ATTACHMENTS

Ordinary Meeting of Council



Meeting to be held in Council Chambers at
15 Maddock Street, Mukinbudin
Commencing at 2.30pm Tuesday 17th November 2026

North Eastern Wheatbelt
Regional Organisation of Councils

EXECUTIVE MEETING

MINUTES

Tuesday 6 October 2026
Nungarin Sporting Complex

9.30 am Morning Tea
10.00 am Executive Meeting

www.newroc.com.au
E caroline@newroc.com.au

NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes for the Executive Meeting held on Tuesday 6 October 2026 at the Nungarin Sporting Complex commencing at 10 am

MINUTES

1. OPENING AND ANNOUNCEMENTS

The NEWROC CEO welcomed everyone and opened the meeting at 10.00 am

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1. ATTENDANCE

Manisha Barthakur	CEO, NEWROC and CEO, Shire of Dowerin
Peter Naylor	CEO, Shire of Trayning
David Nayda	CEO, Shire of Nungarin
Tanika McLennan	CEO, Shire of Mukinbudin
Zac Donovan	CEO, Shire of Koorda
Aldo Lamas	Works Manager, Shire of Wyalkatchem
Ben McKay	CEO, Shire of Mt Marshall
Caroline Robinson	Executive Officer, NEWROC
Maddison Sumpton	Administration Officer, NEWROC

2.2. APOLOGIES

Tom Kettle	CEO, Shire of Wyalkatchem

2.3. GUESTS (10am – 10.45am)

Ashley Fisher, CEO Avon Waste (TEAMS)

Rebecca McCall, CEO Shire of Narembeen (TEAMS)

Dylan Copeland (TEAMS)

Ian Watkins, IWS Projects (TEAMS)

2.4. LEAVE OF ABSENCE APPROVALS / APPROVED

Nil

3. DECLARATIONS OF INTEREST AND DELEGATIONS REGISTER

3.1. DELEGATION REGISTER

Please find below a delegations register as per the new policy adopted in March 2017:

DESCRIPTION OF DELEGATIONS	DELEGATEE	DELEGATED TO	APPROVAL
Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (Shire of Dowerin)	Council	CEO	Council Dec 2017
NEWROC Website	CEO	NEWROC EO	Council June 2017

4. PRESENTATIONS

WASTE PROJECT

ROEROC Regional Waste Facility:

- 64ha, tenants in common, under an MoU
- Avon Waste assisted with the development of a Landfill Management Plan and Operational Plan
- There is a Working Group of Works Managers and EHOs, with a Terms of Reference
- Shire of Corrigin is the lead Council (financials, reporting etc)
- Challenge for the group is having enough material for capping
- September is a working month for the cells opening and closing
- Fees and charges set by Corrigin for the regional site
- Reg 89 licence
- With the current plan, the site is estimated to be viable for the next 100 years.
- Transfer stations look different in each town. In Narembeen its open 3 days a week, manned, no fees or charges and potentially a $150K annual loss. Council is currently considering charges for waste management at the transfer station. Fear is illegal dumping will result.
- Transfer stations have minimal infrastructure at the site – shed, weighbridge and fencing, signage
- Avon Waste do weekly general waste kerbside collection, fortnightly recycling
- Shire of Corrigin is invoiced for the time and resources to upkeep the regional site
- Any revenue is collected by Corrigin and any profit at the end is shared with the other shires or invoiced for credit
- Corrigin manages any commercial waste and charges a fee for this. The smaller facilities, such as Narembeen, do not accept asbestos or large volumes of waste, so you must go to Corrigin for this.

- Men's Shed from Kondinin does a litter collection to help contain any windblown litter

Discussion:

- Proposed regional site and transfer stations in the NEWROC – what will be the impacts on waste collection days in the NEWROC; coming up with a travel route to get maximum collection efficiency for Avon Waste
- Ownership of a regional facility and which entity has control
- Fees and charges for waste need review across members, Ian Watkins is looking at this for Stage 2
- Land ownership for the proposed regional facility needs to be identified in the Shire of Mt Marshall
- CEO meeting with Dylan in the near future after he does site visits across the nine current landfill sites

5. MINUTES OF MEETINGS

Minutes of the Executive Meeting held on 4 August 2026 have previously been circulated.

RESOLUTION

That the Minutes of the Executive Meeting held on 4 August be received as a true and correct record of proceedings.

Moved: B McKay	Seconded: Z Donovan	Carried: 7/0

5.1. BUSINESS ARISING

Nil

6. FINANCIAL MATTERS

6.1. INCOME, EXPENDITURE, PROFIT AND LOSS, BALANCE

FILE REFERENCE	42-2 Finance Audit and Compliance
AUTHOR	Caroline Robinson
DISCLOSURE OF INTEREST	Nil
ATTACHMENT NUMBER	Nil
CONSULTATION	Nil

COMMENT

Account transactions for the period 1 September to 30 September 2026

Date	Description	Reference	Credit	Debit	Running Balance
BB NEWROC Funds-5557					
Opening Balance			**137,221.71**	**0.00**	**137,221.71**
01 Sep 2026	Bendigo Bank		0.00	1.20	137,220.51
02 Sep 2026	Xero Australia	XERO	0.00	78.00	137,142.51
04 Sep 2026	Bank Transfer from BB Term Deposit Account-1388 to BB NEWROC Funds-5557	Transfer	260,000.00	0.00	397,142.51
20 Sep 2026	Payment: 150Square	INV-0577	0.00	3,715.63	393,426.88
20 Sep 2026	Payment: 150Square	INV-0558	0.00	3,897.53	389,529.35
Total BB NEWROC Funds-5557			**260,000.00**	**7,692.36**	**389,529.35**
Closing Balance			**389,529.35**	**0.00**	**389,529.35**
BB Term Deposit Account-1388					
Opening Balance			**324,363.98**	**0.00**	**324,363.98**
04 Sep 2026	Bank Transfer from BB Term Deposit Account-1388 to BB NEWROC Funds-5557		0.00	260,000.00	64,363.98
Total BB Term Deposit Account-1388			**0.00**	**260,000.00**	**64,363.98**
Closing Balance			**64,363.98**	**0.00**	**64,363.98**
Total			**260,000.00**	**267,692.36**	**453,893.33**

Balance Sheet

North Eastern Wheatbelt Regional Organisation of Councils
As at 30 September 2026

	30 SEPT 2026
Assets	
Bank	
BB NEWROC Funds-5557	389,529.35
BB Term Deposit Account-1388	64,363.98
Total Bank	**453,893.33**
Current Assets	
Sundry Debtors Control	2,828.00
Total Current Assets	**2,828.00**
Total Assets	**456,721.33**
Liabilities	
Current Liabilities	
ATO Integrated Client Account	3,876.00
GST	(2,431.74)
Rounding	0.22
Sundry Creditors Control	3,996.00
Unpaid ATO Liabilities	(9,214.00)
Total Current Liabilities	**(3,773.52)**
Total Liabilities	**(3,773.52)**
Net Assets	**460,494.85**
Equity	
Current Year Earnings	(11,442.01)
Retained Earnings	471,936.86
Total Equity	**460,494.85**

NOTED

That the income and expenditure from 1 September to 30 September 2026 and the balance sheet be received.

7. MATTERS FOR DECISION

7.1 WASTE PROJECT – PROJECT MANAGER

FILE REFERENCE	103-1 Waste Management
AUTHOR	Caroline Robinson
DISCLOSURE OF INTEREST	Nil
ATTACHMENT	Project Manager Scope
CONSULTATION	Dylan Copeland, NRM Consultant Taryn Davies
DATE	23 September 2026

BACKGROUND

At the Council meeting held 1 September 2026, Council resolved that NEWROC obtain quotes to engage a project manager for the waste transfer station project, and that a circular motion be circulated.
A project manager scope was distributed to two potential individuals.

Taryn Davis has since advised the role is not suitable for her at this stage.

NEWROC has separately sought a quote from Dylan Copeland, NRM Consultant, to undertake only the Stage 1 project manager scope on a fee-for-service basis.

COMMENT

Dylan Copeland has provided the following estimate for Stage 1 of the waste project, covering the nine member Shire sites:

Task	Hours
Initial site visits (4 hrs. x 9 sites)	36
Liaising with site operators on required works (2 hrs. x 9 sites)	18
Procurement-related activities	8
Follow-up site visits (4 hrs. x 9 sites)	36
General project management, including reporting	9
Total	**107**

Dylan's current rate is $110 per hour (including GST). Travel time is charged at the same rate, plus $1.10 per kilometre (including GST) where he uses his own vehicle. On the hours above, Stage 1 labour is estimated at approximately **$11,770 (including GST)**, excluding travel time and mileage.

Dylan has noted this is a best estimate only, and actual hours will be billed at his rates current at the time the work is carried out.

In the request for the quote, the NEWROC EO offered to manage reporting internally, which NEWROC may wish to consider as a way of reducing the hours quoted for that component.

Please note Dylan has not quoted for the entire project as he is unsure of the hours required for the whole piece.

The project manager expense will be covered by NEWROC funds, as previously resolved for the waste management project.

Circular resolution — member responses

NEWROC Member	Support (Yes/No)	Delegate	Date
Shire of Dowerin	Yes	Cr Robert Trepp	24/09/2026
Shire of Trayning	Yes	Cr Melanie Brown	24/09/2026
Shire of Nungarin			
Shire of Koorda	Yes	Cr Jannah Stratford	25/09/2026
Shire of Mukinbudin	Yes	Cr Gary Shadbolt	23/09/2026
Shire of Mt Marshall	Yes	Cr Tony Sachse	24/09/2026
Shire of Wyalkatchem	Yes	Cr Christie Petchell	23/09/2026

RESOLUTION

Executive notes the outcome of the circular resolution (minutes to be received at the November Council meeting).

Moved: B McKay	Seconded: T McLennan	Carried 7/0

ACTIONS

Project Manager

- Visit all the NEWROC landfill sites and report back on requirements for each (in line with the grant)
- Executive and Project Manager meeting to discuss each site's requirements and procurement, timelines etc (via TEAMS in next fortnight)

8. MATTERS FOR DISCUSSION

8.1 LOCAL INFRASTRUCTURE FUND - HOUSING

FILE REFERENCE	090-1 Housing General
AUTHOR	Caroline Robinson
DISCLOSURE OF INTEREST	Nil
ATTACHMENT NUMBER	LIF Register for NEWROC
CONSULTATION	RoeROC EO WEROC EO Shire of Narembeen CEO

BACKGROUND

The Australian Government has announced a $2 billion Housing Support Program – Local Infrastructure Fund to assist local governments and state-owned utilities to deliver critical 'last mile' infrastructure that unlocks new housing development.

The Fund is intended to support practical enabling infrastructure such as local roads, footpaths, cycle paths, lighting, bridges and culverts, stormwater and drainage, water and wastewater infrastructure, electricity infrastructure, and public transport enabling works. It will not fund state-delivered infrastructure, social or community infrastructure, or the direct construction of housing.

Funding will be delivered in two rounds of $1 billion each, with at least $500 million reserved nationally for regional projects. Western Australia's indicative allocation is $214.2 million, including $53.6 million for regional projects. Applications for the first round are expected to open later in 2026, with a second round expected in mid-2027.

COMMENT

Progress since the last NEWROC meeting:

- Conducted a LIF planning meeting with WEROC and ROEROC to discuss project priorities and next steps.
- Sought feedback from 4WDL and the Shire of Victoria Plains regarding their successful housing applications to inform our planning and project development.
- Identifying the evidence, supporting reports, cost estimates, and other documentation required for LIF submissions.
- Met with RDA Wheatbelt to discuss LIF and to gain their support. Met with WDC to gain their support (required in the submission).
- A follow-up meeting with the three ROCs is scheduled for Monday, 5 October.

- The register has been updated to include NEWROC LIF participating members. **Members are requested to review and confirm their details.** NEWROC will then complete a project readiness response.
- Additionally, NEWROC EO has provided a register of crown land information to the WDC and DPLH. **Members to indicate if they are happy to provide final versions of the Town Action Plans to DLPH and the WDC so they have a context for the crown land requests.**

Noted

8.3 NEWROC REGIONAL SUBSIDIARY

FILE REFERENCE	041-11 Regional Subsidiary
AUTHOR	Caroline Robinson
DISCLOSURE OF INTEREST	Nil
ATTACHMENT NUMBER	Charter (tracked) Charter (clean)
CONSULTATION	

BACKGROUND

A regional subsidiary remains a potential governance mechanism for NEWROC to deliver shared regional priorities, including housing or waste, where a more formal delivery structure is required. Under the Local Government Act 1995, two or more local governments may form a regional subsidiary with Ministerial approval. Department guidance describes a regional subsidiary as a separate legal entity, managed by a board and governed by a Minister-approved charter, which can assist local governments to pool resources, deliver shared services and address region-specific issues.

NEWROC has previously developed foundational material, including model rules and a draft business plan. These documents would require review and amendment before any formal proposal proceeds, particularly to confirm the specific purpose of the subsidiary, proposed participating local governments, service or project scope, financial contributions, governance arrangements and implementation pathway.

The regional subsidiary work could be progressed in stages. For waste, we may wait until updated financial analysis for stage two has been determined and whether a subsidiary is the preferred governance model. For housing, a regional subsidiary may provide a future governance shell if member Councils wish to pursue funding for headworks and housing as well as procurement of modular housing.

Council at the September meeting directed the Executive to commence preliminary work on a regional subsidiary framework, including reviewing the existing model rules and business plan, identifying which project area would be most suitable, and monitoring current local government reform relating to regional subsidiaries.

RESOLUTION

NEWROC Executives to discuss and action the investigation of a regional subsidiary for waste at its next meeting.

Moved Cr Stratford	***Seconded Cr Loton***	***Carried 7/0***

COMMENT

The process for establishing a regional subsidiary is set out in the Local Government (Regional Subsidiary) Regulations 2017.

This process involves:

- preparing and advertising a business plan in each affected district
- drafting a charter for the subsidiary (this item)
- submitting the charter and business plan to the minister for approval.

The Regional Subsidiaries Regulations have not changed since the 2017 version; however, proposed changes have been identified and flagged in the Charter in line with discussions at NEWROC and proposed local government reforms.

The following proposed changes to the Regional Subsidiaries Regulations should be considered when viewing the revised NEWROC Regional Subsidiary Charter:

1. Amendments to the Act propose to clarify that a regional subsidiary does not need to deliver services or activities in an equal or joint fashion. The amendments provide that financial contributions or involvement does not need to be equal between the local government participants.
2. Amendments to the Act propose to clarify that the employment principles that apply to a local government will extend to a regional subsidiary. In addition, amendments propose to enable the long service scheme of the local government sector to extend to regional subsidiaries.
3. Amendments to the Act propose to enable regulations to set out that regional subsidiaries may borrow money. This means that a regional subsidiary may be able to borrow money other than from its participating local government.
4. Amendments to the Act propose to enable regulations to set out that regional subsidiaries may undertake activities for profit or engage in land transactions. This means that a regional subsidiary may be able to engage in the purchase, sale or leasing of land.

https://www.dlgsc.wa.gov.au/local-government/local-government-reform/regional-subsidiaries

Areas requiring review and discussion by the Executive:

Section 1.7 — Delegation
This provision should be clarified because the Regulations do not address delegation within a subsidiary model. NEWROC should check, can it delegate to the Executive Director and thereafter that any delegation exercised by the Executive Director remains within the same parameters.

Section 4.5.16
This clause requires the Executive Director to ensure the Subsidiary's Annual Report reaches participating councils "in time to be incorporated in their Annual Reports". However, that outcome is not fully within the Executive Director's control.

Under clause 5.8.1, the Subsidiary's Annual Report must include financial statements audited by the Office of the Auditor General (OAG). The OAG audits the NEWROC subsidiary within the same annual program as approximately 139 other Western Australian local governments. Audit completion dates are determined by the OAG, not the Subsidiary, creating a genuine risk that audit sign-off may not occur early enough for the Subsidiary's Annual Report to reach all seven participants before their respective annual report deadlines. Each participant is also awaiting its own OAG audit within the same statewide program. An unqualified obligation to "ensure" the report is delivered in time could therefore place the Executive Director in technical breach of the Charter due to circumstances entirely outside the Subsidiary's control.

It is recommended that the clause be amended to impose a best-endeavours obligation rather than guarantee an outcome. The timing requirement should also be linked to a matter within the Subsidiary's control—for example, distribution as soon as practicable after the Subsidiary's audited Annual Report is finalised—rather than requiring delivery "in time" for seven separate external deadlines that the Subsidiary does not determine.

ACTION

Remove 5.1.b clause in the draft Charter

NEWROC EO to liaise with the Department for early feedback.

10. GENERAL UPDATES

- Local Government Reform; 4yr full Council election from 2031
- Occasional EHO Services
    - Shire of Dowerin CEO received an EHO resume and will share with members, if they need assistance
- Proposed Annual Works and Services Day 2027
    - All agreed it was valuable, potential topics to the NEWROC EO
- Public Health Act Transition
    - Shire of Koorda to raise this as an agenda item for discussion at the next Zone meeting.
- PRIS
    - NEWROC EO to prepare a scope for a resource to support interested members in preparing for PRIS

11. 2026 MEETING SCHEDULE

DATE	MEETING	HOST SHIRE
3 November	**Council**	**Shire of Wyalkatchem 3 pm** Guest: Renee Manning and Grant Arthur

12. CLOSURE

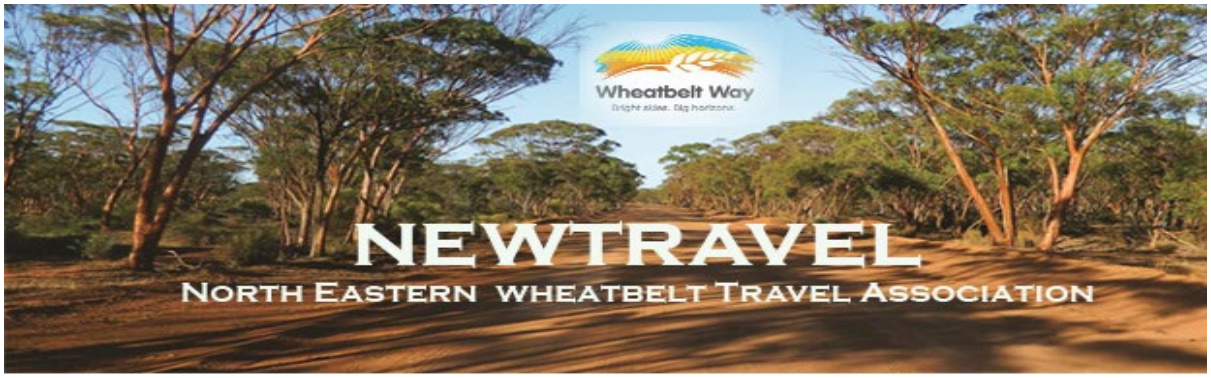
The NEWROC CEO thanked everyone and closed the meeting at 11.43 am.

ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY
January	
February	• Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year) • Council reviews NEWROC project priorities / strategic plan
March	• WDC attendance to respond to NEWROC project priorities • Submit priority projects to WDC, Regional Development and WA Planning
April	• NEWROC Budget Preparation
May	• NEWROC Draft Budget Presented • NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2027)
June	• NEWROC Budget Adopted
July	
August	• Information for Councillors pre-election • NEWROC Audit
September	
October	• NEWROC CEO and President Handover (every 2yrs)
November	• NEWROC Induction of new Council representatives (every other year) • Review NEWROC MoU (every other year)
December	• NEWROC Christmas / End of Year Drinks

NEWROC ROTATION

Shire of Mt Marshall
Shire of Nungarin
Shire of Wyalkatchem
Shire of Koorda
Shire of Mukinbudin
Shire of Trayning
Shire of Dowerin (Oct 2025 – Oct 2027)



Annual General Meeting Minutes

Meeting held on Tuesday 6th October, in Nungarin at the Nungarin Complex.

Opening 1:05pm

Attendees:

NEWTRAVEL MEMBER	MEMBER VOTING DELEGATE	ASSOCIATE MEMBERS & OTHERS
		Linda Vernon (NEWTRAVEL TO)
		Lily Haeusler (Project Officer)
Beacon CRC		
Bencubbin CRC		Sharon Kett (Bencubbin CRC)
The Fox Den Mukinbudin	Nathan Baker*	
Koorda CRC	Kim Storer*	
Mukinbudin CRC		
Nungarin CRC	Vanessa Seward	
Shire of Dowerin	Manisha Barthakur	
Shire of Koorda		
Shire of Mt Marshall		
Shire of Mukinbudin	Cr Sandra Ventris (NEWTRAVEL Chair)	Tanika McLennan
Shire of Nungarin	Cr Kerry Dayman	David Nayda
Shire of Trayning	Peter Naylor (CEO)	
Shire of Westonia	Cr Ainslee Faithfull	Bill Price
Shire of Wyalkatchem	Cr Rod Lawson Kerr	

*Online

Apologies:

Australia's Golden Outback	Marcus Falconer
Beacon CRC	Nancy Dease
Shire of Koorda	Charli West
Shire of Trayning	Cr Michelle McHugh
	Angelique Stone

1. Declarations of Interest

Nil

2. Previous Minutes

1.1 Confirmation (Previous Meeting Minutes click Here)

Resolution: **That the Minutes of the NEWTRAVEL Annual General Meeting held in Koorda on 30th October 2025 be confirmed as a true and correct record of proceedings.** **Moved: Cr. Kerry Dayman Seconded: Cr. Ainslee Faithfull CARRIED**

1.2 Business arising from previous minutes

3. Chairperson's Report

NEWTRAVEL's 2025-2026 Annual Performance Report Summary can be viewed here.

On behalf of NEWTRAVEL I would like to welcome you all here, CEOs, Presidents and committee members.

Wow this year has been a big one!

I would like to thank Linda and Lily on their continued enthusiasm and commitment on delivering all the hard work that they do for the organisation. It has certainly been another very busy year, with a significant amount achieved across marketing, tourism development, projects and support for our member communities.

On behalf of NEWTRAVEL, I would particularly like to thank our member Councils for the significant increase in their financial commitment to the organisation going forward. This investment demonstrates genuine confidence in NEWTRAVEL, in the value of regional collaboration and in the importance of tourism to our individual communities and the wider region. It also gives NEWTRAVEL a stronger foundation from which to plan, invest and deliver into the future. Over the past 12 months we have been trialling the alignment of NEWTRAVEL meetings with NEWROC meetings. This has provided a mechanism and opportunity to explore and strengthen the connection between the two organisations. This engagement demonstrates that tourism is recognised not simply as a visitor activity, but as an important contributor to the economic and social wellbeing of our communities.

At a glance we have had over 15,000 visitors across our local government accommodation and caravan parks. We continue to build awareness of our region through our social media and digital presence, together with valuable partnerships with Australia's Golden Outback, the Central Wheatbelt Visitor Centre, our Community Resource Centres and tourism operators and stakeholders throughout the region.

It has also been a significant year for project delivery. We completed the Wheatbelt Way Accommodation and Market Expansion Project, which identified opportunities to strengthen our visitor economy and guide future investment. We also completed the Wheatbelt Way Trails Master Plan, progressed our digital capability work and commenced the development of Local Tourism Action Plans to translate our regional priorities into practical actions for each member Shire.

NEWTRAVEL has continued to support the delivery of sustainable events and tourism initiatives across the region, including the Mt Marshall Gravel Grind, Mangowine Concert and Nungarin Museum tours. We have also taken on fee-for-service activities with the Pioneers' Pathway, providing marketing and social media support. As provided in the report NEWTRAVEL has delivered in all five annual performance indicators in the draft MOU for 25/26,

Destination marketing remains one of our core functions, and maintaining a strong and consistent presence in an increasingly competitive tourism environment is no small task. Linda and Lily have done an excellent job of continuing to promote our region, while at the same time progressing the strategic projects and partnerships that will help NEWTRAVEL grow into the future.
As we move forward into another year I am excited to see what comes next.

Chairperson
Cr Sandra Ventris

Chair Sandie Ventris tabled report.

4. Financial Report

Balance Sheet

NORTH EASTERN WHEATBELT TRAVEL ASSOCIATION
As at 30 June 2026

	30 JUNE 2026
Assets	
Bank	
NEWTRAVEL Debit Card	25,835.01
NEWTRAVEL Statement Account	103,265.29
Total Bank	**129,100.30**
Current Assets	
Accounts Receivable	40,050.00
Total Current Assets	**40,050.00**
Total Assets	**169,150.30**
Liabilities	
Current Liabilities	
Accounts Payable	5,601.64
GST	(16,398.92)
Historical Adjustment	180,468.01
Rounding	0.03
Total Current Liabilities	**169,670.76**
Total Liabilities	**169,670.76**
Net Assets	**(520.46)**
Equity	
Current Year Earnings	(520.46)
Total Equity	**(520.46)**

Balance Sheet | NORTH EASTERN WHEATBELT TRAVEL ASSOCIATION | 30 Jul 2026 Page 1 of 1

Profit and Loss

NORTH EASTERN WHEATBELT TRAVEL ASSOCIATION

For the year ended 30 June 2026

	2026
Trading Income	
Business Marketing Associate Membership Income	750.00
Council Membership Income	118,500.00
Fee for Service Income	11,520.00
Grant Income	10,000.00
Not for Profit Associate Membership Income	100.00
Project Income	19,000.00
Sponsorship Income	50,000.00
Total Trading Income	**209,870.00**
Gross Profit	**209,870.00**
Other Income	
Other Income	18.00
Total Other Income	**18.00**
Operating Expenses	
Advertising Digital	3,329.98
Advertising Print	3,477.59
App Development & Updates	3,975.14
Bank Fees	12.78
Brochure & Guidebook Printing	2,035.00
Consumer Shows	1,365.00
Contractors - Project Delivery	66,310.00
Industry Memberships	519.54
Influencers and Collaborations	7,200.00
Insurance	584.81
Office Expenses	716.37
Postage and Printing	310.93
Salaries and Wages Marketing & Event Support Officer	53,140.00
Salaries and Wages Tourism Officer	45,545.02
Social Media and Content Creation	12,247.20
Software and Subscriptions	1,098.04
Travel	4,739.49
Video and Photography	3,000.00
Website and Hosting	801.57
Total Operating Expenses	**210,408.46**
Net Profit	**(520.46)**

Resolution:
That the Annual Financial Report as presented from 1 October 2024 – 30 September 2025 be accepted.
Moved: Linda Vernon Seconded: Cr Ainslee Faithfull CARRIED

6. Election of Office Bearers

- **Chairperson**
  Cr. Kerry Dayman nominated Cr. Sandie Ventris, seconded Manisha Barthakur. Accepted and elected unopposed
- **Deputy Chairperson**
  Sharon Kett nominated Cr. Rod Lawson Kerr, seconded Cr. Ainslee Faithfull. Accepted and elected unopposed.
- **Secretary/Treasurer**
  Cr. Rod Lawson Kerry nominated Linda Vernon, seconded by Cr. Ainslee Faithfull. Accepted and elected unopposed

7. General Business

a. NEWTRAVEL Constitution

Consideration of Special Resolution to Adopt the proposed NEWTRAVEL Constitution 2026

The Chairperson will invite members to consider and vote on the special resolution circulated with the notice of meeting.

