



Shire of Mukinbudin
Ordinary Meeting of Council

AGENDA

Meeting to be held in Council Chambers at
15 Maddock Street, Mukinbudin
Commencing at 1.00pm Wednesday 6th February 2019

Dirk Sellenger
CHIEF EXECUTIVE OFFICER



****** DISCLAIMER ******

No responsibility whatsoever is implied or accepted by the Shire of Mukinbudin for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mukinbudin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mukinbudin during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mukinbudin. The Shire of Mukinbudin warns that anyone who has any application lodged with the Shire of Mukinbudin must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mukinbudin in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

Dirk Sellenger
CHIEF EXECUTIVE OFFICER

SUMMARY OF MEETINGS

Shire of Mukinbudin 2019

	Briefing / Workshop	Council Meeting
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		

Briefing / Workshops will ordinarily commence at 10.00am unless agreed to change this time.

Council Meetings will ordinarily commence at 1.00pm unless Council agrees to change this time.

Changes to Council Meetings must be advertised in accordance with Sect 5.4 of the Local Government Act 1995.

Table of Contents

- 1. Declaration of Opening**
 - 1.1 Declaration of Opening

- 2. Public Question Time**
 - 2.1 Response to previous questions taken on notice
 - 2.2 Declaration of Public Question time open
 - 2.3 Declaration of public time closed

- 3. Record of Attendance, apologies, approved leave of absence**
 - 3.1 Present
 - 3.2 Apologies
 - 3.3 On Leave of Absence
 - 3.4 Staff
 - 3.5 Visitors
 - 3.6 Gallery
 - 3.7 Applications for leave of absence

- 4. Petitions, Deputations, Presentations**
 - 4.1 Petitions
 - 4.2 Deputations
 - 4.3 Presentations

- 5. Announcements by the presiding member without discussion**

- 6. Confirmation of minutes of previous meetings**
 - 6.1 Confirmation of Minutes of Ordinary Meeting held on 18th December 2018

- 7. Reports**
 - 7.1 Council Monthly Information Reports**
 - 7.1.1 Receipt of December/January Information Report

 - 7.2 Finance Reports**
 - 7.2.1 List of Payments – December 2018
 - 7.2.2 Monthly Statement of Financial Activity Report – 31 December 2018

 - 7.3 Chief Executive Officer's Reports**
 - 7.3.1 NEWROC Council Meeting Minutes
 - 7.3.2 CEACA Executive Meeting Minutes
 - 7.3.3 Main Street Redevelopment
 - 7.3.4 Doctor Availability – Merredin Hospital
 - 7.3.5 Extraordinary Election – Vacant Position
 - 7.3.6 Fees Write-Off

- 8. Elected members Motions of which previous notice has been given**
 - 8.1 Nil

- 9. Urgent Business without notice (with the approval of the President or meeting)**
 - 9.1 Nil

- 10. Dates to Remember**
 - 10.1 See attached list

- 11. Closure of Meeting**
 - 11.1 Closure of Meeting

AGENDA

Agenda of the Ordinary Meeting of Council to be held in Council Chambers, Maddock Street, Mukinbudin on 6th February 2019

1. Declaration of Opening

1.1 The Shire President to declare the Meeting open at __pm

2. Public Question Time (min 15 minutes)

2.1 Response to previous questions taken on notice.
Nil

2.2 Declaration of public question time opened (minimum 15 mins)

The Shire President to declare public question time open.

2.3 Declaration of public question time closed

The Shire President to declare public question time closed.

3. Record of attendance, apologies and approved leave of absence

3.1 Present:
3.1.1

3.2 Apologies:
3.2.1

3.3 On leave of absence:
3.3.1

3.4 Staff:
3.4.1

3.5 Visitors:

3.6 Applications for leave of absence:
3.6.1 Request for leave of absence

4. Petitions, deputations and presentations

4.1 Petitions

4.2 Deputations

4.3 Presentations

5. Announcements by the Presiding person without discussion

5.1

6. Confirmation of the Minutes of previous meetings6.1 Confirmation of Minutes for the Ordinary Meeting of Council held on the 18th December 2018**Voting Requirement**

Simple Majority

OFFICER RECOMMENDATION**Council Decision Number -****Moved:****Seconded:****That the Minutes of the Ordinary Meeting of Council held on the 18th December 2018 be accepted as a true and correct record of proceedings.****Carried /**

7.2 FINANCE REPORT

7.2.1 List of Payments – December 2018	
Location:	Mukinbudin
File Ref:	ADM 007
Applicant:	Edward Nind – Finance Manager
Date:	29 th January 2019
Disclosure of Interest:	Nil
Responsible Officer:	Edward Nind – Finance Manager
Author:	Jenny Heaney – Senior Finance Officer
Voting Requirements	Simple Majority
Documents Attached	List of Payments – December 2018 (8 pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please see the Finance Manager prior to the meeting so that a researched answer may be provided.

Summary

List of payments made in December 2018 for endorsement by Council.

Background Information

A list of payments submitted to Council on 6th January 2019, for confirmation in respect of accounts for December 2018 already being paid or for the authority to those unpaid. (Please refer to Payment listing submitted as a separate attachment).

Officer Comment

Standard process of obtaining Council endorsement of payments

Strategic & Social Implications

N/A

Consultation

N/A

Statutory Environment

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

Policy Implications

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

Financial Implications

All payments have been made in accordance with the 2018/2019 Budget.

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That the list of payments made in December 2018 be endorsed for payment.

Municipal Fund:

Muni EFTs	EFT 3761	to	EFT 3852	\$225,930.09
Muni Cheques	Chq 31671	to	Chq 31678	\$16,330.33
Muni Direct Debits (Superannuation, loans, leases)	DD 5313.1	to	DD 5369.1	\$35,244.29
Pays on (Not included on payment listing)	12/12/2018 and 26/12/2018			\$67,938.36

Total Municipal Funds				\$345,443.07
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Trust Fund:

Trust EFTs	EFT 3800	to	EFT 3894	\$21,339.61
Trust Cheques	Chq 336	to	Chq 336	\$20.00
Trust Direct Debits	DD	to	DD	

Total Trust Funds				\$21,359.61
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Carried /

Date: 29/01/2019
Time: 3:51:09PM

Shire of Mukinbudin

10
USER: Jenny Heaney (Prev Ka
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT3761	04/12/2018	CHILD SUPPORT AGENCY	Payroll deductions	1		152.02
EFT3762	06/12/2018	ADEPT PHOTO BOOTHS	Final payment for Vintage Photo Booth at Seniors Dinner	1		575.00
EFT3763	06/12/2018	ALL WAYS FOODS	Various Cleaning Supplies	1		578.69
EFT3764	06/12/2018	BF & JD ATKINS	Side Tipper & Loader Hire	1		15,374.70
EFT3765	06/12/2018	BURGESS RAWSON	Water Usage for Railway Station Toilets & Gardens 12/9 to 20/11	1		222.37
EFT3766	06/12/2018	COURIER AUSTRALIA/TOLL IPEC	Library and Minute Book Freight November 9th	1		34.99
EFT3767	06/12/2018	EASTERN HILLS SAWS & MOWERS	blades for lawnmower	1		142.60
EFT3768	06/12/2018	GARY JOHN SHADBOLT	Presidents Allowance 2 Quarters of total	1		5,000.00
EFT3769	06/12/2018	HUTTON & NORTHEY	supply 1 plastic front mudguard MBL250	1		176.00
EFT3770	06/12/2018	JOHN O'NEIL	Councillor payments and reimbursement for 1819 Year	1		2,160.13
EFT3771	06/12/2018	KERRY RUTH WALKER	Washing Tableclothes for Seniors Dinner	1		50.00
EFT3772	06/12/2018	MUKINBUDIN CAFE	Catering for RRG meeting at Mukinbudin on 05/11/2018	1		286.00
EFT3773	06/12/2018	Mukinbudin Community Resource Centre	CRC & Tourist Hut Cleaning November 2018	1		400.00
EFT3774	06/12/2018	Mukinbudin Planning & Development Group	Hire of tables clothes for WA Seniors Week Dinner	1		60.00
EFT3775	06/12/2018	NEWROC	NEWROC Annual Subscriptions 2018/19	1		17,600.00
EFT3776	06/12/2018	PALM PLUMBING	unblock drain 1 Salmon Gum Alley	1		99.00
EFT3777	06/12/2018	SANDRA VENTRIS	Deputy Presidents Allowance 25% of total	1		1,250.00
EFT3778	06/12/2018	SIPPES MUKINBUDIN	Toilet Cistern etc for Swimming Pool	1		926.50

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT3779	06/12/2018	TRAYNING TYRES AND MECHANICS	Caretake Mukinbudin Caravan Park 16th Nov to 22nd Nov	1		1,100.00
EFT3780	06/12/2018	TWO DOGS HOME HARDWARE	Front door key cut for Singles Unit 2	1		3.59
EFT3781	06/12/2018	WALLIS COMPUTER SOLUTION	Agreement for Equipment Rental	1		1,424.80
EFT3782	06/12/2018	WHEATBELT SIGNS	Standpipe sign 600mm x 400mm per quote \$55 each	1		847.00
EFT3783	07/12/2018	ABSOLUTELY ALL ELECTRICAL	Replace Smoke Alarm 11 Cruickshank Rd	1		200.09
EFT3784	07/12/2018	AUSTRALIA POST	Various Postage for November 2018	1		189.74
EFT3785	07/12/2018	AVON WASTE	Monthly Rubbish Collection November 2018	1		4,463.78
EFT3786	07/12/2018	D I TOMAS CONTRACTING	Extra 2m Wide Foot Path along Calder Street	1		10,429.25
EFT3787	07/12/2018	DAVE'S TREE SERVICE	Tree pruning around town	1		12,210.00
EFT3788	07/12/2018	EASTERN HILLS SAWS & MOWERS	Quick Cut Blade	1		175.00
EFT3789	07/12/2018	GERAGHTYS ENGINEERING & AUTO ELECTRICS	10,000km service on 21/11/2018 - Prado MBL1	1		548.24
EFT3790	07/12/2018	GREAT SOUTHERN FUELS	Monthly Fuel Account - November 2018	1		9,137.39
EFT3791	07/12/2018	HUTTON & NORTHEY	diagnose and repair AC fault Backhoe	1		1,476.65
EFT3792	07/12/2018	IGA Mukinbudin	Various refreshments for Admin November 2018	1		247.99
EFT3793	07/12/2018	KIDSAFE WA	LGIS Playground Safety Workshop Attd David Waters	1		200.00
EFT3794	07/12/2018	LANDGATE	Valuation Expenses	1		84.70
EFT3795	07/12/2018	MICK SIPPE CARPENTRY	Building repairs to Muka Cafe & Complex	1		4,455.00
EFT3796	07/12/2018	QC Ultimate Clean	Carpet & Tile clean CEO Residence	1		426.25

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT3797	07/12/2018	SIPPES MUKINBUDIN	Various Building Maintenance supplies for November 2018	1		1,973.52
EFT3798	07/12/2018	TRAYNING TYRES AND MECHANICS	Caretake Mukinbudin Caravan Park 23rd November to 29th November	1		1,100.00
EFT3799	07/12/2018	TWO DOGS HOME HARDWARE	Aqua Board for Admin Office	1		31.49
EFT3802	13/12/2018	ABSOLUTELY ALL ELECTRICAL	Replace timer for SEC lights & fix Flag light	1		671.00
EFT3803	13/12/2018	ALL WAYS FOODS	Vaccum Bag for Hall	1		47.05
EFT3804	13/12/2018	BF & JD ATKINS	Contract Work on McGregor Rd	1		9,278.50
EFT3805	13/12/2018	BOC LIMITED	Rental on Gas Cyclinders November 2018	1		51.93
EFT3806	13/12/2018	BUNNINGS TRADE	Shade Cloth for 12 Salmon Gum Alley	1		284.74
EFT3807	13/12/2018	CHILD SUPPORT AGENCY	Payroll deductions	1		152.02
EFT3808	13/12/2018	COURIER AUSTRALIA/TOLL IPEC	Freight for Pathwest; Bookbinder; Depot	1		32.19
EFT3809	13/12/2018	D & MA SPARK & Co	push gravel in Baylys pit 11400m3	1		41,992.50
EFT3810	13/12/2018	DIRK SELLENGER	Reimburse for Electricity Account as per Employment Contract	1		275.45
EFT3811	13/12/2018	FAST FINISHING SERVICES	Recover Council meeting Minutes	1		99.00
EFT3812	13/12/2018	FIRE & SLICE MOBILE PIZZA	Catering for Shire Christmas Function 2018	1		696.00
EFT3813	13/12/2018	GERAGHTYS ENGINEERING & AUTO ELECTRICS	Trailer Plug and Socket	1		60.65
EFT3814	13/12/2018	KUNUNOPPIN MEDICAL PRACTICE	Workers Compensation - Level C D Waters	1		164.00
EFT3815	13/12/2018	LANDMARK	2x 20lt round up ultra max	1		494.56
EFT3816	13/12/2018	MICK SIPPE CARPENTRY	Supply and construct Neetscreen colourbond fence around 8 Gimlet Wy	1		15,345.00

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT3817	13/12/2018	MUKA TYRE MART	Various Part for November 2018	1		1,215.00
EFT3818	13/12/2018	MUKINBUDIN DISTRICT CLUB INC	Drinks for Christmas Party	1		782.00
EFT3819	13/12/2018	MUKINBUDIN TRADING POST	Paper Staples and printer Ink	1		504.93
EFT3820	13/12/2018	Mukinbudin Community Resource Centre	Cleaning of CRC and Tourist Hut	1		150.00
EFT3821	13/12/2018	SALLY JANE PUTT	Design of welcome sign displaying shire statistics. Sign provided in print ready format.	1		275.50
EFT3822	13/12/2018	SHIRE OF TRAYNING	Doctors Rent 4/11 to 1/12	1		768.00
EFT3823	13/12/2018	SIPPES MUKINBUDIN	Toilet Roll Holders - Swimming Pool	1		130.00
EFT3824	13/12/2018	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	Restock of First Aid kits at Swimming Pool	1		103.40
EFT3825	13/12/2018	SUE VOLOCZI	Final check of Financial Statement for Audit to 30 June 2018	1		371.25
EFT3826	13/12/2018	TRAYNING TYRES AND MECHANICS	Caravan Park Managers Contract 30th November to 6th December	1		1,100.00
EFT3827	13/12/2018	TWO DOGS HOME HARDWARE	Mellamine Shelving for Office Cupboard	1		103.34
EFT3828	13/12/2018	WALLIS COMPUTER SOLUTION	Internet Charges GST Missed from first invoice	1		41.50
EFT3829	13/12/2018	WALLIS CREDIT SERVICES	SOMBL2013SVR Server Rental Payment December 2018	1		695.00
EFT3835	20/12/2018	ABSOLUTELY ALL ELECTRICAL	Various works at Depot and Caravan Park Cabin	1		785.11
EFT3836	20/12/2018	ALL WAYS FOODS	Cleaning supplies for the swimming pool	1		95.76
EFT3837	20/12/2018	BROCK TIELAND	Relief Manager for Sunday 2 December plus travel	1		416.53
EFT3838	20/12/2018	COPIER SUPPORT	Admin Copier Charges 23 Nov to 17 Dec	1		544.09
EFT3839	20/12/2018	COURIER AUSTRALIA/TOLL IPEC	Freight for CRC to Reimburse	1		17.33

Date: 29/01/2019
Time: 3:51:09PM

Shire of Mukinbudin

USER: Jenny Heaney (Prev K...
PAGE: 5

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT3840	20/12/2018	DYLAN COPELAND	Various NRM Consultant Assistance 2018/19	1		800.05
EFT3841	20/12/2018	HUTTON & NORTHEY	Replacement of broken window on 12H grader	1		1,575.88
EFT3842	20/12/2018	IGA Mukinbudin	Refreshments for December council meeting 2018	1		95.93
EFT3843	20/12/2018	LOCAL PEST CONTROL	Annual Pest Treatment various properties	1		1,449.06
EFT3844	20/12/2018	MOORE STEPHENS	Final billing in respect of audit for year ended 30 June 2018	1		18,287.50
EFT3845	20/12/2018	MUKINBUDIN CAFE	Ice for Shire Christmas Function & Milk for Coucil	1		36.00
EFT3846	20/12/2018	SHIRE OF MT MARSHALL	NEW Health Recoup to 30/11/2018	1		508.54
EFT3847	20/12/2018	SIGMA CHEMICALS	Va Head Provac Rubber White	1		94.38
EFT3848	20/12/2018	SIPPES MUKINBUDIN	2 x 7/90/30 ringlock rolls Morrision Rd Renewal	1		583.00
EFT3849	20/12/2018	Shire of Kellerberrin	Street Sweeper hire for 7/12/2018	1		1,550.00
EFT3850	20/12/2018	TR HOMES	Supply and Delivery of a new 4x2 dwelling in accordance with RFT 1.2018 Final Payment	1		21,029.07
EFT3851	20/12/2018	TRAYNING TYRES AND MECHANICS	Caravan Park Managers 14th Dec to 10th January	1		5,500.00
EFT3852	20/12/2018	WA CONTRACT RANGER SERVICES PTY LTD	WA Contract Ranger Services 18/19 December 2018	1		864.87
31671	06/12/2018	Telstra	White Pages Directory Charges for 9 of 12	1		102.12
31672	07/12/2018	SYNERGY	Electricity Account 26/10 to 28/11 Various	1		7,654.30
31673	07/12/2018	AUSTRALIAN TAXATION OFFICE	BAS November 2018	1		7,165.00
31676	17/12/2018	MUKINBUDIN MAJELLAN GROUP	Catering for Mia Davies lunch meeting	1		300.00
31677	17/12/2018	Telstra	Phone Account Works Supervisor December 2018	1		133.80

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
31678	20/12/2018	Telstra	Month Phone Account December 2018	1		975.11
DD5313.1	03/12/2018	WA TREASURY CORPORATION	Repayment of Loan 123 - P216 Tractor	1		2,795.57
DD5329.1	12/12/2018	IOOF Pursuit Select Personal Superannuation	Superannuation contributions	1		204.01
DD5329.2	12/12/2018	DL SELLENGER SUPERFUND	Superannuation contributions	1		1,143.46
DD5329.3	12/12/2018	WA Super	Payroll deductions	1		5,167.28
DD5329.4	12/12/2018	REST INDUSTRY SUPER	Superannuation contributions	1		175.07
DD5329.5	12/12/2018	AMP flexible lifetime super	Superannuation contributions	1		228.00
DD5329.6	12/12/2018	Prime Super	Superannuation contributions	1		47.02
DD5347.1	26/12/2018	IOOF Pursuit Select Personal Superannuation	Superannuation contributions	1		223.48
DD5347.2	26/12/2018	WA Super	Payroll deductions	1		5,204.46
DD5347.3	26/12/2018	DL SELLENGER SUPERFUND	Payroll deductions	1		1,110.36
DD5347.4	26/12/2018	REST INDUSTRY SUPER	Superannuation contributions	1		175.07
DD5347.5	26/12/2018	AMP flexible lifetime super	Superannuation contributions	1		166.73
DD5366.1	17/12/2018	WA TREASURY CORPORATION	Repayment of Capital and Interest on Loans 114 & 116	1		17,902.07
DD5369.1	31/12/2018	BENDIGO BANK MASTERCARD	Credit Card Transactions for December 2018	1		701.71

Date: 29/01/2019
Time: 3:51:09PM

Shire of Mukinbudin

USER: Jenny Heaney (Prev Ke
PAGE: 7

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
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REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Muni Bank - 633-000 116456799	277,504.71
TOTAL		277,504.71

Date: 29/01/2019
Time: 3:58:18PM

Shire of Mukinbudin

17
USER: Jenny Heaney (Prev Ka
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
336	07/12/2018	ANDREW LARKMAN	REFUND OF GYM KEY BOND	2		20.00
EFT3800	10/12/2018	Department of Transport	LICENSING TRANSACTIONS FOR 5/12	2		2,897.10
EFT3801	11/12/2018	Department of Transport	LICENSING TRANSACTION FOR 6/12/2018	2		3,716.85
EFT3830	18/12/2018	BRADLEY YORK	REFUND OF GYM BOND	2		40.00
EFT3831	18/12/2018	Department of Transport	LICENSING TRANSACTION FOR 7/12/2018	2		232.60
EFT3832	18/12/2018	Department of Transport	LICENSING TRANSACTION FOR 10/12/2018	2		1,857.55
EFT3833	18/12/2018	Department of Transport	LICENSING TRANSACTION FOR 11/12/2018	2		1,370.10
EFT3834	18/12/2018	Department of Transport	LICENSING TRANSACTION FOR 13/12/2018	2		4,920.86
EFT3894	21/12/2018	Department of Transport	LICENSING TRANSACTION FOR 21/12/2018	2		6,304.55

REPORT TOTALS

Bank Code	Bank Name	TOTAL
2	Trust Bank - 633-000 116457771	21,359.61
TOTAL		21,359.61

7.2.2 Monthly Statement of Financial Activity Report – 31 December 2018	
Location:	Mukinbudin
File Ref:	ADM 005
Applicant:	Edward Nind – Finance Manager
Date:	25 January 2019
Disclosure of Interest:	Nil
Responsible Officer	Edward Nind – Finance Manager
Author:	Edward Nind – Finance Manager
Voting Requirements	Simple Majority
Documents Attached	Statement of Financial Activity – For The Period Ended 31 December 2018 (22 Pages) Schedules 2 to 14 for the period 1 July 2018 to 31 December 2018 (79 Pages)
Documents Tabled	Nil

If a Councillor has any questions regarding the enclosed finance report, please discuss these queries with the Finance Manager so that a researched answer may be provided for you.

Summary

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management Regulations 1996)*.

Monthly Statement of Financial Activity for the period ending 31 December 2018 are attached for Councillor Information, and consisting of;

Statement of Financial Activity

1. Acquisition of Assets
 2. Disposal of Assets
 3. Information on Borrowings
 4. Reserves
 5. Net Current Assets
 6. Rating Information
 7. Trust Funds
 8. Operating Statement
 9. Statement of Financial Position
 10. Financial Ratios
 11. Grants Report
 12. Bank Balances & Investment Information
- Schedules 2 - 14 attached

Background Information

Nil

Officer Comment

The "Actual" brought forward surplus from 2017/2018 of \$784,505 is now confirmed by audit. This is \$38,364 is less than that included with the budget amendments to date due a change in treatment in the Leave Reserve and Provision for Leave liability balances.



SHIRE OF MUKINBUDIN

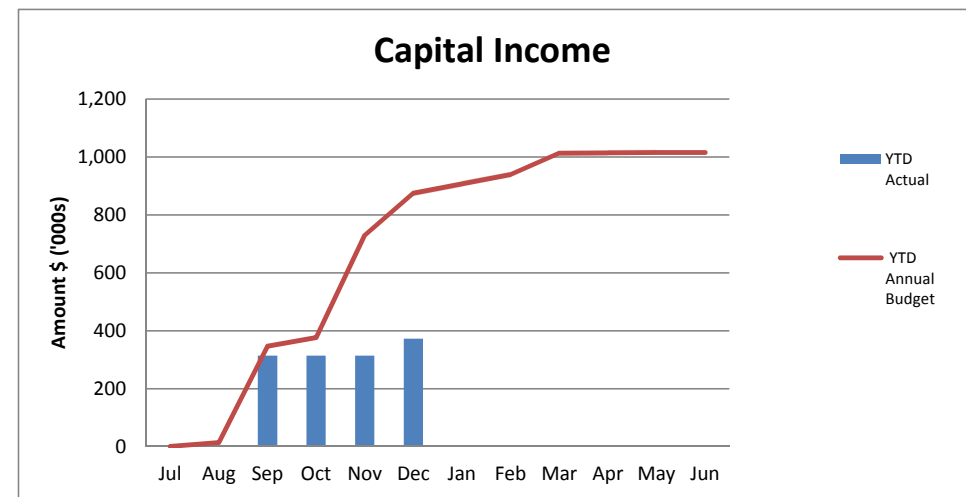
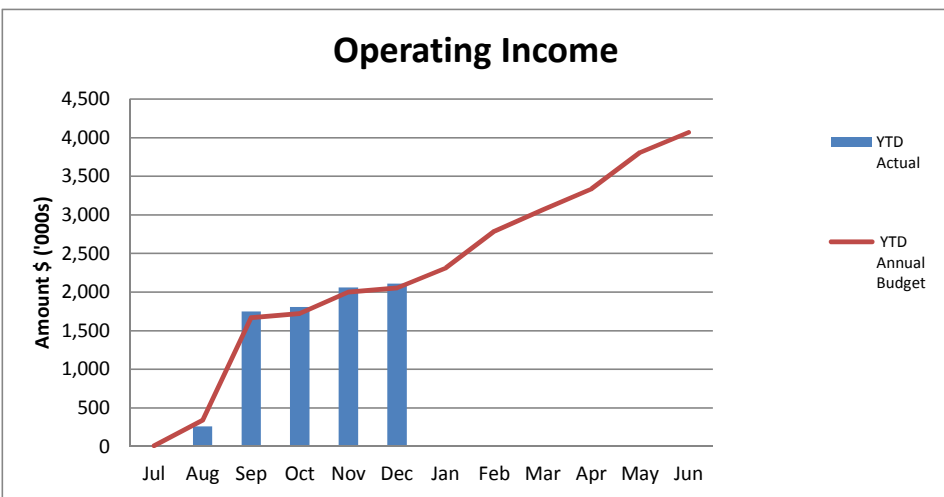
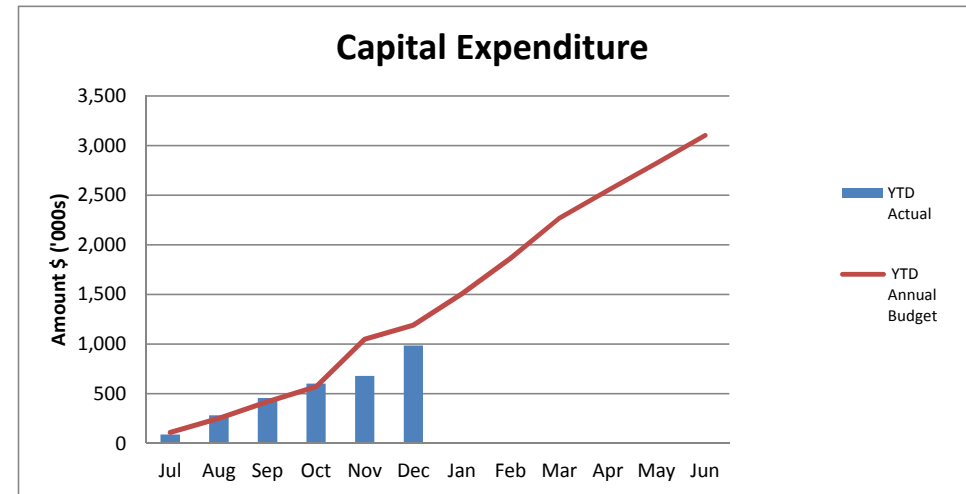
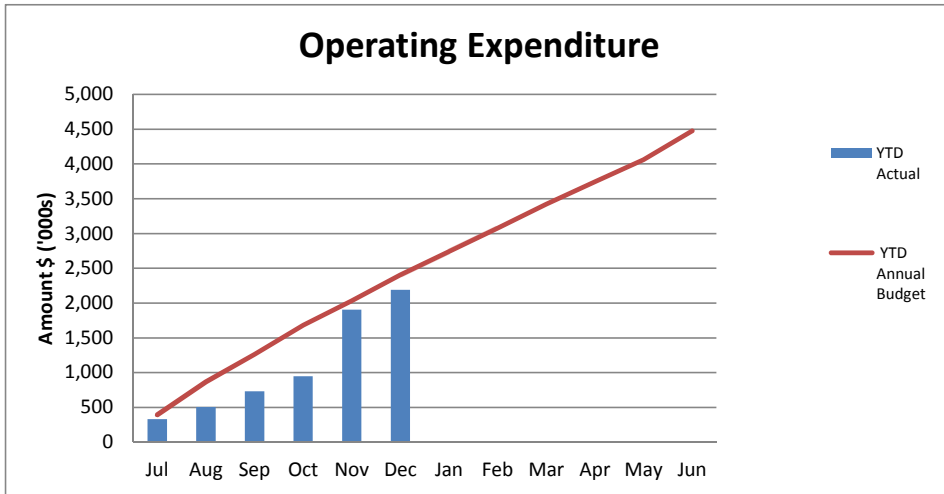
MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 DECEMBER 2018

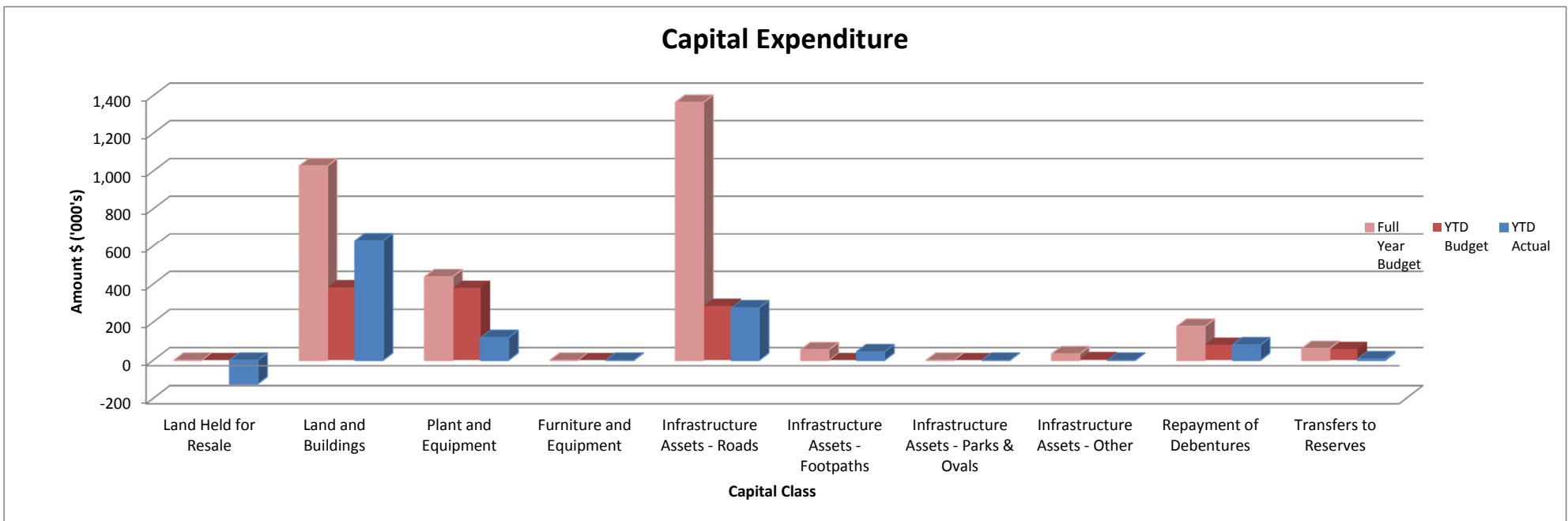
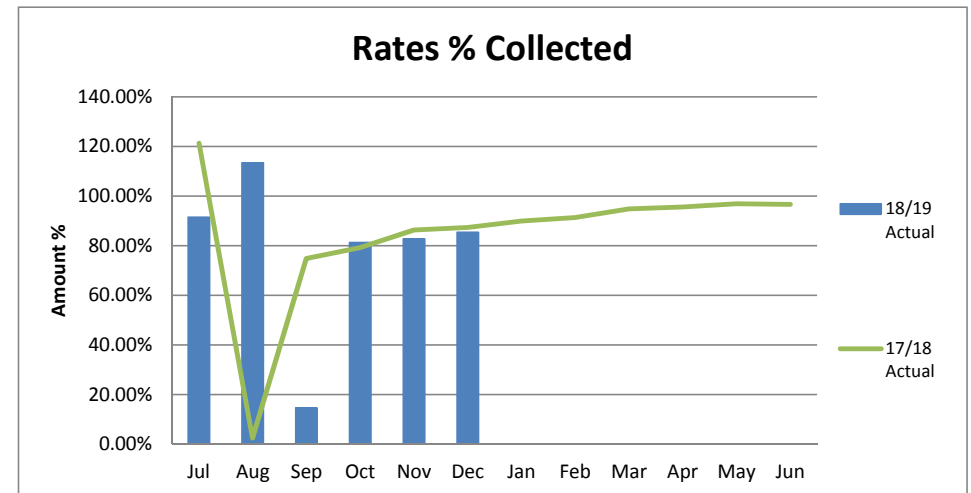
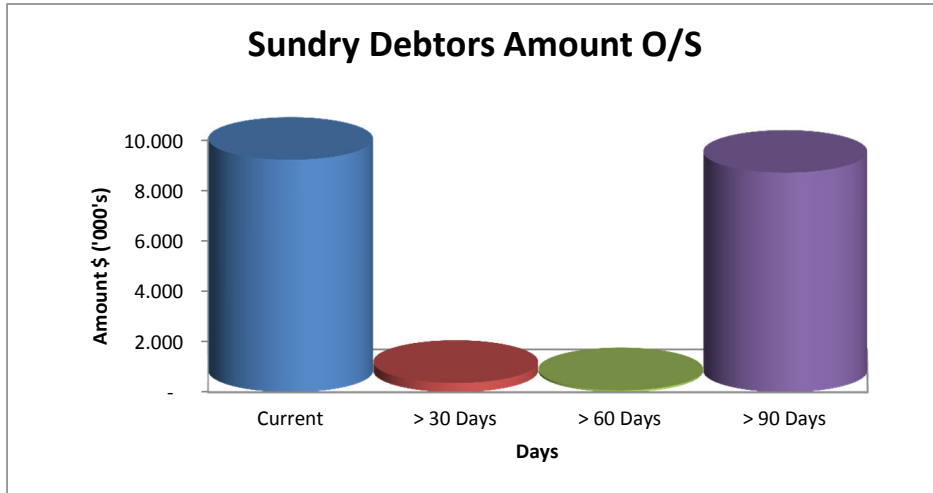
TABLE OF CONTENTS

	Page
Graphical Analysis	1 to 2
Statement of Financial Activity	3
Report on Significant Variances	4 to 5
Notes to and Forming Part of the Statement	
1 Acquisition of Assets	6 to 7
2 Disposal of Assets	8 to 9
3 Information on Borrowings	10
4 Reserves	11 to 13
5 Net Current Assets	14
6 Rating Information	15
7 Trust Funds	16
8 Operating Statement	17
9 Statement of Financial Position	18
10 Financial Ratios	19
11 Grants Revenue	20
12 Bank Balances & Investment Information	21
Schedules are attached showing: Comparatives and Comments	

Income and Expenditure Graphs to 31 December 2018



Other Graphs to 31 December 2018



STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018

	NOTE	2018/19 Adopted Budget \$	2018/19 Amended Budget \$	December 2018 YTD Budget \$	December 2018 Actual \$	Variances Actuals to YTD Budget \$	Variances Actual Budget to YTD %
Operating							
Revenues/Sources							
Governance		1,200	1,200	600	825	225	37.50%
General Purpose Funding		803,818	843,001	427,746	407,066	(20,680)	(4.83%)
Law, Order, Public Safety		31,100	31,180	17,582	5,733	(11,849)	(67.39%) ▼
Health		6,000	6,180	3,090	3,722	632	20.45%
Education and Welfare		636,881	636,881	13,554	7,426	(6,128)	(45.21%)
Housing		131,342	190,762	86,610	95,215	8,605	9.94%
Community Amenities		76,290	76,290	74,282	73,641	(641)	(0.86%)
Recreation and Culture		41,202	47,142	28,938	21,608	(7,330)	(25.33%)
Transport		878,517	878,517	159,130	206,563	47,433	29.81% ▲
Economic Services		156,726	152,026	78,646	95,553	16,907	21.50% ▲
Other Property and Services		55,530	57,870	28,668	40,371	11,703	40.82% ▲
		<u>2,818,606</u>	<u>2,921,049</u>	<u>918,846</u>	<u>957,723</u>	<u>38,877</u>	<u>4.23%</u>
(Expenses)/(Applications)							
Governance		(401,364)	(401,364)	(200,045)	(199,842)	203	0.10%
General Purpose Funding		(96,040)	(96,040)	(47,982)	(36,505)	11,477	23.92% ▼
Law, Order, Public Safety		(134,644)	(135,144)	(73,826)	(49,210)	24,616	33.34% ▼
Health		(98,132)	(98,832)	(50,492)	(47,677)	2,815	5.58%
Education and Welfare		(104,945)	(109,635)	(70,044)	(68,548)	1,496	2.14%
Housing		(324,946)	(333,046)	(177,011)	(167,128)	9,883	5.58%
Community Amenities		(236,004)	(236,304)	(125,298)	(112,419)	12,879	10.28% ▼
Recreation & Culture		(827,897)	(838,989)	(445,898)	(435,391)	10,507	2.36%
Transport		(1,886,504)	(1,886,504)	(962,922)	(879,266)	83,656	8.69%
Economic Services		(286,394)	(303,102)	(164,435)	(173,324)	(8,889)	(5.41%)
Other Property and Services		(57,684)	(37,492)	(87,648)	(22,757)	64,891	74.04% ▼
		<u>(4,454,554)</u>	<u>(4,476,452)</u>	<u>(2,405,601)</u>	<u>(2,192,067)</u>	<u>213,534</u>	<u>(8.88%)</u>
Net Operating Result Excluding Rates		(1,635,948)	(1,555,403)	(1,486,755)	(1,234,344)	252,411	(16.98%)
Adjustments for Non-Cash							
(Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	2	(23,000)	(23,000)	(23,000)	(1,984)	21,016	91.37% ▼
Rounding		0	0	0	(1)	0	0.00%
Depreciation on Assets		1,760,134	1,760,134	880,020	821,036	(58,984)	6.70%
Capital Revenue and (Expenditure)							
Purchase of Land and Buildings	1	(1,014,352)	(1,027,277)	(382,152)	(382,203)	(51)	(0.01%)
Purchase of Plant & Equipment	1	(379,041)	(438,082)	(379,041)	(118,121)	260,920	68.84% ▼
Works In Progress Property Plant & Equipment	1	0	710	706	270	(436)	61.74%
Purchase of Infrastructure Assets - Roads	1	(1,364,000)	(1,364,000)	(285,139)	(274,857)	10,282	3.61%
Purchase of Infrastructure Assets - Footpaths	1	(55,000)	(55,000)	0	(44,188)	(44,188)	0.00%
Purchase of Infrastructure Assets - Other	1	(12,000)	(33,000)	(5,296)	0	5,296	100.00%
Proceeds from Disposal of Assets	2	90,909	149,091	104,545	89,091	(15,454)	(14.78%) ▼
Repayment of Debentures	3	(177,362)	(177,362)	(80,943)	(80,035)	908	1.12%
Proceeds from New Debentures	3	260,000	260,000	260,000	260,000	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(61,500)	(64,000)	(58,464)	(6,709)	51,755	88.52% ▼
Transfers from Restricted Asset (Reserves)	4	606,745	606,745	510,753	23,132	(487,621)	(95.47%) ▼
Transfers to Restricted Assets (Other)		0	0	0	(40,705)	(40,705)	(100.00%) ▲
ADD Net Current Assets July 1 B/Fwd	5	855,271	822,869	822,869	784,505	(38,364)	4.66%
LESS Net Current Assets Year to Date	5	0	11,569	1,012,381	945,534	(66,847)	6.60%
Amount Raised from Rates		(1,149,144)	(1,149,144)	(1,134,278)	(1,150,647)	(16,369)	1.44%
(Excluding Ex Gratia Rates)							

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations

Greater than 10% and \$10,000

▲

Below Budget Expectations

Less than 10% and \$10,000

▼

SHIRE OF MUKINBUDIN
FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018
Report on Significant variances Greater than 10% and \$10,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variances adopted by Council are:

Actual Variance to YTD Budget up to 10%:

Actual Variance exceeding 10% of YTD Budget

Actual Variance exceeding 10% of YTD Budget and a value greater than \$10,000:

Where a variance is identified as caused being "Timing" it means that the rate of expenditure, or income, is different that what was estimated in the budget but the variation is expected to minimal by the end of the financial year. Should this "Timing" be a cause for concern this will be identified.

\$
**Variances
 Actuals to
 YTD Budget**

REPORTABLE OPERATING REVENUE VARIATIONS

Law and Order - Variance below budget expectations.

The first quarter ESL Grant was prepaid in 17-18 and the 2nd payment is yet to be journalled. In addition there has been a reduction in the grant expected due to under expenditure last year. A budget amendment will be required.

-\$11,849 ▼

Transport - Variance above budget expectations

The first instalment of the Regional Road Group Grant for the Mukinbudin-Wialki Rd (North Section 17/18) project was received earlier than expected.

\$47,433 ▲

Economic Services - Variance above budget expectations.

Takings at the Caravan Park have been higher than expected for this time of the year.

\$16,907 ▲

Other Property and Services - Variance above budget expectations.

Increases in revenue from private works \$1K, plant operating cost reimbursements \$5K and other income relating to Administration \$4K.

\$11,703 ▲

REPORTABLE OPERATING EXPENSE VARIATIONS

General Purpose Funding - Variance below budget expectations.

Several accounts in the Rates Sub Program have less expenditure including Valuation Expenses, Legal Expenses, Rates Debtor Doubtful Debts Expense and including Rates Debtors Written Off which has a \$1K provision to writeoff unpaid Voulnter Pool levies from past years

\$11,477 ▼

Law Order and Public Safety - Variance below budget expectations.

Significant components include: a \$10.2K saving in Fire Prevention depreciation budget was based on a projection that included the of the Mukinbudin Fire Truck which was subsequently disposed of. \$5.7K saving in ESL Other Goods and Services and a \$5K saving in Aminal Control Minor Asset Expenses.

\$24,616 ▼

Community Amenities - Variance below budget expectations.

The most significant reduction in expenditure component is expenditure of funds allocated for fencing and revegetation from the 2017-2018 grant which are \$8,670 less than expected for this time of the year. Most other Community Amenities programs have small savings.

\$12,879 ▼

Transport - Variance below budget expectations.

There is \$35K reduction in expected depreciation expenditure as the result of the road revaluation. There is also a reduction of \$39.4K on Rural Road Maintenance and several other smaller reductions in expenditure in several areas.

\$83,656

Other Property and Services - Variance below budget expectations.

Plant cost allocation credits and income are higher than expected whilst other expenditure is lower than expected. See the subprogram for further detail. In Administration Overheads the Budget YTD expenses are not synchronised with the recoveries, a timing variation. Net expenses and income should always be fully allocated. See individual subprograms for additional detail.

\$64,891 ▼

SHIRE OF MUKINBUDIN
FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018
Report on Significant variances Greater than 10% and \$10,000

\$
Variances
Actuals to
YTD Budget

REPORTABLE NON-CASH VARIATIONS

(Profit)/Loss on Asset Disposals - Variance below budget expectations.

Profit on the sale of P344 has not been realised because Loader New Plant Number P34418 (Replacing P344) has not been finalised. A timing variation.

\$21,016 ▼

REPORTABLE CAPITAL EXPENSE VARIATIONS

Purchase of Plant & Equipment - Variance below budget expectations.

Loader New Plant Number P34418 (Replacing P344) has not been finalised. A timing variation. The proceeds from the sale of the new loader will be \$246,500. A budget amendment will be required.

\$260,920 ▼

Transfers to Restricted Assets (Reserves) - Variance below budget expectations.

Annual transfers Reserve, including the Swimming Pool Reserve have not been made. A timing variation.

\$51,755 ▼

Transfers to Restricted Assets (Other) - Variance above budget expectations.

A report entry to reflect the value of the unspent Regional Road Group Grant of \$41K. Unspent funds will be recognised in the Unspent Grant Reserve if they remain at end of the financial year.

-\$40,705 ▲

REPORTABLE CAPITAL INCOME VARIATIONS

Proceeds from Disposal of Assets - Variance below budget expectations.

The budget amendment for Trade in of CEO's vehicle - Toyota Prado Asset # 433, Plant # P433. A budget amendment has been made to replace the CEO's vehicle. A swap of CEOs vehicle for a newer one for the overall cost of \$859. This has happened sooner than expected, a timing variation. Proceeds from the sale of P344 has not been realised because Loader New Plant Number P34418 (Replacing P344) has not been finalised. A timing variation. The proceeds from the sale will be \$51K. A budget amendment will be required.

-\$15,454 ▼

Transfers from Restricted Asset (Reserves) - Variance below budget expectations.

Several transfers are less than the YTD budget due to timing. These include: \$14,336 relating to The transfer from the Unspent Grants Reserve funds for fencing and revegetation (Inc 131007030, Exp 121007130) which was received in late May 2018 has not taken place yet. Funds will be transferred when expenditure equals or exceeds funds held in reserve or when expenditure is completed, a timing variation. \$90,588 relating to Unspent RRG Grant funds to be expended on Job RRG04 \$4,618. Unspent RTR Grant funds to be expended on Job RR012 \$51,562. Unspent RTR Grant funds to be expended on Job RR022 \$60,000. Unspent RTR Grant funds to be expended on Job RR050 \$65,000. The transfers from reserve have not commenced. A timing variation.

-\$487,621 ▼

REPORTABLE NET CURRENT ASSETS VARIATIONS

Net Current Assets July 1 B/Fwd

End of year audit adjustments. The budget amendment has addressed accrued expenditure for plant repairs and road building supplies. The remaining variation mostly relates to employee entitlement adjustments. This is the final audited figure.

-\$38,364

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018

1. ACQUISITION OF ASSETS	2018/19 Adopted Budget \$	2018/19 Amended Budget \$	December 2018 Actual \$
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Law, Order & Public Safety			
<u>Animal Control</u>			
Building (Capital) - Animal Control	0	6,210	7,246.44
Building Works In Progress - Animal	0	-495	(495.13)
Education & Welfare			
<u>Care of Families and Children</u>			
Building (Capital) - Care Of Families &	617,852	617,852	1,590.00
Building Works In Progress - Childcare	0	0	440.00
Housing			
<u>Housing - Shire (Staff and Rentals)</u>			
15 Cruickshank Rd Ceo Building Capital	9,000	9,000	0.00
4 Salmon Gum Alley Building Capital	6,000	6,000	0.00
8 Gimlett Way (Lot 203) Building Capital	366,000	366,215	358,882.94
Buildings Works In Progress - Staff Housing	0	-215	(215.00)
<u>Housing - Aged (Including Senior Citizens)</u>			
Aged Unit 8 - Capital	0	0	5,335.00
Community Amenities			
<u>Other Community Amenities</u>			
Cemetery Capital	3,000	3,000	0.00
Recreation and Culture			
<u>Public Halls & Civic Centre</u>			
Railway Station Building Capital	0	6,500	0.00
Mukinbudin Community (Men's) Shed Building Capital	0	0	2,499.21
<u>Swimming Pools</u>			
Swimming Pool Infrastructure Capital	5,000	26,000	0.00
Transport			
<u>Roads, Streets, Bridges & Depots</u>			
Kununoppin-Mukinbudin Road Renewal -	0	0	693.00
Carlton Road Renewal - Cap Exp	130,000	130,000	12,876.39
Walton Road Renewal - Cap Exp	73,000	73,000	42,840.80
Morrison Rd Renewal - Cap Exp	85,000	85,000	48,701.21
Scotsman Road Renewal - Cap Exp	39,000	39,000	0.00
Mcgregor Road North Section Renewal -	87,000	87,000	111,840.26
Koorda-Bullfinch Road (Rural West) - (Barb	100,000	100,000	684.00
Mukinbudin Wialki Rd (South Section	140,000	140,000	0.00
Mukinbudin-Wialki Rd (North Section 17/18)	710,000	710,000	57,220.98
White Street - Western Footpath	55,000	55,000	44,187.92
<u>Road Plant Purchases</u>			
Plant & Equipment (Capital) - Road Plant	320,000	320,000	0.00
Economic Services			
<u>Tourism & Area Promotion</u>			
Park Units (Self Contained) Capital	6,000	6,000	0.00
Caravan Park Infrastructure Capital Exp	4,000	4,000	0.00
Other Property & Services			
<u>Administration Overheads</u>			
Admin Building Capital	9,500	9,500	6,650.00
Plant & Equipment (Capital) -	59,041	118,082	118,120.77
	<u>2,824,393.00</u>	<u>2,916,649.00</u>	<u>819,098.79</u>

SHIRE OF MUKINBUDIN

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018**

1. ACQUISITION OF ASSETS (Continued)	2018/19 Adopted Budget \$	2018/19 Amended Budget \$	December 2018 Actual \$
The following assets have been acquired during the period under review:			
<u>By Class</u>			
Buildings	1,014,352	1,026,567	381,933.46
Plant & Equipment	379,041	438,082	118,120.77
Infrastructure - Roads	1,364,000	1,364,000	274,856.64
Infrastructure - Footpaths	55,000	55,000	44,187.92
Infrastructure - Other	12,000	33,000	0.00
	<u>2,824,393</u>	<u>2,916,649</u>	<u>819,098.79</u>

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018

2. DISPOSALS OF ASSETS

No Assets have been budgeted to be disposed of at this point in time.

The following assets have been disposed of during the period under review:

By Program	Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
		2018/19 Adopted Budget \$	December 2018 Actual \$	2018/19 Adopted Budget \$	December 2018 Actual \$	2018/19 Adopted Budget \$	December 2018 Actual \$
Law, Order Public Safety		0		0		0	0.00
Health		0		0		0	0.00
		0		0		0	0.00
Recreation & Culture		0		0	0.00	0	0.00
		0		0	0.00	0	0.00
Transport			0.00		0.00	0	0.00
						0	0.00
CAT 938G Front End Loader MBL1424	344	37,000		60,000		23,000	0.00
						0	0.00
Economic Services		0					
		0		0	0.00	0	
Other Property and Services							
2014 - Toyota Prado GXL CEO	433	30,909	29,000.00	30,909	30,909.09	0	1,909.09
Toyota Prado 2018 - Model GDJ150R-GKTEYQ	43318	0	58,107.35	0	58,181.82	0	74.47
		67,909	87,107.35	90,909	89,090.91	23,000	1,983.56

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018

DISPOSALS OF ASSETS Continued

By Class of Asset

	Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
		2018/19 Adopted Budget \$	December 2018 Actual \$	2018/19 Adopted Budget \$	December 2018 Actual \$	2018/19 Adopted Budget \$	December 2018 Actual \$
Land		0		0			
	0	0	0.00	0	0.00	0	0.00
	0	0	0.00	0	0.00		0.00
Plant & Equipment		0		0			
	0	0	0.00	0	0.00	0.00	0.00
	0	0	0.00	0	0.00	0.00	0.00
		0		0		0.00	0.00
CAT 938G Front End Loader MBL1424	344	37,000		60,000		23,000.00	0.00
2014 - Toyota Prado GXL CEO	433	30,909	29,000.00	30,909	30,909.09	0.00	1,909.09
Toyota Prado 2018 - Model GDJ150R-GKTEYQ	43318	0	58,107.35	0	58,181.82	0.00	74.47
<u>Subtotal Plant & Equipment</u>		<u>67,909</u>	<u>87,107</u>	<u>90,909</u>	<u>89,091</u>	<u>23,000</u>	<u>1,984</u>
		0		0			0.00
		67,909	87,107	90,909	89,091	23,000	1,984

Summary

Profit on Asset Disposals
Loss on Asset Disposals

	2018/19 Adopted Budget \$	December 2018 Actual \$
Profit on Asset Disposals	23,000	1,983.56
Loss on Asset Disposals	0	0.00
	<u>23,000</u>	<u>1,983.56</u>

Notes:

1. Amended budget figures are not included above.
2. Transactions relating to the sale of the subdivided part of asset 373, Lot 204 at the corner Bent and Shadbolt Streets initiated in 2017-2018 are still pending and are subject to the subdivision and the transfer of the title.

