



AGENDA

Ordinary Meeting of Council



Meeting to be held in Council Chambers at
15 Maddock Street, Mukinbudin
Commencing at 1.00pm Tuesday 13th February 2024.

****** DISCLAIMER ******

Disclaimer:

The Shire of Mukinbudin assumes no responsibility for any act, omission, statement, or implication arising during Council or Committee meetings. The Shire of Mukinbudin explicitly disclaims any liability for any loss incurred as a result of reliance on such acts, omissions, statements, or implications by any individual or legal entity. Any person or legal entity who chooses to act or refrain from acting based on statements, acts, or omissions made during Council or Committee meetings does so at their own risk.

In particular, it should be noted that in discussions pertaining to planning applications or license applications, any statements or implications of approval made by members or officers of the Shire of Mukinbudin during meetings should not be construed as official notice of approval from the Shire of Mukinbudin. The Shire of Mukinbudin advises that individuals with pending applications must obtain written confirmation of the application's outcome and should only rely on such written confirmation, including any attached conditions determined by the Shire of Mukinbudin.

Ethical Decision Making and Conflicts of Interest:

Council adheres to a code of conduct and ensures that all decisions are based on an honest assessment of the matter, ethical decision-making, and personal integrity. Councillors and staff members comply with statutory requirements to disclose financial, proximity, and impartiality interests. Once declared, they abide by the relevant legislation.



Dirk Sellenger
CHIEF EXECUTIVE OFFICER

Vision Statement

To assist our community towards a prosperous future by providing a positive environment in which to work and live.

Table of Contents

- 1. Declaration of Opening**
 - 1.1 Declaration of Opening

- 2. Record of Attendance, Apologies, approved Leave of Absence**
 - 2.1 Present
 - 2.2 Staff
 - 2.3 Visitors
 - 2.4 Apologies
 - 2.5 Approved Leave of Absence
 - 2.6 Applications for Leave of Absence

- 3. Public Question Time**
 - 3.1 Response to previous questions taken on notice
 - 3.2 Declaration of Public Question time open
 - 3.3 Declaration of public time closed

- 4. Declarations of Interest**

- 5. Petitions, Deputations, Presentations**
 - 5.1 Petitions
 - 5.2 Deputations
 - 5.3 Presentations

- 6. Announcements by the presiding member without discussion**

- 7. Confirmation of minutes of previous meetings**
 - 7.1 Confirmation of Minutes of Ordinary Meeting of Council held on Friday 15th December 2023.

- 8. Committee Meetings**
 - 8.1 Receipt of Minutes of Committee Meetings**

 - 8.2 Recommendations from Committee Meeting for Council Consideration

- 9. Reports**
 - 9.1 Council Monthly Information Reports**
 - 9.1.1 Receipt of February 2024 Information Report

9.2 Finance Reports

- 9.2.1 List of Payments – December 2023
- 9.2.2 Monthly Statement of Financial Activity Report – December 2023
- 9.2.3 List of Payments – January 2024
- 9.2.4 Monthly Statement of Financial Activity Report – January 2024

9.3 Chief Executive Officer's Reports

- 9.3.1 Caravan Park Accommodation Fee Increase – Wattoning Villa
- 9.3.2 Local Emergency Management Arrangements
- 9.3.3 Australian Council of Local Government Conference
- 9.3.4 Additional Capital Works Program – Shadbolt Street

10. Elected members Motions of which previous notice has been given

- 10.1

11. Urgent Business Approved by Person Presiding or by Decision

- 11.1

12. Closure of Meeting

- 12.1 Closure of Meeting

AGENDA

Agenda of the Ordinary Meeting of Council to be held in Council Chambers, Maddock Street, Mukinbudin on Tuesday 13th February 2024.

