



# Shire of Mukinbudin

## Ordinary Meeting of Council

# UNCONFIRMED MINUTES

Meeting was held in Council Chambers at  
15 Maddock Street, Mukinbudin  
Commencing at 1.13pm Tuesday 16<sup>th</sup> November 2021

Dirk Sellenger  
**CHIEF EXECUTIVE OFFICER**



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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mukinbudin during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mukinbudin. The Shire of Mukinbudin warns that anyone who has any application lodged with the Shire of Mukinbudin must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mukinbudin in respect of the application.

**ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST**

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.



Dirk Sellenger  
**CHIEF EXECUTIVE OFFICER**

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**9. Elected members Motions of which previous notice has been given**

- 9.1 Nil

**10. Urgent Business without notice (with the approval of the President or meeting)**

- 10.1 Nil

**11. Dates to Remember**

- 11.1 See attached list

**12. Closure of Meeting**

- 12.1 Closure of Meeting

## AGENDA

Agenda of the Ordinary Meeting of Council to be held in Council Chambers, Maddock Street, Mukinbudin on 14<sup>th</sup> September 2021.

### 1. Declaration of Opening

The Shire President to declare the Meeting open at 1.13pm

### 2. Record of attendance, apologies, and approved leave of absence

#### 2.1 Present:

Cr G Shadbolt	Shire President
Cr R Nicoletti	Deputy President (Entered the meeting @ 1.43pm)
Cr G Bent	
Cr A Farina	
Cr C McGlashan	
Cr S Paterson	
Cr J Seaby	
Cr S Ventris	
Cr A Walker	

#### 2.2 Staff:

Mr Dirk Sellenger	Chief Executive Officer
Mrs Louise Sellenger	Manager of Corporate Services
Mr Luke Sprigg	Manger of Works

#### 2.3 Visitors:

Mrs V Bashford  
Mrs M Barrett  
Mrs R Mori

#### 2.4 Apologies:

Ed Nind	Manager Finance
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#### 2.5 On leave of absence:

#### 2.6 Applications for leave of absence:

### 3. Public Question Time (min 15 minutes)

3.1 Response to previous questions taken on notice.  
Nil

3.2 Declaration of public question time opened (minimum 15 mins)  
The Shire President to declare public question time open at 1.14pm.

3.3 Declaration of public question time closed  
The Shire President to declare public question time closed at 1.14pm.

#### 4. **Declarations of Interest**

Cr McGlashan declared interest in the discussion by tenants and left the room at 1.14pm.

#### 5. **Petitions, deputations and presentations**

5.1 Petitions

5.2 Deputations

5.3 Presentations

A deputation from three residents of the Sister Willox Retirement Village addressed council regarding the decommissioning of the evaporative air conditioners in lieu of the current reverse cycle air conditioners at each property.

It was made clear to the residents that Council has for approximately 10 years been transitioning from evaporative air conditioners to modern, reliable, cost effective and superior refrigerated systems and unfortunately the evaporative systems would remain decommissioned.

*Cr McGlashan re-entered to room at 1.25pm*

*Cr Nicoletti entered the meeting at 1.43pm*

#### 6. **Announcements by the Presiding person without discussion**

The President, Cr Gary Shadbolt encouraged all Councillors to do their own research on COVID-19 vaccines and recent mandate announcements for WA as outcomes will influence the decisions we may need to make in the future.

#### 7. **Confirmation of the Minutes of previous meetings**

7.1 Confirmation of Minutes for the Ordinary Meeting of Council held on the 19<sup>th</sup> October 2021.

#### **Voting Requirement**

Simple Majority

#### **OFFICER RECOMMENDATION**

**Council Decision Number – 01 11 2021**

**Moved: Cr Walker      Seconded: Cr Farina**

**That the Minutes of the Ordinary Meeting of Council held on the 19<sup>th</sup> October 2021 be accepted as a true and correct record of proceedings.**

**Carried      9 / 0**

## 8.1 MONTHLY INFORMATION REPORT

<b>8.1.1 October 2021 Information Report</b>	
Location:	Mukinbudin
File Ref:	ADM 360
Applicant:	Louise Sellenger, Manager of Corporate Services
Date:	9 <sup>th</sup> November 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

### **Summary**

To allow Council to receive the Monthly Information Report including reports from Manager of Works, Manager of Corporate Services, Caravan Park Manager and Environmental Health Officer.

### **Background Information**

Reports are presented to Council on operational matters within the Shire of Mukinbudin.

### **Officer Comment**

Refer to Information Report.

### **Strategic & Social Implications**

### **Consultation**

Dirk Sellenger – Chief Executive Officer  
 Luke Sprigg – Manager of Works  
 Tania Sprigg - Caravan Park Manager  
 Allan Ramsay – Environmental Health Officer  
 Simon Comerford – Aquatic Centre Manager

**Statutory Environment** Nil

**Policy Implications** Nil

**Financial Implications** Nil

## **OFFICER RECOMMENDATION**

**Council Decision Number – 02 11 2021**

**Moved: Cr Ventris                      Seconded: Cr McGlashan**

**That Council receive the November 2021 Information Report.**

**Carried 9 / 0**

Cr Ventris left the meeting at 2.10pm

Mr Luke Sprigg left the meeting at 2.10pm

## 8.2 Finance Reports

<b>8.2.1 List of Payments – October 2021</b>	
Location:	Mukinbudin
File Ref:	ADM 007
Applicant:	Edward Nind – Finance Manager
Date:	9 <sup>th</sup> November 2021
Disclosure of Interest:	Nil
Responsible Officer:	Edward Nind – Finance Manager
Author:	Melissa Jones – Finance Officer
Voting Requirements	Simple Majority
Documents Attached	List of Payments – Municipal Account (4 pages) List of Payments – Restricted Muni Account (1 pages) Credit Card Summary October 2021 (1 page) Corporate Credit Card Statement October 2021 (4 pages)
Documents Tabled	Nil

***If a Councillor has any questions regarding the enclosed finance report, please see the Finance Manager prior to the meeting so that a researched answer may be provided.***

### **Summary**

List of payments made in October 2021 for endorsement by Council.

### **Background Information**

A list of payments submitted to Council on 16<sup>th</sup> November 2021, for confirmation in respect of accounts already paid or for the authority to those unpaid. (Please refer to Payment listing submitted as a separate attachment).

### **Officer Comment**

Standard process of obtaining Council endorsement of payments.

### **Strategic & Social Implications**

N/A

### **Consultation**

N/A

### **Statutory Environment**

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

### **Policy Implications**

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.





Date: 09/11/2021  
Time: 10:12:28AM

Shire of Mukinbudin

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USER: Melissa Jones  
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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name Invoice Description</b>	<b>INV Amount</b>	<b>Amount</b>
EFT6514		<b>Asphalt In A Bag</b> 4 x 50x20 Bags of Ashpalt - Ashpalt for Road Repairs		1,168.75
EFT6515		<b>Avon Concrete</b> Culvert Install - Barbalin - Koonkoobing Rd , DRFAEA/DFES Funded work		48,785.00
EFT6516		<b>Bf &amp; Jd Atkins</b> Rubbish Tip Service - 10 Hours of work		1,980.00
EFT6517		<b>Dirk Sellenger</b> Reimbursement for Uniform and Power		921.55
EFT6518		<b>Mick Sippe Carpentry</b> Painting of 12 White Street, includ materials, patching, walls, ceiling,		11,264.00
EFT6519		<b>Mukinbudin Building</b> Replacement of Gutters and Facia Mukinbudin Basketball Courts - Quote 132		32,378.00
EFT6520		<b>Great Southern Fuels</b> Fuel Account - September 2021		10,475.18
EFT6521		<b>Rory Mori</b> Rent Reimbursement due to Double Paying Rent		165.00
EFT6522		<b>Abigail Farina</b> Catering afternoon tea for 40 People for the offical opening of the ELC		340.00
EFT6523		<b>Absolutely All Electrical</b> Pump Track SB Upgrade		1,629.27
EFT6524		<b>Acot500</b> Lights for new Works Supervisor Ute.		396.00
EFT6525		<b>All Ways Foods</b> Coffee Satchels for Caravan Park & Cleaning Supplies for Admin		251.60
EFT6526		<b>Avon Waste</b> Rubbish Service August 2021		4,922.66
EFT6527		<b>Bunnings Trade</b> Ryobi Lightweight Door Closer		60.80
EFT6528		<b>Toll Group</b> Various Freight for Jason Signmakers & Hersey Safety		113.53
EFT6529		<b>D&amp;D Transport</b> Freight for Pool from Sigma Chemical		51.15
EFT6530		<b>Dependable Laundry Solutions</b> Hose, Tub to Pump plus freight		61.05
EFT6531		<b>Don &amp; Ronda Perrin</b> Two Nights entertainment @ \$350 per night - 16th and 28th Sepetember 2021		700.00
EFT6532		<b>Dylan Copeland</b> Various NRM Consultant Assistance for FY 21/22 - September 2021		836.00
EFT6533		<b>Eastern Hills Saws &amp; Mowers</b> Supply 2x Blade Kit 21x4 and Honda Combo		180.00
EFT6534		<b>Hersey's Safety Pty Ltd</b> Purchase of Depot Consumables:		108.35
EFT6535		<b>Hutton &amp; Northey</b> 500 Hour Service on Cat 140 Grader MBL100		4,337.51
EFT6536		<b>Leisure Institute Of Wa Aquatic Inc</b> Conference & Seminars: Regional WA Aquatic Seminar: Delegate Regisrtration		99.00
EFT6537		<b>Lgiswa</b> LGIS Property Insurance		69,105.37
EFT6538		<b>Mukinbudin Cafe</b> Sandwiches and hot food for WNE RRG meeting 14 people, Aprrox costing &		310.00
EFT6539		<b>Mukinbudin Steel Fabricators</b> Steel Required for JD Tractor, Mukinbudin Bonnie Rock Sign post & Cunderri		2,658.70

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT6540		<b>Nutrien Ag Solutions</b> Supply of Chemical for Town Oval.		8,085.00
EFT6541		<b>Officeworks</b> Dividers for A3 Folder for Caravan Park & Logitech Speakers for Admin Computers		174.75
EFT6542		<b>Signs Plus</b> 1x badge for councillor + freight		21.00
EFT6543		<b>Sippes Mukinbudin</b> Various purchases for Depot, Town Crew & Building Maintenance		1,794.64
EFT6544		<b>State Library Of Wa</b> Better Beginnings Invoice for 2021-22		33.00
EFT6545		<b>Talbot Walsh</b> 297mm x 210mm Plaque for early Learning Centre		550.00
EFT6546		<b>Two Dogs Home Hardware</b> 1 Caroma Uniset No 2		341.68
EFT6547		<b>Wa Contract Ranger Services Pty Ltd</b> WA Contract Ranger Services for 2021/2022 FY - September 2021		561.00
EFT6548		<b>Wallis Computer Solution</b> Purchase 8 x existing leased Edsys i5-6400U PC's computers at end of lease to		2,906.84
EFT6549		<b>Westrac Pty Ltd</b> 40L x CAT Coolant for Cat Machines as per Quote 00Q402494		202.75
EFT6550		<b>Asb Marketing Pty Ltd</b> x1 Caravan Park Uniform - Biz Ladies Triton Polo, Black/Gold/White, size 24		63.25
EFT6551		<b>Avon Concrete</b> Supply and Install and Extend Culverts on the Kununoppin Mukinbudin Road		69,990.00
EFT6552		<b>Mick Sippe Carpentry</b> Insurance Repairs - Cyclone Seroja Damage		24,519.00
EFT6553		<b>Northam Carpet Court</b> Carpets and Lino installed into 12 white street		10,322.85
EFT6554		<b>On Hold On Line</b> On Hold Messages FY 2021/22 - September 2021		77.00
EFT6555		<b>Wilson Sign Solutions</b> Hire of plaque unveiling stand and freight x2		709.50
EFT6556		<b>Absolutely All Electrical</b> Supply & Install Generator switch and Inlet. As per quote EST-0351		985.92
EFT6557		<b>Breakaway Farm</b> Gravel Carting to Bonnie Rock Lake Brown Road & Copeland Road		22,000.00
EFT6558		<b>Toll Group</b> Various freight - Pool Water testing, License Plates, State library & Solar Lights from Welshpool.		240.95
EFT6559		<b>Hutton &amp; Northey</b> Supply Bonnet Hinge for New Holland MBL1463		214.03
EFT6560		<b>Jason Signmakers</b> Various signs as per Quote:18880 - Tourist Directional Sign, Custom signs & 1		1,288.85
EFT6561		<b>Lgiswa</b> Returning Claim money to LGIS - PR0030930		9,899.58
EFT6562		<b>Mukinbudin P&amp;c</b> Donation to P & C Containers for change from proceeds recieved by Avon Wa		686.74
EFT6563		<b>Onemusic Australia Australasian Performing Right Association Ltd</b> Performing License - 1 October to 31 December 2021		88.22
EFT6564		<b>Palm Plumbing</b> Disconnect of water services at Property Boundary of Old Boodie Rats, in prep		846.45
EFT6565		<b>Q C Ultimate Clean</b> Carpet Cleaning to Wattoning Villa and Beringbooding		742.51

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		<b>Two Dogs Home Hardware</b>		
EFT6566		Various Taps, Bath Sets, Washing Machine Taps and Sink Taps for 12 White S		505.14
		<b>Abco Products</b>		
EFT6567		Cleaning Supplies for Caravan Park		1,467.97
		<b>Absolutely All Electrical</b>		
EFT6568		Replacing bathroom fan at Beringbooding aka 20 Earl Drive		469.04
		<b>All Ways Foods</b>		
EFT6569		Raw sugar sticks for Caravan Park		29.95
		<b>Australia Post</b>		
EFT6570		Australia Post account for the Month of September		90.28
		<b>Bf &amp; Jd Atkins</b>		
EFT6571		Reinstate Flood WAY SLK 1.26 - 1.37 110m Nungarin North Road. DRFAEA.		31,680.00
		<b>Bob Waddell Consultant</b>		
EFT6572		Assistance with Annual Financial Reports & Audit support.		4,488.00
		<b>Copier Support</b>		
EFT6573		Printer Meter reading from 20/09/2021 to 25/10/2021		501.49
		<b>Gowers Glazing</b>		
EFT6574		Replacement for Screendoor locking mechanism. Ex Stock Merredin.		82.50
		<b>Kleenheat Gas</b>		
EFT6575		Facility Fee/ Cyclinder Service Charge x2 Gas Bottles @ 1 Salmon Gum Alley		85.80
		<b>Mukinbudin Agencies</b>		
EFT6576		Crate of Firewood for the Caravan Park		242.00
		<b>Rvj Resources</b>		
EFT6577		August & September Monthly Purchases		463.10
		<b>Shire Of Kellerberrin</b>		
EFT6578		Hire of Road Sweeping Truck		1,627.50
		<b>Two Dogs Home Hardware</b>		
EFT6579		Materials for 12 White Street		12.56
		<b>Vizona</b>		
EFT6580		Nomad 3 Series Bolland Light x5, Sun flare 30W LED, Cality ZBL Series 18V		3,075.38
		<b>Wallis Computer Solution</b>		
EFT6581		NBN Internet for Shire Office, 4 Salmon Gum, Depot & 15 Cruickshank.		456.50
		<b>Australian Taxation Office</b>		
EFT6582		September BAS		11,799.00
		<b>Katie Gemma Anne Sippe</b>		
31913		Rates Incentive Prize - \$250		250.00
		<b>Shire Of Mukinbudin</b>		
31914		Mens Shed BSL		61.65
		<b>WA Country Health Service</b>		
31915		Workers Compensation - Emergency Attendance - Cameron Butler		339.00
		<b>Ioof</b>		
DD8424.1		Superannuation contributions		238.61
		<b>Prime Super</b>		
DD8424.2		Superannuation contributions		576.37
		<b>SMSF Superfund</b>		
DD8424.3		Payroll deductions		1,288.06
		<b>Aware Super</b>		
DD8424.4		Superannuation contributions		3,454.87
		<b>Wealth Personal Superannuation And Pension Fund</b>		
DD8424.5		Superannuation contributions		257.52
		<b>Hestra Superannuation</b>		
DD8424.6		Superannuation contributions		399.18

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
DD8424.7		<b>Australian Super</b> Superannuation contributions		214.80
DD8424.8		<b>Bendigo Smartstart Super</b> Superannuation contributions		368.08
DD8424.9		<b>Sunsuper</b> Superannuation contributions		216.90
DD8454.1		<b>Ioof</b> Superannuation contributions		238.61
DD8454.2		<b>Prime Super</b> Superannuation contributions		429.18
DD8454.3		<b>SMSF Superfund</b> Payroll deductions		1,269.99
DD8454.4		<b>Aware Super</b> Superannuation contributions		3,448.03
DD8454.5		<b>Wealth Personal Superannuation And Pension Fund</b> Superannuation contributions		263.23
DD8454.6		<b>Hestra Superannuation</b> Superannuation contributions		407.18
DD8454.7		<b>Australian Super</b> Superannuation contributions		214.80
DD8454.8		<b>Bendigo Smartstart Super</b> Superannuation contributions		368.08
DD8454.9		<b>Sunsuper</b> Superannuation contributions		216.90
DD8485.1		<b>WA Treasury Corporation</b> Principal & Interest on Loan 119 - Café		6,290.03
DD8424.10		<b>Rest Industry Super</b> Superannuation contributions		224.81
DD8424.11		<b>Retirement Portfolio Service Anz Smart Choice Super</b> Superannuation contributions		70.34
DD8454.10		<b>Rest Industry Super</b> Superannuation contributions		224.81
DD8454.11		<b>Retirement Portfolio Service Anz Smart Choice Super</b> Superannuation contributions		109.90

**REPORT TOTALS**

Bank Code	Bank Name	TOTAL
1	Muni Bank - 633-000 116456799	<b>429,161.12</b>
<b>TOTAL</b>		<b>429,161.12</b>

Date: 09/11/2021  
 Time: 10:13:14AM


Shire of Mukinbudin

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
DD8405.1		<b>Department Of Transport</b> PAYMENT OF LICEINSING FEES COLLECTED 01/10		3,433.15
DD8407.1		<b>Department Of Transport</b> PAYMENT OF LICENSING FEES 04/10		855.80
DD8409.1		<b>Department Of Transport</b> PAYMENT OF LICENSING FEES COLLECTED 05/10		546.40
DD8411.1		<b>Department Of Transport</b> PAYMENT OF LICENSING FEES COLLECTED 06/10		56.95
DD8420.1		<b>Department Of Transport</b> PAYMENT OF LICENSING FEES COLLECTED 08/10		340.25
DD8422.1		<b>Department Of Transport</b> PAYMENT OF LICENSING FEES COLLECTED 11/10		4,648.65
DD8429.1		<b>Department Of Transport</b> PAYMENT OF LICENSING FEES COLLECTED 12/10		2,130.85
DD8431.1		<b>Department Of Transport</b> PAYMENT OF LICENSING FEES COLLECTED 13/10		1,028.80
DD8435.1		<b>Department Of Transport</b> PAYMENT OF LICENSING FEES COLLECTED 01/10		
DD8443.1		<b>Department Of Transport</b> PAYMENT OF FEES LICENSING COLLECTED 14/10		2,205.00
DD8445.1		<b>Department Of Transport</b> PAYMENT OF LICENSING FEES COLLECTED 15/10		5,293.60
DD8447.1		<b>Department Of Transport</b> PAYMENT OF LICENSING FEES COLLECTED 18/10		234.90
DD8449.1		<b>Department Of Transport</b> PAYMENT OF LICENSING FEES COLLECTED 19/10		717.95
DD8467.1		<b>Department Of Transport</b> PAYMENT OF LICENSING FEES COLLECTED 21/10		2,771.65
DD8469.1		<b>Department Of Transport</b> PAYMENT OF LICENSING FEES COLLECTED 25/10		9,293.40
DD8471.1		<b>Department Of Transport</b> PAYMENT OF LICENSING FEES COLLECTED 26/10		1,109.40
DD8473.1		<b>Department Of Transport</b> PAYMENT OF LICENSING FEES COLLECTED 27/10		4,166.65
DD8477.1		<b>Department Of Transport</b> PAYMENT FOR LICESING FEES COLLECTED 2010		1,060.75
DD8479.1		<b>Department Of Transport</b>		-1,060.75
DD8503.1		<b>Department Of Transport</b> PAYMENT OF LICENSING FEES COLLECTED 28/10		14,881.65
DD8505.1		<b>Department Of Transport</b> PAYMENT OF LICENSING FEES COLLECTED 29/10		3,989.65

**REPORT TOTALS**

Bank Code	Bank Name	TOTAL
2	Restricted Muni - Trust Bank - 633-000 116457	<b>57,704.70</b>
<b>TOTAL</b>		<b>57,704.70</b>

009669  
  
 SHIRE OF MUKINBUDIN  
 PO BOX 67  
 MUKINBUDIN WA 6479

**Your details at a glance**

<b>BSB number</b>	<b>633-000</b>
<b>Account number</b>	<b>693723967</b>
Customer number	11762408/M201
Account title	SHIRE OF MUKINBUDIN SHIRE OF MUKINBUDIN

**Account summary**

Statement period	1 Oct 2021 - 31 Oct 2021
Statement number	152
Opening balance on 1 Oct 2021	\$2,091.79
Payments & credits	\$2,696.87
Withdrawals & debits	\$2,576.11
Interest charges & fees	\$4.00
<b>Closing Balance on 31 Oct 2021</b>	<b>\$1,975.03</b>

**Account details**

Credit limit	\$5,000.00
Available credit	\$3,024.97
Annual purchase rate	13.990%
Annual cash advance rate	13.990%


**Payment details**

Minimum payment required	\$59.25
<b>Payment due</b>	<b>14 Nov 2021</b>

**Any questions?**

Contact Tara Chambers at 29 Shadbolt St, Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO** (1300 236 344).

We've got your back because you've got ours



**Business Credit Card**

**Minimum Payment Warning.** If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment	You will pay off the Closing Balance shown on this statement in about <b>11 years and 7 months</b>	And you will pay an estimated total of interest charges of <b>\$1,134.92</b>
If you make no additional charges using this card and each month you pay <b>\$94.81</b>	You will pay off the Closing Balance shown on this statement in about <b>2 years</b>	And you will pay an estimated total of interest charges of <b>\$300.41, a saving of \$834.51</b>

**Having trouble making payments?**

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1300 652 146.

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 16 NOVEMBER 2021

776BH103 / E-0 / S-549 / F-549 / 0011762408.0001658

## Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
<b>Opening balance</b>				<b>\$2,091.79</b>
5 Oct 21	APPLE.COM/BILL, SYDN EY AUS RETAIL PURCHASE 04/10 CARD NUMBER 552638XXXXXXXX196 1	4.49 ●		2,096.28
12 Oct 21	Aussie Broadband lim it,MORWELL AUS RETAIL PURCHASE 11/10 CARD NUMBER 552638XXXXXXXX196 1	79.00 ●		2,175.28
14 Oct 21	PERIODIC TFR 00117624081201 00000000000		2,091.79	83.49
15 Oct 21	MessageMedia, Melbou rne AUS RETAIL PURCHASE 14/10 CARD NUMBER 552638XXXXXXXX196 1	132.92 ●		216.41
19 Oct 21	Quest Innaloo, Innal oo AUS RETAIL PURCHASE 17/10 CARD NUMBER 552638XXXXXXXX196 1	1,165.87 ●		1,382.28
20 Oct 21	SHIRE OF MUKINBUDIN, MUKINBUDIN AUS RETAIL PURCHASE 18/10 CARD NUMBER 552638XXXXXXXX196 1	54.90 ●		1,437.18
23 Oct 21	CATCH, BENTLEIGH EAS AUS RETAIL PURCHASE 22/10 CARD NUMBER 552638XXXXXXXX196 1	533.85 ●		1,971.03
27 Oct 21	GAR*HOTEL RES, 800-4 68-3578 AUS RETAIL PURCHASE-INTERNATIONAL 26/10 CARD NUMBER 552638XXXXXXXX196 1	605.08		2,576.11
29 Oct 21	GAR*HOTEL RES, 800-4 68-3578 AUS RETAIL PURCHASE RETURN 28/10 CARD NUMBER 552638XXXXXXXX196 1		605.08	1,971.03

776BH103 / E-0 / S-550 / I-550 / 0011762408001658

Date Paid \_\_\_ / \_\_\_ / \_\_\_ Amount \$ \_\_\_\_\_

## Business Credit Card - Payment options



**Pay in person:** Visit any **Bendigo Bank** branch to make your payment.



**Internet banking:** Pay your credit card using ebanking 24 hours a day, 7 days a week.  
[www.bendigobank.com.au](http://www.bendigobank.com.au)



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



**Pay by post:** Mail this slip with your cheque to -  
**PO Box 480  
 Bendigo VIC 3552.**  
 If paying by cheque please complete the details below.



**Bill code: 342949**  
**Ref: 693723967**

**Bank@Post™** Pay at any Post Office by Agency Banking **Bank@Post™** using your credit card.

## Business Credit Card

**BSB number** 633-000  
**Account number** 693723967  
**Customer name** SHIRE OF MUKINBUDIN  
**Minimum payment required** \$59.25  
**Closing Balance on 31 Oct 2021** \$1,975.03  
**Payment due** 14 Nov 2021

Date	Payment amount
<input type="text"/>	<input type="text"/>

Drawer	Chq No	BSB	Account No	\$	¢
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

^Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.



### Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments	Balance
30 Oct 21	CARD FEE 1 @ \$4.00	4.00		1,975.03
<b>Transaction totals / Closing balance</b>		<b>\$2,580.11</b>	<b>\$2,696.87</b>	<b>\$1,975.03</b>



AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED  
FOR YOUR ACCOUNT.

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit [bendigobank.com.au/mycard](http://bendigobank.com.au/mycard) for all card related information. Business customers visit [mybusinesscard](http://mybusinesscard).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

#### Card Security

For information on how to securely use your card and account please visit [bendigobank.com.au/mycard](http://bendigobank.com.au/mycard) for all card related information. Business customers visit [mybusinesscard](http://mybusinesscard).

#### Resolving Complaints

If you have a complaint, please contact us on 1300 361 911 to speak to a member of our staff. If the matter has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers. You can contact AFCA at:

Website: [www.afca.org.au](http://www.afca.org.au)


Telephone: 1800 931 678 (free call)

Email: [info@afca.org.au](mailto:info@afca.org.au)

In writing to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001

Making great things happen  
in your community.



009669  
  
 SHIRE OF MUKINBUDIN  
 PO BOX 67  
 MUKINBUDIN WA 6479

### Card summary

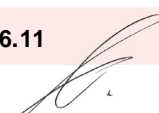
**Account number** 693723967  
**Card number** 552638XXXXXXXX196  
**Customer number** 11762408/M201  
 Statement period 01/10/2021 to 31/10/2021  
 Statement number 152 (page 4 of 4)

### Any questions?

Contact Tara Chambers at 29 Shadbolt St, Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO** (1300 236 344).

### Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments
5 Oct 21	APPLE.COM/BILL, SYDN EY AUS	4.49	
12 Oct 21	Aussie Broadband lim it,MORWELL AUS	79.00	
15 Oct 21	MessageMedia, Melbou rne AUS	132.92	
19 Oct 21	Quest Innaloo, Innal oo AUS	1,165.87	
20 Oct 21	SHIRE OF MUKINBUDIN, MUKINBUDIN AUS	54.90	
23 Oct 21	CATCH, BENTLEIGH EAS AUS	533.85	
27 Oct 21	GAR*HOTEL RES, 800-4 68-3578 AUS	605.08	
29 Oct 21	GAR*HOTEL RES, 800-4 68-3578 AUS		605.08
<b>TOTALS</b>		<b>\$2,576.11</b>	<b>\$605.08</b>



We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit [bendigobank.com.au/mycard](http://bendigobank.com.au/mycard) for all card related information. Business customers visit [mybusinesscard](http://mybusinesscard).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

**Mastercard Summary  
October-21**

<b>Date</b>	<b>Transaction Description</b>	<b>Amount</b>
05/10/2021	Apple – Storage – Monthly October	\$4.49
12/10/2021	Aussie Broadband – Caravan Park Internet – Monthly October	\$79.00
15/10/2021	Message Media – Monthly for October	\$132.92
19/10/2021	Quest Inaloo – Hilda Screviner DOT accommodation	\$1,165.87
20/10/2021	DOT Licensing purchases – Changing plates for Luke’s new Car & assigning plates to old car.	\$54.90
23/10/2021	Catch.com.au – Christmas Decoration Purchases	\$533.85
30/10/2021	Bendigo Card Fee	\$4.00
	TOTAL	\$1,975.03

Total

\$1,975.03

<b>8.2.2 Monthly Statement of Financial Activity Report – 31 October 2021</b>	
Location:	Mukinbudin
File Ref:	ADM 005
Applicant:	Edward Nind – Finance Manager
Date:	12 <sup>th</sup> November 2021
Disclosure of Interest:	Nil
Responsible Officer	Edward Nind – Finance Manager
Author:	Edward Nind – Finance Manager
Voting Requirements	Simple Majority
Documents Attached	Statement of Financial Activity – For the period ended 31 October 2021 (23 Pages) Schedules 2 to 14 For the period 1 July 2021 to 31 October 2021 (97 Pages)
Documents Tabled	Nil

***If a Councillor has any questions regarding the enclosed finance report, please discuss these queries with the Finance Manager so that a researched answer may be provided for you.***

### **Summary**

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management Regulations 1996)*.

The Monthly Statement of Financial Activity Report attached for consists of;

Statement of Financial Activity comprising:

1. Acquisition of Assets
2. Disposal of Assets
3. Information on Borrowings
4. Reserves
5. Net Current Assets
6. Rating Information
7. Restricted Municipal and Trust Funds
8. Operating Statement
9. Statement of Financial Position
10. Financial Ratios
11. Grants Revenue
12. Bank Balances & Investment Information

Schedules 2 - 14

### **Background Information**

The new Australian Accounting Standards have been applied to this report to recognise unspent grants as liabilities and Right Of Use (ROU) asset lease liabilities.

Where the income shown could be less than the full income received because some of the income had been recorded as a liability this information is shown on the line below the income line in the schedules.

Unspent grants and prepayments received are identified in Note 5. “Net Current Assets “ in the Statement of Financial Activity.

The NRM Grant conditions required us to recognise interest on the unspent grant.

### **Officer Comment**

The “Original Budget”, was adopted on 17 August 2021, is based on a surplus carried forward of \$1,022,592 using end of year figures at the time of estimating.

The “Actual” brought forward surplus from 2020/2021 is \$989,272. However, although the majority end of year accounting adjustments have been completed this is not the final audited figure. This is reduction to the brought forward surplus of \$33,320 from the surplus upon which the budget was based. There were many factors contributing to this and the detail can be seen in Note 5. of the Financial Statements.

Given the magnitude of this change consideration should be given to addressing this in the Mid Year Review to reduce the possibility of a deficit position at the end of the 2021-2022 financial year.

The “Amended Budget” is the same as the “Original Budget” as no budget amendments have yet been adopted by council.

At 31 October 2021 the end of month position is a surplus of \$1,323,886.

In early June 2021 we received advance Financial Assistant Grant payments for the 2021-2022 financial year, \$593,490 of general purpose funding and \$307,024 of road funding making a total of \$900,514. These figures were based on “approximately half” of the Commonwealth Government funding pool which has subsequently changed.

The reported variances are those to the “Original Budget” at the time of writing and largely relate to timing differences.

The text included in the “Budget Text and Other Information” is largely that from the “Original Budget”

The Grants Revenue report within the Statement of Financial Activity has been adjusted to include income in prior years and brought forward as a liability that was expected to be spent in the current year. This amount is included in the first quarter figures where appropriate.

**Strategic & Social Implications** N/A

**Consultation** N/A

### **Statutory Environment**

General Financial Management of Council, Council 2021/22 Budget (Pending Adoption), *Local Government (Financial Management) Regulations 1996*, r34, *Local Government Act 1995*, section 6.4.

**Policy Implications**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council.

Council adopted a policy on 17 August 2021 that the material variation be set at \$10,000 and 10%.

**Financial Implications**

There is no direct financial implication in relation to this matter.

**OFFICER RECOMMENDATION**

**Council Decision Number – 04 11 2021**

**Moved: Cr Farina**

**Seconded: Cr Bent**

**That Council:**

**Adopt the Monthly Financial Report for the period ending 31 October 2021 and note any material variances greater than \$10,000 and 10%.**

**Carried 9 / 0**

*Cr Ventris re-entered the meeting at 2.14pm*



# SHIRE OF MUKINBUDIN

## SCHEDULES

**FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021**

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**SHIRE OF MUKINBUDIN**  
**SCHEDULE 02 - GENERAL FUND SUMMARY**  
**Financial Statement for Period Ended**  
**31 October 2021**

MUNICIPAL FUND		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
<b>OPERATING</b>									
General Purpose Funding	03	2,140,094.00	108,438.00	2,140,094.00	108,438.00	1,505,494.00	35,294.00	1,505,937.50	30,162.31
Governance	04	0.00	486,729.00	0.00	486,729.00	0.00	148,109.00	0.00	134,173.84
Law, Order, Public Safety	05	24,892.00	87,283.00	24,892.00	87,283.00	5,419.00	34,886.00	12,752.45	26,194.22
Health	07	500.00	88,034.00	500.00	88,034.00	164.00	27,934.00	0.00	21,773.62
Education & Welfare	08	34,397.00	103,241.00	34,397.00	103,241.00	12,100.00	38,119.00	31,139.75	51,261.20
Housing	09	280,128.00	408,040.00	280,128.00	408,040.00	90,872.00	146,354.00	88,870.27	100,939.80
Community Amenities	10	76,173.00	274,642.00	76,173.00	274,642.00	22,928.00	97,792.00	21,916.01	87,577.32
Recreation & Culture	11	393,000.00	902,934.00	393,000.00	902,934.00	72,382.00	296,676.00	200,700.32	254,848.38
Transport	12	1,067,801.00	2,154,173.00	1,067,801.00	2,154,173.00	275,704.00	697,537.00	344,468.33	366,850.07
Economic Services	13	523,723.00	409,206.00	523,723.00	409,206.00	86,124.00	143,157.00	116,339.35	176,348.24
Other Property & Services	14	62,950.00	70,957.00	62,950.00	70,957.00	20,956.00	129,261.00	39,867.81	54,949.58
<b>TOTAL - OPERATING</b>		<b>4,603,658.00</b>	<b>5,093,677.00</b>	<b>4,603,658.00</b>	<b>5,093,677.00</b>	<b>2,092,143.00</b>	<b>1,795,119.00</b>	<b>2,361,991.79</b>	<b>1,305,078.58</b>
<b>CAPITAL</b>									
General Purpose Funding	03	0.00	1,540.00	0.00	1,540.00	0.00	171.00	0.00	1.26
Education & Welfare	08	0.00	11,935.00	0.00	11,935.00	0.00	0.00	0.00	662.65
Housing	09	68,400.00	138,369.00	68,400.00	138,369.00	0.00	32,925.00	0.00	41,775.66
Community Amenities	10	0.00	15,000.00	0.00	15,000.00	0.00	0.00	0.00	0.00
Recreation & Culture	11	45,000.00	453,500.00	45,000.00	453,500.00	0.00	103,827.00	0.00	249,801.30
Transport	12	0.00	1,395,027.00	0.00	1,395,027.00	0.00	196,832.00	0.00	447,971.08
Economic Services	13	0.00	281,594.00	0.00	281,594.00	0.00	8,296.00	0.00	8,222.79
Other Property & Services	14	234,122.00	331,939.00	234,122.00	331,939.00	104,435.00	164,753.00	120,000.00	104,982.98
<b>TOTAL - CAPITAL</b>		<b>347,522.00</b>	<b>2,628,904.00</b>	<b>347,522.00</b>	<b>2,628,904.00</b>	<b>104,435.00</b>	<b>506,804.00</b>	<b>120,000.00</b>	<b>853,417.72</b>
		<b>4,951,180.00</b>	<b>7,722,581.00</b>	<b>4,951,180.00</b>	<b>7,722,581.00</b>	<b>2,196,578.00</b>	<b>2,301,923.00</b>	<b>2,481,991.79</b>	<b>2,158,496.30</b>
Less Depreciation Written Back			(1,756,536.00)		(1,756,536.00)		(585,472.00)		0.00
Less Profit/Loss Written Back		(10,000.00)	(2,273.00)	(10,000.00)	(2,273.00)	(3,332.00)	(756.00)	0.00	(11,121.96)
Adjustment in Fixed Assets (Rounding)			0.00		0.00		0.00		3.49
<b>TOTAL REVENUE &amp; EXPENDITURE</b>		<b>4,941,180.00</b>	<b>5,963,772.00</b>	<b>4,941,180.00</b>	<b>5,963,772.00</b>	<b>2,193,246.00</b>	<b>1,715,695.00</b>	<b>2,481,991.79</b>	<b>2,147,377.83</b>
Surplus/Deficit July 1st B/Fwd		1,022,592.00		1,022,592.00		1,022,592.00		989,272.04	
		<b>5,963,772.00</b>	<b>5,963,772.00</b>	<b>5,963,772.00</b>	<b>5,963,772.00</b>	<b>3,215,838.00</b>	<b>1,715,695.00</b>	<b>3,471,263.83</b>	<b>2,147,377.83</b>
Surplus/(Deficit) C/Fwd			0.00		0.00		1,500,143.00		1,323,886.00
		<b>5,963,772.00</b>	<b>5,963,772.00</b>	<b>5,963,772.00</b>	<b>5,963,772.00</b>	<b>3,215,838.00</b>	<b>3,215,838.00</b>	<b>3,471,263.83</b>	<b>3,471,263.83</b>



**SHIRE OF MUKINBUDIN**  
**SCHEDULE 03 - GENERAL PURPOSE FUNDING**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>PROGRAMME SUMMARY</b>	<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>									
Rate Revenue and Administration		84,092.00		84,092.00		27,190.00		22,659.44	
General Purpose Funding		2,367.00		2,367.00		788.00		824.28	
Investment Activity		12,501.00		12,501.00		4,160.00		3,155.24	
Other General Purpose Funding		9,478.00		9,478.00		3,156.00		3,523.35	
<b><u>OPERATING REVENUE</u></b>									
Rate Revenue and Administration	1,334,539.00		1,334,539.00		1,303,149.00		1,306,918.83		
General Purpose Funding	794,055.00		794,055.00		198,513.00		198,513.75		
Investment Activity	11,500.00		11,500.00		3,832.00		504.92		
<b>SUB-TOTAL OPERATING</b>	<b>2,140,094.00</b>	<b>108,438.00</b>	<b>2,140,094.00</b>	<b>108,438.00</b>	<b>1,505,494.00</b>	<b>35,294.00</b>	<b>1,505,937.50</b>	<b>30,162.31</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Investment Activity		1,540.00		1,540.00		171.00		1.26	
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>1,540.00</b>	<b>0.00</b>	<b>1,540.00</b>	<b>0.00</b>	<b>171.00</b>	<b>0.00</b>	<b>1.26</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>2,140,094.00</b>	<b>109,978.00</b>	<b>2,140,094.00</b>	<b>109,978.00</b>	<b>1,505,494.00</b>	<b>35,465.00</b>	<b>1,505,937.50</b>	<b>30,163.57</b>	

- Rounding Adjustments Includes Australian Taxation Office Roundings and un-identified balances. .

Advance Financial Assistance Grants for 2021-2022 were received in 2020-2021, \$593,490 for General Purpose Funding and \$307,024 for Roads. The grants expected in August 2021 have not yet been receipted.

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 03 - GENERAL PURPOSE FUNDING**  
**Financial Statement for Period Ended**  
**31 October 2021**

RATE REVENUE AND ADMINISTRATION	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
2030100 Rates Incentive Scheme		250.00		250.00		250.00		250.00	- Rates Incentive Prize
2030101 Valuation Expenses		6,000.00		6,000.00		2,000.00		209.30	- GRV Valuations 5 yearly next due 2022/23 \$ 0, Rural UV Gen Valuation \$4730. Other valuations and land title information, Interim Valuations-change to property description and Mining Tenements totalling \$1,270
2030102 Legal Expenses - Op Exp - Rates		7,500.00		7,500.00		2,500.00		0.00	- Costs of legal action taken with ratepayers see reimbursement income in gl 3030158. \$2000 for Kevin Manuel Land Transfer
2030103 Title/Company Searches - Op Exp - Rates		500.00		500.00		164.00		0.00	- Costs of legal advice relating to rates
2030105 Rates Printing and Stationery - Op Exp - Rates		1,000.00		1,000.00		332.00		14.45	- Real Estate and settlement Agent search fees (Electronic Advice of Sale EAS), Property Inquiry Fee, Building Cert, Requisition prov'n of rate info @ \$100 and (As per Schedule of Fees & Charges) Landgate
2030106 Rates Debtor Doubtful Debts Expense		500.00		500.00		0.00		0.00	- Rates info circulars printing Rates instalment notices printing (inc upgrade of Synergy Template) and Printed & Plain Envelopes
2030107 Rates Debtors Written Off		2,500.00		2,500.00		0.00		0.00	- Rates Debtor Doubtful Debts Expense provisions - Mining Tenements
2030109 Rates Consultants and Other Expenses Relating To Rates		18,500.00		18,500.00		6,164.00		5,700.00	- Rates Debtor Doubtful Debts Expense Writeoffs - Mining Tenements
2030199 Administration Allocated		47,342.00		47,342.00		15,780.00		16,485.69	- Bob Waddell & Associates Contact Rates Officer \$16,500; Other \$1,000
									- Other expenses relating to Rates not elsewhere classified. Typically refund of overpayments.
									- Allocation of 5% of Administration costs.
<b>OPERATING REVENUE</b>									
3030101 Rates Levied - GRV Residential	211,061.00		211,061.00		211,061.00		211,061.44		- Shire GRV Residential and Vacant land - Rate in \$ applied 0.184236. Note: Increase in total Revenue 1.82% due to additional non minimum properties.
3030110 Rates Levied - UV Rural	1,056,041.00		1,056,041.00		1,056,041.00		1,056,041.64		- Agricultural UV - Rate - . Rate in \$ applied 0.022174.
3030120 Rates Levied - GRV Minimum Residential	10,560.00		10,560.00		10,560.00		10,560.00		- 18 Properties GRV Residential and 6 Properties GRV Vacant land @ \$440 minimum.
3030130 Rates Levied - UV Minimum Rural	18,880.00		18,880.00		18,880.00		18,880.00		- 32 Properties @ \$590 minimum
3030132 Rates Levied - UV Minimum Mining Tenement	3,540.00		3,540.00		3,540.00		3,540.00		- 6 Properties @ \$590 minimum, 1 additional property.
3030135 Interim Rates Levied - GRV/UV	2,000.00		2,000.00		664.00		440.00		- Provision for Interim Rates
3030136 Back Rates Levied - GRV/UV	500.00		500.00		164.00		36.16		- Provision for back rates expected.
3030137 Ex-Gratia Rates (CBH, etc.)	19,207.00		19,207.00		0.00		0.00		- Ex Gratia payment by CBH in lieu of rates (IE code rates) Total Tonnage for is tonnes, Annual Contribution calculated on permanent and CLS grain storage facilities within the Shire. Estimated increase of 7.5% at 0.0632316 per Ton. (Shire of Mukinbudin Deed of Agreement with CBH annual contribution calculated by multiplying the agreed tonnage by the Commercial rate in the dollar as levied by Council) Notify CBH by 30 November in writing of contribution required with tax invoice.
3030150 Penalty Interest Raised on Rates	3,000.00		3,000.00		333.00		786.41		- Interest payable after 35 days on unpaid rates @ 8% pa calculated daily
3030151 Instalment Interest Received	2,000.00		2,000.00		222.00		2,687.72		- Instalment plan Interest rate 5.5% p.a levied at first pmt, deferred pensioners excluded
3030152 Rates Instalment Admin Fee Received	2,000.00		2,000.00		660.00		2,340.00		- Admin Fee set at \$15 each instalment excl first instalment as per sch fees and charges. Instalment charges 148 instalments @ \$15.00 per instalment payment.
3030154 Rate Account Enquiry Charges	1,500.00		1,500.00		500.00		545.46		- Rate Account Enquiry Charges as per Fees and Charges
3030155 Reimbursement of Debt Collection Costs (Inc GST)	150.00		150.00		48.00		0.00		- Reimbursement of other debt Collection costs
3030158 Legal Fees - Outstanding Rates - Op Inc	4,000.00		4,000.00		444.00		0.00		- Legal costs of rate recovery action, recovered from Ratepayer, expenses in acct 2030102. Excluding Kevin Manuel Land Transfer.
3030160 Other Income Relating To Rates	100.00		100.00		32.00		0.00		- Reimbursement of other rate related costs
<b>SUB-TOTAL OPERATING</b>	<b>1,334,539.00</b>	<b>84,092.00</b>	<b>1,334,539.00</b>	<b>84,092.00</b>	<b>1,303,149.00</b>	<b>27,190.00</b>	<b>1,306,918.83</b>	<b>22,659.44</b>	
<b>TOTAL - RATE REVENUE AND ADMINISTRATION</b>	<b>1,334,539.00</b>	<b>84,092.00</b>	<b>1,334,539.00</b>	<b>84,092.00</b>	<b>1,303,149.00</b>	<b>27,190.00</b>	<b>1,306,918.83</b>	<b>22,659.44</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 03 - GENERAL PURPOSE FUNDING**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>GENERAL PURPOSE FUNDING</b>	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
2030299 Administration Allocated		2,367.00		2,367.00		788.00		824.28	- Allocation of 0.25% of Administration costs.
<b>OPERATING REVENUE</b>									
3030200 Financial Assistance Grant - General	512,492.00		512,492.00		128,123.00		128,123.48		- Annual General Purpose Grants from WA Local Government Grants Commission being the Federal Grants Equalisation/General Purpose Grant. of \$1,089,622 . Less 1st early payment of the total grant received June 2021 of \$593,490. Paid August, November, February and May each year.
3030201 Federal Assistance Grant - Roads Component	281,563.00		281,563.00		70,390.00		70,390.27		- Road Component Grants, WA Local Government Grants Commission 4 x Quarters of \$578,341 Less 1st payment received June 2021 of \$307,024. Paid August, November, February and May each year.
<b>SUB-TOTAL OPERATING</b>	<b>794,055.00</b>	<b>2,367.00</b>	<b>794,055.00</b>	<b>2,367.00</b>	<b>198,513.00</b>	<b>788.00</b>	<b>198,513.75</b>	<b>824.28</b>	
<b>TOTAL - GENERAL PURPOSE FUNDING</b>	<b>794,055.00</b>	<b>2,367.00</b>	<b>794,055.00</b>	<b>2,367.00</b>	<b>198,513.00</b>	<b>788.00</b>	<b>198,513.75</b>	<b>824.28</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 03 - GENERAL PURPOSE FUNDING**  
**Financial Statement for Period Ended**  
**31 October 2021**

INVESTMENT ACTIVITY	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
2030300 Bank Fees and Charges (Inc GST) - Op Exp		4,700.00		4,700.00		1,564.00		2,269.38	- Bank Fees And Charges (Inc Gst) - Bank Fees And Charges (Exc Gst) Credit under investigation. - Allocation of 0.75% of Administration costs.
2030301 Bank Fees and Charges (Exc GST)		700.00		700.00		232.00		(1,587.00)	
2030399 Administration Allocated		7,101.00		7,101.00		2,364.00		2,472.86	
<b>OPERATING REVENUE</b>									
3030300 Interest Earned - Reserve Funds	5,500.00		5,500.00		1,832.00		3.42		- Interest earnings on Council Reserve Funds in at call accounts and term deposits. - Interest earnings on Council Municipal funds in at call accounts and term deposits, including the early grants payment. NB: does not include Interest on Reserve Accounts
3030301 Interest Earned - Municipal Funds	6,000.00		6,000.00		2,000.00		501.50		
<b>SUB-TOTAL OPERATING</b>	<b>11,500.00</b>	<b>12,501.00</b>	<b>11,500.00</b>	<b>12,501.00</b>	<b>3,832.00</b>	<b>4,160.00</b>	<b>504.92</b>	<b>3,155.24</b>	
<b>CAPITAL EXPENDITURE</b>									
4030354 Transfer To Building & Residential Land Reserve - Cap Exp		1,540.00		1,540.00		171.00		1.26	- Allocation of funds for future building works \$0 and Transfer to reserve of interest earned \$1540.
<b>CAPITAL REVENUE</b>									
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>1,540.00</b>	<b>0.00</b>	<b>1,540.00</b>	<b>0.00</b>	<b>171.00</b>	<b>0.00</b>	<b>1.26</b>	
<b>TOTAL - INVESTMENT ACTIVITY</b>	<b>11,500.00</b>	<b>14,041.00</b>	<b>11,500.00</b>	<b>14,041.00</b>	<b>3,832.00</b>	<b>4,331.00</b>	<b>504.92</b>	<b>3,156.50</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 03 - GENERAL PURPOSE FUNDING**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>OTHER GENERAL PURPOSE FUNDING</b>		<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2030400	Rounding and Foreign & Other Invalid Currency Op Exp - Other GP Funding		10.00		10.00		0.00		226.20	- Rounding Adjustments Includes Australian Taxation Office Roundings and un-identified balances. . - Allocation of 1% of Administration costs.
2030499	Administration Allocated		9,468.00		9,468.00		3,156.00		3,297.15	
<b><u>OPERATING REVENUE</u></b>										
<b>SUB-TOTAL OPERATING</b>		<b>0.00</b>	<b>9,478.00</b>	<b>0.00</b>	<b>9,478.00</b>	<b>0.00</b>	<b>3,156.00</b>	<b>0.00</b>	<b>3,523.35</b>	
<b>TOTAL - OTHER GENERAL PURPOSE FUNDING</b>		<b>0.00</b>	<b>9,478.00</b>	<b>0.00</b>	<b>9,478.00</b>	<b>0.00</b>	<b>3,156.00</b>	<b>0.00</b>	<b>3,523.35</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 04 - GOVERNANCE**  
 Financial Statement for Period Ended  
 31 October 2021

PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
Members of Council		305,507.00		305,507.00		113,161.00		120,354.81	Significant components are: Payments for Subscriptions & Publications are not proceeding as fast as expected. Insurance costs are less because one installment is pending and the majority of costs have been allocated to administration. ▼ Consultancy expenses less than expected at this time.
Other Governance		181,222.00		181,222.00		34,948.00		13,819.03	
<b>SUB-TOTAL OPERATING</b>	<b>0.00</b>	<b>486,729.00</b>	<b>0.00</b>	<b>486,729.00</b>	<b>0.00</b>	<b>148,109.00</b>	<b>0.00</b>	<b>134,173.84</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>0.00</b>	<b>486,729.00</b>	<b>0.00</b>	<b>486,729.00</b>	<b>0.00</b>	<b>148,109.00</b>	<b>0.00</b>	<b>134,173.84</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 04 - GOVERNANCE**  
**Financial Statement for Period Ended**  
**31 October 2021**

MEMBERS OF COUNCIL		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2040100	Members Travelling		4,000.00		4,000.00		0.00		0.00	<p>- 9 x Elected Members Travel reimbursement allowance as per Sec 30.6 LGO (WA) Interim Award 2011 based and SAT Reg31(1)(b). \$0.78 per km. Award South West Land Division rates per km Over 2600cc 95.54, 2600cc to 1600cc 68.66, less than 1600cc 56.69</p> <p>- Local Government Convention and Trade Exhibition, scheduled for August</p> <p>- Presidential Annual Allowance in accordance with S5.98(5) Local Government Act 1995 \$513 Min to \$20,063 max from 1 July 2019.</p> <p>- Deputy Presidential Annual Allowance in accordance with S5.98(5) Local Government Act 1995 25% of Presidential allowance</p> <p>- Annual Councillor Fee \$3,660 per councillor x 8 Crs. (\$3,589 Min to \$9,504 Max) \$28,712 and President Sitting Fee \$3,589 (\$3,660 Min to \$19,534 Max)</p> <p>- Information and Communications (ICT) Allowance \$1,000 per councillor. (\$500-\$3,500 max)</p> <p>- WALGA Councillor Training/Professional Development Subscription</p> <p>- WALGA Assoc Membership Sub general levy \$7,325.86, WALGA Procurement Consultancy Service \$2,550, WALGA Council Connect (see 2140531), WALGA Employee Relations Subscription \$3,412.50, WALGA Tax Service \$1490, WALGA Governance Services \$320, WALGA Environmental Planning Services \$2,200, WALGA Banners in the Terrace costs of banner and paints \$0, WALGA Great Eastern Country Zone membership fees \$1750 and Rural Water Council membership fees Rural Health West Membership fees Aust Communication Authority lic Apra Music Our Community.com.au subscription totalling \$900</p> <p>- Personal Accident \$425, Public Liability 50% (other 50% in Sch 14 Admin O/H's) \$8,000 and Councillor &amp; Officers management liability \$7,601. For Cyber Liability -- see Administration</p> <p>- Other Minor Expenditure.</p> <p>- Purchase existing laptop \$155. Video Meeting Hardware for council \$3,200. Other items \$500</p> <p>Includes Laptop lease expenses \$170 and Chambers allocation of electricity consumption \$400.</p> <p>Employee Costs - Salaries &amp; Wages \$680. Contractors &amp; Consultants \$209. Materials/Stock Purchased \$150. Labour Overheads Allocated \$861.</p> <p>- Donations to Community Groups as per Council Policy 2.3 Community Chest Grant Scheme. (See budget in Community Development account 2100910 for Community Development activities.)</p> <p>- CSP MS 365 Bus Basic &amp; EOA 9 lic</p> <p>- Shire of Mukinbudin NEWROC Fees for 2020/21 General Subs \$15,500, See account 2130202 for NEWTRAVEL Tourism Officer contribution. See acct 2040119 for business cases.</p> <p>- Business Cases Project Work</p> <p>- Other Councillor expenses. Including binding of minutes</p> <p>- Depreciation charge ex Asset Register</p> <p>- Allocation of 17.4% of Administration costs.</p>
2040101	Members Conference Expenses		7,000.00		7,000.00		777.00		9,663.57	
2040102	Presidents Allowance		10,200.00		10,200.00		0.00		0.00	
2040103	Deputy Presidents Allowance		2,550.00		2,550.00		0.00		0.00	
2040104	Members Sitting Fees		32,940.00		32,940.00		0.00		0.00	
2040105	Communications Allowance		9,000.00		9,000.00		0.00		0.00	
2040106	Members Training		4,000.00		4,000.00		0.00		0.00	
2040108	Subscriptions & Publications		20,500.00		20,500.00		20,500.00		26,399.88	
2040109	Members - Insurance - Op Exp		16,026.00		16,026.00		16,026.00		12,425.00	
2040110	Stationary, Badges and Other Items Members - Op Exp		500.00		500.00		164.00		799.79	
2040112	Minor Asset Purchases - Members- Op Exp		3,855.00		3,855.00		2,581.00		517.63	
2040113	Chambers Operating Expenses									
	BO001 Chambers Operating Expenses		1,900.00		1,900.00		628.00		667.61	
2040114	Chambers Building Maintenance									
	BM001 Chambers Building Maintenance		1,900.00		1,900.00		624.00		181.24	
2040115	Donations to Community Groups and Functions - Op Exp - M		10,000.00		10,000.00		3,332.00		0.00	
2040116	Software Licences - Op Exp - Members		1,233.00		1,233.00		1,233.00		1,225.55	
2040118	NEWROC Admin Fees		11,000.00		11,000.00		11,000.00		13,000.00	
2040119	NEWROC - Project Contributions & Business Cases - Op Exp		2,000.00		2,000.00		664.00		0.00	
2040120	Other Expenses - Members of Council		1,500.00		1,500.00		500.00		1,031.82	
2040192	Depreciation - Members		617.00		617.00		204.00		0.00	
2040199	Administration Allocated		164,786.00		164,786.00		54,928.00		54,442.72	
<b>SUB-TOTAL OPERATING</b>		<b>0.00</b>	<b>305,507.00</b>	<b>0.00</b>	<b>305,507.00</b>	<b>0.00</b>	<b>113,161.00</b>	<b>0.00</b>	<b>120,354.81</b>	
<b>TOTAL - MEMBERS OF COUNCIL</b>		<b>0.00</b>	<b>305,507.00</b>	<b>0.00</b>	<b>305,507.00</b>	<b>0.00</b>	<b>113,161.00</b>	<b>0.00</b>	<b>120,354.81</b>	

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 16 NOVEMBER 2021

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 04 - GOVERNANCE**  
**Financial Statement for Period Ended**  
**31 October 2021**

OTHER GOVERNANCE		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2040200	Civic Functions, Refreshments & Receptions - Other Gov - O		13,000.00		13,000.00		4,328.00		603.20	- Expenses for food and refreshments Council meetings and functions for Shire of Mukinbudin. For Admin refreshments see Account 2140540. - Catering expenses for Council meetings and functions for Shire of Mukinbudin
2040202	Audit Fees - Op Exp - Other Gov		41,950.00		41,950.00		0.00		27.27	- Financials Audit 39,000, Other Grant Audits; Roads to Recovery \$2k, Provision Deferred Pensioners certification \$350, LCRIP \$800, BBRF 800, Contingency \$1k
2040206	Long Term Financial Planning Consultancy		10,000.00		10,000.00		3,332.00		0.00	- Provision for LTFP consultant Ron Back -update every 2 yrs (Carry over provision). Asset Management Plans required.
2040207	Asset Management & Valuations Consultants - Op Exp - Oth Gov		35,000.00		35,000.00		11,664.00		0.00	- Standard Provisions:Infrastructure Management (AIM) Ron Back and Rod Munns\$15K. Building Revaluations \$20K
2040210	Other Consultancy - Strategic		40,400.00		40,400.00		0.00		0.00	- 4 yearly Financial Management Review- FM Reg 5(2) \$8,400, - QI Consulting Strategic Communit and Corporate Business Plans \$7,000, Asset Management Plan and LTFP update \$10K (Est), Other Strategic Plans \$15K
2040211	Other Governance Consultant Expenses - Op Exp - Other Gov		3,000.00		3,000.00		3,000.00		0.00	- Consultants advising council. Inc CEO review.
2040299	Administration Allocated		37,872.00		37,872.00		12,624.00		13,188.56	- Allocation of 4% of Administration costs.
<b>SUB-TOTAL OPERATING</b>		<b>0.00</b>	<b>181,222.00</b>	<b>0.00</b>	<b>181,222.00</b>	<b>0.00</b>	<b>34,948.00</b>	<b>0.00</b>	<b>13,819.03</b>	
<b>TOTAL - OTHER GOVERNANCE</b>		<b>0.00</b>	<b>181,222.00</b>	<b>0.00</b>	<b>181,222.00</b>	<b>0.00</b>	<b>34,948.00</b>	<b>0.00</b>	<b>13,819.03</b>	



**SHIRE OF MUKINBUDIN**  
**SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>PROGRAMME SUMMARY</b>	<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	
<b><u>OPERATING EXPENDITURE</u></b>									
Fire Prevention		36,291.00		36,291.00		12,092.00		1,648.56	▼ Reduced as depreciation has not yet been run for 2021-2022.
Emergency Services Levy		27,160.00		27,160.00		15,038.00		17,597.98	
Animal Control		20,965.00		20,965.00		6,968.00		6,123.40	
Other Law, Order & Public Safety		2,867.00		2,867.00		788.00		824.28	
<b><u>OPERATING REVENUE</u></b>									
Emergency Services Levy	21,892.00		21,892.00		4,423.00		11,609.45		Previously unspent grant income and liabilities adjusted & recognised sooner than expected
Animal Control	3,000.00		3,000.00		996.00		1,143.00		
<b>SUB-TOTAL OPERATING</b>	<b>24,892.00</b>	<b>87,283.00</b>	<b>24,892.00</b>	<b>87,283.00</b>	<b>5,419.00</b>	<b>34,886.00</b>	<b>12,752.45</b>	<b>26,194.22</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>24,892.00</b>	<b>87,283.00</b>	<b>24,892.00</b>	<b>87,283.00</b>	<b>5,419.00</b>	<b>34,886.00</b>	<b>12,752.45</b>	<b>26,194.22</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY**  
**Financial Statement for Period Ended**

**31 October 2021**

<b>FIRE PREVENTION</b>	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		<b>Budget Text and Other Information</b>
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
W001 Fire Prevention/Burning/Control - Op Exp - Fire Prevention		2,000.00		2,000.00		664.00		0.00	- - Communication Expenses Telephone, Data and Other \$2,000.
2050192 Depreciation - Fire Prevention		29,557.00		29,557.00		9,852.00		0.00	- Depreciation charge ex Asset Register Mostly the FESA Fire Truck.
2050199 Administration Allocated		4,734.00		4,734.00		1,576.00		1,648.56	- Allocation of 0.5% of Administration costs.
<b>OPERATING REVENUE</b>									
<b>SUB-TOTAL OPERATING</b>	<b>0.00</b>	<b>36,291.00</b>	<b>0.00</b>	<b>36,291.00</b>	<b>0.00</b>	<b>12,092.00</b>	<b>0.00</b>	<b>1,648.56</b>	
<b>TOTAL - FIRE PREVENTION</b>	<b>0.00</b>	<b>36,291.00</b>	<b>0.00</b>	<b>36,291.00</b>	<b>0.00</b>	<b>12,092.00</b>	<b>0.00</b>	<b>1,648.56</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>EMERGENCY SERVICES LEVY</b>		<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
		<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	
		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b>OPERATING EXPENDITURE</b>										
2050200	ESL Purchase of Small Equipment <1,500		1,000.00		1,000.00		332.00		0.00	- Equipment Less than \$1,500.
2050202	ESL Maintenance of Vehicles		2,874.00		2,874.00		956.00		196.30	- Vehicle Expenses Allocated - P299 Fire Truck 2014 ISUZU FTS800 4.4R Bonnie Rock BONNIEROC. Excludes depreciation. See acct 2050192 for Depreciaton.
2050203	ESL Building Maintenance									-- Employee Costs - Salaries & Wages \$464.
BM006	Bonnie Rock Fire Brigade Shed Maintenance - Op Exp - ESL		1,500.00		1,500.00		488.00		3,053.86	-- Contractors & Consultants \$299. -- Labour Overheads Allocated \$587. -- Plant Operating Costs Allocated \$150.
2050204	ESL Protective Clothing and Accessories		1,000.00		1,000.00		332.00		0.00	- ESL Protective Clothing And Accessories
2050205	ESL Building Operations (Excludes Insurance)									-- Contractors & Consultants \$200. -- Materials/Stock Purchased \$300.
BO006	Bonnie Rock Fire Shed - Building Operations		500.00		500.00		164.00		223.86	- Additional ESL related expenses or the return of unspent grants.
2050206	ESL Other Goods and Services		1,108.00		1,108.00		368.00		0.00	- Bushfire Insurance Volunteers \$4104 ,Bonnie Rock and Mukinbudin Fire Shed MPS \$459, Bushfire Brigade members Vehicles & 2014 Isuzu Fire Tender P299 \$4447
2050207	ESL Insurances		9,010.00		9,010.00		9,010.00		9,010.45	- Electricity for the Bonnie Rock Fire Shed
2050216	Utilities Rates and Taxes - Op Exp ESL		700.00		700.00		232.00		0.00	- Allocation of 1% of Administration costs.
2050299	Administration Allocated - Op Exp ESL		9,468.00		9,468.00		3,156.00		3,297.15	
<b>OPERATING REVENUE</b>										
3050200	ESL Admin Fee/Commission	4,000.00		4,000.00		0.00		4,000.00		- ESL Admin Fee/Commission
3050201	ESL Operating Grant	17,692.00		17,692.00		4,423.00		7,572.79		- 2021/22 DFES ESL Operating Grant allocation = \$18,275 less unspent from 19/20 of \$583
9304052	FESA-ESL Unspent Grants-Current Liability - In addition to the income shown in the above account we have received an additional \$					0.00				
3050203	ESL Non-Payment Penalty Interest	200.00		200.00		0.00		36.66		- ESL Non-Payment Penalty Interest
<b>SUB-TOTAL OPERATING</b>		<b>21,892.00</b>	<b>27,160.00</b>	<b>21,892.00</b>	<b>27,160.00</b>	<b>4,423.00</b>	<b>15,038.00</b>	<b>11,609.45</b>	<b>17,597.98</b>	
<b>CAPITAL EXPENDITURE</b>										
4050260	Emergency Services Building Capital Exp - ESL									
4050262	Buildings Works in Progress - Cap Exp Emergency Services Lev									
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - EMERGENCY SERVICES LEVY</b>		<b>21,892.00</b>	<b>27,160.00</b>	<b>21,892.00</b>	<b>27,160.00</b>	<b>4,423.00</b>	<b>15,038.00</b>	<b>11,609.45</b>	<b>17,597.98</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>ANIMAL CONTROL</b>		<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
		<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	
		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2050304	Animal Control Expenses - Other		300.00		300.00		96.00		0.00	- Tags etc
2050306	Dog Pound Maintenance									- Postage costs for sending renewals and Dog Fines
	BM010 Dog Pound Maintenance		300.00		300.00		92.00		0.00	-- Employee Costs - Salaries & Wages \$93.
										-- Contractors & Consultants \$90.
										-- Labour Overheads Allocated \$117.
2050307	Ranger Services (Contracted)		10,600.00		10,600.00		3,532.00		2,826.25	- Ranger Services (Contracted)
2050308	Dog Pound Operations									-- Employee Costs - Salaries & Wages \$31.
	BO010 Dog Pound Operations		150.00		150.00		44.00		0.00	-- Contractors & Consultants \$30.
										-- Materials/Stock Purchased \$50.
										-- Labour Overheads Allocated \$39.
2050392	Depreciation - Animal Control		147.00		147.00		48.00		0.00	- Depreciation charge ex Asset Register
2050399	Administration Allocated		9,468.00		9,468.00		3,156.00		3,297.15	- Allocation of 1% of Administration costs.
<b><u>OPERATING REVENUE</u></b>										
3050300	Pound Fees	100.00		100.00		32.00		100.00		- Impounding Fees
3050301	Dog Registration Fees	1,800.00		1,800.00		600.00		576.00		- Dog Licence Fees
3050302	Fines and Penalties - Animal Control	500.00		500.00		164.00		287.00		- Dog Infringements
3050304	Cat Registration Fees	600.00		600.00		200.00		180.00		- Cat Licence Fees
<b>SUB-TOTAL OPERATING</b>		<b>3,000.00</b>	<b>20,965.00</b>	<b>3,000.00</b>	<b>20,965.00</b>	<b>996.00</b>	<b>6,968.00</b>	<b>1,143.00</b>	<b>6,123.40</b>	
<b>TOTAL - ANIMAL CONTROL</b>		<b>3,000.00</b>	<b>20,965.00</b>	<b>3,000.00</b>	<b>20,965.00</b>	<b>996.00</b>	<b>6,968.00</b>	<b>1,143.00</b>	<b>6,123.40</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>OTHER LAW, ORDER, PUBLIC SAFETY</b>	<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b>OPERATING EXPENDITURE</b>									
2050401 Community Safety Expenses		500.00		500.00		0.00		0.00	- Housing street signs
2050499 Administration Allocated		2,367.00		2,367.00		788.00		824.28	- Allocation of 0.25% of Administration costs.
<b>SUB-TOTAL OPERATING</b>	<b>0.00</b>	<b>2,867.00</b>	<b>0.00</b>	<b>2,867.00</b>	<b>0.00</b>	<b>788.00</b>	<b>0.00</b>	<b>824.28</b>	
<b>TOTAL - OTHER LAW, ORDER, PUBLIC SAFETY</b>	<b>0.00</b>	<b>2,867.00</b>	<b>0.00</b>	<b>2,867.00</b>	<b>0.00</b>	<b>788.00</b>	<b>0.00</b>	<b>824.28</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 07 - HEALTH**  
 Financial Statement for Period Ended  
 31 October 2021