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Lender	Particulars	Loan Finishes	Principal 1-Jul-18	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
				2018/19 Budget \$	2018/19 Actual \$	2018/19 Budget \$	2018/19 Actual \$	2018/19 Budget \$	2018/19 Actual \$	2018/19 Budget \$	2018/19 Actual \$
	Education & Welfare										
WATC	Loan 109 - CRC	1/02/2021	20,550	0	0	6,459	3,183	14,091	17,367	1,250	686
	Housing										
WATC	Loan 124 - 8 Gimlett Way	30/09/2028	0	260,000	260,000	15,470	0	244,530	260,000	8,160	0
	Recreation & Culture										
WATC	Loan 108 - Bowling Club	1/02/2021	50,142	0	0	15,761	7,767	34,381	42,375	3,053	1,673
	Economic Services										
WATC	Loan 116 - Land Purchase	17/06/2019	10,996	0	0	10,996	5,415	0	5,581	604	410
WATC	Loan 119 - Mukinbudin Cafe	13/04/2027	89,547	0	0	8,035	3,966	81,512	85,581	5,136	2,634
	Other Property & Services										
WATC	Loan 114 - Trailer 1TJP 062	17/06/2019	23,222	0	0	23,222	11,435	0	11,787	1,275	865
WATC	Loan 115 - Truck DAF MBL 250	22/01/2019	17,226	0	0	17,226	8,509	0	8,717	710	513
WATC	Loan 118 - Vibe Roller MBL 1677	13/09/2021	56,227	0	0	15,069	7,440	41,158	48,787	3,039	1,645
WATC	Loan 120 - Skid Steer MBL 1724	15/01/2024	43,764	0	0	6,495	3,211	37,269	40,553	2,199	1,150
WATC	Loan 121 - Grader MBL 95	27/02/2023	184,125	0	0	34,820	17,290	149,305	166,835	6,014	3,200
WATC	Loan 122 - Roller MBL 811	27/02/2023	100,187	0	0	18,947	9,408	81,240	90,779	3,273	1,741
WATC	Loan 123 - Tractor MBL 244	2/12/2022	23,194	0	0	4,862	2,411	18,332	20,783	881	471
			619,180	260,000	260,000	177,362	80,035	701,818	799,145	35,594	14,988

All other loan repayments were financed by general purpose revenue.

Note: The interest reported exceeds the budget as end of year accruals are not complete and the Western Australian Treasury Corporation Loan Guarantee Fee has been included in Interest as recommended in the Local Government Accounting Manual.

(b) New Debentures - 2018/19

As per the adopted budget.

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total Interest & Charges \$	Interest Rate %	Amount Used		Balance Unspent \$
	Budget \$	Actual \$						Budget \$	Actual \$	
Loan 124 8 Gimlett Way Building of a new 4 x 2 residence in Mukinbudin - Housing Shire	260,000	260,000	WATC	Fixed Interest	10	\$53,184 Estimated including the WATC Loan Guarantee Fee	3.72% Including 0.7% WATC Loan Guranantee Fee	260,000	260,000	-

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018

	2018/19 Adopted Budget \$	December 2018 Actual \$
4. RESERVES		
Cash Backed Reserves		
Leave Reserve		
Opening Balance	136,441	136,441
Amount Set Aside / Transfer to Reserve	2,790	1,165
Amount Used / Transfer from Reserve	0	0
	<u>139,231</u>	<u>137,606</u>
Plant Reserve		
Opening Balance	454,855	454,855
Amount Set Aside / Transfer to Reserve	7,760	3,160
Amount Used / Transfer from Reserve	(288,132)	(23,132)
	<u>174,483</u>	<u>434,883</u>
Building & Residential Land Reserve		
Opening Balance	170,197	170,197
Amount Set Aside / Transfer to Reserve	28,300	1,313
Amount Used / Transfer from Reserve	(115,000)	0
	<u>83,497</u>	<u>171,510</u>
Senior Housing Reserve		
Opening Balance	20,079	20,079
Amount Set Aside / Transfer to Reserve	500	172
Amount Used / Transfer from Reserve	0	0
	<u>20,579</u>	<u>20,251</u>
Roadworks Reserve		
Opening Balance	30,599	30,599
Amount Set Aside / Transfer to Reserve	660	262
Amount Used / Transfer from Reserve	0	0
	<u>31,259</u>	<u>30,861</u>
Swimming Pool Reserve		
Opening Balance	74,619	74,619
Amount Set Aside / Transfer to Reserve	21,490	637
Amount Used / Transfer from Reserve	0	0
	<u>96,109</u>	<u>75,256</u>
Unspent Grant Reserve		
Opening Balance	203,613	203,613
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	(203,613)	0
	<u>0</u>	<u>203,613</u>
Total Cash Backed Reserves	<u><u>545,158</u></u>	<u><u>1,073,980</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018

	2018/19 Adopted Budget \$	December 2018 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	2,790	1,165
Plant Reserve	7,760	3,160
Building & Residential Land Reserve	28,300	1,313
Seniors Housing Reserve	500	172
Residential Land Reserve	0	0
Roadworks Reserve	660	262
Swimming Pool Reserve	21,490	637
Unspent Grant Reserve	0	0
	<u><u>61,500</u></u>	<u><u>6,709</u></u>
Transfers from Reserves		
Leave Reserve	0	0
Plant Reserve	(288,132)	(23,132)
Building & Residential Land Reserve	(115,000)	0
Seniors Housing Reserve	0	0
Residential Land Reserve	0	0
Roadworks Reserve	0	0
Swimming Pool Reserve	0	0
Unspent Grant Reserve	(203,613)	0
	<u><u>(606,745)</u></u>	<u><u>(23,132)</u></u>
Total Transfer to/(from) Reserves	<u><u>(545,245)</u></u>	<u><u>(16,423)</u></u>

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018

4. RESERVES (Continued)

Cash Backed Reserves (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- To be used to fund annual and long service leave requirements.

Plant Reserve

- To be used for the renewal, upgrade or purchase of new or used mobile plant and vehicles.

Building & Residential Land Reserve

- To be used for the renewal, upgrade, replacement and new construction of new buildings and associated infrastructure, to assist finance of building loans, future expansion and land development, and proceeds from the sale of subdivision blocks.

Seniors Aged Housing Reserve

- To be used for the renewal, upgrade, replacement and new construction of additional Aged Units and their maintenance. The surplus/deficit after rent and maintenance has been carried out for the financial year is to be transferred into/from (if required) the reserve.

White St & Lansdell St JV Reserve

- To cover anticipated costs of periodic repairs and maintenance to the land and units.

Cruickshank Rd JV Reserve

- To be used for the renewal, upgrade, replacement and new construction of additional similar units and their maintenance. The surplus/deficit after rent and maintenance has been carried out for the financial year is to be transferred into/from (if required) the reserve.

Communications Reserve

- To be used for the renewal, upgrade or purchase of new community communication facilities including, but not limited to TV, radio, mobile phone and internet services.

Residential Land Reserve

- Was "To be used for the proceeds from the sale of subdivision blocks and associated expenditure." To be closed and funds transferred to the Building & Residential Land Reserve.

Self Insurance Reserve

- Now closed. Was; "To be used for Insurance Excess."

Roadworks Reserve

- To be used for the renewal, upgrade, replacement and new construction of streets, roads, bridges, footpaths and storm water drainage.

Swimming Pool Reserve

- To be used for the renewal, upgrade, replacement and new construction for the Swimming Pool and associated infrastructure. All Volunteer Pool Levy income is to be transferred to this reserve.

Royalties for Regions

- To be used for any unspent Royalties for Regions monies.

Unspent Grant Reserve

- To be used for any grant funding that may not be expended in the current financial year.

Community Bus Reserve

- Now closed. Was;"To be used for funds to replacement of the Community Bus" Funds for this purpose are to be put into the "Plant Reserve".

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018

	Note	2017/18 B/Fwd Per 2018/19 Budget \$	2017/18 B/Fwd Actual \$	December 2018 Actual \$
5. NET CURRENT ASSETS				
Composition of Estimated Net Current Asset Position				
CURRENT ASSETS				
Cash - Unrestricted		886,842	886,842	900,888
Cash - Restricted Unspent Grants		0	0	0
Cash - Restricted Unspent Loans		0	0	0
Cash - Restricted Reserves		1,090,403	1,090,403	1,073,981
Accounts Receivable (Budget Purposes Only)			0	0
Rates Outstanding		5,826	38,879	170,434
Sundry Debtors		27,404	27,405	18,334
Provision for Doubtful Debts		0	0	0
Gst Receivable		25,972	25,972	10,273
Accrued Income		3,022	8,539	8,529
Payments In Advance		6,040	8,312	294
Inventories		657	657	736
		<u>2,046,166</u>	<u>2,087,009</u>	<u>2,183,469</u>
LESS: CURRENT LIABILITIES				
Sundry Creditors		(53,212)	(53,212)	(31,896)
Accrued Interest On Loans		(9,539)	(10,128)	(10,128)
Accrued Salaries & Wages		(10,143)	(10,143)	(10,143)
Income In Advance		(28,586)	(30,774)	(30,666)
Gst Payable		(3,351)	(3,350)	(2,142)
Payroll Creditors		0	0	0
Accrued Expenses		(17,323)	(82,436)	(12,928)
PAYG Liability		(17,374)	(17,374)	(20,662)
FBT Payable		(4,684)	(4,684)	(4,684)
Other Payables		0	0	0
Current Employee Benefits Provision		(92,721)	(98,075)	(98,075)
Current Loan Liability		0	(161,891)	(81,857)
		<u>(236,933)</u>	<u>(472,067)</u>	<u>(303,181)</u>
NET CURRENT ASSET POSITION		1,809,233	1,614,942	1,880,288
Less: Cash - Reserves - Restricted		(1,090,403)	(1,090,403)	(1,073,981)
Less: Cash - Unspent Grants - Restricted	3	0		(40,705)
Add Back : Component of Leave Liability not Required to be Funded		136,441	98,075	98,075
Add Back : Current Loan Liability		0	161,891	81,857
Adjustment for Trust Transactions Within Muni		0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	1 & 2	<u>855,271.00</u>	<u>784,505</u>	<u>945,534</u>

Notes applicable to the Surplus/(Deficit) Carried Forward from June 2018.

1. The Surplus/(Deficit) includes \$872,554 from the advance payment of 2018/2019 Financial Assistance Grants.
2. The Surplus/(Deficit) carried forward is the audited figure.
3. Only unspent grants that are not held the Unspent Grant Reserve are reported above.

SHIRE OF MUKINBUDIN
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2018/19 Rate Revenue \$	2018/19 Interim Rates \$	2018/19 Back Rates \$	2018/19 Total Revenue \$	2018/19 Budget \$
General Rate								
GRV - Residential	0.184236	150	1,104,644	203,515	0	0	203,515	203,515
GRV - Vacant	0.184236		0	0	1,503	0	1,503	0
UV - Rural	0.021831	212	41,834,500	913,289			913,289	913,289
UV - Mining	0.021831		0	0	0	0	0	0
Non Rateable						0	0	
Sub-Totals		362	42,939,144	1,116,804	1,503	0	1,118,307	1,116,804
Minimum Rates	Minimum \$							
GRV - Residential	440	19	14,664	8,360	0	0	8,360	8,360
GRV - Vacant	440	7	2,132	3,080	0	0	3,080	3,080
UV - Rural	550	32	340,600	17,600	0	0	17,600	17,600
UV - Mining	550	6	40,409	3,300		0	3,300	3,300
Sub-Totals		64	397,805	32,340	0	0	32,340	32,340
		426	43,336,949	1,149,144	1,503	0	1,150,647	1,149,144
Discounts							0	0
Rates Adjustments							0	0
Movement in Excess Rates							(33,052)	(25,000)
Total Amount of General Rates							1,117,595	1,124,144
Specified Area Rates							0	0
Ex Gratia Rates							17,591	0
Total Rates							1,135,186	1,124,144

All land except exempt land in the Shire of Mukinbudin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2018/19 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-18 \$	Amounts Received \$	Amounts Paid (\$)	31/12/2018 Balance \$
Department of Transport Licensing	0	208,231	(198,308)	9,923
Wilgoyne Tennis Club	0	0	0	0
Mukinbudin Indoor Cricket Club	11,345	0	0	11,345
BRB	0	57	0	57
Rates in Advance	0	0	0	0
LGMA Wheatbelt	0	0	0	0
Trust - Other	333	100	(50)	383
Sports Complex Key Bonds	940	0	0	940
Standpipe Key Bonds	450	0	(200)	250
Mukinbudin Football Club Rams Plates	0	0	0	0
Builders Levy (BCITF)	0	0	0	0
Karlonning Pipeline Scheme	0	0	0	0
Council Nomination Deposit	0	0	0	0
Drive in Donation	0	0	0	0
Housing Tenancy Bonds	4,748	960	(1,260)	4,448
Hall Hire Bonds & Deposits	0	0	0	0
Gym Bonds	1,701	160	(120)	1,741
Soil Conservation	13,166	0	0	13,166
	<u>32,683</u>	<u>209,508</u>	<u>(199,938)</u>	<u>42,253</u>

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018

8. OPERATING STATEMENT

	December 2018 Actual \$	2018/19 Adopted Budget \$	2017/18 Actual \$
OPERATING REVENUES			
Governance	825	1,200	1,248
General Purpose Funding	1,557,713	1,952,962	2,867,957
Law, Order, Public Safety	5,733	31,100	18,771
Health	3,722	6,000	19,561
Education and Welfare	7,426	636,881	19,597
Housing	95,215	131,342	161,017
Community Amenities	73,641	76,290	98,541
Recreation and Culture	21,608	41,202	124,207
Transport	206,563	878,517	878,104
Economic Services	95,553	156,726	147,839
Other Property and Services	40,371	55,530	113,910
TOTAL OPERATING REVENUE	2,108,370	3,967,750	4,450,751
OPERATING EXPENSES			
Governance	199,842	401,364	359,028
General Purpose Funding	36,505	96,040	84,960
Law, Order, Public Safety	49,210	134,644	493,967
Health	47,677	98,132	147,057
Education and Welfare	68,548	104,945	172,963
Housing	167,128	324,946	295,982
Community Amenities	112,419	236,004	226,126
Recreation & Culture	435,391	827,897	839,188
Transport	879,266	1,886,504	1,987,678
Economic Services	173,324	286,394	286,847
Other Property and Services	22,757	57,684	99,626
TOTAL OPERATING EXPENSE	2,192,067	4,454,554	4,993,423
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>(83,697)</u>	<u>(486,804)</u>	<u>(542,672)</u>

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018

9. STATEMENT OF FINANCIAL POSITION

	December 2018 Actual \$	2017/18 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	1,974,869	1,977,245
Trade and Other Receivables	207,863	109,107
Inventories	736	657
TOTAL CURRENT ASSETS	<u>2,183,468</u>	<u>2,087,009</u>
NON-CURRENT ASSETS		
Inventories	500,614	624,614
Investments	52,551	52,551
Property, Plant and Equipment	12,419,006	12,032,352
Infrastructure	54,159,866	54,511,563
TOTAL NON-CURRENT ASSETS	<u>67,132,037</u>	<u>67,221,080</u>
TOTAL ASSETS	<u>69,315,505</u>	<u>69,308,089</u>
CURRENT LIABILITIES		
Trade and Other Payables	123,246	212,100
Long Term Borrowings	81,857	161,891
Provisions	98,075	98,075
TOTAL CURRENT LIABILITIES	<u>303,178</u>	<u>472,066</u>
NON-CURRENT LIABILITIES		
Long Term Borrowings	717,289	457,289
Provisions	12,266	12,266
TOTAL NON-CURRENT LIABILITIES	<u>729,555</u>	<u>469,555</u>
TOTAL LIABILITIES	<u>1,032,733</u>	<u>941,621</u>
NET ASSETS	<u>68,282,772</u>	<u>68,366,468</u>
EQUITY		
Retained Surplus	43,388,418	43,455,692
Reserves - Cash Backed	1,073,981	1,090,403
Revaluation Surplus	23,820,373	23,820,373
TOTAL EQUITY	<u>68,282,772</u>	<u>68,366,468</u>

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018

10. FINANCIAL RATIOS

	2018/19 YTD	2017/18	2016/17	2015/16
Current Ratio	5.41	2.67	1.40	0.90
Operating Surplus Ratio	(0.16)	(0.77)	(0.57)	(0.43)

The above ratios are calculated as follows:

Current Ratio

$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

INTERPRETATION:

This ratio is a measure of short term (unrestricted) liquidity.

That is, the ability of the Council to meet its liabilities (obligations) as and when they fall due.

RISK INDICATORS:

Low – 1 or greater

A ratio of greater than one (1) indicates Council has more current assets than current liabilities.

High – Less than 1

If less than one (1), current liabilities are greater than current assets and Council has a short term funding issue.

COMMENT:

Provided restricted assets are excluded correctly, it is a very useful indicator of the “true” financial position of Council, particularly in the short term.

As a general rule, when the current ratio of a Council is calculated at less than one (100%) it indicates a short term funding issue. However, it also needs to be considered in context of the overall financial position. If monitored correctly during the course of the year, it is a good indicator for when follow up action is necessary.

Operating Surplus Ratio

$$\frac{\text{Operating revenue minus operating expense}}{\text{Own source operating revenue}}$$

INTERPRETATION:

Effectively highlights the scale/extent of any operating surplus or deficit in relation to the overall size of the local government.

RISK INDICATORS:

Low – 0.15 or greater

The local government is providing a strong operating surplus which will give flexibility in the future in relation to operational service levels and asset base.

High – Lower than 0

The local government is experiencing an operating deficit.

COMMENT:

A sustained period of deficits will erode the local government’s ability to maintain both its operational service level and asset base.

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018

11. GRANT REVENUE - RECORD OF RECEIPTS

		Adopted/ Amended Budget	30/09/2018 1/4	31/12/2018 2/4	31/03/2019 3/4	30/06/2019 4/4	Total	
		%	RECEIVED	RECEIVED	RECEIVED	RECEIVED		
GENERAL PURPOSE FUNDING								
			805,487					
UNTIED	FAGS - General Purpose	50.00%	559,726	139,932	139,932		279,863	
UNTIED	FAGS - Road Component	50.00%	245,761	61,440	61,440		122,881	
LAW, ORDER, PUBLIC SAFETY								
			23,800					
TIED	ESL Levy Funding - Operating Grant	0.00%	23,800	0			0	
EDUCATION & WELFARE								
			425,952					
TIED	Seniors Week - Operating Grant	12.35%	8,100	0	1,000		1,000	
TIED	New Child Care Building Grant (For Boodie Rats)	0.00%	417,852	0			0	
TRANSPORT								
			835,417					
TIED	Main Roads WA Direct Grant	95.72%	126,080	120,680			120,680	
TIED	Roads to Recovery Grant - Capital Grant	0.00%	241,337	0			0	
TIED	Main Roads WA RRG Specific Project Grant	16.85%	468,000	78,852			78,852	
			2,090,656	400,904	202,372	0	0	603,276

Notes:

FAGS - General Purpose. An amount of \$583,006 was prepaid in June 2018.

FAGS - Road Component. An amount of \$289,548 was prepaid in June 2018.

Seniors Week - Operating Grant. The budget in this account will be reduced as the majority of the funds will be transferred from Unspent Grant Reserve as the majority of the grant income was received in 2017-2018.

SHIRE OF MUKINBUDIN

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018

12. BANK BALANCES & INVESTMENT INFORMATION

Council Funds

At Call Bank Accounts

31 December 2018

	Interest Rate	Amount
Municipal Transaction Account - Bendigo Bank	1.20%	\$108,249.88
Reserves Cash at Call Account - Bendigo Bank	1.00%	\$298,398.61
		<u>\$406,648.49</u>

<u>Investment Register</u>	Term	Interest Rate	Amount	Maturity
<i>Municipal Investments</i>	3 Month	2.30%	\$800,000.00	11/01/2019
Total Municipal Investments			<u>\$800,000.00</u>	

Investment Register

<i>Reserve Investment</i>	4 Month	2.35%	\$775,581.97	2/03/2019
Total Reserve Investment			<u>\$775,581.97</u>	

Council Funds Summary

Municipal Funds	\$908,249.88
Reserve Funds	\$1,073,980.58
	<u>\$1,982,230.46</u>

Trust Funds

Trust Transaction Account - Bendigo Bank	0.00%	\$35,723.88
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Note: The amounts shown here are the account balances at the Bendigo Bank. These balances may be different from the ledger balances due to timing.



SHIRE OF MUKINBUDIN

SCHEDULES 2 TO 14 (By Program)

FOR THE PERIOD 1 JULY 2018 TO 31 DECEMBER 2018

TABLE OF CONTENTS

	Page
Schedule 2 - General Fund Summary	1
Schedule 3 - General Purpose Funding	2 to 6
Schedule 4 - Governance	7 to 9
Schedule 5 - Law, Order, Public Safety	10 to 14
Schedule 7 - Health	15 to 19
Schedule 8 - Education & Welfare	20 to 25
Schedule 9 - Housing	26 to 33
Schedule 10 - Community Amenities	34 to 41
Schedule 11 - Recreation & Culture	42 to 53
Schedule 12 - Transport	54 to 63
Schedule 13 - Economic Services	64 to 70
Schedule 14 - Other Property & Services	71 to 78

SHIRE OF MUKINBUDIN
SCHEDULE 02 - GENERAL FUND SUMMARY
Financial Statement for Period Ended
31 December 2018

MUNICIPAL FUND			Adopted Budget		Amended Budget		YTD Budget		YTD Actual	
			Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
			\$	\$	\$	\$	\$	\$	\$	\$
OPERATING										
General Purpose Funding	03		1,952,962.00	96,040.00	1,992,145.00	96,040.00	1,562,024.00	47,982.00	1,557,712.71	36,505.51
Governance	04		1,200.00	401,364.00	1,200.00	401,364.00	600.00	200,045.00	825.45	199,841.50
Law, Order, Public Safety	05		31,100.00	134,644.00	31,180.00	135,144.00	17,582.00	73,826.00	5,733.27	49,210.08
Health	07		6,000.00	98,132.00	6,180.00	98,832.00	3,090.00	50,492.00	3,722.39	47,677.37
Education & Welfare	08		636,881.00	104,945.00	636,881.00	109,635.00	13,554.00	70,044.00	7,425.50	68,548.14
Housing	09		131,342.00	324,946.00	190,762.00	333,046.00	86,610.00	177,011.00	95,214.84	167,127.66
Community Amenities	10		76,290.00	236,004.00	76,290.00	236,304.00	74,282.00	125,298.00	73,641.02	112,419.05
Recreation & Culture	11		41,202.00	827,897.00	47,142.00	838,989.00	28,938.00	445,898.00	21,608.27	435,391.02
Transport	12		878,517.00	1,886,504.00	878,517.00	1,886,504.00	159,130.00	962,922.00	206,563.30	879,266.06
Economic Services	13		156,726.00	286,394.00	152,026.00	303,102.00	78,646.00	164,435.00	95,553.12	173,324.02
Other Property & Services	14		55,530.00	57,684.00	57,870.00	37,492.00	28,668.00	87,648.00	40,371.06	22,756.51
TOTAL - OPERATING			3,967,750.00	4,454,554.00	4,070,193.00	4,476,452.00	2,053,124.00	2,405,601.00	2,108,370.93	2,192,066.82
CAPITAL										
General Purpose Funding	03		0.00	28,300.00	0.00	30,800.00	0.00	30,800.00	0.00	1,313.10
Governance	04		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Law, Order, Public Safety	05		0.00	0.00	0.00	5,715.00	0.00	5,712.00	0.00	6,751.31
Health	07		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Education & Welfare	08		8,097.00	624,311.00	8,097.00	624,311.00	2,697.00	3,229.00	0.00	5,213.00
Housing	09		375,000.00	396,970.00	375,000.00	396,970.00	375,000.00	369,232.00	260,000.00	364,174.71
Community Amenities	10		14,336.00	3,000.00	14,336.00	3,000.00	14,336.00	1,296.00	0.00	0.00
Recreation & Culture	11		0.00	42,251.00	0.00	69,751.00	0.00	29,370.00	0.00	10,903.13
Transport	12		501,180.00	1,747,420.00	501,180.00	1,747,420.00	410,588.00	609,675.00	0.00	322,466.53
Economic Services	13		0.00	29,031.00	0.00	29,031.00	0.00	15,513.00	0.00	9,381.16
Other Property & Services	14		59,041.00	191,972.00	117,223.00	251,013.00	72,677.00	125,502.00	112,222.91	185,639.76
TOTAL - CAPITAL			957,654.00	3,063,255.00	1,015,836.00	3,158,011.00	875,298.00	1,190,329.00	372,222.91	905,842.70
			4,925,404.00	7,517,809.00	5,086,029.00	7,634,463.00	2,928,422.00	3,595,930.00	2,480,593.84	3,097,909.52
Less Depreciation Written Back				(1,760,134.00)		(1,760,134.00)		(880,020.00)		(821,036.48)
Less Profit/Loss Written Back			(23,000.00)	0.00	(23,000.00)	0.00	(23,000.00)	0.00	(1,983.56)	0.00
Adjustment in Fixed Assets (Rounding)				0.00		0.00		0.00		1.81
Rounding Adjustment				0.00		0.00		0.00	(1.00)	
Plus Proceeds from Sale of Assets (Obsolete Proceeds Now in Capital Income - Hide)					0.00		0.00		(40,705.00)	
Plus Transfer from/(to) Restricted Cash (Other)										
TOTAL REVENUE & EXPENDITURE			4,902,404.00	5,757,675.00	5,063,029.00	5,874,329.00	2,905,422.00	2,715,910.00	2,437,904.28	2,276,874.85
Surplus/Deficit July 1st B/Fwd			855,271.00		822,869.00		822,869.00		784,504.56	
			5,757,675.00	5,757,675.00	5,885,898.00	5,874,329.00	3,728,291.00	2,715,910.00	3,222,408.84	2,276,874.85
Surplus/(Deficit) C/Fwd				0.00		11,569.00		1,012,381.00		945,533.99
			5,757,675.00	5,757,675.00	5,885,898.00	5,885,898.00	3,728,291.00	3,728,291.00	3,222,408.84	3,222,408.84

AGENDA: ORDINARY MEETING OF COUNCIL TO BE HELD 6TH FEBRUARY 2019

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 December 2018

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Rate Revenue and Administration		71,594.00		71,594.00		35,772.00		24,530.36	
General Purpose Funding		2,367.00		2,367.00		1,182.00		1,191.18	
Investment Activity		12,601.00		12,601.00		6,294.00		6,026.72	
Other General Purpose Funding		9,478.00		9,478.00		4,734.00		4,757.15	
OPERATING REVENUE									
Rate Revenue and Administration	1,159,708.00		1,151,658.00		1,141,786.00		1,142,387.13		
General Purpose Funding	758,254.00		805,487.00		402,742.00		402,743.50		Advance payments for 17/18 were received in 16/17. \$583.4K for the General Financial Assistance Grant and \$280.6K for the Roads Financial Assistance Grant. This reduced the budget for 17/18. Advance Payments totalling \$872,554 were again received. An additional \$47,233 in grants is also expected. A budget amendment has been made. First and second quarter grants are received.
Investment Activity	35,000.00		35,000.00		17,496.00		12,582.08		
Other General Purpose Funding	0.00		0.00		0.00		0.00		
SUB-TOTAL	1,952,962.00	96,040.00	1,992,145.00	96,040.00	1,562,024.00	47,982.00	1,557,712.71	36,505.41	
CAPITAL EXPENDITURE									
Rate Revenue and Administration		0.00		0.00		0.00		0.00	
General Purpose Funding		0.00		0.00		0.00		0.00	
Investment Activity		28,300.00		30,800.00		30,800.00		1,313.10	
Other General Purpose Funding		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
Rate Revenue and Administration	0.00		0.00		0.00		0.00		
General Purpose Funding	0.00		0.00		0.00		0.00		
Investment Activity	0.00		0.00		0.00		0.00		
Other General Purpose Funding	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	28,300.00	0.00	30,800.00	0.00	30,800.00	0.00	1,313.10	
TOTAL - PROGRAMME SUMMARY	1,952,962.00	124,340.00	1,992,145.00	126,840.00	1,562,024.00	78,782.00	1,557,712.71	37,818.51	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 December 2018

RATE REVENUE AND ADMINISTRATION

		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2030100	Rates Incentive Scheme		0.00		0.00		0.00		250.00	Most expenses will be incurred in June
2030101	Valuation Expenses		7,000.00		7,000.00		3,498.00		200.44	
2030102	Legal Expenses		8,000.00		8,000.00		3,996.00		0.00	
2030103	Title/Company Searches		500.00		500.00		246.00		156.44	
2030104	Postage/Freight		550.00		550.00		270.00		0.00	
2030105	Rates Printing and Stationery - Op Exp - Rate		950.00		950.00		474.00		0.00	
2030106	Rates Debtor Doubtful Debts Expense		4,500.00		4,500.00		2,250.00		0.00	
2030107	Rates Debtors Written Off		1,000.00		1,000.00		498.00		0.00	
2030109	Other Expenses Relating To Rates		1,750.00		1,750.00		870.00		100.00	
2030199	Administration Allocated		47,344.00		47,344.00		23,670.00		23,823.48	
OPERATING REVENUE										
3030101	Rates Levied - GRV Residential	203,515.00		203,515.00		203,515.00		203,515.14		The 18/19 rates increase was 4% Rates The 18/19 rates increase was 4% Rates The 18/19 rates increase was 4% Rates
3030110	Rates Levied - UV Rural	913,289.00		913,289.00		913,289.00		913,289.07		
3030112	Rates Levied - UV Mining Tenement	0.00		0.00		0.00		3,300.00		
3030120	Rates Levied - GRV Minimum Residential	11,440.00		11,440.00		11,440.00		11,440.00		
3030130	Rates Levied - UV Minimum Rural	17,600.00		17,600.00		17,600.00		17,600.00		
3030132	Rates Levied - UV Minimum Mining Tenement	3,300.00		3,300.00		3,300.00		0.00		
3030135	Interim Rates Levied - GRV/UV	200.00		200.00		96.00		1,503.15		
3030136	Back Rates Levied - GRV/UV	1,000.00		1,000.00		498.00		0.00		
3030137	Ex-Gratia Rates (CBH, etc.)	17,590.00		17,590.00		17,590.00		17,590.98		
3030140	Movement in Excess Rates	(25,000.00)		(33,050.00)		(33,050.00)		(33,052.23)		
3030150	Penalty Interest Raised on Rates	2,500.00		2,500.00		831.00		2,309.60	Additional excess rates recognised, a budget amendment has been made.	
3030151	Instalment Interest Received	2,500.00		2,500.00		831.00		2,270.97		
3030152	Rates Instalment Admin Fee Received	2,600.00		2,600.00		2,600.00		2,160.00		
3030153	Pens Deferred Rates Interest Received	74.00		74.00		36.00		0.00		
3030154	Rate Account Enquiry Charges	1,100.00		1,100.00		546.00		360.45		
3030158	Legal Fees - Outstanding Rates	8,000.00		8,000.00		2,664.00		0.00		
3030160	Other Income Relating To Rates	0.00		0.00		0.00		100.00		
SUB-TOTAL TO PROGRAMME SUMMARY		1,159,708.00	71,594.00	1,151,658.00	71,594.00	1,141,786.00	35,772.00	1,142,387.13		24,530.36
TOTAL - RATE REVENUE AND ADMINISTRATION		1,159,708.00	71,594.00	1,151,658.00	71,594.00	1,141,786.00	35,772.00	1,142,387.13	24,530.36	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 December 2018

GENERAL PURPOSE FUNDING	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2030299 Administration Allocated		2,367.00		2,367.00		1,182.00		1,191.18	
OPERATING REVENUE									
3030200 Financial Assistance Grant - General	528,538.00		559,726.00		279,862.00		279,863.00		An advance payment for 18/19 was received in 17/18 of \$583,006. This reduced the budget for 18/19. We have been advised that an additional \$31,188 will be received. A budget amendment has been made.
3030201 Federal Assistance Grant - Roads Component	229,716.00		245,761.00		122,880.00		122,880.50		An advance payment for 18/19 was received in 17/18 of \$289,548. This reduced the budget for 18/19. We have been advised that an additional \$16,045 will be received. A budget amendment has been made.
3030202 Royalties for Regions - CLGF (Individual)	0.00		0.00		0.00		0.00		
3030203 Royalties for Regions - CLGF (Regional)	0.00		0.00		0.00		0.00		
SUB-TOTAL TO PROGRAMME SUMMARY	758,254.00	2,367.00	805,487.00	2,367.00	402,742.00	1,182.00	402,743.50	1,191.18	
TOTAL - GENERAL PURPOSE FUNDING	758,254.00	2,367.00	805,487.00	2,367.00	402,742.00	1,182.00	402,743.50	1,191.18	

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 December 2018

INVESTMENT ACTIVITY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2030300	Bank Fees and Charges (Inc GST) - Op Exp	3,000.00	3,000.00	3,000.00	1,500.00	2,169.57			
2030301	Bank Fees and Charges (Exc GST)	2,500.00	2,500.00	2,500.00	1,248.00	283.63			
2030302	Interest on Overdraft	0.00	0.00	0.00	0.00	0.00			
2030399	Administration Allocated	7,101.00	7,101.00	7,101.00	3,546.00	3,573.52			
OPERATING REVENUE									
3030300	Interest Earned - Reserve Funds	16,500.00	16,500.00	16,500.00	8,250.00	6,709.74			
3030301	Interest Earned - Municipal Funds	18,500.00	18,500.00	18,500.00	9,246.00	5,872.34			
3030305	Other Investment Income - Op Inc - Invest Act	0.00	0.00	0.00	0.00	0.00			
SUB-TOTAL TO PROGRAMME SUMMARY		35,000.00	12,601.00	35,000.00	12,601.00	17,496.00	6,294.00	12,582.08	6,026.72
CAPITAL EXPENDITURE									
4030350	Transfer Interest To Reserves	0.00	0.00	0.00	0.00	0.00			In 18/19 interest is directed to reserves via individual "Transfer To..." accounts. Includes interest transferred to reserve. The annual transfer to reserve has not happened yet. A timing variation.
4030354	Transfer To Building & Residential Land Reserve	28,300.00	30,800.00	30,800.00	30,800.00	1,313.10			
4030370	Acquisition of Non Current Investments - Cap Exp - Invest Act	0.00	0.00	0.00	0.00	0.00			
CAPITAL REVENUE									
5030350	Transfer from Reserve	0.00	0.00	0.00	0.00	0.00			
SUB-TOTAL TO PROGRAMME SUMMARY		0.00	28,300.00	0.00	30,800.00	0.00	30,800.00	0.00	1,313.10
TOTAL - INVESTMENT ACTIVITY		35,000.00	40,901.00	35,000.00	43,401.00	17,496.00	37,094.00	12,582.08	7,339.82

SHIRE OF MUKINBUDIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 December 2018

		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OTHER GENERAL PURPOSE FUNDING										
OPERATING EXPENDITURE										
2030400	Rounding and Foreign & Other Invalid Currency Op Exp - Other GP Funding		10.00		10.00		0.00		(7.54)	Rounding and damaged and overseas currency.
2030401	Reimbursements Exp - Op Exp - Other Gen Purp Funding		0.00		0.00		0.00		0.00	
2030499	Administration Allocated		9,468.00		9,468.00		4,734.00		4,764.69	
OPERATING REVENUE										
3030400	Commissions	0.00		0.00		0.00		0.00		
3030401	Contributions & Donations	0.00		0.00		0.00		0.00		
3030402	EFTPOS Fees Income	0.00		0.00		0.00		0.00		
3030403	Grant Funding - General Purpose Funding	0.00		0.00		0.00		0.00		
3030404	Other General Purpose Funding Income - OP Inc - O	0.00		0.00		0.00		0.00		
SUB-TOTAL TO PROGRAMME SUMMARY		0.00	9,478.00	0.00	9,478.00	0.00	4,734.00	0.00	4,757.15	
CAPITAL EXPENDITURE										
CAPITAL REVENUE										
SUB-TOTAL TO PROGRAMME SUMMARY		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER GENERAL PURPOSE FUNDING		0.00	9,478.00	0.00	9,478.00	0.00	4,734.00	0.00	4,757.15	

SHIRE OF MUKINBUDIN
SCHEDULE 04 - GOVERNANCE
 Financial Statement for Period Ended
 31 December 2018

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Members of Council		284,897.00		284,897.00		145,324.00		150,208.85	
Other Governance		116,467.00		116,467.00		54,721.00		49,632.65	
<u>OPERATING REVENUE</u>									
Members of Council	1,200.00		1,200.00		600.00		825.45		
Other Governance	0.00		0.00		0.00		0.00		
SUB-TOTAL	1,200.00	401,364.00	1,200.00	401,364.00	600.00	200,045.00	825.45	199,841.50	
<u>CAPITAL EXPENDITURE</u>									
Members of Council		0.00		0.00		0.00		0.00	
Other Governance		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Members of Council	0.00		0.00		0.00		0.00		
Other Governance	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	1,200.00	401,364.00	1,200.00	401,364.00	600.00	200,045.00	825.45	199,841.50	

SHIRE OF MUKINBUDIN
SCHEDULE 04 - GOVERNANCE
Financial Statement for Period Ended
31 December 2018

MEMBERS OF COUNCIL		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2040100	Members Travelling		4,500.00		4,500.00		0.00		913.97	
2040101	Members Conference Expenses		7,754.00		7,754.00		7,754.00		6,968.92	
2040102	Presidents Allowance		10,000.00		10,000.00		0.00		5,000.00	
2040103	Deputy Presidents Allowance		2,500.00		2,500.00		0.00		1,250.00	
2040104	Members Sitting Fees		31,977.00		31,977.00		0.00		1,480.42	
2040105	Communications Allowance		4,500.00		4,500.00		0.00		208.33	
2040106	Members Training		0.00		0.00		0.00		0.00	
2040107	Election Expenses		0.00		0.00		0.00		0.00	
2040108	Subscriptions & Publications		21,730.00		21,730.00		21,730.00		20,765.56	
2040109	Members - Insurance - Op Exp		12,800.00		12,800.00		12,800.00		12,800.16	
2040110	Members - Other Minor Exp		500.00		500.00		246.00		340.00	
2040112	Expensed Minor Asset Purchases		0.00		0.00		0.00		0.00	
2040113	Chambers Operating Expenses									
	BO001 Chambers Operating Expenses		750.00		750.00		372.00		128.90	
2040114	Chambers Building Maintenance									
	BM001 Chambers Building Maintenance		600.00		600.00		288.00		502.89	Minor maintenance and furniture repairs.
2040115	Donations to Community Groups and Functi		3,000.00		3,000.00		1,500.00		0.00	
2040116	Software Licences		0.00		0.00		0.00		0.00	
2040117	Acts, Texts & Diaries		0.00		0.00		0.00		0.00	
2040118	NEWROC Admin Fees		17,000.00		17,000.00		17,000.00		13,500.00	
2040119	NEWROC - Project Contributions & Business		2,000.00		2,000.00		996.00		2,000.00	
2040120	Other Expenses - Members of Council		500.00		500.00		246.00		1,423.01	
2040121	Expenditure to be Reimbursed		0.00		0.00		0.00		0.00	
2040191	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2040192	Depreciation - Members		0.00		0.00		0.00		0.00	
2040199	Administration Allocated		164,786.00		164,786.00		82,392.00		82,926.69	
OPERATING REVENUE										
3040100	Contributions & Donations Rec'd - Op Inc - Members	0.00		0.00		0.00		0.00		
3040101	Reimbursements from Members Received - Op Inc	1,200.00		1,200.00		600.00		825.45		
3040102	Grant Funding - Members	0.00		0.00		0.00		0.00		
3040190	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL		1,200.00	284,897.00	1,200.00	284,897.00	600.00	145,324.00	825.45	150,208.85	
CAPITAL EXPENDITURE										
4040150	Furniture & Equipment (Capital) - Members		0.00		0.00		0.00		0.00	
4040155	Plant & Equipment (Capital) - Members		0.00		0.00		0.00		0.00	
4040160	Building (Capital) - Members									
	BC001 Building (Capital) - Members		0.00		0.00		0.00		0.00	
CAPITAL REVENUE										
5040150	Proceeds on Disposal of Assets - Cap Inc - A	0.00		0.00		0.00		0.00		
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - MEMBERS OF COUNCIL		1,200.00	284,897.00	1,200.00	284,897.00	600.00	145,324.00	825.45	150,208.85	

SHIRE OF MUKINBUDIN
SCHEDULE 04 - GOVERNANCE
Financial Statement for Period Ended
31 December 2018

OTHER GOVERNANCE

		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2040200	Civic Functions, Refreshments & Receptions		10,000.00		10,000.00		4,998.00		4,872.21	
2040201	Public Relations Expense		0.00		0.00		0.00		0.00	
2040202	Audit Fees		31,095.00		31,095.00		15,547.00		16,652.27	
2040203	Local Laws Development Consultancy		0.00		0.00		0.00		0.00	
2040204	Strategic Community Planning Consultancy		0.00		0.00		0.00		0.00	
2040205	Corporate Business Planning Consultancy		0.00		0.00		0.00		0.00	
2040206	Long Term Financial Planning Consultancy		10,000.00		10,000.00		4,998.00		0.00	Timing- Yet to be invoiced.
2040207	Asset Management & Valuations Consultants - Op Exp - Oth Gov		20,000.00		20,000.00		9,996.00		8,421.00	
2040208	Structural Reform (Merger)		0.00		0.00		0.00		0.00	
2040210	Other Consultancy - Strategic		7,000.00		7,000.00		0.00		628.36	
2040211	Other Consultancy - Statutory (Use 2140537)		0.00		0.00		0.00		0.00	
2040212	Legal Expenses		0.00		0.00		0.00		0.00	
2040222	Advertising - Other Gov Op Exp		500.00		500.00		246.00		0.00	
2040299	Administration Allocated		37,872.00		37,872.00		18,936.00		19,058.81	
OPERATING REVENUE										
3040200	Contributions & Donations - Other Governance	0.00		0.00		0.00		0.00		
3040201	Reimbursements - Other Governance	0.00		0.00		0.00		0.00		
3040202	Grant Funding - Other Governance	0.00		0.00		0.00		0.00		
3040205	Charges - Sale Of Electoral Rolls, Minutes, Local Laws	0.00		0.00		0.00		0.00		
3040210	Sundry Income - Other Governance	0.00		0.00		0.00		0.00		
SUB-TOTAL		0.00	116,467.00	0.00	116,467.00	0.00	54,721.00	0.00	49,632.65	
CAPITAL EXPENDITURE										
CAPITAL REVENUE										
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER GOVERNANCE		0.00	116,467.00	0.00	116,467.00	0.00	54,721.00	0.00	49,632.65	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 December 2018

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Fire Prevention		67,881.00		67,881.00		33,936.00		23,773.00	▼ Fire Prevention depreciation budget was based on a projection that included the of the Mukinbudin Fire Truck which was subsequently disposed of.
Emergency Services Levy		33,268.00		33,268.00		20,676.00		13,506.39	
Animal Control		30,628.00		30,628.00		17,786.00		9,537.19	
Other Law, Order & Public Safety		2,867.00		3,367.00		1,428.00		2,393.50	
<u>OPERATING REVENUE</u>									
Fire Prevention	0.00		0.00		0.00		0.00		
Emergency Services Levy	27,880.00		27,960.00		15,980.00		4,281.88		▲ The first quarter ESL Grant was prepaid in 17-18 and the 2nd payment is yet to be journalled. In addition there has been a reduction in the grant expected due to under expenditure last year. A budget amendment will be required.
Animal Control	3,220.00		3,220.00		1,602.00		1,451.39		
Other Law, Order & Public Safety	0.00		0.00		0.00		0.00		
SUB-TOTAL	31,100.00	134,644.00	31,180.00	135,144.00	17,582.00	73,826.00	5,733.27	49,210.08	
<u>CAPITAL EXPENDITURE</u>									
Fire Prevention		0.00		0.00		0.00		0.00	
Emergency Services Levy		0.00		0.00		0.00		0.00	
Animal Control		0.00		5,715.00		5,712.00		6,751.31	
Other Law, Order & Public Safety		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Fire Prevention	0.00		0.00		0.00		0.00		
Emergency Services Levy	0.00		0.00		0.00		0.00		
Animal Control	0.00		0.00		0.00		0.00		
Other Law, Order & Public Safety	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	0.00	0.00	5,715.00	0.00	5,712.00	0.00	6,751.31	
TOTAL - PROGRAMME SUMMARY	31,100.00	134,644.00	31,180.00	140,859.00	17,582.00	79,538.00	5,733.27	55,961.39	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 December 2018

FIRE PREVENTION	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2050100									
Fire Prevention/Burning/Control									
W001		0.00		0.00		0.00		0.00	
Fire Prevention/Burning/Control									
2050101		0.00		0.00		0.00		0.00	
Cost of Fire Units Disposed - Op Exp - Fire Prevention									
2050102		0.00		0.00		0.00		0.00	
Expensed Minor Asset Purchases									
2050191		0.00		0.00		0.00		0.00	
Loss on Disposal of Assets Op Exp - Fire Prevention									
2050192		63,147.00		63,147.00		31,572.00		21,390.64	Fire Prevention depreciation budget was based on a projection that included the of the Mukinbudin Fire Truck which was subsequently disposed of.
Depreciation - Fire Prevention									
2050199		4,734.00		4,734.00		2,364.00		2,382.36	
Administration Allocated									
OPERATING REVENUE									
3050100	0.00		0.00		0.00		0.00		
Fines and Penalties - Fire Prevention									
3050101	0.00		0.00		0.00		0.00		
Charges - Fire Prevention									
3050102	0.00		0.00		0.00		0.00		
Contributions and Donations - Fire Prevention									
3050103	0.00		0.00		0.00		0.00		
Reimbursements - Fire Prevention									
3050104	0.00		0.00		0.00		0.00		
Grant Funding - Fire Prevention									
3050190	0.00		0.00		0.00		0.00		
Profit on Disposal of Assets									
SUB-TOTAL	0.00	67,881.00	0.00	67,881.00	0.00	33,936.00	0.00	23,773.00	
CAPITAL EXPENDITURE									
4050150		0.00		0.00		0.00		0.00	
Furniture & Equipment (Capital) - Fire Prevention									
4050155		0.00		0.00		0.00		0.00	
Plant & Equipment (Capital) - Fire Prevention									
4050160									
Building (Capital) - Fire Prevention									
BC005		0.00		0.00		0.00		0.00	
Building (Capital) - Fire Prevention									
CAPITAL REVENUE									
5050150	0.00		0.00		0.00		0.00		
Proceeds on Disposal of Assets - Cap Inc - F									
5050152	0.00		0.00		0.00		0.00		
Transfers From Building Reserve									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - FIRE PREVENTION	0.00	67,881.00	0.00	67,881.00	0.00	33,936.00	0.00	23,773.00	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 December 2018

		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
EMERGENCY SERVICES LEVY										
OPERATING EXPENDITURE										
2050200	ESL Purchase of Small Equipment <1,200		0.00		0.00		0.00		0.00	
2050201	ESL Maintenance of Plant and Equipment		0.00		0.00		0.00		0.00	
2050202	ESL Maintenance of Vehicles		2,312.00		2,312.00		1,152.00		186.22	
2050203	ESL Building Maintenance									
	BM005 Mukinbudin Fire Shed Maintenance		210.00		210.00		102.00		273.60	
2050204	ESL Protective Clothing and Accessories		1,300.00		1,300.00		648.00		0.00	
2050205	ESL Building Operations (Excludes Insurance)									
	BO005 Mukinbudin Fire Shed Operations		500.00		500.00		246.00		317.14	
2050206	ESL Other Goods and Services		11,360.00		11,360.00		5,676.00		22.31	The budget has a provision for for return of unspent grant funds. As the future grant has been reduced instead of returning funds, see account 3050201, a budget amendment will be made to match the reduction in expected grant income.
2050207	ESL Insurances		8,118.00		8,118.00		8,118.00		7,942.43	
2050299	Administration Allocated - Op Exp ESL		9,468.00		9,468.00		4,734.00		4,764.69	
OPERATING REVENUE										
3050200	ESL Admin Fee/Commission	4,000.00		4,000.00		4,000.00		4,000.00		
3050201	ESL Operating Grant	23,800.00		23,800.00		11,900.00		0.00		The first quarter ESL Grant was prepaid in 17-18 and the 2nd payment is yet to be journalled. In addition there has been a reduction in the grant expected due to under expenditure last year. A budget amendment will be required.
3050202	ESL Capital Grant	0.00		0.00		0.00		0.00		
3050203	ESL Non-Payment Penalty Interest	80.00		80.00		0.00		74.97		
3050204	Fire Shed Operations Reimbursements - Op Inc	0.00		80.00		80.00		206.91		
SUB-TOTAL		27,880.00	33,268.00	27,960.00	33,268.00	15,980.00	20,676.00	4,281.88	13,506.39	
CAPITAL EXPENDITURE										
4050250	PLANT & EQUIPMENT (CAPITAL) - ESL		0.00		0.00		0.00		0.00	
CAPITAL REVENUE										
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - EMERGENCY SERVICES LEVY		27,880.00	33,268.00	27,960.00		15,980.00	20,676.00	4,281.88	13,506.39	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 December 2018

ANIMAL CONTROL		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE										
2050300	Animal Control - Salaries		0.00		0.00		0.00		0.00	
2050301	Animal Control - Superannuation		0.00		0.00		0.00		0.00	
2050302	Animal Control - Training & Conferences		0.00		0.00		0.00		0.00	
2050303	Animal Control - Other Employee Expenses		0.00		0.00		0.00		0.00	
2050304	Animal Control Expenses - Other		260.00		260.00		126.00		140.00	
2050305	Expensed Minor Asset Purchases - Animal C		5,000.00		5,000.00		4,994.00		0.00	
2050306	Dog Pound Maintenance									
BM010	Dog Pound Maintenance		4,000.00		4,000.00		1,992.00		0.00	
2050307	Ranger Services (Contracted)		11,500.00		11,500.00		5,748.00		4,632.50	
2050308	Dog Pound Operations									
BO010	Dog Pound Operations		400.00		400.00		192.00		0.00	
2050392	Depreciation - Animal Control		0.00		0.00		0.00		0.00	
2050399	Administration Allocated		9,468.00		9,468.00		4,734.00		4,764.69	
OPERATING REVENUE										
3050300	Pound Fees	420.00		420.00		210.00		48.18		
3050301	Dog Registration Fees	1,400.00		1,400.00		696.00		1,150.95		
3050302	Fines and Penalties - Animal Control	1,000.00		1,000.00		498.00		0.00		
3050303	Animal Destruction Fees	0.00		0.00		0.00		0.00		
3050304	Cat Registration Fees	400.00		400.00		198.00		252.26		
3050305	Animal Trap Hire Fees	0.00		0.00		0.00		0.00		
SUB-TOTAL		3,220.00	30,628.00	3,220.00	30,628.00	1,602.00	17,786.00	1,451.39	9,537.19	
CAPITAL EXPENDITURE										
4050350	Building (Capital) - Animal Control									
BC010	Building (Capital) - Animal Control		0.00		6,210.00		6,206.00		7,246.44	Completion of Dog Pound Construction works started in 17-18. A budget Amendment has been made. Recognition of works in progress at 30 June 2018.
4050352	Building Works in Progress - Animal Control		0.00		(495.00)		(494.00)		(495.13)	
CAPITAL REVENUE										
SUB-TOTAL		0.00	0.00	0.00	5,715.00	0.00	5,712.00	0.00	6,751.31	
TOTAL - ANIMAL CONTROL		3,220.00	30,628.00	3,220.00	36,343.00	1,602.00	23,498.00	1,451.39	16,288.50	

SHIRE OF MUKINBUDIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Financial Statement for Period Ended
31 December 2018

OTHER LAW, ORDER, PUBLIC SAFETY		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2050400	Abandoned Vehicles Impounding Expenses		0.00		0.00		0.00		0.00	LEMC hosting Expenses. A budget has been made.
2050401	Community Safety Audit		500.00		500.00		0.00		623.67	
2050402	Crime Prevention Strategies		0.00		0.00		0.00		0.00	
2050403	Expensed Minor Asset Purchases - OLOPS		0.00		0.00		0.00		300.00	
2050410	Other Public Safety Activities & Expenses - Op Exp - OLOPS		0.00		500.00		246.00		278.65	
2050499	Administration Allocated		2,367.00		2,367.00		1,182.00		1,191.18	
<u>OPERATING REVENUE</u>										
3050400	Impounded Vehicles Fees	0.00		0.00		0.00		0.00		
3050401	Community and Crime Prevention Grants	0.00		0.00		0.00		0.00		
SUB-TOTAL		0.00	2,867.00	0.00	3,367.00	0.00	1,428.00	0.00	2,393.50	
<u>CAPITAL EXPENDITURE</u>										
4050450	Furniture & Equipment (Capital) - OLOPS		0.00		0.00		0.00		0.00	
4050455	Plant & Equipment (Capital) - OLOPS		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>										
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER LAW, ORDER, PUBLIC SAFETY		0.00	2,867.00	0.00	3,367.00	0.00	1,428.00	0.00	2,393.50	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 December 2018

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Health Inspection and Administration		34,468.00		34,468.00		17,234.00		18,034.74	
Preventative Services - Pest Control		3,867.00		3,867.00		2,682.00		1,191.18	
Preventative Services - Other		2,727.00		2,727.00		1,362.00		1,548.18	
Other Health		57,070.00		57,770.00		29,214.00		26,903.27	
<u>OPERATING REVENUE</u>									
Health Inspection and Administration	0.00		0.00		0.00		236.00		
Preventative Services - Pest Control	0.00		0.00		0.00		0.00		
Preventative Services - Other	0.00		0.00		0.00		0.00		
Other Health	6,000.00		6,180.00		3,090.00		3,486.39		
SUB-TOTAL	6,000.00	98,132.00	6,180.00	98,832.00	3,090.00	50,492.00	3,722.39	47,677.37	
<u>CAPITAL EXPENDITURE</u>									
Health Inspection and Administration		0.00		0.00		0.00		0.00	
Preventative Services - Pest Control		0.00		0.00		0.00		0.00	
Preventative Services - Other		0.00		0.00		0.00		0.00	
Other Health		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Health Inspection and Administration	0.00		0.00		0.00		0.00		
Preventative Services - Pest Control	0.00		0.00		0.00		0.00		
Preventative Services - Other	0.00		0.00		0.00		0.00		
Other Health	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PROGRAMME SUMMARY	6,000.00	98,132.00	6,180.00	98,832.00	3,090.00	50,492.00	3,722.39	47,677.37	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 December 2018