1. Declaration of Opening

The Shire President to declare the Meeting open at 1._pm

2. Record of attendance, apologies, and approved leave of absence

2.1 Present:

Cr G Shadbolt	Shire President
Cr R Nicoletti	Deputy President

Cr G Bent
 Cr A Farina
 Cr C McGlashan
 Cr S Ventris
 Cr A Walker

2.2 Staff:

Dirk Sellenger	Chief Executive Officer
Renee Jenkin	Manager of Corporate and Community Services
Ed Nind	Finance Manager

2.3 Visitors:

2.4 Apologies:

2.5 On leave of absence:

2.6 Applications for leave of absence:

3. Public Question Time (min 15 minutes)

3.1 Response to previous questions taken on notice.

Nil

3.2 Declaration of public question time opened (minimum 15 mins)

The Shire President to declare public question time open at ___pm.

3.3 Declaration of public question time closed

The Shire President to declare public question time closed at ___pm.

4. Declarations of Interest

5. Petitions, deputations, and presentations

5.1 Petitions

5.2 Deputations

5.3 Presentations

6. Announcements by the Presiding person without discussion

7. Confirmation of the Minutes of previous meetings

7.1 Confirmation of Minutes for the Ordinary Meeting of Council held on the 15th December 2023.

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That the Minutes of the following meetings be accepted as a true and correct record of proceedings.

- **Ordinary Meeting of Council held on 15th December 2023**

Carried /

8. Committee Meetings

8.1 Receipt of Minutes of Committee Meetings

8.2 Recommendations from Committee Meeting for Council Consideration

9.1 Monthly Information Report

9.1.1 February 2024 Information Report	
Location:	Mukinbudin
File Ref:	ADM 360
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	9 th February 2024
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	February Information Report
Documents Tabled	Nil

Summary

The purpose of this communication is to enable the Council to receive the Monthly Information Report, which includes reports from key personnel, namely the Caravan Park Manager, Acting Manager of Works, Community Resource Centre Coordinator, Manager of Corporate and Community Services, and the Chief Executive Officer.

Background Information

The Monthly Information Report serves as a means to provide Council with updates on various operational matters within the Shire of Mukinbudin. These reports offer valuable insights into the performance and progress of the respective areas under the purview of the aforementioned personnel.

Officer Comment

Refer to February Information Report.

Consultation

Tania Sprigg - Caravan Park Manager

Bob Edwards – Acting Manager of Works

Jessica McCartney – Community Resource Centre Coordinator

Renee Jenkin – Manager of Corporate and Community Services

Dirk Sellenger – Chief Executive Officer

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

OFFICER RECOMMENDATION**Council Decision Number –****Moved: Cr****Seconded: Cr****That Council receive the February 2024 Information Report.****Carried /**

9.2 Finance Reports

9.2.1 List of Payments – December 2023	
Location:	Mukinbudin
File Ref:	ADM 007
Applicant:	Edward Nind – Finance Manager
Date:	8 th February 2024
Disclosure of Interest:	
Responsible Officer:	Edward Nind – Finance Manager
Author:	Lucia Scari – Senior Finance Officer
Voting Requirements	Simple Majority
Documents Attached	List of Payments – Municipal Account (5 pages) List of Payments – Restricted Muni Account (1 page) Corporate Credit Card Statement - December 2023 (4 pages) Credit Card Summary – December 2023 (1 page) Fuel Cards Statement – December 2023 (3 pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please see the Finance Manager prior to the meeting so that a researched answer may be provided.

Summary

List of payments made in December 2023 for endorsement by Council.

Background Information

A list of payments submitted to Council on 13th February 2024, for confirmation in respect of accounts already paid or for the authority to those unpaid. (Please refer to Payment listing attached).

Officer Comment

Standard process of obtaining Council endorsement of payments.

Strategic & Social Implications

N/A

Consultation

N/A

Statutory Environment

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

Policy Implications

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

Financial Implications

All payments have been made in accordance with the 2023/2024 Budget.

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That the list of payments made in December 2023, be endorsed for payment.