<b>PROGRAMME SUMMARY</b>	<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	
<b>OPERATING EXPENDITURE</b>									
Health Inspection and Administration		24,468.00		24,468.00		6,488.00		5,574.42	
Preventative Services - Pest Control		2,767.00		2,767.00		1,188.00		824.28	
Preventative Services - Other		2,767.00		2,767.00		920.00		1,184.28	
Other Health		58,032.00		58,032.00		19,338.00		14,190.64	
<b>OPERATING REVENUE</b>									
Health Inspection and Administration	500.00		500.00		164.00		0.00		
<b>SUB-TOTAL OPERATING</b>	<b>500.00</b>	<b>88,034.00</b>	<b>500.00</b>	<b>88,034.00</b>	<b>164.00</b>	<b>27,934.00</b>	<b>0.00</b>	<b>21,773.62</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>500.00</b>	<b>88,034.00</b>	<b>500.00</b>	<b>88,034.00</b>	<b>164.00</b>	<b>27,934.00</b>	<b>0.00</b>	<b>21,773.62</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 07 - HEALTH**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>HEALTH INSPECTION &amp; ADMIN</b>		<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
		<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	
		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2070307	Contract EHO - Op Exp		10,000.00	10,000.00		3,332.00		2,277.27		- Contract EHO/BS \$2,000 per month 40% Health, 60% Building + \$400 Contingency - Preparation of a Public Health Plan - Allocation of 1% of Administration costs.
2070310	Other Health Admin Expenses		5,000.00	5,000.00		0.00		0.00		
2070399	Administration Allocated		9,468.00	9,468.00		3,156.00		3,297.15		
<b><u>OPERATING REVENUE</u></b>										
3070307	Other Income - Inspection/Admin	500.00		500.00		164.00		0.00		- Inspection fees
<b>SUB-TOTAL OPERATING</b>		<b>500.00</b>	<b>24,468.00</b>	<b>500.00</b>	<b>24,468.00</b>	<b>164.00</b>	<b>6,488.00</b>	<b>0.00</b>	<b>5,574.42</b>	
<b>TOTAL - HEALTH INSPECTION &amp; ADMIN</b>		<b>500.00</b>	<b>24,468.00</b>	<b>500.00</b>	<b>24,468.00</b>	<b>164.00</b>	<b>6,488.00</b>	<b>0.00</b>	<b>5,574.42</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 07 - HEALTH**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>PREVENTIVE SERVICES - PEST CONTROL</b>	<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	
<b>OPERATING EXPENDITURE</b>									
2070400 Mosquito Control - Op Exp - Pest Control									- Provision for - Employee Costs - Salaries & Wages \$93. - Contractors & Consultants \$90. - Materials/Stock Purchased \$100. - Labour Overheads Allocated \$117. - Allocation of 0.25% of Administration costs.
MQF Mosquito Control - Op Exp - Pest Control		400.00		400.00		400.00		0.00	
2070499 Administration Allocated		2,367.00		2,367.00		788.00		824.28	
<b>SUB-TOTAL OPERATING</b>	<b>0.00</b>	<b>2,767.00</b>	<b>0.00</b>	<b>2,767.00</b>	<b>0.00</b>	<b>1,188.00</b>	<b>0.00</b>	<b>824.28</b>	
<b>TOTAL - PREVENTIVE SERVICES - PEST CONTROL</b>	<b>0.00</b>	<b>2,767.00</b>	<b>0.00</b>	<b>2,767.00</b>	<b>0.00</b>	<b>1,188.00</b>	<b>0.00</b>	<b>824.28</b>	



**SHIRE OF MUKINBUDIN**  
**SCHEDULE 07 - HEALTH**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>PREVENTIVE SERVICES - OTHER</b>	<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b><u>OPERATING EXPENDITURE</u></b>									
2070500 Analytical & Other Expenses		400.00		400.00		132.00		360.00	- Local Health Authorities Analytical Committee -Services fixed min cost - Allocation of 0.25% of Administration costs.
2070599 Administration Allocated		2,367.00		2,367.00		788.00		824.28	
<b>SUB-TOTAL OPERATING</b>	<b>0.00</b>	<b>2,767.00</b>	<b>0.00</b>	<b>2,767.00</b>	<b>0.00</b>	<b>920.00</b>	<b>0.00</b>	<b>1,184.28</b>	
<b>TOTAL - PREVENTIVE SERVICES - OTHER</b>	<b>0.00</b>	<b>2,767.00</b>	<b>0.00</b>	<b>2,767.00</b>	<b>0.00</b>	<b>920.00</b>	<b>0.00</b>	<b>1,184.28</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 07 - HEALTH**  
**Financial Statement for Period Ended**  
**31 October 2021**

OTHER HEALTH	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									
2070602	Medical Practice Costs	29,942.00		29,942.00		9,980.00		6,020.83	- 30% Share of Kunnunoppin Medical Practice Costs: Doctors Vehicle Operating Costs \$3,750 , Management Fee \$21,818, Share of Doctors Vehicle Replacement \$4,374.
2070603	Medical Practice Costs - Doctor House Rent	8,100.00		8,100.00		2,700.00		1,575.53	- 30% Share of Doctors House Rent contribution \$8,100.
2070605	Advertising, Contributions & Other Health Exp - Op Exp - Oth	1,000.00		1,000.00		330.00		0.00	- Other expenses
2070615	23 Maddock St (Old Nursing Post) Building Ops and Maint-O								
2070692	Depreciation - Other Health	54.00		54.00		16.00		0.00	- - Depreciation - Ex Asset Register From Asset Register\$54.
2070699	Administration Allocated	18,936.00		18,936.00		6,312.00		6,594.28	- Allocation of 2% of Administration costs.
<b><u>OPERATING REVENUE</u></b>									
<b>SUB-TOTAL OPERATING</b>		<b>0.00</b>	<b>58,032.00</b>	<b>0.00</b>	<b>58,032.00</b>	<b>0.00</b>	<b>19,338.00</b>	<b>0.00</b>	<b>14,190.64</b>
<b><u>CAPITAL EXPENDITURE</u></b>									
4070650	Building (Capital) - Other Health								
<b><u>CAPITAL REVENUE</u></b>									
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL - OTHER HEALTH</b>		<b>0.00</b>	<b>58,032.00</b>	<b>0.00</b>	<b>58,032.00</b>	<b>0.00</b>	<b>19,338.00</b>	<b>0.00</b>	<b>14,190.64</b>

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 08 - EDUCATION & WELFARE**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>PROGRAMME SUMMARY</b>	<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>									
Community Resource Centre		26,628.00		26,628.00		10,434.00		9,215.19	
Other Education		200.00		200.00		32.00		686.74	
Care Of Families And Children		29,610.00		29,610.00		10,387.00		13,940.71	Additional minor expenses on completion of the Child Care Centre - White St Building
Aged & Disabled - Senior Citz Centre		44,436.00		44,436.00		16,478.00		26,594.28	▲ The CEACA Inc general membership subscription annual contribution 2021/22 of \$20,000, CEACA Project - 4 Units has been paid sooner than expected.
Other Welfare		2,367.00		2,367.00		788.00		824.28	
<b><u>OPERATING REVENUE</u></b>									
Community Resource Centre	7,305.00		7,305.00		2,426.00		6,376.72		
Care Of Families And Children	25,500.00		25,500.00		8,500.00		24,763.03		▼ The remainder of the Building Better Regions Grant Contribution Income from the Childcare Committee for New Childcare Building White St was received sooner than expected.
Aged & Disabled - Senior Citz Centre	1,092.00		1,092.00		1,010.00		0.00		
Other Welfare	500.00		500.00		164.00		0.00		
<b>SUB-TOTAL OPERATING</b>	<b>34,397.00</b>	<b>103,241.00</b>	<b>34,397.00</b>	<b>103,241.00</b>	<b>12,100.00</b>	<b>38,119.00</b>	<b>31,139.75</b>	<b>51,261.20</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Care Of Families And Children		11,935.00		11,935.00		0.00		500.00	
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>11,935.00</b>	<b>0.00</b>	<b>11,935.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>662.65</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>34,397.00</b>	<b>115,176.00</b>	<b>34,397.00</b>	<b>115,176.00</b>	<b>12,100.00</b>	<b>38,119.00</b>	<b>31,139.75</b>	<b>51,923.85</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 08 - EDUCATION & WELFARE**  
**Financial Statement for Period Ended**  
**31 October 2021**

COMMUNITY RESOURCE CENTRE		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
<b>OPERATING EXPENDITURE</b>											
2080204	CRC Building Operating Expenses									- -Rubbish Bins x 1 \$113, Recycling Bins x 1 \$104. Total Contractors & Consultants \$431. - - Materials/Stock Purchased \$53. - -Reimburse from CRC for Telephone Account 90472150 calls only. Shire pays CRC phone line, CRC fax line & Muka Matters Phone line. Total Communication Expenses Telephone, Data and Other \$900. - - Water \$420. - -Municipal Property Scheme Insurance-CRC Building. - Insurance - Premiums \$2,408. - ESL Category 5 (lease agreement CRC )- Statutory Fees and Taxes \$88.  - General building maintenance by shire staff and contractors. - Employee Costs - Salaries & Wages \$464. - - Contractors & Consultants \$549. - - Materials/Stock Purchased \$200. - - Labour Overheads Allocated \$587. - - Plant Operating Costs Allocated \$200.  - General Grounds maintenance by shire staff and contractors.- Employee Costs - Salaries & Wages \$1,237. - Contractors \$4,396. Includes \$1,218 for fence repairs. Income in acct 3080204 - Materials \$250. - Labour Overheads \$1,565. - Plant Operating Costs \$270.  - Depreciation charge ex Asset Register - Allocation of 0.5% of Administration costs.  - Reimbursement from CRC for Telephone Line rental and calls (Phone and CRC Fax lines) \$540 Water and Power direct to CRC. Insurance reimbursement for fence damage repairs of \$1,207, exp in job GM020. - Rental of CRC Building at \$200.00 per fortnight.	
BO020	Community Resource Centre Operations		4,300.00		4,300.00		3,032.00		4,182.31		
2080205	CRC Building & Grounds Maintenance										
BM020	Community Resource Centre Building Maintenance		2,000.00		2,000.00		652.00		479.46		
GM020	Community Resource Centre Grounds Maintenance		7,718.00		7,718.00		2,550.00		2,904.86		
2080292	Depreciation - CRC		7,876.00		7,876.00		2,624.00		0.00		
2080299	Administration Allocated - Op Exp - CRC		4,734.00		4,734.00		1,576.00		1,648.56		
<b>OPERATING REVENUE</b>											
3080204	Reimbursements - CRC	2,105.00		2,105.00		694.00		4,740.34			
3080220	CRC - Rental Income	5,200.00		5,200.00		1,732.00		1,636.38			
<b>SUB-TOTAL OPERATING</b>		<b>7,305.00</b>	<b>26,628.00</b>	<b>7,305.00</b>	<b>26,628.00</b>	<b>2,426.00</b>	<b>10,434.00</b>	<b>6,376.72</b>	<b>9,215.19</b>		
<b>CAPITAL EXPENDITURE</b>											
BC020	Buildings (Capital) - CRC		0.00		0.00		0.00		162.65		
<b>CAPITAL REVENUE</b>											
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>162.65</b>		
<b>TOTAL - COMMUNITY RESOURCE CENTRE</b>		<b>7,305.00</b>	<b>26,628.00</b>	<b>7,305.00</b>	<b>26,628.00</b>	<b>2,426.00</b>	<b>10,434.00</b>	<b>6,376.72</b>	<b>9,377.84</b>		

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 16 NOVEMBER 2021

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 08 - EDUCATION & WELFARE**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>OTHER EDUCATION</b>	<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>									
2080302 School Prizes Expense		100.00		100.00		0.00		0.00	- Mukinbudin District High School Prize Scholarship
2080305 Support for School Events - Op Exp - Other Educ		100.00		100.00		32.00		0.00	- Various
<b>SUB-TOTAL OPERATING</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>	<b>32.00</b>	<b>0.00</b>	<b>686.74</b>	
<b>TOTAL - OTHER EDUCATION</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>	<b>32.00</b>	<b>0.00</b>	<b>686.74</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 08 - EDUCATION & WELFARE**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>CARE OF FAMILIES &amp; CHILDREN</b>		<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
		<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	
		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b>OPERATING EXPENDITURE</b>										
2080400	Playgroup Building Operations									
	BO025 Boodie Rats Playgroup Building Operations		644.00		644.00		584.00		1,093.13	Insurance - Premiums for property \$556. ESL Category 5 part of Aged Unit ESL Fee - Statutory Fees and Taxes \$88. 2x Rubbish & Recycling Service \$434 Contractors & Consultants total \$462. Insurance - Premiums for property \$1,750. ESL Category 5 \$88.
	BO026 Child Care Centre - White St Operation Exps		2,300.00		2,300.00		2,240.00		2,817.67	
2080401	Playgroup Building & Grounds Maintenance									
	BM026 Child Care Centre - White St Building Maintenance Exps		2,000.00		2,000.00		660.00		5,491.27	Employee Costs - Salaries & Wages \$618. Contractors & Consultants \$299. Including Weed & Pest Control-termite inspection 5 yr plan. Materials/Stock Purchased \$300. Labour Overheads Allocated \$783. General Grounds maintenance by shire staff. - Employee Costs - Salaries & Wages \$155. Contractors & Consultants \$249. Labour Overheads Allocated \$196. General Grounds maintenance by shire staff. - Employee Costs - Salaries & Wages \$773. Contractors & Consultants \$449. Materials/Stock Purchased \$100. Labour Overheads Allocated \$978. Plant Operating Costs Allocated \$200.
	GM025 Boodie Rats Playgroup Grounds Maintenance		600.00		600.00		192.00		0.00	
	GM026 Child Care Centre - White St Grounds Maintenance Exps		2,500.00		2,500.00		824.00		1,427.78	- Paque for the White St Childcare Building \$1,000. Deleted Demolition of Old Boodie Rats/CWA building per resolution 200321 \$24,000.
2080420	Other Childcare Related Expenses - Op Exp - Fam & Child		1,000.00		1,000.00		0.00		692.80	- Interest on Loan 125 Child Care Centre White St, Payment No 4; 20/12/2021 \$1,788.78 , Payment No 5; 20/6/2022 \$1,730.59
2080481	Interest Repayments on Loan 125 White St Child Care - Op Exp - F		4,773.00		4,773.00		627.00		0.00	- WATC Loan Guarantee Loan 125 Child Care Centre White St, Payment No 5; \$642.74 to 31/12/2021, Payment No 6; \$611.72 , 30/6/2022
2080492	Depreciation - Care of Families		11,059.00		11,059.00		3,684.00		0.00	- Depreciation charge ex Asset Register
2080499	Administration Allocated		4,734.00		4,734.00		1,576.00		1,648.56	- Allocation of 0.5% of Administration costs.
<b>OPERATING REVENUE</b>										
3080450	Grants for Capital Purposes (Inc GST)-Op Inc- Car	25,500.00		25,500.00		8,500.00		23,181.82		- Remainder of the Building Better Regions Grant Contribution Income from the Childcare Committee for New Childcare Building White St. All works Complete, no further expenses expected in Job BC025
<b>SUB-TOTAL OPERATING</b>		<b>25,500.00</b>	<b>29,610.00</b>	<b>25,500.00</b>	<b>29,610.00</b>	<b>8,500.00</b>	<b>10,387.00</b>	<b>24,763.03</b>	<b>13,940.71</b>	
<b>CAPITAL EXPENDITURE</b>										
4080470	Principal Repayment on Loan 125 White St Child Care - Cap Exp		11,935.00		11,935.00		0.00		0.00	- Principal on Loan 125 Child Care Centre White St, Payment No 4; 20/12/2021 \$5,938.22 , Payment No 5; 20/6/2022 \$5,996.41
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>11,935.00</b>	<b>0.00</b>	<b>11,935.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	
<b>TOTAL - CARE OF FAMILIES &amp; CHILDREN</b>		<b>25,500.00</b>	<b>41,545.00</b>	<b>25,500.00</b>	<b>41,545.00</b>	<b>8,500.00</b>	<b>10,387.00</b>	<b>24,763.03</b>	<b>14,440.71</b>	

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 16 NOVEMBER 2021

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 08 - EDUCATION & WELFARE**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>AGED &amp; DISABLED - SENIOR CITZ CENTRE</b>		<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
		<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	
		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2080506	CEACA Housing - Op Exp		20,000.00		20,000.00		10,000.00		20,000.00	- CEACA Inc general membership subscription annual contribution 2021/22 \$20,000, CEACA Project - 4 Units. - Seniors Project Grant from received in 2018-2019 , remaining \$92 now spent plus council contribution of \$1,408. See account 3080503 for grant income. - Seniors Dinner \$4,000. See account 3080502 for grant income of \$1,000. - Allocation of 2% of Administration costs.
2080508	Seniors Program Grant Funded Expenditure - Op Exp		1,500.00		1,500.00		166.00		0.00	
2080509	Seniors Week Op Expenditure		4,000.00		4,000.00		0.00		0.00	
2080599	Administration Allocated		18,936.00		18,936.00		6,312.00		6,594.28	
<b>OPERATING REVENUE</b>										
3080502	Seniors Week Grant Income - Op Inc - Senio	1,000.00		1,000.00		1,000.00		0.00		- Seniors Week Grant \$1,000 expense in acct 2080509, - Unspent Seniors Project Grant from 2019-2020 now spent \$92 expense in account 2080508.
3080503	Seniors Program Grant Income - Senior Citiz	92.00		92.00		10.00		0.00		
<b>SUB-TOTAL OPERATING</b>		<b>1,092.00</b>	<b>44,436.00</b>	<b>1,092.00</b>	<b>44,436.00</b>	<b>1,010.00</b>	<b>16,478.00</b>	<b>0.00</b>	<b>26,594.28</b>	
<b>TOTAL - AGED &amp; DISABLED - SENIOR CITZ CENTRE</b>		<b>1,092.00</b>	<b>44,436.00</b>	<b>1,092.00</b>	<b>44,436.00</b>	<b>1,010.00</b>	<b>16,478.00</b>	<b>0.00</b>	<b>26,594.28</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 08 - EDUCATION & WELFARE**  
**Financial Statement for Period Ended**  
**31 October 2021**

OTHER WELFARE	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
2080699 Administration Allocated		2,367.00		2,367.00		788.00		824.28	- Allocation of 0.25% of Administration costs.
<b>OPERATING REVENUE</b>									
3080604 Other Income Mobility Scooters etc. - Op Inc	500.00		500.00		164.00		0.00		- Sale of 1 Mobility Scooter \$500. The budget assumed equal payment each month.
<b>SUB-TOTAL OPERATING</b>	<b>500.00</b>	<b>2,367.00</b>	<b>500.00</b>	<b>2,367.00</b>	<b>164.00</b>	<b>788.00</b>	<b>0.00</b>	<b>824.28</b>	
<b>TOTAL - OTHER WELFARE</b>	<b>500.00</b>	<b>2,367.00</b>	<b>500.00</b>	<b>2,367.00</b>	<b>164.00</b>	<b>788.00</b>	<b>0.00</b>	<b>824.28</b>	



**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>PROGRAMME SUMMARY</b>	<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	
<b><u>OPERATING EXPENDITURE</u></b>									
Housing - Shire (Staff and Rentals)		192,779.00		192,779.00		69,033.00		37,169.87	▼ The main components are increased cost recoveries and \$0 depreciation as depreciation has not yet been run.
Housing - Aged (Including Senior Citizens)		132,278.00		132,278.00		47,228.00		33,389.48	▼ The main components are decreased building maintenance expenses and \$0 depreciation as depreciation has not yet been run.
Housing - Other (Including Joint Venture)		82,983.00		82,983.00		30,093.00		30,380.45	
<b><u>OPERATING REVENUE</u></b>									
Housing - Shire (Staff and Rentals)	198,670.00		198,670.00		63,745.00		60,107.83		
Housing - Aged (Including Senior Citizens)	43,745.00		43,745.00		14,572.00		19,236.50		
Housing - Other (Including Joint Venture)	37,713.00		37,713.00		12,555.00		9,525.94		
<b>SUB-TOTAL OPERATING</b>	<b>280,128.00</b>	<b>408,040.00</b>	<b>280,128.00</b>	<b>408,040.00</b>	<b>90,872.00</b>	<b>146,354.00</b>	<b>88,870.27</b>	<b>100,939.80</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Housing - Shire (Staff and Rentals)		79,749.00		79,749.00		12,753.00		12,106.90	
Housing - Aged (Including Senior Citizens)		220.00		220.00		72.00		0.12	
Housing - Other (Including Joint Venture)		58,400.00		58,400.00		20,100.00		29,668.64	
<b><u>CAPITAL REVENUE</u></b>									
Housing - Shire (Staff and Rentals)	10,000.00		10,000.00		0.00		0.00		
Housing - Aged (Including Senior Citizens)	0.00		0.00		0.00		0.00		
Housing - Other (Including Joint Venture)	58,400.00		58,400.00		0.00		0.00		
<b>SUB-TOTAL CAPITAL</b>	<b>68,400.00</b>	<b>138,369.00</b>	<b>68,400.00</b>	<b>138,369.00</b>	<b>0.00</b>	<b>32,925.00</b>	<b>0.00</b>	<b>41,775.66</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>348,528.00</b>	<b>546,409.00</b>	<b>348,528.00</b>	<b>546,409.00</b>	<b>90,872.00</b>	<b>179,279.00</b>	<b>88,870.27</b>	<b>142,715.46</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
**31 October 2021**

HOUSING - SHIRE (STAFF AND RENTALS)		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2090100	Shire Housing Building Operations									- Employee Costs - Salaries & Wages \$62. - Total Contractors \$542. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$325
BO035	5 Cruickshank Rd - Building Operations		3,088.00		3,088.00		1,514.00		1,414.42	- Materials/Stock Purchased \$150. - LP Gas 45 kg bottles Rental \$80. - Water consumption \$0 and Water Rates \$1,517. - Insurance - Premiums \$571. - ESL Category 5 \$88 - Labour Overheads Allocated \$78. - Total Contractors \$493. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$276
BO036	11 Cruickshank Rd Building Operations		3,000.00		3,000.00		1,598.00		1,323.68	- LP Gas 45 kg bottles Rental \$80. - Water rates \$1,517 - Insurance - Premiums \$822. - ESL Category 5 \$88 - Total Contractors \$946. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$729
BO037	15 Cruickshank Rd CEO Building Operations		3,600.00		3,600.00		1,702.00		2,990.47	- Materials/Stock Purchased \$100. - Water rates \$1,517 and consumption \$183 as per contract. - Insurance - Premiums \$766. - ESL Category 5 \$88 - Total Contractors \$507. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$290
BO038	25 Cruickshank Rd CPM Building Operations		5,500.00		5,500.00		2,330.00		2,098.34	- Materials/Stock Purchased \$100. - Electricity \$1,600. - LP Gas 45 kg bottles Rental \$80, consumption \$270. - Water rates \$1,517 and consumption \$583. - Insurance - Premiums \$755. - ESL Category 5 \$88 - Total Contractors \$311. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$94
BO039	1 Salmon Gum Alley Building Operations		2,670.00		2,670.00		1,386.00		1,327.16	- LP Gas 45 kg bottles Rental \$80, - Water rates \$1,517 - Insurance - Premiums \$674. - ESL Category 5 \$88

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
**31 October 2021**

**HOUSING - SHIRE (STAFF AND RENTALS)**

**OPERATING EXPENDITURE (Continued)**

		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
BO040	4 Salmon Gum Alley Building Operations		7,500.00		7,500.00		2,916.00		3,232.55	- Total Contractors \$282. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$65 - Communication Expenses Telephone, Data and Other \$1,140. - Electricity \$1,900. - LP Gas 45 kg bottles Rental \$80, consumption \$170. - Water rates \$1,517 and consumption \$1,683. - Insurance - Premiums \$640. - ESL Category 5 \$88
BO041	8 Lansdell St Building Operations		8,400.00		8,400.00		5,108.00		3,598.62	- Cleaners Employee Costs \$3,754. 94 hours. - Total Contractors \$388. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$171 - Electricity \$1,200. - LP Gas 45 kg bottles Rental \$80, consumption \$150. - Water rates \$1,517 and consumption \$483. - Insurance - Premiums \$740. - ESL Category 5 \$88
BO043	25A Calder St Building Operations		2,300.00		2,300.00		1,072.00		928.90	- Total Contractors \$270. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$53 - LP Gas 45 kg bottles Rental \$80. - Water rates \$1,517 and consumption (Paid by Tenant) \$. - Insurance - Premiums \$389. - ESL Category 5 \$44
BO044	25B Calder St Building Operations		2,300.00		2,300.00		1,072.00		921.10	- Total Contractors \$270. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$53 - LP Gas 45 kg bottles Rental \$80 - Water rates \$1,517 and consumption (Paid by Tenant) \$. - Insurance - Premiums \$389. - ESL Category 5 \$44
BO045	12 Salmon Gum Alley (Lot 208 ) Building Op Exp		6,000.00		6,000.00		2,774.00		1,792.22	- Total Contractors \$84. Rubbish Bin \$113, Recycling Bin \$104 Other Exp -\$133 - Materials/Stock Purchased \$250. - Communication Expenses Telephone, Data and Other \$1,700. - Electricity \$800. - LP Gas 45 kg bottles Rental \$80 consumption \$150. - Water rates \$1,517 and consumption \$383. - Insurance - Premiums \$948 - ESL Category 5 \$88

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>HOUSING - SHIRE (STAFF AND RENTALS)</b>		<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
		<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	
		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b>OPERATING EXPENDITURE (Continued)</b>										
BO047	8 Gimlett Way Building Operations		2,700.00		2,700.00		946.00		1,332.68	- Total Contractors \$264. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$47 - Water rates \$1,517 - Insurance - Premiums \$831. - ESL Category 5 \$88
BO048	12 Gimlett Way Building Operations - Op Exp		2,850.00		2,850.00		1,086.00		1,471.68	- Total Contractors \$275. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$58 - Water rates \$1,517 - Insurance - Premiums \$970. - ESL Category 5 \$88
BO049	4 Earl Drive Building Operations - Op Exp		2,850.00		2,850.00		1,102.00		1,491.68	- Total Contractors \$255. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$38 - Water rates \$1,517 - Insurance - Premiums \$990. - ESL Category 5 \$88
BO325	20 Earl Drive - Operations		800.00		800.00		562.00		447.00	- Total Contractors \$265. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$48 - Insurance - Premiums \$447. - ESL Category 5 \$88
	<u>Total Building Operations</u>		<u>53,558.00</u>		<u>53,558.00</u>		<u>25,168.00</u>		<u>24,370.50</u>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
**31 October 2021**

**HOUSING - SHIRE (STAFF AND RENTALS)**

		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2090101	Shire Housing Building Maintenance									
BM035	5 Cruickshank Rd Building Maintenance		1,000.00		1,000.00		328.00		0.00	- Identified additional works Employee Costs \$309. - Identified additional works by Contractors \$300. - Identified additional works Overheads \$391.
BM036	11 Cruickshank Rd Building Maintenance		0.00		0.00		0.00		1,013.56	
BM037	15 Cruickshank Rd CEO Building Maintenance		3,640.00		3,640.00		1,212.00		4,004.00	-- Annual provision for Contractors & Consultants \$3,640.
BM038	25 Cruickshank Rd CPM Building Maintenance		0.00		0.00		0.00		653.31	
BM039	1 Salmon Gum Alley Building Maintenance		0.00		0.00		0.00		875.89	
BM040	4 Salmon Gum Alley Building Maintenance		0.00		0.00		0.00		242.43	
BM041	8 Lansdell St Building Maintenance		0.00		0.00		0.00		1,486.85	
BM043	25A Calder St Building Maintenance		1,000.00		1,000.00		328.00		193.60	- Identified additional works Employee Costs \$247. - Identified additional works by Contractors \$340. - Identified additional works Materials \$100. - Identified additional works Overheads \$313.
BM045	12 Salmon Gum Alley (Lot 208) Building Maint Exp		260.00		260.00		85.00		3,834.48	- Storm damage insurance funded (Income in acct 3090102) repairs by Contractors \$260. - Identified additional works Employee Costs \$742. - Identified additional works by Contractors \$319. - Identified additional works Materials \$300. - Identified additional works Overheads \$939. - Identified additional works Employee Costs \$495.
BM047	8 Gimlett Way Building Maintenance		2,300.00		2,300.00		760.00		0.00	- Identified additional works by Contractors \$289. - Identified additional works Materials \$100. - Identified additional works Overheads \$509. - Identified additional works Employee Costs \$402.
BM048	12 Gimlett Way Building Maintenance - Op Exp		1,600.00		1,600.00		528.00		340.12	- Identified additional works by Contractors \$229. - Identified additional works Materials \$250. - Identified additional works Overheads \$626. - Identified additional works Employee Costs \$402.
BM049	4 Earl Drive Building Maintenance - Op Exp		1,300.00		1,300.00		428.00		0.00	- Identified additional works by Contractors \$289. - Identified additional works Materials \$100. - Identified additional works Overheads \$509. - Identified additional works Employee Costs \$402.
BM325	20 Earl Drive - Building Maintenance		1,300.00		1,300.00		428.00		469.04	- Identified additional works by Contractors \$89. - Identified additional works Materials \$300. - Identified additional works Overheads \$509. - Annual provision for Employee Costs \$13,914.
BMSH01	Staff Housing Building Maintenance Annual Budget (Book exps to appropriate house) - Op Exp Staff Ho		44,000.00		44,000.00		14,656.00		0.00	- Annual provision for Contractors \$9,477. - Annual provision for Materials \$2,000. - Annual provision for Overheads \$17,609. - Annual provision for Plant Operating Costs \$1,000.
	<b>Subtotal Building Maintenance</b>		<b>56,400.00</b>		<b>56,400.00</b>		<b>18,753.00</b>		<b>13,113.28</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
**31 October 2021**

HOUSING - SHIRE (STAFF AND RENTALS)		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2090102	Staff Housing Grounds Maintenance									
	GM035 5 Cruickshank Road Grounds Maintenance		0.00		0.00		0.00		195.19	
	GM036 11 Cruickshank Rd Grounds Maintenance		2,650.00		2,650.00		880.00		2,948.00	- Storm damage insurance funded (Income in acct 3090102) repairs by Contractors \$2,650. - Identified additional works Employee Costs \$124.
	GM037 15 Cruickshank Road Grounds Maintenance		3,180.00		3,180.00		1,044.00		3,481.28	- Storm damage insurance funded (Income in acct 3090102) repairs \$2,650 by Contractors . Total Contractors \$2,839. - Identified additional works Materials \$30. - Identified additional works Overheads \$157. - Identified additional works Plant Operating Costs \$30.
	GM038 25 Cruickshank Road Grounds Maintenance		0.00		0.00		0.00		215.25	
	GM040 4 Salmon Gum Alley Grounds Maintenance		1,340.00		1,340.00		444.00		1,474.00	- Storm damage insurance funded (Income in acct 3090102) repairs by Contractors \$1,340.
	GM041 8 Lansdell Street Grounds Maintenance		0.00		0.00		0.00		735.10	
	GM043 25A Calder Street Grounds Maintenance		0.00		0.00		0.00		95.88	
	GM045 12 Salmon Gum Alley Grounds Maintenance		260.00		260.00		84.00		458.43	- Storm damage insurance funded (Income in acct 3090102) repairs by Contractors \$260.
	GM049 4 Earl Drive Grounds Maintenance - Op Exp		0.00		0.00		0.00		220.00	
	GMSH01 Staff Housing Grounds Maintenance Annual Budget (Book exps to appropriate house) - Op Exp Staff Ho		15,000.00		15,000.00		4,992.00		0.00	- Annual provision for Employee Costs \$3,710. - Annual provision for Contractors \$4,894. - Annual provision for Materials \$800. - Annual provision for Overheads \$4,696. - Annual provision for Plant Operating Costs \$900.
	<u>Subtotal Grounds Maintenance</u>		<u>22,430.00</u>		<u>22,430.00</u>		<u>7,444.00</u>		<u>9,823.13</u>	
2090103	Minor Asset Purchases - Housing Shire Staff & Rentals - Op Exp		1,200.00		1,200.00		400.00		0.00	- Minor asset expenses for Shire Housing
2090112	Interest on Loan 124 Paid - Op Exp - Housing Shire		7,243.00		7,243.00		3,621.00		3,051.92	- Interest on Loan 124 8 Gimlet Way, Payment No 6 - 14/9/2021 \$3,051.92, Payment No 7 - 15/3/2022 \$2,869.11 - WATC Loan Guarantee Loan 124 - To 31/12/2021 \$687.9, WATC Loan Guarantee Loan 124 - To 30/6/2022 \$634.1. - Interest on Loan 126 12 Gimlet Way & 4 Earl Drv, Payment No 4; 21/12/2021 \$6,797.38, Payment No 5; 21/6/2022 \$6,576.24
2090115	Interest on Loan 126 Paid - Op Exp - Housing Shire		18,141.00		18,141.00		2,383.00		0.00	- WATC Loan Guarantee Loan 126: 12 Gimlet Way and 4 Earl Drv. To 31/12/2021 \$2,442.39 To 30/6/2022 \$2,324.55
2090182	Depreciation To Be Allocated - Housing - Shire									
	DEPA01 Depreciation Admin Staff Housing - Housing - Shire		4,822.00		4,822.00		1,604.00		0.00	- Depreciation charge ex Asset Register
	DEPW01 Depreciation Works Staff Housing - Housing - Shire		1,877.00		1,877.00		624.00		0.00	- Depreciation charge ex Asset Register
	DEPSP01 Depreciation Swimming Pool Staff Housing - Housing - Shire		1,824.00		1,824.00		608.00		0.00	- Depreciation charge ex Asset Register
	DEPST01 Depreciation Short Term Accomodation Housing - Housing - Shire		3,596.00		3,596.00		1,196.00		0.00	- Depreciation charge ex Asset Register
2090192	Depreciation Unallocated - Housing - Shire		18,326.00		18,326.00		6,108.00		0.00	- Depreciation charge ex Asset Register
	<u>Subtotal Depreciation</u>		<u>30,445.00</u>		<u>30,445.00</u>		<u>10,140.00</u>		<u>0.00</u>	
2090199	Administration Allocated		47,340.00		47,340.00		15,780.00		16,485.69	- Allocation of 5% of Administration costs.
<b>Recovered amounts</b>										
2090198	Staff Housing Costs Recovered		(43,978.00)		(43,978.00)		(14,656.00)		(29,674.65)	- Staff Housing Costs Recovered

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 16 NOVEMBER 2021

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
**31 October 2021**

HOUSING - SHIRE (STAFF AND RENTALS)		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
<b>OPERATING REVENUE</b>											
3090102	Other Reimbursements Recieved - Op Inc - Staff H	10,716.00		10,716.00		3,536.00		0.00		- Insurance reimbursement for Storm Damage Exps in GM036 \$2,622, GM037 \$2,652, BM037 \$3,602, GM040 \$1,326, GM045 \$514. - Rent 5 Cruickshank Road @ \$250 p/w - Rental income from 11 Cruickshank GROH \$400 per week, lease expires January 2022 \$21,008. " - Private rental for 9 months at \$280 per week. CEO Moving to 12 Salmon Gum. - Short term rental income from 25 Cruickshank Road \$29,200. - Rent 1 Salmon Gum Alley @ \$300 p/w - Private rental income \$170 per week. - Private rental income \$170 per week. - Short term rental income \$136 (+GST=\$150) per night based on 54% occupancy \$26,806. " - GROH rental income \$663 per week 2% increase on anniversary of lease April 2022 \$34,632. - Rent 20 Earl Drive - @ \$100 p/w ( To staff at 50% of Market Rental) - GROH rental income \$663 per week, 2% increase on anniversary of leave October 2021 \$34,957. - GROH rental income \$650 per week, 2% increase on anniversary of leave October 2021 \$34,957. - Staff Housing Income Allocated	
3090108	Income - 5 Cruickshank Road	13,000.00		13,000.00		4,332.00		5,500.00			
3090109	Income - 11 Cruickshank Road	21,008.00		21,008.00		7,000.00		6,971.44			
3090110	Income - 15 Cruickshank Road	10,920.00		10,920.00		1,213.00		693.34			
3090111	Income - 25 Cruickshank Road	29,200.00		29,200.00		9,732.00		12,463.61			
3090112	Income - 1 Salmon Gum Alley	15,600.00		15,600.00		5,200.00		6,000.00			
3090114	Income - 25A Calder Street	8,840.00		8,840.00		2,944.00		2,080.00			
3090115	Income - 25B Calder Street	8,840.00		8,840.00		2,944.00		3,940.00			
3090116	Income - 8 Lansdell Street	26,806.00		26,806.00		8,932.00		8,858.15			
3090120	8 Gimlett Way - Shire Housing (Staff & Rental) - Op	34,632.00		34,632.00		11,544.00		11,649.85			
3090131	20 Earl Drive - Shire Housing (Staff & Rental) - Op	5,200.00		5,200.00		1,732.00		936.36			
3090148	12 Gimlett Way - Shire Housing (Staff & Rental) - C	34,957.00		34,957.00		11,652.00		11,636.60			
3090149	4 Earl Drive - Shire Housing (Staff & Rental) - Op I	34,957.00		34,957.00		11,652.00		11,636.60			
3090199	Housing Income Allocated - Shire Housing (Staff &	(56,006.00)		(56,006.00)		(18,668.00)		(22,258.12)			
<b>SUB-TOTAL OPERATING</b>		<b>198,670.00</b>	<b>192,779.00</b>	<b>198,670.00</b>	<b>192,779.00</b>	<b>63,745.00</b>	<b>69,033.00</b>	<b>60,107.83</b>	<b>37,169.87</b>		
<b>CAPITAL EXPENDITURE</b>											
4090150	Buildings (Capital) - Staff Housing		0.00		0.00		0.00		0.00		- General maintenance including specialist trades and paintingContractors & Consultants \$5,000s. - General Renovations & specialist trades Contractors & Consultants \$5,000 Includessplit unit air conditioner. - Principal on Loan 124 - 8 Gimlet Way, Payment No 6 Loan 124 - 14/9/2021 \$12,106.90, Payment No 7 - 15/3/2022 \$12,289.71 - Principal on Loan 126 - 12 Gimlet Way & 4 Earl Drv, Payment No 4 - 20/12/2021 \$22,565.21, Payment No 5 - 20/6/2022 \$22,786.35
BC037	15 Cruickshank Rd CEO Building Capital		5,000.00		5,000.00		555.00		0.00		
BC040	4 Salmon Gum Alley Building Capital		5,000.00		5,000.00		0.00		0.00		
4090152	Buildings Works in Progress - Staff Housing		0.00		0.00		0.00		0.00		
4090160	Loan Principal Repayment Exp - Loan 124 - Cap Exp - Housing S		24,397.00		24,397.00		12,198.00		12,106.90		
4090165	Loan Principal Repayment Exp - Loan 126 - Cap Exp - Housing S		45,352.00		45,352.00		0.00		0.00		
4090154	Transfer to Building and Residential Land Reserve - Cap Exp-Hou		0.00		0.00		0.00		0.00		
<b>CAPITAL REVENUE</b>											
5090152	Transfers From Building & Residential Land Reserve - Cap Inc - Staff House	10,000.00		10,000.00		0.00		0.00		- Transfer from the Building and Residential Land Reserve to fund the Shire Housing Capital Building Renovation Program 2021-2022.	
<b>SUB-TOTAL CAPITAL</b>		<b>10,000.00</b>	<b>79,749.00</b>	<b>10,000.00</b>	<b>79,749.00</b>	<b>0.00</b>	<b>12,753.00</b>	<b>0.00</b>	<b>12,106.90</b>		
<b>TOTAL - HOUSING - SHIRE (STAFF AND RENTALS)</b>		<b>208,670.00</b>	<b>272,528.00</b>	<b>208,670.00</b>	<b>272,528.00</b>	<b>63,745.00</b>	<b>81,786.00</b>	<b>60,107.83</b>	<b>49,276.77</b>		

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
**31 October 2021**

HOUSING - AGED (INCLUDING SENIOR CITIZENS)		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2090200	Aged Housing Building Operations									
BO061	Aged Unit 1 & 2 /20 Maddock St - Operations - Op Exp - Aged		1,000.00		1,000.00		724.00		593.00	- Total Contractors, typically cleaning \$407. See Job BO71 for rubbish services - Insurance - Premiums \$593.
BO063	Aged Unit 3 - Operations		900.00		900.00		564.00		400.00	- Total Contractors, typically cleaning \$400. See Job BO71 for rubbish services - Electricity \$100. - Insurance - Premiums \$400.
BO064	Aged Unit 4 - Operations		800.00		800.00		532.00		400.00	- Total Contractors, typically cleaning \$400. See Job BO71 for rubbish services - Insurance - Premiums \$400.
BO065	Aged Unit 5 - Operations		750.00		750.00		480.00		1,076.46	- Total Contractors, typically cleaning \$402. See Job BO71 for rubbish services - Insurance - Premiums \$348.
BO066	Aged Unit 6 - Operations		750.00		750.00		480.00		348.00	- Total Contractors, typically cleaning \$402. See Job BO71 for rubbish services - Insurance - Premiums \$348.
BO067	Aged Unit 7 - Operations		750.00		750.00		458.00		315.00	- Total Contractors, typically cleaning \$435. See Job BO71 for rubbish services - Insurance - Premiums \$315.
BO068	Aged Unit 8 - Operations		1,300.00		1,300.00		638.00		315.00	- Total Contractors, typically cleaning \$485. See Job BO71 for rubbish services - Materials/Stock Purchased \$500. - Insurance - Premiums \$315.
BO069	Aged Unit 9 - Operations		800.00		800.00		516.00		377.00	- Total Contractors, typically cleaning \$423. See Job BO71 for rubbish services - Insurance - Premiums \$377.
BO070	Aged Unit 10 - Operations		800.00		800.00		516.00		377.00	- Total Contractors, typically cleaning \$423. See Job BO71 for rubbish services - Insurance - Premiums \$377.
BO071	Aged Unit Common - Operations		16,000.00		16,000.00		5,564.00		4,212.50	- Total Contractors \$3,062. Rubbish & Recycling Services \$2384 Other Exp \$678 - Electricity \$550. - Water rates and consumption \$12,036. - ESL Category 5, 16,18, 20 & 24 Maddock st \$352
BO72	Aged Unit 11 - Operations		900.00		900.00		650.00		526.00	- Total Contractors, typically cleaning \$374. See Job BO71 for rubbish services - Insurance - Premiums \$526.
BO73	Aged Unit 12 - Operations		1,100.00		1,100.00		714.00		526.00	- Total Contractors, typically cleaning \$404. See Job BO71 for rubbish services - Electricity \$170. - Insurance - Premiums \$526.
	<u>Subtotal Building Operations</u>		<u>25,850.00</u>		<u>25,850.00</u>		<u>11,836.00</u>		<u>9,465.96</u>	



**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
**31 October 2021**

HOUSING - AGED (INCLUDING SENIOR CITIZENS) (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2090201	Aged Housing Building Maintenance - Op Exp - Aged Housing									
BM061	Aged Unit 1 & 2 - Maintenance		2,500.00		2,500.00		824.00		137.70	- Identified Works Employee Costs \$464. - Removal of Evaporative Air Conditioner and patch vents Contractors & Consultants \$1,449.
BM063	Aged Unit 3 - Maintenance		1,500.00		1,500.00		496.00		134.13	- Identified Works Labour Overheads \$587. Budget amendment - Painting costing \$4,840 is to be carried out.
BM064	Aged Unit 4 - Maintenance		2,500.00		2,500.00		828.00		59.64	- Identified Works Employee Costs \$371. - Removal of Evaporative Air Conditioner and patch vents Contractors & Consultants \$1,659.
BM065	Aged Unit 5 - Maintenance		3,000.00		3,000.00		992.00		814.58	- Identified Works Labour Overheads \$470. - Identified Works Employee Costs \$464. - Removal of Evaporative Air Conditioner and patch vents Contractors & Consultants \$1,949.
BM066	Aged Unit 6 - Maintenance		2,500.00		2,500.00		828.00		100.24	- Identified Works Labour Overheads \$587. - Identified Works Employee Costs \$371. - Removal of Evaporative Air Conditioner and patch vents Contractors & Consultants \$1,659.
BM067	Aged Unit 7 - Maintenance		4,000.00		4,000.00		1,328.00		59.63	- Identified Works Labour Overheads \$470. - Identified Works Employee Costs \$618. - Annual provision for Contractors & Consultants \$2,599.
BM068	Aged Unit 8 - Maintenance		1,500.00		1,500.00		496.00		312.70	- Removal of Evaporative Air Conditioner and patch vents Labour Overheads Allocated \$783. - Identified Works Employee Costs \$278. - Annual provision for Contractors & Consultants \$870.
BM069	Aged Unit 9 - Maintenance		1,500.00		1,500.00		496.00		34.45	- Removal of Evaporative Air Conditioner and patch vents Labour Overheads Allocated \$352. Budget Amendment - An Enviroheat 200l heat pump HWS was installed
BM070	Aged Unit 10 - Maintenance		1,500.00		1,500.00		496.00		0.00	- Identified Works Employee Costs \$216. - Removal of Evaporative Air Conditioner and patch vents Contractors & Consultants \$1,010.
BM071	Aged Unit Annual Budget & Common Build Maint (Book individual unit expenses to individual units)		18,000.00		18,000.00		5,988.00		1,049.44	- Identified Works Labour Overheads \$274. Annual provision for; Salaries & Wages \$6,156. Contractors & Consultants \$3,117. Materials/Stock Purchased \$1,000. Labour Overheads \$7,620. Plant Operating Costs \$107.
BM072	Aged Unit 11- Maintenance		3,900.00		3,900.00		1,292.00		0.00	- Identified Works Employee Costs \$587. - Identified Works Contractors & Consultants \$2,570.
BM073	Aged Unit 12 - Maintenance		1,500.00		1,500.00		496.00		709.95	- Identified Works Labour Overheads \$743. - Identified Works Employee Costs \$278. - Identified Works Contractors & Consultants \$870.
	<u>Subtotal Building Maintenance</u>		<u>43,900.00</u>		<u>43,900.00</u>		<u>14,560.00</u>		<u>3,412.46</u>	- Identified Works Labour Overheads \$352.

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
**31 October 2021**

HOUSING - AGED (INCLUDING SENIOR CITIZENS) (Continued)	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>									
2090202 Aged Housing Grounds Maintenance - Op Exp - Aged Housing									
GM061 Aged Unit 1 & 2 Grounds Maintenance		0.00		0.00		0.00		148.67	
GM063 Aged Unit 3 Grounds Maintenance		0.00		0.00		0.00		592.18	
GM068 Aged Unit 8 Grounds Maintenance		0.00		0.00		0.00		779.03	
Aged Units Annual Budget & Common Grounds Maintenance (Book individual unit exps to appropriate Unit)		10,000.00		10,000.00		3,324.00		2,505.49	- Annual Provision for Employee Costs \$3,710. - Annual Provision for Contractors \$694. - Annual Provision for Materials \$400. - Annual Provision for Labour Overheads \$4,696. - Annual Provision for Plant Operating Costs \$500.
<u>Subtotal Grounds Maintenance</u>		<u>10,000.00</u>		<u>10,000.00</u>		<u>3,324.00</u>		<u>4,025.37</u>	
2090282 Depreciation To Be Allocated Housing - Aged									
2090292 Depreciation Unallocated - Aged Housing		5,188.00		5,188.00		1,728.00		0.00	- Depreciation charge ex Asset Register
<u>Subtotal Depreciation</u>		<u>5,188.00</u>		<u>5,188.00</u>		<u>1,728.00</u>		<u>0.00</u>	
2090299 Administration Allocated		47,340.00		47,340.00		15,780.00		16,485.69	- Allocation of 5% of Administration costs.
<b>Recovered amounts</b>									

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
**31 October 2021**

HOUSING - AGED (INCLUDING SENIOR CITIZENS) (Continued)	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
<b>OPERATING REVENUE</b>										
3090201	Income - Aged Unit 1 & 2	4,290.00		4,290.00		1,428.00		1,650.00		- Rent Aged Unit 1 & 2 @ \$83 p/w, after a 25% discount
3090203	Income - Aged Unit 3	6,240.00		6,240.00		2,080.00		2,220.00		- Rent Aged Unit 3 @ \$120 p/w
3090204	Income - Aged Unit 4	4,680.00		4,680.00		1,560.00		1,430.00		- Rent Aged Unit 4 @ \$90 p/w, after a 25% discount
3090205	Income - Aged Unit 5	4,290.00		4,290.00		1,428.00		0.00		- Rent Aged Unit 5 - @ \$82.50 p/w (rate at 75% of market rent \$110pw).
3090206	Income - Aged Unit 6	4,290.00		4,290.00		1,428.00		1,485.00		- Rent Aged Unit 6 - @ \$82.50 p/w (rate at 75% of market rent \$110pw).
3090207	Income - Aged Unit 7	4,290.00		4,290.00		1,428.00		1,485.00		- Rent Aged Unit 7 - @ \$82.50 p/w (rate at 75% of market rent \$110pw).
3090208	Income - Aged Unit 8	4,290.00		4,290.00		1,428.00		2,850.00		- Rent Aged Unit 8 @ \$83 p/w, after a 25% discount
3090209	Income - Aged Unit 9	4,680.00		4,680.00		1,560.00		1,440.00		- Rent Aged Unit 9 - @ \$90.00 p/w (rate at 75% of market rent \$120pw).
3090210	Income - Aged Unit 10	4,680.00		4,680.00		1,560.00		1,620.00		- Rent Aged Unit 10 - @ \$90.00 p/w (rate at 75% of market rent \$120pw).
3090211	Income - Aged Unit 11- Ferguson St	(6,045.00)		(6,045.00)		(2,012.00)		2,266.50		- Rent Aged Unit 11 - @ \$116.25 p/w (rate at 75% of market rent \$155pw).
3090212	Income - Aged Unit 12 - Ferguson St	8,060.00		8,060.00		2,684.00		2,790.00		- Rent Aged Unit 12 - @ \$155 p/w
<b>SUB-TOTAL OPERATING</b>		<b>43,745.00</b>	<b>132,278.00</b>	<b>43,745.00</b>	<b>132,278.00</b>	<b>14,572.00</b>	<b>47,228.00</b>	<b>19,236.50</b>	<b>33,389.48</b>	
<b>CAPITAL EXPENDITURE</b>										
4090250	Building (Capital) - Aged Housing									
	BC063 Aged Unit 3 - Capital		0.00		0.00		0.00		0.00	Was budgeted in maintenance
4090254	Transfers To Seniors Housing Reserve - Cap Exp - House A		220.00		220.00		72.00		0.12	- Interest earned on reserves \$220.
<b>CAPITAL REVENUE</b>										
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>220.00</b>	<b>0.00</b>	<b>220.00</b>	<b>0.00</b>	<b>72.00</b>	<b>0.00</b>	<b>0.12</b>	
<b>TOTAL - HOUSING - AGED (INCLUDING SENIOR CITIZENS)</b>		<b>43,745.00</b>	<b>132,498.00</b>	<b>43,745.00</b>	<b>132,498.00</b>	<b>14,572.00</b>	<b>47,300.00</b>	<b>19,236.50</b>	<b>33,389.60</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
**31 October 2021**

HOUSING - OTHER (INCLUDING JOINT VENTURE)		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2090300	Community Housing - Singles JV - Building Operations									
BO101	JV Singles Unit 1 - Operations		3,000.00		3,000.00		1,264.00		1,007.39	- Total Contractors, typically cleaning \$459. See Job BO105 for rubbish services - Electricity \$400. - LP Gas 45 kg bottles Rental \$80, consumption \$140. - Water Rates \$1,517. - Insurance - Premiums \$404. - Total Contractors, typically cleaning \$499. See Job BO105 for rubbish services
BO102	JV Singles Unit 2 - Operations		2,500.00		2,500.00		1,152.00		1,163.03	- LP Gas 45 kg bottles Rental \$80, consumption \$0. - Water Rates \$1,517. - Insurance - Premiums \$404. - Total Contractors, typically cleaning \$336. See Job BO105 for rubbish services
BO103	JV Singles Unit 3 - Operations		2,800.00		2,800.00		1,376.00		1,175.19	- LP Gas 45 kg bottles Rental \$80, consumption \$0. - Water rates \$1,517 and consumption \$283. Consumption after 300kl to be reimbursed via acct 3090302. - Insurance - Premiums \$584. - Total Contractors, typically cleaning \$70. See Job BO105 for rubbish services
BO104	JV Singles Unit 4 - Operations		2,500.00		2,500.00		1,300.00		1,156.00	- LP Gas 45 kg bottles Rental \$80, consumption \$0. - Water rates \$1,517 and consumption \$283. Consumption after 300kl to be reimbursed via acct 3090303. - Insurance - Premiums \$550. - Total Contractors \$1,052. Rubbish Bin x 4 at \$113 each, Recycling Bin x4 at \$104 each. Other Exp \$184
BO105	JV Singles Unit Common - Operations		2,500.00		2,500.00		888.00		277.01	- Electricity \$600. - Water rates \$271 and consumption \$489. Consumption not reimbursed. - -ESL Category 5 \$88
	<u>Subtotal Singles JV Building Operations</u>		<u>13,300.00</u>		<u>13,300.00</u>		<u>5,980.00</u>		<u>4,778.62</u>	
2090301	Community Housing - Singles JV - Building Maintenance									
BM101	JV Singles Unit 1 - Maintenance		1,500.00		1,500.00		496.00		115.51	- Identified Works Employee Costs \$278. - Removal of Evap and patch vents Contractors & Consultants \$870. - Identified Works Labour Overheads \$352.
BM102	JV Singles Unit 2 - Maintenance		0.00		0.00		0.00		358.10	
BM103	JV Singles Unit 3 - Maintenance		0.00		0.00		0.00		143.80	
BM104	JV Singles Unit 4 - Maintenance		0.00		0.00		0.00		679.54	
BM105	JV Singles Unit Annual Budget & Common - Maint (Book individu		12,000.00		12,000.00		3,992.00		0.00	- Annual provision Employee Costs \$2,164. - Annual provision Contractors \$6,757. - Annual provision Materials \$250. - Annual provision Labour Overheads \$2,739. - Annual provision Plant Operating Costs \$90.
	<u>Subtotal Singles JV Building Maintenance</u>		<u>13,500.00</u>		<u>13,500.00</u>		<u>4,488.00</u>		<u>1,296.95</u>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
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HOUSING - OTHER (INCLUDING JOINT VENTURE) (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2090304	Community Housing - Singles JV - Grounds Maintenance									
	GM101 JV Singles Unit 1 Grounds Maintenance		1,580.00		1,580.00		521.00		0.00	- Insurance funded fence damage repairs by Contractors . Income in acct 3090314. \$1,580.
	GM102 JV Singles Unit 2 Grounds Maintenance		0.00		0.00		0.00		1,738.00	
	GM104 JV Singles Unit 4 Grounds Maintenance		0.00		0.00		0.00		77.83	
	GM105 JV Singles Units Annual Budget & Common Grounds Maint (Book Individual Unit costs to units)		1,000.00		1,000.00		324.00		140.98	- Annual provision Employee Costs \$309. - Annual provision Contractors \$100. - Annual provision Materials \$100. - Annual provision Labour Overheads \$391. - Annual provision Plant Operating Costs \$100.
	<u>Subtotal Singles JV Grounds Maintenance</u>		<u>2,580.00</u>		<u>2,580.00</u>		<u>845.00</u>		<u>1,956.81</u>	
2090312	Community Housing - Family JV Building Operations									
	BO120 JV Family - 6 Lansdell St - Operations		3,200.00		3,200.00		1,554.00		1,316.87	- Total Contractors \$369. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$152 - LP Gas 45 kg bottles Rental \$80 - Water rates \$1,517 and consumption \$483. Consumption over 300kl to be reimbursed via acct 3090304. - Insurance - Premiums \$663. - ESL Category 5 \$88
	BO121 JV Family - 12 White St - Operations		2,700.00		2,700.00		1,362.00		2,061.61	- Total Contractors \$314. Rubbish Bin \$113, Recycling Bin \$104 Other Exp \$97 - LP Gas 45 kg bottles Rental \$80 - Water rates \$1,517 and consumption \$83. Consumption over 300kl to be reimbursed via acct 3090305. - Insurance - Premiums \$618. - ESL Category 5 \$88
2090313	Community Housing - Family JV - Building & Grounds Maintenance									
	BM120 JV Family - 6 Lansdell St - Maintenance		700.00		700.00		224.00		0.00	- Employee Costs \$155. - Contractors & \$249. - Materials/Stock \$100. - Labour Overheads \$196.
	BM121 JV Family - 12 White St - Maintenance		700.00		700.00		224.00		1,869.28	- Employee Costs \$155. - Contractors & \$249. - Materials/Stock \$100. - Labour Overheads \$196.
	GM120 6 Lansdell Street Grounds Maintenance		5,000.00		5,000.00		1,660.00		2,420.00	- Identified Works Employee Costs \$155. - Replacement rear fence Contractors \$4,599. - Identified Works Materials/Stock Purchased \$50. - Identified Works Labour Overheads Allocated \$196.
	GM121 12 White Street Grounds Maintenance		1,500.00		1,500.00		492.00		1,234.86	- Employee Costs \$464. - Contractors & \$399. - Materials/Stock \$50. - Labour Overheads \$587.