HEALTH INSPECTION & ADMIN		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2070304	Legal Expenses - Health Inspection/Admin		0.00		0.00		0.00		0.00	
2070305	Expensed Minor Asset Purchases		0.00		0.00		0.00		0.00	
2070307	Contract EHO (NEWHEALTH)		25,000.00		25,000.00		12,500.00		13,270.05	
2070308	Food Inspection Expenses		0.00		0.00		0.00		0.00	
2070310	Other Health Admin Expenses		0.00		0.00		0.00		0.00	
2070392	Depreciation- Heath Inspection Admin		0.00		0.00		0.00		0.00	
2070398	Staff Housing Costs Allocated		0.00		0.00		0.00		0.00	
2070399	Administration Allocated		9,468.00		9,468.00		4,734.00		4,764.69	
OPERATING REVENUE										
3070300	Health Regulatory Licenses	0.00		0.00		0.00		0.00		
3070301	Health Regulatory Fees and Charges	0.00		0.00		0.00		0.00		
3070302	Health Regulatory Fines and Penalties	0.00		0.00		0.00		0.00		
3070304	Contributions & Donations - Inspection/Admin	0.00		0.00		0.00		0.00		
3070305	Reimbursements - Inspection/Admin	0.00		0.00		0.00		0.00		
3070306	Grants - Inspection/Admin	0.00		0.00		0.00		0.00		
3070307	Other Income - Inspection/Admin	0.00		0.00		0.00		236.00		
SUB-TOTAL		0.00	34,468.00	0.00	34,468.00	0.00	17,234.00	236.00	18,034.74	
CAPITAL EXPENDITURE										
4070350	Furniture & Equipment (Capital) - Health Adm		0.00		0.00		0.00		0.00	
4070355	Plant & Equipment (Capital) - Health Admin		0.00		0.00		0.00		0.00	
CAPITAL REVENUE										
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - HEALTH INSPECTION & ADMIN		0.00	34,468.00	0.00	34,468.00	0.00	17,234.00	236.00	18,034.74	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 December 2018

PREVENTIVE SERVICES - PEST CONTROL		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2070400	Mosquito Control									Provision for fogging
	MQF Mosquito Fogging		1,500.00		1,500.00		1,500.00		0.00	
2070499	Administration Allocated		2,367.00		2,367.00		1,182.00		1,191.18	
<u>OPERATING REVENUE</u>										
3070400	Contributions & Donations - Pest Control	0.00		0.00		0.00		0.00		
3070401	Reimbursements - Pest Control	0.00		0.00		0.00		0.00		
3070402	Grants - Pest Control	0.00		0.00		0.00		0.00		
3070403	Other Income - Pest Control	0.00		0.00		0.00		0.00		
SUB-TOTAL		0.00	3,867.00	0.00	3,867.00	0.00	2,682.00	0.00	1,191.18	
<u>CAPITAL EXPENDITURE</u>										
<u>CAPITAL REVENUE</u>										
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PREVENTIVE SERVICES - PEST CONTROL		0.00	3,867.00	0.00	3,867.00	0.00	2,682.00	0.00	1,191.18	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 December 2018

PREVENTIVE SERVICES - OTHER	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
2070500 Analytical Expenses		360.00		360.00		180.00		357.00	
2070599 Administration Allocated		2,367.00		2,367.00		1,182.00		1,191.18	
<u>OPERATING REVENUE</u>									
SUB-TOTAL	0.00	2,727.00	0.00	2,727.00	0.00	1,362.00	0.00	1,548.18	
<u>CAPITAL EXPENDITURE</u>									
<u>CAPITAL REVENUE</u>									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PREVENTIVE SERVICES - OTHER	0.00	2,727.00	0.00	2,727.00	0.00	1,362.00	0.00	1,548.18	

SHIRE OF MUKINBUDIN
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 December 2018

OTHER HEALTH	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments							
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$								
OPERATING EXPENDITURE																
2070602	Medical Practice Costs	32,134.00		32,134.00		16,062.00		13,699.64	Operational expenses being incurred on the 12 Calder St Site during construction. A Budget Amendment has been made.							
2070603	Bonded Medical Scholarship	0.00		0.00		0.00		0.00								
2070607	Nursing Post Cleaner	6,000.00		6,000.00		2,994.00		2,991.55								
2070609	12 Calder St Building Operations (Land Swap - Health Dept) - Op Exp - Other Health	0.00		700.00		690.00		682.69								
2070691	Loss on Disposal of Assets - Op Exp - Other Health	0.00		0.00		0.00		0.00								
2070692	Depreciation - Other Health	0.00		0.00		0.00		0.00								
2070698	Housing Costs Allocated	0.00		0.00		0.00		0.00								
2070699	Administration Allocated	18,936.00		18,936.00		9,468.00		9,529.39								
OPERATING REVENUE																
3070600	Rent Income - Medical Services Housing	0.00		0.00		0.00		0.00		Reimbursement of some operational expenses being incurred on the 12 Calder St Site during construction. A Budget Amendment has been made.						
3070601	Contributions & Donations - Medical Services	6,000.00		6,000.00		3,000.00		3,196.20								
3070602	Reimbursements - Op Inc - Other Health	0.00		180.00		90.00		290.19								
3070603	Grants - Medical Services	0.00		0.00		0.00		0.00								
3070604	Other Income Medical Services - Op Inc - Other Health	0.00		0.00		0.00		0.00								
SUB-TOTAL																
		6,000.00		57,070.00		6,180.00		57,770.00		3,090.00		29,214.00		3,486.39		26,903.27
CAPITAL EXPENDITURE																
4070650	Building (Capital) - Other Health									Jobs						
BC015	Building (Capital) - Other Health	0.00		0.00		0.00		0.00								
4070651	Land Purchase Exps - Cap Exp - Other Health	0.00		0.00		0.00		0.00								
4070655	Transfers To Reserve	0.00		0.00		0.00		0.00								
CAPITAL REVENUE																
5070650	Transfers From Building Reserve	0.00		0.00		0.00		0.00								
5070660	Proceeds on Sale of Assets - Cap Inc - Other Health	0.00		0.00		0.00		0.00								
SUB-TOTAL																
		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00
TOTAL - OTHER HEALTH																
		6,000.00		57,070.00		6,180.00		57,770.00		3,090.00		29,214.00		3,486.39		26,903.27

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 December 2018

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Community Resource Centre		39,110.00		39,110.00		20,546.00		16,098.49	The CEACA Inc. general subscription annual contribution 2018/19 of \$20,000 has already paid in full. An addition a CEACA contribution as per resolution 26th March 2018 was made. A Budget Amendment has been made.
Other Education		200.00		200.00		148.00		142.71	
Care Of Families And Children		10,135.00		10,135.00		5,265.00		5,327.85	
Aged & Disabled - Senior Citz Centre		53,033.00		57,723.00		42,855.00		45,787.91	
Other Welfare		2,467.00		2,467.00		1,230.00		1,191.18	
OPERATING REVENUE									
Community Resource Centre	10,109.00		10,109.00		5,046.00		3,950.09		
Other Education	0.00		0.00		0.00		0.00		
Care Of Families And Children	618,572.00		618,572.00		360.00		585.41		
Aged & Disabled - Senior Citz Centre	8,100.00		8,100.00		8,100.00		2,500.00		
Other Welfare	100.00		100.00		48.00		390.00		
SUB-TOTAL	636,881.00	104,945.00	636,881.00	109,635.00	13,554.00	70,044.00	7,425.50	68,548.14	
CAPITAL EXPENDITURE									
Community Resource Centre		6,459.00		6,459.00		3,229.00		3,183.00	
Other Education		0.00		0.00		0.00		0.00	
Care Of Families And Children		617,852.00		617,852.00		0.00		2,030.00	
Aged & Disabled - Senior Citz Centre		0.00		0.00		0.00		0.00	
Other Welfare		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
Community Resource Centre	0.00		0.00		0.00		0.00		
Other Education	0.00		0.00		0.00		0.00		
Care Of Families And Children	0.00		0.00		0.00		0.00		
Aged & Disabled - Senior Citz Centre	8,097.00		8,097.00		2,697.00		0.00		
Other Welfare	0.00		0.00		0.00		0.00		
SUB-TOTAL	8,097.00	624,311.00	8,097.00	624,311.00	2,697.00	3,229.00	0.00	5,213.00	
TOTAL - PROGRAMME SUMMARY	644,978.00	729,256.00	644,978.00	733,946.00	16,251.00	73,273.00	7,425.50	73,761.14	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 December 2018

COMMUNITY RESOURCE CENTRE			Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
			Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE											
2080204	CRC Building Operating Expenses	Jobs									
	BO020 Community Resource Centre Operations			13,250.00		13,250.00		7,640.00		5,668.28	
2080205	CRC Building & Grounds Maintenance	Jobs									
	BM020 Community Resource Centre Maintenance			2,000.00		2,000.00		990.00		1,946.88	
	GM020 Community Resource Centre Grounds Maintenance			10,000.00		10,000.00		4,992.00		1,433.98	
2080220	Other CRC Expenses - OP Exp			0.00		0.00		0.00		15.75	
2080221	Interest on Loan 109 CRC			1,250.00		1,250.00		624.00		685.62	
2080292	Depreciation - CRC			7,876.00		7,876.00		3,936.00		3,965.62	
2080299	Administration Allocated - Op Exp - CRC			4,734.00		4,734.00		2,364.00		2,382.36	
OPERATING REVENUE											
3080204	Reimbursements - CRC		6,800.00		6,800.00		3,396.00		2,168.30		
3080220	CRC - Rental Income		3,309.00		3,309.00		1,650.00		1,781.79		
SUB-TOTAL			10,109.00	39,110.00	10,109.00	39,110.00	5,046.00	20,546.00	3,950.09	16,098.49	
CAPITAL EXPENDITURE											
4080270	Principal on Loan 109 - CRC			6,459.00		6,459.00		3,229.00		3,183.00	
SUB-TOTAL			0.00	6,459.00	0.00	6,459.00	0.00	3,229.00	0.00	3,183.00	
TOTAL - COMMUNITY RESOURCE CENTRE			10,109.00	45,569.00	10,109.00	45,569.00	5,046.00	23,775.00	3,950.09	19,281.49	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 December 2018

OTHER EDUCATION	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
2080300 P & C Association		0.00		0.00		0.00		0.00	
2080301 Christian School Donation		0.00		0.00		0.00		0.00	
2080302 School Prizes, Scholarship		100.00		100.00		100.00		0.00	
2080303 School Ground improvements		0.00		0.00		0.00		0.00	
2080304 Insurances - Other Education		0.00		0.00		0.00		0.00	
2080305 Support for School Events - Op Exp - Other Educ		100.00		100.00		48.00		142.71	Support for school events.
<u>OPERATING REVENUE</u>									
3080300 Contributions & Donations - Other Education	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	200.00	0.00	200.00	0.00	148.00	0.00	142.71	
<u>CAPITAL EXPENDITURE</u>									
<u>CAPITAL REVENUE</u>									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER EDUCATION	0.00	200.00	0.00	200.00	0.00	148.00	0.00	142.71	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 December 2018

CARE OF FAMILIES & CHILDREN		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2080400	Playgroup Building Operations									
	BO025 Boodie Rats Playgroup Building Operations		3,200.00		3,200.00		1,827.00		2,312.32	
2080401	Playgroup Building & Grounds Maintenance									
	BM025 Boodie Rats Playgroup Building Maintenance		1,000.00		1,000.00		486.00		330.72	
	GM025 Boodie Rats Playgroup Grounds Maintenance		600.00		600.00		288.00		0.00	
2080420	Other Childcare Related Expenses - Op Exp - Fam & Child		0.00		0.00		0.00		0.00	
2080492	Depreciation - Care of Families		601.00		601.00		300.00		302.45	
2080499	Administration Allocated		4,734.00		4,734.00		2,364.00		2,382.36	
OPERATING REVENUE										
3080400	Income - Playgroup & Boodie Rats Child Care Cntr	720.00		720.00		360.00		585.41		
3080410	Contributions, Reimb & Other Income - Op Inc - Fam & Child	200,000.00		200,000.00		0.00		0.00		In Kind Contribution Income for New Childcare Building for Boodie Rats from the Mukinbudin Shire. Exp in Job BC025. The actual nature of this is to be determined. As the building is not expected to be completed by 30 June 2019 this income will not be recognised. A budget amendment will be required.
3080450	Grants for Capital Purposes - Op Inc - Care of Fam & Child	417,852.00		417,852.00		0.00		0.00		As the New Childcare Building for Boodie Rats is not expected to be completed by 30 June 2019 this income will not be all be recieved. A budget amendment will be required.
SUB-TOTAL		618,572.00	10,135.00	618,572.00	10,135.00	360.00	5,265.00	585.41	5,327.85	
CAPITAL EXPENDITURE										
4080450	Building (Capital) - Care of Families & Children									
	BC025 Building (Capital) - Care of Families & Children		617,852.00		617,852.00		0.00		1,590.00	New Childcare Building for Boodie Rats, Grant funding in acct 3080450 and inkind funding in acct 3080410. Externally contracted works \$400,000. In kind contributions received \$200,000. Contingency \$12,915. As the building is not expected to be completed by 30 June 2019 all expenditure for the new Boodie Rats building will be directed to account 4080451. A budget amendment will be required.
4080451	Building Works in Progress - Childcare		0.00		0.00		0.00		440.00	A new account, as the building is not expected to be completed by 30 June 2019 all expenditure for the new Boodie Rats building will be directed to this account. A budget amendment will be required.
CAPITAL REVENUE										
5080450	Transfers From Building Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL		0.00	617,852.00	0.00	617,852.00	0.00	0.00	0.00	2,030.00	
TOTAL - CARE OF FAMILIES & CHILDREN		618,572.00	627,987.00	618,572.00	627,987.00	360.00	5,265.00	585.41	7,357.85	

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 December 2018

AGED & DISABLED - SENIOR CITZ CENTRE		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE											
2080505	Seniors Catering Assistance		0.00		0.00		0.00		0.00	The CEACA Inc. general subscription annual contribution 2018/19 of \$20,000 has already paid in full. An addition a CEACA contribution as per resolution 26th March 2018 was made. A Budget Amendment has been made. Expenditure of Seniors Week Grant and Age-Friendly Communities Grant for 18-19 Seniors Week Event \$1,500, Seniors Dinner \$\$4,500. Expenditure is complete, a Budget Amendment will be required.	
2080506	Central East Aged Care Alliance		20,000.00		24,690.00		24,690.00		24,689.32		
2080508	Seniors Grants Projects - Op Expenditure		8,097.00		8,097.00		2,697.00		6,517.37		
2080509	Seniors Week Op Expenditure		6,000.00		6,000.00		6,000.00		5,051.83		
2080510	Meals on Wheels Expenditure		0.00		0.00		0.00		0.00		
2080592	Depreciation - Senior Citizens		0.00		0.00		0.00		0.00		
2080599	Administration Allocated		18,936.00		18,936.00		9,468.00		9,529.39		
OPERATING REVENUE											
3080500	Contributions & Donations - Senior Citizens	0.00		0.00		0.00		0.00			Fees for bus trip. A budget amendment will be required. This is a duplicate budget of the Age-Friendly Communities Grant received in 2017-2018. This income is recognised in account 5080510 in 12018-2019. A reducing budget amendment is required.
3080501	Reimbursements & Fees - Op Inc - Senior Ct	0.00		0.00		0.00		1,500.00			
3080502	Grant Income - Senior Citizens	8,100.00		8,100.00		8,100.00		1,000.00			
3080503	Program Income - Senior Citizens	0.00		0.00		0.00		0.00			
3080504	Grant Income - Aged Housing	0.00		0.00		0.00		0.00			
SUB-TOTAL		8,100.00	53,033.00	8,100.00	57,723.00	8,100.00	42,855.00	2,500.00	45,787.91		
CAPITAL EXPENDITURE											
4080550	Building (Capital) - Senior Citizens									Unspent Age-Friendly Communities Grant for 18-19 transferred from reserve.	
	BC030 Building (Capital) - Senior Citizens		0.00		0.00		0.00		0.00		
4080510	Transfers to Unspent Grants Reserve - Cap E		0.00		0.00		0.00		0.00		
CAPITAL REVENUE											
5080510	Transfers from Unspent Grants Reserve - Ca	8,097.00		8,097.00		2,697.00		0.00			
SUB-TOTAL		8,097.00	0.00	8,097.00	0.00	2,697.00	0.00	0.00	0.00		
TOTAL - AGED & DISABLED - SENIOR CITZ CENTRE		16,197.00	53,033.00	16,197.00	57,723.00	10,797.00	42,855.00	2,500.00	45,787.91		

SHIRE OF MUKINBUDIN
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 December 2018

OTHER WELFARE	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2080600		0.00		0.00		0.00		0.00	
2080603		0.00		0.00		0.00		0.00	
2080604		0.00		0.00		0.00		0.00	
2080608		100.00		100.00		48.00		0.00	
2080692		0.00		0.00		0.00		0.00	
2080699		2,367.00		2,367.00		1,182.00		1,191.18	
OPERATING REVENUE									
3080600	0.00		0.00		0.00		0.00		
3080601	0.00		0.00		0.00		0.00		
3080602	0.00		0.00		0.00		0.00		
3080603	0.00		0.00		0.00		0.00		
3080604	100.00		100.00		48.00		390.00		
SUB-TOTAL	100.00	2,467.00	100.00	2,467.00	48.00	1,230.00	390.00	1,191.18	
CAPITAL EXPENDITURE									
CAPITAL REVENUE									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER WELFARE	100.00	2,467.00	100.00	2,467.00	48.00	1,230.00	390.00	1,191.18	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 December 2018

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Housing - Shire (Staff and Rentals)		150,172.00		158,272.00		82,527.00		64,891.16	▼ Staff and rental housing building operating expenses are \$7,423 below the YTD Budget and building maintenance expenses are \$3,896 below the YTD Budget. Also recovered cost income is \$3,801 above the YTD Budget. See the subprogram for further detail.
Housing - Aged (Including Senior Citizens)		99,394.00		99,394.00		53,958.00		61,715.99	Building Maintenance is \$5.4K more than expected and the cost recovery credits are \$6.1K less than expected.
Housing - Other (Including Joint Venture)		75,380.00		75,380.00		40,526.00		40,520.51	
<u>OPERATING REVENUE</u>									
Housing - Shire (Staff and Rentals)	59,120.00		118,540.00		50,532.00		58,455.72		Income for 3 Houses was not included in the budget. A budget amendment has been made. See the subprogram for further detail. In addition with respect to Income - 8 Lansdell Street; A budget amendment as been made to reflect the additional income in the first half of the year.
Housing - Aged (Including Senior Citizens)	47,736.00		47,736.00		23,850.00		21,200.40		
Housing - Other (Including Joint Venture)	24,486.00		24,486.00		12,228.00		15,558.72		
SUB-TOTAL	131,342.00	324,946.00	190,762.00	333,046.00	86,610.00	177,011.00	95,214.84	167,127.66	
<u>CAPITAL EXPENDITURE</u>									
Housing - Shire (Staff and Rentals)		396,470.00		396,470.00		368,986.00		358,667.94	
Housing - Aged (Including Senior Citizens)		500.00		500.00		246.00		5,506.77	
Housing - Other (Including Joint Venture)		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>									
Housing - Shire (Staff and Rentals)	375,000.00		375,000.00		375,000.00		260,000.00		▲ Funds for House Construction at 8 (Lot 203) Gimlett Way. Exp in BC047 of \$106,000 and funds for water damage repairs 15 Cruickshank Rd. Exp in BC037 \$9,000 of have not yet been transferred from reserve. A timing variation.
Housing - Aged (Including Senior Citizens)	0.00		0.00		0.00		0.00		
Housing - Other (Including Joint Venture)	0.00		0.00		0.00		0.00		
SUB-TOTAL	375,000.00	396,970.00	375,000.00	396,970.00	375,000.00	369,232.00	260,000.00	364,174.71	
TOTAL - PROGRAMME SUMMARY	506,342.00	721,916.00	565,762.00	730,016.00	461,610.00	546,243.00	355,214.84	531,302.37	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 December 2018

HOUSING - SHIRE (STAFF AND RENTALS)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2090100	Staff Housing Building Operations									
	BO035 5 Cruickshank Rd - Building Operations		4,050.00		4,050.00		2,523.00		2,114.16	
	BO036 11 Cruickshank Rd Principal Building Operations		2,700.00		2,700.00		2,699.00		1,810.03	
	BO037 15 Cruickshank Rd CEO Building Operations		7,800.00		7,800.00		5,554.00		3,527.76	
	BO038 25 Cruickshank Rd CPM Building Operations		5,200.00		5,200.00		3,131.00		2,601.34	
	BO039 1 Salmon Gum Alley Building Operations		3,500.00		3,500.00		2,367.00		2,117.05	
	BO040 4 Salmon Gum Alley Building Operations		6,650.00		6,650.00		3,779.00		3,730.43	
	BO041 8 Lansdell St Building Operations		7,300.00		7,300.00		6,071.00		2,829.33	
	BO043 25A Calder St Building Operations		1,993.00		1,993.00		1,411.00		2,022.15	
	BO044 25B Calder St Building Operations		2,800.00		2,800.00		1,817.00		1,346.64	
	BO045 12 Salmon Gum Alley (Lot 208) Building Op Exp		3,600.00		3,600.00		2,445.00		2,177.97	
	BO046 51 Maddock Street Building Operations		82.00		82.00		82.00		82.00	
	BO047 8 Gimlett Way Building Operations		1,300.00		1,300.00		500.00		596.77	
	Total Building Operations		46,975.00		46,975.00		32,379.00		24,955.63	
2090101	Staff Housing Building & Grounds Maintenance									
	BM035 5 Cruickshank Rd Building Maintenance		1,900.00		4,900.00		2,436.00		3,375.44	
	BM036 11 Cruickshank Rd Principal Building Maintenance		2,700.00		2,700.00		1,344.00		567.57	
	BM037 15 Cruickshank Rd CEO Building Maintenance		3,750.00		3,750.00		1,860.00		766.23	
	BM038 25 Cruickshank Rd CPM Building Maintenance		2,200.00		6,300.00		3,132.00		5,464.98	
	BM039 1 Salmon Gum Alley Building Maintenance		9,700.00		9,700.00		4,836.00		6,062.38	Includes new Carpets throughout \$4,800. Overhead Kitchen cupboards \$1,500.
	BM040 4 Salmon Gum Alley Building Maintenance		8,200.00		8,200.00		4,092.00		63.50	Includes relaying paving \$1,695, Replacing damaged beam in carport \$1,700 & Repair/replacement of fixed furniture & fittings \$800.
	BM041 8 Lansdell St Building Maintenance		3,300.00		3,300.00		1,632.00		126.81	
	BM043 25A Calder St Building Maintenance		2,400.00		2,400.00		1,188.00		33.49	
	BM044 25B Calder St Building Maintenance		5,250.00		5,250.00		2,616.00		0.00	
	BM045 12 Salmon Gum Alley (Lot 208) Building Maint Exp		1,700.00		1,700.00		840.00		3,619.39	
	BM046 51 Maddock Street Building Maintenance		0.00		0.00		0.00		0.00	
	BM047 8 Gimlett Way Building Maintenance		1,600.00		1,600.00		0.00		0.00	
	Subtotal Building Maintenance		42,700.00		49,800.00		23,976.00		20,079.79	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 December 2018

HOUSING - SHIRE (STAFF AND RENTALS) (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
GM035	5 Cruickshank Road Grounds Maintenance		800.00		800.00		390.00		0.00	
GM036	11 Cruickshank Road Grounds Maintenance		4,200.00		4,200.00		2,082.00		0.00	
GM037	15 Cruickshank Road Grounds Maintenance		900.00		900.00		438.00		837.67	
GM038	25 Cruickshank Road Grounds Maintenance		900.00		1,900.00		942.00		864.08	
GM039	1 Salmon Gum Alley Grounds Maintenance		800.00		800.00		390.00		0.00	
GM040	4 Salmon Gum Alley Grounds Maintenance		4,350.00		4,350.00		2,160.00		0.00	
GM041	8 Lansdell Street Grounds Maintenance		3,700.00		3,700.00		1,836.00		2,578.12	
GM043	25A Calder Street Grounds Maintenance		800.00		800.00		390.00		0.00	
GM044	25B Calder St Grounds Maintenance		1,350.00		1,350.00		666.00		0.00	
GM045	12 Salmon Gum Alley Grounds Maintenance		800.00		800.00		384.00		1,096.68	
GM046	51 Maddock Street Grounds Maintenance		0.00		0.00		0.00		0.00	
GM047	8 Gimlett Way Grounds Maintenance		750.00		750.00		0.00		1,354.71	
	Subtotal Grounds Maintenance		<u>19,350.00</u>		<u>20,350.00</u>		<u>9,678.00</u>		<u>6,731.26</u>	
2090102	Interest on Loan 124 Paid - Op Exp - Housing Shi		8,160.00		8,160.00		0.00		0.00	
2090192	Depreciation - Staff Housing		15,387.00		15,387.00		7,692.00		7,969.87	
2090199	Administration Allocated		47,340.00		47,340.00		23,670.00		23,823.48	
	Recovered amounts									
2090198	Staff Housing Costs Recovered		(29,740.00)		(29,740.00)		(14,868.00)		(18,668.87)	
OPERATING REVENUE										
3090102	Other Reimbursements - Staff Housing	0.00		0.00		0.00		0.00		An insurance payout for water damage is expected. A budget amendment is required.
3090108	Income - 5 Cruickshank Road	5,480.00		5,860.00		2,922.00		2,462.18		
3090109	Income - 11 Cruickshank Road	15,080.00		15,080.00		7,536.00		7,802.88		
3090111	Income - 25 Cruickshank Road	4,420.00		4,420.00		2,208.00		2,147.65		
3090112	Income - 1 Salmon Gum Alley	0.00		14,320.00		7,152.00		8,157.96		The income from this house was omitted from the budget. An annual income of \$14,320 is expected. A budget amendment has been made.
3090114	Income - 25A Calder Street	7,060.00		7,060.00		3,528.00		3,781.03		
3090115	Income - 25B Calder Street	7,060.00		7,060.00		3,528.00		3,853.72		
3090116	Income - 8 Lansdell Street	20,020.00		27,820.00		13,908.00		20,240.00		A budget amendment as been made to reflect the additional income in the first half of the year.
3090117	Income - 12 Salmon Gum Alley (Lot 208)	0.00		19,500.00		9,750.00		10,010.30		The income from this house was omitted from the budget. An annual income of \$19,500.00 is expected. A budget amendment has been made to recognise potential rental income for the latter part of the year.
3090120	8 Gimlett Way - Shire Houing (Staff & Rental) - Op Inc	0.00		17,420.00		0.00		0.00		The income from this house was not considered in the budget. An annual income of \$17,420.00 is expected. A budget amendment has been made.
SUB-TOTAL		59,120.00	150,172.00	118,540.00	158,272.00	50,532.00	82,527.00	58,455.72	64,891.16	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 December 2018

HOUSING - SHIRE (STAFF AND RENTALS) (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
CAPITAL EXPENDITURE										
4090150	Buildings (Capital) - Staff Housing									
	BC037 15 Cruickshank Rd CEO Building Capital		9,000.00		9,000.00		2,994.00		0.00	Refurbish Bathroom. Funding \$9K from the Building & Residential Land Reserve via acct 5090152.
	BC040 4 Salmon Gum Alley Building Capital		6,000.00		6,000.00		0.00		0.00	Refurbish Bathroom tiling.
	BC047 8 Gimlett Way (Lot 203) Building Capital Exp - Housing Shire		366,000.00		366,215.00		366,204.00		358,882.94	House construction contract \$360,000. Funding \$260K from loan income in acct 5090154 and \$106K from the Building and Residential Land Reserve via acct 5090152. Timing - Expenditure is proceeding faster than expected.
CAPITAL EXPENDITURE (Continued)										
4090152	Buildings Works in Progress - Staff Housing		0.00		(215.00)		(212.00)		(215.00)	Recognition of expensed in the prior year to recognised in 18-19.
4090160	Loan Principal Repayment Exp - Loan 124 - Cap		15,470.00		15,470.00		0.00		0.00	
4090154	Transfer to Building and Residential Land Reserve - Cap Exp-Housing S		0.00		0.00		0.00		0.00	
CAPITAL REVENUE										
5090150	Proceeds on Disposal of Assets - Cap Inc - Hous	0.00		0.00		0.00		0.00		
5090152	Transfers From Building & Residential Land Rese	115,000.00		115,000.00		115,000.00		0.00		▼ Funds for House Construction at 8 (Lot 203) Gimlett Way. Exp in BC047 of \$106,000 and funds for water damage repairs 15 Cruickshank Rd. Exp in BC037 \$9,000 of have not yet been transferred from reserve. A timing variation.
5090153	Self Supporting Loan Principal Rec'd - Cap Inc -t	0.00		0.00		0.00		0.00		
5090154	Loan Principal Rec'd Loan 124 - Cap Inc -Housin	260,000.00		260,000.00		260,000.00		260,000.00		Loan 124 for House Construction at 8 (Lot 203) Gimlett Way Exp in BC047 \$260,000.
SUB-TOTAL		375,000.00	396,470.00	375,000.00	396,470.00	375,000.00	368,986.00	260,000.00	358,667.94	
TOTAL - HOUSING - SHIRE (STAFF AND RENTALS)		434,120.00	546,642.00	493,540.00	554,742.00	425,532.00	451,513.00	318,455.72	423,559.10	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 December 2018

HOUSING - AGED (INCLUDING SENIOR CITIZENS)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2090200	Aged Housing Building Operations									
	BO061 Aged Unit 1 & 2 - Operations		1,100.00		1,100.00		1,099.00		904.40	
	BO063 Aged Unit 3 - Operations		800.00		800.00		800.00		688.10	
	BO064 Aged Unit 4 - Operations		800.00		800.00		800.00		688.12	
	BO065 Aged Unit 5 - Operations		1,000.00		1,000.00		1,000.00		623.40	
	BO066 Aged Unit 6 - Operations		800.00		800.00		800.00		623.42	
	BO067 Aged Unit 7 - Operations		1,100.00		1,100.00		897.00		765.93	
	BO068 Aged Unit 8 - Operations		700.00		700.00		700.00		877.83	
	BO069 Aged Unit 9 - Operations		2,250.00		2,250.00		1,520.00		1,302.97	
	BO070 Aged Unit 10 - Operations		2,250.00		2,250.00		1,520.00		1,305.16	
	BO071 Aged Unit Common - Operations		5,800.00		5,800.00		2,880.00		1,957.77	
	BO72 Aged Unit 11 - Operations		2,300.00		2,300.00		1,571.00		1,690.92	
	BO73 Aged Unit 12 - Operations		3,900.00		3,900.00		2,385.00		1,962.51	
	<u>Subtotal Building Operations</u>		<u>22,800.00</u>		<u>22,800.00</u>		<u>15,972.00</u>		<u>13,390.53</u>	
2090201	Aged Housing Building & Grounds Maintenance									
	BM061 Aged Unit 1 & 2 - Maintenance		2,000.00		2,000.00		984.00		476.58	
	BM063 Aged Unit 3 - Maintenance		2,600.00		2,600.00		1,290.00		261.44	
	BM064 Aged Unit 4 - Maintenance		1,500.00		1,500.00		738.00		1,839.48	
	BM065 Aged Unit 5 - Maintenance		1,500.00		1,500.00		738.00		1,346.79	
	BM066 Aged Unit 6 - Maintenance		1,600.00		1,600.00		780.00		2,389.29	
	BM067 Aged Unit 7 - Maintenance		4,100.00		4,100.00		2,040.00		963.26	
	BM068 Aged Unit 8 - Maintenance		600.00		600.00		288.00		3,333.28	Water damage repairs. A budget Amendment will be required.
	BM069 Aged Unit 9 - Maintenance		2,000.00		2,000.00		990.00		536.31	
	BM070 Aged Unit 10 - Maintenance		1,500.00		1,500.00		744.00		56.88	
	BM071 Aged Unit Common - Maintenance		1,600.00		1,600.00		792.00		4,373.18	A budget Amendment will be required.
	BM072 Aged Unit 11- Maintenance		1,000.00		1,000.00		486.00		134.00	
	BM073 Aged Unit 12 - Maintenance		1,000.00		1,000.00		486.00		91.00	
	<u>Subtotal Building Maintenance</u>		<u>21,000.00</u>		<u>21,000.00</u>		<u>10,356.00</u>		<u>15,801.49</u>	
	GM061 Aged Unit 1 & 2 Grounds Maintenance		750.00		750.00		366.00		0.00	
	GM063 Aged Unit 3 Grounds Maintenance		500.00		500.00		234.00		0.00	
	GM064 Aged Unit 4 Grounds Maintenance		500.00		500.00		234.00		0.00	
	GM065 Aged Unit 5 Grounds Maintenance		500.00		500.00		228.00		0.00	
	GM066 Aged Unit 6 Grounds Maintenance		500.00		500.00		234.00		0.00	
	GM067 Aged Unit 7 Grounds Maintenance		700.00		700.00		336.00		0.00	
	GM068 Aged Unit 8 Grounds Maintenance		600.00		600.00		282.00		302.44	
	GM069 Aged Unit 9 Grounds Maintenance		1,000.00		1,000.00		492.00		270.40	
	GM070 Aged Unit 10 Grounds Maintenance		1,250.00		1,250.00		618.00		300.08	
	GM071 Aged Units Common Grounds Maintenance		6,450.00		6,450.00		3,216.00		4,216.55	
	GM072 Universal Unit 11 Grounds Maintenance		500.00		500.00		234.00		0.00	
	GM073 Universal Unit 12 Grounds Maintenance		500.00		500.00		234.00		216.89	
	<u>Subtotal Building Maintenance</u>		<u>13,750.00</u>		<u>13,750.00</u>		<u>6,708.00</u>		<u>5,306.36</u>	
2090292	Depreciation - Aged Housing		4,904.00		4,904.00		2,448.00		2,516.25	
2090299	Administration Allocated		47,340.00		47,340.00		23,670.00		23,823.48	
Recovered amounts										
2090298	Aged Housing Costs Recovered		(10,400.00)		(10,400.00)		(5,196.00)		877.88	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 December 2018

HOUSING - AGED (INCLUDING SENIOR CITIZENS) (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING REVENUE										
3090201	Income - Aged Unit 1 & 2	4,290.00		4,290.00		2,142.00		2,140.00		
3090203	Income - Aged Unit 3	4,290.00		4,290.00		2,142.00		2,235.00		
3090204	Income - Aged Unit 4	4,290.00		4,290.00		2,142.00		1,755.00		
3090205	Income - Aged Unit 5	3,900.00		3,900.00		1,950.00		1,980.00		
3090206	Income - Aged Unit 6	3,900.00		3,900.00		1,950.00		1,950.00		
3090207	Income - Aged Unit 7	3,900.00		3,900.00		1,950.00		660.00		The Unit is currently vacant. A budget amendment is required
3090208	Income - Aged Unit 8	3,900.00		3,900.00		1,950.00		180.00		The Unit is currently vacant. A budget amendment is required
3090209	Income - Aged Unit 9	4,680.00		4,680.00		2,340.00		2,160.00		
3090210	Income - Aged Unit 10	4,680.00		4,680.00		2,340.00		1,920.00		
3090211	Income - Aged Unit 11 - Ferguson St	5,876.00		5,876.00		2,934.00		3,130.00		
3090212	Income - Aged Unit 12 - Ferguson St	4,030.00		4,030.00		2,010.00		2,890.40		
3090214	Other Reimbursements - Aged Housing	0.00		0.00		0.00		200.00		
SUB-TOTAL		47,736.00	99,394.00	47,736.00	99,394.00	23,850.00	53,958.00	21,200.40	61,715.99	
CAPITAL EXPENDITURE										
4090250	Building (Capital) - Aged Housing									
	BC068 Aged Unit 8 - Capital		0.00		0.00		0.00		5,335.00	
4090254	Transfers To Seniors Housing Reserve - Cap Exp		500.00		500.00		246.00		171.77	
TOTAL - HOUSING - AGED (INCLUDING SENIOR CITIZENS)		47,736.00	99,894.00	47,736.00	99,894.00	23,850.00	54,204.00	21,200.40	67,222.76	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 December 2018

HOUSING - OTHER (INCLUDING JOINT VENTURE)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2090300	Community Housing - Singles JV - Building Opera									
BO101	JV Singles Unit 1 - Operations		2,100.00		2,100.00		1,499.00		1,248.06	
BO102	JV Singles Unit 2 - Operations		2,900.00		2,900.00		1,895.00		1,968.59	
BO103	JV Singles Unit 3 - Operations		2,600.00		2,600.00		1,849.00		1,722.60	
BO104	JV Singles Unit 4 - Operations		2,300.00		2,300.00		1,624.00		2,074.36	
BO105	JV Singles Unit Common - Operations		700.00		700.00		348.00		278.55	
2090301	Community Housing - Singles JV - Building & Gro									
BM101	JV Singles Unit 1 - Maintenance		1,100.00		1,100.00		540.00		133.98	
BM102	JV Singles Unit 2 - Maintenance		1,200.00		1,200.00		588.00		234.18	
BM103	JV Singles Unit 3 - Maintenance		3,000.00		3,000.00		1,488.00		2,384.89	
BM104	JV Singles Unit 4 - Maintenance		1,800.00		1,800.00		888.00		1,772.90	
BM105	JV Singles Unit Common - Maintenance		800.00		800.00		384.00		38.85	
GM101	JV Singles Unit 1 Grounds Maintenance		500.00		500.00		234.00		0.00	
GM102	JV Singles Unit 2 Grounds Maintenance		500.00		500.00		234.00		0.00	
GM103	JV Singles Unit 3 Grounds Maintenance		500.00		500.00		234.00		0.00	
GM104	JV Singles Unit 4 Grounds Maintenance		400.00		400.00		186.00		0.00	
GM105	JV Singles Unit Common Grounds Maintenance		500.00		500.00		234.00		2,619.75	
2090302	Community Housing - Family JV Building Operatio									
BO120	JV Family - 6 Lansdell St - Operations		3,100.00		3,100.00		2,147.00		1,839.60	
BO121	JV Family - 12 White St - Operations		2,550.00		2,550.00		1,800.00		1,730.23	
2090303	Community Housing - Family JV - Building & Gro									
BM120	JV Family - 6 Lansdell St - Maintenance		4,800.00		4,800.00		2,382.00		0.00	Includes replacing floor coverings - Dining Entry & Kitchen \$3,000 & Flyscreens \$500.
BM121	JV Family - 12 White St - Maintenance		1,800.00		1,800.00		888.00		1,164.06	
GM120	6 Lansdell Street Grounds Maintenance		500.00		500.00		234.00		0.00	
GM121	12 White Street Grounds Maintenance		500.00		500.00		234.00		0.00	
2090391	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2090392	Depreciation - Other Housing		1,710.00		1,710.00		852.00		860.78	
2090399	Administration Allocated		47,340.00		47,340.00		23,670.00		23,823.48	
Recovered amounts										
2090398	Other Housing Costs Recovered - Op Exp - Housi		(7,820.00)		(7,820.00)		(3,906.00)		(3,374.35)	
OPERATING REVENUE										
3090300	Income - JV Singles Unit 1 Cruickshank Road	7,330.00		7,330.00		3,660.00		2,756.42		
3090301	Income - JV Singles Unit 2 Cruickshank Road	50.00		50.00		24.00		3,477.12		
3090302	Income - JV Singles Unit 3 Cruickshank Road	3,640.00		3,640.00		1,818.00		2,140.00		
3090303	Income - JV Singles Unit 4 Cruickshank Road	3,640.00		3,640.00		1,818.00		2,140.00		
3090304	Income - JV Family Housing - 6 Lansdell Street	3,900.00		3,900.00		1,950.00		2,140.00		
3090305	Income - JV Family Housing - 12 White Street	5,926.00		5,926.00		2,958.00		2,905.18		
3090311	Contributions & Donations - Other Housing	0.00		0.00		0.00		0.00		
3090312	Other Reimbursements Rec'd - Op Inc - Other Housing	0.00		0.00		0.00		0.00		
3090313	Grants - Other Housing	0.00		0.00		0.00		0.00		
3090314	Other Income - Other Housing	0.00		0.00		0.00		0.00		
3090390	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL		24,486.00	75,380.00	24,486.00	75,380.00	12,228.00	40,526.00	15,558.72	40,520.51	

SHIRE OF MUKINBUDIN
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 December 2018

HOUSING - OTHER (INCLUDING JOINT VENTURE) (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>CAPITAL EXPENDITURE</u>										
4090350	Building (Capital) - Housing Other									
BC101	JV Singles Unit 1 - Capital		0.00		0.00		0.00		0.00	
BC102	JV Singles Unit 2 - Capital		0.00		0.00		0.00		0.00	
BC103	JV Singles Unit 3 - Capital		0.00		0.00		0.00		0.00	
BC104	JV Singles Unit 4 - Capital		0.00		0.00		0.00		0.00	
BC120	JV Family - 6 Lansdell St - Capital		0.00		0.00		0.00		0.00	
BC121	JV Family - 12 White St - Capital		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>										
5090350	Proceeds on Disposal of Assets - Cap Inc - Housir	0.00		0.00		0.00		0.00		
5090352	Transfers From Building Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - HOUSING - OTHER (INCLUDING JOINT VENTURE)		24,486.00	75,380.00	24,486.00	75,380.00	12,228.00	40,526.00	15,558.72	40,520.51	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 December 2018

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE										
Sanitation - Household Refuse		64,101.00		64,101.00		32,022.00		25,336.15	The most significant reduction in expenditure component is expenditure of funds allocated for fencing and revegetation from the 2017-2018 grant which are \$8,670 less than expected for this time of the year.	
Sanitation - Other		28,334.00		28,334.00		14,142.00		17,439.18		
Sewerage		0.00		0.00		0.00		0.00		
Urban Stormwater Drainage		9,734.00		9,734.00		4,860.00		2,829.40		
Protection of the Environment		26,570.00		26,870.00		20,580.00		12,113.12		
Town Planning & Regional Development		5,867.00		5,867.00		2,928.00		1,191.18		
Community Development		50,517.00		50,517.00		25,248.00		25,844.99		
Other Community Amenities		50,881.00		50,881.00		25,518.00		27,665.03		
OPERATING REVENUE										
Sanitation - Household Refuse	50,940.00		50,940.00		50,940.00		50,935.00			Refuse and recycling collection service income was raised with rates in September.
Sanitation - Other	21,850.00		21,850.00		21,596.00		21,350.00		Refuse and recycling collection service income was raised with rates in September.	
Sewerage	0.00		0.00		0.00		0.00			
Urban Stormwater Drainage	0.00		0.00		0.00		0.00			
Protection of the Environment	0.00		0.00		0.00		0.00			
Town Planning & Regional Development	500.00		500.00		246.00		179.40			
Community Development	0.00		0.00		0.00		0.00			
Other Community Amenities	3,000.00		3,000.00		1,500.00		1,176.62			
SUB-TOTAL	76,290.00	236,004.00	76,290.00	236,304.00	74,282.00	125,298.00	73,641.02	112,419.05		
CAPITAL EXPENDITURE										
Sanitation - Household Refuse		0.00		0.00		0.00		0.00	The transfer from the Unspent Grants Reserve funds for fencing and revegetation (Inc 131007030, Exp 121007130) which was received in late May 2018 has not taken place yet. Funds will be transferred when expenditure equals or exceeds funds held in reserve or when expenditure is completed, a timing variation.	
Sanitation - Other		0.00		0.00		0.00		0.00		
Sewerage		0.00		0.00		0.00		0.00		
Urban Stormwater Drainage		0.00		0.00		0.00		0.00		
Protection of the Environment		0.00		0.00		0.00		0.00		
Town Planning & Regional Development		0.00		0.00		0.00		0.00		
Community Development		0.00		0.00		0.00		0.00		
Other Community Amenities		3,000.00		3,000.00		1,296.00		0.00		
CAPITAL REVENUE										
Sanitation - Household Refuse	0.00		0.00		0.00		0.00			
Sanitation - Other	0.00		0.00		0.00		0.00			
Sewerage	0.00		0.00		0.00		0.00			
Urban Stormwater Drainage	0.00		0.00		0.00		0.00			
Protection of the Environment	14,336.00		14,336.00		14,336.00		0.00			
Town Planning & Regional Development	0.00		0.00		0.00		0.00			
Community Development	0.00		0.00		0.00		0.00			
Other Community Amenities	0.00		0.00		0.00		0.00			
SUB-TOTAL	14,336.00	3,000.00	14,336.00	3,000.00	14,336.00	1,296.00	0.00	0.00		
TOTAL - PROGRAMME SUMMARY	90,626.00	239,004.00	90,626.00	239,304.00	88,618.00	126,594.00	73,641.02	112,419.05		

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 December 2018

		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
SANITATION - HOUSEHOLD REFUSE										
OPERATING EXPENDITURE										
2100100	Domestic Refuse Collection									
	W010 Domestic Refuse Collection		20,000.00		20,000.00		9,996.00		8,508.95	
2100102	Refuse Site Maintenance									
	W011 Refuse Site Maintenance		20,000.00		20,000.00		9,984.00		6,122.77	
2100103	Domestic Recycling Collection									
	W012 Domestic Recycling Collection		17,000.00		17,000.00		8,496.00		7,130.91	
2100192	Depreciation - Sanitation Household		0.00		0.00		0.00		0.00	
2100199	Administration Allocated		7,101.00		7,101.00		3,546.00		3,573.52	
OPERATING REVENUE										
3100100	Domestic Refuse Collection Charges	27,560.00		27,560.00		27,560.00		27,555.00		Refuse and recycling collection service income was raised with rates in September.
3100101	Domestic Services (Additional)	0.00		0.00		0.00		0.00		
3100102	Domestic Recycling Collection Charges	23,380.00		23,380.00		23,380.00		23,380.00		Refuse and recycling collection service income was raised with rates in September.
SUB-TOTAL		50,940.00	64,101.00	50,940.00	64,101.00	50,940.00	32,022.00	50,935.00	25,336.15	
CAPITAL EXPENDITURE										
4100112	Infrastructure Other New Cap Exp - Sanitation									
	IO012 Refuse Site New Other Infra Cap Exp		0.00		0.00		0.00		0.00	
CAPITAL REVENUE										
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - SANITATION - HOUSEHOLD REFUSE		50,940.00	64,101.00	50,940.00	64,101.00	50,940.00	32,022.00	50,935.00	25,336.15	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 December 2018

SANITATION - OTHER		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2100200	Commercial Refuse Collection									
	W020 Commercial Refuse Collection		8,000.00		8,000.00		3,996.00		3,234.00	
2100201	Refuse Collection - Street Bins									
	W021 Refuse Collection - Street Bins		5,200.00		5,200.00		2,586.00		8,323.44	
2100202	Trade/Industrial Recycling Collection									
	W022 Trade/Industrial Recycling Collection		9,000.00		9,000.00		4,500.00		2,445.53	
2100203	Recycling Refuse Collection									
	W023 Recycling Refuse Collection		1,400.00		1,400.00		696.00		961.05	
2100205	Purchase of Street Bins		0.00		0.00		0.00		0.00	
2100206	Purchase of Bins (Sulo and Other)		0.00		0.00		0.00		92.80	
2100292	Depreciation - Sanitation Other		0.00		0.00		0.00		0.00	
2100299	Administration Allocated		4,734.00		4,734.00		2,364.00		2,382.36	
OPERATING REVENUE										
3100200	Commercial Collection Charge	11,550.00		11,550.00		11,550.00		11,550.00		Refuse and recycling collection service income was raised with rates in September.
3100201	Commercial Collection Charge (Additional)	0.00		0.00		0.00		0.00		
3100202	Non-Rateable Collection Charge	0.00		0.00		0.00		0.00		
3100203	Non Rateable Collection Charge (Additional)	0.00		0.00		0.00		0.00		
3100204	Commercial Recycling Collection Charges	9,800.00		9,800.00		9,800.00		9,800.00		Refuse and recycling collection service income was raised with rates in September.
3100205	Sale of Sulo Bins	0.00		0.00		0.00		0.00		
3100206	Disposal of Asbestos and Other Misc Fill at F	500.00		500.00		246.00		0.00		
SUB-TOTAL		21,850.00	28,334.00	21,850.00	28,334.00	21,596.00	14,142.00	21,350.00	17,439.18	
CAPITAL EXPENDITURE										
CAPITAL REVENUE										
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - SANITATION - OTHER		21,850.00	28,334.00	21,850.00	28,334.00	21,596.00	14,142.00	21,350.00	17,439.18	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 December 2018

URBAN STORMWATER DRAINAGE		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2100601	Stormwater Drainage Maintenance									
	W030 Stormwater Drainage Maintenance		5,000.00		5,000.00		2,496.00		447.04	
2100692	Depreciation - Stormwater Drainage		0.00		0.00		0.00		0.00	
2100699	Administration Allocated		4,734.00		4,734.00		2,364.00		2,382.36	
<u>OPERATING REVENUE</u>										
SUB-TOTAL		0.00	9,734.00	0.00	9,734.00	0.00	4,860.00	0.00	2,829.40	
<u>CAPITAL EXPENDITURE</u>										
<u>CAPITAL REVENUE</u>										
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - URBAN STORMWATER DRAINAGE		0.00	9,734.00	0.00	9,734.00	0.00	4,860.00	0.00	2,829.40	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 December 2018

PROTECTION OF THE ENVIRONMENT		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2100700	NRM Officer Wages		0.00		0.00		0.00		0.00	
2100701	NRM Officer Superannuation		0.00		0.00		0.00		0.00	
2100702	NRM Other Employee Expenses		0.00		0.00		0.00		0.00	
2100703	NRM Officer Travel/Vehicle		0.00		0.00		0.00		0.00	
2100704	Eastern Wheatbelt Declared Species Group		0.00		0.00		0.00		0.00	
2100705	Project Contract & Other Expenses - Protect of Environ		7,500.00		7,500.00		3,744.00		3,465.63	Contract Part Time Officer
2100706	Abandoned Vehicles/Environment		0.00		0.00		0.00		0.00	
2100707	Barbalin Translocation Project									
	Jobs									
	BARB Barbalin Translocation Project		0.00		300.00		138.00		601.13	
2100709	Herbarium Expenses		0.00		0.00		0.00		0.00	
2100713	Grant Funded Operational Expenses (Inc in Acct 3100703)-Protect o		14,336.00		14,336.00		14,334.00		5,664.00	Funds allocated for fencing and revegetation from the 17-18 grant. From Reserve via acct 5100703.
2100792	Depreciation - Protection of the Environment		0.00		0.00		0.00		0.00	
2100799	Administration Allocated		4,734.00		4,734.00		2,364.00		2,382.36	
OPERATING REVENUE										
3100701	Contributions & Donations - Environment	0.00		0.00		0.00		0.00		
3100702	Reimbursements - Environment	0.00		0.00		0.00		0.00		
3100703	Grants NRM and Other (Exp in Acct 2100713) - Op I	0.00		0.00		0.00		0.00		
SUB-TOTAL		0.00	26,570.00	0.00	26,870.00	0.00	20,580.00	0.00	12,113.12	
CAPITAL EXPENDITURE										
4100703	Transfer to Unspent Grant Reserve - Cap Exp - Prot of Environ		0.00		0.00		0.00		0.00	
CAPITAL REVENUE										
5100703	Transfers From Unspent Grant Reserve - Cap Inc - F	14,336.00		14,336.00		14,336.00		0.00		▲ The transfer from the Unspent Grants Reserve funds for fencing and revegetation (Inc 131007030, Exp 121007130) which was received in late May 2018 has not taken place yet. Funds will be transferred when expenditure equals or exceeds funds held in reserve or when expenditure is completed, a timing variation.
SUB-TOTAL		14,336.00	0.00	14,336.00	0.00	14,336.00	0.00	0.00	0.00	
TOTAL - PROTECTION OF THE ENVIRONMENT		14,336.00	26,570.00	14,336.00	26,870.00	14,336.00	20,580.00	0.00	12,113.12	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 December 2018