Only ordinary members recorded as eligible to vote may vote on the special resolution. An ordinary member may vote through its authorised delegate or through a validly appointed proxy in accordance with the existing 2018 Constitution.

For the special resolution to pass, at least 75 per cent of the votes cast must be in favour.

SPECIAL RESOLUTION:

Adoption of the NEWTRAVEL Constitution 2026

That, pursuant to the Associations Incorporation Act 2015 and the existing rules of NEWTRAVEL (North Eastern Wheatbelt Travel Association) Inc., the members resolve as a special resolution that:

1. The existing Constitution of NEWTRAVEL (North Eastern Wheatbelt Travel Association) Inc., approved on 25 October 2018, be rescinded in its entirety.

2. The document titled NEWTRAVEL Proposed Constitution 2026, circulated to members with the notice of this Annual General Meeting, be adopted in its entirety as the new Constitution of NEWTRAVEL (North Eastern Wheatbelt Travel Association) Inc.

3. The new Constitution take effect in accordance with the Associations Incorporation Act 2015, including approval by the Commissioner for Consumer Protection where required.

4. Until the new Constitution takes legal effect, NEWTRAVEL continue to operate under its existing 2018 Constitution.

EXPLANATORY NOTES

The proposed Constitution replaces the existing 2018 Constitution with a tailored governance framework reflecting NEWTRAVEL's current membership, regional operations and funding relationships.

Members should read the complete proposed Constitution and the accompanying Summary of Proposed Changes before voting.

Background documents previously circulated include:
2025 Beyond NEWTRAVEL Scenarios NEWROC July 2025
NEWTRAVEL Governance Discussion Paper.pdf
NEWTRAVEL Governance Second Discussion Paper.pdf

SPECIAL RESOLUTION:
Adoption of the NEWTRAVEL Constitution 2026:
That, pursuant to the Associations Incorporation Act 2015 and the existing rules of NEWTRAVEL (North Eastern Wheatbelt Travel Association) Inc., the members resolve as a special resolution that:
1. The existing Constitution of NEWTRAVEL (North Eastern Wheatbelt Travel Association) Inc., approved on 25 October 2018, be rescinded in its entirety.
2. The document titled NEWTRAVEL Proposed Constitution 2026, circulated to members with the notice of this Annual General Meeting, be adopted in its entirety as the new Constitution of NEWTRAVEL (North Eastern Wheatbelt Travel Association) Inc.
3. The new Constitution take effect in accordance with the Associations Incorporation Act 2015, including approval by the Commissioner for Consumer Protection where required.
4. Until the new Constitution takes legal effect, NEWTRAVEL continue to operate under its existing 2018 Constitution.

The Chairperson confirmed that:

1. Written notice of the proposed special resolution was given to all members in accordance with the existing Constitution and the Associations Incorporation Act 2015.
2. The notice contained the complete wording of the proposed special resolution.
3. The NEWTRAVEL Proposed Constitution 2026 and Summary of Proposed Changes were circulated with the notice.
4. The meeting had the quorum required under the existing Constitution.

Moved: Bill Price Seconded: Cr. Rod Lawson Kerr CARRIED

ORDINARY RESOLUTION – NOTICE OF MOTION:

Authority to Lodge the New Constitution

That, subject to the special resolution adopting the NEWTRAVEL Constitution 2026 being carried, the Executive Officer and Chairperson are jointly authorised to:

1. Complete and lodge the required application and supporting documents with Consumer Protection.
2. Make any minor formatting, numbering or typographical corrections requested by Consumer Protection, provided those corrections do not materially alter the meaning or effect of the Constitution approved by members.
3. Respond to administrative enquiries concerning the application.
4. Report the outcome and effective date of the new Constitution to the Committee and members.

Moved: Cr. Kerry Dayman Seconded: Cr. Rod Lawson Kerr CARRIED

b. NEWTRAVEL MoU

The proposed Memorandum of Understanding covers the period from 1 July 2025 to 30 June 2030. It is intended to provide an agreed framework for the governance, funding, communication and delivery responsibilities of NEWTRAVEL and the Member Councils.

The MOU outlines:

1. The purpose, objectives and responsibilities of NEWTRAVEL.
2. The responsibilities of each Member Council.
3. Communication and reporting expectations.
4. Annual performance indicators.
5. Annual financial contributions from Member Councils.
6. Annual adjustments to contributions based on the Western Australian Consumer Price Index. (confirmed)
7. In kind support from Member Councils.
8. Dispute resolution and withdrawal arrangements.
9. The responsibilities of Member Council delegates.
10. Arrangements for reviewing and renewing the MOU before it expires on 30 June 2030.

RESOLUTION:

That NEWTRAVEL:

1. Endorses in principle the proposed Memorandum of Understanding 2025–2030 between NEWTRAVEL and the Shires of Dowerin, Koorda, Mt Marshall, Mukinbudin, Nungarin, Trayning, Westonia and Wyalkatchem.
2. Requests each authorised Local Government delegate to present the proposed Memorandum of Understanding to their respective Council for formal endorsement and approval.
3. Agrees that, subject to endorsement by all parties, the Memorandum of Understanding will be backdated to commence on 1 July2025 and will conclude on 30 June 2030.
4. Authorises the NEWTRAVEL Committee to make minor administrative, formatting and drafting amendments that do not materially change the financial commitments or obligations of the parties.
5. Authorises the NEWTRAVEL Chairperson to sign the final Memorandum of Understanding on behalf of NEWTRAVEL once formal endorsement has been received from all participating Member Councils.

Moved: Manisha Barthakur Seconded: Bill Price CARRIED

c. 2026/27 NEWTRAVEL Membership Fees

The NEWTRAVEL Constitution provides for membership fees to be determined and confirmed by members.

The current annual membership fees are:

Ordinary Membership: Local Government	$15,000.00*
Ordinary Membership: Business	$500.00
Associate Membership: Business Marketing	$250.00
Associate Membership: Not-For-Profit	$50.00

It is proposed that the current membership fees remain unchanged for the 2026–2027 financial year.

***Confirmed Council membership fees are $15,000 with additional CPI annually for the next 5 years.**

RESOLUTION:

That NEWTRAVEL confirms the following annual membership fees for the period from 1 July 2026 to 30 June 2027:

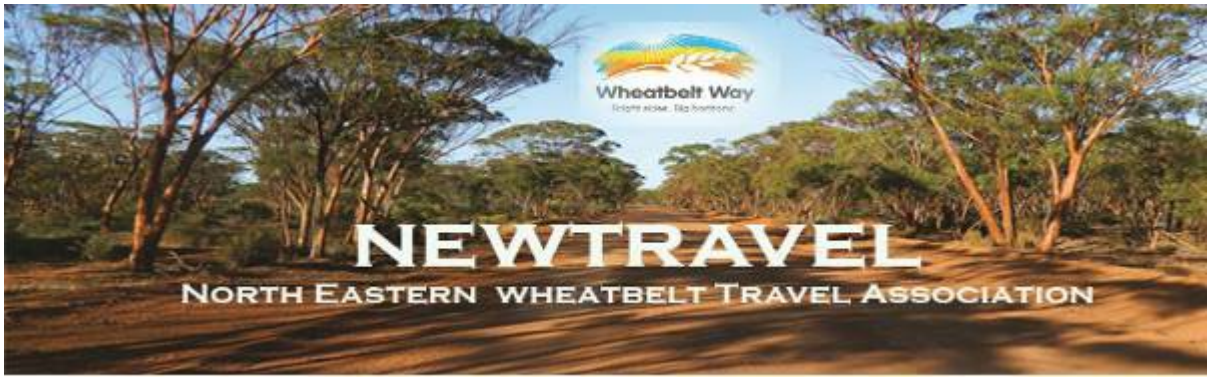
Ordinary Membership: Local Government	$15,000.00 +CPI
Ordinary Membership: Business	$500.00
Associate Membership: Business Marketing	$250.00
Associate Membership: Not-For-Profit	$50.00

Moved: Vanessa Seward Seconded: Manisha Barthakur CARRIED

8. Other Business - Nil

9. Next Annual General Meeting: October 2027. Date and Venue TBC depending on NEWROC meeting arrangements.

10. AGM Close. *General Meeting to Follow. –* Closed 1:28pm



MINUTES – GENERAL MEETING

General Meeting held on Tuesday 6th October 2026, in Nungarin at the Nungarin Complex.

Opened 1:29pm

Attendees

NEWTRAVEL MEMBER	MEMBER VOTING DELEGATE	ASSOCIATE MEMBERS & OTHERS
		Linda Vernon (NEWTRAVEL TO)
		Lily Haeusler (Project Officer)
Beacon CRC		
Bencubbin CRC		Sharon Kett (Bencubbin CRC)
The Fox Den Mukinbudin	Nathan Baker*	
Koorda CRC	Kim Storer*	
Mukinbudin CRC		
Nungarin CRC	Vanessa Seward	
Shire of Dowerin	Manisha Barthakur	
Shire of Koorda		
Shire of Mt Marshall		
Shire of Mukinbudin	Cr Sandra Ventris (NEWTRAVEL Chair)	Tanika McLennan
Shire of Nungarin	Cr Kerry Dayman	David Nayda
Shire of Trayning	Peter Naylor (CEO)	
Shire of Westonia	Cr Ainslee Faithfull	Bill Price
Shire of Wyalkatchem	Cr Rod Lawson Kerr	

*online

Apologies:

Australia's Golden Outback	Marcus Falconer	
Beacon CRC		Nancy Dease
Shire of Koorda	Charli West	
Koorda CRC		Kim Storer
Shire of Trayning		Cr Michelle McHugh
		Angelique Stone

1. Previous Minutes

1.1 Confirmation (Previous Meeting Minutes click Here)

RESOLUTION:
That the Minutes of the NEWTRAVEL Meeting held in Trayning on 9th June 2026 be confirmed as a true and correct record of proceedings.
Moved: Cr. Kerry Dayman Seconded: Peter Naylor CARRIED

1.2 Business arising from previous minutes – Nil

ACTIONS	UPDATE
• Linda to organise July 2026 Finance Sub-Committee Meeting.	Held on the 27th July 2026
• online meeting to be held with CRC and other stakeholders about both the Wheatbelt Way Road Safety Campaign and the Wildflower Season campaign.	Held on 24th July 2026
• Linda to continue to participate in the Community Impact Program process and submit a funding application in July for the Wheatbelt Way Digital Capability project.	Application submitted for $148,100. Email received 9th September advising that the assessment team is on track for late October announcement of successful applications.
• Linda to commence Local Tourism Action Plan process with all member Councils by December 2026.	In – process. Low uptake to date, but will be key focus now until end of year.

2. Correspondence

2.1 Correspondence In

2.1.1 Various General Emails inward.
2.1.2 Executed Fee-For-Service Contract, Shire of Goomalling – Pioneers' Pathway Marketing

2.2 Correspondence Out

2.2.1 Various General Emails outward.

RESOLUTION:
That the NEWTRAVEL inward correspondence is accepted, and the outward correspondence be endorsed.
Mover: Cr. Ainslee Faithfull Seconded: Cr. Rod Lawson Kerr CARRIED

2.3 Business arising from Correspondence

Nil

3. Financials

3.1 Finance Report

Bank Summary

NORTH EASTERN WHEATBELT TRAVEL ASSOCIATION

For the period 1 July 2026 to 30 September 2026

ACCOUNT	BANK ACCOUNT TYPE	STATUS	OPENING BALANCE	CASH RECEIVED	CASH SPENT	CLOSING BALANCE
NEWTRAVEL Debit Card	Bank	Active	25,835.01	1,633.98	26,501.03	967.96
NEWTRAVEL Statement Account	Bank	Active	103,265.29	65,750.00	41,038.27	127,977.02
Total			**129,100.30**	**67,383.98**	**67,539.30**	**128,944.98**

The following reports are available for members:
Balance Sheet
Profit Loss
Budget Variance
Account Transactions

RESOLUTION:
That the NEWTRAVEL financial reports are accepted as presented.
Mover: Cr. Kerry Dayman Seconded: Peter Naylor CARRIED

3.2 Finance Sub-Committee

BACKGROUND:
At the February 2026 NEWTRAVEL meeting, members endorsed the establishment of a Finance Sub Committee and adopted Terms of Reference to strengthen financial oversight, support long term financial sustainability and assist with annual budget development.

The appointed members of the Finance Sub Committee are Peter Naylor and Tanika McLennan, with the NEWTRAVEL Chair or Deputy Chair participating as an ex officio member.

COMMENT:
The Finance Sub Committee met on 27 July 2026 to review NEWTRAVEL's financial performance, consider performance against the current year budget, and discuss emerging financial risks, priorities and future budget considerations. Meeting minutes can be viewed here.

PURPOSE:
That NEWTRAVEL members receive and note the Finance Sub Committee update and minutes from the meeting held on 27 July 2026.

3.3 2026-2027 NEWTRAVEL Budget

BACKGROUND:
The draft 2026–2027 NEWTRAVEL Budget has been prepared by the Tourism Officer and was reviewed by the Finance Sub Committee at its meeting held on 27 July 2026.

COMMENT:
The draft 2026–2027 NEWTRAVEL Budget is presented to members for consideration and adoption. The budget incorporates NEWTRAVEL's anticipated income and expenditure for the financial year and reflects current operational priorities and planned activities.
The 2026–2027 NEWTRAVEL Budget can be viewed here.

PURPOSE:
For members to consider and adopt the 2026–2027 NEWTRAVEL Budget.

RESOLUTION: That NEWTRAVEL members adopt the 2026–2027 NEWTRAVEL Budget as presented. Moved: Manisha Barthakur Seconded : Cr. Ainslee Faithfull CARRIED

COMMENTS:
Manisha Barthakur noted there is a date error in the Budget for activity 5, it should read Dowerin Field Days 2026.

4.0 NEWTRAVEL Organisation and Staff Reports

4.1 Tourism Officer Annual Workplan (Jan – Dec 2026) – Sept 2026 Update – Linda Vernon 0.4FTE

Strategic Area	Deliverable	2026 Specifics or Notes	Status
Destination Marketing	Finalise Annual Marketing Plan		Competed
	Approve quarterly social media schedule	Meeting with Lily and Jess in July to review and approve spring campaign.	In progress.
	Confirm cooperative campaigns with AGO	AGO For the Road Trippers Campaign cooperative marketing agreed to and is underway for 2026-2027.	In progress
	Meet with CRCs for alignment on Visitor servicing.	Online meeting held on 24th July 2026, looking to continue holding these 2-3 times a year.	Completed.
	Oversee winter campaign	Campaign delivered.	Completed
	Brand and messaging review	Reviewed with Lily.	Completed
	Release Visitor Insights Snapshot	March 2026-June 2026 Snapshot Report completed.	In progress
	Oversee spring campaigns	2026 Wildflower Campaign planning in progress	In progress, near completion.
	Approve seasonal itineraries	Reviewed and in progress for 2026-2027.	In progress
	Operator digital support	Specific digital and e-marketing for Wheatbelt Way Caravan Parks been identified and developed through the Wheatbelt Way Digital Capability Project	In progress
	Summer campaign planning	Completed a review with Lily of 2025 campaign and gave strategic direction to commence developing 2026 Summer campaign.	In progress
	Review Marketing Plan	Will complete 6 monthly reviews at end of December 2026	Not started
	Partnership reflections		Not started
Destination Development	Begin first two Shire Destination Plans	Local Tourism Actions Plan Process developed. Follow up with communications with Dowerin, Mukinbudin and Westonia over this period. Key focus for next three months.	In progress

	Accommodation Study priority actions identified	Wheatbelt Way Digital Capability Project proposal funding application submitted and awaiting outcome.	In progress
	Funding applications	Future Drought Fund Community Impact Program participation and funding application submitted.	In progress
	Identify Tier 2 to 3 event support	Mangowine Concert 2026 and Mt Marshall Gravel Grind. Lead review process of 2026 Gravel Grind Event.	In progress
	Product development workshops	Supporting development of Wheatbelt Military Heritage Experience August and September tours.	In progress
	Review Accommodation Study progress		Not started
	Evaluate event support program	Begun, considered and discussed with committee members potential of NEWTRAVEL to support 2027 events, including Koorda and Mt Marshall Agricultural Shows.	In progress
	Support seasonal events		
Our Organisation	Prepare NEWTRAVEL budget	2026-2027 budget present to Finance Sub-Committee	In progress
	Finance tracking setup	Manage Xero monthly	In progress
	Monthly supervision meetings	Completed each month with Lily.	In progress
	Mid year finance review with Finance Sub-Committee	27th July Finance Sub-Committee meeting held.	In progress
	Membership structure review	Completed for 2026-2027 FY	Completed
	Income diversification actions		Not started
	AGM and constitution governance support	Prepared requirements for Oct 2026 AGM	In progress
	Annual report	Completed for 2025-2026 and tabled for AGM	Completed.
	Succession planning review		Not started

4.2 Marketing and Events Support Officer Annual Workplan (Jan – Dec 2026) – Oct 2026 Update – Lily Haeusler 0.6FTE

Strategic Area	Deliverable	2026 Specifics or Notes	Status
Destination Marketing	Create monthly content calendar and assets.	Drafted and finalised monthly content strategy and visual assets 3 months in advancd to maintain a forward-planning cycle for monthly calendars.	Completed – will begin brain storming for 2027
	Schedule and publish social media content	Content scheduled into Business Meta at the end of each month to maximise consistency.	Ongoing
	Update website content and listings	Specifically updating “Events” page regualry, along with business and attraction listings to ensure they remain current.	Ongoing
	Support members and CRCs with digital marketing needs		ongoing
	Update regional events calendar	Communicating with Central Wheatbelt Visitor Centre monthly about events coming up in the Wheatbelt Way.	Ongoing
	Provide support to Tier 2 and 3 events.	Provide dedicated marketing and promotional support for key regional events including the Mangowine Concert & the Mount Marshal Gravel Grind. Amplified regional exposure for community-led Tier 2 and 3 events.	Mangowine – Completed MMGG marketing Plan to be started
	Deliver winter campaign content	Made an action plan for Wildflower content delivery.	Completed
	Create newsletter and email marketing materials	Open Road Adventure guide & May 2026 Wheatbelt Way Update & Visitor Snapshot Report.	Completed
	Maintain photo and video library	Continuously uploading new content and sharing with requesting parties as requested	Ongoing
	Deliver spring and wildflower season content		Completed

	Refresh seasonal itineraries and maps online		Completed
	Oversee reels and short video content.	Creating monthly guided TIKTOK themes for Jess Mcartney to follow and direct her when to schedule to fit with the existing social media scheduling.	Ongoing
	Assist in preparing annual marketing plan.	Worked with Linda to create our Marketing Plan at the End of 2025 for 2026.	Completed
	Prepare and schedule summer campaign content	Promoted our Summer in the Wheatbelt Way Guide for 2025. Looking to rebrand this to "Pubs & Pools Guide" for 2026 / 2027 Summer	Completed for 2025/2026 season Ongoing rebrand for 2026/2027
Destination Development	Collect visitor data and digital analytics.	Compiled cross-platform digital metrics and visitor traffic data for performance reporting for the February – April 2026 period.	Completed
	Assist with the development of Destination Development Plans.		Incomplete
Our Organisation	Assist with NEWTRAVEL meeting preparation and file management.		Incomplete
	Support operator communications and membership tasks		Incomplete
	Contribute to annual report sections.	Created Marketing & Social Media Report for relevant meetings.	Complete
	Year end data summary and analytics report.		Incomplete

5. Visitor and Marketing Reports

5.1a Wheatbelt Way Visitor Statistics

BACKGROUND:
NEWTRAVEL collects and reports visitor statistics across three standard reporting periods each year:

1. July to October
2. November to February
3. March to June

COMMENT:
Member Shires are requested to submit their completed Excel visitor statistics spreadsheets for the reporting period 1 July 2026 to 31 October 2026.

Please email spreadsheets to NEWTRAVEL by 14 November 2026 to enable timely collation and reporting.

The March - June 2026 Snapsnot Report can be viewed here.

b. Localis Data Report

NEWTRAVEL now has access to Localis visitor spend data for the Wheatbelt Way region. Localis provides insights into expenditure occurring within the region, including total spend, changes over time, source markets and the geographic origin of expenditure. The latest report covers 1 July to 20 September 2026 across the Wheatbelt Way custom region. View the reports here:
Spend Snapshot_All
Spend Snapshot_Local
Spend Snapshot_Visitor

For the reporting period, Localis recorded $10.85 million in total spend across the Wheatbelt Way region, compared with $7.22 million for the equivalent period last year, representing an increase of 50.21%.

Key observations are:

- Domestic visitors generated $6.16 million in spend across the Wheatbelt Way during July and August, compared with $1.94 million from locals.
- Combined, that is approximately $8.10 million, with visitors accounting for about 76% and locals around 24% of the combined domestic expenditure captured in these two reports.
- For every $1 of local expenditure captured, there was roughly $3.17 of visitor expenditure.
- Compared with the equivalent period in 2025 visitor expenditure increased 65.49%, from $3.72 million to $6.16 million, while local expenditure increased 63.25%, from $1.19 million to $1.94 million.

The data also provides useful insight into where this expenditure is originating. The largest identifiable source markets were Swan at $2.19 million and Wheatbelt North at $1.94 million, followed by Bayswater Bassendean, Kalamunda and Mundaring. Western Australia accounted for 75.53% of identifiable spend, reinforcing the importance of the intrastate market to the Wheatbelt Way. This provides NEWTRAVEL with another evidence base for monitoring regional economic activity, impact of events, identifying important visitor markets and supporting future marketing, advocacy and funding decisions.

PURPOSE:
To update members on visitor trends using consistent data, support evidence based decision making, and inform tourism planning, marketing and investment across the Wheatbelt Way.

Comments:

Vanessa Seward asked questions regarding recommendations to transition event organisers from cash-only operations to EFTPOS, allowing Localis data to be utilised for grant applications. It was noted that the best thing to do is actively encourage and support events through this transition.

Chair Sandie Ventris enquired about methods for tracking visitors utilising free camping sites. Linda advised that Localis does not currently support mobile tower data tracking, meaning this metric cannot be captured at this stage.

5.2 Social Media and Marketing Report

BACKGROUND:
NEWTRAVEL's core role is to market and promote the Wheatbelt Way self drive route and the tourism assets across the NEWTRAVEL region. This includes engaging potential visitors and travellers through coordinated marketing campaigns, digital platforms and social media channels.

COMMENT:
An update on NEWTRAVEL's recent social media performance, audience growth and key marketing activities will be presented by Lily Haeusler at the meeting. A detailed report will be circulated to members with the meeting minutes. Key areas for member input are:

- Road Safety Commission Grant – Wheatbelt Way Road Safety Campaign – take a group photo today!
- 2026/27 Summer Campaign

View NEWTRAVEL Social Media & Marketing Report, May – August 2026

PURPOSE:
To inform members of current marketing activity and performance, demonstrate reach and engagement outcomes, and provide an opportunity for members to offer input, feedback and local insights to strengthen future campaigns.

6.0 General Business

6.1 NEWTRAVEL and NEWROC Joint Meeting Arrangements

BACKGROUND:
During 2026, NEWTRAVEL General Meetings have been held in conjunction with NEWROC meetings. This approach was introduced to provide greater opportunity for collaboration between the two organisations, improve communication between member Shires and NEWTRAVEL representatives, and make more efficient use of members' time and travel.

COMMENT:

With planning now commencing for the 2027 meeting calendar, members are asked to review the joint meeting arrangement and consider whether it should continue.
Feedback is sought on whether the joint format has supported effective NEWTRAVEL meetings, encouraged stronger engagement and information sharing with NEWROC, and provided sufficient time for NEWTRAVEL specific discussion and decision making.
Members may also wish to consider whether all meetings should continue to be held jointly in 2027, or whether a combination of joint and separate meetings would better meet NEWTRAVEL's needs.

PURPOSE:
For members to review the effectiveness of the 2026 NEWTRAVEL and NEWROC joint meeting arrangements and determine the preferred meeting format for 2027.

ACTION- Linda to check with Caroline regarding meeting dates and times for meetings in 2027. Two NEWTRAVEL meetings to align with NEWROC and the third will be held in Westonia.

6.3 Wheatbelt Military Tours

BACKGROUND:
NEWTRAVEL, in partnership with the Central Wheatbelt Visitor Centre, Nungarin Army and Heritage Museum and Merredin Military Museum, has been developing the Wheatbelt Military Heritage Experience as a bookable regional tourism product.

Following an invited pilot tour held in May 2026, two commercial trial tours were scheduled for August and September to test market demand, pricing, logistics, booking arrangements and the overall viability of the experience.

COMMENT:
The first commercial Wheatbelt Military Heritage Experience was successfully delivered in August 2026 with 10 attendees, including 8 paying participants.

The tour was priced at $245 per person, with eight paid bookings generating $1,960 in gross booking revenue. After Stripe transaction fees, $1,925.14 was received. Total delivery costs were $1,941.95, resulting in a minor shortfall of $16.81. The cost model included payments to both participating museums, catering, transport, coordination and marketing.

A second commercial tour was scheduled for September 2026. However, only one booking was received and the tour did not proceed. The booking has been deferred, with the intention of offering the experience again in 2027.

The two commercial trials have provided useful information regarding pricing, minimum participant numbers, booking lead times, marketing requirements and the coordination required between participating organisations. These learnings can now inform consideration of how the experience is packaged and offered in 2027.