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
**31 October 2021**

HOUSING - OTHER (INCLUDING JOINT VENTURE) (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2090382	Depreciation To Be Allocated Housing - Other (Inc Joint Venture)									
DEPA03	Depreciation Admin Staff Housing - Housing - Other (Inc Joint Venture)		167.00		167.00		52.00		0.00	- Depreciation charge ex Asset Register
DEPW03	Depreciation Works Staff Housing - Housing - Other (Inc Joint Venture)		709.00		709.00		236.00		0.00	- Depreciation charge ex Asset Register
2090392	Depreciation Unallocated - Other Housing		834.00		834.00		276.00		0.00	- Depreciation charge ex Asset Register
	Subtotal Depreciation		1,710.00		1,710.00		564.00		0.00	
2090399	Administration Allocated		47,340.00		47,340.00		15,780.00		16,485.69	- Allocation of 5% of Administration costs.
<b>Recovered amounts</b>										
2090398	Other Housing Costs Recovered - Op Exp - Housing Other		(9,247.00)		(9,247.00)		(3,080.00)		(3,040.24)	- Staff Housing Costs Recovered
<b>OPERATING REVENUE</b>										
3090300	Income - JV Singles Unit 1 Cruickshank Road	6,640.00		6,640.00		2,212.00		2,336.64		- Reimbursement of electricity \$400.
3090301	Income - JV Singles Unit 2 Cruickshank Road	6,240.00		6,240.00		2,080.00		480.00		- Rent JV Singles Unit 1 Cruickshank - @ \$120 p/w.
3090302	Income - JV Singles Unit 3 Cruickshank Road	7,280.00		7,280.00		2,424.00		2,815.30		- Rent JV Singles Unit @ \$120 per week.
										- Rent JV Singles Unit 3 Cruickshank - @ \$140 p/w.
3090303	Income - JV Singles Unit 4 Cruickshank Road	3,640.00		3,640.00		1,212.00		1,260.00		- Rent JV Singles Unit 4 Cruickshank - @ \$70 p/w (rate at 50% of market rent \$140pw).
3090304	Income - JV Family Housing - 6 Lansdell Street	4,940.00		4,940.00		1,644.00		1,350.00		- Rent JV 6 Lansdell - @ \$95.00 p/w (rate at 50% of market rent \$190.00 pw).
3090305	Income - JV Family Housing - 12 White Street	7,410.00		7,410.00		2,468.00		1,284.00		- Rent JV 12 White Street - @ \$142.50 p/w (rate at 75% of market rent \$190 pw).
3090314	Other Income - Other Housing	1,563.00		1,563.00		515.00		0.00		- Insurance reimbursement for fence damage repairs. Expenses in job GM101
<b>SUB-TOTAL OPERATING</b>		<b>37,713.00</b>	<b>82,983.00</b>	<b>37,713.00</b>	<b>82,983.00</b>	<b>12,555.00</b>	<b>30,093.00</b>	<b>9,525.94</b>	<b>30,380.45</b>	
<b>CAPITAL EXPENDITURE</b>										
4090350	Building (Capital) - Housing Other									
BC101	JV Singles Unit 1 - Capital		0.00		0.00		0.00		66.40	
BC104	JV Singles Unit 4 - Capital		18,000.00		18,000.00		0.00		0.00	- Includes removal of Evaporative Air Conditioner and patch vents & new back door \$12,000. Total Contractors \$18,000.
BC120	JV Family - 6 Lansdell St - Capital		10,400.00		10,400.00		0.00		0.00	- Includes bathroom renovations \$5,000. Total Contractors \$10,400.
BC121	JV Family - 12 White St - Capital		30,000.00		30,000.00		20,100.00		29,602.24	- Renovations by Contractors whilst vacant \$30,000.
<b>CAPITAL REVENUE</b>										
5090352	Transfers From Building Reserve	58,400.00		58,400.00		0.00		0.00		- Transfer from the Building and Residential Land Reserve to fund the Joint Venture Housing Capital Building Renovation Program 2021-2022.
<b>SUB-TOTAL CAPITAL</b>		<b>58,400.00</b>	<b>58,400.00</b>	<b>58,400.00</b>	<b>58,400.00</b>	<b>0.00</b>	<b>20,100.00</b>	<b>0.00</b>	<b>29,668.64</b>	
<b>TOTAL - HOUSING - OTHER (INCLUDING JOINT VENTURE)</b>		<b>96,113.00</b>	<b>141,383.00</b>	<b>96,113.00</b>	<b>141,383.00</b>	<b>12,555.00</b>	<b>50,193.00</b>	<b>9,525.94</b>	<b>60,049.09</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
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<b>PROGRAMME SUMMARY</b>	<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>									
Sanitation - Household Refuse		67,401.00		67,401.00		22,436.00		22,056.24	Community Development activities expenditure on is generally less than expected at this time.
Sanitation - Other		27,084.00		27,084.00		8,992.00		11,244.85	
Urban Stormwater Drainage		6,634.00		6,634.00		2,204.00		5,138.71	
Protection of the Environment		22,232.00		22,232.00		11,626.00		4,411.68	
Town Planning & Regional Development		11,367.00		11,367.00		4,122.00		5,774.28	
Community Development		68,027.00		68,027.00		22,104.00		12,337.94	
Other Community Amenities		71,897.00		71,897.00		26,308.00		26,613.62	
<b><u>OPERATING REVENUE</u></b>									
Sanitation - Household Refuse	49,075.00		49,075.00		16,356.00		15,442.40		
Sanitation - Other	16,950.00		16,950.00		5,644.00		5,631.00		
Protection of the Environment	7,348.00		7,348.00		0.00		163.75		
Town Planning & Regional Development	500.00		500.00		164.00		165.00		
Other Community Amenities	2,300.00		2,300.00		764.00		513.86		
<b>SUB-TOTAL OPERATING</b>	<b>76,173.00</b>	<b>274,642.00</b>	<b>76,173.00</b>	<b>274,642.00</b>	<b>22,928.00</b>	<b>97,792.00</b>	<b>21,916.01</b>	<b>87,577.32</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Other Community Amenities		15,000.00		15,000.00		0.00		0.00	
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>76,173.00</b>	<b>289,642.00</b>	<b>76,173.00</b>	<b>289,642.00</b>	<b>22,928.00</b>	<b>97,792.00</b>	<b>21,916.01</b>	<b>87,577.32</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>SANITATION - HOUSEHOLD REFUSE</b>		<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>	
		<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$		
<b><u>OPERATING EXPENDITURE</u></b>											
2100100	Domestic Refuse Collection										
	W010 Domestic Rubbish Bin Collection		17,900.00		17,900.00		5,960.00		6,657.53	- Employee Costs \$62. - Avon Waste Domestic 240L MGB Collection Mukinbudin Excluding Shire Properties. 151 Services @ \$2.17 per week by Avon Waste inc for 52 weeks \$17,039. Contracts and Contingency \$621. - Labour Overheads \$78. - Plant Operating Costs \$100. - Employee Costs \$1,484. - Contractors & contingency \$688. - Labour Overheads \$1,878. - Plant Operating Costs \$350.  - Employee Costs \$4,669. - Contractors -Dept of Environment protection License \$60, Contingency \$562, A total of \$622. - Materials, Signage \$200, Contingency \$100, A total of \$300. - Labour Overheads \$5,909. - Plant Operating Costs \$8,500.  - Employee Costs \$309. - Avon Waste Domestic Recycling 240L MGB Collection Mukinbudin. 151 Services @ \$4.00 per fortnight by Avon Waste inc for 26 fortnights \$15,704. Contracts and Contingency \$409. - Labour Overheads \$391. - Allocation of 0.75% of Administration costs.  - Domestic 240L MGB rubbish service. 151 Services @ \$175 per service \$26,425. - Domestic 240L MGB Recycling service. 151 Services @ \$150 per service \$22,650.	
	W015 Domestic Bulk Rubbish Collection - Op Exp		4,400.00		4,400.00		1,460.00		0.00		
2100102	Refuse Site Maintenance										
	W011 Refuse Site Maintenance		20,000.00		20,000.00		6,660.00		7,101.85		
2100103	Domestic Recycling Collection										
	W012 Domestic Recycling Collection		18,000.00		18,000.00		5,992.00		5,824.00		
2100199	Administration Allocated		7,101.00		7,101.00		2,364.00		2,472.86		
<b><u>OPERATING REVENUE</u></b>											
3100100	Domestic Refuse Collection Charges	26,425.00		26,425.00		8,808.00		8,315.14			
3100102	Domestic Recycling Collection Charges	22,650.00		22,650.00		7,548.00		7,127.26			
<b>SUB-TOTAL OPERATING</b>		<b>49,075.00</b>	<b>67,401.00</b>	<b>49,075.00</b>	<b>67,401.00</b>	<b>16,356.00</b>	<b>22,436.00</b>	<b>15,442.40</b>	<b>22,056.24</b>		
<b><u>CAPITAL EXPENDITURE</u></b>											
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		
<b>TOTAL - SANITATION - HOUSEHOLD REFUSE</b>		<b>49,075.00</b>	<b>67,401.00</b>	<b>49,075.00</b>	<b>67,401.00</b>	<b>16,356.00</b>	<b>22,436.00</b>	<b>15,442.40</b>	<b>22,056.24</b>		



**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
**31 October 2021**

SANITATION - OTHER	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
2100200 Commercial Refuse Collection									- Employee Costs \$31.
W020 Commercial Refuse Collection		6,200.00		6,200.00		2,060.00		3,069.19	- Avon Waste Commercial rubbish 240L MGB bin collection. 52 Services @ \$2.17 per week by Avon Waste inc for 52 weeks \$5,868. Contracts and Contingency \$262.
2100201 Refuse Collection - Street Bins									- Employee Costs \$2,010.
W021 Refuse Collection - Street Bins		8,000.00		8,000.00		2,656.00		2,859.53	- Avon Waste Street bin collection. 16 Services @ \$2.17 per week by Avon Waste inc for 52 weeks \$1,805. Contracts and Contingency \$942. - Labour Overheads \$2,543. - Plant Operating Costs \$700.
2100202 Commercial Recycling Collection - Op Exp - San Other									- Employee Costs \$93.
W022 Commercial Recycling Collection - Op Exp - San Other		6,000.00		6,000.00		1,992.00		3,284.37	- Avon Waste Commercial Recycling 240L MGB Collection Mukinbudin. 52 Services @ \$4.00 per fortnight by Avon Waste inc for 26 fortnights \$5,408. Contracts and Contingency \$382. - Labour Overheads \$117.
2100203 Recycling Refuse Collection									- Employee Costs \$31.
W023 Recycling Refuse Collection		1,800.00		1,800.00		592.00		383.20	- Avon Waste Recycling Bank Collection Mukinbudin. 14 Services @ \$4.35 per fortnight by Avon Waste inc for 26 fortnights \$1,583. Contracts and Contingency \$47. - Labour Overheads \$39. - Plant Operating Costs \$100.
2100206 Purchase of Bins - Op Exp		350.00		350.00		116.00		0.00	- Repair and replacement of bins by Contractors \$350.
2100299 Administration Allocated		4,734.00		4,734.00		1,576.00		1,648.56	- Allocation of 0.5% of Administration costs.
<b>OPERATING REVENUE</b>									
3100200 Commercial Refuse Collection Charge	9,100.00		9,100.00		3,032.00		3,007.60		- Commercial 240L MGB rubbish service. 52 Services @ \$170 per service \$9,100.
3100204 Commercial Recycling Collection Charges	7,350.00		7,350.00		2,448.00		2,577.95		- Commercial 240L MGB recycling service. 49 Services @ \$150 per service \$7,350.
3100206 Disposal of Asbestos and Other Misc Fill at R	500.00		500.00		164.00		45.45		- Asbestos disposal & tipping fees \$500.
<b>SUB-TOTAL OPERATING</b>	<b>16,950.00</b>	<b>27,084.00</b>	<b>16,950.00</b>	<b>27,084.00</b>	<b>5,644.00</b>	<b>8,992.00</b>	<b>5,631.00</b>	<b>11,244.85</b>	
<b>TOTAL - SANITATION - OTHER</b>	<b>16,950.00</b>	<b>27,084.00</b>	<b>16,950.00</b>	<b>27,084.00</b>	<b>5,644.00</b>	<b>8,992.00</b>	<b>5,631.00</b>	<b>11,244.85</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>URBAN STORMWATER DRAINAGE</b>	<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>									
2100601 Stormwater Drainage Maintenance									- Employee Costs \$649. - Contractors \$329. - Labour Overheads \$822. - Plant Operating Costs \$100. - Allocation of 0.5% of Administration costs.
W030 Stormwater Drainage Maintenance		1,900.00		1,900.00		628.00		3,490.15	
2100699 Administration Allocated		4,734.00		4,734.00		1,576.00		1,648.56	
<b><u>OPERATING REVENUE</u></b>									
<b>SUB-TOTAL OPERATING</b>	<b>0.00</b>	<b>6,634.00</b>	<b>0.00</b>	<b>6,634.00</b>	<b>0.00</b>	<b>2,204.00</b>	<b>0.00</b>	<b>5,138.71</b>	
<b>TOTAL - URBAN STORMWATER DRAINAGE</b>	<b>0.00</b>	<b>6,634.00</b>	<b>0.00</b>	<b>6,634.00</b>	<b>0.00</b>	<b>2,204.00</b>	<b>0.00</b>	<b>5,138.71</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
**31 October 2021**

PROTECTION OF THE ENVIRONMENT		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2100703	Minor Assets & Other Operating Exp - Prot of Env		500.00		500.00		164.00		23.12	- Materials/Minor Assets \$500.
2100705	Project Contract & Other Expenses - Protect of Environ		10,100.00		10,100.00		3,364.00		2,640.00	- Contract Part Time Officer \$10,000. - Materials/Stock Purchased \$100.
2100707	Barbalin Translocation Project									
	BARB Barbalin Translocation Project		550.00		550.00		176.00		0.00	- Employee Costs \$62. - Contractors \$210. - Materials \$100. - Labour Overheads \$78. - Plant Operating Costs \$100.
2100713	Grant Funded Operational Expenses (Inc in Acct 3100703)-P		6,348.00		6,348.00		6,346.00		0.00	- - - Funded by the Small Communities Stewardship Grant for fencing and revegetation recieved in 18-19 and the Preserving Remnant Vegetation Grant. \$1,000 contribution to the shire. Other Contractors & Consultants \$5,348.
2100799	Administration Allocated		4,734.00		4,734.00		1,576.00		1,648.56	- Allocation of 0.5% of Administration costs.
<b>OPERATING REVENUE</b>										
3100701	Reimb, Contrib, Donations & Other Income (I	1,000.00		1,000.00		0.00		0.00		- Contribution toward the Small Communities Stewardship Grant for fencing and revegetation project administration \$1K. Income in Acct 3100703, expense in acct 2100713.
3100703	Grants NRM and Other (Exp in Acct 2100713	6,348.00		6,348.00		0.00		0.00		- Small Communities Stewardship Grant for fencing and revegetation of \$24,624 received in 18-19 and the Revegetation and Preserving Remnant Vegetation Grants of \$22,992 received in 19-20 recognised from unspent grants liability in account 9304901. 21-22 grant income \$0.
9304107	Environmental Unspent Grants-Current Liability									- In addition to the income shown in the above account we have received an additional \$6,358.11
<b>SUB-TOTAL OPERATING</b>		<b>7,348.00</b>	<b>22,232.00</b>	<b>7,348.00</b>	<b>22,232.00</b>	<b>0.00</b>	<b>11,626.00</b>	<b>163.75</b>	<b>4,411.68</b>	
<b>TOTAL - PROTECTION OF THE ENVIRONMENT</b>		<b>7,348.00</b>	<b>22,232.00</b>	<b>7,348.00</b>	<b>22,232.00</b>	<b>0.00</b>	<b>11,626.00</b>	<b>163.75</b>	<b>4,411.68</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>TOWN PLANNING &amp; REG. DEVELOP.</b>	<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b><u>OPERATING EXPENDITURE</u></b>									
2100800 Town Planning Expenses - Op Exp - Twn Planning		8,000.00		8,000.00		2,664.00		4,950.00	- Various Contract (Subdivison Exps) - Contractors & Consultants \$8,000. - Legal expenses relating to town planning, SAT hearings etc.- Contractors & Consultants \$1,000. - Allocation of 0.25% of Administration costs.
2100820 Legal Expenses - Op Exp - Town Planning		1,000.00		1,000.00		670.00		0.00	
2100899 Administration Allocated		2,367.00		2,367.00		788.00		824.28	
<b><u>OPERATING REVENUE</u></b>									
3100800 Planning Application Fees	500.00		500.00		164.00		165.00		- Planning Application as per schedule of Fees & Charges \$500 ,
<b>SUB-TOTAL OPERATING</b>	<b>500.00</b>	<b>11,367.00</b>	<b>500.00</b>	<b>11,367.00</b>	<b>164.00</b>	<b>4,122.00</b>	<b>165.00</b>	<b>5,774.28</b>	
<b>TOTAL - TOWN PLANNING &amp; REG. DEVELOP.</b>	<b>500.00</b>	<b>11,367.00</b>	<b>500.00</b>	<b>11,367.00</b>	<b>164.00</b>	<b>4,122.00</b>	<b>165.00</b>	<b>5,774.28</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>COMMUNITY DEVELOPMENT</b>		<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
		<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	
<b><u>OPERATING EXPENDITURE</u></b>										
2100900	Community Development Staff Salaries & Related Exp - Op Exp - Comm Dev		41,660.00		41,660.00		13,884.00		10,268.66	- Employee Costs - Salaries \$36,080. - Employee Costs - Superannuation \$5,580. - Employee Costs - Salaries \$742. - Contractors & Consultants for Familiarisation Tours and other events \$10,019. - Materials/Stock Purchased for events, christmass decorations \$5,300 other items \$5,000. - Other Expenditure for events \$2,000. - Labour Overheads \$939. - Allocation of 0.25% of Administration costs.
2100910	Community Development Events/Other - Op Exp - Com Dev		24,000.00		24,000.00		7,432.00		1,245.00	
2100999	Administration Allocated		2,367.00		2,367.00		788.00		824.28	
<b><u>OPERATING REVENUE</u></b>										
<b>SUB-TOTAL OPERATING</b>		<b>0.00</b>	<b>68,027.00</b>	<b>0.00</b>	<b>68,027.00</b>	<b>0.00</b>	<b>22,104.00</b>	<b>0.00</b>	<b>12,337.94</b>	
<b>TOTAL - COMMUNITY DEVELOPMENT</b>		<b>0.00</b>	<b>68,027.00</b>	<b>0.00</b>	<b>68,027.00</b>	<b>0.00</b>	<b>22,104.00</b>	<b>0.00</b>	<b>12,337.94</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
**31 October 2021**

OTHER COMMUNITY AMENITIES		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2101000	Cemetery Maintenance/Operations									- Additional \$4K provision for cleanup, bins and signage. - Employee Costs - Salaries \$1,948.
	W040 Cemetery Maintenance/Operations		14,000.00		14,000.00		4,726.00		9,254.40	- General Cemetry Mainteance \$3,389. Cemetry Landscape Masterplan \$3,000 (Reduced from \$5,000.
2101002	Public Conveniences Operations									- Materials/Stock \$300.
	BO150 Railway Station Toilet - Operations		22,500.00		22,500.00		7,686.00		7,640.85	- Insurance - Premiums \$98.
	BO151 Town Park Toilet - Operations		3,200.00		3,200.00		1,084.00		671.19	- Labour Overheads \$2,465.
	BO152 Beringbooding Rock Toilet - Operations		300.00		300.00		154.00		86.00	- Plant Operating Costs \$800.
	BO153 Weira Reserve Toilet - Operations		2,300.00		2,300.00		806.00		594.75	- Employee Costs - Salaries & Wages (Cleaner) \$7,112.
	<u>Subtotal Public Conveniences Operations</u>		<u>28,300.00</u>		<u>28,300.00</u>		<u>9,730.00</u>		<u>8,992.79</u>	- Contractor Pumpout toilets \$1,998. A total of \$1,998.
										- Materials/Stock \$1,500.
										- Electricity \$1,100.
										- Water Burges Rawson Lease PTA land \$1,500.
										- Insurance - Premiums \$290.
										- Labour Overheads (Cleaner) \$9,000.
										- Located at the rear of the Admin Office Employee Costs - Salaries & Wages (Cleaners) \$928.
										- Contractors \$803.
										- Materials/Stock \$250.
										- Insurance - Premiums \$45.
										- Labour Overheads (Cleaners) \$1,174.
										- Employee Costs - Salaries \$62.
										- Contractors \$74.
										- Insurance \$86.
										- Labour Overheads \$78.
										- Employee Costs - Salaries (Cleaner) \$402.
										- Contractors \$973.
										- Materials/Stock \$350.
										- Insurance \$66.
										- Labour Overheads (Cleaner) \$509.

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
**31 October 2021**

OTHER COMMUNITY AMENITIES	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>									
2101003 Public Conveniences Maintenance									
BM150 Railway Station Toilet - Maintenance		3,000.00		3,000.00		3,000.00		1,772.15	<ul style="list-style-type: none"> <li>- Painting \$2K &amp; installation of baby change table \$1K by Contractors (Deleted - Installation of a shower \$5K ) and Other Contract works \$0. Total Contractor Works \$3,000.</li> <li>- Employee Costs - Salaries \$1,855.</li> <li>- Contractors \$1,147. Includes \$1,500 for painting.</li> <li>- Materials \$550.</li> <li>- Labour Overheads \$2,348.</li> <li>- Plant Operating Costs \$100.</li> </ul>
BM154 Public Toilet/Conveniences Annual Budget - Book expenses		6,000.00		6,000.00		1,988.00		0.00	
<u>Subtotal Public Conveniences Maintenance</u>		<u>9,000.00</u>		<u>9,000.00</u>		<u>4,988.00</u>		<u>1,772.15</u>	
2101092 Depreciation - Other Community Amenities		1,661.00		1,661.00		552.00		0.00	
2101099 Administration Allocated		18,936.00		18,936.00		6,312.00		6,594.28	- Depreciation - Ex Asset Register \$1,661. - Allocation of 2% of Administration costs.
<b>OPERATING REVENUE</b>									
3101000 Cemetery Charges (Inc GST)	2,300.00		2,300.00		764.00		513.86		- As per schedule of Fees and Charges
<b>SUB-TOTAL OPERATING</b>	<b>2,300.00</b>	<b>71,897.00</b>	<b>2,300.00</b>	<b>71,897.00</b>	<b>764.00</b>	<b>26,308.00</b>	<b>513.86</b>	<b>26,613.62</b>	
<b>CAPITAL EXPENDITURE</b>									
4101060 Infrastructure Other (Capital) - Other Community Amenities									
IO040 Cemetery Capital		15,000.00		15,000.00		0.00		0.00	<ul style="list-style-type: none"> <li>- Works Include Fencing, paving Memorial Garden, Formal Parking, more grave sites, seating pergola on the Northern side and a Unisex toilet as the budget permits.</li> <li>- Employee Costs - Salaries \$3,710.</li> <li>- Contractors \$2,994.</li> <li>- Materials/Stock \$3,000.</li> <li>- Labour Overheads \$4,696.</li> <li>- Plant Operating Costs \$600.</li> </ul>
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - OTHER COMMUNITY AMENITIES</b>	<b>2,300.00</b>	<b>86,897.00</b>	<b>2,300.00</b>	<b>86,897.00</b>	<b>764.00</b>	<b>26,308.00</b>	<b>513.86</b>	<b>26,613.62</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
**31 October 2021**

PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
<b>OPERATING EXPENDITURE</b>										
Public Halls and Civic Centres		107,322.00		107,322.00		38,236.00		27,204.95	▼	The most significant Public Halls and Civic Centres cost reduction is that depreciation has not yet been run.
Swimming Areas & Beaches		294,858.00		294,858.00		82,647.00		82,899.31		
Other Recreation & Sport		467,398.00		467,398.00		164,273.00		135,556.29	▼	
Television and Radio Rebroadcasting		5,917.00		5,917.00		2,148.00		615.90		
Libraries		17,838.00		17,838.00		6,688.00		6,885.12		
Heritage		4,867.00		4,867.00		1,108.00		862.53		
Other Culture		4,734.00		4,734.00		1,576.00		824.28		
<b>OPERATING REVENUE</b>										
Public Halls and Civic Centres	18,939.00		18,939.00		12,167.00		939.79		▲	Income from Insurance reimbursement for storm damage repairs to Memorial Hall has not yet been received.
Swimming Areas & Beaches	19,497.00		19,497.00		4,744.00		872.72			Income has been recognised sooner than expected as the expenditure to resurface 4 tennis courts at the Recreation Centre and other grant funded expenses were paid sooner than expected.
Other Recreation & Sport	352,414.00		352,414.00		54,939.00		198,110.53		▼	
Libraries	100.00		100.00		32.00		0.00			
Heritage	1,500.00		1,500.00		500.00		777.28			
Other Culture	550.00		550.00		0.00		0.00			
<b>SUB-TOTAL OPERATING</b>	<b>393,000.00</b>	<b>902,934.00</b>	<b>393,000.00</b>	<b>902,934.00</b>	<b>72,382.00</b>	<b>296,676.00</b>	<b>200,700.32</b>	<b>254,848.38</b>		
<b>CAPITAL EXPENDITURE</b>										
Public Halls and Civic Centres		10,000.00		10,000.00		0.00		61.65		Includes - Transfer to Reserve of Annual Pool Reserve Allocation of \$20,000 and interest of \$1,320. Only interest has been transferred at this time.
Swimming Areas & Beaches		66,320.00		66,320.00		21,320.00		0.90	▼	
Other Recreation & Sport		377,180.00		377,180.00		82,507.00		249,738.75	▲	
<b>CAPITAL REVENUE</b>										
Swimming Areas & Beaches	45,000.00		45,000.00		0.00		0.00			Expenditure on the contract to Resurface 4 tennis courts at the Recreation Centre has commenced sooner than expected.
<b>SUB-TOTAL CAPITAL</b>	<b>45,000.00</b>	<b>453,500.00</b>	<b>45,000.00</b>	<b>453,500.00</b>	<b>0.00</b>	<b>103,827.00</b>	<b>0.00</b>	<b>249,801.30</b>		
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>438,000.00</b>	<b>1,356,434.00</b>	<b>438,000.00</b>	<b>1,356,434.00</b>	<b>72,382.00</b>	<b>400,503.00</b>	<b>200,700.32</b>	<b>504,649.68</b>		



**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
**31 October 2021**

PUBLIC HALLS AND CIVIC CENTRES		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2110100	Public Halls and Civic Bldg Operations									
	BO200 Memorial Town Hall - Operations		12,900.00		12,900.00		9,442.00		8,988.45	Employee Costs - Salaries (Cleaners) \$1,330. Contractors Total \$514. Rubbish Bin \$113, Recycling Bin \$104 & Other Exp \$297. Materials \$150. Electricity \$700. Water rates \$667 and consumption \$33. Insurance - Premiums \$7,735. ESL Category 5 \$88. Labour Overheads (Cleaners) \$1,683. Contractors Total \$300. Rubbish Bin \$113, Recycling Bin \$104 & Other Exp \$83. Water rates \$667 and consumption \$333. Insurance - Premiums \$612. ESL Category 5 \$88 Contractors \$2,012, includes for cleaning. Electricity \$900. Water rates \$0 and consumption \$240. Insurance - Premiums \$760. ESL Category 5 \$88 Employee Costs - Salaries (Cleaners) \$124. Contingency Contractors & Consultants \$270. Materials/Stock \$200. Electricity \$800. Insurance - Premiums \$949. Labour Overheads (Cleaners) \$157. Contractors Total \$282. Rubbish Bin \$113, Recycling Bin \$104 & Other Exp \$65. Burgess Rawson PTA lease Water \$140. Building Muni Property Scheme Insurance - Premiums \$928. Contingency Contractors & Consultants \$65. Building Muni Property Scheme Insurance - Premiums \$347. ESL Category 5 Statutory Fees and Taxes \$88.
	BO201 Sandalwood Arts Hall Building Operations		2,000.00		2,000.00		1,072.00		829.41	
	BO202 Bonnie Rock Hall Building Operations		4,000.00		4,000.00		1,836.00		992.45	
	BO204 Railway Station Building Operations		2,500.00		2,500.00		1,456.00		1,082.12	
	BO205 Mukinbudin Community (Men's) Shed Building Operations		1,350.00		1,350.00		444.00		949.83	
	BO206 Anglican Church Building Operations - Op Exp		500.00		500.00		394.00		347.00	
	<u>Subtotal Building Operations</u>		<u>23,250.00</u>		<u>23,250.00</u>		<u>14,644.00</u>		<u>13,189.26</u>	
2110101	Town Halls and Public Buildings Building Maintenance - Op Exp									
	BM200 Memorial Town Hall - Maintenance		25,000.00		25,000.00		3,924.00		1,327.53	Employee Costs - Salaries \$2,072. Water damage repairs \$17,000. Electrical and plumbing repairs & general maintenance Contractors \$2,806. Materials/Stock \$500. Labour Overheads \$2,622. -- Contractors & Consultants \$1,091.
	BM202 Bonnie Rock Hall Building Maintenance		0.00		0.00		0.00		1,925.44	
	BM204 Railway Station Building Maintenance		1,091.00		1,091.00		360.00		1,639.19	
	BM205 Mukinbudin Community (Men's) Shed Building Maintenance		0.00		0.00		0.00		328.39	
	BMPH01 Public Halls Maintenance Annual Budget (Book Exps To Appropriate Building) - Op Exp Pub Halls		11,000.00		11,000.00		3,660.00		0.00	
	<u>Subtotal Building Maintenance</u>		<u>37,091.00</u>		<u>37,091.00</u>		<u>7,944.00</u>		<u>5,220.55</u>	
2110102	Town Halls Grounds Maintenance - Op Exp - Public Halls									
	GM200 Memorial Town Hall - Grounds Maintenance		0.00		0.00		0.00		1,644.25	General Annual Public Hall Grounds Maintenance Annual Budget. Employee Costs - Salaries \$2,690. Contractors \$606. Materials \$250. Labour Overheads \$3,404. Plant Operating Costs \$250.
	GM201 Sandalwood Arts Hall Grounds Maintenance		0.00		0.00		0.00		400.00	
	GM206 Anglican Church Grounds Maintenance		0.00		0.00		0.00		156.61	
	GMPH01 Public Halls Grounds Maintenance Annual Budget (Book exps to appropriate build) - Op Exp PubHalls		7,200.00		7,200.00		2,388.00		0.00	
	<u>Subtotal Building Maintenance</u>		<u>7,200.00</u>		<u>7,200.00</u>		<u>2,388.00</u>		<u>2,200.86</u>	
2110192	Depreciation - Public Halls and Civic Centres		20,845.00		20,845.00		6,948.00		0.00	-- Depreciation - Ex Asset Register \$20,845.
2110199	Administration Allocated		18,936.00		18,936.00		6,312.00		6,594.28	- Allocation of 2% of Administration costs.

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
**31 October 2021**

PUBLIC HALLS AND CIVIC CENTRES (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING REVENUE</b>										
3110100	Town Hall Hire Income	500.00		500.00		164.00		0.00		- Town Hall Hire Income. - Sandalwood Art water reimbursements. Reimbursement & Recovery Income - Operating \$333. - Sandalwood Art Lease annual lease fee \$10 per week incl gst, renewal due 2020. Fees & Charges - Facility Hire \$473. - Ad Hoc Hire Income - Insurance reimbursement for storm damage repairs; Memorial Hall \$16,453 expense in BM200 and Railway Station roof \$1,080 expense in BM204.
3110103	Sandalwood Arts Hall Income	806.00		806.00		226.00		118.18		
3110104	Railway Station Income	100.00		100.00		32.00		81.81		
3110106	Reimbursements - Public Halls & Civic Centre	17,533.00		17,533.00		11,745.00		0.00		
3110108	Donations - Op Inc - Town Halls & Amenities	0.00		0.00		0.00		739.80		
<b>SUB-TOTAL OPERATING</b>		<b>18,939.00</b>	<b>107,322.00</b>	<b>18,939.00</b>	<b>107,322.00</b>	<b>12,167.00</b>	<b>38,236.00</b>	<b>939.79</b>	<b>27,204.95</b>	
<b>CAPITAL EXPENDITURE</b>										
4110150	Building (Capital) - Public Halls & Civic Centres									- Repairs to balcony water proofing near projector room \$10k (Deleted - Sanding and Resealing of floor \$15k & Restore Kitchen \$50k)
BC200	Memorial Hall Building Capital		10,000.00		10,000.00		0.00		0.00	
BC205	Mukinbudin Community (Men's) Shed Building Capital		0.00		0.00		0.00		61.65	
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>61.65</b>	
<b>TOTAL - PUBLIC HALLS AND CIVIC CENTRES</b>		<b>18,939.00</b>	<b>117,322.00</b>	<b>18,939.00</b>	<b>117,322.00</b>	<b>12,167.00</b>	<b>38,236.00</b>	<b>939.79</b>	<b>27,266.60</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
**31 October 2021**

SWIMMING AREAS & BEACHES		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2110200	Swimming Pool - Salaries		89,079.00		89,079.00		17,814.00		12,185.29	- Salaries Pool Manager \$81,006 and Asst Manager/Relief \$7,073 including allowances. - Contract Pool Staff \$1,000.
2110201	Swimming Pool - Superannuation		2,823.00		2,823.00		564.00		314.46	- Superannuation Pool Manager \$2,123 and Superannuation Asst Pool Manager Relief \$700. - Training and associated accomodation and travel as required. This may include: RLSSA Bronze Medallion Course, RLSSA Pool Lifeguard Course, RLSSA Pool Operations Group 1 Course, Relief Requalification Bronze Medallio and Relief Requalification RLSSA Pool Lifeguard Course.
2110202	Swimming Pool - Training & Conferences		1,600.00		1,600.00		320.00		528.00	- Workers Compensation Premium Pool Manager \$2,095 and Workers Compensation Premium Assistant/Relief Pool Manager \$196.
2110203	Swimming Pool - Other Employee Costs		1,415.00		1,415.00		1,947.00		11,564.59	- Materials/St, Uniforms and accessories \$400. - Swimming Pool Staff Housing costs. -\$1,276.
2110204	Swimming Pool Bldg Operations									- Employee Costs - Salaries \$309. - Rubbish Bins x 2 @ \$113, Recycling Bins x 2 @ \$104 and other Contractors of \$326. - Toiletries and consumables incl cleaning products and other Materials/Stock \$1,000. - Communication Expenses Telephone, Data and Other \$420. - Tarriff R3 Electricity \$20,318.
BO250	Swimming Pool Building Operations		48,400.00		48,400.00		17,902.00		21,626.46	- BOC Gases Oxygen Medical C size annual charge Gas \$80. - Water Rates and consumption \$14,000. - Building MPS Insurance \$10,984. - DFES - ESL Levy Category 5 \$88. - Labour Overheads \$391. - Plant Operating Costs \$50.
2110205	Swimming Pool Bldg/Grounds Maintenance									- Employee Costs - Salaries \$4,638. - Contractors \$10,692. (Deleted extra \$3,500 for Shade Sail.) - Materials/Stock \$1,800. - Labour Overheads \$5,870. - Plant Operating Costs \$1,000.
BM250	Swimming Pool Building & Facility Maintenance		24,000.00		24,000.00		4,796.00		3,690.27	- Employee Costs - Salaries \$2,783. - Contractors \$7,329. Includes Insurance funded fencing repairs of \$6,364. Income in acct 3110203. - Materials/Stock \$650. - Labour Overheads \$3,522. - Plant Operating Costs \$580.
GM250	Swimming Pool Grounds Maintenance		14,864.00		14,864.00		3,923.00		22,736.84 ▲	- Materials/Stock Purchased \$2,000. - Freight & Other Expenses \$1,000. - Chlorine \$5,500 and Other chemicals. Pool Acid etc.s \$14,000. - CSP MS 365 Bus Basic & EOA 1lic
2110206	Minor Asset Purchases - Swimming Pool - Op Exp		2,000.00		2,000.00		400.00		0.00	- Depreciation - Ex Asset Register \$67,136. - Allocation of 3% of Administration costs.
2110207	Pool Chemicals, Freight & Other Expenses - Op Exp - Swim Pool		15,137.00		15,137.00		3,137.00		361.98	- Pool admissions. \$13,000. - Equipment hire \$200. Insurance Reimbursement of \$6,297, expense in GM250. Total \$6,497.
2110213	3A Cruickshank Road - Swimming Pool Emp Housing & Grounds Maintenance									
2110292	Depreciation - Mukinbudin Swimming Pool		67,136.00		67,136.00		22,376.00		0.00 ▼	
2110299	Administration Allocated - Op Exp - Swimming Pool		28,404.00		28,404.00		9,468.00		9,891.42	
<b>OPERATING REVENUE</b>										
3110201	Swimming Pool Admissions	13,000.00		13,000.00		2,600.00		872.72		
3110203	Swimming Pool Equipment Hire, Reimb & Contributions - Op Inc - Swim Pool	6,497.00		6,497.00		2,144.00		0.00		
<b>SUB-TOTAL OPERATING</b>		<b>19,497.00</b>	<b>294,858.00</b>	<b>19,497.00</b>	<b>294,858.00</b>	<b>4,744.00</b>	<b>82,647.00</b>	<b>872.72</b>	<b>82,899.31</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
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**31 October 2021**

SWIMMING AREAS & BEACHES	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>CAPITAL EXPENDITURE</b>									
4110260 Infrastructure Other (Capital) - Swimming Pool									- Employee Costs - Salaries \$618. Contractor works include repainting of the pool shell. - Contractors \$41,099. - Materials/Stock \$2,500. - Labour Overheads \$783. - Transfer to Reserve of Annual Pool Reserve Allocation of \$20,000 and interest of \$1,320.  - Transfer from Pool Reserve for repainting of the pool shell.
IO250 Swimming Pool Infrastructure Capital		45,000.00		45,000.00		0.00		0.00	
4110175 Transfer to Swimming Pool Reserve - Cap Exp - Swim Pool		21,320.00		21,320.00		21,320.00		0.90	
<b>CAPITAL REVENUE</b>									
5110253 Transfers From Swimming Pool Reserve	45,000.00		45,000.00		0.00		0.00		
<b>SUB-TOTAL CAPITAL</b>	<b>45,000.00</b>	<b>66,320.00</b>	<b>45,000.00</b>	<b>66,320.00</b>	<b>0.00</b>	<b>21,320.00</b>	<b>0.00</b>	<b>0.90</b>	
<b>TOTAL - SWIMMING AREAS &amp; BEACHES</b>	<b>64,497.00</b>	<b>361,178.00</b>	<b>64,497.00</b>	<b>361,178.00</b>	<b>4,744.00</b>	<b>103,967.00</b>	<b>872.72</b>	<b>82,900.21</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
**31 October 2021**

OTHER RECREATION & SPORT		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2110300	Sporting Complex Bldg Ops									
	BO260 Mukinbudin Sports Complex Building Operations		59,500.00		59,500.00		28,272.00		30,278.26	- Employee Costs - Salaries (Cleaner) \$15,615. - Rubbish Bins x 7 @ \$113 = \$791, Recycling Bins x 4 @ \$104 = \$416, other Contractors & Consultants \$639. - - General Materials/Stock Purchased \$1,200. - Electricity consumption and service fee \$4,800. - LPG 45kg bottles rental \$160. Gas consumption \$150. - Water consumption and service fee \$3,200. - Mukinbudin Sporting Centre: Bowling Green, Tennis Courts & Main Building, a total of \$12,680. - ESL Category 5 \$88 - Labour Overheads (Cleaner) \$19,761.
2110301	Sporting Complex Building & Grounds Mtce									
	BM260 Mukinbudin Sports Complex Building Maintenance		29,000.00		29,000.00		9,660.00		6,082.34	- Employee Costs - Salaries \$7,730. - Contractors \$8,887. - Materials/Stock \$2,000. - Labour Overheads \$9,783. - Plant Operating Costs \$600. - Employee Costs - Salaries \$9,276. - Contractors \$1,885.
	GM260 Mukinbudin Sports Complex Grounds Maintenance		25,000.00		25,000.00		8,328.00		13,227.87	- Materials/Stock \$500. - Labour Overheads \$11,739. - Plant Operating Costs \$1,600.
2110302	Parks & Gardens Maintenance/Operations									
	W045 Parks & Gardens Maintenance/Operations		43,000.00		43,000.00		14,436.00		24,585.88	- Employee Costs - Salaries \$10,667. - Contractors \$764. - Materials/Stock \$3,300. - Water \$4,600. - Insurance - Premiums \$169. - Labour Overheads \$13,500. - Plant Operating Costs \$10,000.
2110304	Town Oval Maintenance/Operations									
	W050 Mukinbudin Town Oval Maintenance/Operations		59,000.00		59,000.00		19,656.00		11,114.55	- Employee Costs - Salaries \$8,967. - Contractors \$1,685. - Materials/Stock \$8,000. - Electricity \$9,000. - Water \$15,000. - Labour Overheads \$11,348. - Plant Operating Costs \$5,000.

**SHIRE OF MUKINBUDIN**  
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**31 October 2021**

OTHER RECREATION & SPORT		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE( Continued)</b>										
2110306	Drive In Theatre Building Operations									
	BO265 Drive In Theatre Building Operations		588.00		588.00		528.00		700.76	- Insurance - Premiums \$500. - ESL Category 5 \$88
2110307	Drive In Theatre Building & Grounds Maintenance									
	BM265 Drive In Theatre Building Maintenance		0.00		0.00		0.00		34.45	- Employee Costs - Salaries \$93.
	GM265 Drive In Theatre Grounds Maintenance		300.00		300.00		92.00		960.05	- Contractors \$30. - Labour Overheads \$117. - Plant Operating Costs \$60.
2110308	Mukinbudin Dam Catchment Expenses									
	W052 Mukinbudin Dam Catchment Expenses		9,500.00		9,500.00		3,414.00		3,151.57	- Employee Costs - Salaries \$2,628. - Contractors \$1,622. - Materials/Stock \$600. - Muni Property Scheme Insurance \$374. - Labour Overheads \$3,326. - Plant Operating Costs \$950.
2110309	Other Recreation Facilities Operations									
	BO270 Old District Club (Youth Centre) Building Operations		169.00		169.00		108.00		1,290.50	- Muni Property Scheme Insurance \$81. - ESL Category 5 \$88 - Employee Costs - Salaries (Cleaner) \$1,577. - Rubbish Bin \$113, Recycling Bin \$104 and other Contractors & Consultants \$184.
	BO271 Mukinbudin Gym Building Operations		6,200.00		6,200.00		2,584.00		2,777.71	- Materials/Stock \$100. - Electricity \$1,200. - Water Rates and consumption \$50. - Muni Property Scheme Insurance \$788. - ESL Category 5 \$88 - Labour Overheads (Cleaner) \$1,996. - Contractors \$101. - Electricity \$750.
	BO272 Wilgoyne Tennis Club Building Operations		1,100.00		1,100.00		528.00		489.72	- Muni Property Scheme Insurance \$249.
	BO273 Pistol Club - Operations		304.00		304.00		304.00		304.00	- Muni Property Scheme Insurance \$304. - Contractors \$22.
	BO274 Bonnie Rock Horse and Pony Club - Operations		1,270.00		1,270.00		656.00		918.86	- Electricity for A/c 579935870 Lot 33 Watkins St Bonnie Rock \$800. - Muni Property Scheme Insurance \$360. - ESL Category 5 \$88
	BO275 Mukinbudin Polo Cross - Operations		130.00		130.00		40.00		0.00	- Contractors \$130. - Contractors \$194.
	BO276 Karlonning Hall - Operations		500.00		500.00		370.00		306.00	- Muni Property Scheme Insurance \$306.
	BO277 Heritage Grain Silo - Operations		61.00		61.00		60.00		61.00	- Muni Property Scheme Insurance \$61.
	BO278 Wheatbelt Way Tractor Display Shed - Operations		125.00		125.00		124.00		125.00	- Muni Property Scheme Insurance \$125. - Employee Costs - Salaries \$31.
	BO279 Lions Park Building Operations		800.00		800.00		396.00		201.00	- Contractors \$529. - Insurance - Premiums \$201. - Muni Property Scheme Insurance \$39.
	Subtotal Other Recreation Facilities Operations		10,659.00		10,659.00		5,170.00		6,473.79	

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 16 NOVEMBER 2021

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
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OTHER RECREATION & SPORT		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2110310	Other Recreation Facilities Building Maintenance									
BM270	Old District Club (Youth Centre) Building Maintenance		45,000.00		45,000.00		15,000.00		180.61	- Demolition of Building per Council Resolution 150421. Contractors & Consultants \$45,000.
BM271	Mukinbudin Gym Building Maintenance		0.00		0.00		0.00		753.37	- Storm damage repairs insurance funded in acct 3110303 Employee Costs - Salaries \$309.
BM272	Wilgoyne Tennis Club Building Maintenance		9,000.00		9,000.00		2,969.00		9,500.00	- Contractors \$8,300. - Labour Overheads \$391.
BM275	Mukinbudin Polocross Building - Maintenance		0.00		0.00		0.00		3,079.07	- Employee Costs - Salaries annual provision \$4,020. - Contractors annual provision \$1,193.
BMOR01	Other Rec Facilities Building Maint Annual Budget (Book exps to actual Facility) - Op Exp - ORF		13,000.00		13,000.00		4,324.00		0.00	- Materials/Stock annual provision \$1,700. - Labour Overheads annual provision \$5,087. - Plant Operating Costs annual provision \$1,000.
	<u>Subtotal Building Maintenance</u>		<u>67,000.00</u>		<u>67,000.00</u>		<u>22,293.00</u>		<u>13,513.05</u>	
2110311	Other Recreation Facilities Grounds Maintenance Exp									
GM270	Old District Club Grounds Maintenance		0.00		0.00		0.00		1,347.66	
GM271	Mukinbudin Gym Grounds Maintenance		0.00		0.00		0.00		511.13	
GM272	Wilgoyne Tennis Club Grounds Maintenance		0.00		0.00		0.00		46.74	
GM279	Lions Park Grounds Maintenance		1,218.00		1,218.00		404.00		2,424.63	- Insurance funded fence damage repairs by Contractors . Income in acct 3110303. \$1,218.
W051	Hockey Field Maintenance/Operations		0.00		0.00		0.00		594.52	
W055	Bowling Club Green Maintenance/Operations		0.00		0.00		0.00		802.56	- Standard annual provision of \$24,000 Deleted - North of town Cleanup \$40,000. Employee Costs - Salaries \$8,348.
GMOR01	Other Rec Facilities Grounds Maint Annual Budget (Book exps to actual Facility) - Op Exp -OtherRec Fa		24,000.00		24,000.00		7,988.00		0.00	- Contractors annual provision of \$2,087. - Materials/Stock annual provision \$500. - Labour Overheads annual provision \$10,565. - Plant Operating Costs annual provision \$2,500.
	<u>Subtotal Grounds Maintenance</u>		<u>25,218.00</u>		<u>25,218.00</u>		<u>8,392.00</u>		<u>5,727.24</u>	
2110313	Minor Asset Purchases - Other Rec & Sport (P&G) - Op Exp		500.00		500.00		164.00		1,400.46	- General Rec & Culture Minor Assets \$500.
2110315	Events Kit General Expenses		1,000.00		1,000.00		332.00		699.01	- Events Kit Materials/Stock Purchased \$1,000.
2110316	Consultants, Reimb & Other Exp - Other Rec&Sport-Op Exp		10,000.00		10,000.00		0.00		0.00	- Sporting Complex Landscape Masterplan
2110319	Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec									
MARQU	Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec		2,300.00		2,300.00		760.00		1,121.32	- Employee Costs - Salaries \$866. - Contractors \$138. - Materials/Stock \$100. - Labour Overheads \$1,096. - Plant Operating Costs \$100.
2110329	Gym Minor Assets & Equipment Maint - OpExp - Other Rec		3,000.00		3,000.00		3,000.00		0.00	- Orbit Fitness Audit and Service Gym Equipment \$800. Gym Equipment repairs \$2200.
2110337	Central Wheatbelt Football League		2,500.00		2,500.00		0.00		0.00	- Central Wheatbelt Football League Subscription 2021/22 \$2,500.
2110392	Depreciation - Other Recreation		71,993.00		71,993.00		23,996.00		0.00	- Depreciation - Ex Asset Register \$71,993.
2110399	Administration Allocated		47,340.00		47,340.00		15,780.00		16,485.69	- Allocation of 5% of Administration costs.

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 16 NOVEMBER 2021

**SHIRE OF MUKINBUDIN**  
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**Financial Statement for Period Ended**  
**31 October 2021**

OTHER RECREATION & SPORT		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING REVENUE</b>										
3110300	Recreation/Sporting Complex Hire Fees	1,000.00		1,000.00		332.00		660.88		- Recreation/Sporting Complex Hire Fees As per Schedule of Fees and Charges
3110301	Sport Leases and Rentals	0.00		0.00		0.00		240.00		
3110302	Contributions & Donations Rec'd (No GST) - Op Inc	33,955.00		33,955.00		0.00		0.00		- Tennis Club Donation for Tennis Courts Resurfacing. Exp in Job IO261.
3110303	Reimbursement and Other Income Rec'd (Inc GST)	9,750.00		9,750.00		3,217.00		0.00		- Insurance Reimbursements; Wilgoyne Tennis Club Building Repairs \$8,545 expense in BM272. Lions Park Fence repairs \$1,205 expense in GM279.
3110304	Grants Excluding GST - Other Recreation	274,006.00		274,006.00		43,840.00		195,656.96		- Local Roads and Community Infrastructure Grant for: Mukinbudin Lion's Park Playground Upgrade (P2L) \$144,514 Exp in Job IO253. Pump Track Installation (P1C&L) \$9,492 Exp in Job IO252, Resurface the Tennis Courts (P2C&L \$90K Exp in job IO261. Reseal the Basket Ball Courts (P2C) \$30K Exp in job IO262.
9304113	Other Rec & Sport Unspent Grants - Current Liability	- In addition to the income shown in the above account we have received/invoiced an additional \$6,734.93 making the total received/invoiced \$202,391.89.								
3110305	Annual Sporting Club Levy	6,604.00		6,604.00		2,179.00		0.00		- Football Club (entitled to 2 nights training under lights per week) \$2,022, Bowling Club \$2,022, Junior Cricket Club \$, Basketball Club \$1,020, Netball Club (entitled to 2 nights training under lights per week) \$510 and Tennis Club (Combined) \$622 and Hockey Club (entitled to 2 nights training under lights per week), \$520. (Other special functions to be charged at ordinary rates)
3110309	Marquee & Trailer Hire Income (Exp in MARQU) - Oth Rec	1,500.00		1,500.00		500.00		0.00		-- Marquee Hire income \$1,500.
3110314	Grants Including GST - Other Recreation	21,099.00		21,099.00		3,375.00		0.00		- CRFF for Tennis Courts Resurfacing. Exp in Job IO261.
3110315	Events Kit Hire Income	500.00		500.00		164.00		225.45		-- Events Kit Hire Income \$500.
3110331	Gymnasium Membership Fees	4,000.00		4,000.00		1,332.00		1,327.24		- As per Sch Fees & Charges Gym Membership fees
<b>SUB-TOTAL OPERATING</b>		<b>352,414.00</b>	<b>467,398.00</b>	<b>352,414.00</b>	<b>467,398.00</b>	<b>54,939.00</b>	<b>164,273.00</b>	<b>198,110.53</b>	<b>135,556.29</b>	



**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
**31 October 2021**

<b>OTHER RECREATION &amp; SPORT</b>		<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
		<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	<b>Revenue</b> \$	<b>Expenditure</b> \$	
<b><u>CAPITAL EXPENDITURE</u></b>										
4110355	Building (Capital) - Other Recreation/Sport									
BC260	Mukinbudin Sports Complex Building Capital		25,100.00		25,100.00		0.00		29,434.55	- Carry over of Gutter Repairs as per order 32630 \$25,100. (Deleted supply and installation of Automatic Door \$12K and a Lean-to shade structure over roller door \$6K). Contractors total \$25,100.
4110365	Infrastructure Other - Other Rec & Sport -Cap Exp									
IO252	Sports Complex - Other Infra (Pump Track 20-22) - Other Rec & Sport - Cap Exp		9,492.00		9,492.00		3,131.00		11,845.95	- At Recreation Centre: Complete the Pump Track \$9,492 with \$9,492K funding from a Local Roads and Community Infrastructure P1 grant received in acct 3110304. Employee Costs - Salaries & Wages \$1,237. - Contractors & Consultants \$6,690. - Labour Overheads Allocated \$1,565.
IO253	Mukinbudin Lions Park - Other Infrastructure - Other Rec & Sport - Cap Exp		144,514.00		144,514.00		47,688.00		41,958.25	- At the Lions Park replace the Playground. Funding from a Local Roads and Community Infrastructure grant (P2L) received in acct 3110304. Employee Costs - Salaries & Wages \$928. - Contractors & Consultants \$140,412. - Materials/Stock Purchased \$2,000. - Labour Overheads Allocated \$1,174.
IO261	Sports Complex - Other Infra (Tennis Courts 21-22) - Other Rec & Sport - Cap Exp		148,074.00		148,074.00		23,690.00		142,500.00	- At Recreation Centre: Resurface 4 tennis courts \$148,074. Funding; Local Roads and Community Infrastructure grant (P2C&L) \$90,000 received in acct 3110304, CRFF Grant \$21,099 received in acct 3110314, Tennis Club donation \$33,955 received in acct 3110302 and a Shire contribution of \$3,020. Employee Costs - Salaries & Wages \$928. - Contractors & Consultants \$143,972. - Materials/Stock Purchased \$2,000. - Labour Overheads Allocated \$1,174.
IO262	Sports Complex - Other Infra (Basket Ball Courts 21-22) - Other Rec & Sport - Cap Exp		30,000.00		30,000.00		4,799.00		24,000.00	- At Recreation Centre: Reseal the Basket Ball Courts \$30,000. Funding; Local Roads and Community Infrastructure grant (P2C) \$30,000 received in acct 3110304. Employee Costs - Salaries & Wages \$309. - Contractors & Consultants \$28,800. - Materials/Stock Purchased \$500. - Labour Overheads Allocated \$391.
IO265	Sports Complex - Carparks & Paths - Other Infra - Other Rec & Sport - Cap Exp		20,000.00		20,000.00		3,199.00		0.00	- At Recreation Centre: Bitumen resealing of the Rec Centre car park. (Deleted - Develop Entry area outside Basketball foyer and bringing adjacent car park up to squash court north wall. Bitumen \$20K and Foyer entry development \$10K.) . Employee Costs - Salaries & Wages \$309. - Contractors & Consultants \$18,800. - Materials/Stock Purchased \$500. - Labour Overheads Allocated \$391.
<b><u>CAPITAL REVENUE</u></b>										
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>377,180.00</b>	<b>0.00</b>	<b>377,180.00</b>	<b>0.00</b>	<b>82,507.00</b>	<b>0.00</b>	<b>249,738.75</b>	
<b>TOTAL - OTHER RECREATION &amp; SPORT</b>		<b>352,414.00</b>	<b>844,578.00</b>	<b>352,414.00</b>	<b>844,578.00</b>	<b>54,939.00</b>	<b>246,780.00</b>	<b>198,110.53</b>	<b>385,295.04</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
**31 October 2021**

TELEVISION & RADIO REBROADCASTING		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
<b>OPERATING EXPENDITURE</b>											
2110400	Radio Re-Broadcasting Operations		1,578.00		1,578.00		706.00		451.04	- VH6GIQ, Lot 158, Vesting Order 39397. Satellite Ground Station. Aust Comms Auth - Aparatus Lic 394420 North East Road \$107. - Aust Comms Auth - Radio Lic 1385314 \$230. - Electricity \$1,100. - LGIS Property Insurance Town Tower/North East Rd Tower \$53. - -ESL Category 5 \$88 - - JJJ equipment maintenance; Contractors & Consultants \$1,000.  - - Depreciation - Ex Asset Register \$972. - Allocation of 0.25% of Administration costs.	
2110401	Radio Re-Broadcasting Maintenance		1,000.00		1,000.00		330.00		0.00		
2110402	Contributions to CDMA/JJJ		0.00		0.00		0.00		0.00		
2110491	Loss on Disposal of Assets - TV & Radio Broadcast - Op Exp		0.00		0.00		0.00		0.00		
2110492	Depreciation - Radio Rebroadcasting		972.00		972.00		324.00		0.00		
2110499	Administration Allocated		2,367.00		2,367.00		788.00		164.86		
<b>OPERATING REVENUE</b>											
3110400	Contributions & Donations - TV/Radio	0.00		0.00		0.00		0.00			
3110401	TV/Radio Service Charges Levied	0.00		0.00		0.00		0.00			
3110402	Reimbursements - TV/Radio	0.00		0.00		0.00		0.00			
3110490	Profit on Disposal of Assets	0.00		0.00		0.00		0.00			
<b>SUB-TOTAL OPERATING</b>		<b>0.00</b>	<b>5,917.00</b>	<b>0.00</b>	<b>5,917.00</b>	<b>0.00</b>	<b>2,148.00</b>	<b>0.00</b>	<b>615.90</b>		
<b>CAPITAL EXPENDITURE</b>											
4110450	Plant & Equipment (Capital) - TV & Radio Rebroadcasting		0.00		0.00		0.00		0.00		
<b>CAPITAL REVENUE</b>											
5110450	Proceeds on Disposal of Assets - Cap Inc -	0.00		0.00		0.00		0.00			
5110452	Transfers from Reserve	0.00		0.00		0.00		0.00			
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		
<b>TOTAL - TELEVISION &amp; RADIO REBROADCASTING</b>		<b>0.00</b>	<b>5,917.00</b>	<b>0.00</b>	<b>5,917.00</b>	<b>0.00</b>	<b>2,148.00</b>	<b>0.00</b>	<b>615.90</b>		

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
**31 October 2021**

LIBRARIES	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
2110506 Library - Lost Books/Book Purchases		200.00		200.00		64.00		0.00	- Library - Lost Books/Book Purchases \$200. - Misc operating costs \$100, Inter library loans delivery charges Courier costs for books \$1,100. - Membership Public Libraries WA \$110, Infovision Amlib software 1 user lic, support mtce \$1,600 and Regional Library Scheme-Merredin \$330. - -LGIS Property Insurance for books \$96. - Other Expenditure \$100. - Allocation of 1.5% of Administration costs.
2110510 Library - Other Expenses		3,436.00		3,436.00		1,892.00		1,939.41	
2110599 Administration Allocated - Op Exp Libraries		14,202.00		14,202.00		4,732.00		4,945.71	
<b>OPERATING REVENUE</b>									
3110501 Library Reimbursements Lost Books/Book P	100.00		100.00		32.00		0.00		-Library Reimbursements Lost Books & Book Purchases \$100.
<b>SUB-TOTAL OPERATING</b>	<b>100.00</b>	<b>17,838.00</b>	<b>100.00</b>	<b>17,838.00</b>	<b>32.00</b>	<b>6,688.00</b>	<b>0.00</b>	<b>6,885.12</b>	
<b>TOTAL - LIBRARIES</b>	<b>100.00</b>	<b>17,838.00</b>	<b>100.00</b>	<b>17,838.00</b>	<b>32.00</b>	<b>6,688.00</b>	<b>0.00</b>	<b>6,885.12</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
**31 October 2021**

HERITAGE	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
2110603 Historical Preservation & Information Related Expenses - Op		1,500.00		1,500.00		0.00		0.00	- Purchase of "On the Line" History book \$1,500.
2110604 Pope Hills Facilities Operating & Maint Exp - Heritage									
BM255 Popes Hill Anzac Memorial & Facilities Operating & Maint Exp - Op Exp - Heritage		200.00		200.00		60.00		36.00	- Employee Costs - Salaries \$31. - Contractors & Consultants \$80. - Labour Overheads \$39. - Plant Operating Costs \$50.
GM255 Popes Hill Anzac Memorial Grounds Maintenance		800.00		800.00		260.00		2.25	- Employee Costs - Salaries \$247. - Contractors & Consultants \$40. - Labour Overheads \$313. - Plant Operating Costs \$200.
2110699 Administration Allocated		2,367.00		2,367.00		788.00		824.28	- Allocation of 0.25% of Administration costs.
<b>OPERATING REVENUE</b>									
3110600 Sale of History Books	1,500.00		1,500.00		500.00		777.28		- Sales of "On The Line"
<b>SUB-TOTAL OPERATING</b>	<b>1,500.00</b>	<b>4,867.00</b>	<b>1,500.00</b>	<b>4,867.00</b>	<b>500.00</b>	<b>1,108.00</b>	<b>777.28</b>	<b>862.53</b>	
<b>TOTAL - HERITAGE</b>	<b>1,500.00</b>	<b>4,867.00</b>	<b>1,500.00</b>	<b>4,867.00</b>	<b>500.00</b>	<b>1,108.00</b>	<b>777.28</b>	<b>862.53</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
**31 October 2021**

	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OTHER CULTURE</b>									
<b><u>OPERATING EXPENDITURE</u></b>									
2110799 Administration Allocated		4,734.00		4,734.00		1,576.00		824.28	- Allocation of 0.5% of Administration costs.
<b><u>OPERATING REVENUE</u></b>									
3110701 Reimbursements & Fees - Op Inc - Other Cu	550.00		550.00		0.00		0.00		- Lease of Crop land at minimum rates \$550
<b>SUB-TOTAL OPERATING</b>	<b>550.00</b>	<b>4,734.00</b>	<b>550.00</b>	<b>4,734.00</b>	<b>0.00</b>	<b>1,576.00</b>	<b>0.00</b>	<b>824.28</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
<b><u>CAPITAL REVENUE</u></b>									
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - OTHER CULTURE</b>	<b>550.00</b>	<b>4,734.00</b>	<b>550.00</b>	<b>4,734.00</b>	<b>0.00</b>	<b>1,576.00</b>	<b>0.00</b>	<b>824.28</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 October 2021**

PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
Roads, Streets, Bridges and Depots		2,104,723.00		2,104,723.00		681,069.00		353,312.61	▼ The major component is that depreciation has not been run.
Road Plant Purchases		0.00		0.00		0.00		0.00	
Aerodromes		22,780.00		22,780.00		7,580.00		4,214.97	
Transport Licensing		26,670.00		26,670.00		8,888.00		9,322.49	
<b>OPERATING REVENUE</b>									
Roads, Streets, Bridges and Depots	1,046,401.00		1,046,401.00		268,572.00		336,481.14		▼ The Roads to Recovery and Regional Road Group grants were recognised sooner than expected.
Road Plant Purchases	0.00		0.00		0.00		0.00		
Aerodromes	0.00		0.00		0.00		0.00		
Transport Licensing	21,400.00		21,400.00		7,132.00		7,987.19		
<b>SUB-TOTAL OPERATING</b>	<b>1,067,801.00</b>	<b>2,154,173.00</b>	<b>1,067,801.00</b>	<b>2,154,173.00</b>	<b>275,704.00</b>	<b>697,537.00</b>	<b>344,468.33</b>	<b>366,850.07</b>	
<b>CAPITAL EXPENDITURE</b>									
Roads, Streets and Bridges		1,222,467.00		1,222,467.00		196,832.00		401,113.72	▲ Expenditure on Footpath construction and some road construction projects has commenced as sooner than expected. The most significant is the Kununoppin-Mukinbudin Road Renewal.
Road Plant Purchases		172,560.00		172,560.00		0.00		46,857.36	▲ The new Additional Dual Cab 4 x 4 (New Plant number P30721) was purchased sooner than expected.
Aerodromes		0.00		0.00		0.00		0.00	
Transport Licensing		0.00		0.00		0.00		0.00	
<b>CAPITAL REVENUE</b>									
Roads, Streets, Bridges and Depots	0.00		0.00		0.00		0.00		
Road Plant Purchases	0.00		0.00		0.00		0.00		
Aerodromes	0.00		0.00		0.00		0.00		
Transport Licensing	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>1,395,027.00</b>	<b>0.00</b>	<b>1,395,027.00</b>	<b>0.00</b>	<b>196,832.00</b>	<b>0.00</b>	<b>447,971.08</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>1,067,801.00</b>	<b>3,549,200.00</b>	<b>1,067,801.00</b>	<b>3,549,200.00</b>	<b>275,704.00</b>	<b>894,369.00</b>	<b>344,468.33</b>	<b>814,821.15</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 October 2021**

STREETS, ROADS & BRIDGES		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2120100	Rural Road Maintenance Op Exp									
RM004	Wilgoyne Road (Rd Maintenance)		0.00		0.00		0.00		971.43	
RM005	Mukinbudin North-East Road (Rd Maintenance)		0.00		0.00		0.00		21,149.14	
RM006	Bonnie Rock-Lake Brown Road (Rd Maintenance)		0.00		0.00		0.00		9,150.65	
RM007	Nungarin North Road (Rd Maintenance)		0.00		0.00		0.00		3,010.88	
RM008	Beringbooding Road (Rd Maintenance)		0.00		0.00		0.00		10,006.09	
RM009	Moondon Road (Rd Maintenance)		0.00		0.00		0.00		4,065.83	
RM010	Quanta Cutting North Road (Rd Maintenance)		0.00		0.00		0.00		4,924.29	
RM011	Graham Road (Rd Maintenance)		0.00		0.00		0.00		651.56	
RM012	Carlton Road (Rd Maintenance)		0.00		0.00		0.00		274.20	
RM013	Lake Brown South Road (Rd Maintenance)		0.00		0.00		0.00		2,907.30	
RM014	Popes Hill South Road (Rd Maintenance)		0.00		0.00		0.00		1,232.67	
RM015	Clamp Road (Rd Maintenance)		0.00		0.00		0.00		2,780.26	
RM016	Copeland Road (Rd Maintenance)		0.00		0.00		0.00		2,440.46	
RM017	Whyte Road (Rd Maintenance)		0.00		0.00		0.00		475.59	
RM018	Walton Road (Rd Maintenance)		0.00		0.00		0.00		773.80	
RM019	Ogilvie Road (Rd Maintenance)		0.00		0.00		0.00		7,199.28	
RM020	Dandanning Road (Rd Maintenance)		0.00		0.00		0.00		8,026.28	
RM021	Cookinbin Road (Rd Maintenance)		0.00		0.00		0.00		1,374.13	
RM022	McGregor Road (Rd Maintenance)		0.00		0.00		0.00		1,268.51	
RM023	Jones East Road (Rd Maintenance)		0.00		0.00		0.00		127.11	
RM024	Albert Road (Rd Maintenance)		0.00		0.00		0.00		174.95	
RM025	Kalyanbudding West Road (Rd Maintenance)		0.00		0.00		0.00		70.59	
RM026	Barbalin North Road (Rd Maintenance)		0.00		0.00		0.00		1,398.93	
RM026S	Seaby Road (Rd Maintenance)		0.00		0.00		0.00		242.18	
RM027	Barbalin South Road (Rd Maintenance)		0.00		0.00		0.00		128.65	
RM028	Barbalin-Koonkoobing Rd Maintenance Exp		0.00		0.00		0.00		170.73	
RM029	Davis Road (Rd Maintenance)		0.00		0.00		0.00		21.20	
RM030	Forty Six Gate Road (Rd Maintenance)		0.00		0.00		0.00		3,882.13	
RM031	Harry Road (Rd Maintenance)		0.00		0.00		0.00		2,157.90	
RM032	Comerford Road (Rd Maintenance)		0.00		0.00		0.00		679.51	
RM033	Karomin Road (Rd Maintenance)		0.00		0.00		0.00		1,546.57	
RM034	Harold Road (Rd Maintenance)		0.00		0.00		0.00		743.89	
RM036	Squire Road (Rd Maintenance)		0.00		0.00		0.00		239.71	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 October 2021**

STREETS, ROADS & BRIDGES		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2120100	Rural Road Maintenance Op Exp (Continued)									
RM039	Wialki Soak Road (Rd Maintenance) Broomhall Road		0.00		0.00		0.00		580.56	
RM040	Wyoming Trail (Rd Maintenance)		0.00		0.00		0.00		451.08	
RM041	Brandis Road (Rd Maintenance)		0.00		0.00		0.00		348.70	
RM042	Toole Road (Rd Maintenance)		0.00		0.00		0.00		1,172.30	
RM043	Sprigg Road (Rd Maintenance)		0.00		0.00		0.00		21.20	
RM044	Bonnie Rock Tank Road (Rd Maintenance)		0.00		0.00		0.00		21.20	
RM045	Clune Road (Rd Maintenance)		0.00		0.00		0.00		963.13	
RM046	Dootaning Road (Rd Maintenance)		0.00		0.00		0.00		1,202.39	
RM047	Cunderin Road (Rd Maintenance)		0.00		0.00		0.00		3,207.35	
RM048	Copeland North Road (Rd Maintenance)		0.00		0.00		0.00		180.89	
RM049	Manuel Road (Rd Maintenance)		0.00		0.00		0.00		1,899.10	
RM050	Morrison Road (Rd Maintenance)		0.00		0.00		0.00		451.04	
RM051	Sevier Road (Rd Maintenance)		0.00		0.00		0.00		301.92	
RM052	Scotsman Road (Rd Maintenance)		0.00		0.00		0.00		1,421.23	
RM053	Adams Road (Rd Maintenance)		0.00		0.00		0.00		37.72	
RM054	Spencers Road (Rd Maintenance)		0.00		0.00		0.00		1,735.38	
RM056	Doig Road (Rd Maintenance)		0.00		0.00		0.00		393.47	
RM075	Wattoning West Road (Rd Maintenance)		0.00		0.00		0.00		2,161.67	
RM076	Jones Road (Rd Maintenance)		0.00		0.00		0.00		24.71	
RM077	Wymond Road (Rd Maintenance)		0.00		0.00		0.00		473.94	
RM078	Milne Road (Rd Maintenance)		0.00		0.00		0.00		917.18	
RM079	Miguel East Road (Rd Maintenance)		0.00		0.00		0.00		1,008.66	
RM080	Stockton Road (Rd Maintenance)		0.00		0.00		0.00		600.13	
RM081	Dease Road (Rd Maintenance)		0.00		0.00		0.00		1,028.04	
RM083	Mott Road (Rd Maintenance)		0.00		0.00		0.00		513.91	



**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 October 2021**

STREETS, ROADS & BRIDGES		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2120100	Rural Road Maintenance Op Exp (Continued)									
RM086	Lavery Road (Rd Maintenance)		0.00		0.00		0.00		630.97	
RM088	Koonkoobing Road (Rd Maintenance)		0.00		0.00		0.00		199.79	
RM089	Andrews Road East (Rd Maintenance)		0.00		0.00		0.00		1,309.10	
RM092	Wundowlin Road (Rd Maintenance)		0.00		0.00		0.00		61.05	
RM093	Quanta Cutting-Weira Road (Rd Maintenance)		0.00		0.00		0.00		1,761.34	
RM094	Elsewhere Road (Rd Maintenance)		0.00		0.00		0.00		757.42	
RM095	Copeland South Road (Rd Maintenance)		0.00		0.00		0.00		1,445.68	
RM096	Forest Avenue (Rd Maintenance)		0.00		0.00		0.00		215.82	
RM097	Borlase Road (Rd Maintenance)		0.00		0.00		0.00		539.05	
RM099	Nicol Road (Rd Maintenance)		0.00		0.00		0.00		1,331.36	
RM106	Dead Horse Hill Road (Rd Maintenance)		0.00		0.00		0.00		917.10	
RM107	Koordaa-Bullfinch Rd (M40) (Rd Maintenance)		0.00		0.00		0.00		3,707.76	
RM108	Kununoppin-Mukinbudin Road (Rd Maintenance)		0.00		0.00		0.00		2,158.65	
RM109	Mukinbudin-Bonnie Rock Road (Rd Maintenance)		0.00		0.00		0.00		14,648.06	
RM110	Mukinbudin-Wialki Road (Rd Maintenance)		0.00		0.00		0.00		21,617.65	
RM111	Driscoll Road (Rd Maintenance)		0.00		0.00		0.00		5.09	
RM112	Percy Road Maintenance - Op Exp		0.00		0.00		0.00		4.28	
RM140	Williams Road (Rd Maintenance) - Op Exp		0.00		0.00		0.00		368.94	
RM998	Road Maintenance - General Rural Exp (Non road specific costs only)		460,000.00		460,000.00		153,320.00		10,349.40	▼ - Important: Only book costs to this job that can not be booked to a specific road. Employee Costs - Salaries \$89,134. Contractors \$125,942. Materials/Stock \$37,000. Water \$5,000. Labour Overheads \$112,796. Plant Operating Costs \$90,128.
TCM001	Traffic Counter Management		2,000.00		2,000.00		656.00		1,281.84	Employee Costs - Salaries \$618. Contractors \$149. Materials/Stock \$200. Labour Overheads \$783. Plant Operating Costs \$250.
	<b>Subtotal Rural Road Maintenance</b>		<b>462,000.00</b>		<b>462,000.00</b>		<b>153,976.00</b>		<b>178,693.65</b>	▲
2120101	Townsite Road Maintenance Op Exp									
RM057	Maddock Street (Rd Maintenance)		0.00		0.00		0.00		2,352.23	
RM059	Cruickshank Road (Rd Maintenance)		0.00		0.00		0.00		682.03	
RM060	Lansdell Street (Rd Maintenance)		0.00		0.00		0.00		329.89	
RM061	Shadbolt St		0.00		0.00		0.00		2,185.43	
RM062	White Street (Rd Maintenance)		0.00		0.00		0.00		1,089.33	
RM063	Ferguson Street (Rd Maintenance)		0.00		0.00		0.00		46.36	
RM068	Strugnell Street (Rd Maintenance)		0.00		0.00		0.00		457.73	
RM069	Clamp Street (Rd Maintenance)		0.00		0.00		0.00		213.67	
RM105	Earl Drive (Rd Maintenance)		0.00		0.00		0.00		800.69	
RM113	Mallee Drive (Rd Maintenance)		0.00		0.00		0.00		38.87	
RM122	Bent Street (Rd Maintenance)		0.00		0.00		0.00		274.79	
RM999	Road Maintenance - General Townsite Exp (Non road specific costs only)		30,000.00		30,000.00		9,992.00		3,192.13	▼ - Road Maintenance - General Townsite Exp (Non road specific costs only). Only book costs to this job that can not be booked to a specific road; Employee Costs - Salaries \$4,793. Contractors \$11,542. Materials/Stock \$1,000. Labour Overheads \$6,065. Plant Operating Costs \$6,600.
	<b>Subtotal Townsite Road Maintenance</b>		<b>30,000.00</b>		<b>30,000.00</b>		<b>9,992.00</b>		<b>11,663.15</b>	

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 16 NOVEMBER 2021

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 October 2021**

STREETS, ROADS & BRIDGES		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2120102	Flood Damage Maintenance									
FDM007	Nungarin North Rd Flood Damage Maint - Op Exp		29,928.00		29,928.00		9,976.00		28,517.66	▲ - Flood Damage Repairs Reconstruct Floodway SLKs 1.26 to SLK 1.37, Grading SLKS 5.77,7.35, and 8.55 -Contractors & Consultants \$29,928.
FDM013	Lake Brown South Road Flood Damage Maint - Op Exp		2,413.00		2,413.00		804.00		2,150.59	- Flood Damage Repair works; Silt/Debris removal SLKs 2.19, Grading SLKS 5.77,7.35, and 8.55 -Contractors & Consultants \$2,413.
FDM028	Barbalin-Koonkoobing Rd Flood Damage Maint - Op Exp		53,185.00		53,185.00		8,509.00		45,915.90	▲ - Flood Damage Repair works; Silt/Debris removal and reconstruct floodway SLK 0.48 to SLK 8.08 -Contractors & Consultants \$53,185.
FDM021	Cookinbin Road Flood Damage Maint- Op Exp		41,435.00		41,435.00		6,629.00		41,676.10	▲ - Flood Damage Repair works; Silt/Debris removal and Gravel Resheet SLK 3.6 to SLK 7.8 -Contractors & Consultants \$41,435.
FDM108	Flood Damage Maintenance - Kununoppin- Mukinbudin Rd		0.00		0.00		0.00		35.28	
FDM033	Karomin Road Flood Damage Maint - Op Exp		875.00		875.00		140.00		824.59	- Flood Damage Repair works; Silt/Debris removal SLK 0.28 to SLK 3.87 -Contractors & Consultants \$875.
FDM01	General Flood Damage Maintenance Exp & Budget (Non road specific costs only)		10,000.00		10,000.00		6,696.00		0.00	Employee Costs - Salaries \$2,783. Contractors \$1,695. Labour Overheads \$3,522. Plant Operating Costs \$2,000.
	<u>Subtotal Flood Damage Maintenance</u>		<u>137,836.00</u>		<u>137,836.00</u>		<u>32,754.00</u>		<u>119,120.12</u>	▲
2120103	Roads/Street Cleaning									
SWEEP	Roads/Street Cleaning - Op Exp		6,500.00		6,500.00		2,160.00		2,370.41	Employee Costs - Salaries \$124. Contractors \$5,619. Materials/Stock \$500. Labour Overheads \$157. Plant Operating Costs \$100.
2120104	Street Trees & Watering									
TREES	Street Trees & Watering - Op Exp		10,000.00		10,000.00		1,599.00		1,290.35	Employee Costs - Salaries \$3,092. Contractors \$795. Materials/Stock \$750. Water \$100. Labour Overheads \$3,913. Plant Operating Costs \$1,350.
2120105	Street Trees Pruning & Tree Lopping									
PRUNE	Street Trees Pruning & Tree Lopping - Op Exp		9,000.00		9,000.00		1,064.00		275.74	Employee Costs - Salaries \$1,237. Contractors \$5,798. Labour Overheads \$1,565. Plant Operating Costs \$400.
2120106	Traffic Signs/Equipment (Safety)									
SIGNS	Traffic Signs/Equipment (Safety)		25,000.00		25,000.00		8,320.00		3,017.59	- Important; Only book signs to this job that can not be booked to a specific roads. - Employee Costs - Salaries & Wages \$1,391. - Contractors for the delivery of signs, poles and general signage \$1,748 - Purchase cost of signs, poles and general signage \$20,000. - Labour Overheads \$1,761. - Plant Operating Costs \$100.
2120107	Footpath Maintenance									
FPM01	Footpath Maintenance		2,000.00		2,000.00		652.00		774.65	Employee Costs - Salaries \$464. Contractors \$549. Materials/Stock \$200. Labour Overheads \$587. Plant Operating Costs \$200.
2120108	Street Lighting - Operating		14,000.00		14,000.00		4,664.00		7,667.63	- Synergy (Western Power) Street Lighting costs throughout the Shire 2% increase from 2020/21 to 2021/22 \$14,000.