TOWN PLANNING & REG. DEVELOP.	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
2100800 Town Planning Scheme Expenses		3,500.00		3,500.00		1,746.00		0.00	
2100899 Administration Allocated		2,367.00		2,367.00		1,182.00		1,191.18	
<u>OPERATING REVENUE</u>									
3100800 Planning Application Fees	500.00		500.00		246.00		179.40		
SUB-TOTAL	500.00	5,867.00	500.00	5,867.00	246.00	2,928.00	179.40	1,191.18	
<u>CAPITAL EXPENDITURE</u>									
<u>CAPITAL REVENUE</u>									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - TOWN PLANNING & REG. DEVELOP.	500.00	5,867.00	500.00	5,867.00	246.00	2,928.00	179.40	1,191.18	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 December 2018

	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
COMMUNITY DEVELOPMENT									
OPERATING EXPENDITURE									
2100900		45,700.00		45,700.00		22,848.00		24,653.81	
2100910		450.00		450.00		222.00		0.00	
2100911		2,000.00		2,000.00		996.00		0.00	
2100999		2,367.00		2,367.00		1,182.00		1,191.18	
OPERATING REVENUE									
3100900	0.00		0.00		0.00		0.00		
3100901	0.00		0.00		0.00		0.00		
3100902	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	50,517.00	0.00	50,517.00	0.00	25,248.00	0.00	25,844.99	
CAPITAL EXPENDITURE									
CAPITAL REVENUE									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - COMMUNITY DEVELOPMENT	0.00	50,517.00	0.00	50,517.00	0.00	25,248.00	0.00	25,844.99	

SHIRE OF MUKINBUDIN
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 December 2018

OTHER COMMUNITY AMENITIES			Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
			Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE											
2101000	Cemetery Maintenance/Operations	Jobs									
W040	Cemetery Maintenance/Operations			8,500.00	8,500.00		4,230.00		7,704.05		
2101002	Public Conveniences Operations	Jobs									
BO150	Railway Station Toilet - Operations			13,000.00	13,000.00		6,614.00		6,187.32		
BO151	Town Park Toilet - Operations			3,000.00	3,000.00		1,508.00		1,701.76		
BO152	Beringbooding Rock Toilet			241.00	241.00		140.00		45.20		
BO153	Weira Reserve Toilet Operational Expenses			554.00	554.00		276.00		176.76		
BO154	Do Not Use See W081- (Was Wattoning Historical Site)			0.00	0.00		0.00		0.00		
2101003	Public Conveniences Maintenance	Jobs									
BM150	Railway Station Toilet - Maintenance			3,000.00	3,000.00		1,488.00		1,144.82		
BM151	Town Park Toilet - Maintenance			650.00	650.00		312.00		339.50		
BM152	Beringbooding Rock Toilet			150.00	150.00		72.00		0.00		
BM153	Weira Reserve Toilet Maint Exp			550.00	550.00		264.00		0.00		
BM154	Do Not Use See W081 - (Was Wattoning Historical Site)			0.00	0.00		0.00		0.00		
2101004	Other Community Amenity Maintenance			0.00	0.00		0.00		0.00		
2101015	Dry Season Funding Expenditure			0.00	0.00		0.00		0.00		
2101017	Grant Funding Expenditure			0.00	0.00		0.00		0.00		
2101091	Loss on Disposal of Assets			0.00	0.00		0.00		0.00		
2101092	Depreciation - Other Community Amenities			2,300.00	2,300.00		1,146.00		836.23		
2101099	Administration Allocated			18,936.00	18,936.00		9,468.00		9,529.39		
OPERATING REVENUE											
3101000	Cemetery Charges (Inc GST)		3,000.00		3,000.00	1,500.00		1,176.62			
3101001	Cemetery Charges (Exc GST)		0.00		0.00	0.00		0.00			
3101002	Industrial Units Rental		0.00		0.00	0.00		0.00			
3101003	Contributions & Donations - Other Community		0.00		0.00	0.00		0.00			
3101004	Reimbursements - Other Community		0.00		0.00	0.00		0.00			
3101005	Grants - Other Community		0.00		0.00	0.00		0.00			
3101006	Dry Season Funding Grant		0.00		0.00	0.00		0.00			
3101007	Grain Proceeds - Farming		0.00		0.00	0.00		0.00			
3101090	Profit on Disposal of Assets		0.00		0.00	0.00		0.00			
SUB-TOTAL			3,000.00	50,881.00	3,000.00	50,881.00	1,500.00	25,518.00	1,176.62	27,665.03	
CAPITAL EXPENDITURE											
4101050	Building (Capital) - Other Community Amenit	Jobs									
BC150	Railway Station Toilet - Capital			0.00	0.00		0.00		0.00		
BC151	Town Park Toilet - Capital			0.00	0.00		0.00		0.00		
4101060	Infrastructure Other (Capital) - Other Commu	Jobs									
IO040	Cemetery Capital			3,000.00	3,000.00		1,296.00		0.00		
CAPITAL REVENUE											
5101050	Proceeds on Disposal of Assets - Cap Inc - (0.00		0.00	0.00		0.00			
5101052	Transfers From Building Reserve		0.00		0.00	0.00		0.00			
SUB-TOTAL			0.00	3,000.00	0.00	3,000.00	0.00	1,296.00	0.00	0.00	
TOTAL - OTHER COMMUNITY AMENITIES			3,000.00	53,881.00	3,000.00	53,881.00	1,500.00	26,814.00	1,176.62	27,665.03	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 December 2018

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Public Halls and Civic Centres		87,577.00		93,177.00		51,590.00		46,887.52	
Swimming Areas & Beaches		270,663.00		267,785.00		142,884.00		137,697.35	
Other Recreation & Sport		421,950.00		426,150.00		219,237.00		226,757.76	Higher Grounds Maintenance expenses and general Parks & Gardens Maintenance expenses in Other Recreation and Sport.
Television and Radio Rebroadcasting		6,480.00		6,480.00		4,292.00		3,623.34	
Libraries		17,626.00		17,626.00		9,848.00		9,370.43	
Heritage		3,367.00		5,867.00		1,656.00		1,991.20	
Other Culture		20,234.00		21,904.00		16,391.00		9,063.42	
OPERATING REVENUE									
Public Halls and Civic Centres	5,363.00		5,363.00		2,598.00		854.90		
Swimming Areas & Beaches	19,700.00		19,700.00		9,844.00		12,308.50		
Other Recreation & Sport	15,914.00		21,854.00		16,388.00		8,388.51		
Television and Radio Rebroadcasting	0.00		0.00		0.00		0.00		
Libraries	225.00		225.00		108.00		56.36		
Heritage	0.00		0.00		0.00		0.00		
Other Culture	0.00		0.00		0.00		0.00		
SUB-TOTAL	41,202.00	827,897.00	47,142.00	838,989.00	28,938.00	445,898.00	21,608.27	435,391.02	
CAPITAL EXPENDITURE									
Public Halls and Civic Centres		0.00		6,500.00		0.00		2,499.21	
Swimming Areas & Beaches		26,490.00		47,490.00		21,490.00		637.42	▼ The annual transfer to reserve has not yet taken place. A timing variation.
Other Recreation & Sport		15,761.00		15,761.00		7,880.00		7,766.50	
Television and Radio Rebroadcasting		0.00		0.00		0.00		0.00	
Libraries		0.00		0.00		0.00		0.00	
Heritage		0.00		0.00		0.00		0.00	
Other Culture		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
Public Halls and Civic Centres	0.00		0.00		0.00		0.00		
Swimming Areas & Beaches	0.00		0.00		0.00		0.00		
Other Recreation & Sport	0.00		0.00		0.00		0.00		
Television and Radio Rebroadcasting	0.00		0.00		0.00		0.00		
Libraries	0.00		0.00		0.00		0.00		
Heritage	0.00		0.00		0.00		0.00		
Other Culture	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	42,251.00	0.00	69,751.00	0.00	29,370.00	0.00	10,903.13	
TOTAL - PROGRAMME SUMMARY	41,202.00	870,148.00	47,142.00	908,740.00	28,938.00	475,268.00	21,608.27	446,294.15	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 December 2018

PUBLIC HALLS AND CIVIC CENTRES		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2110100	Town Halls and Public Bldg Operations									
	BO200 Memorial/Community Centre Hall Building Operations		13,750.00		13,750.00		10,464.00		9,323.82	
	BO201 Sandalwood Arts Hall Building Operations		2,100.00		2,100.00		1,598.00		1,433.30	
	BO202 Bonnie Rock Hall Building Operations		1,200.00		1,200.00		1,018.00		1,383.36	
	BO203 Community Centre Hall Building Operations (Use BO200)		0.00		0.00		0.00		0.00	
	BO204 Railway Station Building Operations		1,000.00		1,000.00		848.00		867.07	
	BO205 Mukinbudin Community (Men's) Shed Building Operations		1,200.00		1,200.00		777.00		1,102.46	
	BO206 Anglican Church Building Operations - Op Exp		400.00		400.00		384.00		379.04	
2110101	Town Halls and Public Bldg & Grounds Maint									
	BM200 Memorial/Community Centre Hall Building Maintenance		10,000.00		10,000.00		4,839.00		636.53	
	BM201 Sandalwood Arts Hall Building Maintenance		3,000.00		3,000.00		1,482.00		0.00	
	BM202 Bonnie Rock Hall Building Maintenance		900.00		3,400.00		1,686.00		4,478.09	Additional maintenance and electrical repairs. A budget amendment has been made, a further amendment may be required.
	BM203 Community Centre Hall Building Maintenance (Use BM200)		0.00		0.00		0.00		0.00	
	BM204 Railway Station Building Maintenance		1,000.00		1,000.00		486.00		0.00	
	BM205 Mukinbudin Community (Men's) Shed Building Maintenance		1,000.00		1,000.00		492.00		378.09	
	BM206 Anglican Church Building Maintenance		0.00		0.00		0.00		0.00	
	GM200 Memorial Hall/ Community Centre Grounds Maintenance		2,000.00		4,300.00		2,136.00		4,753.89	Additional Works Crew and related expenses. A budget amendment has been made, a further amendment may be required.
	GM201 Sandalwood Arts Hall Grounds Maintenance		9,000.00		9,000.00		4,488.00		0.00	
	GM202 Bonnie Rock Town Hall Grounds Maintenance		1,000.00		1,800.00		894.00		1,988.10	Shade sail repairs and associated costs. A budget amendment has been made, a further amendment may be required.
	GM205 Mukinbudin Community Men's Shed Grounds Maintenance		300.00		300.00		138.00		71.18	
	GM206 Anglican Church Grounds Maintenance		0.00		0.00		0.00		0.00	
2110192	Depreciation - Public Halls and Civic Centres		20,791.00		20,791.00		10,392.00		10,563.20	
2110199	Administration Allocated		18,936.00		18,936.00		9,468.00		9,529.39	
OPERATING REVENUE										
3110100	Town Hall Hire Income	350.00		350.00		174.00		350.02		
3110102	Community Centre Hire Income	0.00		0.00		0.00		0.00		
3110103	Sandalwood Arts Hall Income	5,013.00		5,013.00		2,424.00		504.88		
3110104	Railway Station Income	0.00		0.00		0.00		0.00		
3110105	Govt Grants - Public Halls & Civic Centres	0.00		0.00		0.00		0.00		
3110106	Reimbursements - Public Halls & Civic Centres	0.00		0.00		0.00		0.00		
3110107	Income - Mukinbudin Community (Men's) Shed	0.00		0.00		0.00		0.00		
SUB-TOTAL		5,363.00	87,577.00	5,363.00	93,177.00	2,598.00	51,590.00	854.90	46,887.52	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 December 2018

PUBLIC HALLS AND CIVIC CENTRES (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
<u>CAPITAL EXPENDITURE</u>											
4110150	Building (Capital) - Public Halls & Civic Centres										
	BC200 Memorial Hall Building Capital		0.00		0.00		0.00		0.00		
	BC201 Sandalwood Arts Hall Building Capital		0.00		0.00		0.00		0.00		
	BC202 Bonnie Rock Hall Building Capital		0.00		0.00		0.00		0.00		
	BC203 Community Centre Hall Building Capital		0.00		0.00		0.00		0.00		
	BC204 Railway Station Building Capital		0.00		6,500.00		0.00		0.00	A budget amendment has been made to upgrade of the Railway Station electrical and plumbing services. Unexpected expenditure to facilitate the new Mens' Shed building. Budget amendments will be required for this expense and to recognise the value of the new building.	
	BC205 Mukinbudin Community (Men's) Shed Building Capital		0.00		0.00		0.00		2,499.21		
	BC206 Town Hall Butterfly Park Building Capital		0.00		0.00		0.00		0.00		
4110155	Furniture & Equipment (Capital) - Public Halls & Civic Centres		0.00		0.00		0.00		0.00		
	<u>CAPITAL REVENUE</u>										
5110150	Transfers From Building Reserve	0.00		0.00		0.00		0.00			
SUB-TOTAL		0.00	0.00	0.00	6,500.00	0.00	0.00	0.00	2,499.21		
TOTAL - PUBLIC HALLS AND CIVIC CENTRES		5,363.00	87,577.00	5,363.00	99,677.00	2,598.00	51,590.00	854.90	49,386.73		

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 December 2018

SWIMMING AREAS & BEACHES		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2110200	Swimming Pool - Salaries		61,726.00		61,726.00		30,858.00		29,760.23	
2110201	Swimming Pool - Superannuation		5,800.00		5,800.00		2,898.00		2,796.97	
2110202	Swimming Pool - Training & Conferences		2,650.00		2,650.00		2,649.00		824.55	
2110203	Swimming Pool - Other Employee Costs		3,698.00		3,698.00		2,558.00		2,774.61	
2110204	Swimming Pool Bldg Operations									
	BO250 Swimming Pool Building Operations		38,000.00		38,000.00		22,738.00		16,630.55	
2110205	Swimming Pool Bldg/Grounds Maintenance									
	BM250 Swimming Pool Building & Facility Maintenance		8,500.00		11,500.00		9,348.00		14,045.56	A budget amendment has been made to install two additional handrails at the Aquatic Centre
	GM250 Swimming Pool Grounds Maintenance		9,000.00		9,000.00		4,488.00		6,646.99	
2110206	Swimming Pool Expensed Minor Asset Purchases		0.00		0.00		0.00		499.55	
2110207	Swimming Pool Other Expenses		9,000.00		9,000.00		4,500.00		11,053.57	
2110213	3A Cruickshank Road - Swimming Pool Emp Housing & Grounds Maintenance									
	BM253 Employee Housing Maintenance Exps - Swimming Pool		500.00		2,000.00		732.00		1,094.48	A budget amendment has been made to recognise additional building maintenance expenses instead of rental operational expenses.
	GM253 3A Cruickshank Road - Grounds Maintenance		0.00		500.00		165.00		0.00	A budget amendment has been made to recognise additional grounds maintenance expenses instead of rental operational expenses.
	BO253 Employee Housing Operating Exps - Swimming Pool		10,500.00		2,622.00		1,308.00		2,713.87	A budget amendment has been made to recognise reduced operational expenses as the employee accommodation is now a shire owned house.
2110291	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2110292	Depreciation - Mukinbudin Swimming Pool		92,885.00		92,885.00		46,440.00		34,562.33	▼ Lower than expected depreciation due to the review of depreciation rates at the end of 17-18.
2110299	Administration Allocated - Op Exp - Swimming Pool		28,404.00		28,404.00		14,202.00		14,294.09	
OPERATING REVENUE										
3110200	Swimming Pool Subsidy	0.00		0.00		0.00		0.00		
3110201	Swimming Pool Admissions	14,000.00		14,000.00		7,000.00		9,708.50		
3110202	Swimming Pool Grants	0.00		0.00		0.00		0.00		
3110203	Swimming Pool Equipment Hire, Reimb & Contributions - Op Inc - Swim Pool	0.00		0.00		0.00		0.00		
3110204	Volunteer Pool Levy - Op Inc.	0.00		0.00		0.00		0.00		
3110223	Employee Housing Income- Rent & Reimb - Op I	5,700.00		5,700.00		2,844.00		2,600.00		
3110290	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL		19,700.00	270,663.00	19,700.00	267,785.00	9,844.00	142,884.00	12,308.50	137,697.35	
CAPITAL EXPENDITURE										
4110250	Plant & Equipment (Capital) - Swimming Pool		0.00		0.00		0.00		0.00	
4110255	Building (Capital) - Swimming Pool									
	BC250 Swimming Pool Building Capital		0.00		0.00		0.00		0.00	
4110260	Infrastructure Other (Capital) - Swimming Pool									
	IO250 Swimming Pool Infrastructure Capital		5,000.00		26,000.00		0.00		0.00	A budget amendment has been made, \$16K to replace the whole Southern Fence at the Aquatic Centre rather than just posts; \$5K To install a Sea Container at the Aquatic Centre for increased storage.
4110175	Transfer to Swimming Pool Reserve		21,490.00		21,490.00		21,490.00		637.42	The annual transfer to reserve has not yet taken place. A timing variation.
CAPITAL REVENUE										
5110250	Proceeds on Disposal of Assets - Cap Inc - Swin	0.00		0.00		0.00		0.00		
5110253	Transfers From Swimming Pool Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL		0.00	26,490.00	0.00	47,490.00	0.00	21,490.00	0.00	637.42	
TOTAL - SWIMMING AREAS & BEACHES		19,700.00	297,153.00	19,700.00	315,275.00	9,844.00	164,374.00	12,308.50	138,334.77	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 December 2018

OTHER RECREATION & SPORT			Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
			Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE											
2110300	Sporting Complex Bldg Ops	Jobs									
	BO260 Mukinbudin Sports Complex Building Operations			59,000.00	59,000.00		36,383.00		33,365.47		
2110301	Sporting Complex Building & Grounds Mtce	Jobs									
	BM260 Mukinbudin Sports Complex Building Maintenance			29,100.00	29,100.00		14,544.00		13,208.20		
	GM260 Mukinbudin Sports Complex Grounds Maintenance			20,400.00	20,400.00		10,188.00		20,400.70	▲	Higher plant and labour costs than expected. A budget amendment will be required.
2110302	Parks & Gardens Maintenance/Operations	Jobs									
	W045 Parks & Gardens Maintenance/Operations			60,000.00	60,000.00		29,982.00		38,565.20		
2110304	Town Oval Maintenance/Operations	Jobs									
	W050 Mukinbudin Town Oval Maintenance/Operations			47,198.00	47,198.00		23,586.00		28,532.70		
2110306	Drive In Theatre Building Operations	Jobs									
	BO265 Drive In Theatre Building Operations			1,000.00	1,000.00		526.00		962.96		
2110307	Drive In Theatre Building & Grounds Maintenance	Jobs									
	BM265 Drive In Theatre Building Maintenance			600.00	600.00		288.00		970.34		
	GM265 Drive In Theatre Grounds Maintenance			500.00	500.00		240.00		356.41		
2110308	Mukinbudin Dam Catchment Expenses	Jobs									
	W052 Mukinbudin Dam Catchment Expenses			12,500.00	12,500.00		6,286.00		6,693.77		
2110309	Other Recreation Facilities Operations	Jobs									
	BO270 Old District Club (Youth Centre) Building Operations			152.00	152.00		152.00		151.70		
	BO271 Mukinbudin Gym Building Operations			4,950.00	4,950.00		2,846.00		2,708.17		
	BO272 Wilgoyne Tennis Club Building Operations			500.00	500.00		356.00		350.26		
	BO273 PISTOL CLUB			239.00	239.00		204.00		174.72		
	BO274 Bonnie Rock Horse and Pony Club			700.00	700.00		542.00		829.16		
	BO275 Mukinbudin Polo Cross			114.00	114.00		114.00		113.56		
	BO276 Karlonning Hall			655.00	655.00		654.00		655.14		
	BO277 Heritage Grain Silo			66.00	66.00		58.00		52.42		
	BO278 Wheatbelt Way Tractor Display Shed			108.00	108.00		108.00		107.82		
	BO279 Lions Park Building Operations			200.00	200.00		186.00		173.50		

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 December 2018

OTHER RECREATION & SPORT (Continued)			Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
			Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)											
2110310	Other Recreation Facilities & Grounds Maintenance	Jobs									
BM270	Old District Club (Youth Centre) Building Maintenance			600.00	600.00		282.00		108.48		
BM271	Mukinbudin Gym Building Maintenance			2,100.00	2,100.00		870.00		821.41		
BM272	Wilgoyne Tennis Club Building Maintenance			0.00	0.00		0.00		0.00		
BM273	Pistol Club Building Maintenance Exp - Op Exp			0.00	0.00		0.00		0.00		
BM274	Bonnie Rock Pony Club Building Maintenance Exp - Op Exp			0.00	0.00		0.00		0.00		
BM275	Mukinbudin Polocross Building Maintenance Exp - Op Exp			0.00	0.00		0.00		175.28		
BM276	Karlonning Hall Building Maintenance Exp - Op Exp			0.00	0.00		0.00		0.00		
BM277	Heritage Grain Silo Building Maintenance Expense - Op Exp			0.00	0.00		0.00		0.00		
BM278	Wheatbelt Way Tractor Shed Display Building Maint Exp - Op Exp			0.00	0.00		0.00		0.00		
BM279	Lions Park Building Maintenance			2,500.00	2,500.00		1,242.00		460.36		
BM281	Goodchilds Gate Building Maintenance			500.00	500.00		234.00		0.00		
	<u>Subtotal Building Maintenance</u>			<u>5,700.00</u>	<u>5,700.00</u>		<u>2,628.00</u>		<u>1,565.53</u>		
GM270	Old District Club Grounds Maintenance			700.00	700.00		336.00		543.83		
GM271	Mukinbudin Gym Grounds Maintenance			1,600.00	1,600.00		696.00		1,903.71		
GM272	Wilgoyne Tennis Club Grounds Maintenance			0.00	0.00		0.00		0.00		
GM273	Pistol Club Grounds Maintenance			0.00	0.00		0.00		0.00		
GM274	Bonnie Rock Pony Club Grounds Maintenance			600.00	600.00		288.00		0.00		
GM275	Mukinbudin Polocross Grounds Maintenance			0.00	0.00		0.00		109.57		
GM276	Karlonning Hall Grounds Maintenance			0.00	0.00		0.00		0.00		
GM279	Lions Park Grounds Maintenance			4,000.00	7,200.00		3,588.00		8,631.65		Additional expenses to weed out clover. A budget amendment has been made. A further budget amendment may be required.
GM281	Goodchilds Gate Grounds Maintenance			620.00	620.00		294.00		304.62		
	<u>Subtotal Grounds Maintenance</u>			<u>7,520.00</u>	<u>10,720.00</u>		<u>5,202.00</u>		<u>11,493.38</u>		
W051	Hockey Field Maintenance/Operations			8,000.00	8,000.00		3,990.00		2,860.94		
W055	Bowling Club Green Maintenance/Operations			250.00	250.00		108.00		67.50		
W056	Walk Trail Maintenance/Operations			1,000.00	2,000.00		990.00		1,471.45		Additional Works Crew expenses. A budget amendment has been made.
2110311	Expenses - District Club			0.00	0.00		0.00		0.00		
2110313	Expensed Minor Asset Purchases - Parks and Gardens			0.00	0.00		0.00		0.00		
2110315	Events Kit General Expenses			2,000.00	2,000.00		996.00		1,695.46		
2110316	Reimbursements, Minor Assets & Other Exp - Op Exp			0.00	0.00		0.00		0.00		
2110317	Sponsorship & Reimbursement Exps for Kid Sport			0.00	0.00		0.00		0.00		
2110319	Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec	Jobs									
MARQU	Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec			1,000.00	1,000.00		486.00		80.58		

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 December 2018

		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OTHER RECREATION & SPORT										
(Continued)										
OPERATING EXPENDITURE (Continued)										
2110329	Gym Equipment Maintenance		800.00		800.00		0.00		0.00	
2110332	NEWROC Club Development - Expense		0.00		0.00		0.00		0.00	
2110333	NEWROC Club Development - Shire		0.00		0.00		0.00		0.00	
2110334	Healthways Project Officer Exp		0.00		0.00		0.00		0.00	
2110337	Central Wheatbelt Football League		2,500.00		2,500.00		0.00		0.00	
2110341	Stay on Your Feet Grant Exp		0.00		0.00		0.00		0.00	
2110342	Interest on Loan 108 - Bowling Club		3,053.00		3,053.00		1,526.00		1,672.94	
2110391	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2110392	Depreciation - Other Recreation		104,805.00		104,805.00		52,398.00		33,654.30	▼ Reduced as the result of Parks and Gardens and Other Infrastructure revaluation.
2110399	Administration Allocated		47,340.00		47,340.00		23,670.00		23,823.48	
OPERATING REVENUE										
3110300	Recreation/Sporting Complex Hire Fees	1,300.00		1,300.00		648.00		436.36		
3110301	Sport Leases and Rentals	0.00		1,000.00		498.00		600.00		Horse agistment income, additional income expected. A budget amendment has been made.
3110302	Contributions & Donations Rec'd - Op Inc - Other Recreation	0.00		0.00		0.00		0.00		
3110303	Reimbursement Income - Other Recreation & Sport	0.00		4,340.00		4,340.00		4,333.05		Refund of capital project funds and other expenses. A budget amendment has been made.
3110304	Grants - Other Recreation	0.00		0.00		0.00		0.00		
3110305	Annual Sporting Club Levy	6,614.00		6,614.00		6,612.00		0.00		
3110306	Drive-In Gate Takings	0.00		0.00		0.00		0.00		
3110307	Reimbursements - District Club	0.00		0.00		0.00		0.00		
3110308	Community Activities Income	0.00		600.00		300.00		418.18		Tai Chi Income. A budget amendment has been made.
3110309	Marquee & Trailer Hire Income (Exp in MARQU) - Oth Rec	2,500.00		2,500.00		1,248.00		0.00		
3110310	Sporting Body Reimbursements	0.00		0.00		0.00		0.00		
3110315	Events Kit Hire Income	2,000.00		2,000.00		996.00		799.55		
3110319	NEWROC Club Development Income	0.00		0.00		0.00		0.00		
3110320	NEWROC Clubs-State Contrib.	0.00		0.00		0.00		0.00		
3110321	Healthway Project Officer	0.00		0.00		0.00		0.00		
3110330	Stay on Your Feet Grant Income	0.00		0.00		0.00		0.00		
3110331	Gymnasium Membership Fees	3,500.00		3,500.00		1,746.00		1,801.37		
3110390	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL		15,914.00	421,950.00	21,854.00	426,150.00	16,388.00	219,237.00	8,388.51	226,757.76	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 December 2018

OTHER RECREATION & SPORT (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CAPITAL EXPENDITURE										
4110350	Plant & Equipment (Capital) - Other Recreation/Sport		0.00		0.00		0.00		0.00	
4110352	Furniture & Equipment (Capital) - Other Recreation/Spor		0.00		0.00		0.00		0.00	
4110355	Building (Capital) - Other Recreation/Sport									Jobs
BC260	Mukinbudin Sports Complex Building Capital		0.00		0.00		0.00		0.00	
BC270	Old District Club (Youth Centre) Building Capital		0.00		0.00		0.00		0.00	
BC271	Mukinbudin Gym Building Capital		0.00		0.00		0.00		0.00	
BC272	Wilgoyne Tennis Club Building Capital		0.00		0.00		0.00		0.00	
BC273	Mukinbudin Lions Park Building Capital		0.00		0.00		0.00		0.00	
4110360	Infrastructure Parks & Ovals - Other Rec & Sport - Cap Exp									Jobs
BC275	Infrastructure Parks & Ovals - Other Rec & Sport -		0.00		0.00		0.00		0.00	
4110365	Infrastructure Other - Other Rec & Sport -Cap Exp									Jobs
BC280	Other Infrastructure - Other Rec & Sport - Cap Exp		0.00		0.00		0.00		0.00	
4110370	Principal on Loan 108 - Bowling Club		15,761.00		15,761.00		7,880.00		7,766.50	
CAPITAL REVENUE										
5110350	Proceeds on Disposal of Assets - Cap Inc - Other Re	0.00		0.00		0.00		0.00		
5110352	Transfers From Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL		0.00	15,761.00	0.00	15,761.00	0.00	7,880.00	0.00	7,766.50	
TOTAL - OTHER RECREATION & SPORT		15,914.00	437,711.00	21,854.00	441,911.00	16,388.00	227,117.00	8,388.51	234,524.26	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 December 2018

TELEVISION & RADIO REBROADCASTING	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
	\$	\$	\$	\$	\$	\$	\$	\$	
OPERATING EXPENDITURE									
2110400	TV/Radio Re-Broadcasting Operations	1,114.00		1,114.00		612.00		428.96	
2110401	TV/Radio Re-Broadcasting Maintenance	2,000.00		2,000.00		2,000.00		1,500.00	
2110402	Contributions to CDMA/JJJ	0.00		0.00		0.00		0.00	
2110491	Loss on Disposal of Assets	0.00		0.00		0.00		0.00	
2110492	Depreciation - TV/Radio Rebroadcasting	999.00		999.00		498.00		503.20	
2110499	Administration Allocated	2,367.00		2,367.00		1,182.00		1,191.18	
OPERATING REVENUE									
3110400	Contributions & Donations - TV/Radio	0.00		0.00		0.00		0.00	
3110401	TV/Radio Service Charges Levied	0.00		0.00		0.00		0.00	
3110402	Reimbursements - TV/Radio	0.00		0.00		0.00		0.00	
3110490	Profit on Disposal of Assets	0.00		0.00		0.00		0.00	
SUB-TOTAL		0.00	6,480.00	0.00	6,480.00	0.00	4,292.00	0.00	3,623.34
CAPITAL EXPENDITURE									
4110450	Plant & Equipment (Capital) - TV & Radio Rebroadcasting	0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
5110450	Proceeds on Disposal of Assets - Cap Inc - TV & R	0.00		0.00		0.00		0.00	
5110452	Transfers from Reserve	0.00		0.00		0.00		0.00	
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - TELEVISION & RADIO REBROADCASTING		0.00	6,480.00	0.00	6,480.00	0.00	4,292.00	0.00	3,623.34

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 December 2018

LIBRARIES	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
2110505 Library Expensed Minor Asset Purchases		0.00		0.00		0.00		0.00	
2110506 Library - Lost Books/Book Purchases		500.00		500.00		246.00		200.00	
2110510 Library - Other Expenses		2,924.00		2,924.00		2,504.00		2,023.38	
2110592 Depreciation - Library		0.00		0.00		0.00		0.00	
2110599 Administration Allocated		14,202.00		14,202.00		7,098.00		7,147.05	
<u>OPERATING REVENUE</u>									
3110500 Library Penalties & Fees	0.00		0.00		0.00		0.00		
3110501 Library Reimbursements Lost Books/Book Purchase	225.00		225.00		108.00		56.36		
SUB-TOTAL	225.00	17,626.00	225.00	17,626.00	108.00	9,848.00	56.36	9,370.43	
<u>CAPITAL EXPENDITURE</u>									
<u>CAPITAL REVENUE</u>									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - LIBRARIES	225.00	17,626.00	225.00	17,626.00	108.00	9,848.00	56.36	9,370.43	

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 December 2018

HERITAGE			Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments	
			Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE												
2110600	Museum Building Operations	Jobs										
	BO300 Museum Building Operations			0.00		0.00		0.00		0.00		
2110601	Museum Building Maintenance	Jobs										
	BM300 Museum Building Maintenance			0.00		0.00		0.00		0.00		
2110602	Museum General Operating Expenditure			0.00		0.00		0.00		0.00		
2110603	Historical Preservation & Information Related Expenses - Op Exp - H			0.00		2,500.00		0.00		0.00	A budget amendment has been made to provide for the installation of Historical Signs	
2110604	Pope Hills Grant Operating Expenditure	Jobs										
	BM255 Popes Hill Anzac Memorial Maintenance			300.00		300.00		138.00		0.00		
	GM255 Popes Hill Anzac Memorial Grounds Maintenance			700.00		700.00		336.00		800.02		
2110692	Depreciation - Heritage			0.00		0.00		0.00		0.00		
2110699	Administration Allocated			2,367.00		2,367.00		1,182.00		1,191.18		
OPERATING REVENUE												
3110600	Sale of History Books		0.00		0.00		0.00		0.00			
3110601	Museum Entry Income		0.00		0.00		0.00		0.00			
3110602	Contributions & Donations - Heritage		0.00		0.00		0.00		0.00			
3110603	Reimbursements - Heritage		0.00		0.00		0.00		0.00			
3110604	Grant Income - Heritage		0.00		0.00		0.00		0.00			
SUB-TOTAL			0.00	3,367.00	0.00	5,867.00	0.00	1,656.00	0.00	1,991.20		
CAPITAL EXPENDITURE												
4110650	Building (Capital) - Heritage	Jobs										
	BC300 Museum Building Capital			0.00		0.00		0.00		0.00		
4110660	Infrastructure Other (Capital) - Heritage	Jobs										
	IQ255 Popes Hill Anzac Memorial Capital			0.00		0.00		0.00		0.00		
	IQ257 In Town Heritage Other Infrastructure - Cap Exp - Heritage			0.00		0.00		0.00		0.00		
CAPITAL REVENUE												
SUB-TOTAL			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
TOTAL - HERITAGE			0.00	3,367.00	0.00	5,867.00	0.00	1,656.00	0.00	1,991.20		

SHIRE OF MUKINBUDIN
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 December 2018

	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OTHER CULTURE									
OPERATING EXPENDITURE									
2110711		0.00		0.00		0.00		0.00	Community bus expenses. A budget amendment has been made. A further budget amendment may be required. Invoices are still expected. Invoices are still expected.
2110712									
W054		5,000.00		6,670.00		3,527.00		6,681.06	
2110713		10,000.00		10,000.00		10,000.00		0.00	
2110716		500.00		500.00		500.00		0.00	
2110799		4,734.00		4,734.00		2,364.00		2,382.36	
OPERATING REVENUE									
3110700	0.00		0.00		0.00		0.00		
3110701	0.00		0.00		0.00		0.00		
3110702	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	20,234.00	0.00	21,904.00	0.00	16,391.00	0.00	9,063.42	
CAPITAL EXPENDITURE									
CAPITAL REVENUE									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - OTHER CULTURE	0.00	20,234.00	0.00	21,904.00	0.00	16,391.00	0.00	9,063.42	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 December 2018

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Roads, Streets, Bridges and Depots		1,839,589.00		1,839,589.00		939,492.00		857,296.24	There is \$35K reduction in expected depreciation expenditure as the result of the road revaluation. There is also a reduction of \$39.4K on Rural Road Maintenance and several other smaller reductions in expenditure in several areas.
Road Plant Purchases		0.00		0.00		0.00		0.00	
Aerodromes		19,485.00		19,485.00		9,720.00		10,030.06	
Transport Licensing		27,430.00		27,430.00		13,710.00		11,939.76	
OPERATING REVENUE									
Roads, Streets, Bridges and Depots	835,417.00		835,417.00		126,080.00		199,486.55		▼ The first instalment of the Regional Road Group Grant for the Mukinbudin-Wialki Rd (North Section 17/18) project was received earlier than expected
Road Plant Purchases	23,000.00		23,000.00		23,000.00		0.00		▲ Profit on the sale of P344 has not been realised because Loader New Plant Number P34418 (Replacing P344) has not been finalised. A timing variation.
Aerodromes	0.00		0.00		0.00		0.00		
Transport Licensing	20,100.00		20,100.00		10,050.00		7,076.75		
SUB-TOTAL	878,517.00	1,886,504.00	878,517.00	1,886,504.00	159,130.00	962,922.00	206,563.30	879,266.06	
CAPITAL EXPENDITURE									
Roads, Streets and Bridges		1,419,660.00		1,419,660.00		285,799.00		319,306.24	▲ Loader New Plant Number P34418 (Replacing P344) has not been finalised. A timing variation. The proceeds from the sale of the new loader will be \$246,500. A budget amendment will be required.
Road Plant Purchases		327,760.00		327,760.00		323,876.00		3,160.29	▼
Aerodromes		0.00		0.00		0.00		0.00	
Transport Licensing		0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
Roads, Streets, Bridges and Depots	181,180.00		181,180.00		90,588.00		0.00		▲ The transfers from reserve have not commenced. A timing variation.
Road Plant Purchases	320,000.00		320,000.00		320,000.00		0.00		▲ Proceeds from the sale of P344 has not been realised because Loader New Plant Number P34418 (Replacing P344) has not been finalised. A timing variation. The proceeds from the
Aerodromes	0.00		0.00		0.00		0.00		
Transport Licensing	0.00		0.00		0.00		0.00		
SUB-TOTAL	501,180.00	1,747,420.00	501,180.00	1,747,420.00	410,588.00	609,675.00	0.00	322,466.53	
TOTAL - PROGRAMME SUMMARY	1,379,697.00	3,633,924.00	1,379,697.00	3,633,924.00	569,718.00	1,572,597.00	206,563.30	1,201,732.59	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 December 2018

STREETS, ROADS & BRIDGES	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
RM004 Wilgoyne Road (Rd Maintenance)		0.00		0.00		0.00		308.05	
RM005 Mukinbudin North-East Road (Rd Maintenance)		0.00		0.00		0.00		8,880.58	
RM006 Bonnie Rock-Lake Brown Road (Rd Maintenance)		0.00		0.00		0.00		126.08	
RM007 Nungarin North Road (Rd Maintenance)		0.00		0.00		0.00		328.19	
RM008 Beringbooding Road (Rd Maintenance)		0.00		0.00		0.00		2,375.93	
RM009 Moondon Road (Rd Maintenance)		0.00		0.00		0.00		8,641.78	
RM010 Quanta Cutting North Road (Rd Maintenance)		0.00		0.00		0.00		3,126.87	
RM011 Graham Road (Rd Maintenance)		0.00		0.00		0.00		4,238.39	
RM012 Carlton Road (Rd Maintenance)		0.00		0.00		0.00		4,880.60	
RM013 Lake Brown South Road (Rd Maintenance)		0.00		0.00		0.00		2,189.07	
RM014 Popes Hill South Road (Rd Maintenance)		0.00		0.00		0.00		1,843.73	
RM015 Clamp Road (Rd Maintenance)		0.00		0.00		0.00		1,520.78	
RM016 Copeland Road (Rd Maintenance)		0.00		0.00		0.00		1,094.73	
RM017 Whyte Road (Rd Maintenance)		0.00		0.00		0.00		973.93	
RM018 Waiton Road (Rd Maintenance)		0.00		0.00		0.00		1,270.68	
RM020 Dandanning Road (Rd Maintenance)		0.00		0.00		0.00		2,119.32	
RM021 Cookinbin Road (Rd Maintenance)		0.00		0.00		0.00		2,189.06	
RM022 McGregor Road (Rd Maintenance)		0.00		0.00		0.00		15,290.35	
RM023 Jones East Road (Rd Maintenance)		0.00		0.00		0.00		1,990.94	
RM024 Albert Road (Rd Maintenance)		0.00		0.00		0.00		509.26	
RM025 Kalyanbudding West Road (Rd Maintenance)		0.00		0.00		0.00		2,743.86	
RM026 Barbalin North Road (Rd Maintenance)		0.00		0.00		0.00		4,320.20	
RM027 Barbalin South Road (Rd Maintenance)		0.00		0.00		0.00		6,629.26	
RM028 Fogarty Road (Rd Maintenance)		0.00		0.00		0.00		4,152.03	
RM029 Davis Road (Rd Maintenance)		0.00		0.00		0.00		1,042.29	
RM030 Forty Six Gate Road (Rd Maintenance)		0.00		0.00		0.00		3,174.82	
RM031 Harry Road (Rd Maintenance)		0.00		0.00		0.00		207.77	
RM033 Karomin Road (Rd Maintenance)		0.00		0.00		0.00		1,021.36	
RM034 Harold Road (Rd Maintenance)		0.00		0.00		0.00		507.31	
RM036 Squire Road (Rd Maintenance)		0.00		0.00		0.00		579.83	
RM037 Lake Road (Rd Maintenance)		0.00		0.00		0.00		337.72	
RM039 Wialki Soak Road (Rd Maintenance) Broomhall Road		0.00		0.00		0.00		589.59	
RM041 Brandis Road (Rd Maintenance)		0.00		0.00		0.00		294.50	
RM042 Toole Road (Rd Maintenance)		0.00		0.00		0.00		5,215.83	
RM043 Sprigg Road (Rd Maintenance)		0.00		0.00		0.00		4,195.30	
RM044 Bonnie Rock Tank Road (Rd Maintenance)		0.00		0.00		0.00		2,049.34	
RM045 Clune Road (Rd Maintenance)		0.00		0.00		0.00		2,495.21	
RM046 Dootaning Road (Rd Maintenance)		0.00		0.00		0.00		413.58	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 December 2018

STREETS, ROADS & BRIDGES (Continued)	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)									
2120100 Rural Road Maintenance Op Exp (Continued)									
RM047 Cunderin Road (Rd Maintenance)		0.00		0.00		0.00		3,122.34	
RM048 Copeland North Road (Rd Maintenance)		0.00		0.00		0.00		449.55	
RM049 Manuel Road (Rd Maintenance)		0.00		0.00		0.00		752.44	
RM050 Morrison Road (Rd Maintenance)		0.00		0.00		0.00		3,153.31	
RM052 Scotsman Road (Rd Maintenance)		0.00		0.00		0.00		1,024.79	
RM053 Adams Road (Rd Maintenance)		0.00		0.00		0.00		2,110.26	
RM054 Spencers Road (Rd Maintenance)		0.00		0.00		0.00		601.44	
RM056 Doig Road (Rd Maintenance)		0.00		0.00		0.00		2,692.51	
RM072 Sheardown Road (Rd Maintenance)		0.00		0.00		0.00		1,200.99	
RM074 McInnes Road (Rd Maintenance)		0.00		0.00		0.00		75.85	
RM075 Wattoning West Road (Rd Maintenance)		0.00		0.00		0.00		2,791.76	
RM076 Jones Road (Rd Maintenance)		0.00		0.00		0.00		1,061.00	
RM077 Wymond Road (Rd Maintenance)		0.00		0.00		0.00		1,104.64	
RM078 Milne Road (Rd Maintenance)		0.00		0.00		0.00		401.94	
RM079 Miguel East Road (Rd Maintenance)		0.00		0.00		0.00		340.03	
RM080 Stockton Road (Rd Maintenance)		0.00		0.00		0.00		3,413.71	
RM082 Connell Road (Rd Maintenance)		0.00		0.00		0.00		1,173.62	
RM084 Mt Jackson Road (Rd Maintenance)		0.00		0.00		0.00		921.86	
RM085 Angle Road (Rd Maintenance)		0.00		0.00		0.00		1,024.67	
RM086 Lavery Road (Rd Maintenance)		0.00		0.00		0.00		380.88	
RM088 Koonkoobing Road (Rd Maintenance)		0.00		0.00		0.00		167.94	
RM089 Andrews Road East (Rd Maintenance)		0.00		0.00		0.00		1,104.56	
RM092 Wundowin Road (Rd Maintenance)		0.00		0.00		0.00		1,577.61	
RM093 Quanta Cutting-Weira Road (Rd Maintenance)		0.00		0.00		0.00		2,715.69	
RM095 Copeland South Road (Rd Maintenance)		0.00		0.00		0.00		439.83	
RM096 Forest Avenue (Rd Maintenance)		0.00		0.00		0.00		1,288.93	
RM097 Borlase Road (Rd Maintenance)		0.00		0.00		0.00		810.97	
RM106 Dead Horse Hill Road (Rd Maintenance)		0.00		0.00		0.00		99.50	
RM107 Koorda-Bullfinch Rd (M40) (Rd Maintenance)		0.00		0.00		0.00		4,265.09	
RM108 Kununoppin-Mukinbudin Road (Rd Maintenance)		0.00		0.00		0.00		628.13	
RM109 Mukinbudin-Bonnie Rock Road (Rd Maintenance)		0.00		0.00		0.00		2,759.26	
RM110 Mukinbudin-Wialki Road (Rd Maintenance)		0.00		0.00		0.00		569.33	
RM111 Driscoll Road (Rd Maintenance)		0.00		0.00		0.00		1,793.94	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 December 2018

STREETS, ROADS & BRIDGES (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
2120100	Rural Road Maintenance Op Exp (Continued)									
	RM998 Road Maintenance - General Rural Exp (Non road specific costs only)		385,000.00		385,000.00		192,486.00		4,149.25	▼ The annual rural road budget is allocated to this job but only actual expenses that can not be easily allocated to specific roads are allocated to this job.
	TCM001 Traffic Counter Management		5,000.00		5,000.00		2,490.00		1,586.40	
	<u>Subtotal Rural Road Maintenance</u>		<u>390,000.00</u>		<u>390,000.00</u>		<u>194,976.00</u>		<u>155,622.14</u>	▼ Little spending on contractors has been required to date. A budget amendment may be appropriate.
OPERATING EXPENDITURE										
2120101	Townsite Road Maintenance Op Exp									
	RM058 Calder Street (Rd Maintenance)		0.00		0.00		0.00		56.07	
	RM061 Shadbolt St		0.00		0.00		0.00		905.70	
	RM063 Ferguson Street (Rd Maintenance)		0.00		0.00		0.00		727.03	
	RM065 Greenslade Street (Rd Maintenance)		0.00		0.00		0.00		322.79	
	RM066 Lukin Street (Rd Maintenance)		0.00		0.00		0.00		533.98	
	RM068 Strugnell Street (Rd Maintenance)		0.00		0.00		0.00		2,704.99	
	RM069 Clamp Street (Rd Maintenance)		0.00		0.00		0.00		103.89	
	RM070 Potter Street (Rd Maintenance)		0.00		0.00		0.00		662.74	
	RM105 Earl Drive (Rd Maintenance)		0.00		0.00		0.00		239.66	
	RM122 Bent Street (Rd Maintenance)		0.00		0.00		0.00		517.01	
	RM999 Road Maintenance - General Townsite Exp (Non road specific costs only)		26,000.00		26,000.00		12,984.00		4,665.61	▼ The annual townsite road budget is allocated to this job but only actual expenses that can not be easily allocated to specific roads are allocated to this job.
	<u>Subtotal Townsite Road Maintenance</u>		<u>26,000.00</u>		<u>26,000.00</u>		<u>12,984.00</u>		<u>11,439.47</u>	
2120103	Roads/Street Cleaning									
	SWEEP Roads/Street Cleaning - Op Exp		15,000.00		15,000.00		7,488.00		4,842.79	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 December 2018

STREETS, ROADS, BRIDGES & DEPOT (Continued)			Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments	
			Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE (Continued)												
2120104	Street Trees & Watering	Jobs										
	TREES Street Trees & Watering - Op Exp			5,000.00	5,000.00		2,494.00		4,481.55			
2120105	Street Trees Pruning & Tree Lopping	Jobs										
	PRUNE Street Trees Pruning & Tree Lopping - Op Exp			15,000.00	15,000.00		2,316.00		11,331.90			
2120106	Traffic Signs/Equipment (Safety)	Jobs										
	SIGNS Traffic Signs/Equipment (Safety)			12,500.00	12,500.00		6,240.00		12,228.08			
2120107	Footpath Maintenance	Jobs										
	FPM01 Footpath Maintenance			10,000.00	10,000.00		4,980.00		780.77			
2120108	Street Lighting - Operating			19,370.00	19,370.00		9,684.00		7,042.13			
2120111	General Verge Maintenance & Cleaning - Op Exp - Sts Rds & Bridg	Jobs										
	VERGE General Verge Maintenance & Cleaning - Op Exp - Sts Rds & Bridg			50,000.00	50,000.00		49,988.00		41,336.41			
2120112	Townscape Maintenance - Op Exp - Sts Rds & Bridges	Jobs										
	TSCAPE Townscape Maintenance - Op Exp			1,000.00	1,000.00		486.00		0.00			
2120116	Purchase of Land for Roads - Op Exp			9,000.00	9,000.00		4,500.00		0.00			
2120120	Depot Building Operations - Op Exp (Moved to 2140250)			0.00	0.00		0.00		0.00		See 2140250	
2120121	Depot Building Maintenance - Op Exp (Moved to 2140251)			0.00	0.00		0.00		0.00		See 2140251	
2120122	Workshop/Depot Expensed Minor Asset Purchases - Op Exp (Moved to 2140252)			0.00	0.00		0.00		0.00		See 2140252	
2120127	Depot OHS Equipment - LGIS - Op Exp (Moved to 2140257)			0.00	0.00		0.00		0.00		See 2140257	
2120192	Depreciation - Roads, Bridges & Depots			1,286,719.00	1,286,719.00		643,356.00		608,191.00			
OPERATING REVENUE												
3120100	Regional Road Group Grants (MRWA)			468,000.00	468,000.00		0.00		78,852.00		The first instalment of the Regional Road Group Grant for the Mukinbudin-Wialki Rd (North Section 17/18) project was received earlier than expected.	
3120101	Direct Road Grant (MRWA)			126,080.00	126,080.00		126,080.00		120,680.00			
3120102	Roads to Recovery Grant			241,337.00	241,337.00		0.00		0.00			
3120108	*Do Not Use - Sale of Scrap - Op Inc - Street, Roads an			0.00	0.00		0.00		(45.45)		Incorrect posting. To be Journalled.	
SUB-TOTAL	OPERATING			835,417.00	1,839,589.00		126,080.00		939,492.00		199,486.55	857,296.24

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 December 2018

STREETS, ROADS, BRIDGES & DEPOT (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CAPITAL EXPENDITURE										
4120155	Plant & Equipment (Capital) - Roads		0.00		0.00		0.00		0.00	
4120166	Roads Renewal Works - Capital Exp									
										Jobs
RR012	Carlton Road Renewal - Cap Exp		130,000.00		130,000.00		64,991.00		12,876.39	▼ Gravel sheet SLK 0.00 to SLK 7.28 (Moondon intersection). Funding- \$41,562 Unspent RTR Grant from reserve via account 5120151, \$63,337 from 18-19 RTR Grant, the remainder from Council funds. Expenditure has been slower than expected, a timing variation.
RR018	Walton Road Renewal - Cap Exp		73,000.00		73,000.00		48,174.00		42,840.80	Gravel sheet from SLK 4.11 to SLK 9.55 (Rabbit Proof Fence). Funding- Council and general Road Grants.
RR022	McGregor Road North Section Renewal - Cap Exp		87,000.00		87,000.00		86,988.00		111,840.26	▲ Gravel sheet from SLK 2.56 to SLK 8.56 (6.00kms) Funding- \$60,000 Unspent RTR Grant from reserve via account 5120151, the remainder from Council funds. Additional expenditure was required to finish the works. A budget amendment will be required.
RCC08	Calder Street Reseal - Renewal Cap Exp		0.00		0.00		0.00		0.00	
RR050	Morrison Rd Renewal - Cap Exp		85,000.00		85,000.00		84,986.00		48,701.21	▼ Gravel sheet from SLK 0.00 to SLK 5.00 (Quanta Cutting intersection) (5.00kms). Funding- \$65,000 Unspent RTR Grant from reserve via account 5120151, the remainder from Council funds. Expenditure has been slower than expected, a timing variation.
RR052	Scotsman Road Renewal - Cap Exp		39,000.00		39,000.00		0.00		0.00	Gravel sheet SLK 0.00 to SLK 2.53. Funding- Council and general Road Grants. Works have not commenced and will be significantly reduced or cancelled to pay for expenditure on other roads. In this case a budget amendment may be required.
RR108	Kununoppin-Mukinbudin Road Renewal - Cap Exp		0.00		0.00		0.00		693.00	
RR2107	Koorda-Bullfinch Road (Rural West) - (Barb Realign 18-19) Renewal - Cap Exp		100,000.00		100,000.00		0.00		684.00	Single coat reseal of 2.48kms. Funding- \$80,000 from 18-19 RTR Grant, the remainder from Council funds and general Road Grants.
4120167	Roads (Capital) - Roads to Recovery									
RTR10	Barbalin North Road - Gravel Resheet 2017/2018		0.00		0.00		0.00		0.00	
4120168	Roads (Capital) - Regional Road Group									
										Jobs
RRG01	Mukinbudin Wialki Rd (South Section 17/18) - Cap Exp		140,000.00		140,000.00		0.00		0.00	Single coat reseal of 3.44kms on the (failed southern section). Funding- \$98,000 RTR 18-19 Grant via account 3120102, the remainder from Council and general Road Grants
RRG04	Mukinbudin-Wialki Rd (North Section 17/18) - Cap Exp		710,000.00		710,000.00		0.00		57,220.98	Reconstruction and two coat bitumen seal – total 7.58kms. Funding: \$468,000 - MRWA Regional Road Group (RRG) Grant via Account 3120100, \$4,618 - Unspent RRG Grant from Unspent Grants Reserve via Account 5120151, the remainder from Council and general Road Grants.
	<u>Subtotal All Road Capital Expenditure</u>		<u>1,364,000.00</u>		<u>1,364,000.00</u>		<u>285,139.00</u>		<u>274,856.64</u>	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 December 2018