PURPOSE:
For members to note the outcomes of the 2026 Wheatbelt Military Heritage Experience commercial trials and provide feedback on the continued NEWTRAVEL involvement and delivery of the experience in 2027.

Discussion was held regarding NEWTRAVEL assisting with initial event marketing, with the aim of building internal capacity for organisers to manage promotional efforts independently going forward.

7. Other Reports

7.1 Member Reports

Opportunity for members to provide meeting with a (very!) short update or exchange on key tourism related activities and initiatives. A quick verbal report to be presented by member delegates. If members wish to submit a full written report this is welcomed and will be circulated with the minutes.

Nungarin

1. Harvest Festival was held over the October long weekend
2. Museum welcome BBQ had over 100 attendees
3. Mangowine Concert saw record breaking attendance, with over 1000 attendees
4. Harvest Collective art gallery operated over a four day period, recording strong attendance

Westonia

1. Exploring the appointment of camp caretakers and the introduction of visitor entry fees during school holidays and wildflower season.
2. Councilors and Shire staff attended the Longreach Small Town Intervention, reporting a valuable and very well received experience

Mukinbudin

1. Caravan Park recorded peak occupancy on Friday 2nd October, coinciding with pre-Mangowine Concert entertainment featuring the York Boys.
2. Construction of the Community Hub is progressing well, with completing anticipated in February 2027 prior to internal fit-out ad furnishing.
3. Mainstreet Gallery is entering it's final month of season operation following a busy and successful period.
4. Fox Den Mukinbudin is scheduled to open for bookings in January

Dowerin

1. Tin Dog Puppy project has commences, featuring six puppy sculptures to be installed across Dowerin Townsite with QR codes enabling visitors to follow the trail.
2. Tourism plan is schedules to be presented for formal adoption at the upcoming council meeting.
3. Short-stay accommodation is fully booked, with options being explored to secure additional capacity through private providers.

Koorda

1. August Drive-in screening had high attendance
2. Koorda show was held in September
3. Open day was held for the new Historical museum which saw 80 people attend
4. Creation of a Wheatbelt Way trail book for kids
5. Free stargazing event will be held on the 16th of October

Wyalkatchem

1. Rodeo was held on the weekend of the 26th of September. Boot scooting event on the Friday, Rodeo on the Saturday and Markets in the Mainstreet on Sunday. An estimated 2,100 people attended.
2. Vintage tractor parade along the main street attracted strong community interest and high spectator turnout

Shire of Mt Marshall

1. Two Beacon Wildflower tours were held this wildflower season

Trayning

1. Establishing RV Friendly camping spot at Kununoppin
2. Hilda May Café currently open Saturday and Sunday
3. Archery group visited Yelbeni Golf Club and utilized the Yelbeni Golf Club facilities
4. Short Stay accommodation is progressing
5. Toyota Landcruiser Club scheduled to visit in July 2027 for their 50th anniversary
6. Approval granted from CBH to project videos onto the local grain silos

7.0 Other Business

Nil

8.0 Next Meeting

Proposed meetings for 2027: Linda to confirm with Caroline Robinson of NEWROC dates and ensure two NEWTRAVEL meetings align and the third meeting will be held in Westonia

9.0 Meeting Closed 3:19pm

Cheque /EFT No	Date	Name / Invoice Description	INV Amount	Amount
EFT11890		**Telstra Limited** Monthly Phone Account - September 2026		1,065.57
EFT11891		**Synergy** Power account - Street lights (25 Jul 2026 - 24 Aug 2026) & Various Properties (12 Aug 2026 - 08 Sep 2026)		6,938.86
EFT11892		**Bookeasy Australia Pty Ltd** Caravan Park online booking system monthly fee - September 2026		275.00
EFT11893		**City Of Kalamunda** Building Services consultancy - August 2026		497.50
EFT11894		**Officeworks** Various Stationery Items - Admin & CRC		198.75
EFT11895		**Sippe's Mukinbudin** Supply of 8 x Native Plants for Railway Station		88.00
EFT11896		**Team Global Express Pty Ltd** Freight - Signs from Corsign, Books to State Library & Whipper Snipper Part to Eastern Hills Chainsaws & Mowers		207.61
EFT11897		**Great Southern Fuels** Fuel Summary - September 2026		23,508.73
EFT11898		**Paterson's Mukinbudin** Caravan Park, Swimming Pool, Parks & Gardens, Depot & Building Purchases - September 2026		1,749.55
EFT11899		**Shire Of Mukinbudin RMF** Social Club Deduction - FN Ending 07/10/2026		90.00
EFT11900		**Australia Post** Admin Postage - September 2026		188.10
EFT11901		**BCE Surveying Pty Ltd** 75% of Quoted Lump Sum: Setout of sub-base and base course has been finalised - Nungarin North Rd		15,254.25
EFT11902		**Brooks Hire Service Pty Ltd** Hire of 2 x Globe Power GP65K 6 Head x 100W Solar Light Tower for Nungarin North Rd (September 2026)		3,799.62
EFT11903		**Echuca Nominees Pty Ltd ATFT Hutton & Northey Unit Trust T/As Hutton & Northey Sales** Service and repairs - Skid Steer MBL1724 (P449), Diagnose & repair gear change fault - Loader MBL1424 (P34418)		4,991.35
EFT11904		**Merredin French Hot Bread** 220 X HOT DOG ROLLS - CRC Pre-Harvest Sundowner		220.00
EFT11905		**Muka Mail & Merchandise** Caravan Park, Admin & CRC Stationery & Printing Purchases - September 2026		511.45
EFT11906		**P. J. Smith** Trenching 350 metres for waterpipe at airstrip		1,155.00
EFT11907		**J A Davey Pty Ltd** Photo Service Technician Labour & Freight - CRC DNP Printer		155.10
EFT11908		**Nutrien Ag Solutions** NUFA BROADSIDE (40/140/280 g/L) EC 20L		1,243.00
EFT11909		**Sherrin Rentals Pty Ltd** 12 TONNE SMOOTH DRUM ROLLER + Delivery & Collection - 10/09/2026 to 30/09/2026, 15 TONNE PADDED DRUM ROLLER + Delivery & Collection - 08/09/2026 to 30/09/2026 (Nungarin North Rd)		15,961.00
EFT11910		**Avon Waste** Rubbish Service - September 2026		8,688.56
EFT11911		**Iga Mukinbudin** Depot, Admin, CRC, Caravan Park & Council Monthly Purchases - September 2026		199.70
EFT11912		**Dylan Copeland** Assistance with various projects - September 2026 (83 Hours)		11,529.10
EFT11913		**Bob Waddell & Associates Pty Ltd** Rates Officer assistance - W/E 04/10/2026 & 11/10/2026 (14.75 Hours), Assistance with August monthly financial statements (2.25 Hours)		2,992.00
EFT11914		**Elachbutting Enterprises Pty Ltd T/as Mukinbudin Hotel Motel** Drinks for CRC Pre-Harvest Sundowner 2026		910.00

Cheque /EFT No	Date	Name / Invoice Description	INV Amount	Amount
EFT11915		**JM Haulage** Wet Hire of Roadtrain Sidetipper - 14/08/2026 to 10/09/2026 (Mukinbudin-Bonnie Rock Road Renewal)		28,380.00
EFT11916		**Kty Electrical Services** Check air conditioner & replace solonoid - 8 Lansdell St, Install light - Depot, Replace Earth Rod - 25 Cruickshank, Replace Light - Admin		1,306.51
EFT11917		**Landgate** UV Interim - Rural Areas - Rural (Schedule No: R2026/5)		149.40
EFT11918		**Mable Payment Services Pty Ltd** Provision of home care services to tenant - 29/09/2026, 30/09/2026 & 05/10/2026 (3 Hours)		223.44
EFT11919		**Muka Tyre & Autos ATF Mukinbudin Waters Family Trust T/AS Muka Tyre & Autos** STRIP, FIT AND BALANCE 2 TYRES - MBL2 Works Supervisor Ute (P005), Battery - Admin Generator (P38309)		1,365.77
EFT11920		**Mukinbudin Butchers** 16kg thinly sliced roast beef - CRC Pre-Harvest Sundowner 2026		575.84
EFT11921		**Palm Plumbing** Mukinbudin Airstrip - Install new water supply in 25mm blueline & install new RPZD and copper pipe in ground at water meter.		4,984.00
EFT11922		**Ranger Services of Western Australia P/L AFT The Winterfalls Trust T/AS Ranger Services of Western Australia** Ranger Services - 22/09/2026 & 30/09/2026		759.00
EFT11923		**Seaby Trading Pty Ltd ATF The Seaby Family Trading Trust** 6,680m3 of gravel taken from Seaby's pit on Molyneux Road - September 2026 (Molyneux Rd maintenance & Mukinbudin-Bonnie Rock Rd renewal)		16,700.00
EFT11924		**Snallow Pty Ltd T/AS Wallis Computer Solutions** Fusion Broadband, NBN & Starlink Internet - Admin Office, NBN Internet - CRC (October 2026)		624.80
EFT11925		**The York Boys Music** 2 hours of live entertainment on 02/10/2026 (Pre-Mangowine), Live entertainment on 09/10/2026 (Pre-Harvest Sundowner)		1,800.00
EFT11926		**Wheatbelt Office & Business Machines** Admin Office photocopier costs - 02/09/2026 to 06/10/2026		495.20
EFT11927		**Bendigo Bank Mastercard** Credit Card Purchases - September 2026		18,172.77
EFT11928		**Ampac Debt Recovery** Rates recovery charges - A659		764.20
EFT11929		**Burgess Rawson WA Trust (PTAWA)** Water Consumption Charges - Area opposite Cafe and Toilets 10/08/2026 - 30/09/2026		200.87
EFT11930		**LG Consulting Solutions** EHO consultancy - September 2026		264.00
EFT11931		**Mable Payment Services Pty Ltd** Provision of home care services to tenant - 07/10/2026 & 12/10/2026 (2 Hours)		148.96
EFT11932		**Mukinbudin Agencies** SODIUM HYPOCHLORITE 12.5% 1000LT (Swimming Pool Chemical)		1,111.50
EFT11933		**Officeworks** 2 x Calculators for Admin & Magnets and Stickers for CRC Seniors Dinner Invitations		107.00
EFT11934		**Public Libraries Western Australia Inc.** PLWA Membership - Category 1 (November 2026 to October 2027)		175.00
EFT11935		**R B C Rural** CRC printer charges - October 2026		349.54
EFT11936		**Team Global Express Pty Ltd** Freight - Library books to State Library, Pool water samples to Pathwest & sample supplies from Pathwest		92.11
EFT11937		**Totally Workwear Midland** Works Team Uniform		5,068.72
EFT11938		**Two Dogs Hardware** CHEST FREEZER 300L HYBRID HISENSE - Swimming Pool		599.00

Cheque /EFT No	Date	Name / Invoice Description	INV Amount	Amount
EFT11939		**Avon Valley Toyota** Purchase of Prado (P018) & Trade in of Prado (P016) - Inc. registration charges		4,492.85
EFT11940		**Bob Waddell & Associates Pty Ltd** Assistance with September monthly financial statements - 1.75 hours		308.00
EFT11941		**Echuca Nominees Pty Ltd ATFT Hutton & Northey Unit Trust T/As Hutton & Northey Sales** Parts for New Holland tractor (MBL1463)		67.86
EFT11942		**JM Haulage** Wet hire of roadtrain sidetipper (Mukinbudin-Bonnie Rock Road) - 68.50 hours, Wet hire of sidetipper (Molyneux Road) - 50 hours		27,984.00
EFT11943		**Legacy Glass & Carpentry** Various repairs to Singles Unit 3 (Bathroom, laundry & toilet) - Final payment		15,400.00
EFT11944		**Main Roads** Line marking - Nungarin North Rd (SLKs 0.00-5.40 & 5.40-8.60)		40,278.04
EFT11945		**Mick Sippe Carpentry** Floor coverings, patching & painting, kitchen upgrades and new blinds - Singles Unit 3		8,800.00
EFT11946		**Palm Plumbing** Replace faulty sink mixer in Admin building		316.42
EFT11947		**Shire Of Trayning** Reimbursement for purchase of sea container for medical records		1,515.25
EFT11948		**Team Global Express Pty Ltd** Freight - Dam Water samples (To Pathwest)		18.88
EFT11949		**WCP Civil Pty Ltd** Stabilising - Nungarin North Road (SLKs 8.6-10.8) - Inc. mobilisation & demobilisation		172,333.48
EFT11950		**YELDARB PTY LTD T/A Wheatbelt Coffee Time** Ice cream van (Incl. travel) - 2026 Pre-Harvest Sundowner		1,400.00
EFT11951		**Bob Waddell & Associates Pty Ltd** Rates Officer assistance - W/E 19/10/2026		1,144.00
EFT11952		**Kty Electrical Services** Replace blown light globe - Tennis courts		1,133.00
EFT11953		**Legacy Glass & Carpentry** Reglaze broken door panel - 12 Gimlett Way		929.50
EFT11954		**Muka Tyre & Autos ATF Mukinbudin Waters Family Trust T/AS Muka Tyre & Autos** 2x Neuton Power batteries - Community Bus (0MBL)		599.98
EFT11955		**Synergy** Power Account - Various Properties		294.88
EFT11956		**Two Dogs Hardware** 9 Lengths of MODWOOD DECKING 137 X 33 X 4.2 M MARINA - Swimming Pool		1,215.00
EFT11957		**Shire Of Mukinbudin RMF** Social Club Deduction - FN Ending 21/10/2026		80.00
EFT11958		**Lgiswa** Insurance - 2nd Instalment 2026/2027		121,845.12
EFT11959		**Cromag Pty Ltd T/A Sigma Telford Group** Various items for chlorine testing - Swimming Pool		339.64
EFT11960		**Echuca Nominees Pty Ltd ATFT Hutton & Northey Unit Trust T/As Hutton & Northey Sales** Various parts for MBL1742 Backhoe (P31720), Antenna - Fire Truck		412.39
EFT11961		**Elachbutting Enterprises Pty Ltd T/as Mukinbudin Hotel Motel** October 2026 OCM Lunches		551.00
EFT11962		**Jtagz Pty Ltd** Animal Registration Tags		121.00

Cheque /EFT No	Date	Name / Invoice Description	INV Amount	Amount
EFT11963		**Karni Engineering** REPAIR 2 X SLASHER ROLLER SHAFTS		1,991.00
EFT11964		**Legacy Glass & Carpentry** SUPPLY AND INSTALL FLYSCREEN DOOR - Karloning Villa		759.00
EFT11965		**Mable Payment Services Pty Ltd** Provision of home care services to tenant - 13/10/2026 & 14/10/2026 (2 Hours Total)		148.96
EFT11966		**Mick Sippe Carpentry** Repairs to wall cladding on Bonnie Rock Hall, Repairs to damaged ceilings, door and walls in Singles unit 3		10,450.00
EFT11967		**Mukinbudin Agencies** SODIUM HYPOCHLORITE 12.5% 1000LT - Swimming Pool		1,045.00
EFT11968		**Palm Plumbing** Disconnect 3 x hose taps in parking area across the road from garden centre		247.24
EFT11969		**Ranger Services of Western Australia P/L AFT The Winterfalls Trust T/AS Ranger Services of Western Australia** Ranger Services - 06/10/2026 & 13/10/2026		1,106.88
EFT11970		**Renee Jenkin** Uniform Reimbursement - EMP 72		601.89
EFT11971		**Shire Of Mukinbudin** Reimbursement for NEWROC Town Planning Services - FN Ending 21/10/2026 - 30 Hours		1,310.40
EFT11972		**Team Global Express Pty Ltd** Freight - Council Documents to Print Finishing Line		22.33
EFT11973		**WA Distributors PTY LTD T/A Harcher** Air Fresheners & Towel Roll - Main Street Toilet, HVRA & Swimming Pool		522.15
EFT11974		**Telstra Limited** Monthly Phone Account - October 2026		1,052.49
32026		**Water Corporation** Water Consumption - Various Standpipes		1,016.52
32027		**Water Corporation** Water Account - Various Properties		13,023.54
32028		**Cash** Pool Float for 2026/27 Season		200.00
32029		**Mukinbudin Hockey Club** Wheatbelt Connect Community Grants Funding - Throat Protector & 24 Hockey Balls		269.00
DD15217.1		**Ioof** Payroll deductions		1,439.63
DD15217.2		**Aware Super** Payroll deductions		8,055.64
DD15217.3		**Wealth Personal Superannuation And Pension Fund** Superannuation contributions		730.08
DD15217.4		**Hesta Superannuation** Superannuation contributions		849.73
DD15217.5		**Australian Retirement Trust** Superannuation contributions		3,012.96
DD15217.6		**Prime Super** Superannuation contributions		1,606.73
DD15217.7		**Retirement Portfolio Service Anz Smart Choice Super** Superannuation contributions		635.07
DD15217.8		**Australian Super** Superannuation contributions		1,215.57
DD15217.9		**Mercer Super Trust** Superannuation contributions		322.12

Cheque /EFT No	Date	Name / Invoice Description	INV Amount	Amount
DD15248.1		**Australian Taxation Office** Payment of September 2026 BAS		6,516.00
DD15259.1		**Ioof** Payroll deductions		1,439.64
DD15259.2		**Aware Super** Superannuation contributions		7,630.54
DD15259.3		**Wealth Personal Superannuation And Pension Fund** Superannuation contributions		854.81
DD15259.4		**Hesta Superannuation** Superannuation contributions		662.89
DD15259.5		**Australian Retirement Trust** Superannuation contributions		3,030.38
DD15259.6		**Prime Super** Superannuation contributions		1,721.50
DD15259.7		**Retirement Portfolio Service Anz Smart Choice Super** Superannuation contributions		672.31
DD15259.8		**Australian Super** Superannuation contributions		1,215.19
DD15259.9		**Mercer Super Trust** Superannuation contributions		359.56
DD15293.1		**WA Treasury Corporation** Principal & Interest on Loan 119 - Mukinbudin Café		6,290.03
DD15305.1		**WA Treasury Corporation** Principal & Interest on Loan 128 - Karloning Villa		9,846.00

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Muni Bank - 633-000 116456799	**680,288.50**
TOTAL		**680,288.50**

Cheque /EFT No	Date	Name / Invoice Description	INV Amount	Amount
DD15202.1		**Department Of Transport** PAYMENT OF LICENSING FEES COLLECTED 29/09/2026		653.40
DD15204.1		**Department Of Transport** PAYMENT OF LICENSING FEES COLLECTED 30/09/2026		11,501.85
DD15207.1		**Department Of Transport** PAYMENT OF LICENSING FEES COLLECTED 01/10/2026		2,003.50
DD15211.1		**Department Of Transport** PAYMENT OF LICENSING FEES COLLECTED 02/10/2026		96.80
DD15213.1		**Department Of Transport** PAYMENT OF LICENSING FEES COLLECTED 05/10/2026		1,172.85
DD15221.1		**Department Of Transport** PAYMENT OF LICENSING FEES COLLECTED 06/10/2026		172.00
DD15224.1		**Department Of Transport** PAYMENT OF LICENSING FEES COLLECTED 07/10/2026		497.60
DD15228.1		**Department Of Transport** PAYMENT OF LICENSING FEES COLLECTED 08/10/2026		450.75
DD15235.1		**Department of Local Government, Industry Regulation and Safety** REMITTANCE OF BSL COLLECTED IN SEPTEMBER 2026		2,044.11
DD15240.1		**Department Of Transport** PAYMENT OF LICENSING FEES COLLECTED 12/10/2026		556.50
DD15244.1		**Department Of Transport** PAYMENT OF LICENCING FEES COLLECTED 14/10/2026		894.45
DD15252.1		**Department Of Transport** PAYMENT OF LICENSING FEES COLLECTED 15/10/2026		1,219.80
DD15254.1		**Department Of Transport** PAYMENT OF LICENSING FEES COLLECTED 16/10/2026		295.50
DD15262.1		**Department Of Transport** PAYMENT OF LICENSING FEES COLLECTED ON 19/10/2026		3,057.40
DD15264.1		**Department Of Transport** PAYMENT OF LICENSING FEES COLLECTED ON 20/10/2026		2,174.25
DD15266.1		**Department Of Transport** PAYMENT OF LICENSING FEES COLLECTED 21/10/2026		2,022.35
DD15292.1		**Department Of Transport** PAYMENT OF LICENSING FEES COLLECTED 22/10/2026		2,092.80
DD15308.1		**Department Of Transport** PAYMENT OF LICENSING FEES COLLECTED 26/10/2026		11,568.40
DD15314.1		**Department Of Transport** PAYMENT OF LICENSING FEES COLLECTED 28/10/2026		601.05

REPORT TOTALS

Bank Code	Bank Name	TOTAL
2	Restricted Muni - Trust Bank - 633-000 116457	**43,075.36**
TOTAL		**43,075.36**

Bendigo Bank

/5742 009669

SHIRE OF MUKINBUDIN
PO BOX 67
MUKINBUDIN WA 6479

Your details at a glance

BSB number	**633-000**
Account number	**693723967**
Customer number	11762408/M201
Account title	SHIRE OF MUKINBUDIN SHIRE OF MUKINBUDIN

Account summary

Statement period	1 Oct 2026 - 31 Oct 2026
Statement number	212
Opening balance on 1 Oct 2026	$18,172.77
Payments & credits	$18,222.77
Withdrawals & debits	$2,878.41
Interest charges & fees	$8.00
Closing Balance on 31 Oct 2026	**$2,836.41**

Account details

Credit limit	$20,000.00
Available credit	$17,163.59
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

Payment details

Minimum payment required	$85.09
Payment due	**14 Nov 2026**

Any questions?

Contact Tara Chambers at 29 Shadbolt St, Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO** (1300 236 344).

Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment	You will pay off the Closing Balance shown on this statement in about **13 years and 3 months**	And you will pay an estimated total of interest charges of **$1,682.49**
If you make no additional charges using this card and each month you pay **$136.17**	You will pay off the Closing Balance shown on this statement in about **2 years**	And you will pay an estimated total of interest charges of **$431.67, a saving of $1,250.82**

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1800 652 146.

31102026/IES / E-5742 / S-29496 / I-29496 / 00117624080001442

Bendigo Bank

Account number	**693723967**
Statement period	01/10/2026 to 31/10/2026
Statement number	212 (page 2 of 7)

Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				**$18,172.77**
2 Oct 26	APPLE.COM/BILL, SYDN EY AUS RETAIL PURCHASE 30/09 CARD NUMBER 552638XXXXXXX506 1	1.49		18,174.26
5 Oct 26	APPLE.COM/BILL, SYDN EY AUS RETAIL PURCHASE 04/10 CARD NUMBER 552638XXXXXXX769 1	4.49		18,178.75
8 Oct 26	Intuit, Sydney AUS RETAIL PURCHASE 07/10 CARD NUMBER 552638XXXXXXX769 1	91.80		18,270.55
10 Oct 26	IKEA PTY LIMITED, TE MPE AUS RETAIL PURCHASE 09/10 CARD NUMBER 552638XXXXXXX506 1	199.90		18,470.45
11 Oct 26	Aussie Broadband lim ,Traralgon AUS RETAIL PURCHASE 09/10 CARD NUMBER 552638XXXXXXX506 1	95.00		18,565.45
14 Oct 26	PERIODIC TFR 00117624081201 00000000000		18,172.77	392.68
14 Oct 26	STATE LAW PUBLISHER, WEST PERTH AUS RETAIL PURCHASE 12/10 CARD NUMBER 552638XXXXXXX506 1	404.67		797.35
15 Oct 26	MessageMedia, Melbou rne AUS RETAIL PURCHASE 14/10 CARD NUMBER 552638XXXXXXX506 1	174.97		972.32
15 Oct 26	NBCF.ORG.AU, SYDNEY AUS RETAIL PURCHASE 14/10 CARD NUMBER 552638XXXXXXX506 1	134.00		1,106.32

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Date Paid ____ / ____ / ____ Amount $_____

Business Credit Card - Payment options

Pay in person: Visit any **Bendigo Bank** branch to make your payment.

Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au

Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.

Pay by post: Mail this slip with your cheque to -
PO Box 480
Bendigo VIC 3552.
If paying by cheque please complete the details below.

BPAY **Biller code:** 342949
Ref: 693723967

Bank@Post™ Agency Banking Pay at any Post Office by **Bank@Post**^ using your credit card.

Drawer	Chq No	BSB	Account No	$	¢

Bendigo Bank

Business Credit Card

BSB number	633-000
Account number	693723967
Customer name	SHIRE OF MUKINBUDIN
Minimum payment required	$85.09
Closing Balance on 31 Oct 2026	$2,836.41
Payment due	14 Nov 2026

Date _____ Payment amount _____

^Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

Continued overleaf...

Business Credit Card *(continued).*

Date	Transaction	Withdrawals	Payments	Balance
16 Oct 26	KMART, Mulgrave AUS RETAIL PURCHASE 14/10 CARD NUMBER 552638XXXXXXX769 1	77.00		1,183.32
17 Oct 26	KMART, Mulgrave AUS RETAIL PURCHASE RETURN 15/10 CARD NUMBER 552638XXXXXXX769 1		50.00	1,133.32
20 Oct 26	SQ *MUKINBUDIN HOT1, Mukinbudin AUS RETAIL PURCHASE 19/10 CARD NUMBER 552638XXXXXXX769 1	49.00		1,182.32
20 Oct 26	IRIS CONSULTING GROU P, MORLEY AUS RETAIL PURCHASE 19/10 CARD NUMBER 552638XXXXXXX506 1	1,218.19		2,400.51
24 Oct 26	CITY OF PERTH, PERTH AUS RETAIL PURCHASE 21/10 CARD NUMBER 552638XXXXXXX506 1	145.01		2,545.52
24 Oct 26	KMART 1052, MIDLAND AUS RETAIL PURCHASE 23/10 CARD NUMBER 552638XXXXXXX506 1	49.00		2,594.52
25 Oct 26	GRILLD PTY LTD, PERT H AUS RETAIL PURCHASE 22/10 CARD NUMBER 552638XXXXXXX506 1	44.40		2,638.92
26 Oct 26	Westin Perth FP, PER TH AUS RETAIL PURCHASE 23/10 CARD NUMBER 552638XXXXXXX506 1	138.00		2,776.92
26 Oct 26	STARLINK INTERNET, S ydney AUS RETAIL PURCHASE 25/10 CARD NUMBER 552638XXXXXXX506 1	50.00		2,826.92
30 Oct 26	APPLE.COM/BILL, SYDN EY AUS RETAIL PURCHASE 28/10 CARD NUMBER 552638XXXXXXX506 1	1.49		2,828.41
30 Oct 26	CARD FEE 2 @ $4.00	8.00		2,836.41
Transaction totals / Closing balance		**$2,886.41**	**$18,222.77**	**$2,836.41**

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED
FOR YOUR ACCOUNT.