Municipal Fund:

Muni EFTs	EFT 8687	to	EFT 8770	\$244,368.29
Muni Cheques	Chq 31964	to	Chq 31968	\$21,736.54
Muni Direct Debits (Superannuation, loans, leases)	DD 11248.1	to	DD 11298.11	\$103,902.81
Pays on (Not included on payment listing)	06/12/2023 & 20/12/2023			\$91,261.33
Total Municipal Funds				\$461,268.97

Restricted Muni Fund:

RMF EFTs	EFT 8748	to	EFT 8748	\$1,204.70
RMF Cheques	Chq -	to	Chq -	\$0.00
RMF Direct Debits	DD 11230.1	to	DD 11312.1	\$13,874.20
Total Restricted Muni Funds				\$15,078.90

Carried /

9.2.2 Monthly Statement of Financial Activity Report – 31 December 2023	
Location:	Mukinbudin
File Ref:	ADM 005
Applicant:	Edward Nind – Finance Manager
Date:	13 February 2024
Disclosure of Interest:	Nil
Responsible Officer	Edward Nind – Finance Manager
Author:	Edward Nind – Finance Manager
Voting Requirements	Simple Majority
Documents Attached	Statement of Financial Activity - For the period ended 31 December 2023 (23 Pages) Schedules 2 to 14 - For the period 1 July 2023 to 31 December 2023 (97 Pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please discuss these queries with the Finance Manager so that a researched answer may be provided for you.

Summary

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management Regulations 1996)*.

The Monthly Statement of Financial Activity Report attached for consists of;

Statement of Financial Activity comprising:

1. Acquisition of Assets
2. Disposal of Assets
3. Information on Borrowings
4. Reserves
5. Net Current Assets
6. Rating Information
7. Restricted Municipal and Trust Funds
8. Operating Statement
9. Statement of Financial Position
10. Financial Ratios
11. Grants Revenue
12. Bank Balances & Investment Information

Schedules 2 - 14

Background Information

Unspent grants and prepayments received are identified in Note 5. "Net Current Assets " in the Statement of Financial Activity.

The "Actual" brought forward surplus from 2022/2023 is \$ 2,344,429. End of year accounting adjustments are completed and this is the final audited figure.

The 2023-2024 budget was adopted on 24 August 2023 and was based on a carried forward surplus of \$2,360,165. The budgeted surplus was \$ 15,736.00 more than the 2022/2023 the final audited figure.

In June 2023 we received \$1,927,705 as Advance Grants for 2023-2024. \$1,254,521 was General Purpose Funding and \$673,184 was Road funding.

Including the advance payments the audited Surplus Carried Forward from June 2023 is \$2,344,429. Without the advance payments the brought forward amount from 2022-2023 would be \$416,724.

Officer Comment

The audit for 2022-2023 has been completed and this identifies a Net Current Assets brought forward surplus of \$2,344,429 in the Audited Financial Statements.

The December 2023 financial reports issued on 9 February 2024 included a discrepancy of \$32,826 in the brought forward amount from 2022-2023. This has been identified as employee leave liabilities on-costs which have now included in the corrected report.

At 31 December the end of month position in the monthly report is a surplus of \$2,207,952, this includes 2023-2024 Rates that were raised in August 2023 and the \$1,297,671 advance Financial Assistant Grant payments for the 2022-2023 financial year.

Without these advance payments of \$1,297,671 the end of month position would be reduced.

Strategic & Social Implications

N/A

Consultation

N/A

Statutory Environment

General Financial Management of Council, Council 2022/23 Budget, *Local Government (Financial Management) Regulations 1996, r34, Local Government Act 1995, section 6.4.*

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council.

Council adopted a policy on 24 August 2023 that the material variation be set at \$11,000 and 10%.

Financial Implications

There is no direct financial implication in relation to this matter.

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That Council:

Adopt the Monthly Financial Report for the period ending 31 December 2023.