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STREETS, ROADS & BRIDGES		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2120109	Road Consultant Exp - Op Exp - Sts, Rds & Bridges		0.00		0.00		0.00		16,330.00	
2120111	General Verge Maintenance & Cleaning - Op Exp - Sts Rds & Bridg									
	VERGE General Verge Maintenance & Cleaning - Op Exp - Sts Rds & Bridg		50,000.00		50,000.00		16,660.00		12,109.32	Employee Costs - Salaries \$19,449. Contractors \$2,688. Materials/Stock \$50. Labour Overheads \$24,613. Plant Operating Costs \$3,200.
2120112	Townscape Maintenance & Operating Exps - Op Exp - Sts Rds & Bridges									
	TSCAPE Townscape Maintenance and Operating Exps - Op Exp - Sts Rds & Bridges		6,500.00		6,500.00		2,160.00		0.00	- Employee Costs - Salaries & Wages \$340. - General Contractors \$630. Main Street Landscape Masterplan \$5,000 - Labour Overheads Allocated \$430. - Plant Operating Costs Allocated \$100.
2120114	Contributions, Donations & Other Transport Related Exp - Op Exp - Sts		6,000.00		6,000.00		0.00		0.00	- Co-funding on the secondary Freight Route Project Development. Subject to a successful application under the Building Better Regions Program.
2120116	Purchase of Land for Roads - Op Exp		9,000.00		9,000.00		1,440.00		0.00	- Purchase of the land, part of Lot A521, at the corner of Bent and Strugnell Sts for the existing road. Costs include subdivision and purchase.
2120192	Depreciation - Roads, Bridges & Depots		1,336,887.00		1,336,887.00		445,628.00		0.00	▼ - Depreciation - Ex Asset Register \$1,336,887.
<b>OPERATING REVENUE</b>										
3120100	Regional Road Group Grants (MRWA)	360,848.00		360,848.00		0.00		57,926.14		▼ - Wheatbelt Regional Road Group Grant (Gross up for GST when claiming). \$352,867 for Job RR108 Kununoppin – Mukinbudin Road Renewal. Reconstruction and two coat bitumen seal from SLK 8.76 to 12.76 – Total 4.00 kms.
9304129	Regional Road Group (RRG) Unspent Grants - Current Liability - In addition to the income shown in the above account we have received/invoiced an additional \$86,413.06 making the total									
3120101	Direct Road Grant (MRWA)	140,376.00		140,376.00		140,376.00		140,376.00		- MRWA Direct Road Grant 2021/22. - 2021/22 allocation \$338,937 including \$48,711 allocated to: Job
3120102	Roads to Recovery Grant	338,937.00		338,937.00		54,229.00		100,000.00		▼ RR009 Moondon Road Renewal - Cap Exp \$90K. Remaining funds of \$200,226 remain unallocate t a particular job."
9304121	Roads To Recovery Unspent Grants - Current Liability - In addition to the income shown in the above account we have received an additional \$0.00 making the total received \$100,000.00.									
3120105	Roads Flood Damage Income (Excludes GST) - Op Inc	132,271.00		132,271.00		0.00		0.00		- Flood Damage Road Repair Grant, 100% of Preliminaries of \$36,394 plus 75% expenses.
3120117	Footpaths Grants Rec'd Ex GST - Op Inc - Sts Rds & Br	73,969.00		73,969.00		73,967.00		38,179.00		▲ - RLICP Funding (P1C) \$73,969 for Maddock St Footpath Works in Job FPC057.
<b>SUB-TOTAL OPERATING</b>		<b>1,046,401.00</b>	<b>2,104,723.00</b>	<b>1,046,401.00</b>	<b>2,104,723.00</b>	<b>268,572.00</b>	<b>681,069.00</b>	<b>336,481.14</b>	<b>353,312.61</b>	

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STREETS, ROADS & BRIDGES		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>CAPITAL EXPENDITURE</b>										
4120140	Townscape Other Infrastructure - Cap Exp - Rds									
IO125	Townscape Other Infrastructure (Main St) - Cap Exp - Rds		10,000.00		10,000.00		6,695.00		0.00	- Street Master Plan Main Street improvements, Street Trees etc. Employee Costs - Salaries \$2,474. Contractors \$1,196. Materials/Stock \$2,500. Labour Overheads \$3,130. Plant Operating Costs \$700.
4120166	Roads Renewal Works - Capital Exp									
RR086	Lavery Road - Cap Exp		17,000.00		17,000.00		16,995.00		10,040.23	- SLK 0.00 to SLK2.50, a total of 2.50 km. Gravel sheet, improve signage and drainage. Funding from council funds. Employee Costs - Salaries \$3,278. Contractors \$2,174. Materials/Stock \$800. Labour Overheads \$4,148. Plant Operating Costs \$6,600.
RR033	Karomin Road - Capital Exp		39,000.00		39,000.00		12,869.00		644.59 ▼	-Gravel sheet – SLK 0.00 to 3.87 commencing the intersection with Nungarain North Rd Employee Costs - Salaries \$8,658. Contractors \$1,016. Materials/Stock \$1,870. Labour Overheads \$10,956. Plant Operating Costs \$16,500.
RR024	Albert Road - Capital Exp		20,000.00		20,000.00		3,199.00		1,400.74	- Reconstruct floodway at SLK1.23. Funding from council funds. Employee Costs - Salaries \$3,092. Contractors \$6,995. Materials/Stock \$2,000. Labour Overheads \$3,913. Plant Operating Costs \$4,000.
RR017	Whyte Road - Cap Exp		52,000.00		52,000.00		17,159.00		16,951.37	- Whyte Road, the entire length of the East West section SLK 0.00 to 4.00, a total of 4 km. Gravel sheet, improve signage and drainage. Funding ???, the remainder council funds. Employee Costs - Salaries \$10,204. Contractors \$3,383. Materials/Stock \$2,500. Labour Overheads \$12,913. Plant Operating Costs \$23,000.
RR016	Copeland Road - Cap Exp		40,000.00		40,000.00		13,198.00		31,289.50 ▲	- Copeland Road – SLK 0.00 to SLK 4.00 from the Mukinbudin Walki Rd to the intersection of Copland North Rd Employee Costs - Salaries \$8,163. Contractors \$1,107. Materials/Stock \$2,000. Labour Overheads \$10,330. Plant Operating Costs \$18,400.

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STREETS, ROADS & BRIDGES		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>CAPITAL EXPENDITURE (Continued)</b>										
4120166	Roads Renewal Works - Capital Exp (continued)									
RR014	Popes Hill South Road - Cap Exp		11,000.00		11,000.00		10,995.00		11,722.51	- Popes Hill South commencing 1.5km South of the Koorda Bullfinch Rd. SLK 0.00 to 2.00, reconstruct & resheet with 150mm of gravel. Funding ??? remainder council funds. Employee Costs - Salaries \$2,845. Contractors \$505. Materials/Stock \$1,200. Labour Overheads \$3,600. Plant Operating Costs \$2,850.
RR010	Quanta Cutting North Rd Renewal - Cap Exp		35,000.00		35,000.00		34,995.00		34,029.41	- Quanta Cutting Rd commencing 1km North of the Wilgoyne Bin - SLK 10.10 to 13.60, reconstruct & resheet with 150mm of gravel. Funding ??? remainder council funds. Employee Costs - Salaries \$6,957. Contractors \$2,739. Materials/Stock \$1,500. Labour Overheads \$8,804. Plant Operating Costs \$15,000.
RR009	Moondon Road Renewal - Cap Exp		0.00		0.00		0.00		353.81	
RR019	Ogilvie Road Renewal - Cap Exp		0.00		0.00		0.00		908.75	
RR006	Bonnie Rock - Lake Brown Road - Cap Exp		121,000.00		121,000.00		0.00		105,198.59	- Gravel Sheet SLK 27.0 to SLK 35.8 from Graham Rd South to the Ogilvie Rd intereaction Employee Costs - Salaries \$22,262. Contractors \$28,928. Materials/Stock \$5,500. Labour Overheads \$28,174. Plant Operating Costs \$36,136.
RR022	McGregor Road North Section Renewal - Cap Exp		20,000.00		20,000.00		6,599.00		389.00	- Reconstruct floodway at SLK13.7. Funding from council funds. Employee Costs - Salaries \$3,092. Contractors \$6,995. Materials/Stock \$2,000. Labour Overheads \$3,913. Plant Operating Costs \$4,000.
RR056	Doig Road Renewal - Cap Exp		0.00		0.00		0.00		325.42	
RR057	Maddock Street Renewal - Cap Exp		0.00		0.00		0.00		18,723.62	
RR059	Cruikshank Road Renewal - Cap Exp		0.00		0.00		0.00		6,162.32	
RR108	Kununoppin-Mukinbudin Road Renewal (RRG Funded 20-22)- Cap Exp		541,277.00		541,277.00		0.00		86,889.21	- Kununoppin – Mukinbudin Road Renewal. Reconstruction and two coat bitumen seal from SLK 8.76 to 12.76 – Total 4.00 kms. Reconstruction 10meter min Width seal. Funding RRG \$352,867 in Acct
RR110	Mukinbudin Wialki Rd Renewal - Cap Exp		0.00		0.00		0.00		42.73	
RR9999	Unallocated Road Capital Expense - Budget Only		241,800.00		241,800.00		0.00		0.00	- Available funds to be allocated to works at council discretion. \$80K is Allocated to Culvert works, \$100K is allocated to Road Works. At least \$58,937 needs be allocated to Roads to Recovery funded works to spend the unallocated grant income and ensure joint funding . Employee Costs - Salaries \$21,830. Contractors \$136,273. Materials/Stock \$28,000. Water \$2,000. Labour Overheads \$27,626. Plant Operating Costs \$26,071.
4120167	Roads (Capital) - Roads to Recovery									
RR005	Mukinbudin North East Rd - Cap Exp		0.00		0.00		0.00		1,336.35	
4120169	Roads (Capital) - Black Spot									
RBS108	Kununoppin-Mukinbudin Road (Blackspot Funded) - Cap Exp		0.00		0.00		0.00		7.53	
	Subtotal All Road Capital Expenditure		1,138,077.00		1,138,077.00		116,009.00		326,415.68	▲

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STREETS, ROADS & BRIDGES		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>CAPITAL EXPENDITURE (Continued)</b>										
4120170	Footpaths Capital Expenditure - Sts Rds & Bridges									
	FPC057 Maddock Street Footpath Construction - Cap Exp - Sts Rds & Bridges		74,000.00		74,000.00		74,000.00		53,937.84	- Footpath construction by Contractors & Consultants at several locations. \$74,000 Funding from LRCIP P1 in Acct 3120117.  - - Transfers to Reserves From Muni Interest \$390. Allocation for future footpath works \$0.
	FPC108 Bent St/Kununoppin-Mukinbudin Rd Footpath Construction - Cap Exp - \$		0.00		0.00		0.00		20,760.00	
4120171	Roads (Capital) - Flood Damage									
4120175	Transfers To Roadworks Reserve		390.00		390.00		128.00		0.20	
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>1,222,467.00</b>	<b>0.00</b>	<b>1,222,467.00</b>	<b>0.00</b>	<b>196,832.00</b>	<b>0.00</b>	<b>401,113.72</b>	
<b>TOTAL - STREETS, ROADS &amp; BRIDGES</b>		<b>1,046,401.00</b>	<b>3,327,190.00</b>	<b>1,046,401.00</b>	<b>3,327,190.00</b>	<b>268,572.00</b>	<b>877,901.00</b>	<b>336,481.14</b>	<b>754,426.33</b>	

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ROAD PLANT PURCHASES	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
2120291 Loss on Disposal of Assets		0.00		0.00		0.00		0.00	It is unlikely that this loss will be realised as the old Works Manager's Dual Cab was sold for a profit rather than a loss.
<b>OPERATING REVENUE</b>									
3120290 Profit on Disposal of Assets - Op Inc - Road P	0.00		0.00		0.00		0.00		No budget amendment as a non cash item.
<b>SUB-TOTAL OPERATING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>CAPITAL EXPENDITURE</b>									
4120250 Plant & Equipment (Capital) - Road Plant Purchases		45,000.00		45,000.00		0.00		46,857.32	- New Additional Dual Cab 4 x 4 (New Plant number P30721) \$45K, (Deleted New 30,000ltr Water Tank Trailer (P15021), Second hand Prime Mover (P14921) for Water Tank Trailer.). - - Transfers to Reserves From Muni Interest \$440. Allocation for future plant purchases \$127,120
4120275 Transfer to Plant Reserve - Cap Exp - Rd Plant Purchases		127,560.00		127,560.00		0.00		0.04	
<b>CAPITAL REVENUE</b>									
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>172,560.00</b>	<b>0.00</b>	<b>172,560.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>46,857.36</b>	
<b>TOTAL - ROAD PLANT PURCHASES</b>	<b>0.00</b>	<b>172,560.00</b>	<b>0.00</b>	<b>172,560.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>46,857.36</b>	

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<b>AERODROMES</b>	<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>									
2120300 Airstrip & Grounds Maintenance/Operations									- Employee Costs - Salaries \$1,484. - Contractors \$329. - Materials/Stock \$500. - Insurance - Premiums \$9. - Labour Overheads \$1,878. - Plant Operating Costs \$1,800. - Depreciation - Ex Asset Register \$14,413. - Allocation of 0.25% of Administration costs.
W060 Airstrip & Grounds Maintenance/Operations		6,000.00		6,000.00		1,988.00		3,390.69	
2120492 Depreciation - Aerodromes		14,413.00		14,413.00		4,804.00		0.00	
2120499 Administration Allocated		2,367.00		2,367.00		788.00		824.28	
<b>SUB-TOTAL OPERATING</b>	<b>0.00</b>	<b>22,780.00</b>	<b>0.00</b>	<b>22,780.00</b>	<b>0.00</b>	<b>7,580.00</b>	<b>0.00</b>	<b>4,214.97</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
4120460 Infrastructure Other (Capital) - Aerodromes									
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - AERODROMES</b>	<b>0.00</b>	<b>22,780.00</b>	<b>0.00</b>	<b>22,780.00</b>	<b>0.00</b>	<b>7,580.00</b>	<b>0.00</b>	<b>4,214.97</b>	



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TRANSPORT LICENCING	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
2120500 Training and Accommodation - Licensing		3,000.00		3,000.00		1,000.00		1,059.88	- Training And Accommodation - Licensing
2120501 Telephone & Other Op Expenses - Licensing		0.00		0.00		0.00		19.76	
2120599 Administration Allocated		23,670.00		23,670.00		7,888.00		8,242.85	- Allocation of 2.5% of Administration costs.
<b>OPERATING REVENUE</b>									
3120500 Sale of Shire Plates	400.00		400.00		132.00		45.45		- Sale Of Shire Plates
3120501 Commissions - Licensing	18,000.00		18,000.00		6,000.00		6,356.35		- DPI Licensing Commissions
3120502 Reimbursements - Licensing	3,000.00		3,000.00		1,000.00		1,585.39		- Reimbursements - Licensing
<b>SUB-TOTAL OPERATING</b>	<b>21,400.00</b>	<b>26,670.00</b>	<b>21,400.00</b>	<b>26,670.00</b>	<b>7,132.00</b>	<b>8,888.00</b>	<b>7,987.19</b>	<b>9,322.49</b>	
<b>CAPITAL EXPENDITURE</b>									
<b>CAPITAL REVENUE</b>									
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - TRANSPORT LICENCING</b>	<b>21,400.00</b>	<b>26,670.00</b>	<b>21,400.00</b>	<b>26,670.00</b>	<b>7,132.00</b>	<b>8,888.00</b>	<b>7,987.19</b>	<b>9,322.49</b>	

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**Financial Statement for Period Ended**  
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PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
Rural Services		8,867.00		8,867.00		5,137.00		14,795.34	
Tourism and Area Promotion		321,102.00		321,102.00		109,721.00		119,649.84	
Building Control		19,134.00		19,134.00		6,376.00		6,125.83	
Economic Development		5,767.00		5,767.00		2,236.00		1,546.62	
Other Economic Services		54,336.00		54,336.00		19,687.00		34,230.61	▲ Additional standpipe water expenses.
<b>OPERATING REVENUE</b>									
Rural Services	0.00		0.00		0.00		0.00		
Tourism and Area Promotion	224,706.00		224,706.00		74,896.00		107,150.33		▼ Overall Caravan Park income is greater than expected.
Building Control	1,600.00		1,600.00		432.00		286.65		
Economic Development	8,745.00		8,745.00		2,912.00		2,847.25		
Other Economic Services	288,672.00		288,672.00		7,884.00		6,055.12		Recognition of the Department Of Water And Environmental Regulation Grant of \$100k for CWSP - Recovering Barbaring Rock Catchment & Dam - Community Water Supply Project This grant was not spent in 2020-2021 and was journalled to a Unspent Grants liability account.
<b>SUB-TOTAL OPERATING</b>	<b>523,723.00</b>	<b>409,206.00</b>	<b>523,723.00</b>	<b>409,206.00</b>	<b>86,124.00</b>	<b>143,157.00</b>	<b>116,339.35</b>	<b>176,348.24</b>	
<b>CAPITAL EXPENDITURE</b>									
Rural Services		0.00		0.00		0.00		0.00	
Tourism and Area Promotion		7,223.00		7,223.00		3,611.00		3,597.51	
Building Control		0.00		0.00		0.00		0.00	
Economic Development		0.00		0.00		0.00		0.00	
Other Economic Services		274,371.00		274,371.00		4,685.00		4,625.28	Expenditure of the Department Of Water And Environmental Regulation Grant of \$100k for CWSP - Recovering Barbaring Rock Catchment & Dam - Community Water Supply Project and Café loan principal repayments.
<b>CAPITAL REVENUE</b>									
Rural Services	0.00		0.00		0.00		0.00		
Tourism and Area Promotion	0.00		0.00		0.00		0.00		
Building Control	0.00		0.00		0.00		0.00		
Economic Development	0.00		0.00		0.00		0.00		
Other Economic Services	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>281,594.00</b>	<b>0.00</b>	<b>281,594.00</b>	<b>0.00</b>	<b>8,296.00</b>	<b>0.00</b>	<b>8,222.79</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>523,723.00</b>	<b>690,800.00</b>	<b>523,723.00</b>	<b>690,800.00</b>	<b>86,124.00</b>	<b>151,453.00</b>	<b>116,339.35</b>	<b>184,571.03</b>	

**SHIRE OF MUKINBUDIN**  
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RURAL SERVICES	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
2130100 Noxious Weed Control									- Employee Costs - Salaries \$2,474. - Contractors \$231. - Materials/Stock \$200. - Labour Overheads \$3,130. - Plant Operating Costs \$465.  - Allocation of 0.25% of Administration costs.
WEEDS Noxious Weed Control - Op Exp		6,500.00		6,500.00		4,349.00		13,471.06	
2130103 Rural Counselling Service		0.00		0.00		0.00		500.00	
2130199 Administration Allocated		2,367.00		2,367.00		788.00		824.28	
<b>OPERATING REVENUE</b>									
<b>SUB-TOTAL OPERATING</b>	<b>0.00</b>	<b>8,867.00</b>	<b>0.00</b>	<b>8,867.00</b>	<b>0.00</b>	<b>5,137.00</b>	<b>0.00</b>	<b>14,795.34</b>	
<b>CAPITAL EXPENDITURE</b>									
<b>CAPITAL REVENUE</b>									
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - RURAL SERVICES</b>	<b>0.00</b>	<b>8,867.00</b>	<b>0.00</b>	<b>8,867.00</b>	<b>0.00</b>	<b>5,137.00</b>	<b>0.00</b>	<b>14,795.34</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 13 - ECONOMIC SERVICES**  
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TOURISM & AREA PROMOTION		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2130204	Caravan Park General Maintenance/Operations									
BO370	Caravan Park General Operation Expenses		60,000.00		60,000.00		20,950.00		39,867.64	<ul style="list-style-type: none"> <li>- Employee Costs - Salaries (Additional Cleaners) \$12,059.</li> <li>- Annual Testing and Certification of Dump point \$250. Rubbish Bins x 6 @ \$113 \$678. Recycling Bins x 6 @ \$104 \$624. Breakdowns and other expenses \$60. Total Contractors &amp; Consultants \$1,612.</li> <li>- Materials/Stock, replacement building fittings and equipment \$8,000.</li> <li>- Telephone Office 9047 1103 &amp; Mgr Mobile 0429 471 103 Telstra \$1,000, Wallis Wireless Link \$0 (Not Required), MS &amp; EOA Lic \$137, Aussie BB \$984, Managed support \$1,188. and other communication expenses \$500. Total Communication Expenses Telephone, Data and Other \$3,809.</li> <li>- Electricity \$14,500.</li> <li>- LP Gas 45kg bottles rental x 4 \$320 and LPG Gas consumption for Kitchen, CVP and BBQ -\$120. Total gas cost \$200.</li> <li>- Utilities Water &amp; Trade Waste charges \$3,000.</li> <li>- Insurance - Premiums \$1,454.</li> <li>- Labour Overheads (Additional Cleaners) \$15,261.</li> <li>- Plant Operating \$105.</li> <li>- Employee Costs - Salaries \$2,783.</li> <li>- Breakdowns and other expenses \$2,695. \$2,300 for Storeroom upgrade. Total Contractors \$4,995.</li> <li>- Materials/Stock . Replacement building fittings and equipment \$1,400.</li> <li>- Labour Overheads \$3,522.</li> <li>- Plant Operating Costs \$300.</li> <li>- Employee Costs - Salaries \$3,092.</li> <li>- General grounds maintenance expenses \$3,095. (Deleted - \$4,200 for Solar Lights.) Total Contractors \$7,295.</li> <li>- Materials/Stock, replacement building fittings and equipment \$200.</li> <li>- Labour Overheads \$3,913.</li> <li>- Plant Operating Costs \$500.</li> </ul>
BM370	Caravan Park General Facilities - Building Maintenance		13,000.00		13,000.00		4,324.00		6,599.74	<ul style="list-style-type: none"> <li>- Materials/Stock . Replacement building fittings and equipment \$1,400.</li> <li>- Labour Overheads \$3,522.</li> <li>- Plant Operating Costs \$300.</li> <li>- Employee Costs - Salaries \$3,092.</li> <li>- General grounds maintenance expenses \$3,095. (Deleted - \$4,200 for Solar Lights.) Total Contractors \$7,295.</li> <li>- Materials/Stock, replacement building fittings and equipment \$200.</li> <li>- Labour Overheads \$3,913.</li> <li>- Plant Operating Costs \$500.</li> </ul>
GM370	Caravan Park General Facilities - Grounds Maintenance		15,000.00		15,000.00		4,988.00		7,714.70	<ul style="list-style-type: none"> <li>- Labour Overheads \$3,913.</li> <li>- Plant Operating Costs \$500.</li> </ul>
2130206	Barrack Cabins Building Operations									
BO315	Barrack Cabins Building Operations		250.00		250.00		232.00		229.00	<ul style="list-style-type: none"> <li>- Contractors \$21.</li> <li>- Insurance - Premiums \$229.</li> </ul>
2130207	Barrack Cabins Building Maintenance									
BM315	Barrack Cabins Building Maintenance		1,500.00		1,500.00		492.00		87.67	<ul style="list-style-type: none"> <li>- Employee Costs - Salaries \$309.</li> <li>- Contractors \$600.</li> <li>- Materials/Stock \$200.</li> <li>- Labour Overheads \$391.</li> </ul>

**SHIRE OF MUKINBUDIN**  
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**Financial Statement for Period Ended**  
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TOURISM & AREA PROMOTION		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2130210	Park Units (Self Contained) Building Operations									
	BO320 Park Units (Self Contained) Building Operations		600.00		600.00		454.00		391.00	Employee Costs - Salaries \$62. Contractors \$69. Insurance - \$391. Labour Overheads \$78.
2130211	Park Units (Self Contained) Building Maintenance									
	BM320 Park Units (Self Contained) Building Maintenance		7,000.00		7,000.00		1,382.00		915.94	- Employee Costs - Salaries \$680. - Contractors (Deleted \$5,100 for package air conditioner replacements and patch holes \$2,600. Deleted \$7,600 for internal wall lining with hardigroove to all 3 units.) Other contractor work \$5,189 - Materials/Stock \$250. - Labour Overheads \$861. - Plant Operating Costs \$20.
2130218	Caravan Park House "Wattoning" - 22 Earl Drive Maint and Operating Exp									
	BO322 Caravan Park House "Wattoning" 22 Earl Drive Operating Exp - Tour & Area Prom		1,000.00		1,000.00		485.00		237.00	Contractors \$575. Materials/Stock \$100. Insurance - Premiums \$237. Statutory Fees and Taxes \$88.
	BM322 Caravan Park House "Wattoning" 22 Earl Drive Building Maintenance Exp - Tour & Area Prom		1,000.00		1,000.00		328.00		0.00	Employee Costs - Salaries \$155. Contractors \$589. Labour Overheads \$196. Plant Operating Costs \$60.
	GM322 Caravan Park House "Wattoning" 22 Earl Drive Grounds Maintenance Exp - Tour & Area Prom		500.00		500.00		160.00		0.00	Employee Costs - Salaries \$155. Contractors \$89. Labour Overheads \$196. Plant Operating Costs \$60.
2130228	Short Stay Housing Expenses - Tour & Area Promotion		23,044.00		23,044.00		7,680.00		9,480.01	- Short Stay, 8 Lansdell St & 25 Cruickshank St House cost recovered - Interest on Loan 127: Payment 2 - 10/09/2021 \$899.01 Payment 3 - 10/03/2022 \$871.24 - WATC Loan 127 Guarantee Fee. To 31/12/2021 \$409.29 and to 30/6/2022 \$404.12 --Caravan Park Staff Salaries \$87,734.
2130212	Interest on Loan 127 Caravan Park "Wattoning Villa" House - 22 Earl Drive		2,583.00		2,583.00		885.00		899.01	-Contract Relief Caravan Park staff at \$32 per hour for 5 weeks annual leave, 10 days personal leave and 20 RDO weekends \$14,080. - Caravan Park Manager Superannuation Super Guarantee 9.5% and council contribution.
2130214	Caravan Park Salaries		101,814.00		101,814.00		33,936.00		24,503.38	- Includes Caravan Park staff Service Allowance \$1,300. Caravan Park staff MBL Allowance \$1,560. Caravan Park staff Accomodation Allowance \$2,080
2130215	Caravan Park Superannuation		9,300.00		9,300.00		3,100.00		3,379.09	- Caravan Park Manager Workers Compensation - General Minor assets, tools, mobile phones & portable devices, equipment, furniture, linen etc \$8K. Deleted \$3K for sofas for units. - Caravan Park Plant and Motor Vehicle Expenses Alloc from Plant Mtce Budget \$2,594.
2130216	Caravan Park Manager Allowances		4,940.00		4,940.00		1,644.00		1,530.00	
2130220	Caravan Park Workers Compensation		2,570.00		2,570.00		856.00		2,563.55	
2130230	Minor Assets Purchases-Furniture,Linen,Utensils etc-Cara Park-Tour		8,000.00		8,000.00		2,664.00		1,364.09	
2130293	Caravan Park Motor Vehicle Expenses Allocated		2,594.00		2,594.00		864.00		900.71	
	<u>Subtotal Caravan Park Operations</u>		<u>254,695.00</u>		<u>254,695.00</u>		<u>85,424.00</u>		<u>100,662.53</u>	

**SHIRE OF MUKINBUDIN**  
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TOURISM & AREA PROMOTION		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2130209	Tourist Information Bay/Hut Expenditure									
W075	Tourist Information Bay/Hut Maintenance/Operations		3,600.00		3,600.00		1,188.00		886.94	- Employee Costs - Salaries \$1,391. - Contractors \$248. - Materials/Stock \$100. - Labour Overheads \$1,761. - Plant Operating Costs \$100.
2130219	Wheatbelt Way - Op Exp									
W079	Wheatbelt Way Annual Budget General Exp (Book costs at specific location to the location) - Op Exp		4,200.00		4,200.00		1,392.00		3,451.14	- Employee Costs - Salaries \$1,546. - Contractors \$297. - Materials/Stock \$100. - Labour Overheads \$1,957. - Plant Operating Costs \$300.
W080	WW - Weira Maintenance/Operations		60.00		60.00		20.00		822.89	- Contractors \$60.
W081	WW - Wattoning Historical Site Maintenance/Operations Exps - Tour & Area Prom		40.00		40.00		20.00		19.85	- Contractors \$28. - Insurance - \$12.
W082	WW - Beringbooding Maintenance/Operations		50.00		50.00		16.00		804.06	- Contractors \$50.
	<u>Subtotal Wheatbelt Way - Op Exp</u>		<u>4,350.00</u>		<u>4,350.00</u>		<u>1,448.00</u>		<u>5,097.94</u>	- Upgrade of Tourist Signage Inc \$2,400 Carry Over. - Caravaning Australia Advert Winter \$350 and other & Subscriptions, Publications, Legislation Totaling \$500.
2130202	Tourism & Area Promotion & Caravan Park Other Exp- Op Exp - T &		11,600.00		11,600.00		6,056.00		3,111.01	- Australia's Golden Outback Subscription \$2,500, Newtravel Membership \$2,000 & Other Wheatbelt way and regional marketing \$1,600 Advertising \$6,100.
2130203	Entry Statement Maintenance									
W065	Entry Statement Maintenance		100.00		100.00		32.00		0.00	- Contractors \$100.
2130225	Tourist Signage - Op Exp - Tourism & Area Promotion		2,630.00		2,630.00		876.00		0.00	- Signaging for Rock in conjunction with Shire of Westonia & NEWTravel - Shire Annual contribution to NEW Travel group Contribution for Promotional material and marketing contribution \$2,500.
2130217	New Travel Annual Contribution		2,500.00		2,500.00		825.00		0.00	- Depreciation - Ex Asset Register \$13,223.
2130292	Depreciation - Tourism & Area Promotion		13,223.00		13,223.00		4,404.00		0.00	- Allocation of 3% of Administration costs.
2130299	Administration Allocated		28,404.00		28,404.00		9,468.00		9,891.42	

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TOURISM & AREA PROMOTION		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING REVENUE</b>										
3130200	Caravan Park Fees - Op Inc - Tourism & Area Prom	52,000.00		52,000.00		17,332.00		35,369.66		- Total Fees & Charges - Rental/Lease/Hire Income \$52,000 Fees for Caravan Bays \$48,802. - Income from use of washing machines and dryers in Laundry - Fees for Caravan Park Cabins - Fees for Self Contained Park units - Short Stay, 8 Lansdell St & 25 Cruickshank St Houses Income recognised - Sundry Donations in Donation Box - Fees and changes from "Wattoning" (22 Earl Drive) - Food Sales
3130201	Caravan Park Coin Op Wash Mach Income	2,500.00		2,500.00		832.00		1,066.37		
3130202	Barracks Cabins Fees - Op Inc - Tourism & Area Pro	23,000.00		23,000.00		7,664.00		9,170.08		
3130203	Park Unit (Self Contained) Fees - Op Inc - Tourism &	75,000.00		75,000.00		25,000.00		28,220.75		
3130204	Short Stay House Rental Income - Tour & Area Pron	56,006.00		56,006.00		18,668.00		22,258.12		
3130205	Contributions & Donations - Op Inc - Tourism & Area	300.00		300.00		100.00		255.82		
3130208	Caravan Park Wattoning Villa - 22 Earl Drive Income	15,000.00		15,000.00		5,000.00		10,809.53		
3130210	Other Income Relating to Tourism & Area Promotion	900.00		900.00		300.00		0.00		
<b>SUB-TOTAL OPERATING</b>		<b>224,706.00</b>	<b>321,102.00</b>	<b>224,706.00</b>	<b>321,102.00</b>	<b>74,896.00</b>	<b>109,721.00</b>	<b>107,150.33</b>	<b>119,649.84</b>	
<b>CAPITAL EXPENDITURE</b>										
4130250	Building (Capital) - Tourism & Area Promotion									- Principal Loan 127: 22 Earl Drive Caravan Park House Payment 2 - 10/9/2021 \$3,597.51; Payment 3 - 10/03/2022 \$3,625.28
4130260	Infrastructure Other (Capital) - Tourism & Area Promotion									
4130270	Principal on Loan 127 - Caravan Park House - "Wattoning" - 22 Earl		7,223.00		7,223.00		3,611.00		3,597.51	
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>7,223.00</b>	<b>0.00</b>	<b>7,223.00</b>	<b>0.00</b>	<b>3,611.00</b>	<b>0.00</b>	<b>3,597.51</b>	
<b>TOTAL - TOURISM &amp; AREA PROMOTION</b>		<b>224,706.00</b>	<b>328,325.00</b>	<b>224,706.00</b>	<b>328,325.00</b>	<b>74,896.00</b>	<b>113,332.00</b>	<b>107,150.33</b>	<b>123,247.35</b>	

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<b>BUILDING CONTROL</b>	<b>Original Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>Actual 31 Oct 2021</b>		<b>Budget Text and Other Information</b>
	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b><u>OPERATING EXPENDITURE</u></b>									
2130304 Contract Building Control Services		14,400.00		14,400.00		4,800.00		4,477.27	- Contract EHO/BS \$2,000 per month 40% Health 60% Building
2130399 Administration Allocated		4,734.00		4,734.00		1,576.00		1,648.56	- Allocation of 0.5% of Administration costs.
<b><u>OPERATING REVENUE</u></b>									
3130300 Building Permit Fees	1,200.00		1,200.00		400.00		281.65		- Building permits and other fees.
3130301 Commission - BRB & BCITF	100.00		100.00		32.00		5.00		- Commision on Collection of BSL fees
3130302 Private S/Pool Inspection Fees	300.00		300.00		0.00		0.00		- Swimming Pools Inspection fees
<b>SUB-TOTAL OPERATING</b>	<b>1,600.00</b>	<b>19,134.00</b>	<b>1,600.00</b>	<b>19,134.00</b>	<b>432.00</b>	<b>6,376.00</b>	<b>286.65</b>	<b>6,125.83</b>	
<b>TOTAL - BUILDING CONTROL</b>	<b>1,600.00</b>	<b>19,134.00</b>	<b>1,600.00</b>	<b>19,134.00</b>	<b>432.00</b>	<b>6,376.00</b>	<b>286.65</b>	<b>6,125.83</b>	



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ECONOMIC DEVELOPMENT		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2130501	Industrial Units Building Operations									
BO335	Industrial Unit (Lot 164 Strugnell) Building Operations		2,100.00		2,100.00		1,028.00		722.34	- Contractors Total \$374. Rubbish Bin \$113, Recycling Bin \$104 & Other Exp \$157. - Electricity \$900. - Water rates \$273 and consumption \$57. - Insurance - Premiums \$408. - ESL Category 5 \$88
2130502	Industrial Units Building & Grounds Maintenance									
BM335	Industrial Unit (Lot 164 Strugnell) Building Maintenance		800.00		800.00		260.00		0.00	- Employee Costs - Salaries \$247. - Contractors \$160. - Labour Overheads \$313. - Plant Operating Costs \$80. - Employee Costs - Salaries \$155.
GM335	Industrial Unit (Lot 64 Strugnell St) Grounds Maintenance		500.00		500.00		160.00		0.00	- Contractors \$89. - Labour Overheads \$196. - Plant Operating Costs \$60.
2130599	Administration Allocated		2,367.00		2,367.00		788.00		824.28	- Allocation of 0.25% of Administration costs.
<b>OPERATING REVENUE</b>										
3130507	Income - Industrial Units - Op Inc - Eco Dev	8,745.00		8,745.00		2,912.00		2,847.25		- Industrial unit rental income excluding GST \$168.18 per week
<b>SUB-TOTAL OPERATING</b>		<b>8,745.00</b>	<b>5,767.00</b>	<b>8,745.00</b>	<b>5,767.00</b>	<b>2,912.00</b>	<b>2,236.00</b>	<b>2,847.25</b>	<b>1,546.62</b>	
<b>TOTAL - ECONOMIC DEVELOPMENT</b>		<b>8,745.00</b>	<b>5,767.00</b>	<b>8,745.00</b>	<b>5,767.00</b>	<b>2,912.00</b>	<b>2,236.00</b>	<b>2,847.25</b>	<b>1,546.62</b>	

**SHIRE OF MUKINBUDIN**  
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OTHER ECONOMIC SERVICES		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2130600	Tree Planter Maintenance		2,302.00		2,302.00		764.00		826.41	- Tree Planter expenses (P81 and P365) - Servicing repairs Insurance costs allocated \$2,302.
2130601	Community Bus Expenses Allocated		1,939.00		1,939.00		644.00		1,893.11	- Community Bus Expenses (P281) - Fuel and Servicing repairs Insurance \$1,939.
2130603	Standpipe Maintenance/Inspections/Operations									- Employee Costs - Salaries \$155. - Contractors \$252.
W090	Standpipe Maintenance/Inspection/Operations		5,000.00		5,000.00		1,724.00		11,247.88	- All standpipes to Be locked,minimal water consumption. Water rates \$273 and consumption \$3,727. - Insurance - Premiums for Water tanks and fittings at Strugnell St, Bonnie Rock, Carlton Rd and Mukinbudin-Wialki Road \$97. - Interest on Loan 119 Payment 13 due 13/10/2021 \$1,664.75 and Payment 14 due 13/04/2022 \$1,544.73. - WATC Loan 119 Guarantee Fee. To 30/6/2022 \$208.32 and to 31/12/2021 \$225.94
2130616	Interest on Loan 119 - Muka Cafe		3,643.00		3,643.00		1,821.00		1,664.75	- Rubbish Bins x 3 @ \$113 \$339. Recycling Bins x 3 @ \$104 \$312. Other expenses \$293. Total Contractors & Consultants \$944. - Water rates \$279 and consumption \$2,321. - Insurance - Premiums for Mukinbudin Cafe \$1,068. - ESL Category 5 \$88
2130617	Muka Cafe & Bookshop Operations - Op Exp -Other Eco Serv									- Insurance - Premiums for Mukinbudin Bookshop \$259.
BO340	Muka Cafe - Operations		4,700.00		4,700.00		2,332.00		1,525.86	- Employee Costs - Salaries \$309. - Contractors \$3,780. - Materials/Stock \$500. - Labour Overheads \$391. - Plant Operating Costs \$20. - Employee Costs - Salaries \$587. - Contractors \$170. - Labour Overheads \$743.
BO343	Mukinbudin Bookshop Operations - Op Exp - Other Eco Services		259.00		259.00		258.00		259.00	- Minor assets, replacement equipment, furniture, appliances etc - Depreciation - Ex Asset Register \$7,057.
2130618	Muka Cafe - Building & Grounds Maintenance									- Allocation of 2% of Administration costs.
BM340	Muka Cafe - Maintenance		5,000.00		5,000.00		1,656.00		8,543.32	
GM340	Muka Cafe Grounds Maintenance		1,500.00		1,500.00		492.00		0.00	
2130619	Minor Assets Purchases Cafe Other Economic Services		4,000.00		4,000.00		1,332.00		1,676.00	
2130692	Depreciation - Other Economic Services		7,057.00		7,057.00		2,352.00		0.00	
2130699	Administration Allocated		18,936.00		18,936.00		6,312.00		6,594.28	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 13 - ECONOMIC SERVICES**  
**Financial Statement for Period Ended**  
**31 October 2021**

OTHER ECONOMIC SERVICES (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING REVENUE</b>										
3130600	Charges - Tree Planter Hire - Op Inc	750.00		750.00		248.00		0.00		- Tree Planter Hire as per Sch Fees & Charges \$750.
3130601	Community Bus Hire Income - Op Inc - Other	1,500.00		1,500.00		500.00		387.41		- Mukinbudin Community Bus Hire Fees as per Sch Fees & Charges \$1,500.
3130603	Sale of Water	5,000.00		5,000.00		1,664.00		22.27		- Sale of water from Bereingbooding, Bonnie Rock Carlton Road and the Cnr of Wialki & Borlase Rd tanks and the Strugnell St Hydrant. Total \$5,000.
3130605	Rent - Commercial Properties	16,072.00		16,072.00		5,356.00		5,645.44		- Fees & Charges - Rental/Lease/Hire Income Total \$16,072. . Mukinbudin Café Lease agreement 52 weeks @ \$268.18 per week plus gst \$13,945, Rental of Lot 36 Shadbolt St by AIM to display farm equipment \$2,127
3130608	Reimbursements - Other Economic Services	350.00		350.00		116.00		0.00		- Reimbursement & Recovery Income - Operating \$350. Mukinbudin Café reimbursement of water consumption expenses..
3130609	Grants Rec'd Ex GST - Op Inc - Other Econom	265,000.00		265,000.00		0.00		0.00		- Department Of Water And Environmental Regulation CWSP - Recovering Barbarlin Rock Catchment & Dam - Community Water Supply Project Funding (From Liab) \$165,000, for pipeline project exp in Job IO290. - RICLP Funding (P3C) \$165,000, for popeline project exp in Job IO290.
9304136	Water Supply Other Infrastructure Unspent Grants - Current Liability - In addition to the income shown in the above account we have received an additional \$98,770.70 ma									
<b>SUB-TOTAL OPERATING</b>		<b>288,672.00</b>	<b>54,336.00</b>	<b>288,672.00</b>	<b>54,336.00</b>	<b>7,884.00</b>	<b>19,687.00</b>	<b>6,055.12</b>	<b>34,230.61</b>	
<b>CAPITAL EXPENDITURE</b>										
4130655	Infrastructure Other (Capital) - Other Economic Services									
IO290	Water Supply Infrastrusture Other - Cap Exp - Other Eco Serv		265,000.00		265,000.00		0.00		0.00	- Barbarlin Rock Catchment & Dam - Community Water Supply Pipeline Project. Income in Acct 3130609.
4130671	Principal on Loan 119 - Mukinbudin Cafe		9,371.00		9,371.00		4,685.00		4,625.28	- -Principal on Loan 119 Payment 13 13/10/2021 \$4,625.28; Payment 24 13/04/2022 \$4,745.30.
<b>SUB-TOTAL CAPITAL</b>		<b>0.00</b>	<b>274,371.00</b>	<b>0.00</b>	<b>274,371.00</b>	<b>0.00</b>	<b>4,685.00</b>	<b>0.00</b>	<b>4,625.28</b>	
<b>TOTAL - OTHER ECONOMIC SERVICES</b>		<b>288,672.00</b>	<b>328,707.00</b>	<b>288,672.00</b>	<b>328,707.00</b>	<b>7,884.00</b>	<b>24,372.00</b>	<b>6,055.12</b>	<b>38,855.89</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 October 2021**

PROGRAMME SUMMARY	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
Private Works		13,434.00		13,434.00		4,468.00		8,873.78	
Public Works Overheads		0.00		0.00		12,464.00		(32,699.24)	▼
Plant Operation Costs		28,000.00		28,000.00		26,443.00		42,526.40	▲
Administration Overheads		25,750.00		25,750.00		84,634.00		12,923.02	▼
Salaries and Wages		500.00		500.00		164.00		7,326.51	
Land/Subdivision Development		3,273.00		3,273.00		1,088.00		15,999.11	▲
<b>OPERATING REVENUE</b>									
Private Works	8,700.00		8,700.00		2,900.00		7,330.03		
Plant Operation Costs	28,000.00		28,000.00		9,328.00		19,265.62		
Administration Overheads	25,750.00		25,750.00		8,564.00		12,923.02		
Salaries and Wages	500.00		500.00		164.00		0.00		
Unclassified	0.00		0.00		0.00		349.14		
<b>SUB-TOTAL OPERATING</b>	<b>62,950.00</b>	<b>70,957.00</b>	<b>62,950.00</b>	<b>70,957.00</b>	<b>20,956.00</b>	<b>129,261.00</b>	<b>39,867.81</b>	<b>54,949.58</b>	
<b>CAPITAL EXPENDITURE</b>									
Plant Operation Costs		79,864.00		79,864.00		41,574.00		41,330.93	
Administration Overheads		209,348.00		209,348.00		80,454.00		63,652.05	▼
Land/Subdivision Development		42,727.00		42,727.00		42,725.00		0.00	▼
<b>CAPITAL REVENUE</b>									
Public Works Overheads	4,395.00		4,395.00		0.00		0.00		
Administration Overheads	187,000.00		187,000.00		61,710.00		59,090.91		
Land/Subdivision Development	42,727.00		42,727.00		42,725.00		60,909.09		▼
<b>SUB-TOTAL CAPITAL</b>	<b>234,122.00</b>	<b>331,939.00</b>	<b>234,122.00</b>	<b>331,939.00</b>	<b>104,435.00</b>	<b>164,753.00</b>	<b>120,000.00</b>	<b>104,982.98</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>297,072.00</b>	<b>402,896.00</b>	<b>297,072.00</b>	<b>402,896.00</b>	<b>125,391.00</b>	<b>294,014.00</b>	<b>159,867.81</b>	<b>159,932.56</b>	

Overall Public Works Overheads expenses are less than expected at this time, resulting in a significant over recovery of costs.

Plant External Parts & Repair and fuels and oils expenses to date are greater than the expected monthly average.

The Administration Overheads recovery budget is not synchronised with expenses and income resulting in a parent less expenditure when compared to the YTD budget.

Unexpected Loss on sale of Lot 20 (7) Gimlett Way - Subdivision

Furniture and Equipment Capital Expenditure has not occurred when expected.

The Proceeds on Sale of Lot 251 (8) Earl Drive have not yet been transferred to reserve.

The Proceeds on Sale of Lot 251 (8) Earl Drive were recognised in the wrong account, see account 5090150. A journal is pending.

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 October 2021**

PRIVATE WORKS	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
2140100 Private Works Expenses									
X998 MDHS - Private Works Gardening		0.00		0.00		0.00		1,808.32	
X999 Private Works Expenses - Op Exp - Private Works		8,700.00		8,700.00		2,892.00		6,241.18	
2140199 Administration Allocated		4,734.00		4,734.00		1,576.00		824.28	
<b>OPERATING REVENUE</b>									
3140100 Private Works Income - Op Inc - Private work	8,700.00		8,700.00		2,900.00		7,330.03		
<b>SUB-TOTAL OPERATING</b>	<b>8,700.00</b>	<b>13,434.00</b>	<b>8,700.00</b>	<b>13,434.00</b>	<b>2,900.00</b>	<b>4,468.00</b>	<b>7,330.03</b>	<b>8,873.78</b>	
<b>CAPITAL EXPENDITURE</b>									
<b>CAPITAL REVENUE</b>									
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - PRIVATE WORKS</b>	<b>8,700.00</b>	<b>13,434.00</b>	<b>8,700.00</b>	<b>13,434.00</b>	<b>2,900.00</b>	<b>4,468.00</b>	<b>7,330.03</b>	<b>8,873.78</b>	

-- Employee Costs - Salaries & Wages \$2,010.  
-- Contractors & Consultants \$2,047.  
-- Labour Overheads Allocated \$2,543.  
-- Plant Operating Costs Allocated \$2,100.  
- Allocation of 0.5% of Administration costs.

-- Fees & Charges - Other; For maintenace to School Oval during term breaks if required. \$; Other private works \$8,700.

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 October 2021**

PUBLIC WORKS OVERHEADS		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2140200	Works Manager - Salary		97,963.00		97,963.00		32,652.00		33,147.97	- - Works Manager Employee Costs - Salaries & Wages \$97,963, Includes housing allowance, No overheads apply.
2140201	Works Manager - Superannuation		9,800.00		9,800.00		3,264.00		3,312.72	- - Total Superannuation including super Guarantee and Council matching \$9,800.
2140202	Works Manager - Training, Prof Development & Other Emp Benefits		1,000.00		1,000.00		332.00		1,120.00	- Manager Works & Services professional development.
2140203	Other Current Employee Expenses W Comp, Travel, Etc. - PWOH		500.00		500.00		164.00		395.70	- Employee Costs - Other \$500.
2140204	Plant & Motor Vehicle Expenses Allocated - Op Exp Pub Works O'H		26,102.00		26,102.00		8,700.00		(2,072.45)	- -Works Team Motor Vehicle Expenses ex Plant Mtce Budget \$26,102.
2140205	Works Team - Superannuation		62,240.00		62,240.00		20,744.00		22,330.28	- - Works Team Employee Costs - Superannuation \$62,240.
2140206	Works Team - Sick Pay		9,188.00		9,188.00		3,060.00		5,009.85	- -Sick/Personal Leave for outside staff only from Works Sheets \$9,188.
2140207	Works Team - Annual Leave - Op Exp - PWO'Heads		47,499.00		47,499.00		15,832.00		7,423.03	- -Annual Leave for works team staff only from Works Sheets incl Leave Loading Employee Costs - Salaries & Wages \$47,499.
2140208	Works Team - Public Holidays		22,048.00		22,048.00		7,348.00		1,961.71	Works Team - Public Holidays Employee Costs -Wages \$22,048.
2140209	Works Team - Long Service Leave		4,395.00		4,395.00		1,460.00		1,703.59	Works Team Member LSL
2140210	Works Team - RDO's		0.00		0.00		0.00		1,038.83	
2140211	Works Team - Protective Clothing		4,500.00		4,500.00		1,500.00		217.72	- -Protective Clothing for works team staff only Employee Costs - Other \$4,500.
2140213	Staff Recruitment Expenses PWOH; Advertising, Relocation etc.		2,000.00		2,000.00		664.00		0.00	- Recruitment Interview expenses \$1000. - Advertising \$1,000.
2140214	Works Team - Employment Related Medicals, Clearances & Other E		800.00		800.00		264.00		0.00	- -Works Team - Pre Employment Medicals & Police Clearance Employee Costs - Other \$800.
2140215	Works Staff - Housing Allowance		0.00		0.00		0.00		(21.06)	
2140221	Works Team - Workers Compensation Insurance		18,497.00		18,497.00		18,496.00		16,846.26	- - Employee Costs - Workers Comp Insurance Workers and Works Manager \$18,497.
2140222	Works Team - Training & Conferences									Employee Costs - Salaries \$1,701. Contractors \$4,099. Plant Operating Costs \$200.
W095	Works Team - Training & Conferences		6,000.00		6,000.00		1,992.00		1,140.00	
2140223	OHS, Toolbox & Other Meetings & Down Time - Pub Wks O'Heads									Employee Costs - Salaries \$6,184. Contractors & Consultants \$6,616. Plant Operating Costs \$200.
W100	OHS, Toolbox & Other Meetings & Down Time - Pub Wks O'Heads		13,000.00		13,000.00		4,328.00		725.73	
2140224	Works Team - Engineering & Technical Support		1,500.00		1,500.00		0.00		0.00	- Contractors & Consultants \$1,500.
2140225	Works Team - Office Expenses		550.00		550.00		180.00		49.58	- First Aid Supplies \$100; See Job W105 for administration activities by works staff . Total materials \$500. Printing & Stationery \$50.
2140226	Works Team - Depot Freight		200.00		200.00		64.00		24.55	- - Postage & Freight \$200.
2140227	Works Team - Expendable Tools/Equipment		2,000.00		2,000.00		664.00		372.83	- -Small loose tools. See Acct 2140230 for consumables, see Acct 2140252 for items over \$75 . Note: Book anything that is fully utilised on one job or plant to that Job or Plant. Total Materials/Stock Purchased \$2,000.
2140228	Works Team - Staff Housing Allocated		9,080.00		9,080.00		3,024.00		3,040.24	- -Works Team - Staff Housing Allocated \$9,080.
2140229	Other Expenses - Op Exp -Public Works O'Heads		1,100.00		1,100.00		364.00		616.04	- - Other Expenses Contractors & Consultants \$1,100.
2140231	Works Team - Telephone & Computer Services - Op Exp		4,050.00		4,050.00		1,348.00		2,422.39	Contractors \$600. Materials/Stock Purchased \$300. MS365 Premium \$357 & MS Basic EOA Lic \$137, Depot Fire Wall and Managed Appliance (Sophos) \$765, IT Support \$1,188, Works Manager Mobile and other exp \$703 .
2140235	Consumables Depot & Works Team - Op Exp - Pub Wks O'Heads		6,800.00		6,800.00		2,264.00		1,076.42	- Consumables. Note: Book anything that is fully utilised on one job or plant to that Job or Plant. See Acct 2140252 for small mobile plant & acct 2140227 for small loose tools. Total Materials/Stock Purchased \$6,800.