31102026/IES / E-5742 / S-29498 / I-29498 / 001176240800144 2

Continued overleaf...

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.
The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see https://asic.gov.au/regulatory-resources/financial-services/epayments-code/ or visit bendigobank.com.au/mycard for all card related information. Business customers visit /mybusinesscard.

An International Transaction Fee of 3% of the transaction amount (in AUD) is payable for each transaction which is conducted in a currency other than Australian dollars (AUD), or conducted in Australian dollars (AUD) but with or using a merchant, payment processor, financial institution or other entity (including an online merchant) who is outside of Australia. (Fee does not apply to Bendigo Ready Credit Card). Note: It may not always be apparent to you that an online merchant is located outside of Australia. Additional charges may apply for cash transactions.

Card Security
For information on how to securely use your card and account please visit bendigobank.com.au/mycard for all card related information. Business customers visit /mybusinesscard.

Resolving Complaints
If you have a complaint, please contact us on 1300 361 911 to speak to a member of our staff. If the matter has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers. You can contact AFCA at:

Website: www.afca.org.au
Telephone: 1800 931 678 (free call)
Email: info@afca.org.au
In writing to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001

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Bendigo Bank

/5742 009669

SHIRE OF MUKINBUDIN
PO BOX 67
MUKINBUDIN WA 6479

Card summary

Account number	**693723967**
Card number	**552638XXXXXXX506**
Customer number	**11762408/M201**
Statement period	01/10/2026 to 31/10/2026
Statement number	212 (page 5 of 7)

Any questions?

Contact Tara Chambers at 29 Shadbolt St, Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO** (1300 236 344).

Business Credit Card *(continued).*

Date	Transaction	Withdrawals	Payments
2 Oct 26	APPLE.COM/BILL, SYDN EY AUS	1.49	
10 Oct 26	IKEA PTY LIMITED, TE MPE AUS	199.90	
11 Oct 26	Aussie Broadband lim ,Traralgon AUS	95.00	
14 Oct 26	STATE LAW PUBLISHER, WEST PERTH AUS	404.67	
15 Oct 26	MessageMedia, Melbou rne AUS	174.97	
15 Oct 26	NBCF.ORG.AU, SYDNEY AUS	134.00	
20 Oct 26	IRIS CONSULTING GROU P, MORLEY AUS	1,218.19	
24 Oct 26	CITY OF PERTH, PERTH AUS	145.01	
24 Oct 26	KMART 1052, MIDLAND AUS	49.00	
25 Oct 26	GRILLD PTY LTD, PERT H AUS	44.40	
26 Oct 26	Westin Perth FP, PER TH AUS	138.00	
26 Oct 26	STARLINK INTERNET, S ydney AUS	50.00	
30 Oct 26	APPLE.COM/BILL, SYDN EY AUS	1.49	
	TOTALS	**$2,656.12**	**$0.00**

31102026/IES / E-5742 / S-29500 / I-29500 / 00117624080001442

Continued overleaf...

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The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see https://asic.gov.au/regulatory-resources/financial-services/epayments-code/ or visit bendigobank.com.au/mycard for all card related information. Business customers visit /mybusinesscard.

An International Transaction Fee of 3% of the transaction amount (in AUD) is payable for each transaction which is conducted in a currency other than Australian dollars (AUD), or conducted in Australian dollars (AUD) but with or using a merchant, payment processor, financial institution or other entity (including an online merchant) who is outside of Australia. (Fee does not apply to Bendigo Ready Credit Card). Note: It may not always be apparent to you that an online merchant is located outside of Australia. Additional charges may apply for cash transactions.

31102026/IES / E-5742 / S-29501 / I-29501 / 001176240800144 2

Continued overleaf...

Bendigo Bank

/5742 009669

SHIRE OF MUKINBUDIN
PO BOX 67
MUKINBUDIN WA 6479

Card summary

Account number	**693723967**
Card number	**552638XXXXXXX769**
Customer number	**11762408/M201**
Statement period	01/10/2026 to 31/10/2026
Statement number	212 (page 7 of 7)

Any questions?

Contact Tara Chambers at 29 Shadbolt St, Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO** (1300 236 344).

Business Credit Card *(continued).*

Date	Transaction	Withdrawals	Payments
5 Oct 26	APPLE.COM/BILL, SYDN EY AUS	4.49	
8 Oct 26	Intuit, Sydney AUS	91.80	
16 Oct 26	KMART, Mulgrave AUS	77.00	
17 Oct 26	KMART, Mulgrave AUS		50.00
20 Oct 26	SQ *MUKINBUDIN HOT1, Mukinbudin AUS	49.00	
	TOTALS	**$222.29**	**$50.00**

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- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see https://asic.gov.au/regulatory-resources/financial-services/epayments-code/ or visit bendigobank.com.au/mycard for all card related information. Business customers visit /mybusinesscard.

An International Transaction Fee of 3% of the transaction amount (in AUD) is payable for each transaction which is conducted in a currency other than Australian dollars (AUD), or conducted in Australian dollars (AUD) but with or using a merchant, payment processor, financial institution or other entity (including an online merchant) who is outside of Australia. (Fee does not apply to Bendigo Ready Credit Card). Note: It may not always be apparent to you that an online merchant is located outside of Australia. Additional charges may apply for cash transactions.

31102026/IES / E-5742 / S-29502 / I-29502 / 001176240800144 2

MASTERCARD SUMMARY

Oct-26

	Transaction Description	Amount
2/10/2026	Apple Storage - 50GB phone storage (Maintenance Officer) October 2026	$1.49
5/10/2026	Apple Storage - 200GB phone storage (CEO) October 2026	$4.49
8/10/2026	Mailchimp - Monthly admin fee (October 2026)	$91.80
10/10/2026	IKEA - 10 x 6 packs of clear wine glasses - Caravan Park	$199.90
11/10/2026	Aussie Broadband - Caravan Park WIFI (October 2026)	$95.00
14/10/2026	Dep of the Premier & Cabinet - Local Planning Scheme No. 4 Amendment No. 3 to be published in the Gazette	$404.67
15/10/2026	Sinch Engage - Monthly Admin Fee (October 2026) & Harvest Ban & Fire messages (September 2026)	$174.97
15/10/2026	National Breast Cancer Foundation - CRC Pre-Harvest Sundowner Donation	$134.00
16/10/2026	Kmart - Glasses for Caravan Park Villas & Units, Cushions for Main Street Toilet Parents Room Chairs	$77.00
17/10/2026	Kmart - REFUND - Glasses purchased for Caravan Park Villas & Units (items were not in stock)	-$50.00
20/10/2026	Mukinbudin Hotel - 2 x lunches for shared services meeting with Nungarin & Trayning	$49.00
20/10/2026	IRIS - Fundamental Records Management Package for CO (11 Nov 2026 to 12 Nov 2026)	$1,218.19
24/10/2026	City of Perth - Parking for CRC Convention 2026 (21/10/2026 & 23/10/2026)	$145.01
24/10/2026	Kmart - Glasses for Caravan Park Villas & Units	$49.00
25/10/2026	Grill'd - 2 x Lunches for CRC Convention 22/10/2026	$44.40
26/10/2026	The Westin Perth - Garum Dinner Food (3 x Dinner for CRC Convention)	$138.00
26/10/2026	Starlink - Bonnie Rock Fire Truck internet (Sunday, October 25, 2026 - Wednesday, November 25, 2026)	$50.00
30/10/2026	Apple Storage - 50GB phone storage (Deputy CEO) October 2026	$1.49
30/10/2026	Bendigo Bank - Mastercard fees x 2 (October 2026)	$8.00
	TOTAL	**$2,836.41**

Tax Invoice / Statement

A distributor of BP and Castrol products
GREAT SOUTHERN FUEL SUPPLIES
ABN 65 367 095 233

www.gsfuels.com.au

Depot: MERREDIN DEPOT
Address: PO Box 221
Merredin WA 6415
Phone: 08 9041 1082

SHIRE OF MUKINBUDIN
PO BOX 67
MUKINBUDIN
WA 6479

Account Number: [redacted]
Statement Date: 31/10/2026
Due Date: 14/11/2026

Date	Reference No	Description	Location / Reference	Qty	Unit Price	GST	Total
30/09/26		BALANCE CARRIED FORWARD					23,899.62
06/10/26	PY00000616524	PAYMENT - THANK YOU					-23,508.73
15/10/26	Discounts	DISCOUNT APPLIED					-390.89
		*** BULK DELIVERIES ***					
15/10/26	31015793	DISTRIBUTOR CARD		1.00	2.7500	0.25	2.75
BULK DELIVERED TOTALS				1.00		**0.25**	**2.75**
		*** CARD PURCHASES ***					
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: MBL 1000**					
20/10/26	010420	ULSD 10PPM	MUKINBUDIN OPT	71.70	2.7690	18.05	198.54
TOTALS FOR THIS CARD				71.70		18.05	198.54
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: MBL 117**					
08/10/26	009966	UNLEADED PETROL 91	MUKINBUDIN OPT	1.80	2.4590	0.40	4.43
12/10/26	010117	UNLEADED PETROL 91	MUKINBUDIN OPT	10.01	2.4590	2.24	24.61
20/10/26	010426	UNLEADED PETROL 91	MUKINBUDIN OPT	24.65	2.3990	5.38	59.14
TOTALS FOR THIS CARD				36.46		8.02	88.18
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: MBL 696**					
20/10/26	010415	ULSD 10PPM	MUKINBUDIN OPT	125.18	2.7690	31.51	346.62
24/10/26	010622	ULSD 10PPM	MUKINBUDIN OPT	198.76	2.7690	50.03	550.37
TOTALS FOR THIS CARD				323.94		81.54	896.99
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: MBL 1463**					
07/10/26	009913	ULSD 10PPM	MUKINBUDIN OPT	54.77	2.7690	13.79	151.66
TOTALS FOR THIS CARD				54.77		13.79	151.66
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: MBL 244**					
27/10/26	010778	ULSD 10PPM	MUKINBUDIN OPT	27.68	2.7690	6.97	76.65
TOTALS FOR THIS CARD				27.68		6.97	76.65
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: 0MBL**					

Settlement Discount
Paid By: 14/11/2026
Deduct: 305.73
Amount to Pay: 19,637.36

BALANCE DUE
19,943.09

PLEASE DETACH THIS SECTION AND RETURN WITH YOUR REMITTANCE

Payment Options: BSB: [redacted]
ACC No. [redacted]
Reference:

** PLEASE NOTE NEW **
EFT BANKING DETAILS

Credit Card Payments - 1.1% Processing fee will apply

Pay this invoice from your online banking.
PayID®: [redacted]
Reference: [redacted]
PayID is a registered trademark of NPP Australia Limited.

Biller Code: [redacted]
Ref: [redacted]
Telephone & Internet Banking – BPAY®
Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account. More info: www.bpay.com.au
® Registered to BPAY Pty Ltd ABN 69 079 137 518

Account Number: [redacted]
Statement Date: 31/10/2026
Due Date: 14/11/2026

AMOUNT DUE 19,943.09
AMOUNT PAID

Date	Reference No	Description	Location / Reference	Qty	Unit Price	GST	Total
06/10/26	009867	ULSD 10PPM	MUKINBUDIN OPT	12.79	2.7690	3.22	35.42
TOTALS FOR THIS CARD				12.79		3.22	35.42
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: MBL 150**					
16/10/26	010282	ULSD 10PPM	MUKINBUDIN OPT	54.53	2.7690	13.73	150.99
28/10/26	010815	ULSD 10PPM	MUKINBUDIN OPT	54.32	2.7690	13.67	150.41
28/10/26	010818	ULSD 10PPM	MUKINBUDIN OPT	30.28	2.7690	7.62	83.85
TOTALS FOR THIS CARD				139.13		35.02	385.25
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: MBL 1070**					
06/10/26	009858	ULSD 10PPM	MUKINBUDIN OPT	50.01	2.7690	12.59	138.48
27/10/26	010735	ULSD 10PPM	MUKINBUDIN OPT	47.10	2.7690	11.86	130.42
TOTALS FOR THIS CARD				97.11		24.45	268.90
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: MBL 1071**					
13/10/26	010157	ULSD 10PPM	MUKINBUDIN OPT	43.85	2.7690	11.04	121.42
TOTALS FOR THIS CARD				43.85		11.04	121.42
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: MBL 180**					
22/10/26	010524	ULSD 10PPM	MUKINBUDIN OPT	55.66	2.7690	14.01	154.12
28/10/26	010805	ULSD 10PPM	MUKINBUDIN OPT	34.28	2.7690	8.63	94.92
TOTALS FOR THIS CARD				89.94		22.64	249.04
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: MBL 133**					
03/10/26	009757	UNLEADED PETROL 91	MUKINBUDIN OPT	41.14	2.3790	8.90	97.87
TOTALS FOR THIS CARD				41.14		8.90	97.87
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: MBL1**					
06/10/26	002171	ULSD 10PPM	NUNGARIN OPT	95.18	2.7690	23.96	263.55
22/10/26	005700	ULSD 10PPM	BENCUBBIN OPT	93.40	2.7690	23.51	258.62
28/10/26	005815	ULSD 10PPM	BENCUBBIN OPT	90.92	2.7690	22.89	251.76
TOTALS FOR THIS CARD				279.50		70.36	773.93
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: MBL280**					
17/10/26	010307	UNLEADED PETROL 91	MUKINBUDIN OPT	32.52	2.3990	7.09	78.02
TOTALS FOR THIS CARD				32.52		7.09	78.02
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: MBL 02**					
02/10/26	009705	ULSD 10PPM	MUKINBUDIN OPT	52.09	2.7690	13.11	144.24
06/10/26	009874	ULSD 10PPM	MUKINBUDIN OPT	58.51	2.7690	14.73	162.01
08/10/26	009972	ULSD 10PPM	MUKINBUDIN OPT	66.89	2.7690	16.84	185.22
14/10/26	010198	ULSD 10PPM	MUKINBUDIN OPT	63.71	2.7690	16.04	176.41
16/10/26	010291	ULSD 10PPM	MUKINBUDIN OPT	65.42	2.7690	16.47	181.15
20/10/26	010440	ULSD 10PPM	MUKINBUDIN OPT	56.34	2.7690	14.18	156.01
22/10/26	010530	ULSD 10PPM	MUKINBUDIN OPT	76.46	2.7690	19.25	211.72
27/10/26	010781	ULSD 10PPM	MUKINBUDIN OPT	51.66	2.7690	13.01	143.05
29/10/26	010869	ULSD 10PPM	MUKINBUDIN OPT	59.43	2.7690	14.96	164.56
30/10/26	010928	ULSD 10PPM	MUKINBUDIN OPT	28.38	2.7690	7.14	78.58
TOTALS FOR THIS CARD				578.89		145.73	1,602.95
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: BONNIEROC**					
21/10/26	010497	ULSD 10PPM	MUKINBUDIN OPT	44.29	2.7690	11.15	122.64
TOTALS FOR THIS CARD				44.29		11.15	122.64
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: MBL240**					
08/10/26	009950	ULSD 10PPM	MUKINBUDIN OPT	54.02	2.7690	13.60	149.58
11/10/26	010072	ULSD 10PPM	MUKINBUDIN OPT	46.05	2.7690	11.59	127.51
12/10/26	010102	ULSD 10PPM	MUKINBUDIN OPT	52.15	2.7690	13.13	144.40
16/10/26	010270	ULSD 10PPM	MUKINBUDIN OPT	60.00	2.7690	15.10	166.14
20/10/26	010417	ULSD 10PPM	MUKINBUDIN OPT	45.02	2.7690	11.33	124.66
24/10/26	010628	ULSD 10PPM	MUKINBUDIN OPT	34.69	2.7690	8.73	96.06
27/10/26	010732	ULSD 10PPM	MUKINBUDIN OPT	52.53	2.7690	13.22	145.46
30/10/26	010916	ULSD 10PPM	MUKINBUDIN OPT	68.43	2.7690	17.23	189.48
TOTALS FOR THIS CARD				412.89		103.93	1,143.29
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: MBL405**					
01/10/26	009662	ULSD 10PPM	MUKINBUDIN OPT	40.92	2.7690	10.30	113.31
03/10/26	009759	ULSD 10PPM	MUKINBUDIN OPT	59.66	2.7690	15.02	165.20
06/10/26	009855	ULSD 10PPM	MUKINBUDIN OPT	53.77	2.7690	13.54	148.89
13/10/26	010147	ULSD 10PPM	MUKINBUDIN OPT	56.74	2.7690	14.28	157.11
16/10/26	010257	ULSD 10PPM	MUKINBUDIN OPT	71.17	2.7690	17.92	197.07
18/10/26	010343	ULSD 10PPM	MUKINBUDIN OPT	36.52	2.7690	9.19	101.12
21/10/26	010476	ULSD 10PPM	MUKINBUDIN OPT	45.62	2.7690	11.48	126.32
21/10/26	010473	UNLEADED PETROL 91	MUKINBUDIN OPT	33.71	2.3990	7.35	80.87
22/10/26	010521	ULSD 10PPM	MUKINBUDIN OPT	28.35	2.7690	7.14	78.50

Date	Reference No	Description	Location / Reference	Qty	Unit Price	GST	Total
23/10/26	010593	ULSD 10PPM	MUKINBUDIN OPT	40.77	2.7690	10.26	112.89
27/10/26	010738	ULSD 10PPM	MUKINBUDIN OPT	41.72	2.7690	10.50	115.52
27/10/26	010741	UNLEADED PETROL 91	MUKINBUDIN OPT	55.05	2.3990	12.01	132.06
30/10/26	010901	ULSD 10PPM	MUKINBUDIN OPT	39.36	2.7690	9.91	108.99
TOTALS FOR THIS CARD				603.36		148.90	1,637.85
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: MBL 496**					
08/10/26	009954	ULSD 10PPM	MUKINBUDIN OPT	55.22	2.7690	13.90	152.90
13/10/26	010138	ULSD 10PPM	MUKINBUDIN OPT	45.85	2.7690	11.54	126.96
15/10/26	010225	ULSD 10PPM	MUKINBUDIN OPT	50.70	2.7690	12.76	140.39
27/10/26	010755	ULSD 10PPM	MUKINBUDIN OPT	35.85	2.7690	9.03	99.27
TOTALS FOR THIS CARD				187.62		47.23	519.52
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: 1MBL**					
08/10/26	009976	ULSD 10PPM	MUKINBUDIN OPT	44.71	2.7690	11.26	123.80
15/10/26	010234	ULSD 10PPM	MUKINBUDIN OPT	39.84	2.7690	10.03	110.32
21/10/26	010488	ULSD 10PPM	MUKINBUDIN OPT	60.47	2.7690	15.22	167.44
27/10/26	010747	ULSD 10PPM	MUKINBUDIN OPT	82.82	2.7690	20.85	229.33
TOTALS FOR THIS CARD				227.84		57.36	630.89
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: 2 F**					
05/10/26	009811	ULSD 10PPM	MUKINBUDIN OPT	175.86	2.7690	44.27	486.96
05/10/26	009813	ULSD 10PPM	MUKINBUDIN OPT	372.98	2.7690	93.89	1,032.78
08/10/26	009957	ULSD 10PPM	MUKINBUDIN OPT	156.62	2.7690	39.43	433.68
08/10/26	009959	ULSD 10PPM	MUKINBUDIN OPT	640.58	2.7690	161.25	1,773.77
13/10/26	010161	ULSD 10PPM	MUKINBUDIN OPT	10.97	2.7690	2.76	30.38
13/10/26	010166	ULSD 10PPM	MUKINBUDIN OPT	487.29	2.7690	122.67	1,349.31
22/10/26	010548	ULSD 10PPM	MUKINBUDIN OPT	700.00	2.7690	176.21	1,938.30
27/10/26	010758	ULSD 10PPM	MUKINBUDIN OPT	168.34	2.7690	42.38	466.13
27/10/26	010760	ULSD 10PPM	MUKINBUDIN OPT	771.06	2.7690	194.10	2,135.07
30/10/26	010922	ULSD 10PPM	MUKINBUDIN OPT	315.92	2.7690	79.53	874.78
TOTALS FOR THIS CARD				3,799.62		956.49	10,521.16
CARD: [redacted]		VEHICLE REGISTRATION: **VEHICLE REGISTRATION: MBL1742**					
23/10/26	010582	ULSD 10PPM	MUKINBUDIN OPT	122.85	2.7690	30.93	340.17
TOTALS FOR THIS CARD				122.85		30.93	340.17
CARD TOTALS						**1,812.81**	**19,940.34**
TOTAL OF NEW INVOICES THIS BILLING PERIOD						**1,813.06**	**19,943.09**

SHIRE OF MUKINBUDIN

MONTHLY FINANCIAL REPORT

(Containing the Statement of Financial Activity)

FOR THE PERIOD ENDED 31 OCTOBER 2026

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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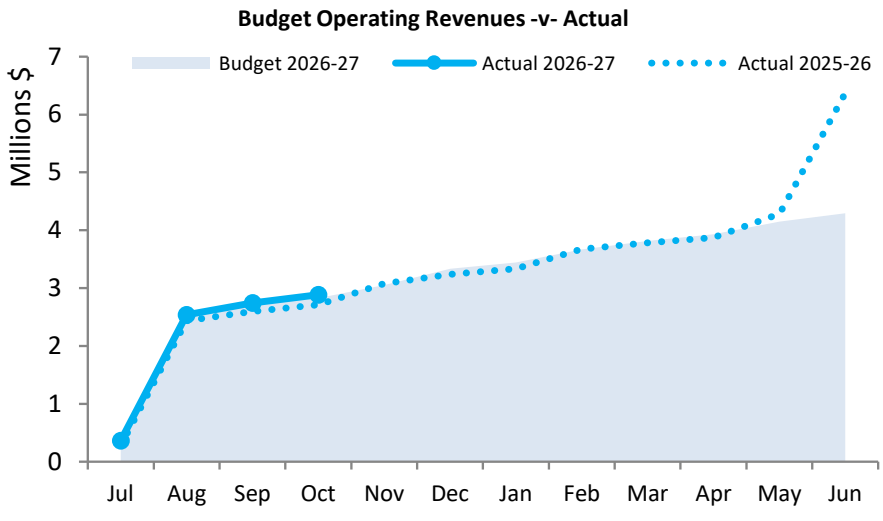
MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 OCTOBER 2026