Carried /

9.2.3 List of Payments – January 2024	
Location:	Mukinbudin
File Ref:	ADM 007
Applicant:	Edward Nind – Finance Manager
Date:	8 th February 2024
Disclosure of Interest:	
Responsible Officer:	Edward Nind – Finance Manager
Author:	Lucia Scari – Senior Finance Officer
Voting Requirements	Simple Majority
Documents Attached	List of Payments – Municipal Account (5 pages) List of Payments – Restricted Muni Account (1 page) Corporate Credit Card Statement – January 2024 (6 pages) Credit Card Summary – January 2024 (1 page) Fuel Cards Statement – January 2024 (4 pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please see the Finance Manager prior to the meeting so that a researched answer may be provided.

Summary

List of payments made in January 2024 for endorsement by Council.

Background Information

A list of payments submitted to Council on 13th February 2024, for confirmation in respect of accounts already paid or for the authority to those unpaid. (Please refer to Payment listing attached).

Officer Comment

Standard process of obtaining Council endorsement of payments.

Strategic & Social Implications

N/A

Consultation

N/A

Statutory Environment

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

Policy Implications

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

Financial Implications

All payments have been made in accordance with the 2023/2024 Budget.

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That the list of payments made in January 2024, be endorsed for payment.

Municipal Fund:

Muni EFTs	EFT 8771	to	EFT 8834	\$224,086.87
Muni Cheques	Chq 31970	to	Chq 31970	\$100.00
Muni Direct Debits (Superannuation, loans, leases)	DD 11314.1	to	DD 11374.11	\$32,314.75
Pays on (Not included on payment listing)	03/01/2024 & 17/01/2024			\$86,480.11
Total Municipal Funds				\$342,981.73

Restricted Muni Fund:

RMF EFTs	EFT -	to	EFT -	\$0.00
RMF Cheques	Chq -	to	Chq -	\$0.00
RMF Direct Debits	DD 11318.1	to	DD 11390.1	\$15,703.30
Total Restricted Muni Funds				\$15,703.30

Carried /

9.2.4 Monthly Statement of Financial Activity Report – 31 January 2024	
Location:	Mukinbudin
File Ref:	ADM 005
Applicant:	Edward Nind – Finance Manager
Date:	13 February 2024
Disclosure of Interest:	Nil
Responsible Officer	Edward Nind – Finance Manager
Author:	Edward Nind – Finance Manager
Voting Requirements	Simple Majority
Documents Attached	Statement of Financial Activity – For the period ended 31 January 2024 (23 Pages) Schedules 2 to 14 - For the period 1 July 2023 to 31 January 2024 (97 Pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please discuss these queries with the Finance Manager so that a researched answer may be provided for you.

Summary

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management Regulations 1996)*.

The Monthly Statement of Financial Activity Report attached for consists of;

Statement of Financial Activity comprising:

1. Acquisition of Assets
2. Disposal of Assets
3. Information on Borrowings
4. Reserves
5. Net Current Assets
6. Rating Information
7. Restricted Municipal and Trust Funds
8. Operating Statement
9. Statement of Financial Position
10. Financial Ratios
11. Grants Revenue
12. Bank Balances & Investment Information

Schedules 2 - 14

Background Information

Unspent grants and prepayments received are identified in Note 5. "Net Current Assets " in the Statement of Financial Activity.

The "Actual" brought forward surplus from 2022/2023 is \$ 2,344,429. End of year accounting adjustments are completed and this is the final audited figure.

The 2023-2024 budget was adopted on 24 August 2023 and was based on a carried forward surplus of \$2,360,165. The budgeted surplus was \$ 15,736.00 more than the 2022/2023 the final audited figure.

In June 2023 we received \$1,927,705 as Advance Grants for 2023-2024. \$1,254,521 was General Purpose Funding and \$673,184 was Road funding.

Including the advance payments the audited Surplus Carried Forward from June 2023 is \$2,344,429. Without the advance payments the brought forward amount from 2022-2023 would be \$416,724.

Officer Comment

The audit for 2022-2023 has been completed and this identifies a Net Current Assets brought forward surplus of \$2,344,429 in the Audited Financial Statements.

The January 2023 financial reports issued on 9 February 2024 included a discrepancy of \$32,826 in the brought forward amount from 2022-2023. This has been identified as employee leave liabilities on-costs which have now included in the corrected report.