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 October 2021**

PUBLIC WORKS OVERHEADS		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2140245	Office Administration Work by Works Team Staff Exps									
	W105 Office Administration Work by Works Team Staff Exps		3,000.00		3,000.00		996.00		482.87	Employee Costs - Salaries \$2,474. Contractors \$146. Materials/Stock \$80. Plant Operating Costs \$300.
2140250	Depot Building Operations (previously sub program 1201)									
	BO310 Depot Building Operations		8,300.00		8,300.00		3,500.00		2,842.94	Employee Costs - Salaries \$402. Rubbish Bins x 1 @ \$113. Recycling Bins x 1 @ \$104. Other expenses \$152. Total Contractor \$369. Materials/Stock \$350. Wallis NBN plan and Depot Internet \$1,140 & Telephone Service Total \$1,440. Electricity \$3,000. BOC Gases G Size 1 x Oxygen and 1 x Acetylene Annual fees & Consumption \$600. Water rates consumption \$513. Insurance - Premiums for Depot property & buildings \$1,029. ESL Category 5 \$88. Labour Overheads \$509.
	OSH001 OSH Management		2,000.00		2,000.00		660.00		2,500.00	Employee Costs - Salaries \$155. Contractors \$1,549. Materials/Stock \$100. Labour Overheads \$196.
2140251	Depot Building & Grounds Maintenance (previously sub program 1201)									
	BM310 Depot Building Maintenance		10,000.00		10,000.00		3,324.00		1,525.56	Employee Costs - Salaries \$3,092. Contractors \$495. Materials/Stock \$2,000. Labour Overheads \$3,913. Plant Operating Costs \$500.
	GM310 Depot Grounds Maintenance		3,500.00		3,500.00		1,156.00		2,147.00	Employee Costs - Salaries \$742. Contractors \$719. Materials/Stock \$100. Labour Overheads \$939. Plant Operating Costs \$1,000.
2140252	Minor Asset Purchases Workshop & Depot - Pub Works O'Heads - Op Exp		12,000.00		12,000.00		3,996.00		4,021.50	-- Contractors & Consultants \$100. -- Trolleys, Chainsaws, Blowers etc. 1x Appliance Tagger \$2K. Spray Track map Tablet \$2K. Other items as required \$7,800. Total material costs \$11,800 -- Postage & Freight \$100.
2140257	Depot OHS Equipment - LGIS (Previously Subprogram 1201)		500.00		500.00		164.00		0.00	- PPE & First Aid Kits
2140259	Consultancy/ RSA / Roman II (Previously Subprogram 1201)		9,250.00		9,250.00		3,080.00		7,962.83	- - RAMM Roman II Pavement Management System: Lic \$1,100 Support \$6,900. WNESRRG Secretarial fees Rod Munns \$1,250. Other contractor expenses \$. Total contractor/consultant costs \$9,250
2140292	Depreciation - PWO's		1,541.00		1,541.00		512.00		0.00	-- Depreciation - Ex Asset Register \$1,541.
2140299	Administration Allocated - Op Exp -PWOH		195,000.00		195,000.00		65,000.00		71,508.24	- Allocation of 20.6% of Administration costs.
	<b>Expenditure Subtotal</b>		<b>598,903.00</b>		<b>598,903.00</b>		<b>212,092.00</b>		<b>195,355.74</b>	
<b>Recovered amounts</b>										
2140293	Less - Allocated to Works (PWO's)		(595,903.00)		(595,903.00)		(198,632.00)		(227,572.11)	▲ - Recovery of overheads allocated to Works
<b>SUB-TOTAL OPERATING</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,464.00</b>	<b>0.00</b>	<b>(32,699.24)</b>	
<b>CAPITAL REVENUE</b>										
5140250	Transfers From Long Service Leave Reserve	4,395.00		4,395.00		0.00		0.00		- For Works Team Member Long Service Leave
<b>SUB-TOTAL CAPITAL</b>		<b>4,395.00</b>	<b>0.00</b>	<b>4,395.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - PUBLIC WORKS OVERHEADS</b>		<b>4,395.00</b>	<b>0.00</b>	<b>4,395.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,464.00</b>	<b>0.00</b>	<b>(32,699.24)</b>	

UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD 16 NOVEMBER 2021

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 October 2021**

PLANT OPERATION COSTS		Adopted Budget 20-21		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2140300	Internal Plant Repairs - Wages & O/Head		23,257.00	23,257.00	7,748.00	12,100.76				-- Employee Costs - Salaries & Wages \$10,263. -- Labour Overheads Allocated \$12,994.
2140301	External Parts & Repairs (Includes Consumables)		140,443.00	140,443.00	46,812.00	60,026.53	▼			Plant External Parts & Repair Expenses to date are greater than the expected monthly average.
2140302	Fuels and Oils Op Exp - Plant Op Costs		114,532.00	114,532.00	38,176.00	50,394.84	▼			-- Fuels And Oils. Total \$114,532.
2140303	Tyres and Tubes		13,485.00	13,485.00	4,492.00	1,974.55				-- Tyres & Tubes for all vehicles and plant. Total \$13,485.
2140306	Licences - Plant Operation		7,066.00	7,066.00	7,066.00	7,259.36				-- Department of Transport Registration fees for all vehicles and plant. Total \$7,066.
2140307	Insurance - Plant Operation		17,299.00	17,299.00	17,298.00	17,299.10				-- MV Insurance for all vehicles and plant. Total \$17,299.
2140310	Interest on Loan 118 - Vibe Roller		246.00	246.00	233.00	220.16				- Interest Loan 118. Payment 20 on 13/09/2021 \$220.16 Final Payment - WATC Loan 118 Guarantee Fee. To 31/12/2021 \$26.32 - Interest Loan 120 Payment 13 on 15/07/2021 \$533.84 and Payment 14 on 17 January 2022 \$449.81.
2140320	Interest on Loan 120 - Skid Steer Loader		1,130.00	1,130.00	565.00	533.84				- WATC Loan 120 Guarantee Fee. To 30/6/2022 \$67.03 and to 31/12/2021 \$79.36 - Interest Loan 121 Payment 13; 25/08/2021 \$1,066.31 and Payment 14 ; 25 February 2022 \$805.23
2140311	Interest on Loan 121 - 12M Motor Grader		2,352.00	2,352.00	1,176.00	1,066.31				- WATC Loan 121 Guarantee Fee. To 31/12/2021 \$270.46 and to 30/6/2022 \$209.9 - Interest Loan 122 Payment 13; 25/08/2021 \$580.20 and Payment 14 ; 25/02/2022 \$438.14
2140312	Interest on Loan 122 - Dynapac Multityre Roller		1,279.00	1,279.00	639.00	580.20				- WATC Loan 122 Guarantee Fee. To 31/12/2021 \$147.16 and to 30/6/2022 \$114.21 - Interest Loan 123 Payment 13; 02/12/2021 \$134.72 and Payment 14 ; 02/06/2022 \$90.55
2140313	Interest on Loan 123 - John Deer Tractor 40HP		285.00	285.00	30.00	0.00				- WATC Loan 123 Guarantee Fee. To 31/12/2021 \$34.1 and to 30/6/2022 \$25.63
2140340	Other Plant Related Expenses - Plant Operating Costs		0.00	0.00	0.00	8,999.62				
2140492	Depreciation - Plant Operation		104,498.00	104,498.00	34,832.00	0.00	▲			-- Depreciation - Ex Asset Register \$104,498.
	<u>Expense Subtotal</u>		<u>425,872.00</u>	<u>425,872.00</u>	<u>159,067.00</u>	<u>160,455.27</u>				
<b>Recovered amounts</b>										
2140394	LESS Plant Operation Costs Allocated to Works		(397,872.00)	(397,872.00)	(132,624.00)	(117,928.87)	▲			- Plant & Equipment operating costs allocated to Works
2140495	LESS Plant Depreciation Costs Allocated to Works (DO NOT USE)		0.00	0.00	0.00	0.00				
<b>OPERATING REVENUE</b>										
3140300	Fuel Tax Credits Grant Scheme	26,000.00		26,000.00	8,664.00	10,266.00				-- ATO Fuel Rebate \$26,000.
3140301	Reimbursements - Op Inc - Plant Operation Costs	2,000.00		2,000.00	664.00	8,999.62				- Plant Insurance Claim payments and other plant related reimbursements. - \$2,000.
<b>SUB-TOTAL OPERATING</b>		<b>28,000.00</b>	<b>28,000.00</b>	<b>28,000.00</b>	<b>9,328.00</b>	<b>26,443.00</b>	<b>19,265.62</b>	<b>42,526.40</b>		



**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
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PLANT OPERATION COSTS (Continued)	Adopted Budget 20-21		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>CAPITAL EXPENDITURE</b>									
4140372 Principal on Loan 118 - Vibe Roller		8,651.00		8,651.00		8,651.00		8,650.52	--Principal Loan 118: Payment 20 - 13/9/2021 \$8,650.52 Final Payment - -Principal Loan 120: Payment 13 15/07/2021 \$3,677.22 and Payment 14 17/01/2022 \$3,761.25. - -Principal Loan 121: Payment 13 due on 25/08/2021 \$18,783.03 and Payment 14 due on 25/02/2022 \$19,044.11. - -Principal Loan 122: Payment 13 due on 25/08/2021 \$10,220.16 and Payment 14 due on 25/02/2022 \$10,362.22. - -Principal Loan 123: Payment 13 due on 2/12/2021 \$2,660.85 and Payment 14 due on 02/06/2022 \$2,705.02.
4143073 Principal on Loan 120 - Skid Steer Loader		7,438.00		7,438.00		3,719.00		3,677.22	
4140374 Principal on Loan 121 - 12M Motor Grader		37,827.00		37,827.00		18,913.00		18,783.03	
4140375 Principal on Loan 122 - Dynapac Multi Tyre Roller		20,582.00		20,582.00		10,291.00		10,220.16	
4140376 Principal on Loan 123 - John Deere Tractor 40HP		5,366.00		5,366.00		0.00		0.00	
<b>SUB-TOTAL CAPITAL</b>	<b>0.00</b>	<b>79,864.00</b>	<b>0.00</b>	<b>79,864.00</b>	<b>0.00</b>	<b>41,574.00</b>	<b>0.00</b>	<b>41,330.93</b>	
<b>TOTAL - PLANT OPERATION COSTS</b>	<b>28,000.00</b>	<b>107,864.00</b>	<b>28,000.00</b>	<b>107,864.00</b>	<b>9,328.00</b>	<b>68,017.00</b>	<b>19,265.62</b>	<b>83,857.33</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 October 2021**

ADMINISTRATION OVERHEADS		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2140500	Admin Salaries		508,183.00		508,183.00		169,392.00		155,844.34	- Administration Salaries incl Leave Loading and Higher duties \$508,183.
2140501	Admin Superannuation		85,310.00		85,310.00		28,436.00		22,101.16	- Superannuation Guarantee 9.5% \$53,550, Council matching 5.5% \$21,760 and provision for unpaid superannuation \$10,000.
2140502	Admin Workers Compensation Insurance Op Exp - Admin O'Heads		16,441.00		16,441.00		16,440.00		12,885.98	- LGIS WorkCare workers Compensation Premium \$16,441.
2140503	Admin Training & Training Related Accomodation & Travel - Op Exp -		9,000.00		9,000.00		3,000.00		525.45	- Training expenses for Administration ongoing professional development and training. Including course fees, accomodation and training videos. Records Training allocation \$1,500, IT Vision On Line Videos \$1,500.
2140504	Admin Conferences		2,000.00		2,000.00		664.00		2,440.91	- Manager Corp Serv Prof Dev \$2,000 LGMAWA Commuity Development Conference Rego & Accom.
2140505	Admin Fringe Benefits Tax		26,000.00		26,000.00		13,000.00		10,384.00	- ATO Annual Fringe benefits tax on Vehicles, expenses, xmas party etc..
2140506	Admin Staff Uniforms		3,200.00		3,200.00		1,064.00		718.57	- CEO as per employment contract \$800. -MF as per employment agreement \$400. -Senior Finance Officer \$400. -Customer Service \$400. -Finance Admin Officer \$400. -Administration Manager \$400 and part time staff pro rata \$400.
2140508	Admin Salary Packaging Expenses		1,380.00		1,380.00		460.00		482.73	- Senior Officer contract Salary Packaging expenses CEO Contract - Entertainment Allowance Restricted Business \$550 and CEO Contract Professional Memberships - MLGMA \$470. Manager Corp Serv Phone \$360
2140509	Admin Motor Vehicle Expenses Allocated		15,639.00		15,639.00		5,212.00		4,684.58	- Admin Motor Vehicle Expenses ex Plant Mtce Budget, Note: Includes internal depreciation.
2140510	Staff Recruitment Expenses Admin; Advertising, Relocation etc		7,500.00		7,500.00		2,500.00		95.45	- Provision for staff Relocation expenses.
2140511	Admin Occupational Health and Safety		6,300.00		6,300.00		2,100.00		0.00	- Contractors & Consultants \$3,000.
2140512	Admin - Other Employee Expenses		3,500.00		3,500.00		1,164.00		150.00	- Advertising \$3,000.
2140513	Admin Building Operations - Op Exp - Admin O'Heads									- Regional Risk Coordinator - Chris Gilmour
BO350	Admin Building Operations		26,250.00		26,250.00		11,638.00		11,481.22	- \$1,500 Pre employment Medicals & Police Clearances, \$2K Staff Recruitment.
2140514	Admin Building & Grounds Maintenance									Employee Costs - Salaries (Cleaner) \$2,783. Rubbish Bins x 1 @ \$113, total \$113. Recycling Bins x 1 @ \$104, total \$104. Other expenses \$59. Total Contractors & Consultants \$276. Materials/Stock \$200.
BM350	Admin Building Maintenance		8,000.00		8,000.00		2,656.00		2,410.49	- Wallis Admin Internet \$1,260. Total Communication Expenses Telephone, Data and Other \$7,260.
GM350	Admin Building Grounds Maintenance		15,000.00		15,000.00		4,992.00		4,743.39	- Electricity \$2,550. LPG Gas Rental \$80, LPG Gas Bottles consumption -\$60. Total gas cost Gas \$100. Water Rates & Consumption \$5,000 Note: 70 % of metered usage is allocated to GM350. Insurance - Premiums \$4,271. ESL Category 5 \$88. Labour Overheads (Cleaner) \$3,522. Plant Operating Costs \$200.

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 October 2021**

ADMINISTRATION OVERHEADS (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2140515	Admin Other Insurances		19,343.00		19,343.00		19,342.00		19,010.33	- Municipal Property Scheme - Admin Building Insurance. This Includes; Miscellaneous Structures and Equipment (2% of TAV), Loss of Gross Revenue &/or Rent, Additional Increased Cost of Working, Claims Preparation Costs and General Property (Incl items in excess of \$10,000 any one item) \$3,239. - Corporate travel \$750. -Fidelity Guarentee/Crime/ \$708. -Cyber Liability \$2,355. - Marine Cargo \$750. -Public Liability Insurance 50% see Sch 4 Mem 2040109 for other 50% \$8,000.
2140516	Admin Stationery & Printing		4,500.00		4,500.00		1,500.00		1,395.43	- \$4.5K Administration Office Stationery expenses incl photocopier paper, - \$0K for supplies for the Records Management Overhaul.
2140517	Admin Postage and Freight		1,700.00		1,700.00		564.00		691.20	- Postage & Freight \$1,700.
2140518	Admin Advertising		2,700.00		2,700.00		900.00		0.00	- Advertising \$2,700.
2140519	Admin Subscriptions and Publications		400.00		400.00		132.00		45.45	- Subscriptions, Publications, Legislation \$400.
2140520	Admin Travel and Accommodation (Non-Training)		1,000.00		1,000.00		332.00		227.23	- Travel expenses \$1,000.
2140521	Admin Office Equip Mtce, Support, Licenses & Other Op Exps - Admin		78,076.00		78,076.00		74,739.00		60,392.73	- Wallis management PC - rack server \$600. Wallis managed network \$600. Extra Support Provided Beyond Contract Hours \$4,000. Wallis Microsoft 365, Office 365 Bundle & Office Premium 14 Lics \$5,757. Wallis DMARC Alert & Reporting \$468. Wallis Backups Management Support & Recovery per annum \$10,536. Wallis Computers IT Security per annum \$2,295. Wallis Computers IT Its Gold Support Servers/Workstations/Laptops \$16,632. Wallis Computers Synergy Patch Management per annum \$3,420. Copier Support Photocopier Meter readings usage & servicing \$8,000. IT Vision Annual License Fees 2020/21 \$20,768. No additional Licenses \$0, ITVision Altus Bank Rec Module \$5068.25 see acct 140555 (Asset 397). Altus Payroll \$Nil, Altus Email Capture \$Nil
2140522	Minor Asset Purchases - Administration Office - Op Exp		8,000.00		8,000.00		2,664.00		3,021.17	- Purchase existing leased IT Equipment, 9 computers, 16 monitors, 9 keyboard mouse sets & 4 double desk mounts \$2,730. 1xNew Computer \$2,170. 2 Monitors \$990. (Deleted - Purchase of Phone headsets for Admin \$2,000; 2 sets of video meeting hardware \$2,130.) Other minor assets \$2,110.
2140523	Admin Office Equipment Rental and Leases Op Exp - Admin O/H		2,440.00		2,440.00		812.00		833.00	- Wallis Computers Lease of Server \$0 as purchased -Wallis Computers Financial Component of Lease of Desktop PC's \$44 per month to End Oct. Monthly Lease of new Copier \$2,220
2140526	Admin Accrued Annual Leave		10,000.00		10,000.00		0.00		0.00	- EOFY adjustment of Accrued Annual Leave as at 30 June 22 \$10,000.
2140527	Admin Accrued Long Service Leave		8,000.00		8,000.00		0.00		0.00	- EOFY calculation of Accrued Long Service Leave as at 30 June 22 \$8,000.
2140529	Admin Legal Expenses		1,500.00		1,500.00		500.00		522.27	- Admin Legal Expenses \$1,500,
2140531	Website Service & Development Fees - Op Exp		6,910.00		6,910.00		4,627.00		0.00	- - WALGA Council Connect Marketcreations Website Hosting Annual Fee \$5,100, Landing Page Module \$1,100, additional support \$655.
2140533	Admin Staff MBL Allowance		10,984.00		10,984.00		3,656.00		3,293.30	- Location Allowance for CEO.
2140534	Admin Staff Service Allowance		3,099.00		3,099.00		1,032.00		520.84	- MBL and Location Allowance for all other staff .
2140535	Admin Staff Self Accom. Subsidy		13,165.00		13,165.00		4,388.00		3,883.35	- Service Allowance for staff. - Accommodation Subsidy for staff.

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 October 2021**

ADMINISTRATION OVERHEADS (Continued)		Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2140537	Admin Consultancy Expenses - Op Exp - Adm O'Heads		12,000.00		12,000.00		4,000.00		7,620.00	- Provision for Consultancy Costs - Statutory Accounting Bob Waddell \$3,000. - Professional assistance with Annual Financial Statements and Budget requirements \$9,000. Excludes - Review RTR Own Source funding target costing \$10,000.
2140540	Refreshments & Other Expenses - Admin - Op Exp		2,000.00		2,000.00		660.00		138.65	- Catering inc Christmas Function \$400. - Morning tea and other supplies \$1,400. - Fairwell gifts and Reimbursements \$200.
2140565	Bad Debts Expense - Op Exp - Admin O'Heads		1,000.00		1,000.00		332.00		0.00	- Provision for Sundry Debtors bad debts.
2140591	Loss on Disposal of Assets - Op Exp - Admin O'Heads		0.00		0.00		0.00		1,031.05	
2140592	Depreciation - Administration		29,657.00		29,657.00		9,884.00		0.00	- - Depreciation - Ex Asset Register \$29,657.
	<u>Expense Subtotal</u>		<u>950,177.00</u>		<u>950,177.00</u>		<u>392,782.00</u>		<u>331,574.27</u>	
<b>Recovered amounts</b>										
2140599	Administration Overheads Recovered		(946,804.00)		(946,804.00)		(315,600.00)		(329,714.07)	- ABC Allocation of Administration
2140598	Admin Staff Housing Costs Allocated		22,377.00		22,377.00		7,452.00		11,062.82	- Admin Staff Housing Costs Allocated - Admin Staff Housing Costs Allocated
<b>OPERATING REVENUE</b>										
3140503	Contributions & Donations - Administration	500.00		500.00		164.00		0.00		- Other Contributions.
3140504	Reimbursement & Other Income Received (Inc GST)	11,500.00		11,500.00		3,828.00		3,943.20		- LGIS and General Contributions Inc GST. - General Reimbursements.
3140506	Reimbursements & Other Income Rec'd (No GST) - C	1,000.00		1,000.00		332.00		0.00		- Other reimbursements, no GST \$1,000.
3140507	Insurance Claim Income(No GST)	500.00		500.00		164.00		8,900.00		- Insurance Claim Income.
3140508	Sale of Scrap and Other Items - Op Inc - Admin O'He	200.00		200.00		64.00		0.00		- Sale CDs and Surplus goods.
3140514	Charges - Photocopying / Faxing - Op Inc - Admin O'Heads	50.00		50.00		16.00		79.82		- Sundry Charges \$50.
3140516	Charges - Secretarial Services - Op Inc - Admin O'Heads	2,000.00		2,000.00		664.00		0.00		- District Club Reimbursement for secretarial and accounting services. \$2,000.
3140590	Profit on Disposal of Assets - Op Inc - Admin O'Heads	10,000.00		10,000.00		3,332.00		0.00		- Profit on Sale of CEOs vehicles as the trade in values are greater than the new car values.
<b>SUB-TOTAL OPERATING</b>		<b>25,750.00</b>	<b>25,750.00</b>	<b>25,750.00</b>	<b>25,750.00</b>	<b>8,564.00</b>	<b>84,634.00</b>	<b>12,923.02</b>	<b>12,923.02</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 October 2021**

ADMINISTRATION OVERHEADS (Continued)	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
	\$	\$	\$	\$	\$	\$	\$	\$	
<b><u>CAPITAL EXPENDITURE</u></b>									
4140550	Furniture & Equipment (Capital) - Administration	18,470.00	18,470.00	18,470.00	18,470.00	0.00	0.00	▼	- Uninterruptible Power Supply for the server and computers. Eaton 9PX-3000 + NIC + EMP + 4Yr Warranty \$8,400, ITVision Altus Bank Rec Modul \$5,070. New phone system \$5K. - - 3 x Replacement of CEO Vehicles, Toyota Prados. New Plant Numbers P433xxx.  - Contractors \$6,000 - \$6,000 for Admin Carpet Replacement (Deleted;\$15,000 for Staff Parking area, \$5k for new phone system See Acct 4140555 for phone system.) - Equipment portion of repayment of Computer Lease terminating on 31 October 2021. - -Transfer of Interest to Leave Reserve.\$1,590.
4140555	Plant & Equipment (Capital) - Administration	180,000.00	180,000.00	180,000.00	59,400.00	61,985.15	61,985.15		
4140560	Building (Capital) - Administration								
BC350	Admin Building Capital	6,000.00	6,000.00	6,000.00	960.00	0.00	0.00		
4140565	Lease Capital Repayment - Cap Exp - Admin O'Heads	3,288.00	3,288.00	3,288.00	1,096.00	1,666.00	1,666.00		
4140570	Transfer to Leave Reserve	1,590.00	1,590.00	1,590.00	528.00	0.90	0.90		
<b><u>CAPITAL REVENUE</u></b>									
5140550	Proceeds on Disposal of Assets - Cap Inc - Admin O	187,000.00	187,000.00	187,000.00	61,710.00	59,090.91	59,090.91		- Trade in of 3 x CEO's vehicles - Toyota Prados Asset # 433xxx, Plant # P433xxx. Trade values are now in excess of new vehicle costs.
<b>SUB-TOTAL CAPITAL</b>		<b>187,000.00</b>	<b>209,348.00</b>	<b>187,000.00</b>	<b>209,348.00</b>	<b>61,710.00</b>	<b>80,454.00</b>	<b>59,090.91</b>	<b>63,652.05</b>
<b>TOTAL - ADMINISTRATION OVERHEADS</b>		<b>212,750.00</b>	<b>235,098.00</b>	<b>212,750.00</b>	<b>235,098.00</b>	<b>70,274.00</b>	<b>165,088.00</b>	<b>72,013.93</b>	<b>76,575.07</b>

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 October 2021**

	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>SALARIES &amp; WAGES</b>									
<b>OPERATING EXPENDITURE</b>									
2140700	Gross Salary and Wages	1,417,963.00	1,417,963.00	472,652.00	459,958.40				- -Total Salaries paid to inside staff Incl Works Mgr Pool Manager \$853,981 and Total Wages paid to outside staff ,cleaners,Hort etc Ohs Overheads apply \$563,982 from (S & W Summary). - Total Employee Costs - Salaries & Wages allocated \$1,417,963. - Workers Compensation Paid. \$500.
2140701	Less Salaries & Wages Allocated	(1,417,963.00)	(1,417,963.00)	(472,652.00)	(452,631.89)				
2140702	Workers Compensation Expense	500.00	500.00	164.00	0.00				
<b>OPERATING REVENUE</b>									
3140700	Reimbursement - Workers Compensation	500.00	500.00	164.00	0.00				- - Reimbursement of Workers Compensation Paid. \$500.
<b>SUB-TOTAL OPERATING</b>		<b>500.00</b>	<b>500.00</b>	<b>164.00</b>	<b>164.00</b>	<b>0.00</b>	<b>7,326.51</b>		
<b>TOTAL - SALARIES &amp; WAGES</b>		<b>500.00</b>	<b>500.00</b>	<b>164.00</b>	<b>164.00</b>	<b>0.00</b>	<b>7,326.51</b>		

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 October 2021**

LAND/SUBDIVISION DEVELOPMENT	Original Budget		Amended Budget		YTD Budget		Actual 31 Oct 2021		Budget Text and Other Information
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									
W150 Land Settlement, Subdivision & Related Expenses - Op Exp - Land SubDiv		1,000.00		1,000.00		332.00		4,259.64	- Contractors & Consultants \$1,000.
2140991 Loss on Disposal of Assets - Land/Subdivision		2,273.00		2,273.00		756.00		10,090.91	- Loss on sale of Sale of Residential Land Sale of 251 (8) Earl Drive.
2140999 Administration Allocated		0.00		0.00		0.00		1,648.56	
<b><u>OPERATING REVENUE</u></b>									
<b>SUB-TOTAL OPERATING</b>	<b>0.00</b>	<b>3,273.00</b>	<b>0.00</b>	<b>3,273.00</b>	<b>0.00</b>	<b>1,088.00</b>	<b>0.00</b>	<b>15,999.11</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
4140960 Transfers To Building and Residential Land Reserve - Cap Exp - Land Sub		42,727.00		42,727.00		42,725.00		0.00	▼ - Proceeds on Sale of Lot 251 (8) Earl Drive transferred to reserve. Income in acct 5140950
<b><u>CAPITAL REVENUE</u></b>									
5140950 Proceeds on Disposal of Assets - Cap Inc - Land/Subdivision	42,727.00		42,727.00		42,725.00		60,909.09		▼ - Proceeds on Proceeds on Sale of 251 (8) Earl Drive. To be transferred to reserve via acct 4140960
<b>SUB-TOTAL CAPITAL</b>	<b>42,727.00</b>	<b>42,727.00</b>	<b>42,727.00</b>	<b>42,727.00</b>	<b>42,725.00</b>	<b>42,725.00</b>	<b>60,909.09</b>	<b>0.00</b>	
<b>TOTAL - LAND/SUBDIVISION DEVELOPMENT</b>	<b>42,727.00</b>	<b>46,000.00</b>	<b>42,727.00</b>	<b>46,000.00</b>	<b>42,725.00</b>	<b>43,813.00</b>		<b>15,999.11</b>	



**SHIRE OF MUKINBUDIN**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 OCTOBER 2021**

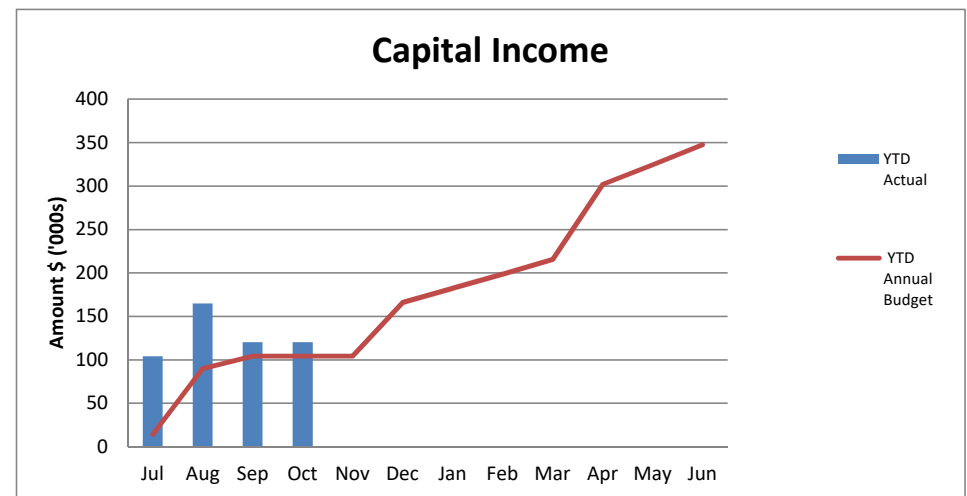
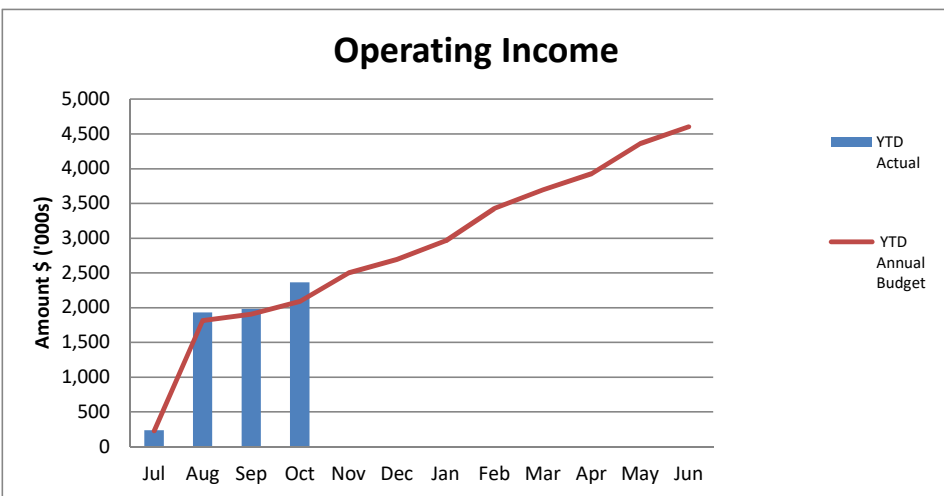
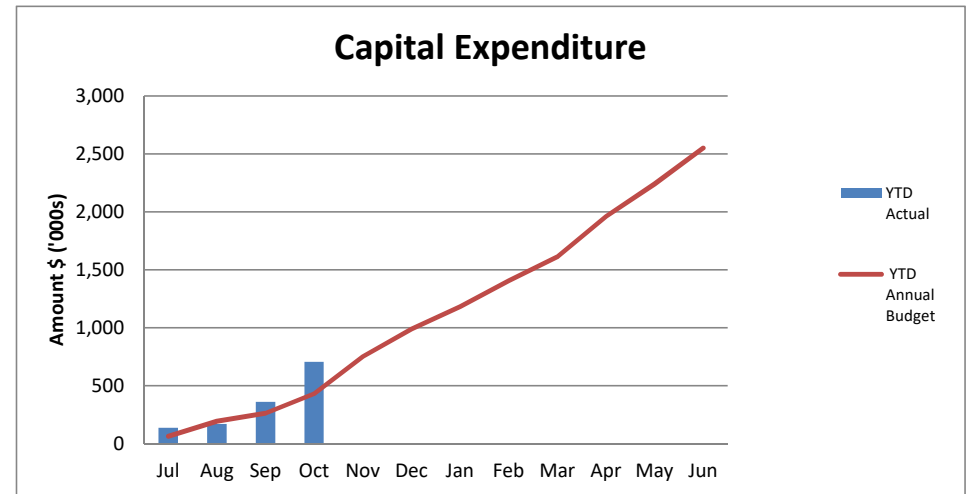
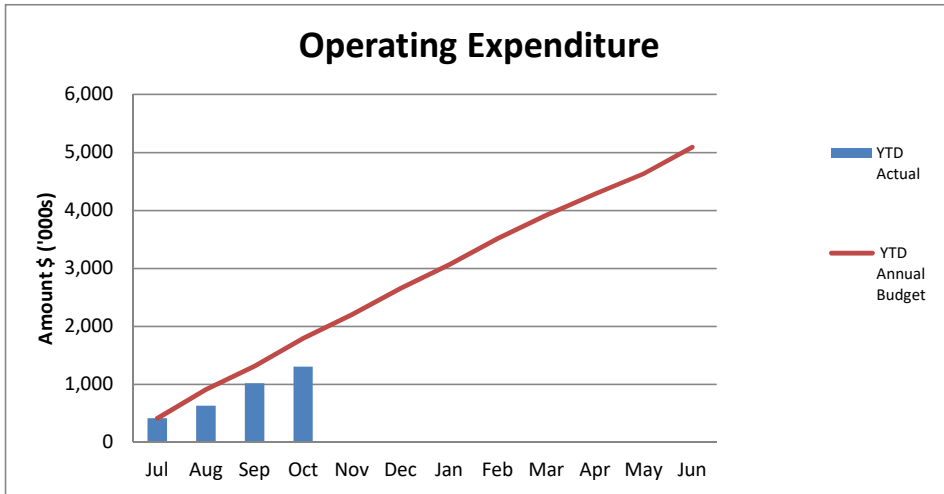
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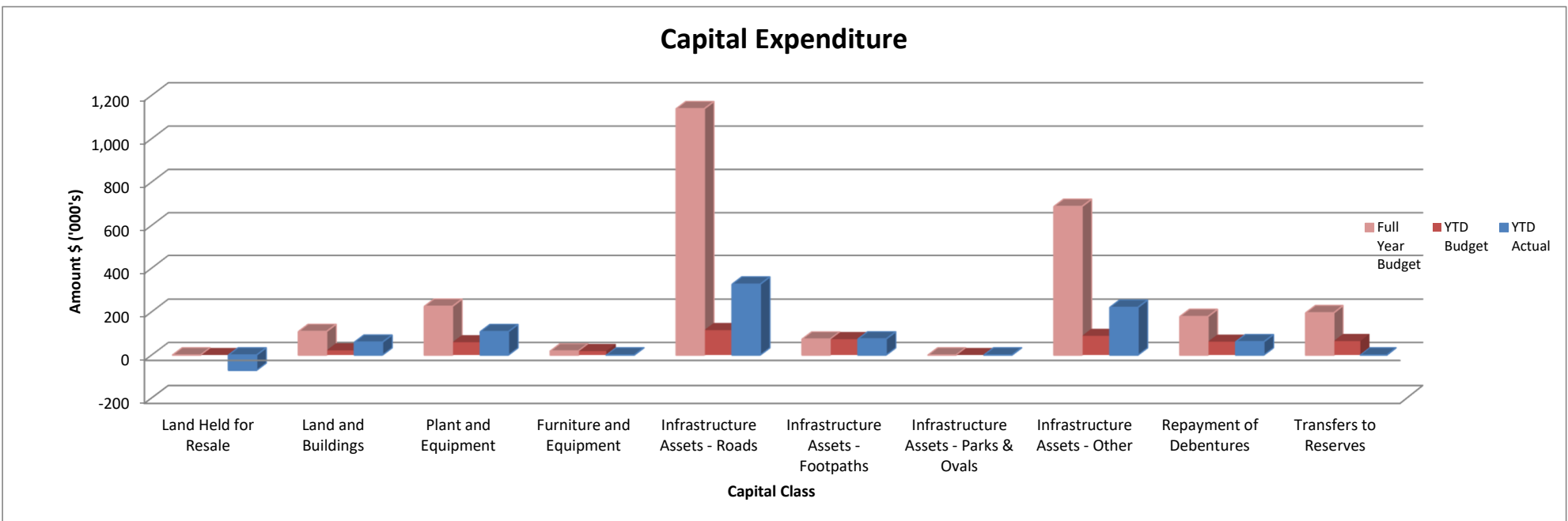
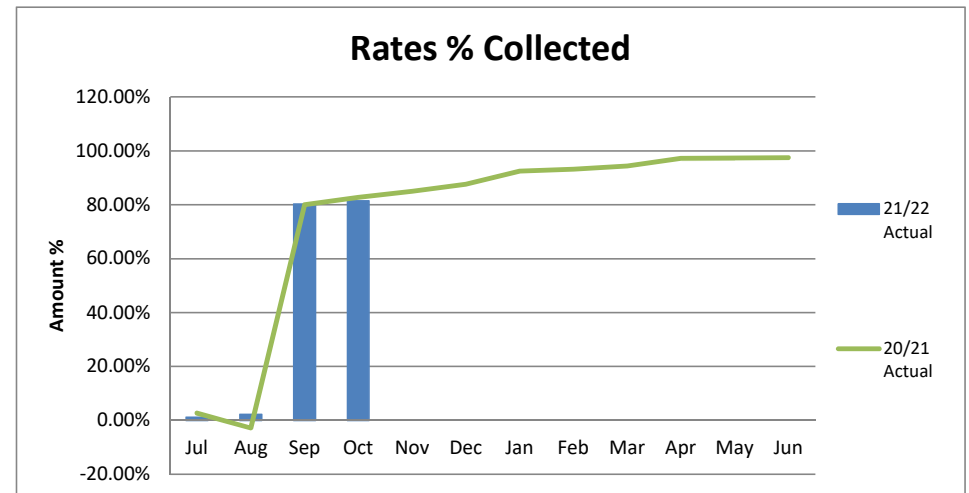
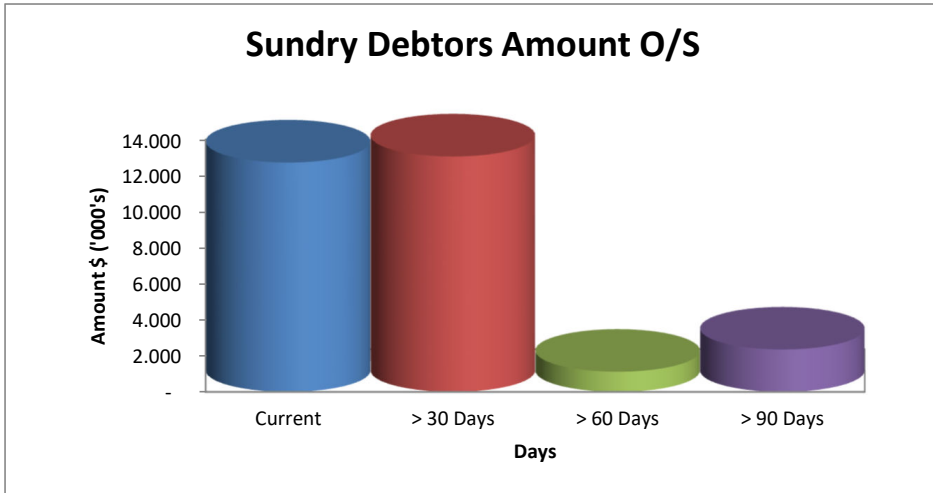
Schedules are attached showing:  
 Comparatives and Comments



# Income and Expenditure Graphs to 31 October 2021



### Other Graphs to 31 October 2021



## STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021

	NOTE	Original Budget	2021/22 Amended Budget	October 2021 YTD Budget	October 2021 Actual	Variances Actuals to YTD Budget	Variances Actual Budget to YTD
		\$	\$	\$	\$	\$	%
<b>Operating</b>							
<b>Revenues/Sources</b>							
General Purpose Funding		840,012	840,012	204,584	205,379	795	0.39%
Law, Order, Public Safety		24,892	24,892	5,419	12,752	7,333	135.32%
Health		500	500	164	0	(164)	(100.00%)
Education and Welfare		34,397	34,397	12,100	31,140	19,040	157.36% ▲
Housing		280,128	280,128	90,872	88,870	(2,002)	(2.20%)
Community Amenities		76,173	76,173	22,928	21,916	(1,012)	(4.41%)
Recreation and Culture		393,000	393,000	72,382	200,700	128,318	177.28% ▲
Transport		1,067,801	1,067,801	275,704	344,469	68,765	24.94% ▲
Economic Services		523,723	523,723	86,124	116,339	30,215	35.08% ▲
Other Property and Services		62,950	62,950	20,956	39,868	18,912	90.25% ▲
		<u>3,303,576</u>	<u>3,303,576</u>	<u>791,233</u>	<u>1,061,433</u>	<u>270,200</u>	<u>34.15%</u>
<b>(Expenses)/(Applications)</b>							
Governance		(486,729)	(486,729)	(148,109)	(134,174)	13,935	9.41%
General Purpose Funding		(108,438)	(108,438)	(35,294)	(30,162)	5,132	14.54%
Law, Order, Public Safety		(87,283)	(87,283)	(34,886)	(26,194)	8,692	24.92%
Health		(88,034)	(88,034)	(27,934)	(21,774)	6,160	22.05%
Education and Welfare		(103,241)	(103,241)	(38,119)	(51,261)	(13,142)	(34.48%) ▲
Housing		(408,040)	(408,040)	(146,354)	(100,940)	45,414	31.03% ▼
Community Amenities		(274,642)	(274,642)	(97,792)	(87,577)	10,215	10.45% ▼
Recreation & Culture		(902,934)	(902,934)	(296,676)	(254,848)	41,828	14.10% ▼
Transport		(2,154,173)	(2,154,173)	(697,537)	(366,851)	330,686	47.41% ▼
Economic Services		(409,206)	(409,206)	(143,157)	(176,348)	(33,191)	(23.19%) ▲
Other Property and Services		(70,957)	(70,957)	(129,261)	(54,950)	74,311	57.49% ▼
		<u>(5,093,677)</u>	<u>(5,093,677)</u>	<u>(1,795,119)</u>	<u>(1,305,079)</u>	<u>490,040</u>	<u>(27.30%)</u>
<b>Net Operating Result Excluding Rates</b>		(1,790,101)	(1,790,101)	(1,003,886)	-243,646.0	760,240	(75.73%)
<b>Adjustments for Non-Cash</b>							
<b>(Revenue) and Expenditure</b>							
(Profit)/Loss on Asset Disposals	2	(7,727)	(7,727)	(2,576)	11,122	13,698	531.75% ▼
Rounding		0	0	0	(3)	5	0.00%
Depreciation on Assets		1,756,536	1,756,536	585,472	0	(585,472)	100.00% ▼
<b>Capital Revenue and (Expenditure)</b>							
Purchase of Land and Buildings	1	(109,500)	(109,500)	(21,615)	(59,827)	(38,212)	(176.78%) ▲
Purchase of Furniture & Equipment	1	(18,470)	(18,470)	(18,470)	0	18,470	100.00% ▼
Purchase of Plant & Equipment	1	(225,000)	(225,000)	(59,400)	(108,842)	(49,442)	(83.24%) ▲
Purchase of Infrastructure Assets - Roads	1	(1,138,077)	(1,138,077)	(116,009)	(326,419)	(210,410)	(181.37%) ▲
Purchase of Infrastructure Assets - Footpaths	1	(74,000)	(74,000)	(74,000)	(74,698)	(698)	(0.94%)
Purchase of Infrastructure Assets - Other	1	(687,080)	(687,080)	(89,202)	(220,304)	(131,102)	(146.97%) ▲
Lease Capital Repayments	1	(3,288)	(3,288)	(1,096)	(1,666)	(570)	(52.01%)
Proceeds from Disposal of Assets	2	229,727	229,727	104,435	120,000	15,565	14.90% ▲
Repayment of Debentures	3	(178,142)	(178,142)	(62,068)	(61,661)	407	0.66%
Transfers to Restricted Assets (Reserves)	4	(195,347)	(195,347)	(64,944)	(1)	64,943	100.00% ▼
Transfers from Restricted Asset (Reserves)	4	117,795	117,795	0	0	0	0.00%
ADD Net Current Assets July 1 B/Fwd	5	1,022,592	1,022,592	1,022,592	989,272	(33,320)	3.26%
LESS Net Current Assets Year to Date	5	0	0	1,500,143	1,323,886	(176,257)	11.75%
		<u>(1,300,082)</u>	<u>(1,300,082)</u>	<u>(1,300,910)</u>	<u>(1,300,559)</u>	<u>351</u>	<u>(0.03%)</u>

(Excluding Ex Gratia Rates)

This statement is to be read in conjunction with the accompanying notes.

**Material Variances Symbol**

Above Budget Expectations ▲  
 Below Budget Expectations ▼

**SHIRE OF MUKINBUDIN**  
**FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021**  
**Report on Significant variances Greater than 10% and \$10,000**

**Purpose**

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

**The Materiality variances adopted by Council are:**

Actual Variance to YTD Budget up to 10%:

Actual Variance exceeding 10% of YTD Budget

Actual Variance exceeding 10% of YTD Budget and a value greater than \$10,000:

Where a variance is identified as caused being "Timing" it means that the rate of expenditure, or income, is different that what was estimated in the budget but the variation is expected to minimal by the end of the financial year. Should this "Timing" be a cause for concern this will be identified.

**\$**  
**Variances**  
**Actuals to**  
**YTD Budget**

<b>REPORTABLE OPERATING REVENUE VARIATIONS</b>
--

**General Purpose Funding - Variance above budget expectations.**

Advance Financial Assistance Grants for 2021-2022 were received in 2020-2021, \$593,490 for General Purpose Funding and \$307,024 for Roads. The grants expected in August 2021 have not yet been receipted.	\$795
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**Education and Welfare - Variance above budget expectations.**

The remainder of the Building Better Regions Grant Contribution Income from the Childcare Committee for New Childcare Building White St was received sooner than expected.	\$19,040 ▲
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**Recreation & Culture - Variance above budget expectations**

Income has been recognised sooner than expected as the expenditure to resurface 4 tennis courts at the Recreation Centre and other grant funded expenses were paid sooner than expected.	\$128,318 ▲
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**Transport - Variance above budget expectations**

The Roads to Recovery and Regional Road Group grants were recognised sooner that expected.	\$68,765 ▲
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**Economic Services - Variance above budget expectations.**

Overall Caravan Park income is greater than expected.	\$30,215 ▲
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<b>REPORTABLE OPERATING EXPENSE VARIATIONS</b>
--

**Education and Welfare - Variance above budget expectations.**

Timing; The CEACA Inc general membership subscription annual contribution 2021/22 of \$20,000, CEACA Project - 4 Units has been paid sooner than expected.	-\$13,142 ▲
--	-------------

**Housing - Variance below budget expectations.**

The main components are increased cost recoveries and \$0 depreciation as depreciation has not yet been run.	\$45,414 ▼
--	------------

**Community Amenities - Variance below budget expectations.**

The most significant area is that: Community Development activities expenditure on is generally less than expected at this time.	\$10,215 ▼
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**Recreation and Culture - Variance below budget expectations.**

The main component: Many Other Recreation and Sport expenses are below YTD Budget including Depreciation which has not been run.	\$41,828 ▼
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**Transport - Variance below budget expectations.**

The major component is that depreciation has not been run.	\$330,686 ▼
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**Economic Services - Variance above budget expectations.**

The main component is: Additional standpipe water expenses.	-\$33,191 ▲
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**Other Property and Services - Variance below budget expectations.**

The most significant components are: The Administration Overheads recovery budget is not synchronised with expenses and income resulting in a parent less expenditure when compared to the YTD budget. Overall Public Works Overheads expenses are less than expected at this time, resulting in a significant over recovery of costs.	\$74,311 ▼
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**SHIRE OF MUKINBUDIN**  
**FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021**  
**Report on Significant variances Greater than 10% and \$10,000**

\$  
**Variances**  
**Actuals to**  
**YTD Budget**

**REPORTABLE NON-CASH VARIATIONS**

***(Profit)/Loss on Asset Disposals - Variance below budget expectations.***

Unexpected Loss on sale of Lot 20 (7) Gimlett Way - Subdivision \$13,698 ▼

***Depreciation on Assets - Variance below budget expectations.***

Depreciation has not yet been run and will not be run until asset values are finalised -\$585,472 ▼

**REPORTABLE CAPITAL EXPENSE VARIATIONS**

***Purchase of Land & Buildings - Variance above budget expectations.***

The main components of this are:

Expenditure on the Mukinbudin Sports Complex Building replacing gutters. -\$38,212 ▲

Renovations on 12 White St which have been completed sooner than expected.

***Purchase of Furniture & Equipment - Variance below budget expectations.***

Expenditure on the Uninterruptible Power Supply for the server and computers. Eaton 9PX-3000 + NIC + EMP + 4Yr Warranty \$8,400, ITVision Altus Bank Rec Module \$5,070 and the New phone system \$5K have not yet occurred. \$18,470 ▼

***Purchase of Plant & Equipment - Variance above budget expectations.***

The main component is the additional Dual Cab 4 x 4 for the works team was purchased sooner than expected. -\$49,442 ▲

***Purchase of Infrastructure Assets Roads - Variance above budget expectations.***

Expenditure on some road construction projects has commenced as sooner than expected. -\$210,410 ▲

***Purchase of Infrastructure Assets Other - Variance above budget expectations.***

Expenditure on the contract to Resurface 4 tennis courts at the Recreation Centre has commenced sooner than expected. -\$131,102 ▲

***Transfers to Restricted Assets (Reserves) - Variance below budget expectations.***

The Proceeds on Sale of Lot 251 (8) Earl Drive and the annual transfer to the Swimming Pool Reserve have not yet been transferred to reserve. \$64,943 ▼

**REPORTABLE CAPITAL INCOME VARIATIONS**

***Proceeds from Disposal of Assets - Variance above budget expectations.***

The most significant item is:

The additional income from the sale of Lot 20 (7) Gimlett Way. \$15,565 ▲

**REPORTABLE NET CURRENT ASSETS VARIATIONS**

***Net Current Assets 1 July 2021 B/Fwd below budget expectations.***

Mostly due an increase in creditors and an increase in accrued salaries. At the time of writing end of year accounting adjustments are complete but not audited. -\$33,320

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021**

	2021/22 Original Budget \$	2021/22 Amended Budget \$	2021/22 YTD Budget \$	October 2021 Actual \$
<b>1. ACQUISITION OF ASSETS</b>				
The following assets have been acquired during the period under review:				
<b>By Program</b>				
<b>Education &amp; Welfare</b>				
<u>Community Resource Centre</u>				
Buildings (Capital) - Crc	0	0	0	162.65
<u>Care of Families and Children</u>				
Child Care White Street - Building Capital	0	0	0	500.00
<b>Housing</b>				
<u>Housing - Shire (Staff and Rentals)</u>				
15 Cruickshank Rd Ceo Building Capital	5,000	5,000	555	0.00
4 Salmon Gum Alley Building Capital	5,000	5,000	0	0.00
<u>Housing - Other (Including Joint Venture)</u>				
Jv Singles Unit 1 - Capital	0	0	0	66.40
Jv Singles Unit 4 - Capital	18,000	18,000	0	0.00
Jv Family - 6 Lansdell St - Capital	10,400	10,400	0	0.00
Jv Family - 12 White St - Capital	30,000	30,000	20,100	29,602.24
<b>Community Amenities</b>				
<u>Other Community Amenities</u>				
Cemetery Capital	15,000	15,000	0	0.00
<b>Recreation and Culture</b>				
<u>Public Halls &amp; Civic Centre</u>				
Buildings Capital Halls	10,000	10,000	0	0.00
Mukinbudin Community (Men's) Shed Building Capital	0	0	0	61.65
<u>Swimming Pools</u>				
Swimming Pool Infrastructure Capital	45,000	45,000	0	0.00
<u>Other Recreation &amp; Sport</u>				
Mukinbudin Sports Complex Building	25,100	25,100	0	29,434.55
Sports Complex - Other Infra (Pump Track)	9,492	9,492	3,131	11,845.95
Mukinbudin Lions Park - Other	144,514	144,514	47,688	41,958.25
Sports Complex - Other Infra (Tennis)	148,074	148,074	23,690	142,500.00
Sports Complex - Other Infra (Basket Ball)	30,000	30,000	4,799	24,000.00
Sports Complex - Carparks & Paths - Other	20,000	20,000	3,199	0.00
<b>Transport</b>				
<u>Roads, Streets, Bridges &amp; Depots</u>				
Bonnie Rock - Lake Brown Road - Cap	121,000	121,000	0	105,198.59
Moondon Road Renewal - Cap Exp	0	0	0	353.81
Quanta Cutting North Rd Renewal -	35,000	35,000	34,995	34,029.41
Popes Hill South Road - Cap Exp	11,000	11,000	10,995	11,722.51
Copeland Road - Cap Exp	40,000	40,000	13,198	31,289.50
Whyte Road - Cap Exp	52,000	52,000	17,159	16,951.37
Ogilvie Road Renewal - Cap Exp	0	0	0	908.75
Mcgregor Road North Section Renewal -	20,000	20,000	6,599	389.00
Albert Road - Capital Exp	20,000	20,000	3,199	1,400.74
Karomin Road - Capital Exp	39,000	39,000	12,869	644.59
Doig Road Renewal - Cap Exp	0	0	0	325.42
Maddock Street Renewal - Cap Exp	0	0	0	18,723.62
Cruickshank Road Renewal - Cap Exp	0	0	0	6,162.32
Lavery Road - Cap Exp	17,000	17,000	16,995	10,040.23
Kununoppin-Mukinbudin Road Renewal	541,277	541,277	0	86,889.21
Mukinbudin Wialki Rd Renewal - Cap	0	0	0	42.73
Unallocated Road Capital Expense -	241,800	241,800	0	0.00
Mukinbudin North East Rd - Cap Exp	0	0	0	1,336.35
Kununoppin-Mukinbudin Road	0	0	0	7.53
Maddock Street Footpath Construction -	74,000	74,000	74,000	53,937.84
Bent St/Kununoppin-Mukinbudin Rd	0	0	0	20,760.00
Townscape Other Infrastructure (Main	10,000	10,000	6,695	0.00
<u>Road Plant Purchases</u>				
Plant & Equipment (Capital) - Road Plant	45,000	45,000	0	46,857.32

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021**

<b><u>By Program (Continued)</u></b>		<b>2021/22 Original Budget \$</b>	<b>2021/22 Amended Budget \$</b>	<b>2021/22 YTD Budget \$</b>	<b>October 2021 Actual \$</b>
<b>1. ACQUISITION OF ASSETS (Continued)</b>					
<b>Economic Services</b>					
	Water Supply Infrastructure Other - Cap	265,000	265,000	0	0.00
<b>Other Property &amp; Services</b>					
<b><u>Administration Overheads</u></b>					
	Furniture & Equipment (Capital) -	18,470	18,470	18,470	0.00
	Admin Building Capital	6,000	6,000	960	0.00
	Plant & Equipment (Capital) -	180,000	180,000	59,400	61,985.15
		<u>2,252,127.00</u>	<u>2,252,127.00</u>	<u>378,696.00</u>	<u>790,087.68</u>

The following assets have been acquired during the period under review:

<b><u>By Class</u></b>					
	Buildings	109,500	109,500	21,615	59,827.49
	Furniture & Equipment	18,470	18,470	18,470	0.00
	Plant & Equipment	225,000	225,000	59,400	108,842.47
	Infrastructure - Roads	1,138,077	1,138,077	116,009	326,415.68
	Infrastructure - Footpaths	74,000	74,000	74,000	74,697.84
	Infrastructure - Other	687,080	687,080	89,202	220,304.20
	Infrastructure - Other WIP	0	0	0	0.00
		<u>2,252,127</u>	<u>2,252,127</u>	<u>378,696</u>	<u>790,087.68</u>

**SHIRE OF MUKINBUDIN**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021**

**2. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

<u>By Program</u>	Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
		2021/22 Original Budget \$	October 2021 Actual \$	2021/22 Original Budget \$	October 2021 Actual \$	2021/22 Original Budget \$	October 2021 Actual \$
<b>Health</b>							
Sale of the Old Nursing Post Building	65120					0	0.00
Sale of the Old Nursing Post Land	65020					0	0.00
<b>Transport</b>							
Komatsu WB97R-2 Backhoe	31720					0	0.00
Isuzu D - Max 4x2 Crew Cab Hi-Ride SX Automatic 3.0l T/Diesel MBL 2	311					0	0.00
<b>Other Property and Services</b>							
Replacement CEO Vehicle x 3		177,000		187,000		10,000	0.00
Car 2020 Toyota Prado DSL Wagon A/T VX (CEO) MBL1	43320B	0	60,121.96	0	59,090.91	0	(1,031.05)
Car 2019 Toyota Prado DSL Wagon A/T VX Model GDJ150R-GKTEYQ (CEO) Delivered Sep19 MBL1	43319C	0		0		0	0.00
<b>Land/Subdivision Development</b>							
Sale of Residential Land - Lot 251 (8) Earl Drive.	39519	45,000	45,000.00	42,727	42,727.27	(2,273)	(2,272.73)
Sale of Residential Land - Land Resale - Lot 20 (7) Gimlett Way - Subdivision	76	0	26,000.00		18,181.82	0	(7,818.18)
		222,000	131,121.96	229,727	120,000.00	7,727	(11,121.96)



**SHIRE OF MUKINBUDIN**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021**

<b>DISPOSALS OF ASSETS Continued</b> <b>By Class of Asset</b>		<b>Written Down Value</b>		<b>Sale Proceeds</b>		<b>Profit(Loss)</b>	
		<b>2021/22 Original Budget \$</b>	<b>October 2021 Actual \$</b>	<b>2021/22 Original Budget \$</b>	<b>October 2021 Actual \$</b>	<b>2021/22 Original Budget \$</b>	<b>October 2021 Actual \$</b>
	Asset						
<b>Land &amp; Buildings</b>							
Sale of Residential Land - Lot 251 (8) Earl Drive.	39519	45,000	45,000.00	42,727	42,727.27	(2,273)	(2,272.73)
Sale of Residential Land - Land Resale - Lot 20 (7) Gimlett Way - Subdivision	76	0	26,000.00	0	18,181.82	0	(7,818.18)
<b>Subtotal</b>	<b>65120</b>	<b>45,000</b>	<b>71,000.00</b>	<b>42,727</b>	<b>60,909.09</b>	<b>-2,273</b>	<b>-10,090.91</b>
<b>Plant &amp; Equipment</b>							
Replacement CEO Vehicle x 3		177,000		187,000		10,000.00	0.00
Car 2020 Toyota Prado DSL Wagon A/T VX (CEO) MBL1	43320B	0	60,121.96	0	59,090.91	0.00	(1,031.05)
<b>Subtotal Plant &amp; Equipment</b>	<b>311</b>	<b>177,000</b>	<b>60,121.96</b>	<b>187,000</b>	<b>59,090.91</b>	<b>10,000.00</b>	<b>-1,031.05</b>
		<b>222,000</b>	<b>131,121.96</b>	<b>229,727</b>	<b>120,000.00</b>	<b>7,727.00</b>	<b>(11,121.96)</b>

	<b>2021/22 Original Budget \$</b>	<b>October 2021 Actual \$</b>
<b>Summary</b>		
Profit on Asset Disposals	10,000	0.00
Loss on Asset Disposals	(2,273)	(11,121.96)
	<b>7,727</b>	<b>(11,121.96)</b>

Note:

1. Transactions relating to the sale of the subdivided part of asset 373, Lot 204 at the corner Bent and Shadbolt Streets initiated in 2017-2018 are still pending and are subject to the subdivision and the transfer of the title.

**SHIRE OF MUKINBUDIN**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021**

**3. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Lender	Particulars	Loan Finishes	Principal 1-Jul-21	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
				2021/22 Original Budget \$	2021/22 Actual \$	2021/22 Original Budget \$	2021/22 Actual \$	2021/22 Original Budget \$	2021/22 Actual \$	2021/22 Original Budget \$	2021/22 Actual \$
	<b>Education &amp; Welfare</b>										
WATC	Loan 109 - CRC	1/02/2021	0	0	0	1	0	(1)	0	0	0
WATC	Loan 125 Boodie Rats New Building		182,529	0	0	11,935	0	170,594	182,529	4,773	0
	<b>Housing</b>										
WATC	Loan 124 - 8 Gimlett Way	30/09/2028	202,114			24,397	12,107	177,717	190,007	7,243	3,052
WATC	Loan 126 - 2 Houses, 8 Gimlett Way & 4 Earl Drive		693,610	0	0	45,352	0	648,258	693,610	18,141	0
	<b>Recreation &amp; Culture</b>										
WATC	Loan 108 - Bowling Club	1/02/2021	0	0	0	(1)	0	1	0	0	0
	<b>Economic Services</b>										
WATC	Loan 119 - Mukinbudin Cafe	13/04/2027	64,152	0	0	9,371	4,625	54,781	59,527	3,643	1,665
WATC	Loan 127 -Caravan Park House, 22 B	30/09/2035	116,430	0	0	7,223	3,598	109,207	112,832	2,583	899
	<b>Other Property &amp; Services</b>										
WATC	Loan 118 - Vibe Roller MBL 1677	13/09/2021	8,651	0	0	8,651	8,651	(0)	(0)	246	220
WATC	Loan 120 - Skid Steer MBL 1724	15/01/2024	23,363	0	0	7,438	3,677	15,925	19,686	1,130	534
WATC	Loan 121 - Grader MBL 95	27/02/2023	76,713	0	0	37,827	18,783	38,886	57,930	2,352	1,066
WATC	Loan 122 - Roller MBL 811	27/02/2023	41,741	0	0	20,582	10,220	21,159	31,521	1,279	580
WATC	Loan 123 - Tractor MBL 244	2/12/2022	8,116	0	0	5,366	0	2,750	8,116	285	0
			1,417,418	0	0	178,142	61,661	1,239,276	1,355,757	41,675	8,016

All loan repayments were financed by general purpose revenue.

Note: The Western Australian Treasury Corporation Loan Guarantee Fee has been included in Interest as recommended in the Local Government Accounting Manual.

**SHIRE OF MUKINBUDIN**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021**

	2021/22 Original Budget \$	October 2021 Actual \$
<b>4. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>Leave Reserve</b>		
Opening Balance	143,248	143,248
Amount Set Aside / Transfer to Reserve	1,590	1
Amount Used / Transfer from Reserve	(4,395)	0
	<u>140,443</u>	<u>143,249</u>
<b>Plant Reserve</b>		
Opening Balance	379	379
Amount Set Aside / Transfer to Reserve	127,560	0
Amount Used / Transfer from Reserve	0	0
	<u>127,939</u>	<u>379</u>
<b>Building &amp; Residential Land Reserve</b>		
Opening Balance	193,578	193,578
Amount Set Aside / Transfer to Reserve	44,267	(1)
Amount Used / Transfer from Reserve	(68,400)	0
	<u>169,445</u>	<u>193,577</u>
<b>Senior Housing Reserve</b>		
Opening Balance	21,081	21,081
Amount Set Aside / Transfer to Reserve	220	0
Amount Used / Transfer from Reserve	0	0
	<u>21,301</u>	<u>21,081</u>
<b>Roadworks Reserve</b>		
Opening Balance	32,127	32,127
Amount Set Aside / Transfer to Reserve	390	0
Amount Used / Transfer from Reserve	0	0
	<u>32,517</u>	<u>32,127</u>
<b>Swimming Pool Reserve</b>		
Opening Balance	139,529	139,529
Amount Set Aside / Transfer to Reserve	21,320	1
Amount Used / Transfer from Reserve	(45,000)	0
	<u>115,849</u>	<u>139,530</u>
<b>Total Cash Backed Reserves</b>	<u><u>607,494</u></u>	<u><u>529,943</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021

	Original Budget Adopted Budget \$	October 2021 Actual \$
<b>4. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>Summary of Transfers</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	1,590	1
Plant Reserve	127,560	0
Building & Residential Land Reserve	44,267	(1)
Seniors Housing Reserve	220	0
Roadworks Reserve	390	0
Swimming Pool Reserve	21,320	1
	<u>195,347</u>	<u>1</u>
<b>Transfers from Reserves</b>		
Leave Reserve	(4,395)	0
Building & Residential Land Reserve	(68,400)	0
Swimming Pool Reserve	(45,000)	0
	<u>(117,795)</u>	<u>0</u>
<b>Total Transfer to/(from) Reserves</b>	<u>77,552</u>	<u>1</u>

**SHIRE OF MUKINBUDIN**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021**

**4. RESERVES (Continued)**

**Cash Backed Reserves (Continued)**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Leave Reserve**

- To be used to fund annual and long service leave requirements.

**Plant Reserve**

- To be used for the renewal, upgrade or purchase of new or used mobile plant and vehicles.

**Building & Residential Land Reserve**

- To be used for the renewal, upgrade, replacement and new construction of new buildings and associated infrastructure, to assist finance of building loans, future expansion and land development, and proceeds from the sale of subdivision blocks.

**Seniors Aged Housing Reserve**

- To be used for the renewal, upgrade, replacement and new construction of additional Aged Units and their maintenance. The surplus/deficit after rent and maintenance has been carried out for the financial year is to be transferred into/from (if required) the reserve.

**White St & Lansdell St JV Reserve**

- To cover anticipated costs of periodic repairs and maintenance to the land and units.

**Cruickshank Rd JV Reserve**

- To be used for the renewal, upgrade, replacement and new construction of additional similar units and their maintenance. The surplus/deficit after rent and maintenance has been carried out for the financial year is to be transferred into/from (if required) the reserve.

**Communications Reserve**

- To be used for the renewal, upgrade or purchase of new community communication facilities including, but not limited to TV, radio, mobile phone and internet services.

**Roadworks Reserve**

- To be used for the renewal, upgrade, replacement and new construction of streets, roads, bridges, footpaths and storm water drainage.

**Swimming Pool Reserve**

- To be used for the renewal, upgrade, replacement and new construction for the Swimming Pool and associated infrastructure. \$20,00 per year plus interest is to be transferred to this reserve.

**Royalties for Regions**

- To be used for any unspent Royalties for Regions monies.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021**

	2020/21 B/Fwd Per Original Budget	2020/21 B/Fwd Actual	October 2021 Actual
	\$	\$	\$
<b>5. NET CURRENT ASSETS</b>			
Note			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	1,548,550	1,548,550	1,782,282
Cash - Restricted Muni Funds	16,257	16,257	36,445
Cash - Restricted Reserves	529,941	529,942	529,945
Rates Outstanding	31,281	31,281	245,942
Sundry Debtors	8,731	8,731	46,209
Provision for Doubtful Debts	(5,171)	(1,557)	(1,557)
Gist Receivable	1,741	25,449	49,849
Accrued Income	4,812	8,389	8,389
Payments In Advance	8,988	8,419	8,419
Inventories	182	14,942	10,308
	<u>2,145,312</u>	<u>2,190,403</u>	<u>2,716,231</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(202,483)	(198,491)	(443,823)
Accrued Interest On Loans	(12,290)	(5,388)	(5,388)
Accrued Salaries & Wages	(18,017)	(22,536)	(22,536)
Income In Advance - Grants and Contract Liabilities.	(320,665)	(341,902)	(271,042)
GST Payable	(1)	(2,551)	(4,838)
Prepaid Rates (Excess Rates)	(10,615)	(10,615)	(29,757)
Accrued Expenses	6,117	(21,109)	(6,400)
PAYG Liability	(13,138)	(34,970)	(24,802)
FBT Payable	(5,429)	(5,192)	(5,192)
Other Payables	(16,257)	(16,257)	(36,445)
Bonds and Deposits Held	(1)	(1)	(1)
Current Employee Benefits Provision	(102,029)	(155,425)	(155,425)
Current Loan Liability	0	(178,141)	(116,480)
Current Lease Liability	0	(3,288)	(1,622)
	<u>(694,808)</u>	<u>(995,866)</u>	<u>(1,123,751)</u>
<b>NET CURRENT ASSET POSITION</b>	1,450,504	1,194,537	1,592,480
Less: Cash - Reserves - Restricted	(529,941)	(529,942)	(529,945)
Add Back : Component of Leave Liability not Required to be Funded	102,029	143,248	143,249
Add Back : Current Loan Liability		178,141	116,480
Add Back : Current Lease Liability		3,288	1,622
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	1,022,592	989,272	1,323,886

Notes applicable to the Surplus/(Deficit) Carried Forward from June 2021.