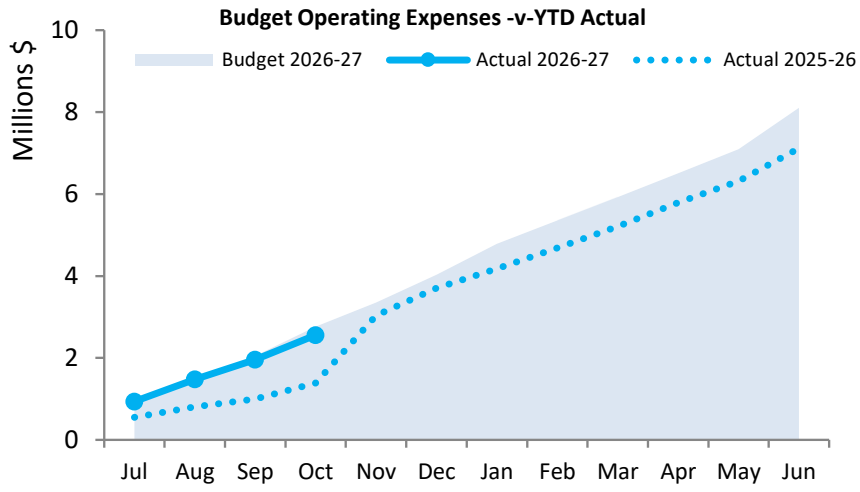
SUMMARY INFORMATION - GRAPHS

OPERATING ACTIVITIES

OPERATING REVENUE

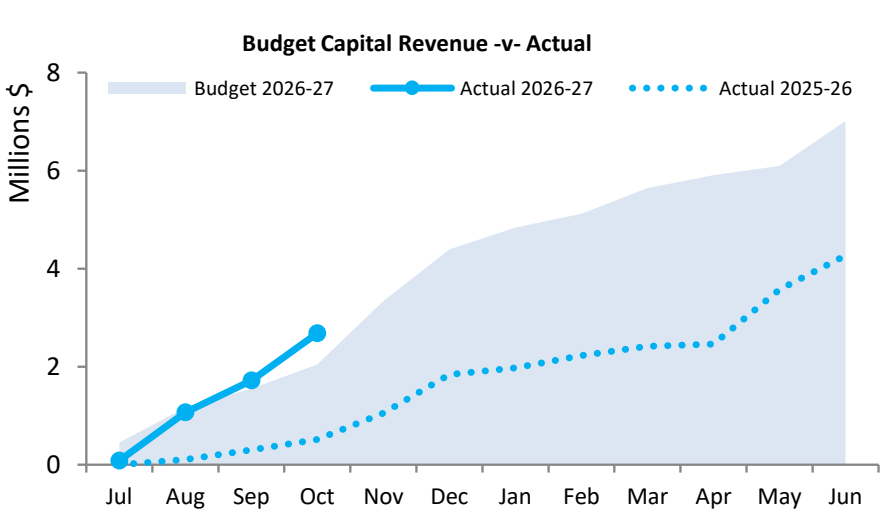


OPERATING EXPENSES

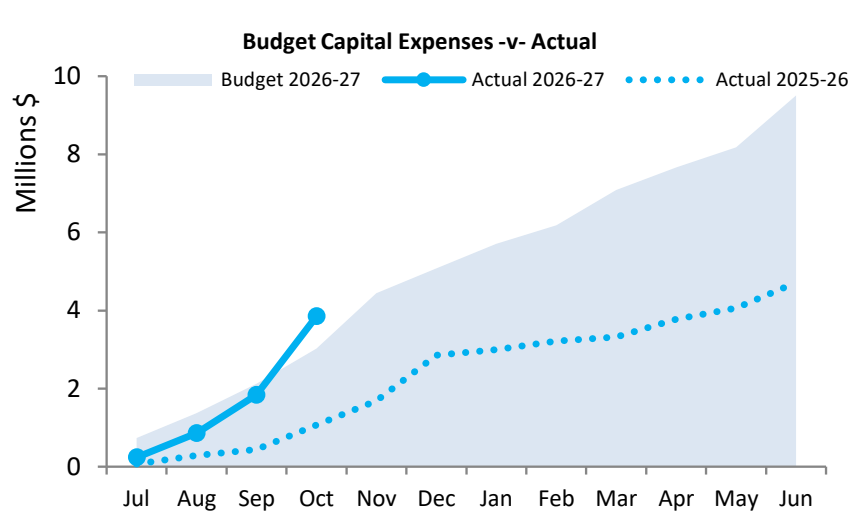


INVESTING ACTIVITIES

CAPITAL REVENUE

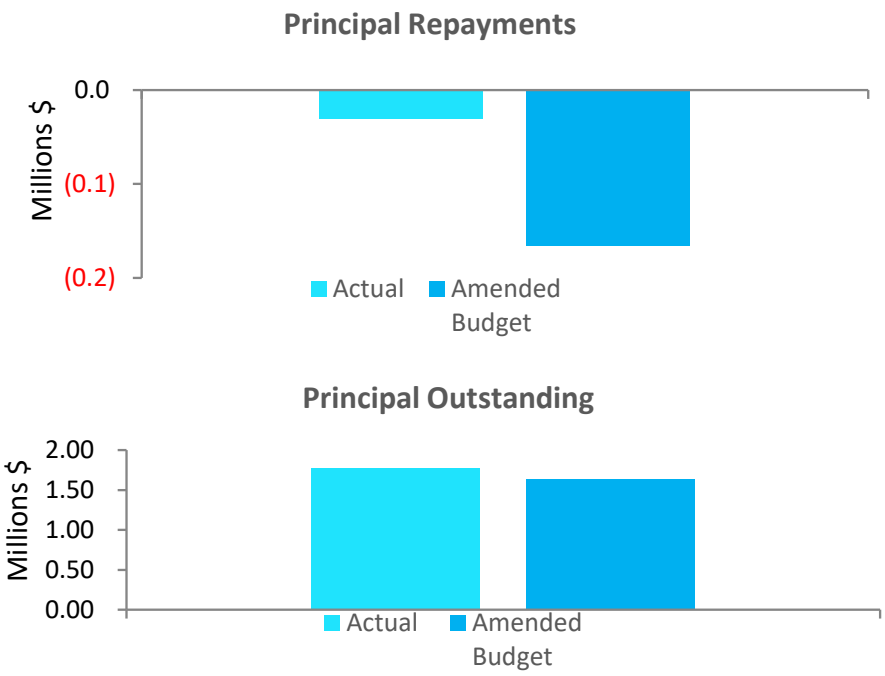


CAPITAL EXPENSES

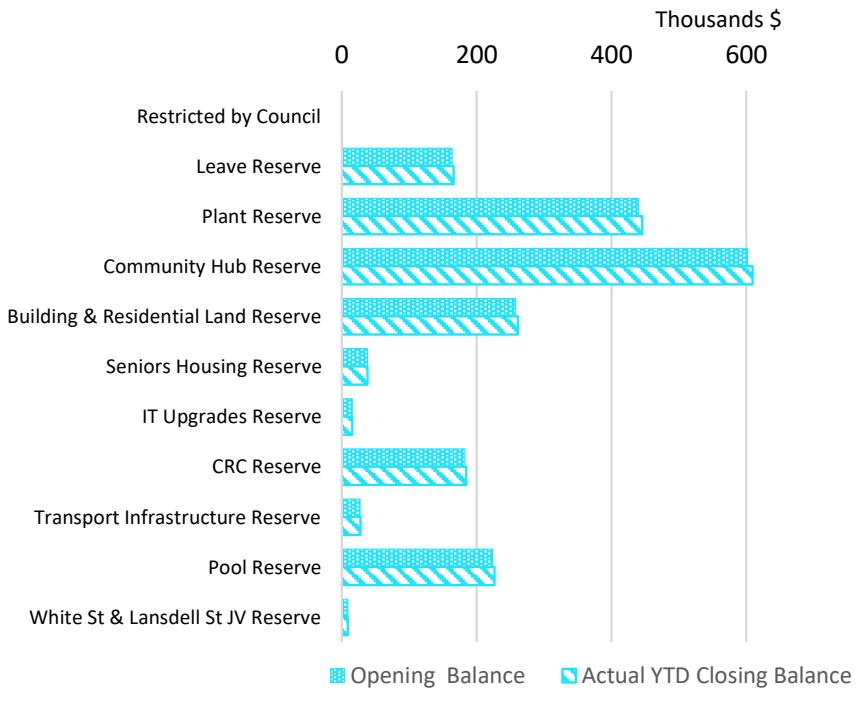


FINANCING ACTIVITIES

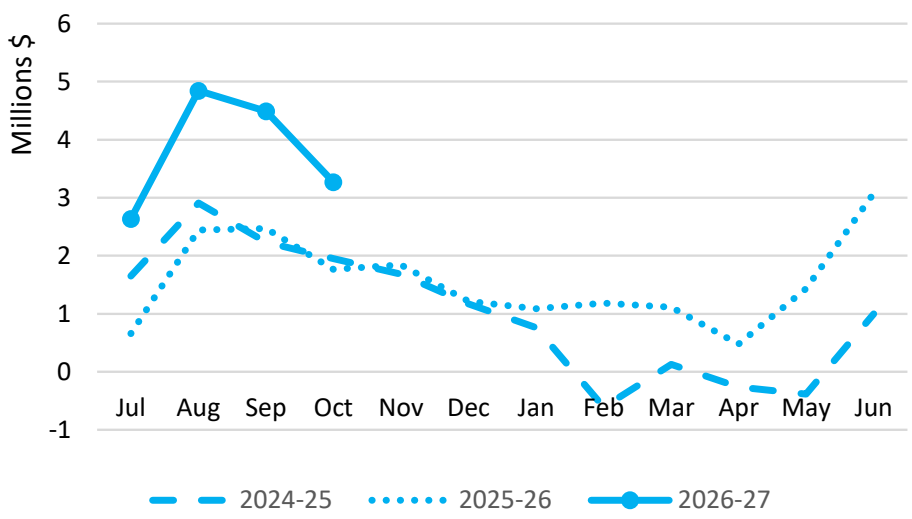
BORROWINGS



RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 OCTOBER 2026

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	$3.02 M	$3.02 M	$3.08 M	$0.05 M
Closing	$0.00 M	$3.09 M	$3.27 M	$0.18 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	$6.31 M	% of total
Unrestricted Cash	$4.30 M	68.1%
Restricted Cash	$2.01 M	31.9%

Refer to Note 3 - Cash and Financial Assets

Payables

	$1.81 M	% Outstanding
Trade Payables	$1.73 M	
0 to 30 Days		0.0%
Over 30 Days		0.0%
Over 90 Days		0%

Refer to Note 6 - Payables

Receivables

	$0.45 M	% Collected
Rates Receivable	$0.24 M	86.96%
Trade Receivable	$0.45 M	% Outstanding
Over 30 Days		1.1%
Over 90 Days		0.2%

Refer to Note 4 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($0.55 M)	$1.05 M	$1.36 M	$0.31 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	$1.82 M	% Variance
YTD Budget	$1.82 M	(0.2%)

Refer to Statement of Financial Activity

Operating Grants and Contributions

YTD Actual	$0.40 M	% Variance
YTD Budget	$0.44 M	(8.4%)

Refer to Note 14 - Operating Grants and Contributions

Fees and Charges

YTD Actual	$0.51 M	% Variance
YTD Budget	$0.41 M	23.8%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($3.05 M)	($0.93 M)	($1.11 M)	($0.18 M)

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	$0.47 M	%
Adopted Budget	$2.05 M	(77.0%)

Refer to Note 8 - Disposal of Assets

Asset Acquisition

YTD Actual	$3.79 M	% Spent
Adopted Budget	$8.98 M	(57.8%)

Refer to Note 9 - Capital Acquisitions

Capital Grants

YTD Actual	$2.21 M	% Received
Adopted Budget	$3.89 M	(43.1%)

Refer to Note 9 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$0.57 M	($0.05 M)	($0.06 M)	($0.00 M)

Refer to Statement of Financial Activity

Borrowings

Principal repayments	$0.03 M
Interest expense	($0.01 M)
Principal due	$1.77 M

Refer to Note 10 - Borrowings

Reserves

Reserves balance	$1.98 M	
Interest earned	$0.02 M	0.0%

Refer to Note 12 - Cash Reserves

Lease Liability

Principal repayments	$0.00 M
Interest expense	$0.00 M
Principal due	$0.00 M

Refer to Note 11 - Lease Liabilites

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 OCTOBER 2026

NATURE DESCRIPTIONS

REVENUE

RATES
All rates levied under the *Local Government Act 1995.* Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS
Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS
Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS
Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES
Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST REVENUE
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL
Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS
All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION
Depreciation expense raised on all classes of assets. Excluding Land.

FINANCE COSTS
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2026

BY NATURE

	Ref	Adopted Annual Budget	Amended Annual Budget	YTD Budget	YTD Actual	Variance $	Variance %	Var.
	Note	(a)	(d)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	▲▼
		$	$	$	$	$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
Rates		1,823,148	1,823,148	1,823,148	**1,820,252**	(2,896)	(0.16%)	
Operating grants, subsidies and contributions	14	899,717	899,717	435,359	**398,626**	(36,733)	(8.44%)	
Fees and charges		1,084,910	1,084,910	411,949	**509,972**	98,023	23.80%	▲
Interest revenue		142,546	142,546	41,296	**42,228**	932	2.26%	
Other revenue		126,740	146,740	55,663	**51,531**	(4,132)	(7.42%)	
Profit on disposal of assets	8	196,339	196,339	62,337	**62,337**	(0)	(0.00%)	
		4,273,400	4,293,400	2,829,752	**2,884,946**	55,194	1.95%	
Expenditure from operating activities								
Employee costs		(2,288,178)	(2,288,178)	(804,021)	**(700,657)**	103,364	12.86%	▲
Materials and contracts		(1,540,820)	(1,560,820)	(609,927)	**(510,420)**	99,507	16.31%	▲
Utility charges		(299,675)	(299,675)	(99,740)	**(70,871)**	28,869	28.94%	▲
Depreciation on non-current assets		(3,067,144)	(3,067,144)	(1,022,344)	**(1,068,453)**	(46,109)	(4.51%)	
Finance costs		(85,205)	(85,205)	(11,214)	**6,260**	17,474	155.82%	▲
Insurance expenses		(173,991)	(173,991)	(173,948)	**(175,131)**	(1,183)	(0.68%)	
Other expenditure		(242,919)	(242,919)	(23,413)	**(15,336)**	8,077	34.50%	
Loss on disposal of assets	8	(387,109)	(387,109)	(19,402)	**(22,124)**	(2,722)	(14.03%)	
		(8,085,042)	(8,105,042)	(2,764,009)	**(2,556,732)**	207,277	(7.50%)	
Non-cash amounts excluded from operating activities	1(a)	3,264,140	3,264,140	985,634	**1,030,319**	44,685	4.53%	
Amount attributable to operating activities		**(547,502)**	**(547,502)**	**1,051,377**	**1,358,533**	307,156	29.21%	▲
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions	15	3,892,160	3,892,160	1,537,460	**2,214,704**	677,244	44.05%	▲
Proceeds from disposal of assets	8	2,045,886	2,045,886	503,695	**469,790**	(33,905)	(6.73%)	
		5,938,046	5,938,046	2,041,155	**2,684,494**	643,339	31.52%	▲
Outflows from investing activities								
Payments for inventories, property, plant and equipment and infrastructure	9	(8,983,138)	(9,002,269)	(2,973,392)	**(3,794,463)**	(821,070)	(27.61%)	▼
		(8,983,138)	(9,002,269)	(2,973,392)	**(3,794,463)**	(821,070)	27.61%	
Amount attributable to investing activities		**(3,045,092)**	**(3,064,223)**	**(932,237)**	**(1,109,968)**	(177,731)	19.07%	
FINANCING ACTIVITIES								
Inflows from financing activities								
Transfer from reserves	12	1,075,000	1,075,000	0	**0**	0	0.00%	
		1,075,000	1,075,000	0	**0**	0	0.00%	
Outflows from financing activities								
Repayment of borrowings	10	(165,432)	(165,432)	(30,664)	**(30,666)**	(2)	(0.01%)	
Transfer to reserves	12	(340,006)	(340,006)	(21,429)	**(24,873)**	(3,444)	(16.07%)	
		(505,438)	(505,438)	(52,093)	**(55,539)**	(3,446)	6.62%	
Amount attributable to financing activities		**569,562**	**569,562**	**(52,093)**	**(55,539)**	(3,446)	6.62%	
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	1(c)	3,023,032	3,023,032	3,023,032	**3,075,742**	52,710	1.74%	
Amount attributable to operating activities		(547,502)	(547,502)	1,051,377	**1,358,533**	307,156	29.21%	
Amount attributable to investing activities		(3,045,092)	(3,064,223)	(932,237)	**(1,109,968)**	(177,731)	19.07%	
Amount attributable to financing activities		569,562	569,562	(52,093)	**(55,539)**	(3,446)	6.62%	
Surplus or deficit at the end of the financial year	1(c)	**0**	**(19,131)**	**3,090,079**	**3,268,768**	178,689	5.78%	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
GOVERNANCE	
To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of Council; other costs that relate to the task of assisting elected members and reatepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING	
To provide a decision making process for the efficient allocation of scarce resources.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	
To provide services to ensure a safer community.	Supervision of various by-laws, fire prevention, emergency services and animal control.
HEALTH	
To provide an operational framework for good community health.	Food quality and pest control, immunisation services, inspection of abattior and operation of child health clinic.
EDUCATION AND WELFARE	
To provide appropriate care to the aged and disabled.	Provision of Home and Community Care, maintenance to playgroup and community resource centre buildings.
HOUSING	
To provide adequate staff and community housing.	Maintenance of Staff and community housing, collection of various rents.
COMMUNITY AMENITIES	
Provide services required by the Community.	Rubbish collection services, operation of tips, noise control, administration of the town planning scheme, maintenance of cemeteries, storm water drainage maintenance.
RECREATION AND CULTURE	
To establish and manage efficiently infrastructure and resources which will help the social well being of the community.	Maintenance of halls, the aquatic centre, recreation centres and various reserves; operation of library.
TRANSPORT	
To provide effective and efficient transport services to the Community.	Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, depot maintenance and airstrip maintenance.
ECONOMIC SERVICES	
To help promote the shire and improve its economic wellbeing.	The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes.
OTHER PROPERTY AND SERVICES	
The provision of private works to the public and the maintenance of cost pools for plant, operating, public works overheads and administration costs.	Private Works Operations, plant repairs and operation costs.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2026

BY PROGRAM

	Note	Adopted Annual Budget	Amended Annual Budget (d)	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼
		$	$	$	$	$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
Governance		6,515	6,515	6,515	**6,418**	(97)	(1.48%)	
General Purpose Funding - Rates	6	1,823,148	1,823,148	1,823,148	**1,820,252**	(2,896)	(0.16%)	
General Purpose Funding - Other		632,533	632,533	164,937	**149,438**	(15,499)	(9.40%)	
Law, Order and Public Safety		25,360	25,360	14,132	**13,761**	(371)	(2.63%)	
Health		0	0	0	**215**	215	0.00%	
Education and Welfare		236,538	256,538	107,357	**89,779**	(17,578)	(16.37%)	▼
Housing		512,945	512,945	124,413	**139,202**	14,789	11.89%	▲
Community Amenities		143,064	143,064	108,913	**112,260**	3,347	3.07%	
Recreation and Culture		46,650	46,650	11,641	**16,172**	4,531	38.92%	
Transport		296,286	296,286	282,516	**282,333**	(183)	(0.06%)	
Economic Services		433,911	433,911	149,324	**226,238**	76,914	51.51%	▲
Other Property and Services		116,450	116,450	36,856	**28,879**	(7,977)	(21.64%)	
		4,273,400	4,293,400	2,829,752	**2,884,946**	55,194	1.95%	
Expenditure from operating activities								
Governance		(583,491)	(583,491)	(195,730)	**(218,623)**	(22,893)	(11.70%)	▼
General Purpose Funding		(68,901)	(68,901)	(22,780)	**(27,625)**	(4,845)	(21.27%)	
Law, Order and Public Safety		(116,416)	(116,416)	(45,956)	**(37,414)**	8,542	18.59%	
Health		(123,049)	(123,049)	(41,255)	**(22,738)**	18,517	44.88%	▲
Education and Welfare		(996,379)	(1,016,379)	(192,545)	**(191,506)**	1,039	0.54%	
Housing		(514,049)	(514,049)	(180,105)	**(157,903)**	22,202	12.33%	▲
Community Amenities		(397,589)	(397,589)	(133,546)	**(107,009)**	26,537	19.87%	▲
Recreation and Culture		(1,306,010)	(1,306,010)	(463,520)	**(339,729)**	123,791	26.71%	▲
Transport		(3,075,217)	(3,075,217)	(1,036,254)	**(1,063,268)**	(27,014)	(2.61%)	
Economic Services		(802,713)	(802,713)	(256,155)	**(246,380)**	9,775	3.82%	
Other Property and Services		(101,228)	(101,228)	(196,163)	**(144,538)**	51,625	26.32%	▲
		(8,085,042)	(8,105,042)	(2,764,009)	**(2,556,732)**	207,277	7.50%	
Non-cash amounts excluded from operating activities	1(a)	3,264,140	3,264,140	985,634	1,030,319	44,685	4.53%	
Amount attributable to operating activities		**(547,502)**	**(547,502)**	**1,051,377**	**1,358,533**	307,156	29.21%	▲
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions	15	3,892,160	3,892,160	1,537,460	**2,214,704**	677,244	44.05%	▲
Proceeds from Disposal of Assets	8	2,045,886	2,045,886	503,695	**469,790**	(33,905)	(6.73%)	
Proceeds from financial assets at amortised cost - self supporting loans	10	0	0	0	**0**	0	0.00%	
		5,938,046	5,938,046	2,041,155	**2,684,494**	643,339	31.52%	▲
Outflows from investing activities								
Payments for financial assets at amortised cost - self supporting loans	10	0	0	0	**0**	0	0.00%	
Payments for inventories, property, plant and equipment and infrastructure	9	(8,983,138)	(9,002,269)	(2,973,392)	**(3,794,463)**	(821,070)	(27.61%)	▼
		(8,983,138)	(9,002,269)	(2,973,392)	**(3,794,463)**	(821,070)	(27.61%)	▼
Amount attributable to investing activities		**(3,045,092)**	**(3,064,223)**	**(932,237)**	**(1,109,968)**	(177,731)	19.07%	
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from New Debentures	10	0	0	0	**0**	0	0.00%	
Transfer from Reserves	12	1,075,000	1,075,000	0	**0**	0	0.00%	
Transfer from Restricted Cash - Other		0	0	0	**0**	0	0.00%	
		1,075,000	1,075,000	0	**0**	0	0.00%	
Outflows from financing activities								
Payments for principal portion of lease liabilities	11	0	0	0	**0**	0	0.00%	
Repayment of Debentures	10	(165,432)	(165,432)	(30,664)	**(30,666)**	(2)	(0.01%)	
Transfer to Reserves	12	(340,006)	(340,006)	(21,429)	**(24,873)**	(3,444)	(16.07%)	
Transfer to Restricted Cash - Other		0	0	0	**0**	0	0.00%	
		(505,438)	(505,438)	(52,093)	**(55,539)**	(3,446)	(6.62%)	
Amount attributable to financing activities		**569,562**	**569,562**	**(52,093)**	**(55,539)**	(3,446)	6.62%	
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	1	3,023,032	3,023,032	3,023,032	**3,075,742**	52,710	1.74%	
Amount attributable to operating activities		(547,502)	(547,502)	1,051,377	**1,358,533**	307,156	29.21%	
Amount attributable to investing activities		(3,045,092)	(3,064,223)	(932,237)	**(1,109,968)**	(177,731)	19.07%	
Amount attributable to financing activities		569,562	569,562	(52,093)	**(55,539)**	(3,446)	6.62%	
Surplus or deficit at the end of the financial year	1	**0**	**(19,131)**	**3,090,079**	**3,268,768**	178,689	5.78%	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MUKINBUDIN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 OCTOBER 2026

	30 June 2026	31 October 2026
	$	$
CURRENT ASSETS		
Cash and cash equivalents	5,538,358	6,310,723
Trade and other receivables	90,837	734,926
Inventories	27,010	39,295
Other assets	78,038	197
TOTAL CURRENT ASSETS	5,734,243	7,085,141
NON-CURRENT ASSETS		
Trade and other receivables	6,467	6,467
Other financial assets	116,383	116,383
Inventories	108,937	108,937
Property, plant and equipment	16,627,735	18,309,988
Infrastructure	74,773,903	75,388,084
TOTAL NON-CURRENT ASSETS	91,633,426	93,929,859
TOTAL ASSETS	97,367,669	101,015,000
CURRENT LIABILITIES		
Trade and other payables	310,961	1,839,007
Borrowings	165,434	134,768
Employee related provisions	160,071	160,071
TOTAL CURRENT LIABILITIES	1,029,433	2,133,845
NON-CURRENT LIABILITIES		
Borrowings	1,631,638	1,631,638
Employee related provisions	67,434	67,434
TOTAL NON-CURRENT LIABILITIES	1,699,072	1,699,072
TOTAL LIABILITIES	2,728,505	3,832,917
NET ASSETS	**94,639,164**	**97,182,083**
EQUITY		
Retained surplus	50,526,740	53,044,785
Reserve accounts	1,958,307	1,983,181
Revaluation surplus	42,154,116	42,154,116
TOTAL EQUITY	**94,639,164**	**97,182,083**

This statement is to be read in conjunction with the accompanying notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources.
Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:
- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES
All figures shown in this statement are rounded to the nearest dollar.

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32* .

Non-cash items excluded from operating activities	Notes	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)
		$	$	$	$
Adjustments to operating activities					
Less: Profit on asset disposals	8	(196,339)	(196,339)	(62,337)	(62,337)
Less: Movement in liabilities associated with restricted cash		6,225	6,225	6,225	2,079
Add: Loss on asset disposals	8	387,109	387,109	19,402	22,124
Add: Depreciation on assets		3,067,144	3,067,144	1,022,344	1,068,453
Total non-cash items excluded from operating activities		**3,264,140**	**3,264,140**	**985,634**	**1,030,319**

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.		Adopted Budget Opening 30 June 2026	Amended Budget Opening 30 June 2026	Last Year Closing 30 June 2026	Year to Date 31 October 2026
Adjustments to net current assets					
Less: Reserves - restricted cash	12	(1,958,307)	(1,958,307)	(1,958,307)	(1,983,181)
Add: Borrowings	10	165,432	165,432	165,434	134,768
Add: Current portion of employee benefit provisions held in reserve		163,805	163,805	163,805	165,884
Total adjustments to net current assets		**(1,629,070)**	**(1,629,070)**	**(1,629,069)**	**(1,682,529)**

(c) Net current assets used in the Statement of Financial Activity

Current assets					
Cash and cash equivalents	3	2,654,522	2,654,522	5,538,357	1,390,255
Financial assets at amortised cost	3	2,883,835	2,883,835	0	4,920,467
Rates receivables	4	30,968	30,968	30,967	256,687
Receivables	4	32,551	32,551	29,770	446,394
Other current assets	5	100,413	100,413	105,048	39,492
Less: Current liabilities					
Payables	6	(305,695)	(305,695)	(280,859)	(1,807,161)
Borrowings	10	(165,432)	(165,432)	(165,434)	(134,768)
Contract and Capital Grant/Contribution liabilities	13	(395,992)	(395,992)	(392,968)	0
Provisions	13	(183,068)	(183,068)	(160,071)	(160,071)
Less: Total adjustments to net current assets	1(b)	(1,629,070)	(1,629,070)	(1,629,069)	(1,682,529)
Closing funding surplus / (deficit)		**3,023,032**	**3,023,032**	**3,075,742**	**3,268,768**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTE 1

STATEMENT OF FINANCIAL ACTIVITY INFORMATION (ALTERNATE PRESENTATION)

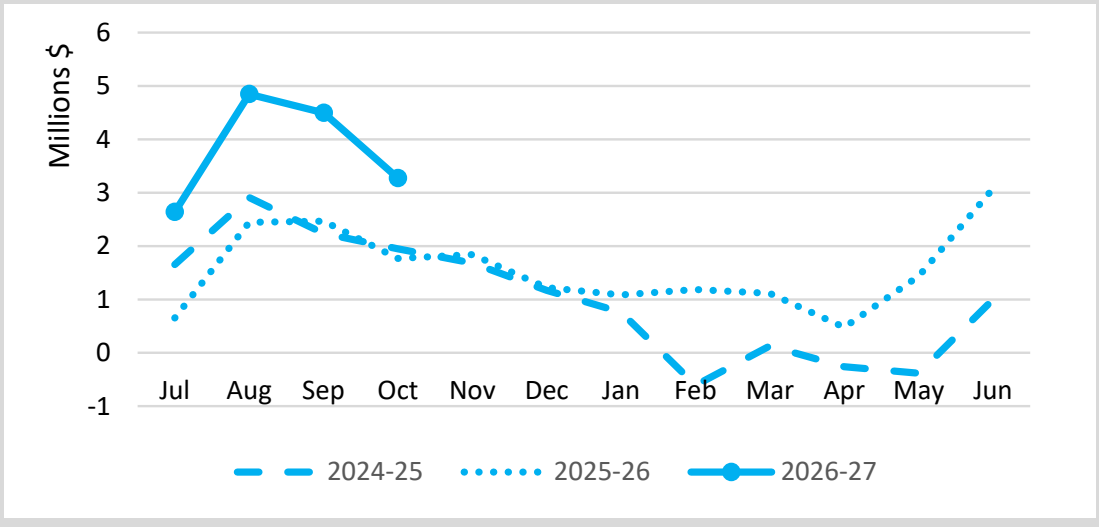
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2026	This Time Last Year 31/10/2025	Year to Date Actual 31/10/2026
		$	$	$
Current Assets				
Cash Unrestricted	3	3,551,682	1,906,220	4,300,031
Cash Restricted - Reserves	3	1,958,307	2,007,217	1,983,181
Cash Restricted - Bonds & Deposits	3	28,368	28,569	27,511
Other Financial Assets	5	0	0	0
Receivables - Rates	4	30,967	333,040	256,687
Receivables - Other	4	59,871	64,873	478,239
Other Assets	5	78,038	127	197
Contract Assets	5	0	229,560	0
Inventories	5	27,010	52,160	39,295
		5,734,242	4,621,766	7,085,140
Less: Current Liabilities				
Payables	6	(282,657)	(415,394)	(1,811,560)
Contract and Capital Grant/Contribution Liabilities	13	(392,968)	(383,080)	0
Bonds & Deposits	6	(28,303)	(28,568)	(27,446)
Loan Liability	10	(165,434)	(92,052)	(134,768)
Lease Liability	11	0	0	0
Provisions	13	(160,071)	(183,068)	(160,071)
		(1,029,432)	(1,102,163)	(2,133,844)
Less: Cash Reserves	12	(1,958,307)	(2,007,217)	(1,983,181)
Add Back: Component of Leave Liability not Required to be funded		163,805	159,890	165,884
Add Back: Loan Liability		165,434	92,052	134,768
Add Back: Lease Liability		0	0	0
Less : Loan Receivable - clubs/institutions		0	0	0
Less : Trust Transactions Within Muni		0	0	0
Net Current Funding Position		**3,075,742**	**1,764,329**	**3,268,768**

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting polices relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD Surplus(Deficit)
$3.27 M

Last Year YTD Surplus(Deficit)
$1.76 M

NOTE 2
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2026-27 year is $12,000 or 10.00% whichever is the greater.