At 31 January 2024 the end of month position in the monthly report is a surplus of 1,928,823, this includes 2023-2024 Rates that were raised in August 2023 and the \$1,297,671 advance Financial Assistant Grant payments for the 2022-2023 financial year.

Without these advance payments of \$1,297,671 the end of month position would be reduced.

Strategic & Social Implications

N/A

Consultation

N/A

Statutory Environment

General Financial Management of Council, Council 2022/23 Budget, *Local Government (Financial Management) Regulations 1996, r34, Local Government Act 1995, section 6.4.*

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council.

Council adopted a policy on 24 August 2023 that the material variation be set at \$11,000 and 10%.

Financial Implications

There is no direct financial implication in relation to this matter.

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That Council:

Adopt the Monthly Financial Report for the period ending 31 January 2024.

Carried /

9.3 Chief Executive Officer's Reports

9.3.1 Caravan Park Accommodation Fee Increase – Wattoning Villa	
Location:	All of Shire
File Ref:	ADM 299
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	2 nd January 2024
Disclosure of Interest:	
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

Summary

The proposal requests Council to consider raising the nightly rate at Wattoning Villa to \$215.00 per night. Council previously approved a fee of \$195.00 as part of the 2023/2024 Budget, marking a \$10.00 increase per night from the 2022/2023 Financial Year.

Background Information

While there was no allocation in the 2023/2024 Council budget for capital upgrades at Wattoning Villa, a comprehensive examination of all Caravan Park accommodation types revealed certain issues, mainly superficial, that required attention to uphold the park's high accommodation standards.

These upgrades were carried out over 6-8 weeks and encompassed installing new flooring (hybrid planks and carpet), internal and external painting, installing new blinds throughout, and acquiring various small furniture items.

These enhancements have revitalized the villa, originally from the 1980s, into a modern and sleek facility. You can view before and after photos below.



Officer Comment

Considering the recent investment by the Council into Wattoning Villa, it appears fitting to reassess the nightly tariff to align with the value for money that patrons booking the facility now experience.

Consultation

Dirk Sellenger – Chief Executive Officer

Tania Sprigg – Caravan Park Manager

Lucia Scari – Senior Finance Officer

Renee Jenkin – Manager of Corporate and Community Services

Strategic & Social Implications

It's crucial for the Council to consider various elements when determining fees and charges. These encompass the community's demographics, their financial capabilities, and the level of service and standards that our Shire can offer to our community.

Statutory Environment

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Policy Implications

Nil

Financial Implications

Increasing the nightly charge will result in additional income that can be utilised by the Council to sustain the Caravan Park facilities at a superior standard.

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That Council make an amendment to the 2023/2024 Fees & Charges schedule to include the new fee for Wattoning Villa per night, as follows:

- **\$215.00 (two hundred and fifteen dollars) per night including GST.**

That the new fee be advertised in accordance with section 6.19 of the Local Government Act 1995.

Carried /

9.3.2 Local Emergency Management Arrangements	
Location:	All of Shire
File Ref:	ADM 392
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	2 nd January 2024
Disclosure of Interest:	
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Absolute Majority
Documents Attached	Local Emergency Management Arrangements (LEMA)
Documents Tabled	Nil

Summary

To present to Council information regarding a review of Local Emergency Management Arrangements as presented at the December 2023 Local Emergency Management Committee Meeting.

Background Information

The Shire of Mukinbudin is required to review its Local Emergency Management Arrangements documents every five (5) years.

The Local Emergency Management Committee (LEMC) reviewed the current Local Emergency Management Arrangements document at the Committee Meeting, held Thursday 7th December where a few minor amendments were made and subsequently it is now presented to Council for endorsement. See extract from Meeting below.

4.1 Executive Officer's Reports

4.1.1 Review Local Emergency Management Arrangements	
Location:	Mukinbudin
File Ref:	ADM 138
Applicant:	Executive Officer
Date:	5 th December 2023
Disclosure of Interest:	NIL
Responsible Officer	Executive Officer
Author:	Executive Officer
Attachments:	Local Emergency Management Arrangements – Final Draft

Background

The latest update to the Local Emergency Management Arrangements was in 2018. Given the significant changes since then, the Executive Officer believes it's time for a review.