- The Surplus/(Deficit) includes \$900,514 from the advance payment of 2021/2022 Financial Assistance Grants. \$593,490 as General Purpose Funding and \$307,024 for Roads.  
Without the \$900,514 advance payment the Carried Forward amount at 1 July 2021 would be a surplus of of \$88,758.
- The Surplus/(Deficit) carried forward at 30 June 2021 is expected to change due to end of year adjustments and audit.

Notes applicable to the Surplus/(Deficit) at 31 October 2021.

- The following unspent grant or contract liabilities have not been acquitted in 2020-2021:

Unspent RRG grant.	86,413
Unspent NRM Environmental Grant	6,358
Domestic Refuse Collection Charges In Advance	16,360
Commercial Refuse Collection Charges In Advance	5,917
Domestic Recycling Collection Charges In Advance	14,023
Commercial Recycling Collection Charges In Advance	5,072
Local Roads and Community Infrastructure Prog Grant Phase 1 & 2	6,735
Seniors Project Grant (2017-2018)	92
Water Supply Other Infrastructure Unspent Grants - Current Liability	98,771
Other Prepayments received	31,300
<u>Total grants not acquitted by October 2021</u>	<u>271,041</u>

**SHIRE OF MUKINBUDIN**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021**

**6. RATING INFORMATION**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2021/22 Rate Revenue \$</b>	<b>2021/22 Interim Rates \$</b>	<b>2021/22 Back Rates \$</b>	<b>2021/22 Total Revenue \$</b>	<b>2021/22 Original Budget \$</b>
<b>General Rate</b>								
GRV - Residential	0.184236	152	1,129,604	208,113	440	36	208,589	208,113
GRV - Vacant	0.184236	1	16,000	2,948			2,948	2,948
UV - Rural	0.023340	211	45,246,000	1,056,042			1,056,042	1,056,041
UV - Mining	0.023340	0	0	0			0	0
Non Rateable		111					0	
<b>Sub-Totals</b>		475	46,391,604	1,267,103	440	36	1,267,579	1,267,102
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV - Residential	440	18	13,624	7,920			7,920	7,480
GRV - Vacant	440	6	1,873	2,640			2,640	3,080
UV - Rural	590	32	279,700	18,880			18,880	18,880
UV - Mining	590	6	41,002	3,540			3,540	3,540
<b>Sub-Totals</b>		62	336,199	32,980	0	0	32,980	32,980
		537	46,727,803	1,300,083	440	36	1,300,559	1,300,082
Discounts							0	0
Rates Adjustments							0	0
<b>Total Amount of General Rates</b>							<b>1,300,559</b>	<b>1,300,082</b>
Specified Area Rates							0	0
Ex Gratia Rates							0	19,207
<b>Total Rates</b>							<b>1,300,559</b>	<b>1,319,289</b>

All land except exempt land in the Shire of Mukinbudin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

## SHIRE OF MUKINBUDIN

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021**

**7. RESTRICTED MUNICIPAL AND TRUST FUNDS**Restricted Municipal Funds

These Funds held at the date of this report are those that will need be repaid subject to prescribed conditions.

<b>Detail</b>	<b>Balance 01-Jul-21 \$</b>	<b>Amounts Received \$</b>	<b>Amounts Paid (\$)</b>	<b>31/10/2021 Balance \$</b>
Department of Transport Licensing	0	138,810	(119,939)	18,871
Mukinbudin Indoor Cricket Club	0	0	0	0
Other Restricted Funds	0	0	0	0
Sports Complex Key Bonds	0	0	0	0
Council Nomination Deposit	0	400	0	400
Housing Tenancy Bonds	0	2,640	(1,400)	1,240
Hall Hire Bonds & Deposits	0	0	0	0
Gym Bonds	2,480	0	(500)	1,980
Soil Conservation	13,166	0	0	13,166
Builders Levy (BCITF)	0	0	0	0
Building Service Levy	611	177	0	788
Standpipe Key Bonds	0	0	0	0
Mukinbudin Football Club Rams Plates	0	0	0	0
	<b>16,257</b>	<b>142,027</b>	<b>(121,839)</b>	<b>36,445</b>

Trust Funds

Funds held at the date of this report over which the Municipality has no control and which are not included in this statement are as follows:

<b>Detail</b>	<b>Balance 01-Jul-21 \$</b>	<b>Amounts Received \$</b>	<b>Amounts Paid (\$)</b>	<b>31/10/2021 Balance \$</b>
Wilgoyne Tennis Club	0	0	0	0
Other Trust Funds	1	0	0	1
LGMA Wheatbelt	0	0	0	0
Karlonning Pipeline Scheme	0	0	0	0
Drive in Donation	0	0	0	0
	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>

Note: \$1 has been transferred from The Municipal Bank Account to the Trust Bank account to keep the account open in order to comply with legislation.



## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021

## 8. OPERATING STATEMENT

	October	2021/22	
	2021	Original	2020/21
	Actual	Budget	Actual
	\$	\$	\$
<b>OPERATING REVENUES</b>			
Governance	0	0	0
General Purpose Funding	1,505,938	2,140,094	2,967,085
Law, Order, Public Safety	12,752	24,892	113,530
Health	0	500	48,356
Education and Welfare	31,140	34,397	200,693
Housing	88,870	280,128	246,366
Community Amenities	21,916	76,173	110,632
Recreation and Culture	200,700	393,000	179,432
Transport	344,469	1,067,801	1,057,603
Economic Services	116,339	523,723	295,292
Other Property and Services	39,868	62,950	118,897
<b>TOTAL OPERATING REVENUE</b>	<b>2,361,992</b>	<b>4,603,658</b>	<b>5,337,885</b>
<b>OPERATING EXPENSES</b>			
Governance	134,174	486,729	367,243
General Purpose Funding	30,162	108,438	92,737
Law, Order, Public Safety	26,194	87,283	86,796
Health	21,774	88,034	96,972
Education and Welfare	51,261	103,241	100,454
Housing	100,940	408,040	366,166
Community Amenities	87,577	274,642	279,407
Recreation & Culture	254,848	902,934	802,035
Transport	366,851	2,154,173	2,011,652
Economic Services	176,348	409,206	387,627
Other Property and Services	54,950	70,957	120,807
<b>TOTAL OPERATING EXPENSE</b>	<b>1,305,079</b>	<b>5,093,677</b>	<b>4,711,898</b>
<b>CHANGE IN NET ASSETS</b>			
<b>RESULTING FROM OPERATIONS</b>	<b>1,056,913</b>	<b>(490,019)</b>	<b>625,988</b>

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021

## 9. STATEMENT OF FINANCIAL POSITION

	October 2021 Actual \$	2020/21 Actual \$
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	2,348,672	2,094,749
Trade and Other Receivables	357,251	80,713
Inventories	10,308	14,942
<b>TOTAL CURRENT ASSETS</b>	<u>2,716,231</u>	<u>2,190,404</u>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	713	713
Inventories	294,614	365,614
Investments	55,355	55,355
Property, Plant and Equipment	14,613,281	14,504,733
Right of Use Assets	3,090	3,090
Infrastructure	55,264,673	54,643,255
<b>TOTAL NON-CURRENT ASSETS</b>	<u>70,231,726</u>	<u>69,572,760</u>
<b>TOTAL ASSETS</b>	<u>72,947,957</u>	<u>71,763,164</u>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	850,221	659,015
Long Term Borrowings	116,480	178,141
Lease Liabilities	1,622	3,288
Provisions	155,425	155,425
<b>TOTAL CURRENT LIABILITIES</b>	<u>1,123,748</u>	<u>995,869</u>
<b>NON-CURRENT LIABILITIES</b>		
Long Term Borrowings	1,239,277	1,239,277
Provisions	31,703	31,703
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>1,270,980</u>	<u>1,270,980</u>
<b>TOTAL LIABILITIES</b>	<u>2,394,728</u>	<u>2,266,849</u>
<b>NET ASSETS</b>	<u>70,553,229</u>	<u>69,496,315</u>
<b>EQUITY</b>		
Retained Surplus	46,398,989	45,342,078
Reserves - Cash Backed	529,945	529,942
Revaluation Surplus	23,624,295	23,624,295
<b>TOTAL EQUITY</b>	<u>70,553,229</u>	<u>69,496,315</u>

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021

## 10. FINANCIAL RATIOS

	2021/22 YTD	2020/21	2019/20	2018/19
Current Ratio	2.23	1.86	1.82	8.44
Operating Surplus Ratio	0.40	0.00	(0.32)	(0.27)

The above ratios are calculated as follows:

**Current Ratio**

$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

**INTERPRETATION:**

This ratio is a measure of short term (unrestricted) liquidity.

That is, the ability of the Council to meet its liabilities (obligations) as and when they fall due.

**RISK INDICATORS:**

Low – 1 or greater

A ratio of greater than one (1) indicates Council has more current assets than current liabilities and meets The minimum specified by the Department of Local Government, Sport and Cultural Industries

High – Less than 1

If less than one (1), current liabilities are greater than current assets and Council has a short term funding issue. Fails to meet minimum specified by the Department of Local Government, Sport and Cultural Industries

**COMMENT:**

Provided restricted assets are excluded correctly, it is a very useful indicator of the “true” financial position of Council, particularly in the short term.

As a general rule, when the current ratio of a Council is calculated at less than one (100%) it indicates a short term funding issue. However, it also needs to be considered in context of the overall financial position. If monitored correctly during the course of the year, it is a good indicator for when follow up action is necessary.

**Operating Surplus Ratio**

$$\frac{\text{Operating revenue minus operating expense}}{\text{Own source operating revenue}}$$

**INTERPRETATION:**

Effectively highlights the scale/extent of any operating surplus or deficit in relation to the overall size of the local government.

**RISK INDICATORS:**

Low – 0.15 or greater

The local government is providing a strong operating surplus which will give flexibility in the future in relation to operational service levels and asset base.

High – Lower than 0

The local government is experiencing an operating deficit.

**COMMENT:**

A sustained period of deficits will erode the local government’s ability to maintain both its operational service level and asset base.

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021**

11. GRANT REVENUE - RECORD OF RECEIPTS				Adopted/						Yet To Be
Including those recognised as a liability at the reporting date, including prior years.				Amended	30/09/2021	31/12/2021	31/03/2022	30/06/2022	Total	Received/ Recognised
Grant Source/ Purpose	Comment	%	Budget	1/4	2/4	3/4	4/4	Received		
				RECEIVED Inc B'fwd	RECEIVED	RECEIVED	RECEIVED			
<b>GENERAL PURPOSE FUNDING</b>				794,055						
UNTIED	FAGS - General Purpose	25.00%	512,492	128,123				128,123		384,369
UNTIED	FAGS - Road Component	25.00%	281,563	70,390				70,390		211,173
<b>LAW, ORDER, PUBLIC SAFETY</b>				17,692						
TIED	ESL Levy Funding - Operating Grant	42.80%	17,692	3,004	4,569			7,573		10,119
<b>EDUCATION &amp; WELFARE</b>				26,592						
TIED	Seniors Week - Operating Grant	0.00%	1,000					0		1,000
TIED	Seniors Program Income	100.39%	92	92				92		0
TIED	New Child Care Building Grant (For Boodie Rats)	90.91%	25,500	23,182				23,182		2,318
<b>COMMUNITY AMENITIES</b>				6,348						
TIED	NRM Grant - Operating Grant includes, unspent income recognised. Note: Interest on the unspent grant is recognised as income.	100.16%	6,348	6,355	3			6,358		-10
<b>RECREATION &amp; CULTURE</b>				283,756						
TIED	Netball/Basketball Court floor - Reimbursements		9,750					0		9,750
TIED	Local Roads and Community Infrastructure Grant for: Mukinbudin Lion's Park Playground Upgrade Exp in Job IO253. Pump Track Installation completion & Resurface the Tennis Courts Exp in job IO252.		274,006	202,392				202,392		71,614
<b>TRANSPORT</b>				840,161						
TIED	Main Roads WA Direct Grant	100.00%	140,376	140,376				140,376		0
TIED	Roads to Recovery Grant - Capital Grant	29.50%	338,937	100,000				100,000		238,937
TIED	Main Roads WA RRG Specific Project Grant	40.00%	360,848	144,339		0	0	144,339		216,509

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021

## 11. GRANT REVENUE - RECORD OF RECEIPTS

Including those recognised as a liability at the reporting date, including prior years.

Grant Source/ Purpose	Comment	%	Adopted/ Amended Budget	30/09/2021	31/12/2021	31/03/2022	30/06/2022	Total Received	Yet To Be Received/ Recognised	
				1/4 RECEIVED Inc B'fwd	2/4 RECEIVED	3/4 RECEIVED	4/4 RECEIVED			
<b>Continued;</b>										
TIED	Department Of Water And Environmental Regulation Grant for CWSP - Recovering Barbarling Rock Catchment & Dam - Community Water Supply Project			98,771				98,771	0	
<b>Notes:</b>				<b>1,968,604</b>	<b>917,025</b>	<b>4,571</b>	<b>0</b>	<b>0</b>	<b>921,597</b>	<b>1,145,778</b>

FAGS - General Purpose. An amount of \$593,490 for 2021-2022 was prepaid in June 2021.

FAGS - Road Component. An amount of \$307,024 for 2021-2022 was prepaid in June 2021.

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2021 TO 31 OCTOBER 2021

## 12. BANK BALANCES &amp; INVESTMENT INFORMATION

## Council Funds

At Call Bank Accounts

	31 October 2021	
	Interest Rate	Amount
Municipal Transaction Account - Bendigo Bank	0.50%	\$1,780,648.44
Reserves Cash at Call Account - Bendigo Bank	0.05%	\$20,512.26
		\$1,801,160.70

Note: The interest rate on the Municipal Transaction Account was set when the account was established.

<u>Investment Register</u>	Term	Interest Rate	Amount	Maturity
<b><i>Municipal Investments</i></b>				
			\$0.00	
Total Municipal Investments			\$0.00	
<b><u>Investment Register</u></b>				
<b><i>Reserve Investment</i></b>	7 Month	0.30%	\$509,432.82	2/11/2021
Total Reserve Investment			\$509,432.82	
<b>Council Funds Summary</b>				
Municipal Funds			\$1,780,648.44	
Reserve Funds			\$529,945.08	
			\$2,310,593.52	

**Restricted Municipal and Trust Funds**

Restricted Muni Transaction Acct- Bendigo Bank	0.00%	\$33,127.37
Trust Transaction Acct - Bendigo Bank	0.00%	\$1.00

Note: The amounts shown here are the account balances at the Bendigo Bank. These balances may be different from the ledger balances due to timing.

### 8.3 Chief Executive Officer's Reports

<b>8.3.1 NEWROC Council Meeting Minutes 26<sup>th</sup> October 2021</b>	
Location:	Mukinbudin
File Ref:	ADM 236
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	9 <sup>th</sup> November 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements	Simple Majority
Documents Attached	Minutes of NEWROC Meeting held 26 <sup>th</sup> October 2021 (17 pages)
Documents Tabled	Nil

#### **Background**

A Council Meeting of NEWROC was held on Tuesday 26<sup>th</sup> October at the Mukinbudin Sports Complex

#### **Officer Comment:**

The following items form part of the Minutes:

- 6. Financial Matters**
  - 6.1 Income, Expenditure and Profit and Loss
  - 6.2 NEWROC 2020/21 Audit
  
- 7. Matters for Consideration**
  - 7.1 Town Team Project Proposal
  - 7.2 Waste
  - 7.3 Energy
  - 7.4 Regional Subsidiary
  - 7.5 Telecommunications – Farm Digital Grant
  - 7.6 Telecommunications
  
- 10. 2021 Meeting Schedule**

30 November	Executive	Nungarin
14 December (3pm)	Council	Mt Marshall

#### **OFFICER RECOMMENDATION**

**Council Decision Number – 05 11 2021**

**Moved: Cr Farina                      Seconded: Cr Nicoletti**

**That Council receive the NEWROC Council Meeting Minutes for 26<sup>th</sup> October 2021.**

**Carried 9 / 0**



North Eastern Wheatbelt Regional Organisation of Councils

Dowerin | Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

# Council Meeting

Tuesday 26 October 2021

Mukinbudin Sporting Complex

## MINUTES

2pm Council Meeting

[www.newroc.com.au](http://www.newroc.com.au)



### ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none"> <li>👉 Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year)</li> <li>👉 Council reviews NEWROC project priorities</li> </ul>	Council
March	<ul style="list-style-type: none"> <li>👉 WDC attendance to respond to NEWROC project priorities</li> <li>👉 Submit priority projects to WDC, Regional Development and WA Planning</li> <li>👉 Discussion regarding portfolios vs projects, current governance structure</li> </ul>	Executive
April	👉 NEWROC Budget Preparation	Council
May	<ul style="list-style-type: none"> <li>👉 NEWROC Draft Budget Presented</li> <li>👉 NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2022)</li> <li>👉 Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend</li> </ul>	Executive
June	👉 NEWROC Budget Adopted	Council
July		Executive
August	<ul style="list-style-type: none"> <li>👉 Information for Councillors pre-election</li> <li>👉 NEWROC Audit</li> </ul>	Council
September		Executive
October	👉 NEWROC CEO and President Handover	Council
November	<ul style="list-style-type: none"> <li>👉 NEWROC Induction of new Council representatives (every other year)</li> <li>👉 Review NEWROC MoU (every other year)</li> </ul>	Executive
December	👉 NEWROC Drinks	Council

#### **ONGOING ACTIVITIES**

Compliance

Media Releases

Newsletter

#### **NEWROC Chair and CEO Rotation**

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem

Shire of Koorda

Shire of Mukinbudin (Oct 2021 – Oct 2023)

Shire of Trayning

Shire of Dowerin

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## NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes for the Council Meeting held at the Mukinbudin Sporting Complex on Tuesday 26 October 2021 commencing at 2.06pm

### MINUTES

#### 1. OPENING AND ANNOUNCEMENTS

Cr Shadbolt welcomed everyone and thanked the Shire of Koorda for their leadership and coordination of the NEWROC for the past two years

Cr Shadbolt, NEWROC Chair opened the meeting at 2.06pm

#### 2. RECORD OF ATTENDANCE AND APOLOGIES

##### 2.1. Attendance

Cr Gary Shadbolt	NEWROC Chair, Shire of Mukinbudin
Cr Jannah Stratford	President Shire of Koorda
Cr Quentin Davies	President, Shire of Wyalkatchem
Cr Owen Garner	Councillor, Shire of Wyalkatchem
Cr Pippa De Lacy	President, Shire of Nungarin
Cr Melanie Brown	President, Shire of Trayning
Cr Robert Trepp	President, Shire of Dowerin
Cr Darrel Hudson	Councillor, Shire of Dowerin
Cr Tony Sachse	President, Shire of Mt Marshall
Dirk Sellenger	NEWROC CEO, CEO Shire of Mukinbudin
Darren Simmons	CEO, Shire of Koorda
Peter Klein	CEO, Shire of Wyalkatchem
John Nuttall	CEO, Shire of Mt Marshall
Leanne Parola	CEO, Shire of Trayning
Leonard Long	CEO, Shire of Nungarin

NEWROC Officer

Caroline Robinson Executive Officer, NEWROC

##### 2.2. Apologies

Rebecca McCall	CEO, Shire of Dowerin
John Nuttall	CEO, Shire of Mt Marshall
Cr Nick Gillett	Councillor, Shire of Mt Marshall

##### 2.3. NEWROC Delegates

Members are asked to nominate their delegates to NEWROC, in light of recent Council elections.

	Delegate	
Shire of Mukinbudin	Cr Shadbolt	Cr Nicoletti
Shire of Mt Marshall	Cr Sachse	Cr Gillett
Shire of Dowerin	Cr Trepp	Cr Ward
Shire of Wyalkatchem	Cr Davies	Any other Councillor

Shire of Nungarin	Cr de Lacy	
Shire of Koorda	Cr Stratford	Cr Cooper
Shire of Trayning	Cr Brown	Cr Marchant

#### 2.4. Leave of Absence Approvals / Approved

Nil

### 3. Declarations of Interest and Delegations Register

Nil

#### 3.1. Delegation Register

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (Shire of Koorda)	Council	CEO	Council Oct 2019
NEWROC Website	CEO	NEWROC EO	Council June 2017

The above delegations are required to be updated as below and endorsed by Council.

#### RESOLUTION

**The NEWROC removes Darren Simmons as one of the bank signatories and is replaced by Dirk Sellenger**

**Moved Cr Stratford**

**Seconded Cr De Lacy**

**CARRIED 7/0**

### 4. Presentations

#### 4.1. SBDC Procurement Pilot Project

Celia Jordaan presented the findings from the SBDC and NEWROC Procurement Pilot Project.

The Executive will workshop the findings in November.

### 5. MINUTES OF MEETINGS

#### 5.1. Council Meeting 31 August 2021

Minutes of the Council Meeting held 31 August 2021 have previously been circulated.

#### RESOLUTION

**That the Minutes of the Council Meeting held on 31 August 2021 be received as a true and correct record of proceedings.**

**Moved Cr Brown**

**Seconded Cr Sachse**

**CARRIED 7/0**

**5.2. Executive Meeting 5 October 2021**

Minutes of the Executive Meeting held on Tuesday 5 October 2021 have previously been circulated.

**RESOLUTION**

**That the Minutes of the Executive Meeting held on 5 October 2021 be received.**

**Moved Cr Sachse**

**Seconded Cr Stratford**

**CARRIED 7/0**

**5.3. Business Arising**

Nil

## 6. FINANCIAL MATTERS

### 6.1. Income, Expenditure and Profit and Loss

<b>FILE REFERENCE:</b>	42-2 Finance Audit and Compliance
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	20 October 2021
<b>ATTACHMENT NUMBER:</b>	#1P and L
<b>CONSULTATION:</b>	
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

### COMMENTS

Account transactions for the period 1 August 2021 to 30 September 2021:

Date	Description	Reference	Credit	Debit	Running Balance
<b>BB NEWROC Funds-5557</b>					
<b>Opening Balance</b>			<b>117,407.89</b>	<b>0.00</b>	<b>117,407.89</b>
01 Aug 2021	Bendigo Bank		0.00	0.80	117,407.09
03 Aug 2021	Payment: Monitor Bookkeeping Services XERO subs	INV-3904	0.00	50.00	117,357.09
11 Aug 2021	Payment: Solum Wheatbelt Business Solutions	INV-0106	0.00	5,025.00	112,332.09
11 Aug 2021	Payment: Bencubbin Community Resource Centre	INV-1361	0.00	100.00	112,232.09
11 Aug 2021	Payment: Valenti Commercial Lawyers	030875	0.00	7,238.00	104,994.09
11 Aug 2021	Payment: EO Travel	RB9569006205	0.00	131.00	104,863.09
01 Sep 2021	Bendigo Bank		0.00	1.60	104,861.49
02 Sep 2021	Payment: Monitor Bookkeeping Services XERO subs	INV-3955	0.00	50.00	104,811.49
09 Sep 2021	Constructive Visual		180.00	0.00	104,991.49
09 Sep 2021	Payment: Constructive Visual	219	0.00	180.00	104,811.49
09 Sep 2021	Payment: Valenti Commercial Lawyers	031012	0.00	156.75	104,654.74
09 Sep 2021	Constructive Visual		0.00	180.00	104,474.74
09 Sep 2021	Constructive Visual		180.00	0.00	104,654.74
09 Sep 2021	Payment: Solum Wheatbelt Business Solutions	INV-0107	0.00	3,832.00	100,822.74
22 Sep 2021	Bendigo Bank – Fees		0.00	30.00	100,792.74
23 Sep 2021	Payment: Shire of Dowerin	INV-0080	14,300.00	0.00	115,092.74
23 Sep 2021	Payment: Shire of Dowerin	INV-0081	27,000.00	0.00	142,092.74
24 Sep 2021	Payment: Shire of Mukinbudin	INV-0074	14,300.00	0.00	156,392.74
24 Sep 2021	Payment: Shire of Mt Marshall	INV-0072	14,300.00	0.00	170,692.74
27 Sep 2021	Payment: Shire of Koorda	INV-0073	14,300.00	0.00	184,992.74
29 Sep 2021	Constructive Visual		0.00	180.00	184,812.74
29 Sep 2021	Payment: Bistro Guillaume Perth	RB9594580300	0.00	354.20	184,458.54
29 Sep 2021	Payment: Bistro Guillaume Perth	RB9594579329	0.00	3,956.92	180,501.62
30 Sep 2021	Payment: Shire of Trayning	INV-0076	14,300.00	0.00	194,801.62
<b>Total BB NEWROC Funds-5557</b>			<b>98,860.00</b>	<b>21,466.27</b>	<b>194,801.62</b>
<b>Closing Balance</b>			<b>194,801.62</b>	<b>0.00</b>	<b>194,801.62</b>
<b>Total</b>			<b>98,860.00</b>	<b>21,466.27</b>	<b>77,393.73</b>

Balance Sheet as at 30 September

## Balance Sheet

North Eastern Wheatbelt Regional Organisation of Councils

As at 30 September 2021

Cash Basis

	30 SEP 2021
<b>Assets</b>	
<b>Bank</b>	
BB NEWROC Funds-5557	194,801.62
BB Term Deposit Account-1388	195,028.68
<b>Total Bank</b>	<b>389,830.30</b>
<b>Total Assets</b>	<b>389,830.30</b>
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	31,240.00
GST	5,595.37
<b>Total Current Liabilities</b>	<b>36,835.37</b>
<b>Total Liabilities</b>	<b>36,835.37</b>
<b>Net Assets</b>	<b>352,994.93</b>
<b>Equity</b>	
Current Year Earnings	36,401.45
Retained Earnings	316,593.48
<b>Total Equity</b>	<b>352,994.93</b>

### RESOLUTION

That the income and expenditure from 1 August to 30 September 2021 and the P and L and balance sheet as at 30 September 2021 be received.

Moved Cr De Lacy

Seconded Cr Davies

CARRIED 7/0

**6.2. NEWROC 2020/21 Audit**

<b>FILE REFERENCE:</b>	42-2 Finance Audit and Compliance
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	20 October 2021
<b>ATTACHMENT NUMBER:</b>	#2 Audit
<b>CONSULTATION:</b>	Audit Partners Darren Simmons
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENTS**

The NEWROC 20/21 audit has been completed.

No governance issues or inconsistencies were identified.

**RESOLUTION**

**That the 2020/21 NEWROC Audit be received and accepted**

**Moved Cr Brown**

**Seconded Cr Sachse**

**CARRIED 7/0**



## 7. MATTERS FOR DECISION

### 7.1. Town Team Project

<b>FILE REFERENCE:</b>	042-6 NEWROC Promotion
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	27 September 2021
<b>ATTACHMENT NUMBER:</b>	#3 Job Description
<b>CONSULTATION:</b>	Jimmy Murphy Town Teams Darren Simmons
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

#### COMMENT

At the NEWROC August Council meeting the following resolution was made:

#### RESOLUTION

NEWROC Council to support the position, a funding contribution (\$10,000) and enter into further discussions on the role to initially support the position for 12 months

Moved Cr Hudson

Seconded Cr de Lacy

CARRIED 5/0

The NEWROC EO has liaised with Town Teams to develop a job description for the position which was reviewed at the September Executive Meeting.

Additionally, a contractor agreement has been developed by the NEWROC EO to accompany the position – this is still being finalized.

#### RESOLUTION

**The reviewed job description is adopted and that the NEWROC enters into a MoU with Town Team Movement for the role**

Moved Cr De Lacy

Seconded Cr Stratford

CARRIED 7/0

#### MOTION

**NEWROC Chief Executive Officer be approved to appoint the Wheatbelt Town Team Builder**

Moved Cr Sachse

Seconded Cr Davies

CARRIED 7/0

**7.2. WASTE**

<b>FILE REFERENCE:</b>	103-1 Waste Management
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	20 October 2021
<b>ATTACHMENT NUMBER:</b>	
<b>CONSULTATION:</b>	Mandy Walker, RDA Wheatbelt
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENT**

The following motion was carried at the NEWROC August Council meeting.

**MOTION**

NEWROC Executive to review the Regional Landfill Report and work through options, to be presented to Council for further discussion

Moved Cr de Lacy

Seconded Cr Hudson

CARRIED 5/0

CEOs discussed the following at the September Executive meeting:

- 5 members require Tip Closure Plans, NEWROC EO to ask the Shire of Mukinbudin if they also require one. In requesting the services, it helps achieve recommendations in the Waste Report as well as potentially savings (L Parola to coordinate)
- NEWROC EO to seek a copy of the RoeROC Waste Agreement for review by CEOs
- The Executive to reconvene via ZOOM to discuss RoeROC Waste Agreement and next steps before the November Executive meeting
- The Executive to workshop commercial principles of the project in order to gain commitment from member Councils

The Executive is meeting via ZOOM on Thursday 20 October to further discuss the project.

The following funding has also recently been announced and the NEWROC EO is speaking with RDA Wheatbelt regarding it - <https://www.awe.gov.au/environment/protection/waste/how-we-manage-waste/recycling-modernisation-fund/supporting-waste-infrastructure-regional-remote>

**RESOLUTION**

**The NEWROC members develop a collective request for services for tip closure plans**

Moved Cr Stratford

Seconded Cr Sachse

CARRIED 7/0

**7.3. ENERGY**

<b>FILE REFERENCE:</b>	107-1 Power
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	20 October 2021
<b>ATTACHMENT NUMBER:</b>	#4 Letter from Martin Aldridge #5 Letter from Steve Martin
<b>CONSULTATION:</b>	Cameron Edwards Peter Klein
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENT**

Recent activities:

- Peter Klein and NEWROC EO met with Western Power. Peter has requested some information on PowerBanks as well as reliability data in the NEWROC communities
- Brief presentation on the energy project to Minister Carey
- In person presentation by NEWROC EO on the energy project to Hon Steve Martin (Narembeen 29 September)
- Request to meet with Hon Rick Wilson
- ARENA Regional Australia Microgrid Pilot Program will be open in October 2021. NEWROC EO and Cameron Edwards will participate in the grant briefing
- Letter of support received from Hon Martin Aldridge (attached) and Steve Martin
- Clear Energy metres proposed to be installed in Wyalkatchem and one other NEWROC community to determine base load data
- NEWROC EO to speak to Clear Energy regarding expectations, requirements etc
- NEWROC EO to convene a meeting with Synergy and Horizon

The following announcement has been made and the NEWROC EO is enquiring further into possible partnerships and expression of interests:

<https://www.westernpower.com.au/suppliers/tenders-and-registrations-of-interest/ws314946691-provision-of-services-for-disconnected-microgrid/>

**RESOLUTION**

**The information is received**

**Moved Cr De Lacy**

**Seconded Cr Stratford**

**CARRIED 7/0**

**7.4. REGIONAL SUBSIDIARY**

<b>FILE REFERENCE:</b>	
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	20 October 2021
<b>ATTACHMENT NUMBER:</b>	#6 Draft Charter #7 Briefing Note
<b>CONSULTATION:</b>	Darren Simmons Peter Klein Tony Brown (WALGA)
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENT**

Delegates of the NEWROC met with the Minister for Local Government on Thursday 2 September 2021 at Dumas House. Delegates included Darren Simmons, Peter Klein and the NEWROC EO. Apologies were received from Cr Stratford due to illness.

The principal task was to flag that NEWROC would be interested in submitting a proposal that it pilot the regional subsidiary model, subject to amendments or discussions regarding the regulations. Currently NEWROC is not a legal entity and cannot apply for grants, own property, borrow money etc. NEWROC acts through the lead local government and that local government takes full liability for the activities of NEWROC.

Establishing NEWROC as a regional subsidiary, which is permitted under the Act would give NEWROC a legal identity and allow it to apply for grants, own property, lease and/or sell property and borrow money in its own right.

The regional subsidiary could be a model for NEWROC to pursue the regional landfill strategy, energy reliability solutions and more.

Following Darren's presentation the Minister was engaged in the discussion expressing some concern about the subsidiary model imposing further compliance obligations on already stretched local governments, being used to outsource, consolidate or reduce local government workforces and complications should a member wish to withdraw or if the subsidiary is to be wound up.

The Minister advised that he is preparing a package of local government reforms that he would release at some point in the future. Additionally, at the meeting the delegates raised concerns with housing quality and availability in the NEWROC.

At the September Executive Meeting, CEOs reviewed the draft Charter and provided feedback to the NEWROC EO.

Since this feedback, the NEWROC EO has spoken with Tony Brown and aligned the NEWROC Draft Charter to the most recent Charter developed by WALGA. WALGA has continued to advocate for the removal of regulations or to enable a regional subsidiary under the existing legislation. It is recommended NEWROC support this approach.

Don't include Martin Aldridge comments

Risks – job rationalisation

Since our meeting with the Minister, WALGA has met with the Minister numerous times  
Regulations (anchor to local governments) vs Local Government Act (we can get on if regulations are repealed, Minister can knock it back)

**RESOLUTION**

**Council endorse the Charter as presented and write to the Minister for Local Government indicating the Charter is ready to proceed when the regulations are addressed as per the Department's discussions with WALGA**

**Moved Cr Sachse**

**Seconded Cr De Lacy**

**CARRIED 7/0**

<b>7.5. TELECOMMUNICATIONS – FARM DIGITAL GRANT</b>
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<b>FILE REFERENCE:</b>	035-6 Federal Grants
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	4 October 2021
<b>ATTACHMENT NUMBER:</b>	
<b>CONSULTATION:</b>	Darren Simmons Valenti Lawyers
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENT**

The Shire of Koorda was successful in securing Digital Farm funding for the erection of three towers with Crisp Wireless – North Koorda, Gabbin and Yorkrakine. The FAA will be issued between DPIRD and Crisp Wireless, in line with the grant guidelines. The NEWROC EO has made contact with Valenti Lawyers who can assist in the drafting of an agreement between the Shire of Koorda and Crisp Wireless which will mirror the FAA.

**RESOLUTION**

**NEWROC cover the fees associated with drafting and executing an agreement between the Shire of Koorda and Crisp Wireless for funding of three towers (in line with the DPIRD Farm Digital Grant)**

**Moved Cr De Lacy**

**Seconded Cr Sachse**

**CARRIED 7/0**

## 7.6. TELECOMMUNICATIONS

<b>FILE REFERENCE:</b>	035-6 Federal Grants
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	20 October 2021
<b>ATTACHMENT NUMBER:</b>	
<b>CONSULTATION:</b>	Leigh Ballard
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

### COMMENT

It is the intention of the NEWROC to continue to expand coverage of the Crisp Wireless network across the NEWROC communities in line with the NEWROC Strategic Plan.

The Shire of Mukinbudin has expressed concern regarding coverage across their residents and businesses. Currently the Shaddy and Atkens towers serve residents as well as the pop up tower near the Cronje farm and a school pop up tower. The proposed Talgomine tower will also serve the residents and businesses in the Shire of Mukinbudin however to the north still requires coverage.

The Shire of Dowerin has requested that the network be expanded into their community. The Shire of Dowerin has done some preliminary investigation into the demand for the service. The NEWROC EO is liaising with Crisp Wireless on what would be required and will bring this back to the NEWROC for consideration.

Following the erection of the three towers under the DPIRD Farm Digital Grant, the next tower to be constructed is at Talgomine.

Crisp Wireless has indicated the best place for the tower is on a rock at the intersection of Cornish Rd, Jolly Rd and Master Rd. This will require a different anchorage system. The cost is \$29,000 plus GST.

Previously, the NEWROC has covered the cost of additional towers for member Councils.

Following the September Executive meeting the NEWROC EO wrote to Crisp Wireless requesting their advice to improve the coverage in the Shire of Mukinbudin and they have indicated a pop tower in the townsite would suffice and then enable additional connections.

### RESOLUTION

**NEWROC requests Crisp Wireless to work closely with the Shire of Nungarin and Shire of Mukinbudin to identify customers in the 'coverage area' and that NEWROC constructs the Talgomine Tower for \$29,000 plus GST following development approval by the Shire of Nungarin.**

**Moved Cr De Lacy**

**Seconded Cr Davies**

### Discussion:

- NEWROC EO to follow up with Crisp Wireless on the disused telecommunications tower in the Shire of Mukinbudin
- New technology South Link

**8. EMERGING NEWROC ISSUES as notified or introduced by decision of the Meeting****POLICE**

NEWROC to extend an invitation to the Regional Manager for policing

**MANDATORY COVID VACCINATIONS**

**ACTION: NEWROC EO to write to the Premier and request a response to the following questions:**

- a. **What categories of the local government workforce are picked up by the requirement for mandatory vaccinations (31<sup>st</sup> December)?**
- b. **In the event that a local government employee is stood down what are the industrial relations implications on Council?**
  - L Parola to follow up with WALGA on mandatory COVID vaccinations
  - If required, NEWROC to seek legal advice on the issue

**DOWERIN – CBH AND RAIL**

Group of growers in Dowerin seeking support for grain to be outloaded by rail at the two CBH sites within the townsite

**ACTION: NEWROC EO to draft a letter in support of grain going on rail as much as possible**

**ACTION: NEWROC to invite CBH Operations Manager to a future meeting**

**9. GENERAL UPDATES**

- NEWROC EO has offered to present in person to member Councils
- NEWROC Chair and CEO handover from the Shire of Koorda to Shire of Mukinbudin has occurred

**10. 2021 MEETING SCHEDULE**

30 November	Executive	Shire of Nungarin
14 December (3pm)	Council	Shire of Mt Marshall

**11. CLOSURE**

Cr Shadbolt thanked everyone for their attendance and closed the meeting at 4.15pm



<b>8.3.2 NEWTRAVEL Annual General Meeting 28<sup>th</sup> October 2021</b>	
Location:	Nungarin Recreation Centre
File Ref:	ADM 254
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	9 <sup>th</sup> November 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements	Simple Majority
Documents Attached	Minutes of NEWTRAVEL AGM held 28 <sup>th</sup> October 2021 (5 pages) Minutes of NEWTRACEL General Meeting Held 28 <sup>th</sup> October 2021 (19 pages)
Documents Tabled	Nil

### **Background**

An Annual General Meeting of NEWTRAVEL was held on 28<sup>th</sup> October 2021 at the Nungarin.

### **Officer Comment:**

The following items form part of the Minutes:

#### Annual General Meeting

4. Chairman's Report
5. Financial Report 1 October 2020 to 30 September 2021
6. Election of Office Bearers
7. General Business
  - a. Review of Membership Fees 2021-2022
  - b. 2022-2023 Additional Council Support

#### General Meeting

3. Financial Report
4. NEWTRAVEL Tourism Officer August to October 2021 Report
  - 5.1 Wheatbelt Way Visitor Statistics
  - 5.2 Social Media and Marketing Report
  - 6.1 Review of 2021 Peak Tourist Season
  - 6.2 AGO Partnership Opportunity
  - 6.3 NEWTRAVEL 2021-2022 Marketing Plan – Website Quotes
  - 6.4 NEWTRAVEL 2021-2022 Marketing Plan – App Updates
  - 6.5 NEWTRAVEL Tourism Officer Contract
  - 6.6 AGO Board Voting
  - 7.1 Member Reports
  - 7.2 Other Business
    - Wheatbelt Way Community Garden Open Week
    - Events

**OFFICER RECOMMENDATION**

**Council Decision Number – 06 11 2021**

**Moved: Cr Ventriss**

**Seconded: Cr Bent**

**That Council receive the NEWTRAVEL Meeting Minutes for 28<sup>th</sup> October 2021.**

**Carried 9 / 0**



## Annual General Meeting Minutes

Meeting to be held on Thursday 28<sup>th</sup> October 2021, at the Nungarin Recreation Centre.  
10.00am

**Opening 10.20am**

### Attendees:

#### NEWTRAVEL MEMBER

Koorda CRC  
Nungarin CRC  
Shire of Dowerin  
Shire of Koorda  
Shire of Mt Marshall  
Shire of Mukinbudin  
Shire of Nungarin  
Shire of Trayning  
Shire of Westonia  
Shire of Wyalkatchem  
Beacon Tourism Group  
Westonia CRC

#### MEMBER VOTING DELEGATE

Kim Storer (NEWTRAVEL Chair)  
  
Rebecca McCall (CEO)  
Lana Foote (DCEO)  
Cr Megan Beagley  
Cr Sandra Ventris  
Cr Kerry Dayman  
Leanne Parola (CEO)  
Stacey Geier  
Stephanie Elvidge  
Sue Munns  
Jill Glass

#### ASSOCIATE MEMBERS (& OTHERS)

Linda Vernon (NEWTRAVEL TO)  
Enza Beetles  
Janae DeLacey  
Ashlee Banks (CDO)  
  
John Nuttall (CEO)  
Louise Sellenger  
Leonard Long  
  
Lani Hale

*Please can you advise of your attendance – all most welcome. Please be advised that only members can vote as per the constitution. Associate members and observers are still welcome.*

### Apologies:

Dukin Short-Term Stay  
Mukinbudin CRC  
Shire of Westonia  
Shire of Trayning  
  
Shire of Mt Marshall  
Shire of Koorda

Renee Jenkin  
Jamie Criddle (CEO)  
Cr Freda Tarr – advised no longer delegate for the  
Shire of Trayning  
Cr Tanya Gibson  
Cr Jannah Stratford

Madeline Hayles

Cr Bill Huxtable

## 1. Declarations of Interest

## 2. Membership Applications

### 3. Previous Minutes

1.1 Confirmation (Previous Meeting Minutes click [Here](#))

**RESOLUTION:**

**That the Minutes of the NEWTRAVEL Annual General Meeting held in Mukinbudin on 29<sup>th</sup> October 2020 be confirmed as a true and correct record of proceedings.**

**Moved: Leanne Parola**

**Seconded: Lana Foote**

**CARRIED**

1.2 Business arising from previous minutes

Nil

### 4. Chairman's Report

Kim Storer tabled and verbally presented her Chairpersons report.

Although COVID caused international visitor numbers to plummet, it brought a steady increase of domestic visitors to our region. Although towns along the Wheatbelt Way are not economically dependent on tourism, the increase in visitors has had a positive impact, as local businesses are more aware of the benefits and value of visitors. There was a definite increase in visitors who chose to make the Wheatbelt Way the destination and not just part of the journey. Through social media, television advertising and printed information, even the travellers that usually followed the sun and made their way north, made the choice to come through this region either on the way there or on the way back.

With the right mix of attractions, camping areas, nature walks and icons, every town has something different to offer the visitor. The wildflower season was one of the best we have had for many years and where to find the flowers was a hot topic of discussion as visitors made their way through this part of WA. It was great to see towns take the opportunity to offer wildflower tours as well as having plenty of information on hand about what is growing in our local areas.

Museums were also a big attraction and each one holds a collection of diverse, unique, and unusual items in their display. A great attraction, and one that takes visitors on a journey through our history.

Accommodation providers and caravan parks had a steady increase in trade. Private accommodation providers and local businesses owners have been more open to suggestions and ideas that will encourage the visitor to stay longer.

Comments about the friendly and helpful nature of businesses and residents, and the interaction between visitors and locals held us all in good stead, and it is great to see a revival of the connection between city and country once again.

As the tourism window starts to close for 2021, we can reflect on what went right, what went wrong, what we can learn from each other and start to work on to make the 2022 tourism season better for both the visitors and ourselves.

In closing I would like to thank the shires, stakeholders, AGO, and all the CRC's and visitors centres who have promoted each other and ensured that we all got a bit of the pie, but most of all I would like to acknowledge and thank Linda for the professional and supportive role she has provided to us all.

Linda's focus, vision, innovation, strategic planning and actions on developing the Wheatbelt Way, have been the backbone of its success and we are the fortunate ones who reap the rewards through the social and economic growth, and the positive impact it has brought to our communities through being part of the Wheatbelt Way.

## 5. Financial Report

**North Eastern Wheatbelt Travel Association General Cheque Account**

Financial Report 1 October 2020 to 30 September 2021

<b>Bendigo Bank Cheque Account Opening Balance 1 October 2020</b>	<b>\$45,284.08</b>
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**Income**

Memberships	\$51,350.00
Other Income	\$1,500.00
<b>Total Income</b>	<b>\$52,850.00</b>

**Expenses**

Accountant	\$365.00
App	\$1,320.00
Brochure and Guidebook Reprints	\$2,150.50
Consumer Shows	\$1,721.50
Content - Images	\$2,857.40
Insurance	\$485.79
Internet Marketing	\$4,942.07
Postage	\$636.95
Press Advertising	\$9,272.50
Promotional Material	\$1,169.30
Signs	\$927.94
Tourism Association Memberships	\$330.00
Tourism Officer & Support Services	\$25,131.87
Training & Workshops	\$2,359.60
Website	\$968.00
<b>Total Expenses</b>	<b>\$54,638.42</b>

***Bendigo Bank Cheque Account Closing Balance 30 September 2021***

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**\$43,495.66**

**Ending Financial Position at 30 September 2021**

**\$43,495.66**

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**RESOLUTION:**

**That the Annual Financial Report as presented from 1 October 2020 – 30 September 2021 be accepted.**

**Moved: Cr Sandie Ventris**

**Seconded: Rebecca McCall**

**CARRIED**

## 6. Election of Office Bearers

Kim Storer asked Linda Vernon to be returning officer for this process.

- **Chairman**

Cr Sandie Ventris nominated Kim Storer. Accepted. Elected unopposed.

- **Deputy Chairman**

Kim Storer nominated Stacey Geier. Accepted. Elected unopposed.

- **Administrator/Treasurer**

NEWTRAVEL appointed Linda Vernon in her role as Tourism Officer as the Administrator/Treasurer.

**RESOLUTION:**

**That Stacey Geier be added with full access and Freda Tarr be removed to the Bendigo Bank NEWTRAVEL (633-00 119287845) Bank account.**

**Moved: Lana Foote**

**Seconded: Cr Kerry Dayman**

**CARRIED**

## 7. General Business

### a. Review Membership Fees 2021-2022

Ordinary Membership – Council	\$2,000.00
Ordinary Membership – Business	\$500.00
Associate Membership – Business	100.00
Associate Membership – Not-For-Profit	\$50.00

**RESOLUTION:**

**That the NEWTRAVEL Memberships for 2021-2022 remain the same at \$2,000 For Ordinary Membership – Council, \$500 Ordinary Membership – Business, \$100 Association Membership-Business, \$50 Associate Membership – Not-for-Profit.**

**Moved: Rebecca McCall**

**Seconded: Lana Foote**

**CARRIED**

### b. 2022-2023 Additional Council Support

That NEWTRAVEL write to member Councils and ask for additional financial support for the 2021-2022 financial year of:

\$2,500.00 towards the Tourism Officer & Support Services

\$500.00 towards specific Wheatbelt Way marketing activities

\$1,500.00 towards the Regional Marketing Initiatives with WEROC and RoeTourism

Linda raised that is no change to the previous Council Contributions to NEWTRAVEL, but may need to have a change in the Tourism Officer & Support services amount dependant on what Councils have discussed in regards to increasing Tourism Officer time in 2022-2023.

**RESOLUTION:**

**That NEWTRAVEL write to member Councils and ask for additional financial support for 2021-2022 financial year of, \$3,900.00 towards the Tourism Officer & Support Services, \$500 towards specific Wheatbelt Way Marketing Initiatives and \$1,500 towards Regional Marketing initiatives with WEROC and RoeTourism.**

**Moved: Rebecca McCall**

**Seconded: Kim Storer**

**CARRIED**

It was noted that some Councils may need to be reminded to raise invoices for these payments before issuing of invoices for payment.

**8. Other Business**

**9. Next Annual General Meeting: 27<sup>th</sup> October 2022**

**10. AGM Close 10.37am**

***General Meeting to Follow.***



## Minutes – GENERAL MEETING

General Meeting to be held on Thursday 28<sup>th</sup> October 2021, 10am  
at Nungarin Recreation Centre.

Opening 10.38am

### Invited Attendees:

#### NEWTRAVEL MEMBER

Koorda CRC  
Nungarin CRC  
Shire of Dowerin  
Shire of Koorda  
Shire of Mt Marshall  
Shire of Mukinbudin  
Shire of Nungarin  
Shire of Trayning  
Shire of Westonia  
Shire of Wyalkatchem  
Beacon Tourism Group  
Westonia CRC

#### MEMBER VOTING DELEGATE

Kim Storer (NEWTRAVEL Chair)  
Rebecca McCall (CEO)  
Lana Foote (DCEO)  
Cr Megan Beagley  
Cr Sandra Ventris  
Cr Kerry Dayman  
Leanne Parola (CEO)  
Stacey Geier  
Stephanie Elvidge  
Sue Munns  
Jill Glass

#### ASSOCIATE MEMBERS & OTHERS

Linda Vernon (NEWTRAVEL TO)  
Enza Beetles  
Janae DeLacey  
Ashlee Banks (CDO)  
Louise Sellenger  
Leonard Long  
Lani Hale  
Jodie Adams

\* please can you advise of your attendance – others not listed above most welcome. Please be advised that only members delegate can vote as per the constitution. Associate members and observers are still welcome.

### Apologies:

Dukin Short-Term Stay  
Mukinbudin CRC  
Shire of Westonia  
Shire of Trayning  
Shire of Mt Marshall  
Shire of Koorda

Renee Jenkin  
Jamie Criddle (CEO)  
Cr Freda Tarr – advised no longer delegate for  
the Shire of Trayning  
Cr Tanya Gibson  
Cr Jannah Stratford

Madeline Hayles  
Cr Bill Huxtable  
John Nuttall (CEO)

## 1. Previous Minutes

1.1 Confirmation (Previous Meeting Minutes click [Here](#))

#### RESOLUTION:

That the Minutes of the NEWTRAVEL Meeting held in Trayning on 29<sup>th</sup> July 2021 be confirmed as a true and correct record of proceedings.

Moved: Leanne Parola

Seconded: Lana Foote

CARRIED



## 1.2 Business arising from previous minutes

ACTIONS	UPDATE
<ul style="list-style-type: none"> <li><b>ACTION</b> – A financial policy and procedure be developed for the use of the debit card by NEWTRAVEL.</li> </ul>	Completed. View <a href="#">here</a> . To be endorsed by NEWTRAVEL.
<ul style="list-style-type: none"> <li><b>ACTION</b> – Leanne Parola and Rebecca McCall to organise a Zoom Meeting with Linda Vernon to discuss contract</li> </ul>	Completed. A contract offer presented. Linda asked if this could just wait to see what may eventuate with the AGO opportunity.
<ul style="list-style-type: none"> <li><b>ACTION</b> – Marcus will ask if Tourism WA research can curate a set of statistics for the last 12 months specifically for the Wheatbelt region.</li> </ul>	To follow up.
<ul style="list-style-type: none"> <li><b>ACTION</b> – Linda to add question to Visitor Survey about how they may have heard about the Wheatbelt Way</li> </ul>	Completed. But note that Visitor Surveys have been in much lower numbers this year.
<ul style="list-style-type: none"> <li><b>ACTION</b> - to form a Working Group to further look at the AGO opportunity over the next 6-9 months.</li> </ul>	Completed. Rebecca McCall, Leanne Parola, Rebecca Watson and Dirk Sellenger formed the working group and initial meeting was held.

Discussion held on the presented draft Financial Policy and Procedure for NEWTRAVEL. Some errors noted to be fixed. The document was endorsed as presented and to be reviewed in 12 months' time.

## 2. Correspondence

### 2.1 Correspondence In

2.1.1 Various Emails inward.

### 2.2 Correspondence Out

2.2.1 Various Emails outward.

2.2.2 NEWTRAVEL AGO Board Nomination, Rebecca McCall

**RESOLUTION:**

**That the NEWTRAVEL inward correspondence is accepted and the outward correspondence be endorsed.**

**Moved: Lana Foote**

**Seconded: Cr Megan Beagley**

**CARRIED**

### 2.3 Business arising from Correspondence

Nil

### 3. Financial Report

<b>Cheque Acc Opening Balance 1 July 2021</b>			<b>\$54,893.72\$</b>
<b>INCOME</b>			
		<b>Total Income</b>	<b>\$0.00</b>
<b>EXPENSES</b>			
<b>Press Advertising</b>	WIN Sky News TV Advertising July SA & VIC Campaign	\$1,210.00	
	Nine July TV Advertising Campaign WA	\$467.50	
	The West – August Travel Feature	\$660.00	\$2,337.50
<b>Trade Show Stands</b>	Mukinbudin CRC x 14 x A3 Posters for Dowerin Field Days	\$32.00	\$32.00
<b>Tourism Association Memberships</b>	Australia’s Golden Outback Gold Membership 2021-2022	\$330.00	\$330.00
<b>Postage &amp; Freight</b>	Mukinbudin Trading Post - August	\$101.29	\$101.29
<b>Internet Marketing</b>	Vernon Contracting Facebook Marketing reimbursement –June	\$425.21	
	Vernon Contracting Facebook Marketing reimbursement –July	\$58.45	
	Vernon Contracting Facebook Marketing reimbursement – August	\$154.18	\$637.84
<b>Tourism Officer Services &amp; Support</b>	Vernon Contracting June Tourism Officer Services	\$1,100.00	
	Vernon Contracting July Tourism Officer Services	\$1,345.52	
	Vernon Contracting August Tourism Officer Services	\$1,985.01	\$4,430.53
<b>Other</b>	Mukinbudin CRC – 9 x WBW Heat Pressed Mugs – Curtin Uni	\$135.00	
	Wild Poppy Catering – Agritourism Workshop	\$1,485.00	
	Cubic Promote – 1000 Jelly Beans	\$1,169.30	
	Mukinbudin CRC – 10 x WBW Heat Pressed Mugs – Agritourism	\$150.00	
	MJ & ME Nenke – Agritourism Speaker	\$330.00	
	Vernon Contracting Facebook reimbursement –Agritourism Speaker Gifts	\$259.60	\$3,528.90
		<b>Total Expenditure</b>	<b>\$11,398.06</b>
<b>Cheque Acc Closing Balance 30 September 2021</b>			<b>\$43,495.66</b>
<b>Other Income</b>			
<b>Outstanding Payments</b>			
	Winning Prize – Lex Porebski	\$500.00	
	Creative Spaces – Aaron Brown Photographer	\$4,732.20	
	Vernon Contracting September Tourism Officer Services	\$1,210.00	
	Mukinbudin CRC – Social Media Assistance, Jul- Sep 2021	\$750.00	
	Mukinbudin Trading Post - September	\$107.40	
	Park Cedar Pty Ltd – Fix App crash	\$480.00	\$7,779.60
<b>Ending Financial Position at 14 October 2021</b>			<b>\$35,716.06</b>

#### Signage Funds Remaining

<b>Total Signage Funds Remaining</b>	<b>\$2,642.18</b>
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Discussion held about the remaining signage funds and any further signage needs. Westonia had installed recently “Uncle Sam” signs on the Toilets at free camp sites and feel that it has improved visitors not misusing/abusing the toilets.

#### RESOLUTION:

**That the NEWTRAVEL financial report is accepted as presented.**

**Moved: Rebecca McCall**

**Seconded: Leanne Parola**

**CARRIED**

#### 4.0 NEWTRAVEL Tourism Officer (0.2FTE) August - October 2021 Report

Main Activities	Description	Progress/Update
<b>1. NewTravel Administration</b>		
a. Organise, attend and minute NEWTRAVEL meetings. Attending to any correspondence or motions at these meetings.	Organise and attend NEWTRAVEL Meetings	<ul style="list-style-type: none"> <li>Attended July NEWTRAVEL meeting</li> <li>13 August – Working Group Zoom</li> </ul>
b. Undertake governance and financial reporting activities.	Prepare Agendas and Minutes; attend to correspondence and motions as directed.	<ul style="list-style-type: none"> <li>July Meeting Minutes prepared and circulated.</li> <li>October Meeting Agenda prepared and circulated</li> </ul>
	Undertake financial responsibility for NEWTRAVEL including invoicing, paying accounts, preparing and presenting financial reports.	<ul style="list-style-type: none"> <li>Monthly financials completed and accounts paid.</li> </ul>
<b>2. Marketing</b>		
a. Implement the Wheatbelt Way Marketing Plan	Develop, adopt and implement annual marketing plan.	<ul style="list-style-type: none"> <li>Implemented 2021-2022 Marketing Plan Activities.</li> </ul>
b. Support NEWTravel to undertake tourism marketing activities to the benefit of the members.	Promote the Wheatbelt Way through press advertising and any other opportunities as they arise.	<ul style="list-style-type: none"> <li>Wheatbelt Way Wildflower campaign for July – October 2021</li> <li>Attended Dowerin Field Days 25<sup>th</sup> – 26<sup>st</sup> August 2021</li> </ul>
	Update and distribute Wheatbelt Way Brochures and Booklets.	<ul style="list-style-type: none"> <li>Distributed as required.</li> </ul>
	Arrange for the preparation of promotional packages for individuals, groups, companies and arrange appropriate distribution	Radio Interviews with Curtin FM 13 <sup>th</sup> August.
<b>3. Website and Social Media</b>		
a. Develop and maintain a presence for the Wheatbelt Way on internet and social media.	Maintain the Wheatbelt Way website	<ul style="list-style-type: none"> <li>Website updated continually!</li> <li>Implemented and ran 2021 Photo Competition received 108 entries and 181 photos received. Of which about 60% of them were from the Wheatbelt Way region.</li> </ul>
	Answer all Wheatbelt Way enquiries via the website and respond to requests for merchandise as required.	<ul style="list-style-type: none"> <li><b>232</b> Wheatbelt Way enquiries (website, email, socials, chat and phone).</li> </ul>
	Create a Wheatbelt Way Facebook Page and maintain it regularly.	<ul style="list-style-type: none"> <li>Posting and sharing of Wheatbelt Way content daily on Facebook and Instagram.</li> </ul>
<b>4. Stakeholder Communications</b>		
a. Maintain relationships with Central Wheatbelt Visitors Centre and Australia's Golden Outback	Attend Regional Working Group Meetings	<ul style="list-style-type: none"> <li>AGO Whole Region, monthly Zoom meetings.</li> <li>31 August – AGO Stakeholder Forum in Merredin.</li> <li>15 August – meeting with Marcus AGO CEO.</li> </ul>
b. Communicate with members.	Quarterly Newsletter to Stakeholders	<ul style="list-style-type: none"> <li>Monthly E-news to NEWTRAVEL stakeholders</li> <li>Quarterly newsletter subscribers.</li> </ul>
	Provide information and updates as identified.	<ul style="list-style-type: none"> <li></li> </ul>

<b>5. Maintenance and Monitoring</b>		
a. <i>Assist in the maintenance of the Wheatbelt Way Infrastructure and monitoring of Tourism across NEWROC</i>	Coordinate and collate tourism data for the region.	<ul style="list-style-type: none"> <li>• Compiled the Mar-Jun 21 Visitor Statistics</li> <li>• Quarterly Marketing Report produced</li> </ul>
	Coordinate annual auditing of Wheatbelt Way sites with individual shires and reporting of recommendations back to shires.	<ul style="list-style-type: none"> <li>• Not completed</li> </ul>
<b>6. Supporting additional activities</b>		
a. <i>Any other duties within the Contractors range of abilities as directed by the Director of Economic Services if time and resources allow.</i>	Assist with planning and conducting tourism initiatives as required (incl. local famils and trade shows).	- 28 <sup>th</sup> July Wheatbelt Agritourism Workshop.
	Carry out research and manage projects as required	<ul style="list-style-type: none"> <li>•</li> </ul>
	Other	<ul style="list-style-type: none"> <li>• Organised Spring Photographer – Aaron Brown visit.</li> <li>• Melanie from Northam Chamber of Commerce seeking information and any opportunities.</li> </ul>

## 5.1 Wheatbelt Way Visitor Statistics

*A reminder that the reporting periods are:*

- 1. July – October*
- 2. November – February*
- 3. March – June*

*If Shires could please submit their complete Excel spreadsheets within the fortnight of the end of each period it would be greatly appreciated.*

### **Snapshot Report:**

Please can all participating Shires send in Visitor Statistics Data for your accommodation for the period 1 July to 31 October 2021 by no later than the 14<sup>th</sup> of November.

This report will be then circulated at the end of November.

## 5.2 Social Media and Marketing Report

**NEWTRAVEL's primary purpose is to market and promote the Wheatbelt Way self-drive route and the tourism assets in the NEWTRAVEL area. We also engage with visitors and tourists through our promotional activities.**

The 2021 -2022 Marketing Overview for NEWTRAVEL can be viewed [here](#).

A full report on NEWTRAVEL's Social Media analytics and marketing activities was presented by Linda to the meeting and can be viewed [here](#).

## 6.0 General Business

### 6.1 Review of 2021 Peak Tourist Season

#### BACKGROUND:

While each year is different, considering last year's learnings will mean we will better prepare for what's to come. Having a solid understanding of how your businesses and communities operates during the peak season will allow NEWTRAVEL and its members to make informed decisions about purchasing, resourcing, marketing and more to prepare for tourism in 2022.

#### COMMENT:

I would like to hold an open session to document anecdotal observations and undertake a SWOT with members to recap how the 2021 peak tourist season went in the Wheatbelt Way.

1. Re-evaluate 2021 – how do members feel the 2021 Tourist Season when overall?
2. Re-position – how do members feel about the Wheatbelt Way Marketing and branding position?
3. Re-engage for 2022 – how do members want to engage with visitors in 2022?

#### RECOMMENDATION:

For members information and discussion.

#### OUTCOME:

Discussion was held by members and some key points were:

- a) Workforce challenges – heavy reliance on volunteers also specific discussions around challenges on sourcing cleaners (Dowerin even had the CEO and Shire administration staff taking on cleaning and laundry duties) and Shire administration staff and Community Resource Centre staff servicing visitors with information.
- b) Economic impact, how do we better communicate the positive it brings to the community.
- c) Specific survey data per town to get a clearer idea on the actual local spend of the visitor dollar.
- d) Lana from the Shire of Koorda expressed that they did not feel as crazy as last year – only a little bit more, maybe because they were better prepared. Visitors were more understanding and they had to increase the number of cleaning staff to keep on top of the requirements.
- e) Shire of Mt Marshall definitely experienced a period of increase pressure from servicing visitors for about an 8-week period. Phones were crazy with people wanting to make bookings (95% of phone bookings even though they have online booking platform for accommodation, as they found that even if people had booked online, they then also followed up with a phone call to confirm booking and ask questions – perhaps lack of confidence with the booking system).
- f) Reliability of local services being open continues to be an issue.
- g) Dowerin had observed that their visitor trends to be return clients, weekend escapes and then unplanned last-minute bookings.
- h) There is still a product gap in the region to get people to stay longer.



- i) Managing visitors expectations before they come! High spec accommodation, shops open all day on a Sunday and meals not available every night, capacity of local people to provide visitor servicing were common themes in visitor expectations.

11.25am Leonard Long left the meeting.

- How do we foster local tourism champions?
- How do we engage with the 9 communities to check in with how they are feeling and what they would like to achieve with tourism?
- How effective would combine WBD/AGO/NEWTRAVEL workshops be in your towns?  
Feedback was that for some communities it is likely that attendance would be poor.
- Would a 1 on 1 approach be more effective – with consistent questions? Linda noted that she would not have the capacity to do this and would need member's support.
- Free Campsite data was still much needed – could we not look to capture by paper or even QR Code?
- Discussion was held around packages for Free Campground Hosts and Caravan Park Caretakers. Stacy offered to share some information that the Shire of Westonia has, they have a Caravan Park Caretaker, but so far there has still been too many challenges to get a Campground Host program up so far.

## 6.2 AGO Partnership Opportunity

### **BACKGROUND:**

Australia's Golden Outback Chair and CEO attended the July NEWTRAVEL meeting and made an approach to NEWTRAVEL to look at future opportunities to work together.

### **COMMENT:**

Linda has had follow up communications and a meeting with Marcus Falconer from AGO on the 15<sup>th</sup> September to further discuss the proposed opportunity that AGO was offering to NEWTRAVEL. In principle AGO agree to presenting a partnership proposal to the October NEWTRAVEL meeting to consider. Details are not available to send out with the Agenda but will be made available as soon as received from AGO for consideration by members.

[AGO Proposal](#) - \$12,000 +GST

### **RECOMMENDATION:**

For members information and discussion

### **OUTCOME:**

NEWTRAVEL were excited about the opportunity to partner with AGO. Instructed the Working Group to work with Linda and AGO finalise an arrangement that has flexibility, a 6 monthly review period, preference for 1 of the days to be spent on destination development activities not the 2.

### 6.3 NEWTRAVEL 2021 – 2022 Marketing Plan – Website Quotes

**BACKGROUND:**

NEWTRAVEL identified in it's [2021-2022 Marketing Plan](#) to upgrade the Wheatbelt Way website. \$5,000.00 was allocated for a website upgrade.

**COMMENT:**

Three Quotes have been sought from likely companies that expressed an interest through reaching and subsequent Zoom meetings to get the understanding of the project brief for the Website Upgrade project in providing the services to update the Wheatbelt Way website. The intent is to get this underway immediately and then the new website to be live for the end of February 2022.

**Quote 1:** [The Digital Broker](#) - \$10,500.00

Also has pitched building a trip builder feature which would increase engagement from end users at a cost of \$2,585.00

**Quote 2:** [Studio 22](#) - \$9,500.00

**Quote 3:** Bloom Digital – quote price not received.

**RECOMMENDATION:**

For members information and decision.