				Explanation of positive variances		Explanation of negative variances	
Nature or type	Var. $	Var. %		Timing	Permanent	Timing	Permanent
	$	%					
Revenue from operating activities							
Fees and charges	98,023	23.80%	▲	Various fees and charges revenue ahead of budget phasing.			
Expenditure from operating activities							
Employee costs	103,364	12.86%	▲	Actual expenditure of employee costs currently behind budget phasing.			
Materials and contracts	99,507	16.31%	▲	Various materials and contract costs currently behind budget phasing.			
Utility charges	28,869	28.94%	▲	Actual expenditure of utility charges currently behind budget phasing.			
Finance costs	17,474	155.82%	▲	Positive variance due to EOFY accrual journal for loans interest.			
Investing activities							
Proceeds from capital grants, subsidies and contributions	677,244	44.05%	▲	Funding associated with capital projects are recognised as project expenditure is incurred.			
Payments for inventories, property, plant and equipment and infrastructure	(821,070)	(27.61%)	▼			Refer to Note 9 for details of variances.	

OPERATING ACTIVITIES
NOTE 3
CASH AND FINANCIAL ASSETS

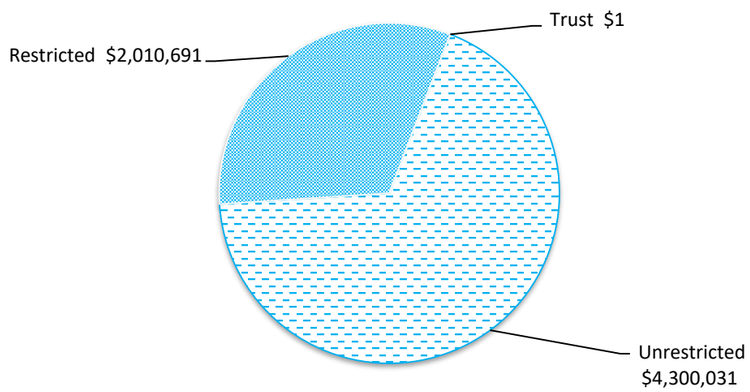
Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		$	$	$	$			
Cash on hand								
Municipal Fund Bank	Cash and cash equivalents	271,896	0	271,896	0	Bendigo	NIL	At Call
Restricted Muni Funds Bank	Cash and cash equivalents	0	27,511	27,511	0	Bendigo	NIL	At Call
Trust Fund Bank (New 18-19)	Cash and cash equivalents	0	0	0	1	Bendigo	NIL	At Call
Cash on Hand	Cash and cash equivalents	960	0	960	0	Cash Floats	NIL	On hand
At Call Deposits								
Municipal Fund Savings Bank	Cash and cash equivalents	1,089,888	0	1,089,888	0	Bendigo	1.30%	At Call
Term Deposits								
Municipal Term Deposit Bank (Ending 398)	Financial assets at amortised cost	937,287	0	937,287		Bendigo	4.00%	23/01/2027
Municipal Term Deposit Bank (Ending 626)	Financial assets at amortised cost	2,000,000	0	2,000,000		Bendigo	3.80%	14/11/2026
Reserve Fund Bank	Financial assets at amortised cost	0	1,983,181	1,983,181	0	Bendigo	4.00%	28/02/2027
Total		**4,300,031**	**2,010,691**	**6,310,722**	**1**			
Comprising								
Cash and cash equivalents		1,362,744	27,511	1,390,255	1			
Financial assets at amortised cost		2,937,287	1,983,181	4,920,467	0			
		4,300,031	**2,010,691**	**6,310,722**	**1**			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

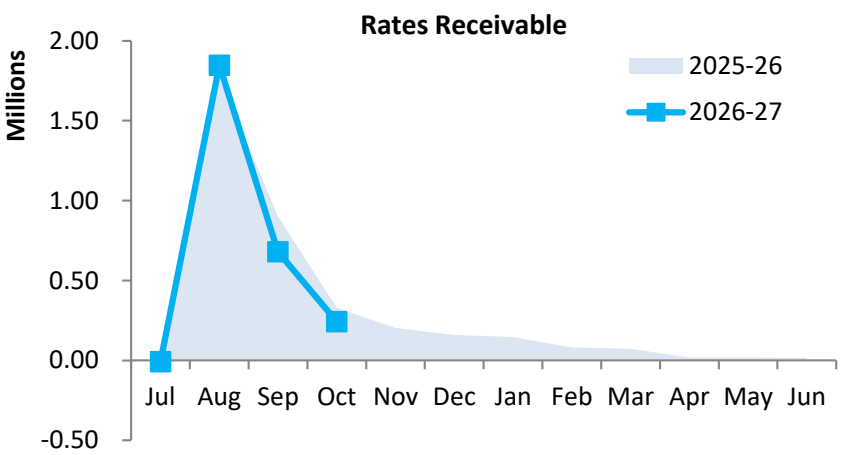
The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



OPERATING ACTIVITIES
NOTE 4
RECEIVABLES

Rates receivable	30 Jun 2026	31 Oct 2026
	$	$
Opening arrears previous years	5,852	14,951
Levied this year	1,739,138	1,849,439
Less - collections to date	(1,730,039)	(1,621,245)
Gross rates collectable	**14,951**	**243,145**
Net rates collectable	**14,951**	**243,145**
% Collected	99.14%	86.96%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	(3,118)	282,498	2,660	0	645	282,685
Percentage	(1.1%)	99.9%	0.9%	0%	0.2%	
Balance per trial balance						
Sundry receivable						282,685
GST receivable						165,814
Allowance for impairment of receivables from contracts with customers						(4,165)
Other Receivables						2,060
Total receivables general outstanding						**446,394**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

OPERATING ACTIVITIES
NOTE 5
OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2026	Asset Increase	Asset Reduction	Closing Balance 31 October 2026
	$	$	$	$
Inventory				
Fuel and materials (including gravel)	27,010	12,285	0	39,295
Other Assets				
Prepayments	73,403	0	(73,206)	197
Accrued income	4,635	0	(4,635)	0
Total other current assets	**105,048**	**12,285**	**(77,841)**	**39,492**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

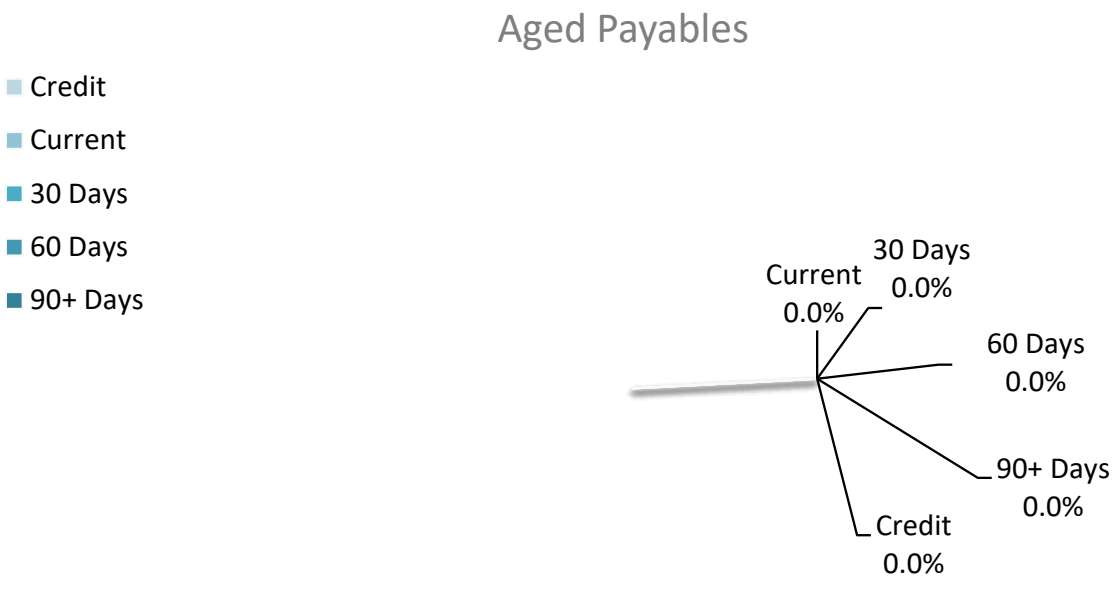
OPERATING ACTIVITIES
NOTE 6
PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	0	0	0	0	0	0
Percentage	0%	0%	0%	0%	0%	
Balance per trial balance						
Sundry creditors						1,731,739
Other creditors						866
ATO liabilities						31,686
Bonds and deposits held						27,446
Prepaid (Excess) Rates						15,425
Other Payables						0
Total payables general outstanding						**1,807,161**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.
The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



OPERATING ACTIVITIES
NOTE 7
RATE REVENUE

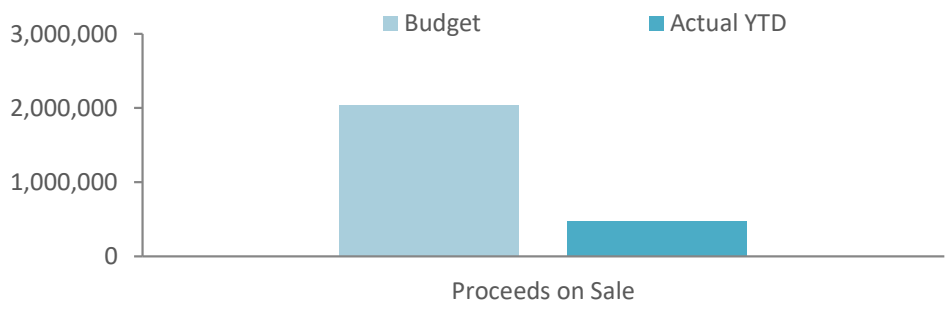
General rate revenue				Budget				YTD Actual			
	Rate in $ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				$	$	$	$	$	$	$	$
Gross rental value											
GRV Residential	0.172717	156	1,431,920	247,317	0	0	247,317	247,317	0	0	247,317
GRV Vacant	0.172717	1	15,600	2,694	0	0	2,694	2,694	0	0	2,694
Unimproved value											
UV Rural	0.016012	222	93,226,500	1,492,743	0	0	1,492,743	1,492,743	(16)	(1)	1,492,725
UV Mining	0.016012	0	0	0				0	(2,753)	(280)	(3,033)
Non Rateable											
Non Rateable	0.00000	100	197,140	0	0	0	0	0	0	0	0
Sub-Total		**479**	**94,871,160**	**1,742,754**	**0**	**0**	**1,742,754**	**1,742,754**	**(2,769)**	**(281)**	**1,739,704**
Minimum payment	**Minimum $**										
Gross rental value											
GRV Residential	520	18	18,474	9,360	0	0	9,360	9,360	0	0	9,360
GRV Vacant	520	14	9,317	7,280	0	0	7,280	7,280	0	0	7,280
Unimproved value											
UV Rural	725	31	465,150	22,475	0	0	22,475	22,475	0	0	22,475
UV Mining	725	13	96,354	9,425	0	0	9,425	9,425	0	0	9,425
Sub-total		**76**	**589,295**	**48,540**	**0**	**0**	**48,540**	**48,540**	**0**	**0**	**48,540**
		555	**95,460,455**	**1,791,294**	**0**	**0**	**1,791,294**	**1,791,294**	**(2,769)**	**(281)**	**1,788,244**
Discount							0				0
Amount from general rates							**1,791,294**				**1,788,244**
Rates Written Off		0	0	0	0	0	0	0	0	0	0
Ex-gratia rates		1	315,950	31,854	0	0	31,854	32,009	0	0	32,009
Total general rates							**1,823,148**				**1,820,252**

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

OPERATING ACTIVITIES
NOTE 8
DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$
	Land Held for Resale								
	Other Property and Services								
412	Land Resale - Lot 201(4) Gimlett Way - Subdivision	27,000	30,000	3,000	0	0	0	0	0
	Plant and equipment								
	Education and welfare								
322	Building - Lots 70 (4) and 71(2) Calder Street - Community Resource Centre	855,090	500,000	0	(355,090)	0	0	0	0
	Housing								
56	Building - Lot 21 Duplex 25A & 25B Calder Street cnr Lukin Street	119,236	143,000	23,764	0	0	0	0	0
46	Land - Lot 21 (1) Lukin Street cnr 25A and 25B Calder Street	27,000	27,000	0	0	0	0	0	0
58	Building - Lot 70 (8) Lansdell Street	144,247	236,000	91,753	0	0	0	0	0
48	Land - Lot 70 (8) Lansdell Street	24,000	24,000	0	0	0	0	0	0
62	Building - Lot 64 (12) White Street - Joint Venture with Homeswest (22.52%)	44,102	59,587	15,485	0	0	0	0	0
517	Land - Lot 64 (12) White Street (JV 22.52%)	5,405	1,217	0	(4,188)	0	0	0	0
63	Building - Lot 69 (6) Lansdell Street Joint Venture Families (22.52%)	50,316	46,075	0	(4,241)	0	0	0	0
516	Land - Lot 69 (6) Lansdell Street (JV 22.52%)	5,405	1,217	0	(4,188)	0	0	0	0
	Transport								
30000	Truck Power IVECO T-Way 8x4 Ridgid Active Day Cab truck	256,903	319,240	62,337	0	256,903	319,240	62,337	0
461	Grader 2014 Caterpiller 12M MBL 251	150,000	150,000	0	0	0	0	0	0
	Other property and services								
30012	2025 Ford Ranger Wildtrak Double Cab Ute (CEO) MBL1 - P011	51,832	41,818	0	(10,014)	51,832	41,818	0	(10,014)
30013	2025 Ford Ranger Wildtrak Double Cab Ute (DCEO) 1MBL - P012	51,207	41,818	0	(9,389)	51,207	41,818	0	(9,388)
TBC	Prado 2.8L 48V Dsl Wgn 8AT GXL Dusty Bronze (CEO) MBL1	70,819	70,819	0	0	0	0	0	0
30016	Prado 2.8L 48V Dsl Wgn 8AT GXL Frosty White (DCEO) 1MBL	70,819	70,819	0	0	69,635	66,914	0	(2,722)
TBC	CEO Prado 2	70,819	70,819	0	0	0	0	0	0
TBC	DCEO Prado 2	70,819	70,819	0	0	0	0	0	0
TBC	CEO Prado 3	70,819	70,819	0	0	0	0	0	0
TBC	DCEO Prado 3	70,819	70,819	0	0	0	0	0	0
		2,236,657	**2,045,886**	**196,339**	**(387,109)**	**429,577**	**469,790**	**62,337**	**(22,124)**



INVESTING ACTIVITIES
NOTE 9
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	$	$	$	$	$
Buildings	4,298,219	4,298,219	1,342,061	**1,965,326**	623,265
Plant and equipment	1,656,232	1,675,363	366,268	**295,399**	(70,869)
Infrastructure - roads	2,576,839	2,576,839	1,265,063	**1,533,738**	268,675
Infrastructure - footpaths	200,000	200,000	0	**0**	0
Infrastructure - parks & ovals	20,000	20,000	0	**0**	0
Infrastructure - other	231,848	231,848	0	**0**	0
Payments for Capital Acquisitions	**8,983,138**	**9,002,269**	**2,973,392**	**3,794,463**	**821,070**
Capital Acquisitions Funded By:					
	$	$	$	$	$
Capital grants and contributions	3,892,160	3,892,160	1,537,460	**2,214,704**	677,244
Other (disposals & C/Fwd)	2,045,886	2,045,886	503,695	**469,790**	(33,905)
Cash backed reserves					
Plant Reserve	200,000	200,000	0	**0**	0
Community Hub Reserve	640,000	640,000	0	**0**	0
Building & Residential Land Reserve	135,000	135,000	0	**0**	0
Pool Reserve	100,000	100,000	0	**0**	0
Contribution - operations	1,970,092	1,989,223	932,237	**1,109,968**	177,731
Capital funding total	**8,983,138**	**9,002,269**	**2,973,392**	**3,794,463**	**821,070**

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)* . These assets are expensed immediately.

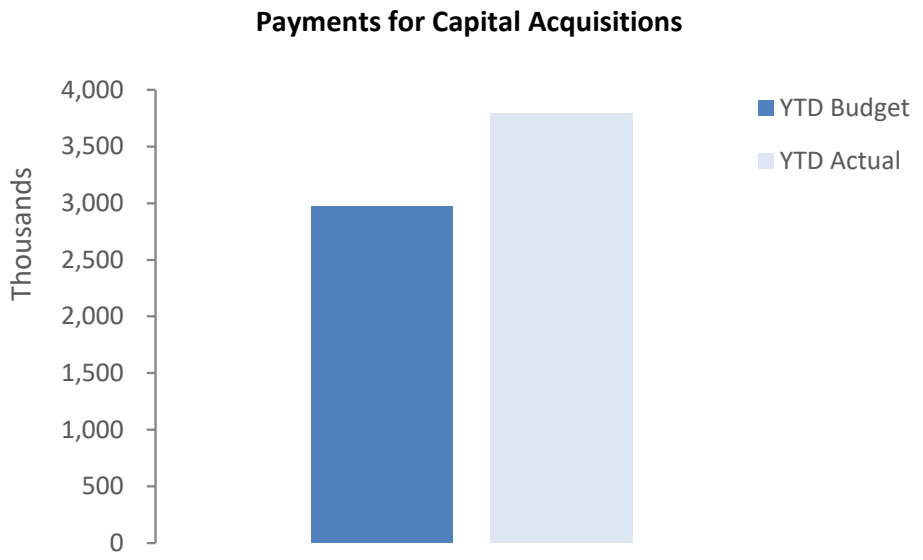
Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A.* Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.



INVESTING ACTIVITIES
NOTE 9
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

Level of completion indicators

0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Balance Sheet Category	Account/Job Description	Adopted Budget	Amended Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
				$	$	$	$	$
Buildings								
Housing								
4090150	BC035	9231	5 Cruickshank Rd Building Capital	(30,000)	(30,000)	(9,898)	0	9,898
4090150	BC038	9231	25 Cruickshank Rd CPM Building Capital	(40,000)	(40,000)	0	0	0
4090150	BC040	9231	4 Salmon Gum Alley Building Capital	(10,000)	(10,000)	0	0	0
4090150	BC047	9231	8 Gimlett Way (Lot 203) Building Capital Exp - Housing Shire	(15,000)	(15,000)	(15,000)	(7,098)	7,902
4090150	BC050	9231	Community Hub Manager's Residence - Housing Shire	(390,000)	(390,000)	0	0	0
4090250	BC066	9231	Aged Unit 6 - Capital	(55,000)	(55,000)	0	0	0
4090250	BC070	9231	Aged Unit 10 - Capital	(10,000)	(10,000)	(10,000)	(170)	9,830
4090250	BC072	9231	New Aged Unit 11 - Capital	(10,000)	(10,000)	(10,000)	(180)	9,820
4090250	BC073	9231	New Aged Unit 12 - Capital	(10,000)	(10,000)	(10,000)	(113)	9,887
4090350	BC103	9231	JV Singles Unit 3 - Capital	(86,000)	(86,000)	(85,994)	(99,506)	(13,512)
Total - Housing				**(656,000)**	**(656,000)**	**(140,892)**	**(107,068)**	**33,824**
Recreation And Culture								
4110150	BC200	9231	Memorial Hall Building Capital Exp	(197,219)	(197,219)	0	0	0
4110150	BC202	9231	Bonnie Rock Hall Building Capital	(15,000)	(15,000)	(15,000)	(8,393)	6,607
4110355	BC272	9231	Wilgoyne Tennis Club Building Capital	(14,000)	(14,000)	(14,000)	(8,998)	5,002
4110355	BC274	9231	Bonnie Rock Pony Club Building Capital Exp. - Other Rec & Sport	(5,000)	(5,000)	(1,649)	0	1,649
Total - Recreation And Culture				**(231,219)**	**(231,219)**	**(30,649)**	**(17,391)**	**13,258**
Economic Services								
4130250	BC315	9231	Barrack Cabins Capital	(20,000)	(20,000)	(19,994)	(2,116)	17,878
4130250	BC325	9231	Caravan Park Ablutions Capital	(80,000)	(80,000)	0	(1,364)	(1,364)
4130250	BC333	9231	Caravan Park Villla "Beringbooding" Capital Expense	(20,000)	(20,000)	0	(113)	(113)
4130250	BC334	9231	Caravan Park Villa "Campion" Capital Exp.	(30,000)	(30,000)	(29,998)	(564)	29,434
4130682	BWIP341	9231	Other Economic Serv. Building Works in Progress (Community Hub Construction) - Cap Exp.	(3,172,500)	(3,172,500)	(1,057,496)	(1,820,263)	(762,767)
Total - Economic Services				**(3,322,500)**	**(3,322,500)**	**(1,107,488)**	**(1,824,420)**	**(716,932)**
Other Property & Services								
4140260	BC310	9231	Depot Building Capital	(55,000)	(55,000)	(29,737)	(789)	28,948
4140560	BC350	9231	Admin Building Capital	(33,500)	(33,500)	(33,295)	(15,657)	17,638
Total - Other Property & Services				**(88,500)**	**(88,500)**	**(63,032)**	**(16,447)**	**46,585**
Total - Buildings				**(4,298,219)**	**(4,298,219)**	**(1,342,061)**	**(1,965,326)**	**(623,265)**
Plant & Equipment								
Recreation & Culture								
4110250		9235	Plant & Equipment (Capital) - Swimming Pool	0	(19,131)	(19,131)	(19,131)	0
Total - Recreation & Culture				**0**	**(19,131)**	**(19,131)**	**(19,131)**	**0**
Transport								
4120250	PA36923	9235	Replacement Truck	(400,000)	(400,000)	0	0	0
4120250	PA461	9235	Replacement Grader	(555,000)	(555,000)	0	0	0
4120250	PA023	9235	Maintenance Officer Ute	(60,000)	(60,000)	(60,000)	0	60,000
4120250	PA279	9235	Water Truck Replacement Tank	(60,000)	(60,000)	(60,000)	(49,300)	10,700
Total - Transport				**(1,075,000)**	**(1,075,000)**	**(120,000)**	**(49,300)**	**70,700**
Economic Services								
4130255		9235	Plant & Equipment (Capital) - Tour & Area Promotion	(14,680)	(14,680)	(14,680)	(14,680)	0
Total - Economic Services				**(14,680)**	**(14,680)**	**(14,680)**	**(14,680)**	**0**
Other Property & Services								
4140555	PA011	9235	Purchase of Replacement Vehicle MBL1	(70,819)	(70,819)	(70,819)	(70,819)	0
4140555	PA012	9235	Purchase of Replacement Vehicle 1MBL	(70,819)	(70,819)	(70,819)	(70,819)	0
4140555	PA015	9235	Purchase of Replacement Vehicle MBL1	(70,819)	(70,819)	0	0	0
4140555	PA016	9235	Purchase of Replacement Vehicle 1MBL	(70,819)	(70,819)	(70,819)	(70,650)	169
4140555	PA017	9235	Purchase of Replacement Vehicle MBL1	(70,819)	(70,819)	0	0	0
4140555	PA018	9235	Purchase of Replacement Vehicle 1MBL	(70,819)	(70,819)	0	0	0
4140555	PA019	9235	Purchase of Replacement Vehicle MBL1	(70,819)	(70,819)	0	0	0
4140555	PA020	9235	Purchase of Replacement Vehicle 1MBL	(70,819)	(70,819)	0	0	0
Total - Other Property & Services				**(566,552)**	**(566,552)**	**(212,457)**	**(212,288)**	**169**
Total - Plant & Equipment				**(1,656,232)**	**(1,675,363)**	**(366,268)**	**(295,399)**	**70,869**
Infrastructure - Roads								
Transport								
4120164	RWIP107	9250	Koorda-Bullfinch Road WIP (West of Town Section WSFN2023-24	(50,000)	(50,000)	0	0	0
4120166	RR007	9250	Nungarin North Road Renewal - Cap Exp	(1,098,938)	(1,098,938)	(736,280)	(855,675)	(119,395)
4120166	RR008	9250	Beringbooding Rd Renewal - Cap Exp - Sts Rds & Bridges	(140,433)	(140,433)	0	(611)	(611)
4120166	RR009	9250	Moondon Road Renewal - Cap Exp	(208,453)	(208,453)	0	(611)	(611)
4120166	RR010	9250	Quanta Cutting North Rd Renewal - Cap Exp	(130,000)	(130,000)	0	(611)	(611)
4120166	RR016	9250	Copeland Road - Cap Exp	(90,000)	(90,000)	0	(338)	(338)
4120166	RR050	9250	Morrison Rd Renewal - Cap Exp	(51,374)	(51,374)	0	(11,613)	(11,613)
4120166	RR109	9250	Mukinbudin-Bonnie Rock Road Renewal - Cap Exp	(807,641)	(807,641)	(528,783)	(664,282)	(135,499)
Total - Transport				**(2,576,839)**	**(2,576,839)**	**(1,265,063)**	**(1,533,738)**	**(268,675)**
Total - Infrastructure - Roads				**(2,576,839)**	**(2,576,839)**	**(1,265,063)**	**(1,533,738)**	**(268,675)**
Infrastructure - Other								
Community Amenities								
4100112	IO012	9256	Refuse Site New Other Infra Cap Exp	(111,785)	(111,785)	0	0	0
Total - Community Amenities				**(111,785)**	**(111,785)**	**0**	**0**	**0**
Recreation & Culture								
4110260	IO250	9256	Swimming Pool Infrastructure Capital	(100,000)	(100,000)	0	0	0
Total - Recreation & Culture				**(100,000)**	**(100,000)**	**0**	**0**	**0**
Economic Services								
4130260	IO280	9256	Caravan Park Infrastructure Capital Exp	(20,063)	(20,063)	0	0	0
Total - Economic Services				**(20,063)**	**(20,063)**	**0**	**0**	**0**
Total - Infrastructure - Other				**(231,848)**	**(231,848)**	**0**	**0**	**0**
Infrastructure - Footpaths								
Transport								
4120170	FPC061	9252	Mens Shed Crossover Footpath Construction - Cap Exp.	(200,000)	(200,000)	0	0	0
Total - Transport				**(200,000)**	**(200,000)**	**0**	**0**	**0**
Total - Infrastructure - Footpaths				**(200,000)**	**(200,000)**	**0**	**0**	**0**
Infrastructure - Recreation								
Recreation And Culture								
4110360	IP275	9254	Sports Complex - Infrastructure Parks & Ovals - Other Rec & Spo	(20,000)	(20,000)	0	0	0
Total - Recreation And Culture				**(20,000)**	**(20,000)**	**0**	**0**	**0**
Total - Infrastructure - Recreation				**(20,000)**	**(20,000)**	**0**	**0**	**0**
Grand Total				**(8,983,138)**	**(9,002,269)**	**(2,973,392)**	**(3,794,463)**	**(821,070)**