Officer Comments

The Executive Officer, in collaboration with Yvette Grigg (DFES District Emergency Management Advisor), has examined this document and implemented several modifications pertaining to shire facilities, staff arrangements, and terms of reference.

The officer is seeking for all members to review this document and provide feedback and comment on any changes required.

Financial Implications

Nil

OFFICER RECOMMENDATION

Moved: Dave Waters

Seconded: Karl Moll

That the LEMA be adopted as presented.

Carried 5 / 0

Officer Comment

The purpose of the Local Emergency Management Arrangements is to set out by the Emergency Management Act 2005:

- a. *The local government's policies for emergency management;*
- b. *The roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;*
- c. *Provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph b);*
- d. *A description of emergencies that are likely to occur in the local government district;*
- e. *Strategies and priorities for emergency management in the local government district;*
- f. *Other matters about emergency management in the local government district prescribed by the regulations; and*
- g. *Other matters about emergency management in the local government district the local government considers appropriate. (S. 41 (2) of the Act).*

LEMC has reviewed the Local Emergency Management Arrangements document and support the document for Council's endorsement.

Consultation

Local Emergency Management Committee

Yvette Griggs – DFES District Emergency Management Advisor

Strategic & Social Implications

Nil

Statutory Environment

Emergency Management Act 2005

Section 41 – Emergency Management Arrangements in local Government district.

Policy Implications

Nil

Financial Implications

Nil

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That Council

Adopt the Local Emergency Management Arrangements as presented.

Authorise the Chief Executive Officer to sign the endorsed Local Emergency Management Arrangements document.

Carried /

9.3.3 Australian Council of Local Government Conference	
Location:	All of Shire
File Ref:	ADM 269
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	9 th February 2024
Disclosure of Interest:	
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

Summary

To allow Council to consider a formal invitation to President Gary Shadbolt to attend the 2024 Convention in Canberra.

Background Information

The following invitation was recently received inviting Cr Gary Shadbolt to Canberra to attend the annual Local Government Convention.

OFFICIAL



THE HON CATHERINE KING MP
Minister for Infrastructure, Transport,
Regional Development and Local Government

THE HON KRISTY McBAIN MP
Minister for Regional Development, Local Government
and Territories

MC24-000741

Cr Gary Shadbolt
President
Shire of Mukinbudin
PO Box 67
MUKINBUDIN WA 6479

Dear Cr Shadbolt,



Australian Council of
Local Government

Save the date for the 2024 Australian Council of Local Government

We are writing to advise that the Australian Council of Local Government (ACLG) will be held on Friday, 5 July 2024 at the National Convention Centre in Canberra. A Gala Dinner is also planned for the evening of Thursday, 4 July 2024. The 2024 National Awards for Local Government will be announced in conjunction with the 2024 ACLG events.

We would appreciate if you could please keep these dates free to attend both events.

Last year's ACLG was a great success with 686 delegates attending, representing 296 Councils, with 201 Mayors attending. The feedback we received from our Ministerial colleagues in attendance last year was that they found the engagement with local government representatives across the Forum and Dinner extremely valuable.

The ACLG in 2024 will again bring Ministers and local governments together to discuss key issues and workshop potential solutions, especially those in which local government plays a leading role. The Commonwealth will meet the costs of the ACLG Forum and the ACLG Gala Dinner, however each attendee will need to bear the cost of their travel and accommodation.

More information regarding event registrations, forum agenda and the 2024 National Awards for Local Government will be sent out by the Department of Infrastructure, Transport, Regional Development, Communications and the Arts in due course.

For ACLG enquiries contact: ACLGInbox@infrastructure.gov.au. For NALG enquiries contact: Awards@infrastructure.gov.au.

We look forward to meeting you at the events and to the important conversations we will have.