**OUTCOME:**

Discussion held about the website and the App. Concern continues on the spend required annually to keep the App updated - mainly due to Apple and Android platform updates. Decision made to pause the App for the next 12 months and focus on a website re-build to take forward for the next few years.

Discussion around the Trip Builder Feature on the quote provided by The Digital Broker and about whether we want to lead or be a follower in this space. Tourism WA has identified earlier this year that this was a direction that they were looking to head in this space on their digital platforms.

**RESOLUTION:**

**That NEWTRAVEL accept the proposal and quote provided by The Digital Broker and approve expenditure of up to \$14,000 to be spent on a new website.**

**Moved: Rebecca McCall**

**Seconded: Leanne Parola**

**CARRIED**

## 6.4 NEWTRAVEL 2021 – 2022 Marketing Plan – App Updates

### BACKGROUND:

NEWTRAVEL identified in its [2021-2022 Marketing Plan](#) to update the Wheatbelt Way App. \$6,000.00 was allocated for a App upgrade.

### COMMENT:

I have had difficulty is seeking expertise (particularly Australian based) to work with me on the App. I have recently come across Park Cedar Pty Ltd and they have provided a [quote](#) to undertake the require App Updates and also built in a maintenance plan. Lachlan Russell from Park Cedar has advised with the quoted price:

*"I have attached the proposal for maintenance below. The price for onboarding might seem high, but there is quite a bit of work involved to rejuvenate the app. This is just a consequence of it being so long since it has had a significant update. All of the third-party libraries used by the app are now out-of-date. There seems to be other bugs that need fixing too—eg. the Trail log didn't seem to work for me. I have done my best to reduce this price as much as possible to keep it affordable."*

**Quote Price:** \$8,160.00

**Annual Maintenance Quote:** \$6,720.00

### RECOMMENDATION:

For members information and decision.

### RESOLUTION:

**That NEWTRAVEL pause the promotion and distribution of the Wheatbelt Way App for the time being and purchase the App code to then look at this into the future.**

**Moved:** Cr Sandy Ventris

**Seconded:** Kim Storer **CARRIED**

## 6.5 NEWTRAVEL Tourism Officer Contract

### BACKGROUND:

Linda Vernon has been working for NEWTRAVEL since 2012. No formal contract agreement has been in place to date. The existing arrangement has been that Linda is to provide support services to NEWTRAVEL at approximately 8hrs/week - 400hrs per year at a price of \$1,100.00 per month.

### COMMENT:

Leanne Parola and Rebecca McCall have developed a [draft contract](#) and presented to Linda Vernon. Linda Vernon has verbally accepted the contract offer of increasing the position to \$40/hr at an average of 65/hrs per month.

Consultation has been undertaken with NEWTRAVEL CEO's whose support have been provided to increase Council contributions to fund the provision of this service.

Opportunity to amend contract if required.

### RECOMMENDATION:

NEWTRAVEL endorse the draft contract for Linda Vernon.

### OUTCOME:

Will increase the position from 400 to 780 hours a year. Variation of contract possible is partnerships with AGO come to fruition.

#### RESOLUTION:

**Performance Review Panel to complete an annual review process for the NEWTRAVEL Tourism Officer position and to consist of 2 Local Government CEOs and the NEWTRAVEL Chair (Rebecca McCall, Leanne Parola and Kim Storer).**

Moved: Cr Sandy Ventris

Seconded: Lana Foote

CARRIED

#### RESOLUTION:

**NEWTRAVEL endorse the Tourism Officer Contract as presented.**

Moved: Rebecca McCall

Seconded: Leanne Parola

CARRIED

## 6.6 AGO Board Voting

### BACKGROUND:

The Gold Region Tourism Organisation Inc (GRTO) trading as Australia's Golden Outback (AGO) was established in early 2004 following the development of the "New Concept for State Tourism" by the Western Australian Tourism Commission.

The Region comprises of four tourism precincts – Goldfields, Gascoyne/Murchison, Wheatbelt and Coastal sub-regions. It is the recognised marketing organisation under the umbrella of Tourism Western Australia (TWA) and has the specific task of marketing and undertaking promotional activities that will establish the region as a highly desirable tourism destination for intrastate, interstate and international visitors. Their mission is to increase visitor numbers to the region, extend the average length of stay and encourage visitor spending.

It is the intention of the organisation to provide regional stakeholders with a clear understanding of the promotional direction and key marketing activities of "Australia's Golden Outback" that they can work cooperatively with when considering marketing opportunities for their own tourism businesses.

The organisation will also work closely with the industry by taking a positive, proactive and integrated approach to developing defined marketing strategies, that will create a broader understanding of the importance of collaboration across the four tourism precincts within the region thereby encouraging tourism development and growing visitor numbers.

The objectives of the organisation are as follows:

- To establish Australia's Golden Outback region as a recognised and highly desirable visitor destination.
- To increase visitor numbers, length of stay and visitor spending in the region.
- To manage stakeholder contributions to achieve the maximum and most efficient marketing outcomes for Australia's Golden Outback region.
- To work with all industry partners and stakeholders to ensure that all issues of infrastructure and development, tourism-related communication and business opportunities of the region are best achieved.

### COMMENT:

AGO vacant Board positions were advertised, and nominations received for both [whole of region](#) and [Wheatbelt Board](#) Positions.

NEWTRAVEL nominated Rebecca McCall for the Wheatbelt Board position.

As an AGO member, NEWTRAVEL now have the opportunity to vote.

### RECOMMENDATION:

NEWTRAVEL vote for Rebecca McCall for the Wheatbelt Board position.

NEWTRAVEL vote for Michael Collins for the Whole of Region position.

### OUTCOME:

Rebecca McCall noted that the Wheatbelt had had the luxury of the past few years of Robin McCarthy from the Central Wheatbelt Visitor Centre to be the Wheatbelt AGO Board Member.

Members present endorsed the recommendation to vote for Rebecca McCall and Michael Collins.

## 7. Reports

### 7.1 Member Reports

***Opportunity for members to provide meeting with an update or exchange on key tourism related activities and initiatives. A quick verbal report to be presented by member delegates. Full written reports or information can be found if link is indicated on name below.***

#### **Mukinbudin**

- The Caravan Park has been extremely busy for the peak period with gross takings at \$44K for the period, which is up from \$39K in 2020.
- Mangowine Weekend saw accommodation at full capacity. Fevor also held an event this same weekend and the Shire set up Bell Tents to trial and address the accommodation shortage.
- Had 5 Caravan Clubs visit.
- Gunaway Tours came with 25 people (elderly), local community groups supported by providing catering.
- Developing new caravan park logo and a stand alone website.
- [Tom Curtin](#) event will be held on 20<sup>th</sup> November 2021.

#### **Westonia**

- Caravan Park has been busy, but not as noticeable as seems to be a new normal.
- Positive feedback has been received by visitors to the Caravan Park about the new renovations.
- The Hood-Penn Museum continues to be popular.
- Elachbutting Toilet held up well overall for the season.
- Wildflower Tours by the Westonia CRC were well received and there was a demand for them to be held on weekends.

#### **Wyalkatchem**

- The Caravan Park is still closed and is now up for sale by the owners. The asking price is high and the Shire of Wyalkatchem is not in a position to purchase.
- The Golf Course Club House and Recreation Ground were made available again for visitors with self-contained vehicles.
- Investigating installing a RV dump point at the Recreation Ground.
- The Wylie Barracks were upgraded with all rooms now having air conditioning and bar fridges.
- The Wylie Café has new owners (purchased by the General Store owners)
- Wylie Fair was a success with approx. 500 people in attendance (last Fair only had 150 people attend).
- The Wyalkatchem Museum continues to be popular and will hold a celebration of 40 years of operation on the 9<sup>th</sup> of November.

**Dowerin:**

- The Dowerin GWN Machinery Field Days was a success with approx. 25,000 attendees.
- Accommodation from July to September was fully booked out.
- Continuing to re-vamped the Dowerin Tin Dog Creek Walk Trail.
- Installing a “Faces of the Field Days” Project in the main street.
- Updated RV Friendly status with inclusion of the Information Bay and the Dowerin Field Days Caravan Park site as 24hr RV Friendly locations.
- Updating the Shire of Dowerin brochure.
- NEWROC has partnered with Town Team to have a 2 day per week Town Team Builder position.

**Koorda:**

- The landscaping of the Caravan Park and Yalabee Units held up due to inability to get labour/trades.
- Approx 1300 people attended the Koorda Show.
- Accommodation continues to be booked at a steady rate.
- CRC developed ready-to-go information packs for visitors to hand out and found these useful so that not as much time was required to spend with some visitors.
- [Mitsubishi Car Club](#) visited for the weekend – well supported by locals.
- Ghost Tours have proven successful with the package of meal, tour and accommodation being most popular.
- [Mad Dog Adventures](#) visited
- Twilight Markets will be on the 27<sup>th</sup> November and last Drive-In for the year of the 4<sup>th</sup> December.

**Trayning:**

- The TTPA event attract approx. 400 people, working on attracting a wider audience for 2022 event. Could not attract food vans to attend the 2021 event – which was an issue. Discussion on perhaps this to be an issue that NEWROC could perhaps look at to better share volunteers between towns to support each other’s events and pool resources. Also, then to enable locals to not have to volunteer at their own event.
- Trayning museum is progressing with building upgrades and is being driven by locals who are supporting funding this through a community emporium.
- Accommodation has been busy with both visitors and workers.
- Mixed response from the community about installing cabins/chalets at the Caravan Park so are currently trialing short stay existing accommodation of two furnished 2-bedroom units.

**Mt Marshall:**



- Beacon Wildflower Tours conduct 9 tours across the season with 182 tickets sold. Positive feedback received, the volunteer pool was increased and they value added by setting up a local Wildflower display in the Church.
- Managing the Beacon and Bencubbin Caravan Parks tested staffing resources and was challenging to manage the demand.
- GLO event in Bencubbin was attended by 64 women.
- Beacon Theatre Arts Group Footrot Flats performance was sold out and a great night.
- Shelters are being installed at Billiburning and Waddouring.
- Waddouring will hopefully be opened to the public by Christmas.
- Council have committed to upgrades at Beacon Caravan Park including power upgrade and camp kitchen improvements.
- The Beacon Museum is located in the Beacon Central CRC building.
- Looking into self-guided walking and bike trail possibilities.
- Noted that visitors really appreciated the effort of the communities once they realized that most of the services were provided by local volunteers.

### **Nungarin**

- Annual Harvest Festival weekend was well supported. The addition of the Bogan Bingo on the Friday night was well received.
- Home Grown Festival had approx. 400 people in attendance and positive feedback. Will look to hold again in 2022.
- 2021 History and Wildflower Tour was fully booked out.

## **7.0 Other Business**

### **- Wheatbelt Way Community Garden Open Week**

Update from Donna Putt - From our meeting several things were discussed. We have decided to go again next year but later in the year so that people with roses will have a display. So we have chosen the month of October and we are going to have a shorter time of 4 days from Thursday the 13th of October until Sunday 16th of October. So there will be 2 week days and 2 weekend days. People can have their gardens open for all 4 days, or just the 2 days of the weekend, or just the 2 days of the week. It will be up to the participants. We had some great feedback from the visitors this year and from that we will be making some changes to the booklet.

We had good numbers through the gardens this year, Ade had 54 people through her garden, I had 42 people through, Michael had 82 people and Lesley had approx 18. All the visitors made positive comments and liked the idea of the Open Garden scheme.

We have some new names of people who have expressed an interest in having their gardens open next year which is wonderful. They are in different shires so we will be able to expand into Trayning and Dowerin.

- **Events**

Linda asked that members forward event dates for 2022 at earliest convenience and to please use the [Wheatbelt Way Events](#) page as a reference to identify what events are occurring when across the region and assist if setting of event dates.

**8.0 Next Meeting**

The General Meeting will be held on Thursday 24<sup>th</sup> February 2022 in Westonia.

**9.0 Meeting Close 1.04pm**

<b>8.3.3 Bonnie Rock and Karloning Tanks</b>	
Location:	Mukinbudin
File Ref:	ADM 156
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	12 <sup>th</sup> November 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

### **Summary**

The Department of Water and Environmental Regulation (DWER) has requested that the Shire of Mukinbudin consider taking over current DWER and Water Corporation assets, including the Bonnie Rock and Karloning Tanks, as per following email:

*Projects DWER will do under the **National Water Grid Connections fund**;*

1. *Bonnie Rock – If the shire confirm they will take this site on after DWER; cleans the site up, removes the old roof, checks the rock wall/fixes as needed & put a new roof on it (not tin).*
2. *Karloning – If the Shire confirms with Water corporation they will take the asset on when DWER; removes and replaces the roof & completes a china wall check.*

*Does this all sound correct?*

*Please advise if I have missed anything.*

*Kind Regards*

*Sandy Turton-Parkinson*

*Senior Natural Resource Management Officer (Not in Thursdays)*

*Community Water Supply Project*

### **Background Information**

Karloning Tank, currently a Water Corporation asset.



*Above: Karloning Tank – Circa November 2020*

Bonnie Rock Tank, currently a DWER asset.



*Above: Bonnie Rock Tank Circa July 2020*

### **Officer Comment**

As can be seen from the aerial photographs of each asset, a considerable and costly clean-up is required at each location given the potential public safety risk. Whilst the Shire has utilised water from the Bonnie Rock Tank for Road Construction in recent years, the value of this water is considered insignificant in the scheme of things and an alternative scheme water supply is available at the Bonnie Rock townsite approximately 5.0kms south. Whilst it is understood local farmers utilise water from the Bonnie Rock tank supply, it is also understood this is not considered a strategic water supply for the farmers who do utilise this water.

The Karloning Tank does not currently hold water for reasons unknown and is therefore not utilised by anyone as an alternative or strategic water supply within the Shire.

Council must consider the current and potential future community benefit of each asset to justify Council taking over ownership. Whilst DWER have suggested they would be willing to clean up each location and replace with two new (not tin roofs) in the event Council takes over responsibly of the asset the Council will forever be liable for maintaining these assets as well as dealing with any potential public liability risk each location may present.

**Strategic & Social Implications**

The assets in question currently provide little community benefit and are not considered strategic water supplies in 2021.

**Consultation**

The Department of Water and Environmental Regulation Staff

Mr Luke Sprigg – Manager of Works

Ms Kathy Balt – Water Corporation

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Whilst no immediate financial implications exist for this matter with regards to clean up and installation of a shade cloth roof as proposed by DWER, if Council takes over ownership it would be liable for any and all costs associated with the asset.

**OFFICER RECOMMENDATION**

**Council Decision Number – 07 11 2021**

**Moved: Cr Paterson**

**Seconded: Cr Nicoletti**

**That Council advise the Department of Water and Environment Regulation that it fully supports the proposed clean-up of the two water assets of Karloning and Bonnie Rock tanks, including the removal of all tin and wooden frame structures.**

**That Council advise the Department of Water and Environment Regulation that it declines the offer for the Shire of Mukinbudin to take over the Karloning and Bonnie Rock tanks given the limited current and future community benefits each of these assets provide.**

**That Council encourage the Department of Water and Environment Regulation to liaise with farmers and land owners in close proximity to each of the two assets to determine is any desire exists for these assets to become future community assets without Shire involvement.**

**Carried: 9 / 0**

<b>8.3.4 Beringbooding Tank Ownership</b>	
Location:	Shire of Mukinbudin
File Ref:	ADM 156
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	12 <sup>th</sup> November 2021
Disclosure of Interest:	
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements	Simple Majority
Documents Attached	Beringbooding Water Tank and Rock Catchment Area Risk Assessment (22 Pages)
Documents Tabled	Nil

### **Summary**

The Water Corporation and the Shire have been discussing the future and ownership of the Historic Beringbooding Water tank for circa 8-10 years. During this time various costings have been obtained for the replacement of the tank roof with a similar tin structure, shade cloth covers as well as several other evaporating reducing techniques.



*Above: Beringbooding Tanks Roof – July 2018*



*Above: Beringbooding Tank after roof removal – August 2021*

### **Background Information**

The tank roof was identified as a potential hazard and was removed in May 2020 by the Water Corporation at their expense. Whilst the removal of the roof removed the potential liability from loose and blowing sheets of tin, it also created potentially new hazards and a risk assessment was requested to be carried out by Local Government Insurance Services (LGIS) (see attached)

### **Officer Comment**

Whilst some of the items included in the report may be considered as excessive, it is the job of the risk assessor to identify any and all current and future risks associated at the location in question.

The Water Corporation have given a verbal assurance to the Shire previously that they would not be seeking to demolish the historical tank. Whilst no guarantees exist the tank will continue to be provided by the Water Corporation as an alternative non potable water supply in the future, for this facility to be removed as an alternative water supply is considered unlikely at this stage.

Council needs to consider carefully what benefits transferring ownership from the Water Corporation to the Shire will ultimately bring to the Shire and the Mukinbudin Community compared to the negatives associated with Shire ownership of the asset, many of which are identified within the Risk Assessment report.

### **Strategic & Social Implications**

Nil



**Consultation**

Local Government Insurance Services Staff  
 Water Corporation Staff  
 Luke Sprigg – Manager of Works

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Items contained within the Risk Assessment report needing attention will ultimately cost money to rectify by way of either removing or mitigating the identified or potential hazard. Council has made no allowance in the current year's Budget to undertake this work. Much will depend on whether the Council chooses to leave the Tank under the ownership and responsibility of the Water Corporation or agree for the tank becoming a Shire owned asset as requested by the Water Corporation.

**OFFICER RECOMMENDATION****Council Decision Number –**

**That Council decline to request of the Water Corporation to transfer ownership of the Beringbooding Tank to the Shire of Mukinbudin at this stage.**

**That Council provide to the Water Corporation the outcomes from the recent LGIS Risk assessment and seek to work with the Water Corporation to reduce the potential risks identified within the report, including the installation of a tin roof over the tank similar to the old roof recently removed to reduce the risk of unauthorised access to the water within the tank.**

**Upon the installation of a new tin roof by the Water Corporation and the reduction of risks identified within the report. That the Shire give “in principle” support for assuming ownership of the Beringbooding Tank accordingly.**

**Carried /  
 Motion Lost**

Cr Paterson left the meeting at 2.38pm and re entered at 2.40pm

**Council Decision Number – 08 11 2021**

**Moved Cr Seaby                      Seconded Cr McGlashan**

**That Council accept the request of the Water Corporation to transfer ownership of the Beringbooding Tank to the Shire of Mukinbudin subject to a one-off payment by the Water Corporation of \$50,000 Inc GST (fifty thousand dollars) to the Shire to allow the Shire to address each of the risks as identified in the Local Government Insurance Services Risk assessment report for the Beringbooding Tank and surrounding area.**

**That Councils long term plan is to install a new tin roof when adequate grant funding is sourced.**

**Carried 9 / 0**

*Reason Council decision differed from that of the Officer Recommendation was due to the Council considering the long term community benefits of the Shire owning the tank outweighing the short term negatives associated with the public risks and associated liability.*



# Beringbooding Water Tank and Rock Catchment Area Risk Assessment

**SHIRE OF MUKINBUDIN**

October 2021

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# INTRODUCTION

## Purpose

The Shire of Mukinbudin requested the assistance of LGIS to undertake an on-site assessment of the Beringbooding Water Tank (the Tank) and adjoining rock catchment area as detailed in the image below (note image taken when the Tank included a roof).



The purpose of the assessment is to detail observations of hazards from a public liability safety perspective and provide some recommendations for potential mitigation measures to reduce the Shires risk exposure particularly those involving members of the public and Shire staff/contractors who may attend the area. Given the somewhat unique nature of the Beringbooding Water Tank we have also made reference to OSH Legislation.

Specifically, the Water Corporation who currently own the Tank have approached Council with a view to transferring ownership of the Tank to the Shire. We hope this report assists Council in their decision making process and ongoing negotiations with the Water Corporation.

The assessment addresses risks to the Shire by way of its relationship to the general public who may have access to the Tank and surrounding area and touches upon other pertinent issues associated with the condition of the Tank itself, the existing camping area and the broader question of visitors to the site in particular tourists who may be unfamiliar with the area/environment.

## Methodology

The methodology of this site risk assessment is as follows:

1. Onsite inspection of aforementioned Tank and rock catchment area to identify potential hazards, risks and existing controls.
2. Discussions with representatives of the Shire of Mukinbudin to identify existing control measures and preliminary findings.
3. Detailing site specific observations and assumptions.
4. Development of this report and image schedule noting potential hazards and risks, providing suggested risk treatment options.

# EXECUTIVE SUMMARY

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## The Beringbooding Tank

The Tank is located within a designated stop and attraction site for the Wheatbelt Way Drive Trail. The website (as at October 2021) references the water tank as follows;

*'15 April 2021 – TEMPORARILY CLOSED. This site is currently closed at the request of the Water Corporation who owns and manages Beringbooding Tank who is currently undertaking the task of emptying the tank water and removing the water tank roof over the coming months. It will be re-opened as soon as these works have concluded'.*

The Tank, we understand was constructed in around 1936/37 and is of concrete construction. The Tank was built by sustenance labour workers being a scheme developed by the government of the day to provide employment relief during the Great Depression.

The Tank, currently owned by the Water Corporation is a significant structure which at the time of completion would, in theory, be capable of holding some 10 million litres of rain water. The Tank is noted within the Shires Municipal Inventory of Heritage Places (MBL 1) on reserve 27863 map reference Bonnie Rock-Shire of Mukinbudin.

Until comparatively recently, the Tank included a steel/tin roof to minimise water loss due to evaporation (see above notation from the Wheatbelt Way web site). Due to the sheets of the roof deteriorating, the Water Corporation has removed the roof which has now been disposed of. Water in the Tank is now exposed and whilst controls are in place to manage unauthorised access to the edge of the tank (notably access via an aqueduct) there is still the possibility of access into the Tank and the potential for personal injury by determined persons.

The Municipal Inventory of Heritage Places notes the 'owner' as the Water Corporation and significantly (and mentioned later within our report) the 'occupier' as 'vested in the Shire of Mukinbudin'.

Council will of course be aware that issues associated with the Tank and water contained within has attracted some media attention. This has touched upon issues such as water being allowed to drain into surrounding farmland/bush (following the installation of a pipe via a culvert under Beringbooding Road installed by the Water Corporation). These measures were put in place we understand, for OSH purposes prior to removing the damaged roof. Media commentary also mentions the importance of the Tank for firefighting purposes, use of the water by farmers in the district and guidelines and policies contained within Western Australia's heritage literature.

## The Beringbooding Rock

The Wheatbelt Way Drive Trail website (as at October 2021) makes mention of the Beringbooding Rock as follows:

*'Beringbooding Rock has the largest rock water catchment tank in Australia, built-in 1937 and holding two and a quarter million gallons. "Sustenance Labour" was used to build the tank at a cost of 10,000 pounds. Beringbooding also has an amazing balance boulder, a huge gnamma hole, and some of the Kalamia tribes' paintings of hands in a cave at the rear of the rock. Two early pioneer wells are also located nearby.*

*Spring finds the pink ti-tree, heart-shaped leaf eucalyptus melaleuca, acacia, grevillea, hakea, calothamnus, eromophila, cassia, quandongs, sandalwood, and the native orchids flowering. Later into October and November the Kunzia Pulchella and one-sided bottlebrush flower profusely and many birds inhabit the area. Well worth a visit by anybody in the area.*

*Beringbooding Rock has great picnic and free camping facilities with easy caravan access, picnic tables, BBQs, a toilet, interpretative signage, and a marked walk trail'.*

Certainly and as indicated by the Wheatbelt Way text, the rock is a magnificent natural granite rock formation covering around 7.5 hectares which from atop, provides spectacular views across Mukinbudin and other districts. The natural features of the rock such as the 'balancing boulder', 'gnamma' or 'panhole' are an allurements/attraction for tourists and others to visit the area.

Paintings made by local First Nations people the Kalamiaia the indigenous people of the Wheatbelt and Goldfields are additional attractions (we were unable to locate these during our site inspection).

In order to 'catch' rainwater that falls on to the rock surface catchment, a rock and concrete wall surrounds the feature which channels rainwater to an aqueduct that fills the Beringbooding Water Tank. We noted that there appeared to be signs of cement type material near to the gnamma/panhole and it may be that the water in this feature was used to assist in the mixing of concrete when building the wall surrounding the rock and possibly during the construction of the Tank.

## Campsite and parking area

Adjacent to the Tank and rock is a dedicated campsite and parking area. A WC is also available for use by visitors. We understand that the volunteers from the Bonnie Rock Pony Club assist with cleaning and maintenance of the area which includes interpretative signage and a marked walk trail. During the course of our site assessment we met a number of visitors to the area. Discussions with these visitors indicated they were exploring the region and in particular the rock and Tank after researching the Wheatbelt Way website.

## Assumptions and Observations

- The Tank and rock catchment area are located some 65k's from Mukinbudin.
- Mobile phone coverage in the area is possible however for the time being is less than ideal.
- We understand that on occasions visitors have camped overnight near to the Tank however, it may be that many visitors simply arrive at the site to walk the rock catchment area and then leave. Essentially the majority of visitors may only be at the site for a few hours.
- Council in addition to the Bonnie Rock Pony Club do undertake site visits to the area from time to time and carry out some general maintenance work such as clearing vegetation from paths and the like (note that in part due to these activities the Shire would be considered an 'occupier'- see later heading *Occupiers Liability Act 1985*).
- The Water Corporation who wish to pass the Tank ownership (and therefore presumably maintenance/repair costs etc.) to the Shire have installed a significant alternative tank (signage indicates a water capacity of 60KI) near to the site which is fed via a pipeline from the Mundaring water supply system.
- The new tank is includes gates with padlock security in addition to fencing with 2 strands of barbed wire.

- The new tank is a modern sealed unit with a below ground pipe leading to a standpipe near to the original Beringbooding Water Tank.
  - The water standpipe area is a visually 'busy' sight which includes various signs, barrier fencing, and steel uprights to protect the standpipes from impacts by vehicles.
  - The Beringbooding Water Tank is adjacent to the rock catchment area.
  - Scaling of the walls to the tank would be challenging given the lack of foot and hand holds.
  - The most likely way for a determined individual to access the Tank would be via the aqueduct.
  - To minimise people using the aqueduct to access the Tank, steel sheeting, wire mesh and horizontal steel bars have been installed (we assume by the Water Authority).
  - The steel sheets include pictogram and text signage (installed by the Water Corporation) which states 'No Entry-Risk of Drowning – No Aquatic Activities (the pictograms reference No Boating, swimming and fishing).
  - Given the age of the Tank, there are signs of deteriorating concrete particularly at the base of the tank where large sections of concrete are broken and fractured.
  - The external walls of the Tank indicates efflorescence being a crystalline deposit of salt which appear, overtime, following water evaporation.
  - Engineering specialists would need to be consulted to determine the exact cause, whether this indicates that the structural integrity of the Tank is compromised and if methods such as hydrophobic sealant would provide a long term solution. Costs for such work would be significant.
  - Access to the water catchment area (the rock) from the car park/camping area requires visitors to either pass through two hinged mesh gates (which are in a dilapidated condition) or simply step over an old and rusted wire fence which is supported by star pickets.
  - Visitors then walk up the rock and are then required to climb over the low brick and mortar wall that surrounds the rock. They are then free to explore the rock and enjoy the views.
  - The rock presents 'obvious' trip and slip hazards that would be expected in such an environment.
  - As per our images, there is a particular area of the rock which poses a risk that arguably is a 'hidden' hazard particularly to those visitors who are unfamiliar with the area.
1. This 'hidden' risk is the edge (more a slope) above the 'gnamma' or 'panhole'. Should a person fall from this point there is certainly the risk of significant personal injury.

## How to read this report

We have identified a number of risk areas and made some observations in relation to visitor safety (and therefore exposure to potential public liability claims/reputational risk) and employee occupational safety and health.

Within these observations, we have sought to provide details in consideration of legislative frameworks applying to the Shire's relationship with the general public and its employees/contractors particularly in relation to the Shires Duty of Care.

The Occupational Safety and Health (OSH) considerations are based on relevant OSH legislation. The public liability considerations are based on Common Law liability, Civil Liability and Occupiers Liability Legislation.

We have also touched upon the broader question of the Tanks condition, property cover via the LGIS and existing and ongoing maintenance expenses now and into the future. In particular, the Shire and



other stakeholders should seek specialist Engineering input given the age and current condition of the Tank.

## **Duty of care.**

The Shire at this point in time does not own the Tank, the rock or surrounding land. However, notwithstanding issues of ownership, it is our view that the Shire and the Water Corporation both currently owe a concurrent Duty of Care to visitors to the tank and Beringbooding Rock and campsite area (the Shire as 'occupiers' and the Water Corporation as owners and occupiers). We outline below the relevant points the Shire should consider when assessing its Duty of Care and potential liabilities.

## **Occupational Safety and Health (OSH)**

The location is subject to work by Shire staff and possibly contractors and therefore is likely to be considered a worksite. The location is isolated and has patchy and questionable mobile phone coverage.

In Western Australia, the *Occupational Safety and Health Act 1984* (OSH Act) and the *Occupational Health and Safety Regulations 1996* (OSH Regulations) regulate safety and health in the workplace. Where there is a specific regulation or codes of practice, the Shire shall comply with it as a minimum requirement.

The legislation and regulations in place are based on Common Law principles and impose a high standard to ensure 'as far as is practicable' that employees are not exposed to hazards.

The general assumption is that the control for the conditions of the workplace lays within the employer, in this case the Shire and Water Corporation. Therefore, both parties shall ensure that the workplace (area) is free of hazards (as far as is practicable) for all employees, contractors and visitors.

Section 3(1) of the OSH Act defines the word 'practicable' as 'reasonably practicable having regard to the severity and likelihood of the risk, the means of excluding or mitigating the risk and the capability and costs associated with the means of excluding or mitigating the risk'. Therefore, the Shire (and in our view the Water Corporation particularly in relation to the Tank) should gauge the overall costs and feasibility required to mitigate risks at the rock, Tank and campsite area.

Mention is made in regards to the OSH environment given Shire staff make visits to the site to undertake maintenance/site inspections as do representatives of the Pony Club. Into the future and noting the Shire have not made a decision as to whether to accept transfer of ownership from the Water Corporation, it is likely that the tank will be considered a 'workplace'. This workplace does include specific risks such as working from heights, exposure to water and working in isolation (no doubt at some point work/inspection of the tank will be required internally) etc.

As a reference point and noting the distance from Mukinbudin, the WA Department of Commerce has issued a Guidance Note-Working Alone which is intended to be read and considered in conjunction with the general duties in the OSH Act, as well as specific requirements of the OSH Act and OSH regulations.

Further, it may be that Asbestos was present particularly as part of the earlier lid/roof that has now been removed. There is a possibility of asbestos being present in any sediment material that remains in the water/sludge inside the Tank.

## Occupiers liability Act 1985 (OLA).

The Shire already exercises a degree of management, care and control of the site (as mentioned earlier-removing vegetation, general maintenance and inspections of the area). The same would apply to the Water Corporation. Given this, we are of the view that the Shire, notwithstanding the Tank currently belongs to the Water Corporation, would be considered an 'occupier' of the site. The definition of occupier under the Act is broad and is defined as follows;

### Occupiers Liability Act 1985

#### 2. Terms Used;

*Occupier of premises means person occupying or having control of land or other premises.*

*Premises includes any fixed or moveable structure, including a vessel, vehicle or aircraft.*

Section 5 of the OLA outlines an 'occupiers' duty to protect the users of the premises from any defect or danger in relation to the physical condition of the premises. In some instances, the Occupier may also have an obligation to control others, i.e. third-parties, where there is a foreseeable risk of harm.

When assessing its Duty of Care, the Shire should consider the following points outlined by the OLA:

- a. The severity and likelihood of the harm.
- b. The circumstances involving the entry onto the premises.
- c. The age of the person entering the premises.
- d. The ability of the person entering the premises to appreciate the danger.
- e. The nature of the premises.
- f. The knowledge the Shire has or ought to have of the likelihood of persons or property being in the premises.
- g. The burden on the Shire of eliminating the danger or protecting the persons entering the premises as compared to the risk of danger to that person.

In addition to the OLA, the Shire should also consider the General Principles prescribed by the *Civil Liability Act 2002 (CLA)*, section 5B, namely, the foreseeability of the risk (i.e. risks that a reasonable person would have foreseen regardless of being unlikely to happen), whether the risks was not insignificant, and whether a reasonable person would have taken precautions to prevent or mitigate the risk. The people visiting the rock and Tank are entitled to expect that the conditions of the premises are reasonably safe, i.e. that the Shire exercised 'reasonable care' to make the area safe.

In the event of litigation, the court would consider:

- a. If the response to the risk was reasonable.
- b. if a reasonable person would have taken such precautions, and
- c. The points outlined by the OLA (a to g).

Moreover, the courts would consider an additional factor introduced by the CLA: the social utility of the activity that creates the risk of harm. That means the benefits the activity creates to the community (for example tourism/heritage and historical value) compared with the risks associated with that activity.

## RECOMMENDATIONS.

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The attached images schedule makes a number of recommendations in relation to public safety at the site (both the Tank and rock) which the Shire may wish to consider.

The question of whether Council should accept or reject the Water Corporations offer to pass ownership of the tank to Council requires some careful consideration.

From a Public Liability perspective and as previously noted, we would suggest that the Shire already owe visitors to the Tank and rock a concurrent Duty of Care as 'occupiers'. Whilst we have not investigated or discussed any matters with the Water Corporation, certainly they too owe a Duty of Care which arguably is higher than that of the Shire (at this point in time) given they own the Tank.

Noting the above, the question of who owes a Duty of Care, the extent of that Duty or responsibility is perhaps not the overriding question for either Council or the Corporation. Managing risks at the site is however a priority primarily to ensure that all 'reasonable' measures are being taken to avoid loss, damage or injury to visitors and staff.

Perhaps the more pertinent question(s) for discussion at this point relates to costs/benefits should Council decide to take ownership. Some of these costs/issues might include:

- Expenditure to isolate persons accessing the tank-upgrading of fences/barricades from the aqueduct. Engineering/design input might be required given securing of aqueducts to large water tanks is a somewhat unique challenge.
- Is it necessary to replace the roof to the tank thereby essentially preventing access? If left open to the elements how would this affect water quality/evaporation and the likelihood of persons accessing the water to swim/explore.
- In addition, it may be prudent to seek input from hydrological experts in regard to evaporation should the tank remain without the benefit of a roof.
- Anecdotally, our enquiries suggest that evaporation rates for uncovered water bodies may be in the region of 1 litre per square meter of water surface per day. The Water Corporation may be able to comment/verify expected seasonal evaporation rates for the Mukinbudin district.
- Costs associated with remedying the presence of efflorescence (would this effectively require relining of the tank?).
- Is the Tank/aqueduct structurally sound? Certainly, the tank is of robust construction however we are unaware whether Structural Engineers have examined the structure to confirm its condition now and into the future.
- What are the likely ongoing maintenance and repair expenses/costs? We understand that the Water Corporation may be willing to offer Council a financial contribution in relation to a replacement roof however, there will undoubtedly be additional expenditure required now to upgrade the tank and maintain the structure into the future.
- Structural Engineering input should be sought to clarify these expenses to assist with the Shire's negotiations with the Water Corporation.

- Given land owners may wish to use water from the Tank for irrigation purposes, there may be an obligation (ongoing cost) on Council to monitor water quality.
- Would the Shire wish to add the tank to Council's Property Register? What would the basis of property cover be? Council need to be mindful that Property Protection cover (broadly in line with traditional commercial insurance policies) with the LGIS places an obligation on Local Governments to maintain property.
- In determining a dollar amount in respect of the Tank (and associated infrastructure-pipes, valves, fencing etc.) it may be necessary to engage a suitable qualified valuer.

There may be some notably benefits to Council and the community in taking ownership that might include;

- Council would be in a position to provide water supplies to the community in addition to the new Water Corporation tank should this ever be required (Bush fire/periods of drought for example).
- The Tank is certainly of significant historical and heritage value. Opportunities to develop/enhance the site more broadly would be available which perhaps would attract visitors/tourists to the area/Shire.
- As owners of the Tank, the Shire would be able to make decisions (control) in relation to public safety arrangements.

## CONCLUSION

We would be happy to work further with Council as decisions in relation to the Beringbooding Water Tank and rock catchment area are explored further. Certainly, it would seem unwise to accept ownership in the absence of a detailed Structural Engineering Report to provide an overview of the current Tank status, estimated remaining life of the asset and the associated estimates of logistical efforts/projected maintenance costs and schedules. The views of Heritage specialists in relation to the Tank may also be required.

Certainly, aside from questions in relation to transferring of the asset to Council, signage, fencing and entry points onto Beringbooding Rock from the campsite location could be considered sooner rather than later and should Council wish us to assist in regards to type, design and location we would be happy to advise. We would also recommend that formal plans be developed to consider how best to manage an emergency/medical situation should one occur at the site and again, the LGIS would have resources to assist Council in the planning and drafting process.

In the meantime, we await Council's decision in regards to ownership of the Tank in due course.

## CONTACT

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Senior Risk Consultant

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## Beringbooding Water Tank and surrounds-Observations.

Observation	Comment
	<p>Overview of Tank from car park/camping area.</p>
	<p>View of Tank from lower area of Beringbooding Rock.</p>
Observation	Comment
	<p>Aqueduct from rock to Tank.</p>



Water standpipe from new Water Corporation water tank. This standpipe was not secure. Consider fencing this area to avoid tampering with the standpipe. It may be reasonable to remove all existing signage and replace with a single information and operational sign.



Signage with indications of efflorescence to tank wall.

Observation	Comment
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Fencing to base of tank. The fence is in a poor condition and requires replacement.



Wall of Tank noting efflorescence.



Note uneven surface to rock. This is an 'obvious' risk to visitors however it might be reasonable to advise (signage) visitors to the rock that appropriate footwear should be worn.

#### Observation

#### Comment



Control measures in place to prevent/minimise persons accessing the Tank from the aqueduct.





View looking 'through' the aqueduct towards the Tank.



View of aqueduct and Tank. A determined individual may be able to access the aqueduct and Tank at this point. An Engineering solution would be a reasonable response to this risk.

#### Observation

#### Comment



View detailing the steel sheeting used to fence off access to the Tank.






Pictogram and text signage installed by the Water Corporation.



Example of concrete failing at base of tTnk.



Gnamma or panhole-note unprotected cliff/wave from rock above the gnamma.

	<p>View of cliff/wave edge above gnamma pool. This could be considered as a 'hidden hazard'. Warning pictogram signage at entry point (near to Tank) of rock recommended. Additional fixed signage at this point may compromise/detract the visual amenity of surrounding views hence our suggestion of signage of (warning/advisory pictograms) at the entry point.</p>
	<p>As above,</p>
	<p>Example of water catchment wall which runs around the perimeter of the rock. Visitors to the rock are required to climb over this wall.</p>



Balancing boulder.



Balancing boulder with rock wall pedestrian walkway in background.



View of existing wire and steel fence separating the rock area from the car park/camping area. The fence is somewhat dilapidated.



Image detailing poor condition of fencing. Some visitors step over this fence-risk of trip and fall. Recommend removal and replacement options be considered.



As above-note new Water Corporation tank in background. Damaged fence in foreground.



New Water Corporation Tank.



Road to one side of water tank. We did not check on the condition of this road however indications are that 4WD would access this track. Is it necessary to isolate this track to authorised vehicles only (Shire staff, Bush Fire/emergency services only?).



Example of fire lit by visitors to the camping area. Does the Shire need to consider Fire Bans and detail this information by way of signage?



Overview of camping/car park area.



Potential entry point (control point) where visitors to the rock are “channelled”. Possible location for information pictogram signage (eg: Fall risk above gnamma hole/uneven surfaces/reasonable footwear/emergency contact numbers/information text).

<b>8.3.5 Café Redevelopment / Replacement</b>	
Location:	Shadbolt Street, Mukinbudin
File Ref:	ADM 452
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	10 <sup>th</sup> November 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Food Business Inspection – Mukinbudin Café (2 pages)
Documents Tabled:	Nil

### **Summary**

To allow Council to formally consider the future redevelopment of the Shire Owned Mukinbudin Café located at 7 Shadbolt Street, Mukinbudin.

### **Background Information**

Informal discussion took place at the October briefing session concerning the redevelopment of the Mukinbudin Café, one of the towns oldest buildings, built as a boarding house in the 1930's, converted into a Café in circa 1960's and purchased by the Shire in April 2012.

Like most wooden building from the 1930's the Café needs significant capital expenditure or replacement in the future with a recent inspection by the Shires Environment Health Officer / Building Surveyor highlighting a number of structural and cosmetic issues needing attention.

### **Officer Comment**

Council was fortunate to receive \$751,508 of Phase 3 Federal Local Roads and Community Infrastructure Funding (LRCIF) and it was the informal intention at the last meeting to utilise this funding to partly fund the replacement of the old Café building. The CEO met with Architect, Manny Braude from Braude Architects who is working on developing a number of design concepts for future Council consideration.

Following the meeting with the Architect and discussions with several builders, each has suggested that now is a less than ideal time to look to build with extended build timeframes caused by high demand for building combined with a serious skills shortage. These shortages creating almost the "perfect storm" from a building perspective.

The LRCIF in accordance with funding guidelines clearly states:

#### ***5.4 Eligible Construction Time Period***

*The eligible construction time period to undertake construction activity on Eligible Projects must be undertaken between 1 January 2022 and 30 June 2023. If a Phase 3 Grant Agreement is executed and the project is in a Phase 3 Approved Work Schedule, then construction may commence prior to 1 January 2022.*

*In general, requests to extend the construction time period beyond 30 June 2023 will not be granted. Exceptional circumstances that may directly delay and result in an extension to the eligible construction time period, will require case-by-case consideration. Planning issues, contractor availability, and general*



*delays associated with project commencement or completion, are not considered exceptional circumstances, and Eligible Funding Recipients should take these into consideration when nominating a project.*

Following discussions with the Architect and several builders, it is considered highly unlikely that the building would even be commenced prior to the 30<sup>th</sup> June 2023 funding deadline and for this reason it is recommended that if Council is to undertake this project an alternative funding sources should be utilized.

### **Strategic & Social Implications**

Nil

### **Consultation**

Stallion Homes

Modular WA

Manny Braude Architect

Allan Ramsay – Building Surveyor

### **Statutory Environment**

### **Policy Implications**

Nil

### **Financial Implications**

The building of a new Café will have significant financial implications for the Shire of Mukinbudin. At this stage the design is yet to be determined and as a direct result the cost also remains unknown however it is expected that a quality, modern and well-equipped Café building in Mukinbudin will cost in the vicinity of \$1 million dollars.

## **OFFICER RECOMMENDATION**

**Council Decision Number – 09 11 2021**

**Moved: Cr Nicoletti**

**Seconded: Cr Bent**

**That Council not utilise Phase 3 Local Road and Community Infrastructure funding for the proposed redevelopment or replacement of the Mukinbudin Café due to funding timelines which are unlikely to be able to be achieved.**

**That Council establish a new Reserve to be called “Mukinbudin Café Redevelopment / Replacement reserve” with the purpose of the reserve to be:**

**- For the future redevelopment and or replacement of the Mukinbudin Café.**

**That Council allocate funding in future years budgets as determined by the Council towards the Mukinbudin Café Redevelopment / Replacement Reserve, with the intention to undertake the Redevelopment / Replacement project commencing in the 2024/2025 financial year.**

**Carried: 7 / 2**

**Cr Seaby and Cr Walker voted against**



Shire of Mukinbudin  
PO Box 67, Mukinbudin WA 6479 Ph 9047 2100, admin@mukinbudin.wa.gov.au

## FOOD BUSINESS INSPECTION

**NAME OF PREMISES:** Mukinbudin Cafe  
**ADDRESS:** 7 Shadbolt Street, Mukinbudin  
**OCCUPIER:** Clare Barber  
**Email:** cbarber3@bigpond.com  
**PHONE:** 90471122  
**RISK CLASS:** Medium

### ITEMS MARKED

(1) Needs Urgent Attention (2) Unacceptable (3) Satisfactory (4) Very Good (NA) Not Assessed (NR) Not Relevant

### CATEGORY 1- FINISHES, FIXTURES AND FITTINGS

1.1 Floor/ covering	(2)	1.2 Walls	(3)	1.3 Ceilings	(3)
1.4 Entrances/Openings	(2)	1.5 Cooking Equipment	(3)	1.6 Exhaust System	(3)
1.7 Storage Area/ Pantry	(3)	1.8 Benches/Shelves	(3)	1.9 Refrigeration	(3)
1.10 Washing Up Facilities	(3)	1.11 Hand Washing	(3)	1.12 Transport Vehicle	(NR)

### CATEGORY 2 – HYGIENE PRACTICES AND KNOWLEDGE

3.1 Food Hygiene Training	(NA)	3.2 Staff Presentation	(4)	3.3 Cleaning and Sanitising	(3)
3.4 Hand Hygiene	(3)	3.5 Food Separation Raw / Cooked	(3)		
3.6 Cutting Boards	(3)				

### CATEGORY 3 – GENERAL HYGIENE

2.1 Storage	(3)	2.2 Sanitary Conveniences	(3)
2.3 Yard & Outbuildings	(33)	2.4 Waste Disposal	(3)
2.5 Water Supply	(3)	2.6 Pest and Vermin Control	(NR)
2. Animals	(NR)		

### CATEGORY 4 – TEMPERATURE CONTROL

4.1 Refrigerators	(NA)	4.2 Cool-room	(NA)	4.3 Freezers	(NA)
4.4 Baine-Marie	(NA)	4.5 Pie Warmers	(NA)	4.6 Cold Display	(NA)

### COMMENTS

- 1.1 Carpet to café is not acceptable and should be replaced with vinyl to reduce the risk of a potential health hazard and to make it easier to keep clean. The carpet is hard to keep clean with the type of use it has to put up with which is mainly workers with dirty boots either from the farms or road workers. This matter will be raised at the next Council briefing session in May 2021. I have spoken to Andrew Milne from Speedeeflooring and he will be contacting you for a quote on replacing the carpet with vinyl-planks..
- 1.4 The entry door has gaps around it and is not suitable to keep flies out. Therefore, it will need either repairing or replacing the door to ensure that it seals properly. This has also been raised in my report to Council for May 2021.

1.1 Electrical cables taped to the floor from the servery to the kitchen which is unhygienic and<sup>218</sup> could possibly be an electrical issue. There should be adequate power points to avoid the use of electrical cable taped to the floor. This has also be raised with Council in my report for May 2021

Generally, the café is kept clean; however, the flooring to the entry has made it very difficult to keep clean and it is more important now than ever before to ensure that food premises are kept clean due to Covid-19. This has also been raised in my report to Council May 2021.

My next visit I will do a thorough check of the fridge and freezer temperatures.



**Allan Ramsay**  
**PRINCIPAL ENVIRONMENTAL HEALTH OFFICER**  
**Date: 28/04/2021**

<b>8.3.6 Community Chest Applications</b>	
Location:	Mukinbudin
File Ref:	ADM 375
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	9 <sup>th</sup> November 2021
Disclosure of Interest:	
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements:	Simple Majority
Documents Attached:	Community Chest Applications (72 Pages)
Documents Tabled:	Nil

### **Summary**

Council is requested to consider the applications received for the 2021/2022 Community Chest in accordance with the Community Chest guidelines.

### **Background Information**

The 2021/2022 Budget was adopted by Council at the Ordinary Meeting of Council held 17th August 2021, with an allocation of \$10,000 for the purposes of funding for the Community Chest program.

Eligible not for profit organisations were invited to apply for up to \$1,500 cash or in-kind for supported projects, programs or events which benefit the general Mukinbudin community and must be completed and acquitted by June 30, 2022.

Eight applications were received for a range of projects including equipment and facility upgrades. These project total \$7,688 with some in-kind support.

### **Officer Comment**

The author recommends that all eight applications be approved by Council. Applications for in-kind assistance could reasonably be expected to exceed the requested amount, therefore Council should consider these in that context. The following applications were received:

#### **Mukinbudin Basketball Club**

A request for \$800 to purchase a small cordless vacuum cleaner to assisting with keeping the court surface free from dirt.

#### **Wilgoyne Christmas Tree**

The Committee is requesting \$1,238 for the purchase of vermin proof storage for the Christmas tree supplies. They will arrange for the collection and delivery of these items to Wilgoyne.

#### **Mukinbudin Church of Christ (Youth Group)**

The Mukinbudin Youth Group this year will be having a camp to Jurien Bay. They have requested cash donation of \$475 to assist with the accommodation costs for the weekend. This is also being supported by various other funding sources.

Bonnie Rock Horse and Pony Club

The Club are planning to build a storage shed for housing of their larger equipment such as jumping poles and the dressage arena etc. The total project is expected to cost \$20,120 which will include cash and in-kind contribution from various funding sources. The Club is requesting \$1500.

Due to some funding streams, they are unsure if this project will be completed prior to 30 June 2022. If this is the case, they will forgo funding in the current year and seek funding again in the next round of Community Chest Grants.

Mukinbudin Junior Cricket Club

The Junior Cricket Club are requesting \$995 for the purchase and install of new surface to the second cricket net. After discussions with the Works Manager some leftover turf has been located in storage.

This will change the funding from Cash to in-kind from the shire. The estimate cost for this works is \$640.

Mukinbudin Playgroup

With the closing of the old Boodie Rats building the Mukinbudin Playground is now located at the Mukinbudin Golf Club. The playgroup is requesting cash to install posts for the 2 shade sails that were previously at the old building. The quote to install the poles is \$1760 which with a donation from the Mukinbudin Book Shop of \$500 they are requesting \$1260 cash from the Community Chest Grant.

They have also requested in-kind of \$240 for the Shire to do some clean up around the building to make it safer for the children to play outside. The current Private works hourly labour rate for shire staff is \$80/hr so this would equate to 3 hours of work.

Mukinbudin Swimming Club

The Swim Club has asked for cash to purchases some items as follows to assist with the running of swimming club.

Tablet with WIFI \$175 (includes pen and cover/ case)

Timers X 7- \$94.50

Clipboards, pens & highlighters- \$20

2 outdoor mats for kids to sit on- \$345

Total is \$634.50

Winter Sports Auxiliary

This funding is for some upgrades to the kids rooms (foyer) at the complex. As per the application that would like to purchase a TV, DVD player and some new DVDs. In additional the purchase of some new large pillows or other equipment for the children to sit on comfortably.

Staff have located the old honour board TV (50inch) which is still in good condition and would be suitable for this purpose. This would require some in-kind work to install the TV and remove the old TV.

The funding for the other items is still required and would allow the purchase of additional cushions in lieu of the TV purchase.

## **A Summary of Funding Requests**

<b>Group/Club</b>	<b>Cash</b>	<b>In-Kind</b>
Basketball Club	\$800	
Wilgoyne Christmas Tree	\$1,238	
Youth Group	\$475	
Mukinbudin Playgroup	\$1,260	\$240
Bonnie Rock Horse & Pony Club	\$1,500	
Swimming Club	\$635	
Winter Sports Auxiliary	\$1,340	\$160
Junior Cricket Club		\$640
<b>TOTAL</b>	<b>\$7,248</b>	<b>\$1,040</b>

### **Strategic & Social Implications**

Shire of Mukinbudin 2018-2028 Strategic Community Plan

*Outcome 1.3 – Align infrastructure and facilities to community needs*

*1.3.2 Effectively plan, develop and manage infrastructure and facilities*

*1.4.4 Provide high quality recreation facilities and public open space*

*Outcome 1.4 – A quality lifestyle*

*1.4.2 Encourage positive community participation in events and facilities*

*1.4.5 Promote and encourage community services and organisations delivered by volunteers*

*Outcome 3.1 – Protect and enhance the natural environment*

*3.1.2 Encourage and support community environmental projects*

### **Consultation**

Community Chest applicants

Dirk Sellenger, Chief Executive Officer

Luke Sprigg, Manager of Works

### **Statutory Environment**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

Expenditure in the 2021/2022 Budget totals \$10,000 (ten thousand dollars) for community projects.

These applications total approximately \$8,288 in both cash and in-kind requests, under budget by \$1,712.

**OFFICER RECOMMENDATION****Council Decision Number – 10 11 2021****Moved: Cr McGlashan****Seconded: Cr Ventris****That Community Chest funding be approved for all applications received.**

- Mukinbudin Basketball Club	\$800 for cordless Vacuum Cleaner
- Wilgoyne Christmas Tree	\$1,238 for Storage Cupboards
- Mukinbudin Youth Group	\$475 for Youth Group Camp
- Mukinbudin Swimming Club	\$635 for equipment
- Bonnie Rock Horse & Pony Club	\$1,500 for Storage Shed
- Mukinbudin Playgroup	\$1,500 for Shaded Install & Gardening
- Mukinbudin Junior Cricket Club	\$640 for Turf install
- Winter Sport Auxiliary	<u>\$1,500</u> for upgrade to Kids Room
	<u>\$8,288</u>

**Carried: 9 / 0**

**1. APPLICANT DETAILS**

**Name of Organisation**

Bonnie Rock Pony Club

**Contact Person**

Amber Silinger

**Address**

PO Box 108 Mukinbudin WA 6479

**Position**

Treasurer

**Phone**

**Mobile**

0419961210

**Email**

mr.as.silinger@bigpond.com

**What financial year are you applying in?**

21/22

**Organisation's ABN**

43877876604

**Is your organisation registered for GST?**

Yes  No

**Is your organisation incorporated?**

Yes No

**If yes, please attach a copy of Certificate of Incorporation**



**2. PROJECT DETAILS****What is the name of your proposed project or event?**

Storage Shed

**Please provide a brief description of project / event (maximum of 100 words)**

We are asking for assistance to help raise the funds our growing pony club requires to build an enclosed storage shed at the Bonnie Rock Pony Club grounds. The shed will be used to store our larger equipment such as jumping poles, portable dressage arena and games equipment.

**How will your project / event benefit the Mukinbudin community?**

We are fortunate that the Bonnie Rock Pony club is growing and we are now one of the strongest clubs in our area. We have had several new members join over the last couple of years which means we now run 4 sessions at a time to cater for all of our young local riders. As we are hoping to continue to grow, upgrade our equipment and host our own gymkana, we are looking to install a storage shed to ensure the equipment we have and will purchase can be stored correctly. A lot of the equipment we use is expensive and by being able to store it correctly when its not in use will ensure we are able to use it for alot longer than if it is left outside. We are planning for the future Muka riders as well as today's ones.

**Estimated project start date**

1/12/2021

**Estimated project completion date**

10/11/2022

June 2022

**3. PROJECT BUDGET DETAILS****Is your request for cash or in-kind support?**

cash please

**If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?**
 Yes  No
**Please tell us how the Community Chest funds will be used**

If we are succesful, the funds will be added to our fundraising and other grant money to cover the purchase and instal of a shed. We have applied to Bendigo Bank, and written to some businesses asking offering advertising on the shed. We plan to apply for the CBH Grassroots funds when it opens next year to apply for any shortfall.

**In-kind contributions:**

The members of the pony club will prepare the site for the instal of shed including the supply of some base sand.

**Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)**

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

<i>Contributions</i>	<i>Estimated value \$</i>
Prepare site for shed install	\$1000
Sand for the base	\$500
Assist Muka Steel where we can	\$1000
<b>Total In-kind</b>	<b>\$ 2500</b>



#### 4. ADVERTISING AND PROMOTION

##### How will the project/event be advertised and promoted?

A thank you will be posted onto the pony club facebook page along with a Community Chest Sign attached to the outside of shed.

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##### Acknowledgement of Shire of Mukinbudin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Mukinbudin*" and the Shire's logo be displayed at/on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Mukinbudin sponsorship:

<input checked="" type="checkbox"/>	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Mukinbudin page
<input type="checkbox"/>	Display Shire of Mukinbudin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers
<input checked="" type="checkbox"/>	Attach Community Chest sign on project ( <i>available on request</i> )
<input type="checkbox"/>	Verbal announcements at event (if applicable)
<input type="checkbox"/>	Other ( <i>please describe</i> )

**1. FUNDING CONDITIONS**

- 1. The grant funds will be expended on the agreed project only.
- 2. The Shire of Mukinbudin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
- 3. Two invitations will be sent to the Shire of Mukinbudin for your event or project.
- 4. The project will conform to all relevant Bylaws and Acts in force at the time.
- 5. Any unexpended grant funds will be returned to the Shire of Mukinbudin.
- 6. The funds must be expended and acquitted within the financial year of receiving the grant.
- 7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

**Please ensure you have read the above Funding Conditions before signing below**

Our organisation *(insert name below)*

Bonnie Rock Horse and Pony Club

agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.


**Print Name**

Yolande Bent

**Position** *(President or Vice President)*

Vice President

**Signature**



**Date**

3/11/2021

**Amber & Matt Silinger**

---

**From:** Muka Steel <mukasteel@bigpond.com>  
**Sent:** Tuesday, 2 November 2021 8:29 AM  
**To:** 'Amber Silinger'  
**Subject:** Pony club shed quote

Hi Amber,

The shed, as per previous specifications, has now gone to \$12,120.00 plus gst.

This price is only available until the end of December.

Price will change again after that.

I got notified from one of our suppliers yesterday as well that there will be an increase next month!!!

Cheers,

*Clare Smith*

Mukinbudin Steel Fabricators

Lot 145 Strugnell Street

Mukinbudin WA 6479

P 90471089



11<sup>th</sup> February 2021

Mukinbudin Steel  
 mukasteel@bigpond.com  
 90471089

Hi Clare & Rob,

Thank you for enabling Grid Garages Sheds and Patios to provide a quote for your new Pony Shed, please find our list of inclusions and exclusions and information about our company.

- **Building size 7.000 long x 9.000 wide x 3.100 front (Approx. Size)**

We have allowed for the following:

1. Certified Engineers drawings
2. Roof and Wall Cladding Trim Deck Profile Colourbond .47 TCT
3. Flashings to match
4. Gutters and Downpipes
5. One roller door manual operated, 2.400 high x 3.600 wide
6. One key lockable personal door
7. Quote Valid for 30 Days

**PRICE \$10,400.00 Excluding GST**

**Exclusions**

1. Anything not stated above
2. Site Works or hard digging
3. Installation
4. Concrete for floor
5. Delivery to site, shed packed to country transit

15 Hanson St MADDINGTON WA 6109  
 PH: 9452 2773  
 Enquires @gridmc.com.au  
 ABN: 85 600 548 338

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#### Colour Selection & Check List

- Roof .....
- Walls .....
- Corner flashings .....
- Barge .....
- Gutter .....
- Roller Doors .....
- Remotes .....
- Downpipes .....
- Glass Sliding Door .....
- Windows .....
- Personal Door .....

All Structures are ex our Maddington yard and are fully made to assemble with instructions; all materials are cut and punched for easy installation.

Grid Garages Sheds and Patios are pleased to offer their service to you and hope that we have answered all your questions for your new building, Grid GSP use only locally sourced steels in the construction of all their products.

Please feel free to call me on my mobile 0417 986711 for any further information or help we may offer in securing your order.

Best Regards

Greg Robertson

15 Hanson St MADDINGTON WA 6109  
 PH: 9452 2773  
 Enquires @gridmc.com.au  
 ABN: 85 600 548 338

Page | 2

**Mukinbudin Steel Fabricators**

ABN: 49 426 505 734

PO Box 56

MUKINBUDIN WA 6479

Phone: 08 9047 1089

Mobile: 0438 579 797

Email: mukasteel@bigpond.com

Supplied	Bonnie Rock Horse & Pony Club	Invoice Date:	28/10/2021
	PO Box 108	Invoice #:	MSF7831
	MUKINBUDIN 6479	Page :	1 / 1
		Due Date:	25 Nov 2021

ABN: -

**QUOTE**

<u>Description</u>	<u>Unit Price \$</u>	<u>Quantity</u>	<u>Ex.GST</u>	<u>GST</u>	<u>Total (inc GST)</u>
Installation of quoted shed	5,000.00	1	5,000.00	500.00	5,500.00 Dr
			<b>5,000.00</b>	<b>500.00</b>	
			<b>Total (inc GST):</b>		<b>\$5,500.00 Dr</b>



**1. APPLICANT DETAILS****Name of Organisation****Contact Person****Address****Position****Phone****Mobile****Email****What financial year are you applying in?****Organisation's ABN****Is your organisation registered for GST?** Yes **Is your organisation incorporated?** Yes **If yes, please attach a copy of Certificate of Incorporation**

**2. PROJECT DETAILS****What is the name of your proposed project or event?**

Purchase a new astro turf cricket strip for the practice nets at the complex

**Please provide a brief description of project / event (maximum of 100 words)**

There are 2 cricket practice nets at the complex but only one of the nets has an astro turf covering. Due to this we currently can only use one net due to the damage it causes the balls and equipt. I would like some funding to enable us to lay a second pitch down for the new season. This would help us greatly.

**How will your project / event benefit the Mukinbudin community?**

It will allow the kids of muginbudin much better facilities to practice cricket ad hopefully encourage more youngsters in the town to join the cricket club.

**Estimated project start date**

01/12/21

**Estimated project completion date**

01/12/21

**3. PROJECT BUDGET DETAILS****Is your request for cash or in-kind support?**

cash

**If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?**

Yes  No

**Please tell us how the Community Chest funds will be used**

to purchase a new roll down cricket mat for the cricket net

**In-kind contributions:**

--

**Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)**

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

<i>Contributions</i>	<i>Estimated value \$</i>
cricket club can install	0
<i>Total In-kind</i>	\$ 0

**Project Budget – Total Project Income and Expenditure**

<b>TOTAL PROJECT INCOME</b>	<b>\$</b>	<b>TOTAL PROJECT EXPENDITURE</b>	<b>\$</b>
**Amount of Community Chest Funds requested in cash	<b>94.7</b>	Materials	<b>94.7</b>
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).	0	Hire of equipment:	
Applicant's cash contribution	<b>nil</b>	Venue hire	
In-kind ( <i>volunteer, donated labour</i> )	<b>2hrs</b>	Labour/contractor costs	
Sponsorship		Advertising	
Donations ( <i>cash/materials from others- please list</i> )		Catering costs	
Other grants		Entertainment	
Sales ( <i>stall fees, event tickets/food/merchandise</i> )		Office/administration	
Other income ( <i>please list</i> )		Other expenditure ( <i>please list</i> )	<b>200</b>
		<b>delivery cost</b>	
<b>TOTAL *INCOME</b>		<b>TOTAL *EXPENDITURE</b>	<b>994.74</b>

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$1,500.*



#### 4. ADVERTISING AND PROMOTION

##### How will the project/event be advertised and promoted?

we will add to facebook page and advertise in muka matters

##### Acknowledgement of Shire of Mukinbudin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Mukinbudin*" and the Shire's logo be displayed at/on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Mukinbudin sponsorship:

<input checked="" type="checkbox"/>	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Mukinbudin page
<input checked="" type="checkbox"/>	Display Shire of Mukinbudin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers
<input checked="" type="checkbox"/>	Attach Community Chest sign on project ( <i>available on request</i> )
<input checked="" type="checkbox"/>	Verbal announcements at event (if applicable)
<input type="checkbox"/>	Other ( <i>please describe</i> )

## 1. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Mukinbudin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Mukinbudin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Mukinbudin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

***Please ensure you have read the above Funding Conditions before signing below***

Our organisation (*insert name below*)

**Mukinbudin Junior cricket club**

agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

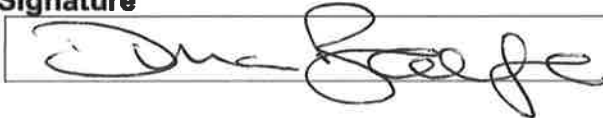
**Print Name**

**Duncan Ballintyne**

**Position** (*President or Vice President*)

**President**

**Signature**



**Date**

**20/10/21**

**1. APPLICANT DETAILS****Name of Organisation**

Mukinbudin Basketball Club

**Contact Person**

Jared Beagley

**Address**

22 Lansdell Street, Mukinbudin.

**Position**

President

**Phone**

n/a

**Mobile**

0499793114

**Email**

jbeags85@hotmail.com

**What financial year are you applying in?**

2021/2022

**Organisation's ABN****Is your organisation registered for GST?**

Yes	<input checked="" type="checkbox"/>
-----	-------------------------------------

**Is your organisation incorporated?**

<input checked="" type="checkbox"/>	No
-------------------------------------	----

**If yes, please attach a copy of Certificate of Incorporation**

## 2. PROJECT DETAILS

**What is the name of your proposed project or event?**

INDOOR BASKETBALL/NETBALL COURT FLOOR CLEANING MAINTENANCE.

**Please provide a brief description of project / event (*maximum of 100 words*)**

Although not a project or event we believe that the purchase of a cordless vacuum cleaner for the newly resurfaced indoor basketball/netball court will benefit the sporting community of Mukinbuin, including Basketball, Netball and Taekwondo.

Last basketball season 2020/21 we had 49 Senior players and also 49 children (including Dribblers and Juniors). This is a substantial amount of players on a single court and as such it is important to be able to keep the court dust/dirt free. The court is in use from 3pm - 10pm, each Thursday, between late November through to March.

