Financial Report – Acceptance by Council within two months of receipt of the Auditors report Newsletter & Local Newspaper – advertise date, time and venue of all Council and Committee meetings for next calendar year (with delegated authority, if any) (S.5.251 (g) & Reg 12). Council's Audit Committee to meet to discuss Final Audit Report and Management Letter. Close of nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)

## 12. Closure of Meeting

**12.1 The Chairperson thanked Elected Members and Staff for attending and declared the meeting closed at 3.20pm.**



## DECLARATION

I declare that these minutes of the Ordinary Meeting of Council held on the 22<sup>nd</sup> September 2020 were confirmed at the Ordinary Meeting of Council held on 20<sup>th</sup> October 2020.

Signed: 

Being the person presiding at the meeting at which these minutes were confirmed

Date: 20/10/2020