Yours sincerely

CATHERINE KING

KRISTY McBAIN

PO Box 6022 Parliament House, Canberra ACT 2600 | Tel: (02) 6277 7520

OFFICIAL

Officer Comment

Cr Shadbolt has held a position of the Council since 2003 and the position of Shire President since 2007. At no time during this tenure has Cr Shadbolt attended the Annual Convention in Canberra and it is believed his attendance in 2024 is warranted, justified and worthy.

Consultation

Cr Gary Shadbolt

Strategic & Social Implications

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

OFFICER RECOMMENDATION**Council Decision Number –**

Moved: Cr

Seconded: Cr

That Council make an additional allowance to the 2024/2025 Councillor Conference expense Budget of \$4,000 (four thousand dollar) for the costs associated with President Gary Shadbolt attending the 2024 Australia Council of Local Government Conference in Canberra in July 2024.

Carried /

9.3.4 Additional Capital Works Program – Shadbolt Street	
Location:	Shadbolt Street / Koorda Bullfinch Road SLK 15.85 to 16.53
File Ref:	ADM 482
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	8 th February 2024
Disclosure of Interest:	
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Absolute Majority
Documents Attached	Nil
Documents Tabled	Nil

Summary

To allow Council extending the 2023/2024 Capital Works program to include the resealing of the majority of Shadbolt Street.

Background Information

The sealing Contractor, COLAS, will be in Mukinbudin in early March to carry out the resealing works of the Kununoppin Mukinbudin Road, SLK 0.00 to 3.74. Whilst in town sealing works will also be carried out on the southern section of Ferguson Street 0.00 to 0.110 (110mtrs).

With the need to increase Capital expenditure in the 2023/2024 year to ensure own source funding targets are met, combined by several Capital Road jobs that have come in under Budget it is recommended that resealing works in Shadbolt Street be completed in the current financial year.

Heavy vehicle traffic, often east / west Roadtrains have increased considerably in the past 18 months, this has caused an increase to the cracking of the seal in Shadbolt street. An enrichment seal or crumbed rubber seal is recommended to ensure the longevity of the running surface which upon inspection is cracking badly as photos taken recently suggest.



Above Shadbolt Street February 2024



Above Shadbolt Street 2024 – note severe surface cracking

Officer Comment

It is recommended that a total of 675mtrs be resealed with a single coat crumbed rubber 7mm seal. Working on a basis of 12mtr width average this will amount to 8,100m² at a cost of approximately \$12.00 per m² will equate to a total of \$97,000 including the necessary 7mm aggregate. This work is expected to significantly increase the running surface life in much the same way as the Wilgoyne Road was with the same treatment several years ago now.



Consultation

COLAS Pty Ltd

Mr Bob Edwards – Acting Manager of Works

Mr Ed Nind – Finance Manager

Strategic & Social Implications

Nil

Statutory Environment

Policy Implications

Nil

Financial Implications

Whilst Council has not made an allowance for the resealing of Shadbolt Street in the current financial year, several savings from other Capital jobs have occurred. It is essential that Council's own source funding targets are met in 2023/2024 and it is therefore recommended that Council carry out the resealing works in Shadbolt Street and that this Budget amended be formally made when the Council carry out the Mid-Year Budget Review to be done at the March 2024 Ordinary meeting of Council.

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That Council authorise the additional resealing works to include a single coat 7mm crumbed rubber seal from SLK15.85 to 16.53 of the Koorda Bullfinch Road / Shadbolt Street and that an allowance of \$100,000 (one hundred thousand dollars) is made for this additional work.

That the necessary Budget Amendment be made at the March 2024 Ordinary meeting of Council when the Mid-Year Budget review is conducted.

Carried /

10. Elected Members Motions of which previous notice has been given

10.1 Nil

11. Urgent Business Approved by Person Presiding or by Decision

11.1 Nil

12. Closure of Meeting**12.1** The Chairperson thanked Elected Members and Staff for attending and declared the meeting closed at ____pm.