STREETS, ROADS, BRIDGES & DEPOT (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CAPITAL EXPENDITURE (Continued)										
4120170	Footpaths (Capital) - Council Funded									
	Jobs									
FPC01	White Street - Western Footpath		55,000.00		55,000.00		0.00		44,187.92	From Calder St to Shadbolt St. Council funded.
FPC02	Cruikshank St - Northern Footpath		0.00		0.00		0.00		0.00	
FPC057	Maddock Street Footpath Construction - Cap Exp - Sts Rds & Bridges		0.00		0.00		0.00		0.00	
FPC063	Ferguson Street Footpath Construction - Cap Exp - Sts Rds & Bridges		0.00		0.00		0.00		0.00	
4120175	Transfers To Roadworks Reserve		660.00		660.00		660.00		261.68	Interest
CAPITAL REVENUE										
5120151	Transfers From Unspent Grant Reserve - Cap Inc - Sts	181,180.00		181,180.00		90,588.00		0.00		▲ Unspent RRG Grant funds to be expended on Job RRG04 \$4,618. Unspent RTR Grant funds to be expended on Job RR012 \$51,562. Unspent RTR Grant funds to be expended on Job RR022 \$60,000. Unspent RTR Grant funds to be expended on Job RR050 \$65,000. The transfers from reserve have not commenced. A timing variation.
SUB-TOTAL	CAPITAL	181,180.00	1,419,660.00	181,180.00	1,419,660.00	90,588.00	285,799.00	0.00	319,306.24	
TOTAL - STREETS, ROADS & BRIDGES		1,016,597.00	3,259,249.00	1,016,597.00	3,259,249.00	216,668.00	1,225,291.00	199,486.55	1,176,602.48	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 December 2018

	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
ROAD PLANT PURCHASES									
OPERATING EXPENDITURE									
2120291 Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
OPERATING REVENUE									
3120290 Profit on Disposal of Assets	23,000.00		23,000.00		23,000.00		0.00		▲ Profit on the sale of P344 has not been realised because Loader New Plant Number P34418 (Replacing P344) has not been finalised. A timing variation.
SUB-TOTAL	23,000.00	0.00	23,000.00	0.00	23,000.00	0.00	0.00	0.00	
CAPITAL EXPENDITURE									
4120250 Plant & Equipment (Capital) - Road Plant Purchases		320,000.00		320,000.00		320,000.00		0.00	▼ Loader New Plant Number P34418 (Replacing P344) has not been finalised. A timing variation. The proceeds from the sale of the new loader will be \$246,500. A budget amendment will be required.
4120275 Transfer to Plant Reserve		7,760.00		7,760.00		3,876.00		3,160.29	
CAPITAL REVENUE									
5120250 Proceeds on Disposal of Assets - Cap Inc - Road Pla	60,000.00		60,000.00		60,000.00		0.00		▲ Proceeds from the sale of P344 has not been realised because Loader New Plant Number P34418 (Replacing P344) has not been finalised. A timing variation. The proceeds from the sale will be \$51K. A budget amendment will be required.
5120252 Transfers From Plant Replacement Reserve	260,000.00		260,000.00		260,000.00		0.00		▲ The transfer from reserve has not been made because Loader New Plant Number P34418 (Replacing P344) has not been finalised. A timing variation. Due to the lower cost of the new loader the funds required from reserve will be \$195,500. A budget amendment will be required.
SUB-TOTAL	320,000.00	327,760.00	320,000.00	327,760.00	320,000.00	323,876.00	0.00	3,160.29	
TOTAL - ROAD PLANT PURCHASES	343,000.00	327,760.00	343,000.00	327,760.00	343,000.00	323,876.00	0.00	3,160.29	

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 December 2018

	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
AERODROMES									
OPERATING EXPENDITURE									
2120300									
	Airstrip & Grounds Maintenance/Operations								
	W060 Airstrip & Grounds Maintenance/Operations	2,300.00		2,300.00		1,134.00		1,699.55	
2120304	Expensed Minor Assets Purchased	0.00		0.00		0.00		0.00	
2120305	Other Expenses Relating To Aerodromes	0.00		0.00		0.00		0.00	
2120491	Loss on Disposal of Assets	0.00		0.00		0.00		0.00	
2120492	Depreciation - Aerodromes	14,818.00		14,818.00		7,404.00		7,139.33	
2120499	Administration Allocated	2,367.00		2,367.00		1,182.00		1,191.18	
OPERATING REVENUE									
3120400	Airport Landing Charges and Fees	0.00		0.00		0.00		0.00	
3120402	Contributions & Donations - Aerodromes	0.00		0.00		0.00		0.00	
3120403	Reimbursements - Aerodromes	0.00		0.00		0.00		0.00	
3120404	Grants - Aerodromes	0.00		0.00		0.00		0.00	
3120405	Other Income Relating to Aerodromes	0.00		0.00		0.00		0.00	
3120490	Profit on Disposal of Assets	0.00		0.00		0.00		0.00	
SUB-TOTAL		0.00	19,485.00	0.00	19,485.00	0.00	9,720.00	0.00	10,030.06
CAPITAL EXPENDITURE									
4120450	Furniture & Equipment (Capital) - Aerodromes	0.00		0.00		0.00		0.00	
4120455	Plant & Equipment (Capital) - Aerodromes	0.00		0.00		0.00		0.00	
4120460	Infrastructure Other (Capital) - Aerodromes								
	I0260 Airstrip & Grounds Capital	0.00		0.00		0.00		0.00	
CAPITAL REVENUE									
5120450	Proceeds on Disposal of Assets - Cap Inc - Ae	0.00		0.00		0.00		0.00	
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - AERODROMES		0.00	19,485.00	0.00	19,485.00	0.00	9,720.00	0.00	10,030.06

SHIRE OF MUKINBUDIN
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 December 2018

	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
TRANSPORT LICENCING									
<u>OPERATING EXPENDITURE</u>									
2120500		3,000.00		3,000.00		1,500.00		0.00	Timing
2120501		760.00		760.00		378.00		28.02	
2120599		23,670.00		23,670.00		11,832.00		11,911.74	
<u>OPERATING REVENUE</u>									
3120500	600.00		600.00		300.00		90.90		
3120501	16,500.00		16,500.00		8,250.00		6,985.85		
3120502	3,000.00		3,000.00		1,500.00		0.00		
SUB-TOTAL	20,100.00	27,430.00	20,100.00	27,430.00	10,050.00	13,710.00	7,076.75	11,939.76	
<u>CAPITAL EXPENDITURE</u>									
<u>CAPITAL REVENUE</u>									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - TRANSPORT LICENCING	20,100.00	27,430.00	20,100.00	27,430.00	10,050.00	13,710.00	7,076.75	11,939.76	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
 Financial Statement for Period Ended
 31 December 2018

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
Rural Services		11,867.00		11,867.00		10,166.00		2,386.71	
Tourism and Area Promotion		185,630.00		202,338.00		109,082.00		124,430.39	▲ An increase due to a caravan park employee termination payment and changed employment arrangements. A budget amendment has been made, however a timing variation remains.
Building Control		6,734.00		6,734.00		3,360.00		3,209.63	
Economic Development		4,567.00		4,567.00		2,476.00		2,061.44	
Other Economic Services		77,596.00		77,596.00		39,351.00		41,235.85	
OPERATING REVENUE									
Rural Services	1,000.00		1,000.00		500.00		0.00		
Tourism and Area Promotion	122,936.00		118,036.00		61,560.00		73,967.32		▼ Takings at the Caravan Park have been higher than expected for this time of the year.
Building Control	150.00		350.00		272.00		267.92		
Economic Development	0.00		0.00		0.00		2,627.27		
Other Economic Services	32,640.00		32,640.00		16,314.00		18,690.61		
SUB-TOTAL	156,726.00	286,394.00	152,026.00	303,102.00	78,646.00	164,435.00	95,553.12	173,324.02	
CAPITAL EXPENDITURE									
Rural Services		0.00		0.00		0.00		0.00	
Tourism and Area Promotion		10,000.00		10,000.00		5,998.00		0.00	
Building Control		0.00		0.00		0.00		0.00	
Economic Development		0.00		0.00		0.00		0.00	
Other Economic Services		19,031.00		19,031.00		9,515.00		9,381.16	
CAPITAL REVENUE									
Rural Services	0.00		0.00		0.00		0.00		
Tourism and Area Promotion	0.00		0.00		0.00		0.00		
Building Control	0.00		0.00		0.00		0.00		
Economic Development	0.00		0.00		0.00		0.00		
Other Economic Services	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	29,031.00	0.00	29,031.00	0.00	15,513.00	0.00	9,381.16	
TOTAL - PROGRAMME SUMMARY	156,726.00	315,425.00	152,026.00	332,133.00	78,646.00	179,948.00	95,553.12	182,705.18	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
31 December 2018

RURAL SERVICES		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2130100	Noxious Weed Control									
	WEEDS Noxious Weed Control - Op Exp		8,000.00		8,000.00		7,984.00		1,195.53	
2130101	Wild Dog Control		0.00		0.00		0.00		0.00	
2130102	Vermin Control		0.00		0.00		0.00		0.00	
2130103	Rural Counselling Service		500.00		500.00		500.00		0.00	
2130104	Drum Muster Expenses		1,000.00		1,000.00		500.00		0.00	
2130105	Oil Waste Disposal		0.00		0.00		0.00		0.00	
2130199	Administration Allocated		2,367.00		2,367.00		1,182.00		1,191.18	
OPERATING REVENUE										
3130100	Contributions & Donations - Rural Services	1,000.00		1,000.00		500.00		0.00		
3130101	Reimbursements - Rural Services	0.00		0.00		0.00		0.00		
3130102	Grants - Rural Services	0.00		0.00		0.00		0.00		
3130103	Other Income Relating to Rural Services	0.00		0.00		0.00		0.00		
SUB-TOTAL		1,000.00	11,867.00	1,000.00	11,867.00	500.00	10,166.00	0.00	2,386.71	
CAPITAL EXPENDITURE										
CAPITAL REVENUE										
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - RURAL SERVICES		1,000.00	11,867.00	1,000.00	11,867.00	500.00	10,166.00	0.00	2,386.71	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
31 December 2018

TOURISM & AREA PROMOTION		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2130200	Caravan Park Staff Housing Costs Alloc - Op Exp - Tour & Area Prom		3,880.00		3,880.00		1,938.00		6,782.75	
2130202	Area Promotion		2,250.00		2,250.00		1,124.00		2,353.59	
2130203	Entry Statement Maintenance	Jobs								
	W065 Entry Statement Maintenance		0.00		0.00		0.00		0.00	
2130204	Caravan Park General Maintenance/Operations	Jobs								
	W070 Caravan Park General Maintenance/Operations		50,000.00		50,000.00		25,402.00		27,618.26	
2130206	Barrack Cabins Building Operations	Jobs								
	BO315 Barrack Cabins Building Operations		500.00		500.00		332.00		171.24	
2130207	Barrack Cabins Building Maintenance	Jobs								
	BM315 Barrack Cabins Building Maintenance		3,000.00		3,000.00		1,488.00		959.01	
2130209	Tourist Information Bay/Hut Expenditure	Jobs								
	W075 Tourist Information Bay/Hut Maintenance/Operations		3,000.00		3,000.00		1,494.00		2,009.79	
2130210	Park Units (Self Contained) Building Operations	Jobs								
	BO320 Park Units (Self Contained) Building Operations		500.00		500.00		414.00		336.70	
2130211	Park Units (Self Contained) Building Maintenance	Jobs								
	BM320 Park Units (Self Contained) Building Maintenance		5,600.00		5,600.00		2,792.00		5,035.65	
2130212	Interest on Loan 107 Caravan Park		0.00		0.00		0.00		0.00	
2130213	Interest on Loan 112 Caravan Park		0.00		0.00		0.00		0.00	
2130214	Caravan Park Salaries		56,992.00		75,300.00		43,800.00		48,252.00	An increase due to a caravan park employee termination payment and changed employment arrangements. A budget amendment has been made, however a timing variation remains.
2130215	Caravan Park Superannuation		5,600.00		5,600.00		2,796.00		771.25	
2130216	Caravan Park Manager Allowances		0.00		0.00		0.00		0.00	
2130217	New Travel Annual Contribution		2,500.00		2,500.00		2,500.00		3,181.82	
2130218	Caravan Park Transportable House									
	BM325 Caravan Park Transportable Maintenance		2,000.00		500.00		246.00		127.01	
	BO325 Caravan Park Transportable Operations		650.00		550.00		264.00		807.92	
2130219	Wheatbelt Way - Op Exp	Jobs								
	W079 Wheatbelt Way General - Op Exp		800.00		800.00		390.00		2,440.05	
	W080 WW - Weira Maintenance/Operations		740.00		740.00		354.00		254.33	
	W081 WW - Wattoning Maintenance/Operations		640.00		640.00		306.00		13.84	
	W082 WW - Beringbooding Maintenance/Operations		640.00		640.00		306.00		0.00	
	W083 WW - Shed Maintenance/Operations		640.00		640.00		306.00		0.00	
	W084 WW - Bonnie Rock Reserve Maintenance/Operations		640.00		640.00		306.00		0.00	
2130220	Caravan Park Workers Compensation		1,314.00		1,314.00		654.00		1,076.04	
2130225	Tourist Signage - Op Exp - Tourism & Area Promotic		0.00		0.00		0.00		820.00	Further expenditure is expected, a budget amendment will be required.
2130291	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2130292	Depreciation - Tourism & Area Promotion		15,340.00		15,340.00		7,668.00		7,125.05	
2130299	Administration Allocated		28,404.00		28,404.00		14,202.00		14,294.09	
OPERATING REVENUE										
3130200	Caravan Park Fees		29,836.00		29,836.00		14,916.00		22,543.57	
3130201	Caravan Park Coin Op Wash Mach Income		1,600.00		1,600.00		798.00		768.13	
3130202	Barracks Cabins Fees		24,000.00		24,000.00		12,000.00		15,408.66	
3130203	Park Unit (Self Contained) Fees		57,500.00		57,500.00		28,746.00		29,465.21	
3130204	Rental Long Term Stay Transportable - Tenancy Income		0.00		0.00		0.00		0.00	
3130205	Contributions & Donations - Tourism & Area Promotion		0.00		0.00		0.00		0.00	
3130206	Reimbursements - Tourism & Area Promotion		0.00		0.00		0.00		0.00	
3130207	Grants - Tourism & Area Promotion		0.00		0.00		0.00		0.00	
3130208	Caravan Park House - Short Term Rental		10,000.00		5,100.00		5,100.00		5,781.75	
3130210	Other Income Relating to Tourism & Area Promotion		0.00		0.00		0.00		0.00	
3130290	Profit on Disposal of Assets		0.00		0.00		0.00		0.00	
SUB-TOTAL			122,936.00		185,630.00		118,036.00		202,338.00	
							61,560.00		109,082.00	
									73,967.32	
									124,430.39	

AGENDA: ORDINARY MEETING OF COUNCIL TO BE HELD 6TH FEBRUARY 2019

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
31 December 2018

TOURISM & AREA PROMOTION (Continued)			Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
			Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
CAPITAL EXPENDITURE											
4130250	Building (Capital) - Tourism & Area Promotion	Jobs									
BC315	Barrack Cabins Capital			0.00	0.00		0.00		0.00		Various Capital Improvements.
BC320	Park Units (Self Contained) Capital		6,000.00	6,000.00		1,998.00		0.00			
BC325	Caravan Park Ablutions Capital		0.00	0.00		0.00		0.00			
BC330	Caravan Park Campers Kitchen Capital		0.00	0.00		0.00		0.00			
BC331	New Caravan Park House Capital		0.00	0.00		0.00		0.00			
4130260	Infrastructure Other (Capital) - Tourism & Area Promotion	Jobs									
IO270	WW - Weira Capital		0.00	0.00		0.00		0.00			
IO271	WW - Wattonning Capital		0.00	0.00		0.00		0.00			
IO272	WW - Beringbooding Capital		0.00	0.00		0.00		0.00			
IO273	WW - Shed Capital		0.00	0.00		0.00		0.00			
IO274	WW - Bonnie Rock Reserve Capital		0.00	0.00		0.00		0.00			
IO280	Caravan Park Infrastructure Capital Exp		4,000.00	4,000.00		4,000.00		0.00			
4130270	Principal on Loan 107 - Caravan Park		0.00	0.00		0.00		0.00			
4130271	Principal on Loan 112 - Caravan Park		0.00	0.00		0.00		0.00			
CAPITAL REVENUE											
5130250	Proceeds on Disposal of Assets - Cap Inc - Tourisr		0.00	0.00		0.00		0.00			
5130252	Transfers From Reserve		0.00	0.00		0.00		0.00			
SUB-TOTAL			0.00	10,000.00	0.00	10,000.00	0.00	5,998.00	0.00	0.00	
TOTAL - TOURISM & AREA PROMOTION			122,936.00	195,630.00	118,036.00	212,338.00	61,560.00	115,080.00	73,967.32	124,430.39	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
31 December 2018

	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
BUILDING CONTROL									
<u>OPERATING EXPENDITURE</u>									
2130304 Contract Building Control Services		2,000.00		2,000.00		996.00		827.27	
2130399 Administration Allocated		4,734.00		4,734.00		2,364.00		2,382.36	
<u>OPERATING REVENUE</u>									
3130300 Building Permit Fees	0.00		200.00		200.00		263.37		A budget amendment has been made to recognise the fees expected
3130301 Commission - BRB & BCITF	150.00		150.00		72.00		4.55		
3130302 Private S/Pool Inspection Fees	0.00		0.00		0.00		0.00		
3130303 Demolition Licence	0.00		0.00		0.00		0.00		
SUB-TOTAL	150.00	6,734.00	350.00	6,734.00	272.00	3,360.00	267.92	3,209.63	
<u>CAPITAL EXPENDITURE</u>									
<u>CAPITAL REVENUE</u>									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - BUILDING CONTROL	150.00	6,734.00	350.00	6,734.00	272.00	3,360.00	267.92	3,209.63	

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
31 December 2018

ECONOMIC DEVELOPMENT		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2130500	Economic Development		0.00		0.00		0.00		0.00	
2130501	Industrial Units Building Operations	Jobs								
BO335	Industrial Unit (Lot 164 Strugnelli) Building Operations		1,200.00		1,200.00		808.00		870.26	
2130502	Industrial Units Building & Grounds Maintenance	Jobs								
BM335	Industrial Unit (Lot 164 Strugnelli) Building Maintenance		1,000.00		1,000.00		486.00		0.00	
GM335	Industrial Unit (Lot 64 Strugnelli St) Grounds Maintenance		0.00		0.00		0.00		0.00	
2130599	Administration Allocated		2,367.00		2,367.00		1,182.00		1,191.18	
OPERATING REVENUE										
3130502	Leases Income - Op Inc - Eco Dev		0.00		0.00		0.00		0.00	
3130503	Contributions & Donations - Economic Development		0.00		0.00		0.00		0.00	
3130504	Reimbursements - Economic Development		0.00		0.00		0.00		0.00	
3130505	Grants - Economic Development		0.00		0.00		0.00		0.00	
3130506	Other Income Relating to Economic Development		0.00		0.00		0.00		2,627.27	Income in the wrong account, it should be in account 3130507
3130507	Income - Industrial Units - Op Inc - Eco Dev		0.00		0.00		0.00		0.00	Additional income to be received. A budget amendment is required.
SUB-TOTAL			0.00	4,567.00	0.00	4,567.00	0.00	2,476.00	2,627.27	2,061.44
CAPITAL EXPENDITURE										
4130550	Building (Capital) - Economic Development	Jobs								
BC335	Industrial Unit (Lot 164 Strugnelli) Building Capital		0.00		0.00		0.00		0.00	
CAPITAL REVENUE										
SUB-TOTAL			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - ECONOMIC DEVELOPMENT			0.00	4,567.00	0.00	4,567.00	0.00	2,476.00	2,627.27	2,061.44

SHIRE OF MUKINBUDIN
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
31 December 2018

OTHER ECONOMIC SERVICES		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2130600	Tree Planter Maintenance		1,387.00		1,387.00		690.00		2,392.84	
2130601	Community Bus Expenses Allocated		4,347.00		4,347.00		2,172.00		3,110.06	
2130602	Public Transport Bus Expense		0.00		0.00		0.00		0.00	
2130603	Standpipe Maintenance/Operations									
W090	Standpipe Maintenance/Operations		30,000.00		30,000.00		14,988.00		10,990.74	
2130609	Map Purchases		0.00		0.00		0.00		0.00	
2130610	Other Expenditure - Other Economic Services		0.00		0.00		0.00		0.00	
2130612	Beringboodin Tank Roof Expenses		0.00		0.00		0.00		0.00	
2130615	Interest on Loan 116 Land Purchase		604.00		604.00		302.00		409.56	
2130616	Interest on Loan 119		5,136.00		5,136.00		2,567.00		2,634.06	
2130617	Muka Cafe - Operations									
BO340	Muka Cafe - Operations		4,000.00		4,000.00		2,606.00		3,066.30	
2130618	Muka Cafe - Building & Grounds Maintenance									
BM340	Muka Cafe - Maintenance		4,000.00		4,000.00		1,980.00		4,838.19	
GM340	Muka Cafe Grounds Maintenance		200.00		200.00		90.00		0.00	
2130691	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2130692	Depreciation - Other Economic Services		8,986.00		8,986.00		4,488.00		4,264.71	
2130699	Administration Allocated		18,936.00		18,936.00		9,468.00		9,529.39	
OPERATING REVENUE										
3130600	Charges - Tree Planter Hire - Op Inc	1,500.00		1,500.00		750.00		1,477.28		
3130601	Community Bus Hire Income - Op Inc - Other	4,000.00		4,000.00		1,998.00		4,353.20		
3130602	Public Transport Bus Income	0.00		0.00		0.00		0.00		
3130603	Sale of Water	10,000.00		10,000.00		4,998.00		3,688.02		
3130605	Rent - Commercial Properties	15,340.00		15,340.00		7,668.00		7,509.07		
3130607	Contributions & Donations - Other Economic Services	0.00		0.00		0.00		0.00		
3130608	Reimbursements - Other Economic Services	1,800.00		1,800.00		900.00		935.76		
3130609	Grants - Other Economic Services	0.00		0.00		0.00		0.00		
3130610	Other Income Relating to Other Economic Services	0.00		0.00		0.00		727.28		
3130690	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL		32,640.00	77,596.00	32,640.00	77,596.00	16,314.00	39,351.00	18,690.61	41,235.85	
CAPITAL EXPENDITURE										
4130650	Plant & Equipment (Capital) - Other Economic Services		0.00		0.00		0.00		0.00	
4130655	Infrastructure Other (Capital) - Other Economic Services Jobs									
IO290	Standpipe Capital Expenditure		0.00		0.00		0.00		0.00	
4130680	Building (Capital) - Other Economic Services									
BC340	Muka Cafe Building Capital Expenditure		0.00		0.00		0.00		0.00	
4130660	Transfers To Community Bus Reserve		0.00		0.00		0.00		0.00	
4130661	Transfers To Building & Residential Land Reserve-Cap Exp-Other Ec		0.00		0.00		0.00		0.00	
4130670	Principal on Loan 116 - Land Purchase		10,996.00		10,996.00		5,498.00		5,414.90	
4130671	Principal on Loan 119 - Mukinbudin Cafe		8,035.00		8,035.00		4,017.00		3,966.26	
CAPITAL REVENUE										
5130650	Proceeds on Disposal of Assets - Cap Inc - Other Ec	0.00		0.00		0.00		0.00		
5130652	Transfers From Plant Replacement Reserve	0.00		0.00		0.00		0.00		
5130653	Transfers From Community Bus Reserve	0.00		0.00		0.00		0.00		
5130654	Transfers From Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL		0.00	19,031.00	0.00	19,031.00	0.00	9,515.00	0.00	9,381.16	
TOTAL - OTHER ECONOMIC SERVICES		32,640.00	96,627.00	32,640.00	96,627.00	16,314.00	48,866.00	18,690.61	50,617.01	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 December 2018

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>									
Private Works		20,134.00		20,134.00		10,038.00		15,010.38	
Public Works Overheads		500.00		(19,622.00)		(1,990.00)		5,119.06	
Plant Operation Costs		27,000.00		26,930.00		23,845.00		(14,547.71)	▼ Plant cost allocation credits and income are higher than expected whilst other expenditure is lower than expected. See the subprogram for further detail.
Administration Overheads		9,050.00		9,050.00		55,257.00		12,356.73	▼ In Administration Overheads the Budget YTD expenses are not synchronised with the recoveries, a timing variation. Net expenses and income should always be fully allocated.
Salaries and Wages		1,000.00		1,000.00		498.00		4,818.05	
Land/Subdivision Development		0.00		0.00		0.00		0.00	
<u>OPERATING REVENUE</u>									
Private Works	18,480.00		18,480.00		9,240.00		10,003.38		
Public Works Overheads	500.00		2,840.00		1,170.00		2,363.65		
Plant Operation Costs	27,000.00		27,000.00		13,494.00		15,805.39		
Administration Overheads	9,050.00		9,050.00		4,518.00		12,198.64		
Salaries and Wages	500.00		500.00		246.00		0.00		
SUB-TOTAL	55,530.00	57,684.00	57,870.00	37,492.00	28,668.00	87,648.00	40,371.06	22,756.51	
<u>CAPITAL EXPENDITURE</u>									
Plant Operation Costs		120,641.00		120,641.00		60,319.00		59,703.51	▲ This is loan principle payments.
Administration Overheads		71,331.00		130,372.00		65,183.00		125,936.25	▲ The main component is the replacement of the CEOs vehicle which has happened sooner than expected.
<u>CAPITAL REVENUE</u>									
Administration Overheads	59,041.00		117,223.00		72,677.00		112,222.91		▼ This is the result of the replacement of the CEOs vehicle which has happened sooner than expected.
SUB-TOTAL	59,041.00	191,972.00	117,223.00	251,013.00	72,677.00	125,502.00	112,222.91	185,639.76	
TOTAL - PROGRAMME SUMMARY	114,571.00	249,656.00	175,093.00	288,505.00	101,345.00	213,150.00	152,593.97	208,396.27	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 December 2018

	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
PRIVATE WORKS									
<u>OPERATING EXPENDITURE</u>									
2140100 Private Works Expenses									Additional private works have been performed. A major cost being the reinstatement of footpaths for the Water Corporation. A budget amendment will be required.
X998 MDHS - Private Works Gardening		7,400.00		7,400.00		3,690.00		956.58	
X999 Private Works Budget Job		8,000.00		8,000.00		3,984.00		11,671.44	
2140199 Administration Allocated		4,734.00		4,734.00		2,364.00		2,382.36	
<u>OPERATING REVENUE</u>									
3140100 Private Works Income	18,480.00		18,480.00		9,240.00		10,003.38		
SUB-TOTAL	18,480.00	20,134.00	18,480.00	20,134.00	9,240.00	10,038.00	10,003.38	15,010.38	
<u>CAPITAL EXPENDITURE</u>									
<u>CAPITAL REVENUE</u>									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PRIVATE WORKS	18,480.00	20,134.00	18,480.00	20,134.00	9,240.00	10,038.00	10,003.38	15,010.38	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 December 2018

PUBLIC WORKS OVERHEADS		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2140200	Works Supervisor - Salary		92,800.00		92,800.00		46,398.00		39,237.61	
2140201	Works Supervisor - Superannuation		8,800.00		8,800.00		4,398.00		4,408.04	
2140202	Works Supervisor - Training & Conferences		0.00		0.00		0.00		0.00	
2140203	Other Employee Expenses - Works		2,214.00		2,214.00		2,170.00		4,214.94	
2140204	Plant & Motor Vehicle Expenses Allocated - Op Exp Pub Works O'Heads		29,865.00		29,865.00		14,928.00		20,735.10	
2140205	Works Team - Superannuation		58,817.00		58,817.00		29,406.00		24,960.13	
2140206	Works Team - Sick Pay		14,787.00		14,787.00		7,392.00		7,913.44	
2140207	Works Team - Annual Leave - Op Exp - PWO'Heads		38,219.00		38,219.00		19,104.00		27,854.66	
2140208	Works Team - Public Holidays		17,742.00		17,742.00		8,868.00		7,512.12	
2140209	Works Team - Long Service Leave		0.00		0.00		0.00		0.00	
2140210	Works Team - RDO's		0.00		0.00		0.00		508.91	
2140211	Works Team - Protective Clothing		6,500.00		6,500.00		3,246.00		1,131.00	
2140212	Unallocated Time Card Wages & Allowances - Op Exp -Pub Wks O Heads		0.00		0.00		0.00		4,703.66	
2140213	Works Team - Bank Fee Reimbursement		0.00		0.00		0.00		0.00	
2140214	Works Team - Pre Employment Medicals and Police Clearances		500.00		500.00		246.00		0.00	
2140215	Works Team - Housing Incentive		0.00		0.00		0.00		0.00	
2140216	Works Team - MBL Location Allowance		0.00		0.00		0.00		0.00	
2140217	Works Team - Industry Allowance		0.00		0.00		0.00		0.00	
2140218	Works Team - Service Allowance		0.00		0.00		0.00		0.00	
2140219	Works Team - No Disadvantage Allowance		0.00		0.00		0.00		0.00	
2140220	Works Team - Insurances (Except Workers Comp)		0.00		0.00		0.00		0.00	
2140221	Works Team - Workers Compensation Insurance		12,744.00		12,744.00		12,744.00		11,272.80	
2140222	Works Team - Training & Conferences	Jobs								
W095	Works Team - Training & Conferences		8,500.00		8,500.00		4,242.00		445.67	
2140223	OHS, Toolbox & Other Meetings & Down Time - Pub Wks O'Heads - Op Exp	Jobs								
W100	OHS, Toolbox & Other Meetings & Down Time - Pub Wks O'Heads - Op Exp		1,500.00		1,500.00		738.00		1,108.53	
2140224	Works Team - Engineering & Technical Support		0.00		0.00		0.00		0.00	
2140225	Works Team - Office Expenses		100.00		100.00		48.00		26.77	
2140226	Works Team - Depot Freight		0.00		0.00		0.00		705.95	
2140227	Works Team - Expendable Tools/Equipment		1,500.00		1,500.00		750.00		0.00	
2140228	Works Team - Staff Housing Allocated		7,030.00		7,030.00		3,510.00		6,143.89	
2140229	Works Team - Other Costs		0.00		0.00		0.00		0.00	
2140230	Works Team - Noise Regulation Program		0.00		0.00		0.00		0.00	
2140231	Works Team - Telephone & Computer Services - Op Exp		1,925.00		1,925.00		960.00		605.09	
2140235	Consumables Depot & Works Team - Op Exp - Pub Wks O'Heads		3,000.00		3,000.00		1,500.00		1,985.91	
2140239	Works Team - Superannuation In-Lieu		0.00		0.00		0.00		0.00	
2140245	Office Administration Work by Works Team Staff Exps	Jobs								
W105	Office Administration Work by Works Team Staff Exps		4,000.00		4,000.00		1,998.00		1,229.37	
2140250	Depot Building Operations (previously sub program 1201)	Jobs								
BO310	Depot Building Operations		8,500.00		8,500.00		4,714.00		4,215.96	
OSH001	OSH Management		1,000.00		1,000.00		498.00		0.00	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 December 2018

PUBLIC WORKS OVERHEADS (Continued)	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE (Continued)										
2140251	Depot Building & Grounds Maintenance (previously sub program 1201)									Depot Building Depreciation
BM310	Depot Building Maintenance	23,000.00		23,000.00		11,490.00		7,570.81		
GM310	Depot Grounds Maintenance	3,160.00		3,160.00		1,572.00		737.38		
2140252	Workshop/Depot Expensed Minor Asset Purchases (Previously Subprogram 1201)	9,710.00		9,710.00		4,854.00		694.39		
2140257	Depot OHS Equipment - LGIS (Previously Subprogram 1201)	0.00		0.00		0.00		0.00		
2140259	Consultancy/ RSA / Roman II (Previously Subprogram 1201)	11,958.00		11,958.00		5,976.00		6,993.36		
2140291	Loss on Disposal of Assets	0.00		0.00		0.00		0.00		
2140292	Depreciation - PWO's	0.00		0.00		0.00		658.17		
2140299	Administration Allocated	195,000.00		195,000.00		97,500.00		98,131.73		
Recovered amounts										
2140293	Less - Allocated to Works (PWO's)	(562,371.00)		(573,839.00)		(286,914.00)		(280,586.33)		A budget amendment has been made for the allocation of additional labour overheads costs for the year.
2140294	Budget Amendment Overall Labour Allocation Adjus	0.00		(8,654.00)		(4,326.00)		0.00		A budget amendment has been made for the allocation of additional labour costs without an increase in the total labour costs for the year. This is a cash balancing amendment, actual postings are expected to this account.
OPERATING REVENUE										
3140200	Reimbursements - Public Works Overheads	0.00	2,340.00		1,170.00		2,363.65			Private motor vehicle use reimbursements. A budget amendment has been made.
3140201	Long Service Leave Recoup (PWO's)	0.00	0.00		0.00		0.00			
3140202	Sale of Scrap & Other Surplus Items - Op Inc - Pub	500.00	500.00		0.00		0.00			
3140290	Profit on Disposal of Assets	0.00	0.00		0.00		0.00			
SUB-TOTAL		500.00	500.00	2,840.00	(19,622.00)	1,170.00	(1,990.00)	2,363.65	5,119.06	
CAPITAL EXPENDITURE										
4140260	Building (Capital) - Depots (previously sub program 1201)									Jobs
BC310	Depot Building Capital	0.00		0.00		0.00		0.00		
CAPITAL REVENUE										
5140250	Transfers From Long Service Leave Reserve	0.00	0.00		0.00		0.00			
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - PUBLIC WORKS OVERHEADS		500.00	500.00	2,840.00	(19,622.00)	1,170.00	(1,990.00)	2,363.65	5,119.06	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 December 2018

PLANT OPERATION COSTS

	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE									
2140300		35,404.00		35,404.00		17,694.00		17,606.50	No major expenses breakdowns have occurred so far this year. Note: The previously reported \$12.4 K expense related to repairs in the 17-18 financial year and has now been recognised in that year.
2140301		127,596.00		127,596.00		63,798.00		30,874.25	
2140302		125,965.00		125,965.00		62,982.00		55,119.05	
2140303		20,106.00		20,106.00		10,050.00		2,544.55	
2140306		6,037.00		6,037.00		6,037.00		6,184.41	
2140307		14,756.00		14,756.00		14,756.00		14,855.01	
2140308		1,275.00		1,275.00		637.00		864.91	
2140309		710.00		710.00		354.00		513.59	
2140310		3,039.00		3,039.00		1,519.00		1,645.26	
2140320		2,199.00		2,199.00		1,099.00		1,149.60	
2140311		6,014.00		6,014.00		3,007.00		3,199.86	
2140312		3,273.00		3,273.00		1,636.00		1,741.10	
2140313		881.00		881.00		440.00		470.74	
2140492		104,847.00		104,847.00		52,422.00		68,867.10	
Recovered amounts									
2140394		(425,102.00)		(425,172.00)		(212,586.00)		(220,183.64)	A budget amendment has been made for the allocation of additional plant costs for the year. Any change in plant costs will be reflected in the plant related expense accounts above.
OPERATING REVENUE									
3140300	25,000.00		25,000.00		12,498.00		11,052.00		Mostly a refund adjustment to motor vehicle insurance premiums. A budget amendment is required.
3140301	0.00		0.00		0.00		4,753.39		
3140302	2,000.00		2,000.00		996.00		0.00		
SUB-TOTAL	27,000.00	27,000.00	27,000.00	26,930.00	13,494.00	23,845.00	15,805.39	(14,547.71)	
CAPITAL EXPENDITURE									
4140370		23,222.00		23,222.00		11,611.00		11,434.98	
4140371		17,226.00		17,226.00		8,613.00		8,509.45	
4140372		15,069.00		15,069.00		7,534.00		7,439.68	
4143073		6,495.00		6,495.00		3,247.00		3,211.06	
4140374		34,820.00		34,820.00		17,410.00		17,289.99	
4140375		18,947.00		18,947.00		9,473.00		9,407.78	
4140376		4,862.00		4,862.00		2,431.00		2,410.57	
CAPITAL REVENUE									
5140350	0.00		0.00		0.00		0.00		
SUB-TOTAL	0.00	120,641.00	0.00	120,641.00	0.00	60,319.00	0.00	59,703.51	
TOTAL - PLANT OPERATION COSTS	27,000.00	147,641.00	27,000.00	147,571.00	13,494.00	84,164.00	15,805.39	45,155.80	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 December 2018


ADMINISTRATION OVERHEADS		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE										
2140500	Admin Salaries		451,013.00		451,013.00		225,504.00		234,345.18	
2140501	Admin Superannuation		74,510.00		74,510.00		37,254.00		34,205.20	
2140502	Admin Workers Compensation Insurance		11,786.00		11,786.00		11,786.00		14,125.68	
2140503	Admin Training & Training Related Accomodation &		15,000.00		15,000.00		7,500.00		1,432.61	
2140504	Admin Conferences		4,530.00		4,530.00		2,262.00		3,287.63	
2140505	Admin Fringe Benefits Tax		25,000.00		25,000.00		12,500.00		12,047.00	
2140506	Admin Staff Uniforms		2,800.00		2,800.00		1,398.00		1,988.54	
2140507	Admin Staff Utility Subsidy		0.00		0.00		0.00		0.00	
2140508	Admin Salary Packaging Expenses		1,020.00		1,020.00		510.00		482.73	
2140509	Admin Motor Vehicle Expenses Allocated		19,526.00		19,526.00		9,762.00		12,236.44	
2140510	Admin Staff Relocation Expenses		6,000.00		6,000.00		3,000.00		0.00	
2140511	Admin Occupational Health and Safety		6,000.00		6,000.00		3,000.00		3,097.45	
2140512	Admin - Other Employee Expenses		7,000.00		7,000.00		3,498.00		200.00	
2140513	Admin Building Operations									
	BO350 Admin Building Operations		38,850.00		38,850.00		19,450.00		18,798.24	
2140514	Admin Building & Grounds Maintenance									
	BM350 Admin Building Maintenance		12,000.00		12,000.00		5,988.00		5,061.82	
	GM350 Admin Building Grounds Maintenance		27,200.00		27,200.00		13,584.00		8,597.58	
2140515	Admin Other Insurances		15,637.00		15,637.00		15,636.00		12,035.34	
2140516	Admin Stationery & Printing		9,000.00		9,000.00		4,500.00		1,448.59	
2140517	Admin Postage and Freight		2,000.00		2,000.00		996.00		1,187.32	
2140518	Admin Advertising		5,000.00		5,000.00		2,496.00		1,006.81	
2140519	Admin Subscriptions and Publications		0.00		0.00		0.00		0.00	
2140520	Admin Travel and Accommodation (Non-Training)		0.00		0.00		0.00		806.53	
2140521	Admin Office Equip Mtce, Support, Licenses & Other		68,015.00		68,015.00		68,013.00		53,512.65	▼ Wallis Computers IT Support Copier & use IT Vision & other Annual License Fees & other operating costs. Some are billed monthly. This was not anticipated.
2140522	Admin Expensed Minor Asset Purchases		500.00		500.00		246.00		0.00	
2140523	Admin Office Equipment Rental and Leases Op Exp		17,580.00		17,580.00		8,790.00		9,128.92	Lease of Lease of Server and Desktop PC's.
2140524	Admin Long Service Leave		0.00		0.00		0.00		0.00	
2140525	Admin Accrued Wages		0.00		0.00		0.00		0.00	
2140526	Admin Accrued Annual Leave		10,000.00		10,000.00		0.00		0.00	
2140527	Admin Accrued Long Service Leave		8,000.00		8,000.00		0.00		0.00	
2140528	Admin Title Searches		0.00		0.00		0.00		0.00	
2140529	Admin Legal Expenses		3,000.00		3,000.00		1,500.00		86.27	
2140530	Outsourced & Contract Employees - Admin - Op Exp		0.00		0.00		0.00		0.00	
2140531	Website Service & Development Fees - Op Exp		24,100.00		24,100.00		24,100.00		16,363.64	
2140532	Maternity Leave Salary		0.00		0.00		0.00		0.00	
2140533	Admin Staff MBL Allowance		4,500.00		4,500.00		2,250.00		4,563.41	
2140534	Admin Staff Service Allowance		4,000.00		4,000.00		1,998.00		1,221.00	
2140535	Admin Staff Self Accomm. Subsidy		3,120.00		3,120.00		1,560.00		948.00	
2140536	Interest on Loan 92 Admin Centre		0.00		0.00		0.00		0.00	
2140537	Admin Consultancy Expenses - Op Exp - Adm O'Hez		25,000.00		25,000.00		12,498.00		19,364.61	Statutory accounting, assistance with Annual Financial Statements and Budget requirements and RTR Own Source funding target review
2140540	Refreshments & Other Expenses - Admin - Op Exp		3,100.00		3,100.00		1,548.00		1,342.34	
2140565	Bad Debts Expense - Op Exp - Admin O'Heads		0.00		0.00		0.00		0.00	
2140566	Doubtful Debts Expense		0.00		0.00		0.00		0.00	
2140591	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2140592	Depreciation - Administration		14,019.00		14,019.00		7,008.00		7,666.25	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 December 2018

ADMINISTRATION OVERHEADS (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE (Continued)										
Recovered amounts										
2140599	Administration Overheads Recovered		(946,806.00)	(946,806.00)		(473,400.00)		(476,469.75)		At this stage many housing related expenses are less an expected, as a result the recovered cost is lower. As this is a cost reallocation no budget amendment is recommended.
2140598	Admin Staff Housing Costs Allocated		37,050.00	37,050.00		18,522.00		8,238.70	▼	
OPERATING REVENUE										
3140500	Fringe Benefits Tax Refunded	0.00		0.00		0.00		0.00		
3140501	WALGA Advertising Rebate	0.00		0.00		0.00		0.00		
3140502	Administration Recovery/Admin Office rental	0.00		0.00		0.00		0.00		
3140503	Contributions & Donations - Administration	0.00		0.00		0.00		728.26		
3140504	Reimbursements Recieved - OP Inc. Admin O'heads	0.00		0.00		0.00		337.68		
3140505	Grants - Administration - Op Inc	0.00		0.00		0.00		0.00		
3140506	Other Income Relating to Administration	7,000.00		7,000.00		3,498.00		7,965.23		
3140507	Insurance Claim Income(No GST)	0.00		0.00		0.00		437.10		
3140508	Sale of Scrap and Other Surplus Items - Op Inc - Admin O'heads	0.00		0.00		0.00		718.17		
3140514	Charges - Photocopying / Faxing - Op Inc - Admin O'heads	50.00		50.00		24.00		28.64		
3140516	Charges - Secretarial Services - Op Inc - Admin O'heads	2,000.00		2,000.00		996.00		0.00		
3140590	Profit on Disposal of Assets	0.00		0.00		0.00		1,983.56		
SUB-TOTAL		9,050.00	9,050.00	9,050.00	9,050.00	4,518.00	55,257.00	12,198.64	12,356.73	
CAPITAL EXPENDITURE										
4140550	Furniture & Equipment (Capital) - Administration		0.00	0.00		0.00		0.00		
4140555	Plant & Equipment (Capital) - Administration		59,041.00	118,082.00		59,041.00		118,120.77	▲	Replacement of CEO Vehicle - Toyota Prado New Plant Number P43318 . A budget amendment has been made to replace the CEO's vehicle. A swap of CEOs vehicle for a newer one for the overall cost of \$859. This has happened sooner than expected.
4140560	Building (Capital) - Administration									
BC350	Admin Building Capital		9,500.00	9,500.00		4,750.00		6,650.00		Library - 1 x 7kw reverse cycle split airconditioning \$3,000. Main Office - Coolbreeze Evaporative Air Conditioner \$3,500. Back Office - 1 x 7kw reverse cycle split air-conditioning \$3,000.
4140570	Transfer to Leave Reserve		2,790.00	2,790.00		1,392.00		1,165.48		
CAPITAL REVENUE										
5140550	Proceeds on Disposal of Assets - Cap Inc - Admin C	30,909.00		89,091.00		44,545.00		89,090.91	▼	Trade in of CEO's vehicle - Toyota Prado Asset # 433, Plant # P433. A budget amendment has been made to replace the CEO's vehicle. A swap of CEOs vehicle for a newer one for the overall cost of \$859. This has happened sooner than expected, a timing variation.
5140552	Transfers From Long Service Leave Reserve	0.00		0.00		0.00		0.00		
5140553	Transfers From Plant Replacement Reserve	28,132.00		28,132.00		28,132.00		23,132.00		
5140554	Transfers From Building Reserve	0.00		0.00		0.00		0.00		
SUB-TOTAL		59,041.00	71,331.00	117,223.00	130,372.00	72,677.00	65,183.00	112,222.91	125,936.25	
TOTAL - ADMINISTRATION OVERHEADS		68,091.00	80,381.00	126,273.00	139,422.00	77,195.00	120,440.00	124,421.55	138,292.98	

SHIRE OF MUKINBUDIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 December 2018

	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
SALARIES & WAGES									
OPERATING EXPENDITURE									
2140700 Gross Salary and Wages		1,250,273.00		1,250,273.00		625,134.00		633,393.53	
2140701 Less Salaries & Wages Allocated		(1,250,273.00)		(1,250,273.00)		(625,134.00)		(628,739.48)	
2140702 Workers Compensation Expense		1,000.00		1,000.00		498.00		164.00	
2140703 Unallocated Salaries & Wages		0.00		0.00		0.00		0.00	
OPERATING REVENUE									
3140700 Reimbursement - Workers Compensation	500.00		500.00		246.00		0.00		
SUB-TOTAL	500.00	1,000.00	500.00	1,000.00	246.00	498.00	0.00	4,818.05	
CAPITAL EXPENDITURE									
CAPITAL REVENUE									
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL - SALARIES & WAGES	500.00	1,000.00	500.00	1,000.00	246.00	498.00	0.00	4,818.05	

009669

 SHIRE OF MUKINBUDIN
 PO BOX 67
 MUKINBUDIN WA 6479

Your details at a glance

BSB number	633-000
Account number	693723967
Customer number	11762408/M201
Account title	SHIRE OF MUKINBUDIN SHIRE OF MUKINBUDIN

Account summary

Statement period	1 Dec 2018 - 31 Dec 2018
Statement number	118
Opening balance on 1 Dec 2018	\$2,199.15
Payments & credits	\$2,199.15
Withdrawals & debits	\$692.70
Interest charges & fees	\$9.01
Closing Balance on 31 Dec 2018	\$701.71

Account details

Credit limit	\$5,000.00
Available credit	\$4,298.29
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

Payment details

Minimum payment required	\$21.05
Payment due	14 Jan 2019

Any questions?

Contact Tara Chambers at 29 Shadbolt St, Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO** (1300 236 344).



Bendigo Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment

You will pay off the Closing Balance shown on this statement in about **6 years and 11 months**

And you will pay an estimated total of interest charges of **\$325.35**

If you make no additional charges using this card and each month you pay **\$33.68**

You will pay off the Closing Balance shown on this statement in about **2 years**

And you will pay an estimated total of interest charges of **\$106.61, a saving of \$218.74**

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1300 652 146.


Bendigo Business Credit Card


Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$2,199.15
12 Dec 18	AUSSIE BROADBAND, MO RWELL AUS RETAIL PURCHASE 11/12 CARD NUMBER 552638XXXXXXXX149 1	89.00		2,288.15
14 Dec 18	PERIODIC TFR 00117624081201 00000000000		2,199.15	89.00
18 Dec 18	WOOLWORTHS ONLINE ,B ELLA VISTA AUS RETAIL PURCHASE 15/12 CARD NUMBER 552638XXXXXXXX149 1	187.59		276.59
18 Dec 18	CELLARBRATIONS AT HO , NORTHAM AUS RETAIL PURCHASE 16/12 CARD NUMBER 552638XXXXXXXX149 1	153.98		430.57
18 Dec 18	CANVA FOR WORK YEAR, 8778877815 US RETAIL PURCHASE-INTERNATIONAL 15/12 119.40 U.S. DOLLAR CARD NUMBER 552638XXXXXXXX149 1	166.90		597.47
18 Dec 18	INTERNATIONAL TRANSACTION FEE	5.01		602.48
19 Dec 18	BUNNINGS 318000, MID LAND AUS RETAIL PURCHASE 16/12 CARD NUMBER 552638XXXXXXXX149 1	66.89		669.37
21 Dec 18	Shire of Mukinbudin, Mukinbudin AUS RETAIL PURCHASE 20/12 CARD NUMBER 552638XXXXXXXX149 1	26.85		696.22
28 Dec 18	APPLE PTY LIMITED, S YDNEY AUS RETAIL PURCHASE 27/12 CARD NUMBER 552638XXXXXXXX149 1	1.49		697.71
30 Dec 18	CARD FEE 1 @ \$4.00	4.00		701.71


www.bendigobank.com.au

Date Paid ___ / ___ / ___ Amount \$ _____


Bendigo Business Credit Card - Payment options

 **Pay in person:** Visit any **Bendigo Bank** branch to make your payment.

 **Internet banking:** Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au

 Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.

 **Pay by post:** Mail this slip with your cheque to -
PO Box 480
Bendigo VIC 3552.
 If paying by cheque please complete the details below.

 **Bill code: 342949**
Ref: 693723967

Bank@Post™ Pay at any Post Office by Agency Banking **Bank@Post™** using your credit card.


Bendigo Business Credit Card

BSB number 633-000
Account number 693723967
 Customer name SHIRE OF MUKINBUDIN
 Minimum payment required \$21.05
 Closing Balance on 31 Dec 2018 \$701.71
Payment due 14 Jan 2019

Date _____ Payment amount _____

Drawer	Chq No	BSB	Account No	\$	¢

Bendigo Business Credit Card *(continued).*

Date	Transaction	Withdrawals	Payments	Balance
Transaction totals / Closing balance		\$701.71	\$2,199.15	\$701.71

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED
 FOR YOUR ACCOUNT.

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/cardsecurity

342BH303 / E-0 / S-1086 / I-1086 / 0011762408001844

Our 1.6 million
 customers
 have spoken.



009669



SHIRE OF MUKINBUDIN
PO BOX 67
MUKINBUDIN WA 6479

Card summary

Account number	693723967
Card number	552638XXXXXXXX149
Customer number	11762408/M201
Statement period	01/12/2018 to 31/12/2018
Statement number	118 (page 4 of 4)

Any questions?

Contact Tara Chambers at 29 Shadbolt St, Mukinbudin 6479 on **08 9047 1377**, or call **1300 BENDIGO** (1300 236 344).

Bendigo Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments
12 Dec 18	AUSSIE BROADBAND, MO RWELL AUS	89.00	
18 Dec 18	WOOLWORTHS ONLINE ,B ELLA VISTA AUS	187.59	
18 Dec 18	CELLARBRATIONS AT HO , NORTHAM AUS	153.98	
18 Dec 18	CANVA FOR WORK YEAR, 8778877815 US	166.90	
19 Dec 18	BUNNINGS 318000, MID LAND AUS	66.89	
21 Dec 18	Shire of Mukinbudin, Mukinbudin AUS	26.85	
28 Dec 18	APPLE PTY LIMITED, S YDNEY AUS	1.49	
TOTALS		\$692.70	\$0.00

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

**Mastercard Summary
December 2018**

Date	Transaction	Amount	Details
12/12/2018	Aussie Broadband	\$89.00	Caravan Park Broadband
18/12/2018	Woolworths	\$187.59	Purchase of Food for Council Christmas Lunch
18/12/2018	Cellarbrations	\$153.98	Council Refreshments
18/12/2018	Canva.com	\$166.90	Yearly Subscription to Canva.com
18/12/2018	Canva.com	\$5.01	Foreign Transaction Fees associated with the yearly subscription
19/12/2018	Bunnings	\$66.89	Reticulation parts for 15 Cruickshank Road
21/12/2018	Shire of Mukinbudin For Department of Transport	\$26.85	New Plates for P433 Prado prior to changeover
28/12/2018	iTunes	\$1.49	Monthly Storage Fee for CEO iPhone
30/12/2018	Bendigo Bank	\$4.00	Monthly Card Fee

7.3 Chief Executive Officer's Reports

7.3.1 NEWROC Council Meeting Minutes 11th December 2018	
Location:	Trayning Hotel
File Ref:	ADM 236
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	29 th January 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Minutes of NEWROC Council Meeting 11 December 2018 NEWROC Submission WA Country Ambulance Strategy
Documents Tabled	Nil

Background

A Council Meeting of NEWROC was held on Tuesday 11 December 2018 in the Trayning Hotel.

Officer Comment:

The following items form part of the Minutes:

6. Matters for Decision

- 6.1 NEWROC Strategic Planning
- 6.2 Future Projects
- 6.3 Telecommunications Project
- 6.4 NEWTRAVEL
- 6.5 NEWROC Health Strategy
- 6.6 2018 Annual NEWROC Review

9. Other Matters

- 9.1 Container Deposit Scheme
- 9.2 WA Country Ambulance Service Review 2018
- 9.3 Records Management

10. 2019 Meeting Schedule

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That Council receive the NEWROC Executive Meeting Minutes for 11th December 2018.

Carried /



North Eastern Wheatbelt Regional Organisation of Councils

Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

Council Meeting

Tuesday 11 December 2018

Meeting held at the Trayning Hotel
62 Railway Street, Trayning

MINUTES

NEWROC Vision Statement


















NEWROC is a strong, cohesive regional leadership group that fosters economic prosperity of member Councils.