Repayments - borrowings

Information on borrowings			New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
Particulars	Loan No.	1 July 2026	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
		$	$	$	$	$	$	$	$	$	$	$	$	$
Education and welfare														
Early Learning Centre	125	120,458	0	0	0	0	(13,157)	(13,157)	120,458	107,301	107,301	71	(3,115)	(3,115)
Housing														
8 Gimlet Way	124	72,478	0	0	0	(14,064)	(28,341)	(28,341)	58,414	44,137	44,137	(446)	(2,376)	(2,376)
2 Houses, 8 Gimlet Way & 4 Earl Drive	126	457,742	0	0	0	0	(49,997)	(49,997)	457,742	407,745	407,745	270	(11,836)	(11,836)
Economic services														
Mukinbudin Café	119	12,107	0	0	0	(5,976)	(12,107)	(12,107)	6,131	0	0	(179)	(571)	(571)
Caravan Park House, 22 Earl Drive	127	79,179	0	0	0	(3,885)	(7,800)	(7,800)	75,294	71,379	71,379	(236)	(1,717)	(1,717)
Caravan Park Villa "Karloning"	128	129,579	0	0	0	(6,740)	(13,642)	(13,642)	122,839	115,937	115,937	(1,986)	(6,916)	(6,916)
Community Hub	129	925,528	0	0	0	0	(40,388)	(40,388)	925,528	885,140	885,140	8,765	(58,674)	(58,674)
Total		1,797,072	0	0	0	(30,666)	(165,432)	(165,432)	1,766,406	1,631,640	1,631,640	6,260	(85,205)	(85,205)
Current borrowings		165,434							134,768					
Non-current borrowings		1,631,638							1,631,638					
		1,797,072							1,766,406					

All debenture repayments were financed by general purpose revenue.

Unspent borrowings

Particulars	Date Borrowed	Unspent Balance 2026	Borrowed During Year	Expended During Year	Unspent Balance 31 October 2026
		$	$	$	$
Community Hub	1/05/2026	925,528	0	0	925,528
		925,528	0	0	**925,528**

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materiallly different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

The Shire does not have any lease liabilities to report.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
Restricted by Council									
Leave Reserve	163,805.23	6,225.00	2,079.19	0.00	0.00	0.00	0.00	170,030.23	165,884.42
Plant Reserve	440,345.71	16,733.00	5,593.42	55,590.00	0.00	(200,000.00)	0.00	312,668.71	445,939.13
Community Hub Reserve	601,528.03	22,858.00	7,640.28	20,000.00	0.00	(640,000.00)	0.00	4,386.03	609,168.31
Building & Residential Land Reserve	257,686.11	9,792.00	3,272.99	70,000.00	0.00	(135,000.00)	0.00	202,478.11	260,959.10
Seniors Housing Reserve	37,834.31	1,438.00	480.00	0.00	0.00	0.00	0.00	39,272.31	38,314.31
IT Upgrades Reserve	15,314.54	582.00	193.99	100,000.00	0.00	0.00	0.00	115,896.54	15,508.53
CRC Reserve	182,222	6,924.00	2,315.46	0.00	0.00	0.00	0.00	189,146	184,537.68
Transport Infrastructure Reserve	27,184	1,033.00	345.70	0.00	0.00	0.00	0.00	28,217	27,529.24
Pool Reserve	223,610	8,497.00	2,840.24	20,000.00	0.00	(100,000.00)	0.00	152,107	226,450.27
White St & Lansdell St JV Reserve	8,777.73	334.00	111.92	0.00	0.00	0.00	0.00	9,112	8,889.65
	1,958,307.45	**74,416.00**	**24,873.19**	**265,590.00**	**0.00**	**(1,075,000.00)**	**0.00**	**1,223,313.45**	**1,983,180.64**

OPERATING ACTIVITIES
NOTE 13
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2026	Liability Increase	Liability Reduction	Closing Balance 31 October 2026
		$	$	$	$
Other liabilities					
- Contract liabilities		0	61,082	(61,082)	0
- Capital grant/contribution liabilities		392,968	1,821,737	(2,214,704)	0
Total other liabilities		392,968	1,882,819	(2,275,787)	0
Employee Related Provisions					
Annual leave		80,694	0	0	80,694
Long service leave		58,163	0	0	58,163
Provision For Annual Leave On-Costs (Current)		11,862	0	0	11,862
Provision For LSL On-Costs (Current)		9,351	0	0	9,351
Total Employee Related Provisions		160,071	0	0	160,071
Total other current assets		**553,038**	**1,882,819**	**(2,275,787)**	**160,071**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14 and 15

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTE 14
OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability				Grants, subsidies and contributions revenue			
	Liability 1 July 2026	Increase in Liability	Liability Reduction (As revenue)	Current Liability 31 Oct 2026	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Operating grants and subsidies								
General purpose funding								
Grants Commission - General (WALGGC)	0	0	0	0	306,301	76,575	306,301	73,812
Grants Commission - Roads (WALGGC)	0	0	0	0	169,816	42,454	169,816	27,425
Law, order, public safety								
DFES Grant - Operating Bush Fire Brigade	0	0	0	0	18,130	9,064	18,130	9,065
Education and welfare								
CRC - Grant Funding - General Untied	0	0	0	0	5,600	2,600	5,600	3,600
CRC - DPIRD Service Agreement Income	0	61,082	(61,082)	0	122,164	61,082	122,164	61,082
CRC - Dept of Human Services Service Agreement Income	0	0	0	0	9,724	3,240	9,724	3,241
CRC - DPIRD Trainee Grant	0	0	0	0	38,000	12,664	38,000	0
Transport								
Direct Grant (MRWA)	0	0	0	0	213,299	213,299	213,299	213,299
Economic services								
Bendigo Bank - Tourism Video Community Sponsorship	0	0	0	0	7,068	7,068	7,068	0
	0	**61,082**	**(61,082)**	**0**	**890,102**	**428,046**	**890,102**	**391,525**
Operating contributions								
Governance								
Inpex Contribution - Storm Rose Revegetation Project	0	0	0	0	6,015	6,015	6,015	6,015
Community amenities								
Donations to the Shire - HVRA Honesty Box	0	0	0	0	0	0	0	50
Recreation and culture								
Mukinbudin District Club - Bar Distribution	0	0	0	0	150	150	150	0
Economic services								
Donations to the Shire - BR Hall & Caravan Park Honesty Boxes	0	0	0	0	450	148	450	1,036
Other property and services								
WALGA Local Government Scholarship Contribution	0	0	0	0	3,000	1,000	3,000	0
	0	**0**	**0**	**0**	**9,615**	**7,313**	**9,615**	**7,101**
TOTALS	**0**	**61,082**	**(61,082)**	**0**	**899,717**	**435,359**	**899,717**	**398,626**

NOTE 15
CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities				Capital grants, subsidies and contributions revenue			
	Liability 1 July 2026	Increase in Liability	Liability Reduction (As revenue)	Current Liability 31 Oct 2026	Adopted Budget Revenue	Amended YTD Budget	Amended Annual Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Capital grants and subsidies								
Community amenities								
DWER - NEWROC Transfer Station Grant	0	0	0	0	74,523	0	74,523	0
Recreation and culture								
Memorial Hall Contribution Income - Lotterywest Arts and Culture Infrastructure Grant Program	0	0	0	0	131,480	0	131,480	0
Transport								
RRG - Mukinbudin-Bonnie Rock Road Renewal - Income	0	430,742	(430,742)	0	538,427	360,744	538,427	430,742
R2R - Beringbooding Road Renewal - Income	0	0	0	0	140,433	0	140,433	0
R2R - Moondon Road Renewal - Income	0	0	0	0	208,453	0	208,453	0
R2R - Quanta Cutting North Road Renewal - Income	0	0	0	0	113,781	0	113,781	0
R2R - Morrison Road Renewal - Income	0	0	0	0	51,374	0	51,374	0
WSFN - Nungarin North Rd Renewal - Income	0	854,715	(854,715)	0	1,025,675	687,200	1,025,675	854,715
Active Transport Fund - Mens Shed Crossover Grant	0	0	0	0	100,000	0	100,000	0
Economic services								
MRWA Growing Regions Program - Community Hub Grant Income	392,968	536,280	(929,248)	0	1,468,552	489,516	1,468,552	929,248
	392,968	**1,821,737**	**(2,214,704)**	**0**	**3,852,698**	**1,537,460**	**3,852,698**	**2,214,704**
Capital contributions								
Community amenities								
NEWROC Transfer Station Contribution	0	0	0	0	37,262	0	37,262	0
Economic services								
Community Hub Community Contribution Income	0	0	0	0	2,200	0	2,200	0
	0	**0**	**0**	**0**	**39,462**	**0**	**39,462**	**0**
TOTALS	**392,968**	**1,821,737**	**(2,214,704)**	**0**	**3,892,160**	**1,537,460**	**3,892,160**	**2,214,704**

NOTE 16
BONDS & DEPOSITS HELD AND TRUST FUNDS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2026	Amount Received	Amount Paid	Closing Balance 31 Oct 2026
	$	$	$	$
Restricted Cash - Bonds and Deposits				
Department of Transport Licensing	10,604	102,747	(104,414)	**8,937**
Building Service Levy	0	6,780	(6,780)	**0**
Other Restricted Funds	1,075	0	0	**1,075**
Staff Social Club	1,477	810	0	**2,287**
Gym Bonds	1,980	0	0	**1,980**
Soil Conservation	13,166	0	0	**13,166**
Sub-Total	28,303	110,337	(111,193)	**27,446**
Trust Funds				
Other Trust Funds	1	0	0	**1**
Sub-Total	1	0	0	**1**
	28,304	**110,337**	**(111,193)**	**27,447**

NOTE 17
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL/JOB Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$	$
	Budget adoption		Opening Surplus(Deficit)				0
							0
							0
							0
4110250	Plant & Equipment (Capital) - Swimming Pool	OCM 10 09 2026	Capital Expenses			(19,131)	(19,131)
2080222	Staying in Place Project Expenses	OCM 12 09 2026	Operating Expenses			(20,000)	(39,131)
3080209	Staying In Place Project Income (Inc GST)	OCM 12 09 2026	Operating Revenue		20,000		(19,131)
				0	**20,000**	**(39,131)**	**(19,131)**

MEMORANDUM OF UNDERSTANDING 2025-2030

For: **North Eastern Wheatbelt Travel Association Inc. (NEWTRAVEL)**

Between: **SHIRE OF DOWERIN**

SHIRE OF KOORDA

SHIRE OF MT MARSHALL

SHIREO OF MUKINBUDIN

SHIRE OF NUNGARIN

SHIRE OF TRAYNING

SHIRE OF WESTONIA

SHIRE OF WYALKATCHEM

1. Parties to the Agreement

This document represents an agreement between the following parties (to be known as Member Councils):

- **SHIRE OF DOWERIN**
- **SHIRE OF KOORDA**
- **SHIRE OF MT MARSHALL**
- **SHIRE OF MUKINBUDIN**
- **SHIRE OF NUNGARIN**
- **SHIRE OF TRAYNING**
- **SHIRE OF WESTONIA**
- **SHIRE OF WYALKATCHEM**

2. Preamble

2.1 Memorandum of Understanding (MOU) covering the periods 1 July 2025 – 30 June 2030, in place to provide assurance of funding to continue to collaboratively market, promote and facilitate tourism in the region through the development, of the Wheatbelt Way Self Drive Trail and the tourism assets in the NEWTRAVEL area.

2.2 NEWTRAVEL was established in the 1990s as local tourism association and became an incorporated association in 1997. The objects of the Association are to encourage, support and promote the NEWTRAVEL Inc. region designated area as a tourism destination. It has had strong support from the eight member Councils who share a common interest in the Wheatbelt Way and developing a local tourism industry.

2.3 NEWROC has been a key supporter of NEWTRAVEL and in 2011 developed a business case in partnership with NEWTRAVEL and was successful in receiving $1.348M in Royalties for Regions funding for signage, street furniture and infrastructure (including caravan parks, museums and public toilets) for a tourism trail (The Wheatbelt Way) across the NEWROC Shires and the Shires of Dowerin and Westonia.

2.4 The Parties to this MOU acknowledge the strategic context within which this MOU is signed, that being the current NEWTRAVEL Strategic Plan 2026-2031 and the outcomes this Strategic Plan (and future Strategic Plans) has identified for the Wheatbelt Way Self Drive Trail for product development and marketing and this MOU purpose is to address the valued governance and financial relationship for this to occur between NEWTRAVEL and Member Councils.

2.5 This MOU may be renegotiated or renewed by further agreement between the parties to this MOU.

2.6 The Parties to this MOU have recorded their understandings and obligations and as signatories to this document agree to the following as outlined in this document.

3.1 Objectives of NEWTRAVEL

a. To be the local tourism organisation/advisory body for the Member Councils served by the Wheatbelt Way Self Drive Trail.

b. Work actively with industry partners and members to collectively promote the Wheatbelt Way self-drive route and its accompanying natural attractions with professional, consistent and impactful messaging.

c. To implement the Strategic Plans and Marketing Plans for the Wheatbelt Way Self Drive Trail.

3.2 NEWTRAVEL Role

a. The role of NEWTRAVEL for the duration of this MOU will be to:

i. Develop and oversee the delivery of the 2026– 2031 Strategic Plan for NEWTRAVEL.

ii. Develop and oversee the delivery of the yearly Activity and Marketing Plan for the Wheatbelt Way.

iii. Ensure industry relationships are nurtured and developed through communication channels, activities, events, professional development and other appropriate mechanisms.

iv. Ensure regular and formal communication with key stakeholders including Member Councils, Regional Tourism Organisations, Local Tourism Associations, peak industry bodies and relevant government agencies

v. Develop and coordinate policy and mechanisms to provide a consistent approach and application to tourism activities across the region.

vi. Provide Council and key stakeholders with statistical reports relating to tourism performance in the region.

vii. Work with other Local and Regional Tourism Organisations to identify and engage in opportunities of benefit to tourism in the region.

viii. Source, wherever possible, additional funding through industry and funding bodies to support the continued development of projects along the Wheatbelt Way Self Drive Trail (as identified).

4. MEMBER COUNCILS

4.1 Objectives of Member Councils

a. To have an effective local tourism organisation as an independent body for the Member Councils that works collectively and maximises the impact of its marketing resources (time, money and relationships) to better promote the Wheatbelt Way Self Drive Trail.

b. To have NEWTRAVEL deliver specific strategic functions for the Wheatbelt Way Self Drive Trail including:

- marketing
- development
  - industry
  - product
  - skills
  - investment
- engagement
- advocacy

4.2 Member Council Role

a. The role of each Member Council for the duration of this MoU will be to:

i. Acknowledge the role of NEWTRAVEL and actively promote the Wheatbelt Way Self Drive Trail and assets via council collateral.

ii. Undertake and support the day to day management of the Wheatbelt Way Self Drive Trail (including new product development and existing trail infrastructure maintenance) in their respective local government.

iii. Annually nominate a Council (Councillor or Staff member) delegate to be a member of NEWTRAVEL.

iv. Work cooperatively with NEWTRAVEL on agreed projects, activities and standards in line with the 2026-2031 Strategic Plan and future plans.

v. Ensure regular communication, both formal and informal, is maintained with NEWTRAVEL on matters of joint interest.

vi. Support the involvement of relevant Council staff in appropriate NEWTRAVEL activities.

vii. Provide a summary of relevant data and statistics from Member Council accommodation and respective community/tourism events and activities as required.

viii. Deliver and coordinate tourism functions at a Council level including the management of signage, events, applications, compliance and associated activities.

ix. Work with entities as represented by (but not limited to) local community and tourism organisations, Chambers of Commerce, special interest groups and industry associations to develop tourism at a local level.

5. Communication between Parties

5.1 All parties recognise the importance of regular communication – both formal and informal to the success of tourism in the region and commit to open and regular dialogue.

5.2 NEWTRAVEL will:

i. report to Member Councils on an annual basis on progress against key performance indicators.

ii. attend Council meetings or briefings to discuss or present on tourism related issues if requested.

iii. circulate minutes of NEWTRAVEL meetings to Member Council delegates in a timely manner.

iv. communicate with delegates, Member Councils and relevant staff via regular electronic communication.

v. raise directly with member Councils any issues, concerns, queries or questions it may have in relation to activities, function, performance or obligations under this MOU.

5.3 Member Councils will:

i. have delegates attend all meetings and if necessary, nominate a proxy.

ii. ensure that NEWTRAVEL is briefed on, and kept informed of, tourism matters that have regional significance as and when appropriate.

iii. provide opportunities for NEWTRAVEL to brief or present to Councillors as and when deemed necessary.

iv. recognise and promote the Wheatbelt Way Self Drive Trail through Council distribution channels as appropriate.

v. raise directly with NEWTRAVEL any issues, concerns, queries or questions it may have in relation to its activities, function, performance or obligations under this MOU.

6. Key Performance Indicators

6.1 The key performance indicators that NEWTRAVEL will aim to achieve for the life of the MOU will be subject to negotiation between the NEWTRAVEL and Member Councils on an annual basis. The Key Performance Indicators will be detailed annually in Schedule A of this MOU.

6.2 Continued investment beyond the timeframe of this MOU will be subject to agreement between Member Councils and NEWTRAVEL that satisfactory progress has been made against the key performance indicators, detailed in Schedule A of this MOU.

7. Member Council Investment

7.1 The agreed level of investment from Member Councils (exclusive of GST) is contained in Schedule B of this MOU.

7.2. By signing this MOU, Member Councils acknowledge that they are committing to expenditure in future budgets, for the life of the MOU, providing NEWTRAVEL delivers on the key performance indicators as detailed in Schedule A to the satisfaction of Member Councils.

7.3. Annual payments are to be made following the receipt of a tax invoice from NEWTRAVEL.

7.4. The In-kind support from Member Councils is contained in Schedule C of this MOU. Nothing in Schedule C reduces the Member Council contributions as outlined in Schedule B of this MOU.

8. Dispute Resolution

8.1 If any dispute arises between the parties carrying out the principles of this Memorandum of Understanding, the parties will seek genuine resolution to solve the difference or dispute between them.

8.2 Any disputes arising from this MoU will be first referred to a Special Meeting of NEWTRAVEL who will convene and manage this process unless it is deemed to be a party to the dispute or otherwise decline to participate, an external independent mediator will oversee the process.

9. Parties Agree to be Bound

9.1 It is the intention that this MOU be binding on the parties without the right of withdrawal from the agreement except where there is fundamental breach of any term or condition of this MOU or where there is a fundamental material change in the strategic context within which NEWTRAVEL operates.

9.2 If a member Council decides to withdraw from this MOU before the end of the Term, then 12 months' notice is to be provided to NEWTRAVEL and the member Council will forfeit all financial investment contributed to date.

9.3 In the case of a dispute, all parties agree that they will not withdraw from this MoU until such time as the prescribed dispute resolution process has been employed and it has been established that a fundamental breach has occurred and that this fundamental breach cannot be remedied to the satisfaction of the parties in dispute.

10.0 Terms of MOU

10.1 This Memorandum of Understanding lapses on 30 June 2030.

a. Negotiations to renew the extension of the MOU with Member Councils for a further period beyond this MOU must be commenced by 31 December 2029 and must be completed by 31 March 2030.

10.2 Each party maintains the right to exercise its individual powers as it sees fit.

.

The parties to this Memorandum of Understanding are:

NEWTRAVEL

Chairperson

PRINT FULL NAME OF AUTHORISED PERSON SIGNATURE

Witness

PRINT FULL NAME OF AUTHORISED PERSON SIGNATURE

SHIRE OF DOWERIN

Chief Executive Officer

PRINT FULL NAME OF AUTHORISED PERSON SIGNATURE

President

PRINT FULL NAME OF AUTHORISED PERSON SIGNATURE

SHIRE OF KOORDA

Chief Executive Officer

PRINT FULL NAME OF AUTHORISED PERSON SIGNATURE

President

PRINT FULL NAME OF AUTHORISED PERSON SIGNATURE

SHIRE OF MT MARSHALL

Chief Executive Officer

PRINT FULL NAME OF AUTHORISED PERSON SIGNATURE

President

PRINT FULL NAME OF AUTHORISED PERSON SIGNATURE

SHIRE OF MUKINBUDIN

Chief Executive Officer

PRINT FULL NAME OF AUTHORISED PERSON SIGNATURE

President

PRINT FULL NAME OF AUTHORISED PERSON SIGNATURE

SHIRE OF NUNGARIN

Chief Executive Officer

PRINT FULL NAME OF AUTHORISED PERSON SIGNATURE

President

PRINT FULL NAME OF AUTHORISED PERSON SIGNATURE

SHIRE OF TRAYNING

Chief Executive Officer

PRINT FULL NAME OF AUTHORISED PERSON SIGNATURE

President

PRINT FULL NAME OF AUTHORISED PERSON SIGNATURE

SHIRE OF WESTONIA

Chief Executive Officer

PRINT FULL NAME OF AUTHORISED PERSON SIGNATURE

President

PRINT FULL NAME OF AUTHORISED PERSON SIGNATURE

SHIRE OF WYALKATCHEM

Chief Executive Officer

PRINT FULL NAME OF AUTHORISED PERSON SIGNATURE

President

PRINT FULL NAME OF AUTHORISED PERSON SIGNATURE

NEWTRAVEL has identified several strategic areas of priority for the purpose of the 2025-2030 MOU:

- Destination Marketing
- Destination Development
- Organisation Governance

The strategic priority areas will be reviewed annually along with the 2026-2031 Strategic Plan (and future plans). Subsequent key performance indicators will be developed for incorporation into Schedule A on an annual basis (if required).

The tactics for delivery and key performance indicators, against the Strategic Goals, are listed below.

Performance Indicator	
1. Destination Marketing	
1.1	• Consistent branding and promotion of our area
1.2	• Encourage visitor dispersal around our region
2. Destination Development	
2.1	• Enhance and expand the visitor experience
3. Our Organisation	
3.1	• Internal capacity is increased
3.2	• Build long-term financial resilience

SCHEDULE B: Member Council Investment 2025-2030

The annual investment by Member Councils for the life of this MOU is set out below. It is noted that all amounts are exclusive of GST.

Financial Contribution

Each member council agrees to contribute an annual financial amount as specified in this MoU.

Annual Adjustment*

The financial contribution from each member council will increase each year over the life of this MoU. The increase will be based on the annual percentage change in the Consumer Price Index (CPI) for Western Australia, as published by the Australian Bureau of Statistics.

Calculation and Notification

At the beginning of each financial year, NEWTRAVEL will calculate the adjusted contribution amount based on the most recent CPI data available and notify each member council of their required contribution for that year.

Additional Financial Contributions

Nothing in this Schedule prevents Member Councils providing additional financial support to NEWTRAVEL over the life of the MOU. Nothing in this Schedule prevents NEWTRAVEL making a request for additional financial support over the life of the MOU. Such a request can be accepted or rejected by Member Councils.