In the height of summer the roller door is open due to the heat and this means the wind blows dust onto the court, as well as spectators and players coming in direct from the carpark. To be able to spot clean quickly and easily inbetween Dribblers, Juniors, x2 Ladies' games and x2 Men's games is essential to maintaining our new court surface.

The Basketball and Netball Clubs do have access to the customised orange cleaning apparatus (which you walk along using) but, as these come off the court they leave a bit trail of dirt behind. Also, if we can keep the spectator corridor clean as well as the cage area this will mean the court also stays cleaner.

A cordless, rechargeable, wall mounted stick vacuum would make court maintenance much easier and quicker.

**How will your project / event benefit the Mukinbudin community?**

The purchase of a cordless vacuum cleaner will benefit Basketball, Netball and Taekwondo. It would also be able to be used for Community Event cleanup, such as: funerals, fetes etc.

There are many players and spectators who use this area.

**Estimated project start date**

ASAP

**Estimated project completion date**

n/a

**3. PROJECT BUDGET DETAILS****Is your request for cash or in-kind support?**

Cash.

**If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?**

Yes  No

**Please tell us how the Community Chest funds will be used**

The funds will be used to purchase the vacuum cleaner. It will be accessed by all users of the indoor court.

We have several quotes, ranging from:

Dyson V8 \$599 (special offer at this time from Harvey Norman)

Cyclone V10 stick \$899

Dyson Detect Total Clean \$1,300

LG \$799

Samsung \$959

**In-kind contributions:**

n/a

**Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)**

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

<i>Contributions</i>	<i>Estimated value \$</i>
<i>Total In-kind</i>	\$

### Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash		Materials	800
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire	
In-kind ( <i>volunteer, donated labour</i> )		Labour/contractor costs	
Sponsorship		Advertising	
Donations ( <i>cash/materials from others- please list</i> )		Catering costs	
Other grants		Entertainment	
Sales ( <i>stall fees, event tickets/food/merchandise</i> )		Office/administration	
Other income ( <i>please list</i> )		Other expenditure ( <i>please list</i> )	
<b>TOTAL *INCOME</b>	0	<b>TOTAL *EXPENDITURE</b>	\$800

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$1,500.*

#### 4. ADVERTISING AND PROMOTION

##### How will the project/event be advertised and promoted?

- We will use signage around the court to encourage Clubs and volunteers to use the vacuum.
- The Club will use Muka Matters and our Facebook page to publicise the purchase.
- We have 225 followers on the Senior Basketball page and 87 on the Junior page.
- We will use photos to promote the Shire Community Chest donation.

##### Acknowledgement of Shire of Mukinbudin sponsorship

It is a requirement of funding approval that the words “*Sponsored by the Shire of Mukinbudin*” and the Shire's logo be displayed at/on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Mukinbudin sponsorship:

<input checked="" type="checkbox"/>	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Mukinbudin page
<input checked="" type="checkbox"/>	Display Shire of Mukinbudin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers
<input checked="" type="checkbox"/>	Attach Community Chest sign on project ( <i>available on request</i> )
<input checked="" type="checkbox"/>	Verbal announcements at event (if applicable)
<input checked="" type="checkbox"/>	Other ( <i>please describe</i> ) <i>Muka Matters publications</i>



## 1. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Mukinbudin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Mukinbudin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Mukinbudin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

***Please ensure you have read the above Funding Conditions before signing below***

Our organisation (*insert name below*)

Mukinbudin Basketball Club

agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

**Print Name**

Jared Beagley

**Position** (*President or Vice President*)

President

**Signature**

*J Beagley*

**Date**

4/11/2021



**1. APPLICANT DETAILS****Name of Organisation**

Mukinbudin Playgroup

**Contact Person**

Rachel McGlashan

**Address**

Williams Road Mukinbudin

**Position**

Secretary

**Phone****Mobile**

04121054336

**Email**

rachel.mcglashan@outlook.com

**What financial year are you applying in?**

2021/2022

**Organisation's ABN****Is your organisation registered for GST?**

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
---	-----------------------------

**Is your organisation incorporated?**

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
------------------------------	--

**If yes, please attach a copy of Certificate of Incorporation**

**2. PROJECT DETAILS****What is the name of your proposed project or event?**

Installation of shade sails

**Please provide a brief description of project / event (maximum of 100 words)**

We wish to install 2 shade sails out the back of the golf club. This will provide shade over the windows outside the playroom, helping to keep it cooler during summer. It will also give us a place to put our swing set that the kids love, and is currently out in the open.

We have 2 shade sails, left over from Boogie Rats. We need 6 poles to be dug and cemented into the ground, and the shades attached.

**How will your project / event benefit the Mukinbudin community?**

This will primarily benefit the Mukinbudin Playgroup. The back room, where we store our toys and kids play in, does not have air conditioning, and gets really hot during the summer. Providing shade over the windows is our primary goal. Our hope for the future is to have a playground set up under the shades, and provide a safe area outside for the kids to enjoy. This would be an addition to the Golf Club, a facility that is used for community events, making it more child friendly and useable.

**Estimated project start date**

December 2021

**Estimated project completion date**

December 2021

**3. PROJECT BUDGET DETAILS****Is your request for cash or in-kind support?**

Cash and in-kind support

**If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?**

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
---	-----------------------------

**Please tell us how the Community Chest funds will be used**

Mick Sinpe, at Sinpe's Carpentry has provided a quote for all the work that needs to be complete. The funding from the Community Chest would go towards paying for materials and his labour.

**In-kind contributions:**

We also ask that the shire support us in providing some gardening work around the building. There are lots of weeds and prickles immediately surround the building (through the brickwork and for 5m beyond) where our kids love to run around bare foot. With the remaining funds, we ask that the shire helps us in making this area safer. The golf club as agreed to allowing us to do this.

**Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)**

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

<i>Contributions</i>	<i>Estimated value \$</i>
Shire of Mukinbudin Cash contribution	1260
Mukinbudin bookshop	500
Shire of Mukinbudin In-Kind contribution	240
<i>Total In-kind</i>	\$ 2000

### Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	1260	Materials	
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire	
In-kind ( <i>volunteer, donated labour</i> )	240	Labour/contractor costs	1760
Sponsorship		Advertising	
Donations ( <i>cash/materials from others- please list</i> )	500	Catering costs	
Other grants		Entertainment	
Sales ( <i>stall fees, event tickets/food/merchandise</i> )		Office/administration	
Other income ( <i>please list</i> )		Other expenditure ( <i>please list</i> )	
		Gardening	240
	2000	<b>TOTAL *EXPENDITURE</b>	2000
<b>TOTAL *INCOME</b>			

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$1,500.*

#### 4. ADVERTISING AND PROMOTION

##### How will the project/event be advertised and promoted?

We will post on our Facebook group that the shire has contributed the funding for the shade sails to be installed, with the work done by Sippe's Carpentry with the approval of the Golf Club. We would be happy for you to also post this on your page too.

At the "unveiling" of the project, the shire is welcome to send a representative to this event.

##### Acknowledgement of Shire of Mukinbudin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Mukinbudin*" and the Shire's logo be displayed at/on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Mukinbudin sponsorship:

<input checked="" type="checkbox"/>	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Mukinbudin page
<input checked="" type="checkbox"/>	Display Shire of Mukinbudin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers
<input checked="" type="checkbox"/>	Attach Community Chest sign on project ( <i>available on request</i> )
<input checked="" type="checkbox"/>	Verbal announcements at event (if applicable)
<input type="checkbox"/>	Other ( <i>please describe</i> )



## 1. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Mukinbudin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Mukinbudin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Mukinbudin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

***Please ensure you have read the above Funding Conditions before signing below***

Our organisation (*insert name below*)

Mukinbudin Playgroup

agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

**Print Name**

Rachel McGlashan

**Position** (*President or Vice President*)

Secretary

**Signature**



**Date**

2nd November 2021



# QUOTE

Mukinbudin Playgroup

**Date**  
30 Oct 2021

**Expiry**  
29 Nov 2021

**Quote Number**  
QU-0001

**ABN**  
87 116 493 044

Mick Sippe Carpentry  
PO Box 131  
MUKINBUDIN WA 6479  
mickeysippe@hotmail.com

Description	Quantity	Unit Price	GST	Amount AUD
Install 2 Shade Sails at Golf Club- As Supplied. Including 3 x Galvanised Steel Posts, Chains and Brackets. *Exact location to be confirmed by Mukinbudin Golf Club	1.00	1,600.00	10%	1,600.00
			Subtotal	1,600.00
			TOTAL GST 10%	160.00
			<b>TOTAL AUD</b>	<b>1,760.00</b>

## Terms

Payment Due within 7 Days

**1. APPLICANT DETAILS****Name of Organisation****Contact Person****Address****Position****Phone****Mobile****Email****What financial year are you applying in?****Organisation's ABN****Is your organisation registered for GST?**

Yes	No
-----	----

**Is your organisation incorporated?**

Yes	No
-----	----

**If yes, please attach a copy of Certificate of Incorporation**

**2. PROJECT DETAILS**

**What is the name of your proposed project or event?**

**Please provide a brief description of project / event (*maximum of 100 words*)**

**How will your project / event benefit the Mukinbudin community?**

**Estimated project start date**

**Estimated project completion date**

**3. PROJECT BUDGET DETAILS**

**Is your request for cash or in-kind support?**

**If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?**

Yes	No
-----	----

**Please tell us how the Community Chest funds will be used**

**In-kind contributions:**

--

**Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)**

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

<i>Contributions</i>	<i>Estimated value \$</i>
<i>Total In-kind</i>	<i>\$</i>

### Project Budget – Total Project Income and Expenditure

<b>TOTAL PROJECT INCOME</b>	<b>\$</b>	<b>TOTAL PROJECT EXPENDITURE</b>	<b>\$</b>
**Amount of Community Chest Funds requested in cash		Materials	
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire	
In-kind ( <i>volunteer, donated labour</i> )		Labour/contractor costs	
Sponsorship		Advertising	
Donations ( <i>cash/materials from others- please list</i> )		Catering costs	
Other grants		Entertainment	
Sales ( <i>stall fees, event tickets/food/merchandise</i> )		Office/administration	
Other income ( <i>please list</i> )		Other expenditure ( <i>please list</i> )	
<b>TOTAL *INCOME</b>		<b>TOTAL *EXPENDITURE</b>	

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$1,500.*

#### 4. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

#### Acknowledgement of Shire of Mukinbudin sponsorship

It is a requirement of funding approval that the words “*Sponsored by the Shire of Mukinbudin*” and the Shire’s logo be displayed at/on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Mukinbudin sponsorship:

	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Mukinbudin page
	Display Shire of Mukinbudin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers
	Attach Community Chest sign on project ( <i>available on request</i> )
	Verbal announcements at event (if applicable)
	Other ( <i>please describe</i> )



## 1. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Mukinbudin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Mukinbudin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Mukinbudin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

***Please ensure you have read the above Funding Conditions before signing below***

Our organisation (*insert name below*)

agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

**Print Name**

**Position** (*President or Vice President*)

**Signature**

**Date**

6:24



AA

hartsport.com.au



**HART**

(0 items)



## HART Sports Timer

Code: 46-139

In Stock

**\$13.50** inc GST (each)

1 - +



Message



x6  
\$81

6:21



AA

🔍 laptop jb hi-fi



Google



🔍 laptop jb hi-fi



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Ads · Shop laptop jb hi-fi



Amazon AU - Apple iPad Duet...

\$8.00 Amazon AU delivery

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📍 In store

JB Hi-Fi - HP 14" HD Laptop (128GB) [Intel...

**\$498.00**

JB Hi-Fi

★★★★ (3)

[View more](#)



📍 In store

JB Hi-Fi - HP 14" HD Laptop (128GB) [Intel...

**\$318.00**

JB Hi-Fi

[View more](#)

Ad · <https://www.jbhifi.com.au/evo>



**1. APPLICANT DETAILS**

Name of Organisation

Wilgoyne Christmas Tree

Contact Person

Amber Silinger

Address

PO Box 108 Mukinbudin WA 6479

Position

Organiser

Phone

Mobile

0419961210

Email

mr.as.silinger@bigpond.com

What financial year are you applying in?

21/22

Organisation's ABN

Is your organisation registered for GST?

Yes 

Is your organisation incorporated?

Yes 

If yes, please attach a copy of Certificate of Incorporation

**2. PROJECT DETAILS**

**What is the name of your proposed project or event?**

Mouse proof storage for Wilgoyne Christmas Tree supplies

**Please provide a brief description of project / event (*maximum of 100 words*)**

To make it easier for the volunteers, we would like to purchase two metal storage cupboards. They would be used year-round to store items such as cooking utensils, plates, paper towels, cleaning equipment, decorations, games equipment such as buckets, sponges, balls and much more. We will also be able to store other items purchased for that years event in the weeks leading up to the event, rather than moving it the morning of the event. These items are currently stored across 3 different houses during the year and delivered to Wilgoyne the night before/morning of the event.

**How will your project / event benefit the Mukinbudin community?**

As all volunteer groups know, having enough people to help out is becoming a problem. We are hoping these storage cupboards will make our volunteers lives that bit easier in the lead up to the event and save them the numerous trips of moving everything on the day and then returning home with it again the day after. This will also allow them more time to spend more time doing the other numerous jobs required on the day, which in turn will create a happier and more relaxed morning of the event. It will also make the pack up and clean up easier as everything will be on hand and have a place to go afterwards. We already ask a lot of our volunteers at a time when it is often their busiest, so anything we can do to help them out is greatly appreciated.

**Estimated project start date**

15/11/2021

**Estimated project completion date**

10/12/2021

**3. PROJECT BUDGET DETAILS****Is your request for cash or in-kind support?**

cash please

**If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?**

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
---	-----------------------------

**Please tell us how the Community Chest funds will be used**

If we are succesful, the funds will be used to purchase two 2 door steel Go Swing cabinets from Comfort Style in Merredin.

**In-kind contributions:**

The collection, transport and installation of the cupboards at Wilgoyne by the committee and their husbands.

**Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)**

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

<i>Contributions</i>	<i>Estimated value \$</i>
Collection, transport, install of cabinets	\$100
<i>Total In-kind</i>	\$ 100

**Project Budget – Total Project Income and Expenditure**

<b>TOTAL PROJECT INCOME</b>	<b>\$</b>	<b>TOTAL PROJECT EXPENDITURE</b>	<b>\$</b>
**Amount of Community Chest Funds requested in cash	<b>1238</b>	Materials	<b>1238</b>
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire	
In-kind ( <i>volunteer, donated labour</i> )	<b>100</b>	Labour/contractor costs	<b>100</b>
Sponsorship		Advertising	
Donations ( <i>cash/materials from others- please list</i> )		Catering costs	
Other grants		Entertainment	
Sales ( <i>stall fees, event tickets/food/merchandise</i> )		Office/administration	
Other income ( <i>please list</i> )		Other expenditure ( <i>please list</i> )	
<b>TOTAL *INCOME</b>	<b>1338</b>	<b>TOTAL *EXPENDITURE</b>	<b>1338</b>

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$1,500.*



#### 4. ADVERTISING AND PROMOTION

##### How will the project/event be advertised and promoted?

A post will be published on both our Wilgoyne Christmas Tree page and the event listing on facebook thanking the Shire for the Community Chest Funding which we will also share across our own personal pages. We are also happy to attach a Community Chest sign to the cupboards so anyone using them can see it.

##### Acknowledgement of Shire of Mukinbudin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Mukinbudin*" and the Shire's logo be displayed at/on your project/event. Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Mukinbudin sponsorship:

<input checked="" type="checkbox"/>	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Mukinbudin page
<input type="checkbox"/>	Display Shire of Mukinbudin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers
<input checked="" type="checkbox"/>	Attach Community Chest sign on project ( <i>available on request</i> )
<input type="checkbox"/>	Verbal announcements at event (if applicable)
<input type="checkbox"/>	Other ( <i>please describe</i> )

**1. FUNDING CONDITIONS**

1. The grant funds will be expended on the agreed project only.
2. The Shire of Mukinbudin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Mukinbudin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Mukinbudin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

***Please ensure you have read the above Funding Conditions before signing below***

Our organisation (*insert name below*)

**Wilgoyne Christmas Tree**

agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.


**Print Name**

**Amber Silinger**

**Position (*President or Vice President*)**

**Vice President**

**Signature**



**Date**

**1/11/21**

**Amber & Matt Silinger**

---

**From:** Comfortstyle Merredin <Merredin@comfortstyle.com.au>  
**Sent:** Friday, 29 October 2021 2:11 PM  
**To:** mr.as.silinger@bigpond.com  
**Subject:** Steel Cabinets  
**Attachments:** Scan\_0571.pdf

Hi,

Please find attached as requested. These should be around a 2 week turn around to get here in Merredin.

Cheers K-lee

Kind regards,

K-Lee Booth | Store Manager

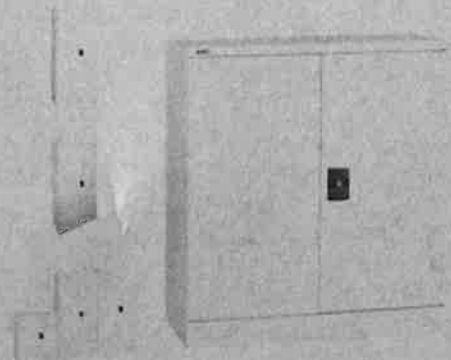
**ComfortStyle**  
FURNITURE & BEDDING

ComfortStyle Furniture & Bedding  
120 Main Street Merredin SA 5214

PH: (08) 9341 4400 M: 0448 330 636

[merredin@comfortstyle.com.au](mailto:merredin@comfortstyle.com.au) | [www.comfortstyle.com.au](http://www.comfortstyle.com.au)

GO Swing Door Cupboards



GO swing door cupboards are available in 3 heights with doors opening to 180 degrees, a flush lock adjustable shelves, and fully tested to British standards. Backed by a 10 year warranty.

Finishes:



Product Features

- Flush Lock, Complete with 2 Keys
- Tested to British Standards
- 180 Degree Door Opening Capacity

Options

- GCA20 - 4 Shelves
- GCA18 - 3 shelves
- GCA10 - 2 Shelves

Specifications

SKU	Width	Depth	Height	
GCA10	910mm	450mm	1015mm	
GCA18	910mm	450mm	1830mm	*RRP \$579
GCA20	910mm	450mm	2000mm	*RRP \$719
GCSHELF	900mm	390mm	25mm	SHELF ONLY

*\$495 Your price.*  
*\$619 Your price.*

Box Dimensions

Box Number	Width	Depth	Height	CBM	Weight
1	1080mm	530mm	200mm	0.11	28kg
2	1900mm	520mm	260mm	0.26	44kg
3	2040mm	520mm	170mm	0.18	48kg
4	390mm	910mm	25mm	0.01	2kg

Accreditations



**1. APPLICANT DETAILS****Name of Organisation****Contact Person****Address****Position****Phone****Mobile****Email****What financial year are you applying in?****Organisation's ABN****Is your organisation registered for GST?**

Yes	No
-----	----

**Is your organisation incorporated?**

Yes	No
-----	----

**If yes, please attach a copy of Certificate of Incorporation**

**2. PROJECT DETAILS**

**What is the name of your proposed project or event?**

**Please provide a brief description of project / event (*maximum of 100 words*)**

**How will your project / event benefit the Mukinbudin community?**

--

**Estimated project start date**

--

**Estimated project completion date**

--

**3. PROJECT BUDGET DETAILS****Is your request for cash or in-kind support?**

--

**If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?**

Yes	No
-----	----

**Please tell us how the Community Chest funds will be used**

--



**In-kind contributions:**

--

**Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)**

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

<i>Contributions</i>	<i>Estimated value \$</i>
<i>Total In-kind</i>	\$

### Project Budget – Total Project Income and Expenditure

<b>TOTAL PROJECT INCOME</b>	<b>\$</b>	<b>TOTAL PROJECT EXPENDITURE</b>	<b>\$</b>
**Amount of Community Chest Funds requested in cash		Materials	
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire	
In-kind ( <i>volunteer, donated labour</i> )		Labour/contractor costs	
Sponsorship		Advertising	
Donations ( <i>cash/materials from others- please list</i> )		Catering costs	
Other grants		Entertainment	
Sales ( <i>stall fees, event tickets/food/merchandise</i> )		Office/administration	
Other income ( <i>please list</i> )		Other expenditure ( <i>please list</i> )	
<b>TOTAL *INCOME</b>		<b>TOTAL *EXPENDITURE</b>	

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$1,500.*

#### 4. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

#### Acknowledgement of Shire of Mukinbudin sponsorship

It is a requirement of funding approval that the words “*Sponsored by the Shire of Mukinbudin*” and the Shire’s logo be displayed at/on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Mukinbudin sponsorship:

	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Mukinbudin page
	Display Shire of Mukinbudin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers
	Attach Community Chest sign on project ( <i>available on request</i> )
	Verbal announcements at event (if applicable)
	Other ( <i>please describe</i> )

## 1. FUNDING CONDITIONS

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2. The Shire of Mukinbudin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Mukinbudin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Mukinbudin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

***Please ensure you have read the above Funding Conditions before signing below***

Our organisation (*insert name below*)

agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

**Print Name**

**Position** (*President or Vice President*)

**Signature**

**Date**

6:18



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Menu +  \$0.00 ▾



# Outdoor Cushion Cobalt 100cm x 50cm

? st



# \$149.95

(Ex GST)

\$164.95 (Incl GST)

Quantity

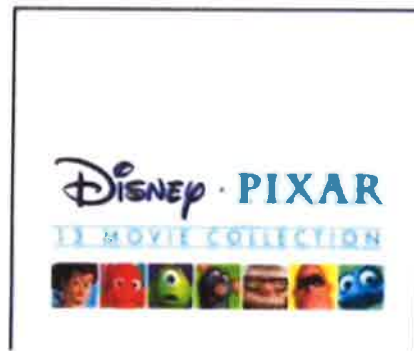
✓ In Stock

 - 1 

6:12


[dvdland.com.au](https://dvdland.com.au)

## Disney Pixar Collection



COLLECTION INCLUDES: Toy Story • A Bug's Life  
 Toy Story 2 • Monsters, Inc.  
 Finding Nemo • The Incredibles  
 Cars • Ratatouille • WALL-E  
 Up! • Toy Story 3 • Cars 2 • Brave  
 Pixar's Pixar Shorts Vol. 1



[Larger / More Photos](#)

**Price: \$169.95**

 **ADD TO CART**

or [add to wish list](#)

### Product Description

Disney Pixar DVD Box Set from DVDLand.

For a very limited time only grab this box set which includes the below movies:

**Toy Story DVD:** As 6-year-old Andy's favourite toy, Woody (Tom Hanks), a take-charge, pull-string cowboy, is confident in his role as room leader. But after Andy's birthday party, newcomer Buzz Lightyear (Tim Allen), a flashy space ranger with laser action and pop-out wings, crash-lands into Woody's world.

**Toy Story 2 DVD:** While Andy is away at summer camp, Woody is toynapped by Al, a greedy toy collector. His best friends including Buzz, Mr Potato Head, Slinky Dog and Rex set out on a heroic rescue mission to save him. Along the way, they meet a whole host of new friends including Jessie the cow girl and Bullseye the horse. Together, the Toy Story 2 team set out to make sure Woody is home

6:11



thegoodguys.com.au

of \$9.99



Read 36 reviews

ADVERTISED

TOP SELLER



Compare

### Sony DVD Player

DVPSR370

**\$55.00**



4 payments of \$13.75



Read 103 reviews

CLEARANCE

TOP SELLER

ONLINE OFFER!

UP TO \$80 STORE CREDIT

ON A HUGE RANGE WHEN YOU **CLICK & COLLECT**

<Offer Ends 11:59PM AEDT 25/10/2021. Goods must be collect by 31/10/2021. No claim required. Store credit will be sent 11/11/2021.

[Learn More](#)

6:10



AA

thegoodguys.com.au



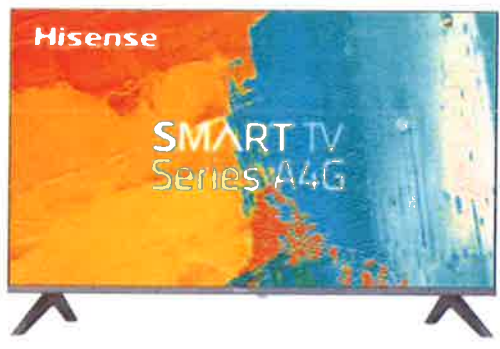
# Search results for "40 inch tv"

Your search for "40 inch tv" returned "88" products , "0" Buying Guides.

1 - 30 of 88 Products

ADVERTISED

TOP SELLER



Compare

## Hisense 40 FHD LED VIDAA Smart TV

40A4G

# \$445.00



4 payments of \$111.25



Read 124 reviews

FILTER RESULTS  
ADD INSTALLATION

SORT BY





**1. APPLICANT DETAILS**

**Name of Organisation**

Mukinbudin Church of Christ (Youth Group)

**Contact Person**

Jethro Sobejko

**Address**

32 Maddock St, Mukinbudin WA 6479

**Position**

Youth Leader and Elder

**Phone**

**Mobile**

0400 580 898

**Email**

jethro.sobejko@education.wa.edu.au

**What financial year are you applying in?**

2021

**Organisation's ABN**

28 289 372 985

**Is your organisation registered for GST?**

Yes

**Is your organisation incorporated?**

Yes

**If yes, please attach a copy of Certificate of Incorporation**

**2. PROJECT DETAILS****What is the name of your proposed project or event?**

Youth Group Camp 2021

**Please provide a brief description of project / event (*maximum of 100 words*)**

We are giving the youth (Years 7-12) of Mukinbudin and surrounding the opportunity to go camping in Jurien Bay. We are trying to make this as affordable as possible for them at \$50 each. The activities we will be doing are caving, swimming at the beach/beach activities, visiting at the pinnacles and sand boarding.

**How will your project / event benefit the Mukinbudin community?**

It will benefit the Mukinbudin community by providing the youth with the opportunity to explore a new and different part of our state.

**Estimated project start date**

19/11/2021

**Estimated project completion date**

21/11/2021

**3. PROJECT BUDGET DETAILS****Is your request for cash or in-kind support?**

Cash

**If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?**

Yes

**Please tell us how the Community Chest funds will be used**

To pay for half of the Caravan park fee's

**In-kind contributions:**

--

**Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)**

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

*Contributions*

*Estimated  
value \$*

*Total In-kind*

### Project Budget – Total Project Income and Expenditure

<b>TOTAL PROJECT INCOME</b>	<b>\$</b>	<b>TOTAL PROJECT EXPENDITURE</b>	<b>\$</b>
**Amount of Community Chest Funds requested in cash	\$475	Materials	\$3068.26
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution	\$3198.26	Venue hire	
In-kind ( <i>volunteer, donated labour</i> )		Labour/contractor costs	
Sponsorship		Advertising	
Donations ( <i>cash/materials from others- please list</i> )		Catering costs	
Bus and enclosed trailer From Mukinbudin Bus	\$973.80	Camping Fee's	\$950
Fuel From Mukinbudin Transport	\$300		
Other grants		Entertainment	
Sales ( <i>stall fees, event tickets/food/merchandise</i> )		Office/administration	
Other income ( <i>please list</i> )		Other expenditure ( <i>please list</i> )	
Kids fee's \$50pp	\$800		
<b>TOTAL *INCOME</b>	<b>\$5747.06</b>	<b>TOTAL *EXPENDITURE</b>	<b>\$4018.26</b>

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$1,500.*

#### 4. ADVERTISING AND PROMOTION

##### How will the project/event be advertised and promoted?

The project will be advertised at youth group and on the youth group Facebook page.

##### Acknowledgement of Shire of Mukinbudin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Mukinbudin*" and the Shire's logo be displayed at/on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Mukinbudin sponsorship:

✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Mukinbudin page
	Display Shire of Mukinbudin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers
	Attach Community Chest sign on project ( <i>available on request</i> )
✓	Verbal announcements at event (if applicable)
	Other ( <i>please describe</i> )

**1. FUNDING CONDITIONS**

1. The grant funds will be expended on the agreed project only.
2. The Shire of Mukinbudin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Mukinbudin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Mukinbudin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

**Please ensure you have read the above Funding Conditions before signing below**

Our organisation (insert name below)

Mukinbudin Church of Christ INC

agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

**Print Name**

Ian Shadbolt

**Position (President or Vice President)**

Mukinbudin Church of Christ Board Chairman

**Signature**

*Ian Shadbolt*

**Date**

3 /11/2021

<b>8.3.7 Nomination of Councillor to Portfolios and External Organisations</b>	
Location:	All of Shire
File Ref:	ADM 019
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	11 <sup>th</sup> November 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Louise Sellenger, Manager of Corporate Services
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

### **Summary**

To allow Council to allocate a position of Portfolio to the External Organisation of the Mukinbudin Community Resource Centre.

### **Background Information**

This Council portfolio didn't exist previously, due to being removed by the Mukinbudin CRC in circa 2018 following a review of their constitution. Discussion took place at October Ordinary meeting of Council and it was agreed that we would remind the CRC that if the CRC wanted to reconsider the position of Council delegate of the CRC Committee that the Council remained supportive of this.

Email sent to the Casual CRC Manager, Renee Jenkins on 25<sup>th</sup> October as follows:

*Hello Renee,*

*Further to my recent telephone conversation, following the recent Local Government Election cycle in WA, various Council portfolios were recently allocated at the October ordinary Council meeting and discussion took place during this allocation with regards to a Council delegate on the CRC Committee which has existed previously until changes in circa October 2017.*

*We were advised in around September 2017 from memory by the CRC Manager at the time that the Mukinbudin CRC had changed its Constitution and no longer had a position for a Council delegate, this decision of the CRC Committee was obviously respected by the Council however it was considered at the time to be a very strange move by effectively distancing the relationship between the CRC and Shire, two organisations which usually work very closely together on behalf of the community.*

*Whilst Council continues to respect the decision to remove this designated position from the board it was considered appropriate at the Council meeting last week that we make it clear to the CRC Committee that if the CRC was wanting to potentially re-establish this Council position on the board, the Council would be fully supportive and can see only benefits that could result from this involvement by way of a closer working relationship between CRC and a designated Shire delegate.*

*I will be attending the CRC AGM later in the week and am happy to discuss this further if considered necessary.*

*We look forward to hearing from you with regards to this matter.*



Regards

## **Dirk Sellenger**

Chief Executive Officer

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The author attended the CRC Annual General Meeting held on 21<sup>st</sup> October 2021 and spoke about the potential benefits for both the Shire and CRC if the CRC was supportive of re-establishing the position, the entire Board was unanimous in their support for this position, and it remains unclear why the position was withdrawn by the CRC previously.

Hi Dirk,

Hope all is well.

Please find the minutes attached as requested. As discussed at the meeting, the CRC board/committee would like to request that the CRC portfolio be assigned to Councillor Abi Farina due to her extensive internal knowledge of the CRC and DPIRD funding structure. We hope that Council is receptive of this request however we understand that this may not be possible.

We look forward to working closely with the Shire in the future.

Regards,

**Renee Jenkin** | Casual Manager

Mukinbudin Community Resource Centre

### **Officer Comment**

Whilst the question put the CRC was whether they would be interested in re-establishing the position, the CRC Committee have gone a step further and want the position re-established and have also selected their preferred Councillor to fill this position.

The decision of which Councillor fills the position of non-voting delegate on the CRC Committee is entirely a decision for the Council who may or may not consider the request of the CRC Committee for Cr Farina to be the Shire delegate.

### **Strategic & Social Implications**

Nil

### **Consultation**

Full Council – October 2021, Agenda Item  
CRC Committee – AGM 27<sup>th</sup> October 2021

### **Statutory Environment:**

Local Government Act 1995.

### **Policy Implications**

Nil

**Financial Implications**

Nil

**OFFICER RECOMMENDATION****Council Decision Number – 11 11 2021****Moved: Cr Ventris****Seconded: Cr McGlashan****That Cr Abi Farina be appointed for the two (2) year Council term to the Portfolio of non-voting delegate on the Mukinbudin Community Resource Centre Committee.****Carried 9 / 0**

<b>8.3.8 Mukinbudin Cemetery Future Planning Document</b>	
Location:	Mukinbudin Cemetery
File Ref:	ADM 389
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	11 <sup>th</sup> November 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Schematic Diagram
Documents Tabled:	Nil

### **Summary**

Landscape Planners Pty Ltd were recently appointment to prepare a number of future planning documents.

### **Background Information**

Following a meeting and discussion with Cemetery Committee Members, Landscape Planners have recently provided a completed Draft Schematic Diagram for Council and Community feedback, comment and opinion.

### **Officer Comment**

A copy of the completed Draft is provided as an attachment, and it is considered appropriate to advertise the draft document to allow for Council to consider community thoughts and opinions with regards to this draft planning document.

### **Strategic & Social Implications**

Nil

### **Consultation**

Nil

### **Statutory Environment:**

Local Government Act 1995.

### **Policy Implications**

Nil

### **Financial Implications**

Whilst no immediate financial implications, the plan would be delivered by the Council on behalf of the Community when future funding and resources allow.

**OFFICER RECOMMENDATION**

**Council Decision Number –**

**Moved: Cr                      Seconded: Cr**

**That the Draft Cemetery Schematic Future Planning Document be advertised with feedback, comment, and opinions to be considered by the Council prior to adoption.**

**CARRIED /**

**Council Decision Number – 12 11 2021**

**Moved: Cr Nicoletti                      Seconded: Cr Walker**

**That the motion lay on the table to allow for the cemetery committee to discuss the Draft Cemetery Schematic Future Plan document.**

**CARRIED 9/0**

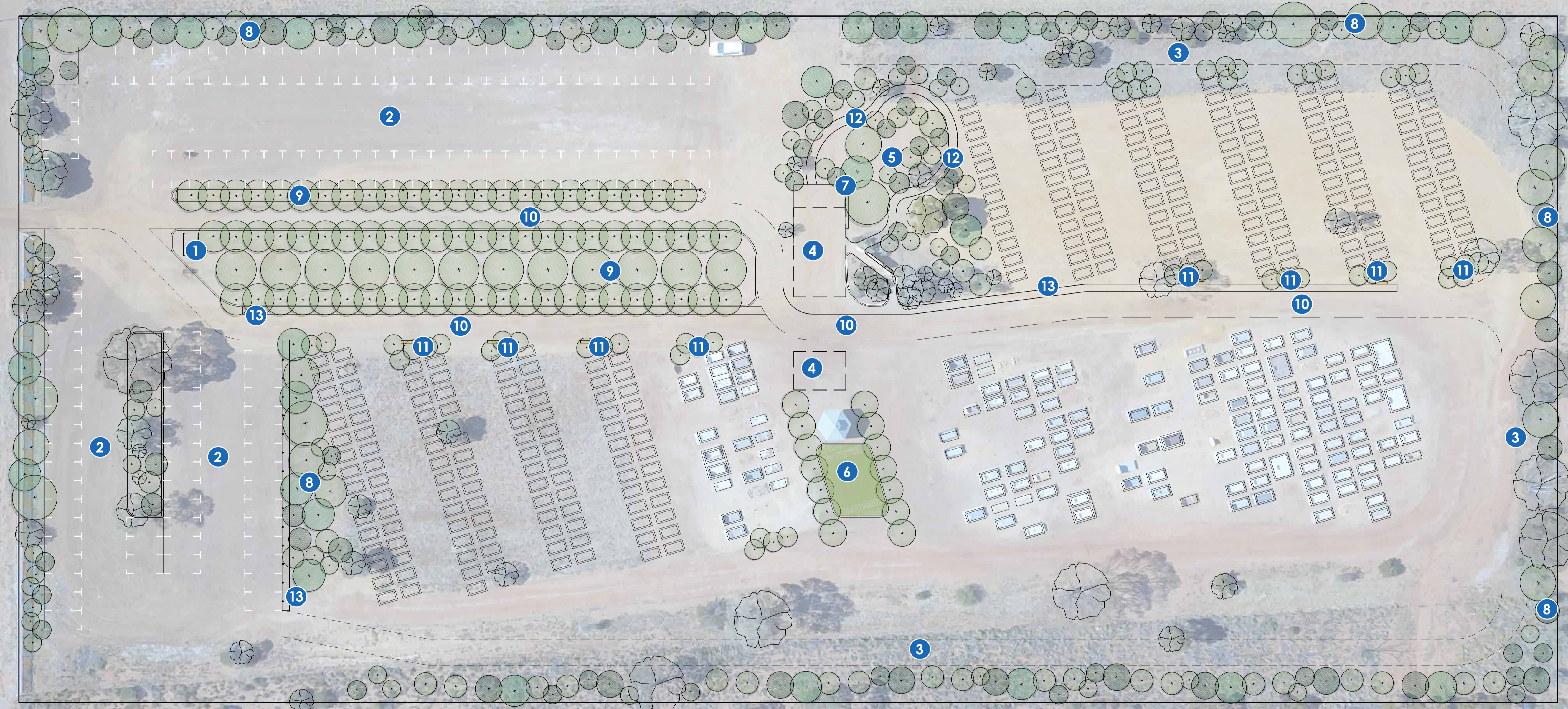
DRAFT

DRAWING KEY

- 1 Entry signage, with site map
- 2 Informal car park area, accommodates approximately a total of 115 vehicles
- 3 3.5m wide informal track for machinery and maintenance access
- 4 Architectural skillion shelter with seating to provided shaded gathering space.
- 5 Reflective garden space with the bush aesthetic
- 6 Small reflective formal garden space with grass and trees
- 7 New niche wall within a reflective garden space
- 8 New tree planting
- 9 Formal tree planting
- 10 Access spine for hearse and funeral procession
- 11 Reflective space with a seat and trees
- 12 Path within bush reflective garden with memorials
- 13 Pedestrian path

DRAWING NOTES

- 7m wide space between graves for machinery and maintenance access.
- Graves are shown as 1.5m x 2.6m.
- Extent of the currently allocated graves is to be determined and confirmed.
- Southern machinery and maintenance access may not be required, or could be realigned to existing track.
- Approximately 127 new grave sites on northern side and 113 new grave sites on the western side.



*Cr Ventris left the meeting at 3.54pm*

<b>8.3.9 Mukinbudin Sporting Complex Future Planning Document</b>	
Location:	Mukinbudin Sporting Complex
File Ref:	ADM 459
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	11 <sup>th</sup> November 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Schematic Diagram
Documents Tabled:	Nil

### **Summary**

Landscape Planners Pty Ltd were recently appointment to prepare a number of future planning documents.

### **Background Information**

Landscape Planners have recently provided a completed Draft Schematic Diagram for Council and Community feedback, comment and opinion.

### **Officer Comment**

A copy of the completed Draft is provided as an attachment, and it is considered appropriate to advertise the draft document to allow for Council to consider community thoughts and opinions with regards to this draft planning document.

### **Strategic & Social Implications**

Nil

### **Consultation**

Nil

### **Statutory Environment:**

Local Government Act 1995.

### **Policy Implications**

Nil

### **Financial Implications**

Whilst no immediate financial implications, the plan would be delivered by the Council on behalf of the Community when future funding and resources allow.

**OFFICER RECOMMENDATION**

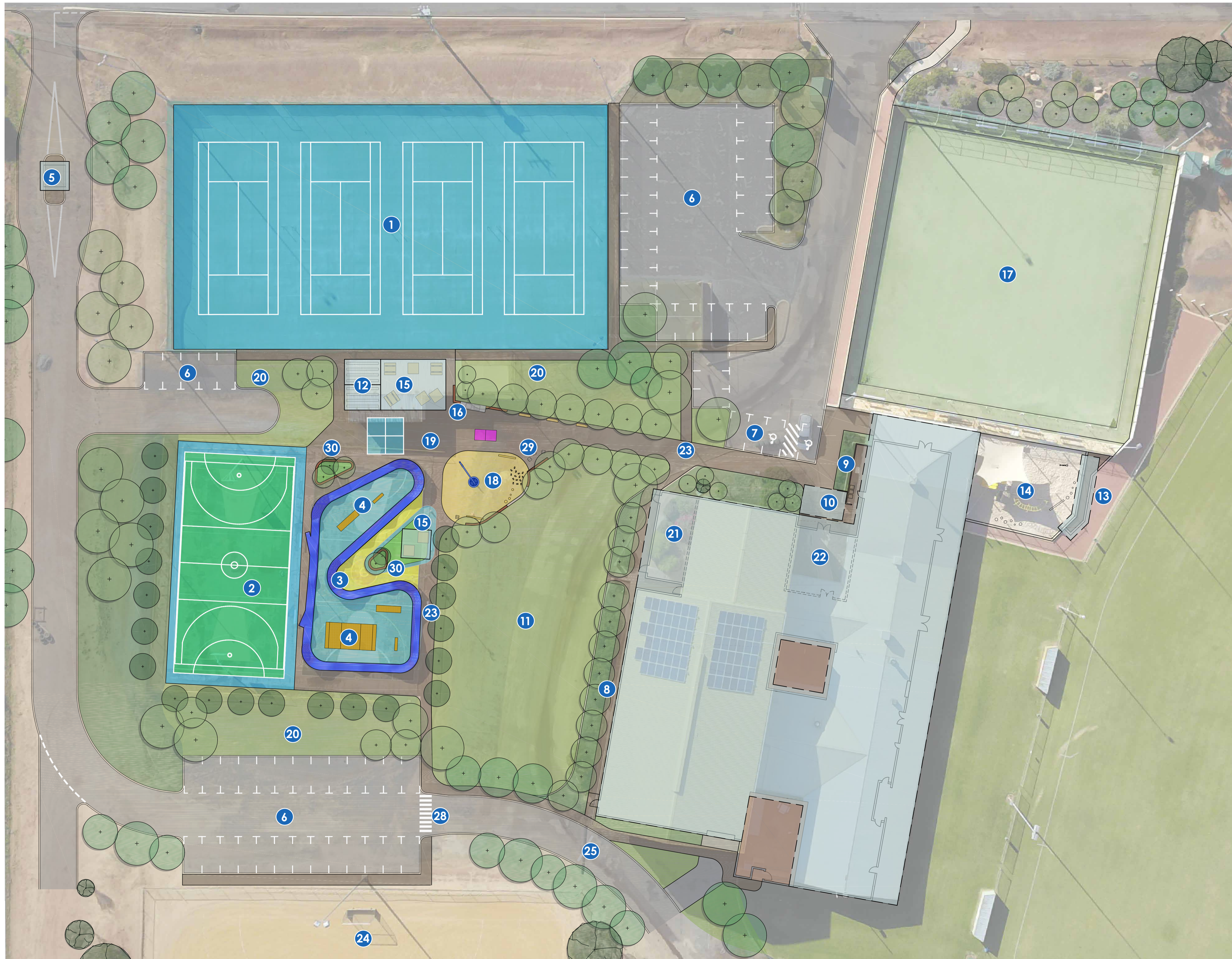
**Council Decision Number – 13 11 2021**

**Moved: Cr Farina                      Seconded: Cr Bent**

**That the Draft Sporting Complex Schematic Future Planning Document be advertised with feedback, comment, and opinions to be considered by the Council prior to formal adoption.**

**CARRIED 7/1**

**Cr Walker voted against**



### DRAWING KEY

- 1 Resurfaced junior and senior tennis courts
- 2 Resurfaced netball and basketball courts
- 3 Pump track
- 4 Skate ramps and skate elements
- 5 Ticket booth
- 6 Carpark
- 7 Universal (ACROD), a loading and a bar manager car parking bays.
- 8 Artwork along building facade
- 9 Illuminated signage along facade
- 10 Architectural awning and new entrance to the building
- 11 Grass kickabout space
- 12 Bleacher grandstand seating, dual use with tennis court and pump track viewing
- 13 Shelter and terrace seating
- 14 Additional play items to existing play space
- 15 Shelter with seating and picnic tables
- 16 Barbeques with seating walls
- 17 Lawn bowls green
- 18 All agers play space
- 19 Youth plaza space with ping pong table and seating
- 20 Turf area
- 21 New public toilets building addition which is accessible after hours
- 22 Building addition to create bigger function area and storage for sports clubs
- 23 Access spine
- 24 Hockey field
- 25 Speed hump / traffic slowing point
- 26 Pathway
- 27 Access to barbeques and roller door
- 28 Pedestrian crossing
- 29 Fixed furniture and seating walls
- 30 Raised planter with low seating wall

# MUKINBUDIN SPORTS COMPLEX & COURTS

SCHEMATIC DESIGN - SITE PLAN - REV B



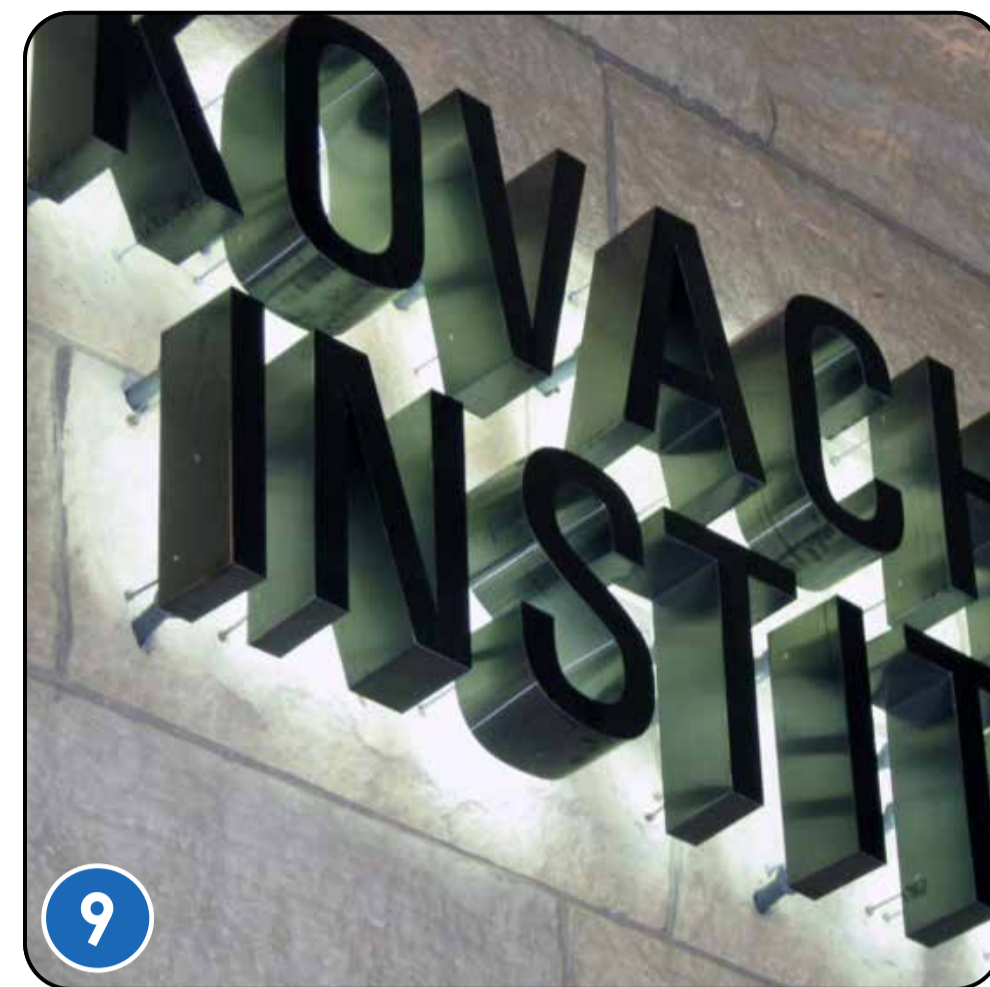




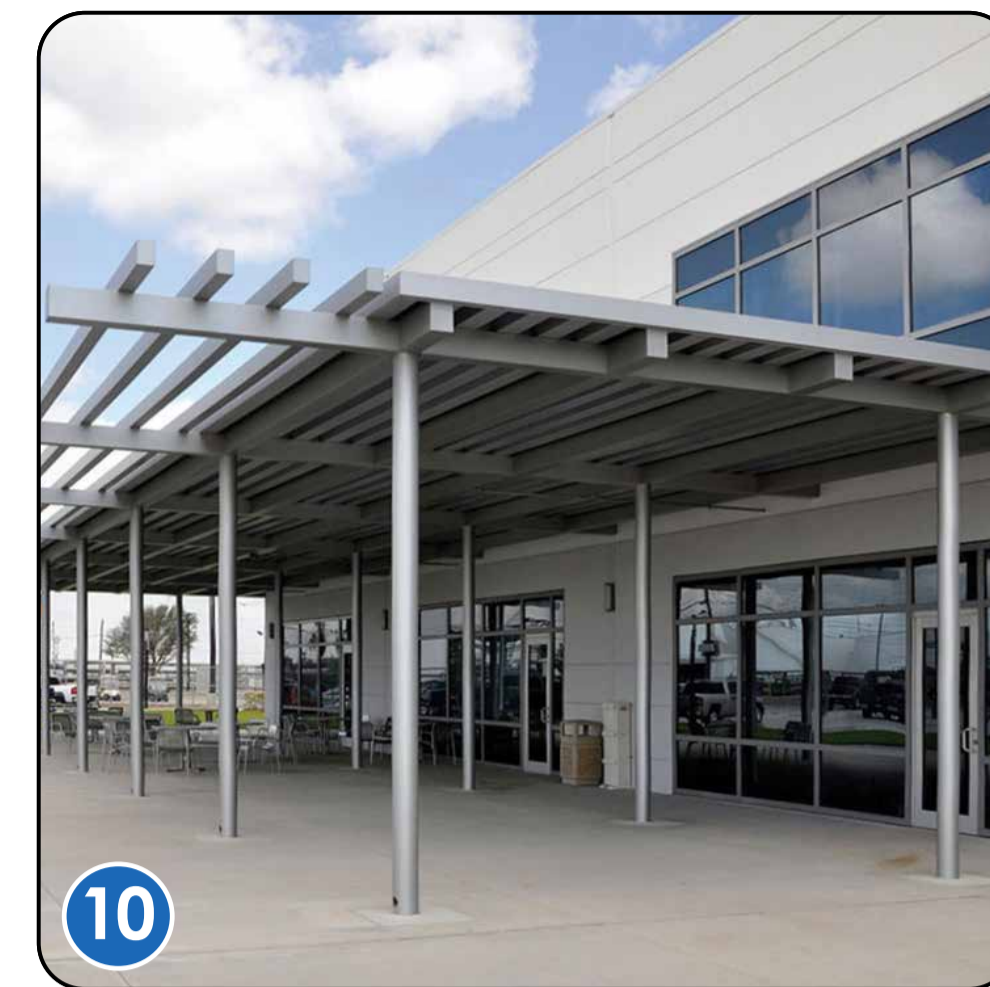
4 Skate ramps and skate elements.



8 Artwork or feature colour paneling along building facade.



9 Illuminated signage along facade.



10 Architectural awning or structure and new entrance to the building.



12 Bleacher grandstand seating. Two set up back to back for dual use with tennis court and pump track viewing. Grandstand by Felton Industries.



13 Shelter with seating or terraced seating overlooking the oval.



14 Additional play items to existing play space.



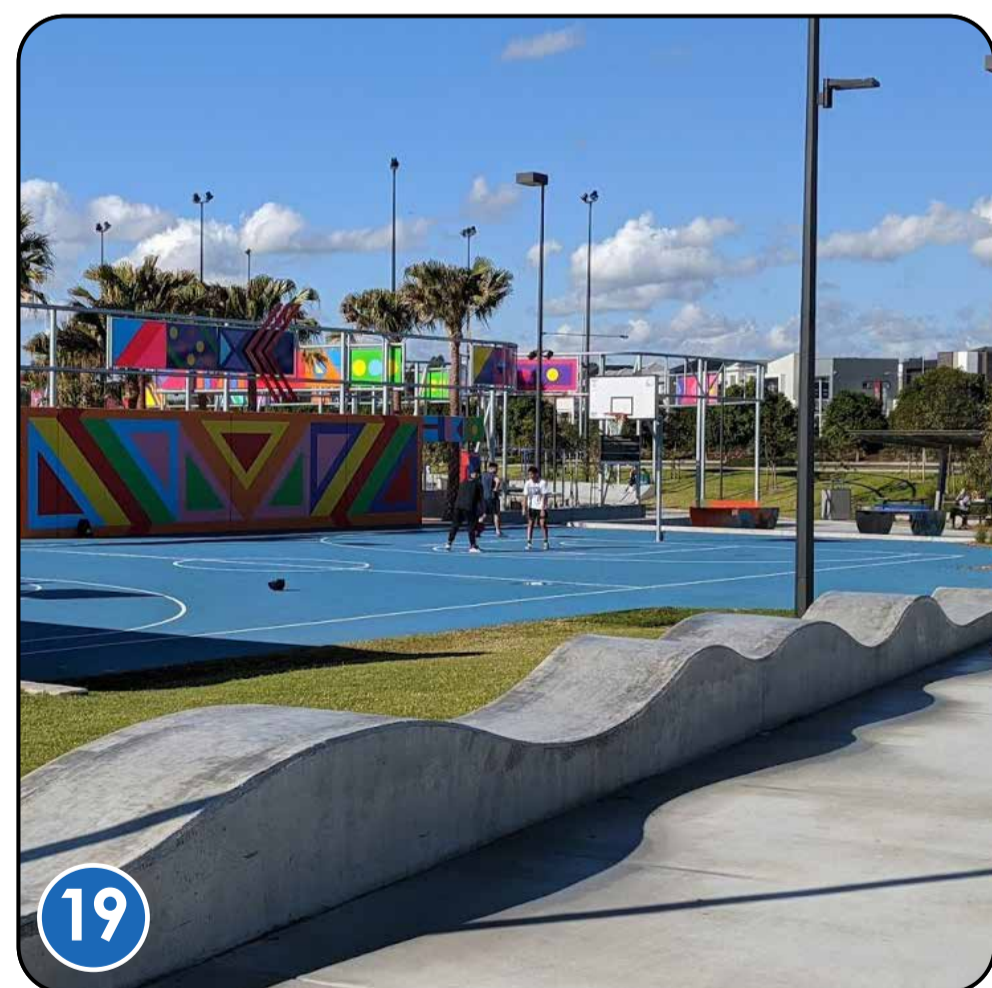
15 Shelter with seating, picnic tables and park furniture.



16 Barbeques with seating walls.



18 All agers play space.



19 Youth plaza space.



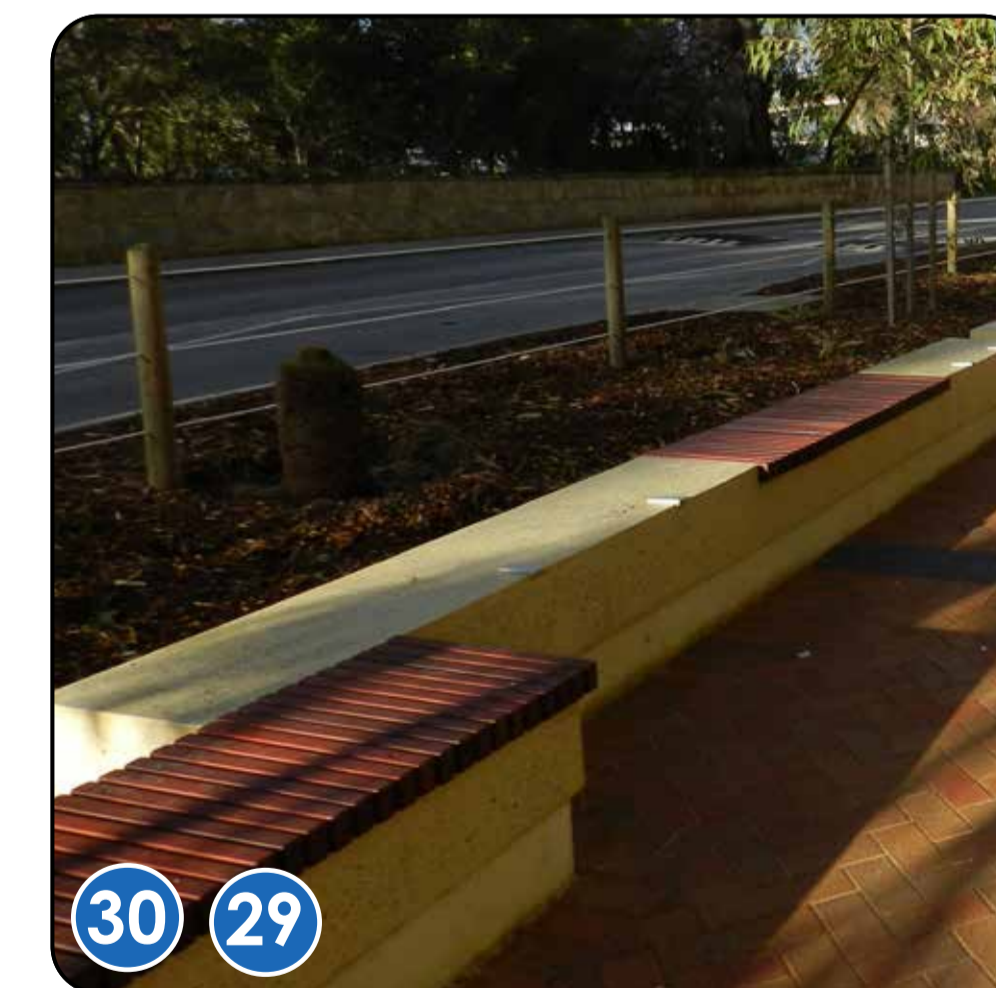
19 Youth plaza space with ping pong table and seating.



23 Access spine, lined with trees.



29 Raised planter with low seating wall. Seats by Lypca.



30 29 Raised planter with low seating wall.

<b>8.3.10 Capital Road Works</b>	
Location:	Mukinbudin
File Ref:	ADM 251
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	11 <sup>th</sup> November 2021
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

### **Summary**

To allow Council to consider additional Capital Works in the 2021/2022 financial year.

### **Background Information**

Shire staff have completed 29.0kms of gravel sheeting since 1<sup>st</sup> July 2021. Several of these Capital Road jobs have been completed under budget and it is recommended that an additional gravel sheeting project be undertaken prior to the Christmas shutdown period.

Capital Road Jobs - 2021/2022

<b>Road Name</b>	<b>Budget</b>	<b>Expensed</b>		<b>Variance</b>
Popes Hill South Road	\$ 11,000	\$ 11,722		<b>\$722</b>
Lavery Road	\$ 17,000	\$ 10,208		\$6,792
Quanta Cutting	\$ 35,000	\$ 34,029		\$971
Bonnie Rock Lake Brown	\$ 121,000	\$ 105,198		\$15,802
Copeland Road	\$ 40,000	\$ 35,598		\$4,402
Whyte Road	\$ 52,000	\$ 35,000	*	\$17,000
Karomin Road	\$ 39,000	\$ 33,000	*	\$6,000
				<b>\$50,245</b>

\* denotes approximate costing, awaiting invoices / timesheets

### **Officer Comment**

Forrest Avenue has been identified as a road requiring gravel sheeting when possible and Manager of Works, Luke Sprigg has suggested this job may commence at the completion of the current gravel sheeting works on Karomin Road.

### **Strategic & Social Implications**

Forrest Avenue is a tier 3 Local Distributor Road in accordance with Councils Road Hierarchy document.

#### **Tier 3 – Local Distributor Road - Level 2**

**Road Description:** Paved (unsealed roads) that interconnect between Tier 1 and Tier 2 roads. These are the third highest priority roads within the Shire.

**Expected Level of Service:** Upgrade to, and maintain a paved unsealed road to minimum 8m carriageway width and minimum 150mm gravel pavement thickness. The unsealed surface is to be

*trafficable and kept as corrugation free as is practically possible, and kept free of debris. The verge vegetation is to be kept trimmed back to behind the top of table drain backcut on each side.*

***Expected Road Capital Expenditure:*** *Whilst the Roads to Recovery funding program is available, these roads will receive some consideration for Capital Improvements and preservation (gravel resheeting and possible widening).*

***Expected Road Maintenance Expenditure:*** *These roads will generally receive one (1) "winter" maintenance grade during the wetter part of the winter period each year, including cleaning out the table drains and side drains to remove vegetative growth.*

### **Consultation**

Luke Sprigg – Manager of Works

### **Statutory Environment:**

Local Government Act 1995.

### **Policy Implications**

Nil

### **Financial Implications**

Council has adequate surplus funding in the 2021/2022 financial year to undertake the additional 5.2kms of gravel sheeting on Forrest Avenue by utilising surpluses from other Capital Road works jobs in the current year.

## **OFFICER RECOMMENDATION**

### **Council Decision Number – 14 11 2021**

**Moved: Cr Walker**

**Seconded: Cr Paterson**

**That Council allocate \$50,000 (fifty thousand dollars) to undertake 5.28kms of gravel sheeting on Forrest Avenue - SLK 0.00 to 5.28.**

**That this change to the 2021/2022 Budget be formally endorsed during the mid-year Budget review process.**

**CARRIED 8 / 0**

## 9. Elected Members Motions of which previous notice has been given

9.1 Nil

## 10. Urgent Business without notice (with the approval of the President or majority of Council)

10.1 Nil

## 11. Important Dates

11.1 Dates to Remember

ANNUALLY	
Date	Details
January	No Council Meeting in January
February	Chief Executive Officer and Works Supervisor to inspect all plant and evaluate and/or amend its plant replacement programme for recommendation to Council. Audit Committee to review Statutory Compliance Return, meet with Auditor and report to next full Council meeting Local Government Compliance Return 1 January to 31 December each year. Community Strategic Plan, Long Term Financial Plan and Asset Management Plans – commence review process (Every two years)
March	Roads Inspection – Annual Road inspections to prioritise items of roadwork's for forthcoming year. Councillors to present road proposals to CEO for consideration prior to this inspection. Complete review of Annual Budget (FM Regulations (33A) Completion of Statutory Compliance Audit Return (LG Act 7.13, Audit Regulations 13-15) to be sent to Department of Local Government prior to 31 March. Arrange AGM Bush Fire Advisory Committee meeting with Chief Bush Fire Control Officer for April
April	Buildings inspection Shire buildings with Property Manager and report to Council's April or May meeting Present any items Councillors or Community requests for Budget inclusion Undertake Review of Delegation of Authority Register to Committee and CEO (written confirmation to staff concerned) CEO to commence a full review of Delegations Register Policy / Procedures Manual Review – CEO to commence review process by including as last item on Council Agenda (if necessary)
May	Send out recoups of roads and other projects so grant funding can be received by 30 June Review Councils Fees and Charges for all Council services and facilities including rubbish service and charges MF to review and renew Council's insurance policies with LGIS
June	Sitting fees – Reminder to Councillors re: forthcoming years fees FOI Return (Note: not necessary if Nil return) FOI Statement – Review this month Manager of Works and Services to provide comments on RRG Submissions, which are due to go to Council in the August meeting. FM to conduct a Finance & Audit Committee meeting and meet with Auditor as per Committee Roles Council's Audit Committee to meet to discuss Interim Audit Every 4 years Financial Management Review due before 30 June WALGA Local Government Convention deadline for nominations 30 June each year – Public Interest Disclosure Return to be submitted for previous period 1/7 to 30/6. Chief Executive Officer's performance and remuneration review – commence this month
July	Draft Budget submitted by Chief Executive Officer and Finance Manager Councillors and Senior Staff issued with Annual Interest Returns for completion CEO performance review Undertake Staff Annual Performance Reviews
August	Councillors and Senior Staff – reminder of Annual Financial Interest Return to be completed to CEO prior to 31 August Completion/Adoption of budgets (absolute majority). Send copy to Department of Local Government within 30 days (LG Act 6.2, FM Regulations 33)
September	Completion of Annual Financial Report & submitted to Auditor. AFR sent Dept. of Local Government within 30 days (LG Act 6.5, FM Regulations 5.1) Advertise Community Chest Funding Review Road Making Materials price
October	Review of Council's Code of Conduct – Section 5.103 (if unable to complete full review at this meeting discuss with Council the need to convene a Special Meeting to finalise review at this meeting or simply complete review at December Ordinary Meeting) Local Govt is to review its Code of Conduct within 12 months after each ordinary election day & make such changes to the code as appropriate. Advise Council in the October Information Bulletin of the time, date and venue for the annual staff end of year function.

	Special Meeting (Election Years Only) advertise special meeting to swear in Councillors, Elect President, Deputy President, Committee etc. for Monday immediately after the Saturday elections.
November	Pensioner rates rebate claim to be lodged Call for nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)
December	Annual Financial Report – Acceptance by Council within two months of receipt of the Auditors report Newsletter & Local Newspaper – advertise date, time and venue of all Council and Committee meetings for next calendar year (with delegated authority, if any) (S.5.251 (g) & Reg 12). Council's Audit Committee to meet to discuss Final Audit Report and Management Letter. Close of nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)

## 12. Closure of Meeting

### 12.1 The Chairperson declared the meeting closed at 4.09pm.