CONTENTS

<u>1. OPENING AND ANNOUNCEMENTS.....</u>	<u>4</u>
<u>2. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE.....</u>	<u>4</u>
2.1. ATTENDANCE	4
2.2. APOLOGIES	4
2.3. REQUESTS FOR LEAVE OF ABSENCE	4
2.4. DECLARATIONS OF INTEREST AND DELEGATIONS REGISTER	4
2.5. DECLARATIONS OF INTEREST	4
2.6. DELEGATIONS REGISTER – OCTOBER 2018	5
<u>3. PRESENTATIONS.....</u>	<u>5</u>
<u>4. MINUTES OF MEETINGS.....</u>	<u>5</u>
4.1. MINUTES OF ORDINARY MEETINGS	5
4.1.1. MINUTES OF ORDINARY MEETING OF NEWROC COUNCIL – 23 OCTOBER 2018	5
4.1.2. BUSINESS ARISING FROM NEWROC COUNCIL MEETING	5
4.2. MINUTES OF EXECUTIVE COMMITTEE MEETINGS.....	5
4.2.1. NEWROC EXECUTIVE COMMITTEE MEETING – 27 NOVEMBER 2018	5
4.2.2. BUSINESS ARISING FROM THE NEWROC EXECUTIVE MEETING.....	6
<u>5. FINANCIAL MATTERS.....</u>	<u>6</u>
5.1. LIST OF INCOME AND EXPENDITURE	6
<u>6. MATTERS FOR DECISION</u>	<u>9</u>
6.1. NEWROC STRATEGIC PLANNING.....	9
6.2. FUTURE PROJECTS.....	13
6.3. TELECOMMUNICATIONS PROJECT	14
6.4. NEWTRAVEL.....	16
6.5. NEWROC HEALTH STRATEGY	19
6.6. 2018 ANNUAL NEWROC REVIEW	21
<u>7. EMERGING NEWROC ISSUES AS NOTIFIED, INTRODUCED BY DECISION OF THE MEETING.....</u>	<u>25</u>
<u>8. WALGA ZONE ISSUES</u>	<u>25</u>
<u>9. OTHER MATTERS.....</u>	<u>25</u>
9.1. CONTAINER DEPOSIT SCHEME.....	25
9.2. WA COUNTRY AMBULANCE SERVICE REVIEW 2018.....	25
9.3. RECORDS MANAGEMENT.....	26
<u>10. MEETING SCHEDULE</u>	<u>26</u>
10.1. 2018 MEETING SCHEDULE	26
10.2. 2019 MEETING SCHEDULE	26
<u>11. CLOSURE OF MEETING.....</u>	<u>27</u>



ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none">  Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year)  Council reviews NEWROC project priorities 	Council
March	<ul style="list-style-type: none">  WDC attendance to respond to NEWROC project priorities  Submit priority projects to WDC, Regional Development and WA Planning  Discussion regarding portfolios vs projects, current governance structure  Group insurance discussion 	Executive
April	<ul style="list-style-type: none">  NEWROC Budget Preparation  Review NEWTRAVEL Tourism Officer Contract - expires June 2018 	Council
May	<ul style="list-style-type: none">  NEWROC Draft Budget Presented  NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2019)  Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend 	Executive
June	 NEWROC Budget Adopted	Council
July		Executive
August	 Information for Councillors pre-election	Council
September		Executive
October	 NEWROC CEO and President Handover	Council
November	<ul style="list-style-type: none">  NEWROC Induction of new Council representatives (every other year)  Review NEWROC MoU (every other year) 	Executive
December	 NEWROC Drinks	Council

ONGOING ACTIVITIES

Compliance

Media Releases

NEWROC Chair Rotation

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem (November 2017 – November 2019)

Shire of Koorda

Shire of Mukinbudin

Shire of Trayning

NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Ordinary Meeting of Council held at the Trayning Hotel, 62 Railway Street, Trayning on Tuesday 11 December 2018 commencing at 2.05pm.

MINUTES

1. OPENING AND ANNOUNCEMENTS

The Chair, Cr Davies declared the meeting open at 2:05pm and welcomed everyone to the meeting.

2. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1. Attendance

Elected Members

Cr Quentin Davies	Delegate	NEWROC Chair, President, Shire of Wyalkatchem
Cr Gary Shadbolt	Delegate	President, Shire of Mukinbudin
Cr Tony Sachse	Delegate	President, Shire of Mt Marshall
Cr Eileen O'Connell	Delegate	President, Shire of Nungarin
Cr Melanie Brown	Delegate	President, Shire of Trayning
Cr Pam McWha	Delegate	Deputy President, Shire of Koorda

Chief Executive Officers

Taryn Dayman	CEO, Shire of Wyalkatchem
David Burton	CEO, Shire of Koorda
John Nuttall	CEO, Shire of Mt Marshall
Dirk Sellenger	CEO, Shire of Mukinbudin
Adam Majid	CEO, Shire of Nungarin
Paul Sheedy	Acting CEO, Shire of Trayning

NEWROC Officer

Caroline Robinson	NEWROC Executive Officer
-------------------	--------------------------

Guests

Tony Brown	WALGA
Cr Marlon Hudson	Shire of Trayning
Cr Beverley Palmer	Shire of Nungarin

2.2. Apologies

Anne Banks McAllister	WALGA
Cr Ricky Storer	President, Shire of Koorda

2.3. Requests for Leave of Absence

Nil

2.4. DECLARATIONS OF INTEREST AND DELEGATIONS REGISTER

2.5. Declarations of Interest

Declaration By (i.e. Cr B Example)	Shire (i.e. Shire of Barley Leaf)	Agenda Item #	Type and details of Interest (i.e. financial)
Cr Tony Sasche	Shire of Mt Marshall	8.1	Financial
Cr Melanie Brown	Shire of Trayning	8.1	Financial

2.6. Delegations Register – October 2018

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (Shire of Wyalkatchem)	Council	CEO	Council Dec 2017
Management of NEWTravel EO	CEO	NEWROC EO	Council
NEWROC Website	CEO	NEWROC EO	Council June 2017

3. PRESENTATIONS

Nil

4. MINUTES OF MEETINGS

4.1. Minutes of Ordinary Meetings

4.1.1. Minutes of Ordinary Meeting of NEWROC Council – 23 October 2018

Minutes of the meeting held 23 October 2018 have previously been circulated.

RESOLUTION:

That the Minutes of the NEWROC Meeting of Council held on 23 October 2018, be confirmed as a true and correct record of proceedings.

Moved Cr O'Connell

Seconded Cr Shadbolt

Carried 6/0

4.1.2. Business Arising from NEWROC Council meeting

A meeting has been confirmed with the Minister for Local Government 11 February 2019. Cr Davies, Taryn Dayman, NEWROC Executive Officer and Tony Brown will be attending.

4.2. Minutes of Executive Committee Meetings

4.2.1. NEWROC Executive Committee Meeting – 27 November 2018

Minutes of the NEWROC Executive Committee Meeting held on 27 November 2018 have been circulated.

RESOLUTION:

That the Minutes of the NEWROC Executive Committee Meeting held on 27 November 2018, be received (amendment on pg 12 – power to telephone)

Moved Cr Shadbolt

Seconded Cr O’Connell

Carried 6/0

4.2.2. Business Arising from the NEWROC Executive Meeting

Nil

5. FINANCIAL MATTERS**5.1. List of Income and Expenditure**

REPORTING OFFICER: Caroline Robinson, Executive Officer
FILE REFERENCE: 42-2 Finance Audit and Compliance
DISCLOSURE OF INTEREST: Nil
DATE: 5 December 2018
ATTACHMENT NUMBER: Nil
CONSULTATION: Dannelle Foley
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENTS

The below list outlines the income and expenditure from 1 November to 30 November 2018

NEWROC Funds #5557 Transactions
 North Eastern Wheatbelt Regional Organisation of Councils
 For the period 1 November 2018 to 30 November 2018

Date	Description	Reference	Credit	Debit	Running Balance
NEWROC Funds #5557					
Opening Balance			191,627.17	0.00	191,627.17
01 Nov 2018	Payment: Digit Books Pty Ltd	D1G1T Inv14538	0.00	50.00	191,577.17
01 Nov 2018	Bendigo Bank	Transaction Fees	0.00	2.00	191,575.17
01 Nov 2018	Bendigo Bank	Interest Received	18.57	0.00	191,593.74
01 Nov 2018	Digit Books Pty Ltd	Bank Account Correction	0.00	100.00	191,493.74
14 Nov 2018	Payment: Solum Wheatbelt Business Solutions	Solum Inv 31 - EO Services	0.00	3,347.50	188,146.24
14 Nov 2018	Payment: Cullen McLeod Lawyers	Cullen Macleod - Crisp Wireless SLA	0.00	1,067.00	187,079.24
14 Nov 2018	Payment: Vernon Contracting	Vernon Contracting - TO Services	0.00	1,190.86	185,888.38
22 Nov 2018	ATO	ATO Refund	815.00	0.00	186,703.38
27 Nov 2018	Payment: Shire of Mukinbudin	Shire of Mukinbudin - LGW Dinner	671.88	0.00	187,375.26
Total NEWROC Funds #5557			1,505.45	5,757.36	187,375.26
Closing Balance			187,375.26	0.00	187,375.26
Total			1,505.45	5,757.36	(4,251.91)

Note: \$100.00 allocated to D1G1T books to correct the bank balance in XERO. Two invoices from D1G1T back in March 2017 and April 2017 for the organisations subscription had not been imported and reconciled which showed a discrepancy between the actual bank account balance and XERO bank balance. This has now been corrected.

The below list outlines the Profit and Loss from 1 November to 30 November 2018

Profit & Loss		
NEWROC		
For the month ended 30 November 2018		
Cash Basis		
	Nov-18	YTD
Income		
Interest Received	\$18.57	\$85.53
NEWROC Business Case / Project Work Subs	\$0.00	\$8,000.00
NEWROC Subscriptions Received	\$0.00	\$44,000.00
Tourism Officer Subscriptions Rec.	\$0.00	\$10,000.00
Wheatbelt Way Marketing Subscription	\$0.00	\$2,000.00
Total Income	\$18.57	\$64,085.53
Gross Profit	\$18.57	\$64,085.53
Less Operating Expenses		
Accounting/Audit fees	\$136.36	\$1,889.98
Bank charges	\$2.00	\$9.22
Consultancy Fees	\$0.00	\$471.60
Event / Ceremony Expenses	\$0.00	\$68.18
Executive Officer Business Case/Project Work	\$0.00	\$5,000.00
Executive Officer Contract Services	\$2,972.50	\$11,890.00
Executive Officer Office Expenses	\$0.00	\$1,632.27
Executive Officer Seminars/Conferences	\$0.00	\$768.18
Executive Officer Travel	\$375.00	\$1,241.25
Executive Officer Travelling Expenses (Accom)	\$0.00	\$68.18
Expenses for Reimbursement	-\$610.80	\$67.34
Legal expenses	\$970.00	\$970.00
Literary Luncheon	\$0.00	\$600.00
Telecommunications Contractor/Services	\$0.00	\$505.64
Tourism Officer Contract Services	\$1,000.00	\$3,000.00
Tourism Officer Travel	\$82.60	\$451.69
Total Operating Expenses	\$4,927.66	\$28,633.53
Net Profit	-\$4,909.09	\$35,452.00

The below list outlines the Aged Receivables as at 30 November 2018

Aged Receivables				
North Eastern Wheatbelt Regional Organisation of Councils				
November 2018				
	Current	September	Older	Total
Receivables				
Shire of Dowerin	\$2,500.00	\$0.00	\$0.00	\$2,500.00
Shire of Mukinbudin	\$0.00	\$17,600.00	\$0.00	\$17,600.00
Shire of Nungarin	\$0.00	\$17,600.00	\$157,712.50	\$175,312.50
Total Receivables	\$2,500.00	\$35,200.00	\$157,712.50	\$195,412.50

The below list outlines the Balance Sheet as at 30 November 2018

Balance Sheet
NEWROC
As at 30 November 2018

Assets	
Bank	
NEWROC Funds #5557	\$187,375.26
Total Bank	\$187,375.26
Current Assets	
Sundry Debtors Control	\$195,412.50
Telecommunications (Schedule 6)	\$1,458.00
Total Current Assets	\$196,870.50
Total Assets	\$384,245.76
Liabilities	
Current Liabilities	
Gst Payable	\$19,331.66
Total Current Liabilities	\$19,331.66
Total Liabilities	\$19,331.66
Net Assets	\$364,914.10
Equity	
Current Year Earnings	\$70,024.73
Retained Earnings	\$294,889.37
Total Equity	\$364,914.10

RESOLUTION:



That the income and expenditure and the profit and loss report as at 30 November 2018, as listed, be endorsed.

Moved Cr O'Connell

Seconded Cr Shadbolt

Carried 6/0

Discussion:

-  Council minutes are to include one month of historical financials and the immediate past month
-  There is a negative amount "expenses for reimbursement" – NEWROC Executive Officer to follow this up

Other Projects

Other NEWROC Project	DETAILS	PROGRESS	FUTURE FUNDING
NEWTRAVEL multiplier effect study	Investigation	<ul style="list-style-type: none"> NEWTravel has discussed the multiplier effect study with the Wheatbelt Business Network 	
Youth Officer / Youth Projects			
NEWROC Health Strategy	Progress strategies	<ul style="list-style-type: none"> Engagement with WAPHA and WACHS Presented to Kununoppin LHAG Presentation by Amity Health at September Executive NEWROC EO to follow up Kununoppin Bonded Medical Scholarship recipients future role in the district 	

Discussion at NEWROC Executive Meeting:

- NEWROC Executive Officer met with former Director General of the Department of Regional Development Paul Rosair to discuss regional subsidiaries and the road construction crew
- David Burton will be meeting with the Koorda Primary School Principal regarding using video conferencing for specific subjects
- Telecommunications – John Nuttall spoke to the Beacon and Bencubbin Primary Schools regarding an IT connection with Crisp Wireless. At this point in time, both schools don't have enough in their annual budget to commit to a plan

Actions since the Executive Meeting:

- NEWROC EO met with the Minister for Environment, Melissa Price regarding our work to date in the energy space. She recommended we look at ARENA which focuses on pre-commercialisation projects in energy, additionally the Clean Energy Finance Corporation
- Tersum Energy made contact with the NEWROC after seeing our submission to the Energy Standing Committee (www.tersumenergy.com)

RESOLUTION:

That:

- The information is received; and
- Discussion occurs regarding how to progress the regional road construction crew concept

Moved Cr Shadbolt

Seconded Cr Sasche

Carried 6/0

Discussion:

- John Nuttall shared an article on solar energy in Port Pirie - <http://pirie.sa.gov.au/solarproject#.XBmzF80RVEY> Some discussion regarding this project, if there is a focus on solar power will Western Power continue to invest in infrastructure in the NEWROC?
- Adelaide University has conducted some research into micro grids – NEWROC Executive Officer to follow this up
- NEWROC Executive Officer to follow up with Western Power regarding trial back up power in Perenjori <https://westernpower.com.au/energy-solutions/projects-and-trials/perenjori-network-battery/>

- 🌟 Members are part of the Wheatbelt Secondary Freight Network project. NEWROC is interested in pursuing a regional road construction crew and can do some ground work in the new year on what we need to be ready in regards to road construction for this project
- 🌟 David Burton provided an update on the delivery of subjects via videoconferencing in local schools (see written update below). TAFE has been delivering training via video conference for a period of time now e.g. aged care, nursing
- 🌟 Cr Shadbolt gave an update on a possible virtual training system for health workers to support aged care services in the district once the CEACA ILU's are completed. Currently CEACA is talking to federal member Ken Wyatt and local member Mia Davies
- 🌟 Members suggested to WALGA that local government training could be delivered by video conference
- 🌟 Brief discussion on the telecommunications project, Crisp Wireless will be attending a meeting in Mukinbudin on the 19 December to discuss the school's connection to the Crisp network as well as the tower for Mukinbudin
- 🌟 Tony Brown gave an update on the Regional Subsidiary legislation. The WALGA legal team has nearly rewritten the regulations and will be presenting it to the Minister

KEY ACTIONS TO PROGRESS STRATEGIC PROJECTS over the new year.

NEWROC Executive Officer to follow up:

Port Pirie project and Adelaide University research into micro grids

Western Power battery power in Perenjori

Project Plan for the regional road construction crew and working out what each member has in regards to road construction teams and equipment

Written update from David Burton:

Video conferencing for Schools in NEWROC.

In looking at the possibility of using video conferencing at our schools, I have talked to several of the schools in the area.

Koorda Primary School

I approached Koorda as one of the Teachers had been to a conference to look at ways of delivering services to remote communities and some of the issues that are ongoing.

I raised about NEWROC's interest in getting classes done through video conferencing for a group or individuals and it led to an interesting conversation.

The Koorda primary school is already using video conferencing for language classes, so the possibility is certainly there. For an individual, there may be some difficulties in separating them from the class due to lack of resources, etc so that they can have a quiet room to attend the session in.

The school were very supportive of the idea being used more in the future, the concern that was raised is that "what incentive would there be for a Perth School to be a part of it."

Wyalkatchem District High School

I spoke with the Principal at the school and they are having a system installed that should be up and running by the end of first term next year.

He was very much for the service as it is getting difficult to get teachers and this way they can still offer the service.

He also confirmed that this was not going to extend to Years 11 and 12 and this would create other issues.

He was unaware of the Crisp Wireless system, but I did advise that it was available.

Mukinbudin District High School

The Principal was keen to have a discussion with us about videoconferencing, unfortunately, I have not been able to catch him at a good time to have a chat. Someone may wish to have a look at this early next year to follow up.

Summary

The possibility of video conference lessons is there and the education department seems to want to pursue it further. This may be for more a full class type situation, but can also be used for single students (although this requires more school resources).

There are several options that are available, even for multiple sessions as the CRC's could also be utilised for these services as well. This provides either a location if the school does not have the equipment, or a second location for services rather than the school setting up more rooms.

At this time, it is recommended that NEWROC watch the development of this in the District High Schools and Primary Schools to see where assistance can be offered if there are any blockers for the service. It would also assist if support for the progression of the services was raised at areas where it can assist.

NEWROC may also wish to consider this being extended to the TAFE colleges, which could offer attendance to classes through the CRC network. Once again, this has several positives as it allows adults to continue to develop their own skills rather than having the prohibitive costs and travel to attend classes in Perth or Northam, etc.

6.2. Future Projects

REPORTING OFFICER: Caroline Robinson
FILE REFERENCE: 041-5 Strategic and Future Planning
DISCLOSURE OF INTEREST: Nil
DATE: 22 November 2018
ATTACHMENT NUMBER: Nil
CONSULTATION: Dale Chapman – WALGA (telephone)
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENT

At the October Council meeting there was a brief discussion about waste procurement and also a regional road construction crew.

The NEWROC Executive Officer has contacted Dale Chapman, from WALGA who has been working with the Avon Regional Organisation of Councils on their waste procurement. It is hoped Dale can attend the Executive Meeting either in person or via phone to discuss this piece of work.

Additionally the Executive Officer is seeking direction from the members as to progressing the concept of a Regional Road Construction crew.

Discussion at the Executive meeting:

- 👉 Dale Chapman is working with the AROC on aggregated waste contracts. Purpose of this, is to encourage more contractors into the process
- 👉 AROC had different expiry dates of their current waste contracts. Dale worked to execute short contracts and run a longer procurement process alongside trying to align the group contract
- 👉 Discussion regarding size required – both waste but also as six organisations
- 👉 Dale Chapman also ‘sounded’ out the market for AROC prior to doing any work
- 👉 Discussion regarding working with neighbours on this approach
- 👉 Members could submit their waste contracts to Dale Chapman for review
- 👉 Dale Chapman can also assist with current waste contracts that are due for renewal for future alignment in the group
- 👉 Regional Price Preference Policy – if Shires are making changes to this policy does it require public advertisement? Dale Chapman will follow up for Taryn Dayman

RESOLUTION:

That the information is received.

Moved Cr Brown

Seconded Cr McWha

Carried 6/0

6.3. Telecommunications Project

REPORTING OFFICER:	Caroline Robinson, Executive Officer
FILE REFERENCE:	035-1 Grants General
DISCLOSURE OF INTEREST:	Nil
DATE:	5 December 2018
ATTACHMENT NUMBER:	#1 Letter from Sean Conlan WACHS
CONSULTATION:	Leigh Ballard
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Update regarding the telecommunications project:

- 👉 Mukinbudin tower – John Dease is connected off the Aitkins tower. A list of names (10 names, some with two houses), all located near Wialki, was provided to Crisp Wireless to follow up with, who were near John and possibly interested in a Crisp Wireless plan. Maree and Leigh contacted the names on the list and no one was interested in signing up. Crisp Wireless has a list of 5-6 businesses / residents in Mukinbudin interested in signing up however.
- 👉 A mini pop is in Beacon. Every house in Beacon now has access to the service, if they want it. The Beacon CRC will be connected the week of the 26 November 2018
- 👉 Rachael Kirby is the furthest connection north – from Merredin this is 218 kilometres. This is a remarkable achievement and should be promoted. The speeds at her property were equivalent to speeds in Merredin (46mps down and 14mps up)
- 👉 Tony Sachse is also now connected. The NEWROC Executive Officer will conduct two case studies to be promoted – Rachel Kirby and Tony Sachse
- 👉 Discussion regarding power outages and emergency situations. When power goes out in Bencubbin, generally the power goes out too, a few hours later. A small UPS can be put on the Crisp Wireless router and may resolve this situation – then phone calls can be made over the Crisp Wireless network. Tony Sachse is going to be a case study of this
- 👉 Shire of Koorda held a small event to promote the service
- 👉 Foxtel and NETFLIX issues are now resolved
- 👉 NEWROC Executive Officer has contacted WACHS (Sean Conlan) to determine whether the hospitals can be connected to Crisp Wireless. Just waiting for feedback from their IT
- 👉 NEWROC Executive Officer contacted Wyalkatchem High School to seek out their interest in the Crisp Wireless service. They deferred it to the Department. NEWROC Executive Officer has contacted Alison Ram, District Director and again waiting for feedback from their IT
- 👉 Subscriptions are now up to \$6000 plus a month (50 customers, 8 of which are complementary due to the towers on their property. Plus there are 10 coming on board the week of the 26 November 2018)
- 👉 Crisp Wireless will provide a map of the next roll out of towers in time for the Executive Meeting

Discussion from the Executive meeting:

- 👉 Shire of Mukinbudin supportive of the Crisp Wireless service and members discussed the tower in Mukinbudin – suggestion to wait and see what alternative solutions Crisp Wireless can come forward with
- 👉 VOIP is a major attraction for the service – should be communicated and marketed
- 👉 Encourage Shire of Merredin to market Crisp Wireless as members have received queries and request for connection

- 👉 Discussion regarding marketing communications – NEWROC Executive Officer to work with Crisp Wireless on this (YouTube clips, social media posts, case studies)
- 👉 Project Steering committee is due to meet again – John Nuttall has requested a meeting

Action since the Executive Meeting:

- 👉 Mukinbudin school has received a POP tower and is signed up to the network, experiencing excellent service
- 👉 Letter from Sean Conlan, WACHS regarding IT services in hospitals in the NEWROC

RESOLUTION:

That:

- i) **Members to encourage their Community Resource Centres' to take up plans, so too any larger businesses and government agencies. Members to continue to promote the service as much as possible and:**
- ii) **Request a meeting with Sean Conlan and WACHS IT Service in the NEWROC to demonstrate the speed of service**

Moved Cr O'Connell

Seconded Cr Shadbolt

Carried 4/0

DECLARATION OF INTEREST:

Cr Brown and Cr Sasche declared an interest in this item and left at 2.48pm, returning at 3.15pm

Cr McWha left at 2.47pm returned at 2.50pm

C Robinson left at 2.48pm and returned at 2.55pm

D Burton left at 3.12pm and returned 3.15pm

Discussion:

- 👉 Members discussed the Shire of Mukinbudin's absence of a tower and how to progress a service in Mukinbudin. Members agreed to wait until Crisp Wireless has a meeting with the Council on the 19 December 2018
- 👉 Discussion regarding the marketing strategies of Crisp Wireless, the need to promote the service in Merredin, so too VOIP
- 👉 Discussion regarding the plans and the desire to promote the \$59plan, rather than the \$99plan and general feedback on the \$99plan is that it is too expensive
- 👉 Discussion regarding how to increase customers - 30 day trial (however there are implications on start up infrastructure), local sales teams (CRC's and a local sales person)
- 👉 Discussion regarding the letter from Sean Conlan WACHS – difficulty in getting through government procurement
- 👉 Members agreed if there are customers outside of the NEWROC, they are more than welcome to sign up
- 👉 NEWROC Executive Officer to check whether the service covers Kununoppin

6.4. NEWTRAVEL

REPORTING OFFICER:	Caroline Robinson
FILE REFERENCE:	132-1 NEWTRAVEL
DISCLOSURE OF INTEREST:	Nil
DATE:	5 December 2018
ATTACHMENT NUMBER:	
CONSULTATION:	Linda Vernon - NEWTravel
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Update on financial contributions from the Shire of Dowerin and Shire of Westonia to NEWTRAVEL;

- 🌟 Due to a change in CEO at the Shire of Dowerin, the discussions regarding their financial contribution for \$2500 towards the NEWTravel Executive Officer were delayed. However, this has now been resolved and the Shire of Dowerin has confirmed a financial contribution of \$2500 to NEWTravel for the role of the NEWTravel Executive Officer
- 🌟 Correspondence via letter, email and in person to the Shire of Westonia – will need to follow up again. Not intentional that they have not confirmed, just I think busy with Shire activities

In light of NEWROC handing over the management of the NEWTRAVEL Executive Officer to NEWTRAVEL and aspiring to see increased business participation in the group, the NEWROC Executive Officer has verbally indicated to NEWTRAVEL that:

- 🌟 A contract will need to be in place between the NEWTRAVEL Executive Officer and NEWTRAVEL as an organisation and also;
- 🌟 An agreement between NEWROC and NEWTRAVEL regarding the management of the NEWROC funds for the position.

A proposed outline for the agreement or MoU is below, for members to consider, between the NEWROC and NEWTRAVEL.

NEWTravel AND NEWROC MEMORANDUM OF UNDERSTANDING

Between

NEWTRAVEL (North Eastern Wheatbelt Travel Association) INC and

NEWROC (North Eastern Wheatbelt Regional Organisation of Councils)

1. Background

The role of the NEWTravel Executive Officer is as follows (direct extract from the NEWTravel job description and contract):

The position is required to;

- 🌟 Implement the Wheatbelt Way Marketing Plan and support NEWTravel to undertake tourism marketing activities across NEWROC to the benefit of the member Councils; and
- 🌟 Assist in the development of Tourism across NEWROC

Special conditions

- 🌿 The person holding the position will be expected to work a range of hours covering meeting attendance, preparation and follow up. Preparation of correspondence and other research as required to be undertaken in a timely manner
- 🌿 Use of own motor vehicle and a current driver's license is required
- 🌿 There is a requirement for attendance at night meetings and some shows/expos
- 🌿 The applicant needs to supply an equipped office to perform the role including their own laptop computer and mobile phone.

External

Liaise with the public and community groups in a largely unsupervised fashion, pursuing opportunities for the promotion of the Wheatbelt Way and tourist opportunities across NEWROC and the Shires of Dowerin & Westonia

Within Organisation

- 🌿 Liaise with the NEWROC Director of Economic Services on matters associated with the provision of Tourism Services.
- 🌿 Produce reports for NEWROC/ NEWTravel as requested.
- 🌿 Liaise with NEWTravel representatives in their role as an advisory tourist body to NEWROC and report their recommendations back to NEWROC.

The NEWROC has funded and managed the NEWTravel Executive Officer for a number of years and now intends to hand the engagement and management of the position over to NEWTravel, in an effort to build their capacity and reach, so too engagement with businesses and community members to continue to improve tourism in the district.

2. Commitments by both parties

In acting upon this agreement, both parties agree to:

- 🌿 To act in good faith
- 🌿 To be professional in all communication and interaction
- 🌿 Exercise due skill, care and diligence in working together and achieving common objectives
- 🌿 Commit to innovation and continuous improvement





3. Deliverables

NEWROC will:

- 🌿 Financially contribute to the position of NEWTravel Executive Officer on an annual basis, subject to the NEWROC and individual member Council budgets. In 2018/19 that will be \$15,000
- 🌿 Work together collaboratively for the best interests of tourism in the member Councils

NEWTravel will:

- 🌿 Continue to keep the NEWROC informed of NEWTravel activities (e-newsletter and communication with the NEWROC Executive Officer)
- 🌿 NEWTravel Executive Officer will make themselves available for any NEWROC meetings when requested

-  NEWTravel will directly employ / sub contract and manage the NEWTravel Executive Officer and report to the NEWTravel members regularly regarding performance – as per the position description included in this understanding
-  NEWTravel will implement and manage policies and procedures around the employment of the NEWTravel Executive Officer
-  Notify the NEWROC of any significant changes to the job description of the NEWTravel Executive Officer and any significant changes to the number of hours worked by the NEWTravel Executive Officer
-  Work together collaboratively for the best interests of tourism in the member Councils

4. Key Contacts

Cr Quentin Davies
Chair - NEWROC

Signed: _____


Date: _____

Kim Storer
NEWTravel President


Signed: _____

Date: _____

Discussion from Executive meeting:

-  Each of the members of NEWROC are members of NEWTravel and felt confident they can provide oversight for this, however NEWROC would like to provide direction for the funding in an MoU.

Actions since the Executive meeting:

-  NEWTravel Chair and NEWTravel Executive Officer were happy with the MoU

RESOLUTION:

That:

- i) the NEWROC and NEWTravel Memorandum of Understanding is recommended to the NEWTravel Committee for endorsement and;**
- ii) the NEWROC and NEWTravel Memorandum of Understanding as presented be endorsed.**


Moved Cr O’Connell

Seconded Cr McWha

Carried 6/0

Taryn Dayman left at 3.17pm and returned at 3.20pm

Discussion:

-  MoU should include a term regarding the length of employment for the NEWTravel Executive Officer (contract term is the same as the term of the MoU)

6.5. NEWROC Health Strategy

REPORTING OFFICER:	Caroline Robinson
FILE REFERENCE:	
DISCLOSURE OF INTEREST:	Nil
DATE:	22 November 2018
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

In the NEWROC Health Strategy, the following goal and strategy was identified:

GOAL: Facilitate and help promote a healthy lifestyle and disease prevention within the NEWROC communities

19. Undertake training for member employees to increase mental health literacy

At the September Executive meeting the NEWROC Executive Officer presented some options for mental health training, for member employees, in a central location in 2019.

This option was the most relevant to members and was presented by Jo Drayton, Suicide Prevention Coordinator, Wheatbelt Community Alcohol and Drug Service.

WORKSHOP 1

Overview of common Mental Health issues and Introduction to Suicide Prevention - currently provided FREE through funding by WA Mental Health Commission

This half day presentation can be tailored to meet the specific needs of an Organisation or community group, but primarily covers:

- What is Stress and it's symptoms
- What is Anxiety and it's symptoms
- What is Depression and it's symptoms
- What is Situational Distress?
- Introduction to Suicide Prevention – WA Stat's and the extend of the problem
- Knowing the signs that somebody may be at risk
- Pathways to Support
- De-briefing and self care for staff/community members

Additionally, LGIS was contacted regarding training they could provide. The following was submitted by LGIS and member credits can be used for training.

The LGIS HR Risk team can provide a range of services around mental health, building resilience, stress management. All workshops / services will be tailored to the members specific requirements and desired outcomes, and can be targeted at general staff or / and managers.

1. Working Well Workshop (2 hours - \$480 + GST)

This workshop educates staff on self- management techniques including the identification and management of a range of stressors. The workshop covers:

- Identifying signs and symptoms of stress

- Thriving at Work – Building resilience & stress management
- Sharpening the saw - Coping strategies and tools to enhance self-care
- Emotional Intelligence (EQ)
- Handling hassles - Utilising our Mental Skill

2. **Mental Health for Managers** (3 hours - \$720 + GST per workshop)

This workshop looks to provide managers with an awareness of mental health issues in the workplace including prevalence, symptoms, treatment and available resources. The workshop covers:

- The prevalence of mental health issues in Australia and the workplace
- Signs and symptoms of common mental health conditions (key focus on anxiety and depression)
- The importance of creating a supportive and open culture to minimise the stigma of mental health in the workplace
- Avenues to support staff members who:
 - Have disclosed their own mental health issues to the organisation
 - Have not disclosed any diagnosis but are showing signs and symptoms
 - Self-care for individuals in supervisory positions

RESOLUTION:

That the NEWROC Executive Officer revisit this in 2019 as a training opportunity.

Moved Cr Brown

Seconded Cr Shadbolt

Carried 6/0

Discussion:

- 👉 Any future mental health training should be offered to all NEWROC members and also the wider community
- 👉 Advertise locally and regionally

6.6. 2018 Annual NEWROC Review

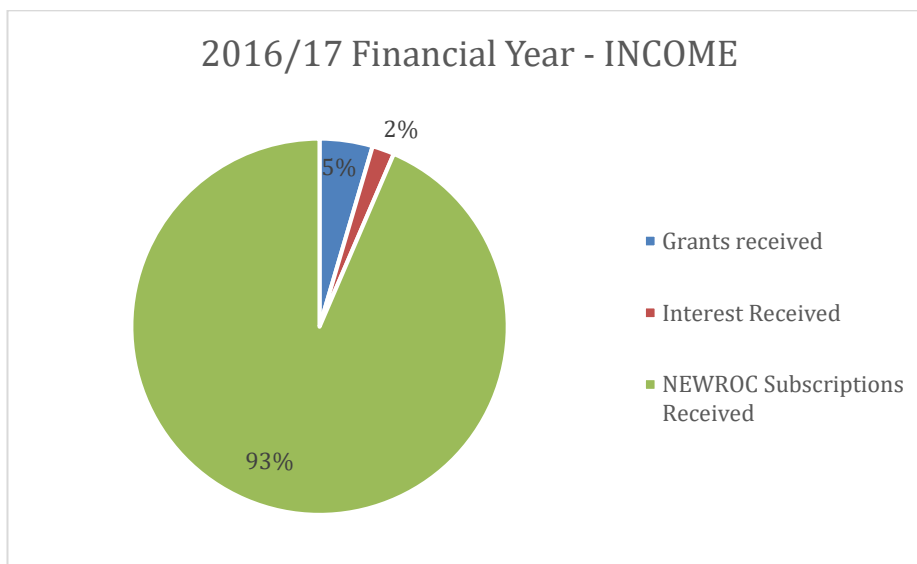
REPORTING OFFICER:	Caroline Robinson
FILE REFERENCE:	
DISCLOSURE OF INTEREST:	Nil
DATE:	5 December 2018
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Cr Davies
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

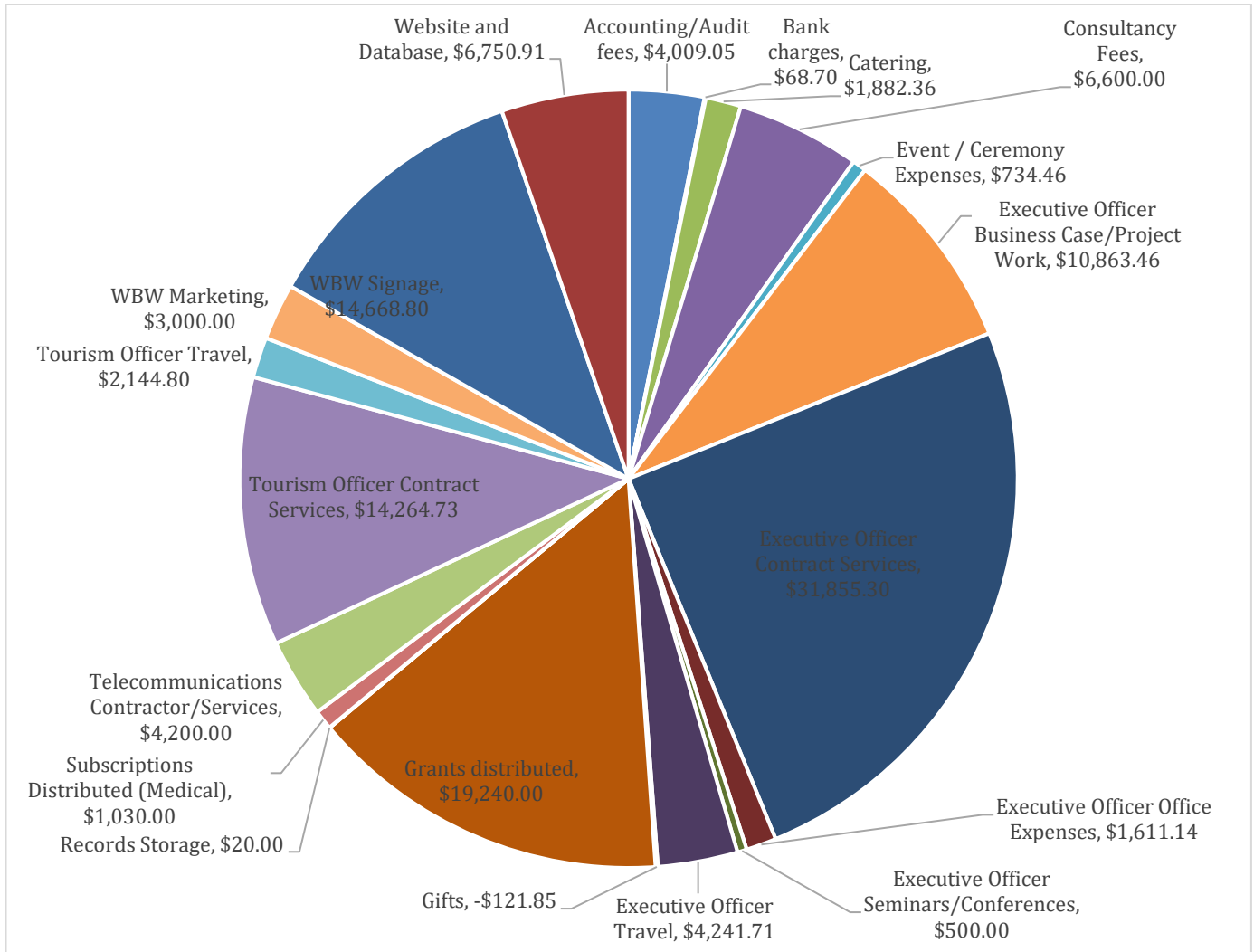
COMMENT

The end of the year is an opportunity to reflect on the performance of the organisation. The following achievements occurred in 2018:

- 👉 Strategic projects identified in early 2018
- 👉 Official launch of the NEWROC Telecommunications Project with the Hon Melissa Price
- 👉 Successful acquittal of the Telecommunications Project
- 👉 Presentation on the Telecommunications Project to the Wheatbelt Conference and LG Professionals conference
- 👉 Adoption of the NEWROC Health Plan
- 👉 Six individual Public Health Plan drafts for members, saving them this expense at an individual Council level
- 👉 Draft charter and code in preparation for the regional subsidiary – meeting with the Minister in early 2019 planned
- 👉 Submission to the Energy Standing Committee
- 👉 Attraction of additional funding for the NEWTravel Executive Officer – Dowerin and Westonia Shires
- 👉 Via the Shire of Mukinbudin and their advocacy, power surges resolved in some member Shires
- 👉 Audit costs reduced as audit moved away from local government audit process
- 👉 Movement away from director reports to strategic project status reports

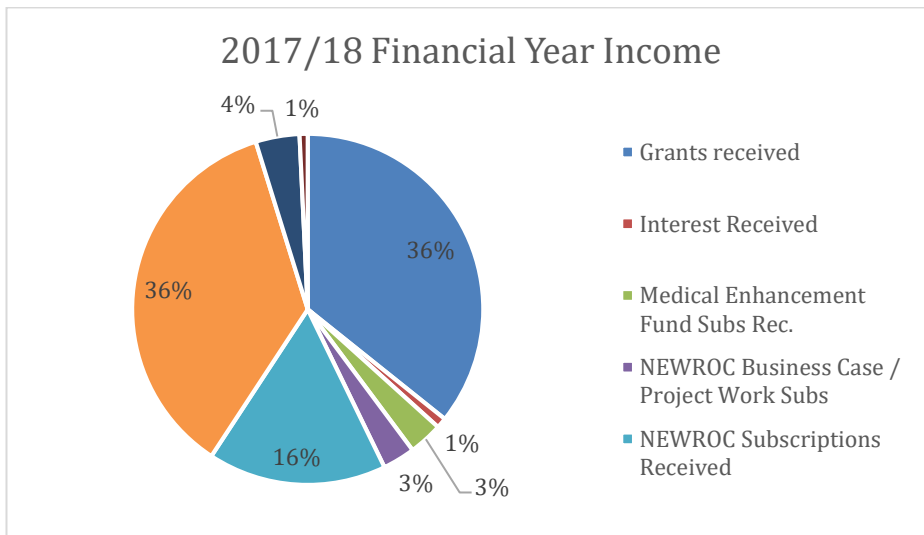
Additionally, the NEWROC EO reviewed a few financials from the past two financial years for discussion:





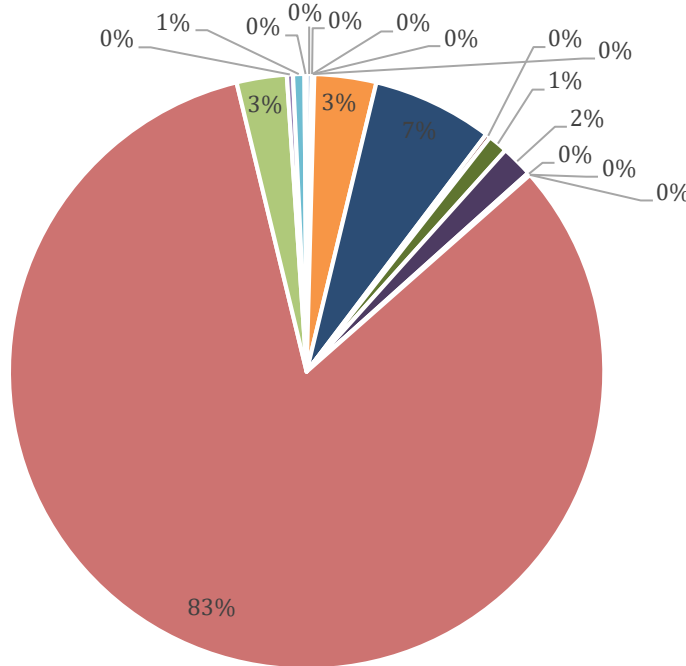
Key Statistics from the 2016/17 Financial Year

- 🍂 Administration costs (Executive Officer fees, catering, website etc) accounted for 41% of all expenses
- 🍂 Of the funds received in 2016/17 (membership fees and interest = \$402,847.47) the organisation leveraged an additional \$19,240 of external funding (4.77%)
- 🍂 Investment into NEWTravel and Wheatbelt Way



2017/18 Financial Year Expenses

- Accounting/Audit fees
- Advertising
- Bank charges
- Catering
- Event / Ceremony Expenses
- Executive Officer Business Case/Project Work
- Executive Officer Contract Services
- Executive Officer Office Expenses
- Executive Officer Travel
- Legal expenses
- Literary Luncheon
- Printing and Stationery
- Records Storage
- Telecommunications Contractor/Services
- Tourism Officer Contract Services
- Tourism Officer Travel
- WBW Marketing
- Website and Database



Key Statistics from the 2017/18 Financial Year

- 👉 Administration costs (Executive Officer fees, catering, website etc) accounted for 8.4% of all expenses
- 👉 Of the funds received in 2016/17 (membership fees and interest = \$401,227.32) the organisation leveraged an additional \$143,357 of external funding (35.7%)
- 👉 Investment into NEWTravel and Wheatbelt Way
- 👉 Lead strategic project was telecommunications

Other statistics from the past two financial years:

- 👉 Executive Officer expenses (hourly fee, travel, office expenses) were on average 57% of subscription income (\$66,000 excluding business case and tourism income from members)
- 👉 Across two financial years the organisation earned \$11,806 in interest
- 👉 Business case income totalled \$24,000 over two years and \$27,166 was expended, with \$19,240 leveraged to date, this also included expenditure on the energy project but no grant application yet

Challenges moving into 2019:

- 👉 Increasing the sign ups for the telecommunications service
- 👉 Determining our role in the energy space
- 👉 Developing a business case for another strategic priority and attracting funding – to continue our relevance and role in the economic development space
- 👉 Streamlining and improving our governance and transparency
- 👉 Developing and using our brand
- 👉 Continuity of our purpose amongst personnel changes

RESOLUTION:

That the information is discussed and received.

Moved Cr Shadbolt

Seconded Cr O’Connell

Carried 6/0

Discussion:

- 👉 NEWROC Executive Officer to compile a media release on successes from 2018 and place in papers in early 2019, so too Western Councillor
- 👉 David Burton passed thanks to John Nuttall on his presentation at the LGMA Conference regarding the telecommunications project
- 👉 Suggestion to market the Crisp Wireless network to home based entrepreneurs
- 👉 February Council meeting will focus on consolidation and how to progress the current strategic projects

7. EMERGING NEWROC ISSUES as notified, introduced by decision of the Meeting

Nil

8. WALGA ZONE ISSUES

- 👉 Future of Local Government Forum will be held on 30 January 2019, 10am till 3.30pm, Technology Park in Bentley (will be live streamed)
- 👉 Part 1 of the Forum will focus on the Local Government Act review and the future of local government (international perspective) and modern legislation
- 👉 WALGA has extended the Local Government Act submission date to 22 February 2019
- 👉 WALGA Health Forum will be held on 27 March 2019
- 👉 Tony Brown will enquire about WALGA Councillor Training via video conference
- 👉 WALGA is currently collecting video content from Presidents and CEO’s around the state on their local governments. The purpose is to show the ‘realness’ of people who are Councillors, as well as promoting local government careers. Should be completed in 6 months
- 👉 Zone meetings in 2019 will focus on particular areas including economic development, health, education etc

9. OTHER MATTERS

9.1. Container Deposit Scheme

The Shire of Mt Marshall moved a motion at its November Council meeting to offer Bencubbin as a central receival point for containers and to provide feedback on the container scheme discussion paper

The Shire of Mt Marshall have also indicated 100 kilometres is a great distance to drive containers and the containers should be at the point of purchase.

RESOLUTION:

That the information is received.

Moved Cr McWha	Seconded Cr Sache	Carried 6/0
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Discussion:

- 👉 NEWROC Executive Officer to contact Rebecca Brown at WALGA regarding the container deposit scheme as she is doing work in this area

9.2. WA Country Ambulance Service Review 2018

The NEWROC Executive Officer sought some feedback regarding the above strategy and will make a submission, it is due the 10 December 2018 - <https://wacountryambulance.com.au/>

Discussion at Executive Meeting:

- 👉 Previously Ambulance Services came under Department of Health and the proposal is to put it under WACHS
- 👉 Discussion regarding the proposal to put KPI’s on volunteers (WACHS and St John’s arrangement) – St John’s could be managing their workforce and achieving KPI’s, rather than volunteers
- 👉 Patient Transfer Service is being reviewed and may require improved response rates

RESOLUTION:

That the information is received.

Moved Cr Shadbolt

Seconded Cr Sache

Carried 6/0

Discussion:

- 👉 Members discussed KPI's that may be set on volunteers delivering St John's ambulance service (under the proposed strategy)
- 👉 If this occurs, substantial funding increases need to occur for the volunteers
- 👉 Discussion regarding the proposal of WACHS to take over the contract management of St Johns country ambulance service
- 👉 Kununoppin Sub Centre currently does not have enough volunteers and they may lose an ambulance in the future (sub centre has the ambulance, however St Johns has overarching ownership)

9.3. Records Management

Taryn Dayman requested a quote from IT Vision on records management. This was shared with members. The Shire of Mt Marshall and Shire of Koorda have expressed an interest, however timing is important.

Discussion at Executive Meeting:

- 👉 Shire of Wyalkatchem will be progressing towards implementing a records management system, so too Shire of Mt Marshall (they have allocated it in the budget)
- 👉 Delivery of training gets cheaper with more members on board
- 👉 Taryn Dayman will coordinate a meeting between members and IT Vision using videoconferencing (request to BeingThere)
- 👉 Proposal to IT Vision to implement it over a period of time, rather than once off

Actions since the Executive Meeting:

- 👉 BeingThere will host a videoconference between members and IT Vision

Discussion:

- 👉 Taryn Dayman will set up a video conference with IT Vision (using Being There)

10. MEETING SCHEDULE

10.1. 2018 Meeting Schedule

11 December	Council	Trayning Hotel (Drinks afterwards)
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10.2. 2019 Meeting Schedule

The below dates are proposed for the 2019 NEWROC Council and Executive Meetings:

26 February	Council	Nungarin
26 March	Executive	Mt Marshall
23 April	Council	Mt Marshall
28 May	Executive	Koorda
25 June	Council	Koorda

23 July	Executive	Mukinbudin
27 August	Council	Mukinbudin
24 September	Executive	Trayning
22 October	Council	Trayning
26 November	Executive	Wyalkatchem
10 December	Council	Wyalkatchem

RESOLUTION:

That the 2019 meeting dates be endorsed (change Nungarin and Koorda)

Moved Cr Sasche

Seconded Cr McWha

Carried 6/0

11. CLOSURE OF MEETING

Cr Davies thanked Cr Sasche for chairing the last Council meeting, he also thanked WALGA for their support, David Burton for 7 ½ years in NEWROC and the Shire of Koorda and wished him well for his new position in Carnarvon.

Cr Davies thanked everyone for their attendance and contribution and closed the meeting at 4:06pm



North Eastern Wheatbelt Regional Organisation of Councils
 Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

Country Ambulance Strategy Project
 WA Country Health Service
 Level 6, Royal Perth Hospital
 Wellington Street, PERTH WA 6000
 E: CountryAmbulanceStrategy@health.wa.gov.au

10 December 2018

ATTN: Country Ambulance Strategy Project Team

RE: DRAFT Country Ambulance Strategy 2018

The North Eastern Wheatbelt Organisation of Councils is a voluntary regional organisation of six local governments. Members include the Shires of Nungarin, Mukinbudin, Mt Marshall, Koorda, Trayning and Wyalkatchem. The NEWROC has been cooperating and working together on strategic projects and issues of importance to their communities for over 20 years.

The NEWROC thanks the Country Ambulance Strategy Project Team for the opportunity to make comment on the Draft WA Country Ambulance Strategy.

Within the six local governments of the NEWROC there are the following primary health facilities and services:

- Two resident GP's, one in Kununoppin and one in Wyalkatchem
- Two hospitals, Kununoppin and Wyalkatchem
- An ambulance sub centre in Kununoppin. The Kununoppin Sub Centre covers 18,000km's and is one of the largest in Western Australia, with the most ambulances.
- A nursing post in Mukinbudin
- Child health nurses

In 2018 the NEWROC developed a NEWROC Health Plan after it was recognised a coordinated approach to improving access and health service delivery in the NEWROC Shires was important. Following extensive consultation at a local, regional and state level it was well recognised that the country ambulance officers needed more support for the excellent **volunteer** service they provided and the delivery of fast response times when the emergency call is made – not more governance requirements. A key strategy from the NEWROC Health Plan that is relevant to the Draft WA Country Ambulance Strategy was under our theme of Partnership:

1.8 Discuss the possibility of further support for St Johns Ambulance and it's volunteer workforce.

NEWROC RESPONSE TO DRAFT STRATEGY

While it is clear that the draft strategy is trying to address concerns about the country ambulance service, there are concerns from the NEWROC. The country ambulance service is primarily staffed by volunteers who are willing to give up their personal time to attend training and also ambulance calls at any time of the day or night. If the outcome of the strategy puts more demands and pressures on volunteers, then it is likely to exacerbate the issue with more people being unwilling to volunteer for service. Additionally the NEWROC is concerned that

the main user of the country ambulance service, the WA Country Health Service will be the contract manager, highlighting a significant conflict of interest.

Recommendation 1: Establish clear state-wide policy on ambulance services as a minimum and consider enacting legislation in line with other states and territories. (Department of Health)

NEWROC Response to Recommendation 1: Whilst there are advantages in having a clear policy and framework for the country ambulance service, the administration of these may create additional workloads for volunteers at the various sub centres. While it discusses assistance with the administration of the sub centres, this would be a substantial cost and cannot be guaranteed to provide any better services, as it would most likely be done out of the local community.

Recommendation 2: Define the level of ambulance service (both IHPT and Primary Response) provided to country communities in line with the state-wide policy (WA Country Health Service) and include this within the Clinical Services Framework. (Department of Health)

Recommendation 3: Plan state-wide service delivery using demand modelling then work with providers to design appropriate service delivery models in all locations (existing and new) and include measurable performance indicators in contracts.