Table 1: Summary of Total Member Council Annual Membership Investment

Annual Investment	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
SHIRE OF DOWERIN	$15,000.00	$15,000.00*	$15,000.00*	$15,000.00*	$15,000.00*
SHIRE OF KOORDA	$15,000.00	$15,000.00*	$15,000.00*	$15,000.00*	$15,000.00*
SHIRE OF MT MARSHALL	$15,000.00	$15,000.00*	$15,000.00*	$15,000.00*	$15,000.00*
SHIRE OF MUKINBUDIN	$15,000.00	$15,000.00*	$15,000.00*	$15,000.00*	$15,000.00*
SHIRE OF NUNGARIN	$15,000.00	$15,000.00*	$15,000.00*	$15,000.00*	$15,000.00*
SHIRE OF TRAYNING	$15,000.00	$15,000.00*	$15,000.00*	$15,000.00*	$15,000.00*
SHIRE OF WESTONIA	$13,500.00	$13,500.00*	$13,500.00*	$13,500.00*	$13,500.00*
SHIRE OF WYALKTCHEM	$15,000.00	$15,000.00*	$15,000.00*	$15,000.00*	$15,000.00*
Total	**$118,500.00**	**$118,500.0***	**$118,500.0***	**$118,500.00***	**$118,500.00***

**plus annual CPI*

Table 2: Summary of Individual Council Membership Investment

Member Council	Description	Amount	Total Annual Membership
SHIRE OF DOWERIN **SHIRE OF KOORDA** **SHIRE OF MT MARSHALL** **SHIRE OF MUKINBUDIN** **SHIRE OF NUNGARIN** **SHIRE OF TRAYNING** **SHIRE OF WYALKATCHEM**	NEWTRAVEL Membership	$13,500.00	**$15,000.00**
	Regional marketing contribution	$1,500.00	
SHIRE OF WESTONIA	NEWTRAVEL Membership	$13,500.00	**$13,500.00**
	Regional marketing contribution*	$0.00	

**The Shire of Westonia pay the regional marketing contribution component through WEROC.*

SCHEDULE C: IN KIND SUPPORT

The in-kind support to be provided by Member Councils for the life of the MOU is set out below.

Nothing in this Schedule prevents Member Councils providing additional in-kind support to NEWTRAVEL over the life of the MOU.

Nothing in this Schedule prevents NEWTRAVEL making a request for additional in-kind support over the life of the MOU. Such a request can be accepted or rejected by Member Councils.

SHIRE OF DOWERIN **SHIRE OF KOORDA** **SHIRE OF MT MARSHALL** **SHIRE OF MUKINBUDIN** **SHIRE OF NUNGARIN** **SHIRE OF TRAYNING** **SHIRE OF WESTONIA** **SHIRE OF WYALKATCHEM**	• Meeting space and catering including but not limited to Council facilities as available and required. • Support for the delivery of key activities through communication channels, utilising existing staffing personnel skills, participation in working groups/sub committees and other appropriate activities. • Assistance with staffing regional tourism promotions if required.

SCHEDULE D: TERMS OF REFERENCE: NEWTRAVEL MEMBER COUNCIL DELEGATE

1. The Member Council Delegate of NEWTRAVEL will commit to:

- Attending all scheduled NEWTRAVEL meetings, and if necessary, nominate a proxy.
- Wholeheartedly championing NEWTRAVEL within and outside of work areas.
- Sharing all communications and information across all relevant staff and Councillors of the Member Council.
- Making timely decisions and undertaking required actions so as to not hold up the implementation of projects and activities.
- Only making financial decisions on behalf of Member Councils in relation to the agreed Member Council Investment (Schedule B).
- Any financial decisions that exceed or are beyond the scope of the Member Council Investment in this MoU are to be taken back to the Member Council/s before proceeding.
- Notifying NEWTRAVEL, as soon as practical, if any matter arises which may be deemed to affect NEWTRAVEL.

2. Members Councils of NEWTRAVEL will expect:

- That each Member Council will be provided with complete, accurate and meaningful information in a timely manner.
- To be given reasonable time to make key decisions.
- To be alerted to potential risks and issues that could impact any current projects, as they arise.
- Open and honest discussions, without resort to any misleading assertions.

3. Meetings

- All meetings will be chaired by the NEWTRAVEL Chairperson (appointed annually).
- A meeting will have quorum as per the NEWTRAVEL constitution.
- Decisions made by consensus (i.e. members are satisfied with the decision even though it may not be their first choice). If not possible, NEWTRAVEL Chairperson has the casting vote.
- Meeting agendas and minutes will be provided this includes:
  - preparing agendas and supporting papers.
  - preparing meeting notes and information.
- Meetings will be held 3 times per year for approximately 2 hours hosted on rotation by each Member Council.
- If required sub-group meetings will be arranged outside of these times at a time convenient to sub-group members.

CAFÉ EQUIPMENT / FURNITURE AND ITEMS

PROPERTY USE AGREEMENT

BETWEEN

Shire of Mukinbudin

and

Mukinbudin Hotel

June 2024

MUKINBUDIN

MUKINBUDIN HOTEL

Property Use Agreement

This Agreement ("Agreement") is made effective as of _____between the Shire of Mukinbudin, 15 Maddock Street, Mukinbudin, herein referred to as "Owner", and Mukinbudin Hotel, located at 23-25 Shadbolt Street, Mukinbudin, herein referred to as "Hotel".

1. Equipment Description:

The Owner agrees to provide the following Cafe equipment / furniture or items to the Hotel at a total and flat charge of **$50 per week inclusive of GST**, effective from _____ 2024: Irrespective of which items are used.
Date

[List of Cafe equipment as well as supporting photographic documentation to be included in this agreement as Addendum 1 to be affixed to the rear of the agreement including a list of items as well as detailed photographs upon collection from the existing Café building]

2. Use of Equipment:

The Hotel agrees to use the provided equipment solely for the operation of the Hotel / Cafe located at Mukinbudin Hotel premises 23-25 Shadbolt Street.

3. Care and Maintenance:

Hotel agrees to maintain the equipment in good condition, undertaking reasonable care and cleaning to prevent damage. The Hotel shall be responsible for any damage caused by accident or malicious acts and agrees to repair or replace such damaged equipment at its own expense.

4. Repairs and Replacements:

The Owner shall be responsible for any repairs or replacements required due to ordinary unexpected failures and normal wear and tear. When a failure occurs, the Shire is to be notified of this failure and will arrange for necessary inspection and repairs as deemed appropriate by the Owner. If the failure of a significant item is not considered in the best interest of the Shire, due to the cost of repairs or replacement, the item will be removed from the Hotel by Shire staff if convenient with the Hotel as well as the item removed updated on the items list on Addendum 1.

5. Inspection:

The Owner reserves the right to inspect Shire-owned equipment at reasonable times to ensure proper care and maintenance, providing the Hotel with no less than 48 hours' notice.

6. Rental Review:

The Owner reserves the right to review the rental amount as needed. This review will likely take place towards the end of the financial year when the Council reviews all its fees and charges for the upcoming financial year.

7. Return of Equipment:

The Owner reserves the right to request the return of any or all items from the Hotel for any reason, providing the Hotel with no less than 60 days written notice.

7. Term:

This Agreement shall commence on 1st July 2024 and shall continue until terminated by either party in accordance with its terms.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

OWNER
Shire of Mukinbudin:

[Signature]

Dirk Sellenger

[Printed Name]

Chief Executive Officer

[Title]

HOTEL

Mukinbudin Hotel:

[Signature]

[Printed Name]

[Title]

Addendum 1

List of items:

- Large hot Bain Marie Removed - see notes below
- Dual Milkshake maker
- Front Counter
- 3 black tables
- 11 black chairs
- 2 x display fridges upright
- 1 x display cabinet
- 2 x product stands
- 5 x stainless steel benches of various size
- Cold store Bain Marie
- 2 large deep freezers
- 1 medium deep freezers
- 1 double deep fryer (Electric) Removed - see notes below
- 3 outdoor square tables

Photos:



Large Hot Bain Marie

Item removed from inventory due to technical failure 15/09/2026 as per email from CEO, Tanika McLennan to Dave Waters. Comment made by Renee Jenkin 15/09/2026 @ 3.43pm.



Dual milkshake maker


Front counter




3 black tables & 11 black chairs

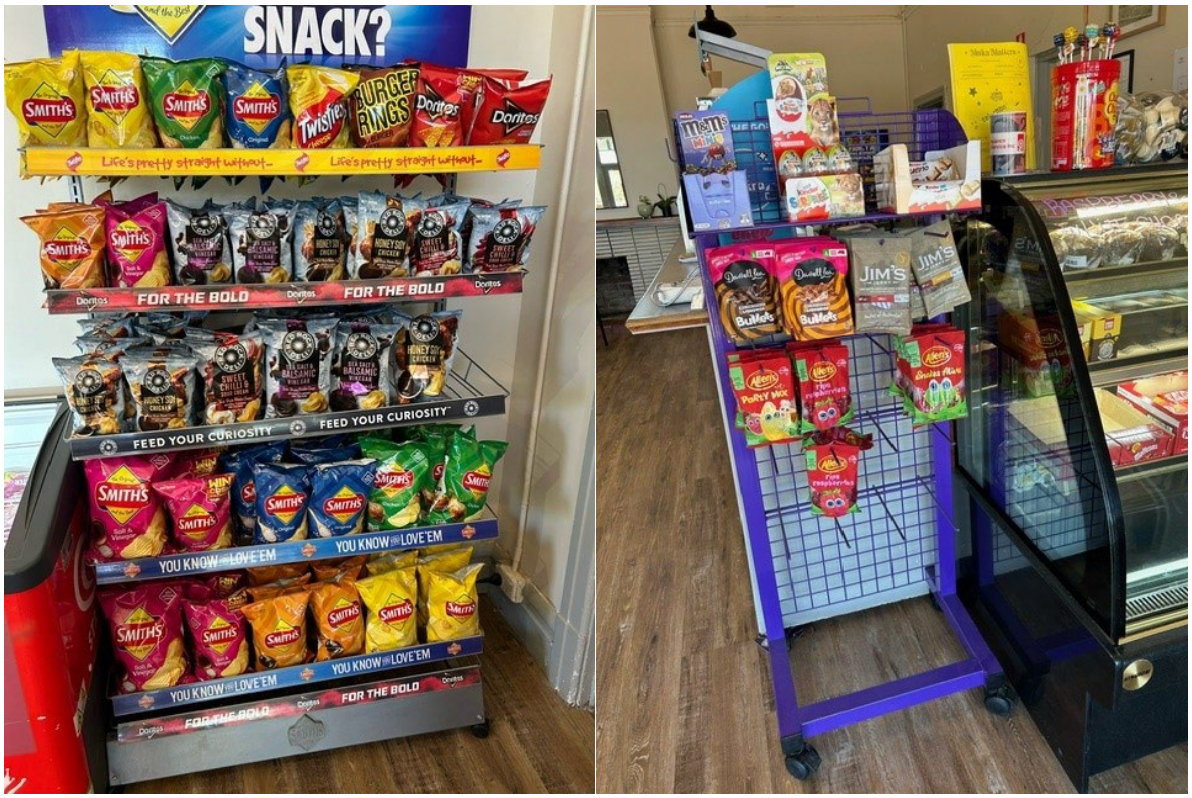




2 display fridges upright



Display cabinet



2 products stands








Extra bread for
26th → Bowling club



5 stainless steel benches of various sizes


Cold store bain marie





2 large deep freezers



1 medium deep freezer



1 double deep fryer (Electric)

Item removed from inventory due to technical failure 05/11/2026 following conversation between CEO, Tanika McLennan and Hotel Owner, Romina Nicoletti. Comment made by Renee Jenkin 11/11/2026 @ 10.45am.




3 outdoor square tables

SHIRE OF MUKINBUDIN

23 October 2026

Planning Advice Report

Address:	**Lot 62 on Plan D054240 (Land ID 1252475), 3 Calder Street, MUKINBUDIN WA 6479**
Proposal:	**Home-based firearms dealer and firearms storer business (Troy's Triggers & Bolts)**
Applicant / enquirer:	**Troy Stoeckel**
Matter:	**Planning enquiry - advice on planning approval, zoning and land-use permissibility (not a development application)**
Zone:	**Residential (R12.5/30) - Shire of Mukinbudin Town Planning Scheme No. 4**
Enquiry dated:	**12 October 2026**
Prepared by:	**Town Planner, Shire of Mukinbudin/NEWROC**

Purpose and status of this report

This report assesses the business plan submitted for Troy's Triggers & Bolts against the Shire of Mukinbudin Town Planning Scheme No. 4 (the Scheme), the deemed provisions in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the local planning framework. It sets out the planning position and the planning directions for each party that may act on it.

The report is independent planning advice. It is not addressed to the applicant or to Council, and it is intended to be read by anyone who needs to understand the matter, including the applicant, the Chief Executive Officer, Council and other agencies. It is intended to inform Council's consideration of the enquiry at its November 2026 Council Meeting.

The enquiry asks only for advice, so it is not a development application and no decision is required or made by this report. The report is not a planning approval, a refusal or a statement of no objection, and it does not bind Council in determining any future application.

Planning position:

The business, as described, requires development approval. The Scheme does not list a firearms dealer or storer use, so Council would need to classify the use. This report does not indicate the outcome of any future application.

Development approval required

Summary of planning advice

- The property is in the Residential zone (R12.5/30) and the proposal is a change of use at an existing dwelling.
- The business is not a “home business” under the Scheme, because it includes the retail sale of goods (consignment sales, online sales and brokerage, page 16). It is also not a home occupation or a home office.
- A firearms dealer or storer is not listed in the Zoning Table in any zone. The nearest listed uses are home business (D), shop (X) and office (X) in the Residential zone.
- If the sales side of the business is classified as a shop, that use is not permitted in the Residential zone under the Scheme. If it is treated as an unlisted use, clause 3.4.2 allows Council to find it consistent with the zone objectives, to advertise it before deciding, or to find it not consistent.
- The business plan does not give enough information (floor area, quantities held, vehicles and visitor numbers) to assess residential amenity, and some of its statements are inconsistent.
- Council, not Shire staff, would classify the use and determine an application. Delegation No. 45 does not extend to discretionary uses, unlisted-use decisions or variations.
- The Shire cannot provide a statement of no objection to WA Police at this stage, because no application has been lodged and the use has not been assessed.

The proposal as described

The following is taken from the 44-page business plan, which is addressed to WA Police Firearms Licensing (page references are to the business plan).

- **Business:** a home-based firearms dealer and firearms storer, with consignment sales including marketing and negotiation with prospective purchasers (page 16), and estate, collection and delivery services (pages 17–18).
- **Operation:** carried on in a residential dwelling that is occupied daily, by appointment only (pages 19–20). Services are provided at clubs or customers’ premises by appointment (page 15). The plan also states “online sales only” (page 38).
- **Premises:** a dedicated office and secure storage area at the dwelling (pages 21 and 38). The floor areas are not stated.
- **Safes:** three Grade VII safes of about 3.5 tonnes each and two of about 700 kg each (about 4.9 tonnes in total), with capacity to add more, plus a 10.5 tonne personal safe (page 22).
- **Stock:** firearms and an ammunition inventory (page 25). The plan refers to working with other dealers who need storage (page 13).
- **Scale:** 55 to 120 business activities a year (page 35).
- **Staffing:** sole-operated. A second person is named as an authorised person for computer help only (pages 9 and 32).

Appendices I and J of the business plan were not included in the copy provided.

Planning framework and site

Matter	Position
Land and zoning	**Residential R12.5/30**
Scheme Map 4 (Mukinbudin Townsite), Amendment 3 (gazetted 22 September 2026).	• The lot is in the Residential zone with a density code of R12.5/30 (clause 4.13 applies the R-Codes). • The adjoining blocks include club premises (SU3, Lots 70–71 Calder Street). • The wastewater buffer shown on the Scheme maps lies south of the townsite blocks.
Planning instruments	**Applicable**
The instruments that apply to the assessment.	• Shire of Mukinbudin Town Planning Scheme No. 4 (updated to Amendment 3). • Deemed provisions (Schedule 2, *Planning and Development (Local Planning Schemes) Regulations 2015*), including clause 64 (advertising) and clause 67 (matters to be considered). • Shire of Mukinbudin Register of Delegations (2026), Delegation No. 45.
Local planning strategy	**Not Applicable**
The strategy sets the long-term direction for land use.	• The Shire does not have a local planning strategy.

Zoning and land-use permissibility

Clauses 3.2, 3.3 and 3.4 and Schedule 1 (definitions)

Scheme requirement	Assessment of the proposal
Clause 3.2 Residential zone objectives	**Information required**
The Residential zone objectives include: • *single houses as the predominant form of residential development;* • *a high standard of residential development; and* • *non-residential uses that are compatible with the predominant residential use and will not adversely affect local amenities.*	• The plan describes a low-volume, appointment-only business carried on in a dwelling that is occupied daily, with no walk-in trade (pages 19–20). • The business would hold commercial stock and customer firearms for sale, storage and transfer at a dwelling in a residential street. • The plan does not give enough detail (floor area, quantities held, vehicles and visitor numbers) to be satisfied that local amenity will not be adversely affected.

Scheme requirement	Assessment of the proposal
Schedule 1 Home business definition	**Not met**
A home business is a business, service or profession carried out in a dwelling, or on land around it, by an occupier of the dwelling which: • *does not employ more than 2 people who are not members of the household;* • *will not adversely affect the amenity of the neighbourhood;* • *does not occupy an area greater than 50 m²;* • *does not involve the retail sale, display or hire of goods of any nature;* • *does not cause traffic or parking difficulties, or involve a vehicle over 3.5 tonnes tare; and* • *does not use essential services beyond the capacity normally required in the zone.*	• **Employees – met:** the plan describes a sole-operated business (page 32). • **Retail sale of goods – not met:** the business includes consignment sales, online sales and brokerage, including marketing firearms and negotiating with prospective purchasers (page 16). The definition excludes the retail sale of goods, however the order is placed. • **Floor area – information required:** the area of the dealer office, safe room and storage areas is not stated. • **Vehicles and parking – information required:** the type and weight of vehicles, and the number of visits to the property, are not stated. • A *home occupation* (limited to 20 m², no retail sale) and a *home office* (no client visits) also do not fit the business as described.
Clause 3.3 and Table 1 Zoning Table (Residential zone)	**Classification required**
The nearest listed uses in the Residential zone are: • *Home business – D (discretionary);* • *Shop – X (not permitted); and* • *Office – X (not permitted).* *A use marked 'X' is not permitted by the Scheme and must be refused (clause 3.3, note 4).*	• A firearms dealer or storer is not listed in Table 1. Storage and warehouse are defined in Schedule 1 but are also not listed. • If the sales side of the business is classified as a shop (premises used to sell goods by retail), the use is not permitted in the Residential zone under the Scheme. • A shop is usually open to the public. The plan describes appointment-only sales with no display or walk-in trade, which is relevant to how the use is classified.
Clause 3.4 Unlisted uses	**Council determination required**
If a use is not listed and cannot reasonably be determined as falling within another listed use, the local government may: • *determine that it is consistent with the zone objectives and therefore permitted;* • *determine that it may be consistent with the zone objectives and advertise it under clause 64 of the deemed provisions before deciding; or* • *determine that it is not consistent with the zone objectives and therefore not permitted.*	• The first question is whether the use falls within a listed use. If it is a shop, it is an X use and clause 3.4 does not apply. • If the use is not a shop, it is likely to be considered under the second option, which means advertising to neighbours before a decision is made. • A decision under this clause is made by Council, on the recommendation of the planning officer. It is not made in this report. • The outcome cannot be stated until Council has considered the matter.

Planning officer's view on classification

The business combines a retail element (consignment, online sales and brokerage) with a storage element (the dealer's stock and, possibly, firearms held for other dealers). The plan describes appointment-only sales with no display and no walk-in trade, and also states "online sales only". On that description the use sits uneasily within "shop", which suggests it is more appropriately considered as an unlisted use under clause 3.4. The plan is inconsistent on the level of customer attendance, however, and the classification could change if the dealer office operates as a point of sale. The classification is a matter for Council.

Assessment of planning considerations

If an application is lodged, Council would consider the matters in clause 67 of the deemed provisions. The matters that this report has identified are set out below.

Consideration	Planning comment
Residential amenity	**Information required**
Clause 3.2 and clause 67(m) and (n).	• Holding commercial stock and customer firearms at a dwelling in a residential street is likely to raise concerns from neighbours about security and safety. • Appointment-only operation, no display and no walk-in trade would limit the visible impact. The number and timing of visits are not stated. • The matter would be tested through advertising to adjoining owners and occupiers.
Scale and growth	**Information required**
The plan refers to growth.	• The plan estimates 55 to 120 business activities a year (page 35). • It refers to adding safes as the business grows (page 22) and to storing firearms for other dealers (page 13). • Storing firearms for other dealers would make the dwelling a storage facility for other businesses. Any approval would be likely to limit the quantities held and the scope of the use.
Traffic, access and parking	**Information required**
Home business limb (e) is used as a guide.	• Visits by customers, clubs, other dealers and couriers are not quantified. • The vehicle used for collection and delivery is not described. A vehicle over 3.5 tonnes tare would not meet the home business standard.
Signage	**Not stated**
Schedule 5 of the Scheme.	• The plan does not propose signage. Signage of up to 0.2 m² is exempt under Schedule 5. Signage identifying firearms at a dwelling would be inappropriate in a residential street.

Consideration	Planning comment
Building and structural matters	**Referral required**
Building Act 2011.	• The secure room and the safes (about 4.9 tonnes in total, page 22) may need a building permit, floor loading advice and a building classification. The Shire's building surveyor should advise. • Storage of ammunition is also subject to the *Dangerous Goods Safety Act 2004*.
Firearms licensing and security	**Outside planning**
WA Police.	• Licence conditions, storage and security standards are matters for WA Police and have not been assessed here. • WA Police guidance for dealer licence applicants asks for a local government letter stating that it has no objection to the business operating at the premises.

Review of the business plan

The business plan was written for WA Police licensing, not for a planning assessment. The following gaps and inconsistencies would need to be resolved before an application could be assessed.

- **Sales model:** the plan states "online sales only" (page 38) but also describes services at clubs and customers' premises (page 15), a dedicated dealer office at the dwelling (pages 21 and 38) and appointment-only visits (pages 19–20).
- **Floor areas:** the area of the dealer office, safe room and storage areas is not stated.
- **Quantities:** the maximum number of firearms and the maximum quantity of ammunition held at any one time are not stated.
- **Other dealers:** the plan refers to working with other dealers who need storage (page 13) without saying whether their firearms would be held at the dwelling.
- **Site detail:** the plan includes no site or floor plan showing the dwelling, the office, the safe room, parking and the position of neighbours.
- **Missing appendices:** Appendices I and J were not in the copy provided, so any fee advice or other content in them has not been considered.

Planning pathways

Two pathways are available to the applicant.

Option A – Apply for development approval at this property. Lodge an application for a change of use with the information listed under the applicant directions below. The outcome is uncertain. If an application is lodged, the Shire would expect to advertise it to adjoining owners and occupiers, refer it to the Shire's building surveyor, and may notify WA Police for information, before it is determined. Because the use is not listed and is not a permitted use, the application would be determined by Council rather than by Shire staff. The Shire must generally determine an application within 60 days, or 90 days if it is advertised.

Option B – Locate the business in the Town Centre or Industrial zone. Shop is a 'D' use and office is a 'P' use in the Town Centre zone, and industry – light is a 'P' use in the Industrial zone. A firearms dealer and storer is not listed in either zone, so the use would still need to be classified under clause 3.4, but the concerns about residential amenity would not arise.

Planning advice and directions

The following is unbiased planning advice for each party. It is advice only and does not bind any party.

The applicant

- Decide whether to lodge an application for development approval at this property (Option A) or to look at a site in the Town Centre or Industrial zone (Option B).
- If an application is lodged, provide an application form signed by all owners of the land, showing the nature of development (change of use – firearms dealer and firearms storer), the lot details and the cost of any building work. The planning application fee is set under the *Planning and Development Regulations 2009* and the application cannot be determined until it has been paid.
- Provide site and floor plans showing the dealer office, safe room and storage areas, the position and weight of each safe, the parking areas and the nearest neighbouring dwellings.
- Provide a written operating description: hours, expected visits each week and who will visit, where sales and handovers occur, any other people working at the property and any signage. Explain how “online sales only” fits with the dealer office and visits.
- Confirm the maximum number of firearms and quantity of ammunition held, that there will be no discharge, test-firing, repair or manufacture on the property, and whether firearms will be stored for other dealers.
- Describe the vehicles used for collection and delivery, their tare weight and where they will be parked.
- Do not rely on this report as a statement of no objection for WA Police. It may be given to WA Police as evidence that development approval is required.

Council

- Note that the matter is an enquiry, not a development application, and that no determination is required.
- Note that a development application for this use would be determined by Council. The use is not listed, and Delegation No. 45 does not delegate discretionary uses, unlisted-use decisions under clause 3.4 or variations.
- Decide whether to give a preliminary view on the classification of the use now, which would give the applicant earlier certainty, or to leave classification until a development application is lodged and assessed. The second approach keeps Council’s discretion open and allows the classification to rest on a full assessment and on any submissions.
- Decide whether the Shire should provide a statement to WA Police. The planning position is that a statement of no objection cannot be given while no application has been lodged and the use has not been assessed.
- If the applicant lodges an application, expect it to be advertised and to include the matters in the “Assessment of planning considerations” section.

Chief Executive Officer and Shire administration

- Respond to the applicant in writing, after Council’s consideration, advising of Council’s response and that a development application is required.
- Under Delegation No. 45 the CEO may refuse an application that does not comply with the Scheme and could not comply without significantly altering the proposal. If the use is clearly a shop, that power may apply. It does not cover discretionary or unlisted uses, so the matter should go to Council if the classification is uncertain.
- Refer any application to the Shire’s building surveyor for advice on the secure room, floor loading and building classification.
- Keep the applicant informed that the planning application fee is payable on lodgement.

Indicative conditions and review rights

If Council later supports an application, the conditions would be likely to include the following (indicative only):

- approval personal to the applicant and not transferable, as for a home business (clause 4.11), and ceasing if the firearms licence lapses or is cancelled;
- appointment-only operation, with no display, walk-in trade or signage identifying firearms;
- limits on the floor area used and on the firearms and ammunition held;
- no discharge, test-firing, repair or manufacture on the property;
- vehicles of 3.5 tonnes tare or less; and
- a time-limited approval, with renewal, so that impacts can be reviewed.

If an application is lodged and the applicant is aggrieved by the decision or a condition, the applicant may apply to the State Administrative Tribunal for review within the time allowed (generally 28 days).

Sources

- Troy's Triggers & Bolts business plan and cover letter (enquiry dated 12 October 2026).
- Shire of Mukinbudin Town Planning Scheme No. 4, updated to Amendment 3, and Scheme Maps 1–5.
- *Planning and Development (Local Planning Schemes) Regulations 2015*, Schedule 2 (deemed provisions).
- Shire of Mukinbudin 2026 Register of Delegations, Delegation No. 45.
- WA Police, guidance for firearms dealer licence applicants.

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Shire of Mukinbudin/NEWROC