NEWROC Response to Recommendation 2 and 3: State-wide service delivery should not be based on demand modelling but rather consider equitable access to health service delivery and emergency services despite geographical location.

In the Perth metropolitan area all 30 St John Ambulance (SJA) depots are staffed by paid paramedics and transport officer crews. By contrast, of the 113 SJA sub centres located in rural WA a mix of paramedics and volunteer crew staff 13 larger country sub-centres (such as the one in Northam) and the remaining 102 sub-centres, such as those in all six NEWROC shires, and have to rely entirely on volunteer ambulance crews.

Despite rural communities in the NEWROC relying on a 100% volunteer country ambulance service, the service that the NEWROC communities receive is excellent. The volunteer ambulance officers in the NEWROC are dedicated, trustworthy and undertake their work for the benefit of their communities. These volunteers invest in their professional development, help raise funds for their equipment and ambulance service as well as train members of the community in first aid. Additionally, our rural communities do not need a proforma of what to expect with their rural ambulance service, because above all, the 'best endeavours' approach works in the country because of how our communities work together for the service and safety of residents and visitors. The current service is of a high standard particularly during emergencies and country people have for many years put faith in their fellow community members to help them – something which is the back bone of the success of country WA.

One specific example of the dedication of volunteers is local volunteer Peter Geraghty, the leader of the Kununoppin Sub Centre. He commenced at the Kununoppin St Johns Ambulance in October 1980 and in this time he has been the heart and soul of the sub centre, ensuring it is the best in the state and that the NEWROC communities get the best care and fast response in an emergency.

The NEWROC members are very concerned regarding the proposal to set key performance indicators on volunteer ambulance officers, for the following reasons:

- The metropolitan ambulance service is significantly different to the country ambulance service and the metropolitan requirements where there are paid ambulance officers should not be replicated in country areas, where the service is delivered by a majority of volunteers
- There is already well recognised volunteer exhaustion and decline in rural communities, and the impost of key performance indicators will further exasperate this
- Ambulance calls do not come at any specific time and cannot be planned, so to place key performance indicators to someone volunteering their own time to help out will be a deterrent
- St John's does have levels of competency and volunteers must continually train to retain their capacity to act as a volunteer, but this does not include any mandatory obligation to be available for services within a certain timeframe

If key performance indicators are to be placed on volunteers in the country, the NEWROC believes that:

- There will be a significant decrease in volunteers, thus reducing the number of volunteers for the service and further highlighting the shortage as well as remaining volunteers being called out more often as overall numbers decline
- A **significant increase** in funding for volunteers, the sub centre, vehicles and equipment will be needed instead of volunteer patient transfers as the main source of fundraising

Recommendation 4: Form an engagement forum comprising WACHS, country volunteers, community representatives and paramedics to discuss ongoing service design and service improvement. (WA Country Health Service)

NEWROC Response to Recommendation 4: A forum for engaging the various parties would be a good way to ensure that what is being proposed will work for all parties involved and be in the best interests of rural communities.

Recommendation 5: Transfer responsibility for the contract management of country ambulance services to WACHS

NEWROC Response to Recommendation 5: Concern is raised about transferring the responsibility of contract management for country ambulance services from the Department of Health to the WA Country Health Service. It is recognised that the WA Country Health Service, through patient transfers is a major customer of the ambulance services and as such, if they were to manage the contract, it will be a conflict of interest.

The NEWROC firmly believes contract management should continue to be the responsibility of St Johns Ambulance.

Recommendation 7: Complete implementation of the WA Health Patient Transport Strategy 2015-2018 to fulfil the goal of ensuring that the WA community has access to an effective patient transport system. (Department of Health)

Recommendation 8: Introduce contemporary contracts for ambulance services that define IHPT and Primary Response as two distinct services which have their own scope of services and key performance targets as a minimum.

NEWROC response to Recommendation 7 and 8: Additionally the NEWROC is concerned regarding possible key performance indicators on patient transfer services being set by the WA Country Health Service if they were to take on contract management or by St John's.

Currently volunteer ambulance officers have other commitments when not on service to meet, such as their workplace duties. Businesses in the NEWROC are already supportive of their employees working in their business, whilst volunteering as a country ambulance officer – with time away for these duties being paid by the employer, sometimes conditionally but most often agreed upon, if call outs occur during work hours.

Setting key performance indicators on patient transfer services in the country are unrealistic. Volunteer ambulance officers cannot always commit to these transfers when requested because of their workplace commitments or because call outs can happen at any time. Under the current arrangements, volunteer ambulance officers collaborate and coordinate patient transfers amongst themselves and are 'incentivised' by receiving payment for their sub centre which is then invested back into the sub centre equipment, buildings and vehicles.

If the WA Country Health Service were to be managing the contracts, with specific performance measures in place for patient transfers, this would negatively impact upon the country ambulance service, because the local services are very aware of the context in which they operate and the capacity available to complete the patient transfers. The WA Country Health Service is not aware of the local nuisances or local knowledge.

Additionally, like the Federal Government approach to encouraging ageing in place for as long as possible, St Johns and the WA Country Health Service should consider how possible changes to the care of patients in local hospitals could result in reducing the requirement of patient transfers. Patients should be allowed to remain in their own local hospital for as long as possible and not require transferring. To pursue this approach would require additional investment in planning, staffing and resources however could have a positive long term impact on the rural health service.

Recommendation 10: Ensure every ambulance - regardless of location - can communicate reliably with all necessary parties at all times. (St John Ambulance1)

NEWROC Response to Recommendation 10: Communication is vital for the service and in the six local governments of the NEWROC there are still black spots for mobile communication. Any opportunity to increase accessible and reliable communication channels for ambulance officers would be welcomed.

Recommendation 12: Implement formal escalation mechanisms to ensure safe transfer of inter hospital patients in line with clinically indicated timeframes. (WA Country Health Service)

NEWROC Response to Recommendation 12: Formal escalation mechanisms would be welcomed.

Recommendation 13: Commission WACHS to lead the development and coordination of state-wide inter-hospital patient flow. (Department of Health)

NEWROC Response to Recommendation 13: The development and coordination of a state wide patient transfer service, whilst can be lead by the WA Country Health Service, does need to include all partiers in the discussion and implementation.

Common problems are seen in patient transfers whereby a request is made for a patient transfer and completed, however when the patient arrives at the hospital destination there can be significant time delays as the hospital is not prepared for the patient. There is also the view that because country ambulance officers are volunteers, they have time to wait for the hospital to be prepared. Additionally the lack of organisation in patient transfers sees ambulances returning from a drop off, only to be asked to return to the hospital for another patient transfer.

Recommendation 14: Provide sufficient administrative and corporate support direct to country ambulance Sub Centres in order to free up volunteers to focus on service delivery. (St John Ambulance)

NEWROC Response to Recommendation 12: Support for sub centres is welcomed however should be provided at a local level as adding a centralised service model or additional governance layer will impede sub centres and will be viewed as ‘taking over’. Community Resource Centres could provide this local administration service due to their knowledge of the local area, networks and provision of local staff (consistent supply). Sub centres should be empowered not impeded by higher organisations.

Recommendation 15: Provide the volunteer ambulance workforce with the opportunity to obtain qualifications through an articulated structured training pathway which aligns with the Australian Qualification Framework and supports career progression. (WA Country Health Service led)

NEWROC Response to Recommendation 15: NEWROC queries why the service provider (St John’s) is not the lead organisation in training and upskilling its paid and volunteer workforce. St John’s already provides an excellent training service.

CONCLUSION

NEWROC recognises the need for continual improvement of country ambulance services however not at the detriment of how our rural communities function or collaborate. Being part of the country ambulance service is a well respected position in our communities and should continue to be so in the future – without further impost or governance. Additionally, the country ambulance volunteers take their role very seriously and respond to emergencies quickly, professionally and in regards to patient transfers, when they can (and this would be no different to paid transfer teams). The country ambulance volunteers are trusted by our rural communities, they forward plan their availabilities and ensure that there is always a critical mass. Taking this ownership and local coordination away from local sub centres will be detrimental to service delivery in the NEWROC.

Additionally changes need to be made within the country public health system which in turn will positively impact upon the country ambulance service e.g. improvements to the organisation of patient transfers / encouraging local hospital health care rather than transfer to the metropolitan hospitals.

Moving forward, volunteer country ambulance officers and their sub centres need additional support and funding particularly if the patient transfer service is to be amended, support with administration and in doing so delivered by locals - not key performance indicators that make volunteering difficult, onerous or increase the professional liabilities on volunteers, or additional governance that does not improve service delivery. What works in the metropolitan areas can not necessarily be transferred into the country and vice versa. The communities of the NEWROC are geographically isolated and function quite differently to the metropolitan areas.

St Johns Ambulance should also continue to manage the contracts for ambulance services as well as training as they are the best placed organisation to do so.

Please contact our Executive Officer if you wish to discuss any of the above responses
E caroline@solum.net.au or MOB 0403 225 900

Thank you for the opportunity to submit this response.

Yours sincerely

 for

Cr Quentin Davies
Chair
NEWROC
www.newroc.com.au

7.3.2 CEACA Executive Committee Meeting Minutes – 12th December 2018	
Location:	Teleconference
File Ref:	ADM 237
Applicant:	Dirk Sellenger – Chief Executive Officer
Date:	29 th January 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger – Chief Executive Officer
Author:	Dirk Sellenger – Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	CEACA Executive Committee Meeting Minutes CEACA 2018 Financial Statements CEACA Budget Review CEACA November Monthly Report
Documents Tabled:	Nil

Summary

A CEACA Executive Committee Meeting was held on 12th December 2018 by Teleconference

Officer Comment

The following items were included in the Minutes:

9. Business of the Meeting

- 9.1 Project Update (Financial) – Shire of Merredin
- 9.2 Project Manager's Update – Access Housing
- 9.3 Housing Eligibility Matrix
- 9.4 Transfer of Crown Land within Shire of Westonia
- 9.5 Implications of GST for the CEACA Seniors Housing Project
- 9.6 CEACA Executive Committee Meeting Dates in 2019
- 9.7 Development of a Head Lease Agreement between CEACA and Access Housing Australia

10. Future Meetings of CEACA Executive Committee

- 10.1 Meetings of the CEACA Committee
- 10.2 Meetings of CEACA Executive Committee

OFFICER RECOMMENDATION

Council Decision Number -

Moved: Cr

Seconded: Cr

That Council receive the CEACA Committee Meeting Minutes for 12th December 2018.

Carried /



CEACA

Supporting Age Friendly Communities

**TELECONFERENCE MEETING OF THE
CENTRAL EAST AGED CARE ALLIANCE
INC EXECUTIVE COMMITTEE**

**WEDNESDAY 12 DECEMBER 2018,
COMMENCING AT 7.31AM**

MINUTES

CONTENTS

1. OPENING AND ANNOUNCEMENTS	3
2. RECORD OF ATTENDANCE AND APOLOGIES	3
2.1 Attendance - Members	3
2.2 Attendance - Observers	3
2.3 Attendance - Guests.....	3
2.4 Apologies.....	3
3. DECLARATION OF INTEREST	3
4. PRESENTATIONS/MEETINGS	4
5. MINUTES OF MEETINGS	4
5.1 Minutes from an Executive Committee Meeting of the Central East Aged Care Alliance Inc held Wednesday 15 October 2018 (Attachment)	4
5.2 Executive Officer Action Sheet as at 9 December 2018 (Attachment)	4
5.3 Executive Officer Report as at 9 December 2018.....	5
6. MATTERS FOR NOTING	7
7. ACTNG CHAIR'S REPORT	7
8. CEACA FINANCE	9
8.1 Financial Statement for the Period to 31 October 2018	9
8.2 List of Accounts Paid.....	13
8.3 CEACA 2018/2019 Budget Review (Attachment).....	15
8.4 Payment of Account for Executive Support Services (Attachment)	22
9. BUSINESS OF THE MEETING	23
9.1 Project Update (Financial) – Shire of Merredin (Attachment)	23
9.2 Project Manager's Update – Access Housing (Attachment)	24
9.3 Housing Eligibility Matrix (Attachment).....	26
9.4 Transfer of Crown Land within the Shire of Westonia to CEACA – Approval for Use of CEACA's Common Seal.....	27
9.5 Implications of GST for the CEACA Seniors Housing Project	28
9.6 CEACA Executive Committee Meeting Dates in 2019.....	30
9.7 Development of a Head Lease Agreement between CEACA and Access Housing Australia (AHA).....	32
10. FUTURE MEETINGS.....	37
10.1 Meetings of the CEACA Committee	37
10.2 Meetings of CEACA Executive Committee	37
11. CLOSE OF MEETING	37

Minutes

Central East Aged Care Alliance Inc (CEACA)

Executive Committee Meeting

1. OPENING AND ANNOUNCEMENTS

Gary Shadbolt, CEACA's Acting Chair opened the meeting at 7.31am, welcoming all in attendance.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance - Members

Mr Gary Shadbolt, Executive Committee Member (Acting Chair)
 Mr Ken Hooper, Secretary
 Ms Rachel Kirby, Treasurer
 Mr Raymond Executive Committee Member

Ms Helen Westcott, Executive Officer

2.2 Attendance - Observers

Nil

2.3 Attendance - Guests

Mr Ralton Benn, Access Housing Australia (AHA) - AHA is CEACA's project manager for its aged housing project (entered the meeting at 8.49am, leaving the meeting at 9.34am)
 Mr Greg Mohen, Partner Kott Gunning Lawyers (entered the meeting at 9.00am, leaving the meeting at 9.34am)

2.4 Apologies

Mr Greg Powell, CEO Shire of Merredin

3. DECLARATION OF INTEREST

Pursuant to Clause 21 of the Central East Aged Care Alliance Inc Constitution, Members must declare to the Chairman any potential conflict of interest they may have in a matter before the meeting as soon as they become aware of it. Members and Deputies may be directly or indirectly associated with some recommendations of Central East Aged Care Alliance Inc. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

This is in accordance with Clause 21.4 of the Constitution which states:

- 21.4** *When a member or employee discloses a pecuniary interest he or she may neither participate in discussions nor take any part in the decision making process in respect to that matter nor be present when the matter is being discussed or voted upon*

Helen Westcott declares an interest with respect to Agenda Item 8.4

4. PRESENTATIONS/MEETINGS

Nil

5. MINUTES OF MEETINGS

5.1 Minutes from an Executive Committee Meeting of the Central East Aged Care Alliance Inc held Wednesday 15 October 2018 (Attachment)

The Minutes from the Executive Committee Meeting of the Central East Aged Care Alliance Inc held Wednesday 15 October 2018 have previously been circulated.

RECOMMENDATION:

That the Minutes of the Executive Committee Meeting of the Central East Aged Care Alliance Inc held Wednesday 15 October 2018 be confirmed as a true and accurate record of the proceedings.

RESOLUTION: **Moved: Ken Hooper** **Seconded: Rachel Kirby**

That the Minutes of the Executive Committee Meeting of the Central East Aged Care Alliance Inc held Wednesday 15 October 2018 be confirmed as a true and accurate record of the proceedings.

CARRIED

5.2 Executive Officer Action Sheet as at 9 December 2018 (Attachment)

Presenting the Executive Officer's Action Sheet as at 9 December 2018

Additional Meeting Comment:

In discussing the Action Sheet, the following points were discussed:

- The need for members of the CEACA Executive Committee to review the draft confidentiality statement distributed by the Executive Officer. The Executive Office advised that she would recirculate her original email on this matter.
- "Visibility" of the CEACA Facebook page;
- Completion of CEACA's Policy; and
- The venue for the CEACA meeting on Tuesday 26 February 2019, with the Executive Officer advising the meeting would be held in Nungarin.

RECOMMENDATION:

That the Action Sheet as presented be received.

RESOLUTION: **Moved: Rachel Kirby** **Seconded: Raymond Griffiths**
That the Action Sheet as presented be received.

CARRIED

5.3 Executive Officer Report as at 9 December 2018

The Executive Officer provides the following report based upon key performance indicators (KPIs) developed as part of the current Executive Officer Services Contract (Part 8 Key Performance Indicators)

A. Governance

- a) Committee Meeting Agendas to be issued to members 5 Business Days prior to the meeting date – the meeting agenda for the Special Meeting of the CEACA Committee on Monday 10 October 2018 was distributed in accordance with the Executive Officer's KPIs. With approval from CEACA's A/Chair this target was not required to be met for the CEACA Executive Committee meeting scheduled for 15 October 2018.
- b) Committee Meeting Minutes to be distributed in draft form no later than 7 Business Days after the meeting date – the minutes from the CEACA Annual General Meeting held 14 November 2018 were completed and distributed within the 7 business days timeframe. The minutes from the Committee Meeting held 14 November 2018 were distributed outside the 7 business days timeframe with permission from CEACA's A/Chair.
- c) Executive Committee Meeting Minutes to be issued to Executive for comment within 5 Business Days of meeting and then re-distributed to the Committee Members no later than 7 Business Days after the meeting date – this benchmark was reached. The CEACA Executive Committee has not met since the last report was provided to the CEACA Committee on 14 November 2018.

B. Performance – (Facilitate and Communicate to Committee)

- a) Constitution Development and Sign off from Department - refer to Agenda Item 5.2.
- b) Rent Setting Policy, Sales/Lease for Life Policy formation and Adoption – work on developing a rent setting policy is underway. The Executive Officer has also been working with Access Housing to develop a registration form to be used by all applicants for CEACA's aged housing (refer to Agenda 5.2)
- c) Strategic Plan for CEACA – Incorporating an updated priority list of the VERSO report platform - work on this has yet to commence.
- d) CEACA Code of Conduct be developed and adopted by the Committee - work on this has commenced but is currently on hold until all issues around the property management agreement are resolved.
- e) The Intellectual Property of CEACA to be backed up monthly via External Hard Drive which is provided to a nominated Council for backing up onto their server – the Shire of Mukinbudin has agreed to assist the Executive Officer in meeting the KPI around backing up of CEACA documentation.
A backup was done on Thursday 6 December 2018, with a copy on external hard drive mailed to the Shire of Mukinbudin.

The Executive Officer has also assisted in a number of other areas since the CEACA Committee last met.

Commentary on these activities are provided below:

- **Assist CEACA in fulfilling its Commitments as defined in the Financial Assistance Agreements (FAAs) for the CEACA Seniors Housing Project**

The work associated with meeting this objective has a number of tasks which must be undertaken if CEACA is to fulfil its responsibilities under the project's FAAs. Most recently this work has included:

- a) Work associated with the transfer of Crown Land to CEACA within the Shires of Merredin, Mt Marshall, Trayning and Westonia.
- b) Work associated with the transfer of land currently owned by the Beacon Progress Association to CEACA.
- c) Work associated with a further drawdown of funds for Stage 2 of the CEACA seniors Housing Project – the Shire of Merredin is looking to drawdown of a further \$1.4M of project funding. For the funding to be released CEACA will have to provide information relating to the management of the housing once constructed. The Executive Officer has commenced work on helping the Shire of Merredin meet the conditions to allow for drawdown of the funding. This work also takes into account the work the Executive Officer has been doing around the management agreement that is currently under negotiation with Access Housing Australia because it is a condition of the FAA for State 2 funding that a management agreement be in place for drawdown of funds (refer also to Agenda Item 9.7).
- d) Providing assistance to the Shire of Merredin where required.
- e) Liaising with the Hon Darren West Office to get conformation from the Department of Primary Industries and Regional Development that CEACA can retain all interest earned on project funding for the CEACA Seniors Housing Project (refer also to Agenda Item 5.2).

- **Assist CEACA with Advocacy around CEACA and its Related Activities**

Work undertaken included the following:

- a) CEACA's Acting Chair, Gary Shadbolt, and the Executive Officer met with the Member for Durack, Hon Melissa Price MP on Friday 22 June 2018. An outcome from this meeting was agreement from Ms Price that she would endeavour to arrange a meeting for CEACA with the Minister for Aged Care; Indigenous Health, Hon Ken Wyatt AM MP. Gary Shadbolt and the Executive Officer met with Ministers Wyatt and Price on Wednesday 8 August 2018. Greg Powell, CEO Shire of Merredin, was to have attended the meeting but was unable to attend. The meeting was a productive one with Minister Wyatt encouraging CEACA to write to him with a funding proposal. The Shire of Merredin has offered to assist with this work, with the Executive Officer now working with the Shire on providing information to Minister Wyatt.

- **Other Activities related to CEACA's Operations**

- a) The Executive Officer has undertaken some training on managing the CEACA website. Further training scheduled for Wednesday 12 September 2018 had to be postponed. A date for this training and training on managing CEACA's Facebook page (which has been created) has yet to be determined.
- b) Funding for the CEACA Seniors Housing Project - Building Application Fees (refer also to Agenda Item 5.2). It should be noted that the Shire of Wyalkatchem has requested an update on this matter, with the Executive Officer emailing the Shire of Merredin to see whether any payments have been received.

- c) Development of a Confidentiality Statement for CEACA (refer also to Agenda Item 5.2).
- d) Implications of GST for the CEACA Seniors Housing Project (refer also to Agenda Item 9.5).

Additional Meeting Comment:

The meeting requested that the Executive Officer follow up on the cost to insure CEACA's houses once completed.

RECOMMENDATION:

That the Executive Officer's report as presented be received.

RESOLUTION: **Moved: Ken Hooper** **Seconded: Rachel Kirby**

That the Executive Officer's report as presented be received.

CARRIED

6. MATTERS FOR NOTING

Nil

7. ACTNG CHAIR'S REPORT

The Acting Chair will provide a verbal report to the meeting.

In providing his report Gary Shadbolt highlighted the following matters:

- Thanks to Onida Truran for standing in on his behalf for the meetings on 14 November 2018.
- Have attended numerous meetings on CEACA's behalf.
- With assistance from Hon Darren West MLC, CEACA has been able to secure the Minister for Regional Development's agreement that CEACA can retain the interest earned on the funds provided for CEACA's aged housing project. This is an excellent outcome. Written confirmation has yet to be received from the Department of Primary Industries and Regional Development.
- Work around the appointment of an independent Chair have progressed, with both Quentin Davies and Stephen Strange available to meet during January and early February next year.
- Work around securing an agreement with Access Housing Australia continues. Involving CEACA's lawyers, Kott Gunning, to assist in this work is an appropriate course of action. It is imperative that CEACA has a signed agreement as soon as possible.
- The 153-B Agreement between CEACA and the Shire of Merredin has been signed and work on CEACA becoming a registered charity has commenced.
- The working group tasked with finalising work associated with CEACA's new constitution meets on Friday 15 December 2018.

RECOMMENDATION:

That the Acting Chair's Report to the Central East Aged Care Alliance Executive Committee be received.

RESOLUTION: **Moved: Raymond Griffiths Seconded: Ken Hooper**

That the Acting Chair's Report to the Central East Aged Care Alliance Executive Committee be received.

CARRIED

FINAL DRAFT

8. CEACA FINANCE

8.1 Financial Statement for the Period to 31 October 2018

Reporting Officer: Helen Westcott, Executive Officer

Disclosure of Interest: Nil

Date: 6 December 2018

Attachments: Financial Statement for the period ending 31 October 2018

Background:

At the Executive Committee Meeting on 15 October 2018 in considering the Financial Statement for the period to 25 September 2018 it was resolved as follows:

RESOLUTION: Moved: Raymond Griffiths Seconded: Rachel Kirby

That:

- 1. The Accrual Statement of Financial Position for the period ending 25 September 2018, as presented, be received;*
- 2. The Executive Officer work with Up-to-Date Accounting to include budget comparisons on the financial reports provided by the accounting software.*

CARRIED

Subsequent to Part 2 of the above resolution the Executive Officer has been working with the Executive Committee to develop a new reporting format. At the end of October 2018, the following new format was proposed:

Annual Budget	YTD Budget	YTD Actual	Variance \$	Comments

The Executive Committee members supported the changed format with the result that the financial statement for the period ending 31 October 2018 is presented in the new format.

Executive Officer Comment:

As a result of the new format a change has occurred with respect to the details that are provided. The details now are only provided where there is seen to be a significant variance between the YTD budget and the actual expenditure. The details are now included in the financial statement which is attached.

The profit and loss together with the balance sheet for the period ending 31 October 2018 is included below.

Additional Meeting Comment:

There was agreement that the new format was much easier to read and understand, being quite easy to follow.

The Executive Committee requested the inclusion of general ledger information that would show the exact details of invoices paid.

RECOMMENDATION:

That the Financial Statement for the period ending 31 October 2018, as presented, be received.

RESOLUTION: **Moved: Rachel Kirby** **Seconded: Ken Hooper**

That the Financial Statement for the period ending 31 October 2018, as presented, be received.

CARRIED

FINAL DRAFT

Profit and Loss
Central East Aged Care Alliance (Inc)
1 July 2018 to 31 October 2018

	31 Oct 18
Income	
Governance - General Subscriptions	\$220,000.00
Total Income	\$220,000.00
<hr/>	
Gross Profit	\$220,000.00
<hr/>	
Plus, Other Income	
Interest Received	\$334.65
Total Other Income	\$334.65
<hr/>	
Less Operating Expenses	
Committee - Governance Other	\$180.00
Committee - Legal Expenses	\$11,618.00
Governance-Exec Off: Office Exp	\$107.50
Governance-Exec Off: Other	\$45.45
Governance-Exec Off: Prof Fees	\$24,117.50
Governance-Exec Off: Travel & Accommodation	\$3,336.21
Governance-Exec Officer - Technology & Administration charge	\$486.57
Governance-Fin Serv: Acc Fees	\$1,270.59
Governance-Fin Serv: Audit Fees	\$7.80
Governance-Meeting Exp: Catering & Venue	\$1,218.77
Governance-Meeting Exp: Teleconference	\$198.07
IT - Cost Office 365 Implementation & Management CEACA budget	\$749.40
Website & Development	\$900.00
Total Operating Expenses	\$44,235.86
<hr/>	
Net Profit	\$176,098.79
<hr/>	

Balance Sheet	
Central East Aged Care Alliance (Inc)	
As at 31 October 2018	
31 Oct 2018	
Assets	
Bank	
Central East Aged Care Allian	\$221,796.82
Central East Aged Care Allianc	\$2,770.93
Total Bank	\$224,567.75
Current Assets	
Accounts Receivable	\$22,000.00
Total Current Assets	\$22,000.00
Total Assets	\$246,567.75
Liabilities	
Current Liabilities	
GST	\$452.45
Total Current Liabilities	\$452.45
Total Liabilities	\$452.45
Net Assets	\$246,115.30
Equity	
Current Year Earnings	\$176,098.79
General Reserve	\$30,618.53
Retained Earnings	\$39,397.98
Total Equity	\$246,115.30

8.2 List of Accounts Paid

Reporting Officer: Helen Westcott, Executive Officer

Disclosure of Interest: Nil

Date: 6 December 2018

Attachments: Nil

Background:

The accounts paid during the period 2 October 2018 to 30 November 2018 are presented for the Executive Committee's endorsement.

Accounts Paid:

Cheque	Date	Payee	For	Amount incl GST
EFT	091018	Up to Date Accounting	Up to Date Accounting September 2018	554.40
Direct Debit	151018	Market Creations	Monthly Fee Office 365 License	20.46
EFT	221018	BHW Consulting	Professional Services, Phone Internet and Travel/Accommodation and Reimbursements September 2018	8,107.14
EFT	241018	Australian Taxation Office	Quarter 1 - 2018 BAS	17,124.00
EFT	311018	Wegners Rural	Catering CEACA Committee Meeting 101018	188.00
EFT	311018	Succulent Foods	Catering CEACA Executive Committee Meeting 151018	150.00
EFT	061018	Up to Date Accounting	Up to Date Accounting October 2018	358.40
EFT	141118	Market Creations	Facebook account set up and content creation	858.00
EFT	141118	AMD Accountants	2017/2018 Audit	825.00
Direct Debit	151118	Market Creations	Monthly Fee Office 365 License	20.46
EFT	211118	Merredin Leisure Centre	Catering CEACA AGM and Committee Meeting 141118	675.00
EFT	221118	BHW Consulting	Professional Services, Phone Internet and Travel/Accommodation and Reimbursements October 2018	8,945.13

EFT	231118	Bresland Insurance	Insurance Premiums for 2018/2019	4,820.00
TOTAL				\$42,645.99

Executive Officer Comment:

No further comment.

RECOMMENDATION:

That the Accounts Paid for the period 2 October 2018 to 30 November 2018 totalling \$42,645.99 be endorsed.

RESOLUTION: **Moved: Ken Hooper** **Seconded: Raymond Griffiths**

That the Accounts Paid for the period 2 October 2018 to 30 November 2018 totalling \$42,645.99 be endorsed.

CARRIED

8.3 CEACA 2018/2019 Budget Review (Attachment)

Reporting Officer: Helen Westcott, Executive Officer

Disclosure of Interest: Nil

Date: 6 December 2018

Attachments: Budget Review Statement as at 31 October 2018

Background:

Due to changes in expenditure priorities since the 2018/2019 CEACA budget was adopted in May 2018 the Executive Committee is now faced with the task of undertaking a significant budget review for recommendation to the CEACA Committee at its next meeting.

Executive Officer:

The Executive Officer has analysed each account and using the Financial Statement for the period to 31 October 2018 has estimated the position for each account at the 30 June 2019.

Notes detailing the reasons for the estimated position are outlined below.

Note	Account No	Account Description	Details of Projected Amount 30 June 2019
1	0500	General Subscriptions	All contributions paid
2	0502	Other Income	Contribution from the Shire of Wyalkatchem towards the development of the Agreement between CEACA and the WSCHT has been included in this account
3	0575	Bank interest	Interest is anticipated to reach budget
Proposed New Income Account(s)			
4	New Account Number	Reimbursement Land and Purchase Settlement Costs	There is a complementary expenditure account which is related to land purchase and settlements costs incurred by CEACA that will be reimbursed by Member Councils
5	1715, 1716, 1717	Chair	As the Chair has not been appointed only 5 months allocation has been included for meeting fee and travel and accommodation. The \$1,000 allocation for Chair – Other has been retained as there will be costs associated with recruitment of the Chair. The allocation for training has been retained at the full allocation as it is likely some training will be required early in the tenure of the new Chair
6	1719	Executive Officer - Professional Services	As the amount of Professional Services is a fixed monthly amount it is anticipated that the budget amount will be expended

7	1720	Executive Officer - Travel and Accommodation	The amount of travel and accommodation is dictated by the number of CEACA Meetings that are held. Included in the expenditure is expenses related to travel and accommodation for two meetings in June 2018 which were paid in July 2018. During the first 3 months of the financial year there have been considerably more meetings and travel than was budgeted. These meetings and travel include Chair Working Party, Dowerin Field Day signing of Wyalkatchem Agreement and Executive Committee meetings. In addition, some parking expenses are also incurred for meetings within Perth. Currently this account is expending approximately \$750 per month. This amount extrapolated for the year will incur an anticipated expenditure of \$9,000
8	1714	Executive Officer - Technology and Administration Charge	This is a fixed amount per month it is anticipated that the budget amount will be expended
9	1721	Executive Officer - Office Expenses	It is anticipated the budgeted amount will be expended
10	1722	Executive Officer - Other	It is anticipated the budgeted amount will be expended
11	No Account	Executive Officer - Training	Even though no funds have been expended to date it is expected that training will be undertaken by the Executive Officer during the balance of the year
12	1723	Financial Services Accounting Fees	For the balance of the year the expenditure will include monthly Xero access fee (\$400) and cost of bookkeeping services with Up to Date Accounting (\$2,300).
13	1725	Financial Services – Audit Fees	The audit fee for 2017/2018 accounts was \$750. Some incidental amounts related to postage was also incurred as a result there is an anticipated saving of \$1,700
14	1726	Committee Meeting Expenses – Catering and Venue Hire	Expenditure for catering on three Committee Meetings for the balance of the year at approximately \$700 per meeting (\$2,100) and five Executive Meetings at \$120 per meeting (\$600)
15	1727	Committee Meeting Expenses - Teleconference	Teleconference meetings have not been as regular during the current financial year as in the previous year so a minimal saving of \$300 may be able to be achieved
16	1728	Committee - Legal Expenses	Legal expenses paid to the 31 October included expenditure on the Wyalkatchem Agreement and CEACA Constitution. It is acknowledged that the Shire of Wyalkatchem will make a contribution towards the legal costs of \$10,000 and this amount is included in income. Already factored in to the allocation are costs related to the Constitution and general legal advice. Additional legal costs not previously budgeted include assistance with land transfers (\$1,500), CEACA/Access Housing Australia Heads of Agreement (\$16,000) making an additional \$17,500. It is likely other legal costs will arise as the project proceeds so it is proposed to increase the allocation to \$40,000

17	1718	Committee Training Expenses	Even though no funds have been expended to date it is likely some training costs will be required for the Committee during the balance of the year. A small saving of \$1,000 is proposed
18	1755	Committee - Insurance	Insurance coverage for Office Pack, Voluntary Workers and NFP Management Liability Insurance is from 30 November each year (\$4,500) and Cyber Liability and Privacy Protection Insurance (\$1,300) are from 30 June each year. No further insurance costs relating to the operation of the Committee is likely to be incurred this financial year. Insurance costs relating to buildings will be charged (if applicable) to the cost of managing the properties. A saving of \$4,000 is proposed
19	1844	Committee Governance Other -	Allows minor expenses not specifically allocated elsewhere in the budget
20	1738	IT - Costs Office 365 Implementation and Management	This account includes web hosting costs, operational maintenance costs incurred and the monthly Office 365 fee.
21	No Account	Facebook Account Setup and Management	Set up and content creation together with limited training has occurred during October 2018 at a cost of \$780. Further work is required.
22	1850	CEACA Website Setup and Content Management	Cost incurred to date relate to the website design and procedures manual. Further work is required as the finalisation of the ILUs approaches.
23	1840	Consultancy General	No expenditure has been incurred on this account however it may be prudent maintain a reasonable amount in this account as further consultancies may be required during the balance of the year
24	1841	Business Case Consultancy	CEACA agreed (Special Committee Meeting 10 October) to expend funds to seek guidance on GST implications for the CEACA Seniors Housing Project. Deloitte's were appointed at an initial fee of \$10,500 + an administration fee of \$525 making a total of \$11,025. Further work has now been approved at an estimated cost of \$21,000. The Special Meeting on 10 October agreed that the funds for the work be funded from Business Case Consultancy (Account Number 1841). An allocation of \$35,000 has been proposed for this account
25	1843	CEACA Advocacy	No expenditure has been incurred on this account however it may be prudent to allow a minimal amount of \$1,000 to remain in the account
26	No Account Number	Management of Housing Loss 2018/2019	This account was included in the budget at a time before the details of the Housing Management Agreement was considered and was a precautionary allocation. The allocation is retained at this time due to uncertainty surrounding the management of the houses

Proposed New Expenditure Account(s)

27	No Account Number	Purchase of Land	This is an account to enable CEACA to purchase the Crown and other land (eg Beacon Progress Assn) land. A complementary income account provides for reimbursement from the Member Councils as agreed at the CEACA Committee Meeting 14 November 2018.
28	No Account Number	Settlement Costs Land Purchase	This is an account to enable CEACA to meet the settlement costs (estimated \$800 per title) associated with the purchase of the Crown and other land (eg Beacon Progress Assn). A complementary income account provides for reimbursement of most of the amount from the Member Councils as agreed at the CEACA Committee Meeting 14 November 2018.

As a result of the budget review it is proposed that the following budget changes be made to maintain the balanced budget that was adopted by CEACA in May 2018:

Income

Account No	Description	Amount \$
502 - Other Income	Increase budget from \$0 to \$10,000	+10,000
Create new income account	Reimbursement land purchase and settlement costs	+15,000

Expenditure

Account No	Description	Amount \$
1716 – Chair Meeting Fees	Decrease budget from \$36,000 to \$15,000	-21,000
1717 – Chair – Travel and Accommodation	Decrease budget from \$3,000 to \$1,300	-1,700
1720 – Executive Officer Travel and Accommodation	Increase budget from \$4,800 to \$9,000	+4,200
1723 – Accounting Fees	Decrease budget from \$4,500 to \$4,000	-500
1725 – Audit Fees	Decrease budget from \$2,500 to \$800	-1,700
1727 – Teleconferences	Decrease budget from \$2,000 to \$1,700	-300
1728 - Legal Expenses	Increase budget from \$20,000 to \$40,000	+20,000
1729 - Committee Training Expenses	Decrease budget from \$3,000 to \$2,000	-1,000
1755 - Insurance	Decrease budget from \$10,000 to \$6,000	-4,000
1840 – Consultancy General	Decrease budget from \$5,000 to \$4,000	-1,000
1841 – Business Case Consultancy	Increase budget from \$15,000 to \$35,000	+20,000
1843 – CEACA Advocacy	Decrease budget from \$4,000 to \$1,000	-3,000
Create new expenditure accounts	Purchase of land and Settlement Costs	+15,000

As a general observation, the reasonably satisfactory financial position that CEACA finds itself in, is due in no small measure to the fact that CEACA has been operating with an Acting Chair (saving of \$22,000). CEACA should be extremely grateful to the commitment that Gary Shadbolt has made to the role.

A second part is that in negotiating the Executive Services arrangement it was done so on a fixed monthly fee as it is quite apparent that the number of hours involved in the role has exceeded the hours being paid. An indication of the activity by the Executive Officer is shown in the need to increase the travel and accommodation allocation.

Additional Meeting Comment:

Rachel Kirby enquired whether CEACA's expenditure requirement for cyber insurance was included the budget review. The Executive Officer explained that this expenditure formed part of the 208/2019 budget but has yet had not been expended, being due in 2019.

RECOMMENDATION:

That the CEACA Executive Committee recommends to the CEACA Committee that the following budget amendments be approved:

Income

Account No	Description	Amount \$
502 - Other Income	Increase budget from \$0 to \$10,000	+10,000
Create new income account	Reimbursement land purchase and settlement costs	+15,000

Expenditure

Account No	Description	Amount \$
1716 – Chair Meeting Fees	Decrease budget from \$36,000 to \$15,000	-21,000
1717 – Chair – Travel and Accommodation	Decrease budget from \$3,000 to \$1,300	-1,700
1720 – Executive Officer Travel and Accommodation	Increase budget from \$4,800 to \$9,000	+4,200
1723 – Accounting Fees	Decrease budget from \$4,500 to \$4,000	-500
1725 – Audit Fees	Decrease budget from \$2,500 to \$800	-1,700
1727 – Teleconferences	Decrease budget from \$2,000 to \$1,700	-300
1728 - Legal Expenses	Increase budget from \$20,000 to \$40,000	+20,000
1729 - Committee Training Expenses	Decrease budget from \$3,000 to \$2,000	-1,000
1755 - Insurance	Decrease budget from \$10,000 to \$6,000	-4,000
1840 – Consultancy General	Decrease budget from \$5,000 to \$4,000	-1,000
1841 – Business Case Consultancy	Increase budget from \$15,000 to \$35,000	+20,000
1843 – CEACA Advocacy	Decrease budget from \$4,000 to \$1,000	-3,000
Create new expenditure accounts	Purchase of land and Settlement Costs	+15,000

RESOLUTION: Moved: Rachel Kirby Seconded: Ken Hooper

That the matter lay on the table until the end of the meeting.

CARRIED

This matter was considered after Agenda Item 9.7 but is recorded in chronological order for ease of reading.

RESOLUTION: Moved: Ken Hooper Seconded: Rachel Kirby

That the matter be lifted from the table.

CARRIED

RESOLUTION: **Moved: Ken Hooper** **Seconded: Rachel Kirby**

That the CEACA Executive Committee recommends to the CEACA Committee that the following budget amendments be approved:

Income

Account No	Description	Amount \$
502 - Other Income	Increase budget from \$0 to \$10,000	+10,000
Create new income account	Reimbursement land purchase and settlement costs	+15,000

Expenditure

Account No	Description	Amount \$
1716 – Chair Meeting Fees	Decrease budget from \$36,000 to \$15,000	-21,000
1717 – Chair – Travel and Accommodation	Decrease budget from \$3,000 to \$1,300	-1,700
1720 – Executive Officer Travel and Accommodation	Increase budget from \$4,800 to \$9,000	+4,200
1723 – Accounting Fees	Decrease budget from \$4,500 to \$4,000	-500
1725 – Audit Fees	Decrease budget from \$2,500 to \$800	-1,700
1727 – Teleconferences	Decrease budget from \$2,000 to \$1,700	-300
1728 – Legal Expenses	Increase budget from \$20,000 to \$40,000	+20,000
1729 – Committee Training Expenses	Decrease budget from \$3,000 to \$2,000	-1,000
1755 - Insurance	Decrease budget from \$10,000 to \$6,000	-4,000
1840 – Consultancy General	Decrease budget from \$5,000 to \$4,000	-1,000
1841 – Business Case Consultancy	Increase budget from \$15,000 to \$35,000	+20,000
1843 – CEACA Advocacy	Decrease budget from \$4,000 to \$1,000	-3,000
Create new expenditure accounts	Purchase of land and Settlement Costs	+15,000

CARRIED

8.4 Payment of Account for Executive Support Services (Attachment)

Reporting Officer: Helen Westcott, Executive Officer

Disclosure of Interest: Helen Westcott and Bruce Wittber through BHW Consulting provides Executive Support Services to CEACA

Date: 8 December 2018

Attachments: Invoice 374 - Professional Services November 2018 and various reimbursements

Background:

The CEACA Committee at its meeting held Thursday 17 September 2015 in relation to a process for authorising the payment of accounts resolved as follows:

RESOLUTION: Moved: Ken Hooper Seconded: Rob Breakell

That the CEACA Executive Committee recommends to the CEACA Committee that the Executive Committee be given, under clause 12.5 of the CEACA Constitution, delegated authority to approve and pay all accounts received for payment.

CARRIED

Executive Officer:

The attached account relates to Executive Support Services for November 2018 together with various reimbursement of expenses that have been incurred during that period.

RECOMMENDATION:

That the Executive Committee approve for payment following invoice from BHW Consulting for Executive Support Services and reimbursements:

- Invoice 374 - Professional Services November 2018 and various reimbursements totalling \$8,362.64.

RESOLUTION: Moved: Ken Hooper Seconded: Rachel Kirby

That the Executive Committee approve for payment following invoice from BHW Consulting for Executive Support Services and reimbursements:

- **Invoice 374 - Professional Services November 2018 and various reimbursements totalling \$8,362.64.**

CARRIED

9. BUSINESS OF THE MEETING

9.1 Project Update (Financial) – Shire of Merredin (Attachment)

Author: Greg Powell, CEO Shire of Merredin
Helen Westcott, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 4 December 2018

Attachments: Central East Aged Care Alliance Inc Statement of Income and Expenditure as at 29 November 2018

Background:

On behalf of CEACA the Shire of Merredin has signed two Financial Assistance Agreements (FAA) with the Department of Regional Development in respect to the CEACA Seniors Housing Project.

Executive Officer Comment:

A copy of the financial statement as at 29 November 2018 is attached.

RECOMMENDATION:

That the Central East Aged Care Alliance Inc Statement of Income and Expenditure as at 29 November 2018 provided by the Shire of Merredin be received, with the Executive Officer to circulate the financial statement to all Committee Members.

RESOLUTION: Moved: Rachel Kirby Seconded: Raymond Griffiths

That the Central East Aged Care Alliance Inc Statement of Income and Expenditure as at 29 November 2018 provided by the Shire of Merredin be received, with the Executive Officer to circulate the financial statement to all Committee Members.

CARRIED

9.2 Project Manager's Update – Access Housing (Attachment)

Author: Ralton Benn, Project Manager Property Assets Access Housing Australia
Helen Westcott, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 6 December 2018

Attachments: Monthly Report and updated project budget as at 27 November 2018

Background:

As part of its role in providing project management services to CEACA, Access Housing Australia (AHA) has undertaken to provide written monthly activity reports to CEACA.

Executive Officer Comment:

A report and updated project budget as at 27 November 2018 have been previously circulated to the CEACA Executive Committee. They also form attachments to the meeting agenda.

Ralton Benn will provide the CEACA Executive Committee with a further update.

Additional Meeting Comment:

Ralton Benn provided the additional information to add to the report already distributed to the Executive Committee:

- Lockup status for the first 20 houses had been achieved last week;
- Pindan is on track to complete construction of all houses in Kellerberrin in late January early February next year;
- Overall, CEACA's financial position is better than had been thought. CEACA has been able to hold additional variations down as far as possible. It has also been possible to return some funding to the contingency fund. For example, \$50,000 allocated to works in Kellerberrin associated with Western Power headworks was not required, so has been reallocated to the contingency fund.
- The stormwater drainage issue in Southern Cross (Shire of Yilgarn) had been resolved;
- The eligibility matrix was developed for CEACA. It does not need to go to the AHA Board for approval as it does not form part of any agreement with the Department of Communities with respect to housing. The agreement is between AHA and CEACA and any conditions will only relate to the FAA for the construction of the CEACA housing;
- Market rent has been reviewed by AHA and across the region is \$220 per week. This figure is based on data obtained from REIWA and does not take into account the rental received for Council owned properties; and
- AHA established an operational committee 4-6 weeks ago to oversee the implementation of the management agreement once signed.

RECOMMENDATION:

That the Project Manager's report be received, with the Executive Officer to circulate the financial statement and updated project budget to all Committee Members.

RESOLUTION: Moved: Raymond Griffiths Seconded: Ken Hooper

That the Project Manager's report be received, with the Executive Officer to circulate the financial statement and updated project budget to all Committee Members.

CARRIED

Greg Mohen entered the meeting at 9.00am

At this point the meeting considered Agenda Item 9.7 but for ease of reading the matter is considered in chronological order.

FINAL DRAFT

9.3 Housing Eligibility Matrix (Attachment)

Author: Helen Westcott, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 6 December 2018

Attachments: Allocations Matrix

Background:

At the CEACA Committee Meeting on 14 November 2018 Ralton Benn advised Access Housing Australia (AHA) had a matrix it used in prioritising an applicant's eligibility for its housing.

The Executive Officer requested a copy of the matrix for consideration by CEACA as it works on allocating its aged housing once construction is completed.

A copy of the AHA eligibility matrix forms an attachment to the meeting agenda. It should be noted that matrix is a draft and doesn't account for prioritising or taking people on the waitlist (JWL) nor from the Metro area.

In providing the matrix, Ralton Benn also commented that CEACA would also have to consider the inclusion of disability tenants in any matrix it develops.

Executive Officer Comment:

No further comment.

RECOMMENDATION:

That the draft allocations matrix be noted.

RESOLUTION: **Moved: Rachel Kirby** **Seconded: Raymond Griffiths**

1. That the CEACA Executive Committee review the housing eligibility matrix provided by Access Housing Australia, providing the Executive Officer with comments by 12.00noon on Monday 17 December 2018.
2. That the Executive Officer collate the comments received into a final draft for circulation by flying email to the CEACA Committee with a request that:
 - a) Acceptance of the draft, as provided, be sent by return email no later than close of business on Friday 21 December 2018; and
 - b) The CEACA Executive Committee be given delegated authority to use the eligibility matrix as part of negotiations to finalise the housing management agreement between CEACA and Access Housing Australia.

CARRIED

9.4 Transfer of Crown Land within the Shire of Westonia to CEACA – Approval for Use of CEACA’s Common Seal

Author: Helen Westcott, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 6 December 2018

Attachments: Nil

Background:

As members of the CEACA Executive Committee are aware, the Department of Planning, Lands and Heritage has advised that approval has been granted for transfer of Crown Land within the Shire of Westonia to CEACA’s ownership for use in the CEACA Seniors Housing Project.

The Executive Officer emailed all Committee members on Wednesday 5 December 2018 seeking approval by way of flying email to action the work required to effect the land transfer, with the recommendation as shown below:

1. That the Central East Aged Care Association Inc (CEACA) Committee:
 - a) Authorise the CEACA Secretary and Treasurer to use the Central East Aged Care Alliance Inc common seal for the purpose of executing the transfer of the following Crown Land to the ownership of the Central East Aged Care Alliance Inc:
 - Shire of Westonia – Portion of Reserve 15508, depicted as Lot 501 on Deposited Plan 412956 for the purchase price of \$1.10 (including GST).
 - b) Authorise the Secretary and Treasurer to seek an exemption under the *Duties Act 2008* from the stamp duty on the transfer of the above properties.
2. That the Shire of Westonia be requested to meet the purchase price of \$1.10 (including GST), document preparation fee of \$536.00 and Landgate document lodgement fee of \$171.20 a total fee of \$708.30, together with any stamp duty that may be incurred in the transfers.

Committee members were requested to provide their response no later than 5.00pm on Wednesday 12 December 2018.

Executive Officer Comment:

At the time of preparing the meeting agenda the Executive Officer had received 8 responses, all in favour of the recommendation. As this represents a majority of the membership work has commenced on the transfer of the land

RECOMMENDATION:

That the Executive Officer’s report on the transfer of Crown Land within the Shire of Westonia to CEACA be noted.

RESOLUTION: **Moved: Ken Hooper** **Seconded: Rachel Kirby**

That the Executive Officer’s report on the transfer of Crown Land within the Shire of Westonia to CEACA be noted.

CARRIED

9.5 Implications of GST for the CEACA Seniors Housing Project

Author: Helen Westcott, Executive Officer

Disclosure of Interest: Nil

Date: 10 December 2018

Attachments: Nil

Background:

The matter of CEACA's potential GST problem in terms of GST treatment of houses being constructed through the CEACA Seniors Housing Project has been under investigation for some months now with the CEACA Committee resolving as follows at a meeting held 14 November 2018:

RESOLUTION: *Moved: Rod Forsyth* *Seconded: Ken Hooper*

1. *That the Central East Aged Care Alliance Inc (CEACA) engage Deloitte Tax services Pty Ltd to:

 - a) *Prepare a '153-B' agreement between the Shire of Merredin and CEACA, thereby enabling the Shire of Merredin to act as an agent for CEACA for GST purposes and validate its historical claim of input tax credits for third party costs; and*
 - b) *Prepare an application on CEACA's behalf to obtain charitable status.**
2. *That, prior to the implementation of Parts 1a and 1b of the resolution, Deloitte Tax Services Pty Ltd be requested to provide CEACA with a costing for undertaking the work detailed in Parts 1a and 1b.*

CARRIED

Executive Officer Comment:

The '153-B Agreement between the Shire of Merredin and CEACA has been completed, signed and returned to Deloitte's for actioning.

Copies of the Agreement have also been provided to Committee member and their respective Council for information purposes.

Work on preparing CEACA's application for charitable status has commenced, with Deloitte's providing the Executive Officer with a list of information required to initiate an application.

Deloitte has also provided costing for the work described in Part 1 a) and 1 b) of the above resolution. The costing is between \$15,000-\$20,000 (ex GST) for the 153-B Agreement and preparation and lodgement of the application for charitable status with the Australian Charities and Not-for-profits Commission (ACNC)

It should be noted, however, that any liaising with the ACNC post lodgement and amendments required to supporting documentation will be charged at time cost (fee estimates will be provided once budget is reached, if required).

RECOMMENDATION:

That the Executive Officer's report be noted.

RESOLUTION: **Moved: Rachel Kirby** **Seconded: Ken Hooper**
That the Executive Officer's report be noted.

CARRIED

FINAL DRAFT

9.6 CEACA Executive Committee Meeting Dates in 2019

Reporting Officer: Helen Westcott, Executive Officer

Disclosure of Interest: Nil

Date: 10 December 2018

Attachments: Nil

Background:

At its final meeting for 2018 the CEACA Committee adopted a meeting schedule for 2019 as per the resolution shown below:

RESOLUTION: Moved: Quentin Davies Seconded: Freda Tarr

That the Central East Aged Care Alliance Inc (CEACA) Committee adopt the following meeting schedule for 2019:

<i>Tuesday 26 February 2019</i>	<i>Ordinary Committee Meeting;</i>
<i>Wednesday 5 June 2019</i>	<i>Ordinary Committee Meeting;</i>
<i>Wednesday 4 September 2019</i>	<i>Ordinary Committee Meeting; and</i>
<i>Wednesday 6 November 2019</i>	<i>AGM and an Ordinary Committee Meeting.</i>

CARRIED

Executive Officer Comment:

CEACA's Executive Committee now needs to determine its meeting program for the coming 12 months. The following meeting schedule is proposed:

Tuesday 12 February 2019;
Wednesday 22 May 2019;
Wednesday 14 August 2019; and
Wednesday 16 October 2019.

The meetings are scheduled 2-3 weeks out from a CEACA Committee meeting.

Meeting will either be via teleconference or in-person, with the venue being Perth or Kellerberrin.

RECOMMENDATION:

That the Central East Aged Care Alliance Inc (CEACA) Executive Committee meet on the following dates during 2019:

Tuesday 12 February 2019;
Wednesday 22 May 2019;
Wednesday 14 August 2019; and
Wednesday 16 October 2019.

RESOLUTION: **Moved: Ken Hooper** **Seconded: Rachel Kirby**

That the Central East Aged Care Alliance Inc (CEACA) Executive Committee meet on the following dates during 2019:

Tuesday 12 February 2019;
Wednesday 22 May 2019;
Wednesday 14 August 2019; and
Wednesday 16 October 2019.

CARRIED

Ralton Benn joined the meeting at 8.49am

FINAL DRAFT

9.7 Development of a Head Lease Agreement between CEACA and Access Housing Australia (AHA)

Author: Helen Westcott, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 10 December 2018

Attachments: Nil

Background:

At the CEACA Committee Meeting held Wednesday 5 September 2018 the Executive Committee was given delegated authority to finalise arrangements for a Heads of Agreement with AHA, with the resolution reading as shown below:

RESOLUTION: Moved: Stephen Strange Seconded: Onida Truran

That the CEACA Executive Committee be given delegated authority to enter into discussions with Access Housing Australia to finalise arrangements for a Heads of Agreement with respect to housing being constructed through the CEACA Seniors Housing Project.

CARRIED

In reviewing the draft Heads of Agreement, resolving by flying email as shown below on Friday 7 September 2018:

RESOLUTION: Moved: Rachel Kirby Seconded: Ken Hooper

1. *That the Central East Care Aged Alliance Inc (CEACA) agree in principle to enter into a Head of Agreement with Access Housing Australia (AHA) for the purposes of securing the Services of Access Housing Authority as the Property and Tenancy Management Company for the properties owned by CEACA. Formal agreement will be subject to:

 - a) *CEACA meeting with AHA representatives to seek clarification on aspects of the Draft Heads of Agreement provided for its consideration;*
 - b) *CEACA reviewing the financial modelling data once provided by AHA; and*
 - c) *CEACA seeking independent advice on the Draft Heads of Agreement.**
2. *That CEACA work with AHA to secure a signed Heads of Agreement, allowing for a Head Lease to be developed and signed as soon as possible.*

CARRIED

For the CEACA Executive Committee Meeting held Monday 15 October 2018 the following update was provided (both ahead of the meeting and at the meeting by Ralton Benn and Natalie Sangalli of AHA);

- AHA provided a response to CEACA's comments and request for additional information on Thursday 27 September 2018.
- AHA provided a proposed budget and sensitivity analysis with explanatory notes from AHA. In sending through the spreadsheets Ralton Benn noted that AHA's approach is based on the original goals of establishing a regional capacity able to take on the portfolio should CEACA wish to do so. He also advised that some estimates of cyclical maintenance were being prepared to further assist CEACA in its assessment of the data provided.

- Independent advice on the draft Agreement was also sought. Independent advice on the draft Agreement has been provided both by CEACA's lawyers, Kott Gunning, and LGIS.

The view of Greg Mohen from Kott Gunning dated Monday 1 October 2018 was that CEACA "...would be better served forgetting about a heads of agreement and move directly to formulating either a complete property management agreement, or a lease of the properties ...".

LGIS in its email (dated Wednesday 10 October 2018) to Raymond Griffiths provided a number of points which it believed CEACA should consider in finalising a Heads of Agreement with AHA. This summary is provided below:

HoA	LGIS comments
Purpose of this Agreement, item 4)	<ul style="list-style-type: none"> CEACA is undertaking the risks of AHA failing to secure tenants to the properties. CEACA should consider this with caution. The text refers to "any resources and expenditure" potentially creating unlimited financial exposure to CEACA. We suggest amending the wording to limit and clearly identify the costs CEACA agrees to reimburse.
Clause 2 and 7	<ul style="list-style-type: none"> Clause 2 and 7 overlap. We recommend merging both clauses. It is not possible to identify the party responsible for the LG Rates, Water Rates, and maintenance costs. We recommend indicating the costs of AHA's responsibility and those costs borne by CEACA. The wording should also define the types of maintenance.
Clause 3	<ul style="list-style-type: none"> AHA is not a licensed agent under the Real Estate and Business Agents Act. This could potentially expose CEACA to liability.
Clause 9 and 10	<ul style="list-style-type: none"> We suggest identifying what "set-up" and "setting up the contract" costs comprise to limit CEACA's exposure to liability
Clause 10 and 13	<ul style="list-style-type: none"> CEACA is undertaking the risks of AHA failing to secure tenants. CEACA should consider this with caution.
Clause 18	<ul style="list-style-type: none"> We suggest identifying what "additional marketing" costs comprise to limit CEACA's exposure to liability.
Clause 19	<ul style="list-style-type: none"> CEACA should reserve its rights to claim damages in the event AHA does not comply with its managing duties and obligations.

On the basis of the above information and its discussions with Ralton Benn and Natalie Sangalli, the Executive Committee resolved as shown below:

RESOLUTION: *Moved: Raymond Griffiths Seconded: Rachel Kirby*

- That the CEACA Executive Committee note the discussions with Access Housing Australia (AHA) on the draft Heads of Agreement.
- That CEACA request AHA provide a detailed breakdown of maintenance costs in the financial modelling that accompanies the draft Heads of Agreement.
- That CEACA discuss the 40% net rental income figures shown in the financial modelling provided by AHA as CEACA believes this figure should 40% net profit.

CARRIED

The following dot points summarise the report provided to the CEACA Committee on the development of an agreement with AHA when it met on Wednesday 14 November 2018:

- AHA had provided a revised agreement to the CEACA Executive Committee on 31 October 2018, along with a copy of Access Housing's Maintenance Policy and Maintenance Sheet provided to tenants.
- The Executive Committee had reviewed the confidentiality agreement that would have to be signed if CEACA were to enter into a management agreement with AHA with information sought on who would be expected to sign the agreement.
- The Acting Chair had requested that the Executive Officer seek legal advice on both the management agreement and the confidentiality agreement to ensure CEACA's interests are safeguarded.

Following consideration of the above the Committee resolved as shown below:

RESOLUTION: *Moved: Rachel Kirby* *Seconded: Rod Forsyth*

That:

1. *The Executive Officer's report be noted; and*
2. *Ms Natalie Sangalli from Access Housing Australia be invited to the CEACA Committee Meeting to be held Tuesday 26 February 2019.*

CARRIED

Executive Officer Comment:

The Executive Officer has sought legal advice on the management agreement. On the basis of this advice the CEACA's A/Chair requested that Kott Gunning commence work on drafting a property management agreement with an indicative costing sought.

This advice (provided by email on Thursday 6 December 2018) has been provided to members of the CEACA Executive Committee, as has additional information from AHA. Kott Gunning reiterated its earlier advice that CEACA should move directly to developing a property management agreement.

Receipt of the above information has resulted in an alternative course of action from Raymond Griffiths. To quote from his email (dated Friday 7 December 2018):

Good Morning

Can I suggest an alternative way to progress the process:

AHA are preparing a new Head Lease (which I assume is what Kott Gunning was going to do) for the operation of the CEACA units, wouldn't it be easier for us to get a copy of this agreement which has been produced by their lawyers to review and see if it suits our requirements. Kott Gunning could review this instead of writing us one.

The heads of agreement was meant to be an agreement to enter into the head lease though may be the heads of agreement went too far into leasing information.

Can the HOA be as simple as:

That CEACA and AHA agree to commence negotiations for the implementation of a head lease agreement for the operation of CEACA's units throughout the eleven communities.

This wouldn't be the final wording though something simple that enables negotiations for the head lease to be reviewed and then adopted by both parties.

I don't think we need to have two parties spending money on lawyers preparing documentation when we can review one already done.

The only thing we may have to do to progress this is sign the confidentiality agreements.

Thoughts?

Kott Gunning has suspended work on the draft until advice from CEACA is received to confirm intention to proceed with the work it had originally requested.

A decision on how to progress this matter is imperative because future drawdown of funds will not take place without a property management agreement being in place.

Irrespective of how CEACA resolves this issue:

1. CEACA fully understands the property management agreement and all that it entails, both for itself and AHA;
2. That whatever agreement is used, the final agreement is fair to all parties;
3. That whatever agreement is used it fulfils all the requirements of the FAA for Stage 2 funding – without access to funding construction will halt; and
4. That whatever agreement is used, completion and signing of the agreement happens as soon as possible because as highlighted by the Shire of Merredin at the CEACA Committee Meeting on Wednesday 14 November 2018 CEACA urgently requires funds to meet its contractual obligations to Pindan and other contractors.

Additional Meeting Comment:

Gary Shadbolt advised the meeting that with the heads of agreement taking a considerable amount of time and presenting some difficulties for the CEACA Executive Committee had requested for Kott Gunning to prepare a “final management agreement in an attempt to finalise arrangements between CEACA and AHA as soon as possible. With further drawdown of funds not possible without an agreement in place it was critical that arrangements were finalised without delay. He believed that a further meeting of the Executive Committee was needed prior to Christmas to continue the work required around finalising an agreement.

Greg Mohen outlined the work he had completed to date on preparing a management agreement for use between CEACA and AHA. He acknowledged that Ralton Benn had in the last 24 hours provided him with a template document prepared by law firm Jackson McDonald. This document whilst useful was not sufficient for CEACA's purposes but could be revised to include the work that he had undertaken to develop a document specifically suited to CEACA's needs. This could be done in time for signing in mid-January 2019 when all parties have returned to work following the Christmas/New Year break.

Ralton Benn and Greg Mohen left the meeting at 9.34am

The completion of work associated with the transfer of land ownership was also considered by the CEACA Executive Committee, with the Executive Officer advising that:

- Work around the transfer of Crown Land to CEACA ownership had progressed to a point with the Secretary and Treasurer were now required to sign the statutory declarations ahead of the transfer documents being lodged with the Department of Planning, Lands and Heritage;

- Work around the transfer of land currently owned by the Beacon Progress Association was progressing but the transfer papers were not yet finalised;
- Work associated with the transfer of land ownership from the Wyalkatchem Senior Citizens Housing Trust Inc to CEACA had not commenced; and
- A progress report on the transfer of freehold land from the 11 Shires to CEACA would be sought from AHA who had been working on this aspect of land transfer.

The matter is presented for discussion and decision.

RESOLUTION: **Moved: Rachel Kirby** **Seconded: Raymond Griffiths**
 That a Special Meeting of the CEACA Executive Committee be held Thursday 20 December 2018 in Kellerberrin to further consider the management agreement being developed between CEACA and Access Housing Australia, with the meeting commencing at 1.00pm.

CARRIED

RESOLUTION: **Moved: Raymond Griffiths** **Seconded: Ken Hooper**
 That:
 1. **Greg Mohen of Kott Gunning Lawyers be requested to continue work associated with the development of a management agreement between CEACA and Access Housing Australia, incorporating the template document provided by Access Housing Australia and the work he had prepared which relates specifically to CEACA; and**
 2. **Access Housing Australia be requested to provide details on costs they would seek reimbursement for should a management agreement between it and CEACA not be signed.**

CARRIED

RESOLUTION: **Moved: Rachel Griffiths** **Seconded: Ken Hooper**
 That **Kott Gunning Lawyers be instructed to undertake the work associated with the transfer of land ownership from the Wyalkatchem Senior Citizens Housing Trust Inc to CEACA.**

CARRIED

At this point in the meeting Agenda Item 8.3 was again considered but for ease of reading the discussion and resolutions agreed to are shown in chronological order.

10. FUTURE MEETINGS

10.1 Meetings of the CEACA Committee

Tuesday 26 February 2019 Ordinary Committee Meeting – venue still to be determined.

10.2 Meetings of CEACA Executive Committee

Thursday 20 December 2018 A Special Meeting of the CEACA Executive Committee will be held in Kellerberrin, commencing at 1.00pm

Tuesday 12 February 2019 An in-person meeting (venue still to be determined)

11 CLOSE OF MEETING

There being no further business the meeting was declared closed at 10.10am

DECLARATION

These minutes were confirmed by the Central East Aged Care Alliance Inc Executive Committee at the meeting held Tuesday 12 February 2019

Signed _____

Person presiding at the meeting at which these minutes were confirmed

Central East Aged Care Alliance
Statement of Income and Expenditure
As at
29/11/2018

COA	Description	Budget	Actual	Actual	Actual	Current Year YTD Actual	Totals
		Life to Date	30/06/2016	30/06/2017	30/06/2018	30/06/2019	Life to Date
Funding							
Income							
Operating Income							
03001	Grant Income	-\$22,062,239.00	-\$22,062,239.00	\$0.00	\$0.00	\$0.00	-\$22,062,239.00
03002	Interest Received	-\$313,200.00	-\$36,954.84	-\$317,893.56	-\$341,517.40	-\$107,230.89	-\$803,596.69
			-\$22,099,193.84	-\$317,893.56	-\$341,517.40	-\$107,230.89	-\$22,865,835.69
Operating Expenditure							
03100	Funds Refunded	\$0.00	\$0.00	\$0.00	\$5,060,000.00	\$0.00	\$5,060,000.00
			\$0.00	\$0.00	\$5,060,000.00	\$0.00	\$5,060,000.00
Councils							
Shire Of Bruce Rock							
Operating Income							
04001	Contributions	-\$243,000.00	\$0.00	-\$243,000.00	-\$1,800.00	-\$9,378.64	-\$254,178.64
04002	Sale of Units		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		-\$243,000.00	\$0.00	-\$243,000.00	-\$1,800.00	-\$9,378.64	-\$254,178.64
Capital Expenditure							
04100	Siteworks		\$0.00	\$31,654.68	\$26,480.79	\$8,354.00	\$66,489.47
04200	Housing Construction	\$3,185,068.68	\$0.00	\$16,406.82	\$195,676.03	\$588,180.51	\$800,263.36
		\$3,185,068.68	\$0.00	\$48,061.50	\$222,156.82	\$596,534.51	\$866,752.83
Shire Of Kellerberrin							
Operating Income							
05001	Contributions	-\$378,000.00	\$0.00	-\$378,000.00	-\$2,800.00	-\$15,240.29	-\$396,040.29
05002	Sale of Units		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		-\$378,000.00	\$0.00	-\$378,000.00	-\$2,800.00	-\$15,240.29	-\$396,040.29
Capital Expenditure							
05100	Siteworks		\$0.00	\$35,752.75	\$147,482.91	\$130,808.20	\$314,043.86
05200	Housing Construction	\$4,954,551.28	\$0.00	\$15,971.94	\$305,820.32	\$975,758.36	\$1,297,550.62
		\$4,954,551.28	\$0.00	\$51,724.69	\$453,303.23	\$1,106,566.56	\$1,611,594.48
Shire Of Koorda							
Operating Income							
06001	Contributions	-\$135,000.00	\$0.00	-\$135,000.00	-\$1,000.00	-\$5,861.65	-\$141,861.65
06002	Sale of Units		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		-\$135,000.00	\$0.00	-\$135,000.00	-\$1,000.00	-\$5,861.65	-\$141,861.65
Capital Expenditure							
06100	Siteworks		\$0.00	\$26,528.81	\$17,843.63	\$7,673.18	\$52,045.62
06200	Housing Construction	\$1,769,482.60	\$0.00	\$4,593.03	\$110,144.26	\$367,612.80	\$482,350.09
		\$1,769,482.60	\$0.00	\$31,121.84	\$127,987.89	\$375,285.98	\$534,395.71
Shire Of Merredin							
Operating Income							
07001	Contributions	-\$756,000.00	\$0.00	-\$756,000.00	-\$5,600.00	-\$31,652.91	-\$793,252.91
07002	Sale of Units		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		-\$756,000.00	\$0.00	-\$756,000.00	-\$5,600.00	-\$31,652.91	-\$793,252.91
Capital Expenditure							
07100	Siteworks		\$0.00	\$43,592.16	\$200,283.84	\$140,579.10	\$384,455.10
07200	Housing Construction	\$9,909,102.56	\$0.00	\$19,681.16	\$601,141.61	\$2,105,946.04	\$2,726,768.81
		\$9,909,102.56	\$0.00	\$63,273.32	\$801,425.45	\$2,246,525.14	\$3,111,223.91

Central East Aged Care Alliance
Statement of Income and Expenditure
As at
29/11/2018

COA	Description	Budget	Actual	Actual	Actual	Current Year YTD Actual	Totals
		Life to Date	30/06/2016	30/06/2017	30/06/2018	30/06/2019	Life to Date
Shire Of Mt Marshall							
Operating Income							
08001	Contributions	-\$81,000.00	\$0.00	-\$81,000.00	-\$600.00	-\$3,516.99	-\$85,116.99
08002	Sale of Units		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		-\$81,000.00	\$0.00	-\$81,000.00	-\$600.00	-\$3,516.99	-\$85,116.99
Capital Expenditure							
08100	Siteworks		\$0.00	\$22,617.10	\$9,530.52	\$5,084.62	\$37,232.24
08200	Housing Construction	\$1,061,689.56	\$0.00	\$6,948.69	\$66,086.56	\$221,657.60	\$294,692.85
		\$1,061,689.56	\$0.00	\$29,565.79	\$75,617.08	\$226,742.22	\$331,925.09
Shire Of Mukinbudin							
Operating Income							
09001	Contributions	-\$108,000.00	\$0.00	-\$108,000.00	-\$800.00	-\$4,689.32	-\$113,489.32
09002	Sale of Units		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		-\$108,000.00	\$0.00	-\$108,000.00	-\$800.00	-\$4,689.32	-\$113,489.32
Capital Expenditure							
09100	Siteworks		\$0.00	\$16,773.24	\$14,612.84	\$20,508.52	\$51,894.60
09200	Housing Construction	\$1,415,586.08	\$0.00	\$4,593.03	\$88,115.41	\$294,090.29	\$386,798.73
		\$1,415,586.08	\$0.00	\$21,366.27	\$102,728.25	\$314,598.81	\$438,693.33
Shire Of Nungarin							
Operating Income							
10001	Contributions	-\$54,000.00	\$0.00	-\$54,000.00	-\$400.00	-\$2,344.66	-\$56,744.66
10002	Sale of Units		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		-\$54,000.00	\$0.00	-\$54,000.00	-\$400.00	-\$2,344.66	-\$56,744.66
Capital Expenditure							
10100	Siteworks		\$0.00	\$19,095.69	\$6,505.47	\$9,018.13	\$34,619.29
10200	Housing Construction	\$707,793.04	\$0.00	\$5,153.00	\$44,057.72	\$147,045.14	\$196,255.86
		\$707,793.04	\$0.00	\$24,248.69	\$50,563.19	\$156,063.27	\$230,875.15
Shire Of Trayning							
Operating Income							
11001	Contributions	-\$54,000.00	\$0.00	-\$54,000.00	-\$400.00	-\$2,344.66	-\$56,744.66
11002	Sale of Units		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		-\$54,000.00	\$0.00	-\$54,000.00	-\$400.00	-\$2,344.66	-\$56,744.66
Capital Expenditure							
11100	Siteworks		\$0.00	\$17,392.09	\$8,562.76	\$7,799.88	\$33,754.73
11200	Housing Construction	\$707,793.04	\$0.00	\$12,646.54	\$44,307.72	\$184,428.14	\$241,382.40
		\$707,793.04	\$0.00	\$30,038.63	\$52,870.48	\$192,228.02	\$275,137.13
Shire Of Westonia							
Operating Income							
12001	Contributions	-\$54,000.00	\$0.00	-\$54,000.00	-\$400.00	-\$2,344.66	-\$56,744.66
12002	Sale of Units		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		-\$54,000.00	\$0.00	-\$54,000.00	-\$400.00	-\$2,344.66	-\$56,744.66
Capital Expenditure							
12100	Siteworks		\$0.00	\$18,396.25	\$6,505.48	\$6,279.46	\$31,181.19
12200	Housing Construction	\$707,793.04	\$0.00	\$4,593.03	\$44,057.72	\$147,045.14	\$195,695.89
		\$707,793.04	\$0.00	\$22,989.28	\$50,563.20	\$153,324.60	\$226,877.08

Central East Aged Care Alliance
Statement of Income and Expenditure
As at
29/11/2018

COA	Description	Budget	Actual	Actual	Actual	Current Year YTD Actual	Totals
		Life to Date	30/06/2016	30/06/2017	30/06/2018	30/06/2019	Life to Date
Shire Of Wyalkatchem							
Operating Income							
13001	Contributions	-\$108,000.00	\$0.00	-\$108,000.00	-\$800.00	-\$4,689.32	-\$113,489.32
13002	Sale of Units		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		-\$108,000.00	\$0.00	-\$108,000.00	-\$800.00	-\$4,689.32	-\$113,489.32
Capital Expenditure							
13100	Siteworks		\$0.00	\$20,886.29	\$12,555.57	\$2,050.26	\$35,492.12
13200	Housing Construction	\$1,415,586.08	\$0.00	\$10,672.84	\$87,865.41	\$296,077.66	\$394,615.91
		\$1,415,586.08	\$0.00	\$31,559.13	\$100,420.98	\$298,127.92	\$430,108.03
Shire Of Yilgarn							
Operating Income							
14001	Contributions	-\$40,000.00	\$0.00	-\$40,000.00	\$0.00	-\$2,344.66	-\$42,344.66
14002	Sale of Units		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		-\$40,000.00	\$0.00	-\$40,000.00	\$0.00	-\$2,344.66	-\$42,344.66
Capital Expenditure							
14100	Siteworks		\$0.00	\$13,474.83	\$8,330.48	\$1,015.47	\$22,820.78
14200	Housing Construction	\$707,793.04	\$0.00	\$4,593.09	\$44,057.63	\$147,045.04	\$195,695.76
		\$707,793.04	\$0.00	\$18,067.92	\$52,388.11	\$148,060.51	\$218,516.54
		\$24,531,239.00	-\$22,099,193.84	-\$1,956,876.50	\$1,733,907.28	\$5,622,418.89	-\$11,639,744.17
Balance Sheet							
Current Assets							
20001	Cash @ Bank		\$0.00	\$976,434.37	\$6,628,369.43	-\$5,117,485.76	\$2,487,318.04
20002	Cash @ Bank Restricted		\$22,099,193.84	\$266,088.00	-\$12,707,922.58	-\$504,933.13	\$9,152,426.13
20004	Sundry Debtors		\$0.00	\$714,354.13	-\$714,354.13	\$0.00	\$0.00
20007	Sundry Creditors		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$22,099,193.84	\$1,956,876.50	-\$6,793,907.28	-\$5,622,418.89	\$11,639,744.17
		\$0.00	\$22,099,193.84	\$1,956,876.50	-\$6,793,907.28	-\$5,622,418.89	\$11,639,744.17
Revenue							
Stage I		-\$2,075,800.00	-\$2,075,800.00	\$0.00	0		-\$2,075,800.00
Stage II		-\$19,986,439.00	-\$19,986,439.00	\$0.00	0		-\$19,986,439.00
Interest			-\$36,954.84	-\$317,893.56	-\$341,517.40	-\$107,230.89	-\$803,596.69
Sales		-\$1,610,000.00					\$0.00
Councils		-\$2,870,000.00	\$0.00	-\$2,011,000.00	-\$14,600.00	-\$84,407.76	-\$2,110,007.76
		-\$26,542,239.00	-\$22,099,193.84	-\$2,328,893.56	-\$356,117.40	-\$191,638.65	-\$24,975,843.45
Expenditure							
Actual		\$26,542,239.00	\$0.00	\$372,017.06	\$7,150,024.68	\$5,814,057.54	\$13,336,099.28
		\$26,542,239.00	\$0.00	\$372,017.06	\$7,150,024.68	\$5,814,057.54	\$13,336,099.28
As at 30/09/2018							
	WATC Stage I						81,501.22
	WATC Stage II						9,070,864.91
	Comm Bank						744,821.33
	Comm Bank Cont						2,144,219.09
	Yet to be Recouped						-401,662.38
							11,639,744.17

Central East Aged Care Alliance Inc
ABN 40 792 001 012
Budget Review as at 31 October 2018

Account Description	Budget 2018/2019	Actual to 31 October 2018	Anticipated at 30 June 2019	Notes
Governance				
0500	220,000	\$ 200,000.00	220,000	1
0502			10000	2
0575	800	\$ 334.65	800	3
			15000	4
Project				
0519	-			
		\$ 20,000.00		
		\$ 2,238.00		
Total Receipts	220,800	\$ 222,572.65	\$ 245,800	
Governance				
Chair				
1716	36,000	\$ -	15,000	5
1717	3,000	\$ -	1300	5
1715	1,000	\$ -	1000	5
	1,000	\$ -	1000	5
Executive Officer				
1719	83,000	\$ 24,117.50	83000	6
1720	4,800	\$ 3,336.21	9000	7
1714	2,000	\$ 486.57	2000	8
1721	1,000	\$ 107.50	1000	9
1722	500	\$ 45.45	500	10
	1,000	\$ -	1000	11
Financial Management				
1723	4,500	\$ 1,270.56	4000	12
1724	100	\$ -	100	
1725	2,500	\$ 8.58	800	13
Committee Expenses				
1726	4,000	\$ 1,218.76	4000	14
1727	2,000	\$ 198.07	1700	15
1728	20,000	\$ 11,618.00	40000	16
1718	3,000	\$ -	2000	17
1755	10,000	\$ -	6000	18
1844	500	\$ 180.00	500	19
Marketing and Communications				
1738	2,500	\$ 749.40	2500	20
	3,500	\$ -	3500	21
1850	4,000	\$ 900.00	4000	22
Project and Consultancy				
1840	5,000	\$ -	4000	23
1841	15,000	\$ -	35000	24
1842	-		0	
1843	4,000	\$ -	1000	25

CEACA Housing Project					
Management of Housing Loss 2018/2019	6,000	\$	-	6000	26
Purchase of Land				10000	27
Settlement Costs Land Purchase				5000	28
GST Input Tax		\$	4,422.85		
ATO Payments		\$	17,124.00		
Total Expenditure	219,900	\$	65,783.45	\$	244,900.00
Net receipts/(Payments)	900	\$	156,789.20	\$	900.00
Opening Cash Balance	\$ 35,062	\$	67,778.55	\$	67,778.55
Cash Balances	\$ 35,962	\$	224,567.75	\$	68,678.55

November 2018 Progress Report

CEACA Ageing in Place Development (Stages 1 & 2)

To	CEACA Committee
From	Ralton Benn (RB)
Date	27/11/2018

This report covers the period ending 27 November 2018.

Summary

The design phase is now completed with the landscaping and irrigation drawings reviewed and about to be issued for construction.

Design is also complete on the second Beacon site (2 Rowland St) and Pindan is readying to commence site works at both Beacon sites in early December.

Pindan have achieved lock-up on all units at Kellerberrin and expect to achieve the milestone of twenty by mid-December, two weeks behind their previous estimate. Slabs have been laid at Yilgarn and framing commenced on both Bruce Rock sites.

Works have also begun on the internal rooms including first spray of paint and commencement of the installation of cabinetry.

1 Site Development

1.1 Site Assembly Report

Status 100% complete

Progress NA.

Next Steps NA

1.2 DA Planning – General

Status 100% complete

Progress Trayning has confirmed an amended DA is not required and allowed the submission of the Building Permit on the current DA design. No other amended DA's are required at this stage.

Next Steps Follow up on the approval of outstanding Building Permits.

1.3 Land Tenure

Status 96% complete

Progress The status of the transfer of crown land lots has achieved 'In order for Dealings' (IOFD) on all sites. CEACA received advice of the Minister's approval for the application for the Westonia site which completes the set. CEACA will now progress these to create the new titles in CEACA's name.

The majority of Sites that are the subject of amalgamations are waiting for Western Power approval of conditions. Given we've received connection quotes for these sites, Jurovich Surveyors has requested Western Power relay their acceptance to the WAPC to allow the titles to enter IOFD.

Mukinbudin has achieved IOFD.

Next Steps Complete the process of freehold title transfer of Crown Land sites.

Monitor and progress the amalgamation application and receipt of new titles.

1.4 Design

Status 100.0% complete

Progress Design of the second Beacon site (2 Rowland St) is completed including the landscaping design.

The program landscaping designs have received their absolute final reviews and the final revision for constructions are expected by the end of November.

Next Steps Pindan to issue IFC documentation for landscaping and irrigation.

1.5 Construction

Status 32.5% complete

Progress Pindan have achieved lock up on all units at Kellerberrin with cabinetry commenced on ten units. Tubing and gyprocking continue and ceilings commenced.

Framing has continued at Merredin with the wall and roof framing completed to twelve units. Roof cladding had commenced at the time of the site visit with external wall cladding to have commenced prior to month end.

Framing has also commenced at 26 Butcher St Bruce Rock with in grounds and carports and patios completed at both. Yilgarn has the slabs down and Wyalkatchem has the slabs down with work completed on the inground services.

The leach drains and retaining wall have been laid at 10 Rowlands St Beacon, retaining walls completed at Bencubbin with the installation of the leach drains to be completed.

Early civil works is completed at all sites with the exception of Nungarin and Kununoppin.

3 Building Permits remain outstanding with all relating to septic applications to the Department of Health with the final applications submitted for approval.

- Next Steps**
- Finalise concreting of carports and alfresco areas to Wyalkatchem and Mukinbudin and commence slabs at Koorda.
 - Continue cladding, roofing, tubing and gyprocking at Merredin.
 - Complete framing at both Bruce Rock sites.
 - Commence earthworks at Mt Marshall sites.
 - Continue ceilings and cabinetry works at Kellerberrin and commence painting.
 - Commence patios and carports at Wyalkatchem and Mukinbudin.
 - Continue procurement and programming.

1.6 Other Related Activities

The stormwater design and works at Yilgarn has progressed to the consideration of two options with a pit and pipe solution and an earthworks (bund and swales) solution to be decided on. Confirmation of details such as who will construct the infrastructure still need to be agreed.

The revised sewer designs for the Nungarin and Westonia sites have been agreed and completed and submitted to the Department of Health as part of the Building Permit application.

2 Program Management

Program management activities are focussed on progressing the procurement phase.

2.1 CEACA Development Program

Status: 100% complete

Update Pindan are currently 13 weeks behind their contract program. Delays were experienced during design parts of which are the subject of an EOT claim which Pindan have not progressed.

Once Pindan have revised their program CEACA members will be provided schedule of forecast handover dates for each site. At this stage estimate of handover include early February for Kellerberrin with the final sites achieving handover in mid to late May.

Next Steps Close out the assessment of the EOT claim

Seek and updated program of works

Continue to monitor progress and communicate risks and forecasts with CEACA.

2.2 Procurement

Status: 98.5% Complete

Update: Nothing to report.

Next Steps Nothing to report.

2.3 Financial Management

Status: 67.5% Complete

Update: A revised program budget has been prepared and issued to the Executive for comment. The budget and a variation register will be used to track the forecast spend (potential and confirmed) against budget.

Note the 'Committed' figures in Table 1. below do not include the \$706,000 allowed for statutory fees such as headworks. These are progressing to budget with the potential to realise minor savings.

Next Steps Continue to monitor budget performance.

The following table presents commitment and expenditure to date:

Table 1: Program Expenditure

CEACA Expenditure Summary							
Consultant	Scope	PO Number	Contract Value	Total Invoiced	Fee Remaining	Stage 1 Funding	Stage 2 Funding
River Engineering	Civil Design	35302	\$ 190,592	\$ 120,105	\$ 70,488	Stage 1	
Edgefield Projects	Architect - Masterplans	35324, 35611, 35952 & TBA	\$ 79,940	\$ 79,940	\$ -	Stage 1	
Edgefield Projects	Architect - DA & Tender	35730 & 35757	\$ 56,750	\$ 56,750	\$ -		Stage 2
Edgefield Projects	Disbursements		\$ 1,338	\$ 1,338	\$ -		Stage 2
UDLA	Landscape Architect	35846 & 35849	\$ 41,850	\$ 41,850	\$ -		Stage 2
Jurovich	Survey	35322	\$ 78,547	\$ 55,194	\$ 23,353	Stage 1	
Browne Geotech	Geotech	35323	\$ 38,050	\$ 37,050	\$ 1,000	Stage 1	
WABCA	Bushfire Assessment	36056	\$ 16,500	\$ 13,333	\$ 3,167		Stage 2
Bushfire Prone	Bushfire Assessment	36253	\$ 2,130	\$ 1,730	\$ 400		Stage 2
Access Housing	CPM		\$ 84,720	\$ 25,200	\$ 58,800		Stage 2
Edgefield Projects	D&C Arch & Super	36423 & 36537	\$ 169,530	\$ 116,370	\$ 53,160		Stage 2
Access Housing	PM		\$ 129,465	\$ 52,323	\$ 77,142		Stage 2
Wet Coast Demo	Demo Contractor	36339	\$ 44,000.00	\$ 44,000.00	\$ -	Stage 1	
Pindan Contracting	D&C Contractor	37599	\$ 17,338,863	\$ 7,026,493	\$ 10,312,371		Stage 2
One off Payments							
Western Power	Feasibility Study	NF010182	\$ 4,000.00	\$ 4,000.00	\$ -	Stage 1	
Amalgamations Fees			\$ 16,259	\$ 16,259	\$ -	Stage 1	
DA Fees			\$ 51,989.00	\$ 51,989.00	\$ -		Stage 2
Shire Contributions - Refunds			\$ 92,671.50	\$ 92,671.50	\$ -		
WALGA			\$ 7,274.52	\$ 7,274.52	\$ -		Stage 2
Kott Gunning			\$ 4,708.98	\$ 4,708.98	\$ -	Stage 1	
Miscellaneous	CC exp, Mkt Force, Butler Settinery		\$ 1,948.65	\$ 1,948.65	\$ -	Stage 1	
Total Contract Value			\$ 18,451,127	\$ 7,850,527	\$ 10,599,881		
Summary			Value	Total Invoiced	Cash at Hand	Committed	Funds Remaining
Stage 1 Funding			\$ 2,075,800	\$ 356,548	\$ 1,719,252	\$ 458,046	\$ 1,617,754
Stage 2 Funding			\$ 14,986,439	\$ 7,335,386	\$ 7,651,053	\$ 17,900,410	-\$ 2,913,971
Shire Contributions			\$ 2,016,584	\$ -	\$ 2,016,584	\$ 92,672	\$ 1,923,913
Interest Earned			\$ 481,441	\$ -	\$ 481,441	\$ -	\$ 481,441
TOTALS			\$ 19,560,264	\$ 7,691,934	\$ 11,868,330	\$ 18,451,127	\$ 1,109,137

3 Critical Milestones

Milestone	Status	% Remaining	Estimated Completion	Action with
Desktop Site Investigations	Completed.		July 2016	
Site Investigations	Completed.		Dec 2016	
Procurement Plan	Completed		Mar 2017	AHA
Program Management Plan	Completed		Mar 2017	AHA
Commence Forward Works	Completed		Aug 2017	River
DA Applications	Completed		May 2017	AHA
Tender Design	Completed		June 2017	AHA
Resolution of Land Tenure	Commenced	7.5%	Jan 2019	CEACA
Contractor Procurement	Completed		Mar 2018	AHA
Handover	Pending	100%	Dec 2020	AHA
Program Completion	Pending	50%	Dec 2021	AHA

4 Risk and Issues Arising

Risk/Issue	Management Strategy	Owner	Status
Land Ownership	CEACA, Shires, Land Owners and the HA to resolve land ownership agreements	CEACA	Open
Site Servicing Budget Risk	Update the Site Assembly Report on the outcomes of the site investigations and Shire consultations. Commence discussions with utility/network owners	AHA	Open
Construction Budget Risk	Install financial management process to track construction costs against budget Install change management process with the D&C Contractor	AHA/CEACA	Open
Handover Risk	Confirm service delivery methods prior to handover.	CEACA	Open



Framing commenced at Bruce Rock



Kellerberrin units at lock up stage



Slabs down at Yilgarn



Cabinetry works in a kitchen area

7.3.3 Main Street Redevelopment	
Location:	Shadbolt Street, Mukinbudin Town site
File Ref:	ADM 132
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	30 th January 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Peter Coppin Report 2013
Documents Tabled:	Nil

Summary

The allow Council to consider the establishment of a Main Street Development Committee to commence the planning process.

Background Information

The Author understands that Council undertook a major main street redevelopment in circa 2000 during which time works included: new road running surface, new carparks, large rock wall, new Gazebo, new grassed area outside the Public Toilets and a large tree planting program which utilised a grafted red-flowering tree (*Corymbia ficifolia* – ‘Summer Red’) which has grown very little in the past 19 years and failed to deliver the promised large shady canopy the Committee and Council in the day were hoping to achieve.



Above: Root stock growth



Above: Dead ‘Summer Red’ street tree



Above: Root stock growth



Above: Original tree



Above: Comparison between original and root stock trees

Officer Comment

Whilst much discussion has taken place concerning the Main Street, Council chose to remove \$10,000 (ten thousand dollars) from the Draft Budget due to Budget restrictions, the draft allocation was intended to allow for the development of various plans which could be implemented in future years budgets as funding permits (depending on the final size of the project).

What is essential from the very beginning is for Council to make clear the approximate size of the project it wants to undertake. Staff have heard a number of varying opinions and comments from simply replacing the existing trees with a more suitable tree to a full main street redevelopment which includes a major redesign, removal of kerbing, relocating carparks and other major infrastructure.

A 2013 report to Council from Horticulturist Consultant Peter Coppin is attached with options for consideration.

Strategic & Social Implications

2018-2028 Strategic Community Plan

Outcome 1.3 – Align infrastructure and facilities to community needs

1.3.4 Provide high quality recreation facilities and public open spaces

Outcome 2.1 – An innovative, vibrant and entrepreneurial local economy

2.1.4 Enhance the aesthetic environment to support business opportunities

Consultation

Mrs Kylie Sippe

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Council has made no allowance in the 2018/2019 Budget for the costs associated with the development of plans or any work associated with the redevelopment of the main street.

OFFICER RECOMMENDATION

Council Decision Number –

Moved:

Seconded:

That Council provide the CEO with a direction about the scale of Main Street redevelopment it is wanting to undertake and approximately how much it is prepared to spend on this project in future year/s Budgets.

That a Main Street Redevelopment Committee be established consisting of Elected Members, Members of Staff and Mukinbudin Community Members.

That Council make an allowance of \$10,000 (ten thousand) dollars in the Draft 2019/2020 Budget for Costs associated with the drawing up of professional plans and concepts for Community and Council consideration prior to the implementation of any works.

Carried: /

PETER COPPIN

Horticultural Consultant & Tree Specialist

Email: coppinpeter@bigpond.comWeb: www.petercoppin.com**Street Tree Inspection for the Shire of Mukibudin****RE: *Corymbia ficifolia* specimens, Shadbolt Street, Mukibudin**

Prepared by Peter Coppin, 25/06/13

Background:

Approximately 10 years ago, a considerable number of grafted Red-flowering gums (*Corymbia ficifolia*, formerly known as *Eucalyptus ficifolia*) were planted as street trees along the northern side of Shadbolt Street in Mukibudin.

The establishment, growth and subsequent form of the trees has been quite disappointing, with nearly all specimens producing more of a spreading canopy too close to the ground. Street trees need to be more of a columnar shape, with a strong central leader to allow canopy raising for line of sight, but at the same time provide the desired amount of shade.

The Beyond Gardens team was asked to have a look at the trees and provide their opinion and suggestions, and we visited on June 21, 2013.

General appearance and contributing factors:

Most of the specimens appear to be slightly to moderately stressed, with poor foliage colour, often a sparse foliage, and very poor shape/form. Nearly all the specimens have multiple stems, with many stems also being disproportionate. Therefore, no main central stem/leader was able to establish, and a significant number of trees are lopsided.

Other maladies include:

- A number of specimens are weeping dark, gummy exudations near or at the graft-line. While many species in the generic group called 'Bloodwoods' (of which *C. ficifolia* is one) do weep gum, the proximity to the graft line leads me to suspect either Bacterial canker or Botryosphaeria, a canker-causing fungi that can have symptoms similar to Bacterial canker.
- Many of the central stems/leaders have been broken by either storm or malicious damage. These stems have rarely regrown due to the number of stronger side stems, and this growth habit is not untypical of the species.
- Soil salt levels may also be contributing to the illthriftiness and sparser canopies evident on a significant proportion of the specimens.

Root trainer boxes:

At planting, 600mm root trainer boxes were installed. The idea behind these is to deflect roots downward, with the misconception that this will stop root-plate roots at the surface from growing against or under hard services such as paving and kerbing. In fact, this only gives temporary control of a tree's natural root growth habits. Eventually, the root-plate roots grow underneath the barrier and then upwards and outwards as is their want.

2.

All trees need to develop a relatively shallow root-plate that can be very wide in diameter, and the heavier the soil, the shallower this root-plate is. The root-plate carries the feeder-root system, but is also very important for tree anchorage.

Most tree species do not have a single tap root, rather they have a number of sinker roots, usually developing within one metre or so of the main trunk. Most Eucalyptus and Corymbia species have between four and fourteen sinker roots, which then go down as deeply as possible according to the soil conditions. These 'sinkers' are mainly to source water during the dry season, but also play a part in tree anchorage.

The root trainer boxes would have significantly impeded the trees natural root development, and therefore could be partly responsible for the poor establishment of the specimens.

Future options:

There are essentially two options for consideration:

- retaining existing trees together with reparative pruning and some replanting, or
- totally replanting the avenue with new trees, most likely with a more suitable species.

1. Retaining existing trees:

It may be considered to remove the worst of the specimens and replant them with new stock. However, I would estimate that at least 25% of the trees would need to be replaced, even up to 33%. This option would also require:

- The careful removal of all the root trainer boxes.
- A program of phosphorous acid injection to enhance general tree health, but predominantly to suppress disease.
- A comprehensive reparative pruning program in an attempt to restructure the remaining trees.

Following on from the last dot-point on pruning, any such program would be tedious, expensive, and with no guarantee that the trees could all be successfully restructured. It would also take many years to achieve. Even then, I would doubt whether the trees would reach the desired height, though it may achieve an aesthetically appealing avenue planting.

2. Replacing all trees:

In the long-term, this would be the most practical solution. It would not have to all be carried out at once, rather sections could be replaced over some years. This would help spread out the cost, and also allow for more intensive tree care and training in the early years, particularly formative prunings (crucial in the first 3-5 years). The lack of formative pruning on the existing trees is responsible for their current poor shape/form.

Formative pruning facilitates the development of a strong skeletal structure in the trees, and only takes 2-12 minutes per year per tree depending on tree size, species and rate of growth. The process is basically simple and easy given that the staff are adequately trained, and this could be achieved in a three-hour workshop which would also cover planting, tree root morphology, proper staking techniques, etc.

I hope this is of some help. Please don't hesitate to contact me to discuss it further.

Peter Coppin, Horticultural Consultant 4 Council Close, Herron WA 6076
 Phone: 9739 1722 Mobile: 0457 330 551 Email: coppinpeter@bigpond.com
 ABN 51 916 812 341

7.3.4 Doctor Availability – Merredin Hospital	
Location:	Merredin Hospital
File Ref:	ADM 063
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	31 st January 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

The Author was advised by St Johns Ambulance Kununoppin Sub centre coordinator, Mr Peter Geraghty recently that the Merredin Hospital would be without a Doctor for a period of 48 hours from 8.00am 31st January 2019 until 8.00am on 2nd February 2019.

Background Information

Mr Geraghty advised that this was not the first instance of Doctors not being available at what is in this region our large regional hospital and as St John Sub Centre coordinator this is obviously very concerning to Peter.

Officer Comment

The Author advised Peter that he shared these concerns and considered a joint approach from relevant Local Government was considered best in this instance and that WALGA Zone may be the best direction for the various Local Governments to make clear our concerns as a combined voice as it is considered likely that each of the other member Councils would share this same concern.

Strategic & Social Implications

2018-2028 Strategic Community Plan

Outcome 1.2 – Health services which are accessible and meet the needs of the community

1.2.1 Advocate for a high standard and integrated approach to health services to support all residents

Consultation

Peter Geraghty – St John Ambulance Sub Centre

Tony Brown – WALGA Zone Secretary

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

OFFICER RECOMMENDATION

Council Decision Number –

Moved:

Seconded:

That Council refer the serious concerns of the non-availability of Doctors at the Merredin Regional Hospital to WALGA Great Eastern Country Zone to allow for this matter to be dealt with at Zone level and for WA Country Health Services and any other relevant Government Agencies to be made aware of these concerns.

Carried: /

7.3.5 Resignation from Council – Vacant Position	
Location:	Whole of Shire
File Ref:	ADM 293
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	1 st February 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Absolute Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Summary

To allow Council to consider the current vacancy on Council caused by Mr Murray Junk's recent resignation from Council

Background Information

Former Councillor Mr Murray Junk formally resigned from Council on 1st February 2019. This seat is due to expire in October 2019 and Council is required to consider how they wish to deal with this vacancy between now and the Ordinary October 2019 Local Government Elections.

Officer Comment

With a total of nine (9) Elected members, having seven (7) remaining provides Council with 77.77% representation. However, due to an Ordinary Local Government Election being scheduled for October 2019, Council may, with the approval of the Electoral Commissioner, allow the vacancy to remain unfilled under section 4.17 (3) of the Local Government Act 1995.

Strategic & Social Implications

Nil

Consultation

Cr Gary Shadbolt – Shire President

Mr Phil Richards – WA Electoral Commission – Local Government

Mr Tony Brown - WALGA

Statutory Environment

4.16. Postponement of elections to allow consolidation

- (1) This section modifies the operation of sections 4.8, 4.9 and 4.10 in relation to the holding of extraordinary elections.
- (2) If a member's office becomes vacant under section 2.32 (otherwise than by resignation) on or after the third Saturday in July in an election year and long enough before the ordinary elections day in that year to allow the electoral requirements to be complied with, any poll needed for the extraordinary election to fill the vacancy is to be held on that ordinary elections day.

- (3) In the case of a member's office becoming vacant under section 2.32 by resignation, if —
- (a) the resignation takes effect, or is to take effect, on or after the third Saturday in July in an election year but not later than one month after the ordinary elections day in that year; and
 - (b) the CEO receives notice of the resignation long enough before that ordinary elections day to allow the electoral requirements to be complied with,

any poll needed for the extraordinary election to fill the vacancy is to be held on that ordinary elections day.

- (4) If a member's office becomes vacant under section 2.32 —
- (a) after the third Saturday in January in an election year; but
 - (b) before the third Saturday in July in that election year,

the council may, with the approval of the Electoral Commissioner, fix the ordinary elections day in that election year as the day for holding any poll needed for the extraordinary election to fill that vacancy.

[Section 4.16 amended by No. 66 of 2006 s. 7; No. 2 of 2012 s. 11.]

4.17. Cases in which vacant offices can remain unfilled

- (1) If a member's office becomes vacant under section 2.32 on or after the third Saturday in July in the election year in which the term of the office would have ended under the Table to section 2.28, the vacancy is to remain unfilled and the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.
- (2) If a member's office becomes vacant under section 2.32 —
- (a) after the third Saturday in January in the election year in which the term of the office would have ended under the Table to section 2.28; but
 - (b) before the third Saturday in July in that election year,

the council may, with the approval of the Electoral Commissioner, allow the vacancy to remain unfilled and, in that case, the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.

- (3) If a councillor's office becomes vacant under section 2.32 and under subsection (4A) this subsection applies, the council may, with the approval of the Electoral Commissioner, allow* the vacancy to remain unfilled and, subject to subsection (4), in that case, the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.

* *Absolute majority required.*

- (4A) Subsection (3) applies —
- (a) if —
 - (i) the office is for a district that has no wards; and
 - (ii) at least 80% of the number of offices of member of the council in the district are still filled;
 - or
 - (b) if —

- (i) the office is for a ward for which there are 5 or more offices of councillor; and
 - (ii) at least 80% of the number of offices of councillor for the ward are still filled.
- (4) If an ordinary or an extraordinary election is to be held in a district then an election to fill any vacancy in the office of councillor in that district that was allowed to remain unfilled under subsection (3) is to be held on the same election day and Division 9 applies to those elections as if they were one election to fill all the offices of councillor for the district or ward that need to be filled.

[Section 4.17 amended by No. 49 of 2004 s. 31; No. 66 of 2006 s. 8; No. 17 of 2009 s. 12.]

Policy Implications

Nil

Financial Implications

The cost of holding an Extraordinary Election is approximately \$10,000 (ten thousand dollars) and Council will also have the cost of holding an Ordinary Election in the 2019/2020 years Budget.

OFFICER RECOMMENDATION

Council Decision Number –

Moved:

Seconded:

That in accordance with section 4.17 (4A) the Council request approval from the Electoral Commissioner for the vacant Council position caused by the recent resignation of Murray Junk to remain vacant until the ordinary October 2019 Local Government Elections.

Carried: /

Confidential Item

7.3.6 Fees Write-Off	
Location:	Mukinbudin
File Ref:	AS 202
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	29 th January 2019
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

Statutory Environment**5.23. Meetings generally open to public**

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.

- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees; and
 - (b) the personal affairs of any person; and
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,

where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or

- (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - and
 - (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

OFFICER RECOMMENDATION

Council Decision Number –

Moved: Cr

Seconded: Cr

That in accordance with section 5.23 (2) (a) of the Local Government Act 1995 that the meeting be closed to members of the Public as Agenda item 7.5.5 is deemed to be

(b) the personal affairs of any person;

Carried /

8. Elected Members Motions of which previous notice has been given

8.1 Nil

9. Urgent Business without notice (with the approval of the President or majority of Council)

9.1 Nil

10. Important Dates

10.1 Dates to Remember

ANNUALLY	
Date	Details
January	No Council Meeting in January
February	Chief Executive Officer and Works Supervisor to inspect all plant evaluate and/or amend its plant replacement programme for recommendation to Council. Audit Committee to review Statutory Compliance Return, meet with Auditor and report to next full Council meeting Local Government Compliance Return 1 January to 31 December each year. Community Strategic Plan, Long Term Financial Plan and Asset Management Plans – commence review process (Every two years)
March	Buildings inspection Shire buildings with Property Manager and report to Council's March or April meeting Roads Inspection – Annual Road inspections to prioritise items of roadwork's for forthcoming year. Councillors to present road proposals to CEO for consideration prior to this inspection. Complete review of Annual Budget (FM Regulations (33A) Completion of Statutory Compliance Audit Return (LG Act 7.13, Audit Regulations 13-15) to be sent to Department of Local Government prior to 31 March. Arrange AGM Bush Fire Advisory Committee meeting with Chief Bush Fire Control Officer for April
April	Present any items Councillors or Community requests for Budget inclusion – Community & Recreation Grant Forms. (Advertise) Undertake Review of Delegation of Authority Register to Committee and CEO.(written confirmation to staff concerned) CEO to commence a full review of Delegations Register Policy / Procedures Manual Review – CEO to commence review process by including as last item on Council Agenda (if necessary)
May	Undertake Staff Annual Performance Reviews. National Volunteer Week Send out recoups of roads and other projects so grant funding can be received by 30 June Review Councils Fees and Charges for all Council services and facilities including rubbish service and charges MF to review and renew Council's insurance policies with LGIS
June	Sitting fees – Reminder to Councillors re: forthcoming years fees FOI Return (Note: not necessary if Nil return) FOI Statement – Review this month Works Supervisor to provide comments on RRG Submissions, which are due to go to Council in the August meeting. MF to conduct a Finance & Audit Committee meeting and meet with Auditor as per Committee Roles Council's Audit Committee to meet to discuss Interim Audit Every 4 years Financial Management Review due before 30 June WALGA Local Government Convention deadline for nominations 30 June each year – Public Interest Disclosure Return to be submitted for previous period 1/7 to 30/6. Chief Executive Officer's performance and remuneration review – commence this month
July	Draft Budget submitted by Chief Executive Officer and Manager of Finance Councillors and Senior Staff issued with Annual Interest Returns for completion CEO performance review
August	Councillors and Senior Staff – reminder of Annual Financial Interest Return to be completed to CEO prior to 31 August Completion/Adoption of budgets (absolute majority). Send copy to Department of Local Government within 30 days (LG Act 6.2, FM Regulations 33) Resolution regarding timing of Annual Electors Meeting
September	Completion of Annual Financial Report & submitted to Auditor. AFR sent Dept. of Local Government within 30 days (LG Act 6.5, FM Regulations 5.1)

October	<p>Review of Council's Code of Conduct – Section 5.103 (if unable to complete full review at this meeting discuss with Council the need to convene a Special Meeting to finalise review at this meeting or simply complete review at December Ordinary Meeting)</p> <p>Local Govt is to review its Code of Conduct within 12 months after each ordinary election day & make such changes to the code as appropriate.</p> <p>Advise Council in the October Information Bulletin of the time, date and venue for the annual staff end of year function.</p> <p>Special Meeting (Election Years Only) advertise special meeting to swear in Councillors, Elect President, Deputy President, Committee etc. for Monday immediately after the Saturday elections.</p>
November	<p>Pensioner rates rebate claim to be lodged</p> <p>Call for nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)</p>
December	<p>Annual Financial Report – Acceptance by Council within two months of receipt of the Auditors report</p> <p>Newsletter & Local Newspaper – advertise date, time and venue of all Council and Committee meetings for next calendar year (with delegated authority, if any) (S.5.251 (g) & Reg 12).</p> <p>Council's Audit Committee to meet to discuss Final Audit Report and Management Letter.</p> <p>Close of nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)</p>

11. Closure of Meeting

11.1 The Chairperson to declare the meeting closed at ____.